ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Requests to Address the Board

3. Approval of Minutes

   Motion by ______________________, Seconded by ______________________

   RESOLVED, That the East Penn Board of School Directors approve the minutes for the June 25, 2007 meeting.

4. Personnel

   Motions by ______________________, Seconded by ______________________

   RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

   Appointment of Professional Employee

   Name/Address: Kelly Bower
   2663 Rolling Green Drive, Macungie  18062
   Education Level: B. S. Degree (1996)
   M. A. Degree (1991)
   M. Library Science Degree (2005)
   Undergraduate School: Bloomsburg University
   Graduate School: Kutztown University
   Certification: Instructional II, Library Science, English
   Effective: August 28, 2007
   Assignment: Emmaus HS Library
   Vacancy created by M. Maley resignation
   Experience: 9/86-Present: Whitehall Coplay SD
   Salary: $71,765 (Step N, Year 16, M +36)

   Appointment of Temporary Professional Employee

   Name/Address: Susan Dieser
   2121 Main Street, Bethlehem  18017
   Education Level: B. S. Degree (1973)
   M. A. Degree (1978)
   Undergraduate School: Marquette University
   Graduate School: Northeastern Illinois University
   Certification: Instructional I, Special Education, N-12
   Effective: August 28, 2007
   Assignment: Autistic Support, Wescosville School
   New budgeted position & subsequent transfer
   Experience: 8/04-Present: Carbon Lehigh Intermediate Unit
   5/94-11/02: Children’s Development Program, Quakertown Executive Director & Teacher of Pre-School Autistic
   8/73-6/78: Glenview (Illinois) SD
   Salary: $60,344 (Step K, Year 11, M +12)

   Summer Fitness Program

   Amy Wikert  $32.00/hr.

   Elementary Grade Level Leaders & Subject Area Leaders – Exhibit 1

   Elementary Grade Level Leaders - $587 + $35 per teacher
   Elementary Subject Area Leaders - $1437
Extracurricular Advisor

Jen Davenport  
LMMS Jazz Band, Club B  
MS Band Front Director, Club B

Transfers

Employee: Lisa Hendricks  
From: Wescosville, Special Education  
To: Jefferson, Special Education

Employee: Bonnie Kirka  
From: 12.5 hrs./wk, Shoemaker  
To: 31.5 hrs./wk. Shoemaker (New Position)

Additional Extended School Year Appointments

Tracy Gehman  
Erika Kissel  
Danielle Hillenbrand

Educational Conferences – Exhibit 2

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 2.

5. Other Educational Entities

- Carbon Lehigh Intermediate Unit  
  T. Richwine

6. Legislative  
  C. Ballard

7. Facilities

1. Act 34 Hearing – East Penn Elementary School

Motion by ________________________, Seconded by ________________________.

RESOLVED, That the East Penn Board of School Directors schedule an Act 34 Hearing for the East Penn Elementary School, Willow Lane & Sauerkraut Lane, in the Lower Macungie Township and the County of Lehigh; and,

Be it further

RESOLVED, That the Act 34 Hearing be held on Monday, August 6, 2007 at 7:00 p.m. in the Board Room located in the Administrative Offices Building at 800 Pine Street, Emmaus, PA; and,

Be it further

RESOLVED, That the East Penn Board of School Directors authorize the administration to submit the Act 34 Hearing Booklet to the PA Department of Education for review and approval; and,

Be it further,

RESOLVED, That the East Penn Board of School Directors approve the attached Exhibit 3.
2. Eyer Middle School Change Order

Motion by ________________________, Seconded by _______________________

RESOLVED, That the East Penn Board of School Directors approve (E-1) Eyer MS project with Wind Gap Electric, Inc., Wind Gap, PA in the amount of $8,329.00 as follows:

- Provide heat trace per proposal Dated 12/13/06 $2,331.00
- Change in scope of work during portable installation (8,000.00)
- Per proposal dated 6/21/07
- Add devices and outlets panel LPK as per proposal Dated 3/16/07 $6,194.00
- Revise floor boxes in science areas per proposal dated 3/6/07 (17,375.00)
- Classroom layout revisions for infrastructure revisions per Proposal dated 5/17/07 $25,179.00

8. Business Operations

1. Bill List Approval

Motion by ________________________, Seconded by _______________________

RESOLVED, That the East Penn Board of School Directors approve the bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Approval of the Nutrition, Inc. – Exhibit 4

Motion by ________________________, Seconded by _______________________

RESOLVED, That the East Penn Board of School Directors approve the Food Service Management Contract Addendum between the East Penn School District and Nutrition, Inc. as specified in Exhibit 4.

3. Special Funding Disbursements – Exhibit 5

Motion by ________________________, Seconded by _______________________

RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from the Capital Reserve Fund and the 2003 General Obligation Bond as listed on Exhibit 5.

9. Board Sharing

10. Announcements

Monday, July 9 7:00 p.m.-CLEAR Session
7:30 p.m.-Board Meeting

Friday, July 13 2:00 p.m.-Policy 138 Meeting

Monday, August 13 7:30 p.m.-Board Meeting, Board Room

Monday, August 27 7:30 p.m.-Board Meeting, Board Room

11. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Administering Oath of Office for Superintendent of Schools
   Judge James K. Gardner will administer the Oath of Office for Dr. Thomas L. Seidenberger, Superintendent of Schools.

3. Requests to Address the Board

4. Report of the Superintendent of Schools-Dr. Thomas L. Seidenberger
   1. Personnel
      Motion by___________________________, Seconded by__________________
      RESOLVED, That the East Penn Board of School Directors approve the following personnel recommendations:
      
      Resignations
      --Michelle R. Wiley, Assistant Principal at Eyer MS, effective date to be determined (Exhibit 1)
      -Jessica Ortiz-Eichert, Special Education Teacher at Emmaus HS, effective August 23, 2007 (Exhibit 2)
      -Frank DiLeo, Grade 6 Teacher at Lower Macungie MS, effective immediately (Exhibit 3)
      -Maria Smith, Speech Teacher, effective date to be determined (Exhibit 4)
      -Melissa Cross, Kindergarten Teacher at Lower Macungie ES, effective immediately (Exhibit 5)
      -Adelle Miller, Teacher Aide, effective immediately (Exhibit 6)
      -Francee Folsom, Teacher Aide, effective immediately (Exhibit 7)
      -Ann G. Matlack, Teacher Aide, effective immediately (Exhibit 8)
      -Mary E. Newbegin, Teacher Aide, effective immediately (Exhibit 9)
      -Bridgit Sullivan, Teacher Aide, effective immediately (Exhibit 10)
      -Frances Greason, Part-Time Food Service Department, effective September 1, 2007 (Exhibit 11)
      -Rita Frey, Hall Monitor, Emmaus Hs, effective immediately (Exhibit 12)
      -Rhonda Butz, Teacher Aide, Jefferson School, Effective immediately (Exhibit 13)

      Approval of Act 93 Compensation-Exhibit 14
      That the East Penn Board of School Directors approve the 2007-08 Act 93 Salaries and Compensation Plan; and, that the salaries and fringe benefits be effective July 1, 2007.

      Request for General Leave of Absence
      Employee: Lucy McLeod
      Administrative Assistant, Eyer MS Library
      Effective: August 27-December 21, 2007
      Reference: Board Policy 539, General Leave of Absence

      Request for Leaves as per Collective Bargaining Agreement
      Employees Assignment Effective
      Nicole Kushma Special Education, EHS 8/28/07
      Stephanie Mills Grade 1, Shoemaker 8/28/07

      Teacher Transfer
Employee: Julia Dweck  
From: Grade 1, Wescosville  
To: Gifted Education, Wescosville

**Appointment of Professional Employees**

<table>
<thead>
<tr>
<th>Name/Address</th>
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<tbody>
<tr>
<td>Heather Slatoff</td>
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<tr>
<td>5422 Doris Drive, Allentown 18106</td>
</tr>
<tr>
<td>Education Level:</td>
</tr>
<tr>
<td>B. A. Degree (1992)</td>
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<tr>
<td>M. S. Degree (2007)</td>
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<td>Experience:</td>
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<td></td>
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<tr>
<td>Salary:</td>
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<tr>
<td></td>
</tr>
<tr>
<td>Patricia Sauerwine</td>
</tr>
<tr>
<td>401 W. Union Street, Whitehall 18052</td>
</tr>
<tr>
<td>Education Level:</td>
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<tr>
<td>M. Ed. Degree (2007)</td>
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<tr>
<td>Undergraduate School:</td>
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<td>Graduate School:</td>
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<td>Salary:</td>
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<tr>
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<tr>
<td>Julie Weiderhold</td>
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<tr>
<td>1712 Redwood Court, Allentown 18104</td>
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<tr>
<td>Education Level:</td>
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<td>Undergraduate School:</td>
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<tr>
<td>Kimberly Henry</td>
</tr>
<tr>
<td>361 Lowland Road, Hamburg 19526</td>
</tr>
<tr>
<td>Education Level:</td>
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<tr>
<td>Undergraduate School:</td>
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<td>Graduate School:</td>
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**Appointment of Temporary Professional Employees**

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<thead>
<tr>
<th>Name/Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kendy Brickner</td>
</tr>
<tr>
<td>248 Valley Park South, Bethlehem 18018</td>
</tr>
<tr>
<td>Education Level:</td>
</tr>
<tr>
<td>Undergraduate School:</td>
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<tr>
<td>Certification:</td>
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<tr>
<td>Effective:</td>
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<tr>
<td>Experience:</td>
</tr>
<tr>
<td>Salary:</td>
</tr>
</tbody>
</table>
Name/Address: Michael Harm  
1404 Forest Drive, Allentown 18104

Education Level: B. S. Degree (2002)
Undergraduate School: St. Thomas Aquinas College
Certification: Instructional I, Biology
Assignment: Grade 7 Science, LMMS
Effective: August 28, 2007
Experience: 2003-07: Readington Township (NJ) SD
Salary: $42,996 (Step E, Year 5, Col. B)

Name/Address: Juliet McCleery  
499 Carriage Drive, Coopersburg 18036

Education Level: B. A. Degree (1998)
M. Ed. Degree (2006)
Undergraduate School: Temple University
Graduate School: Lehigh University
Certification: Instructional I, Special Ed, English, Gen. Science, Communications
Assignment: Special Education, EHS
Effective: August 28, 2007
Experience: 1/07-6/07: Southern Lehigh SD
Salary: $48,846 (Step A, Year 1, Col. M)

Name/Address: Nicole Stratchko  
301 Dorcester Avenue, La Plata, MD  20646

Education Level: B. S. Degree (2005)
Undergraduate School: Lock Haven University
Certification: Instructional I, Early Childhood
Assignment: Kindergarten, Lower Macungie ES
Effective: August 28, 2007
Experience: 8/05-Present: Charles County (MD) Public Schools
Salary: $42,214 (Step C, Year 3, Col. B)

Full-Time Substitute Teacher Appointments

Name/Address: Cheryl Borysowski  
1076 Timberridge Lane, Allentown 18106

Education Level: B. A./S. Degree
M. Ed. Degree (2007)
Undergraduate School: Bloomsburg University
Graduate School: Cedar Crest College
Certification: Instructional I, Elementary
Assignment: Grade 1, Wescosville School
Effective: August 28, 2007
Experience: None
Salary: $41,432 (Step A, Year 1, Col. B)

Name/Address: Paulette Cope  
6152 Woodledge Drive, Orefield 18069

Education Level: B. A. Degree (1972)
M. A. Degree (1974)
Undergraduate School: Penn State University
University of Wisconsin
Certification: Instructional II, Spanish
Assignment: Spanish, Emmaus HS
Effective: August 28, 2007
Experience: 2006-07: Whitehall Coplay SD
1978-84: East Penn SD
1974-77: Long Lots Jr. High, Westport, CT
Salary: $43,778 (Step G, Year 7, Col. B)

Name/Address: Tracy Gehman  
1127 Pennsylvania Avenue, Emmaus

Education Level: B. S. Degree (2006)
Undergraduate School: Kutztown University
Certification: Instructional I, Elementary/Special Education
Assignment: Special Education, Jefferson School
Effective: August 28, 2007
Experience: 06-07: East Penn SD (per diem substitute)
Salary: $41,432 (Step A, Year 1, Col. B)
Name/Address: Cadi Schantzenbach
960 Macungie Avenue, Emmaus
Education Level: B. S. Degree (2007)
Undergraduate School: University of Tampa
Certification: Instructional I, Elementary, K-6
Assignment: Grade 4, Alburtis School
Effective: August 28, 2007
Experience: None
Salary: $41,432 (Step A, Year 1, Col. B)

Appointment of Staff Accountant, Business Office

Name/Address: James Frank
115 N. Seventh Street, Bally 19503
Education: B. A. Degree (1982)
Undergraduate School: Bluffton University, Bluffton, OH
Salary: $41,000

2007-08 Coaches – See Exhibit 15

Co-Curricular Advisors

Lori Schaeffer Cheerleading Coach Volunteer
Teresa Scholl Cheerleading Coach Volunteer
Brad Trembler Head MS Football Coach $4871.00
George Fritz Halfacre Football Coach Volunteer
Michelle Carlton LMMS Girls Volleyball Coach $1559.00
Todd Bandura Athletic Office College Internship N/A
David Bosse National History Day Advisor, LMMS $271, Club A
Patrick Campbell National History Day Advisor, LMMS $271, Club A
Rett Fisher Greenhorn.net $1028, Club C LMMS Web Design $866.00
Patrick Hanlon PJAS Advisor, LMMS $271, Club A
Brent Landrum PJAS Advisor, LMMS $271, Club A
Matthew Laub PJAS Advisor, LMMS $271, Club A
Robert Sawicki National History Day Advisor $271, Club A
Gregory Scholl LMMS Finance Club $541, Club B
Thad Smith National History Day Advisor $271, Club A
Nicole Stanchok PJAS Advisor, LMMS $271, Club A
Kathy Thomas Student Council, LMMS $649.50
Deidre Thorp Student Council, LMMS $649.50
Brian Winnie Chorus Director, LMMS $2165.00
Joanne Richards Frequent Skier Club Advisor $541.00
Jane Shingler Builders Club, LMMS $1028.00
Anthony Simons Band Director, LMMS $3031.00
Jennifer Davenport Jazz Band, LMMS $541.00
John Graham PAS Training Volunteer
Keith Butler PJAS Coordinator $541.00
Bruce Denmead Band Director, EHS $6062.00
Carrie England Assist. Band Director, EHS $2517.00
Rhonda Butz Marching Assistant, EHS $1082.00
Dave Smith March Assistant, EHS $1082.00
Brody Carr Percussion Director, EHS $3139.00
Jeff Shreck Percussion Assistant, EHS $1082.00
Amy Strunk Co-Color Guard Director $1393.50
Jill Kuebler Fall Play Director, EHS $1624.00
Fall Play Costume Designer $510.00
Fall Play Technical Director $1082.00
Spring Plan, Director, EHS $2165.00
Technical Director $1299.00
Renee Lorenzetti-Graver Spring Musical, Choreographer $1082.00
Chris Kollar Fall Play Assist. Director, EHS $974.00
Fall Play Set Design Coordinator $510.00
Spring Play Assist. Director, EHS $1299.00
Spring Set Design Coordinator $510.00
Rita Cortez Spring Play Assist. Director, EHS $1299.00
Spring Musical Vocal/Orchestra Dir. $1732.00
Eileen Clark Spring Costume Design Coordinator $510.00

Summer School Teachers – Eyer/LMMS
Carol Walrod Jennifer Krizovensky Denine Williams
Dave Bosse Robert Sawicki

Lower Macungie MS Team Leaders
See Exhibit 16

Elementary Head Teachers & Web Design
See Exhibit 17

Teacher Aide Changes in Hours
See Exhibit 18

Food Service Department Transfers
See Exhibit 19

2007-08 List of Per Diem Substitutes
See Exhibit 20

Shannon Henry, Food Services Department

Teacher Aide Appointment
Name/Address: Keri Tierney
1050 E. Coldstream Circle, Emmaus
Assignment: Autistic Support, Wescosville School
New Unbudgeted Position
Effective: September 4, 2007
Salary: $11.55/hr., 32.5 hrs./wk.

Custodial Appointments

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<tr>
<th>Name/Address</th>
<th>Assignment</th>
<th>Salary</th>
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<tbody>
<tr>
<td>Jeanette George</td>
<td>LMMS, 2nd Shift</td>
<td>$17.65/hr., 40 hrs./wk.</td>
</tr>
<tr>
<td>1190 Grange Road, Allentown 18106</td>
<td>Vacancy created by F. Fritz Resignation &amp; subsequent transfers</td>
<td></td>
</tr>
<tr>
<td>Micah Roberts</td>
<td>LMMS, 2nd Shift</td>
<td>$17.65/hr., 40 hrs./wk.</td>
</tr>
<tr>
<td>225 Maple Court, Alburtis 18011</td>
<td>new budgeted position</td>
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<tr>
<td>Effective Dates: To be determined.</td>
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Food Service Appointments
Sidney Twining Wescosville School $11.01/hr., 3 hrs./day
3011 Moravian Avenue, Allentown 18103

Jump Start Program
Cheryl Borysowsk
Instructors for Community Education Courses, Fall 2007

See Exhibit 21

Educational Conferences – Exhibit 22

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 22.

2. Approval of Changes to EHS Discipline Code Guidelines – Exhibit 23

Motion by ______________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors approve the recommended changes to the Emmaus High School Discipline Code to be effective with the 2007-08 School Year.

5. Facilities

1. Eyer Middle School Change Orders

Motion by ______________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors approve the following change orders with Rizzetto Construction Management, Inc., Schnecksville, PA:

G-6

1. Change Inlet 12, 16, 17, 20 to Type C $ 1680.00
2. Provide terra-cotta flue liner in large chimney $ 8239.00
3. Provide Epoxy patch to level uneven existing Floor surfaces scheduled to receive new Terrazzo $ 2992.00

TOTAL $12911.00

G-7

1. Provide 8 concrete filled bollards at light Standards in the parking lot per RA026 $ 6730.00
2. Provide new inlet #600 and adjust grades per Dwg. C018 $ 4080.00
3. Install 4'-0" Chain Link Fence per Dwg. RC021 $15312.00
4. Install new door and access panels per Supplemental Instruction G-020 $ 5,513.00

TOTAL $31,635.00

G-8

Delete 15 tons of structural steel not required for Phase 2 ($49,500.00)

Work from unit cost

6. Policy

1. Approve Minutes – Exhibit 24

Motion by ______________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors approves the minutes of the July 13, 2007 meeting concerning revisions to Board Policy 138 as presented and that the minutes be made part of the official minutes of this meeting


Motion by ______________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors approve the amended Board Policy 138, Acceptable Use of Technology Resources, Electronic Communications and Information Systems, the Brief, and the Acknowledgement Form.

August 13, 2007
7. Legislative  
   
   East Penn is entitled to 3 voting delegates. Deadline for submitting names is August 31.

8. Resignation of Board Member – Exhibit 26
   
   Motion by_______________________________, Seconded by_________________________
   RESOLVED, That the East Penn Board of School Directors accept, with regret, the resignation of Valerie C. Thomas as a member of the East Penn Board of School Directors, effective August 13, 2007.

9. Business Operations
   
   1. Approval of Bill List
      
      Motion by_______________________________, Seconded by_________________________
      RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

   2. Special Funding Disbursements – Exhibit 27
      
      Motion by_______________________________, Seconded by_________________________
      RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from the Capital Reserve Fund, 2003 GOB Issue, 2004A Issue, and 2007A Issue as outlined on Exhibit 27.

10. Board Sharing

11. Announcements
   
   Monday, August 13  
   7:00 p.m.-CLEAR Session
   7:30 p.m.-Board Meeting, Board Room

   Tuesday, August 21
   8:00 a.m.-New Teacher Orientation Day

   Monday, August 27  
   7:30 p.m.-Board Meeting

12. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Oath of Office for Board of School Directors – Mr. Seth Flanders

3. Requests to Address the Board

4. Approval of Minutes

Motion by ________________________, Seconded by ______________________
RESOLVED, That the East Penn Board of School Directors approve the minutes for the August 13, 2007 Board Meeting.

5. Report of the Superintendent of Schools – Dr. Thomas L. Seidenberger

1. Termination of Teacher

Motion by ________________________, Seconded by ______________________
RESOLVED, That the East Penn Board of School Directors permanently remove and dismiss from employment Mr. Joseph Azzolina, 3574 Timberlane Drive, Easton, PA, effective immediately.

2. Personnel

Motion by ________________________, Seconded by ______________________
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

   Resignations

   - Sally Hanzlik, Social Studies Teacher at EHS, effective immediately (Exhibit 1)
   - Lesley Fisher, Grade 1 teacher at Wescosville School, effective August 16, 2007 (Exhibit 2)
   - Yolanda Vega, Food Service Department, effective August 31, 2007 (Exhibit 3)
   - Suzann Frost, Teacher Aide at Lower Macungie MS, effective immediately (Exhibit 4)
   - Barbara Poling, Remedial Assistant at Wescosville School, effective immediately (Exhibit 5)
   - Jennifer Bryant, Remedial Assistant at Alburtis School, effective immediately (Exhibit 6)
   - Carolyn Patriarco, Health Room Aide at Lincoln School, effective immediately (Exhibit 7)
   - Kim Lysakowski, Grade 5 Teacher at Alburtis School, effective August 14, 2007 (Exhibit 8)

   Appointment of Assistant Principal at Emmaus HS

   Name/Address: Sally Hanzlik
   916 Washington Street, Allentown 18102
   Education Level: B. S. Degree (1998)
                  M. Ed. Degree (2007)
   Undergraduate School: Kutztown University
   Graduate School: Lehigh University
   Certification: Administrative, Principal, K-12
                  Instructional II, Social Studies
   Effective: To be determined
   Assignment: Assistant Principal, EHS
   Experience: 9/002-Present: East Penn SD
               9/99-8/02: Allentown SD
   Salary: $73,000, plus all benefits granted by Act 93 Agreement

   Professional Employee Appointment

   Name/Address: Dennine Leschinsky
   4674 Berwyn Lane, Macungie
   Education Level: B. S. Degree (1994)
                  M. Ed. Degree (1998)
   Undergraduate School: Cabrini College
Graduate: Kutztown University
Certification: Instructional II, Elementary, Early Childhood, Reading Specialist
Effective: To be determined
Assignment: English Remediation, Eyer MS Vacancy created by S. Peters retirement
Experience:
9/96-Present: Pennridge SD
9/94-6/96: Christ the King School (Allentown Diocese)
Salary: $70,359 (Step N, Year 14, M +24)

Temporary Professional Employee Appointment

Name/Address: Amy Nawoczenski
685 Green Valley Road, Sinking Spring 19608
Education Level: B. S. Degree (2006)
Undergraduate School: Elizabethtown College
Certification: Instructional I, Citizenship, 7-12
Effective: 8/28/07
Assignment: Social Studies, Eyer MS Vacancy created by termination of J. Azzolina
Experience: 9/06-6/07: East Penn SD
Salary: $41,823 (Step B, Year 2, Col. B)

Teacher Aide Appointments

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<td>Lisa DeLong</td>
<td>Study Hall Aide, EHS</td>
<td>$11.55/hr., 31 hrs./wk.</td>
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<td>427 Keystone Avenue, Emmaus</td>
<td>(Transfer of T. Fenstermaker)</td>
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<tr>
<td>1573 Promise Lane, Wescosville</td>
<td>(Transfer from Macungie</td>
<td></td>
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<tr>
<td>7552 Crane Crossing, Macungie</td>
<td>(Transfer of E. Fosburg &amp;</td>
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<tr>
<td>Cheryl LeClerc</td>
<td>Cafeteria/Playground,</td>
<td>$11.55/hr., 12.5 hrs./wk.</td>
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<td>7708 Scenic View Drive, Macungie</td>
<td>Jefferson</td>
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<tr>
<td>Sarah Bednar</td>
<td>Special Ed., Jefferson</td>
<td>$11.55/hr., 32.5 hrs./wk.</td>
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<td>310 Main Street, Emmaus</td>
<td>New LS budgeted class)</td>
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<td>Lori Matika</td>
<td>Special Ed., EHS</td>
<td>$11.55/hr., 16 hrs./wk.</td>
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<td>203 Village Walk Drive, Macungie</td>
<td>New unbudgeted position</td>
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<tr>
<td>Renee Parton</td>
<td>Business Office Aide</td>
<td>$11.55/hr., 25 hrs./wk.</td>
</tr>
<tr>
<td>8336 Winchester Lane, Alburtis</td>
<td>M. Velasco resignation</td>
<td></td>
</tr>
<tr>
<td>Laura Fainor</td>
<td>Study Hall Aide, EHS</td>
<td>$11.55/hr., 21.75 hrs./wk.</td>
</tr>
<tr>
<td>129 E. George Street, Emmaus</td>
<td>Discipio Resignation</td>
<td></td>
</tr>
<tr>
<td>Rosemary Castellano</td>
<td>504 Aide, Eyer MS</td>
<td>$11.55/hr., 32.5 hrs./wk.</td>
</tr>
<tr>
<td>4344 Mill Road, Emmaus</td>
<td>New unbudgeted position</td>
<td></td>
</tr>
<tr>
<td>Susan Fackler</td>
<td>Health Room Aide, Shoemaker</td>
<td>$11.55/hr., 32 hrs./wk.</td>
</tr>
<tr>
<td>3 Maryland Court, Whitehall</td>
<td>Shoemaker School</td>
<td></td>
</tr>
<tr>
<td>Catherine Oehmke</td>
<td>Shoemaker</td>
<td>$11.55/hr., 12.5 hrs./wk.</td>
</tr>
<tr>
<td>3243 Hope Drive, Emmaus</td>
<td>B. Kirka transfer</td>
<td></td>
</tr>
<tr>
<td>Yolanda Vega</td>
<td>Eyer MS</td>
<td>$11.55/hr., 32.5 hrs./wk.</td>
</tr>
<tr>
<td>4262 David Drive, Emmaus</td>
<td>New unbudgeted position</td>
<td></td>
</tr>
</tbody>
</table>

Teacher Aide Transfers
See Exhibit 9

Head Teacher Appointment

Jason Palmer  Eyer MS

Additions to the 2007-08 List of Per Diem Substitutes

See Exhibit 10

Co-Curricular Advisors

Janet Spence  National Jr. Honor Society, LMMS  $514, Club C
Kelly Weaver  National Jr. Honor Society, LMMS  $514, Club C

Educational Conferences – Exhibit 11

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 11.

6. Other Educational Entities

-Carbon Lehigh Intermediate Unit  T. Richwine
-Lehigh Career & Technical Institute  F. Fuller
T. Richwine
A. Thompson
-Lehigh Carbon Community College  A. Thompson

7. Legislative

C. Ballard

8. Business Operations

1. Approval of Bill List

Motion by ______________________________, Seconded by ______________________________
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer’s Report

Motion by ______________________________, Seconded by ______________________________
RESOLVED, That the East Penn Board of School Directors approve the Treasurer’s Report.

3. Special Funding Disbursements (Exhibit 12)

Motion by ______________________________, Seconded by ______________________________
RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from the Capital Reserve Fund, 2002 AAA General Obligation Bond issue, and 2007 EGA issue, as outlined on Exhibit 12.

4. Hold Harmless Agreement – Borough of Alburtis (Exhibit 13)

Motion by ______________________________, Seconded by ______________________________
RESOLVED, That the East Penn Board of School Directors approve the Hold Harmless Agreement with the Borough of Alburtis as outlined in Exhibit 13.

5. General Fund Budget Transfers (Exhibit 14)

Motion by ______________________________, Seconded by ______________________________
RESOLVED, That the East Penn Board of School Directors approve the list of budget transfers as outlined on Exhibit 14.

6. Facility Rental

Motion by ______________________________, Seconded by ______________________________
RESOLVED, That the East Penn Board of School Directors authorize the use of the Lower Macungie MS Auditorium for Patricia Bostick Dance Center 5925 Tilghman Street, Allentown for May 21, June 11, 13, and 14, 2008. This is a Group V organization and will be charged the following fees:

-3-
August 27 2007
Rental Fee (Auditorium) $370.00 (daily)
Rental Fee (Auditorium-Recital) $105.00/hr.
Dressing Rooms $140.00 (daily)
Custodial Fee $35.70/hr.
Security $22.00/hr.
Equipment/Technicians $35.70/hr.

9. Board Sharing

10. Announcements

   Monday, August 27 7:00 p.m.-CLEAR Session
                   7:30 p.m.-Board Meeting
   Wednesday, August 29 7:30 a.m.-Employee Development Day
   Monday, September 3 Labor Day – All Schools & Offices Closed
   Monday, September 10 7:30 p.m.-Board Meeting

11. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Requests to Address the Board

3. Approval of Minutes

   Motion by ______________________, Seconded by ______________________
   RESOLVED, That the East Penn Board of School Directors approve the minutes of the August 27, 2007 meeting.

4. Report of the Superintendent of Schools-Dr. Thomas L. Seidenberger

   1. Personnel

      Motion by ______________________, Seconded by ______________________
      RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

      Resignations

      - Susan Noack, Grade 6 Teacher at LMMS, effective September 10, 2007 (Exhibit 1)
      - Deidre Seng, Remedial Assistant at Wescosville School, effective immediately (Exhibit 2)
      - Keith Varga, Teacher Aide at Emmaus HS, effective September 17, 2007 (Exhibit 3)
      - Marianne Vazquez, Health Room Assistant, effective immediately (Exhibit 4)

      Appointment of Assistant Principal – LMMS

      Name/Address: Susan Noack
      1852 Eastman Avenue, Bethlehem 18018
      Education Level: B. S. Degree (1989)
      Undergraduate School: Lehigh University
      Graduate School: Lehigh University
      Certification: Administrative, Principal K-12
      Instructional II, Elementary, K-6
      Effective: To be determined
      Assignment: Assistant Principal, LMMS
      Vacancy created by M. Wiley resignation and subsequent Transfer of D. Silfies
      Experience: 9/01-Present: East Penn SD
      9/00-6/01: Moravian Academy
      Salary: $68,000, plus all benefits under the Act 93 Agreement

      Leaves as Per Collective Bargaining Agreements

      | Employee       | Assignment          | Effective               |
      |----------------|---------------------|-------------------------|
      | Marisa Dawson  | Grade 5, Wescosville| September 17, 2007     |
      | Jennifer Thomas| Grade 4, Macungie   | September 28-October 14, 2007 |

      Teacher Aide Appointments

      | Name/Address      | Assignment          | Salary                  |
      |-------------------|---------------------|-------------------------|
      | Madhu Mathur      | Spec Ed, Jefferson  | $11.55/hr., 31.5 hrs./wk. |
      | 1111 Treeline Drive, Allentown 18103 |
      | Jan Smith         | Wescosville         | $11.55/hr., 12.5 hrs./wk. |
      | 6219 Wheatland Drive, Macungie 18062 |
      | Christine Charles | Spec Ed, Alburtis   | $11.55/hr., 29 hrs./wk.  |
      | 4521 Hess Circle, Allentown 18103 |

      Above appointments Effective: September 4, 2007
Terri Heiges
8098 Creamery Road
Alburtis 18011

S. Frost resignation

Effective: September 11, 2007

Remedial Assistant Appointment

<table>
<thead>
<tr>
<th>Name/Address</th>
<th>Assignment</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Heather Karlovits</td>
<td>Alburtis</td>
<td>$12.50/hr., 25 hrs. maximum</td>
</tr>
<tr>
<td>500 Pinto Place</td>
<td>B. Poling resignation</td>
<td></td>
</tr>
<tr>
<td>Allentown 18106</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Effective: September 11, 2007

Health Room Assistant

<table>
<thead>
<tr>
<th>Name/Address</th>
<th>Assignment</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lora Walters</td>
<td>Lincoln</td>
<td>$16.20/hr., 19.5 hrs./wk.</td>
</tr>
<tr>
<td>1515 Promise Lane</td>
<td>C. Patriarco resignation</td>
<td></td>
</tr>
<tr>
<td>Wescosville 18106</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Effective: September 11, 2007

Additions to the 2007-08 List of Per Diem Substitutes

Please see Exhibit 5
Cheryl Oswald, Food Services Department
Lorraine Crowley, Food Services Department

Co-Curricular Appointments – Field Hockey Chaperones

Linda Huck, Volunteer
Richard Huck, Volunteer
Robert Stavin, Volunteer

Authorization to Act as Attendance Officers

In accordance with Modifications 5.29, the East Penn Board of School Directors authorizes the following individuals to act in the capacity of attendance officers to write truancy citations:

Emmaus HS
Elementary Principals

David Piperato, Principal
Gregory Puckett, Assistant Principal
Janine Mathesz, Assistant Principal
Joshua Ziatyk, Assistant Principal
Rebecca Beidelman, Assistant Principal
Kate Kieres, Assistant Principal
Sally Hanzlik, Assistant Principal
Suzanne Vincent, Principal

Dr. Doug Wells, Principal
Dave Silfies, Assistant Principal

Lower Macungie MS
Eyer MS

Educational Conferences – Exhibit 6

That the East Penn Board of School Directors authorize the expenses for the individuals attending the educational conferences listed on Exhibit 6.

-Update on School Opening
2. Acceptance of Gifts, Grants, Funds

Motion by ________________________, Seconded by ______________________

RESOLVED, That, in accordance with Board Policy 702, Gifts, Grants, Funds, the East Penn Board of School Directors acknowledge the following contributions:

- Dictionary donation by Dr. Sam Ghosh, 4979 Hamilton Boulevard, Allentown, PA for Grades 3 and 4 in the amount of $2100.

- The Macungie PTC has donated $3500 to the Macungie Activity Fund.

5. Lehigh Career & Technical Institute

1. Appointment of Joint Operating Committee Member

Motion by ________________________, seconded by ______________________

RESOLVED, That the East Penn Board of School Directors appoint Mr. Seth Flanders as an East Penn representative on the Joint Operating Committee at Lehigh Career & Technical Institute.

6. Facilities

1. Presentation/Discussion LEED (USGBC, Green Building Rating System)

2. Approval of PLANCON D – East Penn Elementary School (Exhibit 7)

Motion by ________________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors approve the submission of PLANCON D (with LEED) for the East Penn Elementary School to the Department of Education as presented in Exhibit 7.

3. Approval of PLANCON E (Design Development) – East Penn Elementary School (Exhibit 8)

Motion by ________________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors approve the submission of PLANCON E to the Department of Education as presented in Exhibit 8.

4. Approval of Certificate – Exhibit 9

Motion by ________________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors authorize the Board Secretary to execute the attached Certificate of Resolution.

6. Business Operations

1. Approval of Bill List

Motion by ________________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Special Funding Disbursements-Exhibit 10

Motion by ________________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from the Capital Reserve Fund and 2007 EGA Issue, as outlined in Exhibit 10.

3. Capital Reserve Fund Transfer

Motion by ________________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors authorize the deposit of $6,800 into the Capital Reserve Fund. This payment represents the proceeds received from Lehigh County Authority in accordance with the easement agreements approved by the Board on April 23, 2007.

7. Board Sharing
8. Announcements

Monday, September 10  7:30 p.m.-Board Meeting

September 12  Lower Macungie Elementary Meet the Teacher Night
  6-7 p.m.-AM students; 7:15-8:15 p.m.-PM students

September 13  7:00 p.m.-Meet the Teacher Night, Shoemaker School

September 19  7:00 p.m.-Meet the Teacher Night, Jefferson, Lincoln Wescosville

September 20  7:00 p.m.-Parent Night, Emmaus HS
  7:00 p.m.-Meet the Teacher Night, Alburtis (Grades 3, 4, and 5)

September 24  7:30 p.m.-Board Meeting

9. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Student Recognition:
   - Kristina Alford—National Achievement Scholarship Program
     Miss Alford is one of the 3,000 outstanding National Achievement Scholarship participants being referred to U.S. colleges and universities. These students scored in the top 5% or more than 140,000 Black Americans who requested consideration in the 2008 National Achievement Program when they took the 2006 Preliminary SAT/National Merit Scholarship Qualifying Test.
   - National Merit Semi-Finalists – Emmaus HS
     - Allyson Baer
     - Bridget Donegan
     - Irene Ho
     - Caroline Hsu
     - Michael Knerr
     - Joseph Maurer
     - Anna Schall
     - Scott Strobel
     - Michael Ward
     - Cathy Wu
   - National Merit Commended Students – Emmaus HS
     - Aaron Cheung
     - Allison Hoff
     - Sarah Lee
     - Zaq Mitchell
     - Jake Moore
     - Sneha Narasimhan
     - Gopal Nataraj
     - Megan Nixon
     - William Smolinski
     - Kristina Southwell
     - Jonathan Tao
     - Megan Weitner
     - Matthew Wilson
     - Allison Yau
     - Erin Zaneski

3. Requests to Address the Board

4. Approval of Minutes
   Motion by ___________________________, Seconded by ___________________________
   RESOLVED, That the East Penn Board of School Directors approve the minutes for the September 24, 2007 meeting.

5. Report of the Superintendent of Schools – Dr. Thomas L. Seidenberger
   1. Personnel
      Motion by ___________________________, Seconded by ___________________________
      RESOLVED, That the East Penn Board of School Directors approve the following personnel items:
      Retirement
      - James Tosh, Custodian at LmMS, effective October 12, 2007 (Exhibit 1)
      General Leave of Absence
      Employee: Mary Beth Backer, Remedial Assistant
      Effective: September 2007-January 2008
      Reference: Board Policy 539, General Leave
Leave as Per Collective Bargaining Agreement

Employee: Anne Finnegan
Grade 2, Shoemaker School
Effective: October 22, 2007

Temporary Professional Employee Appointment

Name/Address: Brett Snellman
6096 William Penn Court, Easton 18045
Education Level: B. S. Degree (2001)
M. Ed. Degree (2005)
Undergraduate: Kutztown University
Graduate School: Lehigh University
Assignment: Special Education, Emmaus HS
Vacancy created by resignation of Jessica Ortiz Eichert
Effective: To be Determined
Certification: Instructional I, Special Education
Experience: 8/05-6/07: Bethlehem School District
Salary: $49,628 (Step C, Year 3, Col. M)

Appointment of Teacher Aide

Name/Address: Jessica Malewicz
219 North Fifth Street, Emmaus 18049
Assignment: Cafeteria/Playground, Wescosville School
Vacancy created by L. Jones transfer
Effective: October 9, 2007
Salary: $11.55/hr., 14 hrs./wk.

Teacher Aide Transfer

Employee From To
Lori Peluso EHS, 16 hrs./wk. EHS, 30 hrs./wk.

Co-Curricular Advisors – Eyer MS

Donna Root Band Front $541.00
Sue Carraher Builder’s Club $1299.00, Club D
Intramural Basketball $27.00/session, 8 sessions
Carrie England Band Director $3031.00
Ski Club, Co-Advisor $270.50, Club B
Justin Brehm Choral Director $2165.00
Joe DiRado Interactive CD Yearbook $1028.00, Club C
PJAS Advisor $271.00, Club A
Julie Hummell Mathcounts $541.00, Club B
Heidi Rauch PJAS Advisor $271.00, Club A
NJHS, Co-Advisor $514.00, Club C
Mike Hubbs PJAS Advisor $271.00, Club A
Yearbook $1299.00, Club D
Tracie O’Connor PJAS Advisor $271.00, Club A
NJHS, Co-Advisor $514.00, Club C
Brent Haley Ski & Snowboard Club $270.50, Club B
Co-Website Maintenance $433.00
Lisa Fisher History Club $271.00, Club A
SGA Co-Advisor $649.50, Club D
Steve Braglio Co-Website Maintenance $433.00
Kelsey Torpey SGA, Co-Advisor $649.50, Club D
Alene Kraus Jr. Kid-to-Kid $1299, Club D
Susan Hightet Art Club, LMMS $30.11/session, 4 sessions

Additions to the 2007-08 List of Per Diem Substitutes

Cynthia Buchter, Elementary
Christopher Rector, Mathematics

Educational Conferences – Exhibit 2
That the East Penn Board of School Directors approve the expenses for individuals who are attending educational conferences as listed on Exhibit 2.

2. District Testing Program – Exhibit 3

   Motion by___________________________, Seconded by__________________________

   RESOLVED, That the East Penn Board of School Directors approve the Testing Program to be administered throughout the district during the 2007-08 school year as listed on Exhibit 3.

6. Facilities

1. Alburtis Elementary School

   Motion by___________________________, Seconded by__________________________

   RESOLVED, That the East Penn Board of School Directors approve Change Order #1 with A. P. Houser, Inc. for the installation of two 24 x 24 access doors in the soffit at the main entrance at a cost of $1,775.00.

2. Eyer Middle School

   Motion by___________________________, Seconded by__________________________

   RESOLVED, That the East Penn Board of School Directors approve the following change orders:

   **Rizzetto Construction Management, Inc. – GC #9**

   **Adds:**
   - Cafeteria Acoustic Wall/Ceiling Panels $2,864.00
   - Install 40' wide Electrical Room Door $1,096.00
   - Install 26 Surface Mounted Soap Dispensers $1,081.00
   - Install 6' Tile Base in lieu of 4' in toilet rooms $1,540.00
   - Excavate & BackFill for UGI Gas Service $3,400.00

   **Deducts:**
   - Cleaning Credit (1,578.00)
   - Delete lower rail chain link fence (1,512.00)

   **Total** $6,891.00

**Wind Gap Electric, Inc. – EC #2**

   **Adds:**
   - Underground PU11 boxes and R/C conduit revisions $3,668.00
   - Library Computer and Circulation Desk revisions $8,224.00
   - Install two SL-7 Step Lights at Loading Dock $694.00
   - Install two Type D fixtures at A-214/A-215 $590.00
   - Install Data/Power at Teachers Area’s C $2,477.00

   **Deduct:**
   - Install 3 SL-7 instead of SL-8 fixtures (144.00)

   **Total** $15,509.00

**EC #3**

   Install miscellaneous motor, lighting, receptacles and security items per Snyder-Hoffman Review Letter – 3/2/07 $18,338.00

**EC #4**

   Additional code required work during final inspection in phases 1 & 2 1 & 2 Summer 07 $7,796.00

**EC #5**

   **Deduct:**
   - Miscellaneous unit cost dollars in contract ($23,600.00)

3. Eyer Middle School Project – Substantial Completion

   Motion by___________________________, Seconded by__________________________

   RESOLVED, That the East Penn Board of School Directors approve substantial completion for Phases 1A, 1C, 1D, and 2 for the following contracts:

   - Phases 1A, 1C, 1D, and 2 for Rizzetto Construction Management, Inc. – GC #9
   - Phases 1A, 1C, 1D, and 2 for Wind Gap Electric, Inc. – EC #2

   October 8, 2007
7. Legislative

8. Business Operations

1. Approval of the Bill List

Motion by ______________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Record of Investments – Exhibit 4

Motion by ______________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors authorize the investments listed on Exhibit 4.

3. Approval for Facility Rental

Motion by ______________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors grant permission for the Patricia Bostick Dance Center, 5925 Tilghman Street, Allentown to use the Lower Macungie MS auditorium and classrooms for a dance rehearsal and recital on May 21, June 11, June 13, and June 14, 2008. This is a Group V organization and will be charged the following rental/rehearsal fees:

- Auditorium (Daily Rental) $370.00
- Auditorium (Daily Rental/Rehearsal) $315.00
- Dressing Rooms $649.00
- Custodial Fee $35.70/hr.
- Security $10.00/hr.
- Equipment/Technicians $35.70/hr.

4. Authorizing to Proceed with Financing

Motion by ______________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors authorize the administration to work with Public Financial Management, as Financial Advisor, and Rhoads & Simon LLP, as Bond Counsel, and proceed with issuance of $10 million dollars in debt in accordance with the plan presented in April 2007. These funds will be used for the proposed Willow Lane Elementary School.

5. Special Disbursements – Exhibit 5

Motion by ______________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from the Capital Reserve Fund and 2007 EGA Issue as presented on Exhibit 5.

9. Announcements

Monday, October 8
- 7:00 p.m.-CLEAR Session
- 7:30 p.m.-Board Meeting, Board Room

Friday, October 12
- Pep Rally/Homecoming Football Game/Senior Breakfast-Emmaus HS

Monday, October 22
- 7:30 p.m.-Board Meeting, Board Room

10. Board Sharing

11. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Requests to Address the Board

3. Approval of Minutes

   Motion by_____________________________, Seconded by____________________

   RESOLVED, That the East Penn Board of School Directors approve the minutes of the
   October 8, 2007 meeting.

4. Five-Year Budget Projection – Gary Reigal, Director of Business & Fiscal Affairs

5. Report of the Superintendent of Schools – Dr. Thomas L. Seidenberger

   1. Personnel

      Motion by_____________________________, Seconded by____________________

      RESOLVED, That the East Penn Board of School Directors approve the following
      personnel items:

      Resignations

      -Sarah Bednar, Teacher Aide at Jefferson School, effective October 26, 2007 (Exhibit 1)

      -Lisa Wetzel, Health Room Assistant at Eyer MS, effective immediately (Exhibit 2)

      -Marie P. Hagan-Pettijohn, Teacher Aide at Macungie School, effective October 19, 2007
        (Exhibit 3)

      Appointment of Full-Time Substitute Teacher

      Name/Address: Ashley Zimmer
                    120 Orthodox Drive, Richboro 18954
      Education Level: B. S. Degree (2007)
      Undergraduate School: Kutztown University
      Certification: Instructional I, Citizenship 7-12
      Assignment: Social Studies, Emmaus HS
      Effective: On or about November 15, 2007
      Experience: None
      Salary: $41,432 (Step A, Year 1, Col. B)

      Appointment of Remedial Assistant

      Name/Address: Betsy Hughes
                    7832 St. Peter’s Road, Macungie 18062
      Effective: October 23, 2007
      Assignment: Wescosville School
      Vacancy created by resignation of D. Seng
      Salary: $12.50/hr., 22.75 hrs./week

      Appointment of Health Room Assistant
Name/Address: Anne Nebel  
3446 McKeever Road, Macungie  18062  
Effective: October 22, 2007  
Assignment: Lower Macungie Elementary  
Vacancy created by M. Vasquez resignation  
Salary: $16.20/hr., 32 hrs./wk.

Appointment of Food Service Assistant

Name/Address: Cheryl Oswald  
2165 Woodridge Drive, Macungie 18062  
Effective: October 23, 2007  
Assignment: PT Food Service Assistant-Emmaus HS  
Vacancy created by D. Schantzenbach transfer  
Salary: $11.01/hr., 23.75 hrs./wk.

2007 Teacher Tenure List

That, In accordance with Section 1121 of the PA School Code, the following temporary professional employees based upon satisfactory service be awarded tenure:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>School</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anna Andrew</td>
<td>Special Education</td>
<td>Emmaus HS</td>
</tr>
<tr>
<td>Heather Arnold</td>
<td>Grade 1</td>
<td>Macungie School</td>
</tr>
<tr>
<td>Tracy Arnold</td>
<td>Language Arts</td>
<td>Eyer MS</td>
</tr>
<tr>
<td>Kim Barnes</td>
<td>Speech</td>
<td>Wescosville School</td>
</tr>
<tr>
<td>Debra Barthold</td>
<td>Science</td>
<td>Emmaus HS</td>
</tr>
<tr>
<td>Amy Christoff</td>
<td>Speech</td>
<td>Alburtis School</td>
</tr>
<tr>
<td>Michael Duarte</td>
<td>Mathematics</td>
<td>LMMS</td>
</tr>
<tr>
<td>Lisa Fisher</td>
<td>Social Studies</td>
<td>Eyer MS</td>
</tr>
<tr>
<td>Anne Garton</td>
<td>Art</td>
<td>Lincoln/Jefferson</td>
</tr>
<tr>
<td>Aaron Gavin</td>
<td>English</td>
<td>Emmaus HS</td>
</tr>
<tr>
<td>Joseph Henrich</td>
<td>Guidance Counselor</td>
<td>Emmaus HS</td>
</tr>
<tr>
<td>Heather Herman</td>
<td>Grade 2</td>
<td>Wescosville School</td>
</tr>
<tr>
<td>Melanie Hirsch</td>
<td>Grade 3</td>
<td>Lincoln School</td>
</tr>
<tr>
<td>Michael Hubbs</td>
<td>Science</td>
<td>Emmaus HS</td>
</tr>
<tr>
<td>Dave Iobst</td>
<td>Special Education</td>
<td>Emmaus HS</td>
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<tr>
<td>Deborah Janney</td>
<td>School Nurse</td>
<td>Wescosville School</td>
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<tr>
<td>Sara Kinzell</td>
<td>Mathematics</td>
<td>Emmaus HS</td>
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<tr>
<td>Jillian Lipinski</td>
<td>English</td>
<td>Emmaus HS</td>
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<tr>
<td>Jeannine Martini</td>
<td>Health/Wellness</td>
<td>Emmaus HS</td>
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<tr>
<td>Andrew McConville</td>
<td>Science</td>
<td>Emmaus HS</td>
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<td>Crystal Miller</td>
<td>Special Education</td>
<td>Macungie School</td>
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<tr>
<td>Samantha Moyer</td>
<td>Special Education</td>
<td>Wescosville School</td>
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<tr>
<td>Ellen Navitsky</td>
<td>Mathematics</td>
<td>Lower Macungie MS</td>
</tr>
<tr>
<td>Meghan O’Donnell</td>
<td>Grade 2</td>
<td>Shoemaker School</td>
</tr>
<tr>
<td>Lynda O’Connor</td>
<td>Grade 5</td>
<td>Macungie School</td>
</tr>
<tr>
<td>Jennifer Phillips</td>
<td>Special Education</td>
<td>Lower Macungie MS</td>
</tr>
<tr>
<td>Justen Reiss</td>
<td>Health/Wellness</td>
<td>Alburts</td>
</tr>
<tr>
<td>Stephanie Schwab</td>
<td>Mathematics</td>
<td>Emmaus HS</td>
</tr>
<tr>
<td>Kelsey Torpey</td>
<td>Social Studies</td>
<td>Eyer MS</td>
</tr>
<tr>
<td>Danielle Walsh</td>
<td>Social Studies</td>
<td>Emmaus HS</td>
</tr>
</tbody>
</table>
Additions to the 2007-08 List of Per Diem Substitutes

Tara Collier, Elementary  Andrea Moss, Teacher Aide
Jamie Boyer, Elementary

Co-Curricular Appointments

Dave Leonard  Head Boys & Girls Swim Coach  $8118.00
Mary Ellen Hepburn  Research Club  $ 541.00
Dennine Leschinsky  After-School Academic Support  $ 541.00
Mary Beth Busteed  After-School Academic Support  $ 541.00
Michael J. Carolla  Assistant LMMS Boys Basketball Coach  Volunteer

Change in Assignment

Employee:  Darlene Rinker
From:  PTFSA/Eyer/Macungie, 4.75 hrs./day
To:  PTFSA/Eyer, 4.5 hrs./day

Educational Conferences –Exhibit 4

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 4.

2. 2007-08 Calendar Revisions

Motion by________________________, Seconded by________________________
RESOLVED, That the East Penn Board of School Directors approve the following revisions to the 2007-08 Calendar:

December 21, 2007 – Early Dismissal Middle Level

January 2, 2008 – Late Arrival, Eyer MS ONLY

January 25, 2008 – End of the 2nd Marking Period

April 8, 2008 – End of the 3rd Marking Period

6. Business Operations

1. Bill List Approval

Motion by________________________, Seconded by________________________
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer’s Report
Motion by________________________, Seconded by___________________
RESOLVED, That the East Penn Board of School Directors approve the Treasurer’s Report.

3. Budget Transfers – Exhibit 5

Motion by________________________, Seconded by___________________
RESOLVED, That the East Penn Board of School Directors approve the budget transfers listed on Exhibit 5.

4. Special Funding Disbursements – Exhibit 6

Motion by________________________, Seconded by___________________
RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from the Capital Reserve Fund and the 2007/EGA Issue for the items listed on Exhibit 6.

7. Board Sharing

8. Announcements:

   Monday, October 22  7:30 p.m.-Board Meeting, Board Room

   Week of October 22  Red Ribbon Week

   October 26          11:00 a.m.-EHS Early Dismissal

   November 6          Election Day

   November 8, 9, 10   8:00 p.m. - “The Miracle Worker”-EHS Senior
                      Class Play, EHS Auditorium

   November 10         10:00 a.m.-2:00 p.m.-Eyer Chili Cook-Off/Craft Fair

   November 12         7:30 p.m.-Board Meeting, Board Room
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Student Recognition: Governor’s Schools of Excellence
   - Daniel E. Wilkins  School for the Arts
   - Cathy Wu  Information Technology
   - Peter M. Klicker  International Studies
   - Jonathan L. Tao  International Studies
   - Caroline M. Hsu  Sciences
   - Gopal Nataraj  Sciences

3. Requests to Address the Board

4. Approval of Minutes
   Motion by _________________________, Seconded by _________________________

   RESOLVED, That the East Penn Board of School Directors approve the minutes of the October 22, 2007 meeting.

5. Bond Issue-Public Financial Management

6. Facilities
   - Bob Cox, Barry Isett & Associates, Construction Management
   - Update on Ball Fields

7. Report of the Superintendent of Schools – Dr. Thomas L. Seidenberger
   1. Personnel
      Motion by _________________________, Seconded by _________________________

      RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

      Resignations:
      - Lauren Baba, Special Education Teacher at Lower Macungie Elementary School, effective December 21, 2007 (Exhibit 1)
      - Judy Noggle, Teacher Aide at Lower Macungie Elementary School, effective immediately (Exhibit 2)

      Appointment of Temporary Professional Employee
      Name/Address: Jennifer Curtis
      613 S. Lynn Street, Bethlehem 18015
      Education Level: B. A. Degree (1992)
      M. Ed. Degree (2001)
      Certification: Instructional I, Mentally and/or Phys. Hand.
      Effective: To be Determined
      Assignment: Special Education, Lower Macungie Elementary School
      Experience: 8/04-Present: Carbon Lehigh Intermediate Unit
      8/01-1/02: Parkland SD
      Salary: $50,019 (Step D, Col. M, Year 4)

      General Leaves of Absence
      Employee  Assignment  Effective
      Joan Everett  PT Food Services  11/12/07-1/2/08
      Catherine Courrier  Teacher Aide, LMMS  11/7/07-1/2/08
      Tina Coloumb  Teacher Aide, Alburtis  9/07-1/15/08

      Teacher Aide Appointments
      Name/Address: Felicity DeHoll
      7530 Foxglove Place, Macungie 18062
      Effective: November 13, 2007
      Assignment: Study Hall, EHS
      Vacancy created by Kuhns move to Spec. Ed. Aide and Peluso move to Hall Monitor
      Salary: $11.55/hr., 14 hrs./wk.

      Name/Address: Michele Streit
      6308 Sauterne Drive, Macungie 18062
      Effective: November 13, 2007
      Assignment: Study Hall, EHS
      Vacancy created by transfer of Peluso
      Salary: $11.55/hr., 16 hrs./wk.

      Appointment of Part-Time Food Services Assistants
Additions to the 2007-08 List of Per Diem Substitutes

David Miller, Health/PE
Veronica Himmelberger, Elementary
Kathryn Bonilla, Music
Phillip Issacs, English
Corrine Ramunni, Elementary
Jennifer DeLong, Elementary
Katie Donschietz, Social Studies

Co-Curricular Advisors
-Emmaus HS 2007-08 Clubs & Activities (See Exhibit 3)

Advisor                          Activity                        Stipend
Heidi Rauch                      Chess Club                      $30.11/session; 8 sessions
Lisa Knabb-Reed                  Double Dutch Club               $30.11/session; 8 sessions
Phillip Fisher                   LMMS Running Club              $30.11/session; 8 sessions
Thomas Rotkowski                 Football Coach                  Volunteer
Robert Sawicki                   Eyer MS Girls Basketball Coach $4266.00
Krystal Scheller                 Eyer Girls Basketball Coach     Volunteer
Rita Cortez                      Choral Director (M/W Select Ensemble) $2165.00
Lynd Champlin                    Eyer Girls Basketball Coach     Volunteer

Educational Conferences – Exhibit 4

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences as listed on Exhibit 4.

2. Volunteer Clearances

8. Education
-Emmaus HS Student Assessment Plan – David Piperato, Principal, Emmaus HS

9. Other Educational Entities
-Carbon Lehigh Intermediate Unit T. Richwine
-Lehigh Career & Technical Institute F. Fuller
                               S. Flanders
                               T. Richwine
                               A. Thompson
-Lehigh Carbon Community College A. Thompson

10. Legislative C. Ballard

11. Business Operations

1. Bill List Approval

Motion by ____________________, Seconded by ____________________
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer’s Report

Motion by ____________________, Seconded by ____________________
RESOLVED, That the East Penn Board of School Directors approve the Treasurer’s Report.

3. Special Disbursements – Exhibit 5

RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from the Capital Reserve Fund and 2007 EGA Issue as presented on Exhibit 5.

12. Board Sharing

13. Announcements
Monday, November 12
6:00 p.m.-Board Tour of Eyer MS
7:30 p.m.-Board Meeting, Board Room

Week of November 12
Elementary Parent-Teacher Conferences, Early Dismissal; Condensed Kindergarten Schedule

November 15, 16, 17 7:30 p.m.- Chateau La Roach, LMMS Auditorium

November 19, 20, 21 Middle School Parent-Teacher Conferences, Early Dismissal

November 19 & 20 Kindergarten Conferences, Condensed Kindergarten Schedule

November 20 7:00 p.m.-EHS Winter Band Concert

November 22, 23, 26 Thanksgiving Holiday-All schools and offices closed

November 29 Wescosville Barnes & Noble Book Night at Promenade Shops

Monday, December 3 7:30 p.m.-Board Reorganization Meeting, Board Room

Tuesday, December 4 7:30 p.m.-EHS Winter Choral Concert, Auditorium

Wednesday, December 5 7:00 p.m.-Shoemaker School Winter Choral Concert

Thursday, December 6 7:00 p.m.-Alburtis Winter Concert
7:00 p.m.-Wescosville Winter Concert, Lower Macungie MS Auditorium

Monday, December 10 7:30 p.m.-Board Meeting, Board Room

14. Adjourn
EAST PENN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REORGANIZATION MEETING

December 3, 2007
7:30 p.m.

Board Room
800 Pine Street, Emmaus, PA

1. Call to Order; Pledge of Allegiance

2. Election of President Pro Tempore

3. Oath of Office

Charles H. Ballard
Elaine Gannon
Christopher Jones
Mark Prinzinger
Terry Richwine
Julian Stolz

4. Election of President

5. Election of Vice President

6. Setting Time & Place of Board Meetings

Motion by___________________________, Seconded by______________________
RESOLVED, That the East Penn Board of School Directors shall meet in regular
session in the Board Room located in the Administrative Offices
Building, 800 Pine Street, Emmaus, PA at 7:30 p.m. on the second and
fourth Monday of each month in 2008, unless advertised otherwise:

January 14, 28
February 11, 25
March 10
April 14, 28
May 12
June 9, 23
July 14
August 11, 25
September 8, 22
October 13, 27
November 10
December 1 (Reorganization)
December 8

7. Designation of Newspapers of General Circulation for Advertising Purposes

Motion by Ballard Seconded by Gannon
RESOLVED, That the East Penn Board of School Directors designate the following
newspapers for advertising purposes during the 2008 calendar year.
8. Lehigh Career & Technical Institute Appointments – 2 appointments

9. Announcements

   Monday, December 10     7:30 p.m.-Board Meeting, Board Room

10. Request to Address the Board

11. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Staff Recognition:

Deb Zosky – Emmaus HS Literacy Coach

Mrs. Zosky was recently selected by the National Education Association as a recipient of the Association's Foundation Award for Teaching Excellence. She was recognized by the NEA in Washington, D.C. on February 8. The award recognizes, rewards, and promotes excellence in teaching and advocacy for the teaching profession.

3. Requests to Address the Board

4. Approval of Minutes

Motion by___________________________, Seconded by__________________

RESOLVED, That the East Penn Board of School Directors approve the minutes for the February 25, 2008 meeting.

5. Bond Re-Financing – Public Financial Management & Rhoads & Sinon

6. Report of the Superintendent of Schools – Dr. Thomas L. Seidenberger

1. Personnel

Motion by___________________________, Seconded by__________________

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

- Allison Lind, Teacher Aide at Macungie School, effective immediately (Exhibit 1)
- Sandra Coville, Teacher Aide at Emmaus HS, effective March 7, 2008 (Exhibit 2)
- Beth Iobst, Administrative Assistant in the Athletic Office at EHS, effective March 14, 2008 (Exhibit 3)

Leaves as per Collective Bargaining Agreement

<table>
<thead>
<tr>
<th>Employee</th>
<th>Assignment</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Katrina Rainford</td>
<td>Health/PE, LMMS</td>
<td>March 17-May 12, 2008</td>
</tr>
<tr>
<td>Katie Boligitz</td>
<td>Special Ed, LMMS</td>
<td>March 25, 2008</td>
</tr>
</tbody>
</table>

General Leave of Absence

Employee: Lisa Jones
Teacher Aide, Jefferson
Effective: March 5-June 16, 2008
Reference: Board Policy 539-General Leave

Salary Adjustment

Employee: Valerie Witkowski
From: $63,814
To: $70,000
Effective: Immediately

Appointment of Manager of Network Services

Name/Address: Bruce Sarte
810 Newcastle Drive, Red Hill 18076
Education Level: B. S. Degree
Undergraduate School: Temple University
Experience:
2005-Present: Applied Clinical Intelligence
2004-05: Bryn Mawr College
2003-04: Arcadia University
1999-2003: Moorestown Friends School
1995-99: Villanova University
Salary: $65,000 until June 30, 2009

Remedial Assistant Appointment
Name/Address: Allison Lind
4588 Belmont Drive, Emmaus
Assignment: Macungie School (Vacancy created by resignation of
Mary Beth Backer.)
Effective: March 11, 2008
Salary: $12.50/hr., 25 hrs./wk.

Appointment of Hall Monitor
Name/Address: Jo Kish
231 Walnut Street, Alburtis 18011
Assignment: Emmaus HS, Hall Monitor
(Vacancy created by resignation of R. Murphy)
Effective: February 26, 2008
Salary: $11.55/hr., 30 hrs./wk.

Appointment of Part-Time Food Service Assistant
Name/Address: Lorraine Crowley
6336 Manzanita Drive, Macungie
Assignment: Eyer MS (New Position)
Effective: March 11, 2008
Salary: $11.01/hr., 3.5 hrs./day

Additions to the 2007-08 List of Per Diem Substitutes
Leanne Heffelfinger, Elementary
Liane Hnat, Elementary
Lauren Fanslau, English
Lisa Jewell, Teacher Aide
Donna Derr, Teacher Aide
Kathleen Lawrence, Food Services
Adrienne Brusko, Teacher Aide

Change of Assignment
Employee: Meyre Schmidt, Teacher Aide
From: Special Education, Macungie
To: Special Education, Shoemaker
Reason: Student moved to different class.

Employee: Melanie Potter, Part-Time Food Service Assistant
From: 3 hrs./day
To: 4.5 hrs./day

Co-Curricular Advisors
Darrin Lenhart  EHS Assist. Baseball Coach, Varsity  $2728.00*
Matthew Laub  Volunteer Baseball Coach  Volunteer
Aaron Gavin  Volunteer Boys Volleyball Coach  Volunteer
Shannon Petrunak  Volunteer Track & Field Coach  Volunteer
Susan Carragher  Middle School Softball Coach  $2728.00*
Richard Frederick  LMMS Boys Volleyball Coach  $1559.00*
Mitchell Carlton  Volunteer Boys Volleyball Coach  Volunteer
Amy Oswald  Volunteer Softball Coach  Volunteer
Susan Highet  Art Club Painting, LMMS  $30.11/session* 4 sessions

*Salaries are from Schedule B of the 2007-09 Collective Bargaining Agreement with the East Penn Education Association.
Educational Conferences – Exhibit 4

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 4.

-Administrative Reports – See Exhibit Section

7. Carbon Lehigh Intermediate Unit  T. Richwine

1. Facilities Plan Committee Report

Motion by ____________________, Seconded by ____________________

RESOLVED, That the East Penn Board of School Directors approve the 2008-09 Facilities Plan Committee Report as unanimously adopted by the CLIU Facilities Plan Committee on February 5, 2008. In addition, the Board reaffirms its commitment to the original construction of the Facilities Planning, approved November 1, 1989, which consists of a series of prioritized inquiries to be considered in determining future locations of the CLIU and school district special education classes.

8. Facilities

1. Approval of Changes Orders for Eyer MS

Motion by ____________________, Seconded by ____________________

RESOLVED, That the East Penn Board of School Directors approve the following list of change orders:

G-10 Rizzeto Construction Management, Inc.

Add:

1. Reframe openings at Unit A, First & Second Floors $1,529.00
   To allow plumbing access for supplemental instruction
   G-20
2. Modify Manhole E with provision of 2'-0" Rise $2,640.00
3. Modify frames A152 & A221 to allow door swing $1,834.00
4. Provide painting of Existing Room E231 $416.00

Credit:

1. Credit owner for cleaning A & B sections ($10,313.00)

Total G10 $3,894.00

P-01 Dual Temp Company, Inc.

Add:

1. Provide clean out in Existing Main Building $458.58
   Drain line
2. Provide copper water line to serve temporary kitchen $2,249.57
3. Relocate back flow preventer and meter base $3,933.91
4. Repair existing drain line to men’s room 110 $5,081.84
   And women’s room 118 to correct insufficient pitch
5. Provide temporary sump discharger in Mechanical Rm $597.13
6. Provide temporary gas line to eighth grade science $1,870.08
7. Add insulation to water line under temporary guidance/ $1,545.00
   Health modular unit
8. Provide gas service to student tables in $6,000.00
   Science labs E224, G208, H209
9. Provide (14) access panels at flush valves in women’s $3,170.00
   Toilet room C-108 & Men’s C-110
10. Provide permanent drain correction from temporary $280.38
    Sump pump connection in evaporation room C-104
11. Revise roof drainage piping above passage C-201 $892.24
12. Revise main house trap location $600.00

Credit:
1. Delete gas piping to science lab B-205 and student project room B-204 ($ 3,173.78)
2. Revise acid waste piping system per Dwgs. RP-011, RP-012, RP-013 ($23,080.84)

Total P-01 $  424.11

P-02 Dual-Temp Company, Inc.
Add:
1. Revise 5 sanitary stacks at basement level for footing conditions $  3,453.00
2. Provide additional isolation valves $  1,888.94
3. Provide drainage discharge line from compressor room to plumbing chase $  1,584.42
4. Repair existing cracked 2" cast iron drain line $  686.73

Credit:
1. Delete second fire protection service ($6,289.60)

Total P-02 $1,323.72

P-03 Dual-Temp Company, Inc.
Add:
1. Repair existing leaking gas piping per Snyder-Hoffman letter 9/11/07 $  8,295.65
2. Enlarge concrete gas meter pad $  3,202.09
3. Provide Kohler water closets in lieu of Eljer in Unit A $  1,580.00
4. Provide Piping Hangers by Acoustical Deck Mfr. In Cafeteria $  2,934.87
5. Provide gas regulator for kitchen per Snyder/Hoffman Letter 11/05/07 $  3,224.70
6. Revise toilet A-120 to allow installation of special needs cot $  1,669.00

P-04 Dual-Temp Company, Inc.
Credit:
1. Reduce unit price sum ($19,200.00)

Total P-04 ($19,200.00)

P-05 Dual Temp Company, Inc.
Add:
1. Repair Blockage of Existing Sanitary Line in Unit C $  9,000.00

Total P-05 $  9,000.00

H-01 Worth and Company, Inc.
Add:
1. Provide heat trace on chilled water pipe to & from lite air-cooled chiller per RH-012 Drawing $  2,307.97
2. Provide UV lights to 16 rooftop air-handling units $31,339.92

Credit:
1. Fuel Oil/5,000 gallon ($11,000.00)
March 10, 2008

Total H-01 $22,647.89

H-02 Worth & Company, Inc.

Credit:

1. Reduce Unit Price Sum ($14,700.00)

Total H-02 ($14,700.00)

E-6 Wind Gap Electric, Inc.

Add:

1. Provide 480V 3-phase power @4 overhead doors $ 5,212.00
2. Install and Power 10 fire extinguisher cabinet blue $ 3,125.00
3. Relocate 10 GFI Duplex Receptacles to under rooftop
   Lights on Emer. Cir. Per Snyder/Hoffman letter 10/9/07 $  550.00
   Exhaust fan from Hoods per Snyder/Hoffman letter 10/9/07
4. Provide 3 separate 120V circuits for automatic door
   Openers per Snyder/Hoffman letter dated 11/12/07 $      600.00

Total E-06 $ 9,487.00

2. Lower Macungie Youth Association Request

Motion by________________________, Seconded by__________________

RESOLVED, That the East Penn Board of School Directors authorize Lower Macungie Youth Association to use the soccer and football fields at Lower Macungie Middle School for football and cheerleading from August 1, 2008 through November 8, 2008 from 6:00 p.m. until 8:00 p.m. Monday through Friday, and an additional four hours on Saturdays during that period from 9:00 a.m. until 4:00 p.m.; and,

Be it further

RESOLVED, That Lower Macungie Youth Association is authorized to make improvements to the playing surface of the fields, at its expense, contingent upon receiving prior approval by the Superintendent or his designee; and,

Be it further

RESOLVED, That Lower Macungie Youth Association is authorized to submit plans to Lower Macungie Township, at its expense, for additional improvements to the fields, contingent upon receiving prior approval from the Board; and,

Be it further

RESOLVED, That all of the foregoing is contingent upon the execution of a written agreement between the parties.

9. Policy

1. Board Policy 916, Volunteers (Exhibit 5)

Motion by________________________, Seconded by__________________

RESOLVED, That the East Penn Board of School Directors approve Board Policy 916, Volunteers for inclusion in the Board Policy Manual.

10. Strategic Planning

Dr. Denise Torma
Mr. Greg Nolan

1. Appointment of Committee Member

Motion by________________________, Seconded by__________________

RESOLVED, That the East Penn Board of School Directors appoint the following individual to the Strategic Planning Steering Committee:

Glen Cheney, Adult without children in East Penn School District
11. Business Operations

1. Bill List Approval

Motion by ________________________, Seconded by ________________________
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Special Fund Disbursement – Exhibit 6

Motion by ________________________, Seconded by ________________________
RESOLVED, That the East Penn Board of School Directors authorize payment from the Capital Reserve Fund and the 2004A GOB Bond Issue as outlined in Exhibit 6.

3. Facility Rental Approval

Motion by ________________________, Seconded by ________________________
RESOLVED, That the East Penn Board of School Directors authorize Coral’s Academy of Dance, 1107 South Tenth Street, Emmaus to use the Eyer MS auditorium for a dance recital and rehearsal June 6 and 7. This is a Group V organization and will be charged the following fees:

- Rental Fee (Rehearsal) $105.00/hr.
- Rental Fee (Recital) $413.00
- Custodial Fee $35.70/hr.
- Equipment Manager $35.70/hr.

12. Announcements

Monday, March 10
7:00 p.m.-CLEAR Session
7:30 p.m.-Board Meeting

Friday, March 14
Employee Development Day-No school for students

Tuesday, March 18
7:00 p.m.-Strategic Planning Steering Committee Meeting

March 20, 21, 24
Spring Break-All Schools and Offices are closed.

Thursday, March 27
7:00 p.m. -10th & 11th Grade Guidance Information Night, EHS

Tuesday, April 1
7:00 p.m.-Strategic Planning Steering Committee Meeting

Monday, April 14
7:30 p.m.-Board Meeting

13. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes
   Motion by __________________________, Seconded by __________________________
   RESOLVED, That the East Penn Board of School Directors approve the minutes of the March 10, 2008 regular meeting and the minutes of the April 7, 2008 Special Board Meeting.
4. Presentation of the 2008-09 East Penn SD Budget – Gary Reigal, Director of Business & Fiscal Affairs
5. Report of the Superintendent of Schools – Dr. Thomas L. Seidenberger
   1. Personnel
      Motion by __________________________, Seconded by __________________________
      RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

      Resignations/Retirements
      - Teri R. Goszka, First Grade Teacher, Shoemaker School, effective June 16, 2008 (Exhibit 1)
      - Julio Torres, Spanish Teacher at Emmaus HS, effective June 16, 2008 (Exhibit 2)
      - Denise Mellon, Speech Teacher at Macungie School, effective June 20, 2008 (Exhibit 3)
      - Diane Evans, Grade 3 Teacher at Alburtis School, effective June 16, 2008 (Exhibit 4)
      - Kenneth Kackenmeister, Technology Education Teacher at Eyer MS, effective June 16, 2008 (Exhibit 5)
      - Geraldine LaSalle, Music Teacher at Shoemaker/Macungie/Alburtis Schools, effective June 16, 2008 (Exhibit 6)
      - Karen Talboo, Family & Consumer Science, at LMMS, effective June 16, 2008 (Exhibit 7)
      - Mary Ann Clark, Grade 1 teacher at Shoemaker School, effective June 16, 2008 (Exhibit 8)
      - Susan Mondovich, Teacher Aide at Emmaus HS, effective March 28, 2008 (Exhibit 9)
      - Kerri Fowler, Teacher Aide at Shoemaker School, effective April 22, 2008 (Exhibit 10)
      - Cathy Hay, Teacher Aide at Wescosville School, effective March 6, 2008 (Exhibit 11)
      - Renee Parton, Teacher Aide in Business Office, effective April 4, 2008 (Exhibit 12)
      - Margaret Stephenson, Teacher Aide at Emmaus HS, effective immediately

      Temporary Professional Employee Appointment
      Name/Address: Kelly Lesko
      3012 Grace Lane, Pennsburg 18073
      Education Level: B. S. Degree (1993)
      Undergraduate School: Millersville University
      Certification: Instructional I, Mathematics
      Assignment: Mathematics Department, Emmaus HS (New budgeted position)
Effective: April 21, 2008
Experience:
9/07-Present: Perkiomen Valley SD
9/06-8/07: Upper Perkiomen SD
Salary: $41,823 (Step B, Year 2, Col. B)

Leave as per Collective Bargaining Agreement

Employee: Jennifer Krizovensky
Special Education Teacher, LMMS
Effective: April 9, 2008

Teacher Aide Appointments

<table>
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<tr>
<th>Name/Address</th>
<th>Assignment</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andrea Bray</td>
<td>Emmaus HS</td>
<td>$11.55/hr., 32.5 hrs./wk.</td>
</tr>
<tr>
<td>4475 Rose Drive, Emmaus</td>
<td>(S. Colville resignation)</td>
<td></td>
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<tr>
<td>Sheri Ziner</td>
<td>Shoemaker, Spec. Ed.</td>
<td>$11.55/hr., 12.5 hrs./wk.</td>
</tr>
<tr>
<td>4768 Hale Lane, Emmaus</td>
<td>Fosberg transfer; Kemp Resignation</td>
<td></td>
</tr>
<tr>
<td>Merry Kackos</td>
<td>Lower Macungie ES</td>
<td>$11.55/hr., 13 hrs./wk.</td>
</tr>
<tr>
<td>7310 Woodbine Lane, Macungie (L. Jewell transfer)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adrienne Brusko</td>
<td>Macungie, Spec. Ed.</td>
<td>$11.55/hr., 16.5 hrs./wk.</td>
</tr>
<tr>
<td>3131 Bradford Circle, Emmaus</td>
<td>Transfer to remedial support</td>
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</tbody>
</table>

Food Services Appointment

| Sheri Wagner | LMMS, PT Food | $9.01/hr., 3.75 hrs./day |
| 531 Minor Street, Emmaus | Service Assist. |
| K. Gilbert transfer |

Additions to the 2007-08 List of Per Diem Substitutes

Jenna Jones, Elementary
Susan Bristel, Elementary/Reading
Genoveva Cintron-Cortes, Teacher Aide
Sharon Miltenberger, Library Media K-12
Adrienne Brusko, Teacher Aide (effective March 10, 2008)
Laurie Lagerman, Teacher Aide
Damian Beaman, Elementary
Pamela Cantone, Elementary
Carol Pash, Elementary
Andrea Torres, Elementary
Nicholas Eidle, Biology
Mindy McNellis, Food Service

Summer Book Repair

Ramona Romanik Sharon Woodeshick

Co-Curricular Advisors

| Jamie Hudak | After-School Volleyball | *$27/session; Intramurals, LMMS 7 Sessions |
| Michael Barker | After-School Volleyball | *$27/session; Intramurals, LMMS 7 sessions |
| Richard Frederick | After-School Volleyball | *$27/session; Intramurals, LMMS 7 sessions |
**Greg Scholl**  
After-School Volleyball  
Intramurals, LMMS  
*$27/session;  
7 sessions

**Joseph Mahan**  
Boys Volleyball Coach  
Volunteer

**Will Pike**  
Eyer Talent Show  
*$240.88

**Cathy Button**  
Movie Making Club  
*$240.88

**Philip Fisher**  
After-School Running Club  
*$30.11/session;  
8 sessions

*Salaries are from Schedule B of the 2007-09 Collective Bargaining Agreement with the East Penn Education Association.

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**Change in Employment Status**

<table>
<thead>
<tr>
<th>Employee</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jessica Malewicz</td>
<td>Wescosville, 14 hrs./wk.</td>
<td>Wescosville, 31.5 hrs./wk.</td>
</tr>
<tr>
<td>Lisa Jewell</td>
<td>LME, 13 hrs./wk.</td>
<td>Alburtis, 29 hrs./wk.</td>
</tr>
<tr>
<td>Margaret Ritter</td>
<td>Shoemaker, 12.5 hrs./wk.</td>
<td>Shoemaker, 31.5 hrs./wk.</td>
</tr>
<tr>
<td>Kathy Cole</td>
<td>LMMS, 30 hrs./wk.</td>
<td>EHS, 30 hrs./wk.</td>
</tr>
<tr>
<td>Lori Matika</td>
<td>EHS, 15 hrs./wk.</td>
<td>EHS, 28 hrs./wk.</td>
</tr>
<tr>
<td>Laurie Oswald</td>
<td>31.5 hrs./wk.</td>
<td>32.5 hrs./wk.</td>
</tr>
</tbody>
</table>

**Educational Conferences – Exhibit 13**

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 13.

2. **Acceptance of Gifts, Grants, Funds – Board Policy 702**

Motion by ____________________, Seconded by ____________________

RESOLVED, That the East Penn Board of School Directors accept the following donations in compliance with Board Policy 702, Gifts, Grants, Donations:

**Wescosville PTO**

$16,000 for playground updates and the purchase of a new piece of playground equipment that will be installed in the summer of 2008.

**A.P. Houser, Inc. & EHS Class of 1959**

Memorial Wall at Emmaus HS to remember "past and present students that are no longer with us." A. P. Houser will oversee construction of the wall and all costs will be paid by the Trever Landis Scholarship Fund. The Class of 1959 will raise $5,000 to begin construction.

6. **Strategic Planning**  
Mr. Greg Nolan  
Dr. Denise Torma

7. **Other Educational Entities**

- Carbon Lehigh Intermediate Unit  
  T. Richwine
- Lehigh Career & Technical Institute  
  A. Earnshaw  
  F. Fuller  
  S. Kowalchuk  
  T. Richwine

---

April 14, 2008
8. Legislative

9. Business Operations

1. Approval of the Bill List
   Motion by ____________________, Seconded by ____________________
   RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Special Disbursements – Exhibit 14
   Motion by ____________________, Seconded by ____________________
   RESOLVED, That the East Penn Board of School Directors authorize payment from the 2004A GOB Bond Issue, 2007 EGA Issue as outlined in Exhibit 14.

10. Announcements

   Monday, April 14
   6:30 p.m.-CLEAR Session
   7:30 p.m.-Board Meeting

   Week of April 14
   Elementary Parent Teacher Conferences
   Condensed Kindergarten Schedule

   Week of April 21
   Kindergarten Registration (See Exhibit 15)

   Wednesday, April 23
   7:00 p.m.-Eyer Instrumental Concert

   Thursday, April 24
   7:00 p.m.-Elementary Band Spring Concert, Shoemaker Auditorium

   Friday, April 25
   7:00 p.m.-EHS Spring Band Concert

   Saturday, April 26
   7:00 a.m.-4:00 p.m.-Emmaus Public Library Book Sale, LMMS Cafeteria
   9:00 a.m.-2:00 p.m.-Nutrition, Health, and Safety Fair, LMMS Lobby & Parking Lot

   Monday, April 28
   7:30 p.m.-Board Meeting

11. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Requests to Address the Board

3. Approval of Minutes
   Motion by ______________________, Seconded by ______________________
   RESOLVED, That the East Penn Board of School Directors approve the minutes of the April 14, 2008 meeting.

4. Lehigh Carbon Community College 2008-09 Budget
   Motion by ______________________, Seconded by ______________________
   RESOLVED, That the East Penn Board of School Directors approve the 2008-09 Operating Budget and Capital Budget for the Lehigh Carbon Community College.

5. Alternative Education Program Presentation
   -Dr. Michael Murphy, Director of Pupil Personnel Services
   -Sally Hanzlik, Assistant Principal, Emmaus HS

6. Update on East Penn 2008-09 Budget – Gary Reigal, Director of Business & Fiscal Affairs

7. Report of the Superintendent of Schools – Dr. Thomas L. Seidenberger
   1. Personnel
      Motion by ______________________, Seconded by ______________________
      RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

      Retirements/Resignations
      -Robert Alick, Special Education Teacher at Eyer MS, effective June 16, 2008 (Exhibit 1)
      -Mary Ann Alick, Kindergarten Teacher at Lower Macungie Elementary School, effective June 16, 2008 (Exhibit 2)
      -Mary Ellen Hammer, Grade 4 Teacher at Wescosville School, effective June 16, 2008 (Exhibit 3)
      -Deidre Richardson, Grade 1 Teacher at Shoemaker School, effective June 16, 2008 (Exhibit 4)

      Leave as Per Collective Bargaining Unit
      Employee: Jeanine Martini
      Health/Physical Education Teacher, Emmaus HS
      Effective: May 22, 2008

      General Leaves of Absence*
      Employee Effective
      Barbara Frey March 25-April 21, 2008
      Food Services Department
      Tina Mondovich April 21-June 16, 2008
      Food Service Department
      Janice Miller March 25-June 16, 2008
      Food Service Department

      *Reference: Board Policy 539, General Leave

     Sabbaticall Leave
     Christine Hamscher 2008-09 School Year
     Elementary Teacher

April 28, 2008
Administrative Assistant Appointment

Name/Address: Rebecca Martrich
217 Ridings Circle
Macungie

Effective: To be determined
Assignment: Macungie Elementary School
Vacancy created by S. Fitzgerald resignation
Salary: $24,000, 35 hrs./wk.

Teacher Aide Appointments

<table>
<thead>
<tr>
<th>Name/Address</th>
<th>Assignment</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patricia Sanville</td>
<td>Eyer MS</td>
<td>$11.55/hr., 12.5 hrs./wk.</td>
</tr>
<tr>
<td>8320 Winchester Lane</td>
<td>Vacancy created by J. Brosious resignation</td>
<td></td>
</tr>
<tr>
<td>Shannon Herring</td>
<td>Wescosville School</td>
<td>$11.55/hr., 12.5 hrs./wk.</td>
</tr>
<tr>
<td>667 Ridge Street</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Emmaus</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Summer Fitness Program

Doug Povilaitis
Justin Reiss
John Graham

Teacher Aide Appointments

Shannon Herring
667 Ridge Street
Emmaus

Salary: $11.55/hr., 12.5 hrs./wk.

Additions to the List of 2008-09 Per Diem Substitutes

Kimberly Reif, Elementary
Denise Yuhas, Food Services
Michelle Burrows, Elementary

Change in Employment Status

<table>
<thead>
<tr>
<th>Employee</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Janet Toy</td>
<td>31.5 hrs./wk. Special Education Macungie</td>
<td>31.5 hrs./wk. Special Ed Wescosville</td>
</tr>
<tr>
<td>Jan Smith</td>
<td>12.5 hrs./wk., Building Wescosville</td>
<td>31.5 hrs./wk., Special Ed Wescosville (one-on-one)*</td>
</tr>
</tbody>
</table>

*Temporary position until end of school year

Educational Conferences-Exhibit 5

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 5.

Administrative Reports (See Exhibit Section)

2. Acceptance of Gifts, Grants, Funds – Board Policy 702

Motion by ______________________, Seconded by_____________________

RESOLVED, That the East Penn Board of School Directors accept the following donations in compliance with Board Policy 702, Gifts, Grants, Donations:

Wescosville PTO

$6,417 for the sound system in the Multi-Purpose Room of the Wescosville School.

Facilities

1. Change Order – Eyer MS Project

Motion by____________________, Seconded by______________________
RESOLVED, That the East Penn Board of School Directors approve Change Order G-11 with Safeco Insurance Company of America in the amount of $13,845.00 for the following:

Add

Provide additional steel framing in existing stair D-1 $10,293.00

Extra metal panel finish and gypsum board soffit in stair A-1 9,546.00

Provide 36” high science tables in rooms G-208 and H-209 6,463.00

In lieu of 30” high tables

Credit

Refinish existing terrazzo in corridors D-114 and G-102 in lieu Of providing epoxy terrazzo over existing ($12,457)

2. Lower Macungie Youth Association Agreement – Exhibit 6

Motion by_____________________, Seconded by_____________________

RESOLVED, That the East Penn Board of School Directors approve the Agreement between East Penn School District and Lower Macungie Youth Association for a period of one year as described in Exhibit 6.

3. Approval of Lower Macungie Township Resolution Granting Preliminary/Final Approval (Exhibit 7)

Motion by_____________________, Seconded by_____________________

RESOLVED, That the East Penn Board of School Directors approve the Lower Macungie Township Resolution granting preliminary/final approval for a land development (Willow Lane Elementary School) 6135 Sauerkraut Lane, Macungie (Resolution No. 2008-20) as described in the attached resolution.

9. Legislative

C. Ballard

10. Business Operations

1. Bid Opening Report – Exhibit 8

- General School Supplies; Athletic Supplies; Computer Supplies; Diesel Fuel; Fuel Oil; Installation of Floor Tile, Rubber Treads & Risers, Metal Cast Stone Coping Covering

2. Approval of Bill List

Motion by_____________________, Seconded by_____________________

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts

3. Treasurer’s Report

Motion by_____________________, Seconded by_____________________

RESOLVED, That the East Penn Board of School Directors approve the Treasurer’s Report.

4. Special Disbursements – Exhibit 9

RESOLVED, That the East Penn Board of School Directors authorize payment from the Capital Reserve Fund, 2004A GOB Bond Issue, and 2007 EGA Issue as outlined in Exhibit

5. Bid Awards – General School Supplies; Computer Supplies; Diesel Fuel; Fuel Oil Exhibition 10

Motion by_____________________, Seconded by_____________________

RESOLVED, That the East Penn Board of School Directors award the bids for general school supplies, computer supplies, diesel fuel, and fuel oil to the successful bidders listed on Exhibit 10.
11. Announcements

- Monday, April 28
  7:00 p.m. – CLEAR Session
  7:30 p.m.-Board Meeting

- April 28, 29, 30, May 1 & 2
  PSSA Grades 4, 8, 11 – Science Testing

- April 29
  7:00 p.m.-Strategic Planning Steering Committee Meeting

- April 30
  7:00 p.m.-LMMS Incoming 6th Grade Parents Information Night, Auditorium

- Thursday, May 1
  7:00 p.m.-EHS/MS Spring Orchestra Concert at EHS

- Friday, May 2
  7:30 p.m.-Jefferson 5th Grade Spring Concert

- Friday, May 3
  Junior Prom

- Tuesday, May 6
  9:30 a.m.-Eyer Incoming 6th Grade Student Tours
  7:00 p.m.-Eyer Incoming 6th Grade Parent Meeting

- Wednesday, May 7
  7:30 p.m.-LMMS Spring Choral Concert, Auditorium

- Thursday, May 8
  7:30 p.m.-LMMS Spring Choral Concert, Auditorium
  7:30 p.m.-Lincoln Spring Choral Concert
  7:00 p.m.-Eyer Spring Choral Concert

12. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Target Presentation:
   Ms. Gaby Vargas, Executive of Guest Experience, Target
   Mr. Nate Hunsicker, Team Leader of Guest Experience, Target

3. Requests to Address the Board

4. Approval of Minutes
   Motion by____________________________, Seconded by______________________
   RESOLVED, That the East Penn Board of School Directors approve the minutes for the April 28, 2008 meeting.

5. Tentative Adoption of the 2008-09 East Penn SD Budget/Senior Citizens Real Estate Tax Rebate Program
   Motion by_______________________________, Seconded by______________________
   RESOLVED, That the East Penn Board of School Directors adopt the tentative 2008/09 budget in the amount of $111,406,352 with the following tax levies:
   42.27 mills on the assessed valuation of real estate
   be it further
   RESOLVED, That the East Penn Board of School Directors continue the Senior Citizens Real Estate Tax Rebate Program for the 2008-09 year with the income eligibility guidelines to be established a final budget adoption.

6. Report of the Superintendent of Schools – Mr. Thomas Seidenberger
   1. Personnel
   Motion by_________________________, Seconded by___________________
   RESOLVED, That the East Penn Board of School Directors approve the following personnel items:
   Retirement/Resignations
   -David Bowers, Social Studies Teacher at EHS, effective June 16, 2008 (Exhibit 1)
   -John Hnatow, Chemistry Teacher at EHS, effective June 16, 2008 (Exhibit 2)
   -Thomas Husser, Social Studies Teacher at EHS, effective June 16, 2008 (Exhibit 3)
   -Eugene Legath, Health/Phys. Ed. Teacher at EHS, effective June 16, 2008 (Exhibit 4)
   -Michael Matelan, English Teacher at EHS, effective June 16, 2008 (Exhibit 5)
   -Richard Ruben, Technology Education at EHS, effective June 16, 2008 (Exhibit 6)
   -Marlene Wolf, Special Education Teacher at Eyer MS, effective June 16, 2008 (Exhibit 7)
   -Christina Finney, Grade 1 Teacher at Wescosville School, effective June 16, 2008 (Exhibit 8)
Appointment of Temporary Professional Employee

Name/Address: Stephen Toth  
3822 McIntosh Drive, Orefield 18069
Education Level: B. S. Degree (2007)  
Undergraduate School: Millersville University  
Certification: Instructional I, Technology Education  
Effective: 8/26/08  
Assignment: Technology Education, Eyer MS  
Vacancy created by K. Kackenmeister retirement  
Experience: None  
Salary: $42,600 (Step A, Year 1, Col. B)

Full-Time Substitute Teacher Appointment

Name/Address: Heather Gray  
1222 N. 29 Street, Allentown  18104
Education Level: B. S. Degree (2004)  
M. Ed. Degree (2006)  
Undergraduate School: Penn State University  
Graduate School: Cedar Crest College  
Certification: Instructional I, Elementary  
Effective: May 19-June 16, 2008  
Assignment: Grade 5, Shoemaker School  
Opening created C. Gogel leave  
Experience: 9/07-Present: East Penn SD  
Salary: $41,432, prorated for 20 days  
(Step A, Year 1, Col. B)

Leave as Per Collective Bargaining Agreement

Employee: Regan Palazzo  
Special Education, EHS  
Effective: May 29, 2008

Teacher Aide Appointments

<table>
<thead>
<tr>
<th>Name/Address</th>
<th>Assignment</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maria Matsuba</td>
<td>Emmaus HS</td>
<td>$11.55/hr., 16 hrs./wk.</td>
</tr>
<tr>
<td>4678 Berwyn Lane, Macungie</td>
<td>Special Education (L. Matika transfer)</td>
<td></td>
</tr>
<tr>
<td>Lisa Talarico</td>
<td>Emmaus HS</td>
<td>$11.55/hr., 23 hrs./wk.</td>
</tr>
<tr>
<td>348 W. Second Street</td>
<td>(M. Stevenson resignation)</td>
<td></td>
</tr>
<tr>
<td>Alburtis</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Part-Time Food Service Assistant

Noreen Super  
312 Ridgeview Drive  
Alburtis  
Eyer MS  
M. Potter transfer  
$11.01/hr., 15 hrs./wk.

Change in Employment Status-Teacher Aides

<table>
<thead>
<tr>
<th>Employee</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arlete Pugliese</td>
<td>12.5 hrs./wk.</td>
<td>31.5 hrs./wk.</td>
</tr>
</tbody>
</table>
Shoemaker, Spec. Ed.
K. Fowler resignation

Linda Conrad
30 hrs./wk.
LMMS/Spec. Ed.
(K. Cole transfer)

Co-Curricular Appointments

<table>
<thead>
<tr>
<th>Name</th>
<th>Activity</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gwen Whildin</td>
<td>Assist. Boys &amp; Girls</td>
<td>$3247.00</td>
</tr>
<tr>
<td></td>
<td>Swim Coach</td>
<td></td>
</tr>
<tr>
<td>Stephen Raysely</td>
<td>Baseball Coach</td>
<td>Volunteer</td>
</tr>
<tr>
<td>Karyn Parsons</td>
<td>Boys Volleyball Coach</td>
<td>Volunteer</td>
</tr>
<tr>
<td>Heidi Rauch</td>
<td>Science Club</td>
<td>$30.11/session</td>
</tr>
<tr>
<td></td>
<td></td>
<td>4 sessions</td>
</tr>
<tr>
<td>Joe DiRado</td>
<td>Science Club</td>
<td>$30.11/session</td>
</tr>
<tr>
<td></td>
<td></td>
<td>4 Sessions</td>
</tr>
</tbody>
</table>

*Salaries are from Schedule B of the 2007-09 Collective Bargaining Agreement with the East Penn Education Association.

Additions to the 2008-09 List of Per Diem Substitutes

Chandra Gossai, Teacher Aide
Jacqueline LaPierre, Food Services
Jayme Baker, Mathematics
Alisha Salter, Mathematics
Lauren Perkin, Health/PE
Deann Kahler, Elementary/Early Childhood

Summer Maintenance Program – Exhibit 11

Educational Conferences

That the East Penn Board of School Directors approve the expenses for the educational conferences listed on Exhibit 12.

2. 2008 Graduates – Exhibit 13

Motion by__________________________, Seconded by____________________
RESOLVED, That the East Penn Board of School Directors approve the list of students in the Class of 2008 for graduation.

3. Elwyn Agreement – Exhibit 14

Motion by__________________________, Seconded by____________________
RESOLVED, That the East Penn Board of School Directors approve the Agreement with Elwyn as described in Exhibit 14.

Note: This Agreement has been reviewed by Solicitor Marc Fisher and Director of Pupil Personnel Services Dr. Michael Murphy.

Other Educational Entities

- Carbon Lehigh Intermediate Unit T. Richwine
- Lehigh Career & Technical Institute A. Earnshaw

Legislative C. Ballard

Business Operations
1. Approval of Bill List

Motion by____________________________, Seconded by________________

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Appointment of Auditor

Motion by____________________________, Seconded by______________________

RESOLVED, That the East Board of School Directors appoint the Audit firm of Gorman & Associates, P.C. to audit the records of the East Penn School District for the year ending June 30, 2008 at a fee of $32,400 and a single audit fee of $3,000 per letter of engagement dated March 7, 2008.

3. Appointment of Treasurer

Motion by____________________________, Seconded by______________________

RESOLVED, That the East Penn Board of School Directors appoint Gary E. Reigal as Treasurer for a term effective July 1, 2007 to June 30, 2008; and that he be directed to perform such duties as are appropriate for the position in accordance with the Public School Code of 1949, as amended, Section 436-443; that he shall implement federal, state and local policies and regulations at the direction of the Board of School Directors and the Superintendent of Schools; and, that the Treasurer’s bond be set at $500,000 to be paid by the East Penn School District.

4. Designation of 2008-09 Depositories

Motion by____________________________, Seconded by_____________________

RESOLVED, That, in accordance with Section 621, PA Public School Code of 1949, the East Penn Board of School Directors designate the following depositories for the funds of the East Penn School District for the 2008-2009 fiscal year; and that said depositories furnish a bond in an amount equal to 120% of the highest balance or comply with Act 72 of 1971 of the Pennsylvania Legislature, such bond amounts to include the amount provided by federal insurance:

M & T Bank
Lafayette/Ambassador Bank (Fulton Financial)
PA Treasury/Invest Trust
PA Local Government Investment Trust
East Penn Bank Division of Harleysville Bank
Wachovia Bank
First Star Savings Bank
Citizens Bank
Sovereign Bank
US Bank Corporate Trust Services

5. Earned Income Tax Commission

Motion by____________________________, Seconded by_____________________

RESOLVED, That the East Penn Board of School Directors set the following commission to paid to the appointed Municipal Earned Income Tax Officers for the collection of the District’s earned income taxes during the period July 1, 2008 through June 30, 2009:

Borough of Alburtis 5%, plus _ of printing & postage costs
Borough of Emmaus 2.5%
Borough of Macungie 5%, plus _ of printing & postage costs
Lower Macungie Township _ of cost of salaries, benefits, and office Expenses of the EIT office.
Upper Milford Township 5%, plus _ of printing & postage costs

6. Earned Income Tax Bonds

Motion by_________________________, Seconded by____________________

RESOLVED, That the East Penn School Board of Directors direct the East Penn School District Municipal Earned Income Tax Officers to provide fidelity bonds to the School District in the following sums:

   Borough of Alburtis
   Kerstin Paey, or Successor
   Bond required: $50,000

   Borough of Emmaus
   Berkheimer Associates
   Bond required: In accordance with contract

   Borough of Macungie
   Rose Nonnemacher, or Successor
   Bond required: $120,000

   Township of Lower Macungie
   Cathleen O’Brien, or Successor
   Bond required: $1,000,000

   Township of Upper Milford
   William Weber, or Successor
   Bond required: $250,000

7. Special Funding Disbursements – Exhibit 15

Motion by_________________________, Seconded by____________________

RESOLVED, That the East Penn Board of School Directors authorize that funds be paid from the Capital Reserve Fund, 2004 A GOB Issue, and 2007 EGA Bond Issue as described on Exhibit 15.

8. Contract Awards – Exhibit 16

Motion by_________________________, Seconded by____________________

RESOLVED, That the East Penn Board of School Directors award contracts for floor tile, metal cast stone coping covering, and the installation of rubber treads to the successful bidders listed on Exhibit 16.

9. Budget Transfers – Exhibit 17

Motion by_________________________, Seconded by____________________

RESOLVED, That the East Penn Board of School Directors authorize the budget transfers described on Exhibit 17.

10. Announcements

   -Monday, May 12
     7:00 p.m.-CLEAR Session
     7:30 p.m.-Board Meeting
   -Wednesday, May 14
     7:00 p.m.-Wescosville Spring Concert at LMMS
     7:00 p.m.-Lincoln Macungie Schools Open House
   -Thursday, May 15
     7:30 p.m.-EHS Spring Choral Concert
     7:00 p.m.-Shoemaker School Open House
     7:00 p.m.-Alburtis Spring Concert
   -Friday, May 16
     11:00 a.m.-Early Dismissal, EHS
   -Tuesday, May 20
     7:30 p.m.-LMMS Spring Band Concert
   -Friday, May 23
     9:00 a.m.-Volunteer Brunch, LMMS Cafeteria

11. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Recognition of Students

   - Jake Moore & Alli Hoff - Students wrote and edited a public service announcement for the Lehigh County Office of the Aging.
   - PSBA Green Architecture Participants: Team Green consisted of the following seniors:
     
     Steven Royer  
     John Pavlacka  
     Gopal Nataraj  
     Nicolas Olivares  
     Jonathan Slutsky

3. Requests to Address the Board

4. Approval of Minutes

   Motion by_____________________, Seconded by___________________
   RESOLVED, That the East Penn Board of School Directors approve the minutes for the May 12, 2008 meeting.

5. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

   1. Personnel

      Motion by_____________________, Seconded by___________________
      RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

      Resignations

      - Judy Cunningham, Academic Support Instructor at LMMS, effective June 16, 2008 (Exhibit 1)
      - Nancy Ritter, Food Services Department, effective June 11, 2008 (Exhibit 2)
      - Carla Reed, Teacher Aide at Emmaus HS, effective May 30, 2008 (Exhibit 3)
      - Amy Davis, Teacher Aide at Emmaus HS, effective June 4, 2008 (Exhibit 4)
      - Mary Marshall, Academic Support Instructor, effective June 16, 2008 (Exhibit 5)
      - Lisa Hendricks, Special Education Teacher at Jefferson School, effective immediately as per Board Policy 454, Acceptance of Resignations

      Temporary Professional Employee Appointments

      Name/Address: Cheryl Borysowski  
      1076 Timberridge Lane, Allentown 18104
      Education Level: BA/BS Degree  
      M. Ed. Degree (2006)
      Undergraduate School: Bloomsburg University  
      Graduate School: Cedar Crest College  
      Certification: Instructional I, Elementary  
      Effective: 2008-09 School Year  
      Assignment: Grade 1, Wescosville School  
      Experience: 9/07-Present: East Penn SD  
      Salary: $50,403 (Step B, Year 2, Col. M)

      Name/Address: Ross Cooper  
      337 S. New Street, Bethlehem 18015
      Education Level: B. A. Degree (2005)  
      M. Ed. Degree  
      Undergraduate School: Muhlenberg College

June 9, 2008
Graduate School: Lehigh University
Certification: Instructional I, Special Education, ML
Effective: 2008-09 School Year
Assignment: Grade 4, Wescosville School
Vacancy created by M. A. Alick retirement
Experience: 1/08-Present: East Penn SD
Salary: $50,403 (Step B, Year 2, Col. M)

Name/Address: Danna Feigenbaum
Education Level: B. S. Degree (2001)
Undergraduate School: Bloomsburg University
Certification: Instructional I, Elementary
Effective: 2008-09 School Year
Assignment: Grade 4, Wescosville School
Vacancy created by M. E. Hammer retirement
Experience: 9/07-Present: East Penn SD
Salary: $42,900 (Step B, Year 2, Col B)

Name/Address: Marie Larson
Undergraduate School: Hanover College
Certification: Instructional I, Elementary
Effective: 2008-09 School Year
Assignment: Grade 3, Alburtis School
Vacancy created by D. Evans retirement
Experience: 1/08-Present: East Penn SD
8/03-6/07: Immaculate Heart of Mary, Indianapolis, IN
Salary: $42,900 (Step B, Year 2, Col B)

Name/Address: Emily Vernon
Education Level: B. S. Degree (2006)
Undergraduate School: Kutztown University
Certification: Instructional I, Elementary
Effective: 2008-09 School Year
Assignment: Grade 2, Shoemaker School
Vacancy created by M. A. Clark retirement
Experience: 9/06-Present: East Penn SD
Salary: $43,200 (Step C, Year 3, Col. B)

Name/Address: Lisa Van Ormer
Education Level: B. S. Degree (1995)
Undergraduate School: Slippery Rock University
Certification: Instructional I, Elementary
Effective: 2008-09 School Year
Assignment: Grade 1, Wescosville School
Vacancy created by C. Sebastian resignation
Experience: 9/07-Present: East Penn SD
9/96-6/03: Frederick County VA
Salary: $44,439 (Step H, Year 8, Col. B)

Name/Address: Julie Yonney
Education Level: B. S. Degree (2003)
Undergraduate School: Marywood University
Certification: Instructional I, Family Consumer Science
Effective: 2008-09 School Year
Assignment: Family Consumer Science, Emmaus HS
Vacancy created by K. Talboo retirement and subsequent transfers

Experience: 6/03-Present: Phillipsburg (NJ) SD
Salary: $44,129 (Step F, Year 6, Col. B)

Full Time Substitute Teacher Appointments

Name/Address: Amanda Gery 1216 Trexlertown Road, Trexlertown 18087
Education Level: B. A. Degree (2005)
Undergraduate School: Lycoming College
Certification: Instructional I, Elementary
Effective: 2008-09 School Year
Assignment: Grade 1, Shoemaker School
Opening created by K. Wall leave
Experience: 2/08-Present: East Penn SD
Salary: $42,900 (Step B, Year 2, Col. B)

Name/Address: Heather Gray 1222 N. 29 Street, Allentown 18104
Education Level: B. S. Degree (2004)
M. Ed. Degree (2006)
Undergraduate School: Penn State University
Graduate School: Cedar Crest College
Certification: Instructional I, Elementary
Effective: 2008-09 School Year
Assignment: Grade 3, Shoemaker School
Opening created by A. Hoffman leave
Experience: 9/07-5/08: East Penn SD
Salary: $42,600 (Step A, Year 1, Col. B)

Name/Address: Cadi Schantzenbach HC 1, Box 33E, Swiftwater 18370
Education Level: B. S. Degree (2007)
Undergraduate School: University of Tampa
Kutztown University
Certification: Instructional I, Elementary
Effective: 2008-09 School Year
Assignment: Grade 4, Alburtis School
Opening created by J. Burger Leave
Experience: 9/07-Present: East Penn SD
Salary: $42,900 (Step B, Year 2, Col. B)

Teacher Aide Appointment

Name/Address: Kenia Goris 7109 Hunt Drive, Macungie
Effective: June 10, 2008
Assignment: Special Education, LMMS
Vacancy created by L. Conrad transfer
Salary: $11.55/hr., 30 hrs./wk.

Compensated Professional Leaves

Employee: John Burger, Elementary Teacher
Effective: 2008-09 School Year
Purpose: Graduate Work at Wilkes University

Employee: Chanin Deegan, IST Teacher, Macungie School
Effective: 2008-09 School Year
Purpose: Graduate Work at Widener University

Additions to the Summer Maintenance Staff

See Exhibit 6

June 9, 2008
Leave as Per Collective Bargaining Agreement

Employee: Lori Babel
Effective: June 12-17, 2008

IT Department Summer Student Workers

Joe Plowman  Benjamin Roth  Gregory Yankovoy
Rebecca Plowman

Returning: Alex Stashko

Co-Curricular Advisor

Steven Yoder  Boys Basketball Coach  $7287.00

Salary is from Schedule B of the 2007-09 Collective Bargaining Agreement with the East Penn Education Association.

Extended School Year Elementary and Secondary Positions

See Exhibit 7

2008-9 Teacher Transfers

See Exhibit 8

Educational Conferences - Exhibit 9

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 9.

2. Contract Approvals - Exhibits 10 and 11

Motion by ______________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors approve the contracts with Educare, 188 S. First Street, Lehighton and Behavioral Health Associates, Inc., Licensed Private Academic School, 188 S. First Street, Lehighton as outlined in Exhibits 10 and 11.

6. Facilities

1. Bid Opening Report - Willow Lane Elementary School (Exhibit 12)

2. Willow Lane Elementary Project – PLANCON F
   Post – Bid Opening Notification (Exhibit 13)

Motion by ______________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors approve PLANCON F, Exhibit 13, post-bid opening notification to the PA Department of Education.

3. Contract Awards Willow Lane Elementary School

Motion by ______________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors authorize the issuance of "Notice of Intent to Award Contracts" to the contractors listed below and in the amounts listed who are the lowest responsible bidders meeting specification for the Willow Lane Elementary School Project.

General Contractor

Perrotto Builders LTD
426 Warren Street
Reading, PA 19601

Base Bid $14,248,000
Accepted Alternates ($456,100)
Total Contract Award $13,791,900

Accepted alternates: GC: 1,3A,4,8, 9,10, 13A, 17, 19, 20, 21, 25, 26, 28, 30, 31, 41

NOTE: All other alternates not listed above be rejected.

HVAC Contractor

Worth & Company, Inc.
6263 Keller Church Road
Pipersville, PA 18947

Base Bid $2,622,000
Accepted alternates ($5,700)
Total Contract Award $2,616,300

Accepted alternate HC 1

NOTE: All other alternates not listed above be rejected.

Plumbing Contractor

JBM Mechanical, Inc.
3273 Bun Club road
Nazareth, PA 18064

Base Bid $1,112,000
Accepted alternate ($1.00)
Total Contract Award $1,111,999

Accepted alternate PC 1

Electrical Contractor

Wind Gap Electric, Inc.
125 West Seventh Street
Wind Gap, PA 18091

Base Bid $2,849,700
Accepted alternates $ 4,750
Total Contract Award $2,854,450

Accepted alternates EC 1, 3A, 4

NOTE: All other alternates not listed above be rejected.

Summary:

Total contract cost with alternates

Base bid no alternates $20,374,649
Total alternates accepted ($457,051)

Be it further

RESOLVED, That the East Penn Board of School Directors authorize submittal of PLANCON G project accounting based on bids to the Department of Education per Exhibit 14.

June 9, 2008
RESOLVED,  That the Notice of Intent to Award Contracts are issued contingent upon submittal and approval of the required documents to the Department of Education (PLANCON G), and required approvals from other state and local agencies with the appropriate parties being authorized to sign the documents, submittal and approval of the required bonds, Certificates of Insurance, and the required documents from the contractors as specified in the bid instructions and materials, and execution of a contract as required in the bid instructions and materials, all of the aforementioned being completed to the satisfaction of the District Solicitor.

7. Legislative
   C. Ballard
   1. NSBA Video

8. Other Educational Entities
   -Carbon Lehigh Intermediate Unit  T. Richwine
   -Lehigh Career & Technical Institute A. Earnshaw
   F. Fuller
   S. Kowalchuk
   T. Richwine

9. Policy
   -PSBA Standards for Effective School Governance - Exhibit 15

10. Business Operations
    1. Bill List Approval
        Motion by____________________, Seconded by____________________
        RESOLVED, That the East Penn Board of School Directors approve the bill list, including the addendum, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

    2. Food Service Management Contract Award (Exhibit 16)
        Motion by____________________, Seconded by____________________
        RESOLVED, That the East Penn Board of School Directors award the Food Service Management Contract for the 2008-09 school year to The Nutrition Group in accordance with their proposal of May 16, 2008; and,

        Be it further

        RESOLVED, That the administration be authorized to prepare the appropriate contract for review by the Solicitor.

    3. Performance Audit Response (Exhibit 17)
        Motion by____________________, Seconded by____________________

    4. Approval of Destiny Resource Management Agreement (Exhibit 18)
        Motion by____________________, Seconded by____________________
        RESOLVED, That the East Penn Board of School Directors approve the Destiny Resource Management Agreement as outlined in Exhibit at a cost not to exceed $88,087.62.

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June 9, 2008
Note: This contract has been reviewed by the Solicitor.

5. Bid Opening Report - Masonry Repairs at Emmaus HS (Exhibit 19)

6. Contract Award - Masonry Repairs at Emmaus HS (Exhibit 19)

   Motion by ______________________, Seconded by ______________________

   RESOLVED, That the East Penn Board of School Directors award the contract for masonry repairs at Emmaus HS as outlined in Exhibit 19.

7. Special Funding Disbursements - Exhibit 20

   Motion by ______________________, Seconded by ______________________

   RESOLVED, That the East Penn Board of School Directors authorize the expenditure of from the 2004A General Obligation Bond Issue and the 2007 EGA issue as outlined on Exhibit 20.

11. Announcements

   Monday, June 9
   7:00 p.m.-CLEAR Session
   7:30 p.m.-Board Meeting

12. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Student & Staff Recognition
   -Production and Cast Members - Les Miserables

3. Requests to Address the Board

4. Approval of Minutes
   Motion by ______________________, Seconded by ______________________
   RESOLVED, That the East Penn Board of School Directors approve the minutes of the June 9, 2008 meeting.

5. 2008-09 East Penn School District Budget
   1. 2008 Homestead and Farmstead Resolution
      Motion by ______________________, Seconded by ______________________
      RESOLVED, by the Board of School Directors of East Penn School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2008, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

      1. **Aggregate amount available for homestead and farmstead real estate tax reduction.** The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2008:

         a. **Gambling tax funds.** The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of $1,756,299.43.

         b. **Philadelphia tax credit reimbursement funds.** PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.324(3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of $35,409.59.

         c. **Aggregate amount available.** Adding these amounts, the aggregate amount available during the school year for real estate tax reduction is $1,791,709.02.

      2. **Homestead/farmstead numbers.** Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:

         a. **Homestead property number.** The number of approved homesteads within the School District is 15,132.

         b. **Farmstead property number.** The number of approved farmsteads within the School District is 27.

         c. **Homestead/farmstead combined number.** Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 15,159.

      3. **Real estate tax reduction calculation.** The school board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the aggregate amount available during the school year for real estate tax reduction of $1,791,709.02 by the aggregate number of approved homesteads and approved farmsteads of 15,159, the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is $118.20.

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June 23, 2008
4. **Homestead exclusion calculation.** Dividing the paragraph 3 maximum real estate tax reduction amount of $118.20 by the School District real estate tax rate of 42.27 mills (.04227), the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is $2,796.31, and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is $2,796.31.

5. **Homestead/farmstead exclusion authorization – July 1 tax bills.** The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of $2,796.31. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of $2,796.31. For purposes of this Resolution, “approved homestead” and “approved farmstead” shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. § 6926.341(g)(3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 5 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

6. **Homestead/farmstead exclusion authorization – interim real estate tax bills.** No homestead or farmstead exclusion will apply to any interim tax bill except an interim tax bill applicable to a property that includes an approved homestead or approved farmstead listed in the report received by the School District from the County Assessment Office on or before May 1, but not included in the tax assessment reflected in the July 1 tax bill for the property. In most cases, the assessment of approved homesteads and approved farmsteads will be reflected in July 1 tax bills. However, in any case when there is an approved homestead or an approved farmstead that is not included in the assessment reflected in the July 1 tax bill, and when an interim real estate tax notice is issued later based on an interim assessment including the approved homestead or approved farmstead, the interim tax notice shall reflect a homestead or farmstead exclusion real estate assessed value reduction calculated under paragraph 5, except that the paragraph 4 maximum real estate assessed value reduction will be prorated in the same manner as the real estate tax is prorated. Assuming the interim tax notice reflects taxation as of July 1, as will occur in most such cases, the full amount of the paragraph 4 maximum real estate assessed value reduction will apply. In the extraordinary case where the new interim tax assessment is effective after July 1, the paragraph 4 maximum real estate assessed value reduction will be pro rated in the same manner as the real estate tax reflected in the interim tax bill is pro rated.

2. **2008-09 Budget - Final Adoption**

   Motion by ____________________________, Seconded by ____________________________

   RESOLVED, That the East Penn Board of School Directors adopt the 2008-09 budget that was tentative adopted on May 12, 2008, and revised; and,

   Be it further

   RESOLVED, That the East Penn Board of School Directors, Lehigh County, Commonwealth of PA, hereby authorize expenditures totaling $111,014,352 as set forth therein; and,

   Be it further

   RESOLVED, That the East Penn Board of School Directors levy a tax of 42.27 mills per dollar of assessed valuation on real estate, and the following taxes be levied under Act 511:

   A (one-half (.5%) earned income tax, and,
   A (one) 1% real estate transfer tax

   Be it further

   RESOLVED, That the Senior Citizen Real Estate Tax Rebate Program be continued for the 2008-09 year with the same eligibility income guidelines as the previous year’s program; and,

   Be it further

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June 23, 2008
RESOLVED, That the East Penn Board of School Directors authorize the collection of school property taxes in installments in accordance with the previous year’s schedule.

6. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

1. Personnel

Motion by ________________________, Seconded by ________________________

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

-Christopher Jones, Grade 6 Teacher at Eyer MS, effective immediately (Exhibit 1)
-Nicole M. LaBarre, elementary teacher at Macungie School, effective August 13, 2008 (Exhibit 2)
-Adria Creveling, Speech Teacher, effective August 14, 2008 (Exhibit 3)
-Meyre Schmit, Teacher Aide, effective June 16, 2008 (Exhibit 4)
-Audrey Erb, Teacher Aide at LMMS, effective June 30, 2008 (Exhibit 5)
-Patricia Heid, Teacher Aide, effective immediately (Exhibit 6)
-Jeannine Niewoehner, Special Education Teacher, effective June 13, 2008 (Exhibit 7)

Professional Employee Appointments

Name/Address: Andrea Hajoducko
79 Brookshire Court, Philadelphia 19116
Education Level: B. S. Degree (1979)
M. S. Degree (1999)
Undergraduate School: East Stroudsburg University
Graduate School: Drexel University
Certification: Instructional II, Speech Correction, Ment/Phys. Handicapped, Library Science
Effective: 2008-09 School Year
Assignment: Speech/Language
Vacancy created by D. Mellon resignation
Experience: 10/83-Present: Philadelphia SD
Salary: $66,545 (Step M, Year 13, Col. M)

Name/Address: Aleshea Maurer
5467 Applebutter Hill Road, Coopersburg 18036
Education Level: B. S. Degree (1992)
M. Ed. Degree (1996)
Undergraduate School: Bloomsburg University
Graduate School: Lehigh University
Certification: Instructional II, Ment/Phys. Handicapped
Effective: 2008-09 School Year
Assignment: Lower Macungie Elementary: Special Education Learning Support
Vacancy created by L. Hendricks resignation & subsequent transfers
Experience: 9/96-Present: Bethlehem Area SD
Salary: $66,545 (Step M, Year 13, Col. M)

Name/Address: Eric Smith
109 Victoria Drive, Douglassville 19518
Education Level: B. S. Degree (2003)
M. Ed. Degree (2007)
Undergraduate School: Millersville University
Graduate School: Marygrove College
Certification: Instructional II, Industrial Arts/Technology Education
Effective: 2008-09 School Year
Assignment: Tech Ed Department - Emmaus HS
Vacancy created by R. Ruben retirement
Experience: 8/04-Present: Boyertown Area SD
7/03-6/04: Kapolei SD, HI
Salary: $51,659 (Step F, Year 6, Col. M)
Name/Address: Julianne Smith
916 Crystal Cave Road, Kutztown 19530
Education Level: B. S. Degree (1998)
M. Ed. Degree (2007)
Undergraduate School: Penn State University
Graduate School: Kutztown University
Certification: Instructional II, Ment/Phys. Handicapped, Elementary
Effective: 2008-09 School Year
Assignment: Wescosville-Special Ed - Autistic Support
Vacancy created by D. Richardson retirement & subsequent transfers
Experience: 9/07-Present: Carbon Lehigh IU
5/99-6/07: Berks County Intermediate Unit
Salary: $58,494 (Step J, Year 10, Col. M)
Name/Address: Steven Yoder
6352 Larch Circle, Macungie 18062
Education Level: B. S. Degree (1994)
M. S. Degree (2006)
Undergraduate School: Bloomsburg University
Graduate School: Wilkes University
Certification: Instructional II, Social Studies
Effective: 2008-09 School Year
Assignment: Social Studies, Emmaus HS
Vacancy created by E. Kahler resignation
Experience: 8/03-Present: Parkland SD
8/02-6/03: Allentown SD
8/94-6/02: Lewisville (TX) SD
Salary: $60,669 (Step K, Year 11, Col. M)

Temporary Professional Employee Appointments

Name/Address: Jennifer Glendenmeyer
3917 Sycamore Drive, Northampton 18067
Education Level: B. S. Degree (2008)
Undergraduate School: Bloomsburg University
Certification: Instructional I, Elementary, Special Ed N-12
Effective: 2008-09 School Year
Assignment: Elementary, Special Ed Autistic Support (New budgeted position)
Experience: None
Salary: $42,600 (Step A, Year 1, Col. B)
Name/Address: Tracy Urban
1629 Elm Street, Bethlehem 18017
Education Level: B. A. Degree (1999)
M. Ed. Degree (2008)
Undergraduate School: East Stroudsburg University
Graduate School: Lehigh University
Certification: Instructional I, Special Education N-12
Effective: 2008-09 School Year
Assignment: Eyer MS: Special Education Learning Support
Vacancy created by B. Alick retirement
Experience: 8/06-Present: Centennial School at Lehigh University
1/2002-8/06: Bethlehem Police Department
Salary: $50,130 (Step A, Year 1, Col. M)
Name/Address: Lisa Rothermel
2172 Ward Road, Pennsburg 18073
Education Level: B. S. Degree (2007)

June 23, 2008
Undergraduate School: East Stroudsburg University
Certification: Instructional I, Health/Physical Education
Effective: 2008-09 School Year
Assignment: Emmaus HS - Health/Wellness
Vacancy created by G. Legath retirement
Experience: 2/06-Present: East Penn SD (per diem substitute)
Salary: $42,600 (Step A, Year 1, Col. B)

Full-Time Substitute Teacher Appointment

Name/Address: Michele Maxwell
2076 Newport Road, Newport 17074
Education Level: B. S. Degree
Undergraduate School: Kutztown University
Certification: Instructional I, Art K-12
Effective: 2008-09 School Year
Assignment: Art Department, Emmaus HS
Opening created by T. Maley leave
Experience: None
Salary: $42,600 (Step A, Year 1, Col. B)

2008-09 Department Chairs
See Exhibit 9

Team Leaders for Eyer MS & Lower Macungie MS
See Exhibit 10

Elementary Level Team Leaders & Subject Area Leaders
See Exhibit 11

Jump Start Summer Program - July 28-August 14, 2008
See Exhibit 12

2008 Summer School Program (Emmaus HS & Middle Schools)
See Exhibit 13

Teacher Transfer List & Elementary Head Teachers
See Exhibit 14

Summer Maintenance Program
New Employees/Possible Alternates - $7.25/hr.
Zachary Nielsen Daniel Reinert

Educational Conferences - Exhibit 15
That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 15.

2. Authorization to Apply for Federal/State Funds

Motion by_________________________, Seconded by__________________________
RESOLVED, That the East Penn Board of School Directors authorize the administration to apply for federal funds under Title I, Title II, and Title III:

Title I: Federally funded supplemental education program that provides financial assistance to local educational agencies to improve educational opportunities for educationally deprived children.
Tentative Allocation: $567,091.00

Title II: Federally funded supplemental education program that provides financial assistance to improve the skills of teachers and the quality of instruction in core academic subjects in public elementary and secondary schools.

Tentative Allocation: $196,181

Title III: Language Instruction for Limited English Proficient and Immigrant Students.

No Tentative Allocation to date. 2007-08 was $26,762.00

Accountability Block (State) Grant: 2008-09 - $590,746
(Grant includes Full-Day Kindergarten Supplement)

7. Business Operations

1. Bill List Approval

Motion by_____________________________, Seconded by_____________________
RESOLVED, That the East Penn Board of School Directors approve the attached bill list and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer’s Report

Motion by_____________________________, Seconded by_____________________
RESOLVED, That the East Penn Board of School Directors approve the Treasurer’s Report.

3. Approval of District Insurance Policies

Motion by_____________________________, Seconded by_____________________

PACKAGE POLICY

RESOLVED, That the East Penn Board of School Directors accept the recommendation of the Insurance Advisory Council and award the contract for the package policy including EDP coverage, boiler coverage and automobile, to Insurance Company of N.A. (PSBA Insurance Trust Program) through USI (Flanigan, O’Hara, Gentry and Associates) at the quotation price of $208,337.

Note: Last year this policy was awarded to ACE USA for a total premium of $207,344.

UMBRELLA COVERAGE

RESOLVED, That the East Penn Board of School Directors accept the Recommendation of the Insurance Advisory Council and award the contract for $15 million umbrella coverage to Old Republic Insurance Company (PSBA Insurance Trust Program) through USI (Flanigan, O’Hara, Gentry and Associates) at a quotation price of $24,800.

Note: Last year this policy was awarded to Old Republic Insurance Company for a total premium of $25,048.

ERRORS & OMISSIONS POLICY

RESOLVED, That the East Penn Board of School Directors accept the recommendation of the Insurance Advisory Council and award the contract for School Leaders Errors & Omissions, including an enhanced
employment liability endorsement, to The Pennsylvania School Boards Insurance Trust at a quotation rate of $38,533 through the Miers Insurance Agency.

Note: Last year this policy was awarded to the Pennsylvania School Boards Insurance Trust for a total premium of $41,355.

WORKERS’ COMPENSATION POLICY

RESOLVED, That the East Penn Board of School Directors accept the recommendation of the Insurance Advisory Council and award the contract for Workers’ Compensation Insurance to School Boards Insurance Company of Pa., Inc. (PSBA Insurance Trust Program) at the quotation price of $336,313 through USI (Flanigan, O’Hara, Gentry and Associates).

Note: Last year this policy was awarded to Old Republic for a total premium of $339,202.

STUDENT/ACCIDENT INSURANCE

RESOLVED, That the East Penn Board of School Directors award the contract for Student/Accident Insurance to ACE American Insurance Company for the Interscholastic all-sports Package AAA, which includes junior and senior high school football, junior and senior high school interscholastic and intramural sports, gym classes, band, cheerleaders and majorettes, loss of use, and expanded sports/medicine rider and $10,000,000 catastrophic accident medical benefit for the total annual premium of $17,963 for primary excess over $100.00 plan, as made available through Mid-Penn Insurance Associates, Inc.

And be it further

RESOLVED, That the East Penn Board of School Directors make available the voluntary enrollment primary excess over $100 student insurance plan AA with a maximum benefit of $500,000, which is offered to parents on a voluntary basis through Boston Mutual Life Insurance Company for $30 for school-time coverage and $116 for 24 hour coverage, through Mid-Penn Insurance Associates, Inc.

Note: Last year this policy was awarded to Boston Mutual Life Insurance Company at a total premium of $15,200.

4. Authorization to participate in contracts issued by the Department of General Services for the 2008-09 year

Motion by ____________________________, Seconded by ____________________________

WHEREAS, Act 57 of May 15, 1998 permits local public procurement units to participate in those contracts for supplies, services, or construction entered into by the Department of General Services (SGS) that are made available to local public procurement units. A "local public procurement unit" is defined as any political subdivision, public authority, education, health, or other institution; and to the extent provided by law, any other entity, including a council of governments or an area government; non profit fire, rescue, or ambulance company; and any nonprofit corporation operating a charitable hospital be it

RESOLVED, That the East Penn School District hereby requests authorization to participate in DGS’s contracts for the procurement of supplies, services or construction, subject to the following conditions:

1. That the East Penn School District agrees to be bound by such contract terms and conditions DGS may prescribe.
2. That the East Penn School District agrees to be responsible for payment directly to the contractor under each contract for those supplies, services or construction ordered by the local public procurement unit.

5. Authorization to participate in joint purchasing for the 2008-09 year

Motion by________________________, Seconded by____________________

WHEREAS, The General Assembly of the Commonwealth of Pennsylvania has enacted an act known as the "Cooperative Purchasing Act, Act 31 of July 1971, and; WHEREAS, Act 31 of 1971 permits local governments to purchase materials, supplies, and equipment from purchase contracts of the Commonwealth of Pennsylvania; be it

RESOLVED, That the East Penn Scholl District hereby requests authorization to participate in purchase contracts of the Carbon Lehigh Intermediate Unit, Lehigh Career & Technical Institute, PENNCON, and PEPPM.

6. Approval of Destiny Resource Management Agreement (Exhibit 16)

Motion by________________________, Seconded by____________________

RESOLVED, That the East Penn Board of School Directors approve the Destiny Resource Management Agreement as outlined in Exhibit 16 at a cost not to exceed $81,447.12.

Note: This contract has been reviewed by the Solicitor.

7. Special Funding Disbursements (Exhibit 17)

Motion by________________________, Seconded by____________________

RESOLVED, That the East Penn Board of School Directors authorize the expenditures from the Capital Reserve Fund, 2004A GOB Issue, and 2007 EGA Issue as outlined on Exhibit 17.

8. Announcements

Monday, June 23 7:15 p.m.-CLEAR Session
7:30 p.m.-Board Meeting, Board Room

9. Adjourn