

EAST PENN SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
**MINUTES OF THE OCTOBER 13, 2014**  
**BOARD MEETING**

**1. CALL TO ORDER; PLEDGE OF ALLEGIANCE**

President Earnshaw called the meeting to order at 7:35 p.m., followed by the Pledge of Allegiance.

Board Members Present: K. Bacher, C. Ballard, L. Donches, A. Earnshaw, F. Fuller, R. Heid,  
S. Rhodes, III, W. Vinovskis

Absent: Z. Munson

Present: Marc S. Fisher, Esq., Worth, Magee & Fisher, Solicitor  
Debra Surdoval, Treasurer  
Janine L. Allen, Board Secretary  
Dr. Michael Schilder, Superintendent of Schools

Press Present: Peter McConnell, East Penn Press  
Dan Sullivan, The Morning Call  
Randy Kraft, 69 News

**2. REQUESTS TO ADDRESS THE BOARD**

Arlene Dabrow, 7515 Spring Creek Road, Lower Macungie Township – Shared her concerns regarding TIF, disposal of waste and payment to the DEP and EPA. She requested verification of the remediation costs and inquired why the board is not investigating.

President Earnshaw reminded Ms. Dabrow that Requests to Address the Board is not an interactive session, however public are welcome to present to the Board.

Chris Donatelli, 1965 Beech Lane, Macungie, PA, 18062 – Shared his concern regarding the alleged illegal dumping.

Charles Rhoads, 4652 Shuler Street, Allentown, PA, 18103 – Inquired as to who knew of the asbestos, who is responsible and who ordered the cover-up sharing his concern of the tax payers paying for the cleanup.

John Donches, 559 Minor Street, Emmaus, PA, 18049 – Spoke of the approval of the bill list and its importance. He also shared his concern regarding the burial of material at Wescosville.

Carol Allen, 2661 Terrwood Drive, Macungie, PA, 18062 – Shared her concern on how the asbestos issue was handled.

**3. APPROVAL OF MINUTES**

**Motion** by Ballard, Seconded by Rhodes.

RESOLVED, That the East Penn Board of School Directors approve the minutes of the September 22, 2014 meeting.

This resolution was unanimously adopted by voice vote.

**4. REPORT OF THE SUPERINTENDENT OF SCHOOLS – Dr. Michael Schilder**

a. District Update - Dr. Schilder reported on the following:

Transportation:

- Few transportation problems occurring at this time.
- Children at bus stops being picked up properly as scheduled.
- Need emergency bus stop plan for flooding and snow.
- Looking closely at bus routes in excess of 50 minutes in length for in-district students:
  - Difference between Versatrans routing software in terms of length of route vs. reality.
  - Versatrans software is conservative with estimates, therefore their numbers are greater in minutes than actual route.
  - In process of going through every child who has a long route.

Facilities:

- Removal of construction debris began on Monday, October 6<sup>th</sup> and concluded on Thursday, October 9<sup>th</sup>.
- Debris was removed by ALM contractors, certified asbestos removal outfit, and tested by TCI.
- Process was monitored by a representative from the EPA.
- Dr. Tom Mirabella, Director of Student Services, Steve Onushco, Facilities Director and Dr. Schilder visited the site.
- No identifiable information was found.
- Preliminary indication is that costs will not exceed the original estimate.

Dr. Schilder commended Mr. Onushco for his work in ensuring the district was in compliance with the laws and thanked him for being the district's liaison during the entire process.

School and Student Recognition:

- Macungie Elementary School students earning "Cool C.A.T. that C.A.R.E.S. tickets" for displaying behaviors that represent the Macungie mission (Creating a safe community of learners, Accepting differences, Respecting one another, Encouraging responsibility, Striving for excellence).
- EHS Golf team won the 2014 EPC regular season championship in a playoff with Easton and Parkland, captured the 2014 EPC Tournament Championship and went on to repeat as the District XI 3A Champions by defeating Nazareth, Parkland and Pottsville.
- Samantha Fritzingler was the gold medalist in the District XI Girls Tournament with Kelsey Patterson winning the bronze, both girls moving on to PIAA Eastern Regionals next week.
- Max Harrington finished tied for 4th In the District XI 3A Boys Tournament, advancing to regionals next week.
- Team members:
  - Kevin Caverly, silver medalist
  - Max Harrington, 5th place medalist

- Patrick Bryan, 13th place medalist
- Sam Fritzing, silver medalist (girls division)
- Kelsey Patterson, bronze medalist (girls division)
- Field hockey athlete, Meredith Sholder ('17) was selected as last week's Express-Times Athlete of the Week.
- Former EHS student Katrina Guido, who served as editor-in-chief of The Stinger last year, was named as a top 10 national finalist for "news story of the year" by the National School Press Association.

**5. PERSONNEL**

**Motion** by Vinovskis, Seconded by Ballard.

RESOLVED, That the East Penn Board of School Directors approve the following personnel items, recommended by the Superintendent:

a. Resignation(s)

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective Date</u>
Travis Bloom	Assistant Principal	Eyer MS	11/21/14 (or sooner if possible)
Noelle Keeler	Human Resources Specialist	Administration	9/23/14
Tracy Merrill	Instructional Assistant	EHS	9/24/14
Rosa Mercado	Food Service Assistant	Wescosville ES	10/2/14
Lucesita Rivera-Woolard	Instructional Assistant	Shoemaker ES	October 14, 2014

Note: Recommendation for Full-Time Substitute Teacher Appointment on Board Agenda

b. General Leave of Absence(s) – Board Policy 539, General Leave

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Date</u>
Amanda Lawler	Confidential Assistant	Administration	10/20/14 – 10/19/15
Susan Traynor	Remedial Assistant	Lincoln ES	9/15/14 – 10/15/15

c. Leave of Absence(s) as Per Collective Bargaining Unit Agreement

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Date</u>
Kathryn Davenport	Psychologist	EHS	Revised 8/19/14 - 11/13/14
Rachel Collier	Sp. Education Teacher	Eyer MS	Extension to 10/24/14
Adriane Ulicny	Sp. Education Teacher	Shoemaker ES	11/10/14 – 3/31/15
Kristina Svencer	Biology Teacher	EHS	10/27/14 – 6/30/15
Jamie Horn	3 <sup>rd</sup> Gr. Teacher	Alburtis ES	Extension to 1/21/15
Kelly Faisetty	5 <sup>th</sup> Gr. Teacher	Shoemaker ES	Extension to 1/21/15

d. Income Protection Leave(s)

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Date</u>
Jennifer Caraballo	Kindergarten Teacher	Shoemaker ES	11/7/14 to TBD

e. Termination of Employment

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Date</u>
Lisa Kammerer	Staff Assistant	EHS	10/14/14

f. Professional Employee Appointment(s)

Name: Laura Witman  
 Education Level: B.S. Degree; 1996  
 M.Ed. Degree; 2004  
 Undergraduate School: Kutztown University  
 Graduate School: Alvernia University  
 Assignment: Supervisor of Secondary Curriculum & Instruction  
 (Transfer of Susan Noack)  
 Effective: December 15, 2014 (or sooner if possible)  
 Certification: English 7 – 12; Principal K - 12  
 Experience: 8/2013 – Present: Asst. Principal – Wilson HS  
 10/2012 – 8/2013: Asst. Principal – Emmaus HS  
 2011 – 2012: Asst. Principal – Twin Valley HS  
 8/2009 – 2011: Gifted Teacher/Technology Coach – Twin Valley HS  
 8/2006 – 2009: English Teacher – Hamburg HS  
 1/2006 – 8/2006: English Teacher – Twin Valley HS  
 1997 – 2000: English Teacher – Tolpehocken HS  
 Salary: \$92,500

g. Full-Time Substitute Teacher Appointment(s)

Name: Lucesita Rivera-Woolard  
 Education Level: B.S. Degree; 2003  
 M.Ed. Degree; 2013  
 Undergraduate School: Kutztown University  
 Graduate School: Cedar Crest College  
 Assignment: Learning Support – Macungie ES  
 General Leave – E. Wagner  
 Effective: October 14, 2014  
 Certification: Elementary K-6; Special Education N-12  
 Experience: 9/2014 - Present: East Penn SD; Per Diem Substitute, Elementary  
 Salary: \$50,521; Year 1; B

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Name: Jessica Mauro  
 Education Level: B.A. Degree; 2005  
 M.Ed. Degree; 2013  
 Undergraduate School: Penn State University  
 Graduate School: Kutztown University  
 Assignment: Grade 3 – Willow Lane ES  
 General Leave – K. Wall  
 Effective: October 14, 2014  
 Certification: Elementary PK-4  
 Experience: None  
 Salary: \$50,521; Year 1; B

h. Support Staff Appointment(s)

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>
Amanda Pitts Effective: 10/14/14	Instructional Assistant Shoemaker ES Resignation of S. Seremula & subsequent transfers	\$14.22/hr. 29 hrs./wk.
Kayla Tillman Effective: 10/14/14	Instructional Assistant Wescosville ES Resignation of Allan Dolan	\$14.22/hr. 29 hrs./wk.
Andrea Wright Effective: 10/14/14	Instructional Assistant Willow Lane ES Transfer of Pam McCarthy	\$14.22/hr. 17.5 hrs./wk.
Michelle Norton Effective: 10/14/14	Instructional Assistant Shoemaker ES Resignation of Lucesia Rivera-Woolard	\$14.22/hr. 29 hrs./wk.
Erin Deppe Effective: 10/14/14	Instructional Assistant Eyer MS Transfer of Wendy Frisch	\$14.22/hr. 29 hrs./wk.
Michele M. Magriso Effective: 10/14/14	Instructional Assistant (1 on 1) Macungie ES Resignation of D. Bolden & subsequent transfers	\$14.22/hr. 29 hrs./wk.
Edith A. Halsey Effective: 10/14/14	Health Room Nurse LTS Evening Education Program – EHS Nurse required for LTS Program Coverage	\$19.00/hr. 23 hrs./wk.

i. Food Service Staff Appointment(s)

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>
Michelle Randazzo Effective: 10/14/14	Food Service Assistant Wescosville ES Resignation of Rosa Mercado	\$9.25/hr. 18.75 hrs./wk.

j. Food Service Staff Transfer(s)

<u>Name</u>	<u>From:</u>	<u>To:</u>
Carol Wieder Effective: 10/14/14	Food Service Assistant – Macungie ES 15 hrs./wk.	Food Service Assistant - EHS 20 hrs./wk. Resignation of Jackie LaPierre

k. Custodial Staff Appointment(s)

<u>Name:</u>	<u>Assignment</u>	<u>Salary</u>
Alex Waite	2 <sup>nd</sup> Shift – LMMS	\$20.37/hr.

I. Change in Employment Status

Employee:

Michele James

From:

Coordinator of Elementary Curriculum

To:

Supervisor of Elementary Curriculum & Instruction

m. Co-Curricular Appointment(s)

2014-15 Schedule B (Exhibit #1)

n. 2014-15 List of Per Diem Substitutes (Exhibit #2)

o. Appointment of School Dentists for the 2014-15 School Year

Dr. Michael Conrad  
770 Fetters Lane  
Wescosville, PA 18106

Dr. Allen Crawford  
530 East Main Street  
Macungie, PA 18062

Dr. Jason Pellegrino  
5920 Hamilton Boulevard, Suite 101  
Wescosville, PA 18106

Dr. Jennifer Risley  
6201 Hamilton Boulevard  
Wescosville, PA 18106

Dr. Donald Rother  
3261 Route 100  
Macungie, PA 18062

Dr. Timothy Wright  
242 Main Street  
Emmaus, PA 18049

p. 2014-15 New Teacher Induction Program Mentor

Name

Stacey Yapsuga

q. Temporary Professional Employee Appointment(s)

Name:

Christine Welhaf

Education Level:

B.S.; 2008

Undergraduate School:

Temple University

Assignment:

Emotional Support Teacher – Shoemaker ES

Resignation of T. Boyea  
 Effective: TBD  
 Certification: Elementary K-6; Special Education N-12  
 Experience: 11/2012 – Present: Allentown SD; Special Education Teacher  
 9/2010 – 8/2011: Allentown SD; Special Education Teacher  
 Salary: \$51,747; Year 4; B

This resolution was duly adopted by the following roll call vote:  
 Aye: Bacher, Ballard, Donches, Earnshaw, Fuller, Heid, Rhodes, Vinovskis - 8

President Earnshaw introduced Laura Witman, Supervisor of Secondary Curriculum and Instruction.

**6. BUSINESS OPERATIONS**

- a. Request for Proposal Opening Report (Exhibit #3)

Multi-Function and Copy Machines

- b. Approval of Bill List

**Motion** by Ballard, Seconded by Bacher  
 RESOLVED, That the East Penn Board of School Directors approve the attached bill list and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated, as per Exhibit #4.

This resolution was duly adopted by the following roll call vote:  
 Aye: Bacher, Ballard, Earnshaw, Fuller, Heid, Rhodes, Vinovskis - 7  
 Nay: Donches - 1

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**Motion** by Donches, Seconded by Bacher  
 RESOLVED, That the East Penn Board of School Directors approve items 6. c. – g. below:

- c. Treasurer’s Report

RESOLVED, That the East Penn Board of School Directors approve the Treasurer’s Reports for months ended June, July and August, 2014, as per Exhibit #5 .

- d. Investment of Funds

RESOLVED, That the East Penn Board of School Directors approve the investment of funds as listed below:

INVESTMENT VEHICLE	DATE PURCHASED	DATE OF MATURITY	TERM	RATE	AMOUNT
PLGIT CD-Program	09/19/14	06/16/15	270 days	0.46%	\$248,000.00

e. Fund Balance Reduction

RESOLVED, That the East Penn Board of School Directors approves the reduction of committed fund balance for increases of the Public School Employees Retirement System as of June 30, 2014 in the amount of \$24,676.61 as per GASB requirements.

f. Budget Transfers – Post-Audit

RESOLVED, That the East Penn Board of School Directors approve the post-audit transfers for June 30, 2014, as per Exhibit #6.

g. Approval of PLANCON Part K: General Obligation Bonds Series A of 2014

RESOLVED, That the East Penn Board of School Directors approve PLANCON Part K: General Obligation Bonds Series A of 2014 for submission to the PA Department of Education, as per Exhibit #7.

These resolutions were duly adopted by the following roll call vote:

Aye: Bacher, Ballard, Donches, Earnshaw, Fuller, Heid, Rhodes, Vinovskis - 8

## 7. CURRICULUM

a. Educational Conferences

**Motion** by Donches, Seconded by Rhodes

RESOLVED, That the East Penn Board of School Directors approves the estimated expenses for the individual(s) attending educational conference(s), as per Exhibit #8.

This resolution was duly adopted by the following roll call vote:

Aye: Bacher, Ballard, Donches, Earnshaw, Fuller, Heid, Rhodes, Vinovskis - 8

## 8. OTHER EDUCATIONAL ENTITIES – UPDATES/REPORTS

a. Carbon Lehigh Intermediate Unit - Board Member, Ms. Fuller

Ms. Fuller reported their meeting is scheduled for next Monday and provided excerpts from Dr. Eib's Monthly Board Summary report:

- Campaign for Fair Education Funding statewide kickoff was held on September 30<sup>th</sup>.
- CLIU was one of the 29 Intermediate Units who hosted the event participating in the coalition effort to develop a fair Basic Education Funding system throughout the State.
- Circuit riders have been appointed by the PASA to help people understand what the Fair Education Funding initiative is about. Former superintendent, Dr. Seidenberger, has been selected as a circuit rider.
- CLIU co-chairs a Joint Purchasing Board with LCTI to facilitate cooperative purchasing for the district. The goal is to drive out lower pricing from higher volumes and to facilitate consistent and efficient processes for bidding.
- CLIU facilitates the science and art supply bids.
- CLIU reviewed the bid process identifying areas for improvement.
- On September 27<sup>th</sup>, CLIU's Special Programs Dept. participated in the Lehigh Valley Buddy Walk which has been an annual tradition for past 15 years. Their mission is to raise



awareness of Down Syndrome to promote acceptance and inclusion of people with Down Syndrome.

- b. Lehigh Career & Technical Institute – JOC Members: Mr. Earnshaw; Ms. Fuller; Ms. Heid; Mr. Rhodes

Ms. Heid reported their last meeting was held on September 24<sup>th</sup> and provided the following highlights:

- LCTI implemented a career plan and self-assessment for students.
- LCTI shared their guidance plan.
- Overall great enrollment at LCTI.
- 2014 Educational Publication Contest winners:
  - Award of Excellence for LCTI's View Book 2014-15
  - Award of Excellence for their website
- Received renewal for program accreditation for their automotive service technology.
- LCTI moving forward with public relations and marketing.
- LCTI offers a great program for the adult workforce.
- Tremendous amount of customized program proposals such as an agreement to work with Samuel Adams and with Mack Truck for small gas engine training.

President Earnshaw noted the new website at LCTI is live at [www.lcti.org](http://www.lcti.org).

## 9. LEGISLATIVE – C. Ballard

Mr. Ballard noted it is election season for legislators and there is a spade of bills coming out to assist in positioning people for better election results. He reported legislators were in session last week and will reconvene on Tuesday, October 14<sup>th</sup>. Mr. Ballard summarized the following bills offering their purpose and status:

- Foster Care House Bills 569 and 973 are currently with the House Children & Youth Committee. These bills will change the definition of how you care for foster children that move into your district.
- House and Senate moved bills that would expand the existing Educational Improvement Tax Credit (EITC) and the Educational Opportunity Scholarship Tax Credit (OSTC), impacting tax money that is not going to the state but going to “scholarships” or private or parochial schools.
- House Bill 1207 adds 5 & 6 yr. old students to the definition of “pre-kindergarten program”. EPSD currently has a cutoff age for kindergarten enrollment. Charter schools have tried to put in students earlier than what they are eligible for in our Kindergarten program which is funded by our tax payers.
- House Bill 91 goes along with House Bill 1207 and has similar language.
- House Education Committee approved House Bill 2356 which amends provision in the school code regarding truancy by removing required fines and jail time for parents of truant students.
- House Resolution 1032 – Advisory Committee to examine truancy across the commonwealth.
- House Resolution directing the legislative Budget and Finance Committee to review State's program of providing intervention for young athletes who sustain brain injury.

- House Resolution 1061 urges Attorney General, with the assistance of the City Controller of Philadelphia, to conduct a forensic audit of the school district of Philadelphia.
- House Bill 1816 and Senate Bill 46 includes the Senate passing an Act 48 credit for manufacturer visits within your district, teacher preparation and completion of basic skills assessment to enter baccalaureate teaching program. “Pass the trash” bill requires employment history review for all prospective school employees as relates to any investigation concerning sexual misconduct.
- House Bill 435 refers to background checks and was amended and approved by the Senate Public Health and Welfare Committee then passed by the Senate. This is a comprehensive bill that amends Title 23 regarding child protective services, by expanding the definition of child care services, enhancing background clearances requirements for employees, subjecting volunteers to criminal history checks and creating two new categories of employee prohibitions. Bill includes provisions for requirement to self-report, arrest, conviction and listing on statewide central register.
- House Bill 803 is currently pending on Senate floor - allows school to obtain prescription for supply of Epi-pen and contains provision concerning staff training and storage in secure locations. An analysis of the bill indicates it has no fiscal impact on school districts.

## 10. ANNOUNCEMENTS

Executive Session: Monday, October 13, 2014 – 7:00 p.m. (personal and confidential issues)

Next Board Meeting: Monday, October 27, 2014 - 7:30 p.m.

## 11. ADJOURN

There being no further business to come before the board, Motion to adjourn was made by Ballard, Seconded by Bacher at 8:10 p.m.

Respectfully submitted,



Board Secretary  
East Penn School District