

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

President Ann Thompson called to order the regular meeting of the East Penn Board of School Directors in the Board Room located at 800 Pine Street, Emmaus, at 7:30 p.m., followed by the Pledge of Allegiance.

Board Members Present: C. H. Ballard, A. Earnshaw, S. Flanders, F. Fuller, E. Gannon, S. Kowalchuk, T. Richwine, M. Robert, A. Thompson

Solicitor: Marc S. Fisher, Esq., Worth, Magee & Fisher

Treasurer: Gary Reigal

Board Secretary: Cecilia R. Birdsell

Superintendent of Schools: Dr. Thomas L. Seidenberger

Press Present: Randy Kraft, Morning Call Reporter
Loretta Fenstermaker, East Penn Press Reporter

2. Requests to Address the Board-None

3. Approval of Minutes

Motion by Robert, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve the minutes of the August 27, 2007 meeting.

This resolution was unanimously adopted by voice vote.

4. Report of the Superintendent of Schools-Dr. Thomas L. Seidenberger

1. Personnel

Motion by Ballard, Seconded by Gannon

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

- Susan Noack, Grade 6 Teacher at LMMS, effective September 10, 2007 (Exhibit 1)
- Deidre Seng, Remedial Assistant at Wescosville School, effective immediately (Exhibit 2)
- Keith Varga, Teacher Aide at Emmaus HS, effective September 17, 2007 (Exhibit 3)
- Marianne Vazquez, Health Room Assistant, effective immediately (Exhibit 4)

Appointment of Assistant Principal – LMMS

Name/Address: Susan Noack
1852 Eastman Avenue, Bethlehem 18018

Education Level: B. S. Degree (1989)
M. Ed. Degree (2004)

Undergraduate School: Lehigh University

Graduate School: Lehigh University

Certification: Administrative, Principal K-12
Instructional II, Elementary, K-6

Effective: To be determined

Assignment: Assistant Principal, LMMS
Vacancy created by M. Wiley resignation and subsequent
Transfer of D. Silfies

Experience: 9/01-Present: East Penn SD
9/00-6/01: Moravian Academy

Salary: \$68,000, plus all benefits under the Act 93 Agreement

Ms. Noack was introduced to the Board and received a round of applause. Mr. Earnshaw complimented Ms. Noack, noting that she had been a member of the Visitation Committee to select a new superintendent. He felt she would make a tremendous administrator.

Leaves as Per Collective Bargaining Agreements

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>
Marisa Dawson	Grade 5, Wescosville	September 17, 2007
Jennifer Thomas	Grade 4, Macungie	September 28-October 14, 2007

Teacher Aide Appointments

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Madhu Mathur 1111 Treeline Drive Allentown 18103	Spec Ed, Jefferson S. Stutzman resignation	\$11.55/hr., 31.5 hrs./wk.
Jan Smith 6219 Wheatland Drive Macungie 18062	Wescosville Transfer of M. Shock	\$11.55/hr., 12.5 hrs./wk.
Christine Charles 4521 Hess Circle Allentown 18103	Spec Ed, Alburtis F. Roth Transfer	\$11.55/hr., 29 hrs./wk.

Above appointments Effective : September 4, 2007

Terri Heiges 8098 Creamery Road Alburtis 18011	Lower Macungie MS S. Frost resignation	\$11.55/hr., 12.5 hrs./wk.
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Effective: September 11, 2007

Remedial Assistant Appointment

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Heather Karlovits 500 Pinto Place Allentown 18106	Alburtis B. Poling resignation	\$12.50/hr., 25 hrs. maximum

Effective: September 11, 2007

Health Room Assistant

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Lora Walters 1515 Promise Lane Wescosville 18106	Lincoln C. Patriarco resignation	\$16.20/hr., 19.5 hrs./wk.
Patricia Horwart 4730 Canterbury Drive Emmaus 18049	Eyer MS Reassignment of aides, 2 new positions, & LMES opening	\$16.20/hr., 32 hrs./wk.

Effective: September 11, 2007

Additions to the 2007-08 List of Per Diem Substitutes

Please see Exhibit 5
Cheryl Oswald, Food Services Department
Lorraine Crowley, Food Services Department

Authorization to Act as Attendance Officers

In accordance with Modifications 5.29, the East Penn Board of School Directors authorizes the following individuals to act in the capacity of attendance officers to write truancy citations:

Emmaus HS Elementary Principals

David Piperato, Principal	Kristen Campbell, Lincoln
Gregory Puckett, Assistant Principal	Cheryl Wetzel, Lower Macungie
Janine Mathesz, Assistant Principal	Donna Cortez, Alburtis
Joshua Ziatyk, Assistant Principal	Dr. Ronald Renaldi, Jefferson
Rebecca Beidelman, Assistant Principal	Anthony Moyer, Wescosville
Kate Kieres, Assistant Principal	James Best, Macungie
Sally Hanzlik, Assistant Principal	Lynn Brinckman, Shoemaker

Lower Macungie MS Eyer MS

Suzanne Vincent, Principal
 Peter Schutzler, Assistant Principal
 Susan Noack, Assistant Principal

Dr. Doug Wells, Principal
 Dave Silfies, Assistant Principal

Educational Conferences – Exhibit 6

That the East Penn Board of School Directors authorize the expenses for the individuals attending the educational conferences listed on Exhibit 6.

Appointment of Human Resource Specialist

Name/Address: Noelle Keeler
 1255 Country Club Road, Wescosville
 Undergraduate School: Cedar Crest College (2002)
 Education Level: B. S. Degree
 Effective: September 17, 2007
 Assignment: Human Resource Specialist, Personnel Department (New Budgeted Position)
 Experience: 2005-Present: Unirest Corp.
 2002-05: Sacred Hearth HealthCare
 Salary: \$55,000

Full-Time Substitute Teacher Appointment

Name/Address: Susan Hansen
 46 Barbara Drive, Alburtis 18011
 Education Level: B. S. Degree
 Undergraduate School: Indiana University of PA (1975)
 Graduate School: DeSales University (Special Ed Certification Credits)
 Certification: Instructional I, Special Education
 Assignment: Special Education
 (Opening created by N. Kushma leave)
 Effective: September 4, 2007
 Experience: 9/96-Present: East Penn SD (per diem sub.)
 1990-93 & 1976-78: Calvary Baptist Christian School
 Salary: \$41,432 (Step A, Year 1, Col. B)

Appointment of Teacher Aides

Name/Address	Assignment	Salary
Gina Tomasino 7033 Periwinkle Court Macungie	Spec. Ed., Macungie Norris Resign.	\$11.55/hr., 27 hrs./wk.
Linda Conrad 43 W. Fifth Street Alburtis 18011	Spec. Ed, LMMS D. Geroni transfer	\$11.55/hr., 30 hrs./wk.
Susan Marsteller 6002 St. Peters Road Emmaus 18049	Study Hall, EHS Prazenka Resignation	\$11.55/hr., 26 hrs./wk.
Megan Coulomb 7194 Scenic View Drive Macungie 18062	Spec. Ed., LMMS Unbudgeted New Position	\$11.55/hr., 32.5 hrs./wk.

-Update on School Opening

Dr. Seidenberger reported that the opening of school went very smoothly and that he had visited each school and chatted with each principal. He complimented Dr. Torma and Mr. Nolan for their work in pursuing the AYP Appeal with the Department of Education. We have officially withdrawn our appeal and in return PDE has moved Emmaus High School to the "making progress" category.

These resolutions were duly adopted by the following roll call vote:
 Aye: Ballard, Earnshaw, Flanders, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thompson-9

2. Acceptance of Gifts, Grants, Funds

Motion by Earnshaw, Seconded by Robert

RESOLVED, That, in accordance with Board Policy 702, Gifts, Grants, Funds, the East Penn Board of School Directors acknowledge the following contributions:

-Dictionary donation by Dr. Sam Ghosh, 4979 Hamilton Boulevard, Allentown, PA for Grades 3 and 4 in the amount of \$2100.

-The Macungie PTC has donated \$3500 to the Macungie Activity Fund.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Flanders, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thompson-----9

5. Lehigh Career & Technical Institute

1. Appointment of Joint Operating Committee Member

Motion by Richwine, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors appoint Mr. Seth Flanders as an East Penn representative on the Joint Operating Committee at Lehigh Career & Technical Institute.

Mr. Flanders indicated he would be abstaining from the vote.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thompson-----8

Abstain: Flanders-----1

6. Facilities

1. Presentation/Discussion LEED (USGBC, Green Building Rating System)

Mr. David Drake from W2A Architectural Firm provided the background for determining a LEED project, indicating that the district could receive an additional 10% reimbursement from the Department of Education. Green buildings are considered more efficient and healthier. Mrs. Thompson said that in order to have a green building the building cost may be more but the funds can be recouped. Mr. Drake said there may 2%-3% more in cost. However, with the energy efficiency it may be a wash. Mr. Earnshaw questioned the water reduction by changing to waterless urinals. He said it was his experience that, unless there have been dramatic improvements in the technology, he could not support that item. Mr. Drake admitted that Mr. Carl did not recommend that item, noting that the new PPL building has waterless urinals. Mr. Earnshaw asked about the garbage disposals being eliminated and whether there had been feedback from the food services department. Mr. Carl explained that the kitchen would not be a full production kitchen at the elementary school and there is a very good possibility that garbage disposals would not be needed. Ms. Fuller asked if LEED was a generic term or would the district be looking at the actual accreditation. Mr. Drake indicated that they are looking for "silver" accreditation which requires 37 points. Mr. Ballard said he would concur with Mr. Carl that waterless urinals could be a high maintenance item. Mr. Ballard clarified that the project has to be accredited for a certain number of points to qualify for reimbursement. Mr. Drake said it will be several months after the project is completed before the district can get the actual certification. Mr. John Gable from Snyder-Hoffman also stated that certification is given 5-6 months after the building is opened; however, throughout the design process, they would have a solid idea which points could be achieved by the time the project goes out to bid. Mr. Ballard said there should be a check point when the Board could decide to eliminate an item if the payback is not sufficient. Mr. Drake said most of the items were put into the construction of the Alburdis School. Mr. Carl said the Alburdis School had the points but the building was not certified. Mr. Carl said there are alternates that could increase the amount of points and take the building up to the goal. Mr. Ballard expressed his concern about the budget for the project. He was not interested in items that have a payback of over five years and he does not want things added just to get points. Mr. Gable said there is a commissioning step where there would be a review of the job and, at that point, we would be able to ascertain if the goals were achieved. He said the most recent LEED's project was the Nazareth MS that came in 1% over the general construction budget and the other primes were roughly 12% under budget. He cited the higher efficiency resulted in smaller mechanical systems and some of the water efficiencies resulted in smaller pipe sizing. Mr. Flanders asked if the LEED's certification results in additional time to the planning and review process. Mr. Drake responded that it does not. Mr. Flanders asked what is the payback period if the reimbursement does not come through. Mr. Gable said he could not answer without seeing the numbers but it may be longer than the five years. Ms. Kowalchuk asked if there would be other alternates. Mr. Carl mentioned an alternate involving cement over macadam. In response to a question from Mr. Earnshaw, Mr. Carl indicated that he felt the salt used for treating ice and snow would be detrimental to the concrete. Ms. Gannon, referring to the Alburdis project, asked if anything would have been done differently. Mr. Carl felt that the cooling system was larger than needed.

2. Approval of PLANCON D – East Penn Elementary School (Exhibit 7)

Motion by Earnshaw, Seconded by Robert
RESOLVED, That the East Penn Board of School Directors approve the submission of PLANCON D (with LEED) for the East Penn Elementary School to the Department of Education as presented in Exhibit 7.

Approval of PLANCON E (Design Development) – East Penn Elementary School (Exhibit 8)

RESOLVED, That the East Penn Board of School Directors approve the submission of PLANCON E to the Department of Education as presented in Exhibit 8.

Approval of Certificate – Exhibit 9

RESOLVED, That the East Penn Board of School Directors authorize the Board Secretary to execute the attached Certificate of Resolution.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Flanders, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thompson-----9

6. Business Operations

1. Approval of Bill List

Motion by Robert, Seconded by Gannon
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

Special Funding Disbursements-Exhibit 10

RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from the Capital Reserve Fund and 2007 EGA Issue, as outlined in Exhibit 10.

Capital Reserve Fund Transfer

RESOLVED, That the East Penn Board of School Directors authorize the deposit of \$6,800 into the Capital Reserve Fund. This payment represents the proceeds received from Lehigh County Authority in accordance with the easement agreements approved by the Board on April 23, 2007.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Flanders, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thompson---9

7. Board Sharing

Mr. Ballard indicated that the Board would be discussing the PSBA Pension Study Committee Report at the next meeting. If there are questions, board members should contact him. He indicated that this is going to be a major change management event. He urged people to consider the facts and to keep an open mind.

Mr. Earnshaw brought up the naming of the new East Penn Elementary School. He said his preference would be to keep it geographical or follow the post office regulations that require a person to be dead 15 years to be sure there is lasting historical significance. Mr. Flanders preferred a classic name such as Lincoln or Jefferson. Mrs. Thompson shared her knowledge of schools named after prominent individuals in Texas (Lady Bird Johnson, Barbara Bush) and former President Ronald Reagan.

Ms. Fuller commented on the high school utilization chart, calling attention to the fact that there appears to be capacity throughout the day. Dr. Seidenberger said 25 students/class multiplied by the number of classrooms available would indicate the number of additional students that could be accommodated. Ms. Kowalchuk said that the enrollments show another record freshman class and she asked if they were new students or students coming in from parochial and private schools. Dr. Seidenberger said they will do an analysis of whether the students are transferring from local private schools or are new to the area.

Mrs. Thompson commented on the concussion information that was distributed to board members in answer to a question raised at the last meeting. She gave a copy of the information to the reporters since there is an interesting process where students can go online and develop a base line that can be used in diagnosing concussions.

Mr. Richwine commented on the reporting of the PSSA scores and the comments from readers. He reflected on the need to have public school advocacy and to report the positive aspects of public education. He cited the many Ivy League schools where students are attending who graduated from Emmaus High School. Ms. Thompson commented on the revised initiative by PSBA for the Pride and Promise Program. Dr. Seidenberger said the administration will be looking at the website to provide more uniform information about the district and publicizing the success stories. Mr.

Richwine also commented on the publicity that accompanies athletic scholarships and suggested that the same type of publicity be given to academic scholarships. Mr. Earnshaw said that all the columnists who criticize public schools should take the PSSA for Grade 11. Ms. Gannon said that academic scholarships are not offered at Ivy League schools, only to students based on financial need.

Mr. Richwine commented on Iraq War benchmarks that showed 11 of 18 goals were not met and he suggested translating that into the PSSA scores, noting that supporters of the war indicated that the benchmarks were too high.

8. Announcements

Monday, September 10	7:30 p.m.-Board Meeting
September 12	Lower Macungie Elementary Meet the Teacher Night 6-7 p.m.-AM students; 7:15-8:15 p.m.-PM students
September 13	7:00 p.m.-Meet the Teacher Night, Shoemaker School
September 19	7:00 p.m.-Meet the Teacher Night, Jefferson, Lincoln Wescosville
September 20	7:00 p.m.-Parent Night, Emmaus HS
	7:00 p.m.-Meet the Teacher Night, Alburdis (Grades 3, 4, and 5)
September 24	7:30 p.m.-Board Meeting

Mrs. Thompson announced the Board/administrator get together on the 13th.

9. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion, at 8:12 p.m.

Cecilia R. Birdsell
Board Secretary