

EAST PENN SCHOOL DISTRICT
FIELD TRIP PARENTAL PERMISSION AND LIABILITY RELEASE
PARENT/GUARDIANS ARE REQUIRED TO COMPLETE, SIGN, & RETURN DUPLICATE SECTIONS OF PAGE ONE

I understand the arrangements for taking __EHS Drama Dept.____ on a field trip to __State Theatre (Freddy Awards)_____
(Grade/Group/Organization) (Destination)

on _Thurs. 5/21____. We (parent/guardian and student) certify that we have personally inspected the student's luggage,
(Date)
bags, belongings and other personal effects and that they contain no weapons, drugs, alcohol or other contraband.

I hereby give permission for _____, Grade _____ to go on the field trip.
(Student name)

I further consent to allow emergency medical aid to be administered to my child by a qualified person if the need arises.

Health-related information (serious allergy, chronic illness _____)

I hereby release Mrs. Jill Kuebler, Ms. Rita Cortez, the East Penn School District, its administrators, employees and agents from any and all liability arising from, or related to the student attending the field trip.

(Date) (Parent/Guardian Signature) (Phone-home) (Phone-cell)

-----TEACHERS – DETACH HERE. Submit top section to Activities Office prior to departure. Keep bottom section for your records and submit to Activities Department after your trip has concluded. -----

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FIELD TRIP INFORMATION

FOR PARENT/GUARDIAN – PLEASE KEEP THIS PAGE FOR YOUR RECORDS

Grade/Group/Organization EHS Drama Dept. **Date of Trip:** Thurs. 5/21

Destination: State Theatre (Freddy Awards) **Type of Transportation:** STA bus

Meeting Time: 4:00 **Meeting Location:** EHS Aud. lobby **Time of Departure:** 4:05

Approximate Return Time: 11:00 PM **Pickup Location:** EHS Aud. lot

Cost to Student: \$20 **Money & Permission Slips Due By:** perm form by Wed. 5/13; \$ by Fri. 5/15

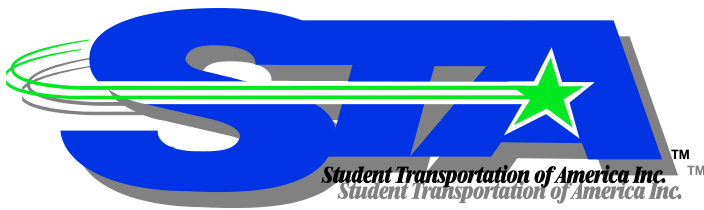
***Make Checks Payable to:** EHS

Meals will be Provided: _____ **Must Pack Lunch:** _____ **Will Eat On Route, Student Should Provide Money:** _____

Additional Information: _____

Teacher/Advisor Names: Jill Kuebler; Rita Cortez

Field Trip Description: Students will attend the Freddy Awards at the State Theatre in Easton



2014-2015 FIELD TRIP REQUEST FORM

EAST PENN SCHOOL DISTRICT

Some general guidelines:

- Bus capacity is 77 passengers, sitting 3 to a seat. For trips, a good guideline is 1 bus for every 52 passengers, or 2 people per seat. Younger age groups may be able to accommodate 3 people per seat. Smaller capacity vehicles are available upon request, including wheelchair units.
- For trips during the day, the hours should be from 9:00 am to 2:00 pm. STA will make every attempt to accommodate all requests.

DATE OF REQUEST:		BUILDING:	
CONTACT PERSON:		CONTACT PHONE:	
GROUP:			
REASON FOR TRIP:			
DESTINATION/ADDRESS:			
DATE OF TRIP:		RAIN DATE (IF NEEDED):	
NUMBER OF STUDENTS:		NUMBER OF ADULTS:	
DEPARTURE TIME			
DEPARTURE LOCATION:			
RETURN TIME (BACK TO EPSD BUILDING):			
TYPE & NUMBER OF VEHICLES REQUESTED:			
	77 PSG BUS	29 PSG BUS	W/C UNIT
			9 PSG VAN
ARE MEDICAL ACCOMODATIONS REQUIRED?			
HAS NURSE BEEN CONTACTED REGARDING MEDICAL ACCOMODATIONS?			
IF REQUIRED, BRIEFLY EXPLAIN TYPE OF MEDICAL ACCOMODATION REQUIRED AND PLAN TO ACCOMMODATE:			

SPONSOR SIGNATURE:

ESTIMATED COST OF TRIP:	TRIP FINANCING:
MINIMUM COST IS \$85.50 PER TRIP	DISTRICT FUND ACCOUNT #:
\$38.00 PER HOUR, TO AND FROM THE TERMINAL	
# OF BUSES	
ESTIMATED HOURS (add 1 hour for pre/post trips and travel to/from terminal)	
\$ 38.00 PER HOUR RATE	
TOTAL ESTIMATED COST	*trips are billed for actual hours, in 15 minutes increments (over \$85.50)

EXAMPLE: EHS is taking 140 students on a trip from 9 am to 2 pm (5 hours). Add 1 hour for pre/post trips and travel time.
 3 buses x 6 hours x \$38.00 per hour = \$684.00 estimated cost