

## ORDER OF BUSINESS

### 1. Call to Order; Pledge of Allegiance

President Alan Earnshaw called the regular meeting of the East Penn Board of School Directors to order at 7:35 p.m. in the Board Room located at 800 Pine Street, Emmaus, PA, followed by the Pledge of Allegiance.

Board Members Present: K. Bacher, C. Ballard, L. Donches, A. Earnshaw, F. Fuller, R. Heid, Z. Munson, S. Rhodes, III,  
W. Vinovskis

Solicitor: Marc S. Fisher, Esq., Worth, Magee, and Fisher

Treasurer: Debra Surdoval

Board Secretary: Cecilia R. Birdsell

Superintendent of Schools: Dr. Thomas L. Seidenberger

Press Present: Peter McConnell, East Penn Press Reporter

Margie Peterson, Morning Call Reporter

Precious Petty, Lehigh Valley Live Reporter

### 2. Presentation: 2012-13 Governor's Award for Excellence in Academics

Dr. Seidenberger explained that the Award was being given to two schools that had earned a 90% or higher on the 2012-13 School Performance Profile. He read the Proclamation from Governor Tom Corbett for each of the schools being recognized. Mr. David Piperato, Principal, Emmaus HS and Mrs. Lynn Brinckman, Principal, Shoemaker School, were presented with the Proclamation and the Banner for display in their schools. Mr. Piperato accepted the awards on behalf of the faculty, staff, and students of Emmaus HS, adding that they hope to achieve this award for many years to come. Mrs. Brinckman and staff representatives from Shoemaker School accepted the award and Mrs. Brinckman thanked the staff for their hard work to accomplish this honor. The received a round of applause.

### 3. Requests to Address the Board

Melissa Huffer, 1885 Greenshire Drive, Macungie and parent of two Willow Lane students, praised the Board and Kristen Campbell for her work in helping to eliminate the Wednesday early dismissal. She indicated her support for the change.

Misty Armstrong and Patrick Armstrong, 6527 Rutherford Drive, Macungie indicated their support for the resolution on the agenda and thanked the administration and the Board.

Beth Witte, 3384 Bleiler Road, Emmaus spoke on behalf of the Health/Wellness/Fitness teachers who have been working diligently to align the curriculum to the new standards, particularly at the elementary level. When they heard of eliminating the Wednesday early dismissal they thought this would give more time to meet the standards that are in place. They felt this was an opportunity to benefit the children by getting more time to help students and hoped that would be kept in mind.

Carol Allen, 2661 Terrwood Drive W., Macungie read the attached letter that had been sent to Governor Corbett by a friend from West Chester regarding the Common Core Standards. She highlighted the major points that were listed in the attached letter. She asked that the Board defer from purchasing any Common Core textbooks for at least one year. A copy of the letter is part of the permanent minutes of this meeting.

Ryan Conrad, 5926 Lamb Terrace, Wescosville spoke in support of the elimination of the Wednesday Early Dismissal and making it a full day. While he is a Commissioner for Lower Macungie Township, he was speaking on his personal behalf and not the Township.

### 4. Approval of Minutes

Motion by Ballard, Seconded by Vinovskis

RESOLVED, That the East Penn Board of School Directors approve the minutes for the May 12, 2014 meeting.

This resolution was unanimously adopted by voice vote.

5. Report of the Superintendent of Schools – Dr. Thomas L. Seidenberger

1. District Update

Dr. Seidenberger said he met with incoming superintendent Dr. Schilder and provided him with data about pressing issues.

Dr. Seidenberger reported on the following information:

- Enrollment: Total-7,975; Elementary-3,573; Middle-1,889; EHS-2,504 (loss of 2 students). Dr. Seidenberger mentioned that there has been a spike in the number of students who are returning from either bricks and mortar or cyber charter schools.
- Dr. Pekarik and her staff were commended on having the Special Education Plan accepted and will be in good standing until June 30, 2017. The plan meets all the requirements of Chapter 14.
- The 2014 ESY Transportation routing is completed and it utilizes 16 vehicles, 11 aides, and 15 harnesses. In 2013, we had fewer students attending ESY and we used 31 vehicles.
- STA is making plans to lease a facility nearby and propane bids were received today.
- Eyer grade 6 competed in the Safe Online Surfing Internet Challenge. Eyer ranked #8 in the U.S. out of 5,729 grade 6 participants. Sixth grader Christos Kirkopoulos was ranked #1 in the U.S.
- EHS Academic Team finished second in Scholastic Scrimmage and received a \$2,000 prize.
- Students from all three secondary schools participated in the PJAS Science Project Competition and the results are listed as follows: 1<sup>st</sup> Place Awards: 19-Eyer; 18-LMMS; 13-EHS; 2<sup>nd</sup> Place Awards: 12-Eyer; 14-LMMS; 18-EHS; 3<sup>rd</sup> Place Awards: 2-Eyer. There was one perfect score attained by an Eyer student.
- In the PA State History Day Competition at Millersville University there were 9 students from EHS who attended the state competition and each qualified for the PA state finals. Freshman Declan Schoen and his entry received first place and will compete at the National History Day competition at the University of Maryland in June.
- Middle School Curriculum Coordinator Susan Noack has received her doctorate. Congratulations Dr. Susan Noack! Dr. Noack received a round of applause.

Dr. Seidenberger highlighted the recent PASA-PASBO REPORT ON SCHOOL DISTRICT BUDGETS. He noted that over half of the responding districts expect to eliminate and/or reduce at least 370 academic programs in 2014-15. These actions come on top of 783 program eliminations and reductions since 2010-11. Next year over a third of responding districts expect to cut, reduce or charge a fee for at least 220 extra-curricular and athletic programs. Sixty-four percent of responding districts have increased class sizes since 2010-11. Ninety percent of responding school districts have reduced staff, and more than 40% of districts have or will furlough classroom teachers. As a member of the PASA Legislative Committee he was invited to lobby several legislators in Harrisburg on June 3. The group met with Acting Secretary of Education Carolyn Dumaesque. It was obvious that education funding was the #1 issue. Dr. Seidenberger said the legislators treated them with dignity and respect and they understand the need to do something. The general consensus was that nothing may happen on the budget before June 30. Dr. Seidenberger urged the board members to support the special education legislation that has been drafted by Senator Pat Browne. Dr. Seidenberger shared his concerns about the amount of funding going to cyber/bricks and mortar charter schools. He noted that East Penn has 60 students in charter schools and at least 58 of them are considered Tier 1 students. In 2010-11, PA schools spent 350 million dollars for cyber/charter schools; approximately 150 million dollars went to direct costs of special education. The question is where did the rest of the funds go? East Penn has done an incredible job with special education considering the increase in the number of autistic students. The bills that have been proposed to correct funding have not gone anywhere and there appears to be no consensus. He said everyone knows about hold harmless and they are going to try to work with districts. They talked about the PlanCon process and moving from 13 steps to 5. PlanCon J for Willow Lane is still in the pipeline. There is one bill dealing with Pension Reform from Representative Tobash that is getting some scrutiny. There is also concern about what Standards & Poors will do with the state's bond rating. Referring to the Home Education bill, he indicated what is being proposed is removing the school district involvement. Currently, the home school district does check the course work completed.

Referring to the budget, Dr. Seidenberger felt that there is no clear indication from Harrisburg about funding and it is doubtful that there will be a state budget by June 30. East Penn will be voting on the budget on June 23. With the passage of the TIF, East Penn's revenues have increased \$232,000 for the real estate transfer tax and roll back taxes. When the additional

\$326,000 is paid by Mr. Harrison, then the Board can direct the administration on where to budget the funds. The Pension Collar, if passed, would mean a \$623,000 reduction. Before adoption, the administration will be looking at revenues and transportation costs.

Ms. Donches asked if there was any talk about Common Core Standards. Dr. Seidenberger said right now it is a done deal. He commented that Mrs. Allen, who spoke earlier in the meeting, probably missed the topic by a year. She then asked if there was any talk about separating the brick and mortar charter schools from the cyber schools. Dr. Seidenberger said they will privately acknowledge it but will not work on it as a group, even though corporations are making money. They are not measuring up to what public schools have accomplished.

2. Personnel

Motion by Ballard, Seconded by Munson

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirement/Resignations

- Mary Wieder, Staff Assistant at Alburtis School, effective June 17, 2014 (Exhibit 1)
- Ronald Gerhart, Head Custodian at Willow Lane School, effective September 8, 2014 (Exhibit 2)
- Barbra Poling, Remedial Assistant, effective May 23, 2014 (Exhibit 3)
- Randy Atiyeh, Health/Wellness Teacher at Emmaus HS, effective June 17, 2014 (Exhibit 4)

Full-Time Substitute Teacher Appointment

Name/Address: Katie L. Roberts  
208 Holiday House Road, Sellersville 18960

Education Level: B. S. Degree (2003 & 2008)

Undergraduate School: Lock Haven University  
West Chester University

Certification: Instructional I, Health & Physical Education

Assignment: Health/Wellness Fitness Teacher, Lower Macungie MS

Effective: August 19, 2014

Experience: 8/2013-6/2014: East Penn SD (FTS)  
5/2013-6/2013: East Penn SD (per diem)  
9/2011-11/20/11: East Penn SD (per diem)  
1/2010-6/2010: East Penn SD (FTS)  
8.2008-1/2009: North Penn SD (FTS)

Salary: \$51,338 (pro-rated), Year 3, Col. B

General Leaves of Absence – Board Policy 539

<u>Employee</u>	<u>Effective</u>
Kelly Weaver English Teacher, LMMS	7/1/14-6/30/15
Jayanne Schwenk Remedial Assistant	7/1/14-6/30/15
Diane DiRado Instructional Assistant, Eyer MS	6/2/14-6/1/15
Tina Coulomb Instructional Assistant, Wescosville	5/20/14-5/19/15

Leaves as Per Collective Bargaining Agreement

Maureen Webb 1/21/15, extension  
Health/Phys. Education/Wellness, LMMS

Susan Bauer 6/30/15, extension  
Grade 6, Eyer MS

Carlene Paukovits 6/10/14-6/30/14  
Mathematics, Eyer MS

Katie Mast 6/18/14-10/31/14  
Grade 1 Teacher, Lincoln

Income Protection Leave

Nathan Swavely 6/18/14  
Night Foreman, Macungie School

Katie Mast 6/16/14-6/17/14  
Grade 1 Teacher, Lincoln School

Rebecca Beitler 6/2/14  
Speech Teacher, Shoemaker School

Summer Learning Academy - See Exhibit 5

Co-Curricular Advisors –See Exhibit 6

Appointment of Chief School Physician – Exhibit 7

That Dr. Robert Barnes, D. O., 723 Chestnut Street, Emmaus be retained as Chief School Physician effective July 1, 2014-June 30, 2015 for a retainer of \$6,000 in accordance with the attached Agreement.

Additions to the 2013-14 List of Per Diem Substitutes

Erin Cheripka – Elementary K-6; Special Education N-12; English, Reading Specialist  
James Luchansky,- Elementary K-6; Special Education N-12

Extended School Year Appointments

David Iobst, Learning Support Teacher, Emmaus HS  
James Luchansky, Learning Support Teacher, Macungie School  
Qua'Neisha Grant, Instructional Assistant, Emmaus HS  
Robin Dotter, Instructional Assistant, Emmaus HS

Summer Book Repair Program - \$8.55/hr.

Noelle DeRienzo Helen Lippi Donna George Cheryl LaBar  
Change of Employment Status

Employee	From	To
John Kropf Effective: 5/13/14	3 <sup>rd</sup> Shift Custodian, EHS	3 <sup>rd</sup> Shift Night Foreman, EHS
Scott Lewis Effective: 5/13/14	2 <sup>nd</sup> Shift Custodian, Tues-Sat., Eyer MS	2 <sup>nd</sup> Shift Custodian, Eyer MS

Gwen Benner Effective: 6/2/2014	3 <sup>rd</sup> Shift Custodian, EHS	2 <sup>nd</sup> Shift Custodian, Tues-Sat., Eyer MS
Joe Terfinko Effective: 7/8/2014	Day Custodian, EHS	Head Custodian, LMMS
Harry Brown Effective 7/8/2014	Café Custodian, EHS	Day Custodian, EHS

Summer Maintenance Program

Please see Exhibit 8

Educational Conferences – Exhibit 9

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 9.

These resolutions were duly adopted by the following roll call vote:

Aye: Bacher, Ballard, Donches, Earnshaw, Fuller, Heid, Munson, Rhodes, Vinovskis-----9

3. Change in Elementary Schedule

Motion by Ballard, Seconded by Vinovskis

RESOLVED, That the East Penn Board of School Directors approve the revised elementary schedule that includes a student day as follows:

9:00 a.m. – 3:20 p.m. (Monday-Friday)

Note: The middle level day will be adjusted by 10 minutes with the same amount of instructional time for students and the same work day for teachers.

Ms. Donches thanked Mrs. Kristen Campbell for her work on this topic, adding she was glad that it could be brought to the table. Ms. Heid said that she had heard concerns about the WIN program continuing. Mrs. Campbell indicated the program will continue in the revised schedule. Dr. Munson also thanked the administration for making this proposal, noting it is much less expensive than in previous proposals. He said the social networking was overwhelmingly in favor of this proposal. Mr. Ballard thanked Mrs. Campbell for bringing the proposal in for \$70,000 which is much less than previous proposals. Mr. Earnshaw said he had received a more balanced response of 60-40. He said on the positive side there is more teaching time for the students and a more consistent schedule throughout the week. The concerns expressed include the loss of teacher prep time in a focused block, extra-curricular activities on Wednesdays (Cub Scouts, Girl Scouts, doctor appointments, dance lessons, religious education, etc.). Mr. Earnshaw concluded that there will be people in favor and against the change but there does seem to be more positives.

This resolution was duly adopted by the following roll call vote:

Aye: Bacher, Ballard, Donches, Earnshaw, Fuller, Heid, Munson, Rhodes, Vinovskis-----9

4. Collective Bargaining Agreement – Administrative Assistant and Instructional/Staff Assistant Employees – Exhibit 14

Motion by Vinovskis, Seconded by Donches

RESOLVED, That the East Penn Board of School Directors approve the tentative collective bargaining agreement with the Administrative Assistant and Instructional/Staff Assistant Employees, effective July 1, 2014 through June 30, 2016, subject to the solicitor’s approval, and authorize the appropriate personnel to affix their signatures thereto.

Mr. Earnshaw thanked the members of the Board who served on the Negotiations Committee and the Administrative Assistants, Instructional/Staff Assistants staff who served. He said the discussions were challenging, productive, and respectful. He felt it was a fair agreement for both the district and the employees.

This resolution was duly adopted by the following roll call vote:  
Aye: Bacher, Ballard, Donches, Earnshaw, Fuller, Heid, Munson, Rhodes, Vinovskis-----9

6. Curriculum

1. Textbook Adoption

Motion by Ballard, Seconded by Bacher  
RESOLVED, That the East Penn Board of School Directors approve the following textbooks:

Course Title: College Prep Geometry  
School(s)/Grades: Grades 9-12, Emmaus HS  
Textbook Title: Geometry Common Core Edition  
Publisher: McGraw Hill  
Estimated Cost: \$26,379 (\$87.93/textbook)

Course Title: College Prep/Honors Algebra 2  
School(s)/Grades: Grades 9-12, Emmaus HS  
Textbook Title: Algebra 2 Common Core Edition  
Publisher: McGraw Hill  
Estimated Cost: \$35,976 (\$89.94)

Ms. Heid suggested recommending that the staff try to find books that are around \$100. She commented on the Physics for Scientists and Engineers textbooks that cost \$202. Ms. Donches suggested delaying the purchase of the textbooks for one year to see if there is momentum in Harrisburg to have the Governor repeal the Common Core Standards. She made the following motion:

Motion by Donches  
RESOLVED, That the Board delay the vote for one year for the purchase of textbooks.

The motion failed for lack of a second.

Ms. Donches indicated that she had spent some time reviewing the textbooks. She felt Common Core takes away from the local control and the way teachers want to teach a course. She said there is concern in the public about the standards and there are problems in the tests. Dr. Munson asked if teachers are involved in the process. Dr. Seidenberger responded that the process is 99% teacher driven. There is a curriculum cycle and a shelf life for the textbooks. We want to put the best textbooks in the hands of the staff and ones that meet the PA Core Standards.

The original motion was duly adopted by the following roll call vote:  
Aye: Bacher, Ballard, Earnshaw, Fuller, Heid, Munson, Rhodes, Vinovskis-----8  
Nay: Donches-----1

2. Textbooks for Review

The following textbooks will be on review in the Curriculum Library from June 6, 2014 until June 23, 2014. A resolution for adoption will be presented at the June 23, 2014 Board Meeting. These textbooks are over 10 years old and need to be replaced.

Course Title: AP United States History  
School(s) Grades: Emmaus HS; Grades 10-12  
Textbook Title: America's History, for the AP Course  
Publisher: Bedford/St. Martin  
Estimated Cost: \$3,360.00 (Class set 32 copies)

Course Title: AP Physics 1 and 2  
School(s) Grades: Emmaus HS; Grades 11-12  
Textbook Title: Physics

Publisher:	Wiley & Sons
Estimated Cost:	\$12,155.00 (\$121.55)
Course Title:	AP Physics C
School(s) Grades:	Emmaus HS; Grades 11-12
Textbook Title:	Physics for Scientists and Engineers with online access
Publisher:	Cengage Learning
Estimated Cost:	\$5,068.75 (\$202.75)
Course Title:	Applied Physics
School(s) Grades:	Emmaus HS; Grades 10-12
Textbook Title:	Active Physics
Publisher:	It's About Time Publishing
Estimated Cost:	\$5,657.13 (\$100.89)
Course Title:	College Prep Physics I
School(s) Grades:	Emmaus HS; Grades 10-12
Textbook Title:	Holt McDougal Physics
Publisher:	Houghton Mifflin Harcourt Publishing Company
Estimated Cost:	\$13,252.50 (\$88.35)
Course Title:	CP & Honors Biology
School(s) Grades:	Emmaus HS; Grades 9-11
Textbook Title:	Biology with 6 year online
Publisher:	Pearson
Estimated Cost:	\$50,383.20 (\$89.97)
Course Title:	Applied Biology
School(s) Grades:	Emmaus HS; Grades 9-11
Textbook Title:	Biology: Pearson Foundations Edition with 6 year Online
Publisher:	Pearson
Estimated Cost:	\$11,696.10 (\$89.97)

7. Other Educational Entities

-Carbon Lehigh Intermediate Unit – F. Fuller

Ms. Fuller reported that the IU Board met on May 19. The May meeting had a lot of hiring but there was a special presentation about the Youth Forestry Program. The IU provides the education for students, 15-21 years of age, who are in the justice system. The camp is located in Hickory Run State Park. They are not violent offenders and the camp can accommodate 52 students but the average has been 25 students. The typical stay is four months but a student could stay until they are 21. The objective is to inspire them to receive a GED that is similar to the Keystone Exams and is more difficult than the former GED. This camp is number one in the state for GED placement. They recently acquired a 3D printer to familiarize them with technology but they also offer training for the building trades and manufacturing. Referring to a monthly report that is issued by the IU, there are 379 East Penn students being provided with a broad range of services and 89 students being served for multiple disabilities.

-Lehigh Career & Technical Institute – R. Heid, A. Earnshaw, F. Fuller, S. Rhodes, III

Mr. Rhodes noted that there were 11 East Penn students who were recognized at the Senior Awards Night. The students are: Malachi Atkinson, Web Design (First Place); Paul Caskie, Culinary Arts (Silver Medal); Benjamin Farabaugh, Landscape (Third Place); Timothy Freeman, Electronics (Third Place); Keenan McGinnis, Culinary Arts (Elmer Gates Award); Kaitlin Powell, Emerging Health Professionals (Second Place); Jamie Schwoyer, Marketing (Gold-Role Play A and Gold Level Certification); Benjamin Scott, Web Design (First Place); Kile Vierling, Culinary Arts (Silver Medal); and Luke Walter, Emerging Health Professionals (Emmaus Rotary Club Scholarship). He said it is a pleasure to see how well students are doing. The Annual Seniors Recognition was held on May 22. He noted that Keenan McGinnis has been part of the Culinary Arts Program and has been serving dinner at LCTI for three years. He is also working at the Savory Grille for his professional certification. They

discussed the NOSTI and NIMS testing results. In 2009-10, LCTI received a 70%; in 2013-14 they received 87%. The building trades were able to tour the Phantom Arena site. LCTI will be putting out a new web site this month.

8. Legislative – C. Ballard

He reported that a funding formula bill was put forth for HB 1738 that establishes a bi-partisan commission to make recommendations for a new funding formula for basic education. It is a repeat of last year's budget as a framework. There is a 1.7 billion dollar shortfall that will not be helped even if the Marcellus Shale tax is enacted which will only cover 700 million dollars. He talked about the pension collars and the fact the state is not paying real money into the pension. It will affect the state's credit rating. HB 1722 allows school district to furlough employees for economic reasons and to use performance evaluation to guide furlough decisions. Representative Grove's PlanCon bill has been amended and approved by the House. Rep. Michael Tobash's hybrid pension plan is actually gaining some traction. The plan would be established for new employees entering the pension system and would not change benefits for existing participants. New employees would be enrolled in a combination of 401(k) type and traditional pension plan. The first \$50,000 will be in a defined pension plan and anything above would be put in a 401(K) plan. There are concerns about the plan.

Referring to the budget, he said that there is a rumor that legislators are cancelling July vacations. There does not appear to be any budget for June 30. He recommended that no increases in state money be included in the district's budget. In other legislative issues, the Senate approved HB 803 that allows schools to obtain prescriptions for a supply of EpiPens and training of staff will be required. HB 2049 deals with the administration of EpiPens by bus drivers. HB 2013 allows a school board vacancy to be temporarily filled when a board member is called to active duty in the military. HB 2106 deals with military recruiters in the schools. Mr. Ballard anticipates having a sudden rush of changes in the School Code. He concluded that this is a critical time for legislators because they want to get on the campaign trail and they cannot do that until there is a budget. Ms. Fuller commented that during Governor Rendell's tenure it was rare to have a budget passed by June 30 and that one year it did not pass until December. She pointed out that the district had to fund operations without state aid.

Ms. Donches questioned an item on the PSBA Legislative Platform under Item I, School Financing, Item 4: *Supports legislation to prevent an adverse impact on a school district's state subsidy for participating in a tax increment finance plan.* Mr. Earnshaw indicated that this item was in response to NIZ legislation that only applied to the City of Allentown and when passed it diverted all taxes to the reconstruction. It was done without the voluntary participation by other municipal entities. Mr. Ballard said he would check on it.

9. Facilities – Exhibit 10

-PLANCON PART K: Project Refinancing-Informational

This document and the appended materials should be entered into the minutes of this meeting.

10. Business Operations

1. Bid Opening Reports-Exhibit 11 (Informational)

-Roof Repair on Selected Section of Emmaus High School

-#2 Fuel Oil

2. Bill List Approval

Motion by Fuller, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve the attached bill list and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

This resolution was duly approved by the following roll call vote:

Aye: Bacher, Ballard, Earnshaw, Fuller, Heid, Munson, Rhodes, Vinovskis-----8

Abstention: Donches-----1

3. Treasurer's Report

Motion by Ballard, Seconded by Bacher



RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

Bid Award Recommendations – Exhibits 12

RESOLVED, That the East Penn Board of School Directors award the bid for Computer Supplies and General School Supplies as outlined on Exhibits 12.

Bid Award Recommendation for Roof Repair on Selected Section of Emmaus High School

RESOLVED, That the East Penn Board of School Directors award the contract for Roof Repairs on Selection Sections of Emmaus High School to the following low bidder:

Whelan Roofing Services  
139 Common Court, Chadds Ford

Amount of Bid: \$340,000.00

Bid Award Recommendation for #2 Fuel Oil

RESOLVED, That the East Penn Board of School Directors award the contract for No. 2 Fuel Oil to the following low bidder:

Lehigh Fuels, LLC  
2825 Lehigh Street, Whitehall

Amount of Bid: Price per gallon, based on weekly Oil Price Information Service (OPIS) average rack price, plus Delivery/Transportation Charge: \$0.0398.

Parent/Guardian Transportation Contract

RESOLVED, That the East Penn Board of School Directors approve the following Guardian/Transportation Contract:

Parent/Guardian: Sabino Basso  
1661 Pinewind Drive, Alburtis  
Effective: 9/23/13-6/17/14  
Reimbursement: \$.56/mile, 8 miles/day

Facility Rental Request

RESOLVED, That the East Penn Board of School Directors grant permission for Armetta's Grand Jete Study of Dance, 17 E. Main Street, Macungie to use the Emmaus High School Auditorium for a dance rehearsal and dance recital on June 17, 18, 19, 20, 21, 2014. This is a Group V organization and will be charged the following rental fees:

\$120/hr., Auditorium Rental Fee (Rehearsal)  
\$125/hr., Auditorium Rental Fee (Recitals)  
\$ 18/hr., Band Room Rental Fee  
\$18/hr., Chorus Room Rental Fee  
\$24/hr., Security Fee  
\$47.04/hr., Custodial Fee  
\$20/hr., Lighting Fee  
\$20/hr., Sound Fee

These resolutions were duly adopted by the following roll call vote:  
Aye: Bacher, Ballard, Donches, Earnshaw, Fuller, Heid, Munson, Rhodes, Vinovskis-----9

4. Approval of District Insurance Policies

Motion by Ballard, Seconded by Bacher  
RESOLVED, That the East Penn Board of School Directors approve the following insurance policies:

PACKAGE POLICY

RESOLVED, That the East Penn Board of School Directors accept the recommendation of the Insurance Advisory Council and award the contract for the package policy including EDP coverage, TRIA coverage, boiler coverage and automobile, to ACE USA (PSBA Insurance Trust Program) through USI Insurance Services at the quotation price of \$275,047.

Note: Last year this policy was awarded to ACE USA for a total premium of \$262,265.

UMBRELLA COVERAGE

RESOLVED, That the East Penn Board of School Directors accept the recommendation of the Insurance Advisory Council and award the contract for \$15 million umbrella coverage, including above TRIA, to Old Republic Insurance Company (PSBA Insurance Trust Program) at a quotation price of \$26,175.16 through USI Insurance Services.

Note: Last year this policy was awarded to Old Republic Insurance Company for a total premium of \$25,916.

ERRORS & OMMISIONS POLICY

RESOLVED, That the East Penn Board of School Directors accept the recommendation of the Insurance Advisory Council and award the contract for School Leaders Errors & Omissions, to The Pennsylvania School Boards Insurance Trust and Old Republic Insurance Company at a quotation rate of \$48,911 through the Miers Insurance Agency.

Note: Last year this policy was awarded to the Pennsylvania School Boards Insurance Trust and Old Republic Insurance Company for a total premium of \$47,036.

In response to a question by Ms. Donches, it was noted that Workman's Compensation and Student Insurance recommendations will be on the June 23 agenda. Ms. Donches asked if there was a commission paid to the insurance agents. Mrs. Surdoval clarified that the district does not pay a commission to the insurance agents any commission would be paid by the insurance company to the agent. Ms. Donches expressed her reservations about the insurance agents serving on the Insurance Advisory Council being the agents from which the district purchases insurance. Mrs. Surdoval responded that any agent that the district would purchase insurance from would benefit. Mrs. Surdoval noted that three quotes for each policy are received so the district is actually doing competitive pricing. Ms. Donches indicated that she would not support the recommendation because she would like to see more involvement from the Board. She asked if the Board could see the RFPs that are received so the Board can see how the decision is made. Mr. Earnshaw interjected by saying that the entire Board would have to direct Mrs. Surdoval. To date, the practice has been to receive the recommendations from the administration and, if the Board wants to change that practice, it will require a majority vote. He said if she wanted to draft a resolution then it could be considered at another meeting. Mr. Ballard reiterated the practice of soliciting bids and the staff review. The administration does not have to take their recommendation. If any award is given to one of the members of the Insurance Advisory Committee, the commission is shared with the other members. Mr. Earnshaw added that the process is the same as for any personal insurance policy.

This resolution was duly adopted by the following roll call vote:  
Aye: Bacher, Ballard, Earnshaw, Fuller, Heid, Munson, Rhodes, Vinovskis-----8  
Nay: Donches-----1

5. Cancellation of July 14, 2014 Board Meeting

Motion by Rhodes, Seconded by Fuller

RESOLVED, That the East Penn Board of School Directors cancel the July 14, 2014 Board Meeting.

Mr. Earnshaw explained that four board members will be out of town and if another board member would have a conflict and could not attend the Board meeting the Board would not be able to meet for lack of a quorum so the meeting is being cancelled. In response to a question from Dr. Bacher about having only five members and the implications, Mr. Earnshaw explained that if there were five board members present there are motions that only require a majority vote of those present and then there are motions that require six votes.

This resolution was duly adopted by the following roll call vote:

Aye: Bacher, Ballard, Donches, Earnshaw, Fuller, Heid, Munson, Rhodes, Vinovskis-----9

11. Other

-Policy Suggestion – Exhibit 13

Ms. Lynn Donches submitted the attached information for the Consideration of Requests for Financial Subsidies, Incentives, or Tax Relief. Ms. Donches presented a motion to consider this policy and it failed for lack of a second.

12. Announcements

Referring to graduation on June 8, Mr. Earnshaw said “it was one of the finest graduations that he has attended.” The student speeches were excellent and the behavior was stellar. There were very few distractions. He complimented Mr. Piperato and his staff and the students and their guests for contributing to an outstanding graduation.

Ms. Fuller complimented Technology Director Michael Mohn for the new district web site. She said the parent portal has all the information that a parent could want. She also noted that the Dashboard is still on the web site.

Monday, June 9                      7:00 p.m.-Executive Session (Personnel, Real Estate, Negotiations)  
   7:30 p.m.-Board Room

Monday, June 23                      7:30 p.m.-Board Room

13. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion, at 9:10 p.m.

Cecilia R. Birdsell, Board Secretary