

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

President Ann Thompson called the regular meeting of the East Penn Board of School Directors to order at 7:30 p.m., followed by the Pledge of Allegiance:

Board Members Present: C. H. Ballard, A. Earnshaw, S. Flanders, F. Fuller, E. Gannon (left at 11:00 p.m.),
T. Richwine, M. Robert, A. Thompson
Board Member Absent: S. Kowalchuk
Solicitor: Marc S. Fisher, Esq., Worth, Magee & Fisher
Treasurer: Gary Reigal
Board Secretary: Cecilia R. Birdsell
Superintendent of Schools: Dr. Thomas L. Seidenberger
Press Present: Loretta Fenstermacher, East Penn Press Reporter
Sarah Fulton, Morning Call Reporter

2. Student Recognition: Governor's Schools of Excellence

Emmaus High School Principal David Piperato provided the background for the Governor's Schools. He said 4,000 students apply each year but only 822 are selected. Dr. Seidenberger and Mrs. Thompson presented a certificate of achievement to Emmaus High School student Peter Klicker who was the only student present. The students who could not attend will receive their certificates at the high school. There was a round of applause from the audience.

Daniel E. Wilkins	School for the Arts
Cathy Wu	Information Technology
Peter M. Klicker	International Studies
Jonathan L. Tao	International Studies
Caroline M. Hsu	Sciences
Gopal Nataraj	Sciences

Recognition of Outgoing Board Members

Vice President Alan Earnshaw announced that three members would be leaving the Board; this will be their last meeting. He noted that Mrs. Thompson has been a board member for twelve years and has served on the LCTI Joint Operating Committee (Policy Committee, Joint Coordinating Committee and Nominating Committee), Strategic Planning Steering Committee, Jefferson Committee and is currently East Penn's representative on the Board of Trustees for Lehigh Carbon Community College. She has been the Board President since 2004. Mrs. Thompson was presented with the gavel and sounding block, including a CD of all the school buildings and name plates. Mrs. Thompson thanked the Board of its support

Mr. Earnshaw presented Emmaus HS student Price Burger with a Certificate of Recognition since he was the photographer of all the buildings for Mrs. Thompson's CD. He received a round of applause from the audience.

Mr. Earnshaw recognized Mr. Robert, noting he was elected to the Board in 1999 and during that time he served as Vice President, as a member of the Strategic Planning Committee and the District Technology Committee. He also serves on the Lower Macungie Planning Commission. He was presented with an inscribed Maltese Clock, noting his years of service to the Board.

Mr. Earnshaw recognized Mr. Seth Flanders who was appointed to the Board in August. As a resident of the district, he served on the Strategic Planning Committee and was Vice Chair of the Local Tax Study Commission. Mr. Flanders received a Barnes & Noble gift certificate.

3. SGA Report – Chelsea Fenstermacher

Miss Fenstermacher reported on the Home Coming activities that included the outdoor Pep Rally, Parade, Power Puff Game, and the Senior Breakfast. All the activities were very successful. The SGA representatives served lunch for the Senior Citizen Thanksgiving Dinner that is an annual event. They are sponsoring a Midnight Madness event that will kick off the Basketball season. From December 17-20, they will be again sponsoring the Santa picture event. They will have a Bachelor/Bachelorette auction to raise money for the Angel Network. The Student Forum that consists of members from the area high schools and is sponsored through the IU recently met in East Penn.

4. Requests to Address the Board-None

5. Approval of Minutes

Motion by Earnshaw, Seconded by Robert
RESOLVED, That the East Penn Board of School Directors approve the minutes of the October 22, 2007 meeting.

This resolution was unanimously adopted by voice vote.

6. Bond Issue-Public Financial Management

Mr. Scott Shearer from Public Financial Management provided the background for the 20 million dollar authorization that took place last spring, prior to the Act 1 deadline. He explained that the district would be doing a 10 million dollar portion in the next few weeks and then they would be coming back in the spring to do another 10 million dollar bond. These bonds could also be refinanced in five years, if the interest rates are lower. The district did receive an A1 enhanced rating and this reflects the strong financial position of the district. The settlement date for this transaction is November 29. This debt service represents 0.40 mills. He reviewed the pricing comparisons with two other school districts. This information is contained in the attached Bond Sale Document. Mr. Shearer noted that even in a very volatile bond market the underwriter was able to negotiate very competitive rates.

Mr. Lou Verdelli, representing RBC Capital Markets, congratulated Mrs. Thompson on her Board service. He said they strived to get the most competitive rates.

Mr. John Cox, representing Rhoads & Sinon, reviewed the attached resolution for the bond sale.

Motion by Ballard, Seconded by Robert
RESOLVED, That the East Penn Board of School Directors adopt the attached resolution authorizing the issuance and delivery of proposed general obligation bonds as described in the resolution.

This resolution was duly adopted by the following roll call vote:
Aye: Ballard, Earnshaw, Flanders, Fuller, Gannon, Richwine, Robert, Thompson-----
-----8
Absent: Kowalchuk-----
-----1

Mr. Ballard pointed out that over the many years that these firms have been serving the district that millions of tax dollars have been saved. He commended Mr. Reigal, PFM, RBC, and Rhoads and Sinon for their fine teamwork on behalf of the district.

7. Facilities

-Bob Cox, Barry Isett & Associates, Construction Management

Ms. Fuller said several meetings ago there was a request to have an explanation of the construction services available to the district. Mr. Cox is an employee of Barry Isett and has served as a board member in another district for 12 years. He has taught construction management at Lehigh and has given a similar presentation for the PSBA School Construction Summit.

Mr. Cox talked about the different delivery methods for projects that are constructed. Using the attached flow chart, he indicated a traditional organization and the various agreements that may occur with the various parties (owner, architect, engineer, contractors). He explained the addition of a construction management firm for more complex projects where the construction manager works directly with the owner while contractors and architects work directly with the owner. Mr. Cox explained the advantages and disadvantages of the arrangements that may affect the time line and costs. He cited quality of program, cost, and schedules as components of a project, adding that only two of the concepts can ever be maximized. He said if a district wants the best cost then the program could suffer because things need to be cut out. The design, bid, and build requirements must be met. He talked about phasing the project to shorten the schedule while other areas are being designed. The construction manager would be an advisor. However, this starts the project before all costs for the entire project have been determined. Mr. Cox mentioned that another scenario is the construction manager is the constructor. However, public bidding laws do not allow for this to happen in Pennsylvania.

He said that if a traditional project is being built then the owner should have a representative that can stay on the site and see what is going on with the project. The firm should be brought on at the beginning of the project to help with construction schedules, estimating, and attending bi-weekly meetings with prime contractors, etc. They switch from an office function to actually being on site. He shared his experience at Northern Lehigh where they had a project and asked the architect to bring someone on full time. He concluded that there are a variety of arrangements that can be selected when involved in construction projects.

Mr. Ballard said that basically under PA statutes regardless of what you call the construction management arrangement (clerk of the works, project manager) it is the same function. The only differentiation is the type of service provided by their expertise. Mr. Cox acquiesced that a district should want to hire someone who could provide the best expertise. Mr. Ballard asked if it was possible to get a mandate waiver. Mr. Cox did not think that was possible. Mr. Flanders asked what are the typical cost parameters. Mr. Cox responded that they provide home office services that are typically brought on for a percentage of the construction. During the construction phase, they may have reimbursable services. He emphasized keeping the cost, schedule, and quality of program when any arrangement is considered. Ms. Fuller reiterated that in the private sector the arrangement can be a mix and match. However, in the public sector, a school district must work with the four primes then the owner talks to the subcontractors.

Mr. Earnshaw asked what kind of agreement does the district have on the current elementary school project and asked if the district was overpaying. Dr. Seidenberger responded that there is a difference of responsibilities for the architects and the owners representative, even though there is collaboration. Solicitor Fisher further explained that there is more required than just the traditional procedure and the owners representative is on site. He said the architect "calls the shots" and the owners representative is the eyes and ears for the district. Mr. Earnshaw asked if the architect, engineer, and owners representative have any authority to direct the contractors. Mr. Fisher said the contract indicates that the architect has control over the "methods, means, and sequencing of the project." Mr. Earnshaw asked if the district's owner's representative was engaged to be involved in the design work, scheduling, cost, and preparation of bidding documents, etc. Mr. Fisher said that in earlier projects they were involved at a certain point but now they have been involved since the initiation of the project. Mr. Earnshaw asked if they have been involved in those functions for the Willow Lane Elementary School. In addition, Mr. Fisher pointed out that they were involved in the value engineering for this project. Mr. Earnshaw said that it seems the district has committed to using the current owners representative firm for the elementary school project otherwise there could be potential litigation. Referring to what he thought were exceptionally high costs during the Eyer project, Mr. Earnshaw indicated that a discussion was requested. Mr. Reigal said they were over the costs on the PLANCON documents but he did not know whether the architects had not included the cost or the fee being charged. Mr. Carl pointed out that they were also working on more than one project. Mr. Earnshaw said he felt there had been a lot of problems with the schedule and closing out projects. He said he was not satisfied with the reports every month and questioned who was responsible for driving the contractors to finish. Mr. Cox explained that there are times when the contractors simply do not complete the work in a timely fashion. Mr. Earnshaw conceded that it was too late to make a change for the Willow Lane. Mr. Ballard said the direction comes from the Board. The expectation that the owners representative can actually cause anything to happen with those primes is unrealistic. Mr. Ballard further explained how the person with expertise can stop substandard work or materials from being used on a site. He did not feel that something could be assigned to an owners representative that may be legally or physically impossible. He noted the problem is also with having to accept the lowest responsible bidder. Mr. Flanders agreed it would too late to change the elementary school. He said if the reports are not satisfying then perhaps the reporting method should be changed. Ms. Gannon mentioned that there may be other arrangements with the contract. Mr. Fisher said it does not mean that the arrangements can be changed such as adding that the contract manager can stop a project or giving control for the sequencing of a project or the means and methods. Mr. Fisher talked about the AIA contracts and how they can be changed. He further added that, since the current board members had been seated when a number of the projects were completed, when there is a bad contractor it does not matter who are the architects or the owners representatives. That is nothing unique to any of the projects. Mr. Richwine felt that the elementary project is pretty much in place and the Board has been talking about architects perhaps the process should be started for the project beyond the elementary school. He felt the administration should list pros and cons of what has worked and what has not worked well. Mr. Ballard said persons who have had a problem need to identify what they would like to have, how it can be remedied, and what will be the cost.

Mr. Earnshaw said he felt the teams of professionals were communicating with the administration and not the Board and the day-to-day responsibility has been delegated to them. He further disagreed with Mr. Ballard because he believed that the professionals should be held accountable for the outcomes and not the methods. Mrs. Thompson wished the Board good luck with the process.

-Update on Ball Fields

Mr. Fisher reported that at last month's Lower Macungie Planning Commission Meeting they made a recommendation to grant preliminary approval for the ball fields plan. They also made a recommendation to grant the waiver requests that were sought. A conditional use meeting was scheduled for Thursday, November 15. They would also be appearing before the Planning Commission tomorrow (Tuesday, November 13). Ms. Fuller asked if the change in the Township form will delay the project. Mr. Fisher indicated that he did not know who would be on Board but the project is proceeding and moving along right now and they are trying to get approval by the end of the year. He was more concerned if the design professionals are changed such as the Township Engineer. Mr. Ballard asked about the requirement to install a solid plastic fence the entire length of the boundary of Brookside Villa. Mr. Fisher said it is a solid PVC, six foot high fence. In response to Mr. Ballard's question about whether the residents of Brookside Villa had received any communication, Mr. Fisher said that the issue is still at the Planning Commission level. There is a conditional use hearing before the Board of Supervisors and notice has been given to the residents. There has been pretty wide communication with the residents. Mr. Ballard said he is concerned about the communication regarding the fence and the gate. Mr. Fisher said the gate being locked is a staff recommendation, not a Planning Commission recommendation. As to the fencing requirement, it is actually a requirement of the ordinance that there must be a fence. Mrs. Thompson commented on the fact that for years the district has wanted a walkway so that students could walk to Wescosville Schools and it is not a new idea. Ms. Gannon said she would support not having the gate locked so there is another way out in case of emergency. She is not in support of the fence. Mr. Fisher will forward a copy of the ordinance to the Board.

8. Report of the Superintendent of Schools – Dr. Thomas L. Seidenberger

1. Personnel

Motion by Ballard, Seconded by Earnshaw
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

-Lauren Baba, Special Education Teacher at Lower Macungie Elementary School, effective December 21, 2007 (Exhibit 1)

-Judy Noggle, Teacher Aide at Lower Macungie Elementary School, effective immediately (Exhibit 2)

Appointment of Temporary Professional Employee

Name/Address: Jennifer Curtis
613 S. Lynn Street, Bethlehem 18015
Education Level: B. A. Degree (1992)
M. Ed. Degree (2001)
Certification: Instructional I, Mentally and/or Phys. Hand.
Effective: To be Determined
Assignment: Special Education, Lower Macungie Elementary School
Vacancy created by L. Baba resignation
Experience: 8/04-Present: Carbon Lehigh Intermediate Unit
8/01-1/02: Parkland SD
Salary: \$50,019 (Step D, Col. M, Year 4)

General Leaves of Absence

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>
Joan Everett	PT Food Services	11/12/07-1/2/08
Catherine Courier	Teacher Aide, LMMS	11/7/07-1/2/08
Tina Coloumb	Teacher Aide, Alburtis	9/07-1/15/08

Teacher Aide Appointments

Name/Address: Felicity DeHoll
7530 Foxglove Place, Macungie 18062
Effective: November 13, 2007
Assignment: Study Hall, EHS
Vacancy created by Kuhns move to Spec. Ed. Aide and Peluso move to Hall Monitor
Salary: \$11.55/hr., 14 hrs./wk.

Name/Address: Michele Streit
6308 Sauterne Drive, Macungie 18062
Effective: November 13, 2007
Assignment: Study Hall, EHS
Vacancy created by transfer of Peluso
Salary: \$11.55/hr., 16 hrs./wk.

Appointment of Part-Time Food Services Assistants

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Penny Palencar	Shoemaker	\$11.01/hr., 3.75 hrs./day

1688 Brookstone Drive, Alburts 18011 Vacancy created by
T. Sorrentino transfer

Lynn Walters Eyer/Macungie \$11.01/hr., 23.75 hrs./wk.
2905 Churchview Road, Coopersburg D. Rinker transfer
18034

Additions to the 2007-08 List of Per Diem Substitutes

David Miller, Health/PE Janelle Scheirer, Teacher Aide
Veronica Himmelberger, Elementary Lori Peters, Teacher Aide
Kathryn Bonilla, Music
Phillip Isaacs, English
Corrine Ramunni, Elementary
Jennifer DeLong, Elementary
Katie Donschietz, Social Studies

Co-Curricular Advisors

-Emmaus HS 2007-08 Clubs & Activities (See Exhibit 3)

Advisor	Activity	Stipend
Heidi Rauch	Chess Club	\$30.11/session; 8 sessions
Lisa Knabb-Reed	Double Dutch Club	\$30.11/session; 8 sessions
Phillip Fisher	LMMS Running Club	\$30.11/session; 8 sessions
Thomas Rotkowski	Football Coach	Volunteer
Robert Sawicki	Eyer MS Girls Basketball Coach	\$4286.00
Krystel Scheller	Eyer Girls Basketball Coach	Volunteer
Rita Cortez	Choral Director (M/W Select Ensemble)	\$2165.00
Lynn Champlin	Eyer Girls Basketball Coach	Volunteer

Educational Conferences – Exhibit 4

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences as listed on Exhibit 4.

Resignations/Retirements

-Sally Milliken, Director of Information Technology, effective immediately
(Exhibit 2A)

-Lynn Wetzel, Administrative Assistant at Emmaus HS, effective December 10, 2007 (Exhibit 2B)

Appointment of Nurses Aide

Name/Address: Darcie Dagenbach
4221 Campbell Drive, Bethlehem 18020

Effective: To be Determined

Assignment: Health Room, Emmaus HS
Vacancy created by L. Wetzel resignation

Salary: \$16.20/hr., 32 hrs./wk.

These resolutions were duly adopted by the following roll call vote:
Aye: Ballard, Earnshaw, Flanders, Fuller, Gannon, Richwine, Robert, Thompson--8
Absent: Kowalchuk-----1

2. Volunteer Clearances

Mrs. Thompson reiterated that the administration is asking that volunteers spend \$60 for the fingerprinting that is not required by law. She suggested that volunteers be reimbursed at the end of the year rather than up front. Mr. Earnshaw said the state law does not require the clearances either. Dr. Seidenberger said it is clear that districts in Lehigh and Carbon County are asking for those clearances. East Penn prides itself in doing everything possible to provide a safe environment for students and staff. It was a natural extension to add the fingerprinting. Dr. Seidenberger also pointed out that this district is in transition and the FBI fingerprinting adds another dimension on checking to see if there is an occurrence in another state. Mr. Earnshaw felt it may negatively impact on a lot of the field trips if parents do not volunteer or have not received the clearances. Dr. Seidenberger said the administration looked at the situations where volunteers are needed and looked at ways to lessen the need for a volunteer. There have not been many calls from principals who postponed a schedule a trip. The only altered trip was for Lower Macungie MS students to attend the Renaissance Faire. Mr. Earnshaw said the district had rushed into this process and the clearances actually give a false sense of security. Mr. Ballard concurred, adding there is a lot of discussion about this issue and possible predators. He indicated that he had got the state clearances and had been through the process in his professional work. Mr. Ballard said East Penn has always been concerned about the welfare of its students but he thought the district was also inflexible. He felt this also has staffing implications and costs. He thought the level of clearance required for the activity should be considered. Board members appeared to feel that if the district was requiring the clearances then there should be reimbursement for the volunteers. Mr. Fisher gave an historical account of how volunteers used to sign a Moral Turpitude Form and then four or five years ago, there was a Board discussion that if someone was volunteering 30 times a year then they should complete the clearances and this has been the practice. Mr. Richwine asked if the \$20 created any problems and was told that it was fairly well accepted. Ms. Fuller indicated that she would support going with the state clearances and not going through the FBI fingerprinting process. Mr. Robert asked if the district could provide the service. Mr. Richwine said that if the service would be provided then it would have to be provided for everybody, not just school volunteers. Mrs. Thompson said that board members were concerned and it appeared the majority think that the district should be reimbursing for FBI

clearances. Mr. Earnshaw suggested that it be taken back to the Administrative Cabinet for discussion and see if they would like to make any changes and then bring it back as a motion.

The Board recessed at 10:00 p.m. and reconvened at 10:05 p.m.

8. Education

-Emmaus HS Student Assessment Plan – David Piperato, Principal, Emmaus HS

Mr. Piperato and Assistant Principal reviewed the goals that were set to improve reading and math proficiency at Emmaus High School for both regular education and special education students. Comparing the progress from 2006-07 he noted that the objective was met to increase the proficiency of 11th grade students from 73% to 83% in reading. However, the objective to increase the percentage of 11th grade students with an IEP showed an increase in proficiency from 17% last year to 25%, representing an overall increase of 8%. The reading proficiency for economically disadvantaged students had been miscalculated last year. This group's actual proficiency increase was from 39% to 60%, an overall increase of 21%. The objective to improve math proficiency of 11th grade students scoring proficient or above in mathematics was met by increasing from 59% to 74%. Mr. Piperato noted that objectives had not been met for the special education students in math. However, students in the economically disadvantaged subgroup met the objectives and increased their scores from 29% to 54%.

Assistant Principal Kate Kieres reviewed the performance scores for the subgroups that include black students, Asian students, and Hispanic/Latino students. In answer to a question from Mr. Richwine, Dr. Torma indicated that the information regarding ethnic/race is obtained from the parents and listed on the registration form. Ms. Kieres reviewed the intervention that were successful such as data tracking on at-risk students; collaboration between regular and special education teachers; using the IEP as a means of tracking student progress and reinforcing the importance of the test; and classroom-level interventions; and skill review in mathematics. She also noted that there appears to be a new level of seriousness about the test from both the students and the parents. Some of the things that did not appear to work as well were the Jump Start Program and pull-out remediation.

Mr. Piperato reviewed the 2007-08 goals and objectives for 2007-08. He also indicated the new approaches that would be used and the ongoing ones that appeared to work well last year. An additional initiative for 2007-08 will be to investigate and plan to address the needs of students in growing disaggregated subgroups. Mr. Ballard noted that some of the measures had been funded by the Accountability Block Grant and indicated that if the grant would be discontinued it would have financial and staffing implications for the future. Mr. Flanders asked about the goals being straight line. Mr. Piperato explained that up until this year the district did not have the data. Now that students are being tested regularly there should be better data from one year to the next. Ms. Gannon mentioned the parameters and shared what happened at Muhlenberg where there were misconceptions and the parameters were not correct.

9. Other Educational Entities

-Carbon Lehigh Intermediate Unit T. Richwine

Mr. Richwine reported that due to a lack of quorum the IU Board did not meet last month. However, they did have the dinner recognizing the students who participated in the various Governor's Schools of Excellence. Every high school except one had representation as well as three of the five Carbon County districts.

-Lehigh Career & Technical Institute F. Fuller
S. Flanders
T. Richwine
A. Thompson

Ms. Fuller did not attend the JOC meeting last month but reported that the budget was reviewed. East Penn continues to be entitled to four representatives on the JOC Board. Mrs. Thompson was recognized for her 12 years of service at LCTI.

-Lehigh Carbon Community College A. Thompson

Mrs. Thompson explained that sponsoring districts such as East Penn are actually owners of the community college. She reported that there is a new program for study skills. Also, the college would like to have a presence at the open houses scheduled for middle and high schools in the sponsoring districts so parents could see what is offered at LCCC.

10. Legislative C. Ballard

Mr. Ballard reported that there is still talk of property tax relief. Mr. Ballard showed a CD highlighting the Pride & Promise Campaign. Board members from various districts, including Mr. Ballard, expressed why they were on school boards.

11. Business Operations

1. Bill List Approval

Motion by Ballard, Seconded by Robert
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

Treasurer's Report
RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

Special Disbursements – Exhibit 5
RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from the Capital Reserve Fund and 2007 EGA Issue as presented on Exhibit 5.

These resolutions were duly adopted by the following roll call vote:
 Aye: Ballard, Earnshaw, Flanders, Fuller, Richwine, Robert, Thompson-----8
 Absent: Gannon, Kowalchuk-----1

12. Board Sharing

Mr. Flanders thanked the Board for its support and said his time on the Board had been an education. Mr. Robert said the Board has done an excellent job with the educational program and encouraged cooperation with the municipalities. Mrs. Thompson thanked each of the board members for their support of her as President. She felt the Board had accomplished a great deal and has seen a lot of changes for the good. She felt it would be a hard transition. Mr. Richwine thanked all three members for their service and shared the following quote: "Good-bye, good luck and get out."

Mr. Earnshaw commended the high school production of the emotionally moving play, "The Miracle Worker."

Mrs. Thompson and Dr. Seidenberger also participated in the Veterans Day Program at Lower Macungie Middle School.

13. Announcements

- Monday, November 12 6:00 p.m.-Board Tour of Eyer MS
- 7:30 p.m.-Board Meeting, Board Room
- Week of November 12 Elementary Parent-Teacher Conferences, Early Dismissal; Condensed Kindergarten Schedule
- November 15, 16, 17 7:30 p.m.- *Chateau La Roach, LMMS Auditorium*
- November 19, 20, 21 Middle School Parent-Teacher Conferences, Early Dismissal
- November 19 & 20 Kindergarten Conferences, Condensed Kindergarten Schedule
- November 20 7:00 p.m.-EHS Winter Band Concert
- November 22, 23, 26 Thanksgiving Holiday-All schools and offices closed
- November 29 Wescosville Barnes & Noble Book Night at Promenade Shops
- Monday, December 3 7:30 p.m.-Board Reorganization Meeting, Board Room
- Tuesday, December 4 7:30 p.m.-EHS Winter Choral Concert, Auditorium
- Wednesday, December 5 7:00 p.m.-Shoemaker School Winter Choral Concert
- Thursday, December 6 7:00 p.m.-Alburtis Winter Concert
- 7:00 p.m.-Wescosville Winter Concert, Lower Macungie MS Auditorium

- Monday, December 10 7:30 p.m.-Board Meeting, Board Room

14. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion, at 11:10 p.m.

Cecilia R. Birdsell, Board Secretary