

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

President Charles Ballard called the regular meeting of the East Penn Board of School Directors to order at 7:30 p.m. in the Board Room located at 800 Pine Street, Emmaus, PA, followed by the Pledge of Allegiance.

Board Members Present: K. Bacher, C. Ballard, L. Donches, A. Earnshaw, F. Fuller, R. Heid, M. Policano, S. Rhodes, J. Stolz
Solicitor: Marc S. Fisher, Esq., Worth, Magee & Fisher
Treasurer: Lynn Glancy
Board Secretary: Cecilia R. Birdsell
Superintendent of Schools: Dr. Thomas L. Seidenberger

Press Present: Jennifer Marangos, Editor, Emmaus.Patch.com
Peter McConnell, East Penn Press Reporter
Katrina Wehr, Morning Call Reporter
Randy Kraft, Online Reporter, WFMZ

2. Student Recognition:

Dr. Thomas Seidenberger and President Charles Ballard awarded Certificates of Excellence to the following semifinalists in the 2013 National Merit Scholarship Competition:

Daniel J. Brnjdar
Terence J. Cawley
Thomas Y. Fang
Ryan A. Jaeger
Connor E. Maake
Neeraj K. Tatikola

Students and their families were recognized at a reception sponsored by the East Penn Education Association prior to the Board Meeting. Last year the 11 semifinalists moved on to finalist status. Dr. Seidenberger said the students indicated that they would be pursuing their studies in science and math. They received a round of applause from the audience. Mr. Ballard mentioned NASA's Mars rover was the work of 170 engineers, 140 of them had graduated from public school systems. He congratulated the students and wished them good luck with their future plans.

3. Requests to Address the Board

John Donches, 559 Minor Street, Emmaus reported that CEPTA had sponsored a program on Board Policy 109 at their recent meeting. He was happy to see that President Ballard had attended the meeting. The meeting is available for viewing on the EPCAT website (epcat.us).

Pat Luftman, 1002 North Street, Emmaus, complained about the behavior of students on Bus 37 going to Lower Macungie Middle School. She indicated that she had discussed the situation with administrators over the years and some incidents have had police meeting the bus at certain stops while in other cases the bus returned to LMMS. Last year two students were banned from the bus for the year. The most recent incident had a First Student representative speak to the students and the bus driver indicated to the students that if they had a problem, they should contact him. Ms. Luftman said she did not want the bus driver to act as a referee nor did she want her children reporting on students. She suggested that an either an East Penn administrator or First Student employee or even the parents of the students misbehaving be permanently assigned to the bus.

4. Approval of Minutes

Motion by Fuller, Seconded by Stolz
RESOLVED, That the East Penn Board of School Directors approve the minutes from the October 8, 2012 meeting.

This resolution was unanimously adopted by voice vote.

5. EHS Student Government Association Report- Will Geroni and Pooja Shevi for Adam Kita

Will Geroni and Pooja Shevi reported on the activities that took place during Homecoming Week. The students took part in a Pink Out, a parade, bonfire, Pep Rally, and Homecoming Dance. All the activities were very successful. The Emmaus HS Marching Band will be participating in the Macungie Halloween Parade on Saturday, October 27, and a Band Competition in Phillipsburg, NJ on October 24. There has been a smooth transition with Band Director Ryan Harrington since he assisted former Band Director Bruce Denmead. LCTI Student of the Month is Kaitlin Bennicoff, who is majoring in Culinary Arts, did well in a Culinary Arts Competition in Kansas City. The Drama Department will be presenting Macbeth on November 8, 9, and 10. They reported on the progress of the Soccer Team, Field Hockey Team, Football Team, and Golf Team.

6. Report of the Superintendent of Schools

1. District Update

Dr. Seidenberger reported that Scott Shearer from PFM will be attending the November 12 Board Meeting. Last year the Board approved the Seven Generations Charter School Charter with stipulations. Dr. Seidenberger was happy to inform the Board that he received a report from Susan Pfiel indicating that the school has complied with three items. He also noted that Susan Pfiel was leaving Seven Generations and that the Assistant Director Elena Steidinger will be filling in. Dr. Seidenberger has talked to the Seven Gen Board President Mike Gibson and they are hoping to continue the positive relationship. The first Instructional Rounds visit for 2012-13 is scheduled for Wednesday, October 24, at Eyer MS. There will be two representatives from PDE serving as observers. The next visitation is scheduled for Jefferson School on November 9. Plans for the NSBA Technology Visit are moving ahead. An invitation was extended to LCTI for a visit from a team. Dr. Seidenberger is working on scheduling a meeting with the local Borough and Township managers. Topics would include budgets, sharing resources where possible, future developments, etc.

Dr. Seidenberger noted the Athletic Summary enclosed in the Board packets. The 2011-12 Annual Report will be online and limited copies are available. He pointed out that there are 3,020 residents who are Golden Age card holders and over 1,000 of them attend the Annual Thanksgiving Luncheon. Referring to the book challenges, the 2007 challenge was not for The Electric Kool-Aid Acid Test but was instead for the David Eggers' novel, A Heartbreaking Work of Staggering Genius. The administration is in Step 1 of Board Policy 109. If the challenge is not resolved at Step 1, it will go on to a committee that has not been formed as yet. He will report on the status at a future meeting.

2. Personnel

Motion by Donches, Seconded by Stolz

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Declined Position

Jenna Ottinger, 1574 Pinewind Drive, Alburtis has declined the Health Room Assistant position for which she was hired at the October 8, 2012 meeting of the East Penn Board of School Directors.

Retirement/Resignations

- Roy Seaman, Maintenance Department, retirement effective 12/31/12 (Exhibit 1)
- Dennis Fritz, Head Custodian at Lincoln School, retirement effective 1/25/13 (Exhibit 2)
- Carol Beightol, Art Teacher, retirement effective 12/31/12 (Exhibit 3)
- Leslie Keim, Instructional Assistant, effective 10/19/12 (Exhibit 4)
- Nancy Lahovski, Staff Assistant, effective 10/26/12 (Exhibit 5)
- Dimitria Barebo, Staff Assistant, effective 10/26/12 (Exhibit 6)

Request for General Leave of Absence – Board Policy 539, General Leave

Employee: Amy Hitch, Confidential Assistant, Personnel Department
Effective: 10/18/12-10/18/13

Employee: Maria Molchan, Staff Assistant, Emmaus HS
Effective: 11/13/12-1/31/2013

Appointment of Administrative Assistant

Name/Address: Lora Schoenly
2891 Sequoia Drive, Macungie
Effective: October 23, 2012
Assignment: Administrative Assistant, Wescosville School
Vacancy created by C. McNeill's termination
Salary: \$25,100 (35 hrs./wk.)

Appointment of Health Room Assistant & Staff Assistant

Name/Address: Gretchen Stone
2194 Rovaldi Avenue, Bethlehem 18015
Assignment: Health Room Assistant, Lincoln School
Vacancy created by M. Miller resignation
Effective: To be determined

Salary: \$18.79/hr., 29 hrs./wk.
 Name/Address: Sharon Collins
 4721 Horse Shoe Trail, Macungie
 Assignment: Staff Assistant, Emmaus HS
 Vacancy created by resignation of G. Blyer
 Effective: October 23, 2012
 Salary: \$13.38/hr., 29 hrs./wk.

Food Service Department Appointment

Name/Address: Christina Thompson
 6543 Kings Highway South, Zionsville 18092
 Assignment: Part-Time Food Service Assistant, Eyer MS
 Vacancy created by L. Schuma resignation & subsequent transfers
 Effective: October 23, 2012
 Salary: \$13.61/hr., 22.5 hrs./wk.

Awarding Tenure

That, in accordance with Section 1121 of the PA School Code, the following temporary professional employees based upon satisfactory service be awarded tenure:

<u>Temporary Professional Employee</u>	<u>Assignment</u>
Beitler, Rebecca	Speech, Shoemaker School
Bielli, Lindsay	Grade 3, Macungie School
Boulrice, Alice	Grade 6, LMMS
Campbell, Caroline	Music, Lincoln/Jefferson Schools
Cleff, Nancy	Grade 3, Shoemaker School
Comp, Michele	Art, Willow Lane
Geiger, Erin	Family/Consumer Science, Eyer MS
Hanlon, Jason	Grade 5, Wescosville School
Kline, Jamie	Technology Education, LMMS
Landis, Ashley	Social Studies, LMMS
Martin, Chandra	Grade K, Willow Lane
Messner, Abigail	Grade 4, Willow Lane
Musselman, Kelly	Science, Emmaus HS
Nolan, Sean	Grade 4, Albutis School
Pum, Brian	Social Studies, Emmaus HS
Robilotto, Susan	English, Emmaus HS
Heather Schrack	Special Education, Jefferson
Shreck, Rebekah	Grade 2, Shoemaker
Simpkins, Christina	English, Emmaus HS
Snyder, Tiffany	Latin, Emmaus HS
Stenroos, Victoria	School Nurse, LMMS
Stuchko, Christopher	Special Education, Emmaus HS
Super, Lindsay	Music, Shoemaker
Susens, Kristen	Science, Emmaus HS
Wenner, Jonathan	Social Studies, Emmaus HS
Williams, Julie	English, Emmaus HS

Additions to the 2012-2013 List of Per Diem Substitutes

Austin Medernach, Social Studies	Diane DiRado, Remedial Assistant
Benjamin Watson, Music	
Sarah Kester, Special Education, Elementary	
Margaret Sharp, Elementary	
Dana Haffner, Instructional/Staff Assistant	
Nadia Marrero, Food Service Department	
Rachel Palumbo, Elementary/Early Childhood	
Rebecca Lewis, Elementary	

Co-Curricular Advisors

See Exhibit 7

Educational Conferences-Exhibit 8

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 8.

These resolutions were duly adopted by the following roll call vote:

Aye: Bacher, Ballard, Donches, Earnshaw, Fuller, Heid, Policano, Rhodes, Stolz-----9

7. Legislative C. Ballard

Mr. Ballard reported that the legislators were unable to pass much of anything when they came back from their recess. The charter school legislation was not acted on and because of the number of communications against the bill, none of the people were interested in bringing it up for a vote at this time. PSBA staff were called into the Governor's office and chastised for the late outpouring against the bill. They were also threatened with consequences in the budget because of their opposition. There may be some interesting dynamics in the next proposal from the Governor.

8. Other Educational Entities
-Carbon Lehigh Intermediate Unit F. Fuller

Ms. Fuller reported that American Education Week is November 11-17. In addition to regular business, the IT staff was recognized for creating a state-wide web site for the PAIU organization. There are 29 intermediate units across the state. It has been very well received by other intermediate units and the state organization. She noted that IUs provide services that individual districts might not be able to provide for their own special education students.

- Lehigh Career & Technical Institute R. Heid
A. Earnshaw
S. Rhodes
F. Fuller

Ms. Heid reported on the September 26 Joint Operating Committee Meeting. The group met in the law enforcement and security systems program area. The Safety Advisory Council was renewed. There was an in service for staff by a special agent with the PA Attorney General's Office on Bullying and Drug and Alcohol Abuse.

9. Business Operations
1. Bill List Approval

Motion by Stolz, Seconded by Earnshaw
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda (if any), and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

Treasurer's Report

RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

2012-13 Salary Roster

RESOLVED, That the East Penn Board of School Directors include the 2012-2013 Salary Roster in the permanent minutes of this meeting.

Disbursement of Funds – Exhibit 9

RESOLVED, That the East Penn Board of School Directors authorize the expenditure of funds from the 33-2010 Series A GOB as listed on Exhibit 9.

Facility Rentals

RESOLVED, That the East Penn Board of School Directors grant permission to the following organizations to use district facilities. These are Group V organizations and will be charged the following rental fees:

Coral's Academy of Dance
1107 S. Tenth Street, Emmaus

Date(s): December 8, 2012
 June 5 & 8, 2013
 Activity: Rehearsals & Recitals
 Facility: Auditorium, Eyer MS
 Fees: \$120/hr., Rehearsal Fee
 \$125/hr., Recital Fee
 \$41.49/hr., Custodial Fee
 \$16.00/hr., Security Fee
 \$41.49/hr., Equipment/Technicians

These resolutions were duly adopted by the following roll call vote:
 Aye: Bacher, Ballard, Donches, Earnshaw, Fuller, Heid, Policano, Rhodes, Stolz-----9

2. Approval of Investments

Motion by Earnshaw, Seconded by Rhodes
 RESOLVED, That the East Penn Board of School Directors approve the following investment of funds:

Investment Vehicle:	PLGIT CD-Program
Date Purchased:	8/3/12
Date of Maturity:	6/28/13
Term:	329
Rate:	0.42%
Amount:	\$992,000.00

In answer to questions raised by Ms. Donches, Business Manager Debra Surdoval explained how the district determines when investments are made. She looks for the highest interest rate for a particular time and then the approval of the investment by the Board takes place at a subsequent Board meeting.

This resolution was duly adopted by the following roll call vote:
 Aye: Bacher, Ballard, Donches, Earnshaw, Fuller, Heid, Policano, Rhodes, Stolz-----9

7. Agreement with Borough of Emmaus – Firearms Range – Exhibit 10

Motion by Stolz, Seconded by Fuller
 RESOLVED, That the East Penn Board of School Directors approve the Agreement with the Borough of Emmaus for the use of the Borough of Emmaus Police Department Firearms Range located in Community Park, Emmaus for the limited purpose of use by the Emmaus HS Rifle Team between the dates of November 12, 2012 and February 18, 2013 for the sum of \$1,000.00 and in accordance with the terms stated in Exhibit 10.

Note: This contract has been reviewed by the solicitor.

Mr. Earnshaw pointed out a conflict with Paragraphs 7 and 11. Solicitor Fisher said the conflict was brought to the attention of the Borough Solicitor.

This resolution was duly adopted by the following roll call vote:
 Aye: Bacher, Ballard, Donches, Earnshaw, Fuller, Heid, Policano, Rhodes, Stolz-----9

10. Announcements

At the recent PASA-PSBA Leadership Conference, Ms. Fuller said she was impressed with the presentation by Downingtown School District and the STEM School that they are running. She thanked the Board for allowing her to attend.

Monday, October 22	7:00 p.m.-Executive Session (Real Estate, Personnel) 7:30 p.m.-Board Meeting
Monday, November 12	7:30 p.m.-Board Meeting

11. Adjourn

There being no further business to come before the Board, the meeting was adjourned, by motion, at 8:10 p.m.

Cecilia R. Birdsell, Board Secretar