

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the minutes of the June 27, 2011 meeting.

4. Report of the Superintendent of Schools

1. District Update
2. Personnel

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

-Diana Vasilik, Administrative Assistant at Eyer MS, effective August 2, 2011
(Exhibit 1)

-Lorianne Reiss, Staff Assistant at Emmaus HS, effective June 29, 2011
(Exhibit 2)

-Angela Fields, Instructional Assistant at Emmaus HS, effective June 27, 2011
(Exhibit 3)

-Elizabeth Van Allen, Instructional Assistant at Wescosville School, effective June 20, 2011 (Exhibit 4)

-Lora Holland, Instructional Assistant at Alburtis School, effective May 27, 2011
(Exhibit 5)

-Shannon Wernersbach, Elementary Teacher at Macungie School, effective August 30, 2011
(Exhibit 6)

Educational Conferences

That the East Penn Board of School Directors approved the estimated expenses for the individuals attending the following educational conferences:

Educational Conference:	PA Institute for Instructional Coaching, Penn State University
Date(s):	July 25-27, 2011
Attending:	Dennine Leschinsky, Literacy Coach, Eyer MS Vicky Romagnoli, K-8 Technology Integration They are presenters for this conference.
Estimated Cost:	\$365.29

Educational Conference:	PA Institute for Instructional Coaching, Penn State University
Date(s):	July 25-27, 2011
Attending:	Michele James, Coach/IST, Macungie School
Estimated Cost:	\$272.28

Educational Conference:	US-China Administrator Shadowing Exchange Initiative, Beijing, China
Date(s):	April 8-22, 2012
Attending:	Anthony Moyer, Principal, Willow Lane School
Estimated Cost:	\$1600.00

Educational Conference:	National Staff Development Council: Learning Forward 2011 Annual Conference, Anaheim, CA
Date(s):	December 3-7, 2011
Attending:	Dr. Linda Delvernois, Secondary Supervisor
Estimated Cost:	\$1119.00

2. Tuition Contract Agreement

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the contract with The Development Center for Children & Families, Morris County, NJ to provide the summer program services and tuition for a student effective July 7, 2011 and terminating on August 10, 2011 at a total cost of \$6625.00.

3. School Improvement Plan - Lower Macungie Middle School

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors certify that the School Improvement Plan for Lower Macungie MS has been duly reviewed by a Quality Review Team convened by the Superintendent of Schools and formally approved by the Board of School Directors, according to the guidelines required by the Pennsylvania Department of Education; and, be it further

RESOLVED, That the East Penn Board of School Directors assure the Secretary of Education that the School Improvement Plan:

- Addresses all the required components prescribed by PDE;
- Reflects sound educational practices;
- Has local leadership at all levels to ensure successful implementation;
- Has a high probability of improving student performance and educational practices.
- NCLB requirements for Title I schools have been met if the School is a Title I school with an AYP status other than Warning.

5. Other Educational Entities

-Carbon Lehigh Intermediate Unit T. Richwine

6. Legislative C. Ballard

7. Business Operations

1. Approval of Bill List

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Rejection of Bids -Fuel Oil & Diesel Fuel; System Integration of the Facilities Management and Control Systems

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors reject the Fuel Oil and Diesel Fuel bids that were opened on June 6, 2011 and authorize the re-bidding of these items; and,

Be it further

RESOLVED, That the East Penn Board of School Directors reject all the System Integration of the Facilities Management and Control System bids and authorize the re-bidding of this item.

3. Contract Award - HVAC Systems Professional Maintenance Service Contract

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors award the contract for HVAC Systems Professional Maintenance Service Contract to H. T. Lyons, Allentown, PA with a base bid of \$190,704.00.

4. Tax Collection Committee Resolution

Motion by _____, Seconded by _____
A resolution by the East Penn Board of School Directors, Lehigh County, Pennsylvania, authorizing, empowering and directing the proper officers of the East Penn School District to appoint a liaison Board Secretary, Business Manager, and Treasurer between and among East Penn School District, the Lehigh Tax Collection Committee and Berkheimer, the duly appointed tax officer for the collection of earned income tax, for the express purpose of sharing confidential tax information for official purposes or as provided by law:

WHEREAS, Act 32 enacted by the General Assembly of the Commonwealth of Pennsylvania on July 2, 2008 (53 P.S. §6924.101 et seq) amends the Local Tax Enabling Act to require countywide consolidated collection of earned income tax by 2012; and

WHEREAS, Section 504 of Act 32 (53 P.S. §6924.504) established a tax collection district (TCD) having a geographical boundary that is coterminous with the county in which the TCD is created, except for certain exceptions as set forth in the Act; and

WHEREAS, Section 505 of Act 32 (53 P.S. §6924.505) provided for the establishment of a tax collection committee (TCC) to oversee and administer the collection of earned income tax within the TCD; and

WHEREAS, Section 507 (a) of Act 32 (53 P.S. §6924.507 (a)) requires each TCC to appoint and oversee a tax officer whose function is to collect and administer income taxes within the TCD pursuant to Section 506 of Act 32 (53 P.S. §6924.506); and

WHEREAS, the Lehigh TCC, has entered into a Contract with H. A. Berkheimer, Inc. trading as Berkheimer Tax Administrator, (Berkheimer) of Bangor, Pennsylvania appointing Berkheimer to collect earned income tax for all political subdivisions within the Lehigh TCD; and

WHEREAS, Section 514 of Act 32 (53 P.S. §6924.514) specifically mandates that any information gained by a tax officer, or any employee or agent of a tax officer or of the tax collection committee as a result of any declarations, returns, investigations, hearings or verifications shall be confidential tax information; and

WHEREAS, Section 514 of Act 32 (53 P.S. §6924.514) makes it unlawful, except for official purposes or as provided by law, for the Commonwealth, any political subdivision, tax collection committee member, tax officer or employee or agent of a tax officer or tax collection committee to (1) divulge or make known confidential tax information, (2) permit confidential tax information or a book containing an abstract or particulars of the abstract to be seen or examined by any person, and (3) print, publish or otherwise make known any confidential tax information; and

WHEREAS, any person who engages in the prohibited conduct as set forth in Section 514 (b) of Act 32 (53 P.S. §6924.514) commits a misdemeanor of the third degree and shall, upon conviction, be sentenced to pay a fine of not more than \$2,500 or be sentenced to imprisonment for not more than one year, or both. If the offender is a member of the tax collection committee, the member shall be removed from the tax collection committee. If the offender is an employee of a tax collection committee or a political subdivision, the employee shall be discharged from employment. The offender shall pay the costs of prosecution; and

WHEREAS, Section 515 (b) (3) of Act 32 (53 P.S. §6924.515 (b) (3)) requires the tax officer authorized by the political subdivision to collect income taxes levied prior to January 1, 2012 (Article XIII tax officer) to deliver all tax records to the political subdivision and the newly appointed tax officer by June 30, 2012, unless pursuant to Section 515 (b) (4) of Act 32 (53 P.S. §6924.515 (b) (4)) it is otherwise agreed to by the political subdivision and the newly appointed tax officer for the collection of delinquent taxes or reports from 2011, or previous years; and

WHEREAS, the Lehigh TCC and Berkheimer request the passage of a resolution by the **East Penn Board of School Directors** specifying the Secretary of the **East Penn School District, the Business Manager, and the Treasurer** as the authorized representative(s) for the purpose of delivering to and receiving from Berkheimer confidential tax information pursuant to the provisions of Act 32 as hereinabove recited.

NOW, THEREFORE, BE IT RESOLVED that:

1. **East Penn School District** hereby appoints the **Board Secretary of East Penn School District, the Business Manager and the Treasurer** as its authorized representative to deliver or facilitate the delivery of confidential tax information to Berkheimer and to request and receive confidential tax information from Berkheimer, relative to the collection of taxes for **East Penn School District** to be used for official purposes or as provided by law; and

2. Berkheimer is hereby directed to provide and/or transmit any and all confidential tax information relating to the collection of taxes for the **East Penn School District** upon written request, to the **Board Secretary of East Penn School District, the Business Manager, and the Treasurer**. Requests by the authorized representative shall be considered requests for official purposes or as provided by law.

3. **East Penn School District** hereby agrees to save harmless, indemnify and/or absolve the Lehigh TCC and Berkheimer from and against any and all liability in connection with the unlawful release of confidential tax information by the **East Penn School District**.

8. Announcements

Monday, July 11 7:30 p.m.-Board Meeting, Board Room

Monday, August 8 7:30 p.m.-Board Meeting

Monday, August 22 7:30 p.m.-Board Meeting

9. Adjourn

4. A certified copy of this Resolution shall be provided to the Lehigh TCC and Tax Officer, both of which may rely upon the Resolution on an ongoing basis until they receive a written notice or certified Resolution to the contrary from **East Penn School District**.

Fund Accounting Check Summary

PLGIT ~ From 07/07/2011 To 07/07/2011

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00009036	BOROUGH OF ALBURTIS	WATER / SEWAGE.....		1,166.94
00009037	ALLENTOWN PATRIOTS	SUPPLIES.....		1,173.00
00009038	ALTERNATIVE BENEFITS SYSTEM	OTHER PROFESSIONAL SERVICES.....		3,043.00
00009039	APPLE INC	EQUIPMENT.....		59,893.90
00009040	ASCD-ASSO FOR SUPR & CURR	BOOKS.....		100.19
00009041	BAKER & TAYLOR	BOOKS.....		111.69
00009042	BATTPROS.COM	REPAIRS.....		540.00
00009043	BAYADA NURSES	OTHER PROFESSIONAL SERVICES.....		350.00
00009044	DEBRA BEITLER	MILEAGE.....		3.06
00009045	JAMES BEST	MEDICAL REIMBURSEMENT.....		150.20
00009046	BETHLEHEM AREA SCHOOL	TUITION.....		2,289.36
00009047	BETHLEHEM SPORTING GOODS	SUPPLIES.....		3,816.00
00009048	BHA	TUITION.....		4,984.00
00009049	BOATHOUSE	SUPPLIES.....		2,799.20
00009050	BROCK ENTERPRISES INC	SUPPLIES.....		387.01
00009051	JOHN BURGER	EYE CARE.....		75.00
00009052	CAMBIUM LEARNING INC	BOOKS.....		3,000.36
00009053	CARBON LEHIGH INTERMED UNIT	PROFESSIONAL EDUCATIONAL SERVICES.....		279,726.00
00009054	CARBON LEHIGH IU 21	PROFESSIONAL EDUCATIONAL SERVICES.....		5,438.00
00009055	CARDMEMBER SERVICE	COMMUNICATIONS.....		21.00
00009056	C.J. WAGNER BOWLING SUPPLIES	SUPPLIES.....		4,441.58
00009057	LORI COOKE	MILEAGE.....		67.68
00009058	CULTURE FOR KIDS	BOOKS.....		59.63
00009059	JENNIFER CURTIS	CONFERENCE EXPENSE.....		429.49
00009060	KATHYRN DAVENPORT	DUES.....		190.00
00009061	DA VINCI DISCOVERY CENTER	OTHER MISC PURCHASED SERVICES.....		600.00
00009062	LINDA DEVERNOIS	TRAVEL.....		196.14
00009063	DELL MARKETING, L.P.	EQUIPMENT.....		2,181.97
00009064	GARY DERONER	EYE CARE.....		75.00
00009065	DEBORAH DIERENDERFER	MILEAGE.....		24.33
00009066	DYNAVAX SYSTEMS LLC	SUPPLIES.....		86.00
00009067	EFFECTIVE SOFTWARE PRODUCTS	ADMINISTRATIVE SOFTWARE, LICENSING.....		7,462.00
00009068	EMMAUS AMBULANCE CORPS	SUPPLIES.....		140.00
00009069	EMMAUS POLICE DEPT	SECURITY.....		798.00
00009070	BOROUGH OF EMMAUS	WATER / SEWAGE.....		1,157.04
00009071	EPSD CAFETERIA FUND	STATE REIMB.....		3,301.34
00009072	EXPRESS BUSINESS CENTER	PRINTING AND BINDING.....		4,785.00
00009073	BETH FAIR	MILEAGE.....		51.36
00009074	FEDEX	COMMUNICATIONS.....		19.58
00009075	REBECCA FEDIO	OTHER PROFESSIONAL SERVICES.....		198.00

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

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EAST PENN SCHOOL DISTRICT

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Fund Accounting Check Summary

PLGIT - From 07/07/2011 To 07/07/2011

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00009076	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		# 23,038.78
00009077	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....	CONTRACTED CARRIER.....	# 444,482.83
00009078	DIANE E FLISSER	EYE CARE.....		# 75.00
00009079	MICHAEL W. FLYNN	CONFERENCE EXPENSE.....		# 160.00
00009080	FOLLETT LIBRARY RESOURCES	BOOKS.....		# 265.18
00009081	JAMES FRANK	MEDICAL REIMBURSEMENT.....	CONFERENCE EXPENSE.....	# 527.11
00009082	RONALD GERHART	EYE CARE.....		# 75.00
00009083	LYNN A GLANCY	MILEAGE.....		# 81.09
00009084	GOVCONNECTION INC	EDUC SOFTWARE, RELATED LICENSING F	EQUIPMENT.....	# 171.82
00009085	GEORGE L GRIM	OTHER PURCHASED PROFESSIONAL SERVI		# 4,095.00
00009086	TRICIA E GUTMAN	MILEAGE.....		# 16.47
00009087	JOHN HAMMEL	SUPPLIES.....		# 50.00
00009088	SALLY ANN HANZLIK	MEDICAL REIMB.....		# 77.00
00009089	HARBOR SALES CO INC	SUPPLIES.....		# 97.70
00009090	HEINEMANN	BOOKS.....		# 439.45
00009091	MICHELE JAMES	CONFERENCE EXPENSE.....	MILEAGE.....	# 62.22
00009092	ROBERT JOHNSTON	SUPPLIES.....		# 95.10
00009093	KARIN KAO	CONFERENCE EXPENSE.....		# 10.20
00009094	JENNIFER KERN	OTHER PROFESSIONAL SERVICES.....		# 400.00
00009095	JASON KONZELMANN	MILEAGE.....		# 3.06
00009096	LANCASTER-LEBANON IU 13	ADMIN SOFTWARE, LICENSING FEES, SU		# 255.00
00009097	LANGUAGE LINE SERVICES INC	OTHER MISCELLANEOUS PURCHASED SERV		# 22.00
00009098	LEHIGH VALLEY CENTER	SUPPLIES.....		# 252.00
00009099	SUSAN LEPOSA	MILEAGE.....		# 342.06
00009100	LIBERTY H.S. C.C./T & F	DUES AND FEES.....		# 250.00
00009101	GAIL S LICHTENWALNER	COMMUNICATIONS.....		# 47.80
00009102	JOANNE LUSIGNEA	MILEAGE.....		# 54.86
00009103	BOROUGH OF MACUNGIE	OFFICIAL / ADMINISTRATIVE SERVICES		# 5,497.50
00009104	ANN MARIE MARTIN	MILEAGE.....		# 10.30
00009105	MICHAEL & DONNA MIKOLAJCZYK	OTHER PROFESSIONAL SERVICES.....		# 210.00
00009106	THOMAS P MIRABELLA	MILEAGE.....		# 134.03
00009107	MICHAEL MOHN	CONFERENCE EXPENSE.....		# 148.88
00009108	BRIAN MOLL	EYE CARE.....		# 75.00
00009109	KATHRYN M. MOORE	CONFERENCE EXPENSE.....		# 72.26
00009110	LAURIE MOTT	EYE CARE.....		# 75.00
00009111	ANTHONY N. MOYER	TUITION REIMBURSEMENT.....	MEDICAL REIMB.....	# 4,520.00
00009112	DEBRA MUTHARD	EYE CARE.....		# 75.00
00009113	NAZARETH MUSIC CENTER LTD	REPAIRS.....		# 55.00
00009114	MARK NETH	DUES.....		# 100.00
00009115	PASBO	PROFESSIONAL EDUCATIONAL SERVICES.		# 80.00

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

C - Credit Card Payment

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EAST PENN SCHOOL DISTRICT

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Fund Accounting Check Summary

PLGIT - From 07/07/2011 To 07/07/2011

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00009116	BERNARD PAVLICK	TAX REBATE.....		250.00 #
00009117	LINDA PEKARIK	TUITION REIMBURSEMENT.....		4,624.53 #
00009118	PENNSYLVANIA TRUST	OTHER PROFESSIONAL SERVICES.....	MILEAGE.....	8,050.00 #
00009119	PENNSYLVANIA SCHOOL FOR DEAF	TUITION.....		2,527.00 #
00009120	PHSFHCA	DUES.....		30.00 #
00009121	POWERBOOK MEDIC.COM	REPAIRS.....		55.80 #
00009122	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		45,752.29 #
00009123	PPL ELECTRIC UTILITIES	ELECTRICITY.....		5,003.86 #
00009124	THE PRINTER WORKS	REPAIRS.....		184.26 #
00009125	QUAKERTOWN COMM SCHOOL DIST	TUITION.....		2,301.95 #
00009126	MICHELE READINGER	MILEAGE.....		41.82 #
00009127	PAUL REILLY	EYE CARE.....		75.00 #
00009128	REIMER BROS., INC.	CONTRACTED CARRIERS.....		24,035.00 #
00009129	KATI RODRIGUES	EYE CARE.....		55.00 #
00009130	GEMMA RUTH	MILEAGE.....		2.50 #
00009131	DEREK SANTIAGO	MILEAGE.....		94.10 #
00009132	JULIA SCHIERMEYER	MILEAGE.....		26.83 #
00009133	SCHOLASTIC INC.	EDUCATIONAL SOFTWARE.....	BOOKS AND PERIODICALS.....	72,835.00 #
00009134	SCHUTT RECONDITIONING	REPAIRS.....		1,526.95 #
00009135	THOMAS SEIDENBERGER	CONFERENCE EXPENSE.....	MILEAGE.....	654.07 #
00009136	AKILA SHANKAR	REFUND SUMMER FITNESS.....		55.00 #
00009137	LINDA SHANKWEILER	MEDICAL EXPENSE REIMBURSEMENT.....		40.00 #
00009138	CLAUDIA SHULMAN	MEDICAL REIMBURSEMENT.....		690.05 #
00009139	BRIAN SIGAFOOS	MILEAGE.....		394.90 #
00009140	JEFFREY A SMITH	MILEAGE.....		131.91 #
00009141	STOTZ-FATZINGER OFFICE	SUPPLIES.....		498.68 #
00009142	DEBRA SURDOVAL	MEDICAL REIMBURSEMENT.....		110.00 #
00009143	KRISTINA SVENCER	EYE CARE.....		75.00 #
00009144	DEBORAH A SWANN	TUITION REIMBURSEMENT.....		1,189.00 #
00009145	SANDI TEPLITZ	MILEAGE.....		83.74 #
00009146	KATHY S THOMAS	SUPPLIES.....		21.08 #
00009147	ANNMARIE TIETZ	EYE CARE.....		75.00 #
00009148	ANTHONY TOTO	EYE CARE.....		75.00 #
00009149	TSA CONSULTING GROUP INC	OTHER PROFESSIONAL SERVICES.....		420.00 #
00009150	UGI UTILITIES, INC	NATURAL GAS.....		8.52 #
00009151	US BANK	DUES AND FEES.....		538.75 #
00009152	VERIZON WIRELESS	TELECOMMUNICATION SERVICES.....		5,318.60 #
00009153	SUZANNE VINCENT	SUPPLIES.....		63.56 #
00009154	KIM WANISH	EYE CARE.....		75.00 #
00009155	LISA WELLS	TUITION REIMBURSEMENT.....		2,322.00 #

Fund Accounting Check Summary

PLGIT - From 07/07/2011 To 07/07/2011

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00009156	XEROX CORPORATION	REPAIRS / MAINTENANCE SERVICES....	OTHER PURCHASED PROFESSIONAL /TECH	36,640.35
00009157	SALLIE YENCHO	CONFERENCE EXPENSE.....		10.20
00009158	DARRYL YOTHERS	TELECOMMUNICATION SERVICES.....		59.95
00009159	ZESWITZ MUSIC	REPAIRS.....		82.00

10-GENERAL FUND	1,098,936.00
Grand Total Manual Checks :	0.00
Grand Total Regular Checks :	1,098,936.00
Grand Total Direct Deposits:	0.00
Grand Total Credit Card Payments:	0.00
Grand Total All Checks :	1,098,936.00

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes of the July 11, 2011 meeting.

4. Report of the Superintendent - Dr. Thomas L. Seidenberger

1. District Update
2. Presentation: Common Core Standards for Mathematical Practice

Dr. Linda Delvernois-Supervisor of Secondary Education

3. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

-Marc Dobbs, Guidance Counselor at LMMS, effective July 21, 2011 (Exhibit 1)
-Elizabeth Nosek, Staff Assistant at Eyer MS, effective August 9, 2011 (Exhibit 2)
-Maria Ovadia, Staff Assistant at LMMS, effective July 15, 2011 (Exhibit 3)
-Amy Garchinsky, Staff Assistant at Wescosville School, effective July 28, 2011 (Exhibit 4)
-Michelle Dunleavy, Health Room Assistant at Jefferson School, effective August 1, 2011 (Exhibit 5)

Request for General Leave of Absence

Employee: Shaista Qazi
Instructional Assistant, Wescosville School
Effective: September 6, 2011-September 5, 2012
Reference: Board Policy 539, General Leave

Request for Leave as per Collective Bargaining Agreement

Employee	Assignment	Effective
Ellen Martin	Grade 1 Teacher, Wescosville	8/30/2011-6/15/12
April Snyder	Grade 1 Teacher, Shoemaker	8/30/2011-1/26/12

Temporary Professional Teacher Appointments

Name/Address: Allison Bramnick
510 Stevens Drive, King of Prussia 19406
Education Level: B. M. Degree (2011)
Undergraduate School: Susquehanna University
Certification: Instructional I, Music
Assignment: Elementary Music - Wescosville & Alburtis Schools
Vacancy created by S. Smith retirement
Effective: August 30, 2011
Experience: None
Salary: \$45,185 (Year 1, Col. B)

Name/Address: Amy Dewalt
1154 Dewalt Drive, Easton 18040
Education Level: B. S. Degree (2007)
M. S. Degree (2010)
Undergraduate School: East Stroudsburg University
Graduate School: East Stroudsburg University
Certification: Instructional I, Speech & Language Impaired
Assignment: Speech Therapist
Vacancy created by J. Dieffenderfer resignation

Effective: August 30, 2011
 Experience: 8/10-Present: Elizabethtown Area SD
 Salary: \$53,898 (Year 2, Col. M)

Name/Address: Jennifer Wylie
 5011 Cypress Street, Wescosville 18106

Education Level: B. S. Degree (2008)
 Undergraduate School: Kutztown University
 Certification: Instructional I, Art K-12
 Assignment: Elementary Art - Wescosville & Alburtis Schools
 Vacancy created by V. Free retirement

Effective: August 30, 2011
 Experience: None
 Salary: \$45,185 (Year 1, Col. B)

Name/Address: Tara Lindsay
 531 Barrington Court, Sellersville 18960

Education Level: B. S. Degree (2010)
 Undergraduate School: East Stroudsburg University
 Certification: Instructional I, Elementary, Special Education
 Assignment: Kindergarten, Macungie & Shoemaker Schools
 Vacancy created by S. Wernersbach resignation

Effective: August 30, 2011
 Experience: 9/2010-6/2011: East Penn SD
 Salary: \$45,508 (Year 2, Col. B)

Full-Time Substitute Teacher Appointments

Name/Address: David Abruzzi
 293 West 30 Street, Northampton 18067

Education Level: B. S. Degree (2009)
 Undergraduate School: Penn State University
 Certification: Instructional I, Elementary
 Assignment: Grade 1, Willow Lane School
 Opening created by A. Hulmes General Leave

Effective: August 30, 2011
 Experience: 9/2010-6/2011: East Penn SD
 Salary: \$45,185 (Year 1, Col. B)

Name/Address: Tara Collier
 6382 Manzanita Drive, Macungie 18062

Education Level: B. S. Degree (1989)
 M. A. Degree (1994)
 Undergraduate School: Kutztown University
 Graduate School: Rider University
 Certification: Instructional I, Elementary, Early Childhood, Reading
 Specialist

Assignment: Grade 2, Shoemaker School
 Opening created by A. Theis leave

Effective: August 30, 2011
 Experience: 9/2010-6/2011: East Penn SD
 Salary: \$45,185 (Year 1, Col. B)

Grade 2 Leader: Paula Fehlinger, replacing Nicole Swatsky

Schedule B Appointments

See Exhibit 6

2011-2012 Annual Building Positions

See Exhibit 7

Physicians for the 2011-12 School Year

See Exhibit 8

School Dentists for the 2011-12 School Year

See Exhibit 9

2011-2012 List of Per Diem Substitutes

See Exhibit 10

Fall 2011 Adult Education Instructors

See Exhibit 11

Educational Conferences - Exhibit 12

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 12.

Informational: 2011-2012 Teacher Transfers - Exhibit 13

4. Supplementary Psychological Services Contract - 2011-12 (Exhibit 14)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the contract with George Grim for a rate of \$70.00/hour, for a maximum of \$30,000 by June 12, 2012 as outlined in Exhibit 14.

Note: Mr. Grim will assist psychologists with evaluations to comply with compressed timeline. Contract has been reviewed by the solicitor.
5. Lower Macungie Middle School Improvement Plan

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors certify that the School Improvement Plan for Lower Macungie Middle School has been reviewed by a Quality Review Team convened by the Superintendent and formally approved by the Board of School Directors, per guidelines required by the PA Department of Education; and, assures the Secretary of Education that the School Improvement Plan addresses all the required components prescribed by PDE: reflects sound educational practices; has local leadership at all levels to ensure successful implementation; has a high probability of improving student performance and educational practices; has met NCLB requirements for Title I schools with AYP status other than Warning; and,

THEREFORE, Recommend that the Secretary of Education and PDE grant formal approval of the school improvement plan for Lower Macungie MS for the 2011-12 school year.
6. Policy

-Second Reading: Board Policy 620 - Fund Balance - Exhibit 15
7. Business Operations
 1. Bid Opening Reports - Concrete, Diesel Fuel, Fuel Oil; System Integration of the Facility Management and Control System (Exhibit 16)
 2. Bill List Approval

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.
 3. Contract Award -System Integration of the Facilities Management and Control System

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors award the contract for System Integration of the Facilities Management and Control System to Johnson Controls, Inc. for the following amounts:

Base bid amount	\$139,230.00
alternate #1	\$ 8,900.00

alternate #2	\$ 15,500.00
alternate #3	\$ 4,750.00
Total Contract Amount	\$168,380.00.

4. Non-Reimbursable Work Approval Application - Ramp Replacement; Loading Dock Addition; New Concrete Sidewalk

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors authorize the application to the Department of Education for approval of the following plans and specifications for the work described below:

Ramp Replacement, Loading Dock Additions, New Concrete Sidewalk for various school locations.

Note: Construction contracts will not be entered into prior to PDE approval.

5. Contract Awards for District-wide Concrete Work

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors award the contracts for contract work to the following bidders:

Ramp Replacement - Jefferson School

Zgura's Concrete Services, Inc. \$17,230.00

Loading Dock Addition - Lincoln School

Zgura's Concrete Services, Inc. \$17,700.00

Sidewalk Replacement and Minor Drainage Work - Alburtis School

Zgura's Concrete Services, Inc. \$15,650.00

New Concrete Stairs and Sidewalk - Eyer MS

Zgura's Concrete Services, Inc. \$19,950.00

New Concrete Sidewalk and Minor Paving - Emmaus HS

Zgura's Concrete Services, Inc. \$46,900.00

6. Disbursement of Funds (Exhibit 17)

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors authorize the expenditure of funds from the 32-Capital Reserve Fund and 33-2010 Series A GOB as listed on Exhibit 17.

8. Announcements

Monday, August 8	7:00 p.m.-CLEAR Session 7:30 p.m.-Board Meeting
Monday, August 22	7:30 p.m.-Board Meeting

9. Adjourn

Fund Accounting Check Summary

PLGIT - From 07/12/2011 To 07/18/2011

facksmc

Note: Output selection limited to transactions dated between 07/12/2011 and 07/18/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00009218	AGF COMPANY	SUPPLIES.....		# 608.12
00009219	ALLEN SUPPLY	SUPPLIES.....		# 90.63
00009220	AMSN EAGLE MAINTENANCE	SUPPLIES.....		# 69.60
00009221	GAYLE D AQUINO, M.ED	OTHER PROFESSIONAL SERVICES.....		# 3,600.00
00009222	BERKS COUNTY INTERMEDIATE	TUITION.....		# 1,776.00
00009223	CARBON LEHIGH IU 21	PROFESSIONAL EDUCATIONAL SERVICES	PROFESSIONAL EDUCATIONAL SERVICES.	# 7,593.25
00009224	CELEBRATE THE CHILDREN -	PROFESSIONAL EDUCATIONAL SERVICES.		# 20,643.26
00009225	CENTRAL SUSQUEHANNA IU	ADMIN SOFTWARE, LICENSING FEES, SU		# 67.84
00009226	C.J. WAGNER BOWLING SUPPLIES	SUPPLIES.....		# 13.00
00009227	EILEEN CROMPTON	TUITION REIMBURSEMENT.....		# 1,272.30
00009228	DA VINCI DISCOVERY CENTER	OTHER PURCHASED PROF / TECHNICAL S		# 1,697.50
00009229	DEER COUNTRY FARM & LAWN INC	SUPPLIES.....		# 2,900.00
00009230	DEER PARK	SUPPLIES.....		# 133.12
00009231	DEMCO, INC.	BOOKS.....		# 125.58
00009232	DRIES DO IT CENTER	SUPPLIES.....		# 30.01
00009233	EASTERN INDUSTRIES, INC.	SUPPLIES.....		# 138.50
00009234	EMMAUS POLICE DEPT	OTHER PURCHASED PROF / TECHNICAL S	SECURITY / SAFETY SERVICES.....	# 504.00
00009235	ENTERTAINMENT SRVC GROUP	SUPPLIES.....		# 65.00
00009236	EPSD CAFETERIA FUND	CONFERENCE.....		# 12.00
00009237	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....	STUDENT TRANSPORTATION SERVICES....	# 11,913.55
00009238	FISHER SCIENTIFIC	SUPPLIES.....		# 22.98
00009239	FOLLETT LIBRARY RESOURCES	BOOKS.....		# 8,351.96
00009240	SHANNON FRASER	TUITION REIMBURSEMENT.....		# 339.00
00009241	FROMM ELECTRIC SUPPLY CORP	SUPPLIES.....		# 226.80
00009242	H A BERKHEIMER, INC	OFFICE / ADMINISTRATIVE SERVICES..		# 1,666.89
00009243	HAPEMAN SOFTWARE SOLUTIONS	ADMIN SOFTWARE, LICENSING FEES, SU		# 3,000.00
00009244	HARNED DURHAM OIL COMPANY	GASOLINE.....		# 3,721.77
00009245	JOHN DEERE	SUPPLIES.....		# 11,611.40
00009246	NOELLE KEELER	TUITION REIMBURSEMENT.....		# 1,815.00
00009247	KISTLER-O'BRIEN	OTHER PURCHASED PROF / TECHNICAL S		# 2,063.50
00009248	KOVATCH MOBILE EQUIPMENT	SUPPLIES.....		# 50.00
00009249	LANCASTER-LEBANON IU 13	PROFESSIONAL EDUCATIONAL SERVICES.		# 25.00
00009250	LEHIGH LEARNING ACADEMY	TUITION.....		# 8,700.00
00009251	LEHIGH VALLEY CENTER	SUPPLIES.....		# 273.00
00009252	MASTER CHEMICAL PRODUCTS	SUPPLIES.....		# 32.00
00009253	WILLIAMS MONTEPEQUE	TUITION REIMBURSEMENT.....		# 1,385.70
00009254	NEXTEL COMMUNICATIONS	TRANSPORT / TELECOMMUNICATION SERV		# 506.88
00009255	SUSAN NOACK	TUITION REIMBURSEMENT.....		# 1,650.00
00009256	PA UC FUND	UNEMPLOYMENT COMPENSATION.....		# 3,741.58

* Denotes Non-Negotiable Transaction

P - Prenote

C - Credit Card Payment

- Payables within Check

d - Direct Deposit

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EAST PENN SCHOOL DISTRICT

Page 1

Fund Accounting Check Summary

PLGIT - From 07/12/2011 To 07/18/2011
Note: Output selection limited to transactions dated between 07/12/2011 and 07/18/2011

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00009257	LINDA PEKARIK	SUPPLIES.....		20.00
00009258	PHONAK HEARING SYSTEMS, INC.	SUPPLIES.....		38.39
00009259	PSBA	PROFESSIONAL EDUCATIONAL SERVICES.	PROFESSIONAL EDUCATIONAL SRVICES..	198.00
00009260	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....		133.31
00009261	QUEEN CITY ELEC. SUPPLY CO	SUPPLIES.....		8,283.91
00009262	REDNER'S MARKETS	SUPPLIES.....		117.68
00009263	REED SIGN COMPANY	SUPPLIES.....		180.00
00009264	CHERYL SCALZO	TUITION REIMBURSEMENT.....		4,470.00
00009265	SCHOOL REHABILITATION	PROFESSIONAL EDUCATIONAL SERVICES.		510.00
00009266	SERVICE ELECTRIC CABLE TV	TRANSPORT / TELECOMMUNICATIONS SVC		1,972.50
00009267	SHARON M SHANKWEILER	TUITION REIMBURSEMENT.....		2,322.00
00009268	DEBORAH A SIEGFRIED	MILEAGE.....		118.68
00009269	RUSSELL J SNYDER	TAX REBATE.....		289.62
00009270	STOTZ-FATZINGER OFFICE	SUPPLIES.....		80.15
00009271	SUPERIOR BUSINESS SOLUTIONS	SUPPLIES.....		111.52
00009272	BRYAN D SVENCER	TUITION REIMBURSEMENT.....		474.00
00009273	KRISTINA SVENCER	TUITION REIMB.....		237.00
00009274	TIME FOR KIDS	BOOKS.....		176.80
00009275	WESCO DISTRIBUTION	SUPPLIES.....		2,886.89
00009276	WINANS MCSHANE	SUPPLIES.....		4,994.91
00009277	SHARON WOODSHICK	SUPPLIES.....		11.94
00009278	DR REBECCA WOODLAND	OTHER PURCHASED PROF / TECHNICAL	OTHER PURCHASED PROF / TECHNICAL S	25,200.00
00009279	WORTH, MAGEE & FISHER, P.C.	OTHER PROFESSIONAL SERVICES.....		6,713.75

10-GENERAL FUND

161,977.77

Grand Total Manual Checks : 0.00
Grand Total Regular Checks : 161,977.77
Grand Total Direct Deposits: 0.00
Grand Total Credit Card Payments: 0.00
Grand Total All Checks : 161,977.77

Fund Accounting Check Summary

PLGIT - From 07/26/2011 To 07/26/2011

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00009280	ABC-CLIO, INC.	SUPPLIES.....		599.00
00009281	ACCESS PA DATABASE SUPPORT	SUPPLIES.....		295.00
00009282	ACTION RENTAL	REPAIRS AND MAINTENANCE SERVICES..		320.45
00009283	AIRGAS EAST	SUPPLIES.....		106.30
00009284	AMERICAN COUNSELING	DOES.....		284.00
00009285	THE ART STORE INC	SUPPLIES.....		2,519.75
00009286	ASCD-ASSO FOR SUPR & CURR	DUES.....		89.00
00009287	JACQUELINE ATTINELLO	SUPPLIES.....		141.65
00009288	OWEN M. BASTIAN INC	REPAIRS AND MAINTENANCE SERVICES..		520.00
00009289	MONICA BAUMER	EYE CARE.....		75.00
00009290	BLICK ART MATERIALS	SUPPLIES.....		1,947.06
00009291	LYNN BRINCKMAN	MEDICAL REIMBURSEMENT.....		694.00
00009292	PAMELA A BRIODY	EYE CARE.....		75.00
00009293	KAREN BRION	SUPPLIES.....		137.99
00009294	BUILDERS DOOR & HARDWARE,	SUPPLIES.....		16.00
00009295	BUSS PAINTS	SUPPLIES.....		498.45
00009296	CONSORTIUM FOR SCHOOL	DUES.....		850.00
00009297	CURIO ELECTRICAL REPAIR SHOP	SUPPLIES.....		1,734.00
00009298	LINDA DEVERNOIS	CONFERENCE ADVANCE.....		145.00
00009299	DISCOUNT MAGAZINE	BOOKS.....		1,046.04
00009300	EAST PENN MEDICAL PRACTICE	OTHER PROFESSIONAL SERVICES.....		6,000.00
00009301	EBSCO	BOOKS AND PERIODICALS.....		540.45
00009302	EMMAUS ROTARY CLUB	DUES.....		220.00
00009303	ENERGY EQUIPMENT AND	SUPPLIES.....		462.17
00009304	EPSD CAFETERIA FUND	STATE REIMB HALF OF RETIREMENT....		321.18
00009305	JAYNE A. ERDMAN	EYE CARE.....		75.00
00009306	ERIC ARMIN INC	SUPPLIES.....		36.95
00009307	EXELON ENERGY COMPANY	ELECTRICITY.....		4,684.97
00009308	THE EXPRESS-TIMES	ADVERTISING.....		811.80
00009309	INFOBASE PUBLISHING	SUPPLIES.....		1,161.38
00009310	FAUST HAULING, INC.	SUPPLIES.....		480.00
00009311	FERGUSON ECONOMY PLMBG & HTG	SUPPLIES.....		22.76
00009312	FOLLETT EDUCATIONAL	BOOKS.....		3,662.60
00009313	FOLLETT SOFTWARE COMPANY	EDUC SOFTWARE / RELATED LICENSING		9,892.52
00009314	FROMM ELECTRIC SUPPLY CORP	SUPPLIES.....		107.25
00009315	FRONTIER	TRANSPORT/TELECOMMUNICATIONS.....		2,174.10
00009316	GAGE-IT INC	SUPPLIES.....		89.95
00009317	ANNE GARTON	SUPPLIES.....		100.00
00009318	GAYLORD BROS INC	SUPPLIES.....		811.48
00009319	GENERAL BINDING CORPORATION	SUPPLIES.....		982.65

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

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EAST PENN SCHOOL DISTRICT

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Fund Accounting Check Summary

PLGIT - From 07/26/2011 To 07/26/2011

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00009320	GRAINGER	SUPPLIES.....		233.20
00009321	GREATER LEHIGH VALLEY	DUES.....		750.00
00009322	HERMAN SOMMER & ASSOCIATES	REPAIRS.....	SUPPLIES.....	1,650.00
00009323	HTSS, INC	CUSTODIAL SERVICES.....		2,649.60
00009324	ARTHUR & ROSEMARIE HUGHES	REFUND.....		23.45
00009325	IF IT'S WATER, INC	SUPPLIES.....		283.00
00009326	INDIAN CREEK STORAGE	RENTAL OF LAND & BLDGS.....		385.00
00009327	INSTRUMENTATION ASSOCIATES	REPAIRS AND MAINTENANCE SERVICES..		830.00
00009328	INTERNATIONAL READING ASSOC	BOOKS.....		69.00
00009329	IQ PEST SOLUTIONS, LLC	REPAIRS.....		5,112.00
00009330	JOHN DEERE LANDSCAPES	SUPPLIES.....		2,146.66
00009331	K & L WALL-ART LLC	SUPPLIES.....		227.24
00009332	KISTLER-O'BRIEN	OTHER PURCHASED PROF/TECH SERVICES		5,391.55
00009333	LAURA KLINE	EYE CARE.....		75.00
00009334	KURTZ BROS.	SUPPLIES.....		7,645.16
00009335	LAKESHORE LEARNING MATERIALS	SUPPLIES.....		40.19
00009336	LEHIGH COUNTY AUTHORITY	WATER/SEWER.....		3,000.00
00009337	LEHIGH COUNTY AUTO PARTS	SUPPLIES.....		5.98
00009338	LEHIGH CAREER & TECHNICAL	TUITION TO VO-TECHS.....		577,444.40
00009339	LEHIGH CARBON COMM COLLEGE	TUITION TO COMMUNITY COLLEGES & TE		46,311.17
00009340	LEHIGH VALLEY SHARPENING	REPAIRS.....		184.70
00009341	LEHIGH UNIVERSITY	DUES.....		1,200.00
00009342	LEHIGH VALLEY ACADEMY	TUITION.....		6,650.08
00009343	LEHIGH VALLEY DUAL LANGUAGE	TUITION.....		711.36
00009344	LEHIGH VALLEY CHARTER H. S.	TUITION.....		42,929.39
00009345	LIBRARIANS BOOK EXPRESS	BOOKS.....		323.85
00009346	LINCOLN LEADERSHIP ACADEMY	TUITION.....		3,556.80
00009347	LINCOLN LIBRARY PRESS, INC	SUPPLIES.....		179.00
00009348	L.J.C. DISTRIBUTORS	SUPPLIES.....		49.20
00009349	LYONS MUSIC	SUPPLIES.....		79.96
00009350	MARSH MEDIA	SUPPLIES.....		527.67
00009351	SARAH MCDONALD	SUPPLIES.....		141.51
00009352	MICHAEL MIHALIK	EYE CARE.....		75.00
00009353	MINDWARE	SUPPLIES.....		91.74
00009354	THE MORNING CALL	BOOKS.....		155.99
00009355	THE MORNING CALL	BOOKS AND PERIODICALS.....		138.00
00009356	THE MORNING CALL	ADVERTISING.....	BOOKS.....	1,849.99
00009357	THE MORNING CALL	BOOKS.....		45.09
00009358	MORRIS BLACK & SONS	SUPPLIES.....		338.50
00009359	MUSIC IN MOTION	SUPPLIES.....		79.75

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

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EAST PENN SCHOOL DISTRICT

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Fund Accounting Check Summary

PLGIT - From 07/26/2011 To 07/26/2011

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00009360	NATIONAL SCHOOL BOARDS ASSN	DUES.....		5,985.00
00009361	MARK NETH	EYE CARE.....		75.00
00009362	NSPRA	DUES.....		250.00
00009363	MICHAEL NYTZ	EYE CARE.....		75.00
00009364	OFFICE DEPOT	SUPPLIES.....		216.33
00009365	OFFICE MAX INC	SUPPLIES.....		80.81
00009366	LAURIE OSWALD	TRANSPORT / TELECOMMUNICATION SERV		68.99
00009367	THE OVERHEAD DOOR CO. OF	REPAIRS.....		229.50
00009368	PAESSP	DUES.....	SUPPLIES.....	1,050.00
00009369	PASA	DUES.....		2,756.39
00009370	PHI DELTA KAPPA	DUES.....		95.00
00009371	PITNEY BOWES	RENTAL OF EQUIPMENT.....		934.00
00009372	PITNEY BOWES RESERVE ACCOUNT	COMMUNICATIONS.....		10,000.00
00009373	POSTMASTER -EMMAUS	COMMUNICATIONS.....		1,400.00
00009374	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		70,122.30
00009375	PPL ELECTRIC UTILITIES	ELECTRICITY.....		2,703.35
00009376	PROQUEST INFORMATION AND	SUPPLIES.....		320.00
00009377	PSBA	DUES.....		12,857.00
00009378	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....		501.90
00009379	QUILL CORPORATION	SUPPLIES.....		3,409.70
00009380	SCHOOL CLAIMS ASSURANT	LIFE INSURANCE.....	INCOME PROTECTION INSURANCE.....	8,750.92
00009381	SCHOOL SPECIALTY	SUPPLIES.....		1,247.08
00009382	HEATHER L SCHRACK	EYE CARE.....		75.00
00009383	MARK SEAMAN	PROFESSIONAL EDUCATIONAL SERVICES.....		300.00
00009384	SEEDWAY, INC.	SUPPLIES.....		22.00
00009385	SEVEN GENERATIONS	TUITION.....		116,975.07
00009386	SHRED ONE SECURITY CORP	REPAIRS AND MAINTENANCE SERVICES.....		1,973.44
00009387	SID HARVEY	SUPPLIES.....		92.77
00009388	MICHAEL R. SKRIP	REPAIRS.....	SUPPLIES.....	3,880.00
00009389	SPORT SUPPLY GROUP INC	SUPPLIES.....		166.64
00009390	STANDARD STATIONERY SUPPLY	SUPPLIES.....		1,733.73
00009391	STOTZ-FATZINGER OFFICE	SUPPLIES.....		3,877.75
00009392	TAYLOR TECHNOLOGIES, INC.	SUPPLIES.....		32.52
00009393	TOLEDO PHYS. EDU SUPPLY CO	SUPPLIES.....		282.26
00009394	DENISE M. TORMA	SUPPLIES.....		33.35
00009395	UGI UTILITIES, INC	NATURAL GAS.....		492.46
00009396	UNITED CONCORDIA	DENTAL INSURANCE.....		538.15
00009397	UNITED REFRIGERATION INC.	SUPPLIES.....		864.90
00009398	V & C ACCESSORIES INC	SUPPLIES.....		87.69
00009399	WEINSTEIN SUPPLY CORP.	SUPPLIES.....		84.77

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

c - Credit Card Payment

d - Direct Deposit

07/26/2011 12:58:40 PM

EAST PENN SCHOOL DISTRICT

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Fund Accounting Check Summary

PLGIT - From 07/26/2011 To 07/26/2011

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00009400	DENINE M WILLIAMS	EYE CARE.....		75.00
00009401	JULIE WILLIAMS	CONFERENCE EXPENSE.....		394.38
00009402	WORLD FUTURE SOCIETY	DUES.....		59.00
00009403	XPEDX STORES C/O PNC BANK	SUPPLIES.....		3,972.86
00009404	DARRYL YOTHERS	TRANSPORT/TELECOMMUNICATIONS.....	COMMUNICATIONS.....	103.95
		10-GENERAL FUND	1,017,557.04	
		Grand Total Manual Checks :	0.00	
		Grand Total Regular Checks :	1,017,557.04	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	1,017,557.04	

- Payables within Check
07/26/2011 12:58:40 PM

* Denotes Non-Negotiable Transaction
P - Prenote
d - Direct Deposit
EAST PENN SCHOOL DISTRICT

c - Credit Card Payment
Page 4

Fund Accounting Check Summary

PLGIT - From 07/27/2011 To 08/01/2011

facksmc

Note: Output selection limited to transactions dated between 07/27/2011 and 08/01/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00009405	KIMBERLY ADAMS	MILEAGE.....		30.60
00009406	ALTERNATIVE BENEFITS SYSTEM	OTHER PROFESSIONAL SERVICES.....		565.25
00009407	BENCHMARK EDUCATION COMPANY	BOOKS.....		10,447.50
00009408	BLICK ART MATERIALS	SUPPLIES.....		60.65
00009409	BOATHOUSE	SUPPLIES.....		1,609.20
00009410	BUSS PAINTS	SUPPLIES.....		459.80
00009411	CARBON LEHIGH IU 21	PROFESSIONAL EDUCATIONAL SERVICES.		356.00
00009412	CARDMEMBER SERVICE	TRAVEL.....	SUPPLIES.....	1,798.04
00009413	CDI COMPUTERS	EQUIPMENT.....		49,605.00
00009414	CDW GOVERNMENT INC	EQUIPMENT.....		23,145.15
00009415	CHESTER COUNTY INTERMEDIATE	TUITION.....		7,192.80
00009416	DEER PARK	SUPPLIES.....		81.12
00009417	TARA DESIDERIO	SUPPLIES.....		61.97
00009418	DUGGAN & MARCON INC.	SUPPLIES.....		754.50
00009419	EAST PENN MEDICAL PRACTICE	OTHER PROFESSIONAL SERVICES.....		480.00
00009420	ELITE BROKERAGE SERVICES INC	OTHER PURCHASED PROF / TECHNICAL S		882.95
00009421	FASTENAL COMPANY	SUPPLIES.....		68.06
00009422	FIRST GROUP AMERICA	STUDENT TRANSPORTATION SERVICES..	CONTRACTED CARRIERS.....	11,253.50
00009423	GOOD SHEPHERD REHAB HOSPITAL	MEDICAL EXPENSE.....		1,720.00
00009424	GRAHAM SECURITY POLICE INC	SECURITY / SAFETY SERVICES.....		6,556.00
00009425	HARBOR FREIGHT TOOLS	SUPPLIES.....		258.59
00009426	HARNED DURHAM OIL COMPANY	CONTRACTED CARRIERS.....		1,636.63
00009427	JOELLE HOWER	MILEAGE.....		151.12
00009428	HTSS, INC	CUSTODIAL SERVICES.....		1,472.00
00009429	DOUGLAS HUNSICKER JR	EYE CARE.....		72.00
00009430	DENNIS & KERRIANNE IANNOTTA	CONTRACTED CARRIERS.....		26,628.00
00009431	J.W. PEPPER & SON, INC.	SUPPLIES.....		194.46
00009432	SARAH B KINZEL	CONFERENCE EXPENSE.....		209.53
00009433	LINCOLN LEADERSHIP ACADEMY	TUITION.....		3,107.22
00009434	BOROUGH OF MACUNGIE	WATER / SEWAGE.....		4,420.77
00009435	MARIA MCNABB	MILEAGE.....		25.89
00009436	TODD MERTZ	SUPPLIES.....		12.99
00009437	MONTGOMERY AREA SCHOOL	TUITION.....		5,769.84
00009438	HEATHER MOSER	CONFERENCE EXPENSE.....		126.08
00009439	ALISON M MOYER	SUPPLIES.....		144.71
00009440	TAMMY NASSRY	EYE CARE.....		75.00
00009441	MARY KAY NAUNAS	MILEAGE.....		18.50
00009442	NEIU 19 - INSTITUTIONAL	PROFESSIONAL EDUCATIONAL SERVICES.		47,661.94
00009443	RICHARD E & CONSTANCE L	TAX REFUND.....		319.77

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

08/01/2011 01:35:24 PM

EAST PENN SCHOOL DISTRICT

Page 1

Fund Accounting Check Summary

PLGIT - From 07/27/2011 To 08/01/2011

factsmc

Note: Output selection limited to transactions dated between 07/27/2011 and 08/01/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00009444	JULIEANNE REAM	EYE CARE.....		75.00
00009445	PAUL REILLY	MILEAGE.....		21.78
00009446	VICKY ROMAGNOLI	CONFERENCE EXPENSE.....		255.06
00009447	DEB SCHLOSSER	TRAVEL.....		507.13
00009448	SCHOLASTIC MAGAZINES	BOOKS AND PERIODICALS.....		590.32
00009449	SCHOOL CLAIMS SERVICE, LLC	MEDICAL INSURANCE.....		253.00
00009450	SEARS COMMERCIAL ONE	SUPPLIES.....		234.31
00009451	THOMAS SEIDENBERGER	MEDICAL EXPENSE.....		97.35
00009452	SEVEN GENERATIONS	TUITION.....		22,339.83
00009453	DEBRA SURDOVAL	MEDICAL REIMBURSEMENT.....		686.00
00009454	TRACTOR SUPPLY COMPANY	SUPPLIES.....		39.98
00009455	TSA CONSULTING GROUP INC	OTHER PROFESSIONAL SERVICES.....		422.00
00009456	WEST	BOOKS.....		116.00

10-GENERAL FUND

235,070.89

Grand Total Manual Checks : 0.00
Grand Total Regular Checks : 235,070.89
Grand Total Direct Deposits: 0.00
Grand Total Credit Card Payments: 0.00
Grand Total All Checks : 235,070.89

- Payables within Check

* Denotes Non-Negotiable Transaction
P - Prenote

C - Credit Card Payment

d - Direct Deposit
EAST PENN SCHOOL DISTRICT

08/01/2011 01:35:25 PM

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes of the August 8, 2011 meeting.

4. Report of the Superintendent of Schools-Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

-Joanne McCandless, Staff Assistant at Emmaus HS, effective August 11, 2011 (Exhibit 1)

-Jessica Harrington, Health Room Assistant at Shoemaker School, effective August 22, 2011 (Exhibit 2)

Leave as per Collective Bargaining Agreement

Employee: Stephanie Mills
Grade 3 Teacher, Shoemaker
Effective: Extension to January 26, 2012

Temporary Professional Employee Appointment

Name/Address: Ashley Cassel
221 East 21 Street, Northampton 18067
Education Level: B. S. Degree (2008)
Undergraduate School: Kutztown University
Graduate School: Wilkes University, graduate credits
Effective: August 30, 2011
Certification: Instructional I, Elementary, Special Education,
Mid-Level English & Mathematics
Assignment: Special Education/Learning Support Teacher, LMMS
(Vacancy created by K. Boligitz resignation)
Experience: 8/2009-6/2011: Catasauqua SD
10/2008-6/2009: East Penn SD
Salary: \$46,154, Year 4, Col B

Full-Time Substitute Teacher Appointments

Name/Address: JoAnn Welsko
2666 Barley Drive, Macungie 18062
Education Level: B. A. Degree (1991)
M. A. Degree (1996)
Undergraduate School: Wilkes University
Graduate School: Kutztown University
Effective: August 30, 2011
Certification: Instructional I, English
Assignment: Language Arts Teacher, Eyer MS
Opening created by T. Antonioli leave.
Experience: 12/2010-6/2011: Northampton Area SD
Salary: \$45,185, Year 1, Col. B

Name/Address: Matthew Weimann
3215 West Union Street, Allentown 18104
Education Level: B. S. Degree (1996)
Undergraduate School: Valley Forge Christian College
Graduate School: DeSales University, certification credits
Effective: To be Determined
Certification: Instructional I, Elementary
Assignment: Grade 2 Teacher, Willow Lane School
Opening created by A. Bower leave.
Experience: None
Salary: \$45,185, Year 1, Col. B)

Name/Address: Jessica Harrington
4772 White Oak Circle, Emmaus
Education Level: B. S. N. Degree (1995)
Certified School Nurse (2008)
Undergraduate School: DeSales University
Graduate School: Cedar Crest College
Effective: August 23, 2011
Certification: Educational Specialist I, School Nurse
Assignment: Certified School Nurse, Alburtis/Emmaus HS
Opening created by L. Heffron leave
Experience: 9/11-11/11: East Penn SD
Salary: \$45,185, Year 1, Col. B

Name/Address: Kimberly Exaros
2007 Sunrise Drive, Allentown 18104
Education Level: B. S. Degree (2008)
Undergraduate School: Penn State University
Effective: August 30, 2011
Certification: Instructional I, Elementary
Assignment: Grade 4 Teacher, Macungie School
Opening created by C. Mish leave
Experience: 8/2009-6/2010: Parkland SD
Salary: \$45,185, Year 1, Col. B

Appointment of Custodian

Name/Address: Scott Schoenly
2891 Sequoia Drive, Macungie
Effective: September 6, 2011
Assignment: Eyer MS, Tuesday-Saturday
Vacancy created by C. Zellner retirement and subsequent transfers
Salary: \$18.62/hr., 40 hrs./wk.

Co-Curricular Advisor

Ashley Benner Cross Country Volunteer

Change in Contract Status

Employee: Stacy Schrettner
Special Education Teacher, Eyer MS
From: Temporary Professional
To: Professional Employee

Salary Correction

Employee: Tara Wenner
Special Education/Learning Support Teacher, EHS
From: \$53,575, Year 1, Col. M
To: \$58,101, Year 1, Col. M +36

Employee: Jennifer Najarian
Communications Teacher, Eyer MS
From: \$53,575, Year 1, Col. M
To: \$58,101, Year 1, Col. M +36

2011-2012 Food Service, Instructional Assistant, Staff Assistant Changes

See Exhibit 3

2011-2012 List of Mentor Teachers

Julie Becker	Sarah Bodnar
Cheryl Borysowski	Denise Brosky
Anne Finnegan	Deborah Frey
Ellen Held	Nikol Kushma
Brett Snellman	Janet Spence
Heather West	Ann Johnson

Additions to the 2011-2012 List of Per Diem Substitutes

Please see Exhibit 4

Grade 3 Leader

Anjanette Hoffman

Educational Conferences-Exhibit 5

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 5.

3. Teen Screen Agreement (Exhibit 6)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors appoint Pamela Stiles Teen Screen Coordinator for the 2011-2012 school term at a cost of \$145/day for up to 15 days as outlined in Exhibit 6.

4. Emmaus HS Discipline Code (See District Website: www.eastpennsd.org)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Emmaus HS Discipline Code.

Note: These format changes/modifications are a result of the alignment to the Pennsylvania Information Management System (PIMS) code, EPSD Incident Codes and the collaboration of the Jefferson Committee chairperson, the high school discipline committee, and the continuous efforts for consistency among our administrative team. As a result, the code has been organized in accordance to the EPSD Incident Codes and PIMS codes. The language of infractions is representative of description of the EPSD Incident Codes.

5. Policy

1. Final Adoption: Board Policy 620, Fund Balance (Exhibit 7)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors adopt Board Policy 620, Fund Balance for inclusion in the Board Policy Manual.

6. Legislative C. Ballard

1. Voting Delegates - PSBA 2011 Legislative Policy Council

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following individuals to be voting delegates for the 2011 Legislative Policy Council scheduled for Thursday, October 20, 2011 in Hershey, PA:

Charles H. Ballard Alan C. Earnshaw Francee Fuller

Note: The PSBA Bylaws authorize school districts of the second class to appoint three voting delegates.

7. Business Operations

1. Bill List Approval

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Bid Rejection-Fuel Oil and Diesel Fuel Bids

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors reject the Fuel Oil and Diesel Fuel bids opened July 25, 2011 and authorizes the re-bidding of Fuel Oil and Diesel Fuel.

3. Facility Rental Request

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors grant permission to Kaplan Test Prep and Admissions, 1926 Catasauqua Road, Allentown to rent classrooms at Emmaus HS for classes to prepare students for the SAT. Dates requested are: September 20, 22, 27, 29, October 4, 6, 11, 13, 18, 20, 2011. This is a Group V organization and will be charged the following fees:

Classroom Rental Fee	\$18.00/hour
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4. Disbursement of Funds - Exhibit 8

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from the 33-2010 Series A GOB as listed on Exhibit 8.

8. Announcements

Monday, August 22	7:30 p.m.-Board Room
Tuesday, September 6	First Day for All Students
Monday, September 12	7:30 p.m.-Board Meeting

9. Adjourn

Fund Accounting Check Summary

PLGIT - From 08/09/2011 To 08/18/2011

facksmc

Note: Output selection limited to transactions dated between 08/09/2011 and 08/18/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00009696	ABC-CLIO, INC.	BOOKS.....		82.60
00009697	JEANNE AFFLERBACH	SUPPLIES.....		5.49
00009698	AIRGAS EAST	SUPPLIES.....		106.99
00009699	AIR PURIFIERS	SUPPLIES.....		379.94
00009700	ALLIED ELECTRONICS	SUPPLIES.....		444.23
00009701	ANACONDA SPORTS INC.	SUPPLIES.....		417.12
00009702	APPLE INC	SUPPLIES.....		899.00
00009703	ART VIDEO WORLD	SUPPLIES.....		109.89
00009704	ASCD-ASSO FOR SUPR & CURR	DUES.....		267.00
00009705	AUTO COLLISION SPECIALISTS	REPAIRS AND MAINTENANCE SERVICES..		20.00
00009706	AVB PRESS	SUPPLIES.....		224.95
00009707	BAKER & TAYLOR	BOOKS.....		977.76
00009708	OWEN M. BASTIAN INC	REPAIRS AND MAINTENANCE SERVICES..		916.87
00009709	BLICK ART MATERIALS	SUPPLIES.....		117.21
00009710	DAVID BUDINAS	TUITION REIMBURSEMENT.....	SUPPLIES.....	1,161.00
00009711	MARY BETH BUSTEED	TUITION REIMBURSEMENT.....		780.00
00009712	CARBON LEHIGH INTERMED UNIT	SERVICES IN SUPPORT OF LEA'S TECHN		6,057.89
00009713	CAREER CRUISING	BOOKS.....		445.00
00009714	CASCADE SCHOOL SUPPLIES, INC	SUPPLIES.....		339.29
00009715	SUSAN CASE	EYE CARE.....		75.00
00009716	CDW GOVERNMENT INC	NON CAPITAL END USER EQUIP/ORIGINA	SUPPLIES.....	24,901.84
00009717	CENGAGE GALE	EDUCATIONAL SOFTWARE.....	BOOKS.....	17,464.36
00009718	CENGAGE LEARNING	BOOKS AND PERIODICALS.....	BOOKS AND PERIODICALS.....	398.17
00009719	JONATHAN CHASE	TUITION REIMBURSEMENT.....		1,161.00
00009720	DONNA CHORNEY	TUITION REIMBURSEMENT.....		1,161.00
00009721	CIRCUIT SPECIALISTS, INC.	SUPPLIES.....		126.50
00009722	MICHELE MARIE COMP	TUITION REIMBURSEMENT.....		925.00
00009723	CREATIVE AWNINGS	REPAIRS AND MAINTENANCE SERVICES..	SUPPLIES.....	5,586.79
00009724	CRIZMAC	SUPPLIES.....		68.85
00009725	EILEEN CROMPTON	BOOKS AND PERIODICALS.....		239.50
00009726	D & J SPORTS	SUPPLIES.....		1,904.00
00009727	JENNIFER DAVENPORT	TUITION REIMBURSEMENT.....		2,460.60
00009728	DEER PARK	MISC EXPENDITURES.....		12.48
00009729	LINDA DEIVERNIOIS	SUPPLIES.....		10.08
00009730	DEMCO, INC.	BOOKS.....		907.60
00009731	JOANN DUGAN	SUPPLIES.....		15.89
00009732	JULIA DWECK	BOOKS AND PERIODICALS.....	SUPPLIES.....	329.70
00009733	EASTERN PENNSYLVANIA	BOOKS AND PERIODICALS.....		56.00
00009734	EDHELPER	SUPPLIES.....		69.97

* Denotes Non-Negotiable Transaction

- Payables within Check

p - Prenote

d - Direct Deposit

c - Credit Card Payment

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EAST PENN SCHOOL DISTRICT

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Fund Accounting Check Summary

PLGIT - From 08/09/2011 To 08/18/2011

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Note: Output selection limited to transactions dated between 08/09/2011 and 08/18/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00009735	EDUCATIONAL INNOVATIONS INC	SUPPLIES.....		395.89
00009736	EDUCATION WEEK	BOOKS AND PERIODICALS.....		89.94
00009737	EPS/ SCHOOL SPECIALTY	BOOKS.....		73.17
00009738	EPSD - STUDENT SERVICES	SUPPLIES.....		30.75
00009739	EXELON ENERGY COMPANY	ELECTRICITY.....		3,785.42
00009740	FABTECH WELDING & REPAIR	SUPPLIES.....		271.25
00009741	FERGUSON ECONOMY PLMBG & HTG	SUPPLIES.....		66.36
00009742	ANNE FINNEGAN	TUITION REIMBURSEMENT.....		1,242.90
00009743	FIRST GROUP AMERICA	STUDENT TRANSPORTATION SERVICES...		1,519.19
00009744	FIRST NAT'L INS -	OTHER INSURANCE.....		27,778.00
00009745	FOLLETT EDUCATIONAL	BOOKS.....		26,647.05
00009746	FOLLETT LIBRARY RESOURCES	BOOKS.....		3,724.79
00009747	FRONTIER	TRANSPORT/TELECOMMUNICATIONS.....		2,072.49
00009748	GAYLORD BROS INC	SUPPLIES.....		234.03
00009749	GENERAL BINDING CORPORATION	NON-CAPITAL EQUIP/ORIGINAL.....	REPAIRS.....	2,324.90
00009750	LYNN A GLANCY	MILEAGE.....		54.39
00009751	GORMAN & ASSOCIATES P.C.	OTHER PROFESSIONAL SERVICES.....		22,575.00
00009752	GRAHAM SECURITY POLICE INC	SAFETY/SECURITY.....		1,500.00
00009753	GROVE SUPPLY, INC	SUPPLIES.....		6,325.00
00009754	GTS-WELCO-971	SUPPLIES.....		250.75
00009755	ERIN HADDIGAN	TUITION REIMBURSEMENT.....	SUPPLIES.....	1,178.69
00009756	MICHAEL HARM	TUITION REIMBURSEMENT.....		558.00
00009757	HARMONY PRESS INC.	SUPPLIES.....		105.00
00009758	HARNED DURHAM OIL COMPANY	CONTRACTED CARRIERS.....		821.90
00009759	HERB'S SPORT SHOP	SUPPLIES.....		297.00
00009760	ADAM HERSH	MILEAGE.....		65.31
00009761	HOUGHTON MIFFLIN CO.	BOOKS.....		19,278.80
00009762	H. T. LYONS CONTRACTORS &	SUPPLIES.....		168.00
00009763	HTSS, INC	CUSTODIAL SERVICES.....		1,177.60
00009764	IMAGINE THIS	SUPPLIES.....		172.33
00009765	INFOBASE PUBLISHING	BOOKS.....		285.00
00009766	INTOXIMETERS, INC	REPAIRS.....		402.00
00009767	MICHELE JAMES	CONFERENCE EXPENSE REIMBURSEMENT..		275.54
00009768	DEBORAH JANNEY	EYE CARE.....	EYE CARE.....	75.00
00009769	J.P. MASCARO & SONS	DISPOSAL SERVICES.....		8,569.14
00009770	KENNEDY KRIEGER INSTITUTE	OTHER PROFESSIONAL SERVICES.....		2,387.00
00009771	KURTZ BROS.	SUPPLIES.....		5,537.97
00009772	LAKE SHORE LEARNING MATERIALS	SUPPLIES.....		615.28
00009773	ANDRE LAM	MILEAGE.....		72.81

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Fund Accounting Check Summary

PLGIT - From 08/09/2011 To 08/18/2011

facksmc

Note: Output selection limited to transactions dated between 08/09/2011 and 08/18/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00009774	LAMINATOR.COM INC.	SUPPLIES.....		124.45
00009775	LANGUAGE LINE SERVICES INC	OTHER PURCHASED MISC SERVICES.....		82.00
00009776	LEARNING A-Z	SUPPLIES.....		79.95
00009777	LEHIGH CAREER & TECHNICAL	TUITION TO VO-TECHS.....		19,480.55
00009778	LEHIGH VALLEY DUAL LANGUAGE	TUITION TO PENNSYLVANIA CHARTER SC		711.36
00009779	DENNINE LESCHINSKY	CONFERENCE EXPENSE REIMBURSEMENT..		210.00
00009780	LIBRARY VIDEO COMPANY	SUPPLIES.....		133.54
00009781	LINCOLN LEADERSHIP ACADEMY	TUITION TO PENNSYLVANIA CHARTER SC		3,556.79
00009782	MARYBETH LONG	SUPPLIES.....		76.42
00009783	LONGSTRETH SPORTING GOODS	SUPPLIES.....		1,624.12
00009784	LOWER MACUNGIE	WATER/SEWER.....		7,939.28
00009785	LRP PUBLICATIONS	SUPPLIES.....		247.00
00009786	ERIC LUCKENBILL	TUITION REIMBURSEMENT.....		1,222.30
00009787	LVIAC	DUES.....		4,000.00
00009788	MARIE H KATZENBACH SCHOOL	PROFESSIONAL EDUCATIONAL SERVICES		9,700.00
00009789	DINEEN MCGLONE	SUPPLIES.....		71.94
00009790	MCGRAY-HILL COMPANIES	BOOKS.....		206.84
00009791	ABIGAIL MESSNER	TUITION REIMBURSEMENT.....		1,161.00
00009792	MIDDLE STATES ASSN OF	DUES.....		891.80
00009793	THOMAS P MIRABELLA	MEDICAL EXPENSE REIMBURSEMENT.....	MILEAGE.....	181.71
00009794	NATIONAL ART & SCHOOL	SUPPLIES.....		1,466.69
00009795	NATIONAL EDUCATIONAL MUSIC	NON-CAPITAL EQUIP/ORIGINAL.....		3,979.00
00009796	NATIONAL GEOGRAPHIC SOCIETY	BOOKS.....		450.00
00009797	NATIONAL SCIENCE TEACHERS	DUES/FEES.....		110.00
00009798	NATIONAL GEOGRAPHIC SCHOOL	BOOKS.....		3,549.31
00009799	NCS PEARSON	EDUCATIONAL SOFTWARE.....		23,634.00
00009800	NEXTEL COMMUNICATIONS	TRANSPORT/TELECOMMUNICATIONS.....		506.88
00009801	SEAN NOLAN	TUITION REIMBURSEMENT.....		1,161.00
00009802	NUMONICS CORP	SUPPLIES.....		171.98
00009803	WAYNE PALMER	SUPPLIES.....		45.50
00009804	PEARSON EDUCATION, INC	BOOKS.....		31,440.31
00009805	LINDA PEKARIK	MILEAGE.....		25.25
00009806	PERFECTION LEARNING CORP	SUPPLIES.....		51.90
00009807	SHANNON PETRUNAK	EYE CARE.....		75.00
00009808	PHILIP ROSENAU CO INC	SUPPLIES.....		235.95
00009809	PITSCO EDUCATION	SUPPLIES.....		205.63
00009810	PLANK ROAD PUBLISHING	SUPPLIES.....		213.48
00009811	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		10,549.25
00009812	PPL ELECTRIC UTILITIES	ELECTRICITY.....		101.64

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Fund Accounting Check Summary

PLGIT - From 08/09/2011 To 08/18/2011

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Note: Output selection limited to transactions dated between 08/09/2011 and 08/18/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00009813	PRIMARY CONCEPTS	SUPPLIES.....		86.69
00009814	PRUFROCK PRESS INC	SUPPLIES.....	BOOKS.....	77.75
00009815	QUILL CORPORATION	SUPPLIES.....		73.22
00009816	RADIO MAINTENANCE INC	REPAIRS AND MAINTENANCE SERVICES..		330.00
00009817	READ NATURALLY	BOOKS.....		1,178.10
00009818	REALLY GOOD STUFF, INC	SUPPLIES.....		237.13
00009819	JESSICA REILLY	SUPPLIES.....		15.86
00009820	DANIEL REINERT	MILEAGE.....		119.22
00009821	RICHARD R. SCHMICK, INC.	REPAIRS.....		225.00
00009822	VICKY ROMAGNOLI	MILEAGE.....		83.39
00009823	BENJAMIN ROTH	MILEAGE.....		123.89
00009824	WILLIAM H SADLIER INC	BOOKS.....		198.92
00009825	KATELYN SCHARL	TUITION REIMBURSEMENT.....		1,161.00
00009826	SCHOLASTIC INC.	BOOKS.....	SUPPLIES.....	179.42
00009827	SCHOOL CLAIMS SERVICE, LLC	MEDICAL INSURANCE.....		36.00
00009828	SCHOOL REHABILITATION	PROFESSIONAL EDUCATIONAL SERVICES		1,044.00
00009829	SCHOOL SPECIALTY	SUPPLIES.....		3,185.65
00009830	BETTY SCHRADEN	EYE CARE.....		75.00
00009831	SCIENCE KIT LLC.	SUPPLIES.....		533.81
00009832	SEVEN GENERATIONS	TUITION TO PENNSYLVANIA CHARTER SC		115,552.34
00009833	KAREN SHADE	MILEAGE.....		9.11
00009834	LINDA SHANKWEILER	MEDICAL REIMBURSEMENT.....		1,000.00
00009835	SHAR PRODUCTS COMPANY	NON-CAPITAL EQUIP/ORIGINAL.....		3,072.00
00009836	SID HARVEY	SUPPLIES.....		159.68
00009837	SIMPLEXGRINNELL	REPAIRS.....	SUPPLIES.....	20,147.62
00009838	NANCY SMARTSCHAN	TUITION REIMBURSEMENT.....		2,213.10
00009839	SOUTHWEST STRINGS	SUPPLIES.....		71.60
00009840	SPORT SUPPLY GROUP INC	SUPPLIES.....		134.56
00009841	SPORT SUPPLY GROUP INC	SUPPLIES.....		20.00
00009842	STOTZ-FATZINGER OFFICE	SUPPLIES.....	NON-CAPITAL END USER EQUIP/ORIGINA	1,222.92
00009843	MATTHEW STRUBLE	MILEAGE.....		121.41
00009844	SUNGARD PUBLIC SECTOR INC	SERVICES IN SUPPORT OF LEA'S TECHN		9,644.79
00009845	LINDSAY SUPER	SUPPLIES.....		116.00
00009846	DEBRA SURDOVAL	PROFESSIONAL EDUCATIONAL SERVICES.		85.50
00009847	DEBRA SURDOVAL	SUPPLIES.....	COMMUNICATIONS.....	274.84
00009848	BRYAN D SVENCER	TUITION REIMBURSEMENT.....		315.00
00009849	DEBORAH A SWANN	TUITION REIMBURSEMENT.....		1,161.00
00009850	SWEET, STEVENS, KATZ &	OTHER PROFESSIONAL SERVICES.....		280.50
00009851	TEACHER'S DISCOVERY	SUPPLIES.....		83.38

* Denotes Non-Negotiable Transaction

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Fund Accounting Check Summary

PLGIT - From 08/09/2011 To 08/18/2011

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Note: Output selection limited to transactions dated between 08/09/2011 and 08/18/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00009852	TEACHER'S DISCOVERY	SUPPLIES.....		53.60
00009853	DENISE TELES-CARL	EYE CARE.....		75.00
00009854	TIMES NEWS	BOOKS AND PERIODICALS.....		77.70
00009855	TIME FOR KIDS	BOOKS.....		110.50
00009856	TRACTOR SUPPLY COMPANY	SUPPLIES.....		119.94
00009857	UNITED CONCORDIA	DENTAL INSURANCE.....		505.89
00009858	UNITED REFRIGERATION INC.	SUPPLIES.....		775.48
00009859	VALLEY LITHO SUPPLY CO.	SUPPLIES.....		710.53
00009860	DIANA VASILIK	EYE CARE.....		54.00
00009861	VWR SARGENT WELCH	SUPPLIES.....		686.20
00009862	WARD'S NATURAL SCIENCE	SUPPLIES.....		100.96
00009863	WEEKLY READER CORPORATION	BOOKS.....		225.60
00009864	WEINSTEIN SUPPLY CORP.	SUPPLIES.....		66.63
00009865	KIERA WERNER	TUITION REIMBURSEMENT.....		570.00
00009866	WORTH, MAGEE & FISHER, P.C.	OTHER PROFESSIONAL SERVICES.....	OTHER PURCHASED PROF/TECH SERVICES	2,357.86
00009867	XEROX CORPORATION	REPAIRS.....		43,587.77
00009868	YEAGER SUPPLY INC.	SUPPLIES.....		258.94
00009869	ZANER-BLOSER ED. PUBL.	SUPPLIES.....		784.15
00009870	ZESWITZ MUSIC	REPAIRS.....		74.00
*P/R-8/11	EAST PENN SCHOOL DISTRICT	PAYROLL 8/11/11.....		1,426,214.61
*S/S-8/11	EAST PENN SCHOOL DISTRICT	SOCIAL SECURITY 8/11/11.....		106,208.21

10-GENERAL FUND

2,092,570.99

Grand Total Manual Checks : 1,532,422.82

Grand Total Regular Checks : 560,148.17

Grand Total Direct Deposits: 0.00

Grand Total Credit Card Payments: 0.00

Grand Total All Checks : 2,092,570.99

EAST PENN SCHOOL DISTRICT

SECTION: FINANCES

TITLE: FUND BALANCE

ADOPTED:

REVISED:

620. FUND BALANCE

- | | |
|--------------------|--|
| 1. Purpose | The East Penn Board of School Directors recognizes that the maintenance of a proper fund balance is essential to the preservation of the financial integrity of the school district and is a fiscal benefit for both it and its taxpayers. In accordance with GASB Statement #54, this policy establishes procedures and guidance concerning the desired level of the year-end fund balance. |
| 2. Definitions | Fund Balance is a measurement of available financial resources, and represents the difference between total assets and total liabilities in each fund. Fund balances are classified based on the relative strength of the constraints that control the purposes for which specific amounts can be spent. Beginning with the most binding constraints, fund balances shall be reported in the following classifications: |
| GASB Statement #54 | |
| GASB Statement #54 | Nonspendable – amounts that cannot be spent because they are in a non-spendable form (i.e. inventory), or legally or contractually required to be maintained intact (i.e. principal of a permanent fund). |
| GASB Statement #54 | Restricted – amounts that only can be spent for a specific purpose as mandated by external resource providers (i.e. grant providers) or through enabling legislation that creates a new revenue source and restricts its use). |
| GASB Statement #54 | Committed – amounts that can be used only for the specific purposes as designated by the School Board through formal action (i.e. future anticipated PSERS costs or severance payments obligated by collective bargaining). A commitment cannot be used for any other purposes unless changed by the School Board following the same procedures used initially to constrain the money. The action of the School Board to commit the funds should take place before the end of the fiscal year; however, the amount can be determined in the subsequent fiscal year. |
| GASB Statement #54 | Assigned – amounts that are intended for a specific purpose but are not considered restricted or committed. |
| GASB Statement #54 | Unassigned – amounts that are not categorized in any other classification, and are available for any purpose and are not restricted in any manner. |

3. Procedures

GASB Statement
#54,
PDE Accounting
Bulletin #2010-01

24 P.S. Sec. 218

- a) The Business Manager and the Superintendent shall be responsible for managing the amounts in and determining types of nonspendable funds and restricted funds.
- b) The Business Manager and the Superintendent are authorized to set aside amounts as assigned fund balances.
- c) The School Board shall be responsible for designating the committed funds..
- d) The Business Manager and the Superintendent shall be responsible for ensuring that all financial accounting and reporting by the School District to the Department of Education shall be in accordance with generally accepted accounting and reporting standards.

4. Guidelines

24 P.S. Sec. 688

For each school year, the Administration should present a budget proposal that includes at least 5% of the total projected expenditures being maintained as either unassigned in the general fund budgeted ending fund balance and/or included as budgetary reserve.

**EAST PENN
SCHOOL DISTRICT**

**EMMAUS HIGH
SCHOOL
DISCIPLINE CODE**

**Including
DRUGS AND ALCOHOL, WEAPONS, SMOKING
AND /OR TOBACCO USE, LIBRARY, DRESS CODE
& UNAUTHORIZED GROUPS,
HARASSMENT/BULLYING/HAZING, AND
PERSONAL COMMUNICATION DEVICES POLICIES**

***Please note:** These format changes/modifications are a result of the alignment to the Pennsylvania Information Management System (PIMS) code, EPSD Incident Codes and the collaboration of the Jefferson Committee chairperson, our high school discipline committee, and the continuous efforts for consistency among our administrative team. Together we believe it is our responsibility as a school community to instill a sense of ownership on the part of the students regarding their actions and provide the students with a model in which to allow them to make progress to change inappropriate behaviors.*

As a result, the code has been organized in accordance to the EPSD Incident Codes and PIMS codes. The language of infractions is representative of description of the EPSD Incident Codes. It is our hope that this formatting and alignment will make the EHS Discipline Code a more reader friendly and efficient document. Users of this document will find information quickly and better defined. All changes from current discipline code are italicized with a rationale.

**EMMAUS HIGH SCHOOL
500 Macungie Avenue
Emmaus, PA 18049-2296
(610) 965-1650**

Revised and Board Approved, August, 2011

EMMAUS HIGH SCHOOL DISCIPLINE CODE

**After School Detention
Out-of-School Suspension**

**ASD
OSS**

**Saturday Morning Detention
Student Assistant Program**

**SMD
SAP**

LEVEL I – STUDENT’S MISBEHAVIOR THAT IMPEDES ORDERLY CLASSROOM PROCEDURES OR INTERFERES WITH THE ORDERLY OPERATION OF THE SCHOOL. THESE MISBEHAVIORS CAN USUALLY BE HANDLED BY THE INDIVIDUAL TEACHER, BUT SOMETIMES REQUIRE THE INTERVENTION OF THE SCHOOL ADMINISTRATOR.

ATTENDANCE OFFENSES

108A LATE TO CLASS	
First – Third Late - Warning	Eleventh through Thirteenth Late – One SMD
Fourth through Seventh Late – One ASD per occurrence	Fourteenth and Fifteenth Late – Two SMDs
Eighth through Tenth Late – Two ASD per occurrence	Additional Offenses – Administrative Discretion

108B LATE TO SCHOOL	
First Late - Warning	
Second and Third Late – One ASD per occurrence	Fifth Late – One SMD
Fourth Late – Three ASDs and loss of late arrival/early dismissal/parking privileges for semester	Additional Offenses – Administrative Discretion

Code	Offense	Definition	Notes	First Offense	Second Offense	Third Offense	Fourth Offense
207	Truancy/ Illegal Absence <i>*Change in description from current version to represent EPSD Incident Codes</i>		After the third day of truancy a notice will be filed with the magistrate which may result in a fine of up to \$300.00, loss of driver's license, etc.	One SMD	Two SMDs	3 SMDs	1-3 OSS
218	Late-Fail to Check-In <i>*The first offense in current version was an Administrative Warning Conference, as a result students were not signing into school to avoid the consequence of late to school.</i>	Failure to check in the Attendance Office when late to school or to check out when leaving school		One SMD	One SMD	One SMD and Loss of Privileges	Administrative Discretion

232	Excessive Absence <i>**Change in description from current version to represent EPSD Incident Codes</i>	After 20 late to schools OR 20 absences, whether excused or unexcused		School will require a physician's note to cover all absences, including requests for early dismissals and late arrivals.			
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SOCIAL OFFENSES

Code	Offense	Definition	Notes	First Offense	Second Offense	Third Offense	Fourth Offense
103	Inappropriate Attire	See Appendix A		Administrative Warning Conference and return to class when properly attired	One ASD and return to class when properly attired and phone call or letter to parent/guardian	Three ASDs and return to class when properly attired and phone call or letter to parent/guardian	One SMD
105	Lying	Withholding information		One SMD	Two SMD	One OSS	Administrative Discretion
217	Inappropriate Affection <i>*Change in description from current version to represent EPSD Incident Codes</i>	Unacceptable display of affection		Administrative Warning Conference	Parent/guardian contact by phone or letter and one ASD	Parent /guardian conference with both sets of parents and two ASD	Administrative Discretion

MISCONDUCT

Code	Offense	Definition	Notes	First Offense	Second Offense	Third Offense	Fourth Offense
107	Misconduct <i>*We found that there were occurrences of misconduct happening after the fourth offense. We added the next offense to deter repeat offenses of misconduct.</i>			One to Two ASDs Depending on severity	Three ASDs	One SMD	Two SMDs Note: next offense see Level III

111	Deliberate Littering <i>*Change in description from current version to represent EPSD Incident Codes</i>			One ASD	Two ASD	One SMD	Administrative Discretion
115	Cafeteria Misconduct <i>*We found that there were occurrences happening after the second offense. In current code there was no consequence for the third and fourth infraction. We added the next repeated offense code to deter repeat offenses of cafeteria misconduct.</i>		See 211 for repeated cafeteria misconduct	1-5 Days Cafeteria cleanup per offense and/or SMD per administrative discretion	1-5 Days Cafeteria cleanup per offense and/or SMD per administrative discretion	N/A	N/A
118	Homeroom Misconduct <i>*Under the current code all misconduct was reported as misconduct without delineation. Adding this code will further define location of misconduct. *We added the next offense code to deter repeat offenses.</i>			One to Two ASDs Depending on severity	Three ASDs	One SMD	Two SMDs Note: next offense see Level III
119	Assembly Misconduct <i>*Under the current code all misconduct was reported as misconduct without delineation. Adding this code will further define location of misconduct. *We added the next offense code to deter repeat offenses</i>			One to Two ASDs Depending on severity	Three ASDs	One SMD	Two SMDs Note: next offense see Level III

211	Repeated Cafeteria Misconduct <i>*We found that there were occurrences of cafeteria misconduct happening after the second offense. We added the repeated offense code to deter repeat offenses of cafeteria misconduct.</i>			N/A	N/A	Two SMD	Administrative Discretion
219	Library Misconduct	SEE APPENDIX B					

PASS/PRIVILEGE VIOLATIONS

Code	Offense	Definition	Notes	First Offense	Second Offense	Third Offense	Fourth Offense
106	Pass Violation		Time on pass not to exceed six minutes	One ASD	Three ASDs	One SMD and loss of pass privileges for three months	One SMD and loss of pass privileges for the year

ELECTRONIC DEVICE VIOLATIONS

Code	Offense	Definition	Notes	First Offense	Second Offense	Third Offense	Fourth Offense
234B	Electronic Device (Not Cell Phone)	Device is active or displayed between the hours of 7:00 AM and 2:30 PM	See Appendix G	One ASD	Three ASDs	One SMD	Two SMDs
234A	Electronic Device	Cell phones or pagers active or displayed between 7:00 AM and 2:30 PM	See Appendix G	Two SMDs, confiscation of phone, and a parent/guardian is required to retrieve the phone from the main office	One day OSS, confiscation of phone, and a parent /guardian is required to retrieve the phone from the main office	Two day OSS, confiscation of phone, and a parent/guardian is required to retrieve the phone from the main office	Three day OSS, confiscation of phone, and a parent/guardian is required to retrieve the phone from the main office

LEVEL II – INFRACTIONS THAT TEND TO DISRUPT THE LEARNING CLIMATE BECAUSE OF THEIR SERIOUSNESS. THESE INFRACTIONS REQUIRE THE INTERVENTION OF ADMINISTRATIVE PERSONNEL. INCLUDED IN THIS LEVEL ARE MISBEHAVIORS WHICH DO NOT REPRESENT A DIRECT THREAT TO THE HEALTH AND SAFETY OF OTHERS BUT WHOSE EDUCATIONAL CONSEQUENCES ARE SERIOUS ENOUGH TO REQUIRE CORRECTIVE ACTION. SOME OF THESE ACTIONS MAY REQUIRE A REFERRAL TO THE LEGAL AUTHORITIES.

ATTENDANCE OFFENSES

Code	Offense	Definition	Notes	First Offense	Second Offense	Third Offense	Fourth Offense
204	Detention Cut			One SMD	Two SMDs	One day OSS	Three days OSS
205B	Class Cut	Class cut with supervision by a non-scheduled staff member		Loss of credit and one ASD or Administrative Discretion	Loss of credit and one SMD or Administrative Discretion	Loss of credit and Two days OSS	Three days OSS
223	SMD Cut	Saturday Morning Detention Cut		Three days OSS	Administrative Discretion	Administrative Discretion	Administrative Discretion
230	AEP Violation	Alternative Education Placement (ISS) Violation		OSS for that day	OSS for that day	OSS for that day	OSS for that day

VEHICULAR VIOLATIONS

Code	Offense	Definition	Notes	First Offense	Second Offense	Third Offense	Fourth Offense
109	Minor Bus Misconduct <i>*Change in description from current version to represent EPSD Incident Codes</i>			Warning and parent/guardian notified	Parent/guardian notified. Bus privileges denied for 5 days	Administrative discretion	Administrative discretion
120	Repeated Rules Violation <i>*Under the current code there is not a specific code for those students that have been hesitant to self correct even after being held accountable repeatedly for the same infraction.</i>			Two SMD	One OSS	Three OSS	Administrative discretion

220	Unauthorized Parking	Unregistered vehicle or parking on school property in an unauthorized area		One SMD and ticket by police and/or tow vehicle	Two SMD and ticket by police and/or tow vehicle	Administrative discretion and ticket by police and/or tow vehicle	Administrative discretion and ticket by police and/or tow vehicle
225	Reckless Driving <i>* Under our current code there was no consequence for the third and fourth offense, we have included an additional code provides for a greater progression of consequence.</i>			One SMD and loss of driving and/or parking on premises for five school days	Two SMDs and loss of driving and/or parking on premises for the remainder of the academic year.	See Level III Reckless Endangering (11)	
226	Parking without a Permit	Parking on school property without a permit		One SMD and ticket by police and/or tow vehicle	Two SMD and ticket by police and/or tow vehicle	Administrative discretion and ticket by police and/or tow vehicle	Administrative discretion and ticket by police and/or tow vehicle

SMOKING

Code	Offense	Definition	Notes	First Offense	Second Offense	Third Offense	Fourth Offense
26	Possession, Use, or Sale of Tobacco <i>*Change in description from current version to represent EPSD Incident Codes</i>		See Appendix C	One day OSS and referral to District Magistrate and SAP	Two days OSS and referral to District Magistrate and SAP	Three days OSS and referral to District Magistrate and SAP	Four days OSS and referral to District Magistrate and SAP

DISHONESTY

Code	Offense	Definition	Notes	First Offense	Second Offense	Third Offense	Fourth Offense
50	Theft	Unlawfully take or exercise control of movable property	Theft or burglary under \$100	One to three SMDs Referral to	Three days OSS Referral to	Four days OSS Referral to police per	Referral to superintendent

				police per administrator discretion	police per administrator discretion	administrator discretion	
208	Forgery			Two SMDs Parent/guardian contact by administrator	One day of OSS Parent/guardian contact by administrator	Three days OSS Parent/guardian contact by administrator Deny participation in athletic and extra-curricular activities including student office position for school year	Referral to superintendent
210A	Cheating	Giving/requesting/obtaining/ information on tests, quizzes, projects		Two SMDs Loss of academic credit Parent/guardian contact by teacher	One day OSS Loss of academic credit Parent/guardian contact by teacher and administrator	Three days OSS Loss of academic credit Parent/guardian contact by teacher/guardian and administrator Deny participation in athletic and extra-curricular activities including student office position for school year	Referral to superintendent

210B	Plagiarism	See definition in student handbook		Loss of credit Three SMDs Loss of academic credit Parent/guardian contact by teacher	Loss of credit Three days OSS Loss of academic credit Parent/guardian conference Deny participation in athletic and extra-curricular activities including student office position for school year	Loss of credit Five days OSS Loss of academic credit Parent/guardian conference	Referral to superintendent

GENERAL MISBEHAVIOR

Code	Offense	Definition	Notes	First Offense	Second Offense	Third Offense	Fourth Offense
46	Minor Altercation <i>*The current code does not include an incident code to reflect those altercations that did not reach the level of a fight.</i>			Two day SMD	1-3 days of OSS	5 days of OSS	Administrative discretion
101	Insubordination			One SMD	Three SMDs	Three days OSS	Four to ten days OSS
104	Abuse / Obscene Profanity <i>*Change in description from current version to represent EPSD Incident Codes</i>	Abuse/ Obscene/ Profanity/Foul/Vulgar/ Offensive Language		One SMD	Two SMDs	1 day OSS	Administrative discretion

205	Class Cut	Unexcused absence > 10 minutes	More than three periods missed – lunch is considered a period – will become an unexcused absence or truancy	Two SMD Loss of academic credit	Three SMDs Loss of academic credit Loss of early dismissal and/or late arrival privileges per current semester	One day of OSS Loss of academic credit Loss of early dismissal and/or late arrival privileges per current semester	Administrative discretion
205C	Leaving class without permission						
206	Leave School Without Permission		Students returned to school upon leaving without permission may be subject to search by school official	One day of OSS Loss of academic credit	Two days of OSS Loss of academic credit Loss of early dismissal and/or late arrival privileges per current semester	Three days of OSS Loss of credit Loss of early release and/or late arrival privileges per current semester	Administrative discretion

LEVEL III – SCTS DIRECTED AGAINST PERSONS OR PROPERTY. THESE ACTS MIGHT BE CONSIDERED CRIMINAL, BUT MOST FREQUENTLY CAN BE HANDLED BY THE DISCIPLINARY MECHANISM OF THE SCHOOL. WHERE APPLICABLE, APPROPRIATE LEGAL ACTION MAY BE TAKEN. RESTITUTION OF PROPERTY AND DAMAGES WILL BE MADE WHEN THE SITUATION WARRANTS IT.

Code	Offense	Definition	Notes	First Offense	Second Offense	Third Offense	Fourth Offense
35	- Sexual Harassment	Repeated attempt to cause reasonable fear and/or substantial emotional distress of another	See Appendix D Harassment Policy	Administrative discretion			
36	- Racial/Ethnic Intimidation						
47	- Stalking						
52	- Bullying						

25	- Sale/Possession/Use, or Under the Influence of Alcohol		See Appendix F Summarization of Drug and Alcohol Administrative Policies	Administrative discretion			
24	- Sale/Distribution of Controlled Substance						
23	- Possession/Use/of Controlled Substance						
10	Threatening a School Official/Student	Verbal/ Abusive/ Threatening Language toward Peer and Staff		One day OSS Referral to District Magistrate	Three days OSS Referral to District Magistrate	Four to ten days OSS Referral to District Magistrate and Superintendent	
11	Reckless Endangering <i>*The current code does not reflect incidents in which students place others in danger.</i>	Knowingly and recklessly engaged in conduct which places or may place another person in danger.		4-10 days OSS Referral to Police	4-10 days OSS Referral to Police	10 days OSS Referral to Police and Superintendent	
15A	Vandalism	Under \$100		Two SMDs Parent/guardian contact by administrator Restitution	1-3 days OSS Parent/guardian contact by administrator Restitution	4-10 days OSS Parent/guardian contact by administrator Restitution Referral to superintendent	
17	Disorderly Conduct <i>*The current code does not reflect incidents in which students become so unruly that they are a risk to others.</i>	Caused public inconvenience, annoyance, or alarm, disturbance to learning environment, or recklessly created a risk	See policy 37 for "Failure of disorderly persons to disperse upon order."	Administrative discretion and referral to police			
33	Criminal Trespass <i>*The current code does not reflect an incident code for when persons are in on campus unlawfully.</i>	Knowingly did not have privilege to be on school property		Administrative discretion and referral to police			

42	Fighting	Mutual	Includes physical assault	4-10 days OSS Referral to Police	4-10 days OSS Referral to Police	10 days OSS Referral to Police and Superintendent	
116	Disrespect Faculty/Staff <i>* Under our current code disrespect was an ASD, three ASDs, and then one SMD. We have found over the past two years that incidents have rose and we needed to take a firm stand to change this behavior.</i>			One day of OSS	Three days of OSS	Administrative discretion	Administrative discretion
209	Chronic Misconduct <i>* Under our current code there is not a specific code for those students that have been hesitant to self correct even after being held accountable repeatedly for the same infraction.</i>			One day of OSS	Three days of OSS	Administrative discretion	Administrative discretion
215	Possession/Sale of Stolen Property			1-3 days OSS Referral to police	Five days OSS Referral to police	10 days OSS Referral to police and superintendent	
229	Computer Misconduct	Intentional misuse of any school district computer hardware/software in any fraudulent or destructive manner, including but not limited to sending a harmful or	See school district policy #138				

		threatening message, unauthorized entry into a file, altering a software program, vandalizing software components					
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LEVEL IV– RCTS THAT RESULT IN VIOLENCE THAT POSES A DIRECT THREAT TO THE SAFETY OF OTHERS IN SCHOOL. THESE ACTS ARE CLEARLY CRIMINAL AND ARE SO SERIOUS THAT THEY ALWAYS REQUIRE ADMINISTRATIVE ACTION, WHICH RESULTS IN THE IMMEDIATE REMOVAL OF THE STUDENT FROM SCHOOL, THE INTERVENTION OF LAW ENFORCEMENT AUTHORITIES, AND POSSIBLE ACTION BY THE SCHOOL BOARD OF DIRECTORS.

Code	Offense	Definition	Notes	First Offense	Second Offense	Third Offense	Fourth Offense
21	Possession of: - Knife		See appendix E	Immediate full suspension (4-10 days OSS) Referral to superintendent			
22	- Other Weapon						
39	- Handgun						
40	- Rifle/Shotgun						
43	– Cutting instrument (Razor, Box Cutter, etc.)						
45	– BB/Pellet Gun						
1	- Simple Assault on Student	Assault and/or Battery					
2	- Aggravated Assault on Student						
3	- Simple Assault on Staff						
4	- Aggravated Assault on Staff						
5	- Rape						
12	Robbery	In the course of committing a theft threatens or intentionally puts victim in fear of bodily					

		injury		
13	Burglary	Over \$100		
14	Arson	Intentionally starting a fire or causing an explosion or aided in starting a fire or causing an explosion		
15	Vandalism	Over \$100		
18	Bomb Threat			
19	Terroristic Threats			
50	Theft	Over \$100		
216	False Alarm <i>* Under the current code we do not have an incident code to reflect when a student pulls a fire alarm and/or dials 911.</i>	Knowingly caused a false alarm of fire or other emergency to be transmitted to or within an organization, official or volunteer for dealing with emergencies involving danger to life or property		
235	Possession or Use of Fireworks			
237	Possession Explosive Device			
238	Use Explosive Device			

APPENDIX A

EMMAUS HIGH SCHOOL STUDENT DRESS CODE

1. Student dress must not be lewd, vulgar or plainly offensive or result in a substantial disruption, potential or actual to the school community.
2. Muscle shirts, tank tops, spaghetti-strapped tops, halter-tops, and sundresses are not permitted without a shirt underneath or over the top.
3. Students must wear shorts and skirts of appropriate length. (Must reach mid-thigh)
4. Student dress must remain free of symbolism promoting death, sex, violence, ethnic insults, gangs, drugs, cigarettes, and alcohol.
5. Students must not wear destructive clothing or footwear, i.e. rivets, cleats, skate-shoes, spikes. No heavy gauge chains or choke collars may be worn.
6. Hats, bandannas, scarves, and other head coverings must not be worn during the school day with the exception of religious attire or medical condition.
7. Appropriate footwear must be worn at all times.
8. Sunglasses must not be worn during the school day.
9. Undergarments must not be visible. Students will be requested to wear a belt if necessary to keep pants at an appropriate height.
10. Laboratory and shop settings may impose additional guidelines for purposes of safety (e.g. prohibiting loose fitting garments, coats, and sandals.)
11. Any attire, which the administration considers to be an impediment to the quality of instruction or the welfare of the student or school building, will not be permitted.

IF IN DOUBT, DON'T WEAR IT TO SCHOOL

UNAUTHORIZED GROUP POLICY

IN THE INTEREST OF MAINTAINING A SAFE AND ORDERLY EDUCATIONAL ATMOSPHERE FOR ALL STUDENTS, THE EMMAUS HIGH SCHOOL ADMINISTRATION DOES NOT ALLOW STUDENTS TO CREATE CLUBS, CREWS, CLIQUES OR GROUPS WHICH EXIST WITHOUT THE KNOWLEDGE, RECOGNITION OR CONSENT OF THE SCHOOL DISTRICT. STUDENTS MAY NOT IDENTIFY THEMSELVES IN SUCH GROUPS BY CLOTHING, ACCESSORIES, SYMBOLS, GESTURES OR BEHAVIOR. DEPENDING UPON THE SITUATION, A STUDENT IDENTIFYING HIM OR HERSELF AS A MEMBER OF SUCH A GROUP COULD BE CONSIDERED A THREAT TO THE SCHOOL ENVIRONMENT AND COULD RESULT IN DISCIPLINARY CONSEQUENCES.

APPENDIX B
LIBRARY DISCIPLINE POLICY

	First Offense	Second Offense	Third Offense
Library Misconduct (violation of library rules and acceptable use policy)	Library pass privileges denied for 10 school days	Library pass privileges denied for 20 school days	Library privileges denied until reinstated by administration
Failure to Return Library material	Students who fail to return library materials within 10 school days of its due date will be denied library pass privileges until materials are returned and fines are paid	Students who fail to return library materials within 20 school days of its due date will received one detention	Graduating seniors with overdue materials will not receive their diploma until materials are returned
Failure to pay for Library Fines	Students who fail to pay for library fines within 10 school days of its due date will be denied library pass privileges until all fines are paid		Graduating seniors with outstanding fines for library materials will not receive their diploma until all fines are paid
Failure to return Overnight library materials	Fines for items not returned will be \$1.00 per day and students will be referred to their AP for administrative action		

APPENDIX C

SMOKING AND/OR TOBACCO USE

The Board recognizes that the possession or use of tobacco presents a health hazard, which can have significant consequences for the user as well as those indirectly exposed to tobacco smoke.

Any pupil (a person between the ages of 6 and 21 who is enrolled in school as that term is defined under the Public School Code) who possesses or uses tobacco in a school building, a school bus, or on school property owned by, leased by, or under the control of the East Penn School District, commits a summary offense. The term "tobacco" shall mean a lighted or unlighted cigarette; cigar, pipe, or other lighted smoking product and smokeless tobacco in any form.

A pupil who violates this policy also commits a criminal offense and shall, upon conviction, be sentenced to pay a fine of not more than \$500.00 for the benefit of the School District, and to pay court costs.

This policy shall be published in student handbooks, parent newsletters, calendars, and other appropriate means.

April 14, 1997
School Code 510
PA Code Title 22, Sec. 12.3

APPENDIX D HARASSMENT POLICY

The East Penn School District and Emmaus High School recognize that students are expected to treat one another with dignity and respect. All students are entitled to freedom from any kind of personal harassment during the school day and related school-sponsored activities.

Harassment is defined as unwelcome and harmful behavior towards another person. Incidents of harassment may include but are not limited to the following areas:

Physical Harassment- unnecessary or offensive touching, biting, et. al.

Verbal Harassment -use of derogatory comments, jokes, slurs or remarks of an inappropriate manner

Visual Harassment- derogatory or offensive posters, cards, cartoons, graffiti, drawings, looks, or gestures

Sexual Harassment -any unwelcome sexual advances, requests for sexual favors sexually motivated physical contacts or communications of a sexual nature

If a student believes he or she is being harassed, one of the following should be contacted immediately:

Principal or Assistant Principal

Guidance Counselor

Teacher

Parent(s) and/or Guardian(s) – (They should also contact school officials)

Hazing Policy

Purpose: The purpose of this policy is to maintain a safe, positive environment for students and staff that is free from hazing. Hazing activities of any type are inconsistent with the educational goals of the district and are prohibited at all times.

Definitions: For the purposes of this policy, hazing is defined as any activity that recklessly or intentionally endangers the mental health, physical health or safety of a student for the purpose of initiation or membership in or affiliation with any school-sponsored organization.

Endanger the physical health shall include but not be limited to any brutality of a physical nature, such as whipping; beating; branding; forced calisthenics; exposure to the elements; forced consumption of any food, alcoholic beverage, drug, or controlled substance; or other forced physical activity which could adversely affect the physical health or safety of individuals or groups.

Endanger the mental health shall include any activity that would subject an individual to extreme mental stress, such as prolonged sleep deprivation, forced prolonged exclusion from social contact, forced conduct which could result in extreme embarrassment, or any other forced activity which could adversely affect the mental health or dignity of individuals or groups.

APPENDIX E WEAPONS POLICY

The Board recognizes the importance of a safe school environment to the educational process. Possession of weapons in the school environment is a threat to the safety of students and staff and is prohibited by law.

“Weapon” – the term shall include but not be limited to any knife, cutting instrument, cutting tool, nunchaku stick, brass or metal knuckles, fire-arm, shotgun, rifle, bb or pellet gun, look-alike gun, chemical agent, explosive device, and/or any other tool, instrument or implement capable of inflicting serious bodily injury.

“Possession” – a student is in possession of a weapon when the student either brings the weapon on to the property or the weapon is found on the person of the student, in the student’s locker, under the student’s control while he/she is on school property, on property being used by the school, at any school function or activity, at any school event held away from school, or while the student is on his/her way to or from school.

The Board prohibits possession of weapons and replicas of weapons in any school district building, on school property, at any school sponsored activity, and in any public conveyance providing transportation to school or a school sponsored activity.

The school district shall expel for a period of not less than one (1) year any student who violates this weapon policy. Such expulsion shall be given in conformance with formal due process proceedings required by law. The Superintendent may recommend discipline short of expulsion on a case-by-case basis.

In the case of the exceptional student, the Superintendent shall take all necessary steps to comply with the Individuals With Disabilities Act.

The Superintendent shall report the discovery of any weapon prohibited by this policy to the student’s parents and to local law enforcement officials.

The Superintendent shall report all incidents relating to expulsions for possession of a weapon on school grounds to the Department of Education.

The Superintendent or a designee shall take the necessary actions to develop a memorandum of understanding with local law enforcement officials that sets forth procedures to be followed when an incident occurs involving an act of violence or possession of a weapon by any person on school property.

Acts of violence or possession of a weapon on school property in violation of this policy shall be reported to the Office for Safe Schools on the designated form twice per year, as required.

Students and staff shall be informed concerning this policy at least annually.

The Superintendent, who shall prescribe special conditions or procedures to be followed, may make an exception to this policy.

Weapons under the control of law enforcement personnel are permitted.

(SC 1317.2; Act 26 of 1995; Pol. 233; P.L. 91-230, 20 U.S.C., Sec 1400 et seq.)

APPENDIX F

*SUMMARIZATION OF DRUG AND ALCOHOL ADMINISTRATIVE POLICIES

SITUATIONAL DISCIPLINE CATEGORY	IMMEDIATE ACTION	INVESTIGATION	NOTIFICATION OF PARENTS/ GUARDIANS	DISPOSITION OF SUBSTANCE	NOTIFICATION OF POLICE	STUDENT SUPPORT STRATEGY	DISCIPLINARY ACTION
A student volunteers information about personal use of alcohol and/or other drugs and seeks help.	The student is informed of services available. Referred to SAP team.	As deemed appropriate by SAP Team	If warranted	Not applicable	Not applicable	Implement SAP support strategies	Not applicable
A student is referred to SAP by a student, staff member, family member, or member of the community. It may or may not be a substance concern.	The student is informed of services available. Referred to SAP Team.	As deemed appropriate by SAP Team	If warranted	Not applicable	Not applicable	Implement SAP support strategies	Only when required by a violation of the Discipline Code.
The student has a medical emergency that may be related to substance abuse, or the student is suspected of being under the influence of alcohol or other mood altering substances.	All standard health and emergency procedures will be followed. If warranted, the student will be transported to a medical facility at parent/guardian expense. A signed release for medical information pertaining to the incident is requested. Referral to SAP Team.	Principal or designee will search the student, his/her locker, car, desk, and other possessions. The principal or designee will investigate the incident.	YES	Provide information to medical staff to aid in the identification and treatment of the emergency.	YES Submit data and materials to police for analysis and request a police report.	Implement SAP support strategies.	Results of the administrative and/or medical and/or police investigation will determine disciplinary action.

Drug & Alcohol offenses will accumulate over students' secondary (grade 6 through 12) years.

SITUATIONAL DISCIPLINE CATEGORY	IMMEDIATE ACTION	INVESTIGATION	NOTIFICATION OF PARENTS/ GUARDIANS	DISPOSITION OF SUBSTANCE	NOTIFICATION OF POLICE	STUDENT SUPPORT STRATEGY	DISCIPLINARY ACTION
First Offense A student possesses uses or is under the influence of alcohol, other mood altering substances, or is suspected of the same or is in possession of drug paraphernalia or "look-alike" substances at school or any school sponsored activity on or off school property. Refer to definition of terms.	Staff member will contact principal or designee. Principal or designee will confiscate chemical substance(s) and/or suspected drug paraphernalia, if possible. Treat as medical emergency if warranted. If treated as a medical emergency, the student will be transported to a medical facility at parent/guardian expense. A signed release of medical information pertaining to the incident is to be requested. Referral to SAP Team.	Principal or designee will search the student, his/her locker, car, desk and other possessions. The principal or designee will investigate the incident.	Yes	Provide information to medical staff to aid in the identification and treatment of the emergency.	Submit data and materials to police for analysis and request a police report.	Implement SAP support strategies	Based on the nature and severity of the offense, and at the discretion of the principal or designee. Minimum of 5-10 days out of school suspension. Required evaluation by a licensed D & A facility. Appointment must be scheduled within the suspension period. Failure to comply may result in further disciplinary consequences. Possible referred to School Board for Expulsion Hearing

Drug & Alcohol offenses will accumulate over students' secondary (grade 6 through 12) years.

SITUATIONAL DISCIPLINE CATEGORY	IMMEDIATE ACTION	INVESTIGATION	NOTIFICATION OF PARENTS/ GUARDIANS	DISPOSITION OF SUBSTANCE	NOTIFICATION OF POLICE	STUDENT SUPPORT STRATEGY	DISCIPLINARY ACTION
Second Offense A student possesses, uses, or is under the influence of alcohol, other mood altering substance, or is suspected of the same or is in possession of suspected drug paraphernalia or "look-alike" substances at school or any school sponsored activity on or off school property. Refer to definition of terms.	Staff member will contact principal or designee. Principal or designee will confiscate chemical substance(s) and/or suspected drug paraphernalia, if possible. Treat as medical emergency if warranted. If treated as a medical emergency, the student will be transported to a medical facility at parent/guardian expense. A signed release of medical information pertaining to the incident is to be requested. Referral to SAP Team.	Principal or designee will search the student, his/her locker, car, desk and other possessions. The principal or designee will investigate the incident.	YES	Provide information to medical staff to aid in the identification and treatment of the emergency.	YES Submit data and materials to police for analysis and request a police report.	Implement SAP support strategies.	Ten (10) days out-of-school suspension. Required assessment by a licensed D & A facility. Appointment must be scheduled within the suspension period. Failure to comply may result in further disciplinary consequences. Possible referral to School Board for Expulsion Hearing.

Drug & Alcohol offenses will accumulate over students' secondary (grade 6 through 12) years.

SITUATIONAL DISCIPLINE CATEGORY	IMMEDIATE ACTION	INVESTIGATION	NOTIFICATION OF PARENTS/ GUARDIANS	DISPOSITION OF SUBSTANCE	NOTIFICATION OF POLICE	STUDENT SUPPORT STRATEGY	DISCIPLINARY ACTION
<p>A student distributes alcohol, mood altering substances, “look-alike” substances or suspected drug paraphernalia during school sponsored activity on or off school property.</p> <p>Refer to definition of terms.</p>	<p>Staff member will contact principal or designee. Principal or designee will confiscate chemical substance(s) and/or suspected drug paraphernalia, if possible. Referral to SAP Team.</p>	<p>Principal or designee will search the student, his/her locker, car, desk and other possessions. The principal or designee will investigate the incident.</p>	<p>YES</p>	<p>Provide information to medical staff to aid in the identification and treatment of the emergency.</p>	<p>YES Submit data and materials to police for analysis and request a police report.</p>	<p>Implement SAP support strategies.</p>	<p>Grounds for immediate full Suspension Hearing proceedings and consideration for expulsion.</p>

Drug & Alcohol offenses will accumulate over students’ secondary (grade 6 through 12) years.

Appendix G

PERSONAL COMMUNICATION DEVICES

Student use of student owned personal communication devices including, but not limited to: cellular telephones, beepers, digital cameras, video cameras or other devices that have the capability to take photographs or record audio or video or text messaging is prohibited during the school day (7:00 am to 2:30 pm) in Emmaus High School.

Although PDAs, laptop computers, tablet PCs, etc. may have communications capabilities, they are not to be used for personal communications except as directed in the Acceptable Use Policy of East Penn School District School Board Policy. (www.eastpenn.k12.pa.us/tech/aup.pdf)

Students may transport cellular phones to and from school provided that they adhere to the following requirements:

1. The cellular phone must be turned off upon entering any school building and remain off from 7:00 am to 2:30 pm.
2. The cellular phone must be properly stored during school hours within the student's assigned locker or other area designated by the school administration.
3. The cellular phone must remain off during a school evacuation.

EXCEPTION

Students that are engaged in school sponsored activities such as athletic events, school club activities, Stinger or Yearbook and field trips. Students needing a personal communication device during school hours for any of these reasons must have prior approval from the coach, club sponsor or their assistant principal.

Unauthorized personal communication devices shall be confiscated and the student's parent(s)/guardian(s) shall be notified and must retrieve the device from the assistant principal. If the device is not suspected of being stolen, it shall be returned to the parent(s)/guardian(s). If the device is suspected of being stolen, it shall be turned over to the police.

Emmaus High School Administration also prohibits possession of laser pointers and attachments and telephone paging devices/beepers by students from 7:00 am to 2:30 pm.

Emmaus High School shall not be liable for the loss, damage or misuse of any personal communication device brought to school by a student.

Exceptions to the prohibitions set forth in this policy may be made for health, safety or emergency reasons with prior approval of the building principal or designee, or when use is provided for in a student's IEP.

Violations of this policy by a student shall result in disciplinary action and shall result in confiscation of the personal communication device. If the device is not suspected of being stolen, it shall be returned to the student's parent/guardian. If the device is suspected of being stolen, it shall be turned over to the police.

Telephone Pager/Beepers

With prior administrative approval, the telephone paging device/beeper prohibition shall not apply in the following cases:

1. A student who is a member of a volunteer fire company, ambulance or rescue squad.
2. A student who has a need for such a device due to the medical condition of an immediate family member.
3. Other reasons determined appropriate by the building principal or other building administrator.

References:

Pennsylvania Wiretapping and Electronic Surveillance Act: 18 Pa. C.S.A. Sec. 5703

School Code: 24 P.S. Sec. 510, 1317.1

East Penn School District Policy No. 138, Programs Section: Acceptable Use for Computer, Network, and Internet Resources

Emmaus High School
September 8, 2009

Dear High School Administrators:

We have received the following documents at the beginning of the 2009-2010 school year: *The Emmaus High School Discipline Code, including attached appendices and The Student Handbook.*

We furthermore have read and understand the above listed documents and understand that we may call the Emmaus High School Administrative Staff for further information and clarification at (610) 965-1650 between 7:00 a.m. and 4:00 p.m., Monday through Friday.

Date _____

Parent/Guardian's Name (Please Print)

Parent/Guardian's Signature

Student's Name (Please Print)

Student's Signature

Student's Grade _____

Student's Homeroom _____

Dear Parent / Guardian,

Occasionally, the school would like to display pictures of students involved in curricular and extra- curricular school activities on the school's web pages as well as (on occasion) in local papers. The web page and articles highlight various aspects of our school life and the students' participation in learning. In order to include your child's picture in these displays, we must have your written permission on file. Please sign and return this Notice of Permission, which will indicate your approval to include your child's picture on our building's web site, school productions and local newspaper articles, as well as his or her appearance in district-produced videos.

Student Name _____ Grade _____ Homeroom _____

Parent's Signature _____ Date _____

Please sign and return to student's homeroom teacher by September 11, 2009.

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. 2010-2011 Year in Review Video
4. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn School Board of School Directors approve the minutes for the August 22, 2011 meeting.

5. Report of the Superintendent of Schools-Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

-Barbara Poling, Remedial Assistant, effective August 29, 2011 (Exhibit 1)
-Jeffrey Schmeltzle, Staff Assistant, effective August 19, 2011 (Exhibit 2)
-Tonya Schantz, Instructional Assistant, effective August 17, 2011 (Exhibit 3)
-Mary Munley, Staff Assistant, effective August 22, 2011 (Exhibit 4)
-Risa Roth, Instructional Assistant, effective August 22, 2011 (Exhibit 5)
-Rosemary Castellano, Instructional Assistant, effective August 22, 2011 (Exhibit 6)
-Terri Kunenzler, Instructional Assistant, effective August 23, 2011 (Exhibit 7)
-Kelly Schneider, Remedial Assistant, effective August 29, 2011 (Exhibit 8)
-Margaret Ann Mushalko, Health Room Assistant, effective August 29, 2011 (Exhibit 9)

Appointment of Full-Time Substitute Teachers

Name/Address:	Tiffany Fenstermaker 5561 N. Walnut Street, Macungie
Educational Level:	B. S. Degree (2009)
Undergraduate School:	Cedar Crest College
Certification:	Instructional I, Special Education, Elementary
Assignment:	Grade 1, Shoemaker School Opening created by S. Mills leave
Effective:	September 13, 2011
Experience:	None
Salary:	\$45,185 (Year 1, Col. B)

Name/Address:	Jessica Zosky 3140 Route 309, Orefield 18069
Educational Level:	B. A. Degree (2004) M. A. Degree (2008)
Undergraduate School:	University of Iowa
Graduate School:	Lehigh University Fresno Pacific University (graduate credits)
Certification:	Instructional I, English
Assignment:	English Teacher, Emmaus HS Opening created by J. Landgraf leave
Effective:	September 13, 2011
Experience:	3/2011-6/2011: East Penn SD 1/2011-3/2011: Twin Valley SD 1/2008-6/2010: Parkland SD
Salary:	\$45,185 (Year 1, Col. 3)

Appointment of Instructional/Staff Assistants

Name/Address	Assignment	Salary
Marc Pun 144 Spruce Street, Emmaus	EHS, Staff Assist. Vacancy created by Haus resignation	\$12.99/hr., 29 hrs./wk.
Lisa Wilmer 2191 Rolling Meadows Dr., Macungie	Alburtis, Instruct. Assistant. Vacancy created by L. Holland resignation	\$12.99/hr., 29 hrs./wk.
Jill Schrader 327 Adrain Street, Emmaus	EHS, Instruct. Assistant Vacancy created by R. Costellani resignation	\$12.99/hr., 29 hrs./wk.
Vicki Kulp 3036 South Sixth Avenue Whitehall 18052	Wescosville, Instruct. Assist. Vacancy created by R. Roth resignation and subsequent transfers	\$12.99/hr., 29 hrs./wk.
Michele Yesenofski 1387 Butternut Lane, Macungie	EHS, Staff Assist. Vacancy created by J. McCandless resignation	\$12.99/hr., 29 hrs./wk.
Deborah Sheldon 186 Miller Road, Barto 19504	Eyer, Instruct. Assist. Vacancy created by Cintron-Cortez resignation	\$12.99/hr., 29 hrs./wk.
Cynthia Fitz-Maurice 2606 Bayberry Circle, Emmaus	Wescosville, Staff Assist. Vacancy created by J. Schmeltzle resignation	\$12.99/hr., 12.5 hrs./wk.
Lori Peters 6451 Sweetwood Drive, Macungie	Eyer, Staff Assist. Vacancy created by resign.	\$12.99/hr., 12.5 hrs./wk.

Appointment of Health Room Assistant

Jill Natale 7528 Hamilton Blvd., Trexlertown	Eyer, Health Room Assist. Vacancy created by J. Harrington resignation	\$18.22/hr., 29 hrs./wk.
---	--	--------------------------

Instructional/Staff/Health Room Assistant Transfers

See Exhibit 10

Co-Curricular Appointments (Schedule B)

See Exhibit 11

Change in Employment/Salary Status

Employee	From	To
Molly McLeod	\$45,185 Year 1, Col. B)	\$53,575 Year 1, Col. M
Tricia Gutman	\$500/pay stipend for K. Campbell Leave Effective: 9/6/11	
Susan Noack	\$77,234	\$82,234
Tina Mondovich	PTFSA, LMMS	FT, EHS, 6 hrs./day
Lynn Walters	PTFSA, EHS 4.75 hrs./day	PTFSA, Eyer 4.5 hrs./day

2011-2012 List of Bus Drivers

See Exhibit 12

Additions to the 2011-2012 List of Per Diem Substitutes

See Exhibit 13

Addition to the 2011-2012 List of School Dentists

Dr. Michael Conrad
770 Feters Lane, Wescosville

Reimbursement: \$2.00/examination

Educational Conferences - Exhibit 14

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 14.

3. Performance PLUS Renewal & Contract - Exhibit 15

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Performance PLUS Renewal & Contract with SunGard K-12 Education, 3 West Broad Street, Bethlehem, PA for Performance PLUS Tracker and Performance PLUS TechPaths at a total cost of \$21,164.00, effective October 1, 2011 to September 30, 2012.

6. Other Educational Entities

-Carbon Lehigh Intermediate Unit
-Lehigh Career & Technical Institute

T. Richwine
F. Fuller
A. Earnshaw
T. Richwine
R. Heid

7. Legislative

C. Ballard

8. Business Operations

1 Bid Opening Report - Diesel Fuel; Fuel Oil

The following bids were opened at 2:45 p.m. in Conference Room A of the East Penn School District Administrative Offices on August 30, 2011. Bidder Representatives Present: Jack Reimer of Reimer Bros., Inc. and Gerry Weslowski of Deiter Bros. Fuel Company. Staff Present: Robert Ritter and Debra Surdoyal.

Diesel Fuel

Deiter Bros. Fuel Co., Bethlehem, PA
Pilot Travel Centers LLC, Knoxville, TN
Reimer Bros., Inc., Bangor, PA

Fuel Oil

Deiter Bros. Fuel Co., Bethlehem, PA
Pilot Travel Centers LLC, Knoxville, TN
Reimer Bros., Inc., Bangor, PA

2. Bill List Approval

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

3. Budget Transfers - Post Audit for June 30, 2011 - Exhibit 16

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the budget transfers that are listed on Exhibit 16.

4. Contract Approval - Diesel Fuel and Fuel Oil
- Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors award the contracts for diesel fuel and fuel oil bids to Reimer Brothers, Inc., Bangor PA.
5. Disbursement of Funds - Exhibit 17
- Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from GOB 33-2010, Series A as described on Exhibit 17.
9. Announcements
- | | |
|-------------------------|---|
| Monday, September 12 | 7:00 p.m.-CLEAR Session
7:30 p.m.-Board Meeting, Board Room |
| Tuesday, September 13 | 7:00 p.m.-Meet the Teacher Night, Shoemaker School |
| Wednesday, September 14 | 7:00 p.m.-Meet the Teacher Night: Alburdis, Jefferson & Willow Lane Schools |
| Thursday, September 15 | 7:00 p.m.-LMMS Meet the Teacher Night (Grades 7 & 8) |
| Monday, September 26 | 7:30 p.m.-Board Meeting |
10. Adjourn

Fund Accounting Check Summary

PLGIT - From 08/23/2011 To 09/09/2011

facksmc

Note: Output selection limited to transactions dated between 08/23/2011 and 09/09/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00009919	ABBOT PAVING CONSTRUCTION	REPAIRS.....		800.00
00009920	ACCESS PA DATABASE SUPPORT	SUPPLIES.....		295.00
00009921	ADA BADMINTON & TENNIS	SUPPLIES.....		872.40
00009922	ALTERNATIVE BENEFITS SYSTEM	OTHER PROFESSIONAL SERVICES.....		565.25
00009923	AMAZON	SUPPLIES.....		297.70
00009924	AMERICAN RED CROSS	SUPPLIES.....		349.95
00009925	AMERICAN CLASSICAL LEAGUE	BOOKS.....		36.25
00009926	KATIE L ANDERSON	TUITION REIMBURSEMENT.....		1,161.00
00009927	APPERSON	SUPPLIES.....		4,545.08
00009928	APPLAUSE LEARNING RESOURCES	BOOKS.....		27.90
00009929	THE ART STORE INC	SUPPLIES.....		149.99
00009930	BAKER & TAYLOR	BOOKS.....		163.17
00009931	MICHAEL E BARKER	TUITION REIMBURSEMENT.....		4,644.00
00009932	ROBERT BARNES, D.O.	OTHER PROFESSIONAL SERVICES.....		480.00
00009933	OWEN M. BASTIAN INC	SUPPLIES.....		225.43
00009934	BDU - LEHIGH VALLEY	SUPPLIES.....		123.20
00009935	ALLAN BENNICOFF	EYE CARE.....		75.00
00009936	PAYAL BHOWMICK	TUITION REIMBURSEMENT.....		3,006.60
00009937	LINDSAY BIELLI	TUITION REIMBURSEMENT.....		3,483.00
00009938	AMANDA BOWER	TUITION REIMBURSEMENT.....		1,610.00
00009939	BOYKO'S PETROLEUM SERVICE	SUPPLIES.....		308.00
00009940	DAVID BUDINAS	TUITION REIMBURSEMENT.....		1,161.00
00009941	TODD BURKHARDT	TUITION REIMBURSEMENT.....		1,100.00
00009942	BUSS PAINTS	SUPPLIES.....		234.30
00009943	CALLOWAY HOUSE, INC.	SUPPLIES.....		162.79
00009944	CAROLINE E CAMPBELL	SUPPLIES.....		197.00
00009945	THE CANNON STORE	SUPPLIES.....		204.02
00009946	CARBON LEHIGH IU 21	PROFESSIONAL EDUCATIONAL SERVICES-		777,707.00
00009947	CARDMEMBER SERVICE	SUPPLIES.....		40.33
00009948	CARLEX, INC	SUPPLIES.....		392.84
00009949	CASCADE SCHOOL SUPPLIES, INC	SUPPLIES.....		629.68
00009950	LYNN CHAMPLIN	TUITION REIMBURSEMENT.....		1,941.00
00009951	CHANNING BETE COMPANY INC	BOOKS.....		647.46
00009952	C.J. WAGNER BOWLING SUPPLIES	SUPPLIES.....		150.00
00009953	KRISTA COLVILLE	TUITION REIMBURSEMENT.....		3,483.00
00009954	COMFORT INN AT THE PARK	TRAVEL.....		426.00
00009955	CRYSTAL PRODUCTIONS	SUPPLIES.....		125.74
00009956	D & H DISTRIBUTING CO.	SUPPLIES.....		4,679.57
00009957	LINDA DEIVERNOIS	CONFERENCE ADVANCE.....		699.00

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

09/09/2011 10:59:56 AM

EAST PENN SCHOOL DISTRICT

Page 1

Fund Accounting Check Summary

facksmc

PLGIT - From 08/23/2011 To 09/09/2011
Note: Output selection limited to transactions dated between 08/23/2011 and 09/09/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00009958	ORLANDO DIFENDERFER	REPAIRS.....		577.38
00009959	DRIES DO IT CENTER	SUPPLIES.....		194.70
00009960	DYNAVOX SYSTEMS LLC	SUPPLIES.....		400.00
00009961	EDUCATIONAL INNOVATIONS INC	SUPPLIES.....		530.18
00009962	EMC/PARADIGM PUBLISHING	BOOKS.....		2,630.65
00009963	ENERGY EQUIPMENT AND	SUPPLIES.....		376.38
00009964	EPSD CAFETERIA FUND	STATE REIMBURSEABLE 1/2 OF RETIREM	STATE REIMBURSEABLE 1/2 OF SOCIAL	344.20
00009965	THE EXPRESS-TIMES	ADVERTISING.....		122.00
00009966	EXPRESS BUSINESS CENTER	COMMUNICATIONS.....		262.36
00009967	FASTENAL COMPANY	SUPPLIES.....		45.76
00009968	FEDEX	COMMUNICATIONS.....		19.84
00009969	MARIANNE K FEGELY	EYE CARE.....		75.00
00009970	FERGUSON ECONOMY PLMBG & HTG	SUPPLIES.....		16.18
00009971	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		221,416.52
00009972	FISHER SCIENCE	SUPPLIES.....	SUPPLIES.....	894.37
00009973	FLINN SCIENTIFIC, INC.	NON CAPITAL EQUIP/ORIGINAL.....		3,787.90
00009974	FOLLETT EDUCATIONAL	BOOKS.....		11,114.40
00009975	FOLLETT LIBRARY RESOURCES	BOOKS.....	BOOKS AND PERIODICALS.....	720.60
00009976	FREY SCIENTIFIC	SUPPLIES.....		167.49
00009977	GALE	BOOKS.....		684.05
00009978	ROSALIE GALLAGHER	TUITION REIMBURSEMENT.....		1,161.00
00009979	DEIRDRE GALLAHUE-THORP	SUPPLIES.....		558.28
00009980	EMILY GAUGLER	SUPPLIES.....		99.68
00009981	AARON GAVIN	TUITION REIMBURSEMENT.....		2,322.00
00009982	GAYLORD BROS INC	SUPPLIES.....		637.42
00009983	GERMAN BOOK CENTER N.A. INC	BOOKS.....		279.11
00009984	GEYER INSTRUCTIONAL AIDS CO	SUPPLIES.....		286.81
00009985	GOPHER	SUPPLIES.....		28.94
00009986	GOPHER	NON CAPITAL EQUIP/ORIGINAL.....		2,134.08
00009987	GOVCONNECTION INC	EDUCATIONAL SOFTWARE.....		12,019.95
00009988	GRAYBAR ELECTRIC COMPANY,	SUPPLIES.....		233.00
00009989	GRIME FIGHTERS, LLC	REPAIRS.....		2,735.00
00009990	GTS-WELCO-971	SUPPLIES.....		605.03
00009991	GUYETTE COMMUNICATION	TRANSPORT/TELECOMMUNICATIONS.....		7,480.25
00009992	MARIE HARTMANN	TUITION REIMBURSEMENT.....		2,322.00
00009993	ALMA J HAZEL	SUPPLIES.....	EYE CARE.....	412.78
00009994	ALISON HORNER	TUITION REIMBURSEMENT.....		324.00
00009995	THE HORSHAM CLINIC	TUITION TO APPROVED PRIVATE SCHOOL		540.00
00009996	HOUGHTON MIFFLIN CO.	BOOKS.....		3,168.72

* Denotes Non-Negotiable Transaction

P - Prenote

D - Direct Deposit

C - Credit Card Payment

- Payables within Check

09/09/2011 10:59:56 AM

EAST PENN SCHOOL DISTRICT

Fund Accounting Check Summary

PLGIT - From 08/23/2011 To 09/09/2011

facksmc

Note: Output selection limited to transactions dated between 08/23/2011 and 09/09/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00009997	HOWARD REFRIGERATION & AIR	SUPPLIES.....		1,561.41
00009998	H. T. LYONS CONTRACTORS &	REPAIRS.....		16,973.25
00009999	HTSS, INC	CUSTODIAL SERVICES.....		4,397.60
00010000	INDIAN CREEK STORAGE	RENTAL OF LAND & BLDGS.....	RENTAL OF LAND & BUILDINGS.....	485.00
00010001	INTERSTATE BATTERY OF LEHIGH	SUPPLIES.....		73.95
00010002	JUNIOR LIBRARY GUILD	BOOKS.....		1,506.60
00010003	K & H CUSTOM WINDOW	SUPPLIES.....		560.00
00010004	NOELLE KEELER	CONFERENCE ADVANCE.....		195.00
00010005	KELVIN LP	SUPPLIES.....		179.90
00010006	LORI KING	SUPPLIES.....		98.94
00010007	KISTLER-O'BRIEN	SUPPLIES.....	OTHER PURCHASED PROF/TECH SERVICES	3,039.67
00010008	LORIBETH KNAUSS	TUITION REIMBURSEMENT.....		970.00
00010009	LAUREN KRAUSE	TUITION REIMBURSEMENT.....		3,483.00
00010010	ANGELA KUNTZ	EYE CARE.....		75.00
00010011	KURTZ BROS.	SUPPLIES.....		577.50
00010012	STEVEN KUTZ	TUITION REIMBURSEMENT.....		1,218.58
00010013	LAMOTTE COMPANY	SUPPLIES.....		279.68
00010014	DAWN LAUBNER	EYE CARE.....		75.00
00010015	LEARNING ALLY	EDUCATIONAL SOFTWARE.....		400.00
00010016	LEARNING FORWARD	DUES/FEES.....		119.00
00010017	LEHIGH COUNTY AUTO PARTS	SUPPLIES.....		9.04
00010018	LEHIGH CAREER & TECHNICAL	TUITION TO VO-TECHS.....		184,204.36
00010019	LEHIGH VALLEY ACADEMY	TUITION TO PENNSYLVANIA CHARTER SC		9,495.52
00010020	LAURA LEIBY	TUITION REIMBURSEMENT.....		1,713.30
00010021	KELLY L LESKO	TUITION REIMBURSEMENT.....		1,161.00
00010022	LIBRARY VIDEO COMPANY	SUPPLIES.....		175.21
00010023	LIGHT SPEED TECHNOLOGIES INC	NON CAPITAL EQUIP/ORIGINAL.....		873.00
00010024	M-F ATHLETIC COMPANY, INC.	SUPPLIES.....		440.00
00010025	MARSHALL CAVENDISH	BOOKS.....	EDUCATIONAL SOFTWARE.....	459.65
00010026	MCDONALD PUBLISHING COMPANY	SUPPLIES.....		20.90
00010027	MCGRAW-HILL COMPANIES	BOOKS.....		2,846.34
00010028	MEDCO SUPPLY COMPANY	SUPPLIES.....		69.00
00010029	TODD MERTZ	EYE CARE.....		75.00
00010030	CHARLES R MESSICK	EYE CARE.....		75.00
00010031	MIDDLE SMITHFIELD MATER, INC	SUPPLIES.....		608.00
00010032	MIDWEST SPORTS	SUPPLIES.....		99.80
00010033	MICHAEL & DONNA MIKOLAJCZYK	OTHER PROFESSIONAL SERVICES.....		280.00
00010034	MICHAEL MOHN	EYE CARE.....		128.00
00010035	KELLY MOLL	CONFERENCE EXPENSE.....		200.20

* Denotes Non-Negotiable Transaction

P - Prenote

c - Credit Card Payment

d - Direct Deposit

Fund Accounting Check Summary

PLGIT - From 08/23/2011 To 09/09/2011

facksmc

Note: Output selection limited to transactions dated between 08/23/2011 and 09/09/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00010036	THE MORNING CALL	ADVERTISING.....		179.90
00010037	HEATHER MOSER	TUITION REIMBURSEMENT.....		845.00
00010038	MOTION INDUSTRIES INC	SUPPLIES.....		131.55
00010039	ANTHONY N. MOYER	CONFERENCE ADVANCE.....		2,325.00
00010040	ERIN MURPHY	TUITION REIMBURSEMENT.....	CONFERENCE EXPENSE.....	3,038.69
00010041	NAEIR	SUPPLIES.....		155.12
00010042	NASCO	SUPPLIES.....		215.76
00010043	NATIONAL COUNCIL OF TEACHERS	DUES/FEES.....		155.00
00010044	NATIONAL ART & SCHOOL	SUPPLIES.....		496.76
00010045	NATIONAL GEOGRAPHIC SOCIETY	BOOKS.....		110.00
00010046	NCS PEARSON INC	SUPPLIES.....		1,154.21
00010047	NORTHEAST JANITOR. SUPPLY,	SUPPLIES.....		279.00
00010048	NUMONICS CORP	REPAIRS.....		906.89
00010049	OAM SUPPLY COMPANY	SUPPLIES.....		230.28
00010050	OFFICE BASICS, INC	SUPPLIES.....		4,711.31
00010051	BRENT OHL	SUPPLIES.....		222.54
00010052	OLDCASTLE LAWN & GARDEN	SUPPLIES.....		1,482.00
00010053	LAURIE OSWALD	TRANSPORT/TELECOMMUNICATIONS.....		68.99
00010054	PA DEPT OF LABOR &	DUES/FEES.....		73.00
00010055	PAESSP	DUES/FEES.....		1,575.00
00010056	PARKLAND SCHOOL DISTRICT	TUITION TO OTHER LEA'S.....		1,801.45
00010057	PAXTON/PATTERSON LLC	SUPPLIES.....		232.77
00010058	PEARSON EDUCATION, INC	BOOKS.....		2,666.34
00010059	PEARSON EDUCATION INC	BOOKS.....		1,448.48
00010060	PENNTACKXC.COM	DUES/FEES.....		100.00
00010061	PENTELEDATA	REPAIRS.....		1,216.13
00010062	PHILLIPS SUPPLY COMPANY	SUPPLIES.....		258.48
00010063	PIAA	DUES/FEES.....		50.00
00010064	DAVID PIPERATO	CONFERENCE EXPENSE.....		69.38
00010065	POLAR ELECTRO INC.	SUPPLIES.....		367.11
00010066	POSITIVE PROMOTIONS INC	SUPPLIES.....		140.95
00010067	POSTMASTER -EMMAUS	COMMUNICATIONS.....		44.00
00010068	POSTMASTER -EMMAUS	COMMUNICATIONS.....		176.00
00010069	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		89,827.60
00010070	PPL ELECTRIC UTILITIES	ELECTRICITY.....		7,177.80
00010071	PREMIER AGENDAS	PRINTING/BINDING.....		10,200.00
00010072	PRESTWICK HOUSE INC	BOOKS.....		1,649.93
00010073	PRO-ED	BOOKS.....		172.70
00010074	PROQUEST INFORMATION AND	EDUCATIONAL SOFTWARE.....		5,755.00

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

09/09/2011 10:59:56 AM

EAST PENN SCHOOL DISTRICT

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Fund Accounting Check Summary

PLGIT - From 08/23/2011 To 09/09/2011

facksmc

Note: Output selection limited to transactions dated between 08/23/2011 and 09/09/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00010075	PRUFROCK PRESS INC	SUPPLIES.....		533.50
00010076	PSBA	DUES/FEES.....		400.00
00010077	BRIAN PUM	TUITION REIMBURSEMENT.....		3,483.00
00010078	PYRAMID SCHOOL PRODUCTS	SUPPLIES.....		439.60
00010079	QUAKERTOWN COMM SCHOOL DIST	TUITION TO OTHER LEA'S.....		460.39
00010080	QUEEN CITY ELEC. SUPPLY CO	SUPPLIES.....		1,649.33
00010081	IXL LEARNING	SUPPLIES.....		49.00
00010082	QUICKSET VOLLEYBALL	DUES/FEES.....		220.00
00010083	QUILL CORPORATION	SUPPLIES.....		7.19
00010084	MICHELE READINGER	EDUCATIONAL SOFTWARE.....		32.39
00010085	REALLY GOOD STUFF, INC	SUPPLIES.....		677.77
00010086	JUSTEN REISS	SUPPLIES.....		31.67
00010087	HEATHER REPKO	TUITION REIMBURSEMENT.....		315.00
00010088	RESEARCH PRESS	BOOKS.....		106.54
00010089	REYNOLDS H20 PLUS INC	SUPPLIES.....		411.86
00010090	CHRISTOPHER RITTER	EYE CARE.....		75.00
00010091	KATI RODRIGUES	TUITION REIMBURSEMENT.....		4,644.00
00010092	JULIE ROLAND	ADULT EDUCATION REIMBURSEMENT.....		25.00
00010093	JARED ROTH	MILEAGE.....		115.28
00010094	ROWMAN & LITTLEFIELD	BOOKS.....		23.95
00010095	WILLIAM H SADLIER INC	BOOKS.....		298.37
00010096	SALEM PRESS INC	BOOKS.....		476.00
00010097	SANIBRANDS INC	SUPPLIES.....		388.00
00010098	CHERYL SCALZO	EYE CARE.....		500.00
00010099	LISA SCHAEEL	TUITION REIMBURSEMENT.....		2,322.00
00010100	SCHOLASTIC MAGAZINES	BOOKS.....		320.54
00010101	SCHUOT SPECIALTY	SUPPLIES.....		3,786.03
00010102	SCHUTT RECONDITIONING	REPAIRS.....		2,048.80
00010103	SCHUYLKILL VALLEY SPORTING	SUPPLIES.....		341.80
00010104	SCHUYLKILL VALLY	SUPPLIES.....		3,507.00
00010105	SCIENCE KIT LLC.	SUPPLIES.....		697.27
00010106	SCOPESTUFF	SUPPLIES.....		45.00
00010107	SEARS COMMERCIAL ONE	SUPPLIES.....		66.99
00010108	THOMAS SEIDENBERGER	EYE CARE.....		77.19
00010109	SERVICE ELECTRIC CABLE TV	TRANSPORT/TELECOMMUNICATIONS.....		1,235.00
00010110	SHAR PRODUCTS COMPANY	BOOKS.....		223.14
00010111	SHARP SIGNS & GRAPHICS	SUPPLIES.....		32.75
00010112	JANE A SHINGLER	TUITION REIMBURSEMENT.....		2,322.00
00010113	REBEKAH SHRECK	TUITION REIMBURSEMENT.....		1,161.00

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

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Fund Accounting Check Summary

PLGIT - From 08/23/2011 To 09/09/2011

facksmc

Note: Output selection limited to transactions dated between 08/23/2011 and 09/09/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00010114	SID HARVEY	SUPPLIES.....		139.73
00010115	SIMPLEXGRINNELL	SUPPLIES.....		774.03
00010116	SOCIAL STUDIES SCHOOL	EDUCATIONAL SOFTWARE.....	SUPPLIES.....	1,305.07
00010117	BONNE N SOUTH	EYE CARE.....		75.00
00010118	SOUTHPAW ENTERPRISES INC	SUPPLIES.....		192.66
00010119	SPORT SUPPLY GROUP INC	SUPPLIES.....		881.59
00010120	SPORT SUPPLY GROUP INC	SUPPLIES.....		9,392.10
00010121	STANDARD STATIONERY SUPPLY	SUPPLIES.....		117.30
00010122	STAPLES CREDIT PLAN	SUPPLIES.....		79.80
00010123	STAR AUDIO/VISUAL REPAIR	SUPPLIES.....		439.68
00010124	KELLY STELLATO	SUPPLIES.....		32.82
00010125	STICKS N FLICKS	SUPPLIES.....		420.00
00010126	STOTZ-FATZINGER OFFICE	SUPPLIES.....		4,217.98
00010127	BETH A STOUTD	TUITION REIMBURSEMENT.....		1,100.00
00010128	MATTHEW STRUBLE	MILEAGE.....		99.07
00010129	SUCCESS BY DESIGN, INC	SUPPLIES.....		577.50
00010130	SUPERIOR BUSINESS SOLUTIONS	SUPPLIES.....		1,180.52
00010131	LINDSAY SUPER	TUITION REIMBURSEMENT.....		2,322.00
00010132	TAPEANDMEDIA.COM, LLC	SUPPLIES.....		94.50
00010133	TEACHER'S DISCOVERY	SUPPLIES.....		811.44
00010134	THE KEELER COMPANY, INC	SUPPLIES.....		8,482.95
00010135	KRISTINE M. THORNBURG	OTHER PROFESSIONAL SERVICES.....		2,070.00
00010136	TOLEDO PHYS. EDU SUPPLY CO	SUPPLIES.....		1,457.46
00010137	DENISE M. TORMA	MISC EXPENDITURES.....		257.00
00010138	TRANE US INC	SUPPLIES.....		20.46
00010139	TSA CONSULTING GROUP INC	OTHER PROFESSIONAL SERVICES.....		426.00
00010140	UGI UTILITIES, INC	NATURAL GAS.....		2,224.98
00010141	US BANK	SERIAL BONDS-PRINCIPAL PAYMENT....	SERIAL BONDS - PRINCIPAL PAYMENT...	3,238,672.51
00010142	U. S. SCHOOL SUPPLY, INC.	SUPPLIES.....		56.35
00010143	U.S.TOY CO, CONSTRUCTIVE	SUPPLIES.....		247.94
00010144	V & C ACCESSORIES INC	SUPPLIES.....		63.42
00010145	VALLEY LITHO SUPPLY CO.	SUPPLIES.....		1,388.32
00010146	VERIZON WIRELESS	TRANSPORT/TELECOMMUNICATIONS.....		3,480.92
00010147	VWR SARGENT WELCH	SUPPLIES.....		73.72
00010148	WARD'S NATURAL SCIENCE	SUPPLIES.....		1,358.69
00010149	KELLY WEAVER	TUITION REIMBURSEMENT.....		1,110.00
00010150	WEBB MEDICAL SYSTEMS	REPAIRS.....		220.00
00010151	WEGOTSOCER	SUPPLIES.....		328.98
00010152	LISA WELLS	TUITION REIMBURSEMENT.....		2,322.00

* Denotes Non-Negotiable Transaction

- Payables within Check

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EAST PENN SCHOOL DISTRICT

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Fund Accounting Check Summary

PLGIT - From 08/23/2011 To 09/09/2011

facksmc

Note: Output selection limited to transactions dated between 08/23/2011 and 09/09/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00010153	CHRISTINE WHITE	SUPPLIES.....	COMMUNICATIONS.....	765.25
00010154	JULIE WILLIAMS	TUITION REIMBURSEMENT.....		2,322.00
00010155	CAROLE WILSON	EYE CARE.....		75.00
00010156	XEROX CORPORATION	REPAIRS.....	OTHER PURCHASED PROF/TECH SERVICES	36,640.35
00010157	YEAGER SUPPLY INC.	SUPPLIES.....		526.66
00010158	DEBORAH ZOSKY	EYE CARE.....		75.00
*EGA -H20	US BANK-WIRE TRANSFER	EGA SERIES H-20.....		10,309.32
*EGA'96VR	THE BANK OF NEW YORK	EGA 1996 VARIABLE RATE LOAN.....		8,207.45
*EGA- E19	US BANK-WIRE TRANSFER	EGA SERIES E19.....		9,752.05
*EGA- F19	US BANK-WIRE TRANSFER	EGA SERIES F-19.....		464.38
*GOBA;A13	US BANK-WIRE TRANSFER	GOB SERIES A 2007; A-13.....		11,238.08
*P/R 9/08	EAST PENN SCHOOL DISTRICT	PAYROLL 9/08/11.....		1,782,127.66
*SS- 9/08	EAST PENN SCHOOL DISTRICT	SOCIAL SECURITY 9/08/11.....		134,233.40
		10-GENERAL FUND	6,798,640.62	
		Grand Total Manual Checks :	1,956,332.34	
		Grand Total Regular Checks :	4,842,308.28	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	6,798,640.62	

* Denotes Non-Negotiable Transaction

- Payables within Check

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EAST PENN SCHOOL DISTRICT

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ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes of the September 12, 2011 meeting.

4. Emmaus HS SGA Report - Cristen French & Shiv Joshi
5. Public Financial Management - Scott Shearer, Managing Director

1. First Amendment to Credit Agreement

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors agree to amend the Credit Agreements for the following bond issues as described in Exhibits 1, 2, 3, and 4.

Series 1989 A Bonds (Exhibit 1)
Series 1989 E Bonds (Exhibit 2)
Series 1989 F Bonds (Exhibit 3)
Series 1989 H Bonds (Exhibit 4)

6. E-FOLIO Presentation/Demonstration - Dr. Denise M. Torma, Assistant Superintendent
7. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

-Beth Faust, Staff Assistant at Willow Lane, effective August 24, 2011 (Exhibit 5)
-Janice Miller, Food Services, effective September 20, 2011 (Exhibit 6)

Temporary Professional Employee Appointment

Name/Address:	MaryBeth Long 106 Lehigh Avenue, Palmerton 18071
Education Level:	B. S. Degree (2005) M. Ed. Degree (2011)
Undergraduate School:	Penn State University
Graduate School:	DeSales University
Certification:	Instructional I, Special Education
Assignment:	Autistic Support, Macungie School New Position
Effective:	August 30, 2011
Experience:	1/2010-4/2011: East Penn SD
Salary:	\$53,898 (Year 2, Col. M)

NTI Mentor

Patrice Arnold

Request for Compensated Professional Development Leave

Employee:	Melissa Aquila Computer Teacher, Grades 6-8
Effective:	Second Semester, 2011-12 School Year
Purpose:	Pursue Full-Time Graduate Course Work
Reference:	Board Policy 438.1, Compensated Professional Leaves

Requests for General Leaves of Absence per Board Policy 539, General Leave

<u>Employee</u>	<u>Effective</u>
Santiago Baraciarte Eyer MS, Instructional Assistant	9/12/11-9/11/12
Melanie Potter-Morales Food Service Department	9/6/11-9/5/12
Amanda Lawler Confidential Assistant, Personnel	10/18/11-10/17/12
Carolyn Shook Food Service Department	9/13/11-9/12/11
Elizabeth DeSantis Staff Assistant, Emmaus HS	9/12/11-1/2/12

Income Protection Leave

Robert Jones, Custodian

Leave as per Collective Bargaining Agreement

<u>Employee</u>	<u>Effective</u>
Eleni Assise Health/Phys. Ed. Teacher, EHS	8/30/11-11/23/11
June Urbassik Business Education, EHS	10/3/11-1/26/12
Jasmyn Tanner Grade 2 Teacher, Alburtis	10/10/11-1/26/12
Shannon Petrunak English, EHS	10/14/11-1/26/12
Kelly Faisetty Grade 2 Teacher, Shoemaker School	Leave Extension to 11/10/11

Change in Assignment

<u>Employee</u>	<u>From</u>	<u>To</u>
Ashleigh Hulmes Caitlin Shutte	Alburtis Shoemaker/Macungie	Willow Lane (on leave) Macungie

Appointment of Instructional Assistant/Staff/Health Room Assistants

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Margaret Skibinski 7308 Green Hill Drive, Macungie	Health Room Assistant Eyer MS/Jefferson M. Dunleavy resign.	\$18.22/hr., 29 hrs./wk. Effective: 9/27/11
Deborah McConnell 3391 Watermill Drive, Macungie	Instructional Assistant Emmaus HS Fields resignation	\$12.99/hr., 25 hrs./wk. Effective: 9/27/11
Barbara Kendall 518 Beechwood Street, Emmaus	Instructional Assistant Macungie School G. Hinricks retirement & subsequent transfers	\$12.99/hr., 29 hrs./wk. Effective: 9/27/11
Jeanne Kean 6991 Lincoln Drive, Macungie	Staff Assistant Willow Lane E. Bianco resign. & subsequent transfers	\$12.99/hr., 12.5 hrs./wk.

Pamela McCarthy
2204 Autumn Ridge Road
Macungie

Staff Assistant
Willow Lane
B. Faust resignation

\$12.99/hr., 17.5 hrs./wk.
Effective: 9/27/11

Appointment of Remedial Assistants

Shannon Seremula
76 Covington Place
Catasauqua 18032

Wescosville
K. Schneider resignation

\$13.50/hr., 25 hrs./wk.
Effective: 9/27/11

Ashley Frontino
2026 Pierce Drive
Whitehall 18052

Wescosville
B. Poling resignation

\$13.50/hr., 25 hrs./wk.
Effective: 9/27/11

Co-Curricular Advisors

See Exhibit 7

Additions to the 2011-2012 List of Per Diem Substitutes

See Exhibit 8

Educational Conferences - Exhibit 9

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 9.

8. Legislative

C. Ballard

1. PSBA Value Pass

9. Business Operations

1. Approval of Bill List

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer's Report

Motion by _____, Seconded by _____
RESOLVED, That the Treasurer's Report be approved.

3. Transportation Contract

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize a Parent/Guardian Transportation Contract for the 2011-12 school year for AM trip only from 824 Gilly Avenue, Bethlehem to Lincoln School, 222 Seem Street, Emmaus, PA at a rate of 0.55/mile for 6.5 miles.

4. Disbursement of Funds - Exhibit 10

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from the 33-2010 Series A GOB and the 32-Capital Reserve Fund as described on Exhibit 10.

10. Announcements

Monday, September 26 7:00 p.m.-CLEAR Session
7:30 p.m.-Board Meeting, Board Room

Wednesday, September 28 6:30 p.m.-Macungie Meet the Teacher Night
Thursday, September 29 7:00 p.m.-Parent Night, Emmaus HS

Saturday, October 1 8:00 a.m.-SAT & Subject Tests, Emmaus HS

Monday, October 10 7:30 p.m.-Board Meeting, Board Room

11. Adjourn

Fund Accounting Check Summary

ATHLETIC FUND - From 09/16/2011 To 09/16/2011

facksmc

Note: Output selection limited to transactions dated between 09/16/2011 and 09/16/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00001941	CARMEN CONTRINO	JV BSOC VS CCHS.....		54.00
00001942	CAROL HUDAK	LMMS GVB VS EASTON.....	EYER GVB VS OREFIELD.....	100.00
00001943	DALE KNEPP	V GVB DON HUNT CHALLENGE.....		83.00
00001944	DAN FERRY	VFB VS WHITEHALL.....		71.00
00001945	DAVID DAZA	V BSOC VS ALLEN.....	V BSC VS CCHS.....	132.00
00001946	DONNA KENNEDY	V FH VS CCHS.....		64.00
00001947	ELIZABETH SANDT	LMMS GVB VS NORTHAMPTON.....		50.00
00001948	ERIC STRIBA	VFB VS WHITEHALL.....		71.00
00001949	FELICIA MULLEN	V/JV FH VS ALLEN.....		98.00
00001950	GENYA PANTUSO	JV FH VS CCHS.....		52.00
00001951	GLENN MINNICK	JV BSOC VS CCHS.....		54.00
00001952	HAL GRAHN	V BSOC VS CCHS.....		66.00
00001953	JEFFREY JACKSON	V/JV GVB VS DIERUFF.....	EYER GVB VS SPRINGHOUSE.....	133.00
00001954	JILL MACK	VFB VS CCHS.....	JV FH VS CCHS.....	116.00
00001955	JIM HANEY	VFB VS WHITEHALL.....		71.00
00001956	JOAN PACALA	V GVB DON HUNT CHALLENGE.....		83.00
00001957	JOANNA MCDEVITT	EYER FH VS OREFIELD (SECOND GAME O		27.00
00001958	JOHN PODCZASY	V/JV GVB VS DIERUFF.....		83.00
00001959	KAREN PAMMER	EYER FH VS OREFIELD (ONE OFFICIAL		75.00
00001960	KEN KRICK	V BSOC VS ALLEN.....		66.00
00001961	ROB KINTER	VFB VS WHITEHALL.....		71.00
00001962	ROBIN RADER	V/JV FH VS ALLEN.....		98.00
00001963	TOM CAPEHART	VFB VS WHITEHALL.....		71.00
10-GENERAL FUND				1,789.00
Grand Total Manual Checks :				0.00
Grand Total Regular Checks :				1,789.00
Grand Total Direct Deposits:				0.00
Grand Total Credit Card Payments:				0.00
Grand Total All Checks :				1,789.00

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

c - Credit Card Payment

d - Direct Deposit

09/22/2011 10:49:44 AM

EAST PENN SCHOOL DISTRICT

Page 1

Fund Accounting Check Summary

PLGIT - From 09/13/2011 To 09/22/2011

facksmc

Note: Output selection limited to transactions dated between 09/13/2011 and 09/22/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00010175	DAVE ABRUZZI	SUPPLIES.....		21.17
00010176	AFTOSA	SUPPLIES.....		25.16
00010177	AIRGAS EAST	SUPPLIES.....		106.99
00010178	BOROUGH OF ALBURTIS	OFFICIAL/ADMINISTRATIVE SERVICES..	COMMUNICATIONS.....	3,146.04
00010179	ALLENTOWN SEWING MACHINE	REPAIRS.....		1,376.25
00010180	ALLSTATE SIGN & PLAQUE CORP	PRINTING/BINDING.....		685.45
00010181	AMAZON	SUPPLIES.....		937.99
00010182	AMERICAN ASSO OF PHYSICS	DUES/FEES.....		460.00
00010183	AMERICAN RED CROSS	BOOKS.....		354.90
00010184	AMSCO SCHOOL PUBLICATIONS,	BOOKS.....		2,597.00
00010185	APPLE INC	NON CAPITAL END USER EQUIP/ORIGINA		34,434.95
00010186	ARBOR SCIENTIFIC	SUPPLIES.....		385.09
00010187	THE ART STORE INC	SUPPLIES.....		9,408.60
00010188	ART STUDIO CLAY COMPANY	SUPPLIES.....		836.42
00010189	JACQUELINE ATTINELLO	SUPPLIES.....	COMMUNICATIONS.....	141.10
00010190	AUTO COLLISION SPECIALISTS	REPAIRS AND MAINTENANCE SERVICES..		20.00
00010191	AUTOZONE	SUPPLIES.....		38.04
00010192	BAILEY POTTERY EQUIP CORP	BOOKS.....		73.49
00010193	BAKER & TAYLOR	BOOKS.....		28.96
00010194	BAND SHOPPE	NON CAPITAL EQUIP/ORIGINAL.....		966.90
00010195	BARNES & NOBLE	BOOKS.....		991.34
00010196	OWEN M. BASTIAN INC	SUPPLIES.....		366.70
00010197	BDU - LEHIGH VALLEY	SUPPLIES.....		165.13
00010198	CAROL BEIGHTOL	EYE CARE.....		75.00
00010199	GENA BEKY	SUPPLIES.....		375.54
00010200	BELLES TREE SERVICE	REPAIRS.....		2,200.00
00010201	BE PUBLISHING	BOOKS.....		216.89
00010202	H.A. BERKHEIMER, INC	OFFICIAL/ADMINISTRATIVE SERVICES..		2,656.11
00010203	BLANSKI INC	REPAIRS.....		1,178.57
00010204	BLICK ART MATERIALS	SUPPLIES.....		5,221.55
00010205	BUILDING SPECIALTIES	SUPPLIES.....		334.08
00010206	BUSS PAINTS	SUPPLIES.....		49.96
00010207	CALLOWAY HOUSE, INC.	SUPPLIES.....		22.94
00010208	PATRICK CAMPBELL	STUDENT FEES FOR INSTRUCTIONAL REL		109.00
00010209	CAMPUS TEAM WEAR	SUPPLIES.....		1,677.00
00010210	CARBON LEHIGH INTERMED UNIT	PROFESSIONAL EDUCATIONAL SERVICES	TECHNICAL SERVICES.....	6,762.50
00010211	CARBON LEHIGH IU 21	PROFESSIONAL EDUCATIONAL SERVICES-		356.00
00010212	CARLEX, INC	SUPPLIES.....		62.10
00010213	CAROLINA BIOLOGICAL SUPPLY	SUPPLIES.....		2,416.97

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- Payables within Check

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Fund Accounting Check Summary

PLGIT - From 09/13/2011 To 09/22/2011

facksmc

Note: Output selection limited to transactions dated between 09/13/2011 and 09/22/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00010214	JENNIFER CAROLLA	TUITION REIMBURSEMENT.....		1,744.80
00010215	LISA CARUSO	TUITION REIMBURSEMENT.....		3,846.60
00010216	GALE	BOOKS.....		171.20
00010217	CENGAGE LEARNING	BOOKS.....		1,689.92
00010218	CENTER FOR EDUCATION &	BOOKS.....		154.95
00010219	CHESTER COUNTY INTERMEDIATE	TUITION TO COMMUNITY COLLEGES.....		18,247.68
00010220	CLEAR LITERATURE DISPLAY	SUPPLIES.....		314.8
00010221	THE COLLEGE BOARD	BOOKS.....		209.42
00010222	COMPASS ENERGY GAS SERVICES	NATURAL GAS.....		3,409.54
00010223	CONTINENTAL PRESS INC	SUPPLIES.....		528.00
00010224	CONTRACT PAPER GROUP INC	SUPPLIES.....		4,475.58
00010225	ROSS COOPER	TUITION REIMBURSEMENT.....		1,503.30
00010226	CREATION ENGINE INC	SUPPLIES.....		165.00
00010227	CREATIVE AWNINGS	REPAIRS.....		5,922.00
00010228	CT VALLEY BIOLOGICAL SUPPLY	SUPPLIES.....		33.92
00010229	CURIO ELECTRICAL REPAIR SHOP	REPAIRS.....		489.00
00010230	JENNIFER CURTIS	SUPPLIES.....		215.61
00010231	CYNMAR CORPORATION	SUPPLIES.....		107.20
00010232	DAMAND PROMOTIONS	BOOKS AND PERIODICALS.....		514.47
00010233	DAY-TIMERS, INC.	SUPPLIES.....		118.46
00010234	DEER COUNTRY FARM & LAWN INC	SUPPLIES.....		238.77
00010235	DEER PARK	SUPPLIES.....		341.79
00010236	DELPHI	SUPPLIES.....		1,823.05
00010237	DEMCO, INC.	SUPPLIES.....		179.64
00010238	DRIES DO IT CENTER	SUPPLIES.....		521.00
00010239	KAREN L DURIGAN	SUPPLIES.....		3.01
00010240	DV WAREHOUSE, INC	SUPPLIES.....		109.90
00010241	DYNAVOX SYSTEMS LLC	SUPPLIES.....		152.00
00010242	EAST PENN MEDICAL PRACTICE	OTHER PROFESSIONAL SERVICES.....		580.00
00010243	EBSCO	BOOKS.....		288.90
00010244	EDUCATIONAL INSIGHTS INC	SUPPLIES.....		22.93
00010245	EMMAUS HIGH SCHOOL	SUPPLIES.....		1,078.76
00010246	ENTERTAINMENT SRVC GROUP	SUPPLIES.....		435.90
00010247	EPSD CAFETERIA FUND	STATE REIMBURSABLE HALF OF REITREM	STATE REIMBURSABLE HALF OF SOCIAL	1,583.67
00010248	EPSD - STUDENT SERVICES	SUPPLIES.....		105.85
00010249	ERIC ARMIN INC	SUPPLIES.....		446.79
00010250	E. THOMAS BRETT BUSINESS	CAPITALIZED END USER EQUIP/ORIGINA	SUPPLIES.....	19,273.50
00010251	EVERBIND/MARCO BOOK BINDERY	BOOKS.....		3,024.10
00010252	EXELON ENERGY COMPANY	ELECTRICITY.....		3,767.31

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

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Fund Accounting Check Summary

PLGIT - From 09/13/2011 To 09/22/2011

facksmc

Note: Output selection limited to transactions dated between 09/13/2011 and 09/22/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00010253	EXPRESS BUSINESS CENTER	PRINTING AND BINDING.....		893.44
00010254	FAUST HAULING, INC.	SUPPLIES.....		480.00
00010255	FERGUSON ECONOMY PLMBG & HTG	SUPPLIES.....		198.24
00010256	FIRST NAT'L INS -	OTHER INSURANCE.....		530.00
00010257	FITNESS CENTRAL	NON-CAPITAL EQUIP/ORIGINAL.....		1,893.00
00010258	LORI L FIX	EYE CARE.....		75.00
00010259	FLINN SCIENTIFIC, INC.	SUPPLIES.....		2,406.90
00010260	FOLLETT EDUCATIONAL	BOOKS.....		5,411.12
00010261	FOLLETT LIBRARY RESOURCES	BOOKS.....		531.33
00010262	DEBORAH L FREY	EYE CARE.....		75.00
00010263	FRONTIER	TRANSPORT/TELECOMMUNICATIONS.....		2,448.48
00010264	GALE	BOOKS.....		392.07
00010265	GERMAN BOOK CENTER N.A. INC	BOOKS.....		658.74
00010266	LYNN A GLANCY	MILEAGE.....		78.70
00010267	GOPHER	SUPPLIES.....		815.49
00010268	GOVCONNECTION INC	REPAIRS.....		1,180.25
00010269	GRAHAM SECURITY POLICE INC	SAFETY/SECURITY.....		1,708.00
00010270	GRAYBAR ELECTRIC COMPANY,	SUPPLIES.....		1,279.44
00010271	GREYSTONE PUBLIC SEATING	SUPPLIES.....		603.55
00010272	GTS-WELCO-971	SUPPLIES.....		250.75
00010273	TRICIA E GUTMAN	TUITION REIMBURSEMENT.....		3,825.60
00010274	GUYETTE COMMUNICATION	TRANSPORT/TELECOMMUNICATIONS.....		7,480.25
00010275	ERIN HADDIGAN	SUPPLIES.....		85.40
00010276	HARBOR SALES CO INC	SUPPLIES.....		62.26
00010277	HARMONY PRESS INC.	SUPPLIES.....	PRINTING AND BINDING.....	5,136.00
00010278	HARNED DURHAM OIL COMPANY	CONTRACTED CARRIERS.....		615.63
00010279	MICHELLE HARNED	SUPPLIES.....		49.02
00010280	HARVARD EDUCATION PRESS	BOOKS.....		380.20
00010281	HAWKS, OWLS & WILDLIFE	SUPPLIES.....		58.25
00010282	HAYDEN-MCNEIL SPECIALTY	BOOKS.....		678.86
00010283	HERBEINS GARDEN CENTER	SUPPLIES.....		64.26
00010284	HEATHER A HERMAN	TUITION REIMBURSEMENT.....		2,148.00
00010285	JANELLE L. HESS	EYE CARE.....		75.00
00010286	KATHRYN HILLEGASS	EYE CARE.....		75.00
00010287	STEPHANIE HOCH	GASOLINE.....		106.91
00010288	ANJANETTE M HOFFMAN	SUPPLIES.....		275.00
00010289	HOME APPLIANCE SERVICE CO	REPAIRS.....		85.00
00010290	ALISON HORNER	TUITION REIMBURSEMENT.....		324.00
00010291	HOUGHTON MIFFLIN CO.	BOOKS.....		723.80

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Fund Accounting Check Summary

PLGIT - From 09/13/2011 To 09/22/2011

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00010292	HTSS, INC	CUSTODIAL SERVICES.....		2,152.80
00010293	MICHAEL HUBBS	SUPPLIES.....		37.48
00010294	JULIE HUMMELL	TUITION REIMBURSEMENT.....		474.00
00010295	INTERSTATE BATTERY OF LEHIGH	SUPPLIES.....		126.95
00010296	IPEVO INC	EDUCATIONAL SOFTWARE.....		852.15
00010297	ANN JOHNSON	TUITION REIMBURSEMENT.....		1,211.00
00010298	J.P. MASCARO & SONS	DISPOSAL SERVICES.....	CONFERENCE EXPENSE.....	8,569.14
00010299	J.W. PEPPER & SON, INC.	SUPPLIES.....	BOOKS.....	3,778.67
00010300	KELVIN LP	SUPPLIES.....		54.45
00010301	KAREN KEMP	MEDICAL REIMBURSEMENT.....		105.40
00010302	MICHAEL KLOTZ	EYE CARE.....		75.00
00010303	KURTZ BROS.	SUPPLIES.....		855.15
00010304	LAMOTTE COMPANY	SUPPLIES.....		117.72
00010305	LEHIGH COUNTY AUTO PARTS	SUPPLIES.....		108.31
00010306	LEHIGH CAREER & TECHNICAL	SUPPLIES.....		28.98
00010307	LEHIGH VALLEY DUAL LANGUAGE	TUITION TO PENNSYLVANIA CHARTER SC		711.36
00010308	LEHIGH VALLEY CHARTER H. S.	TUITION TO PENNSYLVANIA CHARTER SC		18,619.26
00010309	LINCOLN LEADERSHIP ACADEMY	TUITION TO PENNSYLVANIA CHARTER SC		3,556.80
00010310	LINGUI SYSTEMS INC	SUPPLIES.....		195.85
00010311	LEHIGH VALLEY STUMP REMOVAL	REPAIRS.....		1,068.00
00010312	LYONS MUSIC	SUPPLIES.....		238.80
00010313	MAC LIFE	SUPPLIES.....		19.95
00010314	MAKE MUCIC, INC	SUPPLIES.....		176.00
00010315	MASS GROUP, INC	SUPPLIES.....		607.06
00010316	JANINE MATHESZ	EYE CARE.....		1,022.02
00010317	MAVERICK LABEL.COM	SUPPLIES.....		997.15
00010318	KELLY MCCONAHY	SUPPLIES.....		109.45
00010319	SARAH MCDONALD	SUPPLIES.....		107.07
00010320	MCGRW-HILL COMPANIES	BOOKS.....		717.07
00010321	MEIER SUPPLY INC	SUPPLIES.....		380.00
00010322	MENTORING MINDS	SUPPLIES.....		2,772.39
00010323	MIDLANTIC CLAY	SUPPLIES.....		844.04
00010324	MICHAEL MIHALIK	SUPPLIES.....	GASOLINE.....	259.70
00010325	MICHAEL & DONNA MIKOLAJCZYK	OTHER PROFESSIONAL SERVICES.....		280.00
00010326	HEATHER MONTERO	TUITION REIMBURSEMENT.....		1,720.00
00010327	THE MORNING CALL	BOOKS.....		2,554.30
00010328	ANTHONY N. MOYER	SUPPLIES.....		82.00
00010329	MUHLENBERG MEDICAL REPAIR	SUPPLIES.....		382.02
00010330	MUSICIAN'S FRIEND	SUPPLIES.....		159.98

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00010331	NASCO	SUPPLIES.....		364.77
00010332	NATIONAL ARTCRAFT	SUPPLIES.....		22.71
00010333	NATIONAL ART & SCHOOL	SUPPLIES.....		93.59
00010334	NATIONAL GEOGRAPHIC BEE	STUDENT FEES FOR INSTRUCTIONAL REL		90.00
00010335	NATIONAL SCHOOL BOARDS ASSN	DUES/FEES.....		1,185.00
00010336	NATIONAL GEOGRAPHIC SCHOOL	BOOKS.....		705.10
00010337	NAZARETH MUSIC CENTER LTD	REPAIRS.....		2,069.11
00010338	ANNE NERO	EYE CARE.....		75.00
00010339	NEXTEL COMMUNICATIONS	TRANSPORT/TELECOMMUNICATIONS		506.88
00010340	NOODLE TOOLS, INC.	SUPPLIES.....		240.00
00010341	OAM SUPPLY COMPANY	SUPPLIES.....		228.26
00010342	OLDCASTLE LAWN & GARDEN	REPAIRS.....		9,193.00
00010343	LAURIE OSWALD	TRANSPORT/TELECOMMUNICATIONS		68.99
00010344	PAESSP	DUES.....		525.00
00010345	PENNSYLVANIA MATH LEAGUE	STUDENT FEES.....		90.00
00010346	ALISON PATCHCOSKI	SUPPLIES.....		44.00
00010347	PC MALL GOV	SUPPLIES.....		299.65
00010348	PEARSON EDUCATION, INC	BOOKS.....		28,316.75
00010349	PEARSON TEACHER EDUCATION &	BOOKS AND PERIODICALS.....		15,346.35
00010350	PEARSON EDUCATION INC	BOOKS.....		593.51
00010351	PHI DELTA KAPPA	DUES/FEES.....		90.00
00010352	THE PICTURE FRAME SHOP	SUPPLIES.....		747.70
00010353	DAVID PIPERATO	CONFERENCE ADVANCE.....		558.00
00010354	PITNEY BOWES	RENTAL OF EQUIPMENT.....		934.00
00010355	PITNEY BOWES RESERVE ACCOUNT	COMMUNICATIONS.....		7,703.06
00010356	PITSCO EDUCATION	SUPPLIES.....		811.06
00010357	POPULAR SCIENCE	SUPPLIES.....		18.00
00010358	PORTER'S CAMERA STORE	SUPPLIES.....		5,296.51
00010359	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		10,587.30
00010360	PPL ELECTRIC UTILITIES	ELECTRICITY.....		2,337.58
00010361	PREMIER AGENDAS INC	SUPPLIES.....		818.80
00010362	PRESTWICK HOUSE INC	BOOKS.....		3,324.86
00010363	PRUFROCK PRESS INC	SUPPLIES.....		286.00
00010364	PSBA	DUES.....		999.00
00010365	BRIAN PUM	CONFERENCE EXPENSE REIMBURSEMENT..		185.30
00010366	QUIGLEY CHEVROLET	SUPPLIES.....		76.90
00010367	QUILL CORPORATION	SUPPLIES.....		263.28
00010368	REDNER'S MARKETS	SUPPLIES.....		42.80
00010369	PAUL REILLY	MILEAGE.....		29.19

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Fund Accounting Check Summary

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00010370	REIMER BROS., INC.	CONTRACTED CARRIERS.....		22,736.92
00010371	REIMOLD'S WELDING & REPAIR	REPAIRS.....		35.00
00010372	REINHART FOODSERVICE LLC	SUPPLIES.....		1,858.83
00010373	JUSTEN REISS	SUPPLIES.....	CONFERENCE EXPENSE.....	118.89
00010374	ROWMAN & LITTLEFIELD	BOOKS.....		86.41
00010375	SAFARI MONTAGE	TECHNICAL SERVICES.....		4,600.00
00010376	DEREK SANTIAGO	MILEAGE.....		120.16
00010377	SBH AWARDS LLC	SUPPLIES.....		694.60
00010378	SCHOLASTIC MAGAZINES	BOOKS.....		92.15
00010379	SCHOOL CLAIMS ASSURANT	LIFE INSURANCE.....	INCOME PROTECTION INSURANCE.....	8,669.96
00010380	SCHOOL REHABILITATION	PROFESSIONAL EDUCATIONAL SERVICES		348.00
00010381	SCHOOL SPECIALTY	SUPPLIES.....		660.31
00010382	HEATHER L SCHRACK	TUITION REIMBURSEMENT.....		2,950.60
00010383	SCHULTZ ELECTRIC	SUPPLIES.....	REPAIRS.....	658.86
00010384	SCHUTT RECONDITIONING	SUPPLIES.....		269.90
00010385	SCIENCE KIT LLC.	SUPPLIES.....		181.40
00010386	SCOTT CARS, INC	RENTAL OF EQUIPMENT.....		1,080.00
00010387	SEVEN GENERATIONS	TUITION TO PENNSYLVANIA CHARTER SC		111,995.55
00010388	CAITLIN SHUTTE	TUITION REIMBURSEMENT.....		3,483.00
00010389	CHRISTINA SIMPKINS	TUITION REIMBURSEMENT.....		1,161.00
00010390	SIMPLEXGRINNELL	REPAIRS.....	SUPPLIES.....	19,720.96
00010391	SKIES UNLIMITED	SUPPLIES.....		16.15
00010392	HEATHER SLATOFF	CONFERENCE EXPENSE.....		145.47
00010393	SOCIAL STUDIES SCHOOL	SUPPLIES.....		69.37
00010394	BONNE N SOUTH	TUITION REIMBURSEMENT.....		1,161.00
00010395	SPORTSMAN'S	SUPPLIES.....		2,213.03
00010396	SPORT SUPPLY GROUP INC	SUPPLIES.....		1,619.27
00010397	SPORT SUPPLY GROUP INC	SUPPLIES.....		478.80
00010398	STANDARD STATIONERY SUPPLY	SUPPLIES.....		69.52
00010399	STANLEY CONVERGENT SECURITY	SUPPLIES.....		1,050.00
00010400	STEVE WEISS MUSIC	SUPPLIES.....	NON-CAPITAL EQUIP/REPLACEMENT.....	2,775.85
00010401	STOTZ-FATZINGER OFFICE	SUPPLIES.....		28,300.34
00010402	STRATIX SYSTEMS, INC	SUPPLIES.....		489.00
00010403	SUNGARD PUBLIC SECTOR INC	PROFESSIONAL EDUCATIONAL SERVICES.		150.00
00010404	SUPER DUPER INC	SUPPLIES.....		54.95
00010405	BRYAN D SVENCER	SUPPLIES.....		22.66
00010406	TEACHER'S DISCOVERY	SUPPLIES.....		80.29
00010407	MARTHA F. TEED	SUPPLIES.....		161.34
00010408	THE LORENZ CORPORATION	BOOKS.....		23.85

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- Payables within Check

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EAST PENN SCHOOL DISTRICT

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Fund Accounting Check Summary

PLGIT - From 09/13/2011 To 09/22/2011

facksmc

Note: Output selection limited to transactions dated between 09/13/2011 and 09/22/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00010409	STEPHEN TOTH	TUITION REIMBURSEMENT.....		2,322.00
00010410	TRACTOR SUPPLY COMPANY	SUPPLIES.....		24.97
00010411	UGI UTILITIES, INC	NATURAL GAS.....		372.72
00010412	US BANK	DUES/FEES.....		1,346.88
00010413	USI INSURANCE SERVICES, LLC	WORKERS' COMPENSATION.....		74,165.22
00010414	V & C ACCESSORIES INC	SUPPLIES.....		66.16
00010415	VALLEY LITHO SUPPLY CO.	SUPPLIES.....		1,981.79
00010416	VERNIER SOFTWARE &	SUPPLIES.....		1,501.14
00010417	EMILY VERNON	TUITION REIMBURSEMENT.....		3,483.00
00010418	VISUAL SOUND COMPANY	NON-CAPITAL END USER EQUIP/ORIGINA		136.00
00010419	VWR SARGENT WELCH	SUPPLIES.....		2,303.93
00010420	WARD'S NATURAL SCIENCE	SUPPLIES.....		221.75
00010421	ANDY J. WASHBURN	EYE CARE.....		75.00
00010422	WEBB MEDICAL SYSTEMS	NON-CAPITAL EQUIPMENT.....		1,490.00
00010423	WEEKLY READER CORPORATION	BOOKS.....		1,082.20
00010424	WEIS MARKETS	SUPPLIES.....		64.33
00010425	WEIS MARKETS, INC.	SUPPLIES.....		123.09
00010426	LISA WELLS	CONFERENCE EXPENSE.....		104.33
00010427	AMY A WIKERT	TUITION REIMBURSEMENT.....		1,161.00
00010428	WORTH, MAGEE & FISHER, P.C.	OTHER PROFESSIONAL SERVICES.....		3,872.84
00010429	YEAGER SUPPLY INC.	SUPPLIES.....		17.16
00010430	STEPHANIE YODER	TUITION REIMBURSEMENT.....		980.00
00010431	DARRYL YOTHERS	COMMUNICATIONS.....	TRANSPORT/TELECOMMUNICATIONS.....	147.95
00010432	YOUNG'S MUSIC STORE	SUPPLIES.....		429.30
00010433	CHARLES A ZELLNER JR	EYE CARE.....		75.00
00010434	ZESWITZ MUSIC	SUPPLIES.....	REPAIRS.....	1,049.00
00010435	ZOHO CORPORATION	EDUCATIONAL SOFTWARE.....		795.00
*P/R 9/22	EAST PENN SCHOOL DISTRICT	PAYROLL 9/22/11.....		1,894,007.88
*S/S 9/22	EAST PENN SCHOOL DISTRICT	SOCIAL SECURITY 9/22/11.....		142,542.29
10-GENERAL FUND				2,710,917.99
Grand Total Manual Checks :				2,036,550.17
Grand Total Regular Checks :				674,367.82
Grand Total Direct Deposits:				0.00
Grand Total Credit Card Payments:				0.00
Grand Total All Checks :				2,710,917.99
* Denotes Non-Negotiable Transaction				
# - Payables within Check	P - Prenote	d - Direct Deposit	c - Credit Card Payment	
09/22/2011 10:51:52 AM				EAST PENN SCHOOL DISTRICT
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ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes from the September 26, 2011 meeting.

4. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignation

-Shawna Weida, PT Food Service Assistant at Eyer MS, effective October 13, 2011 (Exhibit 1)

Requests as per Collective Bargaining Agreement

<u>Employee</u>	<u>Effective</u>
Carrie Mish Elementary Teacher, Macungie School	11/1/11-4/3/12
Melissa Sell Elementary Teacher, Shoemaker School	11/10/11-1/26/12

Additions to the 2011-2012 List of Per Diem Substitutes

See Exhibit 2

Administrative Assistant/Instructional/Staff Assistant /Technology Specialist Appointments

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Robin Serensits 1310 Lincoln Street Catasauqua 18032 Effective: October 13, 2011	LMMS, Admin. Assist. D. Vasilik resign. & subsequent transfers	\$24,900, 35 hrs./wk.
Taylor Angel 6534 Pioneer Drive Macungie 18062	EHS, Instructional Assist., Additional Autistic Support	\$12.99/hr., 29 hrs./wk.
Sylvia Martin 2296 Eldemere Circle Macungie	LMMS, Staff Assist. B. Althouse resign. and subsequent transfers	\$12.99/hr., 12.5 hrs./wk.
Joshua Williams 1909 Hoover Ave., Apt. G Allentown 18109	Technology Specialist S. Caverly retirement	\$30,000 annualized, 35 hrs./wk.

Co-Curricular Advisors

See Exhibit 3

Change in Assignment

Employee: Theresa Berthel
From: LMMS, SA, 12.5 hrs./wk.
To: LMMS, SA, 17.5 hrs./wk.
R. Romanik retirement & subsequent transfers

Educational Conferences

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 4.

3. Adjustments to the 2011-2012 School Calendar

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following changes to the 2011-12 School Calendar:

From: Monday, November 28
School Closed

To: Monday, November 28
Schools Open - Regular School Day

5. Other Educational Entities

-Carbon Lehigh Intermediate Unit T. Richwine

-Lehigh Career & Technical Institute
F. Fuller
A. Earnshaw
T. Richwine
R. Heid

6. Legislative C. Ballard

7. Business Operations

1. Approval of Bill List

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Disbursement of Funds - Exhibit 5

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from the GOB 33-2010 Series A and the 32-Capital Reserve Account in the amounts indicated on Exhibit 5.

3. 2011-2012 Salary Roster

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors include the 2011-2012 Salary Roster in the permanent minutes of this meeting.



8. Announcements
- | | |
|--------------------|--|
| Monday, October 10 | All schools and offices will be open. |
| Monday, October 10 | 7:00 p.m.-CLEAR Session
7:30 p.m.-Board Meeting, Board Room |
| Week of October 17 | Emmaus HS Spirit/Homecoming Week |
| Monday, October 24 | 7:30 p.m.-Board Meeting, Board Room |
9. Adjourn

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check #
00008173	SHIRLEY E GOMBERT ESTATE	VOID CHECK 8173 - SHIRLEY GOMBERT		-1
00010531	AATG-AMERICAN ASSN-TEACHERS	DUES.....		
00010532	AATSP	DUES.....		
00010533	WAYNESBORO SCHOOL DISTRICT	TUITION TO APPROVES APS.....		2,9
00010534	ALPHA RESOURCE CENTER LLC	OTHER PRUCHASED PROFESSIONAL / TEC		
00010535	AMAZON	BOOKS.....		1,7
00010536	AMERICAN ASSN OF TEACHERS	DUES.....	SUPPLIES.....	
00010537	STEPHANIE M ARDITO	DUES.....		
00010538	PATRICE ARNOLD	SUPPLIES.....		5
00010539	THE ART STORE INC	SUPPLIES.....		
00010540	BEHAVIORAL HEALTH ASSOCIATES	TUITION TO APPROVED APS SCHOOLS...		5
00010541	CARLEN BLACKSTONE	CONFERENCE EXPENSE.....		3
00010542	BLICK ART MATERIALS	SUPPLIES.....		
00010543	BRIDGET BOKANSKY	EYE CARE.....		
00010544	ALICE BOULRICE	SUPPLIES.....		1
00010545	STEVE BRAGLIO	SUPPLIES.....		1
00010546	DOREEN A BRILL	EYE CARE.....		
00010547	BUCKS COUNTY SCHOOL	TUITION TO LEA'S WITH IN THE STATE		1,6
00010548	CAROLINE E CAMPBELL	SUPPLIES.....		
00010549	KRISTEN CAMPBELL	TUITION REIMBURSEMENT.....		
00010550	CAROLINA BIOLOGICAL SUPPLY	NON CAPITAL EQUIP/ORIGINAL.....	SUPPLIES.....	1,6
00010551	CASCADE SCHOOL SUPPLIES, INC	SUPPLIES.....		8
00010552	CENGAGE GALE	BOOKS.....		
00010553	COMMERCE BANK NA	TAX REFUND.....		1
00010554	COMPASS ENERGY GAS SERVICES	NATURAL GAS.....		7,3
00010555	CONTINENTAL MATHEMATICS	STUDENT FEES FOR INSTRUCTION RELAT		2,7
00010556	LORI COOKE	MILEAGE.....		
00010557	DAVID G COPE	EYE CARE.....		
00010558	CPI INSTITUTES	SUPPLIES.....		3
00010559	DATABAZAAR.COM	SUPPLIES.....		2
00010560	LINDA DEIVERNOIS	MILEAGE.....	SUPPLIES.....	
00010561	JOANN DUGAN	MILEAGE.....		
00010562	EPSD CAFETERIA FUND	STATE REIMB.....		4,5
00010563	INFOBASE LEARNING	BOOKS.....		8
00010564	MICHELE FEDOROV	SUPPLIES.....		1
00010565	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		20,1

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check #
00010569	JUSTINE FRANTZEN	TUITION REIMBURSEMENT.....		1,1
00010570	ZACHARY FULLER	CONFERENCE ADVANCE.....		6
00010571	GALE	BOOKS.....		1
00010572	GAYLORD BROS INC	SUPPLIES.....		4
00010573	ERIN GEIGER	SUPPLIES.....		
00010574	LYNN A GLANCY	MILEAGE.....		
00010575	SHIRLEY E GOMBERT ESTATE	TAX REBATE.....		1
00010576	HARMONY PRESS INC.	SUPPLIES.....		5
00010577	HARNED DURHAM OIL COMPANY	GASOLINE.....		4,1
00010578	HERMANCE MACHINE COMPANY	SUPPLIES.....		3
00010579	DONNA HERTZOG	SUPPLIES.....		
00010580	HISTORY EDUCATION	SUPPLIES.....		1
00010581	HOUGHTON MIFFLIN CO.	BOOKS.....		2,2
00010582	HTSS, INC	CUSTODIAL SERVICES.....		1,1
00010583	INDIAN CREEK STORAGE	RENATOL OF LAND & BLDGS.....		
00010584	INFOBASE PUBLISHING	EDUCATIONAL SOFTWARE.....		4
00010585	INTERSTATE BATTERY OF LEHIGH	SUPPLIES.....		6
00010586	KIMBERLY JOHNSON	MILEAGE.....		
00010587	J.W. PEPPER & SON, INC.	SUPPLIES.....		1
00010588	KIDSPACE CORP	TUITION TO APPROVED PRIVATE SCHOOL		4
00010589	KING, SPRY, HERMAN, FREUND &	OTHER PROFESSIONAL SERVICES.....		3
00010590	COLLEEN KINGSBURY	SUPPLIES.....		
00010591	LORIBETH KNAUSS	SUPPLIES.....		2
00010592	ANGELA KUNTZ	DUES.....		2
00010593	KURTZ BROS.	SUPPLIES.....		9
00010594	LEHIGH VALLEY CHARTER H. S.	TUITION TO PENNSYLVANIA CHARTER SC		20,2
00010595	RACHEL LINDEMAN	CONTRACTED CARRIERS.....		1
00010596	BOROUGH OF MACUNGIE	OFFICIAL/ADMINISTRATIVE SERVICES..		5,7
00010597	TRACY J MALEY	SUPPLIES.....	OTHER PROFESSIONAL SERVICES.....	
00010598	ANDREW MCCONVILLE	SUPPLIES.....		
00010599	MCGRAW-HILL COMPANIES	BOOKS.....		2
00010600	MEDCO SUPPLY COMPANY	SUPPLIES.....		
00010601	LVPG MATLV	OTHER PROFESSIONAL SERVICES.....		2
00010602	MENC TRI-M MUSIC HONOR	DUES.....		1
00010603	THOMAS P MIRABELLA	MILEAGE.....	MEDICAL REIMBURSEMENT.....	2
00010604	MPS	BOOKS.....		2

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check #
00010608	NATIONAL Balsa COMPANY	SUPPLIES.....		3
00010609	NATIONAL BUSINESS EDUCATION	DUES.....		
00010610	MARY KAY NAUNAS	DUES.....		1
00010611	NAZARETH MUSIC CENTER LTD	REPAIRS.....		
00010612	SUSAN NOACK	MILEAGE.....		1
00010613	NORTHWESTERN LEHIGH S D	TUITION TO OTHER LEA'S WITHIN STAT		1,2
00010614	OFFICE DEPOT	SUPPLIES.....		
00010615	OXFORD UNIVERSITY PRESS INC	BOOKS.....		1
00010616	PALMERTON AREA SCHOOL	TUITION TO OTHER LEA'S WITHIN STAT		
00010617	PARKLAND SCHOOL DISTRICT	TUITION TO OTHER LEA'S WITHIN STAT		17,6
00010618	PASCO SCIENTIFIC	SUPPLIES.....		1
00010619	LINDA PEKARIK	MEDICAL REIMBURSEMENT.....		
00010620	PHILLIPS SUPPLY COMPANY	SUPPLIES.....		4
00010621	PORTER'S CAMERA STORE	SUPPLIES.....		5
00010622	POSITIVE PROMOTIONS INC	SUPPLIES.....		
00010623	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		3
00010624	PPL ELECTRIC UTILITIES	ELECTRICITY.....		34,4
00010625	PRECISION SOLUTIONS INC	REPAIRS.....		6,7
00010626	PSBA	PROF EDUC SVCS - EMPL TRAINING/ DE		1,6
00010627	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....		1,8
00010628	PYRAMID SCHOOL PRODUCTS	SUPPLIES.....		2,7
00010629	REALLY GOOD STUFF, INC	SUPPLIES.....		1,0
00010630	REIMER BROS., INC.	CONTRACTED CARRIERS.....		2
00010631	LORI A. ROSE	MILEAGE.....		24,4
00010632	SALEM PRESS INC	BOOKS.....		1
00010633	SALISBURY TOWNSHIP SCHOOL	TUITION TO OTHER LEA'S WITHIN STAT		6
00010634	SANOFI PASTEUR INC	SUPPLIES.....		9,1
00010635	JUSTIN SCHNALZER	MILEAGE.....		1,9
00010636	SCHOLASTIC MAGAZINES	BOOKS.....		
00010637	SCHOOL HEALTH CORPORATION	SUPPLIES.....		6
00010638	SCHOOL SPECIALTY	SUPPLIES.....		
00010639	THOMAS SEIDENBERGER	TRAVEL.....		2,1
00010640	NANCY SMARTSCHAN	SUPPLIES.....		2
00010641	JEFFREY A SMITH	MILEAGE.....		1
00010642	NICOLE STANCHOCK	EDUCATIONAL SOFTWARE.....		
00010643	RANDY S. STEIGERWALT	SUPPLIES.....		
00010644	STANLEY S. STEIGERWALT	SUPPLIES.....		

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check #
00010647	TSA CONSULTING GROUP INC	OTHER PROFESSIONAL SERVICES		4
00010648	UGI UTILITIES, INC	NATURAL GAS		2,0
00010649	UNITED HEALTH SUPPLIES	SUPPLIES		4,7
00010650	TRACY URBAN	SUPPLIES		1
00010651	VERIZON WIRELESS	TRANSPORT/TELECOMMUNICATIONS		1,4
00010652	VWR SARGENT WELCH	SUPPLIES		4
00010653	WARD'S NATURAL SCIENCE	SUPPLIES		1,0
00010654	WEIS MARKETS	SUPPLIES		1
00010655	WEIS MARKETS	SUPPLIES		4
00010656	WEST MUSIC CO	SUPPLIES		4
00010657	DR REBECCA WOODLAND	NON-CAPITAL EQUIP/ORIGINAL	SUPPLIES	9
00010658	XEROX CORPORATION	PROFESSIONAL EDUCATIONAL SERVICES		9
00010659	YOUTH SERVICES AGENCY	REPAIRS	OTHER PURCHASED PROF/TECH SERVICES	36,6
00010660	ZEINER & SONS INC	TUITION TO OTHER LEA'S WITHIN STAT		3
00010661	ZESWITZ MUSIC	REPAIRS		2
*DNTL10/5	EAST PENN SCHOOL DISTRICT	SUPPLIES	REPAIRS	2
*EGA -E19	US BANK-WIRE TRANSFER	DENTAL INSURANCE 10/05/11		2,0
*EGA -F19	US BANK-WIRE TRANSFER	EGA SERIES E-19; WIRED 10/03/11		9,7
*EGA 96VR	THE BANK OF NEW YORK	EGA SERIES F-19; WIRED 10/03/11		4
*EGA H-20	US BANK-WIRE TRANSFER	EGA- 1996 VAR RATE LOAN PROG- WIRE		7,8
*GOB A-13	US BANK-WIRE TRANSFER	EGA SERIES H-20; WIRED 10/3/11		10,2
*HOSP10/5	EAST PENN SCHOOL DISTRICT	GOB SERIES A 2007; SUB A-13 WIRED		11,2
*P/R 10/6	EAST PENN SCHOOL DISTRICT	HOSPITALIZATION 10/05/11		930,5
*S/S 10/6	EAST PENN SCHOOL DISTRICT	PAYROLL 10/06/11		2,019,5
		SOCIAL SECURITY 10/06/11		151,8
10-GENERAL FUND				3,426,885.81
Grand Total Manual Checks :				3,143,676.18
Grand Total Regular Checks :				283,209.63
Grand Total Direct Deposits:				0.00
Grand Total Credit Card Payments:				0.00
Grand Total All Checks :				3,426,885.81

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Student Recognition: Semifinalists in the 2012 National Merit Scholarship Competition

Jessica L. Ackerman
Bryan J. Auvil
Lydia G. Brough
Brittani N. Gilbert
Jason R. Graybill
Michelle A. Lanshe
Andrew J. Licini
Solon C. Mao
Karthik Nataraj
Madeleine C. Smith
Emily A. Webb

3. Requests to Address the Board
4. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes for the October 10, 2011 meeting.

5. Emmaus High School Student Government Association Report

Cristen French & Shiv Joshi, Representatives to the Board

6. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

-Ann Marie Martin, School Nurse, Wescosville School, effective October 17, 2011
(Exhibit 1)

-Ashley Frontino, Wescosville Remedial Assistant, effective October 12, 2011
(Exhibit 2)

2011-2012 Tenure List

That, in accordance with Section 1121 of the PA School Code, the following temporary professional employees based upon satisfactory service be awarded tenure:

Rebecca Beitler	Speech, Shoemaker School
Payal Bhowmick	English, LMMS
Cheryl Borysowski	Grade 1, Willow Lane
David Budinas	Special Education, Eyer MS
Ross Cooper	Grade 4, Willow Lane
Kathryn Heffelfinger Davenport	Psychologist, EHS
Danna Feigenbaum	Kindergarten, Willow Lane
Shannon Fraser	French, Eyer/EHS
Jennifer Glendenmeyer	Special Education, Wescosville
Marie Larson Hartmann	Grade 3, Willow Lane
Daniel Kukitz	English, Eyer MS
Kelly Lesko	Mathematics, EHS
Kelly McConahy	Music, LMMS
Melissa Moxley	Social Studies, EHS
Allison Brooks Shimon	Spanish, LMMS
Douglas Spadt	Special Education, LMMS
Jasmyn Kandel Tanner	Grade 2, Alburtis School

Stephen Toth	Technology Education, Eyer MS
Megan Tucker	Music, LMMS
Adriane Barton Ulicny	Special Education, Shoemaker School
Tracy Urban	Special Education, Eyer
Emily Vernon	Grade 2, Willow Lane
Lisa Wells	Wellness/Fitness, EHS
Heather Wilson	Speech, Wescosville

Appointment of Remedial Assistant

Name/Address:	Pamela L. Cantone 809 Meadowview Terrace, Zionsville
Assignment:	Wescosville School
Effective:	October 25, 2011
Salary:	\$13.50/hr., 25 hrs./wk.

Appointment of PT Food Service Assistants

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Nidia Marrero 177 E. Second Street, Alburtis	Eyer MS	\$12.96/hr., 4.5 hrs./day
Paula Hamershock 2441 S. Albert Street, Allentown 18103	LMMS	\$12.96/hr., 3.75 hrs./day
Renee Holmes 136 Fredericksville Rd., Mertztown 19539	EHS	\$12.96/hr., 5.75 hrs./day

Leave as per Collective Bargaining Unit

Employee:	Kelly Faisetty Grade 2, Shoemaker School
Effective:	Extension of Leave to 1/26/12

Change in Employment Status

Employee:	Blake Boyer
From:	Temporary Professional Employee
To:	Professional Employee

<u>Employee</u>	<u>From</u>	<u>To</u>
Melanie Pogtter-Morales	PTFSA, Eyer 4.5 hrs./day	Jefferson 3.75 hrs./day
Mary Beth Ritter	PTFSA, Eyer, 4.5 hrs./day	Lincoln, 3.75 hrs./day

Additions to the 2011-12 List of Per Diem Substitutes

See Exhibit 3

Co-Curricular Advisors

See Exhibit 4

Educational Conferences - Exhibit 5

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 5.

3. Approval for the Submission to the Department of Education - MidPoint Review of East Penn Strategic Plan

Motion by _____,	Seconded by _____
RESOLVED,	That the East Penn Board of School Directors accept the report of the Strategic Planning Committee and approves the submitted revisions to the Strategic Plan, and,

Be it further

RESOLVED, That the Professional Education Report has been developed in accordance with the laws, regulations and guidelines for the development, implementation and evaluation of the Professional Education Report as designed in Chapter 4 of the Regulations of the PA State Board of Education.

7. Facilities

1. Addendum to Lease with Cambridge Day Schools (Exhibit 6)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Addendum to the Lease with Cambridge Day Schools as described in Exhibit 6.

Note: This Agreement has been reviewed by the solicitor.

8. Legislative

C. Ballard

9. Carbon Lehigh Intermediate Unit

1. Nominee for IU Board of Directors

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors appoint Francee Fuller to represent the Board on the Carbon Lehigh Intermediate Unit Board of Directors, effective December 1, 2011 through June 30, 2012.

Note: Ms. Fuller's name will be placed on the CLIU spring ballot to be elected to a three-year term from July 1, 2012 through June 30, 2015. She will be filling the unexpired term of Terry Richwine.

10. Business Operations

1. Approval of Bill List

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Authorization for User Agreement for RefPay Payors (Exhibit 7)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize entering into a User Agreement for RefPay Payors Services to establish an Account with RefPay and to deposit funds into the Trust Account to use the RefPay Services to automate payments as described in Exhibit 7.

Note: This Agreement has been reviewed by the solicitor.

3. Disbursement of Funds (Exhibit 8)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School authorize the disbursement of funds from the 33-2010 Series A GOB as described in Exhibit 8.

4. Facility Rental Request

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors grant permission for Coral's Academy of Dance, 1107 S. Tenth Street, Emmaus to rent Eyer Middle School Auditorium for a dance recital on December 10. This is a Group V organization and will be charged the following fees:

Custodial Fee	\$40.10/hour
Security Fee	\$16.00/hour
Technician Fee	\$40.10/hour

11. Announcements

Monday, October 24 7:00 p.m.-CLEAR Session

	7:30 p.m.-Board Meeting
October 27, 28, 29	7:00 p.m.-EHS Drama Department presents "The Crucible" EHS Auditorium
Friday, November 11	9:30 a.m. & 1:00 p.m.-Veterans Day Program, LMMS Auditorium
Week of November 14	Elementary Parent Teacher Conferences; 1:30 p.m. Early Dismissal for Elementary Students
Monday, November 14	7:30 p.m.-Board Meeting, Board Room
12. Adjourn	

Fund Accounting Check Summary

ATHLETIC FUND - From 10/11/2011 To 10/11/2011

facksmc

Note: Output selection limited to transactions dated between 10/11/2011 and 10/11/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00001964	ANTHONY BILLONE	JV BSC LIBERTY.....		54.00
00001965	BARRY SCHAFFER	VFB FREEDOM.....		71.00
00001966	BILL ROSS	JV BSC NORTHAMPTON.....		54.00
00001967	BOB NUBERT	VFB FREEDOM.....		71.00
00001968	BOB SUTJAK	VFB FREEDOM.....		71.00
00001969	BRENDA MITTIFER	V/JV FH PENN MANOR.....	V FH LIBERTY.....	162.00
00001970	BRIAN BANNON	MSFB NORTHEAST.....		69.00
00001971	CAROL HUDAK	EYER GVB EAST HILLS.....		50.00
00001972	CHARLES HARRISON III	MSFB BROUGHAL.....		69.00
00001973	CURTIS ZERFASS	JV BSC PARKLAND.....		54.00
00001974	DALE KNEPP	V/JV GVB WHITEHALL.....		83.00
00001975	DAN ROSSINO	VFB FREEDOM.....		71.00
00001976	DARYL WOODRING	VFB FREEDOM.....		71.00
00001977	DAVID DAZA	V BSC VS LIBERTY.....		66.00
00001978	DAVID HEMERLY	JRHI/JV FB BECAHI.....		91.00
00001979	DEBRA PEIPHER	V/JV GVB EASTON.....		83.00
00001980	DELROY SEIP	MSFB BROUGHAL.....		69.00
00001981	DENNIS REHRIG	V FB LIBERTY.....		71.00
00001982	DIANE SCHANTZENBACH	JV FH LIBERTY.....		52.00
00001983	DREW DANGLER	V FB LIBERTY.....	MSFB BECAHI.....	140.00
00001984	DUNCAN MCNEILL	V BSC PARKLAND.....		66.00
00001985	ELIZABETH SANDT	V/JV GVB BECAHI.....		83.00
00001986	FELICIA MULLEN	V/JV FH OJR.....	V/JV FH NORTHAMPTON.....	196.00
00001987	GARY BLOCKUS	JV BSC LIBERTY.....		54.00
00001988	GERRY NICHOLAS	MSFB BECAHI.....		69.00
00001989	HENRY BEDOYA	JRHI/JV FB PARKLAND.....		91.00
00001990	JAMES CORKE	JRHI/JV FB BECAHI.....		91.00
00001991	JAN MCKELLIN	V/JV FH PENN MANOR.....	V/JV FH PARKLAND.....	294.00
00001992	JEANNE MATHIAS	LMMS GVB RAUB.....		50.00
00001993	JEFF GRIEGER	JV BSC FREEDOM.....	V BSC VS LIBERTY.....	213.00
00001994	JEFFREY JACKSON	LMMS GVB TREXLER.....		50.00
00001995	JIM LUTZ	JRHI/JV FB PARKLAND.....		91.00
00001996	JOANNA MCDEVITT	LMMS FH NORTHEAST.....		54.00
00001997	JOHN MITCHELL	JRHI/JV FB PARKLAND.....	JRHI/JV FB BECAHI.....	251.00
00001998	JON ADAMS	V BSC FREEDOM.....	V FH DIERUFF.....	132.00
00001999	JOZEF KAZIMIR	V BSC DIERUFF.....		66.00
00002000	KAREN BLAINE	EYER FH EAST HILLS ONE OFFICIAL..	V FH LIBERTY.....	145.00
00002001	KERI DUPREE	JV FH NORTHAMPTON.....		52.00
00002002	KEVIN HOFFMAN	V FB LIBERTY.....		71.00

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Summary

ATHLETIC FUND - From 10/11/2011 To 10/11/2011

facksmc

Note: Output selection limited to transactions dated between 10/11/2011 and 10/11/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00002003	KRIS CHECK	V FH DIERUFF.....		64.00
00002004	LLOYD OTTINGER	JV BSC PARKLAND.....		54.00
00002005	LOIS PINTO	V FH NORTHAMPTON.....		64.00
00002006	LUTHER KEMMERER	V/JV GVB EASTON.....	EYER GVB SOUTH MOUNTAIN.....	133.00
00002007	MARTIN ROMERIL	V/JV FH PARKLAND.....	V FH DIERUFF.....	216.00
00002008	MARTINA SCHANNAUER	V/JV FH FREEDOM.....		98.00
00002009	MICHAEL DEL PRIORE	DON HUNT VS EASTON V BSC.....		66.00
00002010	MICHAEL SCHRODER	DON HUNT VS EASTON V BSC.....		66.00
00002011	MIKE CUDZIL	V FB LIBERTY.....		71.00
00002012	MIKE LUKAC	V FB LIBERTY.....		71.00
00002013	MIKE WASCURA	V/JV GVB WHITEHALL.....		83.00
00002014	NATE GROSS	JRHI/JV FB BECAHI.....		91.00
00002015	NEAL KENNEDY	V BSC FREEDOM.....		66.00
00002016	NED YELOVICH	JV BSC NORTHAMPTON.....		54.00
00002017	PATTY MENGEL	EYER FH NAZARETH.....		54.00
00002018	PAUL FEHER	JV BSC DIERUFF.....		54.00
00002019	PETER CSONGRADI	V BSC PARKLAND.....		66.00
00002020	RAYMOND KERKUSZ	LMMS FH NORTHEAST.....		54.00
00002021	ROBERT HOUK	MSFB NORTHEAST.....		69.00
00002022	ROBERT NEUBERT	MSFB NORTHEAST.....		69.00
00002023	ROBIN RADER	V/JV FH OJR.....	EYER FH NAZARETH.....	152.00
00002024	RONALD MOSER	EYER GVB NAZARETH.....		50.00
00002025	STANLEY MONTRON	JV BSC DIERUFF.....		54.00
00002026	SUE WALLACE	V/JV GVB NAZARETH.....	V/JV GVB BECAHI.....	166.00
00002027	TERRY GOLDEN	V BSC NORTHAMPTON.....		66.00
00002028	TIM FREEMAN	LMMS FH NAZARETH.....		54.00
00002029	TOM SNODDY	MSFB BROUGHAL.....		69.00
00002030	TRACI CYR	JV FH LIBERTY.....		52.00
00002031	WILLIAM SLAVOSKI	V/JV GVB NAZARETH.....		83.00

10-GENERAL FUND

5,950.00

Grand Total Manual Checks : 0.00
Grand Total Regular Checks : 5,950.00
Grand Total Direct Deposits: 0.00
Grand Total Credit Card Payments: 0.00
Grand Total All Checks : 5,950.00

* Denotes Non-Negotiable Transaction

- Payables within Check P - Prenote d - Direct Deposit c - Credit Card Payment

10/20/2011 10:51:19 AM

EAST PENN SCHOOL DISTRICT

Page 2

Fund Accounting Check Summary

PLGIT - From 10/11/2011 To 10/20/2011

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Note: Output selection limited to transactions dated between 10/11/2011 and 10/20/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00010743	3M	REPAIRS AND MAINTENANCE SERVICES..		1,735.00
00010744	ADMINISTRATIVE PROFESS TODAY	BOOKS AND PERIODICALS.....		79.00
00010745	AIRGAS EAST	SUPPLIES.....		106.30
00010746	ALLIED ELECTRONICS	SUPPLIES.....		26.55
00010747	ALLSTATE SIGN & PLAQUE CORP	SUPPLIES.....		624.26
00010748	ALUMINUM ATHLETIC EQUIPMENT	SUPPLIES.....		25.95
00010749	AMERICAN CHORAL DIRECTORS	DUES.....		95.00
00010750	AP PROGRAM	SUPPLIES.....		75.00
00010751	GAYLE D AQUINO, M.ED	OTHER PROFESSIONAL SERVICES.....		1,575.00
00010752	THE ART STORE INC	SUPPLIES.....		1,574.97
00010753	ELENI ASSISE	TUITION REIMBURSEMENT.....		144.90
00010754	REBECCA AUGUSTIN	TUITION REIMBURSEMENT.....		1,398.30
00010755	AUTOZONE	SUPPLIES.....		39.84
00010756	DAN BACHERT	EYE CARE.....		75.00
00010757	BAKER & TAYLOR	BOOKS.....		529.41
00010758	BALL CHAIN MANUFACTURING	SUPPLIES.....		1,327.50
00010759	REBECCA BEITLER	TUITION REIMBURSEMENT.....		370.00
00010760	BENCHMARK EDUCATION COMPANY	BOOKS.....		10,945.00
00010761	BLICK ART MATERIALS	SUPPLIES.....		253.81
00010762	AMANDA BOWER	TUITION REIMBURSEMENT.....		1,660.00
00010763	SPORT SUPPLY GROUP	SUPPLIES.....		1,152.00
00010764	CAREER CRUISING	EDUCATIONAL SOFTWARE.....		100.00
00010765	JOHN R CARI JR	EYE CARE.....		75.00
00010766	CAROLINA BIOLOGICAL SUPPLY	SUPPLIES.....		33.99
00010767	CASCADE SCHOOL SUPPLIES, INC	SUPPLIES.....		178.97
00010768	CDI COMPUTERS	CAPITAL END USER EQUIP/REPLACEMENT		3,710.00
00010769	CDW GOVERNMENT INC	EDUCATIONAL SOFTWARE.....		1,354.90
00010770	CENTER FOR EDUCATION &	BOOKS.....		164.00
00010771	C.J. WAGNER BOWLING SUPPLIES	SUPPLIES.....		1,180.20
00010772	COFLAY SPORTING GOOD LLC	SUPPLIES.....		636.30
00010773	COX ASPHALT MAINTENANCE	REPAIRS.....		5,777.00
00010774	THE CREATIVE COMPANY	BOOKS.....		280.40
00010775	D & J SPORTS	SUPPLIES.....		936.00
00010776	DEER PARK	SUPPLIES.....		43.68
00010777	DEGLER-WHITING INC	CONTRACTED CARRIERS.....		1,450.00
00010778	DEBORAH DIEFENDERFER	SUPPLIES.....		38.20
00010779	JOSEPH T. DIRADO	EYE CARE.....		75.00
00010780	DISTRICT XI ATHLETIC	DUES.....		30.00
00010781	DON HERB PHOTOGRAPHY	SUPPLIES.....		270.00

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

C - Credit Card Payment

10/20/2011 10:53:25 AM

EAST PENN SCHOOL DISTRICT

Page 1

Fund Accounting Check Summary

PLGIT - From 10/11/2011 To 10/20/2011

facksmc

Note: Output selection limited to transactions dated between 10/11/2011 and 10/20/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00010782	SANDRA DREXINGER	EYE CARE.....		75.00
00010783	DRIES DO IT CENTER	SUPPLIES.....		3.79
00010784	WILLIAM DUNN	SUPPLIES.....		212.98
00010785	EBSCO	EDUCATIONAL SOFTWARE.....		367.00
00010786	THE ECONOMIST	BOOKS.....		137.19
00010787	EMMAUS AMBULANCE CORPS	OTHER PROFESSIONAL SERVICES.....		945.00
00010788	EMMAUS HIGH SCHOOL	STUDENT TRANSPORTATION SERVICES.....		600.00
00010789	EPSD CAFETERIA FUND	STATE REIMBURSEMENT.....		4,804.56
00010790	JAYNE ESPENSHADE	SUPPLIES.....		44.97
00010791	EXELON ENERGY COMPANY	ELECTRICITY.....		4,989.61
00010792	FATENAL COMPANY	SUPPLIES.....		137.28
00010793	FEDEX	COMMUNICATIONS.....		51.64
00010794	FIELDTURF	REPAIRS AND MAINTENANCE SERVICES.....		4,100.00
00010795	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		4,291.40
00010796	FOLLETT EDUCATIONAL	BOOKS.....		38,786.64
00010797	JUSTINE FRANTZEN	EYE CARE.....		75.00
00010798	SHANNON FRASER	TUITION REIMBURSEMENT.....		528.00
00010799	FREEDOM PATRIOT CLUB	DUES.....		120.00
00010800	FRONTIER	TRANSPORT/TELECOMMUNICATIONS.....		3,074.21
00010801	GALE	EDUCATIONAL SOFTWARE.....		6,537.67
00010802	GALISON / MUDPUPPY	SUPPLIES.....		295.66
00010803	ANNE GARTON	SUPPLIES.....		38.10
00010804	GAYLORD BROS INC	SUPPLIES.....		415.42
00010805	ERIN GEIGER	SUPPLIES.....		30.06
00010806	LYNN A GLANCY	MILEAGE.....		162.06
00010807	JENNIFER GLENDENMEYER	TUITION REIMBURSEMENT.....		2,322.00
00010808	GOPHER	SUPPLIES.....		128.69
00010809	GOVCONNECTION INC	NON-CAPITAL END USER EQUIP/ORIGINA	SUPPLIES.....	203.00
00010810	GTS-WELCO-971	SUPPLIES.....		250.75
00010811	HARBOR FREIGHT TOOLS	SUPPLIES.....		122.90
00010812	ELLEN HELD	EYE CARE.....		75.00
00010813	STEPHANIE HOCH	GASOLINE.....		45.20
00010814	ALISON HORNER	TUITION REIMBURSEMENT.....		324.00
00010815	HOUGHTON MIFFLIN CO.	BOOKS.....		2,359.03
00010816	HOWARD REFRIGERATION & AIR	SUPPLIES.....		84.00
00010817	HTSS, INC	CUSTODIAL SERVICES.....		2,916.40
00010818	IEEE REG 1-6	DUES.....		218.00
00010819	INFOBASE PUBLISHING	BOOKS.....		27.00
00010820	JMT ENVIRONMENTAL	SUPPLIES.....		4,817.80

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

C - Credit Card Payment

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EAST PENN SCHOOL DISTRICT

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Fund Accounting Check Summary

PLGIT - From 10/11/2011 To 10/20/2011

facksmc

Note: Output selection limited to transactions dated between 10/11/2011 and 10/20/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00010821	JOHNSON CONTROLS, INC.	REPAIRS.....		43,983.22
00010822	J.P. MASCARO & SONS	DISPOSAL SERVICES.....		8,569.14
00010823	J.W. PEPPER & SON, INC.	SUPPLIES.....		2,635.26
00010824	KLECKNER & SONS ELECTRICAL	SUPPLIES.....		409.00
00010825	JENNIFER KERN	BOOKS.....		238.37
00010826	KEYSTONE COLLECTIONS GROUP	COMMUNICATIONS.....		398.25
00010827	NANCY H. KREISHER	SUPPLIES.....		334.24
00010828	KURTZ BROS.	SUPPLIES.....		631.49
00010829	LANGUAGE LINE SERVICES INC	OTHER MISC PURCHASED SERVICES.....		46.25
00010830	AMANDA LAWLER	MEDICAL REIMBURSEMENT.....		464.00
00010831	LEARNING FORWARD	TECHNICAL SERVICES.....		850.00
00010832	LEARNING SEED	EDUCATIONAL SOFTWARE.....		104.00
00010833	LEHIGH CARBON COMM COLLEGE	TUITION TO COMMUNITY COLLEGES & TE		46,311.17
00010834	LEHIGH VALLEY DUAL LANGUAGE	TUITION TO PENNSYLVANIA CHARTER SC		1,422.72
00010835	LEHIGH VALLEY PUBLIC	OTHER MISC PURCHASED SERVICES.....		13,784.75
00010836	LEARNER PUBLISHING GROUP	BOOKS.....		214.55
00010837	GAIL S LICHTENWALNER	COMMUNICATIONS.....		34.83
00010838	LINCOLN LEADERSHIP ACADEMY	TUITION TO PENNSYLVANIA CHARTER SC		711.36
00010839	BARBARA LITTS	MILEAGE.....		116.83
00010840	M.A.B. PAINTS	SUPPLIES.....		937.50
00010841	MACHEMER CONTRACTING INC	SUPPLIES.....	REPAIRS.....	3,825.00
00010842	BOROUGH OF MACUNGIE	DUES/FEES.....		840.00
00010843	MAGNATAG VISIBLE SYSTEMS	SUPPLIES.....		579.80
00010844	MARSHALL CAVENDISH	EDUCATIONAL SOFTWARE.....		125.00
00010845	MCGRAW-HILL COMPANIES	BOOKS.....		44.78
00010846	MEIER SUPPLY INC	SUPPLIES.....		767.34
00010847	MICHAEL MIHALIK	DUES.....	GASOLINE.....	486.44
00010848	MICHAEL MOHN	MEDICAL REIMBURSEMENT.....		146.40
00010849	MONTERO VIOLINS	NON CAPITAL EQUIP/ORIGINAL.....	SUPPLIES.....	2,640.00
00010850	MUSIC IS ELEMENTARY	SUPPLIES.....		1,259.25
00010851	ASSOC FOR MIDDLE LEVEL EDUC	DUES/FEES.....		220.00
00010852	NATIONAL SCIENCE TEACHERS	SUPPLIES.....		544.84
00010853	NEXTEL COMMUNICATIONS	TRANSPORT/TELECOMMUNICATIONS.....		506.88
00010854	NFHS	SUPPLIES.....		32.35
00010855	NORTHEAST JANITOR. SUPPLY,	SUPPLIES.....		94.50
00010856	OAA-VELOCITY	OTHER PROFESSIONAL SERVICES.....		765.00
00010857	CHRISTOPHER OR HEATHER	FOUND BOOK REFUND.....		9.00
00010858	TRACIE O'CONNOR	SUPPLIES.....		24.00
00010859	OFFICE BASICS, INC	SUPPLIES.....		37.40

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EAST PENN SCHOOL DISTRICT

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Fund Accounting Check Summary

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PLGIT - From 10/11/2011 To 10/20/2011

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00010860	OFFICE DEPOT	SUPPLIES.....		317.08
00010861	OPTIMAL EMPLOYER SOLUTIONS	PRINTING/BINDING.....		669.23
00010862	ORTHOPAEDIC ASSOCIATES OF	OTHER PROFESSIONAL SERVICES.....		21,949.20
00010863	REGINA OSTER	SUPPLIES.....		125.91
00010864	LAURIE OSWALD	TRANSPORT/TELECOMMUNICATIONS.....		68.99
00010865	PENNSYLVANIA ASSOC OF	SUPPLIES.....		500.00
00010866	PASBO	CONFERENCE REGISTRATION.....		50.00
00010867	ALISON PATCHCOSKI	SUPPLIES.....		23.40
00010868	PATTAN	SUPPLIES.....		1,943.00
00010869	PA UNEMPLOYMENT	UNEMPLOYMENT COMPENSATION.....		10,455.92
00010870	LINDA PEKARIK	MILEAGE.....		200.74
00010871	PENNSYLVANIA SCHOOL FOR DEAF	TUITION TO COMMUNITY COLLEGES.....		8,110.00
00010872	PENTELEDATA	SVCS IN SUPPORT OF LEA'S TECHNOLOG		754.00
00010873	PHOEBE FLORAL	SUPPLIES.....		43.95
00010874	PHONAK HEARING SYSTEMS, INC.	SUPPLIES.....		1,624.39
00010875	PITNEY BOWES	RENTAL OF EQUIPMENT.....		934.00
00010876	POSITIVE PROMOTIONS INC	SUPPLIES.....		830.77
00010877	POWERBOOK MEDIC.COM	REPAIRS.....		189.37
00010878	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		13,900.03
00010879	PPL ELECTRIC UTILITIES	ELECTRICITY.....		1,388.42
00010880	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....		369.68
00010881	PYRAMID SCHOOL PRODUCTS	SUPPLIES.....		206.23
00010882	PAUL REILLY	MILEAGE.....		23.81
00010883	REIMER BROS., INC.	CONTRACTED CARRIERS.....		23,203.56
00010884	VICKY ROMAGNOLI	MILEAGE.....		24.54
00010885	LORI A. ROSE	EYE CARE.....	MILEAGE.....	90.43
00010886	S & H MANUFACTURING CO.	SUPPLIES.....		590.06
00010887	SALEM PRESS INC	BOOKS.....		792.00
00010888	DEREK SANTIAGO	MILEAGE.....		140.75
00010889	SCALES INDUSTRIAL	SUPPLIES.....		80.22
00010890	SCHAF'S VIDEO PRODUCTIONS	SUPPLIES.....		883.00
00010891	SCHOLASTIC MAGAZINES	BOOKS.....	SUPPLIES.....	463.76
00010892	SCHOOL CLAIMS SERVICE, LLC	MEDICAL INSURANCE.....		51.00
00010893	SCHOOL CLAIMS ASSURANT	LIFE INSURANCE.....		7,098.52
00010894	SCHOOL SPECIALTY	SUPPLIES.....		4,099.85
00010895	SCHULTZ ELECTRIC	REPAIRS.....		88.00
00010896	SCHUTT RECONDITIONING	REPAIRS.....		8,097.20
00010897	SCIENCE KIT LLC.	SUPPLIES.....		37.20
00010898	SCOTT CARS, INC	RENTAL OF EQUIPMENT.....		360.00

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Fund Accounting Check Summary

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00010899	THOMAS SEIDENBERGER	MEDICAL REIMBURSEMENT.....		91.17
00010900	SEVEN GENERATIONS	TUITION TO PENNSYLVANIA CHARTER SC		110,077.15
00010901	J. A. SEXAUER MFG. CO.	SUPPLIES.....		571.96
00010902	KAREN SHADE	MILEAGE.....		6.83
00010903	JANE A SHINGLER	EYE CARE.....		75.00
00010904	HENRY & MICHELLE SHOEMAKER	TUITION - OTHER.....		2,893.00
00010905	NANCY SMARTSCHAN	SUPPLIES.....		238.54
00010906	DONNA SMITH	EYE CARE.....		72.00
00010907	SOCIAL STUDIES SCHOOL	SUPPLIES.....		933.34
00010908	SOUTHMOORE GOLF COURSE	DUES.....		132.00
00010909	HILLARY SPEAR	BOOK FOUND REFUND.....		15.00
00010910	SPORTSMAN'S	SUPPLIES.....		618.91
00010911	SPORT SUPPLY GROUP INC	SUPPLIES.....		4,606.90
00010912	SPORT SUPPLY GROUP INC	SUPPLIES.....		7,600.00
00010913	NICOLE STANCHOCK	EYE CARE.....	SUPPLIES.....	93.00
00010914	STANDARD STATIONERY SUPPLY	SUPPLIES.....		39.86
00010915	STANLEY CONVERGENT SECURITY	SAFETY/SECURITY.....		3,392.91
00010916	STOTZ-FATZINGER OFFICE	NON-CAPITAL END USER EQUIP/ORIGINA	SUPPLIES.....	1,813.55
00010917	SUNGARD PUBLIC SECTOR INC	SERVICES IN SUPPORT OF LEA'S TECHN		9,644.79
00010918	KRISTIN SUSENS	TUITION REIMBURSEMENT.....		3,483.00
00010919	KRISTINA SVENCER	TUITION REIMBURSEMENT.....		315.00
00010920	TAPEANDMEDIA.COM, LLC	SUPPLIES.....		9.12
00010921	THE WALL STREET JOURNAL	BOOKS.....		119.88
00010922	T.J. COUGLE TRUCKING INC	SUPPLIES.....		569.00
00010923	TJ EQUIPMENT COMPANY	CAPITAL EQUIPMENT REPLACEMENT....		4,985.00
00010924	TN PRINTING	PRINTING/BINDING.....		424.95
00010925	TRACTOR SUPPLY COMPANY	SUPPLIES.....		161.95
00010926	ULTIMATE OFFICE INC	SUPPLIES.....		95.47
00010927	UNIFIRST CORPORATION	OTHER EMPLOYEE BENEFITS.....		1,324.96
00010928	US BANK	SERIAL BONDS - PRINCIPAL PAYMENTS.		506,702.50
00010929	US BANK	SERIAL BONDS - PRINCIPAL PAYMENTS.	INTEREST.....	3,483,249.38
00010930	V & C ACCESSORIES INC	SUPPLIES.....		103.77
00010931	VISUAL SOUND COMPANY	NON CAPITAL END USER EQUIP/ORIGINA		3,888.00
00010932	VLN PARTNERS LLC	PROFESSIONAL EDUCATIONAL SERVICES.		85,000.00
00010933	LISA WALKER	TUITION REIMBURSEMENT.....		237.00
00010934	WEIS MARKETS	SUPPLIES.....		190.27
00010935	WEIS MARKETS	SUPPLIES.....		200.87
00010936	WHITEHALL TURF EQUIPMENT,	SUPPLIES.....		84.78
00010937	WILLOW LANE ELEMENTARY	SUPPLIES.....		450.00

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EAST PENN SCHOOL DISTRICT

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Fund Accounting Check Summary

PLGIT - From 10/11/2011 To 10/20/2011

facksmc

Note: Output selection limited to transactions dated between 10/11/2011 and 10/20/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00010938	WIND GAP ELECTRIC, INC.	SUPPLIES.....		1,747.00
00010939	WORTH, MAGEE & FISHER, P.C.	OTHER PROFESSIONAL SERVICES.....		4,538.34
00010940	YEAGER SUPPLY INC.	SUPPLIES.....		38.20
00010941	ZEPHYR MAT CLUB	DUES.....		275.00
*DNT10/20	EAST PENN SCHOOL DISTRICT	DENTAL INSURANCE 10/20/11.....		46,524.08
*P/R10/20	EAST PENN SCHOOL DISTRICT	PAYROLL 10/20/11.....		2,060,960.97
*S/S10/20	EAST PENN SCHOOL DISTRICT	SOCIAL SECURITY 10/20/11.....		154,651.73

10-GENERAL FUND

6,874,032.69

Grand Total Manual Checks :

2,262,136.78

Grand Total Regular Checks :

4,611,895.91

Grand Total Direct Deposits:

0.00

Grand Total Credit Card Payments:

0.00

Grand Total All Checks :

6,874,032.69

* Denotes Non-Negotiable Transaction

p - Prenote

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- Payables within Check

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EAST PENN SCHOOL DISTRICT

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ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Board Member Recognition
 - Elaine Gannon - 16 Years of Service
 - Terry Richwine - 16 Years of Service
3. Requests to Address the Board
4. Public Financial Management - Scott Shearer, Managing Director

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors (the District) does hereby authorize the administration to work with Public Financial Management, as Financial Advisor and Rhoads & Sinon, LLP, as Bond Counsel, in conjunction with the issuance of General Obligation Bonds, Series of 2012, for the purpose of refunding the School District's General Obligation Bonds, Series A of 2006 at a minimum net savings of \$200,000.

5. Emmaus HS SGA Report - Cristen French & Shiv Joshi
6. Report of the Superintendent of Schools

1. District Update
2. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations/Retirement

-Joelle Hower, Home & School Visitor, effective January 6, 2012 (Exhibit 1)
-Nancy Hoffman, Remedial Assistant, effective November 4, 2011 (Exhibit 2)
-Justin Schnalzer, Technology Assistant, effective November 2, 2011 (Exhibit 3)

Income Protection Leaves

Employee	Effective
Linda Dunnette Special Education Teacher, Lincoln	November 4, 2011
Dolores Evans German Teacher, Eyer/LMMS	November 8, 2011

Request for General Leave of Absence

Employee: Theresa Berthel
Staff Assistant, LMMS
Effective: November 7, 2011-June 30, 2012
Reference: Board Policy 539, General Leave

Leave as Per Collective Bargaining Agreement

Employee: Caitlin Shutte
Kindergarten Teacher, Macungie School
Effective: 12/5/11-11/13/12

Employee: Jennifer Carabello
Kindergarten Teacher, Shoemaker School
Effective: 11/28/11-1/2/12

Appointment of Full-Time Substitute Teachers

Name/Address: Lisa Wolff
1979 Goldenrod Drive, Macungie

Education Level:	B. A. Degree (1983)
Undergraduate School:	Lehigh University
Graduate School:	DeSales University (Certification Credits)
Assignment:	Grade 6 Teacher, LMMS Opening created by T. Scisly leave
Effective:	October 25, 2011 (retroactive)
Certification:	Instructional I, Elementary
Experience:	9/08-6/2011, East Penn SD (Elementary FTS)
Salary:	\$45,831 (Year 3, Col. B)

Name/Address:	Jennifer Hanssen 4283 Elm Drive, Allentown 18103
Education Level:	B. S. Degree (2010)
Undergraduate School:	Kutztown University
Assignment:	Gifted Education Teacher, Shoemaker, Alburtis, Jefferson Schools (Opening created by M. Sell leave)
Effective:	November 15, 2011
Certification:	Instructional I, Elementary
Experience:	5/11-Present: East Penn SD (per diem sub) 5/2010-6/2010: Saucon Valley SD (per diem sub)
Salary:	\$45,185 prorated (Year 1, Col. B)

Appointment of Instructional Assistant

Name/Address:	Rebecca Murphy 130 Spruce Street, Emmaus
Assignment:	Emmaus HS (Vacancy created by L. Conrad resignation)
Effective:	October 11, 2011
Salary:	\$12.99/hr., 29 hrs./wk.

Appointment of PT Food Service Assistant

Name/Address:	Barbara Hoffman 267 Maple Court, Alburtis
Assignment:	Eyer MS (Vacancy created by J. Miller resignation)
Effective:	November 9, 2011
Salary:	\$12.96/hr., 22.5 hrs./wk.

Co-Curricular Advisors

See Exhibit 4

Authorization of Attendance Officers

In accordance with Modifications 5.29, the East Penn Board of School Directors authorizes the following individuals to act in the capacity of attendance officers to write truancy citations:

<u>Emmaus HS</u>	<u>Elementary Principals</u>
David Piperato, Principal	Dr. Jacqueline Attinello, Lincoln
Janine Mathesz, Assistant Principal	Tara Desiderio, Wescosville
Mark Caccavo, Assistant Principal	Dr. Ron Renaldi, Alburtis
Zach Fuller, Assistant Principal	Cheryl Wetzel Scalzo, Jefferson
Sally Hanzlik, Assistant Principal	Anthony Moyer, Willow Lane
Andrea Edmonds, Assistant Principal	James Best, Macungie
	Lynn Brinckman, Shoemaker

<u>Lower Macungie MS</u>	<u>Eyer MS</u>
Suzanne Vincent, Principal	Dave Silfies, Principal
Greg Annoni, Assistant Principal	Michael Kelly, Assistant Principal
Rodd Luckenbill, Assistant Principal	

Student Services

Jennifer Curtis	Dr. Thomas Mirabella
Karen Fairclough	Linda Pekarik
Meredith Frantz	

Additions to the 2011-2012 List of Per Diem Substitutes

Exhibit 5

Educational Conferences - Exhibit 6

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 6.

3. Approval for the Submission to the Department of Education - Mid Point Review of the East Penn Strategic Plan

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors accept the report of the Strategic Planning Committee and approves the submitted revisions to the Strategic Plan; and,

Be it further

RESOLVED, That the Professional Education Report has been developed in accordance with the laws, regulations and guidelines for the development, implementation and evaluation of the Professional Education Report as designed in Chapter 4 of the Regulations of the PA State Board of Education.

7. Other Educational Entities

-Carbon Lehigh Intermediate Unit
-Lehigh Career & Technical Institute

T. Richwine
F. Fuller
T. Richwine
A. Earnshaw
R. Heid

8. Legislative

C. Ballard

9. Business Operations

1. Approval of Bill List

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addendum, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer's Report

Motion by _____, Seconded by _____

RESOLVED, That the Treasurer's Report be approved.

3. Disbursement of Funds - Exhibit 7

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from the 33-2010 Series A GOB and the Capital Reserve Fund as outlined on Exhibit 7.

4. Parent Transportation Contracts

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the following Transportation Contracts:

Parent: Sharon & Richard Colson
1058 Hausman Road, Allentown

Effective: 10/3/11-6/15/12

Reimbursement: 8.3 miles to Eyer MS
2.5 miles to Willow Lane
\$.55/mile

Parent: Kathleen O'Gara
1151 Bulldog Drive, Allentown

Effective: 11/1/2011-6/15/2012

Reimbursement: 11.8 miles to LMMS & Alburtis
\$.55/mile

10. Announcements

Monday, November 14	6:45 p.m.-CLEAR Session
Week of November 14	7:30 p.m.-Board Meeting Elementary Parent Teacher Conferences - 1:30 p.m. Dismissal
November 17, 18, 19	7:30 p.m.-LMMS Fall Comedy "Tartuffe" LMMS Auditorium
Monday, November 28	Weather Emergency Make Up Day - All schools and offices will be open.
Monday, December 5	7:30 p.m.-Board Reorganization Meeting, Board Room
Monday, December 12	7:30 p.m.-Regular Board Meeting, Board Room

11. Adjourn

Fund Accounting Check Summary

PLGIT - From 10/25/2011 To 11/10/2011

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00011011	A-B-E LABORATORY	REPAIRS AND MAINTENANCE.....		76.00
00011012	ACSL	STUDENT FEES FOR INSTRUCTIONAL REL		225.00
00011013	ALBURTIS RECREATION CENTER	RENTAL OF LAND AND BUILDINGS.....		500.00
00011014	AMAZON	NON-CAPITAL END USER EQUIP/ORIGINA		3,408.95
00011015	APPLE INC	NON CAPITAL END USER EQUIPMENT...	NON-CAPITAL END USER EQUIP/ORIGINA	22,995.00
00011016	ASCD	DUES.....		203.00
00011017	KALMBACH PUBLISHING CO	BOOKS.....		42.95
00011018	CHARLES H BALLARD	MILEAGE.....		99.90
00011019	BATTPROS.COM	REPAIRS.....		1,960.00
00011020	MONICA BAUMER	DUES.....		250.00
00011021	BAYADA NURSES	OTHER PROFESSIONAL SERVICES.....		262.50
00011022	BDU - LEHIGH VALLEY	SUPPLIES.....		743.86
00011023	BEHAVIORAL HEALTH ASSOCIATES	TUITION TO APPROVED APS SCHOOLS...		4,170.00
00011024	REBECCA BEITLER	DUES.....		250.00
00011025	H.A. BERKHEIMER, INC	OFFICIAL/ADMINISTRATIVE SERVICES...		967.65
00011026	BETHLEHEM AREA SCHOOL	TUITION TO OTHER LEA'S.....		1,061.99
00011027	KEVIN M BISIGNANI	SUPPLIES.....		51.00
00011028	BLENDEDSCHOOLS.NET	EDUCATIONAL SOFTWARE.....		425.00
00011029	BLICK ART MATERIALS	SUPPLIES.....		165.06
00011030	BLUE MOUNTAIN ATHLETICS	DUES.....		220.00
00011031	BUCKS COUNTY SCHOOL	PROFESSIONAL EDUCATION SERVICES -		40,980.49
00011032	BUILDERS DOOR & HARDWARE,	SUPPLIES.....		222.00
00011033	DAVID OR DEBORAH BUSCH	FOUND LIBRARY BOOK REFUND.....		4.00
00011034	C & R SCREEN PRINTING	SUPPLIES.....		670.00
00011035	C. E. ROTH FORMAL WEAR	SUPPLIES.....		490.00
00011036	CABLES TO GO	EDUCATIONAL SOFTWARE.....		309.22
00011037	MARK CACCAVO	MEDICAL REIMBURSEMENT.....		231.58
00011038	KRISTEN CAMPBELL	MEDICAL REIMBURSEMENT.....		245.00
00011039	PAMELA J CANNONE	TAX REFUND.....		378.44
00011040	CAPSTONE PRESS INC	BOOKS.....		290.34
00011041	CARBON LEHIGH INTERMED UNIT	TECHNICAL SERVICES.....		300.00
00011042	CARBON LEHIGH IU 21	PROFESSIONAL EDUCATIONAL SERVICES-		32,684.14
00011043	CARDMEMBER SERVICE	CONFERENCE REGISTRATION.....	DUES.....	259.00
00011044	CAROLINA BIOLOGICAL SUPPLY	SUPPLIES.....		400.70
00011045	CASCADE SCHOOL SUPPLIES, INC	SUPPLIES.....		14.94
00011046	CDI COMPUTERS	NON CAPITAL END USER EQUIP/ORIGINA		17,603.00
00011047	CDW GOVERNMENT INC	EDUCATIONAL SOFTWARE.....		2,634.68
00011048	GALE	BOOKS.....		1,064.80
00011049	CENTRAL SUSQUEHANNA IU	SUPPLIES.....		32,563.98

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00011050	CHANEY ELECTRONICS INC	SUPPLIES.....		446.25
00011051	JANICE CLYMER	CONFERENCE EXPENSE.....		89.43
00011052	COLORADO TIME SYSTEMS	SUPPLIES.....		1,695.00
00011053	COMPASS ENERGY GAS SERVICES	NATURAL GAS.....		3,744.56
00011054	MICHELE MARIE COMP	EYE CARE.....		75.00
00011055	CONRAD WEISER AREA SCHOOL	TUITION TO OTHER LEA'S WITHIN STAT		11,447.97
00011056	LORI COOKE	MILEAGE.....		47.51
00011057	DANIELLE COOPER	MILEAGE.....		23.98
00011058	JENNIFER CORONA	EYE CARE.....		80.75
00011059	CPI INSTITUTES	SUPPLIES.....	SUPPLIES.....	1,773.36
00011060	CUMMINS POWER SYSTEMS LLC	SUPPLIES.....		47.34
00011061	CURIO ELECTRICAL REPAIR SHOP	SUPPLIES.....		489.00
00011062	JENNIFER CURTIS	MILEAGE.....		254.86
00011063	D & H DISTRIBUTING CO.	BOOKS.....		1,436.70
00011064	KATHYRN DAVENPORT	MILEAGE.....		32.96
00011065	DA VINCI DISCOVERY CENTER	PROFESSIONAL EDUCATIONAL SERVICES		831.65
00011066	HEATHER DAY	MILEAGE.....		23.31
00011067	DEER PARK	SUPPLIES.....		2.49
00011068	LINDA DEIVERNOS	MEDICAL REIMBURSEMENT.....	CONFERENCE EXPENSE.....	553.37
00011069	DELPHI	SUPPLIES.....		489.42
00011070	DEMCO INC	SUPPLIES.....		479.28
00011071	DISCOUNT ELECTRONICS	REPAIRS.....		45.12
00011072	DISTRICT XI WRESTLING	DUES.....		60.00
00011073	DRIES DO IT CENTER	SUPPLIES.....		322.24
00011074	MICHAEL A DUARTE	SUPPLIES.....		48.00
00011075	DUGGAN & MARCON INC.	SUPPLIES.....		292.00
00011076	MAYER-JOHNSON LLC	EDUCATIONAL SOFTWARE.....		399.00
00011077	ALAN EARNSHAW	MILEAGE.....		86.03
00011078	WILLIAM EDELMAN	EYE CARE.....		75.00
00011079	ELECTRIFIED DISCOUNTERS,	EDUCATIONAL SOFTWARE.....		2,372.40
00011080	ENERGY EQUIPMENT AND	SUPPLIES.....		737.49
00011081	EPSD CAFETERIA FUND	STATE REIMB.....		4,916.73
00011082	EPSD - STUDENT SERVICES	SUPPLIES.....		112.57
00011083	ERNEY LANDSCAPING	REPAIRS.....	SUPPLIES.....	3,995.00
00011084	LISA EVANS	EYE CARE.....		75.00
00011085	INFOBASE LEARNING	BOOKS.....		185.00
00011086	BETH FAIR	MILEAGE.....		197.80
00011087	KAREN FAIRCLOUGH	CONFERENCE EXPENSE.....		83.25
00011088	FAUST HAULING, INC.	SUPPLIES.....		360.00

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

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EAST PENN SCHOOL DISTRICT

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Fund Accounting Check Summary

PLGIT - From 10/25/2011 To 11/10/2011

facksmc

Note: Output selection limited to transactions dated between 10/25/2011 and 11/10/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00011089	REBECCA FEDIO	OTHER PROFESSIONAL SERVICES.....		132.00
00011090	FERGUSON ECONOMY PLMBG & HTG	SUPPLIES.....		342.85
00011091	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		1,715.04
00011092	FITNESS CENTRAL	REPAIRS AND MAINTENANCE SERVICE...		184.18
00011093	FOLLETT EDUCATIONAL	BOOKS.....		449.15
00011094	FOLLETT LIBRARY RESOURCES	BOOKS.....	BOOKS AND PERIODICALS.....	379.30
00011095	FOREST COUNTY WOOD PRODUCTS	SUPPLIES.....		2,670.00
00011096	MEREDITH FRANTZ	MEDICAL REIMBURSEMENT.....		286.50
00011097	SHANNON FRASER	MILEAGE.....		80.14
00011098	FROMM ELECTRIC SUPPLY CORP	SUPPLIES.....		1,518.64
00011099	LAURIE A FURRY	MILEAGE.....		24.98
00011100	GAYLORD BROS INC	SUPPLIES.....		41.34
00011101	ERIN GEIGER	SUPPLIES.....		371.28
00011102	LYNN A GLANCY	MILEAGE.....	MEDICAL REIMBURSEMENT.....	128.71
00011103	DENNIS L. GLASE	EYE CARE.....		75.00
00011104	CHANDRA GOSSAI	EYE CARE.....		75.00
00011105	GOVCONNECTION INC	EDUCATIONAL SOFTWARE.....	NON-CAPITAL END USER EQUIP/ORIGINA	1,528.64
00011106	GRAHAM SECURITY POLICE INC	SAFETY/SECURITY.....		3,560.00
00011107	GRAYBAR ELECTRIC COMPANY,	SUPPLIES.....		161.02
00011108	GREATER LEHIGH VALLEY	REGISTRATION.....		60.00
00011109	GREG'S AUTO & TIRE SERVICE	REPAIRS AND MAINTENANCE SERVICES..		38.30
00011110	GEORGE L GRIM	OTHER PURCHASED PROF/TECH SERVICES		3,885.00
00011111	GTS-WELCO-971	SUPPLIES.....		517.97
00011112	TRICIA E GUTMAN	MILEAGE.....		86.41
00011113	GUYETTE COMMUNICATION	TRANSPORT/TELECOMMUNICATIONS.....		7,480.25
00011114	CAROL LYNNE HAKAKAL	EYE CARE.....		75.00
00011115	HARNED DURHAM OIL COMPANY	GASOLINE.....	CONTRACTED CARRIERS.....	4,152.84
00011116	MICHELLE HARNED	SUPPLIES.....		51.72
00011117	FORREST HECKMAN	EYE CARE.....		75.00
00011118	PATRICE HELFRICH	CONFERENCE EXPENSE.....	MILEAGE.....	116.29
00011119	HEATHER A HERMAN	TUITION REIMBURSEMENT.....		1,763.70
00011120	JAMES A & SHARON O HILSTON	TAX REFUND.....		378.44
00011121	AMY HITCH	TUITION REIMBURSEMENT.....		1,304.70
00011122	GRACE HOCHHELLA	MILEAGE.....		11.10
00011123	HOLABIRDS SPORTS	SUPPLIES.....		315.55
00011124	HOME DEPOT CREDIT SERVICES	SUPPLIES.....		250.97
00011125	HOUGHTON MIFFLIN CO.	BOOKS.....		3,407.20
00011126	H. T. LYONS CONTRACTORS &	REPAIRS.....	SUPPLIES.....	26,791.10
00011127	HTSS, INC	CUSTODIAL SERVICES.....		1,766.40

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Fund Accounting Check Summary

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00011128	INDIAN CREEK STORAGE	RENTAL OF LAND & BLDGS.....	RENTAL OF LAND & BUILDINGS.....	485.00
00011129	INFOBASE PUBLISHING	EDUCATIONAL SOFTWARE.....		180.00
00011130	INTEGRA ONE	EDUCATIONAL SOFTWARE.....		277.00
00011131	IPARADIGMS	EDUCATIONAL SOFTWARE.....		5,678.00
00011132	JANELLE PUBLICATIONS	SUPPLIES.....		54.00
00011133	JOHN DEERE LANDSCAPES	SUPPLIES.....		3,009.06
00011134	JOHNSON CONTROLS, INC.	REPAIRS.....		27,175.00
00011135	JOAN JOHNSTON	MILEAGE.....		16.93
00011136	J.W. PEPPER & SON, INC.	SUPPLIES.....		149.77
00011137	BOB KAHLE PIANO TECHNICIAN	SUPPLIES.....		125.00
00011138	BRIAN L & VICTORIA KAHLER	TAX REFUND.....		36.19
00011139	NOELLE KEELER	MEDICAL REIMBURSEMENT.....		236.56
00011140	JENNIFER KERN	OTHER PROFESSIONAL SERVICES.....		150.00
00011141	COLLEEN KINGSBURY	SUPPLIES.....	MILEAGE.....	76.56
00011142	SARAH B KINZEL	CONFERENCE ADVANCE.....		295.39
00011143	CAROLINE KUCHINSKI	PROFESSIONAL EDUCATIONAL SERVICES.....		600.00
00011144	KURTZ BROS	SUPPLIES.....		241.15
00011145	LAKELAND SCHOOL DISTRICT	TUITION TO OTHER LEAS WITHIN THE S.....		191.08
00011146	TIMOTHY A & SARAH C LAMBERT	TAX REFUND.....		799.08
00011147	LANCASTER-LEBANON IU 13	EDUCATIONAL SOFTWARE.....		2,222.55
00011148	LANGUAGE LINE SERVICES INC	OTHER MISC PURCHASED SERVICES.....		63.10
00011149	LCTI-DISTRIBUTION CENTER	SUPPLIES.....		880.00
00011150	LEHIGH CARBON COMM COLLEGE	TUITION TO COMMUNITY COLLEGES & TE.....		46,311.17
00011151	LEHIGH LEARNING ACADEMY	TUITION TO APPROVED PRIVATE SCHOOL.....		6,440.00
00011152	LEHIGH UNIVERSITY	TUITION TO NON-PUBLIC SCHOOLS.....	TUITION TO NON PUBLIC SCHOOLS.....	20,067.80
00011153	LEHIGH VALLEY ACADEMY	TUITION TO PENNSYLVANIA CHARTER SC.....		8,095.01
00011154	LEHIGH VALLEY DUAL LANGUAGE	TUITION TO PENNSYLVANIA CHARTER SC.....		1,422.71
00011155	LEHIGH VALLEY CHARTER H. S.	TUITION TO PENNSYLVANIA CHARTER SC.....		20,631.58
00011156	THE LIBRARY STORE INC	BOOKS.....	SUPPLIES.....	1,117.23
00011157	LINCOLN INTERMEDIATE UNIT NO	TUITION TO OTHER LEA'S WITHIN STAT.....		529.47
00011158	RACHEL LINDEMAN	CONTRACTED CARRIERS.....		143.00
00011159	MARYBETH LONG	SUPPLIES.....		53.16
00011160	LRP PUBLICATIONS	BOOKS.....		40.75
00011161	BOROUGH OF MACUNGIE	WATER / SEWAGE.....		2,610.51
00011162	HEATHER MARSTELLER	MILEAGE.....		24.42
00011163	MASTER CHEMICAL PRODUCTS	SUPPLIES.....		190.28
00011164	MCGRAW-HILL COMPANIES	BOOKS AND PERIODICALS.....		652.29
00011165	MEDCO SUPPLY COMPANY	SUPPLIES.....		470.00
00011166	LVPG MATLV	OTHER PROFESSIONAL SERVICES.....		45.00

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- Payables within Check P - Prenote d - Direct Deposit c - Credit Card Payment

Fund Accounting Check Summary

PLGIT - From 10/25/2011 To 11/10/2011

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00011167	METCO SUPPLY INC	SUPPLIES.....		1,857.10
00011168	MICHAEL MIHALIK	SUPPLIES.....	GASOLINE.....	315.19
00011169	MICHAEL & DONNA MIKOLAJCZYK	OTHER PROFESSIONAL SERVICES.....		350.00
00011170	THOMAS P MIRABELLA	MEDICAL REIMBURSEMENT.....		258.30
00011171	M. LEE SMITH PUBLISHERS LLC	BOOKS AND PERIODICALS.....		297.00
00011172	MICHAEL MOHN	CONFERENCE ADVANCE.....		642.00
00011173	THE MORNING CALL	BOOKS.....		60.60
00011174	MOTION INDUSTRIES INC	SUPPLIES.....		240.49
00011175	MELISSA MOXLEY	EYE CARE.....		75.00
00011176	ANTHONY N. MOYER	TUITION REIMBURSEMENT.....	CONFERENCE EXPENSE.....	4,677.80
00011177	RYAN M & DANA E B MURPHY	REFUNDS OF PRIOR YEAR'S RECEIPTS..		2,186.32
00011178	SHAUN J. MURRAY	MILEAGE.....		119.03
00011179	MUSICIAN'S FRIEND	SUPPLIES.....		172.49
00011180	NAEIR	DUES/FEES.....	SUPPLIES.....	671.22
00011181	NASCO	SUPPLIES.....		60.94
00011182	MARY KAY NAUNAS	MILEAGE.....		18.59
00011183	ELLEN NAVITSKY	EYE CARE.....		75.00
00011184	NAZARETH MUSIC CENTER LTD	REPAIRS.....	SUPPLIES.....	67.00
00011185	NEWSWEEK	BOOKS.....		780.00
00011186	NORTHEAST PA RIFLE LEAGUE	DUES.....		175.00
00011187	NUMONICS CORP	EDUCATIONAL SOFTWARE.....		745.91
00011188	OFFICE BASICS, INC	SUPPLIES.....		116.66
00011189	ORIENTAL TRADING CO., INC.	SUPPLIES.....		112.99
00011190	ORTHOPAEDIC ASSOCIATES OF	OTHER PROFESSIONAL SERVICES.....		8,184.60
00011191	OTIS ELEVATOR COMPANY	OTHER PURCHASED PROF/TECH SERVICES		1,592.28
00011192	PACIFIC TECH	EDUCATIONAL SOFTWARE.....		100.00
00011193	PAESSP	DUES.....		1,050.00
00011194	PAPER DIRECT, INC.	SUPPLIES.....		97.58
00011195	ALISON PATCHCOSKI	SUPPLIES.....		14.01
00011196	PENN STATE UNIVERSITY	TECHNICAL SERVICES.....		45.00
00011197	PHI DELTA KAPPA	DUES.....		95.00
00011198	PHILIP ROSENAU CO INC	SUPPLIES.....		358.13
00011199	FITNEY BOWES RESERVE ACCOUNT	COMMUNICATIONS.....		6,012.17
00011200	PLAQUES AND SUCH, LLC	SUPPLIES.....		1,374.25
00011201	PORTER'S CAMERA STORE	SUPPLIES.....		262.88
00011202	POWERBOOK MEDIC.COM	SUPPLIES.....	REPAIRS.....	528.82
00011203	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		60,887.39
00011204	PPL ELECTRIC UTILITIES	ELECTRICITY.....		8,032.39
00011205	THE PRINTER WORKS	EDUCATIONAL SOFTWARE.....		801.36

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- Payables within Check

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EAST PENN SCHOOL DISTRICT

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Fund Accounting Check Summary

PLGIT - From 10/25/2011 To 11/10/2011

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Note: Output selection limited to transactions dated between 10/25/2011 and 11/10/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00011206	PROQUEST LLC	EDUCATIONAL SOFTWARE / RELATED LIC		1,625.00
00011207	PSADA	DUES.....		40.00
00011208	PSAT/NMSQT	SUPPLIES.....		4,410.00
00011209	PSBA	REGISTRATION.....		159.00
00011210	PSS - NORTHEAST	SUPPLIES.....		4,337.32
00011211	QUEEN CITY ELEC. SUPPLY CO	SUPPLIES.....		927.82
00011212	QUIGLEY CHEVROLET	REPAIRS.....		197.97
00011213	QUILL CORPORATION	SUPPLIES.....		7.99
00011214	RADIO MAINTENANCE INC	SUPPLIES.....	NON-CAPITAL EQUIP/ORIGINAL.....	2,295.00
00011215	MICHELE READINGER	SUPPLIES.....	MILEAGE.....	303.13
00011216	REDNER'S MARKETS	SUPPLIES.....		624.63
00011217	PAUL REILLY	MILEAGE.....		41.63
00011218	REIMER BROS., INC.	CONTRACTED CARRIERS.....		22,584.92
00011219	REINHART FOODSERVICE LLC	SUPPLIES.....		163.78
00011220	JUSTEN REISS	COMMUNICATIONS.....		60.67
00011221	RELIABLE PRINTING SOLUTIONS	SUPPLIES.....		157.88
00011222	VICKY ROMAGNOLI	MILEAGE.....		275.12
00011223	DEREK SANTIAGO	MILEAGE.....		253.52
00011224	SCHAF'S VIDEO PRODUCTIONS	SUPPLIES.....		586.00
00011225	SCHOOL CLAIMS SERVICE, LLC	MEDICAL INSURANCE.....		58.00
00011226	SCHOOL HEALTH CORPORATION	SUPPLIES.....		193.80
00011227	SCHOOL SPECIALTY	SUPPLIES.....		808.39
00011228	SCHULTZ ELECTRIC	REPAIRS.....	SUPPLIES.....	676.35
00011229	SCHUTT RECONDITIONING	REPAIRS.....		3,524.70
00011230	SCOTT CARS, INC	RENTAL OF EQUIPMENT.....		360.00
00011231	THOMAS SEIDENBERGER	CONFERENCE EXPENSE.....	MILEAGE.....	433.21
00011232	SEWING AIDS NOTIONS FOR	SUPPLIES.....		53.19
00011233	SHARON M SHANKWEILER	EYE CARE.....		75.00
00011234	SHARKEN SUPPLY COMPANY, INC.	REPAIRS AND MAINTENANCE SERVICES..		117.26
00011235	SHARP SIGNS & GRAPHICS	SUPPLIES.....		120.00
00011236	DIANE E SHERWOOD	MILEAGE.....		19.98
00011237	SIDIUM SOLUTIONS, INC.	TECHNICAL SERVICES.....		9,347.72
00011238	JOSEPH J SIEKONIC JR	EYE CARE.....		60.00
00011239	SIMPLEXGRINNELL	SUPPLIES.....		577.80
00011240	JEFFREY A SMITH	MILEAGE.....		113.60
00011241	CINDY L SNOW	EYE CARE.....		75.00
00011242	JANET SPENCE	EYE CARE.....		75.00
00011243	SPORT SUPPLY GROUP INC	SUPPLIES.....		1,658.49
00011244	NICOLE STANCHOCK	SUPPLIES.....		56.46

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Fund Accounting Check Summary

PLGIT - From 10/25/2011 To 11/10/2011

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00011245	STANDARD STATIONERY SUPPLY	SUPPLIES.....		45.69
00011246	STAPLES CREDIT PLAN	SUPPLIES.....		281.94
00011247	KRAMES STAY WELL LLC	SUPPLIES.....		334.82
00011248	STERICYCLE INC	SUPPLIES.....		360.98
00011249	STOTZ-FATZINGER OFFICE	SUPPLIES.....	EDUCATIONAL SOFTWARE.....	730.33
00011250	SUNGARD PUBLIC SECTOR INC	EDUCATIONAL SOFTWARE.....		21,164.00
00011251	SUPER DUPEL INC	SUPPLIES.....		43.90
00011252	DEBORAH A SWANN	CONFERENCE ADVANCE.....		205.00
00011253	TIMES NEWS	BOOKS AND PERIODICALS.....		12.95
00011254	KATHY S THOMAS	EYE CARE.....		75.00
00011255	DEIRDRE THORP	SUPPLIES.....		285.99
00011256	T.J. COUGLE TRUCKING INC	SUPPLIES.....		571.57
00011257	STEPHEN TOTH	EYE CARE.....		75.00
00011258	TSA CONSULTING GROUP INC	OTHER PROFESSIONAL SERVICES.....		444.00
00011259	UGI UTILITIES, INC	NATURAL GAS.....		6,757.51
00011260	UNITED CONCORDIA	DENTAL INSURANCE.....		505.89
00011261	UNITED REFRIGERATION INC.	SUPPLIES.....		39.17
00011262	US BANK	SERIAL BONDS - PRINCIPAL PAYMENTS.....	INTEREST.....	956,975.00
00011263	US BANK	DUES/FEES.....		808.13
00011264	USI INSURANCE SERVICES, LLC	WORKERS' COMPENSATION.....		4,782.00
00011265	VALLEY LITHO SUPPLY CO.	SUPPLIES.....		887.36
00011266	FILOMENA VENESKEY	MILEAGE.....		34.63
00011267	VISTAPRINT	SUPPLIES.....		25.66
00011268	VISUAL SOUND COMPANY	NON CAPITAL END USER EQUIPMENT.....		486.00
00011269	VLN PARTNERS LLC	PROFESSIONAL EDUC SVCS - OTHER.....		17,000.00
00011270	VWR SARGENT WELCH	SUPPLIES.....		1,330.26
00011271	DONNA WAGNER	EYE CARE.....		75.00
00011272	WEIS MARKETS	SUPPLIES.....		65.75
00011273	WEIS MARKETS	SUPPLIES.....		476.41
00011274	WEIS MARKETS, INC.	SUPPLIES.....		142.69
00011275	WESTERN PSYCHOLOGICAL	SUPPLIES.....		112.20
00011276	VALERIE WITKOWSKI	NON CAPITAL EQUIPMENT.....		39.98
00011277	WORTH, MAGEE & FISHER, P.C.	OTHER PROFESSIONAL SERVICES.....		2,233.30
00011278	XEROX CORPORATION	SUPPLIES.....		21,831.60
00011279	XEROX CORPORATION	REPAIRS.....	OTHER PURCHASED PROF/TECH SERVICES	36,640.35
00011280	YEAGER SUPPLY INC.	SUPPLIES.....		207.63
00011281	DARRYL YOTHERS	TRANSPORT/TELECOMMUNICATIONS.....	COMMUNICATIONS.....	163.90
00011282	YOUNG'S MUSIC STORE	SUPPLIES.....		839.47
00011283	YOUTH SERVICES AGENCY	TUITION TO APPROVED PRIVATE SCHOOL		97.46

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EAST PENN SCHOOL DISTRICT

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Fund Accounting Check Summary

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PLGIT - From 10/25/2011 To 11/10/2011

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00011284	ZILKA & COMPANY	SUPPLIES.....		488.30
00011285	SACRED HEART	OTHER PROFESSIONAL SERVICES.....		45.00
*EGA F19	US BANK-WIRE TRANSFER	EGA SERIES F-19.....		408.49
*EGA '96V	THE BANK OF NEW YORK	EGA 1996 VRL PROGRAM.....		8,019.06
*EGA; H20	US BANK-WIRE TRANSFER	EGA SERIES H20.....		9,068.55
*EGA;E-19	US BANK-WIRE TRANSFER	EGA SERIES E-19.....		8,578.36
*GOB;A-13	US BANK-WIRE TRANSFER	GOB A OF 2007, SUB SERIES A13.....		9,885.53
*P/R 11/3	EAST PENN SCHOOL DISTRICT	PAYROLL 11/03/11.....		2,050,376.00
*S/S 11/3	EAST PENN SCHOOL DISTRICT	SOCIAL SECURITY 11/03/11.....		153,623.62
		10-GENERAL FUND	3,904,535.75	
		Grand Total Manual Checks :	2,239,959.61	
		Grand Total Regular Checks :	1,664,576.14	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	3,904,535.75	

- Payables within Check * Denotes Non-Negotiable Transaction c - Credit Card Payment
11/10/2011 10:57:14 AM P - Prenote d - Direct Deposit EAST PENN SCHOOL DISTRICT Page 8

EAST PENN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REORGANIZATION MEETING

December 5, 2011

7:30 p.m.

Board Room
800 Pine Street, Emmaus, PA

1. Call to Order; Pledge of Allegiance

2. Requests to Address the Board

3. Election of President Pro Tempore

4. Oath of Office

-Kenneth Bacher
-Charles Ballard
-Lynn Donches
-Samuel H. Rhodes, III
-Julian Stolz

5. Election of President

6. Election of Vice President

7. Setting Time & Place of Board Meetings

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors shall meet in regular session in the Board Room located in the Administrative Offices Building, 800 Pine Street, Emmaus, PA at 7:30 p.m. on the second and fourth Monday of each month in 2012 unless advertised otherwise:

January 9 & 23
February 13 & 27
March 12 & 26
April 23
May 14
June 11 & 25
July 9
August 13 & 27
September 10 & 24
October 8 & 22
November 12
December 3, Reorganization Meeting
December 10

8. Designation of Newspapers of General Circulation for Advertising Purposes

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors designate the following newspapers for advertising purposes during the 2012 calendar year.

Morning Call (Daily, General Circulation)
Express Times (Daily, General Circulation)
East Penn Press (Weekly, Secondary Circulation)

9. Lehigh Career & Technical Institute Appointments – 1 appointment
10. General Business
 1. Appointment of Treasurer/Tax Collector for Lower Macungie
 2. Budget Outlook - Debra Surdoval, Business Manager
11. Announcement
 - Monday, December 12 7:30 p.m.-Board Meeting
(only meeting in December)
12. Adjourn

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Requests to Address the Board

3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes for the November 14, 2011 meeting and the December 5, 2011 Reorganization Meeting.

4. Bond Refinancing - Scott Shearer, Managing Director, Public Financial Management - Exhibit 1

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize issuance of its General Obligation Bonds, Series A of 2006, in the original aggregate principal amount of \$9,575,000 dated as of December 15, 2006 as set forth in the attached resolution.

5. 2012-2013 Budget - Index Resolution

Motion by _____, Seconded by _____
WHEREAS, the Board of School Directors of the East Penn School District has determined that there will be no increase in the rate of any tax for the support of its public schools for the 2012-2013 fiscal year by more than the Index established by the Department of Education (Department) for the district;

WHEREAS, the Index for the District is 1.7%;

WHEREAS, the Board of Directors of the East Penn School District does hereby certify that the District will comply with the procedures as forth in Section 687 of the Public School Code as it relates to the annual budget for the adoption of its proposed and final budgets;

WHEREAS, the Board of School Directors certifies that increasing any tax at a rate less than or equal to the established index will be sufficient to balance its final budget;

WHEREAS, the Board of School Directors certify that the District will submit information on a proposed increase in the rate of a tax levied for the support of the public schools to the Department on a uniform form prepared by the Department no later than five (5) days after the adoption of this resolution;

WHEREAS, the Board of School Directors certify that a copy of this resolution adopted pursuant to Section 311 of the Taxpayer Relief Act of Special Session No. 1 of 2005 will be sent to the Department no later than five (5) days after the adoption of this resolution;

WHEREAS, the Board of School Directors recognize that the District shall not be eligible to seek referendum exceptions under Section 333 (f) of the Taxpayer Relief Act; and,

WHEREAS, the Board of School Directors recognize that the Department shall compare the proposed percentage increase in the rate of the tax with the index; within ten (10) days of the receipt of the information as required, the Department shall inform the District whether the proposed tax rate increase is less than or equal to the index.

NOW, THEREFORE, BE IT RESOLVED, by the Board of School Directors of the East Penn School District, as follows:

The Board of School Directors adopts this RESOLUTION on the 12th day of December, 2011 indicating that it will not raise the rate of any tax for the support of its public schools for the 2012-2013 fiscal year by more than the index established by the Department of Education for the East Penn School District.

6. Report of the Superintendent of Schools

1. District Update

2. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirements/Resignations

-Dr. Linda Delvernois, Supervisor of Secondary Curriculum, effective April 4, 2012 (Exhibit 2)
-Linda Duffy, School Nurse at Eyer MS, effective date to be determined (Exhibit 3)
-Donna Hunger, Instructional Assistant at Emmaus HS, effective December 23, 2011 (Exhibit 4)
-Gina Tomasino, Remedial Assistant, effective December 9, 2011 (Exhibit 5)
-Elizabeth DeSantis, Instructional Assistant at Emmaus HS, effective December 4, 2011 (Exhibit 6)
-Chandra L. Dodds, Instructional Assistant at Wescosville School, effective immediately (Exhibit 7)
-Marc Pun, Staff Assistant at Emmaus HS, effective December 8, 2011 (Exhibit 8)

Appointment of Full Time Substitute Teacher

Name/Address:	Ross Glase 126 Wildflower Drive, Allentown 18104
Education Level:	B. S. Degree (2009) B. S. Degree (2010)
Undergraduate School:	Penn State University
Graduate School:	Penn State University
Certification:	Instructional I, Elementary K-6
Initial Assignment:	Grade 2, Shoemaker School Opening created by K. Faisetty leave.
Effective:	December 13, 2011
Experience:	8/2011-Present: East Penn
Salary:	\$45,185 (Year 1, Col. 3)

Sabbatical Leave for Restoration of Health

Employee:	Jan Landgraf English Teacher, Emmaus HS
Effective:	12/6/11-12/5/12

Compensated Professional Leave

Employee:	Lisa Caruso Art Teacher, Emmaus HS
Effective:	2012-2013 School Year

General Leaves of Absence - Board Policy 539

Employee:	Laura Goldy, Remedial Assistant
Effective:	1/13/12-4/30/12

Employee:	Jennifer Curtis Supervisor of Special Education
Effective:	1/9/12-1/26/12

Leaves as per Collective Bargaining Agreement

<u>Employee</u>	<u>Effective</u>
Amanda Theis, Grade 2, Shoemaker	Extension to 6/15/12
Amanda Schneck, Grade 1, Shoemaker	12/20/11-2/7/12
Jill Kuebler, English Teacher, Emmaus HS	12/23/11-1/2/12
Rebecca Beitler, Speech, Shoemaker	1/2/12-4/3/12
Amanda Bower, Grade 2, Willow Lane	1/2/12-6/15/12
Kelly Duffy, Business Ed, Emmaus HS	12/22/11-6/15/12
Tanya Scisly, Grade 6, LMMS	1/2/12-4/3/12
Caitlin Shutte, Kindergarten, Macungie	Extension to 1/26/12

Correction to Food Services Department Hours

<u>Employee</u>	<u>From</u>	<u>To</u>
Renee Holmes	5.75 hrs./day	4.75 hrs./day
Melanie Potter Morales		Additional 1.0 hrs/day Breakfast

Additions to the 2011-2012 Per Diem Substitute List

Sharon Benner	Instructional/Staff Assistant
Risa Roth	Instructional/Staff Assistant
LuAnn Cronauer	Instructional/Staff Assistant
June Rodriguez-Ashmar	Instructional/Staff Assistant
Natalie Lahr	Instructional/Staff Assistant
Danielle Treat	Instructional/Staff Assistant
Irene Tyson	Elementary, ML Math
Lisa Donmoyer	Food Services Department
Michael Runyan	Biology, ML Science
Arlene Sovorsky	Elementary
Lynnze Weidaw	Elementary/Special Education
Ashley Weaver	Elementary, ML Math, English, Special Ed.

Co-Curricular Advisors - Exhibit 9

Educational Conferences - Exhibit 10

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 10.

3. Contract for Speech/Occupational/Physical Therapy - Exhibit 11

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the contract with Providastaff, for Speech/Occupational/Physical Therapy for the 2011-2012 school year as described in Exhibit 11.

Note: This contract has been approved by the solicitor.

4. 2012-2013 Emmaus HS Program of Studies Changes- Exhibit 12

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the 2012-13 Emmaus HS Program of Studies Changes as indicated on Exhibit 12.

7. Legislative C. Ballard

1. Resolution Opposing Tuition Vouchers (Exhibit 13)

8. Business Operations

1. Informational: Plancon Part K: Project Refinancing - Exhibit 14

Plancon Part K: Project Refinancing has been approved by the PA Department of Education. This document and appended materials are to be entered into the minutes of this meeting.

2. Bill List Approval

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

3. Treasurer's Report

Motion by _____, Seconded by _____
RESOLVED, That the Treasurer's Report be approved.

4. Termination of Clear Choice Energy and Approval of the ENERNOC Demand Response Sales and Services Agreement (Exhibit 15)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors terminate the agreement with Clear Choice Energy and approve the Demand Response Agreement with ENERNOC, Inc.

Note: The estimated first year revenue for this agreement would be \$61,672 which would be used to offset part of the cost of electricity. Section 3.g. of the Demand Response Agreement has been modified.

5. Parent Transportation Contract

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following transportation contract:

Parents: Pamela and John Clark
1151 Bulldog Road, Allentown
Effective: November 21, 2011-June 15, 2012
Reimbursement: 7.4 miles to Lincoln School
\$.55/mile

6. Disbursement of Funds - Exhibit 16

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the expenditure of funds from the 2010 Series A and Capital Reserve Fund as described on Exhibit 16.

9. Announcements

Monday, December 12	7:00 p.m.-CLEAR Session 7:30 p.m.-Board Meeting
Tuesday, December 13	7:00 p.m.-Eyer MS Band & Orchestra Concert 7:00 p.m.-Alburtis & Lincoln Winter Concert
Wednesday, December 14	7:00 p.m.-Eyer Chorus Concert 7:00 p.m.-LMMS Choral Concert
Thursday, December 15	7:00 p.m.-LMMS Choral Concert
Friday, December 16	11:00 a.m.-Middle Schools Early Dismissal 11:00 a.m.-Emmaus HS Dismissal 7:00 p.m.-EHS Orchestra Concert
Friday, December 23	11:00 a.m.-Secondary Schools Dismissal 12:00 p.m.-Elementary Schools Dismissal

10. Adjourn

Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 11/30/2011 To 12/08/2011

facksmc

Note: Output selection limited to transactions dated between 11/30/2011 and 12/08/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00011975	3M	REPAIRS.....		955.00
00011976	AMERICAN SURE STEP, INC.	SUPPLIES.....		263.00
00011977	APPLE INC	SUPPLIES.....		4,251.00
00011978	ASCD-ASSO FOR SUPR & CURR	DUES.....		89.00
00011979	BEHAVIORAL HEALTH ASSOCIATES	TUITION TO APPROVED APS SCHOOLS...		4,378.50
00011980	DEBRA BEITLER	MILEAGE.....		137.45
00011981	REBECCA BEITLER	TUITION REIMBURSEMENT.....		375.00
00011982	BELLES TREE SERVICE	REPAIRS.....		900.00
00011983	H.A. BERKHEIMER, INC	OFFICIAL/ADMINISTRATIVE SERVICES...		3,562.79
00011984	BERKS COUNTY INTERMEDIATE	TUITION TO OTHER LEA'S WITHIN STAT		1,424.00
00011985	RACHEL BERRIGAN	MILEAGE.....		9.32
00011986	BETHLEHEM AREA SCHOOL	TUITION TO OTHER LEA'S.....		1,311.87
00011987	BLICK ART MATERIALS	SUPPLIES.....		151.76
00011988	BRANDI BLOSE	TUITION REIMBURSEMENT.....		2,440.20
00011989	BRADLEY-SCIOCCHETTI, INC	REPAIRS.....		1,160.72
00011990	STEVE BRAGLIO	TUITION REIMBURSEMENT.....		1,115.00
00011991	BRAINPOP	ADMIN SOFTWARE, LICENSING FEES / S		995.00
00011992	LYNN BRINCKMAN	SUPPLIES.....		62.96
00011993	MARY BETH BUSTEED	MILEAGE.....		19.43
00011994	CALLOWAY HOUSE, INC.	SUPPLIES.....		493.36
00011995	CARBON LEHIGH INTERMED UNIT	OTHER PURCHASED PROF/TECH SERVICES		1,356.28
00011996	GALE	EDUCATIONAL SOFTWARE.....		2,500.00
00011997	CENTER FOR HUMANISTIC	PROFESSIONAL EDUCATIONAL SERVICES.		105.00
00011998	CHARTHOUSE LEARNING	SUPPLIES.....		650.22
00011999	C.J. WAGNER BOWLING SUPPLIES	SUPPLIES.....		435.00
00012000	CLARY	NON CAPITAL EQUIP/ORIGINAL.....		1,195.00
00012001	MICHELLE CONKLIN COLSON	CONTRACTED CARRIERS.....		49.50
00012002	COMPASS ENERGY GAS SERVICES	NATURAL GAS.....		16,872.92
00012003	LORI COOKE	MILEAGE.....		49.12
00012004	CURIO ELECTRICAL REPAIR SHOP	REPAIRS.....		99.00
00012005	DAN'S CAMERA CITY	SUPPLIES.....		31.99
00012006	KATHRYN DAVENPORT	CONFERENCE ADVANCE.....		239.00
00012007	DEER COUNTRY FARM & LAWN INC	SUPPLIES.....		305.77
00012008	LINDA DEVERNOIS	MEDICAL REIMBURSEMENT.....	MILEAGE.....	391.16
00012009	DELL MARKETING, L.P.	EDUCATIONAL SOFTWARE.....		9.98
00012010	DEMCO INC	SUPPLIES.....		501.43
00012011	SCOTT DIDRA	SUPPLIES.....		265.68
00012012	ORLANDO DIEFENDERFER	SUPPLIES.....		6,800.00
00012013	DISCOUNT ELECTRONICS	REPAIRS.....		70.18

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 11/30/2011 To 12/08/2011

facksmc

Note: Output selection limited to transactions dated between 11/30/2011 and 12/08/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00012014	MARK W DOMYAN	TUITION REIMBURSEMENT.....		495.00
00012015	DON HERB PHOTOGRAPHY	SUPPLIES.....		414.00
00012016	DOWNHILL PUBLISHING LLC	SUPPLIES.....		39.95
00012017	TRACY DREHER	CONFERENCE ADVANCE.....		125.00
00012018	DRIES DO IT CENTER	SUPPLIES.....		325.16
00012019	ERIN DRY	SUPPLIES.....		19.60
00012020	ROSS DUFFIELD	MILEAGE.....		15.54
00012021	EASTERN PENNSYLVANIA	BOOKS.....		119.00
00012022	EMMAUS AMBULANCE CORPS	OTHER PROFESSIONAL SERVICES.....		562.50
00012023	ENTERTAINMENT SRVC GROUP	SUPPLIES.....		229.50
00012024	EPSD CAFETERIA FUND	MEALS/REFRESHMENTS.....		218.65
00012025	LISA EVANS	CONFERENCE EXPENSE.....		95.46
00012026	EXPRESS BUSINESS CENTER	COMMUNICATIONS.....		425.00
00012027	KAREN FAIRCLOUGH	CONFERENCE EXPENSE.....		196.47
00012028	MARIANNE K FEGELY	ADULT ED REIMB.....	MILEAGE.....	30.00
00012029	FERGUSON ECONOMY PLMBG & HTG	SUPPLIES.....		174.89
00012030	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		16,180.17
00012031	FOLLETT EDUCATIONAL	BOOKS.....		1,216.00
00012032	FOLLETT LIBRARY RESOURCES	BOOKS.....		72.08
00012033	MEREDITH FRANTZ	MILEAGE.....		142.86
00012034	NOELLE J GECIK	CONFERENCE EXPENSE.....		12.21
00012035	ERIN GEIGER	SUPPLIES.....		475.93
00012036	GENERAL AIRE SYSTEMS, INC.	SUPPLIES.....		1,320.05
00012037	GOVCONNECTION INC	EDUCATIONAL SOFTWARE.....		24,683.04
00012038	GRAHAM SECURITY POLICE INC	SAFETY/SECURITY.....		4,024.00
00012039	GREG'S AUTO & TIRE SERVICE	REPAIRS AND MAINTENANCE SERVICES..		38.30
00012040	GEORGE L GRIM	OTHER PURCHASED PROF/TECH SERVICES		2,975.00
00012041	GRIZZLY INDUSTRIAL INC.	SUPPLIES.....		1,258.65
00012042	GTS-WELCO-971	SUPPLIES.....		405.97
00012043	TRICIA E GUTMAN	CONFERENCE EXPENSE.....		14.43
00012044	GUYETTE COMMUNICATION	TRANSPORT/TELECOMMUNICATIONS.....		7,480.25
00012045	HAAN CRAFTS	SUPPLIES.....		673.14
00012046	HARNED DURHAM OIL COMPANY	GASOLINE.....	CONTRACTED CARRIERS.....	3,731.53
00012047	HARCOURT OUTLINES INC	SUPPLIES.....		1,046.94
00012048	PATRICE HELFRICH	MILEAGE.....		45.29
00012049	MARGARET HOFFERT	GASOLINE.....		34.27
00012050	HOME DEPOT CREDIT SERVICES	SUPPLIES.....		235.43
00012051	H. T. LYONS CONTRACTORS &	REPAIRS.....		16,932.00
00012052	HTSS, INC	CUSTODIAL SERVICES.....		1,177.60

* Denotes Non-Negotiable Transaction

P - Prenote

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- Payables within Check

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 11/30/2011 To 12/08/2011

facksmc

Note: Output selection limited to transactions dated between 11/30/2011 and 12/08/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00012053	INC.	BOOKS AND PERIODICALS.....		12.00
00012054	INTERSTATE BATTERY OF LEHIGH	SUPPLIES.....		110.90
00012055	JMSI ENVIRONMENTAL CORP	OTHER PURCHASED PROF/TECH SERVICES	REPAIRS.....	950.00
00012056	JOAN JOHNSTON	MILEAGE.....		107.39
00012057	J.P. MASCARO & SONS	SUPPLIES.....		524.64
00012058	J.W. PEPPER & SON, INC.	SUPPLIES.....		692.18
00012059	KAMRAN AFSHAR ASSOCIATES INC	BOOKS AND PERIODICALS.....		149.00
00012060	AMY N KAUNITZ	EYE CARE.....		75.00
00012061	CYNTHIA LYNN KEMP	EYE CARE.....		75.00
00012062	KIDSPACE CORP	TUITION TO APPROVED PRIVATE SCHOOL		160.00
00012063	COLLEEN KINGSBURY	SUPPLIES.....		118.24
00012064	KRISTINE KLECKNER	ADULT ED REIMB.....		30.00
00012065	ERIN KNECHT	MILEAGE.....		4.53
00012066	STEVEN KUTZ	SUPPLIES.....		14.95
00012067	LAKESHORE LEARNING MATERIALS	SUPPLIES.....		19.95
00012068	LEHIGH COUNTY AUTO PARTS	SUPPLIES.....		180.77
00012069	LEHIGH CAREER & TECHNICAL	TUITION TO VO-TECHS.....		68,285.21
00012070	LEHIGH LEARNING ACADEMY	TUITION TO APPROVED PRIVATE SCHOOL		8,200.00
00012071	LEHIGH VALLEY CHARTER H. S.	TUITION TO PENNSYLVANIA CHARTER SC		20,631.66
00012072	LINCOLN LEADERSHIP ACADEMY	TUITION TO PA CHARTER SCHOOLS.....		2,134.07
00012073	LVSSAF	MEALS / REFRESHMENTS.....		90.00
00012074	MAA AMERICAN MATHEMATICS	STUDENT FEES.....	SUPPLIES.....	190.00
00012075	MACWORLD	BOOKS AND PERIODICALS.....		19.97
00012076	JANINE MATHESZ	TUITION REIMBURSEMENT.....	CONFERENCE ADVANCE.....	4,330.43
00012077	DEBORAH MATHIEU	DUES.....		250.00
00012078	STACEY MECKES	CONFERENCE ADVANCE.....		281.00
00012079	LVPG MATLV	OTHER PROFESSIONAL SERVICES.....		180.00
00012080	PAMELA MILLER	MILEAGE.....		6.11
00012081	THOMAS P MIRABELLA	MEDICAL REIMBURSEMENT.....	MILEAGE.....	204.19
00012082	MOTION INDUSTRIES INC	SUPPLIES.....		69.02
00012083	MARY KAY NAUNAS	CONFERENCE ADVANCE.....		239.00
00012084	MARK NETH	DUES.....		100.00
00012085	SUSAN NOACK	MILEAGE.....		60.27
00012086	NORTHEAST JANITOR. SUPPLY,	SUPPLIES.....		137.12
00012087	PATRICIA NOVOBILSKI	EYE CARE.....		75.00
00012088	OAA-VELOCITY	OTHER PROFESSIONAL SERVICES.....		742.50
00012089	CATHLEEN O'CONNOR	EYE CARE.....		75.00
00012090	TRACIE O'CONNOR	SUPPLIES.....		186.84
00012091	KATHY O'GARA	CONTRACTED CARRIERS.....		334.18

* Denotes Non-Negotiable Transaction

p - Prenote

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- Payables within Check

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EAST PENN SCHOOL DISTRICT

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 11/30/2011 To 12/08/2011

facksmc

Note: Output selection limited to transactions dated between 11/30/2011 and 12/08/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00012092	ORIENTAL TRADING CO., INC.	SUPPLIES.....		155.99
00012093	ORIGIN INSTRUMENTS CORP	EDUCATIONAL SOFTWARE.....		305.55
00012094	PASBO	DUES/FEES.....		50.00
00012095	ALISON PATCHCOSKI	SUPPLIES.....		44.00
00012096	PENTELEDATA	REPAIRS.....		1,508.00
00012097	PIAA	STUDENT FEES.....		130.00
00012098	PIONEER GLASS & MIRROR	SUPPLIES.....		544.50
00012099	DAVID PIPERATO	CONFERENCE EXPENSE.....		298.42
00012100	POLAR ELECTRO INC.	SUPPLIES.....		999.30
00012101	BARBRA POLING	MILEAGE.....		21.95
00012102	SARAH POMERHN	SUPPLIES.....		349.27
00012103	POSTMASTER -EMMAUS	COMMUNICATIONS.....		190.00
00012104	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		32,501.83
00012105	PPL ELECTRIC UTILITIES	ELECTRICITY.....		4,324.42
00012106	PRUFROCK PRESS INC	SUPPLIES.....		29.85
00012107	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....		375.44
00012108	QUAKERTOWN COMM SCHOOL DIST	TUITION TO OTHER LEA'S WITHIN STAT		1,134.00
00012109	QUEEN CITY ELEC. SUPPLY CO	SUPPLIES.....		2,265.52
00012110	RADIO MAINTENANCE INC	SUPPLIES.....		2,813.00
00012111	RADIO SHACK ACCOUNTS	SUPPLIES.....		34.99
00012112	KATRINA RAINFORD	CONFERENCE EXPENSE.....		115.50
00012113	DENNIS J. RAMELLA	MILEAGE.....		272.17
00012114	WILLIAM SCOTT RAMSON	SUPPLIES.....		240.40
00012115	MICHELE READINGER	EYE CARE.....		75.00
00012116	READING SCHOOL DISTRICT	TUITION TO OTHER LEA'S WITHIN STAT		2,940.00
00012117	JAMIE REIDY	CONFERENCE ADVANCE.....		281.00
00012118	PAUL REILLY	MILEAGE.....		30.75
00012119	REIMER BROS., INC.	CONTRACTED CARRIERS.....		48,962.24
00012120	ROCHESTER 100 INC	SUPPLIES.....		472.50
00012121	VICKY ROMAGNOLI	MILEAGE.....		115.11
00012122	SCASD	STUDENT FEES FOR INSTRUCTIONAL REL		250.00
00012123	KAREN SCHAFFER	MILEAGE.....		10.49
00012124	SCHOLASTIC BOOK CLUBS, INC	BOOKS.....		421.00
00012125	SCHOOL CLAIMS SERVICE, LLC	MEDICAL INSURANCE.....		44.00
00012126	SCHOOL HEALTH CORPORATION	SUPPLIES.....		190.44
00012127	SCHOOL CLAIMS ASSURANT	LIFE INSURANCE.....		7,022.70
00012128	SCHOOL SPECIALTY	SUPPLIES.....		4,786.33
00012129	HEATHER L SCHRACK	TUITION REIMBURSEMENT.....		1,340.40
00012130	SERVICE ELECTRIC CABLE TV	TRANSPORT/TELECOMMUNICATIONS.....		1,235.00

* Denotes Non-Negotiable Transaction

p - Prenote

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- Payables within Check

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 11/30/2011 To 12/08/2011

facksmc

Note: Output selection limited to transactions dated between 11/30/2011 and 12/08/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00012131	SEVEN GENERATIONS	TUITION TO PA CHARTER SCHOOLS.....		123,533.38
00012132	SHAMOKIN AREA SCHOOL	TUITION TO OTHER LEA'S WITHIN STAT		667.59
00012133	SID HARVEY	SUPPLIES.....		41.53
00012134	DEBORAH A SIEGFRIED	MILEAGE.....		133.59
00012135	SIMPLEXGRINNELL	SUPPLIES.....		1,553.78
00012136	NANCY SMARTSCHAN	SUPPLIES.....		166.89
00012137	ERIC SMITH	CONFERENCE EXPENSE.....		173.45
00012138	JEFFREY A SMITH	MILEAGE.....		195.25
00012139	SCHOOL SPECIALTY	SUPPLIES.....		374.88
00012140	STANDARD STATIONERY SUPPLY	SUPPLIES.....		1.59
00012141	STAR DATA	SUPPLIES.....		4,195.90
00012142	STERICYCLE INC	SUPPLIES.....		759.26
00012143	STOTZ-FATZINGER OFFICE	SUPPLIES.....		310.34
00012144	NICOLE STRATCHKO	CONFERENCE ADVANCE.....		281.00
00012145	SANDRA TEPLITZ	TUITION REIMBURSEMENT.....	MILEAGE.....	1,109.87
00012146	TIMES NEWS	BOOKS AND PERIODICALS.....		12.95
00012147	THOMAS L HOFFMAN CO INC	REPAIRS.....	SUPPLIES.....	3,960.00
00012148	TN PRINTING	SUPPLIES.....		261.00
00012149	DENISE M. TORMA	CONFERENCE EXPENSE.....		831.26
00012150	TRACTOR SUPPLY COMPANY	SUPPLIES.....		26.99
00012151	TSA CONSULTING GROUP INC	OTHER PROFESSIONAL SERVICES.....		412.00
00012152	UGI UTILITIES INC	NATURAL GAS.....		86.56
00012153	UPSTART	SUPPLIES.....		42.00
00012154	USI INSURANCE SERVICES, LLC	WORKERS' COMPENSATION.....		74,165.22
00012155	VERIZON WIRELESS	TRANSPORT/TELECOMMUNICATIONS.....		1,764.39
00012156	ERIKA WAGNER	EYE CARE.....		75.00
00012157	KATJA WAHRHAFTIG	EYE CARE.....		75.00
00012158	KIM WANISH	ADULT ED REIMB.....		30.00
00012159	WEINSTEIN SUPPLY CORP	SUPPLIES.....		219.43
00012160	WON-DOOR CORPORATION	REPAIRS.....		390.00
00012161	XEROX CORPORATION	REPAIRS.....	OTHER PURCHASED PROF/TECH SERVICES	36,640.35
10-GENERAL FUND				623,101.08
Grand Total Manual Checks :				0.00
Grand Total Regular Checks :				623,101.08
Grand Total Direct Deposits:				0.00
Grand Total Credit Card Payments:				0.00

- Payables within Check * Denotes Non-Negotiable Transaction c - Credit Card Payment

P - Prenote

d - Direct Deposit

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 11/30/2011 To 12/08/2011

facksmc

Note: Output selection limited to transactions dated between 11/30/2011 and 12/08/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
		Grand Total All Checks	:	623,101.08

- Payables within Check
12/08/2011 09:42:24 AM

* Denotes Non-Negotiable Transaction
P - Prenote

C - Credit Card Payment

EAST PENN SCHOOL DISTRICT

Fund Accounting Check Summary

PLGIT - From 11/30/2011 To 12/08/2011

facksmc

Note: Output selection limited to transactions dated between 11/30/2011 and 12/08/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00007069	BARBRA POLING	VOID CK 7069-3/8/11 OVER 90 DAYS..		-21.95
*9114VOID	MARK NETH	VOID CK 9114-7/07/11 OVER 90 DAYS.		-100.00
*EGA--E19	US BANK-WIRE TRANSFER	EGA-SERIES E-19; WIRED 12/1/11....		9,924.66
*EGA--F19	US BANK-WIRE TRANSFER	EGA-SERIES F-19; WIRED 12/1/11....		472.60
*EGA--H20	US BANK-WIRE TRANSFER	EGA-SERIES H20; WIRED 12/1/11.....		10,491.78
*EGA96VAR	THE BANK OF NEW YORK	EGA-1996 VRL - WIRED 12/1/11.....		7,768.33
*GOB-A-13	US BANK-WIRE TRANSFER	GOB SERIES A OF 2007; A13 WIRED 12		11,436.99
10-GENERAL FUND				39,972.41
Grand Total Manual Checks :				39,972.41
Grand Total Regular Checks :				0.00
Grand Total Direct Deposits:				0.00
Grand Total Credit Card Payments:				0.00
Grand Total All Checks :				39,972.41

- Payables within Check

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* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

EAST PENN SCHOOL DISTRICT

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Fund Accounting Check Summary

ATHLETIC FUND - From 11/15/2011 To 11/29/2011

faCkSmc

Note: Output selection limited to transactions dated between 11/15/2011 and 11/29/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00002063	CRAIG MOSSER	VFB CCHS.....		71.00
00002064	MARK CESARE	VFB CCHS.....		71.00
00002065	MIKE EBERWEIN	FVB CCHS.....		71.00
00002066	THOMAS HALCISAK	VFB VS CCHS.....		71.00
00002067	WILLIAM ENGLER	VFB CCHS.....		71.00
10-GENERAL FUND				355.00
Grand Total Manual Checks :				0.00
Grand Total Regular Checks :				355.00
Grand Total Direct Deposits:				0.00
Grand Total Credit Card Payments:				0.00
Grand Total All Checks :				355.00

* Denotes Non-Negotiable Transaction

p - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Summary

PLGIT - From 11/15/2011 To 11/29/2011

facksmc

Note: Output selection limited to transactions dated between 11/15/2011 and 11/29/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00011365	A-PROMPT CORPORATION	SUPPLIES.....		818.40
00011366	ALL-PHASE ELECTRIC SUPPLY CO	SUPPLIES.....		381.33
00011367	AMAZON	BOOKS.....		1,920.98
00011368	ANACONDA SPORTS INC.	SUPPLIES.....		39.50
00011369	ANGELO'S SOCCER CORNER	SUPPLIES.....		4,758.70
00011370	APPERSON	SUPPLIES.....		103.26
00011371	APPLE INC	EDUCATIONAL SOFTWARE.....		16,185.90
00011372	APPLIED ARTS PUBLISHERS	BOOKS AND PERIODICALS.....		414.00
00011373	GAYLE D AQUINO, M.ED	OTHER PROFESSIONAL SERVICES.....		1,815.00
00011374	STEPHANIE M ARDITO	CONFERENCE EXPENSE.....		6.11
00011375	AUTOZONE	SUPPLIES.....		73.22
00011376	STEPHEN BAIER	SUPPLIES.....		31.99
00011377	BAKER & TAYLOR	BOOKS.....		646.78
00011378	KIMBERLY A. BARNES	DUES.....		250.00
00011379	BAYADA NURSES	OTHER PROFESSIONAL SERVICES.....		262.50
00011380	BELLES TREE SERVICE	REPAIRS.....		8,400.00
00011381	BETHEHEM SPORTING GOODS	SUPPLIES.....		2,285.20
00011382	BETTERTIMES, CORP.	SUPPLIES.....		279.50
00011383	BHS ACCOUNT 152	STUDENT FEES FOR INSTRUCTIONAL REL		2,800.00
00011384	BLICK ART MATERIALS	SUPPLIES.....		92.33
00011385	BRADLEY-SCIOCCHETTI, INC	REPAIRS.....		327.50
00011386	STEVE BRAGLIO	SUPPLIES.....		25.82
00011387	BRAINPOP	EDUCATIONAL SOFTWARE.....		3,465.00
00011388	MARY BETH BUSTEED	EYE CARE.....	MILEAGE.....	90.54
00011389	PAMELA J CANNONE	TAX REFUND.....		170.81
00011390	CAROLINA BIOLOGICAL SUPPLY	SUPPLIES.....		316.41
00011391	CDI COMPUTERS	REPAIRS.....		2,002.00
00011392	CDW GOVERNMENT INC	EDUCATIONAL SOFTWARE.....		654.91
00011393	CENTER VALLEY POOL COMPANY	SUPPLIES.....		72.44
00011394	CHESTER COUNTY INTERMEDIATE	TUITION TO COMMUNITY COLLEGES.....		8,467.20
00011395	CLASSROOM ESSENTIALS ONLINE	NON-CAPITAL EQUIP/ORIGINAL.....		1,762.50
00011396	COLONIAL INTERMEDIATE UNIT	SERVICES IN SUPPORT OF LEA'S TECHN		6,273.28
00011397	COLORADO TIME SYSTEMS	SUPPLIES.....		690.00
00011398	COMMONWEALTH OF PENNSYLVANIA	DUES/FEES.....		35.00
00011399	CROSSTEC CORP	EDUCATIONAL SOFTWARE / RELATED LIC		1,298.76
00011400	CRUCIAL TECHNOLOGY	SUPPLIES.....		31.99
00011401	CURIO ELECTRICAL REPAIR SHOP	REPAIRS.....		548.00
00011402	DEER COUNTRY FARM & LAWN INC	SUPPLIES.....		42.28
00011403	DEER PARK	SUPPLIES.....		440.96

* Denotes Non-Negotiable Transaction

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Fund Accounting Check Summary

PLGIT - From 11/15/2011 To 11/29/2011

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Note: Output selection limited to transactions dated between 11/15/2011 and 11/29/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00011404	DIFFERENT ROADS TO LEARNING	SUPPLIES.....		161.95
00011405	DORON PRECISION SYSTEMS,	REPAIRS.....		4,192.00
00011406	DRIES DO IT CENTER	SUPPLIES.....		67.86
00011407	MICHAEL A DUARTE	FOOD.....		42.50
00011408	MAYER-JOHNSON LLC	EDUCATIONAL SOFTWARE.....		8,064.00
00011409	ANDREA EDMONDS	CONFERENCE ADVANCE - REGISTRATION.		140.00
00011410	EPSD CAFETERIA FUND	STATE REIMB.....		4,741.81
00011411	EXELON ENERGY COMPANY	ELECTRICITY.....		4,069.63
00011412	FABTECH WELDING & REPAIR	SUPPLIES.....		1,040.00
00011413	FAUST HAULING, INC.	SUPPLIES.....		393.00
00011414	FEDEX	COMMUNICATIONS.....		74.29
00011415	RANDY L FEGELY	EYE CARE.....		75.00
00011416	FERGUSON ECONOMY PLMBG & HTG	SUPPLIES.....		62.62
00011417	FISHER SCIENCE	SUPPLIES.....		534.78
00011418	FOLLETT EDUCATIONAL	BOOKS.....		2,085.00
00011419	FOLLETT LIBRARY RESOURCES	BOOKS.....	EDUCATIONAL SOFTWARE / RELATED LIC	1,298.76
00011420	FORMAL FASHIONS, INC.	SUPPLIES.....		548.64
00011421	JUSTINE FRANTZEN	CONFERENCE EXPENSE.....		6.11
00011422	FRONTIER	TRANSPORT/TELECOMMUNICATIONS.....		3,075.35
00011423	GENERAL AIRE SYSTEMS, INC.	SUPPLIES.....		11,375.38
00011424	JENNIFER GLENDENMEYER	MEALS / REFRESHMENTS.....		30.46
00011425	GOPHER	SUPPLIES.....		195.75
00011426	GOVCONNECTION INC	NON-CAPITAL END USER EQUIP/ORIGINA	EDUCATIONAL SOFTWARE.....	253.30
00011427	GRAYBAR ELECTRIC COMPANY,	SUPPLIES.....		276.82
00011428	GTS-WELCO-971	SUPPLIES.....		356.79
00011429	HAAN CRAFTS	SUPPLIES.....		453.96
00011430	HANDWRITING WITHOUT TEARS	SUPPLIES.....		81.35
00011431	JENNIFER HANSSEN	MILEAGE.....		71.82
00011432	SALLY ANN HANZLIK	FOOD.....	CONFERENCE EXPENSE.....	35.79
00011433	HARBOR SALES CO INC	SUPPLIES.....		105.94
00011434	MICHELLE HARNED	SUPPLIES.....		27.54
00011435	HARVARD EDUCATION LETTER	BOOKS AND PERIODICALS.....		29.50
00011436	HARVARD EDUCATION PRESS	BOOKS.....		24.95
00011437	HARVARD UNIVERSITY	PROFESSIONAL EDUCATIONAL SERVICES.		1,995.00
00011438	GRACE HOCHELLA	MILEAGE.....		17.76
00011439	HODGE PRODUCTS INC.	SUPPLIES.....		697.68
00011440	H. T. LYONS CONTRACTORS &	REPAIRS.....		543.71
00011441	HTSS, INC	CUSTODIAL SERVICES.....		1,472.00
00011442	IIRP	BOOKS.....	SUPPLIES.....	304.97

* Denotes Non-Negotiable Transaction

- Payables within Check

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Fund Accounting Check Summary

PLGIT - From 11/15/2011 To 11/29/2011

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Note: Output selection limited to transactions dated between 11/15/2011 and 11/29/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00011443	INDIAN CREEK STORAGE	RENATAL OF LAND & BLDGS.....	RENTAL OF LAND & BUILDINGS.....	485.00
00011444	THE IRIS COMPANIES	SUPPLIES.....		241.66
00011445	JOHN DEERE LANDSCAPES	SUPPLIES.....		1,100.00
00011446	JOHN WILEY & SONS INC	DUES.....		61.00
00011447	J.P. MASCARO & SONS	DISPOSAL SERVICES.....		8,569.14
00011448	J.W. PEPPER & SON, INC.	SUPPLIES.....	BOOKS.....	1,138.27
00011449	KIDSPACE CORP	TUITION TO APPROVED PRIVATE SCHOOL		240.00
00011450	LORI KING	MILEAGE.....		51.95
00011451	KRUEGER INTERNATIONAL, INC	REPAIRS.....		109.08
00011452	KURTZ BROS	SUPPLIES.....		553.06
00011453	LEHIGH COUNTY AUTHORITY	WATER/SEWER.....		2,000.00
00011454	LEHIGH CARBON COMM COLLEGE	TUITION TO COMMUNITY COLLEGES & TE		46,311.17
00011455	LEHIGH VALLEY ACADEMY	TUITION TO PENNSYLVANIA CHARTER SC		6,627.25
00011456	LEVY SCHOOL BUS CO	CONTRACTED CARRIERS.....	STUDENT TRANSPORTATION FORM OTHER	528.00
00011457	LIBRARY VIDEO COMPANY	EDUCATIONAL SOFTWARE.....		26.90
00011458	BARBARA LITTS	MILEAGE.....		123.15
00011459	DANIEL MARSTELLER	EYE CARE.....		75.00
00011460	JEANNINE MARTINI	CONFERENCE EXPENSE.....		6.11
00011461	JANINE MATHESZ	CONFERENCE EXPENSE.....		159.84
00011462	DEBORAH MATHIEU	EYE CARE.....		75.00
00011463	MEDCO SUPPLY COMPANY	SUPPLIES.....		644.07
00011464	MENTORING MINDS	SUPPLIES.....		174.95
00011465	METCO SUPPLY INC	SUPPLIES.....		20.40
00011466	MICHAEL & DONNA MIKOLAJCZYK	OTHER PROFESSIONAL SERVICES.....		280.00
00011467	MILLMARK EDUCATION	BOOKS.....		1,404.48
00011468	THOMAS P MIRABELLA	CONFERENCE EXPENSE.....		9.56
00011469	MPS	BOOKS.....		5,497.48
00011470	MUSIC IS ELEMENTARY	SUPPLIES.....		57.80
00011471	NATIONAL ASSN FOR COLLEGE	DUES/FEEES.....		160.00
00011472	NAZARETH MUSIC CENTER LTD	REPAIRS.....		540.00
00011473	NEXTEL COMMUNICATIONS	TRANSPORT/TELECOMMUNICATIONS.....		506.88
00011474	NORCOSTO	SUPPLIES.....		938.95
00011475	NUMONICS CORP	SUPPLIES.....		91.99
00011476	BRENT OHL	GASOLINE.....		28.25
00011477	REGINA OSTER	SUPPLIES.....		126.02
00011478	THE OVERHEAD DOOR CO. OF	REPAIRS.....		229.50
00011479	PBS DISTRIBUTION LLC	BOOKS.....		69.72
00011480	PEARSON EDUCATION, INC	BOOKS AND PERIODICALS.....		2,831.68
00011481	PEARSON EDUCATION INC	BOOKS.....		11,465.95

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Fund Accounting Check Summary

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Note: Output selection limited to transactions dated between 11/15/2011 and 11/29/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00011482	LINDA PEKARIK	MEDICAL REIMBURSEMENT.....	CONFERENCE EXPENSE.....	715.66
00011483	PENNSYLVANIA LEAGUE OF	DUES/FEES.....		65.00
00011484	PENNSYLVANIA SCHOOL FOR DEAF	TUITION TO COMMUNITY COLLEGES....		6,845.00
00011485	PITNEY BOWES	RENTAL OF EQUIPMENT.....		934.00
00011486	PJAS REGION 3	DUES.....		50.00
00011487	PLAQUES AND SUCH, LLC	SUPPLIES.....		121.57
00011488	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		59,643.10
00011489	PPL ELECTRIC UTILITIES	ELECTRICITY.....		5,414.59
00011490	PREMIER AGENDAS	PRINTING/BINDING.....		4,969.00
00011491	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....		396.87
00011492	QUILL CORPORATION	SUPPLIES.....		76.74
00011493	RADIO MAINTENANCE INC	NON CAPITAL EQUIP/ORIGINAL.....	SUPPLIES.....	115.00
00011494	RADIO SHACK ACCOUNTS	EDUCATIONAL SOFTWARE.....	SUPPLIES.....	100.03
00011495	REBCO PRINTING, INC	SUPPLIES.....		954.00
00011496	REINHART FOODSERVICE LLC	SUPPLIES.....		421.41
00011497	SCASD	STUDENT FEES FOR INSTRUCTIONAL REL		225.00
00011498	SCHAF'S VIDEO PRODUCTIONS	SUPPLIES.....		77.00
00011499	KENDY SCHIFFERT	EYE CARE.....		75.00
00011500	SCHOOL HEALTH CORPORATION	SUPPLIES.....		1,781.23
00011501	SCHOOL CLAIMS ASSURANT	LIFE INSURANCE.....	INCOME PROTECTION INSURANCE.....	7,913.82
00011502	SCHOOL REHABILITATION	PROFESSIONAL EDUCATIONAL SERVICES		1,044.00
00011503	SCHOOL SPECIALTY	SUPPLIES.....		196.54
00011504	SERVICE TIRE TRUCK CENTER	SUPPLIES.....		468.02
00011505	SHARP SIGNS & GRAPHICS	SUPPLIES.....		54.00
00011506	HENRY & MICHELLE SHOEMAKER	TUITION OTHER.....		700.00
00011507	BRIAN SIGAFOOS	MILEAGE.....		343.76
00011508	SIMPLEXGRINNELL	SUPPLIES.....		61.75
00011509	SKYLINE ENGINEERING INC	REPAIRS.....		29.90
00011510	NANCY SMARTSCHAN	SUPPLIES.....		350.42
00011511	SOUTHERN LEHIGH SCHOOL	STUDENT FEES FOR INSTRUCTIONAL REL		200.00
00011512	SPORTSMAN'S	SUPPLIES.....		384.44
00011513	STAGE ACCENTS	SUPPLIES.....		481.50
00011514	NICOLE STANCHOCK	SUPPLIES.....		32.56
00011515	STERICYCLE INC	SUPPLIES.....		923.03
00011516	STOTZ-FATZINGER OFFICE	SUPPLIES.....	NON CAPITAL END USER EQUIP / ORIGI	3,646.35
00011517	DEBRA SURDOVAL	COMMUNICATIONS.....		182.77
00011518	MARTHA F. TEED	SUPPLIES.....		261.57
00011519	THE KEELER COMPANY INC	SUPPLIES.....		904.54
00011520	THOMAS L HOFFMAN CO INC	SUPPLIES.....		3,790.00

* Denotes Non-Negotiable Transaction

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Fund Accounting Check Summary

PLGIT - From 11/15/2011 To 11/29/2011

facksmc

Note: Output selection limited to transactions dated between 11/15/2011 and 11/29/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00011521	TIME FOR KIDS	BOOKS AND PERIODICALS.....		5.32
00011522	TOLEDO PHYS. EDU SUPPLY CO	SUPPLIES.....		881.95
00011523	DENISE M. TORMA	CONFERENCE ADVANCE - REGISTRATION.	CONFERENCE ADVANCE - TRAVEL.....	3,894.00
00011524	TRANE US INC	SUPPLIES.....		142.98
00011525	UGI UTILITIES INC	NATURAL GAS.....		8,484.95
00011526	UNITED CONCORDIA	DENTAL INSURANCE.....		505.89
00011527	UNITED HEALTH SUPPLIES	SUPPLIES.....		8.95
00011528	V & C ACCESSORIES INC	SUPPLIES.....		136.00
00011529	VALLEY LITHO SUPPLY CO.	SUPPLIES.....		762.90
00011530	SUZANNE VINCENT	MEALS / REFRESHMENTS.....		146.51
00011531	PAMELA VOGGIN	EYE CARE.....		75.00
00011532	DANIELLE WALSH	CONFERENCE EXPENSE.....		6.11
00011533	MARK WARDEN	MEDICAL REIMBURSEMENT.....		653.43
00011534	WEBB MEDICAL SYSTEMS	REPAIRS.....		85.00
00011535	WEIS MARKETS	SUPPLIES.....		289.71
00011536	WEIS MARKETS	SUPPLIES.....		39.26
00011537	WENTZ HARDWARE	SUPPLIES.....		263.73
00011538	JULIE WILLIAMS	CONFERENCE EXPENSE.....		6.11
00011539	NICOLE WUKITCH	BOOKS AND PERIODICALS.....	SUPPLIES.....	315.04
00011540	ZESWITZ MUSIC	REPAIRS.....		367.00
*DTL 12/1	EAST PENN SCHOOL DISTRICT	DENTAL INSURANCE 12/01/11.....		47,229.42
*NOV11HSP	EAST PENN SCHOOL DISTRICT	HOSPITALIZATION - NOV 2011.....		898,289.12
*PR 12/01	EAST PENN SCHOOL DISTRICT	PAYROLL 12/01/11.....		2,064,687.91
*RETR9/23	PUBLIC SCHOOL EMPLOYEE'S	PSERS RETIREMENT 9/23/11.....		919,573.80
*SS 12/01	EAST PENN SCHOOL DISTRICT	SOCIAL SECURITY 12/01/11.....		153,801.15
10-GENERAL FUND				4,416,463.54
Grand Total Manual Checks :				4,083,581.40
Grand Total Regular Checks :				332,882.14
Grand Total Direct Deposits:				0.00
Grand Total Credit Card Payments:				0.00
Grand Total All Checks :				4,416,463.54

* Denotes Non-Negotiable Transaction

P - Prenote

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- Payables within Check

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EAST PENN SCHOOL DISTRICT

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COMPARISON OF REVENUE

	2007/2008	2008/2009	2009/2010	2010/2011	2011/2012
BUDGET	100,387,505.00	105,709,288.00	107,598,771.00	112,701,175.00	111,506,398.00
	%	%	%	%	%
JULY	472,593.20	1,006,969.00	-605,171.99	-735,588.90	-777,822.85
AUGUST	6,273,681.82	9,369,162.00	7,163,850.47	10,151,219.77	8,960,642.00
SEPTEMBER	21,898,260.33	49,570,975.44	58,675,209.57	61,981,370.85	58,990,272.61
OCTOBER	46,314,990.06	69,502,196.37	73,553,913.21	76,556,144.00	78,583,926.99
NOVEMBER	71,015,625.81	74,937,400.00	79,082,460.65	81,591,392.71	82,980,895.30
DECEMBER	74,673,446.85	80,186,130.00	84,676,886.69	86,420,810.21	
JANUARY	81,206,843.33	84,222,512.61	88,791,072.11	91,379,691.39	
FEBRUARY	83,900,377.52	86,981,813.00	90,864,850.46	94,166,811.65	
MARCH	86,142,284.60	89,059,375.00	94,187,459.39	96,790,668.42	
APRIL	89,174,441.38	92,505,015.61	96,477,783.11	99,562,233.88	
MAY	95,218,335.89	94,588,813.59	98,293,238.10	101,906,427.84	
JUNE	99,401,063.98	103,505,111.19	107,793,685.01	112,200,455.71	
	0.5	1.0	(0.6)	(0.7)	(0.7)
	6.2	8.9	6.7	9.0	8.0
	21.8	46.9	54.5	55.0	52.9
	46.1	65.7	68.4	67.9	70.5
	70.7	70.9	73.5	72.4	74.4
	74.4	75.9	78.7	76.7	-
	80.9	79.7	82.5	81.1	-
	83.6	82.3	84.4	83.6	-
	85.8	84.2	87.5	85.9	-
	88.8	87.5	89.7	88.3	-
	94.9	89.5	91.4	90.4	-
	99.0	97.9	100.2	99.6	-

COMPARISON OF APPROPRIATION EXPENDITURES

	2007-2008	2008/2009	2009/2010	2010/2011	2011/2012
BUDGET	106,709,335.00	111,014,352.00	115,123,103.00	120,804,398.00	120,319,470.00
	%	%	%	%	%
JULY	3,413,900.32	3,503,976.05	3,421,389.97	3,671,645.78	3,415,787.19
AUGUST	8,735,352.45	8,422,731.55	9,310,557.42	11,311,505.46	11,548,255.22
SEPTEMBER	17,934,258.07	16,965,035.84	20,097,858.91	21,728,269.07	21,376,190.93
OCTOBER	24,524,690.54	27,528,541.71	27,158,608.29	32,702,014.44	32,555,456.26
NOVEMBER	37,732,913.26	39,612,273.00	39,509,252.06	41,236,215.59	41,116,786.30
DECEMBER	45,276,391.46	47,602,961.00	49,812,943.55	51,618,021.48	
JANUARY	52,429,862.48	54,076,015.40	56,568,565.00	58,791,779.63	
FEBRUARY	60,792,724.87	61,286,300.00	65,239,135.39	68,199,493.49	
MARCH	67,005,062.94	69,148,139.00	73,059,149.85	76,667,400.95	
APRIL	74,521,986.81	78,748,340.94	80,499,390.76	84,074,588.59	
MAY	85,389,339.11	86,321,276.71	88,571,785.69	91,604,777.98	
JUNE	99,638,660.85	101,597,700.65	107,482,757.55	110,508,390.16	
	3.2	3.2	3.0	3.0	2.8
	8.2	7.6	8.1	9.4	9.6
	16.8	15.3	17.5	18.0	17.8
	23.0	24.8	23.6	27.1	27.1
	35.4	35.7	34.3	34.1	34.2
	42.4	42.9	43.3	42.7	-
	49.1	48.7	49.1	48.7	-
	57.0	55.2	56.7	56.5	-
	62.8	62.3	63.5	63.5	-
	69.8	70.9	69.9	69.6	-
	80.0	77.8	76.9	75.8	-
	93.4	91.5	93.4	91.5	-

COMPARISON OF REVENUE

	2002-2003		2003-2004		2004-2005		2005-2006		2006-2007	
BUDGET	66,179,068.00	%	70,083,167.00	%	77,101,038.00	%	85,932,435.00	%	93,287,737.00	%
JULY	529,432.00	0.8	340,611.00	0.5	494,409.00	0.6	601,527.00	0.7	258,920.00	0.3
AUGUST	5,625,220.00	8.5	4,100,842.00	5.9	5,063,617.00	6.6	5,413,743.00	6.3	7,698,765.00	8.3
SEPTEMBER	32,957,175.00	49.8	32,613,474.00	46.5	24,675,970.00	32.0	44,533,672.66	51.8	50,714,344.00	54.4
OCTOBER	43,788,981.00	66.2	42,305,588.00	60.4	50,769,780.00	65.8	56,925,858.00	66.2	62,572,205.98	67.1
NOVEMBER	47,126,411.00	71.2	46,012,262.00	65.7	53,596,253.00	69.5	61,609,624.00	71.7	66,746,189.47	71.5
DECEMBER	50,737,149.00	76.7	53,031,666.00	75.7	58,366,025.00	75.7	66,378,702.00	77.2	72,442,868.66	77.7
JANUARY	53,547,501.00	80.9	55,643,356.00	79.4	61,688,849.00	80.0	69,696,081.00	81.1	76,140,417.00	81.6
FEBRUARY	55,694,598.00	84.2	57,603,650.00	82.2	63,828,031.00	82.8	72,175,542.00	84.0	78,995,426.39	84.7
MARCH	57,054,256.00	86.2	58,534,306.00	83.5	66,205,575.00	85.9	74,477,744.00	86.7	81,002,946.85	86.8
APRIL	59,531,670.00	90.0	62,200,237.00	88.8	68,922,917.00	89.4	77,538,350.00	90.2	84,259,329.45	90.3
MAY	62,726,770.00	94.8	63,892,587.00	91.2	70,635,528.00	91.6	79,312,498.23	92.3	86,015,304.81	92.2
JUNE	67,586,892.00	102.1	71,304,593.00	101.7	78,385,630.40	101.7	87,321,896.00	101.6	95,132,346.62	101.3

COMPARISON OF APPROPRIATION EXPENDITURES

	2002-2003		2003-2004		2004-2005		2005-2006		2006-2007	
BUDGET	71,738,113.00	%	77,493,621.00	%	83,378,808.00	%	91,495,586.00	%	99,872,119.00	%
JULY	1,649,976.00	2.3	1,969,028.00	2.5	2,286,229.00	2.7	2,287,389.00	2.5	2,999,106.00	3.0
AUGUST	4,949,929.00	6.9	5,318,326.00	6.9	6,839,898.00	8.2	7,045,158.00	7.7	8,864,095.00	8.9
SEPTEMBER	12,769,384.00	17.8	12,723,938.00	16.4	15,549,694.00	18.6	15,462,750.00	16.9	16,484,584.00	16.5
OCTOBER	19,066,405.00	26.6	19,772,461.00	25.5	20,827,174.00	25.0	20,790,672.00	22.7	22,697,143.17	22.7
NOVEMBER	26,236,436.00	36.6	27,416,153.00	35.4	28,447,836.00	34.1	29,857,598.00	32.6	35,189,566.91	35.2
DECEMBER	30,485,063.00	42.5	32,014,725.00	41.3	35,628,977.00	42.7	38,166,611.00	41.7	42,968,919.89	43.0
JANUARY	34,939,086.00	48.7	37,354,720.00	48.2	41,252,579.00	49.5	43,938,330.00	48.0	48,701,590.00	48.8
FEBRUARY	39,618,615.00	55.2	42,705,915.00	55.1	47,797,274.00	57.3	50,837,547.00	55.6	57,619,534.49	57.7
MARCH	44,638,180.00	62.2	48,028,647.00	62.0	52,805,184.00	63.3	56,626,042.00	61.9	63,634,465.90	63.7
APRIL	49,234,165.00	68.6	54,607,015.00	70.5	57,750,226.00	69.3	62,802,545.00	68.6	69,671,593.07	69.8
MAY	56,884,311.00	79.3	60,917,520.00	78.6	64,531,313.00	77.4	70,183,565.00	76.7	79,309,817.60	79.4
JUNE	67,120,734.00	93.6	71,838,271.00	92.7	79,293,380.95	95.1	86,328,195.00	94.4	94,191,092.22	94.3

East Penn School District
Appropriations Budget Comparison
July to November

	2008/2009	% Exp.	2009/2010	% Exp.	2010/2011	% Exp.	% Bdg.	2011/2012	% Bdg.
SALARIES	14,503,429	30.3%	13,357,181	26.8%	14,007,776	26.5%	26.4%	13,639,802	26.3%
INSTRUCTION	9,373,712	27.2%	8,493,047	23.7%	8,940,285	23.5%	23.6%	8,586,951	23.1%
ADMINISTRATIVE	1,573,713	39.9%	1,436,905	38.2%	1,480,154	38.0%	38.1%	1,492,580	39.8%
CUSTODIAL	1,570,062	43.5%	1,550,448	40.0%	1,612,807	39.3%	38.8%	1,626,079	38.3%
SUPPORT	1,946,052	33.6%	1,842,205	29.8%	1,940,755	29.5%	28.0%	1,900,334	29.2%
TAX COLLECTORS	39,890	36.5%	34,576	32.4%	33,775	31.7%	30.0%	33,858	30.1%
BENEFITS	5,803,244	37.0%	5,722,408	35.9%	6,678,536	36.5%	33.7%	7,076,097	34.4%
HEALTH INSURANCE	3,595,540	41.5%	3,631,283	42.2%	4,379,269	42.7%	44.0%	4,545,300	42.4%
SOC. SEC./RETIRE./W.C.	1,891,121	30.8%	1,742,121	27.0%	1,946,772	27.1%	22.1%	2,269,918	25.8%
TUITION REIMB.	231,456	35.8%	281,050	40.9%	277,239	41.9%	35.6%	189,910	24.4%
OTHER	85,127	41.7%	67,954	37.0%	75,256	37.5%	28.5%	70,969	27.6%
TOTAL SALARY & BENEFITS	20,306,673	31.9%	19,079,589	29.0%	20,686,312	29.1%	28.4%	20,715,899	28.6%
OTHER	19,305,600	50.8%	20,464,239	49.0%	20,549,904	52.1%	42.8%	20,400,887	42.5%
I.U. (ED. & THERAPY PORTION)	1,685,699	52.6%	1,640,779	49.5%	1,763,900	50.0%	47.8%	1,754,636	47.3%
OTHER PURCH. PROF./TECH. SERV	377,073	40.5%	355,285	24.6%	400,551	32.1%	32.1%	405,875	25.6%
DISPOSAL/CUST. SERVICES	36,354	32.0%	51,919	22.8%	66,997	42.1%	36.8%	66,489	36.5%
FUEL & UTILITIES	568,437	27.7%	548,753	25.6%	612,616	28.4%	23.6%	589,024	23.3%
EQUIP. MNT./COPIES/LEASES	574,222	58.5%	601,981	57.2%	612,662	58.2%	53.3%	464,425	42.2%
STUDENT TRANSPORTATION	1,000,547	18.0%	992,391	17.3%	628,365	10.3%	10.2%	262,016	4.1%
INSURANCE	275,849	95.4%	302,782	88.7%	331,930	95.8%	89.5%	337,044	88.4%
COMMUNICATIONS/ADV./PRINTING	209,258	51.5%	188,065	48.1%	227,770	56.8%	45.9%	142,334	35.5%
CHARTER SCHOOLS	467,285	37.0%	934,533	38.5%	1,040,321	37.4%	34.2%	1,259,824	41.3%
CAREER & TECH. INST.	1,220,733	55.4%	1,230,259	52.2%	1,216,318	52.0%	51.7%	980,710	48.0%
COMMUNITY COLLEGE	380,389	45.2%	442,590	50.0%	458,938	50.9%	50.0%	473,068	50.0%
APS/PRRI(IN-STATE)/DET. CTR.	69,133	12.9%	289,649	52.7%	60,341	15.2%	9.0%	107,050	15.9%
OTHER SCHOOLS	127,148	76.3%	43,991	31.2%	89,505	50.4%	77.2%	105,585	104.5%
TRAVEL REIMBURSEMENT	70,339	33.1%	27,640	24.1%	43,049	35.6%	20.6%	30,341	19.1%
IU PURCH. NON-INSTR. SERV.	-	0.0%	-	0.0%	-	0.0%	0.0%	-	0.0%
OTHER PURCH. SERVICES	20,765	82.0%	14,221	48.0%	14,198	70.3%	48.2%	14,876	70.6%
SUPPLIES/BOOKS/SOFTWARE	1,590,792	57.4%	1,547,543	47.4%	1,346,498	54.1%	57.1%	1,407,705	59.6%
EQUIPMENT	638,988	49.1%	423,331	31.3%	382,878	47.9%	37.8%	171,316	28.4%
MISC.	66,805	61.2%	65,420	34.9%	67,271	56.2%	32.7%	63,357	36.0%
DEBT SERVICE	9,249,763	68.0%	10,163,107	71.9%	11,085,796	78.8%	71.6%	11,765,212	75.5%
CAPITAL RESERVE FUND TRANSFER	176,021	100.0%	100,000	25.4%	100,000	100.0%	100.0%	-	0.0%
ATHLETIC FUND TRANSFER	500,000	44.0%	500,000	42.9%	-	-	-	-	-
BUDGETARY RESERVE	-	-	-	-	-	-	0.0%	-	0.0%
GRAND TOTAL	39,612,273	39.0%	39,543,828	36.8%	41,236,216	37.3%	34.1%	41,116,786	34.2%

EAST PENN SCHOOL DISTRICT REVENUE BUDGET COMPARISON JULY TO NOVEMBER

	2007/2008	% COLL.	2008/2009	% COLL.	2009/2010	% COLL.	2010/2011	% BDG.	% COLL.	2011/2012	% BDG.
REAL ESTATE TAX	59,481,379	94.1	62,338,155	94.9	66,539,312	95.4	69,988,641	96.3	95.2	71,201,088	94.9
INTERIM REAL ESTATE TAX	283,516	25.1	463,878	29.8	457,158	47.4	198,394	20.9	25.4	94,789	10.0
PUBLIC UTILITY REALTY	99,297	100.0	96,017	100.0	106,331	100.0	111,987	105.3	100.0	113,473	103.2
PAYMENT IN LIEU OF TAX	0	0.0	0	0.0	0	0.0	0	0.0	0.0	0	0.0
EARNED INCOME TAX	3,037,015	39.4	3,142,192	40.3	1,971,156	27.5	1,944,635	26.5	25.9	2,611,665	37.7
REAL ESTATE TRANSFER	707,769	42.7	489,305	41.8	445,893	37.7	299,882	25.8	26.6	321,133	32.9
DELINQUENT R.E. TAX	450,901	24.6	400,957	21.2	669,432	37.3	1,003,453	49.3	58.0	643,413	40.2
DELINQUENT E.I.T.											
EARNINGS ON INVESTMENTS	370,033	28.4	201,436	26.4	86,209	34.9	83,687	167.4	37.1	38,438	30.8
STATE/FED. PASSTHROUGH	0	0.0	18,885	1.9	198,549	9.6	94,709	5.4	5.9	52,720	23.4
TUITION	154,148	73.1	189,158	78.3	99,842	71.3	101,055	44.9	61.4	120,502	58.0
RENT, DONATIONS & MISC.	2,605	6.0	6,995	23.1	175,705	101.3	187,368	81.7	64.6	116,445	42.2
TOTAL LOCAL	64,586,663	82.6	67,346,978	83.9	70,749,587	84.4	74,062,417	84.8	84.9	75,313,666	86.0
BASIC INSTR. SUBSIDY	2,666,582	27.5	2,729,768	27.0	2,924,346	31.1	2,650,544	24.8	28.5	2,800,346	27.1
CHARTER SCHOOL REIMB.	53,084	27.2	95,132	30.6	104,604	30.4	165,138	22.2	29.7	0	0
SECTION 1305 & 1306	0	0.0	0	0.0	0	0.0	0	0.0	0.0	0	0.0
HOMEBOUND INSTRUCTION	0	0.0	0	0.0	0	0.0	0	0.0	0.0	0	0.0
VOCATIONAL EDUCATION	0	0.0	0	0.0	0	0.0	0	0.0	0.0	0	0.0
ALTERNATIVE EDUCATION	0	0.0	18,371	64.1	20,821	100.0	0	0.0	0.0	0	0.0
DRIVER EDUCATION	9,030	100.0	0	0.0	0	0.0	10,115	107.6	100.0	0	0
MIGRATORY CHILDREN	0	0.0	0	0.0	0	0.0	0	0.0	0.0	0	0.0
SPECIAL EDUCATION	1,306,308	45.0	1,327,578	42.8	1,327,557	42.3	1,336,026	44.7	42.8	1,336,026	44.4
TRANSPORTATION	385,422	22.0	410,266	23.8	404,694	27.4	331,724	18.9	20.8	367,610	22.9
RENTAL & SINKING FUND	913,387	44.6	49,756	3.6	396,904	22.6	189,853	11.5	13.2	537,720	30.7
HEALTH SERVICES	0	0.0	0	0.0	0	0.0	0	0.0	0.0	0	0.0
PROPERTY TAX RED. ALLOC.	0	0.0	1,791,709	100.0	1,792,689	100.0	1,793,925	100.0	100.0	1,794,357	100.0
EXTRA GRANTS	597,087	100.0	588,359	75.8	583,066	100.0	273,383	46.9	50.0	214,817	100.0
SOCIAL SECURITY - STATE'S	444,698	26.3	5,814	0.3	623,456	34.2	642,320	32.4	33.2	520,279	26.9
RETIREMENT - STATE'S SHARE	-47,384	-3.1	401,652	35.5	-70,782	-6.1	-67,250	-3.2	-4.7	-100,923	-4.6
TOTAL STATE	6,328,214	30.6	7,418,405	33.1	8,107,355	37.2	7,325,778	29.8	33.5	7,470,232	32.3
FEDERAL REVENUE	94,866	19.8	168,491	19.8	225,247	10.2	193,796	24.1	6.3	194,291	22.5
OTHER FINANCING SOURCES	5,883	46.4	3,526	98.9	272.0	100.4	9,402	854.7	30.3	2,706	246.0
TOTAL REVENUE	71,015,626	71.4	74,937,400	72.4	79,082,461	73.4	81,591,393	72.4	72.7	82,980,895	74.4

***EAST PENN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING***

AGENDA

**Board Room
800 Pine Street
Emmaus, PA 18049**

**January 9, 2012
7:30 p.m.**

2012

**January 9 & 23
February 13 & 27
March 12 & 26
April 23
May 14
June 11 & 25
July 9
August 13 & 27
September 10 & 24
October 8 & 22
November 12
December 3, Reorganization Meeting
December 10**

Vision Statement: The East Penn School District will empower students to maximize their individual potential and become lifelong learners and contributors to a global society.

Mission Statement: The East Penn School District will provide a learning environment in which students become problem solvers, collaborators and critical thinkers.

EAST PENN INFORMATION LINE: (610-966-8480)
EAST PENN ANONYMOUS STUDENT TIP LINE (610) 966-8400
EAST PENN WEB PAGE: www.eastpennsd.org

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Award Presentations:
 - E-power Energy-Smart Business Honor Roll
 - 2011 Delaware Valley Green Building Council (Lehigh Branch) Award for a Green School District
3. Requests to Address the Board
4. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes for the December 12, 2011 Board Meeting.
5. Report of the Superintendent of Schools

1. District Update
2. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

- Daisy Granados, Health Room Assistant, effective January 6, 2012 (Exhibit 1)
- Ann Popule, Instructional Assistant, effective January 3, 2012 (Exhibit 2)

Requests for General Leaves of Absence - Board Policy 539 General Leave

<u>Employee</u>	<u>Effective</u>
Lori Rose, School Psychologist	1/13/12-2/24/12
Carol Gaugler, PT Food Service Assistant	1/2/12-1/1/13
Kristen Esser, Instructional Assistant, Eyer MS	12/13/11-6/30/12
Tina Coulomb, Instructional Assistant, Wescosville	1/11/12-1/11/13

Income Protection Leave

Terry Hillegas, Custodian, Macungie School Effective: January 24, 2012

Leaves as per Collective Bargaining Agreement

Erin Dry, Music Teacher, Willow Lane	1/16/12-3/5/12
Shannon Atkinson, Special Education, Eyer MS	1/12/12-3/12/12
April Snyder, Grade 3 Teacher, Shoemaker School	Extended to 6/30/12
Melissa Sell, Gifted Education, Shoe/Alb/Jefferson	Extended to 4/3/12

Leaves as per Collective Bargaining Agreement

Stephanie Mills, Grade 1 Teacher, Shoemaker	Extended to 4/3/12
Kendra Bergman, Grade 2 Teacher, Alburtis	1/30/12-1/29/13
Jasmyn Tanner, Grade 2 Teacher, Alburtis	Extended to 6/30/12

Temporary Professional Employee Appointments

Name/Address:	Samantha Riffey 108 Stuart Avenue, Doylestown 19335
Education Level:	B. A. Degree (2008) M. S. W. Degree (2010)
Undergraduate School:	University of Pittsburgh
Graduate School:	University of Pennsylvania

Certification: Education Specialist I, Home & School Visitor
 Assignment: Home & School Visitor
 Vacancy created by J. Hower retirement
 Effective: January 10, 2012
 Experience: 1/2011-Present: Achievement House Cyber Charter School
 1/2011-8/20/11: Chester County IU
 Salary: \$53,898 (Year 2, Col. M)
 Name/Address: Jessica Harrington
 4772 White Oak Circle, Emmaus
 Education Level: B. S. N. Degree (1995)
 Undergraduate School: DeSales University
 Certification: Educational Specialist I, School Nurse
 Assignment: Wescosville School
 Vacancy created by A. Martin resignation
 Effective: January 10, 2012
 Experience: 9/11-Present: East Penn SD (FTS)
 9/10-3/11: East Penn SD (FTS)
 4/10-6/10: East Penn SD (per diem sub.)
 Salary: \$45,508 (Year 2, Col. B)

Appointment of Instructional Assistant

Name/Address: Risa Roth
 165 W. Berger Street, Emmaus
 Assignment: Instructional Assistant, Autistic Support
 Wescosville School
 Vacancy created by C. Dodds resignation
 Effective: January 10, 2012
 Salary: \$12.99/hr., 29 hrs./wk.

Co-Curricular Appointments - See Exhibit 3

Katrina Rainford, LMMS Exploratory Team Leader, replacing Melissa Aquila for second semester.

Brent Ohl, Science Department Chair, substitute for Kim Kneller's leave.

Change in Employment Status

Employee	From	To	Effective
Deb Diefenderfer	Administrative Assistant	Technology Assistant	1/10/12
Robert Haberstumpf	Custodian, 3 Shift	Night Foreman, 3 Shift	1/10/12

Additions to the 2011-12 List of Per Diem Substitutes

Karen Baer, Elementary	Heath Mensher, English
Donna Hunger, IA/SA	Rachel Richwine, School Psychologist
Kimberly Schiffert, Elementary, Special Ed.	Grace Huang, Special Ed., English, Social Studies, ML Math

Educational Conferences - Exhibit 4

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 4.

6. Other Education Entities

-Carbon Lehigh Intermediate Unit	F. Fuller
-Lehigh Career and Technical Institute	R. Heid
	F. Fuller
	A. Earnshaw
	S. Rhodes

7. Business Operations

1. Approval of Bill List

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Budgetary Transfers - Exhibit 5

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the budget transfers listed on Exhibit 5.

3. Acceptance of Rodale Family Foundation Contribution

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors accept the \$100,000 contribution from the Robert & Ardath Rodale Family Foundation for the Emmaus High School Track in accordance with Board Policy 702, Gifts, Grants, and Funds and authorize the transfer of the \$100,000 from the General Fund to the Capital Reserve Fund.

4. Facility Rental Request

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the use of Emmaus HS by Kaplan Test Prep Admission, 179 Dale Road, Wethersfield, CT for SAT Prep Classes on January 21, 23, 30, February 4, 6, 13, 25, 27, March 3, 5, 2012. This is a Group V organization and will be charged the following fees:

Classroom Rental Fee	\$621.00
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8. Announcements

Monday, January 9	6:45 p.m.-CLEAR Session 7:30 p.m.-Board Meeting, Board Room
Wednesday, January 11	6:30 p.m.-EHS 8th to 9th Grade Guidance Information Night
Thursday, January 12	6:30 p.m.-EHS Financial Aid Night
Monday, January 16	Martin Luther King, Jr. Holiday - All Schools and Offices will be closed.
Monday, January 23	7:30 p.m.-Board Meeting, Board Room

9. Adjourn

EXHIBITS

January 9, 2012

/

Dr. Thomas Mirabella

East Penn School District

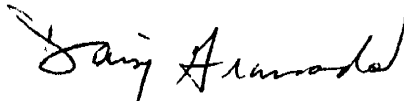
December 20, 2011

Dear Dr. Mirabella,

This is to notify you of my resignation, effective January 6, 2011, as Health Room Assistant in the East Penn School District. I have enjoyed every facet of the job and have learned a great deal.

In the event you would require my assistance, I would avail of the opportunity to be a substitute nurse in the very near future.

Sincerely,

A handwritten signature in cursive script, appearing to read "Daisy Granados".

Daisy Granados

#2

Ann Popule
1573 Promise Lane
Allentown, PA 18106

December 9, 2011

Ms. Lynn Brinkman
Shoemaker Elementary School
4068 N. Fairview St.
Macungie, PA 18062

Re: Resignation

Dear Ms. Brinkman,

As you know, I am on general leave of absence [REDACTED]
[REDACTED]

It would be my personal wish to return to work, but since I cannot be sure that I'd be able to return and be fully committed to my position I am resigning effective January 3rd, 2012.

I would like to thank the staff at Shoemaker and the district administration for their support. It was an honor working with the students and I will miss them dearly.

Kind regards,



Ann Popule
Instructional Assistant

Schedule B for January 9, 2012 Board Agenda

Eyer	Braglio, Steve	Event Technical Director - Band/Orchestra Concert	Contract	\$234.00	
Eyer	Braglio, Steve	Event Technical Director - Choral Concert	Contract	\$234.00	
Eyer	Miller, Brian	Chess Club II	Contract	\$32.56/session	
Eyer	Miller, Brian	Strategy Game Club	Contract	\$32.56/session	
EHS	Blanco, Dawn	Musical Choreographer	Contract	\$1,171.00	replaces J. Kuebler
Eyer	Braglio, Steve	Set Design for Spring Musical	Contract	\$552.00	
Eyer	Brehm, Justin	Spring Musical Vocal/Orchestra Director	Contract	\$1,875.00	
Eyer	Domyan, Mark	Dramatic Spring Director MS	Contract	\$2,342.00	
Eyer	Domyan, Mark	Musical Choreographer Co-Advisor	Contract	\$585.50	1/2 \$1,171 shared w/ F. Andrews
Eyer	Andrews, Faith	Musical Choreographer Co-Advisor	Contract	\$585.50	1/2 \$1,171 shared w/ M. Domyan
Eyer	Andrews, Faith	Spring Musical Costume Design	Contract	\$552.00	
Eyer	Garton, Anne	Spring Musical Co-Tech Dir/Set/Light/Sound	Contract	\$585.50	1/2 \$1,171 shared w/ D. Willett
Eyer	Willett, Dave	Spring Musical Co-Tech Dir/Set/Light/Sound	Contract	\$585.50	1/2 \$1,171 shared w/ A. Garton
Eyer	Kannenber, Kim	Global Citizens Club I	Contract	\$32.56/session	*revised, no longer shared w/ D. Evans

#3

EDUCATIONAL CONFERENCES

January 9, 2012

Conference Title:	Preventing, Recognizing, and Reporting Child Abuse, Bethlehem
Date(s):	January 23, 2012
Attending:	Dr. Thomas P. Mirabella, Director of Student Services
Cost:	\$137.20
Conference Title:	Understanding and Treating Selective Mutism, Carbon Lehigh Intermediate Unit
Date(s):	January 11, 2012
Attending:	Deb Mathieu, Speech Therapist, Eyer MS Monica Baumer, Speech-Language Teacher, EHS Dr. Kimberly Barnes, Speech-Language Teacher, Willow Lane Cheryl Trujillo, Speech-Language Teacher, Lincoln/Jefferson Schools Genise Bishop, Guidance Counselor, Eyer MS
Cost:	*Karen Gennaro, Kindergarten Teacher, Lincoln School No cost, *per diem substitute required for K. Gennaro
Conference Title:	2012 Title I Improving School Performance Conference, Pittsburgh
Date(s):	January 29-February 1, 2012
Attending:	Dr. Tricia Gutman, Title I Coordinator Dennine Leschinsky, IST Teacher, Albutis School
Cost:	\$1177.76/person
Conference Title:	Creating PA Common Core Standards, Harrisburg
Date(s):	January 18-20, 2012
Attending:	Stacey Meckes, Mathematics Teacher, LMMS
Cost:	No cost, per diem substitute required
Conference Title:	PA Association of School Business Officials 57 Annual Conference & Exhibits, Hershey
Date(s):	March 7, 2012
Attending:	Debra Surdoval, Business Manager
Cost:	\$258.97
Conference Title:	K-6 Math Common Core Training, Carbon Lehigh Intermediate Unit
Date(s):	January 6, 2012
Attending:	Lisa Evans, Grade 5 Teacher, Wescosville School Nicole Stratchko, Kindergarten Teacher, Willow Lane School Ross Cooper, Grade 4 Teacher
Cost:	\$78.82, per diem substitute required (Title II Funds)
Conference Title:	Classroom Diagnostic Tools Training, Carbon Lehigh Intermediate Unit
Date(s):	January 13, 2012
Attending:	Janine Mathesz, Assistant Principal, Emmaus HS
Cost:	\$13.32
Conference Title:	Mathematics Networking Meeting, Carbon Lehigh Intermediate Unit
Date(s):	January 5, 2012
Attending:	Janine Mathesz, Assistant Principal, Emmaus HS Ann O'Hara, Mathematics Teacher, Emmaus HS Cindy Brashear, Mathematics Teacher, Emmaus HS Nikol Kushma, Mathematics Teacher, Emmaus HS
Cost:	\$33.32/person (Title II Funding)
Conference Title:	Pertussis in Adolescents & Adults, Whitehall
Date(s):	December 1, 2011

Attending:	Elaine Civic, School Nurse, Macungie School Ann Johnson, School Nurse/Department Chair, Lincoln/Jefferson Schools
Cost:	No cost
Conference Title:	Effective Literacy & Language Instruction in Elementary and Secondary Schools, Carbon Lehigh Intermediate Unit
Date(s):	December 9-10, 2011
Attending:	Diane Tintle, ESL Teacher, Lincoln/Jefferson Schools
Cost:	\$89.43 (Title III Funds)
Conference Title:	Pediatric Essentials, Breinigsville
Date(s):	February 2, 2012
Attending:	Ann Johnson, School Nurse/Department Chair, Lincoln/Jefferson Schools
Cost:	\$189.00
Conference Title:	CLIU Librarians Consortium Meeting, Carbon Lehigh Intermediate Unit
Date(s):	February 23, 2012
Attending:	Susan Case, Librarian, Emmaus HS
Cost:	\$26.00
Conference Title:	Assessment of Abdominal/Pelvic Pain in Middle/High School Girls, Parkland HS
Date(s):	January 23, 2012
Attending:	Ann Johnson, School Nurse/Department Chair, Lincoln/Jefferson Schools
Cost:	No cost
Conference Title:	PATTAN: Tips and Techniques for Successful Articulation Therapy, Carbon Lehigh Intermediate Unit
Date(s):	March 20, 2012
Attending:	Dr. Kimberly Barnes, Speech-Language Teacher, Willow Lane Amy Dewalt, Speech-Language Teacher, Wescosville School
Cost:	No cost
Conference Title:	Microsoft Excel, Allentown
Date(s):	March 7-8, 2012
Attending:	JoAnn Dugan, Administrative Assistant, Student Services
Cost:	\$169.98
Conference Title:	Corrective Reading, Carbon Lehigh Intermediate Unit
Date(s):	January 17, 2012
Attending:	Alesha Maurer, Special Education, Wescosville School
Cost:	No cost, per diem substitute required
Conference Title:	NSBA Leadership Federal Relations Network Conference, Washington, D. C.
Date(s):	February 3-7, 2012
Attending:	Charles Ballard, Board President/FRN Delegate
Cost:	\$1800.00

Budget Transfers

#5

<u>ACCOUNT NUMBER</u>	<u>INCREASE</u>	
10-1100-562-000-10	(\$30,000)	Charter School Tuition
10-1100-610-000-30-833	(\$2,551)	Regular Instructional Supplies
10-1194-640-471-00-000-000-1011	\$30,000	Instr. Books Federal
10-1221-330-007-10	\$3,500	Sp. Ed. Other Prof. Services
10-1221-567-007-10	(\$36,500)	Sp. Ed. Tuition to Approved Private Sch.
10-1221-610-890-10	\$4,500	Sp. Ed. Federal Supplies
10-1224-650-007-30	\$50	Sp. Ed. Educational Software
10-1233-567-007-30	(\$24,100)	Sp. Ed. Tuition to Approved Private Sch.
10-1233-650-007-10	\$3,500	Sp. Ed. Tech. Supplies
10-1241-330-007-10	\$4,410	Sp. Ed. Other Prof. Services
10-1241-430-007-10	\$2,157	Sp. Ed. Repairs & Mnt.
10-1241-640-890-10	(\$4,500)	Sp. Ed. Federal Books/Periodicals
10-1270-322-007-10	\$102,539	Sp. Ed. IU Serv. - NEIU 19
10-1290-322-520-30	(\$19,299)	Sp. Ed. Federal IU Serv.
10-1290-323-007-10	(\$55,556)	Sp. Ed. Tuition Other Ed. Agency
10-1290-650-890-20-531	\$17,079	Sp. Ed. Federal Software
10-1410-430-000-30-833-021	\$2,000	Driver Ed. Repairs & Mnt.
10-1410-522-000-30-833-021	\$119	Driver Ed. Auto Liability Ins.
10-1410-626-000-30-833-021	\$432	Driver Ed. Gasoline
10-1691-390-003	\$54	Community Ed. Other Purch. Services
10-1691-610-003	(\$54)	Community Ed. Supplies
10-2110-430-029-10	\$500	Supv. Of Student Services Repairs & Mnt.
10-2110-530-029-10	(\$1,300)	Supv. Of Student Services Postage
10-2110-610-029-10	\$800	Supv. Of Student Services Supplies
10-2120-610-000-30-833	(\$200)	Guidance Supplies
10-2120-810-000-30-833	\$200	Guidance Dues & Fees
10-2140-390-007-30	(\$1,733)	Psychologist Other Purch. Services
10-2140-430-007-10	\$100	Psychologist Repairs & Mnt.
10-2140-580-007-30	(\$100)	Psychologist Travel
10-2160-610-007-30	\$1,733	Social Work Services Supplies
10-2220-182-000-10	\$7,519	Tech. Support Sub Salaries
10-2220-220-000-10	\$645	Tech. Support Social Security
10-2220-580-024-10	\$500	Tech. Support Mileage
10-2250-348-000-20-532	\$25	Library Tech. Services
10-2250-650-000-20-532	(\$25)	Library Software
10-2260-324-421-00-000-000-1112	\$420	Curr. Training/Dev. Federal Paid
10-2290-153-000-10	(\$1,500)	Other Instr. Clerical Extra Comp.
10-2290-610-000-30	\$1,500	Other Instr. Supplies (for book repairs)
10-2310-324-009	\$2,500	Board Training/Development
10-2310-430-009	\$222	Board Repairs & Mnt.
10-2310-580-009	(\$2,722)	Board Travel
10-2330-310-000-00-000-051	(\$4,000)	Tax Collection Official Collection Serv.
10-2330-550-000-00-000-049	\$3,600	Tax Collection Printing
10-2330-618-000-00-000-051	\$400	Tax Collection Software
10-2350-330	(\$8,164)	Legal Services
10-2360-618-028	(\$450)	Asst. Supt. Admin. Software
10-2360-768-028	(\$1,000)	Asst. Supt. Tech. Equip. Replacement
10-2370-610-003	(\$4,500)	Community Relations Supplies
10-2380-350-000-30-833	\$2,000	Principal's Office Security Serv.
10-2380-610-000-30-833	(\$5,400)	Principal's Office Supplies
10-2420-330-029	\$1,950	Medical Other Prof. Services
10-2430-330-029	\$700	Dental Other Prof. Services
10-2440-610-029	(\$2,650)	Nursing Supplies
10-2720-390	(\$1,550)	Transportation Other Purch. Service
10-2720-751	\$1,550	Transportation Equipment
10-2818-650-024	\$2,300	System-Wide Technology Software
10-2818-757-024	\$18,000	System-Wide Technology Software
10-2834-324-000-30-833	\$3,400	Staff Dev. Cert. Registration
10-2834-324-028	\$1,950	Staff Dev. Cert. Registration
10-2836-580-028	(\$500)	Staff Dev. Cert. Travel
10-2840-348-024	\$1,402	Data Processing Services Tech. Support
10-2840-767-024	(\$22,202)	Data Processing Services Equipment
10-2900-599-471-00-000-000-1112	\$1,800	Other Support Fed. Purch. Serv. (Language
10-3210-626-000-30-833-020	\$200	Student Activity Gasoline
10-3210-890-000-30-833-020	(\$200)	Student Activity Misc.
10-3300-640-471-00-000-000-1011	\$500	Community Services Fed. Prog. Books
10-3390-635-003	\$4,500	Other Community Service Food
10-5110-830	(\$150,500)	Debt Service Interest
10-5130-880	<u>\$150,000</u>	Refund of Prior Year Revenue
Total	\$0	

Fund Accounting Check Summary

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PLGIT - From 12/22/2011 To 01/04/2012

Note: Output selection limited to transactions dated between 12/22/2011 and 01/04/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*EGA E19	US BANK-WIRE TRANSFER	EGA SERIES E19; WIRED 1/3/12.....		11,959.40
*EGA..F19	US BANK-WIRE TRANSFER	EGA SERIES F-19; WIRED 1/3/12.....		569.50
*EGA.H-20	US BANK-WIRE TRANSFER	EGA SERIES H-20; WIRED 1/3/12.....		12,642.80
*EGA1996V	THE BANK OF NEW YORK	EGA 1996 VRL; WIRED 1/3/12.....		7,874.13
*GOBA2007	US BANK-WIRE TRANSFER	GOB A 2007 A-13; WIRED 1/3/12.....		13,781.79
			46,827.62	
		10-GENERAL FUND		
		Grand Total Manual Checks :	46,827.62	
		Grand Total Regular Checks :	0.00	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	46,827.62	

* Denotes Non-Negotiable Transaction

P - Prenote

c - Credit Card Payment

- Payables within Check

d - Direct Deposit

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EAST PENN SCHOOL DISTRICT

Page 1

Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 12/22/2011 To 01/04/2012

facksmc

Note: Output selection limited to transactions dated between 12/22/2011 and 01/04/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00012392	AMAZON	BOOKS.....	SUPPLIES.....	358.30
00012393	AMERICAN RED CROSS	SUPPLIES.....		179.00
00012394	ANACONDA SPORTS INC.	SUPPLIES.....		39.50
00012395	SUSAN ARNOLD	MILEAGE.....		9.18
00012396	DEAN L & ROCHELLE M BACHMAN	TAX REFUND.....		576.64
00012397	KEVIN M BISIGNANI	EYE CARE.....		75.00
00012398	PAMELA DEYSHER-BLACKER	MILEAGE.....		19.76
00012399	NICOLE BLOISE	MEDICAL REIMBURSEMENT.....		1,000.00
00012400	JOSEPH BOTTIGLIERI	SUPPLIES.....		176.00
00012401	AMANDA BOWER	EYE CARE.....		75.00
00012402	STEVE BRAGLIO	TUITION REIMBURSEMENT.....		409.00
00012403	MARK CACCARO	MILEAGE.....		182.06
00012404	YVONNE CRAMSEY	ADULT ED REIMBURSEMENT.....		30.00
00012405	DEBORAH DIEFENDERFER	MILEAGE.....		29.28
00012406	MICHAEL A DUARTE	SUPPLIES.....		42.50
00012407	WILLIAM DUNN	SUPPLIES.....		50.98
00012408	EAST PENN MEDICAL PRACTICE INC	OTHER PROFESSIONAL SERVICES.....		65.00
00012409	EPSD CAFETERIA FUND	FOOD.....	MEALS/REFRESHMENT.....	234.00
00012410	EPSD- CAPITAL RESERVE FUND	CAPITAL RESERVE FUND TRANSFERS....		100,000.00
00012411	EPSD - STUDENT SERVICES OFFICE	FOOD.....	SUPPLIES.....	117.51
00012412	E. THOMAS BRETT BUSINESS MACHI	SUPPLIES.....		24.11
00012413	DOLORES K EVANS	MILEAGE.....		36.95
00012414	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		1,316,294.91
00012415	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		5,981.03
00012416	MEREDITH FRANTZ	MILEAGE.....		75.76
00012417	DENNIS E FRITZ	EYE CARE.....		75.00
00012418	ERIN GEIGER	SUPPLIES.....		22.50
00012419	RONALD GERHART	SUPPLIES.....		50.00
00012420	LYNN A GLANCY	MILEAGE.....		73.59
00012421	GOVCONNECTION INC	REPAIRS.....		44.40
00012422	GEORGE L GRIM	OTHER PURCHASED PROF/TECH SERVICES		2,170.00
00012423	TRICIA E GUTMAN	CONFERENCE ADVANCE.....		741.98
00012424	BRENT A HALEY	MILEAGE.....		15.43
00012425	ERIC HANSEN, ALBURTIS TAX COLL	TRANSPORT/TELECOMMUNICATIONS.....	COMMUNICATIONS.....	185.68
00012426	JENNIFER HANSEN	MILEAGE.....		82.75

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

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EAST PENN SCHOOL DISTRICT

Page 1

Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 12/22/2011 To 01/04/2012

facksmc

Note: Output selection limited to transactions dated between 12/22/2011 and 01/04/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00012427	HARBOR SALES CO INC	SUPPLIES.....		187.21
00012428	DONNA HERTZOG	EYE CARE.....		75.00
00012429	LAURIE HILLANBRAND	SUPPLIES.....		80.46
00012430	JULIE HUMMELL	EYE CARE.....		75.00
00012431	DAVID IOBST	EYE CARE.....		75.00
00012432	ISTE-INTERNATIONAL SOCIETY FOR	TECHNICAL SERVICES.....		194.00
00012433	CATHY JONES	ADULT EDUCATION REIMB.....		32.50
00012434	SARAH B KINZEL	MILEAGE.....		55.72
00012435	LEHIGH CAREER & TECHNICAL INST	TUITION TO VO-TECHS.....		300,830.48
00012436	LEHIGH UNIVERSITY	RENTAL OF EQUIPMENT.....		8,700.00
00012437	LEHIGH VALLEY ACADEMY	TUITION.....		5,896.56
00012438	LEHIGH VALLEY CHARTER H. S.	TUITION TO PENNSYLVANIA CHARTER SC		20,631.62
00012439	LAURA LEIBY	TUITION REIMBURSEMENT.....		1,791.90
00012440	BOROUGH OF MACUNGIE	OFFICIAL/ADMINISTRATIVE SERVICES..		4,849.56
00012441	MASTER SUPPLY LINE	SUPPLIES.....		80.91
00012442	MCBEE INC	SUPPLIES.....		186.32
00012443	MCGRAW-HILL COMPANIES	BOOKS.....		99.71
00012444	MARIA MCNABB	EYE CARE.....		75.00
00012445	PAMELA MILLER	CONFERENCE EXPENSE.....		20.00
00012446	THOMAS P MIRABELLA	CONFERENCE ADVANCE.....	MILEAGE.....	180.37
00012447	ANTHONY N. MOYER	BOOKS.....		325.20
00012448	NABEBP	STUDENT FEES.....		375.00
00012449	NAEIR	SUPPLIES.....		139.88
00012450	ELLEN NAVITSKY	EYE CARE.....		75.00
00012451	MARK NETH	CONFERENCE EXPENSE.....	CHECK REISSUED FOR MILEAGE.....	98.22
00012452	SUSAN NOACK	MILEAGE.....		148.68
00012453	SEAN NOLAN	TUITION REIMBURSEMENT.....		780.00
00012454	OFFICE DEPOT	SUPPLIES.....		110.88
00012455	OPTIMAL EMPLOYER SOLUTIONS	PRINTING/BINDING.....		709.83
00012456	ORTHOPAEDIC ASSOCIATES OF ALLE	OTHER PROFESSIONAL SERVICES.....		13,234.60
00012457	JASON PALMER	CHECK REISSUE FOR EYE CARE.....		75.00
00012458	PARTSPEOPLE	REPAIRS.....		284.25
00012459	DAVID PIPERATO	MILEAGE.....		109.34
00012460	THE PRINTER WORKS	REPAIRS.....		146.05
00012461	DENNIS J. RAMELLA	GASOLINE.....		187.52
00012462	REIMER BROS., INC.	CONTRACTED CARRIERS.....		47,036.61

* Denotes Non-Negotiable Transaction

- Payables within Check P - Prenote d - Direct Deposit c - Credit Card Payment

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EAST PENN SCHOOL DISTRICT

Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 12/22/2011 To 01/04/2012

facksmc

Note: Output selection limited to transactions dated between 12/22/2011 and 01/04/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00012463	REINHART FOODSERVICE LLC	SUPPLIES.....		954.07
00012464	VICKY ROMAGNOLI	MILEAGE.....		82.31
00012465	DEREK SANTIAGO	MILEAGE.....		130.31
00012466	KELLY SCHNEIDER	CHECK REISSUE FOR MILEAGE.....		19.00
00012467	SCHOOL HEALTH CORPORATION	SUPPLIES.....		1,374.83
00012468	SCHUTT RECONDITIONING	REPAIRS.....		2,178.40
00012469	KAREN SHADE	EYE CARE.....		75.00
00012470	JEN SHUBZDA	ADULT EDUCATION REIMB.....		61.00
00012471	SIDIUM SOLUTIONS, INC.	REPAIRS.....		553.97
00012472	DAVID SILFIES	BOOKS.....		39.95
00012473	NANCY SMARTSCHAN	SUPPLIES.....		199.20
00012474	ATTILA & ERIKA SOLTESZ	CHECK REISSUE Foe OVERDUE BOOK.....		3.00
00012475	SPORT SUPPLY GROUP INC	SUPPLIES.....		1,187.28
00012476	STOTZ-FATZINGER OFFICE	SUPPLIES.....		36.68
	SUPPLY			
00012477	SUNGARD PUBLIC SECTOR INC	TECHNICAL SERVICES.....		150.00
00012478	DEBRA SURDOVAL	MILEAGE.....		109.17
00012479	DEBORAH A SWANN	TUITION REIMBURSEMENT.....		1,209.00
00012480	THE NEVIN GALLERY	SUPPLIES.....		245.00
00012481	UNIV OF CALIFORNIA AT BERKELEY	CHECK REISSUE FOR BOOKS.....		96.00
00012482	US BANK	DUES/FEES.....		1,077.50
00012483	USI INSURANCE SERVICES, LLC	BONDING INSURANCE.....		13,333.00
00012484	SUZANNE VINCENT	CHECK REISSUE FOR SUPPLIES.....		63.56
00012485	WEIS MARKETS INC	SUPPLIES.....		123.17
00012486	AMY A WIKERT	TUITION REIMBURSEMENT.....		1,161.00
00012487	RYAN K WILLIAMS	CHECK REISSUE FOR SUPPLIES.....		24.88
00012488	XEROX CORPORATION	REPAIRS.....	OTHER PURCHASED PROF/TECH SERVICES	36,640.35
00012489	ZEINER & SONS INC	REPAIRS.....		110.00
*DEC/JANH	EAST PENN SCHOOL DISTRICT	DEC & JAN HOSPITALIZATION.....		1,960,916.41
*RET12/23	PUBLIC SCHOOL EMPLOYEE'S	PSERS RETIREMENT 12/23/11.....		658,784.20
			10-GENERAL FUND	4,518,434.42
			Grand Total Manual Checks :	2,619,700.61
			Grand Total Regular Checks :	1,898,733.81
			Grand Total Direct Deposits:	0.00
			Grand Total Credit Card Payments:	0.00

* Denotes Non-Negotiable Transaction

P - Prenote

c - Credit Card Payment

- Payables within Check 01/04/2012 03:06:08 PM EAST PENN SCHOOL DISTRICT Page 3

Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 12/22/2011 To 01/04/2012

facksmc

Note: Output selection limited to transactions dated between 12/22/2011 and 01/04/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
Grand Total All Checks		:		4,518,434.42

Fund Accounting Check Summary

ATHLETIC FUND - From 12/13/2011 To 12/21/2011

facksmc

Note: Output selection limited to transactions dated between 12/13/2011 and 12/21/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00002068	DENNIS MCWHITE	VBB TRI-SCRIMMAGE.....		70.00
00002069	EPSD ATHLETIC FUND	2011-2012 Battle at the Beach Meal		792.00
00002070	FRAN FELCHOCK	VBB PARKLAND (YASSO TOURNAMENT)...		70.00
00002071	GLENN SIPEL	VBB TRI-SCRIMMAGE.....		70.00
00002072	JOE LEAYMAN	JRHI GBB SCRIMMAGE VS SOLEHI.....		53.00
00002073	JOHN BACHERT	JVBB TRI-SCRIMMAGE.....		54.00
00002074	JOHN MITCHELL	VBB PARKLAND (YASSO TOURNAMENT)...		70.00
00002075	KAREN PAMMER	VBB TRI-SCRIMMAGE.....		70.00
00002076	KRIS CHECK	JRHI GBB SCRIMMAGE VS SOLEHI.....		53.00
00002077	MATTHEW HEMERLY	JVBB TRI-SCRIMMAGE.....		54.00
00002078	NORRIS BULLOCK	V/JV GBB SCRIMMAGE VS SOLEHI.....		47.00
00002079	SUE WALLACE	V/JV GBB SCRIMMAGE VS SOLEHI.....		47.00
00002080	TIM METZ	JVBB TRI SCRIMMAGE.....		54.00

10-GENERAL FUND

1,504.00

Grand Total Manual Checks : 0.00
 Grand Total Regular Checks : 1,504.00
 Grand Total Direct Deposits: 0.00
 Grand Total Credit Card Payments: 0.00
 Grand Total All Checks : 1,504.00

Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 12/13/2011 To 12/21/2011

facksmc

Note: Output selection limited to transactions dated between 12/13/2011 and 12/21/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00012235	A-B-E LABORATORY	REPAIRS AND MAINTENANCE.....		120.00
00012236	AIRGAS EAST	SUPPLIES.....		113.75
00012237	AMAZON	SUPPLIES.....		34.37
00012238	AMERICAN CHORAL DIRECTORS ASSOCIATION	DUES/FEES.....		250.00
00012239	AUTOZONE	SUPPLIES.....		8.99
00012240	GENEVIEVE G BAILLIE	MILEAGE.....		13.76
00012241	BAKER & TAYLOR	BOOKS.....		545.73
00012242	BELLES TREE SERVICE	REPAIRS.....		2,000.00
00012243	ASHLEY BENNER	SUPPLIES.....		13.76
00012244	BLICK ART MATERIALS	SUPPLIES.....		190.22
00012245	BSN - SPORT SUPPLY GROUP	SUPPLIES.....		1,949.64
00012246	DAVID OR DEBORAH BUSCH	REFUND OF PRIOR YEAR'S RECEIPTS....		18.00
00012247	CARBON LEHIGH IU 21	PROFESSIONAL EDUCATIONAL SERVICES-		8,880.00
00012248	CDI COMPUTERS	NON CAPITAL END USER EQUIP/ORIGINA		17,148.00
00012249	LYNN CHAMPLIN	EYE CARE.....		75.00
00012250	COMMONWEALTH OF PA	DUES/FEES.....		82.50
00012251	CONVENTION MANAGEMENT RESOURCES	TRAVEL.....		745.41
00012252	LORI COOKE	TUITION REIMBURSEMENT.....		3,625.80
00012253	JENNIFER CORONA	SUPPLIES.....		6.35
00012254	CREATIVE AWNINGS	REPAIRS.....		135.00
00012255	CT VALLEY BIOLOGICAL SUPPLY CO	SUPPLIES.....		42.33
00012256	DA VINCI DISCOVERY CENTER	PROFESSIONAL EDUCATIONAL SERVICES		647.50
00012257	DEER COUNTRY FARM & LAWN INC	SUPPLIES.....		741.43
00012258	DEER PARK	SUPPLIES.....		110.24
00012259	DEMCO INC	SUPPLIES.....		70.33
00012260	TARA DESIDERIO	MEDICAL REIMBURSEMENT.....		1,000.00
00012261	SCOTT DIDRA	SUPPLIES.....	CONFERENCE EXPENSE.....	496.75
00012262	DIOCESE OF ALLENTOWN	TUITION OTHER.....		1,577.06
00012263	JOANN DUGAN	TUITION REIMBURSEMENT.....		273.00
00012264	EINSTRUCTION	NON CAPITAL END USER EQUIP/ORIGINA		8,365.00
00012265	EMMAUS POLICE DEPT	SECURITY/SAFETY.....		396.00
00012266	BOROUGH OF EMMAUS	WATER / SEWAGE.....		6,713.81
00012267	ENERGY EQUIPMENT AND CONTROL,	SUPPLIES.....		125.78
00012268	ENTECH ENGINEERING INC	OTHER PURCHASEDPROF/TECH SERVICES.		2,000.00
00012269	EPSD CAFETERIA FUND	MEALS/REFRESHMENTS.....	STATE REIMBURSABLE HALF OF RETIREM	8,961.55

* Denotes Non-Negotiable Transaction

- Payables within Check P - Prenote d - Direct Deposit c - Credit Card Payment

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EAST PENN SCHOOL DISTRICT

Page 1

Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 12/13/2011 To 12/21/2011

facksmc

Note: Output selection limited to transactions dated between 12/13/2011 and 12/21/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00012270	EPSPD - STUDENT SERVICES OFFICE	FOOD.....		39.34
00012271	EXELON ENERGY COMPANY	ELECTRICITY.....		4,072.29
00012272	BETH FAIR	MILEAGE.....		74.37
00012273	KIMBERLY FAUST	TUITION REIMBURSEMENT.....		558.00
00012274	FEDEX	COMMUNICATIONS.....		320.87
00012275	REBECCA FEDIO	OTHER PROFESSIONAL SERVICES.....		330.00
00012276	FOLLETT EDUCATIONAL SERVICES,	BOOKS.....		456.00
00012277	FOLLETT LIBRARY RESOURCES	BOOKS.....		863.78
00012278	FRONTIER	TRANSPORT/TELECOMMUNICATIONS.....		2,490.63
00012279	ZACHARY FULLER	CONFERENCE EXPENSE.....		308.16
00012280	ERIN GEIGER	SUPPLIES.....		5.07
00012281	GENERAL AIRE SYSTEMS, INC.	SUPPLIES.....		178.50
00012282	GIANT FOOD STORES, LLC	SUPPLIES.....		92.96
00012283	LYNN A GLANCY	MILEAGE.....		85.75
00012284	GOPHER	SUPPLIES.....		2,859.49
00012285	GORMAN & ASSOCIATES P.C.	OTHER PROFESSIONAL SERVICES.....		3,125.00
00012286	GOVCONNECTION INC	EDUCATIONAL SOFTWARE.....	SUPPLIES.....	899.17
00012287	GRAINGER	SUPPLIES.....		67.92
00012288	GRAYBAR ELECTRIC COMPANY, INC	SUPPLIES.....		403.52
00012289	GEORGE L GRIM	OTHER PURCHASED PROF/TECH SERVICES		1,995.00
00012290	GTS-WELCO-971	SUPPLIES.....		252.79
00012291	HAAN CRAFTS	SUPPLIES.....		1,740.73
00012292	ERIN HADDIGAN	TUITION REIMBURSEMENT.....		2,379.20
00012293	MICHAEL HARM	TUITION REIMBURSEMENT.....		558.00
00012294	LESLIE HEFFRON	TUITION REIMBURSEMENT.....		726.00
00012295	GRACE HOCHELLA	MILEAGE.....		31.64
00012296	HTSS, INC	CUSTODIAL SERVICES.....		1,913.60
00012297	INDIAN CREEK STORAGE	RENTAL OF LAND & BLDGS.....	RENTAL OF LAND & BUILDINGS.....	485.00
00012298	INFOBASE PUBLISHING	EDUCATIONAL SOFTWARE.....	BOOKS AND PERIODICALS.....	165.80
00012299	ANN JOHNSON	CONFERENCE ADVANCE.....		189.00
00012300	J.P. MASCARO & SONS	DISPOSAL SERVICES.....		8,569.14
00012301	J.W. PEPPER & SON, INC.	SUPPLIES.....		26.50
00012302	KAREN KEMP	EYE CARE.....		84.00
00012303	COLLEEN KINGSBURY	SUPPLIES.....		91.06
00012304	SARAH B KINZEL	EYE CARE.....		75.00
00012305	KISTLER-O'BRIEN	OTHER PURCHASED PROF/TECH SERVICES		441.00

* Denotes Non-Negotiable Transaction

P - Prenote

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- Payables within Check

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EAST PENN SCHOOL DISTRICT

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 12/13/2011 To 12/21/2011

facksmc

Note: Output selection limited to transactions dated between 12/13/2011 and 12/21/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00012306	LANCASTER-LEBANON IU 13	SUPPLIES.....		4,934.65
00012307	LCTI-DISTRIBUTION CENTER	SUPPLIES.....		880.00
00012308	LEHIGH COUNTY AUTO PARTS	SUPPLIES.....		311.49
00012309	LEHIGH CARBON COMM COLLEGE	TUITION TO COMMUNITY COLLEGES & TE		46,311.17
00012310	LEHIGH UNIVERSITY	TUITION TO NON-PUBLIC SCHOOLS.....	TUITION TO NON PUBLIC SCHOOLS.....	22,180.20
00012311	DENNINE LESCHINSKY	CONFERENCE ADVANCE.....		741.98
00012312	LEVY SCHOOL BUS CO	CONTRACTED CARRIERS.....		1,472.88
00012313	LIBRARY VIDEO COMPANY	EDUCATIONAL SOFTWARE.....		109.89
00012314	GAIL S LICHTENWALNER	COMMUNICATIONS.....		65.32
00012315	ERIC LUCKENBILL	EDUCATIONAL SOFTWARE.....		9.66
00012316	KATHLEEN LYSEK	MILEAGE.....		8.99
00012317	BOROUGH OF MACUNGIE	PRINTING AND BINDING.....		109.50
00012318	MICHAEL & DONNA MIKOLAJCZYK	OTHER PROFESSIONAL SERVICES.....		350.00
00012319	BRIAN MILLER	SUPPLIES.....		29.99
00012320	MITCHELL FURNITURE SYSTEMS	SUPPLIES.....		183.06
00012321	MODERNFOLD OF READING INC	REPAIRS.....		1,050.00
00012322	MICHAEL MOHN	MEDICAL REIMBURSEMENT.....		90.00
00012323	NANCY MOMBORGUETTE	MILEAGE.....		6.99
00012324	MOORE MEDICAL CORPORATION	SUPPLIES.....		190.20
00012325	THE MORNING CALL, INC	ADVERTISING.....		84.09
00012326	THE MORNING CALL	BOOKS.....		60.60
00012327	MOTION INDUSTRIES INC	SUPPLIES.....		202.00
00012328	ANNE MOWAD	MILEAGE.....		17.09
00012329	MR ROOTER PLUMBING & S. AGENT	REPAIRS.....		1,925.00
00012330	MARK NETH	SUPPLIES.....		57.87
00012331	NEXTEL COMMUNICATIONS	TRANSPORT/TELECOMMUNICATIONS.....		506.88
00012332	SUSAN NOACK	CONFERENCE EXPENSE.....		187.80
00012333	OFFICE DEPOT	SUPPLIES.....		96.36
00012334	OLDCASTLE LAWN & GARDEN NORTH	SUPPLIES.....		1,160.00
00012335	OMNIGRAPHICS	BOOKS.....		63.55
00012336	REGINA OSTER	SUPPLIES.....		32.00
00012337	LAURIE OSWALD	TRANSPORT/TELECOMMUNICATIONS.....		68.99
00012338	REBECCA OLVER	TUITION REIMBURSEMENT.....		845.00
00012339	PARTSPEOPLE	REPAIRS.....		404.65
00012340	APRIL PEISCHL	MILEAGE.....		4.66
00012341	PENNSYLVANIA SCHOOL FOR DEAF	TUITION TO COMMUNITY COLLEGES.....		3,515.00
00012342	PERMA-BOUND	BOOKS.....		955.18

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EAST PENN SCHOOL DISTRICT

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 12/13/2011 To 12/21/2011

facksmc

Note: Output selection limited to transactions dated between 12/13/2011 and 12/21/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00012343	PHILIP ROSENAU CO INC	SUPPLIES.....		69.95
00012344	JOSEPH F. PIRRO	EYE CARE.....		75.00
00012345	PITNEY BOWES	RENTAL OF EQUIPMENT.....		934.00
00012346	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		11,007.49
00012347	PPL ELECTRIC UTILITIES	ELECTRICITY.....		796.80
00012348	PROQUEST LLC	EDUCATIONAL SOFTWARE.....		2,045.00
00012349	RADIO MAINTENANCE INC	REPAIRS.....		1,013.00
00012350	RADIO SHACK ACCOUNTS	EDUCATIONAL SOFTWARE.....		26.32
	RECEIVABL			
00012351	WILLIAM SCOTT RAMSON	SUPPLIES.....	CONFERENCE EXPENSE.....	930.38
00012352	REDNER'S MARKETS	SUPPLIES.....		440.23
00012353	REIMER BROS., INC.	CONTRACTED CARRIERS.....		24,933.56
00012354	RIFTON EQUIPMENT	SUPPLIES.....		976.50
00012355	VICKY ROMAGNOLI	SUPPLIES.....		46.39
00012356	LORI A. ROSE	MILEAGE.....		9.32
00012357	LISA SCHAEEL	EYE CARE.....		75.00
00012358	MICHAEL SCHEIRY	EYE CARE.....		75.00
00012359	SCHOOL REHABILITATION	PROFESSIONAL EDUCATIONAL SERVICES		957.00
	SERVICES			
00012360	HEATHER L SCHRACK	CONFERENCE EXPENSE.....		219.63
00012361	SHANNON SEREMULA	MILEAGE.....		12.99
00012362	SERVICE TIRE TRUCK CENTER	SUPPLIES.....		111.16
00012363	J. A. SEXAUER MFG. CO.	SUPPLIES.....		1,760.55
00012364	YVONNE SHAW	EYE CARE.....		75.00
00012365	JEFFREY SHRECK JR	TUITION EIMBURSEMENT.....		1,248.00
00012366	SIMPLEXGRINNELL	REPAIRS.....		19,432.82
00012367	MICHAEL R. SKRIP	REPAIRS.....		485.00
00012368	NANCY SMARTSCHAN	SUPPLIES.....		257.80
00012369	MICHELE SOVIA	MILEAGE.....		10.77
00012370	STOTZ-FATZINGER OFFICE	SUPPLIES.....		276.94
	SUPPLY			
00012371	SUNGARD PUBLIC SECTOR INC	TECHNICAL SERVICES.....		9,644.79
00012372	DEBRA SURDOVAL	CONFERENCE ADVANCE.....		175.00
00012373	TAYLOR TECHNOLOGIES, INC.	SUPPLIES.....		115.47
00012374	THE KEELER COMPANY INC	SUPPLIES.....		1,518.57
00012375	TIMES NEWS	BOOKS.....		12.95
00012376	THE VANGUARD SCHOOL	TUITION TO AREA VO TECH SCHOOL....		22,592.50
00012377	CHRISTIANE TORCHIA	MILEAGE.....		88.74
00012378	DENISE M. TORMA	MILEAGE.....		191.48

* Denotes Non-Negotiable Transaction

- Payables within Check

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EAST PENN SCHOOL DISTRICT

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FIRST NIAGARA-GENFUN - From 12/13/2011 To 12/21/2011

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00012379	MEGAN TUCKER	TUITION REIMBURSEMENT.....		1,209.00
00012380	UGI UTILITIES INC	NATURAL GAS.....		2,049.26
00012381	UNITED HEALTH SUPPLIES	SUPPLIES.....		39.50
00012382	US BANK	INTEREST.....	SERIAL BONDS - PRINCIPAL PAYMENTS.	226,710.00
00012383	V & C ACCESSORIES INC	SUPPLIES.....		131.98
00012384	WAREHOUSE BATTERY OUTLET INC	SUPPLIES.....		23.50
00012385	WEBB MEDICAL SYSTEMS	REPAIRS.....		65.00
00012386	WEIS MARKETS INC	SUPPLIES.....		532.38
00012387	JOSHUA A WILLIAMS	MILEAGE.....		257.47
00012388	KRISTEN R WILSON	MILEAGE.....		19.76
00012389	WINTER ENGINE-GENERATOR	SUPPLIES.....		26.83
	SERVIC			
00012390	STEVE YODER	GASOLINE.....		43.61
00012391	STEPHANIE YOTHERS	TRANSPORT/TELECOMMUNICATIONS.....	COMMUNICATIONS.....	163.90
*PR 12/23	EAST PENN SCHOOL DISTRICT	PAYROLL 12/23/11.....		2,065,751.76
*SS 12/23	EAST PENN SCHOOL DISTRICT	SOCIAL SECURITY 12/23/11.....		154,847.50
		10-GENERAL FUND	2,748,166.58	
		Grand Total Manual Checks :	2,220,599.26	
		Grand Total Regular Checks :	527,567.32	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	2,748,166.58	

c - Credit Card Payment

EAST PENN SCHOOL DISTRICT

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Requests to Address the Board

3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes of the January 9, 2012 meeting.

4. SGA Report - Cristen French & Shiv Joshi

5. 2012-2013 Preliminary Budget

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors adopt the preliminary 2012-2013 budget in the amount of \$124,430,418 with the following tax levies:

47.62 mills on the assessed valuation of real estate
0.5% (.005) Act 511 Earned Income Tax
1.0% Act 511 Real Estate Transfer Tax (0.5% is District's share)

And be it further

RESOLVED, That the District be authorized to apply for exceptions.

6. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

1. District Update

2. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Request for General Leave of Absence - Board Policy 539, General Leave

Employee: Jill Natale
Health Room Assistant, Jefferson School
Effective: 1/27/12-1/26/13

Employee: Debora Smoker
Instructional Assistant, Shoemaker School
Effective: 1/27/2012-2/13/12

Change in Employment Status

Employee: Barbara Phillips

From: Administrative Assistant, Emmaus HS
To: Administrative Assistant, Curriculum & Instruction
Vacancy created by D. Deifenderfer transfer
Effective: January 24, 2012

Leave as Per Collective Bargaining Agreement

Employee: Lori Sheipe
Health/Wellness Teacher, Emmaus HS
Effective: 2/13/13-2/26/12

Appointment of Remedial Assistant

Name/Address: Heather Potemski
1380 W. University Avenue
Bethlehem 18015
Assignment: Lincoln School
Vacancy created by N. Hoffman resignation
Effective: To be determined
Salary: \$13.50/hr., 25 hrs./wk.

Appointment of Instructional Assistant

Name/Address: Ashley Zulli
2017 West Bullshead Road, Northampton 18067
Assignment: Macungie School
Vacancy created by G. Tomasiw resignation
Effective: January 24, 2012
Salary: \$12.99/hr., 29 hrs./wk.

Additions to the 2011-2012 List of Per Diem Substitutes

Virginia Duncan, Business	Melanie McBride, Social Studies
Sarah Dreisbach, Social Studies	Norman Steinrock, Citizenship
Danielle Croll, Elementary	Victoria Bennett, Elementary
Brynn Cappellari, Spanish	Keith Verdi, ML Science
Ellen Switzer, Instructional/Staff Assistant	

Educational Conferences (Exhibit 1)

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 1.

Co-Curricular Advisors

See Exhibit 2

7. Legislative C. Ballard
8. Business Operations
1. Approval of Bill List

Motion by_____, Seconded by_____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer's Report

Motion by_____, Seconded by_____
RESOLVED, That the Treasurer's Report be accepted.

3. Approval of PLANCON J, Project Accounting Based on Final Costs Board Transmittal

Motion by_____, Seconded by_____
RESOLVED, That the East Penn Board of School Directors approve the following PLANCON J, Project Accounting Based on Final Costs Board Transmittal, for submission to the PA Department of Education for the following projects:

- Emmaus HS (Exhibit 3)
- Eyer MS (Exhibit 4)
- Alburtis Elementary School (Exhibit 5)
- Shoemaker Elementary School (Exhibit 6)
- Willow Lane Elementary School (Exhibit 7)

4. Transportation Contract

Motion by_____. Seconded by_____
RESOLVED, That the East Penn Board of School Directors approve the following Parent/Guardian Transportation Contract:

Parent:	Jeffrey and Robin Urenko
	7204 Stack Road, Macungie
Effective:	December 5, 2011-June 12, 2012
Reimbursement:	\$.55/mile - 2.5 miles to Eyer MS

5. Approval of PSBA Insurance Trust for Unemployment Compensation System Basic Program - Exhibit 8

Motion by_____, Seconded by_____
RESOLVED, That the East Penn Board of School Directors approve the Agreement with the Pennsylvania School Boards Association Insurance Trust to participate in the Better Unemployment Compensation System BASIC Program as described in Exhibit 8.

6. User Agreement for RefPay Payors (Exhibit 9)

1. Remove from the Table - Authorization for User Agreement for RefPay Payors (Exhibit 9)

Motion by_____, Seconded by_____
RESOLVED, That the East Penn Board of School Directors remove the motion from the table for the authorization to enter into a User Agreement for RefPay Payors Services to

establish an Account with RefPay and to deposit funds into the Trust Account to use the RefPay Services to automate payments as described in Exhibit 9.

Note: This motion was tabled at the October 24, 2011 Board Meeting.

2. User Agreement for RefPay Payors (Exhibit 9)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize entering into a User Agreement for RefPay Payors Services to establish an Account with RefPay and to deposit funds into the Trust Account to use the RefPay Services to automate payments as described in Exhibit 9.

7. Disbursement of Funds (Exhibit 10)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the expenditure from the 33-2010 Series A GOB as listed on Exhibit 10.

9. Announcements

Monday, January 23	7:00 p.m.-CLEAR Session 7:30 p.m.-Board Meeting, Board Room
Friday, February 3	7:00 p.m.-EHS Jazz Band Swing Dance
Monday, February 13	7:30 p.m.-Board Meeting, Board Room

10. Adjourn

EXHIBITS

January 23, 2012

#1

EDUCATIONAL CONFERENCES

JANUARY 23, 2012

Conference Title:	Microsoft Excel Basics and Beyond the Basics, Allentown
Date(s):	March 7-8, 2012
Attending:	Carol Firth, Confidential Assistant, Personnel Department Amanda Lawler, Confidential Assistant, Personnel Department Kim Johnson, Administrative Assistant, Student Services Department Robin Molnar, Administrative Assistant, Emmaus HS Christine White, Administrative Assistant, Emmaus HS
Cost:	\$169.54/person
Conference Title:	Librarians Consortium Meeting, Carbon Lehigh Intermediate Unit
Date(s):	February 23, 2012
Attending:	Janet Spence, Librarian, Lower Macungie MS
Cost:	No cost
Conference Title:	Attendance/Child Accounting Professional Association Spring Conference, Hershey
Date(s):	March 21-23, 2011
Attending:	Michele Readinger, Technology Group Deb Diefenderfer, Technology Group Jim Frank, Assistant Business Manager
Cost:	\$1652.27
Conference Title:	Content Area Networking Group-ELA Middle Level Grades 5-8, Carbon Lehigh Intermediate Unit
Date(s):	February 10, 2012
Attending:	Brandi Blose, Grade 5 Teacher, Lincoln School
Cost:	\$20, plus per diem substitute (Title II Funds)
Conference Title:	Lehigh Valley Nurses Association - Assessment of Abdominal Pain, Parkland HS
Date(s):	January 23, 2012
Attending:	Cathleen O'Connor, School Nurse, Shoemaker School
Cost:	No cost
Conference Title:	PATTAN: Tips and Techniques for Successful Articulation Therapy, Carbon Lehigh Intermediate Unit
Date(s):	March 20, 2012
Attending:	Ashley Benner, Speech Teacher, LMMS/Willow Lane Andrea Hajudcko, Speech Teacher, Emmaus HS/Macungie School

	Angela Kuntz, Speech Teacher, Alburtis/Eyer MS
Cost:	No cost
Conference Title:	14th Annual Kutztown University Children's Literature Conference
Date(s):	April 21, 2012
Attending:	Jonas Ewing, Grade 4 Teacher, Jefferson School
Cost:	\$70.00 (Title II Funds)
Conference Title:	PA Association of School Business Officials Annual Conference, Hershey
Date(s):	March 8, 2012
Attending:	James Frank, Assistant Business Manager
Cost:	\$263.80
Conference Title:	PASA 2012 Women's Caucus Spring Conference, Penn State University
Date(s):	May 2-3, 2012
Attending:	Nicole Bloise, Community Liaison (Mrs. Bloise has been asked to be on the discussion panel for "Today's School Leadership and the Media" Session)
Cost:	\$395.34
Conference Title:	Keystone Educational Technology Expo, Hershey
Date(s):	February 12-15, 2012
Attending:	Scott Didra, Technology Education Teacher, Emmaus HS
Cost:	\$723.48, plus per diem substitute

Schedule B for January 23, 2012 Board Agenda

EHS	Maini, Adam	Baseball Volunteer Assistant	n/a	volunteer	
EHS	Rhoads, Lauren	Athletic Trainer	n/a	per diem	OAA
EHS	Daddona, John	Football Volunteer Assistant	n/a	volunteer	
EHS	Sorrentino, Rhiannon	Softball Volunteer Assistant	n/a	volunteer	
Eyer	Kannenber, Kim	Global Citizens Club II	Contract	\$32.56/session	*revised, no longer shared w/ D. Evans

#2

#3

PART J: PROJECT ACCOUNTING BASED ON FINAL COSTS
BOARD TRANSMITTAL

DISTRICT/CTC: East Penn School District COUNTY: Lehigh
PRJT BLDG NAME: Emmaus High School PROJECT #: 2922

ALL PRJTS PAGE #

<u>X</u>	J02-J03	Project Accounting Based on Final Costs
<u>X</u>	Add't Costs	Additional Project Costs
<u>X</u>	J04	Financial Report
<u>X</u>	J05	Certificate of Architect
<u>X</u>	J06	Financial Information Certification
<u>X</u>		Independent Auditor's Report
		Final Just Compensation Award or Settlement Sheet
		(for properties acquired through condemnation)
		U.S. Green Building Council's Leadership in Energy
		and Environmental Design Green Building Rating System
		(LEED-NC™) Silver, Gold or Platinum certification (if applicable)
		Green Building Initiative's two, three or four Green Globes™
		certification (if applicable)

*** TO BE COMPLETED ONLY IF DIRECTED BY PDE ***

 J07-J12 Final Project Costs - Detail

The individual or firm independently contracted by the district/CTC to prepare this information to be contacted if there are any questions about Part J:

Harold Gaughan (717) 545-6075 (717) 545-6075
Independent Preparer's Name and Position Phone Number Fax Number
The independent preparer's e-mail address is: hgaughan@verizon.net

CERTIFICATION BY SCHOOL DISTRICT/CTC

The district/CTC administrator to be contacted about Part J:

Dr. Thomas L. Seidenberger Superintendent (610) 966-8333 (610) 966-8340
District/CTC Administrator's Name and Position Phone Number Fax Number

The district/CTC administrator's e-mail address is: seidetho@eastpennsd.org

This certifies that the attached materials were approved for submission to the Pennsylvania Department of Education by board action.

BOARD ACTION DATE: _____

VOTING: AYE _____ NAY _____ ABSTENTIONS _____ ABSENT _____

Signature, Board Secretary Cecilia R. Birdsell
Board Secretary's Name, Printed or Typed

East Penn School District 800 Pine Street Emmaus, PA 18049
District/CTC Address Date

PROJECT ACCOUNTING BASED ON FINAL COSTS (1 of 2)

FOR THE PERIOD 01/03 TO 06/06

District/CTC:

East Penn School District

Project Name:

Emmaus High School

Project #:

2922

PROJECT COSTS	NEW	EXISTING	TOTAL
A. STRUCTURE COSTS (include site development)			
1. General (Report costs for sanitary sewage disposal on Line B-1.)	\$3,280,357	\$66,946	\$3,347,303
2. Heating and Ventilating	\$732,580	\$119,257	\$851,837
3. Plumbing (Report costs for sanitary sewage disposal on Line B-1.)	\$226,072	\$11,898	\$237,970
4. Electrical	\$766,055	\$15,634	\$781,689
5. Asbestos Abatement (J10, line B-3)	X X X X X X		
6. Building Purchase Amount	X X X X X X		
7. Other * (Exclude Test Borings and Site Survey) (Use PlanCon-J-Add't Costs page if necessary.)			
a. _____			
b. _____			
c. _____			
d. _____			
e. PlanCon-J-Add't Costs, Total			
A-1 to A-7 - Subtotal	\$5,005,064	\$213,735	\$5,218,799
8. Construction Insurance			
a. Owner Controlled Insurance Program on Structure Costs (Exclude asbestos abatement, building purchase and other structure costs not covered by the program)	\$89,255	\$3,719	\$92,974
b. Builder's Risk Insurance (if not included in primes)			
c. Construction Insurance - Total	\$89,255	\$3,719	\$92,974
9. TOTAL-Structure Costs (A-1 to A-7-Subtotal plus A-8-c)	5,094,319	217,454	5,311,773
B. ARCHITECT'S FEE			
1. Architect's/Engineer's Fee on Structure	\$326,384	\$13,600	\$339,984
2. EPA-Certified Project Designer's Fee on Asbestos Abatement	X X X X X X X X X X X X		
3. TOTAL - Architect's Fee	\$326,384	\$13,600	\$339,984
C. MOVABLE FIXTURES AND EQUIPMENT			
1. Movable Fixtures and Equipment	\$882,002		\$882,002
2. Architect's Fee	\$8,800		\$8,800
3. TOTAL - Movable Fixtures & Equipment	\$890,802		\$890,802
D. STRUCTURE COSTS, ARCHITECT'S FEE, MOVABLE FIXTURES AND EQUIPMENT - TOTAL (A-9 plus B-3 and C-3)	\$6,311,505	\$231,054	\$6,542,559
E. SITE COSTS			
1. Sanitary Sewage Disposal General Contractor	\$5,000		\$5,000
2. Sanitary Sewage Disposal Tap-In Fee and/or Capacity Charges			
3. Owner Controlled Insurance Program/Builder's Risk Insurance on Sanitary Sewage Disposal	\$86		\$86
4. Architect/Engineer's Fee for Sanitary Sewage Disposal	\$275		\$275
5. Site Acquisition Costs		X X X X X X	
a. Gross Amount Due from Settlement Statement or Just Compensation		X X X X X X	
b. Real Estate Appraisal Fees		X X X X X X	
c. Other Related Site Acquisition Costs		X X X X X X	
d. Site Acquisition Costs - Total		X X X X X X	
6. TOTAL - Site Costs	\$5,361		\$5,361
F. STRUCTURE COSTS, ARCHITECT'S FEE, MOVABLE FIXTURES & EQUIPMENT, AND SITE COSTS - TOTAL (D plus E-6)	\$6,316,866	\$231,054	\$6,547,920

* - Type "No Fee" beside each item for which no design fee is charged.

PROJECT ACCOUNTING BASED ON FINAL COSTS (2 of 2)

FOR THE PERIOD 01/03 TO 06/06

District/CTC: East Penn School District	Project Name: Emmaus High School	Project #: 2922
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ROUND FIGURES TO NEAREST DOLLAR

PROJECT COSTS (CONT.)				TOTAL
G. ADDITIONAL CONSTRUCTION-RELATED COSTS				
1. Project Supervision (inc. Asbestos Abatement Project Supervision)				
2. Construction Manager Fee and Related Costs				\$222,272
3. Total Demolition of Entire Existing Structures & Related Asbestos Removal to Prepare Project Site for Construction of New Building and Related AHERA Clearance Air Monitoring and EPA-Certified Project Designer's Fee on Asbestos Abatement (Exclude costs for partial demolition.)				
4. Architectural Printing				
5. Test Borings				
6. Site Surveys				
7. Other (Attach PlanCon-J-Add't Costs page if needed.)				
a. _____				
b. _____				
c. Plan-J-Add't Costs, Total				\$293,680
8. TOTAL - Additional Construction-Related Costs				\$515,952
H. FINANCING COSTS FOR THIS PROJECT ONLY (EXCLUDE ACCRUED INTEREST)	BOND ISSUE/NOTE Series 2002AAA	BOND ISSUE/NOTE SERIES OF _____	BOND ISSUE/NOTE SERIES OF _____	X X X X X X X X X X X X
1. Underwriter Fees	\$21,995			\$21,995
2. Legal Fees	\$25,871			\$25,871
3. Financial Advisor	\$12,547			\$12,547
4. Bond Insurance	\$21,138			\$21,138
5. Paying Agent/Trustee Fees and Expenses	\$589			\$589
6. Capitalized Interest				
7. Printing	\$4,834			\$4,834
8. CUSIP & Rating Fees	\$2,717			\$2,717
9. Other				
a. Internet auction	\$1,572			\$1,572
b. _____				
10. TOTAL-Financing Costs	\$91,263			\$91,263
I. TOTAL PROJECT COSTS (F plus G-8 plus H-10)				\$7,155,135
REVENUE SOURCES (EXCLUDE ACCRUED INTEREST)	BOND ISSUE/NOTE 2002AAA	BOND ISSUE/NOTE SERIES OF _____	BOND ISSUE/NOTE SERIES OF _____	TOTAL
J. AMOUNT FINANCED FOR THIS PROJECT ONLY	\$7,072,301			\$7,072,301
K. ORIGINAL ISSUE DISCOUNT/ PREMIUM FOR THIS PROJECT ONLY	(\$19,008)			(\$19,008)
L. INTEREST EARNINGS FOR THIS PROJECT ONLY	\$101,842			\$101,842
M. BUILDING INSURANCE RECEIVED				
N. PROCEEDS FROM SALE OF BUILDING OR LAND				
O. LOCAL FUNDS - CASH (SEE INSTRUCTIONS)				
P. OTHER FUNDS (PROVIDE DESCRIPTION ON SEPARATE SHEET)				
Q. TOTAL REVENUE SOURCES				\$7,155,135

[illegible]

FINANCIAL REPORT FOR THE PERIOD 01/03 TO 06/06

District/CTC: East Penn School District		Project Name: Emmaus High School		Project #: 2922
	BOND ISSUE/NOTE SERIES OF 2002AAA	BOND ISSUE/NOTE SERIES OF	BOND ISSUE/NOTE SERIES OF	TOTAL
A. TOTAL BOND ISSUE OR NOTE	\$9,000,000			\$9,000,000
B. ORIGINAL ISSUE DISCOUNT/ ORIGINAL ISSUE PREMIUM	(\$24,189)			(\$24,189)
C. TOTAL INTEREST EARNINGS ON ALL INVESTMENTS FOR ALL FUNDS (Exclude accrued interest and) capitalized interest)				
1. Construction Fund	\$129,051			\$129,051
2. Authority Fund				
3. Debt Service Fund				
4. Debt Service Reserve Fund				
5. Bond Redemption Fund				
6. Other: _____				
7. Other: _____				
8. TOTAL	\$129,051			\$129,051
D. BUILDING INSURANCE RECEIVED				
E. PROCEEDS FROM SALE OF BUILDING OR LAND				
F. LOCAL FUNDS - CASH				
G. OTHER: _____				
H. OTHER: _____				
I. TOTAL REVENUE SOURCES				\$9,104,862
J. TOTAL PROJECT COSTS FOR THIS PLANCON PROJECT (J03, line I)				\$7,155,135
K. FUNDS NOT EXPENDED FOR THIS PLANCON PROJECT (I minus J)				\$1,949,727
DISPOSITION OF FUNDS NOT EXPENDED FOR THIS PLANCON PROJECT (Indicate the applicable bond issue.)				
Reimbursable Projects:				
<u>Project Building Name</u>	<u>PDE Project #</u>	<u>Amount Financed</u>	<u>Applicable Issue</u>	
Alburtis Elementary	2927	\$1,927,699	2002AAA	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
Nonreimbursable Projects:				
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
Other:				
_____	_____	_____	_____	
_____	_____	_____	_____	

CERTIFICATE OF ARCHITECT

District/CTC: East Penn School District County: Lehigh

School Name: Emmaus High School Project #: 2922

The bid opening date for the original General Contract was: 1/31/2003

As the architect of record for the above named school district/area vocational-technical school for said project, I certify to the best of my knowledge and belief that all construction work, including change orders and supplemental contracts, has been completed as of 9/14/2005 in an acceptable manner in accordance with the plans and specifications approved by the Pennsylvania Department of Education (and any approved changes thereto) and that all contractors, by virtue of said completion, may be paid all final monies due and owing on this project.



Signature, Architect

David R. Drake, AIA, Chief Operating Officer / Principal

Architect's Name, Printed or Typed

W2A Design Group

Architectural Firm Name

609 Hamilton Street, Suite 200, Allentown PA 18101-2189

Architect's Address

12/10/2009

Date

For a project constructed and based on an approved school facility design published on the Department's School Design Clearinghouse, I further certify that the project was constructed based on an approved school facility design published on this clearinghouse.

Signature, Architect

Date

INDEPENDENT AUDITOR'S REPORT
FOR THE PERIOD 01/03 TO 06/06

SCHOOL DISTRICT: EAST PENN

COUNTY: LEHIGH

PROJECT NAME: EMMAUS HIGH SCHOOL

PROJECT NUMBER: 2922

I have audited the accompanying schedules for Project Accounting Based on Final Costs (pages JO2 and JO3), and Financial Report (JO4) for the above referenced project. These schedules are the responsibility of the management of the above referenced school district.

I conducted the audit in accordance with generally accepted auditing standards. Those standards required that I plan and perform the audit to obtain reasonable assurance about whether the schedules referenced in the first paragraph are free of material misstatements. An audit includes examining on a test basis, evidence supporting the amounts and disclosures in the statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of the schedules. I believe that the audit provides a reasonable basis for the opinion.

The accompanying schedules were prepared for the purpose of complying with the Pennsylvania Department of Education's rules and regulations used to determine a project's final reimbursement and its permanent reimbursable percentage, and as described on Page JO6 the schedules were prepared on the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In my opinion, the schedules referred to above present fairly, in all material respects, the cost incurred, revenues collected and available funds arising from cash transactions for the above referenced project on the basis of accounting and cost allocation methodology indicated on Page JO6.

This report is intended solely for the information and use of the board of directors and management of the above referenced school district and the Pennsylvania Department of Education and should not be used for any other purpose.



Signature, CPA/Firm

Joan D. Resek, Certified Public Accountant
Firm Name

610 Central Terrace, Harrisburg, Pa. 17111
Address

Date: 1/4/12

PROJECT ACCOUNTING BASED ON FINAL COSTS (1 of 2)
FOR THE PERIOD 11/04 TO 6/10

District/CTC: East Penn School District		Project Name: Eyer Middle School		Project #: 3134	
PROJECT COSTS		NEW	EXISTING	TOTAL	
A. STRUCTURE COSTS (include site development)					
1. General (Report costs for sanitary sewage disposal on Line B-1.)		\$7,779,080	\$8,427,336	\$16,206,416	
2. Heating and Ventilating		\$1,332,339	\$1,998,509	\$3,330,848	
3. Plumbing (Report costs for sanitary sewage disposal on Line B-1.)		\$1,158,627	\$1,158,627	\$2,317,254	
4. Electrical		\$2,394,536	\$1,126,840	\$3,521,376	
5. Asbestos Abatement (J10, line B-3)		X X X X X X			
6. Building Purchase Amount		X X X X X X			
7. Other * (Exclude Test Borings and Site Survey) (Use PlanCon-J-Add't Costs page if necessary.)					
a. Fire Protection					
b.					
c.					
d.					
e. PlanCon-J-Add't Costs, Total					
A-1 to A-7 - Subtotal		\$12,664,582	\$12,711,312	\$25,375,894	
8. Construction Insurance					
a. Owner Controlled Insurance Program on Structure Costs (Exclude asbestos abatement, building purchase and other structure costs not covered by the program)					
b. Builder's Risk Insurance (if not included in primes)		\$12,143	\$13,154	\$25,297	
c. Construction Insurance - Total		\$12,143	\$13,154	\$25,297	
9. TOTAL-Structure Costs (A-1 to A-7-Subtotal plus A-8-c)		12,676,725	12,724,466	25,401,191	
B. ARCHITECT'S FEE					
1. Architect's/Engineer's Fee on Structure		\$715,196	\$839,578	\$1,554,774	
2. EPA-Certified Project Designer's Fee on Asbestos Abatement		X X X X X X X X X X X X			
3. TOTAL - Architect's Fee		\$715,196	\$839,578	\$1,554,774	
C. MOVABLE FIXTURES AND EQUIPMENT					
1. Movable Fixtures and Equipment		\$862,407	\$862,408	\$1,724,815	
2. Architect's Fee					
3. TOTAL - Movable Fixtures & Equipment		\$862,407	\$862,408	\$1,724,815	
D. STRUCTURE COSTS, ARCHITECT'S FEE, MOVABLE FIXTURES AND EQUIPMENT - TOTAL (A-9 plus B-3 and C-3)		\$14,254,328	\$14,426,452	\$28,680,780	
E. SITE COSTS					
1. Sanitary Sewage Disposal General Contractor		\$100,000		\$100,000	
2. Sanitary Sewage Disposal Tap-In Fee and/or Capacity Charges					
3. Owner Controlled Insurance Program/Builder's Risk Insurance on Sanitary Sewage Disposal					
4. Architect/Engineer's Fee for Sanitary Sewage Disposal		\$5,611		\$5,611	
5. Site Acquisition Costs			X X X X X X		
a. Gross Amount Due from Settlement Statement or Just Compensation			X X X X X X		
b. Real Estate Appraisal Fees			X X X X X X		
c. Other Related Site Acquisition Costs			X X X X X X		
d. Site Acquisition Costs - Total			X X X X X X		
6. TOTAL - Site Costs		\$105,611		\$105,611	
F. STRUCTURE COSTS, ARCHITECT'S FEE, MOVABLE FIXTURES & EQUIPMENT, AND SITE COSTS - TOTAL (D plus E-6)		\$14,359,939	\$14,426,452	\$28,786,391	
<p align="center">± - Type "No Fee" beside each item for which no design fee is charged.</p>					

PROJECT ACCOUNTING BASED ON FINAL COSTS (2 of 2)

FOR THE PERIOD 11/04 TO 6/10

District/CTC:
East Penn School DistrictProject Name:
Eyer Middle SchoolProject #:
3134

ROUND FIGURES TO NEAREST DOLLAR

PROJECT COSTS (CONT.)				TOTAL
G. ADDITIONAL CONSTRUCTION-RELATED COSTS				
1. Project Supervision (inc. Asbestos Abatement Project Supervision)				
2. Construction Manager Fee and Related Costs				\$873,753
3. Total Demolition of Entire Existing Structures & Related Asbestos Removal to Prepare Project Site for Construction of New Building and Related AHERA Clearance Air Monitoring and EPA-Certified Project Designer's Fee on Asbestos Abatement (Exclude costs for partial demolition.)				
4. Architectural Printing				
5. Test Borings				
6. Site Surveys				
7. Other (Attach PlanCon-J-Add't Costs page if needed.)				
a. _____				
b. _____				
c. Plan-J-Add't Costs, Total				\$1,014,523
8. TOTAL - Additional Construction-Related Costs				\$1,888,276
H. FINANCING COSTS FOR THIS PROJECT ONLY (EXCLUDE ACCRUED INTEREST)	BOND ISSUE/NOTE SERIES OF 2003C	BOND ISSUE/NOTE SERIES OF 2004A	BOND ISSUE/NOTE SERIES OF 2004AA	X X X X X X X X X X X X
1. Underwriter Fees	\$341	\$1,406	\$49,400	\$51,147
2. Legal Fees	\$14,274	\$29,742	\$45,953	\$89,969
3. Financial Advisor	\$8,472	\$25,042	\$21,065	\$54,579
4. Bond Insurance			\$25,500	\$25,500
5. Paying Agent/Trustee Fees and Expenses			\$1,000	\$1,000
6. Capitalized Interest				
7. Printing			\$6,409	\$6,409
8. CUSIP & Rating Fees			\$5,351	\$5,351
9. Other				
a. Remarketing Agent's Counsel	\$2,420	\$7,500		\$9,920
b. Internet Auction			\$2,000	\$2,000
10. TOTAL-Financing Costs	\$25,507	\$63,690	\$156,678	\$245,875
I. TOTAL PROJECT COSTS (F plus G-8 plus H-10)				\$30,920,542
REVENUE SOURCES (EXCLUDE ACCRUED INTEREST)	BOND ISSUE/NOTE SERIES OF 2003C	BOND ISSUE/NOTE SERIES OF 2004A	BOND ISSUE/NOTE SERIES OF 2004AA	TOTAL
J. AMOUNT FINANCED FOR THIS PROJECT ONLY	\$5,000,000	\$14,061,901	\$10,000,000	\$29,061,901
K. ORIGINAL ISSUE DISCOUNT/ PREMIUM FOR THIS PROJECT ONLY			\$118,489	\$118,489
L. INTEREST EARNINGS FOR THIS PROJECT ONLY	\$29,127	\$805,295	\$905,730	\$1,740,152
M. BUILDING INSURANCE RECEIVED				
N. PROCEEDS FROM SALE OF BUILDING OR LAND				
O. LOCAL FUNDS - CASH (SEE INSTRUCTIONS)				
P. OTHER FUNDS (PROVIDE DESCRIPTION ON SEPARATE SHEET)				
Q. TOTAL REVENUE SOURCES				\$30,920,542

ADDITIONAL PROJECT COSTS			
District/CTC:	Project Name:		Project #:
East Penn School District	Eyer Middle School		3134
J02 - A. STRUCTURE COSTS (incl. site dev.) -ONLY LIST PRIME CONTRACTS; REPORT OTHER COSTS UNDER J03, LINE G	NEW	EXISTING	TOTAL
TOTAL - STRUCTURE COSTS			
* - Type "No Fee" beside each item listed above for which no design fee is charged.			
J03 - G. ADDITIONAL CONSTRUCTION-RELATED COSTS	TOTAL		
Air Balancing and Monitoring	\$127,304		
Asbestos Abatement	\$86,221		
Municipal Fees	\$82,381		
Permits	\$20,959		
Engineering	\$110,187		
Inspections	\$112,865		
Stage Lighting	\$19,919		
Paving	\$157,000		
Advertising	\$7,269		
Shades, Doors and Misc. Equipment	\$23,844		
Moving Expenses	\$43,496		
Equipment Disposal	\$1,280		
Storage Units	\$1,224		
Utilities	\$20,908		
Legal Mailings	\$39		
Tree Removal	\$3,675		
Construction Services	\$12,231		
Transfer To Capital Reserve, Letter of Credit	\$4,795		
Portable Leasing Expenses	\$178,926		
TOTAL - OTHER CONSTRUCTION-RELATED COSTS	\$1,014,523		

FINANCIAL REPORT FOR THE PERIOD 11/04 TO 6/10

District/CTC: East Penn School District		Project Name: Eyer Middle School		Project #: 3134
	BOND ISSUE/NOTE SERIES OF 2003C	BOND ISSUE/NOTE SERIES OF 2004A	BOND ISSUE/NOTE SERIES OF 2004AA	TOTAL
A. TOTAL BOND ISSUE OR NOTE	\$5,000,000	\$15,000,000	\$10,000,000	\$30,000,000
B. ORIGINAL ISSUE DISCOUNT/ ORIGINAL ISSUE PREMIUM			\$118,489	\$118,489
C. TOTAL INTEREST EARNINGS ON ALL INVESTMENTS FOR ALL FUNDS (Exclude accrued interest and) capitalized interest)				
1. Construction Fund	\$29,127	\$859,018	\$905,730	\$1,793,875
2. Authority Fund				
3. Debt Service Fund				
4. Debt Service Reserve Fund				
5. Bond Redemption Fund				
6. Other: _____				
7. Other: _____				
8. TOTAL	\$29,127	\$859,018	\$905,730	\$1,793,875
D. BUILDING INSURANCE RECEIVED				
E. PROCEEDS FROM SALE OF BUILDING OR LAND				
F. LOCAL FUNDS - CASH				
G. OTHER: _____				
H. OTHER: _____				
I. TOTAL REVENUE SOURCES				\$31,912,364
J. TOTAL PROJECT COSTS FOR THIS PLANCON PROJECT (J03, line I)				\$30,920,542
K. FUNDS NOT EXPENDED FOR THIS PLANCON PROJECT (I minus J)				\$991,822
DISPOSITION OF FUNDS NOT EXPENDED FOR THIS PLANCON PROJECT (Indicate the applicable bond issue.)				
Reimbursable Projects:				
<u>Project Building Name</u>	<u>PDE Project #</u>	<u>Amount Financed</u>	<u>Applicable Issue</u>	
Shoemaker Elementary	2926	\$737,686	2004A	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
Nonreimbursable Projects:				
<u>Other capital projects</u>				

Other:				

CERTIFICATE OF ARCHITECT

District/CTC: East Penn School District County: Lehigh
School Name: Addition and Alterations to Howard A. Eyer Middle School Project #: 3134

The bid opening date for the original General Contract was: 4/21/2006

As the architect of record for the above named school district/area vocational-technical school for said project, I certify to the best of my knowledge and belief that all construction work, including change orders and supplemental contracts, has been completed as of 1/6/2010 in an acceptable manner in accordance with the plans and specifications approved by the Pennsylvania Department of Education (and any approved changes thereto) and that all contractors, by virtue of said completion, may be paid all final monies due and owing on this project.


Signature, Architect

George L. Moore, AIA
Architect's Name, Printed or Typed

The Architectural Studio
Architectural Firm Name

732 Turner Street, Allentown, PA 18102
Architect's Address

9/1/2010
Date

For a project constructed and based on an approved school facility design published on the Department's School Design Clearinghouse, I further certify that the project was constructed based on an approved school facility design published on this clearinghouse.

Signature, Architect

Date

INDEPENDENT AUDITOR'S REPORT
FOR THE PERIOD 11/04 TO 6/10

SCHOOL DISTRICT: EAST PENN

COUNTY: LEHIGH

PROJECT NAME: EYER MIDDLE SCHOOL

PROJECT NUMBER: 3134

I have audited the accompanying schedules for Project Accounting Based on Final Costs (pages JO2 and JO3), and Financial Report (JO4) for the above referenced project. These schedules are the responsibility of the management of the above referenced school district.

I conducted the audit in accordance with generally accepted auditing standards. Those standards required that I plan and perform the audit to obtain reasonable assurance about whether the schedules referenced in the first paragraph are free of material misstatements. An audit includes examining on a test basis, evidence supporting the amounts and disclosures in the statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of the schedules. I believe that the audit provides a reasonable basis for the opinion.

The accompanying schedules were prepared for the purpose of complying with the Pennsylvania Department of Education's rules and regulations used to determine a project's final reimbursement and its permanent reimbursable percentage, and as described on Page JO6 the schedules were prepared on the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In my opinion, the schedules referred to above present fairly, in all material respects, the cost incurred, revenues collected and available funds arising from cash transactions for the above referenced project on the basis of accounting and cost allocation methodology indicated on Page JO6.

This report is intended solely for the information and use of the board of directors and management of the above referenced school district and the Pennsylvania Department of Education and should not be used for any other purpose.

Joan D. Resek CPA
Signature, CPA/Firm

Joan D. Resek, Certified Public Accountant
Firm Name

610 Central Terrace, Harrisburg, Pa. 17111
Address

Date: 1/4/12

#5

PART J: PROJECT ACCOUNTING BASED ON FINAL COSTS
BOARD TRANSMITTAL

DISTRICT/CTC: East Penn School District COUNTY: Lehigh
PRJT BLDG NAME: Alburtis Elementary School PROJECT #: 2927

ALL PRJTS

PAGE #

<u>X</u>	J02-J03	Project Accounting Based on Final Costs
<u>X</u>	Add't Costs	Additional Project Costs
<u>X</u>	J04	Financial Report
<u>X</u>	J05	Certificate of Architect
<u>X</u>	J06	Financial Information Certification
<u>X</u>		Independent Auditor's Report
		Final Just Compensation Award or Settlement Sheet
		(for properties acquired through condemnation)
		U.S. Green Building Council's Leadership in Energy
		and Environmental Design Green Building Rating System
		(LEED-NC™) Silver, Gold or Platinum certification (if applicable)
		Green Building Initiative's two, three or four Green Globes™
		certification (if applicable)

*** TO BE COMPLETED ONLY IF DIRECTED BY PDE ***

 J07-J12 Final Project Costs - Detail

The individual or firm independently contracted by the district/CTC to prepare this information to be contacted if there are any questions about Part J:

<u>Harold Gaughan</u>	<u>(717) 545-6075</u>	<u>(717) 545-6075</u>
<small>Independent Preparer's Name and Position</small>	<small>Phone Number</small>	<small>Fax Number</small>

The independent preparer's e-mail address is: hgaughan@verizon.net

CERTIFICATION BY SCHOOL DISTRICT/CTC

The district/CTC administrator to be contacted about Part J:

<u>Dr. Thomas L. Seidenberger Superintendent</u>	<u>(610) 966-8333</u>	<u>(610) 966-8340</u>
<small>District/CTC Administrator's Name and Position</small>	<small>Phone Number</small>	<small>Fax Number</small>

The district/CTC administrator's e-mail address is: seidetho@eastpennsd.org

This certifies that the attached materials were approved for submission to the Pennsylvania Department of Education by board action.

BOARD ACTION DATE: _____

VOTING: AYE _____ NAY _____ ABSTENTIONS _____ ABSENT _____

_____	<u>Cecilia R. Birdsell</u>
<small>Signature, Board Secretary</small>	<small>Board Secretary's Name, Printed or Typed</small>

<u>East Penn School District 800 Pine Street Emmaus, PA 18049</u>	_____
<small>District/CTC Address</small>	<small>Date</small>

PROJECT ACCOUNTING BASED ON FINAL COSTS (1 of 2)

FOR THE PERIOD 05/03 TO 10/07

District/CTC: East Penn School District		Project Name: Alburtis Elementary School		Project #: 2927	
PROJECT COSTS		NEW	EXISTING	TOTAL	
A. STRUCTURE COSTS (include site development)					
1. General (Report costs for sanitary sewage disposal on Line B-1.)		\$5,802,748		\$5,802,748	
2. Heating and Ventilating		\$1,570,095		\$1,570,095	
3. Plumbing (Report costs for sanitary sewage disposal on Line B-1.)		\$400,987		\$400,987	
4. Electrical		\$866,319		\$866,319	
5. Asbestos Abatement (J10, line B-3)		X X X X X X	\$32,287	\$32,287	
6. Building Purchase Amount		X X X X X X			
7. Other * (Exclude Test Borings and Site Survey) (Use PlanCon-J-Add't Costs page if necessary.)					
a. Fire Protection		\$104,000		\$104,000	
b. _____					
c. _____					
d. _____					
e. PlanCon-J-Add't Costs, Total					
A-1 to A-7 - Subtotal		\$8,744,149	\$32,287	\$8,776,436	
8. Construction Insurance					
a. Owner Controlled Insurance Program on Structure Costs (Exclude asbestos abatement, building purchase and other structure costs not covered by the program)		\$159,508		\$159,508	
b. Builder's Risk Insurance (if not included in primes)					
c. Construction Insurance - Total		\$159,508		\$159,508	
9. TOTAL-Structure Costs (A-1 to A-7-Subtotal plus A-8-c)		8,903,657	32,287	8,935,944	
B. ARCHITECT'S FEE					
1. Architect's/Engineer's Fee on Structure		\$619,884		\$619,884	
2. EPA-Certified Project Designer's Fee on Asbestos Abatement		X X X X X X X X X X X X			
3. TOTAL - Architect's Fee		\$619,884		\$619,884	
C. MOVABLE FIXTURES AND EQUIPMENT					
1. Movable Fixtures and Equipment		\$957,705		\$957,705	
2. Architect's Fee		\$30,855		\$30,855	
3. TOTAL - Movable Fixtures & Equipment		\$988,560		\$988,560	
D. STRUCTURE COSTS, ARCHITECT'S FEE, MOVABLE FIXTURES AND EQUIPMENT - TOTAL (A-9 plus B-3 and C-3)		\$10,512,101	\$32,287	\$10,544,388	
E. SITE COSTS					
1. Sanitary Sewage Disposal General Contractor		\$6,616		\$6,616	
2. Sanitary Sewage Disposal Tap-In Fee and/or Capacity Charges					
3. Owner Controlled Insurance Program/Builder's Risk Insurance on Sanitary Sewage Disposal		\$112		\$112	
4. Architect/Engineer's Fee for Sanitary Sewage Disposal		\$364		\$364	
5. Site Acquisition Costs			X X X X X X		
a. Gross Amount Due from Settlement Statement or Just Compensation			X X X X X X		
b. Real Estate Appraisal Fees			X X X X X X		
c. Other Related Site Acquisition Costs			X X X X X X		
d. Site Acquisition Costs - Total			X X X X X X		
6. TOTAL - Site Costs		\$7,092		\$7,092	
F. STRUCTURE COSTS, ARCHITECT'S FEE, MOVABLE FIXTURES & EQUIPMENT, AND SITE COSTS - TOTAL (D plus E-6)		\$10,519,193	\$32,287	\$10,551,480	

* - Type "No Fee" beside each item for which no design fee is charged.

PROJECT ACCOUNTING BASED ON FINAL COSTS (2 of 2)

FOR THE PERIOD 05/03 TO 10/07

District/CTC: East Penn School District	Project Name: Alburtis Elementary School	Project #: 2927
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ROUND FIGURES TO NEAREST DOLLAR

PROJECT COSTS (CONT.)				TOTAL
G. ADDITIONAL CONSTRUCTION-RELATED COSTS				
1. Project Supervision (inc. Asbestos Abatement Project Supervision)				
2. Construction Manager Fee and Related Costs				\$416,050
3. Total Demolition of Entire Existing Structures & Related Asbestos Removal to Prepare Project Site for Construction of New Building and Related AHERA Clearance Air Monitoring and EPA-Certified Project Designer's Fee on Asbestos Abatement (Exclude costs for partial demolition.)				
4. Architectural Printing				
5. Test Borings				
6. Site Surveys				
7. Other (Attach PlanCon-J-Add't Costs page if needed.)				
a. _____				
b. _____				
c. Plan-J-Add't Costs, Total				\$173,309
8. TOTAL - Additional Construction-Related Costs				\$589,359
H. FINANCING COSTS FOR THIS PROJECT ONLY (EXCLUDE ACCRUED INTEREST)	BOND ISSUE/NOTE Series 2004AAA	BOND ISSUE/NOTE SERIES OF 2003	BOND ISSUE/NOTE SERIES OF _____	X X X X X X X X X X X X
1. Underwriter Fees	\$5,995	\$48,264		\$54,259
2. Legal Fees	\$7,052	\$28,946		\$35,998
3. Financial Advisor	\$3,420	\$14,374		\$17,794
4. Bond Insurance	\$5,762	\$24,347		\$30,109
5. Paying Agent/Trustee Fees and Expenses	\$161	\$645		\$806
6. Capitalized Interest				
7. Printing	\$1,317	\$5,456		\$6,773
8. CUSIP & Rating Fees	\$740	\$4,586		\$5,326
9. Other				
a. Internet Auction	\$428	\$1,721		\$2,149
b. _____				
10. TOTAL-Financing Costs	\$24,875	\$128,339		\$153,214
I. TOTAL PROJECT COSTS (F plus G-8 plus H-10)				\$11,294,053
REVENUE SOURCES (EXCLUDE ACCRUED INTEREST)	BOND ISSUE/NOTE 2002AAA	BOND ISSUE/NOTE SERIES OF 2003	BOND ISSUE/NOTE SERIES OF _____	TOTAL
J. AMOUNT FINANCED FOR THIS PROJECT ONLY	\$1,927,699	\$8,603,249		\$10,530,948
K. ORIGINAL ISSUE DISCOUNT/ PREMIUM FOR THIS PROJECT ONLY	(\$5,181)	(\$46,759)		(\$51,940)
L. INTEREST EARNINGS FOR THIS PROJECT ONLY	\$27,641	\$787,404		\$815,045
M. BUILDING INSURANCE RECEIVED				
N. PROCEEDS FROM SALE OF BUILDING OR LAND				
O. LOCAL FUNDS - CASH (SEE INSTRUCTIONS)				
P. OTHER FUNDS (PROVIDE DESCRIPTION ON SEPARATE SHEET)				
Q. TOTAL REVENUE SOURCES				\$11,294,053

[illegible]

FINANCIAL REPORT FOR THE PERIOD 05/03 TO 10/07

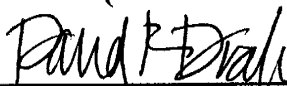
District/CTC: East Penn School District		Project Name: Alburtis Elementary School		Project #: 2927
	BOND ISSUE/NOTE SERIES OF _____	BOND ISSUE/NOTE SERIES OF 2003	BOND ISSUE/NOTE SERIES OF _____	TOTAL
A. TOTAL BOND ISSUE OR NOTE	\$9,000,000	\$10,000,000		\$19,000,000
B. ORIGINAL ISSUE DISCOUNT/ ORIGINAL ISSUE PREMIUM	(\$24,189)	(\$54,350)		(\$78,539.00)
C. TOTAL INTEREST EARNINGS ON ALL INVESTMENTS FOR ALL FUNDS (Exclude accrued interest and) capitalized interest)				
1. Construction Fund	\$129,051	\$915,241		\$1,044,292
2. Authority Fund				
3. Debt Service Fund				
4. Debt Service Reserve Fund				
5. Bond Redemption Fund				
6. Other: _____				
7. Other: _____				
8. TOTAL	\$129,051	\$915,241		\$1,044,292
D. BUILDING INSURANCE RECEIVED				
E. PROCEEDS FROM SALE OF BUILDING OR LAND				
F. LOCAL FUNDS - CASH				
G. OTHER: _____				
H. OTHER: _____				
I. TOTAL REVENUE SOURCES				\$19,965,753
J. TOTAL PROJECT COSTS FOR THIS PLANCON PROJECT (J03, line I)				\$11,294,053
K. FUNDS NOT EXPENDED FOR THIS PLANCON PROJECT (I minus J)				\$8,671,700
DISPOSITION OF FUNDS NOT EXPENDED FOR THIS PLANCON PROJECT (Indicate the applicable bond issue.)				
Reimbursable Projects:				
<u>Project Building Name</u>	<u>PDE Project #</u>	<u>Amount Financed</u>	<u>Applicable Issue</u>	
Emmaus High School	2922	\$7,072,301	2002AAA	
Shoemaker Elementary	2926	\$1,396,751	2003	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
Nonreimbursable Projects:				
Other capital projects.				
_____	_____	_____	_____	
_____	_____	_____	_____	
Other:				
_____	_____	_____	_____	
_____	_____	_____	_____	

CERTIFICATE OF ARCHITECT

District/CTC: East Penn School District County: Lehigh
School Name: Alburtis Elementary School Project #: 2927

The bid opening date for the original General Contract was: 5/29/2003

As the architect of record for the above named school district/area vocational-technical school for said project, I certify to the best of my knowledge and belief that all construction work, including change orders and supplemental contracts, has been completed as of 11/12/2007 in an acceptable manner in accordance with the plans and specifications approved by the Pennsylvania Department of Education (and any approved changes thereto) and that all contractors, by virtue of said completion, may be paid all final monies due and owing on this project.



Signature/ Architect

David R. Drake, AIA, Chief Operating Officer / Principal
Architect's Name, Printed or Typed

W2A Design Group

Architectural Firm Name

609 Hamilton Street, Suite 200, Allentown PA 18101-2189

Architect's Address

12/10/2009

Date

For a project constructed and based on an approved school facility design published on the Department's School Design Clearinghouse, I further certify that the project was constructed based on an approved school facility design published on this clearinghouse.

Signature, Architect

Date

INDEPENDENT AUDITOR'S REPORT
FOR THE PERIOD 5/03 TO 10/07

SCHOOL DISTRICT: EAST PENN

COUNTY: LEHIGH

PROJECT NAME: ALBURTIS ELEMENTARY

PROJECT NUMBER: 2927

I have audited the accompanying schedules for Project Accounting Based on Final Costs (pages JO2 and JO3), and Financial Report (JO4) for the above referenced project. These schedules are the responsibility of the management of the above referenced school district.

I conducted the audit in accordance with generally accepted auditing standards. Those standards required that I plan and perform the audit to obtain reasonable assurance about whether the schedules referenced in the first paragraph are free of material misstatements. An audit includes examining on a test basis, evidence supporting the amounts and disclosures in the statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of the schedules. I believe that the audit provides a reasonable basis for the opinion.

The accompanying schedules were prepared for the purpose of complying with the Pennsylvania Department of Education's rules and regulations used to determine a project's final reimbursement and its permanent reimbursable percentage, and as described on Page JO6 the schedules were prepared on the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In my opinion, the schedules referred to above present fairly, in all material respects, the cost incurred, revenues collected and available funds arising from cash transactions for the above referenced project on the basis of accounting and cost allocation methodology indicated on Page JO6.

This report is intended solely for the information and use of the board of directors and management of the above referenced school district and the Pennsylvania Department of Education and should not be used for any other purpose.



Signature, CPA/Firm

Joan D. Resek, Certified Public Accountant
Firm Name

610 Central Terrace, Harrisburg, Pa. 17111
Address

Date: 1/4/12

4

ALL PRJTS	PAGE #
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*** TO BE COMPLETED ONLY IF DIRECTED BY PDE ***

PLANCON-J01

PROJECT ACCOUNTING BASED ON FINAL COSTS (1 of 2)

FOR THE PERIOD 05/03 TO 11/07

District/CTC:

East Penn School District

Project Name:

Shoemaker Elementary School

Project #:

2926

PROJECT COSTS	NEW	EXISTING	TOTAL
A. STRUCTURE COSTS (include site development)			
1. General (Report costs for sanitary sewage disposal on Line E-1.)	\$779,483	\$4,417,070	\$5,196,553
2. Heating and Ventilating	\$325,772	\$2,180,168	\$2,505,940
3. Plumbing (Report costs for sanitary sewage disposal on Line E-1.)	\$125,425	\$356,976	\$482,401
4. Electrical	\$54,553	\$1,309,276	\$1,363,829
5. Asbestos Abatement (J10, line B-3)	X X X X X X	\$164,725	\$164,725
6. Building Purchase Amount	X X X X X X		
7. Other * (Exclude Test Borings and Site Survey) (Use PlanCon-J-Add't Costs page if necessary.)			
a. Fire Protection	\$3,932	\$192,680	\$196,612
b. _____			
c. _____			
d. _____			
e. PlanCon-J-Add't Costs, Total			
A-1 to A-7 - Subtotal	\$1,289,165	\$8,620,895	\$9,910,060
8. Construction Insurance			
a. Owner Controlled Insurance Program on Structure Costs (Exclude asbestos abatement, building purchase and other structure costs not covered by the program)			
b. Builder's Risk Insurance (if not included in primes)			
c. Construction Insurance - Total			
9. TOTAL-Structure Costs (A-1 to A-7-Subtotal plus A-8-c)	1,289,165	8,620,895	9,910,060
B. ARCHITECT'S FEE			
1. Architect's/Engineer's Fee on Structure	\$82,281	\$550,651	\$632,932
2. EPA-Certified Project Designer's Fee on Asbestos Abatement	X X X X X X X X X X X X		
3. TOTAL - Architect's Fee	\$82,281	\$550,651	\$632,932
C. MOVABLE FIXTURES AND EQUIPMENT			
1. Movable Fixtures and Equipment	\$86,169	\$1,144,814	\$1,230,983
2. Architect's Fee	\$1,749	\$23,236	\$24,985
3. TOTAL - Movable Fixtures & Equipment	\$87,918	\$1,168,050	\$1,255,968
D. STRUCTURE COSTS, ARCHITECT'S FEE, MOVABLE FIXTURES AND EQUIPMENT - TOTAL (A-9 plus B-3 and C-3)	\$1,459,364	\$10,339,596	\$11,798,960
E. SITE COSTS			
1. Sanitary Sewage Disposal			
2. Sanitary Sewage Disposal Tap-In Fee and/or Capacity Charges			
3. Owner Controlled Insurance Program/Builder's Risk Insurance on Sanitary Sewage Disposal			
4. Architect/Engineer's Fee for Sanitary Sewage Disposal			
5. Site Acquisition Costs		X X X X X X	
a. Gross Amount Due from Settlement Statement or Just Compensation		X X X X X X X X X X X X	
b. Real Estate Appraisal Fees		X X X X X X	
c. Other Related Site Acquisition Costs		X X X X X X	
d. Site Acquisition Costs - Total		X X X X X X	
6. TOTAL - Site Costs			
F. STRUCTURE COSTS, ARCHITECT'S FEE, MOVABLE FIXTURES & EQUIPMENT, AND SITE COSTS - TOTAL (D plus E-6)	\$1,459,364	\$10,339,596	\$11,798,960

* - Type "No Fee" beside each item for which no design fee is charged.

PROJECT ACCOUNTING BASED ON FINAL COSTS (2 of 2)

FOR THE PERIOD 05/03 TO 11/07

District/CTC: East Penn School District	Project Name: Shoemaker Elementary School	Project #: 2926
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ROUND FIGURES TO NEAREST DOLLAR

PROJECT COSTS (CONT.)				TOTAL
G. ADDITIONAL CONSTRUCTION-RELATED COSTS				
1. Project Supervision (inc. Asbestos Abatement Project Supervision)				
2. Construction Manager Fee and Related Costs				\$439,975
3. Total Demolition of Entire Existing Structures & Related Asbestos Removal to Prepare Project Site for Construction of New Building and Related AHERA Clearance Air Monitoring and EPA-Certified Project Designer's Fee on Asbestos Abatement (Exclude costs for partial demolition.)				
4. Architectural Printing				
5. Test Borings				
6. Site Surveys				
7. Other (Attach PlanCon-J-Add't Costs page if needed.)				
a. _____				
b. _____				
c. Plan-J-Add't Costs, Total				\$542,146
8. TOTAL - Additional Construction-Related Costs				\$982,121
H. FINANCING COSTS FOR THIS PROJECT ONLY (EXCLUDE ACCRUED INTEREST)	BOND ISSUE/NOTE SERIES OF <u>2003</u>	BOND ISSUE/NOTE SERIES OF <u>2003A</u>	BOND ISSUE/NOTE SERIES OF <u>2004A</u>	X X X X X X X X X X X X
1. Underwriter Fees	\$7,836	\$716	\$74	\$8,626
2. Legal Fees	\$4,699	\$29,975	\$1,560	\$36,234
3. Financial Advisor	\$2,334	\$17,792	\$1,314	\$21,440
4. Bond Insurance	\$3,953			\$3,953
5. Paying Agent/Trustee Fees and Expenses	\$105			\$105
6. Capitalized Interest				
7. Printing	\$886			\$886
8. CUSIP & Rating Fees	\$744			\$744
9. Other				
a. Internet Auction				
b. Remarketing Agent's Counsel	\$279	\$5,081	\$393	\$5,753
10. TOTAL-Financing Costs	\$20,836	\$53,564	\$3,341	\$77,741
I. TOTAL PROJECT COSTS (F plus G-8 plus H-10)				\$12,858,822
REVENUE SOURCES (EXCLUDE ACCRUED INTEREST)	BOND ISSUE/NOTE SERIES OF <u>2003</u>	BOND ISSUE/NOTE SERIES OF <u>2003A</u>	BOND ISSUE/NOTE SERIES OF <u>2004A</u>	TOTAL
J. AMOUNT FINANCED FOR THIS PROJECT ONLY	\$1,396,751	\$10,500,000	\$737,686	\$12,634,437
K. ORIGINAL ISSUE DISCOUNT/ PREMIUM FOR THIS PROJECT ONLY	(\$7,591)			(\$7,591)
L. INTEREST EARNINGS FOR THIS PROJECT ONLY	\$127,836	\$61,894	\$42,246	\$231,976
M. BUILDING INSURANCE RECEIVED				
N. PROCEEDS FROM SALE OF BUILDING OR LAND				
O. LOCAL FUNDS - CASH (SEE INSTRUCTIONS)				
P. OTHER FUNDS (PROVIDE DESCRIPTION ON SEPARATE SHEET)				
Q. TOTAL REVENUE SOURCES				\$12,858,822

FINANCIAL REPORT FOR THE PERIOD 05/03 TO 11/07

District/CTC: East Penn School District		Project Name: Shoemaker Elementary School		Project #: 2926
	BOND ISSUE/NOTE SERIES OF 2003	BOND ISSUE/NOTE SERIES OF 2003A	BOND ISSUE/NOTE SERIES OF 2004A	TOTAL
A. TOTAL BOND ISSUE OR NOTE	\$10,000,000	\$10,500,000	\$15,000,000	\$35,500,000
B. ORIGINAL ISSUE DISCOUNT/ ORIGINAL ISSUE PREMIUM	(\$54,350)			(\$54,350)
C. TOTAL INTEREST EARNINGS ON ALL INVESTMENTS FOR ALL FUNDS (Exclude accrued interest and capitalized interest)				
1. Construction Fund	\$915,241	\$61,894	\$859,018	\$1,836,153
2. Authority Fund				
3. Debt Service Fund				
4. Debt Service Reserve Fund				
5. Bond Redemption Fund				
6. Other: _____				
7. Other: _____				
8. TOTAL	\$915,241	\$61,894	\$859,018	\$1,836,153
D. BUILDING INSURANCE RECEIVED				
E. PROCEEDS FROM SALE OF BUILDING OR LAND				
F. LOCAL FUNDS - CASH				
G. OTHER: _____				
H. OTHER: _____				
I. TOTAL REVENUE SOURCES				\$37,281,803
J. TOTAL PROJECT COSTS FOR THIS PLANCON PROJECT (J03, line I)				\$12,858,822
K. FUNDS NOT EXPENDED FOR THIS PLANCON PROJECT (I minus J)				\$24,422,981

DISPOSITION OF FUNDS NOT EXPENDED FOR THIS PLANCON PROJECT (Indicate the applicable bond issue.)

Reimbursable Projects:

<u>Project Building Name</u>	<u>PDE Project #</u>	<u>Amount Financed</u>	<u>Applicable Issue</u>
Alburtis Elementary	2927	\$8,603,249	2003
Eyer Middle School	3134	\$14,061,901	2004A

Nonreimbursable Projects:

Other capital projects			


Other:

CERTIFICATE OF ARCHITECT

District/CTC: East Penn School District County: Lehigh
School Name: Shoemaker Elementary School Project #: 2926

The bid opening date for the original General Contract was: 5/30/2003

As the architect of record for the above named school district/area vocational-technical school for said project, I certify to the best of my knowledge and belief that all construction work, including change orders and supplemental contracts, has been completed as of 10/30/2007 in an acceptable manner in accordance with the plans and specifications approved by the Pennsylvania Department of Education (and any approved changes thereto) and that all contractors, by virtue of said completion, may be paid all final monies due and owing on this project.



Signature, Architect

David R. Drake, AIA, Chief Operating Officer / Principal

Architect's Name, Printed or Typed

W2A Design Group

Architectural Firm Name

609 Hamilton Street, Suite 200, Allentown PA 18101-2189

Architect's Address

12/10/2009

Date

For a project constructed and based on an approved school facility design published on the Department's School Design Clearinghouse, I further certify that the project was constructed based on an approved school facility design published on this clearinghouse.

Signature, Architect

Date

INDEPENDENT AUDITOR'S REPORT
FOR THE PERIOD 05/03 TO 11/07

SCHOOL DISTRICT: EAST PENN

COUNTY: LEHIGH

PROJECT NAME: SHOEMAKER ELEMENTARY

PROJECT NUMBER: 2926

I have audited the accompanying schedules for Project Accounting Based on Final Costs (pages JO2 and JO3), and Financial Report (JO4) for the above referenced project. These schedules are the responsibility of the management of the above referenced school district.

I conducted the audit in accordance with generally accepted auditing standards. Those standards required that I plan and perform the audit to obtain reasonable assurance about whether the schedules referenced in the first paragraph are free of material misstatements. An audit includes examining on a test basis, evidence supporting the amounts and disclosures in the statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of the schedules. I believe that the audit provides a reasonable basis for the opinion.

The accompanying schedules were prepared for the purpose of complying with the Pennsylvania Department of Education's rules and regulations used to determine a project's final reimbursement and its permanent reimbursable percentage, and as described on Page JO6 the schedules were prepared on the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In my opinion, the schedules referred to above present fairly, in all material respects, the cost incurred, revenues collected and available funds arising from cash transactions for the above referenced project on the basis of accounting and cost allocation methodology indicated on Page JO6.

This report is intended solely for the information and use of the board of directors and management of the above referenced school district and the Pennsylvania Department of Education and should not be used for any other purpose.

Joan D. Resek CPA
Signature, CPA/Firm

Joan D. Resek, Certified Public Accountant
Firm Name

610 Central Terrace, Harrisburg, Pa. 17111
Address

Date: 1/4/12

77 1/

**PART J: PROJECT ACCOUNTING BASED ON FINAL COSTS
BOARD TRANSMITTAL**

DISTRICT/CTC: East Penn School District COUNTY: Lehigh
PRJT BLDG NAME: Willow Lane Elementary School PROJECT #: 3352

ALL PRJTS PAGE #

<u>X</u>	J02-J03	Project Accounting Based on Final Costs
<u>X</u>	Add't Costs	Additional Project Costs
<u>X</u>	J04	Financial Report
<u>X</u>	J05	Certificate of Architect
<u>X</u>	J06	Financial Information Certification
<u>X</u>		Independent Auditor's Report
		Final Just Compensation Award or Settlement Sheet (for properties acquired through condemnation)
<u>X</u>		U.S. Green Building Council's Leadership in Energy and Environmental Design Green Building Rating System (LEED-NC™) Silver, Gold or Platinum certification (if applicable)
		Green Building Initiative's two, three or four Green Globes™ certification (if applicable)

*** TO BE COMPLETED ONLY IF DIRECTED BY PDE ***

 J07-J12 Final Project Costs - Detail

The individual or firm independently contracted by the district/CTC to prepare this information to be contacted if there are any questions about Part J:

Harold Gaughan (717) 545-6075 (717) 545-6075
Independent Preparer's Name and Position Phone Number Fax Number
The independent preparer's e-mail address is: hgaughan@verizon.net

CERTIFICATION BY SCHOOL DISTRICT/CTC

The district/CTC administrator to be contacted about Part J:

Dr. Thomas L. Seidenberger Superintendent (610) 966-8333 (610) 966-8340
District/CTC Administrator's Name and Position Phone Number Fax Number

The district/CTC administrator's e-mail address is: seidentho@eastpennsd.org

This certifies that the attached materials were approved for submission to the Pennsylvania Department of Education by board action.

BOARD ACTION DATE: _____

VOTING: AYE _____ NAY _____ ABSTENTIONS _____ ABSENT _____

Signature, Board Secretary Cecilia R. Birdsell
Board Secretary's Name, Printed or Typed

East Penn School District 800 Pine Street Emmaus, PA 18049 _____
District/CTC Address Date

PROJECT ACCOUNTING BASED ON FINAL COSTS (1 of 2)

FOR THE PERIOD 05/08 TO 08/11

District/CTC: East Penn School District		Project Name: Willow Lane Elementary School		Project #: 3352	
PROJECT COSTS		NEW	EXISTING	TOTAL	
A. STRUCTURE COSTS (include site development)					
1. General (Report costs for sanitary sewage disposal on Line E-1.)		\$13,143,307		\$13,143,307	
2. Heating and Ventilating		\$2,645,063		\$2,645,063	
3. Plumbing (Report costs for sanitary sewage disposal on Line E-1.)		\$1,049,848		\$1,049,848	
4. Electrical		\$2,885,173		\$2,885,173	
5. Asbestos Abatement (J10, line B-3)		X X X X X X			
6. Building Purchase Amount		X X X X X X			
7. Other * (Exclude Test Borings and Site Survey) (Use PlanCon-J-Add't Costs page if necessary.)					
a. Fire Protection					
b. _____					
c. _____					
d. _____					
e. PlanCon-J-Add't Costs, Total					
A-1 to A-7 - Subtotal		\$19,723,391		\$19,723,391	
8. Construction Insurance					
a. Owner Controlled Insurance Program on Structure Costs (Exclude asbestos abatement, building purchase and other structure costs not covered by the program)					
b. Builder's Risk Insurance (if not included in primes)					
c. Construction Insurance - Total					
9. TOTAL-Structure Costs (A-1 to A-7-Subtotal plus A-8-c)		19,723,391		19,723,391	
B. ARCHITECT'S FEE					
1. Architect's/Engineer's Fee on Structure		\$1,353,980		\$1,353,980	
2. EPA-Certified Project Designer's Fee on Asbestos Abatement		X X X X X X X X X X X X			
3. TOTAL - Architect's Fee		\$1,353,980		\$1,353,980	
C. MOVABLE FIXTURES AND EQUIPMENT					
1. Movable Fixtures and Equipment		\$1,401,480		\$1,401,480	
2. Architect's Fee		\$59,400		\$59,400	
3. TOTAL - Movable Fixtures & Equipment		\$1,460,880		\$1,460,880	
D. STRUCTURE COSTS, ARCHITECT'S FEE, MOVABLE FIXTURES AND EQUIPMENT - TOTAL (A-9 plus B-3 and C-3)		\$22,538,251		\$22,538,251	
E. SITE COSTS					
1. Sanitary Sewage Disposal		\$200,000		\$200,000	
2. Sanitary Sewage Disposal Tap-In Fee and/or Capacity Charges		\$26,936		\$26,936	
3. Owner Controlled Insurance Program/Builder's Risk Insurance on Sanitary Sewage Disposal					
4. Architect/Engineer's Fee for Sanitary Sewage Disposal		\$11,235		\$11,235	
5. Site Acquisition Costs			X X X X X X		
a. Gross Amount Due from Settlement Statement or Just Compensation			X X X X X X		
b. Real Estate Appraisal Fees			X X X X X X		
c. Other Related Site Acquisition Costs			X X X X X X		
d. Site Acquisition Costs - Total			X X X X X X		
6. TOTAL - Site Costs		\$238,171		\$238,171	
F. STRUCTURE COSTS, ARCHITECT'S FEE, MOVABLE FIXTURES & EQUIPMENT, AND SITE COSTS - TOTAL (D plus E-6)		\$22,776,422		\$22,776,422	

* - Type "No Fee" beside each item for which no design fee is charged.

PROJECT ACCOUNTING BASED ON FINAL COSTS (2 of 2)

FOR THE PERIOD 05/08 TO 08/11

District/CTC: East Penn School District	Project Name: Willow Lane Elementary School	Project #: 3352
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ROUND FIGURES TO NEAREST DOLLAR

PROJECT COSTS (CONT.)				TOTAL
G. ADDITIONAL CONSTRUCTION-RELATED COSTS				
1. Project Supervision (inc. Asbestos Abatement Project Supervision)				
2. Construction Manager Fee and Related Costs				\$800,992
3. Total Demolition of Entire Existing Structures & Related Asbestos Removal to Prepare Project Site for Construction of New Building and Related AHERA Clearance Air Monitoring and EPA-Certified Project Designer's Fee on Asbestos Abatement (Exclude costs for partial demolition.)				
4. Architectural Printing				
5. Test Borings				
6. Site Surveys				
7. Other (Attach PlanCon-J-Add't Costs page if needed.)				
a. _____				
b. _____				
c. Plan-J-Add't Costs, Total				\$590,811
8. TOTAL - Additional Construction-Related Costs				\$1,391,803
H. FINANCING COSTS	BOND ISSUE/NOTE	BOND ISSUE/NOTE	BOND ISSUE/NOTE	X X X X X X
FOR THIS PROJECT ONLY	SERIES OF 2007A	SERIES OF 2007	SERIES OF 2009	X X X X X X
(EXCLUDE ACCRUED INTEREST)				
1. Underwriter Fees		\$72,500	\$10,025	\$82,525
2. Legal Fees	\$42,388	\$40,606	\$5,635	\$88,629
3. Financial Advisor	\$26,001	\$23,239	\$3,372	\$52,612
4. Bond Insurance		\$21,137	\$7,032	\$28,169
5. Paying Agent/Trustee Fees and Expenses		\$500	\$69	\$569
6. Capitalized Interest				
7. Printing		\$8,409	\$1,052	\$9,461
8. CUSIP & Rating Fees		\$5,379	\$990	\$6,369
9. Other				
a. Remarketing Agent	\$275			\$275
b. Remarketing Agent's Counsel	\$10,000			\$10,000
10. TOTAL-Financing Costs	\$78,664	\$171,770	\$28,175	\$278,609
I. TOTAL PROJECT COSTS (F plus G-8 plus H-10)				\$24,446,834
REVENUE SOURCES	BOND ISSUE/NOTE	BOND ISSUE/NOTE	BOND ISSUE/NOTE	TOTAL
(EXCLUDE ACCRUED INTEREST)	SERIES OF 2007A	SERIES OF 2007	SERIES OF 2009	
J. AMOUNT FINANCED	\$12,400,000	\$10,000,000	\$1,336,654	\$23,736,654
FOR THIS PROJECT ONLY				
K. ORIGINAL ISSUE DISCOUNT/ PREMIUM FOR THIS PROJECT ONLY		(\$31,118)	(\$8,972)	(\$40,090)
L. INTEREST EARNINGS	\$311,541	\$356,326	\$3,739	\$671,606
FOR THIS PROJECT ONLY				
M. BUILDING INSURANCE RECEIVED				
N. PROCEEDS FROM SALE OF BUILDING OR LAND				
O. LOCAL FUNDS - CASH (SEE INSTRUCTIONS)				
P. OTHER FUNDS (PROVIDE DESCRIPTION ON SEPARATE SHEET)			Emmaus Subsidy	\$78,664
Q. TOTAL REVENUE SOURCES				\$24,446,834

[illegible]

FINANCIAL REPORT FOR THE PERIOD 05/08 TO 08/11

District/CTC: East Penn School District		Project Name: Willow Lane Elementary School		Project #: 3352
	BOND ISSUE/NOTE SERIES OF <u>2007A</u>	BOND ISSUE/NOTE SERIES OF <u>2007</u>	BOND ISSUE/NOTE SERIES OF <u>2009</u>	TOTAL
A. TOTAL BOND ISSUE OR NOTE	\$12,400,000	\$10,000,000	\$9,615,000	\$32,015,000
B. ORIGINAL ISSUE DISCOUNT/ ORIGINAL ISSUE PREMIUM		(\$31,118)	(\$64,542)	(\$95,660)
C. TOTAL INTEREST EARNINGS ON ALL INVESTMENTS FOR ALL FUNDS (Exclude accrued interest and) capitalized interest)				
1. Construction Fund	\$311,541	\$356,326	\$26,896	\$694,763
2. Authority Fund				
3. Debt Service Fund				
4. Debt Service Reserve Fund				
5. Bond Redemption Fund				
6. Other: _____				
7. Other: _____				
8. TOTAL	\$311,541	\$356,326	\$26,896	\$694,763
D. BUILDING INSURANCE RECEIVED				
E. PROCEEDS FROM SALE OF BUILDING OR LAND				
F. LOCAL FUNDS - CASH				
G. OTHER: <u>Emmaus Subsidy</u>				\$78,664
H. OTHER: _____				
I. TOTAL REVENUE SOURCES				\$32,692,767
J. TOTAL PROJECT COSTS FOR THIS PLANCON PROJECT (J03, line I)				\$24,446,834
K. FUNDS NOT EXPENDED FOR THIS PLANCON PROJECT (I minus J)				\$8,245,933
DISPOSITION OF FUNDS NOT EXPENDED FOR THIS PLANCON PROJECT (Indicate the applicable bond issue.)				
Reimbursable Projects:				
<u>Project Building Name</u>	<u>PDE Project #</u>	<u>Amount Financed</u>	<u>Applicable Issue</u>	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
Nonreimbursable Projects:				
<u>Other capital projects</u>		_____	_____	
_____		_____	_____	
_____		_____	_____	
Other:				
_____		_____	_____	
_____		_____	_____	

INDEPENDENT AUDITOR'S REPORT
FOR THE PERIOD 05/08 TO 08/11

SCHOOL DISTRICT: EAST PENN

COUNTY: LEHIGH

PROJECT NAME: WILLOW LANE ELEMENTARY

PROJECT NUMBER: 3352

I have audited the accompanying schedules for Project Accounting Based on Final Costs (pages JO2 and JO3), and Financial Report (JO4) for the above referenced project. These schedules are the responsibility of the management of the above referenced school district.

I conducted the audit in accordance with generally accepted auditing standards. Those standards required that I plan and perform the audit to obtain reasonable assurance about whether the schedules referenced in the first paragraph are free of material misstatements. An audit includes examining on a test basis, evidence supporting the amounts and disclosures in the statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of the schedules. I believe that the audit provides a reasonable basis for the opinion.

The accompanying schedules were prepared for the purpose of complying with the Pennsylvania Department of Education's rules and regulations used to determine a project's final reimbursement and its permanent reimbursable percentage, and as described on Page JO6 the schedules were prepared on the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In my opinion, the schedules referred to above present fairly, in all material respects, the cost incurred, revenues collected and available funds arising from cash transactions for the above referenced project on the basis of accounting and cost allocation methodology indicated on Page JO6.

This report is intended solely for the information and use of the board of directors and management of the above referenced school district and the Pennsylvania Department of Education and should not be used for any other purpose.

Joan D. Resek CPA
Signature, CPA/Firm

Joan D. Resek, Certified Public Accountant
Firm Name

610 Central Terrace, Harrisburg, Pa. 17111
Address

Date: 1/4/12

CERTIFICATE OF ARCHITECT

District/CTC: East Penn School District County: Lehigh

School Name: Willow Lane Elementary School Project #: 3352

The bid opening date for the original General Contract was: 5/21/2008

As the architect of record for the above named school district/area vocational-technical school for said project, I certify to the best of my knowledge and belief that all construction work, including change orders and supplemental contracts, has been completed as of 12/31/2011 in an acceptable manner in accordance with the plans and specifications approved by the Pennsylvania Department of Education (and any approved changes thereto) and that all contractors, by virtue of said completion, may be paid all final monies due and owing on this project.



Signature, Architect

David R. Drake, AIA, LEED AP

Architect's Name, Printed or Typed

W2A Design Group / Wallace & Watson Associates, PC

Architectural Firm Name

609 Hamilton Street, Suite 200, Allentown, PA 18101

Architect's Address

1/10/2012

Date

For a project constructed and based on an approved school facility design published on the Department's School Design Clearinghouse, I further certify that the project was constructed based on an approved school facility design published on this clearinghouse.

Signature, Architect

Date



**BETTER UNEMPLOYMENT COMPENSATION SYSTEM BASIC PROGRAM
STANDARD TERMS AND CONDITIONS OF THE
PARTICIPATION AGREEMENT
BETWEEN THE PSBA INSURANCE TRUST AND**

**East Penn School District
(Name of School Entity)**

THIS AGREEMENT is made between the Pennsylvania School Boards Association Insurance Trust (hereinafter referred to as "Insurance Trust"), a Pennsylvania trust with an address of 400 Bent Creek Boulevard, Mechanicsburg, Pennsylvania, 17050, and the East Penn School District (hereinafter referred to as the "School Entity"), a public school entity within the State with an address of 800 Pine St., Emmaus, PA 18049. By entering into this Agreement, the School Entity will participate in the Better Unemployment Compensation System BASIC Program ("BUCS Basic").

RECITALS

WHEREAS, the Insurance Trust provides a choice of programs for public school entities within the State, including claims management and related services under BUCS Basic; and

WHEREAS, the School Entity, having evaluated the Program's terms, conditions, limitations and exclusions, desires to participate in BUCS Basic; and

WHEREAS, the Insurance Trust and the School Entity both desire to set forth their respective obligations and responsibilities.

NOW, THEREFORE, the Insurance Trust and the School Entity, intending to be legally bound hereby, for the mutual benefits, covenants and promises contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, agree as follows:

**ARTICLE I
DEFINITIONS**

The following terms, when set forth in this Agreement, shall have the meanings stated in the following definitions unless the context clearly indicates otherwise:

Section 1.1 "Agreement" shall mean this Agreement between the Insurance Trust and the School Entity. The Agreement includes these terms and conditions, these

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limitations and exclusions, any exhibits appended hereto and expressly referenced in these terms and conditions and any amendments to the Agreement.

Section 1.2 “Includes” and “Including” shall mean inclusive of but not limited to and shall mean by way of example rather than limitation.

Section 1.3 “School Entity” shall mean the public school entity named in this Agreement and a participating member or participant in the Program.

Section 1.4 “Insurance Trust” shall mean the Pennsylvania School Boards Association Insurance Trust.

Section 1.5 “BUCS Basic” or “Program” shall mean the unemployment compensation program of the Insurance Trust, which program will provide to school entities a mechanism for managing unemployment compensation claims and related services.

Section 1.6 “Employees” shall include all employees of the participating member who are actual employees receiving a W-2; “Employee” shall mean the individual Employees.

Section 1.7 “Parties” shall mean collectively the Insurance Trust and School Entity; “Party” shall mean the individual Parties.

Section 1.8 “State” shall mean the Commonwealth of Pennsylvania.

Section 1.9 “Agency” shall mean the department, commission or board administering the State Unemployment Compensation Law.

ARTICLE II AUTHORITY AND DUTIES OF THE INSURANCE TRUST

Section 2.1 Program for Managing Unemployment Compensation Claims. Subject to the terms, conditions, limitations and exclusions set forth in the Agreement, the Program will provide claims management and related services for the unemployment compensation claims of the School Entity’s Employees, which are claims for benefits arising under the Unemployment Compensation Law, 43 P.S. §751 et seq. As part of the Program, and for so long as the School Entity is a participant in the Program, the Program, either directly or through sub-contractors or through its related entities, will:

A. CLAIMS CONTROL SERVICES

1. Become the agent and addressee of record with the Office or Bureau of Employment Security.
2. Analyze and record all unemployment compensation claim forms; respond

promptly and accurately to all claim inquiries from the Agency.

3. Audit the claimant's eligibility, the School Entity's liability, and benefit period for each claim.
4. Protest questionable claims and improper determinations with the Local Office, Referee and Board of Review.
5. Make recommendations and assist the School Entity in preparing for all administrative appeal hearings.
6. Attend administrative hearings with the School Entity.
7. Consult with the Agency as frequently as necessary on the School Entity's behalf on all unemployment compensation matters.
8. Analyze and audit all credits and other computations pertaining to the School Entity's account, following up with the Agency on a timely basis to assure the School Entity receives appropriate adjustments to their account.

B. ADMINISTRATIVE SERVICES

1. Verify the accuracy of the unemployment compensation billings issued by the Office or Bureau of Employment Security.
2. Analyze and audit all benefit charges against the School Entity's unemployment account and protest inaccurate charges.
3. Monitor the charge sequence and allocation of liability in multiple-employer claims.
4. Ensure that disqualifications are fully enforced.
5. Apply for credits when applicable and ensure that they are received.

C. MANAGEMENT REPORTS AND INFORMATIONAL SERVICES

1. Report claims and charges on a quarterly basis in a meaningful organization.
2. Make recommendations for improvements in systems or procedures.
3. Be readily available for consultation on all unemployment compensation matters.

4. Furnish School Entity's legal counsel with any pertinent information necessary to institute any court proceedings.

D. FIELD SERVICES

1. Visit the School Entity's location as necessary.
2. Provide training programs/continuing education workshops.
3. Consult with the School Entity regarding methods of avoiding charges, stabilizing costs and other pertinent management techniques to help reduce unemployment compensation costs.
4. Participate in meetings and hearings concerning proposed legislation affecting unemployment compensation.
5. Actively pursue changes in the Unemployment Compensation Act in the best interest of the participants in BUCS Basic.

Section 2.2 Representation in Unemployment Compensation Cases. The Program has the right to select a representative, including counsel, to represent the School Entity in unemployment compensation cases involving its Employees before unemployment compensation referees and the Unemployment Compensation Board of Review. The Program will not pay fees and costs of any representative or firm that the Program has not approved in writing.

Section 2.3 Limitations of Insurance Trust's and Program's Responsibilities. Notwithstanding anything herein to the contrary, neither the Insurance Trust nor the Program is an insurer or an insurance company, and neither of them has any obligation to provide any insurance benefits nor to underwrite or pay for any claims. Neither the Insurance Trust nor the Program is an insurance broker or agent, and neither of them is or shall be an obligor with respect to any claims. Neither the Insurance Trust nor the Program is a law firm and no services will be rendered by the Insurance Trust or the Program which would constitute the practice of law.

Section 2.4 Insurance Trust's Liability Limitation. The Insurance Trust shall not be liable for any of the unemployment compensation claims for any of the School Entity's employees (whether or not Employees) and no assets of the Insurance Trust shall be subject to any such claims, including any interest, fees, costs and other assessments made thereon. No fund or sub-fund established under or by the Insurance Trust shall be subject to or liable for any demand or claim made against the Program or for any claim, liability, dispute, or action arising under this Agreement.

The obligations of the Insurance Trust created hereunder or pursuant to the Program are not personally binding upon, nor shall resort be had to the property of, any

of the trustees, settlors, officers, employees, attorneys, or agents of the Insurance Trust, or any parent or subsidiary entity.

ARTICLE III THE SCHOOL ENTITY'S DUTIES

Section 3.1 Questionnaire. In order to be considered for participation in the Program, and thereafter on an annual basis, the School Entity shall complete a questionnaire in a format prepared by the Insurance Trust, shall submit it to the Program by a certain date designated by the Insurance Trust, and shall certify and warrant that all of the information provided by the School Entity on the questionnaire is true and correct. The Insurance Trust and the other School Entities participating in the Program are doing so in strict reliance upon a full, complete, and accurate disclosure of all information by the School Entity on its questionnaire. The questionnaire completed by the School Entity is attached hereto as Exhibit "A," which is fully incorporated herein by reference, and the School Entity hereby certifies and warrants that the information set forth on the questionnaire has been used as an inducement to be allowed to participate in the Program.

Section 3.2 Compliance with Program Terms. The School Entity shall comply with all terms and be subject to all conditions, limitations and exclusions set forth in the description of the Program and in this Agreement.

Section 3.3 Payment of Claims. The School Entity shall be solely responsible for the payment of all unemployment compensation claims for its employees (whether or not Employees) and hereby agrees to indemnify and hold harmless the Insurance Trust and the Program from and against any actions, claims, demands, causes of action, fees and costs, including reasonable attorneys fees and costs, resulting from the failure of the School Entity to pay such unemployment compensation claims when due. In the event that notice of a claim shall be given to the Program or any administrator or other person retained by the Program, then the School Entity shall pay the amount of any such claim promptly upon receipt of notice of the claim.

Section 3.4 Contest of Claims. In the event that the School Entity determines to challenge the validity of an Employee's claim for unemployment compensation benefits, then the School Entity shall cooperate in all respects with the Program and any administrator in the prosecution of such challenge. Further, in the event that a challenge is not successful, the School Entity shall remain fully liable in respect of the claim, including any interest, fees, costs and other assessments made thereon.

Section 3.5 Compliance with Procedures and Requirements of the Program. The School Entity shall comply with the procedures and requirements of the Program that are adopted from time to time by the Insurance Trust for purposes of ensuring effective and cost efficient claims handling. The School Entity shall:

A. REPORTING CLAIMS

Provide data to the Insurance Trust on forms to be provided by the Insurance Trust regarding Employee separations or layoffs.

B. POWER OF ATTORNEY

Execute and keep in force, so long as the School Entity participates in BUCS Basic, a power of attorney authorizing the administrator selected by the Insurance Trust, to represent the School Entity before the Office or Bureau of Employment Security of the State in the following matters:

1. Presenting of completed forms, Including claims for refund or adjustment of account, School Entity's protest of benefit claims, and information relative thereto.
2. The payment of contributions.
3. The obtaining of such account information as is permissible.
4. The personal discussion of any or all of the foregoing with the proper officials of the Office or Bureau of Employment Security.

C. TESTIMONY AT HEARINGS

Make appropriate personnel available to provide necessary testimony with the proper officials and referees of the Agency.

D. ANNUAL AUDIT

Provide to the administrator of BUCS Basic, on forms supplied by the Insurance Trust, the annual audit information required by such forms which shall be returned within sixty (60) days of the date on which the forms are supplied to the School Entity. Failure of the School Entity to complete the annual audit information and timely return any form within the sixty (60) day period shall result in the Program assessing a 15% administrative fee on the annual charge for each Employee, as set forth in Section 3.6.

E. OTHER DUTIES

Cooperate fully and in a timely manner with the Insurance Trust or its designated agents or administrator in the processing or defense of any claims. Cooperation Includes providing timely notice and information, witnesses and documentation as necessary.

Section 3.6 Fees. The annual fee payable by the School Entity to the Program shall be determined on a per Employee charge basis. The initial annual charge per

Employee will be \$2.55. This amount is subject to change per year by the Program. The Program will send to the School Entity an initial annual fee invoice for each claims year based on an estimate of the number of Employees provided by the School Entity. The final number of Employees will be determined by the Employee count stated in the annual Employee audit performed under the Program. The Program shall send invoice(s) to the School Entity stating any additional amount(s) due as a result of any audit(s) conducted. Upon receipt of any invoice stating any outstanding amount due, the School Entity shall promptly pay to the Program such amount within thirty (30) days of the date of the invoice. Failure to do so shall result in the Program assessing a 15% administrative fee on the annual charge for each Employee, as set forth in this Section 3.6.

Section 3.7 Audit. The Insurance Trust shall have the right at reasonable times to conduct an Employee count audit of the School Entity at the sole cost of the Insurance Trust.

ARTICLE IV MISCELLANEOUS

Section 4.1 Term of the Agreement, Notice of Increase and Termination. The term of this Agreement shall be one (1) year commencing on the 1st day of January, 2012 and ending December 31, 2012. Either Party may terminate this Agreement at the end of said one (1) year term by giving to the other Party written notice thereof at least ninety (90) days prior thereto. If there is any default of the aforesaid notice, this Agreement shall continue upon the same terms, conditions, limitations and exclusions governing the same as are in force immediately prior to the expiration of the term hereof, subject to any amendment by the Parties and subject to any increase in the annual charge per Employee, for a further period of one (1) year and so on from year-to-year, unless or until terminated by either Party on ninety (90) days written notice. The Insurance Trust shall give ninety (90) days notice to the School Entity of any increase in the annual charge per Employee. Notwithstanding any provision to the contrary, if the School Entity fails to perform any obligation hereunder or make any payment due, the Insurance Trust may terminate this Agreement and the School Entity's participation in the Program at any time by giving thirty (30) days notice thereof to the School Entity. Notwithstanding any provision to the contrary, the Insurance Trust may immediately terminate this Agreement and the School Entity's participation in the Program at any time if the School Entity makes any misrepresentation or fraudulent statement or provides false information to the Program or conceals any fact for the purpose of misleading the Program.

In the event that the School Entity gives a notice thereby resulting in the termination of the Agreement, no fees will be returned to the School Entity. In the event that the Insurance Trust gives a notice thereby resulting in the termination of the Agreement, within ninety (90) days after the effective date of such termination, the Insurance Trust will return a pro rata portion of the annual fee described in Section 3.6 of this Agreement and paid by the School Entity for the year in which the termination becomes effective ("Current Year"), EXCEPT THAT the Insurance Trust will not return any portion of the annual fee to the School Entity if the notice of termination is given

because the School Entity has failed to perform any obligation hereunder or make any payment due, or if the Insurance Trust is terminating the Program pursuant to Section 4.2 of this Agreement, or if the termination becomes effective in December of the Current Year. The Insurance Trust will use the following calculation to determine the pro rata portion of the annual fee for the Current Year: Divide the School Entity's annual fee for the Current Year by 365 to calculate a daily value and then multiply that daily value by the number of days remaining in the Current Year after the effective date of such termination for the pro rata portion to be returned to the School Entity. No portion of the 15% administrative fee described in Section 3.6 and paid will be returned to the School Entity in the event that the Agreement is terminated.

Section 4.2 Termination of the Program. Notwithstanding any provision to the contrary, the Insurance Trust may terminate the Program at any time in its sole discretion by giving ninety (90) days notice thereof to the School Entity, which thereby terminates the Agreement.

Section 4.3 Services and Release of Records. In the event of termination of this Agreement, the Insurance Trust will (unless instructed by the School Entity not to do so) (1) review the Agency's invoice for the last calendar quarter immediately preceding the date when the termination is effective and provide that invoice to the School Entity, (2) report the School Entity's claims and charges for the last calendar quarter immediately preceding the date when the termination is effective and (3) release to the School Entity, in the Insurance Trust's standard format, all records and files relating to claims paid under the Program pursuant to this Agreement.

Section 4.4 Fees after Termination. Except for the services listed in Section 4.3, if the Insurance Trust performs any services following the termination of this Agreement in connection with any unemployment compensation claims of the School Entity, the Insurance Trust shall be entitled to reasonable fees in light of the work and costs incurred.

Section 4.5 Surviving Provisions. Notwithstanding anything herein to the contrary, the following sections of this Agreement shall survive termination of this Agreement: Sections 2.3, 2.4, 3.2, 3.3, 3.4, 3.6, 3.7, 4.1, 4.3 through 4.20.

Section 4.6 Governing Law. This Agreement will be governed by and construed in accordance with the laws of the State.

Section 4.7 Jurisdiction; Venue. Any claim, dispute or action arising under this Agreement shall be brought in the Court of Common Pleas of Cumberland County, Pennsylvania. The Parties hereby agree that such court shall have exclusive jurisdiction over any such proceeding.

Section 4.8 Assignment. This Agreement may not be assigned by either Party; provided, however, the Insurance Trust may delegate its duties under this Agreement, or its rights under this Agreement to any of its related entities upon such terms and conditions that it may determine in its sole discretion.

Section 4.9 No Third-Party Beneficiaries. This Agreement shall inure only to the benefit of, and shall be binding upon, the Parties as specifically and expressly identified herein and their respective successors. This Agreement is not intended to benefit any person, party or entity not a Party hereto and shall not inure to the benefit of any third person, party or entity.

Section 4.10 Severability. All covenants and obligations contained in this Agreement are severable. In the event that any provision of this Agreement should be held to be unenforceable, the validity and enforceability of the remaining provisions shall not be affected thereby. Any court or arbitrator construing this Agreement is expressly granted the authority to revise any invalid or unenforceable provision hereof in order to render it enforceable.

Section 4.11 Headings. The headings of any portion of this Agreement are for reference purposes only and shall not in any way affect the meaning or interpretation thereof.

Section 4.12 Notices. All notices, requests and approvals required by this Agreement: (A) shall be given in writing; (B) shall be sent by certified mail or by recognized overnight carrier, in each case with acknowledgement of receipt; (C) shall be addressed to the Parties as indicated in the preamble of this Agreement unless either Party notifies the other of a change in address by notice given hereunder; and (D) assuming acknowledgment of receipt, shall be deemed to have been given on the date the notice, request or approval is sent.

Section 4.13 Waiver. One or more waivers of any covenant, term or condition contained herein shall not be construed as a waiver of a subsequent breach of the same covenant, term or condition. The consent or approval by any Party to, or of, any waiver or other act or omission requiring such consent or approval shall not be deemed to constitute a waiver or render unnecessary obtaining consent or approval of any subsequent similar act or omission by any other Party.

Section 4.14 Lawful Performance. Each Party agrees that it will perform its obligations hereunder in accordance with all applicable laws, rules and regulations now or hereafter in effect.

Section 4.15 Context. Reference in this Agreement to the singular shall be meant to include reference to the plural and vice versa. Reference in this Agreement to the masculine gender shall be meant to include the female and neuter genders and vice versa.

Section 4.16 Force Majeure. The Insurance Trust shall not be liable for any failure to perform under this Agreement if such failure is due to causes beyond its reasonable control, including, acts of God or the public enemy, fire, floods, labor disputes, or the judgment or order of any court or government agency.

Section 4.17 Integration. This Agreement constitutes the entire agreement between the Parties with respect to the subject matter hereof and supersedes any negotiations or prior agreements or understandings between the Parties with respect to the subject matter hereof. This Agreement may not be modified or amended by any oral statement or course of conduct, but only by a written agreement signed by all Parties. There are no representations, promises, agreements, warranties, covenants or undertakings of the Parties other than those expressly contained herein.

Section 4.18 Counterparts. In the event that two or more copies of this Agreement are executed by all of the Parties hereto, each copy shall be deemed an original, but all shall collectively constitute the same instrument.

Section 4.19 Remedies and Waivers of Rights. All remedies of the Parties hereto shall be cumulative. No Party hereto shall be deemed to have waived any of its rights, powers, or remedies hereunder unless such waiver is in writing and signed by the Parties hereto.

Section 4.20 Authority to Bind. By their execution of this Agreement, all persons signing this Agreement on behalf of a Party warrant to the other Party that they are authorized to enter into, and execute, this Agreement by, and on behalf of, the governing body of that Party by all necessary resolutions or actions.

IN WITNESS WHEREOF, the Parties hereto, with the intention of being legally bound hereby, have caused this Agreement to be signed and sealed the day and year set forth below.

**PENNSYLVANIA SCHOOL BOARDS
ASSOCIATION INSURANCE TRUST**

SCHOOL ENTITY

By: _____

By: _____

Title: _____

Title: _____

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Address:

Address:

USER AGREEMENT FOR REFPAID PAYORS

This User Agreement ("Agreement") is a contract between you, RefPay and the Bank. This Agreement governs your use of the RefPay Services and the Website. You must read, agree to and accept all of the terms and conditions contained in this Agreement in order to use the RefPay Services and the Website. This is an important legal document that you must consider carefully when choosing whether to use the RefPay Services.

BY CLICKING "I AGREE" BELOW, YOU AGREE TO THE TERMS AND CONDITIONS OF THIS AGREEMENT. IF YOU DO NOT AGREE WITH THESE TERMS AND CONDITIONS, YOU WILL NOT BE GIVEN ACCESS TO THE REFPAID SERVICES.

This Agreement contains 44 sections, and you may jump directly to any section by selecting the appropriate link below. The headings below are for reference only and do not limit the scope of each section. Some capitalized terms have specific definitions, and we have provided them in section 44.

1. Purpose
2. Establishing and Funding Your Account
3. The Trust Account
4. Your Relationship with the Bank
5. Your Relationship with RefPay
6. Relationship between the Bank and RefPay
7. Registering RefPay Users
8. Payments
9. Account Statements
10. Unauthorized Transactions
11. Errors by RefPay
12. Fees for Funding Accounts
13. Fees for Payments
14. Investment of Funds
15. Fees to RefPay
16. Notices to You
17. Notices to RefPay
18. Identity Authentication
19. Closing Your Account
20. Termination

21. Accounting and Taxes
22. Intellectual Property
23. Restricted Activities
24. Limitation on Duties of RefPay
25. Amendment
26. Removal of Bank
27. Resignation of Bank
28. Successor Bank
29. Compensation for Bank
30. Limit on Liability
31. No Expenses for the Bank
32. Certain Duties and Responsibilities of the Bank
33. Indemnification
34. Trust Agreement for Benefit of Certain Parties Only
35. Situs of Trust; Application Law
36. Successors and Assigns
37. Privacy
38. Disputes with RefPay
39. Law and Forum for Disputes
40. No Waiver
41. No Warranty
42. Complete Agreement
43. Effective Date
44. Definitions

1. Purpose. This Agreement will allow you to establish an Account with RefPay and to deposit Funds into the Trust Account in order to use the RefPay Services to automate your payments to RefPay Users.

2. Establishing and Funding Your Account. You must establish an Account on the Website in order to make Payments to RefPay Users using the RefPay Services. Once your Account is established, you must fund the Account in an amount of U.S. dollars sufficient to cover any Payments entered by you on the Website. Funding your Account may be accomplished by (i) requesting an ACH debit through the Website into the Trust Account or (ii) providing a check to the Bank, as trustee, in the manner described on the Website. In the case of an ACH transfer, you authorize RefPay to initiate, and your financial institution to honor, electronic debits and

credits in the amount you designate through the Website. You may be charged a fee to cover transaction charges associated with ACH transfers to your Account as described in section 12. You understand that it is your responsibility to monitor and maintain Funds in your Account. RefPay may not authorize Payments by you in excess of the positive balance in your Account.

3. Your Relationship with the Bank. The Bank will act as trustee of the Trust Account and, subject to the terms and conditions of this Agreement, will act for the benefit of all RefPay Payors having Funds deposited in the Trust Account. The Funds will be held in the name of the Bank as trustee. You specifically acknowledge and agree that Funds deposited by you into the Trust Account will be pooled and commingled with Funds submitted by other RefPay Payors and amounts due and owing to RefPay as its fees pursuant to the terms of this Agreement. The Bank will hold your Funds in the Trust Account for your use and benefit in accordance with and subject to all of the terms and conditions contained in this Agreement.

4. Your Relationship with RefPay. You hereby appoint RefPay to act as your designated agent for purposes of this Agreement. Among other things, you hereby expressly authorize RefPay to (i) perform the RefPay Services; (ii) maintain records of your Account and all Payments; (iii) direct the Bank to invest the Funds as provided in section 14; (iv) authorize and direct the Bank to disburse Payments to RefPay Users; (v) make individual Payment information available to the applicable RefPay User; and (vi) take any other action that RefPay deems necessary or desirable to carry out the transactions constituting the RefPay Services, subject to the provisions of section 24. RefPay agrees to act in accordance with the data, instructions and directions entered by you on the Website. You hereby authorize the Bank to follow the instructions of RefPay (whether electronic, written or oral) and you agree that the Bank may completely rely on such instructions of RefPay without further investigation or authorization from you.

5. Relationship between the Bank and RefPay. For purposes of collecting information from you and authorizing, authenticating and completing Payments to RefPay Users, RefPay will be acting as an agent for the Bank. You acknowledge and expressly agree to RefPay's acting as both your agent and as the agent for the Bank for purposes of this Agreement. You hereby waive any conflict resulting from such relationships. The Bank also agrees that RefPay will be acting as an agent for both you and the Bank for purposes of this Agreement. The Bank agrees to be solely responsible for ensuring compliance with all applicable federal and state laws relating to (i) the opening and maintenance of the Trust Account; (ii) the acceptance of the each RefPay Payor as a trust customer of the Bank; (iii) the confidentiality of bank customer information; (iv) the transmitting of Payments; and (v) all other functions related to the Bank's responsibilities under this Agreement.

6. The Trust Account. Positive balances shown in your online Account represent Funds actually held by the Bank in the Trust Account. The Bank will hold title to all Funds deposited in the Trust Account for the proportionate benefit of the RefPay Payors as shown on the records maintained by RefPay or the Bank, as applicable. The Funds will be held in the Trust Account until such time as you direct the Bank to make Payments to specific RefPay Users using the Website and such Payments are requested by and distributed to the respective RefPay User. By depositing Funds and providing Payment information on the Website, you are authorizing the

Bank and RefPay, acting as your designated agent, to make Payments from the Trust Account as described in this Agreement.

7. Registering RefPay Users. RefPay Users must register on the Website to receive Payments.

8. Payments. You may only initiate Payment to RefPay Users through the Website. RefPay Services may only be used to make Payments to residents of the United States. RefPay, acting as your designated agent, will authorize the Bank to transfer Funds for Payments by (i) ACH transfer to the RefPay User's designated bank account; (ii) crediting the RefPay User's designated debit card account; or (iii) check to the address provided by the RefPay User, as requested by the applicable RefPay User. You understand that it is your responsibility to obtain each RefPay User's user name and account number so that RefPay Users can be paid through the RefPay Services. You understand that Funds must be available in your Account to fund any Payments. The Bank will not be obligated to make any Payments until the funds therefor have been received by the Bank. In authorizing Payments, RefPay is entitled to rely on the information and instructions provided by you on the Website. You agree that such information and instructions constitute your authorization and instruction to RefPay to authorize such transfers, as your agent. The Bank is entitled to rely solely on the directions of RefPay without reviewing any other information. Once you have provided your authorization for a Payment, you may not be able cancel the Payment.

9. Account Statements. You may view your transaction history and Account information by logging in to your Account and looking at your Account history. You agree to review your transactions through the Website instead of receiving periodic account statements by mail.

10. Unauthorized Transactions. You should immediately notify RefPay if you believe (a) there has been an unauthorized transaction or access to your Account; (b) your password has been compromised or (c) you made an error in information provided on the Website in accordance with section 17. You should regularly log in to your Account and review your Account history to ensure that there has not been an unauthorized transaction.

11. Errors by RefPay. If RefPay makes a processing error, we will rectify the error. If the error results in a loss to you, RefPay will credit your Account for the amount of the error. You agree that in such case RefPay assumes your rights against the recipient and third parties related to such payment, and may pursue those rights directly or on your behalf, in RefPay's discretion.

12. Fees for Funding Accounts. Currently, there is no enrollment cost or monthly cost for the maintenance of your Account. However, you acknowledge that RefPay reserves the right to change its fee structure at any time. RefPay charges the following fees for initiating ACH transfers to fund your Account: Debit requests for less than \$1,000.00 will be assessed a \$3.00 account funding fee. Debit requests between \$1,000.00 and \$4,999.99 will be assessed a \$2.00 account funding fee. Debit requests greater than \$5000.00 will be free. You understand that ACH debits and credits take approximately five Business Days for funds to be fully collected or dispersed. You understand that any ACH debit request that is returned as a non-sufficient fund

transaction will be assessed a \$25.00 transaction fee. You are responsible for any fees charged directly by your bank associated with ACH debits and credits initiated through the Website.

13. Fees for Payments. RefPay does not currently charge a fee to make Payments from your Account. However, you acknowledge that RefPay reserves the right to change its fee structure at anytime.

14. Investment of Funds. All Funds in the Trust Account shall be invested as directed by RefPay, provided that all Funds shall be invested in FDIC-insured deposit accounts or in obligations of, or obligations fully guaranteed as to principal and interest by, the United States or any agency or instrumentality thereof. You hereby acknowledge that RefPay will direct the investment of the Trust Account Funds, in accordance with this section, and that such investments may not be deposits in or obligations of the Bank. For purposes of determining the portion of the Trust Account Funds owned by you in each financial institution in which Trust Account Funds are invested, your Funds will be deemed to be distributed among such financial institutions in the same proportions as the Trust Account Funds are distributed among such financial institutions. For example, if 25% of the Trust Account Funds are deposited at a particular financial institution, then 25% of your Funds in the Trust Account are deemed to be held at such financial institution. The list of financial institutions in which Trust Account Funds are invested can be viewed at refpay.com/banks/html. You agree and accept that it is your responsibility to ensure that the proportionate share of the Funds in your Account held by any financial institution, when combined with other accounts, funds or investments you may have with such financial institutions in any capacity, do not exceed the limits permitted by the FDIC for its insurance coverage.

15. Fees to RefPay. You agree that you will not receive interest or other earnings on the Funds in the Trust Account. In addition to any other fees paid by you in connection with the RefPay Services, you agree that in consideration for your use of the RefPay Services, you irrevocably transfer and assign to RefPay any ownership right that you may have in any interest or earning that may accrue on Funds held in the Trust Account. This assignment applies only to interest and earnings on your Funds, and nothing in this Agreement grants RefPay any ownership right to the principal of the Funds in the Trust Account. The Bank will treat such interest and earnings as property of RefPay and is authorized to pay such earnings as directed by RefPay without further authorization from you.

16. Notices to You. You agree that RefPay may provide notice to you by posting it on the Website, emailing it to the email address listed on your Account, or mailing it to the street address listed on your Account. Such notice will be considered to be received by you within 24 hours of the time it is posted to the Website or emailed to you unless we receive notice that the email was not delivered. If the notice is sent by mail, RefPay will consider it to have been received by you three Business Days after it is sent.

17. Notices to RefPay. Notices to RefPay must be provided by mail sent to: RefPay, LLC, 126 W. Sego Lily Drive, Suite 190, Sandy, Utah 84070. Such notice will be effective when actually received by RefPay. No oral communications will be effective to provide notice to RefPay under this Agreement.

18. Identity Authentication. You authorize RefPay and the Bank, directly or through third parties, to make any inquiries they consider necessary to validate your identity. This may include asking you for further information, requiring you to take steps to confirm ownership of your email address, ordering a credit report and verifying your information against third-party databases or through other sources.

19. Closing Your Account. You may close your Account at any time by sending a signed written request to: RefPay LLC, 126 W. Sego Lily Drive, Suite 190, Sandy, Utah 84070. You must use or withdraw your Account balance prior to closing your Account. Upon Account closure, we will cancel any pending transactions. RefPay may close your Account if there is no activity on your Account for one year, whereupon RefPay, acting as your designated agent, may direct the Bank to return to you any uncommitted Funds remaining in your Account to the last address shown on RefPay's records, or as otherwise permitted by applicable law. RefPay may charge a reasonable fee for processing remaining Funds upon closure of your Account due to inactivity not to exceed \$20.

20. Termination. RefPay, in its sole discretion, reserves the right to terminate this Agreement, access to the Website, or access to the RefPay Services for any reason and at any time upon notice to you and payment to you of all of your unrestricted Funds held in the Trust Account. In addition, this Agreement will terminate on the earlier of: (a) such time as you have closed your Account or (b) twenty-one years less one day after the date of this Agreement.

21. Accounting and Taxes. The Bank shall keep all appropriate books and records relating to the receipt and disbursement by it of all monies under this Agreement. The Bank will prepare all tax returns required to be filed with respect to the trust. You acknowledge that RefPay is not responsible for determining whether taxes apply to your transactions, or for collecting, reporting or remitting any taxes arising from any transaction, and that it is your responsibility to determine what, if any, taxes apply to the Payments you make or receive, and it is your responsibility to collect, report and remit the correct tax to the appropriate tax authority with respect to such Payments. RefPay will keep records of all payments made to RefPay Users. You agree and acknowledge that any 1099 tax form issued to RefPay Users who exceed the income threshold set by the IRS for income reporting purposes will be issued electronically. You acknowledge that the information provided by RefPay Users from their online application will be used as a substitute for IRS form W-9.

22. Intellectual Property. "RefPay.com," "RefPay" and all related logos, products and services described in the Website are either trademarks or registered trademarks of RefPay or its licensors. You may not copy, imitate or use them without RefPay's prior written consent. In addition, all page headers, custom graphics, button icons, and scripts are service marks, trademarks, and/or trade dress of RefPay. You may not copy, imitate, or use them without our prior written consent. All right, title and interest in and to the Website and any content thereon is the exclusive property of RefPay and its licensors.

23. Restricted Activities. In connection with your use of the Website and the RefPay Services, or in the course of your interactions with RefPay or the Bank, you will not:

- a. Breach this Agreement or any other agreement that you have entered into with RefPay or the Bank;
- b. Violate any law, statute, ordinance, or regulation;
- c. Infringe on RefPay's copyright, patent, trademark, trade secret or other intellectual property rights, or rights of publicity or privacy;
- d. Provide false, inaccurate or misleading information;
- e. Send or receive fraudulent funds; or
- f. Refuse to cooperate in an investigation or provide confirmation of your identity or any information you provide to us.

24. Limitation on Duties of RefPay. RefPay's duties under this Agreement are limited to (i) providing software, data management and website services; (ii) acting as your agent as described in this Agreement; and (iii) acting as the agent for the Bank as described in this Agreement. RefPay will not receive, hold, own or transmit any funds whatsoever and will not provide any financial or banking services. No provision of this Agreement should be read or interpreted to authorize or require RefPay to perform any action that would cause RefPay to be subject to, or in violation of, any federal, state or local law or regulation applicable to money transmitters, banks or other financial institutions or financial service providers. Any such provision shall be interpreted to authorize and require such actions to be performed by the Bank.

25. Amendment. RefPay, after receiving the consent of the Bank, may amend this Agreement at any time by posting a revised version on the Website. The revised version will be effective at the time it is posted. In addition, if the revised version includes a Substantial Change, we will provide you with 30 Days' prior notice of the Substantial Change by posting notice on the "RefPay Home" page of the Website. You specifically authorize RefPay, the Bank to act in accordance with the terms of such amendment and, without limiting the foregoing, any use by you of the Website after the effective date of such amendment will confirm your consent to the amendment.

26. Removal of Bank. RefPay, acting as your agent, may remove the Bank as trustee of the Trust Account at any time by a written notice to the Bank. Such removal shall take effect immediately upon the appointment of a successor pursuant to section 28, whereupon all powers, rights and obligations of the removed Bank under this Agreement shall cease and terminate. You may not remove or change the Bank.

27. Resignation of Bank. The Bank may resign at any time upon giving 90 Days' prior written notice of such resignation to RefPay. Such resignation will take effect upon the appointment of a successor pursuant to section 28, whereupon all powers, rights and obligations of the resigning Bank under this Agreement shall cease and terminate.

28. Successor Bank. Promptly upon removal of, or receipt of a notice of resignation from, the Bank, a successor shall be appointed by RefPay and the successor will execute and deliver to its predecessor an instrument accepting such appointment. Such successor shall assume all powers, rights and obligations of such predecessor.

29. Compensation for Bank. The Bank agrees that its compensation shall be paid by RefPay and that the RefPay Payors shall not have any liability to the Bank for compensation for its services.

30. Limit on Liability. Neither RefPay nor the Bank shall incur any liability to anyone in acting or refraining from acting upon any data, instructions, notice, report, or other document reasonably believed by it to be genuine and believed by it to be authorized by the proper party or parties. RefPay and the Bank may for all purposes hereof rely on information provided on the Website by any person using your duly authorized user name and password. In the administration of this Agreement, RefPay and the Bank may rely on advice of counsel, accountants and other skilled persons to be selected and employed by them, and RefPay and the Bank shall not be liable for anything done, suffered or omitted in good faith by them in accordance with the actions, advice or opinion of any such counsel, accountants or other skilled persons. IN NO EVENT SHALL REFPAY OR THE BANK, OR THEIR PARENT COMPANIES, OFFICERS, EMPLOYEES OR AGENTS, BE LIABLE FOR ANY SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF, OR IN CONNECTION WITH, THE REFPAY SERVICES, THE WEBSITE, OR THIS AGREEMENT (HOWEVER ARISING, INCLUDING NEGLIGENCE) AND ANY LIABILITY OF SUCH PERSONS TO YOU OR ANY THIRD PARTIES IN ANY CIRCUMSTANCE IS LIMITED TO THE ACTUAL AMOUNT OF DIRECT DAMAGES.

31. No Expenses for the Bank. The Bank shall not have any obligation by virtue of this Agreement to expend or risk any of its own funds, or to take any action which could, in the reasonable opinion of the Bank, result in any cost or expense being incurred by the Bank. The Bank shall not be required to take any action or refrain from taking any action under this Agreement unless it shall have been indemnified in a manner and form satisfactory to the Bank against any liability, cost or expense (including reasonable attorneys' fees) which may be incurred in connection therewith. No provisions of this Agreement shall be deemed to impose any duty on the Bank to take any action if the Bank shall have been advised by counsel that such action would expose it to personal liability, is contrary to the terms hereof or is contrary to law. In the event that any claim is brought against the Bank by any RefPay Payor, the Bank shall be reimbursed from the Funds of such RefPay Payor for all reasonable costs and expenses incurred by the Bank in connection with such claims except for claims resulting from (a) in the case of willful misconduct or gross negligence on the part of the Bank in the performance or nonperformance of its duties hereunder or otherwise, or (b) the failure to use ordinary care on the part of the Bank in the disbursement of Funds in accordance with the terms of this Agreement. If an event of default under this Agreement shall occur, the Bank shall be entitled to receive reasonable compensation for its additional responsibilities, and payment or reimbursement for its expenses. The Bank shall have a lien on the Funds of the applicable RefPay Payor to secure payment of such compensation and expenses resulting from the default of such RefPay Payor.

32. Certain Duties and Responsibilities of the Bank. The Bank undertakes to perform such duties and only such duties as are specifically set forth in this Agreement, and no implied duties, covenants or obligations shall be read into this Agreement against the Bank.
33. Indemnification. You hereby agree to assume liability for, and to indemnify, protect, save and keep harmless the Bank, in its individual capacity, and its successors, assigns, legal representatives, agents and servants, from and against any and all liabilities, obligations, losses, damages, penalties, taxes (excluding any taxes payable by the Bank in its individual capacity on or measured by any compensation received by the Bank in its individual capacity for its services hereunder), claims, actions, suits, costs, expenses or disbursements (including, without limitation, reasonable attorneys' fees and expenses) of any kind and nature whatsoever which may be imposed on, incurred by or asserted against the Bank in its individual capacity in any way relating to or arising out of your actions in connection with this Agreement or the enforcement of any of the terms hereof against you, except (a) in the case of willful misconduct or gross negligence on the part of the Bank in the performance or nonperformance of its duties hereunder or otherwise, or (b) in the case of the failure to use ordinary care on the part of the Bank in the disbursement of Funds in accordance with the terms of this Agreement. You agree to defend, indemnify and hold RefPay, its parent, officers, directors and employees harmless from any claim or demand (including attorneys' fees) made or incurred by any third party due to or arising out of your breach of this Agreement and/or your use of the RefPay Services.
34. Trust Agreement for Benefit of Certain Parties Only. Nothing herein, whether expressed or implied, shall be construed to give any person other than you, RefPay and the Bank any legal or equitable right, remedy or claim under or in respect of this Agreement.
35. Situs of Trust Account. The Trust Account has been accepted by the Bank and will be administered in the State of Utah.
36. Successors and Assigns. This Agreement shall be binding upon and shall inure to the benefit of, and shall be enforceable by, the parties hereto and their respective successors and permitted assigns, including any successive holder of all or any part of your interest in the Trust Account.
37. Privacy. Protecting your privacy is very important to RefPay. Please review our Privacy Policy in order to better understand our commitment to maintaining your privacy, as well as our use and disclosure of your information.
38. Disputes with RefPay. If a dispute arises between you and RefPay, our goal is to learn about and address your concerns and, if we are unable to do so to your satisfaction, to provide you with a neutral and cost-effective means of resolving the dispute quickly. For any claim (excluding claims for injunctive or other equitable relief) where the total amount of the award sought is less than U.S. \$10,000.00, the party requesting relief may elect to resolve the dispute in a cost effective manner through binding non-appearance-based arbitration. If a party elects arbitration, that party will initiate such arbitration through an established alternative dispute resolution (ADR) provider mutually agreed upon by the parties. The ADR provider and the parties must comply with the following rules: (a) the arbitration shall be conducted by telephone

or online, and/or it shall be solely based on written submissions, the specific manner shall be chosen by the party initiating the arbitration; (b) the arbitration shall not involve any personal appearance by the parties or witnesses unless otherwise mutually agreed by the parties; and (c) any judgment on the award rendered by the arbitrator may be entered in any court of competent jurisdiction. This section does not apply to disputes between you and the Bank.

39. Law and Forum for Disputes. Except as otherwise agreed by the parties or as described in section 38 above, you agree that any claim or dispute you may have against RefPay or the Bank must be resolved by a court located in Salt Lake City, Utah. You agree to submit to the personal jurisdiction of the courts located within Salt Lake City, Utah for the purpose of litigating all such claims or disputes. This Agreement shall be governed in all respects by the laws of the State of Utah, without regard to conflict of law provisions.

40. No Waiver. RefPay's or the Bank's failure to act with respect to a breach by you or others does not waive any right to act with respect to subsequent or similar breaches.

41. No Warranty. RefPay does not guarantee continuous, uninterrupted or secure access to any part of the RefPay Services, and operation of the Website may be interfered with by numerous factors outside of our control. RefPay will make reasonable efforts to ensure that requests for electronic transactions are processed in a timely manner but RefPay makes no representations or warranties regarding the amount of time needed to complete processing because the RefPay Services are dependent upon many factors outside of RefPay's control, such as delays in the banking system or the U.S. or international mail service.

42. Complete Agreement. This Agreement sets forth the entire understanding between you on the one hand and RefPay and the Bank on the other hand with respect to the subject matter of this Agreement. Sections 24, 30, 31, 32, 33, 35, 38, 39, 40, 41 and 42, as well as any other terms which by their nature should survive, will survive the termination of this Agreement. If any provision of this Agreement shall be invalid or unenforceable, the remaining provisions hereof shall continue to be fully effective, provided that such remaining provisions do not increase the obligations or liabilities of the Bank. You may obtain an electronic copy of this Agreement executed by the Bank by requesting such copy from RefPay as provided in section 17.

43. Effective Date. This Agreement is effective upon your clicking "I Agree" below. YOU ACKNOWLEDGE AND AGREE THAT THIS AGREEMENT REPRESENTS THE EXPRESS AGREEMENT BETWEEN YOU, REFPAY AND THE BANK WITH RESPECT TO ALL PAST AND FUTURE REFPAY SERVICES, AND WITH RESPECT TO ANY FUNDS IN THE TRUST ACCOUNT, WHETHER SUCH FUNDS WERE DEPOSITED PRIOR TO OR AFTER YOUR AGREEING TO THIS AGREEMENT. IN NO EVENT MAY YOU CLAIM THAT THIS AGREEMENT ONLY GOVERNS TRANSACTIONS OCCURRING OR FUNDS DEPOSITED AFTER THE EFFECTIVE DATE. THIS SECTION IS AN ESSENTIAL CONDITION TO USING THE REFPAY SERVICES. Prior to agreeing to this Agreement, you may request a Payment for any positive balances shown in your Account.

44. Definitions.

- a. "ACH" means the Automated Clearing House network.
- b. "Account" means your RefPay account on the Website.
- c. "Agreement" means this agreement including all subsequent amendments.
- d. "Bank" means the Bank of Utah, acting solely in its capacity as trustee, or such other bank selected by RefPay from time to time to act as trustee.
- e. "Business Days" means Monday through Friday, excluding days on which the banks in the State of Utah are closed.
- f. "Days" means calendar days.
- g. "Funds" means any monies deposited by you or other RefPay Payors into the Trust Account.
- h. "Payment" or "Payments" means payment by RefPay Payors to RefPay Users using the RefPay Services.
- i. "RefPay," "we," "us" or "our" means RefPay, LLC. and its subsidiaries and affiliates.
- j. "RefPay Payor" means those RefPay Users who deposit Funds into the Trust Account.
- k. "RefPay Services" means all services and related products provided by or made available by RefPay, LLC.
- l. "RefPay User" means you and any other person or entity using the RefPay Services.
- m. "Substantial Change" means a change to the terms of this Agreement that reduces your rights or increases your responsibilities.

n. “Trust Account” means the trust account maintained by the Bank for the benefit of the RefPay Payors.

o. “Website” means RefPay.com and/or ArbiterSports.com.

p. “You” or “your” means you and any other person or entity using the RefPay Services.

To acknowledge that you agree to be bound by the terms and conditions of this Agreement, click “I Agree.”

To indicate that you do not agree to be bound by the terms and conditions of this Agreement, click “I Decline” and do not attempt to use or access the System.

Fund Accounting Check Summary

CF-2010 GOB SERIES A - From 01/23/2012 To 01/23/2012

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00000223	H. T. LYONS CONTRACTORS & ENG	EHS POOL HVAC SYSTEM.....		720.00
00000224	LOWER MACUNGIE TOWNSHIP	EYER ENGINEERING.....		86.13
		33-2010 SERIES A.	806.13	
		Grand Total Manual Checks :	0.00	
		Grand Total Regular Checks :	806.13	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	806.13	

#10

EAST PENN SCHOOL DISTRICT

TREASURER'S REPORT

for Month Ended December 31, 2011

General Fund

	<u>Beginning Book Balances</u>
First Niagara Checking	\$44,770,685.33
First Niagara Community Ed.	\$445.92
Athletic Checking & Petty Cash	\$221,553.31
First Niagara M.M. escrowed	\$106,601.50
Petty Cash	\$1,890.00
PLGIT Money Market	\$1,567,016.05
TD Bank NOW Account	\$14,457.03
First Star Money Market	\$6,573,326.33
Investments	<u>\$0.00</u>
Total Beginning Balances	\$53,255,975.47

Receipts	\$3,887,593.72
Disbursements	\$6,498,707.48

	<u>Ending Book Balances</u>
First Niagara Checking	\$39,479,537.71
First Niagara Community Ed.	\$445.92
Athletic Checking & Petty Cash	\$228,511.17
First Niagara M.M. escrowed	\$106,627.79
Petty Cash	\$1,890.00
PLGIT Money Market	\$4,236,563.89
TD Bank NOW Account	\$14,457.03
First Star Money Market	\$6,576,828.20
Investments	<u>\$0.00</u>
Total Ending Balances	\$50,644,861.71

<u>Other Fund Bank Accounts</u>	<u>Beginning Balances</u>	<u>Ending Balances</u>
Capital Reserve Fund	\$1,807,615.32	\$1,794,964.70
GOB 2010A	\$1,749,196.38	\$1,746,519.54
Cafeteria Fund	\$40,686.36	\$76,764.39
Payroll Fund	\$196,873.34	\$372,449.16
Memorial Fund	\$116,087.05	\$116,711.11

**ELEMENTARY ACTIVITY FUND
FOR DECEMBER 2011**

	BEGINNING				ENDING
<u>ACCOUNT</u>	<u>BALANCE</u>	<u>TRANSFERS</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>BALANCE</u>
Alburtis	\$824.80	\$0.00	\$3,233.85	\$3,232.85	\$825.80
Jefferson	\$3,318.78	\$0.00	\$0.00	\$0.00	\$3,318.78
Lincoln	\$2,449.13	\$0.00	\$0.00	\$0.00	\$2,449.13
Macungie	\$5,858.61	\$0.00	\$0.00	\$0.00	\$5,858.61
Shoemaker	\$19,660.81	\$0.00	\$1,770.00	\$37.94	\$21,392.87
Wescosville	\$12,091.11	\$0.00	\$3,452.90	\$0.00	\$15,544.01
Willow	\$14,200.22	\$0.00	\$500.00	\$4,035.93	\$10,664.29
Miscellaneous	(\$0.01)	\$0.00	\$0.00	\$0.00	(\$0.01)
Interest	\$9.84	\$0.00	\$2.72	\$0.00	\$12.56
 TOTALS	 \$58,413.29	 \$0.00	 \$8,959.47	 \$7,306.72	 \$60,066.04

Howard A. Eyer Middle School
Activity Account
December 1-31, 2011

<u>Account</u>	<u>Beginning Balance</u>	<u>Transfers</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Balance</u>
Band	\$9,137.20			\$131.48	\$9,005.72
Band Front	\$46.22				\$46.22
Builders Club	\$0.00	\$66.03		\$66.03	\$0.00
Honor Society	\$0.00				\$0.00
In-Out	\$472.66	\$126.00	\$138.96	\$576.91	\$160.71
Interest	\$41.05		\$2.31		\$43.36
Jr. Kid to Kid	\$756.53		\$1,077.43	\$1,067.43	\$766.53
Library	\$799.64	\$0.06	\$4,562.44	\$4,624.58	\$737.56
Chorus	\$243.88				\$243.88
Musical	\$6,155.88	-\$66.03	\$75.00	\$247.87	\$5,916.98
PAWS	\$10,699.76				\$10,699.76
Project	\$7,687.18	-\$126.06	\$862.10	\$1,256.00	\$7,167.22
School Store	\$703.56				\$703.56
Ski Club	\$1,346.02		\$90.00	\$90.00	\$1,346.02
Student Council	\$5,805.13			\$237.72	\$5,567.41
Yearbook	\$8,087.35				\$8,087.35
Orchestra	\$873.09				\$873.09
Strength/Fitness	\$0.00				\$0.00
Total	\$52,855.15	\$0.00	\$6,808.24	\$8,298.02	\$51,365.37

LOWER MACUNGIE MIDDLE SCHOOL

ACTIVITY FUND REPORT

November 1, 2011 - November 30, 2011

	<u>BEGINNING</u> <u>BALANCE</u>	<u>TRANSFERS</u>	<u>RECEIPTS</u>	<u>EXPENSES</u>	<u>ENDING</u> <u>BALANCE</u>
Band	\$ 1,088.08		\$ 2,702.05		\$ 3,790.13
Band Front	\$ 43.81				\$ 43.81
Builders Club	\$30.78		\$ 242.85	\$ (219.00)	\$ 54.63
Buzz TV	\$ 211.95				\$ 211.95
Chorus	\$ 1,594.82		\$ 2,915.00		\$ 4,509.82
General	\$ 5,321.56		\$ 5,779.38	\$ (475.63)	\$ 10,625.31
Greenhorn.net	\$ 16.96				\$ 16.96
Interest	\$ 5.86		\$ 2.23		\$ 8.09
Jr. Kid to Kid	\$ -				\$ -
LMMS Cares	\$1,524.77		\$ 220.64	\$ (180.40)	\$ 1,565.01
Orchestra	\$1,424.12				\$ 1,424.12
Plays	\$ 3,872.05		\$ 3,199.00	\$ (4,661.56)	\$ 2,409.49
School Store (Hive)	\$ 715.27	\$ (45.04)	\$ 359.00		\$ 1,029.23
Ski Club	\$ 2,929.37		\$ 11,820.00	\$ (7,432.00)	\$ 7,317.37
Student Council	\$ 7,385.86		\$ 806.87	\$ (5,458.59)	\$ 2,734.14
Succes Team	\$ 1,955.97	\$ 45.04	\$ 1,680.40	\$ (1,757.44)	\$ 1,923.97
Yearbook	\$ 299.10				\$ 299.10
6th Grade Class	\$ 2,237.74		\$ 6,881.45	\$ (7,618.62)	\$ 1,500.57
7th Grade Class	\$ 4,190.54		\$ 2,171.76	\$ (1,266.47)	\$ 5,095.83
8th Grade Class	\$ 4,456.83		\$ 1,972.79	\$ (563.94)	\$ 5,865.68
TOTALS	\$ 39,305.44	\$ -	\$ 40,753.42	\$ (29,633.65)	\$ 50,425.21

LOWER MACUNGIE MIDDLE SCHOOL **ACTIVITY FUND REPORT**

December 1, 2011 - December 31, 2011

	<u>BEGINNING</u> <u>BALANCE</u>	<u>TRANSFERS</u>	<u>RECEIPTS</u>	<u>EXPENSES</u>	<u>ENDING</u> <u>BALANCE</u>
Band	\$ 3,790.13			\$ (877.72)	\$ 2,912.41
Band Front	\$ 43.81				\$ 43.81
Builders Club	\$54.63		\$ 718.62	\$ (481.00)	\$ 292.25
Buzz TV	\$ 211.95				\$ 211.95
Chorus	\$ 4,509.82		\$ 405.00	\$ (3,633.14)	\$ 1,281.68
General	\$ 10,625.31		\$ 544.80	\$ (5,904.08)	\$ 5,266.03
Greenhorn.net	\$ 16.96				\$ 16.96
Interest	\$ 8.09		\$ 1.94		\$ 10.03
Jr. Kid to Kid	\$ -				\$ -
LMMS Cares	\$1,565.01		\$ 750.00	\$ (516.84)	\$ 1,798.17
Orchestra	\$1,424.12		\$ 315.00		\$ 1,739.12
Plays	\$ 2,409.49				\$ 2,409.49
School Store (Hive)	\$ 1,029.23		\$ 400.00	\$ (778.69)	\$ 650.54
Ski Club	\$ 7,317.37		\$ 80.00	\$ (3,750.00)	\$ 3,647.37
Student Council	\$ 2,734.14		\$ 6,332.14	\$ (135.35)	\$ 8,930.93
Succes Team	\$ 1,923.97		\$ 8,569.00	\$ (8,398.19)	\$ 2,094.78
Yearbook	\$ 299.10				\$ 299.10
6th Grade Class	\$ 1,500.57		\$ 1,074.63	\$ (90.98)	\$ 2,484.22
7th Grade Class	\$ 5,095.83		\$ 24.00		\$ 5,119.83
8th Grade Class	\$ 5,865.68		\$ 300.00	\$ (973.38)	\$ 5,192.30
TOTALS	\$ 50,425.21	\$ -	\$ 19,515.13	\$ (25,539.37)	\$ 44,400.97

EHS Activity Account Fund Ledger Home Page

31-Dec-11

Clubs	Beginning Balance	Receipts (D)	Expenses (W)	Ending Balance
A.C.S.L.	\$3,898.84	0.00	0.00	\$3,898.84
Academic Team	\$3,489.73	0.00	569.25	\$2,920.48
Animal Rights	\$0.00	256.54	214.53	\$42.01
Anime	\$0.00	954.25	80.73	\$873.52
Art Club	\$339.43	4,637.88	4,421.42	\$555.89
Astronomy	\$0.00	2,746.23	0.00	\$2,746.23
Band	\$0.00	3,687.40	0.00	\$3,687.40
Basketball Club	\$1,674.19	0.00	1,674.19	\$0.00
Class of 2011	\$0.00	36.93	0.00	\$36.93
Class of 2012	\$10,623.04	8,246.00	6,524.65	\$12,344.39
Class of 2013	\$3,394.22	4,720.00	3,827.99	\$4,286.23
Class of 2014	\$5,588.43	2,394.50	2,343.00	\$5,639.93
Collage	\$2,463.85	0.00	0.00	\$2,463.85
Commencement Awards	\$1,438.03	1,200.00	2,638.03	(\$0.00)
Computer Club	\$803.23	0.00	0.00	\$803.23
Dance Team	\$0.00	588.83	155.00	\$433.53
Debate Team	\$80.05	0.00	0.00	\$80.05
Drama Dept	\$1,726.69	34,954.46	4,257.49	\$32,423.66
Earthwatch	\$0.00	806.79	0.00	\$806.79
Envirothon	\$1,073.16	112.03	17.07	\$1,168.12
Fall Play	\$17,863.77	0.00	17,863.77	\$0.00
FBLA	\$583.99	722.00	508.00	\$797.99
Fitness Team	\$5,823.47	0.00	0.00	\$5,823.47
French Club	\$1,177.33	3,325.36	2,714.66	\$1,788.03
German Club	\$980.52	91.32	0.00	\$1,071.84
Global Citizens	\$0.00	218.03	0.00	\$218.03
Golf	\$0.00	7,084.01	3,842.08	\$3,241.93
Habitat for Humanity	\$0.00	2,353.53	209.36	\$2,144.17
Health, Wellness & Fitness	\$0.00	549.51	259.00	\$290.51
Hiking	\$0.00	695.68	165.00	\$530.68
Hornet Perks	\$751.27	54.89	806.16	\$0.00
In & Out Account	\$19,669.17	93,066.15	101,106.63	\$11,628.69
Interact Club	\$2,517.04	822.43	368.29	\$2,971.18
Interest Account	\$2,146.53	38.85	1,000.00	\$1,185.38
Invisible Children	\$445.39	1,747.48	102.66	\$2,090.21
Key Club	\$1,576.74	2,047.45	1,360.36	\$2,263.83
Kid to Kid	\$2,442.96	669.00	570.00	\$2,541.96
Latin Club	\$227.87	33.72	0.00	\$261.59
Library Fines	\$9,079.50	314.37	9,393.87	\$0.00
Mountains of Hope	\$307.94	508.00	450.00	\$365.94
Music (Fermata & AccaBella)	\$6,780.65	27,006.50	25,884.10	\$7,903.05
National Honor Society	\$1,452.49	0.00	34.99	\$1,417.50
National Parks	\$3,589.85	15,185.00	16,521.70	\$2,253.15
No Place For Hate	\$2,749.91	182.68	746.57	\$2,186.02
Orchestra	\$2,873.52	15,192.75	17,818.38	\$247.89
Peers Assisting Learning Support	\$0.00	152.05	0.00	\$152.05
Physics	\$0.00	4,058.76	0.00	\$4,058.76
Pre-school Fund	\$929.03	0.00	929.03	\$0.00
Red Cross	\$76.40	140.18	124.23	\$92.35
Robotics	\$3,771.49	7,268.00	7,564.86	\$3,474.63
SADD	\$435.11	0.00	435.11	\$0.00
School Store	\$3,173.05	5,264.04	1,589.41	\$6,847.68
Science	\$183.73	281.19	225.00	\$239.92

Social Studies Dept.	\$3,382.52	0.00	3,382.52	\$0.00
Spanish	\$267.16	591.53	445.17	\$413.52
Spring Musical	\$5,659.57	275.00	5,934.57	(\$0.00)
Stinger	\$3,379.80	1,411.46	1,199.80	\$3,591.46
Student Activity Fund	\$11,583.07	2,393.75	5,398.68	\$8,578.14
Student Government (SGA)	\$5,488.01	17,456.63	14,321.57	\$8,623.07
Swim & Dive Club	\$8,404.82	3,459.50	2,306.07	\$9,558.25
Tattler-Yearbook	\$1,327.53	1,165.00	2,000.00	\$492.53
Testing-Guidance	\$17,641.02	0.00	17,641.02	\$0.00
Tri-M	\$0.00	1,067.00	0.00	\$1,067.00
United Nations	\$493.94	5,176.00	4,204.50	\$1,465.44
Video	\$0.00	63.77	0.00	\$63.77
Young Democrats	\$0.00	602.81	0.00	\$602.81
TOTALS	\$185,829.05	288,077.22	296,150.47	\$177,755.50

Fund Accounting Check Summary

ATHLETIC FUND - From 01/10/2012 To 01/19/2012

facksmc

Note: Output selection limited to transactions dated between 01/10/2012 and 01/19/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00002119	ALLISON FRANTZ	SWIM VS CCHS.....		62.00
00002120	AMY LINK	SWIM VS ALLEN.....		62.00
00002121	BARRY RUTT	Varsity Wrestling vs Parkland.....		70.00
00002122	BILL BENZ	JV BBB vs BANGOR.....		54.00
00002123	BRIAN ONUSHCO	LMMS BBB vs NITSCHMANN.....		60.00
00002124	BUD KOHLER	VBB vs BANGOR.....	VBB VS NAZARETH.....	140.00
00002125	CHRIS MCFADDEN	LMMS GBB vs SOUTH MOUNTAIN.....		60.00
00002126	CLAYTON SCHAFFER	EYER GIRLS vs NORTHAMPTON.....		60.00
00002127	CRAIG SNYDER	JRHI/JV BBB vs NAZARETH.....		90.00
00002128	DAVID BOBST	JV Wrestling vs Parkland.....		54.00
00002129	DAVID BRAY	LMMS BBB vs NITSCHMANN.....		60.00
00002130	ELAINE GALLAGHER	JR/JRHI GBB vs NORTHAMPTON.....		90.00
00002131	EPSD ATHLETIC FUND	Varsity Wrestling US Navy Duals ST		912.00
00002132	FRANK D'ANGELO	VBB vs NAZARETH.....		70.00
00002133	JAMES KNERR	EYER GBB vs NORTHAMPTON.....		60.00
00002134	JAMES PELLECHIA	JRHI Wrestling vs Parkland.....		54.00
00002135	JAN SOLT	SWIM vs ALLEN.....	SWIM VS CCHS.....	124.00
00002136	JOE GERCHAK	V GBB vs NORTHAMPTON.....		70.00
00002137	JOE LEAYMAN	LMMS GBB vs SOLEHI.....		60.00
00002138	JOHN VERNON	SWIM vs CCHS.....		62.00
00002139	KAREN PAMMER	V GBB vs NORTHAMPTON.....		70.00
00002140	KEITH RAUENZAHN	EYER BBB vs SOUTH MOUNTAIN.....		60.00
00002141	KENNETH MARTIN	WINTER SWIM INVITE.....		62.00
00002142	LARRY KISTLER	WINTER SWIM INVITE.....		62.00
00002143	LAURANCE HARRIS	EYER BBB vs SOUTH MOUNTAIN.....		60.00
00002144	LEE WILLIAMS	JRHI BBB vs BANGOR.....		53.00
00002145	MARK MCKENNA	LMMS GBB vs SOLEHI.....		60.00
00002146	MARYANN SEAGREAVES	SWIM vs ALLEN.....		62.00
00002147	RICK LEAMON	VBB vs BANGOR.....		70.00
00002148	RON KAVE	LMMS GBB vs SOUTH MOUNTAIN.....	JV BBB vs BANGOR.....	114.00
00002149	SAM BENNER	JRHI/JV GBB vs NORTHAMPTON.....		90.00
00002150	SHAWN FAVINO	JRHI/JV BBB vs NAZARETH.....		90.00
00002151	STEVE LONG	WINTER SWIM INVITE.....		62.00
00002152	TOM EILENBERGER	JRHI BBB vs BANGOR.....		53.00
00002153	TOM HARSHMAN	WINTER SWIM INVITE.....	SWIM vs ALLEN.....	124.00
00002154	WILLIAM KORHAMMER	SWIM vs CCHS.....		62.00

10-GENERAL FUND

3,428.00

- Payables within Check * Denotes Non-Negotiable Transaction c - Credit Card Payment

P - Prenote

d - Direct Deposit

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EAST PENN SCHOOL DISTRICT

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Fund Accounting Check Summary

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ATHLETIC FUND - From 01/10/2012 To 01/19/2012
 Note: Output selection limited to transactions dated between 01/10/2012 and 01/19/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
		Grand Total Manual Checks :	0.00	
		Grand Total Regular Checks :	3,428.00	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	3,428.00	

Fund Accounting Check Summary

PLGIT - From 01/10/2012 To 01/19/2012

facksmc

Note: Output selection limited to transactions dated between 01/10/2012 and 01/19/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*4799VOID	ELLEN NAVITSKY	VOID CHECK 4799- CHECK OVER 90 DAY		-75.00
*4901VOID	DOLORES K EVANS	VOID CK 4901- CHECK OVER 90 DAYS..		-36.95
*5108VOID	RYAN K WILLIAMS	VOID CHECK 5108- CHECK OVER 90 DAY		-24.88
*5191VOID	LIBERTY H.S. C.C./T & F	VOID CHECK 5191- CHECK OVER 90 DAY		-260.00
*5354VOID	NOELLE J GECIK	VOID CK 5354- CHECK OVER 90 DAYS..		-270.57
*5783VOID	JASON PALMER	VOID CHECK 5783- CHECK OVER 90 DAY		-75.00
*6141VOID	TRICIA E GUTMAN	CASHED, BUT DID NOT CLEAR BANK....		-48.40
*6168VOID	PAMELA MILLER	VOID CK 6168- CHECK OVER 90 DAYS..		-20.00
*6695VOID	MARK NETH	VOID CK 6695- CHECK OVER 90 DAYS..		-17.19
*7080VOID	KELLY SCHNEIDER	VOID CHECK 7080- CHECK OVER 90 DAY		-19.00
*7216VOID	ATTILA & ERIKA SOLTESZ	VOID CHECK 7216- CHECK OVER 90 DAY		-3.00
*7971VOID	MICHAEL A DUARTE	VOID CK 7971- OVER 90 DAYS.....		-42.50
*8798VOID	SUSAN ARNOLD	VOID CK 8798- CHECK OVER 90 DAYS..		-9.18
*9153VOID	SUZANNE VINCENT	VOID CK 9153- CHECK OVER 90 DAYS..		-63.56
10-GENERAL FUND				-965.23
Grand Total Manual Checks :				-965.23
Grand Total Regular Checks :				0.00
Grand Total Direct Deposits:				0.00
Grand Total Credit Card Payments:				0.00
Grand Total All Checks :				-965.23

- Payables within Check

* Denotes Non-Negotiable Transaction
p - Prenote
d - Direct Deposit

c - Credit Card Payment

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EAST PENN SCHOOL DISTRICT

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 01/10/2012 To 01/19/2012

facksmc

Note: Output selection limited to transactions dated between 01/10/2012 and 01/19/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00012623	AIRGAS EAST	SUPPLIES.....		114.44
00012624	ALLENTOWN SEWING MACHINE OUTLE	REPAIRS.....		113.50
00012625	ALTERNATIVE BENEFITS SYSTEM	OTHER PROFESSIONAL SERVICES.....		1,088.00
00012626	AMERICAN RED CROSS	MISCELLANEOUS EXPENDITURES.....		350.00
00012627	KATIE L ANDERSON	EYE CARE.....		75.00
00012628	APPLE INC	REPAIRS.....		79.00
00012629	BAKER & TAYLOR	BOOKS.....		1,418.25
00012630	BATH SUPPLY CO, INC	SUPPLIES.....		99.00
00012631	BEHAVIORAL HEALTH ASSOCIATES	TUITION TO APPROVED APS SCHOOLS...		3,611.50
00012632	H.A. BERKHEIMER, INC	OFFICIAL/ADMINISTRATIVE SERVICES...		2,314.65
00012633	BETHLEHEM AREA SCHOOL DISTRICT	TUITION TO OTHER LEA'S.....		937.05
00012634	BE THE BEST YOU ARE, INC.	REGISTRATION.....		345.00
00012635	BLICK ART MATERIALS	SUPPLIES.....		122.92
00012636	LISA BREINER	TUITION REIMBURSEMENT.....		1,248.00
00012637	DAVID BUDINAS	TUITION REIMBURSEMENT.....		1,248.00
00012638	CARBON LEHIGH IU 21	PROFESSIONAL EDUCATIONAL SERVICES	PROFESSIONAL EDUCATIONAL SERVICES-	12,291.00
00012639	CAROLINA BIOLOGICAL SUPPLY COM	SUPPLIES.....		129.86
00012640	GALE	BOOKS.....		240.00
00012641	LYNN CHAMPLIN	TUITION REIMBURSEMENT.....		1,965.00
00012642	CHESTER COUNTY INTERMEDIATE UN	TUITION.....		648.00
00012643	LORI COOKE	MILEAGE.....		60.00
00012644	JENNIFER CORONA	SUPPLIES.....		7.73
00012645	CRYSTAL PRODUCTIONS	SUPPLIES.....		27.00
00012646	CT VALLEY BIOLOGICAL SUPPLY CO	SUPPLIES.....		78.19
00012647	D & H DISTRIBUTING CO.	SUPPLIES.....		241.47
00012648	D & S MARKETING SYSTEMS, INC	BOOKS.....		368.72
00012649	DARCIE DAGENBACH	MILEAGE.....		19.76
00012650	DA VINCI DISCOVERY CENTER	PROFESSIONAL EDUCATIONAL SERVICES.		297.50
00012651	DEER PARK	SUPPLIES.....	MISC EXPENDITURES.....	126.88
00012652	DELL MARKETING, L.P.	EDUCATIONAL SOFTWARE.....		25.98
00012653	TARA DESIDERIO	SUPPLIES.....		37.97
00012654	SCOTT DIDRA	SUPPLIES.....		408.21
00012655	DISCOUNT ELECTRONICS	REPAIRS.....		89.13

* Denotes Non-Negotiable Transaction

- Payables within Check P - Prenote d - Direct Deposit c - Credit Card Payment

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EAST PENN SCHOOL DISTRICT

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 01/10/2012 To 01/19/2012

facksmc

Note: Output selection limited to transactions dated between 01/10/2012 and 01/19/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00012656	JESSICA DISCHLEY	TUITION REIMBURSEMENT.....		1,209.00
00012657	DOUBLE CLICK COMPUTERS	REPAIRS.....		329.99
00012658	DRIES DO IT CENTER	SUPPLIES.....		142.54
00012659	MAYER-JOHNSON LLC	EDUCATIONAL SOFTWARE.....		399.00
00012660	ELITE BROKERAGE SERVICES INC	OTHER PURCHASED PROF/TECH SERVICES		3,009.66
00012661	BOROUGH OF EMMAUS	DUES/FEES.....		150.00
00012662	EPSD - STUDENT SERVICES	SUPPLIES.....		33.00
	OFFICE			
00012663	JAYNE A. ERDMAN	MILEAGE.....		75.70
00012664	THE EXPRESS-TIMES	ADVERTISING.....		74.40
00012665	BETH FAIR	TUITION REIMBURSEMENT.....		2,370.00
00012666	FEDEX	BOOKS.....	COMMUNICATIONS.....	53.49
00012667	REBECCA FEDIO	OTHER PROFESSIONAL SERVICES.....		198.00
00012668	FERGUSON ECONOMY PLMBG & HTG SUPPLIES			135.55
	S			
00012669	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		630,757.33
00012670	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		3,860.11
00012671	FOREIGN AFFAIRS	BOOKS AND PERIODICALS.....		19.95
00012672	JAMES FRANK	CONFERENCE ADVANCE.....		325.00
00012673	SANDRA FREDERICK	EYE CARE.....	MILEAGE.....	18.88
00012674	FRONTIER	TRANSPORT/TELECOMMUNICATIONS.....		2,086.42
00012675	HAROLD E GAUGHAN	OTHER PROFESSIONAL SERVICES.....		10,000.00
00012676	AARON GAVIN	TUITION REIMBURSEMENT.....		2,496.00
00012677	GORMAN & ASSOCIATES P.C.	OTHER PROFESSIONAL SERVICES.....		2,709.25
00012678	GOVCONNECTION INC	REPAIRS.....		53.94
00012679	GRAHAM SECURITY POLICE INC	SAFETY/SECURITY.....		4,536.00
00012680	GRAYBAR ELECTRIC COMPANY, INC	SUPPLIES.....		1,554.77
	GREG'S AUTO & TIRE SERVICE INC	REPAIRS AND MAINTENANCE SERVICES..		23.00
	JOAN GUTH	EYE CARE.....		75.00
	BRIAN HARKNESS	EYE CARE.....		75.00
	HARNED DURHAM OIL COMPANY	GASOLINE.....	CONTRACTED CARRIERS.....	3,646.53
	MARIE HARTMANN	TUITION REIMBURSEMENT.....		1,185.00
	LESLIE HEFFRON	TUITION REIMBURSEMENT.....		5,408.00
	PATRICE HELFRICH	MILEAGE.....		33.08
	HODGE PRODUCTS INC.	SUPPLIES.....		1,038.00
	H. T. LYONS CONTRACTORS &	REPAIRS.....		15,892.00

* Denotes Non-Negotiable Transaction

p - Prenote

d - Direct Deposit

c - Credit Card Payment

- Payables within Check

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EAST PENN SCHOOL DISTRICT

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 01/10/2012 To 01/19/2012

facksmc

Note: Output selection limited to transactions dated between 01/10/2012 and 01/19/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00012690	ENG			
00012691	HTSS, INC	CUSTODIAL SERVICES.....		2,355.20
00012692	INFOBASE PUBLISHING	EDUCATIONAL SOFTWARE.....		1,206.24
	INTERSTATE BATTERY OF LEHIGH	SUPPLIES.....		419.80
	V			
00012693	J.P. MASCARO & SONS	DISPOSAL SERVICES.....		8,569.14
00012694	J.W. PEPPER & SON, INC.	SUPPLIES.....	BOOKS.....	893.32
00012695	NOELLE KEELER	MEDICAL REIMBURSEMENT.....		150.98
00012696	JOAN KEIPER	EYE CARE.....		75.00
00012697	JENNIFER KERN	OTHER PROFESSIONAL SERVICES.....		200.00
00012698	COLLEEN KINGSBURY	SUPPLIES.....		209.24
00012699	TAMMY KITA	CONFERENCE EXPENSE.....		88.32
00012700	STACY L. KLINGER	EYE CARE.....		75.00
00012701	CORINNA KRAMER-HINKS	SUPPLIES.....		12.48
00012702	LAUREN KRAUSE	TUITION REIMBURSEMENT.....		1,185.00
00012703	LANCASTER-LEBANON IU 13	EDUCATIONAL SOFTWARE.....		666.25
00012704	LANGUAGE LINE SERVICES INC	OTHER MISC PURCHASED SERVICES.....		147.00
00012705	LEHIGH COUNTY AUTO PARTS	SUPPLIES.....		276.53
00012706	LEHIGH CARBON COMM COLLEGE	TUITION TO COMMUNITY COLLEGES & TE		241,511.67
00012707	LEHIGH LEARNING ACADEMY	TUITION TO APPROVED PRIVATE SCHOOL		9,910.00
00012708	LEHIGH VALLEY DUAL LANGUAGE	TUITION TO PENNSYLVANIA CHARTER SC		2,391.21
00012709	LIBERTY H.S. C.C./T & F	STUDENT FEES FOR INSTRUCTIONAL REL		260.00
00012710	LIBRARY VIDEO COMPANY	BOOKS.....		389.64
00012711	RACHEL LINDEMAN	CONTRACTED CARRIERS.....		92.95
00012712	BOROUGH OF MACUNGIE	COMMUNICATIONS.....		1,019.95
00012713	MALMARK, INC	SUPPLIES.....		30.63
00012714	MARIE H KATZENBACH SCHOOL	PROFESSIONAL EDUCATIONAL SERVICES-		149,167.00
00012715	MARSHALL CAVENDISH	BOOKS.....		217.55
	CORPORATION			
00012716	MASTER DISTRIBUTORS	SUPPLIES.....		142.44
00012717	LVPG MATLV	OTHER PROFESSIONAL SERVICES.....		45.00
00012718	MICHAEL MIHALIK	TUITION REIMBURSEMENT.....		1,935.00
00012719	ANN L. MILLER	COMMUNICATIONS.....		8.80
00012720	THOMAS P MIRABELLA	MEDICAL REIMBURSEMENT.....		172.78
00012721	MICHAEL MOHN	MEDICAL REIMBURSEMENT.....		65.00
00012722	MOORE MEDICAL CORPORATION	SUPPLIES.....		1,420.51
00012723	THE MORNING CALL	ADVERTISING.....		107.81
00012724	THE MORNING CALL, INC	ADVERTISING.....		250.45
00012725	MOTION INDUSTRIES INC	SUPPLIES.....		430.31

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

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EAST PENN SCHOOL DISTRICT

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 01/10/2012 To 01/19/2012

facksmc

Note: Output selection limited to transactions dated between 01/10/2012 and 01/19/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00012726	MARY KAY NAUNAS	MILEAGE.....		27.86
00012727	NEXTEL COMMUNICATIONS	TRANSPORT/TELECOMMUNICATIONS.....		506.88
00012728	NSBA LOCK BOX	PROFESSIONAL EDUCATIONAL SERVICES.		685.00
00012729	OFFICE DEPOT	SUPPLIES.....		35.40
00012730	LAURIE OSWALD	TRANSPORT/TELECOMMUNICATIONS.....		68.99
00012731	PARKLAND HIGH SCHOOL	STUDENT FEES FOR INSTRUCTIONAL REL		1,140.00
00012732	CARLENE PAUKOVITS	MILEAGE.....		16.65
00012733	PBS VIDEO	BOOKS.....		580.93
00012734	LINDA PEKARIK	MILEAGE.....		42.07
00012735	PENNSYLVANIA SCHOOL FOR DEAF	TUITION TO COMMUNITY COLLEGES.....		3,145.00
00012736	PENN VALLEY CHEMICAL CO.	SUPPLIES.....		211.80
00012737	PENTELEDATA	REPAIRS.....		754.00
00012738	PHOENIX LEARNING GROUP	BOOKS.....		103.43
00012739	PITNEY BOWES	RENTAL OF EQUIPMENT.....		934.00
00012740	PITNEY BOWES RESERVE ACCOUNT	COMMUNICATIONS.....		10,205.70
00012741	PORTER'S CAMERA STORE	SUPPLIES.....		237.75
00012742	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		2,086.99
00012743	PPL ELECTRIC UTILITIES	ELECTRICITY.....		936.73
00012744	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....		1,542.76
00012745	QUILL CORPORATION	SUPPLIES.....		201.04
00012746	RADIO SHACK ACCOUNTS	SUPPLIES.....		68.95
	RECEIVABL			
00012747	REDNER'S MARKETS	SUPPLIES.....		535.17
00012748	JAMIE REIDY	TUITION REIMBURSEMENT.....		1,209.00
00012749	REINHART FOODSERVICE LLC	SUPPLIES.....		211.38
00012750	RESOURCES FOR EDUCATORS	BOOKS AND PERIODICALS.....		207.00
00012751	RESTORATIVE PRACTICES	SUPPLIES.....		50.00
00012752	KATI RODRIGUES	TUITION REIMBURSEMENT.....	EYE CARE.....	2,445.00
00012753	PATRICIA SAUERWINE	TUITION REIMBURSEMENT.....		1,185.00
00012754	KATELYN SCHARL	TUITION REIMBURSEMENT.....		1,248.00
00012755	JOSEPH J SCHMOYER	EYE CARE.....		75.00
00012756	SCOTT R SCHOENLY	EYE CARE.....		65.00
00012757	SCHOOL HEALTH CORPORATION	SUPPLIES.....		82.07
00012758	SCHOOL CLAIMS ASSURANT	LIFE INSURANCE.....	INCOME PROTECTION INSURANCE.....	8,631.20
00012759	SCHOOL SPECIALTY	SUPPLIES.....		100.63
00012760	SCOTT CARS, INC	RENTAL OF EQUIPMENT.....		360.00
00012761	SEVEN GENERATIONS	TUITION TO PENNSYLVANIA CHARTER SC		115,676.27
00012762	SHARP SIGNS & GRAPHICS	SUPPLIES.....		58.00
00012763	SIDIUM SOLUTIONS, INC.	NON CAPITAL END USER EQUIP/ORIGINA		12,455.55

* Denotes Non-Negotiable Transaction

p - Prenote

d - Direct Deposit

c - Credit Card Payment

- Payables within Check

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EAST PENN SCHOOL DISTRICT

Page 4

Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 01/10/2012 To 01/19/2012

facksmc

Note: Output selection limited to transactions dated between 01/10/2012 and 01/19/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00012764	CHRISTINA SIMPKINS	TUITION REIMBURSEMENT.....		2,987.40
00012765	NANCY SMARTSCHAN	TUITION REIMBURSEMENT.....		2,239.20
00012766	SOUTHERN DUCHESS NEWS	PRINTING/BINDING.....		822.00
00012767	STOTZ-FATZINGER OFFICE SUPPLY	NON-CAPITAL END USER EQUIP/ORIGINA SUPPLIES.....		1,021.52
00012768	STRATIX SYSTEMS, INC	NON CAPITAL EQUIP/REPLACEMENT.....		7,358.00
00012769	SUSAN STRONG	MILEAGE.....		11.66
00012770	SUNGARD PUBLIC SECTOR INC	TECHNICAL SERVICES.....		9,644.79
00012771	TEACHER'S DISCOVERY	SUPPLIES.....		492.21
00012772	TIMES NEWS	BOOKS AND PERIODICALS.....		25.90
00012773	DIANE TINTLE	CONFERENCE EXPENSE.....		89.43
00012774	STEPHEN TOTH	TUITION REIMBURSEMENT.....		2,370.00
00012775	TRACTOR SUPPLY COMPANY	SUPPLIES.....		72.96
00012776	UNITED CONCORDIA	DENTAL INSURANCE.....		1,011.78
00012777	UPS FREIGHT	COMMUNICATIONS.....		50.00
00012778	VALLEY LITHO SUPPLY CO.	SUPPLIES.....		897.58
00012779	SUZANNE VINCENT	FOOD.....		63.91
00012780	WEINSTEIN SUPPLY CORP	SUPPLIES.....		220.28
00012781	WEIS MARKETS INC	SUPPLIES.....		631.17
00012782	WORTH, MAGEE & FISHER, P.C.	OTHER PROFESSIONAL SERVICES.....		2,273.39
00012783	JENNIFER YARD	MISSING BOOK FOUND REFUND.....		15.00
00012784	EHS ART CLUB	STUDENT FEES FOR INSTRUCTIONAL REL	MISC REIMB.....	285.00
*P/R 1/12	EAST PENN SCHOOL DISTRICT	PAYROLL 1/12/12.....		1,881,703.48
*S/S 1/12	EAST PENN SCHOOL DISTRICT	SOCIAL SECURITY 1/12/12.....		142,199.05
10-GENERAL FUND				3,374,910.41
Grand Total Manual Checks :				2,023,902.53
Grand Total Regular Checks :				1,351,007.88
Grand Total Direct Deposits:				0.00
Grand Total Credit Card Payments:				0.00
Grand Total All Checks :				3,374,910.41

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

- Payables within Check
01/19/2012 10:52:55 AM

EAST PENN SCHOOL DISTRICT

Page 5

EAST PENN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING

AGENDA

**Board Room
800 Pine Street
Emmaus, PA 18049**

**February 13, 2012
7:30 p.m.**

2012

January 9 & 23
February 13 & 27
March 12 & 26
April 23
May 14
June 11 & 25
July 9
August 13 & 27
September 10 & 24
October 8 & 22
November 12
December 3, Reorganization Meeting
December 10

Vision Statement: The East Penn School District will empower students to maximize their individual potential and become lifelong learners and contributors to a global society.

Mission Statement: The East Penn School District will provide a learning environment in which students become problem solvers, collaborators and critical thinkers.

EAST PENN INFORMATION LINE: (610-966-8480)
EAST PENN ANONYMOUS STUDENT TIP LINE (610) 966-8400
EAST PENN WEB PAGE: www.eastpennsd.org

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Requests to Address the Board

3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes of the January 23, 2012 meeting.

4. Local Audit Report - Mr. Bill Gorman, Gorman & Associates

1. Acceptance of Local Audit

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors accept the district's local audit report for the fiscal year ended June 30, 2011 as prepared by the firm of Gorman & Associates, P.C.

5. Report of the Superintendent of Schools

1. District Update

2. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

-Lora Walters, Health Room Assistant, effective January 27, 2012 (Exhibit 1)
-Christine White, Emmaus High School Staff Assistant, effective February 14, 2012 (Exhibit 2)

Requests for General Leaves of Absence - Board Policy 539, General Leave

<u>Employee</u>	<u>Effective</u>
Carole Limar, Staff Assistant Willow Lane School	1/31/12-1/30/13
Stephanie Fisher Remedial Assistant, Lincoln School	2/2/12-2/1/13

Leaves as per Collective Bargaining Agreement

<u>Employee</u>	<u>Effective</u>
Monica Baumer Speech Teacher, Macungie School	3/7/12-4/17/12
Tanya Scisly Grade 6, LMMS	Leave extension to 6/30/12

Income Protection Leave

Employee: Sheryl Knauss, Custodian
Effective: February 21, 2012

Appointment of Full Time Substitute Teachers

Name/Address:	Erin Piazza 8540 Oak Hollow Lane, Macungie
Education Level:	B. S. Degree (2010)
Undergraduate School:	East Stroudsburg University
Certification:	Instructional I, Elementary K-6
Assignment:	Grade 2 Teacher, Alburdis School

Effective: Opening created by K. Bergman leave.
 February 14, 2012
 Experience: 9/2011-Present: East Penn SD (Per Diem Substitute)
 Salary: \$45,185 (Year 1, Col. B)
 Name/Address: Virginia Duncan
 26 Lower Way Road, Easton 18045
 Education Level: B. S. Degree (1975)
 M. S. Degree (2008)
 M. S. Degree (2011)
 Undergraduate School: Hampton University
 Graduate School: Gwynedd Mercy College
 Certification: Instructional I, Business-Computer, Info Tech, Special
 Education
 Assignment: Computer & Business Applications Teacher, LMMS
 Opening created by M. Aquila leave
 Effective: February 1, 2012
 Experience: 12/2006-6/2010: Easton Area SD
 Salary: \$45,185 (Year 1, Col. B, pro-rated)

Appointment of Administrative Assistant

Name/Address: Christine White
 5859 Snowy Orchid Lane, Allentown 18104
 Assignment: Administrative Assistant, Emmaus HS
 (Vacancy created by transfer of D. Diefenderfer &
 B. Phillips)
 Effective: February 14, 2012
 Salary: \$24,900, 35 hours/week

Appointment of Instructional/Staff Assistants

Name/Address	Assignment	Salary
Suzanne Ferrel 1472 Butternut Lane, Macungie	Instructional Assistant Shoemaker School Vacancy created by A. Popule's resignation	\$12.99/hr., 22 hrs./wk.
Effective: February 14, 2012		
Laura Groh 6378 Carmel Drive, Macungie	Staff Assistant/SS Monitor Emmaus HS Vacancy created by M. Pun resignation	\$12.99/hr., 29 hrs./wk.
Effective: February 14, 2010		

Change in Employment Status

Employee	From	To
Blake Boyer Guidance Counselor, LMMS	Temporary Professional	Professional Employee
Berta Rondon	PTFSA, Jefferson	Addition of 1 hr./day
Carlene Brumbach	PTFSA, Macungie	Addition of 1 hr./day
Anita Wibble	PTFSA, Jefferson	PTFSA, Macungie Addition of 1 hr./day
Ron Wetzel	Night Foreman, Wescosville	2nd shift Custodian, Alburtis School
Pauline Blankenbiller	Night Foreman, EHS	2nd Shift Custodian, EHS
Allan Bennicoff	2nd Shift Custodian LMMS	Night Foreman Wescosville School

Co-Curricular Advisor

Kathi Swanson	Photography Club	\$293, Club A
---------------	------------------	---------------

Additions to the 2012-2013 List of Per Diem Substitutes

Taylor Angel, Special Education/Elementary
Angela Wambaugh, Elementary, Special Education
Linda Duffy, School Nurse
Karl Eisenhart, Elementary
Jane Jones, Elementary
Phil Godshall, Health & PE
Kristin Marks, Elementary
Mary Reid, Elementary
Jennifer Scott, Elementary/Special Education
Merissa Frye, IA, SA
Austin Medernach, IA, SA
Nadine Johnson, Business
Kristyn Ryan, Special Education/Business
Destinee Logan, Social Studies

Spring 2012 Community Education Instructors - See Exhibit 3

Educational Conferences - Exhibit 4

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences as listed on Exhibit 4.

3. 2012-2013 School Calendar - Exhibit 5

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the 2012-2013 Calendar as presented in Exhibit 5.

6. Other Educational Entities

-Carbon Lehigh Intermediate Unit	F. Fuller
-Lehigh Career & Technical Institute	R. Heid
	A. Earnshaw
	F. Fuller
	S. Rhodes, III

7. Legislative C. Ballard

8. Business Operations

1. Bill List Approval

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Transportation Contracts

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following Parent/Guardian Transportation Contracts:

Parent:	Lisa Druckenmiller
	1617 Seidersville Road, Bethlehem
Effective:	January 23, 2012-June 14, 2012
Reimbursement:	\$.555/mile - Lower Macungie MS; Jefferson
	37.8 miles/day
Parent:	Althea Robinson
	15080 Kutztown Road, Kutztown
Effective:	December 1, 2011-June 14, 2012
Reimbursement:	\$.555/mile - Lower Macungie MS, Willow Lane
	12.5 miles/day

3. Disbursement of Funds - Exhibit 6

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the expenditures from the 32-Capital Reserve Fund and the 33-2010 Series A GOB as listed on Exhibit 6.

4. Expending Funds from Capital Reserve Fund

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the expenditure of \$20,200 from the Capital Reserve Fund for the purchase of non-condensing water heaters for Shoemaker Elementary School and Eyer Middle School.

9. Announcements

Monday, February 13	7:00 p.m.-Executive Session
	7:30 p.m.-Board Meeting
February 16	11:00 a.m.-Dismissal for Middle Schools
	11:00 a.m.-Dismissal for Emmaus High School
February 17 & 20	Presidents' Holiday - All schools and offices are closed.
February 27	7:30 p.m. - Board Meeting, Board Room

10. Adjourn

EXHIBITS

February 13, 2012

#1

Dr. Mirabella
Personnel Office
East Penn School District
800 Pine Street
Emmaus, PA 18049

January 27, 2012

Dear Dr. Mirabella,

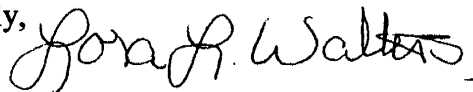
I am officially resigning from my position as a Registered Nurse, Health Aide in the East Penn School District effective immediately.

I have greatly enjoyed my time working at Lincoln Elementary School under the direction of Ann Johnson and Dr. Antinello. I highly regard the staff as people who truly care about the needs of the children they serve and also one another. If I ever have the opportunity to work again in the East Penn School District, it would be an honor and a privilege. I carry with me the experiences obtained over the past 4 years, knowing they have shaped me into a better person and nurse.

As for now, I trust that God will open up doors for me, when the time is right, to share my passion for nursing with those He puts on my path.

Thank you for the privilege of being a part of the wonderful education the East Penn School District is providing to its community.

Sincerely,

 RN, BSN

Lora L. Walters, RN, BSN

#2

**Christine White
5859 Snowy Orchid Lane
Allentown, PA 18104
610-530-2181**

February 8, 2012

Ms. Noelle Keeler, HR Director
East Penn School District
900 Pine Street
Emmaus, PA 18049

Dear Ms. Keeler:

Please accept my resignation as a Staff Assistant at Emmaus High School effective February 13, 2012. This resignation is contingent upon my approval as an Administrative Assistant at Emmaus High School, which goes before the board on February 13, 2012.

Thank you for your time and assistance in this regard.

Sincerely,

A handwritten signature in cursive script that reads "Christine White".

Christine White

Spring 2012 Adult Education Instructors

Bei Wang
Jen Marcotte
Sue Shortell
Sarah Pomerhn
Carol Lawler
James Doddy
Linda Friscia-Oppe
Grace Adele
Tim Knecht
Denise Mill
Melissa Kucharczuk
Phil Gehman
Alpha Resource Center
Pat Waller
Erika Coursey
Gianfranco Zanchettin
Lynn Kettenburg
Mercy Van Aken
Krystel Scheller
Sue Edmonds
Linda Shankweiler
Alan Carlson
Tesia Nicoli
Kathy Thomas
Lea Ann Buchman
Ray Killeen
John Roncolato
James Cramsey
Jan Joyce
Nicole Stratchko
Laurie Lagerman
Maureen Webb
Diane Fleming
Jacquelyn Quinton
Julie Jarrah
Doris Farrar
Carol Ellis
Donna Leibensperger

EDUCATIONAL CONFERENCES

FEBRUARY 13, 2012

Conference:	PATTAN: Embedding Formative Assessment: A Professional Development Pack for Schools, Harrisburg
Date(s):	February 9, 2012
Attending:	Melissa Moxley, Social Studies Teacher, Emmaus HS Kelly Lesko, Mathematics Teacher, Emmaus HS Deborah Swann, French Teacher,
Estimated Cost:	No cost, per diem substitutes required
Conference:	PATTAN: Autism Initiative Case Studies, Upper Merion SD
Date(s):	February 24, 2012
Attending:	Mark Neth, School Psychologist, Wescosville/Jefferson Schools
Estimated Cost:	\$61.00
Conference:	Annual Spring Electrical Code Workshop, Schnecksville
Date(s):	March 24, 2012
Attending:	Andy Washburn, Maintenance Department
Estimated Cost:	\$70.00
Conference:	PETE & C 2012, Hershey
Date(s):	February 12 & 13, 2012
Attending:	Ross Cooper, Fourth Grade Teacher, Willow Lane School
Estimated Cost:	\$530.85, per diem substitute required (Title II Funding)
Conference:	Digital Discourses: Education and Ethnography in the 21st Century, University of Pennsylvania (Ms. Doklan will be presenting her 2011 thesis research.)
Date(s):	February 24 & 25, 2012
Attending:	Bridget Doklan, English Teacher, Emmaus HS
Estimated Cost:	\$139.93, per diem substitute required (Title II Funding)
Conference:	Meeting the Challenge of Education Homeless Children in PA, Harrisburg
Date(s):	April 19-20, 2012
Attending:	Samantha Riffey, Home and School Visitor
Estimated Cost:	\$213.40
Conference:	PASA Education Congress, Harrisburg
Attending:	Dr. Thomas L. Seidenberger, Superintendent of Schools
Date(s):	March 21, 2012
Estimated Cost:	\$369.00
Conference:	PASA 2012 Training Series, Carbon Lehigh Intermediate Unit
Date(s):	January 25, 2012
Attending:	Marybeth Long, Autistic Support, Macungie School
Estimated Cost:	No cost, per diem substitute required
Conference:	Learning Disorders, Interventions that Work, Lehigh University
Date(s):	February 7, 2012
Attending:	Mary K. Naunas, School Psychologist, Shoemaker School Kate Davenport, School Psychologist, Emmaus HS
Estimated Cost:	\$28.87/person (Title II Funding)
Conference:	Capital Area Turf & Ornamental Winter School, Penn State Cooperative Extension (Grantville)
Date(s):	January 30, 2012
Attending:	Roy Seaman, Maintenance Department Todd Mertz, Maintenance Department
Estimated Cost:	\$70.00/person
Conference:	The College Board: AP Grading, Louisville, KY

Date(s):	June 9-17, 2012
Attending:	Todd Burkhardt, Mathematics Teacher, Emmaus HS
Estimated Cost:	No cost, per diem substitute required
Conference:	PA State Athletic Directors Association 45th Annual Conference, Hershey
Date(s):	March 20-23, 2012
Attending:	Dennis Ramella, Activities Director, Emmaus HS
Estimated Cost:	\$225.00
Conference:	Content Area Networking Group, Carbon Lehigh Intermediate Unit
Date(s):	February 10, 2012
Attending:	Timothy O'Connor, English Teacher, Eyer MS
Estimated Cost:	\$34.43, per diem substitute required (Title II Funding)
Conference:	Science Content Area Networking Group, Carbon Lehigh Intermediate Unit
Date(s):	February 24, 2012
Attending:	Tracie O'Connor, Science Teacher, Eyer MS Heidi Rauch, Science Teacher, Eyer MS Allyson Smith, Grade 5 Teacher, Macungie School
Estimated Cost:	\$34.43/person, plus per diem substitutes (Title II Funding)
Conference:	2012 National Conference on Family Literacy, San Diego, CA
Date(s):	March 25-27, 2012
Attending:	Julia Dweck, Gifted Elementary, Willow Lane School (She will be a speaker presenting the grant winning mock trial to teachers and administrators.)
Estimated Cost:	No cost (All expenses will be covered by NCFL)
Conference:	PA Future Business Leaders of American State Leadership Competition & Conference, Hershey (State Competition for FBLA Clubs)
Date(s):	April 16 & 17, 2012
Attending:	Alexis Schultz, Family & Consumer Science Teacher, Emmaus HS Kelly Ann Bower, Librarian, Emmaus HS
Estimated Cost:	\$462.00/person, plus per diem substitute
Conference:	PSBA Spring Legal Roundup, Lehigh Career & Technical Institute
Date(s):	March 14, 2012
Attending:	Charles H. Ballard, Board President; Cecilia R. Birdsell, Board Secretary; Lynn Donches, Board Member; Francee Fuller, Board Member; Dr. Thomas L. Seidenberger, Superintendent of Schools
Estimated Cost:	PSBA Value Pass Activity
Conference:	Preventing Injury for the Violinist, Violist, and other Instrumentalists, St. Luke's Bone & Joint Center, Quakertown
Date(s):	February 8, 2012
Attending:	Jen Davenport, Music Teacher, Willow Lane/Wescosville/Macungie/Shoemaker Schools Lori Cooke, Music Teacher, Shoemaker/Lincoln/Jefferson/Alburtis School Ryan K. Williams, Elementary Music (Strings/Orchestra) Teacher, Shoemaker/Alburtis/Macungie/Wescosville/Willow Lane Schools
Estimated Cost:	No cost
Conference:	PA Middle Schools Association Annual PDI, Penn State University
Date(s):	March 4-6, 2012
Attending:	Kelly Weaver, Language Arts Teacher, LMMS (Member of PMSA Executive Board)
Estimated Cost:	\$125.00, plus per diem substitute (Title II Funding)

Conference:	Social Studies Content Area Networking Groups, Carbon Lehigh Intermediate Unit
Date(s):	February 14, 2012
Attending:	Thad Smith, Social Studies Teacher, LMMS Lisa Breiner, Social Studies Teacher, Eyer MS
Estimated Cost:	\$20, plus per diem substitute (Title II Funding)
Conference:	PA Association of Student Assistance Professionals: One Student at a Time, Penn State University
Date(s):	February 27-29, 2012
Attending:	Sally Hanzlik, Assistant Principal, Emmaus HS
Estimated Cost:	No cost
Conference:	Gifted Programs, Part Two: Drafting A Defensible GIEP, Bethlehem
Date(s):	March 9, 2012
Attending:	Denise Teles-Carl, Mathematics/Gifted Support Teacher, Emmaus HS
Estimated Cost:	\$189.10, plus per diem substitute (Title II Funding)
Conference:	The College Board: AP Calculus Exam Reader, Kansas City, MO
Date(s):	June 9-16, 2012
Attending:	Beth Stoudt, Mathematics/Computer Science Teacher, Emmaus HS
Estimated Cost:	No cost, per diem substitute required

#5

Adopted:

Proposed Calendar - AUGUST Start Date

EAST PENN SCHOOL DISTRICT **Student/Teacher Calendar - 2012-2013 School Year**

4 **AUGUST**

S	M	T	W	TH	F	S
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

14-16 New Teacher Induction
 21-22 ED Day
 27 First Student Day
 27 Kdg Orientation
 31 - School Closed

18 **SEPTEMBER**

S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

3 School Closed
 26 School Closed

22 **OCTOBER**

S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21						27
28	29	30	31			

8 ED Day
 8 No School Students
 22-26 PSSA Gr 12 Retest

19 **NOVEMBER**

S	M	T	W	TH	F	S
				1		3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

2 End of 1st MP (46 days)
 6 EHS 11 AM dismissal
 6 Middle 11 AM dismissal
 12-16 Elem P-T Conf
 12-20 Elem P-T Kdg Conf
 19-20 Middle P-T Conf
 19-21 Middle 11AM dismissal
 22-26 School Closed

15 **DECEMBER**

S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

14 EHS 11AM dismissal
 14 Middle 11AM dismissal
 24 thru 31 School Closed

21 **JANUARY**

S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21		23	24	25	26
27	28	29	30	31		

1 School Closed
 21 School Closed
 22 End of 2nd MP (46 days)

18 **FEBRUARY**

S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

7-8 Middle P-T Conf
 7-8 Middle 11AM dismissal
 14 EHS 11AM dismissal
 14 Middle 11AM dismissal
 15-18 School Closed
 15 Possible Snow Make-up

18 **MARCH**

S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10						16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1 ED Day
 1 No School Students
 11-15 PSSA Writing
 18-22 Kdg Reg
 28-29 School closed
 28 Possible Snow Make-up

21 **APRIL**

S	M	T	W	TH	F	S
	1	2	3		5	6
7						13
14	15	16	17	18	19	20
21						27
28	29	30				

1 School Closed
 4 End of 3rd MP (46 days)
 8-12 PSSA R & M
 15-19 Elem P-T Conf
 15-23 Elem P-T Kdg Conf
 22-26 PSSA Science

22 **MAY**

S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

3 EHS 11AM dismissal
 3 Middle 11AM dismissal
 27 School Closed

6 **JUNE**

S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9		11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

9 TENTATIVE Graduation
 10 End of 4th MP (46 days)
 10 Students' Last Day
 11-13 Possible Snow Make-up Days

Teacher Days

Student Days

August	6	4
September	18	18
October	23	22
November	19	19
December	15	15
January	21	21
February	18	18
March	19	18
April	21	21
May	22	22
June	6	6
	188	184

NOTES:

- Student Days - 184
 Teacher Days - 188
- Tentative Snow Make-Up Dates:
 06/11/13
 06/12/13
 06/13/13
 02/15/13 All additional days added to end of school year.
 03/28/13 There are TWO snow days in the calendar.

Color Key

- PSSA Testing
- Elementary Conferences
- Middle Conferences
- End of Quarter
- Modified School Schedule
- Kindergarten Registration
- School Closed
- Closed/Possible Snow Make-up
- Possible Snow Make-up Day
- Revision

Calendar subject to change

Fund Accounting Check Summary

CAPITAL RESERVE - From 02/13/2012 To 02/13/2012

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00001107	ZGURA'S CONCRETE SERVICES INC	JEFFERSON CONCRETE ACCESS RAMP....	EHS CONCRETE SIDEWALK.....	19,435.00

32-CAPITAL RESERVE FUND 19,435.00

Grand Total Manual Checks : 0.00
 Grand Total Regular Checks : 19,435.00
 Grand Total Direct Deposits: 0.00
 Grand Total Credit Card Payments: 0.00
 Grand Total All Checks : 19,435.00

Fund Accounting Check Summary

CF-2010 GOB SERIES A - From 02/13/2012 To 02/13/2012

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00000225	H. T. LYONS CONTRACTORS & ENG	WILLOW HVAC SYSTEM.....		38,612.00
00000226	LOWER MACUNGIE TOWNSHIP	EYER ENGINEERING.....		330.39

33-2010 SERIES A. 38,942.39

Grand Total Manual Checks : 0.00
 Grand Total Regular Checks : 38,942.39
 Grand Total Direct Deposits: 0.00
 Grand Total Credit Card Payments: 0.00
 Grand Total All Checks : 38,942.39

#6

Fund Accounting Check Summary

facksmc

ATHLETIC FUND - From 01/24/2012 To 02/09/2012

Note: Output selection limited to transactions dated between 01/24/2012 and 02/09/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00002155	MARLENE BAER	SWIM VS NORTHAMPTON.....		62.00
00002156	MATT BEAL	JRHI/JV GBB VS LIBERTY.....		90.00
00002157	RICHARD BOWMAN	VBB VS EASTON.....		70.00
00002158	JOSEPH BRANDON	JRHI/JV BB VS WHITEHALL.....		90.00
00002159	DAVID BRAY	JRHI/JV GBB VS LIBERTY.....	EYER BBB VS WHITEHALL.....	150.00
00002160	MIKE BROSIOSUS	V GBB VS PARKLAND.....		70.00
00002161	KATE CRISCUOLO	EYER GBB VS NAZARETH.....		60.00
00002162	DAVID DE YONG III	VBB VS WHITEHALL.....		70.00
00002163	GARY DEGEROLAMO	LMMS GBB VS RAUB.....		60.00
00002164	JOE DIORIO	VGBB VS LIBERTY.....		70.00
00002165	MICHAEL EGAN	JV/JRHI GBB VS NOLEHI.....		90.00
00002166	JEFF ERIE	LMMS BBB VS NORTHAMPTON.....		60.00
00002167	JIM FROMMER	JV/JRHI BBB VS WHITEHALL.....		90.00
00002168	ELAINE GALLAGHER	EYER BBB VS WHITEHALL.....	EYER GBB VS BROUGHAL.....	120.00
00002169	BRIAN GOLAS	JV/JRHI BBB VS EASTON.....		90.00
00002170	GREG HAAS	V GBB VS NOLEHI.....		70.00
00002171	JUDITH HARAKAL	SWIM VS NORTHAMPTON.....		62.00
00002172	BILL HARTENSTINE	SWIM VS NORTHAMPTON.....		62.00
00002173	MATTHEW HEMERLY	EYER BBB VS RAUB.....		60.00
00002174	RICK LEAMON	EYER BBB VS SOLEHI.....		60.00
00002175	AMY LINK	SWIM VS NORTHAMPTON.....		62.00
00002176	DOUG LOTZ	VGB VS NOLEHI.....		70.00
00002177	JONATHAN MACK	EYER BBB VS RAUB.....		60.00
00002178	BILL MCGINLEY	VBB VS WHITEHALL.....		70.00
00002179	DENNIS MCWHITE	EYER GBB VS NAZARETH.....		60.00
00002180	PERRY NARDELLA	VBB VS DIERUFF - ORG CHECK LOST -	V BBB VS EASTON.....	0.00
00002181	BRIAN ONUSHCO	LMMS BBB VS NAZARETH.....		60.00
00002182	GEORGE OSLEY	LMMS GBB VS RAUB.....		60.00
00002183	CHRIS PINCIN	LMMS GBB VS WHITEHALL.....		60.00
00002184	VINCE PUTIRI	EYER GBB VS BROUGHAL.....		60.00
00002185	KEITH RAUENZAHN	JV/JRHI GBB VS NOLEHI.....	LMMS GBB VS WHITEHALL.....	150.00
00002186	RON REX	JRHI/JV GBB VS PARKLAND.....		90.00
00002187	ANTHONY SANTIAGO	JRHI/JV GBB VS PARKLAND.....		90.00
00002188	CLAYTON SCHAFFER	LMMS BBB VS NAZARETH.....		60.00
00002189	JOSEPH SEREMULA	JRHI/JV BBB VS EASTON.....		90.00
00002190	MIKE STEINER	VGB VS LIBERTY.....		70.00
00002191	BOB SUPERKA	EYER BBB VS SOLEHI.....		60.00
00002192	GREG TASILLO	LMMS BBB VS NORTHAMPTON.....		60.00
00002193	SUE WALLACE	VGB VS PARKLAND.....		70.00

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

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Fund Accounting Check Summary

facksmc

ATHLETIC FUND - From 01/24/2012 To 02/09/2012
 Note: Output selection limited to transactions dated between 01/24/2012 and 02/09/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
		10-GENERAL FUND		2,858.00
		Grand Total Manual Checks :		-140.00
		Grand Total Regular Checks :		2,998.00
		Grand Total Direct Deposits:		0.00
		Grand Total Credit Card Payments:		0.00
		Grand Total All Checks :		2,858.00

Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 01/24/2012 To 02/09/2012

facksmc

Note: Output selection limited to transactions dated between 01/24/2012 and 02/09/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00012890	A-B-E LABORATORY	REPAIRS AND MAINTENANCE.....		96.00
00012891	AIRGAS EAST	SUPPLIES.....		114.44
00012892	ALLEN SUPPLY	SUPPLIES.....		6,985.00
00012893	AMAZON	BOOKS.....		90.16
00012894	APPLE INC	SUPPLIES.....		303.95
00012895	GAYLE D AQUINO, M.ED	OTHER PROFESSIONAL SERVICES.....		2,667.50
00012896	AT & T	COMMUNICATIONS.....		24.60
00012897	AUTOZONE	SUPPLIES.....		119.35
00012898	B & H PHOTO-VIDEO	ADMIN SOFTWARE, LICENSING FEES / S		6,792.00
00012899	BAKER & TAYLOR	BOOKS.....		1,657.94
00012900	DEBRA BARTHOLD	STUDENT FEES FOR INSTRUCTIONAL REL		75.00
00012901	BATH SUPPLY CO, INC	SUPPLIES.....		799.15
00012902	BAYADA HOME HEALTH CARE INC	OTHER PROFESSIONAL SERVICES.....		437.50
00012903	H.A. BERKHEIMER, INC	OFFICIAL/ADMINISTRATIVE SERVICES..		727.96
00012904	BETH ALLEN LADDER CO	SUPPLIES.....		101.00
00012905	PAMELA DEYSHER-BLACKER	MILEAGE.....		14.43
00012906	PAULINE BLANKENBILLER	EYE CARE.....		75.00
00012907	BLICK ART MATERIALS	SUPPLIES.....		184.59
00012908	NICOLE BLOISE	CONFERENCE ADVANCE.....		139.97
00012909	BRANDI BLOSE	TUITION REIMBURSEMENT.....		2,430.20
00012910	JOSEPH BOTTIGLIERI	EYE CARE.....		75.00
00012911	KELLY ANN BOWER	CONFERENCE ADVANCE.....		382.00
00012912	BRADFORD AREA SCHOOL DISTRICT	TUITION.....		1,183.40
00012913	BRADLEY-SCIOCCHETTI, INC	REPAIRS.....		780.00
00012914	KAREN BRION	TUITION REIMBURSEMENT.....		1,185.00
00012915	BUCKS COUNTY SCHOOL INTERMEDIA	PROFESSIONAL EDUCATIONAL SERVICES		49,900.75
00012916	BUILDERS DOOR & HARDWARE, INC	SUPPLIES.....		1,012.00
00012917	BUSS PAINTS	SUPPLIES.....		85.36
00012918	MARY BETH BUSTEED	MILEAGE.....		23.31
00012919	MARK CACCARO	MEDICAL REIMBURSEMENT.....		66.07
00012920	CARBON LEHIGH INTERMED UNIT 21	SERVICES IN SUPPORT OF THE LEA'S T		13,937.64
00012921	CARBON LEHIGH IU 21	PROFESSIONAL EDUCATIONAL SERVICES-		4,124.00
00012922	CDW GOVERNMENT INC	EDUCATIONAL SOFTWARE.....		3,742.95
00012923	CELEBRATE THE CHILDREN -	PROFESSIONAL EDUCATIONAL SERVICES		27,326.18

* Denotes Non-Negotiable Transaction

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 01/24/2012 To 02/09/2012

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Note: Output selection limited to transactions dated between 01/24/2012 and 02/09/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00012924	SCHOO			
00012925	CENTER FOR EDUCATION & CERTIPORT	BOOKS AND PERIODICALS.....		164.95
00012926	CHESTER COUNTY INTERMEDIATE UN	SUPPLIES.....		614.43
		TUITION.....	TUITION TO COMMUNITY COLLEGES.....	14,263.20
00012927	ELAINE CIVIC	CONFERENCE EXPENSE.....		50.00
00012928	PAMELA CLARK	CONTRACTED CARRIERS.....		195.36
00012929	CLAYOTE GALLERY & STUDIO	REFUND OF DEPOSIT.....		48.00
00012930	VIRGINIA E COLEMAN	EYE CARE.....		75.00
00012931	COLORADO TIME SYSTEMS	SUPPLIES.....		1,468.00
00012932	KRISTA COLVILLE	TUITION REIMBURSEMENT.....		1,185.00
00012933	COMPASS ENERGY GAS SERVICES LL	NATURAL GAS.....		38,683.22
00012934	FRANCINE CONFER	SUPPLIES.....		75.88
00012935	LORI COOKE	MILEAGE.....		37.41
00012936	EILEEN CROMPTON	TUITION REIMBURSEMENT.....		1,329.90
00012937	DAY-TIMERS, INC.	SUPPLIES.....		59.98
00012938	HEATHER DAY	MILEAGE.....		16.31
00012939	DECKER EQUIPMENT	SUPPLIES.....		47.56
00012940	DEER COUNTRY FARM & LAWN INC	SUPPLIES.....		56.68
00012941	DIOCESE OF ALLENTOWN	TUITION OTHER.....		2,995.05
00012942	JOSEPH DOYLE	CONFERENCE EXPENSE.....		13.32
00012943	DRIES DO IT CENTER	SUPPLIES.....		213.10
00012944	ERNEST DRIES	TAX REBATE.....		650.00
00012945	MICHAEL A DUARTE	FOOD.....		47.47
00012946	JOANN DUGAN	ADULT ED REIMB.....		28.50
00012947	MAYER-JOHNSON LLC	CAPITALIZED END USER EQUIP/ORIGINA		8,025.00
00012948	ELECTRIFIED DISCOUNTERS, INC.	EDUCATIONAL SOFTWARE.....		3,722.46
00012949	EMMAUS HIGH SCHOOL	TRAVEL.....		1,200.00
00012950	ENERGY EQUIPMENT AND CONTROL,	SUPPLIES.....		806.26
00012951	EPSD CAFETERIA FUND	STATE REIMB.....		3,900.30
00012952	EPSD - STUDENT SERVICES OFFICE	FOOD.....		166.36
00012953	THE EXPRESS-TIMES	ADVERTISING.....		291.40
00012954	EXPRESS BUSINESS CENTER	SUPPLIES.....		50.00
00012955	FACTS ON FILE INC	BOOKS.....		34.95

* Denotes Non-Negotiable Transaction

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 01/24/2012 To 02/09/2012

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Note: Output selection limited to transactions dated between 01/24/2012 and 02/09/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00012956	KAREN FAIRCLOUGH	MILEAGE.....		313.58
00012957	REBECCA FEDIO	OTHER PROFESSIONAL SERVICES.....		198.00
00012958	FERGUSON ECONOMY PLMBG & HTG	SUPPLIES.....		510.81
00012959	LARRY & ANTHONY FERRARO	PRINTING/BINDING.....		36.99
00012960	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		20,197.17
00012961	FOLLETT EDUCATIONAL SERVICES,	BOOKS.....	BOOKS AND PERIODICALS.....	342.70
00012962	FOLLETT LIBRARY RESOURCES	BOOKS.....		31.33
00012963	MEREDITH FRANTZ	MILEAGE.....	CONFERENCE EXPENSE.....	224.95
00012964	SHANNON FRASER	TUITION REIMBURSEMENT.....	MILEAGE.....	376.34
00012965	ERIN GEIGER	SUPPLIES.....		94.39
00012966	LYNN A GLANCY	MILEAGE.....		88.91
00012967	GOVERNMENT FINANCE OFFICERS AS	DUES/FEES.....		500.00
00012968	DEREK R GRABFELDER	MILEAGE.....		39.96
00012969	GRAHAM SECURITY POLICE INC	SAFETY/SECURITY.....		5,424.00
00012970	GEORGE L GRIM	OTHER PURCHASED PROF/TECH SERVICES		2,835.00
00012971	GROVE CITY AREA SCHOOL DISTRICT	TUITION.....		3,060.00
00012972	GTS-WELCO-971	SUPPLIES.....		414.86
00012973	GUYETTE COMMUNICATION	TRANSPORT/TELECOMMUNICATIONS.....		9,995.25
00012974	HAAN CRAFTS	SUPPLIES.....		1,664.68
00012975	ERIN HADDIGAN	SUPPLIES.....		34.57
00012976	SALLY ANN HANZLIK	TUITION REIMBURSEMENT.....	MEDICAL REIMBURSEMENT.....	2,023.24
00012977	KELLY HARKCOM	TUITION REIMBURSEMENT.....		1,248.00
00012978	MICHELLE HARNED	EDUCATIONAL SOFTWARE.....	SUPPLIES.....	35.36
00012979	PATRICE HELFRICH	MILEAGE.....		60.55
00012980	HOUGHTON MIFFLIN CO.	BOOKS.....		8,865.13
00012981	HTSS, INC	CUSTODIAL SERVICES.....		2,796.80
00012982	INDIAN CREEK STORAGE	RENTAL OF LAND & BLDGS.....	RENTAL OF LAND & BUILDINGS.....	485.00
00012983	INFOBASE PUBLISHING	BOOKS.....		189.00
00012984	INTERSTATE BATTERY OF LEHIGH V	SUPPLIES.....		274.85
00012985	DAVID IOBST	MILEAGE.....		55.94
00012986	JARRETT MECHANICAL INSULATION	SUPPLIES.....		4,575.00

* Denotes Non-Negotiable Transaction

- Payables within Check

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - FROM 01/24/2012 TO 02/09/2012

facksmc

Note: Output selection limited to transactions dated between 01/24/2012 and 02/09/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00012987	JOHNSON CONTROLS, INC.	REPAIRS.....		16,788.75
00012988	JOAN JOHNSTON	MILEAGE.....		71.43
00012989	J.W. PEPPER & SON, INC.	SUPPLIES.....		2,577.99
00012990	AMY N KAUNITZ	MILEAGE.....		43.12
00012991	NOELLE KEELER	MEDICAL REIMBURSEMENT.....		264.00
00012992	JOAN KEIPER	EYE CARE.....		65.00
00012993	KELVIN LP	SUPPLIES.....		503.25
00012994	KISTLER-O'BRIEN	SUPPLIES.....	OTHER PURCHASED PROF/TECH SERVICES	702.75
00012995	LAURA KLINE	TUITION REIMBURSEMENT.....		2,496.00
00012996	LORIBETH KNAUSS	TUITION REIMBURSEMENT.....		495.00
00012997	ERIN KNECHT	MILEAGE.....		13.59
00012998	KURTZ BROS	SUPPLIES.....		593.27
00012999	LCTI-DISTRIBUTION CENTER	SUPPLIES.....		2,173.62
00013000	LEHIGH COUNTY AUTO PARTS	SUPPLIES.....		250.32
00013001	LEHIGH CAREER & TECHNICAL INST	TUITION TO VO-TECHS.....		153,555.94
00013002	LEHIGH VALLEY ACADEMY	TUITION TO PENNSYLVANIA CHARTER SC		5,896.56
00013003	LEHIGH VALLEY CHARTER H. S.	TUITION TO PENNSYLVANIA CHARTER SC		20,631.62
00013004	LAURA LEIBY	CONFERENCE EXPENSE.....		13.32
00013005	BARBARA LITTS	MILEAGE.....		214.73
00013006	LOWER MACUNGIE TOWNSHIP-SEWER	WATER/SEWER.....		7,778.92
00013007	HEATHER MARSTELLER	MILEAGE.....		14.65
00013008	DEBORAH MATHIEU	SUPPLIES.....		59.79
00013009	KELLY MCCONAHY	TUITION REIMBURSEMENT.....		1,248.00
00013010	STACEY MECKES	CONFERENCE EXPENSE.....		25.09
00013011	METCO SUPPLY INC	SUPPLIES.....		44.80
00013012	THOMAS P MIRABELLA	MILEAGE.....	CONFERENCE EXPENSE.....	200.71
00013013	MICHAEL MOHN	MEDICAL REIMBURSEMENT.....		123.00
00013014	THE MORNING CALL	ADVERTISING.....		149.32
00013015	MARY KAY NAUNAS	MILEAGE.....		18.32
00013016	NCS PEARSON INC	SUPPLIES.....		116.00
00013017	MARK NETH	MILEAGE.....		97.41
00013018	NEWSWEEK	BOOKS AND PERIODICALS.....		400.00
00013019	NORTHEAST CHEMICAL AND SUPPLY	SUPPLIES.....		1,518.93
00013020	NORTHEAST JANITOR. SUPPLY, LLC	SUPPLIES.....		675.00
00013021	PATRICIA NOVOBILSKI	CONFERENCE EXPENSE.....		5.55

* Denotes Non-Negotiable Transaction

P - Prenote

- Payables within Check

c - Credit Card Payment

d - Direct Deposit

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - FROM 01/24/2012 TO 02/09/2012

facksmc

Note: Output selection limited to transactions dated between 01/24/2012 and 02/09/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00013022	NUMONICS CORP	REPAIRS.....		568.00
00013023	MICHAEL NYTZ	CONFERENCE EXPENSE.....		49.00
00013024	TRACIE O'CONNOR	SUPPLIES.....		48.55
00013025	OFFICE DEPOT	SUPPLIES.....		24.94
00013026	OFFICE MAX INC	SUPPLIES.....		88.89
00013027	ANN O'HARA	CONFERENCE EXPENSE.....		13.32
00013028	LAURA OSWALD	TUITION REIMBURSEMENT.....		780.00
00013029	OTIS ELEVATOR COMPANY	OTHER PURCHASED PROF/TECH SERVICES		3,184.56
00013030	PAFPC	DUES.....		50.00
00013031	PASA	CONFERENCE REGISTRATION.....		269.00
00013032	PASBO	CONFERENCE REGISTRATION.....		50.00
00013033	PASCO SCIENTIFIC	EDUCATIONAL SOFTWARE.....		404.49
00013034	CARLENE PAUKOVITS	MILEAGE.....		18.32
00013035	LINDA PEKARIK	MILEAGE.....		41.51
00013036	JASON PELLEGRINO	OTHER PROFESSIONAL SERVICES.....		46.00
00013037	PENTELEDATA	REPAIRS.....		754.00
00013038	PHILIP ROSENAU CO INC	SUPPLIES.....		1,213.50
00013039	PHONAK HEARING SYSTEMS, INC.	SUPPLIES.....		118.39
00013040	PITNEY BOWES RESERVE ACCOUNT	COMMUNICATIONS.....		4,832.01
00013041	SARAH POMERHN	BOOKS AND PERIODICALS.....		50.00
00013042	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		82,873.39
00013043	PPL ELECTRIC UTILITIES	ELECTRICITY.....		7,100.22
00013044	THE PRINTER WORKS	REPAIRS.....		858.74
00013045	PROQUEST LLC	EDUCATIONAL SOFTWARE.....		2,680.00
00013046	PROVIDA STAFF, LLC	OTHER PROFESSIONAL SERVICES.....		1,400.00
00013047	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....		284.58
00013048	QUAKERTOWN COMM SCHOOL DIST	TUITION.....		378.00
00013049	QUEEN CITY ELEC. SUPPLY CO INC	SUPPLIES.....		3,150.30
00013050	QUILL CORPORATION	SUPPLIES.....		94.21
00013051	RADIO SHACK ACCOUNTS RECEIVABL	SUPPLIES..... EDUCATIONAL SOFTWARE.....		62.32
00013052	DENNIS J. RAMELLA	CONFERENCE ADVANCE.....		225.00
00013053	REALLY GOOD STUFF, INC	SUPPLIES.....		98.55
00013054	REDNER'S MARKETS	SUPPLIES.....		572.61
00013055	PAUL REILLY	MILEAGE.....		28.53
00013056	REIMER BROS., INC.	OIL.....		73,839.04
00013057	R. E. MICHAEL COMPANY	SUPPLIES.....		11.23
00013058	DR. RONALD RENALDI	SUPPLIES.....		36.29

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 01/24/2012 To 02/09/2012

facksmc

Note: Output selection limited to transactions dated between 01/24/2012 and 02/09/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00013059	RESOURCES FOR EDUCATORS	BOOKS AND PERIODICALS.....		197.00
00013060	SAMANTHA RIFFEY	MILEAGE.....		47.95
00013061	VICKY ROMAGNOLI	MILEAGE.....		165.78
00013062	STEPHEN M SABOL	TAX REBATE.....		500.00
00013063	SALEM PRESS INC	EDUCATIONAL SOFTWARE.....		651.00
00013064	DEREK SANTIAGO	MILEAGE.....		138.75
00013065	KAREN SCHAFFER	MILEAGE.....		32.47
00013066	SCHEDULE STAR LLC	SUPPLIES.....		400.00
00013067	MICHAEL SCHEIRY	SUPPLIES.....		75.80
00013068	BLAIR T SCHNYDER	TAX REBATE.....		547.52
00013069	SCHOOL CLAIMS ASSURANT	LIFE INSURANCE.....		7,075.40
00013070	SCHOOL REHABILITATION SERVICES	PROFESSIONAL EDUCATIONAL SERVICES		783.00
00013071	SCHOOL SPECIALTY	SUPPLIES.....		24.80
00013072	ALEXIS SCHULTZ	CONFERENCE ADVANCE.....		382.00
00013073	SCHUYLKILL VALLEY SPORTING GOO	SUPPLIES.....		59.50
00013074	SCIENCE KIT LLC.	SUPPLIES.....		50.98
00013075	SEARS COMMERCIAL ONE	SUPPLIES.....		64.99
00013076	THOMAS SEIDENBERGER	MILEAGE.....		144.30
00013077	SERVICE ELECTRIC CABLE TV INC	TRANSPORT/TELECOMMUNICATIONS.....		1,235.00
00013078	J. A. SEXAUER MFG. CO.	SUPPLIES.....		649.45
00013079	SHIFFLER EQUIPMENT SALES, INC	SUPPLIES.....		640.87
00013080	ALLISON BROOKS SHIMON	TUITION REIMBURSEMENT.....		1,812.90
00013081	SIDIUM SOLUTIONS, INC.	SERVICES IN SUPPORT OF LEA'S TECHN		6,109.71
00013082	SIMPLEXGRINNELL	SUPPLIES.....	REPAIRS.....	2,420.00
00013083	MICHAEL R. SKRIP	SNOW REMOVAL.....		360.00
00013084	JEFFREY A SMITH	MILEAGE.....		113.22
00013085	DENISE A SOLONOSKI	EYE CARE.....		75.00
00013086	SPORT SUPPLY GROUP INC	SUPPLIES.....		475.26
00013087	NICOLE STANCHOCK	SUPPLIES.....	EDUCATIONAL SOFTWARE / RELATED LIC	122.01
00013088	STAVER HYDRAULICS CO INC	SUPPLIES.....		66.48
00013089	STERICYCLE INC	SUPPLIES.....		772.93
00013090	STOTZ-FATZINGER OFFICE SUPPLY	SUPPLIES.....		1,009.60
00013091	CHRISTOPHER STUCHKO	EYE CARE.....		75.00

- Payables within Check * Denotes Non-Negotiable Transaction c - Credit Card Payment
P - Prenote d - Direct Deposit

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EAST PENN SCHOOL DISTRICT

Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 01/24/2012 To 02/09/2012

facksmc

Note: Output selection limited to transactions dated between 01/24/2012 and 02/09/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00013092	SUNGARD PUBLIC SECTOR INC	TECHNICAL SERVICES.....		9,644.79
00013093	SUPERIOR BUSINESS SOLUTIONS	SUPPLIES.....		585.01
00013094	TEACHER DIRECT	SUPPLIES.....		44.88
00013095	MARTHA F. TEED	SUPPLIES.....		366.62
00013096	TIMES NEWS	BOOKS AND PERIODICALS.....		12.95
00013097	DEIRDRE THORP	SUPPLIES.....		148.75
00013098	TIME BOOKS	BOOKS.....		47.90
00013099	DENISE M. TORMA	TUITION REIMBURSEMENT.....		1,359.00
00013100	T ROSE SIGNS	SUPPLIES.....		130.00
00013101	CHERYL TRUJILLO	DUES.....		250.00
00013102	TSA CONSULTING GROUP INC	OTHER PROFESSIONAL SERVICES.....		828.00
00013103	UGI UTILITIES INC	NATURAL GAS.....		9,490.10
00013104	SPORT SUPPLY GROUP INC	SUPPLIES.....		34.99
00013105	US BANK	DUES/FEES.....		808.13
00013106	V & C ACCESSORIES INC	SUPPLIES.....		99.00
00013107	VERIZON WIRELESS	TRANSPORT/TELECOMMUNICATIONS.....		1,875.86
00013108	VERNIER SOFTWARE & TECHNOLOGY	EDUCATIONAL SOFTWARE.....		2,195.37
00013109	EMILY VERNON	TUITION REIMBURSEMENT.....		1,185.00
00013110	VISUAL SOUND COMPANY	NON CAPITAL END USER EQUIP/ORIGINA REPAIRS.....		11,884.00
00013111	WEINSTEIN SUPPLY CORP	SUPPLIES.....		296.25
00013112	WEIS MARKETS INC	SUPPLIES.....		105.09
00013113	LISA WELLS	TUITION REIMBURSEMENT.....		2,496.00
00013114	HEATHER WILSON	DUES.....		250.00
00013115	KRISTEN R WILSON	MILEAGE.....		14.43
00013116	PAUL WOOD	EYE CARE.....		75.00
00013117	WORTH, MAGEE & FISHER, P.C.	OTHER PROFESSIONAL SERVICES.....		3,451.05
00013118	XEROX CORPORATION	REPAIRS.....	OTHER PURCHASED PROF/TECH SERVICES	37,397.72
00013119	ASHLEY ZIEGLER	TUITION REIMBURSEMENT.....		1,185.00
00013120	ZION HILL STRINGED INSTRUMENTS	REPAIRS.....		621.00
*HOSP 2/9	EAST PENN SCHOOL DISTRICT	HOSPITALIZATION 2/09/12.....		754,694.54
*P/R 2/09	EAST PENN SCHOOL DISTRICT	PAYROLL 2/09/12.....		2,021,748.04
*S/S 2/09	EAST PENN SCHOOL DISTRICT	SOCIAL SECURITY 2/09/12.....		152,872.18
10-GENERAL FUND				3,724,765.37
Grand Total Manual Checks :				2,929,314.76

* Denotes Non-Negotiable Transaction

P - Prenote

- Payables within Check

c - Credit Card Payment

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EAST PENN SCHOOL DISTRICT

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 01/24/2012 To 02/09/2012

facksmc

Note: Output selection limited to transactions dated between 01/24/2012 and 02/09/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
		Grand Total Regular Checks :	795,450.61	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	3,724,765.37	

* Denotes Non-Negotiable Transaction

P - Prenote

C - Credit Card Payment

D - Direct Deposit

- Payables within Check

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EAST PENN SCHOOL DISTRICT

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Fund Accounting Check Summary

PLGIT - From 01/24/2012 To 02/09/2012

facksmc

Note: Output selection limited to transactions dated between 01/24/2012 and 02/09/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*EGA- H20	US BANK-WIRE TRANSFER	EGA SERIES H-20; WIRED 2/01/12....		10,717.87
*EGA-96VR	THE BANK OF NEW YORK	EGA-1996 VRL; WIRED 2/01/12.....		577,025.00
*EGA; E19	US BANK-WIRE TRANSFER	EGA SERIES E-19; WIRED 2/01/12....		10,138.52
*EGA; F19	US BANK-WIRE TRANSFER	EGA; F-19; WIRED 2/01/12.....		482.79
*GOBA A13	US BANK-WIRE TRANSFER	GOB A OF 2001; A-13; WIRED 2/01/12		11,683.44
		10-GENERAL FUND	610,047.62	
		Grand Total Manual Checks :	610,047.62	
		Grand Total Regular Checks :	0.00	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	610,047.62	

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

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EAST PENN SCHOOL DISTRICT

Page 1

EAST PENN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING

AGENDA

**Board Room
800 Pine Street
Emmaus, PA 18049**

**February 27, 2012
7:30 p.m.**

2012

**January 9 & 23
February 13 & 27
March 12 & 26
April 23
May 14
June 11 & 25
July 9
August 13 & 27
September 10 & 24
October 8 & 22
November 12
December 3, Reorganization Meeting
December 10**

Vision Statement: The East Penn School District will empower students to maximize their individual potential and become lifelong learners and contributors to a global society.

Mission Statement: The East Penn School District will provide a learning environment in which students become problem solvers, collaborators and critical thinkers.

EAST PENN INFORMATION LINE: (610-966-8480)
EAST PENN ANONYMOUS STUDENT TIP LINE (610) 966-8400
EAST PENN WEB PAGE: www.eastpennsd.org

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes for the February 13, 2012 meeting.

4. Student Government Association, EHS Report - Cristen French & Shiv Joshi
5. 2012-13 Capital Projects
-Lynn Glancy, Director of Operations
-Robert Ritter, Supervisor of Maintenance

6. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirement/Resignations

Linda Lee Iezzi, Administrative Assistant to Assistant to the Superintendent, effective April 30, 2012 (Exhibit 1)

Anna Eisenhard, Staff Assistant at Jefferson School, effective February 23, 2012 (Exhibit 2)

Request for General Leave of Absence - Board Policy 539

Employee: Mary Visintainer, Instructional Assistant, Wescosville School
Effective: March 26, 2012-June 30, 2012

Health Room Assistant Appointment

Name/Address: Dana Brindjar
3430 McKeever Road, Macungie
Assignment: Health Room, Eyer MS/Jefferson School
Vacancy created by D. Granados resignation
Effective: February 28, 2012
Salary: \$18.22/hr., 29 hrs./wk.

Additions to the 2011-12 List of Per Diem Substitutes

Michelle Kelly, Health Room Assistant
Kathleen Platt, Instructional/Staff Assistant
Allison Fritchman, Special Education, Social Studies, Instructional/Staff Assistant
Katie Hummel, School Nurse

Co-Curricular Appointments

Kyle Grim	EHS Girls Soccer	Volunteer
Alexis Schultz,	EHS Boys & Girls Track	Volunteer
Matthew Laub	LMMS Boys Volleyball	Volunteer
John Wilson	EHS Boys La Crosse Assist.	\$2881
	Coach	

Change in Assignment

Employee: Santiago Baraciarte
From: Instructional Assistant, Eyer MS
To: Instructional Assistant, Emmaus HS

Educational Conferences - Exhibit 3

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 3.

Acceptance of Donation

Motion by _____, Seconded by _____
RESOLVED, That, in accordance with Board Policy 702, Gifts, Grants, Funds, the East Penn Board of School Directors accept a \$1,000 check from the Emmaus Rotary Club for the new sound system in the Lincoln All Purpose Room.

3. Approval of Northeastern Educational Intermediate Unit Contract (Exhibit 4)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached contract with Northeastern Educational Intermediate Unit for provision of special education programs and services as specified therein for the 2012-2013 school year and thereafter until expiration in accordance with the terms of the contract.

7. Facilities

1. Approval of PlanCon K - General Obligation Bonds, Series of 2012 (Exhibit 5)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve PlanCon K, General Obligation Bonds, Series of 2012, for submission to the PA Department of Education.

8. Legislative

C. Ballard

9. Business Operations

1. Approval of Bill List

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer's Report

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

3. Facility Rental Request - Group V

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors grant permission for College Planning Center, 1301 Glasgow Street, Pottstown to rent Café 2 at Emmaus HS for a college planning seminar. This is a Group V organization and will be charged the following fees:

\$45.00/hr., rental fee

10. Announcements

Monday, February 27	7:00 p.m.-Executive Session 7:30 p.m.-Board Meeting
Friday, March 9	ED Day, School Closed for Students
Sunday, March 11	Daylight Savings Time - Turn Clocks Ahead 1 hour
March 12-16	PSSA Reading & Math Exams

11. Adjourn

EXHIBITS

February 27, 2012

/

Linda Lee Iezzi, CEOE
East Penn School District
Assistant Superintendent's Office

February 16, 2012

Dear Dr. Thomas Seidenberger and East Penn School District Board of Directors:

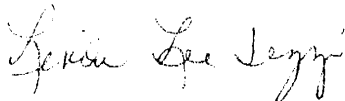
It is my intent to retire from my position as Administrative Assistant to the Assistant Superintendent effective April 30, 2012. My last day of work will be April 27, 2012. I look forward to retirement, new adventures, and the ability to be available for family needs. I am grateful for the opportunities and experiences that I have been privileged to enjoy during my many years in the district.

I wish to thank the Superintendent and members of the Board for the opportunity to attend conferences throughout my career that enabled me to grow professionally and personally. I have had the privilege of working with some kind, thoughtful, knowledgeable and caring administrators. My current boss is no exception. I wish to thank Kristen Campbell for making my last years at East Penn valuable, memorable and rewarding. You are an asset to the district.

I will miss working with such a dedicated staff and the friendships made throughout the years that have touched my life. East Penn is a community of employees that reaches out to the needs of its own, as well as the needs of the community. For that I will be eternally grateful.

My children have had the privilege of their K-12 education here at East Penn. I wish the district continued success in providing educational excellence to all our children in the EP community

Sincerely,



Linda Lee Iezzi, CEOE

cc: Mrs. Kristen Campbell

#2

East Penn School District

Administrative Offices
800 Pine Street
Emmaus, PA 18049
610-966-8300

February 23, 2012

Ms. Anna Eisenhard
4101 Chestnut Street
Emmaus, PA 18049

Dear Ms. Eisenhard,

This is final and official notification of your resignation. On February 16, 2012 a letter was mailed to you via certified and regular mail acknowledging your verbal resignation on February 9, 2012. In a voicemail on February 19, 2012, you confirmed you received the letter.

Policy #554 states, you had two working days to submit a letter rescinding this resignation. As of today, February 23, 2012, no such letter has been received. Therefore your resignation is official effective today.

I wish you well with your future endeavors.

Regards,



Noelle Keeler, PHR
Human Resource Specialist
East Penn School District
(610) 966-8377 phone
(610) 966-8440 fax

EDUCATIONAL CONFERENCES

February 27, 2012

Conference Title:	Lehigh University TESOL Conference, Lehigh University
Date(s):	March 7, 2012
Attending:	Janice Clymer, ESL Teacher, Wescosville School Linda Williams, ESL Teacher, Shoemaker/Macungie Schools Patrice Helfrich, ESL Teacher, Alburtis/Willow Lane Schools Diane Tintle, ESL Teacher, Jefferson/Lincoln Schools Tammy Kitz, ESL Teacher, Emmaus HS Susan Noack, Elementary Coordinator
Estimated Cost:	\$173.37
Conference Title:	PATTAN: Research-based Literature Instruction & Assessment Practices for ELLS in RtII, King of Prussia
Date(s):	April 25, 2012
Attending:	Janice Clymer, ESL Teacher, Wescosville School
Estimated Cost:	\$56.33
Conference Title:	PATTAN: Autism Initiative, Case Studies, Upper Merion School District Offices
Date(s):	February 24, 2012
Attending:	Erin Haddigan, Autistic Support, Emmaus HS
Estimated Cost:	\$61.05
Conference Title:	Drug & Alcohol Addiction, Lehigh University
Date(s):	February 8, 2012
Attending:	Ellen Malone, Guidance Counselor, Emmaus HS
Estimated Cost:	No cost
Conference Title:	PASBO Annual Conference, Hershey
Date(s):	March 6-9, 2012
Attending:	Lynn Glancy, Director of Operations
Estimated Cost:	\$571.69
Conference Title:	Science Networking Group, Carbon Lehigh Intermediate Unit
Date(s):	March 6, 2012
Attending:	Rachel Kramer, Science Teacher, Emmaus HS John Bradley, Science Teacher, Emmaus HS Brent Ohl, Science Teacher, Emmaus HS
Estimated Cost:	\$33.32/person, plus per diem substitutes
Conference Title:	Gang Awareness, Lehigh University
Date(s):	February 29, 2012
Attending:	Ellen Malone, Guidance Counselor, Emmaus HS
Estimated Cost:	No cost
Conference Title:	Social Studies Networking Group, Carbon Lehigh Intermediate Unit
Date(s):	February 23, 2012
Attending:	Tom Warnke, Social Studies Teacher, Emmaus HS Heather Marsteller, Social Studies Teacher, Emmaus HS Melissa Montero, Social Studies Teacher, Emmaus HS
Estimated Cost:	\$107.42, per diem substitutes required (Title II Funds)

Conference Title:	English Networking Group, Carbon Lehigh Intermediate Unit
Date(s):	February 7, 2012
Attending:	Julie Williams, English Teacher, Emmaus HS Jillian Zarnas, English Teacher, Emmaus HS Diane DiDona, English Teacher, Emmaus HS
Estimated Cost:	\$68.43, plus per diem substitutes (Title II Funds)
Conference Title:	What to do about Student Bullying, Bethlehem
Date(s):	February 27, 2012
Attending:	Dr. Thomas Mirabella, Director of Student Services
Estimated Cost:	\$137.00
Conference Title:	Site Visit to Amherst Public SD, Amherst, MA
Date(s):	February 15, 2012
Attending:	Dr. Denise Torma, Assistant Superintendent
Estimated Cost:	\$490.19
Conference Title:	PenSPRA Symposium, Hershey
Date(s):	March 6, 2012
Attending:	Nicole Bloise, Community Liaison (Member of PenSPRA Executive Board)
Estimated Cost:	\$189.70
Conference Title:	PA Federal Programs Coordinators 2012 Training to Get Results with Legal Federal Programs, Hershey
Date(s):	March 26-27, 2012
Attending:	Susan Noack, Elementary Coordinator
Estimated Cost:	\$572.60
Conference Title:	PATTAN: Research Based Literacy Instruction for ELL in RtII, King of Prussia
Date(s):	April 25, 2012
Attending:	Tricia Gutman, Title III Coordinator
Estimated Cost:	\$57.72

EXHIBITS 4 & 5 ARE AVAILABLE UPON REQUEST

EAST PENN SCHOOL DISTRICT

TREASURER'S REPORT

for Month Ended January 31, 2012

General Fund

	<u>Beginning Book Balances</u>
First Niagara Checking	\$39,479,537.71
First Niagara Community Ed.	\$445.92
Athletic Checking & Petty Cash	\$228,511.17
First Niagara M.M. escrowed	\$106,627.79
Petty Cash	\$1,890.00
PLGIT Money Market	\$4,236,563.89
TD Bank NOW Account	\$14,457.03
First Star Money Market	\$6,576,828.20
Investments	<u>\$0.00</u>
Total Beginning Balances	\$50,644,861.71

Receipts	\$6,097,338.24
Disbursements	\$10,012,108.44

	<u>Ending Book Balances</u>
First Niagara Checking	\$34,323,871.45
First Niagara Community Ed.	\$445.92
Athletic Checking & Petty Cash	\$232,340.79
First Niagara M.M. escrowed	\$106,645.32
Petty Cash	\$1,890.00
PLGIT Money Market	\$5,470,109.00
TD Bank NOW Account	\$14,457.03
First Star Money Market	\$6,580,332.00
Investments	<u>\$0.00</u>
Total Ending Balances	\$46,730,091.51

<u>Other Fund Bank Accounts</u>	<u>Beginning Balances</u>	<u>Ending Balances</u>
Capital Reserve Fund	\$1,794,964.70	\$1,894,964.70
GOB 2010A	\$1,746,519.54	\$1,682,596.48
Cafeteria Fund	\$76,764.39	\$76,127.91
Payroll Fund	\$372,449.16	\$315,026.28
Memorial Fund	\$116,711.11	\$116,711.11

**ELEMENTARY ACTIVITY FUND
FOR JANUARY 2012**

	BEGINNING				ENDING
<u>ACCOUNT</u>	<u>BALANCE</u>	<u>TRANSFERS</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>BALANCE</u>
Alburtis	\$825.80	\$0.00	\$77.38	\$0.00	\$903.18
Jefferson	\$3,318.78	\$0.00	\$0.00	\$0.00	\$3,318.78
Lincoln	\$2,449.13	\$0.00	\$0.00	\$121.95	\$2,327.18
Macungie	\$5,858.61	\$0.00	\$17.31	\$0.00	\$5,875.92
Shoemaker	\$21,392.87	\$0.00	\$1,406.86	\$205.94	\$22,593.79
Wescosville	\$15,544.01	\$0.00	\$194.49	\$4,869.79	\$10,868.71
Willow	\$10,664.29	\$0.00	\$66.51	\$2,955.25	\$7,775.55
Miscellaneous	(\$0.01)	\$0.00	\$80.03	\$80.03	(\$0.01)
Interest	\$12.56	\$0.00	\$1.20	\$0.00	\$13.76
 TOTALS	 \$60,066.04	 \$0.00	 \$1,843.78	 \$8,232.96	 \$53,676.86

Howard A. Eyer Middle School
Activity Account
January 1-31, 2012

<u>Account</u>	<u>Beginning Balance</u>	<u>Transfers</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Balance</u>
Band	\$9,005.72			\$6,025.00	\$2,980.72
Band Front	\$46.22				\$46.22
Builders Club	\$0.00			\$601.08	\$1,691.46
Honor Society	\$0.00				\$0.00
In-Out	\$160.71		\$30.00	\$30.00	\$160.71
Interest	\$43.36				\$43.36
Jr. Kid to Kid	\$766.53		\$239.35		\$1,005.88
Library	\$737.56		\$431.69	\$533.11	\$636.14
Chorus	\$243.88				\$243.88
Musical	\$5,916.98	-\$200.00			\$5,716.98
PAWS	\$10,699.76	-\$2,292.54	\$417.00	\$4,734.00	\$4,090.22
Project	\$7,167.22		\$2,445.20	\$276.00	\$9,336.42
School Store	\$703.56				\$703.56
Ski Club	\$1,346.02			\$21.00	\$1,325.02
Student Council	\$5,567.41	\$200.00	\$1,400.00	\$1,085.73	\$6,081.68
Yearbook	\$8,087.35				\$8,087.35
Orchestra	\$873.09		\$195.00	\$100.00	\$968.09
Strength/Fitness	\$0.00				\$0.00
Total	\$51,365.37	\$0.00	\$5,158.24	\$13,405.92	\$43,117.69

LOWER MACUNGIE MIDDLE SCHOOL
ACTIVITY FUND REPORT
 January 1, 2012 - January 31, 2012

	<u>BEGINNING</u> <u>BALANCE</u>	<u>TRANSFERS</u>	<u>RECEIPTS</u>	<u>EXPENSES</u>	<u>ENDING</u> <u>BALANCE</u>
Band	\$ 2,912.41			\$ (50.00)	\$ 2,862.41
Band Front	\$ 43.81		\$ 34.24		\$ 78.05
Builders Club	\$292.25				\$ 292.25
Buzz TV	\$ 211.95				\$ 211.95
Chorus	\$ 1,281.68				\$ 1,281.68
General	\$ 5,266.03		\$ 277.50	\$ (194.66)	\$ 5,348.87
Greenhorn.net	\$ 16.96				\$ 16.96
Interest	\$ 10.03		\$ 0.96		\$ 10.99
Jr. Kid to Kid	\$ -				\$ -
LMMS Cares	\$1,798.17		\$ 25.00	\$ (325.00)	\$ 1,498.17
Orchestra	\$1,739.12				\$ 1,739.12
Plays	\$ 2,409.49				\$ 2,409.49
School Store (Hive)	\$ 650.54		\$ 720.00	\$ (80.03)	\$ 1,290.51
Ski Club	\$ 3,647.37		\$ 60.00	\$ (1,144.00)	\$ 2,563.37
Student Council	\$ 8,930.93		\$ 228.97	\$ (800.10)	\$ 8,359.80
Succes Team	\$ 2,094.78	\$ 80.00			\$ 2,174.78
Yearbook	\$ 299.10		\$ 1,750.20	\$ (962.90)	\$ 1,086.40
6th Grade Class	\$ 2,484.22		\$ 1,747.00		\$ 4,231.22
7th Grade Class	\$ 5,119.83		\$ 2,159.00	\$ (2,555.98)	\$ 4,722.85
8th Grade Class	\$ 5,192.30	\$ (80.00)		\$ (1,433.63)	\$ 3,678.67
TOTALS	\$ 44,400.97	\$ -	\$ 7,002.87	\$ (7,546.30)	\$ 43,857.54

EHS Activity Account Fund Ledger Home Page

31-Jan-12

Clubs	Beginning Balance	Receipts (D)	Expenses (W)	Ending Balance
A.C.S.L.	\$3,898.84	0.00	0.00	\$3,898.84
Academic Team	\$3,489.73	0.00	569.25	\$2,920.48
Animal Rights	\$0.00	256.54	214.53	\$42.01
Anime	\$0.00	954.25	80.73	\$873.52
Art Club	\$339.43	4,922.88	4,706.42	\$555.89
Astronomy	\$0.00	2,746.23	0.00	\$2,746.23
Band	\$0.00	3,787.40	494.34	\$3,293.06
Basketball Club	\$1,674.19	0.00	1,674.19	\$0.00
Class of 2011	\$0.00	36.93	0.00	\$36.93
Class of 2012	\$10,623.04	8,246.00	13,440.70	\$5,428.34
Class of 2013	\$3,394.22	4,720.00	3,827.99	\$4,286.23
Class of 2014	\$5,588.43	2,394.50	3,343.00	\$4,639.93
Collage	\$2,463.85	0.00	0.00	\$2,463.85
Commencement Awards	\$1,438.03	1,200.00	2,638.03	(\$0.00)
Computer Club	\$803.23	0.00	0.00	\$803.23
Dance Team	\$0.00	588.83	155.00	\$433.53
Debate Team	\$80.05	0.00	0.00	\$80.05
Drama Dept	\$1,726.69	39,951.96	9,327.43	\$32,351.22
Earthwatch	\$0.00	806.79	27.69	\$779.10
Envirothon	\$1,073.16	112.03	43.59	\$1,141.60
Fall Play	\$17,863.77	0.00	17,863.77	\$0.00
FBLA	\$583.99	4,396.00	5,517.75	(\$537.76)
Fitness Team	\$5,823.47	0.00	0.00	\$5,823.47
French Club	\$1,177.33	3,325.36	2,758.41	\$1,744.28
German Club	\$980.52	390.32	288.90	\$1,081.94
Global Citizens	\$0.00	218.03	0.00	\$218.03
Golf	\$0.00	7,084.01	3,842.08	\$3,241.93
Habitat for Humanity	\$0.00	2,353.53	209.36	\$2,144.17
Health, Wellness & Fitness	\$0.00	1,529.51	259.00	\$1,270.51
Hiking	\$0.00	695.68	165.00	\$530.68
Hornet Perks	\$751.27	54.89	806.16	\$0.00
In & Out Account	\$19,669.17	95,159.40	104,485.38	\$10,343.19
Interact Club	\$2,517.04	1,534.43	958.29	\$3,093.18
Interest Account	\$2,146.53	47.19	1,000.00	\$1,193.72
Invisible Children	\$445.39	1,868.69	102.66	\$2,211.42
Key Club	\$1,576.74	2,114.43	1,360.36	\$2,330.81
Kid to Kid	\$2,442.96	1,419.50	720.00	\$3,142.46
Latin Club	\$227.87	33.72	0.00	\$261.59
Library Fines	\$9,079.50	314.37	9,393.87	\$0.00
Mountains of Hope	\$307.94	508.00	450.00	\$365.94
Music (Fermata & AccaBella)	\$6,780.65	33,133.50	32,513.30	\$7,400.85
National Honor Society	\$1,452.49	0.00	34.99	\$1,417.50
National Parks	\$3,589.85	15,185.00	16,521.70	\$2,253.15
No Place For Hate	\$2,749.91	1,081.18	2,800.07	\$1,031.02
Orchestra	\$2,873.52	17,162.37	18,879.88	\$1,156.01
Peers Assisting Learning Support	\$0.00	152.05	0.00	\$152.05
Physics	\$0.00	4,418.76	2,574.00	\$1,844.76
Pre-school Fund	\$929.03	0.00	929.03	\$0.00
Red Cross	\$76.40	673.18	124.23	\$625.35
Robotics	\$3,771.49	7,268.00	8,088.59	\$2,950.90
SADD	\$435.11	0.00	435.11	\$0.00
School Store	\$3,173.05	5,411.54	1,589.41	\$6,995.18
Science	\$183.73	281.19	225.00	\$239.92

Social Studies Dept.	\$3,382.52	0.00	3,382.52	\$0.00
Spanish	\$267.16	591.53	691.02	\$167.67
Spring Musical	\$5,659.57	275.00	5,934.57	(\$0.00)
Stinger	\$3,379.80	1,411.46	1,271.80	\$3,519.46
Student Activity Fund	\$11,583.07	2,393.75	5,709.68	\$8,267.14
Student Government (SGA)	\$5,488.01	21,018.91	20,098.55	\$6,408.37
Swim & Dive Club	\$8,404.82	3,780.43	4,863.81	\$7,321.44
Tattler-Yearbook	\$1,327.53	1,190.00	2,000.00	\$517.53
Testing-Guidance	\$17,641.02	0.00	17,641.02	\$0.00
Tri-M	\$0.00	1,067.00	0.00	\$1,067.00
United Nations	\$493.94	5,254.00	4,204.50	\$1,543.44
Video	\$0.00	63.77	0.00	\$63.77
Young Democrats	\$0.00	602.81	0.00	\$602.81
TOTALS	\$185,829.05	316,186.83	341,236.66	\$160,778.92

Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 02/14/2012 To 02/23/2012

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Note: Output selection limited to transactions dated between 02/14/2012 and 02/23/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00013202	EVAN P OR JANET A ADAMS	TAX REBATE.....		500.00
00013203	AMERICAN LIBRARY ASSOCIATION	SUPPLIES.....		36.41
00013204	BLICK ART MATERIALS	SUPPLIES.....		184.85
00013205	STEVE BRAGLIO	GASOLINE.....		80.46
00013206	KAREN BRION	TUITION REIMBURSEMENT.....		24.00
00013207	BSN - SPORT SUPPLY GROUP	SUPPLIES.....		2,123.15
00013208	PATRICK CAMPBELL	FOOD.....		25.50
00013209	CARBON LEHIGH INTERMED UNIT	OTHER PURCHASED PROF/TECH SERVICES		62.00
21				
00013210	CDW GOVERNMENT INC	SUPPLIES.....	EDUCATIONAL SOFTWARE.....	622.37
00013211	CINTAS CORPORATION #101	OTHER EMPLOYEE BENEFITS.....		685.50
00013212	COPLAY SPORTING GOOD LLC	SUPPLIES.....		829.80
00013213	CRUCIAL TECHNOLOGY	REPAIRS.....		93.97
00013214	CUMMINS POWER SYSTEMS LLC	SUPPLIES.....		495.35
00013215	DAMAND PROMOTIONS	BOOKS.....		763.05
00013216	DA VINCI DISCOVERY CENTER	PROFESSIONAL EDUCATIONAL SERVICES.		127.40
00013217	DEER PARK	SUPPLIES.....		867.74
00013218	JESSICA DISCHLEY	EYE CARE.....		75.00
00013219	DISTRICT XI WRESTLING	STUDENT FEES FOR INSTRUCTIONAL REL		470.00
	COACHES			
00013220	DISTRICT XI ATHLETIC	STUDENT FEES FOR INSTRUCTIONAL REL		200.00
	DIRECTORS			
00013221	DV WAREHOUSE, INC	REPAIRS.....		303.42
00013222	JENNIFER DZEDZY	CONFERENCE EXPENSE.....		15.43
00013223	EPSD CAFETERIA FUND	STATE REIMB.....		5,197.93
00013224	EXPRESS BUSINESS CENTER	PRINTING AND BINDING.....		91.64
00013225	EYER MIDDLE SCHOOL	STUDENT FEES FOR INSTRUCTIONAL REL		144.00
00013226	VERNA M FAIR	TAX REBATE.....		500.00
00013227	PAULA FEHLINGER	SUPPLIES.....		62.65
00013228	GEORGE FENSTERMACHER	TAX REBATE.....		500.00
00013229	FERGUSON ECONOMY PLMBG & HTG	SUPPLIES.....		2,280.51
S				
00013230	FIELDRS CHOICE INC	SUPPLIES.....		1,160.65
00013231	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		486,763.06
00013232	FIRST GROUP AMERICA	STUDENT TRANSPORTATION.....		1,328.08
00013233	FITNESS EXCHANGE	SUPPLIES.....		636.00
00013234	FOLLETT LIBRARY RESOURCES	BOOKS.....		198.21
00013235	FRONTIER	TRANSPORT/TELECOMMUNICATIONS.....		2,972.08
00013236	MIRIAM P GAIR	TAX REBATE.....		500.00

* Denotes Non-Negotiable Transaction

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Fund Accounting Check Summary

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00013237	GAYLORD BROS INC	SUPPLIES.....		206.00
00013238	GOVCONNECTION INC	EDUCATIONAL SOFTWARE.....		1,492.85
00013239	GRAINGER	SUPPLIES.....		32.10
00013240	GRAYBAR ELECTRIC COMPANY, INC	SUPPLIES.....		9.73
00013241	ANTHONY GROLLER	TAX REBATE.....		250.00
00013242	GTS-WELCO-971	SUPPLIES.....		252.79
00013243	TRICIA E GUTMAN	CONFERENCE EXPENSE.....		47.73
00013244	ANDREW GUY	TAX REBATE.....		500.00
00013245	HAPEMAN SOFTWARE SOLUTIONS	SUPPLIES.....		2,075.00
00013246	HARNED DURHAM OIL COMPANY	CONTRACTED CARRIERS.....		2,119.48
00013247	CATHERINE M HILLEGAS	TAX REBATE.....		650.00
00013248	STEPHANIE HOCH	GASOLINE.....		34.73
00013249	MARGARET HOFFERT	GASOLINE.....	TRAVEL.....	58.53
00013250	H. T. LYONS CONTRACTORS & ENG	REPAIRS.....		1,027.67
00013251	HTSS, INC	CUSTODIAL SERVICES.....		1,472.00
00013252	HUMAN RELATIONS MEDIA	EDUCATIONAL SOFTWARE.....		109.95
00013253	IIHS	SUPPLIES.....		33.95
00013254	INPRO CORPORATION	SUPPLIES.....		657.65
00013255	DAVID IOBST	MILEAGE.....		163.39
00013256	DORIS J JACOBY	TAX REBATE.....		500.00
00013257	JOHNSTONE SUPPLY	SUPPLIES.....		230.85
00013258	J.P. MASCARO & SONS	DISPOSAL SERVICES.....		8,569.14
00013259	J.W. PEPPER & SON, INC.	SUPPLIES.....		171.53
00013260	COLLEEN KINGSBURY	SUPPLIES.....		123.31
00013261	CAROLINE KUCHINSKI	OTHER PURCHASED PROF/TECH SERVICES		600.00
00013262	KUSTOM CONTROL SOLUTIONS CORP	SUPPLIES.....		942.50
00013263	KUTA SOFTWARE	EDUCATIONAL SOFTWARE.....		528.00
00013264	KUTZTOWN UNIVERSITY OF PA	TRAVEL.....		360.00
00013265	DOROTHY M LANDIS	TAX REBATE.....		500.00
00013266	LEHIGH CARBON COMM COLLEGE	TUITION TO COMMUNITY COLLEGES & TE		46,311.17
00013267	LEHIGH UNIVERSITY	PROFESSIONAL EDUCATIONAL SERVICES.		195.00
00013268	LEVY SCHOOL BUS CO	STUDENT TRANSPORTATION FROM OTHER	STUDENT TRANSPORTATION FOR OTHER S	2,275.00
00013269	LIBRARY VIDEO COMPANY	EDUCATIONAL SOFTWARE.....		46.90
00013270	RACHEL LINDEMAN	CONTRACTED CARRIERS.....		128.70
00013271	MICHAEL & DONNA MIKOLAJCZYK	OTHER PROFESSIONAL SERVICES.....		280.00
00013272	THOMAS P MIRABELLA	CONFERENCE ADVANCE.....		110.00

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Fund Accounting Check Summary

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00013273	MONTERO VIOLINS	REPAIRS.....		79.47
00013274	THE MORNING CALL, INC	ADVERTISING.....		1,445.76
00013275	NEUMANN COLLEGE/DVEC	TRAVEL.....		350.00
00013276	NEWMARK LEARNING	BOOKS.....		184.65
00013277	NORTHAMPTON AREA SCHOOL DIST	STUDENT FEES FOR INSTRUCTIONAL REL		250.00
00013278	NSAN INC	ADMIN SOFTWARE, LICENSING FEES/SUP		995.00
00013279	LAURIE OSWALD	TRANSPORT / TELECOMMUNICATIONS SER		68.99
00013280	PASBO	REGISTRATION.....		190.00
00013281	PERKIOMEN VALLEY HIGH SCHOOL	STUDENT FEES FOR INSTRUCTIONAL REL		220.00
00013282	TRACK & FIELD			
00013282	PHILIP ROSENAU CO INC	SUPPLIES.....		831.60
00013283	PITNEY BOWES	RENTAL OF EQUIPMENT.....		934.00
00013284	POWERBOOK MEDIC.COM	EDUCATIONAL SOFTWARE.....	REPAIRS.....	189.34
00013285	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		10,738.87
00013286	PPL ELECTRIC UTILITIES	ELECTRICITY.....		5,338.70
00013287	THE PRINTER WORKS	TECHNICAL SERVICES.....	REPAIRS.....	241.70
00013288	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....		846.16
00013289	QUAKERTOWN COMM SCHOOL DIST	TUITION.....		855.01
00013290	RADIO MAINTENANCE INC	NON CAPITAL EQUIPMENT.....		1,294.00
00013291	ALTHEA ROBINSON	CONTRACTED CARRIERS.....		263.63
00013292	DEREK SANTIAGO	MILEAGE.....		153.01
00013293	KRYSTEL SCHELLER	SUPPLIES.....		26.00
00013294	GREGORY N SCHOLL	CONFERENCE EXPENSE.....		5.55
00013295	SCHOOL CLAIMS SERVICE, LLC	MEDICAL INSURANCE.....		73.00
00013296	SCHOOL HEALTH CORPORATION	SUPPLIES.....		19.90
00013297	THOMAS SEIDENBERGER	MILEAGE.....		61.83
00013298	DAVID SILFIES	MEDICAL REIMBURSEMENT.....		545.00
00013299	HATTIE SMITH	TAX REBATE.....		650.00
00013300	SPRING GROVE ATHLETIC	STUDENT FEES FOR INSTRUCTIONAL REL		220.00
00013301	BOOSTER CLUB			
00013301	STAR AUDIO/VISUAL REPAIR	SUPPLIES.....		127.50
00013302	STOTZ-FATZINGER OFFICE	SUPPLIES.....		332.70
00013302	SUPPLY			
00013303	DEBRA SURDOVAL	MEDICAL REIMBURSEMENT.....	REGISTRATION.....	460.00
00013304	THOMSON WEST	BOOKS.....		1,267.50
00013305	UGI UTILITIES INC	NATURAL GAS.....		4,088.47
00013306	VALLEY LITHO SUPPLY CO.	SUPPLIES.....		36.95
00013307	FILOMENA VENESKEY	MILEAGE.....		16.10
00013308	WEINSTEIN SUPPLY CORP	SUPPLIES.....		223.84

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Fund Accounting Check Summary

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00013309	WEIS MARKETS INC	SUPPLIES.....		37.49
00013310	ARTHUR F WERST	TAX REBATE.....		250.00
00013311	WHITEHALL H.S. ATHLETIC DEPART	STUDENT FEES FOR INSTRUCTIONAL REL		250.00
00013312	DR TIMOTHY WRIGHT	OTHER PROFESSIONAL SERVICES.....		36.00
*DTL 2/14	EAST PENN SCHOOL DISTRICT	DENTAL INSURANCE 2/14/12.....		48,990.93
*P/R 2/23	EAST PENN SCHOOL DISTRICT	PAYROLL 2/23/12.....		2,038,669.96
*S/S 2/23	EAST PENN SCHOOL DISTRICT	SOCIAL SECURITY 2/23/12.....		153,958.88
		10-GENERAL FUND	2,859,803.35	
		Grand Total Manual Checks :	2,241,619.77	
		Grand Total Regular Checks :	618,183.58	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	2,859,803.35	

COMPARISON OF REVENUE

	2007/2008		2008/2009		2009/2010		2010/2011		2011/2012	
BUDGET	100,387,505.00	%	105,709,288.00	%	107,598,771.00	%	112,701,175.00	%	111,506,398.00	%
JULY	472,593.20	0.5	1,006,969.00	1.0	-605,171.99	(0.6)	-735,588.90	(0.7)	-777,822.85	(0.7)
AUGUST	6,273,681.82	6.2	9,369,162.00	8.9	7,163,850.47	6.7	10,151,219.77	9.0	8,960,642.00	8.0
SEPTEMBER	21,898,260.33	21.8	49,570,975.44	46.9	58,675,209.57	54.5	61,981,370.85	55.0	58,990,272.61	52.9
OCTOBER	46,314,990.06	46.1	69,502,196.37	65.7	73,553,913.21	68.4	76,556,144.00	67.9	78,583,926.99	70.5
NOVEMBER	71,015,625.81	70.7	74,937,400.00	70.9	79,082,460.65	73.5	81,591,392.71	72.4	82,980,895.30	74.4
DECEMBER	74,673,446.85	74.4	80,186,130.00	75.9	84,676,886.69	78.7	86,420,810.21	76.7	87,208,663.60	78.2
JANUARY	81,206,843.33	80.9	84,222,512.61	79.7	88,791,072.11	82.5	91,379,691.39	81.1	93,091,044.33	83.5
FEBRUARY	83,900,377.52	83.6	86,981,813.00	82.3	90,864,850.46	84.4	94,166,811.65	83.6		-
MARCH	86,142,284.60	85.8	89,059,375.00	84.2	94,187,459.39	87.5	96,790,668.42	85.9		-
APRIL	89,174,441.38	88.8	92,505,015.61	87.5	96,477,783.11	89.7	99,562,233.88	88.3		-
MAY	95,218,335.89	94.9	94,588,813.59	89.5	98,293,238.10	91.4	101,906,427.84	90.4		-
JUNE	99,401,063.98	99.0	103,505,111.19	97.9	107,793,685.01	100.2	112,198,716.96	99.6		-

COMPARISON OF APPROPRIATION EXPENDITURES

	2007-2008		2008/2009		2009/2010		2010/2011		2011/2012	
BUDGET	106,709,335.00	%	111,014,352.00	%	115,123,103.00	%	120,804,398.00	%	120,319,470.00	%
JULY	3,413,900.32	3.2	3,503,976.05	3.2	3,421,389.97	3.0	3,671,645.78	3.0	3,415,787.19	2.8
AUGUST	8,735,352.45	8.2	8,422,731.55	7.6	9,310,557.42	8.1	11,311,505.46	9.4	11,548,255.22	9.6
SEPTEMBER	17,934,258.07	16.8	16,965,035.84	15.3	20,097,858.91	17.5	21,728,269.07	18.0	21,376,190.93	17.8
OCTOBER	24,524,690.54	23.0	27,528,541.71	24.8	27,158,608.29	23.6	32,702,014.44	27.1	32,555,456.26	27.1
NOVEMBER	37,732,913.26	35.4	39,612,273.00	35.7	39,509,252.06	34.3	41,236,215.59	34.1	41,116,786.30	34.2
DECEMBER	45,276,391.46	42.4	47,602,961.00	42.9	49,812,943.55	43.3	51,618,021.48	42.7	51,191,559.60	42.5
JANUARY	52,429,862.48	49.1	54,076,015.40	48.7	56,568,565.00	49.1	58,791,779.63	48.7	60,113,625.30	50.0
FEBRUARY	60,792,724.87	57.0	61,286,300.00	55.2	65,239,135.39	56.7	68,199,493.49	56.5		-
MARCH	67,005,062.94	62.8	69,148,139.00	62.3	73,059,149.85	63.5	76,667,400.95	63.5		-
APRIL	74,521,986.81	69.8	78,748,340.94	70.9	80,499,390.76	69.9	84,074,588.59	69.6		-
MAY	85,389,339.11	80.0	86,321,276.71	77.8	88,571,785.69	76.9	91,604,777.98	75.8		-
JUNE	99,638,660.85	93.4	101,597,700.65	91.5	107,482,757.55	93.4	110,508,390.16	91.5		-

COMPARISON OF REVENUE

	2002-2003		2003-2004		2004-2005		2005-2006		2006-2007	
BUDGET		%		%		%		%		%
	66,179,068.00		70,083,167.00		77,101,038.00		85,932,435.00		93,287,737.00	
JULY	529,432.00	0.8	340,611.00	0.5	494,409.00	0.6	601,527.00	0.7	258,920.00	0.3
AUGUST	5,625,220.00	8.5	4,100,842.00	5.9	5,063,617.00	6.6	5,413,743.00	6.3	7,698,765.00	8.3
SEPTEMBER	32,957,175.00	49.8	32,613,474.00	46.5	24,675,970.00	32.0	44,533,672.66	51.8	50,714,344.00	54.4
OCTOBER	43,788,981.00	66.2	42,305,588.00	60.4	50,769,780.00	65.8	56,925,858.00	66.2	62,572,205.98	67.1
NOVEMBER	47,126,411.00	71.2	46,012,262.00	65.7	53,596,253.00	69.5	61,609,624.00	71.7	66,746,189.47	71.5
DECEMBER	50,737,149.00	76.7	53,031,666.00	75.7	58,366,025.00	75.7	66,378,702.00	77.2	72,442,868.66	77.7
JANUARY	53,547,501.00	80.9	55,643,356.00	79.4	61,688,849.00	80.0	69,696,081.00	81.1	76,140,417.00	81.6
FEBRUARY	55,694,598.00	84.2	57,603,650.00	82.2	63,828,031.00	82.8	72,175,542.00	84.0	78,995,426.39	84.7
MARCH	57,054,256.00	86.2	58,534,306.00	83.5	66,205,575.00	85.9	74,477,744.00	86.7	81,002,946.85	86.8
APRIL	59,531,670.00	90.0	62,200,237.00	88.8	68,922,917.00	89.4	77,538,350.00	90.2	84,259,329.45	90.3
MAY	62,726,770.00	94.8	63,892,587.00	91.2	70,635,528.00	91.6	79,312,498.23	92.3	86,015,304.81	92.2
JUNE	67,586,892.00	102.1	71,304,593.00	101.7	78,385,630.40	101.7	87,321,896.00	101.6	95,132,346.62	101.3

COMPARISON OF APPROPRIATION EXPENDITURES

	2002-2003		2003-2004		2004-2005		2005-2006		2006-2007	
BUDGET		%		%		%		%		%
	71,738,113.00		77,493,621.00		83,378,808.00		91,495,586.00		99,872,119.00	
JULY	1,649,976.00	2.3	1,969,028.00	2.5	2,286,229.00	2.7	2,287,389.00	2.5	2,999,106.00	3.0
AUGUST	4,949,929.00	6.9	5,318,326.00	6.9	6,839,898.00	8.2	7,045,158.00	7.7	8,864,095.00	8.9
SEPTEMBER	12,769,384.00	17.8	12,723,938.00	16.4	15,549,694.00	18.6	15,462,750.00	16.9	16,484,584.00	16.5
OCTOBER	19,066,405.00	26.6	19,772,461.00	25.5	20,827,174.00	25.0	20,790,672.00	22.7	22,697,143.17	22.7
NOVEMBER	26,236,436.00	36.6	27,416,153.00	35.4	28,447,836.00	34.1	29,857,598.00	32.6	35,189,566.91	35.2
DECEMBER	30,485,063.00	42.5	32,014,725.00	41.3	35,628,977.00	42.7	38,166,611.00	41.7	42,968,919.89	43.0
JANUARY	34,939,086.00	48.7	37,354,720.00	48.2	41,252,579.00	49.5	43,938,330.00	48.0	48,701,590.00	48.8
FEBRUARY	39,618,615.00	55.2	42,705,915.00	55.1	47,797,274.00	57.3	50,837,547.00	55.6	57,619,534.49	57.7
MARCH	44,638,180.00	62.2	48,028,647.00	62.0	52,805,184.00	63.3	56,626,042.00	61.9	63,634,465.90	63.7
APRIL	49,234,165.00	68.6	54,607,015.00	70.5	57,750,226.00	69.3	62,802,545.00	68.6	69,671,593.07	69.8
MAY	56,884,311.00	79.3	60,917,520.00	78.6	64,531,313.00	77.4	70,183,565.00	76.7	79,309,817.60	79.4
JUNE	67,120,734.00	93.6	71,838,271.00	92.7	79,293,380.95	95.1	86,328,195.00	94.4	94,191,092.22	94.3

East Penn School District
Appropriations Budget Comparison
July to January

	2008/2009	% Exp.	2009/2010	% Exp.	2010/2011	% Exp.	% Bdg.	2011/2012	% Bdg.
SALARIES	21,812,296	45.5%	22,911,164	46.1%	24,067,512	45.6%	45.4%	23,503,749	45.4%
INSTRUCTION	14,581,325	42.3%	15,318,507	42.8%	16,135,853	42.4%	42.5%	15,641,942	42.1%
ADMINISTRATIVE	2,243,267	56.9%	2,189,797	58.1%	2,207,248	56.7%	56.9%	2,173,583	58.0%
CUSTODIAL	2,116,100	58.6%	2,268,460	58.6%	2,386,513	58.1%	57.5%	2,387,845	56.3%
SUPPORT	2,815,373	48.7%	3,080,901	49.9%	3,285,165	49.9%	47.4%	3,247,579	49.9%
TAX COLLECTORS	56,231	51.4%	53,499	50.1%	52,733	49.5%	46.9%	52,800	47.0%
BENEFITS	8,347,418	53.3%	8,548,720	53.6%	10,022,641	54.8%	50.6%	10,698,731	52.1%
HEALTH INSURANCE	5,046,590	58.2%	5,041,198	58.5%	6,167,403	60.2%	61.9%	6,366,630	59.4%
SOC. SEC./RETIRE./W.C.	2,833,716	46.1%	2,993,154	46.3%	3,346,958	46.6%	38.0%	3,913,661	44.6%
TUITION REIMB.	339,629	52.5%	408,982	59.6%	393,151	59.5%	50.6%	307,930	39.6%
OTHER	127,483	62.5%	105,386	57.3%	115,129	57.4%	43.5%	110,510	43.0%
TOTAL SALARY & BENEFITS	30,159,714	47.4%	31,459,884	47.9%	34,090,153	48.0%	46.8%	34,202,480	47.3%
OTHER	23,916,301	62.9%	25,108,681	60.1%	24,701,627	62.6%	51.5%	25,911,145	54.0%
I.U. (ED. & THERAPY PORTION)	1,695,343	52.9%	1,644,848	49.7%	1,776,360	50.3%	48.1%	1,780,617	48.0%
OTHER PURCH. PROF./TECH. SERV	564,062	60.7%	580,887	40.3%	722,106	57.9%	57.8%	702,017	44.3%
DISPOSAL/CUST. SERVICES	56,182	49.4%	91,776	40.3%	91,151	57.3%	50.1%	94,050	51.6%
FUEL & UTILITIES	902,137	44.0%	881,343	41.1%	1,018,885	47.2%	39.3%	809,540	32.0%
EQUIP. MNT./COPIES/LEASES	676,851	68.9%	718,495	68.3%	773,158	73.4%	67.2%	670,098	61.0%
STUDENT TRANSPORTATION	1,949,194	35.1%	1,904,198	33.1%	1,211,917	19.9%	19.6%	2,404,322	37.3%
INSURANCE	284,003	98.2%	327,965	96.1%	345,170	99.6%	93.1%	350,377	91.9%
COMMUNICATIONS/ADV./PRINTING	260,379	64.1%	243,805	62.4%	265,727	66.2%	53.5%	186,274	46.5%
CHARTER SCHOOLS	706,904	56.0%	1,379,172	56.9%	1,567,710	56.4%	51.6%	1,749,780	57.4%
CAREER & TECH. INST.	1,459,544	66.3%	1,609,062	68.3%	1,603,687	68.5%	68.2%	1,503,382	73.6%
COMMUNITY COLLEGE	639,442	76.0%	484,769	54.8%	740,832	82.1%	80.7%	760,890	80.4%
APS/PRRI(IN-STATE)/DET. CTR.	132,692	24.8%	370,885	67.5%	110,513	27.8%	16.4%	185,174	27.5%
OTHER SCHOOLS	137,737	82.7%	85,714	60.8%	104,035	58.6%	89.7%	193,070	191.2%
TRAVEL REIMBURSEMENT	100,978	47.5%	43,108	37.5%	59,119	48.9%	28.3%	53,257	33.6%
IU PURCH. NON-INSTR. SERV.	125,844	96.1%	136,649	95.8%	138,275	99.7%	94.4%	135,896	94.9%
OTHER PURCH. SERVICES	27,768	109.6%	16,607	56.0%	15,485	76.7%	52.6%	15,396	73.1%
SUPPLIES/BOOKS/SOFTWARE	1,840,258	66.4%	1,852,028	56.8%	1,712,157	68.8%	72.7%	1,645,210	69.7%
EQUIPMENT	838,759	64.4%	462,141	34.1%	460,377	57.6%	45.5%	228,413	37.9%
MISC.	79,351	72.6%	72,820	38.8%	85,037	71.0%	41.3%	264,538	150.1%
DEBT SERVICE	10,562,852	77.6%	11,402,409	80.7%	11,799,926	83.9%	76.2%	12,078,844	77.5%
CAPITAL RESERVE FUND TRANSFER	176,021	100.0%	100,000	25.4%	100,000	100.0%	100.0%	100,000	100.0%
ATHLETIC FUND TRANSFER	700,000	61.6%	700,000	60.0%	-	-	-	-	-
BUDGETARY RESERVE	-	-	-	-	-	-	0.0%	-	0.0%
GRAND TOTAL	54,076,015	53.2%	56,568,565	52.6%	58,791,780	53.2%	48.7%	60,113,625	50.0%

**EAST PENN SCHOOL DISTRICT
REVENUE BUDGET COMPARISON
JULY TO JANUARY**

	2007/2008		2008/2009		2009/2010		2010/2011		2011/2012		
	COLL.	%	COLL.	%	COLL.	%	COLL.	%	COLL.	%	BDG.
REAL ESTATE TAX	63,394,509	100.3	65,834,595	100.3	70,070,808	100.5	73,730,642	101.4	100.3	75,672,488	100.8
INTERIM REAL ESTATE TAX	762,485	67.4	704,936	45.3	619,426	64.2	294,375	31.0	37.8	174,820	18.4
PUBLIC UTILITY REALTY	99,297	100.0	96,017	100.0	106,331	100.0	111,987	105.3	100.0	113,473	103.2
PAYMENT IN LIEU OF TAX	0	0.0	0	0.0	10,510	100.0	0	0.0	0.0	0	0.0
EARNED INCOME TAX	4,092,007	53.1	4,016,250	51.5	3,474,235	48.5	3,487,665	47.5	46.4	3,587,433	51.8
REAL ESTATE TRANSFER	975,867	58.9	664,383	56.7	671,101	56.8	495,536	42.6	43.9	495,320	50.8
DELINQUENT R.E. TAX	767,189	41.8	750,046	39.7	975,833	54.3	1,059,717	52.1	61.2	872,522	54.5
DELINQUENT E.I.T.	0	0	0	0.0	0	0.0	123,620	247.2	54.8	130,041	104.0
EARNINGS ON INVESTMENTS	723,941	55.5	305,134	40.0	142,909	57.8	82,602	11.0	55.6	90,525	40.2
STATE/FED. PASSTHROUGH	245,960	25.1	263,950	26.0	593,154	28.6	189,419	10.8	11.8	246,274	22.6
TUITION	200,347	95.0	226,249	93.7	103,724	74.0	126,231	56.1	76.7	127,048	61.2
RENT, DONATIONS & MISC.	6,101	14.0	9,229	30.5	185,933	107.2	218,929	95.5	75.5	264,641	96.0
TOTAL LOCAL	71,267,703	91.1	72,870,788	90.8	76,953,964	91.8	79,920,723	91.5	91.7	81,774,585	93.4
BASIC INSTR. SUBSIDY	3,999,873	41.3	4,094,652	40.6	4,196,171	44.6	3,965,510	37.1	42.7	4,200,519	40.6
CHARTER SCHOOL REIMB.	79,626	40.7	142,698	45.9	156,906	45.6	246,915	33.3	44.5	0	0
SECTION 1305 & 1306	0	0.0	0	0.0	0	0.0	0	0.0	0.0	0	0.0
HOMEBOUND INSTRUCTION	0	0.0	0	0.0	0	0	0	0	0	0	0
VOCATIONAL EDUCATION	0	0	0	0	0	0	0	0	0	0	0
ALTERNATIVE EDUCATION	0	0.0	18,371	64.1	20,821	100.0	0	0	0	0	0
DRIVER EDUCATION	9,030	100.0	0	0.0	0	0.0	10,115	107.6	100.0	11,400	100.0
MIGRATORY CHILDREN	0	0.0	0	0.0	0	0	0	0.0	0	0	0
SPECIAL EDUCATION	1,741,744	60.0	1,770,170	57.1	1,770,582	56.4	1,781,368	59.6	57.1	1,781,368	59.2
TRANSPORTATION	968,985	55.4	940,997	54.5	928,857	62.8	802,201	45.8	50.3	863,736	53.9
RENTAL & SINKING FUND	1,508,183	73.7	769,575	55.5	1,016,648	57.9	617,276	37.3	42.8	1,110,698	63.5
HEALTH SERVICES	0	0.0	0	0.0	0	0.0	0	0.0	0.0	0	0.0
PROPERTY TAX RED. ALLOC.	0	0	1,791,709	100.0	1,792,689	100.0	1,793,925	100.0	100.0	1,794,357	100.0
EXTRA GRANTS	597,087	100.0	588,360	75.8	583,066	100.0	546,765	93.8	100.0	214,817	100.0
SOCIAL SECURITY - STATE'S	711,259	42.0	287,809	16.3	913,706	50.1	822,077	41.5	42.4	841,158	43.6
RETIREMENT - STATE'S SHARE	206,754	13.3	586,291	51.8	141,827	12.2	155,185	7.4	10.8	222,469	10.2
TOTAL STATE	9,822,541	47.4	10,990,632	49.1	11,521,273	52.9	10,741,337	43.7	49.1	11,040,522	47.8
FEDERAL REVENUE	110,716	23.2	357,567	41.9	315,563	14.3	708,229	88.0	22.9	273,231	31.6
OTHER FINANCING SOURCES	5,883	46.4	3,526	98.9	272	100.4	9,402	854.7	30.3	2,706	246.0
TOTAL REVENUE	81,206,843	81.7	84,222,513	81.4	88,791,072	82.4	91,379,691	81.1	81.4	93,091,044	83.5

EAST PENN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING

AGENDA

**Board Room
800 Pine Street
Emmaus, PA 18049**

**March 12, 2012
7:30 p.m.**

2012

January 9 & 23
February 13 & 27
March 12 & 26
April 23
May 14
June 11 & 25
July 9
August 13 & 27
September 10 & 24
October 8 & 22
November 12
December 3, Reorganization Meeting
December 10

Vision Statement: The East Penn School District will empower students to maximize their individual potential and become lifelong learners and contributors to a global society.

Mission Statement: The East Penn School District will provide a learning environment in which students become problem solvers, collaborators and critical thinkers.

EAST PENN INFORMATION LINE: (610-966-8480)
EAST PENN ANONYMOUS STUDENT TIP LINE (610) 966-8400
EAST PENN WEB PAGE: www.eastpennsd.org

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes for the February 27, 2012 meeting.

4. Lehigh Carbon Community College 2012-13 Operating, Debt Service, and Capital Budgets

-Donald W. Snyder, President
-Ann Thompson, East Penn's Representative on the Board of Trustees

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the proposed Operating and Debt Service/Lease Budgets for the fiscal year 2012-13; and,

Be it further,

RESOLVED, That the East Penn Board of School Directors approve the proposed Capital Budget for the fiscal year 2012-13.

5. Report of the Superintendent of Schools – Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignation

-Bruce Denmead, Band Director/ Music Teacher at Emmaus HS, effective June 12, 2012 (Exhibit 1)
-Taylor Angel, Instructional Assistant, effective March 23, 2012 (Exhibit 2)
-Cinthya Tirado-Cruzado, Staff Assistant at Wescosville School, effective March 12, 2012 (Exhibit 3)
-Eileen Haag, Instructional Assistant, effective March 6, 2012 (Exhibit 4)

Income Protection Leave

Employee: Joseph Siekonic, Custodian
Effective: March 19, 2012

Leave as Per Collective Bargaining Agreement

Employee: Kimberly Kneller, Science Teacher, Emmaus HS
Effective: March 27, 2012-May 8, 2012

Employee: Melissa Sell, Gifted Education, Shoemaker/Jefferson Schools
Effective: Extension to June 30, 2012

Appointment of Instructional Assistant

Name/Address: Cheryl McCarthy
2149 Grandy Court, Macungie 18062
Assignment: Eyer, Instructional Assistant
Vacancy created by D. Hunger retirement and subsequent transfers
Effective: March 13, 2012
Salary: \$12.99/hour, 29 hours/week

Schedule B Advisors

See Exhibit 5

Additions to the List of 2011-12 Per Diem Substitutes

Amy Boneberger, Remedial Assistant
Eileen Haag, Instructional/Staff Assistant
Cinthya Tirado-Cruzado, Instructional/Staff Assistant
Crystal Kistler, Food Services
Christopher Chabot, Social Studies
Kathryn Weiss, Earth/Space/General Science
Theresa Oliveira, Elementary
Barbara Borgioni, Early Childhood
Michele Schupp, Instructional/Staff Assistant

Change in Employment

Employee: Margaret Skibinski
From: Health Room Assistant, Jefferson/Eyer
To: Health Room Assistant, Shoemaker School

Educational Conferences – Exhibit 6

That the East Penn Board of School Directors approve the estimated educational expenses for the individuals attending the educational conferences listed on Exhibit 6.

6. Other Educational Entities

-Carbon Lehigh Intermediate Unit F. Fuller

1. 2012-13 General Operating Budget

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the 2012-13 General Operating Budget of the Carbon Lehigh Intermediate Unit for the fiscal year July 1, 2012 to June 30, 2013.

2. 2012-13 Facilities Plan Committee Report – Exhibit 7

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the 2012-2013 Facilities Plan Committee Report that was adopted by the CLIU Facilities Plan Committee on January 27, 2012; and, in addition, the Board reaffirms its commitment to the original construct of the Facilities Planning, approved November 1, 1989, which consists of a series of prioritized inquiries to be considered in determining future locations of the CLIU and school district special education classes.

-Lehigh Career & Technical Institute
R. Heid
A. Earnshaw
F. Fuller
S. Rhodes

1. 2012-13 General Fund & Academic Center Budget

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors hereby authorize the expenditures of the Lehigh Career & Technical Institute for the General Fund Budget in the amount of \$23,097,730 and for the Academic Center Budget in the amount of \$1,374,290 for the period of July 1, 2012 through June 30, 2013.

7. Legislative C. Ballard

1. Resolution Supporting Prevailing Wage Reform

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following resolution supporting the prevailing wage reform:

WHEREAS, in these challenging economic times, the Prevailing Wage Act places a costly mandate on our school districts and diverts valuable resources from our classrooms; and

WHEREAS, school districts must pay state-mandated prevailing wage rates for workers on every construction or renovation project in which estimates exceed \$25,000, a number that has not been adjusted for 50 years; and

WHEREAS, these prevailing wage rates are not reflective of the actual wage rates in the local community, and have actually been shown, in numerous studies, to inflate the cost of construction projects by at least 10%, siphoning millions of taxpayer dollars from the classroom each year; and

WHEREAS, as Pennsylvania school districts spent over \$7 billion on reimbursable school construction and renovation projects bid over the last decade, if school districts were to save 10% of the construction costs on these projects, it would have saved Pennsylvania taxpayers over \$700 million on these projects alone; and

WHEREAS, as our school districts are facing reductions in education funding, declining local revenues, and increasing pension and special education costs, costly mandates such as prevailing wage limit a district's ability to direct these limited resources to our classrooms where they are needed most; and

WHEREAS, to ensure that we are giving our students the education they deserve, school districts and local taxpayers need relief from these mandates that provide no educational value to students and do nothing to promote increases in student achievement; and

WHEREAS, House Bill 1329, which provides a modest increase in the threshold at which school districts must pay prevailing wage on school construction and renovation projects and the addition of an inflation adjustment to this number, provides a good first step in giving districts the flexibility to save valuable dollars that can be spent in the classroom;

NOW, THEREFORE, BE IT RESOLVED that the East Penn School District directs its board of directors to urge their legislators to support prevailing wage reform, such as House Bill 1329, which will alleviate the burden of the Prevailing Wage Act on the district and give the district flexibility in determining how best to spend its limited resources; and

BE IT FURTHER RESOLVED that the East Penn School District will encourage its board of directors, and others, including parents, students and district taxpayers, to urge the Pennsylvania General Assembly to continue to take measures to further alleviate the burden the Prevailing Wage Act has on school districts.

2. Resolution for Neighborhood Improvement Zone

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors express its dissatisfaction and opposition to the Neighborhood Improvement Zone (NIZ) law passed with the concept of taking the Earned Income Tax dollars of East Penn residents employed in Allentown and then re-directing those tax dollars for possible use for a project in that Neighborhood Improvement Zone that benefits only the City of Allentown.

8. Business Operations

1. Bill List Approval

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Disbursement of Funds – Exhibit 8

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from 33-2010 Series A General Obligation Bonds as listed on Exhibit 8.

3. Plancon J: Project Accounting Based on Final Costs – Exhibits 9-16

Motion by _____, Seconded by _____
RESOLVED, That the following documents that have been reviewed and approved by the PA Department of Education be appended and entered into the minutes of the March 12, 2012 meeting of the East Penn Board of School Directors:

1736-Emmaus HS/District Administration Office (Additions/Alterations)-Exhibit 9
2922-Emmaus HS (Additions/Alterations)-Exhibit 10
2047-Wescosville Elementary School (Additions/Alterations) – Exhibit 11
2283-Jefferson Elementary School (New Construction)-Exhibit 12
2926-Shoemaker Elementary School (Additions/Alterations)-Exhibit 13
1969-Lower Macungie MS (East Penn MS-New Construction)-Exhibit 14
3134-Eyer MS (Additions/Alterations)-Exhibit 15
2927-Alburtis Elementary School (New Construction)-Exhibit 16

9. Announcements

Monday, March 12

7:00 p.m.-Executive Session
7:30 p.m.-Board Room

March 12-16

PSSA Reading & Math Exams

March 29, 30, 31
March 31

7:00 p.m.-Eyer Spring Musical, "Annie, Jr."
2:00 p.m.-Matinee

March 29, 30, 31
March 31

7:30 p.m.-LMMS Spring Musical "The Boys from Syracuse"
2:00 p.m.-Matinee

10. Adjourn

EXHIBITS

March 12, 2012

East Penn School District

#1

Emmaus High School
500 Macungie Avenue
Emmaus, PA 18049-2296
(610) 965-1650

March 5, 2012

Bruce Palmer Denmead II
527 West Mauch Chunk Street
Nazareth, PA 18064

Dear Dr. Thomas Seidenberger and East Penn School District Board of Directors:

I am writing you to resign from my position as band director and music teacher at Emmaus High School effective at the end of this school year. My wife has accepted a position at Brown University and we have decided that we will be relocating to the New England area for the fall of 2012. It is with a heavy heart but also excitement that I submit this request to you.

I wish to thank the entire East Penn School District and community for all the support and opportunities that has been given to me over the last seven years. Looking back over the past seven years, I am filled with much pride over the development of our music programs here at Emmaus High School and throughout the East Penn School District. I have been truly blessed to work with and for some of the best people I know in the field of education. I wish to thank all of my colleagues in the music department, especially Rita Cortez, Connie Arnold and Principal Dave Piperato, for their guidance and support as we have rebuilt a band program at Emmaus High School. I will miss everyone in the East Penn School District greatly as I embark on this next chapter of my working career.

I feel it is important that I resign my position long before I leave Emmaus High School so as to allow the East Penn School District adequate time to find the best replacement who will continue the work rebuilding the band program. I look forward to working with everyone so that we can make this transition for the students of Emmaus High School as easy as possible. Thank you all for your consideration and support as I make this jump into this new phase of my life.

Sincerely,



Bruce Palmer Denmead II
Director of Bands, Emmaus High School

#2

March 6, 2012

To Whom It May Concern:

I am submitting my official letter of resignation for the position of Instructional Assistant, effective March 23, 2012. I have enjoyed my experience working in the high school autistic support classroom. I look forward to my new assignment as a long term substitute in the elementary schools and my continued employment within the East Penn School District.

Sincerely,


Taylor Angel

#3

March 1, 2012

Wescosville Elementary School
C/o Tara Desiderio
1064 Liberty Lane
Wescosville, PA, 18106

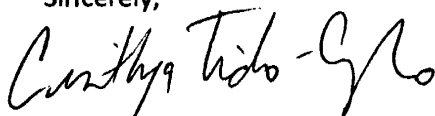
To Whom It May Concern,

I, Cinthya Tirado-Cruzado, am resigning from my Staff Assistant position due to an opportunity that has just been given to me, which at this time it's better for my family. The staff and faculty were always available and willing to help with any situation. I am thankful and grateful for the time spent here.

I will cherish everything I have learned and was taught here in Wescosville. I am leaving in good terms and would like to receive a good recommendation if needed.

Thank you so much,

Sincerely,

A handwritten signature in black ink, appearing to read 'Cinthya Tirado-Cruzado', written in a cursive style.

Cinthya Tirado-Cruzado

cc: Carol Firth
EPSD Human Resources

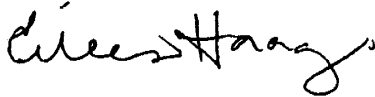
4

East Penn School District
Attn: Noelle Keeler
800 Pine St.
Emmaus, Pa. 18049

Dear East Penn School District Board,

It has truly been a pleasure to work at the East Penn School District with your wonderful staff and students. At this point, I would like to offer my resignation effective March 6, 2012 and pursue a different career option as an interpreter for the legal, medical, education and government agencies. Thank you for having awarded me the opportunity to serve the East Penn School District in the past.

Respectfully,

A handwritten signature in cursive script, appearing to read "Eileen Haag".

Eileen Haag

Schedule B for March 12, 2012 Board Agenda

EHS	Young, Adam	Baseball Volunteer Assistant	n/a	volunteer	
EHS	Bisignani, Kevin	German Club Co-Advisor	Club C	\$556.50	1/2 \$1,113 shared w/ K. Wahrhaftig
EHS	Wahrhaftig, Katja	German Club Co-Advisor	Club C	\$556.50	1/2 \$1,113 shared w/ K. Bisignani
EHS	Bacon, Scott	Boys Volleyball Volunteer Coach	n/a	volunteer	
EHS	Ritter, James	Boys & Girls Track Volunteer Assistant	n/a	volunteer	
Eyer	Jones, Cathy	Scrapbooking Club II	Contract	\$32.56/session	8 sessions max

#5

#6

EDUCATIONAL CONFERENCES
March 12, 2012

Conference:	PATTAN: Embedding Formative Assessment, Harrisburg
Date(s):	May 15, 2012
Attending:	Deb Swann, French Teacher, Emmaus HS
Estimated Cost:	No cost, per diem substitute required
Conference:	Special Education Law Conference, Lehigh University
Date(s):	May 11, 2012
Attending:	Jennifer Curtis, Supervisor of Special Education Karen Fairclough, Supervisor of Special Education Meredith Frantz, Supervisor of Special Education Linda Pekarik, Director of Special Education
Estimated Cost:	\$185.88/person/Title II Funds
Conference:	PATTAN: Carbone Clinic Workshop, Valley Cottage, NY
Date(s):	March 22-23, 2012
Attending:	Mark Neth, School Psychologist, Wescosville School
Estimated Cost:	\$316.37 (Title II Funds)
Conference:	Counselor Workshop: Updates on Admissions and Financial Aid, Penn State Lehigh Valley
Date(s):	March 7, 2012
Attending:	Jennifer Carolla, Guidance Counselor, Emmaus HS Heather Greene, Guidance Counselor, Emmaus HS
Estimated Cost:	No cost
Conference:	Autism: Intensive & Effective community-Based Transition Programming Workshop, Berks County IU
Date(s):	March 6, 2012
Attending:	Krystal Scheller, Autism Support Teacher, Eyer MS Mark Neth, School Psychologist, Wescosville/Jefferson Schools Erin Haddigan, Autistic Support, Emmaus HS
Estimated Cost:	\$126.46, per diem substitute required for teachers
Conference:	Eastern PA Council of Teachers of Mathematics: Spring Conference, Kutztown University
Date(s):	March 3, 2012
Attending:	Carlen Blackstone, Mathematics/Computer Science Teacher, Emmaus HS
Estimated Cost:	No cost
Conference:	MacDonald Center for Obesity Prevention & Education, Villanova University
Date(s):	March 31, 2012
Attending:	Ann Johnson, School Nurse, Lincoln/Jefferson Schools
Estimated Cost:	No cost
Conference:	PATTAN: Tips & Techniques for Successful Artic Therapy in Schools, Carbon Lehigh Intermediate Unit
Date(s):	March 20, 2012
Attending:	Rebecca Beitler, Speech & Language Teacher, Shoemaker School
Estimated Cost:	No cost
Conference:	Annual Federal Programs Coordinator Conference, Hershey
Date(s):	March 26-28, 2012
Attending:	Dr. Tricia Gutman, Title I Coordinator
Estimated Cost:	\$1085.49
Conference:	Content Networking Group-Social Studies, Carbon Lehigh Intermediate Unit
Date(s):	February 23, 2012
Attending:	Heather Montero, Social Studies Teacher, Emmaus HS
Estimated Cost:	\$43.31
Conference:	PATTAN: Research-Based Literacy Instruction & Assessment Practices for ELL in RTI, King of Prussia
Date(s):	April 25, 2012
Attending:	Diane Tintle, ESL Teacher, Jefferson/Lincoln Schools
Estimated Cost:	\$77.18, Title III Funds
Conference:	Science Networking Meeting, Carbon Lehigh Intermediate Unit
Date(s):	March 6, 2012

Attending:	Janine Mathesz, Assistant Principal, Emmaus HS
Estimated Cost:	\$33.32
Conference:	Independent Community Travel, Carbon Lehigh Intermediate Unit
Date(s):	March 24-31, 2012
Attending:	Erin Haddigan, Autistic Support Teacher, Emmaus HS
Estimated Cost:	No cost
Conference:	National Association of School Psychologists, Philadelphia
Date(s):	February 23, 2012
Attending:	Mary K. Naunas, School Psychologist, Shoemaker School
Estimated Cost:	No cost
Conference:	PATTAN: Embedding Formative Assessment, Harrisburg
Date(s):	May 15, 2012
Attending:	Kelly Moll, Biology Teacher, Emmaus HS
Estimated Cost:	\$35.00, plus per diem substitute
Conference:	PSBA: The Science of Early Brain Development Web Conference
Date(s):	March 20, 2012
Attending:	Ken Bacher, Board Member
Estimated Cost:	No cost, Value Pass
Conference:	PA Department of Environmental Protection: Integrated Chemical Management Training, Norristown
Date(s):	March 12, 2012
Attending:	John Bradley, Chemistry Teacher, Emmaus HS Felicity DeHoll, Science Lab Aide, Emmaus HS
Estimated Cost:	\$54.39/person, plus per diem substitutes



**Carbon Lehigh
Intermediate Unit #21**
4210 Independence Drive
Schnecksville PA 18078-2580

Elaine E. Eib, Ed.D.
Executive Director

Robert W. Culp, Ed.D.
Assistant Executive Director

610-769-4111
800-223-4821
Fax 610-769-1290
www.cliu.org

**Facilities Plan Committee Report
Recommendations for the 2012-2013 School Year
January 27, 2012**

Carbon County

1. Move one elementary emotional support partial hospitalization program from S.S. Palmer Elementary to Towamensing Elementary, Palmerton School District.
2. Move one elementary life skills support classroom from Towamensing Elementary to S.S. Palmer Elementary, Palmerton School District.
3. Move one elementary multidisabilities support behavioral program from Towamensing Elementary to Slatington Elementary School, Northern Lehigh School District.

Lehigh County

1. Open one high school multidisciplinary functional classroom. Need to be determined by June 1, 2012.
2. Open one enhanced autism classroom at the Lehigh Learning and Adjustment School. Need to be determined by June 1, 2012.
3. Open one Project SEARCH transition to work based program at the Lehigh County Government Center, Allentown, PA.
4. Close one elementary life skills support program at Jefferson Elementary, East Penn School District.

Helping Children Learn

"CLIU is a service agency committed to Helping Children Learn."

CLIU Customer Service is providing quality, timely, knowledgeable, pleasant, and responsive services and support.

The Carbon Lehigh Intermediate Unit is an equal opportunity employer and does not discriminate on the basis of race, color, religion, national origin, age, marital status, sex or non-relevant handicap in activities, programs, or employment practices. For information regarding civil rights or grievance procedures contact Mr. John B. Houser, Section 504 Coordinator, or Mrs. Kim Talipan, Title IX and ADA Coordinator at the Carbon Lehigh Intermediate Unit, 4210 Independence Drive, Schnecksville PA 18078-2580, 800-223-4821.

Fund Accounting Check Summary

CF-2010 GOB SERIES A - From 03/12/2012 To 03/12/2012

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00000227	LIBERTY ENGINEERING INC.	WILLOW LANE ENGINEERING.....		1,051.70
		33-2010 SERIES A.		1,051.70
		Grand Total Manual Checks :		0.00
		Grand Total Regular Checks :		1,051.70
		Grand Total Direct Deposits:		0.00
		Grand Total Credit Card Payments:		0.00
		Grand Total All Checks :		1,051.70

#8

- Payables within Check

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* Denotes Non-Negotiable Transaction
P - Prenote

d - Direct Deposit

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EAST PENN SCHOOL DISTRICT

EXHIBITS 9-15 ARE AVAILABLE UPON REQUEST
THESE EXHIBITS ARE PART OF THE PRINTED AGENDA

Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 02/28/2012 To 03/08/2012

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Note: Output selection limited to transactions dated between 02/28/2012 and 03/08/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00013377	AGILE SPORTS TECHNOLOGIES	SUPPLIES.....		800.00
00013378	ALLENTOWN APPLIANCE	SUPPLIES.....		460.00
00013379	ALLENTOWN SEWING MACHINE	REPAIRS.....		123.66
	OUTLE			
00013380	ALTERNATIVE BENEFITS SYSTEM	OTHER PROFESSIONAL SERVICES.....		544.00
00013381	AMAZON	BOOKS.....		261.82
00013382	AMERICAN LIBRARY ASSOCIATION	SUPPLIES.....		37.80
00013383	APPLE INC	NON CAPITAL END USER EQUIPMENT - O		14,227.00
00013384	JOAN E ARNDT	TAX REBATE.....		650.00
00013385	ASCD	DUES.....		79.00
00013386	MARY ANN ATEN	TAX REBATE.....		250.00
00013387	B & H PHOTO-VIDEO	NON-CAPITAL END USER EQUIP/ORIGINA		4,175.59
00013388	DEAN L & ROCHELLE M BACHMAN	REFUNDS OF PRIOR YEARS' RECEIPTS..		1,639.74
00013389	STEPHEN BAIER	SUPPLIES.....		12.64
00013390	BAKER & TAYLOR	BOOKS.....		1,396.12
00013391	MARGARET NADINE BAUDER	TAX REBATE.....		255.92
00013392	MONICA BAUMER	CONFERENCE EXPENSE.....		36.08
00013393	BAYADA HOME HEALTH CARE INC	OTHER PROFESSIONAL SERVICES.....		175.00
00013394	BDU - LEHIGH VALLEY	SUPPLIES.....		22.00
00013395	BEHAVIORAL HEALTH ASSOCIATES	TUITION TO APPROVED APS SCHOOLS...		9,362.50
00013396	GLORIA BEROSH	TAX REBATE.....		250.00
00013397	PAMELA DEYSHER-BLACKER	MILEAGE.....		13.32
00013398	BLANSKI INC	SUPPLIES.....		158.47
00013399	BLICK ART MATERIALS	SUPPLIES.....		228.99
00013400	JOHANNA BRANDSVOLL	TAX REBATE.....		500.00
00013401	TODD BREINER	TUITION REIMBURSEMENT.....		1,812.90
00013402	RONALD BREY	TAX REBATE.....		500.00
00013403	BUILDERS DOOR & HARDWARE, INC	SUPPLIES.....		676.00
00013404	NADENIA BUTKO	TAX REBATE.....		500.00
00013405	C & F ASSOCIATES	REFUNDS OF PRIOR YEARS' RECEIPTS..	TAX REFUND.....	16,996.35
00013406	CAROL A CAHILL	EYE CARE.....		75.00
00013407	CALLOWAY HOUSE, INC.	SUPPLIES.....		39.99
00013408	ANNA E. CAMPBELL	TAX REBATE.....		650.00
00013409	JOSEPH A CANDIA	TAX REBATE.....		650.00
00013410	CARBON LEHIGH IU 21	PROFESSIONAL EDUCATIONAL SERVICES-		724,434.00
00013411	CAREER CRUISING	ADMINISTRATIVE SOFTWARE, LIC FEES/		395.00
00013412	CAROLINA BIOLOGICAL SUPPLY COM	SUPPLIES.....		457.43

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 02/28/2012 To 03/08/2012

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00013413	FRANKLIN CAROM	TAX REBATE.....		250.00
00013414	SUSAN CASE	CONFERENCE EXPENSE.....		23.10
00013415	CDI COMPUTERS	NON CAPITAL END USER EQUIP/ORIGINA		41,731.00
00013416	CDW GOVERNMENT INC	NON-CAPITAL END USER EQUIP/ORIGINA	NON CAPITAL END USER EQUIP/ORIGINA	7,666.95
00013417	CELEBRATE THE CHILDREN - SCHOO	PROFESSIONAL EDUCATIONAL SERVICES		5,566.44
00013418	CENTER FOR EDUCATION & EMPLOY	SUPPLIES.....		283.95
00013419	CHESTER COUNTY INTERMEDIATE UN	TUITION TO COMMUNITY COLLEGES.....	TUITION.....	16,934.40
00013420	DONNA CHORNEY	MILEAGE.....		8.33
00013421	NORMAN CHRISTMAN	TAX REBATE.....		500.00
00013422	COMPASS ENERGY GAS SERVICES LL	NATURAL GAS.....		50,041.92
00013423	DR RICHARD COOK	OTHER PROFESSIONAL SERVICES.....		162.50
00013424	RITA CORTEZ	SUPPLIES.....		150.00
00013425	ALLEN R. CRAWFORD, DMD	OTHER PROFESSIONAL SERVICES		130.00
00013426	CURIO ELECTRICAL REPAIR SHOP	REPAIRS.....		309.00
00013427	JENNIFER CURTIS	CONFERENCE ADVANCE.....		175.00
00013428	FRANK J D'ANGELO	TAX REBATE.....		250.00
00013429	HEATHER DAY	SUPPLIES.....		164.86
00013430	DEER COUNTRY FARM & LAWN INC	SUPPLIES.....		714.15
00013431	BRUCE DENMEAD	GASOLINE.....		61.02
00013432	DESIGN SCIENCE, INC	EDUCATIONAL SOFTWARE.....		1,824.00
00013433	SCOTT DIDRA	CONFERENCE EXPENSE.....		1,202.02
00013434	ANNA MAE DIEFENDERFER	TAX REBATE.....		500.00
00013435	BRIDGET M DOKLAN	CONFERENCE EXPENSE.....		93.10
00013436	DRIES DO IT CENTER	SUPPLIES.....		145.80
00013437	MICHAEL A DUARTE	FOOD.....		42.60
00013438	DYNAVOX SYSTEMS LLC	REPAIRS.....	SUPPLIES.....	1,889.00
00013439	KATHRYN A ECK	TAX REBATE.....		650.00
00013440	BOROUGH OF EMMAUS	SUPPLIES.....		50.00
00013441	ENERGY EQUIPMENT AND CONTROL,	SUPPLIES.....		118.93
00013442	EPSD CAFETERIA FUND	STATE REIMB.....		4,063.85
00013443	EPSD - STUDENT SERVICES OFFICE	SUPPLIES.....	FOOD.....	88.91
00013444	E. THOMAS BRETT BUSINESS	SUPPLIES.....		538.44

* Denotes Non-Negotiable Transaction

P - Prenote

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 02/28/2012 To 03/08/2012

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Note: Output selection limited to transactions dated between 02/28/2012 and 03/08/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00013445	MACHI			
00013446	DOLORES K EVANS	MILEAGE.....		159.32
00013447	EXELON ENERGY COMPANY	ELECTRICITY.....		4,299.53
00013448	FACTS ON FILE INC	BOOKS.....		35.00
00013449	BETH FAIR	CONFERENCE EXPENSE.....	MILEAGE.....	533.93
00013450	KAREN FAIRCLOUGH	CONFERENCE ADVANCE.....		175.00
00013451	FASTENAL COMPANY	SUPPLIES.....		69.00
00013452	FEDEX	SUPPLIES.....	COMMUNICATIONS.....	67.48
00013453	PHYLLIS FENSTERMACHER	TAX REBATE.....		500.00
00013454	FERGUSON ECONOMY PLMBG & HTG	SUPPLIES.....		2,260.46
00013455	S			
00013456	LARRY & ANTHONY FERRARO	PRINTING/BINDING.....		22.47
00013457	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		479,461.61
00013458	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		10,845.99
00013459	FOLLETT EDUCATIONAL	BOOKS.....		65.80
00013460	SERVICES,			
00013461	FOLLETT LIBRARY RESOURCES	BOOKS.....		282.37
00013462	MEREDITH FRANTZ	CONFERENCE ADVANCE.....	MILEAGE.....	306.65
00013463	FRIED BROTHERS INC	SUPPLIES.....		272.78
00013464	COOLSYSTEMS INC	SUPPLIES.....		57.41
00013465	GAYLORD BROS INC	SUPPLIES.....		34.52
00013466	RAYMOND GEISLER	TAX REBATE.....		250.00
00013467	GEYER INSTRUCTIONAL PRODUCTS	SUPPLIES.....		307.73
00013468	LYNN A GLANCY	MILEAGE.....		109.00
00013469	GRAINGER	SUPPLIES.....		308.67
00013470	HEATHER S GREENE	TUITION REIMBURSEMENT.....		648.00
00013471	GREEN HORNET TD CLUB	MEALS/REFRESHMENTS.....		1,500.00
00013472	GREG'S AUTO & TIRE SERVICE	REPAIRS AND MAINTENANCE SERVICES..		36.00
00013473	INC			
00013474	RAYMOND R GROSS	TAX REBATE.....		588.98
00013475	GROVE CITY AREA SCHOOL	TUITION.....		1,224.00
00013476	DISTRICT			
00013477	GTS-WELCO-971	SUPPLIES.....		785.42
00013478	TRICIA E GUTMAN	CONFERENCE ADVANCE.....		896.13
00013479	GUYETTE COMMUNICATION	TRANSPORT/TELECOMMUNICATIONS.....		7,480.25
00013480	INDUSTRI			
00013481	ERIN HADDIGAN	CONFERENCE EXPENSE.....		43.29
00013482	KATHLEEN A HAINES	TAX REBATE.....		650.00

* Denotes Non-Negotiable Transaction

P - Prenote

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 02/28/2012 To 03/08/2012

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00013477	HALE TRAILER BRAKE & WHEEL	SUPPLIES.....		55.31
00013478	BRENT A HALEY	MILEAGE.....		24.03
00013479	JENNIFER HANSSEN	MILEAGE.....		72.21
00013480	FRANCIS E HARKINS	TAX REBATE.....		500.00
00013481	HARNED DURHAM OIL COMPANY	GASOLINE.....		1,958.80
00013482	JEANNE HECK	TAX REBATE.....		609.32
00013483	MARY ANN L HELD	TAX REBATE.....		500.00
00013484	PATRICE HELFRICH	MILEAGE.....		42.35
00013485	BETTY HERTZOG	TAX REBATE.....		50.77
00013486	KATHRYN HILLEGASS	TUITION REIMBURSEMENT.....		558.00
00013487	GRACE HOHELLA	MILEAGE.....		40.29
00013488	MARGARET HOFFERT	EYE CARE.....		75.00
00013489	MICHELLE A HOFFMAN	SUPPLIES.....		104.00
00013490	HTSS, INC	CUSTODIAL SERVICES.....		3,974.40
00013491	MICHAEL HUBBS	SUPPLIES.....		40.80
00013492	MARIE T HUNT	TAX REBATE.....		500.00
00013493	INDIAN CREEK STORAGE	RENTAL OF LAND & BLDGS.....	RENTAL OF LAND & BUILDINGS.....	485.00
00013494	INTERNATIONAL SALT CO	SUPPLIES.....		1,466.64
00013495	JMSI ENVIRONMENTAL CORP	OTHER PURCHASED PROF/TECH SERVICES		2,750.00
00013496	ROBERT JONES	EYE CARE.....		75.00
00013497	J.W. PEPPER & SON, INC.	SUPPLIES.....		223.86
00013498	KAGAN PUBLISHING	SUPPLIES.....		893.20
00013499	KAPCO ADHESIVE PRODUCTS	SUPPLIES.....		190.28
00013500	KIDSPEACE CORP	TUITION TO APPROVED PRIVATE SCHOOL		160.00
00013501	COLLEEN KINGSBURY	SUPPLIES.....		105.81
00013502	SARAH B KINZEL	CONFERENCE EXPENSE.....	MILEAGE.....	93.72
00013503	ERIN KNECHT	MILEAGE.....		6.79
00013504	CAROLINE KUCHINSKI	OTHER PURCHASED PROF/TECH SERVICES		600.00
00013505	KURTZ BROS	SUPPLIES.....		393.43
00013506	JEANETTE D LACKNER	TAX REBATE.....		650.00
00013507	LANCASTER-LEBANON IU 13	SUPPLIES.....		28,631.75
00013508	LEHIGH COUNTY AUTHORITY	WATER/SEWER.....		1,500.00
00013509	LEHIGH COUNTY AUTO PARTS	SUPPLIES.....		18.57
00013510	LEHIGH CAREER & TECHNICAL INST	TUITION TO VO-TECHS.....		115,166.95
00013511	LEHIGH LEARNING ACADEMY	TUITION TO APPROVED PRIVATE SCHOOL		11,280.00
00013512	LEHIGH VALLEY CHARTER H. S.	TUITION TO PENNSYLVANIA CHARTER SC		20,631.62
00013513	LORETTA S LEIBENSPERGER	TAX REBATE.....		250.00
00013514	LEVY SCHOOL BUS CO	CONTRACTED CARRIERS.....		391.00

* Denotes Non-Negotiable Transaction

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 02/28/2012 To 03/08/2012

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Note: Output selection limited to transactions dated between 02/28/2012 and 03/08/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00013515	GAIL S LICHTENWALNER	COMMUNICATIONS		117.23
00013516	MARYBETH LONG	SUPPLIES		10.99
00013517	MAKE MAGAZINE	SUPPLIES		34.95
00013518	JEAN MAKEM	TAX REBATE		650.00
00013519	RODNEY MCCORMICK	TAX REBATE		250.00
00013520	GLENROY P MECK	TAX REBATE		500.00
00013521	MICHAEL MIHALIK	SUPPLIES		158.58
00013522	AMANDA MILLER	EYE CARE		75.00
00013523	BRENDA L MILLER	TAX REBATE		650.00
00013524	DORIS MILLER	EYE CARE		75.00
00013525	PAUL G MILLER	TAX REBATE		500.00
00013526	THOMAS P MIRABELLA	CONFERENCE EXPENSE		30.84
00013527	MODERN HANDLING EQUIPMENT	REPAIRS		165.50
	COMP			
00013528	MELISSA MONTERO	CONFERENCE EXPENSE		43.22
00013529	MONTERO VIOLINS	REPAIRS		70.50
00013530	MOTION INDUSTRIES INC	SUPPLIES		87.69
00013531	NASCO	SUPPLIES		310.17
00013532	NATIONAL ASSN OF EDUCATIONAL	DUES		50.00
00013533	MARY KAY NAUNAS	CONFERENCE EXPENSE		31.37
00013534	NAZARETH MUSIC CENTER LTD	REPAIRS		30.00
00013535	NCS PEARSON INC	SUPPLIES		1,121.85
00013536	MARK NETH	CONFERENCE ADVANCE		186.77
00013537	SUSAN NOACK	MILEAGE	CONFERENCE EXPENSE	117.55
00013538	NORTHEAST CHEMICAL AND	SUPPLIES		439.50
	SUPPLY			
00013539	NORTHEAST JANITOR. SUPPLY,	SUPPLIES		80.40
	LLC			
00013540	KATHY O'GARA	CONTRACTED CARRIERS		95.15
00013541	OTIS ELEVATOR COMPANY	OTHER PURCHASED PROF/TECH SERVICES		1,592.28
00013542	PARTSPEOPLE	SUPPLIES		349.75
00013543	CARLENE PAUKOVITS	MILEAGE		28.31
00013544	LINDA PEKARIK	TUITION REIMBURSEMENT	CONFERENCE ADVANCE	4,795.00
00013545	JASON PELLEGRINO	OTHER PROFESSIONAL SERVICES		60.00
00013546	PENTELEDATA	REPAIRS		1,508.00
00013547	THOMAS A PETRO	TAX REFUND		1,056.85
00013548	BLASE J PIEROG	TAX REBATE		250.00
00013549	PIONEER GLASS & MIRROR	SUPPLIES		276.94
00013550	PITNEY BOWES RESERVE ACCOUNT	COMMUNICATIONS		5,752.04

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

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EAST PENN SCHOOL DISTRICT

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 02/28/2012 To 03/08/2012

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00013551	KATHLEEN A POTTER	TAX REBATE.....		650.00
00013552	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		87,224.00
00013553	PPL ELECTRIC UTILITIES	ELECTRICITY.....		7,188.78
00013554	THE PRINTER WORKS	REPAIRS.....		88.74
00013555	PROASYS INC	SUPPLIES.....		904.54
00013556	RICHARD F PROCTOR	TAX REBATE.....		500.00
00013557	PROVIDA STAFF, LLC	OTHER PROFESSIONAL SERVICES.....		2,520.00
00013558	QUEEN CITY ELEC. SUPPLY CO INC	SUPPLIES.....		1,638.72
00013559	QUILL CORPORATION	SUPPLIES.....		10.22
00013560	READING SCHOOL DISTRICT	TUITION TO OTHER LEA'S WITHIN STAT		2,240.00
00013561	KATHLEEN A REHM-KADINGO	TAX REBATE.....		650.00
00013562	EIKE & DENISE M REICHARDT	REFUNDS OF PRIOR YEARS' RECEIPTS..	TAX REFUND.....	801.07
00013563	JOYCE A REICHELDERFER	TAX REBATE.....		500.00
00013564	REIMER BROS., INC.	OIL.....		24,028.03
00013565	REINHART FOODSERVICE LLC	SUPPLIES.....		739.24
00013566	RESTROOM DIRECT	SUPPLIES.....		1,365.00
00013567	SAMANTHA RIFFEY	MILEAGE.....		61.05
00013568	ALTHEA ROBINSON	CONTRACTED CARRIERS.....		790.87
00013569	RODATA INC	CAPITAL EQUIPMENT - ORIGINAL.....		16,977.75
00013570	VICKY ROMAGNOLI	CONFERENCE EXPENSE.....		610.27
00013571	BLANCHE E ROTH	TAX REBATE.....		650.00
00013572	GLORIA V ROTH	TAX REBATE.....		500.00
00013573	WILLIAM ROTTMUND	TAX REBATE.....		500.00
00013574	BERNICE H RUPPERT	TAX REBATE.....		250.00
00013575	RUTH R SCHANTZ	TAX REBATE.....		650.00
00013576	FRANCES SCHLANER	TAX REBATE.....		500.00
00013577	SCHOOL CLAIMS ASSURANT	LIFE INSURANCE.....	INCOME PROTECTION INSURANCE.....	7,890.70
00013578	SCHOOL REHABILITATION SERVICES	PROFESSIONAL EDUCATIONAL SERVICES		1,044.00
00013579	SCHOOL SPECIALTY	SUPPLIES.....		92.88
00013580	SCOTT CARS, INC	RENTAL OF EQUIPMENT.....		360.00
00013581	SEARS COMMERCIAL ONE	SUPPLIES.....		5.40
00013582	J. A. SEXAUER MFG. CO.	SUPPLIES.....		2,523.15
00013583	LORI SHEIPE	EYE CARE.....		75.00
00013584	DIANE E SHERWOOD	MILEAGE.....		44.96
00013585	DORIS SKOK	TAX REBATE.....		250.00
00013586	JEFFREY A SMITH	MILEAGE.....		104.34
00013587	THAD J SMITH	CONFERENCE EXPENSE.....		20.00

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 02/28/2012 To 03/08/2012

facksmc

Note: Output selection limited to transactions dated between 02/28/2012 and 03/08/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00013588	AMELIA M SNYDER	TAX REBATE.....		500.00
00013589	SOCIAL STUDIES SCHOOL SERVICE	SUPPLIES.....	BOOKS.....	192.41
00013590	SOUTHERN LEHIGH SCHOOL DISTRICT	TUITION.....		21,779.19
00013591	NICOLE STANCHOCK	SUPPLIES.....		3.96
00013592	STAR AUDIO/VISUAL REPAIR	SUPPLIES.....		185.98
00013593	DEVON STEINMETZ	GASOLINE.....		5.00
00013594	STOTZ-FATZINGER OFFICE SUPPLY	SUPPLIES.....		1,605.14
00013595	SUNGARD PUBLIC SECTOR INC	TECHNICAL SERVICES.....		9,644.79
00013596	TEACHER'S DISCOVERY	SUPPLIES.....		289.07
00013597	SANDRA TEPLITZ	MILEAGE.....		100.84
00013598	THE NATIONAL ACADEMIES PRESS	BOOKS.....		44.95
00013599	ELLA M THOMAS	TAX REBATE.....		650.00
00013600	DENISE M. TORMA	CONFERENCE EXPENSE.....		490.19
00013601	NANCY TRESKOLASKI	TAX REBATE.....		500.00
00013602	TREXLER-HAINES INC	SUPPLIES.....		976.22
00013603	TSA CONSULTING GROUP INC	OTHER PROFESSIONAL SERVICES.....		416.00
00013604	UGI UTILITIES INC	NATURAL GAS.....		8,888.99
00013605	UNISOURCE WORLDWIDE INC	SUPPLIES.....		21,386.40
00013606	UNITED CONCORDIA	DENTAL INSURANCE.....		505.89
00013607	ROBIN & JEFFREY URENKO	CONTRACTED CARRIERS.....		88.80
00013608	US BANK	INTEREST.....		307,547.51
00013609	VISUAL SOUND COMPANY	NON CAPITAL END USER EQUIP/ORIGINA		11,560.00
00013610	THE WALL STREET JOURNAL	BOOKS.....		99.00
00013611	WAREHOUSE BATTERY OUTLET INC	SUPPLIES.....		126.90
00013612	WAVELINE DIRECT LLC	SUPPLIES.....		50.00
00013613	DELVIN WAYLEN	EYE CARE.....		75.00
00013614	WEIS MARKETS INC	SUPPLIES.....		264.26
00013615	WENTZ HARDWARE	SUPPLIES.....		325.31
00013616	JAMES W WERTMAN	TAX REFUND.....		872.90
00013617	PAUL WETZEL	TAX REBATE.....		650.00
00013618	KRISTEN R WILSON	MILEAGE.....		14.43
00013619	WINTER ENGINE-GENERATOR SERVICE	SUPPLIES.....		1,193.00
00013620	WORTH, MAGEE & FISHER, P.C.	OTHER PROFESSIONAL SERVICES.....		3,131.90
00013621	DR TIMOTHY WRIGHT	OTHER PROFESSIONAL SERVICES.....		14.00
00013622	YEAGER SUPPLY INC.	SUPPLIES.....		125.69

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 02/28/2012 To 03/08/2012

facksmc

Note: Output selection limited to transactions dated between 02/28/2012 and 03/08/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00013623	JILLIAM ZARNAS	CONFERENCE EXPENSE.....		34.43
00013624	ZEINER & SONS INC	REPAIRS.....		110.00
00013625	ELLAINIE J ZULLI	TAX REBATE.....		650.00
*DNTL 3/6	EAST PENN SCHOOL DISTRICT	DENTAL INSURANCE 3/6/12.....		1,902.20
*HOSP 3/6	EAST PENN SCHOOL DISTRICT	HOSPITALIZATION 3/6/12.....		905,304.60
*P/R 3/08	EAST PENN SCHOOL DISTRICT	PAYROLL 03/08/12.....		1,990,972.38
*S/S 3/08	EAST PENN SCHOOL DISTRICT	SOCIAL SECURITY 3/08/12.....		150,487.04
10-GENERAL FUND				5,258,785.79
Grand Total Manual Checks :				3,048,666.22
Grand Total Regular Checks :				2,210,119.57
Grand Total Direct Deposits:				0.00
Grand Total Credit Card Payments:				0.00
Grand Total All Checks :				5,258,785.79

* Denotes Non-Negotiable Transaction

p - Prenote

c - Credit Card Payment

d - Direct Deposit

- Payables within Check
03/08/2012 10:32:44 AM

EAST PENN SCHOOL DISTRICT

Page 8

Fund Accounting Check Summary

PLGIT - From 02/28/2012 To 03/08/2012

facksmc

Note: Output selection limited to transactions dated between 02/28/2012 and 03/08/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*5617VOID	MBZ DISTRIBUTING	VOID CK 5617 - CHECK OVER 90 DAYS.		-21.50
*EGA.E-19	US BANK-WIRE TRANSFER	EGA SERIES E-19; WIRED 3/1/12.....		10,752.46
*EGA.F-19	US BANK-WIRE TRANSFER	EGA SERIES F-19; WIRED 3/1/12.....		512.02
*EGA.VRL.	THE BANK OF NEW YORK	EGA 1996 VRL PROGRAM; WIRED 3/1/12		6,702.15
*EGA:H-20	US BANK-WIRE TRANSFER	EGA SERIES H-20; WIRED 3/1/12.....		11,366.89
*GOBA.A13	US BANK-WIRE TRANSFER	GOB A OF 2007 SUB A/13; WIRED 3/1/		12,390.93
			41,702.95	
		10-GENERAL FUND		
		Grand Total Manual Checks :	41,702.95	
		Grand Total Regular Checks :	0.00	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	41,702.95	

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

- Payables within Check

03/08/2012 10:34:15 AM

EAST PENN SCHOOL DISTRICT

Page 1

EAST PENN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS

ADDENDA

MARCH 12, 2012

5. Report of the Superintendent of Schools – Dr. Thomas L. Seidenberger

2. Personnel

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Appointment of Full Time Substitute Teacher

Name/Address:	Tracy Ann Merrill 2587 Columbus Drive, Emmaus
Education Level:	B. S. Degree (1991) M. Ed. Degree (2008)
Undergraduate School:	Pennsylvania State University (1991)
Graduate School:	Lehigh University (2008)
Assignment:	Special Education, Lincoln School Opening created by L. Dunnette's death.
Effective:	March 8, 2012
Certification:	Instructional 1, Elementary, Special Education
Experience:	East Penn SD-Special Education per diem substitute Allentown SD-9/2009-8/6/2011 East Penn SD-1/2009-6/2009
Salary:	\$45,185 (Year 1, Col. B)

5A. Term of Office/Commission for District Superintendent

Motion by _____, Seconded by _____

RESOLVED, That it is the intention of the East Penn Board of School Directors to retain Dr. Thomas L. Seidenberger, Superintendent of Schools, for a term of 5 years.

Reference: Public School Code of 1949, Section 1073 (b)

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by_____, Seconded by_____

RESOLVED, That the East Penn Board of School Directors approve the minutes for the March 12, 2012 meeting.

4. Report of the Superintendent of Schools-Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by_____, Seconded by_____

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

- Beth Alcaro, Administrative Assistant at Emmaus HS, effective March 20, 2012 (Exhibit 1)
- Deborah Janney, School Nurse at Willow Lane School, effective June 30, 2012 (Exhibit 2)
- Cathy Venusto, Tech Assistant, effective April 3, 2012 (Exhibit 3)
- Chad Werkheiser, Instructional Assistant at Emmaus HS, effective immediately (Exhibit 4)

Compensated Professional Leave

Employee: Virginia Coleman, Art Teacher
Emmaus HS
Effective: 2012-13 School
Purpose: Pursue Course Work at The Art Institute of
Charleston, SC
Reference: Board Policy 438.1-Compensated Professional Leaves

General Leave of Absence – Board Policy 539, General Leave

Employee: Diane Kehm, Staff Assistant
Shoemaker School
Effective: March 26, 2012-March 25, 2013

Income Protection

Employee: Shannon Fraser, French/Spanish Teacher
Emmaus HS/Eyer MS
Effective: March 9, 2012

Leave as Per Collective Bargaining Agreement

Employee: Tammy Nassry, Special Education Teacher
Emmaus HS
Effective: March 30, 2012-May 11, 2012

Health Room Assistant Appointment

Name/Address: Melanie Miller
7283 Snowberry Court, Macungie 18062
Effective: February 28, 2012
Assignment: Lincoln School (Vacancy created by L. Waters resignation)
Salary: \$18.22/hr., 29 hrs./wk.

Additions to the 2011-12 List of Per Diem Substitutes

Meghan Dunton, Elementary	Katelyn Christian, Elementary
Joan Timalonis, Health Room Assistant	Shannon Griffels, Art
Sherri DeFrain, Elementary	
Lucesita Rivera-Woolard, Instructional/Staff Assistant	

Change in Assignments for School Psychologists

Employee	From	To
Lori Rose	Lincoln/Macungie	Jefferson/Lincoln
Mark Neth	Jefferson	Wescosville
Mary Kay Naunas	Shoemaker	Macungie/Shoemaker

Educational Conferences – Exhibit 5

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 5.

5. Facilities

1. Authorization for Engineering Services

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors authorize Liberty Engineering, Inc., 7535 Windsor Drive, Suite B-203, Allentown to complete the following engineering services on the projects listed below:

Additional Storage Not to Exceed \$5,000 plus reimbursable expenses (Exhibit 6)

District-Wide Sidewalk & Asphalt Paving Repair Not to Exceed \$8,800 plus reimbursable expenses (Exhibit 7)

Note: Agreements have been reviewed by the solicitor.

2. Authorization for Engineering Services for Emmaus HS Pool Dehumidification Unit Upgrades- Exhibit 8

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors authorize Entech Engineering, Inc., 4 South Fourth Street, Reading, PA to provide documents for bidding and construction for repairs and upgrades of the pool dehumidification unit and other system conditions and reduce the concentration of chloramines that exist at the pool surface and as outlined in Exhibit 8.

Cost not to exceed \$22,650

Note: Agreements have been reviewed by the solicitor.

3. Authorization for Engineering Services for Lincoln and Lower Macungie MS Window Replacements

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors authorize Spillman Farmer, 1720 Spillman Drive, Bethlehem to provide architectural and engineering services for the project listed below and as described in Exhibits 9 and 10.

Lincoln Elementary School Window Replacement (Exhibit 9) Not to exceed \$12,500 plus reimbursable expenses at cost

Lower Macungie MS Window Replacements (Exhibit 10) Not to exceed \$5,000 plus reimbursable expenses at cost

Note: Agreements have been reviewed by the solicitor.

6. Legislative

C. Ballard

7. Business Operations

1. Approval of Bill List

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue the checks and vouchers in the amounts indicated.

2. Treasurer Report

Motion by _____, Seconded by _____
RESOLVED, That the Treasurer's Report be approved.

3. EnerNOC Demand Response – E-Power Demand Response – Exhibit 11

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve Attachment B-1, EnerNOC Demand Response-E Power Demand Response program as described in Exhibit 11.

4. Fund Disbursements – Exhibit 12

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the disbarment of funds from GOB 33-2010-Series A as described in Exhibit 12.

5. Approval of the Response & Correction Action Plan – Auditor General –Exhibit 13

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board approve the response and corrective action plan to the Auditor General's Performance Audit Report for fiscal years ending June 30, 2007 and 2008 as submitted to Ms. Connie Derr on March 9, 2010.

8. Announcements

Monday, March 26	7:00 p.m.-Executive Session 7:30 p.m.-Board Meeting
Week of March 26	Kindergarten Registration (See Web Site)
March 29, 30, 31 March 31	7:00 p.m.-Eyer Spring Musical, "Annie, Jr." 2:00 p.m.-Matinee
March 29, 30, 31 March 31	7:30 p.m.-LMMS Spring Musical "The Boys from Syracuse" 2:00 p.m.-Matinee
April 5, 6, 9	Spring Break
April 23	7:30 p.m. – Board Meeting

9. Adjourn

EAST PENN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING

AGENDA

**Board Room
800 Pine Street
Emmaus, PA 18049**

**April 23, 2012
7:30 p.m.**

2012

January 9 & 23
February 13 & 27
March 12 & 26
April 23
May 14
June 11 & 25
July 9
August 13 & 27
September 10 & 24
October 8 & 22
November 12
December 3, Reorganization Meeting
December 10

Vision Statement: The East Penn School District will empower students to maximize their individual potential and become lifelong learners and contributors to a global society.

Mission Statement: The East Penn School District will provide a learning environment in which students become problem solvers, collaborators and critical thinkers.

EAST PENN INFORMATION LINE: (610-966-8480)
EAST PENN ANONYMOUS STUDENT TIP LINE (610) 966-8400
EAST PENN WEB PAGE: www.eastpennsd.org

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

2. Requests to Address the Board

3. Approval of Minutes

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the minutes for the March 26, 2012 meeting.

4. Lehigh Career & Technical Institute – Mrs. Sandra Himes

5. EHS Student Government Report – Cristen French & Shiv Joshi

6. Report of the Superintendent – Dr. Thomas L. Seidenberger

1. District Update

2. 2012-2013 Budget Discussion

3. Personnel

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

-Rebecca Buterbaugh, Food Service Department, effective March 22, 2012 (Exhibit 1)

-Lisa Schilling, Food Service Department, effective March 26, 2012 (Exhibit 2)

Request for Compensated Professional Development Leave

Employee: Melissa Aquila
Computer Teacher, LMMS
Effective: 2012-13 Fall Semester
Reference: Board Policy 438.1, Compensated Professional Leaves

Request for General Leave-Board Policy 539

Employee: Madhu Mather
Instructional Assistant
Effective: 4/30-12-5/25/12

Employee: Darla Masters
PT Food Service Assistant
Effective: 4/2/12-4/1/13

Leave as per Collective Bargaining Agreement

<u>Employee</u>	<u>Effective</u>
Stephanie Arner Grade 4, Willow Lane	5/18/12-6/30/12
Kristina Svencer Science, EHS	5/7/12-1/23/13
Alison Patchcoski Family/Consumer Science, Eyer MS	5/2/12-6/30/12
Jayne Espenshade Business Education, EHS	4/16/12-5/22/12
Tammy Nassry Special Education Teacher, EHS	4/3/12-5/15/12

Carrie Mish
Grade 4, Macungie School

4/3/12-6/30/12

Co-Curricular Appointment

Gail Cannon Head Teacher, Jefferson School
Replacing Heather Schrack

Change in Assignment

Employee: Wendy Crossley
From: Administrative Assistant, Macungie School
To: Administrative Assistant, Assistant to the Superintendent
Effective: To be determined

Additions to the 2011-12 List of Per Diem Substitutes

Matthew Johanson, Elementary
Tiffany Chandler, Health Room Assistant
Corin Dries, Instructional/Staff Assistant
Tiffany Reed, Food Services
Mary Ellen Hoffman, Health Room Assistant
Jodie Thomas, Special Education/Elementary
Elizabeth Meredith, Elementary, Special Education

Summer Maintenance Program

RESOLVED, that, as needed, the Board of Directors approve the possible employment of the following qualified applicants on a temporary basis in the Maintenance Program during the summer months at the rate of pay set for their assigned classifications as of April 23, 2012.

Former Employees - \$8.30/hour:

Baillie, Cameron	Hudak, Brendan
Baillie, Laiken	Johnson, Benjamin
Bennicoff, Cody	Kammerer, Michael
Brown, Matthew	Kurtz, Brian
Capehart, Matthew	Marsteller, Andrew
Clark, Tyler	Miller, Jacquelyn
Dittbrenner, Jessica	Mohr, Jessica
Fick, Nathaniel	Mutchler, Michael
Flexer, Brad	Phillips, Shannon
Hatfield, Elizabeth	Smith, Courtney
Hickey, Mary	Smith, Justin
Owens, Sean	Swavely, Aaron
Woods, Patrick	Toth, Matthew
Vilardi, John	

New Employees/Possible Alternates - \$7.55/hour:

Marsteller, Adam	Pennycoff, Jeffrey
Waterman, Kevin	Lomauro, Nicholas
Samuels, Julia	Johnson, Tiffany
Horos, Kelly	Foucher, Cynthia
Dugan, Emily	Davrados, Nathasha
Miller, Jessica	DeRienzo, Kaila
Nebel, Madeline	Niland, Mitchell
Hendricks, Austin	Concordia, Damian
DeRienzo, Celine	Beck, Matthew
Woods, Eric	Killeen, Nathan
Workman, Seth	Rhodes, Benjamin
Kender, Patrick	Foster, Kevin
Ren, Neill	Weida, Torrin
Lapp, Kevin	Shaver, Matthew
Knerr, Brady	McCowan, Patrick
Myers, Bailey	Metz, Julianne
Hartman, Jeffrey	Wieser, Jesse
Emrich, Scott	Beuttel, Ryan
Lichtenwalner, Aaron	Magargal, Joe
Wertman, Edwin	Frederick, Jr. Gregory

Foster, Riley
Campbell, Taj
Mack, Alexander
Vilardi, David

Boccella, Matthew
Long, Sawyer
Seller, Steven
Ward, Stephen

Note: The total number of hires for 2012 will be determined on an as-needed basis.

Educational/Professional Development Conferences – Exhibit 3

That the East Penn Board of School Directors approve the estimated expenses for the educational/professional development conferences listed on Exhibit 3.

4. Extended School Year Contract – Exhibit 4

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Extended School Year Contract with the Pennsylvania School for the Deaf from July 11, 2012 terminating on August 9, 2012 as described in Exhibit 4.

5. Athletic Trainer Services Agreement – Exhibit 5

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Athletic Services Agreement for the school years 2012-2013; 2013-2014; 2014-2015; 2015-2016; and 2016-2017 as described in Exhibit 5.

7. Other Educational Entities

-Carbon Lehigh Intermediate Unit F. Fuller

Informational: Ballots for the election of CLIU board members have been distributed. Completed ballots should be forwarded to the Board Secretary.

8. Policy

-First Reading: Revision – Board Policy 250, Bullying (Exhibit 6)

Note: All districts are required, by CIPA (**Children's Internet Protection Act of 1999**) to remove the word "may" from their Internet Safety Policy (Bullying Policy). All schools are required to teach Internet Safety starting in the school year 2012/2013.

9. Legislative C. Ballard

1. Resolution Supporting Reform of the Charter and Cyber Charter School Funding Formula

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors adopt the following resolution:

WHEREAS, the current state funding formula for regular and special education in charter and cyber charter schools bears no relationship to the actual instructional costs incurred by the charter schools, and is instead based on the cost would of educating the student in the district of residence; and

WHEREAS, cyber charter school operators in particular can educate students at a significantly lower cost due to the reduced expenses for such elements as personnel, facilities, utilities, text books, transportation and other supplies; and

WHEREAS, the state's flawed charter school funding formula is costing taxpayers hundreds of millions in additional tax dollars, as Pennsylvania's school districts are facing unprecedented economic challenges; and

WHEREAS, the Commonwealth's reimbursement to school districts for students attending charter schools was completely eliminated beginning in the 2011-2012 school year, and such funding is not restored under the proposed 2012-13 state budget for K-12 education; and

WHEREAS, these unreimbursed costs represent a statewide loss of about \$224 million to school districts, and further shift the burden to the local property taxpayers and provide no mandate relief to school districts as a way of controlling costs; and

WHEREAS, the East Penn School District's charter school expenditures for the past five years reflects extraordinary costs that were borne by its taxpayers as follows:

School Year	District Expenditures	State Reimbursement
2006-07	\$ 655,085.81	\$ 149,697.12
2007-08	\$ 1,036,328.07	\$ 195,402.63
2008-09	\$ 1,301,018.70	\$ 310,898.42
2009-10	\$ 2,438,563.09	\$ 343,890.77
2010-11	\$ 2,864,922.03	\$ 555,207.98
2011-12	\$ 3,048,948.90 (estimated)	\$ 0.00
Total:	\$ 11,344,866.60	\$ 1,555,096.92

NOW, THEREFORE, BE IT RESOLVED that the East Penn School District Board of School Directors urges its district's state legislators to support legislation to correct the tuition inequities under the current charter school funding formula so that the funding received by the charter school reflects the true cost of educating the child, thus relieving the financial burden charter schools place on school districts and ensuring that local taxpayers are not overpaying for the services these schools provide.

BE IT FURTHER RESOLVED, that this district also urges the General Assembly to correct the flawed funding formula for charter schools as part of larger reforms needed to address appropriate mechanisms for authorization, oversight, and intervention to remedy various funding and governance concerns, as well as to establish and maintain financial and academic accountability.

BE IT FURTHER RESOLVED, that a copy of this resolution be posted on the district's website and submitted to the elected state senators and representatives of the East Penn School District in the General Assembly, and to the Governor of Pennsylvania.

Adopted this _____ day of _____, 2012.

Signed,

School Board President

Board Secretary (seal)

10. Business Operations

1. Bill List Approval

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer's Report

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

3. Budget Transfers – Exhibit 7

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the Budget Transfers listed on Exhibit 7.

4. Appointment of Auditor

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors appoint the audit firm of Gorman & Associates, P.C. to audit the records of the East Penn School District for the year ending June 30, 2012 at a fee of \$34,300 and a single audit fee of \$3,155 per letter of engagement dated April 2, 2012.

5. Facility Rental Agreements

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors grant permission for the use of district facilities for the following Group V organizations:

Organization: College Planning Center, 1301 Glasgow Street, Pottstown
Date(s): September 6, 2012
Charges: EHS Cafeteria Rental Fee: \$45/hour

Organization: Coral's Academy of Dance, 1107 S. 10th Street, Emmaus
 Date(s): June 6 and June 9, 2012, Dance Rehearsal & Recital
 Eyer MS Auditorium and choral rooms
 Charges: Recital Fee: \$125/hour
 Rehearsal Fee: \$120/hour
 Custodial Fee: \$40.10/hr.
 Technician Fee: \$40.10/hr.

6. Parent Transportation Contract

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors approve the following Parent/Guardian Transportation Contract:

Parent: Laurie R. Murray
 5435 Princeton Road, Macungie
 Effective: April 2, 2012-June 30, 2012
 Reimbursement: \$.555/mile – Wescosville School
 1.58 miles/day

7. Nutrition Contract – Exhibit 8

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors approve The Nutrition Group's food service management renewal budget and contract package as described in Exhibit 8.

8. Disbursement of Funds – Exhibit 9

Motion by _____, Seconded by _____
 RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from GOB 33-2010, Series A, as indicated on Exhibit 9.

9. Informational: Salvage Sale – Exhibit 10

In accordance with Board Policy 701.1, Disposal of Property/Equipment, the administration will be advertising and selling the attached list of items for disposition to the highest bidder. Any unsold items will be offered at the lowest possible cost.

11. Announcements

Monday, April 23, 2012	7:00 p.m.-CLEAR Session 7:30 p.m.-Board Meeting, Board Room
April 23-24	Kindergarten Parent Teacher Conferences
April 23-27	PSSA Science Exams
April 26	7:00 p.m.-LMMS Incoming 6 th Grade Parent Night
April 27	7:00 p.m.-EHS Band Concert
April 28	Nutrition Group's Health & Safety Fair & Emmaus Public Library Used Book Sale, Lower Macungie MS
May 1	7:00 p.m.-EHS Orchestra Concert
May 2	7:00 p.m.-Eyer Incoming 6 th Grade Parent Night 7:00 p.m.-Eyer Band Concert
May 3	7:00 p.m.-LMMS Spring Choral Concert 7:00 p.m.-LMMS Spring Choral Concert
May 4	7:00 p.m.-Macungie Spring Concert
May 7	11:00 a.m. Dismissal – EHS & Middle Schools 7:00 p.m.-Alburtis Spring Concert
May 8	7:00 p.m.-Jefferson Spring Concert 7:00 p.m.-Eyer Orchestra Concert
May 9	7:00 p.m.-Lincoln Spring Concert 7:00 p.m.-Wescosville Spring Concert at LMMS 7:00 p.m.-Shoemaker Spring Concert 7:00 p.m.-Macungie Open House
May 10	7:30 p.m.-EHS Choral Concert
May 12	7:30 p.m.-EHS Fermata Nowhere Concert
May 14	7:30 p.m.-Board Meeting

12. Adjourn

EXHIBITS

April 23, 2012

1

April 12, 2012

East Penn School District

800 Pine Street

Emmaus, PA 18049

Attention HR Department

I am resigning my position as Food Server effective March 22, 2012. I have enjoyed my time working for EPSD. When I am released from my Doctor's care, I would like to return.

Sincerely,

A handwritten signature in cursive script that reads "Rebecca Buterbaugh". The signature is written in black ink and is positioned above the printed name.

Rebecca Buterbaugh

#2

March 26, 2012

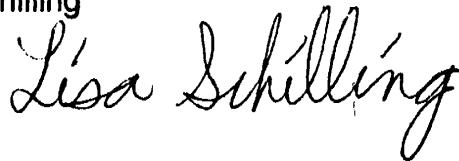
Lisa Schilling
2366 S. Howard Street
Allentown, PA 18103

To Whom It May Concern:

I hereby tender my resignation from my food service position at Eyer Middle School, effective immediately.

Sincerely,

Lisa Schilling

A handwritten signature in cursive script that reads "Lisa Schilling". The signature is written in black ink and is positioned below the printed name "Lisa Schilling".

EAST PENN SCHOOL DISTRICT
EDUCATIONAL/PROFESSIONAL DEVELOPMENT CONFERENCES

APRIL 23, 2012

Conference Title:	PSBA Second Annual Right-to-Know Workshop, Mechanicsburg
Date(s):	June 29, 2012
Attending:	Cecilia R. Birdsell, Board Secretary/Open Records Officer
Estimated Cost:	No cost (PSBA Value Pass)
Conference Title:	PA Library Association: Spring Conference 2012, LCCC
Date(s):	May 17, 2012
Attending:	Bonne South, Librarian, Wescosville School
Estimated Cost:	\$47.00, plus per diem substitute
Conference Title:	PA Institute of CPA's: 2012 School District Conference, Malvern
Date(s):	June 7, 2012
Attending:	James Frank, Assistant Business Manager
Estimated Cost:	\$294.40
Conference Title:	PATTAN: A Behavior Analysis in Language Development Programs, Carbon Lehigh Intermediate Unit
Date(s):	April 17, 2012
Attending:	Jennifer Curtis, Supervisor of Special Education (K-5) Mike Behr, Autistic Support Teacher, Wescosville School Jen Glendenmeyer, Autistic Support Teacher, Wescosville School Laura Oswald, Autistic Support Teacher (K-1), Wescosville School
Estimated Cost:	No cost, teacher per diem substitute required
Conference Title:	Gifted Professional Networking Group, Carbon Lehigh Intermediate Unit
Date(s):	May 2, 2012
Attending:	Denise Teles-Carl, Gifted (Math) Support Teacher, EHS Heather Marsteller, Social Studies Teacher, Emmaus HS
Estimated Cost:	\$34.43/person, plus per diem substitute (Title II Funding)
Conference Title:	2012 FMLA Compliance Update, Allentown
Date(s):	May 21, 2012
Attending:	Amanda Lawler, Confidential Assistant, Personnel Department
Estimated Cost:	\$240.54
Conference Title:	PSBA: Lunch & Learn Audio Conference: Education Foundations; Cutting Costs in Information Technology
Date(s):	Web Conference
Attending:	April 13 & April 17, 2012 Ken Bacher, Board Member
Estimated Cost:	Value Pass
Conference Title:	Emergent Models in Action Research, University of San Diego, CA
Date(s):	April 26-28, 2012 (All 3 teachers are presenters at the conference.)
Attending:	Bridget Doklan, English Teacher, Emmaus HS Jessica Dischley, Spanish Teacher, Emmaus HS Megan Tucker, General Music, LMMS
Estimated Cost:	\$1550, plus per diem substitutes
Conference Title:	*Scholastic Alliance for Young Artists & Writers, Parsons School of Design, NY City, NY & Carnegie Hall
Date(s):	June 1-2, 2012
Attending:	Tracy Maley, Art Teacher, Emmaus HS
Cost:	\$240.00, per diem substitute required

*EHS student Victoria Beck earned a National Silver Medal in the 2012 Scholastic Art & Writing Awards for her drawing titled "Inner Grace." Victoria has joined an elite honor society that includes names like Andy Warhol, Sylvia Plath, Truman Capote and Joyce Carol Oates, among others. This year, more than 200,000 works of art and writing were submitted to the competition by students. Victoria and Tracey Maley are invited to the Scholastic awards ceremony at Carnegie Hall on Friday, June 1.



2012 ESY CONTRACT AGREEMENT

AGREEMENT dated this April 4th, 2012, between the EAST PENN SCHOOL DISTRICT (hereinafter referred to as the "SENDING DISTRICT") and The Pennsylvania School for the Deaf (PSD), an approved private school in the Commonwealth of Pennsylvania (hereinafter referred to as "PSD").

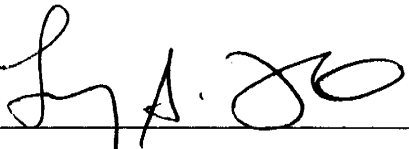
WITNESSETH

NOW, THEREFORE, in consideration of the covenants herein contained, the parties agree as follows:

1. The SENDING DISTRICT agrees to purchase a 19 full day 2012 ESY program for a pupil from the SENDING DISTRICT attending PSD.
2. This AGREEMENT shall be in effect for the 2012 Extended School Year commencing July 11th, 2012 and terminates on August 9th, 2012.
3. The SENDING DISTRICT agrees to pay the daily tuition of \$ 230.00 per student day (pro-rate of Four Thousand Three Hundred Seventy Dollars (\$ 4,370.00) 19 days ESY tuition).
4. The SENDING DISTRICT agrees to pay the daily 1-1 PCA Aide of \$ 183.50 per student day (pro-rate of Three Thousand Four Hundred Eighty Six Dollars and Fifty Cents (\$3,486.50)
5. The SENDING DISTRICT agrees to provide transportation to/from PSD as stipulated in the cover letter.
6. PSD agrees to record the pupil's attendance.
7. The AGREEMENT may be terminated by the SENDING DISTRICT or by PSD upon 3 calendar day's written notification to the other party. The SENDING DISTRICT shall be responsible for full tuition.
8. The continued need for this educational program will be carefully monitored and, if/when a child in placement is appropriate, the IEP team will re-convene to discuss such changes.
9. In the event that any dispute arises out of this AGREEMENT the parties will seek to resolve the dispute as expeditiously as possible. The interests of this pupil shall be of the foremost concern in resolving such disputes.

10. In the event the approval status of PSD is discontinued by the Pennsylvania Department of Education, this AGREEMENT may be terminated. The SENDING DISTRICT shall be responsible for tuition for the days the pupil is enrolled.
11. PSD agrees not to assign this contract or any portion thereof to any other entity.

IN WITNESS WHEREOF, the parties have caused this AGREEMENT to be duly executed as of this April 4, 2012.



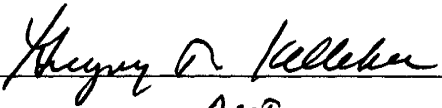
Larry S. Taub, Ed.D. - Head of School

The Pennsylvania School for the Deaf

Title: _____

District: EAST PENN SCHOOL DISTRICT

ATTEST:



Gregory Kelleher-Secretary Board of Trustees

The Pennsylvania School for the Deaf

Title: _____

District: EAST PENN SCHOOL DISTRICT

ATHLETIC TRAINER SERVICES AGREEMENT

THIS AGREEMENT is made this 26th day of March 2012 by and between OAA Orthopaedic Specialists, ("OAA"), a Pennsylvania professional corporation, and EAST PENN SCHOOL DISTRICT ("School").

RELEVANT FACTS

- A. School requires the services of a qualified athletic trainer for certain inter-scholastic events and certain sports team practices for the school year set forth on Exhibit A attached hereto and made a part hereof.
- B. OAA employs athletic trainers who are qualified to provide the required services.
- C. School wishes to contract with OAA to obtain athletic training services and OAA wishes to contract with School to provide such services.
- D. OAA and School wish to memorialize the terms of their contract in the following:

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants, promises and agreements, and intending to be legally bound hereby, OAA and School (sometimes the "parties") agree as follows:

- 1. OAA will make available a qualified athletic trainer to provide the services described in paragraph 2(a) hereof for the sports team practices and inter-scholastic athletic events described in Exhibit A ("Covered Practices/Events") for the school year set forth in Exhibit A ("School Year").
- 2. The services to be provided hereunder are as follows:
 - (a) Render first aid treatment of injuries to athletes of School that occur during Covered Practices/Events for those injuries which are appropriately so treated by a qualified athletic trainer. For injuries that require the services of a physician, the first aid treatment rendered pursuant to this Agreement will be of an interim nature pending the arrival of an ambulance and/or physician and/or the transportation by School or others of the injured athlete to a physician or hospital.
 - (b) Recommend a specific rehabilitation program for the injured athlete where that is appropriate for the treatment of the injury involved and the injured athlete is not under the care of a physician for the injury.

(c) Perform follow-up evaluations of the remediation of the injury and consultation with athletic coaches and the injured athlete with respect to re-entry in athletic activity.

3. School agrees to pay OAA a fee of \$26,084 for the 2012-2013 School Year for all services rendered hereunder, such fee to be paid in ten (10) equal monthly installments, the first such installment shall be paid on September 15, 2012, and thereafter on the last day of each successive month until the fee is paid in full, annually.

(a) The agreement for the annual re-imbursement is as follows:

<u>School Year</u>	<u>Annual Reimbursement</u>
2012-2013	\$ 26,084
2013-2014	\$26,350
2014-2015	\$ 26,625
2015-2016	\$ 26,900
2016-2017	\$ 27,425

4. Each qualified athletic trainer whose services are provided hereunder shall at all times remain an employee of OAA and shall in no way be deemed to be an employee of School. In the performance of the services, duties and obligations required of each party under this Agreement, it is mutually understood and agreed that each party shall at all times be acting as an independent contractor and that OAA employees shall not be, for any purposes, employees, agents or joint venturers with School. Nothing contained in this Agreement shall create a partnership or joint venture between School and OAA.

5. School hereby acknowledges that it is solely responsible for the determination of the types, quality, design and all other aspects of athletic and other equipment worn or otherwise utilized by the athlete in Covered Practices/Events as well as the design, maintenance and repair of facilities at the school utilized by the athlete in connection with the Covered Practices/Events.

6. No party shall be liable for any delay in performance hereunder due to causes beyond its control, including but not limited to acts of God, fires, strikes and intervention by any governmental authority and each party shall take steps to minimize any such delay.

7. Indemnification:

(a) Limited to the indemnifying party's sole negligence, each party hereby indemnifies and holds harmless the other and its directors, officers, employees and agents from and against any claim, loss, damage, cost, expense (including reasonable attorneys' fees) or liability arising out of, or related to, a claim instituted by a third party relating to the performance or non-performance by that party of any services provided pursuant to this Agreement.

(b) Each party seeking indemnification shall promptly notify the other party of any claim asserted against it for which such indemnification is sought, and shall promptly deliver to the party from whom indemnification is sought a true copy of any such claim including, but not limited to, a true copy of any summons or other process, pleading or notice issued in any lawsuit or other proceeding to assert or enforce such claim. Upon acceptance of its obligation to indemnify by the indemnifying party, said party reserves the right to control the investigation, trial and defense of such lawsuit or action, including all negotiations to effect settlement, any appeal arising therefrom and to employ or engage attorneys of its own choice provided that no settlement or compromise of any claim or action can be made without the reasonable consent of the other. The party seeking indemnification may, at its own cost, participate in such investigation, trial and defense of such lawsuit or action and any appeal arising therefrom. The party seeking indemnification, its employees, agents, servants and representatives shall provide full cooperation to the indemnifying party at all times during the pendency of the claim or lawsuit, including, without limitation, providing them with all available information concerning the claim. If the indemnifying party does not assume the defense of a claim or action within twenty (20) days after notice, the party providing notice may assume the defense thereof at the cost of the indemnifying party.

8. This Agreement (including all Exhibits hereto) constitutes the entire agreement between the parties hereto with respect to the subject matter hereof, and it supersedes all prior oral or written agreements, commitments, or understandings with respect to the matters provided for herein. No amendment, modification or discharge of this Agreement shall be valid or binding unless set forth in writing and duly executed by the party against whom enforcement of the amendment, modification or discharge is sought.

9. This Agreement shall be construed and all of the rights, powers, and liabilities of the parties hereunder shall be determined in accordance with the laws of the Commonwealth of Pennsylvania in the Court of Common Pleas of Lehigh County.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

ATTEST:

East Penn SCHOOL DISTRICT, ("School")

By: _____

ATTEST:

OAA ORTHOPAEDIC SPECIALISTS,
("OAA")

By: _____

Exhibit A
Trainer Services Agreement
Dated March 26, 2012 between
Orthopaedic Associates of Allentown
and
EAST PENN School District

1. Applicable school year(s): 2012-2013, 2013-2014, 2014-2015, 2015-2016, 2016-2017

2. Covered Practices/Events:

(a) Covered Sports to which this Agreement applies are all Middle School Sports (boys and girls) that are played on an inter-scholastic basis ("Covered Sports") subject to the limitations and conditions set forth in 2(b) below.

(b) Practices and/or Events of the Covered Sports to which this Agreement applies are:

(i) Practices and home games for each of the Covered Sports on a 6 days per week basis (including Saturday for home games, if applicable). Practices will be covered from 2:00 PM until 6:30 PM, however that the Covered Sports practices and/or home games which are being held concurrently are all being held in reasonable proximity to each other at the Middle School facilities, it being understood that the services of only one qualified trainer is being provided at the Middle School facilities who will circulate as needed among the practices and/or home games scheduled for Saturday. School agrees to schedule them so they are held concurrently at approximately the same time periods.

(ii) The athletic trainer providing the services hereunder shall arrive ½ hour prior, in the case of scheduled practice, and 2 hours prior to the start of scheduled home games, and, in the case of away games, ½ hour before the scheduled departure time for the team transportation to the game.

(iii) The services to be provided hereunder shall be rendered at Middle School facilities or, in the case of away games, at the location of the game except for preparatory services at the appropriate Middle School facility prior to team departure.

(iv) School shall supply at its own expense all necessary first aid and other supplies required to perform the services hereunder and the services hereunder shall include, if requested by School recommendations to School in its ordering of first aid and other supplies required to perform the services hereunder.

(v) OAA employees shall have no obligation to perform services hereunder except as specifically described in this paragraph 2(b) of this Exhibit A.

(vi) OAA will not provide Sunday coverage.

3. Assigning Athletic Trainers

(a) Upon signing of such agreement, it is the discretion of OAA's Director of Athletic Training to determine the placement of individual athletic trainers.

(b) If conflict arises between the school and the athletic trainer assigned, all complaints/requests must be directed to OAA's Director of Athletic Training in writing.

(c) If upon determination that athletic trainer is not fulfilling school's requirements under this agreement, school may request a change in athletic trainer.

(d) If there is an available OAA athletic trainer, OAA Director of Athletic Training will make a personnel change within thirty (30) days of the written request.

(e) If there is no OAA athletic trainer available and the conflict is beyond repair, then either party may rescind such agreement after sixty (60) days of written notice.

Proposed 5 year Athletic Trainer Services Agreement

OAA Orthopaedic Specialists Sports Medicine Institute

East Penn School District

High School (2 Athletic Trainers)

<u>School Year</u>	<u>Re-Imbursement</u>	<u>Increase</u>
2012-2013	\$55,762	0%
2013-2014	\$56,320	1%
2014-2015	\$56,875	1%
2015-2016	\$57,450	1%
2016-2017	\$58,600	2%

*5% increase over 5 years

East Penn School District

Middle Schools

<u>School Year</u>	<u>Re-Imbursement</u>	<u>Increase</u>
2012-2013	\$26,084	0%
2013-2014	\$26,350	1%
2014-2015	\$26,625	1%
2015-2016	\$26,900	1%
2016-2017	\$27,425	2%

*5% increase over 5 years

East Penn School District

SECTION: STUDENTS

TITLE: BULLYING

ADOPTED: October 12, 2009

REVISED:

250. BULLYING	
1. Purpose	The East Penn School District Board of Directors is committed to providing a safe, positive learning environment for district students. The Board recognizes that bullying creates an atmosphere of fear and intimidation, detracts from the safe environment necessary for student learning, and may lead to more serious violence. Therefore, the Board prohibits bullying by district students.
2. Definitions SC 1303.1-A	Bullying means an intentional electronic, written, verbal or physical act or series of acts <ol style="list-style-type: none"> 1. directed at another student or students, 2. which occurs in a school setting that is severe, persistent or pervasive and 3. That has the effect of doing any of the following as determined by the administration of the East Penn School District: <ol style="list-style-type: none"> i. Substantially interfering with a student's education ii. Creating a threatening school environment iii. Substantially disrupting the orderly operation of the school
SC 1303.1-A	
Authority SC 1303,1-A	School setting means in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised, or sanctioned by the school. Bullying is also prohibited even where the act or acts occur outside of a school setting where it is directed at another student or students and is severe, persistent or pervasive, and is then brought into a school setting or accessed at a school setting provided that it has the effect of doing any of the following as determined by the Administration of the School District: <ol style="list-style-type: none"> i. Substantially interfering with a student's education; ii. Creating a threatening environment; or iii. Substantially disrupting the orderly operation of the school.

<p>3. Guidelines</p> <p>SC 1302-A, SC 1303.1-A</p>	<p><u>Complaint Procedure</u></p> <ol style="list-style-type: none"> 1. Any student who believes that he/she may be the victim of any bullying shall promptly report the incident to his/her teacher, principal, counselor or district administrator. The complaint may be issued by the student or on behalf of the student by his/her parent/legal guardian. 2. Any staff member who receives such complaint shall immediately refer the matter to the building principal for a prompt investigation and appropriate action. 3. Any student who violates this policy shall be subject to appropriate disciplinary action consistent with the Code of Student Conduct, which may include: <ol style="list-style-type: none"> a. Counseling within the school b. Parental Conference c. Loss of school privileges d. Transfer to another school building, classroom or school bus e. Exclusion from school-sponsored activities f. Detention g. Suspension h. Expulsion i. Counseling/Therapy outside of school j. Referral to law enforcement officials <p><u>DISSEMINATION</u></p> <ol style="list-style-type: none"> 1. This policy shall be made available on the East Penn School District website and in every classroom. 2. This policy shall be posted at a prominent location within each school building. 3. This policy shall be reviewed with students within ninety (90) days of its adoption and thereafter at least once each school year. 4. This policy shall be included in the Code of Student Conduct and provided annually to students.
<p>4. Delegation of Authority</p>	<p>The Superintendent or designee shall develop administrative regulations to implement this policy.</p> <p>The Superintendent or designee may shall develop and implement bullying prevention and intervention programs. Such programs shall provide staff and students with appropriate training to effectively respond to, intervene in, and report incidents of bullying. <u>The school district shall educate all students about appropriate online behavior, including, but not limited to, interacting with other individuals on social networking websites, cyber bullying, chat rooms and</u></p>

References:	<p><u>predation awareness response.</u></p> <p>The Superintendent or designee shall review this policy every three (3) years and recommend necessary revisions to the Board, to comply with the reporting requirements to the Office of Safe Schools.</p> <p>24 P.S. Sec. 1303.1-A 22 PA Code Sec. 12.3 <i>Board Policy - 218, 233, 236, 248</i></p>
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Budget Transfers

ACCOUNT NUMBER	INCREASE
10-1100-330-029-10	(\$4,200) Instructional Other Professional Services
10-1100-430-000-30-833	(\$2,000) Instructional Repairs/Maintenance
10-1100-519-199-30	(\$1,900) Instructional Field Trips
10-1221-567-007-10	(\$20,000) Sp. Ed. Tuition to Approved Private Schools
10-1225-121-000-30	(\$14,700) Sp. Ed. Teaching Salaries
10-1225-330-890-10	\$14,700 Sp. Ed. Federal Other Prof. Services
10-1225-610-007-10	(\$6,755) Sp. Ed. Supplies
10-1231-567-007-30	(\$22,000) Sp. Ed. Tuition to Approved Private Schools
10-1231-640-890-10	(\$2,850) Sp. Ed. Federal Books/Periodicals
10-1233-438-890-20	\$1,709 Sp. Ed. Federal Tech. Repairs
10-1233-567-007-10	\$81,146 Sp. Ed. Approved Private School Tuition
10-1233-650-890-30	\$1,220 Sp. Ed. Federal Educational Software
10-1233-758-890-20	\$8,205 Sp. Ed. Federal Equipment
10-1241-121-000-30-833	(\$40,000) Sp. Ed. Teaching Salaries
10-1241-430-007-10	\$50 Sp. Ed. Repairs/Maintenance
10-1241-610-007-30	(\$5,000) Sp. Ed. Supplies
10-1241-640-890-30	(\$6,000) Sp. Ed. Books/Periodicals
10-1270-322-007-30	\$53,000 Sp. Ed. IU Services
10-1270-610-890-10	\$152 Sp. Ed. Federal Supplies
10-1281-322-007-10	(\$31,000) Sp. Ed. IU Services
10-1290-323-007-10	\$140,000 Sp. Ed. Prof. Ed. Other Ed.
10-1290-563-007-30	\$71,000 Sp. Ed. Tuition to Non-Public Schools
10-1290-640-890-10	\$8,050 Sp. Ed. Federal Books/Periodicals
10-1410-121-000-30-833	(\$20,000) Drivers' Ed. Teaching Salaries
10-1410-626-000-30-833-021	\$1,300 Drivers' Ed. Gasoline
10-1450-123-419-00-000-000-1011	\$12,000 Instr. Prog. Outside School Day Title I Pay
10-1450-220-419-00-000-000-1011	\$2,000 Instr. Prog. Outside School Day Title I Soc. Se
10-1691-141	(\$14,000) Community Ed. Salaries
10-2110-324-029-10	\$220 Supv. Of Student Services Staff Development
10-2110-530-029-30	(\$620) Supv. Of Student Services Postage
10-2110-610-029-10	\$400 Supv. Of Student Services Supplies
10-2120-390-029-30-833	\$4,200 Guidance Other Purchased Services
10-2120-757-199-30-833	\$1,900 Guidance Non-Capital Hardware/Software
10-2140-390-007-30	(\$5,267) Psychological Other Purchased Prof. Services
10-2140-390-890-30	(\$17,000) Psychological Federal Other Purch. Prof. Serv
10-2220-348-024-10	\$1,300 Educational Software
10-2220-580-024-10	\$1,800 Tech. Dept. Mileage
10-2220-767-024-10	(\$3,100) Educational Technology Equipment
10-2260-530-007-10	\$1,500 Sp. Ed. Curr. Dev. Postage
10-2310-330-009	\$532 Board Prof. Services
10-2310-530-009	(\$532) Board Postage
10-2360-390-008	(\$1,600) Supt. Other Purchased Services
10-2360-530-008-10	\$1,600 Supt. Postage
10-2370-530-003	\$100 Community Relations Postage
10-2370-610-003	(\$240) Community Relations Supplies
10-2370-810-003	\$140 Community Relations Memberships
10-2720-390	(\$1,450) Transportation Other Purchased Services
10-2720-513	(\$4,050) Transportation Contracted Services
10-2720-610	\$4,000 Transportation Supplies
10-2720-751	\$1,500 Transportation Equipment (radios)
10-2818-348-024	(\$4,900) System-Wide Services in Support of Tech. Ple
10-2818-530-024	\$200 System-Wide Technology Postage
10-2818-650-024	\$3,200 System-Wide Technology Ed. Software
10-2818-768-024	\$1,500 System-Wide Technology Equipment Replace
10-2834-580-007	(\$3,500) Staff Development Non-Instr. Travel
10-2840-348-024	\$9,394 Data Processing Services in Support of Tech.
10-2840-618-024	\$21,000 Data Processing Software
10-2840-757-024	(\$27,593) Data Processing Additional Tech. Equipment
10-2840-767-024	(\$2,801) Data Processing Replacement Tech. Equipme
10-3210-550-000-30-833-020	(\$3,300) Student Activities Printing & Binding
10-3210-626-000-30-833-020	\$300 Student Activities Gasoline
10-3210-894-000-30-833-020	\$5,000 Student Activities Student Admission Fees
10-3250-430-005-00-005-000-700	\$3,570 Athletics Repairs & Mnt.
10-3250-550-005-00-005-000-700	(\$3,570) Athletics Printing & Binding
10-5110-830	(\$212,960) Debt Service Interest
10-5130-880	<u>\$25,000</u> Refund of Prior Year Revenue
Total	\$0

**CONTRACT AMENDMENT RELATED TO IMPLEMENTATION OF NUTRITION STANDARDS IN THE
NATIONAL SCHOOL LUNCH AND SCHOOL BREAKFAST PROGRAMS**

EFFECTIVE JULY 1, 2012

The parties agree to comply with federal regulatory requirements of the National School Lunch and School Breakfast Programs, as issued in the Final Rule entitled, *Nutrition Standards in the National School Lunch and Breakfast Programs*, published January 26, 2012 and codified in the Code of Federal Regulations, 7 C.F.R. Parts 210 and 220. Compliance will be consistent with the implementation timeline issued in the Final Rule and/or other subsequent guidance issued by USDA. This amendment applies to the 2012-13 School Year only.

By signing this amendment, the School Food Authority agrees it has thoroughly reviewed the justification supplied by the Food Service Management Company and has requested and reviewed additional documentation of the Food Service Management Company in order to determine that an increase to Operational Costs beyond the Consumer Price Index, as applicable, is prudent and reasonable.

This Amendment has been duly authorized, executed and delivered by and on behalf of each party, and constitutes the legal, valid and binding agreement of said party.

The parties have entered into this Amendment as of the day and year set forth below.

School Food Authority Name: _____

By: _____ Date: _____

Name (printed): _____

Title: _____

Food Service Management Company Name: Nutrition, Inc.

By: _____ Date: _____

Name (printed): Douglas Delvernois

Title: Regional Manager

Renewal Agreement Page

This bidder certifies that he/she shall operate in accordance with all applicable State and Federal regulations.

This bidder certifies that all terms and conditions within the Bid Solicitation shall be considered a part of the contract as if incorporated therein.

This Renewal Agreement shall be in effect for one year starting July 1, **2012** and may be renewed by mutual agreement for up to 2 additional one-year period(s). The provisions of the contract shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed by their duly authorized representative the day and year.

East Penn School District

Name of SFA

Signature of Authorized Representative*

Printed Name of Authorized Representative

Title

Date Signed

Attest

Nutrition, Inc.

Name of FSMC

Signature of Authorized Representative*

Douglas DeIvernois

Printed Name of Authorized Representative

Regional Manager

Title

Date Signed

Attest

* All contracts must be signed in blue ink.

Appendix H

U. S. DEPARTMENT OF AGRICULTURE

Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion- Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Nutrition, Inc.

Organization Name

PR/Award Number or Project Name

Douglas DeIvernois, Regional Manager

Names(s) and Title(s) of Authorized Representative(s) of the FSMC

Signature(s)

Date

Appendix H (cont)

Instructions for Certification

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the reverse side in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant are not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Appendix I

Clean Air and Water Certificate

Applicable if the contract exceeds \$100,000 or the Contracting Officer has determined that the orders under an indefinite quantity contract in any one year will exceed \$100,000 or a facility to be used has been the subject of a conviction under the Clean Air Act (41 U.S.C. 1857c-8(c)(1) or the Federal Water Pollution Control Act 33 U.S.C. 1319(d) and is listed by EPA or the contract is not otherwise exempt. Both the School Food Authority (SFA) and Food Service Management Company (offeror) shall execute this Certificate.

Nutrition, Inc
Name of Food Service Management Company

East Penn School District
Name of School Food Authority

THE FOOD SERVICE MANAGEMENT COMPANY AGREES AS FOLLOWS:

- A. To comply with all the requirements of Section 114 of the Clean Air Act, as amended (41 U.S.C. 1857, et seq., as amended by Public Law 91-604) and Section 308 of the Federal Water Pollution Control Act (33 U.S.C. 1251, et seq., as amended by Public Law 92-500), respectively, relating to inspection, monitoring, entry, reports and information as well as other requirements specified in Section 114 and Section 308 of the Air Act and the Water Act, respectively, and all regulations and guidelines issued there under before the award of this contract.
- B. That no portion of the work required by this prime contract will be performed in a facility listed on the Environmental Protection Agency List of Violating Facilities on the date when this contract was awarded unless and until the EPA eliminates the name of such facility or facilities from such listing.
- C. To use his/her best efforts to comply with clean air standards and clean water standards at the facilities in which the contract is being performed.
- D. To insert the substance of the provisions of this clause in any nonexempt subcontract, including this paragraph.

THE TERMS IN THIS CLAUSE HAVE THE FOLLOWING MEANINGS:

- A. The term "Air Act" means the Clean Air Act, as amended (41 U.S.C. 1957 et seq., as amended by Public Law 91-604).
- B. The term "Water Act" means Federal Water Pollution Control Act, as amended (33 U.S.C. 1251 et seq., as amended by Public Law 92-500).
- C. The term "Clean Air Standards" means any enforceable rules, regulations, guidelines, standards, limitations, orders, controls, prohibitions, or other requirements which are contained in, issued under, or otherwise adopted pursuant to the Air Act or Executive Order 11738, an applicable implementation plan as described in section 110(d) of the Clean Air Act (42 U.S.C. 1957c-5(d)), an approved implementation procedure or plan under Section 111(c) or Section 111(d), respectively, of the Air Act (42 U.S.C. 1857c-6(c) or (d)), or approved implementation procedure under Section 112(d) of the Air Act (42 U.S.C. 1857c-7(d)).
- D. The term "Clean Air Standards" means any enforceable limitation, control, condition, prohibition, standard, or other requirement which is promulgated pursuant to the Water Act or contained in a permit issued to a discharger by the Environmental Protection Agency or by a State under an approved program, as authorized by Section 402 of the Water Act (33 U.S.C. 1342) or by local government to ensure compliance with pretreatment regulations as required by Section 307 of the Water Act (33 U.S.C. 1317).
- E. The term "Compliance" means compliance with clean air or water standards. Compliance shall also mean compliance with a schedule or plan ordered or approved by a court of competent jurisdiction, the Environmental Protection Agency or an Air or Water Pollution Control Agency in accordance with the requirements of the Air Act or Water Act and regulations issued pursuant thereto.
- F. The term "facility" means any building, plant, installation, structure, mine, vessel, or other floating craft, location or sites of operations, owned, leased or supervised by the Food Service Management Company.

Signature of Food Service Management Company's Authorized Representative	<u>Regional Manager</u> Title	Date
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Signature of School Food Authority's Authorized Representative	Title	Date
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Appendix J

CERTIFICATION REGARDING LOBBYING

Applicable to Grants, Sub-grants, Cooperative Agreements, and Contracts Exceeding \$100,000 in Federal Funds.

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a *civil penalty of not less than \$10,000 and not more than \$100,000* for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all covered subawards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

Nutrition, Inc.

580 Wendel Road, Suite 100

Irwin, PA 15642

Name/Address of Organization (FSMC)

Douglas Delvernois, Regional Manager

Name/Title of Submitting Official

Signature

Date

Appendix J

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

1. Type of Federal Action: _____ a. contract b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	2. Status of Federal Action: _____ a. bid/offer/application b. initial award c. post-award	3. Report Type: _____ a. initial filing b. material change For Material Change Only: Year _____ Quarter _____ Date of Last Report _____
4. Name and Address of Reporting Entity: Prime Subawardee Tier, if known: Congressional District, if known:		
<div style="border: 1px solid black; padding: 10px; display: inline-block;"> NO ACTIVITY </div>		
5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime: Congressional District, if known:		
6. Federal Department/Agency:	7. Federal Program Name/Description: CFDA Number, if applicable:	
8. Federal Action Number, if known:	9. Award Amount, if known: \$	
10. a. Name and Address of Lobbying Entity: (last name, first name, MI)		
10. b. Individuals Performing Services (including address if different from No. 10.a.)		
(Attach Continuation Sheet(s) SF-LLL-A if Necessary) (if individual, last name, first name, middle)		
11. Amount of Payment (check all that apply): \$ _____ Actual \$ _____ Planned	13. Type of payment (check all that apply): ___ a. retainer ___ b. one-time fee ___ c. commission ___ d. contingent fee ___ e. deferred ___ f. other, specify:	
12. Form of Payment (check all that apply): ___ a. cash ___ b. in-kind; specify: Nature _____ Actual _____		
14. Brief Description of Services Performed or to be Performed and Date(s) of Service, including officer(s), employee(s), or member(s) contracted for Payment Indicated in Item 11: (Attach Continuation Sheet(s) SF-LLL-A, if necessary)		
15. Are Continuation Sheet(s) SF-LLL-A Attached: Yes _____ (Number _____) No _____		
16. Information requested through this form is authorized by Title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.		
Signature: _____ Print Name: <u>Douglas Delvernois</u> Title: <u>Regional Manager</u> Telephone: <u>570-284-4549</u> Date: _____		

**DISCLOSURE OF LOBBYING ACTIVITIES
CONTINUATION SHEET SF-LLL-A**

Reporting Entity: Nutrition, Inc.

Page ____ of ____

NO ACTIVITY

Appendix J (cont)

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. Section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Use of SF-LLL-A Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee; e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee", then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) Number, Invitation for Bid (IFB) Number; grant announcement number; the contract, grant or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes; e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.
11. (b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).
12. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (item 4) to the lobbying entity (item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
13. Check all that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
14. Check all that apply. If other, specify nature.
15. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.
15. Check whether or not a SF-LLL-A Continuation Sheet(s) is attached. List number of sheets if yes.
16. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget. Paperwork Reduction Project (0348-00046), Washington, DC 20503.

FOOD SERVICE MANAGEMENT CONTRACT ADDENDUM

THIS AGREEMENT made and entered into this _____ day of _____, 2012 by and between NUTRITION, INC. (hereinafter referred to as "Nutrition, Inc." or "Food Service Management Company", or "FSMC") having its principal place of business situated at 580 Wendel Road, Suite 100, Irwin, PA 15642 and EAST PENN SCHOOL DISTRICT, a duly constituted public school district of the Commonwealth of Pennsylvania, having its principal place of business situated at 800 Pine Street, Emmaus, PA 18049 (hereinafter referred to as "School Food Authority" or "SFA").

WITNESSETH:

WHEREAS, the FSMC and SFA were parties to a contract effective July 1, 2010 under which Nutrition would provide food services to the EAST PENN SCHOOL DISTRICT; and WHEREAS, the parties of said contract had the option to renew the contract for four (4) one (1) year periods at renegotiated rates not to exceed the Federal and State reimbursement rates during the life of this contract; and

WHEREAS, under guidelines promulgated by the Pennsylvania Department of Education, the contracting parties for the provision of Food Services to School District must follow model contract language promulgated by the Department; and

WHEREAS, the parties intend to continue their contractual relationship, and to remain in compliance with state regulations.

NOW, THEREFORE, the parties in consideration of the mutual covenants and conditions contained herein, with the intent to be legally bound hereby, agree as follows:

CURRENT AGREEMENT

All aspects of the current Agreement which went into effect July 1, 2010 will remain the same except for the following changes:

DATES: This Addendum shall be for a period of one year beginning on July 1, 2012 and ending June 30, 2013 and renewable for two (2) one-year periods, by mutual agreement, at renegotiated rates.

REVIEW OF BILLING/FINANCIAL PROCEDURES:

- Billing and Payment Terms: The Nutrition Group agrees to comply with the billing method indicated in the original contract effective July 1, 2010. On a cost reimbursable basis, Nutrition, Inc. will bill the District the actual monthly costs. The District is expected to pay the monthly billing within 30 days of receipt. Nutrition, Inc. will separately identify for each cost submitted for payment to the amount of each cost that is allowable and unallowable.
- Initial Payment: The Nutrition Group will submit to the East Penn School District an invoice estimating the amount of costs that Nutrition expects to incur for one month of operation on or about July 1. The District will be expected to pay the amount of this invoice upon receipt of the invoice. The purpose of such initial payment is that The Nutrition Group must pay for hourly labor (if on The Nutrition Group's payroll), our FSD, and upper management team labor on a bi-weekly basis. The Nutrition Group must also pay our food and supply vendors in a timely manner to insure competitive prices. Daily cash income and State and Federal reimbursements get deposited into the school district's account; however, The Nutrition Group has no daily access to these receipts. At the end of the school year, the district and The Nutrition Group will reconcile the account. At that time, the initial payment will be returned/credited to the District prior to July 1, 2013.

ATTACHMENTS

The attachments included (the Agreement/Appendix documents; TNG's Operating Budget; Expenses Detail document; TNG's Budget, Guarantee, Accounting, and Contract Criteria; SFA Labor spreadsheet; and the Ala Carte Price List) become part of this Addendum.

NSLP Projected Operating Costs

Contract Begin Date 07/01/12
 Contract End Date 06/30/13
 Days of Service 180

School Food Authority EAST PENN SD
 FSMC Name The Nutrition Group

<u>Actual "In-School" Revenue</u>						
(Include Seamless Summer Option (SSO) Actual Revenue, if applicable)						
<u>BREAKFASTS:</u>		<u>MEALS</u>		<u>RATES</u>		
Elementary Paid	#	25,200	X	\$ 1.100	= \$	27,720.00
Elementary Tiered Paid	#		X	\$ -	= \$	-
Middle Paid	#	1,575	X	\$ 1.100	= \$	1,732.50
Middle Tiered Paid	#		X	\$ -	= \$	-
Secondary Paid	#	4,375	X	\$ 1.100	= \$	4,812.50
Secondary Tiered Paid	#		X	\$ -	= \$	-
Reduced-Price	#	5,425	X	\$ 0.300	= \$	1,627.50
Adult Paid	#	-	X	\$ 1.000	= \$	-
A la Carte Sales	#	-	X	\$ 1.000	= \$	-
Subtotal Breakfasts	#	36,575			\$	35,892.50
<u>LUNCHES:</u>						
Elementary Paid	#	233,460	X	\$ 2.000	= \$	466,920.00
Elementary Tiered Paid	#	18,180	X	\$ 2.350	= \$	42,723.00
Middle Paid	#	185,580	X	\$ 2.100	= \$	389,718.00
Middle Tiered Paid	#	7,380	X	\$ 2.350	= \$	17,343.00
Secondary Paid	#	165,240	X	\$ 2.100	= \$	347,004.00
Secondary Tiered Paid	#	6,480	X	\$ 2.350	= \$	15,228.00
Reduced-Price	#	51,840	X	\$ 0.400	= \$	20,736.00
Adult	#	42,300	X	\$ 1.000	= \$	42,300.00
A la Carte Sales	#	830,700	X	\$ 1.000	= \$	830,700.00
Subtotal Lunches	#	1,541,160			\$	2,172,672.00
<u>SNACKS/SUPPLEMENTS</u>						
Paid	#	-	X	\$ -	= \$	-
Reduced-Price	#	-	X	\$ 0.250	= \$	-
Adult	#	-	X	\$ -	= \$	-
A la Carte Sales	#	-	X	\$ 1.000	= \$	-
Subtotal Snacks/Supplements	#	-			\$	-
<u>OTHER:</u>						
Special Milk					\$	-
Vending Machine Sales/Concession					\$	-
Special Functions					\$	10,800.00
Subtotal Other					\$	10,800.00
Total "IN-SCHOOL" Revenue	#	1,577,735			\$	2,219,364.50

<u>Federal Reimbursement</u>						
To Be Completed By SFA (include SSO Reimbursements, if applicable)						
<u>BREAKFASTS:</u>		<u>MEALS</u>		<u>RATES</u>		
Paid	#	31,150	X	\$ 0.270	= \$	8,410.50
Free	#	26,250	X	\$ 1.510	= \$	39,637.50
Free, Severe Need	#	-	X	\$ -	= \$	-
Reduced	#	5,425	X	\$ 1.210	= \$	6,564.25
Reduced, Severe Need	#	-	X	\$ -	= \$	-
Subtotal Breakfasts	#	62,825			\$	54,612.25
<u>HIGH RATE LUNCHES:</u>						
Paid	#	-	X	\$ -	= \$	-
Free	#	-	X	\$ -	= \$	-
Reduced	#	-	X	\$ -	= \$	-
Subtotal High Rate Lunches	#	-			\$	-
<u>LOW RATE LUNCHES:</u>						
Paid	#	616,320	X	\$ 0.260	= \$	160,243.20
Free	#	121,500	X	\$ 2.770	= \$	336,555.00
Reduced	#	51,840	X	\$ 2.370	= \$	122,860.80
Subtotal Low Rate Lunches	#	789,660			\$	619,659.00
<u>SNACKS/SUPPLEMENTS:</u>						
Paid	#	-	X	\$ -	= \$	-
Free	#	-	X	\$ -	= \$	-
Reduced	#	-	X	\$ -	= \$	-
Subtotal Snacks/Supplements	#	-			\$	-
<u>SPECIAL MILK</u>						
Paid	#	-	X	\$ -	= \$	-
Free*	#	-	X	\$ -	= \$	-
Subtotal Special Milk	#	-			\$	-
Total Federal Reimbursement	#	852,485			\$	674,271.25

State Reimbursements
 (Include SSO Reimbursements, if applicable)

BREAKFASTS:							
		MEALS		RATES			
Paid	#	31,150	X	\$ 0.100	=	\$	3,115.00
Free	#	26,250	X	\$ 0.100	=	\$	2,625.00
Free, Severe need	#	-	X	\$ -	=	\$	-
Reduced	#	5,425	X	\$ 0.100	=	\$	542.50
Reduced, Severe Need	#	-	X	\$ -	=	\$	-
Subtotal Breakfasts		#				\$	6,282.50
LUNCHES:							
Paid	#	616,320	X	\$ 0.100	=	\$	61,632.00
Free	#	121,500	X	\$ 0.100	=	\$	12,150.00
Reduced	#	51,840	X	\$ 0.100	=	\$	5,184.00
Breakfast Incentive <=20%	#	750,240	X	\$ 0.020	=	\$	15,004.80
Breakfast Incentive >20%	#	39,420	X	\$ 0.040	=	\$	1,576.80
Subtotal Lunches		#				\$	95,547.60
SNI Lunch	#	-	X	\$ -	=	\$	-
SNI Breakfast	#	-	X	\$ -	=	\$	-
SNI Breakfast Incentive <=20%	#	-	X	\$ -	=	\$	-
SNI Breakfast Incentive >20%	#	-	X	\$ -	=	\$	-
Subtotal SNI Incentive		#				\$	-
Total State Reimbursement		#				\$	101,830.10
SUMMARY:							
Total "IN-SCHOOL" Revenue						\$	2,219,364.50
Total All Reimbursements						\$	776,101.35
Other Income						\$	47,379.60
Interest Income						\$	-
Total Revenue						\$	3,042,845.45
Commodity Usage @		\$	0.2225	Per Reimbursable Lunches:		\$	(175,699.35)

(This page to be completed by FSMC)			
	<u>TOTAL COST</u>	<u>COST/MEAL</u>	
<u>EXPENSES:</u>			(Only if Fixed Price Contract)
Food Cost-Including Commodities* Enter the amounts of food and milk purchased and received. Include the Commodity Distribution Assessment Fee, Commodity Value and Bonus Commodity Value (Do not include rebates, discounts and credits)	\$ 1,433,722.16		
Commodity Delivery Charge* Enter the charge to have the commodities delivered	\$ 7,500.00		
Direct Labor and Benefits* Enter the gross amount paid for salaries and fringe benefits to foodservice workers	\$ 1,411,776.65		
Other Direct Enter the cost for nonfood items such as paper goods, supplies, equipment repairs	\$ 94,176.06		
Nonreimbursable Expenses* Enter all expenditures that are not an allowable cost for reimbursement purposes	\$ -		
Administrative Fee* Enter the fee that will be charged to manage the program	\$ 64,009.13		
FSMC Management Fee* Enter the fee that will be charged to manage the program	\$ 37,616.54		
Indirect Costs* Enter the amount of utilities and indirect labor charged to manage the program	\$ 152,503.18		
Other: Please List*	\$ 87,485.51		
Sub-total Expenses/Sub-total Cost Per Meal	\$ 3,288,789.22		
Less Rebates, Discounts and Applicable Credits	\$ (85,374.25)	\$ -	
TOTAL Cost Per Meal		\$ -	
SUMMARY			
Guarantee to SFA	\$ -	Total Revenue	\$ 3,042,845.45
		Total Expenses	\$ 3,027,715.62
School Nutrition Program-Profit or (Loss)			\$ 15,129.83

*All items must be included in a budget summary and itemized in full detail

Expenses Detail EAST PENN SD**2012-2013**

•Food Cost	
Actual cost of food including commodities	\$1,353,003.35
Invoice Prep and Processing	\$13,068.64
Commodity processing	\$67,650.17
•Commodity Delivery Charges	\$7,500.00
•Direct Labor & Benefits	
SFA Wages, Fringe, and Health Cost	\$1,223,785.21
FSMC Labor Cost	\$146,206.96
FSMC Fringe Cost and Payroll Related	\$29,490.06
FSMC Health Care Cost	\$8,694.42
Travel	\$3,600.00
•Other Direct:	
Paper Products and Supplies	\$68,323.81
Cleaning Supply Costs	\$25,852.25
•Non-reimbursable Expenses:	\$0.00
•Administrative Fee:	
Corporate Overhead - Business Office Expense	\$35,845.11
Corporate Overhead - Upper Management Expense	\$20,482.92
Corporate Overhead - Support Service Expense	\$7,681.10
•FSMC Management Fee:	\$37,616.54
•Indirect Costs:	
List:	
UTILITIES	\$50,000.00
INDIRECT LABOR	\$102,503.18
•Other Costs:	
Smallware & equipment replacement	\$0.00
Car/truck rental, vehicle maintenance, courier services	\$17,000.00
Storage costs (food and/or supplies)	\$0.00
(POS) systems & services	\$0.00
Decorations, area enhancement, promotions	\$1,250.00
Office supplies, printing, & bank charges	\$2,000.00
Information Technology and computer costs	\$0.00
Wellness programs and materials	\$0.00
Petty Cash expenses	\$0.00
Tickets, tokens	\$0.00
China, silverware, glassware	\$0.00
Telephone (local and long distance)	\$0.00
Uniforms, linens, laundry	\$0.00
Trash removal and pest control	\$0.00
Employee recruitment and training	\$1,568.67
Liability Insurance	\$8,886.83
Taxes (sales and other) and license fees, if applicable	\$0.00
Special function/catering supplies*	
Other costs included in the RFP by the SFA - listed below	\$0.00
Other (list):	\$0.00
- UNIFORM EXPENSE	\$8,280.00
- REPAIR AND MAINTENANCE EXPENSE	\$35,000.00
- SMALLWARES REPLACEMENT	\$3,500.00
- POS SYSTEM AND SERVICE	\$6,500.00
- PRINTING COSTS	\$1,000.00
- TRASH REMOVAL	\$2,500.00
Sub-total	\$3,288,789.22
Less Rebates, Discounts, and Applicable Credits	-\$85,374.25
Less Commodity Usage @ .2225 per Reimbursable Lunch	-\$175,699.35
TOTAL	\$3,027,715.62

* if this is a fixed price contract, these items are NOT included in the cost per meal

BUDGET, ACCOUNTING AND CONTRACT CRITERIA

Budget Criteria, Projections and Stipulations

Nutrition, Inc.'s budget for the 2012-2013 East Penn School District Food Service Program is based on the following:

- **Meal service days**
 - **175 Breakfast Days**
 - **180 Lunch Days**
- **No increase in Breakfast price**
- **Lunch price increase of 10¢ for Elementary and Secondary and Tier Lunch**
- **SFA Specified Enrollment of 7973 students**
- **Adjustments of Ala Carte pricing are necessary for market prices and appropriate pricing for Offer vs Serve**
- **District specified traditional menu planning option (including menus) and Offer-vs-Serve at all grade levels**
- **SFA Specified Employee Wages**
- **SFA Specified Staffing, Labor Hours, and Benefits**
- **SFA Other Costs as Specified: Uniform Expense; Utility Expense; Indirect Labor Costs – Administrative Assistant and Custodial Salary and Benefits; Repairs and Maintenance Expense; Smallware Replacement; POS System and Service; Printing Costs; Trash Removal**
- **Special Functions including Caterings**
- **Projected Participation Based on Current Programs**
- **Projected Federal Lunch Reimbursement increase of 6¢ per HHFKA**
- **All School Lunch Periods to Remain the Same**
- **Current Regulations & Policies of the NSBP and NSLP and District**
- **Due to the uncertainty of the Healthy Hunger Free Kids Act (HHFKA), the bottom line effect can only be estimated.**

Inaccuracies in the information provided by the District will result in a budget variance. The financial bottom line may be subject to adjustment due to occurrences or conditions beyond Nutrition Inc. and the District's control.

Nutrition, Inc.'s budget is dependent on, but not limited to, the following factors and is subject to adjustment if the Federal or State governments, District Administration, or District School Board of Directors enact policies that negatively affect Nutrition, Inc.'s budget projections.

- Federal & state reimbursement rate changes
- USDA commodities usage rate of \$.2225
- SFA wages/fringe/benefit costs
- Nutrition, Inc.'s recommended ala carte and menu pricing
- USDA commodity processing agreements
- Nutrition, Inc. retains exclusive selling rights within cafeteria boundaries, and this agreement supersedes any new vending contracts with other vendors that negatively impact sales included in projected revenue.

Accounting Procedures

- **Accounting:** Nutrition, Inc. shall maintain such records as the East Penn School District will need to meet its requirements to the Department of Education and United States Department of Agriculture. In order that the district know the exact financial status of the food service program and to insure total accountability, Nutrition, Inc. will provide the district with detailed monthly Operating Statements.
- **Billing and Payment Terms:** Nutrition, Inc. agrees to comply with the billing method indicated in the Request for Proposal.
 - On a cost reimbursable basis, Nutrition, Inc. will bill the District the actual monthly costs. The District is expected to pay the monthly billing within 30 days of receipt.
- **Initial Payment:** Nutrition Inc. will submit to the District an invoice estimating the amount of costs that Nutrition expects to incur for one month of operation on or about July 1. The District will be expected to pay the amount of this invoice upon receipt of the invoice. The purpose of such initial payment is that Nutrition, Inc. must pay for hourly labor (if on Nutrition Inc.'s payroll), our FSD, and upper management team labor on a bi-weekly basis. Nutrition, Inc. must also pay our food and supply vendors in a timely manner to insure competitive prices. Daily cash income and State and Federal reimbursements get deposited into the school district's account; however,

Nutrition, Inc. has no daily access to these receipts. At the end of the school year, the district and Nutrition, Inc. will reconcile the account. At that time, the initial payment will be returned/credited to the District prior to July 1, 2013.

- **Financial Guarantee Settlement:** Should monies be owed to the district to satisfy the conditions of Nutrition Inc.'s guarantee, the guarantee amount owed will be agreed upon based upon the Food Service Financial Audit Report for the settlement school year.
- **Special Diets:** If Nutrition, Inc. is required to provide special diets which require costly ingredients, Nutrition, Inc. will bill the district separately for those additional costs.
- **Monthly Statement:** To insure that the District always knows the exact financial situation of the food service program, Nutrition Inc.'s corporate accounting services will provide detailed operating statements.
 - **Rebates, discounts and credits:** Nutrition, Inc. will individually identify the amount and source of each discount, rebate, and other applicable credit on all bills and invoices presented to the SFA. In the case of other applicable credits, Nutrition, Inc. will identify the nature of the credit. Nutrition, Inc. will report discounts, rebates and other applicable credits allocable to the contract that cannot be reported prior to the conclusion of the contract, by mailing a credit to the SFA if there is still *outstanding monies owed* Nutrition, Inc., or will mail a check in the amount of the discount, rebate and other credits when the discount, rebate and/or other credit is received by Nutrition, Inc. from the appropriate sources.
 - Nutrition, Inc. will maintain documentation of costs and discounts, rebates, and other applicable credits and will furnish such documentation upon request of the SFA or the Pennsylvania Department of Education, Division of Food and Nutrition.
- **Commodity Credit and Inventory:** Nutrition, Inc. will credit the District for the value of all commodities when received for use in the food service program. For fixed price accounts, crediting will occur monthly on the last weekly billing of the month. For cost reimbursable contracts, the monthly invoice will reflect the value of commodities received in the month and the savings resulting from utilization. At termination of the contract, Nutrition, Inc. will take the "other unused donated foods at the discretion of the SFA" (in accordance with Policy on SD-080 Memorandum dated November 17, 2008, answer to question #22)

Contract Stipulations

- **Waiver of Subrogation:** Nutrition, Inc. and Client hereby waive all rights of subrogation against each other, arising out of damage to the premises, personal property, fixtures or equipment on the premises caused by fire, lightning, windstorm or other casualty, whether or not the same be caused by the negligence of either party, its agents, employees or servants. The waiver contained in this provision is limited to the coverage by the provisions of the Standard Fire and Extended Coverage Insurance Policy. Any insurance maintained by either party shall contain an endorsement expressly waiving any right of subrogation of the insurer against the other party, *provided this provision shall not bind either party unless both parties can obtain such an endorsement without cost.* In the event such endorsements are obtained, each party shall deliver a copy of such endorsement to the other.
- **Hold Harmless Clause:** Nutrition, Inc. shall indemnify and hold harmless the Client and its agents and employees from and against all claims, damages, losses, and expenses, including attorney's fees arising out of or resulting from the sale of food products or other operations performed by Nutrition, Inc. on the premises in connection with this Agreement, including sales and operations, and including claims, damages, loss or expense attributable to bodily injury, sickness, disease or death, or injury to or destruction of real and tangible property, including the loss of use resulting there from and including damage and injury caused in whole or part by the sale of food products or other operations performed by Nutrition, Inc. and including any negligent act or omission of Nutrition, Inc. and anyone directly or indirectly employed by Nutrition for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder.
- **Hiring Restrictions:** Neither party to this Agreement will hire, or attempt to hire, any management employee of the other while this Agreement is in force and for three (3) years after the termination or expiration of this Agreement without the consent of the other party.

Labor and Fringe Benefits to be completed by

School Food Authority

School Food Authority																				
Date Range	Position (Include sub-titles and notes)	Hourly Rate	Daily Hours	# of Days Paid	Total Annual Wages	Type of Plan	Health Insurance	Dental	Disability	Vacation	Longevity or Annuity	Life	Retirement	Social Security	Unemployment	Workers's Comp	Other	Other	Total Fringe	Total Labor and Fringe Benefits
EMMAUS HIGH	CORDIN	\$ 16.56	7.75	174	\$ 22,466.91	Single	\$ 7,192.92	\$ 324.60	\$ -	\$ -	\$ -	\$ 20.40	\$ 1,368.40	\$ 869.32	\$ 112.33	\$ 224.66	\$ -	\$ -	\$ 10,122.63	\$ 32,589.64
EMMAUS HIGH	LEADER	\$ 16.14	7.50	174	\$ 21,062.70	Single	\$ 7,192.92	\$ 324.60	\$ -	\$ -	\$ -	\$ 20.40	\$ 1,301.87	\$ 806.65	\$ 106.31	\$ 210.63	\$ -	\$ -	\$ 9,861.18	\$ 31,022.88
EMMAUS HIGH	BAKER	\$ 16.14	7.50	173	\$ 20,941.65	Single	\$ 1,000.00	\$ 324.60	\$ -	\$ -	\$ -	\$ 20.40	\$ 1,294.19	\$ 801.02	\$ 104.71	\$ 209.42	\$ -	\$ -	\$ 9,054.34	\$ 29,936.99
EMMAUS HIGH	PT	\$ 16.81	8.75	173	\$ 20,941.65	Single	\$ 7,162.92	\$ 324.60	\$ -	\$ -	\$ -	\$ 20.40	\$ 1,284.15	\$ 801.02	\$ 104.71	\$ 209.42	\$ -	\$ -	\$ 9,947.26	\$ 30,888.91
EMMAUS HIGH	PT	\$ 16.81	7.00	173	\$ 18,226.58	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,169.26	\$ 723.07	\$ 91.14	\$ 182.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,174.97	\$ 21,070.50
EMMAUS HIGH	PT	\$ 16.81	6.00	173	\$ 16,203.18	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,001.38	\$ 618.77	\$ 81.02	\$ 182.03	\$ -	\$ -	\$ 1,664.18	\$ 18,067.36
EMMAUS HIGH	PT	\$ 16.81	8.00	173	\$ 16,203.18	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,001.38	\$ 618.77	\$ 81.02	\$ 182.03	\$ -	\$ -	\$ 1,664.18	\$ 18,067.36
EMMAUS HIGH	PT	\$ 16.81	6.75	173	\$ 16,229.58	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,001.38	\$ 618.77	\$ 81.02	\$ 182.03	\$ -	\$ -	\$ 1,664.18	\$ 18,067.36
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	5.25	173	\$ 14,177.78	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
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EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS HIGH	PT	\$ 16.81	4.75	173	\$ 12,827.62	Single	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762.74	\$ 408.66	\$ 64.14	\$ 128.26	\$ -	\$ -	\$ 2,097.20	\$ 20,323.78
EMMAUS																				

EAST PENN SCHOOL DISTRICT

2011-2012 2012-2013
RECOMMENDED

EAST PENN SCHOOL DISTRICT ALA CARTE PRICE LIST

ENTRÉE (HOT PLATE OR SANDWICH)	\$1.65	\$	1.75
PIZZA SLICE/PANINI	\$1.75	\$	1.85
ADULT LUNCH W/ DRINK	\$3.50	\$	3.50
ADULT TIER LUNCH	\$4.25	\$	4.25
ADULT SALAD BAR	\$3.50	\$	3.50
BOX CHEF SALAD (ADULT)	\$3.10	\$	3.10
BOX GARDEN SALAD (ADULT)	\$2.50	\$	2.50
BOX DELI SANDWICH (ADULT)	\$2.50	\$	2.50
DELI BAR MADE SANDWICH (ADULT)	\$2.50	\$	2.60
NACHO CHIPS & CHEESE	\$1.50	\$	1.50
PASTA WITH SAUCE	\$1.50	\$	1.50
HARD BOILED EGG	\$0.50	\$	0.50
SOUP OF THE DAY	\$1.25	\$	1.35
VEGETABLE (FRESH, CAN, FROZEN, POTATO)	\$0.75	\$	0.75
FRUIT (FRESH,CAN, FROZEN, JUICE)	\$0.75	\$	0.75
SPECIALTY SOUP	\$2.00	\$	2.25
YOGURT BAR 6 OZ WITH TOPPINGS	\$1.65	\$	1.75
BREAKFAST ITEMS			
BOX CEREAL	\$0.75	\$	0.75
REGULAR MUFFIN	\$0.85	\$	1.00
BAGEL	\$1.25	\$	1.50
BAGEL W/ CREAM CHEESE	\$1.50	\$	1.50
BAGELETTE	\$0.50	\$	0.50
NUTRI-DONUT	\$1.00	\$	1.00
HONEY BUN	\$1.00	\$	1.00
BENEFIT BAR	\$1.00	\$	1.25
WHOLE GRAIN CUTIE PIE	\$1.00	\$	1.25
WHOLE GRAIN CINN ROLL	\$1.00	\$	1.25
HOT ENTRÉE WITH MEAT (SANDWICH)	\$1.65	\$	1.85
TOAST	\$0.25	\$	0.30
FRENCH TOAST/WAFFLE/PANCAKE ONLY	\$1.00	\$	1.10
TRIX YOGURT 4 OZ	\$0.75	\$	0.75
SNACK ITEMS			
RICE KRISPY TREATS	\$1.00	\$	1.00
CHEX MIX	\$1.00	\$	1.00
KETTLE CORN	\$1.25	\$	1.25
TEDDY GRAHAMS	\$0.50	\$	0.50
SUN CHIPS	\$1.00	\$	1.00
BAKED CHIPS	\$1.00	\$	1.00
100 CAL. SNACKS	\$1.00	\$	1.00
LARGE BAKED COOKIE	\$0.50	\$	0.50
SMALL BAKED COOKIE	\$0.35	\$	0.35
NUTRI-GRAIN BAR	\$0.75	\$	1.00
GOLDFISH SNACK 1 OZ	\$1.00	\$	1.00
BROWNIE OR CAKE	\$1.25	\$	1.25
CEREAL BAR	\$1.00	\$	1.00
SMALL PRETZEL BAG	\$0.50	\$	0.50
LARGE PRETZEL BAG	\$1.00	\$	1.00
WELCH'S FRUIT CHEW	\$0.50	\$	0.50
LARGE YOGURT	\$1.25	\$	1.25
SMALL YOGURT	\$0.65	\$	0.65
GRANOLA BAR	\$1.00	\$	1.25
SMALL ICE CREAM	\$0.75	\$	0.85
LARGE ICE CREAM	\$1.00	\$	1.00
PEANUTTY ICE CREAM	\$1.75	\$	1.75
FROZEN FRUIT JUICE BAR	\$0.75	\$	0.85
SOFT PRETZEL	\$1.00	\$	1.00
CHEESE IT CRACKERS	\$1.00	\$	1.00
CHEESE STICK	\$0.65	\$	0.75
YOGURT 8 OZ CUP	\$1.25	\$	1.40
JELLY PACKET	\$0.10	\$	0.10
SALTINES	\$0.05	\$	0.10
XTRA TOPPINGS	\$0.30	\$	0.35
CREAM CHEESE	\$0.35	\$	0.35
DINNER ROLL	\$0.35	\$	0.35
BEVERAGES			
1/2 PINT MILK	\$0.50	\$	0.50
PINT TEAS	\$1.25	\$	1.25
8 OZ WATER	\$0.50	\$	0.50
16.9 OZ WATER	\$0.75	\$	0.85
SPORT CAP WATER	\$1.25	\$	1.25
6 OZ JUICE	\$0.85	\$	0.85

Fund Accounting Check Register

CF-2010 GOB SERIES A - From 04/23/2012 To 04/23/2012

fackrgc

Note: Output selection limited to transactions dated between 04/23/2012 and 04/23/2012

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00000230	04/23/2012	C05063000001		88715	33-4600-454-000-00-532-000-000-0000		306.00
Vendor: HTLYONSCO - H. T. LYONS CONTRACTORS & ENG							
33-2010 SERIES A.							
Grand Total Manual Checks :							
Grand Total Regular Checks :							
Grand Total Direct Deposits:							
Grand Total Credit Card Payments:							
Grand Total All Checks :							
Check Amount:							306.00

#9

EAST PENN SCHOOL DISTRICT

LIST OF ITEMS FOR DISPOSITION

QUANTITY	KITCHEN EQUIPMENT
2	METAL FLIP LID BIN BAKERY 3 FT
480	9 IN DINNER PLATES MELAMINE DP-909 WHITE
30 +	LARGE CLEAR Poly BIN LIDS
2	LARGE WHIPS FOR MIXER
4	CLEAR DOME SQUARE LIDS for serving line
12	VARIOUS METAL LIDS for serving pans 1/6 TO 1/4 SIZE
1	TABLE TOP MIXER 1 Qt KITCHEN AID K5-A
8	OVEN LEGS
18	1/6 METAL 4" DEEP PAN
864	SOUP SPOONS
38	1/2 SIZE BAKING SHEETS
20	SCREENS FOR POTS/trunnions
Lot	MISC. HOBART ATTACHMENTS
Lot	SALT/PEPPER SHAKERS
500	TEA SPOONS
360	KNIVES
15	ROASTING PANS 4" deep
1	SERVING TRAY HOLDER CART STAINLESS STEEL 3 FT
50	WARMER SHELVING INSERTS- STAINLESS STEEL
1800	6 INCH PLATES MELAMINE DP-906
2	60 QUART MIXING BOWLS FOR HOBART MIXER
1	SERVING BAR COLD 4 FT SERVOLIFT 502-3RAF WITH TWO TIER GLASS SHELVING UNIT
300	7 INCH PLATES MELAMINE DP- 907 WHITE
Lot	MISC OVEN AND FRIDGE RACKS
3	ICE CREAM FREEZERS- chest MODEL: MCTID3; SERVOLIFT 506; KELVINATOR 3X3
5	HOBART SLICERS; MODEL: 2612; 1712-E (X2) EAST PENN TAG 05295; 1712 (X2) EAST PENN TAG 00335
2	BUFFALO CHOPPERS MODEL: 84184D (X2)
2	SHELF GLASS GUARDS FOR SERVING BAR 6 ft each
1	STACKED STEAMER (GAS) ALTO-SHAAM 480D12-300
1	8 CRATE MILK COOLER EAST PENN TAG 001071

1	VULCAN FLAT TOP RANGE W/ OVEN (ELECTRIC) MODEL: VR6;EAST PENN TAG 001064
1	FOOD WARMER STANLEY 3 FT
2	PORTABLE MILK COOLERS plastic W/ ICEMATS 8 CRATE
1	PORTABLE MILK COOLERS plastic W/ ICEMATS 4 CRATE
1	MERCHANDISER SERVOLIFT MT-2
1	POP UP TRAY DISPENSER UNIT STAINLESS STEEL
3	2 TIER GLASS TOP UNIT FOR 6 FT SERVING BARS
1	OVEN, ELECTRIC DUKE MODEL E101-E
1	SERVOLIFT HOT BAR 6 FT WITH GLASS 2 TIER SHELIVING
1	SERVOLIFT STAINLESS STEEL TABLE 6 FT 500-3
1	MILK VENDING MACHINE
2	STAINLESS STEEL TABLE UNITS MOBILE 3X4
1	REGISTERS STATION MOBILE 2X2 ; EAST PENN TAG 02543
2	METAL UPRIGHT CABINETS (COFFINS) ; EAST PENN TAG 05999
1	SERVOLIFT HOT UNIT SOUP BAR 4 FT WITH 2 TIER GLASS SHELIVING UNIT
1	STAINLESS STEEL LOW TABLE W/ BOTTOM SHELF 2X3
5	HEAT LAMP UNITS- 2 BULBS EACH
144	MELAMINE 8-10 OZ BOWLS DN-317 WHITE
1	STAINLESS STEEL FOOD TRAY RACK
	PHONES/ ACCESSORIES
57	BOULDER PHONES
6	TOURS PHONES
29	STORM PHONES
1	NEXTEL PHNE
2	LG PHONES
1	NOKIA PHONE
1	BOX APPROXIMATELY 50 PHONE/CAR CHARGERS
1	BOX OF 28 PHONE CASES, 6 PHONE CLIPS
1	BOX MISCELLANEOUS PHONE ACCESSORIES
	MISCELLANEOUS
21	PROJECTOR SCREEN VARIOUS SIZES
4	ROLLING CHALK BOARDS

1	ROLLING PLASTIC DRAWER STATION
1	ROLL UP SCREEN (OLD STYLE)

	FURNITURE
4	HEALTH ROOM COTS
45 +-	WALL, BASE AND TALL CABINETS (PARTS MISSING) WITH ASSORTED COUNTER TOPS, TOE KICKS AND TOPS
1	TENNIS TABLE, FOLDING
1	TWO LEVEL A/V CART
1	NURSES TABLE
1	CONFERENCE ROOM TABLE, LARGE, WITH LEGS, WARPED TOP
2	A/V CARTS
10	COMPUTER TABLES
24	PROJECTOR CARTS
11	TV CART
14	UPHOLSTERED PADDED FOLDING CHAIRS
Lot	MISC. CABINETRY
7	WOODEN SHELVES
4	ROLLING BOOK CARTS
217	STUDENT COMBO DESKS (210 PURPLE) (7 BLUE)
1	4 DRAWER FILE CABINET (TALL)
6	ROLLING WORK STATION SHELF UNITS 48"WIDE X 22"D W/PLASTIC TOP
1	ROLLING WORK STATION DESK
1	RIGHT RETURN DESK (BACK PANEL DAMAGED)
16	FADED MAROON UPHOLSTERED CLOTH ARM CHAIRS
1	BLUE (METAL) CLOTH CHAIR
48	6'LX8"DEEP SHELF W/ROLLDOWN SCREEN HANGERS
12	PRINTER TABLE
1	STEP STOOL (3FT) 3 STEPS
3	PURPLE CLOTH TASK CHAIRS
6	PURPLE CLOTH TASK CHAIRS WITH ARMS
2	BEIGE CLOTH TASK CHAIRS
6	GRAY HARD/SMOOTH PLASTIC OLD STYLE BUCKET TYPE CHAIRS
1	LARGE PANTRY TYPE 2 SIDED SHELF UNIT
2	MISC. STYLE ROLLING (EQUIP) CARTS
110	STUDENT DESKS (BLUE) CHROME AND PLASTIC
67	BLUE ELEMENTARY ADJUSTABLE STUDENT CHAIRS k-5
2	ROLLING DRAWER WORK STATIONS
1	RACK OF FOLDING ARM DESK CHAIRS (52)

EAST PENN SCHOOL DISTRICT

TREASURER'S REPORT

for Month Ended March 31, 2012

General Fund

	<u>Beginning Book Balances</u>
First Niagara Checking	\$27,384,935.57
First Niagara Community Ed.	\$445.92
Athletic Checking & Petty Cash	\$235,997.87
First Niagara M.M. escrowed	\$106,658.91
Petty Cash	\$1,890.00
PLGIT Money Market	\$6,921,441.63
TD Bank NOW Account	\$14,467.84
Restricted Cash - First Niagara LMES Security Deposit	\$0.00
First Star Money Market	\$6,584,061.42
Investments	<u>\$0.00</u>
Total Beginning Balances	\$41,249,899.16

Receipts	\$3,780,874.68
Disbursements	\$9,924,451.28

	<u>Ending Book Balances</u>
First Niagara Checking	\$24,304,556.99
First Niagara Community Ed.	\$445.92
Athletic Checking & Petty Cash	\$234,973.87
First Niagara M.M. escrowed	\$106,671.62
Petty Cash	\$1,890.00
PLGIT Money Market	\$3,865,341.26
TD Bank NOW Account	\$0.00
Restricted Cash - First Niagara LMES Security Deposit	\$5,000.10
First Star Money Market	\$6,587,442.80
Investments	<u>\$0.00</u>
Total Ending Balances	\$35,106,322.56

<u>Other Fund Bank Accounts</u>	<u>Beginning Balances</u>	<u>Ending Balances</u>
Capital Reserve Fund	\$1,876,015.03	\$1,876,928.19
GOB 2010A	\$1,643,677.82	\$1,640,695.52
Cafeteria Fund	\$79,870.24	\$217,485.13
Payroll Fund	\$216,835.41	\$268,626.88
Memorial Fund	\$116,777.26	\$118,835.30

**ELEMENTARY ACTIVITY FUND
FOR MARCH 2012**

	BEGINNING				ENDING
<u>ACCOUNT</u>	<u>BALANCE</u>	<u>TRANSFERS</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>BALANCE</u>
Alburtis	\$1,353.18	\$0.00	\$0.00	\$0.00	\$1,353.18
Jefferson	\$3,134.88	\$0.00	\$0.00	\$241.99	\$2,892.89
Lincoln	\$2,327.18	\$0.00	\$0.00	\$912.67	\$1,414.51
Macungie	\$5,875.92	\$0.00	\$0.00	\$49.04	\$5,826.88
Shoemaker	\$21,361.48	\$0.00	\$0.00	\$11.37	\$21,350.11
Wescosville	\$10,868.71	\$0.00	\$0.00	\$0.00	\$10,868.71
Willow	\$7,747.93	\$0.00	\$0.00	\$1,016.79	\$6,731.14
Miscellaneous	(\$0.01)	\$0.00	\$0.00	\$0.00	(\$0.01)
Interest	\$14.62	\$0.00	\$0.87	\$0.00	\$15.49
 TOTALS	 \$52,683.89	 \$0.00	 \$0.87	 \$2,231.86	 \$50,452.90

EHS Activity Account Fund Ledger Home Page

31-Mar-12

Clubs	Beginning Balance	Receipts (D)	Expenses (W)	Ending Balance
A.C.S.L.	\$3,898.84	0.00	0.00	\$3,898.84
Academic Team	\$3,489.73	0.00	610.25	\$2,879.48
Animal Rights	\$0.00	482.54	465.89	\$16.65
Anime	\$0.00	998.00	100.73	\$897.27
Art Club	\$339.43	5,772.88	5,828.15	\$284.16
Astronomy	\$0.00	2,746.23	0.00	\$2,746.23
Band	\$0.00	3,787.40	994.34	\$2,793.06
Basketball Club	\$1,674.19	0.00	1,674.19	\$0.00
Class of 2011	\$0.00	36.93	0.00	\$36.93
Class of 2012	\$10,623.04	11,132.00	13,440.70	\$8,314.34
Class of 2013	\$3,394.22	4,720.00	4,227.99	\$3,886.23
Class of 2014	\$5,588.43	3,489.50	3,343.00	\$5,734.93
Class of 2015	\$0.00	3,135.96	0.00	\$3,135.96
Collage	\$2,463.85	0.00	0.00	\$2,463.85
Commencement Awards	\$1,438.03	1,200.00	2,638.03	(\$0.00)
Computer Club	\$803.23	0.00	25.03	\$778.20
Dance Team	\$0.00	588.83	363.50	\$225.03
Debate Team	\$80.05	0.00	0.00	\$80.05
Drama Dept	\$1,726.69	68,271.96	16,808.76	\$53,189.89
Earthwatch	\$0.00	806.79	27.69	\$779.10
Envirothon	\$1,073.16	806.03	160.43	\$1,718.76
Fall Play	\$17,863.77	0.00	17,863.77	\$0.00
FBLA	\$583.99	7,355.40	7,352.50	\$586.89
Fitness Team	\$5,823.47	4,868.50	1,282.50	\$9,409.47
French Club	\$1,177.33	3,703.36	3,639.33	\$1,241.36
German Club	\$980.52	2,622.23	2,365.23	\$1,237.52
Global Citizens	\$0.00	218.03	0.00	\$218.03
Golf	\$0.00	7,084.01	4,002.63	\$3,081.38
Habitat for Humanity	\$0.00	2,700.53	259.36	\$2,441.17
Health, Wellness & Fitness	\$0.00	1,831.51	279.00	\$1,552.51
Hiking	\$0.00	695.68	165.00	\$530.68
Hornet Perks	\$751.27	54.89	806.16	\$0.00
In & Out Account	\$19,669.17	129,355.39	134,577.51	\$14,447.05
Interact Club	\$2,517.04	1,574.43	1,058.29	\$3,033.18
Interest Account	\$2,146.53	71.53	1,000.00	\$1,218.06
Invisible Children	\$445.39	1,898.03	102.66	\$2,240.76
Key Club	\$1,576.74	6,347.68	6,932.70	\$991.72
Kid to Kid	\$2,442.96	1,419.50	889.48	\$2,972.98
Latin Club	\$227.87	4,981.10	3,783.42	\$1,425.55
Library Fines	\$9,079.50	314.37	9,393.87	\$0.00
Mountains of Hope	\$307.94	878.00	663.38	\$522.56
Music (Fermata & AccaBella)	\$6,780.65	74,495.83	76,831.34	\$4,445.14
National Honor Society	\$1,452.49	0.00	34.99	\$1,417.50
National Parks	\$3,589.85	34,585.00	31,432.56	\$6,742.29
No Place For Hate	\$2,749.91	1,883.18	2,923.06	\$1,710.03
Orchestra	\$2,873.52	21,952.87	22,962.26	\$1,864.13
Peers Assisting Learning Support	\$0.00	152.05	0.00	\$152.05
Physics	\$0.00	15,682.76	13,905.05	\$1,777.71
Pre-school Fund	\$929.03	0.00	929.03	\$0.00
Red Cross	\$76.40	1,159.35	144.23	\$1,091.52
Robotics	\$3,771.49	8,268.00	8,481.21	\$3,558.28
SADD	\$435.11	0.00	435.11	\$0.00
School Store	\$3,173.05	5,520.04	5,034.41	\$3,658.68

Science	\$183.73	281.19	225.00	\$239.92
Social Studies Dept.	\$3,382.52	0.00	3,382.52	\$0.00
Spanish	\$267.16	3,334.53	2,474.04	\$1,127.65
Spring Musical	\$5,659.57	275.00	5,934.57	(\$0.00)
Stinger	\$3,379.80	1,411.46	1,306.50	\$3,484.76
Student Activity Fund	\$11,583.07	6,099.75	14,729.68	\$2,953.14
Student Government (SGA)	\$5,488.01	29,269.91	20,140.53	\$14,617.39
Swim & Dive Club	\$8,404.82	6,141.43	7,288.41	\$7,257.84
Tattler-Yearbook	\$1,327.53	1,350.00	2,125.00	\$552.53
Testing-Guidance	\$17,641.02	0.00	17,641.02	\$0.00
Tri-M	\$0.00	1,067.00	0.00	\$1,067.00
United Nations	\$493.94	5,254.00	4,204.50	\$1,543.44
Video	\$0.00	63.77	0.00	\$63.77
Young Democrats	\$0.00	602.81	0.00	\$602.81
TOTALS	\$185,829.05	504,799.15	489,690.49	\$200,937.41

Howard A. Eyer Middle School
Activity Account
March 1-31, 2012

	A	B	C	D	E	F
	Account	Beginning Balance	Transfers	Receipts	Disbursements	Ending Balance
1	Band	\$4,096.31		\$5,424.20	\$789.10	\$8,731.41
2	Band Front	\$46.22				\$46.22
3	Builders Club	\$1,463.08				\$1,463.08
4	Honor Society	\$0.00				\$0.00
5	In-Out	\$160.71				\$160.71
6	Interest	\$45.09				\$45.09
7	Jr. Kid to Kid	\$908.71		\$946.00	\$937.54	\$917.17
8	Library	\$236.98				\$236.98
9	Chorus	\$243.88				\$243.88
10	Musical	\$5,687.83		\$6,650.00	\$6,373.92	\$5,963.91
11	PAWS	\$6,529.42		\$444.00		\$6,829.42
12	Project	\$13,568.32	-\$144.00	\$14,900.98	\$13,694.34	\$14,918.96
13	School Store	\$703.56	\$144.00	\$204.00	\$434.70	\$472.86
14	Ski Club	\$1,120.02		\$575.00		\$1,695.02
15	Student Council	\$2,905.03		\$1,522.50	\$2,204.36	\$2,223.17
16	Yearbook	\$8,087.35			\$64.00	\$8,023.35
17	Orchestra	\$968.09		\$743.50	\$483.27	\$1,228.32
18	Strength/Fitness	\$0.00				\$0.00
19	Total	\$46,770.60	\$0.00	\$31,410.18	\$24,981.23	\$53,199.55
20						
21						
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32						

LOWER MACUNGIE MIDDLE SCHOOL
ACTIVITY FUND REPORT

March 1 - March 31, 2012

	<u>BEGINNING</u> <u>BALANCE</u>	<u>TRANSFERS</u>	<u>RECEIPTS</u>	<u>EXPENSES</u>	<u>ENDING</u> <u>BALANCE</u>
Band	\$ 2,772.41			\$ (60.00)	\$ 2,712.41
Band Front	\$ 43.81				\$ 43.81
Builders Club	\$157.74		\$ 16.60		\$ 174.34
Buzz TV	\$ 211.95				\$ 211.95
Chorus	\$ 3,823.76			\$ (3,164.00)	\$ 659.76
General	\$ 4,674.09		\$ 761.00	\$ (807.76)	\$ 4,627.33
Greenhorn.net	\$ 16.96				\$ 16.96
Interest	\$ 11.95		\$ 1.13		\$ 13.08
LMMS Cares	\$1,498.17		\$ 1,250.00	\$ (300.00)	\$ 2,448.17
Orchestra	\$508.64		\$ 866.00		\$ 1,374.64
Plays	\$ 2,629.49		\$ 1,576.00	\$ (2,432.17)	\$ 1,773.32
School Store (Hive)	\$ 1,186.94		\$ 585.00	\$ (169.71)	\$ 1,602.23
Ski Club	\$ 2,664.71		\$ 32.66		\$ 2,697.37
Student Council	\$ 8,349.41			\$ (275.00)	\$ 8,074.41
Success Team	\$ 2,083.29		\$ 211.00	\$ (50.00)	\$ 2,244.29
Yearbook	\$ 2,083.00		\$ 371.00		\$ 2,454.00
6th Grade Clas	\$ 9,698.51		\$ 9,999.00	\$ (16,815.40)	\$ 2,882.11
7th Grade Class	\$ 17,065.73		\$ 3,185.80	\$ (17,822.27)	\$ 2,429.26
8th Grade Class	\$ 3,245.99		\$ 353.00	\$ (102.67)	\$ 3,496.32
TOTALS	\$ 62,726.55	\$ -	\$ 19,208.19	\$ (41,998.98)	\$ 39,935.76

Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - FROM 03/27/2012 TO 04/03/2012

facksmc

Note: Output selection limited to transactions dated between 03/27/2012 and 04/03/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00013954	KIMBERLY ADAMS	MILEAGE.....		63.94
00013955	AUDREY L ADAMSON	TAX REBATE.....		500.00
00013956	ALLETOWN SEWING MACHINE OUTLE	REPAIRS.....		49.99
00013957	APPLE INC	NON CAPITAL END USER EQUIP/ORIGINA		2,394.00
00013958	MOISES R ARCE SR	TAX REBATE.....		250.00
00013959	MARGIE L AREHART	TAX REBATE.....		250.00
00013960	CONSTANCE ARNOLD	GASOLINE.....	TRAVEL.....	76.02
00013961	SHANNON ATKINSON	CONFERENCE EXPENSE.....		14.43
00013962	ATLAS PEN & PENCIL CORP	SUPPLIES.....		48.37
00013963	AUTOZONE	SUPPLIES.....		22.73
00013964	ELAINE B BARTHOLOMEW	TAX REBATE.....		250.00
00013965	BAYADA HOME HEALTH CARE INC	OTHER PROFESSIONAL SERVICES.....		175.00
00013966	MARY E BEISHLINE	TAX REBATE.....		500.00
00013967	PATRICIA A BERGER	TAX REBATE.....		250.00
00013968	BETHLEHEM AREA SCHOOL DISTRICT	TUITION.....		1,811.63
00013969	BLICK ART MATERIALS	SUPPLIES.....		236.35
00013970	NICOLE BLOISE	MEALS / REFRESHMENTS.....		104.00
00013971	BMI SUPPLY	SUPPLIES.....		174.10
00013972	YRENE BODENSTEIN	REFUND FOR FOUND LIBRARY BOOK.....		6.00
00013973	KAREN BORTZ	GASOLINE.....		9.88
00013974	JOHN BRADLEY	SUPPLIES.....		112.35
00013975	BSN - SPORT SUPPLY GROUP	SUPPLIES.....		279.00
00013976	BUILDERS DOOR & HARDWARE, INC	SUPPLIES.....		625.00
00013977	BARBARA B BUNN	CONFERENCE EXPENSE.....		46.07
00013978	BUSS PAINTS	SUPPLIES.....		70.17
00013979	DOROTHY A BUTLER	TAX REBATE.....		250.00
00013980	CARBON-LEHIGH INTERMEDIATE UNI	PROFESSIONAL EDUCATIONAL SERVICES. PROFESSIONAL EDUCATIONAL SERVICES-		60.00
00013981	CARBON LEHIGH IU 21	NON CAPITAL END USER EQUIP/ORIGINA		5,031.00
00013982	CDI COMPUTER DEALERS INC	CONFERENCE EXPENSE.....		1,588.00
00013983	JANICE CLYMER	CONFERENCE EXPENSE.....		25.00
00013984	RACHEL COLLIER	CONFERENCE EXPENSE.....		50.95
00013985	COLT PLUMBING SPECIALTIES	SUPPLIES.....		273.56
00013986	CONNEY SAFETY PRODUCTS	SUPPLIES.....		86.96
00013987	CONTRACT PAPER GROUP INC	SUPPLIES.....		677.76
00013988	E DORINE COPE	TAX REBATE.....		250.00

* Denotes Non-Negotiable Transaction

P - Prenote

C - Credit Card Payment

d - Direct Deposit

- Payables within Check

04/03/2012 09:50:12 AM

EAST PENN SCHOOL DISTRICT

Page 1

Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 03/27/2012 To 04/03/2012

facksmc

Note: Output selection limited to transactions dated between 03/27/2012 and 04/03/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00013989	JENNIFER CURTIS	COMMUNICATIONS.....		21.30
00013990	DARCIE DAGENBACH	MILEAGE.....		13.32
00013991	DAVID'S ELECTRIC	NON CAPITAL EQUIPMENT REPLACEMENT.		750.00
00013992	DEER COUNTRY FARM & LAWN INC	SUPPLIES.....		149.04
00013993	LARRY L DELABAR	TAX REBATE.....		500.00
00013994	BEATRICE A DELONG	TAX REBATE.....		500.00
00013995	DEMCO INC	SUPPLIES.....		257.42
00013996	SCOTT DIDRA	GASOLINE.....		15.00
00013997	ELAINE G DIEHL	TAX REBATE.....		650.00
00013998	JOHN DIETRICK	EYE CARE.....		75.00
00013999	DIOCESE OF ALLENTOWN	TUITION OTHER.....		913.51
00014000	DRIVER EDUCATIONAL SUPPLIES	SUPPLIES.....		140.54
00014001	EAST PENN MEDICAL PRACTICE INC	OTHER PROFESSIONAL SERVICES.....		485.00
00014002	JUDY EHNINGER	OTHER PROFESSIONAL SERVICES.....		55.00
00014003	EMMAUS HIGH SCHOOL	STUDENT FEES FOR INSTRUCTIONAL REL		2,100.00
00014004	ENERGY EQUIPMENT AND CONTROL,	SUPPLIES.....		127.28
00014005	EPSD CAFETERIA FUND	STATE REIMB.....		4,843.95
00014006	ALTHEA B ERB	TAX REBATE.....		502.29
00014007	E. THOMAS BRETT BUSINESS MACHI	SUPPLIES.....		231.80
00014008	EXCEL DRYER INC	SUPPLIES.....		310.00
00014009	EXPRESS BUSINESS CENTER	SUPPLIES.....		850.00
00014010	DR. STEVEN FARROWITZ	OTHER PROFESSIONAL SERVICES.....		187.50
00014011	KIMBERLY FAUST	CONFERENCE EXPENSE.....		46.29
00014012	FERGUSON ECONOMY PLMBG & HTG S	SUPPLIES.....		254.18
00014013	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		4,712.64
00014014	GRACE A FOGEL	TAX REBATE.....		500.00
00014015	ISABEL S FOWLER	TAX REBATE.....		650.00
00014016	JAMES FRANK	MILEAGE.....		39.41
00014017	RACHEL J FRITZ	TAX REBATE.....		509.08
00014018	LAURIE A FURRY	EYE CARE.....		75.00
00014019	ANTHONY GALLINA	TAX REBATE.....		500.00
00014020	CAROL ANN GEORGE	TAX REBATE.....		500.00
00014021	GOVCONNECTION INC	NON CAPITAL END USER EQUIP/ORIGINA		684.19
00014022	GRAINGER	SUPPLIES.....		201.88
00014023	BETTY A GREEN	TAX REBATE.....		500.00

* Denotes Non-Negotiable Transaction

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - FROM 03/27/2012 TO 04/03/2012

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Note: Output selection limited to transactions dated between 03/27/2012 and 04/03/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00014024	NICHOLSON H GRIGGS	TAX REBATE.....		250.00
00014025	GTS-WELCO-971	SUPPLIES.....		159.75
00014026	GUYETTE COMMUNICATION	TRANSPORT/TELECOMMUNICATIONS.....		7,480.25
	INDUSTRI			
00014027	HAAN CRAFTS	SUPPLIES.....		900.60
00014028	ROSEMARIE HAMLEN	TAX REBATE.....		250.00
00014029	SALLY ANN HANZLIK	MEDICAL REIMBURSEMENT.....		205.00
00014030	HARLAND TECHNOLOGY SERVICES	REPAIRS.....		510.00
00014031	ERIKA HARPER	TAX REBATE.....		500.00
00014032	NANCY HASSLER	GASOLINE.....		17.12
00014033	ELLEN HELD	CONFERENCE EXPENSE.....		46.29
00014034	DOLORES J HELLER	TAX REBATE.....		650.00
00014035	HORACE B HENDRICKS JR	TAX REBATE.....		500.00
00014036	GRACE HOHELLA	MILEAGE.....		35.85
00014037	MICHELLE A HOFFMAN	CONFERENCE EXPENSE.....		50.95
00014038	DALE HONIG	TAX REBATE.....		250.00
00014039	ALISON HORNER	SUPPLIES.....		41.08
00014040	HTSS, INC	CUSTODIAL SERVICES.....		3,385.60
00014041	MICHAEL HUBBS	SUPPLIES.....		52.33
00014042	JULIE HUMMELL	MILEAGE.....		91.11
00014043	DAVID IOBST	CONFERENCE EXPENSE.....		47.62
00014044	JULIUS JACOBS	OTHER MISC PURCHASED SERVICES.....		200.00
00014045	JARRETT MECHANICAL	SUPPLIES.....		730.00
	INSULATION			
00014046	DR MICHELLE JONES	OTHER PROFESSIONAL SERVICES.....		187.50
00014047	J.W. PEPPER & SON, INC.	BOOKS.....		10.00
00014048	NOELLE KEELER	MEDICAL REIMBURSEMENT.....		136.18
00014049	COLLEEN KINGSBURY	SUPPLIES.....		33.32
00014050	TAMMY KITA	CONFERENCE EXPENSE.....		38.32
00014051	STACY LYN KNECHT	CONFERENCE EXPENSE.....		43.29
00014052	LACROSS SPECILATIES	SUPPLIES.....		462.00
00014053	BRENT LANDRUM	MILEAGE.....		57.72
00014054	STEPHANIE LARKIN	EYE CARE.....		75.00
00014055	LAWN & GOLF SUPPLY CO INC	SUPPLIES.....		259.00
00014056	GRACE V LAWRENCE	TAX REBATE.....		500.00
00014057	LEHIGH COUNTY AUTHORITY	WATER/SEWER.....		2,500.00
00014058	LEHIGH CAREER & TECHNICAL INST	TUITION TO VO-TECHS.....		161,191.89
	LIBRARY VIDEO COMPANY	BOOKS.....	EDUCATIONAL SOFTWARE.....	153.83

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - FROM 03/27/2012 TO 04/03/2012

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Note: Output selection limited to transactions dated between 03/27/2012 and 04/03/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00014060	LVIAC	SUPPLIES.....		106.84
00014061	ROBERT W MADER	TAX REBATE.....		250.00
00014062	MARSH MEDIA	SUPPLIES.....		527.67
00014063	MARTIN STONE QUARRIES INC	SUPPLIES.....		83.84
00014064	LVPG MATLV	OTHER PROFESSIONAL SERVICES.....		45.00
00014065	DOROTHY MEEHAN	TAX REBATE.....		547.52
00014066	BEATRICE A MIDDLECAMP	TAX REBATE.....		650.00
00014067	JOHN T MOHR	TAX REBATE.....		250.00
00014068	JOSEPH MONDOVICH	EYE CARE.....		75.00
00014069	MOTION INDUSTRIES INC	SUPPLIES.....		157.76
00014070	ANDREW MOXEY	EYE CARE.....		75.00
00014071	ANTHONY N. MOYER	SUPPLIES.....		60.00
00014072	MARIE A MOYER	TAX REBATE.....		650.00
00014073	MURDOCH CENTER FOUNDATION, INC	BOOKS.....		164.00
00014074	MUSIC IS ELEMENTARY	SUPPLIES.....		212.87
00014075	NAEIR	SUPPLIES.....		95.62
00014076	NAZARETH MUSIC CENTER LTD	REPAIRS.....		6.20
00014077	DR PETER NEUMANN	OTHER PROFESSIONAL SERVICES.....		187.50
00014078	TIMOTHY M O'CONNOR	GASOLINE.....		149.42
00014079	OFFICE DEPOT	SUPPLIES.....		44.32
00014080	LAURA OSWALD	EYE CARE.....		75.00
00014081	OTIS ELEVATOR COMPANY	OTHER PURCHASED PROF/TECH SERVICES		1,592.28
00014082	PARTSPEOPLE	EDUCATIONAL SOFTWARE.....		174.90
00014083	PENNSYLVANIA SCHOOL FOR DEAF	TUITION TO COMMUNITY COLLEGES....		3,515.00
00014084	PATRICIA J PETROHOY	TAX REBATE.....		491.73
00014085	PHILIP ROSENAU CO INC	SUPPLIES.....		223.18
00014086	PHOEBE FLORAL	SUPPLIES.....		58.95
00014087	PIONEER GLASS & MIRROR	SUPPLIES.....		196.25
00014088	PITNEY BOWES RESERVE ACCOUNT	COMMUNICATIONS.....		5,289.30
00014089	PLANK ROAD PUBLISHING	SUPPLIES.....		127.20
00014090	MARY JANE PLARR	TAX REBATE.....		250.00
00014091	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		26,972.42
00014092	PPL ELECTRIC UTILITIES	ELECTRICITY.....		3,691.56
00014093	PROVIDA STAFF, LLC	OTHER PROFESSIONAL SERVICES.....		5,180.00
00014094	QUEEN CITY ELEC. SUPPLY CO INC	SUPPLIES.....		2,609.92
00014095	IXL LEARNING	EDUCATIONAL SOFTWARE.....		49.00
00014096	QUILL CORPORATION	SUPPLIES.....		63.82

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Note: Output selection limited to transactions dated between 03/27/2012 and 04/03/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00014097	RADIO MAINTENANCE INC	REPAIRS AND MAINTENANCE SERVICES..		68.66
00014098	REYNOLDS H20 PLUS INC	SUPPLIES.....		411.86
00014099	BARBARA F ROHRBACH	TAX REBATE.....		250.00
00014100	MABEL ROSS	TAX REBATE.....		650.00
00014101	ROYAL PUBLISHING CO	SUPPLIES.....		280.00
00014102	SALISBURY TOWNSHIP SCHOOL DIST	TUITION.....		13,105.50
00014103	CHERYL SCALZO	MEDICAL REIMBURSEMENT.....		500.00
00014104	MAE E SCHAFFER	TAX REBATE.....		250.00
00014105	THELMA G SCHAFFER	TAX REBATE.....		650.00
00014106	SCHAF'S VIDEO PRODUCTIONS	SUPPLIES.....		470.00
00014107	ROBERTA M SCHANTZENBACH	TAX REBATE.....		500.00
00014108	EVELYN ANN SCHOEDLER	TAX REBATE.....		250.00
00014109	SCHOOL HEALTH CORPORATION	SUPPLIES.....		1,658.80
00014110	SCHOOL CLAIMS ASSURANT	LIFE INSURANCE.....		7,091.72
00014111	SCHOOL SPECIALTY	NON-CAPITAL EQUIP/ORIGINAL.....		2,225.45
00014112	SCHUYLKILL VALLEY SPORTING GOO	SUPPLIES.....		337.90
00014113	SEARS COMMERCIAL ONE	SUPPLIES.....		137.26
00014114	SEEDWAY, INC.	SUPPLIES.....		164.00
00014115	SHIRLENE M SHADE	TAX REBATE.....		250.00
00014116	JUNE SHELLHAMER	TAX REBATE.....		650.00
00014117	EVELYN L SHEPHERD	TAX REBATE.....		650.00
00014118	SHIMERVILLE CENTER	DUES/FEES.....		1,000.00
00014119	PATRICIA A SHOEMAKER	TAX REBATE.....		500.00
00014120	ARLENE SHOLLENBERGER	TAX REBATE.....		650.00
00014121	NANCY SMARTSCHAN	SUPPLIES.....		289.21
00014122	LUCILLE M SMITH	TAX REBATE.....		650.00
00014123	STOTZ-FATZINGER OFFICE SUPPLY	SUPPLIES.....		4,723.91
00014124	SUNGARD PUBLIC SECTOR INC	TECHNICAL SERVICES.....	PROFESSIONAL EDUCATIONAL SERVICES.	9,794.79
00014125	MELISSA TAYLOR	OTHER PROFESSIONAL SERVICES.....		187.50
00014126	DIANE TINTLE	EYE CARE.....	CONFERENCE EXPENSE.....	116.65
00014127	TOLEDO PHYSICAL EDUCATION SUPP	SUPPLIES.....		854.17
00014128	TRANE US INC	SUPPLIES.....		363.90
00014129	TREETOP PUBLISHING	SUPPLIES.....		424.88
00014130	DOLORES C TREXLER	TAX REBATE.....		500.00
00014131	JOYCE TREXLER	TAX REBATE.....		500.00

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Note: Output selection limited to transactions dated between 03/27/2012 and 04/03/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00014132	TSA CONSULTING GROUP INC	OTHER PROFESSIONAL SERVICES.....		416.00
00014133	UGI UTILITIES INC	NATURAL GAS.....		7,201.42
00014134	USI EDUCATION & GOVERNMENT SALES	SUPPLIES.....		127.19
00014135	VERIZON WIRELESS	TRANSPORT/TELECOMMUNICATIONS.....		1,862.82
00014136	WEINSTEIN SUPPLY CORP	SUPPLIES.....		48.17
00014137	WEIS MARKETS INC	SUPPLIES.....		251.07
00014138	EVA WENTZ	TAX REBATE.....		250.00
00014139	RONALD J WETZEL	EYE CARE.....		75.00
00014140	LINDA S WILLIAMS	CONFERENCE EXPENSE.....		30.55
00014141	KRISTEN R WILSON	MILEAGE.....		14.43
00014142	NICOLE WUKITCH	EYE CARE.....		75.00
00014143	YEAGER SUPPLY INC.	SUPPLIES.....		1,542.80
00014144	SANDRA ZAVECZ	TAX REBATE.....		250.00
00014145	ZESWITZ MUSIC	REPAIRS.....		183.20
00014146	ZILKA & COMPANY	SUPPLIES.....		190.20
		10-GENERAL FUND	339,987.56	
		Grand Total Manual Checks :	0.00	
		Grand Total Regular Checks :	339,987.56	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	339,987.56	

Fund Accounting Check Summary

ATHLETIC FUND - From 04/04/2012 To 04/19/2012

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Note: Output selection limited to transactions dated between 04/04/2012 and 04/19/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00002256	ANDY KAMETZ	LMMS SB VS BROUGHAL.....		48.00
00002257	ANN WENNINGER	V/JV GLAX VS NAZARETH.....	V GLAX VS SAUCON VALLEY.....	190.00
00002258	BARRY FELL	JV BSB VS PARKLAND.....		54.00
00002259	BILL ROSS	JV GIRLS SOCCER VS DIERUFF.....		54.00
00002260	BRIAN BANNON	JV BSB VS DIERUFF.....	JV BSB VS EPHRATA.....	108.00
00002261	BRUCE WYNOCKER	JV BASEBALL VS PME.....		54.00
00002262	CRAIG SUMMERS	JV BLAX FREEDOM.....		54.00
00002263	DALE CULTON	SB VS NORTHWESTERN LEHIGH.....	EYER SB WHITEHALL.....	150.00
00002264	DAN ROSSINO	VS SB VS CCHS.....		66.00
00002265	DANIEL FARRELL	BOYS TRACK VS ALLEN.....	GIRLS TRACK VS ALLEN.....	68.00
00002266	DAWN PEIPHER	V/JV BOYS VOLLEYBALL VS ALLEN.....		83.00
00002267	DENNIS BRONG	V SB VS PME.....		66.00
00002268	DENNIS CRIM	V BLAX VS DOWNINGTOWN EAST.....		67.00
00002269	DIANE PLAPPERT	V/JV GLAX VS CB EAST.....		111.00
00002270	DON VINCIGUERRA	LMMS SB VS NITSCHMANN.....		48.00
00002271	FRANK D'ANGELO	VBSB VS EPHRATA.....		66.00
00002272	GAVIN BAGLINI	JV BASEBALL VS WILSON.....	JV BSB VS DIERUFF.....	108.00
00002273	GEORGE FARINA	VS SB VS PME.....		66.00
00002274	GEORGE KIRCHNER	VGSC VS DIERUFF.....		66.00
00002275	HERMAN WOHLBACH	V SOFTBALL VS NORWESTERN.....	VS SB VS SOLEHI.....	132.00
00002276	JAMES LACEY	V BLAX VS FREEDOM.....		67.00
00002277	JEFF BOGERT	JV BLAX VS DOWNINGTOWN EAST.....	JV BOYS LAX VS METHACTON.....	108.00
00002278	JEFF MEILA	JV BSB VS EPHRATA.....		54.00
00002279	JEFFREY JACKSON	EYER BVB VS NAZARETH.....	LMMS BVB VS EYER.....	100.00
00002280	JOE "TIM" FREEMAN	V BOYS LAX VS METHACTON.....		67.00
00002281	JOHN GROGAN	VS SB VS ALLEN.....		66.00
00002282	JOHN HREBIK	V BASEBALL VS ALLEN.....		66.00
00002283	JOHN J SCHADLER	V BOYS LAX METHACTON.....	JV BLAX vs. Downingtown East.....	121.00
00002284	JOHN MITCHELL	V GLAX VS FREEDOM.....		79.00
00002285	JOHN SCHAFER	JVBLAX VS ALLEN.....		54.00
00002286	JOSEPH DERKITS	JV BLAX VS UPPER DUBLIN.....		54.00
00002287	JOZEF KAZIMIR	V GSC VS DIERUFF.....		66.00
00002288	JUDY HOLLENBACH	V/JV GLAX VS CBEAST.....	VGLAX VS SAUCON VALLEY.....	190.00
00002289	KAREN BLAINE	V/JV GLAX VS NAZARETH.....		111.00
00002290	KERI DUPREE	LMMS SB VS NITSCHMANN.....		48.00
00002291	KEVIN MESSERLE	V/JV BLAX VS FREEDOM.....		106.00
00002292	KRIS CHECK	V/JV GLAX VS WYOMING SEM.....		111.00
00002293	LARRIE LANDINO	JV BOYS BASEBALL VS PME.....		54.00
00002294	LARRY MARHEFKA	VS SB VS ALLEN.....	VS SB VS CCHS.....	132.00

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Note: Output selection limited to transactions dated between 04/04/2012 and 04/19/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00002295	LARRY PARRY	LMMS SB VS EAST HILLS.....		48.00
00002296	LAWRENCE MALINCONICO	V BLAX VS UPPER DUBLIN.....		67.00
00002297	MARK WEIL	EYER SOFTBALL VS LMMS.....		48.00
00002298	MELISSA VISCO	V/JV GLAX VS WYOMING SEMINARY.....		111.00
00002299	MICHELLE SAVINO-O'CONNOR	V GLAX VS FREEDOM.....		79.00
00002300	NEAL KENNEDY	V BLAX VS DOWNINGTOWN EAST.....	VBLAX VS METHACTON.....	134.00
00002301	OLIVER RESH	EYER SB WHITEHALL.....	LMMS SB VS EAST HILLS.....	96.00
00002302	PAT LORENZO	V/JV BVB VS ALLEN.....	V/JV BVB VS SOUDERTON.....	166.00
00002303	PETER KLEMAN	JV GSC VS DIERUFF.....		54.00
00002304	PHIL LOCK	V BLAX VS UPPER DUBLIN.....		67.00
00002305	RAYMOND KERKUSZ	LMMS SOFTBALL VS BROUGHAL.....		48.00
00002306	RICHARD MONDSCHIEIN	V BASEBALL SCRIMMAGE VS NORTHAMPTO	V BASEBALL VS NORTHERN LEHIGH.....	132.00
00002307	ROBERT ANDREWS	VBSB VS EPHRATA.....		66.00
00002308	ROBERT HOUK	JV BLAX VS UPPER DUBLIN.....	JV BLAX VS ALLEN.....	162.00
00002309	RON DOGMANITS	SOFTBALL VS NORTHWESTERN LEHIGH...		54.00
00002310	RON WILSKER	JV BSB VS PARKLAND.....		54.00
00002311	STAN LUCKENBILL	VARSISTY SOFTBALL VS. NORTHWESTERN	VSBL VS SOLEHI.....	132.00
00002312	VICTOR SCOMILLIO	V BLAX VS DOWNINGTOWN EAST.....	V BLAX VS UPPER DUBLIN.....	201.00
00002313	WALTER MILINICHIK	JV BSB VS WILSON.....		54.00
00002314	WARREN HOOD	V BASEBALL VS ALLEN.....		66.00
00002315	WILLIAM SLAVOSKI	V/JV BVB VS SOUDERTON.....		83.00
00002316	ANTHONY MAHOLICK	EYER GSB NORTHEAST.....		48.00
00002317	BRAD MICKLEY	VGS VS WHITEHALL.....		66.00
00002318	BRANDON HIBBLER	VSBL VS NORTHAMPTON.....		66.00
00002319	CHARLES MURPHY	JV BOYS LAX VS EASTON.....		54.00
00002320	CHARLES WILKINSON	LMMS SB VS OREFIELD.....		48.00
00002321	DANIEL FARRELL	BOYS TRACK VS FREEDOM.....	GIRLS TRACK VS FREEDOM.....	68.00
00002322	DAVID MAGGIPINTO	JV GSC VS NAZARETH.....		54.00
00002323	ELIZABETH SANDT	V/JV BVB VS NORTHAMPTON.....		83.00
00002324	ERIC THUMA	JVGSC VS WHITEHALL.....		54.00
00002325	FRANK BONO	EYER SOFTBALL VS CCHS.....		48.00
00002326	FRANK KEGLOVITZ	VGSC SCRIMMAGE VS SOLEHI.....		66.00
00002327	GEORGE FARINA	JV SB VS NAZARETH.....		54.00
00002328	GLENN MINNICK	JV GSC NAZARETH.....		54.00
00002329	HAL GRAHN	V GSC NAZARETH.....		66.00
00002330	JACK KEITER	VGSC VS WHITEHALL.....		66.00
00002331	JAMES SELLMAN	VBLAX VS VS EASTON.....		67.00
00002332	JASON KRUK	LMMS SB OREFIELD.....		48.00
00002333	JEANNE MATHIAS	LMMS BVB SPRINGHOUSE.....		50.00

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00002334	JIM NEMETH	LMMS BVB VS NORTHAMPTON.....		50.00
00002335	JOAN PACALA	V/JV BVB NORTHAMPTON.....		83.00
00002336	JOANNA MCDEVITT	V/JV GLAX VS EASTON.....		111.00
00002337	JOHN DELUCIA	EYER SB VS CCHS.....		48.00
00002338	LAWRENCE MALINCONICO	VBLAX VS EASTON.....		67.00
00002339	LUKE HOWARD	V/JV GLAX VS EASTON.....		111.00
00002340	MARK COTE	VBSB VS NORTHAMPTON.....		66.00
00002341	MILTHON MARTINEZ	VGSC SCRIMMAGE VS SOLEHI.....		66.00
00002342	MYLES MUTH	JV GSC VS WHITEHALL.....		54.00
00002343	OLIVER RESH	JV SB NAZARETH.....		54.00
00002344	PAUL VALERIO	VBLAX VS EASTON.....		67.00
00002345	RANDY SELTZER	VBSB VS NORTHAMPTON.....		66.00
00002346	ROBERT HOUK	JVBLAX VS EASTON.....		54.00
00002347	ROBERT ROBINSON	EYER GIRLS SOFTBALL VS NORTHEAST..		48.00
00002348	STAN LUCKENBILL	VSBL VS NORTHAMPTON.....		66.00
00002349	TERRY GOLDEN	VGSC VS NAZARETH.....		66.00
10-GENERAL FUND				7,372.00
Grand Total Manual Checks :				0.00
Grand Total Regular Checks :				7,372.00
Grand Total Direct Deposits:				0.00
Grand Total Credit Card Payments:				0.00
Grand Total All Checks :				7,372.00

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*96VRLEGA	THE BANK OF NEW YORK	EGA 1996 VRL - WIRED 04/02/12.....		5,198.45
*EGA E.19	US BANK-WIRE TRANSFER	EGA SERIES E-19; WIRED 04/02/12...		10,623.36
*EGA F.19	US BANK-WIRE TRANSFER	EGA F-19; WIRED 04/02/12.....		505.87
*EGA H.20	US BANK-WIRE TRANSFER	EGA SERIES H-20; WIRED 4/02/12....		11,230.41
*GOB AA13	US BANK-WIRE TRANSFER	GOB SERIES A 2007; A-13-WIRED 4/02		12,242.16
			39,800.25	
		10-GENERAL FUND		
		Grand Total Manual Checks :	39,800.25	
		Grand Total Regular Checks :	0.00	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	39,800.25	

* Denotes Non-Negotiable Transaction

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00014147	A-B-E LABORATORY	REPAIRS AND MAINTENANCE.....		96.00
00014148	AIRGAS EAST	SUPPLIES.....		114.44
00014149	BOROUGH OF ALBURTIS	WATER / SEWAGE.....		1,153.44
00014150	ALLETOWN SEWING MACHINE OUTLE	SUPPLIES.....		25.00
00014151	ALLSTATE SIGN & PLAQUE CORP	SECURITY/SAFETY.....		163.45
00014152	NORMA I ALVAREZ	TAX REBATE.....		500.00
00014153	GREGORY ANNONI	MILEAGE.....		81.59
00014154	APPLE INC	SUPPLIES.....		288.95
00014155	SUSAN ARNOLD	EYE CARE.....		75.00
00014156	AUTOZONE	SUPPLIES.....		26.40
00014157	BAKER & TAYLOR	BOOKS.....		62.32
00014158	DEAN BAUDER	TAX REBATE.....		500.00
00014159	BAYADA HOME HEALTH CARE INC	OTHER PROFESSIONAL SERVICES.....		525.00
00014160	BDU - LEHIGH VALLEY	SUPPLIES.....		235.70
00014161	HEATHER BEALER	EYE CARE.....		75.00
00014162	BEHAVIORAL HEALTH ASSOCIATES	TUITION TO APPROVED APS SCHOOLS...	TUITION.....	10,618.00
00014163	ASHLEY BENNER	CONFERENCE EXPENSE.....		46.29
00014164	BETHLEHEM AREA SCHOOL DISTRICT	TUITION.....		1,499.28
00014165	PAYAL BHOWMICK	EYE CARE.....		75.00
00014166	BIEBER TRANSPORTATION GROUP	CONTRACTED CARRIERS.....		923.00
00014167	PAMELA DEYSHER-BLACKER	MILEAGE.....		6.11
00014168	BLICK ART MATERIALS	SUPPLIES.....		882.71
00014169	KAREN BORTZ	GASOLINE.....		34.84
00014170	LISA BREINER	MILEAGE.....		2.50
00014171	BSN - SPORT SUPPLY GROUP	SUPPLIES.....		1,052.88
00014172	DAVID BUDINAS	CONFERENCE EXPENSE.....		50.95
00014173	ANTHONY J & ANNA M BUSS	REFUNDS OF PRIOR YEARS' RECEIPTS..	TAX REFUND.....	663.85
00014174	BUSS PAINTS	SUPPLIES.....		38.99
00014175	WARREN G. BUSS	CONFERENCE EXPENSE.....		70.00
00014176	MARY BETH BUSTEED	MILEAGE.....		31.08
00014177	BUXMONT ACADEMY	TUITION TO APPROVED PRIVATE SCHOOL		2,576.86
00014178	C & R SCREEN PRINTING	SUPPLIES.....		217.50
00014179	CALLOWAY HOUSE, INC.	SUPPLIES.....		112.91
00014180	KAY-LOUISE CANNON	TAX REBATE.....		250.00
00014181	CANNS-BILCO DISTR., INC.	SUPPLIES.....		41.10
00014182	MICHELLE CAPEHART	MILEAGE.....		17.76
00014183	CARBON LEHIGH INTERMED UNIT	PROFESSIONAL EDUCATIONAL SERVICES.		9,748.50

* Denotes Non-Negotiable Transaction

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21				
00014184	CARBON LEHIGH IU 21	PROFESSIONAL EDUCATIONAL SERVICES-		1,211.00
00014185	CARDMEMBER SERVICE	TRAVEL.....		2,922.19
00014186	CARLEX, INC	SUPPLIES.....		294.90
00014187	CAROLINA BIOLOGICAL SUPPLY	SUPPLIES.....		546.53
COM				
00014188	CDI COMPUTER DEALERS INC	NON CAPITAL END USER EQUIP/ORIGINA		29,785.00
00014189	CELEBRATE THE CHILDREN -	PROFESSIONAL EDUCATIONAL SERVICES		4,048.32
SCHOO				
00014190	DONNA CHORNEY	MILEAGE.....		8.33
00014191	DOLORES COCHRANE	TAX REBATE.....		500.00
00014192	COMPASS ENERGY GAS SERVICES	NATURAL GAS.....		43,166.00
LL				
00014193	CONNECTICUT VALLEY	SUPPLIES.....		59.78
BIOLOGICAL				
00014194	CONNEY SAFETY PRODUCTS	SUPPLIES.....		205.59
00014195	CONTINENTAL PRESS INC	SUPPLIES.....		528.00
00014196	LORI COOKE	MILEAGE.....		36.24
00014197	CURIO ELECTRICAL REPAIR SHOP	REPAIRS.....	SUPPLIES.....	1,692.00
00014198	DA VINCI DISCOVERY CENTER	PROFESSIONAL EDUCATIONAL SERVICES		633.50
00014199	DEER COUNTRY FARM & LAWN INC	SUPPLIES.....		41.23
00014200	DEER PARK	SUPPLIES.....		476.20
00014201	DEBORAH DIEFENDERFER	CONFERENCE EXPENSE.....		83.47
00014202	DRIES DO IT CENTER	SUPPLIES.....		331.61
00014203	GRACE M DRIES	TAX REBATE.....		650.00
00014204	MICHAEL A DUARTE	FOOD.....		42.60
00014205	DV WAREHOUSE, INC	REPAIRS.....	MISC EXPENDITURES.....	320.79
00014206	EMMAUS HIGH SCHOOL	STUDENT FEES FOR INSTRUCTIONAL REL		340.00
00014207	BOROUGH OF EMMAUS	WATER / SEWAGE.....		531.98
00014208	ENERGY EQUIPMENT AND	SUPPLIES.....		1,121.04
CONTROL,				
00014209	EPLUS TECHNOLOGY, INC	SUPPLIES.....		1,141.87
00014210	EPSD CAFETERIA FUND	STATE REIMB.....		3,975.41
00014211	EYER MIDDLE SCHOOL	STUDENT TRANSPORTATION.....	FEES.....	3,335.00
00014212	FABTECH WELDING & REPAIR	SUPPLIES.....		155.00
CORP				
00014213	KIMBERLY FAUST	EYE CARE.....		75.00
00014214	REBECCA FEDIO	OTHER PROFESSIONAL SERVICES.....		198.00

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00014215	FERGUSON ECONOMY PLMBG & HTG S	SUPPLIES.....		724.24
00014216	FIRST GROUP AMERICA	STUDENT TRANSPORTATION SERVICES...		
00014217	FLINN SCIENTIFIC, INC.	SUPPLIES.....		2,552.40
00014218	FOLLETT EDUCATIONAL SERVICES,	BOOKS.....		46.34
				16.00
00014219	FOLLETT LIBRARY RESOURCES	BOOKS.....		
00014220	RUTH R FOLLWEILER	TAX REBATE.....		126.01
00014221	CATHERINE A FRANKENFIELD	TAX REBATE.....		250.00
00014222	JAMES FRANK	CONFERENCE ADVANCE.....	CONFERENCE EXPENSE.....	500.00
00014223	MEREDITH FRANTZ	MILEAGE.....		437.96
00014224	SANDRA FREDERICK	MILEAGE.....		93.30
00014225	FRIED BROTHERS INC	SUPPLIES.....		4.44
00014226	FRONTIER	TRANSPORT/TELECOMMUNICATIONS.....		174.25
00014227	GENESIS TRUFGRASS INC	SUPPLIES.....		3,091.76
00014228	NATALIE K GIBISER	TAX REBATE.....		550.40
00014229	LYNN A GLANCY	CONFERENCE EXPENSE.....		500.00
00014230	GOVCONNECTION INC	NON CAPITAL END USER EQUIP/ORIGINA		563.65
00014231	GRAHAM SECURITY POLICE INC	SAFETY/SECURITY.....		993.50
00014232	GRAINGER	SUPPLIES.....		4,512.00
00014233	GRAYBAR ELECTRIC COMPANY, INC	SUPPLIES.....		1,496.49
				526.94
00014234	GREATER LEHIGH VALLEY CHAMBER	TRAVEL.....		18.00
00014235	GREG'S AUTO & TIRE SERVICE INC	REPAIRS AND MAINTENANCE SERVICES...		71.30
00014236	MEGHAN M GROEGER	TAX REBATE.....		
00014237	GTS-WELCO-971	SUPPLIES.....		250.00
00014238	MICHAEL GUTCH	TAX REBATE.....		315.75
00014239	HARMONY PRESS INC.	PRINTING AND BINDING.....		500.00
00014240	HARNED DURHAM OIL COMPANY	GASOLINE.....	CONTRACTED CARRIERS.....	101.00
00014241	ELLEN HELD	MILEAGE.....		5,150.25
00014242	PATRICE HELFRICH	MILEAGE.....		36.63
00014243	JOSEPH C HENRICH	SUPPLIES.....		34.97
00014244	HERBEINS GARDEN CENTER	SUPPLIES.....		13.99
00014245	NANCY A HERSH	TAX REBATE.....		266.89
00014246	KATHRYN HILLEGASS	CONFERENCE EXPENSE.....		250.00
00014247	HOUGHTON MIFFLIN CO.	BOOKS.....		46.29
				4,806.00

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00014248	H. T. LYONS CONTRACTORS & ENG	SUPPLIES.....	REPAIRS.....	4,202.91
00014249	HTSS, INC	CUSTODIAL SERVICES.....		3,229.20
00014250	JAMIE HUDAK	EYE CARE.....		75.00
00014251	EMMA HUNSICKER	TAX REBATE.....		650.00
00014252	LINDA LEE IEZZI	SUPPLIES.....		23.37
00014253	INFOBASE PUBLISHING	BOOKS.....		34.95
00014254	INTERNATIONAL READING ASSOC	DUES/FEES.....		99.00
00014255	INTERSTATE BATTERY OF LEHIGH	SUPPLIES.....		70.95
V				
00014256	J2 TECH SOLUTIONS INC	SUPPLIES.....		125.00
00014257	JOHN DEERE LANDSCAPES	SUPPLIES.....		225.81
00014258	NADINE JOHNSON	MILEAGE.....		7.33
00014259	JOAN JOHNSTON	MILEAGE.....	CONFERENCE EXPENSE.....	68.63
00014260	JONES SCHOOL SUPPLY CO INC	SUPPLIES.....		61.45
00014261	J.P. MASCARO & SONS	DISPOSAL SERVICES.....		8,569.14
00014262	KHATCHADOUR JULFAIAN	TAX REBATE.....		650.00
00014263	KAGAN PUBLISHING	SUPPLIES.....		36.00
00014264	AMY N KAUNITZ	MILEAGE.....		39.23
00014265	MAE S KEMMERER	TAX REBATE.....		250.00
00014266	KIDSPACE CORP	TUITION TO APPROVED PRIVATE SCHOOL		240.00
00014267	COLLEEN KINGSBURY	SUPPLIES.....		60.54
00014268	TAMMY KITA	TUITION REIMBURSEMENT.....		832.00
00014269	JILL KUEBLER	GASOLINE.....		8.22
00014270	KURTZ BROS	SUPPLIES.....		296.28
00014271	LAKESHORE LEARNING MATERIALS	SUPPLIES.....		327.76
00014272	LANCASTER-LEBANON IU 13	SUPPLIES.....		5,253.15
00014273	LANGUAGE LINE SERVICES INC	OTHER MISC PURCHASED SERVICES.....		125.40
00014274	LCTI-DISTRIBUTION CENTER	SUPPLIES.....		12,927.80
00014275	LEHIGH COUNTY AUTO PARTS	SUPPLIES.....		387.21
00014276	LEHIGH CARBON COMM COLLEGE	TUITION TO COMMUNITY COLLEGES & TE		46,311.17
00014277	LEHIGH ELECTRIC PRODUCTS	SUPPLIES.....		187.00
00014278	LEHIGH LEARNING ACADEMY	TUITION.....		13,000.00
00014279	LEHIGH UNIVERSITY	TUITION TO NON-PUBLIC SCHOOLS.....	TUITION TO NON PUBLIC SCHOOLS.....	23,236.40
00014280	LEHIGH VALLEY ACADEMY	TUITION TO PENNSYLVANIA CHARTER SC		5,896.56
00014281	LEHIGH VALLEY DUAL LANGUAGE	TUITION TO PENNSYLVANIA CHARTER SC		737.07
00014282	LEHIGH VALLEY CHARTER H. S.	TUITION TO PENNSYLVANIA CHARTER SC		20,631.62
00014283	LEVY SCHOOL BUS CO	CONTRACTED CARRIERS.....		646.50
00014284	LOWER MACUNGIE MIDDLE SCHOOL	TRANSPORTATION SERVICES.....	FEES.....	3,925.00

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00014285	LEHIGH VALLEY STUMP REMOVAL	REPAIRS.....		216.68
00014286	BOROUGH OF MACUNGIE	OFFICIAL/ADMINISTRATIVE SERVICES..		4,754.07
00014287	JUNE A MARTIN	TAX REBATE.....		250.00
00014288	JANINE MATHESZ	MEDICAL REIMBURSEMENT.....		616.26
00014289	NANCY A MCANDREW	TAX REBATE.....		500.00
00014290	AMY MCCONLOGUE	CONFERENCE EXPENSE.....		50.55
00014291	MCGRAW-HILL COMPANIES	BOOKS.....		163.10
00014292	JUSTIN MCNICHOLAS	MILEAGE.....		31.64
00014293	MENTORING MINDS	SUPPLIES.....		87.55
00014294	BRIAN MILLER	CONFERENCE EXPENSE.....		45.58
00014295	MINDWARE	SUPPLIES.....		26.94
00014296	THOMAS P MIRABELLA	MILEAGE.....	CONFERENCE ADVANCE.....	229.76
00014297	MICHAEL MOHN	MEDICAL REIMBURSEMENT.....		128.00
00014298	SALLYANN MOHR	TAX REBATE.....		250.00
00014299	CHRISTINE MONFREDI	CONFERENCE EXPENSE.....		46.29
00014300	WILLIAMS MONTEPEQUE	DUES.....	PROFESSIONAL EDUCATIONAL SERVICES.	80.00
00014301	NAEIR	SUPPLIES.....		62.50
00014302	NASSP/NSH/NJHS	DUES/FEES.....		85.00
00014303	MARY KAY NAUNAS	MILEAGE.....		30.64
00014304	NAZARETH MUSIC CENTER LTD	REPAIRS.....		25.00
00014305	NCS PEARSON INC	SUPPLIES.....		116.00
00014306	MARK NETH	BOOKS.....		132.21
00014307	NEXTEL COMMUNICATIONS	TRANSPORT/TELECOMMUNICATIONS.....		591.36
00014308	SUSAN NOACK	CONFERENCE EXPENSE.....		104.34
00014309	NORTHEAST CHEMICAL AND SUPPLY	SUPPLIES.....		865.46
00014310	NORTHEAST JANITOR. SUPPLY, LLC	SUPPLIES.....		112.72
00014311	YVONNE DAWN OCHS	TAX REBATE.....		500.00
00014312	OFFICE BASICS, INC	SUPPLIES.....		59.48
00014313	OFFICE DEPOT	SUPPLIES.....		40.24
00014314	LAURIE OSWALD	TRANSPORT/TELECOMMUNICATIONS.....		68.99
00014315	OTICON INC	SUPPLIES.....		564.00
00014316	PA DEPT OF LABOR & INDUSTRY-E	DUES/FEES.....		36.00
00014317	PAESSP	DUES/FEES.....		1,050.00
00014318	REGAN PALAZZO	CONFERENCE EXPENSE.....		24.30
00014319	MELISSA PALMER	CONFERENCE EXPENSE.....		46.29
00014320	PASBO	DUES/FEES.....		1,413.00

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00014321	CARLENE PAUKOVITS	MILEAGE.....		26.64
00014322	PENNSYLVANIA SCHOOL FOR DEAF	TUITION TO COMMUNITY COLLEGES.....		4,070.00
00014323	PENN VALLEY CHEMICAL CO.	SUPPLIES.....		882.50
00014324	PHILIP ROSENAU CO INC	SUPPLIES.....		139.80
00014325	PITNEY BOWES	RENTAL OF EQUIPMENT.....		934.00
00014326	SARAH POMERHN	SUPPLIES.....		428.88
00014327	POSTMASTER -EMMAUS	COMMUNICATIONS.....		190.00
00014328	POWERCO INC	SUPPLIES.....		104.03
00014329	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		36,412.66
00014330	PPL ELECTRIC UTILITIES	ELECTRICITY.....		6,226.09
00014331	PROAC CORPORATION	REPAIRS.....		3,995.00
00014332	PSBA	BOOKS AND PERIODICALS.....	CONFERENCE REGISTRATION.....	105.95
00014333	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....		5,778.34
00014334	QUAKERTOWN COMM SCHOOL DIST	TUITION.....		328.85
00014335	QUILL CORPORATION	SUPPLIES.....		83.97
00014336	RADIO SHACK	SUPPLIES.....		31.48
00014337	MICHELE READINGER	CONFERENCE EXPENSE.....	MILEAGE.....	203.34
00014338	REALLY GOOD STUFF, INC	BOOKS.....	SUPPLIES.....	174.80
00014339	OLIVER REESE	TAX REBATE.....		500.00
00014340	JAMES L REIFINGER	TAX REBATE.....		250.00
00014341	REILLY SWEEPING INC	REPAIRS.....		2,178.00
00014342	REIMER BROS., INC.	CONTRACTED CARRIERS.....		78,129.14
00014343	JENNIFER REINERT	CONFERENCE EXPENSE.....		46.29
00014344	REINHART FOODSERVICE LLC	SUPPLIES.....		451.46
00014345	MERLE P RENNER	TAX REBATE.....		250.00
00014346	RAMONA M RICKERT	TAX REBATE.....		250.00
00014347	SAMANTHA RIFFEY	MILEAGE.....		107.23
00014348	VICKY ROMAGNOLI	MILEAGE.....		203.07
00014349	JAMIE SANCHEZ	CONFERENCE EXPENSE.....		43.29
00014350	DEREK SANTIAGO	MILEAGE.....		135.20
00014351	KATELYN SCHARL	MILEAGE.....		9.99
00014352	SCHOLASTIC INC.	EDUCATIONAL SOFTWARE.....		7,950.00
00014353	SCHOOL CLAIMS SERVICE, LLC	MEDICAL INSURANCE.....		29.00
00014354	SCHOOL HEALTH CORPORATION	SUPPLIES.....		345.34
00014355	SCHOOL CLAIMS ASSURANT	INCOME PROTECTION INSURANCE.....		778.19
00014356	SCHOOL SPECIALTY	SUPPLIES.....		849.69
00014357	HEATHER L SCHRACK	TUITION REIMBURSEMENT.....		1,662.40
00014358	SCOTT CARS, INC	RENTAL OF EQUIPMENT.....		360.00
00014359	ROY SEAMAN	CONFERENCE EXPENSE.....		70.00

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00014360	JENNIE SEBASTIAN	TAX REBATE.....		250.00
00014361	ANN MARIE D SEDLER	TAX REBATE.....		650.00
00014362	SERVICE ELECTRIC CABLE TV INC	TRANSPORT/TELECOMMUNICATIONS.....		1,235.00
00014363	SEVEN GENERATIONS	TUITION TO PENNSYLVANIA CHARTER SC		120,726.55
00014364	SHAR PRODUCTS COMPANY	SUPPLIES.....		1,737.26
00014365	SHARP SIGNS & GRAPHICS	SUPPLIES.....		84.00
00014366	BRIAN SIGAFOOS	MILEAGE.....		280.66
00014367	EMMA L SILVERS	TAX REBATE.....		500.00
00014368	CHRISTINA SIMPKINS	MILEAGE.....		15.76
00014369	SIMPLEXGRINNELL	SUPPLIES.....		1,162.03
00014370	NANCY SMARTSCHAN	SUPPLIES.....		125.01
00014371	ERIC SMITH	GASOLINE.....	TRAVEL.....	63.78
00014372	DOUGLAS SPADT	CONFERENCE EXPENSE.....		46.29
00014373	MARK SPENGLER	CONFERENCE EXPENSE.....		26.69
00014374	NICOLE STANCHOCK	MILEAGE.....		37.19
00014375	STAR AUDIO/VISUAL REPAIR	SUPPLIES.....		38.00
00014376	MARGARET R STEIRER	TAX REBATE.....		500.00
00014377	STERICYCLE INC	SUPPLIES.....		605.98
00014378	STOTZ-FATZINGER OFFICE SUPPLY	SUPPLIES.....		1,288.98
00014379	LINDA A STRZELECKI	TAX REBATE.....		650.00
00014380	CHRISTOPHER STUCHKO	CONFERENCE EXPENSE.....		43.29
00014381	SAMUEL TARRETO	TAX REBATE.....		250.00
00014382	TEACHER DIRECT	SUPPLIES.....		54.98
00014383	TEACHER'S DISCOVERY	SUPPLIES.....		527.85
00014384	THE ENVIRONMENTAL MAGAZINE	BOOKS.....		24.95
00014385	TIMES NEWS	BOOKS.....		12.95
00014386	M LEE THOMPSON	RETURNED LIBRARY BOOK REFUND.....		9.00
00014387	DENISE M. TORMA	CONFERENCE EXPENSE.....		840.86
00014388	UGI UTILITIES INC	NATURAL GAS.....	MILEAGE.....	1,760.28
00014389	UNITED CONCORDIA	DENTAL INSURANCE.....		435.27
00014390	US BANK	INTEREST.....		666,164.38
00014391	US BANK	DUES/FEES.....		1,538.75
00014392	V & C ACCESSORIES INC	SUPPLIES.....		31.86
00014393	VALLEY LITHO SUPPLY CO.	SUPPLIES.....		739.77
00014394	VERNIER SOFTWARE & TECHNOLOGY	EDUCATIONAL SOFTWARE.....		1,218.82
00014395	SUZANNE VINCENT	FOOD.....		71.90

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00014396	VWR RECEIVABLES FUNDING LLC	SUPPLIES.....		34.98
00014397	WARNER STAINED GLASS	SUPPLIES.....		206.35
00014398	ANDY J. WASHBURN	CONFERENCE EXPENSE.....		70.00
00014399	KELLY WEAVER	MILEAGE.....		18.32
00014400	M ISOBEL WEAVER	TAX REBATE.....		650.00
00014401	WEIS MARKETS INC	SUPPLIES.....		89.07
00014402	KATHY WEITNER	EYE CARE.....		75.00
00014403	TARA WENNER	CONFERENCE EXPENSE.....		43.29
00014404	WENTZ HARDWARE	SUPPLIES.....		183.94
00014405	ARLENE F WETZEL	TAX REBATE.....		650.00
00014406	GLADYS WETZEL	TAX REBATE.....		500.00
00014407	JOSHUA A WILLIAMS	MILEAGE.....		412.61
00014408	WOODWIND & BRASSWIND	SUPPLIES.....		1,398.92
00014409	DR TIMOTHY WRIGHT	OTHER PROFESSIONAL SERVICES.....		46.00
00014410	LILLIAN WUNDERLY	EYE CARE.....		75.00
00014411	XEROX CORPORATION	REPAIRS.....	OTHER PURCHASED PROF/TECH SERVICES	36,640.35
00014412	YEAGER SUPPLY INC.	SUPPLIES.....		277.20
00014413	ASHLEY ZIEGLER	CONFERENCE EXPENSE.....		46.29
00014414	JILLIAN ZIEGLER	CONFERENCE EXPENSE.....		46.29
00014415	ZILKA & COMPANY	SUPPLIES.....		96.00
*DNTL 4/3	EAST PENN SCHOOL DISTRICT	DENTAL INSURANCE 04/03/12.....		47,134.19
*DNTL 4/4	EAST PENN SCHOOL DISTRICT	DENTAL INSURANCE 04/04/12.....		1,890.60
*HOSP 4/4	EAST PENN SCHOOL DISTRICT	HOSPITALIZATION 4/04/12.....		915,647.27
*P/R 4/04	EAST PENN SCHOOL DISTRICT	PAYROLL 04/04/12.....		2,082,262.56
*P/R 4/19	EAST PENN SCHOOL DISTRICT	PAYROLL 04/19/12.....		2,051,945.00
*S/S 4/04	EAST PENN SCHOOL DISTRICT	SOCIAL SECURITY 04/04/12.....		157,437.88
*S/S 4/19	EAST PENN SCHOOL DISTRICT	SOCIAL SECURITY 04/19/12.....		154,979.04

10-GENERAL FUND

6,738,530.19

Grand Total Manual Checks : 5,411,296.54
Grand Total Regular Checks : 1,327,233.65
Grand Total Direct Deposits: 0.00
Grand Total Credit Card Payments: 0.00
Grand Total All Checks : 6,738,530.19

EAST PENN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING

AGENDA

**Board Room
800 Pine Street
Emmaus, PA 18049**

**May 14, 2012
7:30 p.m.**

2012

January 9 & 23
February 13 & 27
March 12 & 26
April 23
May 14
June 11 & 25
July 9
August 13 & 27
September 10 & 24
October 8 & 22
November 12
December 3, Reorganization Meeting
December 10

Vision Statement: The East Penn School District will empower students to maximize their individual potential and become lifelong learners and contributors to a global society.

Mission Statement: The East Penn School District will provide a learning environment in which students become problem solvers, collaborators and critical thinkers.

EAST PENN INFORMATION LINE: (610-966-8480)
EAST PENN ANONYMOUS STUDENT TIP LINE (610) 966-8400
EAST PENN WEB PAGE: www.eastpennsd.org

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes for the April 23, 2012 Board Meeting.

4. Seven Generations Charter School – Charter Renewal Resolution (Exhibit 1)
5. Report of the Superintendent – Dr. Thomas L. Seidenberger

1. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirements/Resignations

- Ray Oswald, English Teacher at Emmaus HS, effective June 30, 2012 (Exhibit 2)
- Richard Mondschein, Mathematics Teacher at Emmaus HS, effective June 30, 2012 (Exhibit 3)
- Carol Lynn Harakal, Mathematics Teacher at Emmaus HS, effective June 30, 2012 (Exhibit 4)
- John Burger, Grade 2 Teacher at Willow Lane School, effective June 30, 2012 (Exhibit 5)
- Anne Sloane, Guidance Counselor at LMMS, effective July 3, 2012 (Exhibit 6)
- Sandra Drexinger, Administrative Assistant at Eyer MS, effective June 30, 2012 (Exhibit 7)
- Betty Schraden, Administrative Assistant at Wescosville School, effective June 30, 2012 (Exhibit 8)
- Danna Feigenbaum, Grade 5 Teacher at Willow Lane School, effective June 30, 2012 (Exhibit 9)
- Melissa Sell, Elementary Gifted teacher, effective (Exhibit 10)
- Terry Hillegass, Custodian at Macungie School, effective July 19, 2012 (Exhibit 11)
- April Peischl, Remedial Assistant, effective May 3, 2012 (Exhibit 12)
- Risa Roth, Instructional Assistant at Emmaus HS, effective May 11, 2012 (Exhibit 13)
- Christine Butz, Instructional Assistant at Emmaus HS, effective May 1, 2012 (Exhibit 14)
- Laura Fainor, Staff Assistant at Emmaus HS, effective May 11, 2012 (Exhibit 15)

Leaves as Per Collective Bargaining Agreement

<u>Employee</u>	<u>Effective</u>
Linda Williams, ESL Teacher, Shoemaker/Wescosville	June 4-September 21, 2012

General Leave of Absence, Board Policy 539

Ellen Martin, Grade 1 Teacher, Wescosville	2012-13 School Year
Catherine Oehmke, Staff Assistant	May 4, 2012-May 3, 2013

Income Protection

Erica Petrella, Grade 5 Teacher, Wescosville

May 31, 2012

Compensated Professional Development Leave

Employee: Jayne Espenshade
Business Education Teacher, Emmaus HS
Effective: 2012-13 School Year
Reference: Board Policy 438.1, Compensated Professional Leaves

Appointment of Custodian

Name/Address: Nathan Amato
47 S. Church Street, Macungie
Assignment: LMMS, Tuesday-Saturday, Second Shift
Vacancy created by death of J. M. Girard and subsequent transfers
Effective: May 15, 2012
Salary: \$18.62/hr., 40 hrs./wk.

Appointment of Instructional Staff/Assistants

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Connie Knerr Rambo 6421 Carmel Drive, Macungie	Inst. Assistant, Shoemaker Vacancy created by E. Haag resignation	\$12.99/hr., 29 hrs./wk.
Michele Rodriguez 6057 Makala Ct, Germansville	Inst. Assistant, Emmaus HS Vacancy created by T. Angel resignation	\$12.99/hr., 29 hrs./wk.
Jennifer Scott 1574 Longfellow Pl, Bethlehem	Inst. Assistant, Emmaus HS Vacancy created by C. Werkheiser resignation	\$12.99/hr., 29 hrs./wk.

Effective: May 15, 2012

Appointment of PT Food Service Assistant

Arielle Pierog 3802 Churchview St,	Eyer MS Emmaus	\$14.96/hr., 22.5 hrs./wk. Vacancy created by L. Schilling resignation
---------------------------------------	-------------------	---

Appointment of Summer School Teachers – Emmaus HS & Eyer MS

See Exhibits 16 & 17

Extended School Year Staff

See Exhibit 18

Change in Employment Status

<u>Employee</u>	<u>From</u>	<u>To</u>
Ron Wetzel Effective: May 15, 2012	Night Foreman, Wescosville	Alburtis, Second Shift
Allan Bennicoff	LMMS, Second Shift	Wescosville, Night Foreman

Amy Bower 2 hrs./day 3.75 hrs./day
Food Service, Shoemaker

That the East Penn Board of School Directors authorize the estimated expenses for the individuals attending the Educational/Professional Development Conferences listed on Exhibit 19.

- Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Athletic Trainers Services Agreement as described in Exhibit 19 .

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the 2012 list of Emmaus High School seniors, noting only those who meet the graduation requirements will be graduated.

- Note:** All districts are required, by CIPA (**Children's Internet Protection Act of 1999**) to remove the word "may" from their Internet Safety Policy (Bullying Policy). All schools are required to teach Internet Safety starting in the school year 2012/2013.

- Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the proposal for the change in the PSBA Bylaws as stated below and that the revision be submitted to the PSBA By Laws Committee for consideration:

Persons who have not been slated for an office by the Nominating Committee AND who seek to be considered as a candidate for AN office of the Association may file a nominating petition not later than July 10 for an office of the Association in accordance with the following provisions:

8) Candidates nominated by petition need not have submitted an expression of interest (subsection A), nor have been interviewed by the Nominating Committee (subsection B), nor not slated for office.

8. Business Operations

1. Bill List Approval

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Parent/Guardian Transportation Contracts

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following Parent/Guardian Transportation Contracts:

Parent: Angela Tyson
742 E. Tioga Street, Allentown
Effective: March 12, 2012-April 11, 2012
Reimbursement: 5.8 miles-Emmaus HS
12.1 miles-LMMS
22.1 miles per trip twice daily
\$.55/mile

Parent: Lisa Marie Kern
84 Commanche Drive, Auburn
Effective: April 16-June 12, 2012
Reimbursement: 16.6 miles-EHS
\$.55/mile

3. Disbursement of Funds – Exhibit 23

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from 33-2010 Series A GOB as listed on Exhibit 23.

4. Informational: General School Supplies and Computer Supplies (Exhibit 24)

9. 2012-13 East Penn School District Budget

1. 2012-13 Proposed Final Budget Adoption for East Penn School District/Senior Citizens Real Estate Tax Rebate Program

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors adopt the proposed final 2012/13 budget in the amount of \$125,195,028 with the following tax levies:

47.02 mills on the assessed valuation of real estate
0.5% (.005) Act 511 Earned Income Tax
1.0% Act 511 Real Estate Transfer Tax

be it further

RESOLVED, That the East Penn Board of School Directors continue the Senior Citizens Real Estate Tax Rebate Program for the 2012-13 year with the income eligibility guidelines to be established at final budget adoption.

2. Real Estate Tax Universal Installment Payment Plan Resolution

Motion by _____, Seconded by _____
RESOLVED, by the Board of School Directors of East Penn School District, that a plan is adopted providing an option for installment payment of real estate taxes for all taxpayers pursuant to the Taxpayer Relief Act, 53 P.S. § 6926.1502, as follows:

Real Estate Tax Universal Installment Payment Plan
(installment payment available for all taxpayers)

For the real estate tax levied by the School District, other than interim real estate tax, taxpayers may elect an installment payment option under the following rules:

1. **Installment payment dates.** A taxpayer electing the installment payment option may pay the real estate tax in three (3) equal installment payments of one-third (1/3) of the full tax amount. The installments are due on or before August 10, October 10, and December 10 of the year in which the tax is levied. Any installment not paid in full by these dates is delinquent.
2. **Taxpayer election of installment payment option.** Payment of the first installment in full by August 10 will constitute taxpayer election to pay tax in installments. Installment payment is permitted only if the taxpayer elects by paying the first installment payment in full by August 10. If the taxpayer fails to meet this requirement, the full amount of the real estate tax is due on or before October 31, and the real estate tax is delinquent if not paid in full on or before October 31.
3. No discount. No discount applies to installment payments.
4. Penalty on delinquent installments. If a taxpayer makes the first installment payment by August 10 and fails to pay in full any subsequent installment by the installment due date, the installment not paid by the due date is delinquent, and a penalty will be added to the tax in the amount of ten percent (10%) of the amount of the installment not paid by the installment due date, without regard to any partial payment of the installment.
5. Option available for all property. Any taxpayer may elect installment payment.
6. Ineligibility. A taxpayer who is delinquent by more than ten (10) days on more than two (2) installment payments is ineligible for the installment payment option in the following school fiscal year.
7. This plan will become effective July 1, 2012 and will continue in effect thereafter for real estate taxes levied for the school year beginning July 1, 2012 and for real estate taxes levied for future years, until amended or repealed.

Adopted this _____ day of _____, 2012 by the East Penn Board of School Directors.

Attest

Signed:

Secretary

President

3. Appointment of Treasurer

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors appoint Lynn A. Glancy as Treasurer for a term effective July 1, 2012 to June 30, 2013; and that he be directed to perform such duties as are appropriate for the position in accordance with the Public School Code of 1949, as amended, Section 436-443; that he shall implement federal, state and local policies and regulations at the direction of the Board of School Directors and the Superintendent of Schools; and, that the Treasurer's bond be set at \$500,000 to be paid by the East Penn School District.

4. Designation of 2012-13 Depositories

Motion by _____, Seconded by _____

RESOLVED, That, in accordance with Section 621, PA Public School Code of 1949, the East Penn Board of School Directors designate the following depositories for the funds of the East Penn School District for the 2012-2013 fiscal year; and that said depositories furnish a bond in an amount equal to 120% of the highest balance or comply with Act 72 of 1971 of the Pennsylvania Legislature, such bond amounts to include the amount provided by federal insurance:

Citizens Bank
Embassy Bank
First Niagara Financial Group
First Star Savings Bank (ESSA Bank & Trust)
Lafayette/Ambassador Bank (Fulton Financial)
M & T Bank
National Penn Bank
PA Treasury/Invest Trust
PA Local Government Investment Trust
Quakertown National Bank
Sovereign Bank
TD Bank
US Bank Corporate Trust Services
Wells Fargo Bank

5. Authorization to participate in contracts issued by the Department of General Services for the 2012-13 year

Motion by _____, Seconded by _____

WHEREAS, Act 57 of May 15, 1998 permits local public procurement units to participate in those contracts for supplies, services, or construction entered into by the Department of General Services (SGS) that are made available to local public procurement units. A "local public procurement unit" is defined as any political subdivision, public authority, education, health, or other institution; and to the extent provided by law, any other entity, including a council of governments or an area government; non-profit fire, rescue, or ambulance company; and any nonprofit corporation operating a charitable hospital be it

RESOLVED, That the East Penn School District hereby requests authorization to participate in DGS's contracts for the procurement of supplies, services or construction, subject to the following conditions:

1. That the East Penn School District agrees to be bound by such contract terms and conditions DGS may prescribe.
 2. That the East Penn School District agrees to be responsible for payment directly to the contractor under each contract for those supplies, services or construction ordered by the local public procurement unit.
6. Authorization to participate in joint purchasing for the 2012-13 year

Motion by _____, Seconded by _____

WHEREAS, The General Assembly of the Commonwealth of Pennsylvania has enacted an act known as the "Cooperative Purchasing Act, Act 31 of July 1971, and;

WHEREAS, Act 31 of 1971 permits local governments to purchase materials, supplies, and equipment from purchase contracts of the Commonwealth of Pennsylvania;

be it

RESOLVED, That the East Penn Scholl District hereby requests authorization to participate in purchase contracts of the Carbon Lehigh Intermediate Unit, Lehigh Career & Technical Institute, U.S. Communities, Keystone Purchasing Network, Pennsylvania Education Joint Purchasing Council, National BuyBoard, PENNCON, and PEPPM.

10. Announcements

Monday, May 14	6:30 p.m.-Executive Session
	7:30 p.m.-Board Meeting
May 15	7:00 p.m.-Eyer Chorus Concert
	7:00 p.m.-LMMS Band & Orchestra Spring Concert
May 16	7:00 p.m.-Shoemaker Open House
	7:00 p.m.-Willow Lane Spring Concert
May 18	4:00 p.m.-Macungie Spring Festival
May 31	7:00 P.M.-EHS Senior Academic Awards
June 1	7:30-9:30 p.m.-EHS Annual Art Show
June 11	7:30 p.m.-Board Meeting

11. Adjourn

EXHIBITS

May 14, 2012

COMMONWEALTH OF PENNSYLVANIA

CHARTER RENEWAL
to operate a public school
known as
SEVEN GENERATIONS CHARTER SCHOOL

WHEREAS, on May 11, 2009, the Board of School Directors of the East Penn School District ("School District") granted a Charter to the Board of Trustees of Seven Generations Charter School ("Seven Generations") to operate a public charter school located at 154 East Minor Street, Emmaus, Pennsylvania for the period commencing on September 8, 2009 and ending on September 7, 2012; and

WHEREAS, by letter dated September 2, 2011, Seven Generations notified the School District that it desired a five-year renewal of its Charter; and

WHEREAS, the School District has conducted a comprehensive review to determine whether or not to renew the Charter; and

WHEREAS, the School District is agreeable to renew the Charter based upon certain conditions which have been reviewed, approved, and agreed to by Seven Generations through their signature below.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

1. Seven Generations is hereby granted a Renewal Charter to operate a public charter school located at 33 East Minor Street and 154 East Minor Street, Emmaus, Pennsylvania for the period commencing on September 8, 2012 and ending on September 7, 2017.
2. The grant of the Renewal Charter is made specifically contingent upon the following:
 - (a) Seven Generations shall operate in accordance with the provisions of the Charter School Law and any amendments thereto enacted during the term of this Renewal Charter and any regulations or standards applicable to Charter Schools;
 - (b) Seven Generations shall operate in strict adherence to the terms of its previously approved Revised Application, and any amendments to the Revised Application as approved by both Seven Generations and the School District;
 - (c) On or before September 1, 2012, Seven Generations shall complete a full curriculum audit, to be performed by an independent expert, which shall identify gaps in its K-8 curriculum, if any, and any recommendations to eliminate such gaps. A copy of that audit shall

be submitted to the Superintendent of Schools of the School District within ten (10) days of its receipt. Seven Generations shall take immediate steps to implement the recommended changes, which shall be approved by its Board of Trustees. Those approved changes shall then be forwarded to the Superintendent of Schools for the School District within ten (10) days of their approval;

- (d) On or before October 15, 2012, Seven Generations shall approve strategies for measuring student performance in social studies, the development and improvement of problem-solving skills, critical thinking skills, increased student engagement, enthusiasm for work, and demonstration of greater pride and ownership in student work. In addition, Seven Generations shall approve strategies, beyond state-standardized testing, which will measure how math is integrated into EIC units to identify how students will see math as a set of tools to quantify and analyze connections among natural and socio-cultural systems. Furthermore, Seven Generations shall approve a system for measuring how students compare with other students from traditional academic programs to demonstrate that its students more effectively master scientific knowledge and skills that lead to achieving a deeper understanding of scientific concepts and processes. Within ten (10) days of the approval by the Board of Trustees of all of the foregoing, the measurement strategies shall be forwarded to the Superintendent of Schools for the School District, together with a Statement of Assurance that Seven Generations will begin collecting data for each of the measurement strategies no later than November 30, 2012;
- (e) Seven Generations shall retain an independent expert who shall complete a written evaluation, no later than August 15, 2015 of its program and measurement strategies, which shall assess the following: its curriculum for alignment with the Pennsylvania Department of Education Standards; the rigorousness of the K-8 academic program; its adherence to following the elements of the EIC model; its required Pennsylvania Department of Education Standardized test results and any other standardized test results it may use to examine student performance, identifying strengths, and/or areas that are in need of improvement; and an examination and analysis of the data collected that is directly related to subparagraph (d). The evaluation shall be timely submitted to the Board of Trustees, and within ten (10) days thereafter, a copy shall be submitted to the Superintendent of Schools for the School District. Within sixty (60) days thereafter, Seven Generations shall offer a colloquium to all of its sending school districts to review the results of the evaluation;
- (f) Seven Generations shall use its best efforts to form a discussion group with professional staff members from school districts that account for at least fifteen percent of Seven Generations' student population, one

of which shall be from the School District, to share information about its seventh and eighth grade programs. At least two (2) meetings shall be conducted each school year, and copies of the proposed agendas and meeting minutes shall be provided to both the Board of Trustees and to the Superintendent of Schools of the School District;

- (g) Seven Generations shall form a standing high school transition team comprised of guidance department representatives from school districts that account for at least fifteen percent of Seven Generations' student population, one of which shall be from the School District to discuss transition issues. A minimum of two (2) meetings per school year shall occur to discuss transition issues relative to its eighth grade students who will be transitioning to high school so that they can have appropriate information regarding course selections, orientation issues and to share key information about course requirements. At the end of each semester, Emmaus High School will provide non-identifying, aggregate information to Seven Generations concerning its students who matriculate at Emmaus High School and who had completed Seven Generations' eighth grade program ; and
- (h) On a yearly basis, staff members of the School District and Seven Generations shall convene to share and review information. Additionally, no less than two (2) times per school year, the CEO of Seven Generations and the Superintendent of Schools for the School District shall convene to share and review information.

3. This Renewal Charter constitutes a legally binding Agreement for the term set forth above, and the terms of this Agreement cannot be changed absent a written amendment to this Charter.

WHEREFORE, the undersigned, intending to be legally bound hereby, agree to all of the foregoing.

BOARD OF DIRECTORS OF THE EAST PENN SCHOOL DISTRICT:

By: _____ Approved at a public meeting held on _____
, (President, Vice-President)

BOARD OF TRUSTEES OF THE SEVEN GENERATIONS CHARTER SCHOOL:

By: _____ Approved at a public meeting held on _____
, (Co-Coordinator)

#2

April 30, 2012

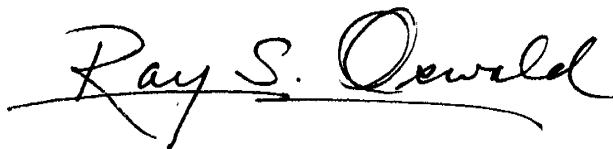
Ray S. Oswald
236 South Whiteoak Street
Kutztown, PA 19530

To the East Penn Board of School Directors:

I hereby request the Board's approval of my application for the Early Retirement Incentive Program in Board Policy 450. If approved, I hereby tender my resignation for the purpose of retirement effective at the end of the last working day of the current school term.

It has been my privilege to contribute in the educational growth of so many fine East Penn students.

Sincerely,

A handwritten signature in cursive script that reads "Ray S. Oswald". The signature is written in dark ink and is positioned above a horizontal line.

Ray S. Oswald



#3

Emmaus High School
"Home of the Hornets"

April 26, 2012

Richard J. Mondschein
3105 Sodl Lane
Whitehall, PA 18052

To the East Penn Board of School Directors:

I hereby request the Board's approval of my application for the Early Retirement Incentive Program in Board Policy 450. If approved, I hereby tender my resignation for the purpose of retirement effective at the end of the last working day of the current school term.

It has been my utmost pleasure and great fortune to be a part of the Emmaus High School and East Penn School District family for the past 33 years. I trust that in some small way I have made a positive contribution to our outstanding school district. I will cherish the relationships I've made with administrative aides, custodians, administrators, board members, parents, my fellow teachers and, most importantly, the students. I know that because of the hard work and dedication of the aforementioned people, the East Penn School District and Emmaus High School will continue to excel and represent the finest in education in the Lehigh Valley, the state of Pennsylvania and the United States. I am profoundly grateful.

Sincerely,

Richard J Mondschein
Mathematics Teacher EHS

4

April 24, 2012

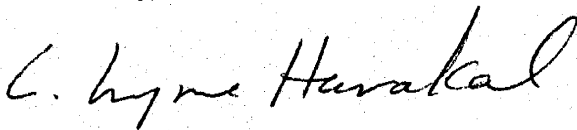
C. Lynne Harakal
5134 Ancinetta Drive
Schnecksville, PA 18078

To the East Penn Board of School Directors:

I respectfully request the Board's approval of my retirement. If approved, I hereby tender my resignation for the purpose of retirement effective at the end of the last working day of the current school term.

Thank you for the opportunity to teach in the East Penn School District.

Sincerely,

A handwritten signature in cursive script that reads "C. Lynne Harakal". The signature is written in dark ink and is positioned above the printed name.

C. Lynne Harakal

#5

April 30, 2012

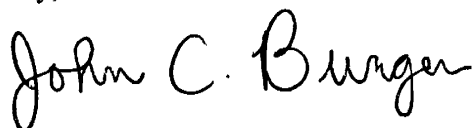
John C. Burger
8 Fairhill Drive
Alburtis, PA 18011

To the East Penn Board of School Directors:

I hereby request the Board's approval of my application for the Early Retirement Incentive Program in Board Policy 450. If approved, I hereby tender my resignation for the purpose of retirement effective at the end of the last working day of the current school term.

Thank you for giving me the opportunity to serve the children and parents of the East Penn School District. It has been an honor and great privilege to be a part of this learning institution. I'm proud to have served with so many talented and dedicated professional educators. My hope is that East Penn will continue to be a leader in educating children in the Lehigh Valley.

Sincerely,

A handwritten signature in black ink that reads "John C. Burger". The signature is written in a cursive style with a large, stylized 'J' and 'B'.

John C. Burger

#6

April 25, 2012

Thomas L. Seidenberger, Ed. D.
Superintendent, East Penn School District
800 Pine Street
Emmaus, PA 18049

Dear Dr. Seidenberger:

I am writing to you to declare my intention to retire from my position as school counselor at Lower Macungie Middle School. I am requesting that the Board approve my request for July 3. My last day of work would be July 2, 2012.

It is with mixed feelings that I resign from my counseling position at LMMS. East Penn School District has been such a major part of my life for so many years. Both of my daughters received the best education that any district could offer, and they embraced so many of their teachers as mentors and role models.

I have always felt a sense of pride being part of such an outstanding district, and feel lucky to have worked with teachers who feel a sense of dedication and passion for helping students and their families in our community. Every day I watch our staff work tirelessly to support their students and develop new ways to reach, stimulate, and challenge every child. Our students have benefited from the strength and cohesiveness of our team work and I feel honored to have been a small piece of that. As a counselor, students and their families have shared so much with me, and these special relationships will remain in my heart.

With sincerity,



Ann Sloane

Cc: Mrs. Suzanne Vincent
Mrs. Kristen Campbell

7

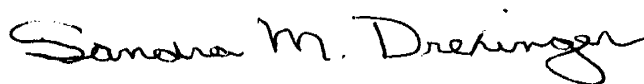
April 30, 2012

To Whom It May Concern:

It is my intent to retire from my position as Administrative Assistant at Eyer Middle School, effective June 30, 2012.

I have sincerely enjoyed my employment at Eyer and will miss the friendships I have gained while working there. Although I will miss my "Eyer family", it is time for me to enjoy the retirement phase of my life and I look forward to it!

Sincerely,

A handwritten signature in cursive script that reads "Sandra M. Drexinger".

Sandra M. Drexinger

8

May 1, 2012

Betty Schraden
5302 Ridgeway Drive
P.O. Box 35
Old Zionsville, PA 18068

To the East Penn Board of School Directors:

I hereby request the Board's approval of my retirement. If approved, I hereby tender my resignation as Administrative Assistant at Wescosville Elementary School for the purpose of retirement effective June 30, 2012. My last day of work will be Friday, June 29, 2012.

I have enjoyed my many years of working for the East Penn School District first as an Aide for 13 years and then as an Administrative Assistant for 19 years. Thank you for giving me the opportunity and privilege to work with so many dedicated people. I will treasure my memories and miss all my Kings Highway and Wescosville families.

Sincerely,



Betty Schraden
Administrative Assistant
Wescosville Elementary School

cc: Mrs. Tara L. Desiderio

#9

Dear Mrs. Keeler,

I have enjoyed the past four years as a teacher in the East Penn School District. I have had a positive experience and will never forget the time I've spent with my students and fellow staff.

However, after carefully considering this decision, I have decided to stay home with my girls. I feel this is the best choice for my family at this time.

Please accept this resignation and let me know if there are additional steps to take. I have truly enjoyed working with you and my fellow teachers.

Respectfully,

A handwritten signature in cursive script that reads "Danna J. Feigenbaum". The signature is fluid and elegant, with a prominent flourish at the end of the last name.

Danna J. Feigenbaum

#10

724 Juniper Street
Quakertown, PA 18951

April 20, 2012

Noelle Keeler
HR Specialist
East Penn School District
800 Pine Street
Emmaus, PA 18049

Dear Mrs. Keeler:

Please accept this letter as my note of resignation. This has been a very difficult decision to make. After careful consideration, my husband and I have decided that it is best for our family that I remain at home while our children are young.

I am thankful to the East Penn School District for giving me the opportunity to develop and live out my love of teaching. It is with fondness that I will remember my experiences within the district and community as I was always proud to be a part of such an incredible group of people.

Sincerely,



Melissa Sell

#11

April 23, 2012

East Penn School District
800 Pine Street
Emmaus, PA 18049

To Whom It May Concern:

Effective July 19, 2012, I will be retiring from my position as custodian at Macungie Elementary School. Thank you for giving me the opportunity to work for such a great school district.

Sincerely,
Terry L. Hillegass

A handwritten signature in cursive script that reads "Terry L. Hillegass". The signature is written in black ink and is positioned below the printed name.

East Penn School District
Attn: Noelle Keeler
800 Pine Street
Emmaus, PA 18049

#12

April 19, 2012

To the East Penn School District Board,

This is my formal notification that I am resigning from the East Penn School District to pursue other career options. I would like to offer my resignation as an Academic Support Assistant at Lincoln Elementary School, effective Thursday, May 3, 2012

I appreciated the opportunity to work with the staff and students at Lincoln Elementary School.

Thank You,



April Peischl

(Cc: Tricia Gutman)

#13

Tuesday, April 24, 2012

Risa Roth
165 W. Berger St.
Emmaus, PA 18049

Personnel Office
East Penn School District
800 Pine St.
Emmaus, PA 18049

Human Resources Personnel:

Due to unforeseen circumstances, I am resigning from my position as an instructional assistant at Wescosville Elementary School; my last day of work to be Friday, May 11, 2012. I have enjoyed working for East Penn School District and would like to be placed on the substitute list after this time. Thank you for your kindness and assistance!

Sincerely,



Risa Roth

#14

To whom it may concern,

Effective Immediately I am resigning as an instructional assistant at Emmaus High School.

Christine Butz

Christine Butz



#15

April 27, 2012

Noelle Keeler
East Penn School District
Human Resource Department
800 Pine Street
Emmaus, PA 18049

Dear Ms. Keeler:

Please consider this my letter of resignation for the position of Staff Assistant at Emmaus High School, effective May 11, 2012. It has been my pleasure to work within the High School for the past 5 years. As my children are growing up and moving on, I have found it time for a change in careers myself. I treasure my work experience within the East Penn School District and thank you for the opportunities that I have been granted.

Sincerely,

A handwritten signature in cursive script, appearing to read "Laura A. Fainor".

Laura A. Fainor

cc: Janine Mathesz

Emmaus High School – Summer School

Arnold, Susan
Assise, Eleni
Bednar, Eric
Breiner, Todd
Burian, Amber
Dietrick, John
Duffield, Ross
Flannery, David
Gavin, Aaron
Grabfelder, Derek
Hoderewski, Ara
Hunsdorfer, Briana
Johnson, Nadine
Kinzel, Sarah
Kneller, Kimberly
Larkin, Stephanie
Martini, Jeannine
Moye, Laura
Pearce, Richard
Petrnak, Shannon
Schael, Lisa
Sheipe, Lori
Sherwood, Diane
Speicher, Stuart

#17

Summer School @ Eyer Middle School
Teachers 2012

Mathematics

- Denine Williams – Grade 7/LMMS – 610-395-8593

English

Erin Knecht, Jennifer Najarian Grade 7/Eyer – X22524 and X22526

Science

- Michelle Harned – Grade 8 Science/LMMS – X26617

Social Studies

- Ashley Landis – Grade 7 Social Studies/LMMS – 610-507-1771

Special Education

- David Budinas – Grade 8 Learning Support – 610-216-3739

Grade 6

- Sarah Pomerhn – Grade 6/LMMS – 484-225-3346

Substitute Teacher List

- Katelyn Scharl – Grade 6/Eyer – X22104
- Jamie Reidy – Grades 6-8/Eyer – X22119
- Brian Miller -

18

WESCOSVILLE AUTISTIC SUPPORT TEACHERS (3)

1. Susan Dieser
2. Michael Behr
3. Taylor Angel

MACUNGIE LEARNING SUPPORT TEACHERS (4)

1. Laura O'Malley
2. Emily Gaugler
3. Barbara Deangelo
4. Crystal Husser

MACUNGIE AUTISTIC SUPPORT TEACHER (1)

1. Marybeth Long

6 HOURS 1:1 INSTRUCTION – ONE (1) AUTISTIC SUPPORT TEACHER

1. Jennifer Halucha

10 HOURS 1:1 INSTRUCTION- ONE (1) LEARNING SUPPORT TEACHER

1. Lori King

SPEECH THERAPISTS

1. Heather Wilson
2. Kim Barnes
3. Cheryl Trujillo

WESCOSVILLE INSTRUCTIONAL ASSISTANTS (11)

1. Melody Arndt
2. Tina Collura
3. Vicki Kulp
4. Ashlee Matelan
5. Maria Matsuba
6. Leesa Gehman
7. Brenda Kovacs
8. Lisa Mazees
9. Sharon Squire
10. Ellen Storms
11. Eleanor Fosburg

MACUNGIE ELEMENTARY SCHOOL (2) 1:1 AUTISTIC SUPPORT

1. Jennifer Halucha
2. Ashley Middlecamp

WESCOSVILLE ELEMENTARY HEALTH ROOM ASSISTANT

1. Grace Hochella

MACUNGIE ELEMENTARY SCHOOL INSTRUCTIONAL ASSISTANTS (12)

1. Chika Acholonu
2. Cindy Bogert
3. Deborah Dahms
4. Mary Lou Ely
5. Colene Haas
6. Lynn Koehler
7. Rosemarie Manley
8. Dawn McQuillen
9. Kathy Norton
10. Ellen Peters
11. Anna Reichelderfer
12. Ashley Zulli

MACUNGIE ELEMENTARY 1:1 IA

1. Michelle Knecht

MACUNGIE ELEMENTARY HEALTH ROOM ASSISTANT

1. open

CLIU ESY – ONE (1) HEALTH ROOM ASSISTANT

1. Karen Schaffer

SUBSTITUTE INSTRUCTIONAL ASSISTANTS

1. Jean Kean
2. Robert Neitz
3. Roseann Sottolano
4. Debra DePue
5. Krista Coleville
6. Merissa Frye
7. Carolyn Landis

SUBSTITUTE TEACHERS (5)

1. Krista Colville
2. Amy DeWalt
3. Kelly Harkcom
4. Kathleen Soska
5. Laura Goldy

HS Two (2) Autistic Support Teachers

1. Erin Haddigan
2. Tara Wenner

HS Six (6) Learning Support Teachers

1. Amy McConlogue
2. Alison Horner

3. Chris Stuchko
4. Danielle Cooper
5. Nikol Kushma

HS Substitute Teachers

1. Stacy Knecht
2. Regan Palazzo
3. Kathleen Soska

HS Speech Therapist

1. Andrea Hajducko

MS Autistic Support Two (2) Teachers

1. Krystel Scheller
2. Stacy Schrettner

MS One (1) Autistic Support Instructional Assistant

1. Deann Reidenhour

MS One (1) 1:1 Autistic Support IA

1. Lisa Yeager

MS Four (4) Learning Support Teachers

1. Stacy Yapsuga
2. Rachel Collier
3. Ashley Cassel
4. Heather Potemski

MS Four (4) Learning Support IA

1. Lisa DeLong
2. Karen Kennedy
3. Catherine Bouchat
4. Deborah Sheldon

HS Three (3) Autistic Support Instructional Assistants

1. Rebecca Murphy
2. Lori Matika
3. Lori Peluso

HS Three (3) Learning Support Instructional Assistants

1. Susan Pierog
2. Lori Staniwicz
3. Denise Miller

HS Two (2) Learning Support One-on-One Instructional Assistants

1. Diane Kick

-
2. Michaelene Ryan

HS/MS Three (3) Instructional Assistant Substitutes

1. Lisa Kammerer
2. Traci Hicks
3. Debra Sheldon

#19

EDUCATIONAL/PROFESSIONAL DEVELOPMENT CONFERENCES

May 14, 2012

Conference Title: Teaching with Primary Sources Workshop for K-12 Educators,
University of the Arts, Delaware County IU
Date(s): May 15, 2012 (4:30 p.m.-7:30 p.m.)
Attending: Kathy Thomas, Art Teacher, LMMS
Estimated Cost: No cost

Conference Title: Operation Safe Surf & Sticks and Stones, LCTI
Date(s): May 9, 2012
Attending: Amanda Miller, Guidance Counselor, Lincoln School
Estimated Cost: No cost

Conference Title: U.S. Swimming/Aquatics Sports Conference, Greensboro, NC
Date(s): September 11-16, 2012
Attending: Michael Seip, Wellness/Fitness Teacher, EHS
Estimated Cost: \$260.00, plus per diem substitute

Conference Title: Transition Academy, Muhlenberg College
Date(s): May 15, 2012
Attending: Christopher Stuchko, Special Education Teacher, EHS
Estimated Cost: No cost, plus per diem substitute

Conference Title: Pa Music Educators District 10 Elementary Band and Orchestra
Festival, Northeast MS, Bethlehem, PA
Date(s): May 4, 2012
Attending: Jennifer Davenport, Grades 4-5 Band/Strings, Willow Lane,
Wescosville, Macungie, Shoemaker Schools
Ryan Williams, Grades 4-5 Band/Strings, Alburtis, Macungie,
Shoemaker, Wescosville, Willow Lane Schools
Lori Cooke, Grades 4-5 Band/Strings Teacher, Shoemaker, Lincoln,
Jefferson, Alburtis
Estimated Cost: \$27.98/person, plus per diem substitutes

Conference Title: PATTAN: Embedding Formative Assessment, Harrisburg
Date(s): May 15, 2012
Attending: Ara Hoderewski, Special Education Teacher, EHS
Estimated Cost: No cost, per diem substitute required

Conference Title: PA Inspired Leadership Program, Parkland HS
Date(s): July 19-20; August 2-3; September 18-19, October 17-18, 2012
Attending: Lynn Brinckman, Principal, Shoemaker School
Estimated Cost: \$237.04

Conference Title: PATTAN: Communication Matrix and Intervention Strategies for
Children with Complex Communication Needs, Carbon Lehigh
Intermediate Unit
Date(s): May 7, 2012
Attending: Deborah Mathieu, Speech Therapist, LMMS/Willow Lane School
Estimated Cost: No cost

Conference Title: PA Sungard User Group Spring Conference, Berks County IU
Date(s): April 26, 2012
Attending: Deb Diefenderfer and Michele Readinger, Information Technology
Department
Estimated Cost: \$50.19/person

Conference Title: Apple: The Mobility Revolution
Date(s): May 24, 2012
Attending: Susan Noack, Elementary Curriculum Coordinator
Estimated Cost: No cost

ATHLETIC TRAINER SERVICES AGREEMENT

THIS AGREEMENT is made this 26th day of March, 2012 by and between OAA Orthopaedic Specialists, ("OAA"), a Pennsylvania professional corporation, and EAST PENN SCHOOL DISTRICT ("School").

RELEVANT FACTS

A. School requires the services of two (2) qualified athletic trainer for certain inter-scholastic events and certain sports team practices for the school year set forth on Exhibit A attached hereto and made a part hereof.

B. OAA employs athletic trainers who are qualified to provide the required services.

C. School wishes to contract with OAA to obtain athletic training services and OAA wishes to contract with School to provide such services.

D. OAA and School wish to memorialize the terms of their contract in the following:

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants, promises and agreements, and intending to be legally bound hereby, OAA and School (sometimes the "parties") agree as follows:

1. OAA will make available a qualified athletic trainer to provide the services described in paragraph 2(a) hereof for the sports team practices and inter-scholastic athletic events described in Exhibit A ("Covered Practices/Events") for the school year set forth in Exhibit A ("School Year").

2. The services to be provided hereunder are as follows:

(a) Render first aid treatment of injuries to athletes of School that occur during Covered Practices/Events for those injuries which are appropriately so treated by a qualified athletic trainer. For injuries that require the services of a physician, the first aid treatment rendered pursuant to this Agreement will be of an interim nature pending the arrival of an ambulance and/or physician and/or the transportation by School or others of the injured athlete to a physician or hospital.

(b) Recommend a specific rehabilitation program for the injured athlete where that is appropriate for the treatment of the injury involved and the injured athlete is not under the care of a physician for the injury.

(c) Perform follow-up evaluations of the remediation of the injury and consultation with athletic coaches and the injured athlete with respect to re-entry in athletic activity.

3. School agrees to pay OAA a fee of \$55,762 for the 2012-2013 School Year for all services rendered hereunder, such fee to be paid in ten (10) equal monthly installments, the first such installment shall be paid on September 15, 2012, and thereafter on the last day of each successive month until the fee is paid in full, annually.

(a) The agreement for the annual re-imbursement is as follows:

<u>School Year</u>	<u>Annual Reimbursement</u>
2012-2013	\$55,762
2013-2014	\$56,320
2014-2015	\$56,875
2015-2016	\$57,450
2016-2017	\$58,600

4. Each qualified athletic trainer whose services are provided hereunder shall at all times remain an employee of OAA and shall in no way be deemed to be an employee of School. In the performance of the services, duties and obligations required of each party under this Agreement, it is mutually understood and agreed that each party shall at all times be acting as an independent contractor and that OAA employees shall not be, for any purposes, employees, agents or joint venturers with School. Nothing contained in this Agreement shall create a partnership or joint venture between School and OAA.

5. School hereby acknowledges that it is solely responsible for the determination of the types, quality, design and all other aspects of athletic and other equipment worn or otherwise utilized by the athlete in Covered Practices/Events as well as the design, maintenance and repair of facilities at the school utilized by the athlete in connection with the Covered Practices/Events.

6. No party shall be liable for any delay in performance hereunder due to causes beyond its control, including but not limited to acts of God, fires, strikes and intervention by any governmental authority and each party shall take steps to minimize any such delay.

7. Indemnification:

(a) Limited to the indemnifying party's sole negligence, each party hereby indemnifies and holds harmless the other and its directors, officers, employees and agents from and against any claim, loss, damage, cost, expense (including reasonable attorneys' fees) or liability arising out of, or related to, a claim instituted by a third party relating to the performance or non-performance by that party of any services provided pursuant to this Agreement.

(b) Each party seeking indemnification shall promptly notify the other party of any claim asserted against it for which such indemnification is sought, and shall promptly deliver to the party from whom indemnification is sought a true copy of any such claim including, but not limited to, a true copy of any summons or other process, pleading or notice issued in any lawsuit or other proceeding to assert or enforce such claim. Upon acceptance of its obligation to indemnify by the indemnifying party, said party reserves the right to control the investigation, trial and defense of such lawsuit or action, including all negotiations to effect settlement, any appeal arising therefrom and to employ or engage attorneys of its own choice provided that no settlement or compromise of any claim or action can be made without the reasonable consent of the other. The party seeking indemnification may, at its own cost, participate in such investigation, trial and defense of such lawsuit or action and any appeal arising therefrom. The party seeking indemnification, its employees, agents, servants and representatives shall provide full cooperation to the indemnifying party at all times during the pendency of the claim or lawsuit, including, without limitation, providing them with all available information concerning the claim. If the indemnifying party does not assume the defense of a claim or action within twenty (20) days after notice, the party providing notice may assume the defense thereof at the cost of the indemnifying party.

8. This Agreement (including all Exhibits hereto) constitutes the entire agreement between the parties hereto with respect to the subject matter hereof, and it supersedes all prior oral or written agreements, commitments, or understandings with respect to the matters provided for herein. No amendment, modification or discharge of this Agreement shall be valid or binding unless set forth in writing and duly executed by the party against whom enforcement of the amendment, modification or discharge is sought.

9. This Agreement shall be construed and all of the rights, powers, and liabilities of the parties hereunder shall be determined in accordance with the laws of the Commonwealth of Pennsylvania in the Court of Common Pleas of Lehigh County.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

ATTEST:

East Penn SCHOOL DISTRICT, ("School")

By: _____

ATTEST:

OAA ORTHOPAEDIC SPECIALISTS,
("OAA")

By: _____

Exhibit A
Trainer Services Agreement
Dated March 26, 2012 between
Orthopaedic Associates of Allentown
and
EAST PENN School District

1. Applicable school year(s): 2012-2013, 2013-2014, 2014-2015, 2015-2016, 2016-2017

2. Covered Practices/Events:

(a) Covered Sports to which this Agreement applies are all Senior High School Sports (boys and girls) that are played on an inter-scholastic basis ("Covered Sports") subject to the limitations and conditions set forth in 2(b) below.

(b) Practices and/or Events of the Covered Sports to which this Agreement applies are:

(i) Practices and home games for each of the Covered Sports on a 6 days per week basis (including Saturday for home games, if applicable), or 40 hours per week provided, however that the Covered Sports practices and/or home games which are being held concurrently are all being held in reasonable proximity to each other at the High School facility, it being understood that the services of only two qualified athletic trainers are being provided at the High School facility who will circulate as needed among the practices and/or home games scheduled for Saturday. School agrees to schedule them so they are held concurrently at approximately the same time periods.

(ii) Away games for Senior High Football only.

(iii) The athletic trainer providing the services hereunder shall arrive ½ hour prior, in the case of scheduled practice, and 2 hours prior to the start of scheduled home games, and, in the case of away games, ½ hour before the scheduled departure time for the team transportation to the game.

(iv) The services to be provided hereunder shall be rendered at Senior High facility or, in the case of away games, at the location of the game except for preparatory services at the appropriate Senior High facility prior to team departure.

(v) School shall supply at its own expense all necessary first aid and other supplies required to perform the services hereunder and the services hereunder shall include, if requested by School recommendations to School in its ordering of first aid and other supplies required to perform the services hereunder.

(vi) OAA employees shall have no obligation to perform services hereunder except as specifically described in this paragraph 2(b) of this Exhibit A.

(vii) OAA will not provide Sunday coverage.

3. Assigning Athletic Trainers

(a) Upon signing of such agreement, it is the discretion of OAA's Director of Athletic Training to determine the placement of individual athletic trainers.

(b) If conflict arises between the school and the athletic trainer assigned, all complaints/requests must be directed to OAA's Director of Athletic Training in writing.

(c) If upon determination that athletic trainer is not fulfilling school's requirements under this agreement, school may request a change in athletic trainer.

(d) If there is an available OAA athletic trainer, OAA Director of Athletic Training will make a personnel change within thirty (30) days of the written request.

(e) If there is no OAA athletic trainer available and the conflict is beyond repair, then either party may rescind such agreement after sixty (60) days of written notice.

ATHLETIC TRAINER SERVICES AGREEMENT

THIS AGREEMENT is made this 14th day of May 2012 by and between OAA Orthopaedic Specialists, ("OAA"), a Pennsylvania professional corporation, and EAST PENN SCHOOL DISTRICT ("School").

RELEVANT FACTS

A. School requires the services of a qualified athletic trainer for certain inter-scholastic events and certain sports team practices for the school year set forth on Exhibit A attached hereto and made a part hereof.

B. OAA employs athletic trainers who are qualified to provide the required services.

C. School wishes to contract with OAA to obtain athletic training services and OAA wishes to contract with School to provide such services.

D. OAA and School wish to memorialize the terms of their contract in the following:

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants, promises and agreements, and intending to be legally bound hereby, OAA and School (sometimes the "parties") agree as follows:

1. OAA will make available a qualified athletic trainer to provide the services described in paragraph 2(a) hereof for the sports team practices and inter-scholastic athletic events described in Exhibit A ("Covered Practices/Events") for the school year set forth in Exhibit A ("School Year").

2. The services to be provided hereunder are as follows:

(a) Render first aid treatment of injuries to athletes of School that occur during Covered Practices/Events for those injuries which are appropriately so treated by a qualified athletic trainer. For injuries that require the services of a physician, the first aid treatment rendered pursuant to this Agreement will be of an interim nature pending the arrival of an ambulance and/or physician and/or the transportation by School or others of the injured athlete to a physician or hospital.

(b) Recommend a specific rehabilitation program for the injured athlete where that is appropriate for the treatment of the injury involved and the injured athlete is not under the care of a physician for the injury.

(c) Perform follow-up evaluations of the remediation of the injury and consultation with athletic coaches and the injured athlete with respect to re-entry in athletic activity.

3. School agrees to pay OAA a fee of \$26,084 for the 2012-2013 School Year for all services rendered hereunder, such fee to be paid in ten (10) equal monthly installments, the first such installment shall be paid on September 15, 2012, and thereafter on the last day of each successive month until the fee is paid in full, annually.

(a) The agreement for the annual re-imbursement is as follows:

<u>School Year</u>	<u>Annual Reimbursement</u>
2012-2013	\$ 26,084
2013-2014	\$26,350
2014-2015	\$ 26,625
2015-2016	\$ 26,900
2016-2017	\$ 27,425

4. Each qualified athletic trainer whose services are provided hereunder shall at all times remain an employee of OAA and shall in no way be deemed to be an employee of School. In the performance of the services, duties and obligations required of each party under this Agreement, it is mutually understood and agreed that each party shall at all times be acting as an independent contractor and that OAA employees shall not be, for any purposes, employees, agents or joint venturers with School. Nothing contained in this Agreement shall create a partnership or joint venture between School and OAA.

5. School hereby acknowledges that it is solely responsible for the determination of the types, quality, design and all other aspects of athletic and other equipment worn or otherwise utilized by the athlete in Covered Practices/Events as well as the design, maintenance and repair of facilities at the school utilized by the athlete in connection with the Covered Practices/Events.

6. No party shall be liable for any delay in performance hereunder due to causes beyond its control, including but not limited to acts of God, fires, strikes and intervention by any governmental authority and each party shall take steps to minimize any such delay.

7. Indemnification:

(a) Limited to the indemnifying party's sole negligence, each party hereby indemnifies and holds harmless the other and its directors, officers, employees and agents from and against any claim, loss, damage, cost, expense (including reasonable attorneys' fees) or liability arising out of, or related to, a claim instituted by a third party relating to the performance or non-performance by that party of any services provided pursuant to this Agreement.

(b) Each party seeking indemnification shall promptly notify the other party of any claim asserted against it for which such indemnification is sought, and shall promptly deliver to the party from whom indemnification is sought a true copy of any such claim including, but not limited to, a true copy of any summons or other process, pleading or notice issued in any lawsuit or other proceeding to assert or enforce such claim. Upon acceptance of its obligation to indemnify by the indemnifying party, said party reserves the right to control the investigation, trial and defense of such lawsuit or action, including all negotiations to effect settlement, any appeal arising therefrom and to employ or engage attorneys of its own choice provided that no settlement or compromise of any claim or action can be made without the reasonable consent of the other. The party seeking indemnification may, at its own cost, participate in such investigation, trial and defense of such lawsuit or action and any appeal arising therefrom. The party seeking indemnification, its employees, agents, servants and representatives shall provide full cooperation to the indemnifying party at all times during the pendency of the claim or lawsuit, including, without limitation, providing them with all available information concerning the claim. If the indemnifying party does not assume the defense of a claim or action within twenty (20) days after notice, the party providing notice may assume the defense thereof at the cost of the indemnifying party.

8. This Agreement (including all Exhibits hereto) constitutes the entire agreement between the parties hereto with respect to the subject matter hereof, and it supersedes all prior oral or written agreements, commitments, or understandings with respect to the matters provided for herein. No amendment, modification or discharge of this Agreement shall be valid or binding unless set forth in writing and duly executed by the party against whom enforcement of the amendment, modification or discharge is sought.

9. This Agreement shall be construed and all of the rights, powers, and liabilities of the parties hereunder shall be determined in accordance with the laws of the Commonwealth of Pennsylvania in the Court of Common Pleas of Lehigh County.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

ATTEST:

East Penn SCHOOL DISTRICT, ("School")

By: _____

ATTEST:

OAA ORTHOPAEDIC SPECIALISTS,
("OAA")

By: _____

Exhibit A
Trainer Services Agreement
Dated March 26, 2012 between
Orthopaedic Associates of Allentown
and
EAST PENN School District

1. Applicable school year(s): 2012-2013, 2013-2014, 2014-2015, 2015-2016, 2016-2017

2. Covered Practices/Events:

(a) Covered Sports to which this Agreement applies are all Middle School Sports (boys and girls) that are played on an inter-scholastic basis ("Covered Sports") subject to the limitations and conditions set forth in 2(b) below.

(b) Practices and/or Events of the Covered Sports to which this Agreement applies are:

(i) Practices and home games for each of the Covered Sports on a 6 days per week basis (including Saturday for home games, if applicable). Practices will be covered from 2:00 PM until 6:30 PM, however that the Covered Sports practices and/or home games which are being held concurrently are all being held in reasonable proximity to each other at the Middle School facilities, it being understood that the services of only one qualified trainer is being provided at the Middle School facilities who will circulate as needed among the practices and/or home games scheduled for Saturday. School agrees to schedule them so they are held concurrently at approximately the same time periods.

(ii) The athletic trainer providing the services hereunder shall arrive ½ hour prior, in the case of scheduled practice, and 2 hours prior to the start of scheduled home games, and, in the case of away games, ½ hour before the scheduled departure time for the team transportation to the game.

(iii) The services to be provided hereunder shall be rendered at Middle School facilities or, in the case of away games, at the location of the game except for preparatory services at the appropriate Middle School facility prior to team departure.

(iv) School shall supply at its own expense all necessary first aid and other supplies required to perform the services hereunder and the services hereunder shall include, if requested by School recommendations to School in its ordering of first aid and other supplies required to perform the services hereunder.

(v) OAA employees shall have no obligation to perform services hereunder except as specifically described in this paragraph 2(b) of this Exhibit A.

(vi) OAA will not provide Sunday coverage.

3. Assigning Athletic Trainers

(a) Upon signing of such agreement, it is the discretion of OAA's Director of Athletic Training to determine the placement of individual athletic trainers.

(b) If conflict arises between the school and the athletic trainer assigned, all complaints/requests must be directed to OAA's Director of Athletic Training in writing.

(c) If upon determination that athletic trainer is not fulfilling school's requirements under this agreement, school may request a change in athletic trainer.

(d) If there is an available OAA athletic trainer, OAA Director of Athletic Training will make a personnel change within thirty (30) days of the written request.

(e) If there is no OAA athletic trainer available and the conflict is beyond repair, then either party may rescind such agreement after sixty (60) days of written notice.

Proposed 5 year Athletic Trainer Services Agreement

OAA Orthopaedic Specialists Sports Medicine Institute

East Penn School District

High School (2 Athletic Trainers)

<u>School Year</u>	<u>Re-Imbursement</u>	<u>Increase</u>
2012-2013	\$55,762	0%
2013-2014	\$56,320	1%
2014-2015	\$56,875	1%
2015-2016	\$57,450	1%
2016-2017	\$58,600	2%

*5% increase over 5 years

East Penn School District

Middle Schools

<u>School Year</u>	<u>Re-Imbursement</u>	<u>Increase</u>
2012-2013	\$26,084	0%
2013-2014	\$26,350	1%
2014-2015	\$26,625	1%
2015-2016	\$26,900	1%
2016-2017	\$27,425	2%

*5% increase over 5 years

Emmaus High School
Class of 2012

Jessica L. Ackerman
Rebekah Shelby Adelman
Matthew C. Aiken
Danea Marie Aldinger
Jenn A. Alwalah
Scott B. Amankwatia
Suppat Ammardtho
Alicia Nicole Anders
Kendra Andrews
Brian Michael Anthony
Alana Mariel Antol
Gianni Aranoff
Michael A. Arndt
Khaleel Artis
Bryan James Auvil
Victor Ayala
Clayton M. Baatz
Jessica Anne Bailey
Nicholas P. Bailey
Laiken Louise Baillie
Laurence Lashon Baker
Kaitlyn Nicole Balliet
Michael Ballman
Naneshka Baombolia
Robyn Barebo
Stephanie Barnett
Evan A. Barrall
Damon Barreca
Eva Marie Barrett
Kathleen Barrett
Carly Nicole Barron
Devan Andrew Battle
Victoria A. Beck
Tyler Alan Behnke
Nathaniel Robert Benjamin
Alexandra Nicole Benner
Devon Benton
Jimmy S. Berryman
Wayne S. Berryman
Nadalie L. Bicking
Kayla Rose Bieber
Jordan Nicole Biery
Nichole Lynn Binder
Matthew Bingham
Steven J. Bitto

Emmaus High School

Class of 2012

Kevin Gene Black
Eric Gabriel Blanco
Andrew Tyler Bloodnick
Gregory Scott Bobal
Rachel Marie Bock
Ahnika Rain Bogart
Sarah Bohach
Dylan Sterling Bond
Zachary David Borger
Michael Anthony Borgioni
Brandon Bors
Arianna Paige Bortz
Ashley Boyer
Julia Lynn Boyer
Katlyn Marie Boyle
Tyler Everett Boyle
Wesley Alexander Breisch
Ryan Bressner
Victoria Bromley
Lydia Gail Brough
Dale Elizabeth Brown
Taylor Brown
Thomas Brown
Caitlin R. Bryan
Shelby Bryant
Tricia Rose Bryfogle
Nathan Brynildsen
Frank W. Bucco
Maxx Budline
Caitlin Bullman
Amanda Lynn Burgen
Taylor Rianne Burgess
Brianna Marie Butryn
Darren Andrew Butz
Sydney Katherine Buxton
Jose Camacho
Cole Matthew Campbell
Jessica Ann Campisi
Casey Nicole Cantone
Christopher Thomas Carey
Vincenzo Carlino
Blake Griffin Carlisle
Allison Riley Carter
Kevin Michael Carter
Kahli Marie Castagnera

Emmaus High School

Class of 2012

Stephen A. Castellani
Erick Castillo
Joel Carmelo Castro
Stefanie Marie Caton
Anjali Chacko
Nicholas B. Cicchetti
Jennifer Cleary
Wesly Anthony Clerge
Caleb B. Clever
Keira Clewell
Amber Lynn Coe
Kyle Harrison Coffin
Rachael Cohen
Jillian Antonia Colón
Barbara Cong
Edward Louis Congdon
Katie Lynn Conrad
Brandon Thomas Cope
Kyle F. Cope
Anna M. Corch
Keiry Corniel
Evelisse Cortes
Tyler F. Countess
Collin Thomas Cox
Lauren Anne Cox
Jessica A. Cramsey
Sara Nicole Cressman
Abigail E. Crippen
Andre Cristobal
Layla Arianna Cruz
Kassidy Rose Cuppy
Vincent Michael Damiano
Tarik E. Darawsheh
Grace V. Davies
Brandon James Davis
Jesse Luis De Jesus
Angela Joan DeBellis
Brooke Deberardinis
Angela Marie DeCaprio
Cassandra Paige Dech
Jacqueline Jane Decker
Romain Decrop
Julissa DeJesus
Allissa Kara Delhagen
Sarah Elizabeth Demmy

Emmaus High School

Class of 2012

Kelly Danielle DeNora
Celine Nicole DeRienzo
Michael Desmond
Mikaela Faye DeWalt
Amber Hope Dierolf
Evangelea Stacey Dimou
Juliet Dodd-o
Kathryn Helen Domyan
Andrew D. Donschietz
Dante' Rashaun Downey
Daniel Dreas
Zachary J. Dreisbach
Stephanie Dubowski
Eric Joseph Easterwood
Kelsey Rae Easterwood
Matthew David Easterwood
Cody Jon Eastland
Charles Roy Edelman
Gregory R. Edmiston
Parker Andrew Edmonds
Brett A. Ehrets
Colleen Marie Ehrig
Duriyyah Ellis
Justin Engle
Justin Engleman
Emily Elizabeth Evans
Sasha Nicole Fadler
Ryan S. Fatzinger
Joseph Favara
Erica Ashley Fayad
David D. Featherman
Michelle Fernandez
Kayla Marie Ferrizzi
Amber Rose Figueroa
Kelsey Helen Finley
Andrew Joseph Fiore
Justin Fischl
Kevin Focht
Grant Knoll Folsom
Makayla Foster
Melissa Francois
Cristen Taylor French
Anna Elizabeth Friedman
Abigail Lynn Frisch
Breanna Francesca Galante

Emmaus High School

Class of 2012

Sophia Inez Galarza
John Michael Garrity
Cassandra Jewel Gaumer
Weston Edward Gearhart
Sandra Marie Gee
Kameron Tait Gehman
Luke A. Gehman
Tyler D. Gehris
Blair Daniel Geiger
Ryan R. Geist
Sangeeth Mathew George
Destan Doyle Gerhard
Brianna Michelle Gerundo
Joshua Gessner
Samantha Lea Getz
Alec Gibiser
Steven Gigler
Britt Gilbert
Haylea M. Goff
Sarah Goldy-Brown
Nicole Paige Golembeski
Richard Makoul Goodge
Kevin Michael Grablick
Mark Edward Graefe
Alexas Marie Graham
Emily June Grammes
Qua'Niesha Toni-louise Grant
Jason Richard Graybill
Carly M. Griesel
Andrew Grippon
Patrick Christopher Groh
Kyle Gross
Nathan Grubel
Deanna Michelle Grundler
Maribel Ariana Guerrero
Steven Mark Gulsby Jr.
Matthew N. Gutterman
Allison Haas
Bridget Megan Haas
Kasaundra Hahn
Jason Alan Hall Jr.
Will Bradley Haney
Kayla Danielle Hanover
Seth D. Hari
Tyler J. Harris

Emmaus High School

Class of 2012

Jennifer G. Harrison
Aimee Marie Harvey
Casey Nicole Harvey
Sarah Elizabeth Harvey
Christopher Roe Hebdon
Ryan Charles Heberlein
Max Keli Hefele
Kate Ann Heffner
Merrissa Ann Heiges
Emily Heil
Matthew C. Heinemann
Megan E. Held
Shana L. Hensinger
James T. Herman
Emily Elizabeth Herring
Adam Taylor Hersh
Christopher J. Hersh
Anntonett Hicks
Nicholas Hillegas
Katelyn Jo Hillegass
Rachel Anne Hinkle
Emily Allyson Hockman
Laurie Ashley Hodgson
Carrissandra Horn
Leah Vanette Horton
Allison Kylie Houghton
Reginald R. Hovan III
Mary-Katelyn Anna Hovanic
Sawyer Christian Howells
Drew S. Howerter
Sara Elizabeth Hummel
Victoria Ann Hummel
Dwight Cory Hunt
Paige Marie Hurlbutt
Robert Adam Hutchison
Nicholas E. Hyndman
Jashpreet Intezar
Brittney Marie Jackson
Jacob Shaman Jackson
Shaniece K. Jackson
Zahra Jaffer
Steven Bryan Jaindl
John W. Janney
Tytiana Renee Jarvis
Christopher R. Johns

Emmaus High School
Class of 2012

Courtney Michelle Johnson
Danny M. Johnson
Kevin Patrick Jones
Kimberly Marie Jones
Violet Jones
Kemani Iana Joseph
Shiv Kamlesh Joshi
Christopher M. Jost
Yoo Juhn
Samuel C. Justus
Brandon R. Kahler
Courtney Kahn
Heemali S. Kamdar
Morgan Elizabeth Kawam
Sydnie Maree Keddington
Alexis Lee Keeler
Nicole A. Keinert
Anthony Keller
Lindsay N. Kemp
Michael Kemp
Tyler Kennedy
Kortney L. Kester
Paras M. Khan
Joshua Stephen Kilian
Inkyung Kim
Anthony L. King II
Zachary J. Klan
Erin C. Klingaman
Kinsey Knorr-Watson
Katrina Marie Koch
Zachary Austin Kochanek
Emily Kollar
Kalinda Kontir
Samantha Kostin
Bryan Kozlowski
Kaylee Kraft
Aaron Kratzer
Brittany Gail Krause
Diana Kreit
Aaron Cooper Krieg
Katherine C. Krissinger
Kayla Ann Kuczinski
Jesse Jarrett Kuehner
Alexander D. Kuhns
Miranda N. Kulp

Emmaus High School

Class of 2012

Kaitlyn M. Kurtz
Taylor Marie Lagler
James Laguer Jr
Natasha Ayn Lahovski
Marissa Joy Laliberte
Robert James Lamb
Abigail Lambert
Emily Danielle Langan
Sara Langdon
Michelle Ann Lanshe
Cody Alexander Laubach
Kaitlyn Lawrence
Alexander Lazo
Eric Leary
Emily Leayman
Shelby Lebron
Carissa Lee
Taylor Gray Leidheiser
Jonathan P. Lenig
Allysa Nicole Lentz
Kattarina L. Leonard
Kate Elizabeth Lichtenwalner
Molly Ada Lichtenwalner
Andrew John Licini
Taylor Nicole Liebowitz
Matthew Limar
Allyssa Marie Long
Kate Alysse Lorrach
Jody D. Lotte
Stacy K. Ludwig
Elizabeth Rose Lukoff
Nicholas R. Lynn
William Robert MacDonald
Joshua T. MacLeod
Nour Makhoul
Naomi M. Maldonado
Jason Malone
Jordan Malone
Steven A. Maluenda
John Christopher Manley Jr.
Melissa Mantone
Solon Chen Mao
Anthony Marchetto
Andrew D. Marsteller
Melinda Ann Martignetti

Emmaus High School

Class of 2012

Christianne L. Martin
Nathan Michael Sebastian Martin
Gabriel Marzillier
Anthony P. Mascarenas Jr.
Tai Alexander Mason
Grace Elisabeth Matika
Pat'Trise Mattox
Ashley Matyas
Chase Maurer
Sara Mae McCarthy
Christina Elizabeth McGee
Kyler Raymond McGovern
David McMahon
Alyssa Jean McMillan
Donavan James McNamee
Inessa Medina
John Perry Melchior
Julianne Marie Metz
Allison Jaye Mikelson
Alexander A. Miller
Ashley Marie Miller
Bailey Lynn Miller
Christopher Miller
Daulton Michael Miller
Jacquelyn Nicole Miller
Jonathan R. Miller
Kelsey May Miller
Marisa C. Miller
Taylor Jacqueline Millheim
Travis Bryan Mintzer
Margaret Cantley Mitchell
Sarah Charlotte Modo
Rachel Elizabeth Moessner
Sarah Anne Moessner
William Mogck
Corey Charles Mohr
Brenden C. Molano
Logan Louis Mondschein
Sumer Moreau
Vincent Edward Morin, II
Alysa Shea Munroe
Evan J. Murach
Mitcharde Murad
Cody J. Myers
Kirsten Kaley Myers

Emmaus High School

Class of 2012

Trevor Roy Scott Myrick
Ragha Narasimhan
Karthik Nataraj
Nicholas Thomas Nelson
Melissa Newcomer
Troy Anthony Newhard
Laura Grace Newman
Sarah Judith Rose Newman
Kathryn Ng
Kenny Nguyen
Quocmy Nguyen
Michael Anthony Nicol
Kayla Marie Nigro
Gabriana Maria Nisiotis
Andrew C. Nixon
Brianna Gabrielle Norton
Alexander Lee Nosek
Zachary Nuben
Christopher Oberle
Taylor Elizabeth O'Brien
Kristen M. Odor
Walker Dillon Oliveri
Derek R. Oswald
Benjamin L. Overholts
Amanda Owens
Zoey Michelle Pacheco
Sabine Elizabeth Page
David Michael Pasquale
Emily Patrylak
Aaron Shawn Patterson
Elizabeth Klarine Patterson
Evan M. Paules
Anastasia Pavlova
Mattea Pechter
Haley Rose Peluso
Amy Pennebacker
Hayley Perez
Samuel Aurelio Perez
Frank Anthony Petrole
Zachary Heapps Petrovich
Lena Phillips
Alexander James Pile
John J. Podczasy, Jr.
Hanna Elisabeth Polster
Allicia Corin Poniktera

Emmaus High School

Class of 2012

Kyle P. Prescott
Laura J. Pressler
Valerie Pulaski
Tariq Michael Qureshi
Alyssa Joy Rader
Kasheem Ratcliffe
Nolan Christopher Rau
Cooper Roy Raub
Sean Ray
Thomas G. Recker
Chelsea Ann Reed
Samantha Ashley Reese
Rebecca M. Reeves
Monica Reiss
Timothy Reverie
Tyler Rhoads
Kevin A. Rhodes
Ashley Richmond
Braden Rikli
James Rinker
Jonathan Edward Riska
Cody R. Ritter
Tyler Ritter
Brianna Rivera
Abby Taylor Roberts
Alyssa Rodriguez
Sebastian Rodriguez
Macy A. Rogers
Samantha Elisabeth Rogers
Kelsey Rojas
Gabrielle Roman
Alyssa Romano
Corey Romero
Marissa Romo
Stephanie Marie Ross
Aaron Ruch
Stefanie Elisabeth Ruch
Kevin Ruppert
Ian Russell
Hunter Russiano
Christopher C. Rutledge
Nikolaus D. Salvatore
Peter Samuelson
Justice K. Santiago
Austin Louis Schadt

Emmaus High School

Class of 2012

Alaina Michelle Schaeffer
Jarrad F. Schantzenbach
Gregory M. Schanz
Michael James Schiermeyer
Chantelle Schippang
Shelby Lynn Schmeltzle
Alexander Charles Schmick
Nicole Ashley Schmidt
Travis R. Schmidt
Connor K. Schneberger
Nicole Schoemaker
James Arthur Schrantz
Ryan T. Schriener
Magdalena G. Schutzler
Mehreen Fatima Shah
Garrett B. Sharesky
Kor'an Safiyya Hasanah Sharif
Kevin L J Shaw
Jessica L. Shiffert
Paige E. Shingler
Samantha Shollenberger
Giovanni Sicurello
Erisha Siddiqui
Samantha Emily Simmons
Gagandeep Singh
Sarah Elizabeth Skeath
Barry Edward Skriletz Jr.
Aaron William Slotter
Ashlee K. Smith
Courtney Taylor Smith
Emily K. Smith
Madeleine Christine Smith
Megan Jane Smith
Nicole Kristen Smoker
Elizabeth Mary Smolinski
Megan Joelle Smolinski
Mark Solano
Aliraza Soonasra
Patrick R. Sorrentino
Evan Tyler Sosnow
Cory Alixander Souders
Jesse David Sperlbaum
MiKayla Elizabeth Springer
Cody Evan Stein
Kelli Steinert

Emmaus High School
Class of 2012

Lauren Marie Stenroos
Morgan Stickel
Robin Gray Stone
Britany Jo Stout
Devon Strawdinger
Anthony R. Strong
Timothy Yicheng Su
Fayaz Suleman
Michael P. Sup Jr.
Theodor Swanson
Elizabeth A. Sweitzer
Fatou NeNe Sylla
Jordan Szukics
Nathan Patrick Tannous
Steven A. Taveras
Lauren Michelle Teague
Tyler C. Terleski
Samantha L. Thomas
Bridgette Thornton
Shanelle Ilese Tirado
Lily Tkaczuk
Ashley R. Transue
Megan Kay Traub
Matthew A. Trine
Daria Leigh Trumbo
Thu Minh Truong
Justin Tsoi
Nicole Tyson
Joshua Mathew Unangst
Michael P. Unterberg
Anthony Vassallo
Jezzlyn Tylene Velez
P. Josiah Vernon
Martin C. Verosky
Travis A. Verzino
Kaylee Quinn Villalba
Samuel Lee Vincent
Micah Vinovskis
Jonathan P. Vu
Alex M. Waite
Andre Walck
Alexis Nicole Wall
Nisa Marie Walters
Yusheng Wang
Michelle Lyn Ward

Emmaus High School

Class of 2012

Glenn Edward Warner
Kyle Warner
Emily Allison Webb
Derek Edward Weber
Nicholas S. Weida
Elizabeth J. Weihbrecht
Samantha R Weller
Taylor A. Welsh
Megan Ann Werley
Keith James Wetherspoon
Robert Wierzbicki
Christopher Williams
Corey Williams
Jennifer Ann Williams
Sean A. Willitts
Daniel Paul Wimble
Scott Lee Wink
Eric W. Wiscount
Matthew James Wiseley
Jonathan Barry Wolf
Mark Richard Wolff
Brittany Madelynn Woo
Courtney Wright
Mark Alan Xiques
Steven Jared Yannes
Alyssa Marie Yarush
Austin J. Yoder
Caitlin M. Young
Courtney Jane Zahorchak
Jessica Susan Zelenak
Jason(Shangke) Zeng
Cory Zerfass
Rebekah Zimmerman

East Penn School District

SECTION: STUDENTS #22

TITLE: BULLYING

ADOPTED: October 12, 2009

REVISED:

250. BULLYING	
1. Purpose	The East Penn School District Board of Directors is committed to providing a safe, positive learning environment for district students. The Board recognizes that bullying creates an atmosphere of fear and intimidation, detracts from the safe environment necessary for student learning, and may lead to more serious violence. Therefore, the Board prohibits bullying by district students.
2. Definitions SC 1303.1-A	Bullying means an intentional electronic, written, verbal or physical act or series of acts <ol style="list-style-type: none"> 1. directed at another student or students, 2. which occurs in a school setting that is severe, persistent or pervasive and 3. That has the effect of doing any of the following as determined by the administration of the East Penn School District: <ol style="list-style-type: none"> i. Substantially interfering with a student's education ii. Creating a threatening school environment iii. Substantially disrupting the orderly operation of the school
SC 1303.1-A	
Authority SC 1303,1-A	School setting means in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised, or sanctioned by the school. <p>Bullying is also prohibited even where the act or acts occur outside of a school setting where it is directed at another student or students and is severe, persistent or pervasive, and is then brought into a school setting or accessed at a school setting provided that it has the effect of doing any of the following as determined by the Administration of the School District:</p> <ol style="list-style-type: none"> i. Substantially interfering with a student's education; ii. Creating a threatening environment; or iii. Substantially disrupting the orderly operation of the school.

<p>3. Guidelines</p> <p>SC 1302-A, SC 1303.1-A</p>	<p><u>Complaint Procedure</u></p> <ol style="list-style-type: none"> 1. Any student who believes that he/she may be the victim of any bullying shall promptly report the incident to his/her teacher, principal, counselor or district administrator. The complaint may be issued by the student or on behalf of the student by his/her parent/legal guardian. 2. Any staff member who receives such complaint shall immediately refer the matter to the building principal for a prompt investigation and appropriate action. 3. Any student who violates this policy shall be subject to appropriate disciplinary action consistent with the Code of Student Conduct, which may include: <ol style="list-style-type: none"> a. Counseling within the school b. Parental Conference c. Loss of school privileges d. Transfer to another school building, classroom or school bus e. Exclusion from school-sponsored activities f. Detention g. Suspension h. Expulsion i. Counseling/Therapy outside of school j. Referral to law enforcement officials <p><u>DISSEMINATION</u></p> <ol style="list-style-type: none"> 1. This policy shall be made available on the East Penn School District website and in every classroom. 2. This policy shall be posted at a prominent location within each school building. 3. This policy shall be reviewed with students within ninety (90) days of its adoption and thereafter at least once each school year. 4. This policy shall be included in the Code of Student Conduct and provided annually to students.
<p>4. Delegation of Authority</p>	<p>The Superintendent or designee shall develop administrative regulations to implement this policy.</p> <p>The Superintendent or designee may shall develop and implement bullying prevention and intervention programs. Such programs shall provide staff and students with appropriate training to effectively respond to, intervene in, and report incidents of bullying. <u>The school district shall educate all students about appropriate online behavior, including, but not limited to, interacting with other individuals on social networking websites, cyber bullying, chat rooms and</u></p>

References:	<p><u>predation awareness response.</u></p> <p>The Superintendent or designee shall review this policy every three (3) years and recommend necessary revisions to the Board, to comply with the reporting requirements to the Office of Safe Schools.</p> <p>24 P.S. Sec. 1303.1-A 22 PA Code Sec. 12.3 <i>Board Policy - 218, 233, 236, 248</i></p>
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Fund Accounting Check Summary

CF-2010 GOB SERIES A - From 05/14/2012 To 05/14/2012

Note: Output selection limited to transactions dated between 05/10/2012 and 05/10/2012

Check# 00000233 Through Check# 00000233

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00000233	WORTH & COMPANY INC.	FINAL HVAC - WILLOW LANE CONTRACT.		14,132.00
		33-2010 SERIES A.		14,132.00
		Grand Total Manual Checks :	0.00	
		Grand Total Regular Checks :	14,132.00	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	14,132.00	

Fund Accounting Check Summary

CF-2010 GOB SERIES A - From 05/14/2012 To 05/14/2012

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00000231	JBM MECHANICAL INC.	WILLOW LANE PLUMBING.....		59,195.36
00000232	LOWER MACUNGIE TOWNSHIP	EYER ENGINEERING.....	WILLOW LANE ENGINEERING.....	2,216.16
		33-2010 SERIES A.		61,411.52
		Grand Total Manual Checks :	0.00	
		Grand Total Regular Checks :	61,411.52	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	61,411.52	

#23

BID OPENING REPORT

The following bids were opened at 2:30 p.m. in the Business Office of the East Penn School District Administrative Offices on May 3, 2012. Staff Present: Debra Surdoval.

General School Supplies

Business Stationers, Montreal, QUE
Contract Paper Group, Inc., Uniontown, OH
Dataline Office Supply, Amherst, NY
Kurtz Bros., Clearfield, PA
National Art & School Supplies, Rahway, NJ
Office Basics, Boothwyn, PA
Phillips Supply Co., Plymouth, PA
Pyramid School Products, Tampa, FL
Quill Corporation, Lincolnshire, IL
School Specialty, Mount Joy, PA
Standard Stationery Supply, Wheeling, IL
The Art Store, Inc., Kutztown, PA
Zaner-Bloser, Columbus, OH

Computer Supplies

HCGI Hartford, Inc., Columbia, MD
Howard Technology Solutions, Ellisville, MS
Office Basics, Inc., Boothwyn, PA
Polir Inkjet & Toner, Altoona, PA
Standard Stationery Supply Co., Wheeling, IL
Star Data Co., Ramsey, NJ
Stotz & Fatzinger, Easton, PA
Supply-Saver, Neptune, NJ
The Tree House, Newton Centre, MA
Valiant National AV Supply, So. Hackensack, NJ

Fund Accounting Check Summary

ATHLETIC FUND - From 04/24/2012 To 05/10/2012

facksmc

Note: Output selection limited to transactions dated between 04/24/2012 and 05/10/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00002350	ANGELO TRINCHERE	JV BSB VS NAZARETH - ONE OFFICIAL.	JV BSB VS WHITEHALL.....	135.00
00002351	BONNIE TAMASITIS	GLAX VS PARKLAND.....		111.00
00002352	BRAD DELLATORE	V BLAX VS SOLEHI.....		67.00
00002353	BRIAN BANNON	JV BSB WHITEHALL.....		54.00
00002354	CHARLES WILKINSON	JV SB VS WHITEHALL.....		54.00
00002355	DALE CULTON	LMMS SB VS WHITEHALL.....		48.00
00002356	DAVID SELL	LMMS BOYS BVB TREXLER.....		50.00
00002357	DENNIS LOPEZ	BVB PARKLAND.....		83.00
00002358	DON VINCIGUERRA	JV SB VS WHITEHALL.....	EYER SB VS DIERUFF.....	102.00
00002359	DONALD MILLER	EYER SB VS NAZARETH.....		48.00
00002360	DUNCAN MCNEILL	VGSC VS EASTON.....		66.00
00002361	ELIZABETH SANDT	EYER BVB VS OREFIELD.....		50.00
00002362	GERALD DIETER	V BSB PARKLAND.....		66.00
00002363	HERNANDO QUINTERO	JV GSC VS EASTON.....	JV GSC VS WWL.....	108.00
00002364	JEANNE MATHIAS	EYER BVB VS RAUB.....		50.00
00002365	JEFFREY JACKSON	LMMS BVB VS WHITEHALL.....		50.00
00002366	JIM MILLETS	BVB VS PARKLAND.....		83.00
00002367	JOHN DELUCIA	SB VS PARKLAND.....		66.00
00002368	JOHN J SCHADLER	V BLAX VS SOLEHI.....		67.00
00002369	JOHN SCHAFFER	JV BLAX VS SOLEHI.....		54.00
00002370	JOSE CARLOS	GSC VS WWL.....		66.00
00002371	KATIE SAMSON FESTIVAL	2012 KATIE SAMSON TOURNAMENT OFFIC		106.50
00002372	LUKE HOWARD	GLAX VS PARKLAND.....	GLAX VS LIBERTY.....	222.00
00002373	MARK COTE	V BSB PARKLAND.....		66.00
00002374	MICHAEL SCHRODER	VGSC VS PARKLAND.....		66.00
00002375	MIKE STEINER	EYER SB VS DIERUFF.....		48.00
00002376	PETER CSONGRADI	VGSC VS PARKLAND.....	VGSC VS EASTON.....	132.00
00002377	RAYMOND KERKUSZ	LMMS SB VS WHITEHALL.....		48.00
00002378	RICHARD DEMEUSE	EYER SB VS NAZARETH.....		48.00
00002379	ROBERT HOUK	JV BOYS BLAX VS SOLEHI.....		54.00
00002380	SCOTT CRAVER	JV SOCCER VS EASTON.....		54.00
00002381	SUE WALLACE	VSU VS PARKLAND.....		66.00
00002382	SUZANNE BROOKS	GLAX VS LIBERTY.....		111.00
00002383	TERRY GOLDEN	GSC VS WWL.....		66.00
00002384	TODD BEIDLEMAN	JV GSC VS WWL.....		54.00
00002385	VICTOR SCOMILLIO	V BLAX VS SOLEHI.....		67.00
00002386	ANTHONY HOLMES	JVBLAX VS PARKLAND.....		54.00
00002387	BOB NUEBERT	JVSB VS BECAHI.....		54.00
00002388	CARMEN MARTUCCI	EYER BVB VS SOUTH MOUNTAIN.....		50.00

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

05/10/2012 09:45:10 AM

EAST PENN SCHOOL DISTRICT

Page 1

Fund Accounting Check Summary

ATHLETIC FUND - From 04/24/2012 To 05/10/2012

facksmc

Note: Output selection limited to transactions dated between 04/24/2012 and 05/10/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00002389	DALE CULTON	LMMS SB VS ALLEN.....		48.00
00002390	DAVID HEMERLY	BSB VS LIBERTY.....		66.00
00002391	DAVID KERR	VGSC VS BECAHI.....		66.00
00002392	DEBRA PEIPHER	V/JV BVB LIBERTY.....		83.00
00002393	ERIC THUMA	JVGSC VS BECAHI.....		54.00
00002394	GLENN DEPPERT	JV BSB VS BECAHI.....		54.00
00002395	510 E EMMAUS AVE	JVGSC VS CCHS.....		54.00
00002396	JAMES SELLMAN	VBLAX VS PARKLAND.....		67.00
00002397	JEFF BOGERT	JVBLAX VS PARKLAND.....		54.00
00002398	JOE SHAW	VS LB VS LIBERTY.....		66.00
00002399	JOSEPH MCMONAGLE	VBLAX VS PARKLAND.....		67.00
00002400	KEITH BESZ	JVSB VS BECAHI.....		54.00
00002401	KERI DUPREE	LMMS SB ALLEN.....		48.00
00002402	KIM BEIDLEMAN	VGSC VS CCHS.....		66.00
00002403	LARRY MARHEFKA	VS LB VS LIBERTY.....		66.00
00002404	LAURANCE HARRIS	LMMS BVB VS HARRISON MORTON.....		50.00
00002405	MICHAEL EGAN	LMMS SB VS BECAHI.....		48.00
00002406	MIKE STEINER	JVGSC VS CCHS.....		54.00
00002407	MIKE WASCURA	V/JV BVB VS LIBERTY.....		83.00
00002408	MYLES MUTH	JVGSC VS BECAHI.....		54.00
00002409	NEAL KENNEDY	VSC VS BECAHI.....		66.00
00002410	ROBERT NEUBERT	JVSB VS BECAHI.....		0.00
00002411	ROGER JOHNSON	LMMS SB VE BECAHI.....		48.00
00002412	STAN LUCKENBILL	VBSB VS LIBERTY.....		66.00
00002413	TODD BEIDLEMAN	VGSC VS CCHS.....		66.00
00002414	VICTOR SCOMILLIO	VBLAX VS PARKLAND.....		67.00
00002415	WILLIAM BELLAS	JVBSB VS BECAHI.....		54.00
00002416	BILL KOVACS	VGSC VS CCHS.....		66.00
00002417	BRAD DELLATORE	VBLAX VS NAZARETH - SPD - RESUME 5		67.00
00002418	BRANDON HIBBLER	VS LB VS FREEDOM.....		66.00
00002419	BRIAN SCHNABLE	V/JV GVB FREEDOM.....		83.00
00002420	CARMEN CONTRINO	JV BSB VS ALLEN.....		54.00
00002421	CRAIG SUMMERS	JVBLAX VS NAZARETH.....		54.00
00002422	DALE CULTON	EYER SB VS BROUGHAL.....		48.00
00002423	DAN FERRY	EYER SB VS BROUGHAL.....		48.00
00002424	DANIEL FARRELL	TRACK VS CCHS.....		68.00
00002425	DAVID HEMERLY	VBSB VS FREEDOM.....		66.00
00002426	DEBRA PEIPHER	V/JV GVB VS FREEDOM.....		83.00
00002427	DELOY SEIP	VBLAX VS NAZARETH.....		67.00

* Denotes Non-Negotiable Transaction

- Payables within Check p - Prenote

d - Direct Deposit c - Credit Card Payment

05/10/2012 09:45:10 AM

EAST PENN SCHOOL DISTRICT

Page 2

Fund Accounting Check Summary

ATHLETIC FUND - From 04/24/2012 To 05/10/2012

facksmc

Note: Output selection limited to transactions dated between 04/24/2012 and 05/10/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00002428	DENNIS PEARSON	JVBSB VS EASTON.....		54.00
00002429	FRANK KEGLOVITZ	LMMS BVB VS NAZARETH.....		50.00
00002430	GEORGE FARINA	USB VS FREEDOM.....		66.00
00002431	JAMES SELLMAN	VBLAX VS CCHS.....		67.00
00002432	JEFF BOGERT	VBLAX VS NAZARETH.....		67.00
00002433	JOANNA MCDEVITT	V/JV GLAX VS UPPER PERK.....		111.00
00002434	JOHN J SCHADLER	VBLAX VS NAZARETH.....		67.00
00002435	JUDY HOLLENBACH	V/JV GLAX VS UPPER PERK.....		111.00
00002436	KERI DUPREE	JV SB VS EASTON.....		54.00
00002437	KEVIN MESSERLE	VBLAX VS NAZARETH - SPD TO 5/5....		67.00
00002438	KIM BEIDLEMAN	JVBSC VS CCHS.....		54.00
00002439	LUTHER KEMMERER	EYER BVB VS EASTON.....		50.00
00002440	MICHAEL HARAKAL	LMMS BVB VS EASTON.....		50.00
00002441	MICHAEL LITZENBERGER	VBSB VS FREEDOM.....		66.00
00002442	NEAL KENNEDY	VBLAX VS CCHS.....	VGSC VS CCHS.....	133.00
00002443	PAUL WINKLESPRECHT	JVBLAX VS NAZARETH.....		54.00
00002444	PHIL LOCK	VBLAX VS NAZARETH - SPD TO 5/5....		67.00
00002445	RICARDO CASTILLO ORELLANA	JVGSC CCHS.....		54.00
00002446	ROBERT ARBAUGH	JVBSB VS EASTON.....		54.00
00002447	ROBERT HOUK	JVBLAX VS LIBERTY.....		54.00
00002448	ROBERT KNOPF	JV SB VS EASTON.....		54.00
00002449	RON WILSKER	JV BSB VS ALLEN.....		54.00
00002450	TIM FREEMAN	VBLAX VS CCHS/JVBLAX VS FREEDOM...		106.00
00002451	TIM PETERS	VBSB VS FREEDOM - SUSPENDED - RESU		66.00
00002452	WARREN HOOD	VBSB VS FREEDOM - SUSPENDED - RESU		66.00
00002454	EPSD ATHLETIC FUND	2012 Spring Playoff Gate Startup C		3,000.00

10-GENERAL FUND

9,879.50

Grand Total Manual Checks : -54.00
Grand Total Regular Checks : 9,933.50
Grand Total Direct Deposits: 0.00
Grand Total Credit Card Payments: 0.00
Grand Total All Checks : 9,879.50

* Denotes Non-Negotiable Transaction

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Fund Accounting Check Summary

PLGIT - From 04/24/2012 To 05/10/2012

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Note: Output selection limited to transactions dated between 04/24/2012 and 05/10/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*EGA, E-19	US BANK-WIRE TRANSFER	EGA SERIES E-19; WIRED 5/1/12.....		10,445.49
*EGA. H20	US BANK-WIRE TRANSFER	EGA SERIES H-20; WIRED 5/1/12.....		11,042.38
*EGA; F-19	US BANK-WIRE TRANSFER	EGA SERIES F-19; WIRED 5/1/12.....		497.40
*EGAVRL96	THE BANK OF NEW YORK	EGA-1996 VRL; WIRED 5/1/12.....		5,326.12
*GOBAA-13	US BANK-WIRE TRANSFER	GOB A 2007; A-13; WIRED 5/1/12.....		12,037.19
			39,348.58	
		10-GENERAL FUND		
		Grand Total Manual Checks :	39,348.58	
		Grand Total Regular Checks :	0.00	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	39,348.58	

* Denotes Non-Negotiable Transaction

- Payables within Check

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - FROM 04/24/2012 To 05/10/2012

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Note: Output selection limited to transactions dated between 04/24/2012 and 05/10/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00014488	MARJILOU ACKERMAN	CONFERENCE EXPENSE.....		35.00
00014489	AIRGAS EAST	SUPPLIES.....		113.75
00014490	ALLENTOWN SEWING MACHINE OUTLE	REPAIRS.....		700.00
00014491	ALTERNATIVE BENEFITS SYSTEM	OTHER PROFESSIONAL SERVICES.....		556.75
00014492	AMAZON	BOOKS.....		908.95
00014493	AMERICAN NATIONAL RED CROSS	SUPPLIES.....		356.44
00014494	ARTNEEDLE ROBE COMPANY	SUPPLIES.....		11,361.19
00014495	AUTOZONE	SUPPLIES.....		2.99
00014496	STEPHEN BAIER	SUPPLIES.....		27.03
00014497	BAKER & TAYLOR	BOOKS.....	EDUCATIONAL SOFTWARE.....	668.97
00014498	BRIAN BALMAGES	OTHER PURCHASED PROF/ TECH SVCS...		1,500.00
00014499	BARNES & NOBLE	BOOKS.....		306.18
00014500	BAYADA HOME HEALTH CARE INC	OTHER PROFESSIONAL SERVICES.....		350.00
00014501	BECKER'S SCHOOL SUPPLIES	SUPPLIES.....		21.49
00014502	BEHAVIORAL HEALTH ASSOCIATES	TUITION TO APPROVED APS SCHOOLS...		10,510.00
00014503	JOYCE BELLER	TAX REBATE.....		500.00
00014504	BETHLEHEM AREA SCHOOL DISTRICT	TUITION.....		2,748.68
00014505	GENISE BISHOP	STUDENT REFUND.....		30.00
00014506	ITSU BITTING	TAX REBATE.....		500.00
00014507	PAMELA DEYSHER-BLACKER	MILEAGE.....		6.11
00014508	BLICK ART MATERIALS	SUPPLIES.....		233.99
00014509	KAREN BORTZ	GASOLINE.....		19.18
00014510	AGNES BOYLE	TAX REBATE.....		250.00
00014511	BSN - SPORT SUPPLY GROUP	SUPPLIES.....		556.80
00014512	GEORGE E BUCHECKER	TAX REBATE.....		500.00
00014513	BUSS PAINTS	SUPPLIES.....		45.46
00014514	MARY BETH BUSTEED	MILEAGE.....		54.39
00014515	CAROL A CAHILL	TUITION REIMBURSEMENT.....		558.00
00014516	CALLOWAY HOUSE, INC.	SUPPLIES.....		135.92
00014517	PATRICK CAMPBELL	STUDENT FEES FOR INSTRUCTIONAL REL		325.00
00014518	CARBON LEHIGH IU 21	PROFESSIONAL EDUCATIONAL SERVICES-		3,197.50
00014519	CARDMEMBER SERVICE	PROFESSIONAL EDUCATIONAL SERVICES.		185.06
00014520	CAROLINA BIOLOGICAL SUPPLY COM	SUPPLIES.....		672.67
00014521	CDW GOVERNMENT INC	NON CAPITAL END USER EQUIP/ORIGINA	NON CAPITAL END USER EQUIP/REPLACE	2,203.02
00014522	CELEBRATE THE CHILDREN - SCHOO	PROFESSIONAL EDUCATIONAL SERVICES		5,313.43

* Denotes Non-Negotiable Transaction

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Fund Accounting Check Summary

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Note: Output selection limited to transactions dated between 04/24/2012 and 05/10/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00014523	CENTER FOR HUMANISTIC CHANGE,	PROFESSIONAL EDUCATIONAL SERVICES.		30.00
00014524	CERTIPORT	SUPPLIES.....		682.70
00014525	FLORENCE CHARTIER	TAX REBATE.....		500.00
00014526	CHESTER COUNTY INTERMEDIATE UN	TUITION.....	TUITION TO COMMUNITY COLLEGES.....	16,312.32
00014527	JOANNE CHRISTMAN	EYE CARE.....		75.00
00014528	C.J. WAGNER BOWLING SUPPLIES	SUPPLIES.....		928.50
00014529	COLLINS SPORTS MEDICINE	SUPPLIES.....		87.80
00014530	COMMUNICATION IMAGING, LLC	CONFERENCE REGISTRATION.....		350.00
00014531	COMPASS ENERGY GAS SERVICES LL	NATURAL GAS.....		34,850.10
00014532	CONNECTICUT VALLEY BIOLOGICAL	SUPPLIES.....		52.31
00014533	LORI COOKE	MILEAGE.....		48.56
00014534	MARIE E COPE	TAX REBATE.....		650.00
00014535	JENNIFER CORONA	ADULT ED REIMBURSEMENT.....		31.00
00014536	RITA CORTEZ	PRINTING AND BINDING.....	SUPPLIES.....	514.06
00014537	CREATIVE AWNINGS	REPAIRS.....		200.00
00014538	JENNIFER CURTIS	MEDICAL REIMBURSEMENT.....	SUPPLIES.....	131.99
00014539	ARLENE DABROW	TAX REBATE.....		500.00
00014540	DARCIE DAGENBACH	MILEAGE.....		12.21
00014541	DAN'S CAMERA CITY	SUPPLIES.....		15.99
00014542	HEATHER DAY	EYE CARE.....		75.00
00014543	MARILYN DECKER	TAX REBATE.....		500.00
00014544	DEER COUNTRY FARM & LAWN INC	SUPPLIES.....		336.36
00014545	BARBARA DELLA SALA	TAX REBATE.....		650.00
00014546	DEMCO INC	SUPPLIES.....		610.67
00014547	SCOTT DIDRA	SUPPLIES.....		232.74
00014548	MILDRED V DIEHL	TAX REBATE.....		250.00
00014549	DIOCESE OF ALLENTOWN	TUITION OTHER.....		1,701.89
00014550	DISTRICT XI TENNIS SCHOLAR ATH	MEALS/REFRESHMENTS.....		168.00
00014551	DON HERB PHOTOGRAPHY	SUPPLIES.....		207.00
00014552	DRIES DO IT CENTER	SUPPLIES.....		384.72
00014553	MICHAEL A DUARTE	FOOD.....		42.00
00014554	EARTH'S BIRTHDAY PROJECT	SUPPLIES.....		175.65
00014555	FREDEREICH D ECKERT	TAX REBATE.....		250.00

* Denotes Non-Negotiable Transaction

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - FROM 04/24/2012 TO 05/10/2012

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Note: Output selection limited to transactions dated between 04/24/2012 and 05/10/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00014556	MICHAEL EISENTRAUT	EYE CARE.....		75.00
00014557	EMMAUS HIGH SCHOOL	STUDENT FEES FOR INSTRUCTIONAL REL	MISCELLANEOUS EXPENDITURES.....	291.00
00014558	EMMAUS POLICE DEPT	SECURITY/SAFETY.....		4,128.00
00014559	EMPIRE FITNESS SERVICES, INC	REPAIRS.....		1,084.00
00014560	ENERGY EQUIPMENT AND CONTROL,	SUPPLIES.....		458.64
00014561	EPSPD CAFETERIA FUND	STATE REIMB.....		4,850.66
00014562	EPSPD - STUDENT SERVICES OFFICE	FOOD.....	STUDENT FEES FOR INSTRUCTIONAL REL	113.80
00014563	ERB & HENRY EQUIPMENT INC	SUPPLIES.....		266.86
00014564	JONAS EWING	CONFERENCE EXPENSE.....		70.00
00014565	THE EXPRESS-TIMES	ADVERTISING.....		132.20
00014566	DEIDRE M FABRY	TAX REBATE.....		250.00
00014567	BETH FAIR	MILEAGE.....		213.01
00014568	FASTENAL COMPANY	SUPPLIES.....		47.46
00014569	ROSE M FATZINGER	TAX REBATE.....		283.69
00014570	JANET FAUST	TAX REBATE.....		250.00
00014571	FEDEX	COMMUNICATIONS.....		79.20
00014572	REBECCA FEDIO	OTHER PROFESSIONAL SERVICES.....		132.00
00014573	DOROTHY FEGLEY	TAX REBATE.....		250.00
00014574	GEORGE FENINEZ	TAX REBATE.....		250.00
00014575	FERGUSON ECONOMY PLMBG & HTG S	SUPPLIES.....		35.05
00014576	LARRY & ANTHONY FERRARO	PRINTING/BINDING.....		1,999.94
00014577	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		486,763.06
00014578	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		4,894.65
00014579	VIRGINIA FISHBURN	TAX REBATE.....		500.00
00014580	FRANK C FLAMISCH	TAX REBATE.....		250.00
00014581	FOLLETT LIBRARY RESOURCES	BOOKS AND PERIODICALS.....	BOOKS.....	1,565.64
00014582	FOREIGN AFFAIRS	BOOKS AND PERIODICALS.....		22.95
00014583	MEREDITH FRANTZ	MEDICAL REIMBURSEMENT.....	MILEAGE.....	354.02
00014584	JUSTINE FRANTZEN	TUITION REIMBURSEMENT.....		315.00
00014585	JULIE FRAZIER	EYE CARE.....		75.00
00014586	FROMM ELECTRIC SUPPLY CORP	SUPPLIES.....		40.45
00014587	ROSALIE GALLAGHER	EYE CARE.....		75.00
00014588	ERIN GEIGER	SUPPLIES.....	TUITION REIMBURSEMENT.....	1,399.59
00014589	GIANT FOOD STORES, LLC	FOOD.....		160.93
00014590	LYNN A GLANCY	MILEAGE.....		66.99
00014591	JENNIFER GLENDENMEYER	TUITION REIMBURSEMENT.....	SUPPLIES.....	2,380.16

- Payables within Check * Denotes Non-Negotiable Transaction c - Credit Card Payment

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Fund Accounting Check Summary

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Note: Output selection limited to transactions dated between 04/24/2012 and 05/10/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00014592	GRAHAM SECURITY POLICE INC	SAFETY/SECURITY.....		3,220.00
00014593	GRAINGER	SUPPLIES.....		286.20
00014594	GREG'S AUTO & TIRE SERVICE INC	SUPPLIES.....		20.00
00014595	GEORGE L GRIM	OTHER PURCHASED PROF/TECH SERVICES		840.00
00014596	GTS-WELCO-971	SUPPLIES.....		667.65
00014597	GUYETTE COMMUNICATION INDUSTRI	TRANSPORT/TELECOMMUNICATIONS.....	NON-CAPITAL EQUIPMENT.....	7,848.30
00014598	HAAN CRAFTS	SUPPLIES.....		3,085.79
00014599	ROBERT D HABERSTUMPF	EYE CARE.....		75.00
00014600	ANDREA G HAJDUCKO	TUITION REIMBURSEMENT.....		2,474.40
00014601	HALDEMAN LINCOLN MERCURY, INC	SUPPLIES.....		111.23
00014602	BRENT A HALEY	MILEAGE.....		14.93
00014603	JENNIFER HANSSEN	MILEAGE.....		85.86
00014604	SALLY ANN HANZLIK	MEDICAL REIMBURSEMENT.....		75.00
00014605	MICHAEL HARM	TUITION REIMBURSEMENT.....		558.00
00014606	HARNED DURHAM OIL COMPANY	GASOLINE.....		2,251.29
00014607	HEINEMANN	BOOKS.....		323.40
00014608	PATRICE HELFRICH	MILEAGE.....		43.90
00014609	HENRY SCHEIN INC	SUPPLIES.....		38.80
00014610	ARA HODERESKI	CONFERENCE EXPENSE.....		43.29
00014611	JULIA F HOLMAN	TAX REBATE.....		500.00
00014612	DR. BRAD HOLMES	SUPPLIES.....		31.25
00014613	ALISON HORNER	EYE CARE.....		75.00
00014614	JAMIE C HORN	TUITION REIMBURSEMENT.....		315.00
00014615	H. T. LYONS CONTRACTORS & ENG	REPAIRS.....		39,442.54
00014616	HTSS, INC	CUSTODIAL SERVICES.....		4,416.00
00014617	WARREN J HUNSBERGER	TAX REBATE.....		250.00
00014618	DOUGLAS HUNSICKER JR	EYE CARE.....		75.00
00014619	IF IT'S WATER, INC	SUPPLIES.....		79.43
00014620	IMPACT APPLICATIONS INC	SUPPLIES.....		500.00
00014621	INDIAN CREEK STORAGE	RENTAL OF LAND & BLDGS.....	RENTAL OF LAND & BUILDINGS.....	485.00
00014622	THE IRIS COMPANIES	SUPPLIES.....		336.18
00014623	MARY ELLEN IRWIN	TAX REBATE.....		500.00
00014624	JOHN DEERE LANDSCAPES	SUPPLIES.....		2,058.40
00014625	JOHNSON CONTROLS, INC.	REPAIRS.....		46,786.00
00014626	JOAN JOHNSTON	MILEAGE.....		20.48

* Denotes Non-Negotiable Transaction

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 04/24/2012 To 05/10/2012

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Note: Output selection limited to transactions dated between 04/24/2012 and 05/10/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00014627	J.W. PEPPER & SON, INC.	SUPPLIES.....		665.81
00014628	K-LOG INC	NON CAPITAL END USER EQUIP/ORIGINA		5,044.88
00014629	ELONA L. KAUFFMAN	TAX REBATE.....		650.00
00014630	KIDSPACE CORP	TUITION TO APPROVED PRIVATE SCHOOL		1,200.00
00014631	LORI KING	MILEAGE.....	CONFERENCE EXPENSE.....	73.93
00014632	HELEN D KINTER	TAX REBATE.....		250.00
00014633	BETTY J KLINE	TAX REBATE.....		250.00
00014634	G PAULINE KUMMERY	TAX REBATE.....		250.00
00014635	KURTZ BROS	SUPPLIES.....		108.00
00014636	KUSTOM CONTROL SOLUTIONS CORP	SUPPLIES.....		2,610.00
00014637	STEVEN KUTZ	EYE CARE.....		75.00
00014638	L & R ASSOCIATES, INC	SUPPLIES.....		987.40
00014639	STACEY LANG	MILEAGE.....		113.89
00014640	LCTI-DISTRIBUTION CENTER	SUPPLIES.....		85.94
00014641	LEARNING A-Z	EDUCATIONAL SOFTWARE / RELATED LIC		449.75
00014642	LEHIGH COUNTY AUTO PARTS	SUPPLIES.....		27.76
00014643	LEHIGH CAREER & TECHNICAL INST	TUITION TO VO-TECHS.....		149,675.20
00014644	LEHIGH VALLEY ACADEMY	TUITION TO PENNSYLVANIA CHARTER SC	TUITION TO PENNSYLVANIA CHARTER SC	5,896.56
00014645	LEHIGH VALLEY DUAL LANGUAGE	TUITION TO PENNSYLVANIA CHARTER SC		737.07
00014646	LEHIGH VALLEY CHARTER H. S.	TUITION TO PENNSYLVANIA CHARTER SC		20,631.63
00014647	JANET L LEHR	TAX REBATE.....		500.00
00014648	LEVY SCHOOL BUS CO	STUDENT TRANSPORTATION FROM OTHER	CONTRACTED CARRIERS.....	1,521.48
00014649	GAIL S LICHTENWALNER	COMMUNICATIONS.....		171.29
00014650	BARBARA LITTS	MILEAGE.....		427.07
00014651	LOWER MACUNGIE	WATER/SEWER.....		7,720.54
00014652	TOWNSHIP-SEWER JOANNE LUSIGNEA	TUITION REIMBURSEMENT.....		649.00
00014653	MACHEMER CONTRACTING INC	REPAIRS.....	SUPPLIES.....	3,850.00
00014654	MAGNATAG VISIBLE SYSTEMS	SUPPLIES.....		54.65
00014655	MASTER SUPPLY LINE	SUPPLIES.....		255.30
00014656	LVPG MATLV	OTHER PROFESSIONAL SERVICES.....		135.00
00014657	FELICIA MEITZLER	GASOLINE.....		14.86
00014658	MICHAEL MIHALIK	SUPPLIES.....		159.65
00014659	MICHAEL & DONNA MIKOLAJCZYK	OTHER PROFESSIONAL SERVICES.....		350.00
00014660	LIANE C MIKSITS	SUPPLIES.....		45.49
00014661	BEULAH MILLER	TAX REBATE.....		500.00
00014662	GRACE K MILLER	TAX REBATE.....		250.00

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 04/24/2012 To 05/10/2012

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Note: Output selection limited to transactions dated between 04/24/2012 and 05/10/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00014663	THOMAS P MIRABELLA	CONFERENCE EXPENSE.....		31.05
00014664	MICHAEL MOHN	MILEAGE.....	MEDICAL REIMBURSEMENT.....	255.48
00014665	THE MORNING CALL	ADVERTISING.....		197.19
00014666	MUSIC IS ELEMENTARY	SUPPLIES.....		1,360.53
00014667	DEBRA MUTHARD	GASOLINE.....	COMMUNICATIONS.....	90.01
00014668	NAEIR	SUPPLIES.....		126.52
00014669	TAMMY NASSRY	TUITION REIMBURSEMENT.....		1,949.40
00014670	CARRIE NAWARYNSKI	EYE CARE.....		75.00
00014671	NAZARETH MUSIC CENTER LTD	REPAIRS.....		103.00
00014672	NORTHEAST BAND & ORCHESTRA	STUDENT FEES FOR INSTRUCTIONAL REL		30.00
	PARENT ORGANIZATION			
00014673	MARK NETH	CONFERENCE EXPENSE.....		152.64
00014674	NEXTEL COMMUNICATIONS	TRANSPORT/TELECOMMUNICATIONS.....		591.36
00014675	RUTH E NIERHAUS	TAX REBATE.....		650.00
00014676	NUMONICS CORP	REPAIRS.....		567.00
00014677	OAK HALL CAP & GOWN	OTHER RENTALS.....		25.00
00014678	OFFICE BASICS, INC	CAPITAL EQUIPMENT - ORIGINAL AND A		5,846.54
00014679	OFFICE DEPOT	SUPPLIES.....		236.01
00014680	ORIENTAL TRADING CO., INC.	SUPPLIES.....		71.99
00014681	ORTHOPAEDIC ASSOCIATES OF ALLE	OTHER PROFESSIONAL SERVICES.....		8,184.60
00014682	LAURIE OSWALD	TRANSPORT/TELECOMMUNICATIONS.....		68.99
00014683	OTIS ELEVATOR COMPANY	OTHER PURCHASED PROF/TECH SERVICES		1,539.08
00014684	PA DEPT OF LABOR & INDUSTRY-E	DUES/FEES.....		36.00
00014685	CARLENE PAUKOVITS	MILEAGE.....		14.43
00014686	PA UNEMPLOYMENT	UNEMPLOYMENT COMPENSATION.....		10,428.69
00014687	PEARSON EDUCATION, INC	SUPPLIES.....		23,778.87
00014688	PENNSYLVANIA SCHOOL FOR DEAF	TUITION TO COMMUNITY COLLEGES.....		2,590.00
00014689	HOLLY PETHICK	SUPPLIES.....		183.88
00014690	SHANNON PETRUNAK	STUDENT FEES FOR INSTRUCTIONAL REL		96.00
00014691	BARBARA PHILIPS	SUPPLIES.....		337.00
00014692	PITNEY BOWES	SUPPLIES.....		525.24
00014693	PITNEY BOWES RESERVE ACCOUNT	COMMUNICATIONS.....		4,703.08
00014694	PITSCO EDUCATION	SUPPLIES.....		94.00
00014695	POWERBOOK MEDIC.COM	REPAIRS.....	EDUCATIONAL SOFTWARE.....	402.91
00014696	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		50,510.36
00014697	PPL ELECTRIC UTILITIES	ELECTRICITY.....		7,406.93
00014698	THE PRINTER WORKS	EDUCATIONAL SOFTWARE.....		151.70

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Fund Accounting Check Summary

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00014699	PROFESSIONAL FITNESS EQUIP SER	REPAIRS AND MAINTENANCE SERVICES..		240.00
00014700	PROVIDA STAFF, LLC	OTHER PROFESSIONAL SERVICES.....		1,330.00
00014701	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....		250.59
00014702	QUAKERTOWN COMM SCHOOL DIST	TUITION.....		986.55
00014703	QUEEN CITY ELEC. SUPPLY CO INC	SUPPLIES.....		2,007.12
00014704	QUIGLEY CHEVROLET	REPAIRS.....		256.92
00014705	DENNIS J. RAMELLA	GASOLINE.....		39.15
00014706	READING SCHOOL DISTRICT	TUITION TO OTHER LEA'S WITHIN STAT		2,800.00
00014707	REDNER'S MARKETS	SUPPLIES.....		151.55
00014708	PAUL REILLY	MILEAGE.....		34.80
00014709	REIMER BROS., INC.	OIL.....	CONTRACTED CARRIERS.....	71,202.41
00014710	SAMANTHA RIFFEY	MILEAGE.....		97.57
00014711	BRENDA S. RINGER	PROFESSIONAL EDUCATIONAL SERVICES.		827.35
00014712	ALTHEA ROBINSON	MILEAGE.....	DUES.....	527.25
00014713	ANDREW ROKOSNY	TAX REBATE.....		500.00
00014714	VICKY ROMAGNOLI	MILEAGE.....		84.19
00014715	LORI A. ROSE	CONFERENCE EXPENSE.....		20.62
00014716	ROSEN CLASSROOM	EDUCATIONAL SOFTWARE.....		550.00
00014717	SALEM PRESS INC	BOOKS.....		316.00
00014718	SALISBURY TOWNSHIP SCHOOL DIST	TUITION.....		7,060.80
00014719	DEREK SANTIAGO	MILEAGE.....		122.82
00014720	CHRISTINE M SCHNELLER	EYE CARE.....		75.00
00014721	SCHOOL CLAIMS SERVICE, LLC	MEDICAL INSURANCE.....		29.00
00014722	SCHOOL HEALTH CORPORATION	SUPPLIES.....		624.00
00014723	SCHOOL REHABILITATION SERVICES	PROFESSIONAL EDUCATIONAL SERVICES		1,348.50
00014724	SCHOOLS IN	SUPPLIES.....		298.12
00014725	SCHOOL SPECIALTY	SUPPLIES.....		2,044.36
00014726	CATHERINE M SCHULER	TAX REBATE.....		500.00
00014727	SCHULTZ ELECTRIC	NON-CAPITAL EQUIP/REPLACEMENT.....	REPAIRS.....	611.60
00014728	SCHUTT RECONDITIONING	REPAIRS.....		4,334.80
00014729	SCHUYLKILL VALLEY SPORT GOODS	SUPPLIES.....		340.00
00014730	SCIENCE KIT LLC.	SUPPLIES.....		74.31
00014731	SCOTT CARS, INC	RENTAL OF EQUIPMENT.....		360.00

- Payables within Check * Denotes Non-Negotiable Transaction c - Credit Card Payment

p - Prenote

d - Direct Deposit

05/10/2012 09:46:02 AM

EAST PENN SCHOOL DISTRICT

Page 7

Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 04/24/2012 To 05/10/2012

facksmc

Note: Output selection limited to transactions dated between 04/24/2012 and 05/10/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00014732	SEARS COMMERCIAL ONE	SUPPLIES.....		108.02
00014733	ROBIN SERENSITS	EYE CARE.....		75.00
00014734	SERVICE ELECTRIC CABLE TV INC	TRANSPORT/TELECOMMUNICATIONS.....		1,235.00
00014735	J. A. SEXAUER MFG. CO.	SUPPLIES.....		729.88
00014736	SHARP SIGNS & GRAPHICS	SUPPLIES.....		242.00
00014737	SIMPLEXGRINNELL	SUPPLIES.....		1,946.95
00014738	GLORIA R SKRAPITS	TAX REBATE.....		500.00
00014739	ANN SLOANE	ADULT ED REIMBURSEMENT.....		26.00
00014740	NANCY SMARTSCHAN	SUPPLIES.....		54.47
00014741	DONNA M SMITH	EYE CARE.....		75.00
00014742	JEFFREY A SMITH	MILEAGE.....		194.31
00014743	BRETT SNELLMAN	CONFERENCE EXPENSE.....		50.55
00014744	SOUTHERN DUCHESS NEWS	PRINTING/BINDING.....		737.00
00014745	STAPLES CREDIT PLAN	SUPPLIES.....		849.27
00014746	BRENDA J STAUFFER	TAX REBATE.....		500.00
00014747	STERICYCLE INC	SUPPLIES.....		605.98
00014748	JULIA STERNER	TAX REBATE.....		500.00
00014749	STOTZ-FATZINGER OFFICE SUPPLY	SUPPLIES.....		1,499.38
00014750	SUNGARD PUBLIC SECTOR INC	TECHNICAL SERVICES.....		10,030.59
00014751	SURVEYMONKEY, LLC	ADMIN SOFTWARE, LICENSING FEES, SU		149.00
00014752	TAYLOR TECHNOLOGIES, INC.	SUPPLIES.....		47.95
00014753	TEACHER'S DISCOVERY	SUPPLIES.....		127.44
00014754	TIMES NEWS	BOOKS AND PERIODICALS.....		12.95
00014755	THERAPY SHOPPE, INC	SUPPLIES.....		32.98
00014756	GREGORY TREXLER	CONFERENCE EXPENSE.....		1,097.41
00014757	TSA CONSULTING GROUP INC	OTHER PROFESSIONAL SERVICES.....		416.00
00014758	UGI UTILITIES INC	NATURAL GAS.....		5,299.14
00014759	UNISOURCE WORLDWIDE INC	SUPPLIES.....		21,386.40
00014760	ROBIN & JEFFREY URENKO	CONTRACTED CARRIERS.....		99.90
00014761	US BANK	INTEREST.....		261,700.00
00014762	US BANK	DUES/FEES.....		538.75
00014763	V & C ACCESSORIES INC	SUPPLIES.....		343.26
00014764	VALLEY LITHO SUPPLY CO.	SUPPLIES.....		382.85
00014765	VERIZON WIRELESS	TRANSPORT/TELECOMMUNICATIONS.....		1,711.20
00014766	VLN PARTNERS LLC	PROFESSIONAL EDUCATIONAL SERVICES		650.00
00014767	JACQUELINE R VOGEL	TUITION REIMBURSEMENT.....		315.00
00014768	ALEXIS WALCAVAGE	TAX REBATE.....		250.00

* Denotes Non-Negotiable Transaction

p - Prenote

d - Direct Deposit

c - Credit Card Payment

- Payables within Check

05/10/2012 09:46:02 AM

EAST PENN SCHOOL DISTRICT

Page 8

Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 04/24/2012 To 05/10/2012

facksmc

Note: Output selection limited to transactions dated between 04/24/2012 and 05/10/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00014769	KELLY WEAVER	CONFERENCE EXPENSE.....		137.50
00014770	WEBB MEDICAL SYSTEMS	REPAIRS.....		85.00
00014771	WEINSTEIN SUPPLY CORP	SUPPLIES.....		11.96
00014772	WEIS MARKETS INC	SUPPLIES.....		363.89
00014773	PEARL WENNER	TAX REBATE.....		650.00
00014774	DALE F WETHERHOLD	TAX REBATE.....		250.00
00014775	PHYLLIS J. WHITNEY	EYE CARE.....		75.00
00014776	DAVID N WILLETT	EYE CARE.....		75.00
00014777	JULIE WILLIAMS	TUITION REIMBURSEMENT.....		315.00
00014778	KRISTEN R WILSON	MILEAGE.....		6.11
00014779	KEITH WOLBACH	TAX REBATE.....		650.00
00014780	DR TIMOTHY WRIGHT	OTHER PROFESSIONAL SERVICES.....		38.00
00014781	XEROX CORPORATION	REPAIRS.....	OTHER PURCHASED PROF/TECH SERVICES	36,640.35
00014782	YEAGER SUPPLY INC.	SUPPLIES.....		148.65
00014783	STEPHANIE YOTHERS	TRANSPORT/TELECOMMUNICATIONS.....		59.95
00014784	ZION HILL STRINGED INSTRUMENTS	REPAIRS.....		420.00
*5/03 HSP	EAST PENN SCHOOL DISTRICT	HOSPITALIZATION 5/03/12.....		899,550.13
*5/03 P/R	EAST PENN SCHOOL DISTRICT	PAYROLL 5/03/12.....		2,034,170.38
*DTL 5/03	EAST PENN SCHOOL DISTRICT	DENTAL INSURANCE 5/03/12.....		46,926.98
*S/S 5/03	EAST PENN SCHOOL DISTRICT	SOCIAL SECURITY 5/03/12.....		153,807.35
10-GENERAL FUND				4,657,811.68
Grand Total Manual Checks :				3,134,454.84
Grand Total Regular Checks :				1,523,356.84
Grand Total Direct Deposits:				0.00
Grand Total Credit Card Payments:				0.00
Grand Total All Checks :				4,657,811.68

* Denotes Non-Negotiable Transaction

P - Prenote

C - Credit Card Payment

- Payables within Check

d - Direct Deposit

05/10/2012 09:46:02 AM

EAST PENN SCHOOL DISTRICT

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***EAST PENN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING***

AGENDA

**Board Room
800 Pine Street
Emmaus, PA 18049**

**June 11, 2012
7:30 p.m.**

2012

January 9 & 23
February 13 & 27
March 12 & 26
April 23
May 14
June 11 & 25
July 9
August 13 & 27
September 10 & 24
October 8 & 22
November 12
December 3, Reorganization Meeting
December 10

Vision Statement: The East Penn School District will empower students to maximize their individual potential and become lifelong learners and contributors to a global society.

Mission Statement: The East Penn School District will provide a learning environment in which students become problem solvers, collaborators and critical thinkers.

EAST PENN INFORMATION LINE: (610-966-8480)
EAST PENN ANONYMOUS STUDENT TIP LINE (610) 966-8400
EAST PENN WEB PAGE: www.eastpennsd.org

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes for the May 14, 2012 meeting.

4. Public Financial Management – Scott Shearer, Managing Director

1. Bond Refinancing Authorization

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the administration to work with Public Financial Management, as Financial Advisor, and Rhoads & Sinon, Bond Counsel, in conjunction with the issuance of General Obligation Bonds, Series A of 2012, in the approximate principal amount of \$10,000,000 for the purpose of refunding all or a portion of the General Obligation Bonds, Series AA of 2004 and or a portion of the General Obligation Bonds, Series of 2007, at a minimum net savings of \$250,000.

5. Report of the Superintendent of Schools – Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

-Joseph Henrich, Guidance Counselor at Emmaus HS, effective May 21, 2012 (Exhibit 1)
-Donna Gaumer, Staff Assistant at Jefferson School, effective May 15, 2012 (Exhibit 2)
-Dana Johnson, Staff Assistant at Emmaus HS, effective May 24, 2012 (Exhibit 3)
-Michele Rodriguez, Instructional Assistant at Emmaus HS, effective May 29, 2012 (Exhibit 4)

Requests for General Leaves – Board Policy 539

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>
Payal Bhowmick	LMMS, Language Arts	2012-13 School Year
Loretta Shuima	Eyer, PTFS Assistant	6/4/12-6/3/13
Mary Wieder	Alburtis, Staff Assistant	5/17/12-6/4/12

Income Protection Leave

Laura Oswald	Special Education Teacher Wescosville School	6/7/12-6/12/12
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Leave as per Collective Bargaining Agreement

Loribeth Knauss	Grade 5 Teacher, Shoemaker	6/12/12-6/30/12
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Temporary Professional Employee Appointment

Name/Address:	David Abruzzi 293 West 30 Street, Northampton 18067
Education Level:	B. S. Degree (2009)
Undergraduate School:	Penn State University
Certification:	Instructional I, Elementary, K-6
Effective:	August 21, 2012
Assignment:	Grade 1, Willow Lane School Vacancy created by D. Feigenbaum resignation
Experience:	9/2011-6/2012: East Penn SD
Salary:	\$45,508.00 (Year 2, Col. B)

Full-Time Substitute Teacher Appointment

Name/Address: Katie Gustafson
995 Kressler Road, Allentown 18103
Education Level: B. S. Degree & BFA Degree (2010)
Undergraduate School: Kutztown University
Certification: Instructional I-Art, K-12
Effective: August 21, 2012
Assignment: Art Department, Emmaus HS
Opening created by L. Caruso Leave
Experience: 1/2011-Present, East Penn SD (per diem substitute)
Salary: \$45,185 (Year 1, Col. B)

Summer Book Repair Program

Debbie Moyer Sharon Woodeshick

Extended School Year

Jessica Harrington, Macungie School Health Room
Katie Hummel, Macungie School Health Room

Summer Technology Workers

New: Devon Reinert; Patrick Hughes; Andrew Grippon
Returning: Jared Roth; Adam Hersh; Logan Hallowell; Matthew Struble

Appointment of Chief School Physician –Exhibit 5

That the East Penn Board of School Directors approve Dr. Robert Barnes 723 Chestnut Street, Emmaus as the Chief School Physician from July 1, 2012 to and including June 30, 2013 for a retainer of \$6,000 and as outlined in Exhibit 5.

Educational Conferences – Exhibit 6

That the East Penn Board of School Directors authorize the estimated expenses for the individuals attending educational conferences as listed on Exhibit 6.

3. EduLinkSystems, Inc. Agreement – Exhibit 7

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the Agreement with EduLinkSystems, Inc., 1111 E. Katella, Orange, CA, to provide services as described in Exhibit effective July 1, 2012-June 30, 2015 at a cost of \$8,000 per year.

Note: This system will replace Alert Now.

4. 2012-13 Calendar Changes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following calendar changes:

From: August 27 Kindergarten Registration
To: August 27 First Student Day

Reason: Principals have decided to have Kindergarten Orientation during the summer and not the first day of school.

From: May 3, 2013 – EHS Early Dismissal
May 10, 2013-EHS Early Dismissal

6. Policy – Board Policy 250, Bullying (Exhibit 8)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors adopt and amend Board Policy 250, Bullying.

Note: All districts are required, by CIPA (**Children's Internet Protection Act of 1999**) to remove the word "may" from their Internet Safety Policy (Bullying Policy). All schools are required to teach Internet Safety starting in the school year 2012/2013.

7. Legislative C. Ballard
8. Other Educational Entities
 - Carbon Lehigh Intermediate Unit F. Fuller
 - Lehigh Career & Technical Institute R. Heid
F. Fuller
A. Earnshaw
S. Rhodes
9. Business Operations
 1. Bid Opening Report: Lincoln School, Window Wall Replacement; Fire Alarm System Full Service Contract; Full Service Elevator Contract; Refuse Collection, Communications, Clock, Audio and Camera Systems Service Contracts (Exhibits 9 & 10)
 2. Bid Rejection – Refuse Collection

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors reject all bids received on May 30, 2012 for Refuse Collection and rebid the entire package.
 3. Approval of Bill List

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list and that the Treasurer be authorized to issue checks and vouchers in the amounts Indicated.
 4. Bid Awards – Computer and General Supplies (Exhibits 11 & 12)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the bid awards for Computer and General School Supplies as outlined on Exhibits 11 & 12.
 5. Facility Rentals

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors grant permission for the following Group V organizations to use district facilities:

Lehigh Valley Martial Arts
544 Jubilee Street, Emmaus

Facility: Jefferson School All Purpose Room
Dates: June 15; July 13; August 17; September 14; November 16; December 14, 2012
Fees: \$30.00/hr. rental free

Patricia Bostick Dance Center
5925 Tilghman Street, Allentown

Facility: LMMS Auditorium; 2 locker rooms
Dates: May 30; June 1-2, 2012
Fees: \$18.00/hr. locker rooms
\$120/hr., Auditorium Rehearsal
\$125/hr., Auditorium Recital
\$40.10/hr., custodial fee
\$40.10/hr., stage manager fee
\$15.00/hr., security
 6. Treasurer's Report

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors accept the Treasurer's Report.
 7. Disbursement of Funds – Exhibit 13

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board authorize the disbursement of funds from the 33-2010 Series A GOB as outlined on Exhibit 13.

8. Informational: Plancon Part K: Project Refinancing – Exhibit 14

The Pennsylvania Department of Education has approved Plancon Part K: Project Refinancing and the document and appended materials will be entered into the minutes of this meeting.

10. Announcements

Monday, June 11 7:00 p.m.-Executive Session
7:30 p.m.-Board Meeting

Future Board Meetings: June 25; July 9; August 13 & 27

11. Adjourn

EXHIBITS

June 11, 2012

1

Joseph Henrich
1560 Riverbend Road
Allentown, Pa 18103
610-776-0881
jhenrich@eastpennsd.org

5/21/12

East Penn School District
c/o Dave Piperato
800 Pine Street
Emmaus, Pa 18049

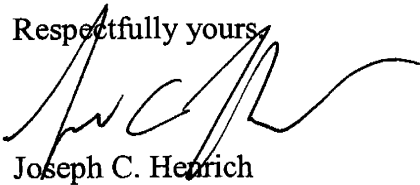
Dear East Penn School Board,

This letter is to inform you that I am resigning my position as Guidance Counselor at Emmaus High School as of May 21, 2012.

I want to thank Mr. Seidenberger, Mr. Piperato and all of my colleagues for eight wonderful years. I have truly enjoyed my time at Emmaus High School.

I will work the remainder of the school year and any additional days necessary to provide the school with an easy transition.

Respectfully yours,

A handwritten signature in black ink, appearing to read 'J. Henrich', with a long, sweeping horizontal stroke extending to the right.

Joseph C. Henrich

#2

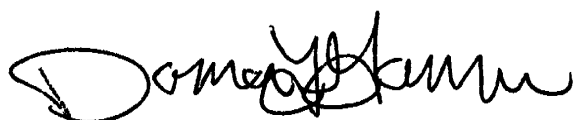
May 15, 2012

To Whom It May Concern,

I am regretfully resigning my position as Teacher Aide at Jefferson Elementary school,
due to a continued scheduling conflict with college courses that I am currently taking.

Thank you,

Donna Gaumer

A handwritten signature in black ink, appearing to read "Donna Gaumer". The signature is stylized with a large, looped initial "D" and a cursive "Gaumer".

East Penn School District

#3

Administrative Offices
800 Pine Street
Emmaus, PA 18049
610-966-8300

June 4, 2012

Ms. Dana Johnson
602 Beechwood Street
Emmaus, PA 18049

Dear Ms. Johnson,

On April 26, 2012 and May 18, 2012 you received certified letters requesting you contact the Personnel Office with your intentions to return from your General Leave on or before May 24, 2012 or resign your position. You were granted a General Leave from May 25, 2011 to May 24, 2012.

As of today, June 4, 2012, you have not contacted the Personnel Office or returned to work. Therefore, this is final and official notification of your resignation effective May 24, 2012.

I wish you well with your future endeavors.

Regards,



Noelle Keeler, PHR
Human Resource Specialist
East Penn School District
(610) 966-8377 phone
(610) 966-8440 fax

East Penn School District

#4

Emmaus High School
500 Macungie Avenue
Emmaus, PA 18049-2296
(610) 965-1650

June 6, 2012

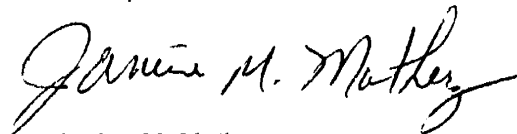
Michele Rodriguez
6057 Makala Court
Germansville, PA 18053

Dear Mrs. Rodriguez,

This letter is to inform you that you were dismissed, on May 29, 2012, as per your collective bargaining agreement section VI Probationary Period – "A probationary employee may be summarily dismissed by the Employer without challenge."

This dismissal is based on the information presented to you at the meeting held on May 29, 2012 with Mrs. Haddigan and myself. The meeting details are outlined in your personnel file.

Yours,



Janine M. Mathesz
Assistant Principal
Management & Supervision

c: Personnel file
Mr. Piperato, Principal

AGREEMENT

THIS AGREEMENT, made this First day of July 2012, by and between THE EAST PENN SCHOOL DISTRICT, 800 Pine Street, Emmaus, Pennsylvania ("District"), and ROBERT A. BARNES, D.O., 723 Chestnut Street, Emmaus, Pennsylvania ("Physician") provides:

WHEREAS, the District, in fulfilling its responsibilities for the health, welfare and safety of its staff and students has need for a certified and qualified chief school physician; and

WHEREAS, the physician has graduated from an approved medical school, demonstrated satisfactory medical experience, including dealing in childhood medical problems, and is licensed to practice medicine in the Commonwealth of Pennsylvania; and

WHEREAS, said physician has demonstrated a positive philosophy and commitment to the physical and emotional well-being of students and staff; personal integrity, good character, physical stamina and emotional stability; an ability to assess performance and to recommend specific means for improvement; competency in effective communications, both oral and written, with children, staff and the public; a working knowledge of state mandated medical regulations; and an ability to inspire staff, students and community toward a cooperative endeavor in the continuous improvement of the District's program; and

WHEREAS, the District and Robert A. Barnes, D.O., are willing to enter into this Agreement with respect to the retaining of Robert A. Barnes, D.C., as Chief School Physician for the District, upon the terms and conditions hereinafter set forth.

NOW, THEREFORE, in consideration of the promises and mutual agreements and promises hereinafter set forth, the parties hereto agreed to be legally bound as follows:

1. EMPLOYMENT: The District agrees to retain Robert A. Barnes, D.O., as Chief School Physician, and Robert A. Barnes, D.O., agrees to serve the District as Chief School Physician upon the terms and conditions hereinafter set forth.

2. TERM: This is an at-will contract from July 1, 2012 to and including June 30, 2013. During its term, a retainer of \$6,000.00 shall be paid effective July 1, 2012.

AGREEMENT

Page 2

3. DUTIES: During the period of the retainer, Robert A. Barnes, D.O., shall serve the District and its staff and students as Chief School Physician, and shall perform any and all duties imposed by the Public School Code of 1949, as amended, and this Agreement. In particular, the Physician shall assist District Administration in the appointment of school physicians; assist District Administration in developing policies and procedures regarding the administration of mandated school physical examinations; provide, when requested, in-service education for School District Nurses; plan and underwrite standing orders for emergency first-aid procedures; recommend plans and procedures for mass-immunization and assist staff in implementation of the same; authorize appropriate staff members to perform limited medical procedures; review and certify to the Superintendent, upon request, the condition of employees applying for, and returning from, medical leaves; administer, upon request, special medical examinations for employees and students to be compensated at normal office rates; oversee the administration of physicals for athletes; respond to, and coordinate, medical services in the event of extreme emergencies; and perform other duties as may be assigned by the Superintendent of Schools for the District.

4. COMPENSATION: The District shall pay to Robert A. Barnes, D.O., as fees for services as Chief School Physician the total sums specified in section 2 above. It is understood that, as an independent contractor for the District, Robert A. Barnes, D.O., is to receive no District Employee Benefits such as worker's compensation, hospitalization, medical insurance, or any other employee benefits granted to regularly qualifying District employees.

5. RELATIONSHIPS BETWEEN PARTIES: The Chief School Physician is retained and employed by the District only for the purposes and to the extent set forth in this Agreement. The relationship to the District shall, during the period of employment and services hereunder, be that of an independent contractor. The Physician shall not be considered under the provisions of this Agreement or otherwise as having an employee status, or as being entitled to participate in any plans, benefits or arrangements by the District pertaining to or in connection with any pension, or similar benefits provided for its regular employees.

AGREEMENT
Page 3

The Chief School Physician is directly responsible to the Superintendent, as well as the Director of Student Services, and shall function as a resource person for all medical staff members, and work in a supportive manner with the total management staff.

ATTEST:

EAST PENN SCHOOL DISTRICT

Witness

President
BOARD OF SCHOOL DIRECTORS

ROBERT A. BARNES, D.O.
CHIEF SCHOOL PHYSICIAN

EDUCATIONAL CONFERENCES

June 11, 2012

Conference Title:	First Aid, Carbon Lehigh Intermediate Unit
Date(s):	June 20, 2012
Attending:	Michael Mihalik, Science Teacher, Emmaus HS
Estimated Cost:	\$97.00
Conference Title:	Professional Learning Communities at Work, Baltimore, MD
Date(s):	July 18-20, 2012
Attending:	Dennine Leschinsky, IST Teacher, Alburtis School
Estimated Cost:	\$1693.37 (Title I, School Improvement Grant)
Conference Title:	Public Health Training Institute, Lehigh Valley
Date(s):	July 12, 2012
Attending:	Ann Johnson, School Nurse, Lincoln/Jefferson Schools
Estimated Cost:	\$14.43
Conference Title:	Teacher Certification & Hot Topics from PDE, Capital Intermediate Unit
Date(s):	May 25, 2012
Attending:	Noelle Keeler, Human Resource Specialist, Personnel
Estimated Cost:	\$93.24
Conference Title:	PATTAN: Embedding Formative Assessment, Harrisburg
Date(s):	May 15, 2012
Attending:	Kelly Moll, Biology Teacher, Emmaus HS
Estimated Cost:	\$18.00, plus per diem substitute
Conference Title:	PATTAN: Rtl & School Organizational Change Promoting Sustainability, Carbon Lehigh Intermediate Unit
Date(s):	June 5, 2012
Attending:	Noelle Gecik, School Psychologist, Willow Lane/Alburtis Schools Linda Pekarik, Director of Special Education Mark K. Naunas, School Psychologist, Shoemaker/Macungie Schools
Estimated Cost:	\$42.00
Conference Title:	National Competition of National History Day, University of MD
Date(s):	June 10-14, 2012
Attending:	Lisa Breiner, Social Studies Teacher, Eyer MS
Estimated Cost:	\$932.58
Conference Title:	Voices of School Health III, LCTI (Lehigh County School Nurse Advisory Board)
Date(s):	August 15-16, 2012
Attending:	Ann Johnson, School Nurse, Lincoln/Jefferson Schools Eileen M. Klang, School Nurse Elaine Civic, School Nurse, Macungie School Jessica Harrington, School Nurse, Wescosville School
Estimated Cost:	\$194.86
Conference Title:	New School Nurse Orientation for 2012, PA Department of Health Bureau, Reading, PA
Date(s):	August 1, 2012
Attending:	Jessica Harrington, School Nurse, Wescosville School
Estimated Cost:	No cost
Conference Title:	Dynavox Training, Carbon Lehigh Intermediate Unit
Date(s):	September 25, 2012
Attending:	Marybeth Long, Autistic Support Teacher, Macungie School
Estimated Cost:	No cost, per diem substitute required
Conference Title:	Augmentative and Alternative Communication: Using Assessment to Guide Intervention New, Online Course
Date(s):	August 10, 2012
Attending:	Monica Baumer, Speech Teacher, Macungie School
Estimated Cost:	No cost
Conference Title:	PATTAN: See the Sound Visual Phonics, Harrisburg
Date(s):	July 12-13, 2014

Attending:

Susan Dieser, Autistic Support Teacher, Wescosville School
Jennifer Glendenmeyer, Autistic Support Teacher, Wescosville

Estimated Cost:

\$162.50

#7

CONFIDENTIALITY AND NON-DISCLOSURE AGREEMENT

This AGREEMENT, effective _____, is made by and between _____ (hereinafter, Customer) and EdulinkSystems, Inc. (hereinafter, Edulink).

WHEREAS, in connection with Edulink's consideration of a possible business relationship involving Customer, certain proprietary information concerning Customer will be disclosed, both orally and in writing; and

WHEREAS, Customer wishes to protect the confidentiality of such information.

NOW, THEREFORE, in consideration of the promises hereinafter set forth, Edulink acknowledges and agrees as follows:

1. Confidential Information

For purposes of this Agreement. "Confidential Information" shall mean any information proprietary to Customer which is designated as Confidential Information by Customer at the time such information is provided to Edulink or within a reasonable time thereafter. Confidential Information includes, but is not limited to, new product or new technology information (whether or not published), source code, object code, formulae, descriptions, diagrams, screen displays, schematics, blueprints, flow charts, data, drawings, tapes, listings, processes, techniques, procedures, "know how," passwords and sign-on codes, documentation, manuals, specifications, designs, inventions, discoveries, improvements, research, development, product prototypes and copies (including but not limited to object code copies), models, marketing strategies, plans and materials, development plans, student and partner data and information, employee data and information, pricing information, rates and values, financial information, and any other information Customer deems to be proprietary in nature and which Customer wishes to be held in confidence by Edulink.

2. Non-Disclosure of Confidential Information

Edulink acknowledges and agrees that the Confidential Information disclosed hereunder is confidential, proprietary and trade secret to Customer and is disclosed to Edulink on a confidential basis under this Agreement, to be used only as expressly permitted by the terms and conditions of this Agreement. Title to the Confidential Information will remain at all times in Customer and no transfer of any interest therein is either expressly granted or implied.

Edulink agrees to use the Confidential Information disclosed hereunder solely for the purpose of evaluating a possible business relationship with Customer and not for any other purpose, and agrees to take reasonable steps to assure that the Confidential Information received under this Agreement shall not be disclosed to others, in whole or in part, without the prior written consent of Customer. Edulink agrees that it will take reasonable steps to see that any person to whom it grants access to the Confidential Information will at all times hold the Confidential Information in confidence and shall not, except as herein permitted, use, exploit, duplicate, re-recreate, display, decompile or reverse assemble, modify, translate, or create derivative works based upon or disclose or otherwise reveal the Confidential Information to any other party or permit or suffer any other party to do so.

Edulink agrees that it will not, and will direct its representatives to whom it discloses the Confidential Information as permitted under this Agreement not to, disclose to any person the fact that the Confidential Information has

been made available, that discussion or negotiations are taking place or have recently taken place concerning a possible business relationship or any of the terms, conditions or other facts with respect to any possible business relationship, including the status thereof or the existence of this Agreement.

Such prohibitions on disclosure shall not apply to disclosures made by Edulink to employees, third-party subcontractors, and others under 's control who have a "need to know", provided that (i) any third-party subcontractors or other non-employees under Edulink's control have executed a non-disclosure agreement acknowledgement sufficient to protect Customer's legal and equitable rights in the Confidential Information, and (ii) Edulink uses the same degree of care as it uses in safeguarding its own confidential and proprietary information, which shall in no event be less than reasonable care, to ensure that the Confidential Information is not disclosed by such employees, subcontractors or others under Edulink's control.

The restrictions against disclosing and disseminating the Confidential Information shall not apply to:

- a. Information known by Edulink prior to disclosure under this Agreement; or
- b. Information disclosed to Edulink by a third party who was not under an obligation of confidentiality to Customer; or
- c. Information which is independently developed by Edulink prior to, concurrent with or subsequent to Customer's disclosure without any wrongful act or breach of this Agreement by Edulink, or
- d. Information which is or becomes in the public domain by no fault of Edulink.

In the event that Edulink is required by law or by interrogatories, requests for information or documents, subpoena, Civil Investigative Demand or similar process to disclose any information supplied to Edulink in the course of dealings between the parties hereto, including, without limitation, the Confidential Information or any other information the disclosure of which is restricted by the terms of this Agreement, Edulink will provide Customer with prompt prior written notice of such request or requirement so that Customer may seek an appropriate protective order. If in the absence of a protective order, Edulink is nonetheless, in the opinion of Edulink's counsel, required to disclose Confidential Information, Edulink may disclose that portion of the Confidential Information or other information which Edulink is advised by counsel is legally required and Edulink will exercise its best efforts to obtain assurance that confidential treatment will be accorded such Confidential Information.

All Confidential Information disclosed by Customer shall be and shall remain property of Customer. As soon as practicable after being requested by Customer, Edulink shall redeliver all documents furnished by Customer. Except to the extent Edulink is advised by counsel that such action is prohibited by law, Edulink will also destroy all written material, memoranda, notes and other writings or recordings whatsoever prepared by Edulink or its representatives based upon, containing or otherwise reflecting any Confidential Information. Any Confidential Information that is not returned or destroyed, including, without limitation, any oral Confidential Information, shall remain subject to the confidentiality obligations set forth in this Agreement.

3. Breach

Edulink recognizes that the unauthorized disclosure, duplication, reproduction or use of the Confidential Information would cause irreparable harm to Customer and that monetary damages will be inadequate to compensate Customer for such breach. For that reason, Customer shall be entitled to seek, in any court of competent jurisdiction, injunctive relief including a preliminary injunction and an order of seizure and impoundment under Section 503 of the Copyright Act and Edulink will not object to the entry of an injunction or

other equitable relief against it on the basis of an adequate remedy at law or other reason. Such relief shall be cumulative and in addition to whatever other remedies Customer may have.

4. Termination

The obligations to maintain confidentiality, the restrictions on use, disclosure, duplication, protection and security of the Confidential Information and indemnification for breach thereof by Edulink shall survive any rescission, termination, or completion of this Agreement and remain in full force and effect until such Confidential Information, through no fault of Edulink, becomes part of the public domain.

5. Warranties and Representations

Edulink acknowledges that, although Customer has endeavored to include in the Confidential Information such information known to Customer which it believes to be relevant for the purpose of the consideration of a possible Business relationship, Customer does not make any representation or warranty as to the accuracy or completeness of the Confidential Information or any component thereof. Edulink acknowledges that the estimates or projections with respect to future performance included in the Confidential Information should not be relied upon as an accurate representation or assurance of future results. Customer shall not have any liability to Edulink or any of its representatives resulting from Edulink's use of the Confidential Information.

6. No Obligation or License Granted

Nothing in this Agreement is intended to grant to Edulink any rights or license to any patent, copyright, intellectual property, or mask work of Customer, nor shall this Agreement grant to Edulink any rights in or to the Confidential Information of Customer except as otherwise expressly set forth herein. Nothing herein shall obligate either of the parties hereto to proceed with or enter into any future business relationship or commitment with the other party, and both Customer and Edulink reserves the right, at its sole discretion, to terminate the discussions contemplated by this Agreement.

7. General Provisions

This Agreement shall be governed by and construed, and the legal relations between the parties shall be determined, in accordance with the laws of the State of California, without giving effect to the principles of conflicts of laws.

This Agreement supersedes all prior understandings and negotiations, oral and written, and constitutes the entire understanding between the parties on this subject.

This Agreement and any of the rights or obligations hereunder are not assignable without Customer's prior written permission. Notwithstanding the foregoing, this Agreement shall be binding upon the parties hereto and their respective successors and permitted assigns and shall inure to the benefit of the parties hereto and their respective successors and permitted assigns.

No waiver, modification, or amendment to this Agreement shall be binding upon the parties unless it is in writing signed by an Authorized by an Authorized Representative of the party against whom enforcement is sought.

If any provision of this Agreement is not enforceable in whole or in part, the remaining provisions of this Agreement shall not be affected thereby. No failure or delay in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall any single or partial exercise thereof preclude any other or further exercise thereof or the exercise of any other right, power or privilege hereunder.

IN WITNESS WHEREOF, the parties, intending to be legally bound, have caused this Agreement to be signed by their Authorized Representatives on the date and year first above written.

EduLink Systems, Inc.

By: _____

By: _____

Name: _____

Name: Richard Madrid

Title: _____

Title: Vice President

Data Transfer

During transfer from our DBAgent to the Web Portal, the following process is executed by every Security Session.

1. The client or the server initiates establishing a Security Session.
2. The server generates an arbitrary salt sequence with a variable length and sends it to the client. The length of the sequence varies between 128 and 256 bytes.
3. The client receives the sequence and calculates the HMAC-SHA1 (160-bit) keyed hash sum based on the password and the received sequence. The result and the serialized login are sent to the server.
4. The server calculates the same hashsum and compares the calculated value with the received sequence. If both byte sequences are equal, the client is considered to have proved its password knowledge.
5. Both the client and the server generate a 256-bit key and a 128-bit IV vector based on the salt and the password for symmetric encryption (Rijndael encryption) and a 192-bit key for content integrity checking."

The encryption algorithm used is commonly referred to as AES (advanced encryption standard). The keys generated in step 5 are used to encrypt and decrypt data transported over the connection.

Data Security

Firewall functionality is used to protect against attacks. All data sent between the client's premises and the ASP data center travels over the public Internet, and is protected and authenticated by Secure Sockets Layer (SSL) Version 3. The ASP infrastructure adheres to the "principle of least access". Filters are in place to disallow any and all traffic unnecessary to facilitate core functionality. Anti spoofing, network ingress and egress filters are incorporated in the hosted environment via the Net Filter firewall.

Server platforms are all located in locked cages at each co-location facility. Access to these facilities is strictly limited to select personnel with valid picture IDs. All access to hardware and software platforms is logged.

Background checks are run for all Edulink employees and consultants.

We utilize telephony servers to deliver notifications on triple redundant telecommunications carriers.

System Security Features:

- Data center access limited to center technicians
- Biometric scanning for controlled data center access
- Security camera monitoring at all data center locations
- 24x7 onsite staff provides additional protection against unauthorized entry
- Unmarked facilities to help maintain low profile
- Physical security audited by an independent firm
- System installation using hardened, patched OS
- System patching configured to provide ongoing protection from exploits
- Dedicated firewall and VPN services to help block unauthorized system access
- Data protection with managed backup solutions
- Optional, dedicated intrusion detection devices to provide an additional layer of protection against unauthorized system access
- Distributed Denial of Service (DDoS) mitigation services based on our
- Operational Security – Infrastructure
- ISO17799-based policies and procedures, regularly reviewed as part of our SAS70 Type II audit process
- All employees trained on documented information security and privacy procedures
- Access to confidential information restricted to authorized personnel only, according to documented processes
- Systems access logged and tracked for auditing purposes
- Secure document-destruction policies for all sensitive information

Privacy Statement

PRIVACY POLICY

This PRIVACY POLICY discloses the privacy practices for Edulink Systems, Inc., a California corporation, with offices at 1111 E. Katella., Suite 220, Orange, California 92867

TERMINOLOGY

"Client" refers to a natural person, entity, organization, or agency that has entered into a Client Services Agreement with Edulink for the receipt of the Notification Services; as such terms are described below. Certain portions of the Edulink Systems Website are available only to an Edulink Client.

"Client Data" refers to contact information for the Client and the Client's intended message recipients, which are provided to Edulink by the Client pursuant to the provision of the Notification Services. Client Data may or may not include, personally

identifiable information. Client Data is imported from the client's database into the Edulink database via a secured connection on the Internet and over encrypted lines using Secure Sockets Layer (SSL).

"Edulink Data" refers to contact information for the Client's intended message recipients licensed to a Client by Edulink, pursuant to the provision of the Notification Services. Edulink Data may or may not include personally identifiable information.

"Client Services Agreement" refers to the additional written contract executed by, and applicable to, a Client in receipt of the Notification Services, either for a fee or no fee. These may be in the form of a Services Agreement, License Agreement, Trial Services Agreement, End User Services Agreement, Promotional Agreement, or any other written agreement between Edulink and the Client.

"Client Terms" refers to the additional terms and conditions which are applicable to a Client and which supplement the Client Services Agreement.

"Notification Services are available only to a Client who has executed a Client Services Agreement with Edulink. The Notification Services facilitate the dissemination of messages via varying communication media.

"Edulink Services refers to the Notification Services and the Edulink Website. The Client is responsible for installing, operating and maintaining the equipment, telephone, connection to the World Wide Web, and web browser interfaces, for access to, and use of, the Edulink Services.

"Edulink Website refers to the web sites owned and operated by Edulink, which include, www.intouchk12.com, www.edulinksys.com.com and any other website associated with the business of Edulink. Any reference to the Edulink Website includes any one, or all, of the aforementioned web sites, or any other Uniform Resource Locator ("URL") addresses with which Edulink replaces or adds to, the aforementioned URLs.

"ACCEPTABLE USE" refers to our policy on the acceptable use of the Edulink Services.

"User" refers to any natural person, entity, organization or agency which uses the Edulink Website and/or the Notification Services. Accordingly, a User may, or may not, be a Client.

NOTE:

- Except as expressly stated otherwise in this PRIVACY POLICY, the singular includes the plural and the plural, the singular.
- Any reference to the requirement for 'written permission', 'written consent', or 'written authorization' of Edulink, refers expressly to written permission from the the Edulink Chief Executive Officer.

This PRIVACY POLICY is designed to assist you in understanding how we collect, use and safeguard the information you provide to us and to assist you in making informed decisions when using the Edulink Services:

1. WHAT INFORMATION DO WE COLLECT?

- a. Personally Identifiable Information. When you subscribe to the Service as a Client, you provide us with Client Data. Depending on your agency, organization, or entity, that Client Data will vary and may include, a name, physical or electronic mail address, telephone number, or any other identifier that permits the physical or online contacting of a specific individual. When you submit Client Data on the Edulink Website or through any data import process, you are giving your consent to the collection, use, and disclosure of Client Data pursuant to the provision of the Notification Services and in accordance with this PRIVACY POLICY.
- b. Non-Personally Identifiable Information. This refers to information that does not by itself identify a specific individual. We gather certain information about a User based upon a visit to the Edulink Website. This information is compiled and analyzed on both a personal and an aggregated basis. This information may include the Web site's Uniform Resource Locator ("URL") that you just came from, which URL you go to next, what browser you are using, and your Internet Protocol ("IP") address. A URL is the global address of documents and other resources on the World Wide Web. An IP address is an identifier for a computer or device on a Transmission Control Protocol/Internet Protocol ("TCP/IP") network, such as the World Wide Web. Networks like the Web use the TCP/IP protocol to route information based on the IP address of the destination. In other words, an IP address is a number that is automatically assigned to your computer whenever you are surfing the web, allowing web servers to locate and identify your computer. Computers require IP addresses in order for users to communicate on the Internet.

2. HOW DO WE COLLECT INFORMATION FROM YOU?

We do not collect any Client Data about you unless you voluntarily provide it to us pursuant to a Client Services Agreement.

You provide Client Data to us when you:

- a. Input or import data from your systems to ours in order to use the Notification Services.
- b. Send e-mail messages, submit forms or transmit other information by telephone, letter, or other communication media.

3. HOW DO WE USE THE INFORMATION WE COLLECT?

Broadly speaking, we use Client Data for purposes pursuant to the provision of the Notification Services and in accordance with the Client Services Agreement. These

uses include, but are not limited to, the provision of customer support, notification of new features and services, and changes to the Edulink Website. We may also use Client Data to contact you regarding administrative notices, to resolve disputes, troubleshoot problems and enforce our Client Services Agreement and Edulink Policies.

4. WITH WHOM DO WE SHARE YOUR INFORMATION?

We do not sell, trade, or rent Client Data to others.

- a. Service Providers. We provide some of our services through contractual arrangements with affiliates, services providers, partners and other third parties. We and our service partners use Client Data to operate our services and to facilitate the delivery of the Edulink Services. We require our service providers to handle your information in a manner that does not violate this PRIVACY POLICY.
- b. Law Enforcement. We may be required by law enforcement or judicial authorities to provide Client Data to the appropriate governmental authorities. We will disclose Client Data upon receipt of a court order, subpoena, or to cooperate with a law enforcement investigation. We fully cooperate with law enforcement agencies in identifying those who use our services for illegal activities. We reserve the right to report to law enforcement agencies any activities that we in good faith believe to be unlawful.

5. HOW CAN YOU UPDATE, CORRECT, OR REMOVE YOUR PERSONALLY IDENTIFIABLE INFORMATION?

We believe you should have the ability to access and edit the Client Data that you have provided to us. You may change any Client Data by emailing us at info@edulinksys.com or by telephoning your Edulink representative. Please include your name, address, and/or e-mail address when you contact us. It is your responsibility to promptly update us if your Client Data changes, and keep all information, accurate, current, and complete.

6. IF YOU RECEIVE COMMUNICATIONS FROM A CLIENT OF THE NOTIFICATION SERVICES, HOW CAN YOU STOP RECEIVING COMMUNICATIONS?

If you are the recipient of a communication using the Notification Services and wish to stop receiving communications, please send a written request to the entity that dispatched the original communication to you, with instructions to remove your contact details from its contact list. For example, if you are a parent receiving communications via the Intouch Parent Notification Service from your child's school or school district, please inform the school's principal that you wish to be removed from its contact list. Please understand that it may be impossible to completely delete your information without some residual information because of backups.

7. IF YOU ARE A CLIENT, WHAT ARE THE RULES REGARDING MESSAGE DISSEMINATION?

Prior to sending any messages using the Notification Services, you represent and warrant that (i) you have obtained all requisite permissions (from the pertinent authorized individual(s)), to provide the Client Data to Edulink pursuant to the provision of the Service; (ii) to the best of your knowledge, all the Client Data is correct and complete, and that any changes to such Client Data will be communicated in writing to Edulink on the same day that you obtain knowledge of such change; (iii) you are authorized to send messages to each intended recipient via any communication medium; (iv) you will provide each recipient with a facility to withdraw his, her or its permission, and will not send messages to such recipient upon receipt of the withdrawal request; (v) you will inform Edulink in writing of such withdrawal request within 24 hours of the request; and (vi) you will seek to comply with all relevant federal and state laws and regulations including, without limitation, the CAN-SPAM Act of 2003, the Do Not Call Provisions of the Federal Trade Commission's Telemarketing Sales Rule, and State Do Not Call laws, in the conduct of your actions regarding the subject-matter of this Agreement.

8. WHAT SECURITY PRECAUTIONS ARE IN PLACE TO MITIGATE THE LOSS, MISUSE, OR ALTERATION OF INFORMATION?

Your information is protected in several ways:

- a. Information Security. All data transmitted to and from the Client utilizes Secure Sockets Layer (SSL). Edulink retains an external security auditing firm to perform audits to discover potential security threats, assess risks, and provide solutions for patching and managing those risks. In addition, we have implemented security measures in the following areas and to the standards listed below:
 - i. Internet Packet Security - The Notification Services utilize Secure Sockets Layer (SSL) in conjunction with multiple layers of firewalls, monitoring, and audit tools.
 - ii. Physical Security – All Client Data is maintained at a data center with 24/7 video and human surveillance. Access to data is limited to specific authorized personnel with valid identification, and a key card to enter the facility. Data facilities have redundant power feeds and data connectivity.
 - iii. Data Security - All database servers are behind both the primary and secondary firewall, are inaccessible from the outside, and secured on a separate VLAN with non-routable IP addresses to the Internet. A specific and limited number of staff with specific permission levels is permitted access to the database. All access to the database is limited to specific computer addresses (MAC addresses) and require domain level authentication for access.
- b. Employee Access, Training and Expectations. Our corporate values, ethical standards, policies and practices are committed to the protection of customer information.
- c. Client Obligations. All Clients of the Notification Services are required to enter a unique username and password, or other security access requirement. The password is encrypted. We recommend that you do not divulge your password

to anyone. Edulink cannot be held accountable for activity that results from your own neglect to safeguard the secrecy of your password. We recommend that you quit your entire browser application when you have completed your time on this Site.

Unfortunately, no data transmission over the Internet or any wireless network can be guaranteed to be 100% secure. As a result, while we strive to protect Client Data, you acknowledge that: (a) there are security and privacy limitations of the Internet which are beyond our control; (b) the security, integrity and privacy of any and all information and data exchanged between you and us through the Edulink Website cannot be guaranteed; and (c) any such information and data may be viewed or tampered with in transit by a third party.

9. DO WE USE COOKIES?

When you use the Edulink Website, we may store cookies on your computer in order to facilitate and customize your use of the Edulink Website. Cookies are a feature of Web browser software that allows Web servers to recognize the computer used to access a Web site. They are small pieces of data that are stored by a user's Web browser on the user's hard drive. Cookies can remember what information a user accesses on one Web page to simplify subsequent interactions with that Web site by the same user or to use the information to streamline the user's transactions on related Web pages. Cookies should make your online experience easier and more personalized. We may use Web site browser software tools such as cookies and Web server logs to gather information about Users' browsing activities in order to constantly improve the Edulink Website, and better serve our Clients. This information assists us to design and arrange our Web pages in the most user-friendly manner and to continually improve the Edulink Website. Web server logs allow us to count how many people visit the Edulink Website and evaluate their visitor capacity. We do not use these technologies to capture your individual e-mail address or any personally identifying information about you.

10. CHANGES TO PRIVACY POLICY

We reserve the right to change this PRIVACY POLICY at any time. Such changes, modifications, additions or deletions shall be effective immediately upon notice thereof, which may be given by means including, but not limited to, issuing an e-mail to the e-mail addresses provided by you or posting the revised PRIVACY POLICY on the home page or Client sign-in page on the Edulink Website. You acknowledge and agree that it is your responsibility to maintain a valid e-mail address, review the Edulink Website, and this PRIVACY POLICY periodically and to be aware of any modifications. Your continued use of the Edulink Website after such modifications will constitute your: (a) acknowledgment of the modified PRIVACY POLICY; and (b) agreement to abide and be bound by the modified PRIVACY POLICY.

11. EFFECTIVE DATE AND CONTACT INFORMATION

This PRIVACY POLICY is effective as of February 1, 2006.

Data Handling Policy

Data protection, security and storage

The student data you are working with is confidential. The data in our system is sensitive and strictly confidential and must not be taken out of the office.

Data protection laws apply to the Notifications and the datasets you are creating (because they contain personal data), and if they are found in the wrong place we are liable to prosecution.

Paper storage

Please keep your work in folders in the drawers next to your desk or the large filing cabinets, lock them at the end of the day, and don't leave anything confidential lying on the desk after you've gone for the day or if you're away from your desk for an extended period of time. In general, if you're away for more than 15 minutes you should put the paperwork in the drawer. You can print out the electronic lists or other information if this makes the job easier, but make sure you store the hard copies securely. As a rough guide, any material with names on is confidential and must be locked away when you are not using it.

Electronic storage

You should store all electronic files in the designated folder. This is a secure backed up server. You should not store anything on the C drive of your computer, USB keys etc. or transfer any files outside of the office. Do not send files by email to anyone aside from authorized customer administrators.

Declaration

I have read and understood the above, and agree to the following:

- (1) I will store all electronic files in my folder on the backed-up secure server at the office (shared drive), and will not save them anywhere else, including email accounts, USB keys, and the hard drive of my computer.
- (2) I will take care to ensure that I put away any paperwork, hard copies of the lists, and any other material containing names when I am not using them, and will return them to the large locked cabinets at the end of the day.
- (3) I will not share electronic or hard copies of any of the data with anyone outside of the corporate unit.
- (4) I will not transfer electronic datasets anywhere.
- (5) I will not transfer the hard copies of customer information, lists, or any other material with names on outside of the corporate unit. I will store them in the designated lockable cabinets.

(6) I understand that if I do not follow this protocol on data security I will not be given further access to the datasets and will be unable to undertake any further work with Edulink Systems, Inc.

Signed

Date

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East Penn School District

SECTION: STUDENTS

TITLE: BULLYING

ADOPTED: October 12, 2009

REVISED:

	250. BULLYING
1. Purpose	The East Penn School District Board of Directors is committed to providing a safe, positive learning environment for district students. The Board recognizes that bullying creates an atmosphere of fear and intimidation, detracts from the safe environment necessary for student learning, and may lead to more serious violence. Therefore, the Board prohibits bullying by district students.
2. Definitions SC 1303.1-A	Bullying means an intentional electronic, written, verbal or physical act or series of acts <ol style="list-style-type: none"> 1. directed at another student or students, 2. which occurs in a school setting that is severe, persistent or pervasive and 3. That has the effect of doing any of the following as determined by the administration of the East Penn School District: <ol style="list-style-type: none"> i. Substantially interfering with a student's education ii. Creating a threatening school environment iii. Substantially disrupting the orderly operation of the school
SC 1303.1-A Authority SC 1303,1-A	School setting means in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised, or sanctioned by the school. Bullying is also prohibited even where the act or acts occur outside of a school setting where it is directed at another student or students and is severe, persistent or pervasive, and is then brought into a school setting or accessed at a school setting provided that it has the effect of doing any of the following as determined by the Administration of the School District: <ol style="list-style-type: none"> i. Substantially interfering with a student's education; ii. Creating a threatening environment; or iii. Substantially disrupting the orderly operation of the school.

<p>3. Guidelines</p> <p>SC 1302-A, SC 1303.1-A</p>	<p><u>Complaint Procedure</u></p> <ol style="list-style-type: none"> 1. Any student who believes that he/she may be the victim of any bullying shall promptly report the incident to his/her teacher, principal, counselor or district administrator. The complaint may be issued by the student or on behalf of the student by his/her parent/legal guardian. 2. Any staff member who receives such complaint shall immediately refer the matter to the building principal for a prompt investigation and appropriate action. 3. Any student who violates this policy shall be subject to appropriate disciplinary action consistent with the Code of Student Conduct, which may include: <ol style="list-style-type: none"> a. Counseling within the school b. Parental Conference c. Loss of school privileges d. Transfer to another school building, classroom or school bus e. Exclusion from school-sponsored activities f. Detention g. Suspension h. Expulsion i. Counseling/Therapy outside of school j. Referral to law enforcement officials <p><u>DISSEMINATION</u></p> <ol style="list-style-type: none"> 1. This policy shall be made available on the East Penn School District website and in every classroom. 2. This policy shall be posted at a prominent location within each school building. 3. This policy shall be reviewed with students within ninety (90) days of its adoption and thereafter at least once each school year. 4. This policy shall be included in the Code of Student Conduct and provided annually to students.
<p>4. Delegation of Authority</p>	<p>The Superintendent or designee shall develop administrative regulations to implement this policy.</p> <p>The Superintendent or designee may shall develop and implement bullying prevention and intervention programs. Such programs shall provide staff and students with appropriate training to effectively respond to, intervene in, and report incidents of bullying. <u>The school district shall educate all students about appropriate online behavior, including, but not limited to, interacting with other individuals on social networking websites, cyber bullying, chat rooms and</u></p>

References:	<p><u>predation awareness response.</u></p> <p>The Superintendent or designee shall review this policy every three (3) years and recommend necessary revisions to the Board, to comply with the reporting requirements to the Office of Safe Schools.</p> <p>24 P.S. Sec. 1303.1-A 22 PA Code Sec. 12.3 <i>Board Policy - 218, 233, 236, 248</i></p>
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BID OPENING REPORT

The following bids were opened at 2:00 p.m. in Conference Room B of the East Penn School District Administrative Offices on May 30, 2012. Bidder Representatives Present: Dennis Esandrio of Simplex Grinnell, Rob Watlock of Otis Elevator Co., Barbara Siek of Schindler Elevator Corp., John S. Hopkins of J. P. Mascaro & Sons, Charles Armstrong of Tri-State Elevator Co., Patrick Dykie of Keystone Fire Protection, Jed Richardson of Berkshire Systems Group, Ron Carlson of Interstate Waste Services, Nick Adams of Republic Services and Mark Seagreaves of Thyssen Krupp Elevator. Staff Present: Robert Ritter and Debra Surdoval.

Fire Alarm System Full Service Contract

Berkshire Systems Group, Inc., Reading, PA
Keystone Fire Protection Co., North Wales, PA
SimplexGrinnell LP, Allentown, PA

Full Service Elevator Contract

Otis Elevator Company, Allentown, PA
Schindler Elevator Corporation, Allentown, PA
ThyssenKrupp Elevator Corp., Allentown, PA
Tri-State Elevator Company, Inc., Newtown Square, PA
United States Elevator, Pine Brook, NJ

Refuse Collection

Solid Waste Services, Inc. d/b/a J. P. Mascaro & Sons, Audubon, PA
McAuliffe Hauling & Recycling d/b/a Interstate Waste Services of Lehigh Valley, Basking Ridge, NJ
Republic Services of NJ LLC, d/b/a Raritan Valley Disposal, Allentown, PA

Communication, Clock, Audio and Camera Systems Service Contract

Guyette Communication Industries, Plymouth, PA

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BID OPENING REPORT

The following bids were opened at 2:30 p.m. in Conference Room A of the East Penn School District Administrative Offices on May 24, 2012. Bidder Representatives Present: Sally Dougherty of Entrance Systems Inc., Joe Mesko of Mesko Glass & Mirror, and Howard R. Hummel of CC Construction. Architect Present: Sal Verraszro of Spillman Farmer Architects. Staff Present: Robert Ritter and Debra Surdoval.

Lincoln Elementary School Window Wall Replacement

General Construction

CC Construction Services Inc., Bethlehem, PA

Entrance Systems Inc., Pennsburg, PA

Mesko Glass & Mirror Co., Inc., Avoca, PA

MTD Construction, Warminster, PA

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BID AWARD RECOMMENDATION FOR COMPUTER SUPPLIES

Office Basics, Inc.	Items: 8, 10, 23	\$	124.35
Standard Stationery Supply	Items: 1, 3, 7, 13, 15, 18-19, 21, 24	\$	583.74
Star Data Products	Items: 2, 5, 11, 14, 47	\$	7,710.00
Stotz & Fatzinger Office Supply	Items: 6, 9, 17, 20, 22 25-41, 43-44, 46, 48-69, 72-73	\$	22,692.56
The Tree House, Inc.	Items: 42, 45, 70-71	\$	3,038.20
Valiant IMC	Items: 4, 12, 16	\$	164.76
TOTAL		\$	<u>34,313.61</u>

These items are being awarded based on low bid meeting specifications and prior experience. Cartridge item numbers 42, 45, and 47 were given override awards because of past problems.

#12

BID AWARD RECOMMENDATION FOR GENERAL SUPPLIES

The Art Store, Inc.	Items: 15, 74, 90, 93, 96, 111, 116	\$	4,137.77
Business Stationers	Items: 7-8, 10, 16, 32-33, 67-70, 75, 77-80, 82-83, 117	\$	7,204.41
Contract Paper Group, Inc.	Items: 102-107, 123, 126-130	\$	29,690.40
Dataline Office Supplies	Items: 2	\$	12.88
Kurtz Bros.	Items: 4-6, 34, 36-37, 39-41, 47-54, 86-89, 91-92, 94, 97, 99-101, 124-125	\$	11,240.32
Office Basics, Inc.	Items: 25	\$	207.46
Phillips Supply Company	Items: 9, 31, 84, 98	\$	277.85
Pyramid School Products	Items: 3, 22, 46, 108-110, 112, 118, 122	\$	1,367.72
Quill Corporation	Items: 13-14, 30, 55, 60-62, 85, 113-115, 120	\$	3,352.76
School Specialty	Items: 11-12, 24, 29, 38, 45 57-58,	\$	2,921.08
Standard Stationery Supply Co.	Items: 1, 17-21, 23, 26-28, 35, 42-44, 56, 59, 63-66, 71-73, 76, 81 119, 121	\$	2,368.62
Zaner-Bloser Ed. Publ.	Items: 95	\$	71.88
TOTAL		\$	<u>62,853.15</u>

These items are being awarded based on low bid meeting specifications and prior experience.

Item numbers 49, 91-93, and 111 were given override awards.

Reasons for override include past problems with company reliability, item accuracy, and item quality.

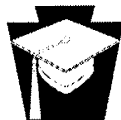
Fund Accounting Check Summary

CF-2010 GOB SERIES A - From 06/11/2012 To 06/11/2012

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00000234	ENTECH ENGINEERING INC	EHS POOL ENGINEERING.....		19,270.00
00000235	SPILLMAN FARMER ARCHITECTS	LINCOLN WINDOW ENGINEERING.....		9,375.00
		33-2010 SERIES A.	28,645.00	
		Grand Total Manual Checks :	0.00	
		Grand Total Regular Checks :	28,645.00	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	28,645.00	

13



May 8, 2012

Ms. Cecilia R. Birdsell
Board Secretary
East Penn School District
800 Pine Street
Emmaus, PA 18049

RE: PLANCON PART K: PROJECT REFINANCING

Lease Number: 122927
Amount Financed: \$9,500,000
Reimbursable Percent: 29.96% (Permanent)
Refinancing Type: Issuance of General Obligation Bonds, Series of 2012 to Refund
General Obligation Bonds, Series A of 2006 (Lease Number 062927)

Dear Ms. Birdsell:

This letter acknowledges receipt of the PlanCon Part K, "Project Refinancing," for the above-referenced bond issue. The material is in a form acceptable to the Department and is hereby approved. This approval is based on a limited review of the documents submitted. If information reviewed subsequent to this approval violates law, policy or procedure, the Department reserves the right to rescind any and all approvals materially affected.

The Commonwealth will share in the excess proceeds realized from these transactions by reducing the September 15, 2012, debt service payment on the Series of 2012 bonds by \$6,074.12 (see the attached settlement sheet for detailed information).

Any funds returned to the school district after all refunded bonds have been retired must be used to reduce the reimbursable amortization on the refunding bond issue. The school district is directed to report the unexpended funds related to the escrow to the Comptroller's Office after January 17, 2012. The Commonwealth will share in any funds returned to the school district by reducing the next scheduled debt service payment on the refunding bond issue. Unadjusted overpayments will be cited in future Auditor General audit findings.

A condition of this approval is that, unless otherwise approved by the Department, all available funds in the bond issues being refunded are to be used to reduce the principal amount of the new bond issue. Any funds remaining at closing which are not earmarked for capital projects and any excess proceeds from the refunding bond issue must be transferred to the debt service fund established for the new bond issue. These funds are not subject to reimbursement by the Commonwealth.

The school district must file form PDE-2071, "Application For Reimbursement For School Construction Project," to the Comptroller's Office to receive the reimbursement on this financing. The lease number and reimbursable percent referenced above must be included on form PDE-2071.

Ms. Birdsell
Page 2
May 8, 2012

This document and appended materials should be entered into the minutes of the next board meeting. If you have any questions, please contact James Grant at (717) 787-5480.

Sincerely,

A handwritten signature in black ink, appearing to read 'n. duffy', with a stylized flourish at the end.

Nichole F. Duffy, Director
Bureau of Budget and Fiscal Management

NFD/clr

Attachments

cc: Public Financial Management
School Finance
Refunding
Budget
Chronological File

REIMBURSABLE PERCENT -
REFINANCING WITH NO NEW MONEY

SD/AVTS: East Penn

LEASE #: 122927

Lease #	Outstanding Debt Service	Available Funds	Net Outstanding Debt	Reim %	T or P	Eligible Debt
062927	12,915,680	0	12,915,680	0.2996	(P)	3,869,538
0	0	0	0	0.0000	(P)	0
0	0	0	0	0.0000	(P)	0
0	0	0	0	0.0000	(P)	0
0	0	0	0	0.0000	(P)	0
TOTAL:	12,915,680	0	12,915,680			3,869,538
A. Total Eligible Debt - Refinancing						3,869,538
B. Total Net Outstanding Debt						12,915,680
C. Total New Debt Service						11,388,488
D. Reimbursable Pct (Temporary or Permanent)						0.2996 (P)
(Total Eligible Debt divided by the greater of Line B or Line C)						

SUMMARY OF SOURCES AND USES OF FUNDS

District/CTC:

East Penn School District

Financing Name:

General Obligation Bonds, Series of 2012

Closing Date:

1/17/2012

REPORT TO THE PENNY - DO NOT ROUND

	SERIES 2012	SERIES _____
SOURCES:		
Bond Issue (Par)	✓ \$9,500,000.00	
Original Issue Discount/Premium	85,955.60	
Accrued Interest		
Cash Contribution by District		
Unallocated Funds from Bond Issues Being Refunded		
Other Sources of Funds (Specify)		
1. _____		
2. _____		
3. _____		
4. _____		
TOTAL - Sources of Available Funds	✓ \$9,585,955.60	
USES:		
Purchase of Investments/Escrow		
Cash for Current Refunding	✓ 9,421,533.33	
Issuance Costs:		
1. Underwriter Fees	50,730.00	
2. Bond Insurance		
3. Bond Counsel	36,833.15	
4. School Solicitor	18,000.00	
5. Financial Advisor	33,955.00	
5. Paying Agent/Trustee Fees and Expenses	1,000.00	
7. Printing	6,996.00	
8. Rating Fee	7,700.00	
9. Verification Report		
10. Computer Fees		
11. CUSIP	384.00	
12. Internet Auction Fee	2,750.00	
13. Escrow Agent		
14. _____		
15. _____		
Total - Issuance Costs	✓ \$158,348.15	
Accrued Interest		
Capitalized Interest		
Surplus Monies or Cash to School District		
Other Uses of Funds (Specify)		
1. Sinking Fund Deposit	✓ 6,074.12 →	Deduct from 1st Payment
2. _____		
TOTAL - USES OF AVAILABLE FUNDS	✓ \$9,585,955.60	

District/AVTS East Penn School District					PDE LEASE # 122927 (PDE Use Only)	
Financing General Obligation Bonds, Series of 2012					Total Bond Issue: 9,500,000	
Name:						
Dated Date: 1/17/2012						
Settlement Date: 1/17/2012						
Bond Discount: 50,730.00					Original Issue Premium: 85,955.60	
PAYMENT DATE	PRINCIPAL OUTSTANDING	PRINCIPAL	RATE	INTEREST	PERIOD TOTAL	STATE FISCAL YR TOTAL (7/1 - 6/30)
	9,500,000.00					
9/15/2012	9,500,000.00			✓132,305.69	132,305.69	
3/15/2013	9,500,000.00			100,063.13	100,063.13	232,368.82
9/15/2013	9,495,000.00	5,000.00	2.000	100,063.13	105,063.13	
3/15/2014	9,495,000.00			100,013.13	100,013.13	205,076.26
9/15/2014	9,490,000.00	5,000.00	2.000	100,013.13	105,013.13	
3/15/2015	9,490,000.00			99,963.13	99,963.13	204,976.26
9/15/2015	9,485,000.00	5,000.00	2.000	99,963.13	104,963.13	
3/15/2016	9,485,000.00			99,913.13	99,913.13	204,876.26
9/15/2016	9,095,000.00	390,000.00	2.000	99,913.13	489,913.13	
3/15/2017	9,095,000.00			96,013.13	96,013.13	585,926.26
9/15/2017	8,700,000.00	395,000.00	2.000	96,013.13	491,013.13	
3/15/2018	8,700,000.00			92,063.13	92,063.13	583,076.26
9/15/2018	7,930,000.00	770,000.00	2.000	92,063.13	862,063.13	
3/15/2019	7,930,000.00			84,363.13	84,363.13	946,426.26
9/15/2019	6,555,000.00	1,375,000.00	2.000	84,363.13	1,459,363.13	
3/15/2020	6,555,000.00			70,613.13	70,613.13	1,529,976.26
9/15/2020	5,150,000.00	1,405,000.00	2.000	70,613.13	1,475,613.13	
3/15/2021	5,150,000.00			56,563.13	56,563.13	1,532,176.26
9/15/2021	3,720,000.00	1,430,000.00	2.000	56,563.13	1,486,563.13	
3/15/2022	3,720,000.00			42,263.13	42,263.13	1,528,826.26
9/15/2022	2,255,000.00	1,465,000.00	2.125	42,263.13	1,507,263.13	
3/15/2023	2,255,000.00			26,697.50	26,697.50	1,533,960.63
9/15/2023	765,000.00	1,490,000.00	2.300	26,697.50	1,516,697.50	
3/15/2024	765,000.00			9,562.50	9,562.50	1,526,260.00
9/15/2024	0.00	765,000.00	2.500	9,562.50	774,562.50	
3/15/2025	0.00			0.00	0.00	774,562.50
TOTAL		9,500,000.00 ✓		✓1,888,488.29	✓11,388,488.29	11,388,488.29 ✓

EAST PENN SCHOOL DISTRICT

TREASURER'S REPORT

for Month Ended May 31, 2012

General Fund

	<u>Beginning Book Balances</u>
First Niagara Checking	\$14,810,636.76
First Niagara Community Ed.	\$445.92
Athletic Checking & Petty Cash	\$233,930.72
First Niagara M.M. escrowed	\$106,684.77
Petty Cash	\$1,890.00
PLGIT Money Market	\$5,977,888.00
TD Bank NOW Account	\$0.00
Restricted Cash - First Niagara LMES Security Deposit	\$5,000.10
First Star Money Market	\$6,590,942.60
Investments	<u>\$0.00</u>
Total Beginning Balances	\$27,727,418.87

Receipts	\$2,134,747.67
Disbursements	\$7,786,979.67

	<u>Ending Book Balances</u>
First Niagara Checking	\$8,467,678.61
First Niagara Community Ed.	\$445.92
Athletic Checking & Petty Cash	\$226,031.73
First Niagara M.M. escrowed	\$106,698.36
Petty Cash	\$1,890.00
PLGIT Money Market	\$6,672,881.13
TD Bank NOW Account	\$0.00
Restricted Cash - First Niagara LMES Security Deposit	\$5,000.10
First Star Money Market	\$6,594,561.02
Investments	<u>\$0.00</u>
Total Ending Balances	\$22,075,186.87

Other Fund Bank Accounts

	<u>Beginning Balances</u>	<u>Ending Balances</u>
Capital Reserve Fund	\$1,876,928.19	\$1,877,406.48
GOB 2010A	\$1,640,389.52	\$1,564,869.68
Cafeteria Fund	\$229,813.92	\$111,831.06
Payroll Fund	\$173,206.63	\$178,421.04
Memorial Fund	\$118,835.30	\$118,900.54

EAST PENN SCHOOL DISTRICT

TREASURER'S REPORT

for Month Ended April 30, 2012

General Fund

	<u>Beginning Book Balances</u>
First Niagara Checking	\$24,304,556.99
First Niagara Community Ed.	\$445.92
Athletic Checking & Petty Cash	\$234,973.87
First Niagara M.M. escrowed	\$106,671.62
Petty Cash	\$1,890.00
PLGIT Money Market	\$3,865,341.26
TD Bank NOW Account	\$0.00
Restricted Cash - First Niagara LMES Security Deposit	\$5,000.10
First Star Money Market	\$6,587,442.80
Investments	<u>\$0.00</u>
Total Beginning Balances	\$35,106,322.56

Receipts	\$3,002,908.97
Disbursements	\$10,381,812.66

	<u>Ending Book Balances</u>
First Niagara Checking	\$14,810,636.76
First Niagara Community Ed.	\$445.92
Athletic Checking & Petty Cash	\$233,930.72
First Niagara M.M. escrowed	\$106,684.77
Petty Cash	\$1,890.00
PLGIT Money Market	\$5,977,888.00
TD Bank NOW Account	\$0.00
Restricted Cash - First Niagara LMES Security Deposit	\$5,000.10
First Star Money Market	\$6,590,942.60
Investments	<u>\$0.00</u>
Total Ending Balances	\$27,727,418.87

<u>Other Fund Bank Accounts</u>	<u>Beginning Balances</u>	<u>Ending Balances</u>
Capital Reserve Fund	\$1,876,928.19	\$1,876,928.19
GOB 2010A	\$1,640,695.52	\$1,640,389.52
Cafeteria Fund	\$217,485.13	\$229,813.92
Payroll Fund	\$268,626.88	\$173,206.63
Memorial Fund	\$118,835.30	\$118,835.30

**ELEMENTARY ACTIVITY FUND
FOR APRIL 2012**

	BEGINNING				ENDING
<u>ACCOUNT</u>	<u>BALANCE</u>	<u>TRANSFERS</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>BALANCE</u>
Alburtis	\$1,353.18	\$0.00	\$3,115.19	\$0.00	\$4,468.37
Jefferson	\$2,892.89	\$0.00	\$0.00	\$237.95	\$2,654.94
Lincoln	\$1,414.51	\$0.00	\$0.00	\$53.60	\$1,360.91
Macungie	\$5,826.88	\$0.00	\$16.83	\$0.00	\$5,843.71
Shoemaker	\$21,350.11	\$0.00	\$5,594.51	\$2,945.22	\$23,999.40
Wescosville	\$10,868.71	\$0.00	\$3,642.17	\$132.96	\$14,377.92
Willow Lane	\$6,731.14	\$0.00	\$25.15	\$451.00	\$6,305.29
Miscellaneous	(\$0.01)	\$0.00	\$25.39	\$25.38	(\$0.00)
Interest	\$15.49	\$0.00	\$0.91	\$0.00	\$16.40
 TOTALS	 \$50,452.90	 \$0.00	 \$12,420.15	 \$3,846.11	 \$59,026.94

EHS Activity Account Fund Ledger Home Page

30-Apr-12

Clubs	Beginning Balance	Receipts (D)	Expenses (W)	Ending Balance
A.C.S.L.	\$3,898.84	0.00	0.00	\$3,898.84
Academic Team	\$3,489.73	0.00	610.25	\$2,879.48
Animal Rights	\$0.00	482.54	465.89	\$16.65
Anime	\$0.00	998.00	100.73	\$897.27
Art Club	\$339.43	7,285.88	7,398.15	\$227.16
Astronomy	\$0.00	2,746.23	0.00	\$2,746.23
Band	\$0.00	3,787.40	1,464.33	\$2,323.07
Basketball Club	\$1,674.19	0.00	1,674.19	\$0.00
Class of 2011	\$0.00	36.93	0.00	\$36.93
Class of 2012	\$10,623.04	47,133.40	33,583.21	\$24,173.23
Class of 2013	\$3,394.22	15,221.00	4,247.97	\$14,367.25
Class of 2014	\$5,588.43	3,575.58	4,057.00	\$5,107.01
Class of 2015	\$0.00	3,135.96	70.00	\$3,065.96
Collage	\$2,463.85	0.00	0.00	\$2,463.85
Commencement Awards	\$1,438.03	1,200.00	2,638.03	(\$0.00)
Computer Club	\$803.23	0.00	25.03	\$778.20
Dance Team	\$0.00	588.83	363.50	\$225.03
Debate Team	\$80.05	0.00	0.00	\$80.05
Drama Dept	\$1,726.69	78,247.96	38,316.06	\$41,658.59
Earthwatch	\$0.00	806.79	27.69	\$779.10
Envirothon	\$1,073.16	1,056.03	560.68	\$1,568.51
Fall Play	\$17,863.77	0.00	17,863.77	\$0.00
FBLA	\$583.99	7,355.40	7,602.50	\$336.89
Fitness Team	\$5,823.47	9,358.50	1,282.50	\$13,899.47
French Club	\$1,177.33	3,703.36	3,639.33	\$1,241.36
German Club	\$980.52	2,622.23	2,365.23	\$1,237.52
Global Citizens	\$0.00	218.03	0.00	\$218.03
Golf	\$0.00	7,084.01	4,002.63	\$3,081.38
Habitat for Humanity	\$0.00	2,822.53	334.36	\$2,488.17
Health, Wellness & Fitness	\$0.00	2,511.51	279.00	\$2,232.51
Hiking	\$0.00	695.68	165.00	\$530.68
Hornet Perks	\$751.27	54.89	806.16	\$0.00
In & Out Account	\$19,669.17	164,059.75	173,437.10	\$10,291.82
Interact Club	\$2,517.04	2,147.71	1,058.29	\$3,606.46
Interest Account	\$2,146.53	71.53	1,000.00	\$1,218.06
Invisible Children	\$445.39	1,898.03	102.66	\$2,240.76
Key Club	\$1,576.74	6,977.68	7,614.65	\$939.77
Kid to Kid	\$2,442.96	1,419.50	889.48	\$2,972.98
Latin Club	\$227.87	4,981.10	5,007.67	\$201.30
Library Fines	\$9,079.50	314.37	9,393.87	\$0.00
Mountains of Hope	\$307.94	878.00	663.38	\$522.56
Music (Fermata & AccaBella)	\$6,780.65	76,044.83	79,031.34	\$3,794.14
National Honor Society	\$1,452.49	0.00	34.99	\$1,417.50
National Parks	\$3,589.85	41,065.81	40,854.57	\$3,801.09
No Place For Hate	\$2,749.91	2,594.38	3,239.06	\$2,105.23
Orchestra	\$2,873.52	24,813.28	23,962.26	\$3,724.54
Peers Assisting Learning Support	\$0.00	152.05	0.00	\$152.05
Physics	\$0.00	15,798.76	14,098.05	\$1,700.71
Pre-school Fund	\$929.03	0.00	929.03	\$0.00
Red Cross	\$76.40	1,219.35	594.23	\$701.52
Robotics	\$3,771.49	13,683.00	11,545.31	\$5,909.18
SADD	\$435.11	0.00	435.11	\$0.00
School Store	\$3,173.05	5,520.04	5,034.41	\$3,658.68

Science	\$183.73	281.19	315.69	\$149.23
Social Studies Dept.	\$3,382.52	0.00	3,382.52	\$0.00
Spanish	\$267.16	3,334.53	2,491.54	\$1,110.15
Spring Musical	\$5,659.57	275.00	5,934.57	(\$0.00)
Stinger	\$3,379.80	1,411.46	1,596.56	\$3,194.70
Student Activity Fund	\$11,583.07	14,244.05	21,810.11	\$4,017.01
Student Government (SGA)	\$5,488.01	29,309.91	20,405.53	\$14,392.39
Swim & Dive Club	\$8,404.82	7,873.43	7,288.41	\$8,989.84
Tattler-Yearbook	\$1,327.53	1,350.00	2,125.00	\$552.53
Testing-Guidance	\$17,641.02	0.00	17,641.02	\$0.00
Tri-M	\$0.00	1,067.00	0.00	\$1,067.00
United Nations	\$493.94	5,254.00	4,204.50	\$1,543.44
Video	\$0.00	63.77	0.00	\$63.77
Young Democrats	\$0.00	602.81	0.00	\$602.81
TOTALS	\$185,829.05	631,434.99	600,064.10	\$217,199.64

Howard A. Eyer Middle School
Activity Account
April 1-30, 2012

	A	B	C	D	E	F
	Account	Beginning Balance	Transfers	Receipts	Disbursements	Ending Balance
1	Band	\$8,731.41	\$1,018.00		\$3,663.16	\$6,086.25
2	Band Front	\$46.22				\$46.22
3	Builders Club	\$1,463.08				\$1,463.08
4	Honor Society	\$0.00				\$0.00
5	In-Out	\$160.71				\$160.71
6	Interest	\$45.99				\$45.99
7	Jr. Kid to Kid	\$917.17			\$189.69	\$727.48
8	Library	\$236.98			\$150.00	\$86.98
9	Chorus	\$243.88			\$99.73	\$144.15
10	Musical	\$5,963.91		\$15.00	\$729.44	\$5,249.47
11	PAWS	\$6,829.42			\$15.00	\$6,814.42
12	Project	\$14,918.96		\$13,236.75	\$14,120.20	\$14,035.51
13	School Store	\$472.86				\$472.86
14	Ski Club	\$1,695.02				\$1,695.02
15	Student Council	\$2,223.17				\$2,223.17
16	Yearbook	\$8,023.35				\$8,023.35
17	Orchestra	\$1,228.32	-\$1,018.00	\$3,315.49	\$3,525.00	\$0.81
18	Strength/Fitness	\$0.00				\$0.00
19	Total	\$53,200.45	\$0.00	\$16,567.24	\$22,492.22	\$47,275.47
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						
32						

LOWER MACUNGIE MIDDLE SCHOOL
ACTIVITY FUND REPORT

April 1 - April 30, 2012

	<u>BEGINNING</u> <u>BALANCE</u>	<u>TRANSFERS</u>	<u>RECEIPTS</u>	<u>EXPENSES</u>	<u>ENDING</u> <u>BALANCE</u>
Band	\$ 2,712.41	\$ (597.05)	\$ 6,937.07	(4801.68)	\$ 4,250.75
Band Front	\$ 43.81				\$ 43.81
Builders Club	\$ 174.34				\$ 174.34
Buzz TV	\$ 211.95				\$ 211.95
Chorus	\$ 659.76	\$ 603.00	4467.85	(2935.84)	\$ 2,794.77
General	\$ 4,627.33		5,980.00	(10801.63)	\$ (194.30)
Greenhorn.net	\$ 16.96				\$ 16.96
Interest	\$ 13.08		\$ 1.07		\$ 14.15
LMMS Cares	\$ 2,448.17	\$ (45.00)		(69.68)	\$ 2,333.49
Orchestra	\$ 1,374.64	\$ (5.95)	\$ 3,778.30	(3940.24)	\$ 1,206.75
Plays	\$ 1,773.32		6129.31	(3048.19)	\$ 4,854.44
School Store (Hive)	\$ 1,602.23	\$ 145.95	\$ 330.00	(25.39)	\$ 2,052.79
Ski Club	\$ 2,697.37				\$ 2,697.37
Student Council	\$ 8,074.41		1777.72	-920.3	\$ 8,931.83
Success Team	\$ 2,244.29		800	-926.77	\$ 2,117.52
Yearbook	\$ 2,454.00		\$ 1,001.70		\$ 3,455.70
6th Grade Clas	\$ 2,882.11		4720	-1940.84	\$ 5,661.27
7th Grade Class	\$ 2,429.26		881.00	(205.55)	\$ 3,104.71
8th Grade Class	\$ 3,496.32	\$ 937.40	\$ 15.00	(809.67)	\$ 3,639.05
TOTALS	\$ 39,935.76	\$ 1,038.35	\$ 36,819.02	\$ (30,425.78)	\$ 47,367.35

East Penn School District
Appropriations Budget Comparison
July to April

	2008/2009	% Exp.	2009/2010	% Exp.	2010/2011	% Exp.	% Bdg.	2011/2012	% Bdg.
SALARIES	34,931,983	72.9%	34,415,304	69.2%	36,311,566	68.8%	68.5%	35,480,864	68.5%
INSTRUCTION	23,797,498	69.0%	23,531,768	65.7%	24,834,071	65.2%	65.5%	24,067,680	64.8%
ADMINISTRATIVE	3,390,516	86.0%	3,036,894	80.6%	3,070,138	78.9%	79.1%	3,046,649	81.3%
CUSTODIAL	3,071,363	85.0%	3,134,159	80.9%	3,316,156	80.8%	79.8%	3,292,382	77.6%
SUPPORT	4,587,349	79.3%	4,632,927	75.0%	5,013,369	76.2%	72.3%	4,996,022	76.8%
TAX COLLECTORS	85,257	77.9%	79,556	74.5%	77,832	73.1%	69.2%	78,131	69.5%
BENEFITS	12,353,759	78.8%	12,236,062	76.8%	14,528,879	79.4%	73.3%	15,544,115	75.7%
HEALTH INSURANCE	7,218,573	83.3%	7,069,727	82.1%	8,828,680	86.2%	88.7%	9,109,189	84.9%
SOC. SEC./RETIRE./W.C.	4,549,811	74.0%	4,502,943	69.7%	5,050,693	70.3%	57.3%	5,917,246	67.4%
TUITION REIMB.	412,857	63.8%	513,369	74.8%	487,597	73.8%	62.7%	375,177	48.2%
OTHER	172,518	84.5%	150,023	81.6%	161,909	80.7%	61.2%	142,503	55.4%
TOTAL SALARY & BENEFITS	47,285,742	74.4%	46,651,366	71.0%	50,840,445	71.5%	69.8%	51,024,979	70.6%
OTHER	31,462,599	82.8%	33,848,025	81.0%	33,234,144	84.3%	69.3%	33,925,251	70.7%
I.U. (ED. & THERAPY PORTION)	2,683,272	83.7%	2,694,193	81.3%	2,878,458	81.5%	78.0%	2,811,544	75.8%
OTHER PURCH. PROF./TECH. SERV.	733,262	78.8%	766,386	53.2%	972,693	78.0%	77.8%	942,860	59.5%
DISPOSAL/CUST. SERVICES	98,983	87.0%	136,481	60.0%	132,769	83.5%	72.9%	138,969	76.3%
FUEL & UTILITIES	1,556,093	75.8%	1,557,930	72.7%	1,599,973	74.1%	61.7%	1,413,870	56.0%
EQUIP. MNT./COPIES/LEASES	831,782	84.7%	914,315	86.9%	891,510	84.7%	77.5%	910,286	82.8%
STUDENT TRANSPORTATION	3,416,568	61.6%	3,058,304	53.2%	3,612,976	59.4%	58.5%	4,110,032	63.8%
INSURANCE	289,021	99.9%	341,405	100.0%	345,427	99.7%	93.2%	350,377	91.9%
COMMUNICATIONS/ADV./PRINTING	324,378	79.9%	312,773	80.1%	333,595	83.1%	67.2%	258,205	64.5%
CHARTER SCHOOLS	1,130,235	89.5%	2,050,787	84.6%	2,386,359	85.9%	78.5%	2,615,469	85.7%
CAREER & TECH. INST.	2,035,635	92.4%	2,191,506	93.0%	2,185,251	93.4%	92.9%	2,018,699	98.9%
COMMUNITY COLLEGE	801,224	95.2%	843,001	95.2%	873,616	96.8%	95.2%	899,824	95.1%
APS/PRRI(IN-STATE)/DET. CTR.	250,281	46.7%	624,688	113.6%	213,908	53.9%	31.8%	301,845	44.8%
OTHER SCHOOLS	148,308	89.0%	123,741	87.7%	138,424	78.0%	119.3%	337,258	333.9%
TRAVEL REIMBURSEMENT	142,981	67.2%	85,537	74.5%	92,967	76.9%	44.5%	79,757	50.3%
IU PURCH. NON-INSTR. SERV.	125,844	96.1%	136,649	95.8%	138,673	100.0%	94.7%	135,896	94.9%
OTHER PURCH. SERVICES	24,288	95.9%	16,914	57.1%	18,467	91.4%	62.7%	18,645	88.5%
SUPPLIES/BOOKS/SOFTWARE	2,299,314	83.0%	2,392,446	73.3%	2,078,765	83.5%	88.2%	1,961,125	83.1%
EQUIPMENT	1,173,983	90.2%	808,262	59.7%	646,562	80.9%	63.9%	400,046	66.3%
MISC.	97,373	89.1%	175,732	93.7%	107,913	90.1%	52.4%	305,143	173.2% *
DEBT SERVICE	12,123,753	89.1%	13,516,975	95.7%	13,485,838	95.9%	87.1%	13,815,401	88.7%
CAPITAL RESERVE FUND TRANSFER	176,021	100.0%	100,000	25.4%	100,000	100.0%	100.0%	100,000	100.0%
ATHLETIC FUND TRANSFER	1,000,000	88.0%	1,000,000	85.8%	-	-	-	-	-
BUDGETARY RESERVE	-	-	-	-	-	-	0.0%	-	0.0%
GRAND TOTAL	78,748,341	77.5%	80,499,391	74.9%	84,074,589	76.1%	69.6%	84,950,230	70.6%

*\$213,044 of this is Refund of Prior Year Receipts, which was mainly paid due to retroactive tax assessment appeal decisions.

COMPARISON OF REVENUE

	2007/2008	2008/2009	2009/2010	2010/2011	2011/2012
BUDGET	100,387,505.00	105,709,288.00	107,598,771.00	112,701,175.00	111,506,398.00
	%	%	%	%	%
JULY	472,593.20	1,006,969.00	-605,171.99	-735,588.90	-777,822.85
AUGUST	6,273,681.82	9,369,162.00	7,163,850.47	10,151,219.77	8,960,642.00
SEPTEMBER	21,898,260.33	49,570,975.44	58,675,209.57	61,981,370.85	58,990,272.61
OCTOBER	46,314,990.06	69,502,196.37	73,553,913.21	76,556,144.00	78,583,926.99
NOVEMBER	71,015,625.81	74,937,400.00	79,082,460.65	81,591,392.71	82,980,895.30
DECEMBER	74,673,446.85	80,186,130.00	84,676,886.69	86,420,810.21	87,208,663.60
JANUARY	81,206,843.33	84,222,512.61	88,791,072.11	91,379,691.39	93,091,044.33
FEBRUARY	83,900,377.52	86,981,813.00	90,864,850.46	94,166,811.65	95,522,870.49
MARCH	86,142,284.60	89,059,375.00	94,187,459.39	96,790,668.42	99,111,411.00
APRIL	89,174,441.38	92,505,015.61	96,477,783.11	99,562,233.88	102,324,519.84
MAY	95,218,335.89	94,588,813.59	98,293,238.10	101,906,427.84	-
JUNE	99,401,063.98	103,505,111.19	107,793,685.01	112,198,716.96	-
	0.5	1.0	(0.6)	(0.7)	(0.7)
	6.2	8.9	6.7	9.0	8.0
	21.8	46.9	54.5	55.0	52.9
	46.1	65.7	68.4	67.9	70.5
	70.7	70.9	73.5	72.4	74.4
	74.4	75.9	78.7	76.7	78.2
	80.9	79.7	82.5	81.1	83.5
	83.6	82.3	84.4	83.6	85.7
	85.8	84.2	87.5	85.9	88.9
	88.8	87.5	89.7	88.3	91.8
	94.9	89.5	91.4	90.4	-
	99.0	97.9	100.2	99.6	-

COMPARISON OF APPROPRIATION EXPENDITURES

	2007-2008	2008/2009	2009/2010	2010/2011	2011/2012
BUDGET	106,709,335.00	111,014,352.00	115,123,103.00	120,804,398.00	120,319,470.00
	%	%	%	%	%
JULY	3,413,900.32	3,503,976.05	3,421,389.97	3,671,645.78	3,415,787.19
AUGUST	8,735,352.45	8,422,731.55	9,310,557.42	11,311,505.46	11,548,255.22
SEPTEMBER	17,934,258.07	16,965,035.84	20,097,858.91	21,728,269.07	21,376,190.93
OCTOBER	24,524,690.54	27,528,541.71	27,158,608.29	32,702,014.44	32,555,456.26
NOVEMBER	37,732,913.26	39,612,273.00	39,509,252.06	41,236,215.59	41,116,786.30
DECEMBER	45,276,391.46	47,602,961.00	49,812,943.55	51,618,021.48	51,191,559.60
JANUARY	52,429,862.48	54,076,015.40	56,568,565.00	58,791,779.63	60,113,625.30
FEBRUARY	60,792,724.87	61,286,300.00	65,239,135.39	68,199,493.49	68,488,659.92
MARCH	67,005,062.94	69,148,139.00	73,059,149.85	76,667,400.95	77,325,170.00
APRIL	74,521,986.81	78,748,340.94	80,499,390.76	84,074,588.59	84,950,230.07
MAY	85,389,339.11	86,321,276.71	88,571,785.69	91,604,777.98	-
JUNE	99,638,660.85	101,597,700.65	107,482,757.55	110,508,390.16	-
	3.2	3.2	3.0	3.0	2.8
	8.2	7.6	8.1	9.4	9.6
	16.8	15.3	17.5	18.0	17.8
	23.0	24.8	23.6	27.1	27.1
	35.4	35.7	34.3	34.1	34.2
	42.4	42.9	43.3	42.7	42.5
	49.1	48.7	49.1	48.7	50.0
	57.0	55.2	56.7	56.5	56.9
	62.8	62.3	63.5	63.5	64.3
	69.8	70.9	69.9	69.6	70.6
	80.0	77.8	76.9	75.8	-
	93.4	91.5	93.4	91.5	-

COMPARISON OF REVENUE

	2002-2003	2003-2004	2004-2005	2005-2006	2006-2007
BUDGET	66,179,068.00	70,083,167.00	77,101,038.00	85,932,435.00	93,287,737.00
	%	%	%	%	%
JULY	529,432.00	340,611.00	494,409.00	601,527.00	258,920.00
AUGUST	5,625,220.00	4,100,842.00	5,063,617.00	5,413,743.00	7,698,765.00
SEPTEMBER	32,957,175.00	32,613,474.00	24,675,970.00	44,533,672.66	50,714,344.00
OCTOBER	43,788,981.00	42,305,588.00	50,769,780.00	56,925,858.00	62,572,205.98
NOVEMBER	47,126,411.00	46,012,262.00	53,596,253.00	61,609,624.00	66,746,189.47
DECEMBER	50,737,149.00	53,031,666.00	58,366,025.00	66,378,702.00	72,442,868.66
JANUARY	53,547,501.00	55,643,356.00	61,688,849.00	69,696,081.00	76,140,417.00
FEBRUARY	55,694,598.00	57,603,650.00	63,828,031.00	72,175,542.00	78,995,426.39
MARCH	57,054,256.00	58,534,306.00	66,205,575.00	74,477,744.00	81,002,946.85
APRIL	59,531,670.00	62,200,237.00	68,922,917.00	77,538,350.00	84,259,329.45
MAY	62,726,770.00	63,892,587.00	70,635,528.00	79,312,498.23	86,015,304.81
JUNE	67,586,892.00	71,304,593.00	78,385,630.40	87,321,896.00	95,132,346.62
	102.1	101.7	101.7	101.7	101.6

COMPARISON OF APPROPRIATION EXPENDITURES

	2002-2003	2003-2004	2004-2005	2005-2006	2006-2007
BUDGET	71,738,113.00	77,493,621.00	83,378,808.00	91,495,586.00	99,872,119.00
	%	%	%	%	%
JULY	1,649,976.00	1,969,028.00	2,286,229.00	2,287,389.00	2,999,106.00
AUGUST	4,949,929.00	5,318,326.00	6,839,898.00	7,045,158.00	8,864,095.00
SEPTEMBER	12,769,384.00	12,723,938.00	15,549,694.00	15,462,750.00	16,484,584.00
OCTOBER	19,066,405.00	19,772,461.00	20,827,174.00	20,790,672.00	22,697,143.17
NOVEMBER	26,236,436.00	27,416,153.00	28,447,836.00	29,857,598.00	35,189,566.91
DECEMBER	30,485,063.00	32,014,725.00	35,628,977.00	38,166,611.00	42,968,919.89
JANUARY	34,939,086.00	37,354,720.00	41,252,579.00	43,938,330.00	48,701,590.00
FEBRUARY	39,618,615.00	42,705,915.00	47,797,274.00	50,837,547.00	57,619,534.49
MARCH	44,638,180.00	48,028,647.00	52,805,184.00	56,626,042.00	63,634,465.90
APRIL	49,234,165.00	54,607,015.00	57,750,226.00	62,802,545.00	69,671,593.07
MAY	56,884,311.00	60,917,520.00	64,531,313.00	70,183,565.00	79,309,817.60
JUNE	67,120,734.00	71,838,271.00	79,293,380.95	86,328,195.00	94,191,092.22
	93.6	92.7	95.1	94.4	94.3

EAST PENN SCHOOL DISTRICT REVENUE BUDGET COMPARISON JULY TO APRIL

	2007/2008	% COLL.	2008/2009	% COLL.	2009/2010	% COLL.	2010/2011	% BDG.	% COLL.	2011/2012	% BDG.
REAL ESTATE TAX	63,252,409	100.0	65,701,989	100.1	69,809,952	100.1	73,599,856	101.3	100.2	75,560,537	100.7
INTERIM REAL ESTATE TAX	974,864	86.2	766,307	49.3	858,535	89.0	374,233	39.4	48.0	247,030	26.0
PUBLIC UTILITY REALTY	99,297	100.0	96,017	100.0	106,331	100.0	111,987	105.3	100.0	113,473	103.2
PAYMENT IN LIEU OF TAX	0	0.0	0	0.0	10,510	100.0	0	0.0	0.0	0	0.0
EARNED INCOME TAX	5,909,573	76.7	6,203,612	79.5	5,157,399	72.0	5,130,672	69.8	68.3	5,705,170	82.5
REAL ESTATE TRANSFER	1,285,734	77.5	861,131	73.5	835,164	70.6	689,082	59.3	61.0	627,954	64.4
DELINQUENT R.E. TAX	1,041,769	56.8	1,087,516	57.5	1,312,633	73.1	1,203,392	59.1	69.5	1,068,864	66.8
DELINQUENT E.I.T.	0	0	0	0	60,795	29.5	166,909	333.8	74.0	143,702	115.0
EARNINGS ON INVESTMENTS	1,104,443	84.7	639,182	83.8	188,325	76.2	117,311	15.6	79.0	126,381	56.1
STATE/FED. PASSTHROUGH	491,920	50.2	509,015	50.2	1,012,758	48.8	845,651	48.0	52.9	502,997	46.2
TUITION	207,471	98.3	232,323	96.2	136,670	97.6	158,625	70.5	96.4	163,682	78.8
RENT, DONATIONS & MISC.	21,124	48.4	16,451	54.3	143,030	82.5	251,682	109.7	86.8	320,579	116.3
TOTAL LOCAL	74,388,604	95.1	76,113,543	94.9	79,632,102	95.0	82,649,400	94.7	94.8	84,580,369	96.6
BASIC INSTR. SUBSIDY	6,666,455	68.8	6,824,420	67.6	6,359,125	67.6	6,595,442	61.7	71.0	7,000,865	67.7
CHARTER SCHOOL REIMB.	132,710	67.9	237,830	76.5	261,510	76.0	410,469	55.3	73.9	0	0
SECTION 1305 & 1306	0	0.0	0	0.0	0	0.0	0	0.0	0.0	0	0.0
HOMEBOUND INSTRUCTION	0	0.0	0	0.0	0	0	0	0	0	0	0
VOCATIONAL EDUCATION	0	0	18,371	0	0	0	0	0	0	0	0
ALTERNATIVE EDUCATION	0	0.0	0	0.0	20,821	100.0	0	0	0	0	0
DRIVER EDUCATION	9,030	100.0	9,975	100.0	9,205	100.0	10,115	107.6	100.0	11,400	0
MIGRATORY CHILDREN	0	0.0	0	0.0	0	0	0	0.0	0	0	0
SPECIAL EDUCATION	2,177,220	75.0	2,212,690	71.4	2,213,101	70.5	2,226,710	74.5	71.4	2,226,710	74.0
TRANSPORTATION	1,290,168	73.7	1,282,885	74.3	1,266,103	85.6	1,078,637	61.6	67.6	1,166,785	72.8
RENTAL & SINKING FUND	1,853,247	90.6	931,747	67.2	1,463,914	83.3	1,128,172	68.2	78.2	2,636,487	150.7
HEALTH SERVICES	0	0.0	162,883	100.0	0	0.0	0	0.0	0.0	155,340	100.9
PROPERTY TAX RED. ALLOC.	0	0	1,791,709	100.0	1,792,689	100.0	1,793,925	100.0	100.0	1,794,357	100.0
EXTRA GRANTS	597,087	100.0	776,169	100.0	583,066	100.0	546,765	93.8	100.0	214,817	100.0
SOCIAL SECURITY - STATE'S	1,173,209	69.3	1,234,235	70.0	1,288,053	70.6	1,354,835	68.4	70.0	1,319,232	68.3
RETIREMENT - STATE'S SHARE	636,029	40.9	423,740	37.5	460,999	39.7	551,632	26.2	38.4	816,233	37.5
TOTAL STATE	14,535,155	70.2	15,906,654	71.0	15,718,596	72.2	15,696,702	63.8	71.7	17,342,226	75.1
FEDERAL REVENUE	244,799	51.2	481,253	56.4	1,126,823	51.1	1,206,730	149.9	39.0	399,219	46.2
OTHER FINANCING SOURCES	5,883	46.4	3,566	100.0	272	100.4	9,402	854.7	30.3	2,706	246.0
TOTAL REVENUE	89,174,441	89.7	92,505,016	89.4	96,477,783	89.5	99,562,234	88.3	88.7	102,324,520	91.8

*This includes \$1,250,294 in unbudgeted funds received for Plancon J one-time final project reimbursements, mostly for debt service paid in prior years.

COMPARISON OF REVENUE

	2007/2008	2008/2009	2009/2010	2010/2011	2011/2012
BUDGET	100,387,505.00	105,709,288.00	107,598,771.00	112,701,175.00	111,506,398.00
	%	%	%	%	%
JULY	472,593.20	1,006,969.00	-605,171.99	-735,588.90	-777,822.85
AUGUST	6,273,681.82	9,369,162.00	7,163,850.47	10,151,219.77	8,960,642.00
SEPTEMBER	21,898,260.33	49,570,975.44	58,675,209.57	61,981,370.85	58,990,272.61
OCTOBER	46,314,990.06	69,502,196.37	73,553,913.21	76,556,144.00	78,583,926.99
NOVEMBER	71,015,625.81	74,937,400.00	79,082,460.65	81,591,392.71	82,980,895.30
DECEMBER	74,673,446.85	80,186,130.00	84,676,886.69	86,420,810.21	87,208,663.60
JANUARY	81,206,843.33	84,222,512.61	88,791,072.11	91,379,691.39	93,091,044.33
FEBRUARY	83,900,377.52	86,981,813.00	90,864,850.46	94,166,811.65	95,522,870.49
MARCH	86,142,284.60	89,059,375.00	94,187,459.39	96,790,668.42	99,111,411.00
APRIL	89,174,441.38	92,505,015.61	96,477,783.11	99,562,233.88	102,324,519.84
MAY	95,218,335.89	94,588,813.59	98,293,238.10	101,906,427.84	104,015,428.88
JUNE	99,401,063.98	103,505,111.19	107,793,685.01	112,198,716.96	-
	99.0	97.9	100.2	99.6	-

COMPARISON OF APPROPRIATION EXPENDITURES

	2007-2008	2008/2009	2009/2010	2010/2011	2011/2012
BUDGET	106,709,335.00	111,014,352.00	115,123,103.00	120,804,398.00	120,319,470.00
	%	%	%	%	%
JULY	3,413,900.32	3,503,976.05	3,421,389.97	3,671,645.78	3,415,787.19
AUGUST	8,735,352.45	8,422,731.55	9,310,557.42	11,311,505.46	11,548,255.22
SEPTEMBER	17,934,258.07	16,965,035.84	20,097,858.91	21,728,269.07	21,376,190.93
OCTOBER	24,524,690.54	27,528,541.71	27,158,608.29	32,702,014.44	32,555,456.26
NOVEMBER	37,732,913.26	39,612,273.00	39,509,252.06	41,236,215.59	41,116,786.30
DECEMBER	45,276,391.46	47,602,961.00	49,812,943.55	51,618,021.48	51,191,559.60
JANUARY	52,429,862.48	54,076,015.40	56,568,565.00	58,791,779.63	60,113,625.30
FEBRUARY	60,792,724.87	61,286,300.00	65,239,135.39	68,199,493.49	68,488,659.92
MARCH	67,005,062.94	69,148,139.00	73,059,149.85	76,667,400.95	77,325,170.00
APRIL	74,521,986.81	78,748,340.94	80,499,390.76	84,074,588.59	84,950,230.07
MAY	85,389,339.11	86,321,276.71	88,571,785.69	91,604,777.98	95,066,852.87
JUNE	99,638,660.85	101,597,700.65	107,482,757.55	110,508,390.16	-
	93.4	91.5	93.4	91.5	-

COMPARISON OF REVENUE

	2002-2003		2003-2004		2004-2005		2005-2006		2006-2007	
BUDGET		%		%		%		%		%
	66,179,068.00		70,083,167.00		77,101,038.00		85,932,435.00		93,287,737.00	
JULY	529,432.00	0.8	340,611.00	0.5	494,409.00	0.6	601,527.00	0.7	258,920.00	0.3
AUGUST	5,625,220.00	8.5	4,100,842.00	5.9	5,063,617.00	6.6	5,413,743.00	6.3	7,698,765.00	8.3
SEPTEMBER	32,957,175.00	49.8	32,613,474.00	46.5	24,675,970.00	32.0	44,533,672.66	51.8	50,714,344.00	54.4
OCTOBER	43,788,981.00	66.2	42,305,588.00	60.4	50,769,780.00	65.8	56,925,858.00	66.2	62,572,205.98	67.1
NOVEMBER	47,126,411.00	71.2	46,012,262.00	65.7	53,596,253.00	69.5	61,609,624.00	71.7	66,746,189.47	71.5
DECEMBER	50,737,149.00	76.7	53,031,666.00	75.7	58,366,025.00	75.7	66,378,702.00	77.2	72,442,868.66	77.7
JANUARY	53,547,501.00	80.9	55,643,356.00	79.4	61,688,849.00	80.0	69,696,081.00	81.1	76,140,417.00	81.6
FEBRUARY	55,694,598.00	84.2	57,603,650.00	82.2	63,828,031.00	82.8	72,175,542.00	84.0	78,995,426.39	84.7
MARCH	57,054,256.00	86.2	58,534,306.00	83.5	66,205,575.00	85.9	74,477,744.00	86.7	81,002,946.85	86.8
APRIL	59,531,670.00	90.0	62,200,237.00	88.8	68,922,917.00	89.4	77,538,350.00	90.2	84,259,329.45	90.3
MAY	62,726,770.00	94.8	63,892,587.00	91.2	70,635,528.00	91.6	79,312,498.23	92.3	86,015,304.81	92.2
JUNE	67,586,892.00	102.1	71,304,593.00	101.7	78,385,630.40	101.7	87,321,896.00	101.6	95,132,346.62	101.3

COMPARISON OF APPROPRIATION EXPENDITURES

	2002-2003		2003-2004		2004-2005		2005-2006		2006-2007	
BUDGET		%		%		%		%		%
	71,738,113.00		77,493,621.00		83,378,808.00		91,495,586.00		99,872,119.00	
JULY	1,649,976.00	2.3	1,969,028.00	2.5	2,286,229.00	2.7	2,287,389.00	2.5	2,999,106.00	3.0
AUGUST	4,949,929.00	6.9	5,318,326.00	6.9	6,839,898.00	8.2	7,045,158.00	7.7	8,864,095.00	8.9
SEPTEMBER	12,769,384.00	17.8	12,723,938.00	16.4	15,549,694.00	18.6	15,462,750.00	16.9	16,484,584.00	16.5
OCTOBER	19,066,405.00	26.6	19,772,461.00	25.5	20,827,174.00	25.0	20,790,672.00	22.7	22,697,143.17	22.7
NOVEMBER	26,236,436.00	36.6	27,416,153.00	35.4	28,447,836.00	34.1	29,857,598.00	32.6	35,189,566.91	35.2
DECEMBER	30,485,063.00	42.5	32,014,725.00	41.3	35,628,977.00	42.7	38,166,611.00	41.7	42,968,919.89	43.0
JANUARY	34,939,086.00	48.7	37,354,720.00	48.2	41,252,579.00	49.5	43,938,330.00	48.0	48,701,590.00	48.8
FEBRUARY	39,618,615.00	55.2	42,705,915.00	55.1	47,797,274.00	57.3	50,837,547.00	55.6	57,619,534.49	57.7
MARCH	44,638,180.00	62.2	48,028,647.00	62.0	52,805,184.00	63.3	56,626,042.00	61.9	63,634,465.90	63.7
APRIL	49,234,165.00	68.6	54,607,015.00	70.5	57,750,226.00	69.3	62,802,545.00	68.6	69,671,593.07	69.8
MAY	56,884,311.00	79.3	60,917,520.00	78.6	64,531,313.00	77.4	70,183,565.00	76.7	79,309,817.60	79.4
JUNE	67,120,734.00	93.6	71,838,271.00	92.7	79,293,380.95	95.1	86,328,195.00	94.4	94,191,092.22	94.3

EAST PENN SCHOOL DISTRICT REVENUE BUDGET COMPARISON JULY TO MAY

	2007/2008	% COLL.	2008/2009	% COLL.	2009/2010	% COLL.	2010/2011	% BDG.	% COLL.	2011/2012	% BDG.
REAL ESTATE TAX	63,241,859	100.0	65,691,702	100.0	69,761,041	100.0	73,506,591	101.1	100.0	75,511,767	100.6
INTERIM REAL ESTATE TAX	1,054,962	93.3	1,045,243	67.2	860,949	89.3	734,759	77.3	94.2	265,533	28.0
PUBLIC UTILITY REALTY	99,297	100.0	96,017	100.0	106,331	100.0	111,987	105.3	100.0	113,473	103.2
PAYMENT IN LIEU OF TAX	0	0.0	0	0.0	10,510	100.0	0	0.0	0.0	10,733	91.7
EARNED INCOME TAX	7,068,265	91.8	7,192,591	92.2	5,857,670	81.7	5,909,779	80.4	78.6	6,613,285	95.6
REAL ESTATE TRANSFER	1,426,735	86.0	936,947	80.0	934,511	79.0	734,907	63.2	65.1	679,532	69.7
DELINQUENT R.E. TAX	1,247,549	68.0	1,100,746	58.2	1,314,372	73.2	1,352,815	66.5	78.1	1,183,669	74.0
DELINQUENT E.I.T.	0	0	0	0	60,795	29.5	167,984	336.0	74.5	142,633	114.1
EARNINGS ON INVESTMENTS	1,184,616	90.9	707,647	92.7	198,111	80.1	128,203	17.1	86.3	136,304	60.6
STATE/FED. PASSTHROUGH	737,880	75.3	754,079	74.4	1,278,181	61.5	940,360	53.4	58.8	656,682	60.3
TUITION	209,545	99.3	233,574	96.7	138,290	98.7	161,716	71.9	98.3	167,458	80.7
RENT, DONATIONS & MISC.	37,769	86.5	17,846	58.9	148,362	85.6	270,863	118.1	93.4	359,150	130.3
TOTAL LOCAL	76,308,477	97.6	77,776,392	96.9	80,669,123	96.3	84,019,964	96.2	96.4	85,840,219	98.1
BASIC INSTR. SUBSIDY	9,688,797	100.0	6,824,420	67.6	6,359,125	67.6	6,595,442	61.7	71.0	7,000,865	67.7
CHARTER SCHOOL REIMB.	195,403	100.0	237,830	76.5	261,510	76.0	410,469	55.3	73.9	0	0
SECTION 1305 & 1306	0	0.0	0	0.0	0	0.0	0	0.0	0.0	0	0.0
HOMEBOUND INSTRUCTION	0	0.0	0	0.0	0	0	0	0	0	0	0
VOCATIONAL EDUCATION	0	0	0	0	0	0	0	0	0	0	0
ALTERNATIVE EDUCATION	0	0.0	18,371	64.1	20,821	100.0	0	0	0	0	0
DRIVER EDUCATION	9,030	100.0	9,975	100.0	9,205	100.0	10,115	107.6	100.0	11,400	0
MIGRATORY CHILDREN	0	0.0	0	0.0	0	0	0	0.0	0	0	0
SPECIAL EDUCATION	2,903,039	100.0	2,362,230	76.2	2,362,904	75.3	2,376,710	79.5	76.2	2,376,710	79.0
TRANSPORTATION	1,290,168	73.7	1,282,885	74.3	1,266,103	85.6	1,078,637	61.6	67.6	1,166,785	72.8
RENTAL & SINKING FUND	1,882,881	92.0	931,747	67.2	1,476,032	84.0	1,128,172	68.2	78.2	2,662,380*	152.2
HEALTH SERVICES	160,490	100.0	162,883	100.0	0	0.0	0	0.0	0.0	155,340	100.9
PROPERTY TAX RED. ALLOC.	0	0	1,791,709	100.0	1,792,689	100.0	1,793,925	100.0	100.0	1,794,357	100.0
EXTRA GRANTS	597,088	100.0	776,169	100.0	583,066	100.0	546,765	93.8	100.0	214,817	100.0
SOCIAL SECURITY - STATE'S	1,298,203	76.7	1,355,521	76.9	1,410,558	77.4	1,485,157	75.0	76.7	1,498,961	77.6
RETIREMENT - STATE'S SHARE	634,078	40.8	422,359	37.3	458,231	39.4	549,076	26.1	38.3	811,697	37.3
TOTAL STATE	18,659,177	90.1	16,176,099	72.2	16,000,244	73.5	15,974,468	65.0	73.0	17,693,312	76.6
FEDERAL REVENUE	244,799	51.2	632,757	74.2	1,623,599	73.6	1,831,997	227.6	59.2	479,192	55.5
OTHER FINANCING SOURCES	5,883	46.4	3,566	100.0	272	100.4	79,999	7272.6	257.5	2,706	246.0
TOTAL REVENUE	95,218,336	95.8	94,588,814	91.4	98,293,238	91.2	101,906,428	90.4	90.8	104,015,429	93.3

*this includes \$1,250,294 in unbudgeted funds received for Plancon J one-time final project reimbursements, mostly for debt service paid in prior years.

East Penn School District
Appropriations Budget Comparison
July to May

	2008/2009	% Exp.	2009/2010	% Exp.	2010/2011	% Exp.	% Bdg.	2011/2012	% Bdg.
SALARIES	38,722,486	80.8%	38,422,419	77.2%	40,376,579	76.5%	76.2%	41,538,761	80.2%
INSTRUCTION	26,453,848	76.7%	26,317,090	73.5%	27,733,720	72.8%	73.1%	28,331,907	76.3%
ADMINISTRATIVE	3,670,173	93.1%	3,352,073	89.0%	3,357,119	86.2%	86.5%	3,458,424	92.3%
CUSTODIAL	3,343,428	92.6%	3,424,292	88.4%	3,623,135	88.3%	87.2%	3,749,200	88.3%
SUPPORT	5,157,916	89.1%	5,237,639	84.8%	5,572,990	84.7%	80.4%	5,905,683	90.8%
TAX COLLECTORS	97,121	88.8%	91,325	85.5%	89,615	84.2%	79.7%	93,547	83.2%
BENEFITS	13,607,232	86.9%	13,570,751	85.1%	16,038,574	87.7%	80.9%	17,546,137	85.4%
HEALTH INSURANCE	7,953,917	91.7%	7,777,361	90.3%	9,715,236	94.8%	97.6%	10,015,839	93.4%
SOC. SEC./RETIRE./W.C.	5,044,006	82.1%	5,025,542	77.8%	5,614,438	78.1%	63.7%	6,928,668	78.9%
TUITION REIMB.	428,165	66.2%	582,339	84.8%	529,953	80.2%	68.1%	436,938	56.2%
OTHER	181,144	88.8%	185,509	100.9%	178,947	89.2%	67.7%	164,692	64.0%
TOTAL SALARY & BENEFITS	52,329,718	82.3%	51,993,170	79.1%	56,415,153	79.4%	77.5%	59,084,898	81.7%
OTHER	33,991,559	89.4%	36,578,616	87.5%	35,189,625	89.2%	73.3%	35,981,955	74.9%
I.U. (ED. & THERAPY PORTION)	2,939,477	91.7%	2,925,860	88.3%	3,141,047	89.0%	85.1%	3,057,590	82.5%
OTHER PURCH. PROF./TECH. SERV	784,791	84.4%	868,545	60.2%	1,108,149	88.9%	88.7%	1,030,070	65.0%
DISPOSAL/CUST. SERVICES	101,415	89.2%	151,850	66.7%	146,231	91.9%	80.3%	162,733	89.4%
FUEL & UTILITIES	1,718,086	83.7%	1,798,107	83.9%	1,828,975	84.7%	70.5%	1,613,649	63.9%
EQUIP. MNT./COPIES/LEASES	877,040	89.3%	958,784	91.1%	922,645	87.6%	80.3%	1,045,517	95.1%
STUDENT TRANSPORTATION	3,902,005	70.3%	3,966,269	69.0%	4,122,076	67.8%	66.8%	4,689,814	72.8%
INSURANCE	289,021	99.9%	341,404	100.0%	345,426	99.7%	93.2%	350,377	91.9%
COMMUNICATIONS/ADV./PRINTING	363,212	89.5%	334,504	85.6%	361,460	90.1%	72.8%	289,233	72.2%
CHARTER SCHOOLS	1,153,217	91.4%	2,153,555	88.8%	2,485,334	89.4%	81.7%	2,764,960	90.6%
CAREER & TECH. INST.	2,192,235	99.6%	2,347,775	99.6%	2,339,595	100.0%	99.5%	2,018,699	98.9%
COMMUNITY COLLEGE	841,670	100.0%	885,180	100.0%	873,616	96.8%	95.2%	946,135	100.0%
APS/PRRI(IN-STATE)/DET. CTR.	296,831	55.4%	678,303	123.4%	258,823	65.2%	38.5%	356,008	52.9%
OTHER SCHOOLS	172,472	103.5%	127,261	90.2%	150,533	84.8%	129.8%	358,850	355.3%
TRAVEL REIMBURSEMENT	155,592	73.1%	98,063	85.4%	101,964	84.3%	48.8%	90,933	57.3%
IU PURCH. NON-INSTR. SERV.	125,844	96.1%	136,649	95.8%	138,673	100.0%	94.7%	135,896	94.9%
OTHER PURCH. SERVICES	24,463	96.5%	16,914	57.1%	19,368	95.9%	65.7%	18,795	89.2%
SUPPLIES/BOOKS/SOFTWARE	2,466,825	89.1%	2,545,211	78.0%	2,171,670	87.2%	92.2%	2,106,677	89.2%
EQUIPMENT	1,183,050	90.9%	1,014,000	74.9%	656,437	82.1%	64.9%	419,198	69.5%
MISC.	100,473	92.0%	179,359	95.6%	116,154	97.0%	56.5%	310,371*	176.1%
DEBT SERVICE	13,027,819	95.7%	13,851,023	98.0%	13,801,449	98.1%	89.1%	14,116,450	90.6%
CAPITAL RESERVE FUND TRANSFER	176,021	100.0%	100,000	25.4%	100,000	100.0%	100.0%	100,000	100.0%
ATHLETIC FUND TRANSFER	1,100,000	96.8%	1,100,000	94.3%	-	-	-	-	-
BUDGETARY RESERVE	-	-	-	-	-	-	0.0%	-	0.0%
GRAND TOTAL	86,321,277	85.0%	88,571,786	82.4%	91,604,778	82.9%	75.8%	95,066,853	79.0%

*\$213,044 of this is Refund of Prior Year Receipts, which was mainly paid due to retroactive tax assessment appeal decisions.

Fund Accounting Check Summary

facksmc

ATHLETIC FUND - From 05/29/2012 To 06/07/2012

Note: Output selection limited to transactions dated between 05/29/2012 and 06/07/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00002482	EPSPD ATHLETIC FUND	PIAA Student Meal Money - BVB Cha		736.00
		10-GENERAL FUND		
		Grand Total Manual Checks :	0.00	
		Grand Total Regular Checks :	736.00	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	736.00	

Fund Accounting Check Summary

PLGIT - From 05/29/2012 To 06/07/2012

facksmc

Note: Output selection limited to transactions dated between 05/29/2012 and 06/07/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*EGA-H:20	US BANK-WIRE TRANSFER	EGA SERIES H-20; WIRED 6/1/12.....		11,521.56
*EGA.96.V	THE BANK OF NEW YORK	EGA 96 VAR RATE LOAN; WIRED 6/1/12		5,433.16
*EGA:E-19	US BANK-WIRE TRANSFER	EGA SERIES E-19; WIRED 6/1/12.....		10,898.77
*EGA:F-19	US BANK-WIRE TRANSFER	EGA SERIES F-19; WIRED 6/1/12.....		518.99
*GOB:AA13	US BANK-WIRE TRANSFER	GOB A, A-13; WIRED 6/1/12.....		12,559.54
		10-GENERAL FUND	40,932.02	
		Grand Total Manual Checks :	40,932.02	
		Grand Total Regular Checks :	0.00	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	40,932.02	

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

06/07/2012 10:03:17 AM

EAST PENN SCHOOL DISTRICT

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - FROM 05/29/2012 TO 06/07/2012

facksmc

Note: Output selection limited to transactions dated between 05/29/2012 and 06/07/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00015051	ACROTECH INC	NON CAPITAL EQUIP/REPLACEMENT.....		4,821.22
00015052	AGF COMPANY	SUPPLIES.....		1,207.75
00015053	AGRIUM ADVANCED TECHNOLOGIES	SUPPLIES.....		1,112.50
00015054	AIRGAS EAST	SUPPLIES.....		41.50
00015055	ALTERNATIVE BENEFITS SYSTEM	OTHER PROFESSIONAL SERVICES.....		556.75
00015056	AMERICAN RED CROSS	SUPPLIES.....		1,500.00
00015057	KATIE L ANDERSON	TUITION REIMBURSEMENT.....		2,370.00
00015058	AP PROGRAM	SUPPLIES.....		25,866.00
00015059	APEX LAMPS	NON-CAPITAL END USER EQUIP/ORIGINA		3,252.08
00015060	APPLE INC	NON-CAPITAL END USER EQUIP/ORIGINA		29.00
00015061	ELENI ASSISE	TUITION REIMBURSEMENT.....		1,758.00
00015062	AUTO COLLISION SPECIALISTS	REPAIRS AND MAINTENANCE SERVICES..		20.00
00015063	AUTOZONE	SUPPLIES.....		23.82
00015064	B & H PHOTO-VIDEO	SUPPLIES.....		612.80
00015065	BAKER & TAYLOR	BOOKS.....		2,260.76
00015066	BARNES & NOBLE	BOOKS.....		1,115.52
00015067	DAMON BARRECA	SUPPLIES.....		84.30
00015068	BAYADA HOME HEALTH CARE INC	OTHER PROFESSIONAL SERVICES.....		175.00
00015069	JULIE A BECKER	TUITION REIMBURSEMENT.....		315.00
00015070	PEARL N BECK	TAX REBATE.....		250.00
00015071	REBECCA BEITLER	TUITION REIMBURSEMENT.....		375.00
00015072	LEROY BICKERT	TAX REBATE.....		158.30
00015073	LINDSAY BIELLI	TUITION REIMBURSEMENT.....		1,185.00
00015074	PAMELA DEYSHER-BLACKER	MILEAGE.....		6.11
00015075	BLICK ART MATERIALS	SUPPLIES.....		93.18
00015076	HELEN M BOWER	TAX REBATE.....		346.12
00015077	LISA BREINER	TUITION REIMBURSEMENT.....	CONFERENCE ADVANCE.....	1,596.58
00015078	CHARLES BRUNO	TAX REBATE.....		250.00
00015079	DAVID BUDINAS	TUITION REIMBURSEMENT.....		1,248.00
00015080	KRISTEN CAMPBELL	MEDICAL REIMBURSEMENT.....		50.00
00015081	MICHELLE CAPEHART	EYE CARE.....		75.00
00015082	CARBON LEHIGH IU 21	PROFESSIONAL EDUCATIONAL SERVICES-		2,250.00
00015083	JENNIFER CAROLLA	TUITION REIMBURSEMENT.....		598.00
00015084	SUSAN D CARRAHER	EYE CARE.....		75.00
00015085	PAUL F CARR	TAX REBATE.....		500.00
00015086	CDW GOVERNMENT INC	SUPPLIES.....		341.00
00015087	GALE	BOOKS.....		30.58
00015088	CERTIPORT	SUPPLIES.....		567.00
00015089	LYNN CHAMPLIN	TUITION REIMBURSEMENT.....		1,560.00

* Denotes Non-Negotiable Transaction

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 05/29/2012 To 06/07/2012

facksmc

Note: Output selection limited to transactions dated between 05/29/2012 and 06/07/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00015090	CHEMCO INC	SUPPLIES.....		97.96
00015091	CONTRACT PAPER GROUP INC	SUPPLIES.....		1,149.44
00015092	DR RICHARD COOK	OTHER PROFESSIONAL SERVICES.....		227.50
00015093	DANIELLE COOPER	TUITION REIMBURSEMENT.....		1,185.00
00015094	RITA CORTEZ	SUPPLIES.....		229.44
00015095	CROWN TROPHY	SUPPLIES.....		6.00
00015096	CRUCIAL TECHNOLOGY	EDUCATIONAL SOFTWARE.....		36.98
00015097	HEATHER DAY	SUPPLIES.....		204.65
00015098	DEER COUNTRY FARM & LAWN INC	SUPPLIES.....		107.98
00015099	COLLEEN DEMCHAK	SUPPLIES.....		49.98
00015100	DEMCO INC	SUPPLIES.....		187.25
00015101	SARAH DEMMY	SUPPLIES.....		3.99
00015102	PHOEBE M DERR	TAX REBATE.....		250.00
00015103	DIOCESE OF ALLENTOWN	TUITION OTHER.....		639.38
00015104	JESSICA DISCHLEY	TUITION REIMBURSEMENT.....	CONFERENCE EXPENSE.....	3,059.35
00015105	BRIDGET M DOKLAN	CONFERENCE EXPENSE.....		831.76
00015106	LISA DRUCKENMILLER	CONTRACTED CARRIERS.....		1,300.69
00015107	MICHAEL A DUARTE	FOOD.....		63.00
00015108	ROSS DUFFIELD	MILEAGE.....		86.58
00015109	BARTHOLOMEW J DURKIN	TAX REBATE.....		500.00
00015110	ELITE BROKERAGE SERVICES INC	OTHER PURCHASED PROF/TECH SERVICES		1,604.09
00015111	ENERGY EQUIPMENT AND CONTROL,	SUPPLIES.....		455.95
00015112	EPSD CAFETERIA FUND	STATE REIMB.....		5,315.14
00015113	JAYNE ESPENSHADE	TUITION REIMBURSEMENT.....		1,248.00
00015114	THE EXPRESS-TIMES	ADVERTISING.....		315.80
00015115	EXPRESS BUSINESS CENTER	COMMUNICATIONS.....		8,916.40
00015116	FACTS ON FILE INC	BOOKS.....		34.95
00015117	BETH FAIR	TUITION REIMBURSEMENT.....		2,370.00
00015118	MARIANNE K FEGELY	ADULT ED REIMBURSEMENT.....		30.00
00015119	LARRY & ANTHONY FERRARO	PRINTING/BINDING.....		4,752.00
00015120	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		5,213.98
00015121	MARIE A FLOCCO	TAX REBATE.....		250.00
00015122	FOLLETT LIBRARY RESOURCES	BOOKS.....		78.40
00015123	FRANKLIN CLEANING EQUIP & SUPPLY CO	SUPPLIES.....		1,404.70
00015124	MEREDITH FRANTZ	MILEAGE.....		154.51
00015125	RICHARD FREDERICK	SUPPLIES.....		15.84
00015126	PAULINE H FRETZ	TAX REBATE.....		250.00

* Denotes Non-Negotiable Transaction

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 05/29/2012 To 06/07/2012

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00015127	ELINOR FREUNDT	TAX REBATE.....		250.00
00015128	FLORENCE H GALEONE	TAX REBATE.....		650.00
00015129	ROSALIE GALLAGHER	TUITION REIMBURSEMENT.....		1,185.00
00015130	VIRGINIA T GANNON	TAX REBATE.....		250.00
00015131	GAYLORD BROS INC	SUPPLIES.....		317.56
00015132	NOELLE J GECIK	CONFERENCE EXPENSE.....		12.21
00015133	ERIN GEIGER	SUPPLIES.....		49.95
00015134	JADE GERY	SUPPLIES.....		12.47
00015135	GIANT FOOD STORES, LLC	FOOD.....		163.96
00015136	GILLESPIE PRINTING	PRINTING/BINDING.....		1,618.89
00015137	LYNN A GLANCY	MILEAGE.....		62.10
00015138	JENNIFER GLENDENMEYER	TUITION REIMBURSEMENT.....		2,496.00
00015139	GOVCONNECTION INC	NON-CAPITAL END USER EQUIP/REPLACE		865.86
00015140	GREG'S AUTO & TIRE SERVICE INC	REPAIRS AND MAINTENANCE SERVICES..		54.00
00015141	CARLTON H GRUBER	TAX REBATE.....		650.00
00015142	GTS-WELCO-971	SUPPLIES.....		157.07
00015143	GUYETTE COMMUNICATION INDUSTRI	TRANSPORT/TELECOMMUNICATIONS.....		7,480.25
00015144	ERIN HADDIGAN	TUITION REIMBURSEMENT.....		2,379.20
00015145	PATRICK HANLON	SUPPLIES.....		49.02
00015146	MARGARET HARMONY	TAX REBATE.....		250.00
00015147	MARIE HARTMANN	TUITION REIMBURSEMENT.....		1,185.00
00015148	LESLIE HEFFRON	TUITION REIMBURSEMENT.....		5,824.00
00015149	KATHRYN H HELFFRICH	TAX REBATE.....		250.00
00015150	PATRICE HELFFRICH	MILEAGE.....		49.51
00015151	HEATHER A HERMAN	TUITION REIMBURSEMENT.....		1,789.80
00015152	JULIE M HESS	TAX REBATE.....		500.00
00015153	NANCY L HILL	TAX REBATE.....		188.98
00015154	GRACE HOCHELLA	MILEAGE.....		36.85
00015155	H. T. LYONS CONTRACTORS & ENG	REPAIRS.....		15,892.00
00015156	HTSS, INC	CUSTODIAL SERVICES.....		3,859.40
00015157	JAMIE HUDAK	SUPPLIES.....		5.00
00015158	PAMELA HUNTER	TUITION REIMBURSEMENT.....		630.00
00015159	AMSA	SUPPLIES.....		3,064.09
00015160	ANN JOHNSON	TUITION REIMBURSEMENT.....		1,248.00
00015161	J.W. PEPPER & SON, INC.	SUPPLIES.....		853.22
00015162	HEATHER KARLOVITS	MILEAGE.....		12.82

* Denotes Non-Negotiable Transaction

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 05/29/2012 To 06/07/2012

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Note: Output selection limited to transactions dated between 05/29/2012 and 06/07/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00015163	NOELLE KEELER	TUITION REIMBURSEMENT.....		3,630.00
00015164	MEGAN KEENEY	TUITION REIMBURSEMENT.....		1,185.00
00015165	RUTH M KEMMERER	TAX REBATE.....		650.00
00015166	LISA KERN	CONTRACTED CARRIERS.....		128.98
00015167	ANNE T KEYS	TAX REBATE.....		250.00
00015168	KIDSPACE CORP	TUITION TO APPROVED PRIVATE SCHOOL		320.00
00015169	COLLEEN KINGSBURY	TUITION REIMBURSEMENT.....	SUPPLIES.....	1,522.05
00015170	SARAH B KINZEL	MILEAGE.....		61.05
00015171	LAURA KLINE	TUITION REIMBURSEMENT.....		1,248.00
00015172	CATHERINE A KOLLAR	TAX REBATE.....		500.00
00015173	CHRISTOPHER J KOLLAR	TUITION REIMBURSEMENT.....		1,185.00
00015174	NANCY H KREISHER	SUPPLIES.....		518.00
00015175	CAROLYN M. LAJEUNESSE	TAX REBATE.....		250.00
00015176	ASHLEY M LANDIS	EYE CARE.....		75.00
00015177	GLORIA LARSON	TAX REBATE.....		500.00
00015178	MARISSA LAUB	TUITION REIMBURSEMENT.....		837.00
00015179	ROSANNE LAUCHNOR	TUITION REIMBURSEMENT.....		315.00
00015180	AMANDA LAWLER	CONFERENCE EXPENSE.....		38.00
00015181	LEHIGH COUNTY AUTO PARTS	SUPPLIES.....		66.02
00015182	LEHIGH LEARNING ACADEMY	TUITION.....	CONFERENCE EXPENSE.....	16,940.00
00015183	LAURA LEIBY	TUITION REIMBURSEMENT.....		1,818.54
00015184	DENNINE LESCHINSKY	CONFERENCE ADVANCE.....		1,318.54
00015185	KELLY L LESKO	TUITION REIMBURSEMENT.....		1,185.00
00015186	DEBORAH LICHTENWALNER	SUPPLIES.....		39.69
00015187	TARA LINDSAY	TUITION REIMBURSEMENT.....		1,185.00
00015188	L.J.C. DISTRIBUTORS	SUPPLIES.....		1,421.90
00015189	RODD LUCKENBILL	MEDICAL REIMBURSEMENT.....		379.98
00015190	BARBARA MAAKE	MILEAGE.....		11.65
00015191	MACHEMER CONTRACTING INC	REPAIRS AND MAINTENANCE SERVICES..	SUPPLIES.....	1,765.00
00015192	MASTER SUPPLY LINE	SUPPLIES.....		712.23
00015193	JAMES M MCDAID	TAX REBATE.....		250.00
00015194	LORETTA MEITZLER	TAX REBATE.....		650.00
00015195	PATRICIA A MILCETICH	TAX REBATE.....		250.00
00015196	LORRAINE C MINER	TAX REBATE.....		500.00
00015197	THOMAS P MIRABELLA	MILEAGE.....		185.03
00015198	M. J. EARL, INC	SUPPLIES.....		5,161.32
00015199	MICHAEL MOHN	MEDICAL REIMBURSEMENT.....		50.00
00015200	NANCY MOMBOURGUETTE	MILEAGE.....		6.99
00015201	WILLIAMS MONTEPEQUE	TUITION REIMBURSEMENT.....		1,577.70

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00015202	MONTERO VIOLINS	NON CAPITAL EQUIPMENT.....		2,100.00
00015203	THE MORNING CALL	ADVERTISING.....		3,222.96
00015204	MOTION INDUSTRIES INC	SUPPLIES.....		137.01
00015205	ANNE MOWAD	MILEAGE.....		8.55
00015206	ERIN MURPHY	TUITION REIMBURSEMENT.....		1,444.98
00015207	DEBRA MUTHARD	MISC EXPENDITURES.....		450.00
00015208	MARY KAY NAUNAS	MILEAGE.....		40.46
00015209	NAZARETH MUSIC CENTER LTD	REPAIRS.....		50.00
00015210	MARK NETH	SUPPLIES.....		28.99
00015211	SUSAN NOACK	TUITION REIMBURSEMENT.....		550.00
00015212	NORTHEAST CHEMICAL AND SUPPLY	SUPPLIES.....		240.23
00015213	NORTHEAST JANITOR. SUPPLY, LLC	SUPPLIES.....		75,469.87
00015214	MICHAEL NYTZ	MILEAGE.....		42.21
00015215	OAA-VELOCITY	OTHER PROFESSIONAL SERVICES.....		1,282.50
00015216	LAURA OSWALD	TUITION REIMBURSEMENT.....		1,248.00
00015217	OTIS ELEVATOR COMPANY	OTHER PURCHASED PROF/TECH SERVICES		1,592.28
00015218	PENN VALLEY CHEMICAL CO.	SUPPLIES.....		1,099.60
00015219	SHANNON PETRUNAK	GASOLINE.....		140.53
00015220	DOROTHY S PEZOLDT	TAX REBATE.....		650.00
00015221	PHILIP ROSENAU CO INC	SUPPLIES.....		6,101.85
00015222	BARBARA PHILIPS	TUITION REIMBURSEMENT.....		273.00
00015223	TANYA PIASECKI	TUITION REIMBURSEMENT.....		1,209.00
00015224	DAVID PIPERATO	MEDICAL REIMBURSEMENT.....		953.33
00015225	PITNEY BOWES RESERVE ACCOUNT	COMMUNICATIONS.....		4,214.71
00015226	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		37,084.96
00015227	PPL ELECTRIC UTILITIES	ELECTRICITY.....		3,494.07
00015228	THE PRINTER WORKS	REPAIRS.....		292.80
00015229	BRIAN PUM	TUITION REIMBURSEMENT.....		630.00
00015230	PYRAMID SCHOOL PRODUCTS	SUPPLIES.....		2,032.98
00015231	QUAKERTOWN COMM SCHOOL DIST	TUITION.....		81.12
00015232	QUEEN CITY ELEC. SUPPLY CO INC	SUPPLIES.....		1,682.46
00015233	QUILL CORPORATION	ADMIN SOFTWARE, LICENSING FEES, SU		114.95
00015234	HARRY A REABUCK JR	TAX REBATE.....		250.00
00015235	JULIANNA REICHARD	TAX REBATE.....		250.00
00015236	PAUL REILLY	MILEAGE.....		71.54
00015237	REIMER BROS., INC.	CONTRACTED CARRIERS.....		46,819.04

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FIRST NIAGARA-GENFUN - From 05/29/2012 To 06/07/2012

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00015238	REINHART FOODSERVICE LLC	SUPPLIES.....		303.09
00015239	SAMANTHA RIFFEY	MILEAGE.....	SUPPLIES.....	121.24
00015240	MARILYN R RIPPON	TAX REBATE.....		500.00
00015241	MARY ELLEN ROBERTS	EYE CARE.....		75.00
00015242	ALTHEA ROBINSON	CONTRACTED CARRIERS.....		416.25
00015243	ANTOINETTE C ROSTO	TAX REBATE.....		250.00
00015244	JOYCE M SANTOS	TAX REBATE.....		650.00
00015245	SCHAF'S VIDEO PRODUCTIONS	SUPPLIES.....		130.00
00015246	KATELYN SCHARL	TUITION REIMBURSEMENT.....		1,248.00
00015247	KENDY SCHIFFERT	TUITION REIMBURSEMENT.....		1,248.00
00015248	SCHOOL CLAIMS SERVICE, LLC	MEDICAL INSURANCE.....		111.00
00015249	SCHOOL CLAIMS ASSURANT	LIFE INSURANCE.....	INCOME PROTECTION INSURANCE.....	7,801.23
00015250	SCHULTZ ELECTRIC	REPAIRS.....		100.00
00015251	FERN SCHUSTER	TAX REBATE.....		650.00
00015252	SCHUTT RECONDITIONING	REPAIRS.....		11,391.48
00015253	JANET L SELL	TAX REBATE.....		500.00
00015254	J. A. SEXAUER MFG. CO.	SUPPLIES.....		648.14
00015255	SHIPPENSBURG UNIVERSITY	TRAVEL.....		1,725.00
00015256	FOUNDATION			
00015257	CHRISTINA SIMPKINS	TUITION REIMBURSEMENT.....		1,493.70
00015258	NANCY SMARTSCHAN	SUPPLIES.....		358.47
00015259	LUCILLE K SMITH	TAX REBATE.....		500.00
00015260	MARLO SMURDA	TUITION REIMBURSEMENT.....		3,555.00
00015261	BRETT SNELLMAN	EYE CARE.....		75.00
00015262	SHIRLEY SNYDER	TAX REBATE.....		500.00
00015263	SOCIAL STUDIES SCHOOL	SUPPLIES.....		123.14
00015264	SERVICE			
00015265	BONNE N SOUTH	TUITION REIMBURSEMENT.....		1,248.00
00015266	MICHELE SOVIA	MILEAGE.....		21.37
00015267	JUNE STAS	TAX REBATE.....		650.00
00015268	STERICYCLE INC	SUPPLIES.....		368.00
00015269	STOTZ-FATZINGER OFFICE	SUPPLIES.....		1,019.96
00015270	SUPPLY			
00015271	RUTH C STOUTT	TAX REBATE.....		500.00
00015272	NICOLE STRATCHKO	TUITION REIMBURSEMENT.....	CONFERENCE EXPENSE.....	1,262.50
00015273	SUSAN STRONG	MILEAGE.....		11.65
00015274	SUNGARD PUBLIC SECTOR INC	TECHNICAL SERVICES.....		10,030.59
00015275	LINDSAY SUPER	TUITION REIMBURSEMENT.....		1,185.00
00015276	THE NEVIN GALLERY	SUPPLIES.....		950.00

* Denotes Non-Negotiable Transaction

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 05/29/2012 To 06/07/2012

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00015274	DENISE M. TORMA	MILEAGE.....		108.23
00015275	STEPHEN TOTH	TUITION REIMBURSEMENT.....		2,370.00
00015276	TSA CONSULTING GROUP INC	OTHER PROFESSIONAL SERVICES.....		410.00
00015277	MEGAN TUCKER	CONFERENCE EXPENSE.....		676.00
00015278	ANGELA TYSON	MILEAGE.....		440.55
00015279	PATSY TYSON	TAX REBATE.....		500.00
00015280	UGI UTILITIES INC	NATURAL GAS.....		91.85
00015281	UPSTART	SUPPLIES.....		48.00
00015282	TRACY URBAN	EYE CARE.....		75.00
00015283	JEFFREY & ROBIN URENKO	CONTRACTED CARRIERS.....		116.55
00015284	BETTY J URFFER	TAX REBATE.....		650.00
00015285	V & C ACCESSORIES INC	SUPPLIES.....		57.33
00015286	FILOMENA VENESKEY	MILEAGE.....		24.31
00015287	VERIZON WIRELESS	TRANSPORT/TELECOMMUNICATIONS.....		2,039.32
00015288	SUZANNE VINCENT	MEDICAL REIMBURSEMENT.....		296.29
00015289	KIM WANISH	ADULT ED REIMBURSEMENT.....		32.50
00015290	WEIS MARKETS INC	SUPPLIES.....		667.21
00015291	JEFFREY WILLIAMS	SUPPLIES.....		41.06
00015292	CAROL A WILLIS	TAX REBATE.....		650.00
00015293	KRISTEN R WILSON	MILEAGE.....		16.54
00015294	YEAGER SUPPLY INC.	SUPPLIES.....		386.88
00015295	ASHLEY ZIEGLER	TUITION REIMBURSEMENT.....		1,195.00
00015296	JILLIAN ZIEGLER	TUITION REIMBURSEMENT.....		1,185.00
00015297	ZIMMERMAN SANITARY SUPPLY LLC	SUPPLIES.....		4,650.00
*DTI 5/29	EAST PENN SCHOOL DISTRICT	DENTAL INSURANCE 5/29/12.....		1,888.30
*DTL 5/29	EAST PENN SCHOOL DISTRICT	DENTAL INSURANCE 5/29/12.....		46,990.19
*DTL 5/30	EAST PENN SCHOOL DISTRICT	DENTAL INSURANCE 5/30/12.....		1,879.10
*HSP 5/31	EAST PENN SCHOOL DISTRICT	HOSPITALIZATION 5/31/12.....		903,424.79
*P/R 5/31	EAST PENN SCHOOL DISTRICT	PAYROLL 5/31/12.....		2,108,197.16
*SOC 5/31	EAST PENN SCHOOL DISTRICT	SOCIAL SECURITY 5/31/12.....		160,345.38
10-GENERAL FUND				3,690,860.77
Grand Total Manual Checks :				3,222,724.92
Grand Total Regular Checks :				468,135.85
Grand Total Direct Deposits:				0.00
Grand Total Credit Card Payments:				0.00

- Payables within Check * Denotes Non-Negotiable Transaction c - Credit Card Payment

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 05/29/2012 To 06/07/2012

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
		Grand Total All Checks	:	3,690,860.77

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ATHLETIC FUND - From 05/11/2012 To 05/25/2012

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00002455	ANTHONY MAHOLICK	VSU VS DIERUFF.....		66.00
00002456	BONNIE TAMASITIS	GLAX VS CCHS.....		111.00
00002457	CARMEN CONTRINO	JV BASEBALL VS CCHS.....		54.00
00002458	DALE CULTON	JV SB VS POTTSVILLE.....	EYER SB VS OREFIELD.....	102.00
00002459	DEBRA PEIPHER	BVB VS DIERUFF.....		83.00
00002460	DON VINCIGUERRA	VSU VS POTTSVILLE.....	JVSB VS NORTHAMPTON.....	120.00
00002461	GEORGE FARINA	EYER SB VS OREFIELD.....		48.00
00002462	GERALD DIETER	V BASEBALL VS SOUDERTON.....		66.00
00002463	JAMES PERINOTTI	JV BASEBALL VS CCHS.....		54.00
00002464	JEFF ERIE	V BASEBALL VS DIERUFF.....		66.00
00002465	JOHN GROGAN	JVSB VS NORTHAMPTON.....		54.00
00002466	LEN LEVY	GLAX VS CCHS.....		111.00
00002467	LEO BERNABUCCI	VSU VS POTTSVILLE.....		66.00
00002468	MARK WEIL	JV SB VS POTTSVILLE.....		54.00
00002469	MICHAEL LITZENBERGER	V BASEBALL CCHS (COKE PARK).....		66.00
00002470	PAT LORENZO	BVB VS DIERUFF.....		83.00
00002471	PETER SAUL	EYER BVB VS LMMS.....		50.00
00002472	RICHARD DEMEUSE	LMMS SB VS EYER.....		48.00
00002473	ROGER JOHNSON	LMMS SB VS EYER.....		48.00
00002474	SEAN GUILDAY	V BASEBALL VS DIERUFF.....		66.00
00002475	STAN LUCKENBILL	VSU VS DIERUFF.....		66.00
00002476	TIM PETERS	V BASEBALL VS SOUDERTON.....	V BASEBALL VS CCHS (COKE PARK)....	132.00
00002477	BRYON REYNOLDS	V BASEBALL VS SV.....		66.00
00002478	DON KAHLER	VSU SCRIMMAGE VS PEN ARGYL.....		66.00
00002479	GEORGE FARINA	VSU SCRIMMAGE VS PEN ARGYL.....		66.00
00002480	JOHN BACHERT	V BASEBALL VS SV.....		66.00
00002481	LVLOA	ASSIGNOR FEES - SCRIMMAGE DAY AND		402.00

10-GENERAL FUND

2,280.00

Grand Total Manual Checks :

0.00

Grand Total Regular Checks :

2,280.00

Grand Total Direct Deposits:

0.00

Grand Total Credit Card Payments:

0.00

Grand Total All Checks :

2,280.00

* Denotes Non-Negotiable Transaction

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Note: Output selection limited to transactions dated between 05/11/2012 and 05/25/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00014785	24-7 FITNESS CLUBS	DUES/FEES.....		150.00
00014786	A-B-E LABORATORY	REPAIRS AND MAINTENANCE.....		120.00
00014787	A-PROMPT CORPORATION	ADMIN SOFTWARE, LICENSING FEES / S		2,281.60
00014788	ADVANCED BUSINESS EQUIPMENT	SUPPLIES.....		80.89
00014789	ALLETOWN SEWING MACHINE	REPAIRS.....		88.75
	OUTLE			
00014790	AMAZON	SUPPLIES.....		690.58
00014791	BETTY J AMIG	TAX REBATE.....		250.00
00014792	CONSTANCE ARNOLD	MILEAGE.....		388.39
00014793	SUSAN ARNOLD	MILEAGE.....		9.99
00014794	KARYN PARSONS BAIZE	GASOLINE.....	TRAVEL.....	227.75
00014795	BAKER & TAYLOR	BOOKS.....		35.67
00014796	DOROTHY S BANKES	TAX REBATE.....		250.00
00014797	MICHAEL E BARKER	TUITION REIMBURSEMENT.....		1,185.00
00014798	DEBRA BARTHOLD	STUDENT FEES FOR INSTRUCTIONAL REL		25.00
00014799	BAUDVILLE	SUPPLIES.....		538.64
00014800	BAYADA HOME HEALTH CARE INC	OTHER PROFESSIONAL SERVICES.....		175.00
00014801	BDU - LEHIGH VALLEY	SUPPLIES.....		59.00
00014802	FRANCES V BERKENSTOCK	TAX REBATE.....		500.00
00014803	LILLIAN M BILGER	TAX REBATE.....		500.00
00014804	KEVIN M BISIGNANI	MILEAGE.....		8.33
00014805	BLICK ART MATERIALS	SUPPLIES.....		209.52
00014806	NICOLE BLOISE	CONFERENCE EXPENSE.....		204.11
00014807	RUTH D BOEHM	TAX REBATE.....		250.00
00014808	KAREN BORTZ	GASOLINE.....	TRAVEL.....	86.31
00014809	KELLY ANN BOWER	CONFERENCE EXPENSE.....		80.00
00014810	CAROL J BOYER	TAX REBATE.....		250.00
00014811	BOYKO'S PETROLEUM SERVICE	SUPPLIES.....		450.00
	INC			
00014812	ADAM BRAUCHLE	MILEAGE.....		35.52
00014813	SUSAN BREIDINGER	MILEAGE.....		17.15
00014814	ELIZABETH V BURIAN	TAX REBATE.....		500.00
00014815	BUXMONT ACADEMY	TUITION TO APPROVED PRIVATE SCHOOL		2,108.34
00014816	JANETTE M CALLAHAN	TAX REBATE.....		650.00
00014817	CALLOWAY HOUSE INC	SUPPLIES.....		29.94
00014818	JENNIFER FISCHL CARABALLO	SUPPLIES.....		158.45
00014819	CARBON LEHIGH INTERMED UNIT	SVCS IN SUPPORT OF LEA'S TECHNOLOG		12,700.61
	21			
00014820	CARBON LEHIGH IU 21	PROFESSIONAL EDUCATIONAL SERVICES-		240,690.00

* Denotes Non-Negotiable Transaction
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Fund Accounting Check Summary

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Note: Output selection limited to transactions dated between 05/11/2012 and 05/25/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00014821	CDW GOVERNMENT INC	NON CAPITAL END USER EQUIP/REPLACE		269.88
00014822	CHESTER COUNTY INTERMEDIATE UNIT	TUITION.....	TUITION TO COMMUNITY COLLEGES.....	10,212.48
00014823	MARY A CHIAVETTA	TAX REBATE.....		500.00
00014824	BETTY J CHRISTMAN	TAX REBATE.....		500.00
00014825	ELAINE CIVIC	EYE CARE.....		75.00
00014826	JANICE CLYMER	CONFERENCE EXPENSE.....		56.33
00014827	JOAN E COCHRANE	TAX REBATE.....		650.00
00014828	COLLINS SPORTS MEDICINE	SUPPLIES.....		517.20
00014829	LORI COOKE	CONFERENCE EXPENSE.....		9.99
00014830	ROSS COOPER	CONFERENCE EXPENSE.....		693.53
00014831	HELEN CSRNKO	TAX REBATE.....		500.00
00014832	JENNIFER CURTIS	MEDICAL REIMBURSEMENT.....		151.09
00014833	CYGNUS SUPPLY	NON CAPITAL END USER EQUIP/ORIGINA		213.00
00014834	BARBARA ANN DEANGELO	EYE CARE.....		75.00
00014835	GERTRUDE DECKING	TAX REBATE.....		650.00
00014836	DEER PARK	SUPPLIES.....		356.44
00014837	ALETHA DETWEILER	TAX REBATE.....		500.00
00014838	DEBORAH DIERENDERFER	CONFERENCE EXPENSE.....		32.19
00014839	DISCOUNT ELECTRONICS	NON CAPITAL EQUIP/REPLACEMENT.....		239.79
00014840	DON HERB PHOTOGRAPHY	SUPPLIES.....		3,000.00
00014841	DORON PRECISION SYSTEMS INC	EDUCATIONAL SOFTWARE.....		990.00
00014842	JOSEPH DOYLE	CONFERENCE EXPENSE.....		303.52
00014843	DRIES DO IT CENTER	SUPPLIES.....		89.61
00014844	JOANN DUGAN	TUITION REIMBURSEMENT.....	EYE CARE.....	348.00
00014845	RINA AND DANIEL DUGGAN	LIBRARY BOOK REFUND.....		9.00
00014846	DV WAREHOUSE INC	EDUCATIONAL SOFTWARE.....	REPAIRS.....	827.89
00014847	DYNAVOX SYSTEMS LLC	REPAIRS.....		1,639.10
00014848	EAST PENN MEDICAL PRACTICE INC	OTHER PROFESSIONAL SERVICES.....		420.00
00014849	ANDREA EDMONDS	CONFERENCE EXPENSE.....		57.72
00014850	EMMAUS HIGH SCHOOL	STUDENT TRANSPORTATION SERVICES...	DUES / FEES.....	2,239.44
00014851	EPSD CAFETERIA FUND	STATE REIMB.....		4,373.38
00014852	LISA EVANS	CONFERENCE EXPENSE.....		353.75
00014853	THE EXPRESS-TIMES	ADVERTISING.....		1,570.00
00014854	ARLENE L FAUSTNER	TAX REBATE.....		650.00
00014855	FERGUSON ECONOMY PLMBG & HTG	SUPPLIES.....		106.77
00014856	LARRY & ANTHONY FERRARO	PRINTING/BINDING.....		29.10

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Fund Accounting Check Summary

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00014857	FIRST GROUP AMERICA	STUDENT TRANSPORTATION SERVICES...		698.50
00014858	FOLLETT LIBRARY RESOURCES	BOOKS.....		849.00
00014859	LINDA FOSBURG	TAX REBATE.....		650.00
00014860	FRONTIER	TRANSPORT/TELECOMMUNICATIONS.....		3,094.07
00014861	DARLENE GALL	TAX REBATE.....		250.00
00014862	JUNE GANSTER	TAX REBATE.....		250.00
00014863	GAYLE GETZ	TAX REBATE.....		500.00
00014864	BETTY M GIBSON	EYE CARE.....		75.00
00014865	KENNETH GODUSKY	TAX REBATE.....		650.00
00014866	GOVCONNECTION INC	NON CAPITAL END USER EQUIP/ORIGINA		2,679.80
00014867	GREG'S AUTO & TIRE SERVICE	REPAIRS AND MAINTENANCE SERVICES...		18.00
	INC			
00014868	MICHAEL R GUERRIERE	TAX REBATE.....		250.00
00014869	LORETTA L GUTH	TAX REBATE.....		500.00
00014870	TRICIA E GUTMAN	CONFERENCE EXPENSE.....	MILEAGE.....	321.64
00014871	GUYETTE COMMUNICATION	TRANSPORT/TELECOMMUNICATIONS.....		3,723.00
	INDUSTRI			
00014872	JASON HANLON	TUITION REIMBURSEMENT.....		1,185.00
00014873	PAULINE B HARING	TAX REBATE.....		500.00
00014874	HARNED DURHAM OIL COMPANY	CONTRACTED CARRIERS.....		1,820.46
00014875	ELLEN HELD	MILEAGE.....		6.66
00014876	MARY AND STEVEN HENSLEY	FOUND LIBRARY BOOK REFUND.....		14.00
00014877	MARY ELLEN HEPBURN	MILEAGE.....		9.21
00014878	KATHRYN HILLEGASS	TUITION REIMBURSEMENT.....		558.00
00014879	AMY HITCH	TUITION REIMBURSEMENT.....		1,304.70
00014880	GRACE HOCHELLA	MILEAGE.....		31.86
00014881	ALLISON HORNER	FOOD.....	MISC EXPENDITURES.....	635.88
00014882	THE HORSHAM CLINIC	TUITION.....		150.00
00014883	HTSS, INC	CUSTODIAL SERVICES.....		4,195.20
00014884	EDWIN E HUNSBERGER	TAX REBATE.....		650.00
00014885	LAN YUH HWANG	TAX REBATE.....		650.00
00014886	INDIAN CREEK STORAGE	RENTAL OF LAND & BLDGS.....	RENTAL OF LAND & BUILDINGS.....	485.00
00014887	JARRETT MECHANICAL	SUPPLIES.....		1,300.00
	INSULATION			
00014888	CATHY JONES	ADULT ED REIMBURSEMENT.....		32.50
00014889	J.P. MASCARO & SONS	DISPOSAL SERVICES.....		8,569.14
00014890	J.W. PEPPER & SON, INC.	SUPPLIES.....		29.93
00014891	BOB KAHLE PIANO TECHNICIAN	REPAIRS.....		240.00
00014892	KARIN KAO	SUPPLIES.....		30.00

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Note: Output selection limited to transactions dated between 05/11/2012 and 05/25/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00014893	NOELLE KEELER	MEDICAL REIMBURSEMENT.....		58.38
00014894	RONALD L KELLER	TAX REBATE.....		500.00
00014895	KAREN KEMP	MEDICAL REIMBURSEMENT.....	MILEAGE.....	127.65
00014896	COLLEEN KINGSBURY	SUPPLIES.....		227.51
00014897	SANDRA A KLECKNER	TAX REBATE.....		250.00
00014898	RICHARD W KLINE	TAX REBATE.....		250.00
00014899	DAVID W KOCH	TAX REBATE.....		250.00
00014900	STEECIA E KOFSKY	REPAIRS.....		500.00
00014901	KOWA OPTIMED, INC	TAX REBATE.....		218.00
00014902	MARY KUNCIO	SUPPLIES.....		250.00
00014903	KURTZ BROS	CONFERENCE EXPENSE.....		25.35
00014904	NIKOL KUSHMA	TAX REBATE.....		43.29
00014905	SHIRLEY KUTZ	SUPPLIES.....		500.00
00014906	LCIT-DISTRIBUTION CENTER	SUPPLIES.....		668.64
00014907	LEHIGH COUNTY AUTO PARTS	TUITION TO COMMUNITY COLLEGES & TE		51.13
00014908	LEHIGH CARBON COMM COLLEGE	TUITION.....		46,311.17
00014909	LEHIGH LEARNING ACADEMY	TAX REBATE.....		11,080.00
00014910	JEANNETTE K LEHMAN	DUES.....		500.00
00014911	LEHIGH VALLEY BUSINESS	STUDENT FEES.....		1,698.00
00014912	LEHIGH VALLEY HEALTH NETWORK	CONFERENCE EXPENSE.....		50.00
00014913	LAURA LEIBY	CONTRACTED CARRIERS.....		255.50
00014914	LEVY SCHOOL BUS CO	TAX REBATE.....		292.00
00014915	SARAH A LORAH	TAX REBATE.....		650.00
00014916	DORIS A LOWELL	CONFERENCE EXPENSE.....		250.00
00014917	BRAD LOWER	TAX REBATE.....		45.95
00014918	VALERIA LUTTERSCHMIDT	SUPPLIES.....		650.00
00014919	MALMARK, INC	SUPPLIES.....		41.81
00014920	MANCINO MANUFACTURING	TUITION REIMBURSEMENT.....	CONFERENCE EXPENSE.....	7,100.00
00014921	HEATHER MARSTELLER	TAX REBATE.....		4,017.23
00014922	LEONA M MAZEPA	SUPPLIES.....		500.00
00014923	ANDREW MCCONVILLE	OTHER PROFESSIONAL SERVICES.....		90.00
00014924	LVPG MATLV	TAX REBATE.....		225.00
00014925	ANNIE P MERTZ	SUPPLIES.....		500.00
00014926	TODD MERTZ	TAX REBATE.....		54.95
00014927	GLORIA MICHAEL	OTHER PROFESSIONAL SERVICES.....		250.00
00014928	MICHAEL & DONNA MIKOLAJCZYK	TAX REBATE.....		280.00
00014929	DIANNA M MILLER	REPAIRS.....		650.00
00014930	MODERN HANDLING EQUIPMENT COMP			275.00

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00014931	SANDRA J MORIARTY	TAX REBATE.....		650.00
00014932	SHAUN J.MURRAY	MEDICAL REIMBURSEMENT.....		617.70
00014933	DEBRA MUTHARD	COMMUNICATIONS.....		45.00
00014934	JENNIFER NAJARIAN	MILEAGE.....		22.42
00014935	NANCY KREISHER SILK	SUPPLIES.....		518.00
	SCREENING			
00014936	SUSAN NOACK	SUPPLIES.....		17.00
00014937	LOIS M NONNEMAKER	TAX REBATE.....		500.00
00014938	WILLIAM H NONNEMAKER	TAX REBATE.....		500.00
00014939	NORTHEAST CHEMICAL AND	SUPPLIES.....		1,132.48
	SUPPLY			
00014940	OAA-VELOCITY	OTHER PROFESSIONAL SERVICES.....		1,642.50
00014941	OFFICE DEPOT	SUPPLIES.....		406.62
00014942	JACQUELINE OLDENBUSCH	TAX REBATE.....		500.00
00014943	LEONA M OLSON	TAX REBATE.....		500.00
00014944	REGINA OSTER	SUPPLIES.....		274.91
00014945	ANNA M OSWALD	TAX REBATE.....		650.00
00014946	RONALD OSWALD	TAX REBATE.....		250.00
00014947	PENNSYLVANIA MATH LEAGUE	STUDENT FEES FOR INSTRUCTIONAL REL		90.00
00014948	PARTSPEOPLE	REPAIRS.....	EDUCATIONAL SOFTWARE.....	499.55
00014949	ALISON PATCHCOSKI	TUITION REIMBURSEMENT.....		237.00
00014950	LINDA PEKARIK	MILEAGE.....		82.81
00014951	PENTELEDATA	REPAIRS.....		754.00
00014952	PHOEBE FLORAL	SUPPLIES.....		69.90
00014953	PITNEY BOWES	RENTAL OF EQUIPMENT.....		934.00
00014954	LORETTA G PONDELEK	TAX REBATE.....		250.00
00014955	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		68,512.99
00014956	PPL ELECTRIC UTILITIES	ELECTRICITY.....		6,231.78
00014957	THE PRINTER WORKS	NON-CAPITAL EQUIP/REPLACEMENT.....		179.74
00014958	PROAC CORPORATION	REPAIRS.....		1,890.00
00014959	PROASYS INC	SUPPLIES.....		904.54
00014960	QUAKERTOWN COMM SCHOOL DIST	TUITION TO OTHER LEAS WITHIN THE S		2,750.55
00014961	QUILL CORPORATION	SUPPLIES.....		888.56
00014962	RADIO SHACK ACCOUNTS	SUPPLIES.....		13.99
	RECEIVABL			
00014963	MICHELE READINGER	CONFERENCE EXPENSE.....		32.19
00014964	REALLY GOOD STUFF, INC	BOOKS.....		141.66
00014965	JAMIE REIDY	TUITION REIMBURSEMENT.....		1,209.00
00014966	REIMER BROS., INC.	CONTRACTED CARRIERS.....		25,567.81

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00014967	REINHART FOODSERVICE LLC	SUPPLIES.....		324.19
00014968	KEVIN F REMALY	CONFERENCE EXPENSE.....		45.95
00014969	REYNOLDS H20 PLUS INC	SUPPLIES.....		624.33
00014970	SAMANTHA RIFFEY	CONFERENCE EXPENSE.....		196.40
00014971	R J HARWICK PHOTOGRAPHY	SUPPLIES.....		192.50
00014972	KATI RODRIGUES	TUITION REIMBURSEMENT.....		4,740.00
00014973	DONNA ROOT	GASOLINE.....	TRAVEL.....	118.22
00014974	ROSEN CLASSROOM	BOOKS.....	EDUCATIONAL SOFTWARE.....	1,338.00
00014975	ANNE E ROSSANESE	TAX REBATE.....		500.00
00014976	JOSEPHINE C ROTH	TAX REBATE.....		250.00
00014977	HILDA RUBIN	TAX REBATE.....		519.37
00014978	SALISBURY TOWNSHIP SCHOOL DIST	TUITION.....		2,824.32
00014979	PATRICIA SAUERWINE	TUITION REIMBURSEMENT.....		1,185.00
00014980	LORI A SCHAEFFER	SUPPLIES.....		38.69
00014981	MARGARET M SCHAFER	TAX REBATE.....		250.00
00014982	SCHAF'S VIDEO PRODUCTIONS	SUPPLIES.....		2,170.00
00014983	MIRIAM M SCHMICK	TAX REBATE.....		650.00
00014984	RUTH B SCHMOYER	TAX REBATE.....		500.00
00014985	OTTO P SCHNELLMAN	TAX REBATE.....		650.00
00014986	SCHOOL HEALTH CORPORATION	SUPPLIES.....		1,717.11
00014987	SCHOOL KIDS HEALTHCARE	SUPPLIES.....		119.95
00014988	SCHOOL REHABILITATION SERVICES	PROFESSIONAL EDUCATIONAL SERVICES		609.00
00014989	SCHOOL SPECIALTY	SUPPLIES.....		556.22
00014990	JOHN SCHREINER	MISCELLANEOUS EXPENDITURES.....		250.00
00014991	SCHUTT RECONDITIONING	REPAIRS.....		1,592.80
00014992	JAYANNE A SCHWENK	MILEAGE.....		9.21
00014993	SEARS COMMERCIAL ONE	SUPPLIES.....		85.81
00014994	THOMAS SEIDENBERGER	MEDICAL REIMBURSEMENT.....		566.82
00014995	SEVEN GENERATIONS	TUITION TO PENNSYLVANIA CHARTER SCH	TUITION TO PENNSYLVANIA CHARTER SC	122,226.23
00014996	J. A. SEXAUER MFG. CO.	SUPPLIES.....		1,415.27
00014997	EARL H. SHANKWEILER	TAX REBATE.....		250.00
00014998	SHARP SIGNS & GRAPHICS	SUPPLIES.....		600.00
00014999	AUDREY N SHELLY	TAX REBATE.....		250.00
00015000	GLORIA M SHIVE	TAX REBATE.....		500.00
00015001	LUCILLE SICHER	TAX REBATE.....		650.00
00015002	BRIAN SIGAFOOS	MILEAGE.....		126.76
00015003	NANCY SMARTSCHAN	SUPPLIES.....	EYE CARE.....	248.89

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FIRST NIAGARA-GENFUN - From 05/11/2012 To 05/25/2012

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00015004	ALLYSON SMITH	TUITION REIMBURSEMENT.....		315.00
00015005	BARBARA A SMITH	TAX REBATE.....		250.00
00015006	MARY E SNYDER	TAX REBATE.....		250.00
00015007	STAVER HYDRAULICS CO INC	SUPPLIES.....		49.45
00015008	DEBRA STEVENS	MILEAGE.....		9.21
00015009	STOTZ-FATZINGER OFFICE	NON CAPITAL EQUIP/ORIGINAL.....		1,943.43
	SUPPLY			
00015010	DORIS STRANGE	TAX REBATE.....		500.00
00015011	SUNGARD PUBLIC SECTOR INC	SUPPLIES.....		8,250.00
00015012	DEBORAH A SWANN	TUITION REIMBURSEMENT.....		1,209.00
00015013	LLOYD SWEIGART JR	TAX REBATE.....		500.00
00015014	TEACHER'S DISCOVERY	SUPPLIES.....		271.88
00015015	DENISE TELES-CARL	CONFERENCE EXPENSE.....		34.43
00015016	SANDRA TEPLITZ	MILEAGE.....		92.13
00015017	THE MORIN COMPANY	SUPPLIES.....		867.42
00015018	DIANE TINTLE	CONFERENCE EXPENSE.....		63.81
00015019	STEPHEN TOTH	SUPPLIES.....		53.98
00015020	JEANNE B TRAINER	TAX REBATE.....		500.00
00015021	MEGAN TUCKER	TUITION REIMBURSEMENT.....		1,209.00
00015022	UGI UTILITIES INC	NATURAL GAS.....		5,899.74
00015023	DAVID J ULRICH	TAX REBATE.....		250.00
00015024	UNITED CONCORDIA	DENTAL INSURANCE.....		470.58
00015025	ROBIN & JEFFREY URENKO	SUPPLIES.....		913.67
00015026	USI EDUCATION & GOVERNMENT	SUPPLIES.....		127.19
	SALES			
00015027	V & C ACCESSORIES INC	SUPPLIES.....		2,194.93
00015028	VALLEY LITHO SUPPLY CO.	SUPPLIES.....		9.42
00015029	KURTIS WALP	EYE CARE.....		75.00
00015030	JEAN H WARRICK	TAX REBATE.....		500.00
00015031	ANNA WEAVER	TAX REBATE.....		500.00
00015032	WEBB MEDICAL SYSTEMS	SUPPLIES.....	REPAIRS.....	195.42
00015033	WEINSTEIN SUPPLY CORP	SUPPLIES.....		206.60
00015034	WEIS MARKETS INC	SUPPLIES.....		296.03
00015035	WENTZ HARDWARE	SUPPLIES.....		165.23
00015036	MAE L WENTZ	TAX REBATE.....		500.00
00015037	WESTERN PSYCHOLOGICAL	SUPPLIES.....		116.60
	SERVICES			
00015038	CHRISTINE WHITE	COMMUNICATIONS.....		90.00
00015039	AMY A WIKERT	TUITION REIMBURSEMENT.....		1,185.00

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 05/11/2012 To 05/25/2012

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Note: Output selection limited to transactions dated between 05/11/2012 and 05/25/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00015040	DENINE M WILLIAMS	MILEAGE.....		45.51
00015041	RYAN K WILLIAMS	CONFERENCE EXPENSE.....		9.99
00015042	KRISTEN R WILSON	MILEAGE.....		6.11
00015043	WOODCRAFT 567	SUPPLIES.....		56.68
00015044	WORTH, MAGEE & FISHER, P.C.	OTHER PROFESSIONAL SERVICES.....		5,295.60
00015045	XEROX CORPORATION	REPAIRS.....	OTHER PURCHASED PROF/TECH SERVICES	36,640.35
00015046	SALLIE YENCHO	SUPPLIES.....		135.09
00015047	ROBERT L YENSER	TAX REBATE.....		250.00
00015048	STEPHANIE YOTHERS	TRANSPORT/TELECOMMUNICATIONS.....		59.95
00015049	ZEINER & SONS INC	REPAIRS.....		330.00
00015050	ASHLEY ZIEGLER	ADULT ED REIMBURSEMENT.....		28.50
*P/R 5/17	EAST PENN SCHOOL DISTRICT	PAYROLL 5/17/12.....		2,082,405.59
*S/S 5/17	EAST PENN SCHOOL DISTRICT	SOCIAL SECURITY 5/17/12.....		157,299.22
		10-GENERAL FUND	2,996,771.33	
		Grand Total Manual Checks :	2,239,704.81	
		Grand Total Regular Checks :	757,066.52	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	2,996,771.33	

- Payables within Check P - Prenote * Denotes Non-Negotiable Transaction c - Credit Card Payment

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EAST PENN SCHOOL DISTRICT

EAST PENN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING

AGENDA

**Board Room
800 Pine Street
Emmaus, PA 18049**

**June 25, 2012
7:30 p.m.**

2012

January 9 & 23
February 13 & 27
March 12 & 26
April 23
May 14
June 11 & 25
July 9
August 13 & 27
September 10 & 24
October 8 & 22
November 12
December 3, Reorganization Meeting
December 10

Vision Statement: The East Penn School District will empower students to maximize their individual potential and become lifelong learners and contributors to a global society.

Mission Statement: The East Penn School District will provide a learning environment in which students become problem solvers, collaborators and critical thinkers.

EAST PENN INFORMATION LINE: (610-966-8480)
EAST PENN ANONYMOUS STUDENT TIP LINE (610) 966-8400
EAST PENN WEB PAGE: www.eastpennsd.org

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes for the June 11, 2012 meeting.

4. 2012 Homestead and Farmstead Resolution; 2012-13 East Penn School District Budget

Motion by _____, Seconded by _____
RESOLVED, by the Board of School Directors of East Penn School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2012, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

1. Aggregate amount available for homestead and farmstead real estate tax reduction. The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2012:
 - a. Gambling tax funds. The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$1,755,954.64.
 - b. Philadelphia tax credit reimbursement funds. PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.324(3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of \$40,034.84.
 - c. Aggregate amount available. Adding these amounts, the aggregate amount available during the school year for real estate tax reduction is \$1,795,989.48.
2. Homestead/farmstead numbers. Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:
 - a. Homestead property number. The number of approved homesteads within the School District is 16,029.
 - b. Farmstead property number. The number of approved farmsteads within the School District is 26.
 - c. Homestead/farmstead combined number. Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 16,055.
3. Real estate tax reduction calculation. The school board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the aggregate amount available during the school year for real estate tax reduction of \$1,795,989.48 by the aggregate number of approved homesteads and approved farmsteads of 16,055, the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$111.86.

4. Homestead exclusion calculation. Dividing the paragraph 3 maximum real estate tax reduction amount of \$111.86 by the School District real estate tax rate of 46.87 mills (.04687), the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is \$2,387.00, and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is \$2,387.00.
5. Homestead/farmstead exclusion authorization – July 1 tax bills. The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$2,387.00. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$2,387.00. For purposes of this Resolution, “approved homestead” and “approved farmstead” shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the school District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. §6926.341(g)(3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 5 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.
6. Homestead/farmstead exclusion authorization – interim real estate tax bills. No homestead or farmstead exclusion will apply to any interim tax bill except an interim tax bill applicable to a property that includes an approved homestead or approved farmstead listed in the report received by the School District from the County Assessment Office on or before May 1, but not included in the tax assessment reflected in the July 1 tax bill for the property. In most cases, the assessment of approved homesteads and approved farmsteads will be reflected in July 1 tax bills. However, in any case when there is an approved homestead or an approved farmstead that is not included in the assessment reflected in the July 1 tax bill, and when an interim real estate tax notice is issued later based on an interim assessment including the approved homestead or approved farmstead, the interim tax notice shall reflect a homestead or farmstead exclusion real estate assessed value reduction calculated under paragraph 5, except that the paragraph 4 maximum real estate assessed value reduction will be prorated in the same manner as the real estate tax is pro-rated. Assuming the interim tax notice reflects taxation as of July 1, as will occur in most such cases, the full amount of the paragraph 4 maximum real estate assessed value reduction will apply. In the extraordinary case where the new interim tax assessment is effective after July 1, the paragraph 4 maximum real estate assessed value reduction will be pro-rated in the same manner as the real estate tax reflected in the interim tax bill is pro-rated.

2012-13 Budget - Final Adoption

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors adopt the 2012-13 budget that was tentatively adopted on May 14, 2012, and revised; and,

Be it further

RESOLVED, That the East Penn Board of School Directors, Lehigh County, Commonwealth of PA, hereby authorize expenditures totaling \$124,996,104 as set forth therein; and,

Be it further

RESOLVED, That the East Penn Board of School Directors levy a tax of 46.87 mills per dollar of assessed valuation on real estate, and the following taxes be levied under Act 511:

A one-half percent (.5%) earned income tax, and,
A one percent (1%) real estate transfer tax

Be it further

RESOLVED, That the Senior Citizen Real Estate Tax Rebate Program be continued for the 2012-13 year with the same eligibility income guidelines as the previous year's program; and,

Be it further

RESOLVED, That the East Penn Board of School Directors approve the establishment of a Committed Fund Balance as of June 30, 2012 in the amount of \$1,250,294 for the purpose of future anticipated rate increases by the Public School Employees Retirement System.

5. Delinquent Earned Income Tax Collection

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors authorizes Keystone Collections Group to continue the collection of delinquent earned income taxes for Lower Macungie Township residents for tax years 2011 and prior retroactive to January 1, 2012 with commission continued at the rate of 1.75%, plus our share of printing and postage; and,

Be it further

RESOLVED, That the East Penn Board of School Directors authorizes the Borough of Macungie to continue the collection of delinquent earned income taxes for Borough of Macungie residents for tax years 2011 and prior retroactive to January 1, 2012 with commission continued at the rate of 5.00%, plus our share of printing and postage.

6. Report of the Superintendent of Schools – Dr. Thomas L. Seidenberger

1. District Update

2. Personnel

Motion by _____, Seconded by _____

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

-Zachary Fuller, Assistant Principal at Emmaus High School, effective July 16, 2012 (Exhibit 1)
-Katja Wahrhaftig, German Teacher at Emmaus High School, effective June 30, 2012 (Exhibit 2)
-Vicki Kulp, Instructional Assistant at Wescosville School, effective June 12, 2012 (Exhibit 3)
-Matthew Henzler, Part-Time Custodian at Willow Lane School, effective June 19, 2012 (Exhibit 4)

General Leave Request – Reference: Board Policy 539, General Leave

Employee: April Snyder

Grade 3 Teacher, Shoemaker School
Effective: 8/21/12-1/22/13

Interim Coordinator of Secondary Curriculum

Name/Address: Laura Leiby
208 Oak Street, Kaska 17959
Education Level: B. S. Degree (1997)
M. Ed. Degree (1999)
Ed. D. Degree (2012)
Undergraduate School: Kutztown University
Graduate School: Kutztown University
Immaculata University
Certification: Instructional II-Physics, Mathematics
Supervisory-Curriculum & Instruction
Assignment: Vacancy created by retirement of Dr. L. Delvernois
Effective: August 21, 2012
Experience: 2007-Present: East Penn SD
8/99-8/04: East Penn SD
8/05-2007 Lehigh Career & Technical Institute
Salary: \$74,411 , plus \$500 Stipend/Pay

Full-Time Substitute Teacher Appointments

Name/Address: Jennifer Hanssen
4283 Elm Drive, Allentown 18103
Education Level: B. S. Degree (2010)
Undergraduate School: Kutztown University (2010)
Certification: Instructional I, Elementary, K-6
Assignment: Grade 3, Wescosville School
Opening created by N. Swatsky leave
Effective: August 21, 2012
Experience: 11/2011-6/2012: East Penn SD
Salary: \$45,508 (Year 2, Col. B)

Name/Address: Steven Neikam
209 Lone Lane, Allentown 18104
Education Level: B. A. Degree (1989)
Undergraduate School: Moravian College
Graduate School: Kutztown University (certification credits)
Certification: Instructional II, Elementary
Assignment: Grade 5 Teacher, Wescosville School
Opening created by E. Petrella leave
Effective: August 21, 2012
Experience: 8/2011-6/2012: East Penn SD
10/2010-6/2011: East Penn SD
12/2008-6/2009: East Penn SD
Salary: \$45, 831 (Year 3, Col. B)

Name/Address: Michael Mauro
133 Jefferson Street, Emmaus
Education Level: B. A. Degree (2000)
Undergraduate School: Penn State University
Graduate School: Muhlenberg College (certification credits)
Certification: Instructional I, Elementary, K-6
Assignment: Grade 3, Wescosville School
Opening created by E. Martin leave

Effective:	August 21, 2012
Experience:	8/2011-6/2012: East Penn SD 8/2010-6/2011: East Penn SD
Salary:	\$45,508 (Year 2, Col. B)
Name/Address:	Krista Colville 5420 Hanover Drive, Wescosville
Education Level:	B. S. Degree (2010)
Undergraduate School:	Penn State University
Certification:	Instructional I, Elementary, K-6
Assignment:	Grade 2, Alburtis School Opening created by J. Tanner leave
Effective:	August 21, 2012
Experience:	9/2011-6/2012: East Penn SD 9/2010-6/2011: East Penn SD
Salary:	\$45,508 (Year 2, Col. B)
Name/Address:	Kristen Tomasello 1576 Kennington Lane, Macungie
Education Level:	B. A. Degree (1990)
Undergraduate School:	Gettysburg College
Graduate School:	Muhlenberg College (certification credits)
Certification:	Instructional I, Elementary, K-6
Assignment:	Grade 5, Shoemaker School Opening created by L. Knauss leave
Effective:	August 21, 2012
Experience:	8/2011-6/2012: East Penn SD 8/2010-6/2011: East Penn SD
Salary:	\$45,508, (Year 2, Col. B)
Name/Address:	Julia Kling 842 Welsh Road, Schwenksville 19473
Education Level:	B. S. Degree (2011)
Undergraduate School:	Kutztown University
Certification:	Instructional I, Elementary, K-6
Assignment:	Grade 4, Shoemaker School Opening created by K. Durigan leave
Effective:	August 21, 2012
Experience:	None
Salary:	\$45,185 (Year 1, Col. B)
Name/Address:	Kimberly Exaros 2007 Sunrise Drive, Allentown 18104
Education Level:	B. S. Degree (2008)
Undergraduate School:	Penn State University
Certification:	Instructional I, Elementary, K-6
Assignment:	Grade 1, Alburtis School Open created by K. Bergman leave
Effective:	August 21, 2012
Experience:	8/2011-6/2012: East Penn SD
Salary:	\$45,508 (Year 2, Col. B)
Name/Address:	Virginia Duncan 26 Lower Way Road, Easton 18045
Education Level:	B. S. Degree (1975) M. S. Degrees (2008 & 2011)
Undergraduate School:	Hampton University
Graduate School:	Gwynedd Mercy College

Certification: Instructional I, Business-Computer-Info Tech, Special Education
Assignment: Computer & Business Applications, LMMS
Opening created by M. Aquila leave
Effective: August 21, 2012
Experience: 2/2012-6/2012: East Penn SD
12/2006-6/2010: Easton Area SD
Salary: \$45,508 (Year 2, Col. B)

Administrative Assistant Appointment

Name/Address: Jessica Miller
1346 Spring Road
Andreas, 18211
Assignment: Eyer MS-Administrative Assistant
Vacancy created by S. Drexinger retirement
Effective: July 9, 2012
Salary: \$25,100, 35 hrs./wk.

2012-2013 Annual Academic Appointments (Head Teachers, Grade Leaders, Department Chairs

See Exhibit 5

2012-13 Annual Substitute Rates

See Exhibit 6

Extended School Year Staff

Vicki Kulp, Teacher Lisa Shupp, Instructional Assistant

Summer Learning Academy Teacher

Heather Day Vicky Romagnoli

Educational Conferences – Exhibit 7

That the East Penn Board of School Directors approve the estimated expenses for the individuals who are attending the educational conferences listed on Exhibit 7.

3. Edulink Contract – Exhibit 8

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the Agreement, Option 2, with Edulink Systems Inc., 1111 E. Katella Avenue, Orange, CA to provide services as described in Exhibit 8, effective July 1, 2012-June 30, 2015 at a cost of \$8,000/year.

7. Legislative C. Ballard

8. Business Operations

1. Bid Opening Report – EHS Natatorium HVAC Modifications and Repairs

The following bids were opened at 2:00 p.m. in Conference Room A of the East Penn School District Administrative Offices on June 7, 2012. Bidder Representative Present: Brian Biery of H. T. Lyons; Engineer Present: Dave Brown, Entech; Staff Present: D. Surdoval, R. Ritter.

EHS Natatorium HVAC Modifications and Repairs- H. T. Lyons, Inc., Allentown, PA

2. Bill List Approval

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

3. Approval of District Insurance Policies

Motion by _____, Seconded by _____
PACKAGE POLICY

RESOLVED, That the East Penn Board of School Directors accept the recommendation of the Insurance Advisory Council and award the contract for the package policy including EDP coverage, boiler coverage and automobile, to ACE USA (PSBA Insurance Trust Program) through USI Insurance Services at the quotation price of \$258,494.

Note: Last year this policy was awarded to ACE USA for a total premium of \$248,388.

UMBRELLA COVERAGE

RESOLVED, That the East Penn Board of School Directors accept the Recommendation of the Insurance Advisory Council and award the contract for \$15 million umbrella coverage to Old Republic Insurance Company (PSBA Insurance Trust Program) at a quotation price of \$23,560 through USI Insurance Services.

Note: Last year this policy was awarded to Old Republic Insurance Company for a total premium of \$23,560.

ERRORS & OMMISIONS POLICY

RESOLVED, That the East Penn Board of School Directors accept the recommendation of the Insurance Advisory Council and award the contract for School Leaders Errors & Omissions, including an enhanced employment liability endorsement, to The Pennsylvania School Boards Insurance Trust and Old Republic Insurance Company at a quotation rate of \$42,765 through the Miers Insurance Agency.

Note: Last year this policy was awarded to the Pennsylvania School Boards Insurance Trust and Old Republic Insurance Company for a total premium of \$36,638.

WORKERS' COMPENSATION POLICY

RESOLVED, That the East Penn Board of School Directors accept the recommendation of the Insurance Advisory Council and award the contract for Workers' Compensation Insurance to PMA Insurance at the quotation price of \$395,494 through USI Insurance Services.

Note: Last year this policy was awarded to PMA Insurance for a total premium of \$332,116.

STUDENT/ACCIDENT INSURANCE

RESOLVED, That the East Penn Board of School Directors award the contract for Student/Accident Insurance to ACE American Insurance Company for the Interscholastic all-sports Package AAA, which includes junior and senior high school football, junior and senior high school interscholastic and intramural sports, gym classes, band, cheerleaders and majorettes, loss

of use, and expanded sports/medicine, and school trip and activities rider and \$1,000,000 catastrophic accident medical benefit for the total annual premium of \$28,053 for primary excess over \$100.00 plan, as made available through Mid-Penn Insurance Associates, Inc.

And be it further

RESOLVED, That the East Penn Board of School Directors make available the voluntary enrollment primary excess over \$100 student insurance plan AA with a maximum benefit of \$1,000,000, which is offered to parents on a voluntary basis through ACE American Insurance Company for \$30 for school-time coverage and \$116 for 24 hour coverage, through Mid-Penn Insurance Associates, Inc.

Note: Last year this policy was awarded to ACE American Insurance Company at a total premium of \$20,459.

4. 2011-2012 Budget Transfers – Exhibit 9

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the 2011-2012 Budget Transfers as listed on Exhibit 9.

5. Bid Rejection – Communications, CATV, Sound and Camera Systems Preventive Maintenance Contract

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors rejects all bids received on May 30, 2012 for the Communications, CATV, Sound and Camera Systems Preventive Maintenance Contract.

6. Bid Awards

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following bid awards:

Lincoln Elementary School Window Replacement

RESOLVED, That the East Penn Board of School Directors authorize the award of the bid received on May 30, 2012 from MTD Construction for the replacement of the existing windows in the 1959 addition. Base bid amount \$157,000.00 plus Alternate #2 for \$2,500.00 for a total contract amount of \$159,500.00.

Fire Alarm System Preventive Maintenance Contract

RESOLVED, That the East Penn Board of School Directors authorize the award of the bid received on May 30, 2012 from Keystone Fire Protection Company for a three year preventive maintenance contract. Base bid amount of \$26,282.00 per year for three years for a total three year contract amount of \$78,846.00.

Elevator Preventive Maintenance Contract

RESOLVED, That the East Penn Board of School Directors authorize the award of the bid received on May 30, 2012 from Otis Elevator Company for a three year preventive maintenance contract. Base bid amount of \$22,707.36 per year for three years for a total three year contract amount of \$68,122.08.

Emmaus High School Natatorium HVAC Modifications and Repairs Project

RESOLVED, That the East Penn Board of School Directors authorize the award of the bid received on June 7, 2012 from H.T. Lyons, Inc. for the Natatorium HVAC modifications and repair project. Base bid amount of \$99,980.00 plus Alternate #3 for \$24,800.00 and Alternate #7 for \$28,300.00 for a total contract amount of \$153,080.00.

9. Announcements

Monday, June 25	7:00 p.m.-Executive Session 7:30 p.m.-Board Meeting
Wednesday, July 4	Fourth of July – All district offices will be closed.
Monday, July 9	7:30 p.m.-Board Meeting, Board Room

10. Adjourn

EXHIBITS

June 25, 2012

East Penn School District

#1

Emmaus High School
500 Macungie Avenue
Emmaus, PA 18049-2296
(610) 965-1650

June 13, 2012

Dear. Dr. Seidenberger and East Penn School Board of Directors:

Please allow this letter to tender my resignation from the East Penn School District effective July 16, 2012. I have held the position of assistant principal at the high school since July 1, 2011. I have accepted the position of assistant principal of Springfield Township High School in Montgomery County, Pennsylvania, for the reasons that Springfield is closer to my home, the position will allow me to better support my family, and my role as the single assistant principal will broaden my administrative experience and better prepare me for the principalship someday.

I have valued my experience in East Penn. The leadership of Dr. Seidenberger and Dr. Torma, especially through the Instructional Rounds process, reflects a commitment to the improvement of teaching and learning: the reasons we exist. My relationship with Mr. Piperato, the principal of EHS, has been the most gratifying and important professional relationship of my career. His mentorship, encouragement, patience and understanding have allowed me to both build on my strengths and overcome my weaknesses as an educational leader. His friendship and advocacy have never left me in doubt about the direction of the high school or the expectations of my position.

Thank you for allowing me to serve this community. The students, families, staff, faculty, and administration of East Penn School District have made it easy to love my job and do my best.

Yours sincerely,



Zachary Fuller

#2

Katja Wahrhaftig
4573 Curly Hill Road
Doylestown, PA
18901

484-357-2225
talktokatja@gmail.com

6/12/2012

Dr. Seidenberger
Superintendent of Schools

East Penn School District
500 Macungie Avenue
Emmaus, PA 18049

Dear Dr. Seidenberger,

I am resigning from my position as German teacher for the East Penn School District, effective June 30th 2012.

Thank you for the opportunities for professional and personal development you have provided me during the last year. I have enjoyed working for the school district and appreciate the support provided to me.

Sincerely,



Katja Wahrhaftig

#3

June 12, 2012

Mrs. Noelle Keeler
Human Resource Specialist
East Penn School District
800 Pine Street
Emmaus, PA 18049

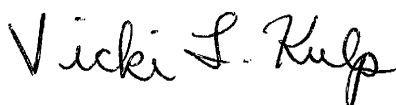
Dear Mrs. Keeler,

I would like to inform you that I will be resigning from my present position as an Instructional Assistant in Autistic Support at Wescosville Elementary School as of today, June 12, 2012. It has been a pleasure working in the school I attended as a child.

I look forward to working as an Instructional Assistant during the 2012 ESY session at Wescosville Elementary. I am hoping to continue my professional career in East Penn School District by having my name placed on the daily substitute teacher list for the 2012-2013 school year.

Thank you for the experience you have afforded me this year.

Sincerely,

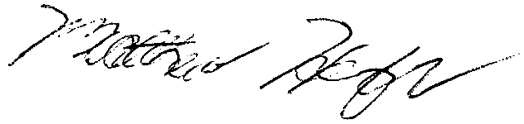
A handwritten signature in cursive script that reads "Vicki L. Kulp". The signature is written in black ink and is positioned above the printed name.

Vicki L. Kulp

4

I, Matthew Henzler would like to resign from my custodial duties at Willow Lane
Elementary School
and the East Penn School District for personal reasons.

Sincerely

A handwritten signature in black ink, appearing to read "Matthew Henzler", written in a cursive style.

**Annual Academic Positions
2012-13**

5

<u>Position</u>	<u>Name</u>	<u>Notes</u>
Head Teacher - Alburtis	Dennine Leschinsky	
Head Teacher - Jefferson	Gail Cannon	
Head Teacher - Lincoln	Jonathan Chase	
Head Teacher - Macungie	Scott Williams	
Head Teacher - Macungie	Amy Bishop	
Head Teacher - Shoemaker	Patrice Arnold	
Head Teacher - Shoemaker	Sarah McDonald	
Head Teacher - Wescosville	David Flannery	
Head Teacher - Wescosville	Michel James	
Head Teacher - Willow Lane	Erin Murphy	
Head Teacher - Willow Lane	Michele Comp	
Head Teacher - Eyer	Jason Palmer	Shared with Sean Boyle
Head Teacher - Eyer	Sean Boyle	Shared with Jason Palmer
Elementary Language Arts Leader	Brandi Blose	
Elementary Mathematics Leader	Lisa Evans	
Elementary Social Studies Leader	Susan Sterkenburg	
Elementary Science Leader	Erin Murphy	
Grade K Leader	Nicole Stratchko	
Grade 1 Leader	Patrice Arnold	
Grade 2 Leader	Paula Fehlinger	
Grade 3 Leader	Anjanette Hoffman	
Grade 4 Leader	Elizabeth Dobbs	
Grade 5 Leader	David Fannery	
Academic Team Leader - Eyer Pod 1	Cindy Snow	
Academic Team Leader - Eyer Pod 2	Heather Bealer	
Academic Team Leader - Eyer Pod 3	Lisa Walker	
Academic Team Leader - Eyer Pod 4	Julie Hummell	
Academic Team Leader - Eyer Pod 5	Amy Kaunitz	
Academic Team Leader - Eyer Pod 6	Patricia Novobilski	
Academic Team Leader - Eyer Pod 7	Joe DiRado	
Academic Team Leader - Eyer Pod 8	Lori King	
Exploratory Subject Team Leader - Eyer	Carrie England	
Academic Team Leader - LMMS Grade 6	Richard Frederick	
Academic Team Leader - LMMS Grade 6	Sarah Pomerhn	
Academic Team Leader - LMMS Grade 6	Lori Schaeffer	
Academic Team Leader - LMMS Grade 6	Jamie Hudak	
Academic Team Leader - LMMS Grade 7	Lillian Wunderly	
Academic Team Leader - LMMS Grade 7	Denine Williams	
Academic Team Leader - LMMS Grade 7	Ashley Landis	
Academic Team Leader - LMMS Grade 8	Joan Keiper	
Academic Team Leader - LMMS Grade 8	Heather Slatoff	

**Annual Academic Positions
2012-13**

<u>Position</u>	<u>Name</u>	<u>Notes</u>
Exploratory Subject Team Leader - LMMS	Katrina Rainford	First Semester
Exploratory Subject Team Leader - LMMS	Melissa Aquila	Second Semester
Graduation Project Coordinator - EHS	Derek Grabfelder	
Graduation Project Coordinator - EHS	Paul Wood	
Department Chair - Art 6-12	Regina Oster	
Department Chair - Business 6-12	Brent Haley	
Department Chair - English 9-12	Diane DiDona	
Department Chair - English 6-8	Tim O'Connor	
Department Chair - FCS 6-12	Heather Day	
Department Chair - Guidance	Diane Flisser	
Department Chair - Library 6-12	Janet Spence	
Department Chair - Math 9-12	Kimberly Adams	
Department Chair - Math 6-8	Jamie Reidy	
Department Chair - Music 6-12	Rita Cortez	
Department Chair - Nurse K-12	Ann Johnson	
Department Chair - Science 9-12	Brent Ohl	
Department Chair - Science 6-8	Tracie O'Connor	
Department Chair - Social Studies 9-12	Thomas Warnke	
Department Chair - Social Studies 6-8	Thad Smith	
Department Chair - Special Education 6-12	Mary Ellen Roberts	
Department Chair - Technology 6-12	Andrew Moxey	
Department Chair - Wellness/Fitness/Driver's Ed	Michael Seip	
Department Chair - World Languages 8-12	Deborah Swann	

6

2012-13 Annual Substitute Rates**Remedial Assistant**

Up to 20 days	\$11.00
21 or more days	\$11.50

Per Diem Teacher

Up to 50 days	\$104.55
51-75 days	\$120.20
76+ days	\$151.60
21 st day in same assignment	\$191.35

Instructional/Staff Assistant

Up to 20 days	\$ 8.20
21 or more days	\$10.45

Food Service

Up to 20 days	\$ 8.20
21 or more days	\$10.45

Health Room Assistant

Up to 20 days	\$13.50
21 or more days	\$14.65

Administrative Assistant

Up to 20 days	\$10.70
21 or more days	\$11.25

#17

EDUCATIONAL CONFERENCES

June 25, 2012

Conference Title: High Functioning Autism; Asperger Syndrome, Nonverbal Learning Disorder: Differential Diagnosis by the Speech-Language Pathologists, Online Course
Date(s): July 13, 2012
Attending: Monica Baumer, Speech Teacher, Macungie School
Estimated Costs: No cost

Conference Title: American Association of Physics Teachers National Conference, Philadelphia
Date(s): July 28-August 1, 2012
Attending: Brent Ohl, Physics Teacher, Emmaus HS
Kathryn Washer, Physics Teacher, Emmaus HS
Edward Anthony, Physics Teacher, Emmaus HS
Carole Wilson, Physics Teacher, Emmaus HS
Estimated Costs: \$162.93/person

Conference Title: World Language Seminar for all World Language Teachers, Parkland HS
Date(s): August 15, 2012
Attending: Janelle Hess, Spanish Teacher, Emmaus HS
Jessica Dischley, Spanish Teacher, Emmaus HS
Estimated Costs: No cost

Conference Title: PATTAN: Classroom Management Webinar Series, On Line
Date(s): June 10-20, 2012
Attending: David Iobst, Emotional Support Teacher, Emmaus HS
Estimated Costs: No cost

Conference Title: Professional Learning Communities at Work, Baltimore, MD
Date(s): July 18-20, 2012
Attending: Michele James, IST Teacher, Wescosville School
Tara Desiderio, Principal, Wescosville School
Estimated Costs: \$2,386.88

Conference Title: Dynavox Training, Carbon Lehigh Intermediate Unit
Date(s): September 25, 2012
Attending: Jennifer Halucha, Autistic Support, Macungie School
Estimated Costs: No cost, per diem substitute required

EduLink Systems

Proposal to

East Penn School District

June 4, 2012

Price Proposal

East Penn School District

Option 1 – Unlimited Parent Notification (1-Year Purchase)

This proposal represents our complete ASP solution which does not utilize the District's telephone resources. It allows for an unlimited number of calls and is capable of handling daily absentee reminders, community outreach notifications and emergency notification delivery. Prices valid through July 31, 2012.

Item	Qty	Description	Unit Price	Extended
1	1	Intouch™ Parent Notification Service (8,000 Students) ASP notification service designed for K-12. Includes unlimited calling capability for an unlimited number of users. Rate: \$1.50 Per Student Contract Term: 1 Year This service can be used to deliver the following types of outbound notifications: <div style="display: flex; justify-content: space-around;"> <div> <i>Emergencies</i> <i>Tardy Reminders</i> <i>Deficiencies</i> </div> <div> <i>Daily Absentees</i> <i>Fee Notices</i> <i>Community Outreach</i> </div> </div> Includes: Intouch™ Web Portal Intuitive web browser interface for school and district personnel to create outbound notifications Email Notifications Automated Email delivery system Advanced Text to Speech System Computer enhanced speech system with English and Spanish male and female voices and built in language translator Text Messaging System Delivers Text Messages via email	\$12,000	\$12,000
2	1	Premier Database Integration Seamless connection between the student information system and Intouch Parent Notification Service	Included	Included
3	1	Intouch™ Parent Portal Intuitive web browser interface for parents to view and listen to notification history and for updating parent contact information	Included	Included
4	1	Intouch™ inClass Absentee Tracking Service Intuitive web browser utility for analyzing historical attendance data and delivering highly-targeted messages to alert parents of attendance trends	Included	Included
5	1	Unlimited Remote Installation and Training	Included	Included
Total				\$12,000

Edulink Systems, Inc.

1111 E. Katella Avenue, Suite 220
 Orange, CA 92867
 Phone: (888) 338-7177
 Fax: (714) 941-5141

Price Proposal

East Penn School District

Option 2 – Unlimited Parent Notification (3-Year Purchase)

This proposal represents our complete ASP solution which does not utilize the School or District's telephone resources. It allows for an unlimited number of calls and is capable of handling daily absentee reminders, community outreach notifications and emergency notification delivery. Prices valid through July 31, 2012.

Item	Term	Description	Unit Price	Extended
1	3 yrs	Intouch™ Parent Notification Service (8,000 students) ASP notification service designed for K-12. Includes unlimited calling capability for an unlimited number of users. Rate: \$1.00 Per Student Contract Term: 1 Year This service can be used to deliver the following types of outbound notifications: <div style="display: flex; justify-content: space-around;"><div><i>Emergencies</i> <i>Tardy Reminders</i> <i>Deficiencies</i></div><div><i>Daily Absentees</i> <i>Fee Notices</i> <i>Community Outreach</i></div></div> Includes: Intouch™ Web Portal Intuitive web browser interface for school and district personnel to create outbound notifications Email Notifications Automated Email delivery system Advanced Text to Speech System Computer enhanced speech system with English and Spanish male and female voices and built in language translator Text Messaging System Delivers Text Messages via email	\$8,000	\$24,000
2	1	Premier Database Integration Seamless connection between the student information system and Intouch Parent Notification Service	Included	Included
3	1	Intouch™ Parent Portal Intuitive web browser interface for parents to view and listen to notification history and for updating parent contact information	Included	Included
4	1	Intouch™ inClass Absentee Tracking Service Intuitive web browser utility for analyzing historical attendance data and delivering highly-targeted messages to alert parents of attendance trends	Included	Included
5	1	Unlimited Remote Installation and Training	Included	Included
Total				\$24,000

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Data Transfer

During transfer from our DBAgent to the Web Portal, the following process is executed by every Security Session.

1. The client or the server initiates establishing a Security Session.
2. The server generates an arbitrary salt sequence with a variable length and sends it to the client. The length of the sequence varies between 128 and 256 bytes.
3. The client receives the sequence and calculates the HMAC-SHA1 (160-bit) keyed hash sum based on the password and the received sequence. The result and the serialized login are sent to the server.
4. The server calculates the same hashsum and compares the calculated value with the received sequence. If both byte sequences are equal, the client is considered to have proved its password knowledge.
5. Both the client and the server generate a 256-bit key and a 128-bit IV vector based on the salt and the password for symmetric encryption (Rijndael encryption) and a 192-bit key for content integrity checking."

The encryption algorithm used is commonly referred to as AES (advanced encryption standard). The keys generated in step 5 are used to encrypt and decrypt data transported over the connection.

Data Security

Firewall functionality is used to protect against attacks. All data sent between the client's premises and the ASP data center travels over the public Internet, and is protected and authenticated by Secure Sockets Layer (SSL) Version 3. The ASP infrastructure adheres to the "principle of least access". Filters are in place to disallow any and all traffic unnecessary to facilitate core functionality. Anti spoofing, network ingress and egress filters are incorporated in the hosted environment via the Net Filter firewall.

Server platforms are all located in locked cages at each co-location facility. Access to these facilities is strictly limited to select personnel with valid picture IDs. All access to hardware and software platforms is logged.

Background checks are run for all Edulink employees and consultants.

We utilize telephony servers to deliver notifications on triple redundant telecommunications carriers.

System Security Features:

- Data center access limited to center technicians
- Biometric scanning for controlled data center access
- Security camera monitoring at all data center locations
- 24x7 onsite staff provides additional protection against unauthorized entry
- Unmarked facilities to help maintain low profile
- Physical security audited by an independent firm
- System installation using hardened, patched OS
- System patching configured to provide ongoing protection from exploits
- Dedicated firewall and VPN services to help block unauthorized system access
- Data protection with managed backup solutions
- Optional, dedicated intrusion detection devices to provide an additional layer of protection against unauthorized system access
- Distributed Denial of Service (DDoS) mitigation services based on our
- Operational Security – Infrastructure
- ISO17799-based policies and procedures, regularly reviewed as part of our SAS70 Type II audit process
- All employees trained on documented information security and privacy procedures
- Access to confidential information restricted to authorized personnel only, according to documented processes
- Systems access logged and tracked for auditing purposes
- Secure document-destruction policies for all sensitive information

Privacy Statement

PRIVACY POLICY

This PRIVACY POLICY discloses the privacy practices for Edulink Systems, Inc., a California corporation, with offices at 1111 E. Katella., Suite 220, Orange, California 92867

TERMINOLOGY

"Client" refers to a natural person, entity, organization, or agency that has entered into a Client Services Agreement with Edulink for the receipt of the Notification Services; as such terms are described below. Certain portions of the Edulink Systems Website are available only to an Edulink Client.

"Client Data" refers to contact information for the Client and the Client's intended message recipients, which are provided to Edulink by the Client pursuant to the provision of the Notification Services. Client Data may or may not include, personally

identifiable information. Client Data is imported from the client's database into the Edulink database via a secured connection on the Internet and over encrypted lines using Secure Sockets Layer (SSL).

"Edulink Data" refers to contact information for the Client's intended message recipients licensed to a Client by Edulink, pursuant to the provision of the Notification Services. Edulink Data may or may not include personally identifiable information.

"Client Services Agreement" refers to the additional written contract executed by, and applicable to, a Client in receipt of the Notification Services, either for a fee or no fee. These may be in the form of a Services Agreement, License Agreement, Trial Services Agreement, End User Services Agreement, Promotional Agreement, or any other written agreement between Edulink and the Client.

"Client Terms" refers to the additional terms and conditions which are applicable to a Client and which supplement the Client Services Agreement.

"Notification Services are available only to a Client who has executed a Client Services Agreement with Edulink. The Notification Services facilitate the dissemination of messages via varying communication media.

"Edulink Services refers to the Notification Services and the Edulink Website. The Client is responsible for installing, operating and maintaining the equipment, telephone, connection to the World Wide Web, and web browser interfaces, for access to, and use of, the Edulink Services.

"Edulink Website refers to the web sites owned and operated by Edulink, which include, www.intouchk12.com, www.edulinksys.com.com and any other website associated with the business of Edulink. Any reference to the Edulink Website includes any one, or all, of the aforementioned web sites, or any other Uniform Resource Locator ("URL") addresses with which Edulink replaces or adds to, the aforementioned URLs.

"ACCEPTABLE USE" refers to our policy on the acceptable use of the Edulink Services.

"User" refers to any natural person, entity, organization or agency which uses the Edulink Website and/or the Notification Services. Accordingly, a User may, or may not, be a Client.

NOTE:

- Except as expressly stated otherwise in this PRIVACY POLICY, the singular includes the plural and the plural, the singular.
- Any reference to the requirement for 'written permission', 'written consent', or 'written authorization' of Edulink, refers expressly to written permission from the the Edulink Chief Executive Officer.

This PRIVACY POLICY is designed to assist you in understanding how we collect, use and safeguard the information you provide to us and to assist you in making informed decisions when using the Edulink Services:

1. WHAT INFORMATION DO WE COLLECT?

- a. **Personally Identifiable Information.** When you subscribe to the Service as a Client, you provide us with Client Data. Depending on your agency, organization, or entity, that Client Data will vary and may include, a name, physical or electronic mail address, telephone number, or any other identifier that permits the physical or online contacting of a specific individual. When you submit Client Data on the Edulink Website or through any data import process, you are giving your consent to the collection, use, and disclosure of Client Data pursuant to the provision of the Notification Services and in accordance with this PRIVACY POLICY.
- b. **Non-Personally Identifiable Information.** This refers to information that does not by itself identify a specific individual. We gather certain information about a User based upon a visit to the Edulink Website. This information is compiled and analyzed on both a personal and an aggregated basis. This information may include the Web site's Uniform Resource Locator ("URL") that you just came from, which URL you go to next, what browser you are using, and your Internet Protocol ("IP") address. A URL is the global address of documents and other resources on the World Wide Web. An IP address is an identifier for a computer or device on a Transmission Control Protocol/Internet Protocol ("TCP/IP") network, such as the World Wide Web. Networks like the Web use the TCP/IP protocol to route information based on the IP address of the destination. In other words, an IP address is a number that is automatically assigned to your computer whenever you are surfing the web, allowing web servers to locate and identify your computer. Computers require IP addresses in order for users to communicate on the Internet.

2. HOW DO WE COLLECT INFORMATION FROM YOU?

We do not collect any Client Data about you unless you voluntarily provide it to us pursuant to a Client Services Agreement.

You provide Client Data to us when you:

- a. Input or import data from your systems to ours in order to use the Notification Services.
- b. Send e-mail messages, submit forms or transmit other information by telephone, letter, or other communication media.

3. HOW DO WE USE THE INFORMATION WE COLLECT?

Broadly speaking, we use Client Data for purposes pursuant to the provision of the Notification Services and in accordance with the Client Services Agreement. These

uses include, but are not limited to, the provision of customer support, notification of new features and services, and changes to the Edulink Website. We may also use Client Data to contact you regarding administrative notices, to resolve disputes, troubleshoot problems and enforce our Client Services Agreement and Edulink Policies.

4. WITH WHOM DO WE SHARE YOUR INFORMATION?

We do not sell, trade, or rent Client Data to others.

- a. **Service Providers.** We provide some of our services through contractual arrangements with affiliates, services providers, partners and other third parties. We and our service partners use Client Data to operate our services and to facilitate the delivery of the Edulink Services. We require our service providers to handle your information in a manner that does not violate this PRIVACY POLICY.
- b. **Law Enforcement.** We may be required by law enforcement or judicial authorities to provide Client Data to the appropriate governmental authorities. We will disclose Client Data upon receipt of a court order, subpoena, or to cooperate with a law enforcement investigation. We fully cooperate with law enforcement agencies in identifying those who use our services for illegal activities. We reserve the right to report to law enforcement agencies any activities that we in good faith believe to be unlawful.

5. HOW CAN YOU UPDATE, CORRECT, OR REMOVE YOUR PERSONALLY IDENTIFIABLE INFORMATION?

We believe you should have the ability to access and edit the Client Data that you have provided to us. You may change any Client Data by emailing us at info@edulinksys.com or by telephoning your Edulink representative. Please include your name, address, and/or e-mail address when you contact us. It is your responsibility to promptly update us if your Client Data changes, and keep all information, accurate, current, and complete.

6. IF YOU RECEIVE COMMUNICATIONS FROM A CLIENT OF THE NOTIFICATION SERVICES, HOW CAN YOU STOP RECEIVING COMMUNICATIONS?

If you are the recipient of a communication using the Notification Services and wish to stop receiving communications, please send a written request to the entity that dispatched the original communication to you, with instructions to remove your contact details from its contact list. For example, if you are a parent receiving communications via the Intouch Parent Notification Service from your child's school or school district, please inform the school's principal that you wish to be removed from its contact list. Please understand that it may be impossible to completely delete your information without some residual information because of backups.

7. IF YOU ARE A CLIENT, WHAT ARE THE RULES REGARDING MESSAGE DISSEMINATION?

Prior to sending any messages using the Notification Services, you represent and warrant that (i) you have obtained all requisite permissions (from the pertinent authorized individual(s)), to provide the Client Data to Edulink pursuant to the provision of the Service; (ii) to the best of your knowledge, all the Client Data is correct and complete, and that any changes to such Client Data will be communicated in writing to Edulink on the same day that you obtain knowledge of such change; (iii) you are authorized to send messages to each intended recipient via any communication medium; (iv) you will provide each recipient with a facility to withdraw his, her or its permission, and will not send messages to such recipient upon receipt of the withdrawal request; (v) you will inform Edulink in writing of such withdrawal request within 24 hours of the request; and (vi) you will seek to comply with all relevant federal and state laws and regulations including, without limitation, the CAN-SPAM Act of 2003, the Do Not Call Provisions of the Federal Trade Commission's Telemarketing Sales Rule, and State Do Not Call laws, in the conduct of your actions regarding the subject-matter of this Agreement.

8. WHAT SECURITY PRECAUTIONS ARE IN PLACE TO MITIGATE THE LOSS, MISUSE, OR ALTERATION OF INFORMATION?

Your information is protected in several ways:

- a. **Information Security.** All data transmitted to and from the Client utilizes Secure Sockets Layer (SSL). Edulink retains an external security auditing firm to perform audits to discover potential security threats, assess risks, and provide solutions for patching and managing those risks. In addition, we have implemented security measures in the following areas and to the standards listed below:
 - i. **Internet Packet Security** - The Notification Services utilize Secure Sockets Layer (SSL) in conjunction with multiple layers of firewalls, monitoring, and audit tools.
 - ii. **Physical Security** – All Client Data is maintained at a data center with 24/7 video and human surveillance. Access to data is limited to specific authorized personnel with valid identification, and a key card to enter the facility. Data facilities have redundant power feeds and data connectivity.
 - iii. **Data Security** - All database servers are behind both the primary and secondary firewall, are inaccessible from the outside, and secured on a separate VLAN with non-routable IP addresses to the Internet. A specific and limited number of staff with specific permission levels is permitted access to the database. All access to the database is limited to specific computer addresses (MAC addresses) and require domain level authentication for access.
- b. **Employee Access, Training and Expectations.** Our corporate values, ethical standards, policies and practices are committed to the protection of customer information.
- c. **Client Obligations.** All Clients of the Notification Services are required to enter a unique username and password, or other security access requirement. The password is encrypted. We recommend that you do not divulge your password

to anyone. Edulink cannot be held accountable for activity that results from your own neglect to safeguard the secrecy of your password. We recommend that you quit your entire browser application when you have completed your time on this Site.

Unfortunately, no data transmission over the Internet or any wireless network can be guaranteed to be 100% secure. As a result, while we strive to protect Client Data, you acknowledge that: (a) there are security and privacy limitations of the Internet which are beyond our control; (b) the security, integrity and privacy of any and all information and data exchanged between you and us through the Edulink Website cannot be guaranteed; and (c) any such information and data may be viewed or tampered with in transit by a third party.

9. DO WE USE COOKIES?

When you use the Edulink Website, we may store cookies on your computer in order to facilitate and customize your use of the Edulink Website. Cookies are a feature of Web browser software that allows Web servers to recognize the computer used to access a Web site. They are small pieces of data that are stored by a user's Web browser on the user's hard drive. Cookies can remember what information a user accesses on one Web page to simplify subsequent interactions with that Web site by the same user or to use the information to streamline the user's transactions on related Web pages. Cookies should make your online experience easier and more personalized. We may use Web site browser software tools such as cookies and Web server logs to gather information about Users' browsing activities in order to constantly improve the Edulink Website, and better serve our Clients. This information assists us to design and arrange our Web pages in the most user-friendly manner and to continually improve the Edulink Website. Web server logs allow us to count how many people visit the Edulink Website and evaluate their visitor capacity. We do not use these technologies to capture your individual e-mail address or any personally identifying information about you.

10. CHANGES TO PRIVACY POLICY

We reserve the right to change this PRIVACY POLICY at any time. Such changes, modifications, additions or deletions shall be effective immediately upon notice thereof, which may be given by means including, but not limited to, issuing an e-mail to the e-mail addresses provided by you or posting the revised PRIVACY POLICY on the home page or Client sign-in page on the Edulink Website. You acknowledge and agree that it is your responsibility to maintain a valid e-mail address, review the Edulink Website, and this PRIVACY POLICY periodically and to be aware of any modifications. Your continued use of the Edulink Website after such modifications will constitute your: (a) acknowledgment of the modified PRIVACY POLICY; and (b) agreement to abide and be bound by the modified PRIVACY POLICY.

11. EFFECTIVE DATE AND CONTACT INFORMATION

This PRIVACY POLICY is effective as of February 1, 2006.

Data Handling Policy

Data protection, security and storage

The student data you are working with is confidential. The data in our system is sensitive and strictly confidential and must not be taken out of the office.

Data protection laws apply to the Notifications and the datasets you are creating (because they contain personal data), and if they are found in the wrong place we are liable to prosecution.

Paper storage

Please keep your work in folders in the drawers next to your desk or the large filing cabinets, lock them at the end of the day, and don't leave anything confidential lying on the desk after you've gone for the day or if you're away from your desk for an extended period of time. In general, if you're away for more than 15 minutes you should put the paperwork in the drawer. You can print out the electronic lists or other information if this makes the job easier, but make sure you store the hard copies securely. As a rough guide, any material with names on is confidential and must be locked away when you are not using it.

Electronic storage

You should store all electronic files in the designated folder. This is a secure backed up server. You should not store anything on the C drive of your computer, USB keys etc. or transfer any files outside of the office. Do not send files by email to anyone aside from authorized customer administrators.

Declaration

I have read and understood the above, and agree to the following:

- (1) I will store all electronic files in my folder on the backed-up secure server at the office (shared drive), and will not save them anywhere else, including email accounts, USB keys, and the hard drive of my computer.
- (2) I will take care to ensure that I put away any paperwork, hard copies of the lists, and any other material containing names when I am not using them, and will return them to the large locked cabinets at the end of the day.
- (3) I will not share electronic or hard copies of any of the data with anyone outside of the corporate unit.
- (4) I will not transfer electronic datasets anywhere.
- (5) I will not transfer the hard copies of customer information, lists, or any other material with names on outside of the corporate unit. I will store them in the designated lockable cabinets.

- (6) I understand that if I do not follow this protocol on data security I will not be given further access to the datasets and will be unable to undertake any further work with Edulink Systems, Inc.

Signed

Date

CONFIDENTIALITY AND NON-DISCLOSURE AGREEMENT

This AGREEMENT, effective _____, is made by and between _____ (hereinafter, Customer) and Edulink Systems, Inc. (hereinafter, Edulink).

WHEREAS, in connection with Edulink's consideration of a possible business relationship involving Customer, certain proprietary information concerning Customer will be disclosed, both orally and in writing; and

WHEREAS, Customer wishes to protect the confidentiality of such information.

NOW, THEREFORE, in consideration of the promises hereinafter set forth, Edulink acknowledges and agrees as follows:

1. Confidential Information

For purposes of this Agreement. "Confidential Information" shall mean any information proprietary to Customer which is designated as Confidential Information by Customer at the time such information is provided to Edulink or within a reasonable time thereafter. Confidential Information includes, but is not limited to, new product or new technology information (whether or not published), source code, object code, formulae, descriptions, diagrams, screen displays, schematics, blueprints, flow charts, data, drawings, tapes, listings, processes, techniques, procedures, "know how," passwords and sign-on codes, documentation, manuals, specifications, designs, inventions, discoveries, improvements, research, development, product prototypes and copies (including but not limited to object code copies), models, marketing strategies, plans and materials, development plans, student and partner data and information, employee data and information, pricing information, rates and values, financial information, and any other information Customer deems to be proprietary in nature and which Customer wishes to be held in confidence by Edulink.

2. Non-Disclosure of Confidential Information

Edulink acknowledges and agrees that the Confidential Information disclosed hereunder is confidential, proprietary and trade secret to Customer and is disclosed to Edulink on a confidential basis under this Agreement, to be used only as expressly permitted by the terms and conditions of this Agreement. Title to the Confidential Information will remain at all times in Customer and no transfer of any interest therein is either expressly granted or implied.

Edulink agrees to use the Confidential Information disclosed hereunder solely for the purpose of evaluating a possible business relationship with Customer and not for any other purpose, and agrees to take reasonable steps to assure that the Confidential Information received under this Agreement shall not be disclosed to others, in whole or in part, without the prior written consent of Customer. Edulink agrees that it will take reasonable steps to see that any person to whom it grants access to the Confidential Information will at all times hold the Confidential Information in confidence and shall not, except as herein permitted, use, exploit, duplicate, re-create, display, decompile or reverse assemble, modify, translate, or create derivative works based upon or disclose or otherwise reveal the Confidential Information to any other party or permit or suffer any other party to do so.

Edulink agrees that it will not, and will direct its representatives to whom it discloses the Confidential Information as permitted under this Agreement not to, disclose to any person the fact that the Confidential Information has

been made available, that discussion or negotiations are taking place or have recently taken place concerning a possible business relationship or any of the terms, conditions or other facts with respect to any possible business relationship, including the status thereof or the existence of this Agreement.

Such prohibitions on disclosure shall not apply to disclosures made by Edulink to employees, third-party subcontractors, and others under 's control who have a "need to know", provided that (i) any third-party subcontractors or other non-employees under Edulink's control have executed a non-disclosure agreement acknowledgement sufficient to protect Customer's legal and equitable rights in the Confidential Information, and (ii) Edulink uses the same degree of care as it uses in safeguarding its own confidential and proprietary information, which shall in no event be less than reasonable care, to ensure that the Confidential Information is not disclosed by such employees, subcontractors or others under Edulink's control.

The restrictions against disclosing and disseminating the Confidential Information shall not apply to:

- a. Information known by Edulink prior to disclosure under this Agreement; or
- b. Information disclosed to Edulink by a third party who was not under an obligation of confidentiality to Customer; or
- c. Information which is independently developed by Edulink prior to, concurrent with or subsequent to Customer's disclosure without any wrongful act or breach of this Agreement by Edulink, or
- d. Information which is or becomes in the public domain by no fault of Edulink.

In the event that Edulink is required by law or by interrogatories, requests for information or documents, subpoena, Civil Investigative Demand or similar process to disclose any information supplied to Edulink in the course of dealings between the parties hereto, including, without limitation, the Confidential Information or any other information the disclosure of which is restricted by the terms of this Agreement, Edulink will provide Customer with prompt prior written notice of such request or requirement so that Customer may seek an appropriate protective order. If in the absence of a protective order, Edulink is nonetheless, in the opinion of Edulink's counsel, required to disclose Confidential Information, Edulink may disclose that portion of the Confidential Information or other information which Edulink is advised by counsel is legally required and Edulink will exercise its best efforts to obtain assurance that confidential treatment will be accorded such Confidential Information.

All Confidential Information disclosed by Customer shall be and shall remain property of Customer. As soon as practicable after being requested by Customer, Edulink shall redeliver all documents furnished by Customer. Except to the extent Edulink is advised by counsel that such action is prohibited by law, Edulink will also destroy all written material, memoranda, notes and other writings or recordings whatsoever prepared by Edulink or its representatives based upon, containing or otherwise reflecting any Confidential Information. Any Confidential Information that is not returned or destroyed, including, without limitation, any oral Confidential Information, shall remain subject to the confidentiality obligations set forth in this Agreement.

3. Breach

Edulink recognizes that the unauthorized disclosure, duplication, reproduction or use of the Confidential Information would cause irreparable harm to Customer and that monetary damages will be inadequate to compensate Customer for such breach. For that reason, Customer shall be entitled to seek, in any court of competent jurisdiction, injunctive relief including a preliminary injunction and an order of seizure and impoundment under Section 503 of the Copyright Act and Edulink will not object to the entry of an injunction or

other equitable relief against it on the basis of an adequate remedy at law or other reason. Such relief shall be cumulative and in addition to whatever other remedies Customer may have.

4. Termination

The obligations to maintain confidentiality, the restrictions on use, disclosure, duplication, protection and security of the Confidential Information and indemnification for breach thereof by Edulink shall survive any rescission, termination, or completion of this Agreement and remain in full force and effect until such Confidential Information, through no fault of Edulink, becomes part of the public domain.

5. Warranties and Representations

Edulink acknowledges that, although Customer has endeavored to include in the Confidential Information such information known to Customer which it believes to be relevant for the purpose of the consideration of a possible Business relationship, Customer does not make any representation or warranty as to the accuracy or completeness of the Confidential Information or any component thereof. Edulink acknowledges that the estimates or projections with respect to future performance included in the Confidential Information should not be relied upon as an accurate representation or assurance of future results. Customer shall not have any liability to Edulink or any of its representatives resulting from Edulink's use of the Confidential Information.

6. No Obligation or License Granted

Nothing in this Agreement is intended to grant to Edulink any rights or license to any patent, copyright, intellectual property, or mask work of Customer, nor shall this Agreement grant to Edulink any rights in or to the Confidential Information of Customer except as otherwise expressly set forth herein. Nothing herein shall obligate either of the parties hereto to proceed with or enter into any future business relationship or commitment with the other party, and both Customer and Edulink reserves the right, at its sole discretion, to terminate the discussions contemplated by this Agreement.

7. General Provisions

This Agreement shall be governed by and construed, and the legal relations between the parties shall be determined, in accordance with the laws of the State of California, without giving effect to the principles of conflicts of laws.

This Agreement supersedes all prior understandings and negotiations, oral and written, and constitutes the entire understanding between the parties on this subject.

This Agreement and any of the rights or obligations hereunder are not assignable without Customer's prior written permission. Notwithstanding the foregoing, this Agreement shall be binding upon the parties hereto and their respective successors and permitted assigns and shall inure to the benefit of the parties hereto and their respective successors and permitted assigns.

No waiver, modification, or amendment to this Agreement shall be binding upon the parties unless it is in writing signed by an Authorized by an Authorized Representative of the party against whom enforcement is sought.

If any provision of this Agreement is not enforceable in whole or in part, the remaining provisions of this Agreement shall not be affected thereby. No failure or delay in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall any single or partial exercise thereof preclude any other or further exercise thereof or the exercise of any other right, power or privilege hereunder.

IN WITNESS WHEREOF, the parties, intending to be legally bound, have caused this Agreement to be signed by their Authorized Representatives on the date and year first above written.

EduLink Systems, Inc.

By: _____

By: _____

Name: _____

Name: Richard Madrid

Title: _____

Title: Vice President

Budget Transfers

<u>ACCOUNT NUMBER</u>	<u>INCREASE</u>	
10-1100-568-029-30	(\$14,600)	Instructional Tuition to PRRI's
10-1100-762-000-20-531	\$14,800	Instructional Replacement Equipment
10-1191-192-411-00-000-000-000-1011	(\$4,000)	Fed. Funded Reading Remedial Assistants
10-1192-192-411-00-000-000-000-1112	\$1,016	Fed. Funded Math Remedial Assistants
10-1192-220-411-00-000-000-000-1112	\$345	Fed. Funded Math Social Security
10-1194-599-471-00-000-000-000-1112	\$150	Federal Title III Misc. Purchased Services
10-1194-610-471-00-000-000-000-1011	\$600	Federal Title III Supplies
10-1221-610-890-10	\$401	Sp. Ed. Federal Supplies
10-1233-430-890-10	\$1,640	Sp. Ed. Federal Repairs & Mnt.
10-1233-758-890-30	\$8,732	Sp. Ed. Federal Equipment
10-1241-430-890-30	\$265	Sp. Ed. Federal Repairs & Mnt.
10-1241-751-890-30-833	(\$10,000)	Sp. Ed. Federal Equipment
10-1281-322-510-10	\$509	Sp. Ed. Federal IU Services
10-1290-563-007-30	\$187,900	Sp. Ed. Tuition to Non-Public Schools
10-1360-519-000-30-833-003	\$543	Business Ed. Books/Periodicals
10-1360-894-000-30-833-003	(\$543)	Business Ed. Student Admission Fees
10-1430-123-000-10	(\$1,238)	Homebound Instruction Extra Duty Pay
10-1430-580-029-20	\$1,238	Homebound Instruction Mileage
10-2120-151-000-30-833	(\$7,350)	Guidance Clerical Salaries
10-2120-610-199-30-833	\$7,350	Guidance Supplies from Sp. Funds
10-2220-348-024-10	\$6,211	Educational Software
10-2220-580-024-10	\$1,000	Tech. Dept. Mileage
10-2220-767-024-10	(\$7,211)	Educational Technology Equipment
10-2260-240-000-30	(\$4,000)	Curr. Dev. Tuition Reimbursement
10-2260-530-007-10	\$4,000	Sp. Ed. Curr. Dev. Postage
10-2271-390-421-00-000-000-000-1112	\$4,408	Instr. Staff Dev. Federal Other Purch. Serv.
10-2271-580-421-00-000-000-000-1112	(\$4,408)	Instr. Staff Dev. Federal Travel
10-2340-240	\$10,335	Personnel Dept. Tuition
10-2360-151	(\$10,335)	Asst. to the Supt. Clerical Salaries
10-2360-530-023	\$550	Asst. to the Supt. Postage
10-2360-610-023	\$20,000	Asst. to the Supt. Supplies
10-2370-211	\$1,000	Community Relations Medical Insurance
10-2370-530-003	\$150	Community Relations Postage
10-2370-610-003	\$150	Community Relations Supplies
10-2500-211	\$12,000	Business Office Medical Insurance
10-2500-618	(\$12,000)	Business Office Software
10-2818-211	\$50,000	System-Wide Tech. Medical Benefits
10-2818-348-024	\$402	System-Wide Technology Ed. Software
10-2818-438-024	\$562	System-Wide Technology Equipment Replace
10-2818-530-024	\$1,200	System-Wide Technology Postage
10-2818-650-024	\$8,500	System-Wide Technology Software
10-2818-768-024	\$3,200	System-Wide Technology Equipment Replace
10-2834-324-000-30-833	\$640	Staff Dev. - Non. Inst. Cert. Training
10-2834-580-008	(\$640)	Staff Dev. - Non. Inst. Cert. Travel
10-2840-348-024	\$3,175	Data Processing Services Purchased
10-2840-650-024	\$4,035	Data Processing Ed. Software
10-2840-767-024	(\$7,210)	Data Processing Non-Capital Equipment
10-3210-894-000-30-833-020	\$5,500	Student Activities Student Admission Fees
10-3250-430-005-30-833-000-713	\$18,000	Athletics Repairs & Mnt.
10-3300-640-471-00-000-000-000-1112	\$1,010	Community Services Books/Periodicals
10-5110-830	(\$299,982)	Debt Service Interest
10-5130-880	<u>\$2,000</u>	Refund of Prior Year Revenue
Total	\$0	

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00015298	A-B-E LABORATORY	REPAIRS AND MAINTENANCE.....		75.00
00015299	KIMBERLY AND BENJAMIN ACKERMAN	REFUND FOR FOUND LIBRARY BOOK.....		20.00
00015300	AIRGAS EAST	SUPPLIES.....		114.44
00015301	BOROUGH OF ALBURTIS	OFFICIAL/ADMINISTRATIVE SERVICES..	COMMUNICATIONS.....	8,591.97
00015302	ALLENTOWN PATRIOTS	SUPPLIES.....		1,202.00
00015303	ALPHA RESOURCE CENTER LLC	SUPPLIES.....		54.00
00015304	AMERICAN RED CROSS	MISCELLANEOUS EXPENDITURES.....		430.00
00015305	GREGORY ANNONI	MEDICAL REIMBURSEMENT.....		256.91
00015306	EDWARD ANTHONY	CONFERENCE ADVANCE.....		75.00
00015307	APPLE INC	NON-CAAPITAL END USER EQUIP/ORIGIN		428.00
00015308	MELISSA AQUILA	TUITION REIMBURSEMENT.....		948.00
00015309	CONSTANCE ARNOLD	MILEAGE.....		53.28
00015310	ART OF PROBLEM SOLVING	BOOKS.....		184.80
00015311	AUTOZONE	SUPPLIES.....		44.63
00015312	BARNES & NOBLE	BOOKS.....		657.00
00015313	BEAR CREEK MOUNTAIN RESORT	MEALS / REFRESHMENTS.....		1,345.37
00015314	CAROL BEIGHTOL	SUPPLIES.....		83.12
00015315	JAMES BEST	MEDICAL REIMBURSEMENT.....		296.20
00015316	CARLEN BLACKSTONE	EYE CARE.....		75.00
00015317	BLICK ART MATERIALS	SUPPLIES.....		73.12
00015318	NICOLE BLOISE	MILEAGE.....	MEALS / REFRESHMENTS.....	324.33
00015319	BLAKE BOYER	TUITION REIMBURSEMENT.....		255.00
00015320	CYNTHIA M BRASHEAR	MILEAGE.....		183.15
00015321	KAREN BRION	TUITION REIMBURSEMENT.....		2,418.00
00015322	BSN - SPORT SUPPLY GROUP	SUPPLIES.....		6,618.00
00015323	CAITLIN BULL	SUPPLIES.....		21.26
00015324	MARY BETH BUSTEED	TUITION REIMBURSEMENT.....		1,185.00
00015325	KRISTEN CAMPBELL	TUITION REIMBURSEMENT.....		1,650.00
00015326	CANNIS-BILCO DISTR., INC.	SUPPLIES.....		162.85
00015327	MICHELLE CAPEHART	MILEAGE.....		32.19
00015328	CARBON LEHIGH IU 21	PROFESSIONAL EDUCATIONAL SERVICES	PROFESSIONAL EDUCATIONAL SERVICES-	14,583.50
00015329	CARDMEMBER SERVICE	ADMIN SOFTWARE, LICENSING FEES / S		180.45
00015330	MICHAEL J CAROLLA	SUPPLIES.....		27.99
00015331	SUSAN CARVILLE	MILEAGE.....		49.95
00015332	CELEBRATE THE CHILDREN - SCHOO	PROFESSIONAL EDUCATIONAL SERVICES		3,289.27
00015333	CHESTER COUNTY INTERMEDIATE UNIT	TUITION TO APS.....		7,922.88

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00015334	C.J. WAGNER BOWLING SUPPLIES	SUPPLIES.....		2,842.55
00015335	VIRGINIA E COLEMAN	SUPPLIES.....		150.00
00015336	COMPASS ENERGY GAS SERVICES	NATURAL GAS		21,020.33
	LL			
00015337	MICHELE MARIE COMP	TUITION REIMBURSEMENT.....		1,248.00
00015338	LORI COOKE	MILEAGE.....		87.63
00015339	ROSS COOPER	SUPPLIES.....		505.75
00015340	COUNTRY CLEANERS	REPAIRS.....		726.00
00015341	CREATIVE VOICE DEVELOPMENT	SUPPLIES.....		67.50
	GRP			
00015342	ABIGAIL CRIPPEN	LOST AND FOUND TEXT BOOK REFUND...		59.95
00015343	JENNIFER CURTIS	MILEAGE.....		309.14
00015344	HEATHER DAY	SUPPLIES.....		338.19
00015345	DEER COUNTRY FARM & LAWN INC	SUPPLIES.....		21.43
00015346	DEER PARK	SUPPLIES.....		544.94
00015347	LINDA AND WILLIAM DEMAURIAC	FOUND LIBRARY BOOK.....		29.00
00015348	GARY DERONER	EYE CARE.....		75.00
00015349	TARA DESIDERIO	CONFERENCE ADVANCE.....		629.00
00015350	AMY DEWALT	SUPPLIES.....		10.59
00015351	DIANE DIDONA	MILEAGE.....		4.00
00015352	SCOTT DIDRA	SUPPLIES.....		125.35
00015353	BRIDGET M DOKLAN	EYE CARE.....		141.12
00015354	MARIAN DOLAN	SUPPLIES.....		12.40
00015355	DRIES DO IT CENTER	SUPPLIES.....		477.31
00015356	TIMES NEWS	ADVERTISING.....		22.72
00015357	BOROUGH OF EMMAUS	SUPPLIES.....		80.00
00015358	EMMAUS POLICE DEPT	SECURITY/SAFETY.....		3,024.00
00015359	BOROUGH OF EMMAUS	WATER / SEWAGE.....		6,541.26
00015360	ENTECH ENGINEERING INC	OTHER PROFESSIONAL SERVICES.....		338.00
00015361	ENTERTAINMENT SRVC GROUP	SUPPLIES.....		138.00
	INC			
00015362	EPD CAFETERIA FUND	STATE REIMB.....		4,285.06
00015363	EPD - STUDENT SERVICES	FOOD.....		22.52
	OFFICE			
00015364	JAYNE ESPENSHADE	EDUCATIONAL SOFTWARE.....		30.15
00015365	EXPRESS BUSINESS CENTER	SUPPLIES.....		1,300.14
00015366	BETH FAIR	MILEAGE.....		110.22
00015367	FEDEX	COMMUNICATIONS.....		71.10
00015368	REBECCA FEDIO	OTHER PROFESSIONAL SERVICES.....		132.00

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00015369	FERGUSON ECONOMY PLMBG & HTG SUPPLIES.....			22.64
	S			
00015370	EUGENE D FINDLAY	TAX REBATE.....		250.00
00015371	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		486,763.06
00015372	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		30,565.55
00015373	JAMES FRANK	MEDICAL REIMBURSEMENT.....	MILEAGE.....	588.21 ^P
00015374	MEREDITH FRANTZ	CONFERENCE EXPENSE.....		10.88
00015375	HELEN R FREY	TAX REBATE.....		250.00
00015376	BETTY FRITZ	TAX REBATE.....		650.00
00015377	FRONTIER	TRANSPORT/TELECOMMUNICATIONS.....		3,088.89
00015378	MARILYN A. GABLE	TAX REBATE.....		650.00
00015379	GARETH STEVENS	SUPPLIES.....		4,994.54
00015380	GENERAL BINDING CORPORATION	REPAIRS / MAINTENANCE.....		696.96
00015381	JOSEPH F GILLEY III	TAX REBATE.....		250.00
00015382	BETTY R GOCKLEY	TAX REBATE.....		500.00
00015383	GORMAN & ASSOCIATES P.C.	OTHER PROFESSIONAL SERVICES.....		13,000.00
00015384	GOVCONNECTION INC	NON CAPITAL END USER EQUIP/ORIGINA		161.95
00015385	PHYLLIS N GRAHAM	TAX REBATE.....		250.00
00015386	GRAHAM SECURITY POLICE INC	SAFETY/SECURITY.....		2,816.00
00015387	GREG'S AUTO & TIRE SERVICE INC	REPAIRS AND MAINTENANCE SERVICES..	SUPPLIES.....	60.08
00015388	GTS-WELCO-971	SUPPLIES.....		530.58
00015389	SUSAN HAFNER	SUPPLIES.....		317.78
00015390	JENNIFER HANSSEN	MILEAGE.....		44.90
00015391	SALLY ANN HANZLIK	MEDICAL REIMBURSEMENT.....		81.00
00015392	CAROL LYNN HAKAKAL	MILEAGE.....		55.94
00015393	KELLY HARKCOM	TUITION REIMBURSEMENT.....		2,496.00
00015394	HARNED DURHAM OIL COMPANY	GASOLINE.....	CONTRACTED CARRIERS.....	5,170.62
00015395	HERBEINS GARDEN CENTER	SUPPLIES.....		118.62
00015396	BETTY H HESNAN	TAX REBATE.....		369.37
00015397	HEWLETT-PACKARD	TECHNICAL SERVICES.....		27.40
00015398	H. T. LYONS CONTRACTORS & ENG	REPAIRS / MAINTENANCE SERVICES.....		27,928.68
00015399	HTSS, INC	CUSTODIAL SERVICES.....		3,192.40
00015400	MICHAEL HUBBS	MILEAGE.....		51.06
00015401	ASHLEIGH HULMES	TUITION REIMBURSEMENT.....		1,248.00
00015402	DOUGLAS HUNSICKER JR	MILEAGE.....		179.82
00015403	AMSAN	SUPPLIES.....		348.32
00015404	MICHELE JAMES	CONFERENCE ADVANCE.....		629.00

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00015405	JOHN DEERE LANDSCAPES	SUPPLIES.....		515.95
00015406	JOAN JOHNSTON	DUES.....	BOOKS.....	369.90
00015407	J.P. MASCARO & SONS	DISPOSAL SERVICES.....		8,569.14
00015408	J.W. PEPPER & SON, INC.	SUPPLIES.....		342.69
00015409	AMY N KAUNITZ	MILEAGE.....		35.96
00015410	NOELLE KEELER	CONFERENCE EXPENSE.....	MEDICAL REIMBURSEMENT.....	190.42
00015411	JENNIFER KERN	OTHER PROFESSIONAL SERVICES.....		400.00
00015412	KEY RING	SUPPLIES.....		27.98
00015413	LORI KING	MILEAGE.....		63.40
00015414	COLLEEN KINGSBURY	SUPPLIES.....		113.53
00015415	SARAH B KINZEL	MILEAGE.....		39.24
00015416	KISTLER-O'BRIEN	OTHER PURCHASED PROF/TECH SERVICES		871.50
00015417	ERIN KNECHT	MILEAGE.....		6.73
00015418	STACY LYN KNECHT	EYE CARE.....		75.00
00015419	JOAN I KOCIS	TAX REBATE.....		135.31
00015420	MARIE T KOWALSKI	TAX REBATE.....		250.00
00015421	ANGELA KUNTZ	MILEAGE.....		48.56
00015422	LANGUAGE LINE SERVICES INC	OTHER MISC PURCHASED SERVICES.....		499.10
00015423	STEPHANIE LARKIN	MILEAGE.....		18.87
00015424	AMANDA LAWLER	MEDICAL REIMBURSEMENT.....		136.00
00015425	LEGO EDUCATION	SUPPLIES.....		3,406.94
00015426	LEHIGH UNIVERSITY	RENTAL OF EQUIPMENT.....		1,283.85
00015427	LEHIGH UNIVERSITY	TUITION TO NON-PUBLIC SCHOOLS.....	TUITION TO NON PUBLIC SCHOOLS.....	22,180.20
00015428	LEHIGH VALLEY ACADEMY	TUITION TO PENNSYLVANIA CHARTER SC		5,896.56
00015429	LEHIGH VALLEY DUAL LANGUAGE	TUITION TO PENNSYLVANIA CHARTER SC		737.07
00015430	LAURA LEIBY	MILEAGE.....		20.54
00015431	LINCOLN LEADERSHIP ACADEMY	TUITION TO PENNSYLVANIA CHARTER SC		488.54
00015432	CHRISTINE LISIECKI	TAX REBATE.....		250.00
00015433	BARBARA LITTS	MILEAGE.....		314.85
00015434	REBECCA LOVEN	TAX REBATE.....		500.00
00015435	ERIC LUCKENBILL	MILEAGE.....		4.88
00015436	MASTER CHEMICAL PRODUCTS	SUPPLIES.....		3,600.95
00015437	MASTER SUPPLY LINE	SUPPLIES.....		12.25
00015438	DEBORAH MATHIEU	MILEAGE.....		29.53
00015439	ALESHEA MAURER	SUPPLIES.....		23.15
00015440	KELLY MCCONAHY	TUITION REIMBURSEMENT.....		1,248.00
00015441	JUSTIN MCNICHOLAS	TUITION REIMBURSEMENT.....	SUPPLIES.....	1,294.20
00015442	STACEY MECKES	CONFERENCE EXPENSE.....		69.93
00015443	MENTORING MINDS	SUPPLIES.....		307.35

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00015444	GEORGE W METZ	OTHER MISCELLANEOUS PURCHASED SVCS		200.00
00015445	MICHAEL MIHALIK	TUITION REIMBURSEMENT	MILEAGE	1,009.46
00015446	MICHAEL & DONNA MIKOLAJCZYK	OTHER PROFESSIONAL SERVICES		280.00
00015447	MOBILE LIFTS, INC.	SUPPLIES		21.65
00015448	CHRISTINE MONFREDI	FOOD		63.00
00015449	MELISSA MONTERO	MILEAGE		59.76
00015450	THE MORNING CALL	ADVERTISING		633.94
00015451	THE MORNING CALL, INC	ADVERTISING		1,527.44
00015452	MOUNTAIN MATH/ LANGUAGE, LLC BOOKS			303.80
00015453	LAURA MOYE	EYE CARE		75.00
00015454	ANTHONY N. MOYER	MEDICAL REIMBURSEMENT		95.00
00015455	SHAUN J. MURRAY	MILEAGE		286.05
00015456	NAZARETH MUSIC CENTER LTD	SUPPLIES	REPAIRS	303.00
00015457	NCS PEARSON INC	SUPPLIES		711.90
00015458	NEW ENGLAND WATER WORKS ASSO	DUES		100.00
00015459	ALX IMAGING LLC	REPAIRS		319.95
00015460	NEXTEL COMMUNICATIONS	TRANSPORT/TELECOMMUNICATIONS		591.36
00015461	ELLEN M. NIXON	SUPPLIES		21.76
00015462	CHRISTINE I NONNEMACHER	TAX REBATE		650.00
00015463	NORTHEAST CHEMICAL AND SUPPLY	SUPPLIES		449.46
00015464	NORTHEAST JANITOR. SUPPLY, LLC	SUPPLIES		817.40
00015465	NSPRA	SUPPLIES		42.00
00015466	OFFICE BASICS, INC	SUPPLIES		1,285.70
00015467	OFFICE DEPOT	SUPPLIES		143.94
00015468	ANN O'HARA	MILEAGE		5.77
00015469	BRENT OHL	CONFERENCE ADVANCE		75.00
00015470	KRISTEN OFFER-GRIM	TUITION REIMBURSEMENT		1,529.40
00015471	ORTHOPAEDIC ASSOCIATES OF ALLE	OTHER PROFESSIONAL SERVICES		8,199.60
00015472	REGINA OSTER	SUPPLIES		165.24
00015473	LAURIE OSWALD	TRANSPORT/TELECOMMUNICATIONS		68.99
00015474	PA DEPT OF LABOR & INDUSTRY-E	DUES/FEES		15.00
00015475	PARTSPEOPLE	NON-CAPITAL END USER EQUIP/ORIGINA		51.49
00015476	CARLENE PAUKOVITS	MILEAGE		17.21
00015477	PEARSON EDUCATION, INC	BOOKS		627.88
00015478	PENNSYLVANIA SCHOOL FOR DEAF TUITION TO APS	TUITION TO APS		4,070.00

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00015479	PENN VALLEY CHEMICAL CO.	SUPPLIES.....		12,136.00
00015480	PITNEY BOWES	RENTAL OF EQUIPMENT.....		934.00
00015481	PLAQUES AND SUCH, LLC	SUPPLIES.....		33.94
00015482	SARAH POMERHN	SUPPLIES.....		64.25
00015483	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		63,263.39
00015484	PPL ELECTRIC UTILITIES	ELECTRICITY.....		2,205.49
00015485	PROAC CORPORATION	REPAIRS.....		300.00
00015486	PROASYS INC	SUPPLIES.....		904.54
00015487	BRIAN PUM	TUITION REIMBURSEMENT.....		630.00
00015488	RADIO MAINTENANCE INC	SUPPLIES.....		295.00
00015489	DENNIS J. RAMELLA	TUITION REIMBURSEMENT.....		448.06
00015490	BONNIE RAUB	EYE CARE.....	MILEAGE.....	75.00
00015491	REDNER'S MARKETS	SUPPLIES.....		426.06
00015492	RESTORATIVE PRACTICES	DUES/FEES.....		25.00
00015493	SAMANTHA RIFFEY	MILEAGE.....		33.47
00015494	CLAUDIA RISI	MILEAGE.....		15.10
00015495	ROBERT RITTER	SUPPLIES.....		9.18
00015496	VICKY ROMAGNOLI	MILEAGE.....		154.90
00015497	MARIA RUSSO	MILEAGE.....		86.58
00015498	BRENDA L SCHANKOWITZ	TAX REBATE.....		650.00
00015499	JULIA SCHIERMEYER	EYE CARE.....		75.00
00015500	SCHOOL REHABILITATION SERVICES	PROFESSIONAL EDUCATIONAL SERVICES		43.50
00015501	SCHOOL SPECIALTY	SUPPLIES.....		587.76
00015502	JOHN SCHREINER	MILEAGE.....		573.57
00015503	SCOTT CARS, INC	RENTAL OF EQUIPMENT.....		360.00
00015504	THOMAS SEIDENBERGER	MILEAGE.....		120.05
00015505	SERVICE ELECTRIC CABLE TV INC	TRANSPORT/TELECOMMUNICATIONS.....		1,235.00
00015506	SEVEN GENERATIONS	TUITION TO PENNSYLVANIA CHARTER SC		119,277.95
00015507	DIANE E SHERWOOD	MILEAGE.....		120.72
00015508	REBEKAH SHRECK	TUITION REIMBURSEMENT.....		1,248.00
00015509	SID HARVEY	SUPPLIES.....		98.57
00015510	ALLYSON SMITH	TUITION REIMBURSEMENT.....		315.00
00015511	TIFFANY SNYDER	MILEAGE.....		76.26
00015512	CHARLES A. SONON	EYE CARE.....		75.00
00015513	SOUTHERN DUCHESS NEWS	PRINTING/BINDING.....		1,265.00
00015514	KELLY STELLATO	MILEAGE.....		33.30
00015515	STOTZ-FATZINGER OFFICE	SUPPLIES.....		216.26

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00015516	SUPPLY			
00015517	CHRISTOPHER STUCHKO	TUITION REIMBURSEMENT.....		1,445.00
00015518	DEBRA SURDOVAL	MILEAGE.....		160.12 ^P
00015519	MARTHA F. TEED	SUPPLIES.....		144.20
00015520	SANDRA TEPLITZ	MILEAGE.....		84.86
00015521	THOMSON WEST	BOOKS.....		130.00
00015522	DEIRDRE THORP	SUPPLIES.....		19.46
00015523	TRACTOR SUPPLY COMPANY	SUPPLIES.....		45.96
00015524	TRANE US INC	SUPPLIES.....		428.14
00015525	UGI UTILITIES INC	NATURAL GAS.....		525.32
00015526	TRACY URBAN	CONFERENCE EXPENSE.....		50.95
00015527	JUNE URBASSIK	EYE CARE.....		75.00
00015528	V & C ACCESSORIES INC	SUPPLIES.....		75.49
00015529	EMILY VERNON	TUITION REIMBURSEMENT.....		1,185.00
00015530	VLN PARTNERS LLC	PROF EDUC SVCS - OTHER EDUCATIONAL	PROFESSIONAL EDUCATIONAL SERVICES	17,000.00
00015531	JACQUELINE R VOGEL	TUITION REIMBURSEMENT.....		315.00
00015532	LUCILLE V. WALBERT	TAX REBATE.....		250.00
00015533	ANDY J. WASHBURN	SUPPLIES.....		45.39
00015534	KATHRYN WASHER	EYE CARE.....	CONFERENCE ADVANCE.....	150.00
00015535	MAUREEN WEBB	EYE CARE.....		65.00
00015536	WEIS MARKETS INC	SUPPLIES.....		48.16
00015537	WENTZ HARDWARE	SUPPLIES.....		298.78
00015538	JOSEPH A WENZEL SR	TAX REBATE.....		250.00
00015539	DAVID N WILLETT	SUPPLIES.....		526.53
00015540	CAROLE WILSON	CONFERENCE ADVANCE.....	MILEAGE.....	126.28
00015541	DR REBECCA WOODLAND	OTHER PURCHASED PROFESSIONAL SERVI		886.13
00015542	WORTH, MAGEE & FISHER, P.C.	OTHER PROFESSIONAL SERVICES.....		6,747.79
00015543	XEROX CORPORATION	SUPPLIES.....		179.60
00015544	JANET YEAKEL	SUPPLIES.....		24.86
00015545	SALLIE YENCHO	SUPPLIES.....		49.33
00015546	STEPHANIE YOTHERS	TRANSPORT/TELECOMMUNICATIONS.....	COMMUNICATIONS.....	104.95
00015547	ZESWITZ MUSIC	REPAIRS.....	REPARIS.....	216.00
00015548	KATHRYN DOMYAN	SUPPLIES.....	FCS REFUND.....	22.00
00015549	MARISSA FREY	SUPPLIES.....	FCS REFUND.....	22.00
00015550	ALYSSA FROLICH	SUPPLIES.....	FCS REFUND.....	4.65
00015551	SHANNON HALLERAN	SUPPLIES.....	FCS REFUND.....	22.00
00015552	MARY KATE HOVANIC	SUPPLIES.....	FCS REFUND.....	22.00
00015553	ANDREA MARTINEZ	SUPPLIES.....	FCS REFUND.....	22.00
	ALYSIA SCHNEBERGER	SUPPLIES.....	FCS REFUND.....	13.98

* Denotes Non-Negotiable Transaction

P - Prenote

c - Credit Card Payment

d - Direct Deposit

EAST PENN SCHOOL DISTRICT

- Payables within Check

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Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 06/08/2012 To 06/21/2012

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Note: Output selection limited to transactions dated between 06/08/2012 and 06/21/2012

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00015554	ASHLEY TRANSUE	SUPPLIES.....	FCS REFUND.....	13.98
00015555	NATALIE VERCILLO	SUPPLIES.....	FCS REFUND.....	18.52
00015556	LACY WOOD	SUPPLIES.....	FCS REFUND.....	22.00
*P/R 6/14	EAST PENN SCHOOL DISTRICT	PAYROLL 6/14/12.....		2,072,316.79
*RETR 6/1	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS 6/11/12..		1,022,581.49
*S/S 6/14	EAST PENN SCHOOL DISTRICT	SOCIAL SECURITY 6/14/12.....		156,752.54
		10-GENERAL FUND		4,258,883.63
		Grand Total Manual Checks :		3,251,650.82
		Grand Total Regular Checks :		1,007,232.81
		Grand Total Direct Deposits:		0.00
		Grand Total Credit Card Payments:		0.00
		Grand Total All Checks :		4,258,883.63

- Payables within Check

06/21/2012 10:45:06 AM

* Denotes Non-Negotiable Transaction
P - Prenote
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EAST PENN SCHOOL DISTRICT