

EAST PENN SCHOOL DISTRICT
VIDEOCONFERENCE CONTACT & EVENT INFORMATION
(Instructor's portion)

Name	School		Phone
Email address	Name of Event		Date Event Req.
Distance Site	Contact Name		Contact Phone
Number of Students	Grade		STUDY
Event Date & Room:			
Tentative Start Time: (local)		Actual start: (local)	
Tentative Stop Time: (local)		Actual finish: (local)	