

**EAST PENN SCHOOL DISTRICT
RELOCATION/WITHDRAW FORM**

Special Ed / IEP GIEP 504 E Calendar Student

RELOCATED WITHIN EAST PENN SCHOOL DISTRICT BOUNDARY

Previous EPSD School; _____ Receiving EPSD School: _____

Student's Full Name: _____ Current Grade: _____

Student Resides with: Both Parents: _____ Father _____ Mother _____
 Other (explain): _____

Siblings moving to new address: _____

Previous Household Address:

Address: _____
(street address) (city) (state) (zip)

Previous Household Telephone: _____

New EPSD Household Address:

Address: _____
(street address) (city) (state) (zip)

New Household Telephone: _____ Mother's cell: _____ Father's cell: _____

Provide to the school office any **TWO PROOFS** of residence required for a New East Penn SD Address:

- Agreement of Sale
- Bank Statement (with new address)
- Moving Permit
- Property Deed
- Property Tax Bill/Receipt (with new address)
- Rental Agreement
- Utility Bill (with new address)
- Vehicle Registration (with new address)
- Pay Stub (with new address)
- Insurance Statement (with new address)
- Multiple Occupancy Document (if applicable) - **2 proofs for homeowner AND 2 proofs for multiple occupant**

Parent/Guardian Signature: _____ Effective Date: _____

RELOCATED OUTSIDE OF THE EAST PENN SCHOOL DISTRICT

Student's Full Name: _____ Previous EPSD School: _____

List all siblings relocating with family:

New Address:

(street address) (city) must complete-- (state) (zip)

New School Name & Address: _____

Parent/Guardian Signature: _____ Effective Date: _____

Must be completed by EPSD Office Staff:

EP Student ID _____ If applicable: Student Status: H ___ U ___

Withdrawal date _____ Code _____ Re-entry date into EPSD Building: _____ Code _____

- Paperwork accepted in building by _____
- Entered into eSchool+ by _____
- Paperwork accepted in new building by _____
- Entered into eSchool+ by _____

*Relocation in district: E-mail copy to: Central Registrar, Guidance, Health Room, Main Office & Library. CR E-mails: SS, Transportation & Nutrition

*Relocation out of district (withdrawn student): E-mail copy to: Guidance, Health Room, Main Office, Library, Student Services, Transportation & Nutrition