

**EAST PENN SCHOOL DISTRICT
EMMAUS HIGH SCHOOL
EXCUSE BLANK**

*** To be completed by a parent/guardian ***

This form is meant to address daily absences/lates to school due to legitimate reasons as prescribed in the student handbook. ***This form is NOT meant for educational trips (vacations) and/or college visits.***

When writing an excuse for an absence/lateness, and at the same time requesting special dismissal, please use two separate excuse blanks.

Student Name _____ **ID #** _____ **Grade** _____

Date(s) of Absence _____ **Date of Late** _____ **Time** _____

Reason for Absence/Late _____

Early Dismissal Request (Dental and Medical Appointments)

Date to be Excused _____ **Time to be Excused** _____

Reason for Dismissal _____

Date _____

Signature of Parent/Guardian