

EAST PENN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS

MINUTES

December 4, 2017
Organization Meeting

Board Room
800 Pine Street
Emmaus, PA 18049

Vision Statement: The East Penn School District will empower students to maximize their individual potential and become lifelong learners and contributors to a global society.

Mission Statement: The East Penn School District will provide a learning environment in which students become effective problem solvers, collaborators, critical thinkers, and communicators.

**EAST PENN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MINUTES OF THE
DECEMBER 4, 2017 ORGANIZATION MEETING**

Holdover Board Members Present: C. Allen, K. Bacher, C. Ballard, P. Champagne, C. Donatelli
Elected Board Members Present: A. Bowman, A. Earnshaw, Z. Munson, A. Smith

Others Present: Marc S. Fisher, Esq., Worth, Magee & Fisher, Solicitor
Robert Saul, Treasurer
Janine Allen, Board Secretary
Dr. Michael Schilder, Superintendent of Schools

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE

- Board Secretary, Janine Allen, called the Organization Meeting to order at 7:30 p.m., followed by the Pledge of Allegiance.

2. REQUESTS TO ADDRESS THE BOARD

- John Donches, 559 Minor Street, Emmaus, PA, 18049 – Mr. Donches commented on the National and Hispanic Merit Scholarships, and transparency.

3. CERTIFICATES OF ELECTION

- Mrs. Allen read the official Certificates of Election from the Election Board of Lehigh County certifying the returns of the election held on November 7, 2017:
 - Alisa Bowman receiving a total of 7,248 votes
 - Alan Earnshaw receiving a total of 4,833 votes
 - Ziad Munson receiving a total of 6,919 votes
 - Adam Smith receiving a total of 6,995 votes

4. APPOINTMENT OF PRESIDENT PRO TEMPORE

a. Nominations for President Pro Tempore

- Mrs. Allen entertained nominations for President Pro Tempore.

Motion by Bacher, Seconded by Ballard

RESOLVED, That Paul Champagne be nominated for President Pro Tempore.

Hearing no further nominations, nominations were declared closed.

b. Appointment of President Pro Tempore

RESOLVED, That the Board of School Directors of the East Penn SD appoint Paul Champagne as President Pro Tempore.

This resolution was unanimously adopted by voice vote.

5. ADMINISTER OATH

- Mr. Champagne administered the Oath of Office to the elected School Directors.

6. APPOINTMENT OF BOARD PRESIDENT

a. Nominations for President

- Mr. Champagne called for nominations for Board President.

Motion by Ballard, Seconded by Donatelli
RESOLVED, That Ken Bacher be nominated for President.

Motion by Bacher, Seconded by Smith
RESOLVED, That Alan Earnshaw be nominated for President.

Hearing no further nominations, nominations were declared closed.

Voting was conducted by paper ballot. Ballots were then collected, votes tallied and announced by the Board Secretary.

b. Appointment of President

RESOLVED, That the Board of School Directors of the East Penn SD appoint Alan Earnshaw as President.

This resolution was duly adopted by the following ballot vote:

Ken Bacher: Allen, Ballard, Bowman, Donatelli – 4
Alan Earnshaw: Bacher, Champagne, Earnshaw, Munson, Smith - 5

7. APPOINTMENT OF BOARD VICE PRESIDENT

a. Nominations for Vice President

- President Earnshaw entertained nominations for Vice President.

Motion by Champagne, Seconded by Munson
RESOLVED, That Ken Bacher be nominated for Vice President.

Hearing no further nominations, nominations were declared closed.

b. Appointment of Vice President

RESOLVED, That the Board of School Directors of East Penn SD appoint Ken Bacher as Vice President.

This resolution was duly adopted by the following roll call vote:

Aye: Allen, Bacher, Ballard, Bowman, Champagne, Donatelli, Earnshaw, Munson, Smith – 9

8. BOARD OF SCHOOL DIRECTORS 2018 MEETING SCHEDULE

- a. **Motion** by Ballard, Seconded by Champagne
RESOLVED, That the Board of School Directors of East Penn SD shall meet in regular session in the Board Room located at 800 Pine Street, Emmaus, PA at 7:30 p.m. on the second and fourth Monday of each month in 2018, unless advertised otherwise:

January 8 & 22
February 12 & 26
March 12 & 26
April 9 & 23
May 14
June 11 & 25
July 9
August 13 & 27
September 10 & 24
October 8 & 22
November 12
December 3 (Reorganization) & 10

This resolution was unanimously adopted by voice vote.

9. DESIGNATION OF NEWSPAPERS OF GENERAL CIRCULATION FOR ADVERTISING PURPOSES

- a. **Motion** by Bacher, Seconded by Champagne
RESOLVED, That the Board of School Directors of East Penn SD designate the following newspapers for advertising purposes during the 2018 calendar year:

The Morning Call
East Penn Press
Express-Times

This resolution was unanimously adopted by voice vote.

10. CURRICULUM

- a. Educational Conferences

Motion by Ballard, Seconded by Champagne
RESOLVED, That the Board of School Directors of East Penn SD approve the estimated expenses for the individuals attending educational conferences, as per Exhibit #1.

- Mrs. Campbell, Assistant Superintendent, clarified for Ms. Allen that the KTI conference stands for Keystone Technology Integration. Conference attendees consist of K-12 technology leaders throughout the District. Purpose of this conference is to expand their knowledge of technology integration and share their training with the District.

This resolution was duly adopted by the following roll call vote:

Aye: Allen, Bacher, Ballard, Bowman, Champagne, Donatelli, Earnshaw, Munson, Smith – 9

11. ANNOUNCEMENTS

- a. Executive Session will be held immediately following this meeting to cover personnel items.
- b. Next Board Meeting to be held on Monday, December 11, 2017 at 7:30 p.m.

12. ADJOURN

- There being no further business to come before the Board, Motion to adjourn was made by Ballard, Seconded by Bacher at 7:42 p.m.

Respectfully submitted,



Janine L. Allen
Board Secretary
East Penn School District

EXHIBITS

December 4, 2017

Educational Conferences

Conference Title: Custody, Confidentiality & Parent Communication
 Location: Greyfriars Conference Center – Bethlehem, PA
 Date(s): December 6, 2017
 Attending: Kate Kieres
 Position/Building: Principal/EHS
 Cost: \$233.29 (Title II Funds)

Conference Title: Custody, Confidentiality & Parent Communication
 Location: Greyfriars Conference Center – Bethlehem, PA
 Date(s): December 6, 2017
 Attending: Michael Ubbens
 Position/Building: Supervisor Special Ed.-Middle Level/Administration
 Cost: \$238.76 (Title II Funds)

Conference Title: SAP Consortium
 Location: Cedar Crest College – Allentown, PA
 Date(s): December 12, 2017
 Attending: Gregory Annoni
 Position/Building: Assistant Principal/LMMS
 Cost: \$17.00 (Title II Funds)

Conference Title: KTI Networking – Igniting Innovation in the Classroom
 Location: LCCC Community Services Center – Schnecksville, PA
 Date(s): December 8, 2017
 Attending: **SEE BELOW**
 Position/Building: **SEE BELOW**
 Cost: \$642.58 (Title II Funds)

Attending

Megan Behr
 Alice Boulrice
 Ann Breidenbach
 Jennifer Caraballo
 Paula Fehlinger
 Deb Kalb
 Mark Keeley
 Scott Ketcham
 Sarah Kinzel
 Kimberly Kneller
 Nikol Kushma
 Molly Magro
 Erin McLaughlin
 Heather Moser
 Sean Nolan
 Maria Russo
 Kevin Remaley
 Caitlin Rohrbach
 Kendy Schiffert
 Chris Stuchko
 Julie Zappile

Position/Building

Kindergarten Teacher/Lincoln ES
 ELA Teacher/LMMS
 ESL Teacher/Eyer MS
 Kindergarten Teacher/Shoemaker ES
 2nd Gr. Teacher/Wescosville ES
 World Language Teacher/EHS
 Math Teacher/Eyer MS
 Social Studies Teacher/Eyer MS
 Math Teacher/EHS
 Science Teacher/EHS
 Special Ed. Teacher/EHS
 Librarian/Eyer MS
 3rd Gr. Teacher/Jefferson ES
 Tech. Integration/Administration
 2nd Gr. Teacher/Alburtis ES
 Math Teacher/EHS
 Special Ed. Teacher/EHS
 Math Teacher/EHS
 4th Gr. Teacher/Wescosville ES
 Special Ed. Teacher/EHS
 1st Gr. Teacher/Jefferson ES