

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

President Francee Fuller called the regular meeting of the East Penn Board of School Directors to order at 7:30 p.m. in the Board Room located at 800 Pine Street, Emmaus, PA, followed by the Pledge of Allegiance.

Board Members Present: A. Earnshaw, F. Fuller, E. Gannon, C. Jones, S. Kowalchuk, M. Prinzing, T. Richwine, J. Stolz
Board Member Absent: C. H. Ballard
Solicitor: Marc S. Fisher, Esq., Worth, Magee, & Fisher.
Treasurer: Gary Reigal
Board Secretary: Cecilia R. Birdsell
Superintendent of Schools: Dr. Thomas L. Seidenberger
Press Present: Loretta Fenstermacher, East Penn Press Reporter
Kelly Martin, Morning Call Reporter

2. Staff Recognition:

Deb Zosky – Emmaus HS Literacy Coach

Mrs. Zosky was recently selected by the National Education Association as a recipient of the Association's Foundation Award for Teaching Excellence. She was recognized by the NEA in Washington, D. C. on February 8. The award recognizes, rewards, and promotes excellence in teaching and advocacy for the teaching profession. Board President Francee Fuller and Superintendent of Schools Thomas L. Seidenberger presented Ms. Zosky with a certificate recognizing this achievement. Ms. Zosky received a round of applause.

3. Requests to Address the Board

Mrs. Tessa Kashuba, 2017 Strathmore Drive, Macungie and Stacy Fogash, representing Wescosville School expressed concern about room space that is used for the learning support and gifted classes. They also felt that technology was not equitable among the elementary schools.

4. Approval of Minutes

Motion by Stolz, Seconded by Gannon
RESOLVED, That the East Penn Board of School Directors approve the minutes for the February 25, 2008 meeting.

This resolution was unanimously adopted by voice vote.

5. Bond Re-Financing – Public Financial Management & Rhoads & Sinon

Mr. Scott Scherer from Public Financial Management reviewed the attached bid results and debt service schedules for the internet bond sale that took place today. The successful bidder was PNC Capital Markets. The district will be saving \$407,758.80 by this refinancing. Attorney Ron Leaver from Rhoads & Sinon reviewed the attached resolution.

Motion by Stolz, Seconded by Earnshaw
RESOLVED, That the East Penn Board of School Directors authorize issuance of General Obligation Bonds, Series of 2008, in the amount of \$10,000,000 as outlined in the attached resolution.

This resolution was duly adopted by the following roll call vote:
Aye: Earnshaw, Fuller, Gannon, Jones, Kowalchuk, Prinzing, Richwine, Stolz-----8
Absent: Ballard-----1

6. Report of the Superintendent of Schools – Dr. Thomas L. Seidenberger

Dr. Seidenberger reported that he had participated in the Lincoln Family Reading Night and the EPEA sponsored Seussa-Palooza reading program. He attended the Eyer production of "The Reluctant Pirate" and commended the staff and students involved in the production. The AlertNOW calling program will be piloted at one elementary school. Dr. Seidenberger also reported that an application for an RTI grant in the amount of \$125,810 has been completed. He has released the executive summaries for the staff and parent surveys. These summaries are also available on the website.

Dr. Seidenberger has been invited to be a member of the DaVinci Center's Board of Directors. He noted that his wife, Patricia, had been one of the original members of the Board of Directors.

1. Personnel

Motion by Earnshaw, Seconded by Gannon
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

- Allison Lind, Teacher Aide at Macungie School, effective immediately (Exhibit 1)
- Sandra Coville, Teacher Aide at Emmaus HS, effective March 7, 2008 (Exhibit 2)
- Beth lobst, Administrative Assistant in the Athletic Office at EHS, effective March 14, 2008 (Exhibit 3)

Leaves as per Collective Bargaining Agreement

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>
Katrina Rainford	Health/PE, LMMS	March 17-May 12, 2008
Katie Boligitz	Special Ed, LMMS	March 25, 2008

General Leave of Absence

Employee: Lisa Jones
Teacher Aide, Jefferson
Effective: March 5-June 16, 2008
Reference: Board Policy 539-General Leave

Salary Adjustment

Employee: Valerie Witkowski
From: \$63,814
To: \$70,000
Effective: Immediately

Appointment of Manager of Network Services

Name/Address: Bruce Sarte
810 Newcastle Drive, Red Hill 18076
Education Level: B. S. Degree
Undergraduate School: Temple University
Experience: 2005-Present: Applied Clinical Intelligence
2004-05: Bryn Mawr College
2003-04: Arcadia University
1999-2003: Moorestown Friends School
1995-99: Villanova University
Salary: \$65,000 until June 30, 2009

Remedial Assistant Appointment

Name/Address: Allison Lind
4588 Belmont Drive, Emmaus
Assignment: Macungie School (Vacancy created by resignation of Mary Beth Backer.)
Effective: March 11, 2008
Salary: \$12.50/hr., 25 hrs./wk.

Appointment of Hall Monitor

Name/Address: Jo Kish
231 Walnut Street, Alburtis 18011
Assignment: Emmaus HS, Hall Monitor
(Vacancy created by resignation of R. Murphy)
Effective: February 26, 2008
Salary: \$11.55/hr., 30 hrs./wk.

Appointment of Part-Time Food Service Assistant

Name/Address: Lorraine Crowley
6336 Manzanita Drive, Macungie
Assignment: Eyer MS (New Position)

Effective: March 11, 2008
Salary: \$11.01/hr., 3.5 hrs./day

Additions to the 2007-08 List of Per Diem Substitutes

Leanne Heffelfinger, Elementary
Liane Hnat, Elementary
Lauren Fanslau, English
Lisa Jewell, Teacher Aide
Donna Derr, Teacher Aide
Kathleen Lawrence, Food Services
Adrienne Brusko, Teacher Aide

Change of Assignment

Employee: Meyre Schmidt, Teacher Aide
From: Special Education, Macungie
To: Special Education, Shoemaker
Reason: Student moved to different class.

Employee: Melanie Potter, Part-Time Food Service Assistant
From: 3 hrs./day
To: 4.5 hrs./day

Co-Curricular Advisors

Darrin Lenhart	EHS Assist. Baseball Coach, Varsity	\$2728.00*
Matthew Laub	Volunteer Baseball Coach	Volunteer
	Volunteer Boys Volleyball Coach	Volunteer
Aaron Gavin	Volunteer Girls Soccer Coach	Volunteer
Shannon Petrunak	Volunteer Track & Field Coach	Volunteer
Susan Carraher	Middle School Softball Coach	\$2728.00*
Richard Frederick	LMMS Boys Volleyball Coach	\$1559.00*
Mitchell Carlton	Volunteer Boys Volleyball Coach	Volunteer
Amy Oswald	Volunteer Softball Coach	Volunteer
Susan Highet	Art Club Painting, LMMS	\$30.11/session* 4 sessions

*Salaries are from Schedule B of the 2007-09 Collective Bargaining Agreement with the East Penn Education Association.

Appointment of Director of Information Technology

Name/Address: Michael Mohn
95 Morris Street, Nazareth 18064
Undergraduate School: DeSales University (2005)
Graduate School: Lehigh University (2007)
Experience: 1997-Present: Nazareth Area SD
1986-97: Carbon Lehigh Intermediate Unit
Effective: March 31, 2008
Salary: \$95,000 (until June 30, 2009)

Change in Employment Status

Employee: Deb Muthard
From: Administrative Assistant, Emmaus HS
To: Administrative Assistant, Athletic Office
(Vacancy created by B. lobst resignation)

Educational Conferences – Exhibit 4

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 4.

Mr. Mohn was introduced to the Board. Dr. Seidenberger indicated that this now completes the staff for the Information Technology Department.

-Administrative Reports – See Exhibit Section

These resolutions were duly adopted by the following roll call vote:
 Aye: Earnshaw, Fuller, Gannon, Jones, Kowalchuk, Prinzing, Richwine-----7
 Nay: Stolz-----1
 Absent: Ballard-----1

7. Carbon Lehigh Intermediate Unit T. Richwine

1. Facilities Plan Committee Report

Motion by Richwine, Seconded by Earnshaw
 RESOLVED, That the East Penn Board of School Directors approve the 2008-09 Facilities Plan Committee Report as unanimously adopted by the CLIU Facilities Plan Committee on February 5, 2008. In addition, the Board reaffirms its commitment to the original construction of the Facilities Planning, approved November 1, 1989, which consists of a series of prioritized inquiries to be considered in determining future locations of the CLIU and school district special education classes.

Mr. Richwine provided the historical background for this report, noting it is a result of the outcome of a court case over twenty years ago. The Facilities Plan must be submitted to Harrisburg by March 31.

This resolution was duly adopted by the following roll call vote:
 Aye: Earnshaw, Fuller, Gannon, Jones, Kowalchuk, Prinzing, Richwine, Stolz-----8
 Absent: Ballard-----1

8. Facilities

1. Approval of Changes Orders for Eyer MS

Motion by Richwine, Seconded by Stolz
 RESOLVED, That the East Penn Board of School Directors approve the following list of change orders:

G-10 Rizzeto Construction Management, Inc.

Add:

- | | |
|---|-------------|
| 1. Reframe openings at Unit A, First & Second Floors
To allow plumbing access for supplemental instruction
G-20 | \$ 1529.00 |
| 2. Modify Manhole E with provision of 2'-0" Rise | \$ 2,640.00 |
| 3. Modify frames A152 & A221 to allow door swing | \$ 1,834.00 |
| 4. Provide painting of Existing Room E231 | \$ 416.00 |

Credit:

- | | |
|---|------------------------|
| 1. Credit owner for cleaning A & B sections | (<u>\$10,313.00</u>) |
| Total G10 | (\$ 3,894.00) |

P-01 Dual Temp Company, Inc.

Add:

- | | |
|---|-------------|
| 1. Provide clean out in Existing Main Building
Drain line | \$ 458.58 |
| 2. Provide copper water line to serve temporary kitchen | \$ 2,249.57 |
| 3. Relocate back flow preventer and meter base | \$ 3,933.91 |
| 4. Repair existing drain line to men's room 110
And women's room 118 to correct insufficient pitch | \$ 5,081.84 |
| 5. Provide temporary sump discharger in Mechanical Rm | \$ 597.13 |
| 6. Provide temporary gas line to eighth grade science | \$ 1,870.08 |
| 7. Add insulation to water line under temporary guidance/
Health modular unit | \$ 1,545.00 |
| 8. Provide gas service to student tables in
Science labs E224, G208, H209 | \$ 6,000.00 |
| 9. Provide (14) access panels at flush valves in women's
Toilet room C-108 & Men's C-110 | \$ 3,170.00 |
| 10. Provide permanent drain correction from temporary
Sump pump connection in evaporation room C-104 | \$ 280.38 |

- | | |
|---|-----------|
| 11. Revise roof drainage piping above passage C-201 | \$ 892.24 |
| 12. Revise main house trap location | \$ 600.00 |

Credit:

- | | |
|--|----------------------|
| 1. Delete gas piping to science lab B-205 and student Project room B-204 | (\$ 3,173.78) |
| 2. Revise acid waste piping system per Dwgs. RP-011, RP-012, RP-013 | <u>(\$23,080.84)</u> |

Total P-01	\$ 424.11
------------	-----------

P-02 Dual-Temp Company, Inc.

Add:

- | | |
|---|-------------|
| 1. Revise 5 sanitary stacks at basement level for Footing conditions | \$ 3,453.00 |
| 2. Provide additional isolation valves | \$ 1,888.94 |
| 3. Provide drainage discharge line from compressor Room to plumbing chase | \$ 1,584.42 |
| 4. Repair existing cracked 2" cast iron drain line | \$ 686.73 |

Credit:

- | | |
|--|---------------------|
| 1. Delete second fire protection service | <u>(\$6,289.60)</u> |
|--|---------------------|

Total P-02	\$1,323.49
------------	------------

P-03 Dual-Temp Company, Inc.

Add:

- | | |
|---|--------------------|
| 1. Repair existing leaking gas piping per Snyder-Hoffman letter 9/11/07 | \$ 8,295.65 |
| 2. Enlarge concrete gas meter pad | \$ 3,202.09 |
| 3. Provide Kohler water closets in lieu of Eljer in Unit A | \$ 1,580.00 |
| 4. Provide Piping Hangers by Acoustical Deck Mfr. In Cafeteria | \$ 2,934.87 |
| 5. Provide gas regulator for kitchen per Snyder/Hoffman Letter 11/05/07 | \$ 3,224.70 |
| 6. Revise toilet A-120 to allow installation of special needs Cot | <u>\$ 1,669.00</u> |

Total P-03	\$20,906.31
------------	-------------

P-04 Dual-Temp Company, Inc.

Credit:

- | | |
|--------------------------|----------------------|
| 1. Reduce unit price sum | <u>(\$19,200.00)</u> |
|--------------------------|----------------------|

Total P-04	(\$19,200.00)
------------	---------------

P-05 Dual Temp Company, Inc.

Add:

- | | |
|--|--------------------|
| 1. Repair Blockage of Existing Sanitary Line in Unit C | <u>\$ 9,000.00</u> |
|--|--------------------|

Total P-05	\$ 9,000.00
------------	-------------

H-01 Worth and Company, Inc.

Add:

- | | |
|--|-------------|
| 1. Provide heat trace on chilled water pipe To & from lite air-cooled chiller per RH-012 Drawing | \$ 2,307.97 |
| 2. Provide UV lights to 16 rooftop air-handling units | \$31,339.92 |

Credit:

1. Fuel Oil/5,000 gallon	(\$11,000.00)
Total H-01	\$22,647.89

H-02 Worth & Company, Inc.

Credit:

1. Reduce Unit Price Sum	(\$14,700.00)
Total H-02	(\$14,700.00)

E-6 Wind Gap Electric, Inc.

Add:

1. Provide 480V 3-phase power @4 overhead doors	\$ 5,212.00
2. Install and Power 10 fire extinguisher cabinet blue Lights on Emer. Cir. Per Snyder/Hoffman letter 10/9/07	\$ 3,125.00
3. Relocate 10 GFI Duplex Receptacles to under rooftop Exhaust fan from Hoods per Snyder/Hoffman letter 10/9/07	\$ 550.00
4. Provide 3 separate 120V circuits for automatic door Openers per Snyder/Hoffman letter dated 11/12/07	\$ 600.00
Total E-06	\$ 9,487.00

This resolution was duly adopted by the following roll call vote:
 Aye: Earnshaw, Fuller, Gannon, Jones, Kowalchuk, Prinzing, Richwine, Stolz-----8
 Absent: Ballard-----1

2. Schoeneck Roadway Improvements Project

Motion by Kowalchuk, Seconded by Stolz
 RESOLVED, That the East Penn Board of School Directors conceptually approve participation in the Schoeneck Roadway Improvements Project through a contribution of approximately one acre of land and a one time tax abatement for Opus East LLC in the amount of \$270,000, and that formal approval of participation in the Project is contingent upon the subsequent execution of a written agreement.

Solicitor Marc Fisher explained how the school district has been asked to be a partner in this endeavor to realign the existing road by the contribution of one acre of land and by granting Opus a one time tax abatement in the amount of \$270,000. There are benefits to the district including helping with a regional traffic plan and a tie in with the new storm water detention system. Other parties will be asked to join in and the Lower Macungie Township Board of Commissioners is going to be asked to approve participation. When a formal agreement is finalized, it will again come before the Board for approval.

This resolution was duly adopted by the following roll call vote:
 Aye: Earnshaw, Fuller, Gannon, Jones, Kowalchuk, Prinzing, Richwine, Stolz-----8
 Absent: Ballard-----1

3. Approval of Lower Macungie Township Resolution Granting Preliminary Approval-Exhibit 7

Motion by Kowalchuk, Seconded by Richwine
 RESOLVED, That the East Penn Board of School Directors approve the Lower Macungie Township Resolution grant preliminary approval for a land development (Wescosville Elementary School New Athletic Fields) at 1170 Brookside Road, Wescosville and as described in the attached resolution.

This resolution was duly adopted by the following roll call vote:
 Aye: Earnshaw, Fuller, Gannon, Jones, Kowalchuk, Prinzing, Richwine, Stolz-----8
 Absent: Ballard-----1

4. Lower Macungie Youth Association Request

Motion by Stolz, Seconded by Jones

RESOLVED, That the East Penn Board of School Directors authorize Lower Macungie Youth Association to use the soccer and football fields at Lower Macungie Middle School for football and cheerleading from August 1, 2008 through November 8, 2008 from 6:00 p.m. until 8:00 p.m. Monday through Friday, and an additional four hours on Saturdays during that period from 9:00 a.m. until 4:00 p.m.; and,

Be it further

RESOLVED, That Lower Macungie Youth Association is authorized to make improvements to the playing surface of the fields, at its expense, contingent upon receiving prior approval by the Superintendent or his designee; and,

Be it further

RESOLVED, That Lower Macungie Youth Association is authorized to submit plans to Lower Macungie Township, at its expense, for additional improvements to the fields, contingent upon receiving prior approval from the Board; and,

Be it further

RESOLVED, That all of the foregoing is contingent upon the execution of a written agreement between the parties.

Several months ago, representatives from LMYA contacted Dennis Ramella to indicate an interest in starting up a new football program. There were several meetings with the representatives to work out details of the program. Mr. Fisher will draw up a written agreement. Mr. Earnshaw said this is an example of partnering with a community group to share facilities that have been purchased by tax dollars.

This resolution was duly adopted by the following roll call vote:

Aye: Earnshaw, Fuller, Gannon, Jones, Kowalchuk, Prinzinger, Richwine, Stolz-----8

Absent: Ballard-----1

9. Policy

1. Board Policy 916, Volunteers (Exhibit 5)

Motion by Kowalchuk, Seconded by Richwine

RESOLVED, That the East Penn Board of School Directors approve Board Policy 916, Volunteers for inclusion in the Board Policy Manual.

A few editorial changes were suggested and will be made to the final version.

This resolution was duly adopted by the following roll call vote:

Aye: Earnshaw, Fuller, Gannon, Jones, Kowalchuk, Prinzinger, Richwine, Stolz-----8

Absent: Ballard-----1

10. Strategic Planning

Dr. Denise Torma
Mr. Greg Nolan

1. Appointment of Committee Member

Motion by Stolz, Seconded by Gannon

RESOLVED, That the East Penn Board of School Directors appoint the following individual to the Strategic Planning Steering Committee:

Glen Cheney, Adult without children in East Penn School District

This resolution was duly adopted by the following roll call vote:

Aye: Earnshaw, Fuller, Gannon, Jones, Kowalchuk, Prinzinger, Richwine, Stolz-----8

Absent: Ballard-----1

Dr. Torma reported that the Steering Committee is looking at Vision and Mission Statements. At the March 18 meeting, the committee will be spent on Belief Statements and on April 1 and 15, goal writing will take place.

11. Business Operations

1. Bill List Approval

Motion by Earnshaw, Seconded by Stolz
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

Special Fund Disbursement – Exhibit 6

RESOLVED, That the East Penn Board of School Directors authorize payment from the Capital Reserve Fund and the 2004A GOB Bond Issue as outlined in Exhibit 6.

Facility Rental Approval

RESOLVED, That the East Penn Board of School Directors authorize Coral's Academy of Dance, 1107 South Tenth Street, Emmaus to use the Eyer MS auditorium for a dance recital and rehearsal June 6 and 7. This is a Group V organization and will be charged the following fees:

Rental Fee (Rehearsal)	\$105.00/hr.
Rental Fee (Recital)	\$413.00
Custodial Fee	\$35.70/hr.
Equipment Manager	\$35.70/hr.

These resolutions were duly adopted by the following roll call vote:
Aye: Earnshaw, Fuller, Gannon, Jones, Kowalchuk, Prinzinger, Richwine, Stolz-----8
Absent: Ballard-----1

12. Announcements

Monday, March 10	7:00 p.m.-CLEAR Session (Real Estate, Personnel, Negotiations) 7:30 p.m.-Board Meeting
Friday, March 14	Employee Development Day-No school for students
Tuesday, March 18	7:00 p.m.-Strategic Planning Steering Committee Meeting
March 20, 21, 24	Spring Break-All Schools and Offices are closed.
Thursday, March 27	7:00 p.m. -10 th & 11 th Grade Guidance Information Night, EHS
Tuesday, April 1	7:00 p.m.-Strategic Planning Steering Committee Meeting
Monday, April 14	7:30 p.m.-Board Meeting

Mr. Stolz commented on the number of problems being expressed by parents at the Wescosville School indicating that new facilities will be needed. Ms. Fuller indicated that re-districting will be brought up with Willow Lane and that the district is moving as expeditiously as the laws will allow.

Mr. Richwine quoted from a Rice University study that indicates the Texas public school accountability system, the model for the national No Child Left Behind Act, directly contributes to lower graduation rates. The researchers found an overall graduation rate of only 33%.

13. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion, at 8:32 p.m.

Cecilia R. Birdsell, Board Secretary