

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

President Francee Fuller called the meeting of the East Penn Board of School Directors to order at 7:30 p.m. in the Board Room located at 800 Pine Street, Emmaus, PA, followed by the Pledge of Allegiance.

Board Members Present: A. Earnshaw, F. Fuller, E. Gannon, C. Jones, S. Kowalchuk, M. Prinzing, T. Richwine, J. Stolz
Board Member Absent: C. Ballard
Solicitor: Marc S. Fisher, Esq., Worth, Magee & Fisher
Treasurer: Gary Reigal
Board Secretary: Cecilia R. Birdsell
Assistant Superintendent for Initiatives & Evaluation: Dr. Denise Torma
Press Present: Loretta Fenstermacher, East Penn Press Reporter
Sarah Fulton, Morning Call Reporter

2. Requests to Address the Board

Mr. Rob Aptaker, 1946 Delaware Street, Allentown spoke about the Seven Generations Charter School that is being developed to open in September 2009. The school will house K-4 students and they have approximately 225 students enrolled. They are planning to add a grade each year. The focus of the school will be centered on the environment and a curriculum that will deal with energy, climate change and pressing issues facing the United States. The name of the school is derived from an Iroquois proverb that says "in all of our deliberations let us consider the effect of our decisions on seven generations." He indicated that sometimes charter schools have an adversary relationship with the local public schools and people are dissatisfied with the system. This is not the case with their school. Mr. Aptaker stated that East Penn has a deservedly good reputation and they are not seceding from the district. The school will be a new and exciting resource within the district and they are hoping for an open and collaborative relationship with East Penn. He complimented Dr. Seidenberger on his positive tone and communication with their group. He said the group has been doing extensive research and have visited other green schools over the past year and a half. He acknowledged the hard work of the group. The charter application is expected to be submitted by November 14.

3. Approval of Minutes

Motion by Kowalchuk, Seconded by Stolz
RESOLVED, That the East Penn Board of School Directors approve the minutes for the October 13, 2008 meeting.

Mr. Prinzing wanted to add to Page 1 and 2, item 6, the last line, "Mr. Prinzing said he was pleased to see the insurance co-pay **and he could support the contract despite the 4.9% increase.**"

This resolution was unanimously adopted by voice vote.

4. Report of the Superintendent of Schools

1. Personnel

Motion by Earnshaw, Seconded by Gannon
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

-Katie McCormack, Remedial Assistant at Wescosville School, effective Friday, November 14, 2008 (Exhibit 1)

Request for General Leave of Absence

Employee: Debbie Moyer, Instructional Assistant, Macungie School
Effective: October 20, 2008
Reference: Board Policy 539, General Leave

Appointment of Professional Employee

Name/Address: Karen Caiti
95 Kichline Road, Hellertown 18055
Education Level: B. S. Degree (1987)
M. Ed. Degree (1990)
Undergraduate School: Fredonia State University

Graduate School: Potsdam State University
 Effective: October 22, 2008
 Assignment: Grade 5, Macungie School
 Vacancy created by K. Jordan resignation
 Certification: Instructional II, Elementary, K-6
 Experience: 9/94-8/03: East Penn SD
 10/87-6/93: Lowville Academy
 Salary: \$62,104 (Step K, Year 11, M +12)

Appointment of Remedial Assistant

Name/Address: Mary McGinley
 2337 Silvano Drive, Macungie
 Effective: October 28, 2008
 Assignment: Macungie School
 Vacancy created by M. Marshall retirement
 Salary: \$13.00/hr., 25 hrs./wk.

Appointment of Health Room Aide

Name/Address: Karen Schaffer
 2501 Chock Road, Emmaus
 Effective: October 28, 2008
 Assignment: Lower Macungie MS
 Vacancy created by K. Heffelfinger resignation
 Salary: \$16.85/hr., 32 hrs./wk.

Change in Employment Status

Employee: Kristine Kleckner
 Instructional/Staff Assistant
 From: 31.5 hrs./wk., Jefferson
 To: 31.5 hrs./wk., Shoemaker

Co-Curricular Advisors

See Exhibit 2

2008 Tenure Award

That, in accordance with Section 1121 of the PA School Code, the following temporary professional employees based upon satisfactory service be awarded tenure:

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Lisa Baron	English	Emmaus HS
Kendra Bergman	Grade 3	Alburtis
Sean Boyle	Social Studies	Eyer MS
Marybeth Busted	English	Eyer MS
Michael Carolla	Social Studies	Emmaus HS
Bruce Denmead	Music	Emmaus HS
John Dietrick	Business/Computer	Emmaus HS
Rebecca Duh	Grade 4	Shoemaker
Julia Dweck	Gifted	Wescosville/Alburtis
Michelle Harned	Science	Lower Macungie MS
Lori King	Special Education	Eyer MS
Laura Kline	Grade 1	Jefferson
Matthew Laub	Science	Lower Macungie MS
Rosanne Lauchnor	Grade 4	Alburtis
Michael Mihalik	Science	Emmaus HS
Williams Montepeque	Spanish	Emmaus HS
Anne Nero	Business/Computer	Emmaus HS
Alison Patchcoski	Family & Consumer Science	Eyer MS
Erica Petrella	Grade 5	Wescosville
Tanya Piasecki	Grade 1	Jefferson
Krystal Scheller	Special Education	Eyer MS
Ariel Scholz	Music	Shoemaker/Alburtis/ Wescosville
Jeffrey Shreck	Art	Shoemaker
Megan Sly-Schueck	Kindergarten	Lower Macungie ES

Kristi Smith	Grade 3	Shoemaker
April Snyder	Grade 1	Shoemaker
Tanya Spengler	Special Education	Alburtis
Carlene Streit	Mathematics	Eyer MS
Bryan Svencer	Grade 4	Lincoln
Sarah Tiede	Music	Alburtis/Lower Macungie ES
Robin Weidner-Smith	Counselor	Emmaus HS
Heather West	Art	Alburtis/Shoemaker
Juliane Ziegler	German	Emmaus HS

Additions to the 2008-09 List of Per Diem Substitutes

Sarah Schurkamp, Elementary
 Angela Rini, Early Childhood/Elementary
 Janet Warren, Instructional/Staff Assistant

Authorization to Act as Attendance Officers

In accordance with Modifications 5.29, the East Penn Board of School Directors authorizes the following individuals to act in the capacity of attendance officers to write truancy citations:

Emmaus HS

Elementary Principals

David Piperato, Principal
 Thomas Mirabella, Assistant Principal
 Janine Mathesz, Assistant Principal
 Josh Ziatyk, Assistant Principal
 Mark Caccavo, Assistant Principal
 Kate Keires, Assistant Principal
 Sally Hanzlik, Assistant Principal

Kristen Campbell, Lincoln
 Tara Desiderio, Lower Macungie
 Dr. Ron Renaldi, Alburtis
 Cheryl Wetzel, Jefferson
 Anthony Moyer, Wescosville
 James Best, Macungie
 Lynn Brinckman, Shoemaker

Lower Macungie MS

Eyer MS

Suzanne Vincent, Principal
 Peter Schutzler, Assistant Principal
 Susan Noack, Assistant Principal

Dr. Doug Wells, Principal
 Dave Silfies, Assistant Principal

Agreement -Milestones Achievement Center (Exhibit 3)

That the East Penn Board of School Directors authorize an agreement with Milestones Achievement Center, 25 Hooks Lane, Baltimore, MD as outlined in Exhibit 3.

Agreement - Bucks County Intermediate Unit (Exhibit 3A)

That the East Penn Board of School Directors authorize the agreement with Bucks County Intermediate Unit as outlined in Exhibit 3A.

Agreement for Behaviorist - Colonial Intermediate Unit (Exhibit 3B)

That the East Penn Board of School Directors authorize the agreement with Colonial Intermediate Unit as outlined in Exhibit 3B. This agreement is subject to the continued need of mental health services for the student. This agreement may be terminated by the East Penn School District upon fifteen (15) days written notice. The School District shall be obligated to pay amounts due only through the effective date of termination.

In response to a question from Ms. Kowalchuk it was noted that the IU contract is for one student.

Mr. Prinzing asked about the educational conference expenses and asked that the item be separated.

These resolutions were duly adopted by the following roll call vote:
 Aye: Earnshaw, Fuller, Gannon, Jones, Kowalchuk, Prinzing, Richwine, Stolz-----8
 Absent: Ballard-----1

Mr. Prinzing asked whether there was a policy in place for mileage for staff attending conferences. He said there are three staff members who attended a Student Assistance Training Program who were all employed at the high school, yet the mileage is different for each one. He thought the mileage should be set from the high school and thought the various amounts were out of line. Mr. Earnshaw said working in private industry he does get reimbursed from where he starts his trip to where he ends it. If he leaves from home, he would drive directly to the conference. There are district employees who drive significant distances to a building so requiring them to make the trip from the building and

then have them go back in the opposite direction does not make sense. He was guessing the staff members live between the high school and the location of the conference (Bethlehem). Mr. Prinzing felt the staff should look into a policy that would allow staff to calculate mileage from their building to the conference. He said they should not be reimbursed from their home to the high school and then from the high school to the conference but from the high school to the conference. He felt it was more pragmatic and it was easier to compute because there is a verifiable mileage. Dr. Torma said the point of departure is normally the school building or admin office. She said the administration will take a look at it to be sure there is consistency from point of departure to destination.

Educational Conferences (Exhibit 4)

Motion by Earnshaw, Seconded by Gannon
That the East Penn Board of School Directors authorize the expenses for the individuals attending the educational conferences listed on Exhibit 4.

This resolution was duly adopted by the following roll call vote:

Aye: Earnshaw, Fuller, Gannon, Jones, Richwine, Kowalchuk-----6
Nay: Prinzing, Stolz-----2
Absent: Ballard-----1

Ms. Fuller noted that two of the staff members in question were presenting at a national conference. It is a great honor and East Penn is always willing to share its knowledge and expertise since we are recognized as leaders in the educational field. She congratulated the staff members who would be making the presentation.

Informational: Administrative Reports - See Exhibit Section

5. Facilities

1. Eyer MS Change Orders

Motion by Stolz, Seconded by Gannon
RESOLVED, That the East Penn Board of School Directors approve the following change orders:

General Contractor-Safeco Company of America

G-14 - Credit owner for value of unused unit costs (\$30,000)

Plumbing Contractor - Dual Temp, Inc.

P-06 - Credit owner for value of unused unit costs (\$19,000)

HVAC Contractor - Worth and Company, Inc.

H-03 - Credit owner for value of unused unit costs (\$14,700)

Electrical Contractor - Wind Gap Electric, Inc.

E-10 - Credit owner for value of unused unit costs. (\$12,075)

E-11-Increase contract sum for work performed under CCD-E1 \$32,000
Board approved February 25, 2008 not to exceed \$32,000 to relocate Existing electrical mains from area of new skylight

E-12-Provide speakers and volume control in courtyard outside cafeteria \$ 3,134
(Add)

Campus Roadway Improvements -Imperial Excavating and Paving

Co-R-03 - Credit Owner for value of unused unit costs (\$15,500)

This resolution was duly adopted by the following roll call vote:

Aye: Earnshaw, Fuller, Gannon, Jones, Kowalchuk, Prinzing, Richwine, Stolz---8
Absent: Ballard-----1

6. Business Operations

1. Bill List Approval

Motion by Earnshaw, Seconded by Gannon

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

Treasurer's Report

RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

2008-09 Salary Roster

RESOLVED, That the East Penn Board of School Directors include the 2008-09 Salary Roster in the permanent minutes of this meeting.

Budget Transfers - Exhibit 5

RESOLVED, That the East Penn Board of School Directors approve the budget transfers as listed on Exhibit 5.

Fund Disbursements - Exhibit 6

RESOLVED, That the East Penn Board of School Directors authorize the expenditures from the 2007 EGA Issue.

These resolutions were duly adopted by the following roll call vote:
Aye: Earnshaw, Fuller, Gannon, Jones, Kowalchuk, Prinzing, Richwine, Stolz-----8
Absent: Ballard-----1

7. Meetings

1. Change in Time for Board Reorganization Meeting

Motion by Gannon, Seconded by Kowalchuk

RESOLVED, That the East Penn Board of School Directors Reorganization Meeting be held at 7:00 p.m. on Monday, December 1, in the Board Room located at 800 Pine Street, Emmaus, PA.

Note: This meeting had been scheduled for 7:30 p.m.

Hearing Date - Seven Generations Charter School

RESOLVED, That the East Penn Board of School Directors schedule the Public Hearing for the Seven Generations Charter School, P. O. Box 371, Emmaus, PA for Monday, December 1, at 8:00 p.m. in the Board Room located at 800 Pine Street, Emmaus, PA, provided the application is submitted by November 14, 2008.

Ms. Fuller explained that to accommodate the hearing for the Charter School the Reorganization Meeting has been re-scheduled for 7:00 p.m. Mr. Earnshaw asked if the Reorganization Meeting would remain at 7:00 even if the application is not received. Ms. Fuller said even if the application is not received, the Reorganization Meeting will be at 7:00 p.m.

Mr. Stolz said he heard many positive things about the group. As long as the application is complete, he is looking forward to supporting this endeavor as a matter of school choice and expanded opportunities for students. Ms. Kowalchuk asked about the format for the hearing. Mr. Fisher said a court stenographer will be present to take testimony. After each presenter(s) gives testimony then board members will have an opportunity to ask questions; administration may be sworn in as witnesses and offer testimony as well as members of the public. Mr. Fisher will be providing an outline for the hearing for board members. Ms. Gannon asked if the board members would be receiving written copies of information prior to the meeting. Mr. Fisher said it is the intention of the administration to provide background. Mr. Richwine asked if action needed to be taken that night. Mr. Fisher said action does not need to be taken that night and there is a time line to follow.

This resolution was duly adopted by the following roll call vote:
Aye: Earnshaw, Fuller, Gannon, Jones, Kowalchuk, Prinzing, Richwine, Stolz-----8
Absent: Ballard-----1

8. Announcements

-Monday, October 27 7:00 p.m.-CLEAR Session (Personnel)

7:30 p.m.-Board Meeting

-Sunday, November 2 Standard Time Begins (Turn Clocks Back 1 Hour)

-Tuesday, November 4 Election Day

Ms. Fuller said she is glad the district lends its facilities for the democratic process.

-Monday, November 10 7:30 p.m.-Board Meeting

Ms. Fuller thanked Mr. Earnshaw for participating in a television taping of the program "Business Matters" that is produced by WFMZ with the affiliation of the Lehigh Valley Chamber of Commerce. The show will be aired at 7:30 p.m. on November 10. Mr. Earnshaw said it was an interesting experience and he highlighted the technical aspects of televising a show. The topic was the State of Education in the Lehigh Valley and involved a charter school CEO, a state legislator, and another board member from Allentown School District. If anyone wants to view the show, it will probably be online after it has aired since the viewing time is the same as the next board meeting.

Mr. Stolz said the Young Republicans and the Young Democrats will be helping various candidates on Election Day and he complimented the students for their interest. He had asked for a copy of the new teachers' contract and was told it would not be available for at least a month. He questioned how the Board voted on something they did not see. Ms. Fuller said it takes time to process the paperwork.

Mr. Prinzing complimented the EHS Football team on their success, despite their loss to Parkland on Friday evening.

Mr. Earnshaw brought up re-districting and explained how there will be redistricting once the Willow Lane School is opened in two years. He emphasized that there have been no decisions and that right now Dr. Seidenberger is meeting with PTO groups to get their input and hear their concerns. Dr. Seidenberger is planning to present three options to the Board and public. The plans will not be available for at least another year. There will be ample opportunities for parent input. Ms. Fuller pointed out that students are more flexible than the parents when it comes to redistricting.

9. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion, at 7:55 p.m.

Cecilia R. Birdsell, Board Secretary