

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes for the July 13 meeting as presented.

4. Report of the Superintendent of Schools-Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items.:

Retirement/Resignation

- Elaine Lichtenwalner, Receptionist/Switchboard Operator, effective September 18, 2009 (Exhibit 1)
- Marlanda Montanaro Birns, Instructional Aide at Emmaus High School, effective immediately (Exhibit 2)
- Michael Becker, Instructional Assistant at Wescosville School, effective immediately (Exhibit 3)
- Elizabeth Parise, Remedial Assistant at Lower Macungie Middle School, effective immediately (Exhibit 4)
- Nichole Oravic, English Teacher at Emmaus HS, effective immediately (Exhibit 5)
- Patricia Brooke, Instructional Assistant at Emmaus High School, effective immediately (Exhibit 6)

Request for General Leave of Absence

Employee: Kristi Smith
Grade 3 Teacher, Shoemaker School
Effective: September 1, 2009-February 2, 2010
Reference: Board Policy 439, General Leave

Leaves as Per Collective Bargaining Agreements

Employee	Assignment	Effective
Alison Patchkoski	Family/Consumer Science Eyer MS	9/1/09-11/23/09
Robin Weidner-Smith	Guidance Counselor Emmaus HS	9/1/09-6/18/10
Monica Parsell	Grade 3 Wescosville School	9109-11/23/09

Temporary Professional Employee Appointments

Name/Address: Kristen Susens
523 College Drive, Allentown 18104
Education Level: B. S. Degree (2003)
Undergraduate School: Michigan Technical University
Certification: Instructional I, Environmental Science, Biology
Initial Assignment: Science Department, Emmaus High School
Vacancy created by R. Roberts retirement
Effective: September 1, 2009
Experience: None
Salary: \$43,744 (Year 1, Col. B)

Name/Address: Sean Nolan
1035 Hawthorn Road, Allentown 18103

Education Level: B. S. Degree (2007)

Undergraduate School: Penn State University

Certification: Instructional I, Elementary

Initial Assignment: Grade 3, Alburdis School
Vacancy created by C. Yenser resignation and subsequent transfers

Effective: September 1, 2009

Experience: 9/2008-3/2209: Bethlehem Area SD

Salary: \$43,744 (Year 1, Col. B)

Name/Address: Ashley Barber
1525 North Main Street, Allentown 18104

Education Level: B. A. Degree (2005)
M. Ed. Degree (2007)

Undergraduate School: Lebanon Valley College

Graduate School: Kutztown University

Certification: Instructional I, Citizenship Education, 7-12

Initial Assignment: Social Studies Department, LMMS
Vacancy created by R. Sawicki resignation

Effective: To be Determined

Experience: 82008-Present: Reading SD

Salary: \$51,810 (Year 2, Col. M)

Name/Address: Lindsay Super
3690 Sydna Street, Bethlehem 18017

Education Level: B. A. Degree

Undergraduate School: Susquehanna University

Certification: Instructional I, Music Education

Initial Assignment: Elementary Music, Shoemaker School
Vacancy created by K. Bonner retirement

Effective: September 1, 2009

Experience: None

Salary: \$43,744 (Year 1, Col. B)

Name/Address: Alexis Williams
2426 West Tilghman Street, Allentown 18104

Education Level: B. S. Degree (2003)

Undergraduate School: Kutztown University

Certification: Instructional I, Elementary, Visually Impaired

Initial Assignment: Grade 4, Lincoln School
Vacancy created by K. Werley retirement

Effective: September 1, 2009

Experience: 8/2006-6/2009: Phillipsburg SD
8/2005-6/2006: Allentown SD

Salary: \$44,344 (Year 3, Col. B)

Name/Address: Michele Comp
1011 Eagle Drive, Emmaus

Education Level: B. S. Degree

Undergraduate School: Kutztown University

Certification: Instructional I, Art

Initial Assignment: Elementary Art, Jefferson & Lincoln Schools
W. Weiant retirement and subsequent transfers

Effective: September 1, 2009

Experience: 9/2008-6/2009: East Penn SD

Salary: \$44,044 (Year 2, Col. B)

Name/Address: Brian J. Pum
1879 Barbara Street, Bethlehem 18017

Education Level: B. A. Degree (2007)

Undergraduate School: Moravian College

Certification: Instructional I, Social Studies

Initial Assignment: Social Studies Department, Emmaus HS
Vacancy created by P. Haja retirement

Effective: September 1, 2009

Experience: 9/2007-Present: Bethlehem Area SD

Salary: \$44,344 (Year 3, Col. B)

Name/Address: Laura Oswald
816 Prospect Avenue, Bethlehem 18018

Education Level: B. S. Degree (2004)
M. Ed. Degree (2009)

Undergraduate School: West Chester University

Graduate School: University of Maryland

Certification: Instructional I, Special Education

Initial Assignment: Autistic Support, Lower Macungie ES
Transfer of J. Curtis to new Behavioral Support
Specialist Position

Effective: September 1, 2009

Experience: 8/2005-Present: Montgomery County (MD) Public Schools

Salary: \$52,110 (Year 3, Col. M)

Full-Time Substitute Teacher Appointment

Name/Address: Katie Anderson
3 Meadow Springs Lane, Oley 19547

Education Level: B. S. Degree (2008)

Undergraduate School: Kutztown University

Certification: Instructional I, Elementary

Initial Assignment: Grade 3, Shoemaker School
Opening created by K. Smith leave

Effective: September 1, 2009

Experience: None

Salary: \$43,744 (Year 1, Col. B)

Co-Curricular Advisors -Exhibit 7

See Exhibit 7 (Salary amounts as per 2009-2013 Collective Bargaining Agreement - Schedule B, Extra Pay for Extra Work)

Informational

Professional Staff - Change in Assignment (Exhibit 8)

First Student Bus Drivers

Exhibit 9

2009-2010 List of Per Diem Substitutes

Exhibit 10

Change in Employment Status-Food Services Department

Employee	From	To
Diane Schantzenbach	6.75 hrs./day EHS, Food Services	7.5 hrs./day Assist. Leader
Maria Knauss	7.5 hrs./day EHS, Assist. Leader	6.75 hrs./day EHS, Food Services

Authorization of Attendance Officers

In accordance with Modifications 5.29, the East Penn Board of School Directors authorizes the following individuals to act in the capacity of attendance officers to write truancy citations:

Emmaus HS	Elementary Principals
David Piperato, Principal	Kristen Campbell, Lincoln
Thomas Mirabella, Assistant Principal	Tara Desiderio, Lower Macungie
Janine Mathesz, Assistant Principal	Dr. Ron Renaldi, Alburtis
Josh Ziatyk, Assistant Principal	Cheryl Wetzels, Jefferson
Mark Caccavo, Assistant Principal	Anthony Moyer, Wescosville
Kate Keires, Assistant Principal	James Best, Macungie
Sally Hanzlik, Assistant Principal	Lynn Brinckman, Shoemaker

Lower Macungie MS

Eyer MS

Suzanne Vincent, Principal
Peter Schutzler, Assistant Principal
Susan Noack, Assistant Principal

Dr. Doug Wells, Principal
Dave Silfies, Assistant Principal

Student Services

Linda Pekarik, Supervisor of Special Education Ronald Delaco, Supervisor of Special Education
Angela DeMario, Supervisor of Special Education

Designation of Compliance Officer

That Noelle Keeler, Human Resource Specialist, be designated the Compliance Officer for providing information regarding civil rights, grievance procedures, services, activities and facilities that are accessible to and usable by disabled persons, and employee and participant complaints of harassment or discrimination.

Educational Conference - Exhibit 11

That the East Penn Board of School Directors approve the estimated expenses for the individual attending the educational conference listed on Exhibit 11

- 2. Approval of Recommended Changes to the Emmaus HS Discipline Code-Exhibit 12

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the changes/modifications to the Emmaus HS Discipline Code as outlined on Exhibit 12.

- 3. Email Accounts for Board Members

- 5. Policy

-First Reading: Board Policy 250, Bullying (Exhibit 13)

- 6. Facilities

- 1. Change Order - Willow Lane Elementary School

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following change order:

HC-2 Worth & Company, Inc. (\$3,500.00)

Change from square neck diffusers to round Neck diffusers

- 2. Change Order - Willow Lane Elementary School

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following change order:

UGI Inv. UGI Gas Service \$6,390.00

Installation of gas service line from main Within Sauerkraut Lane to UGI meter at chiller enclosure.

- 7. Legislative

-Selection of Voting Delegates for the PSBA Legislative Policy Council Meeting-October 15, 2009

East Penn is entitled to three voting delegates. The delegates must be registered for the conference. Only board members and board secretaries are eligible to serve as voting delegates.

-Lehigh County Tax Collection Committee-Discussion

8. Business Operations

1. Bill List Approval

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Management Information System Software Contract - Exhibit 14

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the purchase of a Management Information System from the Central Susquehanna Intermediate Unit for financial and personnel modules at a first year cost of \$33,546 and a second year cost of \$34,888.

3. Disbursement of Funds-Exhibit 15

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the expenditure of funds from the accounts listed on Exhibit 15.

9. Announcements

Monday, August 10 7:00 p.m.-CLEAR Session
7:30 p.m.-Board Meeting

Monday, August 24 7:30 p.m.-Board Meeting

10. Adjourn