ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Requests to Address the Board

3. Approval of Minutes
   Motion by___________________________, Seconded by__________________
   RESOLVED, That the East Penn Board of School Directors approve the minutes for the March 12, 2012 meeting.

4. Report of the Superintendent of Schools-Dr. Thomas L. Seidenberger
   1. District Update
   2. Personnel
      Motion by ____________________ , Seconded by __________
      RESOLVED, That the East Penn Board of School Directors approve the following personnel items:
      -Beth Alcaro, Administrative Assistant at Emmaus HS, effective March 20, 2012 (Exhibit 1)
      -Deborah Janney, School Nurse at Willow Lane School, effective June 30, 2012 (Exhibit 2)
      -Cathy Venusto, Tech Assistant, effective April 3, 2012 (Exhibit 3)
      -Chad Werkheiser, Instructional Assistant at Emmaus HS, effective immediately (Exhibit 4)

Compensated Professional Leave

Employee: Virginia Coleman, Art Teacher
Emmaus HS
Effective: 2012-13 School
Purpose: Pursue Course Work at The Art Institute of Charleston, SC
Reference: Board Policy 438.1-Compensated Professional Leaves

General Leave of Absence – Board Policy 539, General Leave

Employee: Diane Kehm, Staff Assistant
Shoemaker School
Effective: March 26, 2012-March 25, 2013

Income Protection

Employee: Shannon Fraser, French/Spanish Teacher
Emmaus HS/Eyer MS
Effective: March 9, 2012

Leave as Per Collective Bargaining Agreement

Employee: Tammy Nassry, Special Education Teacher
Emmaus HS
Effective: March 30, 2012-May 11, 2012

Health Room Assistant Appointment

Name/Address: Melanie Miller
7283 Snowberry Court, Macungie 18062
Effective: February 28, 2012
Assignment: Lincoln School (Vacancy created by L. Waters resignation)
Salary: $18.22/hr., 29 hrs./wk.

Additions to the 2011-12 List of Per Diem Substitutes

Meghan Dunton, Elementary
Katelyn Christian, Elementary
Joan Timalonis, Health Room Assistant
Shannon Griffels, Art
Sherri DeFrain, Elementary
Lucesita Rivera-Woolard, Instructional/Staff Assistant
Change in Assignments for School Psychologists

<table>
<thead>
<tr>
<th>Employee</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lori Rose</td>
<td>Lincoln/Macungie</td>
<td>Jefferson/Lincoln</td>
</tr>
<tr>
<td>Mark Neth</td>
<td>Jefferson</td>
<td>Wescosville</td>
</tr>
<tr>
<td>Mary Kay Naunas</td>
<td>Shoemaker</td>
<td>Macungie/Shoemaker</td>
</tr>
</tbody>
</table>

Educational Conferences – Exhibit 5

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 5.

5. Facilities

1. Authorization for Engineering Services

Motion by ________________________, Seconded by ________________________

RESOLVED, That the East Penn Board of School Directors authorize Liberty Engineering, Inc., 7535 Windsor Drive, Suite B-203, Allentown to complete the following engineering services on the projects listed below:

- Additional Storage: Not to Exceed $5,000 plus reimbursable expenses (Exhibit 6)
- District-Wide Sidewalk & Asphalt Paving Repair: Not to Exceed $8,800 plus reimbursable expenses (Exhibit 7)

Note: Agreements have been reviewed by the solicitor.

2. Authorization for Engineering Services for Emmaus HS Pool Dehumidification Unit Upgrades - Exhibit 8

Motion by ________________________, Seconded by ________________________

RESOLVED, That the East Penn Board of School Directors authorize Entech Engineering, Inc., 4 South Fourth Street, Reading, PA to provide documents for bidding and construction for repairs and upgrades of the pool dehumidification unit and other system conditions and reduce the concentration of chloramines that exist at the pool surface and as outlined in Exhibit 8.

Cost not to exceed $22,650

Note: Agreements have been reviewed by the solicitor.

3. Authorization for Engineering Services for Lincoln and Lower Macungie MS Window Replacements

Motion by ________________________, Seconded by ________________________

RESOLVED, That the East Penn Board of School Directors authorize Spillman Farmer, 1720 Spillman Drive, Bethlehem to provide architectural and engineering services for the project listed below and as described in Exhibits 9 and 10.

- Lincoln Elementary School: Window Replacement (Exhibit 9) Not to exceed $12,500 plus reimbursable expenses at cost
- Lower Macungie MS: Window Replacements (Exhibit 10) Not to exceed $5,000 plus reimbursable expenses at cost

Note: Agreements have been reviewed by the solicitor.

6. Legislative

C. Ballard

7. Business Operations

1. Approval of Bill List
Motion by ______________________, Seconded by____________________

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue the checks and vouchers in the amounts indicated.

2. Treasurer Report

Motion by ______________________, Seconded by____________________

RESOLVED, That the Treasurer's Report be approved.

3. EnerNOC Demand Response – E-Power Demand Response – Exhibit 11

Motion by ______________________, Seconded by____________________

RESOLVED, That the East Penn Board of School Directors approve Attachment B-1, EnerNOC Demand Response-E Power Demand Response program as described in Exhibit 11.

4. Fund Disbursements – Exhibit 12

Motion by ______________________, Seconded by____________________

RESOLVED, That the East Penn Board of School Directors authorize the disbarment of funds from GOB 33-2010-Series A as described in Exhibit 12.

5. Approval of the Response & Correction Action Plan – Auditor General – Exhibit 13

Motion by ______________________, Seconded by____________________


8. Announcements

Monday, March 26
7:00 p.m.-Executive Session
7:30 p.m.-Board Meeting

Week of March 26
Kindergarten Registration (See Web Site)

March 29, 30, 31
7:00 p.m.-Eyer Spring Musical, “Annie, Jr.”
2:00 p.m.-Matinee

March 29, 30, 31
7:30 p.m.-LMMS Spring Musical "The Boys from Syracuse"
2:00 p.m.-Matinee

April 5, 6, 9
Spring Break

April 23
7:30 p.m. – Board Meeting

9. Adjourn