

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes for the June 26, 2006 Board Meeting.

4. Report of the Substitute Superintendent of Schools-Dr. George A. Ziolkowski

1. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Appointment of Acting Principal – Shoemaker School – Exhibit 1

That the East Penn Board of School Directors appoint Mr. Robert Oberecker, Acting Principal of Shoemaker School, effective July 1, 2006 through September 1, 2006, as outlined in the attached Agreement (Exhibit 1).

Appointment of Temporary Professional Employees

| | |
|-----------------------|---|
| Name/Address: | Todd Breiner 26 South Street, Tamaqua 18252 |
| Education Level: | B. S. Degree (2006) |
| Undergraduate School: | East Stroudsburg University (2006) |
| Certification: | Instructional I, Health/Physical Education |
| Assignment: | Health/Physical Education, EHS (Budgeted new position) |
| Effective: | 2006-07 school year |
| Experience: | None |
| Salary: | \$40,100 (Step A, Year 1, Col. B) |

| | |
|-----------------------|--|
| Name/Address: | Pamela Briody 2463 W. Rock Road, Allentown 18103 |
| Education Level: | B. A. Degree (1992) |
| Undergraduate School: | Muhlenberg College |
| Graduate School: | DeSales University (certification credits) |
| Certification: | Instructional I, Elementary |
| Assignment: | Grade 1, Alburdis School Vacancy created by G. Krasley resignation. |
| Effective: | 2006-07 school year |
| Experience: | 8/05-Present: Quakertown SD 8/03-6/05: Allentown SD |
| Salary: | \$41,600 (Step D, Year 4, Col. B) |

Name/Address: Lauren Enderes
 1217 Knossos Drive, Whitehall 18052

Education Level: B. S. Degree (2001)

Undergraduate School: Kutztown University

Graduate Schools: East Stroudsburg University (graduate credits)
 Lehigh University (graduate credits)

Certification: Intern, Special Education (Certification Pending)

Assignment: Special Education, Lower Macungie Elementary School (New position)

Effective: 2006-07 school year

Experience: 4/05-Present: Colonial Northampton Intermediate Unit

Salary: \$40,100 (Step A, Year 1, Col. B)

Name/Address: Joanne Lusignea
 4609 Penn Hill Drive, Schnecksville 18078

Education Level: Bachelors of Industrial Engineering ((1991)
 Master's Degree (2006)

Undergraduate School: Georgia Institute of Technology

Graduate School: Cedar Crest College

Certification: Instructional I, Mathematics 7-12

Assignment: Mathematics, Grade 8, Eyer MS
 Vacancy created by retirement of R. Weiss

Effective: 2006-07 school year

Experience: 11/02-12/05: Carbon Lehigh Intermediate Unit

Salary: \$46,500 (Step A, Year 1, Col. M)

Name/Address: Jeanne Newoehner
 2058 Huber Drive, Quakertown 18951

Education Level: B. A. Degree (1999)

Undergraduate School: Lafayette College

Graduate Schools: William Patterson University (education credits)
 Cabrini College (graduate credits)

Certification: Instructional I, Biology, Special Education, Mid-Level Mathematics (7-9)

Assignment: Special Education, LMMS
 (Budgeted new position)

Effective: 2006-07 school year

Experience: 9/04-Present: Hilltop Preparatory School
 1/01-8/02: Park Ridge SD, NJ

Salary: \$41,100 (Step C, Year 3, Col. B)

Appointment of Full-Time Substitute Teacher

Name/Address: Jason Hanlon
 5470 Spring Drive, Center Valley 18034

Education Level: B. S. Degree (2006)

Undergraduate School: Kutztown University

Certification: Instructional I, Elementary

Assignment: Grade 3, Alburtis School
 Opening created by leave of L. Goehler

Effective: 2006-07 school year

Experience: None

Salary: \$40,100 (Step A, Year 1, Col. B)

Appointment of School Physicians

See Exhibit 2

2006 Teacher Tenure List

In accordance with Section 1121 of the PA School Code, the following temporary professional employee based upon satisfactory service be awarded tenure, effective immediately:

| <u>Name</u> | <u>Assignment</u> | <u>School</u> |
|-----------------|-------------------|---------------|
| Cheryl Trujillo | Speech | Lincoln |

Extended School Year Instructors

| | |
|----------------|---------|
| Amy McConlogue | 30 hrs. |
| Regan Palazzo | 41 hrs. |
| Paul Wood | 41 hrs. |

Additions to the Summer Maintenance List

Kevin McKeegan Shawn Roberts

Educational Conferences – Exhibit 3

That the East Penn Board of School Directors approve the expenses for the individuals attending educational conferences as listed on Exhibit 3.

2. Acceptance of Gifts, Grants, and Funds

Motion by _____, Seconded by _____
RESOLVED, That, in accordance with Board Policy 702, Gifts, Grants, and Funds, the East Penn Board of School Directors accept a \$2,949.25 monetary gift from the Shoemaker Elementary School PTO for the purchase of classroom tables.

3. 2006-07 Ticket Pricing for Sports – Exhibit 4

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the 2006-07 Ticket Pricing for Sports as listed on Exhibit 4.

5. Education

1. Textbook Adoption – First Reading – Exhibit 5

These materials are available for review in the Curriculum Library until Friday, July 28. A recommendation for adoption will be presented at the August 14 Board Meeting.

6. Legislative C. Ballard

-Voting Delegates for 2006 Legislative Policy Council Meeting – October 12, 2006

East Penn is entitled to 3 delegates. Voting delegates must be registered for the 2006 PSBA School Leadership Conference being held in Hershey from October 10-13, 2006.

7. Board Operations

1. Approval of Bill List

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer's Report

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

3. Approval of Plancon H: Project Financing - GOB Series A of 2003; Series A of 2004, and Series AA of 2004 for the Eyer MS Project – Exhibit 6

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve Plancon H as described in Exhibit 6.

4. Construction Fund Payments – Exhibit 7

RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from the Capital Reserve Account and General Obligation Bond Series of 2003 for the items listed on Exhibit 7.

5. Informational: Approval of Plancon F and G Construction Documents & Project Accounting Based on Bids (Exhibits 8 & 9)

8. Board Sharing

9. Announcements:

Monday, July 10 7:30 p.m.-Board Meeting

August 14 7:30 p.m.-Board Meeting

10. Adjourn

Order of Business

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes of the July 10, 2006 meeting.

4. Report of the Substitute Superintendent of Schools – Dr. George A. Ziolkowski

1. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

- Robert Misko, Principal of Lower Macungie MS, effective June 29, 2007 (Exhibit 1)
- Sherry Holub, Social Studies Teacher at LMMS, effective immediately (Exhibit 2)
- Denise M. Dugan, Teacher Aide at EHS, effective August 14, 2006 (Exhibit 3)
- Susan Flamisch, Remedial Assistant, effective immediately (Exhibit 4)
- Bonnie Kirka, Teacher Aide at Shoemaker, effective immediately (Exhibit 5)
- Melissa Heckman, Hall Monitor at EHS, effective immediately (Exhibit 6)
- Teresa Attanese, Teacher Aide at LMMS, effective immediately (Exhibit 7)
- Kathleen Hallman, Teacher Aide at LMMS, effective immediately (Exhibit 8)
- Ryan Lehman, Remedial Assistant at LMMS, effective immediately (Exhibit 9)
- Pam Shealey, Teacher Aide at EHS, effective immediately (Exhibit 10)
- Stephanie Grant, Teacher Aide at EHS, effective immediately (Exhibit 11)
- Sarah Davis, Music Teacher at Eyer MS, effective immediately (Exhibit 12)
- Wendy Crossley, Teacher Aide at Macungie School, effective upon appointment as an Administrative Assistant at Macungie School (Exhibit 13)

Requests for Leaves as per Collective Bargaining Agreement

| <u>Employee</u> | <u>Effective</u> |
|---|------------------|
| Jennifer Sosnovik Special Education Teacher, Jefferson | August 29, 2006 |
| Melissa Sell Grade 5, Shoemaker School | August 29, 2006 |

Professional Employee Appointments

Name/Address: Joseph Doyle
108 Kimberly Way, Hatfield 19440
Education Level: B. S. Degree (1967)
Undergraduate School: West Chester University
Certification: Instructional II, Mathematics
Master's Equivalency
Assignment: Mathematics, Emmaus HS
New Budgeted Position
Effective: August 29, 2006
Experience: 9/69-3/78: Coatesville Area SD
Business Experience: 1978-1981: National Southwire Aluminum, Hawesville KY (systems analyst)
1981-1987: ADVANTA Corporations, Horsham, PA (various administrative positions)
1987-90: Delaware Valley HMO (VP, Operations Group)

1990-1994: Health Information Technologies, Princeton, NJ
(VP, Operations Group)
1994-1999: MEDecision Inc., Berwyn (Director,
Technology and Development
1999-2005: AFTECH (VP, Development and Technology)
\$55,300 (Step J, Year 10, M)

Salary:

Name/Address: Julie Hummell
7231 Myrtle Drive, Macungie 18062

Education Level: B. S. Degree (2001)
M. S. Degree (2005)

Undergraduate School: Moravian College
Graduate School: Wilkes University
Certification: Instructional II, Mathematics
Assignment: Mathematics, Eyer MS
(Vacancy created by J. Hartzog retirement)

Effective: August 29, 2006
Experience: 9/02-Present: Nazareth SD
0/01-6/02: Phillipsburg SD

Salary: \$49,200 (Step F, Year 6, Col. M)

Name/Address: Tammy Kita
815 Frank Drive, Emmaus

Education Level: B. S. Degree (1986)
M. Ed. Degree (1995)

Undergraduate School: Kutztown University
Graduate School: Kutztown University
Certification: Instructional II, Elementary
Reading Specialist, ESL Program Specialist
Assignment: .5 Elementary ESL Teacher, Jefferson School
(New Budgeted Position)

Effective: August 29, 2006
Experience: 1991-95: Whitehall Coplay SD
1996-04: Northampton Community College
2004-05: Lehigh University
1989-1990: English Teacher, Japan

Salary: \$24,950 (Step E, Year 5, Col. M +12)

Name/Address: Kristina Wall
1439 Mohr Circle, Macungie

Education Level: B. S. Degree (2001)
Undergraduate School: Kutztown University
Certification: Instructional II, Elementary K-6
Assignment: Grade 3 Teacher, Shoemaker School
Vacancy created by B. Hubbs resignation and subsequent
transfers

Effective: August 29, 2006
Experience: 2002-06: Northampton SD
9/01-6/02: Parkland SD

Salary: \$46,900 (Step F, Year 6, Col. PC)

Name/Address: Kimberly Wilson
420 W. Pennsylvania Avenue
Pen Argyl 18072

Education Level: B. S. Degree (1996)
M. S. Degree (2005)

Undergraduate School: Kutztown University
Graduate School: Kutztown University
Certification: Instructional II, Earth & Space Science,
General Science
Assignment: Earth & Space Science, EHS
Vacancy created by C. Takacs retirement

Effective: August 29, 2006
Experience: 2001-06: Pocono Mountain SD

Salary: \$49,200 (Step F, Year 6, Col. M)

Name/Address: Linda Pekarik

Education Level: 2316 Cross Creek Road, Macungie 18062
 B. A. Degree
 M. Ed. Degree (2004)
 Undergraduate School: DeSales University
 Graduate School: Lehigh University
 Certification: Instructional II, Supvr. Special Education,
 Social Studies, Special Education
 Assignment: Supervisor of Special Education, Elementary
 Vacancy created by transfer of L. Brinckman &
 retirement of D. Murphy.
 Effective: To be Determined
 Experience: 2001-2006: Brandywine Heights SD
 1998-2001: Carbon Lehigh IU
 Salary: \$75,000 (Act 93)

Name/Address: Katherine Kieres
 1803 Renwick Street, Bethlehem 18017
 Education Level: B. A. Degree (1998)
 M. Ed. Degree (2001)
 Undergraduate School: Penn State University
 Graduate School: Lehigh University
 Certification: Gwynedd Mercy College (Prin. Certification)
 Instructional II, Principal, English
 Assignment: Assistant Principal, Emmaus HS
 (New budgeted position)
 Effective: August 15, 2006
 Experience: 6/04-Present: Central Bucks SD
 8/01-6/04: Central Bucks SD (English Teacher)
 8/00-6/01: Easton Area SD
 Salary: \$70,000 (Act 93)

Name/Address: Vicky Romagnoli
 142 Peter Jacob Drive, Bangor 18013
 Education Level: B. S. Degree (1990)
 M. Ed. Degree (1999)
 Undergraduate School: West Chester University
 Graduate School: DeSales University
 Lehigh University
 Certification: Instructional II, Supv. C & I, Inst. Tech Specialist,
 Mathematics
 Assignment: Secondary Technology Integration Resource Teacher
 (Vacancy created by resignation of R. Ziegenfuss)
 Effective: To be Determined
 Experience: 1998-06: Saucon Valley SD
 1994-98: Northampton Area SD
 Salary: \$67,300 (Step M, Year 13, Col. M +36)

Name/Address: Melanie Fried
 1948 DeLancey Street, Hellertown 18055
 Education Level: B. S. Degree (2001)
 Undergraduate School: Kutztown University
 Certification: Instructional I, Elementary
 Assignment: Alburts School, Grade 2
 New budgeted position
 Effective: To be determined
 Experience: 2001-06: Wilson School District
 Salary: \$42,600 (Step F, Year 6, Col. B)

Name/Address: Brandi Blose
 375 Pine Street, Emmaus
 Education Level: B. S. Degree (1999)
 M. Ed. Degree (2006)
 Undergraduate School: Kutztown University
 Graduate School: University of Turabo-Gurabo, PR
 Penn State University (ESL Certification)
 Certification: Instructional I, Elementary, Program Specialist

Assignment: Kindergarten, Lower Macungie Elementary School (New budgeted position)
Effective: August 29, 2006
Experience: 2001-06: Allentown SD
1999-00: Northwestern Lehigh SD
Salary: \$42,100 (Step E, Year 5, Col. B)

Name/Address: David Flannery
1435 Birth Street, Reading 19604
Education Level: B. A. Degree (2000)
M. S. Degree (2005)
Undergraduate School: Albright College
Graduate School: Wilkes University
Certification: Instructional II, Elementary
Assignment: Grade 5, Wescosville School
Vacancy created by transfer of C. Wetzel
Effective: To be determined
Experience: 9/01-Present: Reading SD
Salary: \$49,200 (Step F, Year 6, Col. M)

Name/Address: Jamie Reidy
5451 Doris Drive, Allentown 18106
Education Level: B. S. Degree (2000)
M. A. Degree (2002)
Undergraduate School: Farleigh Dickinson
Graduate School: Farleigh Dickinson
Certification: Instructional I, Mathematics
Assignment: Math Remediation, Eyer MS
Vacancy created by A. Goldboro resignation
Effective: To be determined
Experience: 1/01-Present: Allentown SD
Salary: \$49,200 (Step F, Year 6, Col. M0)

Temporary Professional Appointments

Name/Address: Edward Anthony
28 Seyfried Avenue, Nazareth 18064
Education Level: B. S. Degree (1985)
Undergraduate School: Penn State University
Certification: Instructional I, Physics, Technology Education
Assignment: Physics, Emmaus HS
Vacancy created by B. Slough resignation
Effective: August 29, 2006
Experience: 9/05-Present: Wilson Area SD
1990-03: Cooper Power (Engineer)
1987-90: General Dynamics (Engineer)
Salary: \$40,600 (Step B, Year 2, Col. B)

Name/Address: Douglas Barndt
2340 West Greenleaf Street, Allentown 18104
Education Level: B. A. Degree (2003)
Undergraduate School: Bloomsburg University
Certification: Instructional I, Elementary K-6
Assignment: Grade 5, Lincoln School
Vacancy created by B. Kaercher retirement and subsequent transfers
Effective: August 29, 2006
Experience: None
Salary: \$40,100 (Step A, Year 1, Col. B)

Name/Address: Bonne Bosco
432 N. 29th Street, Allentown 18104
Education Level: B. F. A. Degree (1996)
M. L. S. Degree (2006)
Undergraduate School: Tyler School of Art
Graduate School: Kutztown University

| | |
|-----------------------|---|
| Certification: | Instructional I, Library Science |
| Assignment: | .6 Librarian, Alburts School New Budgeted Position |
| Effective: | August 29, 2006 |
| Experience: | None |
| Salary: | \$27,900 (Step A, Year 1, Col. M) |
| | |
| Name/Address: | Kristina Buchman 4899 Liberty Lane, Wescosville |
| Education Level: | B. S. Degree (2005) |
| Undergraduate School: | Millersville University |
| Certification: | Instructional I, Biology |
| Assignment: | Biology, Emmaus HS Vacancy created by P. Waller retirement |
| Effective: | August 29, 2006 |
| Experience: | 1/06-Present: East Penn & Parkland (per diem substitute) |
| Salary: | \$40,100 (Step A, Year 1, Col. B) |
| | |
| Name/Address: | Lyn Champlin 1045 N. 17th Street, Allentown 18104 |
| Education Level: | B. A. Degree (2003) M. Ed. Degree (2006) |
| Undergraduate School: | Roberts Wesleyan (Rochester, NY) |
| Graduate School: | Cedar Crest College |
| Certification: | Instructional I, English |
| Assignment: | English, Eyer MS Vacancy created by G. Mack retirement |
| Effective: | August 29, 2006 |
| Experience: | 9/03-6/04: Chapel Field Christian School (NY) |
| Salary: | \$46,500 (Step A, Year 1, Col. M) |
| | |
| Name/Address: | Tara Cranmer 918 Nittany Court, Allentown 18104 |
| Education Level: | B. A. Degree (1993) M. Ed. Degree (2006) |
| Undergraduate School: | Kutztown University Muhlenberg College |
| Graduate School: | Kutztown University |
| Certification: | Instructional I, Elementary School Counselor |
| Assignment: | .4 Elementary Guidance, Jefferson School New Budgeted Position |
| Effective: | August 29, 2006 |
| Experience: | None |
| Salary: | \$18,600 (Step A, Year 1, Col. M) |
| | |
| Name/Address: | Jennifer Davenport 408 Calais Drive, Sellersville 18960 |
| Education Level: | B. M. Degree (2006) |
| Undergraduate School: | Moravian College |
| Certification: | Instructional I, Music |
| Assignment: | Music Teacher, LMMS New Budgeted Position |
| Effective: | August 29, 2006 |
| Experience: | None |
| Salary: | \$40,100 (Step A, Year 1, Col. B) |
| | |
| Name/Address: | Ruth DeLong 637 Furnace Street, Emmaus |
| Education Level: | B. S. Degree (2005) |
| Undergraduate School: | Kutztown University (2005) |
| Certification: | Instructional I, Elementary |
| Assignment: | Kindergarten, Lower Macungie Elementary School (New Budgeted Position) |
| Effective: | August 29, 2006 |
| Experience: | 1/06-6/06: East Penn SD (per diem substitute) |
| Salary: | \$40,100 (Step A, Year 1, Col. B) |

Name/Address: Erika Kissel
122 Willowbrook Drive, Jeffersonville, PA 19403

Education Level: B. A. Degree (2005)
Undergraduate School: DeSales University
Certification: Instructional I, Elementary, Special Education
Assignment: Macungie, Special Education
Vacancy created by J. Stephens retirement and subsequent transfers

Effective: August 29, 2006
Experience: 9/05-Present: Holy Family Villa, French Creek Learning Center

Salary: \$40,100 (Step A, Year 1, Col. B)

Name/Address: Jennifer Krizovensky
25 S. Allentown Road, Telford 18969

Education Level: B. S. Degree (2003)
Undergraduate School: Temple University
Certification: Instructional I, Elementary, Special education, Early Childhood
Assignment: Special Education, LMMS

Effective: August 29, 2006
Experience: 2003-06: School District of Philadelphia
Salary: \$41,600 (Step D, Year 4, Col. B)

Name/Address: Marissa Perez
212 W. Lehigh Street, Bethlehem 18018

Education Level: B. A. Degree (2006)
Undergraduate School: Moravian College
Certification: Instructional I, Social Studies
Assignment: Social Studies, LMMS
Vacancy created by S. Holub resignation

Effective: August 29, 2006
Experience: None
Salary: \$40,100 (Step A, Year 1, Col. B)

Name/Address: Christina Rice
6690 Hauser Road, Macungie 18062

Education Level: B. M. E. Degree (2005)
Undergraduate School: Central Michigan University
Certification: Temporary Teaching Permit, Music
Assignment: Music, Jefferson/Lincoln Schools
Vacancy created by retirement of P. Smith

Effective: August 29, 2006
Experience: 8/05-12/05: Lake Bluff SD (IL)
1/06-Present: East Penn SD (per diem substituted)
Salary: \$40,600 (Step B, Year 2, Col. B)

Name/Address: Robert Sawicki
3563 Knerr Drive, Macungie 18062

Education Level: B. S. Degree (2000)
Undergraduate School: East Stroudsburg University
Certification: Instructional II, Social Studies
Assignment: Social Studies, LMMS
Vacancy created by G. Schantz retirement

Effective: August 29, 2006
Experience: 8/03-Present: Bethlehem SD
8/02-8/03: East Stroudsburg SD
7/01-5/02: Union County PS (NC)
Salary: \$46,900 (Step F, Year 6, Col. PC)

Name/Address: Lisa Schael
144 Village Walk Drive, Macungie 18062

Education Level: B. S. Degree (1987)
Undergraduate School: Penn State University
Certification: Instructional I, Chemistry, General Science
Assignment: Chemistry, EHS (New budgeted position)

Effective: August 29, 2006
Experience: 8/03-Present: Northern Lehigh SD
3/03-6/03: East Penn SD (per diem substitute)
Salary: \$41,600 (Step D, Year 4, Col. B)

Name/Address: Sandra Teplitz
1445 Coventry Road, Allentown 18104
Education Level: B. A. Degree (1969)
Lehigh Carbon IU-Program Specialist (ESL)
Undergraduate School: Temple University
Certification: Instructional I, English/Reading
Program Specialist, ESL
Assignment: ESL, Lower Macungie Elementary & LMMS
Effective: August 29, 2006
Experience: 2003-06: Roberto Clemente Charter School
Salary: \$41,100 (Step C, Year 3, Col. B)

Name/Address: Shannon Kosaber
1005 Felix Court, Muhlenberg 19605
Education Level: B. A. Degree (2003)
M. A. Degree (2006)
Undergraduate School: Robert Morris University
Graduate School: Indiana University of PA
Certification: Instructional I, English
Assignment: English, Emmaus HS
Vacancy created by D. Bobeck retirement
Effective: August 29, 2006
Experience: 8/04-6/05: Northern Bedford SD
Salary: \$47,000 (Step B, Year 2, Col. M)

Name/Address: Laurie Nissen-Mott
861 Palomino Drive, Catasauqua 18032
Education Level: B. S. Degree (2000)
M. S. Degree (2004)
Undergraduate School: Kutztown University
Graduate School: Wilkes University
Certification: Instructional I, Elementary
Assignment: Grade 1, Wescosville School
Vacancy created by J. Oleksa retirement and subsequent transfers
Effective: To be determined
Experience: 8/03-Present: Northern Lehigh SD
Salary: \$48,000 (Step D, Year 4, Col. M)

Full-Time Substitute Teacher Appointments

Name/Address: Heather Coakley
350 Weinstein Road, Bechtelsville 19505
Education Level: B. S. Degree (2006)
Undergraduate School: Kutztown University
Certification: Instructional I, Elementary, Special Education
Assignment: Special Education, Jefferson School
Opening created by leave of J. Sosnovick
Effective: August 29, 2006
Experience: None
Salary: \$40,100 (Step A, Year 1, Col. B)

Name/Address: Allison Gartner
1192 Tee Court, Wescosville
Education Level: B. A. Degree (2004)
Undergraduate School: Moravian College
Certification: Instructional I, Elementary
Assignment: Kindergarten, Lower Macungie ES
Opening created by leave of K. Yessen
Effective: August 29, 2006
Experience: 9/05-Present: Bethlehem SD
9/04-6/05: Northwestern Lehigh SD

Salary: \$40,100 (Step A, Year 1, Col. B)

Name/Address: Cathleen Lawless
4024 S. Second Street, Emmaus

Education Level: B. S. Degree (1994)

Undergraduate School: Kutztown University
Immaculata College (certification credits)

Certification: Instructional I, Elementary, Early Childhood, Special Education

Assignment: Special Education, LMMS
Opening created by K. Hillegass leave

Effective: August 29, 2006

Experience: 05/06: East Penn SD

Salary: \$40,600 (Step B, Year 2, Col. B)

Name/Address: Jane Shingler
7092 Sweetwood Drive, Macungie

Education Level: B. S. Degree (1983)
M. Ed. Degree (2006)

Undergraduate School: Kutztown University

Graduate School: Kutztown University

Certification: Instructional I, Elementary, English

Assignment: English, LMMS
Opening created by P. Rehm leave

Effective: August 29, 2006

Experience: None

Salary: \$40,100 (Step A, Year 1, Col. B)

Name/Address: Jenna Strobl
2760 Covington Avenue, Bethlehem 18017

Education Level: B. S. Degree (2005)

Undergraduate School: Kutztown University

Certification: Instructional I, Elementary

Assignment: Grade 5, Shoemaker
Opening created by M. Sell leave

Effective: August 29, 2006

Experience: None

Salary: \$40,100 (Step A, Year 1, Col. B)

Name/Address: Angeline Szoka
134 Kriebel Road, Barto 19504

Education Level: B. A. Degree (2001)

Undergraduate School: Fort Lewis College, Durango, CO

Certification: Instructional I, Elementary

Assignment: Grade 2, Macungie School
Opening created by S. Brown leave and subsequent transfers

Effective: August 29, 2006

Experience: 2005-06: Northwestern Lehigh SD

Salary: \$40,100 (Step A, Year 1, Col. B)

Name/Address: Jamie Kline
18 E. Spruce Street, Emmaus 18049

Education Level: B. S. Degree (1978)
M. Ed. Degree (1980)
Ed. D. Degree (1993)

Undergraduate School: Temple University

Graduate School: Lehigh University

Certification: Instructional I, Tech Ed., General Science, Inst. Tech Specialist, Radio-TV, Auto Mechanics, Vocational Inst., Business Comp-Info Tech

Assignment: Tech Ed, LMMS
Opening created by transfer of S. Ramson & M. Staack retirement

Effective: August 29, 2006

Experience: 1/06-6/06: Parkland SD
9/05-1/06: Whitehall Copley SD

Salary: 9/02-6/04: Northampton SD
 9/78-8/79: Lehigh Career & Technical Inst.
 \$40,100 (Step A, Year 1, Col. B)

Appointment of Administrative Assistants

| <u>Name/Address</u> | <u>Assignment</u> | <u>Salary</u> |
|---|---------------------------------------|---------------|
| Wendy Crossley 98 Windsor Road, Alburdis | Macungie Office K. Wanish transfer | \$23,800 |

Effective: August 15, 2006

| | | |
|---|------------------------------------|----------|
| Denise Dugan 224 Ridgeview Drive, Alburdis | Emmaus HS K. Prindible transfer | \$23,800 |
|---|------------------------------------|----------|

Effective: August 15, 2006

Appointment of Remedial Assistants

| <u>Name/Address</u> | <u>Assignment</u> | <u>Salary</u> |
|---|---------------------------------|--------------------------|
| Laura Goldy 4558 Queens Lane, Zionsville | Lincoln J. Bedics retirement | \$12.15/hr., 25 hrs./wk. |

| | | |
|--|---------------------------------|--------------------------|
| Barbara Maahe 979 Treeline Drive, Allentown | Eyer MS C. Foley resignation | \$12.15/hr., 25 hrs./wk. |
|--|---------------------------------|--------------------------|

| | | |
|---|--------------------------------------|--------------------------|
| April Peischl 6059 Palomino Drive Allentown 18106 | Lincoln C. Borysowski resignation | \$12.15/hr., 25 hrs./wk. |
|---|--------------------------------------|--------------------------|

| | | |
|---|-------------------------------------|--------------------------|
| Nancy A. Mombourquette 2415 River Rock Drive Macungie 18062 | Alburdis S. Flamisch resignation | \$12.15/hr., 25 hrs./wk. |
|---|-------------------------------------|--------------------------|

Appointment of Teacher Aides

| <u>Name/Address</u> | <u>Assignment</u> | <u>Salary</u> |
|--|----------------------|--------------------------|
| Sharon Squire 7196 Stack Road Macungie | Jefferson, Spec. Ed. | \$11.12/hr., 32 hrs./wk. |

Effective: September 1, 2006

| | | |
|--|---|----------------------------|
| Melody Arndt 164 Roberts Street, Alburdis | Wescosville, Autistic Sweitzer resignation | \$11.12/hr., 31.5 hrs./wk. |
|--|---|----------------------------|

Effective: September 5, 2006

| | | |
|--|--|-----------------------------|
| Mary Newbegin 6191 Sauterne Drive, Macungie | Shoemaker, Spec. Ed. D. Schaeffer transfer to E. Support | \$11.12/hr., 16.25 hrs./wk. |
|--|--|-----------------------------|

| | | |
|--|---|--------------------------|
| Tina Coulomb 7194 Scenic View Drive, Macungie | LMMS, Spec. Ed. A. Chika resignation | \$11.12/hr., 20 hrs./wk. |
|--|---|--------------------------|

Effective: September 5, 2006

| | | |
|---|---|----------------------------|
| Diane Stuart Gibson 4036 Westview Drive Allentown 18104 | EHS, Spec. Ed. 1 to 1 aide, autistic support | \$11.12/hr., 32.5 hrs./wk. |
|---|---|----------------------------|

Effective: September 5, 2006

Cynthia Turner
1447 Mohr Circle, Macungie LME, Health Room Aide \$15.59/hr., 32 hrs./wk.
New position

Effective: September 5, 2006

Appointment of Custodial/Maintenance Employees

| <u>Name/Address</u> | <u>Assignment</u> | <u>Salary</u> |
|--|---|--------------------------|
| Zachary Fegley 246 North Street, Emmaus | Custodian New Budgeted Position, LME | \$16.94/hr., 40 hrs./wk. |

Effective: on or about September 1, 2006

| | | |
|---|--|--------------------------|
| Dennis Rogers 428 Iron Street, Lehighton 18235 | Custodian, LMMS New Budgeted Position | \$16.94/hr., 40 hrs./wk. |
|---|--|--------------------------|

Effective: on or about September 1, 2006

| | | |
|--|-----------------|--------------------------|
| James McGinnis 310 Benner Road, Allentown 18104 | Custodian, LMES | \$16.94/hr., 20 hrs./wk. |
|--|-----------------|--------------------------|

2006-07 List of Per Diem Substitutes

See Exhibit 14

Food Services Department: Sheri Snyder

2006-07 Fall Coaching Appointments

See Exhibit-15

List of Instructors for the Fall 2006 Community Education Instructors

See Exhibit 16

Head Teachers

| | |
|---------------------------|---------------------------------|
| Eyer MS | Cynthia Snow, Jason Palmer |
| Jefferson | Gail Cannon |
| Lower Macungie Elementary | Tara Desiderio |
| Shoemaker | Patrice Arnold, Kathleen Bonner |
| Wescosville | Sondra MacEwan, Brian Miller |
| Macungie | June Breen, Scott Williams |
| Alburtis | Lois Clark |
| Lincoln | Jonathan Chase |

Teacher Aide Transfers & Hour Changes

See Exhibit 17

2006-07 Cafeteria Staff

See Exhibit 18

Educational Conferences - Exhibit 19

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 19.

Informational

DeSales University has donated a RS/8 video controller with an estimated worth of \$890. This equipment will be used in the Emmaus High School TV Studio.

2. EHS Discipline Code - Exhibit 20

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors approve the changes to the EHS Discipline Code.

5. Legislative C. Ballard

1. Appointment of Voting Delegates for the PSBA Legislative Policy Council

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors appoint the following board members to be delegates for the PSBA Legislative Policy Council on October 12, 2006 in Hershey:

Charles H. Ballard Alan Earnshaw Ann Thompson

2. Local Tax Study Commission – Discussion

Time Line:

Act 1 of 2006 requires local school boards to appoint a Tax Study Commission that must be in place on or before September 14, 2006.

Sept/Oct/Nov/Dec 2006 Commission meetings/study/public hearings/recommendation.

December 13, 2006 – Deadline for Commission recommendation.

6. Facilities

1. Change orders

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors approve the following change orders as follows:

Shoemaker School Project; GC – 24 E. P. Stuebner

| | | |
|---------------------------------------|--------|-------------|
| ✓ Cooler/Freezer Conversation | Add | \$ 4,971.00 |
| ✓ Kitchen Floor/Pot Washer Relocation | Add | \$ 1,094.47 |
| ✓ Food Services Storage Floor | Credit | \$ 1,094.47 |
| Total Cost | | \$ 4,971.00 |

Note: These items were included in change directive K-001 modifications previously approved by the Board on September 12, 2006.

Lower Macungie Elementary School, GC-1 A. P. Houser, Inc.

| | | |
|--|-----|-------------|
| ✓ Paint the exterior face of the existing lockers in 12 classrooms | Add | \$ 9,990.00 |
|--|-----|-------------|

Eyer Middle School Project, GC-1, Rizzetto Construction Management, Inc.

| | | |
|--|-------|-------------|
| ✓ Provide wooden walkway, ramps and stairs including concrete foundations as indicated on drawings SK01, SK02, and SK03 dated June 21, 2006. | o Add | \$48,300.00 |
|--|-------|-------------|

Note: The Board has previously approved this expenditure as part of the modular installation. However, we were able to do this work at less cost through the general contractor.

Eyer Middle School Project, GC-2, Rizzetto Construction Management, Inc.

| | | |
|---|--|-------------|
| ✓ Provide temporary walkway to Shoemaker as per SK001 dated 6/29/06 | | \$13,772.00 |
| ✓ Add additional manhole per supplemental instruction G-002 | | \$ 5,484.00 |

Total \$19,256.00

Eyer Middle School Asbestos Abatement Project - CO #1, Asbestos and Lead Abatement Service, Inc.

- ✓ Additional removal required for old faculty room floor tile and disposal of lead plumbing traps and countertops.

Add \$ 3,000.00

2. Right-of-Way Agreement – Exhibit 21

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Right-of-Way Agreement with the PPL at the Eyer MS for the pole relocation.

Note: This is required due to the probable classrooms.

3. Two Year Lease for Portable Classrooms-Alburtis Elementary School – Exhibit 22

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Two-Year Lease Agreement as submitted by Williams Scotsman, 2780 Route 100, Macungie, PA for two portable classrooms for Alburtis Elementary School.

Note: The above is contingent upon Borough of Alburtis approvals and solicitor’s review. Also, decks, ramps, and stairs are not included at this time.

4. Wescosville Elementary Site – Exhibit 23

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve Liberty Engineering, Inc. for the site development engineering costs per letter’s proposal of July 26, 2006 at a cost not to exceed \$23,300.

5. Approval of PLANCON K: Project Refinancing – Exhibit 24 & 25

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve Plancon K: Project Refinancing for the G. O. Bond Series of 2005 and G. O. Bond Series A of 2005.

6. Approval of PLANCON H: Project Financing – Exhibit 26

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve Plancon H: Project Financing for the Eyer MS.

7. Business Operations

1. Approval of Bill List

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Special Funding Disbursements – Exhibit 27 & 28

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from the Capital Reserve Account and General Obligation Bond Series of 2003 for the items listed on Exhibits 27 & 28.

8. Board Sharing

9. Announcements

- | | |
|-------------------|---|
| Monday, August 14 | 6:45 p.m.-Board Tour of Lower Macungie Elementary School 7:30 p.m.-Board Meeting |
| August 15 and 16 | LMES Tours (invitations only) |
| August 22-24 | New Teacher Orientation |
| August 28 | 7:30 p.m.-Board Meeting |
10. Adjourn

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes for the August 28, 2006 meeting.

4. Report of the Substitute Superintendent of Schools – Dr. George A. Ziolkowski

1. Update on Opening of School
2. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirements/Resignations

Dennis Miller, Maintenance/Custodial Staff, effective September 11, 2006
(Exhibit 1)

Michelle Watson, Teacher Aide at Macungie School, effective September 1, 2006
(Exhibit 2)

Lisa Reynolds, Teacher Aide at EHS, effective immediately (Exhibit 3)

Full-Time Substitute Teacher Appointments

Name/Address: Jennifer Fischl
1048 Catasauqua Road, Whitehall 18052
Education Level: B. A. Degree (2006)
Undergraduate School: Boston College
Effective: August 29, 2006
Certification: Temporary Teaching Permit: Elementary
Assignment: Grade 5, Shoemaker School
Opening created by G. Beky leave
Experience: None
Salary: \$40,100 (Step A, Year 1, Col. B)

Name/Address: Amy Nawoczenski
685 Green Valley Road, Sinking Spring 19608
Education Level: B. S. Degree (2006)
Undergraduate School: Elizabethtown College
Effective: August 29, 2006
Certification: Instructional I, Citizenship
Assignment: Social Studies, Eyer MS
Experience: None
Salary: \$40,100 (Step A, Year 1, Col. B)

Teacher Aide Appointments

| <u>Name/Address</u> | <u>Assignment</u> | <u>Salary</u> |
|--|-------------------|----------------------------|
| Lisa Gehman 1509 Butternut Lane Macungie | Wescosville | \$11.12/hr., 12.5 hrs./wk. |
| Lori Peluso 231 N. Main Street Alburtis | EHS | \$11.12/hr., 16 hrs./wk. |

Ken Wied EHS \$11.12/hr., 30 hrs./wk.
 1047 Woodmere Drive
 Bethlehem 18017

Above positions are due to resignations and subsequent transfers.

Cara Troxell EHS \$11.12/hr., 15 hrs./wk.
 3241 Muirfield Road (unbudgeted)
 Center Valley 18034

Food Services Department

| Name/Address | Assignment | Salary |
|---|--|---------------------------|
| Elizabeth Mastroianni 2361 S. Pewter Drive Macungie | PT-Food Serv. Assist. (Resig. & transfer) | \$10.66/hr./4.75 hrs./day |

Co-Curricular Advisors

Walter Shakespeare Non-Paid Boys Soccer Coach, Volunteer

Leave as Per Collective Bargaining Agreement

Employee: C. Manfredi
 Special Education, LMMS
 Effective: August 29, 2006

2006-07 Additions to the Per Diem Substitute List

Chris Kennedy, Guest
 Jennifer Bryant, Elementary
 George Mack, English
 Stephen Kell, Music
 Allison McNabb, Health Room Aide
 Kelliann Wait, English
 Margaret Luchtman, Gues
 Anna Traszka, Health Room Aide
 Natalie Lahr, Guest
 James Matlack, Guest
 Robin Hagy, Teacher Aide

School Dentists for the 2006-07 School Year

| | |
|---|--|
| Dr. Allen Crawford 530 E. Main Street, Macungie | Macungie, Shoemaker, Eyer MS |
| Dr. Donald Rother 3261 Route 100, Macungie | Wescosville, Alburdis, Shoemaker |
| Dr. John Schevets 324 Main Street, Emmaus | LMMS, Lincoln |
| Dr. Timothy Wright 242 Main Street, Emmaus | Jefferson, The Hillside School St. Ann's Parochial School |
| Dr. Michael Conrad 770 Fetters Lane, Wescosville | Wescosville, LMES, Alburdis |

Reimbursement: \$2.00/exam

Change in Employment Status

| Employee | From | To |
|-------------|------------------------|--------------|
| Lisa Schael | Temporary Professional | Professional |

| | | |
|--------------------|------------------------|------------------------------|
| Laurie Nissen Mott | Temporary Professional | Professional |
| Robert Sawicki | Temporary Professional | Professional |
| Aaron Knepp | 16 hrs./wk. | 31.5 hrs./wk. Wescosville |
| Ann Matlack | 20 hrs./wk. | 16.25 hrs./wk. Shoemaker |
| Mary Newbegin | 16.25 hrs./wk. | 20 hrs./wk. Shoemaker |

Educational Conferences – Exhibit 4

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 4.

3. Agreement with Lehigh Valley Drug and Alcohol Intake Unit-Exhibit 5

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors approve the Agreement with the Lehigh Valley Drug and Alcohol Intake Unit as described in Exhibit 5.

4. 2006-07 District Testing Program – Exhibit 6

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors give representational consent for the tests listed on Exhibit 6.

5. Affiliation Agreement with Kutztown University – Exhibit 7

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors approve the Affiliation Agreement with Kutztown University as outlined in Exhibit 7.

5. Local Tax Study Commission

1. Membership Composition (5, 7, 9)

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors authorize _____ members for the Local Tax Study Commission.

2. Appointment to the Local Tax Study Commission

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors appoint the following individuals to the Local Tax Study Commission:

To be Announced

3. Appointment of Officers of the Commission

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors appoint the following individuals as Officers of the Commission:

_____ Chair
 _____ Vice Chair
 _____ Secretary

4. Operating Procedures – Exhibit 8

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors adopt the Operating Procedures for the Local Tax Study Commission as listed on Exhibit 8.

6. Lehigh Career & Technical Institute

F. Fuller, T. Richwine
 V. Thomas, A. Thompson

1. 2006-07 Budget Reopening

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the reopening of the 2006-07 General Fund Budget of Lehigh Career & Technical Institute in accordance with Section 609 of the School Code concerning the receipt of additional State and Federal Funds in the amount of \$248,713.

7. Business Operations

1. Approval of Bill List

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Special Funding Disbursements – Exhibit 9

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors authorize payment from the Capital Reserve Fund and the GOB 2003 Bond issue as outlined on Exhibit 9.

3. Record of Investments-Exhibit 10

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the list of investments as outlined on Exhibit 10.

8. Board Sharing

9. Announcements

Monday, September 11

6:45-Clear Session, Superintendent’s Conference Room
7:30 p.m. – Board Meeting, Board Room

| | |
|---|--|
| 2006-07 Calendar Correction: | |
| Snow Make-up Days: | June 15, 18, 19 January 15, February 19 |
| <u>Not January 19 as stated in the calendar.</u> | |

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes for the September 11, 2006 meeting as presented.

4. Report of the Substitute Superintendent of Schools – Dr. George A. Ziolkowski

1. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

Michele Sovia, Remedial Assistant, effective immediately (Exhibit 1)
Sherry Krimminger, Teacher Aide at LMMS, effective October 6, 2006 (Exhibit 2)

Leave as per Collective Bargaining Agreement

Employee: Jennifer Thomas
Macungie School, Special Education Teacher
Effective: October 16, 2006-November 17, 2006

Appointment of Temporary Professional Employee

Name/Address: Karl Ruch
636 Buchert Road, Gilbertsville 19525
Education Level: B. S. Degree (1988)
Undergraduate School: Temple University
Graduate School: Alvernia College (certification credits)
Certification: Instructional I, Special Education
Assignment: Special Education, Lower Macungie MS
Vacancy created by L. Olivier resignation.
Effective: October 18, 2006
Experience: 9/06-Present: East Penn SD
2004-06: Antietam & Boyertown SD (Guest Teacher)
Salary: \$40,100 (Step A, Year 1, Col. B)

Teacher Aide/Remedial Assistant/Hall Monitor Appointments

| <u>Name/Address</u> | <u>Assignment</u> | <u>Salary</u> |
|--|--------------------------------------|----------------------------|
| Allison Noon-Fisher 430 S. 18th Street Allentown 18104 | LMMS S. Shollenberger resign. | \$11.12/hr., 32.5 hrs./wk. |
| Christine M. Boty 6034 Fairway Lane, Wescosville | Academic Support M. Sovia Resign. | \$12.15/hr., 25 hrs./wk., |
| Christina Holsinger 3912 Wordsworth Street Allentown 18104 | Macungie S. Watson Resign | \$11.12/hr., 25 hrs./wk. |
| Betty Nosek 2850 Sequoia Drive, Macungie | Eyer MS P. Haberstumpf resign. | \$11.12/hr., 12.5 hrs./wk. |
| Melissa Eby 402 Prospect Avenue | Emmaus HS D. Gibson resign. | \$11.12/hr., 32.5 hrs./wk. |

Bethlehem 18018

| | | |
|---|--|----------------------------|
| Donna Hunger 5145 Vera Cruz Road, Emmaus | Emmaus HS Unbudgeted (New Student) | \$11.12/hr., 32.5 hrs./wk. |
| Arlene Inman 105 Robert drive, Allentown 18104 | Emmaus HS Unbudgeted (New Student) | \$11.12/hr., 32.5 hrs./wk. |
| Kakoli Kar 8370 Ridge Drive, Macungie 18062 | EHS Unbudgeted (New Student) | \$11.12/hr., 12.5 hrs./wk. |
| Keith Varga 2111 Schoenersville Rd. Bethlehem 18018 | EHS, Hall Monitor | \$11.12/hr., 30 hrs./wk. |
| Barbara McKenna 4721 Hoffman Drive Whitheall 18052 | Alburtis/Jefferson School Health Room, L. Hare transfer | \$15.59/hr., 31 hrs./wk. |

Additions to the 2006-07 List of Per Diem Substitutes

Sharon Collins, Elementary
 Jonelle Uzzardi, Elementary
 Brian Holsinger, Social Studies
 Kyle Whary, Art
 Jane Wallace, Elementary Counselor
 Michele Harrison, Elementary
 Kimberly Shoemaker, Elementary/Early Childhood
 Joseph McAndrew, Social Studies/Reading Specialist

Co-Curricular Advisors

| | | |
|-------------------|---------------------------------|-----------------|
| Todd Breiner | Volunteer Football Coach | |
| Justin McNicholas | Assist. Varsity Wrestling Coach | \$3693.00 |
| Dennis Udicious | Non-Paid Volunteer | |
| David Bosse | Snapshots After-School Club | \$1008.00 |
| | Faces After-School Club | \$1008.00 |
| Kathy Thomas | Clay Club (After-School) | \$29.44/session |
| | | 8 sessions |
| Susan Highet | Art Club, Painting | \$29.44/session |
| | | 4 sessions |
| Kevin Bender | Web Master, Alburtis School | \$531.00 |

Change in Employee Hours-Part-Time Food Service Assistants

| <u>Employee</u> | <u>From</u> | <u>To</u> |
|--------------------|-----------------------------|------------------------------|
| Frances Greason | 3.5 hrs./day, Wescosville | 4.0 hrs./day, Wescosville |
| Sandie Zettlemoyer | 2.0 hrs./day, Wescosville | 3.0 hrs./day, Wescosville |
| Dorothy Breinich | 3.0 hrs./day, Jefferson | 3.5 hrs./day, Jefferson |
| Darlene Rinker | 4.5 hrs./day, Eyer/Macungie | 4.75 hrs./day, Eyer/Macungie |

Change in Employee Hours-Teacher Aides

| | | |
|----------------|---|---|
| Jackie Lukity | 28.75 hrs./wk.-EHS Special Education | 32.5 hrs./wk., EHS Special Education |
| Denise Edelman | 20 hrs./wk.-LME | 31.5 hrs./wk.-LME |

Educational Conferences – Exhibit 3

That the East Penn Board of School Directors approve the expenses for the individuals attending educational conferences as listed on Exhibit 3.

2. Parent Transportation Contract

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve a Parent Transportation Contract between the East Penn School District and Lori Rutkiewicz, Macungie, PA for a cost of .445/mile (18 miles/day) to St. Michael the Archangel School, Limeport, PA from September 1, 2006 to June 30, 2007.

3. Differentiated Supervision and Evaluation Model Approval-Exhibit 4

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Differentiated Supervision and Evaluation Model prepared in accordance with standards set forth in 22 PA Code Section 351.23 to 351.28 to be used as an alternative rating system for East Penn teaching staff.

4. Acceptance of \$5,000 Grant

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors accept a \$5,000 grant from Air Products and Chemicals, Inc. for the funding of new playground equipment at the Lincoln Elementary School.

Note: The Lincoln PTO applied for this grant in May 2006.

5. Other Educational Entities

-Carbon Lehigh Intermediate Unit T. Richwine

1. Special Education Services Agreement – Exhibit 5

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Special Education Services Agreement as outlined on Exhibit 5.

6. Business Operations

1. Bill List Approval

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer's Report

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

3. Special Funding Disbursements – Exhibit 6

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize payment from the Capital Reserve Fund and the GOB 2003 Bond issue as outlined on Exhibit 6.

7. Board Sharing

8. Announcements

September 25 7:30 p.m.-Board Meeting
September 26 7:00 p.m.-12th Grade Guidance Information Night at EHS
September 28 7:00 p.m.-LMMS Meet the Teacher Night
Monday, October 2 All Schools and Offices are closed.
Monday, October 9 All Schools Closed –Employee Development Day
7:30 p.m.-Board Meeting

9. Adjourn

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Recognitions:

-James M. Carl, PA Registered School Business Official

-EP Students Completing the PA Governor's Schools of Excellence

- ❖ Sarah Lee – Arts
- ❖ Joshua Matthias-Long – Arts
- ❖ Ariel Pechter – Arts
- ❖ Shuyun Tian – Global Entrepreneurship
- ❖ Timothy J. Lam – Health Care
- ❖ Bryan W. Ting – International Studies
- ❖ Michelle R. Burroughs – Sciences
- ❖ John J. Solomon – Sciences

-2007 Merit Scholarship Competition – Semi-Finalists

- ❖ Abigayle R. Assetto
- ❖ Allison L. Bishop
- ❖ Michelle R. Burroughs
- ❖ Michael H. Dong
- ❖ Dale Kohler
- ❖ Timothy J. Lam
- ❖ Jonathan P. Levine
- ❖ Emily H. Rosenkrantz
- ❖ Michael E. Sloan
- ❖ Sonya R. Snyder
- ❖ Shuyun Tian
- ❖ Kelly L. Trop
- ❖ Emily S. Whalen

-2007 Merit Scholarship Competition – Commended Students

- ❖ Tyler S. Buck
- ❖ Curt D. Cenci
- ❖ Devin W. Daniels
- ❖ Jason L. Du
- ❖ Andrew M. Fine
- ❖ Carlos D. Gadea
- ❖ Elizabeth M. Luff
- ❖ Ajay S. Padaki
- ❖ Meredith Schuessler
- ❖ Adria R. Simon
- ❖ Kelly K. Smith
- ❖ Elizabeth A. Wolensky
- ❖ Srinath A. Yelamarty

3. Requests to Address the Board

4. Report of the Substitute Superintendent of Schools – Dr. George Ziolkowski

1. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following
personnel items:

Resignations

Nancy Fenstermaker, Teacher Aide at Emmaus HS, effective October 17, 2006
(Exhibit 1)

Tracey Frantz, Teacher Aide at Jefferson School, effective October 5, 2006
(Exhibit 2)

Appointment of Substitute Principal-Lincoln School

Employee: Tricia Gutman
Remediation Coordinator
Lincoln School
Salary: \$250/pay period, beginning with the November 2 pay

Appointment of Professional Employee

Name/Address: Vicky Free
4976 Brenner Drive, Hamburg, NY 14075
Education Level: B. S. Degree (1971)
M. Ed. Degree (1974)
Undergraduate School: Indiana University of PA
Graduate School: Penn State University
Assignment: Art Teacher, Wescosville/Lincoln Schools
Vacancy created by S. Lutick retirement/transfer of D.
Willett
Effective: August 29, 2006
Certification: Instructional II, Art
Experience: 2001-06: Lake Shore Central SD (NY)
1971-77 & 1989-01: Hollidaysburg Area SD
Salary: \$63,100 (Step M, Year 15, Col. M)

Full-Time Substitute Teacher Appointment

Name/Address: Jessie Clarke
849 Carsonia Avenue, Reading 19606
Education Level: B. A. Degree (2004)
Undergraduate School: University of Iowa
Graduate School: Drake University (graduate credits)
Assignment: Latin, Emmaus HS
Opening created by V. Delph leave.
Effective: August 29, 2006
Certification: Emergency Permit, Latin
Experience: 8/05-6/06: Exeter Township SD
Salary: \$40,100 (Step A, Year 1, Col. B)

Name/Address: Barry Batdorf
1800 Morgan Hill Road, Easton 18042
Education Level: B. S. Degree (2006)
Undergraduate School: Kutztown University
Assignment: Grade 4, Wescosville School

Effective: Opening created by R. Healy leave.
 October 16, 2006
 Certification: Instructional I, Elementary
 Experience: None
 Salary: \$40,100 (Step A, Year 1, Col. B)

Support Staff Appointments

| Name/Address | Assignment | Salary |
|---|-------------------------------|-----------------------------|
| Marianne Vazquez 1981 Creamery Court, Alburtis | Health Room Aide Shoemaker | \$15.59/hr., 32 hrs./wk. |
| Mary Rose DiScipio 3039 Wonziegler Road Pennsburg 18073 | Teacher Aide EHS | \$11.12/hr., 21.75 hrs./wk. |

Co-Curricular Advisors

| | | |
|-------------------|--------------------------------------|--------------------------|
| Bruce Denmead | EHS Band Director | \$5943.00 |
| | Jazz Band Director | \$1008.00 |
| Brody Carr | EHS Percussion Dir. | \$3078.00 |
| Kristina Angstadt | Winter Color Guard Assist. | \$1061.00 |
| Ashlee E. Everitt | Winter Color Guard Adv. | \$2971.00 |
| | Color Guard Director | \$2733.00 |
| John Adcock | Drill Director | \$2096.00 |
| John Rutherford | Percussion Assist. | \$1061.00 |
| | Drill Director, Design | \$2096.00 |
| Jennifer Rossi | Music Marching Assist. | \$ 795.75 |
| Carrie England | Assist. HS Band Director | \$2467.00 |
| Jill Kuebler | Fall Play Director, EHS | \$1592.00 |
| | Fall Play Costume, Des. | \$ 500.00 |
| | Fall Play Tec. Director | \$1061.00 |
| | Set/Light/Sound | |
| | Spring Play Director, EHS | \$2122.00 |
| | Musical/Techn. Director | \$1273.00 |
| Chris Kollar | Fall Play Assist. Dir., EHS | \$ 955.00 |
| | Fall Set Des. Coordin. | \$ 500.00 |
| | Spring Play Assist. Dir., EHS | \$1273.00 |
| | Spring Set Design. Coordinator | \$ 500.00 |
| Rita Cortez | Spring Play Assist. Dir., EHS | \$1273.00 |
| | Dramatics | |
| | Spring Musical Vocal/Orch. Dir., EHS | \$1698.00 |
| Eileen Clark | Spring Cost. Des. Coordinator | \$ 500.00 |
| Dave Smith | EHS Music Marching Assist | \$1061.00 |
| <u>Eyer MS</u> | | |
| Steve Braglio | Co-Website Maintenance | \$ 424.50 |
| Brent Haley | Co-Website Maintenance | \$ 424.50 |
| Lynn Champlin | Literary Magazine | \$29.44/session, 8 Sess. |
| | News Magazine | \$29.44/session, 8 Sess. |
| Susan Carraher | Basketball Intramurals, Girls | \$26.00/session, 8 Sess. |
| Will Pike | Basketball Intramurals, Boys | \$26.00/session, 8 Sess. |
| Cathy Jones | Scrapbooking Club | \$29.44/session, 8 Sess. |
| Joseph DiRado | Science Club | \$29.44/session, 8 Sess. |
| | Photography Club | \$29.44/session, 8 Sess. |
| David Willett | Mural Drawing/Painting Club | \$29.44/session, 8 Sess. |
| | Backdrop Painting Club | \$29.44/session, 8 Sess. |

LMMS

| | | |
|----------------------|---------------------------------|--------------------------|
| Michelle Harned | Ping Pong Club | \$1008.00, Club C |
| Danielle Hillenbrand | Fitness Club | \$29.44/session, 8 Sess. |
| Jenn Phillips | Fitness Club | \$29.44/session, 8 Sess. |
| Kimberly Faust | Fitness Club | \$29.44/session, 8 Sess. |
| Teresa Scholl | Volunteer MS Cheerleading Coach | Volunteer |
| John Flok | Assist. Boys Lacrosse Coach | Volunteer |

Authorization to Act as Attendance Officers

In accordance with Modifications 5.29, the East Penn Board of School Directors authorizes the following individuals to act in the capacity of attendance officers to write truancy citations:

Emmaus HS

Elementary Principals

Liz Drake, Principal
 Dan Greisbaum, Assistant Principal
 Janine Mathesz, Assistant Principal
 Joseph Cortese, Assistant Principal
 Rebecca Beidelman, Assistant Principal
 Kate Keires, Assistant Principal
 James Brown, Assistant Principal

Kristen Campbell, Lincoln
 Cheryl Wetzler, Lower Macungie
 Donna Cortez, Alburtis
 Dr. Ronald Renaldi, Jefferson
 Anthony Moyer, Wescosville
 James Best, Macungie
 Lynn Brinckman, Shoemaker

Lower Macungie MS

Eyer MS

Bob Misko, Principal
 Peter Schutzler, Assistant Principal
 Dave Silfies, Assistant Principal

Dr. Doug Wells, Principal
 Michelle Wiley, Assistant Principal

Additions to the 2006-07 List of Per Diem Substitutes

Claire Schweitzer, Elementary
 Kimberly Kemp, Teacher Aide

Educational Conferences-Exhibit 3

That the East Penn Board of School Directors approve the expenses for the individuals attending the conferences listed on Exhibit 3.

5. Other Educational Entities

- Carbon Lehigh Intermediate Unit
 - Lehigh Career & Technical Institute
- T. Richwine
 F. Fuller
 T. Richwine
 V. Thomas
 A. Thompson

6. Facilities

1. Declaration of Covenants & Easement for Maintenance of Stormwater Management Facilities – Lower Macungie Township – Exhibit 4

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the attached Declaration of Covenants & Easement for Maintenance of Storm water Management Facilities with Lower Macungie Township as outlined in Exhibit 4.

7. Business Operations

1. Bill List Approval

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. 2006-07 Salary Roster

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors include the 2006-07 Salary Roster in the permanent minutes of this meeting.

3. Construction Funds – Exhibit 5

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from the Capital Reserve Fund and the GOB 2003 Bond Issue as listed on Exhibit 5.

4. Farmland Conservation

8. Board Sharing

9. Announcements

| | |
|-----------------------|--|
| Monday, October 9 | 6:30 p.m.-CLEAR Session, Superintendent’s Conference Room 7:30 p.m.-Board Meeting, Board Room |
| Tuesday, October 10 | 7:00 p.m.-Local Tax Study Commission Meeting, Board Room |
| Wednesday, October 11 | 7:00-8:30 p.m.-Partners in Wellness, EHS Media Center |
| Tuesday, October 17 | 7:00 p.m.-Local Tax Study Commission Meeting, Board Room |
| Friday, October 20 | EHS Homecoming |
| Week of October 23 | Red Ribbon Week |
| Monday, October 23 | 7:30 p.m. Board Meeting |

10. Adjourn

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes of the October 9, 2006 meeting.

4. Report of the Substitute Superintendent of Schools – Dr. George Ziolkowski

1. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

-Christina Rice, Music Teacher at Lincoln/Jefferson Schools, effective December 15, 2006 (Exhibit 1)

-Angelilne Szoka, FTS Grade 2 Teacher at Macungie School, effective November 4, 2006 (Exhibit 2)

-Frank Pino, Guidance Counselor at Emmaus HS, effective date to be determined (Exhibit 3)

-Sallie DeLong, Administrative Assistant to the Assistant Superintendent of Initiatives and Evaluation (Exhibit 4)

-Donna Brown, Teacher Aide at Lincoln School, effective October 28, 2006 (Exhibit 5)

-Zachary Fegley, Custodian, effective immediately (He was hired at the August 14, 2006 meeting and subsequently did not accept the position)

2006 Teacher Tenure List

That, in accordance with Section 1121 of the PA School Code, the following temporary professional employees based upon satisfactory service be awarded tenure:

| <u>Employee</u> | <u>School/Assignment</u> |
|--------------------|------------------------------|
| Constance Arnold | EHS/Eyer MS/LMMS, Music |
| Lori Babel | Emmaus HS, Mathematics |
| Genise Bishop | Lincoln, Guidance Counselor |
| Kevin Bisignani | Emmaus HS, German |
| Justine Boer | Emmaus HS, English |
| John Bradley | Emmaus HS, Science |
| Allyson Buss Smith | Macungie, Grade 5 |
| Susan Carraher | Eyer MS, Health/Wellness |
| Janice Clymer | Wescosville, ESL |
| Tara Desiderio | Lower Macungie Elementary, K |
| Kelly Duffy | Emmaus HS, Business |

| | |
|--------------------|--------------------------------------|
| Lisa Evans | Wescosville, Grade 1 |
| Christina Gogel | Shoemaker, Grade 3 |
| Loribeth Gruber | Shoemaker, Grade 3 |
| Chris Kollar, | LMMS, Mathematics |
| Rachel Kramer | Emmaus HS, Science |
| Nicole LaBarre | Macungie, Grade 1 |
| Janis Landgraf | Emmaus HS, English |
| Jennifer Lee | Macungie, Grade 2 |
| Heather Marsteller | Emmaus HS, Social Studies |
| Laura McKelvey | Emmaus HS, Science |
| Carrie Montella | Macungie, Grade 4 |
| Heather Montero | Emmaus HS, Social Studies |
| Nichole Oravic | Emmaus HS, English |
| Lori Pressley | Jefferson/Lincoln/Wescosville, Music |
| Maria Russo | Emmaus HS, Mathematics |
| Savina Stangil | Wescosville, Grade 5 |
| Gregory Scholl | LMMS, Grade 6 |
| Lori Sheipe | Emmaus HS, Health/Wellness |
| Amanda Theis | Shoemaker, Grade 2 |
| Stephanie Yoder | Macungie, Grade 1 |

Leave as per Collective Bargaining Agreement

Employee: Nicole Allen
 Alburtis, Special Education
 Effective: November 13, 2006

Appointment of Full-Time Substitute Teacher

Name/Address: Tara Lancaster
 40 Davey Aveune, Pen Argyl 18072
 Education Level: B. S. Degree (2006)
 Undergraduate School: Kutztown University
 Effective: October 16, 2006
 Assignment: Alburtis, Special Education
 Opening created by N. Allen leave.
 Certification: Instructional I, Elementary/Special Education
 Experience: 9/06-Present: East Penn SD (per diem substitute)
 Salary: \$40,100 (Step A, Year 1, Col. B)

Appointment of Student Management System Coordinator

Name/Address: Sallie DeLong
 2322 Mountain Road, Slatington 18080
 Effective: To be determined
 Salary: \$31,000 (New budgeted position)

Appointment of Remedial Assistant

Name/Address: Jennifer Bryant
 234 Maple Court, Alburtis 18011
 Assignment: Alburtis School,
 Opening created by resignation of M. Sovia
 Effective: October 24, 2006
 Salary: \$12.15/hr., 25 hrs./wk.

2006-07 Addition to the Per Diem Substitute List

Heather Karlovits, Remedial Assistant

Teacher Aide Appointments

Name/Address: Margaret Stevenson
2558 Spring Street, Coplay 18037
Assignment: Attendance, EHS
Opening created by L. Baxter transfer
Effective: October 24, 2006
Salary: \$11.12/hr., 25 hrs./wk.

Name/Address: Diane Kehm
1341 Hickory Road, Macungie
Assignment: Shoemaker (New unbudgeted position)
Effective: October 24, 2006
Salary: \$11.12/hr., 12.5 hrs./wk.

Addition to the 2006-07 Mentor List

Mentor: Beverly Springer Teacher: Julie Stevens, English, EHS

Co-Curricular Advisors –See Exhibit 6

| | | |
|--------------------|-------------------------------|---------------|
| Mary Ellen Hepburn | Study Habits | \$531, Club B |
| Jonathan Lentz | Non Paid Boys Soccer Coach | Volunteer |

Change in Employment Status

Employee: Lynn Baxter, Teacher Aide, EHS
Replacing N. Fenstermaker
From: 25 hrs./wk.
To: 31.25 hrs./wk.

Educational Conferences-Exhibit 7

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences as listed on Exhibit 7.

Informational

-Administrative Reports (See Exhibit Section)

5. Business Operations

1. Approval of Bill List

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer’s Report

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Treasurer’s Report.

3. Special Funding Disbursements-Exhibit 8

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from the Capital Reserve Fund and GOB 2003 as listed on Exhibit 8.

4. Resolution Exempting Certain Open Space Real Property from Further Millage Increases Imposed on Real Property – Exhibit 9

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached Resolution Exempting Certain Open Space Real Property from Further Millage Increases Imposed on Real Property as described in Exhibit 9.

5. Five-Year Budget Projection

6. Board Sharing

7. Announcements

| | |
|-----------------------|--|
| Monday, October 23 | 6:00 p.m.-CLEAR Session |
| | 7:30 p.m.-Board Meeting, Board Room |
| Tuesday, October 24 | 7:00 p.m.-Local Tax Study Commission Meeting, Board Room |
| Friday, October 27 | 11:00 a.m. – Secondary Early Dismissal |
| Wednesday, November 1 | 7:00-8:30 p.m.-Partners in Wellness, EHS Media Center |
| Tuesday, November 7 | Election Day |
| November 9 | Annual Senior Residents Thanksgiving Dinner |
| November 9, 10, 11 | 8:00 p.m.-Senior Class Play: Anne Frank |
| November 10 | 9:30 a.m.-LMMS Veteran’s Day Program |
| Week of November 13 | Elementary Parent Teacher Conferences, Early Dismissal, Condensed Kindergarten Schedule |
| Monday, November 13 | 7:30 p.m.-Board Meeting, Board Room |
| Tuesday, November 14 | 7:00 p.m.-Local Tax Study Commission Public Hearing, Board Room |

8. Adjourn

ORDER OF BUSINESS

1. Call to Order, Pledge of Allegiance
2. Requests to Address the Board
3. Election of President Pro Tempore
4. Election of President
5. Election of Vice President
6. Setting Time and Place of Board Meetings

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors shall meet in regular session in the Board Room located in the Administrative Offices Building, 800 Pine Street, Emmaus, PA at 7:30 p.m. on the second and fourth Monday of each month in 2007, unless advertised otherwise:

January 8, 22
February 12, 26
March 12, 26
April 23
May 14
June 11, 25
July 9
August 13, 27
September 10, 24
October 8, 22
November 12
December 3 – Reorganization
December 10 – Regular Meeting

7. Designation of Newspapers of General Circulation for Advertising Purposes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors designate the following newspapers for advertising purposes during the 2007 calendar year:

Morning Call (Daily, General Circulation)
Express Times (Daily, General Circulation)
East Penn Press (Weekly, Secondary Circulation)

8. Bond Refinancing
9. Local Tax Study Commission – Presentation & Recommendation

| | |
|-------------------------------|---------------------------------|
| Cynthia Sheaffer, Chairperson | Seth Flanders, Vice Chairperson |
| Jim Reitnour, Member | Samuel F. Rhodes, III, Member |
| Charles Moniak, Member | Robert Oberle, Member |
| Terry E. Richwine, Member | Wally Vinovskis, Member |

10. Board Sharing

11. Announcements

Monday, December 4

6:30 p.m.-CLEAR Session

7:30 p.m.-Reorganization Meeting

Tuesday, December 5

7:30 p.m.-EHS Winter Choral Concert

Wednesday, December 6

7:00 p.m.-Shoemaker Winter Choral Concert

Thursday, December 7

7:00 p.m.-Wescosville Winter Concert, LMMS

7:30 p.m.-Lincoln 5th Grade Winter Concert

Friday, December 8

7:30 p.m.-Jefferson 5th Grade Winter Concert

Monday, December 11

7:30 p.m.-Board Meeting

12. Adjourn

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes for the following meetings:

November 13, 2006, Regular Board Meeting
December 4, 2006, Reorganization & General Business Purposes Meeting

4. Report of the Superintendent of Schools

1. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations/Retirements

- John Dvoracek, Maintenance Department, effective November 17, 2006 (Exhibit 1)
- Vincent J. Spade, Assistant Supervisor of Maintenance, effective March 2, 2007 (Exhibit 2)
- Melissa Eby, Teacher Aide, effective December 1, 2006 (Exhibit 3)

Appointment of Acting Principal – Emmaus High School

Name/Address: Dr. Herman Corradetti
4912 Mill Road, Schnecksville 18078
Effective: January 16-June 30, 2007
Salary: \$420.00/per day, including holidays

Appointment of Temporary Professional Employee

Name/Address: Michael McInerney
7200 McKee Court, Macungie
Education Level: B. S. Degree (1998)
M. S. Degree (2000)
Undergraduate School: DeSales University
Graduate School: Chestnut Hill College
Immaculata University, certification credits
Assignment: Guidance Counselor, Emmaus HS
Vacancy created by F. Pino resignation
Effective: To be determined
Experience: 9/05-Present: Phillipsburg (NJ) SD
Salary: \$48,400 (Step B, Year 2, M +12)

Name/Address: Erin Camlin
707A Ramblewood Lane, Bethlehem 18017
Education Level: B. S. Degree (2003)
Undergraduate School: Penn State University
Assignment: Music, Jefferson/Lincoln
Vacancy created by C. Rise resignation
Effective: To be determined
Experience: 9/04-Present: Stroudsburg SD
Salary: \$41,100 (Step C, Year 3, Col. B)

Full-Time Substitute Teacher Appointments

Name/Address: Patricia Lisetski
440 Lisa Court, Allentown 18104
Education Level: B. S. Degree (1981)
Undergraduate School: Penn State University
Assignment: Grade 5, Macungie School
Opening created by C. Sebastian Leave
Effective: On or about December 21, 2006
Experience: 9/06-Present: Muhlenberg SD
9/05-6/06: East Penn SD
Salary: \$40,600 (Step B, Year 2, Col. B)

Name/Address: Anita Mateyak
4755 Hoffmansville Road
Orefield, PA 18069
Education Level: B. S. Degree (1989)
Undergraduate School: Northeastern University, Boston, MA
Assignment: Business Education, EHS
Opening created by J. Urabassik Leave
Effective: December 6, 2006
Experience: None
Salary: \$40,100 (Step A, Year 1, Col. B)

Leave as per Collective Bargaining Agreement

Employee: Amy Jo Mushrush
Grade 3, Macungie School
Effective: December 22, 2006-January 19, 2007

General Leaves

Employee: Joan Everett
LMMS Food Services Department
Effective: November 7, 2006-April 10, 2007

Employee: Deborah Mientas
Teacher Aide, Eyer MS
Effective: November 13, 2006-June 15, 2007

Employee: LyneDee DiPietro
Teacher Aide, Eyer MS
Effective: December 7, 2006-March 31, 2007

Employee: Dorothy Toth
Teacher Aide, EHS

Effective: November 9, 2006-February 28, 2007

Employee: Dorothy Grois
Teacher Aide, EHS

Effective: November 1, 2006-January 15, 2007

Awarding of Tenure

In accordance with Section 1121 of the PA School Code, the following temporary professional employee based upon satisfactory service:

Lisa Oliveri Special Education, Lower Macungie MS

Appointment of Custodian

Name/Address: William Moyer
126 Mountain Avenue, Hamburg 19526
Assignment: EHS-2nd Shift Custodian
Opening created by resignation & bidding
Effective: To be determined
Salary: \$16.94/hr., 40 hrs./wk.

Appointment of Teacher Aides

| <u>Name/Address</u> | <u>Assignment</u> | <u>Salary</u> |
|--|--|----------------------------|
| Michael Schwab 709 Dixon Street, Allentown 18103 | Wescosville School M. George transfer to LMMS | \$11.12/hr., 12.5 hrs./wk. |
| Dawn Kohler 110 S. 12 Street Emmaus | Wescosville School N. Treskoloski transfer | \$11.12/hr., 12.5 hrs./wk. |
| Theresa Lopez 7202 Scenic View Drive Macungie | Lower Macungie MS C. Coogan retirement | \$11.12/hr., 12.5 hrs./wk. |

Change in Teacher Aide Hours

| <u>Name</u> | <u>From</u> | <u>To</u> |
|--|------------------------|---|
| Sandy Colville Reason: New Unbudgeted Position | 25 hrs., EHS | 32.5 hrs., EHS |
| Mary A. Hughes Reason: New Unbudgeted Position | 12.5 hrs., Shoemaker | 31.5 hrs., Shoemaker Special Education |
| Michelle George Reason: Transfer of Coulomb | 12.5 hrs., Wescosville | 20 hrs., LMMS |
| Gloria Hinrichs Reason: Transfer of L. Gehman | 26.25 hrs., Shoemaker | 12.5 hrs., Wescosville |
| Nancy Treskolaski Reason: Transfer of N. DiRienzo | 12.5 hrs., Wescosville | 16 hrs., Wescosville |

Co-Curricular Advisors

Lower Macungie MS

| | | |
|-------------------|------------------------|---------------|
| Patrick Campbell | Director, Fall Play | \$1114.00 |
| Jennifer Campbell | Set & Crew Director | \$ 531.00 |
| Jeffrey Williams | Girls Basketball Coach | |
| Daniel DeBellis | Boys Basketball Coach | Volunteer |
| Fran Folsom | Step Dance Club | \$1008.00 |
| Tanya Jennings | Front of House/Tickets | \$265, Club A |

Eyer MS

| | | |
|-------------|-------------|---------------|
| Lisa Fisher | History Day | \$265, Club A |
|-------------|-------------|---------------|

Emmaus HS

| | | |
|--------------------|--|------------------------|
| George Gibbs | Marine Fitness Club, Boys And Girls | \$ 988.00 \$1008.00 |
| Claudia Risi | Spanish Club | \$1273.00 |
| Jeannine Martini | Fashion Club | \$1273.00 |
| Allison Moxey | Girls LaCrosse, Head Coach | Volunteer |
| Andrew Scott | Head Boys LaCross Coach | Volunteer |
| Shawn Osteen | Student Trainer, Internship | Volunteer |
| Carin Fenstermaker | Assist. Dance Team Instructor | Volunteer |
| Kevin Stephen | Wrestling Coach | Volunteer |

Additions to the 2006-07 List of Per Diem Substitutes

George Kackos, Health, General Science, Ment and/or Phys Handicapped,
Environmental Education, Social Studies, English
Rachael Adams, Elementary
Caroline Corona, Elementary
Michael Jarczynski, Elementary
Josh Lambert, Elementary
Barbara DiLeo, Elementary, Special Education
Amanda Gery, Elementary
Leslie Bowen, Library
Sheryl Cherian, Mathematics
Melinda Bender, Library
Heather Wakefield, Teacher Aide
Pam Cantone, Teacher Aide
Steven Heineman, Teacher Aide
J. Meredith Reinhart, Teacher Aide

Educational Conferences – Exhibit 4

That the East Penn Board of School Directors approve the expenses for the individuals attending the Educational Conferences listed on Exhibit 4.

5. Education

-Middle Schools – Student Achievement/Assessment Plan

6. Facilities

1. Site Selection for Elementary School

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors change the site from Liberty Lane to Sauerkraut Lane for the new 80,000 sq. ft., K-5, 750 pupil elementary school site.

2. Site Survey

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve Liberty Engineering, Inc. to proceed with the Site Survey of Sauerkraut Lane site at a cost not to exceed _____.

3. Approval of Architect's Contract – Exhibit 5

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve a contract with W2A Design Group, Wallace & Watson Associates, P.C., 609 Hamilton Street, Allentown, PA for a new K-5, 750 pupil elementary school of approximately 80,000 sq. ft. to be located at _____ for a cost of _____.

7. Business Operations

1. Bill List Approval

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer's Report

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

3. Budget Transfers – Exhibit 6

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the Budget Transfers as listed on Exhibit 6.

4. Resolution in Accordance with Act 40 of 2005 (Exhibit 7)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached resolution that authorizes the Department of Revenue to determine, collect and enforce the realty transfer tax and any interest in penalties as outlined on Exhibit 7.

5. Local Tax Study Commission Discharge Resolution

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors acknowledge receipt of the Local Tax Study Commission's nonbinding tax recommendation, publicly recognize the members for their diligent service, and discharge the Commission and its members from any further duties to the East Penn Board of School Directors.

6. Special Funding Disbursements – Exhibit 8

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize disbursement of funds from the Capital Reserve Fund and GOB 2004-A Bond Issue as described in Exhibit 8.

7. Solicitor Rates

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors set the hourly rate for all legal services for Marc S. Fisher, Worth, Magee & Fisher Law Offices at \$105.00 per hour.

Note: The current per hour fee is \$90.00.

8. Board Sharing

9. Announcements

| | |
|------------------------|--|
| Monday, December 11 | 7:15 p.m.-CLEAR Session |
| Tuesday, December 12 | 7:00 p.m.-Eyer Band & Choral Concert |
| Wednesday, December 13 | 7:30 p.m.-LMMS Winter Choral Concert |
| Thursday, December 14 | 7:00 p.m.-Macungie Winter Concert 7:00 p.m.-Alburtis Winter Concert 7:30 p.m.-LMMS Winter Choral Concert |
| Friday, December 15 | 7:00 p.m.-EHS Winter Orchestra Concert |
| Tuesday, December 19 | 7:30 p.m.-LMMS Winter Band Concert |
| Thursday, December 21 | 7:00 p.m.-Middle Schools Orchestra Winter Concert, LMMS Auditorium |
| Friday, December 22 | 11:00 a.m. – Secondary Schools Early Dismissal |
| December 25-January 2 | Winter Holiday-All Schools & Offices Closed |
| Monday, January 8 | 7:30 p.m.-Board Meeting |

10. Adjourn

ORDER OF BUSINESS

1. Call or Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes for the January 8, 2007 meeting.

4. SGA Report – Chelsea Fenstermaker & Katie Smolinski
5. Report of the Substitute Superintendent of Schools – Dr. George A. Ziolkowski

1. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignation

Kathleen Prindible, Administrative Assistant at Lower Macungie Elementary School, effective January 26, 2007 (Exhibit 1)

Leaves as per Collective Bargaining Agreement

| | |
|------------|---|
| Employee: | Claire Sebastian |
| Effective: | Grade 5 Teacher, Macungie February 9, 2007 |
| Employee: | Megan Mang |
| Effective: | Librarian, Shoemaker School February 5, 2007 |
| Employee: | Chanin Deegan |
| Effective: | IST Teacher, Macungie School January 8-August 28, 2007 (amended) |

Full-Time Substitute Teacher Appointment

| | |
|-----------------------|---|
| Name/Address: | Shannon Wernersbach 6757 Stone Croft Circle , Macungie |
| Education Level: | B. A. Degree (1991) M. A. Degree (1997) |
| Undergraduate School: | Dickinson College |
| Graduate School: | Cabrini College |
| Assignment: | IST, Macungie School Opening created by C. Deegan leave. |
| Effective: | January 23, 2007 |
| Certification: | Instructional II, Elementary |
| Experience: | 1997-2003: Perkiomen Valley SD |
| Salary: | \$40,100 (Step A, Year 1, Col. B) |

Teacher Aide Appointment

| | |
|---------------|---|
| Name/Address: | Tami Fenstermaker 1034 Pennsylvania Avenue, Emmaus |
| Effective: | January 23, 2007 |

Assignment: EHS, Study Hall
Vacancy created by A. Niland's resignation
Salary: \$11.12/hr., 31 hrs./wk.

Food Services Department Appointment

Name/Address: Karen Haldeman
7451 Catalpa Drive, Macungie 18062
Assignment: PTFSA-Wescosville
Effective: January 23, 2007
Salary: \$10.66/hr., 15 hrs./wk.

Co-Curricular Advisors – Eyer Spring Musical

| | | |
|----------------|-----------------------|-----------|
| Mark Domyan | Director, | \$2122.00 |
| Justin Brehm | Musical Director | \$1698.00 |
| Steve Braglio | Accompanist | \$1061.00 |
| William Weiant | 50% Director-Tech Set | \$ 530.50 |
| Dave Willett | 50% Director-Tech Set | \$ 530.50 |
| Faith Andrews | Costumes | \$ 500.00 |

Additions to the 2006-07 List of Per Diem Substitutes

Karen Purtell, Teacher Aide
Deborah McConnell, Teacher Aide
Bonnie Kirka, Teacher Aide
Maria Neumeyer, Teacher Aide
Melissa Miller, Teacher Aide
Kathleen Coyle, Elementary
Kimberly Wanninger, Elementary
Allison McNabb, Registered Nurse
Stephanie Beck, Health/PE
Daniel Butterweck, Elementary/Special Education
Briana Fluke, Elementary/Early Childhood
Nicole Vito, Elementary
Kelly Zimpfer, Elementary
Jason Gordon, Art
William Swan, Chemistry

Educational Conferences

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 2.

Administrative Reports – See Exhibit Section

6. Education

-Student Achievement/Assessment Presentation – Elementary Schools

- Alburtis School – Donna Cortez, Principal
- Jefferson School – Dr. Ron Renaldi, Principal
- Lincoln School – Kristen Campbell, Principal
- Macungie School – James Best, Principal
- Shoemaker School – Lynn Brinckman, Principal
- Wescosville School – Tony Moyer, Principal

7. Facilities

1. Macungie Campus Road Way Improvements – Exhibit 3

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the submission of PDE Form 3074A for Macungie Campus Road Way Improvements as a non-reimbursable project.

2. Approval of Alburdis Zoning Decision and the Resolution Granting Conditional Preliminary Approval to the Land Development Plan (Exhibits 4 & 5)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached Alburdis Zoning Decision and the Resolution granting conditional preliminary/final plan approval to the land development plan application of East Penn School District for 222 West Third Street, and approving the waiver requests in connection with that plan as outlined in Exhibits 4 and 5.

3. Change Orders - /Alburdis School & Emmaus HS

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following change orders:

Alburdis Elementary School

Lyons Construction Services, Inc.
5237 East Trindle Road, Mechanicsburg

GC-4 Contract sum will be decreased by this change order in the amount of (\$376,133.05)

Attachment A: In accordance with AIA A201-1987 General Conditions of the Contract, Page 7, Section 2.4 "Owners Right to Carry Out the Work." For owner to carryout and complete work unfinished, incomplete, damaged or faulty to originally have been performed by Lyons Construction Services, Inc. General Contractor for the East Penn School District/Alburdis Elementary School.

Emmaus High School – Building L

Lyons Construction Services, Inc.
5237 East Trindle Road, Mechanicsburg

GC-3 Contract sum will be decreased by this change order in the amount of (\$57,069.50)

Attachment A: In accordance with AIA A201-1987 General Conditions of the Contract, Page 7, Section 2.4 "Owners Right to Carry Out the Work." For owner to carryout and complete work unfinished, incomplete, damaged or faulty to originally have been performed by Lyons Construction Services, Inc. General Contractor for the East Penn School District/Emmaus HS –Building L.

8. Business Operations

1. Approval of Bill List

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer's Report

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

3. Budget Transfers – Exhibit 6

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the budget transfers as listed on Exhibit 6.

4. Approval of Tax Index Resolution for 2007-08 Budget – Exhibit 7.

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Resolution regarding the Tax Index established by the Department of Education as outlined in Exhibit 7.

5. Special Funding Disbursements – Exhibit 8

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from the Capital Reserve Fund and the PLGIT Series AA of 2004 as outlined on Exhibit 8.

9. Board Sharing

10. Announcements

| | |
|--------------------|---|
| Monday, January 22 | 7:30 p.m.-Board Meeting, Board Room |
| January 24 & 25 | Mid Term Exams |
| January 25, 26, 27 | District Orchestra |
| Friday, February 2 | 6:00 p.m.-Pasta Pi-Jazz Spaghetti Dinner, EHS Cafeteria |
| February 9 | Kindergarten, Elementary & Secondary Report Cards |
| February 10 | 2:00 p.m. - Lehigh County Chorus Festival, Southern Lehigh HS |
| February 12 | 7:30 p.m.-Board Meeting, Board Room |

11. Adjourn

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes of the December 11, 2006 meeting.

4. Report of the Substitute Superintendent of Schools-Dr. George A. Ziolkowski

1. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirement/Resignations

Susan Brown, Gifted Education Specialist at Wescosville School, effective December 12, 2006 – Exhibit 1

Angie Niland, Teacher Aide at Emmaus HS, effective December 15, 2006 – Exhibit 2

Full-Time Substitute Teacher Appointments

Name/Address: Leslie Bowen
55 Guinea Road, Kempton 19529
Education Level: B. A. Degree (1988)
M. A. Degree (1995)
Undergraduate School: Kutztown University
Graduate School: Kutztown University
Certification: Instructional I, Library Science
Effective: January 2, 2007
Assignment: Library, Shoemaker School
Opening created by M. Mang leave.
Experience: None
Salary: \$40,100 (Step A, Year 1, Col. B)

Name/Address: Allison Moxey
4766 Canterbury Drive, Emmaus
Education Level: B. A. Degree (1986)
M. Ed. Degree (1996)
Undergraduate School: Franklin & Marshall College
Graduate School: Lehigh University
Certification: Educational Specialist I, Secondary
School Counselor
Effective: January 29, 2007
Assignment: Guidance Counselor, Lower Macungie MS
Opening created by A. Sloane leave
Experience: 9/00-6/02: East Penn SD (FTS)
9/04-Present: East Penn SD (per diem sub.)
Salary: \$47,500 (Step C, Year 3, Col. M)

Name/Address: Barbara DiLeo
480 Celadine Drive, Allentown 18104
Education Level: B. S. Degree (2006)
Undergraduate School: Kutztown University
Certification: Instructional I, Elementary/Special Education
Effective: January 9, 2007
Assignment: Special Education, Wescosville School
Opening created by L. Hendrick's leave
Experience: None

Salary: \$40,100 (Step A, Year 1, Col. B)

Administrative Assistant Appointment

Name/Address: Amy Andrews
286-107 Lower Nis Hollow Drive
Lehighton 18235
Effective: January 2, 2007
Assignment: Office of the Assistant Superintendent for Initiatives
& Evaluation (Vacancy created by S. DeLong
transfer)
Salary: \$23,800, 35 hrs./wk.

Teacher Aide Appointments

| <u>Name/Address</u> | <u>Assignment</u> | <u>Salary</u> |
|--|---|----------------------------|
| Rhonda Butz 965 Vine Street, Macungie | Jefferson School New Unbudgeted Position | \$11.12/hr., 21 hrs./wk. |
| Jacqueline Spain 7324 Poppy Drive, Macungie | Shoemaker School Vacancy created by M. Hughes resignation | \$11.12/hr., 12.5 hrs./wk. |

Custodial Staff Appointment

| <u>Name/Address</u> | <u>Assignment</u> | <u>Salary</u> |
|--|---|--------------------------|
| Jean-Marie Giraud 604 Eagle Drive, Emmaus | LMMS, 2 nd Shift New budgeted position/ subsequent transfers | \$16.94/hr., 40 hrs./wk. |
| Holly Woomer 123 N. Fifth Street, Emmaus | EHS-3 rd Shift D. Miller retirement | \$16.94/hr., 40 hrs./wk. |

Additions to the 2006-07 List of Per Diem Substitutes

RoseAnn Gabliardi, Food Services Department
Jonathan Kiechel, Custodial/Maintenance
Danny Stetzel, English
Jillian Kingsbauer, Elementary/Special Education
Donna Anthony, Elementary
Cheryl Borysowski, Elementary
Lorraine Majette, Teacher Aide
Christina Holsinger, Elementary

Leaves as per Collective Bargaining Agreement

Employee: Angie Hoffman
Grade 3, Shoemaker School
Effective: January 2, 2007
Employee: June Urabassik
Business Education, EHS
Effective: January 10, 2007
Employee: Chanin Deegan
IST, Macungie School
Effective: January 8-February 13, 2007

General Leave of Absence

Employee: Lisa Wetzel
Teacher Aide

Effective: December 18, 2006-February 12, 2007

Co-Curricular Appointment

Ann DeSandis Girls Lacrosse, Assistant Coach Volunteer

Change in Employment Status

| Employee | From | To |
|-----------------|------------------------------|---------------------------------|
| Marion Kuhns | EHS, 14 hrs./Bldg. | EHS, 32.5 hrs./Spec. Ed. |
| Susan Cooperman | Alburtis, 25 hrs., Spec. Ed. | Shoemaker, 26.25 hrs./Spec. Ed. |

Educational Conferences – Exhibit 3

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 3.

5. Other Educational Entities

| | |
|--------------------------------------|-------------|
| -Carbon Lehigh Intermediate Unit | T. Richwine |
| -Lehigh Career & Technical Institute | F. Fuller |
| | T. Richwine |
| | V. Thomas |
| | A. Thompson |

6. Legislative C. Ballard

7. Facilities

1. Sale of Kings Highway School – Exhibit 4

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors authorize the Agreement of Sale for the Kings Highway School to Upper Milford Township in the amount of \$875,000 as outlined in the attached agreement; and, that the appropriate officers affix there signatures thereto.

2. Change Orders – Eyer School Project

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors approve the following change orders with Rizzetto Construction Management, Inc. for the Eyer MS Project:

G-3/General Construction

| | |
|---|-------------|
| 1. Provide approximately 150 lin. Ft. extension of 6" and 8" water lines as per G-1 | \$20,748.00 |
| 2. Provide modifications in response to the Township Code revision | \$ 3,518.00 |
| Total | \$24,266.00 |

G-4 General Construction

| | |
|--|---------------|
| 1. Delete detention pond liner | (\$49,613.00) |
| 2. Delete approximately 100 lin. Ft. of 6" fire line | (\$ 1,754.00) |
| 3. Additional cost for prevailing wage rates applied for Modular classroom walkways, ramps, and steps. | \$15,125.00 |
| 4. Additional cost for modular classroom walkway foundations Per township code review | \$23,272.00 |
| Total Credit | (\$12,970.00) |

3. Plancon Part H: Project Financing and Plancon Part K: Project Refinancing (Exhibits 5 & 6)

The Plancon documents noted above have been approved by the PA Department of Education and must be made part of the permanent minutes of this meeting.

8. Business Operations

1. Bill List Approval

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addendum, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Record of Investments – Exhibit 7

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the list of investments on Exhibit 7.

3. Special Fund Disbursements - Exhibit 8

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize disbursement of funds from the Capital Reserve Fund and PLGIT Series AA of 2004 issue as described in Exhibit 8.

4. 2007-08 Budget Projections/Assumptions/Changes- Gary Reigal, Director of Business & Fiscal Affairs

9. Board Sharing

10. Announcements

| | |
|-----------------------|--|
| Monday, January 8 | 7:30 p.m. – Board Meeting |
| Monday, January 15 | Martin Luther King, Jr. Holiday-All Schools & Offices Closed |
| Tuesday, January 16 | 7:00 p.m.-District PAC Meeting, Board Room |
| Wednesday, January 17 | EHS Guidance Information Night for Incoming Freshmen |
| Monday, January 22 | 7:30 p.m.-Board Meeting |

11. Adjourn

Order of Meeting

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes for the January 22, 2007 meeting.

4. Report of the Substitute Superintendent of Schools-Dr. George A. Ziolkowski

1. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirements/Resignations

- Richard W. Saylor, Custodian, effective April 6, 2007 (Exhibit 1)
- Alison Evans, Speech Teacher, effective date to be determined (Exhibit 2)
- Christina Callahan, Elementary Teacher, effective January 17, 2007 (Exhibit 3)

Awarding Tenure

In accordance with Section 1121 of the PA School Code, the following temporary professional employees based upon satisfactory service be awarded tenure:

| <u>Name</u> | <u>Assignment</u> | <u>School</u> |
|----------------------|-------------------|---------------|
| Melissa Richard | Social Studies | Emmaus HS |
| Jessica Ortiz-Eicher | Special Education | Emmaus HS |

2006-07 Additions to the List of Per Diem Substitutes

- Ellen Snyder, Social Studies
- Jason Schimmel, Mathematics
- Pam Pike, Art
- Stephen Flad, Health/PE
- Tracy Gehman, Elementary/Special Education
- Erin Dreher, Social Studies
- Erin Bromfield, Mathematics
- Sara Vasko, Elementary
- James Maxson, Elementary/Middle Level Mathematics
- Jaime Bertagna, Elementary

Co-Curricular Advisors

| | | |
|------------------|---------------------------|-----------|
| Diane DiDona | Quill & Scroll | \$ 531.00 |
| Diane Sherwood | American Red Cross Club | \$1008.00 |
| Derek Grabfelder | Invisible Children United | \$ 265.00 |
| Doug Povilaitis | Badminton Club | \$ 504.00 |

| | | |
|-------------------------|---------------------------------------|--------------------|
| Todd Breiner | Badminton Club | \$ 504.00 |
| | Assist. Boys & Girls Track Coach | \$1910.00 |
| Jeffrey Williams | LMMS Girls Basketball Coach | \$1050.50 |
| Francis C. DeFusco, Jr. | Eyer MS Boys Volleyball Coach | \$1528.00 |
| Jonathan Lentz | Girls Soccer Coach | Non-Paid Volunteer |
| Michael Welsh | EHS Assist. Baseball Coach | \$2674.00 |
| Edmund Giroux | Student Trainer College Internship | Volunteer |

Change in Aide Hours

| <u>Employee</u> | <u>From</u> | <u>To</u> |
|---|--------------------------------------|--|
| Marion Kuhns Reason: Return to previous position | 32.5, EHS, Sped. Ed. | 14.0, EHS, Bldg. |
| Cathleen Courrier | 30, LMMS, Spec. Ed. 10 Bldg., EHS | 31, LMMS, Spec. Ed. 9 Bldg., EHS |
| Dawn McQuillen | 12.5, Alburtis, Bldg. | 25, Alburtis, Spec. Ed. Resignation of S. Cooperman |

Educational Conferences – Exhibit 4

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 4.

- 2007-08 Student/Teacher Calendar – Exhibit 5

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors approve the 2007-08 Student/Teacher Calendar.

5. Other Educational Entities

- Carbon Lehigh Intermediate Unit T. Richwine

-Approval of the 2007-08 Operational and Program Services Budget

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors approve the 2007-08 Operational and Program Services Budget for the Carbon Lehigh Intermediate Unit.

- Lehigh Career & Technical Institute F. Fuller
T. Richwine
V. Thomas
A. Thompson

-Approval of the 2007-08 Lehigh Career & Technical Institute Budget

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors approve the 2007-08 General Fund Budget for the Lehigh Career & Technical Institute.

6. Act 1 Resolutions

1. Consideration of Local Tax Study Commission Recommendation

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors, by majority consent, reject the recommendation of the Local Tax Study Commission made at the Board's meeting of December 4, 2006 and, in the alternative, by majority consent, elect that a question be placed on the May 15, 2007 ballot for the approval of voters of a .8% earned income tax increase. The revenue generated from this tax shall be used primarily to fund homestead/farmstead exclusions for qualified homestead/farmstead property.

2. Resolution Authorizing Notice of Intent to Adopt Resolution Authorizing the May 15, 2007 Ballot Question, Notice of Intent to Adopt Resolution Authorizing the Assessing and Levying of the Act 1 Income Tax if approved by voters and Notice of Public Hearing (Exhibit 6-Ballot Question)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following resolutions:

1. The Board Secretary is authorized and directed to advertise Notice of Intent to adopt a Resolution Authorizing the May 15, 2007 Referendum Question and the Levying and Assessing of the Act 1 Earned Income and Net Profits Tax in substantially the form attached hereto. The Notice shall be advertised in a newspaper of general circulation and shall be posted conspicuously at the School District offices.
2. The School District shall make the Resolution authorizing the May 15, 2007 Referendum Question and the Act 1 Earned Income and Net Profits Tax Resolution available for public inspection by any resident at the School District Administrative Offices subsequent to their approval by the Board of School Directors.
3. The School Board will hold a public hearing concerning the Resolution Authorizing the May 15, 2007 Referendum Question. The hearing will be held in the Board Room of the East Penn School District located at 800 Pine Street, Emmaus, PA at 7:00 p.m. on February 26, 2007.

7. Legislative

C. H. Ballard

8. Facilities

1. Karst Hazard Investigation & Study – Sauerkraut Lane Site

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve Philip C. Kitlinski, P.E., 158 Briar Lane, Halifax, PA to perform a Karst Hazard Investigation and Study in accordance with the requirements of Section 794 of the Lower Macungie Township Zoning Ordinance at a cost not to exceed \$3,900.00 at the Sauerkraut Lane site.

9. Business Operations

1. Approval of the Bill List

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the bill list, including the addendum, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Facility Rental Request

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors grant permission for Victory Dance Center to rent the Lower Macungie MS Auditorium and locker rooms for a dance rehearsal and recital on Friday, June 22, and Saturday, June 23. This is a Group V organization and will be charged the following rental fees:

\$105/hr., Rehearsal Fee
\$ 70/hr., Rental Fee for 2 classrooms
\$34.31/hr. custodial fee
\$22.00/hr., security fee

3. Capital Reserve Fund Transfer

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the transfer of \$264,505 into the Capital Reserve Fund. These funds are the general fund savings resulting from the bond refinancing of December 4, 2006.

4. Special Funding Disbursements – Exhibit 7

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from the Capital Reserve Fund and the Series AA of 2004 as outlined on Exhibit 7.

10. Board Sharing

11. Announcements

- Monday, February 12 7:30 p.m.-Board Meeting, Board Room
- February 12 & 13 Middle School Conferences-11:00 a.m. Dismissal
- February 12, 13, 14, 15 PSSS Writing Tests, Grades 5, 8, 11
- February 16 & 19 Presidents' Holiday-All schools and offices closed
- February 20 7:00 p.m.-Eyer Incoming 7th Grade Parent Meeting
- February 26 7:30 p.m.-Board Meeting, Board Room

12. Adjourn

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes of the
February 12, 2007 Board Meeting.

4. Report of the Substitute Superintendent of Schools-Dr. George A. Ziolkowski

1, Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following
personnel items:

Retirement/Resignations

- Lorraine Carey, Health Teacher at LMMS, effective June 14, 2007 (Exhibit 1)
- Suzanne Smith, Guidance Counselor at EHS, effective June 30, 2007 (Exhibit 2)
- Janon Johnson, Teacher Aide at Shoemaker School, effective immediately

Leave as Per Collective Bargaining Agreement

Employee: Lisa Hendricks, Special Education, Wescosville School
Effective: February 26, 2007

General Leaves of Absence

Employee: Janice Miller, Food Service Department, Alburts School
Effective: 2/9/07-6/15/07

Employee: Janet Joy, Teacher Aide, Macungie School
Effective: 2/26/07-4/30/07

Temporary Professional Appointment

Name/Address: Jamie Kline
18 E. Spruce Street, Emmaus 18049

Education Level: B. S. Degree (1978)
M. Ed. Degree (1980)
Ed. D. Degree (1993)

Undergraduate School: Temple University
Graduate School: Lehigh University

Certification: Instructional I, Tech Ed., General Science, Inst. Tech
Specialist, Radio-TV, Auto Mechanics, Vocational
Inst., Business Comp-Info Tech

Assignment: Tech Ed, LMMS
Opening created by transfer of S. Ramson & M.
Staack retirement

Effective: January 29, 2007
 Experience: 8/06-Present: East Penn SD
 1/06-6/06: Parkland SD
 9/05-1/06: Whitehall Coplay SD
 9/02-6/04: Northampton SD
 9/78-8/79: Lehigh Career & Technical Inst.
 Salary: \$54,100 (Step E, Year 5, Col. D)

Name/Address: Jason Hanlon
 5470 Spring Drive, Center Valley 18034

Education Level: B. S. Degree (2006)
 Undergraduate School: Kutztown University
 Certification: Instructional I, Elementary
 Assignment: Grade 3, Alburtis School
 Opening created by S. Brown resignation &
 subsequent transfers

Effective: 2006-07 school year
 Experience: 9/06-Present: East Penn SD
 Salary: \$40,100 (Step A, Year 1, Col. B)

Summer School Faculty (Exhibit 3)

See Exhibit Section

Additions to the 2006-07 List of Per Diem Substitutes

Erin Keller, Elementary
 Melissa Toban, Elementary
 Jason Figueroa, Elementary
 Catherine Reichenbach, Elementary/ML Math
 Lori Matika, Teacher Aide
 Roberta Flynn, Teacher Aide
 Judy Noggle, Teacher Aide
 Tara Cranmer, Guidance Counselor
 Thomas Fancin, Biology

Co-Curricular Advisors

| | | |
|----------------------|------------------------------------|----------------------------|
| Joe Fatzinger | EHS Assistant Baseball Coach | \$2674.00 |
| Christopher Lascelle | Student Trainer (Internship) | Volunteer |
| Jessica Dischley | Go Mahjong Club | \$265.00 |
| Jamie Hudak | LMMS-Volleyball Intramurals, Gr. 6 | \$26/Session 7 Sessions |
| Michael Barker | LMMS-Volleyball Intramurals, Gr. 6 | \$26/Session 7 Sessions |
| Greg Scholl | LMMS-Volleyball Intramurals, Gr. 6 | \$26/Session 7 Sessions |
| Heidi Rauch | Board Games Club | \$29/Session 4 Sessions |

Educational Conferences (Exhibit 4)

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 4.

Informational:

Administrative Reports (See Exhibit Section)

5. Facilities

1. Bid Opening Report –Asbestos Abatement, Eyer MS (Exhibit 5)
2. Eyer MS Asbestos Abatement

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve PDG Environmental Inc., Drums, PA for the asbestos abatement project Phases I, II, and III for the Eyer MS project at a total cost of \$68,400.

6. Business Operations

1. Bill List Approval

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addendum, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer’s Report

Motion by _____, Seconded by _____
RESOLVED, That the Treasurer’s Report be accepted.

3. Budget Transfers (Exhibit 6)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the attached list of budget transfers.

7. Board Sharing

8. Announcements

- Monday, February 26 7:00 p.m.-Public Hearing, Act 1 Ballot Question, Board Room
7:30 p.m.-Board Meeting, Board Room
- Friday, March 2 11:00 a.m.-Early Dismissal, Secondary Schools
- Saturday, March 3 2:00 p.m.-Lehigh County Band Festival, Salisbury HS
- March 2, 3 Regional Orchestra
- March 5, 6, 8 7:00 p.m.-Board Room, Superintendent Candidates Public Meeting, Board Room (Tentative)
- Monday, March 12 7:30 p.m.-Board Meeting, Board Room

9. Adjourn

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Student Recognition:

Regional Scholastic Art Awards

Gold Key Winners:

Drawing: Stephanie Liu, Jessica Ding, Brad Kramer, Bree Washburn, Kaitlyn Hay
Ceramics & Glass: Erin Leeds
Mixed Media: Alison Hartshorne, Christine Smits
Painting: Lillian Raab
Design Product: Nicki Jarrett, Michelle Ruppert, Rebecca Thompson
American Vision Award: Nicki Jarrett

Silver Key Winners:

Sculpture: Laura Navitsky, Sara Schaefer, Alice Sloan
Ceramic & Glass: Allison Gulsby
Design Jewelry: Emily Monteleone
Mixed Media: Peng Zaio
Painting: Nicki Jarrett
Design Product: Erin Sweeney, Erin Zaneski

2005 EHS Graduate – Ashley Frick, Cedar Crest College Freshman Class Valedictorian

Presenter: Susan Ritter, Cedar Crest College - \$200 for EHS Library

3. Requests to Address the Board
4. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes for
the February 26, 2007 meeting.

5. SGA Report – Katie Smolinski
6. Report of the Substitute Superintendent of Schools – Dr. George A. Ziolkowski

1. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the
following personnel items:

Resignation

-Lynn Baxter, Teacher Aide at Emmaus HS, effective March 16, 2007 (Exhibit 1)

Appointment of Assistant Maintenance Supervisor

Name/Address: Mark Warden

Effective: 3621 Country Club Road, Allentown 18103
 On or about April 10, 2007
 (Vacancy created by V. Spade retirement)
 Salary: \$62,500 (Salary from April 2007-June 2008)

Appointment of Administrative Assistant-Lower Macungie Elementary School

Name/Address: Alison Moyer
 704 E. Fifth Street, Boyertown 19512
 Effective: On or before March 26, 2007
 Assignment: Principal's Office-Lower Macungie Elementary School
 (Vacancy created K. Prindible resignation)
 Salary: \$23,800, 35 hours/week

Teacher Aide Appointments

| Name/Address | Assignment | Salary |
|---|-------------------------------------|----------------------------|
| Leatrice Kelly 184 Lindfield Circle, Macungie | Alburtis (D. McQuillen transfer) | \$11.12/hr., 12.5 hrs./wk. |
| Bonnie Kirka 6680 Pioneer Drive, Macungie | Shoemaker | \$11.12/hr., 12.5 hrs./wk. |
| Surekha Vernekar 6679 Rutherford Drive Macungie | Emmaus HS (R. Horn resignation) | \$11.12/hr., 32.5 hrs./wk. |

Co-Curricular Advisors

| | | |
|-------------------|-------------------------------|--------------------------------|
| Danny Waelchli | Asst. Baseball Coach | Volunteer |
| Kim Wilson | Hiking Club | \$265.00 |
| Ava Killingsworth | After School Academic Support | \$29.44/session, 8 Sessions |
| Stacey Meckes | After School Academic Support | \$29.44/session, 8 Sessions |

Educational Conferences (Exhibit 2)

That this East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 2.

7. Facilities

1. Approval of Plancon A & B (Exhibit 3) David Drake & Rich Bachl, W2A Design Group

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors approve Plancon A, Project Justification for the new East Penn Elementary School and Plancon B Schematic Design for submission to the PA Department of Education.

2. Professional Services Contract

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the contract for the following professional services listed below for the Eyer MS project, additions and renovations:

ABE Air Balancing Engineers, Inc., Berwick, PA for testing, adjusting, balancing and commissioning for the HVAC Systems at a cost not to exceed \$69,950.00.

Note: This part of the project will be coordinated and overseen by Snyder Hoffman Associates.

3. Right-of-Way Agreement (Exhibit 4)

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the Right-of-Way Agreement with PPL Electric Utilities Corporation, Allentown, PA for electric service (overhead) to the EHS Football Stadium as per Exhibit 4.

8. Other Educational Entities

- Carbon Lehigh Intermediate Unit
- Lehigh Career & Technical Institute

- T. Richwine
- F. Fuller
- T. Richwine
- V. Thomas
- A. Thompson

9. Legislative

C. Ballard

10. Business Operations

1. Special Funding Disbursements (Exhibit 5)

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from the Capital Reserve Fund and the Series AA of 2004 as outlined on Exhibit 5.

2. Ballot Question – May 15, 2007 (Exhibit 6)

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the attached resolution authorizing the May 15, 2007 Ballot Question as outlined in Exhibit 6.

11. Board Sharing

12. Announcements

- | | |
|-------------------|--|
| Monday, March 12 | CLEAR Session (Time to be Determined) |
| | 7:30 p.m.-Board Meeting |
| March 12-16 | PSSA Reading & Math Tests, Grades 3-8, 11 |
| Tuesday, March 20 | 7:00 p.m.-District PAC Meeting, Board Room |

March 22, 23, 24

8:00 p.m.-EHS Spring Musical, "Aida" by Elton John &
Tim Rice, Auditorium

Friday, March 23

Employee Development Day – No School For Students

Monday, March 26

7:30 p.m.-Board Meeting, Board Room

13. Adjourn

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Student Recognition:

Emmaus HS Debate Team – Winners – Lehigh Valley Interscholastic Conference

Tyler Buck, Captain
Robert Roy, Vice Captain
Collen Leahey, Sub-Captain
Chris Brent, Sub-Captain
Jake Moore
Ryan Folio

3. Requests to Address the Board
4. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes for the March 12, 2007 meeting.

5. Report of the Substitute Superintendent of Schools – Dr. George A. Ziolkowski

1. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

-Mary O'Brien, PT Food Service Assistant at EHS, effective immediately (Exhibit 1)
-Martina Peace, Teacher Aide at Shoemaker School, effective March 23, 2007 (Exhibit 2)

Change in Employment Status

Employee: Jennifer Krizovenski
Special Education, LMMS
From: Temporary Professional Employee
To: Professional Employee (Tenure status has been verified by the School District of Philadelphia.)

Teacher Aide – Hours Changed

| <u>Employee</u> | <u>From</u> | <u>To</u> |
|-----------------|---------------------------|----------------------------|
| Robin Molnar | EHS-30 hrs., Hall Monitor | EHS-31.25, Attendance Aide |
| Diane Gee | PTFSA, EHS-4.75 hrs./day | FTFSA, EHS 5.25 hrs./day |

Co-Curricular Advisors

| | | |
|---------------------|--------------|-------------------------------|
| Williams Montepeque | Harry Potter | \$265, Club A |
| Mary Ellen Coyle | Game Club | \$29.94/session 8 Sessions |

Additions to the 2006-07 List of Per diem Substitutes

Renee Parton, Teacher Aide Patricia Clouse, Teacher Aide

Educational Conferences – Exhibit 3

That the East Penn Board of School Directors approve the expenses for the individuals who are attending the educational conferences listed on Exhibit 3.

6. 2007-08 East Penn School District Budget – Gary Reigal, Director of Business & Fiscal Affairs & Board Treasurer

7. Facilities

1. Approve Plancon A & B (Tabled at the March 12, 2007 Board Meeting) (Exhibits 4 & 5)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors remove Plancon A and B for the new East Penn Elementary School from the table; and,

be it further

RESOLVED, That the East Penn Board of School Directors approve Plancon A (Project Justification) and Plancon B (Schematic Design) for the new East Penn Elementary School for submission to the PA Department of Education.

2. Bid Opening Report – (Exhibit 6)

-Shoemaker School Electrical Feeder Replacement
-EHS Athletic Field Ductbank Project
-Macungie School Lighting Replacement
-Metal Cast Stone Coping Covering for EHS
-Custodial Supplies

3. Approval of Mandate Waiver Program Application (Exhibit 7)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached Mandate Waiver Program Application per Exhibit 7 requesting waiver of the requirements for competitive bidding for the construction work in accordance with School Code Sec. 751 for the completion of the Alburdis Project.

4. Cast Stone Coping Covering

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the bid for cast stone, coping covering for Emmaus High School and Lincoln Elementary School as follows:

| | | |
|-----------------------------|----------------------|--------------|
| Machemer Contracting Inc. | Base Bid: | \$ 63,998.00 |
| 1431 S. Fourth Street, Rear | Alt. #1 Addition-EHS | \$ 42,893.00 |
| Allentown, PA 18103 | Total Bid: | \$106,891.00 |

Note: This project is funded from the Capital Reserve Fund Budget.

5. Electrical Feeder Replacement – Shoemaker School

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the bid for Shoemaker Elementary School electrical feeder replacement (lower level) to Wind Gap Electric Inc., 125 West Seventh street, Wind Gap, PA at the base bid price of \$40,249.00 and reject Alt. E-1.

Note: This project is funded from the Capital Reserve Fund Budget.

6. Emmaus HS Athletic Field Service Duct Bank Installation

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the bid for the Emmaus High School Athletic Field Service Duct Bank installation to Wind Gap Electric, Inc., 125 West Seventh Street, Wind Gap, PA at the bid price of \$42,945.00.

Note: This project is funded from the Five-Year Capital Reserve Fund Budget.

8. Legislative

Charles H. Ballard

1. Approval of the NonLegal Interpretive Statement (Exhibit 8)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Special Session Act 1 of 2006 NonLegal Interpretive Statement Under Section 331.2(e)(2) as presented.

Deadline for Submission and Approval: April 13, 2007

9. Other Educational Entities

1. 2007-08 Lehigh Carbon Community College Budget

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the LCCC Operating, Debt Service, and Capital Expenditures Budget for 2007-08.

2. CLIU 2007-08 Facilities Plan Committee Report (Exhibit 9)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the 2007-08 Facilities Plan Committee Report.

10. Business Operations

1. Approval of Bill List

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer's Report

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

3. Budget Transfers – Exhibit 10

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the budget transfers as listed on Exhibit 10.

4. Approval of Plancon K: Project Refinancing (Exhibit 11)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve Plancon K: Project Refinancing for the General Obligation Bonds, Series A of 2006.

5. Special Funding Disbursements (Exhibit 12)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from the Capital Reserve Fund and the PLGIT Series AA of 2004 bonds.

11. Board Sharing

12. Announcements

Monday, March 26 6:30 p.m.-CLEAR Session
7:30 p.m.-Board Meeting

March 29 & 30 7:30 p.m.-LMMS Spring Musical, "Once on this Island"

7:00 p.m.-Eyer Spring Musical, "Schoolhouse Rock Live! Jr.

March 31 2:00 p.m. & 7:30 p.m.-LMMS Spring Musical, "Once on this Island"

2:00 p.m. & 7:00 p.m.-Eyer Spring Musical, "Schoolhouse Rock Live! Jr.

- | | |
|---------------|--|
| April 5-9 | Spring Holiday-All Schools & Offices Closed |
| April 12 & 13 | Kindergarten Conferences-Condensed K Schedule |
| April 16-20 | |
| April 16-20 | Elementary Parent Teacher Conferences, Early Dismissal |
| April 23 | 7:30 p.m.-Board Meeting, Board Room |
13. Adjourn

Order of Business

1. Order of Business; Pledge of Allegiance

2. Student Recognition – Emmaus HS State Swim Team,

| | | |
|----------------------|----------------|--------------|
| Catherine Carr | David Gordon | Dan Anderson |
| Erin Fischer | Matt Wehrman | |
| Alena Kluge | Ryan Smith | |
| Kristen McCandless | Jesse Martucci | |
| Lauren McCandless | Tim Dimond | |
| Deidre Geroni | Joe Lee | |
| Mikelle Masciantonio | Ryan Roberts | |
| Morgan Oxley | Alex Kluge | |

3. Requests to Address the Board

4. Report of the Substitute Superintendent of Schools-Dr. George A. Ziolkowski

1. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirements (Regular & Early) /Resignations

- Melanie Bosse, Grade 6 Teacher at Lower Macungie MS, effective immediately (Exhibit 1)
- Jennifer Eaton, French Teacher at EHS, effective June 15, 2007 (Exhibit 2)
- Jeffrey Ebert, Grade 6 Teacher at Lower Macungie MS, effective June 15, 2007 (Exhibit 3)
- Anthony Kohl, English Teacher at EHS, effective June 15, 2007 (Exhibit 4)
- Sharon Lintner, Grade 2 Teacher at Jefferson School, effective June 15, 2007 (Exhibit 5)
- Sondra MacEwan, Grade 2 Teacher at Wescosville School, effective June 15, 2007 (Exhibit 6)
- Joan Ruby, Grade 2 Teacher at Jefferson School, effective June 15, 2007 (Exhibit 7)
- Deborah J. Stewart, Mathematics Teacher at EHS, effective June 15, 2007 (Exhibit 8)
- Joan Lehmann, Administrative Assistant in the Business Office, effective July 6, 2007 (Exhibit 9)
- Christine Holsinger, Teacher Aide at Macungie School, effective April 10, 2007 (Exhibit 10)

Leaves as Per Collective Bargaining Agreement

| <u>Employee</u> | <u>Effective</u> |
|--|---------------------|
| Christina Finney Gifted Education-Wescosville/Shoemaker | May 1, 2007 |
| Lisa Evans Grade 4, Wescosville | May 14-May 28, 2007 |
| Rachel Kramer Science, Emmaus HS | May 9-May 28, 2007 |

General Leaves of Absence

| <u>Employee</u> | <u>Effective</u> |
|---------------------------------|------------------------|
| Kerri Fowler Teacher Aide | April 30-May 28, 2007 |
| Suzanne Buettel Teacher Aide | April 2-April 15, 2007 |

Appointment of Temporary Professional Employees

Name/Address: Heather Coakley
 350 Weinstein Road, Bechtelsville 19505
 Education Level: B. S. Degree (2006)
 Undergraduate School: Kutztown University
 Certification: Instructional I, Elementary/Special Education
 Assignment: New unbudgeted position for Macungie School
 Effective: April 24, 2007
 Experience: 9/06-Present: East Penn SD
 Salary: \$40,100, Step A, Year 1, Col. B

Name/Address: Jennifer Corona
 3202 Vermont Street, Easton 18045
 Education Level: B. S. Degree (2004)
 Undergraduate School: Kutztown University
 Certification: Instructional I, Elementary
 Assignment: Grade 6, LMMS
 Vacancy created by resignation of M. Bosse.
 Effective: April 24, 2007
 Experience: 2/15/05-Present: East Penn SD
 Salary: \$41,100 (Step C, Year 3, Col. B)

Appointment of Teacher Aides

| Name/Address | Assignment | Salary |
|--|---|----------------------------|
| Lynn Koehler 673 Franklin Street, Alburtis 18011 | Special Education Macungie (New unbudgeted position) | \$11.10/hr., 31.5 hrs./wk. |
| Mary Lou Ely 7126 Heather Road Macungie 18062 | Teacher Aide Shoemaker (transfer of C. Limar to Library position) | \$11.10/hr., 12.5 hrs./wk. |

Change in Employment Status

| Employee | From | To |
|----------------------------------|----------------|---|
| James McGinnis | .5 Custodian | 1.0 Custodian, 3 rd Shift (EHS) Termination of H. Woomer |
| <u>Effective: April 29, 2007</u> | | |
| Nancy Luhman | 12.5 Shoemaker | 17.5 Shoemaker (Additional hrs. for breakfast Program.) |

2007 Summer Maintenance Program

See Exhibit 11

Co-Curricular Advisors

| <u>Lower Macungie Middle School</u> | | |
|-------------------------------------|----------------------------------|-------------------|
| Patrick Campbell | Director, Spring Musical | \$2122.00 |
| | Costume Design | \$ 500.00 |
| Brian Winnie | Music Director, Spring Musical | \$1698.00 |
| Tanya Jennings | Program/Tickets/Front of House | \$ 265.00, Club A |
| Jennifer Campbell | Set Director | \$ 531.00 |
| Jen Davenport | Pit Orchestra | \$ 265.00, Club A |
| Frances Evers | Co-Advisor, Choreography | \$ 200.00 |
| Danielle Sirinsky | Co-Advisor, Choreography | \$1061.00 |
| <u>Emmaus High School</u> | | |
| Renee Lorenzetti-Graver | Choreography | \$1061.00 |
| Jocelyn Helwig | Assist. Girls Soccer Coach | \$2611.00 |
| Peter Car | Girls Soccer Coach | Volunteer |
| Marc Zimmerman | Assist. Boys & Girls Track Coach | \$1910.00 |

| | | |
|----------------|--|--------------------------------|
| Nathan Gilbert | Assist. Track & Field Coach | Volunteer |
| Will Pike | <u>Eyer Middle School</u> Talent Show Coordinator | \$29.44/session, 7 sessions |

Educational Conferences – Exhibit 12

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 12.

Informational-Administrative Reports (See Exhibit Section)

5. Education

1. Curriculum Revisions: Art, Technology Education
2. First Reading: Textbooks for Art (Exhibit 13)

6. 2007-08 Budget

1. Wednesday Afternoon Early Dismissal

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the elimination of the Wednesday Afternoon Early Dismissal beginning with the 2007-08 school year.

2. Personnel – Priority I – Exhibit 14

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the list of Priority I personnel for the 2007-08 East Penn School District budget.

3. Senior Citizens' Tax Rebate Program – Income Guidelines
4. Sale of Delinquent Tax Accounts - XSPAND

7. Facilities

1. Update on Athletic Fields
2. Report on Bid Opening (Exhibit 15)
 - Installation of Rubber Treads
 - Installation of Floor Tile
 - Eyer MS Auditorium Improvements
 - Macungie Campus Road Improvements

3. Iron Run Pump Station & Force Main Easement Agreements (Exhibits 16 & 17)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the two easement agreements with Lehigh County Authority, Wescosville, PA in the total amount of \$6,800 as per Exhibits 16 & 17.

Note: The above Agreements have been reviewed with Liberty Engineering, Inc. and Solicitor Marc S. Fisher, Esq.

4. Installation of Floor Tile for Lincoln and Macungie Schools

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors award the bid for installation of floor tile for Lincoln and Macungie Schools for a total project cost of \$24,914.12 to Owen M. Bastian, Inc., Allentown, PA.

Note: Funding comes from Capital Reserve Budget. This now completes the Lincoln flooring and re-starts the Macungie School as noted in the Maintenance Plan.

5. Installation of Rubber Treads

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors award the base bid for the installation of the rubber treads at Lower Macungie Middle School stairwell #1 for a cost of \$13,035.06 to Owen M. Bastian, Inc., Allentown, PA; and,

Be it further,

RESOLVED, That the East Penn Board of School Directors reject the alternate bid for Stairwell #3.

Note: This stairwell will be delayed until the project funding for next year comes from the Capital Reserve budget.

6. Eyer Middle School Auditorium Improvements

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors award the base bid and all alternates E-1, E-2, E-3, and E-4 and E-5 at a total bid of \$174,026.39 to Entertainment Services Group, Inc., Cetrionia Road, Allentown, PA.

Note: This bid has been reviewed by Snyder-Hoffman. Funding can come from the Eyer Contingency Fund (G-03 Line Contingency 1.4 million dollars) vs. Capital Reserve Fund.

7. Macungie Campus Roadway Improvements

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors award the bid for the Macungie Campus Roadway Improvements to Imperial Excavating & Paving, LLC. Allentown, PA at a cost of \$137,520.00.

Note: This bid has been reviewed by The Architectural studio and was a Lower Macungie Township requirement. Funding for this work will come from the project contingency fund.

8. Policy Revision

1. First Reading of Revision:
Board Policy 138, Acceptable Use of Technology Resources, Electronic Communications & Information Systems (Exhibit 18)

9. Legislation Charles H. Ballard

-The deadline for submitting proposals for the 2008 PSBA Legislative Platform is Friday, July 13, 2007.

10. Business Operations

1. Approval of Bill List

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer's Report

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

3. Authorization – Public Financial Management

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the administration to work with Public Financial Management, as Financial Advisor, Rhoads & Sinon LLP, as Bond Counsel, to proceed with issuance of a General Obligation Note, Series of 2007, through the Emmaus Bond Pool Program in the approximate

amount of \$12,000,000 for the purpose of providing funds for Eyer Middle School and other miscellaneous projects.

4. Special Funding Disbursements – Exhibit 19

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the expenditure of funds from the Capital Reserve Fund and the PLGIT Series AA of 2004 as listed on Exhibit 19 .

5. Student Transportation Contract – Laidlaw Transit, Inc.

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the student transportation contract with Laidlaw Transit, Inc. for the 2006-2007 school year at a daily rate of \$21,715.62.

Note: East Penn is currently in the third year of a multi-year contract that expires in June 2009. The above resolution reflects the actual number of vehicles now being used as well as the actual number of miles all vehicles are traveling each day. The rate also reflects the addition of four full-size buses and a decrease of one mini-bus. The full-size buses were needed for the re-opening of Lower Macungie Elementary School and there is an addition of two noon runs for kindergarten at Lower Macungie Elementary School.

The 2005-06 daily rate was \$19,865.92.

6. Bid Opening Report – Exhibit 20

- General School Supplies
- Art Supplies
- Athletic Supplies
- Computer Supplies

11. Board Sharing

12. Announcements

| | |
|------------------|---|
| Monday, April 23 | 7:00 p.m.-CLEAR Session 7:30 p.m.-Board Meeting |
| April 23-27 | Kindergarten Registration |
| April 24 | 5:00-8:00 p.m.-EHS Jazz Combo; Select Choir; Chamber Strings-Barnes & Noble at the Promenade Shops 7:00 p.m.-Cyberbullying, Cyberthreats, & Internet Safety, LMMS Auditorium |
| April 26 | 7:00 p.m.-Elementary Band Spring Concert, Shoemaker School 7:00-8:30 p.m.-Global Warming: What Can You Do? Speaker: Jonathan Dorn, Editor-in-Chief for <u>Backpacker</u> (Sponsored by EHS Envirothon Team, Earthwatch Club, & AP Environmental Science Class) |
| April 28 | 7 a.m.-4 p.m.-9 th Annual Emmaus Public Library Used Book Sale, Lower Macungie MS Cafeteria 9 a.m.-2 p.m.-9 th Annual Nutrition, Health & Safety Fair, Lower Macungie MS |
| Tuesday, May 1 | 9:30 a.m.-Eyer Incoming 6 th Grade Students Tour 7:00 p.m.-Middle Schools Orchestra Spring Concert 7:00 p.m.-Eyer Meeting for Incoming 6 th Grade Parents |
| Wednesday, May 2 | 7:00 p.m.-Eyer Spring Band Concert |
| Thursday, May 3 | 7:00 p.m.-Shoemaker Spring Choral Concert 7:00 p.m.-LMMS Parent Information Night for Incoming |

6th Graders, Auditorium

| | |
|------------------|--|
| Friday, May 4 | 11:00 a.m.-Secondary Schools Early Dismissal 7:30 p.m.-EHS Spring Orchestra Concert 7:30 p.m.-Jefferson 5 th Grade Spring Concert |
| Wednesday, May 9 | 7:30 p.m.-LMMS Spring Choral Concert |
| Thursday, May 10 | 7:30 p.m.-Lincoln Spring Choral Concert 7:30 p.m.-LMMS Spring Choral Concert 7:00 p.m.-Eyer Choral Concert |
| Monday, May 14 | 7:30 p.m.-Board Meeting |
| 13. Adjourn | |

Order of Business

1. Call to Order; Pledge of Allegiance

2. Student Recognition: Shirley Mao – First Place Winner – Arts Discovery

Ms. Mao's picture will go to Washington, D.C. to hang in the halls of Congress for one year.

Teacher Recognition: Denise Teles: Walmart Teacher of the Year Award

3. Requests to Address the Board

4. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes of the April 23, 2007 meeting.

5. Bond Refinancing

6. 2007-08 East Penn School District Budget

1. Preliminary Adoption

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors adopt the tentative 2007-08 budget in the amount of \$106,709,335 with the following tax levies:

- 40.49 mills on the assessed valuation of real estate
- % (.005) Act 511 Earned Income Tax
- 1% Act 511 Real Estate Transfer Tax

Be it further

RESOLVED, That the Senior Citizens Real Estate Tax Rebate Program be continued for the 2007-08 year with the income eligibility guidelines to be established at final budget adoption time.

2. Authorization to Apply for Federal Funds

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the administration to apply for federal funds under Title I, Title II, Title III, and Title V.

Title I: Federally funded supplemental education program that provides financial assistance to local educational agencies to improve educational opportunities for educationally deprived children.

Title II: Federally funded supplemental education program that provides financial assistance to improve the skills of teachers and the

quality of instruction in core academic subjects in public elementary and secondary schools.

Title III: Language Instruction for Limited English Proficient and Immigrant Students.

Title V: Federally funded supplemental education program that provides financial assistance to state and local educational agencies in the areas of educational reform and effective schools.

Accountability Block Grant

7. Report of the Substitute Superintendent of Schools – Dr. George A. Ziolkowski

1. Personnel

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirements/Resignations

- Barbara Valladares, Guidance Counselor, Emmaus HS (Exhibit 1)*
- Barbara Berk, Elementary Technology Support (Exhibit 2)*
- Carol Bradley, Special Education Teacher, Lincoln School (Exhibit 3)*
- Suzanne Seem, Music Teacher at Macungie School, (Exhibit 4)*
- Olive Haupt, Family & Consumer Science Teacher, Eyer MS (Exhibit 5)*
- Richard Metzger, English Teacher, Emmaus HS (Exhibit 6)*
- Louis Serensits, English Teacher, Emmaus HS (Exhibit 7)*

*Retirements effective June 16, 2007

- Christina Deal, Grade 2 Teacher, Macungie School, effective June 16, 2007 (Exhibit 8)
- Nicole Allen, Special Education Teacher, Alburtis School, effective immediately (Exhibit 9)
- Tara Cranmer, Guidance Counselor, Jefferson School, effective June 30, 2007 (Exhibit 10)

Appointment of Principal – Emmaus High School

| | |
|-----------------------|---|
| Name/Address: | David Piperato 1134 Limestone Court, Bethlehem 18017 |
| Education Level: | B. S. Degree (1984) M. Ed. Degree (1996) Doctoral Candidate in Educational Leadership |
| Undergraduate School: | Bloomsburg University |
| Graduate Schools: | DeSales University Penn State (Principal's Certification) Lehigh University (Doctoral Candidate) |
| Certification: | Administrative II-Secondary Principal Instructional II-Accounting, Typewriting, Secretarial Superintendent Letter of Eligibility |
| Effective: | On or about July 1, 2007 |
| Experience: | 8/03-Present: Lower Merion SD 7/97-8/03: Palisades SD 1/90-7/97: Bethlehem SD |

10/86-6/88: Northampton & Northwestern
Lehigh SD
Salary: \$120,000, plus all benefits of the Act 93
Agreement

Appointment of Principal – Lower Macungie Middle School

Name/Address: Suzanne M. Vincent
3093 Chestnut Hill Road, Center Valley 18034
Education Level: B. S. Degree (1992)
M. Ed. Degree (1997) (Educational Psychology)
M. Ed. Degree (1999) (Educational
Administration)
Undergraduate School: Penn State University
Graduate Schools: Temple University
Gwynedd-Mercy College
Certification: Administrative II-Secondary Principal
Administrative I-Elementary Principal
Instructional II-Social Studies
Effective: July 1, 2007
Experience: 9/01-Present: Quakertown SD
9/93-8/01: Neshaminy SD
Salary: \$114,500, plus all benefits of the Act 93
Agreement

Professional Employee Appointment

Name/Address: Laura Leiby
208 Oak Street, Kaska 17959
Education Level: B. S. Degree (1997)
M. Ed. Degree (1999)
Undergraduate School: Kutztown University
Graduate School: Kutztown University
Certification: Instructional II-Physics, Mathematics
Supervisory-Curriculum & Instruction
Assignment: Mathematics Teacher, Emmaus HS
Vacancy created by D. Stewart retirement.
Effective: August 28, 2007
Experience: 8/99-8/04: East Penn SD
8/05-Present: Lehigh Career & Technical
Institute
Salary: \$57,345 (Step H, Year 8, M +36)

Temporary Professional Employee Appointment

Name/Address: Erin Lichtenwalner
5037 Oakland Road, Coplay 18037
Education Level: B. A. Degree (2006)
Undergraduate School: Marywood University
Certification: Instructional I, Family & Consumer Science
Vacancy created by O. Haupt retirement
Effective: August 28, 2007
Experience: 9/06-Present: East Penn SD
1/06-6/06: Stroudsburg Area SD (FTS)
Salary: \$41,823 (Step B, Year 2, Col. B)

Maintenance Appointment

Name/Address: Thomas Hudak
346 Chestnut Street, Alburtis
Effective: May 29, 2007
Assignment: Second Shift, LMMS
Salary: \$16.94/hour, 40 hrs./wk.

PT Food Service Assistant Appointment

Name/Address: Ida Baliya
424 N. Fifth Street, Emmaus
Effective: May 15, 2007
Assignment: PT Food Service Assistant
Vacancy created by M. O'Brien resignation
Salary: \$10.66/hr., 4.75 hrs./day

General Leave of Absence

Employee: Suzanne Frost
Teacher Aide, LMMS
Effective: May 4-June 15, 2007

Leave as Per Collective Bargaining Agreement

Employee: Monical Parsell
Grade 3, Wescosville
Effective: May 16, 2007

Employee: Kyle Shellaway
Science, Emmaus H S
Effective: May 14-28, 2007

Co-Curricular Appointments

| | | |
|---------------|--------------------|-----------------------------|
| Philip Fisher | Running Club | 8 sessions @\$29.44/session |
| Heidi Rauch | Environmental Club | 8 sessions @\$29.44/session |
| Joe DiRado | Environmental Club | 8 sessions @\$29.44/session |

Additions to the 2007 List of Summer Maintenance Employees

| | | |
|------------------|-----------------|------------|
| Former Employee: | Eric Mushock | \$7.70/hr. |
| New Employees: | Carson Ramsdell | \$7.10/hr. |
| | Matthew Teller | \$7.10/hr. |
| | Jessica Mohr | \$7.10/hr. |

Note: The total number of hires for 2007 will be determined on an as-needed basis.

2007 – Emmaus High School Graduates (Exhibit 11)

Educational Conferences – Exhibit 12

That the East Penn Board of School Directors approve the expenses for the educational conferences listed on Exhibit 12.

8. Curriculum and Instruction

- Second Reading: Textbooks for Art (Exhibit 13)-A recommendation for adoption will be presented at the June 11, 2007 meeting
- First Reading: Kindergarten-Grade 8 Language Arts (Exhibit 14)
Grades 9-12 English, Emmaus HS (Exhibit 14)

9. Other Educational Entities:

- Carbon Lehigh Intermediate Unit T. Richwine
 - 1. Ballots for Election of IU Board Members
- Lehigh Career & Technical Institute F. Fuller
T. Richwine
V. Thomas
A. Thompson

10. Legislative

- NCLB Resolution (Exhibit 15)
- HB 446: An Act amending the act of March 10, 1949 (P.L. 30, No. 14), known as the Public School Code of 1949, amending, adding and deleting provisions relating to cyber charter schools. C. Ballard

11. Facilities

- 1. Subsurface Investigation – East Penn Elementary School. Sauerkraut Lane
Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the professional services for the East Penn Elementary School, Sauerkraut Lane with Philip C. Kitlinski, Geotechnical Engineering, 158 Sweetbriar Lane, Halifax, PA at a cost not to exceed \$57,456.00.

Note: This work is required for development of design for the school.

2. Eyer Middle School Project

- Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve Change Order G-5 with Rizzetto Construction Management, Inc. as follows:

| | |
|---|------------|
| 1. Add Steel Beam at Roof #12 | \$1,381.00 |
| 2. Add Steel Hoist Beam at Elevator, #17 | 1,000.00 |
| 3. Relocate Propane Tank, #8 | 324.00 |
| 4. Add Projection Screen in Cafeteria, #19 | 3,486.00 |
| 5. Add Carpet to Room A135 C.O.P. #10 | 1,906.00 |
| 6. Lower Existing Storm Line in Parking Area, #14 | 5,937.00 |
| 7. Add TV brackets, #21 | 876.00 |
| 8. Add 8 cu. Yds. Leon Concrete Part of #18 | 1,200.00 |
| 9. Add Misc. Steel at Bridge Connection to | 2,550.00 |

| | |
|--|---------------|
| Existing building, #23 | |
| 10. Add Room finishes E205, E206, E208, E231 | 3,834.00 |
| 11. Delete Scene Control 500 Winch Control, Add push button switches, #24 | (\$19,305.00) |

Total Change – Add \$3,189.00

3. Informational:

The following documents have been approved by PDE and will be entered into the minutes of this meeting:

- Plancon Part A: Project Justification (East Penn Elementary School) (Exhibit 16)
- Plancon Part B: Schematic Design (East Penn Elementary School) (Exhibit 17)

12. Policy

- Second Reading: Exhibit 18 – Board Policy 138, Acceptable Use of Technology Resources, Electronic Communications and Information Systems
- Exhibit 19-Acceptable Use Policy Brief

13. Business Operations

1. Bill List Approval

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer's Report

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

3. Appointment of Auditor

Motion by _____, Seconded by _____
RESOLVED, That the East Board of School Directors appoint the Audit firm of Gorman & Associates, P.C. to audit the records of the East Penn School District for the year ending June 30, 2007 at a fee of \$29,900 and a single audit fee of \$2,800 per letter of engagement dated March 21, 2007.

4. Appointment of Treasurer

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors appoint Gary E. Reigal as Treasurer for a term effective July 1, 2007 to June 30, 2008; and that he be directed to perform such duties as are appropriate for the position in accordance with the Public School

Code of 1949, as amended, Section 436-443; that he shall implement federal, state and local policies and regulations at the direction of the Board of School Directors and the Superintendent of Schools; and, that the Treasurer's bond be set at \$500,000 to be paid by the East Penn School District.

5. Designation of 2007-2008 Depositories

Motion by _____, Seconded by _____
RESOLVED, That, in accordance with Section 621, PA Public School Code of 1949, the East Penn Board of School Directors designate the following depositories for the funds of the East Penn School District for the 2007-2008 fiscal year; and that said depositories furnish a bond in an amount equal to 120% of the highest balance or comply with Act 72 of 1971 of the Pennsylvania Legislature, such bond amounts to include the amount provided by federal insurance:

M & T Bank
Lafayette/Ambassador Bank (Fulton Financial)
PA Treasury/Invest Trust
PA Local Government Investment Trust
East Penn Bank
Wachovia Bank
First Star Savings Bank
Citizens Bank
Sovereign Bank
US Bank Corporate Trust Services

6. Earned Income Tax Bonds

Motion by _____, Seconded by _____
RESOLVED, That the East Penn School Board of Directors direct the East Penn School District Municipal Earned Income Tax Officers to provide fidelity bonds to the School District in the following sums:

Borough of Alburtis
Kerstin Paey, or Successor
Bond required: \$50,000

Borough of Emmaus
Berkheimer Associates
Bond required: In accordance with contract

Borough of Macungie
Rose Nonnemacher, or Successor
Bond required: \$120,000

Township of Lower Macungie
Cathleen O'Brien, or Successor
Bond required: \$1,000,000

Township of Upper Milford
William Weber, or Successor

Bond required: \$250,000

7. Special Funds Payments – Exhibit 20

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from the Capital Reserve Fund and Construction Fund as listed in Exhibit 20.

8. Lehigh Schools Consortium Trust – Exhibit 21

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the participation in the Lehigh Schools Consortium Trust that will provide a self insurance program for Dental Benefits. The East Penn School District Board of School Directors appoints Gary E. Reigal as the Trustee on behalf of the East Penn School District.

9. Bid Award Recommendations

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following contract awards as specified on the exhibits:

Computer Supplies (Exhibit 22)
Art Supplies (Exhibit 23)
General School Supplies (Exhibit 24)

14. Board Sharing

15. Announcements

| | |
|-------------------|--|
| Monday, April 30 | CLEAR Session, Personnel |
| Monday, May 7 | CLEAR Session, Personnel |
| Monday, May 14 | 7:00 p.m.-CLEAR Session 7:30 p.m.-Board Meeting |
| Tuesday, May 15 | 7:00 p.m.-Lower Macungie Elementary School Open House |
| Wednesday, May 16 | 7:00 p.m.-Open House: Lincoln and Macungie Schools |
| Thursday, May 17 | 7:30 p.m.-EHS Spring Choral Concert 7:00 p.m.-Wescosville Spring Concert 7:00 p.m.-Alburtis Spring Concert |
| Friday, May 18 | 9:00 a.m.-Volunteer Brunch, LMMS Cafeteria 5:00 p.m.-Alburtis Spring Festival |
| Tuesday, May 22 | 7:30 p.m.-LMMS Spring Band Concert 7:00 p.m.-District PAC Meeting, Board Room |
| Wednesday, May 23 | 7:00 p.m.-Alburtis Open House 7:00 p.m.-Jefferson Open House 4:00-7:00 p.m.-Lincoln PTO Spring Festival |
| Thursday, May 24 | 7:00 p.m.-Shoemaker and Wescosville Open House 7:00 p.m.-Freddy Award's at the State Theatre, Easton 7:00 p.m.-Macungie Spring Concert |
| Monday, May 28 | Memorial Day (All schools and offices will be closed) |
| Sunday, June 10 | 1:00 p.m.-EHS Graduation, Stabler Arena |
| Monday, June 11 | 7:30 p.m.-Board Meeting, Board Room |

16. Adjourn

Order of Business

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. 2007-08 East Penn School District Budget Adoption

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors adopt the 2007-08 Budget that was tentatively adopted on May 14, 2007, and revised, and;

Be it further

RESOLVED, That the East Penn Board of School Directors, Lehigh County, Commonwealth of Pennsylvania, hereby authorize expenditures totaling \$106,709,335 as set forth therein; and,

Be it further

RESOLVED, That the East Penn Board of School Directors levy a tax of 40.49 mills per dollar of assessed valuation on real estate, and the following taxes be levied under Act 511:

- A one-half (.5%) earned income tax, and
- A one (1.0%) real estate transfer tax

Be it further

RESOLVED, That the Senior Citizens Real Estate Tax Rebate Program be continued for the 2007-08 year with the following revised eligibility income guidelines:

| <u>TOTAL INCOME</u> | <u>PERCENTAGE FACTOR</u> | <u>NOT TO EXCEED</u> |
|----------------------|--------------------------|----------------------|
| \$0 TO \$10,000 | 100% | \$650 |
| \$10,000 TO \$15,000 | 50% | \$500 |
| \$15,000 TO \$20,000 | 25% | \$250 |

1. Real Estate Tax Installment Payment Authorization

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors authorize the collection of school property taxes in installments in accordance with the resolution in Exhibit 1.

2. 2007-08 School Lunch Price Approval

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors authorize increasing the price charged for school lunches by .15 for the 2007-08 year. This increase will bring the total price for school

lunches to \$1.65 in elementary schools, and \$1.75 in secondary schools.

3. Capital Reserve Fund Transfer

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the transfer of \$875,000 into the Capital Reserve Fund. This represents the proceeds from the sale of the Kings Highway Building.

4. Report of the Substitute Superintendent of Schools-Dr. George A. Ziolkowski

1. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirements/Resignations

- Joseph Cortese, Assistant Principal, Emmaus High School, effective July 30, 2007(Exhibit 2)
- Lisa Insinger, English Teacher, Lower Macungie MS, effective June 19, 2007(Exhibit 3)
- Michael Maley, Librarian at Emmaus HS, effective June 15, 2007 (Exhibit 4)
- Linda Hamilton, Full-Time Food Services Leader, effective June 13, 2007(Exhibit 5)
- Allison Fisher, Teacher Aide at Lower Macungie MS, effective June 15, 2007(Exhibit 6)
- Jennifer Norris, Teacher Aide at Macungie School, effective immediately (Exhibit 7)
- Susan Stutzman, Teacher Aide at Jefferson School, effective June 15, 2007 (Exhibit 8)
- Cindy Velasco, Teacher Aide in the Business Office, effective June 29, 2007 (Exhibit 9)

Leaves as Per Collective Bargaining Agreement

| <u>Employee</u> | <u>Assignment</u> | <u>Effective</u> |
|--------------------|------------------------|-------------------|
| Jamie Reidy | Eyer, Math Remediation | 8/28/07 |
| Megan Behr | Jefferson, Grade 4 | 8/28/07 |
| Christine Hamscher | IST Teacher | 07-08 School Year |

Approval of General Leave of Absence

Employee: Julio Torres, Spanish Teacher, Emmaus HS
Effective: 2007-08 School Year
Reference: Board Policy 439, General Leave

Change in Administrative Employment Status

Employee: Cheryl Wetzel,
.5 Principal, Lower Macungie Elementary School
From: .5 Status

To: Full-Time Principal, New .5 Budgeted Position
Effective: July 1, 2007
Salary: Act 93 Minimum of Elementary Principal Range, plus \$1500

Appointment of Professional Employees

Name/Address: Stacey Fedorchak
147 Ridge Crest Drive, Mountaintop 18707
Education Level: B. S. Degree (2002)
M. Ed. Degree (2006)
Undergraduate School: East Stroudsburg University
Graduate School: East Stroudsburg University
Certification: Instructional II: Elementary, Special Education,
Bridge-English
Effective: August 28, 2007
Assignment: Special Education, Reading, EHS
New Position
Experience: 2005-07: Stroudsburg MS
2002-05: Stoudsburg Jr. HS
Salary: \$50,801 (Step F, Year 6, Col. M)

Name/Address: Daniel Fox
200 N. Main Street, Nazareth 18064
Education Level: B. S. Degree (1988)
M. Ed. Degree (1996)
Undergraduate School: East Stroudsburg University
Graduate School: East Tennessee State
Certification: Educational Specialist I, Elementary &
Secondary Guidance Counselor
Instructional II, Elementary
Effective: August 28, 2007
Assignment: Guidance Counselor, Jefferson/Lower Macungie
Elementary School (Vacancy created by T.
Cranmer Resignation -.4; New Budgeted
Position-.6)
Experience: 1996-97: Derry Township SD
1990-98: East Stroudsburg Area SD
1998-2007: Northampton Area SD
Salary: \$70,359 (Step N, Year 16, Col. M +24)

Name/Address: Deborah Frey
9504 Foxfield Court, Fogelsville 18051
Education Level: B. S. Degree (1995)
Undergraduate School: East Stroudsburg University
Certification: Instructional II, Special Education
Effective: August 28, 2007
Assignment: Emotional Support Teacher, Shoemaker School
(Vacancy created by C. Bradley retirement &
subsequent transfers)
Experience: 1995-2007: Carbon Lehigh Intermediate Unit
Salary: \$60,768 (Step M, Year 13, \$60,768)

Name/Address: Shannon Wernersbach
6757 Stone Croft Circle, Macungie 18062
Education Level: B. A. Degree (1991)

Undergraduate School: M. Ed. Degree (1997)
 Dickinson College
 Graduate School: Cabrini College
 Certification: Instructional II, Elementary (K-6)
 Effective: August 28, 2007
 Assignment: Grade 3 Teacher, Macungie School
 (Vacancy created by C. Callahan resignation &
 subsequent transfers)
 Experience: 8/97-6/03: Perkiomen Valley SD
 1/07-Present: East Penn SD
 Salary: \$54,003 (Step G, Year 7, Col. M +24)

Temporary Professional Employee Appointments

Name/Address: Eric Bednar
 310 Main Street, Emmaus
 Education Level: B. S. Degree (2006)
 Undergraduate School: East Stroudsburg University
 Certification: Instructional I, Health/Physical Ed.
 Effective: August 28, 2007
 Assignment: Health/Physical Ed., Lower Macungie MS
 (Vacancy created by L. Carey retirement.)
 Experience: 9/06-Present: Quakertown SD
 Salary: \$41,432

Name/Address: Melissa Cross
 2522 N. Tracy Drive, Erie 16505
 Education Level: B. S. Degree (2007)
 Undergraduate School: Penn State University
 Certification: Instructional I, Elementary/Early Childhood
 Effective: August 28, 2007
 Assignment: Kindergarten, Lower Macungie Elementary
 School (Vacancy created by K. Yessen
 resignation.)
 Experience: None
 Salary: \$41,432 (Step A, Year 1, Col. B)

Name/Address: Jena Gardner
 24 Crystal Cave Road, Kutztown 19530
 Education Level: B. S. Degree (1998)
 M. A. Degree (1999)
 M. T. Degree (2004)
 Undergraduate School: Mary Washington College
 Graduate School: James Madison University
 University of Virginia
 Certification: Instructional I, Elementary, K-6, ML-English, 7-9;
 ML-Math, 7-9
 Effective: August 28, 2007
 Assignment: Grade 5, Alburts School
 (Vacancy created by B. Baringer retirement &
 subsequent transfers.)
 Experience: 8/2004-Present: Blue Mountain SD
 Salary: \$54,236 (Step D, Year 4, M +36)

Name/Address: Erin Hamilton
 257 Peel Road, Langhorne 19047

Education Level: B. S. Degree (2006)
Undergraduate School: Penn State University
Certification: Instructional I, Elementary (K-6)
Effective: August 28, 2007
Assignment: Grade 3, Jefferson School
(Vacancy created by S. Lintner retirement & subsequent transfer.)
Experience: 8/06-Present: Central Bucks SD
Salary: \$41,823 (Step B, Year 2, Col. B)

Name/Address: Drew Hinkel
108 Fernwood Road, Bangor 18013
Education Level: B. A. Degree (2003)
Undergraduate School: Moravian College
Certification: Instructional I, Elementary, K-6
Effective: August 28, 2007
Assignment: Grade 3, Wescosville School
(Opening
Experience: 1/07-Present: Bangor SD
Salary: \$41,432 (Step A, Year 1, Col. B)

Name/Address: Stephanie Larkin
2995 Main Road East, Emmaus
Education Level: B. A. Degree (2002)
Undergraduate School: Temple University
Kutztown University (certification credits)
Certification: Instructional I, English, 7-12
Effective: August 28, 2007
Assignment: Instructional I, English, 7-12
Experience: 1/07-6/07: Allentown SD
Salary: \$41,432 (Step A, Year 1, Col. B)

Name/Address: Teresa Porzuczek
2830 Birchwood Circle, Emmaus 18049
Education Level: B. S. Degree (1974)
M. A. Degree (1977); Statistics
M. A. Degree (1976); Mathematics
Undergraduate School: SUNY of New York
Graduate School: Michigan State University
Albright College (certification credits)
Certification: Instructional I, Mathematics, 7-12
Effective: August 28, 2007
Assignment: Mathematics, Emmaus HS
New budgeted Position
Experience: 2005-07: Allentown SD
Salary: \$53,845 (Step C, Year 3, Col. M +36)

Name/Address: Sean Seveland
3162 Watermill Drive, Macungie 18062
Education Level: B. A. Degree (1994)
M. A. Degree (1997)
Undergraduate School: Alma College
Kutztown University (certification credits)
Graduate School: University of Michigan
Certification: Educational Specialist I, Sec. School Counseling
Effective: August 28, 2007

Assignment: Guidance Counselor, Emmaus HS
(Vacancy created by B. Valladares retirement.)
Experience: None
Salary: \$51,657 (Step A, Year 1, Col. M +24)

Name/Address: Jane Shingler
7092 Sweetwood Drive, Macungie 18062
Education Level: B. S. Degree (1983)
M. Ed. Degree (2006)
Undergraduate School: Kutztown University
Graduate School: Kutztown University
Certification: Instructional I, Elementary, ML English, 7-12
English, 7-12
Effective: August 28, 2007
Assignment: Grade 8, English, LMMS
(Vacancy created by L. Insinger resignation.)
Experience: 9/06-Present: East Penn SD
Salary: \$49,237 (Step B, Year 2, Col. M)

Name/Address: Kathryn Washer
2925 John Street, Easton 18045
Education Level: B. S. Degree (2006)
Undergraduate School: Moravian College
Certification: Instructional I, Physics, 7-12
Effective: August 28, 2007
Assignment: .5 Physics, Emmaus HS
Experience: None
Salary: \$20,716 (Step A, Year 1, Col. B)

Full-Time Substitute Teacher Appointments

Name/Address: Emily Vernon
40 S. 14th Street, Allentown 18102
Education Level: B. S. Degree (2006)
Undergraduate School: Kutztown University
Certification: Instructional I, Elementary, K-6
Effective: August 28, 2007
Assignment: Grade 2, Shoemaker School
(Opening created by A. Finnegan Leave.)
Experience: 9/06-Present: East Penn SD
Salary: \$41,823 (Step B, Year 2, Col. B)

Name/Address: Leslie Bowen
55 Guinea Road, Kempton 19529
Education Level: B. A. Degree (1988)
M. A. Degree (1995)
Undergraduate School: Kutztown University
Graduate School: Kutztown University
Certification: Instructional I, Library Science
Effective: August 28, 2007
Assignment: Library, Shoemaker School
(Opening created by M. Mang leave.)
Experience: 1/07-Present: East Penn SD
Salary: \$41,823 (Step B, Year 2, Col. B)

Name/Address: Lesley Fisher

403 S. Fourth Avenue, Royersford 19468

Education Level: B. S. Degree (2006)
 Undergraduate School: Kutztown University
 Certification: Instructional I, Elementary, Early Childhood
 Effective: August 28, 2007
 Assignment: Grade 1, Wescosville
 (Opening created by C. Sebastian Leave.)
 Experience: 9/06-Present: East Penn SD
 Salary: \$41,823 (Step B, Year 2, Col. B)

Name/Address: Christina Weadon
 215 Franklin Street, Alburtis 18011

Education Level: B. S. Degree
 Undergraduate School: Penn State University
 Certification: Instructional I, English, 7-12, Communication, 7-12
 Effective: August 28, 2007
 Assignment: English, Emmaus HS
 (Opening created by S. Keller leave.)
 Experience: None
 Salary: \$41,432 (Step A, Year 1, Col. B)

Name/Address: Nancy Cleff
 3248 Sequoia Drive, Macungie 18062

Education Level: B. A. Degree (1980)
 Undergraduate School: Cedar Crest College
 Certification: Instructional I, Elementary
 Effective: August 28, 2007
 Assignment: Grade 4, Shoemaker School
 (Opening created by S. Mills leave.)
 Experience: 11/06-6/07 & 1/06-6/06: East Penn SD (FTS)
 9/93-Present: East Penn SD (per diem substitute)
 9/84-6/86: Allentown Diocese
 9/80-6/81: Scranton Diocese
 Salary: \$42,605 (Step D, Year 4, Col. B)

Appointment of Chief School Physician

That Dr. Robert A. Barnes, 723 Chestnut Street, Emmaus be appointed as Chief School Physician from July 1, 2007 to and including June 30, 2008 and as outlined in Exhibit 10.

2007-08 Ticket Pricing – Exhibit 11

Additional to Emmaus HS Summer School List

Dr. Beth Kroa Chemistry

Change in Employment Status – Teachers

| Employee | From | To |
|----------------|---------------------------|----------------------------|
| Kathleen Soska | .8 Special Ed. Lincoln | 1.0 Special Ed. Lincoln |

Tammy Kita

.5 ESL

1.0 ESL

New budgeted positions

List of Teachers, Academic Support, and Teachers' Aides 2006-07 Jump Start Summer Program

See Exhibit 12

2007-08 Teacher Transfer List

See Exhibit 13

Educational Conferences - Exhibit 14

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 14.

Administrative Reports – See Exhibit Section

5. Other Educational Entities

-Lehigh Career & Technical Institute

F. Fuller
T. Richwine
A. Thompson
V. Thomas

1. Approval of 2007-08 Academic Center Budget

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the expenditures of the Lehigh Career & Technical Institute for the Academic Center Budget in the amount of \$956,980 for the period of July 1, 2007 through June 30, 2008.

-Lehigh County Community College

1. Resignation of LCCC Trustee-Exhibit 15

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors accept the resignation of Mr. Joseph Lucadamo, East Penn representative on the LCCC Board of Trustees, effective June 8, 2007.

Note: Mr. Lucadamo's term expires on June 30, 2010. The term of the individual to be appointed by the East Penn Board of School Directors will be to the end of the unexpired term.

6. Curriculum & Instruction

1. Textbook Adoptions (Language Arts & English Textbooks) – Exhibit 16

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the adoption of the Language Arts and English textbooks listed on Exhibit 14 for use in the East Penn School District.

7. Facilities

1. Athletic Fields, Wescosville School

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Athletic Field Project at Liberty Lane/Wescosville site, including the emergency access drive to Route 22, as presented June 11, 2007 and revised as of June 25, 2007. The budget for this project is not to exceed \$1,686,190 is funded by bond proceeds.

Be it Further

RESOLVED, That the East Penn Board of School Directors authorize Liberty Engineering, Inc. to proceed with the Vacating of Liberty Lane Plan” and the development of the site consolidation plan.

8. Policy

1. Board Policy 138, Acceptable Use of Technology Resources, Electronic Communications and Information Systems – Exhibit 17

9. Business Operations

1. Bill List Approval

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer’s Report

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Treasurer’s Report.

3.. District Insurance Policies

Motion by _____, Seconded by _____

PACKAGE POLICY

RESOLVED, That the East Penn Board of School Directors accept the recommendation of the Insurance Advisory Council and award the contract for the package policy including EDP coverage and boiler coverage, to ACE USA (PSBA Insurance Trust Program) through USI (Flanigan, O’Hara, Gentry and Associates) at the quotation price of \$189,649.

Note: Last year this policy was awarded to ACE USA for a total premium of \$124,774, however we have added substantial new construction and property to the coverage inventory.

UMBRELLA COVERAGE

RESOLVED, That the East Penn Board of School Directors accept the Recommendation of the Insurance Advisory Council and award the contract for \$15 million umbrella coverage to Old Republic Insurance Company (PSBA Insurance Trust Program) at a quotation price of \$25,048 through USI (Flanigan, O'Hara, Gentry and Associates).

Note: Last year this policy was awarded to Old Republic Insurance Company for a total premium of \$24,800.

ERRORS & OMMISIONS POLICY

RESOLVED, That the East Penn Board of School Directors accept the recommendation of the Insurance Advisory Council and award the contract for School Leaders Errors & Omissions, including an enhanced employment liability endorsement, to The Pennsylvania School Boards Insurance Trust at a quotation rate of \$41,355 through the Miers Insurance Agency.

Note: Last year this policy was awarded to the Pennsylvania School Boards Insurance Trust for a total premium of \$41,648.

FLEET INSURANCE

RESOLVED, That the East Penn Board of School Directors accept the recommendation of Insurance Council and award the contract for fleet insurance to CIGNA Companies (PSBA Insurance Trust Program) at the quotation price of \$17,795 through USI (Flanigan, O'Hara, Gentry and Associates).

Note: Last year this policy was awarded to CIGNA for a premium of \$17,836.

WORKERS' COMPENSATION POLICY

RESOLVED, That the East Penn Board of School Directors accept the recommendation of the Insurance Advisory Council and award the contract for Workers' Compensation Insurance of Old Republic Insurance Company (PSBA Insurance Trust Program) at the quotation price of \$339,202 through USI (Flanigan, O'Hara, Gentry and Associates).

Note: Last year this policy was awarded to Old Republic for a total premium of \$327,449.

STUDENT/ACCIDENT INSURANCE

RESOLVED, That the East Penn Board of School Directors award the contract for Student/Accident Insurance to ACE American Insurance Company for the Interscholastic all-sports Package AAA, which includes junior and senior high school football, junior and senior high school interscholastic and intramural sports, gym classes, band, cheerleaders and majorettes, loss of use, and expanded sports/medicine rider and \$10,000,000 catastrophic accident

medical benefit for the total annual premium of \$15,200 for primary excess over \$100.00 plan, as made available through Mid-Penn Insurance Associates, Inc.

And be it further

RESOLVED, That the East Penn Board of School Directors make available the voluntary enrollment primary excess over \$100 student insurance plan AA with a maximum benefit of \$500,000, which is offered to parents on a voluntary basis through Boston Mutual Life Insurance Company for \$30 for school-time coverage and \$116 for 24 hour coverage, through Mid-Penn Insurance Associates, Inc.

Note: Last year this policy was awarded to Boston Mutual Life Insurance Company at a total premium of \$14,943.

4. Authorization to participate in contracts issued by the Department of General Services for the 2007/08 year

Motion by _____, Seconded by _____
WHEREAS, Act 57 of May 15, 1998 permits local public procurement units to participate in those contracts for supplies, services, or construction entered into by the Department of General Services (SGS) that are made available to local public procurement units . A "local public procurement unit" is defined as any political subdivision, public authority, education, health, or other institution; and to the extent provided by law, any other entity, including a council of governments or an area government; non profit fire, rescue, or ambulance company; and any nonprofit corporation operating a charitable hospital be it

RESOLVED, That the East Penn School District hereby requests authorization to participate in DGS's contracts for the procurement of supplies, services or construction, subject to the following conditions:

1. That the East Penn School District agrees to be bound by such contract terms and conditions DGS may prescribe.
2. That the East Penn School District agrees to be responsible for payment directly to the contractor under each contract for those supplies, services or construction ordered by the local public procurement unit.

5. Authorization to participate in joint purchasing for the 2007/08 year

Motion by _____, Seconded by _____
WHEREAS, The General Assembly of the Commonwealth of Pennsylvania has enacted an act known as the "Cooperative Purchasing Act, Act 31 of July 1971, and;

WHEREAS, Act 31 of 1971 permits local governments to purchase materials, supplies, and equipment from purchase contracts of the Commonwealth of Pennsylvania; be it

RESOLVED, That the East Penn School District hereby requests authorization to participate in purchase contracts of the Carbon Lehigh

Intermediate Unit, Lehigh Career & Technical Institute,
PENNCAN, and PE.

6. Special Funding Disbursements – Exhibit 18

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the
payment of funds from the Capital Reserve Fund and the 2003
General Obligation Bond as listed on Exhibit 18.

10. Board Sharing

11. Announcements

Monday, June 25 7:00 p.m.-CLEAR Session
7:30 p.m.-Board Meeting

Monday, July 9 7:30 p.m.-Board Meeting

Monday, August 6 Tentative Act 34 Hearing, East Penn Elementary School

Monday, August 13 7:30 p.m.-Board Meeting

Monday, August 27 7:30 p.m.-Board Meeting

12. Adjourn

