

Information on the Late Arrival and Early Dismissal Privileges

The Late Arrival and Early Dismissal Privileges will continue to be offered to students in grades 9 through 12 for the remainder of the 2020-2021 school year only and under the following conditions within students' schedules:

- Students who automatically have a 1st or 4th Block Study Hall in their schedule will have the ability to obtain the late arrival privilege or the early dismissal privilege with parental permission.
- Schedule changes will not be made in order for students to obtain the late arrival or early dismissal privilege. This means that if you have a class scheduled for either 1st or 4th Block, you will not be permitted to drop your current class and/or change your schedule to obtain the late arrival or early dismissal privilege.

In order to obtain the late arrival privilege, students must adhere to the following guidelines:

- Students must be in attendance for Block 1 at the start of the 4th marking period in order to receive the late arrival form, which must be signed by your parent or guardian and returned to your Grade Level Principal.
- Once your form has been returned, you may begin using your late arrival privilege.
- In order to maintain your late arrival privilege, students must arrange their own transportation daily. If students are not able to arrange their own transportation, then those students will have a study hall placed in their schedule for 1st Block.
- Students with the late arrival privilege will enter through the Auditorium Lobby and must arrive by 8:30 a.m. in order to ensure timely arrival to Block 2, which begins at 8:33 a.m. For safety and security purposes, the Auditorium Entrance doors will be locked by 8:30 a.m.
- If you must arrive at school prior to your scheduled start time per a teacher or an advisor to work on a project, take a test, prepare for a club meeting, etc., you **MUST** have a "pre-signed" pass from a teacher and speak to your Grade Level Principal.

In order to obtain the *early dismissal privilege*, students must adhere to the following guidelines:

- Students must be in attendance for Block 4 at the start of the 4th marking period in order to receive the early dismissal privilege form, which must be signed by your parent or guardian and returned to your Grade Level Principal.
- Once your form has been returned, you may begin using your early dismissal privilege.
- In order to maintain your early dismissal privilege, students must arrange their own transportation daily. If students are not able to arrange their own transportation, then those students will have a study hall placed in their schedule 4th Block.
- Students with the early dismissal privilege must leave school premises by 12:15 p.m., which is the beginning of Block 4.
- If you must stay in school per a teacher or an advisor to work on a project, take a test, prepare for a club meeting, etc., you must speak to you **MUST** have a “pre-signed” pass from a teacher and speak to your Grade Level Principal.

If you have or were granted a Late Arrival or an Early Dismissal on your schedule but do not wish to accept it, you must see your school counselor as soon as possible to receive a study hall. **The late arrival or early dismissal privilege may be removed from a student’s schedule if the guidelines are not followed.** If you have any questions regarding the late arrival and early dismissal privileges, please contact your Grade Level Principal.