

# EAST PENN SCHOOL DISTRICT

800 Pine Street • Emmaus, PA 18049  
Phone (610) 966-8380 • Fax (610) 966-8395  
www.eastpennsd.org/Technology

## HOME ACCESS CENTER Parent/Guardian Access Request Form

In order to protect the confidentiality of student records, all parents/guardians who want to use this service are required to fill out this form and return it **in person** during our HAC registration or to their child's building. For security purposes, a valid **photo ID** is required when you return the form.

PLEASE PRINT

Parent/Guardian  
Name: (One name per form)

(Last Name, First Name, Initial)

Parent/Guardian  
Home Address:

Phone: ( )

City:

State:

Zip code:

*Please list all children in household who are enrolled in East Penn School District*

Student Name	Your Relationship to Student	Reside with Student (Yes or No)	School	Grade

*I certify that all of the above information is true and I have legal authority to access the records of the student(s) listed above.*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

*Signature & ID must be that of the Parent/Guardian shown on first line*

**Important notice:** - Once you register during one of our sessions, the information provided above will be verified and processed. Your Home Access username and password will be enabled within a few days after verification. You will then be able to access the Home Access Center through East Penn School District's website: <http://www.eastpennsd.org/Technology> and click on the eSchool Plus link.

### For School Use ONLY:

Date Returned: \_\_\_\_\_

Verified Photo ID  Verified Siblings

### For Technology Group ONLY:

Enabled Access

Access Verification Date: \_\_\_\_\_