

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

Vice President Alan C. Earnshaw called the regular meeting of the East Penn Board of School Directors to order at 7:30 p.m. in the Board Room located at 800 Pine Street, Emmaus, PA, followed by the Pledge of Allegiance.

Board Members Present: K. Bacher, L. Donches, A. Earnshaw, F. Fuller, R. Heid, M. Policano, S. Rhodes
Board Members Absent: C. Ballard, J. Stolz

Solicitor: Marc S. Fisher, Esq., Worth, Magee & Fisher
Treasurer: Lynn Glancy
Board Secretary: Cecilia R. Birdsell
Superintendent of Schools: Dr. Thomas L. Seidenberger

Press Present: Loretta Fenstermacher, East Penn Press Reporter
Jennifer Rodgers, Morning Call Reporter
Jennifer Marangos, Emmaus.Patch.com Editor

2. Award Presentations:

-E-power Energy-Smart Business Honor Roll

Dr. Seidenberger and Mr. Earnshaw presented a Certificate of Recognition to Mr. Glancy, Mr. Ritter, and Mr. Warden acknowledging that East Penn is listed on the E-Power Energy-Smart Business Honor Roll. Mr. Glancy explained how East Penn took part in the PPL Energy Benchmark Programming and three of our schools won energy star awards that are displayed in their lobbies. We actually received rebates from PPL for purchasing energy efficient appliances.

- 2011 Delaware Valley Green Building Council (Lehigh Branch) Award for a Green School District

Dr. Seidenberger explained that East Penn was nominated last year and lost to Parkland. This year East Penn won the award at a ceremony that took place at Steel Stacks. He noted that PA has a new program called Green Schools and Mr. Glancy, Mr. Ritter, and Mr. Warden will be looking in to that program as well.

3. Requests to Address the Board-None

4. Approval of Minutes

Motion by Fuller, Seconded by Bacher
RESOLVED, That the East Penn Board of School Directors approve the minutes for the December 12, 2011 Board Meeting.

This resolution was unanimously adopted by voice vote.

5. Report of the Superintendent of Schools

1. District Update

Dr. Seidenberger indicated that the district has been receiving many accolades from around the Lehigh Valley regarding the outstanding performances by our instrumental and choral groups. Students performed at Christkindlmarkt, LVIA Airport, and other community areas. He thanked Bruce Denmead and Rita Cortez for their work with the students. He described the administrative initiative, Instructional Rounds, noting that there were 115 teachers who expressed interest in the process. The first team consisting of administrators, teachers, a teacher from Amherst, and Dr. Rebecca Woodland from the University of Massachusetts will be visiting Lincoln School on Friday, January 13. Teachers who were not selected will be considered for a future team. He announced that Public Law 12174 has restored 1.5% of Title I funds. Skills USA, sponsored by LCTI, will be held on February 1 at the Fairgrounds. Station WLEV has selected

Grade 6 teacher Jennifer Corona as the Teacher of the Week. Referring to the January enrollments, the high school enrollment has decreased by 12 students, middle schools have increased by 1 student, and elementary has decreased by 26 students. The current enrollment is 7,994. Mr. Bacher asked about the breakdown of who would be participating in the Instructional Rounds. Dr. Seidenberger indicated that there will be 12 administrators and 12 teachers and the teachers were evenly selected between secondary and elementary. This process is the focal point for the administrative in-service. The next building will be high school so there will be more teachers than administrators involved in the process at the high school.

2. Personnel

Motion by Policano, Seconded by Donches
 RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

- Daisy Granados, Health Room Assistant, effective January 6, 2012 (Exhibit 1)
- Ann Popule, Instructional Assistant, effective January 3, 2012 (Exhibit 2)

Requests for General Leaves of Absence - Board Policy 539 General Leave

<u>Employee</u>	<u>Effective</u>
Lori Rose, School Psychologist	1/13/12-2/24/12
Carol Gaugler, PT Food Service Assistant	1/2/12-1/1/13
Kristen Esser, Instructional Assistant, Eyer MS	12/13/11-6/30/12
Tina Coulomb, Instructional Assistant, Wescosville	1/11/12-1/11/13

Income Protection Leave

Terry Hillegas, Custodian, Macungie School Effective: January 24, 2012

Leaves as per Collective Bargaining Agreement

Erin Dry, Music Teacher, Willow Lane	1/16/12-3/5/12
Shannon Atkinson, Special Education, Eyer MS	1/12/12-3/12/12
April Snyder, Grade 3 Teacher, Shoemaker School	Extended to 6/30/12
Melissa Sell, Gifted Education, Shoe/Alb/Jefferson	Extended to 4/3/12

Leaves as per Collective Bargaining Agreement

Stephanie Mills, Grade 1 Teacher, Shoemaker	Extended to 4/3/12
Kendra Bergman, Grade 2 Teacher, Alburtis	1/30/12-1/29/13
Jasmyn Tanner, Grade 2 Teacher, Alburtis	Extended to 6/30/12

Temporary Professional Employee Appointments

Name/Address: Samantha Riffey
 108 Stuart Avenue, Doylestown 19335

Education Level: B. A. Degree (2008)
 M. S. W. Degree (2010)

Undergraduate School: University of Pittsburgh

Graduate School: University of Pennsylvania

Certification: Education Specialist I, Home & School Visitor

Assignment: Home & School Visitor
 Vacancy created by J. Hower retirement

Effective: January 10, 2012

Experience: 1/2011-Present: Achievement House Cyber Charter School
 1/2011-8/20/11: Chester County IU

Salary: \$53,898 (Year 2, Col. M)

Name/Address: Jessica Harrington
 4772 White Oak Circle, Emmaus
 Education Level: B. S. N. Degree (1995)
 Undergraduate School: DeSales University
 Certification: Educational Specialist I, School Nurse
 Assignment: Wescosville School
 Vacancy created by A. Martin resignation
 Effective: January 10, 2012
 Experience: 9/11-Present: East Penn SD (FTS)
 9/10-3/11: East Penn SD (FTS)
 4/10-6/10: East Penn SD (per diem sub.)
 Salary: \$45,508 (Year 2, Col. B)

Appointment of Instructional Assistant

Name/Address: Risa Roth
 165 W. Berger Street, Emmaus
 Assignment: Instructional Assistant, Autistic Support
 Wescosville School
 Vacancy created by C. Dodds resignation
 Effective: January 10, 2012
 Salary: \$12.99/hr., 29 hrs./wk.

Change in Employment Status

Employee	From	To	Effective
Deb Diefenderfer	Administrative Assistant	Technology Assistant	1/10/12
Robert Haberstumpf	Custodian, 3 Shift	Night Foreman, 3 Shift	1/10/12

Additions to the 2011-12 List of Per Diem Substitutes

Karen Baer, Elementary
 Donna Hunger, IA/SA
 Kimberly Schiffert, Elementary, Special Ed.
 Heath Mensher, English
 Rachel Richwine, School Psychologist
 Grace Huang, Special Ed., English, Social Studies, ML Math

Educational Conferences - Exhibit 4

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 4.

These resolutions were duly adopted by the following roll call vote:
 Aye: Bacher, Donches, Earnshaw, Fuller, Heid, Policano, Rhodes-----7
 Absent: Ballard, Stolz-----2

Ms. Fuller asked that this item be separated since Faith Andrews is her sister-in-law. A copy of Ms. Fuller's Conflict of Interest Abstention Memorandum is attached to the permanent minutes of this meeting.

Motion by Policano, Seconded by Heid
 RESOLVED, That the East Penn Board of School Directors approve the following personnel item:

Co-Curricular Appointments - See Exhibit 3

Katrina Rainford, LMMS Exploratory Team Leader, replacing Melissa Aquila for second semester.
 Brent Ohl, Science Department Chair, substitute for Kim Kneller's leave.

This resolution was duly adopted by the following roll call vote:
 Aye: Bacher, Donches, Earnshaw, Heid, Policano, Rhodes-----6
 Abstain: Fuller-----1

6. Other Education Entities

-Carbon Lehigh Intermediate Unit F. Fuller

Ms. Fuller reported that she had attended her first IU Board Meeting where the 2012-13 General Operating Budget was approved. It will then be sent out to the sponsoring school districts for approval. There are other budgets that are funded through sponsoring districts that use the IU services. In addition, there was discussion about charter schools. Catasauqua is having hearings regarding a Medical Charter School, She noted that they are advertising extensively and she was interested in seeing how the curriculum may differ from the curriculum used at LCTI. She felt it was a duplication of courses. She further noted that it was interesting to see how public funds were being used to advertise.

-Lehigh Career and Technical Institute R. Heid
F. Fuller
A. Earnshaw
S. Rhodes

Ms. Heid reported that the LCTI Culinary Arts students prepared a 50's theme meal for the annual Holiday Dinner. Former East Penn Board member Terry Richwine was presented with a rocking chair in recognition of his ten plus years of service as a JOC member representing East Penn. Mr. Alan Earnshaw was elected as the new Chairman of the Joint Operating Committee. They also looked at the preliminary budget and were assured that LCTI will be staying within the 1.7% index. The Skills USA competition will be held on February 1 at Agricultural Hall on the Allentown Fairgrounds parking lot. Mr. Rhodes indicated that he was happy to be back on the JOC, adding it is a wonderful education entity and he is happy to be serving with Mr. Earnshaw, Ms. Heid, and Ms. Fuller.

7. Business Operations

1. Approval of Bill List

Motion by Policano, Seconded by Fuller
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

Budgetary Transfers - Exhibit 5

RESOLVED, That the East Penn Board of School Directors authorize the budget transfers listed on Exhibit 5.

Facility Rental Request

RESOLVED, That the East Penn Board of School Directors authorize the use of Emmaus HS by Kaplan Test Prep Admission, 179 Dale Road, Wethersfield, CT for SAT Prep Classes on January 21, 23, 30, February 4, 6, 13, 25, 27, March 3, 5, 2012. This is a Group V organization and will be charged the following fees:

Classroom Rental Fee \$621.00

These resolutions were duly adopted by the following roll call vote:

Aye: Bacher, Donches, Earnshaw, Fuller, Heid, Policano, Rhodes-----7
Absent: Ballard, Stolz-----2

2. Acceptance of Rodale Family Foundation Contribution

Mrs. Donches indicated that she would be abstaining on this motion since she is an employee of Rodale. A copy of her Conflict of Interest Abstention Memorandum is attached to the permanent minutes of this meeting.

Motion by Policano, Seconded by Rhodes

RESOLVED, That the East Penn Board of School Directors accept the \$100,000 contribution from the Robert & Ardath Rodale Family Foundation for the Emmaus High School Track in accordance with Board Policy 702, Gifts, Grants, and Funds and authorize the transfer of the \$100,000 from the General Fund to the Capital Reserve Fund.

Ms. Fuller thanked the Rodale Family Foundation for helping to make this track possible. This is the third installment out of four. She noted that the public has use of the track. In response to a question from Mr. Bacher, Dr. Seidenberger indicated that the district paid for the track out of the Capital Reserve Account and the Agreement was that the Rodale Family Foundation would contribute \$400, 000 (\$100,000/year for four years). This is to reimburse the capital reserve account. Mr. Earnshaw also thanked the Rodale Family for their contribution.

This resolution was duly adopted by the following roll call vote:

Aye: Bacher, Earnshaw, Fuller, Heid, Policano, Rhodes-----6
Abstention: Donches-----1
Absent: Ballard, Stolz-----2

Ms. Fuller indicated she would not be able to attend the January 25 meeting of the LCTI JOC and asked if another board member would be able to attend in her place. Any other board member may attend since all board members were approved as representatives.

8. Announcements

Monday, January 9	6:45 p.m.-CLEAR Session (Confidential Matters, Real Estate, Negotiations). 7:30 p.m.-Board Meeting, Board Room
Wednesday, January 11	6:30 p.m.-EHS 8th to 9th Grade Guidance Information Night
Thursday, January 12	6:30 p.m.-EHS Financial Aid Night
Monday, January 16	Martin Luther King, Jr. Holiday - All Schools and Offices will be closed.
Monday, January 23	7:30 p.m.-Board Meeting, Board Room

9. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion,
at 7:55 p.m.

Cecilia R. Birdsell, Board Secretary