

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes for the June 28, 2010 meeting.

4. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

- Stephanie Schwab, Math Coach at Emmaus HS, effective July 16, 2010 (Exhibit 1)
- Angela Miksits, Speech Teacher at LMMS, effective date to be determined (Exhibit 2)
- Claudine Elzey, Academic Support Assistant at Alburdis School, effective immediately (Exhibit 3)
- Sheri Wagner, Food Service Department, effective immediately (Exhibit 4)
- Kerri Vincent, Academic Support Assistant at Jefferson School, effective immediately (Exhibit 5)
- Tara Collier, Instructional Assistant, effective immediately (Exhibit 6)
- Melisa Phifer, .6 Science Teacher at Emmaus HS, appointed at June 28, 2010 Board Meeting and declined position on July 28, 2010.

Request for General Leave of Absence

Employee: Alice Boulrice
Grade 6 Teacher, LMMS
Effective: 2010-11 School Year
Reference: Board Policy 439, General Leave

Request for Income Protection Leave

Employee: Brian Moll
LMMS, Night Foreman
Effective: 8/4/10-8/18/10

Approval for Compensated Professional Leave

Employee: Denise A. Solonoski
Business/Computer Education Teacher
Eyer MS
Time Period: 2010-2011, Second Semester
Purpose: Graduate Study
Reference: Board Policy 438.1, Compensated Professional Leaves

Addition to ESY Summer Program

Karen Kennedy Instructional Assistant, Eyer MS

2010-2011 Salary Correction

Meredith Frantz \$86,280
Deborah Siegfried \$32,811

2010-11 List of Per Diem Substitutes - Exhibit 7

Fall 2010 Adult Education Instructors - Exhibit 8

Request as Per Collective Bargaining Agreement

<u>Employee</u>	<u>Assignment</u>	<u>Effective Time Period</u>
Amanda Schneck	Elementary	8/31/10-11/23/10
Julianne Ream	World Language, LMMS	9/7/10-1/28/11
Anne Nero	Business/Computer, EHS	8/31/10-11/23/10

Temporary Professional Employee Appointments

Name/Address: Kati Rodrigues
3486 McKeever Road, Macungie 18062
Education Level: B. S. Degree (2005)
Undergraduate School: East Stroudsburg University
Certification: Instructional I, Elementary

Assignment: Grade 5, Jefferson
 Vacancy created by S. Hayes retirement and subsequent transfers
 Effective: August 31, 2010
 Experience: None
 Salary: \$45,185.00 Year 1, Col. B)

Name/Address: Michelle Tweardy
 156 Balsinger Road, Uniontown 15401

Education Level: B. S. Degree (2000)
 Undergraduate School: Penn State University
 Graduate School: Seton Hall University
 California University of PA

Certification: Instructional I, Family & Consumer Science
 Assignment: Family and Consumer Science Teacher, Emmaus HS
 Vacancy created by A. Beale retirement
 Effective: August 31, 2010
 Experience: 2/2008-Present: West Greene SD, Waynesburg
 Salary: \$45,831 (Year 3, Col. B)

Full-Time Substitute Teacher Appointments

Name/Address: Jennifer Diskin
 238 North 41st Street, Allentown 18104

Education Level: B. S. Degrees (2002 & 2009)
 Undergraduate Schools: Kutztown University
 Plymouth State University

Certification: Instructional I, Elementary
 Assignment: Grade 2, Wescosville School
 Opening created by N. Swatsky leave
 Effective: To be determined
 Experience: None
 Salary: \$45,185 (Year 1, Col. B)

Name/Address: Kelly Ciminelli
 5600 Princeton Road, Macungie 18062

Education Level: B. S. Degree (1993)
 M. Ed. Degree (1998)
 Undergraduate School: Indiana University of PA
 Graduate School: Arcadia College

Certification: Instructional I, Elementary
 Assignment: Grade 2, Shoemaker School
 Opening created by M. Dunton leave
 Effective: August 31, 2010
 Experience: 9/1999-6/2000: Marymount School, NY
 6/1996-6/1998: Green Street Friends School, Philadelphia
 9/1994-6/1995: Upper Dublin SD
 9/1993-6/1994: Hampton Township SD
 Salary: \$45,185 (Year 1, Col. B)

Name/Address: Michael Mauro
 133 Jefferson Street, Emmaus 18049

Education Level: B. A. Degree (2000)
 Undergraduate School: Penn State University
 Graduate School: Muhlenberg College (certification credits)

Certification: Instructional I, Elementary
 Assignment: Grade 5, Wescosville School
 Opening created by E. Petrella leave.
 Effective: August 31, 2010
 Experience: None
 Salary: \$45,185 (Year 1, Col. B)

Change in Employment Status

Employee: Shannon Fraser
 World Language Teacher

From: .6 French Teacher, EHS
 To: Full-Time French/Spanish Teacher, LMMS
 Effective: 8/31/10-1/27/11

2010-2011 Annual Rates for Remedial Assistants, Per Diem Substitutes/Teaching Staff
 Substitute IA/SA, Food Service Substitutes, Health Room Assistant Substitutes/Administrative Assistants
 Substitutes

See Exhibit 9

Remedial Assistant Appointments

Name/Address	Assignment	Salary
Kelly Schneider 4990 Briarwood Drive, Macungie 18062	Wescosville School Vacancy created by	\$13.50/hr., 25 hrs./wk.

T. Zody replacement

Anne Mowad
1533 Siegfriedale Road, Kutztown 19530
Alburtis School
Vacancy created by C. Elzey
Replacement \$13.50/hr., 25 hrs./wk.

Susan Strong
4895 Meadow Lane, Macungie 18062
Macungie School
Vacancy created by K. Vincent
Replacement \$13.50/hr., 25 hrs./wk.

Custodial/Maintenance Appointments

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Richard Tyler 961 W. Wyoming Street Allentown 18103	Custodian, 3 Shift, EHS Vacancy created by new Willow Lane position & Subsequent transfers	\$18.62/hr., 40 hrs./wk.
Robert Supplee, Jr. 504 Main Street, Green Lane 18054	Custodian, 2 Shift, Eyer Vacancy created by new Willow Lane position & Subsequent transfers	\$18.62/hr., 40 hrs./wk.
Allan Bennicoff 951 Hickory Street, Macungie 18062	Custodian, 2 Shift, LMMS Vacancy created by new Willow Lane position & Subsequent transfers	\$18.62/hr., 40 hrs./wk.
Matthew Henzler 1520 Butternut Lane, Macungie 18062	Custodian, Part-Time 1 Shift, Willow Lane (new position)	\$18.62/hr., 20 hrs./wk.
Joseph Siekonic 3721 Pecan Drive, Northampton 18067	Custodian, 2 Shift, LMMS L. Miller retirement & Subsequent transfers	\$18.62/hr., 40 hrs./wk.

Part-Time Food Service Assistant Appointment

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Tara Wieder 8412 Hensingerville Road Alburtis 18011	Wescosville School Vacancy created by reassignment of S. Zettlemoyer	\$11.96/hr., 18.75 hrs./wk.

Re-Appointment of Chief School Physician-Exhibit 10

That the East Penn Board of School Directors re-appoint Dr. Robert A. Barnes as the Chief School Physician for the 2010-2011 school year as outlined.

Co-Curricular Advisors (Schedule B) Exhibit 11

Educational Conferences - Exhibit 12

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 12.

Informational

2010-2011 Support Staff Changes - Exhibit 13

Remedial Assistant Building Changes - Exhibit 14

Maintenance/Custodial Transfers - Exhibit 15

Teacher Assignment Changes - Exhibit 16

5. Facilities

1. Bid Opening Report - EHS and LMMS Mechanical Work for Boiler Controls (Exhibit 17)
2. Contract Award - EHS and LMMS Mechanical Work for Boiler Controls

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors award the contract for the EHS and LMMS Mechanical Work for Boiler Controls to HSA Mechanical, 4764 Chapmans Road, Allentown, PA for a base bid of \$69,750.00.

Note: Contracts have been reviewed by Solicitor Fisher.

3. Change Order - Willow Lane Elementary School

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following change order:

Perotto Builders, Ltd.

CCD2 Willow Lane roadway improvements as per \$29,055.66
PennDOT approved plans (11/09) and recent
site meeting.

CCD3 Sauerkraut Lane additional improvements \$4,869.97
Per Lower Macungie Township and the township
Engineer

Remove and replace water damaged cabinetry \$1,691.37
by HVAC contractor.

4. Contract Awards

Motion by _____, Seconded by _____
RESOLVED, That East Penn Board of School Directors approve the following contracts as per
individual contract specifications:

Diesel Fuel:

Harned Durham Oil Company
4893 Buckeye Road
Emmaus, PA 18049
Diesel cost: opis average rack price plus delivery/transportation cost of \$.099 per gallon.

District Elevators

Otis Elevator Co.
944 Macon Boulevard, Suite 140,
Allentown, PA 18109
First year of two year extension option \$21,864.96

District HVAC

Johnson Controls
7310 Tilghman Street, Suite 550
Allentown, PA 18106
District service Agreement
First year of two year extension with addition to contract of
Macungie Chiller Service \$244,289.00

Communications Systems & Camera Maint.

Guyette Communication
90 Narrows Road
Plymouth, PA 18651-3298
Maintenance Agreement on District wide Communications Systems & Comprehensive Camera
Maintenance
\$115,693.00

Fire Alarm System Services, Security System & Card Access, Master Clock & Time Stamp System,

Software & Support
SimplexGrinnell
6330 Hedgewood Drive, Suite 250
Allentown, PA 18106
\$83,436.40

6. Legislative

1. Appointment of PSBA Voting Delegates for Legislative Policy Council Meeting

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following board members as
voting delegates for the 2010 Legislative Policy Council to be held on October 14, 2010
in Hershey, PA:

Charles Ballard

Alan C. Earnshaw

Francee Fuller

7. Business Operations

1. Approval of Bill List

Motion by _____, Seconded by _____

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Request to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes of the August 9, 2010 meeting.

4. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations/Retirement

- Adrienne Brusko, Instructional Assistant at Macungie School, effective August 9, 2010 (Exhibit 1)
- Kristen Terry, Instructional Assistant at Emmaus HS, effective immediately (Exhibit 2)
- Cheryl Oswald, Food Services Department, effective August 2, 2010 (Exhibit 3)
- Susan M. Davis, Staff Assistant at Macungie School, effective August 31, 2010 (Exhibit 4)

Termination of Employment

Dawn Green, Instructional Assistant at Alburdis School, effective immediately.

Request for General Leave of Absence

Employee: Mary McGinley
Remedial Assistant
Effective: 2010-2011 School Year
Reference: Board Policy 539, General Leave

Appointment of Temporary Professional Employee

Name/Address: Holly Petchick
3296 Macungie Road, Macungie 18062
Education Level: B. A. Degree (2003)
Undergraduate School: Penn State University
Graduate School: Moravian College (Certification Credits)
Certification: Instructional I, Elementary, Mid-Level
Assignment: Grade 2, Lincoln School
Vacancy created by B. Torpey retirement
Effective: August 31, 2010
Experience: 9/2006-Current: Bethlehem Area SD
Salary: \$46,477.00 (Year 5, Col. B)

Name/Address: Kelly Horn
154 East Union Street, Whitehall 18052
Education Level: B. S. Degree (2008)
Undergraduate School: Millersville University
Certification: Instructional I, Elementary, Early Childhood
Assignment: Kindergarten, Wescosville School
(New Position due to enrollment; Unbudgeted)
Effective: August 31, 2010
Experience: 8/2008-6/2010: East Penn SD, Lower Macungie
Elementary School
Salary: \$45,831 (Year 3, Col. B)

Change in Employment Status

<u>Employee/Assignment</u>	<u>From</u>	<u>To</u>
Bonne South, Librarian	.6 Professional Employee Alburtis School	.8 Professional Employee Wescosville School
Kathryn Washer, Physics, EHS	.5 TP	1.0 FTS (.5 Opening For L. McKelvey Leave (8/31/10-TBD))

Food Service Department Appointment

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Carlene Brumbach 360 Minor Street, Emmaus	Willow Lane, PT	\$12.46/hr., 16.25 hrs./wk.

2010-2011 Mentors for New Teacher Induction Program

Kelly Faisetty	Ann Johnson	Cindy Snow
Heather Wilson	Lisa Evans	Dineen McGlone
Patty Arnold	Joe Ligenza	
Julia Dweck	Danny Fox	
Erika Kissel	Susan Waldron	

Additions to the 2010-2011 List of Per Diem Substitutes

See Exhibit 5

Fawn Albert, French, Special Education, Elementary

Bus Drivers

See Exhibit 6

Co-Curricular Advisors-Schedule B

See Exhibit 7

Educational Conferences - Exhibit 8

That the East Penn Board of School Directors approve the estimated expenses for the educational conferences listed on Exhibit 8.

Informational

-2010-2011 Support Staff Changes - See Exhibit 9

5. Facilities

1. Approval of PLANCON H: Project Financing, Willow Lane Elementary - Exhibit 10

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the submission of PLANCON H: Project Financing, Willow Lane Elementary, to the PA Department of Education.

6. Legislative

C. Ballard

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors approve the minutes of the August 23, 2010 meeting.

4. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

- Suzanne Schaeffer, Instructional Assistant at Alburdis/Willow Lane, effective immediately (Exhibit 1)
- Anna Andrew, Special Education Teacher at Emmaus HS, effective August 16, 2010 (Exhibit 2)
- John Carter, Staff Assistant at Emmaus HS, effective immediately (Exhibit 3)
- Pauline Lokay, Food Services Department, effective immediately (Exhibit 4)
- Katie Schaffer, Instructional Assistant at Macungie Elementary School, effective August 27, 2010 (Exhibit 5)
- Kenia Goris, Instructional Assistant at Eyer MS, effective immediately (Exhibit 6)
- Lisa Underwood, Instructional Assistant at Emmaus HS, effective immediately (Exhibit 7)
- Maria Killeen, Staff Assistant at Emmaus HS, effective September 2, 2010 (Exhibit 8)

Requests for Leaves

Employee	Leave	Effective
Heather Greene Guidance Counselor, EHS	Income Protection Leave Leave as per Bargaining Agreement	October 4-15, 2010 October 18, 2010- June 30, 2011
Jennifer Caraballo Elementary, Shoemaker	Leave as per Bargaining Agreement	October 4-18, 2010
Kristina Wall Elementary, Shoemaker	Leave as per Bargaining Agreement	October 1, 2010- January 28, 2011
Elizabeth Mastroianni Staff Assistant	General Leave Board Policy 439	2010-11 School Year

Temporary Professional Employee Appointments

Name/Address: Ashley Murdock
 1102 Old Gate Road, Northampton 18067

Education Level: B. S. Degree (2007)
 M. S. Degree (2009)

Undergraduate School: East Stroudsburg University
 Graduate School: East Stroudsburg University
 Assignment: Speech Therapist
 Vacancy created by A. Miksits resignation.

Effective: To be determined

Certification: Instructional I, Speech & Language Impaired

Experience: 8/09-Present: Colonial Intermediate Unit

Salary: \$53,898 (Year 2, Col. M)

Full-Time Substitute Teacher Appointments

Name/Address: Jillian Ziegler
33 North Main Street, Telford 18969
Education Level: B. S. Degree (2005)
Undergraduate School: Kutztown University
Assignment: Learning Support, Lincoln School
Opening created by L. Dunnette Leave
Effective: August 31, 2010
Certification: Instructional I, Elementary, Special Education,
Mid-level English
Experience: 8/2008-2/2010: Osceola County (FL) SD
9/2007-6/2008: East Penn SD
Salary: \$45,508 (Year 2, Col. B)

Name/Address: Jennifer Diskin
35 W. Goepp Street, Bethlehem 18018
Education Level: B. S. Degree (2009)
B. S. Degree (2002)
Undergraduate School: Kutztown University
Plymouth State University
Assignment: Grade 1. Willow Lane
New Position (Unbudgeted)
Effective: September 7, 2010
Certification: Instructional I, Elementary
Experience: None
Salary: \$45,185 (Year 1, Col. B)

Name/Address: Traci Dubs
7 East Philadelphia Avenue, Boyertown 19512
Education Level: B. A. Degree (2008)
Masters Degree (Pending)
Undergraduate School: Bloomsburg University
Graduate School: St. Joseph's University
Assignment: World Language Department,
.5 French, Eyer & Emmaus HS
Opening created by J. Ream leave & subsequent transfers
To be Determined
Effective: Instructional I, French
Experience: None
Salary: \$11,296.25 (Year 1, Col. B)

Appointment of Network Manager

Name/Address: David Trach
549 E. Church Street, Slatington 18080
Effective: October 1, 2010
Experience: 2008-Present: Nazareth Area SD
Salary: \$58,000

2010-11 Mentor Teachers

Lori King Pamela Briody

Instructional Assistant Appointments

Name/Address	Assignment	Salary
Tonya Schantz 1714 W. Furnace Street, Emmaus	Macungie K. Schaffer resign.	\$12.99/hr., 29 hrs./wk.
Thomas Pellegrino 5416 Lamb Terrace, Allentown 18106	Emmaus HS K. Terry resign.	\$12.99/hr., 29 hrs./wk.
Chad Werkheiser 1572 Silo Hill Lane, Breinigsville 18031	Emmaus HS L. Underwood resign.	\$12.99/hr., 29 hrs./wk.

Effective: September 14, 2010

Food Service Department Appointments

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Carol Wieder 12 E. Pine Street, Emmaus Effective: September 7, 2010	PT Food Service Assist. LMMS, S. Wagner Resign.	\$12.46/hr., 18.75 hrs./wk.
Nicole Fegley 819 S. 25 Street, Allentown 18103 Effective: To be determined	PT Food Service Assist. Shoemaker, S. Weida transfer	\$12.46/hr., 18.75 hrs./wk.

Co-Curricular Appointments

Jackie Vogel Head Teacher, Alburdis
Justin Reiss Web Master, Alburdis

Schedule B Appointments

See Exhibit 9

Additions to the 2010-11 List of Per Diem Substitutes - Exhibit 10

2010-11 School Dentists

Dr. Michael Conrad 770 Fetters Lane, Wescosville	Dr. Jennifer Risley 6201 Hamilton Boulevard, Wescosville
Dr. Allen Crawford 530 East Main Street, Macungie	Dr. Donald Rother 3261 Route 100, Macungie
Dr. Jason Pellegrino 5920 Hamilton Boulevard, Wescosville	Dr. Timothy Wright 242 Main Street, Emaus

Reimbursement: \$2.00/exam

2010-11 School Physicians

Dr. Robert Barnes 723 Chestnut Street, Emmaus	Trexlerstown Medical Center 6802 Hamilton Boulevard, Trexlerstown (School Physicals Only)
Dr. Brian Barnes 723 Chestnut Street, Emmaus	Dr. Kenneth Truscott Zionsville Medical, 6802 Chestnut Street Emmaus

Dr. Richard Cook
1851 Farmstead Lane, Macungie

Reimbursement: School Physicals - \$65.00/hr.
 Working Paper Physicals - \$45.00/physical

Change in Employment Status/Assignment-Food Services Department

See Exhibit 11

Educational Conferences - Exhibit 12

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 12.

3. Acceptance of Rodale Family Foundation Contribution

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors accept the \$100,000 contribution from the Robert & Ardath Rodale Family Foundation for the Emmaus High School Track in accordance with Board Policy 702, Gifts, Grants, and Funds and authorizes the transfer of the \$100,000 from the General Fund to the Capital Reserve Fund.

4. Approval of Agreement with the Georgia Institute of Technology - Exhibit 13

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Agreement with the Georgia Institute of Technology for use of the Buzz Trademark for a nominal licensing fee of \$2.00 for a four year agreement.

5. Facilities

1. Change Order: Willow Lane Elementary School

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following change order for the Willow Lane Elementary School:

EC-4 Wind Gap Electric, Inc. \$28,619.78

Cumulative additional services outside scope of contract as requested EPSD and as part of clarification associated with plans and specifications. Change order is being expended against the contract project allowance and is not an increase to the original contract value.

6. Other Educational Entities

-Carbon Lehigh Intermediate Unit T. Richwine
-Lehigh Career & Technical Institute F. Fuller
A. Earnshaw
R. Heid
T. Richwine

7. Business Operations

1. Approval of Bill List

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addendum, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Disbursement of Funds - Exhibit 14

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the expenditure of funds from GOB 33-2010 Series A as listed on Exhibit 14.

3. Budget Transfers - Exhibit 15

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Post-Audit Budget Transfers for June 30, 2010 as listed on Exhibit 15.

4. Facility Rental Request

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors grant permission for Prepare Test Preparation and Testing, 2250 West Union Street, Allentown to rent classroom space for SAT test preparation. The dates and times requested are: 6:00-9:00 p.m., September 29, October 6, 13, 20 and 27, 2010. This is a Group V organization and will be charged the following fees:

Rental Fee, Classroom \$270.00

8. Announcements

Monday, September 13 6:30 p.m.-CLEAR Session
7:30 p.m.-Board Meeting
September 13 7:00 p.m.-Alburtis Meet the Teacher Night (Grades 3, 4, 5)

- September 14 7:00 p.m.-Alburtis Meet the Teacher Night (Grades K, 1, 2)
- September 15 8:00 p.m.-Jefferson Meet the Teacher Night
7:00 p.m.-Guidance Information Night, EHS (11 & 12 Grades)
- September 16 7:00 p.m.-Shoemaker Meet the Teacher Night
7:00 p.m.-Willow Lane Meet the Teacher Night
- September 21 7:00 p.m.-LMMS Meet the Teacher Night
- September 22 7:00 p.m.-Lincoln Meet the Teacher Night
7:00 p.m.-Eyer Meet the Teacher Night
7:00 p.m.-Wescosville Meet the Teacher Night
- September 27 7:30 p.m.-Board Meeting, Board Room
9. Adjourn

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes for the September 13, 2010 meeting.

4. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

- Susan Marsteller, Instructional Assistant at Emmaus HS, effective September 24, 2010 (Exhibit 1)
- Lorraine Crowley, Food Services Department, effective September 27, 2010 (Exhibit 2)

Request for General Leave of Absence

Employee: Janine Mathesz
Assistant Principal, Emmaus HS
Effective: October 18-November 24, 2010
Reference: Board Policy 339, General Leave

Full-Time Substitute Teacher Appointments

Name/Address: Tara Lindsay
531 Barrington Court, Sellersville 18960
Education Level: B. S. Degree (2010)
Undergraduate School: East Stroudsburg University
Assignment: Grade 3, Shoemaker School
Opening created by S. Mills Leave
Effective: To be determined
Certification: Instructional I, Elementary, Special Ed.
Experience: 9/2010-Present: East Penn SD (per diem substitute)
Salary: \$45,185 (Year 1, Col. B)

Name/Address: Tara Collier
6382 Manzanita Drive, Macungie 18062
Education Level: B. S. Degree (1989)
M. A. Degree (1994)
Undergraduate School: Kutztown University
Graduate School: Rider University
Assignment: Grade 2, Shoemaker School
Opening created by A. Theis Leave
Effective: To be determined
Certification: Instructional I, Elementary; Early Childhood; Reading Specialist
Experience: 9/2010-Present: East Penn SD (per diem substitute)
Salary: \$45,185 (Year 1, Col. B)

Name/Address: Krista Collville
5420 Hanover Drive, Wescosville
Education Level: B. S. Degree (2010)
Undergraduate School: Penn State University
Assignment: Grade 2, Wescosville School
Opening created by N. Swatsky leave.
Effective: To be determined
Certification: Instructional I, Elementary
Experience: 9/2010-Present: East Penn SD (per diem substitute)

Salary: \$45,185 (Year 1, Col. B)

2010-11 Additions to the List of Per Diem Substitutes

Rebecca Buterbaugh, Food Service	Nathan Thompson, Social Studies
Katelyn Koplín, Elementary	Valerie Britch, Special Ed/Elementary
Lauren Stimpfle, Mathematics	Brett Farley, Social Studies
Christina Macaluso, English	Lauren Wallitsch, English
Jennifer Pester, Elementary	Erin Williams, Social Studies
Erica Berkheimer, Elementary	Brittany Bortz, Special Education/Elementary
Kimberly Exaros, Elementary	Colleen Bobowski, Food Service
Judith Mahar, Food Service	Christina Burroughs, Guest Teacher
Barbara Kraemer, Food Service	Ross Glase, Elementary

Supplementary Psychological Services Independent Contract Agreement

<u>Name</u>	<u>Effective</u>	<u>Salary</u>
George L. Grim	9/1/10-6/30/2011	\$70.00/hour, Maximum of \$30,000
Dr. Michael J. Murphy	9/1/10-6/30/11	\$70.00/hour, Maximum of \$24,000

Solicitor Fisher has reviewed the Agreement.

Appointment of Staff & Instructional Assistants

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Kathleen Cole 4989 Meadowview Dr. Macungie 18062	Staff Assistant, Macungie	\$12.99/hr., 16.5 hrs./wk.
Chandra Dodds 5258 Dartmouth Drive Macungie 18062	Instructional Assistant, Wescosville	\$12.99/hr., 29 hrs./wk.
Kathleen Higley 138 Sonoma Way Macungie 18062	Instructional Assistant Macungie	\$12.99/hr., 29 hrs./wk.

All Appointments Effective: September 28, 2010

Co-Curricular Advisors

See Exhibit 3

Change in Assignments

<u>Employee</u>	<u>From</u>	<u>To</u>
Erin Dreher (Correction)	.5 FTS, Family & Consumer Science	1.0 FTS, FCS 1st Semester
Jean Catao	Wescosville	Jefferson
Megan Coulomb	Wescosville	Macungie
Kathy Carman	Wescosville	Willow Lane
Mary Wylie	Willow Lane	Wescosville
Jordan Middlecamp	12.5 hrs./wk, Wescosville	29 hrs./wk. Wescosville
Lisa Mazess	28.5 hrs./wk. Willow Lane, Staff Assistant	29 hrs./wk. Wescosville, SA

Educational Conferences (Exhibit 4)

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 4.

Informational

-Drug & Alcohol Mini-Grant Award - \$5,500.00. This mini-grant will assist us in continuing programs that are vital to our student population. (Positive Discipline Programs for Parents)

-2010-11 Classrooms for the Future/21st Century Teaching and Learning with Technology Integration Coaches (Cohort 3) - \$25,000 for Emmaus HS

5. Legislative - C. Ballard

6. Business Operations

1. Approval of Bill List

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer's Report

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

3. Parent Transportation Contract

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following Transportation Contract:

Parent: Jaime G. Gonzalez
144 E. Juniata Street, Allentown

Effective: 9/7/2010-6/20/11

Reimbursement: .50/mile - 10.28 miles/day

4. Facility Rental Request

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors grant permission for Patricia Bostick Dance Center, 5925 Tilghman Street, Allentown to use the Lower Macungie MS Auditorium on May 12, June 1, 3, and 4, 2011 for a dance rehearsal and recital. This is a Group V organization and will be charged the following rental fees:

\$120.00 per hour Auditorium rental fee (Rehearsal)

\$125.00 per hour Auditorium rental fee (Recital)

\$40.60 per hour custodian fee

\$40.06 per hour stage manager fee

\$15.00 per hour security fee

\$18.00 per hour locker room rental fee

5. Disbursement of Funds - Exhibit 5

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the disbursement of funds from the 33-2010 Series A GOB for the items listed on Exhibit 5.

7. Announcements

Monday, September 27 7:00 p.m.-CLEAR Session
7:30 p.m.-Board Meeting, Board Room

Wednesday, September 29 6:30 p.m.-Meet the Teacher Night, Macungie School

Monday, October 11 All Schools Closed - Staff ED Day
7:30 p.m.-Board Meeting

8. Adjourn

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes for the September 27, 2010 meeting.

4. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

-Mary S. Taranto, Instructional Assistant at Wescosville School, effective September 1, 2010 (Exhibit 1)

-Josh Ziatyck, Assistant Principal at Emmaus HS, effective December 3, 2010 (Exhibit 2)

Temporary Professional Employee Appointment

Name/Address: Lauren Guldeman
2310 S. Filbert Street, Allentown 18103
Education Level: B. S. Degree (2009)
Undergraduate School: Kutztown University
Assignment: Grade 1, Shoemaker School
Vacancy created by subsequent transfers; New Position at Willow Lane
Certification: Instructional I, Elementary, Middle Level Science
Effective: On going (Change of Employment Status from FTS to TPE)
Experience: 8/2010-Present: East Penn SD (FTS)
9/2009-2/2010: East Penn SD, per diem substitute
Salary: \$45,185 (Year 1, Col. B)

Full-Time Substitute Teacher Appointment

Name/Address: Megan Keeney
5422 Willow Way, Orefield 18069
Education Level: B. S. Degree (2008)
Undergraduate School: Penn State University (Berks Campus)
Assignment: Grade 1, Alburts School
Opening created by A. Hulmes' Leave)
Certification: Instructional I, Elementary
Effective: October 12, 2010
Experience: 9/2008-Present: East Penn SD, per diem substitute
Salary: \$45,185 (Year 1, Col. B)

Name/Address: Jessica Reilly
4332 Farmington Circle, Allentown 18104
Education Level: B. S. Degree (2010)
Undergraduate School: Bloomsburg University
Assignment: Special Education, Emmaus HS
Opening created by R. Weidner-Smith leave.
Certification: Instructional I, Special Education, Elementary
Effective: To be determined
Experience: 8-2010-Present: Osceola County (FL) SD
Salary: \$45,185 (Year 1, Col. B)

Instructional/Staff Assistant & Hall Monitor Appointments

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Laura Holland 7201 Periwinkle Dr. Macungie	Instruct. Assist. Albutis School Vacancy created by D. Green resign.	\$12.99/hour, 29 hrs./wk.

Effective: October 12, 2010

Kyle Haas 7372 Columbine Rd. Macungie	Hall Monitor, EHS Vacancy created by J. Carter resign.	\$12.99/hour, 29 hrs./wk.
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Effective: September 28, 2010

Jennifer Halucha 1610 31st Street, SW Allentown 18103	Instruct. Assist, Wescosville Vacancy created by M. Taranto resign. and subsequent transfers	\$12.99/hour, 29 hrs./wk.
---	--	---------------------------

Effective: September 28, 2010

Roseanne Sottolano 3208 Washington Street Whitehall 18052	Staff Assist, Willow Lane New Position	\$12.99/hour, 28.5 hrs./wk.
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Effective: October 12, 2010

Food Services Department Appointments

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Carolyn Shook 1168 Driver Place Wescosville 18106	PT Food Service Assistant, Lincoln New Position	\$12.46/hour, 11.25 hrs./wk.
Amy Bower 354 W. Second Street Albutis 18011	PT Food Service Assistant, Macungie B. Kline resignation	\$12.46/hour, 17.50/wk.

Change in Employment Status - Food Services Department

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>
Yvonne Cramsey	Eyer Food Service Coordinator 7.5 hrs./day	9/1/10
Gail Pondeleck	Eyer Food Service Leader 7.5 hrs./day	9/1/10
Darlene Rinker	Eyer Food Service Leader 6.5 hrs./day	9/1/10

Additions to the 2010-11 List of Per Diem Substitutes

Julia Schultz, Instructional/Staff Assistant
 Harry Schwartz, Elementary
 Jennifer Steutz, Elementary/Family & Consumer Science
 Kevin Boucher, Business/Infor Tech, General Science
 Kathryn Bonilla, Music
 Rachel Holland, Health Room Assistant
 Nancy Yurkovich, Art
 Danielle Hartley, Elementary/Special Education
 Jessica Reinsmith, Social Studies, Middle Level Math
 JeriAnne Weiss, Elementary
 Katie Hespell, Elementary
 John Eppel, Social Studies
 Catherine Souza, Social Studies

Co-Curricular Advisors - Exhibit 3

Educational Conferences - Exhibit 4

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 4.

5. Other Educational Entities

-Carbon Lehigh Intermediate Unit
-Lehigh Career & Technical Institute

T. Richwine
F. Fuller
T. Richwine
R. Heid
A. Earnshaw

6. Facilities

1. Change Order - Emmaus HS Maintenance Storage Roof

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following change order:

Emmaus HS Maintenance Roof

GC-1	Gateway Project Management	\$5,229.21
------	----------------------------	------------

Additional steel door jambs to accommodate
Three roll up "garage" type doors.

7. Business Operations

1. Approval of Bill List

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Facility Rental Requests

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors grant permission for the following organizations to rent school facilities. These are Group V organizations and will be charged the appropriate fees:

Organization: Kaplan Test Prep and Admissions
1926 Catasauqua Road, Allentown
Facility: Emmaus HS
Dates: January 15, 24, 29; February 5, 7, 12, 14, 26, 28; March 5, 7, 19, 26, 28; April 2, 9, 16, 30; May 2, 2011
Purpose: To prepare students to take SAT test.
Fees: \$18.00/hour classroom rental fee

Organization: Coral's Academy of Dance
1107 South 10 Street, Emmaus
Facility: Eyer MS
Dates: December 11, 2010; June 8, 17, 2011
Purpose: Dance Rehearsal and Recital
Fees: \$40.06 per hour custodial fee
\$40.06 per hour Equipment/Technicians Fee
\$125 per hour recital fee
\$120 per hour rehearsal fee

Organization: Patricia Bostick Dance Center
5925 Tilghman Street, Allentown
Facility: Lower Macungie MS
Dates: May 12; June 1, 3, 4, 2011
Purpose: Dance Rehearsal and Recital

Fees: \$40.06 per hour custodial fee
\$40.06 per hour Equipment/Technicians Fee
\$125 per hour recital fee
\$120 per hour rehearsal fee
\$18.00 per hour locker room fee

3. Disbursement of Funds - Exhibit 5

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from 33-2010 Series A GOB as outlined in Exhibit 5.

8. Announcements

Monday, October 11	No school for students 7:30 p.m.-Board Meeting
Week of October 11-16	Emmaus HS Homecoming Week
Wednesday, October 20	6:30 p.m.-Willow Lane School Dedication
Friday, October 22	11:00 a.m.-Early Dismissal, Emmaus HS
Monday, October 25	7:30 p.m.-Board Meeting

9. Adjourn

Emmaus HS Drama Department presents

OUR TOWN, A CLASSIC AMERICAN PLAY BY THORNTON WILDER

NOVEMBER 11, 12, 13, 2010
7:00 P.M.

EMMAUS HS AUDITORIUM

MARK YOUR CALENDARS!

ORDER OF BUSINESS

- 1. Call to Order; Pledge of Allegiance
- 2. Student Recognition - EHS 2011 National Merit Scholarship Semifinalists

- Wai-Tim Chew
- Sharon Y. Chien
- Megan E. Fine
- Elena M. Haag
- Katherine A. Hsu
- James Dean Jerry
- Oscar Li
- Ryan E. Maake
- Brandon P. Mulcahy
- Erin L. Trautmann
- Danielle Verghese
- Christine L. Xue

District Recognition

-2010 PSBA Award of Excellence for Educational Publications - Internet/Intranet Web Site - Michael Mohn, Technology Director and John Stabinger, Web Master

- 3. Requests to Address the Board
- 4. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the minutes of the October 11, 2010 meeting be approved.

- 5. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

- 1. District Update
- 2. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Facilities Manager Appointment

Name/Address: Robert Ritter
1199 Morning Star Drive, Allentown

Effective: November 1, 2010
(Vacancy created by B. Kovalchick retirement)

Education Level: B. S. Degree, Lafayette College
Licensed Electrician

Experience: 1970-79: T. A. Coughlin, Inc., Bethlehem
1979-2005: Ritter & Associates, Inc., King of Prussia
2005-2008: Enviro Business, Inc.
2008-2009: Lombardo & Lipe Electrical Contractors, East Stroudsburg

Salary: \$90,000, annualized, 40 Exempt Act 93

Leaves as Per Collective Bargaining Agreement

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>
Melissa Sell	Gifted Education, Shoemaker	11/15/10-1/28/11
Nicole Swatsky	Grade 2, Wescosville	11/22/10-4/8/11
Anne Nero	Business Ed, Emmaus HS	11/23/10-1/28/11

Requests for General Leave of Absence

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>
Eugenia Thompson	Instruc. Assist., Shoemaker	10/12/10-10/11/10

Jacqueline Lukity Instruc. Assist., EHS 10/18/10-1/3/11

Co-Curricular Advisors

See Exhibit 1

Change in Assignments

David Flannery Substitute Head Teacher, Wescosville School
(Opening created by N. Swatsky's leave.)

Paula Fehlinger Substitute Grade 2 Level Leader
(Opening created by N. Swatsky's leave.)

Appointment of Instructional Assistants

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Sheryl Krissinger 42 North Sycamore Street Macungie	Eyer MS Vacancy created by K. Goris resignation	\$12.99/hr., 29 hrs./wk.

Additions to the 2010-2011 List of Per Diem Substitutes

Joann Fauci, Elementary
Matthew Goldsmith, Elementary
Bonnie Hawk, Instructional/Staff Assistant
Jeanne Kean, Instructional/Staff Assistant
Donna Hall, Instructional/Staff Assistant
Jane Wrigley, Health Room Assistant
Julie Reimer, Guest Teacher
Yanira Santiago DeRosado, Guest Teacher
Susan Krause, Elementary
Michelle Miller, Wellness/Fitness

NTI Mentor - Carole Banko

Educational Conferences - Exhibit 2

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 2.

- 3. Agreement Letter to Apply for Copyright for District and School Portfolios

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors authorize a Letter of Agreement with the Law Offices of Caesar, Rivise, Bernstein, Cohen & Pokotilow, Ltd., Seven Penn Center, 1635 Market Street, Philadelphia, PA for the preparation and filing of a copyright application for District and School Portfolios at a cost not to exceed \$2,000.

- 4. Time Extension of Addendum No. 3 between the East Penn School District and URS Corporation

Motion by _____, Seconded by _____
 RESOLVED, That the East Board of School Directors extend the existing Addendum No. 3 Agreement with the URS Corporation from November 1, 2010 to February 1, 2011. The original Addendum was approved by the Board on April 26, 2010. This will allow for the completion of the Willow Lane Elementary School Project Paperwork on an as-needed basis at an hourly rate of \$141.90.

- 6. Legislative C. Ballard

- 1. Lehigh Tax Collection

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors hereby determines to remain with the Article XIII tax collection arrangements until January 1, 2012.

- 7. Facilities

1. Transportation Enhancement Reimbursement Application for Willow Lane School

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the administration, in partnership with Lower Macungie Township officials, to apply for a Safe Route School Project under the provisions of a Transportation Enhancement Reimbursement Application for the Willow Lane School.

Note: This application will enhance the walking route for 400 students. Since students will be walking to school it will address the district's initiatives, as well as state and national goals, to fight childhood obesity and provide additional physical activity for students in coordination with the district's health/wellness program. Willow Lane students will need access to the outdoor classroom across the street from Sauerkraut Lane so students will benefit from having a defined and safe crosswalk. The Lower Macungie Township land will be used to develop the STEM project.

2. Substantial Completion - Willow Lane Elementary School

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the substantial work completion forms that have been reviewed by the architect in accordance with the contract documents for the Willow Lane Elementary School by the following contractors:

- Plumbing Contract: JBM Mechanical Inc.
3273 Gun Club Road, Nazareth
- Electrical Contract: Wind Gap Electric, Inc.
125 W. Seventh Street
Wind Gap

8. Business Operations

1. Approval of Bill List

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer's Report

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

3. Disbursement of Funds - Exhibit 3

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the expenditure of funds from the 33-2010 Series A GOB as listed on Exhibit 3.

9. Announcements

- Monday, October 25 6:15 p.m.-EPEA Dessert Reception for National Merit Semi Finalists
7:00 p.m.-CLEAR Session
7:30 p.m.-Board Meeting, Board Room
- Friday, October 29 11:00 a.m.-Dismissal for Middle Schools (Eyer & LMMS)
- Tuesday, November 2 7:00 a.m.-8:00 p.m.-General Election (Lincoln Elementary School and East Penn Administration Building are voting sites.)
- Monday, November 8 7:30 p.m.-Board Meeting, Board Room

10. Adjourn

ORDER OF BUSINESS

1. Call to Order: Pledge of Allegiance
2. Report of the EHS Student Government Association
-Harrison Jones
-Matt Shanahan, Secretary

3. Requests to Address the Board

4. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes of the October 25, 2010 meeting.

5. Report of the Superintendent of Schools-Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignation

-Juliet McCleery, Special Education Teacher at Emmaus HS, effective immediately (Exhibit 1)

2010-2011 Tenure List

That, in accordance with Section 1121 of the PA School Code, the following temporary professional employees based upon satisfactory service be awarded tenure:

<u>NAME</u>	<u>ASSIGNMENT</u>
Baumer, Monica	Macungie, Speech
Bednar, Eric	Macungie, Wellness/Fitness
Bishop, Amy	Macungie, Grade 2
Boryowski, Cheryl	Willow Lane, Grade 1
Carolla, Jennifer	Emmaus HS, Guidance Counselor
Carraballo, Jennifer	Shoemaker, Kindergarten
Dieser, Susan	Wescosville, Special Education
Doklan, Bridget	Emmaus HS, English
Dry, Erin	Willow Lane, Music
Federov, Michele	Emmaus HS, French
Feigenbaum, Danna	Willow Lane, Kindergarten
Gardner, Jena	Alburtis, Grade 5
Harm, Michael	Lower Macungie MS, Science
Hinkel, Drew	Wescosville, Grade 3
Kaunitz, Amy	Eyer MS, Social Studies
Lancaster, Tara	Willow Lane, Special Education
Larkin, Stephanie	Emmaus HS, English
Luckenbill, Eric	Emmaus HS, Social Studies
McCleery, Juliet	Emmaus HS, Special Education
McInerney, Michael	Emmaus HS, Guidance Counselor
Murphy, Erin	Willow Lane, Grade 5
Oriel, Amanda	Alburtis, Grade 5
Pomerhn, Sarah	Lower Macungie MS, Grade 6
Porzuczek-Melin, Teresa	Emmaus HS, Mathematics
Schiffert, Kendy	Wescosville, Grade 4
Schneck, Amanda	Shoemaker, Grade 1
Seveland, Sean	Emmaus HS, Guidance Counselor
Shingler, Jane	Lower Macungie MS, English
Snellman, Brett	Emmaus HS, Special Education
Stratchko, Nicole	Willow Lane, Kindergarten
Washer, Kathryn	Emmaus HS, Physics

Weiderhold, Julie
Van Ormer, Lisa
Vernon, Emily
Zosky, Deb

Macungie/Alburtis, Music
Willow Lane, Grade 3
Willow Lane, Grade 2
Emmaus HS, Literacy Coach

Leaves as Per Collective Bargaining Agreement

<u>Employee</u>	<u>Effective</u>
Melissa Moxley, Social Studies, EHS	12/9/10-12/22/10
Jayne Espenshade, Business Ed., EHS	11/15/10-1/3/11
Ashleigh Hulmes, Grade 1 Teacher, Alburtis	12/15/10-6/16/11

Income Protection Leave

Ashleigh Hulmes, Grade 1 Teacher, Alburtis 10/29/10-12/14/10

Appointment of Instructional/Staff Assistants

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Pamela Kiser 9434 Lisa Lane, Breinigsville 18031	Staff Assist., Wescosville New Unbudgeted Position	\$12.99/hr., 29 hrs./wk.
Amy Garchinsky 5862 Royal Fern Road, Allentown 18104	Staff Assist., Wescosville New Unbudgeted Position	\$12.99/hr., 29 hrs./wk.
Katherine Friend 153 Wyndham Drive, Allentown 18104	Instruct. Assist., Wescosville New Position (IEP)	\$12.99/hr., 29 hrs./wk.
Effective: November 9, 2010		
Lori Staniewicz 1526 Shiloh Road, Allentown 18106	Instruct. Assist., EHS Vacancy created by resign. Of L. Underwood	\$12.99/hr., 29 hrs./wk.
Effective: October 12, 2010		
Gail Wetherhold 2353 Danfield Way, Macungie	Staff Assist., Emmaus HS Vacancy created by resign. Of M. Kileen	\$12.99/hr., 29 hrs./wk.
Effective: November 11, 2010		

Additions to the 2010-2011 List of Per Diem Substitutes

Julia Schultz, Guest Teacher/Remedial Assistant
Kimberly Schmidt, Spanish
Lynnmarie Mantone, Instructional/Staff Assistant
Annette Gambler, Instructional/Staff Assistant
Christopher Lawson, English, Computers, Business
Cori Rubel, Mathematics
Patricia Aristide, Elementary
Stevie Coble, Elementary
Sara Ritter, English
Thomas Miller, English, Communications
Tracey Meyer, Elementary, Special Education
Jennifer Wright, Early Childhood

Change in Employment Status

Employee: Erin Haddigan, Autistic Support, EHS
From: Temporary Professional
To: Professional Employee
(Tenure had not been confirmed when hired.)

Co-Curricular Schedule B Advisors (Exhibit 2)

See Exhibit 2

Educational Conferences (Exhibit 3)

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational Conferences listed on Exhibit 3.

6. Other Educational Entities

- Carbon Lehigh Intermediate Unit T. Richwine
- Lehigh Career & Technical Institute F. Fuller
R. Heid
T. Richwine
A. Earnshaw

7. Facilities

1. Contract Approval

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve a contract with the Raymond F. Rigs Company, to conduct an appraisal at a cost not to exceed \$450.00.

8. Business Operations

1. Bill List Approval

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Contract - Performance Tracker and Tech Paths (Exhibit 4)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the contracts for Performance Tracker and Tech Paths with SunGard Public Sector as outlined in Exhibit 4.

Note: Contract has been reviewed by the Solicitor.

3. 2010-2011 Salary Roster

RESOLVED, That the East Penn Board of School Directors include the 2010-2011 Salary Roster in the permanent minutes of this meeting.

4. Disbursement of Funds (Exhibit 5)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from the 33-2010 Series A GOB for the items listed on Exhibit 5.

9. Announcements

- Monday, November 8 7:00 p.m.-CLEAR Session
7:30 p.m.-Board Meeting
- Tuesday, November 9 Golden Age Card Senior Citizens Thanksgiving Luncheon - Eyer & Lower Macungie MS; Emmaus HS
- November 10, 11, 12, 13 The Emmaus High School Drama Department will present Thornton Wilder's classic play "Our Town" at 7:00 PM in the Emmaus High School auditorium. Ticket prices are \$6.00 for students and \$8.00 for adults.
- November 11 9:30 a.m. & 1:00 p.m.-Annual Veterans' Day Program, Lower Macungie MS Auditorium

- November 15-19 Elementary Parent Teacher Conferences
 - November 18, 19, 20 7:30 p.m.-Adventures in Dating: Three One-Act Comedies, Lower Macungie MS Auditorium
 - November 18 7:00 p.m.-PSBA's Legislative Meeting, Admin Building, Conference Room B
 - November 22 & 23 Kindergarten Parent-Teacher Conferences
 - November 22, 23, 24 11:00 a.m. Dismissal: Middle Schools Parent-Teacher Conferences
 - November 25, 26, 29 Thanksgiving - All Schools and Offices Closed
 - Monday, December 6 7:30 p.m.-Board Reorganization Meeting, Board Room
 - Monday, December 13 7:30 p.m.-Board Meeting, Board Room
10. Adjourn

EAST PENN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REORGANIZATION MEETING

December 6, 2010

7:30 p.m.

Board Room
800 Pine Street, Emmaus, PA

1. Call to Order; Pledge of Allegiance

Board Secretary Cecilia R. Birdsell called the Reorganization Meeting of the East Penn Board of School Directors to order at 7:30 p.m. in the Board Room located at 800 Pine Street, Emmaus, PA, followed by the Pledge of Allegiance.

Board Members Present: C. H. Ballard, F. Fuller, E. Gannon,
R. Heid, M. Policano, Jr., S. Rhodes, T. Richwine,
J. Stolz

Board Member Absent: Alan C. Earnshaw
Solicitor: Marc S. Fisher, Esq., Worth, Magee & Fisher
Board Secretary: Cecilia R. Birdsell
Treasurer: Lynn Glancy
Superintendent of Schools: Dr. Thomas L. Seidenberger

Press Present: Loretta Fenstermacher, East Penn Press Reporter
Scott Bieber, Patch.com Reporter

2. Requests to Address the Board

Mrs. Stacey Fogash, 1424 Dayspring Drive, Wescosville addressed the Board concerning the gifted program at Wescosville Elementary School. She complimented Mrs. Hynes on her work and projects (Avatar, flashlight project, stock market, etc.) with the Grade 4 gifted students and indicated her support. She expressed her concern about the physical facilities that have been allocated for the gifted program. She talked about the lack of storage space for projects and queried whether this was the reason Wescosville was not doing as many projects as Willow Lane.

3. Election of President Pro Tempore

Miss Birdsell called for nominations for the President Pro Tempore.

Motion by Richwine, Seconded Ballard
RESOLVED, That the East Penn Board of School Directors appoint Sandy Rhodes as President Pro Tempore.

This resolution was unanimously adopted by voice vote.

4. Election of President

Mr. Rhoads called for nominations for President. The following nominations for President were introduced:

Motion by Stolz, Seconded by Policano
RESOLVED, That Mr. Charles Ballard be nominated as Board President.

Motion by Fuller, Seconded by Richwine
RESOLVED, That Mr. Alan Earnshaw be nominated as Board President.

Ms. Fuller explained that Mr. Earnshaw was out of town on business and read the attached letter from Mr. Earnshaw.

The nominations were closed. The Board voted by ballot. Listed below are the results of the ballot vote:

Ballot votes for Mr. Earnshaw: Fuller, Rhodes, Richwine-----
-----3
Ballot votes for Mr. Ballard: Ballard, Gannon, Heid, Policano, Stolz-----
5
Absent: Mr. Earnshaw-----
-----1

The ballots are attached to the permanent minutes of this meeting.

Mr. Ballard was elected Board President.

5. Election of Vice President

Mr. Rhoads called for nominations for Vice President. The following nominations for Vice President were introduced:

Motion by Ballard, Seconded by Gannon
RESOLVED, That Mr. Earnshaw be nominated as Vice President.

Motion by Stolz, Seconded by Heid
RESOLVED, That Ms. Elaine Gannon be nominated as Vice President.

The nominations were closed. The Board voted by ballot. Listed below are the results of the ballot vote:

Ballot votes for Mr. Earnshaw: Ballard, Fuller, Rhodes, Richwine-----4
-----4
Ballot votes for Ms. Gannon: Gannon, Heid, Policano, Stolz-----4
-----4
Absent: Earnshaw-----1
-----1

Since there was a tie for Vice President, a second round of ballots were distributed:

Ballots for Mr. Earnshaw: Fuller, Rhodes, Richwine-----3
-----3
Ballots for Ms Gannon: Ballard, Gannon, Heid, Policano, Stolz-----5
-----5
Absent: Earnshaw-----1
-----1

Ms. Gannon was elected Vice President. The ballots are attached to the permanent minutes of this meeting..

Mr. Ballard assumed the role of President. He thanked the Board for their support, adding that it was an honor and a privilege to serve the Board for the past 15 years. He hoped that he could live up to their trust and conduct a good, decorous meeting for the rest of the year. He said it will be a tough year for the Board and all segments of the population need to share in the sacrifices. He hoped everyone would work together for innovative solutions to maintain the high quality of education in East Penn.

6. Setting Time & Place of Board Meetings

Motion by Rhoads, Seconded by Stolz
RESOLVED,

That the East Penn Board of School Directors shall meet in regular session in the Board Room located in the Administrative Offices Building, 800 Pine Street, Emmaus, PA at 7:30 p.m. on the second and fourth Monday of each month in 2011, unless advertised otherwise:

January 10 & 24
February 14 & 28
March 14 & 28
April 11
May 9 & 23
June 13 & 27
July 11
August 8 & 22
September 12 & 26
October 10 & 24
November 14
December 5 (Reorganization Meeting)
December 12

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Fuller, Gannon, Heid, Policano, Rhodes, Richwine, Stolz-----8
-----8
Absent: Earnshaw-----1
-----1

7. Designation of Newspapers of General Circulation for Advertising Purposes

Motion by Gannon, Seconded by Rhoads
RESOLVED,

That the East Penn Board of School Directors designate the following newspapers for advertising purposes during the 2011 calendar year:

Morning Call (Daily, General Circulation)
Express Times (Daily, General Circulation)
East Penn Press (Weekly, Secondary Circulation)

In response to a question by Mr. Stolz regarding the addition of Patch.com as an advertising possibility, Solicitor Fisher noted that there are specific legal requirements and the Patch, at this time, does not qualify as an advertising agency. Mr. Fisher will talk with Editor Randy Kraft of the emmaus.patch.com. web site if he has any questions.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Fuller, Gannon, Heid, Policano, Rhodes, Richwine, Stolz-----8
-----8
Absent: Earnshaw-----1
-----1

8. Announcements

-Monday, December 13 7:30 p.m.-Board Meeting

Ms. Heid indicated that her volunteer work during the summer may interfere with her serving on the JOC. This would not occur until May. She was just reaching out for coverage during the summer months.

Mr. Ballard said he would like board members to indicate to him where they would like to serve and what they are interested in such as the PSBA Liaison, Legislative Chairman and other boards and committees that have a connection.

9. Adjourn

The Reorganization Meeting was adjourned, upon motion, at 7:50 p.m.

Cecilia R. Birdsell, Board Secretary

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Student Recognition: Akshay Damany - Emmaus HS Junior - All-America Service Award
4. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes for the following meetings:

November 8, 2010, Regular Meeting
December 6, 2010, Reorganization Meeting

5. Public Financial Management - Scott Shearer, Managing Director
6. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations/Retirements

- Sallie DeLong, Registrar, effective December 1, 2010 (Exhibit 1)
- Cathy Button, Grade 6 Teacher at Eyer MS, effective February 1, 2011 (Exhibit 2)

Leave as Per Collective Bargaining Agreement

Employee: Stephanie Mills
Grade 3 Teacher, Shoemaker School
Effective: 12/20/10-6/20/10

General Leaves of Absence

<u>Employee</u>	<u>Effective</u>
Carol Richard Brown Staff Assistant, EHS	11/17/10-11/16/11
Sidney Twining PT Food Service Assistant	11/30/10-11/29/11
Karen Hustedt Instructional Assistant, Alburdis	11/22/10-11/21/11

Reference: Board Policy 539, General Leave

Income Protection Leave

Melissa Moxley
Social Studies Teacher, EHS
12/17/10-12/21/10

Appointment of Full-Time Substitute Teacher

Name/Address: Michael Kistler
156 W. 30 Street, Northampton 18067
Education Level: B. S. Degree (2002)
Undergraduate School: Elizabethtown College
Graduate School: Delaware Valley College
Assignment: Business/Computer/Information Technology, Eyer MS
Opening created by D. Solonoski leave
Effective: January 26, 2011

Certification: Instructional I, Business/Computer/Information Technology
 Experience: 8/2009-6/2010: Hamburg Area SD
 Salary: \$45,185 (Year 1, Col. B, prorated)

Appointment of Administrative Assistant

Name/Address: Nina Evans
 995 Hickory Street, Macungie 18062
 Assignment: Administrative Assistant
 (New Position)
 Effective: December 14, 2010
 Salary: \$24,900, 35 hrs./wk.

Appointment of Food Service Assistant

Name/Address: Rebecca Buterbaugh
 333 Moty Drive, Alburdis 18011
 Assignment: PT Food Service Assistant, Shoemaker School
 Effective: December 14, 2010
 Salary: \$12/46/hour, 3.75 hrs./wk.

Co-Curricular Advisors

See Exhibit 3

Additions to the 2010-11 Per Diem Substitute List

See Exhibit 4

Change in Employment Status

<u>Employee</u>	<u>From</u>	<u>To</u>
Loretta Schumima	PT Food Service Assistant	Additional 1 hr./day due to L. Crowley resignation
Carol Wieder	PT Food Service Assist. LMMS, 3.75 hrs./day	PT Food Service Assist. EHS, 4.75 hrs./day
Diann Hammel	Food Service Assistant Willow Lane, 5.75 hr./day	Food Service Assistant Willow Lane, 6.75 hrs./day
Karen Haldeman	Food Service Assistant Willow Lane, 5 hrs./day	Food Service Assistant Willow Lane, 6 hrs./day
Penny Palencar	PT Food Service Assistant Willow Lane, 3.75 hrs./day	PT Food Service Assistant Willow Lane, 4.25 hrs./day
Carlene Brumbach	PT Food Service Assistant Willow Lane, 3.25 hrs./day	PT Food Service Assistant Willow Lane, 3.75 hrs./day
Donna Derr Instructional Assist., Willow Lane	17.5 hrs./wk.	25.5 hrs./wk.

Authorization of Attendance Officers

In accordance with Modifications 5.29, the East Penn Board of School Directors authorizes the following individuals to act in the capacity of attendance officers to write truancy citations:

Emmaus HS

David Piperato, Principal
 Janine Mathesz, Assistant Principal
 Mark Caccavo, Assistant Principal
 Kate Kieres, Assistant Principal
 Sally Hanzlik
 Andrea Edmonds, Interim
 Assistant Principal

Elementary Principals

Dr. Jacqueline Attinello, Lincoln
 Tara Desiderio, Wescosville
 Dr. Ron Renaldi, Alburdis
 Cheryl Wetzel Scalzo, Jefferson
 Anthony Moyer, Willow Lane
 James Best, Macungie
 Lynn Brinckman, Shoemaker

Lower Macungie MS

Eyer MS

Suzanne Vincent, Principal
Greg Annoni, Assistant Principal
Rodd Luckenbill, Assistant Principal

Dr. Doug Wells, Principal
Dave Silfies, Assistant Principal

Student Services

Jennifer Curtis
Karen Fairclough
Meredith Frantz

Dr. Thomas Mirabella
Linda Pekarik

Educational Conferences (Exhibit 5)

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 5.

- 3. Technology Services and Support Agreement - National School Applications Network, Inc. (Exhibit 6)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approved the Technology Services and Support Agreement with National School Applications Network, Inc. for an online application system as described in Exhibit 6.

Note: This Agreement has been reviewed by the Solicitor.

- 4. Approval of the 2011-2012 EHS Program of Studies

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the 2011-2012 Program of Studies for Emmaus HS.

- 7. Other Educational Entities

-Carbon Lehigh Intermediate Unit
-Lehigh Career & Technical Institute

T. Richwine
F. Fuller
R. Heid
T. Richwine
A. Earnshaw

- 8. Business Operations

- 1. Approval of Bill List

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

- 2. Treasurer's Report

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

- 3. Disbursement of Funds (Exhibit 7)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the expenditures of funds from the 33-2010 Series A General Obligation Bonds as outlined on Exhibit 7.

- 4. Facility Rental Request

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors grant permission for the Armetta's Grand Jete Studio of Dance, 17 East Main Street, Macungie rent the Emmaus HS auditorium and the band and chorus rooms for a dance rehearsal and recital on the following dates: June 24 and 25, 2011
This is a Group V organization and will be charged the following fees:

\$120.00/hour rehearsal fee (auditorium)
 \$125.00/hour recital fee (auditorium)
 \$ 18.00/hour rental fee (band and chorus rooms)
 \$132.00, security fee
 \$326.15, custodial fee
 \$250.00, lighting technician and sound technicians

9. Announcements

Monday, December 13	7:00 p.m.-CLEAR Session, Superintendent's Conference Room 7:30 p.m.-Board Meeting, Board Room
Tuesday, December 14	7:00 p.m.-Lincoln Winter Choral Concert
Wednesday, December 15	7:00 p.m.-Eyer Band & Chorus Concert 7:00 p.m.-LMMS Winter Choral Concert
Thursday, December 16	7:00 p.m.-LMMS Winter Choral Concert
Friday, December 17	7:00 p.m.-EHS Winter Orchestra Concert 11:00 a.m.-Early Dismissal, Emmaus HS
December 24-January 3	Winter Holiday
Monday, January 10	7:30 p.m.-Board Meeting

10. Adjourn

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Order of Business

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Authorization - Refunding General Obligation Bonds

Presentation: Scott Shearer, Managing Director, Public Financial Management

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors (the "School District") does hereby authorize the Administration to work with Public Financial Management, as Financial Advisor, and Rhoads & Sinon, LLP, as Bond Counsel, in conjunction with the issuance of General Obligation Bonds, Series of 2011, for the purpose of refunding the School District's General Obligation Bonds, Series A of 2004 and Series of 2006 at a minimum net savings of \$250,000.

4. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger, Ed. D.

1. Personnel

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirement/Resignations

-Bonnie Pattishall, Administrative Assistant, Technology Department, effective March 25, 2011 (Exhibit 1)

-Tammy L. Weigner, Health Room Assistant, Shoemaker School, effective January 28, 2011 (Exhibit 2)

-Jacqueline Kleis, Staff Assistant, Emmaus HS, effective January 5, 2011 (Exhibit 3)

Income Protection Leave

Employee: Linda Dunette
Special Education Teacher
Effective: January 24, 2011

General Leaves of Absence - Reference: Board Policy 539, General Leave

Employee: Ann Popule, Instructional Assistant, Shoemaker School
Effective: January 3, 2011-January 2, 2012

Employee: Megan Dolan, Instructional Assistant, Macungie School
Effective: February 13, 2011-February 12, 2012

Employee: Margaret Ritter, Staff Assistant, Lincoln School
Effective: January 11, 2011-January 10, 2012

Extension of Leaves as Per Collective Bargaining Agreement

Employee: Melissa Sell, Gifted Teacher, Shoemaker School
Effective: January 28-April 7, 2011

Employee: Megan Dunton, Grade 2 Teacher, Shoemaker School
Effective: January 28-June 30, 2011

Employee: Kristina Wall, Grade 5 Teacher, Shoemaker School
Effective: January 28-June 30, 2011

Employee: Anne Nero, Business Education, Emmaus HS
Effective: January 28-April 7, 2011

Leaves as Per Collective Bargaining Agreement

Employee: Tanya Spengler, Special Education Teacher, Willow Lane
Effective: January 26-April 7, 2011

Employee: Amanda Theis, Grade 2 Teacher, Shoemaker School
Effective: January 6-June 30, 2011

Appointment of Technology Specialist

Name/Address: Derek Santiago
2413 Mountain Lane, Allentown 18103
Effective: January 11, 2011
Salary: \$30,000 annualized, 35 hrs./wk.

Appointment of Staff Assistant

Name/Address: Kim Bosak
4821 Wendi Drive, E., Zionsville 18092
Effective: January 11, 2011
Assignment: Eyer MS
Salary: \$12.99/hr., 16.5 hrs./wk.

Schedule B Appointments

Michael DeBellis, Volunteer, Wrestling Coach
Steve Toth, Slot Car Racing Club, \$32.56/session; Maximum 8 sessions
Kate Washer, Musical Choreographer, \$1171.00

Additions to the 2010-2011 List of Per Diem Substitutes

Michael Kistler, Business	Juliet McCleery, Special Education
Kara McClure, Elementary, ML Science	Susan Schilling, Music
Katherine Harrison, Elementary	Kathryn Lubenetski, Elementary
Emily Boretsky, Biology	Ellen Luybli, Elementary, ML Science & Math
Matthew Weimann, Elementary	Jamie Sanchez, Special Ed, Elementary
Angela Eckhart, Elementary	

Educational Conferences - Exhibit 4

That the East Penn Board of School Directors approve the estimated expenses for the individuals who are attending the educational Conferences listed on Exhibit 4.

2. Albutis School Improvement Plan

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors formally approve the school improvement plan for Albutis School and that the plan be submitted to the Secretary of Education and PDE to grant formal approval.

Note: This plan has been reviewed and approved by a Quality Review Team and the Executive Director of the Carbon Lehigh Intermediate Unit.

3. Budget Discussion

- ✓ Time Line
- ✓ 5 Year Projection
- ✓ Board Requirements - Index (January 24); Exceptions (February 14)

5. Other Educational Entities

-Carbon Lehigh Intermediate Unit	T. Richwine
-Lehigh Career & Technical Institute	F. Fuller
	A. Earnshaw
	T. Richwine
	R. Heid

6. Legislative C. Ballard

7. Business Operations

1. Bill List Approval

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Fund Disbursements (Exhibit 5)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from 33-2010 Series A as listed on Exhibit 5.

8. Announcements

-Monday, January 10	6:30 p.m.-CLEAR Session
	7:30 p.m.-Board Meeting

- Wednesday, January 12 EHS Guidance Information Night for Incoming Freshmen
 - Thursday, January 13 EHS Financial Aid Night
 - Monday, January 17 Martin Luther King, Jr. Day-All schools and offices are closed.
 - Monday, January 24 7:30 p.m.-Board Meeting
9. Adjourn

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes of the January 10, 2011 meeting.

4. Bond Sale - Tentative (Exhibit 1)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the General Obligation Bonds, Series of 2011, in the aggregate principal amount of \$15,785,000 for the current refunding of the General Obligation Bonds, Series of 2006 and Series A of 2004 as outlined in Exhibit 1.

5. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel information:

Appointment of Full-Time Substitute Teachers

Name/Address: Steven Neikam
209 Lone Lane, Allentown 18104
Education Level: B. A. Degree (1989)
Undergraduate School: Moravian College
Graduate School: Kutztown University (Certification Credits)
Certification: Instructional II, Elementary
Effective: January 25, 2011
Assignment: Elementary Gifted, Alburts & Shoemaker Schools (Opening created by M. Sell Leave)
Experience: East Penn SD: 12/2008-6/2009; 10/2010-Present
Salisbury SD-2002-06
Allentown SD-1993-2002
Salary: \$45,508.00 (Year 2; Col. B)

Name/Address: Erin Knecht
3531 Oak Ridge Drive, Slatington 18080
Education Level: B. S. Degree (2008)
Undergraduate School: Kutztown University
Certification: Instructional I, English
Effective: January 31, 2022
Assignment: Eyer MS, Grade 7
(Vacancy created by C. Button retirement)
Experience: East Penn SD-2009-4/2010
Salary: \$45,508 (Year 2, Col. B)

Change in Employment Status

Employee: Shannon Fraser
From: Full Time -EHS/Eyer MS, French Teacher
To: .5 - EHS/Eyer MS, French Teacher

Co-Curricular Advisors

Nancy DeBellis EHS Girls LaCrosse Assistant Coach \$2881.00

Additions to the 2010-2011 List of Per Diem Substitutes

Lisa Wilmer, Instructional/Staff Assistant Maria Pellegrino, Remedial Assistant

Middle School Parent Teacher Conferences

- 11. --Monday, February 14 7:30 p.m.-Board Meeting
Adjourn

**EAST PENN SCHOOL DISTRICT,
Lehigh County, Pennsylvania**

RESOLUTION

A RESOLUTION

OF THE BOARD OF SCHOOL DIRECTORS OF THIS SCHOOL DISTRICT INCURRING NONELECTORAL DEBT TO BE EVIDENCED BY ITS GENERAL OBLIGATION BONDS, SERIES OF 2011 IN THE AGGREGATE PRINCIPAL AMOUNT OF \$15,785,000 FOR THE CURRENT REFUNDING OF THIS SCHOOL DISTRICT'S GENERAL OBLIGATION BONDS, SERIES OF 2006 AND GENERAL OBLIGATION BONDS, SERIES A OF 2004; AND PAYING RELATED COSTS, FEES AND EXPENSES; ACCEPTING A CERTAIN PROPOSAL FOR PURCHASE OF SUCH BONDS AT PRIVATE SALE UPON INVITATION; COMBINING SAID REFUNDING PROJECTS AS A SINGLE PROJECT; SETTING FORTH THE TERMS AND SUBSTANTIAL FORM OF SUCH BONDS; PLEDGING THE FULL FAITH, CREDIT AND TAXING POWER OF THIS SCHOOL DISTRICT IN SUPPORT OF SUCH BONDS; APPOINTING A PAYING AGENT AND A SINKING FUND DEPOSITARY FOR SUCH BONDS; SETTING FORTH CERTAIN COVENANTS AND REPRESENTATIONS RELATING TO THE BONDS; AUTHORIZING OFFICERS OF THE BOARD TO TAKE CERTAIN ACTIONS AND EXECUTE DOCUMENTS IN CONNECTION WITH ISSUANCE OF SUCH BONDS; AUTHORIZING REDEMPTION OF SAID 2006 BONDS AND SAID 2004 A BONDS; AND REPEALING ALL RESOLUTIONS OR PARTS OF RESOLUTIONS INsofar AS THE SAME SHALL BE INCONSISTENT HEREWITH.

WHEREAS, This School District (the "School District") is a school district of the Commonwealth of Pennsylvania (the "Commonwealth") and is governed by its Board of School Directors (the "Board"); and

WHEREAS, The Board, by resolution duly adopted, in accordance with law, on January 9, 2006 (the "2006 Bonds Enabling Resolution"), authorized and directed issuance of its General Obligation Bonds, Series of 2006, in the original aggregate principal amount of \$10,000,000,

dated as of February 15, 2006 (the “2006 Bonds”), as set forth in detail in the 2006 Bonds Enabling Resolution; and

WHEREAS, The Department of Community and Economic Development (the “Department”) of the Commonwealth approved the proceedings of this School District related to the increase of bonded indebtedness by issuance of the 2006 Bonds, which approval of the Department was evidenced by Certificate of Approval No. GOB-16166, dated February 10, 2006; and

WHEREAS, The Board, by resolution duly adopted, in accordance with law, on March 22, 2004 (the “2004 A Bonds Enabling Resolution”), authorized and directed issuance of its General Obligation Bonds, Series A of 2004, in the original aggregate principal amount of \$13,800,000, dated as of May 1, 2004 (the “2004 A Bonds”), as set forth in detail in the 2004 A Bonds Enabling Resolution; and

WHEREAS, The Department approved the proceedings of this School District related to the increase of bonded indebtedness by issuance of the 2004 A Bonds, which approval of the Department was evidenced by Certificate of Approval No. GOB-15508, dated April 16, 2004; and

WHEREAS, The Board of this School District has determined to retire the 2006 Bonds, and the 2004 A Bonds, in accordance with a refunding report for this School District (the “Refunding Report”) prepared by Public Financial Management Inc., as financial advisor, Harrisburg, Pennsylvania; and

WHEREAS, The Board of this School District contemplates the authorization, sale, issuance and delivery of Bonds in the aggregate principal amount of Fifteen Million Seven Hundred Eighty-five Thousand Dollars (\$15,785,000) to be designated generally as the “General Obligation Bonds, Series of 2011” (the “Bonds”), to provide funds for and toward currently refunding the 2006 Bonds and the 2004 A Bonds (the “Refunding Project”); and paying related

costs, fees and expenses (all of the foregoing, collectively, being referred to herein as the “Project”), all in accordance with applicable and appropriate provisions of the Local Government Unit Debt Act, 53 Pa.C.S. Chs. 80-82 (the “Act”) of the Commonwealth; and

WHEREAS, The Board of this School District has considered the possible manners of sale provided for in the Act with respect to the sale of the Bonds, such manners of sale being at public sale or private sale by negotiation or upon invitation; and

WHEREAS, The Board of this School District, in contemplation of authorization, sale, issuance and delivery of the Bonds, with the proceeds to be used for the aforesaid purposes, has determined that the Bonds: (a) shall be offered at private sale upon invitation; and (b) shall be offered for sale at a price of not less than 98.80% of principal amount, together with accrued interest, if any, from the date thereof to the date of delivery thereof; and

WHEREAS, A proper written proposal, dated January 24, 2011 (the “Proposal”), for purchase of the Bonds has been requested from and has been received from _____ (the “Purchaser”); and

WHEREAS, The Board of this School District duly has opened, read and considered the Proposal; and

WHEREAS, The Board of this School District desires to accept the Proposal of the Purchaser, to award the Bonds to the Purchaser, to authorize issuance of nonelectoral debt, and to take appropriate action and to authorize proper things, all in connection with the Project, and all in accordance with and pursuant to provisions of the Act; and

WHEREAS, The Board of this School District has determined to appoint U.S. Bank National Association (the “Paying Agent”), having a corporate trust office in Philadelphia, Pennsylvania, as paying agent and sinking fund depository with respect to the Bonds.

NOW, THEREFORE, BE IT RESOLVED, by the Board of this School District, as follows:

SECTION 1. The Board of this School District does authorize and direct the issuance of the Bonds, pursuant to this Resolution, in accordance with the Act, for purposes of the Project. The Bonds shall be issued to provide funds for payment of the costs of the Project and to pay related costs and expenses.

SECTION 2. The Board of this School District expresses its finding that it is in the best financial interests of this School District to sell the Bonds at private sale upon invitation and determines that the debt to be incurred pursuant to this Resolution shall be nonelectoral debt.

SECTION 3. The Refunding Project is authorized and permitted under Sections 8241(b) (1) of the Act. A brief description of the Refunding Project is set forth in the preamble hereof. The Board of this School District hereby elects to combine the refunding of the 2006 Bonds and the refunding of the 2004 A Bonds as a single project for purposes of financing. The capital projects or facilities originally financed by the 2006 Bonds and the 2004 A Bonds vary between a remaining useful life of at least seven (7) years and a remaining useful life of at least nine (9) years, respectively. An aggregate principal amount of the Bonds allocable to the separate cost of each capital project or facility shall mature prior to the end of the useful life of each capital project or facility funded or refunded with proceeds of the Bonds.

It is hereby determined and declared that the first maturity of principal of the Bonds is not being deferred beyond two years from the date of issue of the Bonds.

SECTION 4. The Board of this School District shall and does accept the Proposal of the Purchaser for purchase of the Bonds; and the Bonds shall be and are awarded to the Purchaser, in accordance with terms and conditions of the Proposal, at a dollar price of

\$_____ (_____% of principal amount), plus (less) original issue premium (discount) of \$_____, plus accrued interest, if any, from the date thereof to the date of delivery thereof, the Purchaser having submitted the Proposal in accordance with provisions of the Act. The bid security, if any, accompanying the Proposal shall be held and shall be applied as provided by the Act; Provided, however, that no allowance for interest shall be made by this School District with respect to such bid security, except as provided by the Act.

SECTION 5. The Bonds, when issued, will be general obligation bonds of this School District.

SECTION 6. The Bonds shall be issuable as fully registered bonds, without coupons, in denominations of \$5,000 principal amount or any integral multiple thereof, and shall be dated as of March 1, 2011. The Bonds shall bear interest from the interest payment date next preceding the date of registration and authentication of such Bond, unless: (a) such Bond is registered and authenticated as of an interest payment date, in which event such Bond shall bear interest from said interest payment date; or (b) such Bond is registered and authenticated after a Record Date (hereinafter defined) and before the next succeeding interest payment date, in which event such Bond shall bear interest from such interest payment date; or (c) such Bond is registered and authenticated on or prior to the Record Date next preceding May 15, 2011, in which event such Bond shall bear interest from March 1, 2011; or (d) as shown by the records of the Paying Agent, interest on such Bond shall be in default, in which event such Bond shall bear interest from the date to which interest was last paid on such Bond. Interest on each of the Bonds shall be payable initially on May 15, 2011, and thereafter semiannually on May 15 and November 15 of each year, until the principal sum thereof is paid. Except as to distinguishing numbers, denominations, interest rates and maturity dates, the Bonds and the Paying Agent's certificates of authentication

shall be substantially in the forms and shall be of the tenor and purport hereinafter set forth, with insertions and variations (including CUSIP numbers) approved by the Paying Agent, as may be appropriate for different denominations and maturity dates.

Principal, premium, if any, and interest with respect to the Bonds shall be payable in lawful money of the United States of America. The principal of and premium, if any, on the Bonds shall be payable to the registered owners thereof or their transferees, upon presentation and surrender of the Bonds at the place or places set forth in the Bonds. Payment of interest on the Bonds shall be made by check mailed to the registered owners thereof whose names and addresses appear at the close of business on the fifteenth (15th) day next preceding each interest payment date (the “Record Date”) on the registration books maintained by the Paying Agent on behalf of this School District, irrespective of any transfer or exchange of any Bonds subsequent to the Record Date and prior to such interest payment date, unless this School District shall be in default in payment of interest due on such interest payment date. In the event of any such default, such defaulted interest shall be payable to the persons in whose names the Bonds are registered at the close of business on a special record date for the payment of such defaulted interest established by notice mailed by the Paying Agent on behalf of this School District to the registered owners of the Bonds not less than fifteen (15) days preceding such special record date. Such notice shall be mailed to the persons in whose names the Bonds are registered at the close of business on the fifth (5th) day preceding the date of mailing.

If the date for payment of the principal of or interest on any Bonds shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the Commonwealth are authorized or required by law or executive order to close, then the date for payment of such principal or interest shall be the next succeeding day that is not a Saturday, Sunday, legal holiday or a day on

which such banking institutions are so authorized or required to close, and payment on such date shall have the same force and effect as if made on the nominal date established for such payment.

SECTION 7. Registration of the transfer of ownership of Bonds shall be made upon surrender of any of the Bonds to the Paying Agent, at its designated corporate trust office, accompanied by a written instrument or instruments in form, with instructions, and with guaranty of signature satisfactory to the Paying Agent, duly executed by the registered owner thereof or his attorney-in-fact or legal representative. The Paying Agent shall enter any transfer of ownership of any of the Bonds in the registration books and shall authenticate and deliver, at the earliest practicable time, in the name of the transferee or transferees, a new fully registered Bond or Bonds of authorized denominations of the same series, maturity and interest rate for the aggregate principal amount that the registered owner is entitled to receive. Bonds may be exchanged for a like aggregate principal amount of Bonds of other authorized denominations of the same series, maturity and interest rate.

SECTION 8. This School District and the Paying Agent shall not be required to register the transfer of or exchange any of the Bonds then considered for redemption during the period beginning at the close of business on the fifteenth (15th) day next preceding any date of selection of such Bonds to be redeemed and ending at the close of business on the day of mailing of the notice of redemption, as hereinafter provided, or to register the transfer of or exchange any portion of any of the Bonds selected for redemption in whole or in part until after the redemption date.

SECTION 9. This School District and the Paying Agent may deem and treat the persons in whose names the Bonds shall be registered as the absolute owners thereof for all purposes, whether such Bonds shall be overdue or not, and payment of the principal of, premium,

if any, and interest on the Bonds shall be made only to or upon the order of the registered owners thereof or their legal representatives, but registration of a transfer of ownership may be made as herein provided. All such payments shall be valid and effectual to satisfy and discharge the liability upon Bonds, to the extent of the sum or sums so paid, and neither this School District nor the Paying Agent shall be affected by any notice to the contrary.

SECTION 10. This School District shall cause to be kept, and the Paying Agent shall keep, at the corporate trust office, books for the registration, exchange and transfer of Bonds in the manner provided herein and therein so long as Bonds shall remain outstanding. Such registrations, exchanges and transfers shall be made without charge to bondholders, except for actual costs, including postage, insurance and any taxes or other governmental charges required to be paid with respect to the same.

SECTION 11. The Bonds shall be numbered consecutively, as issued, without regard to denomination or maturity, and shall bear interest at the rates per annum and shall mature on the dates and in the amounts as set forth in **Exhibit "A"** is attached hereto and made part hereof.

SECTION 12. The Bonds stated to mature on or after November 15, 2016, shall be subject to redemption prior to maturity, at the option of this School District, as a whole, on May 15, 2016, or on any date thereafter, upon payment of the principal amount thereof, together with accrued interest to the date fixed for redemption.

The Bonds stated to mature on or after November 15, 2016, shall be subject to redemption prior to maturity, at the option of this School District, from time to time, in part, in any order of maturities selected by the School District, on May 15, 2016, or on any date thereafter. If less than all Bonds of any particular maturity are to be redeemed, the Bonds of such maturity to be redeemed shall be drawn by lot by the Paying Agent. Any such redemption shall be

upon payment of the principal amount to be redeemed, together with accrued interest thereon to the date fixed for redemption.

The Bonds stated to mature on November 15, ____ (the “Term Bonds”), are subject to mandatory redemption prior to stated maturity, on the date(s) and in the principal amount(s) as set forth in the following schedule, as drawn by lot by the Paying Agent on behalf of this School District:

<u>Date</u>	<u>Principal Amount</u>
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Any such redemption shall be upon application of money available for the purpose in the Mandatory Sinking Fund established in Section 18 and shall be upon payment of the principal amount to be redeemed, together with accrued interest thereon to the date fixed for redemption. In lieu of such mandatory redemption, the Paying Agent, on behalf of this School District, may purchase from money in the Sinking Fund, at a price not to exceed the principal amount plus accrued interest, or this School District may tender to the Paying Agent, all or part of the Term Bonds subject to being drawn for redemption on any such date.

In the case of any partial redemption of Bonds of any maturity that is subject to mandatory sinking fund redemption, this School District shall be entitled to designate whether the amount to be redeemed shall be credited against the principal amount of such Bonds due at maturity or credited against the principal amount of such Bonds scheduled to be called for mandatory sinking fund redemption on any particular date or dates, in each case in an integral multiple of \$5,000 principal amount.

If any of the Bonds is of a denomination larger than \$5,000, a portion of such Bond may be redeemed, but such Bond shall be redeemed only in \$5,000 principal amount or any integral multiple thereof. For the purpose of selecting any of the Bonds for redemption, each of the Bonds subject to redemption shall be treated as representing the number of Bonds that is equal to the principal amount thereof divided by \$5,000, each \$5,000 portion thereof being subject to redemption. In the case of partial redemption of any of the Bonds, payment of the redemption price will be made only upon surrender of such Bond in exchange for Bonds of authorized denominations of the same series, maturity and interest rate and in aggregate principal amount equal to the unredeemed portion of the principal amount thereof.

Notice of redemption shall be deposited in first class mail not less than thirty (30) days prior to the date fixed for redemption and shall be addressed to the registered owners of the Bonds to be redeemed at their addresses shown on the registration books kept by the Paying Agent as of the day such Bonds are selected for redemption. Such notice shall specify: (1) the maturity and numbers of the Bonds or portions thereof so called for redemption; (2) the date fixed for redemption; (3) the redemption price or prices applicable to the Bonds or portions thereof to be redeemed; and (4) that on the date fixed for redemption the principal amount to be redeemed will be payable at the corporate trust office of the Paying Agent and that after such date interest thereon shall cease to accrue. Failure to mail any such notice or any defect therein or in the mailing thereof shall not affect the validity of any proceeding for redemption of other Bonds so called for redemption as to which proper notice has been given.

On the date designated for redemption, notice having been provided as aforesaid, and money for payment of the principal, premium, if any, and accrued interest being held by the Paying Agent, interest on the Bonds or portions thereof so called for redemption shall cease to

accrue and such Bonds or portions thereof so called for redemption shall cease to be entitled to any benefit or security under this Resolution, and registered owners of such Bonds or portions thereof so called for redemption shall have no rights with respect thereto, except to receive payment of the principal to be redeemed and accrued interest thereon to the date fixed for redemption, together with the redemption premium, if any.

If at the time of mailing of a notice of redemption the School District shall not have deposited with the Paying Agent, as sinking fund depository, money sufficient to redeem all Bonds called for redemption, the notice of redemption shall state that it is conditional, i.e., that it is subject to the deposit of sufficient redemption money with the Paying Agent not later than the opening of business on the redemption date, and such notice shall be of no effect unless such money is so deposited. If the Bonds to be called for redemption shall have been refunded, money sufficient to redeem such Bonds shall be deemed to be on deposit with the Paying Agent for the purposes of this Section, and the notice of redemption need not state that it is conditional, if the redemption money has been deposited irrevocably with another bank or bank and trust company which shall have been given irrevocable instructions to transfer the same to the Paying Agent not later than the opening of business on the redemption date.

If the redemption date for any Bonds shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the Commonwealth are authorized or required by law or executive order to close, then the date for payment of the principal, premium, if any, and interest upon such redemption shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are so authorized or required to close, and payment on such date shall have the same force and effect as if made on the nominal date of redemption.

SECTION 13. This School District appoints the Paying Agent as the paying agent with respect to the Bonds and directs that the principal of, premium, if any, and interest on the Bonds shall be payable at the designated corporate trust office of the Paying Agent, in lawful money of the United States of America.

SECTION 14. The form of the Bonds, including the form of Assignment and the form of the Paying Agent's Certificate, shall be substantially as set forth in **Exhibit "B"**, which is attached hereto and made part hereof, with appropriate insertions, omissions and variations.

SECTION 15. The Bonds shall be executed in the name of and on behalf of this School District by the actual or facsimile signature of the President or Vice President of the Board of this School District, and the official seal or a facsimile thereof, of this School District shall be affixed thereto and the actual or facsimile signature of the Secretary or Assistant Secretary of the Board of this School District shall be affixed thereto in attestation thereof; and said officers are authorized to execute and to attest the Bonds.

SECTION 16. No Bond constituting one of the Bonds shall be entitled to any benefit under this Resolution nor shall it be valid, obligatory or enforceable for any purpose until such Bond shall have been registered and authenticated by the Certificate of Authentication endorsed thereon duly signed by the Paying Agent; and the Paying Agent is authorized to register and authenticate the Bonds, in accordance with the provisions hereof.

SECTION 17. This School District covenants to and with registered owners, from time to time, of the Bonds that shall be outstanding, from time to time, pursuant to this Resolution, that this School District: (i) shall include the amount of the debt service on the Bonds, for each fiscal year of this School District in which such sums are payable, in its budget for that year, (ii) shall appropriate such amounts from its general revenues for the payment of such

debt service, and (iii) shall duly and punctually pay or cause to be paid from its Sinking Fund (hereinafter identified) or any other of its revenues or funds the principal of and interest on each of the Bonds at the dates and place and in the manner stated therein, according to the true intent and meaning thereof; and, for such budgeting, appropriation and payment, this School District shall and does pledge, irrevocably, its full faith, credit and taxing power. As provided in the Act, the foregoing covenant of this School District shall be specifically enforceable.

SECTION 18. A. There is created, pursuant to Section 8221 of the Act, a sinking fund for the Bonds, to be known as “Sinking Fund - General Obligation Bonds, Series of 2011” (the “Sinking Fund”), which Sinking Fund shall be administered in accordance with applicable provisions of the Act.

B. There is created, within and as a part of the Sinking Fund, a separate fund or account, designated as the “Mandatory Sinking Fund”, which shall consist of deposits made therein by the Paying Agent, as the sinking fund depository, from the Sinking Fund, as provided in the next succeeding paragraph of this Section, for application to the payment upon stated maturity of the Term Bonds that shall be outstanding, if any, on their stated maturity date, and to mandatory redemption prior to stated maturity of the Term Bonds as provided in this Section.

The Paying Agent, as the sinking fund depository, shall deposit into the Mandatory Sinking Fund, for the benefit of the Term Bonds, from money deposited in the Sinking Fund by this School District, the following amounts at the following times:

Time of Deposit
(On or before November 15)

Amount

or such lesser amount as on the appropriate date shall be equal to the principal amount of all Term Bonds then outstanding.

This School District and the Paying Agent covenant that the Paying Agent, on October 1, _____ and on October 1 of each year thereafter, or so long as any Term Bonds of the appropriate maturity shall remain outstanding, or as soon after such date as shall suit the convenience of the Paying Agent and shall allow sufficient time for mailing of the requisite notice of redemption, as provided for in Section 12, shall select or draw, by lot, in a fair and equitable manner, for redemption on the following November 15 (except on the year ____ when Term Bonds shall mature on the following November 15), a principal amount of the Term Bonds of the appropriate maturity equal to the amount then required to be deposited into the Mandatory Sinking Fund as set forth in this Section. The Paying Agent shall, upon selection of Term Bonds of the appropriate maturity so to be called for redemption prior to maturity, mail the requisite notice of redemption on behalf of this School District. This School District covenants to assume and to pay all costs and expenses related to the mandatory redemption of such Term Bonds.

The amount required to be deposited in the Mandatory Sinking Fund hereunder, on any given date, shall be reduced by the principal amount of any Term Bonds of the appropriate maturity that shall have been purchased or tendered in lieu of mandatory redemption in the immediately preceding period, as provided in Section 12 hereof.

The principal amount of Term Bonds to be retired from money available in the Mandatory Sinking Fund shall be paid by the Paying Agent, as the sinking fund depository, in the usual and customary manner, from such money available in the Mandatory Sinking Fund.

SECTION 19. This School District appoints the Paying Agent as the sinking fund depository with respect to the Sinking Fund.

SECTION 20. This School District covenants to make payments out of the Sinking Fund, or out of any other of its revenues or funds, at such times and in such annual amounts, as shall be sufficient for prompt and full payment of all obligations of the Bonds when due.

SECTION 21. The President or Vice President and the Secretary or Assistant Secretary, respectively, of the Board of this School District, which shall include their duly qualified successors in office, if applicable, are authorized and directed, as required, necessary and/or appropriate: (a) to prepare, to certify and to file with the Department the debt statement required by Section 8110 of the Act; (b) to prepare and to file with the Department any statements required by the Act that are necessary to qualify all or any portion of the debt of this School District that is subject to exclusion as self-liquidating or subsidized debt for exclusion from the appropriate debt limit of this School District as self-liquidating or subsidized debt; (c) to prepare and to file the application with the Department, together with a complete and accurate transcript of the proceedings for the required approval relating to the debt, of which debt the Bonds, upon issue, will be evidence, as required by Section 8111 of the Act; (d) to pay or to cause to be paid to the Department all proper filing fees required in connection with the foregoing; and (e) to take other required, necessary and/or appropriate action.

The Board of this School District authorizes and directs that an appropriate borrowing base certificate be prepared for filing with the Department as required by Section 8110 of the Act.

The President or Vice President and the Secretary or Assistant Secretary of the Board of this School District are hereby authorized to prepare and to execute, or to authorize the auditors of this School District to prepare and to execute, such borrowing base certificate.

SECTION 22. If applicable, as determined from the Proposal, the Board of this School District authorizes and directs the purchase of municipal Bond guaranty insurance with respect to the Bonds. Proper officers of this School District are authorized and directed to take all required, necessary and/or appropriate action with respect to such insurance, as contemplated in the Proposal, including the payment of the premium for such insurance.

SECTION 23. The President or Vice President and the Secretary or Assistant Secretary, respectively, of the Board of this School District are authorized and directed to contract with the Paying Agent for its services as paying agent and as sinking fund depositary in connection with the Sinking Fund, with respect to the Bonds.

SECTION 24. It is declared that the debt to be incurred hereby, together with any other indebtedness of this School District, is not in excess of any limitation imposed by the Act upon the incurring of debt by this School District.

SECTION 25. The Board of this School District, hereby approves the Preliminary Official Statement in the form presented at this meeting and authorizes the President or Vice President of this Board to approve an Official Statement with respect to the Bonds of this School District substantially in the form and with the content of such Preliminary Official Statement, but with such insertions and amendments as shall be necessary or appropriate to reflect the final terms and provisions of the Bonds, the accepted Proposal and this Resolution. Such authorized officer of the Board shall evidence his or her approval of the Official Statement by affixing his or her signature thereto as such officer, and such execution of the Official Statement by such officer shall

constitute conclusive evidence of the approval of the Official Statement by such officer on behalf of this Board of this School District.

SECTION 26. Proper officials of this School District are authorized and directed to deliver the Bonds and to authorize payment of all costs and expenses associated with issuance of the Bonds as provided for in the Proposal, but only after the Department has certified its approval pursuant to Section 8204 of the Act or at such time when the filing authorized to be submitted to the Department pursuant to the Act or at such time when the filing authorized to be submitted to the Department pursuant to the Act shall be deemed to have been approved pursuant to Section 8206 of the Act.

SECTION 27. This School District covenants to and with purchasers of the Bonds that it will make no use of the proceeds of the Bonds, or of any other obligations deemed to be part of the same “issue” as the Bonds under applicable federal tax regulations, that will cause the Bonds to be or become “arbitrage Bonds” within the meaning of Section 103(b)(2) and Section 148 of the Internal Revenue Code of 1986, as amended (the “Code”), and the regulations implementing said Sections that duly have been published in the Federal Register or any other regulations implementing said Sections, and this School District further covenants to comply with all other requirements of the Code if and to the extent applicable to maintain continuously the Federal income tax exemption of interest on the Bonds.

This School District further covenants to and with purchasers of the Bonds that it will make no use of the proceeds of the Bonds, of the proceeds of any other obligations deemed to be part of the same “issue” as the Bonds under applicable federal tax regulations, or of any property or facilities financed with the proceeds of the Bonds or of any such other obligations deemed to be part of the same “issue” as the Bonds, that will cause the Bonds to be or become “private

activity bonds” within the meaning of Section 141 of the Code and the regulations implementing said Sections that duly have been published in the Federal Register, and this School District further covenants to comply with all other requirements of the Code if and to the extent applicable to maintain continuously the Federal income tax exemption of interest on the Bonds.

SECTION 28. The 2006 Bonds to be refunded by the Bonds are all of the remaining 2006 Bonds stated to mature on and after November 15, 2011 (the “Refunded 2006 Bonds”). The School District does determine to provide for retirement of the Refunded 2006 Bonds by optional redemption on May 15, 2011, in accordance with the right and privilege reserved to this School District in the 2006 Bonds and in the 2006 Bonds Enabling Resolution.

The 2004 A Bonds to be refunded by the Bonds are all 2004 A Bonds stated to mature on and after November 15, 2011 (the “Refunded 2004 A Bonds”). The School District does determine to provide for retirement of said portion of the Refunded 2004 A Bonds by optional redemption on May 15, 2011, in accordance with the right and privilege reserved to this School District in the 2004 A Bonds and in the 2004 A Bonds Enabling Resolution.

The Refunded 2006 Bonds and the Refunded 2004 A Bonds are collectively referred to as the “Refunded Bonds”.

The Secretary of the Board of this School District is hereby authorized and directed to give irrevocable instructions, with respect to the Refunded Bonds, to the paying agent and bond registrar for the 2006 Bonds and the 2004 A Bonds, to retire the Refunded Bonds in accordance with this election of the Board.

Proper officers of this School District are hereby authorized and directed to take all such actions as may be necessary and appropriate to accomplish such retirement.

SECTION 29. If applicable, this School District, simultaneously with delivery of the Bonds to the Purchaser, shall enter into a refunding escrow agreement (the “Bond Retirement Agreement”), with the Refunded Bonds Paying Agent (the “Escrow Agent”), as escrow agent and paying agent for the Refunded Bonds, which shall provide for a deposit of a portion of the proceeds of the Bonds into escrow with the Escrow Agent and for the application of such proceeds to retirement of the Refunded Bonds, as set forth in the Refunding Report and this Resolution.

The President or Vice President and the Secretary or Assistant Secretary, respectively, of the Board of this School District are authorized and directed to execute, to attest and to seal, as appropriate, and to deliver the Bond Retirement Agreement, simultaneously with such delivery of the Bonds.

The School District does approve the Bond Retirement Agreement in form satisfactory to the Solicitor of this School District and as shall be approved by the officers of the Board of this School District executing the same. Such approval of such officers shall be conclusively presumed to have been given by their execution of the Bond Retirement Agreement.

SECTION 30. The President, the Vice President, the Treasurer or the Business Manager of this School District is each hereby authorized and directed to execute and deliver agreements, orders or subscriptions for purchase of United States Treasury Certificates of Indebtedness, Notes or Bonds, State and Local Government Series (“SLGS”), other securities of the United States of America or other investments satisfying the requirements of 53 Pa.C.S. §8250, as described in the Refunding Report, from the proceeds of the Bonds and, if applicable, other funds to be deposited under the Bond Retirement Agreement, and to do, to take and to authorize such other acts as shall be necessary or appropriate to provide for retirement of

the payment of principal and interest on the Refunded Bonds as described in the Refunding Report and this Resolution.

SECTION 31. The Secretary of the Board of this School District is hereby authorized and directed to execute and to submit to the Pennsylvania Department of Education, promptly following settlement for the Bonds, the appropriate application and other documents and information necessary to obtain state reimbursement with respect to the debt service on the Bonds (including the filing of the appropriate PLANCON Parts, as applicable).

SECTION 32. This School District shall enter into, and hereby authorizes and directs the President or Vice President of the Board of this School District to execute a Continuing Disclosure Certificate (the “Certificate”) on behalf of this School District on or before the date of issuance and delivery of the Bonds to the Purchaser. Such Certificate shall be executed and delivered to satisfy the terms and conditions of the accepted Proposal for sale of the Bonds and Securities and Exchange Commission Rule 15c2-12, and shall be substantially in the form presented to this meeting, which is hereby approved, together with any changes therein made and approved by the executing officer of the Board of this School District, whose execution and delivery thereof shall constitute conclusive evidence of such approval. A copy of the Certificate shall be filed with the Secretary of the Board of this School District and shall be and hereby is made part of this Resolution.

This School District hereby covenants and agrees that it will comply with and carry out all of the provisions of the Certificate. Notwithstanding any other provision of this Resolution, failure of this School District to comply with the Certificate shall not be considered an event of default with respect to the Bonds; however, any registered owner of the Bonds may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance

by court order, to cause this School District to comply with its obligations under this Section and such Certificate.

SECTION 33. The Bonds may be made available for purchase under a book-entry only system available through The Depository Trust Company, a New York corporation (“DTC”). If applicable, at or prior to settlement for the Bonds, this School District and the Paying Agent shall execute or signify their approval of a Representation Letter in substantially the form on file with the Secretary of the School District (the “Representation Letter”). The appropriate officers of this School District and the Paying Agent shall take such action as may be necessary from time to time to comply with the terms and provisions of the Representation Letter, and any successor paying agent for the Bonds, in its written acceptance of its duties under this Resolution, shall agree to take any actions necessary from time to time to comply with the requirements of the Representation Letter.

SECTION 34. Notwithstanding the foregoing provisions of this Resolution, the Bonds shall initially be issued in the form of one fully-registered Bond for the aggregate principal amount of the Bonds of each maturity, and the following provisions shall apply with respect to the registration, transfer and payment of the Bonds:

(a) Except as provided in subparagraph (g) below, all of the Bonds shall be registered in the name of Cede & Co., as nominee of DTC; provided that if DTC shall request that the Bonds be registered in the name of a different nominee, the Paying Agent shall exchange all or any portion of the Bonds for an equal aggregate principal amount of Bonds of the same series, interest rate and maturity registered in the name of such nominee or nominees of DTC.

(b) No person other than DTC or its nominee shall be entitled to receive from this School District or the Paying Agent either a Bond or any other evidence of ownership of the Bonds, or any right to receive any payment in respect thereof, unless DTC or its nominee shall transfer record ownership of all or any portion of the Bonds on the registration books (the “Register”) maintained by the Paying Agent in connection with discontinuing the book-entry only system as provided in subparagraph (g) below or otherwise.

(c) So long as any Bonds are registered in the name of DTC or any nominee thereof, all payments of the principal or redemption price of or interest on such Bonds shall be made to DTC or its nominee in accordance with the Representation Letter on the dates provided for such payments under this Resolution. Each such payment to DTC or its nominee shall be valid and effective to fully discharge all liability of this School District or the Paying Agent with respect to the principal or redemption price of or interest on the Bonds to the extent of the sum or sums so paid. In the event of the redemption of less than all of the Bonds outstanding of any maturity, the Paying Agent shall not require surrender by DTC or its nominee of the Bonds so redeemed, but DTC (or its nominee) may retain such Bonds and make an appropriate notation on the Bond certificate as to the amount of such partial redemption; provided that DTC shall deliver to the Paying Agent, upon request, a written confirmation of such partial redemption and thereafter the records maintained by the Paying Agent shall be conclusive as to the amount of the Bonds of such maturity which have been redeemed.

(d) This School District and the Paying Agent may treat DTC (or its nominee) as the sole and exclusive owner of the Bonds registered in its name for the purposes of payment of the principal or redemption price of or interest on the Bonds, selecting the Bonds or portions thereof to be redeemed, giving any notice permitted or required to be given to holders of Bonds under this Resolution, registering the transfer of Bonds, obtaining any consent or other action to be taken by holders of Bonds and for all other purposes whatsoever; and neither this School District nor the Paying Agent shall be affected by any notice to the contrary. Neither this School District nor the Paying Agent shall have any responsibility or obligation to any participant in DTC, any person claiming a beneficial ownership interest in the Bonds under or through DTC or any such participant, or any other person which is not shown on the Register as being a registered owner of Bonds, with respect to (1) the Bonds, (2) the accuracy of any records maintained by DTC or any such participant, (3) the payment by DTC or any such participant of any amount in respect of the principal or redemption price of or interest on the Bonds, (4) any notice which is permitted or required to be given to holders of the Bonds under this Resolution, (5) the selection by DTC or any such participant of any person to receive payment in the event of a partial redemption of the Bonds, and (6) any consent given or other action taken by DTC as holder of the Bonds.

(e) So long as the Bonds or any portion thereof are registered in the name of DTC or any nominee thereof, all notices required or permitted to be given to the holders of such Bonds under this Resolution shall be given to DTC as provided in the Representation Letter.

(f) In connection with any notice or other communication to be provided to holders of Bonds pursuant to this Resolution by this School District or the Paying Agent with respect to any consent or other action to be taken by holders of Bonds, DTC shall consider the date of receipt of notice requesting such consent or other action as the record date for such consent or other action, provided that this School District or the Paying Agent may establish a special record date for such consent or other action. This School District or the Paying Agent shall give DTC notice of such special record date not less than 15 calendar days in advance of such special record date to the extent possible.

(g) The book-entry only system for registration of the ownership of the Bonds may be discontinued at any time if either (1) after notice to this School District and the Paying Agent, DTC determines to resign as securities depository for the Bonds, or (2) after notice to DTC and the Paying Agent, this School District determines that continuation of the system of book-entry only transfers through DTC (or through a successor securities depository) is not in the best interests of this School District. In either of such events (unless in the case described in clause (2) above, this School District appoints a successor securities depository), the Bonds shall be delivered in registered certificate form to such persons, and in such maturities and principal amounts, as may be designated by DTC, but without any liability on the part of this School District or the Paying Agent for the accuracy of such designation. Whenever DTC requests this School District and the Paying Agent to do so, this School District and the Paying Agent shall cooperate with DTC in taking appropriate action after reasonable notice to

arrange for another securities depository to maintain custody of certificates evidencing the Bonds.

SECTION 35. Any reference in this Resolution to an officer or member of the Board of this School District shall be deemed to refer to his or her duly qualified successor in office, if applicable.

SECTION 36. This Resolution shall be effective in accordance with the Act.

SECTION 37. In the event any provision, section, sentence, clause or part of this Resolution shall be held to be invalid, such invalidity shall not affect or impair any remaining provision, section, sentence, clause or part of this Resolution, it being the intent of this School District that such remainder shall be and shall remain in full force and effect.

SECTION 38. All resolutions or parts of resolutions, insofar as the same shall be inconsistent herewith, shall be and the same expressly are repealed.

DULY ADOPTED, by the Board of this School District, in lawful session duly assembled, this 24th day of January, 2011.

EAST PENN SCHOOL DISTRICT,
Lehigh County, Pennsylvania

By: _____

—

(Vice) President of the Board
of School Directors

ATTEST:

(Assistant) Secretary of the
Board of School Directors

(SEAL)

EXHIBIT "A"

EAST PENN SCHOOL DISTRICT
Lehigh County, Pennsylvania
\$15,785,000 Aggregate Principal Amount
General Obligation Bonds, Series of 2011
Dated as of March 1, 2011

<u>Maturity Date</u>	<u>Aggregate Principal Amount</u>	<u>Interest Rate Per Annum</u>	<u>Yield to Maturity</u>
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EXHIBIT "B"

(FORM OF BOND)

[The following Legend is to be printed on any Bonds registered in the name of The Depository Trust Company or Cede & Co., its nominee: **“Unless this certificate is presented by an authorized representative of The Depository Trust Company, a New York corporation (“DTC”), to the Issuer or its agent for registration of transfer, exchange or payment, and any certificate issued is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE, OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL in as much as the registered owner hereof, Cede & Co., has an interest herein.”**]

Number \$ _____

UNITED STATES OF AMERICA
COMMONWEALTH OF PENNSYLVANIA
COUNTY OF LEHIGH
EAST PENN SCHOOL DISTRICT
GENERAL OBLIGATION BONDS, SERIES OF 2011

INTEREST	MATURITY	DATED DATE	
<u>RATE</u>	<u>DATE</u>	<u>OF SERIES</u>	<u>CUSIP</u>
%		March 1, 2011	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL SUM: _____ DOLLARS (\$ _____)

EAST PENN SCHOOL DISTRICT, Lehigh County, Pennsylvania (the “Issuer”), a school district existing under laws of the Commonwealth of Pennsylvania (the “Commonwealth”), for value received, promises to pay to the order of the registered owner named hereon, or registered assigns, on the maturity date stated hereon, upon presentation and surrender hereof, the principal sum stated hereon, unless this General Obligation Bond, Series of 2011 (the “Bond”), shall be redeemable and duly shall have been called for earlier redemption and payment of the redemption

price shall have been made or provided for, and to pay initially on May 15, 2011, and thereafter semiannually on May 15 and November 15 of each year, to the registered owner hereof, interest on said principal sum, at the rate per annum stated hereon, until said principal sum has been paid or provision for payment thereof duly has been made. Interest on this Bond shall be payable from the interest payment date next preceding the date of registration and authentication of this Bond, unless: (a) this Bond is registered and authenticated as of an interest payment date, in which event this Bond shall bear interest from such interest payment date; or (b) this Bond is registered and authenticated after a Record Date (hereinafter defined) and before the next succeeding interest payment date, in which event this Bond shall bear interest from such interest payment date; or (c) this Bond is registered and authenticated on or prior to the Record Date next preceding May 15, 2011, in which event this Bond shall bear interest from March 1, 2011; or (d) as shown by the records of the Paying Agent (hereinafter defined), interest on this Bond shall be in default, in which event this Bond shall bear interest from the date to which interest was last paid on this Bond. The interest on this Bond is payable by check drawn on U.S. Bank National Association (the "Paying Agent"), or its successor. The principal of and premium, if any, on this Bond, when due, are payable upon surrender hereof at the designated corporate trust office of the Paying Agent. Payment of the interest hereon shall be made to the registered owner hereof whose name and address shall appear, at the close of business on the fifteenth (15th) day next preceding each interest payment date (the "Record Date"), on the registration books maintained by the Paying Agent, irrespective of any transfer or exchange of this Bond subsequent to such Record Date and prior to such interest payment date, unless the Issuer shall be in default in payment of interest due on such interest payment date. In the event of any such default, such defaulted interest shall be payable to the person in whose name this Bond is registered at the close of

business on a special record date for the payment of such defaulted interest established by notice mailed by the Paying Agent to the registered owner of this Bond not less than fifteen (15) days preceding such special record date. Such notice shall be mailed to the person in whose name this Bond is registered at the close of business on the fifth (5th) day preceding the date of mailing. Principal, premium, if any, and interest with respect to this Bond are payable in lawful money of the United States of America.

This Bond is one of a series of Bonds of the Issuer, known generally as “General Obligation Bonds, Series of 2011” (the “Bonds”), all of like date and tenor, except as to numbers, denominations, dates of maturity, rates of interest, and provisions for redemption, in the aggregate principal amount of Fifteen Million Seven Hundred Eighty-five Thousand Dollars (\$15,785,000).

The Bonds have been authorized for issuance in accordance with provisions of the Local Government Unit Debt Act, 53 Pa.C.S. Chs. 80-82 (the “Act”), of the Commonwealth, and by virtue of a duly adopted resolution (the “Resolution”) of the Issuer. The Act, as such shall have been in effect when the Bonds were authorized, and the Resolution shall constitute a contract between the Issuer and registered owners, from time to time, of the Bonds.

The Issuer has covenanted, in the Resolution, to and with registered owners, from time to time, of the Bonds that shall be outstanding, from time to time, pursuant to the Resolution, that the Issuer shall: (i) include the amount of the debt service for the Bonds, for each fiscal year of the Issuer in which such sums are payable, in its budget for that year, (ii) appropriate such amounts from its general revenues for the payment of such debt service, and (iii) duly and punctually pay or cause to be paid, from the sinking fund established under the Resolution or any other of its revenues or funds, the principal of and interest on each of the Bonds at the dates and

place and in the manner stated therein, according to the true intent and meaning thereof; and, for such budgeting, appropriation and payment, the Issuer has pledged and does pledge, irrevocably, its full faith, credit and taxing power.

This Bond shall not be entitled to any benefit under the Resolution, nor shall it be valid, obligatory or enforceable for any purpose, until this Bond shall have been authenticated by the Paying Agent.

The Bonds are issuable only in the form of registered Bonds, without coupons, in the denominations of \$5,000 principal amount or any integral multiple thereof. Bonds may be exchanged for a like aggregate principal amount of Bonds of other authorized denominations of the same series, maturity and interest rate upon surrender of such Bonds to the Paying Agent, with written instructions satisfactory to the Paying Agent.

The Issuer and the Paying Agent may deem and treat the registered owner hereof as the absolute owner hereof (whether or not this Bond shall be overdue) for the purpose of receiving payment of or on account of principal hereof, premium, if any, and interest due hereon and for all other purposes, and the Issuer and the Paying Agent shall not be affected by any notice to the contrary.

This Bond may be transferred by the registered owner hereof upon surrender of this Bond to the Paying Agent, accompanied by a written instrument or instruments in form, with instructions, and with guaranty of signature satisfactory to the Paying Agent, duly executed by the registered owner of this Bond or his attorney-in-fact or legal representative. The Paying Agent shall enter any transfer of ownership of this Bond in the registration books and shall authenticate and deliver at the earliest practicable time in the name of the transferee or transferees a new fully

registered Bond or Bonds of authorized denominations of the same series, maturity and interest rate for the aggregate principal amount which the registered owner is entitled to receive.

The Issuer and the Paying Agent shall not be required to issue or to register the transfer of or exchange any Bonds then considered for redemption during a period beginning at the close of business on the fifteenth (15th) day next preceding any date of selection of Bonds to be redeemed and ending at the close of business on the day of mailing of the applicable notice of redemption, as hereinafter provided, or to register the transfer of or exchange any portion of any Bond selected for redemption until after the redemption date.

The Bonds stated to mature on or after November 15, 2016, are subject to redemption prior to maturity, at the option of the Issuer, as a whole, on May 15, 2016, or on any date thereafter, upon payment of the principal amount thereof, together with accrued interest to the date fixed for redemption.

The Bonds stated to mature on or after November 15, 2016, are subject to redemption prior to maturity, at the option of the Issuer, from time to time, in part, in any order of maturity selected by the Issuer, on May 15, 2016, or on any date thereafter. If less than all Bonds of any particular maturity are to be redeemed, the Bonds of such maturity to be redeemed shall be drawn by lot by the Paying Agent. Any such redemption shall be upon payment of the principal amount to be redeemed, together with accrued interest thereon to the date fixed for redemption.

The Bonds stated to mature on November 15, _____, are subject to mandatory redemption prior to maturity, in the amounts and on November 15 of the years set forth in the following schedule, as drawn by lot by the Paying Agent in behalf of the Issuer:

Date

Principal Amount

Any such redemption shall be upon application of money available for the purpose in the Mandatory Sinking Fund established under the Resolution and shall be upon payment of the principal amount to be redeemed, together with accrued interest thereon to the date fixed for redemption. In lieu of such mandatory redemption, the Paying Agent, as sinking fund depository, in behalf of the Issuer, may purchase, from money available for the purpose in the Sinking Fund established under the Resolution, at a price not to exceed the principal amount plus accrued interest, or the Issuer may tender to the Paying Agent, all or part of the Bonds subject to being drawn for redemption in any such year.

In the case of any partial optional redemption of Bonds of any maturity that is subject to mandatory sinking fund redemption, the Issuer shall be entitled to designate whether the amount to be redeemed shall be credited against the principal amount of such Bonds due at maturity or credited against the principal amount of such Bonds scheduled to be called for mandatory sinking fund redemption on any particular date or dates, in each case in an integral multiple of \$5,000 principal amount.

If this Bond is of a denomination larger than \$5,000, a portion of this Bond may be redeemed. For the purposes of redemption, this Bond shall be treated as representing the number of Bonds that is equal to the principal amount hereof divided by \$5,000, each \$5,000 portion of this Bond being subject to redemption. In the case of partial redemption of this Bond, payment of the redemption price shall be made only upon surrender of this Bond in exchange for Bonds of authorized denominations of the same series, maturity and interest rate and in the aggregate principal amount equal to the unredeemed portion of the principal amount hereof; Provided, however, that should this Bond be registered in the name of The Depository Trust Company

(“DTC”) or Cede & Co., as nominee for DTC, or any other nominee of DTC, or any other successor securities depository or its nominee, this Bond need not be surrendered for payment and exchange in the event of a partial redemption hereof and the records of the Paying Agent shall be conclusive as to the amount of this Bond which shall have been redeemed.

Notice of redemption shall be deposited in first class mail not less than 30 days prior to the date fixed for redemption and shall be addressed to the registered owners of the Bonds to be redeemed at their addresses shown on the registration books kept by the Paying Agent as of the day such Bonds are selected for redemption. Failure to mail any notice of redemption or any defect therein or in the mailing thereof shall not affect the validity of any proceeding for redemption of other Bonds so called for redemption as to which proper notice has been given.

On the date designated for redemption, notice having been provided as aforesaid, and money for payment of the principal, premium, if any, and accrued interest being held by the Paying Agent, interest on the Bonds or portions thereof so called for redemption shall cease to accrue and such Bonds or portions thereof so called for redemption shall cease to be entitled to any benefit or security under the Resolution, and registered owners of such Bonds or portions thereof so called for redemption shall have no rights with respect thereto, except to receive payment of the principal to be redeemed and accrued interest thereon to the date fixed for redemption, together with the redemption premium, if any.

The Issuer, in the Resolution, has established a sinking fund with the Paying Agent, as the sinking fund depository, into which funds for the payment of the principal of and the interest on the Bonds shall be deposited not later than the date fixed for the disbursement thereof. The Issuer has covenanted, in the Resolution, to make payments from such sinking fund or from any other of

its revenues or funds, at such times and in such annual amounts, as shall be sufficient for prompt and full payment of all obligations of this Bond.

It hereby is certified that: (i) all acts, conditions and things required to be done, to happen or to be performed as conditions precedent to and in issuance of this Bond or in creation of the debt of which this Bond is evidence have been done, have happened or have been performed in due and regular form and manner, as required by law; and (ii) the debt represented by this Bond, together with any other indebtedness of the Issuer, is not in excess of any limitation imposed by the Act upon the incurring of debt by the Issuer.

IN WITNESS WHEREOF, the Issuer has caused this Bond to be executed in its name by the manual or facsimile signature of the President of the Board of School Directors, and its official seal or facsimile thereof, to be affixed hereto and the manual or facsimile signature of the Secretary of the Board of School Directors to be affixed hereto in attestation thereof, all as of March 1, 2011.

EAST PENN SCHOOL DISTRICT,
Lehigh County, Pennsylvania

By: _____
President of the Board of School Directors

ATTEST:

Secretary of the Board of School Directors

(SEAL)

(FORM OF PAYING AGENT'S CERTIFICATE)

CERTIFICATE OF AUTHENTICATION; CERTIFICATE AS TO OPINION; AND
CERTIFICATE AS TO INSURANCE

It is certified that:

(i) This Bond is one of the Bonds described in the within-mentioned Resolution;

(ii) An original Opinion issued by Rhoads & Sinon LLP, dated and delivered on the date of the original delivery of, and payment for, such Bonds that is on file at such designated corporate trust office where the same may be inspected; and

(iii) _____ has issued its municipal bond insurance policy, as stated in the Statement of Insurance printed upon this Bond, a copy of which policy is on file at such designated corporate trust office where the same may be inspected.

U.S. BANK NATIONAL ASSOCIATION,
as Paying Agent

By: _____
Authorized Representative

Date of Registration and Authentication:

(FORM OF ASSIGNMENT)

ASSIGNMENT

FOR VALUE RECEIVED, _____,
the undersigned, hereby sells, assigns and transfers unto

Name (the "Transferee")

Address

Social Security or Federal Employer Identification No. _____ the
within Bond and all rights thereunder and hereby irrevocably constitutes and appoints
_____, as attorney, to transfer the within
Bond on the books kept for registration thereof with full power of substitution in the premises.

Date: _____

Signature Guaranteed:

NOTICE: Signature(s) must be guaranteed
by an institution that is a participant in a
signature guarantee program recognized by
the Securities Transfer Association.

NOTICE: No transfer will be made in the name
of the Transferee unless the signature(s) to this
assignment correspond(s) with the name(s)
appearing upon the face of the within Bond in
every particular, without alteration or
enlargement or any change whatever and the
Social Security or Federal Employer
Identification Number of the Transferee is
supplied. If the Transferee is a trust, the names
and Social Security or Federal Employer
Identification Numbers of the settlor and
beneficiaries of the trust, the Federal Employer
Identification Number and date of the trust and
the name of the trustee must be supplied.

(FORM OF STATEMENT OF INSURANCE)

STATEMENT OF INSURANCE

[To be provided by Bond Insurer]

CERTIFICATE

I, the undersigned, (Assistant) Secretary of the Board of School Directors of East Penn School District, Lehigh County, Pennsylvania, (the "School District"), certify that: the foregoing is a true and correct copy of a Resolution that duly was adopted by affirmative vote of a majority of all members of the Board of School Directors of the School District at a meeting duly held on January 24, 2011; said Resolution duly has been recorded in the minute book of the Board of School Directors of the School District; a notice with respect to the intent to adopt said Resolution has been published as required by law; said Resolution was available for inspection by any interested citizen requesting the same in accordance with the requirements of the Local Government Unit Debt Act of the Commonwealth of Pennsylvania and such notice; and said Resolution has not been amended, altered, modified or repealed as of the date of this Certificate.

I further certify that the Board of School Directors of the School District met the advance notice and public comment requirements of the Sunshine Act, 65 Pa.C.S. Ch. 7, as amended, by advertising the time and place of said meeting, by posting prominently a notice of said meeting at the principal office of the School District or at the public building in which said meeting was held, and by providing a reasonable opportunity for public comment at said meeting, all as required by such Act.

I further certify that: the total number of members of the Board of School Directors of the School District is nine (9); the vote of members of the Board of School Directors of the School District upon said Resolution was called and duly was recorded upon the minutes of said meeting; and members of the Board of School Directors of the School District voted upon said Resolution in the following manner:

Charles H. Ballard	-
Elaine D. Gannon	-
Alan C. Earnshaw	-
Francee Fuller	-
Rebecca Heid	-
Michael Policano, Jr.	-
Samuel F. Rhodes, III	-
Terry E. Richwine	-
Julian Stolz	- ;

IN WITNESS WHEREOF, I set my hand and affix the official seal of the School District, this 24th day of January, 2011.

(Assistant) Secretary of the Board
of School Directors

(SEAL)

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors approve the minutes of the January 24, 2011 meeting.

4. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

- Sean Seveland, Guidance Counselor at EHS, effective April 30, 2011 (Exhibit 1)
- Sharon Searfoss, Health Room Assistant at Eyer MS, effective January 28, 2011 (Exhibit 2)
- Eroilda Medina, Instructional Assistant at Wescosville School, effective January 20, 2011 (Exhibit 3)
- LyneDee DiPietro, Instructional Assistant at Eyer MS, effective February 18, 2011 (Exhibit 4)

Requests for General Leaves of Absence-Reference: Board Policy 539. General Leave

<u>Employee</u>	<u>Effective</u>
Gina Tomasino Instructional Assistant, Macungie	March 1, 2011-February 28, 2012
Deborah Miller Instructional Assistant, Macungie	January 10, 2011-January 9, 2012
Eileen Bianco Instructional Assistant, Eyer MS	January 28, 2011-July 1, 2011
Lora Walters Health Room Assistant, Lincoln	January 27, 2011-January 26, 2012
Kristen Esser Instructional Assistant, Willow Lane	February 7, 2011-April 30, 2011

Income Protection Leave

Jan Landgraf English Teacher, EHS	March 7-June 20, 2011
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Appointment of Instructional/Staff Assistants

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Ashlee Matelan 346 Moty Drive, Alburts 18011	Autistic Support, Wescosville Instructional Assistant Vacancy created by S. Wagner transfer to Willow Lane	\$12.99/hr., 29 hrs./wk.

Effective: February 15, 2011

Jacqueline Kleis 4290 SW Ascot Circle Allentown 18103	Staff Assistant, EHS Vacancy created by resignation	\$12.99/hr., 29 hrs./wk.
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Effective: February 15, 2011

Lori Ross Health Room Assistant \$18.22/hr., 29 hrs./wk.
5753 Fresh Meadow Drive, Macungie Macungie School
Vacancy created by T. Weigner resignation

Effective: February 15, 2011

Change in Employment Status

Employee: Susan Wagner
From: Instructional Assistant, Wescosville, 29 hrs./wk.
To: Instructional Assistant, Willow Lane, 29 hrs./wk.(New Position)
Effective: February 15, 2011

Schedule B - Exhibit 5

Additions to the 2010-11 List of Per Diem Substitutes

Cathy Button, English
Kristen Zettner, Special Education, Elementary
Tammy Wiegner, Health Room Assistant
Sharon Searfoss, Health Room Assistant
John Kent, Science, ML Math
Jessica Lapinski, Health/Physical Education
Alyssa D'Imperio, Biology
Nicole Belick, Citizenship
Sara Weigand, Elementary
Heidi Vermillion, Tech Ed
Lauren Hutchinson, Special Education, Elementary
Rosemarie Reinhard, Elementary, ML English, MD Math, Business
Roberta Marler, Instructional/Staff Assistant
Donna Lee Reidenhour, Instructional/Staff Assistant
Kristen Scrak, Instructional/Staff Assistant
Samuel Kennedy, English
Karin Capri, Communications

Educational Conferences - Exhibit 6

That the East Penn Board of School Directors approve the estimated expenses for the individuals who are attending the educational conferences listed on Exhibit 6.

3. Adjustments to the 2010-2011 School Calendar

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following changes to the 2010-2011 School Calendar:

Friday, March 11	From Inservice Day to Instructional Day
Thursday, April 21	From Spring Break to Instructional Day
Monday, April 25	From Spring Break to Instructional Day
June 21, 22, & so forth	Additional Snow Make Up Days, if needed

5. Other Educational Entities

-Carbon Lehigh Intermediate Unit	T. Richwine
-Lehigh Career & Technical Institute	F. Fuller
	R. Heid
	A. Earnshaw
	T. Richwine

6. Legislative C. Ballard

7. 2011-2012 Proposed Preliminary Budget

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors adopt the preliminary 2011-2012 budget in the amount of \$122,089,306 with the following tax levies:

47.49 mills on the assessed valuation of real estate
0.5% (.005) Act 511 Earned Income Tax
1.0% Act 511 Real Estate Transfer Tax (0.5% is district's share)

Be it further

RESOLVED, That the East Penn School District be authorized to apply for exceptions.

8. Business Operations

1. Bill List Approval

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer's Report

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

3. Facility Rental Agreement

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors grant permission to College Planning Center, Pottstown, PA to use the Emmaus High School Cafeteria 2 and a classroom for a workshop on college planning on March 3 and 17, 2011. This is a Group V organization and will be charged the following rental fees:

\$18.00/hour classroom rental
\$45.00/hour cafeteria rental

4. Disbursement of Funds - Exhibit 7

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from the 33-2010 Series A General Obligation Bonds as listed on Exhibit 7.

9. Announcements

Monday, February 14	6:30 p.m.-CLEAR Session 7:30 p.m.-Board Meeting, Board Room
Thursday, February 17	11:00 a.m.-Emmaus HS Dismissal
February 18 & 21	President's Holiday - Schools Closed
February 28	7:30 p.m.-Board Meeting

10. Adjourn

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes of the February 14, 2011 meeting.

4. Report of the EHS Student Government Association: Matt Shanahan; Harrison Jones
5. Report of the Superintendent of Schools-Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignation

-Bryan Althouse, Staff Assistant at Emmaus HS, effective February 15, 2011 (Exhibit 1)

Full-Time Substitute Teacher Appointment

Name/Address: Jessica Harrington
4772 White Oak Circle, Emmaus
Education Level: B. S. Degree
Undergraduate School: DeSales University
Graduate School: Cedar Crest College (certification credits)
Certification: Educational Specialist I, School Nurse
Assignment: School Nurse, Willow Lane
Opening created by D. Janney leave
Effective: February 3, 2011
Experience: None
Salary: \$45,185 (Step 1, Col. B), pro-rated

Requests for General Leaves - Board Policy 539. General Leave

Employee: Ardyth Yorgey
Instructional Assistant, Jefferson School
Effective: February 22, 2011-February 21, 2012

Employee: Tracy Antonioli
Language Arts Teacher, Eyer MS
Effective: 2011-2012 School Term

Appointment of Health Room/Instructional Assistants

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Daisy Granados 1808 Meadow Ridge Ct. Bethlehem 18015	Health Room Assistant, Eyer MS Vacancy created by S. Searfoss resignation.	\$18.22/hr.. 29 hrs./wk.
Karen Brynildsen 454 Forrest Avenue Bethlehem 18017	Health Room Assistant, Floater New Position, Unbudgeted	\$18.22/hr., 29 hrs./wk.

Ashley Middlecamp Instructional Assistant, Wescosville \$12.99/hr., 29 hrs./wk.
244 North Street Vacancy created by E. Medina resig.
Emmaus

Additions to the 2010-11 Per Diem Substitutes

Kathlene Arndt, Instructional/Staff Assistant	Jordan Smith, H/PE
Brittany Leist, Elementary	Robin Hersh, Early Childhood
Peter Sukanick, H/PE	Deborah Davies, Reading/Elementary
Alison Hamilton, Elementary/Early Childhood	Nina Howard, Instructional/Staff Assistant
Angelina Tully, Instructional/Staff Assistant	Michele Hauck, Health Room Assistant
Naylin Rivera, Health Room Assistant	Katie Hummel, Health Room Assistant
Dana Brndjar, Health Room Assistant	Anne DeWalt, Family/Consumer Science

Co-Curricular Advisors, Exhibit 2

Educational Conferences, Exhibit 3

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 3.

3. 2011-2012 School Calendar (Exhibit 4)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the 2011-2012 School Calendar.

4. First Reading: Board Policy 218.3, Gangs (Exhibit 5)

This policy has been reviewed by the Solicitor and the Administrative Cabinet. A recommendation to approve this policy will be presented at the March 14, 2011 Board Meeting.

6. Business Operations

1. Approval of Bill List

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Budget Transfers (Exhibit 6)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the list of budget transfers on Exhibit 6.

3. Disbursement of Funds (Exhibit 7)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from the 33-2010 Series GOB as listed on Exhibit 7.

7. Announcements

Monday, February 28	6:30 p.m.-CLEAR Session 7:30 p.m.-Board Meeting, Board Room
February 28-March 4	Kindergarten Registration Week
March 13	Daylight Savings Time (Turn Clocks Ahead)
March 14	7:30 p.m.-Board Meeting

8. Adjourn

Order of Business

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Award Presentations:

-EPA's ENERGY STAR Award

-Jefferson Cheryl Scalzo, Principal; Dave Cope, Head Custodian
-Lincoln Dr. Jacqueline Attinello, Principal; Dennis Fritz, Head Custodian
-Macungie James Best, Principal; Del Waylen, Head Custodian

-Girls Field Hockey Coaches and Team

Stu Speicher - Coach
Andy Moxey - Coach

Becky Gagliardi
Kassidy Green
Meg Mitchell
Maggie Murphy
Hannah Nallo
Katie Stewart
Sammi Wootsick
Caitlin Bryan
Aislinn Bryan
Gabby Nisiotis
Allison Mikelson
Kristen Mikelson
Ashley Moxey
Zoey Pacheco
Angie DeBellis
Lena Phillips
Sarah Kazmierski
Allison Haas
Makheila MacDonald

4. Lehigh Carbon Community College

1. 2011-2012 Capital & Operating Budget

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the 2011-12 Capital & Operating Budget for Lehigh Carbon Community College.

5. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes of the February 28, 2011 meeting.

6. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

1. District Update

2. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirements//Resignations

-Keith Butler, Science Teacher at Emmaus HS, effective June 30, 2011
(Exhibit 1)

Leaves as per Collective Bargaining Agreement

Susan Robilotto	English Teacher, EHS	4/11/11-6/30/11
Amy Jo Mushrush	Grade 3, Macungie	4/21/11-6/30/11
Melissa Sell	Gifted, Shoemaker School	Extension-6/30/11

Requests for General Leaves of Absence-Board Policy 539. General Leave

Beth Faust	Staff Assistant, Willow Lane	2/1/11-1/31/12
Tina Coulomb	Instructional Assistant, Wescosville	2/22/11-2/21/12
Eileen Haag	Instructional Assistant Shoemaker	3/7/11-3/6/12

Appointment of Instructional Assistant

Name/Address: Lynn Mantone
2138 Autumn Ridge Road, Macungie
Effective: March 15, 2010
Assignment: Instructional Assistant, Eyer MS
Vacancy created by L. DiPetro resignation
Salary: \$12.99/hr., 29 hrs./wk.

Additions to the 2010-2011 List of Per Diem Substitutes

Sarah Sunny, Special Education Sharon Calhoun, Elementary
Michael Schweitzer, Art Wendy Goldman, Elementary
Wendy Frye, Instructional/Staff Assistant James Dunbar, Elementary
Timarie Goodwin, Special Education/Elem. Angela Merrill, Social Studies
Melissa Kauffman, Health Room Assistant Jennifer Riggs, Social Studies
Brian Lilley, Music Carissa Cramer, Elementary
Christopher Ward, Special Ed./Elementary Laura Tatusko, English
Jessica Titlow, Elementary Melanie Berdicia, Elementary
Tabitha Muranti, Elementary/Early Childhood
Katie Gustofson, Art
Jenna Jones, Elementary
Christopher Bieber, Elementary/ML English, Spanish

Act 93 Salary Correction

Claudia Shulman \$119,755, effective 7/1/10

Co-Curricular Advisors

Eric Focht Baseball, Assistant Coach Volunteer
Pedro Smith Track, Assistant Coach Volunteer

Educational Conferences - Exhibit 2

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 2.

- 3. Contract with Northeastern Educational IU (Exhibit 3)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the contract and attached resolution with Northeastern Educational Intermediate Unit and the Fell School as outlined in this resolution for the 2011-2012 school year.

- 7. 2011-2012 East Penn Budget Update

- 8. Other Educational Entities

-Carbon Lehigh Intermediate Unit T. Richwine

- 1. 2011-2012 General Operating Budget

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the 2011-2012 General Operating Budget for the Carbon Lehigh Intermediate Unit for the fiscal year beginning July 1, 2011 to June 30, 2012.

- 2. 2011-2012 Facilities Plan Committee Report (Exhibit 4)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the 2011-2012 Facilities Plan Committee Report that was adopted by the CLIU Facilities Plan Committee on January 28, 2011.

-Lehigh Career and Technical Institute F. Fuller
T. Richwine
A. Earnshaw
R. Heid

- 9. Legislative C. Ballard

- 10. Business Operations

- 1. Payment of Bills

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Disbursement of Funds (Exhibit 5)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the payment of funds From GOB 33-2010 Series A for the items listed on Exhibit 5.

11. Announcements

- Monday, March 14 7:00 p.m.-CLEAR Session
7:30 p.m.-Board Meeting
- March 14-18 PSSA Reading & Math Exams
- March 23, 24, 25, 26 EHS Musical, Phantom of the Opera

Tickets can no longer be reserved online. Tickets for the Friday, Saturday matinee, and Saturday evening performances are sold out.

Tickets for the Wednesday and Thursday evening performances are available in the main office and can be purchased from 7AM-4PM, Mon.-Fri., when school is in session.

- March 28 7:30 p.m. - Board Meeting

12. Adjourn

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes for the March 14, 2011 meeting.

4. Report of the EHS Student Government Association
-Harrison Jones, Vice President; Matt Shanahan, Secretary
5. Report of the Superintendent of Schools-Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirements/Resignations

- Dr. Douglas Wells, Principal, Eyer MS, effective June 30, 2011 (Exhibit 1)
- Donna Cortez, Administrator, effective March 29, 2011 (Exhibit 2)
- Dr. Peter Kolman, Gifted Education Teacher, Emmaus HS, effective June 30, 2011 (Exhibit 3)
- Meta Binder, Grade 2 Teacher, Willow Lane School, effective June 30, 2011 (Exhibit 4)
- Mary Ellen Coyle, Grade 6 Teacher, Eyer MS, effective June 30, 2011 (Exhibit 5)
- Sandra Caverly, Technology Assistant, effective April 12, 2011 (Exhibit 6)
- Kyle M. Haas, Staff Assistant, Emmaus HS, effective March 24, 2011 (Exhibit 7)

Requests for General Leaves of Absence - Board Policy 539, General Leave

Employee: Beth Alcaro
Administrative Assistant, Emmaus HS
Effective: April 1, 2011-March 31, 2012

Employee: Barbara Poling
Remedial Assistant, Wescosville School
Effective: May 23-June 3, 2011

Leaves as Per Collective Bargaining Agreement

Employee: Alexis Williams
Grade 4, Lincoln School
Effective: April 4-May 31, 2011

Employee: Katrina Rainford
Wellness/Fitness Teacher, Lower Macungie MS
Effective: April 27-May 31, 2011

Income Protection Leave & Leave as Per Collective Bargaining Agreement

Employee: Caroline Campbell
Music Teacher, Lincoln/Jefferson School
Effective: April 8-26, 2011 (Income Protection Leave)
April 27-June 30, 2011 (Leave as per collective bargaining agreement)

Staff Assistant Appointment

Name/Address: Barbara Kleckner
429 Seneca Street, Bethlehem 18015
Assignment: Wescosville School
(Vacancy created by J. Middlecamp transfer)
Effective: March 29, 2011
Salary: \$12.99/hr., 12.5 hrs./wk.

Technology Assistant Appointment

Name/Address: Justin Schnalzer
1337 Delaware Avenue, Bethlehem 18015
Assignment: Technology Assistant
Vacancy created by S. DeLong resignation
Effective: March 29, 2011
Salary: \$30,000, 35 hours/week

Co-Curricular Advisors

See Exhibit 8

Additions to the 2010-11 List of Per Diem Substitutes

Carol Allen, Instructional/Staff Assistant
Sherry Kramer, Health Room Assistant
Eric Saltsman, Music
Jason Konzelmann, Chemistry
Akila Shankar, Instructional/Staff Assistant
Erin Clark, Special Education/Elementary

Educational Conferences-Exhibit 9

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 9.

6. Legislative C. Ballard
-April 1, 7:30 a.m. PSBA's Legislative Meeting, Lehigh County
7. Business Operations
1. Bill List Approval
Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.
2. Treasurer's Report
Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.
3. Disbursement of Funds - Exhibit 10
Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the expenditure of funds from the GOB 33-2010 Series A as listed on Exhibit 10.

8. Announcements

-Monday, March 28	7:00 p.m.-CLEAR Session
	7:30 p.m.-Board Meeting, Board Room
-March 28-April 1	PSSA Writing Exam
-April 4-8	PSSA Science Exam
-April 11	7:30 p.m.-Board Meeting, Board Room

***Lower Macungie Middle School Spring Musical
"Thoroughly Modern Millie"
March 31 & April 1 at 7:30PM
April 2 at 2:00PM & 7:30PM
\$5.00 Adults
\$4.00 Jr(14-)/Sr(60+)***

9. Adjourn

Order of Business

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Board Recognition:

-Charles H. Ballard and Elaine Gannon, IU School Board Service Award
(15 years of Service)
4. Webinar Presentation: World Languages

Presenters: Steve Kutz, Spanish Teacher, Emmaus HS
Sarah Kinzell, Instructional Technology Coach, EHS

5. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes of the March 28, 2011 meeting.

6. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirements/Resignations

- Alene Kraus, Spanish teacher at Eyer Middle School, effective June 21, 2011 (Exhibit 1)
- Carol Walrod, English Teacher at LMMS, effective June 21, 2011 (Exhibit 2)
- Susan K. Smith, Elementary Music Teacher, effective June 21, 2011 (Exhibit 3)
- June Breen, Grade 3 Teacher at Macungie School, effective June 21, 2011 (Exhibit 4)
- Catherine Cottone, Grade 3 Teacher at Macungie School, effective June 21, 2011 (Exhibit 5)
- Kathleen Pester, Administrative Assistant to the Assistant Superintendent, effective April 1, 2011 (Exhibit 6)

Leave as Per Collective Bargaining Agreement

Employee: Erin Geiger, Family/Consumer Science, Eyer MS
Effective: April 27-June 30, 2011

Appointment of Professional Employee

Name/Address: Paul Wood
1982 Riga Circle, Allentown 18104
Education Level: B. S. Degree (1995)
M. Ed. Degree (2008)
M.S. Degree (1999)
Undergraduate School: Bloomsburg University
Graduate Schools: Bloomsburg University
Kutztown University
Assignment: Guidance Counselor, Emmaus HS
Vacancy created by S. Seveland resignation
Effective: April 12, 2011
Certification: Education Specialist I, Guidance Counselor, Secondary
Instructional II, Mentally and/or Physically Handicapped
Experience: 9/2001-Present: East Penn SD (Special Education; Guidance
Counselor)
9/1996-2001: Harford County, MD
Salary: \$80,599 (Col. M +36; Step 15)

Appointment of Part-Time Food Service Assistant

Name/Address: Karen Semet

Assignment: 475 Thomas Street, Alburtis
Lower Macungie MS
Effective: April 12, 2011
Salary: \$12.96/hr., 18.75 hrs./wk.

Additions to the 2010-11 List of Per Diem Substitutes

Kaitlyn Hartman, Music	Nidia Marrero, Food Services
Sarah Hewertson, Health Room Aide	Kathleen Farrell, Elementary
Diane Cameron, English	Michael Hensinger, Elementary
Carli Orth, Elementary	Ryan Tunkel, English
Shannon Stokes, Secondary Counselor	Alyssa Huber, Family/Consumer Science
Lois Lunsik, Health Room Aide	Cheryl McCarthy, Instructional/Staff Assistant

Summer Maintenance Employees (Exhibit 7)

Schedule B Appointments (Exhibit 8)

Educational Conferences - (Exhibit 9)

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 9.

7. Facilities

-Capital Projects

-Lynn Glancy, Director of Operations
-Robert Ritter, Facilities Manager

8. Curriculum

-First Reading: Mathematics Textbooks (Exhibit 10)

9. Other Educational Entities

-Carbon Lehigh Intermediate Unit	T. Richwine
-Lehigh Career & Technical Institute	F. Fuller A. Earnshaw T. Richwine R. Heid

1. 2011-2012 Budget

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the expenditures of the Lehigh Career & Technical Institute for the General Fund Budget in the amount of \$22,695,820 and for the Academic Center Budget in the amount of \$1,329,830 for the period of July 1, 2011 through June 30, 2012.

10. Business Operations

1. Bill List Approval

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list including the addenda and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Approval of PLANCON K: Project Refinancing (Exhibit 11)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve PLANCON K, Project Refinancing for submission to the PA Department of Education.

3. Appointment of Auditor

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors appoint the audit firm of Gorman & Associates, P. C. to audit the records of the East Penn School District for the year ending June 30, 2011 at a fee of \$34,000 and a single audit fee of \$3,125 per letter of engagement dated April 4, 2011.

4. Disbursement of Funds (Exhibit 12)

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from the 33-2010 Series A GOB issue as listed on Exhibit 12.

11. Announcements

Monday, April 11	6:30 p.m.-CLEAR Session 7:30 p.m.-Board Meeting, Board Room
April 11-15	Elementary Parent/Teacher Conferences
Monday, April 18	9:00 a.m.-12 Noon-Kindergarten Registration, Wescosville School This is an additional registration date for <u>all</u> elementary schools.
April 18 & 19	Kindergarten Parent/Teacher Conferences
April 21	Snow Make-up Day-All schools and offices are open.
April 22 & 25	Spring Break
April 27	7:00 p.m.-LMMS Incoming Sixth Grade Parent Information Night
April 28	7:00 p.m.-Elementary District Band/Orchestra Concert
April 29	7:00 p.m.-EHS Band Concert
May 3	9:30 a.m.-Eyer Incoming 6th Grade Orientation 7:00 p.m.-Eyer Incoming Sixth Grade Parent Information Night 7:00 p.m.-EHS Orchestra Concert
May 4	7:00 p.m.-Eyer Band Concert 7:00 p.m.-LMMS Spring Pops Concert
May 5	7:00 p.m.-LMMS Spring Pops Concert
May 6	11:00 a.m.-EHS Early Dismissal
May 7	Nutrition Fair & Emmaus Public Library Used Book Sale-LMMS Cafeteria

11. Adjourn

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes of the April 11, 2011 meeting.

4. Amendment No. 1 to the Collective Bargaining Agreement with the East Penn Education Association (Exhibit 1)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve Amendment No. 1 to the 2009-2013 Collective Bargaining Agreement between the East Penn School District and the East Penn Education Association; and,

Be it further

RESOLVED, That the East Penn Board of School Directors agree that the letter of resignation application to PSERS for benefits and formal letter that must be received in the Superintendent's Office on or before May 1, 2011, as required by Board Policy 450, shall be extended for this year only until on or before June 1, 2011.

5. Amendment No. 1 to the Collective Bargaining Agreement with the Teamsters Union - Local 773 (Exhibit 2)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve Amendment No. 1 to the 2009-2014 Collective Bargaining Agreement between the East Penn School District and the Teamsters Union - Local 773; and,

Be it further,

RESOLVED, That the East Penn Board of School Directors agree that during the term of the Amended Agreement that no less than eighty-three and one-half (83 1/2) positions shall exist in the Bargaining Unit.

6. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

1. District Update

-Informational - STEM Mini Grant

The East Penn School District was recently awarded a \$1,000.00 mini-grant for the elementary STEM pilot project. This grant was awarded by Bentley Systems, Inc. Bentley Systems is committed to supporting K-12 students in their efforts to further expand their science, technology, engineering, and math skills. The East Penn STEM pilot project was nominated for this mini-grant by several Bentley employees in the Exton, PA office.

2. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirements

-Claudia Shulman, Director of Curriculum & Instruction, effective August 2, 2011 (Exhibit 3)
-Beverly Springer, English Teacher at Emmaus HS, effective June 20, 2011 (Exhibit 4)
-Susan Butz-Stavin, Health/Physical Education at Emmaus HS, effective June 20, 2011 (Exhibit 5)
-Karen Sharkzy, Social Studies Teacher at Emmaus HS, effective June 20, 2011 (Exhibit 6)
-Vicky Free, Elementary Art Teacher, effective June 20, 2011 (Exhibit 7)
-Sharyn Baenzinger, Guidance Counselor at Eyer MS, effective June 20, 2011 (Exhibit 8)
-Eileen Carr, Social Studies Teacher at Emmaus HS, effective June 20, 2011 (Exhibit 9)
-Kathryn Moore, Librarian at Eyer MS, effective June 20, 2011 (Exhibit 10)
-Barry O'Connell, Drivers Education at Emmaus HS, effective June 20, 2011 (Exhibit 11)
-Mark Case, Chemistry Teacher at Emmaus HS, effective June 20, 2011 (Exhibit 12)
-Ramona Romanik, Staff Assistant at LMMS, effective June 20, 2011 (Exhibit 13)

- Diane Ziatyk-DaRe, Accounts Receivable, Business Office, effective June 18, 2011 (Exhibit 14)
- Gloria Hinrichs, Instructional Assistant at Wescosville School, effective June 20, 2011 (Exhibit 15)
- Russel Moyer, Custodian at Lincoln School, effective August 3, 2011 (Exhibit 16)

Resignations

- Ariel Scholz, Elementary Music, effective June 20, 2011 (Exhibit 17)
- Meghan Dunton, Grade 2 Teacher at Shoemaker School, effective June 20, 2011 (Exhibit 18)
- Robin Weidner-Smith, Guidance Counselor at Emmaus HS, effective June 20, 2011 (Exhibit 19)
- Laura McKelvey, Physics Teacher at Emmaus HS, effective June 20, 2011 (Exhibit 20)
- Jennifer Fegley, Staff Assistant at Eyer MS, effective April 25, 2011 (Exhibit 21)
- Ida Baliya, Food Service Assistant at Emmaus HS, effective April 8, 2011 (Exhibit 22)
- Traci Hicks, Instructional Assistant at Eyer MS, effective April 29, 2011 (Exhibit 23)
- Debra Mullen, Staff Assistant at Emmaus HS, effective May 27, 2011 (Exhibit 24)

Requests for General Leave of Absence: Reference Board Policy 539

<u>Employee</u>	<u>Effective</u>
Rebecca Buterbaugh Part-Time Food Service Assistant	March 23-2011-March 22, 2012
Terri Heiges Staff Assistant, LMMS	May 2, 2011-May 1, 2012
Geneveva Cintron-Cortes Instructional Assistant	May 1, 2011-June 30, 2011
Lisa Schilling Food Service Assistant, Eyer MS	April 11, 2011-April 10, 2012

Compensated Professional Development Leave - Board Policy 438.1

Employee: Leslie Heffron
School Nurse
Effective: 2011-2012 School Year
Purpose: Complete Graduate Work at Kutztown University

Change in Assignment

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Salary</u>
Doris Miller	Receptionist	Accounts Receivable	\$750 stipend annually

Additions to the 2010-11 List of Per Diem Substitutes

- Wendy Yeung, Instructional/Staff Assistant
- Marc Pun, Instructional/Staff Assistant
- Kimberly Unger, Health Room Assistant
- Alexis Schultz, Family Consumer Science/Health/Physical Education/ML Math
- Jacob Bushner, Tech Ed
- Brittaney Ruggieri, Secondary School Counselor
- Valarie Harris, Elementary
- Julia Kling, Elementary
- Suzanne Bennett, Food Service
- Barbara Hoffman, Food Service

Educational Conferences - Exhibit 25

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 25.

3. First Reading - Board Policy 210.2 - Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors (Exhibit 26)
4. Textbook Adoption

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following textbooks for use in the East Penn School District.

Course Title	Grades/School	Textbook /Publisher	Unit Cost
Advanced Placement Statistics	10-12/EHS	The Practice of Statistics for AP Freeman & Co.	\$95.00
Algebra 3/Trigonometry	10-12/EHS	PreCalculus/Prentice Hall	\$102.97

7. Other Educational Entities

- Carbon Lehigh Intermediate Unit T. Richwine
- Lehigh Career & Technical Institute F. Fuller
R. Heid
A. Earnshaw
T. Richwine

8. Legislative

C. Ballard

9. Business Operations

1. Bid Opening Report - General School Supplies; Computer Supplies; Athletic Supplies (Exhibit 27)

2. Bill List Approval

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

3. Disbursement of Funds (Exhibit 28)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from the 33-2010 Series A General Obligation Bonds as listed on Exhibit 28.

4. Appointment of Treasurer

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors appoint Lynn A. Glancy as Treasurer for a term effective July 1, 2011 to June 30, 2012; and that he be directed to perform such duties as are appropriate for the position in accordance with the Public School Code of 1949, as amended, Section 436-443; that he shall implement federal, state and local policies and regulations at the direction of the Board of School Directors and the Superintendent of Schools; and, that the Treasurer's bond be set at \$500,000 to be paid by the East Penn School District.

5. Designation of 2011-12 Depositories

Motion by _____, Seconded by _____
RESOLVED, That, in accordance with Section 621, PA Public School Code of 1949, the East Penn Board of School Directors designate the following depositories for the funds of the East Penn School District for the 2011-2012 fiscal year; and that said depositories furnish a bond in an amount equal to 120% of the highest balance or comply with Act 72 of 1971 of the Pennsylvania Legislature, such bond amounts to include the amount provided by federal insurance:

- Citizens Bank
- Embassy Bank
- First Niagara Financial Group
- First Star Savings Bank
- Lafayette/Ambassador Bank (Fulton Financial)
- M & T Bank
- National Penn Bank
- PA Treasury/Invest Trust
- PA Local Government Investment Trust
- Quakertown National Bank
- Sovereign Bank
- TD Bank
- US Bank Corporate Trust Services

Wells Fargo Bank

6. Earned Income Tax Commission

Motion by _____, Seconded by _____
RESOLVED,

That the East Penn Board of School Directors set the following commission to be paid to the appointed Municipal Earned Income Tax Officers for the collection of the District's earned income taxes during the period July 1, 2011 through December 31, 2011:

Borough of Albury	5%, plus 1/2 of printing & postage costs
Borough of Emmaus	2.5%
Borough of Macungie	5%, plus 1/2 of printing & postage costs
Lower Macungie Township	1.75%, plus our share printing & postage
Upper Milford Township	5%, plus 1/2 of printing & postage costs

7. Earned Income Tax Bonds

Motion by _____, Seconded by _____
RESOLVED,

That the East Penn School Board of Directors direct the East Penn School District Municipal Earned Income Tax Officers to provide fidelity bonds to the School District in the following sums:

Borough of Albury
Joann Conrad, or Successor
Bond required: \$50,000

Borough of Emmaus
Berkheimer Associates
Bond required: In accordance with contract

Borough of Macungie
Rose Nonnemacher, or Successor
Bond required: \$120,000

Township of Lower Macungie
Keystone Collections Group
Bond required: \$1,000,000

Township of Upper Milford
Gail Lichtenwalner, or Successor
Bond required: \$250,000

8. Budget Transfers (Exhibit 29)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the budget transfers as listed on Exhibit 29.

10. Announcements

- Monday, April 25 7:00 p.m.-A CLEAR Session was held for Negotiations.
- Monday, May 9 6:30 p.m.-CLEAR Session
7:30 p.m.-Board Meeting, Board Room

-7:00 p.m.-Albury Spring Concert
-2:00 & 7:00 p.m.-Jefferson 5th Grade Spring Choral Concert
- Tuesday, May 10 7:00 p.m.-Eyer Chorus/Orchestra Concert
7:00 p.m.-Lincoln Spring Choral Concert
10:00 a.m.-Lower Macungie MS Spring Concert
- Wednesday, May 11 7:00 p.m.-Lower Macungie MS Spring Concert
7:00 p.m.-Willow Lane Spring Concert
7:00 p.m.-Shoemaker Spring Choral Concert

- Thursday, May 12 7:00 p.m.-Emmaus HS Spring Choral Concert
 - Friday, May 13 11:00 a.m.-Early Dismissal, Middle Schools
7:00 p.m.-Emmaus HS Jazz Band Concert
 - Tuesday, May 17 7:00 p.m.-LMMS Band & Orchestra Spring Concert
 - Wednesday, May 18 7:00 p.m.-Shoemaker Open House
 - Thursday, May 19 7:00 p.m.-Macungie Spring Concert
7:00 p.m.-8:30 p.m.-Willow Lane Open House
 - Friday, May 20 4:00 p.m.-7:00 p.m.-Macungie School Festival
 - Monday, May 23 7:30 p.m.-Board Meeting, Board Room
11. Adjourn

RESOLVED, That the East Penn Board of School Directors approve Amendment No. 1 to the Collective Bargaining Agreement between the East Penn School District and the East Penn Education Association, effective July 1, 2009 through June 30, 2013; and

That the East Penn Board of School Directors agree that the letter of resignation application to PSERS for benefits and formal letter that must be received in the Superintendent's Office on or before May 1, 2011, as required by Board Policy 450, shall be extended for this year only until on or before June 1, 2011.

AMENDMENT NO. 1 TO THE COLLECTIVE BARGAINING AGREEMENT
BETWEEN THE EAST PENN SCHOOL DISTRICT AND THE EAST
PENN EDUCATION ASSOCIATION 2009-2013.

WHEREAS, the East Penn School District (“EMPLOYER”) and the East Penn Education Association (“BARGAINING UNIT”) are parties to a Collective Bargaining Agreement (“Agreement”) effective July 1, 2009 until June 30, 2013; and

WHEREAS, the parties are desirous of amending that Agreement and also extending the ending date of that Agreement; and

WHEREAS, pursuant to Article XXXII of the Agreement, any extension of the ending date shall be evidenced by an amendment to the Agreement.

NOW, THEREFORE, INTENDING TO BE LEGALLY BOUND HEREBY, AND FOR GOOD AND VALUABLE CONSIDERATIONS, THE PARTIES DO HEREBY AGREE AS FOLLOWS:

1. The aforementioned recitals are incorporated herein and made a part of this Amendment.
2. Unless modified hereafter, all terms of the Agreement shall remain in full force and effect.
3. Article XIII of the Agreement is amended to provide that beginning with the 2011-2012 school year and continuing during the term of this

Amendment, the length of service for professional employees shall not exceed one hundred and ninety-two (192) working days per school year.

4. Article XXII of the Agreement is amended to provide that the premium share for individual and non-individual Traditional Group Basic Hospitalization coverage is as follows:

<u>Years</u>	<u>Individual</u>	<u>Non-Individual</u>
2011-2012	\$60/month	\$137/month
2012-2013	\$60/month	\$137/month
2013-2014	\$80/month	\$167/month
2014-2015	\$100/month	\$197/month

In addition, the premium share for individual and non-individual Group Preferred Provider Benefit (PPO) coverage is as follows:

<u>Years</u>	<u>Individual</u>	<u>Non-Individual</u>
2011-2012	\$60/month	\$137/month
2012-2013	\$60/month	\$137/month
2013-2014	\$80/month	\$167/month
2014-2015	\$100/month	\$197/month

5. Article XXIX of the Agreement is amended to provide that no member of the BARGAINING UNIT employed as of the last working day of the 2010-2011 school year during the term of the Agreement as amended can be furloughed through June 30, 2015. No member of the BARGAINING UNIT who

is first employed after the last working day of the 2010-2011 school year can be furloughed through June 30, 2015 solely due to economic reasons.

6. Article XXXII of the Agreement is amended to provide that the Agreement shall continue in full force and effect until June 30, 2015.

7. Schedule A is amended to provide wage and salary provisions, and certification status, through the 2014-2015 school year as follows:

- a) For the 2011-2012 and 2012-2013 school years, all head teachers, department chairs, induction mentors, team leaders, graduation project coordinators, elementary subject area leaders and grade level leaders shall be paid at the rate specified in the Agreement for the 2010-2011 school year. For the 2013-2014 school year, the above-referenced persons shall be paid at the rate specified in the Agreement for the 2011-2012 school year. For the 2014-2015 school year, the above-referenced persons shall be paid at the rate specified in the Agreement for the 2012-2013 school year.
- b) For the 2011-2012 school year, all members of the BARGAINING UNIT shall be paid at the same salary rates that were in effect for the 2010-2011 school year (Exhibit 2 to Schedule A of the Agreement) with no adjustments based

on a change in certification status or service credits from that which was in effect in the 2010-2011 school year.

- c) For the 2012-2013 school year, all members of the BARGAINING UNIT shall be paid at the same salary rates that were in effect for the 2010-2011 school year (Exhibit 2 to Schedule A of the Agreement) with adjustments, if any, for a change in certification status and a one (1) year addition in service credit from that which was in effect for those members employed in the 2011-2012 school year. Any member of the BARGAINING UNIT who was at the maximum level for service credits in the 2010-2011 school year shall receive a 1% salary increase or an increase based on the current Act 1 Index whichever is greater.
- d) For the 2013-2014 school year, all members of the BARGAINING UNIT shall be paid at the salary rates that were to be in effect for the 2011-2012 school year (Exhibit 3 to Schedule A of the Agreement) with adjustments, if any, for a change in certification status and a one (1) year addition in service credit from that which was in effect for those members employed in the 2012-2013 school year.

- e) For the 2014-2015 school year, all members of the BARGAINING UNIT shall be paid at the salary rates that were to be in effect for the 2012-2013 school year (Exhibit 4 to Schedule A of the Agreement) with adjustments, if any, for a change in certification status and a one (1) year addition in service credit from that which was in effect for those members employed in the 2013-2014 school year.

8. Schedule B is amended to provide extra pay for extra work through the 2014-2015 school year as follows:

- a) For the 2011-2012 and 2012-2013 school years, the rate to be paid is that which was in effect for the 2010-2011 school year pursuant to the Agreement.
- b) For the 2013-2014 school year, the rate to be paid shall be that which was to be in effect for the 2011-2012 school year pursuant to the Agreement.
- c) For the 2014-2015 school year, the rate to be paid shall be that which was to be in effect for the 2012-2013 school year pursuant to the Agreement.

9. Notwithstanding any of the above, if on June 30, 2012, total revenues of the EMPLOYER have increased by more than 5% from those of June 30, 2011, or total expenditures of the EMPLOYER have decreased by more

than 5% from those of June 30, 2011, then this Amendment shall become null and void, and the terms of the Agreement shall be reinstated effective July 1, 2012.

IN WITNESS WHEREOF, this Amendment shall become effective as of May 9, 2011.

EAST PENN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS

EAST PENN
EDUCATION ASSOCIATION

BY: _____
Charles Ballard, President

BY: _____
Susan Arnold, President

ATTEST:

WITNESS:

Cecelia R. Birdsell

Karen Sharkazy

RESOLVED, That the East Penn Board of School Directors approve Amendment No. 1 to the Collective Bargaining Agreement between the East Penn School District and the Teamsters Union - Local 773 effective July 1, 2009 – June 30, 2014; and

That the East Penn Board of School Directors agree that during the term of the Amended Agreement that no less than eighty-three and one-half (83 $\frac{1}{2}$) positions shall exist in the Bargaining Unit.

AMENDMENT NO. 1 TO THE COLLECTIVE BARGAINING AGREEMENT
BETWEEN THE EAST PENN SCHOOL DISTRICT AND THE
TEAMSTERS UNION - LOCAL 773 effective July 1, 2009 –
June 30, 2014.

WHEREAS, the East Penn School District (“EMPLOYER”) and the Teamsters Union - Local 773 (“BARGAINING UNIT”) are parties to a Collective Bargaining Agreement (“Agreement”) effective July 1, 2009 until June 30, 2014; and

WHEREAS, the parties are desirous of amending that Agreement and also extending the ending date of that Agreement; and

WHEREAS, pursuant to Article II of the Agreement, any extension of the ending date shall be evidenced by an amendment to the Agreement.

NOW, THEREFORE, INTENDING TO BE LEGALLY BOUND HEREBY, AND FOR GOOD AND VALUABLE CONSIDERATIONS, THE PARTIES DO HEREBY AGREE AS FOLLOWS:

1. The aforementioned recitals are incorporated herein and made a part of this Amendment.
2. Unless modified hereafter, all terms of the Agreement shall remain in full force and effect.
3. Article II of the Agreement is amended to provide that the Agreement shall continue in full force and effect until June 30, 2016.

4. Appendix "A" of the Agreement is amended to provide wage and salary provisions for custodial-maintenance members of the BARGAINING UNIT through the 2015-2016 year as follows:

- a) For the 2011-2012 year, all Members of the BARGAINING UNIT shall be paid at the same salary rates that were in effect for the 2010-2011 year.
- b) For the 2012-2013 year, all Members of the BARGAINING UNIT shall receive a 1% salary increase or an increase based on the 2012 Act I Index whichever is greater from the hourly wage rate of the prior year.
- c) For the 2013-2014, 2014-2015, and 2015-2016 years, all members of the BARGAINING UNIT shall receive an hourly wage rate increase of 3.4% from the hourly wage rate of the prior year.

5. Appendix "B" of the Agreement is amended to provide that the premium share for individual and non-individual coverage to be paid by the EMPLOYER is as follows:

<u>Years</u>	<u>Individual</u>	<u>Non-Individual</u>
2011-2012	\$45/month	\$110/month
2012-2013	\$45/month	\$110/month
2013-2014	\$60/month	\$130/month
2014-2015	\$75/month	\$150/month

2015-2016

\$95/month

\$170/month

IN WITNESS WHEREOF, this Amendment shall become effective as of May 9, 2011.

EAST PENN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS

TEAMSTERS UNION -
LOCAL 773

BY: _____
Charles Ballard, President

BY: _____
Joseph Wieder, Business Representative

ATTEST:

WITNESS:

Cecelia R. Birdsell

Steve Banus, President

East Penn School District

SECTION: PUPILS

TITLE: POSSESSION/USE OF ASTHMA
INHALERS/EPINEPHRINE
AUTO-INJECTORS

ADOPTED:

REVISED:

<p>1. Authority SC 1414.1</p> <p>2. Definitions SC 1401</p> <p>3. Guidelines SC 1414.1 Title 22 Sec. 12.41</p>	<p style="text-align: center;">210.2 POSSESSION/USE OF ASTHMA INHALERS/EPINEPHRINE AUTO-INJECTORS</p> <p>The Board shall permit students in district schools to possess asthma inhalers and epinephrine auto-injectors and to self-administer the prescribed medication in compliance with state law and Board policy.</p> <p>Asthma inhaler shall mean a prescribed device used for self-administration of short-acting, metered doses of prescribed medication to treat an acute asthma attack.</p> <p>Epinephrine auto-injector shall mean a prescribed disposable drug delivery system designed for the self-administration of epinephrine to provide rapid first aid for persons suffering the effects of anaphylaxis.</p> <p>Self-administration shall mean a student's use of medication in accordance with a prescription or written instructions from a licensed physician, certified registered nurse practitioner or physician assistant.</p> <p>Before a student may possess or use an asthma inhaler or epinephrine auto-injector in the school setting, the Board shall require the following:</p> <ol style="list-style-type: none"> 1. A written request from the parent/guardian that the school complies with the order of the licensed physician, certified registered nurse practitioner or physician assistant. 2. A written statement from the parent/guardian acknowledging that the school is not responsible for ensuring the medication is taken and relieving the district and its employees of responsibility for the benefits or consequences of the prescribed medication. 3. A written statement from the licensed physician, certified registered nurse practitioner or physician assistant that states: <ol style="list-style-type: none"> a. Name of the drug. b. Prescribed dosage. c. Times medication is to be taken. d. Length of time medication is prescribed. e. Diagnosis or reason medication is needed, unless confidential. f. Potential serious reaction or side effects of medication. g. Emergency response.
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<p>4. Delegation of Responsibility</p>	<p>h. If child is qualified and able to self-administer the medication.</p> <p>SC 1414.1 The student shall notify the school nurse immediately following each use of an asthma inhaler or epinephrine auto-injector.</p> <p>SC 1414.1 The district reserves the right to require a statement from the licensed physician, certified registered nurse practitioner or physician assistant for the continued use of a medication beyond the specified time period.</p> <p>SC 1414.1 A written request for student use of an asthma inhaler and/or epinephrine auto-injector shall be submitted annually, along with required written statements from the parent/guardian and an updated prescription.</p> <p>SC 1409 Student health records shall be confidential and maintained in accordance with state and federal laws and regulations.</p> <p>SC 1414.1 A student whose parent/guardian completes the written requirements for the student to possess an asthma inhaler or epinephrine auto-injector and to self-administer the prescribed medication in the school setting shall demonstrate to the school nurse the competency for self-administration and responsible behavior in use of the medication. Determination of competency for self-administration shall be based on the student's age, cognitive function, maturity and demonstration of responsible behavior.</p> <p>SC 1414.1 Students shall be prohibited from sharing, giving, selling, and using an asthma inhaler or epinephrine auto-injector in any manner other than which it is prescribed during school hours, at any time while on school property, at any school-sponsored activity, and during the time spent traveling to and from school and school-sponsored activities. Violations of this policy shall result in loss of privilege to self-carry the asthma inhaler or epinephrine auto-injector and disciplinary action in accordance with Board policy.</p> <p>SC 1414.1 If the district denies a student's request to self-carry an asthma inhaler or epinephrine auto-injector or the student has lost the privilege of self-carrying an asthma inhaler or epinephrine auto-injector, the student's prescribed medication shall be appropriately stored at a location in close proximity to the student. The student's classroom teachers shall be informed where the medication is stored and the means to access the medication.</p> <p>SC 1414.1 Title 22 Sec. 12.3 The district shall annually distribute to students and parents/guardians this policy along with the Code of Student Conduct.</p> <p>The district shall post this policy on the district web site, if available.</p> <p>The Superintendent or designee, in conjunction with the school nurse(s), may develop administrative regulations for student possession of asthma inhalers or epinephrine auto-injectors and self-administration of prescribed medication.</p>
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	<p>References:</p> <p>School Code – 24 P.S. Sec. 1401, 1409, 1414.1</p> <p>State Board of Education Regulations – 22 PA Code Sec. 12.3, 12.41</p> <p>Board Policy – 000, 103.1, 113.1, 216, 218, 227</p> <p>PSBA Revision 2/11</p>
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Fund Accounting Check Summary

ATHLETIC FUND - From 04/18/2011 To 04/18/2011

Note: Output selection limited to transactions dated between 04/18/2011 and 04/18/2011

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00001800	VICTOR SCOMILLIO	BLAX VS OJR.....		106.00
		10-GENERAL FUND	2,842.50	
		Grand Total Manual Checks :	0.00	
		Grand Total Regular Checks :	2,842.50	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	2,842.50	



Fund Accounting Check Summary

PLGIT - From 04/12/2011 To 04/20/2011

facksmc

Note: Output selection limited to transactions dated between 04/12/2011 and 04/20/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00007811	A-B-E LABORATORY	REPAIRS.....		115.00
00007812	BOROUGH OF ALBURTIS POLICE	SUPPLIES.....		500.00
00007813	AMERICAN RED CROSS	SUPPLIES.....		260.00
00007814	SUSAN ARNOLD	EYE CARE.....		75.00
00007815	ASCD-ASSO FOR SUPR & CURR	DUES.....		49.00
00007816	JOAN A BARTHOL	TAX REBATE.....		500.00
00007817	BAYADA NURSES	OTHER PROFESSIONAL SERVICES.....		175.00
00007818	MARY E BEISHLINE	TAX REBATE.....		500.00
00007819	ITSU BITTING	TAX REBATE.....		500.00
00007820	BLICK ART MATERIALS	SUPPLIES.....		156.18
00007821	BUSS PAINTS	SUPPLIES.....		467.88
00007822	CARBON LEHIGH INTERMED UNIT	PROFESSIONAL EDUCATIONAL SERVICES.....	TRAVEL.....	550.00
00007823	CARBON LEHIGH IU 21	PROFESSIONAL EDUCATIONAL SERVICES.....	PROF SERV.....	5,011.50
00007824	CARDMEMBER SERVICE	TRAVEL.....		4,916.39
00007825	CAROLINA BIOLOGICAL SUPPLY	SUPPLIES.....		528.92
00007826	SUSAN CARVILLE	EYE CARE.....		75.00
00007827	BETTY J CHRISTMAN	TAX REBATE.....		500.00
00007828	LORI COOKE	MILEAGE.....		35.14
00007829	DR RICHARD COOK	OTHER PROFESSIONAL SERVICES.....		227.50
00007830	LINDA CROSARA	TAX REBATE.....		650.00
00007831	CURIO ELECTRICAL REPAIR SHOP	REPAIRS.....		499.00
00007832	C.W.WENNER SONS	SUPPLIES.....		437.00
00007833	DA VINCI DISCOVERY CENTER	OTHER PURCHASED PROF/TECH SERVICES.....		560.00
00007834	DEER PARK	SUPPLIES.....		243.36
00007835	ALETHA DETWEILER	TAX REBATE.....		250.00
00007836	CARMELINA DICARLO	SUPPLIES.....		483.97
00007837	ELAINE G DIEHL	TAX REBATE.....		650.00
00007838	DRIES DO IT CENTER	SUPPLIES.....		6.26
00007839	GRACE M DRIES	TAX REBATE.....		500.00
00007840	BARTHLOMEW J DURKIN	TAX REBATE.....		500.00
00007841	DV WAREHOUSE, INC	REPAIRS.....		355.05
00007842	EASTERN PENN SUPPLY COMPANY	SUPPLIES.....		174.00
00007843	EMMAUS HIGH SCHOOL	SUPPLIES.....	CONTRACTED CARRIERS.....	7,641.21
00007844	EMMAUS HIGH SCHOOL	MISC SERV.....		150.00
00007845	ENVIRAHEALTH CORPORATION	SUPPLIES.....		990.00
00007846	EPSD CAFETERIA FUND	STATE REIMB HALF OF SS/RETIREMENT.....	STATE REIMBURSABLE HALF OF RETIREM.....	3,929.25
00007847	EVAN-MOOR EDUCATIONAL	BOOKS.....		29.99
00007848	THE EXPRESS-TIMES	ADVERTISING.....		112.00
00007849	JANET FAUST	TAX REBATE.....		250.00

* Denotes Non-Negotiable Transaction
 P - Prenote d - Direct Deposit c - Credit Card Payment

Fund Accounting Check Summary

PLGIT - From 04/12/2011 To 04/20/2011

facksmc

Note: Output selection limited to transactions dated between 04/12/2011 and 04/20/2011

Check #	Vendor Name	Description of Purchase	Description of Purchase	Check Amount
00007889	NUMONICS CORP	SUPPLIES.....	REPAIRS.....	343.96
00007890	IDA O'BRIEN	TAX REBATE.....		650.00
00007891	OFFICE DEPOT	SUPPLIES.....		18.75
00007892	LAURIE OSWALD	TRANSPORT/TELECOMMUNICATIONS.....		68.99
00007893	THE OVERHEAD DOOR CO. OF PASBO	REPAIRS.....		229.50
00007894		DUES/FEES.....		1,015.00
00007895	PA UNEMPLOYMENT	UNEMPLOYMENT COMPENSATION.....		15,464.01
00007896	LINDA PEKARIK	MILEAGE.....		115.62
00007897	PENNSYLVANIA SCHOOL FOR DEAF TUITION	TUITION.....		4,151.50
00007898	PIONEER GLASS & MIRROR	SUPPLIES.....		285.00
00007899	PITNEY BOWES	RENTAL OF EQUIPMENT.....		934.00
00007900	LORETTA G PONDELEK	TAX REBATE.....		250.00
00007901	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		13,193.72
00007902	PPL ELECTRIC UTILITIES	ELECTRIC.....		87.92
00007903	THE PRINTER WORKS	REPAIRS.....		317.14
00007904	PSBA	TRAVEL.....		99.00
00007905	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....		382.71
00007906	RADIO SHACK ACCOUNTS	BOOKS.....		21.03
00007907	BONNIE RAUB	MILEAGE.....		3.57
00007908	REED ASSOCIATES, INC	SUPPLIES.....		31,576.00
00007909	WILBUR F REICHARD	TAX REBATE.....		250.00
00007910	REIMER BROS., INC.	CONTRACTED CARRIERS.....		24,932.04
00007911	REINHART FOODSERVICE LLC	SUPPLIES.....		525.56
00007912	REMEDIA PUBLICATIONS, INC	BOOKS.....		74.99
00007913	MERLE P RENNER	TAX REBATE.....		250.00
00007914	CHRISTOPHER RITTER	EYE CARE.....		75.00
00007915	SHERRY ROSE	EYE CARE.....		75.00
00007916	HILDA RUBIN	TAX REBATE.....		499.95
00007917	JUSTIN SCHNALZER	EYE CARE.....		75.00
00007918	FERN H SCHOCH	TAX REBATE.....		500.00
00007919	SCHOOL CLAIMS SERVICE	LIFE INSURANCE.....		7,202.39
00007920	SCHOOL REHABILITATION	PROF SERV.....		1,105.00
00007921	SCOTT CARS, INC	RENTAL OF EQUIPMENT.....		180.00
00007922	ALLISON J SHAFER	TAX REBATE.....		137.14
00007923	DORIS SKOK	TAX REBATE.....		650.00
00007924	DONNA M SMITH	EYE CARE.....		75.00
00007925	ESTHER M SPAN	TAX REBATE.....		230.83
00007926	STAR AUDIO/VISUAL REPAIR	SUPPLIES.....		223.46
00007927	BRENDA J STAUFFER	TAX REBATE.....		500.00

* Denotes Non-Negotiable Transaction
 p - Prenote d - Direct Deposit c - Credit Card Payment

Fund Accounting Check Summary

PLGIT - From 04/12/2011 To 04/20/2011

facksmc

Note: Output selection limited to transactions dated between 04/12/2011 and 04/20/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00007928	STOTZ-FATZINGER OFFICE	SUPPLIES.....		203.42
00007929	THERMAL CONTROL SUPPLY, INC.	SUPPLIES.....		20.00
00007930	DENISE M. TORMA	MILEAGE.....		22.50
00007931	RONALD K. TREAT	TAX REBATE.....		500.00
00007932	UNITED CONCORDIA	DENTAL INSURANCE.....		538.15
00007933	US BANK	GOB SERIES OF 2007.....	GOB SERIES OF 2009.....	572,498.43
00007934	FILOMENA VENESKEY	SUPPLIES.....		45.85
00007935	VERIZON WIRELESS	TRANSPORT/TELECOMMUNICATIONS.....		5,569.53
00007936	ZILKA & COMPANY	SUPPLIES.....		84.20
*HOSP4/21	EAST PENN SCHOOL DISTRICT	HOSPITALIZATION 4/21/2011.....		10.00
*P/R-4/21	EAST PENN SCHOOL DISTRICT	P/R 4/21/2011.....		2,183,201.06
*S/S-4/21	EAST PENN SCHOOL DISTRICT	SOCIAL SECURITY 4/21/2011.....		164,954.74
			10-GENERAL FUND	3,101,045.63
			Grand Total Manual Checks :	2,348,165.80
			Grand Total Regular Checks :	752,879.83
			Grand Total Direct Deposits:	0.00
			Grand Total Credit Card Payments:	0.00
			Grand Total All Checks :	3,101,045.63

Fund Accounting Check Summary

PLGIT - From 04/21/2011 To 05/03/2011

facksmc

Note: Output selection limited to transactions dated between 04/21/2011 and 05/03/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00007937	AMERICAN RED CROSS	MISCELLANEOUS EXPENDITURES.....		130.00
00007938	MARGIE L AREHART	TAX REBATE.....		250.00
00007939	BAKER & TAYLOR	BOOKS.....	EDUCATIONAL SOFTWARE.....	33.33
00007940	DOROTHY S BANKES	TAX REBATE.....		250.00
00007941	MICHAEL E BARKER	EYE CARE.....		75.00
00007942	DOROTHY V BAUER	TAX REBATE.....		250.00
00007943	BAYADA NURSES	OTHER PROFESSIONAL SERVICES.....		262.50
00007944	LILLIAN M BILGER	TAX REBATE.....		500.00
00007945	BLICK ART MATERIALS	SUPPLIES.....		86.85
00007946	BOYCE ASSOCIATES INC	SUPPLIES.....		216.00
00007947	STEVE BRAGLIO	MISC REIMB.....		144.81
00007948	BRANDYWINE VOLLEYBALL	DUES/FEES.....		390.00
00007949	BUSS PAINTS	SUPPLIES.....		528.49
00007950	JANETTE M CALLAHAN	TAX REBATE.....		650.00
00007951	CALLOWAY HOUSE, INC.	SUPPLIES.....		86.92
00007952	CARBON LEHIGH IU 21	PROFESSIONAL EDUCATIONAL SERVICES	PROFESSIONAL EDUCATIONAL SERVICES--	471.00
00007953	JOHN H CARL	TAX REBATE.....		250.00
00007954	CHESTER COUNTY INTERMEDIATE	PROFESSIONAL EDUCATIONAL SERVICES		15,255.60
00007955	JOANNE CHRISTMAN	EYE CARE.....		75.00
00007956	C.J. WAGNER BOWLING SUPPLIES	SUPPLIES.....		1,194.15
00007957	JANICE CLYMER	CONF EXP.....		19.28
00007958	DR RICHARD COOK	OTHER PROFESSIONAL SERVICES.....		195.00
00007959	MARIE E COPE	TAX REBATE.....		650.00
00007960	CULTURE FOR KIDS	SUPPLIES.....		86.89
00007961	HAROLD DANKEL	TAX REBATE.....		250.00
00007962	HEATHER DAY	TUITION REIMB.....		2,561.40
00007963	DEER PARK	SUPPLIES.....		20.80
00007964	DEGLER-WHITTING, INC.	SUPPLIES.....		380.00
00007965	LINDA DEVERNOIS	MILEAGE.....	EYE CARE.....	128.95
00007966	MARY DENIG	TAX REBATE.....		611.61
00007967	DIAMOND WEAR	SUPPLIES.....		20.00
00007968	DIMITRI DIAMANDOPOULOS	MEALS/REFRESHMENTS.....		32.00
00007969	DISCOUNT ELECTRONICS	SUPPLIES.....		93.81
00007970	DISTRICT XI TENNIS SCHOLAR	MEALS/REFRESHMENTS.....		256.00
00007971	MICHAEL A DUARTE	SUPPLIES.....		42.50
00007972	EASTERN FOOTBALL CONFERENCE	DUES/FEES.....		100.00
00007973	EBSCO SUBSCRIPTION SERVICES	BOOKS.....		715.08
00007974	ELITE BROKERAGE SERVICES INC	OTHER PURCHASED PROF/TECH SERVICES		1,738.07
00007975	EMPIRE FITNESS SERVICES, INC	REPAIRS.....		1,762.85

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

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Fund Accounting Check Summary

PLGIT - From 04/21/2011 To 05/03/2011

facksmc

Note: Output selection limited to transactions dated between 04/21/2011 and 05/03/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00007976	ENVIRAHEALTH CORPORATION	REPAIRS.....		990.00
00007977	EPSD CAFETERIA FUND	STATE REIMB.....		3,294.88
00007978	LAWRENCE R ERNEY	TAX REBATE.....		250.00
00007979	EXELON ENERGY COMPANY	ELECTRICITY.....		3,753.74
00007980	EYER MIDDLE SCHOOL	STUDENT TRANSPORTATION.....	DUES/FEES.....	3,740.00
00007981	FAUST HAULING, INC.	SUPPLIES.....		120.00
00007982	VIVIAN B FAYAD	TAX REBATE.....		250.00
00007983	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		6,778.07
00007984	CAROL FIRTH	CONF EXP.....		44.74
00007985	FOLLETT LIBRARY RESOURCES	BOOKS.....		82.09
00007986	DANIEL FOX	MILEAGE.....		62.22
00007987	MEREDITH FRANTZ	EYE CARE.....		257.50
00007988	FLORENCE H GALEONE	TAX REBATE.....		650.00
00007989	JASON GEIST	TUITION REIMB.....		1,178.00
00007990	GENERAL AIRE SYSTEMS, INC.	SUPPLIES.....		1,496.41
00007991	GETTYSBURG FLAG WORKS, INC.	SUPPLIES.....		118.75
00007992	CHRISTINE J GOGEL	TUITION REIMB.....		1,860.30
00007993	GOVCONNECTION INC	SUPPLIES.....		691.10
00007994	GRAHAM SECURITY POLICE INC	SECURITY/SAFETY SERVICES.....		1,936.00
00007995	GRAINGER	SUPPLIES.....		301.33
00007996	MICHAEL GUTCH	TAX REBATE.....		500.00
00007997	TRICIA E GUTMAN	CONFERENCE EXPENSE.....		243.59
00007998	GUYETTE COMMUNICATION	TRANSPORT/TELECOMMUNICATIONS.....		2,309.50
00007999	HAAN CRAFTS	SUPPLIES.....	TUITION REIMB 2.....	1,768.61
00008000	MICHAEL HARM	TUITION REIMB.....		474.00
00008001	MICHELLE HARNED	SUPPLIES.....		24.99
00008002	PATRICE HELFRICH	MILEAGE.....	CONFERENCE EXPENSE.....	55.49
00008003	JOHN KERMANOVITCH	TAX REBATE.....		250.00
00008004	JEF HEWLINGS	TRAVEL.....		216.60
00008005	ELAINE HILBERT	TAX REBATE.....		650.00
00008006	AMY HITCH	CONF EXP.....		221.19
00008007	HTSS, INC	CUSTODIAL SERVICES.....		1,472.00
00008008	PAULINE M HUNSICKER	TAX REBATE.....		250.00
00008009	MARIE T HUNT	TAX REBATE.....		500.00
00008010	INDIAN CREEK STORAGE	RENTAL OF LAND & BUILDINGS.....		600.00
00008011	INTERSTATE BATTERY OF LEHIGH	SUPPLIES.....		155.90
00008012	JARRETT MECHANICAL	REPAIRS.....	SUPPLIES.....	930.00
00008013	JOHNSON CONTROLS, INC.	SUPPLIES.....		126.01
00008014	ROBERT JOHNSTON	MEALS/REFRESHMENTS.....		74.19

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Fund Accounting Check Summary

PLGIT - From 04/21/2011 To 05/03/2011

facksmc

Note: Output selection limited to transactions dated between 04/21/2011 and 05/03/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00008015	KHATCHADOUR JULFAIAN	TAX REBATE.....		500.00
00008016	J.W. PEPPER & SON, INC.	SUPPLIES.....		2,449.47
00008017	KAMAN INDUSTRIAL	SUPPLIES.....		748.29
00008018	AMY N KAUNITZ	TUITION REIMB.....		379.00
00008019	NOELLE KEELER	SUPPLIES.....	EYE CARE.....	243.16
00008020	JENNIFER KERN	OTHER PROFESSIONAL SERVICES.....		200.00
00008021	JEFF KETNER	EYE CARE.....		60.00
00008022	ANNE T KEYS	TAX REBATE.....		250.00
00008023	KIDSPACE CORP	TUITION.....		170.00
00008024	HELEN D KINTER	TAX REBATE.....		250.00
00008025	JEAN E KOCH	TAX REBATE.....		500.00
00008026	GRACE A KRIEBEL	TAX REBATE.....		500.00
00008027	SHIRLEY KUTZ	TAX REBATE.....		500.00
00008028	LANCASTER-LEBANON IU 13	SUPPLIES.....		4,299.50
00008029	AMANDA LAWLER	CONF ADV.....		795.00
00008030	LCTI-DISTRIBUTION CENTER	SUPPLIES.....		1,514.92
00008031	LEARNING FORWARD	BOOKS.....		129.00
00008032	LEHIGH COUNTY AUTHORITY	WATER/SEWER.....		1,000.00
00008033	LEHIGH CAREER & TECHNICAL	TUITION TO AREA VO-TECH SCHOOLS...		218,969.20
00008034	LEHIGH CARBON COMM COLLEGE	TUITION TO COMMUNITY COLLEGES & TE		44,261.25
00008035	LEHIGH VALLEY ACADEMY	TUITION TO PENNSYLVANIA CHARTER SC		8,908.08
00008036	JANET L LEHR	TAX REBATE.....		387.80
00008037	LAURA LEIBY	CONF EXP.....		19.38
00008038	LOWER MACUNGIE MIDDLE SCHOOL	STUDENT TRANSPORTATION.....	DUES/FEES.....	3,740.00
00008039	LVIAC	SUPPLIES.....		1,215.00
00008040	LVSSAF	MEALS/REFRESHMENTS.....		90.00
00008041	M.A.B. PAINTS	SUPPLIES.....		1,270.00
00008042	BOROUGH OF MACUNGIE	WATER/SEWER.....		4,859.38
00008043	TRACY J MALEY	CONFERENCE EXPENSE.....		43.00
00008044	MARSHALL CAVENDISH	EDUCATIONAL SOFTWARE.....		250.00
00008045	HEATHER MARSTELLER	CONFERENCE EXPENSE.....		347.10
00008046	MASTER SUPPLY LINE	SUPPLIES.....		9.10
00008047	JUSTIN MCNICHOLAS	TUITION REIMB.....		1,161.00
00008048	PAULINE MECKES	TAX REBATE.....		250.00
00008049	LVPG MATLY	OTHER PROFESSIONAL SERVICES.....		360.00
00008050	MERION PUMP & EQUIPMENT CO	REPAIRS.....	SUPPLIES.....	2,475.00
00008051	MODERN HANDLING EQUIPMENT	REPAIRS.....		169.61
00008052	SARAH MODO	SUPPLIES.....		120.00
00008053	MICHAEL MOHN	CONF ADV.....		1,135.00

* Denotes Non-Negotiable Transaction

P - Prenote

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Fund Accounting Check Summary

PLGIT - From 04/21/2011 To 05/03/2011

facksmc

Note: Output selection limited to transactions dated between 04/21/2011 and 05/03/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00008054	RICKY MOYER	SUPLIES.....		120.00
00008055	TAMMY NASSRY	SUPLIES.....		56.69
00008056	NATIONAL GEOGRAPHIC SCHOOL	SUPLIES.....	BOOKS.....	181.56
00008057	ELLEN NAVITSKY	TUITION REIMB.....		1,110.00
00008058	MARK NETH	CONF ADV.....		70.00
00008059	SUSAN NOACK	CONFERENCE EXPENSE.....		297.18
00008060	NORTHEAST JANITOR. SUPPLY,	SUPLIES.....		82.70
00008061	OAA-VELOCITY	OTHER PROFESSIONAL SERVICES.....		1,530.00
00008062	OAA ORTHOPAEDIC SPECIALISTS	OTHER PROFESSIONAL SERVICES.....		8,000.00
00008063	OFFICE DEPOT	SUPLIES.....		71.14
00008064	REGINA OSTER	CONF EXP.....		43.00
00008065	PALMERI TRANSPORTATION INC	STUDENT TRANSPORTATION SVCS FROM O		800.00
00008066	MELISSA PALMER	TUITION REIMB.....		93.00
00008067	ALISON PATCHCOSKI	SUPLIES.....		3.96
00008068	PCI EDUCATIONAL PUBLISHING	SUPLIES.....		42.95
00008069	SHANNON PETRUNAK	SUPLIES.....		132.01
00008070	PIONEER GLASS & MIRROR	SUPLIES.....		273.00
00008071	PPL ELECTRIC UTILITIES CORP	ELECTRIC.....		68,841.32
00008072	PPL ELECTRIC UTILITIES	ELECTRICITY.....		5,814.67
00008073	PREP GEAR	SUPLIES.....		302.80
00008074	QUAKERTOWN COMM SCHOOL DIST	TUITION.....		258.40
00008075	QUEEN CITY ELEC. SUPPLY CO	SUPLIES.....		1,871.48
00008076	QUILL CORPORATION	SUPLIES.....	BOOKS.....	169.11
00008077	REALLY GOOD STUFF, INC	SUPLIES.....		223.84
00008078	RECREONICS, INC	SUPLIES.....		6,418.53
00008079	FLORENCE B ROEDER	TAX REBATE.....		650.00
00008080	DEREK SANTIAGO	MILEAGE.....		107.15
00008081	KATELYN SCHARL	MILEAGE.....		18.77
00008082	MARLENE B SCHMOYER	TAX REBATE.....		500.00
00008083	RUTH B SCHMOYER	TAX REBATE.....		500.00
00008084	WILLARD SCHOENLY	TAX REBATE.....		650.00
00008085	SCHOOL CLAIMS SERVICE	INCOME PROTECTION INSURANCE.....		820.88
00008086	SCHOOL SPECIALTY	SUPLIES.....		201.99
00008087	CATHERINE M SCHULER	TAX REBATE.....		500.00
00008088	SCHUTT RECONDITIONING	REPAIRS.....		11,623.30
00008089	SCHUYLKILL VALLEY SPORTING	SUPLIES.....		390.00
00008090	SEARS COMMERCIAL ONE	SUPLIES.....		83.45
00008091	JANET L SELL	TAX REBATE.....		500.00
00008092	J. A. SEXAUER MFG. CO.	SUPLIES.....		348.46

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Summary

PLGIT - From 04/21/2011 To 05/03/2011

facksmc

Note: Output selection limited to transactions dated between 04/21/2011 and 05/03/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00008093	EMMA L SILVERS	TAX REBATE.		500.00
00008094	SHIRLEY SNYDER	TAX REBATE.		250.00
00008095	SOCIAL STUDIES SCHOOL	BOOKS.		16.74
00008096	SOUTHERN LEHIGH SCHOOL	DUES/FEES.		200.00
00008097	SOUTHPAW ENTERPRISES INC	SUPPLIES.		414.96
00008098	JOHN STABINGER	TUITION REIMB.		1,242.90
00008099	JUNE STAS	TAX REBATE.		650.00
00008100	MARGARET R STEIRER	TAX REBATE.		250.00
00008101	STERICYCLE INC	SUPPLIES.		496.74
00008102	RUSSELL K STERNER	TAX REBATE.		250.00
00008103	STOTZ-FATZINGER OFFICE	SUPPLIES.		143.13
00008104	SUPERCIRCUITS, INC	SUPPLIES.		431.69
00008105	JACQUELINE SWAUGER	TUITION REIMB.		1,780.50
00008106	MARTHA F. TEED	MISC REIMB.		358.91
00008107	TIMES NEWS	BOOKS.		12.95
00008108	THERMAL CONTROL SUPPLY, INC.	SUPPLIES.		84.65
00008109	DIANE TINTLE	EYE CARE.		75.00
00008110	DENISE M. TORMA	MILEAGE.		188.70
00008111	RUTH TREXLER	TAX REBATE.		650.00
00008112	TSA CONSULTING GROUP INC	OTHER PROFESSIONAL SERVICES		404.00
00008113	UGI UTILITIES, INC	NATURAL GAS.	UTILITIES.	10,619.83
00008114	UPSTART	SUPPLIES.		29.90
00008115	V & C ACCESSORIES INC	SUPPLIES.		7.56
00008116	ALTHEA M WALBERT	TAX REBATE.		250.00
00008117	ANNA WEAVER	TAX REBATE.		500.00
00008118	WEIS MARKETS	SUPPLIES.		62.94
00008119	WENTZ HARDWARE	SUPPLIES.		121.35
00008120	JOSEPH A WENZEL SR	TAX REBATE.		250.00
00008121	GLADYS WETZEL	TAX REBATE.		500.00
00008122	RONALD J WETZEL	EYE CARE.		75.00
00008123	ROBERT L YENSER	TAX REBATE.		250.00
00008124	DARRYL YOTHERS	COMMUNICATIONS.		86.35
00008125	CHARLES A ZELLNER JR	EYE CARE.		75.00
00008126	ZOOMERANG	SUPPLIES.		149.00

10-GENERAL FUND 509,048.47

Grand Total Manual Checks : 0.00
 Grand Total Regular Checks : 509,048.47

* Denotes Non-Negotiable Transaction
 P - Prenote d - Direct Deposit c - Credit Card Payment
 EAST PENN SCHOOL DISTRICT

Fund Accounting Check Summary

facksmc

PLGIT - From 04/21/2011 To 05/03/2011
 Note: Output selection limited to transactions dated between 04/21/2011 and 05/03/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
		Grand Total Direct Deposits:	0.00	0.00
		Grand Total Credit Card Payments:	0.00	0.00
		Grand Total All Checks :	509,048.47	

* Denotes Non-Negotiable Transaction
 P - Prenote
 d - Direct Deposit
 C - Credit Card Payment

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes for the May 9, 2011 meeting.

4. 2011-12 Proposed Final Budget Adoption for East Penn School District/Senior Citizens Real Estate Tax Rebate Program

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors adopt the proposed final 2011/12 budget in the amount of \$120,031,823 with the following tax levies:

46.53 mills on the assessed valuation of real estate
0.5% (.005) Act 511 Earned Income Tax
1.0% Act 511 Real Estate Transfer Tax

be it further

RESOLVED, That the East Penn Board of School Directors continue the Senior Citizens Real Estate Tax Rebate Program for the 2011-12 year with the income eligibility guidelines to be established at final budget adoption.

5. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

-Eileen Bianco, Instructional Assistant at Eyer MS, effective May 6, 2011 (Exhibit 1)
-Marina Wetzel, Staff Assistant at LMMS, effective May 10, 2011 (Exhibit 2)
-Cynthia Kubushefski, Staff Assistant at Wescosville School, effective June 20, 2011 (Exhibit 3)

Income Protection

Employee: Michelle Twardy, Family & Consumer Science Teacher, EHS
Effective: June 2-15, 2011

Employee: Danna Feigenbaum, Kindergarten, Willow Lane
Effective: May 13, 2011-May 24, 2011

Leaves as Per Collective Bargaining Agreement/Extending General Leaves

<u>Employee</u>	<u>Effective</u>
Michelle Twardy Family & Consumer Science, EHS	June 16, 2011-January 26, 2012 (CRL/GL)
Megan Sly-Schueck Kindergarten, Wescosville	June 20, 2011-June 19, 2012
Danna Feigenbaum Kindergarten, Willow Lane	May 25, 2011-June 15, 2012 (CRL/GL)
Kristina Wall Grade 5, Shoemaker School	June 15, 2012 (Extending CRL/GL)

101969

\$14,280,000

Issuance of GOB, Series of
2010 to Refund GOB, Series A of
2002 and Series of 2005

6. Legislative C. Ballard

7. Business Operations

1. Approval of the Bill List

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list,
including the addenda, and that the Treasurer be authorized to issue checks and
vouchers in the amounts indicated.

2. Treasurer's Report

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

3. The Nutrition Group Contract - Exhibit 10.

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the food service
management contract with The Nutrition Group effective July 1, 2011 and ending
June 30, 2012 and renewable for three one-year periods, by mutual agreement,
and at renegotiated rates as described in Exhibit 10.

4. Disbursement of Funds

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the disbursement of
funds from 33-2010 Series A GOB for the items listed on Exhibit 11.

8. Announcements

-Monday, May 23 7:00 p.m.-CLEAR Session

-Monday, May 30 Memorial Day-All schools and offices are closed.

-Wednesday, June 1 7:00 p.m.-Open House, Lincoln School

-Thursday, June 2 7:00 p.m.-Senior Academic Awards Program- Auditorium

-Thursday, June 2 6:30-9:30 p.m. - EHS Art Show 2011

-Monday, June 6 8:00 p.m.-Business Matters, WFMZ
The Voucher Debate - Should every child have the option of private school
education? Dr. Thomas L. Seidenberger will be a guest panelist.

-Saturday, June 11 9:00 a.m. - Baccalaureate Ceremony - EHS Main Gym

-Saturday, June 11 7:00 p.m.- Graduation Ceremony - Lehigh University, Stable Arena

-Monday, June 13 7:30 p.m.-Board Meeting, Board Room

9. Adjourn

The last day of school is Monday, June 20, 2011. This is a regular day for staff.

11:00 a.m. dismissal for MS and HS - No lunch served

12:00 p.m. dismissal for Elementary - No lunch served

***Last day for PM kindergarten will be Friday, June 17, 2011. AM kindergarten students
will go home at 12:00 P.M. on June 17 on the bus that they came to school on.***

Fund Accounting Check Summary

PLGIT - From 05/10/2011 To 05/17/2011

facksmc

Note: Output selection limited to transactions dated between 05/10/2011 and 05/17/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00008249	AIRGAS EAST		SUPPLIES.....	106.30
00008250	ALLEN SUPPLY		SUPPLIES.....	33.44
00008251	APPLE INC		SUPPLIES.....	79.00
00008252	BAYADA NURSES		PROF SERV.....	350.00
00008253	ADAM BRAUCHLE		MILEAGE.....	32.64
00008254	BUILDERS DOOR & HARDWARE,		SUPPLIES.....	350.00
00008255	BUXMONT ACADEMY		TUITION.....	4,260.94
00008256	GAIL CANNON		CONF EXP.....	106.40
00008257	CARBON-LEHIGH INTERMEDIATE		SUPPLIES.....	24.00
00008258	CARBON LEHIGH INTERMED UNIT		TUITION.....	253,501.00
00008259	LISA CARUSO		CONF EXP.....	42.50
00008260	CDW GOVERNMENT INC		SUPPLIES.....	1,213.03
00008261	CEDAR-TREXLER LLC		TAX REFUND.....	70,975.15
00008262	VIRGINIA E. COLEMAN		CONF EXP.....	52.50
00008263	COMPASS ENERGY GAS SERVICES		GAS SERVICE.....	42,646.83
00008264	DAN'S CAMERA CITY		SUPPLIES.....	15.99
00008265	ELIZABETH M DICKERT		TAX REBATE.....	650.00
00008266	DIANE DIDONA		CONF EXP.....	14.59
00008267	MARK W DOMYAN		MILEAGE.....	7.04
00008268	DRIES DO IT CENTER		SUPPLIES.....	36.72
00008269	MICHAEL A DUARTE		SUPPLIES.....	42.50
00008270	EARTH'S BIRTHDAY PROJECT		SUPPLIES.....	82.25
00008271	EDUCATION INC		TUITION.....	1,375.00
00008272	ELECTRIFIED DISCOUNTERS,		REPAIRS.....	1,062.60
00008273	EPSD CAFETERIA FUND		STATE REIMB HALF OF SS/RETIREMENT.	3,121.42
00008274	BETH FAIR		MILEAGE.....	77.62
00008275	FEDEX		COMMUNICATIONS.....	18.02
00008276	MARK FICHTINGER		REPAIRS.....	245.00
00008277	FIRST GROUP AMERICA		CONTRACTED CARRIERS.....	439,293.38
00008278	FOLLETT EDUCATIONAL		BOOKS.....	145.36
00008279	SHANNON FRASER		EYE CARE.....	75.00
00008280	GAYLORD BROS INC		SUPPLIES.....	126.48
00008281	GIANT FOOD STORES, LLC		SUPPLIES.....	55.80
00008282	GEORGE L GRIM		PROF SERV.....	3,360.00
00008283	TRICIA E GUTMAN		MILEAGE.....	42.48
00008284	HAAN CRAFTS		SUPPLIES.....	960.59
00008285	SALLY ANN HANZLIK		EYE CARE.....	153.00
00008286	KATHRYN HILLEGASS		TUITION REIMB.....	279.00
00008287	ALISON HORNER		CONF EXP.....	43.98

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

EAST PENN SCHOOL DISTRICT

- Payables within Check

05/17/2011 09:42:34 AM

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Fund Accounting Check Summary

facksmc

PLGIT - From 05/10/2011 To 05/17/2011

Note: Output selection limited to transactions dated between 05/10/2011 and 05/17/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00008288	EDWIN E HUNSBERGER	TAX REBATE.....		650.00
00008289	CYNTHIA HYNES	MILEAGE.....		27.49
00008290	J.W. PEPPER & SON, INC.	BOOKS.....		24.00
00008291	BOB KAHLE PIANO TECHNICIAN	REPAIRS.....		200.00
00008292	CHARLES A KELLS	TAX REBATE.....		250.00
00008293	RONALD KEMP	SUPPLIES.....		55.94
00008294	KEYSTONE MAGNIFICATION	SUPPLIES.....		1,695.00
00008295	KIDSPACE CORP	TUITION.....		136.00
00008296	STACY LYN KNECHT	EYE CARE.....		75.00
00008297	LANGUAGE LINE SERVICES INC	OTHER PURCHASED MISC SERVICES.....		603.10
00008298	LEHIGH CAREER & TECHNICAL	TUITION TO AREA VO-TECH SCHOOLS.....		154,343.25
00008299	LINCOLN LEADERSHIP ACADEMY	TUITION.....		2,134.07
00008300	SARAH A LORAH	TAX REBATE.....		650.00
00008301	LOWER MACUNGIE	WATER/SEWER.....		7,245.23
00008302	REBECCA MACE	TUITION REIMB.....		3,489.60
00008303	HEATHER MARSTELLER	CONF EXP.....		19.38
00008304	MARIA MCNABB	CONFERENCE EXPENSE.....		26.52
00008305	METRO DECORATORS, INC.	REPAIRS.....		675.00
00008306	MICHAEL & DONNA MIKOLAJCZYK	SUPPLIES.....		501.19
00008307	PATRICIA A MILCETICH	TAX REBATE.....		250.00
00008308	DIANNA M MILLER	TAX REBATE.....		650.00
00008309	THOMAS P MIRABELLA	MILEAGE.....		54.77
00008310	MICHAEL MOHN	MILEAGE.....		139.43
00008311	THE MORNING CALL	ADVERTISING.....		639.72
00008312	MARY KAY NAUNAS	MILEAGE.....		21.17
00008313	NEXTEL COMMUNICATIONS	COMMUNICATIONS.....		506.88
00008314	OFFICE DEPOT	SUPPLIES.....		48.82
00008315	ANNA M OSWALD	TAX REBATE.....		650.00
00008316	LAURIE OSWALD	COMMUNICATIONS.....		68.99
00008317	OXFORD UNIVERSITY PRESS INC	BOOKS.....		113.13
00008318	REGAN PALAZZO	CONFERENCE EXPENSE.....		42.19
00008319	LINDA PEKARIK	CONFERENCE EXPENSE.....		33.22
00008320	MARY JANE PLARR	TAX REBATE.....		250.00
00008321	PM PLASTICS, L L C	SUPPLIES.....		662.50
00008322	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		7,360.78
00008323	PPL ELECTRIC UTILITIES	ELECTRICITY.....		1,385.28
00008324	THE PRINTER WORKS	REPAIRS.....		152.43
00008325	BRIAN PUM	TUITION REIMB.....		845.00
00008326	QUAKERTOWN COMM SCHOOL DIST	TUITION.....		3,036.20

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

- Payables within Check

05/17/2011 09:42:34 AM

EAST PENN SCHOOL DISTRICT

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Fund Accounting Check Summary

PLGIT - From 05/10/2011 To 05/17/2011

facksmc

Note: Output selection limited to transactions dated between 05/10/2011 and 05/17/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00008327	HARRY A REABUCK JR	TAX REBATE.....		250.00
00008328	REDNER'S MARKETS	SUPPLIES.....		173.93
00008329	JAMIE REIDY	CONF EXP.....		18.94
00008330	PAUL REILLY	MILEAGE.....	SUPPLIES.....	75.85
00008331	REILLY SWEEPING INC	REPAIRS.....		1,638.00
00008332	REIMER BROS., INC.	CONTRACTED CARRIERS.....		52,160.39
00008333	BRENDA S. RINGER	SUPPLIES.....		125.00
00008334	SERENA F ROLAND	MILEAGE.....		2.55
00008335	VICKY ROMAGNOLI	MILEAGE.....		75.99
00008336	LORI A. ROSE	MILEAGE.....	CONF EXP.....	115.45
00008337	SACRED HEART HEALTHCARE	OTHER PROFESSIONAL SERVICES.....		45.00
00008338	DEREK SANTIAGO	MILEAGE.....		98.94
00008339	JOYCE M SANTOS	TAX REBATE.....		650.00
00008340	CHERYL SCALZO	CONF EXP.....		106.40
00008341	SCHOOL REHABILITATION	PROFESSIONAL EDUCATIONAL SERVICES		510.00
00008342	SEVEN GENERATIONS	TUITION.....		87,933.26
00008343	J. A. SEXAUER MFG. CO.	SUPPLIES.....		360.02
00008344	JEN SHUBZDA	SELF INSURANCE OTHER HEALTH BENEFIT		22.50
00008345	CLAUDIA SHULMAN	CONFERENCE EXPENSE.....		507.90
00008346	JEFFREY A SMITH	MILEAGE.....		89.40
00008347	RUTH E STOUDT	TAX REBATE.....		500.00
00008348	SUNGARD PUBLIC SECTOR INC	TECHNICAL SERVICES.....		9,644.79
00008349	SANDRA TEPLITZ	TUITION REIMB.....		980.00
00008350	GREGORY TREXLER	SUPPLIES.....		125.00
00008351	US BANK	INTEREST.....		271,975.00
00008352	ELIZABETH VANALLEN	TAX REBATE.....		250.00
00008353	SUZANNE VINCENT	EYE CARE.....	CONF EXP.....	319.01
00008354	LUCILLE V. WALBERT	TAX REBATE.....		250.00
00008355	KIM WANISH	CONFERENCE EXPENSE.....		13.26
00008356	ANDY J. WASHBURN	CONFERENCE EXPENSE.....		80.20
00008357	WEBB MEDICAL SYSTEMS	REPAIRS.....		335.00
00008358	WEINSTEIN SUPPLY CORP.	SUPPLIES.....		161.00
00008359	WEIS MARKETS	SUPPLIES.....		48.82
00008360	LILLIAN WUNDERLY	TUITION REIMB.....		980.00
00008361	XEROX CORPORATION	OTHER PURCHASED PROF/TECH SERVICES REPAIRS.....		36,640.35
*P/R-5/19	EAST PENN SCHOOL DISTRICT	P/R 5/19/2011.....		2,091,408.73
*S/S-5/19	EAST PENN SCHOOL DISTRICT	S/S 5/19/2011.....		157,947.14

10-GENERAL FUND

3,731,386.65

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

C - Credit Card Payment

05/17/2011 09:42:35 AM

EAST PENN SCHOOL DISTRICT

Page 3

Fund Accounting Check Summary

PLGIT - From 05/10/2011 To 05/17/2011

facksmc

Note: Output selection limited to transactions dated between 05/10/2011 and 05/17/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
		Grand Total Manual Checks :	2,249,355.87	
		Grand Total Regular Checks :	1,482,030.78	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	3,731,386.65	

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

05/17/2011 09:42:35 AM

EAST PENN SCHOOL DISTRICT

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Assignment: July 1, 2011-June 30, 2012
Salary: \$117,000

Appointment of Assistant Principal, Eyer MS/Principal - Elect

Name/Address: Michael Kelly
107 S. Fifth Avenue, West Reading 19611
Education Level: M. A. Degree (1/10)
B. S. Degree (12/01)
B. A. Degree (5/04)
Undergraduate School: Kutztown University
Graduate School: Wilkes University
Certification: K-12 Principal; Social Studies
Experience: 8/10-Present: Muhlenberg Middle School, Assistant Principal
8/05-7/10: Oley Valley SD
9/04-5/05: Academy Park HS, Sharon Hill, PA
Assignment: Assistant Principal, Eyer MS date to be determined
Appointment as Principal of Eyer MS-no later than July 1, 2013
Salary: \$84,000 (Principal Salary to be determined at a later date.)

Request for General Leave of Absence - Board Policy 539

<u>Employee</u>	<u>Effective</u>
Dana Johnson, Staff Assistant, Emmaus HS	5/25/11-5/24/12
Mary Lou Ely, Instructional Assistant, Macungie	5/31/11-5/30/12

Request for Leave as per Collective Bargaining Agreement

<u>Employee</u>	<u>Effective</u>
Ruth DeLong, Grade 1, Wescosville	6/17/11-6/16/11

Appointment of Chief School Physician - Exhibit 4

That the East Penn Board of School Directors re-appoint Dr. Robert A. Barnes as the Chief School Physician for the 2010-2011 school year as outlined in Exhibit 4.

Summer Technology Maintenance Students

Returning: Daniel Reinert, Ben Roth Salary: \$8.30/hour
New: Adam Hersh, Logan Hallowell, Andre Lam, Jared Roth, Matthew Struble
Salary: \$7.55/hr.

2011 Summer School Instructors

See Exhibit 5

2011-12 Department Chair Appointments

See Exhibit 6

Co-Curricular Appointments

Matthew Laub	PJAS Advisor, Club A	\$ 293.00
Phillip Fisher	Web Design, Club B	\$1,113.00
Edward Liszka	Equipment Manager	Volunteer
Justen Reiss	Web Design, Elementary	\$ 586.00

Educational Conferences - Exhibit 7

That the East Penn Board of School Directors approve the estimated expenses for the individuals who are attending educational conferences as listed on Exhibit 7.

3. Contract for Consultation Services - Exhibit 8

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize a Consultation Services Contract with Dr. Rebecca Woodland, Associate Professor of Educational Leadership, University of Massachusetts at Amherst, as described in Exhibit 8 for a cost not to exceed \$25,200.00.

Note: This contract supports 9 days of consultation time, including pre-planning to take place in East Penn this summer, support for the facilitation/implementation of Instructional Rounds at three schools during the 2011-2012 school year, development and administration of a formal Instructional Rounds process feedback survey, and planning for the 2012-2013 school year.

7. Other Educational Entities

-Carbon Lehigh Intermediate Unit
-Lehigh Career & Technical Institute

T. Richwine
F. Fuller
R. Heid
A. Earnshaw
T. Richwine

8. Policy

1. Board Policy 210.2-Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors - Exhibit 9

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve Board Policy 210.2, Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors for addition to the Board Policy Manual.

2. First Reading: Board Policy 620. Fund Balance - Exhibit 10

9. Facility

1. PlanCon J: Project Accounting Based on Final Costs - Exhibits 11, 12, 13, 14

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the submission of the following PlanCon J: Project Accounting Based on Final Costs documents for submission to the Department of Education:

-Emmaus High School - Exhibit 11
-Lower Macungie Middle School - Exhibit 12
-Wescosville School - Exhibit 13
-Jefferson School - Exhibit 14

10. Legislative

C. Ballard

11. Business Operations

1. Bid Opening Reports - Informational

-Diesel Fuel; Fuel Oil (Exhibit 15)

2. Bill List Approval

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

3. Bid Awards for General Supplies and Computer Supplies - Exhibits 16, 17

Motion _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors award the contracts for general supplies and computer supplies as listed on Exhibits 16, 17.

4. Facility Rental Agreement

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors grant permission for Dance Fusion Performing Arts Studio, 7720 McKee Court, Macungie to rent the Emmaus HS, Auditorium, Black Box, Chorus or Band Room for dance rehearsal and recital on June 17 & 18. This is a Group V organization and will be charged the following fees:

\$120.00/hr.	Auditorium Rehearsal Fee
\$125.00/hr.	Auditorium Recital Fee
\$18.00/hr.	Black Box, Chorus Room Rental Fee
\$132.00	Security Fee (6 hours)
\$370.56	Custodial Fee (9 1/4 hrs.)
\$320.00	Lighting Technical (16 hrs.)
\$320.00	Sound Technician (16 hrs.)

5. Disbursement of Funds (Exhibit 18)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from the 33-2010 Series A GOB as listed on Exhibit 18.

6. Resolution Re-Enacting, Restating and Amending its Earned Income Tax Resolution to Establish Conformity with the Local Tax Enabling Act as Amended by Act 32 of July 2, 2008 (Exhibit 19)

Motion by _____, Seconded by _____
WHEREAS, The School District of East Penn, Lehigh County, Pennsylvania (hereinafter referred to as the "School District") previously adopted a Resolution (hereinafter the "Prior Resolution"), imposing a tax at the rate of one half of one percent (0.5%) for general revenue purposes on earned income and net profits; and

WHEREAS, On July 2, 2008, the Pennsylvania Legislature enacted Public Law 197, Act No. 32 (hereinafter "Act 32"), which Act 32, *inter alia*, provided for the consolidated collection of local income taxes within a tax collection district established in each county under Section 504 of Act 32 for tax years beginning not later than on and after January 1, 2012; and

WHEREAS, The School District desires to re-adopt, restate and amend in its entirety the Prior Resolution relating to the imposition and collection of an earned income tax by the School District of East Penn in order to conform with the provisions of Act 32.

NOW, THEREFORE, The School District of East Penn does hereby ordain/resolve that its Prior Resolution is hereby re-adopted, restated and amended in its entirety to read as outlined in Exhibit 19.

12. Announcements

Monday, June 13 7:00 p.m.-CLEAR Session

The last day of school is Monday, June 20, 2011. This is a regular day for staff.

11:00 a.m. dismissal for MS and HS - No lunch served
12:00 p.m. dismissal for Elementary - No lunch served

Last day for PM kindergarten will be Friday, June 17, 2011. AM kindergarten students will go home at 12:00 P.M. on June 17 on the bus that they came to school on.

13. Adjourn

RESOLVED, That the East Penn Board of School Directors approve Amendment No. 1 to the Collective Bargaining Agreement between the East Penn School District and the Administrative Assistant and Instructional/Staff Assistant Employees effective July 1, 2008 – June 30, 2012.

AMENDMENT NO. 1 TO THE COLLECTIVE BARGAINING AGREEMENT
BETWEEN THE EAST PENN SCHOOL DISTRICT AND THE
ADMINISTRATIVE ASSISTANT AND INSTRUCTIONAL/STAFF
ASSISTANT EMPLOYEES effective July 1, 2008 – June 30, 2012.

WHEREAS, the East Penn School District (“EMPLOYER”) and the Administrative Assistant and Instructional/Staff Assistant Employees (“BARGAINING UNIT”) are parties to a Collective Bargaining Agreement (“Agreement”) effective July 1, 2008 until June 30, 2012; and

WHEREAS, the parties are desirous of amending that Agreement and also extending the ending date of that Agreement; and

WHEREAS, pursuant to Article II of the Agreement, any extension of the ending date shall be evidenced by an amendment to the Agreement.

NOW, THEREFORE, INTENDING TO BE LEGALLY BOUND HEREBY, AND FOR GOOD AND VALUABLE CONSIDERATIONS, THE PARTIES DO HEREBY AGREE AS FOLLOWS:

1. The aforementioned recitals are incorporated herein and made a part of this Amendment.
2. Unless modified hereafter, all terms of the Agreement shall remain in full force and effect.
3. Article II of the Agreement is amended to provide that the Agreement shall continue in full force and effect until June 30, 2014.

4. Appendix "A" of the Agreement is amended to provide wage and salary provisions for members of the BARGAINING UNIT through the 2013-2014 school year as follows:

- a) For the 2011-2012 school year, all Members of the BARGAINING UNIT shall be paid at the same rates that were in effect for the 2010-2011 school year.
- b) For the 2012-2013 school year, all Members of the BARGAINING UNIT shall receive a 3% increase from the hourly rate or annual salary paid in the 2011-2012 school year.
- c) For the 2013-2014 school years, all members of the BARGAINING UNIT shall receive a 4.4% increase from the hourly rate or annual salary paid in the 2012-2013 school year.
- d) Notwithstanding the foregoing, the beginning salaries for administrative assistants from July 1, 2011 to June 30, 2012 shall be \$24,900.00.
- e) Notwithstanding the foregoing, the beginning salaries for administrative assistants from July 1, 2012 to June 30, 2013 shall be \$25,100.00.

f) Notwithstanding the foregoing, the beginning salaries for administrative assistants from July 1, 2013 to June 30, 2014 shall be \$25,400.00.

5. Appendix "B" of the Agreement is amended to provide that the premium share for individual and non-individual coverage to be paid by the EMPLOYEE is as follows:

<u>Years</u>	<u>Individual</u>	<u>Non-Individual</u>
2011-2012	\$25/month	\$75/month
2012-2013	\$25/month	\$75/month
2013-2014	\$25/month	\$75/month

6. Appendix "B" of the Agreement is amended to provide that effective July 1, 2011, the administrative assistant bonus plan is eliminated.

7. During the term of this Amendment, no member of the BARGAINING UNIT shall be required to complete employee development classes, unless otherwise required by state regulations. Notwithstanding the foregoing, the EMPLOYER reserves the right to require members of the BARGAINING UNIT to participate in employee development classes.

IN WITNESS WHEREOF, this Amendment shall become effective as of July 1, 2011.

EAST PENN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS

ADMINISTRATIVE ASSISTANT AND
INSTRUCTIONAL/STAFF ASSISTANT
EMPLOYEES

BY: _____
Charles Ballard, President

BY: _____
Debra Beitler, Representative

ATTEST:

Cecelia R. Birdsell

Fund Accounting Check Summary

ATHLETIC FUND - From 05/25/2011 To 06/02/2011

facksmc

Note: Output selection limited to transactions dated between 05/25/2011 and 06/02/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00001872	AMANDA HOFFMAN	JV SB DIERUFF.....		54.00
00001873	BRIAN SCHNABLE	LMMS BVB VS EYER.....		50.00
00001874	CARMEN MARTUCCI	EYER BVB NAZARETH.....		50.00
00001875	CHARLES MURPHY	JV LAX PARKLAND.....		54.00
00001876	CHRIS PINCIN	VAR BASEBALL ALLEN.....		66.00
00001877	CHUCK MALITSCH	V BB SOUDERTON.....	V BB CCHS.....	132.00
00001878	DALE CULTON	LMMS SB CCHS.....		48.00
00001879	DAVID STEIDEL	JV SB NORTHAMPTON.....		54.00
00001880	DAWN PEIPHER	JV/V GVB ALLEN.....		83.00
00001881	DENNIS CRIM	V BLAX PARKLAND.....		67.00
00001882	EPSD ATHLETIC FUND	Spring Playoff Money Box Change...		3,000.00
00001883	GEORGE FARINA	V SB ALLEN.....		66.00
00001884	JAMES LITTS	JV BB FREEDOM.....		54.00
00001885	JANE WHITE	JV/V GLAX SOLEHI.....	JV/V GLAX LIBERTY.....	222.00
00001886	JASON CUDZIL	JV SB NORTHAMPTON.....	LMMS SB VS EASTON.....	102.00
00001887	JOHN MALOSH	VAR SB CCHS.....		66.00
00001888	JOHN SCHAFER	JV BLAX VS EASTON.....		54.00
00001889	LAWRENCE MALINCONICO	V BLAX PARKLAND.....		67.00
00001890	LEN LEVY	JV/V GLAX LIBERTY.....		111.00
00001891	MARK MCCARTER	V BLAX PARKLAND.....		67.00
00001892	MARTY ONDROVIC	V BB CCHS.....		66.00
00001893	MIKE STEINER	V SB ALLEN.....		66.00
00001894	NATE GROSS	VAR SB POTTSVILLE.....	LMMS SB VS SPRINGHOUSE.....	114.00
00001895	PATRICK HODGE	LMMS SB CCHS.....	LMMS SB VS NAZARETH.....	96.00
00001896	RICHARD DEMEUSE	LMMS SB VS NAZARETH.....		48.00
00001897	RICHARD HOLTZMAN	VAR SB POTTSVILLE.....		66.00
00001898	ROBERT ARBAUGH	JV BB FREEDOM.....		54.00
00001899	ROBERT HOUK	JV BLAX PARKLAND.....		54.00
00001900	ROBERT KNOFF	LMMS SB VS SPRINGHOUSE.....		48.00
00001901	ROBERT NEUBERT	JV SB POTTSVILLE.....		54.00
00001902	ROBERT ROBINSON	LMMSB VS EYER - 1 OFFICIAL - 1.5	LMMS SB EASTON.....	120.00
00001903	RONALD DEBIAS	JV SB POTTSVILLE.....		54.00
00001904	STAN LUCKENBILL	V SB CCHS.....		66.00
00001905	SUZANNE BROOKS	V/JV GLAX SOLEHI.....		111.00
00001906	THOMAS PYSHER	V BB ALLEN.....		66.00
00001907	THOMAS REDDING	V BB SOUDERTON.....		66.00
00001908	WALTER MILLINICHIK	JV BASEBALL DIERUFF.....		54.00
00001909	WILLIAM FLORES	JV BB DIERUFF.....		54.00
00001910	WILLIAM SLAVOSKI	JV/V GVB VS ALLEN.....		83.00

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

- Payables within Check

Fund Accounting Check Summary

ATHLETIC FUND - From 05/25/2011 To 06/02/2011

facksmc

Note: Output selection limited to transactions dated between 05/25/2011 and 06/02/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00001911	EPSD ATHLETIC FUND	2011 PIAA BVB Tournament Student M		828.00
		10-GENERAL FUND		6,635.00
		Grand Total Manual Checks :	0.00	
		Grand Total Regular Checks :	6,635.00	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	6,635.00	

* Denotes Non-Negotiable Transaction

P - Prenote

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06/07/2011 02:24:00 PM

EAST PENN SCHOOL DISTRICT

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Fund Accounting Check Summary

PLGIT - From 05/24/2011 To 06/07/2011

Note: Output selection limited to transactions dated between 05/24/2011 and 06/07/2011

factsmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00008454	BOROUGH OF ALBERTIS	COMMUNICATIONS		89.12
00008455	AMAZON	SUPPLIES		1,280.75
00008456	EDWARD ANTHONY	TUITION REIMBURSEMENT		1,161.00
00008457	CONSTANCE ARNOLD	MILEAGE		181.38
00008458	BAKER & TAYLOR	BOOKS		103.96
00008459	MICHAEL E BARKER	TUITION REIMBURSEMENT		1,161.00
00008460	PEARL N BECK	TAX REBATE		250.00
00008461	BESAM ENTRANCE SOLUTIONS	REPAIRS	SUPPLIES	209.45
00008462	BETHLEHEM AREA SCHOOL	TUITION		1,177.38
00008463	PAYAL BHOWMICK	TUITION REIMBURSEMENT		3,006.60
00008464	AMY A BISHOP	TUITION REIMBURSEMENT		3,825.60
00008465	BLICK ART MATERIALS	SUPPLIES		279.63
00008466	BOUND TO STAY BOUND BOOKS,	BOOKS		275.82
00008467	STEVE BRAGLIO	SUPPLIES		169.05
00008468	KAREN BRION	TUITION REIMBURSEMENT		1,161.00
00008469	BRODART CO	SUPPLIES		236.00
00008470	DAVID BUDINAS	TUITION REIMBURSEMENT		1,161.00
00008471	SUSAN BUTZ-STAVIN	EYE CARE		75.00
00008472	CABLES TO GO	SUPPLIES		43.55
00008473	PATRICK CAMPBELL	STUDENT FEES		1,265.00
00008474	CANNS-BILCO DISTR., INC.	SUPPLIES		310.11
00008475	CARBON LEHIGH IU 21	PROFESSIONAL EDUCATIONAL SERVICES		8,736.75
00008476	CAROLINA BIOLOGICAL SUPPLY	SUPPLIES		180.50
00008477	CENTRAL POLY CORP	SUPPLIES		1,501.00
00008478	CENTRAL SUSQUEHANNA IU	SUPPLIES		93.27
00008479	CERTIPORT	STUDENT FEES		381.00
00008480	CHESTER COUNTY INTERMEDIATE	TUITION		5,994.00
00008481	COMPUSA	NON CAPITAL END USER EQUIP/ORIGINA		104.98
00008482	ROSA COOPER	SUPPLIES		440.43
00008483	JENNIFER CORONA	SELF INS OTHER HEALTH BENEFITS		21.00
00008484	DEER COUNTRY FARM & LAWN INC	SUPPLIES		353.75
00008485	DEER PARK	SUPPLIES		262.08
00008486	DISCOUNT ELECTRONICS	REPAIRS		51.60
00008487	BRIDGET M DOKLAN	TUITION REIMBURSEMENT		2,322.00
00008488	DRIES DO IT CENTER	SUPPLIES		32.40
00008489	EDUCATION INC	TUITION		850.00
00008490	ELECTRIFIED DISCOUNTERS,	REPAIRS		1,170.16
00008491	ENERGY EQUIPMENT AND	SUPPLIES		458.13
00008492	EPSPD CAFETERIA FUND	STATE REIMBURSABLE 1/2 SS/RETIREME	STATE REIMBURSABLE 1/2 OF RETIREME	3,888.52

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- Payables within Check

Fund Accounting Check Summary

PLGIT - From 05/24/2011 To 06/07/2011

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factsmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00008493	THE EXPRESS-TIMES	ADVERTISING.....		122.00
00008494	FASTENAL COMPANY	SUPPLIES.....		31.20
00008495	FEDEX	COMMUNICATIONS.....		51.64
00008496	LARRY & ANTHONY FERRARO	SUPPLIES.....	PRINTING/BINDING.....	19,757.67
00008497	FIRE MOUNTAIN GEMS & BEADS	SUPPLIES.....		40.11
00008498	FIRST GROUP AMERICA	STUDENT TRANSPORTATION FROM OTHER	CONTRACTED CARRIERS.....	1,294.78
00008499	FOLLETT LIBRARY RESOURCES	BOOKS.....		326.74
00008500	DEBORAH L FREY	TUITION REIMBURSEMENT		780.00
00008501	FRIED BROTHERS INC	SUPPLIES.....		73.29
00008502	JULIUS A FRITZ	TAX REBATE.....		500.00
00008503	ANNE GARTON	EYE CARE.....	SUPPLIES.....	119.91
00008504	GENERAL BINDING CORPORATION	REPAIRS.....		696.96
00008505	LYNN A GLANCY	MILEAGE.....		62.42
00008506	JAIME G GONZALEZ	CONTRACTED CARRIERS		215.88
00008507	GOVCONNECTION INC	SUPPLIES.....		805.27
00008508	GRAINGER	SUPPLIES.....		263.52
00008509	DERAFELE GRECO	TAX REBATE.....		500.00
00008510	GREG'S AUTO & TIRE SERVICE	REPAIRS.....		92.30
00008511	GTS-WELCO-971	SUPPLIES.....		393.00
00008512	TRICIA E GUTMAN	MILEAGE.....		60.79
00008513	HARLAND TECHNOLOGY SERVICES	REPAIRS.....		481.00
00008514	MARIE HARTMANN	TUITION REIMBURSEMENT		1,161.00
00008515	ALISON HORNER	MILEAGE.....		20.40
00008516	THE HORSHAM CLINIC	TUITION.....		60.00
00008517	HTSS, INC	CUSTODIAL SERVICES.....		736.00
00008518	INDIAN CREEK STORAGE	RENTAL OF LAND & BUILDINGS		600.00
00008519	INTERBORO PACKAGING CORP	SUPPLIES.....		6,685.64
00008520	AMSAN	SUPPLIES.....		993.61
00008521	MICHELE JAMES	CONFERENCE EXPENSE.....		181.56
00008522	CATHY JONES	SELF INS OTHER HEALTH BENEFITS.....		27.50
00008523	JUNIOR LIBRARY GUILD	BOOKS.....		92.70
00008524	J.W. PEPPER & SON, INC.	SUPPLIES.....		49.38
00008525	HEATHER KARLOVITS	MILEAGE.....		3.92
00008526	AMY N KAUNITZ	TUITION REIMBURSEMENT		1,161.00
00008527	NOELLE KEELER	TUITION REIMBURSEMENT		4,335.00
00008528	RUTH M KEMMERER	TAX REBATE.....		500.00
00008529	KIDSPACE CORP	TUITION.....		204.00
00008530	LORI KING	MILEAGE.....		93.22
00008531	COLLEEN KINGSBURY	TUITION REIMBURSEMENT		908.00

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Fund Accounting Check Summary

PLGIT - From 05/24/2011 To 06/07/2011

facksmc

Note: Output selection limited to transactions dated between 05/24/2011 and 06/07/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00008532	SARAH B KINZEL	MILEAGE.....		5.97
00008533	KISTLER-O'BRIEN	SUPPLIES.....		543.90
00008534	LEHIGH COUNTY AUTO PARTS	SUPPLIES.....		123.56
00008535	LEHIGH LEARNING ACADEMY	TUITION.....		18,270.00
00008536	LEHIGH VALLEY CHARTER H. S.	TUITION.....		25,145.41
00008537	DENNINE LESCHINSKY	CONFERENCE EXPENSE.....		107.73
00008538	DEBORAH LICHTENWALNER	SUPPLIES.....		39.45
00008539	MEGAN MANG	EYE CARE.....		75.00
00008540	DOROTHY E MARTIN	TAX REBATE.....		366.12
00008541	MASTER CHEMICAL PRODUCTS	SUPPLIES.....		7,172.46
00008542	MASTER SUPPLY LINE	SUPPLIES.....		275.66
00008543	ALESHEA MAURER	TUITION REIMBURSEMENT.....		980.00
00008544	LVPQ MATLV	EYE CARE.....		125.00
00008545	REBEKAH MENK	TUITION REIMBURSEMENT.....		2,322.00
00008546	LORRAINE C MINER	TAX REBATE.....		500.00
00008547	THOMAS P MIRABELLA	MILEAGE.....	CONFERENCE EXPENSE.....	168.09
00008548	MODERNFOLD OF READING INC	REPAIRS.....		825.00
00008549	KELLY MOLL	TUITION REIMBURSEMENT.....		3,102.00
00008550	WILLIAMS MONTEPEQUE	TUITION REIMBURSEMENT.....		2,771.40
00008551	THE MORNING CALL	ADVERTISING.....		179.90
00008552	ANNE MOWAD	MILEAGE.....		15.70
00008553	NANCY NADEAU	TAX REBATE.....		250.00
00008554	MARK NETH	CONFERENCE EXPENSE.....		153.00
00008555	LAURA OSWALD	TUITION REIMBURSEMENT.....		1,161.00
00008556	ALISON PATCHOSKI	SUPPLIES.....		43.99
00008557	PERFORMANCE LEARNING SYST	OTHER PURCHASED PROF/TECH SERVICES		1,080.00
00008558	PHILIP ROSENAU CO INC	SUPPLIES.....		395.90
00008559	PIONEER GLASS & MIRROR	SUPPLIES.....		1,533.00
00008560	PITNEY BOWES RESERVE ACCOUNT	COMMUNICATIONS.....		10,000.00
00008561	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		42,880.06
00008562	PPL ELECTRIC UTILITIES	ELECTRICITY.....		8,683.09
00008563	THE PRINTER WORKS	REPAIRS.....		41.44
00008564	PSBA	TRAVEL.....		299.00
00008565	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....		481.75
00008566	QUAKERTOWN COMM SCHOOL DIST	TUITION.....		59.67
00008567	QUILL CORPORATION	SUPPLIES.....		143.99
00008568	JULIANNA REICHARD	TAX REBATE.....		500.00
00008569	JAMIE REIDY	MILEAGE.....		33.28
00008570	REINHART FOODSERVICE LLC	SUPPLIES.....		588.56

* Denotes Non-Negotiable Transaction

P - Prenote

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EAST PENN SCHOOL DISTRICT

Fund Accounting Check Summary

PLGIT - From 05/24/2011 To 06/07/2011

facksmc

Note: Output selection limited to transactions dated between 05/24/2011 and 06/07/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00008571	VICKY ROMAGNOLI	MILEAGE.....		65.53
00008572	ANTOINETTE C ROSTO	TAX REBATE.....		500.00
00008573	KATELYN SCHARL	MILEAGE.....		16.42
00008574	KRYSTEL SCHELLER	SUPPLIES.....		15.49
00008575	SCHOLASTIC EDUCATIONAL	EDUCATIONAL SOFTWARE.....		7,225.00
00008576	SCHOOL HEALTH CORPORATION	SUPPLIES.....		458.74
00008577	SCHOOL CLAIMS SERVICE	LIFE INSURANCE.....		7,194.23
00008578	SCOTT CARS, INC	RENTAL OF EQUIPMENT.....		186.00
00008579	SEARS COMMERCIAL ONE	SUPPLIES.....		47.96
00008580	J. A. SEXAUER MFG. CO.	SUPPLIES.....		862.72
00008581	SIDIUM SOLUTIONS, INC.	NON CAPITAL END USER EQUIP/ORIGINA		3,914.63
00008582	SIMPLEXGRINNELL	SUPPLIES.....		254.80
00008583	NANCY SMARTSCHAN	TUITION REIMBURSEMENT.....		2,213.10
00008584	JEFFREY A SMITH	MILEAGE.....		107.44
00008585	MICHELE SOVIA	MILEAGE.....		7.85
00008586	STERICYCLE INC	SUPPLIES.....		496.74
00008587	STOTZ-FATZINGER OFFICE	SUPPLIES.....		719.78
00008588	DEBORAH A SWANN	TUITION REIMBURSEMENT.....		1,161.00
00008589	SAMUEL TARRETO	TAX REBATE.....		250.00
00008590	TIME BOOKS	BOOKS.....		39.90
00008591	TN PRINTING	PRINTING/BINDING.....		846.49
00008592	TSA CONSULTING GROUP INC	OTHER PROFESSIONAL SERVICES.....		418.00
00008593	UGI UTILITIES, INC	NATURAL GAS.....		6,334.21
00008594	JAMES URBANOWICZ	EYE CARE.....		75.00
00008595	US BANK	INTEREST.....		186,710.00
00008596	VALLEY LITHO SUPPLY CO.	SUPPLIES.....		1,886.31
00008597	EMILY VERNON	TUITION REIMBURSEMENT.....		1,161.00
00008598	SUZANNE VINCENT	SUPPLIES.....		132.84
00008599	VWR SARGENT WELCH	SUPPLIES.....		37.50
00008600	KIM WANISH	SELF INS OTHER HEALTH BENEFITS.....		27.50
00008601	CHRISTINA WEADON	TUITION REIMBURSEMENT.....		1,161.00
00008602	MAE L WENTZ	TAX REBATE.....		500.00
00008603	PATRICIA WHITE	TAX REBATE.....		650.00
00008604	AMY A WIKERT	TUITION REIMBURSEMENT.....		1,161.00
00008605	KATHLEEN M WILL	TAX REBATE.....		250.00
00008606	JULIE WILLIAMS	TUITION REIMBURSEMENT.....		1,161.00
00008607	SUZANNE WILT	MILEAGE.....		16.60
00008608	LILLIAN WUNDERLY	SELF INS OTHER HEALTH BENEFITS.....		27.50
00008609	ZEINER & SONS INC	REPAIRS.....		110.00

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

EAST PENN SCHOOL DISTRICT

- Payables within Check

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Fund Accounting Check Summary

PLGIT - From 05/24/2011 To 06/07/2011

facksmc

Note: Output selection limited to transactions dated between 05/24/2011 and 06/07/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00008610	ZION HILL STRINGED	REPAIRS.....		463.00
00008611	SACRED HEART	OTHER PROFESSIONAL SERVICES.....		180.00
*DNTL 6/2	EAST PENN SCHOOL DISTRICT	DENTAL INSURANCE 06/02/11.....		45,676.52
*HOSP 6/2	EAST PENN SCHOOL DISTRICT	HOSPITALIZATION 06/02/11.....		839,184.71
*P/R-6/02	EAST PENN SCHOOL DISTRICT	P/R - 06/02/11.....		2,141,681.73
*RETR6/23	EAST PENN SCHOOL DISTRICT	PERSERS RETIREMENT 6/23.....		670,955.43
*SS 06/02	EAST PENN SCHOOL DISTRICT	SOCIAL SECURITY 06/02/11.....		162,000.42

10-GENERAL FUND 4,308,732.55

Grand Total Manual Checks : 3,859,498.81
 Grand Total Regular Checks : 449,233.74
 Grand Total Direct Deposits: 0.00
 Grand Total Credit Card Payments: 0.00
 Grand Total All Checks : 4,308,732.55

* Denotes Non-Negotiable Transaction

P - Prenote

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06/07/2011 02:26:24 PM

EAST PENN SCHOOL DISTRICT

Page 5

SCHOOL DISTRICT OF EAST PENN
OF LEHIGH COUNTY, PENNSYLVANIA

**RESOLUTION RE-ENACTING, RESTATING AND AMENDING ITS EARNED
INCOME TAX RESOLUTION TO ESTABLISH CONFORMITY WITH THE
LOCAL TAX ENABLING ACT AS AMENDED BY ACT 32 OF JULY 2, 2008.**

WHEREAS, The School District of East Penn, Lehigh County, Pennsylvania (hereinafter referred to as the “School District”) previously adopted a Resolution (hereinafter the “Prior Resolution”), imposing a tax at the rate of one half of one percent (0.5%) for general revenue purposes on earned income and net profits; and

WHEREAS, on July 2, 2008, the Pennsylvania Legislature enacted Public Law 197, Act No. 32 (hereinafter “Act 32”), which Act 32, *inter alia*, provided for the consolidated collection of local income taxes within a tax collection district established in each county under Section 504 of Act 32 for tax years beginning not later than on and after January 1, 2012; and

WHEREAS, the School District desires to re-adopt, restate and amend in its entirety the Prior Resolution relating to the imposition and collection of an earned income tax by the School District of East Penn in order to conform with the provisions of Act 32.

NOW, THEREFORE, the School District of East Penn does hereby ordain/resolve that its Prior Resolution is hereby re-adopted, restated and amended in its entirety to read as follows:

**SECTION 1
DEFINITIONS**

“Article XIII tax officer.” The tax officer authorized by the School District to collect income taxes levied prior to January 1, 2012.

“Business.” An enterprise, activity, profession or any other undertaking of an unincorporated nature conducted for profit or ordinarily conducted for profit whether by a person, partnership, association or any other entity.

“Business entity.” A sole proprietorship, corporation, joint-stock association or company, partnership, limited partnership, limited liability company, association, business trust, syndicate or other commercial or professional activity organized under the laws of this Commonwealth or any other jurisdiction.

“Certified public accountant” or “public accountant.” A certified public accountant, public accountant or firm, as provided for in the act of May 26, 1947 (P.L. 318, No. 140), known as the CPA Law.

“Claim.” A written demand for payment made by a tax officer or tax collection district for income taxes collected by another tax officer or tax collection district.

“Corporation.” A corporation or joint-stock association organized under the laws of the United States, the Commonwealth of Pennsylvania or any other state, territory, foreign country or dependency. The term shall include an entity which is classified as a corporation for Federal income tax purposes.

“Current year.” The calendar year for which the tax is levied.

“Department.” The Department of Community and Economic Development of the Commonwealth.

“Domicile.” The place where a person lives and has a permanent home and to which the person has the intention of returning whenever absent. Actual residence is not necessarily domicile, for domicile is the fixed place of abode which, in the intention of the taxpayer, is permanent rather than transitory. Domicile is the voluntarily fixed place of habitation of a person, not for a mere special or limited purpose, but with the present intention of making a permanent home, until some event occurs to induce the person to adopt some other permanent home. In the case of a business, domicile is that place considered as the center of business affairs and the place where its functions are discharged.

“Earned income.” The compensation as required to be reported to or as determined by the Department of Revenue under Section 303 of the act of March 4, 1971 (P.L. 6, No. 2), known as the Tax Reform Code of 1971, and rules and regulations promulgated under that section. Employee business expenses as reported to or determined by the Department of Revenue under Article III of the Tax Reform Code of 1971 shall constitute allowable deductions in determining earned income. The term does not include offsets for business losses. The amount of any housing allowance provided to a member of the clergy shall not be taxable as earned income.

“Earned income and net profits tax.” The tax levied by the School District on earned income and net profits.

“Employer.” A person, business entity or other entity, employing one or more persons for a salary, wage, commission or other compensation. The term includes the Commonwealth, a political subdivision and an instrumentality or public authority of either. For purposes of penalties under this Resolution, the term includes a corporate officer.

“Income tax.” Except as set forth in section 511(b) of the Local Tax Enabling Act, P.L. 1257, Act 511 of 1965 (hereinafter the “LTEA”), 53 P.S. Section 6924.511, an earned income and net profits tax, personal income tax or other tax that is assessed on the income of a taxpayer levied by the School District under the authority of this act or any other act.

“Joint tax collection committee.” An entity formed by two or more tax collection committees for the purpose of income tax collection in more than one tax collection district.

“LTEA.” The Pennsylvania Local Tax Enabling Act, P.L. 1257, Act 511 of 1965, as amended.

“Net profits.” The net income from the operation of a business, other than a corporation, as required to be reported to or as determined by the Department of Revenue under section 303 of the act of March 4, 1971 (P.L. 6, No. 2), 72 P.S. Section 7303, known as the Tax Reform Code of 1971, and rules and regulations promulgated under that section. The term does not include income under any of the following paragraphs:

(1) Income which:

- (i) is not paid for services provided; and
- (ii) is in the nature of earnings from an investment.

(2) Income which represents:

- (i) any gain on the sale of farm machinery;
- (ii) any gain on the sale of livestock held 12 months or more for draft, breeding or dairy purposes; or
- (iii) any gain on the sale of other capital assets of a farm.

“Official register.” The part of the tax register that includes withholding tax rates as provided in section 511(a)(3) of the LTEA, 53 P.S. Section 6924.511 (a) (3).

“Person.” A natural person.

“Preceding year.” The calendar year before the current year.

“Private agency.” A business entity or person appointed as a tax officer by a tax collection committee.

“Public agency.” Any and all public bodies, authorities, agencies, instrumentalities, political subdivisions, intermediate units, councils, boards, commissions or similar governmental entities.

“Resident.” A person or business domiciled in the School District levying the tax.

“Resident tax.” An income tax levied by the School District.

“Resident tax officer.” The tax officer administering and collecting income taxes for the tax collection district in which a taxpayer is domiciled.

“Succeeding year.” The calendar year following the current year.

“Tax bureau.” A public nonprofit entity established for the administration and collection of taxes.

“Tax collection committee.” The committee established to govern the Lehigh Tax Collection District for the purpose of income tax collection. The term shall include a joint tax collection committee.

“Tax collection district.” The Lehigh Tax Collection District established under section 504 of the LTEA.

“Tax officer.” A political subdivision, public employee, tax bureau, county, except a county of the first class, or private agency which administers and collects income taxes for one or more tax collection districts. Unless otherwise specifically provided, for purposes of the obligations of an employer, the term shall mean the tax officer for the tax collection district within which the employer is located, or, if an employer maintains workplaces in more than one district, the tax officer for each such district with respect to employees principally employed therein.

“Tax records.” Tax returns, supporting schedules, correspondence with auditors or taxpayers, account books and other documents, including electronic records, obtained or created by the tax officer to administer or collect a tax under this Resolution. The term includes documents required by section 509(e) of the LTEA, 53 P.S. Section 6924.509 (e). The term “electronic records” includes data and information inscribed on a tangible medium or stored in an electronic or other medium and which is retrievable in perceivable form.

“Tax register.” A database of all county, municipal and school tax rates available on the Internet as provided in section 511(a) (1) of the LTEA, 53 P.S. Section 6924.511(a) (1).

“Taxable income.” Includes:

(1) In the case of an earned income and net profits tax, earned income and net profits.

(2) In the case of a personal income tax, income enumerated in section 303 of the act of March 4, 1971 (P.L. 6, No. 2), 72 P.S. Section 7303, known as the Tax Reform Code of 1971, as reported to and determined by the Department of Revenue, subject to correction for fraud, evasion or error, as finally determined by the Commonwealth.

“Taxpayer.” A person or business required under this Resolution to file a return of an income tax or to pay an income tax.

-**“Withholding tax.”** An income tax levied by a political subdivision under the authority of this Resolution or any other Resolution, or any other tax levied by a municipality or school district for which employer withholding may be required under this Resolution.

SECTION 2 IMPOSITION OF TAX

The tax levied under this Resolution shall be applicable to earned income received and to net profits earned in the period beginning January 1, of the current year, and ending December 31, of the current year or for taxpayer fiscal years beginning in the current year, except that taxes imposed for the first time shall become effective from the date specified in the Resolution, and the tax shall continue in force on a calendar year or taxpayer fiscal year basis, without annual reenactment, unless the rate of the tax is subsequently changed. Changes in rate shall become effective on the date specified in the ordinance. A tax for general revenue purposes of one half of one percent (0.5%) is hereby imposed on the following:

(a) Earned Income, as defined by this Resolution, received by residents of the School District, on or after January 1, 2012;

(b) Net profits, as defined by this Resolution, earned on or after January 1, 2012, of businesses, professions, and other activities conducted by residents in the School District; and

The tax levied under (a) herein shall relate to and be imposed upon salaries, wages, commissions, and other compensation paid by an employer or on its behalf to any person who is employed by or renders services to it. The tax levied under (b) herein shall relate to and be imposed on the net profits of any business, profession, or enterprise carried on by any person as owner or as proprietor, either individually or in association with some other person or persons.

SECTION 3 DECLARATION AND PAYMENT OF TAX

1. Application.

(a) Income taxes shall be applicable to taxable income earned or received based on the method of accounting used by the taxpayer in the period beginning January 1 of the current year and ending December 31 of the current year, except that taxes imposed for the first time and changes to existing tax rates shall become effective on January 1 or July 1, as specified in the Resolution, and the tax shall continue in force on a calendar year or taxpayer fiscal year basis, without annual reenactment, unless the rate of the tax is subsequently changed.

(b) For a taxpayer whose fiscal year is not a calendar year, the tax officer shall establish deadlines for filing, reporting and payment of taxes which provide time periods equivalent to those provided for a calendar year taxpayer.

(c) **Partial domicile.**--The taxable income subject to tax of a taxpayer who is domiciled in the School District for only a portion of the tax year shall be an amount equal to the taxpayer's taxable income multiplied by a fraction, the numerator of which is the number of calendar months during the tax year that the individual is domiciled in the School District and the denominator of which is 12. A taxpayer shall include in the numerator any calendar month during which the taxpayer is domiciled for more than half the calendar month. A day that a taxpayer's domicile changes shall be included as a day the individual is in the new domicile and not the old domicile. If the number of days in the calendar month in which the individual lived in the old and new domiciles is equal, the calendar month shall be included in calculating the number of months in the new domicile.

(d) **Declaration and payment.**--Except as provided in subsection (1) (b), taxpayers shall declare and pay income taxes as follows:

(i) Every taxpayer shall, on or before April 15 of the succeeding year, make and file with the resident tax officer, a final return showing the amount of taxable income received during the period beginning January 1 of the current year and ending December 31 of the current year, the total amount of tax due on the taxable income, the amount of tax paid, the amount of tax that has been withheld under section 512 of the LTEA, 53 P.S. Section 6924.512, and the balance of tax due. All amounts reported shall be rounded to the nearest whole dollar. At the time of filing the final return, the taxpayer shall pay the resident tax officer the balance of the tax due or shall make demand for refund or credit in the case of overpayment.

(ii) Every taxpayer making net profits shall, by April 15 of the current year, make and file with the resident tax officer a declaration of the taxpayer's estimated net profits during the period beginning January 1 and ending December 31 of the current year, and shall pay to the resident tax officer in four equal quarterly installments the tax due on the estimated net profits. The first installment shall be paid at the time of filing the declaration, and the other installments shall be paid on or before June 15 of the current year, September 15 of the current year and January 15 of the succeeding year, respectively.

(iii) Any taxpayer who first anticipates any net profit after April 15 of the current year shall make and file the declaration required on or before June 15 of the current year, September 15 of the current year or December 31 of the current year, whichever date next follows the date on which the taxpayer first anticipates such net profit, and shall pay to the resident tax

officer in equal installments the tax due on or before the quarterly payment dates that remain after the filing of the declaration.

(iv) Every taxpayer shall, on or before April 15 of the succeeding year, make and file with the resident tax officer a final return showing the amount of net profits earned or received based on the method of accounting used by the taxpayer during the period beginning January 1 of the current year, and ending December 31 of the current year, the total amount of tax due on the net profits and the total amount of tax paid. At the time of filing the final return, the taxpayer shall pay to the resident tax officer the balance of tax due or shall make demand for refund or credit in the case of overpayment. Any taxpayer may, in lieu of paying the fourth quarterly installment of the estimated tax, elect to make and file with the resident tax officer on or before January 31 of the succeeding year, the final return.

(v) The Department, in consultation with the Department of Revenue, shall provide by regulation for the filing of adjusted declarations of estimated net profits and for the payments of the estimated tax in cases where a taxpayer who has filed the declaration required under this subsection anticipates additional net profits not previously declared or has overestimated anticipated net profits.

(vi) Every taxpayer who discontinues business prior to December 31 of the current year, shall, within 30 days after the discontinuance of business, file a final return as required under this paragraph and pay the tax due.

(vii) Every taxpayer who receives any other taxable income not subject to withholding under section 512 (3) of the LTEA, 53 P.S. Section 6924.512 (3), shall make and file with the resident tax officer a quarterly return on or before April 15 of the current year, June 15 of the current year, September 15 of the current year, and January 15 of the succeeding year, setting forth the aggregate amount of taxable income not subject to withholding by the taxpayer during the three month periods ending March 31 of the current year, June 30 of the current year, September 30 of the current year, and December 31 of the current year, respectively, and subject to income tax, together with such other information as the department may require. Every taxpayer filing a return shall, at the time of filing the return, pay to the resident tax officer the amount of income tax due. In accordance with criteria established by the Department, the tax officer may waive the quarterly return and payment of the income tax and permit a taxpayer to file the receipt of taxable income on the taxpayer's annual return and pay the income tax due on or before April 15 of the succeeding year.

SECTION 4
WITHHOLDING AND REMITTANCE

For taxable years commencing on and after January 1, 2012, or earlier taxable years if specified by a tax collection district, income taxes shall be withheld, remitted and reported as follows:

(1) Every employer having an office, factory, workshop, branch, warehouse, or other place of business within the tax collection district which employs one or more persons, other than domestic servants, for a salary, wage, commission or other compensation, who has not previously registered, shall, within fifteen days after becoming an employer, register with the tax officer the name and address of the employer and such other information as the officer may require.

(2) An employer shall require each new employee to complete a certificate of residency form, which shall be an addendum to the Federal Employee's Withholding Allowance Certificate (Form W-4). An employer shall also require any employee who changes their address or domicile to complete a certificate of residency form. The certificate of residency form shall provide information to help identify the political subdivision where an employee lives and works. Forms of certificate of residency may be obtained by an employer from the Department upon request by an employer.

(3) Every employer having an office, factory, workshop, branch, warehouse or other place of business within a tax collection district that employs one or more persons, other than domestic servants, for a salary, wage, commission or other compensation, shall, at the time of payment, deduct from the compensation due each employee employed at such place of business the greater of the employee's resident tax or the employee's nonresident tax as released in the official register under section 511 of the LTEA, 53 P.S. Section 6924.511.

(4) Except as set forth in paragraph (5), within 30 days following the end of each calendar quarter, every employer shall file a quarterly return and pay the amount of income taxes deducted during the preceding calendar quarter to the tax officer for the place of employment of each employee. The form shall show the name, address and Social Security number of each employee, the compensation of the employee during the preceding three-month period, the income tax deducted from the employee, the political subdivision imposing the income tax upon the employee, the total compensation of all employees during the preceding calendar quarter, the total income tax deducted from the employees and paid with the return and any other information prescribed by the department.

(5) Notwithstanding paragraph (4), the provisions of this paragraph shall apply if an employer has more than one place of employment in more than one tax collection district. Within 30 days following the last day of each month, the employer may file the return required by paragraph (4) and pay the total amount of income taxes deducted from employees in all work locations during the preceding month to the tax officer for either

the tax collection district in which the employer's payroll operations are located or as determined by the department. The return and income taxes deducted shall be filed and paid electronically. The employer must file a notice of intention to file combined returns and make combined payments with the tax officer for each place of employment at least one month before filing its first combined return or making its first combined payment. This paragraph shall not be construed to change the location of an employee's place of employment for purposes of nonresident tax liability.

(6) Any employer who, for two of the preceding four quarterly periods, has failed to deduct the proper income tax, or any part of the income tax, or has failed to pay over the proper amount of income tax as required by paragraph (3) to the tax collection district, may be required by the tax officer to file returns and pay the income tax monthly. In such cases, payments of income tax shall be made to the tax officer on or before the last day of the month succeeding the month for which the income tax was withheld.

(7) On or before February 28 of the succeeding year, every employer shall file with the tax officer where income taxes have been deducted and remitted pursuant to paragraph (3):

(a) An annual return showing, for the period beginning January 1 of the current year and ending December 31 of the current year, the total amount of compensation paid, the total amount of income tax deducted, the total amount of income tax paid to the tax officer and any other information prescribed by the department.

(b) An individual withholding statement, which may be integrated with the Federal Wage and Tax Statement (Form W-2), for each employee employed during all or any part of the period beginning January 1 of the current year and ending December 31 of the current year, setting forth the address and Social Security number, the amount of compensation paid to the employee during the period, the amount of income tax deducted, the amount of income tax paid to the tax officer, the numerical code prescribed by the department representing the tax collection district where the payments required by paragraphs (4) and (5) were remitted and any other information required by the department. Every employer shall furnish one copy of the individual withholding statement to the employee for whom it is filed.

(8) Any employer who discontinues business prior to December 31 of the current year shall, within 30 days after the discontinuance of business, file returns and withholding statements required under this section and pay the income tax due.

(9) Except as otherwise provided in section 511 of the LTEA, 53 P.S. Section 6924.511, an employer who willfully or negligently fails or omits to make the deductions required by this subsection shall be liable for payment of income taxes which the employer was required to withhold to the extent that the income taxes have not been recovered from the employee. The failure or omission of any employer to make the deductions required by this section shall not relieve any employee from the payment of

the income tax or from complying with the requirements for filing of declaration and returns.

SECTION 5
POWERS AND DUTIES OF TAX OFFICER

(1) Tax Collection. In addition to any other power and duty conferred upon a tax officer in this Resolution, it shall be the duty of the tax officer:

(a) To collect, reconcile, administer and enforce income taxes imposed on residents and nonresidents in the School District included in the tax collection district.

(b) To receive and distribute income taxes and to enforce withholding by employers located in the tax collection district.

(c) To receive income taxes distributed by tax officers for other tax collection districts.

(d) To distribute income taxes to the School District as required by section 513 of the LTEA, 53 P.S. Section 6924.513.

(e) To comply with all regulations adopted by the School District under this Resolution and all resolutions, policies and procedures adopted by the tax collection committee.

(f) To invest all income taxes in the custody of the tax officer in authorized investments, subject to the approval of the tax collection committee. The tax officer shall observe the standard of care that would be observed by a prudent person dealing with property of another. For the purposes of this paragraph, the term “authorized investment” shall include all of the following:

(i) Short-term obligations of the United States Government or its agencies or instrumentalities which are backed by the full faith and credit of the United States or are rated in the highest category by a nationally recognized statistical rating organization.

(ii) Deposits in savings accounts, time deposits, share accounts or certificates of deposit of institutions, insured by the Federal Deposit Insurance Corporation or the National Credit Union Share Insurance Fund, or their successor agencies, to the extent that the accounts are insured and, for the amount above the insured maximum, that collateral, free from other liens, for the amount is pledged by the depository institution.

(iii) Deposits in investment pools established by the State Treasurer or established by local governments pursuant to 53 Pa.C.S. Ch. 23 Subch. A (relating to intergovernmental cooperation) and related statutes, provided

that the investment pools are rated in the highest category by a nationally recognized statistical rating organization.

(iv) Repurchase agreements which are fully collateralized by obligations of the United States Government or its agencies or instrumentalities, which are free from other liens and backed by the full faith and credit of the United States or are rated in the highest category by a nationally recognized statistical rating organization.

(g) To distribute income generated from investments authorized under paragraph (f) as determined by the tax collection committee.

(2) **Monthly reports.** The tax officer shall, within 20 days after the end of each month, provide a written report, on forms prescribed by the department, to the secretary of the tax collection committee and to the secretary of the School District for which taxes were collected during the previous month. The report shall include a breakdown of all income taxes, income generated from investments under subsection (1)(f), penalties, costs and other money received, collected, expended and distributed for each political subdivision served by the tax officer and of all money distributed to tax officers for other tax collection districts.

(3) **Overpayments.** A tax officer shall refund, under 53 Pa.C.S. § 8425 (relating to refunds of overpayments) and § 8426 (relating to interest on overpayment), on petition of and proof by the taxpayer, income taxes paid in excess of income taxes rightfully due.

(4) **Bonds.** Prior to initiating any official duties, each tax officer shall give and acknowledge a bond to the appointing tax collection committee as follows:

(a) The tax collection committee shall fix the amount of the bond in an amount equal to the maximum amount of taxes that may be in the possession of the tax officer at any given time or an amount sufficient, in combination with fiscal controls, insurance and other risk management and loss prevention measures used by the tax collection district, to secure the financial responsibility of the tax officer in accordance with guidelines adopted by the department. The amount of the bond shall be revised annually by the tax collection committee based upon the annual examination required under section 505 (h) of the LTEA, 53 P.S. Section 6924.505 (h).

(b) Each bond shall be joint and several, with one or more corporate sureties, which shall be surety companies authorized to do business in this Commonwealth and licensed by the Insurance Department.

(c) Each bond shall be conditioned upon the completion of all of the following by the tax officer's employees and appointees:

(i) The faithful execution of all duties required of the tax officer.

(ii) The just and faithful accounting or payment over of all moneys and balances paid to, received or held by the tax officer by virtue of the office in accordance with law.

(iii) The delivery of all tax records or other official items held in right as the tax officer to the tax officer's successor in office.

(d) Each bond shall be taken in the name of the tax collection district and shall be for the use of the tax collection district appointing the tax officer, and for the use of any other political subdivision or tax collection district for which income taxes shall be collected or distributed in case of a breach of any conditions of the bond by the acts or neglect of the principal on the bond.

(e) The tax collection committee or any political subdivision may sue upon the bond for the payment or distribution of income taxes.

(f) Each bond shall contain the name of the surety company bound on the bond.

(g) The tax collection committee may, upon cause shown and due notice to the tax officer and the tax officer's sureties, require or allow the substitution or the addition of a surety company acceptable to the tax collection committee for the purpose of making the bond sufficient in amount, without releasing the sureties first approved from any accrued liability or previous action on the bond.

(h) The tax collection committee shall designate the custodian of the bond.

(i) The tax officer shall file copies of all bonds in effect with the School District.

(j) A copy of all bonds in effect shall be made available upon request and at no cost to the department or to a tax collection district or political subdivision seeking payment or distribution of income taxes authorized by this Resolution.

(5) **Records.** It shall be the duty of the tax officer to keep a record showing the amount of income taxes received from each taxpayer or other tax officer, the date of receipt, the amount and date of all other moneys received or distributed and any other information required by the department. All tax records shall be the property of the School District and the tax collection district in which the taxes were collected. The tax collection district and tax officer shall retain all tax records as directed by the tax collection committee and, when applicable, in accordance with retention and disposition schedules established by the Local Government Records Committee of the Pennsylvania Historical and Museum Commission under 53 Pa.C.S. Ch. 13 Subch. F (relating to records). Tax records under this subsection may be retained electronically as permitted by law.

(6) Employer and taxpayer audits.

(a) In order to verify the accuracy of any income tax declaration or return or, if no declaration or return was filed, to ascertain the income tax due, the tax officer and the tax officer's designated employees may examine or audit the records pertaining to income taxes due of any of the following:

- (i) An employer;
- (ii) A taxpayer; and/or
- (iii) A person whom the tax officer reasonably believes to be an employer or taxpayer.

(b) The examination or audit conducted by the tax officer and the tax officer's designated employees shall conform to the requirements set forth in the Local Taxpayers Bill of Rights, 53 Pa.C.S. Section 8421 *et seq.*

(c) Every employer and taxpayer or other person whom the tax officer reasonably believes to be an employer or taxpayer shall provide to the tax officer and the tax officer's designated employees the means, facilities and opportunity for the examination and investigation authorized under paragraph (a).

(d) For purposes of this subsection, the term “records” shall include any books, papers and relevant Federal or State tax returns and accompanying schedules, or supporting documentation for any income taxable under this Resolution.

(7) Exchange of Information.

(a) The tax officer shall ensure that the tax collection district enters into an agreement with the Department of Revenue for the exchange of information as necessary for the collection of income taxes.

(b) The Department of Revenue may enter into agreements with each tax collection district and shall establish procedures under which tax collection, filing and other taxpayer and locality information in its custody will be made available to tax officers for purposes of collection, reconciliation and enforcement no later than one year after the deadline for filing returns for the tax year in question.

(8) Actions for collection of income taxes. The tax officer may file an action in the name of the School District for the recovery of income taxes due to the School District and unpaid. Nothing in this subsection shall affect the authority of the School District to file an action in its own name for collection of income taxes under this Resolution. This subsection shall not be construed to limit a tax officer, a tax collection district or the School District from recovering delinquent income taxes by any other means provided by this Resolution. Actions for collection of income taxes shall be subject to the following:

(a) Except as set forth in paragraph (b) or (d), an action brought to recover income taxes must be commenced within three years of the later of the date:

- (i) the income taxes are due;
- (ii) the declaration or return has been filed; or
- (iii) of a redetermination of compensation or net profits by the Department of Revenue.

(b) If there is substantial understatement of income tax liability of 25% or more and there is no fraud, an action must be commenced within six years.

(c) Except as set forth in paragraph (d) (ii), (iii) or (iv), an action by a tax officer for recovery of an erroneous refund must be commenced as follows:

- (i) Except as set forth in subparagraph (ii), within two years after making the refund.
- (ii) If it appears that any part of the refund was induced by fraud or misrepresentation of material fact, within five years after making the refund.

(d) There is no limitation of action if any of the following apply:

- (i) A taxpayer fails to file a declaration or return required under this Resolution.
- (ii) An examination of a declaration or return or of other evidence in the possession of the tax officer relating to the declaration or return reveals a fraudulent evasion of income taxes.
- (iii) An employer has deducted income taxes under Section 512 of the LTEA, 53 P.S. Section 6924.512, and has failed to pay the amount deducted by the tax officer.
- (iv) An employer has intentionally failed to make deductions required by this Resolution.

(9) Interest and penalties.

(a) Except as provided in paragraph (b), if the income tax is not paid when due, interest at the rate the taxpayer is required to pay to the Commonwealth under section 806 of the act of April 9, 1929 (P.L. 343, No. 176), known as The Fiscal Code, 72 P.S. Section 806, on the amount of the income tax, and an additional penalty of 1% of the

amount of the unpaid income tax for each month or fraction of a month during which the income tax remains unpaid shall be added and collected but the amount shall not exceed 15% in the aggregate. Where an action is brought for the recovery of the income tax, the taxpayer liable for the income tax shall, in addition, be liable for the costs of collection, interest and penalties.

(b) The Department may establish conditions under which a tax officer, with the concurrence of the tax collection committee, may abate interest or penalties that would otherwise be imposed for the nonreporting or underreporting of income tax liabilities or for the nonpayment of income taxes previously imposed and due if the taxpayer voluntarily files delinquent returns and pays the income taxes in full.

(c) The provisions of paragraph (b) shall not affect or terminate any petitions, investigations, prosecutions or other proceedings pending under this Ordinance, or prevent the commencement or further prosecution of any proceedings by the proper authorities for violations of this Resolution. No proceedings shall, however, be commenced on the basis of delinquent returns filed pursuant to subsection (8) if the returns are determined to be substantially true and correct and the income taxes are paid in full within the prescribed time.

(10) Fines and penalties for violations.

(a) Any taxpayer who fails, neglects or refuses to make any declaration or return required by this Resolution, any employer who fails, neglects or refuses to register, keep or supply records or returns required by section 512 of the LTEA, 53 P.S. Section 6924.512, or to pay the income tax deducted from employees, or fails, neglects or refuses to deduct or withhold the income tax from employees, any taxpayer or employer who refuses to permit the tax officer appointed by a tax collection committee or an employee or agent of the tax officer to examine books, records and papers, and any taxpayer or employer who knowingly makes any incomplete, false or fraudulent return, or attempts to do anything whatsoever to avoid the full disclosure of the amount of income in order to avoid the payment of income taxes shall, upon conviction thereof, be sentenced to pay a fine of not more than \$2,500 for each offense and reasonable costs, and in default of payment of said fine and costs, to imprisonment for not more than six months.

(b) Any employer required under this Resolution to collect, account for and distribute income taxes who willfully fails to collect or truthfully account for and distribute income taxes, commits a misdemeanor and shall, upon conviction, be sentenced to pay a fine not exceeding \$25,000 or to imprisonment not exceeding two years, or both.

(c) The penalties imposed under this subsection shall be in addition to any other costs and penalties imposed by this Resolution.

(d) The failure of any person to obtain forms required for making the declaration or returns required by this Resolution shall not excuse the person from making the declaration or return.

(11) **Costs.** The tax officer shall be entitled to impose and collect the reasonable costs incurred to provide notices of delinquency or to implement similar procedures utilized to collect delinquent taxes from a taxpayer as approved by the tax collection committee. Reasonable costs collected may be retained by the tax officer. An itemized accounting of all costs collected shall be remitted to the tax collection committee on an annual basis.

(12) **Appeals and tax officer actions.** A determination of the tax officer relating to the assessment, collection, refund, withholding, remittance or distribution of income taxes may be appealed to the appeals board established by the tax collection committee by a taxpayer, employer, political subdivision or another tax collection district pursuant to the provisions of 53 PS § 6924.505(j). Pursuant to Section 505 (k) of Act 32, 53 P.S. Section 6924.505 (k), any dispute among the affected parties involving a 10% or greater deviation from taxes received in the previous tax year shall be subject to mandatory mediation in accordance with regulations and guidelines adopted by the Department. A dispute involving less than a 10% threshold may be the subject of voluntary mediation in accordance with regulations and guidelines adopted by the Department.

(13) **Confidentiality**

(a) **General Rule.**--Any information gained by a tax officer or any employee or agent of a tax officer or of the tax collection committee as a result of any declarations, returns, investigations, hearings or verifications shall be confidential tax information.

(b) **Prohibited conduct.**--It shall be unlawful, except for official purposes or as provided by law, for the Commonwealth, the School District, tax collection committee member, tax officer or employee or agent of a tax officer or tax collection committee to do any of the following:

(i) Divulge or make known confidential tax information.

(ii) Permit confidential tax information or a book containing an abstract or particulars of the abstract to be seen or examined by any person.

(iii) Print, publish or otherwise make known any confidential tax information.

(c) **Penalties.**--A person who violates subsection (b) commits a misdemeanor of the third degree and shall, upon conviction, be sentenced to pay a fine of not more than \$2,500 or to imprisonment for not more than one year, or both. If the offender is a member of the tax collection committee, the member shall be removed from the tax collection committee. If the offender is an employee of a tax collection committee or the School District the employee shall be discharged from employment. The offender shall pay the costs of prosecution.

**SECTION 6
COMPENSATION OF INCOME TAX OFFICER**

The tax officer shall receive such compensation for his services and expenses as determined by the tax collection committee. At the discretion of the tax collection committee, the tax officer may be permitted to withhold the amount of the tax officer's compensation from income taxes collected if the monthly reports required by section 509(b) of the LTEA, submitted by the tax officer include an accounting for all compensation withheld.

**SECTION 7
APPLICABILITY**

The tax imposed by this Resolution shall not apply:

- (1) To any person as to whom it is beyond the legal power of the School District to impose the tax herein provided under the Constitution of the United States and the Constitution and laws of the Commonwealth of Pennsylvania.
- (2) To institutions or organizations operated for public, religious, educational, or charitable purposes, to institutions or organizations not organized or operated for private profit, or to trusts and foundations established for any of the said purposes.

This section shall not be construed to exempt any person who is an employer from the duty of collecting the tax source from his employees and paying the amount collected to the tax officer under the provisions of Section 4 of this Resolution.

**SECTION 8
SEVERABILITY**

The provisions of this Resolution are severable. If any sentence, clause, or section of this Resolution is for any reason found to be unconstitutional, illegal, or invalid, such unconstitutionally, illegality, or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, or sections of this Resolution. It is hereby declared to be the intent of the School District that this Resolution would have been adopted had such unconstitutional, illegal, or invalid sentence, clause, or section not been included herein.

**SECTION 9
EFFECTIVE DATE, REPEALER, CONFLICT**

The provisions of this Resolution shall take effect on January 1, 2012 and shall apply to earned income received or earned and net profits earned or made by a taxpayer during calendar year 2012 and each year thereafter without annual reenactment unless the

rate of tax is subsequently changed. Changes in the rate of tax shall become effective on the date specified in the Resolution.

Nothing contained herein shall be considered to repeal by implication or otherwise the provisions of any earned income tax Resolution(s) previously enacted or adopted as it may apply to earned income and net profits of taxpayers prior to the effective date of this Resolution, which shall remain in full force and effect with respect to such earned income and net profits.

Subject to valid enactment of this Resolution without appeal, all provisions of any prior Resolution or parts thereof inconsistent herewith are hereby modified, amended, and repealed by the provisions of this Resolution, which shall thereafter govern the taxation of such earned income and net profits.

This Resolution is enacted under authority of the LTEA, and all provisions thereof that relate to a tax on earned income or net profits are incorporated into this Resolution. Any future amendments to the LTEA that are required to be applied to a tax on earned income or net profits will automatically become part of this Resolution upon the effective date of such amendment, without the need for formal amendment of this Resolution, to the maximum extent allowed by 1 Pa.C.S.A. Sec. 1937.

This Resolution is hereby adopted by the School District of _____
this _____ day of _____, 2011.

Attest:

School District

Secretary

By: _____
President

East Penn School District

SECTION: PUPILS

TITLE: POSSESSION/USE OF ASTHMA
INHALERS/EPINEPHRINE
AUTO-INJECTORS

ADOPTED:

REVISED:

	210.2 POSSESSION/USE OF ASTHMA INHALERS/EPINEPHRINE AUTO-INJECTORS
1. Authority SC 1414.1	The Board shall permit students in district schools to possess asthma inhalers and epinephrine auto-injectors and to self-administer the prescribed medication in compliance with state law and Board policy.
2. Definitions SC 1401	<p>Asthma inhaler shall mean a prescribed device used for self-administration of short-acting, metered doses of prescribed medication to treat an acute asthma attack.</p> <p>Epinephrine auto-injector shall mean a prescribed disposable drug delivery system designed for the self-administration of epinephrine to provide rapid first aid for persons suffering the effects of anaphylaxis.</p> <p>Self-administration shall mean a student's use of medication in accordance with a prescription or written instructions from a licensed physician, certified registered nurse practitioner or physician assistant.</p>
3. Guidelines SC 1414.1 Title 22 Sec. 12.41	<p>Before a student may possess or use an asthma inhaler or epinephrine auto-injector in the school setting, the Board shall require the following:</p> <ol style="list-style-type: none"> 1. A written request from the parent/guardian that the school complies with the order of the licensed physician, certified registered nurse practitioner or physician assistant. 2. A written statement from the parent/guardian acknowledging that the school is not responsible for ensuring the medication is taken and relieving the district and its employees of responsibility for the benefits or consequences of the prescribed medication. 3. A written statement from the licensed physician, certified registered nurse practitioner or physician assistant that states: <ol style="list-style-type: none"> a. Name of the drug. b. Prescribed dosage. c. Times medication is to be taken. d. Length of time medication is prescribed. e. Diagnosis or reason medication is needed, unless confidential. f. Potential serious reaction or side effects of medication. g. Emergency response.

	<p>h. If child is qualified and able to self-administer the medication.</p>
SC 1414.1	The student shall notify the school nurse immediately following each use of an asthma inhaler or epinephrine auto-injector.
SC 1414.1	The district reserves the right to require a statement from the licensed physician, certified registered nurse practitioner or physician assistant for the continued use of a medication beyond the specified time period.
SC 1414.1	A written request for student use of an asthma inhaler and/or epinephrine auto-injector shall be submitted annually, along with required written statements from the parent/guardian and an updated prescription.
SC 1409	Student health records shall be confidential and maintained in accordance with state and federal laws and regulations.
SC 1414.1	A student whose parent/guardian completes the written requirements for the student to possess an asthma inhaler or epinephrine auto-injector and to self-administer the prescribed medication in the school setting shall demonstrate to the school nurse the competency for self-administration and responsible behavior in use of the medication. Determination of competency for self-administration shall be based on the student's age, cognitive function, maturity and demonstration of responsible behavior.
SC 1414.1	Students shall be prohibited from sharing, giving, selling, or using an asthma inhaler or epinephrine auto-injector in any manner other than which it is prescribed during school hours, at any time while on school property, at any school-sponsored activity, and during the time spent traveling to and from school and school-sponsored activities. Violations of this policy shall result in loss of privilege to self-carry the asthma inhaler or epinephrine auto-injector and disciplinary action in accordance with Board policy.
SC 1414.1	If the district denies a student's request to self-carry an asthma inhaler or epinephrine auto-injector or the student has lost the privilege of self-carrying an asthma inhaler or epinephrine auto-injector, the student's prescribed medication shall be appropriately stored at a location in close proximity to the student. The student's classroom teachers shall be informed where the medication is stored and the means to access the medication.
SC 1414.1 Title 22 Sec. 12.3	The district shall annually distribute to students and parents/guardians this policy along with the Code of Student Conduct.
4. Delegation of Responsibility	<p>The Superintendent or designee, in conjunction with the school nurse(s), may develop administrative regulations for student possession of asthma inhalers or epinephrine auto-injectors and self-administration of prescribed medication.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 1401, 1409, 1414.1</p> <p>State Board of Education Regulations – 22 PA Code Sec. 12.3, 12.41</p> <p>Board Policy – 000, 103.1, 113.1, 216, 218, 227</p>

EAST PENN SCHOOL DISTRICT

SECTION: FINANCES

TITLE: FUND BALANCE

ADOPTED:

REVISED:

620. FUND BALANCE

1. Purpose

The East Penn Board of School Directors recognize that the maintenance of a fund balance is essential to the preservation of the financial integrity of the school district and is fiscally advantageous for both the district and the taxpayer. This policy establishes goals and provides guidance concerning the desired level of year-end fund balance to be maintained by the district.
2. Definitions

Fund balance is a measurement of available financial resources. Fund balance is the difference between total assets and total liabilities in each fund.

GASB Statement 54 classifies fund balances based on the relative strength of the constraints that control the purposes for which specific amounts can be spent. Beginning with the most binding constraints, fund balance amounts shall be reported in the following classifications:

Nonspendable - amounts that cannot be spent because they are in a nonspendable form (e.g., inventory) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund). Determination of nonspendable funds shall be the responsibility of the Superintendent or Business Administrator.

Restricted – amounts that can be spent only for the specific purposes stipulated by external resource providers (e.g., grant providers), constitutionally, or through enabling legislation (i.e. legislation that creates a new revenue source and restricts its use). Restrictions may be changed only with the approval of the external resource providers. Determination of restricted funds shall be the responsibility of the Business Administrator.

Committed - amounts that can be used only for the specific purposes as designated by the School Board through formal action (e.g., future anticipated PSERS costs or severance payments obligated through collective bargaining). Commitments may be changed or lifted only by the School Board taking the same formal action that imposed the constraint originally. The formal action of the School board to commit funds should take place before the end of the fiscal year; however, the amount committed to various categories can be determined in the subsequent fiscal year.

Assigned - amounts that are intended for a specific purpose that are not considered restricted or committed, such as a rate stabilization fund or segregation of an amount intended to be used at some time in the future. Assignment of funds shall be the responsibility of the Superintendent or Business Administrator.

Unassigned – includes all amounts not contained in the other classifications. Unassigned amounts are available for any purpose and are not restricted in any manner.

3. Guidelines

The Superintendent and Business Administrator shall be responsible for the enforcement of this policy.

References:

School Code – 24 P.S. Sec. 218, 688

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Board Recognition:

-CLIU Service Award for 15 Years of Service: Elaine Gannon

3. Requests to Address the Board

4. Approval of Minutes

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the minutes for the June 13, 2011 meeting.

5. District Update - Dr. Thomas L. Seidenberger, Superintendent of Schools

6. 2011-2012 East Penn School District Budget

1. 2011 Homestead and Farmstead Resolution

Motion by _____, Seconded by _____

RESOLVED, by the Board of School Directors of East Penn School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2011, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

1. Aggregate amount available for homestead and farmstead real estate tax reduction. The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2011:

a. Gambling tax funds. The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$1,755,896.64.

b. Philadelphia tax credit reimbursement funds. PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.324(3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of \$38,460.19.

c. Aggregate amount available. Adding these amounts, the aggregate amount available during the school year for real estate tax reduction is \$1,794,356.83.

2. Homestead/farmstead numbers. Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:

a. Homestead property number. The number of approved homesteads within the School District is 16,025.

b. Farmstead property number. The number of approved farmsteads within the School District is 26.

c. Homestead/farmstead combined number. Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 16,051.

3. Real estate tax reduction calculation. The school board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the aggregate amount available during the school year for real estate tax reduction of \$1,794,356.83 by the aggregate number of approved homesteads and approved farmsteads of 16,051, the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$111.79.

4. Homestead exclusion calculation. Dividing the paragraph 3 maximum real estate tax reduction amount of \$111.79 by the School District real estate tax rate of 46.15 mills (.04615), the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is \$2,422.00, and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is \$2,422.00.

5. Homestead/farmstead exclusion authorization – July 1 tax bills. The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$2,422.00. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$2,422.00. For purposes of this Resolution, “approved homestead” and “approved farmstead” shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. §6926.341(g)(3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 5 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

6. Homestead/farmstead exclusion authorization – interim real estate tax bills.
No homestead or farmstead exclusion will apply to any interim tax bill except an interim tax bill applicable to a property that includes an approved homestead or approved farmstead listed in the report received by the School District from the County Assessment Office on or before May 1, but not included in the tax assessment reflected in the July 1 tax bill for the property. In most cases, the assessment of approved homesteads and approved farmsteads will be reflected in July 1 tax bills. However, in any case when there is an approved homestead or an approved farmstead that is not included in the assessment reflected in the July 1 tax bill, and when an interim real estate tax notice is issued later based on an interim assessment including the approved homestead or approved farmstead, the interim tax notice shall reflect a homestead or farmstead exclusion real estate assessed value reduction calculated under paragraph 5, except that the paragraph 4 maximum real estate assessed value reduction will be prorated in the same manner as the real estate tax is pro rated. Assuming the interim tax notice reflects taxation as of July 1, as will occur in most such cases, the full amount of the paragraph 4 maximum real estate assessed value reduction will apply. In the extraordinary case where the new interim tax assessment is effective after July 1, the paragraph 4 maximum real estate assessed value reduction will be pro rated in the same manner as the real estate tax reflected in the interim tax bill is pro rated.

2. 2011-12 Budget - Final Adoption

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors adopt the 2011-12 budget that was tentatively adopted on May 23, 2011, and revised; and,

Be it further

RESOLVED, That the East Penn Board of School Directors, Lehigh County, Commonwealth of PA, hereby authorize expenditures totaling \$120,319,470 as set forth therein; and,

Be it further

RESOLVED, That the East Penn Board of School Directors levy a tax of 46.15 mills per dollar of assessed valuation on real estate, and the following taxes be levied under Act 511:

A one-half percent (.5%) earned income tax, and, a one percent (1%) real estate transfer tax

Be it further

RESOLVED, That the Senior Citizen Real Estate Tax Rebate Program be continued for the 2011-12 year with the same eligibility income guidelines as the previous year's program; and,

Be it further

RESOLVED, That the East Penn Board of School Directors authorize the collection of school property taxes in installments in accordance with the previous year's schedule.

7. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

1. Personnel

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

- Kate Kieres, Assistant Principal of Emmaus HS, effective July 29, 2011 (Exhibit 1)
- Joy Diefenderfer, Speech Therapist, effective August 20, 2011 (Exhibit 2)
- Kathy Weitner, Staff Assistant at Emmaus High School, effective June 28, 2011 (Exhibit 3)
- Katherine Friend, Instructional Assistant at Wescosville School, effective June 20, 2011 (Exhibit 4)
- Katie Boligitz, Special Education Teacher, Lower Macungie MS, effective August 22, 2011 (Exhibit 5)

Change in Employment Status

Employee: Shannon Fraser
From: .5 French Eyer/Emmaus HS
To: 1.0 French/Spanish, Emmaus HS
Vacancy created by retirement of A. Kraus
Effective: August 30, 2011

Appointment of Assistant Principals - Emmaus HS

Name/Address: Andrea Edmonds
635 McIntosh Lane, Andreas 18211
Education Level: B. S. Degree (2000)
M. S. Degree (2004)
M. S. Degree (2009)
Undergraduate School: Kutztown University
Graduate School: Wilkes University
Certification: Administrative I, Principal, K - 12
Instructional II, Special Education, Mathematics, Elementary
Reason: Vacancy created by resignation of J. Ziatyk
Effective: July 1, 2011
Experience: 2004-2011: East Penn SD
2000-2004: Northern Lehigh SD
Salary: \$84,000

Name/Address: Zachary Fuller
46 E. Walnut Street, Sellersville 18960
Education Level: B. A. Degree (2002)
M. S. Degree (2007)
Undergraduate School: University of Maryland
Graduate School: Johns Hopkins University
Certification: Administrative I, Principal, K - 12
Instructional I, English, 7-12
Reason: Vacancy created by resignation of K. Kieres
Effective: July 1, 2011
Experience: 2002-2007: Montgomery (MD) County Schools
2007-Present: Central Bucks SD
Salary: \$80,000

Professional Employee Appointment

Name/Address Ryan Williams
2 Naylor Court, Quakertown 18951
Education Level: B. S. Degree (2001)
M. A. Degree (2006)
Undergraduate School: Penn State University
Graduate School: Arcadia University
Certification: Instructional II, Music K-12
Assignment: Music, Elementary Orchestra
Vacancy created by A. Scholz resignation
Effective: August 30, 2011
Experience: 2009-2011: East Penn SD
2003-2009: Souderton Area SD
Salary: \$60,436.00 (Year 9, Col. M)

Temporary Professional Employee Appointment

Name/Address: Erin Knecht
3531 Oak Ridge Drive, Slatington 18080
Education Level: B. S. Degree (2008)
Undergraduate School: Kutztown University
Certification: Instructional I, English, 7-12
Assignment: Communications, Eyer MS
Vacancy created by C. Button retirement
Effective: August 30, 2011

Experience: 01-2011-6/2011: East Penn SD
09-2009-4/2010: East Penn SD
Salary: \$45,508 (Year 2, Col. B)

Leaves as per Collective Bargaining Agreement

<u>Employee</u>	<u>Effective</u>
Amy Kaunitz, Social Studies Teacher, Eyer MS	8/30/11-11/18/11
Tracy Urban, Special Education, Eyer MS	8/30/11-6/30/12

Full-Time Substitute Teacher Appointments

Name/Address: Kelly Ciminelli
5600 Princeton Road, Macungie 18062
Education Level: B. S. Degree (1993)
M. Ed. Degree (1998)
Undergraduate School: Indiana University of PA
Graduate School: Arcadia University
Certification: Instructional II, Elementary
Assignment: Grade 3 Teacher, Shoemaker School
Opening created by A. Snyder leave
Effective: Continuing Employment
Experience: 2010-2011: East Penn SD
Salary: \$45,185 (Year 1, Col. B)

Name/Address: Tara Lindsay
531 Barrington Court, Sellersville 18960
Education Level: B. S. Degree (2010)
Undergraduate School: East Stroudsburg University
Certification: Instructional I, Elementary K-6; Special Education N-12
Assignment: Grade 1 Teacher, Willow Lane School
Opening created by A. Hulmes leave
Effective: Continuing Employment
Experience: 2010-2011: East Penn SD
Salary: \$45,185 (Year 1, Col. B)

Name/Address: Krista Colville
5420 Hanover Drive, Wescosville 18106
Education Level: B. S. Degree (2010)
Undergraduate School: Penn State University
Certification: Instructional I, Elementary K-6
Assignment: Kindergarten, Wescosville School
Opening created by M. Sly-Schueck leave
Effective: Continuing Employment
Experience: 2010-2011: East Penn SD
Salary: \$45,185 (Year 1, Col. B)

Name/Address: -Kristen Tomasello
1576 Kennington Lane, Macungie 18062
Education Level: B. A. Degree (1990)
Undergraduate School: Gettysburg College
Graduate School: Muhlenberg College (certification credits)
Certification: Instructional I, Elementary K-6
Assignment: Grade 5 Teacher, Shoemaker School
Opening created by K. Wall leave
Effective: Continuing Employment
Experience: 2010-2011: East Penn SD
Salary: \$45,185 (Year 1, Col. B)

Name/Address: Michael Mauro
183 Jefferson Street, Emmaus
Education Level: B. A. Degree (2000)
Undergraduate School: Penn State University
Graduate School: Muhlenberg College (certification credits)
Certification: Instructional I, Elementary K-6
Assignment: Grade 3 Teacher, Wescosville School
Opening created by E. Martin leave
Effective: Continuing Employment
Experience: 2010-2011: East Penn SD
Salary: \$45,185 (Year 1, Col. B)

Name/Address: Steve Neikam
 209 Lone Lane, Allentown 18104
 Education Level: B. A. Degree (1989)
 Undergraduate School: Moravian College
 Graduate School: Kutztown Uniferisty (certification credits)
 Certification: Instructional II, Elementary
 Assignment: Grade1 Teacher, Wescosville School
 Opening created by R. DeLong leave
 Effective: Continuing Employment
 Experience: 2008-2011: East Penn Sd
 Salary: \$45,508 (Year 2, Col. B)

Name/Address: Jennifer Diskin
 35 W. Goepf Street, Bethlehem 18018
 Education Level: B. S. Degree (2009)
 B. S. Degree (2002)
 Undergraduate School: Kutztown University
 Plymouth State University
 Certification: Instructional I, Elementary K-6
 Assignment: Grade 5 Teacher, Willow Lane School
 Effective: Continuing Employment
 Experience: 2010-2011: East Penn SD
 Salary: \$45,185 (Year 1, Col. B)

Name/Address: Megan Keeney
 5422 Willow Way, Orefield 18069
 Education Level: B. S. Degree 20080
 Undergraduate School: Penn State University, Berks Campus
 Certification: Instructional I, Elementary K-6
 Assignment: Grade 2 Teacher, Alburtis School
 Opening created by J. Tanner leave
 Effective: Continuing Employment
 Experience: 2010-2011: East Penn SD
 Salary: \$45,185 (Year 1, Col. B)

Administrative Assistant Appointment

Name/Address: Kathy Weitner
 5105 Meadow Lane, Macungie
 Effective: June 28, 2011
 Assignment: Administrative Assistant, Business Office
 Vacancy created by D. Ziatyk-DaRe retirement and subsequent transfers
 Salary: \$24,900 (35 hrs./wk.)

Technical Assistant Appointment

Name/Address: Catherine Venusto
 3838 Crestview Court, New Tripoli 18066
 Effective: June 28, 2011
 Assignment: Technical Assistant
 Vacancy created by K. Pester resignation
 Salary: \$30,000 annualized, 35 hrs./wk.

Custodial Appointment

Name/Address: Michael C. Leverington
 2215 Highland Street, Allentown 18104
 Effective: June 28, 2011
 Assignment: Custodian, Tuesday-Saturday, LMMS
 Vacancy created by H. Shutts retirement and subsequent transfers
 Salary: \$18.62/hr., 40 hrs./wk.

2011-2012 Elementary Grade Level Leaders/Subject Area Leaders

Teacher	Grade/Subject	Location
Nicole Stratchko	Kindergarten	Willow Lane
Patrice Arnold	Grade 1	Shoemaker
Nicole Swatsky	Grade 2	Wescosville
Kiera Werner	Grade 4	Alburtis

4. Lower Macungie MS Activity Account

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the following club to be added to the Lower Macungie MS Activity Account:

Global Citizens Club

5. Approval of District Insurance Policies

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following insurance resolutions:

PACKAGE POLICY

RESOLVED, That the East Penn Board of School Directors accept the recommendation of the Insurance Advisory Council and award the contract for the package policy including EDP coverage, boiler coverage and automobile, to ACE USA (PSBA Insurance Trust Program) through USI Insurance Services at the quotation price of \$248,388.

Note: Last year this policy was awarded to ACE USA for a total premium of \$252,402.

UMBRELLA COVERAGE

RESOLVED, That the East Penn Board of School Directors accept the Recommendation of the Insurance Advisory Council and award the contract for \$15 million umbrella coverage to Old Republic Insurance Company (PSBA Insurance Trust Program) at a quotation price of \$23,560 through USI Insurance Services.

Note: Last year this policy was awarded to Old Republic Insurance Company for a total premium of \$23,560.

ERRORS & OMISSIONS POLICY

RESOLVED, That the East Penn Board of School Directors accept the recommendation of the Insurance Advisory Council and award the contract for School Leaders Errors & Omissions, including an enhanced employment liability endorsement, to The Pennsylvania School Boards Insurance Trust at a quotation rate of \$36,638 through the Miers Insurance Agency.

Note: Last year this policy was awarded to the Pennsylvania School Boards Insurance Trust for a total premium of \$34,151.

WORKERS' COMPENSATION POLICY

RESOLVED, That the East Penn Board of School Directors accept the recommendation of the Insurance Advisory Council and award the contract for Workers' Compensation Insurance to PMA Insurance at the quotation price of \$348,736 through USI Insurance Services.

Note: Last year this policy was awarded to SBIC for a total premium of \$370,688.

STUDENT/ACCIDENT INSURANCE

RESOLVED, That the East Penn Board of School Directors award the contract for Student/Accident Insurance to ACE American Insurance Company for the Interscholastic all-sports Package AAA, which includes junior and senior high school football, junior and senior high school interscholastic and intramural sports, gym classes, band, cheerleaders and majorettes, loss of use, and expanded sports/medicine, and school trip and activities rider and \$1,000,000 catastrophic accident medical benefit for the total annual premium of \$28,033 for primary excess over \$100.00 plan, as made available through Mid-Penn Insurance Associates, Inc.

And be it further

RESOLVED, That the East Penn Board of School Directors make available the voluntary enrollment primary excess over \$100 student insurance plan AA with a maximum benefit of \$1,000,000, which is offered to parents on a voluntary basis through ACE American Insurance Company for \$30 for school-time coverage and \$116 for 24 hour coverage, through Mid-Penn Insurance Associates, Inc.

Note: Last year this policy was awarded to ACE American Insurance Company at a total premium of \$23,449.00.

10. Announcements

Monday, June 27	7:30 p.m.-Board Meeting, Board Room
Monday, July 4	Fourth of July - All District Offices are closed.
Monday, July 11	7:30 p.m.-Board Meeting, Board Room
Monday, August 8	7:30 p.m.-Board Meeting, Board Room

11. Adjourn

Fund Accounting Check Summary

PLGIT - From 06/22/2011 To 06/22/2011

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00008832	LINDA DEVERNOIS	MILEAGE.....		67.32
00008833	BRUCE DENMEAD	EYE CARE.....		75.00
00008834	JOY DIEFFENDERFER	MILEAGE.....		25.30
00008835	SUSAN DIESER	SUPPLIES.....		7.99
00008836	JOSEPH T. DIRADO	MILEAGE.....		20.40
00008837	JESSICA DISCHLEY	TUITION REIMBURSEMENT.....		1,161.00
00008838	BRIDGET M DOKLAN	MILEAGE.....		3.28
00008839	DONLEY AWARDS FOR EXCELLENCE TRAVEL.....			100.00
00008840	ELECTRIFIED DISCOUNTERS, EDUCATIONAL SOFTWARE.....			1,480.96
00008841	EMMAUS FIRE DEPARTMENT DUES/FEES.....			80.00
00008842	EPLUS TECHNOLOGY, INC SUPPLIES.....			206.28
00008843	EPSD CAFETERIA FUND SUPPLIES.....			1,704.00
00008844	JAYNE A. ERDMAN MILEAGE.....			107.27
00008845	DOLORES K EVANS MILEAGE.....			188.39
00008846	EXELON ENERGY COMPANY ELECTRICITY.....			4,361.90
00008847	THE EXPRESS-TIMES ADVERTISING.....			142.40
00008848	BETH FAIR SUPPLIES.....			9.92
00008849	KIMBERLY FAUST TUITION REIMBURSEMENT.....			558.00
00008850	REBECCA FEDIO OTHER PROFESSIONAL SERVICES.....			198.00
00008851	FERGUSON ENTERPRISES INC SUPPLIES.....			20.71
00008852	EUGENE D FINDLAY TAX REBATE.....			250.00
00008853	ANNE FINNEGAN TUITION REIMBURSEMENT.....			1,242.90
00008854	FIRST GROUP AMERICA STUDENT TRANSPORTATION FROM OTHER.....			2,796.16
00008855	DAVID V FLANNERY TUITION REIMBURSEMENT.....			1,100.00
00008856	JAMES FRANK MILEAGE.....			11.22
00008857	MEREDITH FRANTZ MILEAGE.....			146.37
00008858	JUSTINE FRANTZEN MILEAGE.....			15.91
00008859	SHANNON FRASER MILEAGE.....			68.24
00008860	FRONTIER TRANSPORT/TELECOMMUNICATIONS.....			2,212.78
00008861	JAIME G GONZALEZ CONTRACTED CARRIERS.....			82.24
00008862	GOVCONNECTION INC EDUCATIONAL SOFTWARE.....		NON CAPITAL END USER EQUIP/ORIGINA	270.33
00008863	GRAHAM SECURITY POLICE INC SECURITY/SAFETY.....			64.00
00008864	CARLTON H GRUBER TAX REBATE.....			650.00
00008865	BRENT A HALEY MILEAGE.....			18.05
00008866	ERIC HANSEN, ALBURTIS TAX TRANSPORT/TELECOMMUNICATIONS.....			149.94
00008867	KATHRYN H HELFFRICH TAX REBATE.....			250.00
00008868	PATRICE HELFFRICH MILEAGE.....			31.57
00008869	JANELLE L. HESS MILEAGE.....			38.32
00008870	DREW S HINKEL EYE CARE.....			75.00
00008871	MICHELLE A HOFFMAN SUPPLIES.....			49.26

* Denotes Non-Negotiable Transaction

P - Prenote

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Fund Accounting Check Summary

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00008872	ALISON HORNER	MILEAGE.....		15.30
00008873	BRIANNA HUNSDORFER	MILEAGE.....		20.40
00008874	LINDA LEE IEZZI	SUPPLIES.....		161.96
00008875	INFOBASE PUBLISHING	BOOKS.....		38.52
00008876	INSIGHT MEDIA COMPANY	SUPPLIES.....		337.08
00008877	CATHERINE JENKINS	MILEAGE.....		9.79
00008878	JOAN JOHNSTON	MILEAGE.....		44.42
00008879	J.W. PEPPER & SON, INC.	SUPPLIES.....		757.59
00008880	LORI KING	SUPPLIES.....	MILEAGE.....	29.78
00008881	SARAH B KINZEL	SUPPLIES.....		49.95
00008882	BRENT LANDRUM	SUPPLIES.....		84.76
00008883	AMANDA LAWLER	EYE CARE.....		150.00
00008884	LCTI-DISTRIBUTION CENTER	SUPPLIES.....		13.80
00008885	LEHIGH CAREER & TECHNICAL	CONFERENCE REGISTRATION.....		1,590.00
00008886	LEHIGH UNIVERSITY	TRAVEL.....		750.00
00008887	LINCOLN LEADERSHIP ACADEMY	TUITION.....		2,134.08
00008888	ERIC LUCKENBILL	MILEAGE.....		10.20
00008889	HEATHER MARSTELLER	MILEAGE.....		1.84
00008890	LVPG MATLV	OTHER PROFESSIONAL SERVICES.....		450.00
00008891	MEJ PROPERTIES II, LLC	SUPPLIES.....		115.50
00008892	ABIGAIL MESSNER	TUITION REIMBURSEMENT.....		2,721.00
00008893	MIERS INSURANCE AGENCY	BONDING INSURANCE.....		606.00
00008894	MICHAEL MIHALIK	TUITION REIMBURSEMENT.....	MILEAGE.....	2,677.88
00008895	THE MORNING CALL	ADVERTISING.....		249.06
00008896	ANTHONY N. MOYER	MILEAGE.....		112.20
00008897	ERIN MURPHY	TUITION REIMBURSEMENT.....		1,503.30
00008898	NAEIR	SUPPLIES.....		220.26
00008899	MARY KAY NAUNAS	MILEAGE.....		2.09
00008900	NAZARETH MUSIC CENTER LTD	REPAIRS.....		231.00
00008901	OFFICE BASICS, INC	SUPPLIES.....		306.79
00008902	OPTIMAL EMPLOYER SOLUTIONS	PRINTING/BINDING.....		711.31
00008903	LAURIE OSWALD	TRANSPORT/TELECOMMUNICATIONS.....		68.99
00008904	WAYNE PALMER	EYE CARE.....		75.00
00008905	CARLENE PAUKOVITS	MILEAGE.....		35.70
00008906	PBS DISTRIBUTION LLC	EDUCATIONAL SOFTWARE.....		29.94
00008907	PEARSON EDUCATION, INC	BOOKS.....		483.76
00008908	PENNSYLVANIA SCHOOL FOR DEAF	TUITION.....		8,275.50
00008909	PITNEY BOWES, INC	RENTAL OF EQUIPMENT.....		934.00
00008910	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		15,165.42
00008911	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....		337.81

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Fund Accounting Check Summary

PLGIT - From 06/22/2011 To 06/22/2011

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00008912	QUAKERTOWN COMM SCHOOL DIST	TUITION.....		1,183.86
00008913	HEIDI RAUCH-HAMBRICK	MILEAGE.....		74.03
00008914	REDNER'S MARKETS	SUPPLIES.....		455.25
00008915	RESOURCES FOR EDUCATORS	DUES/FEES.....		217.00
00008916	VICKY ROMAGNOLI	CONFERENCE EXPENSE.....		87.72
00008917	RUBBER STAMP CHAMP	SUPPLIES.....		14.45
00008918	DEREK SANTIAGO	MILEAGE.....		103.94
00008919	KATELYN SCHARL	MILEAGE.....		14.08
00008920	SCHOLASTIC BOOK CLUBS, INC	BOOKS.....		179.00
00008921	SCHOOL REHABILITATION	PROFESSIONAL EDUCATIONAL SERVICES		552.50
00008922	THOMAS SEIDENBERGER	EYE CARE.....		95.99
00008923	SEVEN GENERATIONS	TUITION.....		93,252.37
00008924	LINDA SHANKWEILER	EYE CARE.....		255.98
00008925	JEN SHUBZDA	SUPPLIES.....		14.95
00008926	CLAUDIA SHULMAN	EYE CARE.....		309.95
00008927	CHRISTINA SIMPKINS	MILEAGE.....		4.28
00008928	CINDY L SNOW	TUITION REIMBURSEMENT.....		474.00
00008929	STOTZ-FATZINGER OFFICE	SUPPLIES.....		560.86
00008930	SUNGARD PUBLIC SECTOR INC	TECHNICAL SERVICES.....		9,644.79
00008931	KRISTIN SUSENS	TUITION REIMBURSEMENT.....		2,322.00
00008932	KRISTINA SVENCER	TUITION REIMBURSEMENT.....		837.00
00008933	SWEET, STEVENS, KATZ &	OTHER PROFESSIONAL SERVICES.....		111.00
00008934	MARTHA F. TEED	SUPPLIES.....		205.02
00008935	DENISE TELES-CARL	MILEAGE.....		24.99
00008936	ANN TISI	EYE CARE.....		40.00
00008937	DENISE M. TORMA	SUPPLIES.....		27.49
00008938	JEANNE B TRAINER	TAX REBATE.....		500.00
00008939	USI INSURANCE SERVICES, LLC	BONDING INSURANCE.....		257.50
00008940	MARK WARDEN	EYE CARE.....		146.47
00008941	WEIS MARKETS	SUPPLIES.....		292.45
00008942	JONATHAN WENNER	MILEAGE.....		18.36
00008943	WORLD BOOK INC	BOOKS.....		4,125.00
00008944	XEROX CORPORATION	SUPPLIES.....		45,108.00

10-GENERAL FUND 262,549.07

Grand Total Manual Checks : 0.00

Grand Total Regular Checks : 262,549.07

Grand Total Direct Deposits: 0.00

* Denotes Non-Negotiable Transaction

P - Prenote

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Fund Accounting Check Summary

PLGIT - From 06/22/2011 To 06/22/2011

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
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Grand Total Credit Card Payments:		0.00
Grand Total All Checks :		262,549.07

- Payables within Check * Denotes Non-Negotiable Transaction C - Credit Card Payment

P - Prenote d - Direct Deposit

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