Order of Business

1. Call to Order; Pledge of Allegiance

2. Requests to Address the Board

3. Approval of Minutes

    Motion by ______________________, Seconded by _______________________

    RESOLVED, That the East Penn Board of School Directors approve the minutes for the August 8, Board Meeting.

4. Report of the Superintendent of Schools – Alrita L. Morgan, Ph.D.

    Motion by ______________________, Seconded by _______________________

    RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

    Resignations

    Carol Stengel, Spanish Teacher at Emmaus HS, effective August 9, 2005 (Exhibit 1)

    Kim Miller, Teacher Aide at Lower Macungie MS, effective immediately (Exhibit 2)

    Jodi Kneedler, Teacher Aide at Emmaus HS, effective immediately (Exhibit 3)

    Eileen Gottschall, Health Room Aide, effective immediately (Exhibit 4)

    John Carter, Hall Monitor at Emmaus HS, effective immediately (Exhibit 5)

    Claire Danko, Teacher Aide at Emmaus HS, effective immediately (Exhibit 6)

    Lisa Stone, Food Services Department at Macungie School, effective immediately (Exhibit 7)

Professional Employee Appointments

Name/Address: Stephanie Ardito
6385 Manzanita Drive, Macungie

Education Level: B. A. Degree (1994)
M. Ed. Degree (2000)

Undergraduate School: Penn State University
Graduate School: East Stroudsburg
Certification: Instructional II: Spanish
Initial Assignment: Spanish, Emmaus HS

Vacancy created by resignation of C. Stangel
Effective: August 29, 2005
Experience:
1/01-3/02: East Penn SD
9/95-12/00: Nazareth SD

Salary: $48,300 (Step G, Year 7, Col. M)

Name/Address: Ann O’Hara
3338 Winchester Road, Allentown 18104

Education Level: B. S. Degree (1996)
Undergraduate School: Cedar Crest College

-1-

August 22, 2005
Certification: Instructional I:  Mathematics  
Effective: To be Determined  
Initial Assignment: Mathematics, Emmaus HS  
Vacancy created by resignation of J. Billman  
Experience: 8/00-Present: LCTI (Lehigh Career & Technical Institute)  
8/99-8/00: Pen Argyl SD  
Salary: $42,200 (Step G, Year 7, Col. B)  
Name/Address: Michelle Hoffman  
326 Spruce Street, Emmaus  
Education Level: B. S. Degree (1991)  
M. Ed. Degree (1993)  
Undergraduate School: West Chester University  
Graduate School: Lehigh University  
East Stroudsburg University  
Certification: Instructional II: Ment and/or Phys. Hand.  
Effective: To be determined  
Initial Assignment: Special Education, Eyer MS (PT Learning Support)  
Vacancy created by transfer of D. Domchek  
Experience: 9/93-Present: Allentown SD  
Salary: $60,300 (Step L, Year 13, Col. M +12)  
Name/Address: Dawn Keilly  
197 Washington Street, East Stroudsburg (1996)  
Education Level: B. A. Degree & B. S. Degree (1996)  
Undergraduate School: East Stroudsburg University  
Certification: Instructional I:  German  
Effective: On or about 11/7/05  
Initial Assignment: German, Emmaus HS  
New Budgeted Position  
Experience: 8/00-Present: Pocono Mountain SD  
11/96-11/99: Lehigh County Probation Officer  
Salary: $41,700 (Step F, Year 6, Col. B)  
Name/Address: Annette Ackerman  
7189 Periwinkle Drive, Macungie  
Education Level: B. A. Degree (1986)  
Undergraduate School: Penn State University  
Certification: Instructional I:  Ment and/or Phys Hand.  
Effective: August 29, 2005  
Initial Assignment: Special Education, Wescosville School  
Opening created by leave of J. Moseman  
Experience: 01-02, 04-05: East Penn SD (per diem substitute)  
9/86-6/91: Lincoln Intermediate Unit  
Salary: $39,200 (Step A, Year 1, Col. B)  
Name/Address: Cathleen Lawless  
4024 S. Second Street, Emmaus  
Education Level: B. S. Degree (1994)  
Undergraduate School: Kutztown University  
Graduate School: Immaculata University, certification credits  
Certification: Instructional I:  Elementary, Early Childhood, Special Education  
Effective: August 29, 2005  
August 29, 2005
Initial Assignment: Special Education, Emmaus HS
Vacancy created by leave of S. Mann

Experience: 04-Present: Ken-Crest EmployNet
1999-2000: Per diem substitute in a variety of school districts.

Salary: $39,200 (Step A, Year 1, Col. B)

Change in Teaching Assignment
Employee: Kim Lysakowski
From: IST Teacher, Alburtis School
To: Grade 5, Alburtis School

School Bus Driver List – See Exhibit 8

Additions to the 2005-06 List of Per Diem Substitutes

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jennifer Rosa, Elementary</td>
<td>Sharon Norman, Elementary</td>
</tr>
<tr>
<td>Patricia Folk, Science</td>
<td>Bradley Morris, Spanish</td>
</tr>
<tr>
<td>Eileen Gottschall, Teacher Aide</td>
<td>Maureen Cope, School Nurse</td>
</tr>
<tr>
<td>Lindsay Rudolph, Elementary</td>
<td>Erica Berkheimer, Elementary</td>
</tr>
<tr>
<td>Victoria Lanouette, Elementary</td>
<td>Kimberly Gilbert, Food Services</td>
</tr>
</tbody>
</table>

Support Staff Appointments

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Susan Mondovich</td>
<td>Hall Monitor, EHS</td>
<td>$10.70/hr.</td>
</tr>
<tr>
<td>318 Windsor Place, Macungie</td>
<td>Vacancy-J. Carter resignation</td>
<td>30 hrs./wk.</td>
</tr>
<tr>
<td>Lenore Hare</td>
<td>Health Room Aide, Jefferson/</td>
<td>$15.00/hr.</td>
</tr>
<tr>
<td>3315 Hope Drive, Emmaus</td>
<td>Alburtis-New budgeted position</td>
<td>32 hrs./wk.</td>
</tr>
<tr>
<td>Steve Miller</td>
<td>Remedial Assistant, Wescosville</td>
<td>$11.80/hr.</td>
</tr>
<tr>
<td>3500 Broadway Street</td>
<td>Vacancy-K. Dremock resignation</td>
<td>25 hrs./wk.</td>
</tr>
<tr>
<td>Allentown 18104</td>
<td>Maximum</td>
<td></td>
</tr>
<tr>
<td>Debra Homa</td>
<td>One-to-one Aide, EHS (Sp. Ed.)</td>
<td>$10.70/hr.</td>
</tr>
<tr>
<td>500 Cypress Street</td>
<td>Opening: Transfer of G. Wagner</td>
<td>32.5 hrs./wk.</td>
</tr>
<tr>
<td>Wescosville 18106</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Anna Trzaska</td>
<td>Health Room Aide, Macungie</td>
<td>$15.00/hr.</td>
</tr>
<tr>
<td>5272 Riverview Drive</td>
<td>New Budgeted Position</td>
<td>32 hrs./wk.</td>
</tr>
<tr>
<td>Center Valley 18034</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Robin Molnar</td>
<td>Hall Monitor, Emmaus HS</td>
<td>$10.70/hr.</td>
</tr>
<tr>
<td>22 N. Sixth Street, Emmaus</td>
<td>Vacancy: Resignation of C. Danko</td>
<td></td>
</tr>
</tbody>
</table>

Staff Transfers – See Exhibit 9

Co-Curricular Advisors

<table>
<thead>
<tr>
<th>Name</th>
<th>Activity/Eyer MS</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tracie O’Connor</td>
<td>NJHS</td>
<td>$499, Club C</td>
</tr>
</tbody>
</table>

-3-
August 22, 2005
Heidi Rauch  
NJHS  
$499, Club C

Sue Carraha  
Builders Club  
$1248, Club D

Alene Kraus  
Jr. Kid to Kid  
$624, Club D

Tracy Arnold  
Jr. Kid to Kid  
$624, Club D

Kathy Norton  
Band Front, Director  
$520

Carrie England  
Band Director  
$2913

Ski Club  
$260

Erin Marks  
Choral Director  
$2081

Steven Braglio  
Event Technical Dir.  
$31.00/hour, under 6 hrs.

Web Design  
$416

Sue Bauer  
Math Counts  
$260

Lisa Fisher  
Student Government  
$624

Doug Hunsicker  
Student Government  
$624

Kelly Stellato  
Math Counts  
$260

Jason Palmer  
Web Design  
$416

Educational Conferences – See Exhibit 10
That the East Penn Board of School Directors approve the expenses of the individuals attending the educational conferences listed on Exhibit 10.

Informational

In accordance with Board Policy 702, Gifts, Grants, and Funds, the following donations were received:

Macungie School

Emmaus Rotary Club  
$2,000  
Replace folding tables for after school activities

Macungie PTC  
$21,000  
For the purchase of new playground equipment to be installed at west end of property

5. Long Term Facilities Planning – Discussion

6. Legislative  
Charles H. Ballard

1. Voting Delegates for PSBA Legislative Policy Council – October 27, 2005

Note: East Penn is entitled to three voting delegates. Only board members and board secretaries are eligible to serve as voting delegates. All voting delegates must be registered for the conference and the school district must have paid the current year dues to the association.

7. Business Operations

1. Bill List Approval

Motion by______________________________, Seconded by____________________

RESOLVED,  That the East Penn Board of School Directors approve the attached bill list including the addenda and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.
2. Special Fund Disbursements – Exhibit 11

Motion by ____________________________, Seconded by ____________________________
RESOLVED, That the East Penn Board of School Directors authorize payment from the Capital Reserve Fund and the GOB 2004A bond issue for the items listed on Exhibit 11.

3. Agreement for Cobra Administration Services – Exhibit 12

Motion by ____________________________, Seconded by ____________________________
RESOLVED, That the East Penn Board of School Directors approve the agreement with School Claims Services, LLC (Pennsylvania School Boards Association) Cobra administration services, effective October 1, 2005.

8. Other

9. Announcements

   Monday, August 22  7:30 p.m.-Board Meeting, Board Room
   Wednesday, August 24 8:00 a.m.-3:00 p.m.-New Teacher Orientation Day
   Tuesday, August 30 7:30 a.m.-3:30 p.m.-Employee Development Day
   Thursday, September 1  EHS New Student & Grade 9 Orientation
   Monday, September 5  Labor Day – All schools and offices closed
   Tuesday, September 6  First Student Day & Kindergarten Orientation
   Monday, September 12 7:30 p.m.-Board Meeting

10. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Requests to Address the Board

3. Approval of Minutes
   Motion by________________________, Seconded by___________________________
   RESOLVED, That the East Penn Board of School Directors approve the minutes of the July 11, 2005 meeting.

4. Report of the Superintendent of Schools – Dr. Alrita L. Morgan
   1. Personnel
      Motion by________________________, Seconded by___________________________
      RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

      Resignations
      -Joanne Billman, Mathematics Teacher at Emmaus HS, effective August 29, 2005 (Exhibit 1)
      -Samantha Edwards, Elementary Teacher, effective immediately (Exhibit 2)
      -Patricia Tracy, Administrative Assistant At Shoemaker School, effective August 12, 2005 (Exhibit 3)
      -Barbara Ries, Teacher Aide at Emmaus HS, effective August 15, 2005 (Exhibit 4)
      -Melissa Waring, Teacher Aide at Eyer MS, effective immediately (Exhibit 5)
      -Lori Cincilla, Teacher Aide at Jefferson School, effective immediately (Exhibit 6)
      -Jacqueline Butz, Food Services Department, effective immediately (Exhibit 7)

      Appointment Supervisor of Special Education (New Budgeted Position)
      Name/Address: Ronald Delaco
      110 Fort Sumter Road, Alburtis 18011
      Education Level:
      B. S. Degree (1970)
      M. Ed. Degree (1984)
      Undergraduate School:
      Hiram Scott College
      Graduate School:
      Lehigh University
      Immaculata University
      Certification:
      Supervisory-Supv. Special Education
      Administrative-Principal (K-12)
      Instructional II-Ment and or Phys. Hand., Health & Physical Education
Effective: To be determined  
Experience: 2003-Present: North Penn SD (Special Education Supervisor)  
1976-2003: Berks County Intermediate Unit  
Salary: $92,000  

Professional Employee Appointments

Name/Address: Michelle Capehart  
718 Berger Street, Emmaus  
Education Level: B. S. Degree (1987)  
M. Ed. Degree (1989)  
Undergraduate School: West Chester University  
Graduate School: Lehigh University & Kutztown University  
Certification: Instructional II: Library Science, Ment and or Phys Handicapped  
Effective: August 29, 2005  
Initial Assignment: Jefferson/Lincoln Schools Library  
Vacancy created by resignation of L. Abbott and subsequent transfers.  
Experience: 8/89-Present: Southern Lehigh SD  
8/87-6/89: Centennial School  
Salary: $63,100 (Step L, Year 14, Col. M +36)  

Name/Address: Heather Day  
6362 Pinecrest Lane, Macungie  
Education Level: B.S. Degree (1992)  
Undergraduate School: East Stroudsburg University  
Certification: Instructional II: Ment and Phys Hand, Family Consumer Science  
Initial Assignment: Emmaus HS – Family & Consumer Science  
(New Budgeted Position)  
Effective: August 29, 2005  
Experience: 9/99-Present: Nazareth SD  
9/92-6/99: East Stroudsburg SD  
Salary: $56,700 (Step L, Year 14, Col. PC)  

Name/Address: Deborah Mathieu  
2589 Fieldview Drive, Macungie 18062  
Education Level: B. S. Degree (1980)  
M. S. Degree (1983)  
Undergraduate School: Indiana University of PA  
Graduate School: Indiana University of PA  
Certification: Instructional II: Speech Correction,  
Supervisor: Supv. Special Education  
Administrator: Elementary Principal  
Initial Assignment: .6 Speech Teacher  
Vacancy created by resignation of C. Sayegh  
Effective: August 29, 2005  
Experience: 8/04-6/05: Parkland SD  
8/91-11/97: Springford Area SD  
8/83-8/91: Montgomery Intermediate Unit  
9/80-6/82: Allegheny Intermediate Unit

August 8, 2005
Salary: $42,780* (Step O, Year 17, Col. M +36)

* .6 of $71,300

Temporary Professional Employee Appointments

Name/Address: Christina Deal
6472 Hickory Road, Macungie 18062
Education Level: B. A. Degree (2000)
Undergraduate School: Purdue University
Certification: Instructional I: Elementary
Initial Assignment: Grade 1, Macungie School
Vacancy created by retirement of J. Eggert and subsequent transfers
Effective: August 29, 2005
Experience: 12/00-6/04: Kent School District (WA)
Salary: $40,700 (Step D, Year 4, Col. B)

Name/Address: Rebecca Duh
2535 Covington Avenue, Bethlehem 18017
Education Level: B. S. Degree (2004)
Undergraduate School: Bloomsburg University
Certification: Instructional I: Elementary, Early Childhood
Initial Assignment: Grade 4, Shoemaker School
Vacancy created by transfer of M. Mang to Library (A. Treichler retirement)
Effective: August 29, 2005
Experience: 11/04-6/05: East Penn SD
9/04-11/04: Parkland SD
Salary: $39,700 (Step B, Year 2, Col. B)

Name/Address: Julia Dweck
2920 Highland Street, Allentown 18104
Undergraduate School: Cedar Crest College
Certification: Instructional I: Elementary
Initial Assignment: Grade 1, Wescosville School
Vacancy created by resignation of S. Rockovits
Effective: August 29, 2005
Experience: 9/04-Present: Allentown SD
Salary: $39,700 (Step B, Year 2, Col. B)

Name/Address: Lisa Hendricks
779 Westridge Gardens Way
Phoenixville 19460
Education Level: B. S. Degree (2003)
Undergraduate School: Bloomsburg University
Certification: Instructional I, Special Education
Initial Assignment: Autistic Support, Wescosville School
New budgeted position
Effective: August 29, 2005
Experience: 7/04-Present: Daniel Boone SD
7/03-6/04: Capital Area Intermediate Unit
Salary: $40,200 (Step C, Year 3, Col. B)
<table>
<thead>
<tr>
<th>Name/Address:</th>
<th>Sarah Johnson</th>
</tr>
</thead>
<tbody>
<tr>
<td>R. D. 1, Box 174J, Sunbury 17801</td>
<td></td>
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<tr>
<td>Education Level:</td>
<td>B. S. Degree (2003)</td>
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<tr>
<td>Undergraduate School:</td>
<td>Berklee College of Music</td>
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<tr>
<td>Certification:</td>
<td>Instructional I: Music</td>
</tr>
<tr>
<td>Initial Assignment:</td>
<td>Music, Lower Macungie MS/Alburtis School</td>
</tr>
<tr>
<td>Effective:</td>
<td>August 29, 2005</td>
</tr>
<tr>
<td>Experience:</td>
<td>None</td>
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<tr>
<td>Salary:</td>
<td>$39,200 (Step A, Year 1, Col. B)</td>
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<table>
<thead>
<tr>
<th>Name/Address:</th>
<th>Rosanne Lauchnor</th>
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</thead>
<tbody>
<tr>
<td>246 Hopewell Drive, Allentown 18104</td>
<td></td>
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<tr>
<td>Education Level:</td>
<td>B. A. Degree (1989)</td>
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<tr>
<td>Undergraduate School:</td>
<td>Penn State University</td>
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<tr>
<td>Graduate School:</td>
<td>Cedar Crest College</td>
</tr>
<tr>
<td>Certification:</td>
<td>Instructional I: Elementary</td>
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<tr>
<td>Initial Assignment:</td>
<td>Grade 2, Alburtis School</td>
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<tr>
<td>Effective:</td>
<td>August 29, 2005</td>
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<tr>
<td>Experience:</td>
<td>None</td>
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<tr>
<td>Salary:</td>
<td>$44,900 (Step A, Year 1, Col. M)</td>
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<table>
<thead>
<tr>
<th>Name/Address:</th>
<th>Williams Montepaque</th>
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<tbody>
<tr>
<td>1135 W. Turner Street, Allentown 18102</td>
<td></td>
</tr>
<tr>
<td>Education Level:</td>
<td>B. S. Degree (2005)</td>
</tr>
<tr>
<td>Undergraduate School:</td>
<td>Kutztown University</td>
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<td>Certification:</td>
<td>Instructional I: Spanish</td>
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<tr>
<td>Initial Assignment:</td>
<td>Spanish, Emmaus HS</td>
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<td>Effective:</td>
<td>August 29, 2005</td>
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<td>Experience:</td>
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<tr>
<td>Salary:</td>
<td>$39,200 (Step A, Year 1, Col. B)</td>
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<table>
<thead>
<tr>
<th>Name/Address:</th>
<th>Nikki Schoch</th>
</tr>
</thead>
<tbody>
<tr>
<td>188 Live Oak Drive, Quakertown 18951</td>
<td></td>
</tr>
<tr>
<td>Education Level:</td>
<td>B. S. Degree (1991)</td>
</tr>
<tr>
<td>Undergraduate School:</td>
<td>Iowa State</td>
</tr>
<tr>
<td>Graduate School:</td>
<td>Drexel University</td>
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<tr>
<td>Certification:</td>
<td>Instructional I: Elementary, Family &amp; Consumer Science</td>
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<tr>
<td>Initial Assignment:</td>
<td>Kindergarten – Alburtis School</td>
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<td>Effective:</td>
<td>August 29, 2005</td>
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<td>Experience:</td>
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<td>Salary:</td>
<td>$44,900 (Step A, Year 1, Col. M)</td>
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<table>
<thead>
<tr>
<th>Name/Address:</th>
<th>Robin Smith</th>
</tr>
</thead>
<tbody>
<tr>
<td>223 Highland Avenue, Lansdale 19446</td>
<td></td>
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<tr>
<td>Education Level:</td>
<td>B. A. Degree (1997)</td>
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</tbody>
</table>
M. S. Degree (2005)
Undergraduate School: Bloomsburg University
Graduate School: Gwynedd-Mercy College
Certification: Educational Specialist I: Secondary School Counselor
Initial Assignment: Guidance – Emmaus HS
Vacancy created by retirement of W. Ritz.
Effective: August 29, 2005
Experience: 1997-2004: Director of Undergraduate Admissions, Gwynedd-Mercy College
Salary: $44,900 (Step A, Year 1, Col. M)
Name/Address: April Snyder
6410 Reeser Road, New Tripoli 18066
Education Level: B. S. Degree (2002)
Undergraduate School: Penn State University:
Certification: Instructional I, Elementary
Initial Assignment: Grade 1 – Macungie School
Vacancy created by resignation of E. Coverly
Effective: August 29, 2005
Experience: 9/03-Present: Southern Lehigh SD
9/02-6/03: Our Lady of Hungary Regional School, Northampton
Salary: $40,200 (Step C, Year 3, Col. B)
Name/Address: Kendra Solley
6131 Glen Road, Coopersburg 18036
Education Level: B. A. Degree (2005)
Undergraduate School: Widener University
Certification: Instructional I: Elementary
Initial Assignment: Grade 1 – Alburtis School
Vacancy created by resignation of K. Caiati
Effective: August 29, 2005
Experience: None
Salary: $39,200 (Step A, Year 1, Col. B)
Name/Address: Tanya Spengler
1461 Minesite Road, Allentown 18103
Education Level: B. A. Degree (1997)
M. Ed. Degree (2001)
Undergraduate School: Dickinson College
Graduate School: Lehigh University
Certification: Instructional II: Ment and Phys Hand
Initial Assignment: Part-Time Learning Support Special Education, Alburtis School
Vacancy created by retirement of C. Grant and subsequent transfers
Effective: August 29, 2005
Experience: 8/00-Present: Centennial School
Salary: $47,600 (Step F, Year 6, Col. M)
Name/Address: Bryan Svencer
134 Kings Arms at Waterford, York 17402
Education Level: B. S. Degree (2005)
Undergraduate School: Millersville University
Certification: Instructional I, Elementary
Initial Assignment: Grade 4 – Lincoln School
Vacancy created by resignation of N. Miles and subsequent transfers
Effective: August 29, 2005
Experience: None
Salary: $39,200 (Step A, Year 1, Col. B)
Name/Address: Krystel Scheller
1217 Knossos Road, Whitehall 18052
Education Level:
Undergraduate School: Kutztown University
Graduate School: Lehigh University
Certification: Instructional I: Special Education
Initial Assignment: Autistic Support-Lower Macungie MS
(New budgeted position)
Effective: August 29, 2005
Experience: 8/04-Present: Carbon Lehigh Intermediate Unit
Salary: $45,400 (Step B, Year 2, Col. M)
Name/Address: Ariel Scholz
1249 Pennsylvania Avenue, Emmaus 18049
Education Level:
Undergraduate School: Penn State University
Certification: Instructional I: Music
Initial Assignment: Instrumental Music
Vacancy created by retirement of B. Kautzman
Effective: August 29, 2005
Experience: 2/01-2/05: U. S. Army Band
Salary: $39,200 (Step A, Year 1, Col. B)
Name/Address: Scott Ware
1809 W. Minor Street, Emmaus
Education Level:
Undergraduate School: Millersville University
Graduate School: Lehigh University
Certification: Instructional I: Special Education
Initial Assignment: Special Education Learning Support-LMMS
Vacancy created by retirement of A. Palmer and subsequent transfers
Effective: August 29, 2005
Experience: 8/04-Present: Centennial School
Salary: $45,400 (Step B, Year 2, Col. M)
Name/Address: Julianne Ziegler
2653 Cedar Street, Philadelphia 19125
Education Level:
Undergraduate School: West Chester University
Certification: Instructional I: German
Initial Assignment: German – Emmaus HS
Vacancy created by retirement of C. Torchia
Effective: August 29, 2005
Experience: None
Salary: $39,200 (Step A, Year 1, Col. B)

Name/Address: Laura Kline
154 Roberts Street, Alburtis 18011
Education Level: B. S. Degree (2001)
Undergraduate School: Kutztown University
Certification: Instructional I: Elementary
Initial Assignment: Grade 1, Jefferson School
Vacancy created by resignation of S. Edwards.
Effective: August 29, 2005
Experience: 8/04-6/05: Upper Perkiomen
8/02-8/04: St. Ann’s School, Emmaus
Salary: $40,200 (Step C, Year 3, Col. B)

Name/Address: Erica Beil
426 Carriage Drive, Coopersburg 18036
Education Level: B. S. Degree (2003)
Undergraduate School: Slippery Rock University
Certification: Instructional I: Elementary
Initial Assignment: Grade 5, Wescosville School
Vacancy created by resignation of J. Schuler and subsequent transfers.
Effective: August 29, 2005
Salary: $40,200 (Step C, Year 3, Col. B)

Full-Time Substitute Appointments

Name/Address: Denise Calanese
4535 Canterbury Drive, Emmaus 18049
Education Level: B. A. Degree (1975)
M. S. Degree (1979)
Undergraduate School: Hofstra University
Graduate School: C. W. Post College (Long Island)
Certification: Instructional I: Ment and Phys Hand, Elementary
Initial Assignment: Grade 1, Wescosville School
Opening created by leave of P. Fehlinger
Effective: August 29, 2005
Experience: 9/02-Present: East Penn SD
6/75-9/81: Brookvale, NY
Salary: $39,200 (Step A, Year 1, Col. B)

Name/Address: Christine Huang
34 Brookfield Drive, Fleetwood 19522
Education Level: B. S. Degree (2002)
Undergraduate School: Kutztown University
Certification: Instructional I: Elementary
Initial Assignment: Grade 4-Wescosville School
Opening created by leave of L. Goehler
Effective: August 29, 2005
Experience: 9/04-6/05: Fleetwood SD
1/03-6/04: Fleetwood SD (per diem sub.)
Salary: $39,200 (Step A, Year 1, Col. B)

Name/Address: Patricia Lisetski
440 Lisa Court, Allentown 18104

Education Level: B. S. Degree (1981)
Undergraduate School: Penn State University
Graduate School: DeSales University (certification credits)
Certification: Instructional I: Speech Correction, Elementary
Initial Assignment: Grade 4-Lincoln School
Effective: August 29, 2005
Experience: None
Salary: $39,200 (Step A, Year 1, Col. B)

Name/Address: Nicole Zimmerman
5944 Krause Road, Schnecksville 18078

Undergraduate School: Kutztown University
Graduate School: Kutztown University
Certification: Education Specialist I: Secondary School Guidance
Initial Assignment: Guidance, Emmaus HS
Effective: August 29, 2005
Experience: 9/03-Present: Northwestern SD
Salary: $44,900 (Step A, Year 1, Col. M)

2005-06 List of Per Diem Substitutes

See Exhibit 8

2005-06 Per Diem Substitutes – Food Services Department

Joyce Dreisbach
Angela Gable
Tara Miller

Summer Fitness Program Instructors

John F. Graham Margaret Mott Kevin Hollishaudner

Stipend: $31.00/hour

Food Services Department Appointment

Name/Address: Sonia Morales
705 Eagle Drive, Emmaus
Effective: August 29, 2005
Assignment: Emmaus HS - $10.31/hour; 4.75 hrs./wk.
(New Budgeted Position)
Lower Macungie Middle School Team Leaders

Grade 6          Grade 7          Grade 8
Sharon Shankweiler  Joanne Richards  Sherry Holub
Rick Frederick     Glenn Schantz    Brent Landrum
Mike Barker        Patrick Hanlon   Chris Kollar
Ellen Nixon        
Jeff Ebert         
Lori Schaeffer     

Eyer Middle School Team Leaders

Pod 1          John Hartzog
Pod 2          Tracie O’Connor
Pod 3          Doug Hunsicker
Pod 4          Cindy Snow
Pod 5          Susan Bauer
Pod 6          George Mack
Pod 7          Richard Weiss/Joe DiRado
Related Arts    Carrie England

2005-06 Coaches

See Exhibit 9

Head Teacher Appointment

Shoemaker School     Gwen Marley

Instructors for Community Education, Fall 2005

See Exhibit 10

Change in Assignment/Employment Status

<table>
<thead>
<tr>
<th>Employee</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Megan Mang</td>
<td>Grade 1, Shoemaker</td>
<td>Librarian, Shoemaker</td>
</tr>
<tr>
<td>Jessica Dischley</td>
<td>Full-Time Substitute</td>
<td>Temporary Professional</td>
</tr>
<tr>
<td>EHS, Spanish</td>
<td></td>
<td>(New Budgeted Position)</td>
</tr>
<tr>
<td>Carrie Angstadt</td>
<td>Spec. Ed., LMMS</td>
<td>Grade 4, Lincoln</td>
</tr>
<tr>
<td>Mary Ann Racek</td>
<td>Grade 1, Lincoln</td>
<td>Grade 3, Lincoln</td>
</tr>
</tbody>
</table>

Food Services Department

<table>
<thead>
<tr>
<th>Employee</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shawna Weida</td>
<td>Kings Highway (2.25 hrs./day)</td>
<td>Shoemaker (3.75 hrs./day)</td>
</tr>
<tr>
<td>Frances Greason</td>
<td>Lower Macungie Elem. (2.5 hrs./day)</td>
<td>Alburts (3.25 hrs./day)</td>
</tr>
<tr>
<td>Sandy Zettlemoyer</td>
<td>Lower Macungie Elem. (2.5 hrs./day)</td>
<td>Lincoln ($2.25 hrs./day)</td>
</tr>
</tbody>
</table>

-9-  
August 8, 2005
Educational Conferences – Exhibit 11

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 11.

2. 2005-06 Ticket Pricing for Sports – Exhibit 12

Motion by_________________________, Seconded by________________________

RESOLVED, That the East Penn Board of School Directors approve the 2005-06 Ticket Pricing for Sports as outlined in Exhibit 12.

5. Education

1. Textbook Adoption – Exhibit 13

Motion by_________________________, Seconded by________________________

RESOLVED, That the East Penn Board of School Directors approve the textbooks listed on Exhibit 13.

6. Facilities

1. Emmaus HS Bleacher Project – Tabled July 11, 2005

Motion by_________________________, Seconded by________________________

RESOLVED, That the East Penn Board of School Directors remove from the table the Emmaus HS Bleacher Project resolution.

2. Emmaus HS Bleacher Project

Motion by_________________________, Seconded by________________________

RESOLVED, That the East Penn Board of School Directors authorize the issuance of “Notice of Intent to Award” contracts for Emmaus High School Bleacher Project with Grace Industries, Inc., Lehigh Valley, PA at a low base bid of $62,040 and also accept the alternate bid of $10,710.00, for a total bid of $72,750.00

Note: Base cost includes all the site preparation and concrete pads. Alternate costs are all paved walkways to seating areas. Also, note a change order credit will be offered from the synthetic turf field contractor which will offset the cost of the alternate, and,

Be it further

RESOLVED, That the East Penn Board of School Directors accept the pledged monies in the amount of $50,000.00 to help offset costs related to the purchase of the aluminum bleacher systems.

Note: In accordance with Board Policy 702, Gifts, Grants, and Funds, donations were received from the following:

Mr. & Mrs. Joseph Gray - $15,000 (by June 1, 2005)
Emmaus Adult Booster Club - $15,000 (by May 19, 2005)
Boys’ Soccer Booster Club - $5,000 (received April 1, 2005)
Girls’ Soccer Booster Club - $5,000 (received April 1, 2005)
Field Hockey Booster Club - $2,000 this spring and $3,000 next spring
Mr. & Mrs. Sam Landis - $3,000 (received April 16, 2005)
Bridgestone/Firestone Corporation - $2,000 (received Jan. 15, 2005)

(The total amount of our current contributions is $50,000)

RESOLVED, That the East Penn Board of School Directors award the outdoor aluminum bleacher system to Recreation Resource, Inc., PO Box 371, Kennett Square, PA in the amount of $81,780.00 under state contract #4600002246, Vendor #127948, and

RESOLVED, That the East Penn Board of School Directors name the soccer field “Memorial Field” in honor of the many students, faculty and staff who have passed away, and,

RESOLVED, That the “Notice of Intent to Award” contracts are issued contingent upon submittal and approval of the required documents to the Department of Education and other state and local agencies with appropriate parties being authorized to sign the documents. Submittal and approval of the required Bonds, Certificates of Insurance and the required documents from the contractors as specified in the Bid Instructions and Material, and execution of a contract as required in the bid instructions. All of the aforementioned being completed to the satisfaction of the district solicitor.

3. Settlement for Repairs to Nesbittaire Units – Exhibit 14

RESOLVED, That the East Penn Board of School Directors accept the $8,000.00 settlement for repairs to the Nesbittaire units at Emmaus High School and authorize execution of the release of claims with Mestek, Inc. through its Nesbitt Division, 260 North Elm Street, Westfield, MA and A & W Technical Sales, Inc., 420 Commerce Lane, Suite 3, West Berlin, NJ as per Exhibit

Note: The release of claims has been reviewed by Solicitor Fisher.

4. Agreement with Borough of Alburtis for Use of Ball Fields (Exhibit 15)

RESOLVED, That the East Penn Board of School Directors approve the Agreement with the Borough of Alburtis for the use of the ball fields as described in Exhibit 15.

August 8, 2005
7. Other Educational Entities

-Carbon Lehigh Intermediate Unit
  T. Richwine
-Lehigh Career and Technical Institute
  F. Fuller
  A. Thompson
  T. Richwine

8. Business Operations

1. Bill List Approval

   Motion by ________________________, Seconded by ________________________
   RESOLVED, That the East Penn Board of School Directors approve the bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Designation of Depository

   Motion by ________________________, Seconded by ________________________
   RESOLVED, That the East Penn Board of School Directors designate the following additional depository for funds of the East Penn School District for the 2005-06 fiscal year:

   Sovereign Bank

3. Natural Gas Service Agreement – Exhibit 16

   Motion by ________________________, Seconded by ________________________
   RESOLVED, That the East Penn Board of School Directors approve the Agreement with Texon L. P. for Natural Gas Service for the period September 1, 2005 through August 30, 2006.

4. Capital Fund Disbursements – Exhibit 17

   Motion by ________________________, Seconded by ________________________
   RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from the Capital Reserve Account and General Obligation Bond Series A of 2004 for the items listed on Exhibit 17.

9. Other

10. Announcements

   Monday, August 8
       6:00 p.m.- Act 34 Hearing-Eyer MS Auditorium
       7:30 p.m.-Board Meeting, Eyer MS Auditorium

   Monday, August 22
       7:30 p.m.-Board Meeting

11. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Requests to Address the Board

3. Appointment of the Substitute Superintendent of Schools

   Motion by_____________________, Seconded by_____________________

   RESOLVED, That the East Penn Board of School Directors appoint Dr. George A. Ziolkowski as Substitute Superintendent of Schools effective November 1, 2005 to June 30, 2006 at a daily rate of $508.00/day as per agreement.

   Education Level:
   - B. S. Degree, Bloomsburg University
   - M. Ed. Degree, University of Southern California
   - M. Ed. Degree, Bloomsburg University
   - Ph. D., Penn State University

   Certification:
   - Superintendent of Schools
   - IU Executive Director
   - Elementary Principal
   - Supervisor of Special Education
   - Hearing Impaired, Speech Correction

   Experience:
   - 1997-2004: East Penn SD, Director of Pupil Personnel Services
   - 3/96-3/97: Centennial School District, Supervisor of Special Services/Supervisor of Special Education
   - 6/91-3/96: PA Department of Education, Director of Statewide Support Initiative for Early Intervention
   - 1981-1991: Tuscarora IU 11, Director of Special Education
   - 1980-81: PDE, Special Education Advisor
   - 1978-1980: Tuscarora IU 11, Supervisor of Special Education
   - 1976-1978: Carbon Lehigh Intermediate Unit, Teacher of the Hearing Impaired
   - 1973-1976: Luzerne IU 18, Speech Therapist
   - 1972-1073: American School, West Germany, Speech Therapist

4. Lehigh Carbon Community College – Capital Projects

   A. Construction of Homeland Security Building
   B. Renovation of the Science Hall

   Motion by_____________________, Seconded by_____________________

   RESOLVED, That, in accordance with Section 2.2 of the Rules, Regulations and Procedures for Lehigh Carbon Community College, the Board of Directors of hereby approves the following projects at the Main Campus for Lehigh Carbon Community College.

   2. Construction of renovation improvements to the Science Hall to accommodate the College’s Education Center at a cost not to exceed 1.5 million dollars inclusive of architectural fees and construction costs.
be it further

RESOLVED, That the approval of each of these projects is based upon the following conditions and understandings:

1. In accordance with the College Board of Trustee’s Resolution 38.49, no requests will be made to the College’s sponsor school districts for an appropriation in the College’s capital budget for either of these projects.
2. The architect’s plans for each project as presented to this Board are approved with the understanding that no further approval of more detailed architectural plans will be required.
3. The construction plans and specifications for each project shall be reviewed and approved by Pennsylvania Department of Education prior to the awarding of contracts if applicable.

5. Report of the Assistant Superintendent – Dr. Denise Torma

1. Personnel

Motion by ____________________, Seconded by ____________________

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

Barbara Bortz, Study Hall Aide at Emmaus HS, effective immediately (Exhibit 1)

Bernardine Weibeler, Teacher Aide at Alburtis School, effective September 26, 2005 (Exhibit 2)

Gayle A. Wagner, Teacher Aide at Emmaus HS, effective October 7, 2005 (Exhibit 3)

JoAnn Demjanick, Teacher Aide at Emmaus HS, effective date to be determined (Exhibit 4)

2005 Teacher Tenure List

In accordance with Section 1121 of the PA School Code, the following temporary professional employees based upon satisfactory service be awarded tenure:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>School</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joseph Bottiglieri</td>
<td>Health/PE</td>
<td>Emmaus HS</td>
</tr>
<tr>
<td>David Brown</td>
<td>Social Studies</td>
<td>Emmaus HS</td>
</tr>
<tr>
<td>Kathryn Burns Hillegass</td>
<td>Special Education</td>
<td>LMMS</td>
</tr>
<tr>
<td>Jonathan Chase</td>
<td>Grade 2</td>
<td>Lincoln</td>
</tr>
<tr>
<td>Marisa Dawson</td>
<td>Grade 5</td>
<td>Wescosville</td>
</tr>
<tr>
<td>Frank DiLeo</td>
<td>Grade 6</td>
<td>LMMS</td>
</tr>
<tr>
<td>Alison Evans</td>
<td>Speech</td>
<td>EHS/Wescosville</td>
</tr>
<tr>
<td>Sally Ann Hanzlik</td>
<td>Social Studies</td>
<td>Emmaus HS</td>
</tr>
<tr>
<td>Jamie Horn</td>
<td>Grade 3</td>
<td>Alburtis</td>
</tr>
<tr>
<td>Kim Kannenberg</td>
<td>Spanish</td>
<td>LMMS</td>
</tr>
<tr>
<td>Jill Kuebler</td>
<td>English</td>
<td>Emmaus HS</td>
</tr>
<tr>
<td>Monica Leibensperger</td>
<td>Grade 1</td>
<td>Wescosville</td>
</tr>
<tr>
<td>Nicole Mangan Wukitch</td>
<td>Grade 3</td>
<td>Macungie</td>
</tr>
<tr>
<td>Christine McCorristin</td>
<td>Grade 2</td>
<td>Macungie</td>
</tr>
</tbody>
</table>
Request for Leaves as Per Collective Bargaining Agreement

Employee: Sallie Yencho, Elementary Teacher
Effective: October 17-November 28, 2005

Employee: Paula Fehlinger, Elementary Teacher
Effective: October 18, 2005

Appointment of Administrative Assistant

Name/Address: JoAnn Demjanick
546 N. Second Street, Emmaus
Assignment: Administrative Assistant, Pupil Personnel Services (Vacancy created by resignation of P. Tracy and subsequent transfers.)
Effective: To be determined
Salary: $23,600, 35 hours/week

Appointment of Teacher Aides

<table>
<thead>
<tr>
<th>Name/Address</th>
<th>Assignment</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Valerie Moyer</td>
<td>Health Room Aide</td>
<td>$15/hr., 32 hrs./wk.</td>
</tr>
<tr>
<td>6464 Tamarack Drive</td>
<td>Shoemaker</td>
<td></td>
</tr>
<tr>
<td>Allentown 18104</td>
<td>(New budgeted position)</td>
<td></td>
</tr>
</tbody>
</table>

Additions to the 2005-06 List of Per Diem Substitutes

Ashley Mistretta, Elementary
Genevieve Baillie, Remedial Assistant
Robert Grim, Elementary
Lori Klein, Elementary
Deborah McConnel, Teacher Aide
Justin Brehm, Music
Aviva Hersh, Elementary
Renee Carl-Fegley, Teacher Aide
Penny Palencar, Food Services
Kathy Soltysiak, Food Services

Appointment – Food Services Department

<table>
<thead>
<tr>
<th>Name/Address</th>
<th>Assignment</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Angela Gable</td>
<td>Shoemaker, PT Food Serv. Assist</td>
<td>$10.31/hr.</td>
</tr>
<tr>
<td>125 S. Sixth Street</td>
<td>(Vacancy created by resig. of J. Ziegler)</td>
<td>18.75 hrs./wk.</td>
</tr>
</tbody>
</table>
Teacher Aide Hour Changes

<table>
<thead>
<tr>
<th>Teacher Aide</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barbara Kleckner</td>
<td>32.0-EHS/Health Room</td>
<td>30.0-EHS-Study Hall</td>
</tr>
<tr>
<td>Dorothy Grois</td>
<td>30.0-EHS/Study Hall</td>
<td>31.25-EHS-Bldg.</td>
</tr>
<tr>
<td>Debra Moyer</td>
<td>31.25-EHS-Bldg.</td>
<td>32.0-EHS-Health Room</td>
</tr>
<tr>
<td>Laurie Oswald</td>
<td>26-Eyer-Bldg.</td>
<td>25-EHS-Bldg./Office</td>
</tr>
</tbody>
</table>

Food Services Position Changes

<table>
<thead>
<tr>
<th>Employee</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Darlene Rinker</td>
<td>LMMS-3.5 hrs./day</td>
<td>LMMS-4.75 hrs./day</td>
</tr>
<tr>
<td>Sandie Zettlemoyer</td>
<td>Lincoln-2.25 hrs./day</td>
<td>Wescosville-2 hrs./day</td>
</tr>
</tbody>
</table>

Co-Curricular Advisors

<table>
<thead>
<tr>
<th>Name</th>
<th>Activity</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bill Weiant</td>
<td>Model Building</td>
<td>$28.89/session, 8 sessions</td>
</tr>
<tr>
<td>Brian Hubbs</td>
<td>Yearbook, Eyer MS</td>
<td>$1248.00</td>
</tr>
<tr>
<td>Scott Ware</td>
<td>Non-Paid Assist</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td>LMMS Boys &amp; Girls Cross Country Coach</td>
<td></td>
</tr>
<tr>
<td>Steve Ott</td>
<td>Non-Paid Volunteer</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td>Football Coach</td>
<td></td>
</tr>
<tr>
<td>Walter G. Shakespeare</td>
<td>Assist. Varsity Boys Soccer Coach</td>
<td>$2559.00</td>
</tr>
<tr>
<td>Leann Hoffer</td>
<td>Dance Team Coach</td>
<td>$998.00, C Club</td>
</tr>
<tr>
<td>Scott Radio</td>
<td>Jr. Varsity Boys Soccer Coach</td>
<td>$2559.00</td>
</tr>
</tbody>
</table>

Educational Conferences – Exhibit 5

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 5.

Informational

Lehigh County Executive Director Jane Ervin has notified the East Penn School District that the 2005-06 allocation for the MORE for Children program is $17,196.00. This allocation is based upon the district enrollment as of June 30, 2005, as a percent of the total enrollment in Lehigh County. Two additional venues will be added to the current list of eight venues in the program this year – the DaVinci Discovery Center that will soon be located on the grounds of Cedar Crest College, and the Liberty Bell Shrine in Allentown. The East Penn School District utilizes the funds for field trip experiences throughout Lehigh County that are identified in approved district curricula.
6. Other Educational Entities

- Carbon Lehigh Intermediate Unit
- Lehigh Career & Technical Institute

T. Richwine
A. Thompson
F. Fuller
T. Richwine
V. Thomas (alt.)

7. Facilities

1. Substantial Completion – Shoemaker School & Emmaus HS

Motion by_____________________, Seconded by____________________

RESOLVED, Shoemaker School Phase 10 substantial completion for the following:

General Construction: E. R. Stuebner, Inc.
HVAC Construction: Worth & Company, Inc.
Plumbing Construction: JBM Plumbing, Inc.
Electrical Construction: Wind Gap Electric

be it further

RESOLVED, That the East Penn Board of School Directors approve substantial completion with Cooper Smith Brothers, Inc. for the floor repairs and replacement at Emmaus HS.

8. Business Operations

1. Bill List

Motion by_______________________, Seconded by____________________

RESOLVED, That the East Penn Board of School Directors approved the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. 2005-06 Salary Roster

Motion by_______________________, Seconded by____________________

RESOLVED, That the East Penn Board of School Directors include the 2005-06 Salary Roster in the permanent minutes of this meeting.

3. Construction Funds – Exhibit 6

Motion by_______________________, Seconded by____________________

RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from the Capital Reserve Fund and the GOB 2004A Bond Issue as listed on Exhibit 6.

4. Group V Facility Rentals

Motion by_______________________, Seconded by____________________

RESOLVED, That the East Penn Board of School Directors grant permission to the following organizations to rent district facilities:
Organization: GM Financial Group, 4972 Medical Center Circle, Allentown
Date(s): October 20, 2005
Activity: College Funding Workshop
Fees: $28.00 per hour rental fee

Organization: Patricia Bostick Dance Center, 5925 Tilghman Street, Allentown
Date(s): May 25, 2006; June 14, 16, 17, 2006
Activity: Dance Rehearsal and Recital
Fees: $105.00 per hour rehearsal fee
$112.00 per hour recital fee
$32.00 per hour/locker room fee
$32.75 per hour custodial fee
$23.50 per hour security fee
$32.75 per hour equipment/technicians

Announcements

Monday, October 10  7:00 p.m.-CLEAR Session
7:30 p.m.-Board Meeting, Board Room
Tuesday, October 11  7:00 p.m.-Policy Committee, Board Room
Thursday, October 13  Yom Kippur-All Schools and Offices Closed
Monday, October 24  7:30 p.m.-Board Meeting

Other

Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Student Recognition:

   2006 Merit Scholarship Semi-Finalist
   Jiang Andrew Hanqi

Commended Students in the 2006 National Merit Scholarship Program

Karen A. Bechtold
William G. Burroughs
Adam R. Clever
Jeffrey A. Glaser
Christa L. Heffron
Nicholas D. Kosik
Byunghoon Lim
Jennifer S. Winkler
Rebecca E. Witmer

Governor’s Schools

Marissa Kang, Arts
Brandon Chin, Agricultural Science
Gloria Leung, Teaching

3. Requests to Address the Board

4. Approval of Minutes

   Motion by ____________________________, Seconded by ____________________________
   RESOLVED, That the East Penn Board of School Directors approve the minutes of the
   October 24, 2005 meeting as presented.

5. Facilities Planning

   -Eyer MS Project
   -EPSD Master Plan – Report 1: Enrollment & Capacity
     Overview of Options

6. Report of the Substitute Superintendent of Schools – Dr. George Ziolkowski

   1. Personnel

      Motion by ____________________________, Seconded by ____________________________
      RESOLVED, That the East Penn Board of School Directors approve the following
      personnel items:

      Retirements/Resignations

      -Shirley Hammel, Administrative Assistant in Maintenance Department, effective
        December 23, 2005 (Exhibit 1)
      -Jill Hammer, Elementary Teacher at Lincoln School, effective immediately (Exhibit 2)
      -Edward J. Lesko, Custodian, effective January 20, 2006 (Exhibit 3)
      -Kim Washburn, Teacher Aide at Macungie School, effective November 11, 2005
        (Exhibit 4)
Leave as Per Collective Bargaining Agreement

Employee: Heather Moser
Grade 5, Lincoln School
Effective: December 6, 2005

Professional Employee Appointment

Name/Address: Dana Siggins
501 Pinto Place, Allentown 18106
Education Level: B. S. Degree (1996)
M. S. Degree (2001)
Undergraduate School: Kutztown University
Graduate School: Wilkes University
Certification: Instructional II, Elementary K-6; Ment/Phys. Handicapped
Assignment: Shoemaker School, Special Education-Emotional Support
(Vacancy created by resignation of R. Karboski)
Effective: To be determined
Experience: 4/97-Present: Pennridge SD
Salary: $50,100 (Step H, Year 8, Col. M)

Temporary Professional Appointments

Name/Address: Jeffrey Williams
110 Arrowhead Court, Phillipsburg 68865
Education Level: B. S. Degree (2004)
Undergraduate School: Kutztown University
Certification: Instructional I: Elementary, Special Education
Assignment: Lower Macungie MS, Special Education Learning Support
(New unbudgeted position)
Effective: To be determined
Experience: 2/05-Present: Centennial School
Salary: $39,200 (Step A, Year 1, Col. B)

Name/Address: Brian Miller
4 South Ninth Street, Perkasie 18944
Education Level: B. S. Degree (2004)
Undergraduate School: Kutztown University
Certification: Instructional I, Elementary, Special Education,
Middle Level Math, 7-9
Assignment: Wescosville School, Education, Learning Support
(New unbudgeted position)
Effective: To be determined
Experience: 9/04-Present: Central Bucks SD
Salary: $39,700 (Step B, Year 2, Col. B)

Full-Time Substitute Teacher Appointment

Name/Address: April Bispeck
5230 Dartmouth Drive, Macungie 18062
Education Level: B. S. Degree (2001)
Undergraduate School: Penn State University
Certification: Instructional I: Elementary, K-6
Assignment: Grade 5, Lincoln School
(Opening created by H. Moser leave.)
Effective: November 15, 2005
Experience: 9/02-6/05: Fairless Hills SD
Salary: $39,200 (Step A, Year 1, Col. B)
Additions to the 2005-06 List of Per Diem Substitutes

Paul DeJohn, English  
Virginia Barber, Mathematics  
Sherrie Bonetz, Elementary  
Jill Hammer, Elementary  
Suzanne Rossowski, Guest Teacher  
Kimberly Moyer, Food Services Department

Teacher Aide Appointments

Name/Address Assignment Salary
Lynn Baxter EHS, Study Hall (G. Wagner resign.) $10.70/hr., 26 hrs./wk.  
5310 Scout Rd Zionsville 18092

Effective: November 15, 2005

Technical Assistant

Name/Address Assignment Salary
Karen Heckman Part-Time Tech. Assistant $13.20/hr., 30 hrs./wk.  
325 Walnut Street Alburtis 18011

Co-Curricular Advisors

Emmaus High Club List (See Exhibit 5)

Gregory Scholl LMMS, Finance Club $260  
Joseph Azzolina Italian Club, Geography Club, Baseball Club @$28.89  
8 sessions for each club

Changes in Aide Hours

Aide From To  
Dorothy Grois $31.5 hrs.-EHS-Bldg. 23.0 hrs.-EHS-Study Hall  
Reason: Change of duties  
Kim Nemeth 23.0 hrs.-EHS Study Hall 31.5 hrs.-EHS Bldg.  
Reason: Change of duties  
Denise Edelman 31.5 hrs.-Wescosville Special Education 15 hrs.-Wescosville  
Reason: Change of Position  
Mary Rose Velasco 12.5 hrs.-Alburtis 16 hrs.-Wescosville  
Reason: Transfer to new position.

Educational Conferences – Exhibit 6

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 6.
7. Policy

A. Earnshaw
C. Ballard
F. Fuller
E. Gannon

1. Interim Reading:
   - Board Policy 200, Enrollment in the District (Exhibit 7)
   - Board Policy 202, Non-Resident Students (Exhibit 8)
   - Board Policy 404-Employment of Professional Employees (Exhibit 9)

8. Facility

1. Substantial Completion – EHS Bleacher Pads and Walkways

   Motion by __________________________, Seconded by ______________________
   RESOLVED, That the East Penn Board of School Directors approve substantial completion with Bertolet Construction Corporation for Emmaus High School bleacher pads and paved walkways project.

9. Legislative

   - Report on Lehigh County Legislative Meeting

10. Business Operations

    1. Bill List Approval

       Motion by __________________________, Seconded by ______________________
       RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer issue checks and vouchers in the amounts indicated.

    2. Record of Investments – Exhibit 10

       Motion by __________________________, Seconded by ______________________
       RESOLVED, That the East Penn Board of School Directors approve the investments as listed on Exhibit 10.

    3. Special Fund Disbursements – Exhibit 11

       Motion by __________________________, Seconded by ______________________
       RESOLVED, That the East Penn Board of School Directors authorize payments from the Capital Reserve Fund and the GOB 2004A Bond Issue as listed on Exhibit 11.

    4. Budget Transfers – Exhibit 12

       Motion by __________________________, Seconded by ______________________
       RESOLVED, That the East Penn Board of School Directors approve the budget transfers listed on Exhibit 12.

       Note: These transfers are being done to cover costs for buildings with enrollments much greater than budgeted.

11. Other

12. Announcements

   Monday, November 14
     6:45 p.m.-Executive Session
     7:30 p.m.-Board Meeting, Board Room

   Week of 14-18
     Elementary Parent Teacher Conferences

November 14, 2005
Early Dismissal and Condensed K schedule

Thursday, November 17
6:30-8:30 p.m.-Communicators Forum, EHS Cafeteria

November 17, 18, 19
7:30 p.m.-Two One-Act Plays, LMMS Auditorium

November 19
10 a.m.-2 p.m.-Eyer Chili Cook-Off/Craft Fair

November 21, 22, 23
11:00 a.m.-Early Dismissal, Middle Schools Parent Conferences

November 21, 22
Kindergarten Conferences, Condensed Schedule

November 24, 25, 28
Thanksgiving Holiday – All Schools & Offices Closed

Monday, December 5
7:30 p.m.-Board Reorganization Meeting

December 6
7:30 p.m.-EHS Winter Choral Concert, Auditorium

December 7
7:00 p.m.-Middle Schools Orchestra Winter Concert, LMMS Auditorium
7:00 p.m.-Shoemaker Winter Choral Concert

December 8
7:00 p.m.-Wescosville Winter Concert

December 9
7:30 p.m.-Jefferson 5th Grade Winter Concert

December 12
7:30 p.m.-Board Meeting, Board Room

13. Adjourn
ORDER OF BUSINES

1. Call to Order; Pledge of Allegiance

2. Requests to Address the Board

3. Approval of Minutes

   Motion by ________________________, Seconded by ________________________

   RESOLVED, That the East Penn Board of School Directors approve the minutes for
   the November 14, 2005 regular meeting and the December 5, 2005 Reorganization Meeting.

4. Report of the Substitute Superintendent of Schools – Dr. George A. Ziolkowski
   1. Personnel

      Motion by ________________________, Seconded by ________________________

      RESOLVED, That the East Penn Board of School Directors approve the
      following personnel items:

      Resignations

      Lora Holland, Remedial Assistant at LMMS, effective immediately (Exhibit 1)

      Barbara Kleckner, Teacher Aide at Emmaus HS, effective December 24, 2005
      (Exhibit 2)

      Leaves as Per Collective Bargaining Agreement

      Employee: Stacy Knecht, Special Education Teacher, Emmaus HS
      Effective: December 22, 2005

      Employee: Heather Herman, Grade 2 Teacher, Wescosville
      Effective: January 3, 2006

      Change from Compensated Professional Leave to Sabbatical Leave for
      Restoration of Health

      Employee: Barbara Valladares, Guidance Counselor, Emmaus HS
      Effective: January 28, 2006

      Full-Time Substitute Teacher Appointments

      Name/Address: Nancy Cleff
      3248 Sequoia Drive, Macungie

      Education Level: B. A. Degree (1980)
      Undergraduate School: Cedar Crest College
      Certification: Instructional II, Elementary
      Assignment: Grade 4, Shoemaker School
      Opening created by K. Yessen leave.
      Effective: On or about January 26, 2006
      Experience:
      8/04-1/05: East Penn SD
      9/93-Present: East Penn SD (per diem substitute)
      9/84-6/86: Diocese of Allentown
      9/80-6/81: Diocese of Scranton
Salary: $39,700 (Step B, Year 2, Col. B)

Name/Address: Christine Lerew
3335 Apache Court, Allentown 18104

Education Level:
B. S. Degree (1989)
M. M. Degree (1990)

Undergraduate School: West Chester University
Graduate School: West Chester University

Certification: Instructional I, Music

Assignment: Music Department, Eyer MS
Opening created by E. Marks leave

Effective: On or about December 15, 2005

Experience:
2005: Salisbury SD
2003-2005: Parkland SD
1991-1993: Upper Darby SD

Salary: $39,200 (Step A, Year 1, Col. B)

Additions to the 2005-06 List of Per Diem Substitutes

Mary Geissler, RN
Marianne Vazquez, RN
Cailin Meeneghan, Elementary, Special Education
Sharon Clegg, English
Bruce Snyder, Social Studies
Karen Buss, Elementary
Brandi Johnson, Elementary
Joanne Roth-Gray, Remedial Assistant

Appointment of Teacher Aides

<table>
<thead>
<tr>
<th>Name/Address</th>
<th>Assignment</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marcia Sweitzer</td>
<td>Autistic Support, Wescosville</td>
<td>$10.70/hr., 31.5 hrs./wk.</td>
</tr>
<tr>
<td>6782 Hickory Road Macungie</td>
<td>(Vacancy created by transfer of D. Edelman)</td>
<td></td>
</tr>
<tr>
<td>Debbie Smoker</td>
<td>Autistic Support, Wescosville</td>
<td>$10.70/hr., 31.5 hrs./wk.</td>
</tr>
<tr>
<td>6858 Stone Croft Cir. Macungie</td>
<td>(New Position - Unbudgeted)</td>
<td></td>
</tr>
<tr>
<td>Aaron Knepp</td>
<td>Learning Support, Wescosville</td>
<td>$10.70/hr., 16 hrs./wk.</td>
</tr>
<tr>
<td>1314 Barrington Dr. Northampton 18067</td>
<td>(New Position-Unbudgeted)</td>
<td></td>
</tr>
<tr>
<td>Donna Derr</td>
<td>Eyer Office</td>
<td>$10.70/hr.,</td>
</tr>
<tr>
<td>8371 Mertztown Rd. Alburtis 18011</td>
<td>(Vacancy created by transfer of 25 hrs./wk. L. Oswald)</td>
<td></td>
</tr>
</tbody>
</table>

Change in Aide Hours

Employee: Debbie Moyer
From: 32.0-EHS Health Room
To: 31.5-Special Education, Macungie
Reason: Transfer Position (Washburn Resignation)

Employee: Chika Acholonu
From: 12.5-Bldg., LMMS
To: 20.0-Special Education, LMMS
Reason: New Position-Unbudgeted
Employee: Cheryl Calianno  
From: 25.0-Special Education, EHS 
To: 32.5-Special Education EHS 
Reason: Additional Hours

Employee: Jacqueline Lukity  
From: 27.0-Special Education, EHS 
To: 28.75-Special Education, EHS 
Reason: 1:1 Assistance

Employee: Julie Roland  
From: 27.5-Special Education, EHS 
To: 32.5-Special Education, EHS 
Reason: Additional Hours

Employee: Sandra Harding  
From: 12.5-Special Education, EHS 
To: 16.25-Special Education, EHS 
Reason: 1:1 Assistance

Employee: Lalita Shahani  
From: 17.0-Special Education, EHS 
To: 21.0-Special Education, EHS 
Reason: 1:1 Additional Time

Employee: Carol Richard Brown  
From: 30 – EHS, Study Hall  
To: 32 – EHS, Health Room  
Reason: Transfer of Position

Employee: Irma Curran  
From: 26.75 - EHS, Special Education  
To: 25 – EHS, Special Education  
Reason: Reduction in hours

Employee: Risa Donegan  
From: 28 – EHS, Special Education  
To: 25 – EHS, Special Education  
Reason: Reduction in hours

Employee: Patricia Heid  
From: 25 – EHS, Special Education  
To: 23.75 – EHS, Special Education  
Reason: Reduction in hours

Employee: Terry Langmead  
From: 32.5 – EHS, Special Education  
To: 31.25 – EHS, Special Education  
Reason: Reduction in hours

Appointment of Custodian

<table>
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<tr>
<th>Name/Address</th>
<th>Assignment</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Timothy Patterson</td>
<td>2nd Shift Custodian</td>
<td>$16.26/hr.,</td>
</tr>
<tr>
<td>234 Hemlock Road</td>
<td>Bldg. to be determined</td>
<td>0 hrs./wk.</td>
</tr>
<tr>
<td>Albrightsville 18210</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Effective: On or about January 15, 2006
Appointment – Food Services Department

Kathy Soltysiak  Part-Time Food Serv.  $10.31/hr.,
3133 Salisbury Drive  Assist., LMMS  3.5 hrs./day
Allentown  18103

Awarding of Tenure

In accordance with Section 1121 of the PA School Code, the following temporary professional employee based upon satisfactory service be awarded tenure:

Brian Parish  Social Studies  Emmaus H S

Co-Curricular Advisors

Jill Kuebler EHS, Fall Play Advisor  $1561.00
EHS, Fall Costume Designer  $ 500.00
EHS, Fall Tech. Director  $1040.00
Chris Kollar EHS, Fall Play Assist. Adv.  $ 936.00
EHS, Fall Set Designer  $ 500.00
Carlen Blackstone American Computer Science League  $1248.00

John Cari Winter Track Club, Co-Adv.  $ 494.00
Neil Morgan Winter Track Club, Co-Adv.  $ 494.00
Michael Mihalik Video Game Science Club  $ 988.00
David Bowers Young Repub. Club  $ 520.00
Andy Moxey Eyer Head Boys Basket. Coach  $4120.00
Keith Brader Head Jr. Var. Football Coach  $4682.00
Kyle Haas Head LMMS Boys Basket. Coach  $4120.00
Sharon Shankweiler Deck the Walls  $ 520.00, Club B

Eyer Spring Musical

Mark Domyan Director  $2081.00
Cathy Button Co-Director, Vocal  $ 832.00
Technical Director  $ 520.00
Steven Braglio Technical Director  $ 520.00
Faith Andrews Costumes  $ 500.00

Jessica Madow Accompanist  $1040.00
William Weiart Set Design  $ 250.00
Tracy Maley Set Design  $ 250.00
Donna Derr Tickets  $ 260.00, Club A

Educational Conferences – Exhibit 3

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 3.

Informational

In accordance with Board Policy 702, Gifts, Grants, Donations, Kristen Campbell, Principal of Lincoln School, has reported that she has received a
$2500 donation from a parent for the purpose of purchasing books for the Lincoln School Library.

Administrative Reports – See Exhibit Section

5. Education

1. 2006-07 Emmaus High School Program of Studies

   Motion by ____________________, Seconded by ____________________
   RESOLVED, That the East Penn Board of School Directors approve the 2006-07 Emmaus High School Program of Studies.

2. 2005-06 Student Achievement/Assessment Plans – Emmaus HS

3. School Improvement Plan Approval – Emmaus High School

   Motion by ____________________, Seconded by ____________________
   RESOLVED, That the East Penn Board of School Directors approve the School Improvement Plan for Emmaus High School for submission to the PA Department of Education.

   Note: Deadline for submission is December 31, 2005.

6. Policy

1. Third Reading

   Motion by ____________________, Seconded by ____________________
   RESOLVED, That the East Penn Board of School Directors adopt the following policies for inclusion in the Board Policy Manual:

   - Board Policy 200, Enrollment in the District (New) (Exhibit 4)
   - Board Policy 202, Non Resident Students (Revised) (Exhibit 5)
   - Board Policy 404, Employment of Professional Employees (Revised) (Exhibit 6)

7. Facilities

1. Substantial Completion – Shoemaker School

   Motion by ____________________, Seconded by ____________________
   RESOLVED, That the East Penn Board of School Directors approve Shoemaker School Phase 11 substantial completion for the following:

   - General Construction: E. R. Stuebner, Inc.
   - HVAC Construction: Worth and Company, Inc.
   - Plumbing Construction: JBM Plumbing, Inc.
   - Electrical Construction: Wind Gap Electric
   - Furniture Installation: Kurtz Brothers
   (all phases)

2. Change Orders – Emmaus HS

   Motion by ____________________, Seconded by ____________________
RESOLVED, That the East Penn Board of School Directors approve Change Order #1 for the Emmaus High School Stadium Project with Bertolet Construction Corporation for a cost of $2643.00:

Note: This was for additional paving required on paved walkways to the new bleacher pads due to site grades.

and be it further,

RESOLVED, That the East Penn Board of School Directors approve Change Order #1 for the Emmaus High School floor repairs with Coopersmith Brothers, Inc., for a cost of $10,257.00.

Note: This was for additional demolition of floor underlayment in these areas up above contract limits.

3. Informational:

The East Penn School District has been notified by the PA Department of Educational that the following Plancon Documents have been approved and should be made part of the minutes of this meeting:

Plancon Part D: Eyer Middle School (Exhibit 7)
Project Accounting Based on Estimates

Plancon Part E: Eyer Middle School, Project Design (Exhibit 8)

8. Business Operations

1. Bill List Approval

Motion by__________________, Seconded by__________________
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Municipality Tax Billing

Motion by__________________, Seconded by__________________
RESOLVED, That the East Penn Board of School Directors authorize the inclusion of the local municipal real estate tax or other municipal fee on the East Penn School District real estate tax bill for July 2006; and,

That the total cost of printing and mailing of the bill be shared equally between the municipality and the school district.

3. Bond Refinancing

Motion by__________________, Seconded by__________________
RESOLVED, That the East Penn Board of School Directors authorize the administration to work with Public Financial Management and Rhoads & Sinon to receive proposals to refinance the General Obligation Bonds of 2001.
4. Special Fund Disbursements (Exhibit 9)

Motion by_________________________, Seconded by__________________
RESOLVED, That the East Penn Board of School Directors authorize the transfer of funds from the Capital Reserve Fund, GOB 2004A, and GOB 2003 as outlined in Exhibit 9.

9. Board Sharing

10. Announcements

Monday, December 12
7:00 p.m.-Executive Session
7:30 p.m.-Board Meeting

Tuesday, December 13
7:00 p.m.-Wind Ensemble & Symphonic Band Concert – EHS

Wednesday, December 14
7:00 p.m.-Eyer Band/Chorus Concert
7:30 p.m.-LMMS Winter Choral Concert

Thursday, December 15
7:30 p.m.-LMMS Winter Choral Concert
7:00 p.m.-Macungie Winter Concert
7:30 p.m.-Lincoln Winter Holiday Concert

Tuesday, December 20
7:30 p.m.-LMMS Winter Band Concert

Wednesday, December 21
7:00 p.m.-EHS Winter Orchestra Concert

December 26-January 3
Winter Holiday – All schools and offices closed.

11. Adjourn
EAST PENN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REORGANIZATION MEETING
December 5, 2005
7:30 p.m.
Board Room
800 Pine Street, Emmaus, PA

1. Call to Order; Pledge of Allegiance

2. Election of President Pro Tempore

3. Oath of Office

President Pro Tempore will administer the Oath of Office to the following elected board members:

   Alan Earnshaw
   Francee Fuller
   Sue Kowalchuk
   Valerie C. Thomas

4. Election of President

5. Election of Vice President

6. Setting Time & Place of Board Meetings

Motion by Ballard, Seconded by Thompson
RESOLVED, That the East Penn Board of School Directors shall meet in regular session in the Board Room located in the Administrative Offices Building, 800 Pine Street, Emmaus, PA at 7:30 p.m. on the second and fourth Monday of each month in 2006, unless advertised otherwise:

   January 9, 23
   February 13, 27
   March 13, 27
   April 10, 24
   May 8, 22
   June 12, 26
   July 10
   August 14, 28
   September 11, 25
   October 9, 23
   November 13
   December 11
   December 4, Reorganization

7. Designation of Newspapers of General Circulation for Advertising Purposes

Motion by Rhodes, Seconded by Gannon
RESOLVED, That the East Penn Board of School Directors designate the following newspapers for advertising purposes during the 2006 calendar year:

   Morning Call (Daily, General Circulation)
   Express Times (Daily, General Circulation)
   East Penn Press (Weekly, Secondary Circulation)
8. Appointments – President will announce at the December 12 Board Meeting

Note: A board member is needed to fill an additional seat for the LCTI Joint Operating Committee.

9. Announcements

   -Monday, December 12 7:30 p.m.-Board Meeting, Board Room

10. Request to Address the Board

11. Adjourn
Order of Business

1. Call to Order; Pledge of Allegiance

2. Requests to Address the Board

3. Approval of Minutes
   Motion by___________________, Seconded by___________________
   RESOLVED, That the East Penn Board of School Directors approve the minutes for
   the December 12, 2005 meeting.


6. Report of the Substitute Superintendent of Schools – Dr. George A. Ziolkowski
   Motion by_____________________, Seconded by___________________
   RESOLVED, That the East Penn Board of School Directors approve the following
   personnel items:

   Resignations/Retirements
   -Alice Ann Wuchter, Attendance Administrative Assistant, effective April 6, 2006
     (Exhibit 1)
   -Dana Siggins, Special Education Teacher at Shoemaker School, effective immediately
     (Exhibit 2)
   -Elizabeth Roda, Teacher Aide at Emmaus HS, effective immediately
     (Exhibit 3)
   -Donna Derr, Office Aide at Eyer MS, effective immediately (Exhibit 4)
   -Jacqueline A. Vollman, Cafeteria Aide at Shoemaker School, effective December 23,
     2005 (Exhibit 5)

Professional Employee Appointment
Name/Address: Gregory Trexler
1309 West Minor Street, Emmaus
Education Level: B. S. Degree (1992)
Undergraduate School: Indiana University of PA
Certification: Instructional II, Ment and/or Phys Handicapped; Elementary
Effective: To be determined
Assignment: Special Education, Shoemaker School
Vacancy created by resignation of D. Siggins.
Experience: 1993-Present: Devereux Foundation, Glenmoore, PA
Salary: $54,100 (Step K, Year 11, Col. PC)

Remedial Assistant Appointment
Name/Address Assignment Salary
Suzanne Wilt LMMS $11.80/hr., 24 hrs./wk.
2465 River Rock Drive Macungie
Teacher Aide Appointment

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<th>Assignment</th>
<th>Salary</th>
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<tbody>
<tr>
<td>Robin Hagy</td>
<td>Cafeteria/Recess Aide, Alburtis</td>
<td>$10.70/hr., 12.5 hrs./wk.</td>
</tr>
<tr>
<td>7327 Periwinkle Drive</td>
<td>Macungie</td>
<td></td>
</tr>
</tbody>
</table>

Additions to the 2005-06 List of Per Diem Substitutes

Jackie Vollman, Teacher Aide
Kate James, Special Education
Belinda Elmore, Special Education/Elementary
Kristine Caputo, Art
Karen Buss, Special Education
Barbara Ball, Health/Physical Education
Rosemarie Kester, Food Services Department

Co-Curricular Advisors-Emmaus HS

<table>
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<tr>
<th>Name</th>
<th>Assignment</th>
<th>Stipend</th>
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<tr>
<td>Kevin Bisignani</td>
<td>Sign Language Club</td>
<td>$520.00</td>
</tr>
<tr>
<td>Suzanne Smith</td>
<td>Bowling Club</td>
<td>Volunteer</td>
</tr>
<tr>
<td>Violet Althouse</td>
<td>Poetry Club</td>
<td>$988.00</td>
</tr>
<tr>
<td>Kathleen Hartman</td>
<td>Odyssey of the Mind</td>
<td>Volunteer</td>
</tr>
<tr>
<td>Robert Rooney</td>
<td>Head Girls Soccer Coach, Varsity</td>
<td>$4226.00</td>
</tr>
<tr>
<td>Joseph Malone</td>
<td>Power Lifting Club</td>
<td>$624.00</td>
</tr>
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Teacher Aide Hour Changes

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<tr>
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<th>From</th>
<th>To</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stephanie Grant</td>
<td>30 hrs.-EHS</td>
<td>31.0 hrs.-EHS</td>
<td>Student Coverage AM/PM</td>
</tr>
<tr>
<td>Lori Reiss</td>
<td>30 hrs.-EHS</td>
<td>31.0 hrs.-EHS</td>
<td>Student Coverage AM/PM</td>
</tr>
<tr>
<td>Edie Meckes</td>
<td>30 hrs.-EHS</td>
<td>31.0 hrs.-EHS</td>
<td>Student Coverage AM/PM</td>
</tr>
<tr>
<td>Barbara Phillips</td>
<td>23 hrs.-EHS</td>
<td>31.0 hrs.-EHS</td>
<td>Transfer to another position.</td>
</tr>
<tr>
<td>Dorothy Grois</td>
<td>23 hrs.-EHS</td>
<td>31 hrs.-EHS</td>
<td>Transfer to another position.</td>
</tr>
<tr>
<td>Angie Niland</td>
<td>26.25 hrs.-EHS</td>
<td>31 hrs.-EHS</td>
<td>Student Coverage AM/PM</td>
</tr>
</tbody>
</table>

Educational Conferences – Exhibit 6

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 6.

7. Education

-2005-06 Student Achievement/Assessment Plans – Middle Schools

  -Mr. Robert Misko, Principal, Lower Macungie Middle School
  -Dr. Doug Wells, Principal, Eyer Middle School

8. Policy Committee
9. Business Operations

1. Approval of Bill List
   Motion by ______________________, Seconded by ______________________
   RESOLVED, That the East Penn Board of School Directors approve the bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Record of Investments – Exhibit 7
   Motion by ______________________, Seconded by ______________________
   RESOLVED, That the East Penn Board of School Directors approve the list of investments indicated on Exhibit 7.

3. Student Transportation Contract – Laidlaw Transit, Inc.
   Motion by ______________________, Seconded by ______________________
   RESOLVED, That the East Penn Board of School Directors approve the student transportation contract with Laidlaw Transit, Inc. for the 2005-06 school year at a daily rate of $19,865.92.
   Note: We currently are in the second year of a multi-year contract that expires in June 2009. The above resolution reflects, the actual number of vehicles now being used as well as the actual number of miles all vehicles are traveling each day.
   The 2004-05 daily rate was $19,750.09.

4. Special Funds Disbursement – Exhibit 8
   Motion by ______________________, Seconded by ______________________
   RESOLVED, That the East Penn Board of School Directors authorize payments from the Capital Reserve Fund and the GOB 2003 Bond Issue for the items listed on Exhibit 8.

10. Board Sharing

11. Announcements
   Monday, January 9  7:30 p.m. – Board Meeting
   Tuesday, January 10  PSBA Seminar 1: Ready, Set, Govern, Allentown
   Monday, January 16  Martin Luther King, Jr. Day-Schools & Offices Closed
   Tuesday, January 17  7:00 p.m.-EHS Guidance Information Night for Incoming Freshmen
   Monday, January 23  7:30 p.m.-Board Meeting

12. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Staff Recognition: Ms. Suzanne Smith, EHS Guidance Counselor
   Ralph Kidd Counselor of the Year Award

3. Requests to Address the Board

4. Approval of Minutes
   Motion by ____________________________, Seconded by ____________________________
   RESOLVED, That the East Penn Board of School Directors approve the January 23, 2006 minutes as presented.

5. Approval of Strategic Plan Mid-Point Review Report
   Motion by ____________________________, Seconded by ____________________________
   RESOLVED, That the East Penn Board of School Directors approve the Strategic Plan Mid-Point Review Report for submission to the PA Department of Education.

6. Report of the Substitute Superintendent of Schools – George A. Ziolkowski, Ph.D.
   
   1. Personnel
      Motion by ____________________________, Seconded by ____________________________
      RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

      Resignation
      Julie DiGiacomo, Business Education Teacher at LMMS, effective date to be determined (Exhibit 1)

      Leave as Per Collective Bargaining Agreement
      Employee: Kristen Yessen
                 Grade 4 Teacher, Shoemaker School
      Effective: February 27, 2006

      Compensated Professional Leave
      Employee: Ann Sloane
                 Guidance Counselor, LMMS
      Effective: Second Semester 2007 and 2008
      Purpose: To pursue graduate course work
      Reference: Board Policy 438.1, Compensated Professional Leaves

      Change in Employment Status
      Employee: Susan Carville
                 English Teacher, EHS
      From: Full-Time Substitute
      To: Temporary Professional Employee Vacancy created by resignation of H. Morningstar
      Effective: January 30, 2006

      Employee: Christine Huang
                 Grade 4 Teacher, Wescosville School
      From: Full-Time Substitute
      To: Temporary Professional Employee
Vacancy created by J. Hammer resignation

Effective: January 30, 2006

Teacher Aide Appointments – Effective February 14, 2006

<table>
<thead>
<tr>
<th>Name/Address</th>
<th>Assignment</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Donna Derr 8371 Mertztown Road Alburtis 18011</td>
<td>PT Learning Support, Alburtis (Vacancy created by J. Brady resign.)</td>
<td>$10.70/hr., 15 hrs./wk.</td>
</tr>
<tr>
<td>Tracy Merrill 2587 Columbus Drive Emmaus 18049</td>
<td>Special Education, EHS (Vacancy created by S. Harding resign.)</td>
<td>$10.70/hr., 16.25 hrs./wk.</td>
</tr>
<tr>
<td>Lindsay Hentzel 995 Hillcrest Drive, S. Macungie 18062</td>
<td>Study Hall/Cafe, EHS (Vacancy created by B. Phillips reassign.)</td>
<td>$10.70/hr., 23 hrs./wk.</td>
</tr>
</tbody>
</table>

Summer Book Repair Program

Ramona Romanik Sharon Woodeshick Salary: $7.60/hr.

Co-Curricular Advisors

Sarah Davis Choreographer, Eyer Spring Musical $1040.00
Brody Carr EHS Percussion Director $3017.00
Richard Frederick LMMS Boys Volleyball Coach $1498.00
Sally Hanzlik Students for Organ Donation $ 260.00

Additions to the 2006-07 List of Per Diem Substitutes

Amanda Kender, Guest
Lynn Koehler, Elementary
Eleanor Fosburg, Teacher Aide
David Beyer, Elementary
Kelly Heid, Elementary
Amanda Stephens, Elementary
Jack Marsh, Teacher Aide
Alexander Varghese, Social Studies
Sharon Squire, Teacher Aide
Diane Geroni, Teacher Aide
Chris Derhammer, Special Education
Caryl Landis, Mathematics
Kristina Buchman, Biology, General Science
Eric Schall, Elementary/Middle Level Science

2005-06 School Dentists

Dr. Allen Crawford Macungie, Shoemaker, Eyer MS
530 E. Main Street, Macungie

Dr. Donald Rother Wescosville, Alburtis
3261 Route 100, Macungie

Dr. John Schevets Loswer Macungie MS, Lincoln
324 Main Street, Emmaus

Dr. Timothy Wright Jefferson School
242 Main Street, Emmaus
St. Ann’s Parochial School
The Hillside School

Dr. Michael Conrad Wescosville School
Aide Hour Changes

<table>
<thead>
<tr>
<th>Teacher Aide</th>
<th>From</th>
<th>To</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cindy Bogert</td>
<td>20.5 hrs./Lin.</td>
<td>26.0 hrs./Lin.</td>
<td>Additional Sp. Ed. students</td>
</tr>
<tr>
<td>Jessi O’Donald</td>
<td>12.5 hrs./Lin.</td>
<td>23 hrs./EHS</td>
<td>Transfer</td>
</tr>
<tr>
<td>Brenda Kovacs</td>
<td>32.5 hrs./LMMS, Sp. Ed.</td>
<td>31.5 hrs./LMMS, Sp. Ed.</td>
<td>Study Hall</td>
</tr>
<tr>
<td>Linda Parish</td>
<td>12.5 hrs./Macungie/Sp. Ed.</td>
<td>12.5 hrs./Alburtis/Building</td>
<td>Transfer</td>
</tr>
</tbody>
</table>

Educational Conferences – Exhibit 2

That the East Penn Board of School Directors authorize the expenses for the individuals attending the educational conferences listed on Exhibit 2.

Informational

-Administrative Reports – See Exhibit Section

2. Approval of the 2006-07 East Penn School District Calendar – Exhibit 3

Motion by __________________________, Seconded by ________________________

RESOLVED, That the East Penn Board of School Directors approve the 2006-07 East Penn School District Calendar.

7. Facilities

1. Approval of Plancon F – Eyer Middle School – Exhibit 4

Motion by __________________________, Seconded by ________________________

RESOLVED, That the East Penn Board of School Directors approve Plancon F, Certification in Lieu of Agency Approvals, Permits & Service Availability Letters, for submission to the PA Department of Education.

8. Business Operations

1. Approval of Bill List

Motion by __________________________, Seconded by ________________________

RESOLVED, That the East Penn Board of School Directors approve the bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated

2. Purchase of Custodial Supplies – Exhibit 5
Motion by _____________________, Seconded by _____________________
RESOLVED, That the East Penn Board of School Directors approve the purchase of custodial supplies through LCTI Joint Purchasing in the amount of $72,201.68 as listed on Exhibit 5.

9. Board Sharing

10. Announcements

   Monday, February 13
   6:45 p.m.-Executive Session
   7:30 p.m.-Board Meeting
   11:30 a.m.-2:00 p.m.-Middle School Parent Teacher Conferences
   6:00-9:00 p.m.-Middle School Parent Teacher Conferences
   11:00 p.m.-Early Dismissal-Middle Schools

   February 13-16
   PSSA Writing Test – Grades 5, 8, and 11

   February 14
   11:00 p.m.-Early Dismissal-Middle Schools
   11:30 a.m.-2:00 p.m.-Middle School Parent Teacher Conferences

   February 17 & 20
   Presidents’ Holiday – All Schools and Offices Closed

11. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Request to Address the Board

3. Approval of Minutes
   Motion by ____________________, Seconded by ____________________
   RESOLVED, ____________________, That the minutes of the February 13, 2006 meeting be approved as presented.

4. Report of the Substitute Superintendent of Schools – Dr. George A. Ziolkowski
   Motion by ____________________, Seconded by ____________________
   RESOLVED, ____________________, That the East Penn Board of School Directors approve the following personnel items:
   Retirements
   - Robert Oberecker, Principal, Macungie School, effective June 29, 2006 (Exhibit 1)
   - Dr. Michael Waddell, Principal, Alburtis School, effective June 30, 2006 (Exhibit 2)

Appointee of Full-Time Substitute Teacher

Name/Address: Sarah Davis
3106 Daniel Drive, Sinking Spring 19608
Education Level: B. S. Degree (2005)
Undergraduate School: Penn State University
Assignment: General Music, Eyer MS
Opening created by E. Marks leave.
Certification: Instructional I, Music K-12
Effective: January 24, 2006
Experience: None
Salary: $39,200 (Step A, Year 1, Col. B)

Appointment of Administrative Assistant

Name/Address: Beth Ann Alcaro
4802 S. Mountain Drive, Emmaus 18049
Assignment: Emmaus High School
Vacancy created by A. Wuchter retirement.
Effective: February 28, 2006
Salary: $23,600, 35 hours/week

Teacher Aide Appointments

<table>
<thead>
<tr>
<th>Name/Address</th>
<th>Assignment</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Denise Dugan</td>
<td>EHS, Study Hall/Cafe.</td>
<td>$10.70/hr., 27 hours/week</td>
</tr>
<tr>
<td>Genevieve Bailee</td>
<td>Macungie, Learning Support</td>
<td>$10.70/hr., 12.5 hrs./wk.</td>
</tr>
<tr>
<td>Effective: February 28, 2006</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Co-Curricular Advisors

<table>
<thead>
<tr>
<th>Name/Address</th>
<th>Assignment</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dennis J. Udicious</td>
<td>Assist. Varsity Wrestling Coach</td>
<td>$3621.00</td>
</tr>
<tr>
<td>Dave Smith</td>
<td>EHS Music Marching Assist.</td>
<td>$1040.00</td>
</tr>
<tr>
<td>Susan Butz-Stavin</td>
<td>EHS Field Hockey Intramurals</td>
<td>$562.50 (22.5 hrs. x $25)</td>
</tr>
<tr>
<td>Joseph Bottiglieri</td>
<td>EHS Football Intramurals</td>
<td>$500.00 (20 hrs. x $25)</td>
</tr>
<tr>
<td>Danny Waelchli</td>
<td>EHS Baseball Intramurals</td>
<td>$562.50 (22.5 hrs. x $25)</td>
</tr>
<tr>
<td>Jamie Hudak</td>
<td>LMMS After-School Intramurals</td>
<td>7 Sessions @ $25/session</td>
</tr>
<tr>
<td>Joseph Bottiglieri</td>
<td>EHS Football Intramurals</td>
<td>$500.00 (20 hrs. x $25)</td>
</tr>
<tr>
<td>Danny Waelchli</td>
<td>EHS Baseball Intramurals</td>
<td>$562.50 (22.5 hrs. x $25)</td>
</tr>
<tr>
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<td>7 Sessions @ $25/session</td>
</tr>
<tr>
<td>Joseph Bottiglieri</td>
<td>EHS Football Intramurals</td>
<td>$500.00 (20 hrs. x $25)</td>
</tr>
<tr>
<td>Danny Waelchli</td>
<td>EHS Baseball Intramurals</td>
<td>$562.50 (22.5 hrs. x $25)</td>
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<tr>
<td>Jamie Hudak</td>
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<tr>
<td>Joseph Bottiglieri</td>
<td>EHS Football Intramurals</td>
<td>$500.00 (20 hrs. x $25)</td>
</tr>
<tr>
<td>Danny Waelchli</td>
<td>EHS Baseball Intramurals</td>
<td>$562.50 (22.5 hrs. x $25)</td>
</tr>
<tr>
<td>Jamie Hudak</td>
<td>LMMS After-School Intramurals</td>
<td>7 Sessions @ $25/session</td>
</tr>
</tbody>
</table>
Authorization to Act as Attendance Officers

In accordance with Modification 5.29, the East Penn Board of School Directors authorizes the following individuals to act in the capacity of attendance officers to write truancy citations:

<table>
<thead>
<tr>
<th>Emmaus HS</th>
<th>Elementary Principals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Liz Drake, Principal</td>
<td>Kristen Campbell</td>
</tr>
<tr>
<td>Dan Greisbaum, Assistant Principal</td>
<td>Donna Cortez</td>
</tr>
<tr>
<td>Janine Mathesz, Assistant Principal</td>
<td>Robert Oberecker</td>
</tr>
<tr>
<td>Joseph Cortese, Assistant Principal</td>
<td>Dennis Murphy</td>
</tr>
<tr>
<td>Rebecca Beidelman, Assistant Principal</td>
<td>Anthony Moyer</td>
</tr>
<tr>
<td>Dave Domchek, Assistant Principal</td>
<td>Dr. Michael Waddell</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Lower Macungie MS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robert Misko, Principal</td>
</tr>
<tr>
<td>Dave Silfies, Assistant Principal</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Eyer MS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Douglas Wells, Principal</td>
</tr>
<tr>
<td>Michelle Wiley, Assistant Principal</td>
</tr>
</tbody>
</table>

Additions to the 2005-06 List of Per Diem Substitutes

Matthew Osterle, Social Studies
Laura Korona, Health/Physical Education
Cathy Oehmke, Teacher Aide

Increase in Fees for Physicals

<table>
<thead>
<tr>
<th>Current Rate:</th>
<th>New Rate:</th>
</tr>
</thead>
<tbody>
<tr>
<td>$50/hour</td>
<td>$75/hour</td>
</tr>
</tbody>
</table>

Increase in Fees for Working Papers

<table>
<thead>
<tr>
<th>Current Rate:</th>
<th>New Rate:</th>
</tr>
</thead>
<tbody>
<tr>
<td>$20/visit</td>
<td>$45/visit</td>
</tr>
</tbody>
</table>

Retainer for Chief School Physician

<table>
<thead>
<tr>
<th>Current Rate:</th>
<th>New Rate:</th>
</tr>
</thead>
<tbody>
<tr>
<td>$4,000/year</td>
<td>$6,000/year</td>
</tr>
</tbody>
</table>

All rates will be effective January 1, 2006

Educational Conferences – Exhibit 3

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 3.

Informational: Administrative Reports

5. Other Educational Entities

-Carbon Lehigh Intermediate Unit - Terry Richwine

1. Approval of 2006-07 Facilities Plan Committee Report – Exhibit 4

Motion by ________________________, Seconded by ________________________

RESOLVED, That the East Penn Board of School Directors approve the 2006-07 Facilities Plan Committee Report.

-Lehigh Career & Technical Institute - Francee Fuller

Ann Thompson
Representatives from the Lehigh Carbon Community College will be making a presentation at the March 13, 2006 Board Meeting.

6 Legislative

7. Facilities

A. Shoemaker Change Orders

Motion by ________________________, Seconded by _______________________

RESOLVED, ________________________ That the East Penn Board of School Directors approve the change orders as follows:

<table>
<thead>
<tr>
<th>Contract</th>
<th>Description</th>
<th>Credit/Add</th>
</tr>
</thead>
<tbody>
<tr>
<td>GC-22</td>
<td>General Construction, E. R. Stuebner (Exhibit 5)</td>
<td>Credit: $33,830.42</td>
</tr>
<tr>
<td>HVAC-5</td>
<td>HVAC Contract, Worth &amp; Company (Exhibit 6)</td>
<td>Add: $862.86</td>
</tr>
<tr>
<td>PC-2</td>
<td>Plumbing Contract, JBM Plumbing Inc. (Exhibit 7)</td>
<td>Add: $6,087.47</td>
</tr>
<tr>
<td>EC-5</td>
<td>Electrical Construction, Wind Gap Electric (Exhibit 8)</td>
<td>Add: $6,709.62</td>
</tr>
<tr>
<td>CO 2</td>
<td>Furniture Contract, Tanner School Furniture</td>
<td>Credit: $240.45</td>
</tr>
</tbody>
</table>

The following change orders are a result of change directives approved September 12, 2005 for Shoemaker School:

<table>
<thead>
<tr>
<th>Contract</th>
<th>Description</th>
<th>Credit/Add</th>
</tr>
</thead>
<tbody>
<tr>
<td>HVAC-6</td>
<td>HVAC Contract, Worth &amp; Company per K-003 Provide and Install stainless steel ductwork from dishwasher and pot washer to above ceiling ductwork and fan units (PCO-015)</td>
<td>Add: $6,929.71</td>
</tr>
<tr>
<td>PC-3</td>
<td>Plumbing Contract, JBM Plumbing Inc. per K-002 Provide final connections to all kitchen equipment. Relocate service and sanitary lines as required to accommodate revised pot washer location (COR #16)</td>
<td>Add: $877.03</td>
</tr>
<tr>
<td>EC-6</td>
<td>Electrical Construction, Wind Gap Electric per K-004 Provide final connections to all kitchen equipment add shunt trips to circuitry. Relocate power as required for the revised pot washer.</td>
<td>Add: $2,249.27</td>
</tr>
</tbody>
</table>

B. Change Orders – Alburtis School

Motion by ________________________, Seconded by _______________________

RESOLVED, ________________________ That the East Penn Board of School Directors approve change order MC-2 for the Alburtis School project for $6,824.49:

• To furnish and install additional items for the boiler room as required by the Labor and Industry inspector.
• To repair/replace damaged transfer air ducts

C. Shoemaker School – Substantial Completion
Motion by ________________________, Seconded by ________________________
RESOLVED, That the East Penn Board of School Directors approve substantial completion.
(All Phases) for the following at Shoemaker School for furniture and installation of same:

Corporate Interiors, Inc. – New Castle, DE
Tanner School Furniture – New Brunswick, NJ

8. Business Operations

1. Review of Business Reports

2. Bill List Approval

Motion by ________________________, Seconded by ________________________
RESOLVED, That the attached bill list, including the addenda, be approved and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

3. Treasurer’s Report

Motion by ________________________, Seconded by ________________________
RESOLVED, That the East Penn Board of School Directors approve the Treasurer’s Report.

9. Board Sharing

10. Announcements

   Monday, February 27 6:30 p.m.-Executive Session
                    7:30 p.m.-Board Meeting

   February 28 9:15 a.m.-Wescosville School-Wide Meeting

   March 3 11:00 a.m.-Secondary Schools Early Dismissal

   Monday, March 13 7:30 p.m.-Board Meeting.

11. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Requests to Address the Board

3. Approval of Minutes

   Motion by ____________________, Seconded by ____________________

   RESOLVED, That the East Penn Board of School Directors approve the February 27, 2006 meeting minutes.

4. Lehigh Carbon Community College

   Joseph Lucadamo, East Penn Representative on Board of Trustees
   Don Snyder, President

5. Report of the Substitute Superintendent of Schools – Dr. George Ziolkowski

   1. Appointment of Assistant Superintendent for Supervision and Academic Planning

      Motion by ____________________, Seconded by ____________________

      RESOLVED, That the East Penn Board of School Directors approve the appointment of Gregory T. Nolan to the Commissioned Office of Assistant Superintendent for Supervision and Academic Planning for a five year term beginning May 15, 2006 through May 14, 2011.

      Address: 1035 Hawthorn Road, Allentown 18103
      Education Level: B. S. Degree (1975)
                      M. Ed. Degree (1979)
      Undergraduate School: Kutztown University
      Graduate School: Kutztown University
      Certification: Administrative II: Elementary Principal
                     Instructional II: Elementary
                     Letter of Eligibility
      Experience: 1992-Present: Elementary Principal, Central Bucks SD
                   1985-92: Elementary Principal, Pennridge SD
                   1975-1985: Director of Elementary Ed, Elementary School Principal; Elementary Teacher, Brandywine Heights SD
      Salary: $125,000

   2. Personnel

      Motion by ____________________, Seconded by ____________________

      RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

-1-

March 13, 2006
Resignation

Crystal R. Kohler, Hall Monitor at EHS, effective March 16, 2006 (Exhibit 1)

Appointment of Temporary Professional Employee

Name/Address: Philip E. Fisher
430 S. 18th Street, Allentown 18104
Education Level: B. S. Degree (2001)
Undergraduate School: Hartwick College
Graduate School: Gwynedd Mercy, Certification Credits
Effective: To be determined
Certification: Instructional I, Business; Computer Information Technology, K-12
Assignment: Business Department, LMMS
Vacancy created by resignation of J. DiGiacomo
Experience: 9/03-Present: Allentown SD
Salary: $40,200 (Step C, Year 3, Col. B)

Co-Curricular Advisors

Scott Radio Jr. Varsity Girls Soccer Coach $2559.00
Michael Mihalik Meteorology Club $260.00
Patrick Campbell Director, Spring Musical, LMMS $2081.00
Patrick Campbell Costume Design, Spring Musical LMMS $500.00
Jennifer Campbell Set Design, Spring Musical LMMS $500.00
Frances Evers Choreographer, Spring Musical LMMS $1040.00
Brian Winnie Vocal/Orchestra/Music Director, Spring Musical, LMMS $1665.00
Lori Schaeffer Tickets/Programs, Spring Musical $260.00

Educational Conferences—Exhibit 2

That the East Penn Board of School Directors approve the expenses for the individuals attending educational conferences as list on Exhibit 2.

3. Acceptance of Donation

Motion by ___________________, Seconded by ________________
RESOLVED, That, in accordance with Board Policy 702, Gifts, Grants, and Funds, the East Penn Board of School Directors accept a donation of $5,000 from the Wescosville PTO for a new school sign at Wescosville School.

Note: A letter of clearance has been provided by Lower Macungie Township.

4. Articulation Agreement with East Stroudsburg University – Exhibit 3
RESOLVED, That the East Penn Board of School Directors approve the Articulation Agreement with East Stroudsburg University for student teachers and as described in Exhibit 3.

Note: The solicitor has reviewed the Articulation Agreement.

5. Student Management System

6. Other Educational Entities:

- Carbon Lehigh Intermediate Unit

   T. Richwine

1. Approval of the 2006-07 Operational and Program Services Budget

   Motion by____________________, Seconded by___________________

   RESOLVED, That the East Penn Board of School Directors approve the 2006-07 Operational and Program Services Budget for the Carbon Lehigh Intermediate Unit.

2. IU Board of Trustees

   - Lehigh Career and Technical Institute

     F. Fuller
     T. Richwine
     V. Thomas
     A. Thompson

7. Legislative

   C. Ballard

8. Facilities

   1. Approval of Plancon F – Certification in Lieu of Agency Approvals, Permits, & Service Availability Letters – Eyer MS (Exhibit 4)

      Motion by____________________, Seconded by___________________

      RESOLVED, That the East Penn Board of School Directors approve Plancon F, Certification in Lieu of Agency Approvals, Permits & Service Availability Letters, for the Eyer MS and that it be forwarded to the PA Department of Education.

9. Business Operations

   1. Bid Opening Report (Informational) – Custodial Supplies; Donkey-2 Portable Elevated Multi-Purpose Center (Exhibit 5)

   2. Five-Year Capital Plan

   3. Bill List Approval

      Motion by____________________, Seconded by___________________

      -3-

      March 13, 2006
RESOLVED, That the East Penn Board of School Directors approve the bill list and authorize the Treasurer to issue checks and vouchers in the amounts indicated.

4. Contract Award – Custodial Supplies (Exhibit 6)

Motion by ____________________, Seconded by ____________________

RESOLVED, That the East Penn Board of School Directors approve the custodial supplies as bids for the 06-07 school year in the amount of $32,289.07 as per Exhibit 6.

Note: The attached items were not available through LCTI award of February 13, 2006.

5. Construction Funds – Exhibit 7

Motion by ____________________, Seconded by ____________________

RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from the Capital Reserve Fund and the GOB 2003 Bond issue as outlined on Exhibit 7.

10. Board Sharing

11. Announcements

   Monday, March 13  6:30 p.m.-Executive Session
                    7:30 p.m.-Board Meeting

   March 16        7:00 p.m. -10th & 11th Grade Guidance Information Night-EHS

   March 17        Employee Development Day – No School for Students

   March 20-24     PSSA Reading and Math Tests, Grades 3-8, 11

   March 20        7:00 p.m. – Policy Committee Meeting, Board Room

   March 23, 24,  7:00 p.m.-EHS Spring Musical, "Into the Woods"
   25

   March 27        7:30 p.m. – Board Meeting
                    Presentation: Feasibility Study – Short; Interim; Long Term Options

12. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Oath of Office – Assistant Superintendent Greg Nolan

   The oath of office for newly appointed Assistant Superintendent Greg Nolan will be administered by Judge J. Brian Johnson.

3. Requests to Address the Board

4. Approval of Minutes

   Motion by________________, Seconded by_______________
   RESOLVED, That the East Penn Board of School Directors approve the minutes for the March 27, 2006 Board Meeting as presented.

5. Resolution to Amend the Agreement for Operating Lehigh Carbon Community College – Exhibit 1

   Motion by________________, Seconded by_______________
   RESOLVED, That the East Penn Board of School Directors approve the amendment to the Agreement for Operating Lehigh Carbon Community College as presented in the attached resolution.

6. 2006-07 Lehigh Carbon Community College Capital & Operating Budget

   Motion by________________, Seconded by_______________
   RESOLVED, That the East Penn Board of School Directors approve the 2006-07 Lehigh Carbon Community College Capital & Operating Budget as presented.

7. 2006-07 East Penn School District Budget

8. Report of the Substitute Superintendent of Schools – Dr. George A. Ziolkowski

   1. Personnel

      Motion by________________, Seconded by_______________
      RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

      Resignations/Retirements

      -George Mack, English Teacher, Eyer MS, effective June 15, 2006 (Exhibit 2)
      -Claire Alice Newhard, Elementary Teacher, effective June 15, 2006 (Exhibit 3)
      -Richard E. Weiss, Mathematics Teacher, Eyer MS, effective June 15, 2006 (Exhibit 4)
      -Patricia Smith, Elementary Music Teacher, effective June 15, 2006 (Exhibit 5)
      -Kimberly Kemp, Teacher Aide at Shoemaker School, effective April 12, 2006 (Exhibit 6)
      -Angie Gable, Food Services Department at Shoemaker School, effective April 10, 2006 (Exhibit 7)

      Compensated Professional Leave

      Employee: Anne Beal
                  Family & Consumer Science, EHS

      -5-
      April 10, 2006
Effective: 2006-07 School Year
Purpose: Graduate Study at Lehigh University
Reference: Board Policy 438.1, Compensated Professional Leave

Leave as per Collective Bargaining Agreement
Employee: Sarah Bodnar
Grade 2, Wescosville School
Effective: May 1, 2006

Employee: Gena Beky
Grade 5, Shoemaker School
Effective: April 24, 2006

Employee: Tanya Piasecki
Grade 1, Jefferson School
Effective: May 1, 2006

Additions to the 2005-06 Per Diems Substitute List
Karen Haldeman, Food Services Department
Elizabeth Mastroianni, Food Services Department

Co-Curricular Advisors
Karen Baer  LMMS Art Club  $28.89/session  8 Sessions
Kyle Grim  Girls Soccer Coach  Volunteer

Change in Employment Status

<table>
<thead>
<tr>
<th>Employee</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marie Knauss</td>
<td>PTFSA-4.75 hrs./day Emmaus HS</td>
<td>FTFSA-6.75 hrs./day Emmaus HS</td>
</tr>
<tr>
<td>John Carter</td>
<td>26.25 hrs./wk. Study Hall, EHS</td>
<td>30 hrs./wk. Hall Monitor, EHS</td>
</tr>
</tbody>
</table>

Educational Conferences – Exhibit 8
That the East Penn Board of School Directors approve the expenses for the individuals attending educational conferences as listed on Exhibit 8.

9. Other Educational Entities
   -Lehigh Career & Technical Institute
     F. Fuller
     A. Thompson
     T. Richwine
     V. Thomas

1. Refunding of Revenue Bond Series of 2001 & Series of 2003 (Exhibit 9)
   Motion by_______________, Seconded by_______________
   RESOLVED, That the East Penn Board of School Directors approve the attached resolution for the refunding of the LCTI’s Revenue Bond Series of 2001 and Series of 2003.

   -5-
   April 10, 2006
10. Facilities

1. Two Year Lease for Portable Classrooms-Eyer MS-Exhibit 10
   Motion by__________________, Seconded by__________________
   RESOLVED, That the East Penn Board of School Directors approve the two-year lease agreement as submitted by Williams Scotsman, 2780 Route 100, Macungie, PA for four (4) used portable classrooms for Eyer Middle School.
   Note: The above is contingent upon Solicitor’s review.

2. Approve United Inspection Service Agreement – Exhibit 11
   Motion by__________________, Seconded by__________________
   RESOLVED, That the East Penn Board of School Directors approve the agreement with United Inspection Services, Jim Thorpe, PA as per the proposal submitted March 24, 2006, specifically but not limited to construction testing services as listed on Exhibit 11.
   Note: The Solicitor has reviewed this agreement.

3. Re-Opening Lower Macungie Elementary School
   Motion by__________________, Seconded by__________________
   RESOLVED, That the East Penn Board of School Directors reopen Lower Macungie Elementary School beginning with the 2006-07 school term.
   Note: This building has approximately ten classrooms that can be used. It can be re-opened as either a Kindergarten Center or a K-4 building.

4. Authorization to Prepare Documents – Lower Macungie Elementary School
   Motion by__________________, Seconded by__________________
   RESOLVED, That the East Penn Board of School Directors authorize administration to prepare bid documents for necessary repairs at Lower Macungie Elementary School at a cost not to exceed $640,000.
   Note: This includes: Replacement of the underground oil tank and furniture for nine classrooms. The expenditures will come from the Capital Reserve Fund.
   be it further
   RESOLVED, That the East Penn Board of School Directors approve submitting all capital projects, required forms and documents requiring approval from state and local agencies.

5. Authorization for a New Elementary School
   Motion by__________________, Seconded by__________________
   RESOLVED, That the East Penn Board of School Directors authorize to construct a new elementary school on a site to be determined.

April 10, 2006
6. Amendment to the Architectural Studio Agreement – Exhibit 12

Motion by____________________, Seconded by________
RESOLVED, That the East Penn Board of School Directors approve Amendment #2 to the April 5, 2004 Agreement between the East Penn School District and the Architectural Studio to include a K-5 elementary school as listed on Exhibit 12.

Note: The Solicitor has reviewed this Agreement.

7. URS – Pre-Construction Services-Exhibit 13

Motion by_______________, Seconded by_____________
RESOLVED, That the East Penn Board of School Directors amend the contract with URS Corporation authorizing them to proceed with additional pre-construction services at a sum not to exceed $200,000 based upon the rates listed on Exhibit 13.

11. Legislative

Charles Ballard

12. Business Operations

1. Bill List Approval

Motion by_________________, Seconded by___________
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. LCTI Joint Purchasing Board – Electrical Supplies (Exhibit 14)

Motion by____________, Seconded by________________
RESOLVED, That the East Penn Board of School Directors approve the purchase of electrical supplies through LCTI Joint Purchasing Board in the amount of $9,222.10.

3. Construction Fund – Exhibit 15

Motion by______________, Seconded by______________
RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from the Capital Reserve Fund and the GOB 2003 Bond issue as outlined on Exhibit 15.

4. Approval of the Third Amendment to the Agreement of Sale (Exhibit 16)

Motion by____________________, Seconded by_________________
RESOLVED, That the East Penn Board of School Directors approve the Third Amendment to the Agreement of Sale with Scot and Shirley Fenstermaker.

5. Bid Opening Reports – Athletic Supplies, Computer Supplies, General School Supplies – Exhibit 17

13. Board Sharing

14. Announcements
### April 10, 2006

- **6:45 p.m.** - CLEAR Session
- **7:30 p.m.** - Board Meeting, Board Room

### April 13, 14, 17

- Spring Break - Schools and Offices Closed

### April 20 & 21

- Kindergarten Conferences – Condensed Schedule

### Week of April 24-28

- TV Turn-Off Week, Alburtis School
- Elementary Parent-Teacher Conferences, Early Dismissal

### Monday, April 24

- **7:30 p.m.** - Board Meeting, Board Room

15. Adjourn
Order of Business

1. Call to Order; Pledge of Allegiance

2. Public Financial Management – Mr. Lou Verdelli

3. Requests to Address the Board

4. Approval of Minutes
   Motion by __________________________, Seconded by __________________________
   RESOLVED, That the East Penn Board of School Directors approve the minutes for the April 10, 2006 meeting.

5. Report of the Substitute Superintendent of Schools – Dr. George Ziolkowski

1. Personnel
   Motion by __________________________, Seconded by __________________________
   RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

   Retirement/Resignations

   - Daniel Bobeck, English Teacher at EHS, effective June 15, 2006 (Exhibit 1)
   - Anne Marie Cohen, ESL Teacher, effective June 15, 2006 (Exhibit 2)
   - Beverly Kaercher, Grade 1 at Lincoln School, effective June 15, 2006 (Exhibit 3)
   - Glenn Schantz, Social Studies Teacher at LMMS, effective June 15, 2006 (Exhibit 4)
   - Matthias Staack, Technology Education at EHS, effective June 15, 2006 (Exhibit 5)
   - Charles Takacs, Earth/Space Science Teacher at EHS, effective June 15, 2006 (Exhibit 6)
   - Janice Stephens, IST Teacher at Lincoln School, effective June 15, 2006 (Exhibit 7)
   - Kathy M. Picca, Teacher Aide at Wescosville School, effective April 21, 2006 (Exhibit 8)
   - Kim Nemeth, Teacher Aide at EHS, effective immediately (Exhibit 9)
   - Marcia Sweitzer, Teacher Aide at Wescosville School, effective June 15, 2006 (Exhibit 10)
   - Nikki Schoch, Kindergarten Teacher at Alburtis School, effective June 15, 2006 (Exhibit 11)
Teacher Aide Appointment

Employee:  Allison Lind  
4588 Belmont Drive, Emmaus  
Assignment:  Macungie School, Learning Support  
Vacancy created by G. Baillee resign and transfer to Remedial Assistant  
Effective:  April 25, 2006  
Salary:  12.5 hrs./wk., $10.70/hr.

Food Service Department Appointment

Employee:  Kimberly Moyer  
139 Main Street, Emmaus  
Assignment:  PT Food Service Assistant-Shoemaker School  
Vacancy created by A. Gable  
Effective:  April 25, 2006  
Salary:  $10.31/hr., 18.75 hrs./wk.

Leave as Per Collective Bargaining Agreement

Employee:  Kathryn Hillegass, Special Education Teacher, LMMS  
Effective:  May 16, 2006

Extended School Year

Krystal Scheller  
June 26-30; July 26-28; August 7-11; August 14-18, 2006

Co-Curricular Appointments

Ava Killingsworth  
After-School Study Support, LMMS, Club A
Jeffrey Williams  
LMMS Weight-Lifting Club  8 Sessions, $28.89/session

Change in Employment Status

Employee:  Deb Andrews  
From:  PTFSA, Alburtis – 4.25 hrs./day  
To:  PTFSA, EHS – 4.75 hrs./day

Additions to the 2005-06 List of Per Diem Substitutes

Michelle Magargal, Teacher Aide  
Heidi Mellon, Teacher Aide
Mary Hughes, Teacher Aide  
Tina Coulomb, Teacher Aide
Kenneth Glass, Social Studies
Educational Conferences – Exhibit 12

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 12.

Informational: Administrative Reports (See Exhibit Section)

6. Education

-Overview of Revisions to Language Arts and Music Curriculum

7. Facilities

1. Overview of Eyer Bid Opening

2. Lower Macungie Township Approvals – Eyer MS Project-Exhibit 13 & Exhibit 14

   Motion by ____________________, Seconded by ____________________

   RESOLVED, That the East Penn Board of School Directors approve the Land Development Resolution No. 2005-85 (Exhibit 13) as approved by Lower Macungie Township Board of Supervisors on December 15, 2005; and,

   be it further

   RESOLVED, That the East Penn Board of School Directors approve the Conditional Use Application as submitted and approved by the Lower Macungie Township Board of Supervisors on March 2, 2006 (Exhibit 14).

   Note: These documents have been reviewed by the Solicitor.

3. Submission of PDE Form 3074A-Eyer MS Project

   Motion by ____________________, Seconded by ____________________

   RESOLVED, That the East Penn Board of School Directors approve PDE Form 3074 (A) for Eyer MS Asbestos Abatement/Removal (All Phases) as a non-reimbursable project.

   Note: This work has been removed from the PlanCon process due to the phasing of this work.

4. Emmaus High School Capacity
8. Other Educational Entities
   - Carbon Lehigh Intermediate Unit
     T. Richwine
   - Lehigh Career & Technical Institute
     F. Fuller
     T. Richwine
     V. Thomas
     A. Thompson

9. Legislative
   C. Ballard

10. Business Operations

1. Approval of Bill List
    Motion by ______________________, Seconded by ______________________
    RESOLVED, That the East Penn Board of School Directors approve the
    attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the
    amounts indicated.

2. Treasurer’s Report
    Motion by ______________________, Seconded by ______________________
    RESOLVED, That the East Penn Board of School Directors approve the
    Treasurer’s Report.

3. 2006-07 Budget

4. Transfer to Capital Reserve Fund
    Motion by ______________________, Seconded by ______________________
    RESOLVED, That the East Penn Board of School Directors authorize the
    transfer of funds from the General Fund to the Capital Reserve Fund in the amount of $847,161, representing the

    Motion by ______________________, Seconded by ______________________
    RESOLVED, That the East Penn Board of School Directors authorize
    payment from the GOB 2003 Bond Issue for the items
    listed on Exhibit 15.

6. Bid Award Recommendations – Computer Supplies & General School Supplies (Exhibits 16 & 17)
Motion by______________________, Seconded by__________________
RESOLVED, That the East Penn Board of School Directors approve the bid awards for the computer supplies and general school supplies as listed on Exhibits 16 & 17.

7. Special Board Meeting – May 1, 2006

Motion by______________________, Seconded by__________________
RESOLVED, That a Special Board Meeting be scheduled for Monday, May 1, 2006 at 7:30 p.m. in the Board Room for the purpose of awarding the bids for the Eyer MS Project.

8. Bid Opening Report – Eyer MS Asbestos Abatement (Exhibit 18)

11. Board Sharing

12. Announcements

Monday, April 24  6:30 p.m.-Executive Session
                    7:30 p.m.-Board Meeting, Board Room

Week of April 24  Elementary-Parent Teacher Conferences, Early Dismissal

Thursday, April 27  7:00 p.m.-Elementary Band Concert-Shoemaker School

Saturday, April 29  7 a.m.-4 p.m.-Emmaus Public Library Used Book Sale-
                                Lower Macungie MS
                                9 a.m.-2 p.m.-8th Annual Nutrition, Health & Safety Fair
                                Lower Macungie MS

13.  Adjourn
Order of Business

1. Call to Order; Pledge of Allegiance

2. Requests to Address the Board

3. Approval of Minutes

   Motion by ________________________, Seconded by ________________________
   RESOLVED, That the East Penn Board of School Directors approve the minutes for the May 8, 2006 Board Meeting.

4. Report of the Substitute Superintendent of Schools – Dr. George Ziolkowski

   1. Personnel

      Motion by ________________________, Seconded by ________________________
      RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

      Retirements/Resignations

      -Robert Slough, Science Teacher at EHS, effective June 15, 2006 (Exhibit 1)
      -Randy Ziegenfuss, Technology Integration Resource Teacher, effective June 15, 2006 (Exhibit 2)
      -Donna Henry, Special Education Teacher at Shoemaker School, effective June 15, 2006 (Exhibit 3)
      -Amy Golboro, Mathematics Teacher at Eyer MS, effective June 15, 2006 (Exhibit 4)
      -Dr. Patricia Waller, Science Teacher at Emmaus HS, effective June 15, 2006 (Exhibit 5)
      -Patricia Bonikowski, Food Services Department, effective immediately (Exhibit 6)
      -Lindsay Hentzel, Teacher Aide, effective immediately (Exhibit 7)
      -Robert Horn, Special Education Aide at Emmaus HS, effective June 16, 2006 (Exhibit 8)
      -Lynn M. Smith, Teacher Aide at Jefferson School, effective June 15, 2006 (Exhibit 9)
      -Carolyn Foley, Remedial Assistant, effective May 23, 2006 (Exhibit 10)
      -Cheryl Borysowski, Remedial Assistant at Lincoln School, effective May 26, 2006 (Exhibit 11)

      Request for a General Leave of Absence

      Employee: Sue Brown, Gifted Education Teacher, Wescosville School
      Effective: 2006-07 School Year
      Purpose: Involvement with a cross-cultural exchange program in Pimampiro, Ecuador

      Administrative Transfer

      Administrator From To
      Donna Cortez Principal, Jefferson School Principal, Alburtis School

      Voluntary Demotion

      Employee From To
      Cheryl Wetzel FT Professional PT Professional

-1-
May 22, 2006
Effective: July 1, 2006, beginning with the 2006-07 school term.

Principal Appointment / Elementary Teacher–Lower Macungie Kindergarten Center

Name: Cheryl Wetzel  
Grade 3 Teacher, Wescosville School  
Effective: July 1, 2006  
Education Level: B. S. Degree (1995)  
M. S. Degree (2001)  
Undergraduate School: Kutztown University  
Graduate Schools: Kutztown University  
Penn State University, Principal Certification  
Certification: Administrative: Principal K-12  
Instructional II: Early Childhood; Elementary  
Experience: 12/96-Present: East Penn School District  
Salary: $69,000 (Principal $40,146 + Teacher $28,854)

Appointment of Elementary Principal

Name/Address: James Best  
1929 Focht Avenue, Allentown 18104  
Education Level: B. A. Degree (1989)  
M. S. Degree (2002)  
Undergraduate School: North Carolina State University  
Graduate School: Wilkes University  
Moravian College, certification credits  
Effective: On or about July 1, 2006  
Assignment: Principal, Macungie School  
Vacancy created by R. Oberecker retirement.  
Experience: 9/02-Present: Parkland SD, Assistant Principal  
9/97-9/02: Parkland SD, Elementary Teacher  
1/97-6/97-Easton SD, Teacher  
Salary: $82,500, plus benefits included in the Act 93 Agreement

Appointment of Teacher Aides

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Diane Geroni</td>
<td>Cafe/Recess Aide, Wescosville</td>
<td>$10.70/hr., 12.5 hrs./wk.</td>
</tr>
<tr>
<td>Lisa Reynolds</td>
<td>Study Hall Aide, EHS</td>
<td>$10.70/hr., 21.75 hrs./wk.</td>
</tr>
<tr>
<td>Marion Kuhns</td>
<td>Teacher Aide, EHS</td>
<td>$10.70/hr., 14 hrs./wk.</td>
</tr>
<tr>
<td>Eleanor Fosburg</td>
<td>Teacher Aide, Shoemaker</td>
<td>$10.70/hr., 12.5 hrs./wk.</td>
</tr>
<tr>
<td>Eroilda Medina</td>
<td>Teacher Aide, EHS</td>
<td>$10.70/hr., 26.25 hrs./wk.</td>
</tr>
</tbody>
</table>

Positions Effective: May 23, 2006

Summer School Teachers

Justine Boer  
Heather Day  
Tracy Dreher  
Derek Grabfelder  
Thom Husser  
Stephanie Schwab  
Louis Serensits  
Charles Sonon  
Stuart Speicher  
Jayne St. Mary

-2-  
May 22, 2006
Change in Employment Status

Employee: Connie Corkery, Teacher Aide
From: 17.0 hrs./wk.
To: 31.25 hrs./wk.
Reason: Resignation of K. Nemeth; extended hours

Additions to the 2006-07 Per Diem Substitute List

Sidney Twining, Food Services          Ida Baliya, Food Services

Co-Curricular Appointments

<table>
<thead>
<tr>
<th>Name</th>
<th>Club/Role</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kim Kannenberg</td>
<td>Web Page Features Club</td>
<td>$520.00</td>
</tr>
<tr>
<td>Sarah Davis</td>
<td>Co-Choral Director</td>
<td>$1040.00</td>
</tr>
<tr>
<td>Kristina Angstadt</td>
<td>Winter Color Guard Assistant</td>
<td>$1040.00</td>
</tr>
<tr>
<td>Eileen Clark</td>
<td>Spring Costume Design Coordinator</td>
<td>$500.00</td>
</tr>
</tbody>
</table>

Educational Conferences – Exhibit 12

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 12.

Informational: Administrative Reports (See Exhibit Section)

2. 2006 Emmaus High School Graduates (Exhibit 13)

Motion by____________________, Seconded by____________________
RESOLVED, That the East Penn Board of School Directors approve the list of students in the Class of 2006 for graduation.

3. Gaskin Mini-Grant Agreement – Exhibit 14

Motion by____________________, Seconded by____________________
RESOLVED, That the East Penn Board of School Directors approve the Gaskin Mini-Grant Agreement in the amount of $10,000 for implementing inclusion practices as described in Exhibit 14.

5. Education

-Interim Reading: Textbooks for Adoption (Exhibit 15)

These materials are available for review in the Curriculum Library until Friday, May 26. A recommendation for adoption will be presented at the June 12 Board Meeting.

6. Other Educational Entities

- Carbon Lehigh Intermediate Unit T. Richwine
- Lehigh Career & Technical Institute F. Fuller
- T. Richwine
- V. Thomas
- A. Thompson

May 22, 2006
1. **2006-07 Budget Approval**

   Motion by ____________________, Seconded by ____________________

   RESOLVED, That the East Penn Board of School Directors hereby authorize the expenditures of the Lehigh Career & Technical Institute for the General Fund Budget in the amount of $18,960,830 and the Academic Center Fund Budget in the amount of $904,520 for the period of July 1, 2006 through June 30, 2007.

7. Legislative

   C. H. Ballard

8. Policy

   A. Earnshaw
   C. H. Ballard
   F. Fuller
   E. Gannon

1. **First Reading**

   - Board Policy 239-Foreign Exchange Students (Exhibit 16)
   - Board Policy 246-Student Wellness (Exhibit 17) and East Penn School District Guidelines for Competitive Foods (Exhibit 1)

9. **Facilities**

   1. Approval of Plancon F – Exhibit 18

      Motion by ____________________, Seconded by ____________________

      RESOLVED, That the East Penn Board of School Directors approve Plancon F, Post-Bid Opening Notification for the Eyer MS.

      Note: Board approved at the May 8, 2006 meeting; however, PDE returned the form because the last question was not completed.

   2. Change Order – Shoemaker School Project

      Motion by ____________________, Seconded by ____________________

      RESOLVED, That the East Penn Board of School Directors approve Change Order PC-5 with JBM Plumbing Inc., Nazareth, PA for $3,404.60 as follows:

      • Replace domestic water valves in Pod 3 per JBM’s Change Order #19
        Add $2,281.80
      • Per Existing Site Conditions, Relocate roof drain and rain water leader piping as needed at toilet room 318 per JBM’s Change Order #20
        Add $1,122.80

   3. Lower Macungie Elementary School -Plaster Repairs & Painting; HVAC Upgrades including Oil Tank Removal

      Motion by ____________________, Seconded by ____________________

      RESOLVED, That the East Penn Board of School Directors approve Notice of Intent to Award Contracts for the following projects:

      **Plaster Repairs and Painting**

      A. P. Houser, Inc., 706 Walnut Street, Emmaus $118,470.00
      Add Alternate G-1 34,400.00

      Note: G1 is exterior window repairs, caulking,
and painting.

HVAC Upgrades including Oil Tank Removal

Blanski, Inc., 120 Madison Avenue, Reading $133,845.00

be it further

RESOLVED, That the Notice of Intent to Award Contracts are issued contingent upon submittal and approval of the required documents to the Department of Education and other state and local agencies with the appropriate parties being authorized to sign the documents, submittal and approval of the required bonds, Certificates of Insurance, and the required documents from the contractors as specified in the bid instructions and materials, and execution of a contract as required in the bid instructions and materials, all of the aforementioned being completed to the satisfaction of the solicitor.

10. Business Operations

1. Bill List Approval

Motion by ________________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer’s Report

Motion by ________________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors approve the Treasurer’s Report.

3. Appointment of Auditor

Motion by ________________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors appoint the audit firm of Gorman & Associates, P.C. to audit the records of the East Penn School District for the year ended June 30, 2006 at a fee of $29,000 and a single audit fee of $2,800 per letter of engagement dated January 10, 2006.

4. Appointment of Treasurer

Motion by ________________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors appoint Gary Reigal as Treasurer for a term effective July 1, 2006 to June 30, 2007; and that he be directed to perform such duties as are appropriate for the position in accordance with the Public School Code of 1949, as amended, Section 436-443; that he shall implement federal, state and local policies and regulations at the direction of the Board of School Directors and the Superintendent of Schools; and, that the Treasurer’s bond be set at $500,000 to be paid by the East Penn School District.

5. Designation of 2006-07 Depositories

Motion by ________________________, Seconded by ______________________

RESOLVED, That, in accordance with Section 621, PA Public School Code of 1949, the East Penn Board of School Directors designate the following
depositories for the funds of the East Penn School District for the 2006-07 fiscal year; and that said depositories furnish a bond in an amount equal to 120% of the highest balance or comply with Act 72 of 1971 of the Pennsylvania Legislature, such bond amounts to include the amount provided by federal insurance:

- M & T Bank
- Lafayette/Ambassador Bank (Fulton Financial)
- PA Treasury/Invest Program
- PA Local Government Investment Trust
- East Penn Bank
- Wachovia Bank
- First Star Savings Bank
- Citizens Bank
- Sovereign Bank
- US Bank Corporate Trust Services

6. Earned Income Tax Commission

Motion by ________________________, Seconded by _______________________

RESOLVED, That the East Penn Board of School Directors set the following commission to be paid to the appointed Municipal Earned Income Tax Officers for the collection of the District’s earned income taxes during the period July 1, 2006 through June 30, 2007:

- Borough of Alburtis: 5%, plus 1/2 of printing & postage costs
- Borough of Emmaus: 2.5%
- Borough of Macungie: 5%, plus 1/2 of printing & postage costs
- Lower Macungie Twnshp.: 1/2 of cost of salaries, fringe benefits, and Office expense of the EIT office.
- Upper Milford Twnshp.: 5%, plus 1/2 of printing & postage costs

7. Earned Income Tax Bonds

Motion by ________________________, Seconded by _______________________

RESOLVED, That the East Penn School Board of Directors direct the East Penn School District Municipal Earned Income Tax Officers to provide fidelity bonds to the School District in the following sums:

- Borough of Alburtis
  Kerstin Paey, or Successor
  Bond required: $50,000 Jointly with Borough

- Borough of Emmaus
  Berkheimer Associates
  Bond required: In accordance with contract

- Borough of Macungie
  Rose Nonnemacher, or successor
  Bond required: $120,000, Jointly with Township

May 22, 2006
Township of Lower Macungie
Cathleen O'Brien, or successor
Bond Required: $1,000,000, jointly with Township

Township of Upper Milford
William Weber, or successor
Bond Required: $250,000 jointly with Township

8. Record of Investments (Exhibit 19)

Motion by___________________________, Seconded by______________________

RESOLVED, That the East Penn Board of School Directors approve the investments
listed on Exhibit 19

9. Construction Fund Payments – Exhibit 20

Motion by___________________________, Seconded by______________________

RESOLVED, That the East Penn Board of School Directors authorize the payment of
funds from the Capital Reserve Account and General Obligation Bond
Series of 2003 for the items listed on Exhibit 20

Burner Replacement – Informational (Exhibit 21)

11. Board Sharing

-Board Goal Setting Retreat

-HB 2550 – Educational Impact Fees

12. Announcements

Monday, May 22 7:00 p.m.-Executive Session
7:30 p.m.-Board Meeting, Board Room
Tuesday, May 23 7:30 p.m. - LMMS Spring Band Concert, Auditorium
Wednesday, May 24 7:00 p.m.-EHS Spring Orchestra Concern
7:00 p.m.-Macungie Spring Concert
Thursday, May 25 7:00 p.m.-Open House: Shoemaker, Wescosville, Alburtis
Friday, May 26 8:00 a.m.-2:00 p.m.-High Note Music Festival, LMMS
4:00 p.m.-Macungie School Festival, Macungie Park
Monday, May 29 Memorial Day – All schools and offices closed.
Wednesday, May 31 6:30 p.m.-All Sports Award Program, EHS Auditorium
Thursday, June 1 7:00 p.m.-Elementary Orchestra Concert, Shoemaker
Wednesday, June 7 7:00 p.m.-Jefferson Open House
Saturday, June 10 Baccalaureate
Sunday, June 11 1:00 p.m.-Commencement, Stabler Arena
Monday, June 12 7:30 p.m.-Board Meeting

13. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Requests to Address the Board

3. Approval of Minutes

   Motion by ____________________________, Seconded by ____________________________

   RESOLVED, That the East Penn Board of School Directors approve the minutes for the following meetings:

   April 24, 2006  Regular Board Meeting
   April 28, 2006  Special Board Meeting
   May 1, 2006    Special Board Meeting

4. 2006-2007 Preliminary Budget Adoption

   Motion by ____________________________, Seconded by ____________________________

   RESOLVED, That the East Penn Board of School Directors adopt the tentative 2006-07 budget in the amount of $99,679,304 with the following tax levies:

   39.16 mills on the assessed valuation of real estate
   1/2% (.005) Act 511 Earned Income Tax
   1% Act 511 Real Estate Transfer Tax

   be it further

   RESOLVED, That the Senior Citizens Real Estate Tax Rebate Program be continued for the 2006-07 year.

5. Report of the Substitute Superintendent of Schools-Dr. George Ziolkowski

   1. Personnel

      Motion by ____________________________, Seconded by ____________________________

      RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

      Retirements/Resignations

      - Joann Bedics, Remedial Assistant at Lincoln School, effective June 1, 2006 (Exhibit 1)
      - John Hartzog, Mathematics Teacher at Eyer MS, effective June 15, 2006 (Exhibit 2)
      - Gretchen Krasley, Grade 1 Teacher at Alburtis School, effective June 15, 2006 (Exhibit 3)
      - Susan Lutick, Art Teacher at Emmaus HS, effective June 15, 2006 (Exhibit 4)
      - JoAnn Oleksa, Grade 5 Teacher at Wescosville School, effective June 15, 2006 (Exhibit 5)
      - Chika Acholonu, Teacher Aide at LMMS, effective May 12, 2006 (Exhibit 6)
      - Jo-Anne Hamm, Teacher Aide at Lincoln School, effective June 15, 2006 (Exhibit 7)

      Compensated Professional Leave

      Employee: Virginia Delph
                 Latin Teacher, Emmaus HS
Effective: 2006-07 School Term, First Semester
Purpose: Graduate Work at Stanford University
Reference: Board Policy 438.1, Compensated Professional Leave

Leave as Per Collective Bargaining Agreement

Employee: Tara Desiderio
Kindergarten, Macungie School
Effective: May 11, 2006

Extended School Year Program

Teachers

Employees: Eileen Crompton, Lori King, Michelle Hoffman, Scott Ware
Effective: June 26-August 3, 2006, 10 hrs./wk.

Speech Teachers

Employee: Maria Smith, Amy Christoff
Effective: June 26-August 3, 2006, 35 hrs./wk.

Teacher Aides

Employees: Jane Kressley; Michaeline Ryan; Janet Joy; Wendy Crossley
Effective: June 26-August 3, 2006, 12 hrs./wk.

Summer Fitness Program

Teachers: Doug Povilaitis, Justen Reiss, Maureen Welsh, Marissa Rotz, Kathy Kline
LPN: Karen Hefflefinger
Other: Kevin Hollischnadner, Orthopedic Associates of Allentown

Addition to the 2005-06 Per Diem Substitute List

Mary O'Brien, Food Services Department
Mary Ogden, Health/PE
Stephanie Ficco, Teacher Aide
Stephanie Ott, Teacher Aide
Connie Snyder, Teacher Aide

Co-Curricular Advisor

Brian Parish Skateboarding Club Volunteer

Summer Maintenance Program – Exhibit 8

Educational Conferences – Exhibit 9

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 9.

6. Facilities

1. Approval of EnviraHealth Agreement – Exhibit 10

Motion by ______________________, Seconded by _____________________
RESOLVED, That the East Penn Board of School Directors approve the Agreement with EnviraHealth, 900 West State Street, Coopersburg, PA at a cost not to exceed $10,000.

Note: This continues the proactive microbial testing district wide (minimum of 60 samples) enhancing the district’s Indoor Air Quality Testing Program.

2. Eyer MS Asbestos Abatement Letter of Withdrawal; Bid Award

Motion by ____________________________, Seconded by ____________________________

RESOLVED, That the East Penn Board of School Directors accept the Letter of Withdrawal from Alicon Environmental, Inc., Clarks Summit, PA for the Eyer MS Asbestos Abatement; and,

be it further

RESOLVED, That the East Penn Board of School Directors approve Asbestos and Lead Abatement Services, Inc., Boyertown, PA for phase 1 summer 2006 asbestos abatement for the Eyer MS project at a cost of $3,677.00.

3. Eyer MS Project – PLANCON F, Post-Bid Opening Notification (Exhibit 11)

Motion by ____________________________, Seconded by ____________________________

RESOLVED, That the East Penn Board of School Directors approve PLANCON F, Attachment C, Post-Bid Opening Notification to the PA Department of Education.

7. Education

-First Reading: Textbooks for Adoption (Exhibit 12)

These materials are available for review in the Curriculum Library until Friday, May 26. A recommendation for adoption will be presented at the June 12 Board Meeting.

8. Legislative

C. H. Ballard

9. Business Operations

1. Bill List Approval

Motion by ____________________________, Seconded by ____________________________

RESOLVED, That the East Penn Board of School Directors approve the attached bill list including the addenda and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Construction Fund Payments (Exhibit 13)

Motion by ____________________________, Seconded by ____________________________

RESOLVED, That the East Penn Board of School Directors authorize payment from the GOB 2003 Bond Issue for the items listed on Exhibit 13.

3. Appointment of Auditors

Motion by ____________________________, Seconded by ____________________________

RESOLVED, That the East Penn Board of School Directors appoint the audit firm of France, Anderson, Basile and Company, P.C. to audit the records of the East Penn School District for the year ended June 30, 2006 at a fee of $26,500, per their proposal dated March 31, 2006.

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May 8, 2006
4. Bid Award – Art Supplies (Exhibit 14)

Motion by__________________________, Seconded by__________________________
RESOLVED, That the East Penn Board of School Directors award the contracts for
art supplies to the successful bidders listed on Exhibit 14.

10. Board Sharing

11. Announcements

Monday, May 8  6:30 p.m.-Executive Session
               7:30 p.m.-Board Meeting

Wednesday, May 10  7:30 p.m.-LMMS Spring Choral Concert-Auditorium
                    7:00 p.m.-Open House, Macungie School

Thursday, May 11  7:00 p.m.-EHS Wind Ensemble & Symphonic Band Concerts, Auditorium
                  7:30 p.m.-Spring Choral Concert, Lincoln
                  7:30 p.m.-LMMS Spring Choral Concert, Auditorium

Friday, May 12  7:30 p.m.-Jefferson 5th Grade Spring Concert
               EHS Senior Ball

Monday, May 15  7:00 p.m.-Policy Committee, Board Room

Tuesday, May 16  Election Day

Wednesday, May 17  7:00 p.m.-Wescosville Spring Concert
                    7:00 p.m.-Open House, Lincoln

Thursday, May 18  7:30 p.m.-EHS Spring Choral Concert, Auditorium

Friday, May 19  9:00 a.m.-Volunteer Recognition Brunch, LMMS Cafeteria
               5:30 p.m.-Alburtis Spring Festival

Monday, May 22  7:30 p.m-Board Meeting, Board Room

May 23 & June 6  7:00-8:30 p.m.-Internet Safety & Cyberbullying: What Parents Need
to Know, Eyer MS

12. Adjourn
Order of Business

1. Call to Order; Pledge of Allegiance

2. Requests to Address the Board

3. Approval of Minutes
   Motion by_______________________, Seconded by____________________________
   RESOLVED, That the East Penn Board of School Directors approve the minutes of the
   May 22, 2006 Board Meeting.

4. Authorization to Apply for Federal Funds
   Motion by________________________, Seconded by___________________________
   RESOLVED, That the East Penn Board of School Directors authorize the
   administration to apply for federal funds under Title I, Title II, Title III, and Title V.

   Title I: Federally funded supplemental education program that provides financial
   assistance to local educational agencies to improve educational opportunities for educationally deprived children.

   Title II: Federally funded supplemental education program that provides financial assistance to improve the skills of teachers and the quality of instruction in core academic subjects in public elementary and secondary schools.

   Title III: Language Instruction for Limited English Proficient and Immigrant Students.

   Title V: Federally funded supplemental education program that provides financial assistance to state and local educational agencies in the areas of educational reform and effective schools.

5. Approval of the Sungard Pentamation Inc. Contract (Student Management System)-
   Exhibit 1
   Motion by_______________________, Seconded by____________________________
   RESOLVED, That the East Penn Board of School Directors authorize the
   administration to enter into a contract with Sungard Pentamation Inc. as described in Exhibit 1.

6. Final Adoption of 2006-07 Budget
   Motion by_______________________, Seconded by____________________________
   RESOLVED, That the East Penn Board of School Directors, adopt the 2006-07 Budget
   that was tentatively adopted on May 8, 2006 and revised, and;

   be it further

   RESOLVED, That the East Penn Board of School Directors, Lehigh County, Commonwealth of Pennsylvania, hereby authorize expenditures totaling $99,872,119 as set forth therein; and,

   be it further

   -1-
   June 12, 2006
RESOLVED, That the East Penn Board of School Directors levy a tax of 39.16 mills per dollar of assessed valuation on real estate, and the following taxes be levied under Act 511:

A one-half (.5%) earned income tax, and
A one (1.0%) real estate transfer tax

and

That the Senior Citizens Real Estate Tax Rebate Program be continued for the 2006-07 year.

7. Report of the Substitute Superintendent of Schools – Dr. George Ziolkowski

1. Personnel

Motion by______________________, Seconded by__________________

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

-Dave Domchek, Assistant Principal at Emmaus HS, effective June 30, 2006 (Exhibit 2)
-Alana Cross, Grade 2 Teacher at Shoemaker School, effective immediately (Exhibit 3)
-Maureen Leitzel, Reading Seminar Teacher at Eyer MS, effective immediately (Exhibit 4)
-Stephanie Mann, Special Education Teacher at Emmaus High School, effective immediately (Exhibit 5)
-Erin Marks, Music Teacher at Eyer MS, effective immediately (Exhibit 6)
-Tara Dawson, Teacher Aide at Alburtis School, effective June 6, 2006 (Exhibit 7)
-Lois Haberstumpf, Teacher Aide at Eyer MS, effective June 14, 2006 (Exhibit 8)
-Jill Siegfried-Cramer, Teacher Aide at Shoemaker School, effective immediately (Exhibit 9)
-Yvonne Walls, Food Services Department, effective June 9, 2006 (Exhibit 10)
-Colleen Bruen, Special Education Teacher at Macungie School, effective immediately

Requests for General Leaves of Absence – 2006-07

<table>
<thead>
<tr>
<th>Employee</th>
<th>Location/Grade/Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>Melanie Bosse</td>
<td>LMMS, Grade 6</td>
</tr>
<tr>
<td>Lisa Goehler</td>
<td>Alburtis, Grade 3</td>
</tr>
<tr>
<td>Paula Fehlinger</td>
<td>Wescosville, Grade 1</td>
</tr>
<tr>
<td>Kathryn Hillegass</td>
<td>LMMS, Special Education</td>
</tr>
<tr>
<td>Kristine Yessen</td>
<td>Shoemaker, Kindergarten</td>
</tr>
<tr>
<td>Christine Callahan</td>
<td>Wescosville, Grade 5, effective 1 year beginning March 6, 2006</td>
</tr>
</tbody>
</table>

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June 12, 2006
Transfer

Employee: Sallie DeLong
From: Administrative Assistant, Curriculum & Instruction
To: Administrative Assistant, Assistant Superintendent for Initiatives & Evaluation

2006-07 Professional Staff Transfers (See Exhibit 11)

2006-07 Department Chairs (See Exhibit 12)

Appointment of Professional Employee

Name/Address: Diana Coleman
3506 Knerr Drive, Macungie 18062
Education Level: B. S. Degree (1996)
M. Ed. Degree (2002)
Undergraduate School: Lock Haven University
Graduate School: Holy Family University
Certification: Instructional II, Ment and/or Phys. Hand
Assignment: Special Education, Macungie School
Vacancy created by resignation of C. Bruen
Effective: 2006-07 School Year
Experience: 9/96-6/04: Pennsbury SD
9/05-Present: East Penn SD
Salary: $49,900 (Step G, Year 7, Col. M)

Appointment of Temporary Professional Employees

Name/Address: Sarah Davis
3106 Daniel Drive, Sinking Spring 19608
Education Level: B. S. Degree (2005)
Undergraduate School: Penn State University
Certification: Instructional I, Music K-12
Assignment: Music, Eyer MS
Vacancy created by resignation of E. Marks
Effective: 2006-07 School Year
Experience: 1/06-Present: East Penn SD
Salary: $40,600 (Step B, Year 2, Col. B)

Name/Address: Amanda Heller
7333 East Hillcrest Lane, Slatington 18080
Education Level: B. S. Degree (2004)
Undergraduate School: Penn State University
Certification: Instructional I, Elementary K-6
Assignment: Grade 2, Shoemaker School
Vacancy created by resignation of A. Cross
Effective: 2006-07 School Year
Experience: 11/05-Present: East Penn SD
Salary: $40,600 (Step B, Year 2, Col. B)

Name/Address: Jacqueline Swauger
1629 W. Congress Street, Allentown 18102

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June 12, 2006
Education Level: B. S. Degree (1997)  
Undergraduate School: Kutztown University  
Certification: Instructional I, Elementary K-6, Reading Specialist  
Assignment: Reading Seminar, Grade 8, Eyer MS  
Vacancy created by M. Leitzel resignation  
Effective: 2006-07 School Year  
Experience: 1/05-Present: East Penn SD  
9/00-6/01: Salisbury SD  
0/01-1/05: Discovery Pre-School  
Salary: $41,100 (Step C, Year 3, Col. B)  

Name/Address: Ellen Martin  
1080K Cold Stream Circle, Emmaus  
Education Level: B. S. Degree (2005)  
Undergraduate School: Shippensburg University  
Certification: Instructional I, Elementary K-6, Middle Level Citizenship 7-9  
Assignment: Kindergarten, Lower Macungie ES  
Vacancy created by resignation of N. Schock  
Effective: 2006-07 School Year  
Experience: 9/05-Present: East Penn SD (per diem substitute)  
Salary: $40,100 (Step A, Year 1, Col. B)  

Full-Time Substitute Teacher Appointments  

Name/Address: Erin Lichtenwalner  
5037 Oakland Road, Coplay 18037  
Education Level: B. A. Degree (2006)  
Undergraduate School: Marywood University  
Certification: Instructional I, Family Consumer Science K-12  
Assignment: Family & Consumer Science, Emmaus HS  
Opening created by A. Beal leave  
Effective: 2006-07 School Year  
Experience: 1/06-6/06: Stroudsburg Area SD  
Salary: $40,100 (Step A, Year 1, Col. B)  

Name/Address: Jennifer Corona  
3202 Vermont Street, Easton 18045  
Education Level: B. S. Degree (2004)  
Undergraduate School: Kutztown University  
Certification: Instructional I, Elementary K-6  
Assignment: Grade 6, LMMS  
Opening created by M. Bosse leave  
Effective: 2006-07 School Year  
Experience: 2/15/05-Present: East Penn SD  
Salary: $41,100 (Step C, Year 3, Col. B)  

2006-07 Per Diem Substitute List  

Patricia Kehs, Food Services Department  

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June 12, 2006
Jump Start Program – July 31-August 17, 2006

Stipend: 12 days - 3 hours/day  @$31.00/hr.

Stephanie Schwab, Mathematics
John Dremick, Study Skills
Lisa Insinger, Language Arts

Additions to Summer Maintenance

New ($6.90/hour):          Ryan Hinkle          Steven Coakley
Former ($7.45/hour):      Eric Muschock        Jeffrey Obelcz

Summer Employees – IT Department

Returning:    William Burroughs, Jeffrey Dowgala, Thomas Johnson
New:          Rebecca Witmer

Educational Conferences – Exhibit 13

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 13.

2. Abolition of School Police Officer Position (Exhibit 14)

Motion by______________________, Seconded by____________________
RESOLVED,   That the East Penn Board of School Directors abolish the position of school police officer effective the close of business June 30, 2006.

3. Acceptance of Gifts, Grants, and Funds

Motion by______________________, Seconded by____________________
RESOLVED,   That, in accordance with Board Policy 702, Gifts, Grants, and Funds, the East Penn Board of School Directors accept the following monetary gifts for the purposes stated:

-$3,000 gift from the Hoang-Nakada Donor Advised Fund.  This gift has been earmarked for support for the Emmaus High School American Computer Science League team.

-$35,000 from the Lincoln Parent Teacher Organization.  This gift is being presented for the purchase and installation of new playground equipment.  The equipment will be supplied and installed by Boyce Associates of Trexlertown.

8. Education

1. Textbook Adoption – Exhibit 15

Motion by______________________, Seconded by____________________
RESOLVED,   That the East Penn Board of School Directors approve the adoption of the textbooks listed on Exhibit 15 for use in the East Penn School District.
2. Drop-Out Report – Dr. Denise Torma, Assistant Superintendent for Initiatives & Evaluation

9. Other Educational Entities

-Carbon Lehigh Intermediate Unit  T. Richwine

1. Ballots – Election of IU Board Members

-Lehigh Career & Technical Institute  F. Fuller
   T. Richwine
   V. Thomas
   A. Thompson

10. Facilities

1. Bid Opening Report – Stair Tread & Landings; Classroom Tile/Entranceway Matting, Replacement of Portions of Chilled Water Piping at EHS – Exhibit 16

2. Notice of Intent to Award Bids – Chilled Water Piping – EHS

   Motion by ________________________, Seconded by ________________________
   RESOLVED, That the East Penn Board of School Directors approve the Notice of Intent to Award Contracts for the bid received for replacement of portions of the chilled water piping at the Emmaus High School to Hoch Mechanical, Inc., Allentown, PA at a cost of $80,218.00; and,

   be it further

   RESOLVED, That the Notice of Intent to Award Contracts are issued contingent upon submittal and approval of the required documents to the Department of Education and other state and local agencies with the appropriate parties being authorized to sign the documents, submittal and approval of the required bonds, certificates of insurance, and the required documents from the contractors as specified in the bid instructions and materials, and execution of a contract as a required in the bid instructions and materials, all of the aforementioned being completed to the satisfaction of the solicitor.

3. Bid Awards – Stair Tread & Landings; Classroom Tile/Entrance Matting

   Motion by ________________________, Seconded by ________________________
   RESOLVED, That the East Penn Board of School Directors approve the bid received for stair tread and landings at Lower Macungie Middle School with Owen M. Bastian, Inc. at a cost of $12,953.00; and,

   be it further

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June 12, 2006
RESOLVED, That the East Penn Board of School Directors approve the bid received for classroom tile/entrance matting at Lincoln School with Owen M. Bastian, Inc. at a cost of $24,997.00.

Note: The above bid does accept 1A Alternate which changes the hall tile from base bid Armstrong to Fritz tile as recommended by the Maintenance Office.

4. Moving and Storage Contract Amendment

Motion by____________________________, Seconded by____________________
RESOLVED, That the East Penn Board of School Directors approve an amendment of the contract with O'Brien's Moving Storage to reflect adjustments in hourly rates as outlined in their letter on December 27, 2005.

5. Construction Fund Payments – Exhibit 17

Motion by____________________________, Seconded by____________________
RESOLVED, That the East Penn Board of School Directors authorize payment from the Capital Reserve Fund and GOB 2003 Bond Issue as listed on Exhibit 17.

6. Approval of Plancon K: Project Refinancing (Exhibit 18)

Motion by____________________________, Seconded by____________________

11. Policy

1. Interim Reading: Board Policy 239-Foreign Exchange Students (Exhibit 19)
   Board Policy 246-Student Wellness and East Penn School District Guidelines for Competitive Foods (Exhibit 20)

12. Legislative – C. Ballard

13. Business Operations

1. Approval of Bill List

Motion by____________________________, Seconded by____________________
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Food Service Contract Extension – Exhibit 21

Motion by____________________________, Seconded by____________________
RESOLVED, That the East Penn Board of School Directors approve an extension of the current contract with The Nutrition Group to

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June 12, 2006
provide food service management from July 1, 2006 to June 30, 2007; and,

be it further

RESOLVED, That the following review and approval by the Solicitor and appropriate district officials be authorized to affix their signatures thereto.

Note: The guaranteed return to the district for the 2006-07 year is $73,777; last year the guaranteed return was $100,442. This reduction is due to the uncertainty associated with the changes in state guidelines and the potential effect of ongoing construction projects in the district.

3. Contract Extensions – Exhibit 22

Motion by ____________________________, Seconded by ____________________________

RESOLVED, That the East Penn Board of School Directors authorize the contract extensions as listed on Exhibit 22.

14. Board Sharing

15. Announcements

Monday, June 12
6:30 p.m.-Executive Session, Conference Room
7:30 p.m.-Board Meeting, Board Room

Thursday, June 15
Last day for students and teachers

Monday, June 26
7:30 p.m.-Board Meeting

16. Adjourn

June 12, 2006
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Requests to Address the Board

3. Approval of Minutes

   Motion by ________________________, Seconded by ________________________

   RESOLVED, that the East Penn Board of School Directors approve the minutes for the June 12, 2006 Board Meeting.

4. Report of the Substitute Superintendent of Schools – Dr. George Ziolkowski

   1. Personnel

      Motion by ________________________, Seconded by ________________________

      RESOLVED, that the East Penn Board of School Directors approve the following personnel items:

      Resignations

      - Stefani Hauze, Biology Teacher at EHS, effective June 19, 2006 (Exhibit 1)
      - Robin Hagy, Teacher Aide at Alburtis School, effective immediately (Exhibit 2)

      Appointment of Administrative Assistant

      Name/Address: Betty Gibson
      4988 Jasper Road, Emmaus  18049
      Assignment: Maintenance Office (Vacancy created by retirement of S. Hammel)
      Effective: July 10, 2006 (on or about)
      Salary: $23,800

      2006-07 Per Diem Substitute List

      Denise Yuhas, Food Services Department

      Co-Curricular Advisor

      Lena Harris EHS Music Marching Assistant $1040.00

      Revised List of Jumpstart Summer Program Teachers, Remedial Assistants, and Teacher Aide

      See Exhibit 3

      Extended School Year Teacher Aide

      Deanna Reidenhour Autistic Support 36 hours (maximum)

      Internal Transfers

      Employee From To

      Kathleen Pridible Administrative Assistant, EHS Administrative Assistant, LMES
      Rosalie Schiffert LMMS, Special Education IST, Lincoln
      Melanie Hirsch Grade 4, Lincoln Grade 3, Lincoln
Appointment of Chief School Physician – Exhibit 4

That the East Penn Board of School Directors approve Dr. Robert A. Barnes as the Chief School Physician from July 1, 2006 to and including June 30, 2007 on a retainer of $6,000 and in accordance with the terms listed on Exhibit 4.

Approval of Act 93 Compensation/Non-Bargaining Unit Salaries – Exhibit 5

That the East Penn Board of School Directors approve the 2007-07 Act 93 Salaries and Compensation Plan; and, that the salaries and fringe benefits for the non-bargaining unit employees be approved, effective July 1, 2006.

Meal Reimbursement for Conferences/Offsite Professional Development Activities

That the East Penn Board of School Directors increase the meal allowance for conferences/offsite Professional Development Activities from $18.00/day to $35.00/day, effective July 1, 2006.

Note: “The standard meal allowance is federal M & MIE rate. For most small localities in the United States, this rate is $31/day for the period from January 1 through September 30, 2005 and $39/day for the period from October 1 through December 31, 2005. Most major cities and many other localities in the United States qualify for higher rates.”

Educational Conferences – Exhibit 6

That the East Penn Board of School Directors approve the expenses for the individuals attending educational conferences as listed on Exhibit 2.

2. Approval of Affiliation Agreement with Indiana University of PA-Exhibit 7

Motion by ____________________________, Seconded by ____________________________
RESOLVED, That the East Penn Board of School Directors approve the Affiliation Agreement with Indiana University of PA for Student Teaching as outlined in Exhibit 7.

5. Policy

1. Final Adoption

Motion by ____________________________, Seconded by ____________________________
RESOLVED, That the East Penn Board of School Directors approve the following policies for inclusion in the Board Policy Manual:

Board Policy 239-Foreign Exchange Students (Exhibit 8)
Board Policy 246-Student Wellness and East Penn School District Guidelines for Competitive Foods (Exhibit 9)

6. Facilities

1. Informational

-PLANCON Part K: Project Refinancing – GOB Series of 2005 (Exhibit 10)

7. Legislative

C. Ballard

8. Other Educational Entities

- Carbon Lehigh Intermediate Unit
  T. Richwine
- Lehigh Career & Technical Institute
  F. Fuller
  T. Richwine
  V. Thomas
  A. Thompson

9. Business Operations

1. Approval of Bill List

Motion by ____________________________, Seconded by ____________________________
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. General Fund Transfers (Exhibit 11)

Motion by ____________________, Seconded by ____________________

RESOLVED, That the East Penn Board of School Directors approve the attached list of General Fund Transfers.

3. Insurance Advisory Council Recommendations

PACKAGE POLICY

Motion by ____________________, Seconded by ____________________

RESOLVED, That the East Penn Board of School Directors accept the Recommendation of the Insurance Advisory Council and Award the contract for the package policy including EDP Coverage and boiler coverage, to ACE USA (PSBA Insurance Trust Program) through USI (Flanigan, O'Hara, Gentry and Associates) at the quotation price of $124,774.

Note: Last year this policy was awarded to ACE USA for a total premium of $106,668.

UMBRELLA COVERAGE

RESOLVED, That the East Penn Board of School Directors accept the Recommendation of the Insurance Advisory Council and Award the contract for $15 million umbrella coverage to Old Republic Insurance Company (PSBA Insurance Trust Program) at a quotation price of $24,800 Through USI (Flanigan, O'Hara, Gentry and Associates).

Note: Last year this policy was awarded to Old Republic Insurance Company for a total premium of $24,800.

ERRORS & OMISSIONS POLICY

RESOLVED, That the East Penn Board of School Directors accept the Recommendation of the Insurance Advisory Council and Award the contract for School Leaders Errors & Omissions, Including an enhanced employment liability endorsement, to The Pennsylvania School Boards Insurance Trust at a Quotation rate of $41,648 through the Miers Insurance Agency.

Note: Last year this policy was awarded to the Pennsylvania School Boards Insurance Trust for a total premium of $39,105.

FLEET INSURANCE

RESOLVED, That the East Penn Board of School Directors accept the Recommendation of the Insurance Advisory Council and Award the contract for fleet insurance to the CIGNA Companies (PSBA Insurance Trust Program) at the Quotation price of $17,836 through USI (Flanigan, O'Hara, Gentry, and Associates).

Note: Last year this policy was awarded to CIGNA for a premium of $19,950.

WORKERS' COMPENSATION POLICY

RESOLVED, That the East Penn Board of School Directors accept the Recommendation of the Insurance Advisory Council and Award the contract for Workers' Compensation Insurance To Old Republic Insurance Company (PSBA Insurance Trust
Program) at the quotation price of $327,449 through USI (Flanigan, O’Hara, Gentry and Associates).

Note: Last year this policy was awarded to Old Republic for a total premium of $256,508.

STUDENT/ACCIDENT INSURANCE

RESOLVED, That the East Penn Board of School Directors award the Contract for Student/Accident Insurance to ACE American Insurance Company for the Interscholastic all sports Package AAA, which includes junior and senior high school Football, junior and senior high school interscholastic and Intramural sports, gym classes, band, cheerleaders and Majorettes, loss of use, and expanded sports/medicine Rider and $10,000,000 catastrophic accident medical Benefit for the total annual premium of $14,943 for Primary Excess over $100.00 plan, as made available through Mid-Penn Insurance Associates, Inc.

And be it further

RESOLVED, That the East Penn Board of School Directors make Available the voluntary enrollment primary excess over $100 Student insurance plan AA with a maximum benefit of $500,000, which is offered to parents on a voluntary basis through Boston Mutual Life Insurance Company at $30 for school-time coverage and $116 for 24 hour coverage, through Mid-Penn Insurance Associates, Inc.

Note: Last year this policy was awarded to Boston Mutual Life Insurance Company $14,500.

4. Authorization to Participate in Contracts issued by the Department of General Services for the 2006/07 Year

Motion by ____________________, Seconded by ____________________

WHEREAS, Act 57 of May 15, 1998 permits local public procurement units to participate in those contracts for supplies, services, or construction entered into by the Department of General Services (DGS) that are made available to local public procurement units. A "local public procurement unit" is defined as any political subdivision, public authority, education, health, or other institution; and to the extent provided by law, any other entity, including a council of governments or an area government; non profit fire, rescue, or ambulance company; and any nonprofit corporation operating a charitable hospital be it

RESOLVED, That the East Penn School District hereby requests authorization to participate in DGS’s contracts for the procurement of supplies, services or construction, subject to the following conditions:

1. That the East Penn School District agrees to be bound by such contract terms and conditions DGS may prescribe.
2. That the East Penn School District agrees to be responsible for payment directly to the contractor under each contract for those supplies, services or construction ordered by the local public procurement unit.

5. Authorization to participate in Joint Purchasing for the 2006/07 Year

Motion by ____________________, Seconded by ____________________

WHEREAS, The General Assembly of the Commonwealth of Pennsylvania has enacted an act known as the "Cooperative Purchasing Act, Act 31 of July 1971, and;

WHEREAS, Act 31 of 1971 permits local governments to purchase materials, supplies, and equipment from purchase contracts of the Commonwealth of Pennsylvania; be it

RESOLVED, That the East Penn School District hereby requests authorization to participate in purchase contracts of the Carbon Lehigh Intermediate Unit, Lehigh Career & Technical Institute, PENCON, AND PEPPM

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June 26, 2006
10. Board Sharing

11. Announcements

   Monday, June 26  
   6:45 p.m.-Executive Session
   7:30 p.m.-Board Meeting

   Tuesday, July 4
   All offices closed

   Monday, July 10
   7:30 p.m. – Board Meeting (Only Board Meeting in July)

12. Adjourn