ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Requests to Address the Board

3. Approval of Minutes

   Motion by ________________________, Seconded by ________________________

   RESOLVED, That the East Penn Board of School Directors approve the minutes of the
   June 22, 2009 Board Meeting.

4. Report of the Superintendent of Schools-Dr. Thomas L. Seidenberger

   1. Personnel

      Motion by ________________________, Seconded by ________________________

      RESOLVED, That the East Penn Board of School Directors approve the
      following personnel items:

      Resignations

      - Julie Yonney-Kriebel, Family & Consumer Science Teacher at EHS, effective
        August 31, 2009 (Exhibit 1)

      - Susan Adams, Remedial Assistant at Wescosville School, effective immediately
        (Exhibit 2)

      Leaves as Per Collective Bargaining Agreement

      Employee:   Melissa Sell
                  Gifted Education, Shoemaker School
      Effective:  9/1/09-11/24/09

      Employee:   Ariel Scholz
                  Music, Elementary Schools
      Effective:  2009-2010 School Year

      Appointment of Coordinator of Elementary Curriculum

      Name/Address: Susan Noack
                     1852 Eastman Avenue, Bethlehem 18018
      Education Level: B. S. Degree (1989)
      Undergraduate School: Lehigh University
      Graduate School: Lehigh University
      Certification: Administrative, Principal K-12
                     Instructional II, Elementary, K-6
                     Supervisor, Curriculum & Instruction
      Effective: To be determined
      Vacancy: Created by retirement of J. Hoffman
      Experience: 9/01-Present: East Penn SD
9/00-6/01: Moravian Academy
Salary: $73,584, plus all benefits under the Act 93 Agreement

Professional Employee Appointment

Name/Address: Denise Reaman
6222 Wheatland Drive, Macungie
Education Level: B. A. Degree (1987)
M. S. Degree (2003)
Undergraduate School: Temple University
Graduate School: Wilkes University
Certification: Instructional II, English
Assignment: English Department, EHS
(Vacancy created by resignation of L. Moessner)
Effective: To be determined
Experience: 2000-Present: Bethlehem Area SD
11/1985-8/1999: Morning Call
Salary: $63,269.00 (Year 10, M +24)

Temporary Professional Employee Appointments

Name/Address: Kelly Moll
1714 Huffs Church Road, Barto 19504
Education Level: B. S. Degree (2009)
Undergraduate School: Lebanon Valley College
Certification: Instructional I, Biology, Chemistry
Assignment: Science Department, EHS
Vacancy created by C. Smartschan retirement
Effective: September 1, 2009
Experience: None
Salary: $43,744 (Year 1, Col. B)

Name/Address: Tiffany Snyder
228 N. 10th Street, Indiana 15701
Education Level: B. A. Degree (2009)
Undergraduate School: Duquesne University
Certification: Instructional I, Latin
Assignment: Latin, EHS
Effective: September 1, 2009
Experience: None
Salary: $43,744 (Year 1, Col. B)

Full-Time Substitute Teacher Appointment

Name/Address: Ryan Williams
2 Naylor Court, Quakertown 18951
Education Level: Penn State University
Graduate School: Arcadia University
Certification: Instructional II, Music
Assignment: Music, Elementary Orchestra
(Opening created by A. Scholz leave)
Effective: To be Determined
Experience: 2003-Present: Souderton Area SD
Salary: $43,744 (Year 1, Col. B)
Community Liaison

Name/Address: Nicole Bloise
221 Christmas Avenue, Bath 18014
Education Level: B. S. Degree (2003)
Master’s Degree (in progress)
Undergraduate School: Penn State University
Graduate School: SUNY at Oswego, NY
Effective: July 14, 2009
Experience: 5/2009-Present: Watertown HS, Watertown, NY (FTS)
2/2008-2009: Cornell Cooperative Extension
Of Jefferson County
Salary: $45,000, 35 hrs./wk.

Change in Employment

Employee: Diana Vasilik
From: Instructional Assistant
To: Administrative Assistant, Eyer Library
Vacancy created by S. Cichocki and subsequent transfers
Effective: July 14, 2009

Jump Start Program

Ann Johnson, School Nurse

Extended School Year Program

Tracy Urban Amy McConologue

EHS Summer School Instructors

Diane Sherwood Darlene Kale
Eleni Assise Beth Kroa
Amber Burian

Head Teacher Appointments

Jonathan Chase, Lincoln

Lower Macungie MS Team Leaders

Jamie Hudak Marissa Perez Sharon Shankweiler

2. 2009-2010 Ticket Pricing for Sports (Exhibit 3)

Motion by ________________________, Seconded by ________________________
RESOLVED, That the East Penn Board of School Directors approve the admission fees for the 2009-2010 athletic season as outlined on Exhibit 3.
5. Facilities

1. Right-of-Way for Electrical Service for Willow Lane (Exhibit 4)

Motion by __________________________, Seconded by __________________________
RESOLVED, That the East Penn Board of School Directors approve the Right-of-Way Agreement with PPL Electric Utilities for the electric facilities to be installed for service to the Willow Lane Elementary School as outlined in Exhibit 4).

2. Change Order Approval - EHS Track Replacement Project

Motion by __________________________, Seconded by __________________________
RESOLVED, That the East Penn Board of School Directors approve the following Change Orders for the EHS Track Replacement Project:

<table>
<thead>
<tr>
<th>Change Order</th>
<th>Contractor</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CO-1</td>
<td>Atlas Track Inc.</td>
<td>- Extension of both the Pole Vault runway and the Triple/Long Jump runway.</td>
<td>$10,664.79</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Installation of 5 take-off boards for the Triple/Long Jump.</td>
<td></td>
</tr>
<tr>
<td>CO-2</td>
<td></td>
<td>- Supply 5 additional 8 ft. man-gates at Concession stand and facility garage</td>
<td>$6,362.67</td>
</tr>
</tbody>
</table>

Willow Lane Elementary School

EC-2 Wind Gap Electric, Inc.

Due to revision to the rear canopy, WGE needs to relocate lighting fixture and add one new soffit lighting fixture.

$300.00

PC-2 JBM Mechanical, Inc.

Provide new roof drain in proposed Canopy and connect to proposed storm Sewer system.

$3,833.38

3. Bid Opening Report (Informational) - Alburtis Elementary School Outside Air Intake Relocation Project (Exhibit 5)

4. Alburtis Elementary School Outside Air Intake Relocation Project

Motion by __________________________, Seconded by __________________________
RESOLVED, That East Penn Board of School Directors award the contract for mechanical Work for the outside air intake relocation at the Alburtis Elementary School to the following low bidder:

MBR Construction Services, Inc.
P.O. Box 14775
Reading, PA 19612

Amount of Bid: $18,888.00
6. Business Operations

1. Approval of Bill List

Motion by ________________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addendum, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Disbursements of Funds (Exhibit 6)

Motion by ________________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from the Capital Reserve Fund and the 2007 GOB Issue as outlined in Exhibit 6.

7. Announcements

   Monday, July 13  7:30 p.m.-Board Meeting
   Monday, August 10  7:30 p.m.-Board Meeting

8. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Requests to Address the Board

3. Approval of Minutes

   Motion by ______________________, Seconded by ______________________

   RESOLVED, That the East Penn Board of School Directors approve the minutes for the July 13 meeting as presented.

4. Report of the Superintendent of Schools-Dr. Thomas L. Seidenberger

   1. District Update
   
   2. Personnel

   Motion by ______________________, Seconded by ______________________

   RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

   Retirement/Resignation
   - Elaine Lichtenwalner, Receptionist/Switchboard Operator, effective September 18, 2009 (Exhibit 1)
   - Marlanda Montanaro Birns, Instructional Aide at Emmaus High School, effective immediately (Exhibit 2)
   - Michael Becker, Instructional Assistant at Wescosville School, effective immediately (Exhibit 3)
   - Elizabeth Parise, Remedial Assistant at Lower Macungie Middle School, effective immediately (Exhibit 4)
   - Nichole Oravic, English Teacher at Emmaus HS, effective immediately (Exhibit 5)
   - Patricia Brooke, Instructional Assistant at Emmaus High School, effective immediately (Exhibit 6)

   Request for General Leave of Absence

   Employee: Kristi Smith
              Grade 3 Teacher, Shoemaker School
   Effective: September 1, 2009-February 2, 2010
   Reference: Board Policy 439, General Leave

   Leaves as Per Collective Bargaining Agreements

<table>
<thead>
<tr>
<th>Employee</th>
<th>Assignment</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alison Patchkoski</td>
<td>Family/Consumer</td>
<td>9/1/09-11/23/09</td>
</tr>
<tr>
<td></td>
<td>Science</td>
<td></td>
</tr>
<tr>
<td>Robin Weidner-Smith</td>
<td>Guidance Counselor</td>
<td>9/1/09-6/18/10</td>
</tr>
<tr>
<td></td>
<td>Emmaus HS</td>
<td></td>
</tr>
<tr>
<td>Monica Parsell</td>
<td>Grade 3</td>
<td>9109-11/23/09</td>
</tr>
<tr>
<td></td>
<td>Wescosville School</td>
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</table>

   Temporary Professional Employee Appointments

<table>
<thead>
<tr>
<th>Name/Address: Kristen Susens</th>
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<tbody>
<tr>
<td>523 College Drive, Allentown 18104</td>
</tr>
<tr>
<td>B. S. Degree (2003)</td>
</tr>
<tr>
<td>Michigan Technical University</td>
</tr>
<tr>
<td>Instructional I, Environmental Science, Biology</td>
</tr>
<tr>
<td>Science Department, Emmaus High School</td>
</tr>
<tr>
<td>Vacancy created by R. Roberts retirement</td>
</tr>
<tr>
<td>September 1, 2009</td>
</tr>
<tr>
<td>None</td>
</tr>
<tr>
<td>$43,744 (Year 1, Col. B)</td>
</tr>
<tr>
<td>Name/Address:</td>
</tr>
<tr>
<td>-----------------------</td>
</tr>
<tr>
<td>Education Level:</td>
</tr>
<tr>
<td>Undergraduate School:</td>
</tr>
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<td>Certification:</td>
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<td>Initial Assignment:</td>
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<tr>
<td>Experience:</td>
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<tr>
<td>Salary:</td>
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<table>
<thead>
<tr>
<th>Name/Address:</th>
<th>Ashley Barber</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Level:</td>
<td>B. A. Degree (2005)</td>
</tr>
<tr>
<td>M. Ed. Degree (2007)</td>
<td></td>
</tr>
<tr>
<td>Undergraduate School:</td>
<td>Lebanon Valley College</td>
</tr>
<tr>
<td>Graduate School:</td>
<td>Kutztown University</td>
</tr>
<tr>
<td>Certification:</td>
<td>Instructional I, Citizenship Education, 7-12</td>
</tr>
<tr>
<td>Initial Assignment:</td>
<td>Social Studies Department, LMMS</td>
</tr>
<tr>
<td></td>
<td>Vacancy created by R. Sawicki resignation</td>
</tr>
<tr>
<td>Effective:</td>
<td>To be Determined</td>
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<tr>
<td>Experience:</td>
<td>8/2008-Present: Reading SD</td>
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<tr>
<td>Salary:</td>
<td>$51,810 (Year 2, Col. M)</td>
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<tr>
<th>Name/Address:</th>
<th>Lindsay Super</th>
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<td>Education Level:</td>
<td>B. A. Degree</td>
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<tr>
<td>Undergraduate School:</td>
<td>Susquehanna University</td>
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<tr>
<td>Certification:</td>
<td>Instructional I, Music Education</td>
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<tr>
<td>Initial Assignment:</td>
<td>Elementary Music, Shoemaker School</td>
</tr>
<tr>
<td></td>
<td>Vacancy created by K. Bonner retirement</td>
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<td>Effective:</td>
<td>September 1, 2009</td>
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<td>Experience:</td>
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<tr>
<td>Salary:</td>
<td>$43,744 (Year 1, Col. B)</td>
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<table>
<thead>
<tr>
<th>Name/Address:</th>
<th>Alexis Williams</th>
</tr>
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<tbody>
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<td>Education Level:</td>
<td>B. S. Degree (2003)</td>
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<tr>
<td>Undergraduate School:</td>
<td>Kutztown University</td>
</tr>
<tr>
<td>Certification:</td>
<td>Instructional I, Elementary, Visually Impaired</td>
</tr>
<tr>
<td>Initial Assignment:</td>
<td>Grade 4, Lincoln School</td>
</tr>
<tr>
<td></td>
<td>Vacancy created by K. Werley retirement</td>
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<tr>
<td>Effective:</td>
<td>September 1, 2009</td>
</tr>
<tr>
<td>Salary:</td>
<td>$44,344 (Year 3, Col. B)</td>
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<table>
<thead>
<tr>
<th>Name/Address:</th>
<th>Michele Comp</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Level:</td>
<td>B. S. Degree</td>
</tr>
<tr>
<td>Undergraduate School:</td>
<td>Kutztown University</td>
</tr>
<tr>
<td>Certification:</td>
<td>Instructional I, Art</td>
</tr>
<tr>
<td>Initial Assignment:</td>
<td>Elementary Art, Jefferson &amp; Lincoln Schools</td>
</tr>
<tr>
<td></td>
<td>W. Weiant retirement and subsequent transfers</td>
</tr>
<tr>
<td>Effective:</td>
<td>September 1, 2009</td>
</tr>
<tr>
<td>Experience:</td>
<td>9/2008-6/2009: East Penn SD</td>
</tr>
<tr>
<td>Salary:</td>
<td>$44,044 (Year 2, Col. B)</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Name/Address:</th>
<th>Brian J. Pum</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Level:</td>
<td>B. A. Degree (2007)</td>
</tr>
<tr>
<td>Undergraduate School:</td>
<td>Moravian College</td>
</tr>
<tr>
<td>Certification:</td>
<td>Instructional I, Social Studies</td>
</tr>
<tr>
<td>Initial Assignment:</td>
<td>Social Studies Department, Emmaus HS</td>
</tr>
<tr>
<td></td>
<td>Vacancy created by P. Haja retirement</td>
</tr>
<tr>
<td>Effective:</td>
<td>September 1, 2009</td>
</tr>
<tr>
<td>Experience:</td>
<td>9/2007-Present: Bethlehem Area SD</td>
</tr>
<tr>
<td>Salary:</td>
<td>$44,344 (Year 3, Col. B)</td>
</tr>
</tbody>
</table>
Name/Address:  Laura Oswald
816 Prospect Avenue, Bethlehem  18018
Education Level:  B. S. Degree (2004)
M. Ed. Degree (2009)
Undergraduate School:  West Chester University
Graduate School:  University of Maryland
Certification:  Instructional I, Special Education
Initial Assignment:  Autistic Support, Lower Macungie ES
Transfer of J. Curtis to new Behavioral Support Specialist Position
Effective:  September 1, 2009
Experience:  8/2005-Present:  Montgomery County (MD) Public Schools
Salary:  $52,110 (Year 3, Col. M)

Full-Time Substitute Teacher Appointment
Name/Address:  Katie Anderson
3 Meadow Springs Lane, Oley 19547
Education Level:  B. S. Degree (2008)
Undergraduate School:  Kutztown University
Certification:  Instructional I, Elementary
Initial Assignment:  Grade 3, Shoemaker School
Effective:  September 1, 2009
Experience:  None
Salary:  $43,744 (Year 1, Col. B)

Co-Curricular Advisors -Exhibit 7
See Exhibit 7 (Salary amounts as per 2009-2013 Collective Bargaining Agreement - Schedule B, Extra Pay for Extra Work

Informational
Professional Staff - Change in Assignment (Exhibit 8)
First Student Bus Drivers
Exhibit 9
2009-2010 List of Per Diem Substitutes
Exhibit 10
Change in Employment Status-Food Services Department
Employee                           From        To
Diane Schantzchenbach 6.75 hrs./day EHS, Food Services 7.5 hrs./day Assist. Leader
Maria Knauss             7.5 hrs./day EHS, Assist. Leader 6.75 hrs./day EHS, Food Services

Authorization of Attendance Officers
In accordance with Modifications 5.29, the East Penn Board of School Directors authorizes the following individuals to act in the capacity of attendance officers to write truancy citations:

Emmaus HS  Elementary Principals
David Piperato, Principal  Kristen Campbell, Lincoln
Thomas Mirabella, Assistant Principal  Tara Desiderio, Lower Macungie
Janine Mathesz, Assistant Principal  Dr. Ron Renaldi, Alburts
Josh Ziatyk, Assistant Principal  Cheryl Wetzel, Jefferson
Mark Caccavo, Assistant Principal  Anthony Moyer, Wescosville
Kate Keires, Assistant Principal  James Best, Macungie
Sally Hanzlik, Assistant Principal  Lynn Brinckman, Shoemaker
Designation of Compliance Officer

That Noelle Keeler, Human Resource Specialist, be designated the Compliance Officer for providing information regarding civil rights, grievance procedures, services, activities and facilities that are accessible to and usable by disabled persons, and employee and participant complaints of harassment or discrimination.

Educational Conference - Exhibit 11

That the East Penn Board of School Directors approve the estimated expenses for the individual attending the educational conference listed on Exhibit 11

2. Approval of Recommended Changes to the Emmaus HS Discipline Code-Exhibit 12

Motion by ___________________________, Seconded by ___________________________

RESOLVED, That the East Penn Board of School Directors approve the changes/modifications to the Emmaus HS Discipline Code as outlined on Exhibit 12.

3. Email Accounts for Board Members

5. Policy

-First Reading: Board Policy 250, Bullying (Exhibit 13)

6. Facilities

1. Change Order - Willow Lane Elementary School

Motion by ___________________________, Seconded by ___________________________

RESOLVED, That the East Penn Board of School Directors approve the following change order:

HC-2 Worth & Company, Inc. ($3,500.00)
Change from square neck diffusers to round neck diffusers

2. Change Order - Willow Lane Elementary School

Motion by ___________________________, Seconded by ___________________________

RESOLVED, That the East Penn Board of School Directors approve the following change order:

UGI Inv. UGI Gas Service $6,390.00
Installation of gas service line from main within Sauerkraut Lane to UGI meter at chiller enclosure.

7. Legislative

-Selection of Voting Delegates for the PSBA Legislative Policy Council Meeting-October 15, 2009

East Penn is entitled to three voting delegates. The delegates must be registered for the conference. Only board members and board secretaries are eligible to serve as voting delegates.

-Lehigh County Tax Collection Committee-Discussion
8. Business Operations

1. Bill List Approval

Motion by ____________________________, Seconded by ____________________________

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Management Information System Software Contract - Exhibit 14

Motion by ____________________________, Seconded by ____________________________

RESOLVED, That the East Penn Board of School Directors authorize the purchase of a Management Information System from the Central Susquehanna Intermediate Unit for financial and personnel modules at a first year cost of $33,546 and a second year cost of $34,888.

3. Disbursement of Funds-Exhibit 15

Motion by ____________________________, Seconded by ____________________________

RESOLVED, That the East Penn Board of School Directors authorize the expenditure of funds from the accounts listed on Exhibit 15.

9. Announcements

Monday, August 10 7:00 p.m.-CLEAR Session

7:30 p.m.-Board Meeting

Monday, August 24 7:30 p.m.-Board Meeting

10. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Requests to Address the Board

3. Approval of Minutes

   Motion by ________________________, Seconded by ________________________
   RESOLVED, That the East Penn Board of School Directors approve the minutes for
   the August 10, 2009 meeting.

4. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

   1. District Update
   2. Personnel

      Motion by ________________________, Seconded by ________________________
      RESOLVED, That the East Penn Board of School Directors approve the
      following personnel items:

      Resignations

      - Amy Christoff, Speech/Language Therapist at Alburtis School, effective
        immediately (Exhibit 1)

      - Melanie Walter, Grade 4 Teacher at Alburtis School, effective August 13, 2009
        (Exhibit 2)

      - Adelaide Peters, Social Studies Teacher at Emmaus HS, effective immediately
        (Exhibit 3)

      - Mary Lee Albanese, Remedial Assistant at Shoemaker School, effective
        immediately (Exhibit 4)

      - Karen Schaefer, Instructional Assistant at Emmaus HS, effective immediately
        (Exhibit 5)

      - Sheri Ziner, Instructional Assistant, effective immediately (Exhibit 6)

      Appointment of Assistant Principal, Lower Macungie MS

      Name/Address: Rodd Luckenbill
      6527 Carmel Drive, Macungie 18062

      Education Level:
      B. S. Degree (1998)
      M. S. Ed. Degree (2004)

      Undergraduate School: East Stroudsburg University
      Graduate School: Wilkes University
      Assignment: Assistant Principal, LMMS
      Vacancy created by retirement of J. Hoffman; transfer of Susan Noack
      Certification: Administrative, Principal K-12
      Instructional I, Elementary
      Effective: To be determined
Experience:
4/2008-Present: Marple Newtown SD
8/2006-4/2008: Allentown SD
8/2001-7/2006: Southern Lehigh SD

Salary: $87,500, plus all benefits under the Act 93 Agreement

Leaves as Per Collective Bargaining Agreement

<table>
<thead>
<tr>
<th>Employee</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gena Beky</td>
<td>9/1/09-6/18/10</td>
</tr>
<tr>
<td>Allison Brooks-Shimon</td>
<td>9/1/09-2/2/10</td>
</tr>
<tr>
<td>Ellen Martin</td>
<td>9/1/09-2/2/10</td>
</tr>
</tbody>
</table>

Appointment of Temporary Professional Employee

Name/Address: Colleen Kingsbury
3405 Courtney Drive, Center Valley 18034
Education Level: B. S. Degree (2006)
Undergraduate School: Seton Hill University
Assignment: Family & Consumer Science, EHS
Vacancy created by resignation of J. Yonney
Certification: Instructional I, Family/Consumer Science
Effective: To be determined
Experience: 8/2007-Present: Pine Grove SD
Salary: $44,344 (Year 3, Col. B)

Name/Address: Abigail Messner
913 Barbara Drive, Coplay 18037
Education Level: B. S. Degree (2008)
Undergraduate School: Kutztown University
Assignment: Grade 4, Alburtis School
Opening created by M. Fried resignation
Certification: Instructional I, Elementary
Effective: September 1, 2009
Experience: None
Salary: $43,744 (Year 1, Col. B)

Appointment of Full-Time Substitute Teachers

Name/Address: Lisa Wolff
1979 Goldenrod Drive, Macungie
Education Level: B. A. Degree (1983)
Certification Credits (2007)
Undergraduate School: Lehigh University
Graduate School: DeSales University
Assignment: Grade 6, LMMS
Opening created by E. Nixon leave
Certification: Instructional I, Elementary
Effective: September 1, 2009
Experience: 9/2008-6/2009: East Penn SD
Salary: $44,044 (Year 2, Col. B)

Name/Address: Caitlin Carney
65 S. Second Street, Emmaus
Education Level: B. S. Degree (2006)
Additions to the 2009-2010 List of Per Diem Substitutes

Exhibit 7

2009-2010 LMMS Team Leaders

Grade 6

Sharon Shankweiler   Rick Frederick   Jamie Hudak
Mike Barker          Lori Schaeffer

Grade 7

Denine Williams      Pat Hanlon       Bridget Bokansky

Grade 8

Exploratory

Mentor Teachers

Steve Baier          Kevin Bisignani   Jennifer Curtis
Anjanette Hoffman    Rachel Kramer     Susan Smith
Susan Sterkenburg    Bryan Svencer     Kiera Werner

2009 Adult Education Fall Instructor List

Exhibit 8

Changes in Instructional/Staff Assistant Hours

Exhibit 9
Co-Curricular Advisors

Michael J. Carolla  MS Football Coach  $5117.00
Joseph Malone  MS Football Coach  $5117.00
Teresa Scholl  MS Cheerleading Coach  $2121.00

5. Policy

-Interim Reading: Board Policy 250, Bullying (Exhibit 10)

6. Tax Collection Committee Appointments, Lehigh County

**Background.** Act 32 § 505(b) requires the governing bodies of school districts, townships, boroughs, and cities that impose an earned income tax to appoint one voting delegate and one or more alternate delegates to be their Tax Collection Committee (TCC) representatives. The purpose of this resolution is to appoint the required delegates. The appointed individuals have consented to appointment.

Motion by________________________________, Seconded by________________________________

RESOLVED, That the East Penn Board of School Directors appoint the following individuals as TCC delegates for the East Penn School District

Primary Voting Delegate: Charles Ballard
First Alternate Voting Delegate: Lynn Glancy
Second Alternate Voting Delegate: Debra Surdoval

If the primary voting delegate cannot be present for a TCC meeting, the first alternate voting delegate shall be the representative at the TCC meeting. If both the primary voting delegate and the first alternate voting delegate cannot be present for a TCC meeting, the second alternate voting delegate shall be the representative at the TCC meeting.

These appointments are effective immediately and shall continue until successors are appointed. Delegates shall be appointed each year in November or December or as soon thereafter as possible. All delegates shall serve at the pleasure of this governing body and may be removed at any time.

**Certification of adoption.** The undersigned certifies that the above Resolution was adopted at a public meeting on this date.

Date: ____________________________  ____________________________  Secretary

7. Other Educational Entities

-Carbon Lehigh Intermediate Unit  T. Richwine
-Lehigh County Technical Institute  F. Fuller
A. Earnshaw
S. Kowalchuk
T. Richwine

8. Facilities

1. Change Order - Willow Lane
RESOLVED, That the East Penn Board of School Directors approve the following change order:

GC-3 Perotto Builders, LTD.

1. Opening angle at Exterior wall $18,214.10
2. Extension of canopy at receiving area $21,727.95
3. Install steel beam at line Q1 and G $17,538.70
4. Install steel beam for masonry support at lines 13, F and 14 $ 8,832.82

Total $66,304.57

9. Legislative C. Ballard
10. Business Operations
1. Approval of Bill List

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. September 28, 2009 Board Meeting

Schools and offices will be closed. On September 29, the Board Room will be used for the special election for Senator Wonderling’s seat.

11. Announcements

Monday, August 24 7:00 p.m.-CLEAR Session
7:30 p.m.-Board Meeting

September 1 First Day for Teachers
September 8 First Day for Students
September 14 7:30 p.m.-Board Meeting

12. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Presentations:
   - Bud Coates-Rodale Press Contribution
   - William H. Gorman, Jr., CPA, CGFM-Gorman & Associates, Certified Public Accountants
   - Robert Whartenby, URS Owners Representative-Update on Willow Lane & Track

3. Requests to Address the Board

4. Approval of Minutes

   Motion by __________________________, Seconded by ______________________
   RESOLVED, That the East Penn Board of School Directors approve the minutes of the August 24, 2009 meeting.

5. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

   1. District Update

   2. Personnel

   Motion by __________________________, Seconded by ______________________
   RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

   Resignation
   - Kim Bosak, Staff Assistant at Alburtis School, effective August 31, 2009 (Exhibit 1)

   Temporary Professional Employee Appointment

   Name/Address: Lindsay Bielli
   6690 Hauser Road, Macungie 18062
   Education Level: B. S. Degree (2005)
   Undergraduate School: Penn State University
   Certification: Elementary
   Assignment: Grade 5, Macungie School
   Vacancy created by S. Porembo resignation and Transfer of M. James to Literacy Coach
   Effective: September 1, 2009
   Experience: None
   Salary: $43,744 (Year 1, Col. B)

   Appointment of Instructional Assistants-Effective September 15, 2009

   Name/Address
                  Assignment                     Salary
   Leesa Gehman
   4435 Meadow Lane
   Allentown 18104
   Lower Macungie ES New Health Room Aide
   Position
   $12.49/hr., 13.0 hrs./wk.

   Tina Collura
   2350 Bordeaux Drive
   Macungie 18062
   Emmaus HS (P. Brooke resignation)
   $12.49/hr., 32.5 hrs./wk.

   Karen Kennedy
   138 Cedar Street
   Macungie 18062
   Eyer MS (D. Vasilik resignation)
   $12.49/hr., 32.5 hrs./wk.

   Mary Taranto
   7018 Tuscany Drive
   Macungie 18062
   Wescosville, Autism Support
   New Position
   $12.49/hr., 31.5 hrs./wk.

   Kristen Terry
   43 N. Fourth Street
   Emmaus 18049
   Emmaus HS (K. Cole resignation)
   $12.49/hr., 32.5 hrs./wk.
Lisa Dunleavy
5688 Fresh Meadow Drive
Macungie 18062
$12.49/hr., 16.25 hrs./wk.
(T. Frantz resignation)

Appointment of Staff Assistant

Cheryl LaBar
5322 Princeton Road
Macungie 18062
Hall Monitor
$12.49/hr., 30 hrs./wk.
(L. Talarico resignation)

2009-2010 Remedial Assistants & Substitute Rates

See Exhibit 2

Changes in Assignment and Hours for Instructional/Staff Assistants

See Exhibit 3

Kindergarten Leader Position

Nicole Stratchko
8th Grade Team Leader - Lower Macungie MS

Jane Shingler

Additions to the 2009-2010 List of Per Diem Substitutes

See Exhibit 4

Co-Curricular Advisors

Andrew Heimel
National History Day
Club A

Jose Delgado
EHS Football Assist Coach
$5117.00

Chris Reverie
EHS Golf Assistant
Volunteer

Adam Cavalry
Football Assistant
Volunteer

Kenneth Follweiler
Football Assistant
Volunteer

Educational Conferences - Exhibit 5

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 5.

6. Legislative
C. Ballard

7. Policy

-Second Reading: Policy 250, Bullying/Cyberbullying (Exhibit 6)

8. Business Operations

1. Approval of Bill List

Motion by___________________________, Seconded by__________________

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Disbursement of Funds-Exhibit 7

Motion by___________________________, Seconded by__________________

RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from the Capital Reserve Fund and the 2007 GOB Issue as outlined on Exhibit 4.

3. Approval of General Fund Budget Transfers-Exhibit 8

Motion by___________________________, Seconded by__________________
RESOLVED, That the East Penn Board of School Directors approved the General Fund Budget Transfers needed for the June 30, 2009 post-audit as listed on Exhibit 8.

4. Cancellation of September 28, 2009 Board Meeting

Motion by ______________________, Seconded by ______________________
RESOLVED, That the September 28, 2009 regular meeting of the East Penn Board of School Directors meeting be cancelled.

9. Announcements

- Monday, September 14
  6:30 p.m.-CLEAR Session
  7:30 p.m.-Board Meeting

- Tuesday, September 15
  7:00 p.m.-Alburtis Meet the Teacher Night
  7:30 p.m.-Lincoln and Eyer MS Meet the Teacher Night

- Wednesday, September 16
  7:00 p.m.-EHS Guidance Information Night
  7:30 p.m.-Shoemaker & Wescosville Schools

- Thursday, September 17
  7:00 p.m.-LMES & Jefferson Meet the Teacher Nights

- Wednesday, September 23
  7:00 p.m.-Alburtis Meet the Teacher Night

- Monday, September 28
  All schools and offices are closed.

10. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Requests to Address the Board

3. Approval of Minutes

   Motion by ______________________, Seconded by ______________________

   RESOLVED, That the East Penn Board of School Directors approve the minutes of the September 14, 2009 meeting.

4. Refunding General Obligation Bonds, Series 2004

   - Scott Shearer, Public Financial Management
   - Rhoads & Sinon

5. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger, Superintendent of Schools

   1. District Update
   2. Personnel

   Motion by ______________________, Seconded by ______________________

   RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

   Retirements/Resignations

   - Dr. Michael Murphy, Director of Student Services, effective December 31, 2009 (Exhibit 1)
   - Mr. Ron Delaco, Supervisor of Special Education, effective November 30, 2009 (Exhibit 2)
   - Carla LaRussa, Staff Assistant at Emmaus HS, effective October 2, 2009 (Exhibit 3)
   - Tracey Frantz, Instructional Assistant at Shoemaker School, effective immediately (Exhibit 4)

   Department Chair; Mentor; Head Teacher Appointments

   Ann Johnson      Department Chair     School Nurse
   Megan Schueck    Head Teacher        Lower Macungie ES
   Anna Andrew      Mentor              
   Joan Keiper      Mentor              
   Rosanne Lauchnor Mentor             
   Lynda O’Connor   Mentor              

   Leaves as Per Collective Bargaining Agreement

   Employee:       Tricia Gutman
                   Remedial Coordinator, Lincoln School
   Effective:      November 11-February 2, 2010

   Employee:       Kimberly Henry
                   Grade 2 Teacher, Wescosville School
   Effective:      October 30, 2009-February 2, 2010

   Additions to the 2009-2010

   Please see Exhibit 5
Maintenance Department Appointment

Name/Address: Scott Walbert
3218 Capital Street, Allentown 18103
Effective: October 19, 2009
Assignment: Maintenance A - Lock and Door
Vacancy created by R. Hauser retirement.
Salary: $21.17/hr., 40 hours per week

Remedial Assistant Appointment

Name/Address: Barbara Poling
1473 Dayspring Drive, Wescosville 18106
Effective: October 13, 2009
Assignment: Shoemaker School
Vacancy created M. Albanese resignation
Salary: $13.25/hour, 25 hours/week

Staff Assistant Appointments

<table>
<thead>
<tr>
<th>Name/Address</th>
<th>Assignment</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cinthya Tirado-Cruzado</td>
<td>Wescosville School</td>
<td>$12.49/hr., 12.5 hrs./wk.</td>
</tr>
<tr>
<td>2162 Woodridge Drive, Macungie</td>
<td>Vacancy created by B. Cassel resignation.</td>
<td></td>
</tr>
<tr>
<td>Jeffrey Schmeltzle</td>
<td>Wescosville School</td>
<td>$12.49/hr., 12.5 hrs./wk.</td>
</tr>
<tr>
<td>521 Harrison Street, Emmaus</td>
<td>Vacancy created by J. Sullivan resignation</td>
<td></td>
</tr>
<tr>
<td>Rachel Meadows</td>
<td>Shoemaker School</td>
<td>$12.49/hr., 12.5 hrs./wk.</td>
</tr>
<tr>
<td>4151 Newport Drive, Emmaus</td>
<td>Vacancy created by I. Opilla retirement</td>
<td></td>
</tr>
<tr>
<td>Gwen Mitchell</td>
<td>Shoemaker School</td>
<td>$12.49/hr., 12.5 hrs./wk.</td>
</tr>
<tr>
<td>7527 Crane Crossing, Macungie</td>
<td>Vacancy created by Engler resignation</td>
<td></td>
</tr>
</tbody>
</table>

Change in Instructional/Staff Assistant Hours

See Exhibit 6

Co-Curricular Appointments

See Exhibit 7

Educational Conferences - Exhibit 8

That the East Penn Board of School Directors authorize the estimated expenses for the individuals attending the educational conferences listed on Exhibit 8.

3. Out of State Tuition Agreement

Motion by ____________________________, Seconded by ________________
RESOLVED, That the East Penn Board of School Directors approve the Out of State Tuition Agreement with the Marie H. Katzenbach School, for the Deaf, Division of Direct Services, New Jersey Department of Education for an East Penn student at a cost of $89,619.00/year for the Multiply Disabled Program.

4. Acceptance of Gifts, Grants, and Funds

Motion by ____________________________, Seconded by ________________
RESOLVED, That the East Penn Board of School Directors accept the following gifts/funds as listed below and, in accordance, with Board Policy 702, Gifts, Grants, and Funds:

Alex Miexner
510 South Ott Street, Allentown 18104

Fender Bxr 100 and Custom made cover $ 400.00
Sonor Drum Set and Humes and Berg Cases with $1,500.00
Padded Gator Bags for Toms
Lincoln Parent Teacher Organization

Donation: $9,490.46
For the Purchase and Installation of additional Playground Equipment

6. Other Educational Entities
- Carbon Lehigh Intermediate Unit
  - F. Fuller
  - A. Earnshaw
  - T. Richwine
  - S. Kowalchuk

7. Legislative
  - C. Ballard

8. Policy
   1. Board Policy 250 - Bullying (Exhibit 9)
      Motion by ______________________, Seconded by ______________________
      RESOLVED, That the East Penn Board of School Directors adopt Board Policy 250, Bullying, for inclusion in the Board Policy Manual.

9. Facilities
   1. Bid Opening Report - Health Suite Alterations-Emmaus HS (Exhibit 10)
   2. Bid Award - Health Suite Alterations-Emmaus HS
      Motion by ______________________, Seconded by ______________________
      RESOLVED, That the East Penn Board of School Directors approve the awarding of contracts to the successful bidders listed below:

      General Construction
      Walter Brucker & Company, Inc. $32,150.00
      Dublin, PA

      Plumbing Construction
      Moser Mechanical Contractors $12,900.00
      Easton, PA

      HVAC Construction
      K C Mechanical Service, Inc. $9,210.00
      Mount Bethel, PA

      Electrical Construction
      Wind Gap Electric, Inc. $4,270.00
      Wind Gap, PA

      Total $58,530.00

3. Lease Agreement with Alburtis Recreation Association/Alburtis Area Community Center (Exhibit 11)
   Motion by ______________________, Seconded by ______________________
   RESOLVED, That the East Penn Board of School Directors approve the Lease Agreement with the Alburtis Recreation Association/Alburtis Area Community Center, 220 W. Second Street, Alburtis as described in Exhibit 11.
10. Business Operations

1. Approval of Bill List

   Motion by________________________, Seconded by___________________

   RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Parent Transportation Contract

   Motion by________________________, Seconded by___________________

   RESOLVED, That the East Penn Board of School Directors approve a transportation contract with Brandy DeJesus, Allentown, PA to transport three students to Jefferson School at a rate of $0.55/mile.

3. Transfer to Capital Reserve Fund - Rodale Family Foundation $100,000 Contribution

   Motion by________________________, Seconded by___________________

   RESOLVED, That the East Penn Board of School Directors authorize the transfer of the $100,000 contribution by the Rodale Family Foundation from the General Fund to the Capital Reserve Fund.

   Note: This is the recommendation of Auditor Bill Gorman, Gorman & Associates.

4. Special Fund Disbursements (Exhibit 12)

   Motion by________________________, Seconded by___________________

   RESOLVED, That the East Penn Board of School Directors authorize payments from the Capital Reserve Fund and 2007 GOB Issue as outlined in Exhibit 12.

11. Announcements

   Monday, October 12
   All Schools are closed.
   7:00 p.m.-CLEAR Session
   7:30 p.m.-Board Meeting

   Saturday, October 17
   2:15 p.m.-Dedication of EHS Memorial Wall and All Weather Track

   October 19-23
   Homecoming Week - Emmaus HS

   Monday, October 19
   7:00 p.m.-District PAC Meeting
   Conference Room B, Administration Building

   Friday, October 23
   11:00 a.m. Dismissal-Emmaus HS

   October 26-30
   PSSA Grade 12 Retest

   Monday, October 26
   6:30 p.m.-EPEA Reception for Merit Semi-Finalists
   7:30 p.m.-Board Meeting

   Friday, October 30
   11:00 a.m.-Early Dismissal-Middle Schools

12. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Student Recognition:

2010 National Merit Semifinalists

Brian P. Baillie
Anthony D. Cope
Shirley Mao
Laura W. Rigge
Andrea Vergheese
Patrick S. Whalen

3 Requests to Address the Board

4 Approval of Minutes

Motion by__________________________, Seconded by____________________

RESOLVED, That the East Penn Board of School Directors approve the minutes of the October 12, 2009 meeting.

5 Report of the Superintendent of Schools-Dr. Thomas L. Seidenberger

1. District Update

2. Personnel

Motion by_____________________, Seconded by____________________

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Change in Retirement Date

Ron Delaco, Supervisor of Special Education, from November 30 to December 2, 2009

Appointment of Instructional Assistant

<table>
<thead>
<tr>
<th>Name/Address</th>
<th>Assignment</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tara Collier</td>
<td>Instructional Assistant</td>
<td>$12.49/hr.</td>
</tr>
<tr>
<td>6382 Manzanita Drive</td>
<td>Shoemaker School</td>
<td>31.5 hrs./wk.</td>
</tr>
<tr>
<td>Macungie</td>
<td>(Newly created position)</td>
<td></td>
</tr>
</tbody>
</table>

Appointment of Staff Assistant

<table>
<thead>
<tr>
<th>Name/Address</th>
<th>Assignment</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bryan Reiss</td>
<td>Emmaus HS</td>
<td>$12.49/hr.</td>
</tr>
<tr>
<td>46 S. West Street</td>
<td>(Vacancy created by</td>
<td>25 hrs./wk.</td>
</tr>
<tr>
<td>Allentown 18102</td>
<td>M. Birns resignation)</td>
<td></td>
</tr>
</tbody>
</table>
Approval of General Leave

Employee: Kristi Smith
Grade 3 Teacher, Shoemaker School
Effective: 2009-2010 School Year
Reference: Board Policy 439, General Leave

Approval of Leave as Per Collective Bargaining Agreement

Employee: Melissa Sell
Gifted Education Teacher, Shoemaker/LME
Effective: September 1, 2009-February 2, 2010

Co-Curricular Appointments

Robert Loftin  EHS, Football  Volunteer
Stephen Moyer  EHS, Baseball  Volunteer
Kimberly Kannenberg  Global Citizens Club, LMMS  $540, Club C
Payal Bhowmick  Global Citizens Club, LMMS  $540, Club C
Kathryn Moore  Reading Olympics, Eyer MS  $31.56/session
               Spring Reading Challenge  $31.56/session

Additions to the 2009-2010 List of Per Diem Substitutes

See Exhibit 1

Change in Employment Status

<table>
<thead>
<tr>
<th>Employee</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dorothy Grois</td>
<td>28.5 hrs./wk.</td>
<td>32.25 hrs./wk.</td>
</tr>
<tr>
<td>Staff Assistant, EHS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Laura Fainor</td>
<td>21.75 hrs./wk.</td>
<td>30 hrs./wk.</td>
</tr>
<tr>
<td>Staff Assistant, EHS</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Educational Conferences (Exhibit 2)

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 2.

6   Redistricting/Option Discussion
7   Facilities
1.  Change Order-Willow Lane

Motion by ____________________, Seconded by ____________________
RESOLVED, That the East Penn Board of School Directors approve the following change order:

EC-3 Wind Gap Electric, Inc.  $1520.00

Revised proposed SL-4 lighting at Kindergarten Playground to SL-3 type
8. Legislative C. Ballard

9. Board Vacancy Process

10. Business Operations

1. Approval of Bill List

Motion by ____________________, Seconded by ____________________

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer’s Report

Motion by ____________________, Seconded by ____________________

RESOLVED, That the East Penn Board of School Directors approve the Treasurer’s Report.

3. Energy Generation Purchasing Services Agreement (Exhibit 3)

Motion by ____________________, Seconded by ____________________

RESOLVED, That the East Penn Board of School Directors approve the Client Services Agreement and the Energy Purchasing Rider for Provident Energy at a first year cost of $0.001 per kilowatt-hour that would be included in the price per kilowatt of electricity.

4. Special Fund Disbursements - Exhibit 4

Motion by ____________________, Seconded by ____________________

RESOLVED, That the East Penn Board of School Directors authorize the expenditures from the Capital Reserve Fund and the 2007 and 2009 GOB issues as outlined on Exhibit 4.

5. Use of District Facilities

Motion by ____________________, Seconded by ____________________

RESOLVED, That the East Penn Board of School Directors grant permission for Blue Horizons Dive Center, 1100 South Columbus Blvd., Philadelphia to use the Emmaus HS Pool on October 31, 2009 from 3:30 p.m.-8:00 p.m. for the PADI Scuba instructor examinations. This is a Group V organization and will be charged the following fees:

- Rental Fee $413.00 daily rate
- Custodial Fee $38.37/hr.

6. 2009-2010 Salary Roster

Motion by ____________________, Seconded by ____________________

RESOLVED, That the East Penn Board of School Directors include the 2009-2010 Salary Roster in the permanent minutes of this meeting.
7. Management Information System-Central Susquehanna IU - Discussion

11. Announcements

Monday, October 26  
7:30 p.m. - Board Meeting

October 26-30  
PSSA Grade 12 Retest - EHS

October 27  
7:00 p.m. - Redistricting Presentation, LMMS Auditorium

October 30  
11:00 a.m.-Early Dismissal - Eyer and LMMS

November 3  
Election Day (Admin. Building & Lincoln School)

Monday, November 9  
7:30 p.m.-Board Meeting, Board Room

Wednesday, November 11  
9:30 a.m. & 1:15 p.m.-Veterans Day Program, LMMS

12. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Oath of Office for New Board Member

3. Requests to Address the Board

4. Approval of Minutes

   Motion by ________________________, Seconded by ______________________

   RESOLVED, That the East Penn Board of School Directors approve the minutes for the October 26, 2009 meeting.

5. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

   1. District Update

   2. Personnel

      Motion by ________________________, Seconded by ______________________

      RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

      Resignation

      - Doris Miller, Instructional Assistant at Eyer MS, effective upon transfer to Administrative Assistant position (Exhibit 1)

      - Gabriella Panebianco, Staff Assistant at Emmaus HS, effective December 22, 2009 (Exhibit 2)

      - Risa Donegan, Instructional Assistant at Emmaus HS, effective November 2, 2009 (Exhibit 3)

      Appointment of Principal, Willow Lane Elementary School

      Principal: Mr. Anthony Moyer
          Currently Principal of Wescosville Elementary School

      Education Level: B. S. Degree (1987)
                    M. Ed. Degree (1997)

      Undergraduate School: Widener University

      Graduate School: Lehigh University
                    Walden University (Pursuing Doctoral Degree)

      Certification: Administrative & Instructional II, Principal, Elementary, Reading Specialist

      Experience: 9/93-Present: East Penn School District
                    Teacher, Instructional Support Teacher, Principal

      2009-2010 Tenure List

      That, in accordance with Section 1121 of the PA School Code, the following temporary professional employees based upon satisfactory service be awarded tenure:

      | Name              | Assignment       | School                  |
      |-------------------|------------------|-------------------------|
      | Edward Anthony    | Science          | Emmaus High School      |
      | Douglas Barndt    | Grade 3          | Lincoln School          |
      | Amanda Bower      | Grade 2          | Shoemaker School        |
      | Justin Brehm      | Music            | Eyer MS                 |
      | Todd Breiner      | Health/Physical Education | Emmaus High School |
      | Pamela Briody     | Grade 1          | Alburtis School         |
      | Susan Carville    | English          | Emmaus High School      |
      | Lynn Champlin     | English          | Eyer Middle School      |
      | Jennifer Davenport| Music            | Shoemaker School        |
      | Ruth DeLong       | Kindergarten     | Lower Macungie ES       |
      | Kimberly Faust    | Special Education| Lower Macungie MS       |
      | Phillip Fisher    | Business Education| Lower Macungie MS       |
      | Noelle Geick      | School Psychologist| Alburtis/Wescosville   |
      | Ashleigh Hulmes   | Grade 1          | Alburtis School         |
      | Crystal Husser    | Learning Support  | Macungie School         |
      | Erika Kissel      | Special Education| Macungie School         |
Full-Time Substitute Teacher Appointments

Name/Address:  
Mark Iwans  
2283 Meadow Lane, Emmaus

Education Level:  
B. S. Degree (2007)

Certification Credits

Undergraduate School:  
West Chester University

Graduate School:  
West Chester University

Certification:  
Instructional I, Health/Phys. Ed.

Effective:  
November 10, 2009

Assignment:  

Experience:  
4/09-Present: East Penn SD (per diem sub.)

Salary:  
$43,744 (Year 1, Col. B)

Name/Address:  
Cynthia Hynes  
2190 North Pewter Drive, Macungie

Education Level:  
B. S. Degree (2008)

Undergraduate School:  
Kutztown University

Certification:  
Instructional I, Elementary

Effective:  
October 21, 2009

Assignment:  
Gifted Education, Shoemaker School
Opening created by M. Sell leave

Experience:  
9/09-Present: East Penn SD

Salary:  
$43,744 (Year 1, Col. B)

Approval of General Leave of Absence

Employee:  
Dawn Kohler  
Staff Assistant, Wescosville School

Effective:  
January 7-March 31, 2010

Reference:  
Board Policy 539, General Leave

Leaves as Per Collective Bargaining Agreement

Employee:  
Jennifer Carolla  
Guidance Counselor, Emmaus HS

Effective:  
November 17, 2009-January 4, 2020

Employee:  
Karen Brion  
Grade 5 Teacher, Lincoln School

Effective:  
November 21, 2009-February 2, 2010

Appointment of Administrative Assistant - Business Office

Name/Address:  
Doris Miller  
2634 Fieldview Drive, Macungie 18062

Effective:  
November 10, 2009

Salary:  
$24,600 (35 hrs./wk.)

Staff Assistant Appointments

Name/Address  
Assignment  
Salary

Roberta Flynn  
Alburtis School
Vacancy created by K. Bosak
$12.49/hr., 12.5 hrs./wk.
Resignation

6961 Spring Creek Road, Macungie
Approval of Non-Bargaining Unit Salaries – Exhibit 4

That the East Penn Board of School Directors approve the 2009-2010 salaries and fringe benefits for the non-bargaining unit employees, effective July 1, 2009.

Additions to the 2009-2010 List of Per Diem Substitutes

See Exhibit 5

Co-Curricular Advisors

See Exhibit 6

Educational Conferences - Exhibit 7

That the East Penn Board of School Directors approved the estimated expenses for the individuals attending the educational conferences listed on Exhibit 7.

3. Agreement - Consultant for Writing Counseling Program - Exhibit 8

Motion by __________________________, Seconded by __________________________

RESOLVED, That the East Penn Board of School Directors approve the Agreement with Dr. Deborah Barlieb to perform the duties of consultant to facilitate the writing of the East Penn Counseling Program as described in Exhibit 8.

Note: This is an item in the Strategic Plan.

4. Selection of Option for Redistricting-Exhibit 9

Motion by __________________________, Seconded by __________________________

RESOLVED, That the East Penn Board of School Directors adoption Option #3 as described in Exhibit 9.

5. Out of District Placement

Motion by __________________________, Seconded by __________________________

RESOLVED, That the East Penn Board of School Directors approve the student tuition contract of a student at Celebrate the Children, 345 S. Main Street, Wharton, NJ for the 2009-2010 school year at a cost of $245.60/day for the total number of days (not less than 180) the pupil is enrolled and $112.13/day for extraordinary services.

6. Approval of Amendment #2 to the Contract of Employment for the Superintendent of Schools - Exhibit 10

Motion by __________________________, Seconded by __________________________

RESOLVED, That the East Penn Board of School Directors approve Amendment No. 2 to its contract for employment with Dr. Thomas L. Seidenberger, Superintendent of Schools.

7. Facilities

1. Change Order - Willow Lane

Motion by __________________________, Seconded by __________________________

RESOLVED, That the East Penn Board of School Directors approve the following Change Order:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>HC-2 Worth &amp; Company Oil tank remote fill port</td>
<td>$12,049.96</td>
</tr>
</tbody>
</table>

As requested by district
8. Other Educational Entities

- Carbon Lehigh Intermediate Unit
  T. Richwine
- Lehigh Career & Technical Institute
  F. Fuller
  A. Earnshaw
  S. Kowalchuk
  T. Richwine

9. Legislative

- FRN Conference, Washington, D. C.
  January 31-February 2, 2010
  C. Ballard

10. Business Operations

1. Approval of Bill List

Motion by_______________________, Seconded by____________________
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Disbursement of Funds - Exhibit 11

Motion by_______________________, Seconded by____________________
RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from the Capital Reserve Account and the 2009 GOB issue as outlined on Exhibit 11.

3. Facility Rentals

Motion by_______________________, Seconded by____________________
RESOLVED, That the East Penn Board of School Directors grant permission for Dance Connection, West Second Street, Alburtis to use the Emmaus HS auditorium and chorus room for a rehearsal and recital on the following dates: May 25, June 2 and 5, 2010. This is a Group V organization and will be charged the following fees:

- $33.00/hr. Auditorium Rehearsal Rental Fee
- $39.00/hr. Auditorium Recital Fee
- $7.00/hr. Chorus Room Rental Fee
- $20.00/hr. Stage Manager Fee
- $21.00/hr. Security Fee
- $51.16/hr. Custodial Fee

Be it further
RESOLVED, That the East Penn Board of School Directors grant permission for Coral's Academy of Dance, 1107 S. Tenth Street, Emmaus to use the Eyer MS Auditorium for a dance recital on December 12, 2009. This is a Group V organization and will be charged the following fees:

- $38.37/hr. Custodial Fee
- $38.37/hr. Equipment Technicians

4. Agreement for Purchase of Computer Services - Exhibit 12

Motion by_______________________, Seconded by____________________
RESOLVED, That the East Penn Board of School Directors approve the Agreement for Purchase of Computer Services with Central Susquehanna Intermediate Unit, Lewisburg, PA as described in Exhibit 12.

11. Announcements

Monday, November 9
6:00 p.m.-Special Meeting - Interview Candidates for Board vacancy;
Appointment
7:30 p.m.-Board Meeting, Board Room

Wednesday, November 11
Veterans Day Program – 9:30 a.m. & 1:30 p.m. – LMMS Auditorium
<table>
<thead>
<tr>
<th>Date Range</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 12</td>
<td>Gold Card Thanksgiving Dinner - Emmaus HS; LMMS; Eyer MS</td>
</tr>
<tr>
<td>November 12, 13, 14</td>
<td>8:00 p.m.-Noises Off, Emmaus HS Auditorium</td>
</tr>
<tr>
<td>November 16-20</td>
<td>Elementary Parent Teachers Conferences - Early Dismissal (1:30 p.m.)</td>
</tr>
<tr>
<td>November 19-21</td>
<td>LMMS Fall Comedy-7:30 p.m., Auditorium</td>
</tr>
<tr>
<td>November 23-25</td>
<td>Middle Schools Parent Teacher Conferences - Early Dismissal - 11:00 a.m.</td>
</tr>
<tr>
<td>November 26, 27, 30</td>
<td>Thanksgiving Holiday, All Schools &amp; Offices Closed</td>
</tr>
<tr>
<td>December 7</td>
<td>7:30 p.m.-Board Organization Meeting, Board Room</td>
</tr>
<tr>
<td>December 14</td>
<td>7:30 p.m.-Board Meeting, Board Room</td>
</tr>
<tr>
<td>Adjourn</td>
<td></td>
</tr>
</tbody>
</table>
EAST PENN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
SPECIAL MEETING
NOVEMBER 9, 2009
6:00 P.M.

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Introduction of Candidates
   Donna Brown
   William Ehrlich
   Mark Erle
   Seth Flanders, III
   Brian Higgins
   Giovanni Landi
   Sandy Rhodes
3. Interview
4. Selection
5. Requests to Address the Board
6. Adjourn
EAST PENN SCHOOL DISTRICT

BOARD OF SCHOOL DIRECTORS

REORGANIZATION MEETING

December 7, 2009

7:30 p.m.

Board Room
800 Pine Street, Emmaus, PA

1. Call to Order; Pledge of Allegiance

2. Requests to Address the Board

3. Election of President Pro Tempore

4. Oath of Office

   Alan Earnshaw
   Francee Fuller
   Rebecca Heid
   Michael Policano, Jr.

5. Election of President

6. Election of Vice President

7. Setting Time & Place of Board Meetings

Motion by ____________________, Seconded by ____________________

RESOLVED, That the East Penn Board of School Directors shall meet in regular session in the Board Room located in the Administrative Offices Building, 800 Pine Street, Emmaus, PA at 7:30 p.m. on the second and fourth Monday of each month in 2010 unless advertised otherwise:

   January 11, 25
   February 8, 22
   March 8, 22
   April 12, 26
   May 10, 24
   June 14, 28
   July 12
   August 9, 23
   September 13, 27
   October 11, 25
   November 8
   December 6 Reorganization)
   December 13
8. Designation of Newspapers of General Circulation for Advertising Purposes

Motion by ___________________, Seconded by ___________________

RESOLVED, That the East Penn Board of School Directors designate the following newspapers for advertising purposes during the 2010 calendar year.

Morning Call (Daily, General Circulation)
Express Times (Daily, General Circulation)
East Penn Press (Weekly, Secondary Circulation)

9. Lehigh Career & Technical Institute Appointments – 1 appointment

10. General Business (if any)

11. Announcement

Monday, December 14 7:30 p.m.-Board Meeting
(only meeting in December)

12. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Student and Staff Recognition:
   - Susan Butz Stavin - 700th Win for EHS Field Hockey Coach; Coach of the Year
   - Lori Sheipe-Teacher of the Year, PA State Association for Health, PE, Recreation & Dance
   - Coaches and Team Members, EHS Girls’ Cross Country Team
     Dan Wessner-Head Coach
     Doug Finley-Assistant Coach

     **Athletes**
     Kelsey Coates
     Amanda Faust
     Brianna Faust
     Christina Faust
     Lydia Brough
     Juliet Dodd-o
     Megan Smolinski
     Kelli Steinert
   - Derek Weber, Eagle Scout Project, Freedom Memorial Garden, Lower Macungie Twshp.

3. Requests to Address the Board

4. Approval of Minutes
   Motion by________________________, Seconded by_____________________
   RESOLVED, That the East Penn Board of School Directors approve the minutes for the following meetings:
   November 9, 2009-Special Board Meeting
   November 9, 2009-Regular Board Meeting
   December 7, 2009-Reorganization Meeting

5. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger
   1. District Update
   2. EHS Program of Studies Revisions - 2010-2011 - Exhibit 1
      Motion by______________________, Seconded by_________________
      RESOLVED, That the East Penn Board of School Directors approve the EHS Program of Studies Revisions for the 2010-2011 School Year.
   3. Personnel
      Motion by______________________, Seconded by__________________
      RESOLVED, That the East Penn Board of School Directors approve the following personnel items:
      **Retirements/Resignations**
      - Robert Kovalchick, Assistant Supervisor of Maintenance, effective April 30, 2010 (Exhibit 2)
      - Terri Gasper, Administrative Assistant at Lower Macungie MS, effective February 5, 2010 (Exhibit 3)
      - Jean Deischer, Instructional Assistant at Lower Macungie MS, effective January 29, 2010 (Exhibit 4)
      - Linda Hengeveld, Food Services Assistant, effective December 31, 2009 (Exhibit 5)
      - Virginia Kulp, Food Services Assistant, effective December 23, 2009 (Exhibit 6)
      **Leaves as Per Collective Bargaining Agreement**

      | Employee         | Assignment               | Effective       |
      |------------------|--------------------------|-----------------|
      | Kelly Duffy      | EHS, Business Teacher    | 12/7/09-6/30/10 |
      | Amy Wilkert     | Jefferson, Health/PE Teacher | 12/21/09-4/16/10 |
      | Laura Oswald    | Special Education Teacher, LMES | 11/13/09-2/2/10 |

December 14, 2009
Requests for General Leaves of Absence (Board Policy 539)

<table>
<thead>
<tr>
<th>Employee</th>
<th>Assignment</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carol Richards-Brown</td>
<td>Health Room Aide, EHS</td>
<td>1/14/10-1/13/11</td>
</tr>
<tr>
<td>Justine Bower</td>
<td>Staff Assistant, Alburtis</td>
<td>11/18/09-11/17/10</td>
</tr>
<tr>
<td>Carole Limar</td>
<td>Staff Assistant, Shoemaker</td>
<td>12/8/09-12/7/10</td>
</tr>
<tr>
<td>Anna Maria Reichelderfer</td>
<td>Instructional Assistant, Macungie</td>
<td>12/23/09-6/1/10</td>
</tr>
</tbody>
</table>

Appointment of Director of Special Education

Name/Address: Linda Pekarik  
2316 Cross Creek Road, Macungie 18062  
Education Level:  
B. A. Degree  
Undergraduate School: DeSales University  
Graduate School: Lehigh University  
Certification: Instructional II, Supvr. Special Education, Social Studies, Special Education  
Assignment: Director of Special Education  
Vacancy created by resignation of Dr. Murphy.  
Effective: January 4, 2010  
Experience:  
2006-Present: East Penn School District  
2001-2006: Brandywine Heights SD  
1998-2001: Carbon Lehigh IU  
Salary: $95,000 (Act 93)

Appointment of Supervisor of Special Education

Name/Address: Meredith Frantz  
518 North Muhlenberg Street, Allentown 18104  
Education Level:  
B. S. Degree (1997)  
M. S. Degree (1999)  
Undergraduate School: Bloomsburg University  
Graduate School: Bloomsburg University  
Certification: Supervisory, Supvr. Special Education Instructional II, Ment and/or Phys. Handicapped  
Assignment: Supervisor of Special Education  
Vacancy created by R. Delaco  
Effective: To be determined  
Experience:  
7/2007-Present: Bethlehem Area SD  
8/2001-6/2007: Whitehall Coplay SD  
1/2000-6/2001: Colonial Intermediate Unit  
Salary: $84,176, plus all benefits under Act 93 Agreement

Building Principal Transfer

Principal: Tara Desiderio  
From: Principal, Lower Macungie Elementary School  
To: Principal, Wescosville School  
Effective: June 21, 2010

Appointment of Professional Employee

Name/Address: Angela Kuntz  
4681 Lovers Lane, Slatington 18080  
Education Level:  
B. S. Degree (1997)  
M. Degree (1999)  
Undergraduate School: Penn State University  
Graduate School: Clarion University  
Certification: Instructional II, Speech & Language Impaired  
Assignment: Speech & Language, Alburtis  
Vacancy created by A. Christoff resignation  
Effective: To be determined  
Experience:  
1999-2006: Colonial Intermediate Unit  
2006-Present: Northwestern SD

-2-  
December 14, 2009
Salary: $62,620 (Year 11, Col. M)

Appointment of Full-Time Substitute Teachers

Name/Address: Jolanda Veseli
6911 Lincoln Drive, Macungie
Education Level: B. S. Degree (1992)
M. S. Degree (2005)
Undergraduate School: Luigi Gurakugi University, Albania
Graduate School: Brooklyn College
Assignment: Grade 1, Macungie School
Opening created by K. Bruckner Leave
Effective: October 28, 2009
Certification: Instructional I, Elementary; Mathematics 7-12; Math Mid-Level
Experience: 9/92-2/98: HS Social Studies, Shote Galica HS, Albania
12/03-6/05: K-6 per diem substitute, NY Department of Ed
Salary: $43,744 (Year 1, Col. B)

Name/Address: Katie L. Roberts
208 Holiday House Road, Sellersville 18960
Education Level: B. S. Degree (2003)
B. S. Degree (2010)
Undergraduate School: Lock Haven University
West Chester University
Assignment: Health/PE, Lower Macungie MS
Opening created by M. Webb Leave
Effective: To be Determined
Certification: Instructional I, Health/Phys Ed
Experience: 8/08-1/09: North Penn SD
Salary: $43,744 (Year 1, Col. B)

Appointment of Instructional Assistants

<table>
<thead>
<tr>
<th>Name/Address</th>
<th>Assignment</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lois Vidal</td>
<td>Eyer MS</td>
<td>$12.49/hr., 32.5 hrs./wk.</td>
</tr>
<tr>
<td>2430 Dubonnet Drive, Macungie</td>
<td>Vacancy created by D. Miller</td>
<td>Resignation/transfer</td>
</tr>
<tr>
<td>Genoveva Cintron-Cortes</td>
<td>Autistic Support/Wescosville</td>
<td>$12.49/hr., 31.5 hrs./wk.</td>
</tr>
<tr>
<td>1672 Pinewind Drive, Alburtis</td>
<td>New Position (Access Funds)</td>
<td></td>
</tr>
</tbody>
</table>

Change in Employment Status

<table>
<thead>
<tr>
<th>Employee</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jonathan Wenner</td>
<td>Temporary Professional</td>
<td>Professional Employee</td>
</tr>
<tr>
<td>Social Studies Teacher, EHS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gloria Hinrichs</td>
<td>12.5 hrs./wk.</td>
<td>31.5 hrs./wk.</td>
</tr>
<tr>
<td>Staff Assistant, Wescosville New Position (Access Funds)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lisa Jewel</td>
<td>25 hrs./wk.</td>
<td>25 hrs./wk.</td>
</tr>
<tr>
<td>Instructional Assistant (Position Moved)</td>
<td>Shoemaker</td>
<td>Jefferson</td>
</tr>
</tbody>
</table>

Co-Curricular Advisors-Ever Spring Musical

<table>
<thead>
<tr>
<th>Advisor</th>
<th>Position</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faith Andrews</td>
<td>Costume Design</td>
<td>$ 536.00</td>
</tr>
<tr>
<td>Steve Tho</td>
<td>Set Design</td>
<td>$ 536.00</td>
</tr>
<tr>
<td>Steve Braglio</td>
<td>Choreographer</td>
<td>$1137.00</td>
</tr>
<tr>
<td>Anne Garton</td>
<td>Technical Co-Director</td>
<td>$ 568.50</td>
</tr>
<tr>
<td>Dave Willett</td>
<td>Technical Co-Director</td>
<td>$ 568.50</td>
</tr>
<tr>
<td>Mark Domyan</td>
<td>Director</td>
<td>$2274.00</td>
</tr>
<tr>
<td>Justin Brehm</td>
<td>Director</td>
<td>$1820.00</td>
</tr>
</tbody>
</table>

Co-Curricular Advisors
Katie Bentz  Intern Instructor  $455.00
Michelle Federov  Hiking Club, EHS  $1080.00
Keith Butler  Envirotion Club  $540.00
Steve Baier  Envirotion Club  $540.00
Susan Carville  Animal Rights Club  $569.00
Maria Russo  Breakdance Club  $569.00
Jayne St. Mary  Debate Team  $569.00
Deb Barthold  Earthwatch  $540.00
Eric Luckenbill  Boys Basketball, LMMS  Volunteer
Matthew Laub  Boys Basketball, LMMS  Volunteer
Krystel Scheller  Sign Language Club 2  $31.56/session
Sean Boyle  Speed Training  $31.56/session
Wilfred E. Pike  Table Tennis Club  $31.56/session
Shannon Petrunak  Winter Track Club  $540.00
Eileen Shovelin  Winter Track Club  $540.00
Kim Adams  Computer Club  $540.00
Beth Stoudt  Computer Club  $540.00
Joe Henrich  Web Design  $909.00

Additions to the 2009-2010 List of Per Diem Substitutes

Exhibit 7

Mary Beth Long, Special Education

Appointment of School Physicians

Reimbursement:

School Physicals - $65.00 per hour
Working Paper Physicals - $45.00/physical

Drs. Robert and Brian Barnes  723 Chestnut Street, Emmaus
Dr. Stephen Farbowitz  6802 Chestnut Street, Allentown
Trexlerstown Medical Center  6802 Hamilton Blvd., Trexlerstown (Physicals Only)
Dr. Elmer Long  412 Iroquois Street, Emmaus (Physicals Only)
Dr. Truscott & Dr. Cook  Zionsville Family Practice, 6802 Chestnut Street, Zionsville (Physicals Only)

Carbon Lehigh Intermediate Unit Teacher - After-School Meetings & Homebound Tutoring

Nora Deppen  $33.00/hour

2010 Spring Adult Education Instructors

See Exhibit 8

Educational Conferences - Exhibit 9

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 9.

6. Facilities

1. Cross Easement and Facilities Maintenance Agreement - Exhibit 10

Motion by ____________________, Seconded by ____________________
RESOLVED, That the East Penn Board of School Directors approve the Cross Easement and Facilities Maintenance Agreement with Lower Macungie Township as outlined on Exhibit 10.

2. Change Order - Eyer MS

Motion by ____________________, Seconded by ____________________
RESOLVED, That the East Penn Board of School Directors approve the following change order:
Eyer MS

TAB-1 Air Balancing Engineers $8,359.00

Additional HVAC equipment testing performed over and above contract requirements as required by URS.

7. Other Educational Entities

-Carbon Lehigh Intermediate Unit T. Richwine
-Lehigh Career and Technical Institute F. Fuller
A. Earnshaw
R. Heid
T. Richwine

8. Business Operations

1. Bill List Approval

Motion by __________________________, Seconded by __________________________
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addendum, and that the treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer’s Report

Motion by __________________________, Seconded by __________________________
RESOLVED, That the East Penn Board of School Directors approve the Treasurer’s Report.

3. Facility Rentals

Motion by __________________________, Seconded by __________________________
RESOLVED, That the East Penn Board of School Directors authorize the rental of school facilities for the Group V organizations listed below:

Patricia Bostick Dance Center - 5925 Tilghman Street, Allentown

Facility: Lower Macungie MS - Auditorium
Dates: May 20; June 2, 4, 5, 2010
Activity: Dance Rehearsal & Recital
Fees: $370.00 Daily Rental Fee
$105.00 per hour rehearsal fee (Auditorium)
$112.00 per hour rental fee (Auditorium)
$16.00 per hour locker room fee
$38.37 per hour custodial fee
$38.37 per hour stage manager fee
$20.00 per hour security fee

Victory Fitness and Dance-4350 Chestnut Street, Emmaus

Facility: Eyer MS - Auditorium
Dates: June 12, 2010
Activity: Dance Rehearsal & Recital
Fees: $413.00 Daily Rental Fee
$70.00 Daily classroom fee
$38.37 per hour custodial fee
$38.37 per hour technician fee

Prepare Test Preparation and Testing-2250 West Union Street, Allentown

Facility: Emmaus HS, Classroom
Dates: December 9, 16, 23, 2009
January 6, 13, 20, 2010
Activity: SAT Test Preparation
Fees: $16.00 per hour classroom fee

December 14, 2009
4. Earned Income Tax Commission

Motion by ____________________________, Seconded by ____________________________
RESOLVED, That the East Penn Board of School Directors set the following commission to be paid to the appointed Municipal Earned Income Tax Officers for the collection of the District’s earned income taxes during the period September 26, 2009 through June 30, 2010:

Lower Macungie Township 1.75%

5. Special Fund Disbursements - Exhibit 11

Motion by ____________________________, Seconded by ____________________________
RESOLVED, That the East Penn Board of School Directors authorize the funds from the Capital Reserve Fund and the 2009 GOB issue as listed on Exhibit 11.

6. Five Year Budget Project; Exceptions; Time Lines

Presenter: Debra Surdoval, Business Manager

9. Announcements

Monday, December 14
7:15 p.m.-CLEAR Session
7:30 p.m.-Board Meeting, Board Room

Monday, December 14
7:00 p.m.-Jefferson Grade 5 Winter Choral Concert
7:00 p.m.-Alburtis Winter Concert

Tuesday, December 15
7:00 p.m.-Lincoln Winter Choral Concert
7:00 p.m.-Eyer Band/Winter Choral Concert

Wednesday, December 16
7:00 p.m.-LMMS Winter Choral Concert

Thursday, December 17
7:00 p.m.-LMMS Winter Choral Concert

Friday, December 18
11:00 a.m.-Early Dismissal, Emmaus HS
7:00 p.m.-EHS Winter Orchestra Concert

December 24-January 4
Winter Holiday (All schools and offices are closed)

10. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Requests to Address the Board

3. Approval of Minutes

   Motion by ___________________________, Seconded by _____________________
   RESOLVED, That the East Penn Board of School Directors approve the minutes for the December 14, 2009 meeting.

4. Bond Refunding/New Issue - Scott Shearer, Public Financial Management; Rhodes & Sinon

   Motion by ___________________________, Seconded by _____________________
   RESOLVED, That the East Penn Board of School Directors hereby authorizes the refunding of the (Series A of 2002 Bonds) and/or (Series of 2005 Bonds) at a net present value savings after taking into consideration the deduction of the appropriate share of costs and expenses of issuance and any reduction in reimbursement from the Department of Education of $_________________ and to provide for capital projects consisting of renovations, additions and other improvements to school buildings and facilities of the School District, in accordance with the Financial Discussion, dated January 11, 2010 prepared by Public Financial Management; to finance the costs of such projects by issuing tax-exempt general obligation bonds, and/or Build America Bonds, as applicable, as discussed at this meeting; and to authorize and direct Public Financial Management, as financial advisor, and Rhoads & Sinon LLP, as bond counsel, to do such things as may be necessary or desirable to place before this Board at a regular or special meeting to be held in the near future, a resolution authorizing sale and issuance of such general obligation bonds in an amount sufficient to finance the costs of such projects and a firm bid or proposal for the purchase of general obligation bonds.

5. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

   1. District Update
   2. Personnel

   Retirement/Resignation
   - Terri Gasper, Administrative Assistant at Lower Macungie MS-Exhibit 1
   - Alice Ferraro, Food Service, Food Services Department, Alburtis School-Exhibit 2
   - Dana Evans, Instructional/Staff Assistant at EHS, effective January 15, 2010-Exhibit 3
   - Lisa Jewell, Instructional Assistant, Jefferson School, effective January 22, 2010-Exhibit 4

   Appointment of Supervisor of Special Education

   (Vacancy created by retirement of Dr. Michael Murphy; transfer of Mrs. Linda Pekarik)

   Name/Address: Jennifer Curtis
   6419 Larch Lane, Macungie
   Education Level: B. A. Degree (1997)
   M. Ed. Degree (2001)
   Undergraduate School: University of Richmond
   Graduate School: Lehigh University
   Certification: Mentally and/or Phys. Handicapped Supervisor of Special Education
   Effective: January 12, 2010
   Salary: $75,000, plus all benefits under Act 93 Agreement
Appointment of Instructional/Staff Assistants

<table>
<thead>
<tr>
<th>Name/Address</th>
<th>Assignment</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dimitria Barebo 4640 South Fifth Street</td>
<td>Staff Assistant Emmaus HS</td>
<td>$12.49/hr., 12.5 hrs./wk.</td>
</tr>
<tr>
<td>Emmaus</td>
<td>Vacancy created by transfer of T. Heiges</td>
<td></td>
</tr>
<tr>
<td>Santiago Baraciarte 816 South 12 Street</td>
<td>Instructional Assist. Shoemaker</td>
<td>$12.49/hr., 31.5 hrs./wk.</td>
</tr>
<tr>
<td>Allentown 18103</td>
<td>New Position</td>
<td></td>
</tr>
<tr>
<td>Lisa Underwood 5644 Stonecroft Lane</td>
<td>Instructional Assist. Emmaus HS</td>
<td>$12.49/hr., 28.5 hrs./wk.</td>
</tr>
<tr>
<td>Wescosville 18106</td>
<td>Resignation of R. Donegan And G. Panebianco</td>
<td></td>
</tr>
</tbody>
</table>

Maintenance Staff Appointment

Michael Klotz 195 Hemlock Trail Lehighton 18235

Leaves as Per Collective Bargaining Agreement

<table>
<thead>
<tr>
<th>Employee</th>
<th>Assignment</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christine Schneller</td>
<td>Elementary</td>
<td>1/12/10-4/16/10</td>
</tr>
<tr>
<td>Ellen Martin</td>
<td>Elementary</td>
<td>2/2/10-6/18/10</td>
</tr>
<tr>
<td>Kimberly Henry</td>
<td>Elementary</td>
<td>2/2/10-6/18/10</td>
</tr>
</tbody>
</table>

General Leaves of Absence

| Susan Davis                  | Instructional Assistant | 1/4/10-6/18/10 |
| Donna Grant                  | Instructional Assistant | 2/8/10-2/7/11  |

Reference: Board Policy 539, General Leave

Team Leader Appointment

Ashley Landis, Grade 8, Lower Macungie MS

Change in Staff Assistant Hours

<table>
<thead>
<tr>
<th>Staff Assistant</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jacqueline Kleis</td>
<td>23 hours/wk.</td>
<td>32.5 hours/wk.</td>
</tr>
<tr>
<td>Emmaus HS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kathy Weitner</td>
<td>28.5 hours/wk.</td>
<td>32.25 hours/wk.</td>
</tr>
<tr>
<td>Emmaus HS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Catherine Bouchat</td>
<td>Staff Assistant Emmaus HS</td>
<td>Instructional Assistant</td>
</tr>
</tbody>
</table>

Co-Curricular Advisors

See Exhibit 5

Additions to the 2009-2010 List of Per Diem Substitutes

Dana Evans, Instructional/Staff Assistant
Carol Solomon, Instructional/Staff Assistant
Kristina Schneider, Special Education
Bei Wang, Health Room Assistant/RN
Felisa Yeith, Music
Courtney Williamson, English
Catherine Simonetta, English

Lorraine Majette, Guest Teacher
Educational Conferences-Exhibit 6

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 6.

6. Facilities

1. Memorandum of Agreement with Lower Macungie Township (Living Outdoor Classroom Educational Opportunity)-Exhibit 7

Motion by____________________, Seconded by____________________

RESOLVED, That the East Penn Board of School Directors approve the Memorandum of Agreement with Lower Macungie Township as outlined in Exhibit 7.

Note: This Agreement was prepared by Solicitor Marc Fisher.

7. Legislative

C. Ballard

8. Business Operations

1. Approval of Bill List

Motion by____________________, Seconded by____________________

RESOLVED, That the East Penn Board of School Directors approved the attached bill list, including the addendum, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Approval of Parent/Guardian Transportation Contract

Motion by____________________, Seconded by____________________

RESOLVED, That the East Penn Board of School Directors approve a contract with Jennifer Moll, 137 E. South Street, Allentown, PA to transport students to Emmaus High School and Wescosville School from November 16, 2009 until June 23, 2010. The round trip mileage (16 miles/day) will be reimbursed at .55/mile.

3. Special Fund Disbursements - Exhibit 8

Motion by____________________, Seconded by____________________

RESOLVED, That the East Penn Board of School Directors authorize the funds from the 2009 GOB issue as listed on Exhibit 8.

9. Announcements

Monday, January 11 7:30 p.m.-Board Meeting, Board Room

Wednesday, January 13 7:00 p.m.-EHS Guidance Information Night for Incoming Freshmen

Monday, January 18 Martin Luther King, Jr. Day-All schools and offices closed.

Monday, January 25 7:30 p.m.-Board Meeting, Board Room

10. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes
   Motion by __________________, Seconded by __________________
   RESOLVED, That the East Penn Board of School Directors approve the minutes of the January 11, 2010 meeting as presented.
4. Bond Information:
   - Scott Shearer, Public Financial Management
   - Richard B. Wood, Rhoads & Sinon
     1. Report on Parameters Bond Sale
     2. Resolution
5. Technology Demonstration - Michael Mohn, Director of Information Technology
6. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger
   1. Personnel
      Motion by __________________, Seconded by __________________
      RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

      Resignation
      - Julia Schiermeyer, Instructional Assistant, Wescosville School, effective January 29, 2010 (Exhibit 1)

      Request for General Leave of Absence
      Employee: Robin Dottor
      Instructional Assistant, EHS
      Time Period: February 22-March 5, 2010
      Reference: Board Policy 539, General Leave

      Leaves as per Collective Bargaining Agreement
      Employee  Effective
      Crystal Hussar  2/4/10-6/13/10
      Special Education, Macungie School
      Laura McKelvey  2/14/10-6/13/10
      Science, EHS
      Melissa Sell  Extending leave to 6/18/10
      Gifted Education, Shoemaker/LME
      Tricia Gutman  Extending leave to 4/16/10
      Title I Coordinator
      Heather West  Extending leave to 4/16/10
      Art, Alburtis/Shoemaker
      Maureen Webb  2/8/10-6/18/10
      Health/Wellness, LMMS

      Full Time Substitute Teacher Appointments
      Name/Address: Marybeth Long
      106 Lehigh Avenue, Palmerton 18071
      Education Level: B. S. Degree (2005)
      Undergraduate School: Penn State University
      Graduate School: DeSales University
Certification: Instructional I, Special Education
Assignment: Macungie School, Special Education
Effective: January 4, 2010
Experience: None
Salary: $43,744 (Year 1, Col. B)

Name/Address: Christine Charles
4521 Hess Circle, Allentown 18103

Education Level: B. A. Degree
Undergraduate School: Moravian College
Graduate School: Gwynedd Mercy (Certification Credits)
Assignment: Business Education, EHS
(Opening created by K. Duffy Leave)
Effective: December 12, 2009
Experience: 2/08-6/08: Muhlenberg SD
Salary: $43,744 (Step 1, Col. B)

Administrative Assistant Appointment

Name/Address: Julia Schiermeyer
5524 Fresh Meadow Drive, Macungie
Assignment: Main Office, LMMS
Vacancy created by T. Gasper retirement
Effective: February 1, 2010
Salary: $24,600, 35 hrs./wk.

Additions to the 2009-2010 List of Per Diem Substitutes

Amanda Foltz, Elementary
Andrew Oswald Biology/General Science/Environment
Stephanie Eddinger, Elementary
Ashley Krotsick, Middle Level Math/Elementary
Salima Mody, Guest Teacher, Veteran
Mary Cullen, Biology/Middle Level Math
Susan Bristle, Reading Specialist/Elementary
Dana Evans, Instructional Assistant
Theresa Kuenzer, Instructional/Staff Assistant

Approval of Increase for Tech Assistants - Effective July 1, 2010

Donna Chobot $18.40/hour
Karen Heckman $18.40/hour
Patricia Rhodes $18.40/hour

Co-Curricular Advisors

See Exhibit 2

Change in Employment Status

Employee From To
Lisa Mastroianni PT Food Serv. Assistant FT Food Serv. Assist.
4.75 hrs./day 6 hrs./day
Vacancy created by L. Hengeveld retirement

Appointment of School Dentists

Reimbursement is $2.00 per exam

Dr. Allen Crawford Dr. Jason Pellegrino
530 East Main Street, Macungie 5920 Hamilton Boulevard, Wescosville
Dr. Jennifer Risley Dr. Donald Rother
6201 Hamilton Boulevard, Wescosville 3261 Route 100, Macungie
Dr. Timothy Wright
242 Main Street, Emmaus
Educational Conferences

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences as listed on Exhibit 3.

7. Facilities

1. Change Order-Approval Request - Willow Lane Elementary School

   Motion by __________________________, Seconded by __________________________
   RESOLVED, That the East Penn Board of School Directors approve the following change orders for the Willow Lane Elementary School:

   GC-4 Perrotto Builders, LTD.
   
   Larger Window Size $10,160.10
   Protection for acoustical wall panels $ 2,024.67
   Under counter support panels in admin area $ 1,332.45
   Concrete pad in art and faculty courtyards $ 6,277.79
   Extension of time due to weather from 11/10/09 to 12/24/09 No Charge
   
   Total $19,795.01

   GC-5 Perrotto Builders, LTD
   
   Fascia & Soffit framing for south canopy $ 3,413.95
   Gypsum column enclosures $ 1,533.70
   Revised door frame opening at loading dock $ 504.45
   Revise masonry column and wall height at Tot-lot, faculty and art courtyards $ 10,704.57
   
   Total $ 16,156.67

2. Contract Award - Test Adjustment Balance Basic Balancing of HVAC Systems-Willow Lane Elementary School

   Motion by __________________________, Seconded by __________________________
   RESOLVED, That the East Penn Board of School Directors approve the following contract for the basic balancing of the HVAC Systems for Willow Lane Elementary Schools at a cost of $28,260.00:

   Optimum Performance Balancing LLC
   31 Green Street
   Birdsboro, PA

3. Informational - Plancon H, Project Financing (Exhibit 4)

   In accordance with the Department of Education regulations, this document and appended materials will be entered into the minutes of this Board of School Directors Meeting.

8. Business Operations

1. Approval of Bill List

   Motion by __________________________, Seconded by __________________________
   RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer’s Report

   Motion by __________________________, Seconded by __________________________
   RESOLVED, That the East Penn Board of School Directors approve the Treasurer’s Report.
3. Special Fund Disbursements - Exhibit 5
   Motion by_____________________________________, Seconded by________________________
   RESOLVED, That the East Penn Board of School Directors authorize the funds from the on Exhibit 5.

4. Approval of Curtailment of Services Agreement - Clear Choice Energy (Exhibit 6)
   Motion by____________________________________, Seconded by_________________________
   RESOLVED, That the East Penn Board of School Directors approve the Curtailment Services Agreement with Clear Choice Energy as described in Exhibit 6.
   Note: This Agreement has been reviewed by the Solicitor. The first year revenue for this Agreement would be $87,342.92 which would offset much of the district’s increase in the cost of electricity.

5. Approval of Certiport Center Agreement (Exhibit 7)
   Motion by____________________________________, Seconded by_________________________
   RESOLVED, That the East Penn Board of School Directors approve the Certiport Center Agreement that will allow students to be tested after completing MicroSoft classes that will give them a certificate of completion.
   Note: There will be a $70.00 fee to the student similar to the payment to take AP Classes.

6. 2010-11 Budget Discussion
   1. Index Resolution (Exhibit 8)

9. Announcements
   Monday, January 25
   6:45 p.m.-CLEAR Session
   7:30 p.m.-Board Meeting

10. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Requests to Address the Board

3. Approval of Minutes

   Motion by ___________________________, Seconded by ___________________________

   RESOLVED, That the East Penn Board of School Directors approve the minutes for the January 25, 2010 meeting.

4. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

   1. District Update

   2. Personnel

      Motion by ___________________________, Seconded by ___________________________

      RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

      Appointment of Full Time Substitute Teacher

      Name/Address: Donald Scholl
                    797 Hunter Drive, Pennsburg   18073
      Education Level: A. B. Degree (1969)
                        M. Ed. Degree (1975)
      Undergraduate School: Wilkes University
      Graduate School: Temple University
      Certification: Instructional II, Physics and Mathematics
      Effective: January 28, 2010
      Assignment: Physics Department-Emmaus HS (.5 Position)
                  Opening created by L. McKelvey leave; transfer of K. Washer
      Salary: $10,879.30 (Prorated-Step 1, Col. B)

      Appointments for Food Services Department

      Name/Address: Mary Beth Ritter
                    7832 St. Peters Road, Macungie
      Assignment: PT-FSA-Lincoln
      Vacancy created by A. Erney transfer to Alburtis
      Salary: $13.36/hour, 4.5 hrs./day
      Effective: January 4, 2010

      Name/Address: Jackie LaPierre
                    611 W. Emmaus Avenue, Allentown
      Assignment: PT-FSA-Shoemaker
      Vacancy created by Retirement of V. Kulp
      Salary: $13.36/hr., 18.75 hrs./week

      General Leave of Absence

      Employee: Charlotte Moser
                Staff Assistant, Emmaus HS
      Effective: February 19-March 19, 2010
      Reference: Board Policy 539, General Leave

      Change in Employment Status Due to Leave Extensions

      Employee: Katie Anderson
                Change: Semester to Full Year
                Assignment: FTS-Shoemaker School
                Reason: Leave extension of K. Smith

      Employee: Kathryn Washer
                Change: .5 Position to Full Time TPE
                Assignment: Physics, Emmaus HS
                1/4/10-6/30/10
Reason: Leave of L. McKelvey

Change in Employment Status - Transfers

<table>
<thead>
<tr>
<th>Employee</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michelle Knecht</td>
<td>12.5 hrs./wk. Staff Assistant, Wescosville</td>
<td>31.5 hrs./wk. Instructional Assistant, Wescosville</td>
</tr>
</tbody>
</table>

Reason: Vacancy created by J. Schiermeyer resignation.

<table>
<thead>
<tr>
<th>Donna Derr</th>
<th>15 hrs./wk. Instructional Assistant</th>
<th>17.5 hrs./wk. 1 on 1 student</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amy Erney</td>
<td>PT Food Service Assist Lincoln</td>
<td>PT Food Service Assistant Alburris</td>
</tr>
</tbody>
</table>

Additions to the 2009-2010 List of Per Diem Substitutes

Jean Deisher, Instructional/Staff Assistant
Terri Gasper, Instructional/Staff Assistant, Administrative Assistant
Eric Focht, General Science
Jillian Ziegler, Special Education/ML English/Elementary
Ryan Sharkazy, Wellness/Fitness
Jacqueline Schneider, ESL/Early Childhood/Elementary
Ann Goda, Middle Level English/ML Social Studies/Elementary

Co-Curricular Advisors

See Exhibit 1

Educational Conferences - Exhibit 2

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 2.

3. Adoption of Food Crafters Contract - Exhibit 3

Motion by ____________________________, Seconded by ____________________________

RESOLVED, That the East Penn Board of School Directors adopt the Collective Bargaining Agreement with the Food Crafters Association/ESP/PSEA/NEA of the East Penn School District for the 2009-2013 school years as presented.

4. Independent Contractor Agreement - Exhibit 4

Motion by ____________________________, Seconded by ____________________________

RESOLVED, That the East Penn Board of School Directors approve the Independent Contractor Agreement with Dr. Michael Murphy as outlined in Exhibit 4.

5. Other Educational Entities

-Carbon Lehigh Intermediate Unit T. Richwine
-Lehigh Career & Technical Institute F. Fuller
 A. Earnshaw
 R. Heid
 T. Richwine

6. Legislative C. Ballard

7. Business Operations

1. Approval of Bill List

Motion by ____________________________, Seconded by ____________________________

RESOLVED, That the East Penn Board of School Directors approve the bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Approve Record of Investments - Exhibit 5
RESOLVED, That the East Penn Board of School Directors approve the Record of Investments as listed on Exhibit 5.

3. Designation of Additional Depositories

RESOLVED, That, in accordance with Section 621, PA Public School Code of 1949, the East Penn Board of School Directors designate the following additional depositories for the funds of the East Penn School District for the 2009-2010 fiscal year; and, that said depositories furnish a bond in an amount equal to 120% of the highest balance or comply with Act 72 of 1971 of the Pennsylvania Legislature, such bond amounts to include the amount provided by federal insurance:

First Niagara Financial Group
TD Bank

4. Disbursement of Funds - Exhibit 6

RESOLVED, That the East Penn Board of School Directors authorize the expenditures from the 2009 GOB Issue as outlined on Exhibit 6.

5. Approval of Application Service Provider Agreement - Exhibit 7

RESOLVED, That the East Penn Board of School Directors approve the Application Service Provider Agreement with AssetWorks, Inc., 4955 Steubenville Pike, Pittsburgh, PA for the services as outlined in Exhibit 7.

6. Adoption of 2010-2011 Preliminary Budget

RESOLVED, That the East Penn Board of School Directors adopt the preliminary 2010-2011 budget in the amount of $120,543,767 with the following tax levies:

45.83 mills on the assessed valuation of real estate
0.5% (.005) Act 511 Earned Income Tax
1.0% Act 511 Real Estate Transfer Tax (0.5% is District’s share)

And be it further

RESOLVED, That the District be authorized to apply for exceptions.

8. Announcements

Monday, February 8
7:00 p.m.-CLEAR Session
7:30 p.m.-Board Meeting

February 8 & 9
11:00 a.m.-Dismissal - Middle School Parent-Teacher Conferences

February 11
11:00 a.m.-Dismissal-Emmaus HS

February 12 & 15
President’s Holiday - Schools and Offices closed.

February 16
7:00 p.m.-Eyer Incoming 7th Grade Parent Meeting

February 19
11:00 a.m.-Middle Schools Early Dismissal

Monday, February 22
7:30 p.m.-Board Meeting

9. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Requests to Address the Board

3. Approval of Minutes
   Motion by ________________________, Seconded by ________________________
   RESOLVED, That the East Penn Board of School Directors approve the minutes for the February 8, 2010 meeting.

4. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger
   1. District Update
   2. Personnel
      Motion by ________________________, Seconded by ________________________
      RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

      Reappointment of Assistant Superintendent of Schools

      That the East Penn Board of School Directors, upon the recommendation of Dr. Thomas L. Seidenberger, Superintendent of Schools, approve the reappointment of Dr. Denise M. Torma to the Commissioned Office of Assistant Superintendent for a five year term beginning July 1, 2010 through June 30, 2015.

      Retirements
      -Lisa Baron, English teacher, Emmaus HS, effective June 30, 2010 (Exhibit 1)
      -Marie C. Knauss, Food Services Department, effective February 10, 2010 (Exhibit 2)

      Request for General Leave of Absence
      Employee: Annette Hoppes
      Administrative Assistant, EHS Library
      Effective: March 16-May 16, 2010
      Reference: Board Policy 539, General Leave of Absence

      Food Services Department Appointment
      Name/Address: Sue Edelman
      30 W. School Street, Alburtis 18011
      Effective: February 23, 2010
      Assignment: Part Time Food Services Assistant, EHS
      Vacancy created by transfer of L. Mastroianni.
      Salary: $11.96/hour, 23.75 hrs./wk.

      Change in Employment Status
      Employee: Amy Erney
      From: PTFSA - 4.5 hrs./day, Lincoln
      To: FTFSA-5 hrs./day, effective November 9, 2009
      Vacancy created by A. Ferraro resignation

      Co-Curricular Advisors
      Stephen Toth Eyer Softball Assistant Volunteer
      Carl Kreft EHS Winter Guard Assistant $1137.00
      Joe Baccile EHS Girls Soccer Assistant Volunteer

      Additions to the 2009-2010 List of Per Diem Substitutes
      Erin Taylor, Music
      Christopher Kimmey, Music
      Joseph Reiter, Music Math
      Delia Vey, ML Math, ML Science, Biology
      Jill Higgins, English, Communications, Elementary
That the East Penn Board of School Directors adopt the 2010-2011 calendar as presented in Exhibit 3.

Educational Conferences - Exhibit 4

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 4.

5. Curriculum Update

-Claudia Shulman, Director of Curriculum & Instruction

6. Legislative

C. Ballard

1. Proposed Amendment to PSBA By Laws

   Motion by__________________________, Seconded by_____________________________

   RESOLVED, That the East Penn Board of School Directors authorize the submission of the following Amendment to the Pennsylvania School Boards Association By Laws Committee for consideration:

   New Item: Section 5, Meeting Procedures, D.

   Any representative on the council who has a conflict of interest or potential conflict of interest with any proposal shall be required to abstain from voting on that proposal. If the representative with a conflict of interest or potential conflict of interest wishes to make a statement about the proposal during the council’s deliberations, he or she shall disclose the nature of the conflict of interest at the beginning of his or her remarks.

7. Facilities

1. Verizon Right of Way - Willow Lane Elementary School - Exhibit 5

   Motion by__________________________, Seconded by_____________________________

   RESOLVED, That the East Penn Board of School Directors approve the Verizon Right of Way for Willow Lane Elementary School as described in Exhibit 5.

8. Business Operations

1. Fiscal Issues

2. Approval of Bill List

   Motion by__________________________, Seconded by_____________________________

   RESOLVED, That the East Penn Board of School Directors approve the bill list and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

3. Treasurer’s Report

   Motion by__________________________, Seconded by_____________________________

   RESOLVED, That the East Penn Board of School Directors accept the Treasurer’s Report.

4. Disbursement of Funds - Exhibit 6

   Motion by__________________________, Seconded by_____________________________

   RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from the appropriate accounts as described in Exhibit 6.

9. Announcements

Monday, February 22
   6:45 p.m.-CLEAR Session
   7:30 p.m.-Board Meeting

Friday, February 26
   6 p.m. or 7 p.m. Seating-Pasta & Pi-Jazz, EHS Cafeteria

Monday, March 8
   7:30 p.m.-Board Meeting

10. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Presentation:
   - AIA Award of Merit for Eyer Middle School - Architects Paul Felder & George Moore,
     The Architectural Studio
   - Option for EHS Baseball Field - Craig Neeley, Emmaus Borough Manager

3. Requests to Address the Board

4. Approval of Minutes

   Motion by ________________________, Seconded by ________________________

   RESOLVED, That the East Penn Board of School Directors approve the minutes of the February 22, 2010 Board Meeting.

5. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

   1. District Update
   2. Personnel

   Motion by ________________________, Seconded by ________________________

   RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

   Resignation

   - Jessica Malewicz, Instructional Assistant at Wescosville School, effective March 8, 2010 (Exhibit 1)

   Temporary Professional Employee Appointment

   Name/Address: Angela Miksits
   4440 Calvert Street, Center Valley 18034

   Education Level:
   B. S. Degree (2007)
   M. S. Degree (2009)

   Undergraduate School: Kutztown University
   Graduate School: East Stroudsburg University

   Certification: Instructional I: Speech and Language Pathologist
   Assignment: Speech Teacher, LMMS
   Vacancy created by E. Wildonger resignation.
   Effective: March 9, 2010
   Experience:
   6/07-6/09: Sayegh Pediatric Therapy Associates
   10/00-4/03: Lifepath

   Salary: $51,510 (Year 1, Col. M)

   Additions to the 2009-2010 List of Per Diem Substitutes

   Sheryl Krissinger, Instructional/Staff Assistant
   Kathryn Higgins, Special Education, Elementary
   Rudolf Kline, Health/Physical Education
   Andrew Rohmann, Mathematics
   Teresa Bauernschmidt, School Nurse

   Leave as Per Collective Bargaining Agreement

   Employee: Megan Dunton
   Elementary Teacher, Shoemaker School
   Effective: March 29-June 18, 2010

   General Leave of Absence

   Employee: Jane Sullivan
   Instructional Assistant, Eyer MS
   Effective: March 8-31, 2010
   Reference: Board Policy 539, General Leave
Co-Curricular Appointments

Erin Knecht
LMMS Softball, Volunteer

Alicia Essex,
EHS B/G Track Volunteer

Educational Conferences (Exhibit 2)

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 2.

6. Other Educational Entities

-Carbon Lehigh Intermediate Unit
T. Richwine

1. 2010-2011 Operations and Programs Services Budget

Motion by __________________________, Seconded by __________________________
RESOLVED, That the East Penn Board of School Directors approve the 2010-2011 Operations and Programs Services Budget of the Carbon Lehigh Intermediate Unit for the first year July 1, 2011 to June 30, 2011.

-Lehigh Career & Technical Institute
F. Fuller
A. Earnshaw
R. Heid
T. Richwine

7. Legislative
C. Ballard

8. Business Operations

1. Approval of Bill List

Motion by __________________________, Seconded by __________________________
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Disbursement of Funds - Exhibit 3

Motion by __________________________, Seconded by __________________________
RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from the 2009 GOB Issue as listed on Exhibit 3.

9. Announcements

Monday, March 8
7:30 p.m.-Board Meeting, Board Room
Staff In Service Day - No School for Students

Sunday, March 14
Daylight Savings Time Begins (Turn Clocks Ahead)

Thursday, March 18-20
EHS Drama Department presents “Sweeney Todd School Edition”
Thursday, March 18 -8:00 p.m.
Friday, March 19 - 8:00 p.m.
Saturday, March 20 - 2:00 p.m. & 8:00 p.m.

March 22-26
Kindergarten Registration

Please see East Penn Website (eastpennsd.org) for registration Schedule and Details.

10. Adjourn.
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Lehigh Carbon Community College 2010-2011 Capital & Operating Budget
   - Don Snyder, President of LCCC
   - Ann Thompson, East Penn Representative on the LCCC Board of Trustees
   Motion by ____________________________, Seconded by ____________________________
   RESOLVED, That the East Penn Board of School Directors approve the Lehigh Carbon
   Community College 2010-2011 Capital & Operating Budget as presented.
4. East Penn 2008-09 Audit
   - Mr. William Gorman, Gorman & Associates, P.C., Certified Public Accountants
5. Approval of Minutes
   Motion by ____________________________, Seconded by ____________________________
   RESOLVED, That the East Penn Board of School Directors approve the minutes for the March
   8, 2010 meeting.
6. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger
   1. District Update
   2. Personnel
   Motion by ____________________________, Seconded by ____________________________
   RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirements/Resignations
- Diane Angermeier, Administrative Assistant at LMMS Library, effective May 24, 2010
  (Exhibit 1)
- Ashlee Matelan, Instructional Assistant at Wescosville School, effective March 26, 2010
  (Exhibit 2)

Full-Time Substitute Teacher Appointment

Name/Address: Kimberly Wanninger
1307 Windmill Lane, Breinigsville 18031
Education Level: B. A. Degree
M. A. in Teaching Degree
Undergraduate School: University of Texas
Graduate School: The Colorado College
Effective: March 23, 2010
Assignment: Wescosville, Grade 2
Opening created by K. Henry leave extension.
Certification: Instructional I, Elementary, Program Specialist ESL
Experience: 2007-Present: East Penn Per Diem Substitute, FTS
10/99-7/06: Colorado Springs, CO
8/96-5/99: Pearland (TX) Independent SD
Salary: $43,744 (Step 1, B)
Leave as Per Collective Bargaining Agreement

Employee: Karen Kao  
Grade 3, Jefferson School  
Effective: April 12-June 23, 2010

Appointment of Instructional Assistants

<table>
<thead>
<tr>
<th>Name/Address</th>
<th>Assignment</th>
<th>Salary</th>
</tr>
</thead>
</table>
| Chika Acholonu  
5299 Greenlawn Drive  
Macungie 18062 | Jefferson Elementary  
Vacancy created by L. Jewell resignation | $12.49/hr., 25 hrs./wk. |
| Terri Kuenzer  
720 Penn Street  
Pennsburg 18073 | Lower Macungie MS  
Vacancy created by J. Deischer retirement | $12.49/hr., 32.5 hrs./wk. |

Co-Curricular Advisors

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kathy Thomas</td>
<td>LMMS Clay Club</td>
<td>$26/session-4 Sessions</td>
</tr>
<tr>
<td>Megan Tucker</td>
<td>Guitar &amp; Keyboard Club</td>
<td>$569.00, Club B</td>
</tr>
<tr>
<td>Stephen Moyer</td>
<td>EHS Assistant Baseball Coach</td>
<td>$2865.00</td>
</tr>
<tr>
<td>Mike Harm</td>
<td>EHS Spring Set Design</td>
<td>$536.00</td>
</tr>
<tr>
<td>Susan Highet</td>
<td>LMMS Art Club</td>
<td>$26/session-4 Sessions</td>
</tr>
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Change in Employment Status

<table>
<thead>
<tr>
<th>Employee</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
</table>
| Debra Andrews | FT FSA-EHS-6 hrs./day | FT FSA-EHS-6.75 hrs./day  
Vacancy created by M. Knauss resignation |

Additions to the 2009-2010 List of Per Diem Substitutes

See Exhibit 3

Educational Conferences - Exhibit 4

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 4.

7. Facilities

1. Change Order-Willow Lane

Motion by ________________________, Seconded by ________________________
RESOLVED, That the East Penn Board of School Directors approve the following Change Order for the Willow Lane Elementary School:

HVAC-001  
Worth & Company  
$65,073.86

Installation of Temporary Filters, cleaning and 2nd replacement, if necessary

2. Baseball Field - Borough of Emmaus

Motion by ________________________, Seconded by ________________________
RESOLVED, That the East Penn Board of School Directors authorize pursuing a partnership with the Borough of Emmaus for the baseball fields at
Emmaus Community Park for an amount not to exceed $300,000 and $100,000 for the Williams Street Softball Field; that the funds be transferred from the Capital Reserve Fund; and, that a written Lease Agreement be prepared for Board approval.

8. Reaffirmation of PSBA Standards for Effective School Governance & PSBA Code of Conduct

Exhibit 5

Motion by ______________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors reaffirm the PSBA Standards for Effective School Governance and the PSBA Code of Conduct.

Note: Originally approved on June 9, 2008.

9. Business Operations

1. Approval of Bill List

Motion by ______________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors approve the bill list, including the addendum, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer’s Report

Motion by ______________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors approve the Treasurer’s Report.

3. Approval of Nutrition Group, Inc. Contract - Exhibit 6

Motion by ______________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors approve the Food Service Management Contract with Nutrition Group, Inc., Irwin, PA, effective July 1, 2010 through June 30, 2011 and may be renewed by mutual agreement for up to four additional one-year periods.

4. Approval of Transportation Contracts

Motion by ______________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors approve a contract with Jaime Gonzalez, 144 Juniata Street, Allentown to transport a student to Emmaus High School from March 1, 2010 until June 22, 2010. The round trip mileage (10.28 miles/day) will be reimbursed at .50/mile; and,

Be it further

RESOLVED, That the East Penn Board of School Directors approve a contract with Jorge Morel, 716 E. Liberty Street, Allentown to transport students to Lower Macungie MS and Alburtis Elementary School from February 2, 2010 to June 22, 2010. The round trip mileage (60 miles/day) will be reimbursed at .50/mile.

5. Budget Transfers - Exhibit 7

Motion by ______________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors authorize the budget transfers listed on Exhibit 7.
6. Facility Rental

Motion by _______________________, Seconded by _______________________

RESOLVED, That the East Penn Board of School Directors grant permission for Prepare Test Preparation and Tutoring, 2250 W. Union Boulevard, Allentown to rent Classrooms in Emmaus HS to help students prepare to take the SAT test on March 24; March 31; April 14, April 21; and April 28, 2010. This is a Group V organization and will be charged the following rental fees:

$16.00/day classroom rental fee

7. Disbursement of Funds - Exhibit 8

Motion by _______________________, Seconded by _______________________

RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from the 2009 GOB Issue as listed on Exhibit 8.

10. Announcements

Monday, March 22
7:00 p.m.-CLEAR Session
7:30 p.m.-Board Meeting

April 1, 2, 5
Spring Break - All Schools and Offices are closed.
April 8
7:00 p.m.-EHS Guidance Information Night (10 & 11 Grades)
April 12
7:30 p.m.-Board Meeting, Board Room
April 12-16
PSSA Reading & Math Testing
April 19-23
PSSA Writing Test
April 26-30
PSSA Science Testing

11. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Staff and Student Recognition - Key Club
   - EHS Key Club Advisors & Officers/Students

3. Requests to Address the Board

4. Approval of Minutes
   Motion by __________________________, Seconded by __________________________
   RESOLVED, That the East Penn Board of School Directors approve the minutes for the March 22, 2010 meeting.

5. Report of the Superintendent of Schools-Dr. Thomas L. Seidenberger
   1. District Update
   2. Personnel
      Motion by __________________________, Seconded by __________________________
      RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

      Retirements/Resignations
      - Carol M. Collins, Mathematics Teacher at Emmaus HS, effective June 22, 2010 (Exhibit 1)
      - Larry Christoff, Social Studies Teacher at Emmaus HS, effective June 22, 2010 (Exhibit 2)
      - Anne Beal, Family & Consumer Science Teacher at Emmaus HS, effective June 22, 2010 (Exhibit 3)
      - Kimberly Kemp, Instructional Assistant at LMMS, effective April 9, 2010 (Exhibit 4)
      - Justine Bower, Staff Assistant at Alburtis School, effective March 22, 2010 (Exhibit 5)

      Leaves as Per Collective Bargaining Agreement
      | Employee   | Assignment                  | Effective         |
      |------------|-----------------------------|-------------------|
      | Nikol Kushma | Special Education, Emmaus HS | May 19-June 22, 2010 |
      | Rebecca Beitler | Speech Teacher, Shoemaker | May 6-May 28, 2010 |

      Request for General Leave of Absence
      Debbie Smoker, Instructional Assistant, Lincoln, March 31-May 30, 2010
      Reference: Board Policy 539, General Leave

      Appointment of Temporary Professional Employee
      Name/Address: Katelyn Scharl
      3022 Alton Avenue, Allentown 18103
      Education Level: B. S. Degree (2009)
      Undergraduate School: Kutztown University
      Assignment: Grade 6, Eyer MS
      Certification: Instructional I, Elementary K-6
      Experience: 1/12/10-4/12/10-East Penn SD (per diem substitute)
      Salary: $43,744 (Year 1, Col. B)

      Appointment of Administrative Assistant
      Name/Address: Kimberly Johnson
      1981 Strathmore Drive, Macungie
      Assignment: Administrative Assistant, Student Services Office
      Effective: April 13, 2010
      Salary: $24,600, 35 hours/week
# Appointment of Instructional Assistant

**Name/Address:** Carolyn Landis  
3601 Windy Road, Orefield 18069

**Effective:** April 13, 2010

**Assignment:** Autistic Support, Wescosville School

**Salary:** $12.51/hour, 31.5 hours/week

### Additions to the 2009-2010 List of Per Diem Substitutes

- Brent Byerly, Health/PE
- Linda Zajko, Instructional/Staff Assistant
- Sally Romano, Instructional/Staff Assistant
- Rachel Doherty, Special Education/Elementary
- Julie Kemmerer, Health Room Assistant
- Stephanie Miller, English
- Kylie Miller, Elementary

### Co-Curricular Advisors

- **Eric Smith**  
  Outdoor Activity Club, EHS  
  Volunteer

- **Kelly Moll**  
  Outdoor Activity Club, EHS  
  Volunteer

### Change in Employment Status

<table>
<thead>
<tr>
<th>Employee</th>
<th>From</th>
<th>To</th>
</tr>
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<tbody>
<tr>
<td>Tina Collura</td>
<td>Instructional Assistant</td>
<td>Instructional Assistant</td>
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<td>Emmaus HS</td>
<td>Wescosville School</td>
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<td>32.5 hrs./wk.</td>
<td>31.5 hrs./wk.</td>
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<td>Kathleen Durante</td>
<td>PT Food Service Assist.</td>
<td>FT Food Service Assist.</td>
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<td>4.75 hrs./day</td>
<td>6 hrs./day</td>
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### Summer Maintenance Program Appointments

See Exhibit 6

### Educational Conferences-Exhibit 7

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences as listed on Exhibit 7.

## Facilities

### 1. Change Order Approvals - Willow Lane Elementary School

**Motion by___________________________, Seconded by_________________________________**

RESOLVED, That the East Penn Board of School Directors approve the following change orders for the Willow Lane Elementary School:

**GC-6 Perotto Builders, Ltd.**

- Revised gate structure at chiller and trash enclosure $1,585.45
- Increase height of chiller enclosure walls $9,177.49
- Deduct for change in corridor floor tile **($40,588.49)**
- Recessed Knox Box $1,311.20
- Additional drainage pipe at Mill Creek entrance $5,085.89
- Cap column piers at north canopy $726.80
- Additional under drain at parent drop-off $2,929.92
- Construct wall surrounds at security grills in Corridors 145 & 161 $3,079.42

**TOTAL** **($16,692.32)**

**GC-7 Perotto Builders, Ltd.**

- Revise kitchen ceiling tile $5,272.69
- Revise wall configuration and window width at Col. 8.5 $2,779.15
2. Bid Specifications for Boiler Repairs and ATC Upgrades at Emmaus HS & Lower Macungie MS
   Motion by ____________________, Seconded by ____________________
   RESOLVED, That the East Penn Board of School Directors engage Snyder Hoffman Associates, Inc., 1005 West Lehigh Street, Bethlehem to draw up bid specifications for the boiler repairs and ATC upgrades at Emmaus High School and Lower Macungie Middle School at a cost not to exceed $16,000.00.

7. Other Educational Entities
   - Carbon Lehigh Intermediate Unit
     T. Richwine

   1. Approval of the 2010-2011 Facilities Plan Committee Report-Exhibit 8
      Motion by ____________________, Seconded by ____________________
      RESOLVED, That the East Penn Board of School Directors approve the 2010-11 Facilities Plan Committee Report as unanimously adopted by the CLIU Facilities Plan Committee on January 29, 2010. In addition, the Board reaffirms its commitment to the original construct of the Facilities Planning, approved November 1, 1989 which consists of a series of prioritized inquiries to be considered in determining future locations of the CLIU and school district special education classes.

   2. Approval for Trustee in the Lehigh Schools Consortium Trust
      Motion by ____________________, Seconded by ____________________
      RESOLVED, That the East Penn Board of School Directors appoint Debra Surdoval, Business Manager, as the Trustee on behalf of the East Penn School District on the Lehigh Schools Consortium Trust.
      Note: The Lehigh Schools Consortium Trust provides a self-insurance program for dental benefits. Former Director of Business & Fiscal Affairs Gary Reigal was East Penn's representative on the Trust.

8. Lehigh Career & Technical School
   F. Fuller
   A. Earnshaw
   R. Heid
   T. Richwine

   1. Approval of 2010-2011 General Fund Budget & Academic Center Budget
      Motion by ____________________, Seconded by ____________________
      RESOLVED, That the East Penn Board of School Directors hereby authorize the expenditures of the Lehigh Career & Technical Institute for the General Fund Budget in the amount of $22,168,580 and for the Academic Center Budget in the amount of $1,248,000 for the period of July 1, 2010 through June 30, 2011.

9. Business Operations

   1. Bill List Approval
      Motion by ____________________, Seconded by ____________________
      RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

   2. Appointment of Auditor
      Motion by ____________________, Seconded by ____________________
      RESOLVED, That the East Penn Board of School Directors appoint the audit firm of Gorman & Associates, P.C. to audit the records of the East Penn School District for the year ending June 30, 2010 at a fee of $33,350 and a single audit fee of $3,075 per letter of engagement dated March 11, 2010.

   3. Facilities Rental Request
      Motion by ____________________, Seconded by ____________________
RESOLVED, That the East Penn Board of School Directors grant permission for Carl Schwenk representing The Hilarious Magic of Sam Sandler, 1710 Wagon Wheel Lane, Lansdale to use the Eyer MS Auditorium for a fund raiser show for Action for Autism and Beyond. The date requested is Friday, April 23. This is a Group V organization and will be charged the following fees:

- $413.00 - Auditorium Rental Fee
- $22.00/hour - Security Fee
- $20.00/hour - Stage Manager Fee

4. Disbursement of Funds - Exhibit 9

Motion by ____________________________, Seconded by ____________________________
RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from the 2009 GOB Issue as listed on Exhibit 9.

5. 2010-2011 East Penn Budget Update

10. Announcements

Monday, April 12
7:00 p.m.-CLEAR Session
7:30 p.m.-Board Meeting

April 12-16
PSSA Reading & Math Testing

April 13
11:00 a.m.-Early Dismissal Middle Schools

April 15, 16
7:30 p.m.-Seussical, LMMS Auditorium
April 17
2:00 p.m. & 7:30 p.m.-Seussical, LMMS Auditorium

April 19-22
PSSA Writing Testing
1:30 p.m.-Elementary Early Dismissal, Parent-Teacher Conferences

April 24
9:00 a.m.-2:00 p.m.-Nutrition, Health & Safety Fair, LMMS
7:00 a.m.-4:00 p.m.-Emmaus Public Library Used Book Sale, LMMS Cafeteria

April 26
7:30 p.m.-Board Meeting

April 26-30
PSSA Science Testing

11. Adjourn
5. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

2A. Personnel

Motion by________________________, Seconded by___________________

RESOLVED, That the East Penn Board of School Directors approve the
following personnel item:

Director of Student Services

Name/Address: Thomas Mirabella
161 Dogwood Drive, Bernville 19506

Education Level: B. A. Degree (1991)
M. Ed. Degree (2001)
 Graduate Work towards Doctorate

Undergraduate School: DeSales University
Graduate School: Lehigh University

Effective: July 1, 2010

Certification: Administrative II, Secondary Principal, Social
Studies

Experience: 2008-Present: Assistant Principal, Emmaus HS
6/01-9/2008: Principal, Central Catholic HS, Reading
6/00-6/01: Assistant, Principal, Central Catholic HS, Reading
9/91-6/00: Bethlehem Catholic HS, Teacher

Salary: $94,000, Plus Act 93 Benefits
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Requests to Address the Board

3. Approval of Minutes

   Motion by ________________________, Seconded by ________________________

   RESOLVED, That the East Penn Board of School Directors approve the minutes for the April 12, 2010 Board Meeting.

4. Report of the Superintendent of Schools-Dr. Thomas L. Seidenberger

   1. Personnel

      Motion by ________________________, Seconded by ________________________

      RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

      Resignations

      -Kristi Parcel-Smith, Elementary Teacher at Shoemaker School, effective June 22, 2010 (Exhibit 1)
      -Tracy Beers, Instructional Assistant at Alburtis School, effective March 24, 2010 (Exhibit 2)
      -Bryan Reiss, Staff Assistant at Emmaus HS, effective immediately (Exhibit 3)
      -Susan Doney, Part-Time Food Service Assistant at Emmaus HS, effective April 12, 2010 (Exhibit 4)
      -Patricia Zody, Remedial Assistant at Wescosville School, effective May 14, 2010 (Exhibit 5)

      Request for General Leave of Absence

      Employee:  Cynthia Kubushefski
                  Library Aide, Wescosville School
      Effective:  May 3-November 30, 2010
      Reference:  Board Policy 539, General Leave

      Request as per Collective Bargaining Agreement

      Employee:  Laura Kline
                  Elementary Teacher, Jefferson School
      Effective:  May 24-August 30, 2010

      Appointment of Administrative Assistant

      Name/Address:  Janine Miller
                     6696 Carmel Drive, Macungie
      Effective:  April 27, 2010
      Assignment:  LMMS Library
                  Vacancy created by D. Angermeier retirement
      Salary:  $24,600, 35 hrs./wk.
Appointment of Instructional Assistant

Name/Address: Dawn Green
Effective: April 27, 2010
Assignment: Alburtis School
Vacancy created by T. Beers resignation
Salary: $12.49/hr., 31.5 hrs./wk.

Additions to the Summer Maintenance List
See Exhibit 6

Additions to the 2009-2010 List of Per Diem Substitutes
Margaret Wieder, Instructional/Staff Assistant Sabrina D’Agostino, Elementary
Robin Lawrence, Health Room Assistant Ann Martin, School Nurse

Change in Employment Status

| Employee              | From                  | To                     |
|-----------------------|-----------------------|
| Adrienne Brusko       | 22 hrs./wk., Macungie | 28.5 hrs./wk., Macungie|
| Instructional Assistant |                       | (IEP required)         |
| Jackie LaPierre       | 3.75 hrs./day, Shoemaker | 4.75 hrs./day, Emmaus HS |
| PT Food Service Assistant |                   |                         |

Co-Curricular Volunteers
Eileen Maguire           Marine Fitness Club, EHS Volunteer
Scott Ellis              JV Girls Soccer, EHS Volunteer

Approval of Event Security Personnel Rate
$14.50 per hour

Educational Conferences-Exhibit 7
That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 7.

5. Curriculum and Instruction

1. Presentations:
   - STEM Update Mrs. Kristen Campbell, Assistant to the Superintendent
     Mrs. Susan Noack, Elementary Curriculum Coordinator
   - ESL Update Mrs. Susan Noack, Elementary Curriculum Coordinator
   - K-12 Mathematics Dr. Linda Delvernois, Supervisor of Secondary Education
     Mrs. Susan Noack, Elementary Curriculum Coordinator

2. Textbook Adoption - Exhibit 8
   Motion by ______________________, Resolved by ______________________
   RESOLVED, That the East Penn Board of School Directors approve the attached list of textbooks for use in the schools beginning with the 2010-11 school year.
6. Facilities

1. Addendum No. 3 to Agreement Between East Penn School District and URS Corporation-Exhibit 9
   
   Motion by __________________________, Seconded by __________________________  
   RESOLVED, That the East Penn Board of School Directors approve the Addendum No. 3 to Agreement Between East Penn School District and URS Corporation as outlined in Exhibit 9.

2. LMMS Technical Education Laboratory Improvements-Exhibit 10
   
   Motion by __________________________, Seconded by __________________________  
   RESOLVED, That the East Penn Board of School Directors approve PDE Document 3074A for Non-Reimbursable Work Subject to Advertising and Bidding Requirements for certain improvements to the technical education laboratory within the Lower Macungie School.

7. Legislative  
   C. Ballard

8. Business Operations

1. Approval of Bill List
   
   Motion by __________________________, Seconded by __________________________  
   RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer’s Report
   
   Motion by __________________________, Seconded by __________________________  
   RESOLVED, That the East Penn Board of School Directors approve the Treasurer’s Report.

3. Budget Transfers-Exhibit 11
   
   Motion by __________________________, Seconded by __________________________  
   RESOLVED, That the East Penn Board of School Directors approve the budget transfers listed on Exhibit 11.

4. Disbursement of Funds - Exhibit 12
   
   Motion by __________________________, Seconded by __________________________  
   RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from the 2009 GOB Issue as outlined on Exhibit 12.

9. Announcements

- Monday, April 26  
  7:00 p.m.-Executive Session  
  7:30 p.m.-Board Meeting

- April 28  
  7:00 p.m.-LMMS Incoming Grade 6 Parents Information Night, - Auditorium

- May 4  
  9:30 a.m. & 7:00 p.m.-Eyer Incoming Grade 6 Parents Information Night - Auditorium  
  7:00 p.m.-EHS Orchestra Concert

- May 5  
  7:00 p.m.-Eyer Band Concert  
  7:00 p.m.-LMMS Spring Choral Concert

- May 6  
  7:00 p.m.-LMMS Spring Choral Concert

- May 7  
  11:00 a.m.-Early Dismissal, Emmaus HS

- May 8  
  7:00 p.m.-Wescosville Spring Concert at LMMS
-May 8  7:30 p.m.-Fermata Nowhere Concert, Emmaus HS
- May 10  7:30 p.m.-Board Meeting

10. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Staff/Student Recognition:
   - Bruce Denmead, EHS Music Teacher/Band Director: Claes Nobel Educator
   - John Bradley, EHS Advisor for Steel Hornets Robotics Team
   - Team Members:
     Cody Myers
     Ben Overholts
     John Janney
     Matt Gutterman
     Mark Gundling
     Colin Farrell
     Chris Hersh
     Brandon Davis
     Josh Fairhurst
     Thomas Guido
     Samantha Fruhwirth
     Colin Christopoulos
     Scott Amankwata
     Brian Baillie
     Derek Weber
     Jeremy Lim
   - Anisha Garg, DaVinci Center Hall of Fame

3. Requests to Address the Board

4. Approval of Minutes
   Motion by ________________________, Seconded by ________________________
   RESOLVED, That the East Penn Board of School Directors approve the minutes for the April 26, 2010 meeting.

5. 2010-2011 East Penn Proposed Final Budget Adoption; Senior Citizens Real Estate Tax Rebate Program
   Motion by ________________________, Seconded by ________________________
   RESOLVED, That the East Penn Board of School Directors adopt the proposed final 2010/11 budget in the amount of $121,039,414 with the following tax levies:
     45.36 mills on the assessed valuation of real estate
     0.5% (.005) Act 511 Earned Income Tax
     1.0% Act 511 Real Estate Transfer Tax
   be it further
   RESOLVED, That the East Penn Board of School Directors continue the Senior Citizens Real Estate Tax Rebate Program for the 2010-11 year with the income eligibility guidelines to be established at final budget adoption.

6. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger
   1. District Update
   2. Personnel
      Motion by ________________________, Seconded by ________________________
      RESOLVED, That the East Penn Board of School Directors approve the following personnel items:
      Retirement/Resignations
      - Sandra Hayes, Elementary Teacher at Lincoln School, effective June 22, 2010 (Exhibit 1)
Agreement for Permanent Placement-Sunbelt Staff (Exhibit 6)

That the East Penn Board of School Directors approve the Agreement for Permanent Placement with the Sunbelt Staffing, LLC for Joy Dieffenderfer, Speech Therapist, at a cost not to exceed $15,500.

Appointment of a Temporary Professional Employee

Name/Address: Joy Dieffenderfer
713 Almond Road
Walnutport 18088

Education Level:
- B. S. Degree (2004)
- M. S. Degree (2006)

Undergraduate School: Penn State University
Graduate School: Clarion University

Effective: May 11, 2010
Assignment: New Position
Certification: Instructional I, Speech & Language Impaired
Experience: None
Salary: $51,510 (Year 1, Col. M)

Leaves as Per Collective Bargaining Agreement

Employee Effective
Tracy Urban, Elementary June 2-June 22, 2010 Shoemaker School
Danielle Walsh, Secondary June 7-June 22, 2010 Emmaus HS
Colleen Kingsbury, Secondary June 8-September 1, 2010 Emmaus HS
Erica Petrella, Elementary June 4-September 1, 2010 Wescosville School

Co-Curricular Advisor
Steve Braglio Screen Printing Club, Eyer MS $31.56/session

Additions to the 2009-2010 List of Per Diem Substitutes

Lori Bossert, Elementary Heidi Schaeffer, Social Studies
Sharon Searfoss, Health Room Assistant

Educational Conferences-Exhibit 7

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 7.

3. 2009-2010 School Calendar Modifications

Motion by ______________________, Seconded by ______________________
RESOLVED, That the East Penn Board of School Directors approve a request to the PA Department of Education for an Act 80 exception which will provide that the 2009-2010 school calendar days of October 12, 2009 and March 8, 2010 are considered Act 80 days for AM, PM, and Full Day Kindergarten programs at the Lower Macungie Elementary School.
4. Athletic Fees/Ticket Pricing - Exhibit 8
   Motion by ________________________, Seconded by ______________________
   RESOLVED, That the East Penn Board of School Directors approve the Athletic Fees and Ticket Pricing for the 2010-2011 as listed on Exhibit 8.

7. Facilities
   1. Non-Reimbursable Projects
      Motion by ________________________, Seconded by ______________________
      RESOLVED, That the East Penn Board of School Directors approve PDE Document 3074A for Non-Reimbursable Work Subject to Advertising and Bidding Requirements for the following projects:
         - Eyer MS: Installation of Standing Seam Roof over Existing Maintenance Shed
         - Eyer MS: Locker Replacement in Boys Gym Locker Room
         - Emmaus HS: Locker Replacement with Boys & Girls Natatorium Changing Rooms
         - Emmaus HS & LMMS: Boiler Repair/Replacement
         - Emmaus HS: Roof Repair/Replacement

8. Other Educational Entities
   - Carbon Lehigh Intermediate Unit: T. Richwine
   - Lehigh Career & Technical Institute: F. Fuller
     A. Earnshaw
     R. Heid
     T. Richwine
   - Lehigh Carbon Community College

8. Other Educational Entities
   - Carbon Lehigh Intermediate Unit: T. Richwine
   - Lehigh Career & Technical Institute: F. Fuller
     A. Earnshaw
     R. Heid
     T. Richwine
   - Lehigh Carbon Community College

9. Legislative
   1. Resolution Supporting House Bill 940 - Exhibit 9
      Motion by ________________________, Seconded by ______________________
      RESOLVED, That the East Penn Board of School Directors approve the resolution supporting House Bill 940 as outlined on Exhibit 9.

10. Business Operations
    1. Bid Opening Report: General School Supplies; Computer Supplies - Exhibit 10
    2. Bill List Approval
       Motion by ________________________, Seconded by ______________________
       RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.
    3. Facility Rental
       Motion by ________________________, Seconded by ______________________
       RESOLVED, That the East Penn Board of School Directors grant permission for Dance Fusion Performing Arts Studio, Fogelsville to use the Emmaus HS Auditorium for a dance rehearsal and recital on June 18 and 19, 2010. This is a Group V organization and will be charged the following rental fees:
       - $370 rental fee (rehearsal)
       - $413 rental fee (recital)
       - $70 rental fee chorus rooms
       - $20/hr. Stage Manager Fee
       - $21/hr. Security
       - $51.16 Custodial Time
4. Disbursement of Funds - Exhibit 11

Motion by ___________________________________, Seconded by ________________________
RESOLVED, ________________________________________________________________

That the East Penn Board of School Directors authorize the expenditure of funds
from the 2009 GOB Series and the Capital Reserve Fund as listed on Exhibit 11.

11. Announcements

- Monday, May 10
  7:00 p.m.-CLEAR Session
  7:30 p.m.-Board Meeting

- Thursday, May 13
  2010 FREDDY Awards nominations will be announced at noon on WFMZ.

-- Monday, May 17
  7:00 p.m.-EHS Band Concert

- Tuesday, May 18
  7:00 p.m.-LMMS Bands & Orchestra Spring Concert

- Wednesday, May 19
  7:00 p.m.-Lincoln Open House
  7:00 p.m.-Alburtis Spring Concert

- Wednesday, May 19
  7:30 p.m.-Shoemaker Annual Art Contest and Open House
  7:30 p.m.-Wescosville Open House

- Thursday, May 20
  4:00 p.m.-Performing Arts Banquet
  7:00 p.m.-Macungie Spring Concert

- Monday, May 24
  7:30 p.m.-Board Meeting

End of Year Calendar

June 18
  Elementary:  1:30 p.m. Dismissal (Kindergarten students follow a
              Wednesday Schedule)
  Middle Schools:   Regular School Day
  Emmaus HS:   Regular Exam Schedule

June 21
  Elementary:  1:30 p.m. Dismissal (Kindergarten students follow a
              Wednesday schedule, last day for PM Kindergarten schedule)
  Middle Schools:   Regular School Day
  Emmaus HS:   Regular Exam Schedule

June 22
  11:00 a.m. Dismissal: EHS & Middle Schools
  12:00 p.m. Dismissal: Elementary Schools (Last day for students; AM
                      Kindergarten will be dismissed at 12 noon)

12. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Requests to Address the Board

3. Approval of Minutes
   Motion by __________________________, Seconded by __________________________
   RESOLVED, That the East Penn Board of School Directors approve the minutes for the May 10, 2010 meeting.

4. Report of the Superintendent of Schools-Dr. Thomas L. Seidenberger
   1. District Update
   2. Personnel
      Motion by __________________________, Seconded by __________________________
      RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirements/Resignations
- Angela DeMario, Supervisor of Special Education, effective August 20, 2010 (Exhibit 1)
- Patricia Horwat, Health Room Assistant, effective immediately (Exhibit 2)

Interim Principal, Wescosville Elementary School
Name: Michele James
Education Level: B. S. Degree (1988) 
M. Ed. Degree (2009)
Undergraduate School: Lehigh University
Graduate School: Edinboro University
Experience: 9/94-Present: East Penn SD
1/93-6/93: Nazareth Area SD
9/92-1/93: Wyomissing SD
Effective: May 25, 2010-September 1, 2010
Salary: $440.19 per diem rate
(Opening created by T. Desiderio Leave)

Requests for General Leaves of Absence: Reference: Board Policy 539, General Leave

<table>
<thead>
<tr>
<th>Employee</th>
<th>Assignment</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Linda Hoosier</td>
<td>Staff Assistant, Macungie</td>
<td>5/19/10-5/19/11</td>
</tr>
<tr>
<td>Gena Beky</td>
<td>Elementary, Shoemaker</td>
<td>2010-2011 School Year</td>
</tr>
<tr>
<td>Ariel Scholz</td>
<td>Elementary Music</td>
<td>2010-2011 School Year</td>
</tr>
<tr>
<td>Robin Weidner Smith</td>
<td>Guidance Counselor, EHS</td>
<td>2010-2011 School Year</td>
</tr>
<tr>
<td>Laura McKelvey</td>
<td>Science Teacher, EHS</td>
<td>2010-2011 School Year</td>
</tr>
<tr>
<td>Crystal Husser</td>
<td>Special Education, Macungie</td>
<td>2010-2011 School Year</td>
</tr>
</tbody>
</table>

Leaves as per Collective Bargaining Agreement

<table>
<thead>
<tr>
<th>Employee</th>
<th>Assignment</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kim Adams</td>
<td>Mathematics, EHS</td>
<td>June 14-22, 2010</td>
</tr>
<tr>
<td>Meghan Dunton</td>
<td>Elementary, Shoemaker</td>
<td>8/31/10-1/27/11</td>
</tr>
<tr>
<td>Maureen Webb</td>
<td>Health/Wellness, LMMS</td>
<td>8/31/10-12/12/10</td>
</tr>
</tbody>
</table>

2009-2010 Tenure List
That, in accordance with Section 1121 of the PA School Code, the following temporary professional employees based upon satisfactory service be awarded tenure:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>School</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michael McNerney</td>
<td>Guidance Counselor</td>
<td>Emmaus HS</td>
</tr>
<tr>
<td>Jennifer Sosnovik</td>
<td>Learning Support</td>
<td>Macungie School</td>
</tr>
</tbody>
</table>
Appointment of Temporary Professional Employee

Name/Address: Caitlin Carney
2041 West Walnut Street, Allentown 18104
Education Level: B. S. Degree (2006)
M. Ed. Degree (2008)
Undergraduate School: Lehigh University
Graduate School: Lehigh University
Effective: 8/31/2010
Assignment: Grade 4, Shoemaker School
Vacancy created by K. Smith resignation
Experience: 8/2008-Present: East Penn SD
Salary: $54,221 (Col. M, Year 3)

Full Time Substitute Teacher Appointment

Name/Address: Ryan Williams
2 Naylor Court, Quakertown  18951
Education Level: B. S. Degree (2001)
M. A. Degree (2006)
Undergraduate School: Penn State University
Graduate School: Arcadia University
Effective: 8/31/2010
Assignment: Music, Elementary Orchestra
Opening created by A. Scholz leave.
Experience; 9/09-6/2010: East Penn SD
9/2003-7/09: Souderton Area SD
Salary: $45,508 (Col. B, Year 2)

Appointment of Instructional Assistant

Name/Address: Sharon Detrick
457 Lauren Drive, Alburtis  18011
Effective: May 25, 2010
Assignment: Emmaus HS
Vacancy created by J. Malewicz resignation & transfers
Salary: $12.49/hr., 32.5 hrs./day

Change in Assignment

Employee: Brian Huber
Instructional Assistant
From: Lincoln
To: Lower Macungie MS
Vacancy created by K. Kemp resignation.
Effective: May 25, 2010
Salary: 12.49/hr., 32.5 hrs./wk.

2010 Extended School Year Assignments

See Exhibit 3

Summer Book Repair Program

Sharon Woodeschick
Debbie Moyer

Addition to the 2010-2011 List of Per Diem Substitutes

Ashley Williams, Elementary, ESL
Kerri Didra, Technology Education

Educational Conferences-Exhibit 4

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 4.

3. 2010 List of Graduates - Exhibit 5
Motion by _______________________, Seconded by ____________________
RESOLVED, That the East Penn Board of School Directors approve the 2010 list of Emmaus High School graduates.

Note: This is a complete list of seniors and only those who meet the graduation requirements will be graduated.

5. Legislative

C. Ballard

6. Business Operations

1. Approval of Bill List

Motion by ________________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors approve the bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Bid Awards - Computer Supplies & General School Supplies - Exhibits 6 & 7

Motion by ________________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors authorize the contract awards for the successful bidders listed on Exhibits 6 & 7.

3. Appointment of Treasurer

Motion by ________________________, Seconded by ______________________

RESOLVED, That the East Penn Board of School Directors appoint Lynn A. Glancy as Treasurer for a term effective July 1, 2010 to June 30, 2011; and that he be directed to perform such duties as are appropriate for the position in accordance with the Public School Code of 1949, as amended, Section 436-443; that he shall implement federal, state and local policies and regulations at the direction of the Board of School Directors and the Superintendent of Schools; and, that the Treasurer’s bond be set at $500,000 to be paid by the East Penn School District.

4. Designation of 2010-11 Depositories

Motion by ________________________, Seconded by ______________________

RESOLVED, That, in accordance with Section 621, PA Public School Code of 1949, the East Penn Board of School Directors designate the following depositories for the funds of the East Penn School District for the 2010-2011 fiscal year; and that said depositories furnish a bond in an amount equal to 120% of the highest balance or comply with Act 72 of 1971 of the Pennsylvania Legislature, such bond amounts to include the amount provided by federal insurance:

- Citizens Bank
- Embassy Bank
- First Niagara Financial Group
- First Star Savings Bank
- Lafayette/Ambassador Bank (Fulton Financial)
- M & T Bank
- National Penn Bank
- PA Treasury/Invest Trust
- PA Local Government Investment Trust
- Quakertown National Bank
- Sovereign Bank
- TD Bank
- US Bank Corporate Trust Services
- Wachovia Bank (Wells Fargo)

5. Earned Income Tax Commission

RESOLVED, That the East Penn Board of School Directors set the following commission to be paid to the appointed Municipal Earned Income Tax Officers for the collection of the District’s earned income taxes during the period July 1, 2010 through June 30, 2011:

- Borough of Alburtis: 5%, plus 1/2 of printing & postage costs
- Borough of Emmaus: 2.5%
Borough of Macungie 5%, plus 1/2 of printing & postage costs
Lower Macungie Township 1.75%, plus our share printing & postage
Upper Milford Township 5%, plus 1/2 of printing & postage costs

6. Earned Income Tax Bonds

RESOLVED, That the East Penn School Board of Directors direct the East Penn School District Municipal Earned Income Tax Officers to provide fidelity bonds to the School District in the following sums:

Borough of Alburtis
Joann Conrad, or Successor
Bond required: $50,000

Borough of Emmaus
Berkheimer Associates
Bond required: In accordance with contract

Borough of Macungie
Rose Nonnenmacher, or Successor
Bond required: $120,000

Township of Lower Macungie
Keystone Collections Group
Bond required: $1,000,000

Township of Upper Milford
Gail Lichtenwalner, or Successor
Bond required: $250,000

7. Disbursement of Funds - Exhibit 8

Motion by______________________, Seconded by______________________
RESOLVED, That the East Penn Board of School Directors authorize the expenditure of funds from the 2009 GOB Series as listed on Exhibit 8.

7. Announcements

Monday, May 24
7:00 p.m.-CLEAR Session (Superintendent’s Conference Room)
7:30 p.m.-Board Meeting, Board Room

Monday, May 31
Memorial Day-All Schools and Offices are closed.

Thursday, June 3
6:30-9:30 p.m.-Emmaus HS Art Show

Monday, June 14
7:30 p.m.-Board Meeting, Board Room

Graduation Information

Saturday, June 12
9:00 a.m.-Baccalaureate, EHS Gym

Sunday, June 13
1:00 p.m.-Graduation, Lehigh University’s Stabler Arena

8. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Award Presentations - Mrs. Susan Arnold, EPEA President

3. Requests to Address the Board

4. Approval of Minutes
   
   Motion by ___________________________________, Seconded by ____________________________
   
   RESOLVED, That the East Penn Board of School Directors approve the minutes of the May 24, 2010
   meeting.

5. Report of the Superintendent of Schools-Dr. Thomas L. Seidenberger, Ed. D.
   
   1. District Update
   
   2. Personnel
   
   Motion by ______________________, Seconded by ____________________________
   
   RESOLVED, That the East Penn Board of School Directors approve the following personnel
   items:

   Resignations/Retirements
   
   -Bruce Sarte, Network Services Manager, effective July 1, 2010 (Exhibit 1)
   -Barbara Kline, Food Services Department, June 2, 2010 (Exhibit 2)
   -Lisa Jones, Instructional Assistant at Jefferson School, effective June 9, 2010 (Exhibit 3)

   Temporary Professional Employee Appointment

   Name/Address: Katie Anderson
   
   3 Meadow Springs Lane, Oley 19547
   
   Education Level: B. S. Degree
   
   Undergraduate School: Kutztown University
   
   Certification: Instructional I, Elementary
   
   Effective: August 31, 2010
   
   Assignment: Grade 3, Lincoln School
   
   Vacancy created by transfer of H. Moser to IST
   
   
   Grade 3, Shoemaker
   
   Salary: $45,508 (Year 2, Col. B)

   Full-Time Substitute Teacher Appointment

   Name/Address: Marybeth Long
   
   106 Lehigh Avenue, Palmerton 18071
   
   Education Level: B. S. Degree (2005)
   
   M. Ed. Degree (2009)
   
   Undergraduate School: Penn State University
   
   Graduate School: De Sales University
   
   Certification: Instructional I, Special Education
   
   Effective: August 31, 2010
   
   Assignment: Special Education, Macungie School
   
   Opening created by C. Hussar leave
   
   Experience: 1/2010-6/2010: East Penn SD
   
   Salary: $45,508 (Year 2, Col. B)

   General Leaves of Absence

   Employee: Pauline Lokay
   Assignment: Food Service Dept., LMES
   Effective: May 11-June 22, 2010

   Employee: Anthony Campanell
   Assignment: Hall Monitor, EHS
   Effective: May 18, 2010-May 17,2011

   Reference: Board Policy 539, General Leave
Technology Department Summer Maintenance

Returning Students: Ben Roth; Jordan Mosser; Daniel Reinert
New Students: Aaron Matthias-Long; Edward C. Hanna, Christopher Hersh; Douglas Weitner

Addition to the 2009-2010 Per Diem Substitute List

Joanne Kuhns, Food Services Department

2010 Emmaus HS Summer Learning Academy

Heather Day Barry O'Connell
Stephanie Schwab Deb Zosky
Eric Luckenbill Charles Sonon
Stephanie Larkin Diane Sherwood
Aaron Gavin Derek Grabfielder
Sarah Kinzel Beth Witte
Jayne Espenshade Jeannine Martini
Lori Sheipe Stuart Speicher
Juliet McClerry Amber Burian
Eleni Assise Sue Arnold
Ross Duffield Deb Swann
Richard Pearce

Extended School Year (ESY) Appointments

Dave Iobst, Teacher
Jackie Kleis, Instructional Assistant Substitute
Katie Schaffer, Elementary, Instructional Assistant Substitute
Connie Corkery, Elementary Instructional Assistant Substitute

2010-2011 Department Chairs

See Exhibit 4

2010-2011 Subject Area Leaders-Elementary & Secondary

See Exhibit 5

Educational Conferences

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the following educational conferences:

Educational Conference: An Overview of Healthcare Reform Legislation, Bethlehem
Date(s): June 9, 2010
Attending: Noelle Keeler, Human Resource Specialist
Cost: $33.00

Educational Conference: American Classical League 63rd Annual Institute, Winston-Salem, NC
Date(s): June 26-29, 2010
Attending: Tiffany Snyder, Latin Teacher, EHS
Cost: $865.90

Educational Conference: New Ethics Principles, Carbon Lehigh IU
Date(s): June 28, 2010
Attending: Kate Heffelfinger, School Psychologist, EHS
Cost: $100.00

3. Agreement with Katzenbach School for the Deaf - Physical and Occupational Therapy Services

Motion by ___________________, Seconded by ___________________

RESOLVED, That the East Penn Board of School Directors approve the Agreements with Katzenbach School for the Deaf, Lawrenceville, NJ to provide physical and occupational therapy services effective July 1, 2010 through June 30, 2011 and will be compensated at the rate of $85.00 per visit.
6. Policy

1. Board Policy 707, Attachment 1-Use of School Facilities, Rental Fees (Exhibit 6)

Motion by ________________________, Seconded by ________________________

RESOLVED, That the East Penn Board of School Directors approve Attachment 1, Use of School Facilities, Rental Fees as described in Exhibit 6.

7. Facilities

1. Willow Lane Elementary School-Substantial Completion

Motion by ________________________, Seconded by ________________________

RESOLVED, That the East Penn Board of School Directors approve the Certificates of Substantial Completion for Willow Lane Elementary School as follows:

- Worth & Company: Building Area C, Multipurpose Room 182, Ramp 177, Stage 178, Storage 181
- Wind Gap Electric: Building Area C, Multipurpose Room 182, Ramp 177, Stage 178, Storage 181

8. Legislative

C. Ballard

9. Other Educational Entities

-Carbon Lehigh Intermediate Unit

T. Richwine

1. Ballots - Election of CLIU Board Members

Return to Board Secretary

-Lehigh Career & Technical Institute

F. Fuller
A. Earnshaw
R. Heid
T. Richwine

10. Business Operations

1. Approval of Bill List

Motion by ________________________, Seconded by ________________________

RESOLVED, That the East Penn Board of School Directors approve the bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Capital Reserve Fund Transfer

Motion by ________________________, Seconded by ________________________

RESOLVED, That the East Penn Board of School Directors authorize the transfer of $294,222.52 into the Capital Reserve Fund.

Note: These funds are the General Fund savings for the 2009-2010 fiscal year resulting from the bond refinancings that settled on December 30, 2009 and March 1, 2010.

3. Authorization to participate in contracts issued by the Department of General Services for the 2010-2011 School Year

Motion by ________________________, Seconded by ________________________

WHEREAS, Act 57 of May 15, 1998 permits local public procurement units to participate in those contracts for supplies, services, or construction entered into by the Department of General Services (SGS) that are made available to local public procurement units. A “local public procurement unit” is defined as any political subdivision, public authority, education, health, or other institution; and to the extent provided by law, any other entity, including a council of governments or an area government; non profit fire, rescue, or ambulance company; and any nonprofit corporation operating a charitable hospital be it
RESOLVED, That the East Penn School District hereby requests authorization to participate in DGS’s contracts for the procurement of supplies, services or construction, subject to the following conditions:

1. That the East Penn School District agrees to be bound by such contract terms and conditions DGS may prescribe.

2. That the East Penn School District agrees to be responsible for payment directly to the contractor under each contract for those supplies, services or construction ordered by the local public procurement unit.

4. Authorization to participate in joint purchasing for the 2010-11 year

Motion by _____________________, Seconded by _______________________

WHEREAS, The General Assembly of the Commonwealth of Pennsylvania has enacted an act known as the “Cooperative Purchasing Act, Act 31 of July 1971, and;

WHEREAS, Act 31 of 1971 permits local governments to purchase materials, supplies, and equipment from purchase contracts of the Commonwealth of Pennsylvania; be it RESOLVED, That the East Penn School District hereby requests authorization to participate in purchase contracts of the Carbon Lehigh Intermediate Unit, Lehigh Career & Technical Institute, U.S. Communities, Pennsylvania Education Joint Purchasing Council, PENNCON, and PEPPM.

5. Disbursement of Funds - Exhibit 7

Motion by _____________________, Seconded by _____________________

RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from the 32-2009 GOB series as outlined in Exhibit 7.

11. Announcements

Monday, June 14
7:00 p.m.-CLEAR Session
7:30 p.m.-Board Meeting

End of Year Calendar

June 18
Elementary: 1:30 p.m. Dismissal (Kindergarten students follow a Wednesday Schedule)
Middle Schools: Regular School Day
Emmaus HS: Regular Exam Schedule

June 21
Elementary: 1:30 p.m. Dismissal (Kindergarten students follow a Wednesday schedule; last day for PM Kindergarten schedule)
Middle Schools: Regular School Day
Emmaus HS: Regular Exam Schedule

June 22
11:00 a.m. Dismissal: EHS & Middle Schools
12:00 p.m. Dismissal: Elementary Schools (Last day for students; AM Kindergarten will be dismissed at 12 noon)

12. Adjourn
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Requests to Address the Board

3. Approval of Minutes
   Motion by ________________________, Seconded by ______________________
   RESOLVED, That the East Penn Board of School Directors approve the minutes of the June 14, 2010 meeting.

4. 2010-2011 East Penn School District Budget

   1. 2010 Homestead and Farmstead Resolution
      Motion by ________________________, Seconded by ______________________
      RESOLVED, by the Board of School Directors of East Penn School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2010, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

      1. Aggregate amount available for homestead and farmstead real estate tax reduction. The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2010:

         a. Gambling tax funds. The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of $1,755,993.35.

         b. Philadelphia tax credit reimbursement funds. PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.324(3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of $37,931.29.

         c. Aggregate amount available. Adding these amounts, the aggregate amount available during the school year for real estate tax reduction is $1,793,924.64.

      2. Homestead/farmstead numbers. Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:

         a. Homestead property number. The number of approved homesteads within the School District is 15,991.

         b. Farmstead property number. The number of approved farmsteads within the School District is 26.

         c. Homestead/farmstead combined number. Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 16,017.

      3. Real estate tax reduction calculation. The school board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the aggregate amount available during the school year for real estate tax reduction of $1,793,924.64 by the aggregate number of approved homesteads and approved farmsteads of 16,017, the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is $112.00.

      4. Homestead exclusion calculation. Dividing the paragraph 3 maximum real estate tax reduction amount of $112.00 by the School District real estate tax rate of 45.32 mills (.04532), the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is $2,471.00, and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is $2,471.00.

      5. Homestead/farmstead exclusion authorization – July 1 tax bills. The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the
homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of $2,471.00. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of $2,471.00. For purposes of this Resolution, “approved homestead” and “approved farmstead” shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. §6926.341(g)(3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 5 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

No homestead or farmstead exclusion will apply to any interim tax bill except an interim tax bill applicable to a property that includes an approved homestead or approved farmstead listed in the report received by the School District from the County Assessment Office on or before May 1, but not included in the tax assessment reflected in the July 1 tax bill for the property. In most cases, the assessment of approved homesteads and approved farmsteads will be reflected in July 1 tax bills. However, in any case when there is an approved homestead or an approved farmstead that is not included in the assessment reflected in the July 1 tax bill, and when an interim real estate tax notice is issued later based on an interim assessment including the approved homestead or approved farmstead, the interim tax notice shall reflect a homestead or farmstead exclusion real estate assessed value reduction calculated under paragraph 5, except that the paragraph 4 maximum real estate assessed value reduction will be prorated in the same manner as the real estate tax is pro rated. Assuming the interim tax notice reflects taxation as of July 1, as will occur in most such cases, the full amount of the paragraph 4 maximum real estate assessed value reduction will apply. In the extraordinary case where the new interim tax assessment is effective after July 1, the paragraph 4 maximum real estate assessed value reduction will be pro rated in the same manner as the real estate tax reflected in the interim tax bill is pro rated.

2. 2010-11 Budget - Final Adoption; Approval of Senior Citizens Real Estate Tax Rebate Program; Installment Payment Plan

Motion by _______________, Seconded by ________________

RESOLVED, That the East Penn Board of School Directors adopt the 2010-11 budget that was tentatively adopted on May 10, 2010, and revised; and,

Be it further

RESOLVED, That the East Penn Board of School Directors, Lehigh County, Commonwealth of PA, hereby authorize expenditures totaling $120,804,398 as set forth therein; and,

Be it further

RESOLVED, That the East Penn Board of School Directors levy a tax of 45.32 mills per dollar of assessed valuation on real estate, and the following taxes be levied under Act 511:

A one-half percent (.5%) earned income tax, and,
A one percent (1%) real estate transfer tax

Be it further

RESOLVED, That the Senior Citizen Real Estate Tax Rebate Program be continued for the 2010-11 year with the same eligibility income guidelines as the previous year’s program; and,

Be it further

RESOLVED, That the East Penn Board of School Directors authorize the collection of school property taxes in installments in accordance with the previous year’s schedule.
5. **Emmaus Legion Baseball Field Reconstruction Partnership with the Borough of Emmaus at Emmaus Community Park**

1. **Agreement - Exhibit 1**

   Motion by ______________________, Seconded by ______________________

   RESOLVED, That the East Penn Board of School Directors approve the Agreement with the Borough of Emmaus to collaborate on the reconstruction of the Legion Baseball Field at Emmaus Community Park as described in Exhibit 1.

2. **Lease - Exhibit 2**

   Motion by ______________________, Seconded by ______________________

   RESOLVED, That the East Penn Board of School Directors approve the Lease with the Borough of Emmaus for the area of Emmaus Community Park known as and comprised of the Legion Baseball Field with the terms and conditions as described in Exhibit 2.

6. **Kiwanis/Williams Street Athletic Complex Lease - Exhibit 3**

   Motion by ______________________, Seconded by ______________________

   RESOLVED, That the East Penn Board of School Directors approve the Lease with the Borough of Emmaus for the use of the Kiwanis/Williams Street Athletic Complex as described in Exhibit 3.

7. **Report of the Superintendent of Schools-Dr. Thomas L. Seidenberger**

1. **District Update**

2. **Personnel**

   Motion by ______________________, Seconded by ______________________

   RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

   **Resignations**

   - Peter Schutzler, Assistant Principal at Lower Macungie MS, (Exhibit 4)
   - Donna Chobot, Part-Time Tech Assistant, effective July 6, 2010 (Exhibit 5)
   - Sandra Zettlemoyer, PT Food Service Assistant at Wescosville School, effective June 14, 2010

   **Appointment of Professional Employee**

   Name/Address: Michelle McMaster
   1917 Pine Court, Hellertown 18055
   Education Level: B. S. Degree (2000)
   Undergraduate School: University of Delaware
   Graduate School: Gratz College
   Certification: Instructional II, Home Economics, Mid-Level English, Mid-Level Mathematics
   Effective: August 31, 2010
   Assignment: Family & Consumer Science, Emmaus HS
   Salary: $62,898 (Year 10, M)

   **Temporary Professional Employee Appointments**

   Name/Address: James Meehl
   24 Brookside Court, Horsham 19044
   Education Level: B. S. Degree (2004)
   Undergraduate School: Penn State University
   Graduate School: Arcadia University
   Effective: August 31, 2010
   Assignment: Eyer MS-Health, Wellness, Fitness
   Opening created by W. Pike retirement
Experience:
8/2008-6/2009: Falls Church (VA) Schools
Salary: $54,867 (Year 5, Col. M)
Name/Address: Amanda Miller
1862 Latta Street, Allentown 18104
Education Level:
B. A. Degree (2007)
M. Ed. Degree (2010)
Undergraduate School:
Bloomsburg University
Graduate School:
Lehigh University
Certification:
Educational Specialist I, Elementary School Guidance
Effective: August 31, 2010
Assignment:
Jefferson School-Elementary Guidance
New Position
Salary: $53,575, (Year 1, Col. M)

Full-Time Substitute Teacher Appointments

Name/Address: Lauren Guldeman
2310 S. Filbert Street, Allentown 18103
Education Level:
B. S. Degree
Undergraduate School:
Kutztown University
Certification:
Instructional I, Elementary, Middle Level Science
Effective: August 31, 2010
Assignment:
Shoemaker, Grade 2
Opening created by G. Beky Leave
Salary: $45,185 (Year 1, Col. B)

Name/Address: Kirsten Tomasello
1576 Kennington Lane, Macungie 18062
Education Level:
B. A. Degree (1990)
Undergraduate School:
Gettysburg College
Graduate School:
Muhlenberg College (Certification Credits)
Certification:
Instructional I, Elementary
Effective: August 31, 2010
Assignment:
Shoemaker, Grade 5
Opening created by K. Wall leave
Experience: None
Salary: $45,185 (Year 1, Col. B)

Name/Address: Danielle Cooper
915 State Park Road, Wind Gap 18091
Education Level:
B. S. Degree (2005)
Undergraduate School:
East Stroudsburg University
Certification:
Instructional I, Special Education
Effective: August 31, 2010
Assignment:
Special Education, Emmaus HS
Opening created by R. Smith leave and subsequent transfers
Experience: 8/2009-6/2010: East Penn SD
Salary: $45,508 (Year 2, Col. B)

Name/Address: Britany Kmiec
6690 Hauser Road, Macungie 18062
Education Level:
B. S. Degree (2007)
M. Ed. Degree (2009)
Undergraduate School:
East Stroudsburg University
Graduate School:
Lehigh University
Certification:
Educational Specialist I, Secondary School Counselor
Effective: To be Determined
Assignment:
Guidance Counselor, Emmaus HS
Opening created by H. Greene leave
Salary: $53,575 (Year 1, Col. M)
Leave as Per Collective Bargaining Agreement

Employee: Emily Vernon
Shoemaker, Grade 2 Teacher
Effective: August 31-November 2, 2010

Request for General Leave of Absence

Employee: Traci Hicks
Instructional Assistant, Eyer MS
Effective: September 7, 2010-June 30, 2011
Reference: Board Policy 539, General Leave

Appointment of Administrative Assistant

Name/Address: Donna Chobot
9650 Longswamp Road, Mertztown 19539
Assignment: Administrative Assistant, Willow Lane Elementary School
Effective: July 6, 2010
Salary: $24,900, 35 hours/week

Change in Employment Status

Employee: Jonathan Wenner
Social Studies, Emmaus HS
From: Temporary Professional Employee
To: Professional Employee

2009-2010 Tenure List

That, in accordance with Section 1121 of the PA School Code, the following temporary professional employees based upon satisfactory service be awarded tenure:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>School</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monica Baumer</td>
<td>Speech/Language Teacher</td>
<td>Macungie School</td>
</tr>
</tbody>
</table>

2009-2010 Jump Start Summer Program

See Exhibit 6

Additions to the Summer Learning Academy

Bridget Bokansky
Lisa Breiner
Katelyn Scharl
Sarah Pomerhn
Jane Shingler

Extended School Year Sub List Addition

Sharon Searfoss, Registered Nurse

Approval of Act 93 Compensation/Non-Bargaining Unit Salaries - Exhibit 7

That the East Penn Board of School Directors approve the 2010-2011 Act 93 salaries; and, that the salaries and fringe benefits for the non-bargaining unit employees be approved, effective July 1, 2010.

2010 Summer School Instructors

Andrew Oswald, Science
Eric Focht, Social Studies
Nancy Davis, Family & Consumer Science

Technology Department Summer Maintenance

New Hire: Ryan Maake $7.55/hr.
Educational Conferences

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the following Educational Conferences:

Conference Title: Building Schools that Learn, Midwestern IU 4, (online course)  
Date: July 11, 2010  
Attending: Dr. Ron Renaldi, Principal, Alburtis School  
Cost: $380.00

Conference Title: Going Beyond Data, Midwestern IU 4, (online course)  
Date: June 19, 2010  
Attending: Dr. Ron Renaldi, Principal, Alburtis School  
Cost: $380.00

3. Blended Learning Services Agreement for the Lehigh Valley Cyber Consortium with VLN Partners - Exhibit 8

Motion by__________________________, Seconded by_______________________________
RESOLVED, That the East Penn Board of School Directors approve the Blended Learning Services Agreement for the Lehigh Valley Cyber Consortium with VLN Partners as outlined in Exhibit 8.

4. 2009-2010 School Calendar Modification

Motion by___________________________, Seconded by_____________________________
RESOLVED, That the East Penn Board of School Directors approve a request to the Pennsylvania Department of Education for an Act 80 exception that will provide that the 2009-2010 school calendar day of March 8, 2010 is considered an Act 80 day for the AM Kindergarten programs within the East Penn School District.

8. Legislative

C. Ballard

9. Facilities

1. Bid Opening Report-Maintenance Building Storage Roof; Tech Ed Modifications  
   At Lower Macungie Middle School - Information Only - Exhibit 9

2. Contract Award - Maintenance Building Storage Roof

Motion by___________________________, Seconded by_____________________________
RESOLVED, That the East Penn Board of School Directors authorize the issuance of “Notice of Intent to Award Contract” to the contractor listed below and in the amount as listed. Said contractor has been deemed lowest responsible bidder meeting the project specifications and requirements for the East Penn School District Maintenance Storage Shed Roof Project:

   General Contractor
   Gateway Project Management, LLC
   2040 Lucon Road
   Schwenksville, PA

   Contract Award: $57,750

3. Contract Award - LMMS Tech Ed Modifications

Motion by___________________________, Seconded by_____________________________
RESOLVED, That the East Penn Board of School Directors authorize the issuance of “Notice of Intent to Award Contracts” to the contractors listed below and in the amounts as listed. Said contractors have been deemed lowest responsible bidders meeting the project specifications and requirements for the Lower Macungie Middle School Project:

   General Contractor:
   Walter Brucker & Company, Inc.
   409 Dublin Pike
Business Operations

1. Approval of Bill List

Motion by ________________________, Seconded by ________________________
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addendum, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Budget Transfers - Exhibit 10

Motion by ________________________, Seconded by ________________________
RESOLVED, That the East Penn Board of School Directors authorize the list of budget transfers on Exhibit 10.

3. Disbursement of Funds - Exhibit 11

Motion by ________________________, Seconded by ________________________
RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from the 32-2009 GOB Series as outlined on Exhibit 11.

4. District Insurance Policies

Motion by ________________________, Seconded by ________________________
RESOLVED, That the East Penn Board of School Directors approve the following insurance policies as presented:

PACKAGE POLICY

RESOLVED, That the East Penn Board of School Directors accept the recommendation of the Insurance Advisory Council and award the contract for the package policy including EDP coverage, boiler
coverage and automobile, to ACE USA (PSBA Insurance Trust Program) through USI Insurance Services at the quotation price of $249,839.

Note: Last year this policy was awarded to ACE USA for a total premium of $243,876. This increase is due to the completion of the Eyer Middle School Project.

**UMBRELLA COVERAGE**

RESOLVED, That the East Penn Board of School Directors accept the Recommendation of the Insurance Advisory Council and award the contract for $15 million umbrella coverage to Old Republic Insurance Company (PSBA Insurance Trust Program) at a quotation price of $23,560 through USI Insurance Services.

Note: Last year this policy was awarded to Old Republic Insurance Company for a total premium of $25,048.

**ERRORS & OMISSIONS POLICY**

RESOLVED, That the East Penn Board of School Directors accept the recommendation of the Insurance Advisory Council and award the contract for School Leaders Errors & Omissions, including an enhanced employment liability endorsement, to The Pennsylvania School Boards Insurance Trust at a quotation rate of $34,151 through the Miers Insurance Agency.

Note: Last year this policy was awarded to the Pennsylvania School Boards Insurance Trust for a total premium of $32,816.

**WORKERS’ COMPENSATION POLICY**

RESOLVED, That the East Penn Board of School Directors accept the recommendation of the Insurance Advisory Council and award the contract for Workers’ Compensation Insurance to School Boards Insurance Company of Pa., Inc. (PSBA Insurance Trust Program) at the quotation price of $370,688 through USI Insurance Services.

Note: Last year this policy was awarded to SBIC for a total premium of $397,608.

**STUDENT/ACCIDENT INSURANCE**

RESOLVED, That the East Penn Board of School Directors award the contract for Student/Accident Insurance to ACE American Insurance Company for the Interscholastic all-sports Package AAA, which includes junior and senior high school football, junior and senior high school interscholastic and intramural sports, gym classes, band, cheerleaders and majorettes, loss of use, and expanded sports/medicine, and school trip and activities rider and $5,000,000 catastrophic accident medical benefit for the total annual premium of $23,449 for primary excess over $100.00 plan, as made available through Mid-Penn Insurance Associates, Inc.

And be it further

RESOLVED, That the East Penn Board of School Directors make available the voluntary enrollment primary excess over $100 student insurance plan AA with a maximum benefit of $1,000,000, which is offered to parents on a voluntary basis through ACE American Insurance Company for $30 for school-time coverage and $116 for 24 hour coverage, through Mid-Penn Insurance Associates, Inc.

Note: Last year this policy was awarded to ACE American Insurance Company at a total premium of $20,459.

11. Announcements

Monday, June 28
7:00 p.m.-CLEAR Session
7:30 p.m.-Board Meeting

Monday, July 5
Fourth of July-All offices are closed.
Monday, July 12  

Board Meeting Cancelled

**Summer Board Meetings**

August 9 and August 23, 2010

12.  Adjourn