

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

President Ann L. Thompson called the regular meeting of the East Penn Board of School Directors to order at 7:30 p.m. in the Board Room located at 800 Pine Street, Emmaus, PA, followed by the Pledge of Allegiance.

Board Members Present: C. H. Ballard, A. Earnshaw, F. Fuller, E. Gannon, S. Kowalchuk, T. Richwine,  
M. Robert, A. Thompson

Board Member Absent: V. Thomas

Board Solicitor: Marc S. Fisher, Esq., Worth, Magee, & Fisher

Treasurer: Gary Reigal

Board Secretary: Cecilia R. Birdsell

Superintendent of Schools: Dr. Thomas L. Seidenberger

Press Present: Randy Kraft, The Morning Call reporter  
Loretta Fenstermacher, East Penn Press reporter

2. Administering Oath of Office for Superintendent of Schools

Judge James K. Gardner administered the Oath of Office to Dr. Thomas L. Seidenberger, Superintendent of Schools. Dr. Seidenberger introduced his wife Patrician, sons T. J. and Andrew, his aunt and uncle, and mother-in-law and father-in-law and friend Matthew Martin. They received a round of applause from the audience.

3. Requests to Address the Board

Mr. Richard Jones, P. O. Box 42, Zionsville complained about the language in several books that appeared on the incoming 10<sup>th</sup> grade summer reading list. He felt the books had language that was vulgar and obscene and the situations in the books were promoting the drug culture and condoning degenerate behavior. He said his son would be sent home from school if he used this language. Mr. Jones stated the schools were supporting a perverse moral standard. He invited board members and administrators to review the books. Mr. Jones had discussed this issue with both Ms. Diane DiDona, English Department Head, and Secondary Supervisor Linda Delvernois.

4. Approval of Minutes

Motion by Ballard, Seconded by Earnshaw

RESOLVED, That the minutes for the July 9 meeting of the East Penn Board of School Directors be approved.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thompson-----8

Absent: Thomas-----1

5. Report of the Superintendent of Schools-Dr. Thomas L. Seidenberger

1. Personnel

Motion by Robert, Seconded by Gannon

RESOLVED, That the East Penn Board of School Directors approve the following personnel recommendations:

Resignations

- Michelle R. Wiley, Assistant Principal at Eyer MS, effective date to be determined (Exhibit 1)
- Jessica Ortiz-Eichert, Special Education Teacher at Emmaus HS, effective August 23, 2007 (Exhibit 2)
- Frank DiLeo, Grade 6 Teacher at Lower Macungie MS, effective immediately (Exhibit 3)
- Maria Smith, Speech Teacher, effective date to be determined (Exhibit 4)
- Melissa Cross, Kindergarten Teacher at Lower Macungie ES, effective immediately (Exhibit 5)
- Adelle Miller, Teacher Aide, effective immediately (Exhibit 6)
- Francee Folsom, Teacher Aide, effective immediately (Exhibit 7)
- Ann G. Matlack, Teacher Aide, effective immediately (Exhibit 8)
- Mary E. Newbegin, Teacher Aide, effective immediately (Exhibit 9)
- Bridgit Sullivan, Teacher Aide, effective immediately (Exhibit 10)
- Frances Greason, Part-Time Food Service Department, effective September 1, 2007 (Exhibit 11)
- Rita Frey, Hall Monitor, Emmaus Hs, effective immediately (Exhibit 12)
- Rhonda Butz, Teacher Aide, Jefferson School, Effective immediately (Exhibit 13)

Approval of Act 93 Compensation-Exhibit 14

That the East Penn Board of School Directors approve the 2007-08 Act 93 Salaries and Compensation Plan; and, that the salaries and fringe benefits be effective July 1, 2007.

Request for General Leave of Absence

Employee: Lucy McLeod  
Administrative Assistant, Eyer MS Library  
Effective: August 27-December 21, 2007  
Reference: Board Policy 539, General Leave of Absence

Request for Leaves as per Collective Bargaining Agreement

<u>Employees</u>	<u>Assignment</u>	<u>Effective</u>
Nicole Kushma	Special Education, EHS	8/28/07
Stephanie Mills	Grade 1, Shoemaker	8/28/07

Teacher Transfer

Employee: Julia Dweck  
From: Grade 1, Wescosville  
To: Gifted Education, Wescosville

Appointment of Professional Employees

Name/Address: Heather Slatoff  
5422 Doris Drive, Allentown 18106  
Education Level: B. A. Degree (1992)  
M. S. Degree (2007)  
Undergraduate School: Muhlenberg College  
Graduate School: Walden University  
Certification: Instructional II, Elementary/ML Science, Environmental Education  
Assignment: Grade 6, LMMS  
Vacancy created by F.DiLeo resignation.  
Effective: August 29, 2007  
Experience: 2003-07: Green-Castle Antrim SD  
1992-95: Chapin School, Princeton, NJ  
Salary: \$50,019 (Step D, Year 4, Col. M)

Name/Address: Patricia Sauerwine  
401 W. Union Street, Whitehall 18052  
Education Level: B. S. Degree (1999)  
M. Ed. Degree (2007)  
Undergraduate School: Kutztown University  
Graduate School: DeSales University  
Certification: Instructional II, Elementary/ESL Specialist  
Assignment: Grade 1, Wescosville School  
New budgeted position  
Effective: August 28, 2007  
Experience: 2001-07: Allentown SD  
1999-2001: Allentown SD (full-time substitute)  
Salary: \$51,192 (Step G, Year 7, Col. M)

Name/Address: Julie Weiderhold  
1712 Redwood Court, Allentown 18104  
Education Level: B. S. Degree (2002)  
Undergraduate School: West Chester University  
Certification: Instructional I, Music  
Assignment: Music, Macungie/Alburtis Schools  
Vacancy created by S. Seem retirement  
Effective: August 28, 2007  
Experience: 1/03-6/07: Stroudsburg Area SD  
Salary: \$43,387 (Step F, Year 6, Col. B)

Name/Address: Kimberly Henry  
361 Lowland Road, Hamburg 19526  
Education Level: B. S. Degree (1998)  
Undergraduate School: Lock Haven University

Graduate School: Alvernia College (Elementary Certification)  
Certification: Instructional II, Elementary  
Assignment: Grade 1, Wescosville School  
New budgeted position.  
Effective: August 28, 2007  
Experience: 2000-07: Reading School District  
Salary: \$49,219 (Step PC, Year 8, Col. H)

Appointment of Temporary Professional Employees

Name/Address: Kendy Brickner  
248 Valley Park South, Bethlehem 18018  
Education Level: B. S. Degree (2006)  
Undergraduate School: Millersville University  
Certification: Instructional I, Elementary, K-6  
Assignment: Kindergarten Teacher, Lower Macungie ES  
Vacancy created by transfer of K. Wetzel/.5New  
Effective: August 28, 2007  
Experience: 9/06-Present: Allentown SD  
Salary: \$41,432 (Step A, Year 1, Col. B)

Name/Address: Michael Harm  
1404 Forest Drive, Allentown 18104  
Education Level: B. S. Degree (2002)  
Undergraduate School: St. Thomas Aquinas College  
Certification: Instructional I, Biology  
Assignment: Grade 7 Science, LMMS  
Vacancy created by J. Richards retirement  
Effective: August 28, 2007  
Experience: 2003-07: Readington Township (NJ) SD  
Salary: \$42,996 (Step E, Year 5, Col. B)

Name/Address: Juliet McCleery  
499 Carriage Drive, Coopersburg 18036  
Education Level: B. A. Degree (1998)  
M. Ed. Degree (2006)  
Undergraduate School: Temple University  
Graduate School: Lehigh University  
Certification: Instructional I, Special Ed, English, Gen. Science, Communications  
Assignment: Special Education, EHS  
New budgeted position  
Effective: August 28, 2007  
Experience: 1/07-6/07: Southern Lehigh SD  
Salary: \$48,846 (Step A, Year 1, Col. M)

Name/Address: Nicole Stratchko  
301 Dorchester Avenue, La Plata, MD 20646  
Education Level: B. S. Degree (2005)  
Undergraduate School: Lock Haven University  
Certification: Instructional I, Early Childhood  
Assignment: Kindergarten, Lower Macungie ES  
Vacancy created by M. Cross resignation  
Effective: August 28, 2007  
Experience: 8/05-Present: Charles County (MD) Public Schools  
Salary: \$42,214 (Step C, Year 3, Col. B)

Full-Time Substitute Teacher Appointments

Name/Address: Cheryl Borysowski  
1076 Timberridge Lane, Allentown 18106  
Education Level: B. A./S. Degree  
M. Ed. Degree (2007)  
Undergraduate School: Bloomsburg University  
Graduate School: Cedar Crest College  
Certification: Instructional I, Elementary  
Assignment: Grade 1, Wescosville School  
Opening created by C. Finney leave.  
Effective: August 28, 2007  
Experience: None  
Salary: \$41,432 (Step A, Year 1, Col. B)

Name/Address: Paulette Cope  
6152 Woodledge Drive, Orefield 18069

Education Level: B. A. Degree (1972)  
M. A. Degree (1974)

Undergraduate School: Penn State University  
University of Wisconsin

Certification: Instructional II, Spanish

Assignment: Spanish, Emmaus HS  
Opening created by J. Torres leave

Effective: August 28, 2007

Experience: 2006-07: Whitehall Coplay SD  
1978-84: East Penn SD  
1974-77: Long Lots Jr. High, Westport, CT

Salary: \$43,778 (Step G, Year 7, Col. B)

Name/Address: Tracy Gehman  
1127 Pennsylvania Avenue, Emmaus

Education Level: B. S. Degree (2006)

Undergraduate School: Kutztown University

Certification: Instructional I, Elementary/Special Education

Assignment: Special Education, Jefferson School  
Opening created by C. Hendricks leave.

Effective: August 28, 2007

Experience: 06-07: East Penn SD (per diem substitute)

Salary: \$41,432 (Step A, Year 1, Col. B)

Name/Address: Cadi Schantzenbach  
960 Macungie Avenue, Emmaus

Education Level: B. S. Degree (2007)

Undergraduate School: University of Tampa  
Kutztown University

Certification: Instructional I, Elementary, K-6

Assignment: Grade 4, Alburts School  
Opening created by C. Hamscher leave.

Effective: August 28, 2007

Experience: None

Salary: \$41,432 (Step A, Year 1, Col. B)

Appointment of Staff Accountant, Business Office

Name/Address: James Frank  
115 N. Seventh Street, Bally 19503

Education: B. A. Degree (1982)

Undergraduate School: Bluffton University, Bluffton, OH

Salary: \$41,000

2007-08 Coaches – See Exhibit 15

Co-Curricular Advisors

Lori Schaeffer	Cheerleading Coach	Volunteer
Teresa Scholl	Cheerleading Coach	Volunteer
Brad Trembler	Head MS Football Coach	\$4871.00
George Fritz Halfacre	Football Coach	Volunteer
Michelle Carlton	LMMS Girls Volleyball Coach	\$1559.00
Todd Bandura	Athletic Office College Internship	N/A
David Bosse	National History Day Advisor, LMMS	\$271, Club A
Patrick Campbell	National History Day Advisor, LMMS	\$271, Club A
Rett Fisher	Greenhorn.net	\$1028, Club C
	LMMS Web Design	\$866.00
Patrick Hanlon	PJAS Advisor, LMMS	\$271, Club A
Brent Landrum	PJAS Advisor, LMMS	\$271, Club A
Matthew Laub	PJAS Advisor, LMMS	\$271, Club A
Robert Sawicki	National History Day Advisor	\$271, Club A
Gregory Scholl	LMMS Finance Club	\$541, Club B
Thad Smith	National History Day Advisor	\$271, Club A
Nicole Stanchok	PJAS Advisor, LMMS	\$271, Club A
Kathy Thomas	Student Council, LMMS	\$649.50
Deidre Thorp	Student Council, LMMS	\$649.50

Brian Winnie	Chorus Director, LMMS	\$2165.00
Joanne Richards	Frequent Skier Club Advisor	\$541.00
Jane Shingler	Builders Club, LMMS	\$1028.00
Anthony Simons	Band Director, LMMS	\$3031.00
Jennifer Davenport	Jazz Band, LMMS	\$541.00
John Graham	PAS Training	Volunteer
Keith Butler	PJAS Coordinator	\$541.00
Bruce Denmead	Band Director, EHS	\$6062.00
	Jazz Band Director, EHS	\$1028.00
Carrie England	Assist. Band Director, EHS	\$2517.00
Rhonda Butz	Marching Assistant, EHS	\$1082.00
Dave Smith	March Assistant, EHS	\$1082.00
Brody Carr	Percussion Director, EHS	\$3139.00
Jeff Shreck	Percussion Assistant, EHS	\$1082.00
Amy Strunk	Co-Color Guard Director	\$1393.50
	Co-Winter Color Guard Director	\$1515.50
Jill Kuebler	Fall Play Director, EHS	\$1624.00
	Fall Play Costume Designer	\$510.00
	Fall Play Technical Director	\$1082.00
	Spring Plan, Director, EHS	\$2165.00
	Technical Director	\$1299.00
Renee Lorenzetti-Graver	Spring Musical, Choreographer	\$1082.00
Chris Kollar	Fall Play Assist. Director, EHS	\$974.00
	Fall Play Set Design Coordinator	\$510.00
	Spring Play Assist. Director, EHS	\$1299.00
	Spring Set Design Coordinator	\$510.00
Rita Cortez	Spring Play Assist. Director, EHS	\$1299.00
	Spring Musical Vocal/Orchestra Dir.	\$1732.00
Eileen Clark	Spring Costume Design Coordinator	\$510.00

Summer School Teachers – Ever/LMMS

Carol Walrod	Jennifer Krizovensky	Denine Williams
Dave Bosse	Robert Sawicki	

Lower Macungie MS Team Leaders

See Exhibit 16

Elementary Head Teachers & Web Design

See Exhibit 17

Teacher Aide Changes in Hours

See Exhibit 18

Food Service Department Transfers

See Exhibit 19

2007-08 List of Per Diem Substitutes

See Exhibit 20

Shannon Henry, Food Services Department

Teacher Aide Appointment

Name/Address: Keri Tierney  
1050 E. Coldstream Circle, Emmaus  
Assignment: Autistic Support, Wescosville School  
New Unbudgeted Position  
Effective: September 4, 2007  
Salary: \$11.55/hr., 32.5 hrs./wk.

Custodial Appointments

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Jeanette George 1190 Grange Road, Allentown 18106	LMMS, 2 <sup>nd</sup> Shift Vacancy created by F. Fritz Resignation & subsequent transfers	\$17.65/hr., 40 hrs./wk.
Micah Roberts 225 Maple Court, Alburtis 18011	LMMS, 2 <sup>nd</sup> Shift new budgeted position	\$17.65/hr., 40 hrs./wk.

Effective Dates: To be determined.

Food Service Appointments

Sidney Twining 3011 Moravian Avenue, Allentown 18103	Wescosville School	\$11.01/hr., 3 hrs./day
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Jump Start Program

Cheryl Borysowski

Instructors for Community Education Courses, Fall 2007

See Exhibit 21

Educational Conferences – Exhibit 22

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 22.

Professional Employee Appointments

Name/Address:	Deborah Zosky 3140 Route 309, Orefield 18069
Education Level:	B. S. Degree (1975) M. Ed. Degree (1987)
Undergraduate School:	East Stroudsburg University
Graduate Schools:	Kutztown University Moravian College Penn State (Lehigh Valley)
Certification:	Instructional II, Social Studies, Reading Specialist
Assignment:	Remediation (Literacy Coach) Vacancy created by V. Althouse resignation.
Effective:	To be Determined
Experience:	9/87 – Present: Parkland SD 1/85-6/87: Brandywine Heights SD
Salary:	\$76,586 (Step P, Year 18+, M +24)

Full-Time Substitute Teacher Appointments

Name/Address:	Danna Feigenbaum 1664 Pinewind Drive, Alburtis 18011
Education Level:	B. S. Degree (2001) B. A. Degree (2005)
Undergraduate School:	Bloomsburg University
Graduate School:	DeSales University
Certification:	Instructional I, Elementary
Assignment:	Grade 5, Wescosville School Opening created by M. Dawson leave.
Effective:	8/28/07
Experience:	None
Salary:	\$41,432 (Step A, Year 1, Col. B)

Teacher Aide Appointment

Name/Address:	Jacqueline Sullivan 3327 Watermill Drive, Macungie 18062
Assignment:	Wescosville School
Effective:	September 4, 2007
Salary:	\$11.55/hr., 12.5 hrs./wk.

Additions to the 2007-08 List of Per Diem Substitutes

Barry Batdorf, Elementary	Alison Gartner, Elementary
Sherry Iskenian, Elementary	Faye Dunning, Art
Doris Carraher, Teacher Aide	

New Teacher Induction Mentors

Tara Desiderio	Diane DiDona
Lori Fix	Diane Flisser
Justine Frantzen	Ann Newton
Brent Ohl	Bonnie Raub
Lori Schaeffer	John Schreiner
Pam Stiles	Kiera Werner

Ever Team Leaders

Julie Hummell	Pod 1
Cathy Button	Pod 2
Heather Bealer	Pod 3
Cindy Snow	Pod 4
Susan Bauer	Pod 5
Patti Novobilski	Pod 6
Joe DiRado	Pod 7
Lori King	Pod 8
Carrie England	Related Arts/Exploratory

Transfers

Employee	From	To
David Silfies (Effective 8/27/07)	Assist. Principal, LMMS	Assist. Principal, Eyer MS
Elizabeth DeSantis Teacher Aide	Spec. Ed., EHS 16.25 hrs./wk.	Spec. Ed., EHS 32.5 hrs./wk.
Kakoki Kar Teacher Aide	Spec. Ed. EHS 12.5 hrs./wk.	(504), EHS 32.5 hrs./wk.
Patricia Brooke Teacher Aide	Spec. Ed., LMMS 32.5 hrs./wk.	Spec. Ed., EHS 32.5 hrs./wk.
Dana Evans Teacher Aide	Building, EHS 27 hrs./wk.	Building, EHS 31 hrs./wk.

Appointment of Assistant Principals-Emmaus High School

Name/Address:	Gregory M. Puckett 422 Meadowhurst Lane, Media 19063
Education Level:	B. S. Degree (2001) M. Ed. Degree (2006)
Undergraduate School:	Shippensburg University
Graduate School:	Widener University
Certification:	Administrative, Principal, K-12 Instructional II, Social Studies
Assignment:	Assistant Principal, Emmaus HS Vacancy created by D. Greisbaum resignation
Effective:	To be determined
Experience:	8/05-Present: Rose Tree Media SD Social Studies Teacher 6/06-8/06: Rose Tree Media SD Co-Director, Summer School 8/02-05: William Penn SD
Salary:	\$77,000
Name/Address:	Joshua Ziatyk 1358 South Krocks Road, Allentown 18106
Education Level:	B. S. Degree (1999)

Undergraduate School: M. Ed. Degree (2005)  
 Kutztown University  
 Graduate School: Wilkes University  
 Certification: Administrative, Principal, K-12  
 Instructional II, Spanish  
 Assignment: Assistant Principal, Emmaus HS  
 Vacancy created by J. Cortese retirement.  
 Effective: To be determined  
 Experience: 7/01-Present: Parkland SD  
 9/00-7/01: Northern Lehigh SD  
 1/00-6/00: Harmony Township SD  
 Salary: \$73,000

Salary Adjustments:

Kate Kieres	\$77,000
Janine Mathesz	\$82,000
Rebecca Beidelman	\$83,500

Mr. Richwine asked what the asterisks meant by some of the per diem substitutes names and questioned whether volunteers had to present the same criminal background checks as paid employees. Director of Personnel Leslie Daniel indicated that all volunteers must comply with the background checks. Mr. Earnshaw complimented the Personnel Office for their hard work to find qualified candidates to fill the position openings.

This resolution was duly adopted by the following roll call vote:  
 Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thompson-----8  
 Absent: Thomas-----1

Newly appointed assistant principal Joshua Ziatyk was introduced to the Board.

2. Approval of Changes to EHS Discipline Code Guidelines – Exhibit 23

Motion by Earnshaw, Seconded by Robert  
 RESOLVED, That the East Penn Board of School Directors approve the recommended changes to the Emmaus High School Discipline Code to be effective with the 2007-08 School Year.

Mrs. Thompson expressed some reservation about the changes, adding that it may be more restrictive than necessary. Mr. Piperato said he was not involved in the actual process but did review the changes and was in favor of them. Assistant Principal Kate Kieres responded to Mrs. Thompson's questions. Ms. Kieres explained that when they noticed that the Code had similar consequences for lates to school as well as lates to class they decided to tighten up the lates to school. The committee felt that there should be slightly less stringent rules for lates to class, particularly because of the size of the building. Students who are late to their first period class traditionally do not do as well. Mrs. Thompson questioned the changes in the Saturday morning detention. Ms. Kieres responded that the numbers for attendance in the detention were quite low. If they miss a two hour Saturday detention, students are then assigned a four hour detention. There is also a gap in time between the infraction and the consequence. Ms. Kieres said it is the intention of the administration to review these changes with students so they understand why they are in place. Mrs. Thompson indicated she wanted to be invited to the next Jefferson Committee meeting.

This resolution was duly adopted by the following roll call vote:  
 Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thompson-----8  
 Absent: Thomas-----1

5. Facilities

1. Eyer Middle School Change Orders

Motion by Robert, Seconded by Ballard  
 RESOLVED, That the East Penn Board of School Directors approve the following change orders with Rizzetto Construction Management, Inc., Schnecksville, PA:

G-6

- |    |   |            |
|----|---|------------|
| 1. | Change Inlet 12, 16, 17, 20 to Type C   | \$ 1680.00 |
| 2. | Provide terra-cotta flue liner in large chimney   | \$ 8239.00 |
| 3. | Provide Epoxy patch to level uneven existing<br>Floor surfaces scheduled to receive new<br>Terrazzo | \$ 2992.00 |

TOTAL	\$12911.00
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G-7

1. Provide 8 concrete filled bollards at light Standards in the parking lot per RA026	\$ 6730.00
2. Provide new inlet #600 and adjust grades per Dwg. C018	\$ 4080.00
3. Install 4'-0" Chain Link Fence per Dwg. RC021	\$15312.00
4. Install new door and access panels per Supplemental Instruction G-020	\$ 5,513.00
TOTAL	\$31,635.00

G-8

Delete 15 tons of structural steel not required for Phase 2 Work from unit cost (\$49,500.00)

This resolution was duly adopted by the following roll call vote:  
 Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thompson-----8  
 Absent: Thomas-----1

6. Policy

1. Approve Minutes – Exhibit 24

Motion by Robert , Seconded by Gannon

RESOLVED, That the East Penn Board of School Directors approves the minutes from the July 13, 2007 meeting concerning revisions to Board Policy 138 as presented and that the minutes be made part of the official minutes of this meeting

Mr. Earnshaw asked for an editorial change in the third paragraph, third row, "all data not stored on servers shall be....."

This resolution was duly adopted by voice vote by Mr. Robert and Mr. Earnshaw who were the board members present at the meeting.

2. Approval of Board Policy 138, Acceptable Use of Technology Resources, Electronic Communications and Information Systems – Exhibit 25

Motion by Earnshaw, Seconded by Robert

RESOLVED, That the East Penn Board of School Directors approve the amended Board Policy 138, Acceptable Use of Technology Resources, Electronic Communications and Information Systems, the Brief, and the Acknowledgement Form.

Mr. Ballard asked about not encrypting the servers. Mr. Robert said the original thought was to protect data that was outside protected areas. Mr. Ballard said at some other time the district may want to look at encrypting data as it relates to the many federal regulations regarding students and families. Mr. Ballard indicated his support for the policy. Mrs. Thompson questioned why language used earlier in the policy was not carried through on some of the subsequent pages. Mr. Robert said this is talking about people bringing in their personal computers and actual permission by the Superintendent or designee would be appropriate. Mrs. Thompson said she was thinking about access from home computers to the district's network. Mr. Earnshaw said the permission was stated early in the policy and would be redundant to keep repeating it throughout. He felt it was acceptable the way it stands and that the one-page summary was adequate.

This resolution was duly adopted by the following roll call vote:  
 Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thompson-----8  
 Absent: Thomas-----1

7. Legislative

C. H. Ballard

Mr. Ballard reported that the Legislature was on summer vacation. He heard a radio interview with Sen. Wonderling who was proposing have an elected Superintendent of Schools. It is thought when the Legislature reconvenes that they will be looking at further property tax relief and legislation on cyber charter schools. There are hearings on cyber charter schools and he mentioned Karen Beyer's bill. The State Board of Education is holding roundtable discussion on proposed changes on high school graduation requirements. The Independent Regulatory Review Commission is considering proposed changes to Chapter 49 teacher certification requirements. Also, included is the requirement that school districts offer all professional employees opportunities to participate in continuing education

focused on educating students with disabilities and English language learners in inclusive settings. Mr. Ballard said indirectly this will cause salary increases. Mr. Ballard will be attending the PSBA Platform Committee Meeting this coming weekend. There has also been approval for chiropractors to give physicals for bus drivers. The PDE Safety School Report has been released. There has been a sizable increase in either the number of incidents or the reporting of incidents since last year. The involvement of Local Police enforcement has increased 12%. There is less than 1% in the number of arrests. It appears that police are being used for discipline issues rather than police power. The number of reported fights have increased 68%.

Ms. Fuller asked if there was any further information about the hearing on cyber charter schools that took place in Pittsburgh. Mr. Ballard talked about students coming from different socio-economic backgrounds and the amount being paid by districts. He indicated there are many competing interests trying to influence the outcome. One of the biggest issues is the lack of fiscal responsibility on the part of the cyber charter schools. Mr. Richwine commented on the changes in the certification of teachers and how this could eventually cause a shortage. He gave a few illustrations about the changes in grade level certifications. He indicated that local representatives are sympathetic but have not been able to make progress with the State Board.

1. Voting Delegates for PSBA Legislative Policy Council – October 4, 2007

Motion by Robert, Seconded by Gannon  
RESOLVED, That the following board members be appointed as voting delegates for the PSBA Legislative Policy Council on October 4:

Charles H. Ballard                      Alan C. Earnshaw                      Francee Fuller

This resolution was duly adopted by voice vote.

8. Resignation of Board Member – Exhibit 26

Motion by Ballard, Seconded by Earnshaw  
RESOLVED, That the East Penn Board of School Directors accept, with regret, the resignation of Valerie C. Thomas as a member of the East Penn Board of School Directors, effective August 13, 2007.

Mr. Ballard indicated that Mrs. Thomas will be missed as an active board member and representative of the community. She is moving out of state and many members of the school and hospital community will miss her. Mrs. Thompson said that Mrs. Thomas is vivacious and an advocate for education and the all-weather track.

This resolution was duly adopted by the following roll call vote:  
Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert Thompson-----8  
Absent: Thomas-----1

Board members discussed the process for replacement that must take place within 30 days of the resignation. Mr. Earnshaw said that for the last two replacements the Board advertised and interviewed candidates to make a selection. At this point, there is no one running for that seat and he suggested that the Board advertise and interview candidates. Mr. Robert said there is someone who expressed interest and has enough interest to attend Board Meetings. He recommended appointing Mr. Seth Flanders and put it in the form of a motion.

Motion by Robert, Seconded by Gannon  
RESOLVED, That the East Penn Board of School Directors appoint Seth Flanders to the vacancy created by the resignation of Mrs. Valerie Thomas.

Ms. Fuller concurred with the motion, noting that Mr. Flanders attends meetings and was the Vice Chair of the Local Tax Study Commission last year. She concluded that he would be a fine addition to the Board. Mr. Richwine asked if taking this action would be meeting the legal requirements. Solicitor Fisher reminded the Board of the requirement that the appointee must run in the November election. He cited the law requiring the 60 day limit and the municipal election requirement. The term will conclude the first week of December 2007. It was not clear how the person would be put on the November ballot. Solicitor Fisher and Board Secretary Miss Birdsell will check with the Election Board. Mr. Fisher felt that the ballot would show 5 individuals for a four-year term and 1 person for a two-year term. Mr. Flanders said he was honored and would be proud to serve but he felt the Board should go through with advertising and then the interview process. Ms. Kowalchuk said she would prefer to go through the process. She had no problem with Mr. Flanders' qualifications or dedication. Mr. Ballard proposed the following motion:

Motion by Ballard,  
RESOLVED, That the motion to appoint Mr. Seth Flanders to the vacancy created by the resignation of Mrs. Valerie Thomas be tabled.

This motion failed for lack of a second.

Mr. Richwine said that normally he would support going through the process if this had happened at another time; however, he would support appointing Mr. Flanders. Ms. Gannon called the question. The Board voted on the first motion of appointment.

Motion by Robert, Seconded by Gannon  
RESOLVED, That the East Penn Board of School Directors appoint Seth Flanders to the vacancy created by the resignation of Mrs. Valerie Thomas.

This resolution was duly adopted by the following roll call vote:  
Aye: Ballard, Fuller, Gannon, Richwine, Robert, Thompson-----6  
Nay: Earnshaw, Kowlachuk-----2

Mr. Flanders will be sworn in at the August 27 Board Meeting.

9. Business Operations

1. Approval of Bill List

Motion by Robert, Seconded by Earnshaw  
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

Special Funding Disbursements – Exhibit 27

RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from the Capital Reserve Fund, 2003 GOB Issue, 2004A Issue, and 2007A Issue as outlined on Exhibit 27.

These resolutions were duly adopted by the following roll call vote:  
Aye: Ballard, Earnshaw, Fuller, Gannon, Richwine, Robert, Thompson-----8

2. Tax Collectors

Mr. Reigal reported that it is an interesting year for the changes in the real estate tax process, adding that Lehigh County is no longer collecting taxes or offering their bookkeeping services. The district had to search for new software for the three installment payments. The due date for the first installment was August 10. At this time about 5% or 1,000 taxpayers have opted for this process. They are still setting up the bookkeeping system to account for the collection and everything seems to be converting. The one last piece for consideration is changing the Tax Collectors' compensation. The Board may do it but it is not required to do it. The Board would have to act on a resolution this evening to comply with the 45 day requirement. In response to a question raised by Mr. Earnshaw, Mr. Reigal indicated that two tax collectors had made a request. The most recent request came after the Board had adopted the resolution for installment payments. Mr. Reigal reviewed how tax collectors' are compensated on a per bill basis. Mr. Earnshaw asked if the tax collectors would be incurring additional costs. Mr. Reigal said the district reimburses for out-of-pocket expenses and will continue to do so. Mr. Earnshaw questioned how much additional work has been created with the installment plan. Mr. Reigal indicated that it involves three deposits rather than the customary one and the work involved in the implementation of the installment plan. Mr. Earnshaw said there may be additional staff work and he would be in favor of compensating them. Mr. Ballard said he had process questions. He complained about getting the material for a potential increase at the Board Meeting rather than in the Thursday packet. Mr. Reigal pointed out that two memos had been sent to the Board in March and June where he discussed the deadlines and had indicated he was not recommending an increase. Mr. Reigal had asked if there was any interest on the part of the Board to discuss this information and the issue never came up. Mr. Ballard said he was adamantly opposed to supporting any motion without the accompanying analysis. Mr. Reigal said he had contacted the Board President today to see if there was any interest in having this considered. Mrs. Thompson said she wanted to bring this up at tonight's meeting. Mr. Earnshaw asked if the district requires an analysis when the rates are set. Mr. Reigal said the district does not but fees paid by other districts are reviewed and information is obtained from the PA Economy League. Mr. Earnshaw asked if Mr. Reigal had a recommendation. Mr. Reigal responded that he was under the impression that the Board was not interested in this proposal. Ms. Kowalchuk said she would like more data before she could make a decision. Solicitor Fisher said that this is an exception that is part of Act 1 because generally the Board would only be allowed to make such a change during a specific time period. The Board can make this increase based on increased administrative costs. Mr. Ballard said the expenses are already being paid. Solicitor Fisher debated the interpretation and definition of administrative costs. The next time this could be done is in 2010. Mrs. Thompson emphasized that if anything is going to be done to increase the tax collectors' compensation it would need to be done this evening. Mr. Robert proposed the following motion.

Motion by Robert, Seconded by Ballard  
RESOLVED, That the Board not discuss this issue any further.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Fuller, Gannon, Kowalchuk, Richwine, Robert-----6

Nay: Earnshaw, Thompson-----2

Mrs. Thompson said there were several people who spent a significant amount of administrative time preparing bills that were sent out by the tax collectors. Those people who prepared the format should be compensated and they could be paid as independent contractors because they designed the three-part form. Mrs. Thompson presented the following motion:

Motion by Thompson

RESOLVED, That Mr. Reigal figure out some appropriate amount for an independent contractor for those who designed our tax bills.

Mrs. Thompson asked if Mr. Reigal could come up with some amount. Mr. Robert felt it was somewhat contrary and Act 1 provided compensation for all these provisions.

The motion failed for lack of a second. Mrs. Thompson directed Mr. Reigal to come up with an appropriate amount for the tax bill format, adding that it would be revisited at another time.

10. Board Sharing

11. Announcements

Monday, August 13 7:00 p.m.-CLEAR Session (Personnel, Litigation, Real Estate, Negotiations)  
7:30 p.m.-Board Meeting, Board Room

Tuesday, August 21 8:00 a.m.-New Teacher Orientation Day

Monday, August 27 7:30 p.m.-Board Meeting

12. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion, at 8:45 p.m.

Cecilia R. Birdsell, Board Secretary

