

ORDER OF BUSINESS

1. Order of Business; Pledge of Allegiance

President Charles Ballard called the regular meeting of the East Penn Board of School Directors to order at 7:30 p.m. in the Board Room located at 800 Pine Street, Emmaus, followed by the Pledge of Allegiance. President Ballard called for a moment of silence in remembrance of the victims from the Boston Marathon bombings.

Board Members Present: K. Bacher, C. Ballard, L. Donches, A. Earnshaw, F. Fuller, R. Heid, M. Policano,
S. Rhodes, III, J. Stolz

Solicitor: Marc S. Fisher, Esq., Worth, Magee & Fisher

Treasurer: Lynn Glancy

Board Secretary: Cecilia R. Birdsell

Superintendent of Schools: Dr. Thomas L. Seidenberger

Press Present: Peter McConnell, East Penn Press Reporter
Mariella Savidge, Emmaus.Patch.com Reporter
Margie Peterson, Morning Call Reporter

2. Requests to Address the Board

John Donches, 559 Minor Street, Emmaus announced that CEPTA was sponsoring a Candidates Night on Tuesday, May 14, at Fire Company #1, corner of Sixth and Broad Streets beginning at 7:30 p.m. He submitted a flier that is attached to the minutes of this meeting.

Barbara Levinson, 23 Maple Street, Macungie expressed concern about class sizes in Grades 3, 4, and 5 at Macungie School. She suggested that during the budget process Dr. Seidenberger consider adding 2 teaching positions to alleviate the class sizes.

Dr. Lee LaRusso, 1982 Winthrop Way, Macungie wanted clarification on how the site distance will be calculated for Willow Lane and when the parents' committee will be determined.

Jonathan Berger, 6912 Sunflower Lane, Macungie complained about the fact that parents cannot have a dialog with the Board. He felt that sometimes parents have pointed questions that they want to ask and receive answers. He wanted the Board to support the motion on the agenda that would direct that the committee be setup.

3. Approval of Minutes

Motion by Fuller, Seconded by Bacher

RESOLVED, That the East Penn Board of School Directors approve the minutes for the
April 8, 2013 meeting.

Dr. Bacher questioned the date with a question mark on Page 5 under the TIF Committee discussion. The date should be May 8 and not May 18.

This resolution was unanimously adopted by voice vote.

4. SGA Report

SGA Representatives Adam Kita and Will Geroni reported on the following items:

- In May, the SGA will be working on Final Rivals and the Final Fling.
- Spring sports are in full swing and Emmaus High School teams are dominating the Lehigh Valley Conference.
- The AP Government class is going to Washington, D. C.
- The Junior Prom is May 4; the Senior Ball is May 10. The After Ball is looking for parent volunteers.
- EHS Spring Musical, "Legally Blonde" played to sold out performances.
- The Dance Team held its last recital.

-SGA is sponsoring a tee shirt fund raiser for an organization helping victims and survivors from the Boston bombings. The tee shirts will be sold for \$6.00 and have "Boston Strong" on them.

Mr. Stolz commented that the district was in the budget cycle and asked if they had suggestions for the budget.

5. NSBA Technology Visit Overview

Dr. Seidenberger indicated that the district is preparing for the NSBA site visit and thanked the teachers who have been involved in preparing and planning for the visit as well as Mrs. Bloise for soliciting donations from local vendors and putting together some very nice gift baskets. The district has had many things donated by local companies and will not be spending very much, if anything, from district funds. Director of Technology Michael Mohn noted that East Penn is the first Pennsylvania district that has been selected by NSBA for a site visit. The teams will be visiting 60 classrooms and there will be 12 break-out sessions. Student ambassadors will be bringing the visitors through classrooms so they can see how actual lessons are conducted. They will also be visiting LCTI. Mr. Mohn demonstrated how, through Moodle, participants will also be able to take a virtual classroom tour. Ms. Fuller asked how classrooms were selected. Mr. Mohn said they went out and talked to teachers and got everyone excited about the visit. The virtual tour Moodle Room is not open for the general public. Mr. Earnshaw asked if any thought was given to videotaping. Mr. Mohn said the participants will be visiting the EHS TV studio and the high school reporters will be doing a story on the visitors.

6. Report of the Superintendent of Schools – Dr. Thomas L. Seidenberger

1. District Update

Dr. Seidenberger reported that the PA School Public Relations Association has recognized East Penn's web site. This is the second state-wide award. He thanked the staff for their work with the web site.

Dr. Seidenberger reported that the TIF Plan has been posted to the district's web site. He encouraged board members and the community to read the document. There will be additional pages put on line tomorrow. The TIF Plan is also posted on Lehigh County's web site as well as the Lower Macungie Township web site. Each area will have an opportunity to vote on the plan. East Penn will have a presentation at the May 13 Board Meeting. If board members have questions, they should forward them to either Dr. Seidenberger or Dr. Bacher prior to the May 13 meeting so they can forward them to PFM. There is an impact on our budget for next year.

Item 10.4, GASB 45 Valuation and Related Services Agreement (Exhibit 11) has been withdrawn and will be presented at a June meeting.

Referring to the 2013-14 budget, Dr. Seidenberger cited budget goals (located on the district's web site) and said the goal is to submit a budget that has a no tax increase for next year; however, the district is entering this year with a degree of uncertainty. He thanked the Board and community for sticking by the district during the last three years. He will be looking at situations where we warrant new staff members. Dr. Seidenberger pointed out that there are some situations that cannot be controlled. The TIF Plan will give the district an automatic revenue increase if the plan is approved by all three governmental agencies. There is also a warehouse going up on Quarry Lane that will generate approximately \$385,000 in new revenue. The administration will be continuing to look at department budgets. The preliminary budget adoption is scheduled for May 13.

Dr. Seidenberger pointed out the resolution to transfer funds from the General Fund into the Capital Reserve to cover the capital projects described at the April 8 Board Meeting. The funds were primarily generated from the bond re-financing during the last year. This year the energy savings amount to approximately \$166,000.

A question came up at the last meeting that if we do not take Federal funds do we have to do all the Common Core mandates. Dr. Seidenberger indicated that if the state takes any federal funding then the districts are required to follow the federal regulations. He contacted Dr. Eib, Executive Director at IU 21, who called PDE and she has not received an answer. The state has put in waivers for NCLB and we have not heard any more. Title II monies are earmarked for professional development; Title III funds are used for the ELL program. The ACCESS funds are used for special education. Drs. Pekarik and Gutman have prepared reports that they will share at a later time. He talked about the National Board Teacher Certification Program and indicated there would be an informational meeting for staff members on May 2. East Stroudsburg University is one of four sites in Pennsylvania

that offers the program. Dr. Seidenberger indicated that Board Member Sandy Rhodes has already completed this program through East Stroudsburg.

Referring to the questions raised about how the distance will be measured for the Willow Lane students, Dr. Seidenberger said the distance will be measured from the residence to the driveway that is located on Sauerkraut Lane to see if students are within that range. This information will be communicated to parents. Lower Macungie Township's off site plans have been approved and are out to bid. Their parts – flashing lights, cross walks, and crossing guards – will be established by August when school starts. He thanked the Township for their cooperation in working with the district. Dr. Seidenberger emphasized that the time line does not always coincide with what parents want but the district and the Township have been working on this process. Mr. Szewczak has completed the drawings and they were reviewed by the administration. The drawings have been enhanced and the district will be adding flashing stop signs on the property. The district will be putting up the gates. Dr. Moyer has not met with parents because he is working with his own staff on internal dismissal procedures and the parents will be working with Dr. Moyer about procedures to follow for the morning and afternoon dismissals. There were 23 parents who indicated an interest and he will be selecting representatives from that list. Those parents have been notified of the process. Mr. Szewczak has a few minor changes and will be submitting the final drawings to the Township. Mr. Ballard announced that Mr. Moyer's letter indicated that he will be selecting two parent representatives from the following developments: Beaumont at Brookside; Brandywine Village I & II; Brookside Farms; and Graymoor. The committee will be selected by a public drawing on April 26.

Mr. Stolz indicated that he was withdrawing his motion, Willow Lane Transportation Committee.

2. Personnel

Motion by Donches, Seconded by Bacher

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirements/Resignations

- Ellen Held, Special Education Teacher at LMMS, effective June 12, 2013 (Exhibit 1)
- Mena Venesky, Elementary Guidance Counselor, effective June 12, 2013 (Exhibit 2)
- Tracy Antonioli, English Teacher at Eyer MS, effective June 12, 2013 (Exhibit 3)
- Payal Bhowmick, English Teacher at LMMS, effective June 12, 2013 (Exhibit 4)
- Nicole Polanski, Instructional Assistant at Shoemaker School, effective April 8, 2013 (Exhibit 5)
- Joseph Schmoyer, Custodian, EHS Second Shift, effective May 7, 2013 (Exhibit 6)

Leaves as Per Collective Bargaining Agreement

Employee	Assignment	Effective
Jennifer M. Thomas	Grade 2 Teacher, Macungie School	11/1/13 Extension
Erin Geiger	Family & Consumer Science Teacher Eyer MS	5/1/13-11/1/13

Income Protection

Lisa Walker	Grade 6 Teacher, Eyer MS	4/24/13
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General Leave – Board Policy 539

Brenda Koch	Staff Assistant	4/15/13-4/14/14
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Appointment of Instructional and Staff Assistants

Name/Address	Assignment	Salary
Wendy Frisch	Instruc. Assistant*	29 hrs./week, \$13.38/hr.

228 Ridgeview Drive, Alburtis

Eyer MS
Vac. created by N. Polanka resignation

Ellen Lynn
4708 Yorkshire Drive
Macungie

Staff Assistant* 12.5 hrs./wk., \$13.38/hr.
Wescosville School
Vac. created by D. Kohler resignation

*Effective: April 23, 2013

Melissa Stewart
1983 Autumn Ridge Road
Macungie

Instruct. Assistant 29 Hrs./wk., \$13.38/hr.
Shoemaker School
Vac. created by B. Kirka resignation

Effective Date to be Determined

Co-Curricular Appointments

Desiderio Gonzalez
Lisa Schael
Dennis Ramella

Boys LAX Volunteer
Chemistry Club Volunteer
Pediatric Cancer Club Volunteer

Additions to the 2012-13 List of Per Diem Substitutes

Kulsum Juma, Elementary
Benjamin Rentler, English, Social Studies
Kristin Manguso, Mathematics
Stacy Puliatte, Elementary
Jill Buck, Elementary
Jean Machamer, Elementary

2013 Summer Maintenance Employees-Exhibit 7

Please see Exhibit 7

Change in Employment Status

Employee	From	To
Catherine Courier	LMMS Instruct. Assistant 29 hrs./wk.	Shoemaker Instruct. Assistant 25 hrs./wk.

Educational Conferences-Exhibit 8

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 8.

These resolutions were duly adopted by the following roll call vote:

Aye: Bacher, Ballard, Donches, Earnshaw, Fuller, Heid, Policano, Rhodes, Stolz-----9

- 7. Carbon Lehigh Intermediate Unit – F. Fuller
 - 1. 2013-14 Facilities Plan Committee Report – Exhibit 9

Ms. Fuller indicated that every year the IU evaluates the needs of the students it serves and makes adjustments for the facilities that are needed. Last year two classrooms were removed from East Penn and moved to Whitehall Coplay School District. She noted the changes on Exhibit 9.

Motion by Fuller, Seconded by Earnshaw

RESOLVED, That the East Penn Board of School Directors approve the 2013-2014 Facilities Plan Committee Report that was adopted by the CLIU Facilities Plan Committee on February 22, 2013. In addition, the Board reaffirms its commitment to the original construct of the Facilities Planning, approved November 1, 1989, which consists of a series of prioritized inquiries to be considered in determining future locations of the CLIU and school district special education classes.

This resolution was duly adopted by the following roll call vote:

Aye: Bacher, Ballard, Donches, Earnshaw, Fuller, Heid, Policano, Rhodes, Stolz-----9

Ms. Fuller announced that the IU had received a 100% score for their work with the 3-5 year old population and PDE looked at all aspects of the program entitled Project CONNECT.

8. Lehigh Career & Technical Institute – R. Heid, A. Earnshaw, F. Fuller, S. Rhodes, III

Ms. Heid indicated that the JOC Meeting had been held on March 27 and there was a reception and awards ceremony for the students who participated in Skills USA. Governor Corbett's visit to LCTI is on the LCTI web site. Ms. Heid reported on First Book which is an organization that distributes books to needy families. To date, they have moved 159,00 books. She noted new customized programs that are being offered for training staff from local companies. A Career Night is scheduled for 7:00 p.m. on April 25. They have also had a learning experience for over 40 counselors from high schools. They are building an Alumni Association. Mr. Earnshaw talked about the LCTI Adult Education Program and the agreements with local businesses to provide customized training for their employees. The employers are charged a fee for the curriculum. The school then uses the funds to purchase equipment that is used for the high school students. It has been a highly successful program and has brought in millions of dollars. He noted that B. Braun actually has the training at their facility and wanted a similar program at their California plant; however, there was no technical school in the area that could provide the service so they asked the LCTI staff if they could hire someone to provide the curriculum and set up the program. LCTI is the only technical school in the country that has set up a program outside the state. The students who are recognized for Skills USA have moved on to the state and national competitions. Ms. Heid pointed out that Emmaus HS had the most placements among the high schools.

9. Legislative – C. Ballard

Mr. Ballard reported that there is not much happening and there are no budget bills. In two weeks (May 13), the district must present the preliminary budget and adopt it by the end of June. The district will be guessing what can be expected from the state. There is nothing happening with the Prevailing Wage Bill despite legislators being contacted by school districts. PSBA has put an interesting spin on pension reform. Emily Leader, Acting Chief Counsel, provided the Legislature with a new legal analysis that supports some of what was in the Governor's list of changes. One of them was to note that it is possible to change the benefits of some employees. If someone accepts a promotion or pay raise, they are in essence accepting the terms of the pension. There is some legal analysis going on and PSBA is working with the Governor and the Legislature on pension reform. HB 66 which was passed by the Senate and the House is on the Governor's desk. The State Equalization Board has been moved to a division within the Department of Community and Economic Development. HB 2 was passed by the Senate this week and will now be sent to Governor Corbett for his signature. This bill implements a new special education funding formula and establishes how any increases are distributed using weighting factors based on the disability. The House Select Committee for Schools will conduct a hearing which establishes the committee and charges it to examine the issue of school safety in public and nonpublic schools. Mr. Ballard reported that SB 10 has passed the Senate. The bill expands the current Safe Schools Grant program offered by the Office for Safe Schools within PDE and creates a dedicated grant to public and private school entities and municipalities for the purpose of training and hiring school resource officers and school police officers for schools that want them on the premises. Other bills of interest are SB 46, which requires an employment history review for all prospective school employees as it related to any investigation concerning sexual misconduct; SR 71 calls upon the President and Congress to fully fund all special education mandates. HB 19 is another unfunded mandate that requires school districts to incorporate an age-appropriate child exploitation awareness education program into the existing curriculum. Mr. Ballard concluded that all of the budget information is under the table and legislatively the state is at a standstill. Mr. Stolz commented on the Prevailing Wage bill, drawing the conclusion that the legislators involved received funding from unions, adding it is the reason privatization of liquor stores is languishing. Dr. Seidenberger said there is a time line established for

the Special Education Committee and they will look at up-to-date special education data. It is a growing need, especially in the autism spectrum.

10. Business Operations

1. Bid Opening Report – General School Supplies; Computer Supplies (Exhibit 10)

Mr. Glancy indicated there is an additional company that was not included previously. A revised copy of the Bid Opening Report was submitted.

2. Approval of Bill List

Motion by Rhodes, Seconded by Donches

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda if any, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

This resolution was duly adopted by the following roll call vote:

Aye: Bacher, Ballard, Earnshaw, Fuller, Heid, Policano, Rhodes-----7
Abstention: Donches, Stolz-----2

3. Treasurer’s Report

Motion by Earnshaw, Seconded by Donches

RESOLVED, That the East Penn Board of School Directors approve the Treasurer’s Report.

This resolution was duly adopted by the following roll call vote:

Aye: Bacher, Ballard, Donches, Earnshaw, Fuller, Heid, Policano, Rhodes, Stolz-----9

4. GASB 45 Valuation and Related Services Agreement – Exhibit 11 **(Withdrawn)**

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the attached GASB 45 Valuation and Related Services Agreement as presented in Exhibit 11.

This Agreement has been reviewed by the Solicitor.

5. Appointment of Auditor

Motion by Fuller, Seconded by Stolz

RESOLVED, That the East Board of School Directors appoint the Audit firm of Gorman & Associates, P.C. to audit the records of the East Penn School District for the year ending June 30, 2013 at a fee of \$34,300 and a single audit fee of \$3,155 per letter of engagement dated April 4, 2013.

Note: Rates have not increased over the previous year.

Ms. Donches asked if there was a contract or a letter of engagement each year. Mr. Glancy confirmed that there is a letter of engagement. She asked if there were any other firms given an opportunity to submit a bid. Mr. Glancy responded that no one else had been contacted. Before Gorman & Associates, several applied and Gorman was the most satisfactory. Mrs. Surdoval said that 2004-05 was the last year for the Hutchinson, Gorman & Freed firm. There was a split in the partnership and RFPs were submitted by other firms. Mr. Gorman’s firm was selected and started in 2006. There have been no submissions since that time and they prepare the audit. Ms. Donches said she will submit her motion to bid out professional services in the future.

This resolution was duly adopted by the following roll call vote:

Aye: Bacher, Ballard, Earnshaw, Fuller, Heid, Rhodes, Stolz-----7
Nay: Donches-----1

Secretary's Note: Mr. Policano was present but was missed during the roll call vote so he does not appear in the listing of votes.

6. Appointment of Architects for Professional Services for the Roof Replacement at Lincoln School

Motion by Rhodes, Seconded by Earnshaw

RESOLVED, That the East Penn Board of School Directors approve the appointment of Spillman Farmer Architects, 1720 Spillman Drive, Suite 200, Bethlehem, PA for basic and specific architectural services during the contract documents phase for the replacement of the roof at Lincoln School for a cost not to exceed \$18,500.

This resolution was duly adopted by the following roll call vote:

Aye: Bacher, Ballard, Donches, Earnshaw, Fuller, Heid, Policano, Rhodes, Stolz-----9

7. A Resolution for Designation of Millage Rates Following County-wide Reassessment of Real Estate Values

Motion by Bacher, Seconded by Rhodes

WHEREAS, the Lehigh County Board of Assessors completed a county-wide revision of assessment of real property values in 2012; and

WHEREAS, the East Penn School District is required, pursuant to 53 P.S. § 6926.327, to reduce its tax rate in the year following such a county-wide reassessment for the purpose of having the percentage increase in taxes levied for the year following the reassessment to be less than or equal to the index for the preceding year notwithstanding the increased valuations of real property under the revised assessment.

NOW THEREFORE, it is hereby resolved that reducing the fixed rate from 46.75 mills to 16.1259 mills will accomplish the requirements of 53 P.S. § 6926.327, and the rate is hereby so reduced.

This resolution shall become effective July 1, 2013.

Dr. Seidenberger said the district must do this to set the millage rate as well as for the TIF Plan. After consulting with PFM, this is the rate that we feel comfortable with at this time. Mrs. Surdoval submitted information to the state after the Board voted not to exceed the index. She had to look at the tax levy for old mills on the same properties and new mills and the equivalent. It has been reviewed by the solicitor. Mr. Ballard said this is a requirement by the state law because of the Lehigh County reassessment. This is revenue neutral and will not change anyone's tax bill. The County reassessment will change the tax bill. Mr. Bacher also explained how the County takes all the assessed values of properties on last year's tax rolls and those properties still on the tax rolls and determines the assessed values with the new assessment. Mr. Earnshaw commented that previously taxes were based on half of the appraised value but after the County reassessment properties will now be taxed on the full appraised value.

This resolution was duly adopted by the following roll call vote:

Aye: Bacher, Ballard, Donches, Earnshaw, Fuller, Heid, Policano, Rhodes, Stolz-----9

8. Capital Reserve Fund Transfer

Motion by Earnshaw, Seconded by Heid

RESOLVED, That the East Penn Board of School Directors authorize the transfer of \$1,022,033 into the Capital Reserve Fund.

Note: This is 2/3 of the \$1,533,050 saved from bond refinancings that settled in the 2012-13 fiscal year on August 17, 2012 and January 15, 2013.

Ms. Donches wanted to know what was the advantage for moving funds into the Capital Reserve. Dr. Seidenberger said once the money is put into Capital Reserve it is there until the district uses it. In the General

Fund, the money can be comingled. The money in Capital Reserve will protect the well being of the physical plant. The funds cannot be spent on anything but a capital project. The proceeds of the bonds were used for capital projects in the first place. Ms. Donches asked if there was a dire situation could the Board move the funds out of Capital Reserve. She was told that it was not possible to move the funds once they have been transferred to Capital Reserve. Ms. Donches asked for the Capital Projects updated. Dr. Bacher commented that the Capital Reserve is a specific reserve and funds could be from other reserve funds. Mr. Ballard said that Capital Reserve is specifically designed by law that it cannot be undone. Dr. Seidenberger said a district can use any funds out of the general operating budget. Mr. Stolz said given the number of projects coming up over the next year he will support the motion. Mr. Ballard talked about one time funds being used for one time uses. Ms. Donches argued about putting the PLANCON funds in the pension account. Mr. Ballard said there is a unique situation with the pensions since it will rise from 4% this year to 30% in the next ten years.

This resolution was duly adopted by the following roll call vote:

Aye: Bacher, Ballard, Donches, Earnshaw, Fuller, Heid, Policano, Rhodes, Stolz-----9

9. Disbursement of Funds – Exhibit 12

Motion by Earnshaw, Seconded by Heid

RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from the 33-2010 Series A GOB as described on Exhibit 12.

Budget Transfers – Exhibit 13

RESOLVED, That the East Penn Board of School Directors authorize the budget transfers listed on Exhibit 13.

This resolution was duly adopted by the following roll call vote:

Aye: Bacher, Ballard, Donches, Earnshaw, Fuller, Heid, Policano, Rhodes, Stolz-----9

10. Willow Lane Transportation Committee (**Motion Withdrawn by Julian Stolz**)

Motion by _____, Seconded by _____

RESOLVED, That the East Penn School District Board of Directors instruct the administration to form a Willow Lane Transportation Committee to be comprised of but not necessarily limited to, representatives from the administration, Board of Directors, Willow Lane parents, and Lower Macungie Township should the township choose to be a part of the committee.

The purpose of this committee will be to receive input and have a dialogue with parents who will be affected by the possible pending change in transportation policy by the district so that all major safety concerns are heard and handled in a comprehensive manner.

11. Announcements

Dr. Bacher indicated that there would be a revision to the TIF Plan that is on the web site since some of the attachments were not included. The County Commissioners will have the presentation of the Plan on April 24; a first reading on May 8; and a second reading on May 28. Lower Macungie Township will have a public hearing on the plan after both the County and the school district. Dr. Bacher said that if anyone has questions to let him know. He said there is a potential significant benefit to the school district from the plan. Mr. Ballard also commented that right now the district receives \$7,000 in revenue; however, because of reassessment the district will now receive \$57,000. This has nothing to do with the TIF. Dr. Seidenberger said that when you read the TIF Plan it lays out what each governmental entity will receive over the life of the TIF. There is also an estimate for EIT. Dr. Seidenberger and Dr. Bacher agreed that they had learned a lot during this process. Mr. Ballard said this is a PA TIF and not one for another state.

Mr. Stolz made the following statement:

"I'd like to take a moment to thank my fellow board members.

Last meeting, you were asked to draft a resolution of censure against me for comments I made on social media. I know there may be one or two of you who don't much care for me personally and I frequently disagree with most of you politically.

I have not always been a perfect board member but I always strove to be an honest one. I thank you for giving me the freedom to continue being honest about what I believe, even when you disagree. It speaks highly of your character and your respect for the First Amendment.

In return, I owe it to you, my colleagues, and to the public, to be more circumspect in the way I express my beliefs in the public domain. Being honest does not mean I should fail to think before I type.

Once again, my thanks to all of you."

April 22, 2013	6:30 p.m.-Executive Session (Confidential; Real Estate) There will also be an Executive Session following the Board Meeting to discuss personnel.
April 28-30, 2013	7:30 p.m.-Board Meeting NSBA Education Technology Site Visit
May 13, 2013	Board Meeting

12. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion, at 9:10 p.m.

Cecilia R. Birdsell, Board Secretary