

Order of Business

1. Order of Business; Pledge of Allegiance

President Ann Thompson called the meeting of the East Penn Board of School Directors to order at 7:30 p.m. in the Board Room located at 800 Pine Street, Emmaus, PA, followed by the Pledge of Allegiance.

Board Members Present: C. H. Ballard, F. Fuller, E. Gannon, S. Kowalchuk, T. Richwine, M. Robert, V. Thomas, A. Thompson  
Board Member Absent: A. Earnshaw

Board Solicitor: Marc S. Fisher, Esq., Worth, Magee & Fisher  
Board Treasurer: Gary Reigal  
Board Secretary: Cecilia R. Birdsell  
Substitute Superintendent of Schools: Dr. George A. Ziolkowski  
Press Present: Loretta Fenstermaker, East Penn Press Reporter  
Randy Kraft, Morning Call Reporter

2. Student Recognition – Emmaus HS State Swim Team,

Dr. Ziolkowski and Mrs. Thompson presented Certificates of Recognition to the students who participated in the State Swim Meet and won both the Boys and Girls Championship. Coach Tim O'Connor indicated that the teams were in Harrisburg and had been recognized by Senator Wonderling and Representative Reichley.

Catherine Carr	David Gordon	Dan Anderson
Erin Fischer	Matt Wehrman	
Alena Kluge	Ryan Smith	
Kristen McCandless	Jesse Martucci	
Lauren McCandless	Tim Dimond	
Deidre Geroni	Joe Lee	
Mikelle Masciantonio	Ryan Roberts	
Morgan Oxley	Alex Kluge	

3. Requests to Address the Board

Ms. Cindy Malone, 6374 Sauterne Drive, Macungie expressed her concern about the proposal to eliminate early dismissal on Wednesday afternoon. She said this would be a hardship for working parents and daycares would not be accommodating the new starting time.

Mrs. Karen Heckman, P. O. Box 66, Alburts spoke about her concern with eliminating the early dismissal on Wednesday afternoon and the change of the elementary starting schedule. She indicated that she is a Brownie leader and the group meets on Wednesday afternoon. She checked the websites of several local districts and reported that none of them have a 9:15 a.m. starting time.

4. Approval of Minutes

Motion by Kowalchuk, Seconded by Gannon  
RESOLVED, That the /East Penn Board of School Directors approve the minutes of the March 26 Board Meeting.

This resolution was unanimously adopted by voice vote.

5. Report of the Substitute Superintendent of Schools-Dr. George A. Ziolkowski

1. Personnel

Motion by Gannon, Seconded by Thomas  
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirements (Regular & Early) /Resignations

- Melanie Bosse, Grade 6 Teacher at Lower Macungie MS, effective immediately (Exhibit 1)
- Jennifer Eaton, French Teacher at EHS, effective June 15, 2007 (Exhibit 2)
- Jeffrey Ebert, Grade 6 Teacher at Lower Macungie MS, effective June 15, 2007

- (Exhibit 3)  
 -Anthony Kohl, English Teacher at EHS, effective June 15, 2007 (Exhibit 4)  
 -Sharon Lintner, Grade 2 Teacher at Jefferson School, effective June 15, 2007 (Exhibit 5)  
 -Sondra MacEwan, Grade 2 Teacher at Wescosville School, effective June 15, 2007 (Exhibit 6)  
 -Joan Ruby, Grade 2 Teacher at Jefferson School, effective June 15, 2007 (Exhibit 7)  
 -Deborah J. Stewart, Mathematics Teacher at EHS, effective June 15, 2007 (Exhibit 8)  
 -Joan Lehmann, Administrative Assistant in the Business Office, effective July 6, 2007 (Exhibit 9)  
 -Christine Holsinger, Teacher Aide at Macungie School, effective April 10, 2007 (Exhibit 10)

Dr. Ziolkowski commented on the number of retirements. He indicated that there is a new special education position for a class that was over represented. Mr. Richwine noted that the deadline to be considered for an early retirement is May 1.

Leaves as Per Collective Bargaining Agreement

<u>Employee</u>	<u>Effective</u>
Christina Finney Gifted Education-Wescosville/Shoemaker	May 1, 2007
Lisa Evans Grade 4, Wescosville	May 14-May 28, 2007
Rachel Kramer Science, Emmaus HS	May 9-May 28, 2007

General Leaves of Absence

<u>Employee</u>	<u>Effective</u>
Kerri Fowler Teacher Aide	April 30-May 28, 2007
Suzanne Buettel Teacher Aide	April 2-April 15, 2007

Appointment of Temporary Professional Employees

Name/Address: Heather Coakley  
 350 Weinsteiger Road, Bechtelsville 19505  
 Education Level: B. S. Degree (2006)  
 Undergraduate School: Kutztown University  
 Certification: Instructional I, Elementary/Special Education  
 Assignment: New unbudgeted position for Macungie School  
 Effective: April 24, 2007  
 Experience: 9/06-Present: East Penn SD  
 Salary: \$40,100, Step A, Year 1, Col. B

Name/Address: Jennifer Corona  
 3202 Vermont Street, Easton 18045  
 Education Level: B. S. Degree (2004)  
 Undergraduate School: Kutztown University  
 Certification: Instructional I, Elementary  
 Assignment: Grade 6, LMMS  
 Vacancy created by resignation of M. Bosse.  
 Effective: April 24, 2007  
 Experience: 2/15/05-Present: East Penn SD  
 Salary: \$41,100 (Step C, Year 3, Col. B)

Appointment of Teacher Aides

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Lynn Koehler 673 Franklin Street,	Special Education Macungie (New unbudgeted position)	\$11.10/hr., 31.5 hrs./wk.

Alburtis 18011

Mary Lou Ely  
7126 Heather Road  
Macungie 18062

Teacher Aide  
Shoemaker (transfer of  
C. Limar to Library position)

\$11.10/hr., 12.5 hrs./wk.

Change in Employment Status

Employee	From	To
James McGinnis	.5 Custodian	1.0 Custodian, 3 <sup>rd</sup> Shift (EHS) Termination of H. Woomer
<u>Effective: April 29, 2007</u>		
Nancy Luhman	12.5 Shoemaker	17.5 Shoemaker (Additional hrs. for breakfast Program.)

2007 Summer Maintenance Program

See Exhibit 11

Co-Curricular Advisors

<u>Lower Macungie Middle School</u>		
Patrick Campbell	Director, Spring Musical	\$2122.00
	Costume Design	\$ 500.00
Brian Winnie	Music Director, Spring Musical	\$1698.00
Tanya Jennings	Program/Tickets/Front of House	\$ 265.00, Club A
Jennifer Campbell	Set Director	\$ 531.00
Jen Davenport	Pit Orchestra	\$ 265.00, Club A
Frances Evers	Co-Advisor, Choreography	\$ 200.00
Danielle Sirinsky	Co-Advisor, Choreography	\$1061.00
<u>Emmaus High School</u>		
Renee Lorenzetti-Graver	Choreography	\$1061.00
Jocelyn Helwig	Assist. Girls Soccer Coach	\$2611.00
Peter Car	Girls Soccer Coach	Volunteer
Marc Zimmerman	Assist. Boys & Girls Track Coach	\$1910.00
Nathan Gilbert	Assist. Track & Field Coach	Volunteer
<u>Ever Middle School</u>		
Will Pike	Talent Show Coordinator	\$29.44/session, 7 sessions

Educational Conferences – Exhibit 12

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 12.

Informational-Administrative Reports (See Exhibit Section)

Additional Stipend

That Valerie Witkowski, Manager of Information Support, receive a \$500 per pay retroactive payment to compensate for serving as Acting Director of Information Technology.

Note: Retroactive to March 8, 2007 to on or about May 15, 2007.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson-----8  
Absent: Earnshaw-----1

6 Education

1. Curriculum Revisions: Art, Technology Education

Mrs. Linda Delvernois, Director of Secondary Education, described the process for curriculum revision that involves the Steering Committee that sets the mission and goals and a Faculty Committee that does curriculum mapping

and the alignment of standards. Referring to the elementary art curriculum, Ms. Janice Hoffman indicated that students will learn the elements and principles of design, media and methods, art criticism, subject and themes, craftsmanship and art appreciation through cultural heritage and environment. The academic standards are based on the PA Academic Standards for the Arts and Humanities. The elementary curriculum is primarily exploratory and meets once a week for 40 minutes. Ms. Hoffman indicated one of the changes is the integration of technology by using the Proxima, DVDs, websites and virtual field trips. There will be a focus on specific artists and specific regions for each grade level. The teachers involved in the curriculum work were Carol Beightol, Vicki Free, Jeff Shreck, Anne Garton, and Heather Haas.

Mrs. Delvernois recognized Regina Oster and Vicky Romagnolli. Mrs. Delvernois indicated that the middle level had not changed drastically. The purpose of the program is to bridge the developmental transition from the introductions at the elementary level to a more intensive high school study. It also prepares students for advanced classes at the high school level and provides achievement of basic skills and knowledge in art appreciation. The revisions to the high school curriculum include increased emphasis on technology; reconfigured foundation and Level I courses, separated drawing and painting into individual tracks; separated 2-D and 3-D into individual tracks; and expanded the program by adding two Advanced Placement courses (Art History and Studio Art).

In the technology education area, curricular changes were made to align course content with the Pennsylvania Academic Standards for Science and Technology. The middle school level experienced the most changes. With the revised program, students at both middle schools will have the same experiences and equipment and the curriculum will be completely standards-based. The technology and science teachers worked together on these revisions. Referring to the high school curriculum, Mrs. Delvernois noted that, in the area of photography, the high school is moving away from using chemicals and dark rooms and making more use of digital media. She reviewed the changes in courses dealing with Engineering Technology, Drafting, Architecture and CADD. She noted that every year Mr. Didra's architecture class takes a field trip to the Frank Lloyd Wright home, Fallingwaters in Somerset County. Mr. Richwine asked if the courses for Grades 6, 7, 8 are taken by all students. Mrs. Delvernois indicated that all students take the courses. He asked if at the high school level what students take these courses. Mrs. Delvernois said the courses at the high school reach all levels for students who are not scheduled for LCTI. The courses are electives. Department Head Rich Ruben said the students who are going into engineering and architecture take these courses and many have other interests. He said these courses provide a creative outlet for students who are in a very rigorous academic curriculum in the high school. They have schedules that make it virtually impossible to take these courses at LCTI. Mr. Richwine suggested that in the course description they may want to indicate the type of student to take these courses. Ms. Kowalchuk asked with the change in the curriculum at the middle school level will the high school courses show increased enrollment. Mr. Ruben said it is difficult to predict since it is all new and they do not have any space for expansion, adding six classes a day are taught already. Ms. Kowalchuk asked if the Art History class would be a dual enrollment course. Ms. Delvernois indicated that they would have to wait and see if LCCC offered the same courses. Mrs. Thompson commented on the wonderful opportunities for students and thanked the staff.

2. First Reading: Textbooks for Art (Exhibit 13)

7. 2007-08 Budget

1. Wednesday Afternoon Early Dismissal

Motion by Robert, Seconded by Gannon

RESOLVED, That the East Penn Board of School Directors approve the elimination of the Wednesday Afternoon Early Dismissal beginning with the 2007-08 school year.

Dr. Ziolkowski indicated that the staff and parents had been surveyed and the information was shared with the Board. Teachers are not in favor because of the planning time. There was also concern about the 9:15 a.m. starting time that has been amended to 9:05 a.m. The middle school starting time plays into this decision and transportation has to be accommodated. There would be a five minute change in the middle school schedule. Mr. Ballard reviewed the current and proposed schedules. He asked what other accommodations could be made to make it similar to the current day. Dr. Ziolkowski said one of the problems would be that there would have to be a central location to drop off students so they are supervised and that is also difficult for young children. Additional personnel would also be needed to cover student arrivals in schools. Mr. Nolan said as they looked at 8:55 and as they compared the teacher planning time there would be ten minutes/day lost. He explained the intricacies of the changes with just five or ten minutes. Mr. Ballard pointed out that 15 minutes allows parents to drop off students and still have time to get to a job; however, the five minutes does not allow for that flexibility. Mr. Nolan explained the problems associated with the planning time and the contract provisions. Ms. Hoffman also explained the difficulty of holding students for 20 minutes and the supervision required. Mr. Ballard was trying to understand why there is no flexibility. Mr. Nolan said it does come down to planning time and matching the contractual obligation to what is provided to elementary teachers at this time. Mr. Ballard asked if the impact is limited to only the seven additional teaching positions and, if not, what are the other implications. Dr. Ziolkowski responded that at this time the seven teachers are being added at an estimated cost of \$472,500. In answer to a question raised by Mr. Robert, Mrs. Daniel responded that there is typically a 15 minute drop-off period for buses. Mr. Robert asked why the teacher day from 3:30 to 3:55 could not be treated as planning time. Mr. Nolan responded that it would be different from the interpretation and how that time is used now. Ms. Hoffman explained the after-school process, noting that there needs to be at least 50 minutes for the middle school buses to get around their routes and get back to the elementary schools. Ms. Hoffman said it is a matter of replacing 120 minutes of planning time. She also pointed out that it means getting an additional 45 minutes of instructional time. Mr. Robert asked where the contractual obligation is that we would not use that time. Mr. Robert said that he was not opposed entirely to the elimination of Wednesday afternoon but he

could not support the recommendation. Ms. Gannon asked what would be the cost to keep the starting time the same. She felt the proposal as stated does seem to create a problem. Ms. Kowalchuk said she would like to see planning time flexibility at the end of the day. She could not support the proposal as presented. Mrs. Thomas said she did not see a compelling reason for the elimination of the early dismissal given the amount of disruption and the cost. Mr. Robert asked what the cost would be for 43 minutes. Mr. Nolan estimated that would be an additional two to three staff members. Mr. Richwine felt that board members while in favor of the elimination of the early dismissal were not aware of the complications to implement the program. With everything going on in the district, it seems like a good time for teachers to get together to plan for special needs students. He would be in favor of re-visiting this in next year's budget when there is more time to reflect. He would not support doing it this year in its present form. Mr. Ballard agreed that there are so many constraints that perhaps the Board should step back from this issue. He talked about putting the program on the ballot as a special referenda item and have residents vote on the proposal. He indicated that he would not support the program in the current form. Ms. Gannon asked what it meant to add four days. Ms. Hoffman explained that by adding 45 minutes per week it is equivalent to four days of instructional time. Mrs. Thompson asked if it would be possible to extend the lunch period so students would have more time to eat and exercise. She said the Board appreciates the feed back that was received from the community and the staff.

This resolution was defeated by the following roll call vote:  
Nay: Ballard, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson----8  
Absent: Earnshaw-----1

Dr. Ziolkowski indicated that this has not been a wasted effort and there was a lot of work done by the various departments. There were some good ideas discussed this evening and probably the proposal will be coming back in another year.

2. Personnel – Priority I – Exhibit 14

Motion by Gannon, Seconded by Robert  
RESOLVED, That the East Penn Board of School Directors approve the list of Priority I personnel with the exception of the seven teachers to eliminate the Wednesday early dismissal, for the 2007-08 East Penn School District budget.

Ms. Gannon asked if it would be possible to re-visit the high school guidance counselor that is currently in the Priority II category. Mr. Ballard brought up the Capital Reserve Fund and suggested that a healthy amount should be put into that account before reviewing Priority II personnel. Ms. Kowalchuk and Mrs. Thomas agreed with Ms. Gannon about re-visiting the guidance counselor. Mr. Reigal pointed out that even after a tentative budget is adopted the Board can still make changes. He asked that the Board give as much guidance as they could tonight so he could prepare the preliminary budget for May 14. Mr. Robert asked for Dr. Ziolkowski's recommendation about the guidance counselor position. Dr. Ziolkowski and Acting Principal Dr. Herman Corradetti discussed the position and felt it was not needed at this time based on the efficiency of the Guidance Department and so it was rated a Priority II. Ms. Gannon said she would prefer to see the funds for the early Wednesday dismissal positions put in the fund balance and she did not think it was a good idea to put the funds into capital reserve. Mr. Richwine said he wanted to point out that the positions in Priorities I, II, and III are all worthy and did not want people to think that it was a wish list. Dr. Ziolkowski said every cyclical tool has merits and it is a difficult job. Mrs. Thompson said a position not in Priority I this year could turn up as a Priority I next year. Mrs. Thompson summarized that there appeared to be interest in moving the funds for the positions for the elimination of early dismissals to either Fund Balance or Capital Reserve. Mr. Reigal said it could be decided at the tentative adoption.

This resolution was duly adopted by the following roll call vote:  
Aye: Ballard, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson-----8  
Absent: Earnshaw-----1

3. Senior Citizens' Tax Rebate Program – Income Guidelines

Mr. Reigal said there has been a decrease in the number of residents who have applied and he felt that it was due to the income levels. The state has recently raised the levels for income; however, the district has not at this time. Mrs. Thompson asked if Mr. Reigal felt there were sufficient funds to continue the program and Mr. Reigal talked about the homestead exclusion coupled with the district rebate. Mr. Ballard suggested that the income levels should match the state levels but limit the amount rebated. Mr. Robert said he was always supportive of increasing the income rates and would be in favor of changing the rate but not to the state level of \$35,000. Mr. Reigal said he was fearful of adopting something when the district does not know the income levels. After a brief discussion on the limits, Mr. Reigal said he would try to get more information on the qualifying residents. The Board was in favor of continuing the program as ascertained by Mrs. Thompson.

4. Sale of Delinquent Tax Accounts – XSPAND

Mr. Reigal explained that the company would buy the account and charge 8% interest and then let the County collect the funds. He felt it was probably ideal when the district could not meet the state cap but, in effect, it is a loan. Mr. Robert pointed out that it is a one time event and why not keep it as an available option. Solicitor Fisher was not sure if the proposal was legal. Mrs. Thompson said that this could be considered a rainy day fund when it is needed. There was no interest in pursuing this item at this time.

8. Facilities

1. Update on Athletic Fields

Mr. Dennis Ramella, Activities Director, and Mr. Jim Carl, Supervisor of Maintenance, presented the attached power point discussion that indicated the current status of the original field projects and updated the Master Plan. As an aside, Mr. Ramella mentioned that there had been 26 senior athletes who signed national letters for Division 1 or 2 institutions, representing 2.25 million dollars in scholarship funds.

Mr. Ramella noted the improvements that had been made to the high school stadium that include replacing the press box, constructing a field house, renovating the exterior of snack stand, and relocating field lights in front of home bleachers. The items that have not been completed include relocating remaining field lights and installing an all-weather track. He described the work that took place with the turf stadium. The only item pending is the Memorial Wall. The turf field has been an outstanding plus for the district. He reviewed the Wescosville Baseball Complex and indicated by the attached site plan the layout of the field. Mr. Carl said the drawing does not show the additional land purchased and he reviewed the move of the elementary school project from Liberty Lane to Sauerkraut Lane. He said the Township would like the district to consolidate all the parcels that were purchased as part of the Liberty Lane site and the vacating of Liberty Lane. An elementary school could still be built on the Liberty Lane site, if needed, even with the fields. There are no lights proposed for this field site. All the improvements for the Eyer/Shoemaker site are on hold due to the archaeological studies required by the PA Historical & Museum Commission. Mr. Carl updated the site and how the Eyer project impacted this site. Mr. Ramella reviewed the areas that have been completed on the Lower Macungie Middle School site, noting the baseball field is non-funded and is on hold.

Mr. Ramella indicated that the second part of the Master Plan had been revised in 2004. He described the Wescosville Baseball/Softball site indicating that it achieves the district goal of returning athletic teams to school district property and eliminates concerns for approval of LMT fields. It also eliminates any Title IX violations with the fields. He briefly talked about the All-Weather Track, noting that the current facilities are below standard and the high school teams have been moved to other facilities to increase times and alleviate injuries. He noted there is no interest in the Lower Macungie MS baseball field by the Lehigh Valley Conference.

Mr. Ramella talked about the inadequacy of the current high school's gym. He felt expanded seating would prevent security issues and provide an opportunity for more students/adults to attend athletic events. It would also provide additional instructional space for Wellness/Fitness as well as floor space for youth organizations.

Mr. Ramella indicated that he had been directed to look into the future for facilities and presented short term, mid-term, and long term recommendations for Emmaus High School and/or a new high school and a new middle school. He emphasized that as much as possible there should be equal facilities for both high schools. The attached plan indicated a time line from September 2008 until 2012. Referring to funding, Mr. Ballard pointed out that funding is not in place until it is allocated by the Board. Mr. Ramella talked about adding turf fields to accommodate sports and band activities. Mrs. Thomas asked about the all-weather track in the mid-term recommendations, rather than September 2008. Mr. Ramella said the first priority is to get all the teams back on school property. Currently every team is back except baseball and softball and the situation is that if the communities curtail the sites currently being used then the teams will not have a place to play and practice. Mrs. Thomas asked if it was possible to obtain grants for an all-weather track tied into the health/wellness initiatives. Mr. Ramella said he would do whatever is necessary to get the facilities where they should be for a district of this reputation. Mr. Robert said that part of the Umlauf track is for reconfiguration of driveways for the Macungie School. Mr. Carl replied affirmatively. Mr. Robert noted there are improvements listed on the agenda for Macungie/Shoemaker and questioned how this all fits together. Mr. Carl replied the work being done is important to separate bus and student traffic. With the improvements already completed, it has relieved the pressures. Mr. Carl explained how this was impacted with the archaeological study as the district moves toward the Umlauf property. The item on the agenda deals with improvements at the Eyer project at Brookside Road and the widening of the road. Mr. Robert, referring to the Wescosville School, asked if there was a preferred orientation for baseball fields. Mr. Ramella said there is and the architects and engineers did align the fields on the site. Mr. Robert said the Board has not decided on the configuration of the high school and he did not understand why there was a proposal. Mr. Ramella said he was given that charge to go under the assumption that there was a new high school and what would be needed. There was a brief exchange about the gym at the current high school, turf fields, and an all-weather track. Mr. Ramella said Memorial Field is more than adequate to host a field hockey or soccer championship. It will accommodate at least 1800 people. He would not suggest moving these sports into the stadium. An all-weather track would be six lanes. Mr. Robert said a track could be put somewhere else and facilities could be shared. Mr. Ramella emphasized that two high schools would not be able to share facilities with a large number of students. Mr. Robert did not support the proposal.

Ms. Kowalchuk said that given the district's requirement to work under Act 1, there are fiscal constraints. She felt the district should be looking at more creative solutions for sharing athletic facilities and developing alternatives. Mrs. Thomas said there should be more of a connection of supporting all student athletes and there should be opportunities with grant funds. Ms. Gannon said that she appreciated all the work that was put into the proposal. She said she had a hard time looking at the high school and focusing on the athletics. She felt it was putting the cart before the horse. Mr. Ramella said he was presenting information that he understood was requested by the Board and it is meant to be information and is not meant to be construed as what Mr. Ramella wants. Mr. Robert said he could support the combination baseball/softball complex but would not support the rest of the recommendations. Mr. Ballard said before he supports anything he wants to see an analysis of what happens with the capital reserve fund with this budget. Mr. Reigal

explained that money was borrowed previously for some of these projects, specifically the baseball/softball complex. Mr. Robert said he would like to know the real numbers since funds have been transferred from designated projects that were not started to other projects and he also requested a total project cost for the vacating of Liberty Lane, the fields, etc. Mr. Richwine said he understood the Board needed to see how they would approach the athletic fields and expected more in the area of costs. He also wanted to know how often the facilities are used by non-school groups. Mrs. Thomas asked what is the next step. Mrs. Thompson said the next step is to get some cost figures on the Wescosville site in terms of softball/baseball. Dr. Ziolkowski reminded the Board that this update presentation was requested by the Board. He worked with Mr. Ramella and Mr. Carl and Mr. Ramella followed the outline of the Feasibility Study. The costs were not included because that was not the direction. It was a goal of the Board to bring all sports back on district property and this has not been accomplished with baseball or softball. He concluded that he felt responsible for some of the comments because he was the one that directed Mr. Ramella to provide this information.

2. Report on Bid Opening (Exhibit 15)

- Installation of Rubber Treads
- Installation of Floor Tile
- Eyer MS Auditorium Improvements
- Macungie Campus Road Improvements

3. Iron Run Pump Station & Force Main Easement Agreements (Exhibits 16 & 17)

Motion by Ballard, Seconded by Robert

RESOLVED, That the East Penn Board of School Directors approve the two easement agreements with Lehigh County Authority, Wescosville, PA in the total amount of \$6,800 as per Exhibits 16 & 17.

Note: The above Agreements have been reviewed with Liberty Engineering, Inc. and Solicitor Marc S. Fisher, Esq.

Ms. Fuller indicated she would be abstaining because the firm she works for provided professional services to Lehigh County Authority which is seeking the easements. A copy of the Conflict of Interest Abstention Memorandum is attached to the minutes of this meeting.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson-----7  
 Abstain: Fuller-----1  
 Absent: Earnshaw-----1

4. Installation of Floor Tile for Lincoln and Macungie Schools

Motion by Ballard Seconded by Gannon

RESOLVED, That the East Penn Board of School Directors award the bid for installation of floor tile for Lincoln and Macungie Schools for a total project cost of \$24,914.12 to Owen M. Bastian, Inc., Allentown, PA.

Note: Funding comes from Capital Reserve Budget. This now completes the Lincoln flooring and re-starts the Macungie School as noted in the Maintenance Plan.

Installation of Rubber Treads

RESOLVED, That the East Penn Board of School Directors award the base bid for the installation of the rubber treads at Lower Macungie Middle School stairwell #1 for a cost of \$13,035.06 to Owen M. Bastian, Inc., Allentown, PA; and,

Be it further,

RESOLVED, That the East Penn Board of School Directors reject the alternate bid for Stairwell #3.

Note: This stairwell will be delayed until the project funding for next year comes from the Capital Reserve budget.

Eyer Middle School Auditorium Improvements

RESOLVED, That the East Penn Board of School Directors award the base bid and all alternates E-1, E-2, E-3, and E-4 and E-5 at a total bid of \$174,026.39 to Entertainment Services Group, Inc., Cetronia Road, Allentown, PA.

Note: This bid has been reviewed by Snyder-Hoffman. Funding can come from the Eyer Contingency Fund (G-03 Line Contingency 1.4 million dollars) vs. Capital Reserve Fund.

Ms. Fuller pointed out that the district is getting an improved product for well below the base bid.

Macungie Campus Roadway Improvements

RESOLVED, That t he East Penn Board of School Directors award the bid for the Macungie Campus Roadway Improvements to Imperial Excavating & Paving, LLC. Allentown, PA at a cost of \$137,520.00.

Note: This bid has been reviewed by The Architectural studio and was a Lower Macungie Township requirement. Funding for this work will come from the project contingency fund.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson-----8  
Absent: Earnshaw-----1

9. Policy Revision

1. First Reading of Revision:  
Board Policy 138, Acceptable Use of Technology Resources, Electronic Communications & Information Systems (Exhibit 18)

Mrs. Thompson requested that an Executive Summary be prepared because of the length of the policy.

10. Legislation Charles H. Ballard

Mr. Ballard Reported on SB 71 (providing for Office of Safe Schools and requiring the establishment of policies relating to bullying); HB 65 (providing for parental discretion in classroom placement of twins and higher order multiples); and HB 842 (providing for program of continuing professional development).

There was a brief recess from 10:20 p.m. to 10:25 p.m.

Mr. Ballard then showed a presentation entitled "Did You Know."

11. Business Operations

1. Approval of Bill List

Motion by Robert, Seconded by Gannon

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

Treasurer's Report

RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

Authorization – Public Financial Management

RESOLVED, That the East Penn Board of School Directors authorize the administration to work with Public Financial Management, as Financial Advisor, Rhoads & Sinon LLP, as Bond Counsel, to proceed with issuance of a General Obligation Note, Series of 2007, through the Emmaus Bond Pool Program in the approximate amount of \$12,000,000 for the purpose of providing funds for Eyer Middle School and other miscellaneous projects.

Special Funding Disbursements – Exhibit 19

RESOLVED, That the East Penn Board of School Directors authorize the expenditure of funds from the Capital Reserve Fund and the PLGIT Series AA of 2004 as listed on Exhibit 19 .

Student Transportation Contract – Laidlaw Transit, Inc.

RESOLVED, That the East Penn Board of School Directors approve the student transportation contract with Laidlaw Transit, Inc. for the 2006-2007 school year at a daily rate of \$21,715.62.

Note: East Penn is currently in the third year of a multi-year contract that expires in June 2009. The above resolution reflects the actual number of vehicles now being used as well as the actual number of miles all vehicles are traveling each day. The rate also reflects the addition of four full-size buses and a decrease of one mini-bus. The full-size buses were needed for the re-opening of Lower Macungie Elementary School and there is an addition of two noon runs for kindergarten at Lower Macungie Elementary School.

The 2005-06 daily rate was \$19,865.92.

This resolution was duly adopted by the following roll call vote:  
Aye: Ballard, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson-----8  
Absent: Earnshaw-----1

6. Bid Opening Report – Exhibit 20

- General School Supplies
- Art Supplies
- Athletic Supplies
- Computer Supplies

12. Board Sharing

Mr. Richwine asked what is the criteria for selecting the students who are acknowledged by the Board. Board Secretary Cecilia Birdsell said that over the years it has been the building principal who calls when a group or student has received a state or national award. It is not down for competitions at a local level because East Penn has so many students who do well and there is limited time at a board meeting.

Dr. Ziolkowski indicated there was an exit audit with the state auditors on March 23. Again, East Penn's staff was commended for its recordkeeping and cooperation. There is a minor exception but all records were in order.

13. Announcements

Friday, April 20	7:00 p.m.-CLEAR Session (Personnel)
Monday, April 23	7:00 p.m.-CLEAR Session (Personnel)
	7:30 p.m.-Board Meeting
April 23-27	Kindergarten Registration
April 24	5:00-8:00 p.m.-EHS Jazz Combo; Select Choir; Chamber Strings-Barnes & Noble at the Promenade Shops
	7:00 p.m.-Cyberbullying, Cyberthreats, & Internet Safety, LMMS Auditorium
April 26	7:00 p.m.-Elementary Band Spring Concert, Shoemaker School
	7:00-8:30 p.m.-Global Warming: What Can You Do?
	Speaker: Jonathan Dorn, Editor-in-Chief for <u>Backpacker</u> (Sponsored by EHS Envirothon Team, Earthwatch Club, & AP Environmental Science Class)
April 28	7 a.m.-4 p.m.-9 <sup>th</sup> Annual Emmaus Public Library Used Book Sale, Lower Macungie MS Cafeteria
	9 a.m.-2 p.m.-9 <sup>th</sup> Annual Nutrition, Health & Safety Fair, Lower Macungie MS
Tuesday, May 1	9:30 a.m.-Eyer Incoming 6 <sup>th</sup> Grade Students Tour
	7:00 p.m.-Middle Schools Orchestra Spring Concert
	7:00 p.m.-Eyer Meeting for Incoming 6 <sup>th</sup> Grade Parents
Wednesday, May 2	7:00 p.m.-Eyer Spring Band Concert
Thursday, May 3	7:00 p.m.-Shoemaker Spring Choral Concert
	7:00 p.m.-LMMS Parent Information Night for Incoming 6 <sup>th</sup> Graders, Auditorium
Friday, May 4	11:00 a.m.-Secondary Schools Early Dismissal
	7:30 p.m.-EHS Spring Orchestra Concert
	7:30 p.m.-Jefferson 5 <sup>th</sup> Grade Spring Concert
Wednesday, May 9	7:30 p.m.-LMMS Spring Choral Concert
Thursday, May 10	7:30 p.m.-Lincoln Spring Choral Concert
	7:30 p.m.-LMMS Spring Choral Concert
	7:00 p.m.-Eyer Choral Concert
Monday, May 14	7:30 p.m.-Board Meeting

14. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion at 10:40 p.m.

Cecilia R. Birdsell, Board Secretary