

## ORDER OF BUSINESS

### 1. Call to Order; Pledge of Allegiance

President Ann L. Thompson called the meeting of the East Penn Board of School Directors to order at 8:00 p.m., followed by the Pledge of Allegiance.

Board Members Present: C. H. Ballard, A. Earnshaw, F. Fuller, E. Gannon, S. Kowalchuk, T. Richwine,

M. Robert, V. Thomas, A. Thompson

Solicitor: Marc S. Fisher, Esq., Worth, Magee & Fisher

Treasurer: Gary Reigal

Board Secretary: Cecilia R. Birdsell

Substitute Superintendent of Schools: Dr. George A. Ziolkowski

Press Present: Randy Kraft, Morning Call Reporter

Loretta Fenstermacher, East Penn Press Reporter

### 2. Requests to Address the Board

Mrs. Maureen Bryan, 2805 Golf Circle, Emmaus and President of the Lincoln PTO, complained about having voting at the Lincoln Elementary School. She felt that security was a factor since voters must pass students. She suggested that St. Margaret's Church and Bethel Bible Fellowship Church may be better places.

Mrs. Lynda Parrotta, 4981 5. Fifth Street, Emmaus expressed her concern about the bus stop for her children, claiming it was hazardous. She said she had not had a reply from the Board and submitted another copy of the letter. She requested a hazardous walking route study be done by PENNDOT. Mrs. Thompson acknowledged that the Board had received the letter and she had spoken to Ms. Leslie Daniel about the situation.

### 3. Approval of Minutes

Motion by Robert, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve the minutes of the October 23 meeting.

This resolution was unanimously approved by voice vote.

### 4. Report of the Substitute Superintendent of Schools — Dr. George A. Ziolkowski

#### 1. Personnel

Motion by Robert, Seconded by Thomas

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

#### Resignations

-Pam Cantone, Teacher Aide at Eyer MS, effective November 22, 2006 (Exhibit 1)

-Carol Coogan, Teacher Aide at LMMS, effective October 20, 2006 (Exhibit 2)

-Heidi Brough, Teacher Aide at Alburdis School, effective November 3, 2006 (Exhibit 3)

#### Full-Time Substitute Teacher Appointments

Name/Address: Nancy Cleff

3248 Sequoia Drive, Macungie 18062

Education Level: B. A. Degree (1980)

Undergraduate School: Cedar Crest College

Initial Assignment: Grade 3, Shoemaker School

Opening created by A. Hoffman leave.

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Effective: November 28, 2006

Certification: Instructional II, Elementary

Experience: 1/06-6/06: East Penn SD

8/04-1/05: East Penn SD

9/84-6/86: Allentown Diocese

9/80-6/81: Scranton Diocese

Salary: \$41,100 (Step C, Year 3, Col. B)

Name/Address: Amy Bishop

5453 Applebutter Hill Road, Coopersburg 18036

Education Level: B. S. Degree (2002)

M. A. Degree (2004)

Undergraduate School: Rosemont College

Graduate School: Rosemont College

Effective: November 6, 2006

Initial Assignment: Grade 2, Macungie School

Resignation of FTS A. Szoka

Certification: Instructional I, Elementary, Mid-Level English (7-9)

Experience: 9/06-Present: East Penn SD (Per diem substitute)

8/04-6/06: St. Michael the Archangel

Salary: \$40,100 (Step A, Year 1, Col. B)

#### Teacher Aide Appointments

Name/Address Assignment Salary

Susan Stuzman Jefferson School \$11.12/hr., 31 hrs.wk.

5599 Wedge Lane, Wescosville Vacancy created by resignation.

Eileen Haag Alburdis School \$11.12/hr., 12.5 hrs./wk.

3392 Watermill Drive, Macungie (New unbudgeted position)

Nancy Conner Lincoln School \$11.12/hr., 18.5 hrs./wk.

7344 Poppy Drive, Macungie Vacancy created by resignation  
of D. Brown

Appointment of PT Food Service Assistant

Mary O'Brien EHS \$10.66/hr., 4.75 hrs./day  
940 Paoli Street, Allentown 18103

Leaves as Per Collective Bargaining Agreement & Act 93 Agreement

Employee Assignment Effective

Kristen Campbell Principal, Lincoln 1/2/07-2/20/07

Robyn Healy Elementary Teacher 11/30/06

Wescosville

Linda Williams ESL Teacher 11/21/06-1/29/07

Addition to the 2006-07 List of Mentor Teachers

Christine Monfredi Special Education

Additions to the 2006-07 List of Per Diem Substitutes

Kirsten Benjamin, Elementary Kimberly Fizer, Food Services Department

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Suzanne Stinner, Guest

Jane Jones, Guest

Kimberly Godshall, Teacher Aide

Rachel Adams, Elementary

Susan Stutzman, Elementary

Erica Berkheimer, Elementary

Jacqueline Spain, Teacher Aide

Co-Curricular Advisors

Charles Kaylor Assist. Boys Swim Coach \$3184.00

Tracie O'Connor Assist. Girls Swim Coach \$3184.00

Kimberly Wilson Science Olympiad Advisor, EHS \$ 531.00

Amy Nawoczinski Assist. Coach, Eyer Girls BBall Volunteer

Lauren Santangelo Student Trainer Internship

Cathy Jones Memories Club \$29.44/session

8 Sessions

Lucy Mcleod Word Surfer Book Discussion Group \$29.44/session

8 Sessions

Joe DiRado PJAS Advisor \$265, Club A

Heidi Rauch PJAS Advisor \$265, Club A

Tracie O'Connor PJAS Advisor \$265, Club A

Mike Hubbs PJAS Advisor \$265, Club A

Brent Haley Ski Club \$265.50, Club B

Carrie England Ski Club \$265.50, Club B

Alene Kraus Jr. Kid-to-Kid \$1273, Club D

Tracie O'Connor NJHS \$504, Club C

Heidi Rauch NJHS \$504, Club C

Kathy Norton Band Front Director, Eyer MS \$531.00

Lisa Fisher Student Government \$636.50

Doug Hunsicker Student Government \$636.50

Julie Hummell Mathcounts \$531, Club B

Sue Carraher Builder's Club \$1273, Club D

Mike Hubbs Yearbook \$1273

Joe DiRado Making Interactive Memories \$1008, Club C

(CD Yearbook)

Justin Brehm Choral Director \$2122.00

Carrie England Band Director, Eyer MS \$2971.00

Philip Fisher Fitness Club, LMMS \$29.44/session, 8 sessions

Marissa Perez Dance Club, LMMS \$1008.00, Club C

Change in Employment Status-Teacher Aides

Employee/Reason From To

Noelle DeRienzo 16 hrs.-Wescosville 26.25 hrs.-EHS

(Resignation of P. Brooke)

Risa Roth 19 hrs.-Alburtis 29 hrs.-Alburtis

(Resignation of H. Brough)

Tina Coulomb 20 hrs.-LMMS 32.5 hrs.-Alburtis

(New unbudgeted position)

Lisa Gehman 12.5 hrs.-Wescosville 25 hrs.-Eyer MS

(Resignation of P. Cantone)

Educational Conferences — Exhibit 4

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That the East Penn Board of School Directors approve the expenses for the individuals who are attending the educational conferences listed on Exhibit 4.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson 9

#### 5. Education

##### 1. Presentation of School Improvement Plan and Approval — Emmaus High School

Mr. James Brown, Assistant Principal of Emmaus High School, presented the attached School Improvement Plan for Emmaus High School. He reviewed Goals 1, 2, and 3 and the objectives and results of each. He reviewed the results of the disaggregated groups that include the IEP categories, Economically Disadvantaged, Black, Asian, and Hispanic students. He discussed the measures that were taken to increase the scores for special education students, noting the results were not as expected. He presented the goals for the upcoming school year, indicating the increases that are expected to improve math proficiency, reading proficiency, and math and reading proficiency for special education students. Mr. Brown pointed that students who do not reach proficiency in reading and mathematics will be required to take the 12th Grade PSSA retest. A mandatory remediation course will be instituted for students who are not proficient in the PSSA. Beginning with the graduate class of 2008, students shall demonstrate proficiency in reading, writing, and mathematics on either the state assessments administered in Grades 11 or 12 or local assessments aligned with academic standards and state assessments at the proficiency level or better to graduate.

Mrs. Thomas asked what would be done with the students who do not reach proficiency and do not graduate. Mr. Brown said the first step would be to take the retest and if they do not pass, then teachers will work with them and then administer a local assessment. Mr. Roberts asked what else was being proposed besides remediation. Mr. Brown said the Jump Start Program has been added, a reading apprenticeship program is being instituted and it will be mandatory. Mr. Greisbaum commented on the professional development that will take place. Mr. Ballard asked what substantial changes in strategies and actions have taken place to remediate. Mr. Brown said part of the responsibility is being put on the student to pass this test since students are not taking this test as seriously as they should. Mr. Greisbaum said the PSSA standards have been aligned with IEP curriculum. The PSSA coaches are becoming more coordinated and professional development is being provided in the area of best practices. Mrs. Linda Delvernois, Supervisor of Secondary Education, responded that now the PSSA's in grades 5-8 and 11, the teachers are taking more ownership in preparing the students. In Grades 6-12, math teachers are incorporating PSSA-like language into their courses to cover where they saw a need. Mr. Ballard summarized that what has been done for five years has not worked and the district has not developed a cogent, clear prima facie evidence of effectiveness. He concluded he was disappointed in the lack of progress in this area. Mr. Earnshaw recalled a story about how a district handled students who did not reach proficiency. He felt the required remediation was a great step toward students taking the tests more seriously. He asked about the grade 12 retest and asked when the test was taken and when the results are known. Mr. Brown indicated that the retest has already been taken and results will be available by the winter break. Mr. Earnshaw asked about students with an IEP. Mr. Ron Delaco, Supervisor of Special Education at EHS, explained that IEP students accomplish certain goals but according to NCLB students must progress from one year to another. The math curriculum for IEP students is now aligned with the state standards. He explained some of the measures that have been taken with reworking schedules for IEP students who are also LCTI students and are here for a half day. Mr. Earnshaw asked that if a student has an IEP and is meeting the requirements of the IEP will they still graduate. Mr. Delaco responded that all IEP students must pass the goals set for the IEP and will receive an Emmaus High School Diploma. Mr. Earnshaw suggested that there be language to clearly state the graduation requirements for IEP students.

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Ms. Kowalchuk asked about the benchmarks set and questioned what number the students should be improving upon. Mr. Brown said they are expecting the same kind of performance and improvement between the grade 8 scores and the grade 11 scores. Mrs. Fuller questioned the difference in proficiency between reading and writing. She asked if all the scores exceeded the standards. Mr. Brown indicated that the scores have exceeded the state standards despite the decline. Ms. Fuller pointed out that the high school population is 2800 students and the disaggregate number is approximately 44 students.

Dr. Ziolkowski said how sophisticated the assessment process has become including an almost individualized assessment.

Motion by Earnshaw, Seconded by Kowalchuk

RESOLVED, That the East Penn Board of School Directors approve the School Improvement Plan for Emmaus High School for submission to the Carbon Lehigh Intermediate Unit and the PA Department of Education.

Note: Deadline for submission is November 30, 2006.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson 9

##### 2. 2007-08 Emmaus High School Program of Studies

Mrs. Linda Delvernois, Supervisor of Secondary Education, highlighted the curriculum changes that have taken place since last year. The areas that are in revision this year include art, technology education, and the second year of English. She also noted that there are additional dual enrollment courses. Mrs. Delvernois called attention to the change in graduation requirements that states, "Beginning with the graduating class of 2008, students shall demonstrate proficiency in reading, writing and mathematics on either the State assessments administered in grade 11 or 12 or local assessment aligned with academic standards and State assessments at the proficient level or better to graduate." Two new art classes entitled AP Studio Art and Crafts III are being added. Under the English Department, the summer reading requirement has been added. The focus is aimed at developing a love of reading with high level text. She corrected the description for

730/731, Concert Choir, noting that this is a non-auditioned ensemble. Under Technology Education, there is an addition of a four-year Architectural and CAD Drafting course. Mrs. Delvernois pointed out the Dual Enrollment courses for AP French, German, and Spanish. New to the Program of Studies is Japanese I course that will be offered on-line through CAPE and Seton Hill University. Students will be charged for tuition (\$510 for course plus \$60 for text) for this after-school course. A Japanese II course will be offered for the next school year. Dr. Ziolkowski indicated they are looking at other languages (Chinese) and right now there are approximately 19-20 students interested in the Japanese course. Parkland and Northwestern Lehigh are already offering the Japanese course this year. Dr. Ziolkowski pointed out that with this change to link graduation with the PSSA, the administration may be looking at additional Math and English/Reading teachers at the high school. Mr. Earnshaw suggested that there needs to some kind of clause that students with IEP's are not affected by the graduation requirement. He hoped the dual enrollment courses would be highlighted for students and that parents be notified about the PSSA's and graduation. Mrs. Delvernois responded that Mrs. Drake would be taking care of the parent notification. Mr. Ballard said he hoped that there would be more notice in the Program of Studies about the PSSA graduation requirement so that parents are aware of the changes. Ms. Kowalchuk indicated her support for the summer reading requirement and will it be at the elementary level. Mrs. Shulman, Director of Curriculum and Instruction, indicated the requirement is for K-12. It was clarified that the cost for the Japanese course is for the entire year. In response to a question from Ms. Kowalchuk, Mrs. Delvernois indicated that if there is a student who cannot afford the tuition then the Angel Network will step forward. Ms. Gannon asked if it would be a problem scheduling the

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additional AP courses. Mrs. Beidelman responded that colleges that do not accept AP credit would be happy to accept the dual enrollment credit. Ms. Gannon said there was a slight change in the wording for exempting by exam. Mrs. Delvernois said the rationale that this was past practice but it was not in writing. Mr. Richwine asked if summer reading would be more interesting. Mrs. Delvernois said it will be high interest reading to promote reading. Mr. Richwine expressed his philosophical opposition for having PSSA5 a requirement for graduation.

Mrs. Thompson thanked the staff for their work on the Program of Studies.

Motion by Thomas, Seconded by Gannon

RESOLVED, That the East Penn Board of School Directors approve the 2006-07 Emmaus High School Program of Studies.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson 9

#### 6. Facilities

##### 1. Eyer Middle School — Change Directive

Motion by Earnshaw, Seconded by Robert

RESOLVED, That the East Penn Board of School Directors approve the following change directive:

Rizzetto Construction Management, Inc.

Suite 100, 4110 Independence Drive, Schnecksville 18078

G-001 General Contract — Complete the installation of additional 6" and 8" water lines per the meeting at the site on 11/03/06 with the Borough of Macungie officials. Extending the new water lines approximately 150 L.F. at a cost not to exceed \$20,748.00.

Note: All attempts are being made to lower the costs as the work proceeds. This item will come back to the Board after all work has been completed on this issue as a change order.

##### Award of Contracts for Alburdis Modular Classrooms

Motion by, Seconded by

RESOLVED, That the East Penn Board of School Directors award the contracts for the Alburdis Modular Classrooms (2 units/4

classrooms) to the following contractors:

##### General Construction

Will Beinhower Construction, Inc., Ephrata, PA

Low bid of \$77,215 for fire lane widening, ramps, stairs, walkways, and security fencing and gates.

##### Electrical Construction

Thomas L. Hoffman Company, Inc., Allentown, PA

Low bid of \$64,638.00 for electrical services from the building to include fire, data, phone, TV, and dove access control systems.

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Note: The above approval is contingent upon the Borough of AlburUs approvals and the Solicitor's review.

Mr. Earnshaw asked about the meeting with the Macungie Borough officials regarding the general contract to complete the installation of water lines. Solicitor Fisher felt the matter had been resolved.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson 9

#### 2. Bid Opening Report — Exhibit 5

Electrical Construction for Installation of Alburdis Modular Classrooms General Construction for Installation of Alburdis Modular Classrooms

#### 3. Informational — PLANCON PART K: PROJECT REFINANCING-Exhibit 6

The PA Department of Education has approved PLANCON PART K: PROJECT REFINANCING for inclusion in the

minutes of this meeting.

### 3. Approval of Agreement of Sale with Jaindl Land Company

Mrs. Thompson read the motion.

Motion by Ballard, Seconded by Earnshaw

RESOLVED, That the East Penn Board of School Directors approve an Agreement of Sale with the Jaindl Land Company for a 93 plus acre tract of land located near Route 100 along Quarry Road in Lower Macungie Township.

Ms. Gannon felt that after quickly reviewing the agreement that it was a great deal for Mr. Jaindl but not as good for the district. She was glad the district would be getting the land but felt a better deal could have been negotiated for both the district and the taxpayer. She indicated she would be registering a protest vote. Ms. Kowalchuk said she had concerns about certain aspects of the agreement and would not be voting in favor of the motion. Mr. Ballard said the amount of money being paid for the land is consistent with the market value at present. He further stated that obtaining this large a parcel of land when there are few parcels available will allow for expansion and, finally, that it was a fair value. He would support the motion. Mr. Earnshaw commented that the Jaindl Land Company has dealt fairly with the district. This is a suitable parcel for the district's needs. He also indicated his support for the motion. Ms. Fuller said Mr. Ballard and Mr. Earnshaw had expressed her thoughts and she indicated her support. Mrs. Thompson said she was personally very pleased with the acquisition.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Richwine, Robert, Thomas, Thompson 7

Nay: Gannon, Kowalchuk 2

### 4. Sauerkraut Lane/Wescosville Liberty Lane Sites/Architect Agreement

Mrs. Thompson stated that now that the district has a large parcel of land did the Board want to reconsider the location of the proposed new elementary school. Mr. Robert indicated that the Board should reconsider locating the elementary school on a campus that already has 650 students. He cited the one road entryway, the possibility of a light on Liberty Lane and Brookside Road, and emergency access as other reasons to reconsider the location. He felt the Sauerkraut Lane is a better location. Ms. Gannon thought the elementary school was needed and she proposed continuing on in the direction already approved and she would not be in favor of revisiting the issue. Mrs. Thomas said she understood that making a change

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would cause a delay; however, if there is a choice, the Board could make a better decision by moving the school. Ms. Fuller said the delay in the architect agreement is based on the fact that it is for a specific site. She indicated that she was in favor of re-examining the site. Ms. Kowalchuk she would need to know what the additional cost would be to develop Sauerkraut Lane. She would support getting additional information if the site is moved. Mr. Earnshaw commented on having a second access for the Liberty Lane site. He felt that the Sauerkraut Lane site is a better and more centrally located to balance the student population. In considering Sauerkraut Lane, Mr. Earnshaw said there will probably be additional improvements needed, including a traffic light. He asked if the same footprint used for the Wescosville site could be used on Sauerkraut Lane. Dr. Ziolkowski responded that the district will be able to place the footprint designed for Liberty Lane without having any significant issues. Mr. Ballard said he is against the delay in the project and would like to see preliminary engineering studies for the Sauerkraut Lane site. He pointed out that there are other campuses where there are multiple students in one area. He also noted that Lower Macungie Township has been trying to get the land developed for a number of years associated with extracting from the district improvements that benefit Lower Macungie Township. Mr. Richwine said the site was selected because the district did not have site that could accommodate a middle school. Now that the district has acquired additional property, Mr. Richwine felt reworking the architect's contract would not take that long and he would support using Sauerkraut Lane instead of Liberty Lane. Following further discussion, Mr. Earnshaw said he would support information coming back to the Board at one of the December meetings. He also questioned the parliamentary procedure of reopening the decision. Mr. Robert asked that this issue be discussed at the December 4 Reorganization Meeting since he would not be available for the December 11 meeting. He also requested that there be two contracts to see the differences in the two sites. Mr. Robert said a sketch plan for the school is on the agenda for the LMT Planning Commission. Solicitor Fisher said they are prepared to continue with the process.

### 7. Business Operations

#### 1. Bill List Approval

Motion by Robert, Seconded by Thomas

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addendum, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

Record of Investments — Exhibit 7

RESOLVED, That the East Penn Board of School Directors approve the list of investments as outlined in Exhibit 7.

Construction Fund Payments — Exhibit 8

RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from the Capital Reserve Fund and the

GOB 2003 Bond Issue as described in Exhibit 8.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert,

Thomas, Thompson 9

#### 8. Board Sharing

Mr. Ballard briefly reported on the legislative issue involving the student/nurse ratio legislation and the personnel implications. Mr. Richwine noted the complications involved with not having enough certified school nurses. Mr. Earnshaw requested an update on the Capital Reserve Fund and the status.

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#### 9. Announcements

CLEAR Session — Real Estate

6:30 p.m.-CLEAR Session (Personnel, Real Estate)

CLEAR Session following Board Meeting (Negotiations, Personnel)

Elementary Parent-Teacher Conferences

Early Dismissal, Condensed K schedule

7:00 p.m.-Local Tax Study Commission Public Hearing, Board Room

8:00 p.m.-Dis-Order in the Court, LMMS Auditorium

11:00 am-Early Dismissal for Middle Schools

Middle Schools Parent Teacher Conferences

Thanksgiving Holiday-All schools and offices are closed

7:30 p.m.-Board Reorganization and Presentation by the Local Tax Study Commission to the Board

7:30 p.m.-EHS Winter Choral Concert

7:00 p.m.-Shoemaker Winter Choral Concert

7:00 p.m.-Wescosville Winter Concert at LMMS

7:30 p.m.-Lincoln 5th Grade Winter Concert

Friday, December 8 7:30 p.m.-Jefferson 5th Grade Winter Concert

Monday, December 11 7:30 p.m.-Board Meeting, Board Room

10. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion, at 9:28 p.m.

Cecilia R. Birdsell, Board Secretary

Tuesday, November 7 &

Thursday, November 9

Monday, November 13

Week of November 13

Tuesday, November 14

November 16, 17, 18

November 20, 21, 22

November 20, 21

November 23, 24, 27

Monday, December 4

Tuesday, December 5

Wednesday, December 6

Thursday, December 7

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