ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

President Jeffrey W. DeHaan called the meeting of the East Penn Board of School Directors to order at 7:30 p.m. in the Board Room, followed by the Pledge of Allegiance.

Board Member Absent:  E. Gannon
Board Solicitors:  Marc Fisher, Esq., Robert Magee, Esq., Worth, Magee & Fisher Law Firm
Superintendent of Schools:  Alrita L. Morgan, Ph.D.
Board Secretary:  Cecilia R. Birdsell
Board Treasurer:  Gary Reigal
Press Present:  Peggy Heminentz, East Penn Press Reporter
               Marisa Maldonado, Morning Call Reporter

2. Requests to Address the Board—None

3. Approval of Minutes

Motion by Rhodes, Seconded by Robert
RESOLVED, That the East Penn Board of School Directors approve the minutes for the July 8, 2002 meeting.

This resolution was unanimously adopted by voice vote.


Motion by Ballard, Seconded by Thompson
RESOLVED, That the East Penn Board of School Directors adopt the attached resolution to refinance the District’s 1998 General Obligation Bond Issue, and,

be it further

RESOLVED, That the additional state funding received under Act 88 be included as an additional district contribution, reducing the amount of outstanding debt.

Mr. Lou Verdelli from Public Financial Management presented the bid results and debt service schedules that are attached to the minutes. Twenty-one bids were received by seven underwriting firms. The successful bidder was Boenning & Scattergood for the competitive bond sale. East Penn received an A2 underlying rating which is very good for a Pennsylvania school district. The savings attributable to lower interest rates is $348,148.97 and the savings attributable to state subsidy allocation is $291,887.00. This resulted in a total local effort savings of $640,035.97. Mr. Verdelli indicated that they were very pleased with the bid that also has a five year call feature. Frank Luber, Esq. from Rhoads and Sinon reviewed the attached resolution. He indicated that the bid had been advertised in accordance with the Debt Act. Mr. Reigal indicated that the Board would be receiving updated copies of the 2002-03 budget to reflect the changes.

This resolution was duly adopted by the following roll call vote:
Aye:  Ballard, DeHaan, Earnshaw, Fuller, Rhodes, Richwine, Robert, Thompson--------------------------8
Absent:  Gannon--------------------------------------------------------------------------------------------1

5. Report of the Superintendent of Schools – Alrita L. Morgan, Ph.D.

1. Personnel

Motion by Ballard, Seconded by Robert

August 12, 2002
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

Debrah M. Suessmuth, Health/Wellness Teacher at Eyer MS, effective immediately (Exhibit 1)
Beverly S. Phillips, Kindergarten Teacher at Macungie School, effective immediately (Exhibit 2)
James Comerford, English Teacher at Lower Macungie MS, effective August 16, 2002 (Exhibit 3)
Joanne Mancini, Food Services Department, effective immediately (Exhibit 4)
Sally Ann Hennelly, Part-Time Food Service Department, effective immediately (Exhibit 5)
Carrie L. Petrovich, Teacher Aide at Wescosville School, effective immediately (Exhibit 6)
Kerri L. Vincent, Teacher Aide at Jefferson School, effective immediately (Exhibit 7)
Lita Smallman, Teacher Aide at Macungie School, effective immediately (Exhibit 8)
Mary Ellen Hepburn, Teacher Aide at Eyer MS, effective immediately (Exhibit 9)

Requests for Childrearing Leaves

Employee: Suzanne M. Rockovits
Elementary Teacher
Effective: 2002-03 School Term

Employee: Valerie Singley
Speech Teacher
Effective: 2002-03 School Year

Appointment of Temporary Professional Employees

Name/Address: Frank J. DiLeo
480 Celandine Drive, Allentown 18104
Education Level: B. S. Degree (2002)
Undergraduate School: Kutztown University
Certification: Instructional I, Elementary
Assignment: Grade 1, Wescosville School
Vacancy created by G. Edelman retirement.
Effective: September 1, 2002
Experience: None
Salary: $37,400 (Step A, Year 1, Col. B)

Name/Address: David C. Brown
45 Cold Springs Drive, Manchester, PA 17345
Education Level: B. A. Degree (2002)
Undergraduate School: York College
Certification: Instructional I, Social Studies
Assignment: Social Studies, EHS
Vacancy created by G. Sawyer resignation.
Effective: September 1, 2002
Experience: None
Salary: $37,400 (Step A, Year 1, Col. B)

Name/Address: Marisa L. Kichline
837 Bangor Road, Nazareth 18064
Carole L. Wilson  
2307 Chablis Drive, Macungie 18062  
Education Level: B. S. Degree (2002)  
Undergraduate School: Penn State University  
Certification: Instructional I, Social studies  
Assignment: Social Studies, Emmaus HS  
Effective: September 1, 2002  
Experience: None  
Salary: $37,400 (Step A, Year 1, Col. B)

Maureen A. Leitzel  
2619 Fieldview Drive, Macungie 8062  
Education Level: B. S. Degree (1985)  
Undergraduate School: Drexel University, Lehigh University (certification credits)  
Certification: Instructional I, Mathematics & Physics  
Assignment: Part-Time Physics, EHS  
Effective: September 1, 2002  
Experience: 9/88-6/89: West Paducah, KY  
Salary: $17,952 (Step A, Year 1, Col. B)

Erica G. Coverley  
3022 Jordan Road, Orefield 18069  
Undergraduate School: Muhlenberg College  
Graduate School: Long Island University  
Certification: Instructional I, Elementary  
Assignment: Language Arts, .6 Position, Eyer MS  
Effective: September 1, 2002  
Experience: 9/96-6/97: Our Lady of Mt. Carmel  
Salary: $23,940 (Step F, Year 6, Col. B)

Mark A. Scisly  
30 Monastery Road, Elysburg 17824  
Education Level: B. S. Degree (2001)  
Undergraduate School: Ursinus College  
Certification: Instructional I, Health/Physical Education  
Assignment: Health/Physical Education, Lower Macungie MS  
Effective: September 1, 2002  
Experience: 2/02-6/02: Methacton SD  
Salary: $37,400 (Step A, Year 1, Col. B)
Name/Address: Jill Pattishall  
1521 Union Street, Allentown 18102  
Education Level: B. S. Degree (2000)  
Undergraduate School: Penn State University  
Certification: Instructional I, English & Communications  
Assignment: English, Lower Macungie MS  
Vacancy created by J. Comerford resignation.  
Effective: September 1, 2002  
Experience: 9/00-6/02: Allentown SD  
Salary: $38,400 (Step C, Year 3, Col. B)

Appointment of Full-Time Substitute Teachers

Name/Address: Brian M. Parish  
4299 Clear Way, Allentown 18103  
Education Level: B. S. Degree (2002)  
Undergraduate School: Kutztown University  
Certification: Instructional I, Social Studies  
Assignment: Social Studies, Emmaus HS  
Opening created by A. Davis Leave.  
Effective: September 1, 2002  
Experience: None  
Salary: $37,400 (Step A, Year 1, Col. B)

Name/Address: Kristin L. Helfrich  
4628 Shuler Street, Allentown 18103  
Education Level: B. S. Degree (2001)  
Undergraduate School: Shippensburg University  
Certification: Instructional I, Elementary  
Assignment: Grade 6, Eyer MS  
Opening created by H. Bealer leave.  
Effective: September 1, 2002  
Experience: 9/01-6/02: East Penn SD (per diem substitute)  
Salary: $37,400 (Step A, Year 1, Col. B)

Name/Address: Lisa Evans  
519 Dalton Street, Emmaus 18049  
Education Level: B. A. Degree (2002)  
Undergraduate School: Cedar Crest College  
Certification: Instructional I, Elementary  
Assignment: Grade 1, Wescosville School  
Opening created by S. Rockovits leave.  
Effective: September 1, 2002  
Experience: None  
Salary: $37,400 (Step A, Year 1, Col. B)

Name/Address: Patricia M. Grubb  
777 Pine Street, Emmaus  
Education Level: B. A. Degree (1977)  
M. A. Degree (1996)  
Undergraduate School: La Salle University  
Graduate School: Kutztown University  
Certification: Instructional I, Secondary Guidance  
Assignment: Guidance Department, LMMS  
Opening created by M. Nytz Military Leave.  
Effective: September 1, 2002  
Experience: 3/02-6/02: East Penn SD  
9/97-1/98: East Penn SD

August 12, 2002
Salary: $41,750 (Step B, Year 2, Col. M)

Name/Address: Amanda B. Theis
7783 Cross Creek Circle, Breinigsville 18031

Education Level: B. S. Degree (1996)
M. Ed. Degree (2001)

Undergraduate School: Kutztown University
Graduate School: Loyola College

Certification: Instructional I, Elementary
Assignment: Grade 2, Macungie School
Opening created by J. Misanko leave.

Effective: September 1, 2002
Experience:
9/98-3/00: Allentown Montessori School
11/97-6/98: Salisbury SD

Salary: $37,400 (Step A, Year 1, Col. B)

Name/Address: Christine J. Karo
3023 North Fourth Street, Whitehall 18052

Education Level: B. S. Degree (1998)

Undergraduate School: St. Joseph’s College
Kutztown University (Certification credits)

Certification: Instructional I, Elementary
Assignment: Grade 3, Shoemaker School
Opening created by D. Brosky leave.

Effective: September 1, 2002
Experience:
3/02-6/02: East Penn, Parkland, Southern Lehigh
(Per diem substitute)

Appointment of Remediation Assistants

<table>
<thead>
<tr>
<th>Name/Address</th>
<th>Assignment</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lori Young</td>
<td>Eyer MS</td>
<td>$11.00/hour, 17-25 hrs./wk.</td>
</tr>
<tr>
<td>5169 Briarwood Drive Macungie</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kerri Vincent</td>
<td>Jefferson School</td>
<td>$11.00/hour, 17-20 hrs./wk.</td>
</tr>
<tr>
<td>3674 Leah Drive Emmaus</td>
<td></td>
<td></td>
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</tbody>
</table>

Appointment of Teacher Aides

<table>
<thead>
<tr>
<th>Name/Address</th>
<th>Assignment</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gina Mihalick</td>
<td>Wescosville School</td>
<td>$9.95/hour, 12.5 hrs./wk.</td>
</tr>
<tr>
<td>4732 Welby Drive Schnecksville 18078</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Justine Bower</td>
<td>Alburtis School</td>
<td>$9.95/hour, 12.5 hrs./wk.</td>
</tr>
<tr>
<td>241 Flint Hill Road Alburtis 18011</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Food Service Department Appointments

<table>
<thead>
<tr>
<th>Name/Address</th>
<th>Assignment</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barbara Phillips</td>
<td>PT Food Service Assistant</td>
<td>2.25 hrs./day, 11.25 hrs./wk.</td>
</tr>
<tr>
<td>7243 Heather Road Alburtis School</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

August 12, 2002
Macungie

Effective: August 26, 2002

Co-Curricular Advisors

See Exhibit 10

Bus Drivers – Macungie Branch 527 – 2002-03 School Year

See Exhibit 11

2002-03 List of Per Diem Substitutes

See Exhibit 12

Food Services Department: Lisa Stenroos

List of Instructors for Fall 2002 Community Education

See Exhibit 13

2002-03 Team Leaders – Eyer MS

<table>
<thead>
<tr>
<th>Grade 6</th>
<th>Grade 7</th>
<th>Grade 8</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sue Bauer, Dorothy Windt, Douglas Hunsicker</td>
<td>Ann Marie Groth, John Gallagher</td>
<td>James Brown, Richard Weiss</td>
</tr>
</tbody>
</table>

2002-03 Team Leaders – Lower Macungie MS

Grade 6
- Jeff Ebert
- Richard Frederick
- Lori Schaeffer
- Melanie Bosse

Grade 7
- Patrick Hanlon
- Joanne Richards
- Glenn Schantz

Grade 8
- Brian Legutko
- Bridget Bokansky
- Thad Smith

Head Teacher Appointments

<table>
<thead>
<tr>
<th>Lois Clark</th>
<th>Alburtsis School</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patrice Arnold</td>
<td>Lower Macungie Elementary School</td>
</tr>
<tr>
<td>Alona Plike</td>
<td>Wescosville School</td>
</tr>
<tr>
<td>Anthony Moyer</td>
<td>Jefferson School</td>
</tr>
<tr>
<td>Stephanie Leuthe</td>
<td>Kings Highway School</td>
</tr>
<tr>
<td>Mark Domyan</td>
<td>Grade 3, Shoemaker School</td>
</tr>
<tr>
<td>Cynthia Kemp</td>
<td>Grade 4, Shoemaker School</td>
</tr>
<tr>
<td>Kristin Campbell</td>
<td>Grade 5, Shoemaker School</td>
</tr>
</tbody>
</table>

August 12, 2002
Transfers

Employee: William Smith, Health/Physical Education
From: LMMS
To: Eyer MS

Change in Employment Status

<table>
<thead>
<tr>
<th>Employee</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kay Hanchett</td>
<td>22.5 hrs./wk., EHS</td>
<td>27.5 hrs./wk., EHS</td>
</tr>
<tr>
<td>Susan Fretz</td>
<td>Instructional Support Assistant</td>
<td>Title I, Remediation Assistant Lower Macungie Elementary</td>
</tr>
<tr>
<td>Karen Onusho</td>
<td>Kings Highway</td>
<td>Macungie, Remediation Assistant</td>
</tr>
<tr>
<td>Mary Martorelli</td>
<td>Instructional Support Assistant</td>
<td>Title I, Remediation Assistant</td>
</tr>
<tr>
<td>Laurie Oswald</td>
<td>12.5 hrs./wk.</td>
<td>25 hrs./wk. Eyer M5</td>
</tr>
<tr>
<td>Donna Grant</td>
<td>12.5 hrs./wk.</td>
<td>24 hrs./wk. Wescosville</td>
</tr>
<tr>
<td>Amy Driscoll</td>
<td>13.5 hrs./wk.</td>
<td>25 hrs./wk. Wescosville</td>
</tr>
<tr>
<td>Denise Edelman</td>
<td>12.5 hrs./wk.</td>
<td>31.5 hrs./wk. Wescosville</td>
</tr>
<tr>
<td>Georgeanne Smith</td>
<td>32.5 hrs./wk., EHS</td>
<td>27.5 hrs./wk., EHS</td>
</tr>
<tr>
<td>Karen Fellin</td>
<td>16.25 hrs./wk., EHS</td>
<td>25 hrs./wk., EHS</td>
</tr>
<tr>
<td>Pamela Blacker</td>
<td>18.5 hrs./wk., Shoemaker</td>
<td>25 hrs./wk., EHS</td>
</tr>
</tbody>
</table>

Resignations

Susan Coffey, Special education Teacher, Lower Macungie MS, effective immediately (Exhibit 9A)

Approval of a General Leave of Absence

That Mrs. Rebecca Beidelman, Social Studies Teacher at Emmaus HS, be granted a General Leave of Absence, effective August 23, 2002.

Appointment of Administrative Assistant at Emmaus HS

That Mrs. Rebecca Beidelman be appointed as Administrative Assistant to the Principal of Emmaus High School, effective August 26, 2002, and that she be compensated at her teacher salary plus $200 per pay.

Temporary Professional Employee Appointment

Name/Address: Megan E. Bosso
2145 W. Livingston Street, Allentown 18104
Education Level: B. A. Degree
Undergraduate School: Muhlenberg College (1997)
Certification: Instructional I, English
Assignment: English, Emmaus HS
New position in the budget.
Effective: September 1, 2002
Experience: None
Salary: $37,400 (Step A, Year 1, Col. B)

August 12, 2002
Teacher Aide Appointment

Name/Address: Carla LaRusso
5607 Fresh Meadow Drive, Macungie
Effective: September 3, 2002
Assignment: Emmaus H S
Salary: $9.95/hour, 16.25 hrs./week

Addition to the 2002-03 List of

Jane E. Markwich, Remedial Assistant

Educational Conferences

That the East Penn Board of School Directors approve the expenses for the individuals attending educational conferences as listed on Exhibit 14.

2002-03 Ticket Pricing for Sports

See Exhibit 15 – Prices are the same as last year. The season ticket is more because of the number of home games.

Dr. Morgan indicated that the district has the following openings: 1 Special Education Teacher; 1 Secondary Mathematics Teacher; 1 FTS Secondary Mathematics Teacher; 1 Spanish Teacher; and 1 FTS Social Studies Teacher. Dr. Morgan noted the appointment of Mrs. Rebecca Beidelman as an Administrative Assistant at Emmaus HS. Dr. Morgan said it is good to have someone who knows the school and the appointment has Mr. Murphy’s recommendation.

These resolutions were duly adopted by the following roll call vote:
Aye: Ballard, DeHaan, Earnshaw, Fuller, Rhodes, Richwine, Robert, Thompson--------------------------8
Absent: Gannon--------------------------------------------------------------------------------------------1

6. 2002-08 Strategic Plan Adoption

Motion by Robert, Seconded by Thompson
RESOLVED, That the East Penn Board of School Directors approve the 2002-08 Strategic Plan and authorize the appropriate personnel to affix their signatures thereto.

Note: The 30 day public review period ended on July 24.

This resolution was duly adopted by the following roll call vote:
Aye: Ballard, DeHaan, Earnshaw, Fuller, Rhodes, Richwine, Robert, Thompson--------------------------8
Absent: Gannon--------------------------------------------------------------------------------------------1

7. Facilities

1. Athletic Field Development Project – Exhibits 16 and 17

Motion by Rhodes, Seconded by Richwine
RESOLVED, That the East Penn Board of School Directors authorize proceeding with the Athletic Field Development Project as follows:

<table>
<thead>
<tr>
<th>Options</th>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>I &amp; II (Exhibit 16)</td>
<td>EHS Athletic Field Improvements</td>
<td>$1,136,000</td>
</tr>
<tr>
<td>I (Exhibit 17)</td>
<td>LMMS Traffic Improvements and additions and renovations to athletic fields</td>
<td>$321,100</td>
</tr>
</tbody>
</table>

August 12, 2002
Note: Master Plan 2002 Goal 4: The district will eventually develop district property such that most, if not all, curricular and co-curricular school district programs may be held on district property.

Dr. Morgan reported that the administration is making a recommendation for the first phase of the athletic field improvement project. Mr. Dennis Ramella, Athletic Director, explained that the Borough of Emmaus has asked the district to relocate soccer team off Borough property and on to district fields. The second issue involves safety. He talked about the difficulties experienced with the fields, particularly when it rains. He indicated the safety issues for visiting teams. Using a diagram of the athletic facilities at Emmaus High School, Mr. Ramella illustrated that the football practice field is in excellent shape and the only improvement would be the lighting standards. When the soccer field comes in, the band will not have a place to practice. However, the band will be able to practice on the practice football field in the evening which is what the Band Directors wants. The softball field will be removed and located where the baseball field is currently. Mr. Ramella emphasized the number one priority in the football stadium is the press box, noting that it is in an advanced stage of deterioration. He suggested that the press box have windows on both sides so there could be coverage of both football and soccer. The team rooms are also needed for safety reasons. Currently, the district is leasing tents for approximately $15,000. These are temporary shelters but they are not an acceptable long term solution. Of the twelve schools in the Lehigh Valley Conference, Emmaus High School is the only facility that does not have a place for the players and the officials. If there is a player or spectator injured, there is no place to take them for medical attention. This area would also be used by other teams. The light standards are in front of the bleachers because of the wattage. The problem is that they interfere with television coverage. Mr. Ramella felt that if there was a new press box and new team rooms the local cable television station would be broadcasting games on a regular basis. He also noted that with these suggested improvements in the stadium there is always the potential for playoff games because of the close proximity to I-78 and Rt. 22. He noted that with the rental of the stadium the district could possibly see as much as $10,000 for a playoff. Mr. Ramella indicated that if the Board does not do this project then it is only a matter of time before the Borough will want the soccer team to play elsewhere.

Referring to evening band practices, Mr. Earnshaw asked about keeping students late in the evening, cutting into their study time or creating a double commute. Mr. Ramella said the students are used to budgeting their time for after school activities. Mr. Ballard referred to an agreement that was reached with the Borough a number of years ago whereby there was an Agreement with the Borough turning over a stretch of property at the top of Fourth Street under the basis that the East Penn School District would be able to use the fields at community park. Solicitor Fisher clarified that the Agreement was still in effect. Dr. Morgan indicated that she had several conversations with Borough officials, including the stipulations of the Agreement. Mr. Ramella noted that the Girls Field Hockey Team uses the Fourth Street property. Mr. Ballard felt the district should be getting the property back if the Agreement is not being enforced. Mr. Ballard suggested that there may be complaints about the light standards from residential neighbors. Mr. Paul Szewczak from Liberty Engineering said they had been before the Planning Commission. He indicated there would be bleed-off glare from the lights, noting the lights would not be shining directly in the neighborhood. Mr. Ramella discussed the entrances where the ambulance would access the stadium in relation to the team rooms. In response to a question from Mr. Ballard, Mr. Ramella explained that all the eleven other schools have facilities within the stadiums or in close proximity to the stadiums (Bethlehem SD). In J. Birney Crum Stadium the team rooms are located on site. Mr. Robert questioned having the band and the football team using the same field. He said the size of the band has been decreasing and he thought it might have something to do with evening practices. Mr. Ramella disagreed about the time of practice and he indicated where the band could practice after school. Mr. Robert asked if the tennis courts would remain where they are. Mr. Ramella responded that there are no funds allocated to move them. Mr. Robert asked about the gate at the side of the Maintenance Garage as an access site. Mr. Ramella indicated there were no plans for that area. He said the school teams enter from the Pine Street side. Mr. Richwine pointed out that the lights from the stadium are in Emmaus but the homes across the street are in Upper Milford. Solicitor Fisher said the district would have to submit a copy or give a presentation to Upper Milford. If the poles are in the Borough of Emmaus then the district will be dealing with the Borough. Mr. Richwine asked what was included in the amenities. Mr. Ramella indicated the amenities include bleachers, scoreboard, goal post, fencing, etc. In response to Mr. Richwine’s question about an artificial track, Mr. Ramella explained all the light standards would have to be moved. He indicated that the new turf is supposed to be slower than carpet but faster than grass. The artificial turf is a relatively new product and he would not be too quick to jump to artificial turf. He would not recommend carpet because of injuries. The Field Hockey team will remain at the Fourth Street
Mr. Ramella described the Lower Macungie Middle School project, noting there are no plans to use the fields for high school at all. He thanked Mr. Carl and the maintenance staff for having the field hockey field in such excellent shape. The softball field is already in place. He indicated that if there is any kind of renovation work conducted at the Eyer Middle School the district will need a field for middle school. Also the storage area is much better than at Eyer. Mr. Ramella said it is much to the advantage of the district to have a practice football field. East Penn will also be able to be a member of the Lehigh Valley Conference in the middle school area for either girls or boys soccer, noting this would be inevitable over the next few years. He did not know when baseball will be added to the middle school roster. Mr. DeHaan asked if there was any movement by PIAA to add LaCrosse to the list of sports. Mr. Ramella indicated that in order for a sport such as LaCrosse to be added it must have three readings before PIAA. At present, there has only been one reading. The LaCrosse field is designated for the Wescosville site. Mr. DeHaan also pointed out that the LM Planning Commission would encourage a parking lot closer to the baseball field if used for competitive games. Mr. Ramella did not think a parking lot was necessary given the parking lot availability. Mr. DeHaan said that there may be safety issues if the baseball field is developed. Mr. Ballard expressed concern that the district may not be able to keep to the schedule of estimated costs because of the requirements of the municipality. He commented that curbing for a parking lot could cost $100,000 and it might be that he would not be prepared to go forward. Mr. Szewczak indicated there is no reason to go before the Planning Commission would center around the baseball field. The trigger is centered around the construction of the field. Mr. Ballard asked if Mr. Szewczak had any indication that if the project is built as proposed that any of the requirements would be dropped. Mr. DeHaan said Mr. Ballard's point was well taken but what is before the Board is district expense for doing the field. However, it is one of the reasons why the consultants go before municipal bodies before the project is too far along. He concluded that those expenses are separate from the district's. Mr. DeHaan said the actual costs will again come before the Board after the bidding process. Mrs. Thompson said she was interested in the traffic piece because of the safety issues. She said the Board was told to do the fields at the same time the parking lot is done. Mr. Ramella why the average taxpayer should feel this is a worthwhile investment. Mr. Ramella said this is a chance to give the best opportunities to the students. East Penn is one of the top schools in the area but the athletic facilities are among the worse. We are in a very competitive league and we will be putting fans and athletes at a disadvantage because of the facilities. Mr. Ramella said the athletes deserve the same opportunities that the other school districts’ athletes have. He said that East Penn athletic facilities are far below par in every area. He said the district suffers from an image problem because of the facilities. There are constant jokes about the tents, about the size of the gym, about using public parks, etc. He felt East Penn's ability to attract the best coaches is harmed. He concluded that East Penn's athletes deserve at least what everybody else has. Mr. Earnshaw said he did not think that this was the time to do this project with the other facilities and felt this could wait until the end of the building program. In addition, he felt the program could be delivered without the team rooms. Mrs. Thompson remarked that she was in favor of the project since it was included in Master Plan 6 and this is the end of the building program. Mr. Ramella illustrated the scenario of having 60 football players in a tent, drinking water, using energy, with all the football gear and one potty available. He concluded that the team rooms are a necessity and would be safety for the athletes and the visitors. Mr. DeHaan indicated that spectators do have major facilities located in the maintenance garage. He agreed with Mrs. Thompson that the district is at the end of the first phase of the building program and the Board needs to address some of the concerns. He felt it was positive to move the two light standards. He shared his personal experience at home football games seated near the press box. Opposing teams bring their scouts who are talking into microphones. Without exception, Mr. DeHaan has heard them say that they hope they never have to come back to this stadium again. From the safety aspect, the referees have to walk across the soccer field in the dark to use the school facilities. He was not concerned about opening up the gate on the side of the maintenance garage. He concluded that the expenses are reasonable and justified. It will be used for district events and it will bring in money. Mr. DeHaan pointed out that it will also allow the district to have control of the quality of the field. He concluded that the plan was reasonable and that taxpayers would be getting more than their money's worth. Mr. Ballard indicated that he would approve the project in the interest of safety and maintaining the reputation of the East Penn School District but he would consider the cost estimates as not to exceed figures and there had better not be cost overruns. Ms. Fuller asked about if there would be cost savings doing the all-weather track and, if it should be considered now. Mr. Szewczak said that the all-weather track is almost a separate item and it was not priced out to be an option. Mr. Richwine asked if the issues in the motion should be acted on separately. Dr. Morgan said there is more that could have been brought forward. Also, the administration is more than aware that the Board is not giving a blank check. Other items that could have been considered are a new gym, a diving well, and an all-weather track. This would be an additional $4 million dollars.
Szewczak, using the diagram of the LMMS parking lot, illustrated the changes suggested in the traffic pattern. He indicated that it gives more control along with working in the timing for the lights. In response to a question from Mrs. Thompson about the baseball field and the traffic improvements, Mr. Szewczak indicated that in the bidding process it could be separated. Dr. Morgan asked if there would be curbs to keep people from driving from the current parking lot out to the baseball field. It was noted that there is a drainage ditch. The bridges over the culverts could handle a car but they are not wide enough. If a Booster group wanted to get equipment out the fields, the district would use their own vehicles to transport items. There will also be more signage on the site. Mr. Robert asked about the cost for the traffic improvements. Mr. Ramella indicated that softball may be added very quickly; however, baseball at the middle level may not be for another eight to ten years. Mr. Robert indicated that the Lower Macungi Elementary School has a baseball field on it already and suggested developing it. Mr. Robert introduced the following motion:

Motion by Robert, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors authorize proceeding with the Athletic Field Development Project as follows:

<table>
<thead>
<tr>
<th>Options I &amp; II</th>
<th>EHS Athletic Field Improvements</th>
<th>$1,136,000</th>
</tr>
</thead>
</table>

(Exhibit 16)

and, be it further

RESOLVED, That the East Penn Board of School Directors amend the motion for the Athletic Field Development project in Option I, Exhibit 17, to remove the estimated cost of the baseball field and related amenities from cost estimates and approval for this project.

<table>
<thead>
<tr>
<th>Option I</th>
<th>LMMS Traffic Improvements and additions and renovations to athletic fields</th>
<th>$321,100</th>
</tr>
</thead>
</table>

(Exhibit 17)

Following the bidding process, this project will come back to the Board for approval.

Note: Solicitor Fisher indicated that the amended motion should also include the Emmaus HS field improvements.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, DeHaan, Earnshaw, Fuller, Rhodes, Richwine, Robert, Thompson-------------------8
Absent: Gannon--------------------------------------------------------------------------1

8. Business Operations

1. Approval of Bill List

Motion by Thompson, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

Designation of Additional 2002–03 Depositories

RESOLVED, That, in accordance with Section 621, PA Public School Code of 1949, the East Penn Board of School Directors designate the following additional depositories for the funds of the East Penn School District for the 2002-03 fiscal year; and that said depositories furnish a bond in the amount equal to 120% of the highest balance or comply with Act 72 of 1971 of the Pennsylvania Legislature, such bond amounts to include the amount provided by federal insurance:

First Star Bank
PNC Bank and Trust Company

Approval of PLANCON K Documents

-11-

August 12, 2002
RESOLVED, That the East Penn Board of School Directors approve the submission of PLANCON K documents for the refinancing issues of the Series of 2002 and Series A of 2002.

Rejection of Bid – Bituminous Paving

RESOLVED, That the East Penn Board of School Directors reject the Shoemaker play area and ramp blacktop from the bituminous paving bids received May 16, 2002.

Request Permission to Participate in the Chester County School Districts’ Joint Purchasing Board (Exhibit 18)

RESOLVED, That the East Penn Board of School Directors approve the attached resolution requesting permission to participate in the Chester County School Districts’ Joint Purchasing Board.

Mr. Reigal and Ms. Milliken indicated that this is for technology.

This resolution was duly adopted by the following roll call vote:
Aye: Ballard, DeHaan, Earnshaw, Fuller, Rhodes, Richwine, Robert, Thompson-------------8
Absent: Cannon--------------------------------------------------------------------------------1

9. Announcements

Monday, August 12 6:30 p.m.-CLEAR Session, Dining Room(Personnel, Real Estate, Litigation)
There was a brief CLEAR Session following this Board Meeting. (Real Estate)
7:30 p.m.-Board Meeting, Board Room
Thursday, August 22 New Teacher Induction Day
Monday, August 26 First Day for Teachers
7:30 p.m.-Board Meeting, Board Room
Friday, August 29 EHS New Student & Grade 9 Orientation
Monday, September 2 Schools and Offices Closed
Tuesday, September 3 First Student Day; Kindergarten Orientation

10. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion, at 9:20 p.m.

Cecilia R. Birdsell, Board Secretary

August 12, 2002
ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

President Jeffrey W. DeHaan called the meeting of the East Penn Board of School Directors to order at 7:30 p.m., followed by the Pledge of Allegiance.

Board Member Absent: C. H. Ballard
Board Solicitor: Robert Magee, Esq., Worth, Magee & Fisher
Board Secretary: Cecilia R. Birdsell
Board Treasurer: Gary Reigal
Superintendent of Schools: Alrita L. Morgan, Ph.D.
Press Present: Marisa Maldanado, Morning Call Reporter
Peggy Heminitz, East Penn Press Reporter

2. Recognition:

Doug Delvernois, Director of Food Services, Nutrition, Inc.: Food Services Director of the Year

Mr. DeHaan and Dr. Morgan presented Mr. Delvernois with a Certificate of Excellence for being selected Food Services Director of the Year by Nutrition, Inc. Mr. Don Koloski, Sales Manager for Nutrition, indicated that Mr. Delvernois had been selected out of 85 districts serviced by Nutrition. He indicated that the company is very proud of Doug and the job he has done in East Penn. The audience applauded Mr. Delvernois. Dr. Morgan acknowledged Ms. Kathy Bednaric from Nutrition and Mrs. Delvernois in the audience.

James Carl, Maintenance Supervisor: Pennsylvania Registered School Business Official

Dr. Morgan presented Mr. Carl with the PASBO Registered School Business Official Certificate. The Board of Directors awards this for the PA Association of School Business Officials for individuals who make a professional commitment to keep current with their management and technical skills. Dr. Morgan indicated that Mr. Carl continues to participate in professional development programs. Mr. Carl received a round of applause. Mr. Carl thanked the Board and the community for its support.

3. Requests to Address the Board—None

4. Approval of Minutes

Motion by Robert, Seconded by Earnshaw
RESOLVED, That the East Penn Board of School Directors approve the minutes of the August 12, 2002 meeting.

This resolution was unanimously adopted by voice vote.

5. Report of the Superintendent of Schools – Alrita L. Morgan, Ph.D.

1. Personnel

Motion by Thompson, Seconded by Robert
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

Denise L. Calanese, Teacher Aide at Alburtis School, effective immediately
(Exhibit 1)

August 26, 2002
Mark McClatchy, Technical Assistant, effective immediately (Exhibit 2)

Request for Childrearing Leave

Employee: Denise Brosky  
 Grade 3, Shoemaker  
 Effective: August 26, 2002

Temporary Professional Employee Appointments

<table>
<thead>
<tr>
<th>Name/Address</th>
<th>Kimberly M. Kannenberg</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Level:</td>
<td>B. A. Degree (1999)</td>
</tr>
<tr>
<td>Undergraduate School:</td>
<td>Cedar Crest College</td>
</tr>
<tr>
<td>Certification:</td>
<td>Instructional I, Spanish</td>
</tr>
<tr>
<td>Effective:</td>
<td>September 1, 2002</td>
</tr>
<tr>
<td>Assignment:</td>
<td>Spanish Teacher, Lower Macungie MS</td>
</tr>
<tr>
<td>Experience:</td>
<td>9/00-6/02: Palmerton SD</td>
</tr>
<tr>
<td>Salary:</td>
<td>$37,400 (Step A, Year 1, Col. B)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name/Address</th>
<th>Christopher A. Ritter</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Level:</td>
<td>B. S. Degree (2001)</td>
</tr>
<tr>
<td>Undergraduate School:</td>
<td>Kutztown University (2001)</td>
</tr>
<tr>
<td>Certification:</td>
<td>Instructional I, Mathematics</td>
</tr>
<tr>
<td>Effective:</td>
<td>September 1, 2002</td>
</tr>
<tr>
<td>Assignment:</td>
<td>Mathematics Teacher, Emmaus HS</td>
</tr>
<tr>
<td>Experience:</td>
<td>1.02-6/02: East Penn SD (per diem substitute)</td>
</tr>
<tr>
<td>Salary:</td>
<td>$37,400 (Step A, Year 1, Col. B)</td>
</tr>
</tbody>
</table>

Full Time Substitute Teacher Appointments

<table>
<thead>
<tr>
<th>Name/Address</th>
<th>David R. King</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Level:</td>
<td>B. S. Degree (2001)</td>
</tr>
<tr>
<td>Undergraduate School:</td>
<td>DeSales University</td>
</tr>
<tr>
<td>Effective:</td>
<td>September 1, 2002</td>
</tr>
<tr>
<td>Certification:</td>
<td>Instructional I, Social Studies</td>
</tr>
<tr>
<td>Assignment:</td>
<td>Social Studies, Emmaus HS</td>
</tr>
</tbody>
</table>
| Experience:          | 9/01-6/02: Central Bucks SD  
  10/00-6/01: Palisades SD |
| Salary:              | $37,400 (Step A, Year 1, Col. B) |

<table>
<thead>
<tr>
<th>Name/Address</th>
<th>Ryan A. Folk</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Level:</td>
<td>B. A. Degree (2000)</td>
</tr>
<tr>
<td>Undergraduate School:</td>
<td>Arizona State University</td>
</tr>
<tr>
<td>Effective:</td>
<td>September 1, 2002</td>
</tr>
<tr>
<td>Certification:</td>
<td>Special Education, Emergency Permit</td>
</tr>
<tr>
<td>Assignment:</td>
<td>Opening created by B. Bunn compensated professional leave.</td>
</tr>
<tr>
<td>Experience:</td>
<td>9/00-6/02: Deer Valley (AZ) Unified SD</td>
</tr>
<tr>
<td>Salary:</td>
<td>$37,400 (Step A, Year 1, Col. B)</td>
</tr>
</tbody>
</table>
Head Teacher Recommendations

Beverly Kaercher  Lincoln School
Debra Kaplan  Macungie School
Sandra Burdick  Wescosville School (K-2)
Cheryl Wetzel  Wescosville School (Grades 3-5)

Additions to the 2002-03 List of Per Diem Substitutes

Joseph Verrenna, Elementary/Reading
Joelle Dziedzic, School Nurse

Co-Curricular Advisors

Tony Toto  Snapshots, Media Club, LMMS  $857, Club C
David Bosse  Faces, Media Club, LMMS  $857, Club C

Teacher Aide/Instructional Assistant Appointments

<table>
<thead>
<tr>
<th>Name/Address</th>
<th>Assignment</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bonnie M. Foltz</td>
<td>Title I, LMMS</td>
<td>$11.00/hr., 17-25 hrs./wk.</td>
</tr>
<tr>
<td>2430 Deerfield Way, Macungie</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lara Holland</td>
<td>Title I, Shoemaker</td>
<td>$11.00/hr., 21 hrs./wk.</td>
</tr>
<tr>
<td>7201 Periwinkle Drive, Macungie</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wendy Hoffman</td>
<td>Aide, Emmaus HS</td>
<td>$9.95/hr., 17.5 hrs./wk.</td>
</tr>
<tr>
<td>5718 Greens Drive, Wescosville</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shaun Murray</td>
<td>Hall Monitor, Emmaus HS $9.95/hr., 30 hrs./wk.</td>
<td></td>
</tr>
<tr>
<td>46 Kratz Drive, Allentown 18104</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tiffany Reed</td>
<td>Aide, Emmaus HS</td>
<td>$9.95/hr., 32.5 hrs./wk.</td>
</tr>
<tr>
<td>522 North Street, Emmaus</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Denise L. Calanese</td>
<td>Instructional Support Kings Highway</td>
<td>$11.00/hr., 25 hrs./wk.</td>
</tr>
<tr>
<td>4535 Canterbury Drive, Emmaus</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deborah Janney</td>
<td>Health Room Aide Shoemaker</td>
<td>$9.95/hr., 16.5 hrs./wk.</td>
</tr>
<tr>
<td>4731 Sweetbriar Circle, Emmaus</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rebecca Arnold</td>
<td>Aide, Jefferson</td>
<td>$9.95/hr., 12.5 hrs./wk.</td>
</tr>
<tr>
<td>1249 W. Broad Street, Emmaus</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sharon Shoemaker</td>
<td>Aide, Wescosville</td>
<td>$9.95/hr., 12.5 hrs./wk.</td>
</tr>
<tr>
<td>624 E. Main Street, Macungie</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Linda Heiser-Miller</td>
<td>Aide, Wescosville</td>
<td>$9.95/hr., 12.5 hrs./wk.</td>
</tr>
<tr>
<td>1128 W. Jubilee Street, Emmaus</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Barbara Graefe</td>
<td>Aide, Wescosville</td>
<td>$9.95/hr., 7.5 hrs./wk.</td>
</tr>
<tr>
<td>4870 Wendi Drive, Zionsville 18092</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Denise Christman</td>
<td>Aide, Jefferson</td>
<td>$9.95/hr., 12.5 hrs./wk.</td>
</tr>
<tr>
<td>655 Franklin Street, Alburtis 18011</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

August 26, 2002
Effective Dates: September 3, 2002

Change in Employment Status

<table>
<thead>
<tr>
<th>Employee</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michele Fonte</td>
<td>Full-Time Substitute</td>
<td>Temporary Professional Employee</td>
</tr>
<tr>
<td>Paula Weslowski</td>
<td>12.5 hr./wk. Aide</td>
<td>15.0 hrs./wk.</td>
</tr>
<tr>
<td>Barbara Polling</td>
<td>12.5 hr./wk. Aide</td>
<td>15.0 hrs./wk.</td>
</tr>
<tr>
<td>Donna Grant</td>
<td>12.5 hr./wk. Aide</td>
<td>24.0 hr./wk.</td>
</tr>
<tr>
<td>Amy Driscoll</td>
<td>12.5 hr./wk. Aide</td>
<td>25.0 hr./wk.</td>
</tr>
<tr>
<td>Denise Edleman</td>
<td>12.5 hr./wk. Aide</td>
<td>31.5 hr./wk.</td>
</tr>
<tr>
<td>Lori Bennicoff</td>
<td>18.5 hr./wk. Aide</td>
<td>31.5 hr./wk.</td>
</tr>
<tr>
<td>Patricia Bonkowski</td>
<td>PT-Food Serv. Assist.</td>
<td>FT-Food Serv. Assist.</td>
</tr>
<tr>
<td>Marie Knauss</td>
<td>4.25 hrs.</td>
<td>4.50 hrs., PT Food Serv. Assist., EHS</td>
</tr>
<tr>
<td>Roxann Frei</td>
<td>3.75 hrs.</td>
<td>4.25 hrs., PT Food Serv. Assist., EHS</td>
</tr>
</tbody>
</table>

Educational Conferences

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences/seminars listed below:

- **Conference Title:** PA K-12 Education Funding Symposium, Harrisburg  
  **Dates:** September 5-6, 2002  
  **Attending:** Jeffrey W. DeHaan, Board President  
  **Cost:** $300

- **Conference Title:** 2002-03 Institute for Community Leadership in Education, Bethlehem  
  **Dates:** October 17; November 7; December 12; January 9; January 30; February 20; March 13; April 3, May 1  
  **Attending:** Francee Fuller, Board Member  
  **Cost:** $499

Resignations

- Terri L. Hidebrand, Health Room Aide at Lincoln School, effective immediately (Exhibit 2A)
- Brian S. Sigafoss, Technology Assistant, effective immediately (Exhibit 2B)

Custodial Appointment

<table>
<thead>
<tr>
<th>Name/Address:</th>
<th>Forrest Heckman</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td>329 Race Street, Catasauqua 18032</td>
</tr>
<tr>
<td>Effective:</td>
<td>September 3, 2002</td>
</tr>
<tr>
<td>Assignment:</td>
<td>Third Shift, Emmaus HS</td>
</tr>
<tr>
<td>Salary:</td>
<td>$14.56/hour, 40 hrs./wk.</td>
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</tbody>
</table>

Teacher Aide Appointments

<table>
<thead>
<tr>
<th>Name/Address</th>
<th>Assignment</th>
<th>Salary</th>
</tr>
</thead>
</table>

-4-

August 26, 2002
2097 Peppermint Drive, Macungie

Dolores A. Dellanoce  Macungie  $9.95/hr., 18.5 hrs./wk.
2769 Springhaven Place, Macungie

Lalita Shahani  Emmaus HS, Aide  $9.95/hr., 16.25 hrs./wk.
5746 Freshmeadow Drive, Macungie

Karen Schaefer  Emmaus HS, Aide  $9.95/hr., 15 hrs./wk.
5586 Kart Drive, Wescosville

Pauline Roy  Wescosville  $9.95/hr., 12.5 hrs./wk.
2490 Lantern Court, Macungie

Help Desk Technician

Name/Address: Brian Sigafoss
1330 W. Wyoming Street, Allentown 18103
Effective: August 27, 2003
Experience: 1/01-8/02: East Penn School District
6/99-12/00: Clarke Systems, Allentown
3/94-9/97: Safeguard Business Systems
Salary: $30,000

Lower Macungie MS – Addition to Team Leaders

6th Grade Team: Kathi Swanson
Exploratory-Grades 6, 7, 8  Karen Talboo

Head Teacher Appointment

James Brown  Eyer MS

Co-Curricular Advisors

<table>
<thead>
<tr>
<th>Name</th>
<th>Activity</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jeremy Scott Miller</td>
<td>Percussion Coordinator</td>
<td>$1508.76, Clubs B, C, &amp; D</td>
</tr>
<tr>
<td>Tiffany Rae Souders</td>
<td>Jr. Varsity Cheerleading Coach</td>
<td>$1828</td>
</tr>
<tr>
<td>Jamie Giaquinto</td>
<td>Assistant Boys Soccer Coach</td>
<td>$2191.20</td>
</tr>
</tbody>
</table>

Carbon Lehigh Intermediate Unit – Teacher Reimbursement

That the East Penn Board of School Directors approve the following Carbon-Lehigh Intermediate Unit personnel for the purposes of reimbursement for after-school meetings, at contract rate of $29.00 per hour:

Nora Deppen  Diane Guesto  Deborah Frey

Change in Employment Status

<table>
<thead>
<tr>
<th>Employee</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sallie DeLong</td>
<td>Emmaus HS, Guidance Office</td>
<td>Secretary, Curriculum Office</td>
</tr>
<tr>
<td>Tara Bailey</td>
<td>32.5 hrs./wk., EHS Aide</td>
<td>32.5 hrs./wk. Eyer MS Aide</td>
</tr>
</tbody>
</table>

-5-

August 26, 2002
Dr. Vater indicated that all vacancies have been filled. Dr. Morgan reported on the New Teacher Induction Day that is held for those teachers new to the profession. She spoke about the diversity of the group, with a mix of new people out of school and veteran teachers from other districts. Today was the first day back for teachers. There were meetings with the principals in their assigned buildings. Tomorrow will be a district in-service day for all staff members. Dr. Morgan invited board members to the breakfast and opening remarks. She said there are workshops planned for the day. On Wednesday, there will be department meetings for the faculty. This is the third year that the district has opened for teachers prior to Labor Day. This could not be done in the past due to the amount of construction work for the building program. The students will return on Tuesday, September 3.

Dr. Morgan spoke about the plans for 9/11 and the events that occurred last year and how the staff rose to the occasion for the students. She said the day will be acknowledged and the staff will be in place for students. The district is planning age-appropriate activities and much thought has been given to the day. A letter will be sent home to parents describing information that is available.

These resolutions were duly adopted by the following roll call vote:
Aye: DeHaan, Earnshaw, Fuller, Gannon, Rhodes, Richwine, Robert, Thompson-----------8
Absent: Ballard------------------------------------------1

6. Facilities


Motion by Earnshaw, Seconded by Richwine
RESOLVED, That the East Penn Board of School Directors approve the Change Order H-9 with Worth & Company for Emmaus HS Project deduct for additional services and work related to (9) York HVAC units in Area J and K sections. Total deduct from HVAC Contract is $18,249.66.

This resolution was duly adopted by the following roll call vote:
Aye: DeHaan, Earnshaw, Fuller, Gannon, Rhodes, Richwine, Robert, Thompson-----------8
Absent: Ballard------------------------------------------1

2. Approval of PLANCON A & B, Shoemaker School (Exhibit 3)

Motion by Rhodes, Seconded by Thompson
RESOLVED, That the East Penn Board of School Directors approve PLANCON A & B, Shoemaker Elementary School for submission to the PA Department of Education.

Dr. Morgan indicated that this resolution as well as the following resolutions deal with the PLANCON process. Architect David Drake described the work that is planned for Shoemaker to extend the life of the school for another 30-40 years. One addition would be to enlarge the administration area that includes conference rooms, small group instructional activity area, a health suite, a guidance suite, and an elevator to serve three levels. There will also be an additional entrance for after-school activities. Shoemaker will also be upgraded to allow for the expansion of grades K-5 (currently houses Grades 3-5). He noted that the overall capacity for the district would remain at 3400 with both the changes at Shoemaker School and the new Alburtis School. Architect Kenneth Zimmerman described the conversion of the Shoemaker HVAC System from an all-electric building to a conventional fossil fuels boiler system. The advantages to this system include quieter classrooms, reduced maintenance, and a savings of $20,000 for air conditioning and heating. He felt this system would last 30-40 years. Mr. DeHaan asked if any costs could be recovered. Mr. Zimmerman said it is a light grade commercial product and perhaps there could be some trade-in value. Mr. Zimmerman said there are no other buildings in the district that have this system. Mr. Richwine asked about the life of the current equipment. Mr. Zimmerman noted that the equipment was replaced approximately five years ago and has a life of 12-14 years. By the time the project is completed, the equipment would be halfway through its usable life. Looking at the heat pump vs. fossil fuel, Mr. Richwine asked if there was one superior to another. Mr. Zimmerman explained that heat pumps do not last long because they run year-round; they are noisy in classrooms; and the heat pump
running at full efficiency is about as good as a fossil fuel boiler. Ms. Gannon noted that in residential heating there has been a trend away from fossil fuels. Mr. Zimmerman said that a full boiler system in a big building is more durable and there would be dual fuel options available. The district would buy the fuel using the best pricing structure. He admitted that Shoemaker and Eyer are enjoying a good electrical rate, adding this had been factored into the formula. Ms. Gannon again questioned whether the trend in eastern Pennsylvania is toward fossil fuel boilers. Mr. Zimmerman said it was not a universal trend and that each condition had to be looked at. Mr. Robert asked about page A07 in the Shoemaker PLANCON document. He indicated that the information on Alburtis was incorrect. Mr. Drake indicated that there was a mistake and the pages would have to be amended. Mr. Robert pointed out that Alburtis is listed as a 775 student school. It was noted that the columns were misaligned. He further noted that Jefferson numbers were incomplete on both PLANCON documents. Mr. Robert noted that on page A20 there was also a mistake on the planned scheduled area for the total building. Mr. Drake indicated that they had noticed that discrepancy. Mr. Robert asked about the number of sections per grades and spare classrooms that did not fit into special education or regular classrooms. Dr. Morgan indicated that the classroom usage has been shared with the Board before but she did not believe there would be five classrooms not assigned. Mr. Drake said not all schools have the same number of grade levels. Mr. Robert continued to address the issue of the number of classrooms and their use. It was noted that some schools have IU classes along with regular classrooms. Dr. Ziolkowski thought there might be five special education classrooms at Wescosville School. Mr. Robert asked if the projections are wrong and the buildings are at maximum where would additional capacity be added. Mr. Drake answered that some capacity would be maintained at Lower Macungie Elementary School for the time being. At the present time, the district is not experiencing the growth that may be anticipated with the number of new homes. However, the answer would be to build another small elementary school either at Lower Macungie or Sauerkraut Lane. Dr. Morgan said all of the buildings that have been completed so far have shown where additional capacity would go, i.e. Jefferson, Wescosville, etc. She reiterated that the district has put in place that every six months the enrollments and housing starts are monitored. She concluded that the district is not showing the need for additional growth at the elementary level. As part of the PLANCON process, the Department of Education must approve the plans and the enrollment projections. Mr. Robert said another option would be to have Shoemaker and Alburtis only have two sections per grade level and then building another school that could accommodate the enrollment. Dr. Morgan pointed out that would be excess capacity. In response to a question raised by Mr. Robert, Dr. Morgan indicated that the administrative area houses other services such as guidance, a health suite, and other student services and is not just a principal’s office. Mr. Drake said he did not think that Shoemaker would lend itself well to putting some of the student services in classrooms. Mr. Earnshaw questioned why outdated forms were used, noting that the forms expired on 6/30/02. Mr. Drake said that PDE directed them to use these forms until the new forms have been put online. Ms. Gannon asked about the cash flow information. Mr. Reigal indicated that he would be looking at some financing in January that would require a .5 mill levy for the next year’s budget. The financing would include the beginning funds for the high school, Alburtis, and Shoemaker. It would not include the full cost since this is covered over three fiscal years from the beginning of the project until the end. Mr. DeHaan asked what would be the number before taxes would be increased. Mr. Reigal said there has been approval for some of the high school projects and the loan will have to be paid back. Mr. Richwine asked at what point does the Board finalize the projects. Mr. DeHaan indicated that the action this evening does not commit the Board to any dollars. Changes can be made through the bidding documents.

This resolution was duly adopted by the following roll call vote:

Aye: DeHaan, Earnshaw, Fuller, Gannon, Rhodes, Richwine, Robert, Thompson--------------------------8
Absent: Ballard

Addressing the architects, Mr. DeHaan said that East Penn has a very engineering-oriented Board and the members tend to look at these documents very carefully. He commented that it should not be the board members at a meeting catching the mistakes on the documents. Mr. DeHaan stated that he was tempted to hold off on the documents until the next Board Meeting. If this happens in the future, he will have to ask the Board to hold off from approving the documents. For board members, he reiterated the request that when they notice something they should call it in so an errata sheet can be prepared. He concluded that the information could have been handled better from both sides.

3. Approval of PLANCON A & B, Alburtis School (Exhibit 4)

Motion by Thompson, Seconded by Gannon

August 26, 2002
RESOLVED, That the East Penn Board of School Directors approve PLANCON A & B, Alburtis Elementary School for submission to the PA Department of Education.

Mr. Drake indicated that the architects were recommending a new building to replace the existing building. The students will be transferred to Shoemaker School during the construction period. The building is being planned for three levels per grade. The building will include art and music rooms, a health room, multipurpose room, and a small gym with a stage. It will be a fully developed elementary school and there will be a small serving kitchen and a separate cafeteria. Ms. Gannon asked if the visibility for student drop-off had been addressed. Mr. Drake replied that the new plan had views from the administrative area to the student drop drop-off area. Mr. Robert asked if getting the performers to the stage was addressed. Mr. Drake indicated that the storage area for chairs was portable and could be moved out. Mr. Robert still thought that three sections per grade level and increasing the enrollment from slightly over 100 to 525 would produce many problems and he would not support the motion.

This resolution was duly adopted by the following roll call vote:
Aye: DeHaan, Earnshaw, Fuller, Gannon, Rhodes, Richwine, Thompson-------------------7
Nay: Robert---------------------------------------------------------------------------------1
Absent: Ballard-----------------------------------------------------------------------------1

4. Eyer Middle School – Discussion

Dr. Morgan noted that previous comments about the Eyer project had been discussed and this is the revised project. Dr. Zinner presented the attached renovation analysis noting that Eyer was designed as a junior high school in 1974 and was transitioned into a middle school in 1999. He noted that some critical points were the team instruction and the need for flexible grouping and space and varied configurations. He highlighted the upgrade of school environment, space utilization, removal of all relocatables and providing equity across the district. Mr. DeHaan said that one of the big challenges was the issue of equity. The perception that the rooms were not as well defined as the rooms at Lower Macungie Middle School.

Architect David Drake reviewed the attached drawings for the renovations and additions. Using project boards, Mr. Drake illustrated the building modifications for the first and second floor plans. The first floor includes keyboarding classrooms, a new administration suite that will also house guidance, health services, IST, and the Student Assistance Program. Referring to the second floor plan, Mr. Drake indicated that there will be solid partitions separating rooms to facilitate team teaching. He highlighted the separate grade areas and the additional health rooms. Mr. Richwine asked if he could hear comments from the Eyer staff. Eyer Principal Mrs. Liz Drake indicated that a lot of time and energy has gone into this plan. She said they reviewed what was needed to meet the needs of a middle school level program. She said that given this space they looked at how they would retain the team spirit of the building and how to bring together a better method for separating rooms and opening up space. She talked about having a central space similar to Shoemaker and the benefits that are incurred. She said with this being a renovation there are certain constraints as to what is the best way to go. She felt that this plan was the best system to meet their middle school needs. Mr. Earnshaw relayed his experience of touring both middle schools and said he was distressed by the way the facility has been very overused. He said he knew this was an expensive project, but he thought the district needed to make changes in the facility to support the program and the faculty. He also commented on the fact that the building is very dark and does not have a lot of natural light. He also noted that Lower Macungie MS had grade levels isolated while this plan for Eyer would allow some interaction. He indicated his support and asked if the animal heads in the library would remain. Dr. Morgan said the heads would stay with the building. Ms. Gannon said she had children who attended both schools. She questioned the fact that the auditorium would be undersized and asked if it would be changed from the way it currently exists. Mr. Drake said it is going to stay the same as it is. It would be too difficult to enlarge it because of the structural design. It will not seat the entire student population at one time. There will be new rigging, new lighting, and a new sound system. Dr. Morgan said some seats will be lost due to ADA requirements. Ms. Gannon said the new document did not have significant changes from the June 24 booklet, adding it is essentially the same. Mr. Drake responded that the drawings have been modified to provide solid doors to allow separation of classrooms. Ms. Gannon noted that the capacity is only increasing by 78 students. She asked what is the life expectancy of the partitions. Mr. Drake said he would expect them to last 20-30 years. Ms. Gannon asked what would be the effect on the program if these partitions were solid walls. Dr. Morgan responded that this is a renovation and the district has to deal with what is available. She noted that the solid walls would take up too much corridor space and there would require more onsite building. The making of

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classrooms is adequate for instruction and putting in movable walls helps them come together. The educational
program is best served when it is possible to get the whole group together and, unless more is built on the site, the
classrooms would have to be built smaller. If that occurs, then you cannot get the students into them for large
group activity. Dr. Morgan reviewed the attached scale drawings and illustrated how students would be handled
in separate classrooms and how the partitions are opened for larger group instruction. Dr. Morgan and Ms.
Gannon discussed the various concepts of using solid walls and partitions. Mr. Robert Misko indicated that at
Lower Macungie MS the classrooms basically accommodate 25 students. When they need to bring a whole team
together they use the auditorium and move the walls around. Ms. Gannon expressed her concern about
putting in movable partitions and spending 14 million dollars and not having increased capacity. She felt the
design was outdated. Mr. Drake explained the 3 million dollar difference from the previous estimate, noting that
they have done a full scope analysis of the building. Ms. Gannon summarized her objection to the flexible
partitions and how they fit in with the other middle school and her concern about not building in more capacity
and possibly facing the need to build another middle school. Ms. Fuller said her two sons had attended Eyer MS
and she knew that team teaching was not something that happened occasionally at Eyer - it is a way of life.
The experience of her sons to get the benefit of the teachers and to mingle in the classes was a good one. She said
she would hate to see the teachers segregated and only come together in large group instruction areas. She
pointed out that the plan was not developed independently and that the whole community had an opportunity
to give input. She felt that they gave it a very good shot to make it workable. Mr. Robert asked about the
design of the building for open concept and asked how the air circulation would work with solid walls. Mr.
Zimmerman said a large amount of the ductwork would be changing below the roofline. He noted that almost
all of the roof units will be retained and more zones created. There will be sufficient ductwork for each individual
room. It was noted that the Eyer all-electric system should be replaced with a gas/oil boiler hot water heating
system. Mr. Zimmerman said the Macungie School is served by the same electric service as Eyer. He suggested
that the district may want to consider changing the Macungie system but it could be done at a later date. Mr.
Robert asked about the plan having an outdoor courtyard and dining for students and the security issue. Dr.
Morgan explained that it is in a controlled area similar to what is at Lower Macungie MS. It is not an area for
movement from class to class. Dr. Morgan said they could look at this area again. Mr. Robert also expressed
concern about not having more capacity built into an area where there is growth. Mrs. Thompson commented
on her experience with her two children attending Eyer. She commented on information that was presented on
December 4, 1997 that included a renovation for Eyer for 2 million dollars. She said many of these things were
addressed in the new plans. She also expressed concern about capacity. She felt Eyer was being made a nicer
space but she felt there was a need to look at future growth. She was in favor of renovations but would like to
slow down the schedule for Eyer and move forward with Alburtis, Shoemaker and the high school. She did not
feel that it was absolutely necessary to do something at Eyer.

Dr. Morgan said she heard a number of issues raised. She said the administration might want to look at the
renovation with an eye toward growth and think how the specialized areas would address this growth. She
indicated she would be reporting on enrollments at the next board meeting and the cash flow chart will be
modified.

7. Business Operations

1. Approval of Bill List

Motion by Earnshaw, Seconded by Rhodes

RESOLVED, That the East Penn Board of School Directors approve the attached bill list,
including the addenda, and that the Treasurer be authorized to issue checks
and vouchers in the amounts indicated.

Treasurer’s Report

RESOLVED, That the East Penn Board of School Directors approve the Treasurer’s Report.

Construction Fund Payments – Exhibit 5

RESOLVED, That the East Penn Board of School Directors authorize the construction fund
payments as indicated on Exhibit 5.

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August 26, 2002
Mr. Robert expressed concern about paying $300,000 to the architects out of the Capital Reserve Fund. He did not feel there was an accurate accounting for how the money will be used. He said that there should be a Five Year Capital Plan. He said he would vote this time but he would not vote again for spending money out of the Capital Reserve Fund.

This resolution was duly adopted by the following roll call vote:
Aye: DeHaan, Earnshaw, Fuller, Cannon, Rhodes, Richwine, Robert, Thompson-----------------------8
Absent: Ballard------------------------------------------------------------------------------------------1

8. Announcements

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>Monday, August 26</td>
<td>7:30 p.m.-Board Meeting, Board Room</td>
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<tr>
<td>Tuesday, August 27</td>
<td>Districtwide Staff Development Day</td>
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<tr>
<td>Friday, August 29</td>
<td>EHS New Student &amp; Grade 9 Orientation</td>
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<tr>
<td>Monday, September 2</td>
<td>Schools and Offices Closed</td>
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<tr>
<td>Tuesday, September 3</td>
<td>First Student Day; Kindergarten Orientation</td>
</tr>
<tr>
<td>Monday, September 9</td>
<td>7:30 p.m.-Board Meeting, Board Room</td>
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Mr. DeHaan announced that Mrs. Thompson would not be able to attend the LCTI Joint Operating Committee Meeting on Wednesday and was looking for a replacement. Mr. DeHaan also announced that August 27 was the birthday of Board Secretary Cecilia R. Birdsell

9. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion, at 9:50 p.m.

Cecilia R. Birdsell
Board Secretary