

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the minutes for the June 23, 2008 meeting.

4. Public Financial Management-Bond Refinancing
5. Report of the Superintendent of Schools-Dr. Thomas L. Seidenberger

1. Personnel

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Personnel

-Doug Povilaits, Health & Wellness/Fitness Teacher at Emmaus HS, effective July 9, 2008 (Exhibit 1)

-Ramona Romanik, Book Repair, effective July 18, 2008 (Exhibit 2)

-Karen Heffelfinger, Health Room Aide at Wescosville School, effective July 7, 2008 (Exhibit 3)

Appointment of Professional Employee

Name/Address: Adelaide Peters
419 Old Philly Pike, Kempton 19529
Education Level: B. A. Degree (2001)
M. A. Degree (2004)
Undergraduate School: Juniata College
Graduate School: Miami University (Oxford, Ohio)
Certification: Instructional II, Social Studies
Assignment: Social Studies, Emmaus HS
Vacancy created by T. Husser retirement
Effective: 8/26/08
Experience: 8/04-6/08: Philipsburg-Osceola SD
1/04-6/04: Kutztown Area SD
Salary: \$51349 (Step E, Year 5, Col. M)

Appointment of Temporary Professional Employees

Name/Address: Allison Brooks
2905 Highland Street, Allentown 18104
Education Level: B. A. Degree (1997)
M. A. Degree (2002)
Undergraduate School: George Washington University

Graduate School: University of Miami (Coral Gables, FL)
DeSales University (certification credits)

Certification: Instructional I, Spanish
Assignment: Spanish, Emmaus HS
Vacancy created by J. Torres resignation

Effective: 8/26/08

Experience: 2/08-6/08: Penridge SD
2003-06: Fort Lauderdale & Miami, FL

Salary: \$50,130 (Step A, Year 1, Col. M)

Name/Address: Daniel Kukitz
5764 Wina Circle, Coopersburg 18036

Education Level: B. A. Degree (2002)
Undergraduate School: Penn State University
Kutztown University (certification credits)

Certification: Instructional I, Communications
Assignment: English, Eyer MS
Vacancy created by M. Matelan retirement

Effective: 8/26/08

Experience: 2/07-1/08: Quakertown SD
11/04-6/06: Tachikawa Language Center;
Yamato International School

Salary: \$42,600 (Step A, Year 1, Col. B)

Full-Time Substitute Teacher Appointment

Name/Address: Jamye Keiser
1748 Quarry Road, Coopersburg 18036

Education Level: B. A. Degree (2000)
M. Ed. Degree (2003)

Undergraduate School: Temple University
Graduate School: Arcadia University

Certification: Instructional I, Special Education, N-12
Assignment: Special Education, LMMS
Opening created by K. Boligitz leave

Effective: 8/26/08

Experience: 9/04-Present: Lifepath Inc.
8/02-9/04: Carson Valley School

Salary: \$42,600 (Step A, Year 1, Col. B)

Lower Macungie MS Co-Curricular Advisors

Jennifer Davenport	Band Front	\$552.00
Marisa Perez	Yearbook	\$1325.00
	National History Day	\$276, Club A
Rett Fisher	Web Design	\$883.00
	Greenhorn.net	\$1049, Club C
Jane Shingler	Builders Club	\$1049, Club C
Kathy Thomas	Student Council-Co-Advisor	\$662.50
Deidre Thorp	Student Council-Co-Advisor	\$662.50
Anthony Simons	Band Director	\$3091.00
Kelly Weaver	National Jr. Honor Society	\$524.50, Club C
Janet Spence	National Jr. Honor Society	\$524.50, Club C
Nicole Stanchock	PJAS	\$276, Club A
Matthew Laub	PJAS	\$276, Club A
Brett Landrum	PJAS	\$276, Club A
Patrick Hanlon	PJAS	\$276, Club A
Thad Smith	National History Day	\$276, Club A

Robert Sawicki	National History Day	\$276, Club A
Patrick Campbell	National History Day	\$276, Club A
David Bosse	National History Day	\$276, Club A
Rafael Perez	Boys Basketball Coach	Volunteer

Extended School Year Program Additions

Andrea Hajducko, Speech Robin Dottor, Aide

Summer School Program Addition

Dave Iobst Driver Education

Department Chair - Health Services

Ann Johnson

Teacher Transfer

Employee: Kelly Weaver
From: Grade 8, English, LMMS
To: Grade 7, Communications Applications, LMMS

Educational Conferences - Exhibit 4

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 4.

2008-09 Ticket Pricing for Sports

See Exhibit 5

2. Approval of Strategic Plan Vision Statement; Mission Statement; and Belief Statements

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Strategic Plan Vision Statement, Mission Statement, and Belief Statements as follows:

Vision Statement

The East Penn School District will empower students to maximize their individual potential and become lifelong learners and contributors to a global society.

Mission Statement

The East Penn School District will provide a learning environment in which students become problem solvers, collaborators and critical thinkers.

Belief Statements

1. We believe education is an ever-changing lifelong process and people need to view themselves as life-long learners.
2. We believe students have a shared responsibility for their own learning.
3. We believe students of today will live in a different future and we must prepare them to confront new challenges.
4. We believe the East Penn School District must continue to provide an excellent program that addresses the educational needs of all students in a safe and supportive environment.

5. We believe a commitment to continuous improvement is essential to achieve the mission of the East Penn School District.
6. We believe the collaboration between the home, the school district, and the community has a direct correlation to the quality of the educational system and the experience of each student.
7. We believe a strong foundation of experiences leads to constructively contributing citizens who understand the effects of their actions.
8. We believe that a strong and effective education system is essential to both the survival and prosperity of a democratic society.
9. We believe that the East Penn School District must manage financial assets in an efficient and effective manner that is fiscally responsible to all members of the community.

6. Facilities

1. Willow Lane - Tabled at the June 9, 2008 Meeting
2. Contract Awards, Plancon Approvals, Sub-Division Improvements Agreement; and Rejection of Prime Contract Bids

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors authorize the issuance of "Notice of Intent to Award Contracts" to the contractors listed below and in the amounts listed who are the lowest responsible bidders meeting specification for the Willow Lane Elementary School Project.

General Contractor

Perrotto Builders LTD
 426 Warren Street
 Reading, PA 19601

Base Bid	\$14,248,000
Accepted Alternates	(\$456,100)
Total Contract Award	\$13,791,900

Accepted alternates: GC: 1,3A,4,8, 9,10, 13A, 17, 19, 20, 21, 25, 26, 28, 30, 31, 41

NOTE: All other alternates not listed above be rejected.

HVAC Contractor

Worth & Company, Inc.
 6263 Keller Church Road
 Piperville, PA 18947

Base Bid	\$2,622,000
Accepted alternates	(\$5,700)
Total Contract award	\$2,616,300

Accepted alternate HC 1

NOTE: All other alternates not listed above be rejected.

Plumbing Contractor

JBM Mechanical, Inc.
 3273 Bun Club road

Nazareth, PA 18064

Base Bid	\$1,112,000
Accepted alternate	(\$1.00)
Total Contract Award	\$1,111,999

Accepted alternate PC 1

Electrical Contractor

Wind Gap Electric, Inc.
125 West Seventh Street
Wind Gap, PA 18091

Base Bid	\$2,849,700
Accepted alternates	\$ 4,750
Total Contract Award	\$2,854,450

Accepted alternates EC 1, 3A, 4

NOTE: All other alternates not listed above be rejected.

Summary:

Total contract cost with alternates

	\$20,374,649
Base bid no alternates	\$20,831,700
Total alternates accepted	(\$457,051)

Be it further

RESOLVED, That the East Penn Board of School Directors authorize submittal of PLANCON G project accounting based on bids to the Department of Education per Exhibit 6; and,

Be it further

RESOLVED, That the Notice of Intent to Award Contracts are issued contingent upon submittal and approval of the required documents to the Department of Education (PLANCON G), and required approvals from other state and local agencies with the appropriate parties being authorized to sign the documents, submittal and approval of the required bonds, Certificates of Insurance, and the required documents from the contractors as specified in the bid instructions and materials, and execution of a contract as required in the bid instructions and materials, all of the aforementioned being completed to the satisfaction of the District Solicitor; and,

Be it further

RESOLVED, That the East Penn Board of School Directors approve PLANCON F, Bid Opening Notification, (Exhibit 7), post bid opening notification for submission to the PA Department of Education; and,

Be it further

RESOLVED, That the East Penn Board of School Directors approve PLANCON H, Project Financing (Exhibit 8) for submission to the PA Department of Education; and,

Be it further

RESOLVED, That the East Penn Board of School Directors approve the Sub-Division Improvements Agreement with Lower Macungie Township for the Willow Lane Project. (Final review to be completed by the Solicitor.); and,

Be it further

RESOLVED, That the Single Prime Contracts received at bid opening on May 21, 2008 be rejected.

7. Other Educational Entities

-Carbon Lehigh Intermediate Unit T. Richwine

-Lehigh Career & Technical Institute
A. Earnshaw
F. Fuller
S. Kowalchuk
T. Richwine

8. Legislative C. Ballard

9. Business Operations

1. Approval of Bill List

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Approval of Investments

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the following investments:

INVESTMENT	DATE	DATE OF				
<u>VEHICLE</u>	<u>PURCHASED</u>	<u>MATURITY</u>	<u>TERM</u>	<u>RATE</u>	<u>AMOUNT</u>	
Harleysville Nat. Bank	03/10/08	06/10/10	27-mos.	2.90%	\$287,037.67	
Harleysville Nat. Bank	06/20/08	06/20/09	12-mos.	2.20%	\$1,107,859.74	

Note - These CD's are held as collateral on construction.

3. Approval of Athletic Bids - Exhibit 9

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the attached contracts for athletic equipment as presented in Exhibit 9.

4. Disbursement of Funds - Exhibit 10

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the expenditure of funds from 2004 A issue and 2007 EGA Issue as listed on Exhibit 10.

10. Announcements

Monday, July 14 7:30 p.m.-Board Meeting, Board Room

Monday, August 11 7:30 p.m.-Board Meeting, Board Room

11. Adjourn

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes for the July 14, 2008 meeting.

4. Report of the Superintendent of Schools-Dr. Thomas L. Seidenberger

1. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

- Rebecca Beidelman, Assistant Principal at Emmaus HS, date to be determined (Exhibit 1)
- Gregory Puckett, Assistant Principal at Emmaus HS, effective August 22, 2008 (Exhibit 2)
- Jane Zientera, Speech Teacher, effective date to be determined (Exhibit 3)
- Hope DeIaco, Teacher Aide at Emmaus HS, effective August 7, 2008 (Exhibit 4)
- Brenda Boyler, Teacher Aide, effective August 1, 2008 (Exhibit 5)
- Cheryl Leclerc, Teacher Aide at Jefferson School, effective immediately (Exhibit 6)
- Arlene Inman, Teacher Aide at Emmaus HS, effective immediately (Exhibit 7)
- Susan Fackler, Health Room Aide at Shoemaker School, effective immediately (Exhibit 8)
- Barbara McKenna, Health Room Aide, effective immediately (Exhibit 9)
- Suzanne Erbe, Teacher Aide at Wescosville School, effective immediately (Exhibit 10)
- Debra Homa, Teacher Aide at Emmaus HS, effective immediately (Exhibit 11)
- Joseph Brauchle, Maintenance Staff, effective immediately (Exhibit 12)
- Ashley Zimmer, Social Studies Teacher at Emmaus HS, effective immediately (Exhibit 13)

Dismissal from Employment

- Paul Magargal, Teacher Aide at Emmaus HS, effective immediately

Leaves as per Collective Bargaining Agreement

Employee _____ Effective

Susan Bauer 8/26/08
Grade 6, Eyer MS

Jessica Silfies
Grade 4, Shoemaker School 8/26/08

Julie Hammel
Math, Eyer MS 8/26/08-11/17/08

Professional Employee Appointments

Name/Address: Karen Brion
6496 Carmel Drive, Macungie
Education Level: B. A. Degree (1994)
Undergraduate School: University of Pittsburgh
Graduate School: Moravian College (Certification Credits)
Certification: Instructional II, Elementary
Assignment: Grade 5, Lincoln School
Vacancy created by N. LaBarre resignation
Effective: 8/26/08
Experience: 1/00-Present: Bethlehem Area SD
Salary: \$52,316 (Step I, PC Col., Year 9)

Name/Address: Evangeline Wildonger
5166 Briarwood Drive, Macungie
Education Level: B. S. Degree (1979)
Undergraduate School: East Stroudsburg University
Graduate School: Marywood College (Master's Equivalency)
Certification: Instructional II, Speech Correction
Assignment: Speech
New Position not filled in 2007-08
Effective: 8/26/08
Experience: 8/79-Present: IU 20
Salary: \$71,552 (Step P, Year 18+, Col. PC)

Temporary Professional Appointments

Name/Address: Melissa Moxley
6800 Hunt Drive, Macungie
Education Level: B. A. Degree (2001)
M. Ed. Degree (2007)
Undergraduate School: Penn State University
Graduate School: Cedar Crest College
Certification: Instructional I, Social Studies
Assignment: Social Studies, Emmaus HS
Vacancy created by D. Bower retirement;
Ashley Zimmer resignation
Effective: 8/26/08
Experience: 8/07-Present: Allentown SD
Salary: \$50,430 (Step B, Year 2, Col. M)

Full-Time Substitute Teacher Appointments

Name/Address: Caitlin Carney
2011 Majestic Overlook Drive, Bethlehem 18015
Education Level: B. S. Degree (2006)
M. Ed. Degree (2008)
Undergraduate School: Lehigh University
Graduate School: Lehigh University
Certification: Instructional I, Elementary
Assignment: Grade 5, Shoemaker School
Opening created by J. Silfies leave
Effective: 8/26/08
Experience: None
Salary: \$42,600 (Step A, Year 1, Col. B)

Name/Address: Ashley Cassel
Box 85, Paupack, PA 18451

Education Level:	B. S. Degree (2008)
Undergraduate School:	Kutztown University
Certification:	Instructional I, Elementary, Special Ed
Assignment:	Special Ed, LMMS Opening created by K. Hillegass leave
Effective:	October 3, 2008
Experience:	None
Salary:	\$42,600 (Step A, Year 1, Col. B)
Name/Address:	Nancy Cleff 3248 Sequoia Drive, Macungie
Education Level:	B. A. Degree (1980)
Undergraduate School:	Cedar Crest College
Certification:	Instructional II, Elementary
Assignment:	Grade 3, Shoemaker School Opening created by K. Smith leave
Effective:	8/26/08
Experience:	1/05-9/07: East Penn SD (FTS) 9/84-6/86: Allentown Diocese 9/80-6/81: Scranton Diocese
Salary:	\$43,820 (Step E, Year 5, Col. B)
Name/Address:	Marissa Fox 4641 Canterbury Drive,
Education Level:	B. S. Degree (2007)
Undergraduate School:	Kutztown University
Certification:	Instructional I, Elementary
Assignment:	Grade 4, Macungie School Opening created by C. Dugan leave
Effective:	8/26/08
Experience:	2/08-6/08: East Penn SD
Salary:	\$42,600 (Step A, Year 1, Col. B)
Name/Address:	Chandra Gossai 2325 Livingston Street, Allentown 18104
Education Level:	B. A. Degree (2008)
Undergraduate School:	Muhlenberg College
Certification:	Instructional I, Elementary
Assignment:	Grade 1, Alburtis School Opening created by C. Hamscher leave
Effective:	8/26/08
Experience:	None
Salary:	\$42,600 (Step A, Year 1, Col. B)
Name/Address:	Rebekah Menk 1430 Mark Drive, Lansdale 19446
Education Level:	B. S. Degree (2008)
Undergraduate School:	Kutztown University
Certification:	Instructional I, Elementary
Assignment:	Grade 5, Shoemaker School Opening created by M. Dawson leave.
Effective:	8/26/08
Experience:	None
Salary:	\$42,600 (Step A, Year 1, Col. B)
Name/Address:	Tracy Millheim 2286 N. Pewter Drive, Macungie
Education Level:	B. S. Degree (2007)
Undergraduate School:	Kutztown University
Certification:	Instructional I, Elementary
Assignment:	Grade 2, Wescosville School Opening created by C. Yenser leave
Effective:	8/26/08
Experience:	8/07-6/08: Quakertown SD (per diem substitute)
Salary:	\$42,600 (Step A, Year 1, Col. B)

Name/Address: Lisa Wolff
 1979 Goldenrod Drive, Macungie
 Education Level: B. A. Degree (1983)
 Undergraduate School: Lehigh University
 Graduate School: DeSales University (Certification Credits)
 Certification: Instructional I, Elementary
 Assignment: Grade 4, Lincoln School
 Opening created by H. Moser leave.
 Effective: 8/26/08
 Experience: 2/08-6/08: Quakertown SD
 Salary: \$42,600 (Step A, Year 1, Col. B)

Remedial Assistant Appointment

Name/Address: Darlene Bishop
 6054 Blue Church Road, Coopersburg 18036
 Effective: To be determined
 Salary: \$13.00/hr., 25 hrs./wk.

Appointment of Chief School Physician

That Dr. Robert A. Barnes, 723 Chestnut Street, Emmaus be appointed as Chief School Physician from July 1, 2008 to and including June 30, 2009 and as outlined in Exhibit 14.

Approval of Non-Bargaining Unit Salaries –Exhibit 15

That the East Penn Board of School Directors approve the 2008-09 salaries and fringe benefits for the non-bargaining unit employees, effective July 1, 2008.

Change in Employment Status/Transfers

Employee	From	To
Shaun Murray	Miscellaneous Support Staff	Act 93-Assistant Activities Director
Michael Mondovich	PT Custodian	FT Custodian (Opening created by J. Brauchle Resignation)
Linda Dunnette	Spec Ed, Lincoln School	Spec Ed., Jefferson School

Staff Assistant/Instructional Assistant (See Exhibit 16)

Food Services Department Assignments (See Exhibit 17)

Co-Curricular Advisors (See Exhibit 18)

2008-09 Per Diem Substitute List

See Exhibit 19

Julie Cavaliere, Food Services Department

2008-09 Bus Driver List

See Exhibit 20

Appointment of Head Teachers: Extended School Year: Web Design: Book Repair

See Exhibit 21

Educational Conferences (Exhibit 22)

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 22.

5. Legislative C. Ballard
1. Appointment of Voting Delegates for the Legislative Policy Council
- Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors appoint the following individuals as the voting delegates for the PSBA Legislative Policy Council on October 16, 2008:
- Charles H. Ballard Francee Fuller Alan Earnshaw
6. Business Operations
1. Approval of Bill List
- Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors approve the bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.
2. Special Disbursements - Exhibit 23
- Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors authorize the expenditures from the Capital Reserve Fund and 2007 EGA Issue as outlined on Exhibit 23.
3. Approval of Plancon H: Project Refinancing - Exhibit 24
- Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors approve Plancon H: Project Refinancing for the General Obligation Bonds, Series of 2008.
4. Bid Award-Grand Piano - Emmaus HS
- Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors award the contract for a Schimmel Grand Piano to John JK. Zeiner & Sons in the amount of \$55,320.00.
7. Announcements
- | | |
|--------------------|--|
| Monday, August 11 | 6:30 p.m.-CLEAR Session
7:30 p.m.-Board Meeting |
| Tuesday, August 19 | New Teacher Orientation Day |
| Tuesday, August 26 | District Staff Development Day |
| Monday, August 25 | 7:30 p.m.-Board Meeting |
8. Adjourn

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes for the August 11, 2008 meeting.

4. Rhoads & Sinon - Richard B. Wood, Esq.
- Consideration of Proposed Resolution Authorizing the Incurrence of Nonelectoral Debt
5. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

1. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

- Kyle Shellaway, Chemistry Teacher at EHS, effective August 13, 2008 (Exhibit 1)
- Tiffany Eberhart, Special Education Teacher at EHS, effective date to be determined (Exhibit 2)
- Timothy McCutchen, Social Studies Teacher (FTS) at Eyer MS, effective August 18, 2008 (Exhibit 3)
- Jan Smith, Instructional Support Assistant at LMMS, effective immediately (Exhibit 4)
- Lucy McLeod, Administrative Assistant at Eyer MS Library, effective August 27, 2008 (Exhibit 5)
- Merry Kackos, Teacher Aide at LMMS, effective immediately (Exhibit 6)
- Donna Ruch, Health Room Aide, effective immediately (Exhibit 7)
- Rebecca Gilbert, Teacher Aide at Emmaus HS, effective immediately

Leave as per Collective Bargaining Agreement

Employee: Tracy Maley
Art Teacher, Emmaus HS
Effective: September 10, 2008

Military Leave

Employee: Sean Boyle
Social Studies, Eyer MS
Effective: On or about September 14, 2008 (1 year)

Appointment of Professional Employee

Name/Address: Patrick Birns
120 Meadow Brook Road, Matamoras 18336
Education Level: B. S. Degree (1996)
M. Ed. Degree (2003)
Undergraduate School: East Stroudsburg University
Graduate School: East Stroudsburg University
Effective: 8/26/08
Certification: Instructional II, Health/Physical Ed
Assignment: Health/Wellness, Emmaus HS
Vacancy created by D. Povilaitis resignation
Experience: 9/98-8/08: Delaware Valley SD

9/97-6/98: Bethlehem Area SD
 Salary: \$65,042 (Step L, Year 12, M +12)

Name/Address: Brian Harkness
 1033 N. 17th Street, Allentown 18104

Education Level: B. S. Degree (1991)
 M. S. Degree (2005)

Undergraduate School: Mansfield University
 Graduate School: Wilkes University

Effective: 8/26/08
 Certification: Instructional II, Chemistry
 Assignment: Chemistry, Emmaus HS
 Vacancy created by resignation of K. Shellawy

Experience: 9/97-Present: Central Bucks SD
 9/93-8/97: Reading SD

Salary: \$72,504 (Step O, Year 16, M)

Appointment of Temporary Professional Employees

Name/Address: Rebecca Beitler
 1213 State Street, Mertztown 19539

Education Level: B. S. Degree (2002)
 M. S. Degree (2004)

Undergraduate School: Bloomsburg University
 Graduate School: LaSalle University

Effective: To be determined
 Certification: Instructional I, Speech & Language Impaired
 Assignment: Speech Language
 Vacancy created by J. Zientara resignation

Experience: 8/04-7/05: St. Lucie County, FL
 8/05-7/07: Brevard County, FL
 8/07-Present: Upper Perkiomen SD

Salary: \$51,349 (Step E, Year 5, Col. M)

Name/Address: Shannon Fraser
 8120 Hamilton Blvd., Breinigsville 18031

Education Level: B. A. Degree (1993)
 M. Ed. Degree (2000)

Undergraduate School: California State University
 Graduate School: West Chester University

Effective: 9/2/08
 Certification: Instructional I, French, Spanish
 Assignment: .6 Part-Time French, Emmaus HS
 Vacancy created by M. Pattishall and subsequent transfer

Experience: 12/97-6/98: East Penn SD (Spanish)
 1/99-6/99: Council Rock SD
 1/07-6/07: Saucon Valley SD
 9/07-6/08: Parkland SD

Salary: \$30,438 (Prorated .6 @ \$50,730); Step C, Year 3, Col. M

Full-Time Substitute Teacher Appointment

Name/Address: Brent Harris
 183 1/2 North 7th Street, Lehighton 18235

Education Level: B. S. Degree (2008)

Undergraduate School: Kutztown University

Effective: 8/26/08
 Certification: Instructional I, Citizenship
 Assignment: Social Studies, Eyer MS
 Opening created by S. Boyle's Military Leave

Experience: None

Salary: \$42,600 (Step A, Year 1, Col. B)

Name/Address: Kelly Horn
4938 Steuben Road, Nazareth 18064
Education Level: B. S. Degree (2008)
Undergraduate School: Millersville University
Effective: 8/26/08
Certification: Instructional I, Elementary
Assignment: Kindergarten, Lower Macungie ES
Opening created by T. Desiderio transfer
Experience: None
Salary: \$42,600 (Step A, Year 1, Col. B)

Custodial Appointment

Name/Address: Joseph Mondovich
6 E. Berger Street, Emmaus
Effective: 8/28/08
Assignment: Custodian, LMES (PT Evenings)
Vacancy created by J. Brauchle resignation and
subsequent transfers.
Salary: \$18.38/hr., 20 hrs./wk.

Remedial Assistant Appointment

Name/Address: Patricia Zody
5523 Princeton Road, Macungie 18062
Effective: Pending
Assignment: Remedial Assistant, LMMS
Salary: \$13.00/hr., 25 hrs./wk.

Name/Address: Katie McCormack
2458 Lantern Lane, Macungie 18062
Effective: 9/2/08
Assignment: Title I - Wescosville School
New budgeted position funded by Title I
Salary: \$13.00/hr., 25 hrs./wk.

Health Room Aide Appointment

Name/Address: Michelle Dunleavy
6437 Larch Lane, Macungie 18062
Effective: 9/2/08
Assignment: Health Room Aide-Jefferson/Alburtis Schools
Vacancy created by B. McKenna resignation
Salary: \$16.85/hr., 32 hrs./wk.

Name/Address: Tammy Weigner
2337 Bordeaux Drive, Macungie
Effective: 9/2/08
Assignment: Health Room Aide-Shoemaker School
Vacancy created by S. Fackler resignation
Salary: \$16.85/hr., 32 hrs./wk.

Staff Assistants

Name/Address: Anthony Campanell
1411 Warba Drive, Orefield 18069
Effective: 9/2/08
Assignment: Staff Assistant/Hall Monitor, EHS
Vacancy created by R. Wider transfer
Salary: \$12.01/hr., 30 hrs./wk.

Name/Address: Maria Molchan
332 W. Second Street, Alburtis 18011
Effective: 9/9/08
Assignment: Staff Assistant, EHS
Vacancy created by L. Peluso transfer
Salary: \$12.01/hr., 30 hrs./wk.

Name/Address: Shaista Qazi
5555 Stonecroft Lane, Allentown 18106
Effective: 9/9/08
Assignment: Wescosville School
J. Smith resignation
Salary: \$12.01/hr., 12.5 hrs./wk.

Name/Address: Jane Sullivan
3911 Maulfair Place, Allentown 18103
Effective: 9/3/08
Assignment: Eyer MS, One-on-one
New Position
Salary: \$12.01/hr., 32.5 hrs./wk.

Mentor Teachers for New Teacher Induction Program

Gena Beky	Steven Kutz
Brandi Blöse	Deborah Mathieu
Steven Braglio	Sarah McDonald
Lisa Breiner	Carrie Mish
John Cari	Timothy O'Connor
Virginia Coleman	Melissa Palmer
Francine Confer	Jason Palmer
Rita Cortez	Jennifer Phillips
Susan Dieser	Heather Repko
Elizabeth Dobbs	Lori Sheipe
Anne Finnegan	Nancy Smartschan
Ellen Held	April Snyder
Lori King	Kathleen White

Additions to the 2008-09 Substitute List - Exhibit 8

2008-09 EHS Athletic Department Coaching Staff - Exhibit 9

Josh Fick Football Coach, Volunteer

Co-Curricular Advisor

Joanne Richards	Ski Club, LMMS	\$552.00, Club B
Bonne South	Web Master, Alburtis	\$552.00

Transfer of Instructional Staff Assistant

Employee: Maureen Tyson
From: Macungie, Instructional Staff Assistant, 31.5 hrs./wk.
To: Eyer MS, Instructional Staff Assistant, 32.5 hrs./wk.

Change in Employment Status-Food Services Department

Employee: Anita Wible, Food Services Department
From: 3.5 hrs./day, Macungie
To: 1.0 hrs./day, Jefferson; 3.5 hrs./day, Macungie

Food Service Hour Changes - Exhibit 10

Approval of IU Teacher for After-School Meetings

Nora Deppen \$32.00/hr.

Educational Conference Approval - Exhibit 11

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 11.

2. Approval of Elwyn Institute - Exhibit 12

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Agreement with the Elwyn Institute as described in Exhibit 12.

Note: Contract has been reviewed by Solicitor Fisher.

6. Strategic Plan Dr. Denise Torma
Mr. Greg Nolan

1. Approval of the Academic Standards and Assessment Report

Motion by _____, Seconded by _____
RESOLVED, That, as recommended by the East Penn Strategic Planning Steering Committee, the East Penn Board of School Directors approve the Academic Standards and Assessment Report for submission to the PA Department of Education.

2. Goal Setting

7. Facilities

1. Extension of Agreement for Willow Lane Elementary School - Exhibit 13

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Time Only Extension Agreement for Willow Lane Elementary School with the four prime contractors as outlined on Exhibit 13.

2. Informational: PLANCON F: Construction Documents (Exhibit 14)

The East Penn School District has been notified that the PA Department of Education has approved the PLANCON F: Construction Documents and that this document and appended materials be entered into the minutes of this meeting.

8. Other Educational Entities

-Carbon Lehigh Intermediate Unit
-Lehigh Career & Technical Institute

T. Richwine
A. Earnshaw
F. Fuller
S. Kowalchuk
T. Richwine

9. Business Operations

1. Approval of Bill List

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Requests to Address the Board

3. Approval of Minutes

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the minutes for the September 8, 2008 Board Meeting.

4. Purchase of Land from KidsPeace-Lehigh Carbon Community College

Motion by _____, Seconded by _____

RESOLVED, That in accordance with Section 2.2 of the Rules, Regulations and Procedures for Lehigh Carbon Community College, the East Penn Board of School Directors hereby approves purchase of 100 acres more or less located adjacent to the College from KidsPeace Corporation for a cost of \$1,680,000.00 plus applicable Closing Costs, provided the College secures the funds or financing without local sponsor contribution and the purchase is approved by the PA Department of Education and the College's sponsors in accordance with Section 2.2 of the Rules, Regulations and Procedures for Lehigh Carbon Community College.

5. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

1. Personnel

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirement/Resignations

-James Carl, Supervisor of Maintenance, effective December 31, 2008 (Exhibit 1)

-Kenneth Jordan, Grade 5 Teacher at Macungie School, effective September 9, 2008 (Exhibit 2)

-Manfred Bleiker, Custodial/Maintenance Staff at Shoemaker School, effective January 5, 2009 (Exhibit 3)

-George Sabol, Custodial/Maintenance Staff, effective January 5, 2009 (Exhibit 4)

-Jacqueline Spain, Staff Assistant at Shoemaker School, effective immediately (Exhibit 5)

Appointment of Substitute Principal, Lower Macungie Elementary School

Name: Tara Desiderio
Effective: 8/26/08
Undergraduate School: Bloomsburg University
Graduate School: Lehigh University
Certification: Administrative I, Principal (K-12)
Salary: \$53,094, plus \$600/day retroactive to 8/26/08
Step F, Year 6, M +12

Appointment of Instructional/Staff Assistants

Name/Address: Ardyth Yorgey
5771 Buckeye Road, Macungie 18062
Assignment: Jefferson School, Autistic Support
New budgeted position
Salary: \$12.01/hr., 31.5 hrs./wk.

Name/Address: Deborah Miller
 2671 Thistle Road, Macungie 18062
 Assignment: Instructional Assistant, Macungie School
 Vacancy created by J. Toy resignation & subsequent transfers
 Effective: September 23, 2008
 Salary: \$12.01/hr., 31.5 hrs./wk.

Name/Address: Jacqueline Kleis
 4290 SW Ascot Circle, Allentown 18103
 Assignment: Staff Assistant, Emmaus HS
 Vacancy created by R. Gilbert resignation and subsequent transfers
 Effective: September 23, 2008
 Salary: \$12.01/hr., 23 hrs./wk.

Appointment of Health Room Aide

Name/Address: Jessica Harrington
 4772 White Oak Circle, Emmaus
 Assignment: Health Room Aide, Macungie School
 Vacancy created by resignation of D. Ruch
 Effective: September 23, 2008
 Salary: \$16.85/hr., 32 hrs./wk.

Additions to the 2008-09 List of Per Diem Substitutes

James Gavin, Guest Teacher	Gretchen Restino, Elementary
Steven Neikam, Elementary	Jayne Bartlett, English
Christine Pierece, Elementary	Jennifer Wylie, Art
Susan Winzer, Spec. Ed/English	William Hughes, Spec. Ed/Social Studies

Alicia Trinkle, Instructiona/Staff Assistant

Appointment of Grade Level Teacher

Carrie Naworynski, Kindergarten

Change in Employment Status

Employee	From	To
Sue Doney	PTFSA-Eyer, 4.5 hrs./day	EHS, 4.75 hrs./day
Kathy Weitner	Staff Assistant, EHS, 23 hrs./day	EHS, 28.5 hrs./day
Dana Johnson	Staff Assistant, EHS, 22.5 hrs./wk.	EHS, 23 hrs./day
*Mary Munley	Staff Assistant, LME, 12.5 hrs./wk.	LME, 22.5 hrs./wk.

*Temporary for Student Assistance

Educational Conferences - Exhibit 6

That the East Penn Board of School Directors authorize the expenses for the individuals to attend the educational conferences listed on Exhibit 6.

Co-Curricular Advisors

See Exhibit 7

2. Contracts for Student Services

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors authorize the following contracts between the East Penn School District and the contractors listed below:

Contractor	Services	Salary
------------	----------	--------

Becky Fedio	American Sign Language Tutoring to parents of deaf blind child.	\$32.00/hr., 3 hrs./wk.
Tanya Fedorak	American Sign Language Tutoring to parents of deaf/hearing impaired child	\$32.00/hr., 3 hrs./wk.
Gayle D. Aquino	Provide orientation and mobility services and vision support to deaf blind child at the PA School for the Deaf, Philadelphia	\$100/hr., 2 hrs./month and 1.5 hrs. of consultation as determined by the IEP

3. Webcasting

6. Facilities

1. Eyer MS Change Orders

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors approve the following change orders:

General Contractors

Safeco Insurance Company of America

G-12

-Provide Fire-Rated Glazing in Doors E-250 & E-251	\$4,812.00
-Delete VCT flooring & Vinyl Base Rm 220	(\$572.21)
-Replace additional 300 S.F. area of existing wood flooring in H-103A and H-103B	\$9,427.00
-Provide new 4" underlayment for VCT flooring in Dark Room H-107	\$ 300.00
Total	\$13,966.79

G-13

Reduce Unit Price Sum in the amount of (\$33,480.00)

Electrical Contractor

Wind Gap Electric, Inc.

E-7

-Provide data drop for main ATC Panel	\$ 220.00
-Provide 208V outlet for 2nd Floor Copier	\$ 677.08
-Furnish and install survice raceway H-103 A & B	\$1078.15
-Furnish and install 220 volt receptacle for science fume hood	\$ 519.33
-Furnish and install shunt trip breaker for kitchen gas valve	\$1009.66
-Furnish and install two poer connections for hair dryers	\$ 399.00
-Furnish and install additional light fixture/range outlets	\$1625.00
Total	\$5528.22

E-8

-Provide speakers and volume control in cafeteria courtyard \$3134.00

E-9

2. -Reduce Unit Price Sum in the amount of (\$12,075.00)
 Campus Roadway Improvements

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors approve the Macungie Campus roadway improvements with Imperial Excavating & Paving, LLC, Allentown, PA

CO-R-01

Raise inlet to the East entrance to Eyer off Buckeye Road one foot and provide approximately 100 ft. of additional 4" diameter underdrain to tie into the existing catch basin to the west of the entrance

Total Change \$ 4,000.00

CO-R-02

Adjust contract sum for energy and material cost increases for excavation, grading/sub Base, line striping/pavement marking/signs/traffic control, and mobilization.

Total Change \$ 6,834.50

Adjust contract sum for energy and material cost increases for paving \$24,145.00

Total Change Order \$30,979.50

Note: The above delay and increases were do to PPL building a pole line along Buckeye Road in front of Eyer MS and the moving of telephone, cable and power services and removal of the old telephone poles so our road work could continue.

- 3. Bid Opening Report - New Athletic Fields at Wescosville Elementary School (Informational-Exhibit 8)

- 7. Legislative C. Ballard
- 8. Business Operations

- 1. Bill List Approval

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

- 2. Group V Facility Rental Requests

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors grant permission for the following Group V organizations for the use of district facilities:

Lower Macungie MS Auditorium, Locker Rooms

Organization	Times of Use	Rental Fees
Allegro Dance Studio 4030 Chestnut Street, Emmaus	5/28 & 30, 2009	\$370/hr. Rental Fee (Aud) \$70.00/hr.Rental Fee (LR) \$36.61/hr., Custodial Fee \$36.61/hr., Stage Manager Fee \$22.00/hr/ Security Fee
Patricia Bostick Dance Center 6004 Pennfield Ct., Allentown	5/27 & 6/10, 12, 13, 2009	\$370/hr.Rental Fee (Aud) \$70.00/hr.Rental Fee (LR) \$36.61/hr., Custodial Fee \$36.61/hr., Stage Manager Fee \$22.00/hr/ Security Fee

Emmaus HS-Classroom

Prepare Test Preparation & Testing 9/25; 10-2, 16, 23, 30, \$16.00/hr., Rental Fee
2250 West Union Street 2008
Allentown 18104

9. Announcements

Monday, September 22	6:30 p.m.-EPEA Social for Board, Staff Dining Room 7:30 p.m.-Board Meeting, Board Room
Tuesday, September 23	7:00 p.m. - District PAC Meeting, Conference Room B 7:00-8:30 p.m.-Alburtis Meet the Teacher, Grades 1 & 2
Wednesday, September 24	7:00 p.m.-Eyer MS & Macungie Meet the Teacher
Thursday, September 25	7:00 p.m.-EHS Guidance Information Night
Wednesday, October 2	7:00 p.m.- LMMS Meet the Teacher Night
Thursday, October 9	All Schools and Offices Closed
Monday, October 13	Employee Development Day-No School for Students 7:30 p.m.-Board Meeting, Board Room

10. Adjourn

ORDER OF BUSINESS

- 1. Call to Order; Pledge of Allegiance
- 2. Student Recognition - Governor's Schools of Excellence

-Monica Kang	Arts
-Jennifer Lee	Arts
-Angela Hsieh	Social Sciences
-Paul Rigge	Social Sciences
-Alice Chang	Teaching
-Brett Feldman	Teaching
-Stephanie Liu	Teaching

- 3. Requests to Address the Board
- 4. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes for the September 22, 2008 Board Meeting.

- 5. REPORT OF THE SUPERINTENDENT OF SCHOOLS-Dr. Thomas L. Seidenberger

- 1. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirements

- Gary Reigal, Director of Business & Fiscal Affairs, effective (Exhibit 1)
- Leslie Daniel, Director of Personnel, effective (Exhibit 2)
- Tami Fenstermaker, Staff Assistant in Pupil Services, effective immediately (Exhibit 3)
- Betsy A. Hughes, Remedial Assistant at Wescosville School, effective immediately (Exhibit 4)
- Gail Cannon, Head Teacher at Jefferson Elementary School, effective immediately (Exhibit 5)

Leave as Per Collective Bargaining Agreement

Employee: Kristina Wall
Grade 1 Teacher, Shoemaker School
Effective: October 14, 2008

Professional Employee Appointment

Name/Address: Kevin Remaly
2650 Anthony Court, Easton 18045
Education Level: B. S. Degree (1995)
M. Ed. Degree (1998)
Undergraduate School: SUNY, Buffalo
Graduate School: Lehigh University
Effective: To be Determined
Assignment: Special Education, Emmaus HS
(Vacancy created by T. Eberhart resignation)
Certification: Instructional II: Ment/Phys Handicapped
Experience: 9/98-Present: Bethlehem SD
Salary: \$60,669 (Step K, Year 11, M)

Temporary Professional Employee Appointment

Name/Address: Jasmyn Kandel
1834 Majestic Drive, Orefield 18069
Education Level: B. A. Degree (2002)
M. A. Degrees (2005 & 2008)
Undergraduate School: Boston College
Graduate School: San Diego State
Columbia University
Effective: To be determined

Assignment: Title I Literacy Coach
 (contingent on continued funding)
 Certification: Instructional I: Elementary, Reading Specialist
 Experience: 9/08-Present: Northampton Area SD
 8/03-6/06: Delmar (CA) SD
 Salary: \$55,345 (Step D, Year 4, M +36)

Full-Time Substitute Teacher Appointment

Name/Address: Heather Brusseler
 1199 Eagle Street, Wescosville 18106
 Education Level: B. A. Degree (2007)
 Undergraduate School: Western Governors University, Salt Lake City, Utah
 Effective: October 14, 2008
 Assignment: Grade 6, Eyer MS
 (Opening created by S. Bauer leave.)
 Certification: Instructional I: Elementary/Early Childhood
 Experience: 1/08-Present: East Penn SD (per diem substitute)
 Salary: \$42,600 (Step A, Year 1, B)

Administrative Assistant Appointment

Name/Address: Tami Fenstermaker
 1034 Pennsylvania Avenue, Emmaus
 Assignment: Eyer MS Library
 Vacancy created by L. McLeod resignation.
 Effective: To be determined
 Salary: \$24,300, 35 hrs./wk.

Staff Assistant Appointments

Name/Address	Assignment	Salary
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Staff Assistant Appointments

Name/Address	Assignment	Salary
Gabriella Panebianco 2560 Mill Creek Road, Macungie	Emmaus HS (Inman resignation/subsequent transfers)	\$12.01/hr., 16 hrs./wk.
Celeste Chryn 6430 Sauerkraut Lane, Macungie	Wescosville School H. Delaco resignation/ (subsequent transfers)	\$12.01/hr., 12.5 hrs./wk.
Lauren Engler	Shoemaker School J. Spain resignation	\$12.01/hr., 12.5 hrs./wk.

Instructional Assistant Appointment

Name/Address	Assignment	Salary
Mamta Malik 7431 Woodstone Circle, Macungie	Eyer MS K. Kleckner replacement	\$12.01/hr., 32.5 hrs./wk.

Mentor Appointments

Kendra Bergman, Grade 3, Alburtis Nicole Swatsky, Grade 2, Wescosville School
 Remove: Kate White, Grade 3, Alburtis

Head Teacher Appointment

Megan Sly-Schueck, Lower Macungie Elementary School

Additions to the 2008-09 Per Diem Substitute List

Paula Mahala, Elementary Sue Edelman, Food Services Department
 Julie Cavliere, Instructional/Staff Assistant
 Janet Warren, Instructional/Staff Assistant

General Leave of Absence

Employee: Victoria McCowan
Instructional Assistant
Effective: 10/6/08-1/4/09
Reference: Board Policy 539, General Leave of Absence

Change in Instructional/Staff Assistant Hours

<u>Employee</u>	<u>From</u>	<u>To</u>
Allison Hughes (IA)	31.5 hrs./wk., Shoemaker	30 hrs./wk., Shoemaker (IA)
David Schaeffer (IA)	30 hrs./wk., Shoemaker	31.5 hrs./wk., Shoemaker (IA)
Nancy Connor (SA)	18.5 hrs./wk., Lincoln	21.5 hrs./wk., Lincoln (SA)
Margaret Ritter (IA)	31.5 hrs./wk., Shoemaker	18.5 hrs./wk., Lincoln (S)

Co-Curricular Advisors

Lynn Champlin Debate Club, Eyer MS \$30.67/session, Club A

Emmaus High School Advisors (See Exhibit 6)

Fall 2008 Community Education Instructors

See Exhibit 7

Appointment of School Physicians

See Exhibit 8

Educational Conferences - Exhibit 9

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 9.

6. Facilities

1. Rejection of Bids for New Athletic Fields at Wescosville School

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors reject all bids received on September 15, 2008 for the new athletic fields at Wescosville School; and,
be if further

RESOLVED, That the East Penn Board of School Directors continue the approval process for the vacating of Liberty Lane and lot consolidation along with all required approvals from other state and local agencies with appropriate parties being authorized to sign the documents, all of the aforementioned and being completed to the satisfaction of the Solicitor.

7. Other Educational Entities

-Carbon Lehigh Intermediate Unit T. Richwine
-Lehigh Career & Technical Institute A. Earnshaw
F. Fuller
S. Kowalchuk
T. Richwine

8. Legislative

C. Ballard

9. Business Operations

1. Approval of Bill List

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addendum, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Approval of Investments (Exhibit 10)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached record of investments.

3. Facility Rental

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors grant permission for Coral's Academy of Dance, 1107 South Tenth Street, Emmaus, PA to use the Eyer MS Auditorium on Saturday December 13, for two free Nutcracker performances in conjunction with Macungie Holidays. This is a Group V organization and will be charged the following rental fees:

\$35.70/hour custodial fee
\$35.70/hour stage equipment/technicians

4. Fund Disbursements - Exhibit 11

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the expenditures from the Capital Reserve Fund and 2007 EGA Issue.

5. Retirement Plan Compliance and Administration Services Agreement - Exhibit 12

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve a Retirement Plan Compliance and Administration Services Agreement with TSA Consulting Group, Inc., including the EPARS Subscription Agreement as presented.

Note: Agreement has been reviewed by Solicitor Fisher.

6. GASB 45 Valuation and Related Services Agreement - Exhibit 13

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve a GASB 45 Valuation and Related Services Agreement with Conrad Siegel Actuaries.

Note: Agreement has been reviewed by Solicitor Fisher.

7. Capital Reserve Fund Transfer

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the transfer of \$176,021 into the Capital Reserve Fund. This transfer represents the savings associated with the bond refinancing approved on July 14, 2008.

10. Announcements

Monday, October 13 6:30 p.m.-CLEAR Session
 7:30 p.m.-Board Meeting

Monday, October 27 7:30 p.m.-Board Meeting

11. Adjourn

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Report of the Superintendent of Schools

1. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

-Katie McCormack, Remedial Assistant at Wescosville School, effective Friday, November 14, 2008 (Exhibit 1)

Request for General Leave of Absence

Employee: Debbie Moyer, Instructional Assistant, Macungie School
Effective: October 20, 2008
Reference: Board Policy 539, General Leave

Appointment of Professional Employee

Name/Address: Karen Caiti
95 Kichline Road, Hellertown 18055
Education Level: B. S. Degree (1987)
M. Ed. Degree (1990)
Undergraduate School: Fredonia State University
Graduate School: Potsdam State University
Effective: October 22, 2008
Assignment: Grade 5, Macungie School
Vacancy created by K. Jordan resignation
Certification: Instructional II, Elementary, K-6
Experience: 9/94-8/03: East Penn SD
10/87-6/93: Lowville Academy
Salary: \$62,104 (Step K, Year 11, M +12)

Appointment of Remedial Assistant

Name/Address: Mary McGinley
2337 Silvano Drive, Macungie
Effective: October 28, 2008
Assignment: Macungie School
Vacancy created by M. Marshall retirement
Salary: \$13.00/hr., 25 hrs./wk.

Appointment of Health Room Aide

Name/Address: Karen Schaffer
2501 Chock Road, Emmaus
Effective: October 28, 2008
Assignment: Lower Macungie MS
Vacancy created by K. Heffelfinger resignation
Salary: \$16.85/hr., 32 hrs./wk.

Change in Employment Status

Employee: Kristine Kleckner
Instructional/Staff Assistant
From: 31.5 hrs./wk., Jefferson
To: 31.5 hrs./wk., Shoemaker

Co-Curricular Advisors

See Exhibit 2

2008 Tenure Award

That, In accordance with Section 1121 of the PA School Code, the following temporary professional employees based upon satisfactory service be awarded tenure:

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Lisa Baron	English	Emmaus HS
Kendra Bergman	Grade 3	Alburtis
Sean Boyle	Social Studies	Eyer MS
Marybeth Busteed	English	Eyer MS
Michael Carolla	Social Studies	Emmaus HS
Bruce Denmead	Music	Emmaus HS
John Dietrick	Business/Computer	Emmaus HS
Rebecca Duh	Grade 4	Shoemaker
Julia Dweck	Gifted	Wescosville/Alburtis
Michelle Harned	Science	Lower Macungie MS
Lori King	Special Education	Eyer MS
Laura Kline	Grade 1	Jefferson
Matthew Laub	Science	Lower Macungie MS
Rosanne Lauchnor	Grade 4	Alburtis
Michael Mihalik	Science	Emmaus HS
Williams Montepeque	Spanish	Emmaus HS
Anne Nero	Business/Computer	Emmaus HS
Alison Patchcoski	Family & Consumer Science	Eyer MS
Erica Petrella	Grade 5	Wescosville
Tanya Piasecki	Grade 1	Jefferson
Krystal Scheller	Special Education	Eyer MS
Ariel Scholz	Music	Shoemaker/Alburtis/ Wescosville
Jeffrey Shreck	Art	Shoemaker
Megan Sly-Schueck	Kindergarten	Lower Macungie ES
Kristi Smith	Grade 3	Shoemaker
April Snyder	Grade 1	Shoemaker
Tanya Spengler	Special Education	Alburtis
Carlene Streit	Mathematics	Eyer MS
Bryan Svencer	Grade 4	Lincoln
Sarah Tiede	Music	Alburtis/Lower Macungie ES
Robin Weidner-Smith	Counselor	Emmaus HS
Heather West	Art	Alburtis/Shoemaker
Juliane Ziegler	German	Emmaus HS

Additions to the 2008-09 List of Per Diem Substitutes

Sarah Schurkamp, Elementary
Angela Rini, Early Childhood/Elementary
Janet Warren, Instructional/Staff Assistant

Authorization to Act as Attendance Officers

In accordance with Modifications 5.29, the East Penn Board of School Directors authorizes the following individuals to act in the capacity of attendance officers to write truancy citations:

<u>Emmaus HS</u>	<u>Elementary Principals</u>
David Piperato, Principal	Kristen Campbell, Lincoln
Thomas Mirabella, Assistant Principal	Tara Desiderio, Lower Macungie
Janine Mathesz, Assistant Principal	Dr. Ron Renaldi, Alburtis
Josh Ziatyk, Assistant Principal	Cheryl Wetzel, Jefferson
Mark Caccavo, Assistant Principal	Anthony Moyer, Wescosville
Kate Keires, Assistant Principal	James Best, Macungie
Sally Hanzlik, Assistant Principal	Lynn Brinckman, Shoemaker
<u>Lower Macungie MS</u>	<u>Eyer MS</u>
Suzanne Vincent, Principal	Dr. Doug Wells, Principal
Peter Schutzler, Assistant Principal	Dave Silfies, Assistant Principal
Susan Noack, Assistant Principal	

Agreement -Milestones Achievement Center (Exhibit 3)

That the East Penn Board of School Directors authorize an agreement with Milestones Achievement Center, 25 Hooks Lane, Baltimore, MD as outlined in Exhibit 3.

Educational Conferences (Exhibit 4)

That the East Penn Board of School Directors authorize the expenses for the individuals attending the educational conferences listed on Exhibit 4.

Informational: Administrative Reports - See Exhibit Section

4. Facilities

1. Eyer MS Change Orders

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following change orders:

General Contractor-Safeco Company of America

G-14 - Credit owner for value of unused unit costs (\$30,000)

Plumbing Contractor - Dual Temp. Inc.

P-06 - Credit owner for value of unused unit costs (\$19,000)

HVAC Contractor - Worth and Company, Inc.

H-03 - Credit owner for value of unused unit costs (\$14,700)

Electrical Contractor - Wind Gap Electric, Inc.

E-10 - Credit owner for value of unused unit costs. (\$12,075)

E-11-Increase contract sum for work performed under CCD-E1 Board approved February 25, 2008 not to exceed \$32,000 to relocate Existing electrical mains from area of new skylight \$32,000

E-12-Provide speakers and volume control in courtyard outside cafeteria \$ 3,134 (Add)

Campus Roadway Improvements -Imperial Excavating and Paving

Co-R-03 - Credit Owner for value of unused unit costs (\$15,500)

5. Business Operations

1. Bill List Approval

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer's Report

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report..

3. 2008-09 Salary Roster

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors include the 2008-09 Salary Roster in the permanent minutes of this meeting.

4. Budget Transfers - Exhibit 5

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the budget transfers as listed on Exhibit 5.

5. Fund Disbursements - Exhibit 6

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the expenditures from the 2007 EGA Issue.

6. Meetings

1. Change in Time for Board Reorganization Meeting

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors Reorganization Meeting be held at 7:00 p.m. on Monday, December 1, in the Board Room located at 800 Pine Street, Emmaus, PA.

Note: This meeting had been scheduled for 7:30 p.m.

2. Hearing Date - Seven Generations Charter School

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors schedule the Public Hearing for the Seven Generations Charter School, P. O. Box 371, Emmaus, PA for Monday, December 1, at 8:00 p.m. in the Board Room located at 800 Pine Street, Emmaus, PA, provided the application is submitted by November 14, 2008.

7. Announcements

- Monday, October 27 7:00 p.m.-CLEAR Session
7:30 p.m.-Board Meeting
- Sunday, November 2 Standard Time Begins (Turn Clocks Back 1 Hour)
- Tuesday, November 4 Election Day
- Monday, November 10 7:30 p.m.-Board Meeting

8. Adjourn

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes of the October 27, 2008 meeting.

4. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

1. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignation

-CeLeste O'Brien Chrin, Staff Assistant at Wescosville School, effective immediately (Exhibit 1)

Appointment of Acting Supervisor of Maintenance

Name: Robert Kovalchick
Currently: Assistant Maintenance Supervisor
Effective: November 24, 2008
Stipend: \$500/pay

Appointment of Infrastructure Support Specialist

Name/Address: Paul Reilly
2460 Henderson Place, Bethlehem 18017
Effective: To be determined
Salary: \$47,500 (New unbudgeted position; partially funded by combination of 2 PT Tech Assistant Positions)

Head Teacher-Jefferson School

Heather Schrack, Special Education

Leaves as per Collective Bargaining Agreement

<u>Employee</u>	<u>Effective Date</u>
Tammy Nassry, Special Education Teacher, EHS	11/10/08-12/14/08
Heather Moser, Grade 4 Teacher, Lincoln School	11/5/08
Kristi Smith, Grade 3 Teacher, Shoemaker School	11/13/08
Katie Hillegass, Special Education Teacher, LMMS	11/24/08

Requests for General Leaves of Absence

Name: Joanne M. Freeman, PT Library Aide, EHS
Effective: October 22, 2008-October 21, 2009

Name: Susan Doney, Food Services Department
Effective: October 6, 2008-December 23, 2008

Appointment of Remedial Assistant

Name/Address: Susan Adams
121 Brookfield Drive, Macungie
Effective: November 11, 2008
Assignment: Wescosville School
Salary: \$13.00/hr./25 hrs./wk.

Co-Curricular Advisors

See Exhibit 2

Additions to the 2008-09 List of Per Diem Substitutes

See Exhibit 3

Educational Conferences-Exhibit 4

That the East Penn Board of School Directors approve the estimated expenses for individuals attending the educational conferences list on Exhibit 4.

5. Other Educational Entities

- Carbon Lehigh Intermediate Unit
 - Lehigh Career & Technical Institute
- T. Richwine
 - A. Earnshaw
 - F. Fuller
 - S. Kowalchuk

6. Legislative

C. Ballard

7. Facilities

1. Informational: Plancon Part K: Project Refinancing (Exhibit 5)

The East Penn School District has been notified that the PA Department of Education has approved Plancon Part K: Project Refinancing and that this document and the appended materials be entered into the minutes of this meeting.

8. Business Operations

1. Approval of Bill List

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Disbursement of Funds - Exhibit 6

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the expenditures from the Capital Reserve Fund, 2007 EGA Issue; and the 2007 GOB Issue.

9. Announcements

- Monday, November 10 7:00 p.m.-CLEAR Session
7:30 p.m.-Board Meeting, Board Room
- November 10-14 Elementary Parent-Teacher Conference Week
- November 11 9:30 a.m.-Veteran's Day Program, LMMS Auditorium
- November 13, 14, & 15 8:00 p.m.-EHS Drama Department presents, "As You Like It," EHS Auditorium
- November 15 Eyer Chili Cook-Off & Craft Fair
- November 17 & 18 Kindergarten Conferences - Condensed Kindergarten Schedule
- Thursday, November 20 7:00 p.m.-EHS Winter Band Concert, EHS Auditorium
- November 24, 25, 26 11:00 a.m. - Early Dismissal - Middle Schools Parent-Teacher Conferences
- November 17, 28, December 1 Thanksgiving Holiday
- December 1 7:00 p.m.-Board Reorganization Meeting, Board Room

8:00 p.m.-Tentative Public Hearing - Seven Generations Charter
School, Board Room

December 8

7:30 p.m.-Board Meeting, Board Room

10. Adjourn

EAST PENN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REORGANIZATION MEETING

December 1, 2008

7:00 p.m.

Board Room
800 Pine Street, Emmaus, PA

1. Call to Order; Pledge of Allegiance
2. Election of President Pro Tempore
3. Election of President
4. Election of Vice President
5. Setting Time & Place of Board Meetings

Motion by Gannon, Seconded by Earnshaw

RESOLVED, That the East Penn Board of School Directors shall meet in regular session in the Board Room located in the Administrative Offices Building, 800 Pine Street, Emmaus, PA at 7:30 p.m. on the second and fourth Monday of each month in 2009, unless advertised otherwise:

January 12 & 26
February 9 & 23
March 9 & 23
April 27
May 11
June 8 & 22
July 13
August 10 & 24
September 14 & 28
October 12 & 26
November 9
December 7 (Reorganization Meeting)
December 14

6. Designation of Newspapers of General Circulation for Advertising Purposes

RESOLVED, That the East Penn Board of School Directors designate the following newspapers for advertising purposes during the 2009 calendar year.

Morning Call (Daily, General Circulation)
Express Times (Daily, General Circulation)
East Penn Press (Weekly, Secondary Circulation)

7. Announcements

-Monday, December 1 8:00 p.m.-Public Hearing: Seven Generations Charter School

-Monday, December 8 7:30 p.m.-Board Meeting

8. Requests to Address the Board

9. Adjourn

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes of the following Board Meetings:

November 10, 2008 - Regular Board Meeting
December 1, 2008-Reorganization Meeting

4. Five-Year Budget Projection - Gary Reigal, Treasurer/Director of Business & Fiscal Affairs
5. 2009-2010 Tax Index Resolution-Exhibit 1

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Resolution regarding the Tax Index established by the Department of Education as outlined in Exhibit 1.

6. Adoption of 403(b) Plan Document and Agreement - Exhibits 2 & 3

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors adopt the 403(b) Plan Document and The Agreement for Public Education Organizations as outlined in Exhibits 2 and 3.

7. Report of the Superintendent of Schools-Dr. Thomas L. Seidenberger

1. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

-Patricia Breinichi, Instructional Assistant at Emmaus High School, effective December 31, 2008 (Exhibit 4)

-Adrienne Maiatico, Staff Assistant at Emmaus HS, effective immediately (Exhibit 5)

-Keri Tierney, Instructional Assistant at Wescosville School, effective December 23, 2008 (Exhibit 6)

-Aaron Knepp, Instructional Assistant at Wescosville School, effective January 10, 2009 (Exhibit 7)

Professional Employee Appointment

Name/Address:	Michael Behr 632 Seventh Avenue, Bethlehem 18018
Education Level:	B. S. Degree (1998) M. Ed. Degree (2003)
Undergraduate School:	Kutztown University
Graduate School:	Wilkes University
Assignment:	Jefferson School. Autistic Support Vacancy created by resignation of J. Smith
Certification:	Instructional II, Elementary, Ment and Phys Handicapped
Experience:	8/99-Present-Bethlehem Area SD 8/98-8/99: Colonial Northampton IU
Salary:	\$60,669 (Step K, Year 11, Col. M)

Full-Time Substitute Teacher Appointments

Name/Address:	Steven Neikam 209 Lone Lane, Allentown 18104
Education Level:	B. A. Degree (1989)

Undergraduate School: Kutztown University (Certification Credits)
 Graduate School: Moravian College
 Assignment: Kutztown University
 Grade 6-Lower Macungie MS
 Opening created by A. Boulrice leave
 Certification: Instructional II, Elementary
 Experience: 2002-2006: Salisbury SD
 1993-2002: Allentown SD
 Salary: \$42,600 (Step A, Year 1, Col. B)

Name/Address: Lyandra Ross
 330 Ridge Road, Phillipsburg, NJ 08865

Education Level: B. A. Degree (2000)
 M. Ed. Degree (2006)

Undergraduate School: Cedar Crest College
 Graduate School: Cedar Crest College
 Assignment: Social Studies, Emmaus HS
 Opening created by H. Montero leave.
 Certification: Instructional I, Social Studies
 Experience: 1/07-Present: Allentown SD (per diem)
 9/95-Present: Harmony Township, NJ (per diem)
 Salary: \$42,600 (Step A, Year 1, Col. B, prorated)

Appointment of Remedial Assistant

Name/Address: Stephanie Fisher
 703 Glenwood Street, Emmaus

Assignment: Lincoln School
 Vacancy created by resignation of K. McCormack

Effective: December 9, 2008
 Salary: \$13.00/hr., 25 hrs./wk.

Appointment of Open Records Officer

In accordance with the Open Records Law (Act 3 of 2008), that Cecilia R. Birdsell, Board Secretary, be designated as the Open Records Officer for the East Penn School District effective January 1, 2009.

Appointment of Instructional Assistants*

Name/Address	Assignment	Salary
Susan Wagner 4971 Gwen Circle, Old Zionsville	Autistic Support, Wescosville Brown resignation; subsequent transfers	\$12.01/hr., 31.5 hrs./wk.
Kimberly Kemp 7552 Crane Crossing, Macungie	Emotional Support, LMMS B. Boyle resignation	\$12.01/hr., 32.5 hrs./wk.
Tracy Beers 1318 Brassie Street, Wescosville	Learning Support, LMES Kackos resignation	\$12.01/hr., 13 hrs./wk.

Appointment of Staff Assistant*

Theresa Berthel
6732 Kings Highway S, Zionsville

Cafeteria, LMMS
F. Folsom Resignation

\$12.01/hr., 12.5 hrs./wk.

*Effective December 9, 2008

Appointment of Part-Time Food Service Assistant

Loretta Schuima
4930 Ancinetta Drive, Schnecksville

Eyer MS
S. Moralis resignation

\$11.01/hr., 3 hrs./day

Effective: December 9, 2009

Co-Curricular Advisors

See Exhibit 8

Additions to the 2008-09 List of Per Diem Substitutes

Elizabeth Harrison, Elementary
Christine Harrer, Guest Teacher
Angelina Anbumalar, Guest Teacher
John Giordano, Health, Phys. Ed.
John Wastak, Science
Jayme Kerr, Science
Joann Norton, Elementary
Tina Coulomb, Instructional/Staff Assistant

Additional Hours, Food Service Department

Employee

Noreen Super, Eyer MS	From: 3.0 hours	To: 4.50 hours
Lorraine Crowley, Wescosville	1 hour for breakfast	
Karen Keim, Wescosville	1 hour for breakfast	
Debbie Koch, LMMS	1 hour for breakfast	

Change in Assignment

Employee: Kenia Goris
From: LMMS
To: Eyer MS

Educational Conferences - Exhibit 9

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 9.

Administrative Reports

Please see Exhibit Section

2. Emmaus HS Program of Studies -2009-2010 - Exhibit 10

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the revisions listed on Exhibit 10 for the 2009-2010 Emmaus HS Program of Studies.

8. Business Operations

1. Bill List Approval

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Special Funds Disbursement-Exhibit 11

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the expenditures from the Capital Reserve Fund, 2007 EGA Issue, and 2007 GOB Issue as outlined on Exhibit 11.

3. Group V Rental

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors grant permission for the Prepare Test Preparation and Tutoring Organization to use Classroom 357 in Emmaus HS for classes in preparing students to take the SAT Test. This is a Group V organization and will be charged the following fees:

\$16.00/hr. rental fee

Dates Requested: December 10; 17; January 7, 14, 21, 28,; February 4, 11, 18, 25; March 4, 2009 (6:00-9:00 p.m.)

9. Announcements
- Monday, December 8 7:00 p.m.-CLEAR Session, Board Room
7:30 p.m.-Board Meeting, Board Room
 - December 9 7:30 p.m.-EHS Winter Choral Concert
 - December 10 7:00 p.m.-Alburtis Winter Concert
7:00 p.m.-Shoemaker Winter Choral Concert
7:00 p.m.-Wescosville Winter Concert at LMMS
 - December 11 7:00 p.m.-Lincoln Winter Choral Concert
7:30 p.m.-LMMS Band & Orchestra Concert
7:00 p.m.-Macungie Winter Concert
3-9 p.m.-Hornets Nest Holiday Open House, Enter through the EHS Cafeteria entrance on Pine Street
 - December 12 11:00 a.m.-Early Dismissal for Middle Schools
 - December 13 Barnes & Noble Book Fair, Promenade Shops (A percentage of your purchase will be donated to EHS Senior After-Ball Party 2009)
 - December 15 2:00 p.m. & 7:00 p.m.-Jefferson Winter Choral Concert
 - December 16 7:00 p.m.-Eyer Chorus and Band Winter Concert
 - December 17 7:30 p.m.-LMMS Winter Choral Concert
 - December 18 7:30 p.m.-LMMS Winter Choral Concert
 - December 19 11:00 a.m.-Early Dismissal - Emmaus HS
7:00 p.m.-EHS Winter Orchestra Concert
 - December 24-January 5 Winter Break - All Schools and Offices Closed
 - January 12 7:30 p.m.-Board Meeting, Board Room
10. Adjourn

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes of the December 8, 2008 Board Meeting.

4. Update on Willow Lane Elementary School; Baseball Fields; All Weather Track

-Robert Whartenby, URS, Owners' Representative
-Paul Szewczak, Liberty Engineering
-Bob Kovalchick, Acting Supervisor of Maintenance

5. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

1. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirements/Resignations

-Jan Hoffman, Supervisor of Elementary Education, effective April 27, 2009
(Exhibit 1)

-Marian Wessner, Management Assistant, Personnel, effective April 17, 2009
(Exhibit 2)

Dismissal from Employment

That the East Penn Board of School Directors permanently remove and dismiss from employment Ms. Donna Calise, 206 Village Walk Drive, Macungie. MS. Calise has declined a hearing with the Board of School Directors pursuant to Section 514 of the Public School Code.

Appointment of Director of Operations

Name/Address:	Lynn A. Glancy 1503 Crestwood Road, Bethlehem 18018
Education Level:	B. S. Degree (1973-Electrical Engineering) MBA Degree (1989)
Undergraduate School:	Lehigh University
Graduate School:	Moravian College
Assignment:	Director of Operations Vacancy created by retirement of Gary Reigal and Jim Carl
Experience:	2000-08: Springfield SD (Director of Operations) 1997-2000: Essroc Materials Company (Chief Electrical Engineer) 1995-97: Bracy Contracting (Project Manager) 1973-1995: PPL (Construction Engineer)
Effective:	To be determined
Salary:	\$136,800

Appointment of Treasurer

That the East Penn Board of School Directors appoint Lynn A. Glancy as Treasurer for a term effective January 26, 2009-June 30, 2009 and that he be directed to perform such duties as are appropriate for the position in accordance with the Public School Code of 1949, as amended, Section 436-443; that he shall implement federal, state and local policies and regulations at the direction of the Board of School Directors and the Superintendent of Schools; and, that the Treasurer's bond be set at \$2,000,000 (two million dollars) to be paid by the East Penn School District.

Change in Title/Employment Status

Employee: Debra A. Surdoval
From: Assistant Director of Business & Fiscal Affairs (\$84,023)
To: Business Manager (Created by retirement of Gary Reigal)
Effective: January 13, 2009
Education Level: B. S. Degree (1980)
MBA Degree (1986)
Undergraduate School: Bloomsburg University
Graduate School: Lehigh University
Experience: 1989-Present: East Penn SD, Assistant Director of Business & Fiscal Affairs
Salary: \$97,023

Employee: James Frank
From: Staff Accountant (\$42,845)
To: Assistant Business Manager (Change of Position for D. Surdoval)
Effective: January 13, 2009
Education Level: B. A. Degree (1982)
Undergraduate School: Bluffton University
Certified Public Accountant
Experience: 2007-Present: East Penn SD (Staff Accountant)
9/95-6/06: Peter Becker Community, Vice President of Finance
7/92-8/95 & 8/89-6/02: Peter Becker Community (Comptroller, Business Manager)
1/88-5/90 & 3/83-7/86: Wayne Mumbauer National Credit Union (Account Auditor)
Salary: \$52,845

2009 Teacher Tenure List

That, In accordance with Section 1121 of the PA School Code, the following temporary professional employees based upon satisfactory service be awarded tenure:

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Jessica Dischley	Spanish	EHS
Gregory Trexler	Special Education	Shoemaker
Brian Miller	Special Education	Wescosville
Jeff Williams	Special Education	LMMS

Leaves as Per Collective Bargaining Agreement

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>
Melissa Saylor	Macungie, Grade 1	January 5, 2009
Kelly Stellato	Gifted, Eyer MS	January 26, 2009
Alice Boulrice	Grade 6, LMMS	January 20, 2009

Appointment of Staff/Instructional Assistants

Name/Address: Michelle Knecht
156 South 16 Street, Emmaus

Assignment: Cafeteria/Recess, Wescosville School
Vacancy created by C. Chrin resignation.

Effective: January 13, 2009

Salary: \$12.01/hr., 12.5 hrs./wk.

Name/Address: Susan Spadt
221 North Second Street, Emmaus

Assignment: EHS Evening Library
Vacancy created by A. Matiaco resignation.

Effective: January 13, 2009

Salary: \$12.01/hr., 10 hrs./wk.

Name/Address: Lisa Viola
5255 Mill Road, Emmaus

Assignment: Instructional Assistant/Learning Support
Wescosville School
Vacancy created by A. Knepp resignation

Effective: January 13, 2009

Salary: \$12.01/hr., 24.5 hrs./wk.

Transfer of Staff/Instructional Assistant

Employee: Diane Kick

From: Lincoln, 12.5 hrs./wk.

To: EHS, 25 hrs./wk.
Vacancy created by P. Breinich retirement

Change in Employment Assignments

<u>Employee</u>	<u>From</u>	<u>To</u>
Allison Hughes	Shoemaker, 31.5 hrs./wk.	Shoemaker, 30 hrs./wk.
Davie Schaeffer	Shoemaker, 30 hrs./wk.	Shoemaker 31.5 hrs./wk.
Jeanine Miller	Shoemaker, 31.5 hrs./wk.	Alburtis, 29.0 hrs./wk.
Lisa Jewel	Alburtis, 29 hrs./wk.	Shoemaker, 31.5 hrs./wk.

Co-Curricular Appointments

See Exhibit 3

Additions to the 2008-09 List of Per Diem Substitutes

Ross Duffield, Social Studies
Janna Kratz, Social Studies
Nancy Waring, Elementary
Sharon Dunkle, Instructional/Staff Assistant
Mary Beth Ritter, Food Services Department

Instructors for the Spring 2009 Community Education Program - Exhibit 4

See Exhibit Section

School Dentists for the 2008-09 School Year

Dr. Michael Conrad
770 Fetters Lane, Wescosville

Dr. Allen Crawford
530 E. Main Street, Macungie

Dr. Navid Hadian
979 Brookside Road, Wescosville

Dr. Donald Rother
3261 Route 100, Macungie

Dr. Timothy Wright
242 Main Street, Emmaus 18049

Reimbursement: \$2.00/exam

Educational Conferences - Exhibit 5

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 5.

6. Other Educational Entities

-Carbon Lehigh Intermediate Unit
-Lehigh Career & Technical Institute

T. Richwine
F. Fuller
A. Earnshaw
S. Kowalchuk

7. Legislative

C. Ballard

8. Business Operations

1. Approval of Bill List

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Facility Rental

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors grant permission to Victory Fitness and Dance, 4350 Chestnut Street, Emmaus for a dance rehearsal and recital at the Eyer MS Auditorium. Date requested: June 20, 2009. This is a Group V organization and will be charged the following rental fees:

Rental Fee: \$112/hr.
Custodial Fee: \$35.70/hr.
Technician: \$35.70/hr.

3. Disbursement of Funds - Exhibit 6

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the expenditures from the 2007 GOB Issue and the 2007 EGA Issue as outlined on Exhibit 6.

4. Transportation Daily Rate

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the student transportation contract with First Student for the 2008-09 school year at a daily rate of \$23,970.38.

Note: We currently are in the fifth year of a multi-year contract that expires in June 2009. The above resolution reflects the actual number of vehicles now being used as well as the actual number of miles all vehicles are traveling each day.

9. Announcements:

Monday, January 12	6:30 p.m.-CLEAR Session 7:30 p.m.-Board Meeting
January 14	7:00 p.m.-EHS Guidance Information Night for Incoming Freshmen
January 15	7:00 p.m.-EHS Financial Aid Night
January 19	Martin Luther King, Jr. Day-All schools and offices closed.

10. Adjourn

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Award Presentation

-All Eastern Orchestra Students

Emily Su Aaron Matthias-Long Alissa Ting

-PSEA Award to East Penn Education Association

3. Requests to Address the Board

4. Approval of Minutes

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the minutes for the January 12, 2009 meeting.

5. Public Financial Management - Scott Scherer

6. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

1. Personnel

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

-Vicki Gehman, Community Education Coordinator, effective May 1, 2009
(Exhibit 1)

-Lisa Gehman, Staff Assistant at Eyer MS, effective January 23, 2009
(Exhibit 2)

Request General Leave of Absence

Employee: Davida Goehler
Staff Assistant, Macungie School
Effective: January 27-February 24, 2009
Reference: Board Policy 539, General Leave

Employee: Anna Eisenhard
Staff Assistant, Jefferson School
Effective: January 12-April 7, 2009
Reference: Board Policy 539, General Leave

Leave as Per Collective Bargaining Agreement

Employee: Tanya Spengler
Special Education Teacher, Alburdis School
Effective: February 17-April 7, 2009

Appointment of Instructional Assistant

Name/Address: Michael Becker
525 North Glenwood Street, Allentown 18104
Effective: January 13, 2009
Assignment: Wescosville School
Salary: \$12.01/hr., 31.5 hrs./wk.

Co-Curricular Advisors - Exhibit 3

Additions to the 2008-09 List of Per Diem Substitutes

Kirsten Tomasello, Elementary
Adam Young, Health, PE
Michael Mauro, Elementary
Lindsay Healy, Biology
Lauren Beck, Art
Stuart Haas, English
Joshua Dunbar, Social Studies
Matthew Rosendale, Citizenship
Joshua Block, Elementary
Scott Radio, Elementary
Deborah Steckel, Communications/Reading Specialist
Justin Smith, Citizenship
Tracy Merrill, Special Education
Richard Pearce, Mathematics

Stephanie Ziegler, Early Childhood/Special Ed/
MS Mathematics
Tara Wieder, Food Services Department

Administrative Reports

See Exhibit Section

2. Educational Conferences - Exhibit 4

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the estimated expenses for the individuals who are attending the educational conferences listed on Exhibit 4.

7. Facilities

-Informational Only (Exhibit 5)

The PA Department of Education has notified the district that PLANCON PART G: Project Accounting Based on Bids has been approved and this document should be entered into the minutes of this meeting.

8. Business Operations

1. Approval of Bill List

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Special Funds Disbursement - Exhibit 6

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the disbursements of funds from the 2007 EGA Issue as described in Exhibit 6.

3. Approve Transportation Contract

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve a student transportation contract with First Student, Inc. beginning with the 2009-2010 school year through the 2013-2014 school year.

Note: The AM/PM daily rates for the 2009-10 school year will be \$169.09 per 72 passenger bus; \$131.63 per mini-bus and \$107.70 per van with excess mile cost (excess of 50 miles for AM/PM runs and 50 miles for mid-day runs) of \$2.33 per mile for 72 passenger bus; \$1.68 per mile for mini-bus and \$1.35 per mile for vans. The daily layover rate will be \$10.15 and daily monitor rate of \$61.02. Mid-day run cost will be \$65.65 per 72 passenger bus, \$49.53 per mini-bus and \$38.55 per van. There is a 2.75% increase thereafter for each of the subsequent years of the contract.

Contract is subject to the solicitor's approval and will be executed and the appropriate personnel will affix their signatures thereto.

9. Seven Generations Charter School - Discussion

10. Announcements
- | | |
|---------------------|--|
| Monday, January 26 | 7:00 p.m.-CLEAR Session
7:30 p.m.-Board Meeting |
| Tuesday, January 27 | District PAC Meeting Cancelled |
| January 29, 30, 31 | PMEA District Band |
| February 5, 6, 7 | PMEA District Orchestra |
| February 9-12 | PSSA Writing Test-Grades 5, 8, and 11 |
| February 9 | 7:30 p.m.-Board Meeting |
11. Adjourn

Order of Business

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. SGA Report - Neil Merchant, SGA Representative
4. Amendment No. 1 to the Superintendent's Contract (Exhibit 1)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve Amendment No. 1 (Exhibit 1) to its contract for employment with Dr. Thomas L. Seidenberger.

5. Retirement of Janice Hoffman (Exhibit 2)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the terms of retirement of Janice Hoffman as outlined in Exhibit 2.

6. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes for the January 26, 2009 meeting.

7. Seven Generations Charter School Resolution (Exhibit 3)

8. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

1. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

-Hillary Orobono, Instructional Assistant, Jefferson School, effective February 12, 2009 (Exhibit 4)

-Shannon Herring, Staff Assistant, Wescosville School, effective February 6, 2009 (Exhibit 5)

Leave as Per Collective Bargaining Agreement

Employee: Heather Montero
Social Studies Teacher, Emmaus HS
Effective: February 18-June 30, 2009

Request for General Leave of Absence

Employee: Patricia Horwat
Eyer MS
Effective: January 8-March 31, 2009
Reference: Board Policy 539-General Leave of Absence

Appointment of Elementary Principal

Name: Tara Desiderio
Effective: February 3, 2009
Assignment: Principal, Lower Macungie Elementary School
Vacancy created by D. Cortez transfer
Salary: \$80,000, plus benefits as outlined in the Act 93 Agreement

Appointment of Confidential Assistant

Name: Amy Hitch
From: Administrative Assistant, Assistant Superintendent's Office
To: Confidential Assistant, Personnel Office
Vacancy created by M. Wessner retirement
Salary: \$30,000/year, effective February 9, 2009

Appointment of Staff Assistant

Name/Address: Julie Malloy
Effective: January 27, 2009
Assignment: Eyer MS
Vacancy created by L. Gehman resignation
Salary: \$12.01/hr., 32.5 hrs./wk.

Co-Curricular Advisors

See Exhibit 4

2008-09 List of Per Diem Substitutes

Pam Kiser, Instructional/Staff Assistant
Pam Albrecht, Instructional/Staff Assistant
Brooke Markle, Mathematics
Megan Moran, Elementary
Diane Edelman, Elementary
Ellen Toth, Health/Physical Education
Emily Sheehan, Elementary
Lyndsey Klinefelter, Elementary/Special Education

2. Educational Conferences - Exhibit 6

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 6.

9. Other Educational Entities

-Carbon Lehigh Intermediate Unit	T. Richwine
-Lehigh Career & Technical Institute	F. Fuller
	A. Earnshaw
	S. Kowalchuk

10. Legislation C. Ballard

11. Business Operations

1. Approval of Bill List

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Authorization to Proceed for Bond Refinancing

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors does hereby authorize the administration to work with Public Financial Management, as Financial Advisor, and Rhoads & Sinon, LLP, as Bond Counsel, in conjunction with the issuance of General Obligation Bonds, Series of 2009, for the purpose of refunding the School District's General Obligation Bonds, Series of 2004, as long as the net savings are greater than or equal to the total issuance costs.

3. Special Funds Disbursements - Exhibit 7

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the expenditure of funds from the 2007 EGA Issue as listed on Exhibit 7.

12. Announcements

Monday, February 9 7:30 p.m.-Board Meeting

February 9, 10, 11, 12 PSSA Grades 5, 8, 11, Writing Test

- | | |
|------------------|--|
| February 9 & 10 | Middle School Parent-Teacher Conferences |
| February 13 & 16 | President's Holiday-Schools and Offices Closed |
| 13. | Adjourn |

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes for the February 9, 2009 meeting.

4. Approval of Lehigh Career & Technical Institute 2009-2010 Budget

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors hereby authorize the expenditures of the Lehigh Career & Technical Institute for the General Fund Budget in the amount of \$21,719,820 and for the Academic Center Budget in the amount of \$1,193,270 for the period of July 1, 2009 through June 30, 2010.

5. Demonstration: East Penn School District Website - Dashboard
6. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

1. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirement

That the retirement date for Vicki Gehman, Community Education Coordinator, be changed from May 1, 2009 to May 4, 2009.

Co-Curricular Advisors - Exhibit 1

See Exhibit 1

Change in Employment Status (Custodial - Maintenance) - Exhibit 2

See Exhibit 2

Approval of General Leave of Absence

Employee: Lynn Koehler,
Instructional Assistant, Lower Macungie ES
Effective: February 18-April 15, 2009
Reference: Board Policy 539, General Leave of Absence

Staff Assistant Appointment

Name/Address: Debra DePue
31 S. Buttonwood Street, Macungie
Effective: February 24, 2009

Assignment: Lincoln School
Salary: \$12.01/hr., 12.5 hrs./wk.

Custodial Appointment

Name/Address: Robert Jones
2088 Goldenrod Drive, Macungie
Effective: To be Determined
Assignment: Custodian, LMMS, Tuesday-Saturday, 2nd Shift
Salary: \$18.38/hr., 40 hrs./wk.

Instructional Assistant Appointment

Name/Address: Tina Coulomb
7194 Scenic View Drive, Macungie
Effective: February 24, 2009
Assignment: Jefferson School
Salary: \$12.01/hr., 31.5 hrs./wk.

Additions to the 2009-2010 List of Per Diem Substitutes

Rebecca Douglas, English
Kristine Melnick, Elementary
Erin McGee, English
Katie Anderson, Elementary
Joseph Morrison, Social Studies
Kathleen Ferreira, Elementary
Angelina Anbumalar, Guest Teacher
Cheryl Lagler, Remedial Assistant

Administrative Reports - See Exhibit Section

2. Appointment of Ellis H. Katz, Esq., Sweet, Stevens, Katz & Williams-Food Crafters Chief Negotiator

Motion by_____. Seconded by_____
RESOLVED, That the East Penn Board of School Directors authorize the appointment of Ellis H. Katz, Esq., Sweet, Stevens, Katz & Williams, 331 E. Butler Avenue, New Britain, PA as the Chief Negotiator for the Food Crafters negotiations at the following rates, effective February 23, 2009:

\$175/hr.	Standard hourly rate for chargeable time for Attorneys
\$105/hr.	Legal Assistants

3. Educational Conferences - Exhibit 3

Motion by_____, Seconded by_____
RESOLVED, That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 3.

4. 2009-2010 School Calendar - Exhibit 4

Motion by_____, Seconded by_____

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Emmaus HS SGA Report-Neil Merchant, Representative
4. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes for the February 23, 2009 meeting.

5. Lehigh Carbon Community College-Mrs. Ann Thompson, East Penn Representative

1. 2009-2010 Capital & Operating Budget

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the 2009-2010 Capital & Operating Budget for the Lehigh Carbon Community College.

6. Report of the Superintendent of Schools-Dr. Thomas L. Seidenberger

1. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirements/Resignations

-William Weiant, Art Teacher at Eyer MS, effective June 18, 2009 (Exhibit 1)

-Robert Hauser, Maintenance Department, effective May 4, 2009 (Exhibit 2)

Appointment of Staff/Instructional Assistants

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Bonita Cassel 5677 Greens Drive Wescosville	Staff Assistant, Wescosville Vacancy created by S. Herring resignation.	\$12.01/hr., 12.5 hrs./wk.
Marlanda Birns 212 Winding Road Boyetown 19512	Instruct Assistant, EHS Vacancy created by D. Calise termination & subsequent transfers	\$12.01/hr., 25 hrs./wk.

Appointment of Custodial/Maintenance Person

Shawn Roberts 153-1 Main Street Emmaus	LMES, PT, 2nd Shift Vacancy created by G. Sabol retirement	\$18.38/hr., 20 hrs./wk.
--	--	--------------------------

Change in Instructional/Staff Assistant Hours

See Exhibit 3

Additions to the 2008-09 List of Per Diem Substitutes

Kathleen Tkach, Elementary/Reading Specialist
Susan Christopher, Elementary
Jennifer Fegley, Instructional/Staff Assistant
Katharine Blanas, Elementary
Angela Paul, Elementary/Early Childhood
Karen Weckerle, Elementary
Suzanne Puentes, School Nurse
Michael Quickel, Elementary

Co-Curricular Appointments

See Exhibit 4

Lynn Champlin	Eyer Indoor/Outdoor Games	\$30.67/session
Kathy Thomas	Clay Club, LMMS	\$30.67/session (4 Sessions)

Mentor Appointment

Jennifer Thomas Effective: February 17, 2009 (Replacing Carrie Mish)

2. Educational Conferences - Exhibit 5

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 5.

7. Other Educational Entities

-Carbon Lehigh Intermediate Unit T. Richwine

1. 2009-2010 Intermediate Unit Budget

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the 2009-2010 Budget for the Carbon Lehigh Intermediate Unit.

2. 2009-2010 Facilities Plan Committee Report - Exhibit 6

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the 2009-2010 Facilities Plan Committee Report as unanimously adopted by the CLIU Facilities Plan Committee on February 3, 2009. The Board reaffirms its commitment to the original construct of the Facilities Planning approved November 1, 1089 which consists of a series of prioritized inquiries to be considered in determining future locations of the CLIU and school district special education classes.

-Lehigh Career & Technical Institute
F. Fuller
A. Earnshaw
S. Kowalchuk
T. Richwine

8. Facilities

1. Acceptance of Rodale Family Foundation Gift

Motion by _____, Seconded by _____
RESOLVED, That, in accordance with Board Policy 702, Gifts, Grants, Donations, the East Penn Board of School Directors accept a total of \$400,000 to install an all-weather running track.

Note: This award is payable over a four year period in equal installments of \$100,000 beginning in year 2009. The funds will be paid to East Penn School District to be used only for the purpose of the Emmaus High School Running Track.

Reference: Letter from the Rodale Family Foundation, January 7, 2009 (Exhibit 7)

2. Authorization for All-Weather Running Track, Emmaus HS

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the installation of an all-weather running track at Emmaus High School Stadium at a cost not to exceed \$775,000 and a contingency of \$50,000.

Note: The Rodale Family Foundation has donated \$400,000 as described above. The estimated cost of improvements to the existing Emmaus High School track and field facilities are based off of the Pennsylvania Education Joint Purchasing Council (PAEJPC) program. The PAEJPC is a purchasing CO-OP that provides predetermined preferential pricing by approved vendors. As products have been

bid at the state and national level, individual school districts do not have to go through the formal public bidding process."

3. Change Orders for Eyer MS and Willow Lane Elementary School (Exhibits 8-12)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the change orders as outlined on Exhibits 8, 9, 10, 1, 12).

9. Business Operations

1. Approval of Bill List

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Facility Rental Request

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors grant permission to Prepare Test Preparation and Tutoring, 2250 W. Union Street, Allentown, PA to rent Classroom 357 at Emmaus High School on March 18, 25, April 1, 15, 22, and 29, 2009 for a seminar on helping to prepare students to take the SAT test. This is a Group V organization and will be charged the following rental fees:

\$16.00/hr. rental fee

3. Special Fund Disbursements - Exhibit 13

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the expenditure of funds from the 2007 EGA issue as outlined in Exhibit 13.

4. Record of Investments - Exhibit 14

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Record of Investments as outlined in Exhibit 14.

10. Announcements

Monday, March 9	7:00 p.m.-Executive Session 7:30 p.m.-Board Meeting
March 9	No School for Students, Employee Development Day
March 16-20	PSSA Reading & Math Testing, Grades 3-8, 11
March 23	7:30 p.m.-Board Meeting

11. Adjourn

"The Adventures of Tom Sawyer" Eyer MS Auditorium	
March 19	5:30-6:30 p.m.-Opening Night Picnic, Cafeteria
March 19, 20, 21	7:00 p.m.- Musical
March 21	2:00 p.m.-Matinee

"SOUTH PACIFIC" EHS Auditorium	
March 26, 27, 28	8:00 p.m.-EHS Musical
March 28	2:00 p.m.-Matinee

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes of the March 9, 2009 meeting.

4. Report of the Superintendent of Schools-Dr. Thomas L. Seidenberger

1. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirement

-Carl Smartschan, Science Teacher at Emmaus HS, effective June 17, 2009
(Exhibit 1)

Leaves as Per Collective Bargaining Agreement

Employee: Lori Fix
Grade 3 Teacher, Wescosville School
Effective: April 12-May 24, 2009

Employee: Justine Frantzen
English Teacher, Emmaus HS
Effective: April 17-June 17, 2009

Employee: Carrie Mish
Grade 4, Macungie School
Effective: March 27-June 17, 2009

Employee: Samantha Moyer
Kindergarten, Lower Macungie Elementary School
Effective: April 17-May 26, 2009

Employee: Allyson Smith
Grade 5, Macungie School
Effective: March 5-April 6, 2009

Appointment - Confidential Assistant

Name/Address: Amanda Lawler
2077 Whitehall Avenue, Allentown 18104
Assignment: Personnel Department
Vacancy created by L. Daniel's retirement and subsequent transfers
Effective: March 24, 2009
Salary: \$34,000, 35 hrs./wk.

Appointment - Administrative Assistant

Name/Address: Kathleen Pester
1820 Clarendon Drive, Easton 18040
Assignment: Assistant Superintendent's Office
Vacancy created by M. Wessner retirement & A. Hitch transfer
Effective: March 24, 2009
Salary: \$24,300, 35 hrs./wk.

Co-Curricular Advisors

Brent Harris	Improv Club, Eyer MS	\$30.67/session
Susan Carraher	Middle School Softball Coach	\$1391.00

Krystal Scheller	Middle School Softball Coach	\$1391.00
Susan Highet	Art Club, Painting, LMMS	\$30.67/session
		4 Sessions
Janet Spence	Tech Wizards, LMMS	\$30.67/session
Sam Bishop	Girls Soccer Coach	Volunteer

Summer Maintenance Employees

See Exhibit 2

Additions to the 2008-09 List of Per Diem Substitutes

Kati Rodrigues, Elementary
 Tonya Schantz, Elementary, Reading Specialist
 Cynthia Doyne, Elementary
 Stephen Shaneberger, Social Studies
 Michelle Costello, Guest Teacher
 Stephanie Ziegler, Elementary/Special Education
 Shannon Floyd, Elementary
 Deanne Kahler, Elementary/Early Childhood

2. Educational Conferences (Exhibit 3)

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors approve the estimated expenses for the individuals attending educational conferences as listed on Exhibit 3.

5. Facilities

1. Approval of PLANCON PART K - Project Refinancing - Exhibit 4

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors approve PLANCON PART K- Project Refinancing , General Obligation Bonds, Series A of 2008 as described in Exhibit 4.

6. Legislative

C. Ballard

7. Policy - Suggested Revision - First Reading

-Board Policy 006 - Meetings (Exhibit 5)

-Board Policy 801.1-Records Retention (Exhibit 6)

8. Business Operations

1. Bill List Approval

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer's Report

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

3. Appointment of Auditor

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors appoint the audit firm of Gorman & Associates, P. C. to audit the records of the East Penn School District for the year ending June 30, 2009 at a fee of \$33,350 and a single audit fee of \$3,075 per letter of engagement dated March 11, 2009.

4. Special Disbursements - Exhibit 7

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from 2007 EGA Bond Issue as outlined in Exhibit 7.

9. Announcements

Monday, March 23	7:15 p.m.-CLEAR Session 7:30 p.m.-Board Meeting, Board Room
March 26, 27, 28 March 28	8:00 p.m.-South Pacific, EHS Auditorium 2:00 p.m.-Matinee, EHS Auditorium
March 30-April 3	Kindergarten Registration (See Exhibit 8)
April 9, 10, 13	Spring Break - All schools and offices closed
April 20-24	Elementary Parent-Teacher Conferences, Early Dismissal Kindergarten Conferences, Condensed K Schedule
April 27	7:30 p.m.-Board Room

Oklahoma Spring Musical, LMMS Auditorium	
April 2 & 3	7:30 p.m.
April 4	2:00 p.m. & 7:30 p.m.

10. Adjourn

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Student Recognition:

Shirley Mao, a junior at Emmaus High School, was awarded the Da Vinci Science Center's new Spirit of Leonardo Award For Outstanding Curiosity, Creativity, and Imagination.

3. Requests to Address the Board

4. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes for the March 23, 2009 meeting.

5. Public Financial Management - Scott Shearer

-Authorization for General Obligation Bond

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors does hereby authorize the administration to work with Public Financial Management, as Financial Advisor, and Rhoads & Sinon, LLP, as Bond Counsel, in conjunction with the issuance of General Obligation Bonds, Series of 2009, in the amount not to exceed \$10,000,000 for the purpose of providing funds for the Willow Lane Elementary School Project and other capital projects.

Note: These bonds were originally authorized and incurred at the April 28, 2006 Board Meeting.

6. Education

-Curriculum Review

1. Business & Computer Applications
2. Computer Science
3. Gifted Support
4. Library Media
5. World Languages

-Textbook Adoption - Exhibit 1

The attached list of textbooks will be available for review in the Curriculum & Instruction Office until June 8. A recommendation for adoption will be presented at the June 8 Board Meeting.

7. 2009-2010 East Penn School District Budget

8. Seven Generations Charter School - Discussion

9. Report of the Superintendent of Schools-Dr. Thomas L. Seidenberger

1. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirements

- Sandra Schantz, ESL Teacher at EHS, effective June 18, 2009 (Exhibit 2)
- Elizabeth Moessner, English Teacher at EHS, effective June 18, 2009 (Exhibit 3)
- Sue Porembo, Grade 2 at Albutis School, effective June 18, 2009 (Exhibit 4)
- Lois Anne Clark, Grade 2 at Albutis School, effective June 18, 2009 (Exhibit 5)
- Renee Roberts, Biology Teacher at EHS, effective June 18, 2009 (Exhibit 6)
- Peter Haja, Social Studies Teacher at EHS, effective June 18, 2009 (Exhibit 7)
- Karen Werley, Grade 1 Teacher at Lincoln School, effective June 18, 2009 (Exhibit 8)
- Virginia Delph, Latin Teacher at EHS, effective June 18, 2009 (Exhibit 9)
- Stephan Cichocki, Administrative Assistant in Student Services, effective June 26, 2009 (Exhibit 10)

Resignations

- Casey Yenser, Grade 2 Teacher at Wescosville School, effective June 18, 2009 (Exhibit 11)
- Mamta Malik, Instructional Assistant at Eyer MS, effective April 3, 2009 (Exhibit 12)

Temporary Professional Employee Appointment

Name/Address:	Amanda Schneck 522 North Linden Court, Emmaus
Education Level:	B. A. Degree (2005)
Undergraduate School:	Lycoming College
Effective:	April 28, 2009
Certification:	Instructional I, Elementary
Assignment:	Grade 1, Shoemaker School Vacancy created by T. Desiderio transfer.
Experience:	2008-09: East Penn SD
Salary:	\$42,900 (Step B, Year 2, Col. B)

Request for Compensated Professional Leave

Employee:	Ellen Nixon Grade 6 Teacher, LMMS
Effective:	1st Semester-2009-2010 School Term
Purpose:	Graduate Work, Penn State World Campus for Distance Education Certification

Reference: Board Policy 438.1-Compensated Professional Leaves

Request for General Leave of Absence

Employee: Kathleen Cole
Instructional Assistant, EHS
Effective: March 30-June 30, 2009
Reference: Board Policy 439-General Leave

Leaves as per Collective Bargaining Agreement

Employee: Ruth DeLong
Kindergarten, Lower Macungie ES
Effective: April 17-May 26, 2009

Employee: Carrie Nawarynski
Kindergarten, Lincoln School
Effective: May 4-June 18, 2009

Change in Employment Status

<u>Employee</u>	<u>From</u>	<u>To</u>
Roxann Frei Food Service Assistant	6.75 hrs./day	6.00 hrs/day
Christine Butz Staff Assistant, Eyer MS	18.5 hrs./wk. (M. Malik resignation)	32.51/hrs.wk.
Patty Sanville Staff Assistant, Eyer MS	12.5 hrs./wk.	16.5 hrs.wk.

Co-Curricular Advisors

See Exhibit 13

Summer Maintenance Program

Former Employees: \$8.30/hour

Todd Bowers
Stephen Racek
Tyler Clark

Melissa Gehman
Brian Kurtz

New Employees/Possible Alternates - \$7.55/hour

Austin Bean
Drew Reidenhour
Nathan Clark
Rebecca Peek
Dylan Moyer
Sean Owens
Colton Andrews
Patrick McCowan
Kyle Martin

Jordan Stenroos
Christopher Harnett
Alexander Neely
Jarrod Ramer
Christopher Ingalsbe
Bobby Erney
Connor Keim
Nicholas Wiener
Jordon Godfrey

Jenna Godfrey
Ryan Grube
Bryan Repischak
Nicholas Klass
Maria O'Clair
Bradley Bullman

Kyle Bower
Lindsey Graybill
Troy Malinowski
Michael Brittenburg
Dominic Forziati

Additions to the 2008-09 List of Per Diem Substitutes

Pamela Lagler, Elementary
Zachary Baker, Social Studies
Mamta Malik, Instructional/Staff Assistant
Theresa Dudley-Vadino, Elementary
Ryan Ehrie, Social Studies
Scott Graham, Science
Matthew Miller, Health/Physical Education

Informational

-Administrative Reports (See Exhibit Section)

2. Educational Conferences-Exhibit 14

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 14.

10. Other Educational Entities

-Carbon Lehigh Intermediate Unit

T. Richwine

1. Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors nominate Terry Richwine as the East Penn candidate for the 2009 Ballot for the Carbon Lehigh Intermediate Unit Board of Directors.

-Lehigh Career & Technical Institute

F. Fuller
A. Earnshaw
S. Kowalchuk
T. Richwine

11. Legislative

C. Ballard

12. Policy

-Second Reading:

-Board Policy 006, Meetings (Exhibit 15)
-Board Policy 801.1, Records Retention (Exhibit 16)

13. Facilities

1. Eyer MS Expansion/Brookside and Buckeye Road Intersection Improvements (Exhibit 17)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Brookside Road/Buckeye Road Intersection Improvement Agreement as outlined in Exhibit 16 at a cost of \$12,828.85.

14. Business Operations

1. Approval of Bill List

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer's Report

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

3. Special Disbursements - Exhibit 18

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from the Capital Reserve Fund and 2007 EGA Issue.

4. Establish Eyer Activity Account

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize an School Store Activity Account for the Eyer Middle School.

5. Approval of Compass Energy Natural Gas Service Agreement - Exhibit 19

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Natural Gas Service Agreement with Compass Energy Gas Services, LLC, 1200 Smith Street, Houston, TX as outlined in Exhibit 19.

6. Parent/Guardian Transportation Contracts

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following Parent/Guardian Transportation Contracts:

<u>Parent/Guardian</u>	<u># of Miles</u>	<u>Time Period</u>
Naomi Ortiz 1214 Chew Street, Allentown	6 miles	March 17-March 27, 2009
Angelina Felix 443 E Susquehanna St.	5.9 miles	March 30-June 17, 2009

Allentown

Margaret and Thomas Ruch
189 Longleaf Drive, Blandon

34 miles

March 30-June 17, 2009

7. Facility Rental Request

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors grant permission for Prepare Test Preparation and Testing, 2250 West Union Street, Allentown to rent Classroom 357 in Emmaus High School for SAT Test preparation. This is a Group V organization and will be charged the following rental rates:

Time Period: April 29; May 6, 13, 20, 27; June 3

Rental Fee: \$16.00/hour

15. Announcements

-Monday, April 27 7:00 p.m.-CLEAR Session, Superintendent's Conference Room
7:30 p.m.-Board Meeting, Board Room

-Friday, May 1 7:00 p.m.-EHS Symphonic Band and Concert Band, Auditorium

-Tuesday, May 5 7:00 p.m.-EHS Orchestra Concert, Auditorium

-Thursday, May 7 7:00 p.m.-EHS Jazz Ensembles and Percussion Ensemble
Concert

-Monday, May 11 7:30 p.m.-Board Meeting, Board Room

16. Adjourn

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. LCCC Honor Students-Graduates of Emmaus HS:

-Natalie Cetrulo
-Laura Smith

3. Requests to Address the Board

4. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes for the April 27, 2009 meeting.

5. Public Financial Management/Rhoads & Sinon

6. Seven Generations Charter School

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the application of Seven Generations Charter School to establish a charter school in the East Penn School District.

Note: Public Hearings have been held on December 1, 2008, January 20, 2009, and May 11, 2009. The original application was denied on February 9, 2009.

7. 2009-2010 East Penn School District Budget - Tentative Adoption

(Without Seven Generations Charter School)

1A. Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors adopt the tentative 2009-2010 budget in the amount of \$113,948,475 with the following tax levies:

43.26 mills on the assessed valuation of real estate
0.5% (.005) Act 511 Earned Income Tax
1.0% Act 511 Real Estate Transfer Tax

(With Seven Generations Charter School)

1B. Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors adopt the tentative 2009-2010 budget in the amount of \$114,893,209 with the following tax levies:

43.84 mills on the assessed valuation of real estate
0.5% (.005) Act 511 Earned Income Tax
1.0% Act 511 Real Estate Transfer Tax

2. Senior Citizens Real Estate Tax Rebate Program

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors continue the Senior Citizens Real Estate Tax Rebate Program for the 2009-2010 year with the income eligibility guidelines to be established at final budget adoption.

8. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

1. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel Items:

Retirements

- Kathy Bonner, Music Teacher at Shoemaker School, effective June 18, 2009 (Exhibit 1)
- Christine Newhard, Grade 2 Teacher at Shoemaker School, effective, June 18, 2009 (Exhibit 2)

Resignations

- Jessica Silfies, Grade 4 Teacher at Shoemaker School, effective June 18, 2009 (Exhibit 3)
- Marisa Dawson, Grade 5 Teacher at Wescosville School, effective June 18, 2009 (Exhibit 4)
- Lisa Talarico, Staff Assistant at Emmaus HS, effective April 24, 2009 (Exhibit 5)

Leave as Per Collective Bargaining Agreement

Employee: Tanya Piasecki
 Grade 1, Jefferson School
 Effective: June 1-June 18, 2009

General Leave of Absence

Employee: Deborah L. Mientus
 Instructional Assistant, Eyer MS
 Effective: May 14, 2009
 Reference: Board Policy 439, General Leave

Appointment of Temporary Professional Employee

Name/Address: Christopher Stuchko
 1573 Pinewind Drive, Alburtis 18011
 Education Level: B. A. Degree (2003)
 M. Ed. Degree (2007)
 Undergraduate School: University of Maryland
 Graduate School: Lehigh University
 Assignment: Emmaus High School: Special Education/Autistic Support
 Unbudgeted - More cost effective to transfer services from
 Carbon Lehigh Intermediate Unit services
 Effective: 2009-2010 School Term
 Experience: 2007-2009: Allentown SD
 Salary: \$52,110, Step 3, Col. M)

Summer School Middle School Staff

Jane Shingler, LA/English	Sarah Pomerhn, LA/English
Lisa Breiner, Social Studies	Tracy Urban, Special Education
Bridget Bokansky, Mathematics	Mike Hubbs, Science

Co-Curricular Appointments

Heidi Rauch	Eyer, Science Club	\$138.00
Joe DiRado	Eyer, Science Club	\$138.00

Summer Maintenance Program

Former Employees:	Derek Hensinger	\$8.30/hour
New Hires/Alternates:	Mark Lechmanik	\$7.55/hour

Additions to the 2009-2010 List of Per Diem Substitutes

Yvette Campbell, Guest Teacher	Cynthia Hynes, Elementary
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Appointment of Staff Assistant

Name/Address: Jennifer Fegley
 1681 33rd Street, SW, Allentown 18103
 Effective: May 12, 2009

Assignment: Eyer MS
Vacancy created by resignation of Malik and subsequent transfers
Salary: \$12.01/hr., 12.5 hrs./wk.

2. 2009 Emmaus High School Graduates (Exhibit 6)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the list of students in the Class of 2009 for graduation.

3. Educational Conferences (Exhibit 7)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 7.

9. Education

-Textbook Adoption - Exhibit 8

The attached list of textbooks will be available for review in the Curriculum & Instruction Office until June 8. A recommendation for adoption will be presented at the June 8 Board Meeting.

10. Facilities

1. Bid Opening Report - Refinishing of Gymnasium Floor (EHS) & Maintenance Equipment for Willow Lane Elementary School - Exhibit 9 - Informational

2. Bid Award: Refinishing of Gymnasium Floor (EHS)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors award the contract for refinishing the gymnasium floor at Emmaus HS to the following low bidder for a base bid of \$15,900.00:

Jack Devine Gym Floor Restorations
3034 Main Street
Vorhees, NJ

3. Replacement of Metal Barrel Roofing - LMMS

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors award the contract for replacement of metal barrel roofing at Lower Macungie MS through Pennsylvania Education Joint Purchasing Council Contract AEPA-005A-W500-PA to the following company for a total project cost of \$251,492.050:

Weatherproofing Technologies, Inc.
3735 Green Road
Beachwood, Ohio

4. Change Order: Willow Lane Elementary School

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following change order for the Willow Lane Elementary School:

EC-1	Wind Gap Electric, Inc.	Additional duplex outlet in kitchen & under counter wall outlet in health suite.	\$345.00
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5. Special Services Contract - Barry Isett & Associates, Inc.-Steel & Masonry Inspection Services for Willow Lane Elementary School - Exhibit 10

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Special Inspection Services Contract with Barry Isett & Associates, Inc., 7450 Tilghman Street,

Allentown to perform inspection services during the erection of all steel components and during the erection of all exterior and interior masonry walls for a total cost not to exceed \$16,560.00.

11. Policy

-Adoption of Revised Board Policies 006 and 801.1

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following revised Board Policies:

- Board Policy 006, Meetings (Exhibit 11)
- Board Policy 801.1, Records Retention (Exhibit 12)

12. Legislative

C. Ballard

13. Business Operations

1. Approval of Bill List

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Appointment of the Treasurer and the Board Secretary

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors appoint Lynn A. Glancy as Treasurer for a term effective July 1, 2009 to June 30, 2010; and that he be directed to perform such duties as are appropriate for the position in accordance with the Public School Code of 1949, as amended, Section 436-443; that he shall implement federal, state and local policies and regulations at the direction of the Board of School Directors and the Superintendent of Schools; and, that the Treasurer's bond be set at \$500,000 to be paid by the East Penn School District; and,

Be it further

RESOLVED, That Cecilia R. Birdsell be re-appointed as Board Secretary for a four year term effective July 1, 2009 to June 30, 2013 and she be directed to perform such duties, as are appropriate for the position in accordance with the Public School Code of 1949 as Amended and implement relevant local regulations at the direction of the Board of School Directors and the Superintendent of Schools; and, that the Board Secretary's bond be set at \$20,000.

3. Designation of 2009-10 Depositories

Motion by _____, Seconded by _____
RESOLVED, That, in accordance with Section 621, PA Public School Code of 1949, the East Penn Board of School Directors designate the following depositories for the funds of the East Penn School District for the 2009-2010 fiscal year; and that said depositories furnish a bond in an amount equal to 120% of the highest balance or comply with Act 72 of 1971 of the Pennsylvania Legislature, such bond amounts to include the amount provided by federal insurance:

- Citizens Bank
- East Penn Bank Division of Harleysville Bank
- Embassy Bank
- First Star Savings Bank
- Lafayette/Ambassador Bank (Fulton Financial)
- M & T Bank
- National Penn Bank
- New Tripoli Bank
- PA Treasury/Invest Trust
- PA Local Government Investment Trust
- Quakertown National Bank
- Sovereign Bank

US Bank Corporate Trust Services
Wachovia Bank (Wells Fargo)

4. Earned Income Tax Commission

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors set the following commission to paid to the appointed Municipal Earned Income Tax Officers for the collection of the District's earned income taxes during the period July 1, 2009 through June 30, 2010:

Borough of Alburdis	5%, plus 1/2 of printing & postage costs
Borough of Emmaus	2.5%
Borough of Macungie	5%, plus 1/2 of printing & postage costs
Lower Macungie Township	1/2 of cost of salaries, benefits, and office expenses of the EIT office.
Upper Milford Township	5%, plus 1/2 of printing & postage costs

5. Earned Income Tax Bonds

Motion by _____, Seconded by _____
RESOLVED, That the East Penn School Board of Directors direct the East Penn School District Municipal Earned Income Tax Officers to provide fidelity bonds to the School District in the following sums:

Borough of Alburdis
Joann Conrad, or Successor
Bond required: \$50,000

Borough of Emmaus
Berkheimer Associates
Bond required: In accordance with contract

Borough of Macungie
Rose Nonnemacher, or Successor
Bond required: \$120,000

Township of Lower Macungie
Cathleen O'Brien, or Successor
Bond required: \$1,000,000

Township of Upper Milford
William Weber, or Successor
Bond required: \$250,000

6. Budget Transfers - Exhibit 13

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the budget transfers as outlined on Exhibit 13.

7. Special Disbursements - Exhibit 14

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the special fund disbursements from the 2007 EGA Issue and the 2007 GOB issue for the items listed on Exhibit 14.

8. Parent/Guardian Transportation Contract

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following Parent/Guardian Transportation Contract:

Parent/Guardian	# of Miles	Time Period
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Ruben Pastor
117 E. Ettwein Street
Bethlehem

11.2

April 21-June 17, 2009

9. Aesop Contract-Exhibit 15

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the Aesop Customer Agreement as presented in Exhibit 15 with Frontline Placement Technologies, 5 Great Valley Parkway, Malvern, PA for a cost of \$2,250.00. This is a system for calling per diem substitutes.

Note: Agreement has been reviewed by the Solicitor.

14. Announcements

Monday, May 11 6:00 p.m.-Public Hearing, Seven Generations Charter School
7:30 p.m.-Board Meeting

Monday, May 25 Memorial Day - All Schools and Offices are closed.

15. Adjourn

LMMS Summer Band Program-June 27-July 31, 2009

8:00 a.m.-12:00 Noon Anthony Simons, LMMS Summer Band Camp

Extended School Year Teachers

See Exhibit 4

2009-2010 Head Teachers, Team Leaders, Subject Area Leaders, Grade Level Leaders, and Department Chairs

See Exhibit 5

Change in Assignment

Name: Tami Fenstermaker
1034 Pennsylvania Avenue, Emmaus
From: Administrative Assistant, Eyer Library
To: Administrative Assistant, Student Services
Vacancy created by S. Cichocki retirement
Effective: June 22, 2009

Elementary Summer Fitness Program

Todd Breiner Justin Reiss Amy Wilkert Nancy Krajcir

\$33.00/hour

Co-Curricular Advisors

Jenifer Tratuman LMMS Spring Musical \$ 520.00
Costume Design, Director
Kelly McConahy LMMS Spring Musical \$1767.00
Vocal Director

Summer Employees - Information Technology Department

Returning Employees: Gregory Yankovoy Ben Roth Joseph Plowman
New Employees: Jordan Mosser Daniel Reinert

3. Educational Conferences - Exhibit 6

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 6.

4. Informational: Administrative Reports (See Exhibit Section)

7. Education

1. Textbook Adoption - Exhibit 7

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors adopt the textbooks listed on Exhibit for use in the school district, effective with the 2009-2010 school year.

8. Facility

1. Approval of Change Order - Willow Lane Elementary School

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following change order:

GC-1 Perrotto Builders, Ltd.
1. Engineer driven revision to HOP plan and associated design Change \$ 8,170.87
2. District's request to change \$ 6,384.72

3.	Kitchen equipment District's request to add #3 Stone to construction drive	\$ 9,632.00
	Total	\$24,187.59

2. Contract Awards - Willow Lane Equipment - Exhibit 8

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors award the contracts for the Willow Lane Equipment to bidders listed on Exhibit 8.

3. Informational: Plancon Part K: Project Refinancing - Exhibit 9

PDE acceptance and approval of Plancon Part K: Project Refinancing has been received and is being made part of the permanent minutes of this meeting.

9. Other Educational Entities

-Carbon Lehigh Intermediate Unit T. Richwine

1. Return Ballots for CLIU Board of Directors

-Lehigh Career & Technical Institute F. Fuller
A. Earnshaw
S. Kowalchuk
T. Richwine

1. Purchase of Elberta Street (Exhibit 10)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the purchase of a piece of land referred to as Elberta Street from KidsPeace Corporation for a cost of \$5,000 dollars as described in the attached resolution (Exhibit 10).

Note: Elberta Street is located between the south end of the LCTI property and Route 309. LCTI has been using Elberta Street since 1970 as a means of egress for employees and school buses. LCTI has maintained this property since 1970. KidsPeace, Inc. is the present owner and is willing to sell it to LCTI for \$5,000. LCTI does maintain an easement for use of the property and it is in their best interest to obtain ownership.

10. Legislative C. Ballard

11. Business Operations

1. Informational: Bid Opening Report - Computer Supplies; General School Supplies (Exhibit 11)

2. Bill List Approval

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

3. Approval of Food Service Management Contract Addendum-Exhibit 12

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Food Service Management Contract Addendum for The Nutrition Group as the food service management provider for the 2009-2010 school year.

4. 2009-2010 Increase in Breakfast and Lunch Prices

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following price increases in breakfast and lunch prices for the 2009-2010 school year:

Breakfast

\$.15 increase per paid breakfast. This is the first increase in breakfast prices since the program began in 2000.

Lunch

\$.05 increase per paid lunch all levels. Lunch prices were last increase by \$.15 in 2006.

5. Special Fund Disbursements - Exhibit 13

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the expenditure of funds from the Capital Reserve Fund and the 2007 GOB Issue as outlined on Exhibit 13.

6. Record of Investments - Exhibit 14

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the list of investments as outlined on Exhibit 14.

7. Contract Awards - Computer Supplies (Exhibit 15) & General School Supplies (Exhibit 16)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors award the contract for computer supplies and general school supplies as outlined on Exhibits 15 and 16.

12. Announcements

-Monday, June 8 7:00 p.m.-CLEAR Session
7:30 p.m.-Board Meeting

-Monday, June 22 7:30 p.m.-Board Meeting

-Monday, July 13 7:30 p.m.-Board Meeting

13. Adjourn

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Student/Teacher Recognition: Rita Cortez, Vocal Music
Concert Choir members who appeared at Carnegie Hall, June 14, 2009
3. Requests to Address the Board
4. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes for the June 8, 2009 meeting.

5. 2009-2010 East Penn School District Budget
 1. 2009 Homestead and Farmstead Resolution

Motion by _____, Seconded by _____
RESOLVED, By the Board of School Directors of East Penn School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2009, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

1. Aggregate amount available for homestead and farmstead real estate tax reduction. The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2009:

a. Gambling tax funds. The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$1,755,864.00.

b. Philadelphia tax credit reimbursement funds. PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.324(3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of \$36,824.59.

c. Aggregate amount available. Adding these amounts, the aggregate amount available during the school year for real estate tax reduction is \$1,792,688.59.

2. Homestead/farmstead numbers. Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:

a. Homestead property number. The number of approved homesteads within the School District is 15,803.

b. Farmstead property number. The number of approved farmsteads within the School District is 27.

c. Homestead/farmstead combined number. Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 15,830.

3. Real estate tax reduction calculation. The school board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the aggregate amount available during the school year for real estate tax reduction of \$1,792,688.59 by the aggregate number of approved homesteads and approved farmsteads of 15,830, the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$113.25.

4. Homestead exclusion calculation. Dividing the paragraph 3 maximum real estate tax reduction amount of \$113.25 by the School District real estate tax rate of 43.64 mills (.04364), the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is \$2,595.00, and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is \$2,595.00.

5. Homestead/farmstead exclusion authorization – July 1 tax bills. The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$2,595.10. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$2,595.00. For purposes of this Resolution, "approved homestead" and "approved farmstead" shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. §6926.341(g)(3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 5 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

6. Homestead/farmstead exclusion authorization – interim real estate tax bills.

No homestead or farmstead exclusion will apply to any interim tax bill except an interim tax bill applicable to a property that includes an approved homestead or approved farmstead listed in the report received by the School District from the County Assessment Office on or before May 1, but not included in the tax assessment reflected in the July 1 tax bill for the property. In most cases, the assessment of approved homesteads and approved farmsteads will be reflected in July 1 tax bills. However, in any case when there is an approved homestead or an approved farmstead that is not included in the assessment reflected in the July 1 tax bill, and when an interim real estate tax notice is issued later based on an interim assessment including the approved homestead or approved farmstead, the interim tax notice shall reflect a homestead or farmstead exclusion real estate assessed value reduction calculated under paragraph 5, except that the paragraph 4 maximum real estate assessed value reduction will be prorated in the same manner as the real estate tax is pro rated. Assuming the interim tax notice reflects taxation as of July 1, as will occur in most such cases, the full amount of the paragraph 4 maximum real estate assessed value reduction will apply. In the extraordinary case where the new interim tax assessment is effective after July 1, the paragraph 4 maximum real estate assessed value reduction will be pro rated in the same manner as the real estate tax reflected in the interim tax bill is pro rated.

2. 2009-10 Budget - Final Adoption

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors adopt the 2009-10 budget that was tentatively adopted on May 11, 2009, and revised; and,

Be it further

RESOLVED, That the East Penn Board of School Directors, Lehigh County, Commonwealth of PA, hereby authorize expenditures totaling \$115,123,103 as set forth therein; and,

Be it further

RESOLVED, That the East Penn Board of School Directors levy a tax of 43.64 mills per dollar of assessed valuation on real estate, and the following taxes be levied under Act 511:

A one-half percent (.5%) earned income tax, and,
A one percent (1%) real estate transfer tax

Be it further

RESOLVED, That the Senior Citizen Real Estate Tax Rebate Program be continued for the 2009-10 year with the same eligibility income guidelines as the previous year's program; and,

Be it further

RESOLVED, That the East Penn Board of School Directors authorize the collection of school property taxes in installments in accordance with the previous year's schedule.

6. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

1. District Update

2. Personnel

Resignations

-Mr. Gregory Nolan, Assistant Superintendent, effective June 30, 2009 (Exhibit 1)
-Denise Donmoyer, Hall Monitor at EHS, effective June 7, 2009 (Exhibit 2)

-Robert Sawicki, Social Studies Teacher, effective July 31, 2009 (Exhibit 3)

Appointment of Assistant to the Superintendent

Employee: Kristen Campbell
Principal, Lincoln School
Reference: New Position (Vacancy created by resignation of
Mr. Greg Nolan, Assistant Superintendent)
Effective: July 1, 2009
Salary: \$105,000

Temporary Professional Employee Appointments

Name/Address: Nancy Cleff
3248 Sequoia Drive, Macungie
Education Level: B. A. Degree (1980)
Undergraduate School: Cedar Crest College
Certification: Instructional II, Elementary
Assignment: Grade 3 Teacher, Shoemaker School
Vacancy created by C. Newhard retirement
Effective: September 1, 2009
Experience: East Penn SD-8/04-6/09
Allentown Diocese-9/84-6/86
Sarasota Diocese-9/80-6/81
Salary: \$48,965 (Step 6, Col. PC)

Name/Address: Rebekah Menk
65 S. Second Street, Emmaus
Education Level: B. S. Degree (2008)
Undergraduate School: Kutztown University
Certification: Instructional I, Elementary
Assignment: Grade 5, Shoemaker
Vacancy created by M. Dawson resignation
Effective: September 1, 2009
Experience: 9/08-6/09: East Penn SD
Salary: \$44,044 (Step 2, Col. B)

Name/Address: Chandra Gossai
2325 W. Livingston Street, Allentown 18104
Education Level: B. A. Degree (2008)
Undergraduate School: Muhlenberg College
Certification: Instructional I, Elementary
Assignment: Grade 1, Alburts School
Vacancy created by L. Clark retirement
Effective: September 1, 2009
Experience: 9/08-09: East Penn School District
Salary: \$44,044 (Step 2, Col. B)

Name/Address: Jasmyn Kandel
1834 Majestic Drive, Orefield 18069
Education Level: B. A. Degree (2002)
M. A. Degree (2005 & 2008)
Undergraduate School: Boston College
Graduate Schools: San Diego State
Columbia University
Certification: Instructional I, Elementary/Reading Specialist
Assignment: Grade 2, Alburts School
Vacancy created by S. Porembo retirement
Effective: September 1, 2009
Experience: 9/08-10/08-Northampton Area SD
8/03-6/06: Del Mar, CA
10/08-6/09: East Penn SD
Salary: \$57,184 (Step 5, Col. M +36)

Request for General Leave

Employee: Lisa Jones
Instructional Aide, Jefferson School
Effective: June 8, 2009-June 7, 2010
Reference: Board Policy 539, General Leave

Jump Start Program Instructors

See Exhibit 4

2009-2010 Head Teacher Appointments

Francine Confer	Alburtis School
Jackie Vogel	Alburtis School
Patrice Arnold	Shoemaker School
Sarah McDonald	Shoemaker School

EHS Summer School Teachers

Debra Zosky	Aaron Gavin
Stephanie Schwab	Derek Grabfelder
Barry O'Connell	Susan Arnold
Stuart Speicher	Stephanie Larkin
Lori Sheip	Jayne St. Mary
Jeannine Martini	Sandra Teplitz
Beth Witte	Sarah Kinzel
Heather Day	Charles Sonon

Extended School Year Staff

Liz Inman, Health Room, Wescosville School
Deb Janney, Health Room, Wescosville School
Andrea Hajducko, Speech Teacher, Emmaus HS
Alison Horner, Learning Support, EHS

Co-Curricular Advisor

Danielle Sirinsky	LMMS Spring Musical	\$1104.00
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Appointment of Chief School Physician

That the East Penn School Board appoint Dr. Robert A. Barnes as Chief School Physician for the 2009-2010 school as stipulated in the attached Agreement. (Exhibit 5)

3. Educational Conferences (Exhibit 6)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 6.

4. Act 80 Exception

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve a request to the PA Department of Education for an Act 80 exception that will provide the 2008-09 school calendar days of October 13, 2008 and March 9, 2009 be considered as Act 80 days for PM Kindergarten.

7. Facilities

1. Change Order - Willow Lane Elementary School Project

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following change order:

GC-2	Perrotto, General Contractor	
	-Stage Frong bullnose enlargement	\$ 692.52
	-Remove and replace recently installed Storm pipe to accommodate elliptical pipe	\$10,791.54
	-District request modify door configuration in Kitchen area	\$ 1,424.45
	-Provision of additional steel plate to support Masonry in MPR	\$21,564.69

- | | | |
|--|-------|-------------|
| | Total | \$34,473.20 |
|--|-------|-------------|
8. 2009-2014 Teamsters 773 Contract
 9. Legislative C. Ballard
 10. Business Operations
 1. Approval of Bill List

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.
 2. Treasurer's Report

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.
 3. Approval of District Insurance Policies

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following insurance policies.

PACKAGE POLICY

RESOLVED, That the East Penn Board of School Directors accept the recommendation of the Insurance Advisory Council and award the contract for the package policy including EDP coverage, boiler coverage and automobile, to ACE USA (PSBA Insurance Trust Program) through USI Insurance Services at the quotation price of \$240,312.

Note: Last year this policy was awarded to Insurance Company of NA for a total premium of \$236,197.

UMBRELLA COVERAGE

RESOLVED, That the East Penn Board of School Directors accept the Recommendation of the Insurance Advisory Council and award the contract for \$15 million umbrella coverage to Old Republic Insurance Company (PSBA Insurance Trust Program) at a quotation price of \$24,800 through USI Insurance Services.

Note: Last year this policy was awarded to Old Republic Insurance Company for a total premium of \$25,048.

ERRORS & OMMISIONS POLICY

RESOLVED, That the East Penn Board of School Directors accept the recommendation of the Insurance Advisory Council and award the contract for School Leaders Errors & Omissions, including an enhanced employment liability endorsement, to The Pennsylvania School Boards Insurance Trust at a quotation rate of \$32,816 through the Miers Insurance Agency.

Note: Last year this policy was awarded to the Pennsylvania School Boards Insurance Trust for a total premium of \$38,533.

WORKERS' COMPENSATION POLICY

RESOLVED, That the East Penn Board of School Directors accept the recommendation of the Insurance Advisory Council and award the contract for Workers' Compensation Insurance to School Boards Insurance Company of Pa., Inc. (PSBA Insurance Trust Program) at the quotation price of \$397,608 through USI Insurance Services.

Note: Last year this policy was awarded to SBIC for a total premium of

\$352,845.

STUDENT/ACCIDENT INSURANCE

RESOLVED, That the East Penn Board of School Directors award the contract for Student/Accident Insurance to ACE American Insurance Company for the Interscholastic all-sports Package AAA, which includes junior and senior high school football, junior and senior high school interscholastic and intramural sports, gym classes, band, cheerleaders and majorettes, loss of use, and expanded sports/medicine, and school trip and activities rider and \$1,000,000 catastrophic accident medical benefit for the total annual premium of \$20,459 for primary excess over \$100.00 plan, as made available through Mid-Penn Insurance Associates, Inc.

And be it further

RESOLVED, That the East Penn Board of School Directors make available the voluntary enrollment primary excess over \$100 student insurance plan AA with a maximum benefit of \$1,000,000, which is offered to parents on a voluntary basis through ACE American Insurance Company for \$30 for school-time coverage and \$116 for 24 hour coverage, through Mid-Penn Insurance Associates, Inc.

Note: Last year this policy was awarded to ACE American Insurance Company at a total premium of \$17,963.

4. Authorization to participate in contracts issued by the Department of General Services for the 2009-10 year

Motion by _____, Seconded by _____
WHEREAS, Act 57 of May 15, 1998 permits local public procurement units to participate in those contracts for supplies, services, or construction entered into by the Department of General Services (SGS) that are made available to local public procurement units . A "local public procurement unit" is defined as any political subdivision, public authority, education, health, or other institution; and to the extent provided by law, any other entity, including a council of governments or an area government; non profit fire, rescue, or ambulance company; and any nonprofit corporation operating a charitable hospital be it

RESOLVED, That the East Penn School District hereby requests authorization to participate in DGS's contracts for the procurement of supplies, services or construction, subject to the following conditions:

1. That the East Penn School District agrees to be bound by such contract terms and conditions DGS may prescribe.
2. That the East Penn School District agrees to be responsible for payment directly to the contractor under each contract for those supplies, services or construction ordered by the local public procurement unit.

5. Authorization to participate in joint purchasing for the 2009-10 year

Motion by _____, Seconded by _____
WHEREAS, The General Assembly of the Commonwealth of Pennsylvania has enacted an act known as the "Cooperative Purchasing Act, Act 31 of July 1971, and;

WHEREAS, Act 31 of 1971 permits local governments to purchase materials, supplies, and equipment from purchase contracts of the Commonwealth of Pennsylvania; be it

RESOLVED, That the East Penn Scholl District hereby requests authorization to participate in purchase contracts of the Carbon Lehigh Intermediate Unit, Lehigh Career & Technical Institute, U.S. Communities, Pennsylvania Education Joint Purchasing Council, PENNCON, and PEPPM.

6. Management Information System Software Contract

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the purchase of a Management Information System from the Central Susquehanna Intermediate Unit for financial and personnel modules at a first year cost of \$33,546 and a second year cost of \$34,888.

