



Eyer Middle School
STUDENT HANDBOOK
2021-2022

5616 Buckeye Road
Macungie, PA 18062
(610) 965-1600
eastpennsd.org/eyer

Name:

Bus:

Homeroom:

Locker:

Phone:

ID:

Adopted 3/8/2021

Student/Teacher Calendar - 2021-2022 School Year

<p>AUGUST</p> <p>S M T W TH F S</p> <p>1 2 3 4 5 6 7</p> <p>8 9 10 11 12 13 14</p> <p>15 16 17 18 19 20 21</p> <p>22 23 24 25 26 27 28</p> <p>29 30 31</p>	<p>19-20 New Teacher Induction</p> <p>23-24 PD Day</p> <p>30 First Student Day</p>	<p>JANUARY</p> <p>S M T W TH F S</p> <p>1</p> <p>2 3 4 5 6 7 8</p> <p>9 10 11 12 13 14 15</p> <p>16 17 18 19 20 21 22</p> <p>23 24 25 26 27 28 29</p> <p>30 31</p>	<p>3-14 Keystone Exam Window</p> <p>17 School Closed</p> <p>24 End of 2nd MP Secondary (46)</p>
<p>SEPTEMBER</p> <p>S M T W TH F S</p> <p>1 2 3 4</p> <p>5 6 7 8 9 10 11</p> <p>12 13 14 15 16 17 18</p> <p>19 20 21 22 23 24 25</p> <p>26 27 28 29 30</p>	<p>3 No School of Students and Teachers Offices Open</p> <p>6 School Closed</p> <p>16 School Closed</p>	<p>FEBRUARY</p> <p>S M T W TH F S</p> <p>1 2 3 4 5</p> <p>6 7 8 9 10 11 12</p> <p>13 14 15 16 17 18 19</p> <p>20 21 22 23 24 25 26</p> <p>27 28</p>	<p>2-3 Middle PT Conf</p> <p>2-3 Middle 11 AM dismissal</p> <p>4 DHS & Middle 11 AM dismissal</p> <p>4 Elem 12:30 PM dismissal</p> <p>18 PD Day/No School Students</p> <p>21 School Closed</p>
<p>OCTOBER</p> <p>S M T W TH F S</p> <p>1 2</p> <p>3 4 5 6 7 8 9</p> <p>10 11 12 13 14 15 16</p> <p>17 18 19 20 21 22 23</p> <p>24 25 26 27 28 29 30 31</p>	<p>11 PD Day/No School Students</p> <p>11 School Closed</p> <p>29 Elem 12:30 PM dismissal</p> <p>29 DHS & Middle 11 AM dismissal</p>	<p>MARCH</p> <p>S M T W TH F S</p> <p>1 2 3 4 5</p> <p>6 7 8 9 10 11 12</p> <p>13 14 15 16 17 18 19</p> <p>20 21 22 23 24 25 26</p> <p>27 28 29 30 31</p>	<p>1 Kindergarten registration opens</p> <p>2 End of 2nd MP Elementary (51)</p> <p>11 PD Day/No School Students</p> <p>16-18 PT Conf, Gr K-5, 12:30 PM dismissal</p>
<p>NOVEMBER</p> <p>S M T W TH F S</p> <p>1 2 3 4 5 6</p> <p>7 8 9 10 11 12 13</p> <p>14 15 16 17 18 19 20</p> <p>21 22 23 24 25 26 27</p> <p>28 29 30</p>	<p>5 End of 1st MP Secondary (46)</p> <p>18 DHS PT Conf</p> <p>19 End of 1st MP Elementary (56)</p> <p>22-23 Middle PT Conf</p> <p>22-23 Middle 11 AM dismissal</p> <p>24 Gr K-5, 12:30 PM dismissal</p> <p>24 DHS & Middle 11 AM dismissal</p> <p>25-29 School Closed</p>	<p>APRIL</p> <p>S M T W TH F S</p> <p>1 2 3 4 5 6 7 8 9</p> <p>10 11 12 13 14 15 16</p> <p>17 18 19 20 21 22 23</p> <p>24 25 26 27 28 29 30</p>	<p>4 End of 3rd MP Secondary (46)</p> <p>13 Elem 12:30 PM dismissal</p> <p>13 DHS & Middle 11 AM dismissal</p> <p>14 School Closed if not used for make-up day</p> <p>15-18 School Closed</p> <p>25-29 PSSA/ELA, Gr. 3-8 Window</p>
<p>DECEMBER</p> <p>S M T W TH F S</p> <p>1 2 3 4</p> <p>5 6 7 8 9 10 11</p> <p>12 13 14 15 16 17 18</p> <p>19 20 21 22 23 24 25</p> <p>26 27 28 29 30 31</p>	<p>1-3 PT Conf, Gr K-5, 12:30 PM dismissal</p> <p>1-15 Keystone Exam Window</p> <p>23 Elem 12:30 PM dismissal</p> <p>23 DHS & Middle 11 AM dismissal</p> <p>24 thru 31 School Closed</p>	<p>MAY</p> <p>S M T W TH F S</p> <p>1 2 3 4 5 6 7</p> <p>8 9 10 11 12 13 14</p> <p>15 16 17 18 19 20 21</p> <p>22 23 24 25 26 27 28</p> <p>29 30 31</p>	<p>2-13 PSSA Math, Gr. 3-8 Window</p> <p>2-13 PSSA Science, Gr 4 & 8 Window</p> <p>16-27 Keystone Exam Window</p> <p>27 Elem 12:30 PM dismissal</p> <p>27 DHS & Middle 11 AM dismissal</p> <p>30 School Closed</p>

Teacher Days	Student Days
August	6
September	19
October	21
November	19
December	17
January	20
February	19
March	22
April	18
May	21
June	8
Total	191

NOTES:

- Student Days - 184
Teacher Days - 191
- * There are three inclement weather make-up days already built into the calendar. If additional inclement weather days are needed beyond the three days, the order of make-up days is:
 - 04/13/22 becomes a full day if closing occurs on or before 3:01/22 then 04/14/22 becomes early dismissal
 - 06/03/22
 - 06/04/22
 - 06/05/22
 - 06/06/22
 - 06/07/22
- If fewer than three inclement weather days are used, the last day of a school year will be June 9, 2022.

Color Key

- Elementary Conferences
- Middle Conferences
- End of Marking Period Elementary
- Early Dismissal
- Kindergarten Registration
- School Closed
- School Closed/Not used for make-up day
- Possible Snow Make-up Day
- High School Conferences
- End of Marking Period Secondary

Calendar subject to change

To access a colored copy of the District calendar go to <https://www.eastpennsd.org/district-calendar/>

2021 BOARD OF SCHOOL DIRECTORS

Ken Bacher, President

Paul Champagne, Vice President

Alisa Bowman

Allan M. Byrd

Jeffrey Jankowski

Joshua A. Levinson

Dr. Ziad Munson

Adam Smith

Naomi Winch

Kristen Campbell,

Superintendent of Schools

Janine Allen, Board Secretary

Robert Saul, Treasurer

Marc S. Fisher, Esq., Solicitor

Magee, Worth & Fisher, P.C.

community and the school board in the implementation of the middle-level philosophy and the development of a positive school climate to assure the success and growth of the learner.

- Provides a curriculum for lifelong learning which is based on core academics as well as opportunities for discovery and exploration and which will maximize each student's learning potential.
- Provides experiences which will foster the development of student academic self-esteem, responsibility to self and others, and a love of learning.
- Provides a basis for students to meet the challenges of a changing world.

The East Penn School District is an Equal Opportunity Education Institution and will not discriminate in its educational programs, activities or employment practices on the basis of race, color, national origin, sex, age, religion, ancestry, handicap, union membership, or other legally protected classification. Announcement of this policy is in accordance with state and federal laws, including Title VI, Title IX, and Section 504.

For information regarding: 1) civil rights, 2) grievance procedures, 3) services, activities and facilities that are accessible to and usable by handicapped persons, or 4) employee or participant complaints of harassment or discrimination, contact Mrs. Jessica Afflerbach, HR Specialist 800 Pine Street, Emmaus, PA 18049. The Federal Drug-Free Workplace Act requires that your workplace be free of the illegal use of drugs and requires that we issue the following statement to you: No one is allowed to use, make, sell, distribute, or have in their possession any illegal drugs. Any violation of the act will lead to severe disciplinary action, which will normally include dismissal.

800 Pine Street, Emmaus PA 18049 (610) 966-8300
24-hour Information Line (610) 966-8480
Anonymous Student Tip Line: (610) 966-8400
www.eastpennsd.org

MISSION STATEMENT

As a school and community, we believe that all children can learn, and we commit ourselves to a middle school that addresses the unique needs of our middle level learners and that fosters life-long learning to meet the challenges of a changing world.

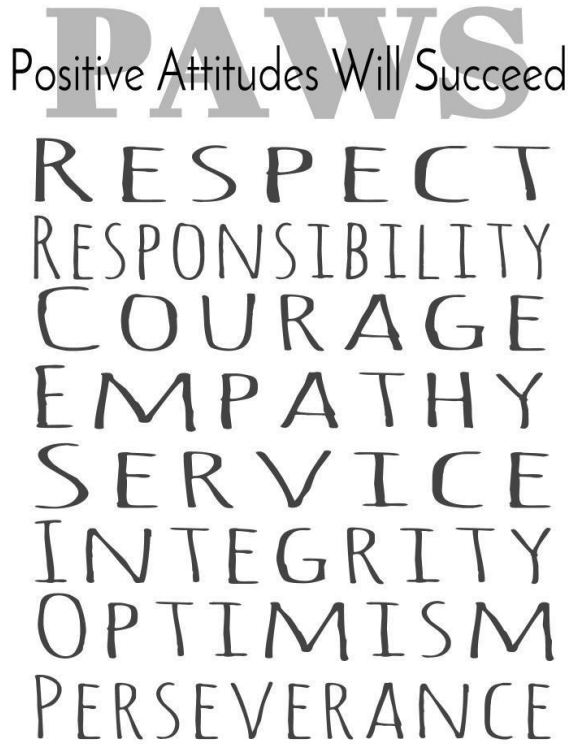
PHILOSOPHY

We believe that all children can learn. Therefore, we believe middle-level education:

- Provides an instructional program that meets the unique and varying intellectual, social, physical and emotional needs of the middle-level learner and that recognizes their interests, learning styles and abilities.
- Actively involves the students, staff, parents,

PRINCIPAL’S MESSAGE

Welcome to the 2021-2022 school year at Eyer Middle School! We are extremely excited to learn with you this year. At Eyer, we believe Positive Attitudes Will Succeed. In order to achieve success we emphasize the following character traits in each member of our school community:



When each member of our team embodies these traits, we are able to work hard and have a lot of fun!

Good luck and best wishes for a successful year!

Dr. Michael P. Kelly, Principal

Mrs. Misty L. Armstrong, Assistant Principal

Main Office.....610-965-1600

Counseling Office.....610-965-1605

DAILY SCHEDULE

Students move to homeroom	7:25
Homeroom begins	7:30
Homeroom	7:30-7:40
Period 1	7:40-8:25
Period 2	8:25-9:10
Period 3	9:10-9:55
Period 4	9:55-10:40
Period 5	10:40-11:25
Period 6	11:25-12:1
Period 7	12:10-12:55
Period 8	12:55-1:40
Period 9	1:40-2:25
Dismissal	2:25

TWO HOUR DELAY

Homeroom	9:30 - 9:40
Period 1	9:40 - 10:12
Period 2	10:12 - 10:44
Period 3	10:44 - 11:16
Period 4	11:16 - 11:48
Period 5	11:48 - 12:20
Period 6	12:20 - 12:52
Period 7	12:52 - 1:24
Period 8	1:24 - 1:56
Period 9	1:56 - 2:25

EARLY DISMISSAL 11:00 AM

AM Schedule		PM Schedule	
Homeroom	7:30 - 7:40	Homeroom	7:30 - 7:40
Period 1	7:40 - 8:30	Period 5/6	7:40 - 8:30
Period 2	8:30 - 9:20	Period 7	8:30 - 9:20
Period 3	9:20 - 10:10	Period 8	9:20 - 10:10
Period 4/5	10:10 - 11:00	Period 9	10:10 - 11:00

GENERAL SCHOOL INFORMATION

1:1 Devices - EPSD Connects (EPSD Secondary Student Handbook Addendum)

EPSD provides each student with an individually assigned Chromebook. Students receive one of the following: HP Flip X360 Chromebook G2 (11" screen) or HP Flip X360 Chromebook G1 (11" screen) and a charger. Generation 1 Chromebooks have a replacement cost of \$274.00. Generation 2 Chromebooks have a replacement cost of \$280.00. Replacement chargers are \$40.00

1. Although Chromebooks are personally assigned to students, they remain the property of East Penn School District, similar to a textbook.
2. Students are expected to come to school with a fully charged device every day.
3. Students should use reasonable care not to cause intentional damage or deface the Chromebook or its accessories.
4. No decals are to be applied.
5. The websites accessed through the Chromebook are filtered both on and off the school network.
6. All district policies are in effect for the student device, at all times.

Policy 815 (Acceptable Use of Technology Resources, Electronic Communication and Information Systems)

[Please click this link to view Policy 815](#)

Vandalism of Chromebooks:

Students should contact a teacher or building administrator to report the issue. If appropriate, local law enforcement will be contacted.

As with all acts of vandalism, incidents regarding the deliberate destruction of a school-issued device will be addressed through our building discipline code. Based on law enforcement/administrative investigation, parents may be charged for the cost of repair or replacement of the device not to exceed \$150 (student may receive an older model).

Loss/Theft Protocol for Chromebooks:

Students should contact a teacher or building administrator to report the issue. If appropriate, local law enforcement will be contacted. Depending on the circumstances, parents may be billed for a replacement Chromebook; students will be provided a loaner until the cost is paid but may not be able to take the device home.

Students should always follow the direction of their teacher with respect to appropriate use of the device. Teachers strive to maintain balance in the use of technology to enrich instruction. When students are asked to put devices away, they are expected to comply with that directive. Students who are off task and may be using their Chromebook for something other than what the teacher deems appropriate may be subject to disciplinary action based on the expectations outlined in the student handbook. Infractions regarding insubordination, computer misconduct, or inappropriate technology use will be addressed through the building discipline code.

ACTIVITIES

Intramural and after-school activities will take place from 2:25 to 3:55 PM. A list of these activities will be posted in the commons and on grade level bulletin boards. Students are encouraged to become involved in these activities as much as possible. ***Students must be present in school for at least half a day (arriving by at least 11:00AM) to participate in after school activities.*** Any exceptions require advance written permission from administration.

ARRIVAL/DISMISSAL

Students arriving before 7:20 AM should report to the cafeteria. At 7:20 AM, students will go to their lockers, and report to their pod areas. Upon dismissal at 2:25 PM, students should go to their lockers, get their coats and books, and then go directly to their bus. Walkers and bike riders are to leave the school property carefully, being sure not to interfere with the bus traffic.

Drop Off/Pick Up

Student drop-off before school hours is in the front of the building. Students should not be dropped off before 7:15 AM. Student pick-up after school is also located in the front of the building. Students are dismissed from school at 2:25 PM. Students are expected to wait for their parents/guardians on the sidewalk.

ATTENDANCE

Legal absences include, but are not limited to, illness of student, quarantine, physical or mental incapacity, death in the immediate family, court summons, violent weather, school-related work, observances of a religious holiday by bona fide religious groups, religious instruction, or state emergency. Requests for excused absences for students taking trips or vacations with their family can be obtained in the Main Office (or online) and **MUST BE** submitted three school days before the anticipated trip. A non-excused absence for a student under 17 years of age is considered unlawful for attendance purposes.

Trip Requests and PSSA/Keystone Testing: All trip and non-emergency appointment requests will be **unexcused** during the weeks of PSSA/Keystone Test administration.

Attendance Procedures

1. All attendance notes will be required within three (3) days of return from absence and, when possible, on district approved excuse blanks.
2. All absences will initially be coded as unexcused no penalty UXP.
 - a. Any excuse blank turned in during the 3 day window from the day of the absence and that states a lawful reason will be modified to EX (excused).
 - b. Any absence where an excuse blank is not turned in within 3 days will be modified to UX (Unexcused)
3. Any UXP that is modified to UX may be subject to new truancy procedures.
4. Excuses may be submitted after the 3-day window. In such cases, the reason must be lawful and will serve to convert the unlawful absence (UX) to unexcused (UXP) thus terminating the truancy process for said absence.
5. If no excuse blank is received for an absence, the absence is coded as UX and may be subject to new truancy procedures.
6. The school will accept a parent note for up to ten (20) absences (including vacation related absences). All absences beyond ten (20) days will require a physician's excuse note.
7. A Student Attendance Improvement Conference will be scheduled when a student reaches twenty (20) absences.

UX(Unexcused) Absences.

- 1 UX - Absence reflected in Student Management System (SMS)
- 2 UX - Absence reflected in SMS
- 3 UX - Warning Letter Sent
- 4 UX - Warning Letter sent with scheduled Student Attendance Improvement Conference (SAIC) meeting date.
- 5 UX - Citation Letter and Citation sent
- 6 UX- Habitually Truant procedures enacted

Early Dismissal: No student is permitted to leave school during the day without permission. A note from a parent stating the reason for early dismissal and the time the student expects to leave should be given to the Main Office **before homeroom**. The name of the student and time of dismissal is recorded on the daily absentee list. **Parents must come into the Main Office to sign out their child before leaving the building.** If student returns the same day, student must sign in upon his/her return. **Please note that the time you indicate for the early dismissal is the time that the student is dismissed from class.**

Lateness/Tardiness: *Students are expected to be in homeroom by 7:30.* Students reporting to school after 7:30 AM are tardy and are to report directly to the Main Office. The only acceptable excuses are those written and signed by a parent/guardian for reasons such as illness or a doctor/dentist appointment. The Assistant Principal will decide on any questionable excuses. Late arriving students will check in the main office and receive a pass, which must be shown to their first classroom teacher. **Students arriving late (unlawful) for the fifth time will be assigned detention after school.** Students who demonstrate habitual patterns of lateness tend to disrupt classes by the interruptions they cause. **Students who are habitually late will be penalized according to the steps outlined in the Discipline Code.** Any student reporting to school after 10:00 AM will be marked absent one half day. Students arriving after 1:00 PM will be marked a full day absent.

Make-Up Work: In the event of illness, **you may call the Guidance Office at (610) 965-1605 by 8:00 AM on the third consecutive day of absence to request missed homework assignments.** Parents/guardians are responsible for picking up the assignments after **2:30 PM** outside the Guidance Office. (For absences of one day, please check your teacher websites for homework instructions).

BOOKS & BACKPACKS

Should school property be damaged or lost, the student or his/her parents/guardians are liable for payment. To avoid any losses, students are not permitted to leave their books unattended. Any books that are left unattended will be sent to "Lost and Found". Students are also asked to put their name in the appropriate space provided on the inside of the book cover. All books should be covered to protect the hard cover. Backpacks are for carrying books and other school materials to and from school. **All bookbags and gym bags are to be placed into a student's locker upon arrival to school.**

BICYCLES

Students may ride bicycles to school. All bicycles are to be locked and parked on the pavement at the bus entrance directly in front of the cafeteria. Any student found parking their bicycle elsewhere may have their bicycle riding privilege suspended for a period of time.

BUSING

The responsibility for the wellbeing of students is jointly shared by the parent/guardian, the district, and the student. It is the parent(s)/guardian(s) responsibility to ensure:

1. Safe passage and proper conduct by the student to and from the home and the assigned bus stop.
2. Arrival at the bus stop in a timely fashion.
3. Proper conduct while waiting at the bus stop.
4. The assumption of transportation to and from school in the event that the service provided does not meet the needs of the parent/guardian or student or in the event that student discipline results in denial of riding privileges.

It is the student's responsibility to obey all bus conduct rules. The time spent on the bus is an extension of the classroom and students are required to conduct themselves in a manner consistent with established standards for classroom behavior.

Building administrators may suspend a student from bus transportation for disciplinary reasons, and the parents/guardians shall be responsible for the student's transportation.

The school bus driver shall be responsible for the conduct of students while they are being transported. Drivers will report conduct problems to the building administration using a form to be supplied by the district.

Late Bus

The District provides a student activity bus on Tuesday and Thursday afternoons. Students who remain after school for detention, extra academic help, or various school-wide activities may use the late bus. It is the student's responsibility to sign up for the late bus on Tuesday and/or Thursday morning. Signups are located on the Google Form shared with students.

Bus Passes

Any student who wishes to accompany another student on a bus other than their scheduled bus, must obtain written permission from his/her parent or guardian. The "host" student must **also** obtain written permission from his/her parent or guardian. Both written permission notes must be presented to the Main Office to obtain a bus pass.

We cannot accept parent/guardian verbal telephone permissions for bus passes. We require this process so that all concerned parents/guardians are aware of their child's plans.

CONTACTING STUDENTS DURING THE SCHOOL DAY

In case of emergencies, parents may contact their child by calling the Main Office and a message will be relayed to the student between class changes. Please avoid calling for general messages. **Students and parents should not use their personal devices to communicate during the school day (this includes text messaging).** If necessary, the office phone is available for student use.

CONTACTING TEACHERS

Parents are encouraged to call or email the school when they have questions or concerns. Please understand your child's teacher is teaching, and may not have time to immediately respond to an e-mail. If you have an urgent message, please allow the administrative assistants to deliver the message. **The school number is (610) 965-1600.**

DEVICES

Phones and electronic devices are to be **off and in a locker** unless a teacher has given explicit permission to use a personal device. Students **should not** use their device to contact parents during the school day without permission. If a student is ill, we ask that they visit our nursing staff. **Devices should not be used in the cafeteria or hallway, and should not be visible while walking through the school.** Students are not permitted to wear headphones or earbuds in the cafeteria or hallway.

The following procedures will be followed if a student does not adhere to the rules related to personal devices:

- First Offense - Warning
- Second Offense - Device sent to the main office and picked up by the student at the end of the day.
- Third Offense - Device sent to the main office and picked up in the office by a parent/guardian at the end of the day.
- Fourth Offense - Device sent to the main office and picked up in the office by a parent/guardian at the end of the day. **Student is no longer permitted to bring a personal device to school.** Additional incidents will be considered insubordination.

DOCTOR AND DENTAL APPOINTMENTS

If possible, medical appointments should be made after-school. If it is necessary to make an appointment during school hours, a student should go through the **early dismissal procedure.**

EVACUATION PROCEDURES

In the event of an all-school evacuation, due to any type of emergency that will not allow us to take the children back into the building, your child will be evacuated to an alternate location. You will be notified with specific details through our district communication systems.

FITNESS CLASS PROCEDURES

A student can be excused from Fitness Class in the following ways:

1. **Doctor's Note:** Due to injury. Please note that a student will also need a release to resume participation.
2. **Parent's Note:** Due to short term illness (no more than **THREE** parents' notes per marking period.)
3. **School Nurse:** The school nurse may excuse a student if he/she has been in the nurse's office and is not feeling well.

Fitness Class Attire

The proper physical education attire consists of a **crew neck tee shirt, gym shorts, socks, and sneakers with laces.** A sweatshirt and sweatpants may be worn during cooler weather. Long hair should be pulled back with a headband or a ponytail holder. Students must be conscientious about keeping their equipment **locked securely** in their P.E. locker. Students will be loaned a lock for their fitness trimester class. The loan of a locker lock is contingent upon student's return of a signed permission form from his/her parent/guardian. In the event of a lost locker lock, student is to check with his/her P.E. teacher **immediately.**

GUIDANCE/COUNSELING SERVICES

Students who wish to consult with a counselor may go to the Counseling Office for an appointment. If and when possible, appointments with a counselor should be made so they do not conflict with student class time. Parents/guardians who wish to consult with a counselor about their child's school issues may call the Counseling Office at (610) 965-1605 to make an appointment.

HEALTHROOM

Students who become ill during the school day shall obtain a pass from their classroom teacher and report to the Health Suite for aid from the school nurse. **Students going home must be dismissed from the Health Room.** If it becomes necessary to send a student home because of illness, it will be the parent's responsibility to pick up their son/daughter at school.

HOMEROOM

Homeroom begins promptly at 7:30 AM. Students are expected to be quiet and attentive during the homeroom. This time includes:

1. Attendance
2. The Pledge
3. A moment of silence
4. EYE TV Announcements

HOMEWORK

Teachers will utilize Schoology to post assignments. Please check Schoology for updates.

INTERSCHOLASTIC ATHLETICS

Sports for Boys

There is a seventh and eighth grade combined district team selected for interscholastic competition in the following sports: Football, Wrestling, Basketball, Cross-Country, and Volleyball

Sports for Girls

There is a seventh and eighth grade team selected for interscholastic competition in the following sports: Field Hockey, Basketball, Volleyball, Cheerleading, Softball, Cross-Country

LIBRARY MEDIA CENTER (LMC)

The LMC strives to be a place where all students, faculty, and members of the school community feel welcome and aims to help foster a love of reading, learning, and discovery. Please visit the LMC during homeroom, lunch activity time, or 9th period free time. You may also stop by after school until 3:00 PM or visit with a teacher or signed pass throughout the school day. There are many exciting events for students in the Library during the school year, including monthly Literary Lunches, makerspace activities & contests, fall & spring book fairs, our annual Poetry Slam, author visits, and more! We always have new books to share in your favorite genres (including comics & graphic novels!), as well as a makerspace including a LEGO wall. If you have book recommendations or ideas for library activities, please let Mrs. Magro know. Books may be checked out for three weeks at a time. All due dates are stamped in the back of the book. Fines may be assessed if books are damaged beyond repair or lost. There are many opportunities for students to be active contributors to the library program. Be sure to visit often!

LOCKERS

Each student will be assigned a hall locker with combination. For security reasons, ***students are not permitted to share lockers or give their locker combination to others***. Students may use their hall lockers during designated times identified by their grade level teachers. Students are not permitted to use lockers while classes are in session or at any other time without teacher permission.

When reasonable suspicion exists that a student's locker contains contraband or any items in violation of school policy, the administration reserves the right to inspect the contents of the locker.

LOST AND FOUND

All lost and found jewelry/glasses will be returned to the Main Office. Books and clothing will be placed onto a table in the Commons Area. Students should avoid bringing large amounts of money or items of value to school. Never leave anything of value unattended, including cell phones.

PASSES

Students must have a signed pass when reporting to the Nurse, Guidance Office, or Main Office. Passes may be secured in the morning, before or during homeroom, or at lunchtime. Students are **discouraged from stopping into these areas between classes** because they may be late for class. In the case of an emergency, the above procedures can be waived.

Students who wish to use the lavatory during class time must secure permission from their teacher and sign out using grade level procedures.

POWERSCHOOL

PowerSchool is a District-wide program which allows students and families access to school information such as teacher grade books, Report Cards and attendance.

Students will use their district issued username and password.

For **families**, the Guidance office is happy to register you for this web- based access. You will need to bring along a **valid photo ID**. You will then need to complete an **Access Request Form**. Once your application has been processed and the information verified, you will receive a username and password.

STUDENT VISITATION

The school does not ordinarily issue visitor passes for students not currently attending Eyer. Any requests or special arrangements for visits must be made with the building's Principal well in advance of the anticipated visit.

UNSETTLED ACCOUNTS

All students are expected to settle their accounts for lost books, lunch money, library fines, damaged property, etc., before the end of each marking period.

GRADING SYSTEM

GRADE AND POINT VALUES

The letter system of marking is used as follows:

A	90 - 100
B	80 - 89
C	70 - 79
D	60 - 69
F	0 - 59
I	Incomplete

A student's final grade will reflect a cumulative calculation of grades earned throughout the school year.

HONOR ROLL CLASSIFICATIONS

The types of honor rolls are:

High Honors

Students must earn a grade of "A" in all subjects.

Honor Roll

Students must earn a grade of "B" or higher in all subjects.

GRADES/QUALIFICATIONS FOR SUMMER SCHOOL

- If a student fails one of the following core subjects (Reading, Language Arts, Communications, Math, Social Studies, Science), he/she will be passed on to the next grade.
- If a student fails two or more core subjects, he/she is required to take the appropriate Summer School courses.
- If a student fails four core subjects, he/she will be required to repeat the grade.
- Final decisions to promote or retain students rest with the building's Principal.

END OF YEAR AWARDS

Awards are given to the eighth grade students who have maintained honor roll status for all three years at Eyer. Awards will also be given to eighth grade students who have maintained straight As from grades 6 through grade 8.

President's Education Award is given to eighth grade students who have maintained a cumulative gpa of 3.5 or greater all three years here at Eyer.

Eyer National Junior Honor Society

Membership in this organization is extended to students at the beginning of their 8th grade year who qualify based upon criteria of scholarship (GPA minimum of 3.6), leadership, character, service and citizenship. Students are recommended by teachers and screened by an Executive Committee.

Howard A. Eyer Award of Excellence

Each year the school recognizes an eighth grade student who has made the greatest contribution to the school during his/her years at Eyer. Each faculty member may suggest the name of one student, and a selection committee then makes the final selection. The student is awarded a plaque, and his/her name added to a permanent plaque displayed inside Eyer.

The recipient is judged according to the following standards:

1. The person must be a conscientious and hardworking student. Honor roll grades are not mandatory, but grades must be satisfactory.
2. The person must exhibit a positive attitude toward education, the school, fellow students, and teachers.
3. The person should be involved in several activities (Ex: Student Council, Band, Chorus, clubs, athletics, special projects.)
4. The person must have made significant contributions to the school in the areas of involvement.
5. The person may not have been involved in any serious disciplinary offenses.
6. The person should be well thought of by fellow students and faculty members.

Jon Sulick Memorial Award

In memory of Jon Sulick, who attended Eyer Junior High School from 1989-1991, an eighth-grade student is chosen by a selection committee to receive the Jon Sulick Memorial Award. The recipient of the award is chosen based upon the following criterion:

1. The student must exhibit a positive attitude toward education, the school, fellow students, and teachers.
2. The student must be academically conscientious and have Honor Roll grades.
3. The student must have an interest and inclination in both German and Art courses.

Heather Fisher Memorial Award

In memory of Heather Fisher, who attended Eyer Junior High School in 1984, the music department will choose an outstanding student in music and drama.

Andrew Butler Memorial Award

In memory of Andrew Butler, who attended Eyer Junior High School from 1997 - 2000. This award will be given to an eighth grade student who has an overall B average or higher in all classes, exemplifies leadership, good sportsmanship, humor, actively participates in Eyer activities, and is an overall positive student.

GUIDE TO STUDENT BEHAVIOR

It is our belief that students are willing to cooperate if they are made aware of what is expected of them. In order to provide a safe learning environment and maintain high standards for academic integrity, we ask students to abide by the following rules and share with us the responsibility of helping to make Eyer Middle School a school of which we can all be proud:

CAFETERIA

When students are eating lunch in the cafeteria, the following procedures are expected:

1. No books, backpacks, or gym bags are to be brought into cafeteria.
2. Before leaving the cafeteria, everything is to be picked up from the floor and deposited into a waste receptacle and tables should be wiped clean. Chairs must be placed under the table.
3. The cafeteria proctors on duty will dismiss students from the cafeteria. ***Students should not leave the cafeteria without permission.***
4. Students are not permitted in the cafeteria during any lunch period other than their assigned lunch period.
5. Energy drinks are not permitted in school.
6. No food should leave the cafeteria without specific permission.

DETENTION

Students who violate the discipline code may be assigned after-school detention. A detention may be assigned by a teacher or an administrator. After-school detention will be held on Tuesdays and Thursdays from 2:25 - 3:55 PM. Students will be permitted to take the late bus home, if transportation is needed. Students must sign up for the late bus the morning of their detention.

GENERAL CONDUCT

Please review the Middle Level Discipline Code in its entirety by visiting <https://tinyurl.com/EyerMSCode>. In order to maintain positive learning experiences in which all students have an equal opportunity, the following are NOT permitted:

1. Drugs, alcohol, fireworks, tobacco products (including e-cigarettes, vaping pens, lighters, matches).
2. Skateboards.
3. Knives or tools resembling look-a-like weapons of any sort, including squirt guns.
4. Disruptive behavior.
5. Destruction of other students' personal property or school property.
6. Obscene books, pictures, t-shirts, etc.
7. Disrespect for teachers and other adults in the building.
8. Public displays of affection.
9. Students are permitted to carry water in a non-glass container.

IN SCHOOL SUSPENSION

Students may also have in-school suspension assigned as a discipline consequence. This form of suspension involves removing the student from their regularly scheduled classes and more closely supervising them in the ISS room.

LAVATORY USAGE

Students are expected to use the lavatory during transition times. If stopping at the lavatory will make you late, go to your classroom and secure permission from your teacher first. Lavatory usage during class time is discouraged.

LEAVING SCHOOL PROPERTY

Students are not permitted to leave school property without permission during the school day. The school day begins when students enter school property in the morning and ends after dismissal at 2:25 PM

LOITERING

Students are not permitted to loiter on school grounds or within the school building after school hours. Students who remain after school for a specific purpose should report promptly to their designated area.

DRESS AND GROOMING GUIDELINES

Students are encouraged to use good judgment in matters of dress and grooming. We expect students to maintain high personal standards of appearance for reasons of health, safety, and cleanliness. If a student is found in violation of the dress code guidelines, they will be given the option to change, or contact their parents to bring in appropriate clothing.

1. A shirt and bottom (ex: pants, shorts, skirt, dress, etc..) must be worn at all times. **Undergarments must not be visible. Private areas must be covered at all times. All shirts must have shoulder straps, and midriffs must be covered.**
2. Footwear must be worn at all times (specific footwear may be required for certain activities and/or safety reasons; For example: sneakers in PE; covered shoes in tech ed or science lab).
3. Student dress must remain free of symbolism related to death, sex, violence, drugs, cigarettes, and alcohol.
4. Clothing that promotes discrimination or hate, based on race, ethnicity, color, religion, creed, national origin, gender, sexual orientation, age, disability, or citizenship, **is not permitted.**
5. Students must not wear clothing or accessories that could be considered dangerous or used as a weapon (ex: spikes, chains, sharp objects, etc..).
6. Hats, bandanas, sunglasses, scarves, gloves, coats, and other outerwear must **not** be worn during the school day. The exception is religious attire or clothing related to a medical condition.
7. Hooded shirts are permitted, but **the hood must be down.**
8. Laboratory and shop settings may impose additional guidelines for purposes of safety (e.g. prohibiting loose fitting garments, coats, and sandals.)

STUDENT ASSISTANCE PROGRAM

All schools in the East Penn School District offer the Student Assistance Program, which is mandated by action of the state legislature. The Program is run through a specially trained building team, which includes administrators, counselors, and teachers. The building team's primary goal is to identify, at an early state, users/abusers of alcohol/drugs. An additional team goal is to identify students who may be at-risk for other reasons. Students involved with the program may choose to become involved with various groups which are designed to help address their specific problems.

BOARD OF EDUCATION POLICIES

Mission Statement: The East Penn School District will provide a learning environment in which students become effective problem solvers, critical thinkers, collaborators and communicators.

Vision Statement: The East Penn School District will empower students to maximize their individual potential and become lifelong learners and contributors to a global society.

The Board of Directors of the East Penn School District have enacted a set of policies to support the district's mission and vision. All of these policies can be accessed by visiting the following site:

<http://www.eastpennsd.org/school-board/>

Policy 218 *Student Discipline*

Adopted June 13, 2016

Policy 218.1 *Weapons*

Adopted June 13, 2016

Policy 222 *Tobacco*

Last Revised July 13, 2020

Policy 233 *Suspension and Expulsion*

Last Revised June 8, 2020

Policy 249 *Bullying/Cyberbullying*

Last Revised October 26, 2020

Integrated Pest Management

The district's Integrated Pest Management (IPM) plan incorporates a licensed applicator applying pesticides and herbicides to our fields. We strive to complete these applications on weekends while students are not on district property.

Parents/guardians, on behalf of students enrolled in the district, may register for prior notification of applications of specific pesticides. To receive notification, you must do the following:

- Register through the Pennsylvania Department of Agriculture by completing the Registry of Pesticide Hypersensitivity Individuals Application.
- Contact the East Penn School District Facilities Department, 800 Pine Street, Emmaus, PA 18049 via a signed letter indicating your child's name, address, home phone number, and the school your child attends. Please include your email address if you would like to be notified electronically.

The Pennsylvania Department of Agriculture's registry is published twice per year with the application available online at:

<http://www.agriculture.pa.gov/Protect/PlantIndustry/PesticideCART/Documents/Pesticide%20Hypersensitivity%20Application%20Form.pdf>

Eyer Middle School

PERSONAL GOAL PLANNING



Date:						
Goal:						
Why did you choose this goal?						
How will you know you are successful?						
Check-ins::						
Date						
Data						

Date:						
Goal:						
Why did you choose this goal?						
How will you know you are successful?						
Check-ins::						
Date						
Data						

EYER MIDDLE SCHOOL HALL PASS | 1st Quarter

Date	Out Time	Destination	Teacher Signature	In time

Date	Out Time	Destination	Teacher Signature	In time

EYER PAWS STICKER SHEET | 1st Quarter

1	<i>Place sticker here</i>	2	<i>Place sticker here</i>	3	<i>Place sticker here</i>
4	<i>Place sticker here</i>	5	<i>Place sticker here</i>	6	<i>Place sticker here</i>
7	<i>Place sticker here</i>	8	<i>Place sticker here</i>	9	<i>Place sticker here</i>
10	<i>Place sticker here</i>	11	<i>Place sticker here</i>	12	<i>Place sticker here</i>
13	<i>Place sticker here</i>	14	<i>Place sticker here</i>	15	<i>Place sticker here</i>
16	<i>Place sticker here</i>	17	<i>Place sticker here</i>	18	<i>Place sticker here</i>
19	<i>Place sticker here</i>	20	<i>Place sticker here</i>	21	<i>Place sticker here</i>
22	<i>Place sticker here</i>	23	<i>Place sticker here</i>	24	<i>Place sticker here</i>
25	<i>Place sticker here</i>	26	<i>Place sticker here</i>	27	<i>Place sticker here</i>
28	<i>Place sticker here</i>	29	<i>Place sticker here</i>	30	<i>Place sticker here</i>
31	<i>Place sticker here</i>	32	<i>Place sticker here</i>	33	<i>Place sticker here</i>
34	<i>Place sticker here</i>	35	<i>Place sticker here</i>	36	<i>Place sticker here</i>

Name _____

Homeroom _____

EYER PAWS STICKER SHEET | 2nd Quarter

1	<i>Place sticker here</i>	2	<i>Place sticker here</i>	3	<i>Place sticker here</i>
4	<i>Place sticker here</i>	5	<i>Place sticker here</i>	6	<i>Place sticker here</i>
7	<i>Place sticker here</i>	8	<i>Place sticker here</i>	9	<i>Place sticker here</i>
10	<i>Place sticker here</i>	11	<i>Place sticker here</i>	12	<i>Place sticker here</i>
13	<i>Place sticker here</i>	14	<i>Place sticker here</i>	15	<i>Place sticker here</i>
16	<i>Place sticker here</i>	17	<i>Place sticker here</i>	18	<i>Place sticker here</i>
19	<i>Place sticker here</i>	20	<i>Place sticker here</i>	21	<i>Place sticker here</i>
22	<i>Place sticker here</i>	23	<i>Place sticker here</i>	24	<i>Place sticker here</i>
25	<i>Place sticker here</i>	26	<i>Place sticker here</i>	27	<i>Place sticker here</i>
28	<i>Place sticker here</i>	29	<i>Place sticker here</i>	30	<i>Place sticker here</i>
31	<i>Place sticker here</i>	32	<i>Place sticker here</i>	33	<i>Place sticker here</i>
34	<i>Place sticker here</i>	35	<i>Place sticker here</i>	36	<i>Place sticker here</i>

Name _____

Homeroom _____

EYER MIDDLE SCHOOL HALL PASS | 3rd Quarter

Date	Out Time	Destination	Teacher Signature	In time

Date	Out Time	Destination	Teacher Signature	In time

EYER PAWS STICKER SHEET | 3rd Quarter

1	<i>Place sticker here</i>	2	<i>Place sticker here</i>	3	<i>Place sticker here</i>
4	<i>Place sticker here</i>	5	<i>Place sticker here</i>	6	<i>Place sticker here</i>
7	<i>Place sticker here</i>	8	<i>Place sticker here</i>	9	<i>Place sticker here</i>
10	<i>Place sticker here</i>	11	<i>Place sticker here</i>	12	<i>Place sticker here</i>
13	<i>Place sticker here</i>	14	<i>Place sticker here</i>	15	<i>Place sticker here</i>
16	<i>Place sticker here</i>	17	<i>Place sticker here</i>	18	<i>Place sticker here</i>
19	<i>Place sticker here</i>	20	<i>Place sticker here</i>	21	<i>Place sticker here</i>
22	<i>Place sticker here</i>	23	<i>Place sticker here</i>	24	<i>Place sticker here</i>
25	<i>Place sticker here</i>	26	<i>Place sticker here</i>	27	<i>Place sticker here</i>
28	<i>Place sticker here</i>	29	<i>Place sticker here</i>	30	<i>Place sticker here</i>
31	<i>Place sticker here</i>	32	<i>Place sticker here</i>	33	<i>Place sticker here</i>
34	<i>Place sticker here</i>	35	<i>Place sticker here</i>	36	<i>Place sticker here</i>

Name _____

Homeroom _____

EYER MIDDLE SCHOOL HALL PASS | 4th Quarter

Date	Out Time	Destination	Teacher Signature	In time

Date	Out Time	Destination	Teacher Signature	In time

EYER PAWS STICKER SHEET | 4th Quarter

1	<i>Place sticker here</i>	2	<i>Place sticker here</i>	3	<i>Place sticker here</i>
4	<i>Place sticker here</i>	5	<i>Place sticker here</i>	6	<i>Place sticker here</i>
7	<i>Place sticker here</i>	8	<i>Place sticker here</i>	9	<i>Place sticker here</i>
10	<i>Place sticker here</i>	11	<i>Place sticker here</i>	12	<i>Place sticker here</i>
13	<i>Place sticker here</i>	14	<i>Place sticker here</i>	15	<i>Place sticker here</i>
16	<i>Place sticker here</i>	17	<i>Place sticker here</i>	18	<i>Place sticker here</i>
19	<i>Place sticker here</i>	20	<i>Place sticker here</i>	21	<i>Place sticker here</i>
22	<i>Place sticker here</i>	23	<i>Place sticker here</i>	24	<i>Place sticker here</i>
25	<i>Place sticker here</i>	26	<i>Place sticker here</i>	27	<i>Place sticker here</i>
28	<i>Place sticker here</i>	29	<i>Place sticker here</i>	30	<i>Place sticker here</i>
31	<i>Place sticker here</i>	32	<i>Place sticker here</i>	33	<i>Place sticker here</i>
34	<i>Place sticker here</i>	35	<i>Place sticker here</i>	36	<i>Place sticker here</i>

Name _____

Homeroom _____