

***EAST PENN SCHOOL DISTRICT***  
***BOARD OF SCHOOL DIRECTORS***  
***REGULAR MEETING***

**AGENDA**

**Board Room  
800 Pine Street  
Emmaus, PA 18049**

**July 8, 2013  
7:30 p.m.**

**2013**

**January 14 & 28 (28<sup>th</sup> cancelled due to inclement weather)  
February 11 & 25  
March 11 & 25  
April 8 & 22  
May 13  
June 10 & 24  
July 8  
August 12 & 26  
September 9 & 23  
October 14 & 28  
November 11  
December 3 (Tuesday, due to Thanksgiving Holiday)  
December 9**

**Vision Statement:** The East Penn School District will empower students to maximize their individual potential and become lifelong learners and contributors to a global society.

**Mission Statement:** The East Penn School District will provide a learning environment in which students become problem solvers, collaborators and critical thinkers.

EAST PENN INFORMATION LINE: (610-966-8480)  
EAST PENN ANONYMOUS STUDENT TIP LINE (610) 966-8400  
EAST PENN WEB PAGE: [www.eastpennsd.org](http://www.eastpennsd.org)

## ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the minutes from the June 24, 2013 meeting.

4. Report of the Superintendent of Schools – Dr. Thomas L. Seidenberger

1. Personnel

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

### Resignations

- Laura Groh, EHS Staff Assistant, effective June 24, 2013 (Exhibit 1)
- Susan Fretz, Remedial Assistant, effective June 21, 2013 (Exhibit 2)
- Jennifer Evans, Staff Assistant, effective June 25, 2013 (Exhibit 3)

### Assistant to the Principal, Emmaus HS

Employee: Todd Breiner  
Effective: August 1, 2013  
Stipend: \$250/pay

### Appointment of Professional Employee

Name/Address:	Joseph Bigley 5006 Huckleberry Road, Orefield 18069
Education Level:	B. S. Degree (2006) M. Ed. Degree (2011)
Undergraduate School:	Moravian College
Graduate School:	Lehigh University
Certification:	Instructional II, Elementary K-6
Assignment:	Grade 5 Teacher, Willow Lane Vacancy created by P. Helfrich retirement
Effective:	August 20, 2013
Experience:	8/2006-June 2011: Catasauqua SD
Salary:	\$57,698 (Year 6, Col. M)
Name/Address:	Audra Krakoski 8428 Saylor Court, Breinigsville 18031
Education Level:	B. S. Degree
Undergraduate School:	Kutztown University
Graduate School:	DeSales University
Certification:	Instructional II, Elementary, K-6; Special Education;

Assignment: Mid-Level Mathematics  
Emotional Support Teacher, Eyer MS  
Vacancy created by T. Antonioli resignation and  
Subsequent transfers  
Effective: To be determined  
Experience: 7/2007-Present: Carbon Lehigh IU 21  
Salary: \$53,844 (Year 7, Col. PC)

Appointment of Temporary Professional Employees

Name/Address: Tiana Boyea  
61 W. Laurel Street, Bethlehem 18018  
Education Level: B. A. Degree (2004)  
M. Ed. Degree (2013)  
Undergraduate School: Texas Tech University  
Graduate School: Lehigh University  
Certification: Instructional I, N-12; Elementary, K-6;  
Mid-Level Math 7-9/ Mid-Level English 7-9  
Assignment: Emotional Support Teacher, Shoemaker School  
New Position & Subsequent Transfer  
Effective: August 20, 2013  
Experience: None  
Salary: \$55,894 (Year 1, Col. M)

Name/Address: Zachary LaBar  
255 Longwood Drive, Bethlehem 18020  
Education Level: B. S. Degree (2012)  
Undergraduate School: Moravian College  
Certification: Instructional I, Biology, 7-12  
Assignment: New Position  
Effective: August 20, 2013  
Experience: None  
Salary: \$47,344 (Year 1, Col. B)

Name/Address: Bonnie Zobel  
144 Stahl Road, Southampton 18966  
Education Level: B. S. Degree (2008)  
M. Ed. Degree (2010)  
Undergraduate School: Delaware Valley College  
Graduate School: Holy Family University  
Certification: Instructional I, Biology; Chemistry  
Assignment: Biology Teacher, Emmaus HS  
Vacancy created by S. Baier retirement  
Effective: August 20, 2013  
Experience: 8/2011-Present: Maritime Academy Charter School  
4/2011-6/2011: Centennial SD  
Salary: \$56,494 (Year 3, Col. M)

Name/Address: Randy Atiyeh  
1274 Midway Circle, Whitehall 18052  
Education Level: B. S. Degree (2010)  
Undergraduate School: East Stroudsburg University  
Certification: Instructional I, Health; Health/Phys. Ed.

Assignment: Health/Phys. Ed. Teacher, Emmaus HS  
Vacancy created by M. Seip retirement  
Effective: August 20, 2013  
Experience: None  
Salary: \$47,344 (Year 1, Col. B)

Name/Address: Joshua Dietz  
5020 Elmhurst Drive, Schnecksville 18078  
Education Level: B. S. Degree (2013)  
Undergraduate School: Kutztown University  
Certification: Instructional I, Elementary PK-4  
Assignment: Grade 1, Jefferson School  
Vacancy created by P. Whitney retirement  
Effective: August 20, 2013  
Experience: None  
Salary: \$47,344 (Year 1, Col. B)

Name/Address: Julie Zappile  
425 Mountain Park Road, Allentown 18103  
Education Level: B. S. Degree (2003)  
Undergraduate School: Bloomsburg University  
Certification: Instructional I, Elementary  
Assignment: Grade 1 Teacher, Jefferson School  
Effective: August 20, 2013  
Experience: 2006-2011: Montgomery County (MD) Public Schools  
2004-2006: Calvary Lutheran School  
Salary: \$48,346 (Year 4, Col. B)

Name/Address: Krista Colville  
5420 Hanover Drive, Wescosville 18106  
Education Level: B. S. Degree (2010)  
M. S. Degree (2013)  
Undergraduate School: Penn State University  
Graduate School: Wilkes University  
Certification: Instructional I, Elementary K-6  
Assignment: Grade 2 Teacher, Shoemaker School  
Effective: August 20, 2013  
Experience: 10/2010-6/2013: East Penn SD (FTS)  
Salary: \$56,895.00 (Year 4, Col. M)

#### Full-Time Substitute Teacher Appointments

Name/Address: Shawn Foster  
305 Fullerton Avenue, Whitehall 18052  
Education Level: B. A. Degree (2002)  
Undergraduate School: Muhlenberg College  
Graduate School: DeSales University (Certification Credits)  
Certification: Instructional I, Elementary, K-6  
Assignment: Grade 3 Teacher, Willow Lane School  
Opening created by N. Swatsky Gen. Leave  
Effective: August 20, 2013  
Experience: None  
Salary: \$47,344 (Year 1, Col. B)



Name/Address: Matthew Weiman  
3215 West Union Street, Allentown 18104  
Education Level: B. S. Degree (1996)  
Undergraduate School: Valley Forge Christian College  
Graduate School: DeSales University (Certification Credits)  
Certification: Instructional I, Elementary K-6  
Assignment: Grade 3 Teacher, Willow Lane School  
Opening created by K. Durigan Gen. Leave  
Effective: August 20, 2013  
Experience: 11/2011-6/2013: East Penn SD (FTS)  
Salary: \$47,944, Year 3, Col. B)

Request for General Leave, Board Policy 539

Employee: Phyllis Schwartz  
PT Food Service Assistant  
Effective: July 22, 2013-July 21, 2014

Co-Curricular Appointments

See Exhibit 4

Department Chair & Grade Leader

Lisa Wells, Health, Wellness & Fitness, Department Chair  
Jonathan Chase, Grade 2 Leader

Additions to the 2013-14 List of Per Diem Substitutes

Emily Curran, Social Studies  
Luceida Rivera-Woolard, Elementary,  
Special Education

Instructional/Staff Assistants:

Sallie Zahour	Alexandra Kish	Kristen Carter
Anita Gopen	Paula Dooley	Amanda Kender
Catherine Dickman		

Educational Conferences

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed below:

Conference Title: Lehigh County School Nurse Advisory Board: Voices of School Health IV, LCTI  
Date(s): August 6-7, 2013  
Attending: Victoria Stenroos, School Nurse, LMMS  
Estimated Cost: \$50.00

Conference Title: PASBO: School Operations Academy, Penn State University  
Date(s): July 25-26, 2013  
Attending: Jim Frank, Assistant Business Manager  
Estimated Cost: \$556.20

Conference Title: Train the Trainers: Intro to Restorative Practices, Bethlehem  
Date(s): June 26-28, 2013  
Attending: Matt Gale, Assistant Principal  
Estimated Cost: \$1217.63

2. School Level Plan – Emmaus HS (Exhibit 5)

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the Emmaus HS  
School Level Plan for July 1, 2013 – June 30, 2014.

5. Policy

-First Reading: Board Policy 116.1-Exceptions to Academic Sequence (Exhibit 6)

6. Other Educational Entities

-Carbon Lehigh Intermediate Unit  
-Lehigh Career & Technical Institute

7. Legislative

C. Ballard

8. Business Operations

1. Approval of Bill List

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the attached bill  
list, including the addenda, and that the Treasurer be authorized to issue  
checks and vouchers in the amounts indicated.

2. Approve Investments

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the following  
investments:

Investment Vehicle: PLGIT CD Program-General Fund  
Date Purchased: 7/2/13  
Date of Maturity: 6/13/14  
Term: 346 Days  
Rate: 0.53%  
Amount: \$248,000

Investment Vehicle: ESSA Bank CD – Memorial Fund  
Date Purchased: 7/1/13  
Date of Maturity: 7/30/13  
Term: 30 Days  
Rate: 0.20%  
Amount: \$122,000

3. Disbursement of Funds (Exhibit 7)

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors authorize the expenditure of funds from the 33-2010 Series A GOB as outlined in Exhibit 6.

4. Authorization to participate in joint purchasing for the 2013-14 year

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

WHEREAS, The General Assembly of the Commonwealth of Pennsylvania has enacted an act known as the "Cooperative Purchasing Act, 62 Pa.C.S. A. 1901 et. Seq., and;

WHEREAS, 62 Pa.C.S. A. 1901 et. Seq. permits local governments to purchase materials, supplies, and equipment from purchase contracts of the Commonwealth of Pennsylvania; be it

RESOLVED, That the East Penn School District hereby requests authorization to participate in purchase contracts of the National Joint Powers Alliance (NJPA).

9. Announcements

Monday, July 8 7:30 p.m.-Board Meeting

Monday, August 12 7:30 p.m.-Board Meeting

10. Adjourn

# **EXHIBITS**

**July 8, 2013**

# East Penn School District

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#1

Emmaus High School  
500 Macungie Avenue  
Emmaus, PA 18049-2296  
(610) 965-1650

June 20, 2013

East Penn School District  
800 Pine Street  
Emmaus, PA 18049

To Whom It May Concern,

I am resigning from my position as a Staff Assistant effective June 24, 2013 pending school board approval for an Emmaus High School Administrative Assistant position.

Sincerely,

  
Laura Groh

#2

817 N. 6th Street  
Emmaus, PA 18049  
June 21, 2013

Mrs. Noelle Keeler  
Director of Personnel  
East Penn School District  
800 Pine Street  
Emmaus, PA 18049

Dear Mrs. Keeler,

I am resigning from my job as Academic Support Assistant effective immediately. Working for the East Penn School District has been extremely rewarding. I am thankful that I had the opportunity to work with many wonderful adults and children! While I look forward to future endeavors, I will miss being part of the Academic Support team and the staff at Willow Lane Elementary School.

Sincerely,

A handwritten signature in cursive script that reads "Susan Fretz". The signature is fluid and elegant, with a large initial 'S' and a long, sweeping underline.

Susan Fretz

#3

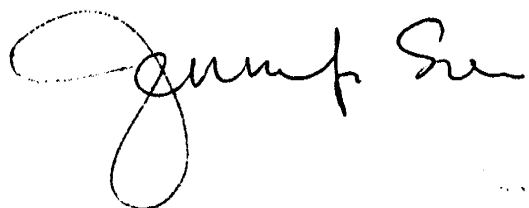
To: Amanda Lawler, East Penn School District Personnel

From: Jennifer Evans

Re: Staff Assistant Position at Jefferson Elementary

Date: June 25, 2013

Effective June 25, 2013, I resign my position as Staff Assistant at Jefferson Elementary School.

A handwritten signature in black ink, appearing to read "Jennifer Evans". The signature is written in a cursive style with a large loop at the beginning and a long horizontal stroke at the end.

Schedule B for July 8, 2013 Board Agenda

School	Name	Position	Contract/Club	Amount	Notes
EHS	Wessner Daniel	Cross Country Head Coach, Boys & Girls	Contract	\$3,619.00	
EHS	Susens, Kristen	Cross Country Assistant Coach, Boys & Girls	Contract	\$2,171.00	
LMMS	Smith, Thad	Cross Country Coach	Contract	\$2,171.00	
Eyer	Fisher, Phillip	Cross Country Coach	Contract	\$2,171.00	
EHS	Butz-Stavin, Susan	Field Hockey Head Coach	Contract	\$5,429.00	
EHS	Moxey, Andrew	Field Hockey Assistant Coach	Contract	\$3,257.00	
EHS	Speicher, Stuart	Field Hockey Assistant Coach	Contract	\$3,257.00	
LMMS	Bednar, Eric	Field Hockey Coach	Contract	\$3,257.00	
Eyer	Wootsick, Samantha	Field Hockey Coach	Contract	\$3,257.00	
EHS	Gaumer, Lisa	Field Hockey Volunteer Assistant	n/a	volunteer	
EHS	Haas, Robert	Field Hockey Volunteer Assistant	n/a	volunteer	
EHS	Stavin, Robert	Field Hockey Volunteer Assistant	n/a	volunteer	
EHS	Cuthbert, Randall	Football Head Coach	Contract	\$9,049.00	
EHS	Senneca, Sam	Football Assistant Coach	Contract	\$5,429.00	
EHS	Luckenbill, Stan	Football Assistant Coach	Contract	\$5,429.00	
EHS	Delgado, Jose	Football Assistant Coach	Contract	\$5,429.00	
EHS	Sherman, Peter	Football Assistant Coach	Contract	\$5,429.00	
EHS	Long, Jeffrey	Football Volunteer Assistant	n/a	volunteer	
EHS	Hulmes, Ryan	Football Volunteer Assistant	n/a	volunteer	
EHS	Reinhard, Drew	Football Volunteer Assistant	n/a	volunteer	
EHS	Kreisher, Peter	Football Volunteer Assistant	n/a	volunteer	
EHS	Daddona, John	Football Volunteer Assistant	n/a	volunteer	
EHS	Wilson, John	Football Volunteer Assistant	n/a	volunteer	
MS	Fick, Josh	Football Middle School Coach	Contract	\$5,429.00	
MS	Fick, Caleb	Football Middle School Coach	Contract	\$2,714.00	1/2 \$5,429; shared w/ P. Verile
MS	Verile, Peter	Football Middle School Coach	Contract	\$2,714.00	1/2 \$5,429; shared w/ C. Fick
EHS	Mihalik, Mike	Golf Coach, Boys & Girls	Contract	\$2,654.00	
EHS	Reverie, Chris	Golf Volunteer Assistant	n/a	volunteer	
EHS	Cari, John	Soccer Head Coach, Boys	Contract	\$4,947.00	
EHS	Rooney, Robert	Soccer Head Coach, Girls	Contract	\$4,947.00	
EHS	Fenstermacher, Ty	Soccer Assistant Coach, Boys	Contract	\$2,968.00	
EHS	Grim, Kyle	Soccer Assistant Coach, Boys	Contract	\$2,968.00	
EHS	Oswald, Sarah	Soccer Assistant Coach, Girls	Contract	\$2,968.00	
EHS	Meehl, James	Soccer Assistant Coach, Girls	Contract	\$2,968.00	
EHS	Squire, Matthew	Soccer Volunteer Assistant, Boys	n/a	volunteer	
EHS	Squire, Andrew	Soccer Volunteer Assistant, Boys	n/a	volunteer	
EHS	Ruggieri, Brittney	Soccer Volunteer Assistant, Girls	n/a	volunteer	
EHS	Gavin, Aaron	Soccer Volunteer Assistant, Girls	n/a	volunteer	
EHS	Grim, Kyle	Soccer Volunteer Assistant, Girls	n/a	volunteer	
EHS	Diamondopolous, Dimitri	Tennis Head Coach, Boys	Contract	\$2,896.00	
EHS	Musselman, Kelly	Tennis Head Coach, Girls	Contract	\$2,896.00	
EHS	Millets, Gwen	Volleyball Head Coach, Girls	Contract	\$2,896.00	
EHS	Kahr, Audra	Volleyball Assistant Coach, Girls	Contract	\$1,737.00	
EHS	Weaver, Alecia	Volleyball Volunteer Assistant, Girls	n/a	volunteer	
LMMS	Frederick, Richard	Volleyball Coach, Girls	Contract	\$1,737.00	

# 4



Schedule B for July 8, 2013 Board Agenda

<u>School</u>	<u>Name</u>	<u>Position</u>	<u>Contract/Club</u>	<u>Amount</u>	<u>Notes</u>
LMMS	Laub, Matthew	Volleyball Volunteer Assistant, Girls	n/a	volunteer	
Eyer	Defusco, Frank	Volleyball Coach, Girls	Contract	\$1,737.00	
EHS	McNicholas, Laura	Cheerleading Head Coach	Contract	\$3,749.00	
EHS	Johnson, Nadine	Cheerleading Assistant Coach	Contract	\$2,250.00	
EHS	Moye, Laura	Cheerleading Volunteer Assistant	n/a	volunteer	
EHS	Fernandez, Melissa	Cheerleading Volunteer Assistant	n/a	volunteer	
EHS	Lance, Alison	Cheerleading Volunteer Assistant	n/a	volunteer	
LMMS	Schaeffer, Lori	Cheerleading Coach	Contract	\$2,250.00	
Eyer	Wright, Shelley	Cheerleading Coach	Club C	\$2,250.00	
EHS	Yoder, Steven	Basketball Head Coach, Boys	Contract	\$7,963.00	
LMMS	Hoderewski, Ara	Basketball Assistant Coach, Boys	Contract	\$4,777.00	
EHS	Dietrick, John	Basketball Assistant Coach, Boys	Contract	\$4,777.00	
EHS	Perez, Rafael	Basketball Volunteer Assistant	n/a	volunteer	
EHS	Garman, Derek	Basketball Volunteer Assistant	n/a	volunteer	
EHS	Brown, David	Basketball Volunteer Assistant, Boys	n/a	volunteer	
Eyer	Moxey, Andy	Basketball Coach, Boys	Contract	\$4,777.00	
EHS	Smartschan, Carl	Basketball Scorer, Boys	Contract	\$36/game	
EHS	Garman, Derek	Basketball Scorer, Boys	Contract	\$36/game	
EHS	Dunn, William	Basketball Head Coach, Girls	Contract	\$7,963.00	
EHS	Medina, Jose	Basketball Assistant Coach, Girls	Contract	\$4,777.00	
EHS	Schloneker, David	Basketball Volunteer Assistant, Girls	n/a	volunteer	
EHS	Garner, Lisa	Basketball Volunteer Assistant, Girls	n/a	volunteer	
EHS	Williams, Jeffrey	Basketball Assistant Coach, Girls (co-assistant)	Contract	\$2,388.50	1/2 \$4,777
LMMS	Landrum, Brett	Basketball Assistant Coach, Girls	Contract	\$4,777.00	
LMMS	Landis, Ashley	Basketball Volunteer Assistant, Girls	n/a	volunteer	
Eyer	Carraher, Sue	Basketball Coach, Girls	Contract	\$4,777.00	
EHS	Schloneker, Kimberly	Basketball Scorer, Girls	Contract	\$36/game	
Eyer	McGoldrick, Paul	Basketball Volunteer Assistant, Girls	n/a	volunteer	
EHS	Johnston, Robert	Rifle Head Coach	Contract	\$2,413.00	
EHS	Bartos, John	Rifle Volunteer Assistant	n/a	volunteer	
EHS	Wilson, Charles	Rifle Volunteer Assistant	n/a	volunteer	
EHS	Freeman, Paul	Rifle Volunteer Assistant	n/a	volunteer	
EHS	O'Connor, Timothy	Swimming Head Coach, Boys & Girls	Contract	\$9,049.00	
EHS	Remaly, Kevin	Swimming Assistant Coach	Contract	\$3,619.00	
EHS	White, David	Diving Head Coach	Contract	\$2,171.00	
EHS	Gudikunst, John	Swimming Volunteer Assistant	n/a	volunteer	
EHS	O'Connor, Tracy	Swimming/Diving Volunteer Assistant	n/a	volunteer	
EHS	Ostapenko, Mark	Swimming/Diving Volunteer Assistant	n/a	volunteer	
EHS	Braglio, Steve	Swimming/Diving Volunteer Assistant	n/a	volunteer	
EHS	Kucharczuk, Melissa	Diving Volunteer Assistant	n/a	volunteer	
EHS	Seip, Mike	Swimming Volunteer Assistant	n/a	volunteer	
EHS	Larson, Jon	Swimming Volunteer Assistant	n/a	volunteer	
EHS	Norelli, Charles	Swimming Volunteer Assistant	n/a	volunteer	
EHS	Arbushites, Jeffrey	Wrestling Head Coach	Contract	\$6,998.00	
EHS	Bernard, Matthew	Wrestling Assistant Coach	Contract	\$4,198.00	

Schedule B for July 8, 2013 Board Agenda

<u>School</u>	<u>Name</u>	<u>Position</u>	<u>Contract/Club</u>	<u>Amount</u>	<u>Notes</u>
MS	Smith, Thad	Wrestling Assistant Coach	Contract	\$4,198.00	
EHS	Shubzda, Jeff	Wrestling Volunteer Assistant	n/a	volunteer	
EHS	Udicious, Dennis	Wrestling Volunteer Assistant	n/a	volunteer	
EHS	DeBellis, Michael	Wrestling Volunteer Assistant	n/a	volunteer	
EHS	Strauss, Edward	Wrestling Volunteer Assistant	n/a	volunteer	
EHS	Arndt, Kenneth	Wrestling Volunteer Assistant	n/a	volunteer	
EHS	Lawrence, Joe	Wrestling Volunteer Assistant	n/a	volunteer	
EHS	Schreiner, John	Baseball Head Coach	Contract	\$5,067.00	
EHS	Welsh, Michael	Baseball Assistant Coach	Contract	\$3,040.00	
EHS	Oswald, Andrew	Baseball Assistant Coach	Contract	\$3,040.00	
EHS	Matejicka, Michael	Baseball Volunteer Assistant	n/a	volunteer	
EHS	Schwab, Michael	Baseball Volunteer Assistant	n/a	volunteer	
EHS	Focht, Eric	Baseball Volunteer Assistant	n/a	volunteer	
EHS	Pirroco, Anthony	Baseball Volunteer Assistant	n/a	volunteer	
EHS	Fick, Caleb	Baseball Volunteer Assistant	n/a	volunteer	
EHS	Ketcham, Scott	Lacrosse Head Coach, Boys	Contract	\$4,947.00	
EHS	Speicher, Stuart	Lacrosse Assistant Coach, Boys	Contract	\$2,968.00	
EHS	Wilson, John	Lacrosse Assistant Coach, Boys	Contract	\$2,968.00	
EHS	DeBellis, Nancy	Lacrosse Head Coach, Girls	Contract	\$4,947.00	
EHS	Williams, Julie	Lacrosse Assistant Coach, Girls	Contract	\$2,968.00	
EHS	DeBellis, Dan	Lacrosse Assistant Coach	Contract	\$2,968.00	
EHS	Orr, Alexander	Lacrosse Volunteer Assistant	n/a	volunteer	
EHS	Gonzalez, Desiderio	Lacrosse Volunteer Assistant	n/a	volunteer	
EHS	Eyer, John	Softball Head Coach	Contract	\$5,067.00	
EHS	Bortz, Scott	Softball Assistant Coach	Contract	\$3,040.00	
EHS	Stettler, Brandi	Softball Assistant Coach	Contract	\$3,040.00	
EHS	Dueh, Julianna	Softball Volunteer Assistant	n/a	volunteer	
EHS	Cope, Chris	Softball Volunteer Assistant	n/a	volunteer	
EHS	Oswald, Amy	Softball Volunteer Assistant	n/a	volunteer	
LMMS	Williams, Jeffrey	Softball Coach - (Co-Head Coach)	Contract	\$1,520.00	1/2 \$3,040; shared w/ G. Scholl
LMMS	Scholl, Gregory	Softball Coach - (Co-Head Coach)	Contract	\$1,520.00	1/2 \$3,040; shared w/ J. Williams
Eyer	Carraher, Sue	Softball Coach	Contract	\$3,040.00	
EHS	Petrunak, Shannon	Track Head Coach, Boys & Girls	Contract	\$5,550.00	
EHS	Shovlin, Eileen	Track Assistant Coach, Boys & Girls	Contract	\$2,171.00	
EHS	Ritter, James	Track Assistant Coach, Boys & Girls	Contract	\$2,171.00	
EHS	Zimmerman, Marc	Track Assistant Coach, Boys & Girls	Contract	\$2,171.00	
EHS	Reigel, Shane	Track Assistant Coach, Boys & Girls	Contract	\$2,171.00	
EHS	Schlosser, Debra	Volleyball Head Coach, Boys	Contract	\$2,896.00	
EHS	Baize, Karyn	Volleyball Volunteer Assistant, Boys	n/a	volunteer	
EHS	Dunkle, Kenneth	Volleyball Volunteer Assistant, Boys	n/a	volunteer	
EHS	Patel, Chintan	Volleyball Volunteer Assistant, Boys	n/a	volunteer	
EHS	Stanton, Chelsey	Volleyball Volunteer Assistant, Boys	n/a	volunteer	
LMMS	Frederick, Richard	Volleyball Coach, Boys	Contract	\$1,737.00	
LMMS	Laub, Matthew	Volleyball Volunteer Assistant, Boys	n/a	volunteer	
Eyer	DeFusco, Francis	Volleyball Coach, Boys	Contract	\$1,737.00	

Schedule B for July 8, 2013 Board Agenda

<b>School</b>	<b>Name</b>	<b>Position</b>	<b>Contract/Club</b>	<b>Amount</b>	<b>Notes</b>
EHS	Cuthbert, Randall	Equipment Manager	Contract	\$6,032.50	1/2 \$12,065; shared w/ M. Mihalik
EHS	Mihalik, Mike	Equipment Manager	Contract	\$6,032.50	1/2 \$12,065; shared w/ R. Cuthbert
EHS	Cuthbert, Randall	Weight Room Coordinator	Contract	\$8,446.00	
EHS	Cuthbert, Randall	Power Lifting Coordinator	Contract	\$1,206.00	
EHS	Graham, John	PAS Training	n/a	volunteer	
EHS	Zellner, Ed	Athletic Trainer	n/a	per diem	OAA contract
EHS	Formaz, Angela	Athletic Trainer	n/a	per diem	OAA contract
EHS	Del Re, Elizabeth	Athletic Trainer	n/a	per diem	OAA contract
EHS	Herb, Don	Photographer	n/a	volunteer	
EHS	Harakal, Donald	Athletic Event Worker/Game Manager	Contract	\$42 or \$71/game	
EHS	Seip, Mike	Athletic Event Worker/Game Manager	Contract	\$42 or \$71/game	
EHS	Harrington, Ryan	Band Director	Contract	\$6,756.00	
EHS	Shreck, Jeff	Assistant Band Director	Contract	\$2,805.00	
EHS	Bentz, Katie	Music Marching Assistant	Contract	\$1,206.00	
EHS	Johnson, Chris	Percussion Director	Contract	\$3,499.00	
EHS	Root, Donna	Colorguard/Winterguard Volunteer	n/a	volunteer	
EHS	Bortz, Karen	Colorguard/Winterguard Volunteer	n/a	volunteer	
EHS	Cortez, Rita	Choral Director	Contract	\$2,413.00	
EHS	Harrington, Ryan	Jazz Band	Contract	\$1,146.00	
EHS	Kuebler, Jill	Dramatics - Fall Director	Contract	\$1,810.00	
EHS	DiDona, Diane	Dramatics - Fall Assistant Director	Contract	\$1,086.00	
EHS	Kuebler, Jill	Tech Dir. Set/Lgt/Sound	Contract	\$1,266.00	
EHS	Kuebler, Jill	Fall Set Design	Contract	\$568.00	
EHS	Kuebler, Jill	Fall Costume Design	Contract	\$568.00	
EHS	Kuebler, Jill	Dramatics - Spring Director	Contract	\$2,413.00	
EHS	Arnold, Connie	Spring - Orchestra Director	Contract	\$440.00	
EHS	Cortez, Rita	Dramatics - Spring Assistant Director	Contract	\$1,448.00	
EHS	Kuebler, Jill	Spring Set Design	Contract	\$568.00	
EHS	Kuebler, Jill	Spring Costume Design	Contract	\$568.00	
EHS	Ross, Lori	Spring Costume Volunteer	n/a	volunteer	
EHS	Hanna, Linda	Spring Costume Volunteer	n/a	volunteer	
EHS	Cortez, Rita	Spring Musical Vocal/Orchestra Director	Contract	\$1,931.00	
EHS	Kuebler, Jill	Musical Tech Dir. Set/Lgt/Sound	Contract	\$1,448.00	
EHS	Kokolus, Jacklyn	Musical Choreographer	Contract	\$1,206.00	
EHS	Danish, Kim	Dramatics Stylist Volunteer	n/a	volunteer	
EHS	Frantzen, Justine	Class of 2014 Co-Advisor	Contract	\$1,357.50	Shared w/ C. Simpkins
EHS	Simpkins, Christina	Class of 2014 Co-Advisor	Contract	\$1,357.50	Shared w/ J. Frantzen
EHS	Gavin, Aaron	Class of 2015 Co-Advisor	Contract	\$878.25	Shared w/ D. Grabfelder
EHS	Grabfelder, Derek	Class of 2015 Co-Advisor	Contract	\$878.25	Shared w/ A. Gavin
EHS	Risi, Claudia	Class of 2017 Co-Advisor	Contract	\$542.25	Shared w/ S. Ardito
EHS	Ardito, Stephanie	Class of 2017 Co-Advisor	Contract	\$542.25	Shared w/ C. Risi
EHS	Kramer-Hinks, Corinna	Class of 2016 Co-Advisor	Contract	\$542.25	Shared w/ B. Ohl
EHS	Ohl, Brent	Class of 2016 Co-Advisor	Contract	\$542.25	Shared w/ C. Kramer-Hinks
EHS	Arnold, Sue	Commencement Coach	Contract	\$241.00	
EHS	Speicher, Stuart	Commencement Coach	Contract	\$241.00	

Emmaus HS

**School Level Plan**

07/01/2013 - 06/30/2014

# School Profile

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## Demographics

### *Emmaus HS*

500 Macungie Ave  
Emmaus, PA 18049-2233  
(610) 966-1651

AYP Status: School Improvement I

Title I Status: No

Principal: David Piperato

Superintendent: Thomas Seidenberger

## Planning Committee

Name	Role
Kim Adams	Secondary School Teacher - Regular Education
Todd Breiner	Administrator
Mark Caccavo	Administrator
Shaylon Claypoole	Secondary School Teacher - Regular Education
Irma Curran	Community Representative
Andrea Edmonds	Administrator
Diane Flisser	Ed Specialist - School Counselor
Meredith Frantz	Special Education Director/Specialist
Matt Gale	Administrator
Sally Hanzlik	Administrator
Nikol Kushma	Secondary School Teacher - Special Education
Laura Leiby	Secondary School Teacher - Regular Education
David Piperato	Administrator
Mary Ellen Roberts	Secondary School Teacher - Special Education
Gail Wetherhold	Parent
Laura Witman	Administrator
Sue Workman	Parent

# Assurances

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## Non-Title I Schools

The school has verified the following Assurances:

- **Assurance 1:** This School Improvement Plan contains Action Plans that address each reason why the school failed to make adequate yearly progress, or if the school has a status of Making Progress, this School Improvement Plan contains Action Plans that address Systemic Challenges the school has identified.
- **Assurance 2:** The resources needed for full implementation of the action plans herein documented have been identified and the necessary approvals obtained to allow the procurement and allocation of these resources.
- **Assurance 3:** Documentation of the resources needed for full implementation of the action plans herein documented; including specific, related budgetary information, is available for review upon request by the LEA or SEA.

# Needs Assessment

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## School Accomplishments

### Accomplishment #1:

99.8% + Participation Rate for all PSSA Testing in 11-12

## School Concerns

### Concern #1:

A graduation rate of 67.44% in our Latino/Hispanic subgroup in 11-12

### Concern #2:

A graduation rate of 82.05% in our Economically Disadvantaged subgroup in 11-12

### Concern #3:

Failure to meet our performance target of 78% in Mathematics with only 65.6% of all students scoring Proficient or Advanced in 11-12.

### Concern #4:

Failure to meet our performance target of 81% in our Economically Disadvantaged subgroup in Reading with only 64.8% of that subgroup scoring Proficient or Advanced in 11-12.

## Prioritized Systemic Challenges

**Systemic Challenge #1 (System #4)** Establish a system within the school that fully ensures students who are academically at risk are identified early and are supported by a process that provides interventions based upon student needs and includes procedures for monitoring effectiveness.

### Aligned Concerns:

A graduation rate of 67.44% in our Latino/Hispanic subgroup in 11-12

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A graduation rate of 82.05% in our Economically Disadvantaged subgroup in 11-12

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Failure to meet our performance target of 78% in Mathematics with only 65.6% of all students scoring Proficient or Advanced in 11-12.

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Failure to meet our performance target of 81% in our Economically Disadvantaged subgroup in Reading with only 64.8% of that subgroup scoring Proficient or Advanced in 11-12.

**Systemic Challenge #2 (System #3)** Establish a system within the school that fully ensures school staff members use standards aligned assessments to monitor student achievement and adjust instructional practices.

**Aligned Concerns:**

A graduation rate of 67.44% in our Latino/Hispanic subgroup in 11-12

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A graduation rate of 82.05% in our Economically Disadvantaged subgroup in 11-12

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Failure to meet our performance target of 78% in Mathematics with only 65.6% of all students scoring Proficient or Advanced in 11-12.

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Failure to meet our performance target of 81% in our Economically Disadvantaged subgroup in Reading with only 64.8% of that subgroup scoring Proficient or Advanced in 11-12.



**Systemic Challenge #3** (*System #2*) Establish a system within the school that fully ensures the consistent implementation of effective instructional practices across all classrooms.

**Aligned Concerns:**

A graduation rate of 67.44% in our Latino/Hispanic subgroup in 11-12

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A graduation rate of 82.05% in our Economically Disadvantaged subgroup in 11-12

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Failure to meet our performance target of 78% in Mathematics with only 65.6% of all students scoring Proficient or Advanced in 11-12.

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Failure to meet our performance target of 81% in our Economically Disadvantaged subgroup in Reading with only 64.8% of that subgroup scoring Proficient or Advanced in 11-12.

**Systemic Challenge #4** (*System #9*) Establish a system within the school that fully ensures teachers and administrators meet on a regular basis to use multiple data sources to reflect on the progress of student learning as it relates to the effectiveness of professional practice.

**Systemic Challenge #5** (*System #1*) Establish a system within the school that fully ensures consistent implementation of standards aligned curricula across all classrooms for all students.

**Systemic Challenge #6** (*System #14*) Establish a system within the school that fully ensures the school has partnered with families and the community to support student participation in the learning process.

**Systemic Challenge #7** (*System #10*) Establish a system within the school that fully ensures teachers and administrators receive timely, effective support and intervention as needed.

**Systemic Challenge #8** (*System #5*) Establish a system within the school that fully ensures school staff members monitor attendance and student participation in the learning process and respond with classroom and school-wide interventions when students are chronically absent or disengaged.

# School Level Plan

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## Action Plans

**Goal #1:** Establish a system within the school that fully ensures students who are academically at risk are identified early and are supported by a process that provides interventions based upon student needs and includes procedures for monitoring effectiveness.

### Indicators of Effectiveness:

Type: Formative

Data Source: 2013-2014 CDT Testing in Math: Fall testing to Spring testing comparison

Specific Targets: The average rate of growth for all students involved in at least one intervention program equals or exceeds 5%.

Type: Formative

Data Source: 2013-2014 CDT Testing in Keystone subject areas: Fall testing to Spring testing comparison

Specific Targets: An increase in the number of students predicted proficient in Keystone subject areas from the fall CDT baseline test to the spring CDT test.

Type: Summative

Data Source: % of students graduating on time from Emmaus High School

Specific Targets: Academic supports, increased learning time opportunities, and content and credit recovery options are provided to keep an increased percentage of students on track for graduation

## Strategies:

### *Academic Support Team (AST)*

#### Description:

This leadership team will oversee the development and implementation of various academic support programs and an Early Identification Program charged with identifying at-risk students and assigning interventions. This team will require and monitor proactive communication between educators and parents of at-risk students, and will monitor the academic progress of the identified students.

**SAS Alignment:** Safe and Supportive Schools

### *Early Identification Program (EIP)*

#### Description:

A program that incorporates a variety of data sources, including diagnostic assessment results, to identify students at risk prior to or soon after their arrival at EHS; students will be assigned to appropriate support programs based on data analysis.

**SAS Alignment:** Safe and Supportive Schools

### ***Action Steps:***

#### ***Initial Planning and Funding Commitments from District and Other Sources***

##### **Description:**

Description: In collaboration with Central Office Team members, the EHS administrative team will identify and confirm staffing and facility parameters for each of the identified strategies and obtain funding and commitment for each of these strategies.

Indicator of Implementation: Documentation of confirmations of funding commitment for 6 strategies and explicit action steps.

**Start Date:** 9/30/2012    **End Date:** 6/30/2013

**Program Area(s):** Professional Education, Special Education, Student Services, Educational Technology

##### **Supported Strategies:**

- Academic Support Team (AST)
- Early Identification Program (EIP)

#### ***Formation of the Academic Support Team***

##### **Description:**

Description: The EHS administrative team will contact and confirm the participation of various professional staff members who will meet on a monthly basis as AST members. The AST will develop the initial systems and identify protocols that will be used to develop and manage a system of interventions for at risk students, including an early identification program.

Indicator of Implementation: List of AST members and meeting protocol

**Start Date:** 1/17/2013    **End Date:** 6/9/2013

**Program Area(s):** Professional Education, Special Education, Student Services

**Supported Strategies:**

- Academic Support Team (AST)

### *Dropout Survey/Data*

**Description:**

Description: The AST will collect data on student dropouts and placements including a survey for parents and students.

Indicator of Implementation: Dropout data

**Start Date:** 5/23/2013    **End Date:** 8/29/2014

**Program Area(s):**

**Supported Strategies:**

- Academic Support Team (AST)
- Early Identification Program (EIP)

### *Research IEPPlus or like web based tool for consistency in IEP construction, real time data, and data integration*

**Description:**

Description: A team of high school administrators, special education teachers, and special education supervisors will research web based tools to construct IEPs and progress monitor students. This team will then make a recommendation on the best tool to address IEP construction, IEP access, and IEP progress monitoring needs at EHS.

Indicator of Implementation: Team recommendation

**Start Date:** 1/1/2013    **End Date:** 9/1/2013

**Program Area(s):** Special Education

**Supported Strategies:**

- Early Identification Program (EIP)

*Purchase of Study Island***Description:**

Description: Study Island will be available to all students at the beginning of the 2013-2014 school year. It will be part of the remediation component for students identified as below proficient in reading and math as well as those not scoring proficient on Keystone exams; It will also be used to assess student progress and aid in preparation for Keystone exams.

Indicator of Implementation: Availability and use of Study Island to EHS students and staff.

**Start Date:** 1/1/2013      **End Date:** 4/30/2013

**Program Area(s):** Educational Technology

**Supported Strategies:**

- Academic Support Team (AST)

*Ongoing Implementation of Early Identification Program***Description:**

Description: The AST will define the process, including the various diagnostic tools, that will be used to identify at-risk students. With those tools in consideration, the AST will create research based protocols in order to engage and support at-risk students.

Indicator of Implementation: Published EIP Protocol and Procedure.

**Start Date:** 4/25/2013      **End Date:** 12/19/2013

**Program Area(s):** Special Education, Student Services

**Supported Strategies:**

- Academic Support Team (AST)

- Early Identification Program (EIP)

### *8th grade Math Readiness assessment*

**Description:**

Description: This assessment will identify the gaps in student readiness for high school math courses. The 8th grade math teachers will administer a Math readiness exam to all exiting 8th graders. The Academic Support Team will use that data to provide remediation and/or schedule accordingly.

Indicator of Implementation: The Math Readiness assessment and results for all incoming 9th graders

**Start Date:** 3/15/2013    **End Date:** 1/30/2014

**Program Area(s):**

**Supported Strategies:**

- Academic Support Team (AST)

### *Math Interventions*

**Description:**

Description: The Math Department will examine individual student data from multiple sources to identify students in need of interventions. Using diagnostic tools and assessments, they will also design appropriate research based interventions to address gaps in skills

Indicator of Implementation: List of standardized assessment tools and associated research based interventions

**Start Date:** 3/1/2013    **End Date:** 1/24/2014

**Program Area(s):**

**Supported Strategies:**

- Academic Support Team (AST)
- Early Identification Program (EIP)

**Goal #2:** Establish a system within the school that fully ensures school staff members use standards aligned assessments to monitor student achievement and adjust instructional practices.

**Indicators of Effectiveness:**

Type: Formative

Data Source: 2013-2014 CDT Testing in Math: Fall testing to Spring testing comparison

Specific Targets: 85% of students involved in at least one intervention program due to documented challenges associated with Math meet or exceed the growth in Math achievement predicted by the CDT assessment system.

Type: Formative

Data Source: 2013-2014 CDT Testing in Keystone subject areas; Fall testing to Spring testing comparison

Specific Targets: An increase in the number of students predicted proficient in Keystone subject areas from the fall CDT baseline test to the spring CDT test.

Type: Summative

Data Source: % of students graduating on time from Emmaus High School

Specific Targets: Academic supports, increased learning time opportunities, and content and credit recovery options are provided to keep an increased percentage of students on track for graduation.

***Strategies:***

***School Instructional Leadership Team (SILT)***

**Description:**

The primary goal of SILT (School Instructional Leadership Team) is to help lead the school's effort at supporting the improvement of teaching and learning. SILT will

make decisions about the school's instructional program and works with high school administration towards the common goals of instructional improvement, diffusion of innovation, and student achievement by ensuring the presence of five factors: Teams, Time, Focus, Process, and Diffusion.

**SAS Alignment:** Instruction

### *Content Area Improvement Teams*

**Description:**

The SILT Planning Team will support and monitor the formation of content area improvement teams. The objective of these teams is to gather relevant data, investigate best practice and high performing programs in their content area, examine professional resources with the intent for diffusion with colleagues, and consult experts to guide professional development or address problems of practice. These content area teams will report out to the SILT.

**SAS Alignment:** Instruction, Materials & Resources

### *Action Steps:*

### *Reformation of Schedule*

**Description:**

Description: Member of SILT will work together to address the needs of both students and teachers within the current contractual and operational constructs. Identified needs that will be addressed include creating a remediation period during the day for students, building in the opportunity for more collaboration e.g. common planning, professional learning communities (PLC's), data analysis teams, and peer coaching.

Indicator of Implementation: Recommendations for a new schedule that include a remediation period and common meeting/planning time.

**Start Date:** 1/3/2012     **End Date:** 1/24/2014

**Program Area(s):**

**Supported Strategies:**

- School Instructional Leadership Team (SILT)
- Content Area Improvement Teams



### *SILT selected Problem of Practice*

**Description:**

Description: The SILT team will identify a problem of practice at the building level and conduct Instructional Rounds to gather data on teaching and learning and identify the next level of work. The SILT will continue the district level work with problem solving as an instructional focus important to the school mission statement.

Indicator of Implementation: 13-14 EHS Problem of Practice and Instructional Rounds conducted at the high school.

**Start Date:** 6/4/2013    **End Date:** 8/21/2015

**Program Area(s):** Professional Education

**Supported Strategies:**

- School Instructional Leadership Team (SILT)

### *Math Planning Team Research*

**Description:**

Description: The Math Planning Team (MPT) will be selected by the EHS administrative team. The MPT will conduct research on best practices by visiting schools, examining professional math resources, and consulting math experts. They will compare their aligned curriculum and pacing guides to other curriculums with high student achievement. They will report out to the SILT Planning Team.

Indicator of Implementation: Documented MPT participants, activities, and meeting protocols.

**Start Date:** 1/31/2013    **End Date:** 7/31/2014

**Program Area(s):**

**Supported Strategies:**

- Content Area Improvement Teams

## *Literacy Planning Team Research*

### **Description:**

Description: The Literacy Planning Team will be selected by the EHS administrative team. The LPT will conduct research on best practices by visiting schools, examining professional language arts resources, and consulting language arts experts. They will compare their aligned curriculum and pacing guides to other curriculums with high student achievement. They will report out to the SILT Planning Team.

Indicators of Implementation: Documented LPT members, activities, and protocols

**Start Date:** 1/31/2013    **End Date:** 5/31/2014

### **Program Area(s):**

### **Supported Strategies:**

- Content Area Improvement Teams

**Goal #3:** Establish a system within the school that fully ensures the consistent implementation of effective instructional practices across all classrooms.

### **Indicators of Effectiveness:**

Type: Formative

Data Source: Fundamental Instructional Practices Observation Data

Specific Targets: Research-based and evidence-based high school instructional strategies and supports are regularly reviewed and evaluated for impact on student achievement within the School Instructional Leadership Team (SILT)

Type: Formative

Data Source: % of students graduating on time from Emmaus High School

Specific Targets: Academic supports, increased learning time opportunities, and content and credit recovery options are provided to keep an increased percentage of students on track for graduation

## ***Strategies:***

### ***Instructional Rounds***

#### **Description:**

The district will continue with its work in Instructional Rounds. Adapted from medical rounds, the District Instructional Leadership Team (DILT) Planning Team has provided extensive professional development to all administrators in East Penn School District. The process began with the formation of a network that takes on challenging work by focusing on a “problem of practice” (POP) or an unresolved question of student learning across the district. At the SILT level, The POP is selected by the school principal and staff because of its importance in the school's improvement efforts. It is based upon this POP that the entire network will visit the school and visit classrooms in small groups, using expert and precise observation techniques. Once the network members have observed in numerous classrooms throughout the school, the network reconvenes as a whole to share, analyze, and come to agreement on what they observed. This stage of the process keeps the analysis on the factual description of what the visitors actually saw, not personal judgments of what they believe occurred. This debriefing does not identify individual teachers or classrooms; rather it identifies patterns of teaching/learning within and across classrooms throughout the school. The next stage of the process is to use the patterns as the basis for further work to connect the teaching and learning taking place in relation to the stated school problem of practice. The visiting network members are asked to think about what students would know and be able to do if they did everything they were expected to do. Network members conclude their work by taking on the central questions of what would need to happen within the instructional core (teachers and students in the presence of content) to cause the learning the school wants to see take place, and what roles do the school and network play in this endeavor. The juxtaposition of what was actually observed to what ideally would be observed with the highest, most rigorous learning taking place provides the basis for the generation of the “next level of work” for the school and eventually for the entire network. The network generation of options for the “next level of work” includes ideas for what could be done next week, next month, and by the end of the year

(<http://www.instructionalrounds.com/What-is-Instructional-Rounds-.html>)

**SAS Alignment:** Instruction

### ***Fundamental Instructional Practices (FIPS) Professional Development and Resources***

#### **Description:**

The district has identified Fundamental Instructional Practices (FIPS) and the high school administration will begin gathering data on the evidence of those practices through classroom visits. The SILT Planning Team will be planning professional

development focusing on common language and increase understanding of each FIP. The SILT will also facilitate subject alike teams to gather FIPS exemplars and collaborate in FIPS discussions. Lesson planning practices are currently not consistent among high school teachers. A FIPS/Lesson Planning Committee will also form to identify a lesson planning template that encourages FIPS practices and reflection.

**SAS Alignment:** Instruction

### ***Action Steps:***

#### ***FIPS Professional Development***

##### **Description:**

Description: School Instructional Leadership Planning Team (SILT-P) will develop a program that provides teachers the resources and strategies necessary for adjusting instructional practices based on best practice.

Indicator of Implementation: The 13-14 Professional Development Plan

**Start Date:** 6/10/2013    **End Date:** 8/22/2014

**Program Area(s):** Professional Education

##### **Supported Strategies:**

- Instructional Rounds
- Fundamental Instructional Practices (FIPS) Professional Development and Resources

#### ***FIPS/Lesson Planning Team***

##### **Description:**

Description: A Lesson Planning team will meet on a monthly basis. The primary task is to research, discuss, and suggest a template for implementation in designing course lessons and objectives with the FIPS in mind.

Indicator of Implementation: A lesson plan template and faculty meeting presentation to present the functions of the template.

**Start Date:** 9/2/2013    **End Date:** 1/2/2014

**Program Area(s):** Professional Education

**Supported Strategies:**

- Instructional Rounds
- Fundamental Instructional Practices (FIPS) Professional Development and Resources

### *Math Planning Team Exemplars and Models*

**Description:**

Description: The Math Planning Team will create a Moodle site with model lessons and lesson plan exemplars that include our fundamental instructional practices to serve as a resource for the entire department.

Indicator of Implementation: The MPT's Moodle Site

**Start Date:** 9/22/2013    **End Date:** 8/22/2014

**Program Area(s):** Professional Education

**Supported Strategies:**

- Instructional Rounds
- Fundamental Instructional Practices (FIPS) Professional Development and Resources

### *Math Subject Area Leaders*

**Description:**

Description: The Math Planning Team will identify a point person for each subject area in math to communicate with the rest of the department. This point person will coordinate common course and content PLC meetings where common assessments and benchmarks are discussed.

Indicator of Implementation: A list of point people for subject areas in math.

**Start Date:** 3/22/2013    **End Date:** 8/22/2013

**Program Area(s):** Professional Education

**Supported Strategies:**

- Fundamental Instructional Practices (FIPS) Professional Development and Resources

***Literacy Planning Team Models and Exemplars*****Description:**

**Description:** The Literacy Planning Team will create a Moodle site with strategies to build literacy as well as model lessons and lesson plan exemplars that include our fundamental instructional practices to serve as a resource for teaching and learning.

Indicators of Implementation: LPT's Moodle site.

**Start Date:** 9/30/2013    **End Date:** 6/1/2014

**Program Area(s):** Professional Education

**Supported Strategies:**

- Instructional Rounds
- Fundamental Instructional Practices (FIPS) Professional Development and Resources

**Achievement Targets**

Sub-Group	Reading/Literature		Math	
	Achieved 2012	Target 2014	Achieved 2012	Target 2014
Students Overall	79.5%	91.0%	65.6%	89.0%
White non-Hispanic	81.5%	91.0%	66.5%	89.0%
IEP-Special Education	52.0%	91.0%	36.0%	89.0%
Economically Disadvantaged	64.8%	91.0%	38.6%	89.0%
Sub-groups listed below are optional.				

## Performance Targets

### *Test Participation for PSSA Reading and Math*

2013 target for the minimum percentage of students participating in PSSA–Reading: 95.0%

2013 target for the minimum percentage of students participating in PSSA–Math: 95.0%

### *Attendance (K-8 Only)*

2013 attendance rate target for the school: 91.0%

### *Graduation (High Schools Only)*

2013 graduation rate target for the school: 91.0%

# Assurance of Quality and Accountability

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We, the undersigned, hereby certify that the school level plan for Emmaus HS in the East Penn SD has been duly reviewed by the Superintendent of Schools and formally approved by the district's Board of Education, per guidelines required by the Pennsylvania Department of Education.

We hereby affirm and assure the Secretary of Education that the school level plan:

- Addresses all the **required components** prescribed by the Pennsylvania Department of Education
- Reflects **sound educational practice**
- Has a **high probability of improving student achievement**
- Has sufficient **District leadership and support to ensure successful implementation**

With this *Assurance of Quality & Accountability*, we, therefore, request that the Secretary of Education and the Pennsylvania Department of Education grant formal approval to implement the school level plan submitted by Emmaus HS in the East Penn SD for the 2013-2014 school-year.

*No signature has been provided*

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*Superintendent of Schools*

*No signature has been provided*

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*Board President*



SECTION: PROGRAMS

TITLE: EXCEPTIONS TO ACADEMIC SEQUENCE

ADOPTED: September 24, 1990

REVISED:

# EAST PENN SCHOOL DISTRICT

	116.1. EXCEPTIONS TO ACADEMIC SEQUENCE
1. Authority	The Board adopts the following policy concerning exceptions to the Board adopted 7-12 academic sequence.
2. Guidelines	<p><u>Exempting A Course By Private Tutoring</u> (<del>An accelerated planned program option</del>)</p> <p>The purpose of this exemption shall be to move students ahead of the district-adopted sequence of courses in a particular academic subject through private tutoring.</p> <p>The following guidelines shall regulate exempting a course by private tutoring:</p> <ol style="list-style-type: none"> <li><del>Request for tutoring must be initiated by parent/guardian and student in writing to the principal and approved by the building principal and Assistant Superintendent. A written request to exempt a course by private tutoring is to be initiated by parent/guardian and student to the principal and approved in writing by the principal and assistant superintendent.</del></li> <li>Tutoring is to be totally funded by student and/or parent/guardian.</li> <li>Tutoring is to be <u>conducted</u> by a teacher <del>properly</del> <u>presently</u> certified by the Pennsylvania Department of Education in the <del>discipline where the tutoring is occurring.</del> <u>appropriate content area.</u></li> <li>Exempting a course by private tutoring cannot be utilized for a course in which a student is presently enrolled.</li> <li>Instruction is to be scheduled for forty-five (45) hours. It may be done during the school year, for a minimum of fifteen (15) weeks – three (3) hours per week and outside of the school day. Tutoring may also be conducted in the summer for a minimum of six (6) weeks. <u>NOTE: Both conditions below apply to successfully exempting a course.</u> <ol style="list-style-type: none"> <li>The student must achieve a passing grade (65% or higher) - 1/5 of which includes the <del>final exam score.</del> <u>average score for the EPSD examinations(s).</u></li> </ol> </li> </ol>

	<p>b. The <del>final exam</del> <u>average score for the EPSD examination(s)</u> must be 80% or higher.</p> <p>6. The grade achieved is not included in <u>the GPA</u>, <del>or the class rank</del>.</p> <p>7. The grade and <del>equivalent</del> <u>appropriate credit</u> will be recorded on the student's transcript with a notation that the course was <u>taken</u> by private tutoring.</p> <p>8. The appropriate EPSD course of study shall be followed, and the instructional materials will be provided by the principal or <u>his/her</u> designee.</p> <p>9. Verification of the tutoring process and administration/scoring of <del>final exam</del> <u>EPSD examination(s)</u> will be completed by the <del>building</del> principal or his/her designee. Please see attached copies of Tutoring Completion Form and Steps to Tutoring Process.</p> <p><u>Exempting A Course By Examination:</u></p> <p>The purpose of this exemption shall be to allow a student, in unusual circumstances, to exempt a particular course because of an existing knowledge base. Ordinarily, but not necessarily, this knowledge base will be obtained by attendance at an organized summer course at a recognized school or college/university (i.e., CTY program at Johns Hopkins).</p> <p>The following guidelines shall regulate exempting a course by <u>examination</u>:</p> <ol style="list-style-type: none"> <li>1. A written request to exempt a course by <u>examination(s)</u> is to be initiated by parent/ guardian and student to the principal and approved in writing by the <del>building</del> principal and Assistant Superintendent.</li> <li>2. Any costs associated with this option are to be totally funded by the <del>student and parent/guardian</del> <u>parent/guardian and/or the student</u>.</li> <li>3. In the case of a college/university course, EPSD will provide the syllabus from a comparable course of study. Parent/Guardian must provide official documentation that the course was completed at a college/university.</li> <li>4. If the <u>examination</u> is being requested because the student has obtained an existing knowledge base at another school (student transfer), the syllabus and text will be made available by <del>a</del> <u>the</u> principal or <u>his/her</u> designee for review <del>purposes</del> at the request of the parent/guardian, two weeks prior to the <u>examination</u> date.</li> </ol>
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5. To successfully exempt a course by examination(s), a an average score of 80% or higher must be achieved on the appropriate EPSD final examination.
6. The ~~final~~ examination date(s) will be selected, and administration/scoring will be completed by the ~~building~~ principal or his/her designee.
7. The ~~final~~ examination(s) may be taken only one time within a twelve month period.
8. No grade will be assigned, nor will the course be included in the GPA, ~~or class rank~~.
9. The ~~equivalent~~ appropriate credit will be recorded on the student's transcript ~~noting that the~~ with a notation that the course was ~~earned~~ taken by examination(s).

Independent Study (A ~~planned academic program option~~)

The purpose of independent study shall be to provide a student with an educationally sound option to pursue a course which is not otherwise available within the confines of the student's daily schedule.

The following guidelines shall regulate independent study:

1. A written request for independent study must be initiated by the parent/guardian and student to the ~~building~~ principal and approved in writing by the principal and Assistant Superintendent.
2. All such requests are to be made prior to the beginning of the semester ~~for~~ in which the ~~request is made~~ independent study is to occur. ~~Please see attached form.~~
3. Requests must be for a course which exists in the current, approved program of studies.
4. This option is contingent upon the availability of a teacher who voluntarily accepts this additional responsibility. There will be no commitment made to alter teaching schedules or preparation time.
5. The teacher volunteer is responsible for monitoring the process, student progress and student performance and for verifying in writing the satisfactory completion of the course, ~~as that course is set forth under Chapter 5 requirements.~~

6. Independent study is to be conducted for a duration of at least one semester.
7. To successfully pass a course by independent study, a score of 80% or higher must be achieved on the appropriate EPSD ~~final examination(s)~~.
8. The grade achieved is not included in the GPA, ~~or class rank~~.
9. The grade and ~~equivalent~~ appropriate credit will be recorded on the student's transcripts ~~noting that the course was taken by independent study~~ with a notation that the course was taken by independent study.

NOTE: If a student completes all course work in a discipline under the above options, the EPSD will not be held responsible to pay or arrange for additional work at another school (college or university). The scheduling of and payment for college or university courses will be the ~~student's and parent's/guardian's responsibility~~ parent's/guardian's and/or student's responsibility.

~~Additionally, if~~ If a student elects to exempt a course by private tutoring or elects independent study, the arrangements and completion of the requirements are the sole responsibility of the student, parent/guardian, and teacher involved.

If a student elects to exempt a course that requires a state assessment, the student will complete the appropriate state assessment during the next testing administration. In the event a student does not achieve proficiency on the state assessment, the remediation program in place for all students will be implemented.

#### Steps To The Tutoring Process

1. The request for tutoring is to be initiated by parent/guardian and student in writing to the principal.
2. The principal will determine appropriateness of the request and route to the tutoring coordinator in each building. ~~(summer school principal in the high school and counselors at the junior high schools).~~
3. The tutoring coordinator will contact the parent/guardian to set up a meeting to discuss the tutoring process and to complete the Tutoring Request Form, ~~(attached).~~
4. The principal or his/her designee will provide a list of certified tutors ~~when requested to do so by a parent~~ upon request. If a parent/guardian wants to secure his/her own tutor, a copy of the tutor's Pennsylvania Teaching Certificate, in the appropriate ~~subject~~ content area, must be filed with the principal. The

116.1. EXCEPTIONS TO ACADEMIC SEQUENCE - Pg. 5

	tutor shall not be the instructor in a course in which the student is currently enrolled.
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# Fund Accounting Check Summary

CF-2010 GOB SERIES A - From 07/08/2013 To 07/08/2013

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00000272	LIBERTY ENGINEERING INC.	WILLOW LANE ENGINEERING.....		5,149.50
		33-2010 SERIES A.	5,149.50	
		Grand Total Manual Checks :	0.00	
		Grand Total Regular Checks :	5,149.50	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	5,149.50	

#7

# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 06/25/2013 and 07/08/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00020096	A & B LOCK & SAFE CO INC	CAPITAL EQUIPMENT - ORIGINAL AND A		2,625.00
00020097	ACTION RENTAL	SUPPLIES.....		569.25
00020098	LSQ FUNDING GROUP LC	SUPPLIES.....		433.68
00020099	AMAZON	SUPPLIES.....		1,046.28
00020100	AMERICAN RED CROSS	MISCELLANEOUS EXPENDITURES.....		135.00
00020101	APPLE INC	NON-CAP END USER EQUIP/RELATED HAR		262.00
00020102	ARTS ACADEMY CHARTER SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		21,584.48
00020103	BAYADA HOME HEALTH CARE INC	OTHER PROFESSIONAL SERVICES.....		4,175.00
00020104	BDU CORP	SUPPLIES.....		254.50
00020105	CENGAGE LEARNING	BOOKS AND PERIODICALS.....		66.55
00020106	COX ASPHALT MAINTENANCE	SUPPLIES.....		470.00
00020107	CURIO ELECTRICAL REPAIR SHOP	REPAIRS AND MAINTENANCE SERVICES..		499.00
00020108	DRIES DO IT CENTER	SUPPLIES.....		345.06
00020109	LISA DRUCKENMILLER	CONTRACTED CARRIERS.....		672.79
00020110	EMMAUS AMBULANCE CORPS	SUPPLIES.....		82.50
00020111	BOROUGH OF EMMAUS	WATER / SEWAGE.....		693.11
00020112	ENTERTAINMENT SRVC GROUP	SUPPLIES.....		214.20
	INC			
00020113	EPSD CAFETERIA FUND	STATE REIMB.....		4,541.71
00020114	EPSD - STUDENT SERVICES	FOOD.....		94.14
	OFFICE			
00020115	EXPRESS BUSINESS CENTER	PRINTING AND BINDING.....	COMMUNICATIONS.....	5,503.91
00020116	REBECCA FEDIO	OTHER PROFESSIONAL SERVICES.....		66.00
00020117	FERGUSON ECONOMY PLMBG & HTG	SUPPLIES.....		64.30
	S			
00020118	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		518,124.55
00020119	FIRST GROUP AMERICA	STUDENT TRANSPORTATION SERVICES...		4,742.15
00020120	CAROL FIRTH	MEDICAL REIMBURSEMENT.....		106.00
00020121	GRAHAM SECURITY POLICE INC	SECURITY / SAFETY SERVICES.....		880.00
00020122	GTS-WELCO-971	SUPPLIES.....		468.36
00020123	GUYETTE COMMUNICATION	TRANSPORT / TELECOMMUNICATION SERV		4,612.00
	INDUSTRIES CORP			
00020124	HARBOR FREIGHT TOOLS	SUPPLIES.....		102.26
00020125	HARBOR SALES CO INC	SUPPLIES.....		96.02
00020126	HATBORO-HORSHAM HIGH SCHOOL	STUDENT FEES FOR INSTRUCTION RELAT		300.00
00020127	HOME DEPOT CREDIT SERVICES	SUPPLIES.....		245.15
00020128	HTSS, INC	CUSTODIAL SERVICES.....		2,944.00
00020129	JOHN DEERE LANDSCAPES	SUPPLIES.....		689.35

\* Denotes Non-Negotiable Transaction

P - Prenote

C - Credit Card Payment

d - Direct Deposit

# - Payables within Check

EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 06/25/2013 and 07/08/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00020130	LAKESHORE LEARNING MATERIALS	BOOKS AND PERIODICALS.....		160.97
00020131	LEHIGH UNIVERSITY	TUITION TO NON-PUBLIC SCHOOLS.....		17,582.30
00020132	L.J.C. DISTRIBUTORS	SUPPLIES.....		2,120.95
00020133	TODD MERTZ	SUPPLIES.....		49.94
00020134	MICHAEL & DONNA MIKOLAJCZYK	SUPPLIES & FEES - TECHNOLOGY RELAT	OTHER PROFESSIONAL	1,119.58
00020135	MODERN HANDLING EQUIPMENT	REPAIRS / MAINTENANCE SERVICES.....		92.25
	COMP			
00020136	MORGAN COMPANY INC	REPAIRS / MAINTENANCE SERVICES.....	SUPPLIES.....	3,800.00
00020137	NAZARETH MUSIC CENTER LTD	REPAIRS / MAINTENANCE SERVICES.....		94.00
00020138	ELLEN M. NIXON	SUPPLIES.....		39.91
00020139	NORTHEAST JANITORIAL SUPPLY	SUPPLIES.....		619.96
	LLC			
00020140	OFFICE BASICS, INC	SUPPLIES.....		1,912.90
00020141	THE OVERHEAD DOOR COMPANY OF	REPAIRS / MAINTENANCE SERVICES....		237.00
	ALLENTOWN			
00020142	PARTSPEOPLE	SUPPLIES & FEES - TECHNOLOGY RELAT		54.94
00020143	PENNSYLVANIA SCHOOL FOR DEAF	TUITION TO APS.....		3,969.00
00020144	PENN VALLEY CHEMICAL CO.	SUPPLIES.....		39.20
00020145	PITNEY BOWES RESERVE ACCOUNT	COMMUNICATIONS.....		6,003.36
00020146	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		86,139.92
00020147	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....		857.49
00020148	QUEEN CITY ELEC. SUPPLY CO	SUPPLIES.....		11,627.05
	INC			
00020149	QUILL CORPORATION	ADMIN SOFTWARE, LICENSING FEES, SU		31.81
00020150	RADIO MAINTENANCE INC	SUPPLIES.....		377.25
00020151	REIMER BROS INC	OIL.....	CONTRACTED	95,841.37
00020152	SCHOLASTIC MAGAZINES	BOOKS AND PERIODICALS.....		167.63
00020153	SCHOOL REHABILITATION	PROFESSIONAL EDUCATIONAL SVCS -OTH		1,044.00
	SERVICES			
00020154	SCOTT CARS, INC	REPAIRS / MAINTENANCE SERVICES.....		96.90
00020155	J. A. SEXAUER MFG. CO.	SUPPLIES.....		665.26
00020156	KIM SHARIF	FOUND BOOK.....		65.00
00020157	THE SHERWIN-WILLIAMS CO	SUPPLIES.....		410.40
00020158	SIMPLEXGRINNELL	SUPPLIES.....		2,121.60
00020159	MICHAEL R. SKRIP	REPAIRS / MAINTENANCE SERVICES.....		500.00
00020160	SOLUTION TREE	OTHER PURCHASED PROFESSIONAL / TEC		5,100.00
00020161	SPILLMAN FARMER ARCHITECTS	OTHER PURCHASED PROFESSIONAL / TEC		4,390.40
00020162	STERICYCLE INC	SUPPLIES.....		1,275.95

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 06/25/2013 and 07/08/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00020163	STOTZ-FATZINGER OFFICE SUPPLY	SUPPLIES.....		1,339.94
00020164	SUNGARD PUBLIC SECTOR INC	PROFESSIONAL EDUC SVCS - EMPL TRAI		
00020165	THERAPY BRIDGES LLC	OTHER PROFESSIONAL SERVICES.....		175.00
00020166	TRANE US INC	SUPPLIES.....		985.00
00020167	TSA CONSULTING GROUP INC	OTHER PROFESSIONAL SERVICES.....		280.49
00020168	TYLER TECHNOLOGIES INC	OTHER PURCHASED PROFESSIONAL & TEC		416.00
00020169	UGI UTILITIES, INC	NATURAL GAS.....		1,375.00
00020170	JEFFREY & ROBIN URENKO	CONTRACTED CARRIERS.....		3,611.33
00020171	US BANK	DUES / FEES.....		38.85
00020172	USI INSURANCE SERVICES, LLC	BONDING INSURANCE.....		538.75
00020173	WENTZ HARDWARE	SUPPLIES.....		90.00
00020174	DR REBECCA WOODLAND	OTHER PROFESSIONAL / TECHNICAL SER		431.04
00020175	WORLD DRYER CORP	SUPPLIES.....		10,168.17
00020176	XEROX CORPORATION	REPAIRS / MAINTENANCE SERVICES....		845.69
00020177	YEAGER SUPPLY INC.	SUPPLIES.....		36,640.35
00020178	SUSAN YOUNGER	FOUND BOOK.....		205.65
00020179	ZEINER & SONS INC	REPAIRS / MAINTENANCE SERVICES....		96.00
00020180	ZGURA'S CONCRETE SERVICES INC	REPAIRS / MAINTENANCE SERVICES....		3,350.00
		SUPPLIES.....		2,000.00
*20168-VD	TYLER TECHNOLOGIES INC	VOID CK 20168; PRINTER JAM.....		-1,375.00
*20169-VD	UGI UTILITIES, INC	VOID CK 20169; PRINTER JAM.....		-3,611.33
*20170-VD	JEFFREY & ROBIN URENKO	VOID CK 20170; PRINTER JAM.....		-38.85
*20171-VD	US BANK	VOID CK 20171; PRINTER JAM.....		-538.75
*20172-VD	USI INSURANCE SERVICES, LLC	VOID CK 20172; PRINTER JAM.....		-90.00
*20173-VD	WENTZ HARDWARE	VOID CK 20173; PRINTER JAM.....		-431.04
*20174-VD	DR REBECCA WOODLAND	VOID CK 20174; PRINTER JAM.....		-10,168.17
*20175-VD	WORLD DRYER CORP	VOID CK 20175; PRINTER JAM.....		-845.69
*20176-VD	XEROX CORPORATION	VOID CK 20176; PRINTER JAM.....		-36,640.35
*20177-VD	YEAGER SUPPLY INC.	VOID CK 20177; PRINTER JAM.....		-205.65
*20178-VD	SUSAN YOUNGER	VOID CK 20178; PRINTER JAM.....		-96.00
*20179-VD	ZEINER & SONS INC	VOID CK 20179; PRINTER JAM.....		-3,350.00
*D0000001	TAYLOR ANGEL	SUPPLIES.....		24.95
*D0000002	JACQUELINE ATTINELLO	CONFERENCE EXPENSE.....		410.30
*D0000003	NICOLE BLOISE	MILEAGE.....		155.77
*D0000004	TODD BREINER	TUITION REIMBURSEMENT.....		1,851.90
*D0000005	LYNN BRINCKMAN	MEDICAL REIMBURSEMENT.....		229.66
*D0000006	ROBIN R BUSS	EYE CARE.....		75.00
*D0000007	MARK CACCAVO	MILEAGE.....		148.88

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 06/25/2013 and 07/08/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0000008	NANCY Y CLEFF	EYE CARE.....		75.00 d #
*D0000009	TARA DESIDERIO	MEDICAL REIMBURSEMENT.....		569.87 d #
*D0000010	JAMES FRANK	MEDICAL REIMBURSEMENT.....		676.00 d #
*D0000011	MATTHEW GALE	MEDICAL REMIBURSEMENT.....		61.07 d #
*D0000012	RONALD GERHART	EYE CARE.....		75.00 d #
*D0000013	AMY HITCH	SUPPLIES.....		22.00 d #
*D0000014	JAMIE C HORN	EYE CARE.....		75.00 d #
*D0000015	JAMIE HUDAK	EYE CARE.....		75.00 d #
*D0000016	ANN JOHNSON	CONFERENCE EXPENSE.....		8.15 d #
*D0000017	AMANDA LAWLER	MEDICAL REIMBURSEMENT.....		150.00 d #
*D0000018	THOMAS P MIRABELLA	MILEAGE.....		36.16 d #
*D0000019	HEATHER MOSER	CONFERENCE EXPENSE.....		71.68 d #
*D0000020	MARK NETH	CONFERENCE EXPENSE.....		43.55 d #
*D0000021	SUSAN NOACK	CONFERENCE EXPENSE.....		106.22 d #
*D0000022	MELISSA PALMER	EYE CARE.....		75.00 d #
*D0000023	LINDA PEKARIK	MILEAGE.....		63.45 d #
*D0000024	DAVID PIPERATO	MILEAGE.....		467.86 d #
*D0000025	DENNIS J RAMELLA	MEDICAL REIMBURSEMENT.....		460.00 d #
*D0000026	PAUL REILLY	MILEAGE.....		31.64 d #
*D0000027	VICKY ROMAGNOLI	MILEAGE.....		139.73 d #
*D0000028	JULIA SCHIERMEYER	MILEAGE.....		58.03 d #
*D0000029	REBEKAH SHRECK	EYE CARE.....		75.00 d #
*D0000030	KENNETH A STOFANAK	SUPPLIES.....		50.00 d #
*D0000031	CHRISTOPHER STUCHKO	TUITION REIMBURSEMENT.....		745.00 d #
*D0000032	DENISE M. TORMA	BOOKS AND PERIODICALS.....	SUPPLIES.....	29.13 d #
*D0000033	DELVIN WAYLEN	EYE CARE.....		75.00 d #
*D0000034	KIMBERLY WERTMAN	EYE CARE.....		75.00 d #
*D0000035	DAVID N WILLETT	SUPPLIES.....		145.09 d #
*D0000036	CHARLES A ZELLNER JR	EYE CARE.....		75.00 d #

## 10-GENERAL FUND

839,019.11

EGA96VRL .....BANK OF NEW YORK EGA 1996 VAR RATE; WIRED 7/1 .....\$4,938.69  
 EGA -E-19 .....U.S. BANK EGA SERIES E-19; WIRED 7/1 .....\$8,691.51  
 EGA -H-20 .....U.S. BANK EGA SERIES H-20; WIRED 7/1 .....\$8,775.89  
 GOBAA13 .....U.S. BANK GOB SERIES A OF 07, A-13; WIRED 7/1 .....\$10,126.03

Grand Total Manual Checks : -57,390.83  
 Grand Total Regular Checks : 888,903.85  
 Grand Total Direct Deposits: 7,506.09  
 Grand Total Credit Card Payments: 0.00  
 Grand Total All Checks : 839,019.11

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EAST PENN SCHOOL DISTRICT

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***EAST PENN SCHOOL DISTRICT***  
***BOARD OF SCHOOL DIRECTORS***  
***REGULAR MEETING***

**AGENDA**

**Board Room  
800 Pine Street  
Emmaus, PA 18049**

**August 12, 2013  
7:30 p.m.**

**2013**

**January 14 & 28 (28<sup>th</sup> cancelled due to inclement weather)  
February 11 & 25  
March 11 & 25  
April 8 & 22  
May 13  
June 10 & 24  
July 8  
August 12 & 26  
September 9 & 23  
October 14 & 28  
November 11  
December 3 (Tuesday, due to Thanksgiving Holiday)  
December 9**

**Vision Statement:** The East Penn School District will empower students to maximize their individual potential and become lifelong learners and contributors to a global society.

**Mission Statement:** The East Penn School District will provide a learning environment in which students become problem solvers, collaborators and critical thinkers.

EAST PENN INFORMATION LINE: (610-966-8480)  
EAST PENN ANONYMOUS STUDENT TIP LINE (610) 966-8400  
EAST PENN WEB PAGE: [www.eastpennsd.org](http://www.eastpennsd.org)

## ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Report of the Superintendent – Dr. Thomas L. Seidenberger

1. District Update

2. Personnel

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

### Resignations

- April Snyder, Grade 3 Teacher at Shoemaker School, effective 8/1/13 (Exhibit 1)
- Susan Wagner, Instructional Assistant at Willow Lane School, effective 6/11/13 (Exhibit 2)
- Tina Collura, Instructional Assistant at Eyer MS, effective 7/10/13 (Exhibit 3)
- Vicki Kulp, Instructional Assistant at Wescosville School, effective 7/22/13 (Exhibit 4)
- Ashley Bucholz, Instructional Assistant at Emmaus HS, effective 7/22/13 (Exhibit 5)
- Donna Hall, Instructional Assistant at Eyer MS, effective 7/29/13 (Exhibit 6)
- Cindy FitzMaurice, Staff Assistant at Wescosville School, effective 8/6/13 (Exhibit 7)
- Kathy Soltysiak, Food Services Department at LMMS, effective 8/4/13 (Exhibit 8)

### Leaves as Per Collective Bargaining Agreement

<u>Employee</u>	<u>Effective</u>
Caitlin Shutte Kindergarten, Macungie School	8/20/13-1/22/14
Loribeth Knauss Grade 5, Lincoln School	8/20/13-1/22/14
Tracy Urban Special Education, Eyer MS	9/3/13-1/1/13

### Request for General Leave – Board Policy 539

Todd Briener Assistant to the Principal	8/1/13
--	--------

### Temporary Professional Employee Appointment

Name/Address:	Sandra Ruch-Morrin 6639 Batman Road, Zionsville 18092
Education Level:	B. S. Degree (1986)
Undergraduate School:	Penn State University
Graduate School:	Lafayette College (Certification credits)

**Effective:** August 20, 2013  
**Certification:** Instructional I, German  
**Assignment:** .06 German, Middle Level  
 Vacancy created D. Evans retirement  
**Experience:** 4/13-5/13: East Penn SD (per diem)  
 5/13-6/13: Salisbury SD (per diem)  
 10/12-4/13: Seven Generations Charter School  
**Salary:** \$28,406.40 (.06), Year 1; Col. B  
  
**Name/Address:** Halley Ellis  
 620 Five Points Richmond Road, Bangor 18013  
**Education Level:** B. S. Degree (2012)  
 M. S. Degree (2013)  
**Undergraduate School:** Misericordia University  
**Graduate School:** Misericordia University  
**Effective:** August 20, 2013  
**Certification:** Instructional I, Speech & Language Impaired  
**Assignment:** New Position, Wescosville School  
**Experience:** None  
**Salary:** \$55,894, Year 1, Col. M

#### Full-Time Substitute Teacher Appointments

**Name/Address:** Heather Potemski  
 1380 West University Avenue, Bethlehem 18015  
**Education Level:** B. S. Degree (2008)  
**Undergraduate School:** West Chester University  
**Effective:** August 23, 2013  
**Certification:** Instructional I, Early Childhood, Special Education  
**Assignment:** Learning Support, Macungie School  
 Opening created by M. Long leave  
**Experience:** 11/12-6/13: East Penn SD  
**Salary:** \$47,644 (Year 2, Col. B)

**Name/Address:** Jolanda Veseli  
 6911 Lincoln Drive, Macungie 18062  
**Education Level:** B. A. Degree (1992)  
 M. S. Degree (2005)  
**Undergraduate School:** University of Shkodra (Albania)  
**Graduate School:** Brooklyn College  
**Effective:** August 20, 2013  
**Certification:** Instructional I, Mathematics, Elementary, English as a  
 Second Language, Mid Level Mathematics  
**Assignment:** Grade 6 Teacher, Eyer MS  
 Opening created by L. Walker leave  
**Experience:** 1/2013-6/2013: East Penn SD, FTS  
 9/2010-12/2012: East Penn SD, per diem  
 10/2009-6/2010: East Penn SD, FTD  
 9/2007-10/2009: East Penn SD, FTS  
**Salary:** \$47,944, Year 3, Col. B

**Name/Address:** John Hazel  
 14 Arrowhead Avenue, Boyertown 19512

Education Level: B. S. Degree (2012)  
 Undergraduate School: Kutztown University  
 Effective: August 20, 2013  
 Certification: Instructional I, Elementary  
 Assignment: Grade 3, Shoemaker School  
 Opening created by L. Knauss leave  
 Experience: None  
 Salary: \$47,344, Year 1, Col. B

Name/Address: Tina Sopko  
 724 West Berger Street, Emmaus  
 Education Level: B. S. Degree  
 Undergraduate School: West Chester University  
 Effective: August 20, 2013  
 Certification: Instructional I, Elementary  
 Assignment: Grade 3, Lincoln School  
 Opening created by C. Nawarynski leave  
 Experience: 1994-2002: Easton Area SD  
 Salary: \$47,344, Year 1, Col. B

Name/Address: Courtney Ridley  
 938 Christ Lane, Allentown  
 Education Level: B. S. Degree (1996)  
 Undergraduate School: University of Connecticut  
 Graduate School: Cabrini College (Reading Specialist)  
 Effective: August 20, 2013  
 Certification: Instructional I, Elementary  
 Assignment: Grade 2, Wescosville School  
 Opening created by P. Fehlinger leave  
 Experience: 9/2004-Present: St. Thomas More School  
 Salary: \$47,344, Year 1, Col. B

#### 2013-14 Teacher Transfers

See Exhibit 9

#### Team Leader

Lori King, Eyer Pod 8 Team Leader

#### Change in Employment Status

Employee	From	To
Randall Cuthbert	M, 16+	M +12, 16+
Jennifer Cudzil	Temporary Professional	Professional

#### Co-Curricular Advisors (Schedule B)

See Exhibit 10

#### Support Staff Transfers

See Exhibit 11

Instructional/Staff Assistant Appointments

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Sarah Brouse 102 S. Walnut Street Macungie 18062	Willow Lane School (Staff) D. Derr resignation	\$13.97/hr., 24.5 hrs./wk.
Qua'Niesha Grant 3459 Lurman Drive Macungie 18062	Wescosville School (Instructional)	\$13.97/hr., 29 hrs./wk.
Collette Kuhn 321 N. 41 <sup>st</sup> Street Allentown 18104	Macungie School (Instructional)	\$13.97/hr., 29 hrs./wk.
Erin McLaughlin 1830 Pear Court Fogelsville 18051	Shoemaker School (Instructional) S. Wagner resignation	\$13.97/hr., 29 hrs./wk.
Jessica Stach 2870 Birchwood Circle Emmaus 18049	Macungie School (Instructional) K. Higley resignation	\$13.97/hr., 29 hrs./wk.
Damaris De La Rosa 3751 Notch Street Macungie 18062	Macungie School (Instructional) K. Wanninger resignation	\$13.97/hr., 29 hrs./wk.
Jodi Schwartz 1863 Latta Street Allentown 18104	Jefferson School (Instructional) Klingenberg resignation	\$13.97/hr., 29 hrs./wk.
Wendy Harnett 6650 Arboardeau Lane Macungie 18062	Willow Lane School (Instructional) E. R. Price retirement	\$13.97/hr., 17.5 hrs./wk.
Amber Neetz 114 Ridgeview Drive Alburtis 18011	Eyer MS (Instructional) T. Collura resignation	\$13.97/hr., 29 hrs./wk.
Matthew Miller 54 West Maple Avenue Morrisville 19067	Eyer MS (Instructional) D. Hall resignation	\$13.97/hr., 29 hrs./wk.

All appointments effective: August 26, 2013

Remedial Assistant Appointment

Barbara Borgioni 1775 Elbow Lane Allentown 18103	Willow Lane School S. Fretz retirement	\$14.00/hr., 29 hrs./wk.
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Appointment effective: September 4, 2013

Custodial Appointments

Steven Miklas 3474 Nathaniel Drive Nazareth 18064	LMMS, Second Shift S. Hoffman resignation	\$19.58/hr., 40 hrs./wk.
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Jonathan Peters 1629 Hillcrest Avenue Bethlehem 18015	Willow Lane, Second Shift J. George retirement & transfers	\$19.58/hr., 20 hrs./wk.
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Appointments effective August 13, 2013

Food Services Department Appointment

Karen Appleman 369 Natalie Drive Allentown 18104	Jefferson School PT Food Serv. Assistant D. Breinich retirement	\$9.00/hr., 17.5 hrs./wk.
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Patricia Dieter 141 N. 10 <sup>th</sup> Street Emmaus 18049	PT Food Service Assistant B. Frey retirement
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Effective: August 23, 2013

2013-14 Mentor List

Heather Arnold
Jennifer Corona
Deborah Frey
Crystal Husser
Corinna Kramer-Hinks
Lori Merrill
Katrina Rainford
Lori Sheipe-Miller
Jeffrey Shreck, Jr.
Heather Wilson
Nicole Wukitch

2013-14 Annual Substitute Rates

See Exhibit 12

2013-14 List of Per Diem Substitutes

See Exhibit 13

Educational Conferences – Exhibit 14



That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 14.

3. Performance Objectives for Central Office Team (Exhibit 15)

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

RESOLVED, That the East Penn Board of School Directors approve the Performance Objectives for the Central Office Team as outlined on Exhibit 15.

4. Approval of Naviance Contract (Exhibit 16)

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

RESOLVED, That the East Penn Board of School Directors approve the Naviance, Inc. Contract for services as listed on Exhibit at a cost not to exceed \$13,600.

4. Legislative – C. Ballard

1. Voting Delegates for Delegate Assembly – October 15 (East Penn has 3 delegates)

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

RESOLVED, That the East Penn Board of School Directors appoint the following board members as voting delegates for the PSBA Delegate Assembly on Tuesday, October 15:

Charles H. Ballard      Francee Fuller      Alan Earnshaw

5. Policy

1. Second Reading: Board Policy 116.1 – Exceptions to Academic Sequence (Exhibit 17)

2. First Reading: Board Policy 206 – Assignment Within District (Exhibit 18)

6. Business Operations

1. Approval of Bill List

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

RESOLVED, That the East Penn Board of School Directors approve the attached bill list including the addendum (if any), and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Interim Real Estate Tax Bills

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

RESOLVED, That the East Penn Board of School Directors not issue interim real estate tax bills if the additional tax revenue to be generated would be less than \$50.00.

Note: This resolution reflects the prior practice of Lehigh County not informing the school district of assessment increases of under \$5,000. Now they are informing us of all increases.

3. Record of Investments

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the following investments:

Investment Vehicle: PLGIT CD-Program-General Fund  
Date Purchased: 7/31/13  
Date of Maturity: 1/31/14  
Term: 184 days  
Rate: 0.34%  
Amount: \$992,000

Investment Vehicle: ESSA Bank CD-Memorial Fund  
Date Purchased: 7/31/13  
Date of Maturity: 8/29/13  
Term: 30 days  
Rate: 0.20%  
Amount: \$122,020.05

4. Food Services Management Contract – Exhibit 19

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the 2013-14 Food Service Management Contract with The Nutrition Group. The contract package and Budget are described in Exhibit 19.

Note: This is a one year contract that may be renewed each year for up to four additional years.

5. Disbursement of Funds (Exhibit 20)

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the expenses listed on Exhibit from the 32-Capital Reserve Fund and the 33-2010 Series A GOB.

7. Announcements

Monday, August 12 6:45 p.m.-Executive Session  
7:30 p.m.-Board Meeting

8. Adjourn

# **EXHIBITS**

**August 12, 2013**

Keeler, Noelle

#1

From: Snyder, April  
Sent: Thursday, August 01, 2013 3:28 PM  
To: Keeler, Noelle  
Subject: Resignation letter

Hi Noelle,

I would like this to be my official letter of resignation from the district. I feel blessed for all opportunities and experience I have gained working in the district. I have worked with so many fabulous teachers and administrators. Please extend my thanks and appreciation to everyone at central office. Hopefully in the future our paths will once again cross. Have a wonderful remainder of the summer and school year!

Warmly,  
April Snyder

#2

June 25, 2013

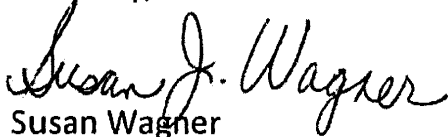
Noelle Keeler  
East Penn School District  
800 Pine Street  
Emmaus, PA 18049

Dear Ms. Keeler,

I am writing to let you know that I will be resigning my position as Instructional Assistant at Willow Elementary effective 6/11/13 due to my husband's job moving him out of the country.

I want to thank everyone at the East Penn School District for the opportunity to work for the district. I will miss the students and everyone I worked with at Willow Elementary.

Sincerely,

  
Susan Wagner

#3

June 7, 2013

Dear East Penn School Board,

It is with great sorrow that I am resigning from my position as an Instructional Assistant for Autistic Support. After much consideration I have decided to not return for the following school year due to family issues.

Working with Autistic children has been a wonderful experience. I feel privileged to have been a part of such a professional team and will miss all my colleagues.

I appreciate both the professional and personal growth opportunities that have been provided to me during my time with the district. I would like to thank you; I will truly miss working for the district.

Very truly yours,

Tina Collura

#4

Vicki Kulp  
3036 South 6<sup>th</sup> Ave.  
Whitehall PA, 18052

July 22, 2013

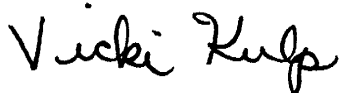
Noelle Keeler  
Human Resources Specialist  
East Penn School District  
Personnel Department  
800 Pine Street  
Emmaus, PA 18049

Dear Mrs. Keeler,

I am writing to inform you that I have accepted a LTS teaching position with the Colonial Intermediate Unit for the 2013-2014 school year. As a result, I will be resigning from my Instructional Assistant position in Autistic Support at Wescosville Elementary School. This will be effective as of the start of the 2013-2014 school year.

I have greatly enjoyed the experiences my positions in the East Penn School District have afforded me. I would appreciate being considered as an ESY teacher again next summer. Thank you for your attention to this matter.

Sincerely,



Vicki Kulp

July 22, 2013

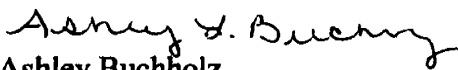
#5

Noelle Keeler  
Human Resources Specialist  
East Penn School District  
Personnel Department  
800 Pine Street  
Emmaus, PA 18049

Dear Ms. Keeler,

I am writing to notify you that I am resigning from my position as Instructional Assistant at Emmaus High School. I have truly enjoyed my time spent with the East Penn School District and I want to thank you for the wonderful opportunity.

Sincerely,

  
Ashley Buchholz



#6

Donna M. Hall  
6228 Fairway Lane  
Wescosville, PA 18106

July 29, 2013

**Mrs. Noelle Keeler**  
**Personnel Department**  
**East Penn School District**  
**800 Pine Street, Emmaus PA 18049**

Dear Mrs. Keeler,

I am writing this letter to inform you that I will not be returning to the East Penn School District i.e. Eyer Middle School for the upcoming 2013-2014 school year.

I would like to continue as a per diem substitute. Please confirm back to me when the change has been made, and if there is anything further that I need to do.

Thank you,

Donna M. Hall  
(610) 366-1250  
[Dmhall06@verizon.net](mailto:Dmhall06@verizon.net)

#17

Lawler, Amanda

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**From:** Cindy FitzMaurice <fitzmauricecindy@gmail.com>  
**Sent:** Tuesday, August 06, 2013 11:27 AM  
**To:** Lawler, Amanda  
**Subject:** Request to become a per diem Instructional and Staff Assistant Substitute for the upcoming school year.

Dear Amanda,

I would like to resign as a Staff Assistant at Wescosville Elementary and become a per diem Instructional/Staff Assistant Substitute for the upcoming year. Thank you for your time.

Sincerely, Cindy FitzMaurice

#8

FOR POSTAL DELIVERY ONLY  
TO: MAILING LABEL

EOS 3 100

8/4/13

Deek,

I'm writing this letter to let you  
know I am leaving the School District. This is my  
resignation. Called Anita on Fri. 8/3, to tell her.  
Enjoyed my years there but needed a full time job.

Thanks again.

Kathy Soltysiak  
Lower Macungie Middle School.

## 2013-14 Teacher Transfers

<b>Employee</b>	<b>12-13 Position</b>	<b>13-14 Position</b>
Murphy, Erin	Willow Lane Grade 5	Technology Integration Teacher
Fair, Beth	Technology Integration Teacher	Elementary ESL
DeLong, Ruth	Wescosville Grade 1	Macungie Grade 1
Leschinsky, Dennine	Alburtis IST	Wescosville IST
Vogel, Jackie	Willow Lane Grade 1	Alburtis IST
Sechrist, Sharon	Alburtis Grade K	Willow Lane Grade 1
Behr, Michael	Wescosville Sp Ed	Eyer Sp Ed
Kling, Julia	Willow Lane Grade 1	Shoemaker Grade 4
Messner, Abigail	Willow Lane Grade 4	Alburtis Grade 4
Romagnoli, Vicki	Technology Integration Teacher	LMMS Math
Kline, Jamie	LMMS Tech Ed	Eyer Tech Ed
Toth, Steven	Eyer Tech Ed	LMMS Tech Ed
Martin, Ellen	Willow Lane Grade 3	Wescosville Grade K AM / Willow Lane Grade K PM
Wall, Kristina	Shoemaker Grade 5	Willow Lane Grade 3
Spadt, Doug	Eyer Sp Ed	Eyer Communications
Exaros, Kim	Alburtis Grade 4	Shoemaker Grade 4

#9

Schedule B for August 12, 2013 Board Agenda

#10

School	Name	Position	Contract/Club	Amount	Notes
LMMS	Campbell, Jennifer	Spring Musical Set Design	Contract	\$568.00	
LMMS	Campbell, Patrick	Spring Musical Director	Contract	\$2,413.00	
LMMS	Campbell, Jennifer	Fall Play Set Design	Contract	\$568.00	
LMMS	Campbell, Patrick	History Day Advisor	Club A	\$302.00	
LMMS	Fisher, Philip	Ski Club	Club B	\$603.00	
LMMS	Frederick, Richard	Intramural Volleyball Grade 6	Contract	\$30 per hour	
LMMS	Geroni, Diane	Spring Musical Choreographer	Contract	\$1,206.00	
LMMS	Hudak, Jamie	Intramural Volleyball Grade 6	Contract	\$30 per hour	
LMMS	McCartney, Kelly	Spring Musical Vocal Director	Contract	\$1,931.00	
LMMS	Trautmann, Jennifer	Spring Musical Costume Design	Contract	\$568.00	
EHS	Farcas, Eric	Basketball Volunteer Assistant, Boys	n/a	volunteer	
EHS	Miller, Josh	Football Assistant Coach	Contract	\$5,429.00	
EHS	Lopez, Brandon	Football Volunteer Assistant	n/a	volunteer	
EHS	Van Den Elzen, Mike	Volleyball Volunteer Assistant, Girls	n/a	volunteer	
EHS	Sellers, Kellie	Volleyball Volunteer Assistant, Girls	n/a	volunteer	
LMMS	Barker, Michael	Intramural Volleyball Grade 6	Contract	\$30 per hour	
LMMS	Scholl, Gregory	Intramural Volleyball Grade 6	Contract	\$30 per hour	
LMMS	Stevens, Audrey	Theatre Props Crew Advisor (both seasons)	Club B	\$603.00	
LMMS	Schaeffer, Lori	Spring Musical Program/Tickets	Club A	\$302.00	
LMMS	Schaeffer, Lori	Fall Musical Program/Tickets	Club A	\$302.00	
LMMS	Thomas, Kathy	Clay Club (fall and spring)	Contract	\$33.56/session	Max 8 sessions
LMMS	Highet, Susan	Painting Club	Contract	\$33.56/session	Max 8 sessions
EHS	Petropoulos, George	Football Volunteer Assistant	n/a	contract	
EHS	Delgado, Jose	Football Assistant Coach	Contract	\$5,429.00	
EHS	Fick, Caleb	Football Volunteer Assistant	n/a	contract	no longer split w/ P. Verile
EHS	Decker, Janelle	Percussion Assistant	Contract	\$1,206.00	
LMMS	Kisthardt, Deborah	Field Hockey Volunteer Assistant	n/a	volunteer	
EHS	Bryan, Maureen	Golf Volunteer Assistant	n/a	volunteer	
EHS	Hannis, Randy	Football Volunteer Assistant	n/a	volunteer	
EHS	Russel, Alfred ("AC")	Football Assistant Coach	Contract	\$5,429.00	
EHS	Kreisher, Peter	Football Assistant Coach	Contract	\$2,714.50	Split w/ P. Verile, replaces C Fick
EHS	Sholemout, Terisa	Drill Co-Director (Design)	Contract	\$2,382.50	
EHS	Colon, Jorge	Drill Co-Director (Instruction)	Contract	\$2,382.50	
EHS	Youn, Nellie	Color Guard Assistant	Contract	\$1,206.00	
EHS	Youn, Nellie	Winter Guard Assistant	Contract	\$1,206.00	
EHS	Arnold, Kristin	Field Hockey Volunteer Assistant	n/a	volunteer	

**Support Staff Transfers**  
**August 12, 2013 Board Agenda**

# 11

<u>First Name</u>	<u>Last Name</u>	<u>From</u>	<u>To</u>
Suzanne	Beutzel	Willow Instructional Assistant 18.5 hrs/wk	Willow Instructional Assistant 20 hrs/wk
Catherine	Courrier	Shoemaker Instructional Assistant 29 hrs/wk	Eyer Instructional Assistant 29 hrs/wk
Michelle	George	LMMS Instructional Assistant 20 hrs/wk	LMMS Instructional Assistant 29 hrs/wk
Christina	Kennedy	Jefferson Staff Assistant 12.5 hrs/wk	Shoemaker Instructional Assistant 29 hrs/wk
Michelle	Knecht	Wescosville Instructional Assistant 29 hrs/wk	Eyer Instructional Assistant 29 hrs/wk
Jane	Kressley	Willow Instructional Assistant 25 hrs/wk	Willow Instructional Assistant 27.5 hrs/wk
Laurie	Lagerman	Willow Staff Assistant 20.5 hrs/wk	Willow Instructional Assistant 28 hrs/wk
Carolyn	Landis	Eyer Instructional Assistant 29 hrs/wk	Wescosville Instructional Assistant 29 hrs/wk
Jacqueline	LaPierre	EHS Part Time Food Service 4.75 hrs/day	EHS Part Time Food Service 4.0 hrs/day
Carole	Limar	Willow Staff Assistant 24.5 hrs/wk	Willow Staff Assistant 20.5 hrs/wk
Andrew	Marsteller	Willow Part Time Custodian	LMMS Full Time 2nd Shift custodian, eff. 7/9/13
Maria	Matsuba	Wescosville Instructional Assistant 29 hrs/wk	Eyer Instructional Assistant 29 hrs/wk
Dawn	McQuillen	Willow Instructional Assistant 25 hrs/wk	Willow Instructional Assistant 26.5 hrs/wk
Kaitlin	Mikita	Eyer Instructional Assistant 29 hrs/wk	LMMS Instructional Assistant 29 hrs/wk
Tiffany	Reed	Lincoln Part Time Food Service 2.25 hrs/day	EHS Part Time Food Service 4.75 hrs/day
David	Schaffer	Shoemaker Instructional Assistant 29 hrs/wk	LMMS Instructional Assistant 29 hrs/wk
Jacqueline	Sullivan	Willow Instructional Assistant 27.5 hrs/wk	Willow Instructional Assistant 29 hrs/wk
Tara	Wieder	Wescosville Part Time Food Service 3.75 hrs/day	Alburtis/Wescosville Part Time Food Service 4.75 hr/day

**2013-14 Annual Rates**

#12

<b>Category</b>	<b>13-14 Rate</b>
Remedial Assistant (1st Year)	\$14.00
Remedial Assistant	\$17.00
Remedial Assistant Sub (up to 20 days)	\$11.19
Remedial Assistant Sub ( 21+ days)	\$11.70
Teacher Sub (up to 50 days)	\$106.33
Teacher Sub (51-75 days)	\$122.04
Teacher Sub (76+ days)	\$154.18
Teacher Sub (21+ days in same assignment)	\$194.60
Instructional/Staff Assistant Sub (up to 20 days)	\$8.34
Instructional/Staff Assistant Sub (21+ days)	\$10.63
Health Room Assistant Sub (up to 20 days)	\$13.73
Health Room Assistant Sub (21+ days)	\$14.90
Administrative Assistant Sub (up to 20 days)	\$10.88
Administrative Assistant Sub (21+ days)	\$11.44
Food Service Sub (up to 20 days)	\$8.20
Food Service Sub ( 21+ days)	\$8.75

August 12, 2013

#13

Please add the following names to the 2013-2014 per diem sub list:

Ackerman, Annette	Elem, Sp Ed	Burian, Amber	Biology
Alick, Mary Ann	Elementary	Burkhart, Leonard	H/PE, SS
Alick, Robert	Elem, Sp Ed	Burkitt-Calissi, Beth	Elementary
Amey, Lisa	IA/SA Asst.	Buttillo, Tracy	Elem., Sp Ed
Antonioli, Tracey	English	Button, Cathy	Elem, Eng., Reading
Arndt, Kathlene	IA/SA Asst.	Butz-Stavin, Sue	H/PE, SS
Baenziger, Sharyn	Guidance	Capizzi, Tonya	IA/SA Asst.
Baer, Karen	Elementary	Cappellari, Brynn	Spanish
Baier, Stephen	Bio, Env. Study	Capri, Karin	Communications, English
Bainhauer, Jane	Elementary	Carr, Eileen	SS
Baker, Kathy	Elem., ML Math	Carraher, Doris	Admin Asst, IA/SA
Baker, Zachary	Sp Ed, SS	Cassel, Brandon	Math
Bakun, Rachel	Art	Cassler, Elisebet	French
Banas, Catherine	FCS, Elem	Cawley, Lisa	Remedial Asst
Bankos, Alyson	Elem	Cericola, Lauren	Elem, Sp Ed
Barebo, Dimitria	IA/SA Asst.	Cetrulo, Natalie	Math
Barto, Nancy	IA/SA Asst.	Chesney, Bianca	Elementary
Belick, Nicole	Eng., ML Math, SS	Chin, Susan	Elementary
Bell, Cassidy	Elementary	Christian, Katelyn	Elementary
Benner, Sharon	IA/SA Asst.	Ciavaglia, Vicki	Math
Bennett, Victoria	Elementary	Cibelli, Veronica	IA/SA Asst.
Bentz, Kate	Music	Ciminelli, Kelly	Elementary
Berdecia, Melanie	Elementary	Cimino, Renee	Elementary
Berkheimer, Erica	Elementary	Clark, Linda	School Nurse /HRA
Binder, Meta	Elementary	Clark, Lois	Elementary
Bingham, Juliann	Sp. Ed.	Clouse, Patricia	SS
Bloodnick, Mary	IA/SA Asst.	Collier, Tara	Elementary
Bogert, Kristen	FCS	Commodaro, Barrett	Communications
Bogwist, Robert	SS	Corso, Carol	Sp ED
Bomar, Terrence	Elem, ML Math	Croll, Daniel	Elementary
Bonenberger, Amy	Elem, ESL, Rem. Asst.	Cronauer, LuAnn	IA/SA Asst.
Boretsky, Emily	Bio, Env. Study	Dancho, Tiffany	Elementary
Borgioni, Barbara	Early Child, Elem, Rem. Asst.	Davies, Deborah	Elementary
Boucher, Kevin	Business, Sci	Davis, Nancy	FCS
Bowen, Leslie	Library	DeCarlo, Joanne	Math
Boyko, Andrea	Elementary	DeFrain, Sherri	Elementary
Brago, Lana	Staff Asst	Deischer, Jean	IA/SA Asst.
Brand, Carmen	IA/SA Asst.	Del Buono, Nicholas	Math, SS, ML Math
Braymer, Nancy	Elementary		
Breen, June	Elementary	Delph, Virginia	Latin, German
Breiner, Kristin	Art	Denkowski, Jessica	Elem, Early Childhood
Brouse, Sarah	IA/SA Asst.	Derhammer, Holly	Elem, ML Eng, ML Math
Buchman, Sherry	School Nurse /HRA	DeWalt, Anne	FCS
Buck, Jill	Elementary	DiLeo, Barbara	Elem, Sp Ed
Burger, John	Elementary	Dolan, Mary	Staff Asst



August 12, 2013

Please add the following names to the 2013-2014 per diem sub list:

Dordal, Anne	Earth & Sp, ESL, Science	Goda, Anne	Elementary
Downes, Peter	French, Spanish	Goda, Dorothy	Music
Dreisbach, Sarah	SS	Godshall, Phil	Health/PE
Drexinger, Sandra	Admin Asst, IA/SA	Goldman, Wendy	Elementary
Drey, Amberly	Elementary	Goldy, Laura	Elementary
Duffield, Ross	SS	Gonzalez, MaryAnn	IA/SA Asst.
Duffy, Linda	School Nurse /HRA	Grant, Qua'niesha	IA/SA Asst.
Duffy, Toisheva	HRA	Greenlee, Andrea	Art
Dunkle, Sharon	IA/SA Asst.	Groh, Megan	Elementary
Dunleavy, Carlye	Elementary	Gustafson, Katie	Art
Dunton, Meghan	Elementary	Haag, Eileen	IA/SA Asst.
Early, Brenda	HRA	Haffner, Dana	IA/SA Asst.
Ebert, Jeff	Elementary	Hahn, Nancy	Elementary
Eddinger, Stephanie	Elementary, Sp Ed	Haja, Nicholas	Elementary
Edelman, Diane	Elementary	Hallowell, Kathleen	Elementary
Edick, Heather	English	Halucha, Jennifer	Elementary
Emmert, Matthew	English	Hamilton, Alison	Elementary/Early Childhood
Englert, Liza	IA/SA Asst.	Hanna, Edward	SS, English
Eppel, John	SS	Hansen, Susan	SS, Sp Ed, ML Math
Erney, Dana	Art	Harakal, Carol	Math
Escudero, Laura	Elem, Sp Ed	Harp, Gretchen	IA/SA Asst.
Evans, Dolores	German	Harvey, Joseph	Music
Farver, Kelsey	Elementary	Harwick, Mary	Biology
Fegley, Renee	Staff Asst	Heffner, Sara	IA/SA Asst.
Fella, Carol	Music	Held, Ellen	Sp Ed
Fenstermaker, Tiffany	Elem, Sp Ed	Helfrich, Patrice	Elem., ESL
Fitzgerald, Tammy	English	Hemerly, Sarah	Elementary
Flora, Kristin	School Nurse /HRA	Herman, Noretta	Health/PE
Flynn, Allison	Elementary	Hewertson, Sarah	School Nurse /HRA
Fones, Kathrynne	Remedial Asst	Hoppes, Michelle	SS
Frederick, Sandra	Admin Asst	Howells, Haya	HRA
French, Adele	IA/SA Asst.	Huber, Michelle	HRA
Fritchman, Michelle	Elementary	Hujasa, Amanda	Health/PE
Fritz, Frances	Elementary	Hummel, Christen	Elementary
Frye, Merissa	Staff Asst	Hunger, Donna	IA/SA Asst.
Frye, Wendy	IA/SA Asst.	Hunsdorfer, Briana	Biology, Earth & Space
Gasper, Teresa	Admin. Asst., Staff Asst	Jacobs, Stephanie	IA/SA Asst.
Gaugler, Emily	Elementary, Sp Ed	Johanson, Matthew	Elementary
Geczi, Michele	Elementary	Johnson, Nadine	Business
Gerundo, Donna	IA/SA Asst.	Jones, Jane	Elem, ML Math, ML Sci
Gieseke, Rosemary	Bio, ESL, Health, ML Sci, Sp Ed	Juhasz, Malisa	IA/SA Asst.
Giffels, Shannon	Art	Juma, Kulsum	Elementary
Gilbode, Catherine	Business	Kahler, Melissa	Elem, ESL
Glase, Robert	Citizenship	Kamp, Kimberly	Elementary
Glase, Ross	Elementary	Kates, Jason	Elementary

August 12, 2013

Please add the following names to the 2013-2014 per diem sub list:

Katowitz, Mary	English	McCleery, Juliet	Sp Ed
Kelly, Michelle	HRA	McLeod, Jennifer	IA/SA Asst.
Kemmerer, Julie	HRA	Medernach, Austin	SS
Kennedy, Samuel	English	Melnick, Kristine	Elementary
Kermalli, Fatima	IA/SA Asst.	Mensher, Heath	English
Kerr, Jayme	ML Math, Physics, Science	Meredith, Elizabeth	Elem., Sp Ed
Kester, Sarah	Elem, Sp Ed	Merrill, Angela	Social Studies
Ketcham, Scott	SS	Merrill, Tracy	Sp Ed
King, Melissa	IA/SA Asst.	Miller, Eric	Elem., ML Math
Kish, Donna	Sp Ed	Miller, Melanie	HRA
Kleckner, Jeffrey	Business	Miller, Michelle	Health/PE
Klein, Rudolf	Health/PE	Millheim, Tracy	Elementary
Kline, Michele	IA/SA Asst.	Mink, Kristen	Staff Asst
Klingman, Susan	IA/SA Asst.	Moll, Lauren	Elementary
Koehler, Kelly	Elementary	Mondschein, Richard	Math
Kost, Jessica	SS	Moore, Kathryn	Library
Kramer, Sherry	HRA	Morgan, Amy	Remedial Asst/IA/SA
Kratz, Janna	French, Social Studies	Morgan, Samantha	Social Studies
Kraus, Alene	Spanish	Morrell, Christopher	Elementary
Kresley, Amy	Social Studies	Morrison, Joseph	Social Studies
Krutsick, Ashley	Elem, ML Math	Morth, Denise	Admin Asst
Kulpinsky, Kelly	IA/SA Asst.	Moxey, Allison	Guidance
Labukas, Ashley	Elementary	Muenker, Michele	Elementary
Lagler, Pamela	Elementary	Murray, Danielle	Elementary
Lang, Stacey	ML Eng., Spanish	Musselman, Dana	Elementary
Lavin, Helen	Remedial Asst	Mutcher, Marguerite	Sp Ed
Levis, Adrienne	IA/SA Asst.	Naab, Judith	IA/SA Asst.
Lilley, Brian	Music	Naugle, Michelle	IA/SA Asst.
Lukity, Stanley	IA/SA Asst.	Neetz, Amber	IA/SA Asst.
Lunsk, Lois	HRA	Neitz, Robert	IA/SA Asst.
Lutz, Janelle	Elem., Music	Nesler, Patricia	Elementary
Lynch, Alane	IA/SA Asst.	Nester, Joseph	SS, Sp Ed.,
Mack, Barbara	Elementary	Newhard, Christine	Elementary
Magnotta, Deborah	Elem., Reading	Noggle, Judy	IA/SA Asst.
Majette, Lorraine	Elem., ESL	O'Connell, Barry	Business, Driver Ed
Malave, Wanda	Elementary	Ogden, Mary	Health/PE
Manguso, Kristin	Math	Olivari, Nadia	Spanish
Marks, Kristin	Elementary, Rem Asst	Oliveira, Theresa	Elementary
Marler, Roberta	IA/SA Asst.	Orobono, Hillary	Elementary
Marsh, Daniel	Elementary	Oswald, Andrew	Bio., Env. Study, Science
Marsh, Jack	IA/SA Asst.	Oswald, Ray	English
Marx, Christopher	Elementary	Ott, Stephanie	IA/SA Asst.
Matelan, Ashlee	IA/SA Asst.	Owens, Christopher	Citizenship, ML Math
McCabe, Peter	Eng, Math, ML Sci, SS	Parise, Phillip	Elementary
McCarty, Shana	Elementary	Pasternak, Robert	Business, ML Eng, ML Math, S'

August 12, 2013

Please add the following names to the 2013-2014 per diem sub list:

Patt, Kathleen	IA/SA Asst.	Ruth, Gemma	HRA
Pearce, Richard	Math	Ruth, Katherine	Staff Asst
Pellegrino, Marie	IA/SA Asst.	Salvatore, Michelle	Elementary
Peracchia, Melissa	Elementary	Schlaner, Christie	Bio, Science
Piazza, Erin	Elementary	Schmidt, Kimberly	Spanish
Pierce, Christine	Elem, English, FCS, ML Sci	Schoch, Beth	School Nurse /HRA
Pike, Alona	Elementary	Schraden, Betty	Admn. Asst., Staff Asst
Pike, Will	Health/PE	Schuster, Robin	IA/SA Asst.
Pirrocco, Anthony	Health/PE	Schwartz, Jodi	IA/SA Asst.
Popule, Ann	IA/SA Asst.	Schweizer, Michael	Art
Potemski, Heather	Elem., Sp Ed, Remedial Asst	Scott, Jennifer	Elem., Sp Ed
Presgraves, Joshua	English	Scrak, Kristen	IA/SA Asst.
Puentes, Suzanne	School Nurse /HRA	Searfoss, Sharon	HRA
Puliatte, Stacy	Elementary	Seip, Michael	Health/PE
Quintana, Andrea	Elementary	Seng, Nicole	Guidance
Rajmohamed, Siddiq	Elementary	Seremula, Shannon	Elementary
Rand, Lisa	Elementary	Sharkazy, Karen	Social Studies
Rauch, Jade	Elementary	Sharp, Margaret	Elementary
Rector, Christopher	Math	Shaver, Jennifer	Elementary
Reidenhour, Donna Lee	IA/SA Asst.	Shegina, Beverly	IA/SA Asst.
Reilly, Jessica	ML Math, Sp Ed	Shotwell, Leslie	IA/SA Asst.
Reinert, Monica	IA/SA Asst.	Shuey, Marie	Elem., English, ESL
Reinhard, Drew	Elementary	Shulman, Claudia	English
Reinhard, Rosemarie	ML Eng, ML Math, Bus., Elem.	Slutsky, Monica	Elementary
Reiter, Joseph	Math, Music	Smith, Jordan	Health/PE
Rentler, Benjamin	English, Social Studies	Smith, Matthew	Health/PE
Ressler, Amanda	English	Smith, Susan K	Music
Riccio, Kelly	Music	Smith, Thomas	English, Social Studies
Rich, Linda	Elementary, Reading	Smith, William	Health/PE
Richards, Joanne	Biology, Science	Snell, Zachary	Elementary
Richardson, Mark	Elementary	Snyder, Brenda	Elementary
Ritter, Sara	English	Snyder, Jeffrey	Social Studies
Ritter, Tammi	Elementary	Soboleski, Christopher	Art
Rivera, Naylin	HRA	Souerwine, Susan	ML SS, Reading
Rivera-Woolard, Lucesia	Elementary, Sp Ed. IA/SA	Sovorsky, Arlene	Elementary
Rizzo, Deborah	IA/SA Asst.	Spanitz, Amy	Elem, Early Childhood
Romanik, Ramona	IA/SA Asst.	Spear, Hillary	IA/SA Asst.
Rosendale, Matthew	Social Studies	Springer, Beverly	English
Ross, Raymond	Elementary, Remedial Asst	St John, Wendy	IA/SA Asst.
Roth, Risa	IA/SA Asst.		
Rubel, Cori	Math	Stanton, Shannon-Lee	Elementary
Ruch-Morrin, Sandra	German	Stauffer, Kimberly	Elementary
Ruggieri, Brittney	Guidance	Steckel, Deborah	Eng., Library, ML Eng, Reading
Runyan, Michael	Bio., ML Sci, Science	Steinruck, Norman	Citizenship, Tech Ed
Rusiecki, (Mary) Kathleen	Elem., FCS	Steward, Kathryn	Remedial Asst

August 12, 2013

Please add the following names to the 2013-2014 per diem sub list:

Stiles, Pam	Guidance	Young, Adam	Health/PE
Storch, Ronald	Art, ML Math, Elem. Ss	Yurkovich, Nancy	Art
Strong, Susan	Elementary	Zeltner, Kirsten	Elem., Sp Ed
Stuetz, Jennifer	Elem, FCS	Ziegler, April	Citizenship
Sukanick, Peter	Health/PE	Zolomij, Jonathan	Social Studies
Sutliff, Angela	IA/SA Asst.	Miller, Allyssa	IA/SA
Swartley, Michael	Bio,E&S Sci,Math,Physics,Tech Ed	Ramunni, Corinne	English
Sywendy, Melissa	IA/SA Asst.	Samantha Rowlands	Art
Tarleton, Tiffany	Music	Donschietz, Katie	Social Studies
Thoet, Melissa	Elementary	Bidden, Jessica	Elementary
Thompson, Nathan	Social Studies	Holder, Abigale	Biology
Timalonis, Joan	HRA	Hennessy, Jennifer	IA/SA
Tirado-Cruzado, Cinthya	IA/SA Asst.	Fenstermaker, Toni	IA/SA
Torchia, Christiane	German, Spanish	Cantone, Pamela	Elementary
Treat, Danielle	IA/SA Asst.	Hall, Donna	IA/SA
Tully, Angelina	IA/SA Asst.	Freeman, Karen	Remedial Asst.
Tyson, Irene	Elem, ML Math	Carter, Kristen	Remedial Asst.
Unger, Donna	Early Childhood	Roethlein, Kaitlyn	Elementary
Vaccaro, Sara	Music	McColm, Lee	Elementary
Veseli, Jolanda	Elem, ESL	Zegalia, Tracey	Elementary
Vey, Delia	Bio., ML Math, ML Sci, Science	Laudenschlager, Ann	Remedial Asst.
Vinovskis, Cynthia	Music	Fritzinger, Lauren	Elementar
Wait, Kelliann	English	O'Connor, Patrick	Elementary
Wallbillich, Diana	Remedial Asst	Creyer, Kyle	Elementary
Wallitsch, Lauren	English	Biello, Tamah	IA/SA
Walter, Mary-Kate	Elementary	FitzMaurice, Cynthia	IA/SA
Walton, Kristen	Elementary		
Warren, Janet	IA/SA Asst.		
Weaver, Ashley	ML Math, English, Sp Ed		
Weiant, Megan	Art		
Weiant, William	Art		
Weidaw, Lynnze	Elementary, Sp Ed		
Weiss, JeriAnne	Elementary		
Weiss, Richard	Math		
Wessner, Daniel	Social Studies		
Whitney, Phyllis	Elementary		
Wieder, Margaret	IA/SA Asst.		
Witmer, Julia	Chemistry, Physics, Science		
Wolf, Marlene	Sp Ed		
Wolff, Lisa	Elementary		
Woods, Christine	Elementary		
Yanus, Erin	Business		
Yarnall, Brenda	Elementary		
Yeung, Wendy	IA/SA Asst.		
Youndt, Kathryn	Elementary		

## Educational Conferences

August 12, 2013

Conference Title: Strengthening the Core, Carbon Lehigh Intermediate Unit  
Date(s): September 24; November 20, 2013; April 8, 2014  
Attending: Jennifer Curtis, Special Education Supervisor  
Meredith Frantz, Special Education Supervisor  
Jillian Ziegler, Learning Support Teacher, LMMS  
Estimated Cost: \$281.70

Conference Title: Communication Milestones-On line Course  
Date(s): October 31, 2013 (4:00 p.m.-5:30 p.m.)  
Attending: Angela Kuntz, Speech and Language Teacher, Alburtis School  
Estimated Cost: No cost

Conference Title: Lehigh University School Study Council Tour, Boston University  
Date(s): September 24-27, 2013  
Attending: Dr. Thomas L. Seidenberger, Superintendent of Schools  
Dr. Denise Torma, Assistant Superintendent  
Mrs. Kristen Campbell, Assistant Superintendent  
Estimated Cost: \$2748.00

Conference Title: Transforming Education Through Connections, Carbon Lehigh Intermediate Unit  
Date(s): 9/26; 10/24; 11/2, 2-013  
Attending: Nicole Bloise, Community Liaison  
Estimated Cost: \$375.00

**Performance Objective 1**

By May of 2014, the Central Office team (Superintendent and Assistant Superintendents) will have developed and implemented a comprehensive informational program for Board Members, the East Penn staff, and the community in general relative to the Common Core Curriculum Requirements, the School Performance Profile and the new Teacher and Principal Evaluation Processes and to make certain that all of the aforementioned are implemented according to PDE directives.

*Connection to PIL Standard 1: An education leader promotes personalized student success by thinking and planning strategically to create and sustain an organizational vision of learning that is shared and supported by the school community.*

**Performance Objective 2**

By May of 2014, the Central Office Team will issue a report to the Board of Education relative to the work of Instructional Rounds, the District Instructional Leadership Team, and the School Instructional Leaderships Teams and how the work has impacted classroom instruction in the 2013-2014 school year.

*Connection to PIL 2: An education leader promotes personalized student success by advocating, nurturing, and sustaining a school climate of culture and instructional program conducive to student learning.*

*Connection PIL Standard 8: An education leader promotes personalized student success by supporting professional growth of self and others through practice and inquiry.*

**Performance Objective 3**

**By December 1 of 2013, the Central Office Team in conjunction with each building principal will have developed and posted student achievements goals relative to guidelines as established in the new School Performance Profile**

*Connection to PIL Standard 3: An education leader promotes personalized student success by accessing and using appropriate data to inform decision making at all levels in the organization*

**Performance Objective 4**

**By May of 2014, the Central Office Team will have developed and implemented strategies to improve the overall communications of the District with parents and the community in general**

*Connection to PIL Standard 5: An educational leader promotes personalized student success by collaborating, communication, engaging and empowering others inside and outside of the organization to pursue excellence in learning.*

**Performance Objective 5**

**By June of 2014, the Central Office will present a report on the status of the K-12 Math program. The report will include key student performance data, survey results, and recommendations for continued improvement activities.**

*Connection to PIL Standard 2: An education leader promotes personalized student success by advocating, nurturing, and sustaining a school culture and instructional program conducive to student learning.*

*Connection to PIL Standard 3: An education leader promotes personalized student success by accessing and using appropriate data to inform decision making at all levels in the organization.*

#16

**Naviance, Inc.**

3033 Wilson Blvd. Suite 500  
Arlington, Va. 22201  
(703) 859-7300, Option 3  
billing@naviance.com

**Sales Invoice**

Invoice # : NAV-0020186-SI  
Invoice Date : 07/01/2013  
Due Date : 07/31/2013  
Customer ID : CUS-002999

**Bill to :**

**Emmaus High School**  
500 Macungie Avenue  
Emmaus, PA 18049 United States  
Attn: David Piperato

**Remit to :**

**Naviance, Inc.**  
P.O. Box 504571  
St. Louis, MO 63150-4571

Amount Due: \$13,600.00

Amount Enclosed: \_\_\_\_\_

Please detach top portion and return with your payment.

P.O. # :

Terms : NET30

Description	Quantity	Unit Price	Amount
Professional Development - Private Onsite Courses Professional Development - Private Onsite Courses (8 hours) Year 1 - Subscription Period May 31, 2013 through Nov 29, 2013	2		\$3,000.00
Consulting Services - Implementation Guide Consulting Services - Implementation Guide Year 1	1		\$875.00
PrepMe - SAT Year 2 - Subscription Period May 31, 2014 through May 30, 2015	2600		\$3,900.00
CCR - Curriculum Design (20 hours) RUTR curriculum that is delivered via consulting hours. 175 lesson plans available to choose from. Year 1 - Subscription Period May 31, 2013 through May 30, 2014	1		\$3,500.00
NSC - StudentTracker HS	1		\$425.00

Please make checks payable in U.S. dollars to Naviance and send payment to the remittance address shown above. For payments via credit card, please call us at (703) 859-7300, Option 3. Thank You!

Federal Tax ID: 20-4027223



Description	Quantity	Unit Price	Amount
NSC - StudentTracker HS Year 1 - Subscription Period May 31, 2013 through May 30, 2014			
Naviance eDocs Naviance eDocs Year 1 - Subscription Period Jul 16, 2013 through Jul 15, 2014	600		\$600.00
Naviance for High School Naviance for High School Year 1 - Subscription Period May 31, 2013 through May 30, 2014	2600		\$5,200.00
DISCOUNT DISCOUNT Year 1 - Discount on PrepMe	1		\$-3,900.00
SUBTOTAL			\$13,600.00
<b>TOTAL</b>			<b>\$13,600.00</b>

PO # 17424  
PO Attached for \$13,600  
Pls Bill \$13,600 7/1/13.  
And the remaining balance of \$6,225 7/1/14

Please make checks payable in U.S. dollars to Naviance and send payment to the remittance address shown above. For payments via credit card, please call us at (703) 859-7300, Option 3. Thank You!

Federal Tax ID: 20-4027223

SECTION: PROGRAMS

TITLE: EXCEPTIONS TO ACADEMIC SEQUENCE

ADOPTED: September 24, 1990

REVISED:

# EAST PENN SCHOOL DISTRICT

	116.1. EXCEPTIONS TO ACADEMIC SEQUENCE
1. Authority	The Board adopts the following policy concerning exceptions to the Board adopted 7-12 academic sequence.
2. Guidelines	<p><u>Exempting A Course By Private Tutoring (An accelerated planned program option)</u></p> <p>The purpose of this exemption shall be to move students ahead of the district-adopted sequence of courses in a particular academic subject through private tutoring.</p> <p>The following guidelines shall regulate exempting a course by private tutoring:</p> <ol style="list-style-type: none"> <li><del>Request for tutoring must be initiated by parent/guardian and student in writing to the principal and approved by the building principal and Assistant Superintendent. A written request to exempt a course by private tutoring is to be initiated by parent/guardian and student to the principal and approved in writing by the principal and assistant superintendent.</del> Assistant Superintendent.</li> <li>Tutoring is to be totally funded by student and/or parent/guardian.</li> <li>Tutoring is to be <u>conducted</u> by a teacher <del>properly</del> <u>presently</u> certified by the Pennsylvania Department of Education in the <del>discipline where the tutoring is occurring.</del> <u>appropriate content area.</u></li> <li>Exempting a course by private tutoring cannot be utilized for a course in which a student is presently enrolled.</li> <li>Instruction is to be scheduled for forty-five (45) hours. It may be done during the school year, for a minimum of fifteen (15) weeks – three (3) hours per week and outside of the school day. Tutoring may also be conducted in the summer for a minimum of six (6) weeks. <u>NOTE: Both conditions below apply to successfully exempting a course.</u> <ol style="list-style-type: none"> <li>The student must achieve a passing grade (65% or higher) - 1/5 of which includes the <del>final exam score.</del> <u>average score for the EPSD examinations(s).</u></li> </ol> </li> </ol>

116.1. EXCEPTIONS TO ACADEMIC SEQUENCE - Pg. 2

b. ~~The final exam~~ average score for the EPSD examination(s) must be 80% or higher.

6. The grade achieved is not included in the GPA, ~~or the class rank~~.

7. The grade and ~~equivalent~~ appropriate credit will be recorded on the student's transcript with a notation that the course was taken by private tutoring.

8. The appropriate EPSD course of study shall be followed, and the instructional materials will be provided by the principal or his/her designee.

9. Verification of the tutoring process and administration/scoring of ~~final exam~~ EPSD examination(s) will be completed by the ~~building~~ principal or his/her designee. Please see attached copies of Tutoring Completion Form and Steps to Tutoring Process.

Exempting A Course By Examination:

The purpose of this exemption shall be to allow a student, in unusual circumstances, to exempt a particular course because of an existing knowledge base. Ordinarily, but not necessarily, this knowledge base will be obtained by attendance at an organized summer course at a recognized school or college/university (i.e., CTY program at Johns Hopkins).

The following guidelines shall regulate exempting a course by examination:

1. A written request to exempt a course by examination(s) is to be initiated by parent/ guardian and student to the principal and approved in writing by the ~~building~~ principal and Assistant Superintendent.

2. Any costs associated with this option are to be totally funded by the ~~student and parent/guardian~~ parent/guardian and/or the student.

~~3. In the case of a college/university course, EPSD will provide the syllabus from a comparable course of study. Parent/Guardian must provide official documentation that the course was completed at a college/university.~~

3. If the examination is being requested because the student has obtained an existing knowledge base at another school (student transfer), the syllabus and text will be made available by ~~a the~~ principal or his/her designee for review ~~purposes~~ at the request of the parent/guardian, two weeks prior to the examination date.

116.1. EXCEPTIONS TO ACADEMIC SEQUENCE - Pg. 3

4. To successfully exempt a course by examination(s), ~~a~~ an average score of 80% or higher must be achieved on the appropriate EPSD final examination.
5. The ~~final~~-examination **date(s)** will be selected, and administration/scoring will be completed by the ~~building~~-principal or his/her designee.
6. The ~~final~~-**examination(s)** may be taken only one time within a twelve month period.
7. No grade will be assigned, nor will the course be included in the GPA, ~~or class rank~~.
8. The ~~equivalent~~-appropriate credit will be recorded on the student's transcript ~~noting that the~~ with a notation that the course was ~~earned~~-taken by examination(s).

Independent Study (~~A planned academic program option~~)

The purpose of independent study shall be to provide a student with an educationally sound option to pursue a course which is not otherwise available within the confines of the student's daily schedule.

The following guidelines shall regulate independent study:

1. A written request for independent study must be initiated by the parent/guardian and student to the ~~building~~-principal and approved in writing by the principal and Assistant Superintendent.
2. All such requests are to be made prior to the beginning of the semester ~~for~~ in which the ~~request is made~~. independent study is to occur. ~~Please see attached form~~.
3. Requests must be for a course which exists in the current, approved program of studies.
4. This option is contingent upon the availability of a teacher who voluntarily accepts this additional responsibility. There will be no commitment made to alter teaching schedules or preparation time.
5. The teacher volunteer is responsible for monitoring the process, student progress and student performance and for verifying in writing the satisfactory completion of the course, ~~as that course is set forth under Chapter 5 requirements~~.

6. Independent study is to be conducted for a duration of at least one semester.
7. To successfully pass a course by independent study, a score of 80% or higher must be achieved on the appropriate EPSD ~~final examination(s)~~.
8. The grade achieved is not included in the GPA, ~~or class rank~~.
9. The grade and ~~equivalent~~ appropriate credit will be recorded on the student's transcripts noting that the course was taken by independent study, with a notation that the course was taken by independent study.

NOTE: If a student completes all course work in a discipline under the above options, the EPSD will not be held responsible to pay or arrange for additional work at another school (college or university). The scheduling of and payment for college or university courses will be the ~~student's and parent's/guardian's responsibility~~. parent's/guardian's and/or student's responsibility responsibility of the parent/guardian and/or student.

~~Additionally, if~~ If a student elects to exempt a course by private tutoring or elects independent study, the arrangements and completion of the requirements are the sole responsibility of the student, parent/guardian, and teacher involved.

If a student elects to exempt a course that requires a state assessment, the student will complete the appropriate state assessment during the next testing administration. In the event a student does not achieve proficiency on the state assessment, the remediation program in place for all students will be implemented.

#### Steps To The Tutoring Process

1. The request for tutoring is to be initiated by parent/guardian and student in writing to the principal.
2. The principal will determine appropriateness of the request and route to the tutoring coordinator in each building. ~~(summer school principal in the high school and counselors at the junior high schools)~~.
3. The tutoring coordinator will contact the parent/guardian to set up a meeting to discuss the tutoring process and to complete the Tutoring Request Form. ~~(attached)~~.
4. The principal or his/her designee will provide a list of certified tutors ~~when requested to do so by a parent~~. upon request. If a parent/guardian wants to secure his/her own tutor, a copy of the tutor's Pennsylvania Teaching Certificate,

116.1. EXCEPTIONS TO ACADEMIC SEQUENCE - Pg. 5

	<p>in the appropriate <del>subject</del> <u>content</u> area, must be filed with the principal. The tutor shall not be the instructor in a course in which the student is currently enrolled.</p>
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SECTION: PUPILS

TITLE: ASSIGNMENT WITHIN DISTRICT

ADOPTED: February 8, 1993

REVISED:

# EAST PENN SCHOOL DISTRICT

<p>1. Purpose</p>	<p style="text-align: center;">206. ASSIGNMENT WITHIN DISTRICT</p> <p>The School Board directs that the assignment of students to schools within this district be consistent with proper education of students and the best use of the resources of this district.</p> <p>The primary considerations that govern the establishment of a school attendance area are:</p> <ol style="list-style-type: none"> <li>1. The educational opportunity afforded to students in each school involved.</li> <li>2. The efficient and educationally effective use of the capacity of each school.</li> <li>3. The geographic location of each school in relationship to the surrounding student population.</li> </ol> <p>The following three (3) conditions may require the establishment or change of previously established school attendance areas:</p> <ol style="list-style-type: none"> <li>1. The opening of a new school.</li> <li>2. An overcrowded condition in an existing school or the development of new residential areas that will result in overcrowding conditions at an existing school.</li> <li>3. The closing of a building.</li> </ol> <p>In establishing an attendance area, these general guidelines are to be applied:</p> <ol style="list-style-type: none"> <li>1. Safe walking conditions consistent with School Board transportation policy will be utilized. Where possible major traffic thoroughfares and natural barriers will be utilized for boundaries.</li> <li>2. <del>One and one-half miles is</del> <b>The maximum distance an elementary pupil shall be expected to walk to school is .75 miles.</b></li> </ol>
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206. ASSIGNMENT WITHIN DISTRICT - Pg. 2

<p>School Code 1310</p>	<p>3. School district lines shall be reviewed annually and redrawn where necessary and feasible to reduce over-sized classes.</p> <p>4. It is desirable, if possible, to send elementary age children of the same family to the same school.</p> <p>The School Board is committed to the use of long-range planning techniques to minimize the necessity for frequent boundary changes. Where changes are required, every effort will be made to lessen educational and social disruptions.</p> <p><del>This replaces former policy AD</del></p>
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**pennsylvania**  
DEPARTMENT OF EDUCATION

#19

July 26, 2013

East Penn School District  
Mr. Lynn Glancy  
Director of Operations  
800 Pine Street  
Emmaus, PA 18049

Dear Mr. Glancy:

We are in receipt of your Food Service Management Company contract with The Nutrition Group. The Division of Food and Nutrition has reviewed and approved this contract for the 2013-14 school year. Please note that each page is approved with my initials. Please make two (2) copies of the contract prior to signing (one for the vendor and one for the school). Obtain original signatures on all three (3) copies of the contract. Once you have received The Nutrition Group's original signature, as well as that of your school, on the signature page and appendices, please return the original signed contract to:

Pennsylvania Department of Education  
Bureau of Budget and Fiscal Management  
Division of Food and Nutrition  
Attn: NSLP FSMC Contract  
333 Market Street, 4<sup>th</sup> Floor  
Harrisburg, PA 17126-0333

Please remember that work cannot begin on the contract until it receives final approval which will appear on the FSMC Fact Sheet in PEARS. If you have not done so, please complete your FSMC Fact Sheet in PEARS.

Please understand that the approval of this RFP means you have submitted all of the necessary documentation to satisfy the United States Department of Agriculture (USDA) federal procurement regulations, but does not imply compliance with USDA regulations pertaining to operating and administering of the National School Lunch Program.

If you have any further questions, please contact me at 1-800-331-0129, Extension 118. Thank you.

Sincerely,

Carol LeVan  
Budget Analyst

Enclosure

cc: Sponsor file



**pennsylvania**  
DEPARTMENT OF EDUCATION

COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF EDUCATION  
333 MARKET STREET  
HARRISBURG, PA 17126-0333  
[www.pde.state.pa.us](http://www.pde.state.pa.us)

**Food Service Management Company (FSMC)  
Request for Proposals (RFP) and Contract**

**East Penn School District  
121-39-230-3**

July 1, (2013) to June 30, (2014)

In accordance with federal law and United States Department of Agriculture (USDA) policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability.

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410, or call (202)720-5964 (voice and TDD). USDA is an equal opportunity provider and employer.

Any School Food Authority (SFA) selecting to use a FSMC must prepare a RFP utilizing this document which may not be re-typed or changed in any way. Addendums to renewal years are only permitted utilizing the Division of Food and Nutrition Standard Addendum.

Division of Food and Nutrition Final Approval Date: \_\_/\_\_/\_\_\_\_

**Agreement Page**

This bidder certifies that he/she shall operate in accordance with all applicable State and Federal regulations.

This bidder certifies that all terms and conditions within the Bid Solicitation shall be considered a part of the contract as if incorporated therein.

This Agreement shall be in effect for one year starting **July 1, 2013** and may be renewed by mutual agreement for up to four additional one-year period(s).

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed by their duly authorized representative the day and year.

\_\_\_\_\_  
Name of SFA

\_\_\_\_\_  
Signature of Authorized Representative\*

\_\_\_\_\_  
Printed Name of Authorized Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Attest

*The Detrition Group*  
\_\_\_\_\_  
Name of FSMC

*Elizabeth Allen*  
\_\_\_\_\_  
Signature of Authorized Representative\*

*Fletcher Hollmer*  
\_\_\_\_\_  
Printed Name of Authorized Representative

*Regional Manager*  
\_\_\_\_\_  
Title

*8/6/13*  
\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Attest

\* All contracts must be signed in blue ink.

*Ch*

## **General Information**

### **A. Intent**

This solicitation is for the purpose of entering into a contract for the operation of a food service program for East Penn School District, herein after referred to as the School Food Authority (SFA).

The bidder is herein referred to as the Food Service Management Company (FSMC). The contract will be between the FSMC and SFA.

### **B. Procurement Method**

All procurement transactions shall be conducted in a manner that provides maximum open and free competition consistent with Title 7 CFR § 3016. Choose one of the following options.

- ☐ This contract will be a **Fixed Price Contract** to be bid in three parts with the total per meal cost reimbursement.
- Direct Cost of Operation
  - Administrative Fee
  - Management Fee

Although the maximum per meal cost reimbursement is the bid price, the per meal reimbursement to the FSMC is contingent upon the following:

- Direct cost of operations as audited and approved.
- Administrative fee (quoted per meal fee multiplied by meals served) - expenses included must be itemized.
- Management fee- represents a profit to the FSMC.

The SFA must determine the existence of the proper pass through value of the donated commodities; e.g., credits or reductions on the invoice in the month of receipt. The values are to be based on the values at the point the SFA receives the commodities from the PDA, and on USDA commodity prices pertinent to the time period, and shall include both the basic commodities allocation as well as any bonus commodities. These must be calculated in the per meal cost that is included in the bidder's proposal.

- X This contract will be a **Cost-Reimbursable** contract whereas the FSMC will be paid on the basis of the direct cost (food, labor and supplies) incurred plus a fixed fee (administrative and management fees). All program expenses not otherwise defined in the contract will be assumed by the FSMC under the Administrative Fee. Expenses that represent the administrative cost must be itemized. A management fee represents the profit to the FSMC.

The value of commodities received must be itemized in the regular monthly billing to the SFA to document savings resulting from commodity receipt. The FSMC will ensure that its system of inventory management will not result in the SFA being charged for donated foods.

### **C. Pre-Bid Meeting**

A meeting with interested bidders to review the specifications, to clarify any questions, and for a walk-through of the facilities with school officials will be held on Wednesday, January 30, 2013 at 9:00 am at East Penn District Administration Building, 800 Pine Street, Emmaus, PA 18049. All questions must be submitted in writing no later than Tuesday, January 22, 2013 in order for the District to respond to all parties at the pre-bid meeting on Wednesday, January 30, 2013. **Attendance is required.**

### **D. Bid Submission and Award**

1. Proposals are to be submitted to:  
East Penn School District  
Attention: Mr. Lynn Glancy, Director of Operations  
800 Pine Street

**Public opening will be at 12 noon on Monday, February 11, 2013. Proposals will not be accepted after this time. Proposals are to be submitted in a sealed envelope marked Food Service Management Bid.**

2. The SFA will not conduct the procurement process in a manner that uses statutorily or administratively imposed in-state or local geographic preferences in accordance with Title 7 CFR § 3016.60(c).
3. SFAs are prohibited from entering into a contract with a FSMC that provides recommendations, develops or drafts specifications, requirements, statements of work, requests for proposals, contract terms and conditions, or other documents for use in conducting procurement.
4. The SFA reserves the right to reject any or all bids, if deemed in the best interest of the SFA.
5. For consideration, each FSMC must submit a complete response to this solicitation using only the forms provided. No additional forms will be accepted as part of this contract.
6. The SFA will award the contract to the most qualified and responsible FSMC whose proposal is responsive to this solicitation. A responsible FSMC is one whose financial, technical and other resources indicate an ability to perform the services required by this solicitation.
7. FSMCs or their authorized representatives are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting proposals; failure to do so will be at the FSMC's own risk and cannot secure relief on the plea of error. The SFA is not liable for any cost incurred by the bidder prior to PDE's Division of Food and Nutrition's (DFN) final approval of the contract, as dated on the cover page, and the signing of the contract by all parties. Paying the FSMC from CN Program funds is prohibited until the contract is signed by both parties and final approval is provided by DFN. **DFN approval must be stamped on each page of the contract prior to both parties signing of the contract.**
8. If additional information is required, please contact Lynn Glancy at 610-966-8308 or [LGlancy@eastpennsd.org](mailto:LGlancy@eastpennsd.org).

**E. Award Criteria**

The contract will be awarded to the responsible bidder whose proposal is most advantageous to the program with price and other factors considered. An evaluation committee must be comprised of at least three people. Each committee member evaluates proposals independently. **Select one** of the following scoring methods:

**X One Step Scoring Method:** The relative value assigned to each criterion must be specified and "Cost" must be the primary factor (assigned 51% or more of the points or assigned the greatest number of points compared to other factors). Once the technical and cost components have been evaluated and ranked, the SFA may negotiate both components with any bidder receiving an average of 85% or more (criteria must be consistent with the RFP and cannot add or delete specifications/requirements). At the conclusion of the negotiations the proposals are rescored and the award is made to the bidder presenting the most advantageous proposal, with price used as the primary factor.

Cost	25
Service Capability	10
Financial Conditions/Stability, Business Practices	10
Accounting and Reporting Systems	10
Personnel Management	15
Experience and References	10
Promotion of the School Food Service Program	10
Involvement of Students, Staff and Patrons	10
Total points possible:	<b><u>100</u></b>

☐ **Two Step Scoring Method:** Technical proposals are evaluated and ranked using the value assigned to each criterion before cost is considered. The SFA may negotiate with any bidder receiving an average of Insert Percentage% or more (criteria must be consistent with the RFP and cannot add or delete specification/requirements). At the conclusion of the negotiation the SFA requests bidders to submit best and final price. The award is made to the bidder submitting the lowest price.

Service Capability	Enter the amount of possible points
Financial Conditions/Stability, Business Practices	Enter the amount of possible points
Accounting and Reporting Systems	Enter the amount of possible points
Personnel Management	Enter the amount of possible points
Experience and References	Enter the amount of possible points
Promotion of the School Food Service Program	Enter the amount of possible points
Involvement of Students, Staff and Patrons	Enter the amount of possible points
Total points possible:	<u>100</u>

**F. Bid Protests**

Any action which diminishes open and free competition seriously undermines the integrity of the procurement process and may subject the SFA to bid protests. SFAs are responsible for properly responding to protests and concerns raised by potential contractors. SFAs must attach their bid protest procedures to their RFPs. Pursuant to §3016.36(b) (12), SFAs must in all instances disclose all information regarding a protest to DFN.

**G. Bonding Requirement**

**Bid Guarantee:** The FSMC shall submit with its proposal, a bid guarantee for five percent (5%) of the total bid price in the form of a firm commitment such as a bid bond, postal money order, certified check, cashiers check, or irrevocable letter of credit. Bid guarantees other than bid bonds will be returned (a) to unsuccessful FSMCs as soon as practicable after the opening of bids; and (b) to the successful FSMC upon execution of such further contractual documents (i.e., insurance coverage) and bonds as required by the proposal.

**H. Captions**

Captions in all sections of this document are provided only as a convenience and shall not effect the interpretation of this instrument, its attachments, and addenda.

**I. Contract Terms**

The contract shall be for a period of one year with the school year beginning on or about July 1, 2013, and ending June 30, 2014, with up to four one-year renewals with mutual agreement between the SFA and the FSMC.

This contract cannot be effective prior to the date of final approval by DFN, as dated on the cover page, and signed by both parties.

**J. Employees**

Retention of the current food service employees is addressed in the Standard Terms and Conditions under subsection Employees.

**K. Errors or Omissions**

The proposing vendor shall not be allowed to take advantage of any errors or omissions in the specifications. Where errors occur in the specification, the vendor shall promptly notify the contact person listed. Inconsistencies in the specifications are to be reported prior to proposals being submitted. The SFA must communicate to all potential bidders.

**L. Final Contract**

The complete contract includes all documents included by the SFA in the RFP and the proposal submitted by the FSMC. No additional addendums may be added.

**M. Gifts from FSMC**

The SFA's officers, employees, or agents shall neither solicit nor accept gratuities, favors, nor anything of monetary value from contractors nor potential contractors. To the extent permissible under State law, rules, or regulations, such standards shall provide for appropriate penalties, sanctions, or other disciplinary actions to be applied for violations of such standards.

**N. Late Bids**

The SFA will not consider any bid received after the exact time specified for receipt.

**O. Meal Equivalents**

For the purpose of making the meal count computation, the number of meals served to children shall be determined by actual counts of reimbursable meals. The FSMC and SFA shall determine a la carte meal equivalents by dividing the a la carte revenue by the sum of the Federal and State free meal reimbursement plus the value of USDA entitlement and bonus donated foods. A la carte revenue shall include adult meals and a la carte sales to students and adults. If applicable, include revenue from vending machine sales as part of the a la carte revenue.

**P. Payment and Fees**

The following definitions are provided to clarify what are allowable direct costs:

- **Food:** limited to those items purchased for use in the preparation and service of student, adult, and a la carte meals as specified under terms and conditions.
- **Labor:** limited to on-site employees responsible for the management, preparation, service, and clean up of meals.
- **Miscellaneous Expenses:** paper supplies (including decorations), equipment rental, cleaning materials, commodity handling and warehousing charges, travel as required for effective program management, uniforms, printing, taxes and licenses, insurance, and as contractually obligated herein.

**Q. Additional Information**

The SFA may add any additional items that need to be covered in the RFP/original contract below. The SFA may not add additional items to the Renewal Year Contracts w/o rebidding unless the item constitutes an immaterial change from the original contract. We cannot provide an exclusive listing of which changes are material regarding the many procurement actions undertaken in child nutrition programs. SFA should consult with legal counsel in making those determinations. However, PDE views a change as material when, had the new term been in the solicitation and original contract, it could have affected how the bidder and other competitors responded to the RFP.

1. The SFA is requesting bids be submitted with the following two options:

- a) Employees will be retained by the SFA at the projected wages and benefits as represented on the Labor Fringe Benefits Worksheet.
- b) Employees will not be retained by the SFA, but the employee wages and benefits will be the responsibility of the FSMC.



2. FSMC must provide vehicle to transport food and beverage items from the production kitchens to satellite schools.
3. FSMC must retain the current FSMC employees to drive the vehicle to transport food and beverage items as specified in the FSMC labor sheet.
4. Currently, the District operates both full day and half day kindergarten. The District reserves the right to implement additional full day kindergarten classes during the next five years, which would require additional students to be fed.
5. Contract is for the 2013-2014 School year with option to renew for up to 4 years.
6. The District will own the inventory.
7. All FSMC must utilize current selling prices for breakfast, lunch and ala carte as provided for the 2013-2014 school year as given in this RFP.
8. The District does not anticipate any price changes in the breakfast or lunch program. However, the District may change breakfast, lunch or ala carte prices within the next 5 years as deemed reasonable.
9. All bidders must include details of their billing method in their proposal.
10. Food Service equipment including POS System, PrimeroEdge and future equipment purchases are the property of the District.
11. The District has the right to review resumes from the FSMC.
12. The taking of photographs will not be allowed during the walk-through.
13. The District does not anticipate drastic changes in enrollment.
14. The Food Services managers are full-time employees of the FSMC, and are not listed on the labor and fringe benefits sheet, since each company must determine the costs associated with these salaried positions. Full disclosure must be provided as to the on-site management positions and detailed costs including resumes of the individuals being considered. Minimum of two managers is required.
15. The District requires the FSMC to submit one original of the bid book. No copies are necessary.
16. District costs:  
  
Indirect labor: \$105,578 (Food Service Administrative Assistant, Custodians)  
Uniforms: \$8280  
Utilities: \$50,000  
Printing: \$1000  
POS Warranty Supports: \$6500  
Equipment Repair and Maintenance: \$35,000  
Smallwares Replacement: \$3500  
Trash Removal: \$2500
17. Alternate bid scenario should consist only of FSMC retaining employees; utilizing hourly rates, hours per day, day's paid and healthcare enrollment as specified in the RFP.
18. Elementary school principals work with the Food Service Management Company to determine the number of daily meal choices.

19. Elementary school principals work with the Food Service Management Company to determine the days ala carte is sold and the number of items to be sold.
20. The District follows the NSL and NSB guidelines and requires the FSMC to follow these guidelines.
21. The District may want to add a summer feeding and after school feeding programs within the next 5 years.
22. FSMC must consider all the above when submitting a proposal.

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## **Standard Terms and Conditions**

### **1. Scope and Purpose**

- A. The FSMC shall operate in conformance with the SFA's Policy/Agreement with PDE, PDE-3528.
- B. The SFA currently operates the programs indicated below with a checkmark. The FSMC, such as an independent contractor, shall have the exclusive right to operate the National School Lunch Program (NSLP), which includes all of the following checked programs:

<input checked="" type="checkbox"/> National School Lunch Program (NSLP)	<input checked="" type="checkbox"/> School Breakfast Program (SBP)
<input type="checkbox"/> Provision 1, 2 or 3	<input type="checkbox"/> Summer Food Service Program (SFSP)
<input type="checkbox"/> Child and Adult Care Food Program (CACFP)	<input type="checkbox"/> Afterschool Snack Program (ASP)
<input type="checkbox"/> Seamless Summer Option (SSO)	<input type="checkbox"/> Special Milk Program (SMP)
<input checked="" type="checkbox"/> A la Carte	<input checked="" type="checkbox"/> Vending

Proposals must be inclusive of all of the SFA's current programs. However, the SFA reserves the right to expand the Federal Child Nutrition program to provide the availability of food resources to children and students that can be served through these programs so long as both parties are in agreement and prior approval is obtained by the State Agency.

- C. The FSMC shall be an independent contractor and not an employee of the SFA. The employees of the FSMC are not employees of the SFA.
- D. The food service provided shall be operated and maintained as a benefit to the SFA's students, faculty, and staff and not as a source of profit to the FSMC.
- E. The FSMC shall comply with the rules, regulations, policies, and instructions of PDE and USDA, and any additions or amendments thereto, including but not limited to, Title 7 CFR parts 210, 215, 220, 245, 250, 3016, 3017, 3018, and 3019; and Title 7 CFR § 225 (SFSP), if applicable, and 7 CFR Part 226 (CACFP), as applicable.
- F. All income accruing as a result of payments by children and adults, federal and state reimbursements, and all other income from sources such as donations, special functions, grants, loans, etc., shall be deposited in the SFA's food service account. Any profit or guaranteed return shall remain in the SFA's food service account. The guaranteed return can be no less frequent than yearly. This is a non-profit program and, as such, the SFA's food service account should retain a maximum balance of three (3) months operating expenses on hand as is required under 7 CFR §210.9(b)(2).
- G. The SFA and the FSMC agree that this contract is neither a "cost-plus-a-percentage-of-income" nor a "cost-plus-a-percentage-of-cost" contract as required under 7 CFR § 210.16(c) and 7 CFR § 3016.36(f) and 3019.44(c).
- H. The SFA shall be legally responsible for the conduct of the food service program, and shall supervise the food service operations in such manner as will ensure compliance with the rules and regulations of PDE and the United States Department of Agriculture (USDA) regarding each of the CN Programs covered by this contract.
- I. The SFA shall retain control of the CN Program's food service account and overall financial responsibility for the CN Programs.
- J. The SFA shall establish all selling prices, including price adjustments, for all reimbursable and non-reimbursable meals/milk and a la carte (including vending, adult meals, contract meals, and catering) prices. (Exception: Non-pricing programs need not establish a selling price for reimbursable meals/milk.) These prices shall not be established by the FSMC.

- K. The FSMC shall provide additional school-related food service, such as banquets, parties, refreshments for meetings, etc., as requested by the SFA. The SFA or requesting organizations will be billed for the actual cost of food, supplies and labor, and the FSMC's overhead and administrative expenses if applicable to providing such service. The total price will not exceed the actual cost plus 10%. (The percent profit should not exceed 10%). USDA commodities shall not be used for these special functions unless the SFA's students will be primary beneficiaries.
- L. Any Guaranteed Return proposed by the FSMC must be fully describe the methodology including the formula for determining the value. The methodology, inclusive of the formula/calculation, may not change in renewal years.
- M. The SFA reserves the right, at its sole discretion, to sell or dispense any food or beverage before or after the SFA's regularly scheduled lunch or breakfast periods, provided such is not prohibited by local wellness policies, state (school nutrition incentive), or federal program regulations.
- N. The FSMC shall cooperate with the SFA in promoting nutrition education and coordinating the SFA's food service with classroom instruction. The FSMC shall comply with the Wellness Policy including the nutrition guidelines as required.
- O. The FSMC shall make substitutions in the food components of the meal pattern for students with disabilities when their disability restricts their diet, and those non-disabled students who are unable to consume regular lunch because of medical or other special dietary needs. Substitutions shall be made on a case-by-case basis when supported by a Medical Statement with the required information. There will be no additional charge to the student for such substitutions.
- P. **Payment Terms/Method:** The FSMC shall invoice the SFA at the end of each month for amounts due based on on-site records. The SFA shall make payments within 30 business days of the invoiced date. The payment of interest and late fees from the school food service account funds is prohibited. Under 7 CFR § 210.21(f)(iv), the FSMC is required to identify the amount of each discount, rebate, and other applicable credits on bill and invoices presented to the SFA for payment. Detailed cost documentation must be submitted monthly to support what the SFA is charged for each cost, charge, or expense. Costs, charges, and expenses must be mutually agreeable to the SFA and the FSMC and be allowed by the State Agency (SA). Upon termination of the Agreement, all outstanding amounts shall immediately become due and payable.
- Q. The SFA is responsible for all contractual agreements entered into in connection with the CN Programs.
- R. This contract shall be construed under the laws of the Commonwealth of Pennsylvania. Any action or proceeding arising out of this contract shall be heard in the appropriate courts of the Commonwealth of Pennsylvania.
- S. The FSMC shall comply with the provisions of the bid specifications, which are hereby in all respects made a part of this contract.
- T. No provision of this contract shall be assigned or subcontracted without prior written consent of the SFA.
- U. No waiver of any default shall be construed to be or constitute a waiver of any subsequent claim.
- V. This contract and any preapproved addenda thereto constitute the entire contract between the SFA and the FSMC.
- W. Any silence, absence, or omission from the contract specifications concerning any point shall be regarded as meaning that only the best commercial practices are to prevail, and that only materials (e.g., food, supplies, etc.) and workmanship of a quality that would normally be specified by the SFA are to be used.

- X. Payments on any claim shall not preclude the SFA from making a claim for adjustment on any item found not to have been in accordance with the provisions of this contract and bid specifications.
- Y. The SFA shall be responsible for ensuring the resolution of program review and audit findings.
- Z. This contract must be reviewed and approved by DFN prior to execution, as noted in the final approval on the cover page.

**2. Signature Authority**

- A. The SFA shall retain signature authority for the policy/agreement, PDE-3528, to participate in the CN Programs, including but not limited to the CN Financial Report, the Verification Report, and the on-line submission of the sponsor application/site information and other reports, and requests to PDE to amend the application.
- B. The SFA shall retain signature authority for the Monthly Claim for Reimbursement in the CN Program Electronic Application and Reimbursement System (CNPEARS).
- C. The SFA is responsible for reviewing the data and signing the Edit Check Worksheet(s) prior to the submission of the monthly Claim for Reimbursement.

**3. Free and Reduced Price Meals Policy**

- A. The SFA shall be responsible for the establishment and maintenance of the free and reduced price meals' eligibility roster.
- B. The FSMC shall implement an accurate point of service meal/milk count using the meal counting system submitted by the SFA in their application to participate in the CN Programs and approved by DFN, as required under Title 7 CFR § 210.8. Such meal/milk counting system must eliminate the potential for the overt identification of free and reduced price eligible students under Title 7 CFR § 245.8.
- C. The SFA shall be responsible for the completion, distribution, and collection of the parent letter and household application for free and reduced price meals and/or free milk.
- D. The SFA shall be responsible for obtaining the Direct Certification List from COMPASS , as required throughout the school year, for use to determine eligibility for free meals without obtaining a household application for free and reduced price meals and/or free milk from parent/guardian.
- E. The SFA shall be responsible for the determination of eligibility for free and reduced price meals and free milk and will not disclose confidential information to the FSMC, as required under Title 7 CFR § 210.16(a). The SFA will provide the FSMC with a list of children. This list must be updated by the SFA when changes occur in a student's eligibility status.
- F. The SFA shall be responsible for conducting any hearings related to determinations regarding eligibility for free and reduced price meals and free milk.
- G. The SFA shall be responsible for verifying household applications for free and reduced price meals and follow-up activities as required by federal regulations. The Food Service Administrative Assistant is responsible for completing the verification process.

**4. USDA Donated Foods**

- A. The SFA shall retain title to all USDA donated foods.

- B. The FSMC is prohibited from entering into any processing contracts utilizing USDA donated foods on behalf of the SFA. All refunds received from processors must be retained by the nonprofit school food service account.
- C. The FSMC shall accept liability for any negligence on its part that results in any loss of, improper use of, or damage to, USDA donated foods.
- D. The FSMC shall select, accept and use USDA donated foods in as large quantities as may be efficiently utilized in the SFA's nonprofit food service, subject to approval of the SFA. The SFA shall consult with the FSMC in the selection of commodities; however, the final determination as to the acceptance of commodities must be made by the SFA.
- E. The FSMC will use all donated ground beef and ground pork products, and all processed end products, in the SFA's food service. The FSMC will use all other donated foods, or will use commercially purchased foods of the same generic identity, of U.S. origin, and of equal or better quality than the donated foods, in the SFA's food service.
- F. The FSMC must assure that the procurement of processed end products on behalf of the SFA, as applicable, will ensure compliance with the requirements in subpart C of 7 CFR Part 250, and with the provisions of distributing or recipient agency processing agreements, and will ensure crediting of the SFA for the value of donated foods contained in such end products at the processing agreement value.
- G. The FSMC shall have records available to substantiate that the full value of all USDA donated foods is used solely for the benefit of the SFA.
- H. The values are to be based on the values at the point the SFA receives the commodities from the State distributing agency and based on the USDA Commodity Value Listing pertinent to the time period. This information is available from the Pennsylvania Department of Agriculture, Bureau of Food Distribution (PDA).
- I. The FSMC shall perform the following activities in accordance with §250.50(d): (check all that apply)
  - X Preparing and serving meals using donated foods
  - X Ordering or selection of donated foods (in coordination with the SFA)
  - X Storage and inventory management of donated foods
  - X Payment of processing fees or submittal of refund requests to a processor on behalf of the SFA, or remittance of refunds for the value of donated foods in processed end products to the SFA

**5. Crediting For and Use of Donated Foods**

- A. The FSMC must credit the SFA for the value of all donated foods received for use in the SFA's meal service in the school year (including both entitlement and bonus foods).
- B. The FSMC must credit the SFA for the value of donated foods contained in processed end products if the FSMC is required to:
  - a. procure processed end products on behalf of the SFA, or
  - b. act as an intermediary in passing donated food value in processed end products on to the SFA.
- C. The SFA must determine the method by which crediting will occur and the means of documentation to be utilized to verify that the value of all donated foods has been credited. All crediting must be done on no less than a monthly basis.

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D. The FSMC must use the November USDA Commodity Value Listing for determining the donated food values to be used in crediting, in accordance with §250.51(c), or the actual donated food values. All forms of crediting must provide clear documentation of the value received from the donated foods.

E. Following 7 CFR § 210.21(f)(iv), invoices must clearly display all applicable credits to the SFA.

**6. Inventory, Storage and Record Retention of USDA Donated Foods**

A. When this contract or subsequent renewals terminates, the FSMC must return all unused donated ground beef, donated ground pork and processed end products. At the termination of the contract, the SFA will retain all other unused donated foods

B. The FSMC will comply with the storage and inventory requirements for donated foods.

C. The SFA, the Comptroller General, PDA, PDE, USDA, or their duly authorized representatives, may perform on-site reviews of the FSMC's food service operation, including the review of records, to ensure compliance with requirements for the management and use of donated foods.

D. The FSMC will maintain records to document its compliance with requirements relating to donated foods, in accordance with § 250.45(b)

E. The SFA must maintain the following records relating to the use of donated foods:

- a. The donated foods and processed end products received and provided to the FSMC for use in the SFA's food service.
- b. Documentation that the FSMC has credited the SFA for the value of all donated foods received for use in the SFA's food service in the school year, including, in accordance with the requirements in § 250.51(a), the value of donated foods contained in processed end products.
- c. The actual donated food values used in crediting.

F. The FSMC must maintain the following records relating to the use of donated foods:

- a. The donated foods and processed end products received from, or on behalf of, the SFA, for use in the SFA's food service.
- b. The FSMC must show documentation that it has credited the SFA for the value of all donated foods received for use in the SFA's food service in the school year, including, in accordance with the requirements in § 250.51(a), the value of donated foods contained in processed end products.
- c. The FSMC must maintain documentation of its procurement of processed end products on behalf of the SFA, as applicable.

G. The SFA must ensure that the FSMC is in compliance with the requirements of this part through its monitoring of the food service operation, as required in 7 CFR Parts 210, 225, or 226, as applicable. The Director of Operations is responsible for this monitoring process.

H. The SFA must conduct a reconciliation at least annually (and upon termination of the contract) to ensure that the FSMC has credited it for the value of all donated foods received for use in the SFA's food service in the school year.

**7. Renewal Assumptions**

A. Assumptions: Financial terms of the Agreement are based upon existing conditions and the following assumptions. If there is a material change in conditions, including, without limitations, changes to the following assumptions, this contract (1) may be terminated at the end of the current term or (2) continue under the same terms as written, whichever is mutually agreed upon.

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The distinction between a minor change and a material change cannot be qualified for every action undertaken in the Child Nutrition (CN) programs. However, at a minimum, a change is material when, had the new term been in the solicitation and original contract, it could have affected how the bidder and other competitors responded to the RFP.

Services or features contingent on multi-year contracts are not allowable, for example equipment installation may not be stipulated for contract renewal years.

- a. The SFA reserves the right to expand the Federal Child Nutrition programs in order to provide availability of food resources to children and students that can be served through these programs so long as both parties are in agreement and prior approval is obtained by the Division of Food and Nutrition.
- b. The SFA's policies, practices, and service requirements shall remain materially consistent throughout the contract term and any subsequent contract renewals.

The term materially consistent shall mean that a change does not (1) materially increase FSMC's cost of providing management service or (2) materially decrease the net revenue derived from the food service operations.

- c. Legislation, regulations, and reimbursement rates that create changes in the school lunch program shall be enforced on their effective date.
  - d. Usable commodities of adequate quality and variety required for the menu cycle, valued at an amount as set forth by USDA per pattern meal for the contract year will continue to be available.
  - e. The government reimbursement rates in effect shall remain materially consistent throughout the year.
  - f. Meal components and quantities required by any of the programs selected in letter B, under 1 (Scope and Purpose) of the Standard Terms and Conditions remain consistent with prior years.
  - g. Service hours, service requirements, and type or number of facilities selling food and/or beverages on SFA's premise shall remain materially consistent throughout the contract term and any subsequent contract renewal years.
  - h. The state or federal minimum wage rate and taxes in effect shall remain materially consistent throughout the year.
  - i. The projected number of full feeding days are: Elementary Breakfast Days 180, Middle School Breakfast Days 171, High School Breakfast Days 180; Elementary Lunch Days 180, Middle School Lunch Days 171, High School Lunch Days 175 and shall remain materially consistent in renewal years.
  - j. SFA revenue credited to the food service program shall include all state and federal amounts received specifically for CN operations.
- B. Contract Cost Increase: The SFA may negotiate at the end of each one year contract period for a cost increase not to exceed the annual percentage increase of the Consumer Price Index (CPI) for All Urban Consumers for the preceding year, provided it has been satisfactorily established by the FSMC that there has been at least an equivalent increase in the amount of its cost of operation during the period of the contract. This is applicable to both the Administrative and Management Fees in both Cost Reimbursable and Fixed Price contracts. The addition of new line items to the budget is not allowable in renewal years. DFN timeline for the submission and approval of original contract and renewal documents must be met in



order to prevent a lapse in contract. The SFA and FSMC risk a lapse in contract if DFN timelines are not adhered to.

- C. All contract renewals shall be for a period of one year beginning July 1 and ending June 30, with mutual agreement between the SFA and the FSMC. Renewal contracts cannot be effective prior to the final approval date by DFN and signed by both parties. Failure to have renewal contracts fully executed prior to July 1, will lapse this contract and require the SFA to re-bid the contract.

- D. Renewal year contracts are contingent upon fulfillment of all contract provisions.

#### **8. Health Certifications**

- A. The SFA shall maintain all applicable health certifications on its facilities and shall ensure that all state and local regulations are being met by the FSMC preparing or serving meals at any SFA facility.
- B. The FSMC shall maintain state and/or local health certifications for any facility outside the SFA in which it proposes to prepare meals and shall maintain this health certification for the durations of the contract as required under Title 7 CFR § 210.16(c).
- C. The FSMC shall adhere to the Food Safety Plan implemented by the SFA for all preparation and service of school meals, using a Hazard Analysis and Critical Control Point (HACCP) system as required under Public Law 108-265.
- D. The FSMC agrees to allow at least two health inspections to be conducted by the Health Department at every site involved in school meal preparation and/or service as required by Public Law 108-265.
- E. The SFA shall immediately correct any problems found as a result of a health inspection.

#### **9. Meals**

- A. The FSMC shall serve meals on such days and at such times as requested by the SFA.
  - B. The SFA shall retain control of the quality, extent, and general nature of the food service.
  - C. The FSMC shall offer free, reduced price and paid reimbursable meals to all eligible children participating in the CN Programs.
  - D. In order for the FSMC to offer a la carte food service, the FSMC must offer free, reduced price and paid reimbursable meals to all eligible children.
  - E. The FSMC shall provide meals in the CN Programs that meet the requirements as established in 7CFR 210.
  - F. The FSMC shall provide the specified types of service in the schools/sites listed in Section 1, letter B.
  - G. The FSMC shall promote maximum participation in the CN Programs.
  - H. The FSMC shall sell on the premises only those foods and beverages authorized by the SFA and only at the times and places designated by the SFA.
10. No payment will be made to the FSMC for meals that are spoiled or unwholesome at the time of delivery, do not meet detailed specifications as developed by the SFA for each food component in the meal pattern, or do not otherwise meet the requirements of the contract.

#### **11. Books and Records and Reports**

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- A. The FSMC shall maintain such records (supported by invoices, receipts or other evidence) as the SFA will need to meet monthly reporting responsibilities, and shall submit monthly operating statements in a format approved by the SFA no later than the tenth (10<sup>th</sup>) calendar day succeeding the month in which services were rendered. Participation records shall be submitted no later than the fifth (5<sup>th</sup>) working day succeeding the month in which services were rendered. The SFA shall perform edit checks on the participation records provided by the FSMC prior to the preparation and submission on-line of the Claim for Reimbursement.
- B. The FSMC shall maintain records at the SFA to support all expenses and revenue appearing on the monthly operating statement attributable to the SFA. These records shall be kept at the SFA in an orderly fashion according to expense categories.
- C. The FSMC shall provide the SFA with a year-end statement.
- D. The SFA shall conduct an internal audit of food, labor and other large expense items quarterly, as well as performing random audits on smaller expense categories.
- E. The SFA and the FSMC must provide all documents as necessary for the independent auditor to conduct the SFA's single audit.
- F. Books and records of the FSMC pertaining to the CN Program operations shall be made available, upon demand, in an easily accessible manner for a period of three (3) years from the end of the contract term (including extensions) to which they pertain, for audit, examination, excerpts and transcriptions by the SFA and/or any state or federal representatives and auditors.
- G. If audit findings regarding the FSMC's records have not been resolved within the three-year period, the records must be retained beyond the three-year period for as long as required for the resolution of issues raised by the audit. (Reference 7 CFR § 210.9[b][17], 7 CFR § 3016.36[i][10] and 7 CFR § 3019.49[d].)
- H. The FSMC shall not remove federally required records from the SFA premises. Upon contract termination, the FSMC must leave copies of the records at the SFA premises.
- I. The SFA is responsible for ensuring resolution of program review and audit findings.

## **12. Employees**

- A. The SFA reserves the right to interview and approve the on-site food service manager/director.
- B. The SFA must designate if the current SFA employees, including site and area managers as well as any other staff, will be retained by the SFA or be subject to employment by the FSMC. Employees will be retained by both SFA and FSMC.
- C. If the SFA wants its employees to be retained by the FSMC, the Labor and Fringe worksheet, labeled Attachment 3, shall be submitted in accordance with Section 11B. The total amount shall equal the Projected Operating Cost line item worksheet's total, labeled Attachment 5, for the expense item "Direct Labor and Benefits".
- D. The FSMC shall provide the SFA with a schedule of employees, positions, assigned locations, salaries, and hours to be worked as part of the proposal. Specific locations and assignments will be provided to the SFA two full calendar weeks prior to the commencement of operation.
- E. The FSMC must provide time sheets indicating the pro-ration of shared employees. These time sheets must be submitted monthly with each invoice that is submitted for payment. The time sheets need to

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clearly indicate all locations that a pro-rated employee works and the percent of time that this employee worked in each location.

- F. The FSMC shall comply with all wage and hours of employment requirements of federal and state laws. The FSMC shall be responsible for supervising and training personnel, including SFA employed staff. Supervision activities include employee and labor relations, personnel development, and hiring and termination of FSMC management staff except for the site manager. The FSMC shall also be responsible for the hiring and termination of non-management staff who are employees of the FSMC.
- G. The FSMC shall maintain its own personnel and fringe benefits policies for its employees. A copy of these policies must be submitted with all proposal documents. These policies are subject to review by the SFA.
- H. Staffing patterns, except for the site manager, shall be mutually agreed upon.
- I. The FSMC shall not hire employees in excess of the number required for efficient operation.
- J. The SFA shall provide sanitary toilet and hand washing facilities for the employees of the FSMC.
- K. The SFA may request in writing the removal of any employee of the FSMC who violates health requirements or conducts himself/herself in a manner that is detrimental to the well-being of the students.
- L. In the event of the absence, termination, removal or suspension of any such employee, the FSMC shall immediately restructure the food service staff without disruption of service.
- M. All SFA and/or FSMC personnel assigned to the food service operation in each school shall be instructed in the use of all emergency valves, switches, fire and safety devices in the kitchen and cafeteria areas.
- N. The use of student workers or students enrolled in vocational classes in the food service shall be mutually agreed upon.
- O. The FSMC shall provide proof that each prospective employee working with children has had a Pennsylvania State Criminal History Background Check and Federal Criminal History Record that is not more than one (1) year old. (Section 111 of the Public School Code. See Act 48 of 2003 Section 111 for specific convictions that this applies to.)

### **13. Monitoring**

- A. The SFA shall monitor the food service operation of the FSMC through periodic on-site visits to ensure that the food service is in conformance with USDA program regulations per 7 CFR §210.16. Further, if there is more than one site, there is an additional requirement that the SFA conduct an on-site review of the counting and claiming system no later than February 1, of each year as required by 7 CFR §210.8. The Food Service Administrative Assistant is responsible for performing all on-site reviews.
- B. The records necessary for the SFA to complete the required monitoring activities must be maintained on-site by the FSMC under this contract, and must be made available to the Auditor General, USDA, PDE, PDA, and the SFA upon request for the purpose of auditing, examination, and review.

### **14. Use of Advisory Group/Menus**

- A. The SFA is responsible for the formation and establishment of an advisory board composed of students, teachers, and parents to assist in menu planning and periodic meetings. The FSMC shall participate in these periodic meetings as deemed appropriate by the SFA.

15. The FSMC must comply with the 21-day menu developed by the SFA for the programs checked in section I, letter B of this contract, and is included in the RFP (the exception to this would be the SFSP which only requires an 11-day menu). Any changes made by the FSMC after the first 21-day cycle must be approved by the SFA. The SFA shall approve menus no later than two weeks prior to service.

**16. Use of Facilities, Inventory, Equipment & Storage**

- A. The SFA will make available, without any cost or charge to the FSMC, area(s) of the premises agreeable to both parties in which the FSMC shall render its services.
- B. The SFA reserves the right, at its sole discretion, to sell or dispense food or beverages, provided such use does not interfere with the operation of the CN Programs.
- C. The FSMC and the SFA shall inventory the equipment and commodities owned by the SFA at the beginning of the school year, including but not limited to, silverware, trays, chinaware, glassware, and/or kitchen utensils.
- D. The FSMC shall maintain the inventory silverware, trays, chinaware, glassware, kitchen utensils, and other operating items necessary for the food service operation at the inventory level as specified by the SFA.
- E. The SFA will replace expendable equipment and replace, repair and maintain non-expendable equipment except when damages result from the use of less than reasonable care by the employees of the FSMC.
- F. The FSMC shall maintain adequate storage procedures, inventory, and control of USDA donated foods in conformance with the SFA's agreement with PDA.
- G. The FSMC shall provide the SFA with one set of keys for all food service areas secured with locks.
- H. The SFA shall provide the FSMC with local telephone service.
- I. The SFA shall furnish and install any equipment and/or make any structural changes needed to comply with federal, state, or local laws, ordinances, rules and regulations.
- J. The SFA shall be responsible for any losses, including USDA donated foods, which may arise due to equipment malfunction or loss or electrical power not within the control of the FSMC.
- K. All food preparation and serving equipment owned by the SFA shall remain on the premises of the SFA.
- L. The SFA shall not be responsible for loss or damage to equipment owned by the FSMC and located on the SFA premises.
- M. The FSMC shall notify the SFA of any equipment belonging to the FSMC on SFA premises within 10 days of its placement on SFA premises.
- N. The SFA shall have access, with or without notice, to all of the SFA's facilities used by the FSMC for purposes of inspection and audit.
- O. The FSMC shall not use the SFA's facilities to produce food, meals, or services for other organizations without the approval of the SFA. If such usage is mutually acceptable, there shall be a signed agreement, which stipulates the fees to be paid by the FSMC to the SFA for such facility usage.
- P. The SFA, on the termination or expiration of the contract, shall conduct a physical inventory of all equipment and commodities owned by the SFA.

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- Q. The FSMC shall surrender to the SFA upon termination of the contract, all equipment, and furnishings in good repair and condition.

**17. Purchases**

- A. If the FSMC is procuring goods or services which are being charged to the SFA under the contract, the FSMC is acting as an agent for the SFA and must follow the same procurement rules under which the SFA must operate and that the FSMC may not serve as a vendor. Check one of the below options:
- ☐ The SFA will do all purchasing for the non-profit school food service.
- X For a cost-reimbursable contract: The FSMC bills the SFA for foods when purchased. At the option of the SFA, the FSMC will purchase back unused supplies from the SFA at the termination of the contract in order to prevent overbuying (if the FSMC bills the SFA for supplies as purchased, rather than as used).
- ☐ For a cost-reimbursable contract: The FSMC bills the SFA for food when used. The SFA will buy the ending inventory from the FSMC if the FSMC bills for foods when used.
- ☐ For a fixed-price contract: The FSMC will buy the beginning inventory exclusive of commodities, from the SFA (not applicable in a cost reimbursable contract since the FSMC should only be charging for new purchases).
- B. This contract shall not prevent the SFA from participating in food co-ops or purchasing food from vendors with whom the FSMC normally does not do business.
- C. Under 7 CFR § 210.21(f)(i), for cost reimbursable contracts:
- Allowable costs will be paid from the nonprofit school food service account to the contractor net of all discounts, rebates and other applicable credits accruing to or received by the contractor; to the extent, those credits are allocable to the allowable portion of the costs billed to the SFA.
  - The contractor must separately identify for each cost submitted for payment to the SFA the amount of each cost that is allowable and unallowable.
  - The contractor must individually identify the amount of each discount, rebate and other applicable credits on all bills and invoices presented to the SFA. In the case of other applicable credits, the nature of the credit must be identified. **(An example of the invoice/bill must be included with the proposal.)**
  - The contractor must identify, on the final invoice of the school year, the method by which it will report discounts, rebates and other applicable credits allocable to the contract that cannot be reported prior to the conclusion of the contract.
  - The contractor must maintain documentation of costs and discounts, rebates and other applicable credits, and must furnish such documentation upon request for the SFA, DFN, or USDA.
  - No expenditure may be made from the nonprofit school food service account for any cost resulting from a cost reimbursable contract that fails to include requirements of this section, nor may any expenditure be made from the nonprofit school food service account that permits or results in the contractor receiving payments in excess of the contractor's actual, net allowable costs.
- D. P.L. 110-246, Section 4302 of the Richard B. Russell National School Lunch Act (NSLA), allows SFAs to purchase unprocessed locally grown and locally raised agricultural products. NSLA allows SFAs to

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apply a geographic preference when procuring unprocessed locally grown and locally raised agricultural products.

**18. Invoices**

- A. The FSMC must submit a monthly reconciliation to the SFA comparing the invoice and revenue against the projected revenue and expenses.
- B. DFN may randomly request SFAs to submit copies of invoices for compliance with the above items.
- C. The payment of interest and late fees from the school service account funds is prohibited.

**19. Buy American**

- A. The FSMC shall purchase, to the maximum extent practicable, domestic commodities or products which are either an agricultural commodity produced in the United States (U.S.) or a food product processed in the U.S. substantially using agricultural commodities produced in the U.S.
- B. The FSMC shall certify the percentage of U.S. content in the products supplied to the SFA.
- C. The SFA reserves the right to review vendor purchase records to ensure compliance with the Buy American provision.

**20. Sanitation**

- A. The FSMC shall place garbage and trash in the containers in the designated areas as specified by the SFA.
- B. The SFA shall remove all garbage and trash from the designated areas.
- C. The FSMC shall clean the kitchen and dining room areas as indicated in the Cost Responsibility Worksheet (Attachment 2).
- D. The FSMC shall operate and care for all equipment and food service areas in a clean, safe, and healthy condition in accordance with the standards acceptable to the SFA and comply with all applicable laws, ordinances, regulations, and rules of federal, state, and local authorities, including laws related to recycling.
- E. The FSMC shall comply with all local and state sanitation requirements in the preparation of food.

**21. Licenses, Fees and Taxes**

- A. The FSMC shall be responsible for paying all applicable taxes and fees, including but not limited to, excise tax, state and local income tax, payroll and withholding taxes for FSMC employees; the FSMC shall hold the SFA harmless for all claims arising from payment of such taxes and fees.
- B. The FSMC shall obtain and post all licenses and permits as required by federal, state, and/or local law.
- C. The FSMC shall comply with all SFA building rules and regulations.

**22. Non-Discrimination**

Both the SFA and the FSMC agree that no child who participates in any of the CN Programs will be discriminated against on the basis of race, color, national origin, age, sex, or disability.

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**23. Emergency Closing**

- A. The SFA shall notify the FSMC of any interruption in utility service of which it has knowledge.
- B. The SFA shall notify the FSMC of any delay in the beginning of the school day or the closing of school(s) due to snow or other emergency situations.

**24. Term and Termination**

- A. The SFA or the FSMC may terminate the contract for cause by giving 60 days written notice.
- B. At any time, because of circumstances beyond the control of the FSMC, the FSMC or the SFA may terminate the contract by giving 10 days written notice to the other party.
- C. Neither the FSMC nor the SFA shall be responsible for any losses resulting should the fulfillment of the terms of the contract be delayed or prevented by wars, acts of public enemies, strikes, fires, floods, acts of God, or for any acts not within the control of the FSMC or the SFA, respectively, and which by the exercise of due diligence they were unable to prevent.

**25. Nonperformance by the FSMC**

- A. In the event of the FSMC's nonperformance under this contract and/or the violation or breach of the contract terms, the SFA shall have the right to pursue all administrative, contractual, and legal remedies against the FSMC and shall have the right to seek all sanctions and penalties as may be appropriate.
- B. The FSMC shall reimburse the SFA the full amount of any meal over-claims which are attributable to the FSMC's negligence, including those over-claims based on review or audit findings that occurred during the effective dates of the original and renewal contracts.

**26. Certifications**

- A. The FSMC shall comply with the mandatory standards and policies relating to energy efficiency that are contained in the State energy conservation plan issued in compliance with the Energy Policy and Conservation Act (P.L. 94-163).
- B. The FSMC shall comply with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (Act), 40 U.S.C. §327-330, as supplemented by the Department of Labor regulations, 29 CFR, Part 5. Under Section 103 of the Act, the FSMC shall be required to compute the wages of every laborer on the basis of a standard workday of eight hours and a standard workweek of 40 hours. Work in excess of the standard workday or standard workweek is permissible, provided that the worker is compensated at a rate of not less than 1 ½ times the basic rate of pay for all hours worked in excess of eight hours in any calendar day or forty hours in any work week.
- C. The FSMC shall comply with Executive Order 11246, entitled "Equal Employment Opportunity," as amended by Executive Order 11375, and as supplemented in Department of Labor regulations, 41 CFR, Part 60.
- D. The FSMC shall comply with the following civil rights laws, as amended: Title VI of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act of 1975; Title 7 CFR Parts 15, 15a and 15b; the Americans with Disabilities Act; the FNS Instruction 113-6, Civil Rights Compliance and Enforcement in School Nutrition Programs.

- E. The FSMC shall comply with the Buy American provision for contracts that involve the purchase of food, Title 7 CFR, Part 210.21 (d).
- F. The FSMC shall sign the Certification of Independent Price Determination, Appendix G, which was attached as an addendum to the FSMC's proposal and which is incorporated herein by reference and made part of this contract.
- G. The FSMC shall sign the Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion, Attachment H, which was attached as an addendum to the FSMC's proposal and which is incorporated and made a part of this contract. (Reference 7 CFR §3017.) This certification assures the SFA that the FSMC has not been debarred from entering into contracts with the Federal Government or any other entity receiving Federal funds, or suspended from entering contracts during a time when the vendor is being investigated for a legal action is being taken to debar the vendor from contracting activities.
- H. The FSMC shall comply with all applicable standards, orders, or requirements issued under Section 306 of the Clean Air Act (42 U.S.C. 1857[h]), Section 508 of the Clean Air Act (33 U.S.C. 1368), Attachment I, which was attached as an addendum to the FSMC's proposal and which is incorporated and made a part of this contract
- I. The FSMC shall sign the Lobbying Certification, Attachment J, which was attached as an addendum to the FSMC's proposal and which is incorporated and made a part of this contract. If applicable, the FSMC has also completed and submitted Standard Form-LLL, Disclosure Form to Report Lobbying, Attachment.

## **27. Insurance**

- A. The FSMC is required to be insured adequately to support the terms of the contract. The FSMC shall maintain the insurance coverage set forth below for each accident provided by insurance companies authorized to do business in the state of Pennsylvania. A Certificate of Insurance of the FSMC's insurance coverage indicating these amounts must be submitted at the time of award.
- B. The FSMC shall have in effect during all times under this agreement, comprehensive general liability insurance, including products and completed operations liability, contractual liability, and independent contractor's liability coverage and personal injury. Minimum coverage shall be \$1,000,000 per incident/per person.
  - a. General Liability- \$1,000,000 each occurrence
  - b. Workman's Compensation- \$500,000 each occurrence
  - c. Vehicle Insurance- \$1,000,000 combined single limit
- C. The SFA shall be named as additional insured on the General Liability and Automobile insurance policy. The FSMC must provide a waiver of subrogation in favor of the SFA for General Liability, Automobile, and Worker's Compensation.
- D. In addition, the FSMC shall provide fire and theft insurance at its own expense to cover any risk created by fire and/or theft to its property located on the premises of the SFA. The FSMC further agrees to provide all necessary fire and/or theft insurance to cover clothes, garments and other articles owned by their employees.
- E. The contract of insurance shall provide for notice to the SFA of cancellation of insurance policies 30 days before such cancellation is to take effect.



**28. SFSP and/or SSO (See letter B under 1 (Scope and Purpose) of the Standard Terms and Conditions for verification of participation)**

- A. The FSMC shall offer free meals to all eligible children participating in the SFSP and/or the SSO. A flat price per meal cost must be submitted as part of this RFP for the SFSP. The FSMC will operate the SFSP and/or the SSO including the preparation, record keeping, and delivery of meals. The SFA shall be responsible for determining eligibility for all SFSP and/or the SSO sites. The SFA as a SFSP and/or the SSO sponsor is responsible for conducting and documenting the required site visits of all sites for pre-approval and during operation of the program.
- B. The SFSP and/or SSO will operate from N/A to N/A.

**29. Trade Secrets and Proprietary Information**

- A. During the term of the Agreement, the FSMC may grant to the SFA a nonexclusive right to access certain proprietary materials of the FSMC, including menus, recipes, signage, food service surveys and studies, management guidelines and procedures, operating manuals, software (both owned by and licensed by the FSMC), and similar compilations regularly used in FSMC business operations (trade secrets). The SFA shall not disclose any of the FSMC's trade secrets or other confidential information, directly or indirectly, during or after the term of the Agreement. The SFA shall not photocopy or otherwise duplicate any such material without the prior written consent of the FSMC. All trade secrets and other confidential information shall remain the exclusive property of the FSMC and shall be returned to the FSMC immediately upon termination of the agreement. The SFA shall not use any confusingly similar names, marks, systems, insignia, symbols, procedures, and methods. Without limiting the foregoing and except for software provided by the SFA, the SFA specifically agrees that all software associated with the operation of the food service, including without limitation, menu systems, food production systems, accounting systems, and other software, are owned by or licensed to the FSMC and not the SFA. Furthermore, the SFA's access or use of such software shall not create any right, title interest, or copyright in such software and the SFA shall not retain such software beyond the termination of the Agreement. In the event of any breach of this provision, the FSMC shall be entitled to equitable relief, including an injunction or specific performance, in addition to all other remedies otherwise available. This provision shall survive termination of the Agreement.
- B. Any discovery, invention, software, or programs paid for by the SFA shall be the property of the SFA to which the State Agency and USDA shall unrestricted rights.

## **Sample Minimum Food Specifications**

### **Meat/Seafood**

All meats, meat products, poultry, poultry products, and fish must be government inspected.

- Beef, lamb, and veal shall be USDA Grade Choice or better.
- Pork shall be U.S. No. 1 or U.S. No. 2.
- Poultry shall be U.S. Government Grade A.
- Seafood to be top grade, frozen fish must be a nationally distributed brand, packed under continuous inspection of USDA.

### **Dairy Products**

All dairy products must be Government Inspected.

- Fresh eggs shall be USDA Grade A or equivalent, 100% candled.
- Frozen eggs must be USDA inspected.
- Milk shall be pasteurized Grade A.

### **Fruits and Vegetables**

- Fresh fruits and vegetables selected according to written specifications for freshness, quality, and color- U.S. Grade A Fancy.
- Canned fruits and vegetables selected to requirements U.S. Grade A Choice or fancy (fruit to be packed in light syrup or natural juices).
- Frozen fruits and vegetables shall be U.S. Grade A Choice or better.

### **Baked Products**

- Bread, rolls, cookies, pies, cakes and pudding either prepared or baked on premises or purchased on a quality level commensurate with meeting USDA breakfast and lunch requirements as applicable.

### **Staple Groceries**

- Staple groceries to be a quality level commensurate with previously listed standards.

## Appendix G

### Independent Price Determination Certificate

Both the School Food Authority (SFA) and Food Service Management Company (offeror) shall execute this Certificate of Independent Price Determination.

The Nutrition Group  
Name of Food Service Management Company

\_\_\_\_\_  
Name of School Food Authority

(A) By submission of this offer, the offeror certifies, and in the case of a joint offer, each party thereto certifies as to its own organization, that in connection with this procurement:

- (1) The prices in this offer have been arrived at independently, without consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other offeror or with any competitor;
- (2) Unless otherwise required by law, the prices which have been quoted in this offer have not been knowingly disclosed by the offeror and will not knowingly be disclosed by the offeror prior to opening in the case of an advertised procurement or prior to award in the case of a negotiated procurement, directly or indirectly to any other offeror or to any competitor; and
- (3) No attempt has been made or will be made by the offeror to induce any person or firm to submit or not to submit, an offer for the purpose of restricting competition.

(B) Each person signing this offer on behalf of the Food Service Management Company certifies that:

- (1) He or she is the person in the offeror's organization responsible within the organization for the decision as to the prices being offered herein and has not participated, and will not participate, in any action contrary to (A)(1) through (A)(3) above; or
- (2) He or she is not the person in other offeror's organization responsible within the organization for the decision as to the prices being offered herein, but that he or she has been authorized in writing to act as agent for the persons responsible for such decision in certifying that such persons have not participated and will not participate, in any action contrary to (A)(1) through (A)(3) above, and as their agent does hereby so certify; and he or she has not participated, and will not participate, in any action contrary to (A)(1) through (A)(3) above.

To the best of my knowledge, this Food Service Management Company, its affiliates, subsidiaries, officers, directors and employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

Elleke Vallum  
Signature of FSMC's Authorized Representative

Regional Manager 8/6/13  
Title Date

In accepting this offer, the SFA certifies that no representative of the SFA has taken any action that may have jeopardized the independence of the offer referred to above.

\_\_\_\_\_  
Signature of SFA's Authorized Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

NOTE: ACCEPTING A BIDDER'S OFFER DOES NOT CONSTITUTE AWARD OF THE CONTRACT.

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U. S. DEPARTMENT OF AGRICULTURE

**Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-  
Lower Tier Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

The Nutrition Group  
Organization Name

\_\_\_\_\_  
PR/Award Number or Project Name

Fletcher Vollmer, Regional Manager  
Names(s) and Title(s) of Authorized Representative(s) of the FSMC

Fletcher Vollmer  
Signature(s)

8/6/13  
Date

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## Appendix H (cont)

### Instructions for Certification

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the reverse side in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant are not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

## Appendix I

### Clean Air and Water Certificate

Applicable if the contract exceeds \$100,000 or the Contracting Officer has determined that the orders under an indefinite quantity contract in any one year will exceed \$100,000 or a facility to be used has been the subject of a conviction under the Clean Air Act (41 U.S.C. 1857c-8(c)(1) or the Federal Water Pollution Control Act 33 U.S.C. 1319(d) and is listed by EPA or the contract is not otherwise exempt. Both the School Food Authority (SFA) and Food Service Management Company (offeror) shall execute this Certificate.

The Nutrition Group  
Name of Food Service Management Company

\_\_\_\_\_  
Name of School Food Authority

#### THE FOOD SERVICE MANAGEMENT COMPANY AGREES AS FOLLOWS:

A. To comply with all the requirements of Section 114 of the Clean Air Act, as amended (41 U.S.C. 1857, et seq., as amended by Public Law 91-604) and Section 308 of the Federal Water Pollution Control Act (33 U.S.C. 1251, et seq., as amended by Public Law 92-500), respectively, relating to inspection, monitoring, entry, reports and information as well as other requirements specified in Section 114 and Section 308 of the Air Act and the Water Act, respectively, and all regulations and guidelines issued thereunder before the award of this contract.

B. That no portion of the work required by this prime contract will be performed in a facility listed on the Environmental Protection Agency List of Violating Facilities on the date when this contract was awarded unless and until the EPA eliminates the name of such facility or facilities from such listing.

C. To use his/her best efforts to comply with clean air standards and clean water standards at the facilities in which the contract is being performed.

D. To insert the substance of the provisions of this clause in any nonexempt subcontract, including this paragraph.

#### THE TERMS IN THIS CLAUSE HAVE THE FOLLOWING MEANINGS:

A. The term "Air Act" means the Clean Air Act, as amended (41 U.S.C. 1957 et seq., as amended by Public Law 91-604).

B. The term "Water Act" means Federal Water Pollution Control Act, as amended (33 U.S.C. 1251 et seq., as amended by Public Law 92-500).

C. The term "Clean Air Standards" means any enforceable rules, regulations, guidelines, standards, limitations, orders, controls, prohibitions, or other requirements which are contained in, issued under, or otherwise adopted pursuant to the Air Act or Executive Order 11738, an applicable implementation plan as described in section 110(d) of the Clean Air Act (42 U.S.C. 1957c-5(d)), an approved implementation procedure or plan under Section 111(c) or Section 111(d), respectively, of the Air Act (42 U.S.C. 1857c-6(c) or (d)), or approved implementation procedure under Section 112(d) of the Air Act (42 U.S.C. 1857c-7(d)).

D. The term "Clean Air Standards" means any enforceable limitation, control, condition, prohibition, standard, or other requirement which is promulgated pursuant to the Water Act or contained in a permit issued to a discharger by the Environmental Protection Agency or by a State under an approved program, as authorized by Section 402 of the Water Act (33 U.S.C. 1342) or by local government to ensure compliance with pretreatment regulations as required by Section 307 of the Water Act (33 U.S.C. 1317).

E. The term "Compliance" means compliance with clean air or water standards. Compliance shall also mean compliance with a schedule or plan ordered or approved by a court of competent jurisdiction, the Environmental Protection Agency or an Air or Water Pollution Control Agency in accordance with the requirements of the Air Act or Water Act and regulations issued pursuant thereto.

E. The term "facility" means any building, plant, installation, structure, mine, vessel, or other floating craft, location or sites of operations, owned, leased or supervised by the Food Service Management Company.

Elizabeth Volken  
Signature of FSMC's Authorized Representative

Regional Manager  
Title

8/6/13  
Date

\_\_\_\_\_  
Signature of SFA's Authorized Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

*Handwritten signature/initials*

## CERTIFICATION REGARDING LOBBYING

**Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding \$100,000 in Federal Funds.**

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all covered subawards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

The Nutrition Group  
580 Wendel Rd  
Suite 100  
Irwin PA 15642  
Name/Address of Organization (FSMC)

\_\_\_\_\_  
Name/Title of Submitting Official

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*Carl*

# Appendix J

## DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

<b>1. Type of Federal Action:</b> _____ a. contract b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	<b>2. Status of Federal Action:</b> _____ a. bid/offer/application b. initial award c. post-award	<b>3. Report Type:</b> _____ a. initial filing b. material change  <b>For Material Change Only:</b> Year _____ Quarter _____ Date of Last Report _____
<b>4. Name and Address of Reporting Entity:</b> Prime  Subawardee  Tier, if known:  Congressional District, if known:	<b>5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:</b>   Congressional District, if known:	
<b>6. Federal Department/Agency:</b>	<b>7. Federal Program Name/Description:</b>  CFDA Number, if applicable:	
<b>8. Federal Action Number, if known:</b>	<b>9. Award Amount, if known:</b> \$	
<b>10. a. Name and Address of Lobbying Entity:</b> (last name, first name, MI)  <b>10. b. Individuals Performing Services (including address if different from No. 10.a.)</b>   (Attach Continuation Sheet(s) SF-LLL-A if Necessary) (if individual, last name, first name, middle)		
<b>11. Amount of Payment (check all that apply):</b> \$ _____ Actual      \$ _____ Planned	<b>13. Type of payment (check all that apply):</b> ___ a. retainer ___ b. one-time fee ___ c. commission ___ d. contingent fee ___ e. deferred ___ f. other; specify:	
<b>12. Form of Payment (check all that apply):</b> ___ a. cash ___ b. in-kind; specify: Nature _____ Actual _____		
<b>14. Brief Description of Services Performed or to be Performed and Date(s) of Service, including officer(s), employee(s), or member(s) contracted for Payment Indicated in Item 11:</b>   (Attach Continuation Sheet(s) SF-LLL-A, if necessary)		
<b>15. Are Continuation Sheet(s) SF-LLL-A Attached:</b> Yes _____ (Number) _____ No _____		
<b>16. Information requested through this form is authorized by Title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</b>	<b>Signature:</b> <u>Fletcher Vollmer</u> <b>Print Name:</b> <u>Fletcher Vollmer</u> <b>Title:</b> <u>Regional Manager</u> <b>Telephone:</b> <u>717 606 3943</u> <b>Date:</b> <u>8/6/13</u>	

*Ch*



**DISCLOSURE OF LOBBYING ACTIVITIES  
CONTINUATION SHEET SF-LLL-A**

Reporting Entity: \_\_\_\_\_  
Page \_\_\_\_\_ of \_\_\_\_\_

*Ad*

## Appendix J (cont)

### INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. Section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Use of SF-LLL-A Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee; e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee", then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) Number, Invitation for Bid (IFB) Number, grant announcement number, the contract, grant or loan award number, the application/proposal control number assigned by the Federal agency). Include prefixes e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.
11. (b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).
12. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (item 4) to the lobbying entity (item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
13. Check all that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
14. Check all that apply. If other, specify nature.
15. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.
15. Check whether or not a SF-LLL-A Continuation Sheet(s) is attached. List number of sheets if yes.
16. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget. Paperwork Reduction Project (0348-00046), Washington, DC 20503.

*Chad*

## NSLP Projected Operating Costs

Contract Begin Date	07/01/13	School Food Authority	East Penn SD
Contract End Date	06/30/14	FSMC Name	The Nutrition Group-SFA
Days of Service	180		

Actual "In-School" Revenue						
(Include Seamless Summer Option (SSO) Actual Revenue, if applicable)						
BREAKFASTS:		MEALS		RATES		
Elementary Paid	#	29,520	X	\$ 1.100	= \$	32,472.00
Elementary Tiered Paid	#		X	\$ -	= \$	-
Middle Paid	#	2,907	X	\$ 1.100	= \$	3,197.70
Middle Tiered Paid	#		X	\$ -	= \$	-
Secondary Paid	#	2,340	X	\$ 1.100	= \$	2,574.00
Secondary Tiered Paid	#		X	\$ -	= \$	-
Reduced-Price	#	5,346	X	\$ 0.300	= \$	1,603.80
Adult Paid	#	-	X	\$ 1.000	= \$	-
A la Carte Sales	#	-	X	\$ 1.000	= \$	-
Subtotal Breakfasts	#	40,113			\$	39,847.50
LUNCHES:						
Elementary Paid	#	211,680	X	\$ 2.100	= \$	444,528.00
Elementary Tiered Paid	#	20,700	X	\$ 2.450	= \$	50,715.00
Middle Paid	#	164,331	X	\$ 2.200	= \$	361,528.20
Middle Tiered Paid	#	4,104	X	\$ 2.450	= \$	10,054.80
Secondary Paid	#	145,250	X	\$ 2.200	= \$	319,550.00
Secondary Tiered Paid	#	6,300	X	\$ 2.450	= \$	15,435.00
Reduced-Price	#	41,804	X	\$ 0.400	= \$	16,721.60
Adult	#	34,550	X	\$ 1.000	= \$	34,550.00
A la Carte Sales	#	742,480	X	\$ 1.000	= \$	742,480.00
Subtotal Lunches	#	1,371,199			\$	1,995,562.60
SNACKS/SUPPLEMENTS						
Paid	#	-	X	\$ -	= \$	-
Reduced-Price	#	-	X	\$ 0.250	= \$	-
Adult	#	-	X	\$ -	= \$	-
A la Carte Sales	#	-	X	\$ 1.000	= \$	-
Subtotal Snacks/Supplements	#	-			\$	-
OTHER:						
Special Milk					\$	-
Vending Machine Sales/Concession					\$	-
Special Functions					\$	-
Subtotal Other					\$	-

Federal Reimbursement						
To Be Completed By SFA (Include SSO Reimbursements, if applicable)						
BREAKFASTS:		MEALS		RATES		
Paid	#	34,767	X	\$ 0.270	= \$	9,387.09
Free	#	30,528	X	\$ 1.550	= \$	47,318.40
Free, Severe Need	#	-	X	\$ -	= \$	-
Reduced	#	5,346	X	\$ 1.250	= \$	6,682.50
Reduced, Severe Need	#	-	X	\$ -	= \$	-
Subtotal Breakfasts	#	70,641			\$	63,387.99
HIGH RATE LUNCHES:						
Paid	#	-	X	\$ -	= \$	-
Free	#	-	X	\$ -	= \$	-
Reduced	#	-	X	\$ -	= \$	-
Subtotal High Rate Lunches	#	-			\$	-
LOW RATE LUNCHES:						
Paid	#	552,365	X	\$ 0.270	= \$	149,138.55
Free	#	144,467	X	\$ 2.860	= \$	413,175.62
Reduced	#	41,804	X	\$ 2.460	= \$	102,837.84
Subtotal Low Rate Lunches	#	738,636			\$	665,152.01
SNACKS/SUPPLEMENTS:						
Paid	#	-	X	\$ -	= \$	-
Free	#	-	X	\$ -	= \$	-
Reduced	#	-	X	\$ -	= \$	-
Subtotal Snacks/Supplements	#	-			\$	-
SPECIAL MILK						
Paid	#	-	X	\$ -	= \$	-
Free*	#	-	X	\$ -	= \$	-
Subtotal Special Milk	#	-			\$	-

*Over*

TABLE II. *Continued*

**BREAKFASTS:**

**LUNCHES:**

**SNT Lunch**

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Total "IN-SCHOOL" Revenue	\$	2,035,410.10
Total All Reimbursements	\$	824,240.42
Other Income (catering, pre-packaged meals sold to outside schools)	\$	44,318.16
Interest Income	\$	-

\_\_\_\_\_

		<u>TOTAL COST</u>	<u>COST/MEAL</u>
<u>EXPENSES:</u>			(Only if Fixed Price Contract)
1	Travel		
2	Per Diem		
3	Telephone		
4	Postage		
5	Supplies		
6	Other		
7	Subtotal		
8	Grand Total		

**TOTAL COST**

**COST MEAL**

(Only if Fixed Price Contract)

Enter the amounts of food and milk purchased and received. Include the Commodity Distribution Assessment Fee, Commodity Value and Bonus

**1,194,243.43**

**Commodity Delivery Charge\***

**\$ 10,175.00**

**\$ 1,418,436.30**

**\$ 1,418,436.30**

**\$ 89,380.47**

3 89,300.47

§ -

100

**\$ 67,209.59**

دولت و ملت

**\$ 39,497.37**

35,421.51

**\$ 155,578.00**

3 135,378.00

**\$ 84,939.68**

\$ (79,315.00)

**S** 104,248.00

## SUMMARY

Total Revenue	\$	2,903,968.68
---------------	----	--------------

Total Expenses	\$	2,812,105.14
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RECEIVED



# Fund Accounting Check Summary

CF-2010 GOB SERIES A - From 08/07/2013 To 08/12/2013

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00000273	LIBERTY ENGINEERING INC.	WILLOW ENGINEERING.....	ERS ENGINEERING.....	4,765.81

33-2010 SERIES A.

4,765.81

Grand Total Manual Checks : 0.00  
 Grand Total Regular Checks : 4,765.81  
 Grand Total Direct Deposits: 0.00  
 Grand Total Credit Card Payments: 0.00  
 Grand Total All Checks : 4,765.81

# Fund Accounting Check Summary

CAPITAL RESERVE - From 08/07/2013 To 08/12/2013

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00001115	LIBERTY ENGINEERING INC.	DISTRICT WIDE PAVING ENGINEERING..		1,400.00
00001116	SPOTTS BROTHERS, INC.	LINCOLN ROOF REPLACEMENT.....		148,950.00
00001117	ABE FENCE INC	WILLOW FENCE.....		3,900.00
00001118	BLUE MOUNTAIN EVERGREEN, INC.	WILLOW RETAINING WALL.....		18,050.00
00001119	ENGELMAN CONSTRUCTION INC	EHS SIDEWALK REPLACEMENT.....		18,500.00
00001120	FABTECH WELDING & REPAIR CORP	WILLOW TRAFFIC GATES.....		14,122.37
00001121	OWEN M BASTIAN INC	LINCOLN CARPETING.....	MACUNGIE CARPETING.....	14,483.52
00001122	RELIABLE SIGN & STRIPING LLC	WILLOW PARKING LOT POSTS.....		1,578.60

32-CAPITAL RESERVE FUND

220,984.49

Grand Total Manual Checks : 0.00  
 Grand Total Regular Checks : 220,984.49  
 Grand Total Direct Deposits: 0.00  
 Grand Total Credit Card Payments: 0.00  
 Grand Total All Checks : 220,984.49

#20

# Fund Accounting Check Summary

FIRST NIAGARA-CENFUND - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 07/10/2013 and 07/18/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00020222	ACTION RENTAL	REPAIRS.....		254.40
00020223	ADVANCED DISPOSAL SERVICES	DISPOSAL SERVICES.....		6,795.25
00020224	AIRGAS EAST	SUPPLIES.....		131.20
00020225	APPLE INC	NON-CAPITAL END USER EQUIP/ORIGINA		257.00
00020226	THE ART STORE INC	SUPPLIES.....		5,545.87
00020227	ASCD	DUES.....	BOOKS AND	536.65
00020228	AUTOZONE	SUPPLIES.....		8.72
00020229	BDU CORP	SUPPLIES.....		64.00
00020230	CAMPBILL SPECIAL SCHOOLS, INC	TUITION TO APPROVED PRIVATE SCHOOL		7,638.20
00020231	CANNS-BILCO DISTRIBUTORS INC	SUPPLIES.....		282.17
00020232	CDW GOVERNMENT INC	SUPPLIES.....		2,411.75
00020233	CENTER FOR LOSS AND BEREAVEMENT	OTHER PURCHASED PROFESSIONAL / TEC		600.00
00020234	COUNTY OF LEHIGH-LEHIGH COUNTY	REAL ESTATE TAX.....		901.28
00020235	CURRICULUM ASSOCIATES INC	SUPPLIES.....		124.66
00020236	DEMCO INC	SUPPLIES.....		127.27
00020237	EAST PENN MEDICAL PRACTICE INC	OTHER PROFESSIONAL SERVICES.....		6,000.00
00020238	EDULINK SYSTEMS INC	TRANSPORT / TELECOMMUNICATION SERV		12,000.00
00020239	EMMAUS ROTARY CLUB	DUES.....		220.00
00020240	EPSD CAFETERIA FUND	STATE REIMB.....		878.80
00020241	FRONTIER	TRANSPORT/TELECOMMUNICATIONS.....		3,178.45
00020242	GOPHER	SUPPLIES.....		2,088.42
00020243	GOVCONNECTION INC	TECH SUPPLIES/FEES.....		84.42
00020244	GREATER LEHIGH VALLEY CHAMBER	DUES.....		899.00
00020245	PAUL K GROSS MD	OTHER PROFESSIONAL SERVICES.....		950.00
00020246	H. T. LYONS CONTRACTORS & ENG	REPAIRS.....		16,210.00
00020247	HTSS, INC	CUSTODIAL SERVICES.....		588.80
00020248	INDIAN CREEK STORAGE	RENTAL OF LAND AND BUILDINGS.....		485.00
00020249	IQ PEST SOLUTIONS, LLC	EXTERMINATION SERVICES.....		5,214.00
00020250	THE IRIS COMPANIES	SUPPLIES.....		358.20
00020251	JOHN DEERE LANDSCAPES	SUPPLIES.....		630.95
00020252	KEYSTONE FIRE PROTECTION CO	OTHER PURCHASED PROF/TECH SERVICES		2,859.56
00020253	KURTZ BROS	SUPPLIES.....		94.58

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

07/17/2013 11:16:30 AM

EAST PENN SCHOOL DISTRICT

Page 1

# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 07/10/2013 and 07/18/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00020254	LAKESHORE LEARNING MATERIALS	SUPPLIES.....		129.21
00020255	NAPA AUTO PARTS	SUPPLIES.....		86.45
00020256	LEHIGH CAREER & TECHNICAL INST	TUITION TO AREA VOCATIONAL /TECHNI		479,166.69
00020257	LEHIGH UNIVERSITY	DUES.....		1,200.00
00020258	LEHIGH VALLEY CHARTER HIGH SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		23,714.27
00020259	NCS PEARSON	SUPPLIES & FEES - TECHNOLOGY RELAT		21,210.00
00020260	NORTHEAST CHEMICAL AND SUPPLY	SUPPLIES.....		906.92
00020261	NOTRE DAME HIGH SCHOOL	TUITION TO NON-PUBLIC SCHOOLS.....		9,010.00
00020262	NSBA LOCK BOX	DUES.....		6,160.00
00020263	NSPRA	DUES.....		260.00
00020264	OFFICE DEPOT	SUPPLIES.....		49.68
00020265	ORIENTAL TRADING CO., INC.	SUPPLIES.....		59.49
00020266	OTIS ELEVATOR COMPANY	OTHER PURCHASED PROF/TECH SERVICES		1,892.28
00020267	PAEOP	DUES.....		75.00
00020268	PAESSP	DUES.....		1,050.00
00020269	PAXTON/PATTERSON LLC	SUPPLIES.....		164.68
00020270	PENN STATE UNIVERSITY	SERVICES IN SUPPORT OF LEA'S TECHN		50.00
00020271	PENNSYLVANIA MUSIC EDUCATORS ASSOCIATION	DUES.....		508.00
00020272	PHILIP ROSENAU CO INC	SUPPLIES.....		189.26
00020273	PITNEY BOWES	RENTAL OF EQUIPMENT.....		934.00
00020274	PLASTIC CENTER INC	SUPPLIES.....		2,356.44
00020275	PSBA	DUES.....		13,749.00
00020276	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....		1,454.10
00020277	QUILL CORPORATION	SUPPLIES.....		99.98
00020278	RINGMASTER	SUPPLIES.....		100.00
00020279	RYAN'S STORY PRESENTATION LTD	OTHER MISCELLANEOUS PURCHASED SVCS		2,500.00
00020280	SCHOOL DUDE	ADMIN SOFTWARE, LICENSING FEES, SU		5,588.50
00020281	SCHOOL ORDERS.COM	SUPPLIES.....		893.99
00020282	SCHOOL CLAIMS ASSURANT	LIFE INSURANCE.....	INCOME PROTECTION	7,663.89
00020283	SCHOOL SPECIALTY	SUPPLIES.....		2,418.70
00020284	SMILEMAKERS	SUPPLIES.....		71.39
00020285	STANLEY CONVERGENT SECURITY SY	SECURITY/SAFETY SERVICES.....		3,835.92

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

07/17/2013 11:16:30 AM

EAST PENN SCHOOL DISTRICT

Page 2

# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 07/10/2013 and 07/18/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00020286	STENHOUSE PUBLISHERS	SUPPLIES.....		81.60
00020287	STOTZ-FATZINGER OFFICE	SUPPLIES.....		2,924.27
	SUPPLY			
00020288	SUNGARD PUBLIC SECTOR INC	TECHNICAL SERVICES.....	ADMIN SOFTWARE, LICENSING FEES,	19,545.75
00020289	TOLEDO PHYSICAL EDUCATION	SUPPLIES.....		578.02
	SUPP			
00020290	TREBRON COMPANY	ADMIN SOFTWARE, LICENSING FEES, SU		17,500.00
00020291	UNITED CONCORDIA	DENTAL INSURANCE.....		400.40
00020292	V & C ACCESSORIES INC	SUPPLIES.....		144.93
00020293	VALLEY FORGE	TUITION TO APPROVED PRIVATE SCHOOL		30,715.00
00020294	VALLEY INDUSTRIAL RUBBER	SUPPLIES.....		46.00
	PRODU			
		10-GENERAL FUND	737,902.41	
		Grand Total Manual Checks :	0.00	
		Grand Total Regular Checks :	737,902.41	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	737,902.41	

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

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EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 07/19/2013 and 07/24/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00020295	A-B-E LABORATORY	REPAIRS / MAINTENANCE SERVICES....		100.00
00020296	BETTY ACEVEDO, ED.M	OTHER PROFESSIONAL SERVICES.....		1,200.00
00020297	BOROUGH OF ALBURTIS	WATER / SEWAGE.....		717.84
00020298	AMAZON	SUPPLIES.....		260.76
00020299	APPERSON	NON-CAP EQUIPMENT - ORIGINAL AND A		1,183.23
00020300	APPLE INC	NON-CAPITAL END USER EQUIP, HARD/S		1,307.00
00020301	BAKER & TAYLOR	BOOKS AND PERIODICALS.....		200.21
00020302	TYLER S BROWN	MILEAGE.....		69.33
00020303	BSN - SPORT SUPPLY GROUP	SUPPLIES.....		1,408.20
00020304	BUILDERS DOOR & HARDWARE, INC	SUPPLIES.....		3,528.60
00020305	BUSS PAINTS	SUPPLIES.....		2.99
00020306	BUSINESS STATIONERS	SUPPLIES.....		973.08
00020307	CANNS-BILCO DISTRIBUTORS INC	SUPPLIES.....		166.54
00020308	CARBON LEHIGH IU 21	PROFESSIONAL EDUCATIONAL SVCS - IU	PROFESSIONAL EDUCATIONAL SERVICES	17,503.24
00020309	CHILD 1ST PUBLICATIONS	BOOKS AND PERIODICALS.....		310.03
00020310	COMPASS ENERGY GAS SERVICES LL	NATURAL GAS.....		20,644.67
00020311	DEER PARK	SUPPLIES.....		223.65
00020312	EAST PENN MEDICAL PRACTICE INC	OTHER PROFESSIONAL SERVICES.....		1,991.50
00020313	EMMAUS POLICE DEPT	SECURITY / SAFETY SERVICES.....		2,490.00
00020314	ERB & HENRY EQUIPMENT INC	SUPPLIES.....		134.95
00020315	E THOMAS BRETT BUSINESS MACHINES	REPAIRS / MAINTENANCE SERVICES.....		293.30
00020316	FERGUSON ECONOMY PLMBG & HTG S	SUPPLIES.....		5.89
00020317	FIRST GROUP AMERICA	STUDENT TRANSPORTATION SERVICES....		1,840.26
00020318	CHRISTINE J GOGEL	TUITION REIMBURSEMENT.....		1,860.30
00020319	GOODWILL KEYSTONE AREA	PROFESSIONAL EDUCATIONAL SERVICES		753.06
00020320	GORMAN & ASSOCIATES P.C.	OTHER PROFESSIONAL SERVICES.....		13,000.00
00020321	GTS-WELCO-971	SUPPLIES.....		252.79
00020322	GUYETTE COMMUNICATION INDUSTRIES CORP	NON-CAP EQUIPMENT ORIGINAL AND ADD		14,075.00
00020323	ERIC HANSEN	TRANSPORT / TELECOMMUNICATIONS SER		156.06
00020324	HAPEMAN SOFTWARE SOLUTIONS	ADMIN SOFTWARE, LICENSING FEES, SU		3,000.00
00020325	HARBOR FREIGHT TOOLS	SUPPLIES.....		583.77
00020326	HARNED DURHAM OIL COMPANY	GASOLINE.....	CONTRACTED	4,058.96

\* Denotes Non-Negotiable Transaction

P - Prenote

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 07/19/2013 and 07/24/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00020327	LESLIE HEFFRON	TUITION REIMBURSEMENT.....		1,287.00
00020328	HEINEMANN	BOOKS AND PERIODICALS.....		189.20
00020329	H. T. LYONS CONTRACTORS & ENG	REPAIRS / MAINTENANCE SERVICES....		793.02
00020330	HTSS, INC	CUSTODIAL SERVICES.....		736.00
00020331	PATRICK HUGHES	MILEAGE.....		53.73
00020332	DENNIS & KERRIANNE IANNOTTA	CONTRACTED CARRIERS.....		14,313.50
00020333	JOHNSON CONTROLS, INC.	REPAIRS / MAINTENANCE SERVICES....		1,448.00
00020334	J.W. PEPPER & SON, INC.	SUPPLIES.....		81.48
00020335	KURTZ BROS	SUPPLIES.....		52.70
00020336	LANGUAGE LINE SERVICES INC	OTHER MISCELLANEOUS PURCHASED SERV		20.35
00020337	NAPA AUTO PARTS	SUPPLIES.....		321.02
00020338	LEHIGH UNIVERSITY	PROF EDUC SVCS - EMPLOYEE TRAINING		260.00
00020339	LEHIGH UNIVERSITY	TUITION TO NON-PUBLIC SCHOOLS.....		8,910.40
00020340	LEHIGH VALLEY EXPO INC	RENTAL OF EQUIPMENT.....		2,256.70
00020341	LEHIGH VALLEY CENTER	OTHER PURCHASED PROF / TECHNICAL S		569.25
00020342	LIBERTY ENGINEERING INC.	OTHER PROFESSIONAL SERVICES.....		532.00
00020343	MAPS.COM	SUPPLIES.....		158.89
00020344	PATRICK MCGREEVY PH.D P.A. AND ASSOCIATES	SUPPLIES..... BOOKS AND		981.45
00020345	MICHAEL & DONNA MIKOLAJCZYK	OTHER PROFESSIONAL SERVICES.....		280.00
00020346	THE MORNING CALL, INC	ADVERTISING.....		490.02
00020347	MOTION INDUSTRIES INC	SUPPLIES.....		43.30
00020348	NAVIANCE INC	ADMIN SOFTWARE, LICENSING FEES, SU		13,600.00
00020349	NAZARETH MUSIC CENTER LTD	REPAIRS / MAINTENANCE SERVICES....		35.00
00020350	NORTHEAST JANITORIAL SUPPLY LLC	SUPPLIES.....		218.50
00020351	ORTHOPAEDIC ASSOCIATES OF ALLE	OTHER PROFESSIONAL SERVICES.....		5,775.00
00020352	PENNBRIDGE SCHOOL DISTRICT	TUITION TO OTHER LEAS WITHIN THE S		2,141.70
00020353	PENNSYLVANIA SCHOOL FOR DEAF	TUITION TO APPROVED APS & CHARTERE		2,646.00
00020354	PHILIP ROSENAU CO INC	SUPPLIES.....		474.22
00020355	PHOEBE FLORAL	SUPPLIES.....		115.00
00020356	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		29,458.02
00020357	PRO-ED	SUPPLIES.....		26.29
00020358	PSBA	PROF EDUC SVCS - EMPLOYEE TRAINING		219.00
00020359	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....		600.79
00020360	RADIO SHACK ACCOUNTS	SUPPLIES.....		18.48

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Note: Output selection limited to transactions dated between 07/19/2013 and 07/24/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
	RECEIVABL			
00020361	RAYMOND PRODUCTS COMPANY INC	SUPPLIES.....		990.50 #
00020362	REDNER'S MARKETS	SUPPLIES.....		4.98 #
00020363	R L REPERT	REPAIRS / MAINTENANCE SERVICES.....		3,995.00 #
00020364	KENDY SCHIFFERT	TUITION REIMBURSEMENT.....		1,012.00 #
00020365	SCHOOL CLAIMS SERVICE, LLC	MEDICAL INSURANCE.....		132.00 #
00020366	SCHOOL REHABILITATION SERVICES	PROF EDUC SVCS - OTHER EDUC AGENCI		609.00 #
00020367	SERVICE ELECTRIC CABLE TV INC	TRANSPORT / TELECOMMUNICATION SERV		1,235.00 #
00020368	THE SHERWIN-WILLIAMS CO	SUPPLIES.....		84.06 #
00020369	DR RICK SHILLABEER PSY. D.	OTHER PURCHASED PROF / TECH SERVIC		3,500.00 #
00020370	SIMPLEXGRINNELL	SUPPLIES.....		2,121.60 #
00020371	STOTZ-FATZINGER OFFICE SUPPLY	SUPPLIES.....		92.55 #
00020372	SUNDANCE/NEWBRIDGE	BOOKS AND PERIODICALS.....		966.90 #
00020373	TAYLOR TECHNOLOGIES, INC.	SUPPLIES.....		16.17 #
00020374	THE GREAT COURSES	SUPPLIES.....		89.95 #
00020375	THERAPY BRIDGES LLC	OTHER PROFESSIONAL SERVICES.....		135.00 #
00020376	TRACTOR SUPPLY COMPANY	SUPPLIES.....		69.95 #
00020377	UNITED CONCORDIA	DENTAL INSURANCE.....		400.40 #
00020378	V & C ACCESSORIES INC	SUPPLIES.....		475.79 #
00020379	VERIZON WIRELESS	TRANSPORT / TELECOMMUNICATIONS SER		563.64 #
00020380	VLN PARTNERS LLC	PROF EDUCATIONAL SVCS - OTHER EDUC		250.00 #
00020381	WAREHOUSE BATTERY OUTLET INC	SUPPLIES.....		127.00 #
00020382	WEIS MARKETS INC	SUPPLIES.....		5.08 #
00020383	WORTH, MAGEE & FISHER, P.C.	OTHER PROFESSIONAL SERVICES.....		3,830.88 #
00020384	ZESWITZ MUSIC	REPAIRS / MAINTENANCE SERVICES....		65.00 #
*18942-VD	ROSE M FATZINGER	VOID CK 18942; CK OVER 90 DAYS....		-295.21 d #
*D0000038	GREGORY ANNONI	CONFERENCE EXPENSE.....		124.69 d #
*D0000039	ALICE BOULRICE	SUPPLIES.....		31.24 d #
*D0000040	BLAKE BOYER	TUITION REIMBURSEMENT.....		355.00 d #
*D0000041	JOHN BRADLEY	TUITION REIMBURSEMENT.....		1,499.10 d #
*D0000042	KAREN BRION	TUITION REIMBURSEMENT.....		1,295.40 d #
*D0000043	LORI COOKE	TUITION REIMBURSEMENT.....	MILEAGE.....	1,901.90 d #
*D0000044	ROSS COOPER	TUITION REIMBURSEMENT.....		2,568.50 d #
*D0000045	JENNIFER CURTIS	MEDICAL REIMBURSEMENT.....	MILEAGE.....	311.90 d #
*D0000046	BARBARA ANN DEANGELO	SUPPLIES.....		22.27 d #

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# Fund Accounting Check Summary

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Note: Output selection limited to transactions dated between 07/19/2013 and 07/24/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0000047	TARA DESIDERIO	SUPPLIES.....		56.02 d #
*D0000048	ANDREA EDMONDS	MEDICAL REIMBURSEMENT.....		795.33 d #
*D0000049	EMMAUS HIGH SCHOOL	CONTRACTED CARRIERS.....	STUDENT FEES FOR INSTRUCTION	2,722.00 d #
*D0000050	KIMBERLY FAUST	EYE CARE.....		75.00 d #
*D0000051	MEREDITH FRANTZ	MILEAGE.....		49.72 d #
*D0000052	MATTHEW GALE	TUITION REIMBURSEMENT.....		2,061.00 d #
*D0000053	NOELLE J GECIK	CONFERENCE EXPENSE.....		12.43 d #
*D0000054	LYNN A GLANCY	MILEAGE.....		39.55 d #
*D0000055	ANDREW GRIPPON	MILEAGE.....		52.55 d #
*D0000056	SALLY ANN HANZLIK	MEDICAL REIMBURSEMENT.....		129.81 d #
*D0000057	AMY HITCH	TUITION REIMBURSEMENT.....		1,362.60 d #
*D0000058	MICHELLE A HOFFMAN	EYE CARE.....		75.00 d #
*D0000059	MICHELE JAMES	CONFERENCE EXPENSE.....		427.43 d #
*D0000060	MATTHEW KREMPASKY	TUITION REIMBURSEMENT.....		1,287.00 d #
*D0000061	DAWN LAUBNER	TUITION REIMBURSEMENT.....		315.00 d #
*D0000062	AMANDA LAWLER	TUITION REIMBURSEMENT.....		1,362.60 d #
*D0000063	SUSAN LEPOSA	MILEAGE.....		329.62 d #
*D0000064	DENNINE LESCHINSKY	CONFERENCE EXPENSE.....		494.53 d #
*D0000065	MEGAN MANG	EYE CARE.....		75.00 d #
*D0000066	AMANDA MILLER	TUITION REIMBURSEMENT.....		1,572.60 d #
*D0000067	MICHAEL MOHN	TUITION REIMBURSEMENT.....	MILEAGE.....	2,100.31 d #
*D0000068	CHRISTINE MONFREDI	TUITION REIMBURSEMENT.....		279.00 d #
*D0000069	LAURIE MOTT	EYE CARE.....		75.00 d #
*D0000070	MELISSA MOXLEY	TUITION REIMBURSEMENT.....		630.00 d #
*D0000071	ANTHONY N. MOYER	REPAIRS / MAINTENANCE SERVICES....		30.00 d #
*D0000072	MARK NETH	BOOKS AND PERIODICALS.....		20.22 d #
*D0000073	LINDA PEKARIK	MILEAGE.....		73.00 d #
*D0000074	DAVID PIPERATO	MEDICAL REIMBURSEMENT.....		135.97 d #
*D0000075	BRIAN PUM	TUITION REIMBURSEMENT.....		1,260.00 d #
*D0000076	MICHELE READINGER	MILEAGE.....		97.07 d #
*D0000077	JAMES REPISCHAK	TUITION REIMBURSEMENT.....		510.00 d #
*D0000078	DEREK SANTIAGO	MILEAGE.....		70.57 d #
*D0000079	KATELYN SCHARL	TUITION REIMBURSEMENT.....		2,574.00 d #
*D0000080	KATHI SCHLIER	EYE CARE.....		75.00 d #
*D0000081	SCOTT R SCHOENLY	EYE CARE.....		75.00 d #
*D0000082	THOMAS SEIDENBERGER	TRAVEL / CONFERENCE EXPENSE.....		245.71 d #
*D0000083	LORI SHEIPE-MILLER	EYE CARE.....		75.00 d #
*D0000084	REBEKAH SHRECK	TUITION REIMBURSEMENT.....		630.00 d #
*D0000085	DEBORAH A SIEGFRIED	MILEAGE.....		62.04 d #

\* Denotes Non-Negotiable Transaction

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Note: Output selection limited to transactions dated between 07/19/2013 and 07/24/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0000086	BRIAN SIGAFOOS	MILEAGE.....		110.68 d #
*D0000087	JEFFREY A SMITH	MILEAGE.....		227.19 d #
*D0000088	MARLO SMURDA	TUITION REIMBURSEMENT.....		1,260.00 d #
*D0000089	MATTHEW STRUBLE	MILEAGE.....		52.55 d #
*D0000090	ANN MARIE TIETZ	EYE CARE.....		75.00 d #
*D0000091	DENISE M. TORMA	MILEAGE.....		180.80 d #
*D0000092	ANTHONY TOTO	EYE CARE.....		75.00 d #
*D0000093	GREGORY TREXLER	TUITION REIMBURSEMENT.....		1,150.00 d #
*D0000094	JACQUELINE R VOGEL	CONFERENCE EXPENSE.....		388.58 d #
*D0000095	PAMELA VOGGIN	TUITION REIMBURSEMENT.....		837.00 d #
*D0000096	GAVIN T WARREN	MILEAGE.....		64.69 d #
*D0000097	JOSHUA A WILLIAMS	MILEAGE.....		314.42 d #
*D0000098	LAURA L WITMAN	MEDICAL REIMBURSEMENT.....		1,000.00 d #
*D0000099	LILLIAN WUNDERLY	EYE CARE.....		75.00 d #
*P/R 7/25	EAST PENN SCHOOL DISTRICT	PAYROLL.....	HOSPITALIZATION.....	2,386,831.70
			10-GENERAL FUND	2,626,943.75
		Grand Total Manual Checks :		2,386,536.49
		Grand Total Regular Checks :		204,173.67
		Grand Total Direct Deposits:		36,233.59
		Grand Total Credit Card Payments:		0.00
		Grand Total All Checks :		2,626,943.75

# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00020385	ACCESS PA DATABASE SUPPORT CEN	SUPPLIES.....		295.00
00020386	AMAZON	BOOKS.....		989.56
00020387	APPLE INC	NON-CAPITAL END USER EQUIP/ORIGINA		16,263.00
00020388	ARTICULATETECH	SUPPLIES.....		343.85
00020389	THE ART STORE INC	SUPPLIES.....		2,186.38
00020390	ASCD	DUES.....		49.00
00020391	ASSOCIATION FOR MIDDLE LEVEL EDUCATION	DUES.....		95.00
00020392	BDU CORP	SUPPLIES.....		144.00
00020393	BENCHMARK EDUCATION COMPANY	BOOKS & PERIODICALS.....		1,584.00
00020394	BLICK ART MATERIALS	SUPPLIES.....		1,125.07
00020395	THE BOOK CONNECTION	SUPPLIES.....		602.60
00020396	BORTEK INDUSTRIES	SUPPLIES.....		1,425.01
00020397	BUILDERS DOOR & HARDWARE, INC	SUPPLIES.....		207.35
00020398	CALLOWAY HOUSE INC	SUPPLIES.....		329.80
00020399	CARDMEMBER SERVICE	MAINT, REPAIR & UPGRADE OF INFO SY		14.99
00020400	CAROLINA BIOLOGICAL SUPPLY COM	SUPPLIES.....		532.97
00020401	CENGAGE LEARNING	BOOKS & PERIODICALS.....		50.00
00020402	CIRCLE OF SEASONS CHARTER SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		8,142.10
00020403	COUNTRY REPORTS	TECH SUPPLIES/FEEES.....		64.00
00020404	CURIO ELECTRICAL REPAIR SHOP	REPAIRS / MAINTENANCE SERVICES....		1,038.00
00020405	DELTA FOREMOST CHEMICAL CORP	SUPPLIES.....		325.55
00020406	DIGITAL PHOTOGRAPHER	BOOKS & PERIODICALS.....		216.00
00020407	THE ECONOMIST	BOOKS AND PERIODICALS.....		85.00
00020408	EMC/PARADIGM PUBLISHING	BOOKS & PERIODICALS.....		1,145.38
00020409	EPSD CAFETERIA FUND	STATE REIMB.....		393.93
00020410	ERB & HENRY EQUIPMENT INC	SUPPLIES.....		134.95
00020411	ERIC ARMIN INC	SUPPLIES.....		1,165.86
00020412	FERGUSON ENTERPRISES INC	SUPPLIES.....		24.56
00020413	FOLLETT EDUCATIONAL SERVICES,	BOOKS.....	BOOKS AND	33,528.20
00020414	FOLLETT LIBRARY RESOURCES	BOOKS AND PERIODICALS.....		550.00
00020415	FREY SCIENTIFIC	SUPPLIES.....		95.72
00020416	GOVCONNECTION INC	SUPPLIES.....		238.54

\* Denotes Non-Negotiable Transaction

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# Fund Accounting Check Summary

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facksmc

Note: Output selection limited to transactions dated between 07/25/2013 and 07/25/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00020417	GRAHAM SECURITY POLICE INC	SECURITY/SAFETY.....		56.00
00020418	GREG'S AUTO & TIRE SERVICE INC	REPAIRS.....		55.37
00020419	GRIZZLY INDUSTRIAL INC.	SUPPLIES.....		318.95
00020420	GTS-WELCO-971	SUPPLIES.....		252.79
00020421	HAL LEONARD CORPORATION	SUPPLIES.....		195.00
00020422	HTSS, INC	CUSTODIAL SERVICES.....		671.60
00020423	HUMAN RELATIONS MEDIA	SUPPLIES.....		240.89
00020424	INDIAN CREEK STORAGE	RENTAL OF LAND AND BUILDINGS.....		485.00
00020425	INTEGRA ONE	NON-CAPITAL END USER EQUIP/ORIGINA		15,750.00
00020426	INTERNATIONAL READING ASSOC	BOOKS.....		69.00
00020427	JOHNSON CONTROLS, INC.	REPAIRS.....		1,100.87
00020428	KEYSTONE FIRE PROTECTION CO	OTHER PURCHASED PROF/TECH SERVICES		358.00
00020429	KIDS DISCOVER	BOOKS AND PERIODICALS.....		523.74
00020430	KURTZ BROS	SUPPLIES.....		2,350.14
00020431	LAKESHORE LEARNING MATERIALS	SUPPLIES.....		536.65
00020432	LAMINATOR.COM INC	SUPPLIES.....		104.95
00020433	LAPHAM'S QUARTERLY	BOOKS AND PERIODICALS.....		49.00
00020434	NAPA AUTO PARTS	SUPPLIES.....		181.65
00020435	LINCOLN LEADERSHIP ACADEMY CHARTER SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		1,480.38
00020436	LINCOLN LIBRARY PRESS INC	TECH SUPPLIES/FEES.....		198.00
00020437	LYONS MUSIC	SUPPLIES.....		179.28
00020438	MARIE H KATZENBACH SCHOOL	PES-OTHER EDUCATIONAL AGENCIES....		4,680.00
00020439	MEDICAL ACADEMY CHARTER SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		740.19
00020440	MEIER SUPPLY INC	SUPPLIES.....		463.77
00020441	THE MORNING CALL	BOOKS.....		144.75
00020442	MOUNTAIN HOME BIOLOGICAL	SUPPLIES.....		288.00
00020443	MUSIC IN MOTION	SUPPLIES.....		189.15
00020444	MUSIC IS ELEMENTARY	SUPPLIES.....		321.75
00020445	NASCO	SUPPLIES.....		350.37
00020446	NATIONAL COUNCIL FOR THE SOCIA	DUES.....		82.00
00020447	CARRIE NAWARYNSKI	EYE CARE.....		75.00
00020448	NEXTEL COMMUNICATIONS	TRANSPORT/TELECOMMUNICATIONS.....		591.36
00020449	NOODLE TOOLS, INC.	TECH SUPPLIES/FEES.....		252.00
00020450	NORTHAMPTON COUNTY SEED	SUPPLIES.....		248.50

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# Fund Accounting Check Summary

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00020451	COMPANY NORTHEAST CHEMICAL AND SUPPLY	SUPPLIES.....		477.75
00020452	NORTHEAST JANITORIAL SUPPLY LLC	SUPPLIES.....		83.60
00020453	OTIS ELEVATOR COMPANY	OTHER PURCHASED PROF/TECH SERVICES		1,892.28
00020454	THE OVERHEAD DOOR COMPANY OF ALLENTOWN	REPAIRS.....		237.00
00020455	PAEOP	DUES.....		25.00
00020456	PAESSP	DUES.....		525.00
00020457	PENNSYLVANIA ONE CALL SYSTEM, INC	DUES/FEES.....		100.00
00020458	PAXTON/PATTERSON LLC	SUPPLIES.....		245.86
00020459	PEARSON EDUCATION, INC	BOOKS AND PERIODICALS.....		2,294.19
00020460	PENNSYLVANIA PAPER & SUPPLY	SUPPLIES.....		2,095.50
00020461	PLANK ROAD PUBLISHING	SUPPLIES.....		254.40
00020462	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		15,492.98
00020463	QUILL CORPORATION	SUPPLIES.....		258.96
00020464	REALLY GOOD STUFF, INC	SUPPLIES.....		1,169.39
00020465	SCHOLASTIC MAGAZINES	SUPPLIES.....		134.81
00020466	SCHOOL SPECIALTY	SUPPLIES.....		8,984.13
00020467	THE SHERWIN-WILLIAMS CO	SUPPLIES.....		471.87
00020468	SHIFFLER EQUIPMENT SALES, INC	SUPPLIES.....		404.30
00020469	SHRED ONE SECURITY CORP	SECURITY/SAFETY.....		1,659.56
00020470	SIMPLEXGRINNELL	REPAIRS.....		1,469.00
00020471	STERICYCLE INC	DISPOSAL SERVICES.....		616.45
00020472	STOTZ-FATZINGER OFFICE SUPPLY	SUPPLIES.....		2,329.66
00020473	TEACHER CREATED RESOURCES	SUPPLIES.....		124.58
00020474	TEACHER DIRECT	SUPPLIES.....		45.28
00020475	TEACHER'S DISCOVERY	SUPPLIES.....		260.08
00020476	TOLEDO PHYS. EDU SUPPLY CO INC	SUPPLIES.....		960.03
00020477	TRAVERS TOOL CO., INC	SUPPLIES.....		9.36
00020478	TREETOP PUBLISHING	SUPPLIES.....		173.25
00020479	TREND FOR KIDS	SUPPLIES.....		26.95
00020480	TRUARCO ARTS & CRAFTS	SUPPLIES.....		1.85

\* Denotes Non-Negotiable Transaction

p - Prenote

d - Direct Deposit

c - Credit Card Payment

# - Payables within Check

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EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 07/25/2013 and 07/25/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00020481	TRI DIM FILTER CORPORATION	SUPPLIES.....		5,191.26
00020482	UGI UTILITIES, INC	NATURAL GAS.....		1,075.47
00020483	ULTIMATE OFFICE INC	SUPPLIES.....		43.25
00020484	V & C ACCESSORIES INC	SUPPLIES.....		29.97
00020485	VALIANT IMC - BID	SUPPLIES.....		393.10
00020486	VWR RECEIVABLES FUNDING LLC	SUPPLIES.....		888.89
00020487	WARD'S NATURAL SCIENCE	SUPPLIES.....		1,229.98
	ESTABL			
00020488	WEINSTEIN SUPPLY CORP	SUPPLIES.....		150.61
00020489	WENTZ HARDWARE	SUPPLIES.....		445.86
00020490	YEAGER SUPPLY INC.	SUPPLIES.....		142.26
00020491	STEPHANIE YOTHERS	TRANSPORT / TELECOMMUNICATIONS....	COMMUNICATIONS.....	105.95
*D0000100	DAN BACHT	EYE CARE.....		75.00 d
*D0000101	JOHN BRADLEY	EYE CARE.....		75.00 d
*D0000102	CYNTHIA M BRASHEAR	EYE CARE.....		75.00 d
*D0000103	LYNN BRINCKMAN	MEDICAL REIMBURSEMENT.....		357.00 d
*D0000104	KRISTEN CAMPBELL	MEDICAL REIMBURSEMENT.....		128.00 d
*D0000105	MICHAEL A DUARTE	CONFERENCE EXPENSE.....		100.00 d
*D0000106	MARIANNE K FEGELY	EYE CARE.....		75.00 d
*D0000107	MICHELE JAMES	SUPPLIES.....		5.82 d
*D0000108	KAREN KEMP	MEDICAL REIMBURSEMENT.....		734.00 d
*D0000109	JACLYN KOKOLUS	EYE CARE.....		75.00 d
*D0000110	STEPHANIE LARKIN	EYE CARE.....		75.00 d
*D0000111	MICHAEL MIHALIK	EYE CARE.....		75.00 d
*D0000112	ANTHONY N. MOYER	MEDICAL REIMBURSEMENT.....		60.00 d
*D0000113	CHERYL SCALZO	MEDICAL REIMBURSEMENT.....		334.01 d
*D0000114	KIMBERLY WERTMAN	EYE CARE.....		75.00 d
10-GENERAL FUND				161,807.97
Grand Total Manual Checks :				0.00
Grand Total Regular Checks :				159,489.14
Grand Total Direct Deposits:				2,318.83
Grand Total Credit Card Payments:				0.00
Grand Total All Checks :				161,807.97

\* Denotes Non-Negotiable Transaction

P - Prenote

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C - Credit Card Payment

# - Payables within Check

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 07/26/2013 and 07/31/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00020492	ALTERNATIVE BENEFITS SYSTEM	OTHER PROFESSIONAL SERVICES.....		569.50
00020493	AMAZON	BOOKS AND PERIODICALS.....		854.57
00020494	JASON A AMMARY	TAX REFUND.....	REFUNDS OF PRIOR YEARS' RECEIPTS..	895.57
00020495	ASSA ABLOY ENTRANCE SYSTEMS	REPAIRS / MAINTENANCE SERVICES....	SUPPLIES.....	3,500.00
00020496	BAKER & TAYLOR	BOOKS AND PERIODICALS.....		113.33
00020497	BETHLEHEM AREA SCHOOL DISTRICT	TUITION TO OTHER LEAS WITHIN STATE		3,276.90
00020498	BHA	TUITION TO PRRI INSTATE AND DETENT		1,373.00
00020499	CANNS-BILCO DISTRIBUTORS INC	SUPPLIES.....		123.29
00020500	NEIL C & JOANN S CARL	TAX REFUND.....		111.10
00020501	CELEBRATE THE CHILDREN INC	PROF EDUC SVCS - OTHER EDUCATIONAL		17,477.95
00020502	COMPASS ENERGY GAS SERVICES LL	NATURAL GAS.....		11,528.68
00020503	DEER PARK	SUPPLIES.....		15.40
00020504	ELITE BROKERAGE SERVICES INC	OTHER PURCHASED PROF / TECHNICAL S		1,594.89
00020505	ROSE M FATZINGER	TAX REBATE.....		295.21
00020506	FIRST GROUP AMERICA	STUDENT TRANSPORTATION SERVICES...		3,659.09
00020507	GEORGE C & S C GOEPPERT	TAX REFUND.....		647.13
00020508	JARRED GOEPPERT	TAX REFUND.....		672.04
00020509	RONALD M & SUSAN J GUTH	TAX REFUND.....		1,695.15
00020510	GUYETTE COMMUNICATION INDUSTRIES CORP	TRANSPORT / TELECOMMUNICATION SERV	REPAIRS / MAINTENANCE SERVICES.....	9,467.00
00020511	STEPHEN & DANA HAFFNER	OTHER PROFESSIONAL SERVICES.....		575.00
00020512	J.W. PEPPER & SON, INC.	SUPPLIES.....		1,495.41
00020513	KIDSPACE CORP	TUITION TO PRRI INSTATE & DETENTIO		280.00
00020514	LEHIGH COUNTY AUTHORITY	WATER / SEWAGE.....		996.48
00020515	LEHIGH LEARNING ACADEMY	TUITION TO PRRI INSTATE AND DETENT		7,400.00
00020516	LINCOLN LEADERSHIP ACADEMY CHARTER SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		18.51
00020517	BOROUGH OF MACUNGIE	WATER / SEWAGE.....		3,877.22
00020518	MEDICAL ACADEMY CHARTER SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		6.17
00020519	LVPG MATLV	OTHER PROFESSIONAL SERVICES.....		45.00
00020520	MUSIC IS ELEMENTARY	SUPPLIES.....		104.39
00020521	NAVIANCE INC	TRAVEL EXPENSES.....		81.23
00020522	NCS PEARSON INC	SUPPLIES.....		50.00
00020523	PARKLAND SCHOOL DISTRICT	TUITION TO OTHER LEAS WITHIN STATE		11,079.66
00020524	PA UNEMPLOYMENT	UNEMPLOYMENT COMPENSATION.....		6,406.36

\* Denotes Non-Negotiable Transaction

P - Prenote

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 07/26/2013 and 07/31/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00020525	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		61,451.78
00020526	RADIO MAINTENANCE INC	SUPPLIES.....		100.00
00020527	REINHART FOODSERVICE LLC	SUPPLIES.....		629.74
00020528	GREY HOUSE PUBLISHING	BOOKS AND PERIODICALS.....		265.50
00020529	SALISBURY TOWNSHIP SCHOOL DIST	TUITION TO OTHER LEAS WITHIN STATE		1,588.68
00020530	SHAMOKIN AREA SCHOOL DISTRICT	TUITION TO OTHER LEAS WITHIN STATE		1,778.50
00020531	SWEET, STEVENS, KATZ & WILLIAMS LLP	OTHER PROFESSIONAL SERVICES.....		2,553.00
00020532	TSA CONSULTING GROUP INC	OTHER PROFESSIONAL SERVICES.....		412.00
00020533	UGI UTILITIES, INC	NATURAL GAS.....		334.82
00020534	VISUAL SOUND COMPANY	NON CAP END USER EQUIPMENT / RELAT		398.90
*D0000115	JENNIFER CURTIS	MEDICAL REIMBURSEMENT.....		30.33
*D0000116	ROXANN FREI	ADULT ED REIMBURSEMENT.....		35.00
*D0000117	MATTHEW GALE	CONFERENCE EXPENSE.....		1,270.88
*D0000118	ROSALIE GALLAGHER	CONFERENCE EXPENSE.....		374.21
*D0000119	LAURIE OSWALD	TRANSPORT / TELECOMMUNICATIONS SER		68.99
*D0000120	JULIA SCHIERMEYER	MILEAGE.....		7.22
*D0000121	SUZANNE VINCENT	MEDICAL REIMBURSEMENT.....		92.00
		10-GENERAL FUND		161,676.78
		Grand Total Manual Checks :		0.00
		Grand Total Regular Checks :		159,798.15
		Grand Total Direct Deposits:		1,878.63
		Grand Total Credit Card Payments:		0.00
		Grand Total All Checks :		161,676.78

# - Payables within Check      \* Denotes Non-Negotiable Transaction      c - Credit Card Payment  
P - Prenote      d - Direct Deposit

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# Fund Accounting Check Summary

PLGIT - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 08/01/2013 and 08/12/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*EGA,E 19	US BANK-WIRE TRANSFER	EGA, E-19; WIRED 8/1/13.....		809,284.11
*EGA,H-20	US BANK-WIRE TRANSFER	EGA, H-20; WIRED 8/1/13.....		809,374.25
*EGA96VRL	THE BANK OF NEW YORK	EGA,96 VRL; WIRED 8/1/13.....		5,283.39
*GOB,A,07	US BANK-WIRE TRANSFER	GOB,A OF 07, A13;WIRED 8/1/13.....	GOB,A OF 07,A13; WIRED 8/1/13.....	110,816.44
10-GENERAL FUND				1,734,758.19
Grand Total Manual Checks :				1,734,758.19
Grand Total Regular Checks :				0.00
Grand Total Direct Deposits:				0.00
Grand Total Credit Card Payments:				0.00
Grand Total All Checks :				1,734,758.19

\* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

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# Fund Accounting Check Summary

FIRST NIAGARA-CENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 08/01/2013 and 08/12/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00020535	3B SERVICES INC	REPAIRS.....		4,581.00
00020536	3M	REPAIRS.....		1,026.00
00020537	AGILE SPORTS TECHNOLOGIES	ADMIN SOFTWARE, LICENSING FEES, SU		1,495.00
00020538	ALLIED ELECTRONICS	SUPPLIES.....		507.54
00020539	AMERICAN HISTORY	BOOKS AND PERIODICALS.....		29.95
00020540	APPLE INC	NON-CAPITAL END USER EQUIP/ORIGINA		329.00
00020541	ARTS ACADEMY CHARTER SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		20,769.99
00020542	THE ART STORE INC	SUPPLIES.....		186.14
00020543	ASCD	DUES.....		89.00
00020544	AUTOZONE	SUPPLIES.....		11.38
00020545	B & H PHOTO-VIDEO	NON CAPITAL EQUIP - ORIGINAL AND A		2,269.62
00020546	BAKER & TAYLOR	BOOKS AND PERIODICALS.....		253.50
00020547	BARNES & NOBLE	BOOKS AND PERIODICALS.....		1,578.78
00020548	BATH SUPPLY CO, INC	SUPPLIES.....		360.10
00020549	BAYADA HOME HEALTH CARE INC	OTHER PROFESSIONAL SERVICES.....		600.00
00020550	BECKER'S SCHOOL SUPPLIES	SUPPLIES.....		187.35
00020551	BLICK ART MATERIALS	SUPPLIES.....		3,083.26
00020552	BOULDEN PUBLISHING	SUPPLIES.....		98.89
00020553	BRAINPOP	TECH SUPPLIES/FEES.....		1,195.00
00020554	BRODART CO	SUPPLIES.....		126.71
00020555	TYLER S BROWN	MILEAGE.....		121.81
00020556	BSN - SPORT SUPPLY GROUP	SUPPLIES.....		49,583.70
00020557	BULLSEYE GLASS COMPANY	SUPPLIES.....		563.59
00020558	BUSINESS STATIONERS	SUPPLIES.....		4,033.97
00020559	CALLOWAY HOUSE INC	SUPPLIES.....		351.78
00020560	CARBON LEHIGH INTERMED UNIT	SERVICES IN SUPPORT OF THE LEA'S T	TECHNOLOGY SERVICES.....	3,200.00
21				
00020561	CARBON LEHIGH IU 21	PROFESSIONAL EDUCATIONAL SERVICES		69,426.00
00020562	CARDMEMBER SERVICE	ADMIN SOFTWARE, LICENSING FEES, SU	SUPPLIES & FEES - TECHNOLOGY RELAT	126.24
00020563	CAREER CRUISING	SUPPLIES & FEES - TECHNOLOGY RELAT		1,295.00
00020564	CARLEX, INC	SUPPLIES.....		86.02
00020565	CAROLINA BIOLOGICAL SUPPLY	SUPPLIES.....		51.64
COM				
00020566	CENTER FOR EDUCATION &	BOOKS AND PERIODICALS.....		502.00
EMPLOY				
00020567	CIRCUIT SPECIALISTS INC	SUPPLIES.....		115.00
00020568	CONSOLIDATED WIRE CORP	SUPPLIES.....		1,597.42
00020569	CRYSTAL PRODUCTIONS	TECH SUPPLIES/FEES.....		120.84

\* Denotes Non-Negotiable Transaction

# - Payables within Check

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Note: Output selection limited to transactions dated between 08/01/2013 and 08/12/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00020570	CULTURE FOR KIDS	SUPPLIES.....		81.65
00020571	D & H DISTRIBUTING CO.	SUPPLIES.....		330.63
00020572	DEMCO INC	SUPPLIES.....	BOOKS.....	895.25
00020573	DIDAX	SUPPLIES.....		37.95
00020574	DIGI-KEY CORPORATION	SUPPLIES.....		135.59
00020575	DRIES DO IT CENTER	SUPPLIES.....		483.65
00020576	DUGGAN & MARCON INC.	SUPPLIES.....		955.25
00020577	EBSCO	BOOKS AND PERIODICALS.....		496.27
00020578	EDUCATION WEEK	BOOKS AND PERIODICALS.....		59.94
00020579	EMC/PARADIGM PUBLISHING	BOOKS.....		1,934.63
00020580	ENTERTAINMENT SRVC GROUP INC	SUPPLIES.....		153.75
00020581	EPLUS TECHNOLOGY, INC	NON-CAPITAL END USER EQUIP/ORIGINA		500.02
00020582	EPS/ SCHOOL SPECIALTY LITERACY	SUPPLIES.....		73.87
00020583	EPSD CAFETERIA FUND	STATE REIMB.....		390.98
00020584	ERB & HENRY EQUIPMENT INC	SUPPLIES.....		32.16
00020585	ERIC ARMIN INC	SUPPLIES.....		36.95
00020586	FASTENAL COMPANY	SUPPLIES.....		121.74
00020587	FERGUSON ENTERPRISES INC	SUPPLIES.....		3.26
00020588	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		176.48
00020589	FISHER SCIENTIFIC	SUPPLIES.....		1,450.94
00020590	FOLLETT EDUCATIONAL SERVICES,	BOOKS AND PERIODICALS.....		14,801.40
00020591	FOLLETT LIBRARY RESOURCES	BOOKS & PERIODICALS.....		706.46
00020592	FOLLETT SOFTWARE COMPANY	SERVICES IN SUPPORT OF LEA'S TECHN		9,775.50
00020593	GAYLORD BROS INC	SUPPLIES.....		36.40
00020594	GENERAL BINDING CORPORATION	SUPPLIES.....		3,031.50
00020595	GOPHER	SUPPLIES.....		117.93
00020596	GORMAN & ASSOCIATES P.C.	OTHER PROFESSIONAL SERVICES.....		138.00
00020597	GOVCONNECTION INC	SUPPLIES & FEES - TECHNOLOGY RELAT		2,409.98
00020598	GRAYBAR ELECTRIC COMPANY, INC	SUPPLIES & FEES - TECHNOLOGY RELAT		478.01
00020599	GREAT LAKES SPORTS	SUPPLIES.....		2,543.32
00020600	GREG'S AUTO & TIRE SERVICE INC	REPAIRS / MAINTENANCE SERVICES....		37.37
00020601	GTS-WELCO-971	SUPPLIES.....		216.96
00020602	GUYETTE COMMUNICATION	TRANSPORT/TELECOMMUNICATIONS.....		3,332.00

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Note: Output selection limited to transactions dated between 08/01/2013 and 08/12/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00020603	INDUSTRIES CORP			
00020604	HAAN CRAFTS	SUPPLIES.....		169.62
00020605	HARCOURT OUTLINES INC	SUPPLIES.....		761.20
00020606	HEALY AWARDS INC	SUPPLIES.....		1,795.14
00020607	HM CASUALTY INSURANCE	WORKERS' COMPENSATION.....		42,582.00
00020608	COMPANY			
00020609	HOME DEPOT CREDIT SERVICES	SUPPLIES.....		845.00
00020610	HOUGHTON MIFFLIN CO.	BOOKS.....		1,380.40
00020611	H. T. LYONS CONTRACTORS &	REPAIRS / MAINTENANCE SERVICES....		7,674.15
00020612	ENG			
00020613	HTSS, INC	CUSTODIAL SERVICES.....		1,435.20
00020614	HUMAN KINETICS	SUPPLIES.....		89.47
00020615	INNOVATIVE LEARNING CONCEPTS	SUPPLIES.....		129.00
00020616	INTEGRA ONE	NON-CAPITAL END USER EQUIP/ORIGINA		7,875.00
00020617	INTERNATIONAL READING ASSOC	DUES/FEES.....		99.00
00020618	INTERSTATE BATTERY OF A-TOWN	SUPPLIES.....		94.95
00020619	JOHN DEERE LANDSCAPES	SUPPLIES.....		517.04
00020620	JOHNSON CONTROLS, INC.	REPAIRS.....		838.00
00020621	JOHN WILEY & SONS INC	DUES.....		366.00
00020622	JOURNALISM ONLINE LLC	BOOKS.....		51.48
00020623	J.W. PEPPER & SON, INC.	SUPPLIES.....		122.99
00020624	KAGAN PUBLISHING	SUPPLIES.....		90.00
00020625	KAPLAN COMPANIES INC	SUPPLIES.....		214.87
00020626	KELLY GMC	SUPPLIES.....		38.51
00020627	KELVIN LP	SUPPLIES.....		235.46
00020628	KEYSTONE FIRE PROTECTION CO	OTHER PURCHASED PROF/TECH SERVICES		4,458.90
00020629	KURTZ BROS	SUPPLIES.....		8,198.24
00020630	LAKESHORE LEARNING MATERIALS	SUPPLIES.....		378.16
00020631	NAPA AUTO PARTS	SUPPLIES.....		66.25
00020632	LEHIGH CAREER & TECHNICAL	TUITION TO AREA VOCATIONAL /TECHNI		130,286.41
00020633	INST			
00020634	LEHIGH CARBON COMM COLLEGE	TUITION TO INST OF HIGHER ED AND T		48,061.84
00020635	LEHIGH VALLEY CHARTER HIGH	TUITION TO PENNSYLVANIA CHARTER SC		45,257.42
00020636	SCHOOL			
00020637	LRP PUBLICATIONS	BOOKS AND PERIODICALS.....		370.85
00020638	MEDCO SUPPLY COMPANY	SUPPLIES.....		4,953.29
00020639	MEIER SUPPLY INC	SUPPLIES.....		520.11
00020640	MENCHEY MUSIC SERVICE INC	NON-CAPITAL EQUIP/ORIGINAL.....		1,871.07

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 08/01/2013 and 08/12/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00020636	MIDDLE STATES ASSN OF COLLEGES	DUES.....		1,200.00
00020637	MIERS INSURANCE AGENCY	GENERAL PROPERTY AND LIABILITY INS		
00020638	THE MORNING CALL	BOOKS AND PERIODICALS.....		47,036.00
00020639	SHAUN MURRAY	COMMUNICATIONS.....		138.00
00020640	MUSIC IN MOTION	SUPPLIES.....		59.99
00020641	NAEIR	SUPPLIES.....		161.79
00020642	NASCO	SUPPLIES.....		86.40
00020643	NATIONAL ARTCRAFT	SUPPLIES.....		563.39
00020644	NAVIANCE INC	SUPPLIES.....		1,079.95
00020645	NIMCO INC	ADMIN SOFTWARE, LICENSING FEES, SU		6,225.00
00020646	NORTHEAST JANITORIAL SUPPLY LLC	SUPPLIES.....		159.95
				514.58
00020647	NSBA LOCK BOX	DUES.....		
00020648	OAM SUPPLY COMPANY	SUPPLIES.....		1,185.00
00020649	OFFICE BASICS, INC	SUPPLIES.....		297.08
00020650	OFFICE DEPOT	SUPPLIES.....		1,042.55
00020651	OFFICE MAX INC	SUPPLIES.....		88.24
00020652	OMNI CHEER	SUPPLIES.....		68.91
00020653	ORIENTAL TRADING CO., INC.	SUPPLIES.....		146.80
00020654	PAESSP	DUES.....		162.99
00020655	PAPSA-PA ASSN OF PUPIL SERVICE	DUES.....		1,575.00
				238.00
00020656	PASPA	DUES.....		
00020657	PENNSYLVANIA PAPER & SUPPLY	SUPPLIES.....		145.00
00020658	PENNSYLVANIA MUSIC EDUCATORS ASSOCIATION	DUES.....		53.91
				254.00
00020659	PENNTACKXC.COM	STUDENT FEES FOR INSTRUCTION RELAT		
00020660	PENTELEDATA	COMMUNICATIONS.....		340.00
00020661	PERMA-BOUND	BOOKS.....		1,300.00
00020662	PHI DELTA KAPPA INTERNATIONAL	DUES.....		396.50
				85.00
00020663	PHILIP ROSENAU CO INC	SUPPLIES.....	REPAIRS / MAINTENANCE SERVICES....	377.92
00020664	PHOEBE FLORAL	SUPPLIES.....		115.90
00020665	PIAA FOUNDATION	STUDENT FEES FOR INSTRUCTION RELAT		250.00
00020666	PIONEER REVERE	SUPPLIES.....		200.00
00020667	PITNEY BOWES RESERVE ACCOUNT	COMMUNICATIONS.....		5,487.85
00020668	PITSCO EDUCATION	SUPPLIES.....		91.30

\* Denotes Non-Negotiable Transaction

# - Payables within Check      P - Prenote      d - Direct Deposit      C - Credit Card Payment

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 08/01/2013 and 08/12/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00020669	PLANK ROAD PUBLISHING	SUPPLIES.....		107.25
00020670	POSTMASTER -EMMAUS	COMMUNICATIONS.....		1,550.00
00020671	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		47,021.02
00020672	PRESTWICK HOUSE INC	BOOKS.....		567.27
00020673	PROASYS INC	REPAIRS.....	REPAIRS / MAINTENANCE SERVICES.....	902.50
00020674	PYRAMID SCHOOL PRODUCTS	SUPPLIES.....		2,088.46
00020675	QUEEN CITY ELEC. SUPPLY CO INC	SUPPLIES.....		1,091.28
00020676	QUICKSET VOLLEYBALL	STUDENT FEES FOR INSTRUCTION RELAT		250.00
00020677	QUILL CORPORATION	SUPPLIES.....		5,002.17
00020678	REALLY GOOD STUFF, INC	SUPPLIES.....		670.53
00020679	ROCHESTER 100 INC	SUPPLIES.....		1,069.50
00020680	SCHOLASTIC MAGAZINES	BOOKS.....		6,991.15
00020681	SCHOOL CLAIMS SERVICE, LLC	MEDICAL INSURANCE.....		56.00
00020682	SCHOOL NURSE SUPPLY, INC.	SUPPLIES.....		1,304.73
00020683	SCHOOL CLAIMS ASSURANT	LIFE INSURANCE.....		7,786.01
00020684	SCHOOL SPECIALTY	SUPPLIES.....	INCOME PROTECTION INSURANCE.....	6,271.05
00020685	SEVEN GENERATIONS	TUITION TO PENNSYLVANIA CHARTER SC		284,748.96
00020686	SHIFFLER EQUIPMENT SALES, INC	SUPPLIES.....		45.86
00020687	SIMPLEXGRINNELL	REPAIRS / MAINTENANCE SERVICES.....		3,918.21
00020688	SMART SOLUTION TECHNOLOGIES L.P.	NON-CAPITAL END USER EQUIP/ORIGINA		29,144.00
00020689	SOCIAL STUDIES SCHOOL SERVICE	SUPPLIES.....	BOOKS AND PERIODICALS.....	517.00
00020690	SOUTHPAW ENTERPRISES INC	SUPPLIES.....		1,157.10
00020691	SPANGLER FULFILLMENT CENTER	SUPPLIES.....		43.60
00020692	STAGES LEARNING MATERIALS	SUPPLIES.....		617.91
00020693	STANDARD STATIONERY SUPPLY CO.	SUPPLIES.....		672.43
00020694	STOTZ-FATZINGER OFFICE SUPPLY	SUPPLIES.....		12,372.22
00020695	SUCCESS BY DESIGN INC	SUPPLIES.....		594.41
00020696	SUNGGARD PUBLIC SECTOR INC	SERVICES IN SUPPORT OF LEA'S TECHN		10,431.82
00020697	TEACHER CREATED RESOURCES	BOOKS AND PERIODICALS.....		65.95
00020698	TEACHER DIRECT	SUPPLIES.....		439.08
00020699	TEACHER'S DISCOVERY	SUPPLIES.....		762.63
00020700	TEACHERS' CURRICULUM	SUPPLIES.....		163.00

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

c - Credit Card Payment

08/08/2013 09:53:45 AM

d - Direct Deposit

EAST PENN SCHOOL DISTRICT

Page 5

# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 08/01/2013 and 08/12/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00020701	INSTITUTE			
00020702	TEACHER'S DISCOVERY	SUPPLIES.....		57.18
00020703	TIME FOR KIDS	BOOKS AND PERIODICALS.....		291.72
00020704	TOLEDO PHYS. EDU SUPPLY CO	SUPPLIES.....		527.40
00020705	INC			
00020706	TOLEDO PHYSICAL EDUCATION	SUPPLIES.....		878.62
00020707	SUPP			
00020708	THE TREE HOUSE INC	SUPPLIES.....		921.80
00020709	TREETOP PUBLISHING	SUPPLIES.....		424.88
00020710	TRIARCO ARTS & CRAFTS	SUPPLIES.....		1,270.00
00020711	UGI UTILITIES, INC	NATURAL GAS.....		2,409.97
00020712	UNITED ART & EDUCATION	SUPPLIES.....		168.95
00020713	SUPPLY			
00020714	UPSTART	SUPPLIES.....		74.51
00020715	US BANK	SERIAL BONDS - PRINCIPAL PAYMENTS. INTEREST.....		1,476,450.63
00020716	USI INSURANCE SERVICES, LLC	GENERAL PROPERTY AND LIABILITY INS		259.00
00020717	V & C ACCESSORIES INC	SUPPLIES.....		106.62
00020718	VALIANT IMC - BID	SUPPLIES.....		63.15
00020719	VERIZON WIRELESS	TRANSPORT/TELECOMMUNICATIONS.....		2,999.81
00020720	THE WALL STREET JOURNAL	BOOKS AND PERIODICALS.....		119.88
00020721	WARD'S NATURAL SCIENCE	SUPPLIES.....		501.88
00020722	ESTABLI			
00020723	WEST MUSIC CO	SUPPLIES.....		27.90
00020724	WORLD BOOK INC	TECH SUPPLIES/FEES.....		3,943.50
00020725	YEAGER SUPPLY INC.	SUPPLIES.....		7.68
00020726	ZANER-BLOSER EDUCATIONAL	SUPPLIES.....		718.80
00020727	PUBLISHERS			
00020728	ZIMMERMAN SANITARY SUPPLY	SUPPLIES.....		182.00
00020729	LLC			
00020730	NICOLE BLOISE	CONFERENCE ADVANCE.....		375.00 d
00020731	TRAVIS BLOOM	SUPPLIES.....		39.90 d
00020732	BORYSOWSKI CHERYL	EYE CARE.....		75.00 d
00020733	TODD BREINER	CONFERENCE EXPENSE.....		64.88 d
00020734	LYNN BRINCKMAN	MEDICAL REIMBURSEMENT.....		384.00 d
00020735	CAROL A CAHILL	TUITION REIMBURSEMENT.....		558.00 d
00020736	JOANN DUGAN	CONFERENCE EXPENSE.....		29.94 d
00020737	CARRIE ENGLAND	SUPPLIES.....		121.47 d
00020738	JAYNE ESPENSHADE	TUITION REIMBURSEMENT.....		948.00 d

\* Denotes Non-Negotiable Transaction

# - Payables within Check      P - Prenote      d - Direct Deposit      C - Credit Card Payment

08/08/2013 09:53:45 AM

EAST PENN SCHOOL DISTRICT

Page 6

# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 08/01/2013 and 08/12/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0000131	KAREN FAIRCLOUGH	MILEAGE.....		60.90 d
*D0000132	ANNE FINNEGAN	TUITION REIMBURSEMENT.....		1,362.60 d
*D0000133	DAVID V FLANNERY	EYE CARE.....		75.00 d
*D0000134	MEREDITH FRANTZ	MILEAGE.....		20.96 d
*D0000135	JASON GEIST	TUITION REIMBURSEMENT.....		445.00 d
*D0000136	RONALD GERHART	EYE CARE.....	SUPPLIES.....	104.98 d
*D0000137	BRENT A HALEY	EYE CARE.....		75.00 d
*D0000138	SALLY ANN HANZLIK	SUPPLIES.....		1,800.00 d
*D0000139	NOELLE KEELER	TUITION REIMBURSEMENT.....		3,240.00 d
*D0000140	EILEEN KLANG	TUITION REIMBURSEMENT.....		1,593.60 d
*D0000141	MICHAEL MIHALIK	TUITION REIMBURSEMENT.....	SUPPLIES.....	2,089.81 d
*D0000142	HEATHER MONTERO	TUITION REIMBURSEMENT.....		1,480.00 d
*D0000143	MELISSA MOXLEY	TUITION REIMBURSEMENT.....		315.00 d
*D0000144	ANTHONY N. MOYER	CONFERENCE EXPENSE.....		622.00 d
*D0000145	ERIN MURPHY	NON CAP END USER EQUIP/RELATED HAR		1,500.00 d
*D0000146	LINDA PEKARIK	MEDICAL REIMBURSEMENT.....	CONFERENCE EXPENSE.....	571.20 d
*D0000147	PAUL REILLY	EYE CARE.....	MILEAGE.....	77.69 d
*D0000148	JAMES REPISCHAK	TUITION REIMBURSEMENT.....		255.00 d
*D0000149	KATI RODRIGUES	EYE CARE.....		75.00 d
*D0000150	ALEXIS SCHULTZ	TUITION REIMBURSEMENT.....		1,287.00 d
*D0000151	ALLYSON SMITH	EYE CARE.....		75.00 d
*D0000152	DONNA SMITH	EYE CARE.....		75.00 d
*D0000153	MARTHA F TEED	SUPPLIES.....		335.72 d
*D0000154	GREGORY TREXLER	TUITION REIMBURSEMENT.....		575.00 d
*D0000155	MEGAN TUCKER	TUITION REIMBURSEMENT.....		1,295.40 d
*D0000156	SUZANNE VINCENT	MEDICAL REIMBURSEMENT.....		72.00 d
*D0000157	ERIKA WAGNER	TUITION REIMBURSEMENT.....		1,020.00 d
*D0000158	KATHLEEN M WHITE	EYE CARE.....		75.00 d
*P/R 8/08	EAST PENN SCHOOL DISTRICT	PAYROLL.....	HOSPITALIZATION.....	2,469,504.40

## 10-GENERAL FUND

5,012,386.46

Grand Total Manual Checks :

2,469,504.40

Grand Total Regular Checks :

2,519,712.01

Grand Total Direct Deposits:

23,170.05

Grand Total Credit Card Payments:

0.00

Grand Total All Checks :

5,012,386.46

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

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08/08/2013 09:53:45 AM

EAST PENN SCHOOL DISTRICT

***EAST PENN SCHOOL DISTRICT***  
***BOARD OF SCHOOL DIRECTORS***  
***REGULAR MEETING***

**AGENDA**

**Board Room  
800 Pine Street  
Emmaus, PA 18049**

**August 26, 2013  
7:30 p.m.**

**2013**

**January 14 & 28 (28<sup>th</sup> cancelled due to inclement weather)  
February 11 & 25  
March 11 & 25  
April 8 & 22  
May 13  
June 10 & 24  
July 8  
August 12 & 26  
September 9 & 23  
October 14 & 28  
November 11  
December 3 (Tuesday, due to Thanksgiving Holiday)  
December 9**

**Vision Statement:** The East Penn School District will empower students to maximize their individual potential and become lifelong learners and contributors to a global society.

**Mission Statement:** The East Penn School District will provide a learning environment in which students become problem solvers, collaborators and critical thinkers.

EAST PENN INFORMATION LINE: (610-966-8480)  
EAST PENN ANONYMOUS STUDENT TIP LINE (610) 966-8400  
EAST PENN WEB PAGE: [www.eastpennsd.org](http://www.eastpennsd.org)

## ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the minutes for the August 12, 2013 meeting.

4. Report of the Superintendent of Schools – Dr. Thomas L. Seidenberger, Ed. D.

1. Presentation: Educational Effectiveness Model & School Performance Profile
2. District Update
3. Personnel

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

### Retirement/Resignations

- Connie Corkery, EHS Staff Assistant, effective 8/12/13 (Exhibit 1)
- Denise Miller, EHS Instructional Assistant, effective 8/12/13 (Exhibit 2)
- Maria Kelly-Lowe, Instructional Assistant at Wescosville School, effective 8/14/13 (Exhibit 3)
- Jill Natale, Health Room Assistant, effective 8/14/13 (Exhibit 4)
- Tina Sorrentino, PT Food Service Assistant, effective 8/15/13 (Exhibit 5)
- Diane Geroni, LMMS Staff Assistant, effective 8/26/13 (Exhibit 6)
- Arielle Pierog, PT Food Service Assistant, effective 8/25/13 (Exhibit 7)
- Kaitlin Mikitka, LMMS Instructional Assistant, effective 8/25/13 (Exhibit 8)
- Susan Cooperman, Instructional Assistant at Shoemaker School, effective 8/21/13 (Exhibit 9)

### Income Protection Leave

Employee: Christine DeLise  
Teacher, Grade 5, Willow Lane School  
Effective: 9/30/13

### General Leave of Absence-Board Policy 539

Employee: Cynthia Guthrie  
Instructional Assistant, Wescosville School  
Effective: 8/26/13-12/31/13

### Full-Time Substitute Teacher Appointment

Name/Address: Ryan Peters  
2256 Woodbarn Road, Macungie 18062  
Education Level: B. S. Degree (2001)  
Undergraduate School: Bloomsburg University  
Certification: Instructional I, Elementary, Special Education  
Assignment: Grade 5, Willow Lane School  
Opening created by C. DeLise leave  
Effective: August 26, 2013  
Experience: 2009-13-Anne Arundel County Public Schools  
2002-05: Hawaii Department of Education  
Salary: \$47,344 (Year 1, Col. B)

Instructional Assistant & Health Room Assistant Appointments

Name/Address	Assignment	Salary
Maria Mesko 253 E. Hazard Street Summit Hill, PA 18250 Effective: August 27, 2013	Instructional Assist., Willow Lane L. Kelly resignation	\$13.97/hr., 27 hrs./wk.
Theresa Cole 1434 Butz Road, Breinigsville 18031 Effective: August 27, 2013	Health Room Assist., Eyer MS New Position per IEP	\$19.60/hr., 29 hrs./wk.
Alison Heffelfinger 253 Belfast Road Wind Gap 18091 Effective: August 27, 2013	Health Room Assist, Lincoln G. Stone resignation	\$19.60/hr., 29 hrs./wk.

Schedule B Appointments

See Exhibit 10

Remedial Assistant Substitute Rate

\$11.44/hr (Up to 20 days)                      \$11.95/hr. (21+ days)

Independent Contract Agreement – Exhibit 11

That the East Penn Board of School Directors approve the Independent Contractor Agreement with George L. Grim to provide services in accordance with applicable psychology standards as described in Exhibit 11.

Additions to the 2013-14 List of Per Diem Substitutes

See Exhibit 12

Educational Conferences – Exhibit 13

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending educational conferences listed on Exhibit 13.

4. Revision to the Emmaus HS Discipline Code – Exhibit 14

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the revision on Page 4; Code 205B as listed on Exhibit 14.

Note: A full copy of the EHS Discipline Code is available on the Emmaus HS web site.

5. American Red Cross Authorized Provider Agreement (Exhibit 15)

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the American Red Cross Authorized Provider Agreement to permit the Red Cross certified instructors to teach the Red Cross training courses as described in Exhibit 15.

6. Contract for In School Nursing Services (Exhibit 16)

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the Agreement with Bayada Home Health Care Inc., 317 South Cedar Crest Boulevard, Allentown to provide nursing services as identified for in-school nursing care as described in Exhibit 16.

7. Contract with the Borough of Emmaus – Use of Firearms Range (Exhibit 17)

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the Agreement with the Borough of Emmaus for the Emmaus High School Rifle Team to use the Firearms Range located in Community Park, Emmaus, PA from November 11, 2013 to February 14, 2014 and as outlined in Exhibit 17.

5. Carbon Lehigh Intermediate Unit – F. Fuller

1. Special Education Services Agreement (Exhibit 18)

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the Special Education Services Agreement with the Carbon Lehigh Intermediate Unit for the 2013-14 school year as described in Exhibit 18.

6. Policy

1. Final Adoption – Board Policy 116.1 – Exceptions to Academic Sequence (Exhibit 19)

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve Board Policy 116.1, Exceptions to Academic Sequence, for inclusion in the Board Policy Manual.

2. Second Reading – Board Policy 206, Assignment Within District (Exhibit 20)

A recommendation for adoption will be presented at the September 9, 2013 Board Meeting.

7. Business Operations

1. Approval of Bill List

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including any addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. SunGard K-12 Education Master Software License, Maintenance and Services Agreement (Exhibit 21)

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the SunGard K-12 Education Master Software License, Maintenance and Services Agreement with SunGard Public Sector, Inc., 3 West Broad Street, Bethlehem for services as described in Exhibit 21.

3. Retirement Plan Compliance and Administration Services Agreement (Exhibit 22)

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the Retirement Plan Compliance and Administration Services Agreement to provide compliance administration services to the Plan Sponsor's voluntary retirement programs under Sections 403(b) and/or 457(b) of the Internal Revenue Code.

4. Disbursement of Funds (Exhibit 23)

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors authorize the expenditure of funds from the 32-Capital Reserve Fund and the 33-2010 Series A General Obligation Bonds as listed on Exhibit 23.

8. Announcements

Monday, August 26      7:00 p.m.-Executive Session  
                                 7:30 p.m.-Board Meeting

Monday, September 2      Labor Day – All Schools and Offices Closed

Monday, September 9      7:30 p.m.-Board Meeting, Board Room

9.      Adjourn



# **EXHIBITS**

**August 26, 2013**

#1

August 12, 2013

Administrative Offices  
East Penn School District  
800 Pine Street  
Emmaus, PA 18049

Re: Notice of Retirement

Dear East Penn School Board:

Please accept this letter as my official notice of retirement from the East Penn School District effective August 12, 2013.

I have enjoyed my 11 years of service, and I wish everyone continued success. Both of my sons graduated from Emmaus High School, received an excellent education and have fond memories of their high school years.

Sincerely,



Connie Corkery

FHSSA 29

920 Rebecca Lane  
Orefield, PA 18069  
August 12, 2013.

#2

Mrs. Noelle Keeler  
East Penn School District  
800 Pine St.  
Emmaus, PA 18049

Dear Madam,

It is with sadness that I am tendering my resignation after almost 13 years with the East Penn School District. I was officially notified last week that I have been accepted at LCCC. The program of study requires my attending day classes three days per week which means I would not be able to work 29 hours each week.

Even though I can not work full time, I am still interested in subbing whenever possible.

Sincerely,

A handwritten signature in black ink, appearing to read "Denise Miller". The signature is fluid and cursive, with the first name "Denise" written in a larger, more prominent script than the last name "Miller".

Denise Miller  
Emotional Support IA at Emmaus High

#3

Keeler, Noelle

---

From: Curtis, Jennifer  
Sent: Wednesday, August 14, 2013 10:41 AM  
To: Keeler, Noelle  
Subject: FW: Resignation

Jennifer Curtis  
Special Education Supervisor  
East Penn School District  
(610) 966-8441  
[jcurtis@eastpennsd.org](mailto:jcurtis@eastpennsd.org)

**Confidentiality Statement:**

The documents accompanying this electronic transmission contain information that is confidential and/or legally privileged. The information is intended only for the use of the individual or entity named on this e-mail. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or the taking of any action in reliance on the contents of this e-mail information is strictly prohibited. Thank you.

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**From:** Kelly-Lowe, Maria  
**Sent:** Wednesday, August 14, 2013 9:56 AM  
**To:** Desiderio, Tara  
**Cc:** Curtis, Jennifer  
**Subject:** Resignation

Due to circumstances in connection to the transfer of my husbands' job, I regret to inform you that I am resigning from my position at Wescosville Elementary. I apologize for the late notice, as these circumstances are very recent. I appreciate the opportunity I had with the school and would like to be considered to sub on occasion, if ever needed. Thank you; I wish you the best.

Sincerely,

Maria Kelly-Lowe

#4

To whom it may concern:

I, Jill Natale will be resigning my HRA position with East Penn School District effective for the 2013/14 school year.

#5

I, Tina Sorrentino am resigning my cafeteria position as of Aug 15, 2013.

I am grateful for having the privilege of working for the East Penn School District. I have made many friendships within the school district and I know I will miss everyone.

Have a wonderful school year.

Tina Sorrentino

#6

## Unknown

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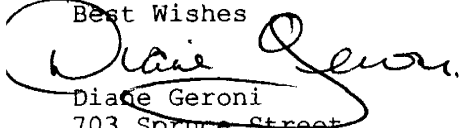
East Penn School District  
800 Pine Street  
Emmaus, Pa 18049

19 August 2013

Dear Noelle,

I am sorry that this is so close to school starting but I was offered a full time position. I am resigning from Lower Macungie Middle School effective 26 August 2013. It pains to leave there. I have enjoyed my time with the In School Suspension room. I have learned a great deal from the students and I believe they learned from me. I enjoyed working with Suzanne, Rodd and Greg as my bosses. This past school year Greg has taught me how to look at situations differently that I would have in the past. I will take what I have learned into my everyday life.

Best Wishes

  
Diane Geroni  
703 Spruce Street  
Emmaus, Pa 18049

#17

Dear Arietta and Paul,

08/20/2013

Effective immediately I am resigning my position with food service at Eyer Middle School. I would like to thank East Penn School District for this employment opportunity.

Thank you,  
Arielle D. Perrog



Keeler, Noelle

#8

From: Fairclough, Karen  
Sent: Tuesday, August 20, 2013 7:07 PM  
To: Keeler, Noelle; Vincent, Suzanne; Pekarik, Linda  
Subject: Fw: IA Resignation

Kaitlin Mikitka has resigned from her IA position at LMMS.

---

**From:** Kaitlin Mikitka [mailto:katemikitka@gmail.com]  
**Sent:** Tuesday, August 20, 2013 05:48 PM  
**To:** Fairclough, Karen  
**Subject:** IA Resignation

Dear Ms. Karen Fairclough,

I am writing to notify you that I am resigning from my position as an Instructional Assistant at East Penn School District. My last day of employment will be August 25, 2013.

I have accepted a long-term substitute position with the Bethlehem Area School District in my field of study. I feel as though it is an important step I must take in order to gain classroom instruction experience. I have sent a formal letter of resignation in the mail but wanted to reach you as soon as I could.

Words cannot express how grateful I am for having had this opportunity to work in your school district as a support staff member. I deeply appreciate the opportunities I have been given during my time at East Penn School District, as well as your professional guidance and support. It has been a pleasure working with the staff in your district, and I have made many friends through this experience. The opportunity I have been given to work for you has significantly and positively impacted myself as an educator. I sincerely hope that my next professional placement will be as enjoyable and educational as was my time working with East Penn School District.

I wish you and East Penn School District the best of success in the future. If full time professional instruction opportunities arise in the future, I would like to be considered.

If I can assist with the transition, please do let me know. Thank you again for all of your help and support.

Sincerely,

Kaitlin Mikitka

5035 Elmhurst Drive  
Schnecksville, PA 18078  
484.553.7549.  
[katemikitka@gmail.com](mailto:katemikitka@gmail.com)

#9

7030 Powder Valley Road

Zionsville, PA 18092

August 19, 2013

East Penn School District

Pine Street

Emmaus, PA 18049

Gentlemen:

After careful consideration and reviewing the conditions of my employment, I do not think the position I have been placed in is a good fit for me.

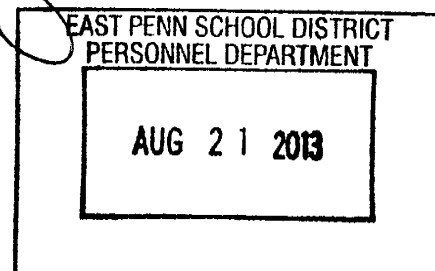
Please consider this my resignation from East Penn School District, effective immediately. Thank you for allowing me to be part of the district for the past ten years. I have worked with many fine individuals and leave with many fond memories.

In the future I may seek employment as a substitute, but for the present time I am resigning from the district.

Sincerely,

*Susan Cooperman*

Susan Cooperman



Schedule B for August 26, 2013 Board Agenda

710

<u>School</u>	<u>Name</u>	<u>Position</u>	<u>Contract/Club</u>	<u>Amount</u>	<u>Notes</u>
EHS	Graybill, Lindsey	Cross Country Volunteer Coach	n/a	volunteer	
EHS	Brader, Keith	Football Assistant Coach	Contract	\$5,429.00	
EHS	Robinson, Franko	Color Guard Director (Design/Instruction)	Contract	\$3,107.00	
EHS	Robinson, Franko	Winter Color Guard Director (Design/Instruction)	Contract	\$3,378.00	
EHS	Wenninger, Anne	Field Hockey Assistant Coach	n/a	volunteer	

**EAST PENN SCHOOL DISTRICT  
INDEPENDENT CONTRACTOR AGREEMENT**

THIS AGREEMENT is made and entered into this **26th day of August, 2013** by and between **East Penn School District** (hereinafter "Agency") acting through its **East Penn School District Board of Directors** (hereinafter "Board") and **George L. Grim** (hereinafter "Contractor").

The Agency desires to retain Contractor as an independent contractor to provide services, as described in Paragraph 2 below, in accordance with the provisions of this Agreement.

**1. Independent Contractor:**

- (a) Contractor is a self-employed independent contractor **and not an employee, agent or servant** of Agency. Further, nothing in this agreement shall be deemed to create a joint venture or partnership between Contractor and Agency. In addition, the Contractor is free to engage in such other business activities, as she/he may desire to pursue. Contractor understands and agrees that she/he shall not be entitled to any of the rights and privileges established for Agency employees. It is further agreed that except for obligations specifically set forth in this agreement, Agency shall exercise no control or direction over the performance of the professional services rendered to students by Contractor except as provided by local, state or federal statutes, rules and regulations. Contractor agrees that she/he shall, at all times, perform her/his duties and responsibilities in strict conformance with currently approved practices in medicine and in an ethical, competent and professional manner.
- (b) Contractor shall be solely responsible for the costs of conducting her/his business. Contractor understands and agrees that Agency will not withhold from compensation any funds for income tax, unemployment insurance, social security, or any other withholdings. All such payments required by law are the sole responsibility of Contractor. Further, Contractor shall be solely responsible for compliance with all applicable laws, local, state and federal, including payment of all taxes for Contractor.
- (c) Contractor shall be insured by a company/companies satisfactory to Agency, but at the expense of the Contractor, in amounts required by the Commonwealth of Pennsylvania for general liability and professional liability. Certificates verifying such coverage shall be submitted to Agency as evidence of such coverage and any extension or renewal thereof shall be delivered to the Agency prior the effective date of this agreement and upon demand of the Agency thereafter.
- (d) Contractor shall be duly certified to practice psychology within the Commonwealth of Pennsylvania. Evidence of a valid certificate/license to practice psychology within the Commonwealth of Pennsylvania shall be delivered to the Agency prior to the effective date of the Agreement and upon demand of the Agency thereafter. Contractor shall notify Agency immediately upon any suspension, revocation or modification of her/his Pennsylvania psychology certificate/license.

2. **Nature of Service**

- (a) Contractor shall provide services in accordance with applicable psychology standards.
- (b) Contractor shall maintain adequate educational records for the students treated in accordance with Paragraph 2(a). Contractor understands and agrees that such records are and shall remain the property of the Agency.

**Term of Agreement**

The agreement shall continue through **June 30, 2014**. Should this Agreement be in full force and effect at the expiration of any term specified by the Paragraph 3, Agency and Contractor, by mutual agreement, may extend the term for additional one (1) year period.

1. **Payment of Services:**

Agency shall pay Contractor for satisfactory services, the Board approved rate, the minimum being **\$70.00 per hour, for a maximum of \$20,000 by June 30, 2014**.

2. **Termination:**

- (a) This Agreement is subject to the continued operation of the Agency and the services provided in the East Penn School District. Agency may temporarily or permanently suspend operations at any time for any reason without breaching this Agreement.
- (b) This Agreement shall be immediately terminated upon any suspension, revocation or modification of the Contractor's certificate/license to practice psychology within the Commonwealth of Pennsylvania.
- (c) Except as set forth under Paragraphs 3 (a) and (b) hereof, the Agreement shall continue until terminated by the death of Contractor, or by either party upon giving thirty (30) days prior written notice to the other party. However, either party may terminate this Agreement immediately without prior written notice for non-performance or breach of the Agreement. Termination shall not cancel any liability or indebtedness which is due either party from the other.

3. **Miscellaneous:**

- (a) This Agreement may be amended or modified only by written agreement signed by both Board and Contractor.
- (b) If one or more of the provisions of this Agreement shall be declared invalid or unenforceable, the same shall not affect the validity or enforceability of any other provision of this Agreement.

- (c) This Agreement shall be construed in accordance with and governed in all respects by the laws of the State of Pennsylvania.
- (d) All understandings and agreements heretofore as between the parties hereto with respect to the transactions contemplated hereby are merged in this Agreement and this Agreement contains all the understandings of the parties hereto with respect to such transactions.
- (e) The descriptive headings of the several sections of this Agreement are inserted for convenience only and do not constitute part of the Agreement.
- (f) This Agreement is not subject to binding arbitration.

**IN WITNESS WHEREOF**, this Agreement has been executed by Agency and Contractor effective as of the date first written above.

By: \_\_\_\_\_  
For Agency

By: George L. Huie  
Contractor

August 26, 2013

Please add the following names to the per diem substitute list for 2013/2014 school year:

Patricia Baldwin	Guest Teacher
Christina Burroughs	Guest Teacher
Yvette Campbell	Guest Teacher
Michelle Costello	Guest Teacher
Kim Dryfoos	Guest Teacher
Laurie Kalo	Guest Teacher
Cheryl Lagler	Guest Teacher
Elizabeth Lanzone	Guest Teacher
Ralphael Parise	Guest Teacher
John Royer	Guest Teacher
Diane Salute	Guest Teacher
John Wastak	Guest Teacher
Jay McFadden	Guest Teacher
Lisa Heineman	Guest Teacher
Ruth Urrutia	Guest Teacher
Vincent D'Agostino	Health/PE
Jill Natale	HRA
Judith Crouse	H/PE
Barbara Ansfree	IA/SA
Rebecca MacDonald	Special Educaiton
Edward Middlecamp	Bio., Gen. Sci.
Robert McKenna	IA/SA
Janet Sniscak	Elementary
Jennifer Thomas	Elem., Sp. Ed.
David McClellan	Social Studies, Elementary
Alexia Armetta	Elementary

#13

## EDUCATIONAL CONFERENCES

AUGUST 26, 2013

Conference:	Custody, Confidentiality & Parent Communication: Family Law, Bethlehem
Date(s):	September 13, 2013
Attending:	Dr. Thomas Mirabella, Director of Student Services
Estimated Cost:	\$179.52
Conference:	Strengthening the Core: Building and Maintaining Knowledge of the Common Core, Carbon Lehigh Intermediate Unit
Date(s):	September 24, 2013; November 20, 2013; April 8, 2014
Attending:	Nikol Kushman, Special Education Teacher, Emmaus HS
Estimated Cost:	\$104.07, plus per diem (Title II Funds)
Conference:	PATTAN: Individuals with Disabilities Education Act (IDEA-B) Contingency Fund Training, King of Prussia
Date(s):	September 4, 2013
Attending:	Dr. Linda Pekarik, Director of Special Education Meredith Frantz, Supervisor of Special Education
Estimated Cost:	\$58.76 (Title II Funds)
Conference:	PA Association of Elementary & Secondary Principals: Lessons in Leadership 2013 State Conference, Penn State University
Date(s):	October 28, 2013
Attending:	Matthew Gale, Assistant Principal, Emmaus HS
Estimated Cost:	\$341.05 (Title II Funds)
Conference:	Transforming Education Through Connections, Carbon Lehigh Intermediate Unit
Date(s):	September 26; October 24; November 21, 2013
Attending:	Susan Noack, Middle School Curriculum Coordinator
Estimated Cost:	\$419.07
Conference:	Learning Forward PA: Aligning Teacher Effectiveness Learning Communities and Curriculum to Prepare for the Rigor of the PA Core Curriculum Standards, Harrisburg
Date(s):	October 15, 2013
Attending:	Susan Noack, Middle School Curriculum Coordinator Rosalie Gallagher, IST Teacher, Willow Lane Jacqueline Vogel, IST Teacher, Alburtis School
Estimated Cost:	\$702.81 (Title II Funds)



# ATTENDANCE OFFENSES

Code	Offense	Definition	Notes	First Offense	Second Offense	Third Offense	Fourth Offense
204	Detention Cut			One SMD	Two SMDs	One day OSS	Three days OSS
205B	Class Cut	Class cut with supervision by a non-scheduled staff member		Loss of credit and one ASD or Administrative Discretion	Loss of credit and one SMD or Administrative Discretion	Loss of credit and 3SMD	1 OSS
223	SMD Cut	Saturday Morning Detention Cut		Three days OSS	Administrative Discretion	Administrative Discretion	Administrative Discretion
230	AEP Violation	Alternative Education Placement (ISS) Violation		OSS for that day	OSS for that day	OSS for that day	OSS for that day

# VEHICULAR VIOLATIONS

Code	Offense	Definition	Notes	First Offense	Second Offense	Third Offense	Fourth Offense
109	Minor Bus Misconduct			Warning and parent/guardian notified	Parent/guardian notified. Bus privileges denied for 5 days	Administrative discretion	Administrative discretion
120	Repeated Rules Violation			Two SMD	One OSS	Three OSS	Administrative discretion
220	Unauthorized Parking	Unregistered vehicle or parking on school property in an unauthorized area		One SMD and ticket by police and/or tow vehicle	Two SMD and ticket by police and/or tow vehicle	Administrative discretion and ticket by police and/or tow vehicle	Administrative discretion and ticket by police and/or tow vehicle
225	Reckless Driving			One SMD and loss of driving and/or parking on premises for five school days	Two SMDs and loss of driving and/or parking on premises for the remainder of the academic year.	See Level III Reckless Endangering (11)	#14
226	Parking without a Permit	Parking on school property without a permit		One SMD and ticket by police and/or tow vehicle	Two SMD and ticket by police and/or tow vehicle	Administrative discretion and ticket by police and/or tow vehicle	Administrative discretion and ticket by police and/or tow vehicle

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## Authorized Provider Agreement

This Authorized Provider Agreement ("Agreement") is made by and between the American National Red Cross ("Red Cross") and the party listed on Appendix A (the "AP") in order to permit AP's Red Cross certified instructors ("Instructors") to teach the Red Cross training courses ("Courses") specified in Appendix B within AP's organization.

**1. AP Responsibilities.** In connection with offering the Courses, AP agrees that it will:

- 1.1. Require its Instructors to maintain Red Cross certifications appropriate for the Courses they will be teaching;
- 1.2. Promptly notify Red Cross of additions and deletions to AP's roster of Instructors as listed on Appendix C;
- 1.3. Obtain Red Cross confirmation of the certification status of new AP Instructors before permitting such Instructors to teach a Course;
- 1.4. Be responsible for the oversight of AP's Instructors and require that they teach Courses using Red Cross course materials ("Course Materials"), and offer Courses in accordance with the then-current Red Cross AP Resource Guide, policies and procedures (collectively, the "Policies");
- 1.5. Permit Red Cross to perform random observations of AP's Courses;
- 1.6. Notify the Red Cross of all scheduled Courses at least three (3) business days before the scheduled Course start date;
- 1.7. Enter training records and required information into the Learning Management System ("LMS") or any successor system within ten (10) calendar days of Course completion (the "Course Records");
- 1.8. Pay the required fees in connection with all Courses;
- 1.9. Be responsible for all liabilities arising out of AP's operations and Course instruction as Red Cross insurance does not extend to AP or its Instructors; and
- 1.10. Teach the Courses solely within the AP's organization at the facilities set forth in Appendix D.

**2. Red Cross Responsibilities.** To facilitate AP's Course offerings, Red Cross agrees that it will:

- 2.1. Make Red Cross training and Course Materials available to AP's Instructors meeting Red Cross training prerequisites;
- 2.2. Approve properly submitted Course Records and provide certifications for Courses, if applicable;
- 2.3. Provide AP with access to Red Cross electronic resources allowing AP to notify the Red Cross of dates, times and locations of each Course, enter Course Records and print Course certificates.

**3. Term and Termination.**

- 3.1. This Agreement will be effective as of the Effective Date listed in Appendix A and ends on the day before the thirty six (36) month anniversary thereof, unless earlier terminated as provided below.
- 3.2. Either party may terminate this Agreement with thirty (30) calendar days advance written notice to the other party.
- 3.3. Red Cross reserves the right to immediately terminate this Agreement if AP does not abide by the terms of this Agreement or the Policies.
- 3.4. Following termination, the parties are still obligated to follow the provisions of Sections 4, 5, 6 and 8 indefinitely.

**4. Fees and Invoicing.**

- 4.1. AP will comply with the AP Resource Guide's preferred payment options, such as prepay, credit card, check, money order and bank transfer.
- 4.2. Fees are set forth on Appendix B. Red Cross will not process invoices for any amount less than five hundred dollars (\$500). Payment terms are net thirty (30) days. Red Cross reserves the right to change its fees and payment processes in its sole discretion upon thirty (30) days advance notice of such changes. If the AP does not agree to such changes, it has the right to terminate the Agreement pursuant to Section 3.
- 4.3. If the Red Cross determines that any course offered by the AP and/or its Instructors is not taught in accordance with Red Cross Policies, the AP is responsible for any costs associated with the retraining of course participants. Red Cross, in its sole discretion, will determine the appropriate party to conduct the retraining, which may include the AP or any Red Cross employee, volunteer, LTP or AP.

**5. Notices.** Each party's contact for notices under this Agreement is listed on Appendix A.**6. Confidentiality and Intellectual Property.**

- 6.1. Except as required by applicable law or otherwise provided herein, each party shall maintain the confidentiality of all provisions of this Agreement or other confidential information, documents and materials received for the purposes of this Agreement.
- 6.2. Red Cross is the owner of various trade names, trademarks, Course Materials and other copyrighted and proprietary content ("Red Cross IP"). Subject to the terms and conditions of this Agreement, Red Cross hereby grants AP a limited and non-exclusive license to use the Red Cross IP solely in connection with the Agreement and such license may not be assigned or sub-licensed. Course Materials may be downloaded, reused or purchased; however, AP agrees not to revise, edit or create derivative works of any Course Materials or Red Cross proprietary content, in whole or in part, unless specifically approved in writing by the Red Cross. AP acknowledges and agrees that (1) the Red Cross IP is a valuable asset of Red Cross and substantial recognition and goodwill are associated with the Red Cross IP, (2) the license granted hereunder does not constitute a transfer to AP of any ownership rights in the Red Cross Marks, and (3) AP's use of the Red Cross IP shall inure solely to the benefit of Red Cross. Upon conclusion of this Agreement, any and all licenses granted to use the Red Cross IP will terminate immediately.

**7. Entire Agreement, Amendments, and Assignments.** Concerning the subject matter hereof, this Agreement and the Policies referenced herein constitute the entire agreement between the parties and supersedes all prior agreements and understandings between the parties. This Agreement shall not be amended, modified or assigned unless both parties agree in writing.**8. Independent Contractors.** Each party shall perform its responsibilities hereunder as an independent contractor, and nothing herein shall create any association, partnership or joint venture between the parties or an employer-employee relationship. No agent, employee or servant of either party shall be, or shall be deemed to be, the employee, agent or servant of the other party, and each party shall be solely and entirely responsible for its acts and the acts of its agents, employees and servants.



The parties, acting through their duly authorized officers, have executed this Agreement, which shall come into force as of the latest date of the signatures below. Execution of this Agreement confirms AP's receipt of the AP Resource Guide, which may be updated from time to time.

Company Name: East Penn School District	American Red Cross
Company Signature: <input type="checkbox"/> Electronic Acceptance	Red Cross Signature: <input type="checkbox"/> Electronic Acceptance
Name: Thomas P. Mirabella	Name: John V. Enderle
Title: Director of Student Services	Title: AP Sales Representative
Date: 8/14/13	Date:

## Authorized Provider Agreement Appendix A – Contact Information

Effective Date:

**Company Contact Information [fields with an asterisk (\*) must be completed]**

Business/Organization/School Name *				East Penn School District			
Address 1 *		800 Pine Street		Address 2		Administrative Offices	
City *		Emmaus		State *		PA Zip * 19506	
Primary Contact Name *				Thomas P. Mirabella			
Primary Phone *		610-966-8372		Secondary Phone		484-239-0157	
Fax		610-965-1628		Email		tmirabella@eastpennsd.org	
Use the same address for billing? *				<input type="checkbox"/> Yes		<input checked="" type="checkbox"/> No	
Billing Contact Name (if different from primary)				Doris Miller		Email dmiller@eastpennsd.org	
Billing Address 1		800 Pine Street		Billing Address 2		Business Office	
Billing City		Emmaus		State		PA Zip 19506	

**Red Cross Contact Information**

Name		John V Enderle	
Phone		717-771-3563 Email john.enderle@redcross.org	

**Red Cross Internal Use Only**

Red Cross Salesforce ID			
Does the customer have an existing Organization ID in the Learning Center? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If Yes, enter it here			
Does the customer have a Parent Organization ID in the Learning Center? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If Yes, enter it here			
American Red Cross Unit Code			
Does the customer plan to purchase Full Service training also? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Does the customer qualify for the School Partner Program? <input type="checkbox"/> Yes <input type="checkbox"/> No			

**Authorized Provider Agreement  
Appendix B – Courses, Equipment, Materials, and Fees**

<b>1. Course Fees</b>	
<b>Courses Offered by Authorized Provider</b>	<b>Per Person Fee</b>
First Aid	19.00
Adult CPR With Or Without AED	19.00
First Aid With CPR/AED Adult	27.00
First Aid With Cpr/Aed Adult (Review/Challenge)	19.00
Adult And Pediatric Cpr/First Aid/Aed	27.00
Adult And Pediatric Cpr/First Aid/Aed (Review/Challenge)	19.00
First Aid CPR With AED Pediatric	27.00
Pediatric CPR With AED	19.00
Adult And Pediatric Cpr And Aed	19.00
CPR/AED for the Professional Rescuer	27.00
CPR/AED For The Professional Rescuer (Review/Challenge)	19.00

<b>2. Equipment and Materials</b>
Training equipment, materials and other supplies may be purchased at <a href="http://www.ShopStayWell.com">www.ShopStayWell.com</a> or at <a href="http://www.RedCrossStore.org">www.RedCrossStore.org</a> .

<b>3. Method of Payment</b>
<input type="checkbox"/> Prepay      Red Cross-issued PO#
<input type="checkbox"/> Invoice      Red Cross-issued PO#
<input type="checkbox"/> Credit Card <input type="checkbox"/> Check <input type="checkbox"/> Money Order <input type="checkbox"/> Bank Transfer

*\*NOTE: A Red Cross representative will contact you regarding the method of payment chosen.  
Please do not include any payment details on this agreement.*

<b>4. Additional Services (Optional)</b>

## Authorized Provider Agreement

### Appendix C – Authorized Provider Instructors

Instructors who will be teaching on behalf of your business/organization/school should be listed below. Each instructor should have a complete profile in the American Red Cross Learning Center that includes up-to-date contact information, including email address, mailing address, phone number and current instructor certifications.

Instructor Name	Learning Center Username	Email Address and Phone	Current Instructor Certification(s)
<b>Example:</b> <i>Sally Safety</i>	<u><i>sallysafety@redcross.org</i></u>	<u><i>sallysafety@redcross.org</i></u> <i>202.303.0000</i>	<i>First Aid/CPR/AED Instructor</i> <i>Babysitter's Training Instructor</i>
		Email: Phone:	First Aid / CPR / AED Instructor
Lori Sheipe		Email: lmiller@eastpennsd.org Phone: 610-207-7436	First Aid/CPR/AED Instructor
Jeannine Martini		Email: jmartini@eastpennsd.org Phone: 570-350-5907	First Aid/CPR/AED
Patrick Birns		Email: pbirns@eastpennsd.org Phone: 845-313-1462	First Aid/ CPR/AED
Todd Breiner		Email: tbreiner@eastpennsd.org Phone: 570-778-0179	First Aid/CPR/AED
Eleni Assise		Email: eassiseeastpennsd.org Phone: 610-360-7482	First Aid/CPR/AED
Laura Moyer		Email: lmoyer@eastpennsd.org Phone: 814-322-6607	First Aid/CPR/AED
Mike Seip		Email: mseip@eastpennsd.org Phone: 610-393-5714	First Aid/CPR/AED
Lisa Wells		Email: lwells2eastpennsd.org Phone: 267-347-0959	First Aid/CPR/AED



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		Email: Phone:	
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## Authorized Provider Agreement Appendix D – Facility Locations

Please provide information regarding each of the facilities in which Red Cross training will take place.

Facility Name and Address	Facility Contact Name	Facility Contact's Email Address and Phone
<b>Example:</b> Name: American Red Cross NHQ Address: 2025 E ST NW Washington, DC 20006	Sally Safety	Email: <a href="mailto:sallysafety@redcross.org">sallysafety@redcross.org</a> Phone: 202.303.0000
Name: Emmaus High School Address: 500 Macungie Avenue Emmaus PA, 18049	Lori Sheipe-Miller	Email: <a href="mailto:lmiller@eastpennsd.org">lmiller@eastpennsd.org</a> Phone: 610-207-7436
Name: Address:		Email: Phone:
Name: Address:		Email: Phone:
Name: Address:		Email: Phone:
Name: Address:		Email: Phone:
Name: Address:		Email: Phone:
Name: Address:		Email: Phone:
Name: Address:		Email: Phone:

#16

**CONTRACT FOR "IN SCHOOL" NURSING SERVICES**

This AGREEMENT is made and entered into this 1<sup>st</sup> day of August, 2013, by **BAYADA Home Health Care, Inc.**, with a service office located at 317 South Cedar Crest Boulevard, Allentown, Pennsylvania 18103 (hereinafter referred to as **BAYADA**) and **East Penn School District**, located at 800 Pine Street, Emmaus, Pennsylvania 18034 (hereinafter referred to as **SCHOOL**).

**BAYADA** is a home health care agency, engaged in the business of providing nursing services and **SCHOOL** has identified a need for in-school nursing care of its student (to be identified by school district), (hereinafter referred to as **STUDENT**).

WHEREAS, it is the desire of both parties to make provision for on site, daily nursing care for **STUDENT**, in accordance with the terms of this Agreement.

THEREFORE, in consideration for the mutual covenants expressed herein, **BAYADA** and **SCHOOL** agree to the terms and conditions outlined herein:

**I. RESPONSIBILITIES OF BAYADA**

- A. Qualifications of Personnel. The Nurse supplied by **BAYADA** will be a Registered Nurse (RN) or Licensed Practical Nurse (LPN) who will hold a current license, registration or certification to practice in the Commonwealth of Pennsylvania, and will provide services pursuant to the applicable state laws.
- B. Personnel Records Inspection. **BAYADA** will make available for inspection, upon the request of **SCHOOL**, the personnel files of its nurses who are caring for **STUDENT**. The contents of such file must include:
1. Verification of current licensure or certification as applicable; and
  2. Completed application for employment or resume; and
  3. Verified references; and
  4. Evidence of annual performance evaluation; and
  5. A criminal record check, conducted upon hire, if required by state law; and
  6. Evidence of at least one, annual in-service education or training in accordance with applicable state regulations.
- C. Service. **BAYADA** will provide an RN or LPN to care for **STUDENT** each day that said student attends **SCHOOL**. Nursing services will be provided subject to the availability of a qualified nurse. The services to be provided may include, escorting **STUDENT** to and from **SCHOOL** on the school bus and providing care to **STUDENT** during the school day. Upon execution of this Agreement, **SCHOOL** will provide **BAYADA** with a schedule of the school calendar including all scheduled days off.
- D. Place of Performance. **BAYADA** will provide services primarily at schools located within **SCHOOL's** district or other specified location where **STUDENT** will be during the school day. **SCHOOL** acknowledges and understands that **BAYADA** cannot guarantee services. All services will be provided subject to the availability of a qualified nurse.

E. Insurance.

1. **BAYADA** will maintain general liability and professional liability coverage for any negligent acts or omissions of **BAYADA** employees, which may give rise to liability under this Agreement.
2. **BAYADA** will maintain Workers' Compensation insurance for its employees providing services to **STUDENT**.

F. Indemnification. **BAYADA** agrees to indemnify and hold harmless **SCHOOL** from all bodily injury and/or property damage claims arising out of the sole negligence of **BAYADA**, acting through its directors, agents, and employees.

G. Payment of Personnel. **BAYADA**, as an employer, will remain responsible for the payment of wages and other compensation, reimbursement of expenses and compliance with Federal, State and local tax withholdings, Workers' Compensation, Social Security, employment and other insurance requirements for its personnel.

H. Policies and Procedures. **BAYADA** will follow the **SCHOOL**'s policies and procedures while providing care in the **SCHOOL** setting.

## II. RESPONSIBILITIES OF SCHOOL

A. Payment for Services. **SCHOOL** will remain responsible to compensate **BAYADA** for services rendered pursuant to this Agreement. Section III hereunder will govern billing terms and compensation.

B. Insurance.

1. **SCHOOL** will maintain at its sole expense valid policies of general liability insurance, covering the negligent acts or omissions of **SCHOOL** acting through its directors, agents, employees or other personnel, which may give rise to liability under this Agreement.
2. **SCHOOL** will maintain, at its sole expense, Workers' Compensation insurance for its employees.

C. Indemnification. **SCHOOL** agrees to indemnify and hold harmless **BAYADA** from all bodily injury and/or property damage claims arising from any act or omission of **SCHOOL**, acting through its directors, agents, employees or other personnel.

D. Employment Status. **SCHOOL** understands and agrees that the RN/LPN is an employee of **BAYADA** and **SCHOOL** will not attempt to solicit the RN/LPN to work privately for **SCHOOL**, without written authorization from **BAYADA**, during the term of this Agreement and for one (1) year following its termination or expiration. **SCHOOL** recognizes the recruiting, training and retention expenses that **BAYADA** encounters as an employer and acknowledges that **BAYADA** is not a placement or referral service. Should **SCHOOL** desire to hire one of **BAYADA**'s employees, **SCHOOL** agrees to provide **BAYADA** with written notice and pay a liquidated damages fee equal to four (4) months of the specific employee's

annual gross salary or \$5,000.00 whichever is greater. This fee will apply to any BAYADA employee SCHOOL wishes to hire.

- E. Compliance Program. BAYADA values honesty and confidentiality in all business interactions. In order to assure adherence to these values, BAYADA maintains a corporate compliance program, designed to detect and prevent illegal and unethical activities, including breaches of confidentiality. SCHOOL agrees to abide by this program, and understands its obligation to report questionable activities involving BAYADA's employees to the local office Director named below or to the Compliance Hotline at 1-866-665-4295.

### III. BILLING AND COMPENSATION

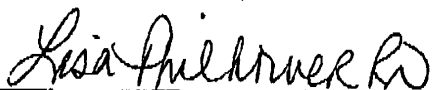
- A. SCHOOL agrees to compensate BAYADA at a rate of \$50.00/hour for RN services or LPN services provided under this Agreement. SCHOOL will also pay for all time the BAYADA employee spends on the bus or otherwise transporting the client to and from SCHOOL.
- B. BAYADA will forward to SCHOOL an itemized bill on a weekly basis. Each weekly bill will itemize the name of the BAYADA employee providing care, the date of service, the type and length of service provided.
- C. SCHOOL agrees to pay submitted bills within thirty (30) days of receipt. Any bill not paid within the thirty (30) day period will be considered delinquent. BAYADA may charge interest, at a rate of 1¼% each month (15% per year) on all delinquent accounts. BAYADA will also pursue collection remedies in an attempt to resolve a delinquent account. SCHOOL agrees to reimburse BAYADA for all collection costs, including attorneys' fees and expenses.

### IV. TERM AND TERMINATION

- A. This Agreement will come into effect beginning on August 1, 2013 and will remain in effect through June 30, 2014. This Agreement may be extended upon the written consent of each party outlining the terms and time for extension.
- B. Either party may terminate this Agreement, for any reason, upon thirty (30) days prior written notice.
- C. Either party may terminate this Agreement for cause due to the occurrence of one of the following events by giving ten (10) days prior written notice:
1. Dissolution or bankruptcy of either BAYADA or SCHOOL.
  2. Failure of either BAYADA or SCHOOL to maintain the insurance coverages required hereunder.
  3. Breach by BAYADA or SCHOOL of any of the material provisions in this Agreement.

**V. ADDITIONAL TERMS**

- A. Governing Law. This Agreement will be construed and governed in all respects according to the laws of the State of Pennsylvania.
- B. Relationship to Parties. The parties enter into this Agreement as independent contractors. Nothing contained in this Agreement will be construed to create a partnership, joint venture, agency or employment relationship between the parties.
- C. Assignment. This Agreement may not be assigned by either party, in whole or in part.
- D. Modification of Terms. No amendments or modifications to the terms of this Agreement will be binding unless evidenced in writing and signed by an authorized representative of each party hereto.
- E. Notices. Any Notice given in connection with this Agreement will be given in writing and will be delivered either by hand or by certified mail, return receipt requested, to the other party, at the party's address stated below. Any party may change its address as stated herein by giving Notice of the change of address in accordance with this Paragraph.
- F. Confidentiality. Except for acknowledging the existence of this Agreement, the parties understand and agree that the terms of this Agreement, including all payment terms, shall be kept confidential unless disclosure is required by law or the parties agree, in writing, to such disclosure. All methods and mode of conduct of business for **SCHOOL** and **BAYADA** are to be kept confidential by **SCHOOL** and **BAYADA** and not disclosed to any other party or used in part or whole without the permission of **SCHOOL** and/or **BAYADA**.
- G. Entire Agreement. This writing evidences the entire Agreement between **BAYADA** and **SCHOOL**; there are no prior written or oral promises or representations incorporated herein. Each Attachment, Fee Schedule, Exhibit or other documents referenced herein and/or attached to this Agreement are incorporated herein as if the same was set out in full in the text of this Agreement. This Agreement may be executed in two or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. Delivery of an executed signature page of this Agreement by facsimile or electronic (email) transmission shall be effective as delivery of a manually executed counterpart hereof.

Date: 8/16/13

Lisa Philhower  
Director  
Signing with authority for  
BAYADA Home Health Care, Inc.

Date: \_\_\_\_\_

\_\_\_\_\_  
Dr. Thomas Seidenberger  
Superintendent  
Signing with authority for  
East Penn School District

#17

AGREEMENT

THIS AGREEMENT is made and entered into this 21st day of August, 2013, by and between THE BOROUGH OF EMMAUS (hereinafter referred to as "Borough") located at 28 South Fourth Street, Emmaus, Pennsylvania, and THE EAST PENN SCHOOL DISTRICT (hereinafter referred to as "School District") located at 800 Pine Street, Emmaus, Pennsylvania.

WITNESSETH:

WHEREAS, the Borough is currently the owner of the Emmaus Police Department Firearms Range which is located in Community Park, Emmaus, Pennsylvania; and

WHEREAS, the School District has a competitive High School Rifle Team which desires to utilize the Borough's Firearms Range; and

WHEREAS, the Borough desires to grant a short-term license to the School District to allow its Rifle Team access and use to the Borough's Firearms Range located in Community Park; and

WHEREAS, the Borough and the School District have determined that it will be in their mutual best interest to allow for said use.

NOW, THEREFORE, the parties hereby agree as follows:

1. The Borough hereby grants a revocable license to the School District for the use of the Borough of Emmaus Police Department Firearms Range located in Community Park, Emmaus, Pennsylvania for the limited purpose of use by the Emmaus High School Rifle Team.

2. The license for the use of the premises allows the use of the Firearms Range between the dates of November 11, 2013 and February 14, 2014 by the School District Rifle Team for the purpose of competitive shooting which includes preparation, practice and training for such competition. The use of the Firearms Range by the School District's Rifle Team shall not be exclusive.

3. The dates set forth above shall be known as the “competitive season”.
4. No representative of the School District shall have any right to use or have access to the Borough’s Firearms Range outside of the specific dates set forth above with the express written consent of the Borough and/or its Chief of Police.
5. The School District Rifle Team shall be authorized to use the Borough’s Firearms Range between the hours of 2:45 P.M. and 5:15 P.M., Monday through Friday, during the dates above listed.
6. No School District students will be allowed on the Firearms Range unless accompanied by and under the direct supervision of a coach from the School District.
7. No firearms owned by the School District, its coaches, Rifle Team students, competitors, or any other representatives of the School District shall be stored on the Borough’s Firearms Range during the “off season”. The off season consists of all time frames outside of the dates set forth above and shall also be referred to as the “non-competitive season”.
8. The Borough authorizes the School District Rifle Team to install its own locked gun cabinet, which shall be selected and supplied by the School District at its own expense, at the Emmaus Police Department Firearms Range during the competitive season. It is understood by the School District that the storage of firearms on the Borough’s property is at the sole responsibility, liability and risk of the School District.
9. The Borough authorizes the School District to store ammunition in a locked cabinet supplied by the District on the Emmaus Police Department Firearms Range during the competitive season. The storage of the ammunition is at the sole responsibility, liability and risk of the School District.
10. The Borough shall not be held responsible for any damage, vandalism or theft of any property owned, leased, borrowed or in any way controlled by the School District, its coaches, students, visiting teams or any representatives of the School District which is located on the Borough’s Firearms Range as part of this Agreement. Further, all parties using the Borough’s

Firearms Range pursuant to this Agreement, hereby waive any right of subrogation and/or recovery for damages against the Borough.

11. The School District shall be limited to placing a maximum of two (2) cabinets for purposes of storage of rifles and related equipment, including ammunition, on the Emmaus Police Department Firearms Range.

12. The location and size of the cabinets must be approved by the Chief of Police for the Borough of Emmaus prior to their installation. Maintenance and cleanliness of the Firearms Range while being used by the School District during its competitive season shall be the sole responsibility of the School District. Only current, usable equipment and supplies relating to the School District Rifle Team shall be stored within the Borough facility.

13. The Borough shall supply approximately ten (10) folding chairs for use by the Rifle Team for students to utilize during practice and competition.

14. Only business relating to this Agreement shall be discussed between the School District Athletic Director and the Borough Manager or Chief of Police. No other Borough or School District employee shall have the right to enter into any other kinds of agreements or arrangements concerning use, operation or control of the facility.

15. Vandalism by students, coaches, parents, employees, visiting teams and other representatives of the School District shall be the sole responsibility of the School District to prevent and, if such occurs, to repair. Vandalism by a representative of the School District, including coaches, parents, employees and any other representative of the District may result in immediate eviction from the premises as well as immediate termination of this Agreement.

16. Both the School District and the Borough understand that this is a license at will which may be revoked at any time by either party for any reason or no reason upon written notification to the other party.

17. No School District parties including coaches, students, employees or representatives shall permanently have a key or a copy of a key to the Borough Firearms Range facility. Keys



shall be maintained by the Borough and may be retrieved each day by the coaches or other employee of the School District at the Emmaus Police Department located at 400 Jubilee Street, Emmaus, Pennsylvania no earlier than 2:15 P.M. Immediately upon completion of practice and competition, keys shall be returned daily to a lock box placed outside of the Emmaus Police Department.

18. School District coaches shall demonstrate proof of National Rifle Association (NRA) certification for firearms safety to the Emmaus Chief of Police prior to the effective date of this Agreement.

19. The School District agrees that if anyone using the Emmaus Police Department Firearms Range sustains any injuries or losses or damages as a result of such use that the School District will hold harmless, defend and indemnify the Borough and any and all of its representatives, including its employees, from any claim, dispute, liability, injury or property damage occurring as a result of the use for the School District's purposes. This provision specifically waives any immunity caps under the Municipal Tort Claims Act to the extent that any statute or law allows those claims to be exceeded.

20. The School District shall supply the Borough with proof of liability insurance for purposes of athletic competition of the School District's Rifle Team including the use of the Borough's premises. Such insurance shall include liability coverage of no less than One Million Dollars (\$1,000,000). The certificate must list the Borough of Emmaus, along with any agents, workmen, employees, elected officials and/or representatives of the Borough, as additional insureds under said policy for any claims arising in whole or in part from the School District's use of the Firearms Range and any adjacent premises owned by the Borough including parking lots, walkways and open fields. The additional insured provision must state that "this insurance is primary over any other applicable insurance issued to the Borough".

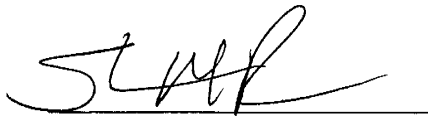
21. This Agreement is not to be considered a permanent agreement and thus the same must be renewed each year if the parties so desire. The Agreement may be renewed by mutual consent

of both Emmaus Borough Council and East Penn School District Board of Directors by official vote.

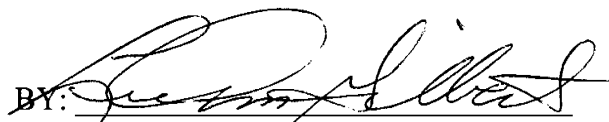
22. The School District hereby agrees to pay the Borough for the use of the Emmaus Police Department Firearms Range, as set forth above, the sum of One Thousand Dollars (\$1,000.00) for the competitive year 2013 - 2014 as heretofore defined. This amount shall be subject to negotiation for any subsequent renewal terms.

IN WITNESS WHEREOF, and intending to be legally bound, the parties have hereunto set their hands and seals the day and year first above written.

ATTEST:

  
Secretary

BOROUGH OF EMMAUS

BY:   
Lee Ann Gilbert, Council President

ATTEST:

\_\_\_\_\_  
Secretary

EAST PENN SCHOOL DISTRICT

BY: \_\_\_\_\_  
Charles H. Ballard, School Board  
President

## ATTACHMENT A

### CARBON LEHIGH INTERMEDIATE UNIT SPECIAL EDUCATION SERVICES AGREEMENT

This agreement is made this 1<sup>st</sup> day of July between East Penn School District and the Carbon Lehigh Intermediate Unit 21 (IU). The parties agree as follows:

1. The IU shall provide during the 20<sup>13</sup> - 20<sup>14</sup> school year services in accordance with all requirements of state and federal law. The programs and services will include classroom placements, itinerant services, and related services as requested by the district.

2. The IU shall issue billing statements for the following percentages of the total cost for payment on the following schedule:

- a. Projected Special Education costs as of July 1 - 30%
- b. Projected Special Education costs as of October 31 - 30%
- c. Mid Year reconciliation and adjusted Special Education costs as of January 31 - 30%
- d. Adjusted unit costs as of April 30 - 10%
- e. At the conclusion of the agreement year, the IU will reconcile the actual costs incurred by the IU by

July 31, in the performance of this agreement and the total payments made by the District during this period. If the actual costs to the IU exceed the total payments by the District, the IU will include in the reconciliation statement a bill for the difference. If the actual costs are less than the amount paid by the District, the IU will reimburse the difference.

3. Extended School Year billing will occur as follows:

- a. Projected unit costs by July 1
- b. Final unit costs by September 30

4. This agreement shall renew automatically for one year beginning July 1, and from year to year thereafter, unless the IU receives written notice of non-renewal on or before March 15<sup>th</sup> preceding the renewal year. If the District fails to provide timely notice of non-renewal in accordance with this paragraph, this agreement shall renew at the option of the IU, for the ensuing year beginning July 1<sup>st</sup>, and shall terminate effective June 30<sup>th</sup> of the next year.

The District shall indemnify and hold CLIU, its directors, officers, agents and employees harmless from and against any and all claims and damages of any kind, including attorney's fees, arising out of or resulting from the services performed by CLIU under this agreement provided the claims or damages are not the result of willful misconduct of CLIU.

Attest: \_\_\_\_\_ By: \_\_\_\_\_  
Attest: Diane R. Carfara By: Dr. Elaine E. Eib  
Diane Carfara Superintendent  
Board Secretary Executive Director

SECTION: PROGRAMS

TITLE: EXCEPTIONS TO ACADEMIC SEQUENCE

ADOPTED: September 24, 1990

REVISED:

# EAST PENN SCHOOL DISTRICT

	116.1. EXCEPTIONS TO ACADEMIC SEQUENCE
1. Authority	The Board adopts the following policy concerning exceptions to the Board adopted 7-12 academic sequence.
2. Guidelines	<p><u>Exempting A Course By Private Tutoring</u></p> <p>The purpose of this exemption shall be to move students ahead of the district-adopted sequence of courses in a particular academic subject through private tutoring.</p> <p>The following guidelines shall regulate exempting a course by private tutoring:</p> <ol style="list-style-type: none"> <li>1. A written request to exempt a course by private tutoring is to be initiated by parent/guardian and student to the principal and approved in writing by the principal and Assistant Superintendent.</li> <li>2. Tutoring is to be totally funded by student and/or parent/guardian.</li> <li>3. Tutoring is to be conducted by a teacher presently certified by the Pennsylvania Department of Education in the appropriate content area.</li> <li>4. Exempting a course by private tutoring cannot be utilized for a course in which a student is presently enrolled.</li> <li>5. Instruction is to be scheduled for forty-five (45) hours. It may be done during the school year, for a minimum of fifteen (15) weeks – three (3) hours per week and outside of the school day. Tutoring may also be conducted in the summer for a minimum of six (6) weeks. NOTE: Both conditions below apply to successfully exempting a course. <ol style="list-style-type: none"> <li>a. The student must achieve a passing grade (65% or higher) - 1/5 of which includes the average score for the EPSD examinations.</li> <li>b. The average score for the EPSD examination(s) must be 80% or higher.</li> </ol> </li> </ol>

6. The grade achieved is not included in the GPA.
7. The grade and appropriate credit will be recorded on the student's transcript with a notation that the course was taken by private tutoring.
8. The appropriate EPSD course of study shall be followed, and the instructional materials will be provided by the principal or his/her designee.
9. Verification of the tutoring process and administration/scoring of EPSD examination(s) will be completed by the principal or his/her designee. Please see attached copies of Tutoring Completion Form and Steps to Tutoring Process.

Exempting A Course By Examination:

The purpose of this exemption shall be to allow a student, in unusual circumstances, to exempt a particular course because of an existing knowledge base. Ordinarily, but not necessarily, this knowledge base will be obtained by attendance at an organized summer course at a recognized school or college/university (i.e., CTY program at Johns Hopkins).

The following guidelines shall regulate exempting a course by examination:

1. A written request to exempt a course by examination(s) is to be initiated by parent/ guardian and student to the principal and approved in writing by the principal and Assistant Superintendent.
2. Any costs associated with this option are to be totally funded by the parent/guardian and/or the student.
3. If the examination is being requested because the student has obtained an existing knowledge base at another school (student transfer), the syllabus and text will be made available by the principal or his/her designee for review at the request of the parent/guardian, two weeks prior to the examination date.
4. To successfully exempt a course by examination(s), an average score of 80% or higher must be achieved on the appropriate EPSD final examination or examinations where a midterm examination is required.
5. The examination date(s) will be selected, and administration/scoring will be completed by the principal or his/her designee.
6. The examination(s) may be taken only one time within a twelve month period.

7. No grade will be assigned, nor will the course be included in the GPA.
8. The appropriate credit will be recorded on the student's transcript with a notation that the course was taken by examination.

Independent Study

The purpose of independent study shall be to provide a student with an educationally sound option to pursue a course which is not otherwise available within the confines of the student's daily schedule.

The following guidelines shall regulate independent study:

1. A written request for independent study must be initiated by the parent/guardian and student to the principal and approved in writing by the principal and Assistant Superintendent.
2. All such requests are to be made prior to the beginning of the semester in which the independent study is to occur.
3. Requests must be for a course which exists in the current, approved program of studies.
4. This option is contingent upon the availability of a teacher who voluntarily accepts this additional responsibility. There will be no commitment made to alter teaching schedules or preparation time.
5. The teacher volunteer is responsible for monitoring the process, student progress and student performance and for verifying in writing the satisfactory completion of the course.
6. Independent study is to be conducted for a duration of at least one semester.
7. To successfully pass a course by independent study, a score of 80% or higher must be achieved on the appropriate EPSD examination(s).
8. The grade achieved is not included in the GPA.
9. The grade and appropriate credit will be recorded on the student's transcript with a notation that the course was taken by independent study.

116.1. EXCEPTIONS TO ACADEMIC SEQUENCE - Pg. 4

NOTE: If a student completes all course work in a discipline under the above options, the EPSD will not be held responsible to pay or arrange for additional work at another school (college or university). The scheduling of and payment for college or university courses will be the responsibility of the parent/guardian and/or student.

If a student elects to exempt a course by private tutoring or elects independent study, the arrangements and completion of the requirements are the sole responsibility of the student, parent/guardian, and teacher involved.

If a student elects to exempt a course that requires a state assessment, the student will complete the appropriate state assessment during the next testing administration. In the event a student does not achieve proficiency on the state assessment, the remediation program in place for all students will be implemented.

Steps To The Tutoring Process

1. The request for tutoring is to be initiated by parent/guardian and student in writing to the principal.
2. The principal will determine appropriateness of the request and route to the tutoring coordinator in each building.
3. The tutoring coordinator will contact the parent/guardian to set up a meeting to discuss the tutoring process and to complete the Tutoring Request Form.
4. The principal or his/her designee will provide a list of certified tutors, upon request. If a parent/guardian wants to secure his/her own tutor, a copy of the tutor's Pennsylvania Teaching Certificate, in the appropriate content area, must be filed with the principal. The tutor shall not be the instructor in a course in which the student is currently enrolled.

# EAST PENN SCHOOL DISTRICT

SECTION: PUPILS

TITLE: ASSIGNMENT WITHIN  
DISTRICT

ADOPTED: February 8, 1993

REVISED:

<p>1. Purpose</p>	<p style="text-align: center;">206. ASSIGNMENT WITHIN DISTRICT</p> <p>The School Board directs that the assignment of students to schools within this district be consistent with proper education of students and the best use of the resources of this district.</p> <p>The primary considerations that govern the establishment of a school attendance area are:</p> <ol style="list-style-type: none"> <li>1. The educational opportunity afforded to students in each school involved.</li> <li>2. The efficient and educationally effective use of the capacity of each school.</li> <li>3. The geographic location of each school in relationship to the surrounding student population.</li> </ol> <p>The following three (3) conditions may require the establishment or change of previously established school attendance areas:</p> <ol style="list-style-type: none"> <li>1. The opening of a new school.</li> <li>2. An overcrowded condition in an existing school or the development of new residential areas that will result in overcrowding conditions at an existing school.</li> <li>3. The closing of a building.</li> </ol> <p>In establishing an attendance area, these general guidelines are to be applied:</p> <ol style="list-style-type: none"> <li>1. Safe walking conditions consistent with School Board transportation policy will be utilized. Where possible major traffic thoroughfares and natural barriers will be utilized for boundaries.</li> <li>2. <del>One and one-half miles is</del> <b>The maximum distance an elementary pupil shall be expected to walk to school is .75 miles.</b></li> </ol>
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<p>School Code 1310</p>	<p>3. School district lines shall be reviewed annually and redrawn where necessary and feasible to reduce over-sized classes.</p> <p>4. It is desirable, if possible, to send elementary age children of the same family to the same school.</p> <p>The School Board is committed to the use of long-range planning techniques to minimize the necessity for frequent boundary changes. Where changes are required, every effort will be made to lessen educational and social disruptions.</p> <p><del>This replaces former policy AD</del></p>
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#21

CONTRACT NO. 184

SUNGARD K-12 EDUCATION  
MASTER SOFTWARE LICENSE, MAINTENANCE AND  
SERVICES AGREEMENT

BETWEEN

**SunGard Public Sector Inc.**  
a corporation with a business address at:

3 West Broad Street, Suite 1  
Bethlehem, PA 18018  
Phone #: (610) 691-3616  
Fax #: (610) 691-1031

("SunGard K-12 Education")

AND

**East Penn School District**  
800 Pine Street  
Emmaus, PA 18049  
Phone #: (610) 966-8380  
Fax #: (610) 966-8339

("Client")

**East Penn School District**

**SunGard Public Sector Inc.**

BY: \_\_\_\_\_

BY: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

PRINT NAME: David D. Madea

PRINT TITLE: \_\_\_\_\_

PRINT TITLE: Vice President, Finance

DATE SIGNED: \_\_\_\_\_

DATE SIGNED: July 12, 2013

This Agreement made between SunGard K-12 Education and Client as of the Execution Date. Throughout this Agreement, SunGard K-12 Education is referred to as "We," "Us" and "Our"; and Client is referred to as "You" and "Your."

## **Background**

This Agreement is a master agreement under which We will provide You with a license to use software; We will provide You with ongoing maintenance services for that software; and We will provide You with implementation and consulting services for that software. Under this Agreement, We can also facilitate Your acquisition of certain third party-provided products and services.

Each time You acquire information technology products and services from Us, You and We will execute an Order Form that includes Exhibits and other attachments. These Exhibits and accompanying attachments will specify the products and services that You are acquiring, and will outline key business terms, such as prices and payment schedules for those products and services. Each Order Form will specify the particular type of license that You are granted for the Software identified in that Order Form – for instance, whether a particular product is licensed on a Perpetual or Term of Years basis – and will specify whether any additional terms apply to the licensing of the software identified in that Order Form. Each Order Form will be governed by the provisions of this Agreement, as amended by the terms of that Order Form.

Accordingly, You and We agree as follows:

### **1. Definitions.**

"Appendix" means, a schedule attached to this Agreement that is marked as an "Appendix." The Appendices to this Agreement are identified serially.

"Baseline" means the general release version of a Component System as updated to the particular time in question through both Our warranty services and Our Maintenance Program, but without any other modification whatsoever.

"Commencement Date" is the date identified in the Order Form as the "Commencement Date," and is the date upon which You will begin to pay System Services fees to Us.

"Component System" means any one of the computer software programs that is identified in any Exhibit to an Order Form as a "Component System." A Component System includes all copies of Source Code, Object Code and all related specifications, Documentation, technical information, and all corrections, modifications, additions, improvements, derivative works and enhancements to and all Intellectual Property Rights for that Component System.

"Concurrent User" means each open session for an applicable Component System, as specified in the Order Form in question.

Concurrent Users are determined for each Component System on a Component System-by-Component System basis; for instance, if both Component System "X" and Component System "Y" are licensed for use on a Concurrent User basis, two open sessions in Component System "X" constitutes two Concurrent Users for Component System "X" only, and no Concurrent Users for Component System "Y."

"Confidential Information" means Your non-public information that You maintain as "confidential," or Our Confidential Information that We maintain as "Confidential." For example, Our Confidential Information includes the Software, all software provided with the Software, and algorithms, methods, techniques and processes revealed by the Source Code of the Software and any software provided with the Software. Your Confidential Information includes non-public student and employee records and data. Confidential Information does not include information that: (i) is or becomes known to the public without fault or breach of the Recipient; (ii) the Discloser regularly discloses to third parties without restriction on disclosure; or (iii) the Recipient obtains from a third party without restriction on disclosure and without breach of a non-disclosure obligation.

"Consulting Services" means, to the extent applicable, the tasks and professional services to

be provided to You by Us as specified in the applicable Order Form. By way of example, and not limitation, Consulting Services may include the following professional services: consulting services, installation services, training, value added services, custom programming assistance, and specialized support services.

"Contract Year" means, with respect to each Baseline Component System and Custom Modification, each one (1) year period beginning on the Execution Date of the applicable Order Form or the anniversary of that Execution Date, and ending one (1) year thereafter.

"Custom Modification" means a change that We make at Your request to any Component System in accordance with a specification that We create, but without any other changes whatsoever by any person or entity. Each Custom Modification for which We are going to provide You with Improvements will be identified in the applicable Order Form.

"Delivery Address" means Your address first identified in this Agreement, or an alternate address that is specified in a particular Order Form.

"Delivery Date" means, for each Component System, the date on which We first ship the Component System to the Delivery Address F.O.B. the place of shipment.

"Discloser" means You, when You provide Your Confidential Information to Us; or Us, when We provide Our Confidential Information to You.

"Defect" means a material deviation between the Baseline Component System and its Documentation, for which Defect Client has given Us enough information to enable Us to replicate the deviation on a computer configuration that is both comparable to the Equipment and that is under Our control.

"Documentation" means the on-line and hard copy functional and technical specifications that We provide as part of a Baseline Component System. Documentation describes the functional and technical capabilities of that Baseline Component System.

"Enhancements" means general release changes to a Baseline Component System or

Custom Modification which increase the functionality of that Baseline Component System or Custom Modification.

"Equipment" means a hardware and systems software configuration meeting the "Equipment" criteria set forth in an applicable Order Form.

"Execution Date" has two meanings: For this Agreement, the Execution Date is the latest date shown on the signature page of this Agreement; and for each Order Form, the Execution Date is the latest date shown on the signature page of that Order Form.

"Exhibit" means a schedule attached to an Order Form that is marked as an "Exhibit." The Exhibits to an Order Form will be identified in serial form

"Expiration Date" means the date the System Services Term expires, as provided for in the applicable Order Form.

"Improvements" means, collectively, Maintenance, Enhancements and New Releases that We provide under an Order Form.

"Intellectual Property Rights" means all patents, patent rights, patent applications, copyrights, copyright registrations, trade secrets, trademarks and service marks and Confidential Information.

"Maintenance" means using reasonable efforts to provide Client with avoidance procedures for or corrections of Defects. The hours during which Maintenance will be provided for each Component System, the targeted response times for certain defined categories of Maintenance calls for each Component System and Custom Modification, and other details and procedures (collectively, the "Maintenance Standards") relating to the provision of Maintenance for each Component System and Custom Modification are described in the Exhibits.

"New Releases" means new editions of a Baseline Component System or Custom Modification, as applicable.

"Object Code" means computer programs assembled, compiled, or converted to magnetic or electronic binary form on software media, which are readable and usable by computer equipment.

"Order Form" means a document that You and We will sign in each instance in which We are providing you with a license, or Consulting Services, or System Services, or Improvements for a Component System. Each Order Form is entered into pursuant to the terms and conditions of this Agreement, and may contain additional legal terms, and will always contain business terms – such as fees and payment schedules – for each licensing and services engagement. Each Order Form shall be attached hereto as an Appendix identified in serial form.

"Perpetual License" means a license for use of Software that We grant to You for a term of perpetuity, subject to termination as provided for in this Agreement.

"Personnel" means: (i) Your employees with a need to know; and (ii) third party consultants that You have engaged *and* who have a need to know, who have been pre-approved by Us, and who, prior to obtaining access to the Software, have executed a non-disclosure agreement that has been approved by Us.

"Recipient" means You, when receiving Our Confidential Information; or Us, when receiving Your Confidential Information.

"Software" refers to those Component Systems in the aggregate that We have licensed to You.

"Software Supplement" is an attachment to an Order Form that contains additional licensing terms or restrictions related to a particular Component System licensed pursuant to that Order Form. The terms of any Software Supplement are controlling of those terms that may conflict with any other provisions of this Agreement.

"Source Code" means computer programs written in higher-level programming languages, sometimes accompanied by English language comments and other programmer documentation.

"System Services" means the services to be provided to You by Us in connection with an Term License. The specific System Services will be provided for in the applicable Order Form.

"Term License" means a license for use of Software that We grant to You for a specified

period. The duration of each Term License will be specified in the Order Form pursuant to which the Term License is granted.

**2. Right to Grant License and Ownership.** We have the right to grant You each license that We provide to You pursuant to an Order Form. Except as otherwise provided for in a Software Supplement, We own all Component Systems to the exclusion of any other person or entity.

**3. License.** The Exhibits of each Order Form specify whether We are granting You a Perpetual License or a Term License for a particular Component System. For each Component System, any rights that We have not expressly granted to You in that Order Form are expressly reserved by Us.

(a) Terms of a Perpetual License. For each Component System for which We grant You a Perpetual License, as specified in the applicable Order Form, You have a non-exclusive, non-transferable license to use and copy for use those Component Systems on the Equipment within the United States of America for Your own, non-commercial computing operations.

(b) Terms of Term License. For each Component System for which We grant You a Term License, as specified in the applicable Order Form, You have a non-exclusive, non-transferable license to access and use the Software in Object Code form within the United States of America for Client's own, non-commercial computing operations (subject to any Concurrent User limitations provided for in the applicable Order Form), while such Object Code resides in and is executed from a SunGard K-12 Education datacenter. Unless otherwise specified in a particular Order Form, the initial System Services Term will be for a period of three (3) years following the Commencement Date for that Order Form; and thereafter, the System Services Term will automatically renew for consecutive three (3) year periods, unless terminated by either party by providing written notice ninety (90) days prior to the upcoming System Services Term renewal date.

(c) Source Code Escrow – Perpetual Licenses. For Perpetual Licenses, We have deposited the Source Code for the Component Systems that We own (as opposed to those owned by third parties but for which We are providing the license for use) in an escrow

account with Iron Mountain Intellectual Property Management ("Iron Mountain", formerly "DSI Technology Escrow Services Inc." or "DSI") pursuant to a Source Code Escrow Agreement between Iron Mountain and Us ("Escrow Agreement"). We update those Source Code escrow deposits at least once a calendar year. That Source Code will only be made available to You on the release terms of the Escrow Agreement, and only if You have elected to be named "Preferred Beneficiary" under the Escrow Agreement. You can be named a Preferred Beneficiary by executing a Preferred Beneficiary Acceptance Form and paying Iron Mountain their then-current beneficiary fee (approximately \$700 per year as of the Execution Date). At your request, We will provide You with a copy of the Preferred Beneficiary Acceptance Form.

If you become a Preferred Beneficiary, and the Source Code for Component Systems is released to You by Iron Mountain, then You will have a license to use that Source Code, subject to all of the terms of this Agreement and the Order Form under which You were granted the license to use the Component System in question.

(d) Object Code – Perpetual and Term Licenses. You have right to use the Object Code form of each Component System for which We grant you a license. If you have a Perpetual License for a Component System, Your license includes the right to use the Component System for disaster recovery of Your computer operations.

(e) Documentation – Perpetual and Term Licenses. Unless the applicable Software Supplement provides otherwise, Your license (whether a Perpetual License or a Term License) includes the right to make a reasonable number of copies of the Documentation.

(f) Restrictions on Use of the Software. You are prohibited from causing or permitting the reverse engineering, disassembly or decompilation of any of the Software. You are also prohibited from using the Software to provide service bureau data processing services or to otherwise provide data processing services to third parties. You may not allow the Software to be used by, or disclose all or any part of the Software to, any person except Your Personnel; however, You can allow use of the input and/or output visual displays of or from the Software by third parties on a "need to know" basis, as You reasonably determine. You may not allow the

Software, in whole or in part, to be exported outside of the United States of America, in any manner or by any means, without in each instance obtaining Our prior written consent and, if required, a validated export license from the Office of Export Administration within the U.S. Department of Commerce and such other appropriate United States governmental authorities.

(g) Intellectual Property Rights Notices. You may not remove or alter any of the Intellectual Property Rights notice(s) embedded in or that We otherwise include with the Software. You are required to reproduce the unaltered Intellectual Property Rights notice(s) in any full or partial copies that You make of the Software.

#### **4. Services; Equipment**

(a) Services, Generally. We will provide you with the Consulting Services and System Services identified in an Order Form, for the fees provided for in that Order Form.

(b) System Services. If We are providing You with System Services, the System Services will be described in the Exhibits to the applicable Order Form under which we are providing those System Services. That Order Form will also specify the fee and payment terms for the System Services, and the Commencement Date for and the duration of the System Services.

(c) Improvements. During the period specified in an Order Form, We will provide You with Maintenance for, Enhancements of, and New Releases of each Baseline Component System and each Custom Modification licensed on a Perpetual License basis. All Improvements will be part of the applicable Baseline Component System/Custom Modification, and will be subject to all of the terms and conditions of this Agreement and the applicable Order Form. Our obligation to provide You with Improvements for Baseline Component Systems that We license to You but that are owned by third parties (as opposed to those that We own and license to You) is limited to providing You with the Improvements that the applicable third party owner provides to Us for that Baseline Component System. You must provide Us with such facilities, equipment and support as are reasonably necessary for Us to perform its obligations in connection with the Improvements, including providing Us with remote access to the

Equipment.

(d) Workmanlike Skills. We promise that we will render all services to You in a professional and workmanlike manner. We will promptly replace any of Our personnel that are rendering services on-site at a Your facility if You reasonably conclude that Our personnel to be unacceptable, and You provide Us with notice to that effect; However, this provision does not obligate Us to violate any law or governmental regulation applicable to such personnel replacement.

(e) Conditions On Providing Services. In each instance in which We are providing You with services, We and You will develop a project plan that identifies each party's responsibilities for such services. The project plan will describe in detail the tentative schedule and the scope of services that We will provide. You will establish the overall project direction, including assigning and managing Your project personnel team. You must assign a project manager who will assume responsibility for management of the project. While We are providing You with services, You must provide Us with access to Your facilities and equipment, and must additionally provide Us with the support that is reasonably necessary in order for Us to fulfill Our obligations in connection with the services.

(f) Equipment Sales and Pay Agency Procurement. We act as a reseller and maintenance provider for certain Equipment. We can also procure certain Equipment for You on a pay agency basis; that is, we can accept payment for the Equipment on behalf of a third party provider, but that third party provider will actually deliver the Equipment to You, and Our sole responsibility will be to accept payment for the Equipment and remit to the third party vendor in question appropriate fees for that Equipment. In any instance in which We are reselling Equipment, or obtaining Equipment for You on a pay agency basis, that transaction will be provided for in an Order Form. The Order Form will specify whether We are acting as a reseller or a pay agent, and will also specify the Equipment and the applicable fees.

**5. Delivery.** For each Perpetual License, unless a different address is specified in an Order Form, We will deliver all Component Systems to You at the Delivery Address. For each Term License, unless a different address is specified in an Order

Form, We will deliver the appropriate access codes and keys for the Component Systems that are subject to the Term License to You at the Delivery Address.

## **6. Payment and Taxes.**

### **(a) Payment.**

(i) Fees, Generally. Fees will be due to SunGard K-12 Education as provided for in the applicable Order Form.

(ii) Consulting Services Fees. Except as otherwise provided for in a particular Order Form, the fees for Our Consulting Services will be invoiced on a monthly basis in arrears and will be due within thirty (30) days from the date of invoice. You will also reimburse Us for actual travel and living expenses that We incur in providing You with services. Such travel and living expenses will be governed by Our Corporate Travel and Expense Reimbursement Policy and will be invoiced on a monthly basis in arrears and due within thirty (30) days from the date of invoice.

(iii) System Services Fees. The specific schedule for the payment of System Services fees will be provided for in a particular Order Form. Without limitation, time is of the essence with regard to Your payment of System Services fees.

(iv) Improvements Fees. For the Improvements, You will pay Us the amount provided for in the applicable Order Form as the "Payment Amount" for each Contract Year subsequent to the initial Contract Year. We reserve the right to increase the Improvements fees. Fees for Improvements for a Baseline Component System/Custom Modification are due on the first day of the first month of the Contract Year for that Baseline Component System/Custom Modification.

(v) Equipment Fees. The specific schedule for the payment of Equipment fees will be provided for in a particular Order Form. We reserve the right to increase the Equipment fees.

(vi) Late Charge. We reserve the right to charge You a late fee for any payment that we receive later than thirty (30) days from the date of invoice. Late fees will be calculated based on a per annum rate equal to the lesser of: (i) the prime lending rate established from time to time

by Citizens Bank, Philadelphia, Pennsylvania plus three percent (3%); or (ii) the highest rate permitted by applicable law, and will be payable on demand.

(vii) Suspension of System Services and Improvements. If in any instance, You fail to pay to Us for System Services or Improvements (as applicable) within thirty (30) days after We make written demand for such amounts, and payment of the amount in question is not the subject of a *bona fide* dispute, then, in addition to preserving Our rights to collect payment of the past-due amount and all accompanying late fees, and all other rights and remedies that We may have at law or in equity, We may, in our sole discretion and without further notice to You, suspend or reduce Our performance of the System Services or provision of Improvements, as applicable.

(b) Taxes. You are responsible for paying all taxes (except for taxes based on Our net income or capital stock) relating to the Software, any services or Equipment provided, or any payments made pursuant to this Agreement. Applicable tax amounts (if any) are NOT included in the fees set forth in an Order Form. If You are exempt from the payment of any such taxes, You must provide Us with a valid tax exemption certificate; otherwise, absent proof of Your direct payment of such tax amounts to the applicable taxing authority, We will invoice You for and You will pay to Us all such tax amounts.

## **7. Our Limited Warranty and Remedy for Breach; Disclaimer of Other Warranties.**

### **(a) Our Limited Software Warranties.**

(i) For Perpetual Licenses. For each Component System for which You are granted a Perpetual License, We warrant to You that, for a period of twelve (12) months after the Delivery Date, the Baseline Component System, as used by You on the Equipment for Your own, non-commercial computing operations, will operate without Defects.

(ii) For Term Licenses. For each Component System for which You are granted a Term License, We warrant to You that, throughout the licensing term specified in the applicable Order Form, the Baseline Component System, as used by You for your own, non-commercial

computing operations, will operate without Defects.

(b) Your Remedy for Breach. For each Defect, We, as soon as reasonably practicable and at Our expense, will provide You with an avoidance procedure for or a correction of the Defect. If, despite Our reasonable efforts, We are unable to provide You with an avoidance procedure for or a correction of a Defect, then, subject to the limitations set forth in Section 16 of this Agreement, You can pursue Your remedy at law to recover direct damages resulting from the breach of this limited warranty. These remedies are exclusive and are in lieu of all other remedies, and Our sole obligations for breach of the limited warranties set forth in Section 7(a), are contained in this Section 7(b).

(c) For Equipment. To the extent permitted by the manufacturer, We will assign all manufacturer's warranties for Equipment to You. **WE MAKE NO INDEPENDENT REPRESENTATIONS OR WARRANTIES REGARDING ANY EQUIPMENT FOR WHICH WE ACT AS EITHER A RESELLER OR A PAY AGENT, AND YOU MUST ASSERT ANY CLAIMS FOR ANY BREACH OF ANY SUCH MANUFACTURER'S WARRANTIES DIRECTLY AGAINST THE MANUFACTURER OF THE EQUIPMENT IN QUESTION.**

(d) Our Disclaimer of Other Warranties. The limited warranties in Section 7(a) are made to You exclusively and are in lieu of all other warranties. **WE MAKE NO OTHER WARRANTIES WHATSOEVER, EXPRESS OR IMPLIED, WITH REGARD TO ANY SERVICES PROVIDED UNDER THIS AGREEMENT AND/OR THE SOFTWARE OR ANY EQUIPMENT, IN WHOLE OR IN PART. WE EXPLICITLY DISCLAIM ALL WARRANTIES OF MERCHANTABILITY AND OF FITNESS FOR A PARTICULAR PURPOSE. WE EXPRESSLY DOES NOT WARRANT THAT THE SOFTWARE, IN WHOLE OR IN PART, WILL BE ERROR FREE, WILL OPERATE WITHOUT INTERRUPTION OR WILL BE COMPATIBLE WITH ANY HARDWARE OR SOFTWARE OTHER THAN THE EQUIPMENT. YOU WAIVE ANY CLAIM THAT THE LIMITED WARRANTY SET FORTH IN SECTION 7(a) OR THE REMEDY FOR BREACH OF SUCH LIMITED WARRANTY FAILS OF ITS ESSENTIAL PURPOSE.**

(e) When Your Limited Warranty is Abrogated. In each applicable instance, the



limited warranty in Section 7(a) will be null and void if: (i) anyone (including You) other than Us modifies the Baseline Component System; or (ii) if You do not implement changes that We provide to correct or improve the Baseline Component System. If despite any modification of the Component System, We can replicate the reported problem in the Baseline Component System as if the problem were a Defect, then We will nonetheless provide You with an avoidance procedure for or a correction of that reported problem for use in the Baseline Component System as though the reported problem were a Defect.

**(f) FAILURE OF ESSENTIAL PURPOSE.** THE PARTIES HAVE AGREED THAT THE LIMITATIONS SPECIFIED IN SECTIONS 7 AND 16 WILL SURVIVE AND APPLY EVEN IF ANY LIMITED REMEDY SPECIFIED IN THIS AGREEMENT IS FOUND TO HAVE FAILED OF ITS ESSENTIAL PURPOSE, AND REGARDLESS OF WHETHER YOU HAVE ACCEPTED ANY SOFTWARE OR SERVICE FROM US.

**8. Confidential Information.** Except as otherwise permitted under this Agreement, the Recipient will not knowingly disclose to any third party, or make any use of the Discloser's Confidential Information. The Recipient will use at least the same standard of care to maintain the confidentiality of the Discloser's Confidential Information that it uses to maintain the confidentiality of its own Confidential Information of equal importance. The non-disclosure and non-use obligations that this Agreement imposes on You and on Us will remain in full force with respect to each item of Confidential Information for a period of ten (10) years after Recipient's receipt of that item; However, Your obligations to maintain both the Software and any software provided with the Software as confidential will survive until that Software no longer qualifies as "Confidential Information" under this Agreement.

**9. Our Obligations of Indemnity.** We will defend, indemnify and hold You (that includes Your officers, directors, officials and employees) harmless from and against any loss, cost and expense that You incur because of a claim that Your use of a Baseline Component System infringes any United States copyright of others. Our obligations under this indemnification are expressly conditioned on the following: (i) You must promptly notify Us of any such claim; (ii) You

must in writing grant Us sole control of the defense of any such claim and of all negotiations for its settlement or compromise (if You choose to represent Your own interests in any such action, You may do so at Your own expense, but such representation must not prejudice Our right to control the defense of the claim and negotiate its settlement or compromise); (iii) You must cooperate with Us to facilitate the settlement or defense of the claim; (iv) the claim must not arise from modifications or (with the express exception of the other Component Systems and third party hardware and software specified by Us in writing as necessary for use with the Software) from the use or combination of products provided by Us with items provided by You or by others.

If any Component System is, or in Our opinion is likely to become, the subject of a United States copyright infringement claim, then We, at our sole option and expense, will either: (A) obtain for You the right to continue using the Component System under the terms of this Agreement and the applicable Order Forms; (B) replace the Component System with products that are substantially equivalent in function, or modify the Component System so that it becomes non-infringing and substantially equivalent in function; or (C) refund to You the portion of the license fee that You paid to Us for the Component Systems giving rise to the infringement claim, less a charge for use by Client based on straight line depreciation assuming a useful life of five (5) years. If Your license is for a Term License, then We will refund the current annual subscription period's usage fee that You paid to Us. **THE FOREGOING IS OUR EXCLUSIVE OBLIGATION WITH RESPECT TO INFRINGEMENT OF INTELLECTUAL PROPERTY RIGHTS.**

#### **10. Term and Termination.**

**(a) Right of Termination.** Both You and We have the right to terminate this Agreement if the other party breaches a material provision of this Agreement. The aggrieved party has the right to terminate this Agreement at any time while an event or condition giving rise to the right of termination exists. To terminate this Agreement, the aggrieved party must give the other party notice, and that notice must provide a reasonably detailed description of the events that constitute breach of this Agreement. From the date of its receipt of that notice, the other party will have thirty (30) days to cure the breach to the

reasonable satisfaction of the aggrieved party. If the event or condition giving rise to the right of termination is not cured within that period, this Agreement will automatically be deemed terminated at the end of that period. However, notice to Us of a suspected Defect will not constitute a notice of termination of this Agreement.

**(b) Effect of Termination.**

(i) **On Perpetual Licenses.** Upon termination of this Agreement by either party, You will promptly return to Us or (at Our request) will destroy all copies of the Software, and will certify to Us in writing, over the signature of a duly authorized representative of Client, that it has done so.

(ii) **On Term Licenses.** Upon the expiration of the System Services Term, or upon any earlier termination of this Agreement by either party, Your right to receive the System Services and to use the Software licensed under an Term License terminates.

(c) **Survival of Obligations.** All obligations relating to non-use and non-disclosure of Confidential Information and indemnity will survive termination of this Agreement.

(d) **Termination Without Prejudice to Other Rights and Remedies.** Termination of this Agreement will be without prejudice to the terminating party's other rights and remedies pursuant to this Agreement; for instance, Your use of applicable Software after the System Services Term or after the termination of this Agreement is a violation of this Agreement, and further, may subject You to additional claims under applicable law, including without limitation claims for violation of Our copyright interest in and to the Software.

**11. Notices.** All notices and other communications required or permitted under this Agreement must be in writing and will be deemed given when: Delivered personally; sent by United States registered or certified mail, return receipt requested; transmitted by facsimile confirmed by United States first class mail; or sent by overnight courier. Notices must be sent to a party at its address shown on the first page of this Agreement, or to such other place as the party may subsequently designate for its receipt of notices. Notices to Us must be addressed to Our Sr. Vice President, Consulting Services. A copy

of any notice of material breach must also be sent to SunGard Data Systems Inc., 680 East Swedesford Road, Wayne, PA 19087, Attn: General Counsel. Notices will not be deemed effective unless provided in accordance with the requirements of this Section 11.

**12. Force Majeure.** Neither party will be liable to the other for any failure or delay in performance under this Agreement due to circumstances beyond its reasonable control, including Acts of God, acts of war, accident, labor disruption, acts, omissions and defaults of third parties and official, governmental and judicial action not the fault of the party failing or delaying in performance.

**13. Assignment.** Neither party may assign any of its rights or obligations under this Agreement, and any attempt at such assignment will be void without the prior written consent of the other party. For purposes of this Agreement, "assignment" will include use of the Software for benefit of any third party to a merger, acquisition and/or other consolidation by, with or of You, including any new or surviving entity that results from such merger, acquisition and/or other consolidation. However, the following will not be considered "assignments" for purposes of this Agreement: Our assignment of this Agreement or of any of Our rights under this Agreement to Our successor by merger or consolidation or to any person or entity that acquires all or substantially all of its capital stock or assets; and Our assignment of this Agreement to any person or entity to which We transfer any of Our rights in the Software.

**14. No Waiver.** A party's failure to enforce its rights with respect to any single or continuing breach of this Agreement will not act as a waiver of the right of that party to later enforce any such rights or to enforce any other or any subsequent breach.

**15. Choice of Law; Severability.** This Agreement will be governed by and construed under the laws of the State of Pennsylvania. If any provision of this Agreement is illegal or unenforceable, it will be deemed stricken from the Agreement and the remaining provisions of the Agreement will remain in full force and effect.

**16. LIMITATIONS OF LIABILITY.**

**(a) LIMITED LIABILITY OF SUNGARD K-12 EDUCATION.**

(i) FOR PERPETUAL LICENSES. OUR LIABILITY IN CONNECTION WITH THE SOFTWARE, ANY SERVICES (OTHER THAN IN CONNECTION WITH MAINTENANCE, FOR WHICH OUR LIABILITY IS INSTEAD PROVIDED FOR BELOW), THIS LICENSE OR ANY OTHER MATTER RELATING TO A PERPETUAL LICENSE WILL NOT EXCEED THE FEE THAT YOU ACTUALLY PAID TO US (OR, IF NO DISCRETE FEE IS IDENTIFIED IN THE APPLICABLE EXHIBITS, THE FEE REASONABLY ASCRIBED BY US) FOR THE COMPONENT SYSTEM OR SERVICES GIVING RISE TO THE LIABILITY.

(ii) FOR IMPROVEMENTS FOR PERPETUAL LICENSES. OUR LIABILITY IN CONNECTION WITH THE IMPROVEMENTS WILL NOT EXCEED THE FEES THAT YOU ACTUALLY PAID TO US IN THE IMMEDIATELY PRECEDING TWELVE (12) MONTH PERIOD.

(iii) FOR CONSULTING SERVICES. OUR LIABILITY IN CONNECTION WITH CONSULTING SERVICES WILL NOT EXCEED THE FEES THAT YOU ACTUALLY PAID TO US FOR THE CONSULTING SERVICES GIVING RISE TO THE LIABILITY.

(iv) FOR TERM LICENSES. OUR LIABILITY IN CONNECTION WITH ANY TERM LICENSE WILL NOT EXCEED THE SYSTEM SERVICES FEES THAT YOU ACTUALLY PAID TO US IN THE IMMEDIATELY PRECEDING TWELVE (12) MONTH PERIOD.

(v) FOR EQUIPMENT. IF WE HAVE ACTED AS PAY AGENT FOR THE PROCUREMENT OF EQUIPMENT, OUR ONLY LIABILITY WILL BE TO REMIT PAYMENT OF THE APPROPRIATE FEES TO THE THIRD PARTY VENDOR FOR THE EQUIPMENT IN QUESTION. IF WE HAVE ACTED AS A RESELLER FOR THE EQUIPMENT, OUR LIABILITY IN CONNECTION WITH THE EQUIPMENT WILL NOT EXCEED THE FEE THAT YOU ACTUALLY PAID TO US FOR THAT EQUIPMENT.

(b) EXCLUSION OF DAMAGES. REGARDLESS WHETHER ANY REMEDY SET FORTH HEREIN FAILS OF ITS ESSENTIAL PURPOSE OR OTHERWISE, IN NO EVENT WILL WE BE LIABLE TO YOU FOR ANY SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, WHETHER BASED ON BREACH

OF CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCT LIABILITY, OR OTHERWISE, AND WHETHER OR NOT WE HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGE.

(d) BASIS OF THE BARGAIN. YOU ACKNOWLEDGE THAT WE HAVE SET OUR FEES AND ENTERED INTO THIS AGREEMENT IN RELIANCE UPON THE LIMITATIONS OF LIABILITY AND THE DISCLAIMERS OF WARRANTIES AND DAMAGES SET FORTH IN THIS AGREEMENT, AND THAT THE SAME FORM AN ESSENTIAL BASIS OF THE BARGAIN BETWEEN THE PARTIES.

17. Entire Agreement. This Agreement contains the entire understanding of the parties with respect to its subject matter, and supersedes and extinguishes all prior oral and written communications between the parties about its subject matter. While each Order Form amends this Agreement with regard to the products and services provided for in that Order Form, no purchase order or similar document which may be issued by You in connection with this Agreement acts to modify or alter any of the terms of this Agreement. No modification of this Agreement will be effective unless it is in writing, is signed by each party, and expressly provides that it amends this Agreement.

## **APPENDIX NO. 184-1**

### **ORDER FORM**

#### **Order Form Pursuant to Master Agreement**

This Order Form ("Order Form") is entered into by **SunGard Public Sector Inc.** ("We," "Us" and "Our") and **East Penn School District** ("You" and "Your"), as of its Execution Date, which is the latest date set forth below each parties' signature, and is made pursuant to the Master Software License, Maintenance and Services Agreement between the parties, having an Execution Date of even date herewith (the "Master Agreement"). All of the terms of the Master Agreement are included in this Order Form; and if any provision of this Order Form conflicts with any provision of the Master Agreement, the terms of this Order Form will be controlling.

The Exhibits attached to this Order Form are hereby made a part of this Order Form and are incorporated into the Order Form by reference.

#### **EXHIBITS TO ORDER FORM**

##### **EXHIBIT A: PAYMENT SUMMARY AND SCHEDULE**

##### **EXHIBIT B: SOFTWARE AND SERVICES**

1. License Software (Perpetual License)
  - i. eSchoolPLUS
2. Third Party and Pay Agency Applications
3. Hardware Components
4. System Requirements
  - i. eSchoolPLUS
5. Regulatory Reporting
6. Pricing Notes

##### **EXHIBIT C: EQUIPMENT AND EQUIPMENT INSTALLATION**

1. Equipment Prices
2. Equipment Installation Services
3. Client Responsibilities
4. Other Terms Applicable to Equipment Sales

##### **EXHIBIT D: SERVICES – CLIENT RESPONSIBILITIES**

1. General
2. Client Project Position Descriptions
3. Project Escalation Procedures

**EXHIBIT E: STUDENT TRANSCRIPTS**

1. General
2. eSchoolPLUS Student Transcripts Conversion and Verification Responsibilities

**EXHIBIT F: MAINTENANCE AND SUPPORT**

1. License Software (Perpetual License)

**EXHIBIT G: COGNOS SOFTWARE SUPPLEMENT**

**East Penn School District**

**SunGard Public Sector Inc.**

BY: **Draft. Do not sign**

PRINT NAME: \_\_\_\_\_

PRINT NAME: David D. Madea

PRINT TITLE: \_\_\_\_\_

PRINT TITLE: Vice President, Finance

DATE SIGNED: \_\_\_\_\_

DATE SIGNED: July 12, 2013

## EXHIBIT A: PAYMENT SCHEDULE

### SOFTWARE AND SERVICES

1	<b>License Software (Perpetual License)</b>		<b>\$117,598</b>
	(refer to Exhibit B for detail)		
	25% due upon Contract Execution	<b>\$29,400</b>	
	75% due 90 days after contract Execution Date	<b>\$88,199</b>	
2	<b>Third Party and/or Pay Agency License Software (Perpetual License)</b>		<b>\$22,096</b>
	(refer to Exhibit B for detail)		
	25% due upon Contract Execution	<b>\$5,524</b>	
	75% due 90 days after contract Execution Date	<b>\$16,572</b>	
3	<b>Professional Services</b>		<b>\$19,360</b>
	(refer to Exhibit B for detail)		
	<b>Fixed Fee Services</b>	<b>\$4,000</b>	
	100% due upon Contract Execution Date		
	<b>Other Services</b>	<b>\$15,360</b>	
	Due monthly as incurred		
4	<b>Hardware Components</b>		<b>\$10,250</b>
	(refer to Exhibit B for detail)		
	<b>Including Installation and Integration</b>		
	100% due upon Contract Execution Date		
<b>TOTAL SOFTWARE AND SERVICES <sup>(1)</sup>:</b>			<b>\$169,304</b>

<sup>1</sup> Travel and living expenses are not included in this Professional Services cost.

### YEAR 2 MAINTENANCE <sup>(1)</sup>

1	<b>Perpetual Software Maintenance</b>	<b>\$41,735</b>
2	<b>Third Party and/or Pay Agency Software Maintenance</b>	<b>\$6,355</b>
<b>TOTAL YEAR 2 MAINTENANCE:</b>		<b>\$48,090</b>

<sup>1</sup> Maintenance after the first Contract Year is optional, and will renew on a Contract Year-to Contract Year basis, unless Client elects not to renew Maintenance for the upcoming Contract Year by notifying the other party in writing of non-renewal at least sixty (60) days prior to the expiration of the then-current Contract Year. Either party has the option to elect not to renew Maintenance after the second Contract Year by notifying the other party in writing of non-renewal at least sixty (60) days prior to the expiration of the then-current Contract Year. Maintenance fees for each subsequent Contract Year are payable within one year commencing with the month this Agreement is signed based on the Order Form to which these Exhibits are attached. Maintenance fees for the third Contract Year and for each subsequent Contract Year are subject to annual escalation and will be specified by SunGard K-12 Education in an annual invoice provided to Client at least ninety (90) days prior to the expiration of the then-current Contract Year.

## EXHIBIT B: SOFTWARE AND SERVICES

### 1. LICENSE SOFTWARE (Perpetual License)

eSchoolPLUS		Licensed Software	
(1)	Applications	License Fee	2nd Year Maintenance
	Base System	\$69,623	\$24,781
	Demographics		
	Dashboard		
(2)	Discipline		
	Scheduling		
(2)	Mark Reporting		
(2)	Attendance		
	Teacher Access Center		
	Standards and Competencies		
(2)	Medical Records		
(3)	Test Score Tracking		
(4)	School Interoperability Framework (SIF) Agent		
	Career Planner		
(5)	Home Access Center	5,064	1,802
(10)	Regulatory Reporting	5,413	2,454
<b>Subtotal Proposed Applications:</b>		<b>\$80,100</b>	<b>\$29,037</b>

#### eSchoolPLUS Footnotes:

- 1 First year maintenance and support included at no additional cost.
- 2 Microsoft Word is required in order to use the letter feature of this system. Microsoft Word is not included in the pricing.
- 3 Assistance writing uploads is not included, but is available at an additional cost.
- 5 For security reasons, the District may choose to install the Home Access Center on a separate server. The client must also subscribe to VeriSign for an SSL certificate at an additional cost.
- 10 Please see attachment for Regulatory Reporting.

IEPPLUS		Licensed Software	
(1)	<b>Applications</b>	<b>License Fee</b>	<b>2nd Year Maintenance</b>
	Base System	\$28,529	\$8,854
	System Configuration		
	Demographics		
	Referral and Eligibility		
	Evaluations/Tests		
	Meetings		
	Placement/Services		
	Suspensions/Discipline		
(2)	School Interoperability Framework (SIF) Agent		
(4)	Regulatory Reporting	8,969	3,844
	Regulatory Forms		
	Integrated Reporting System		
	<b>Subtotal Proposed Applications:</b>	<b>\$37,498</b>	<b>\$12,698</b>

**IEPPLUS Footnote:**

- <sup>1</sup> First year maintenance and support included at no additional cost.
- <sup>4</sup> Please see attachment for Regulatory Reporting.

## 2. THIRD PARTY/PAY AGENCY PRODUCTS

Third Party and Pay Agency Applications			Licensed Software	
(1)				
	Third Party Applications	User Count	License Fee	2nd Year Maintenance
	IBM Cognos 8 Base Bundle			
(2)	eSchoolPLUS	N/A	\$16,226	\$4,938
(3)	Impromptu Individual Copies			
	Impromptu Administrator	1	1,430	457
	Impromptu User	12	4,440	960
	Subtotal Proposed Applications:		\$22,096	\$6,355

**Third Party and Pay Agency Footnotes:**

- <sup>1</sup> First year maintenance and support included at no additional cost.



# IBM Cognos

<sup>2</sup> IBM Cognos 8 Base Bundle reporting software is available with eSchoolPLUS, IEPPLUS, eFinancePLUS and eCommunityPLUS and is licensed by SunGard K-12 Education to the client for use only with SunGard K-12 Education applications and/or applications developed by the client which utilize SunGard K-12 Education application data. No more than one IBM Cognos 8 Bundle is required per district; however, there is an additional usage fee required for each PLUS 360 product suite. Cognos 8 Base Bundle includes 1 Named User of BI Administrator, and Anonymous Users of BI Enhanced Consumer (unlimited to the authorized users of the SunGard product(s) listed in the Cognos section above). One copy of IBM Cognos 8 BI Administrator is required for each site. Consumer can access reports in a Microsoft Windows or Macintosh environment. IBM Cognos 8 BI Administrator require Microsoft Internet Explorer and a dedicated native Microsoft Windows server(s). Telephone support for IBM Cognos 8 Reporting products is provided to the client by SunGard K-12 Education. License and/or maintenance agreements do not entitle the client to access any IBM Cognos 8 Reporting technical support facility directly via either telephone or other means of communication. IBM Cognos 8 Business Intelligence requires the availability of a SQL Server database.

A 'Named User' means an individual who is authorized by Licensee to use the specified Software, whether or not that individual is logged on to that Software. The above number of users is an estimate. Further discussion is required in order to determine your exact needs. Multiple copy pricing is available.

BI Administrator means Licensee may permit the specified number of Named Users to: (i) access through Cognos Connection Portal to select reports, view reports and set personal preferences (for language, time zones, etc.); (ii) run and schedule reports created by a licensed Cognos BI Studio module, interact with prompts, output the reports to other formats such as PDF and CSV, subscribe to a scheduled report, create and manage report folders and portal pages and use the Cognos Connection, Portal to create and consume portal pages, including use of all of the portlet types provided with Cognos Connection, personalize standard reports, and receive Event Studio notifications and use the Cognos Go! Office module; (iii) use the Query Studio, Report Studio (including, but not limited to Express Authoring Mode), Analysis Studio, Metric Studio, Metric Designer and Event Studio modules and functionality; (iv) administer the Cognos BI Software environment in relation to server, security and report scheduling administration and the ability to model metadata via Framework Manager; (v) use the Transformer modules on all platforms commercially supported by Cognos, and Map Manager modules and functionality; (vi) use the Go! Dashboard module to assemble and/or consume a dashboard; and (vii) use the Go! Search module for full text searching and associated indexing for both dynamic and static content; and Licensee will configure the Software to ensure that those users are restricted from using any other Software functionality.

BI Enhanced Consumer means Licensee may permit the specified number of Named Users to: (i) access through Cognos Connection Portal to select reports, view reports and set personal preferences (for languages, time zones, etc.); (ii) run and schedule reports created by a licensed Cognos BI Studio module, interact with prompts, output the reports to other formats such as PDF and CSV, subscribe to a scheduled report, create and manage report folders and portal pages and use the Cognos Connection Portal to create and consume portal pages, including use of all of the portlet types provided with Cognos Connection, personalize standard reports, and receive Event Studio notifications and use the Cognos Go! Office module; use the Cognos Go! Dashboard module to assemble and/or consume a dashboard; and use the Go! Search module for full text searching and associated indexing for both dynamic and static content; and Licensee will configure the Software to ensure that those users are restricted from using any other Software functionality.

<sup>3</sup> A 'Named User' means an individual who is authorized by Licensee to use the specified Software, whether or not that individual is logged on to that Software. The above number of users is an estimate. Further discussion is required in order to determine your exact needs. Multiple copy pricing is available.

IEPPLUS		Professional Services	
Consulting and Training	Consulting Days	Training Days	Price
Base System	0.50	4.50	6,400
System Configuration			
Demographics			
Referral and Eligibility			
Evaluations/Tests			
Meetings			
Placement/Services			
Suspensions/Discipline			
(1) School Interoperability Framework	-	-	-
Regulatory Reporting	1.00	4.00	6,400
Regulatory Forms			
Integrated Reporting System			
<b>Subtotal Proposed Services:</b>	<b>1.50</b>	<b>8.50</b>	<b>\$12,800</b>

<sup>1</sup> Services for the implementation of SIF are not included. If the District elects to implement SIF, services will be incurred at out then current rate.

Value Added Services		Days	Price	2nd Year Maintenance
(4)	Remote Project Manager	Fixed Fee	4,000	N/A
	PLUS 360 Advanced Integration	-	-	N/A
	<b>Subtotal Proposed Services:</b>	-	<b>4,000</b>	-

- <sup>4</sup> Advanced Data Integration provides expanded integration of data elements identified in the Advanced Data Integration Matrix, along with IEP PDF integration and single sign-on.

<b>TOTAL IEPPLUS Proposed Services:</b>	<b>\$16,800</b>
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PLUS 360 Integration		Professional Services	
Applications		Days	Price
(1)	eSchoolPLUS	-	-
	IEPPLUS	-	-
<b>TOTAL PLUS 360 Proposed Services:</b>		-	-
<b>TOTAL PLUS 360 Optional Services:</b>		-	-

- <sup>1</sup> PLUS 360 Integration Services pricing includes installation and setup, 2 hours of integration mapping between 2 PLUS 360 products and 1 integration webinar per site. If additional mapping is needed, it will be billed as incurred at our then current rate.  
PLUS 360 Integration services requires MS SQL 2005 or greater.

Third Party and Pay Agency Applications		Professional Services	
Consulting and Training		Training Days	Price
<b>IBM Cognos 8</b>			
eSchoolPLUS Software		2.00	\$2,560
<b>TOTAL Third Party and Pay Agency Proposed Services:</b>		<b>2.00</b>	<b>\$2,560</b>

<b>TOTAL PROPOSED PROFESSIONAL SERVICES:</b>	<b>\$19,360</b>
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### 3. HARDWARE COMPONENTS

Hardware Components				
Hardware Equipment and Services - Proposed				
Qty	Description	Unit Cost	Line Total	Annual Support *
1	<b>eSchoolPLUS Data Base Server <sup>(1)</sup></b> Customer will provide server with similar specs to SunGard recommendation  <b>License &amp; Documentation</b> Customer will provide MS Windows & Network Backup licenses			
1	<b>eSchoolPLUS Task Server <sup>(1)</sup></b> Customer will provide server with similar specs to SunGard recommendation			
1	<b>eSchoolPLUS Application Server <sup>(1)</sup></b> Customer will provide server with similar specs to SunGard recommendation			
1	<b>Cognos Server <sup>(1)</sup></b> Customer will provide server with similar specs to SunGard recommendation			
1	<b>HAC Server <sup>(1)</sup></b> Customer will provide server with similar specs to SunGard recommendation			
1	<b>Installation and Setup Services</b> (4) Certify Setup of Windows Operating System (1) Installation and Setup of Task Server (1) Installation and Setup of Application Server (1) Installation and Setup of Cognos Server (1) Migrate Data & install SQL (includes maintenance plans) (1) Installation & Setup of HAC (1) Run Active Directory / ID Scripts	7,750	7,750	
1	<b>Installation and Setup Services for IEPPLUS (Remote)</b> (1) Verify servers are setup to SunGard specs (1) Installation and Setup of SQL (1) Installation and Setup of IEPPLUS Applications	2,500	2,500	
<b>Subtotal Hardware Components:</b>			<b>\$10,250</b>	<b>\$0</b>
<b>TOTAL Hardware Components:</b>				<b>\$10,250</b>

#### Hardware Footnotes

- 1 Optional Phone support is quoted upon request.
- \* Hardware equipment includes a warranty from the hardware manufacturer. Annual phone support can be provided by SunGard K-12 Education. Pricing for annual support has not been included in this quote but can be provided upon request.
  - A Domain Controller with Active Directory is required.
  - Requires MS SQL STANDARD Licensing.
  - Quote assumes Rack Space, UPS and KVM ports are available.

## 4. SYSTEM REQUIREMENTS

### eSchoolPLUS

#### Database Server:

OS Platform: Microsoft Windows Server 2008 R2 Standard or Enterprise (For 4 GB RAM)  
Microsoft Windows Server 2008 R2 Enterprise (>4 GB RAM)  
Databases: Microsoft SQL Server 2008 R2 or 2012

#### Web Server:

OS Platform: Microsoft Windows Server 2008 R2 Standard

##### Restrictions / Considerations

If less than 3,000 students, web application can reside on the database server.

The web server must be on the same subnet or routed with the database server(s) SSL encryption can be implemented.

The web server should be protected by a firewall/proxy. The firewall/proxy must allow inbound traffic destined for the web server on inbound port 80 and 443

eSchoolPLUS can be run in production natively under the host operating system or under VMware. If running eSchoolPLUS in a virtual environment, Client must follow SunGard K-12 Education's recommended procedures.

#### Domain Controller:

OS Platform: Microsoft Windows Server 2008 Standard

##### Restrictions / Considerations

Domain controllers are not required if eSchoolPLUS is installed in an existing Windows or Windows Server network

**Workstations:**

PC Workstation Operating Requirements for eSchoolPLUS

OS Platform: Any OS which supports browsers listed below  
OS Add-on: Internet Explorer 7.0, 8.0 or 9.0  
Adobe Acrobat Reader 4.0 or higher

PC Workstation Operating Requirements for Teacher Access Center

OS Platform: Any OS which supports browsers listed below  
OS Add-on: Internet Explorer 9.0  
Firefox 19.0 (Browser versions are certified by SunGard after release)  
Safari 5.1.7  
Adobe Acrobat Reader 4.0 or higher  
Google Chrome 26.0

MAC Workstation Operating Requirements for Teacher Access Center

OS Platform: OS X  
OS Add-on: Firefox 19.0 (Browser versions are certified by SunGard after release.)  
Safari 5.1.7  
Google Chrome 26.0

Browser Requirements for Home Access Center

Internet Explorer 8.0, 9.0  
Firefox 19.0  
Safari 5.1.7  
Google Chrome 26.0

## IEPPLUS

### Database Server:

OS Platform: Microsoft Windows Server 2008 R2 Standard or Enterprise (For 4 GB RAM)  
Microsoft Windows Server 2008 R2 Enterprise (>4 GB RAM)  
Databases: Microsoft SQL Server 2008

### Web Server:

OS Platform: Microsoft Windows Server 2008 R2 Standard

#### Restrictions / Considerations

The web server must be on the same subnet or routed with the database server(s)

SSL encryption can be implemented

The web server should be protected by a firewall/proxy. The firewall/proxy must allow inbound traffic destined for the web server on inbound port 80 and 443

IEPPLUS can be run in production natively under the host operating system or under VMware. If running IEPPLUS in a virtual environment, Client must follow SunGard K-12 Education's recommended procedures.

### Domain Controller:

OS Platform: Microsoft Windows Server 2008 Standard

#### Restrictions / Considerations

Domain controllers are not required if IEPPLUS is installed in an existing Windows or Windows Server network

### Workstations:

#### PC Workstation Operating Requirements

OS Platform: Any OS which supports browsers listed below :  
OS Add-on: Internet Explorer 8 or 9  
Firefox (latest 5 versions as posted at [www.mozilla.org](http://www.mozilla.org))  
Adobe Acrobat Reader v9 – v11

#### MAC Workstation Operating Requirements

OS Platform: Any OS which supports browsers listed below :  
OS Add-on: Firefox (latest 5 versions as posted at [www.mozilla.org](http://www.mozilla.org))  
OPTIONAL: Schubert | it PDF Browser Plugin 2.4.4 (allows PDFs to be viewed inside the web browser) <http://www.schubert-it.com/pluginpdf/>

## 5. REGULATORY SOFTWARE

### Regulatory Reporting

Pennsylvania

The following programs/reports are included with the eSchoolPLUS System:

#### State Requirements:

- Annual Attendance and Membership Report (PDE-4062)
- Summary Report of Aggregate Days Membership (PDE-4002)
- NCLB Report
- PA SecureID
- PIMS Submissions:
  - Child Accounting Submission
  - December Special Education Submission
  - ELL Submission
  - February Course / HQT Submission
  - June SafeSchools / Discipline Submission
  - March Submission
  - November Precode Submission
  - October Enrollment Submission
  - April Submission
  - January Submission
  - Special Ed Update / July Submission
  - Testing Submission
  - July CDT Submission
- PIMS Subsystem:
  - Course
    - Course
    - Course Instructor
    - Student Course Enrollment
  - Enrollment
    - School Enrollment
  - Groups and Programs
    - Programs Fact
  - Child Accounting
    - School Calendar
    - Student Calendar Fact
  - CTE
    - CTE Student Fact
    - CTE Student Industry Credential
  - Student
    - Student
    - Student Snapshot
    - Special Education Student Snapshot

- Discipline
  - School Safety (SafeSchools)
    - Incident
    - Person
    - Incident Offender
    - Incident Offender Infraction
    - Incident Offender Disciplinary Action
    - Incident Offender Parental Involvement
    - Incident Victim
  - Location Fact
- District
  - District Fact
  - District Snapshot

**Federal Requirements:**

- OCR Civil Rights Data Collection (CRDC)
  - Part 1 - Enrollment and Placement Data
  - Part 2 - Cumulative and End of Year Data
- District/LEA Form
- District/LEA Flat File
- CRDC School Form
- CRDC School Flat File

The following programs/reports are included with the **IEPLUS** System:

**Regulatory Forms**

PA State IEP

PA IEP sections listed below :

- Main
- Special Considerations
- Present Levels
- Transition Services
- Participation in Assessments
- Goals & Objectives
- SE Related Services/ ESY
- Educational Placement
- PennData Report Information
- Communication Plan

PA Gifted IEP sections listed below :

- Main
- Present levels
- Goals & Outcomes
- SD/Support Services
- Program Dates
- Permission to Evaluate
- Permission to Reevaluate Letter
- Evaluation Report
- Reevaluation Report
- Invitation Letter
- NOREP



Summary of Student Performance  
Gifted & Talented IEP  
Permission to Evaluate (G&T) Letter  
Permission to Reevaluate (G&T) Letter  
Gifted Written Report  
NORA  
Invitation Letter (G&T)  
PA State Section 504 Plan  
Functional Behavioral Assessment Worksheet (FBA)  
Positive Behavior Support Plan (PBSP)

**Regulatory Reporting**

PA, Penn Data (IU 13,20,21,24,25)  
Dec. 1 Report (12/1/xxxx)  
Not Counted Student Report  
Exit Report (5/1/xxxx)  
Table 1 Paraprofessionals & Teachers, Ages 3-5  
Table 2 Paraprofessionals & Teachers, Ages 6-21  
Table 3 Related Services Personnel  
Table 4 Exited by Disability & Age  
Table 5 Exited by Ethnicity  
Table 6 Exited by Gender  
Table 7 Exited by LEP  
Table 8 Initial Evaluations  
Table 9 Removal by disability  
Table 10 Removal by Ethnicity  
Table 11 Removal by Gender  
Table 12 Removal by LEP  
Table 13 Received Education Services  
Not Counted Student Report  
Agreement to Waive Reevaluation  
Procedural Safeguards Notice  
Procedural Safeguards Letter  
Revised Child Count  
PIMS Special Education Snapshot (#0590)  
PIM Special Education Services Fact (#0530)  
PIMS Special Education Events (#0550)

**PA, IU 12 (York)**

Dec. 1 Report (12/1/xxxx)  
Exit Report (5/1/xxxx)

**PA, IU 23**

Dec. 1 Report (12/1/xxxx)  
Exit Report - see above (5/1/xxxx)

**PA, IU 15**

Dec. 1 Report (12/1/xxxx)  
Exit Report (5/1/xxxx)

### **Regulatory Footnotes**

- Our maintenance fee for regulatory reporting includes annual updates necessary to maintain compliance for the regulatory items listed and documented in our original agreement. The output provided for these reports includes data and totals, supported within the application software, which are required by your organization to complete the mandated government form. This data will be formatted correctly for electronic submission when the state or federal agency requires electronic submission. In the event that new federal or state legislative mandates additional reports, or future legislative initiatives impose extensive changes to reports listed above, additional fees may apply.

## **6. PRICING NOTES**

- 1 SunGard K-12 Education's pricing for services are bill as incurred unless otherwise indicated within the Payment Summary and Schedule.
- 2 Training and Consulting services are provided through a Blended learning approach; comprised of instructor lead onsite, distant learning (webex), and self-paced on-line elearning. The method of blended learning is determined by content.
- 3 Travel and living expenses are not included in the Professional Services costs.
- 4 Should additional daily time be needed for implementation assistance beyond the standard eight hour day, this can be scheduled with your Project Manager. Any services required beyond those days indicated will be performed at our then current rates.
- 5 Training day counts are based on a maximum class size of 16 individuals. SunGard K-12 Education training methodology is based on a train-the-trainer deployment.
- 6 The schedule for the above Training, Consulting and Professional Development services will occur as mutually agreed by SunGard K-12 Education and client and as documented in a training agenda that will be sent to the client. SunGard K-12 Education's cancellation policy requires a 21-day advance notice to cancel scheduled training. Cancellations within 6-21 days of the scheduled service will be invoiced at 50% of the total quoted service cost. Cancellation within 5 days, or on the scheduled date, the service will be invoiced at 100% of the quoted cost. For any cancellation of on-site services, any non-refundable travel expenses will be invoiced to your organization at cost.
- 7 SunGard K-12 Education's current Professional Services rates are as follows:  
Training / Consulting / Professional Development Rate: 1,280 per day.  
Custom Programming / Data Conversion Rate: 1,500 per day.  
Project Management / Schools Interoperability Framework (SIF) Rate: 1,600 per day.

## **EXHIBIT C: EQUIPMENT AND EQUIPMENT INSTALLATION**

### **1. Equipment Prices.**

- i. SunGard K-12 Education agrees to sell to Client and Client agrees to purchase the equipment identified in these Exhibits for the prices as set forth in these Exhibits.

### **2. Equipment Installation Services.**

- i. SunGard K-12 Education will use its standard system assurance programs to individually test each unit of the Equipment according to the manufacturer's specifications, and when practical, integrate each unit for a total system test prior to shipment and installation at the Initial Installation Location.
- ii. If Client elects to have SunGard K-12 Education provide the Equipment installation services, then, at least 25 days prior to installation of the Equipment, representatives from SunGard K-12 Education will visit the Client's facilities on a mutually agreed date for the purpose of approving the locations for computer systems and principal components of the communications network and establishing plans for the installation of the Equipment and communications facilities. Travel costs incurred by SunGard K-12 Education associated with this visit are the responsibility of the Client, are additional, and will be billed by SunGard K-12 Education on a monthly, as-incurred basis.
- iii. SunGard K-12 Education or its designee will perform the installation services, for the installation fees provided for in these Exhibits, for the Equipment at the "Initial Installation Location" designated by the Client. Equipment installation will be completed on a mutually agreed date, subject to the obligations of Client to provide the operational environment for the equipment as provided below under "Client Responsibilities" but no later than 10 days prior to the date for which such installation is scheduled (the "Scheduled Installation Date").
- iv. SunGard K-12 Education will provide the Client with any manufacturer-provided reference documentation for operation of the Equipment.

### **3. Client Responsibilities.**

- i. Client, at its own expense, must provide a suitable operating environment, appropriate power supplies and adequate workspace for the Equipment to be maintained in accordance with the manufacturer's recommendations. Client must provide access to Client's hardware system(s) and/or operational system software where and when necessary for SunGard K-12 Education to provide these services. Client is responsible to provide adequately trained personnel and hardware adequate to support their applications and user load as required to accommodate normal growth. Client must also provide trained personnel to administer these systems and perform software and data backups as required.
- ii. Client is responsible for the cost of all cabling, phone equipment, services and facilities needed to attach servers, workstations, printers and the like to the Equipment. This includes installing the cables and the labor or installation fees associated with the preparation of device locations.
- iii. Client will pay all costs of transportation and in-transit insurance for the Equipment to its facilities and all other related costs that may include special rigging, storage, packaging and similar charges. SunGard K-12 Education will not be responsible for any loss or damage to the Equipment caused by the fault or negligence of Client or its agents or employees, by non-SunGard K-12 Education alterations or servicing, by common carriers, force majeure, fire or other casualty.

**4. Other Terms Applicable to Equipment Sales.**

- i. SunGard K-12 Education's installation personnel will remain on Client's site not more than one day in the event of Client's failure to fulfill its site preparation obligations. Return trips, if necessary, will be invoiced to Client at SunGard K-12 Education's then prevailing service rates, plus expenses.

## EXHIBIT D: SERVICES – CLIENT RESPONSIBILITIES

1. **General.** SunGard K-12 Education will utilize its proprietary project management methodologies in providing Client with services in connection with the implementation, configuration and usage of the Software. SunGard K-12 Education and Client will develop a project plan that identifies each party's responsibilities for such services. The project plan will describe in detail the tentative schedule and the scope of services that SunGard K-12 Education will provide. Client will establish the overall project direction, including assigning and managing the Client's project personnel team.
2. **Client Project Position Descriptions.** To facilitate SunGard K-12 Education's ability to provide Client with Services in connection with the implementation and deployment of the Software, Client must assume certain roles and responsibilities under the project plan. Those responsibilities include designating Client personnel to serve in each of the positions outlined below:

Role/Position	General Description of Responsibilities
<b>Executive Steering Committee</b>	Provide Client staff and facilities; make decisions on policy changes; final Client escalation point for project issues.
<b>Project Sponsor</b>	Approve material changes in the project plan; advise Project Managers on resolution of project issues; report project progress to Executive Steering Committee.
<b>Client Project Manager</b>	Supervise Client Project Team; fulfill Client project deliverables; coordinate Client staff per project plan; work with SunGard K-12 Education Project Manager to project manage detailed project activities.
<b>Project Team Leads (Application)</b>	Coordinate with the Client Project Manager in communications and issue resolution; make recommendations to the Project Manager concerning any policy or implementation issues; configure Software based on consulting provided by SunGard K-12 Education; Identify end users to attend training; create end-user training documentation. deliver end-user training classes; provide support to the user community in the post production timeframe.
<b>Project Team Leads (Technical)</b>	Provide converted data to SunGard K-12 Education; provide data conversion specifications; provide workflow specifications and assist SunGard K-12 Education technical leads with setting up workflows test converted data, workflows and reports for compliance with specifications; set up security profiles.
<b>Functional Experts (SME's)</b>	Support Project Team Leads and Project Manager.

3. **Project Escalation Procedures.** Issues will arise from time-to-time throughout the course of the project. In order for challenging issues to be addressed in a timely fashion, Client and SunGard K-12 Education will utilize the following communication and escalation procedure:
  - i. Communications regarding the project will be directed to SunGard K-12 Education's Project Manager and the Client's Project Manager in order to

maintain consistent communication between the parties. Scheduled weekly calls will be maintained between the Project Coordinator and the Client's Project Team (including the Client's Project Manager).

- ii. All issues or concerns will be discussed actively and openly between SunGard K-12 Education's Project Team and the Client's Project Team.
- iii. If issues begin to interfere with the progression of the implementation project, the Client and/or SunGard K-12 Education should escalate challenges to SunGard K-12 Education management as needed.

## EXHIBIT E: STUDENT TRANSCRIPTS

1. **General.** "Client agrees to perform its responsibilities, as set forth below, related to conversion and verification of data (for example, Transcripts and G.P.A. Conversion) from Client's previous system.
2. **eSchoolPLUS Student Transcripts Conversion and Verification Responsibilities.** Accurately converting and verifying Student Transcripts are some of the most important and intense tasks of implementing a new student management system. To achieve this objective, the school district and SunGard K-12 Education must work together to reconcile Student Transcripts information and GPAs. Listed below are tasks associated with the parties involved in performing this very important function:

### **School District Personnel:**

- i. Attend Mark Reporting Overview and Review Building and District Worksheets for Attendance, Report Cards, and Transcripts.
- ii. Complete Attendance, Mark Reporting, and Transcripts section of the Implementation Guide and submit to SunGard K-12 Education Implementation and Training Staff.
- iii. Supply SunGard K-12 Education with Transcripts Print examples for various students, including any unique data situations or exception transcripts based upon your school district's curriculum such as students with summer school, transfer, and alternative education classes.
- iv. School district subject matter experts (GPA calculations, rank in class, credit rules, etc.) participate in on-going dialogue conference calls with SunGard K-12 Education Programming staff reviewing legacy system data structures and school district objectives. Where appropriate, screen shots will be reviewed; and WebEx sessions will be utilized.
- v. Attend training for system setup of Attendance, Mark Reporting and Transcripts.
- vi. Attend training for Student Transfer Maintenance and Graduation Requirements.
- vii. Attend Mark Reporting Overview and Review Building and District Worksheets for Attendance, Report Cards, and Transcripts.
- viii. Attend Mark Reporting Overview and Review Building and District Worksheets for Attendance, Report Cards, and Transcripts.
- ix. Complete all buildings setups (including summer school and transfer buildings) for all years that Student Transcripts information will be converted.
- x. Review Transcripts conversion packet sent by the SunGard K-12 Education Conversion Team.
- xi. Supply initial Transcripts data to SunGard K-12 Education Conversion Team by the deadline date specified.
- xii. Participate in on-going dialogue concerning unique data conditions such as how to handle repeat courses in the same semester and across semesters and transfer course numbers.
- xiii. Supply final Transcripts data for all buildings to SunGard K-12 Education Conversion Team by the deadline date specified.
- xiv. Maintain production access to legacy system Transcript information until the verification process is completed.
- xv. Have school personnel verify the accuracy of each student's Transcripts information and reconcile each GPA calculation. Suspected transcript and GPA conversion issues should be reported to the assigned conversion programmer as soon as possible. Be aware that as additional data entry and processing occurs at the client site, it becomes more difficult to pinpoint and correct conversion issues.
- xvi. Confirm in writing that the Student Transcripts and GPA calculation information has been reconciled.

## **EXHIBIT F: MAINTENANCE AND SUPPORT**

### **1. License Software (Perpetual License)**

#### **i. Services to be Provided**

- a. Provide standard product enhancements when and as the same are developed by SunGard K-12 Education; SunGard K-12 Education will make available to Client one copy of such product enhancements or corrected programs as soon as it is available. Client will be responsible for incorporating such enhancements in each copy of the applicable SunGard K-12 Education Software licensed by Client.
- b. Provide programming modifications and support for the Regulatory Software identified in these Exhibits. Modifications and updates will be provided and are limited to those which use data supported within the baseline application software and are required by regulatory changes.
- c. Provide assistance to Client in the use of the SunGard K-12 Education Application Software via telephone inquiries to SunGard K-12 Education's designated software support offices. Telephone support services are available weekdays, excluding holidays, during normal business hours. Normal business hours are 8:00 AM - 5:00 PM Client local time.
- d. Investigate errors in the intended capabilities of SunGard K-12 Education Application Software upon receipt of notification from Client and provide Client with an alternate procedure or programming modifications to correct errors. SunGard K-12 Education will distribute to Client one copy of such product enhancements or corrected programs as soon as it is available. Client will be responsible for incorporating such enhancements in each copy of the applicable SunGard K-12 Education Software licensed by Client.

All of the above services will be provided by Internet or telephone communication contact between SunGard K-12 Education and Client.

#### **e. Exclusions**

1. **System Requirements.** SunGard K-12 Education solutions are designed to function at optimum levels when integrated with dedicated hardware resources. The addition of non-SunGard K-12 Education provided software may adversely affect the performance or functionality of the SunGard K-12 Education provided applications. Accordingly, SunGard K-12 Education will not be responsible for system malfunctions or loss of functionality caused by the addition of non-SunGard K-12 Education provided applications or utility software. Applications that alter the basic architecture of the operating environment such as VMWare, will be supported, however SunGard K-12 Education PLUS Solutions were written to run natively under the host operating system. As such, we do not routinely or rigorously test our applications, or those of our partners, under such third-party applications. SunGard K-12 Education will use commercially reasonable efforts to investigate potential issues with the application software running in conjunction with the VMWare. As part of that investigation, SunGard K-12 Education may require the issue to be reproduced independently from the hardware virtualization software. Should issues be reported that can reasonably be linked to the virtual hardware environment, SunGard K-12 Education will make reasonable and commercially viable efforts to resolve the issue, as long as it can be



done in such a way as to not affect the same software when run natively. Corrective measures for malfunctions caused by such additions will be at the option of SunGard K-12 Education and will be billable at SunGard K-12 Education's then-current hourly rate.

## **ii. Client Responsibilities**

Internet access is required for delivery of Maintenance and will be the primary connectivity medium for all support activities. Client will be responsible to provide access to each server via the SunGard K-12 Education SecureLink gateway. A "super-user" system log-in account with privileges for SunGard K-12 Education's use in support of this agreement is also required.

- a. Client will be responsible to provide a CD/DVD drive which may be used to install new software releases, updates, enhancements, and the like.
- b. Prohibited table changes include the addition of triggers – small programs in the database that run automatically when an INSERT, UPDATE, or DELETE statement is issued against the associated table and data element – to SunGard K-12 Education data elements.
- c. Client will designate, by name, a limited number of individuals for the purpose of logging calls with SunGard K-12 Education central support. Client will appoint one of these individuals to serve as central liaison between SunGard K-12 Education technicians and other named callers or Client end users.
- d. Client is obligated to fulfill the responsibilities of system administrator as identified in these Exhibits. This may be accomplished as part of the central liaison's job responsibilities or by contracting with SunGard K-12 Education for Remote System Administration Services.

Client will be responsible for acquiring any necessary Microsoft Client access licenses used in conjunction with the Licensed Software

## **iii. System Administration Job Responsibilities**

System Administrative personnel should have or possess the potential to develop the following knowledge and skills:

- General understanding of computer systems' architecture as well as a firm knowledge of Client's site-specific network configuration.
- Understanding of general computer concepts such as relational database, operating systems, application software, and current programming languages and tools.
- Strong verbal and written communication skills with administrators, programmers, and system maintenance personnel.
- Understanding of the importance of data integrity and security (file backups and password control).
- Understanding of Client's organizational requirements for the Licensed Software.

Client system administration responsibilities include, but are not limited to, the following:

### **General Responsibilities:**

- Sole responsibility for communications with SunGard K-12 Education Maintenance personnel.
- Provide first level support to end users and manage support calls.
- Upgrade system software in conjunction with SunGard K-12 Education and the computer hardware manufacturer.
- Manage workload.
- Train department personnel to use Report Writer.
- Maintain Documentation.
- Diagnose and resolve minor hardware problems.
- Maintain currency on Maintenance, including ongoing subscription to SunGard K-12 Education Maintenance program and maintenance/support programs for third party dependencies.
- Implement and manage disaster recovery plan.
- Manage third party support contracts as well as update and install third party products.
- Manage support calls.
- Attend appropriate system management classes as required.

#### **Operating System/Network Administration:**

- Install, configure and maintain Client desktop software, including network software (e.g., OS, Browser, and TCP/IP).
- Monitor operating system and modify operating system parameters as required. \*
- Create and maintain cron jobs, scheduled tasks, maintenance plans, or other batch processes. \*
- Verify software licensing. \*
- Install operating system patches. \*
- Install, configure and maintain Sendmail.
- Install/reinstall operating system as required.
- Develop backup strategy, manage the file system backup process and procedures, maintain backup scripts and verify backups execute properly on a daily basis. \*
- Maintain on and off site storage of backup media.
- Restore files, file systems or databases as required. \*
- Monitor system performance and tune operating system parameters for maximum efficiency. \*
- Monitor disk and file system utilization/permissions and adjust to meet site requirements. Backup or delete temporary files and logs as appropriate. \*
- Maintain login scripts.
- Add, delete, archive, and maintain configuration of users (for example, to access specific software packages), and maintain user environments.
- Configure communication port(s). \*
- Set or modify IP address. \*
- Install microcode or firmware updates as required.
- Monitor hardware reliability, check error logs, and initiate corrective action when warranted. \*
- Create and maintain printer configurations, print queues and virtual printers. Setup and manage print spooler.
- Maintain access to server(s) for support (i.e., Internet and backup modem access).
- Create or modify default gateway.
- Maintain Active Directory.
- Maintain connectivity of host to LAN.
- Evaluate application software utilization and setup.

- Load application software updates and existing hardware customizations, if any.
- Recompile applications as required.
- Install and configure IIS. \*
- Install and configure .Net Framework. \*

#### **Database Administration**

- Maintain database security and access/permissions.
- Backup and restore specific databases or entire database environment. \*
- Backup and restore specific tables within database(s). \*
- Import or export databases as required. \*
- Monitor and modify data allocation. \*
- Add DB space.
- Create test (or other special purpose) databases as required.
- Maintain maintenance plans.
- Manage transaction log files, backup and restoration of log files.
- Perform checks for data consistency. \*
- Monitor database table extents and adjust as needed. \*
- Update database statistics and table indices. \*
- Maintain production and test databases.
- Configure, upgrade and install database software.
- Verify software licensing and maintain currency on support agreements, software licensing and documentation.
- Monitor database engine performance and tune as needed. \*
- Monitor database size and growth. \*
- Manage database product support calls.
- Attend appropriate database classes for system administration, SQL, and database tuning.

#### **System Security**

- Ensure data and equipment security (physical and electronic).
- Monitor system access via modem or Internet.
- Investigate attempted security breaches. \*
- Monitor application software utilization and setup to ensure authorizations are administered correctly. \*
- Monitor file and database permissions and accounts. \*
- Acquire, install and maintain anti-virus, anti-malware or any other necessary software (firewalls etc.) to ensure adequate security for the application environment and user data.

SunGard K-12 Education offers telephone support agreements for operating system, database and utility software packages to assist the Client system administrator in the execution of basic and advanced administrative functions. For Clients who contract with SunGard K-12 Education for these services, we will provide additional assistance (via remote Internet or dial access) for the basic functions designated with an asterisk (\*) in the above list for the first six months subsequent to installation (operating system, database software, utility software, application software) by SunGard K-12 Education. After six months, Clients who do not contract with SunGard K-12 Education for Remote System Administration Services will be invoiced on a per-call basis when SunGard K-12 Education is required to perform basic administrative tasks via remote access on behalf of the Client system administrator.

## EXHIBIT G: COGNOS SOFTWARE SUPPLEMENT

**Additional Definitions.** "Cognos Component Systems" means any of the software provided to SunGard K-12 Education by Cognos Corporation ("Cognos") and identified under the name "Cognos" in Exhibit B.

1. **Ownership.** Cognos owns the Cognos Component Systems.
2. **Restrictions on Use of Cognos Component Systems.** Client's use of the Cognos Component System(s) is subject to the following additional terms and conditions:
  - i. Client has the right to use the Cognos Component System(s) only in Object Code form, and only with the SunGard K-12 Education Licensed Software.
  - ii. Client acknowledges that the Cognos Component System(s) are proprietary to Cognos and are supplied by SunGard K-12 Education under license from Cognos. Title to the Cognos Component System(s) shall at all times remain vested in Cognos or its designated successor. Except for the right of use that is expressly provided to Client under the Agreement, no right, title or interest in or to the Cognos Component System(s) is granted to Client;
  - iii. (c) Client agrees that Cognos shall not be liable for any damages, whether direct, indirect, incidental, special, or consequential, arising from the Client's use of the Cognos Component System(s) or related materials;
  - iv. (d) Client acknowledges and agrees that Cognos is a third party beneficiary of this Agreement;
  - v. Client acknowledges and understands that the Cognos Component System(s) may only be used by the number of users for the specific functions for which the license has been granted, as otherwise specified in Exhibit B; and
  - vi. Client acknowledges and understands that it is licensing the Cognos Component System(s) on a "restricted use" basis. "Restricted use" means the use of the Cognos Component System(s) only with the following Component Systems, to the extent licensed as set forth in Exhibit B. Such restricted use shall include Client's right to extract, analyze, and report data from disparate systems, provided that such data is extracted, analyzed and reported by the eSchoolPLUS software applications system(s) set forth in Exhibit B.
  - vii. In lieu of the warranty provided in Section 7 of the Agreement, Client shall be provided with the limited, thirty (30) day warranty from Cognos as set forth below. Cognos warrants to Client that (a) for a period of thirty (30) days following the initial delivery/download/access of the Cognos Component System(s) to or by Client, the Cognos Component System(s) will perform in accordance with its related documentation, and (b) the media on which the Cognos Component System(s) is provided, if applicable, is free from defects in materials and workmanship under normal use. Subject to applicable law, all other warranties, express or implied, or otherwise, are excluded. Client's only remedy against Cognos if this warranty is breached will be, at the option of Cognos, (a) to repair or replace the Cognos Component System(s) or (b) to refund the amounts paid in respect of the defective Cognos Component System(s). This remedy is void if Client misuses the Cognos Component System(s) contrary to its related documentation.

## **Retirement Plan Compliance and Administration Services Agreement**

**PREAMBLE:** The following constitutes a binding "Agreement," effective as of August 1, 2013 between TSA Consulting Group, Inc., a Florida Corporation, (hereinafter referred to as "TSA") whose principal place of business is 15 Yacht Club Drive NE, Ft. Walton Beach, Florida 32548 and the **East Penn School District, 800 Pine Street, Emmaus, PA 18049**, hereinafter referred to as "Plan Sponsor."

**PURPOSE:** Plan Sponsor wishes to retain the services of TSA to provide compliance administration services to the Plan Sponsor for the Plan Sponsor's voluntary retirement programs under Sections 403(b) and/or 457(b) of the Internal Revenue Code ("403(b)/457(b)") and TSA is willing to provide such services.

1. TSA agrees that for a period of twelve (12) months, commencing with the effective date of this Agreement, it will, consistent with its other obligations, render to the Plan Sponsor such consulting and administration services set forth in Exhibits A-1 "Compliance Edge Services,"; Exhibit A-2, "Plan Administration Agreement"; Exhibit A-2.1 "Plan Administration Fee Schedule"; Exhibit A-3, "EPARS Subscription Agreement"; and Exhibit A-3.1 "EPARS Subscription Adoption Agreement," all of which are attached and incorporated herein. This Agreement may be renewable at the end of each contract year by mutual agreement of both parties for four (4) additional one-year periods.
2. Plan Sponsor agrees that, for the term of this Agreement, it will render to TSA all reasonable assistance and information necessary to accomplish services set forth in Exhibits A-1, A-2, A-2.1 and A-3.1. The Plan Sponsor shall provide all information including, yet not limited to, items set forth in Exhibit B, attached and incorporated herein. Transmission of all information from the Plan Sponsor to TSA shall be performed on a timely basis relative to services provided and service dates set forth in this Agreement.
3. Plan Sponsor agrees to remunerate TSA for such consulting and administration services, also known as Compliance Edge®, at the stated rate and methods shown in Exhibit C, attached and herein incorporated by reference.
4. TSA shall act as an independent consultant and/or administrator and not as an agent or employee of the Plan Sponsor and TSA shall make no representation as an agent or employee of the Plan Sponsor. TSA shall furnish evidence of business liability and errors and omissions insurance in such limits of liability and written by an insurance company licensed in the state of Florida and acceptable to the Plan Sponsor. TSA shall be responsible for all taxes as an independent consultant and/or administrator. TSA shall have no authority to bind the Plan Sponsor or incur other obligations on behalf of the Plan Sponsor.
5. TSA agrees to hold in confidence all employee information received from the Plan Sponsor in connection with this Agreement and necessary to complete the scope of services outlined in Exhibits A-1, A-2, A-2.1 and A-3.1. TSA shall protect all information received from the Plan Sponsor from misuse, espionage, loss or theft and in accordance with federal laws. This information will not be transmitted or used for the purpose of solicitation in any form, and upon request all information held by TSA will be returned to the Plan Sponsor.
6. TSA warrants that it is under no obligation to any other entity that in any way conflicts with this Agreement and that it is free to enter into this Agreement.
7. This Agreement and all extensions and modifications hereof and all questions relating to its validity and interpretation, performance and enforcement shall be governed by and construed in conformance with the laws of the State of Pennsylvania, unless preempted by federal law.

8. All parties agree that proper venue for any lawsuit arising out of this Agreement shall be in Lehigh County, Pennsylvania.
9. TSA agrees that it will indemnify and hold harmless the Plan Sponsor, individual members of the Plan Sponsor, its representatives and employees, from any claim, demand or suit which may arise from, be connected with, or be made due to the negligence or failure to satisfy the requirements of this Agreement. This indemnification shall include all related costs, including but not limited to, attorneys' fees, consultant fees, fees for other professional service providers, as well as court costs, fines, penalties or other similar charges against the Plan Sponsor, provided that the Plan Sponsor notifies TSA, in writing, no later than 30 calendar days after receipt of such claim or demand. Notwithstanding the preceding, this indemnification shall not cover any claim or demand based on erroneous information provided by the Plan Sponsor, its employees or other representatives.
10. This Agreement may be modified, amended or terminated by either party upon 60 days written notice to the other party, provided that no such modification, amendment or termination shall affect the liability of either party incurred prior to such event.
11. This Agreement may be executed in any number of counterparts, each of which, including any reliable copies or facsimiles thereof, will be deemed to be an original and all of which together shall be deemed to be one and the same instrument.
12. If any provision of this agreement shall be held or declared to be illegal, invalid or unenforceable, such illegal, invalid or unenforceable provisions shall not affect any other provision of this Agreement, and the remainder of this Agreement shall continue in full force and effect as though such provisions had not been contained in this Agreement. If the scope of any provision in this agreement is found to be too broad to permit enforcement of such provision to its fullest extent, the parties consent to judicial modification of such provision and enforcement to the maximum extent permitted by law.

We, the undersigned as duly authorized representatives, agree to all the terms and conditions stated above, and by our signatures, place this Agreement into full force and effect as of the date first above-written.

**EAST PENN SCHOOL DISTRICT**

**TSA CONSULTING GROUP, INC.**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: Janet Williamson

Title: \_\_\_\_\_

Title: VP, Chief Operations Officer

Federal Tax Identification Number:

Federal Tax Identification Number:

23-6005326

59-3451677

**EXHIBIT A-1****Compliance Edge® Services**

In accordance with the Agreement between the Plan Sponsor and TSA, the following services will be provided by TSA;

1. Maximum Allowable Contribution (MAC) calculations will be maintained for all employees eligible to participate in the employer's authorized 403(b) and/or 457(b) plans. These calculations shall include limits applicable to 403(b) and/or 457(b) plans under applicable Sections of the Internal Revenue Code. Such calculations shall be performed in accordance with accepted standards and subject to the prevailing Internal Revenue Codes and Regulations at that time. MAC's will be based on information obtained from the Plan Sponsor and/or the employee and any statement or guarantee of accuracy by TSA will be contingent on the accuracy of the information delivered by the Plan Sponsor and/or the employee.
2. TSA shall provide an annual review and audit of the previous year's contributions for all employees. TSA shall notify the Plan Sponsor of all non-compliant contributions and provide the necessary data to facilitate notification to employees affected and completion of correction procedures as required by current Revenue Procedures.
3. A master file of MAC calculations will be maintained by TSA during the term of this Agreement.
4. TSA will administer the plan with respect to processing participant requests for loans, distributions, transfers, qualified domestic relations orders, and rollovers, including interactions with other investment providers necessary to administer the plan subject to the terms and conditions included in Exhibit A-2.
5. Electronic remittance services will be available to the Plan Sponsor through the Electronic Process for Automated Remittance Services of EPARS program maintained by TSA. These services are subject to the terms and conditions included in the EPARS Subscription and Adoption Agreement included as Exhibit A-3.
6. Employee communications components (handbooks) will be delivered to the Plan Sponsor once annually in sufficient quantities for all eligible employees. The employee awareness and educational materials shall be generic in content regarding 403(b) and/or 457(b) requirements, and will also address the specific policies and procedures of the Plan Sponsor relative to all retirement programs maintained by the Plan Sponsor. Components will be revised annually to facilitate changes in IRS rules or changes in the Plan Sponsor's policies and procedures.
7. Video presentations will be produced, distributed and available via online stream by TSA once annually. Video presentations shall be generic and topical in nature concerning the 403(b) and/or 457(b) programs.
8. Web pages specific to the Plan Sponsor will be made available and will be maintained by TSA for information on their retirement plans.
9. TSA shall provide ongoing administrative support to the Plan Sponsor, including, but not limited to, the development of appropriate policies and/or procedures regarding all employee retirement programs. Such administrative support includes research and development of any new programs and/or Investment Providers or Investment Products that may be regarded as beneficial to the Plan Sponsor and the employees of the East Penn School District.
10. TSA expressly agrees to cooperate with and offer assistance to the Plan Sponsor in the event of any audit of the 403(b) and/or 457(b) plans by the IRS.

**EXHIBIT A-2****Plan Administration Agreement**

This Administrative Agreement (hereinafter "Agreement") is executed this 1st day of August 2013 by TSA Consulting Group, Inc. ("TSA") and East Penn School District (Plan Sponsor").

WHEREAS, Plan Sponsor has established a ☒ 403(b) Plan and/or a ☐ 457(b) Plan and is authorized to appoint service providers; and

WHEREAS, Plan Sponsor desires to appoint TSA as the administrator of the Plan(s) established and indicated herein; and

WHEREAS, TSA is authorized to accept the appointment as administrator and desires to provide such services subject to the terms and conditions set forth herein;

NOW THEREFORE, the parties agree as follows:

**1.0 Designation of TSA as Administrator.**

Plan Sponsor hereby appoints TSA as Administrator of the plan(s) established and indicated herein.

**2.0 Responsibilities of TSA.** TSA will provide the recordkeeping and related plan administrative services, which services shall include the following:

2.1 Plan Documents: TSA will provide appropriate Plan Documents to the Plan Sponsor, for review and approval. These documents shall govern the plan(s).

2.2 Meaningful Notice: TSA will assist the Plan Sponsor in developing and distributing employee communications material including specific information on eligibility and enrollment procedures. These communications shall be developed and distributed at least once each calendar year.

2.3 Forms and Procedures: TSA will develop standardized administrative forms for use by the Plan Sponsor and participants for the purposes of enrollment and asset transactions under the Plan(s).

2.4 Participant Records: TSA will establish and maintain a record for each participant reflecting the date, amount and type of each transaction in the participant's account based on information provided to TSA from the Plan Sponsor, employees and product providers. Records maintained by TSA shall include all information necessary to comply with applicable regulations, rulings and procedures established by the Internal Revenue Service for the plan types indicated herein. The Plan Sponsor will determine eligibility requirements for employees and TSA shall be entitled to rely on the Plan Sponsor's eligibility determinations.

2.5 Participant Inquiries: TSA will provide adequate access to participants regarding their records and transactions recorded by TSA. Access shall include, at a minimum, customer service representatives during normal business hours to assist participants with information and transactions under the Plan(s).

2.6 Aggregation of Data: TSA will assist the Plan Sponsor with the development and execution of agreements between the Plan Sponsor and each investment product provider under the Plan(s) regarding the sharing and aggregation of participant data necessary to facilitate recordkeeping and administration duties for the Plan(s). TSA will exercise its best efforts to cooperate with each provider that maintains participant accounts under the Plan(s) that are subject to the recordkeeping requirements of applicable Internal Revenue Service regulations, rulings and procedures.

2.7 Plan Sponsor Reports: TSA will prepare Plan reports as necessary for the Plan Sponsor including, yet not limited to, contribution auditing and excess contribution corrections.

2.8 Technical Assistance: TSA will provide technical and consulting assistance to the Plan Sponsor upon request and under terms mutually agreeable between TSA and the Plan Sponsor.

2.9 Other Assistance: TSA will provide other assistance to the Plan Sponsor upon mutual agreement between both parties.



- 3.0 **Responsibilities of the Plan Sponsor.** Plan Sponsor acknowledges that it is responsible for the following:
- 3.1 Plan and Participant Data: Plan Sponsor will provide all necessary plan and participant data required by TSA to accomplish proper plan administration duties including, yet not limited to, plan documents, policies and procedures, contribution history and all other data as may be reasonably requested by TSA.
  - 3.2 Fee Billing and Payment: Plan Sponsor agrees that TSA will charge fees for its services in accordance with the Plan Administration Fee Schedule below. The fee schedule shall remain in effect for a term identical to the term of the Plan Administration Agreement in effect between TSA and the Plan Sponsor, under which TSA is providing recordkeeping services. Any changes to the fee schedule will subject to mutual agreement between TSA and the Plan Sponsor and require notice of at least sixty (60) days prior to the change effective date.
- 4.0 **Miscellaneous.**
- 4.1 Termination: Plan Sponsor or TSA may terminate this agreement at any time upon sixty (60) days prior written notice to the other party. TSA agrees to deliver to the Plan Sponsor or its designee, all records reasonably necessary for the continuing recordkeeping of the Plan.
  - 4.2 Notices: Notices or other communications given pursuant to this agreement shall be hand delivered, mailed by first class mail service, addressed as follows, or as changed by notice:
    - a) To TSA: TSA Consulting Group, Inc.  
15 Yacht Club Drive NE  
Fort Walton Beach, FL 32548
    - b) To Plan Sponsor: East Penn School District  
800 Pine Street  
Emmaus, PA 18049
  - 4.3 Entire Agreement; Supplements and Amendments. This agreement generally constitutes the entire agreement between the parties, merging all prior presentations, discussions and negotiations. It may be modified by additional letter or other written agreements executed by each party contemporaneously with this agreement, which may modify its provisions or meanings. It may be further supplemented, but not modified, by TSA from time to time with written procedures that provide a description of the ordinary processes for the parties to fulfill their obligations hereunder, which shall not exclude extraordinary processing in appropriate situations that produces comparable results. Finally, this agreement may be amended at any time, but only by written agreement signed by all parties hereto.
  - 4.4 Assignment: Some or all of the rights and duties of TSA hereunder may be assigned to an affiliate, or to any successor through merger, reorganization, or sale of assets. Some duties of TSA may be performed by others under subcontract, without the release of TSA for responsibility for such services. Otherwise, no party may assign this agreement nor any rights or duties hereunder without the prior written consent of the other party.
  - 4.5 Governing Law: Except to the extent governed by federal law, this agreement shall be governed by and constructed according to the laws of the state where Plan Sponsor's principal office resides.

## PLAN ADMINISTRATION FEE SCHEDULE

Plan Sponsor hereby agrees that TSA, in remuneration for administrative and recordkeeping services for the Plan(s) indicated in the Administrative Services Agreement and dated August 1, 2013 shall be entitled to collect the following fees from the Plan Sponsor and/or each authorized investment product provider under the plan:

### PLAN SPONSOR FEES:

Plan Sponsor fees are designated in the above referenced Administrative Services Agreement between Plan Sponsor and TSA.

### INVESTMENT PRODUCT PROVIDER FEES:

Recordkeeping – (Per Participant \* Account) \$0.00 per year billed monthly

Estimated Billing Effective Date\*\*: September 1, 2013

\*"Participant" is defined as any individual that maintains one or more accounts with assets under the Plan

\*\*The "Billing Effective Date" will be the billing cycle that is at least 30 days following the execution date of the Plan Administration Fee Schedule (i.e., a January 15 execution date would trigger a March 1 billing date).

Required Provider Fees: Plan Sponsor further agrees and stipulates that each authorized investment product provider is required to pay the fees described herein directly to TSA unless otherwise modified by the Plan Sponsor upon notice to the investment product provider. Each authorized provider must agree to the fee schedule set forth herein as a condition of participation under the Plan(s).

Method of Payment: Investment Product Providers shall remit the fees described herein in a timely manner and according to a reasonable method of remittance as determined by TSA.

Basis for Invoicing – Provider Fees: TSA shall bill each Investment Product Provider monthly according to the number of participants that maintain one or more accounts under the Plan. The actual number of participant accounts will be determined according to the participant data files generated by the Provider as required under the Investment Provider Service Agreement between the Plan Sponsor and the Provider.

Provider Discretion – Investment Product Pricing: The Plan Sponsor intends to maintain a high quality array of investment products and providers under the Plan for the benefit of participants. Plan Sponsor recognizes and agrees that Providers have sole discretion regarding the pricing of their investment products and the generation of revenue models sufficient to offset expenses related to participation in the Plan Sponsor Plan.

Plan Sponsor Reports: TSA shall be responsible for submitting reports to the Plan Sponsor regarding fees assessed to and collected from Investment Product Providers. TSA shall not attempt to collect any fees from Investment Product Providers other than those expressed in this fee schedule.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed by their authorized representatives.

PLAN SPONSOR:  
EAST PENN SCHOOL DISTRICT

ADMINISTRATOR:  
TSA CONSULTING GROUP, INC.

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: VP, Chief Operations Officer

Execution Date: \_\_\_\_\_

TSA Consulting Group Inc. is owner of a software product known as Electronic Process for Automated Remittance Services or "EPARS," which, among other things as of the date set forth on the Adoption Form, is designed to support and facilitate: (i) the input and transmittal of Employer and/or Participant Data, and (ii) the transfer of Employer and/or Participant Contribution Remittances through banking institutions as regulated by the Federal Reserve System, as licensed pursuant to this Schedule.

1. **Definitions** The following definitions are used in this Schedule as defined below:

**"Subscription Adoption Agreement"** shall mean Section II outlining the specific administrative guidelines selected by the Licensee with regard to the transmission of Employer and Participant Data and Contribution Remittances to Authorized Provider Companies, error correction and transaction fees applicable to the Authorized Provider Companies and/or the Licensee.

**"Authorized Provider Companies"** shall mean any organization authorized by the Employer to provide products and/or services pursuant to an established Employer benefit program.

**"Bank Transfer Agent"** shall mean the bank listed in section 8 below, "Bank Transfer Agent" and subsequently responsible for the transfer of data and funds received from the Licensee to Authorized Provider Companies.

**"Contribution Remittances"** shall mean monetary employer contributions and/or employee contributions to Authorized Provider Companies or payments to Designated Entities.

**"Designated Entities"** shall mean any person, organization or governmental agency to whom the Licensee or Employee is bound by authorization or legal order to remit payments.

**"Employer Data"** shall mean information specific to the Licensee and pertinent to the accurate remittance of Employer or Participant remittances.

**"Licensee"** shall mean the Employer/User of the EPARS software product.

**"Participant"** shall mean the Employee for whom payroll deduction or reduction remittances are processed or for whom Employer Contribution Remittances are made.

**"Participant Data"** shall mean information specific to the Participant and pertinent to the accurate remittance of Employer or Participant remittances.

**"Transaction"** shall mean any transmission initiated by the Employer via EPARS in which a Contribution Remittance and Employer and Participant Data is delivered to an Authorized Provider Company.

2. **Restrictions on Use** Licensee shall only use the Licensed Materials for its own internal business purposes. Without derogating the generality of the foregoing, (i) Licensee shall not use or allow others to use the Licensed Materials in a multiple-use arrangement or as a part of a service bureau without the prior written consent of TSA Consulting Group, Inc.

3. **Licensee's Obligations**

- a) Licensee is obligated to abide by the EPARS Adoption Agreement provisions selected by the Licensee during the term of the Subscription Agreement.
- b) The Licensee acknowledges that the provisions of the Adoption Agreement must be congruent with the policies and guidelines established for the employee benefit programs supported by EPARS.
- c) The Licensee acknowledges the role and responsibilities of TSA Consulting Group to install and maintain the EPARS software for the Licensee and the need for the Licensee to communicate changes regarding Authorized Provider Companies or bank relationships to TSA Consulting Group on a timely basis.
- d) The Licensee acknowledges the need to communicate with both TSA Consulting Group and Authorized Provider Companies regarding the resolution of errors or omissions that may occur during the Licensee's preparation and submission of Employer and Participant Data or the application of the Employer and Participant Data by the Authorized Provider Company.

4. **Licensed Software Limitations** Neither TSA Consulting Group nor the Bank Transfer Agent guarantees that remittances will be credited to participant accounts within any specified period of time after transfer of the data and funds to Authorized Provider Companies. Licensee acknowledges the role and responsibilities of the Licensee with respect to the use of EPARS and the preparation of Employer and Participant Data and the role and responsibilities of the Authorized Provider Companies regarding the proper application of data and funds transferred using EPARS.

5. **Use of Licensed Software** Licensee will use the Licensed Software to submit Employer and Participant Data to the Bank Transfer Agent and Authorized Provider Companies. Licensed Software is intended to allow the Licensee to transfer bundled Employer and Employee Data via a secure Internet site to Authorized Provider Companies. The Licensed Software will separate Employer and Participant Data and transfer said Data specific to each Authorized Provider Company. The Licensed Software will also allow the Licensee to provide instructions to the Bank Transfer Agent regarding funds transfer to each specific Authorized Provider Company.

6. **Compliance with Law** Licensee understands that it is responsible for complying with any applicable federal, state or local statutes, regulations or ordinances governing or regulating the remittance of Employer and Participant Data and Contributions.

7. **Recordkeeping** Licensee acknowledges and agrees that it may be required to maintain records of certain data pursuant to federal or state laws and regulations. Licensee understands and agrees that: (i) it bears sole responsibility for such obligation; (ii) it may need to download data into its own systems storage facilities or print out hard copies of such data from the Licensed Software in order to generate or obtain information necessary to meet such recordkeeping requirements; and (iii) in no event will TSA Consulting Group be responsible for maintaining any such data for Licensee. TSA Consulting Group will make every reasonable attempt to assist the Licensee in the maintenance and retrieval of records pertaining to Employer and Participant Data and Contribution Remittances.

8. **Bank Transfer Agent** TSA Consulting Group, Inc. assumes sole responsibility for the maintenance of EPARS. Therefore, the Bank Transfer Agent may be changed at any time as deemed necessary by TSA Consulting Group, Inc to ensure the proper function and viability of EPARS. Notice of any changes shall be forwarded to the Employer and Authorized Provider Company at least 30 days prior to the effective date of any changes.

### **Designated Bank Transfer Agent**

Wells Fargo, N. A.  
Treasury Services Department  
225 Water Street, 2<sup>nd</sup> Floor FL0120  
Jacksonville, FL 32202

9. **Restrictions** Licensee shall not directly, or permit others to: (i) disassemble, decompile or otherwise derive source code from the Licensed Software; (ii) reverse engineer the Licensed Software or the services; (iii) copy the Licensed Software; (iv) use the Licensed Software or services in any manner that infringes the intellectual property or other rights of another party; or (v) transfer the Licensed Software or any copy thereof or access to the Services to another party without the express prior written consent of TSA Consulting Group.
10. **Term and Termination** This Agreement is effective upon the Licensee's assent to its terms and conditions and shall continue for the period agreed upon by the Licensee and TSA Consulting Group. This Agreement may be modified, amended only by a written amendment signed by both parties hereto. This Agreement may be terminated, without cause, by either party upon 60 days written notice to the other party. No modification, amendment, or termination of this Agreement shall affect the liability of either party incurred prior to such event.
11. **Assignment** Some or all of the rights and duties of TSA hereunder may be assigned to an affiliate, or to any successor through merger, reorganization, or sale of assets. Some duties of TSA may be performed by others under subcontract, without the release of TSA for responsibility for such services. Otherwise, no party may assign this agreement nor any rights or duties hereunder without the prior written consent of the other party.
12. **Confidentiality** All data processed through EPARS is considered confidential, including, without limitation, the information pertaining to the Licensed Software. The Licensee and TSA Consulting Group agree to hold all data and information in confidence both during the term of this Agreement and thereafter. The parties further agree, unless required by law, not to make data or information available in any form to any third party for any purpose other than the implementation of this Agreement.
13. **Survival** If any provision of this agreement shall be held or declared to be illegal, invalid or unenforceable, such illegal, invalid or unenforceable provisions shall not affect any other provision of this agreement, and the remainder of this agreement shall continue in full force and effect as though such provisions had not been contained in this agreement. If the scope of any provision in this agreement is found to be too broad to permit enforcement of such provision to its fullest extent, the parties consent to judicial modification of such provision and enforcement to the maximum extent permitted by law. Any provisions of this Agreement that contemplate their continuing effectiveness, including, without limitation, Sections 4, 6, 7, 8, 9 and 11 shall survive any termination of this Agreement.

**EXHIBIT A-3.1      EPARS Subscription Adoption Agreement – Section II**

The Agreement (Agreement) sets forth the administrative guidelines selected by the Licensee with regard to the transmission of Employer and Participant Data and Contribution Remittances to Authorized Provider Companies (APC), error correction and transaction fees applicable to the Authorized Provider Companies and/or the Licensee.

**I. Licensee:** Name: East Penn School District  
Address: 800 Pine Street, Emmaus, PA 18049

**EPARS Guidelines:**

### **A. Transmission of Employer and Participant Data**

The Licensee requires Authorized Provider Companies to accept data in the following manner(s):

EPARS transmission to APC secure File Transfer Protocol (FTP) site.  
APC retrieval of Data from EPARS secure FTP site.  
Encrypted e-mail or attachment to data transmitted to APC.

### Contribution Remittance/ Funds Transmittal Requirements

The Licensee requires Authorized Provider Companies to accept Contribution Remittance Funds in one of the following methods:

ACH transfers of funds to APC bank. (Direct Deposit) and/or  
Paper check mailed to APC via regular mail (Digital Signature Required)

☒ **Plan Sponsor elects to implement EPARS**

☐ **Plan Sponsor elects to postpone implementation of EPARS indefinitely.**

# EAST PENN SCHOOL DISTRICT

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title

Date: \_\_\_\_\_

## **EXHIBIT B**

In accordance with the Agreement between TSA and the East Penn School District, the following information and services will be provided by the Plan Sponsor to TSA;

1. All available data necessary to complete the services provided by TSA as outlined in Exhibits A-1, A-2, A-2.1, A-3 and A-3.1. Such data shall include, yet not be limited to, Plan Sponsor policies and procedures regarding all qualified plans offered by the Plan Sponsor, participating vendor information, employee data pertinent to MAC calculations to the extent possible for current and prior years' service, and all additional information deemed necessary to complete the scope of work as defined by the Agreement. Data required for MAC calculations shall be supplied electronically by the Plan Sponsor in a format mutually agreed upon by both parties to the Agreement.
2. Distribution of all employee and worksite materials on a timely basis
3. All other appropriate, commonly accepted, efforts necessary to develop and maintain compliance with existing or amended Internal Revenue Codes regarding the retirement plans offered by the Plan Sponsor.
4. The Plan Sponsor shall require all providers of investment products and services to the retirement plans to cooperate with TSA by providing any information needed to complete the terms of this Agreement.
5. The Plan Sponsor shall instruct staff to cooperate fully with TSA regarding the compliance review and in obtaining all necessary information for TSA to complete the duties described in this Agreement. The Plan Sponsor realizes that any delay in providing data and information to TSA may impede completion of services as described in this Agreement.

## EXHIBIT C

**BASIS OF REMUNERATION:** Annual compensation for services provided by TSACG subject to the Agreement shall be invoiced at stated rate including an initial setup fee in the first year.

Standard Fees for all services listed in the **Compliance Edge® Program:**

Comprehensive Program - **The Compliance Edge®**  
**Total Cost of basic services**

- All services described in Exhibit A of this contract-

**\$2.00 per month, per contributing participant, billed monthly to the Plan Sponsor**

**Number of contributing participants will be determined monthly by the most recent data furnished to TSA Consulting Group, Inc. by the Plan Sponsor.**

All services shall be billed monthly beginning September 1, 2013 at the equivalent rates shown above. Fees described above are based on total number of employees for this employer. Rates for larger or smaller groups may vary according to current published rate schedules established by TSACG.

**EAST PENN SCHOOL DISTRICT**

**TSA CONSULTING GROUP, INC.**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: Janet Williamson

Title: \_\_\_\_\_

Title: VP, Chief Operations Officer

Date: \_\_\_\_\_

Date: \_\_\_\_\_



# Fund Accounting Check Summary

CF-2010 GOB SERIES A - From 08/13/2013 To 08/26/2013

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00000274	FIRST NIAGARA BANK, N.A.	LOWER MAC TWP - WILLOW LOC FEE 586		1,064.15
00000275	LOWER MACUNGIE TOWNSHIP	WILLOW LANE ENGINEERING.....		2,083.84
		33-2010 SERIES A.		3,147.99
		Grand Total Manual Checks :		0.00
		Grand Total Regular Checks :		3,147.99
		Grand Total Direct Deposits:		0.00
		Grand Total Credit Card Payments:		0.00
		Grand Total All Checks :		3,147.99

# Fund Accounting Check Summary

CAPITAL RESERVE - From 08/13/2013 To 08/26/2013

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00001123	MICHAEL R. SKRIP	WILLOW WALKWAY REPLACEMENT.....		17,630.00
00001124	COX ASPHALT MAINTENANCE	WILLOW PARKING LOT MODIFICATIONS..		8,663.00
00001125	MICHAEL R. SKRIP	LINCOLN PAVING.....		18,275.00
		32-CAPITAL RESERVE FUND		44,568.00
		Grand Total Manual Checks :		0.00
		Grand Total Regular Checks :		44,568.00
		Grand Total Direct Deposits:		0.00
		Grand Total Credit Card Payments:		0.00
		Grand Total All Checks :		44,568.00

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 08/13/2013 and 08/26/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00020723	3M	REPAIRS & MAINTENANCE SERVICES....		1,525.00
00020724	A & H SPORTING GOODS	SUPPLIES.....		248.00
00020725	A-B-E LABORATORY	REPAIRS.....		125.00
00020726	ACTION RENTAL	RENTAL OF EQUIPMENT.....		115.50
00020727	ADVANCED DISPOSAL SERVICES	DISPOSAL SERVICES.....		6,795.25
00020728	THE ADVANTAGE PRESS INC	BOOKS.....		173.25
00020729	AIRGAS EAST	SUPPLIES.....		131.90
00020730	ALTERNATIVE BENEFITS SYSTEM	OTHER PROFESSIONAL SERVICES.....		569.50
00020731	AMAZON	BOOKS.....	TECH SUPPLIES/FEES.....	2,162.37
00020732	AMSTERDAM PRINTING	SUPPLIES.....		355.91
00020733	APPERSON	SUPPLIES.....		127.30
00020734	APPLE INC	NON-CAPITAL END USER EQUIP/ORIGINA		1,368.00
00020735	GAYLE D AQUINO M.ED	OTHER PROFESSIONAL SERVICES.....		3,217.50
00020736	ARTS ACADEMY CHARTER SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		19,289.61
00020737	THE ART STORE INC	SUPPLIES.....		7,327.67
00020738	ASCD	DUES/FEES.....		257.00
00020739	BAKER & TAYLOR	BOOKS & PERIODICALS.....		574.04
00020740	BARNES & NOBLE	BOOKS.....	BOOKS AND PERIODICALS.....	183.63
00020741	OWEN M BASTIAN INC	SUPPLIES.....		150.00
00020742	BAYADA HOME HEALTH CARE INC	OTHER PROFESSIONAL SERVICES.....		150.00
00020743	BDU CORP	SUPPLIES.....		57.00
00020744	BECKER'S SCHOOL SUPPLIES	SUPPLIES.....		88.53
00020745	BEST LINE EQUIPMENT	RENTAL OF EQUIPMENT.....		332.45
00020746	BETH ALLEN LADDER CO	SUPPLIES.....		140.00
00020747	BLICK ART MATERIALS	SUPPLIES.....		2,229.86
00020748	BLUE MOUNTAIN EVERGREEN INC	SUPPLIES.....		700.00
00020749	THE BOOKSOURCE	SUPPLIES.....	BOOKS AND PERIODICALS.....	370.94
00020750	TYLER S BROWN	MILEAGE.....		96.90
00020751	BSN - SPORT SUPPLY GROUP	SUPPLIES.....		23,294.45
00020752	BUZZ BURGER INC	REPAIRS / MAINTENANCE.....	SUPPLIES.....	14,605.00
00020753	NICHOLAS P PIPINO ASSOCIATES INC	SUPPLIES.....		448.50
00020754	CANNS-BILCO DISTRIBUTORS INC	SUPPLIES.....		118.39
00020755	CARBON LEHIGH INTERMED UNIT	PROFESSIONAL EDUCATIONAL SVCS.....		20.00
00020756	CARBON LEHIGH IU 21	PROFESSIONAL EDUCATIONAL SVCS - IU		185,205.28
00020757	CARDMEMBER SERVICE	COMMUNICATIONS.....		870.69
00020758	CASCADE SCHOOL SUPPLIES, INC	SUPPLIES.....		1,839.90
00020759	CDI COMPUTER DEALERS INC	NON-CAPITAL END USER EQUIP/ORIGINA		31,389.00

\* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Note: Output selection limited to transactions dated between 08/13/2013 and 08/26/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00020760	CIRCLE OF SEASONS CHARTER SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		5,270.63
00020761	COLT PLUMBING SPECIALTIES	SUPPLIES.....		244.25
00020762	COMMONWEALTH OF PENNSYLVANIA	DUES/FEES.....		20.00
00020763	COMPASS ENERGY GAS SERVICES	NATURAL GAS.....		425.72
00020764	CONTRACT PAPER GROUP INC	SUPPLIES.....		1,821.96
00020765	CULTURE FOR KIDS	BOOKS AND PERIODICALS.....		91.60
00020766	CURIO ELECTRICAL REPAIR SHOP	SUPPLIES.....	REPAIRS / MAINTENANCE SERVICES.....	751.00
00020767	DEER PARK	SUPPLIES.....		110.93
00020768	DEGLER-WHITING INC	REPAIRS.....		400.00
00020769	DEMCO INC	SUPPLIES.....		27.93
00020770	DOLLAMUR LP	SUPPLIES.....		516.03
00020771	BRYAN DUNBAR	EYE CARE.....		75.00
00020772	EBSCO	SUPPLIES & FEES - TECHNOLOGY RELAT		585.00
00020773	EDUCATIONAL INNOVATIONS INC	SUPPLIES.....		175.10
00020774	EMMAUS YOUTH ASSOCIATION	YASSO TOURNAMENT PROCEEDS DISTRIBU		833.33
00020775	EMMAUS YOUTH WRESTLING CHEER ASSOCIATION	YASSO TOURNAMENT PROCEEDS DISTRIBU		833.34
00020776	EPLUS TECHNOLOGY, INC	NON-CAPITAL END USER EQUIP/ORIGINA	TECH SUPPLIES/FEES.....	3,395.80
00020777	EPSD CAFETERIA FUND	STATE REIMB.....		387.59
00020778	ERGO IN DEMAND	SUPPLIES.....		124.95
00020779	EXCEL DRYER INC	SUPPLIES.....		480.00
00020780	FASTENAL COMPANY	SUPPLIES.....		147.32
00020781	FAUST HAULING, INC.	SUPPLIES.....		78.00
00020782	FEDEX	COMMUNICATIONS.....		13.20
00020783	FERGUSON ENTERPRISES INC	SUPPLIES.....		251.00
00020784	FIELDTURF	REPAIRS.....		2,900.00
00020785	THE FLAG GUYS	SUPPLIES.....		108.35
00020786	FOLLETT EDUCATIONAL SERVICES,	BOOKS AND PERIODICALS.....	BOOKS.....	19,788.50
00020787	FOLLETT LIBRARY RESOURCES	BOOKS AND PERIODICALS.....		862.48
00020788	FRIED BROTHERS INC	SUPPLIES.....		56.50
00020789	FRONTIER	TRANSPORT/TELECOMMUNICATIONS.....		3,201.14
00020790	GALE	TECH SUPPLIES/FEES.....	BOOKS & PERIODICALS.....	360.24
00020791	GETTYSBURG FLAG WORKS, INC.	SUPPLIES.....		2,910.00
00020792	GILLESPIE PRINTING	PRINTING/BINDING.....		475.10
00020793	GOODWILL KEYSTONE AREA	PROFESSIONAL EDUCATIONAL SERVICES		2,034.24

# - Payables within Check      \* Denotes Non-Negotiable Transaction      c - Credit Card Payment

p - Prenote

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 08/13/2013 and 08/26/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00020794	GOVCONNECTION INC	SUPPLIES.....		3,322.13
00020795	GRAINGER	SUPPLIES.....		672.60
00020796	GRAYBAR ELECTRIC COMPANY, INC	SUPPLIES & FEES - TECHNOLOGY RELAT		80.30
00020797	GROTH MUSIC	SUPPLIES.....		317.85
00020798	GTS-WELCO-971	SUPPLIES.....		640.38
00020799	RANDY HANNIS	SUPPLIES.....		57.81
00020800	HARNED DURHAM OIL COMPANY	GASOLINE.....	CONTRACTED CARRIERS.....	4,111.57
00020801	HAVERFORD VOLLEYBALL ASSOCIATI	STUDENT FEES FOR INSTRUCTION RELAT		210.00
00020802	H. T. LYONS CONTRACTORS & ENG	REPAIRS.....		17,431.50
00020803	HTSS, INC	CUSTODIAL SERVICES.....		1,113.20
00020804	PATRICK HUGHES	MILEAGE.....		100.51
00020805	IMPACT PRINTING	SUPPLIES.....		360.00
00020806	INTEGRA ONE			11,550.00
00020807	JOHN DEERE LANDSCAPES	SUPPLIES.....		570.57
00020808	JOHNSON CONTROLS, INC.	REPAIRS.....		1,100.83
00020809	J.W. PEPPER & SON, INC.	SUPPLIES.....		22.94
00020810	BOB KAHLE PIANO TECHNICIAN	REPAIRS / MAINTENANCE SERVICES.....		230.00
00020811	KENDALL HUNT PUBLISHING COMPANY	BOOKS.....		3,737.73
00020812	KEYSTONE FIRE PROTECTION CO	OTHER OPURCHASED PROF/TECH SERVICE	OTHER PURCHASED PROF/TECH SERVICES	3,336.55
00020813	KIDSPACE CORP	TUITION TO PRI'S AND DETENTION CEN		2,080.00
00020814	KURTZ BROS	SUPPLIES.....		1,608.30
00020815	LAKESHORE LEARNING MATERIALS	SUPPLIES.....		1,063.42
00020816	LEARNING A-Z	SUPPLIES.....		89.95
00020817	LEHIGH CAREER & TECHNICAL INST	TUITION TO AREA VOCATIONAL /TECHNI		9,704.42
00020818	LEHIGH VALLEY ACADEMY	TUITION TO PENNSYLVANIA CHARTER SC		3,748.19
00020819	LEHIGH VALLEY CHARTER HIGH SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		171.05
00020820	LERNER PUBLISHING GROUP	BOOKS & PERIODICALS.....		25.95
00020821	THE LIBRARY STORE INC	SUPPLIES.....		72.14
00020822	LIGHT BULBS ETC INC	SUPPLIES.....		132.40
00020823	LOWER MACUNGIE	WATER/SEWAGE.....		8,832.54
00020824	TOWNSHIP-SEWER LOWER MACUNGIE YOUTH	YASSO TOURNAMENT PROCEEDS DISTRIBU		833.33

\* Denotes Non-Negotiable Transaction

P - Prenote

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Note: Output selection limited to transactions dated between 08/13/2013 and 08/26/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00020825	ASSOCIATION			
00020826	LVIAC	DUES.....		4,000.00
00020827	MEDCO SUPPLY COMPANY	SUPPLIES.....		523.02
00020828	MENTORING MINDS	BOOKS.....		555.39
00020829	METCO SUPPLY INC	SUPPLIES.....		1,375.04
00020830	THE MORNING CALL	BOOKS.....		37.50
00020831	NATIONAL GEOGRAPHIC BEE	STUDENT FEES FOR INSTRUCTION RELAT		100.00
00020832	NEXTEL COMMUNICATIONS	TRANSPORT/TELECOMMUNICATIONS.....		591.36
00020833	NORTHAMPTON COUNTY SEED	SUPPLIES.....		237.00
00020834	COMPANY			
00020835	NORTHEAST JANITORIAL SUPPLY	SUPPLIES.....		112.00
00020836	LLC			
00020837	OFFICE BASICS, INC	SUPPLIES.....		223.48
00020838	OFFICE DEPOT	SUPPLIES.....		23.99
00020839	OLDE HOMESTEAD GOLF CLUB	SUPPLIES.....		478.80
00020840	OMNI CHEER	SUPPLIES.....		774.41
00020841	PARKLAND HIGH SCHOOL	TUITION TO OTHER LEAS WITHIN THE S		29,328.48
00020842	PARTSPEOPLE	SUPPLIES & FEES - TECHNOLOGY RELAT		129.85
00020843	PENNSYLVANIA ASSOC OF	SUPPLIES.....		600.00
00020844	STUDENT			
00020845	PEARSON EDUCATION, INC	BOOKS.....		20,396.93
00020846	PENNSYLVANIA PAPER & SUPPLY	SUPPLIES.....		432.72
00020847	PENNS VALLEY AREA SCHOOL	TUITION TO OTHER LEA'S WITHIN THE		401.31
00020848	DISTRICT			
00020849	PENTELEDATA	COMMUNICATIONS.....		156.00
00020850	PHILIP ROSENAU CO INC	SUPPLIES.....	REPAIRS.....	2,366.39
00020851	PIONEER GLASS & MIRROR	SUPPLIES.....		45.36
00020852	PIONEER REVERE	NON-CAPITAL EQUIPMENT - ORIGINAL A		4,455.00
00020853	PITNEY BOWES	RENTAL OF EQUIPMENT.....		934.00
00020854	POLIR INKJET & TONER	SUPPLIES.....		2,900.72
00020855	POSITIVE PROMOTIONS INC	SUPPLIES.....		480.91
00020856	POWERBOOK MEDIC.COM	TECH SUPPLIES/FEES.....		259.89
00020857	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		71,097.53
00020858	PRECISION ROLLER	SUPPLIES & FEES - TECHNOLOGY RELAT	NON-CAPITAL END USER EQUIP/ORIGINA	173.47
00020859	PREMIER AGENDAS	PRINTING/BINDING.....		7,652.09
00020860	THE PRINTER WORKS	SUPPLIES & FEES - TECHNOLOGY RELAT		751.79
00020861	PROASYS INC	REPAIRS.....	REPAIRS / MAINTENANCE SERVICES.....	942.50
00020862	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....		1,387.34

# - Payables within Check      \* Denotes Non-Negotiable Transaction      c - Credit Card Payment

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EAST PENN SCHOOL DISTRICT

# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 08/13/2013 and 08/26/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00020858	PYRAMID SCHOOL PRODUCTS	SUPPLIES.....		206.94
00020859	IXL LEARNING	ADMIN SOFTWARE, LICENSING FEES, SU		49.00
00020860	RADIO MAINTENANCE INC	SUPPLIES.....		1,547.00
00020861	REALLY GOOD STUFF INC	SUPPLIES.....		80.41
00020862	REIMOLD'S WELDING & REPAIR	REPAIRS.....		80.00
00020863	REMITA RUGS	SUPPLIES.....	REPAIRS.....	2,950.00
00020864	ROSEN PUBLISHING GROUP	BOOKS AND PERIODICALS.....		181.65
00020865	WILLIAM H SADLIER INC	BOOKS.....		635.04
00020866	ANTHONY & CHRISTINE SCHMICK	SUPPLIES & FEES - TECHNOLOGY RELAT		1,017.93
00020867	SCHOOL SPECIALTY	SUPPLIES.....		5,916.01
00020868	SCHUTT RECONDITIONING	REPAIRS.....	REPAIRS / MAINTENANCE SERVICES.....	667.65
00020869	SEARS COMMERCIAL ONE	SUPPLIES.....		136.04
00020870	SEVEN GENERATIONS	TUITION TO PENNSYLVANIA CHARTER SC		61,199.87
00020871	SHAMOKIN AREA SCHOOL	TUITION TO OTHER LEAS WITHIN THE S		11,751.72
	DISTRICT			
00020872	SHARP SIGNS & GRAPHICS	SUPPLIES.....		46.20
00020873	THE SHERWIN-WILLIAMS CO	SUPPLIES.....		680.99
00020874	SID HARVEY	SUPPLIES.....		11.26
00020875	MICHAEL R. SKRIP	REPAIRS / MAINTENANCE SERVICES....		1,350.00
00020876	SMART SOLUTION TECHNOLOGIES	NON-CAPITAL END USER EQUIP/ORIGINA		19,005.00
	L.P.			
00020877	SOCIAL STUDIES SCHOOL	SUPPLIES.....		95.07
	SERVICE			
00020878	STANDARD STATIONERY SUPPLY	SUPPLIES.....		1,476.78
	CO.			
00020879	STERICYCLE INC	DISPOSAL SERVICES.....		639.49
00020880	STOPSIGNXPRESS.COM	SUPPLIES.....		204.75
00020881	STOTZ-FATZINGER OFFICE	NON-CAPITAL EQUIP/ORIGINAL.....	SUPPLIES.....	2,834.79
	SUPPLY			
00020882	SWEET, STEVENS, KATZ &	OTHER PROFESSIONAL SERVICES.....		721.50
	WILLIAMS LLP			
00020883	TAYLOR TECHNOLOGIES, INC.	SUPPLIES.....		84.54
00020884	TEACHER DIRECT	SUPPLIES.....		83.80
00020885	TEACHER'S DISCOVERY	SUPPLIES.....		71.21
00020886	TIMES NEWS	BOOKS AND PERIODICALS.....		12.95
00020887	THERAPY BRIDGES LLC	OTHER PROFESSIONAL SERVICES.....		472.50
00020888	THOMSON WEST	BOOKS AND PERIODICALS.....		247.56
00020889	TIME FOR KIDS	BOOKS AND PERIODICALS.....	BOOKS.....	265.20

\* Denotes Non-Negotiable Transaction

P - Prenote

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# - Payables within Check

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 08/13/2013 and 08/26/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00020890	TRANE US INC	SUPPLIES.....		674.82
00020891	TREMCO-WEATHERPROOFING TECH IN	REPAIRS / MAINTENANCE SVCS.....	SUPPLIES.....	2,780.00
00020892	TRIARCO ARTS & CRAFTS	SUPPLIES.....		216.16
00020893	UGI UTILITIES, INC	NATURAL GAS.....		284.37
00020894	V & C ACCESSORIES INC	SUPPLIES.....		156.46
00020895	VALLEY LITHO SUPPLY CO	SUPPLIES.....		338.18
00020896	VARSITY SPIRIT FASHIONS	SUPPLIES.....		3,311.75
00020897	VISTA HIGHER LEARNING	BOOKS.....		4,610.95
00020898	WARD'S NATURAL SCIENCE	SUPPLIES.....		339.17
	ESTABLI			
00020899	WILLIAM WATSON CO INC	REPAIRS.....		123.80
00020900	WOODCRAFT 567	SUPPLIES.....		981.94
00020901	WORTH, MAGEE & FISHER, P.C.	OTHER PROFESSIONAL SERVICES.....		2,347.60
00020902	YEAGER SUPPLY INC.	SUPPLIES.....		8.00
00020903	STEPHANIE YOTHERS	TRANSPORT / TELECOMMUNICATIONS.....	COMMUNICATIONS.....	105.95
00020904	ZESWITZ MUSIC	REPAIRS.....		290.00
*20639-VD	SHAUN MURRAY	VOID CK 20639 - WRONG VENDOR.....		-59.99
*D0000159	KIMBERLY ADAMS	SUPPLIES.....		224.83 d
*D0000160	JACQUELINE ATTINELLO	BOOKS AND PERIODICALS.....		21.53 d
*D0000161	JESSICA BABBITT	TUITION REIMBURSEMENT.....		6,786.00 d
*D0000162	DOUGLAS S BARNDT	SUPPLIES.....		85.30 d
*D0000163	ALICE BOULRICE	TUITION REIMBURSEMENT.....		2,418.00 d
*D0000164	ADAM BRAUCHLE	MILEAGE.....		31.64 d
*D0000165	LYNN BRINCKMAN	SUPPLIES.....		87.94 d
*D0000166	KAREN BRION	TUITION REIMBURSEMENT.....		1,295.40 d
*D0000167	MARY BETH BUSTEED	TUITION REIMBURSEMENT.....		805.00 d
*D0000168	CAROLINE E CAMPBELL	TUITION REIMBURSEMENT.....		1,740.00 d
*D0000169	JONATHAN CHASE	BOOKS AND PERIODICALS.....		20.90 d
*D0000170	JENNIFER CURTIS	MILEAGE.....		18.42 d
*D0000171	KELLY DUFFY	CONFERENCE EXPENSE.....		25.00 d
*D0000172	JOANN DUGAN	EYE CARE.....		75.00 d
*D0000173	JULIA DWECK	EYE CARE.....		150.00 d
*D0000174	DEBORAH L FREY	TUITION REIMBURSEMENT.....		805.00 d
*D0000175	MATTHEW GALE	TUITION REIMBURSEMENT.....	MILEAGE.....	2,100.55 d
*D0000176	EMILY GAUGLER	SUPPLIES.....		35.30 d
*D0000177	LYNN A GLANCY	MEDICAL REIMBURSEMENT.....	MILEAGE.....	1,010.02 d
*D0000178	ANDREW GRIPPON	MILEAGE.....		149.28 d
*D0000179	KELLY HARKCOM	TUITION REIMBURSEMENT.....		1,287.00 d

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Note: Output selection limited to transactions dated between 08/13/2013 and 08/26/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0000180	AMY HITCH	TUITION REIMBURSEMENT.....		1,362.60 d
*D0000181	JAMIE C HORN	TUITION REIMBURSEMENT.....		630.00 d
*D0000182	STEPHANIE HOUSTEN	TUITION REIMBURSEMENT.....		765.00 d
*D0000183	CYNTHIA HYNES	TUITION REIMBURSEMENT.....		2,418.00 d
*D0000184	MICHELE JAMES	SUPPLIES.....		14.08 d
*D0000185	ANN JOHNSON	CONFERENCE EXPENSE.....		378.83 d
*D0000186	LAUREN KRAUSE	TUITION REIMBURSEMENT.....		3,155.00 d
*D0000187	MATTHEW KREMPASKY	TUITION REIMBURSEMENT.....		1,287.00 d
*D0000188	AMANDA LAWLER	TUITION REIMBURSEMENT.....		1,362.60 d
*D0000189	LISA LECHMANIK	SUPPLIES.....		34.96 d
*D0000190	MARIA MCNABB	EYE CARE.....		75.00 d
*D0000191	ABIGAIL MESSNER	TUITION REIMBURSEMENT.....		1,680.00 d
*D0000192	ANTHONY N. MOYER	MEDICAL REIMBURSEMENT.....	SUPPLIES.....	604.18 d
*D0000193	SHAUN J MURRAY	COMMUNICATIONS.....		59.99 d
*D0000194	MARK NETH	EYE CARE.....		75.00 d
*D0000195	SUSAN NOACK	CONFERENCE EXPENSE.....	MEALS / REFRESHMENTS.....	171.48 d
*D0000196	LAURIE OSWALD	TRANSPORT/TELECOMMUNICATIONS.....		68.99 d
*D0000197	LINDA PEKARIK	MILEAGE.....		36.50 d
*D0000198	HOLLY PETHICK	TUITION REIMBURSEMENT.....		1,209.00 d
*D0000199	BARBARA PHILIPS	TUITION REIMBURSEMENT.....		4,497.30 d
*D0000200	LORI A ROSE	MILEAGE.....		24.80 d
*D0000201	CHERYL SCALZO	TUITION REIMBURSEMENT.....	MEDICAL REIMBURSEMENT.....	4,987.92 d
*D0000202	THOMAS SEIDENBERGER	CONFERENCE EXPENSE.....		1,564.86 d
*D0000203	CHRISTINA SIMPKINS	TUITION REIMBURSEMENT.....		1,560.00 d
*D0000204	MEGAN SLY-SCHUECK	TUITION REIMBURSEMENT.....		370.00 d
*D0000205	NICOLE STRATCHKO	TUITION REIMBURSEMENT.....		1,287.00 d
*D0000206	MATTHEW STRUBLE	MILEAGE.....		178.20 d
*D0000207	DENISE M. TORMA	CONFERENCE EXPENSE.....		341.44 d
*D0000208	JACQUELINE R VOGEL	BOOKS AND PERIODICALS.....		69.65 d
*D0000209	DONNA WAGNER	EYE CARE.....		70.00 d
*D0000210	THOMAS H WARNEKE	EYE CARE.....		75.00 d
*D0000211	GAVIN T WARREN	MILEAGE.....		108.88 d
*D0000212	ALEXIS WILLIAMS	TUITION REIMBURSEMENT.....		1,287.00 d
*D0000213	ASHLEY ZIEGLER	TUITION REIMBURSEMENT.....		237.00 d
*P/R 8/22	EAST PENN SCHOOL DISTRICT	PAYROLL.....	SOCIAL SECURITY.....	1,559,305.03

10-GENERAL FUND

2,329,418.39

Grand Total Manual Checks :

1,559,245.04

\* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

08/22/2013 08:38:34 AM

EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 08/13/2013 and 08/26/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
		Grand Total Regular Checks :	718,953.98	
		Grand Total Direct Deposits:	51,219.37	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	2,329,418.39	

\* Denotes Non-Negotiable Transaction  
P - Prenote  
d - Direct Deposit

C - Credit Card Payment

# - Payables within Check  
08/22/2013 08:38:34 AM

EAST PENN SCHOOL DISTRICT

Page 8

***EAST PENN SCHOOL DISTRICT***  
***BOARD OF SCHOOL DIRECTORS***  
***REGULAR MEETING***

**AGENDA**

**Board Room  
800 Pine Street  
Emmaus, PA 18049**

**September 9, 2013  
7:30 p.m.**

**2013**

**January 14 & 28 (28<sup>th</sup> cancelled due to inclement weather)  
February 11 & 25  
March 11 & 25  
April 8 & 22  
May 13  
June 10 & 24  
July 8  
August 12 & 26  
September 9 & 23  
October 14 & 28  
November 11  
December 3 (Tuesday, due to Thanksgiving Holiday)  
December 9**

**Vision Statement:** The East Penn School District will empower students to maximize their individual potential and become lifelong learners and contributors to a global society.

**Mission Statement:** The East Penn School District will provide a learning environment in which students become problem solvers, collaborators and critical thinkers.

EAST PENN INFORMATION LINE: (610-966-8480)  
EAST PENN ANONYMOUS STUDENT TIP LINE (610) 966-8400  
EAST PENN WEB PAGE: [www.eastpennsd.org](http://www.eastpennsd.org)

## ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Oath of Office – Mrs. Kristen Campbell, Assistant Superintendent

Judge Douglas G. Reichley will administer the Oath of Office to Mrs. Kristen Campbell for her Assistant Superintendent Commission.

3. Requests to Address the Board
4. Approval of Minutes

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the minutes for the August 26, 2013 meeting.

5. Report of the Superintendent of Schools – Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

### Request for General Leave of Absence, Board Policy 539

Employee: Carol Limar  
Staff Assistant, Willow Lane School  
Effective: 9/12/13-9/11/14

### Appointment of Health Room/Staff/Instructional Assistants

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Mary Ellen Hoffman 1153 Little Lehigh Drive, S. Emmaus	Health Room Assistant Jefferson/Float Vacancy created by J. Natale resignation	\$19.60/hr., 29 hrs./wk.
Effective: 9/10/13		
Melissa King 941 Orange Tip Way Breinigsville 18031	Staff Assistant Emmaus HS Vacancy created by L. Groh resignation	\$13.97/hr., 29 hrs./wk.
Effective: 9/10/13		

Tracy Merrill  
2587 Columbus Drive  
Emmaus 18049

Instructional Assistant      \$13.97/hr., 29 hrs./wk.  
Emmaus HS  
Vacancy created by D. Miller replacement

Change in Employment Status

<u>Employee</u>	<u>From</u>	<u>To</u>
Abby Jung	EHS Staff Assistant, 20 hrs./wk. C. Corkery retirement	29 hrs./wk.
Kim Bosak	Eyer Staff Assistant, 16.5 hrs./wk. C. Corkery retirement	EHS Staff Assistant 20 hs./wk.

Additions to the 2013-14 List of Per Diem Substitutes

See Exhibit 1

Co-Curricular Appointments

See Exhibit 2

Addition to the Mentor List

Sean Finnegan

Educational Conferences – Exhibit 3

That the East Penn Board of School Directors approve the estimated expenses for the educational conferences listed on Exhibit 3.

6. Other Educational Entities

- Carbon Lehigh Intermediate Unit – F. Fuller
- Lehigh Career & Technical Institute-R. Heid, A. Earnshaw, F. Fuller, S. Rhodes, III

7. Policy

1. Final Adoption – Board Policy 206, Assignment Within District (Exhibit 4)

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve Board Policy 206, Assignment Within District, for inclusion in the Board Policy Manual.

**8. Business Operations**

**1. Approval of Bill List**

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda if any, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

**2. Investment of Funds**

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the following investment of funds:

Investment Vehicle:	PLGIT CD-Program-General Fund
Date Purchased:	8/28/13
Date of Maturity:	5/27/14
Term:	272 days
Rate:	0.37%
Amount:	\$744,000.00

Investment Vehicle:	ESSA Bank CD-Memorial Fund
Date Purchased:	8/30/13
Date of Maturity:	9/29/13
Term:	30 days
Rate:	0.20%
Amount:	\$122,040.10

**3. Facility Rental**

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors grant permission for the Patricia Bostick Dance Center, 5925 Tilghman Street, Allentown to use the Lower Macungie MS Auditorium and two locker rooms for a dance rehearsal and recital on the following dates: May 20, 30, 31, 2014. This is a Group V organization and will be charged the following fees:

\$18.00 per hour, locker rooms rental  
\$120.00 per hour, rehearsal fee  
\$125.00 per hour, recital fee  
\$41.49 per hour, custodial fee  
\$41.49 per hour, stage manager fee  
\$16.00 per hour, security fee

4. Disbursement of Funds – Exhibit 5

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors authorize the  
payment of funds from the 33-2010 Series A GOB for the items  
listed on Exhibit 5.

9. Announcements

Monday, September 9      7:00 p.m.-Executive Session  
   7:30 p.m.-Board Meeting

Monday, September 23      7:30 p.m.-Board Meeting

10. Adjourn

# **EXHIBITS**

**September 9, 2013**

#1

September 9, 2013

Please add the following names to the per diem substitute list for 2013/2014 school year:

Linda Peifly	Elementary
Julie Pescinski	Elementary
Pamela Cantone	Elementary
Jose Grinaldo	Elementary
Joanna LaFaver	Instructional/Staff Asst.
Patricia Risley	Music
Nicole Delhagen	PK-4
Jennifer Evans	Instructional/Staff Asst.
Marie Kelly-Lowe	Instructional/Staff Asst.
Kristen Windsor	Elementary
Patricia Kottke	Instructional/Staff Asst.
Karen DeLong	Instructional/Staff Asst.
Susan Zelenak	Instructional/Staff Asst.
Kelly Wagner	Math, Physics
Meaghan Lyons	Elementary, ESL
Elizabeth Rusin	Food Service Sub



Schedule B for September 9, 2013 Board Agenda

<u>School</u>	<u>Name</u>	<u>Position</u>	<u>Contract/Club</u>	<u>Amount</u>	<u>Notes</u>
LMMS	Campbell, Patrick	Fall Play Director	Contract	\$1,266.00	
LMMS	Thomas, Kathy	Student Council co-leader	Club D	\$724.00	1/2 of \$1,448
Eyer	England, Carrie	Band Director	Contract	\$3,378.00	
Eyer	Kukitz, Anne	Spring Musical Co-Tech Dir/Set/Lgt/Sound	Contract	\$603.00	Split w/ D. Willett
Eyer	Willett, David	Spring Musical Co-Tech Dir/Set/Lgt/Sound	Contract	\$603.00	Split w/ A. Kukitz
Eyer	Arnold, Connie	Orchestra Concert	Contract	\$440.00	
Eyer	Arnold, Connie	Orchestra Concert - Spring	Contract	\$440.00	

#2

## EDUCATIONAL CONFERENCES

SEPTEMBER 9, 2013

Conference Title:	CLIU Librarians Consortium Meeting, Carbon
Date(s):	Lehigh Intermediate Unit
Attending:	October 10, 2013
Estimated Cost:	Janet Spence, Librarian, LMMS
	No cost
Conference Title:	ACCESS PA Fall Training, Northampton
Date(s):	Community College
Attending:	September 26, 2013
Estimated Cost:	Janet Spence, Librarian, LMMS
	No cost
Conference Title:	Data Quality Engine: District Training, Harrisburg
Date(s):	September 10, 2013
Attending:	Deborah Diefenderfer, Technology Assistant
Estimated Cost:	\$103.88
Conference Title:	2013 PASA-PSBA School Leadership Conference,
Date(s):	Hershey
Attending:	October 15-18, 2013
Estimated Cost:	Charles H. Ballard, Board President
	\$712.00
Conference Title:	Promoting Civility In the Organization, DeSales
Date(s):	University
Attending:	September 27, 2013
Estimated Cost:	Karla Matamoros, Home & School Visitor
	No cost
Conference Title:	Statewide Conference Meeting The Challenge,
Date(s):	Harrisburg
Attending:	October 7-8, 2013
Estimated Cost:	Karla Matamoros, Home & School Visitor
	\$46.45
Conference Title:	PATTAN: ELD Standards in Action:
Date(s):	Collaboration, King of Prussia
Attending:	September 12-13, 2013
Estimated Cost:	Sandi Templitz, ESL Teacher, LMMS/Eyer MS
	Diane Tintle, ESL Teacher, Lincoln/Jefferson Schools
	\$135.60

# EAST PENN SCHOOL DISTRICT

SECTION: PUPILS

TITLE: ASSIGNMENT WITHIN  
DISTRICT

ADOPTED: February 8, 1993

REVISED:

	<p style="text-align: center;">206. ASSIGNMENT WITHIN DISTRICT</p> <p>The School Board directs that the assignment of students to schools within this district be consistent with proper education of students and the best use of the resources of this district.</p> <p>The primary considerations that govern the establishment of a school attendance area are:</p> <ol style="list-style-type: none"> <li>1. The educational opportunity afforded to students in each school involved.</li> <li>2. The efficient and educationally effective use of the capacity of each school.</li> <li>3. The geographic location of each school in relationship to the surrounding student population.</li> </ol> <p>The following three (3) conditions may require the establishment or change of previously established school attendance areas:</p> <ol style="list-style-type: none"> <li>1. The opening of a new school.</li> <li>2. An overcrowded condition in an existing school or the development of new residential areas that will result in overcrowding conditions at an existing school.</li> <li>3. The closing of a building.</li> </ol> <p>In establishing an attendance area, these general guidelines are to be applied:</p> <ol style="list-style-type: none"> <li>1. Safe walking conditions consistent with School Board transportation policy will be utilized. Where possible major traffic thoroughfares and natural barriers will be utilized for boundaries.</li> <li>2. The maximum distance an elementary pupil shall be expected to walk to school is .75 miles.</li> </ol>
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206. ASSIGNMENT WITHIN DISTRICT - Pg. 2

<p>School Code 1310</p>	<ol style="list-style-type: none"><li>3. School district lines shall be reviewed annually and redrawn where necessary and feasible to reduce over-sized classes.</li><li>4. It is desirable, if possible, to send elementary age children of the same family to the same school.</li></ol> <p>The School Board is committed to the use of long-range planning techniques to minimize the necessity for frequent boundary changes. Where changes are required, every effort will be made to lessen educational and social disruptions.</p>
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# Fund Accounting Check Summary

CF-2010 GOB SERIES A - From 09/04/2013 To 09/09/2013

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00000276	LIBERTY ENGINEERING INC.	WILLOW ENGINEERING - WALKING PATH.		1,899.91
00000277	LIBERTY ENGINEERING INC.	WILLOW ENGINEERING - WALKING PATH.		1,899.91
*00276--VD	LIBERTY ENGINEERING INC.	VOID CHECK 276-PRINTER ERROR.....		-1,899.91
		33-2010 SERIES A.	1,899.91	
		Grand Total Manual Checks :	-1,899.91	
		Grand Total Regular Checks :	3,799.82	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	1,899.91	

#5

# Fund Accounting Check Summary

ATHLETIC FUND - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 08/27/2013 and 09/09/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00003023	DARREN SIMMERS	JV GSC SCRIMMAGE VS SOLEHI.....		56.00
00003024	DAVID STEIDEL	V GSC VS SOLEHI SCRIMMAGE.....		68.00
00003025	DUNCAN MCNEILL	V BSC SCRIMMAGE VS CBE.....		68.00
00003026	EPSD ATHLETIC FUND	2013-2014 Game Start Up Change....		6,000.00
00003027	GEORGE KIRCHNER	V BSC SCRIMMAGE VS CBE.....		68.00
00003028	GLENN MINNICK	V GSC VS SOLEHI SCRIMMAGE.....		68.00
00003029	GLENN RISSMILLER	MSFB SCRIMMAGE VS NITSCHMANN.....		51.00
00003030	JIM HANEY	JRHI FB VS ALLEN SCRIMMAGE.....		56.00
00003031	JODY R ENDY	JV BSC SCRIMMAGE VS CBE.....		56.00
00003032	JOHN URBANAVAGE	JRHI FB VS ALLEN SCRIMMAGE.....		56.00
00003033	LAWRENCE BREINER	MSFB SCRIMMAGE VS NITSCHMANN.....		51.00
00003034	PETER KONEK	MSFB SCRIMMAGE VS NITSCHMANN.....		51.00
00003035	ROBERT FISCHER	JV BSC SCRIMMAGE VS CBE.....	JV GSC SCRIMMAGE VS SOLEHI.....	112.00
00003036	RUSSELL SAYLOR	JRHI FB VS ALLEN SCRIMMAGE.....		56.00
00003037	WILLIAM BELLAS	JRHI FB VS ALLEN SCRIMMAGE.....		56.00

10-GENERAL FUND

6,873.00

Grand Total Manual Checks : 0.00  
 Grand Total Regular Checks : 6,873.00  
 Grand Total Direct Deposits: 0.00  
 Grand Total Credit Card Payments: 0.00  
 Grand Total All Checks : 6,873.00

# - Payables within Check

\* Denotes Non-Negotiable Transaction  
 P - Prenote d - Direct Deposit

c - Credit Card Payment

09/05/2013 09:41:56 AM

EAST PENN SCHOOL DISTRICT

Page 1

# Fund Accounting Check Summary

PLGIT - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 08/27/2013 and 09/09/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*EGA H-20	US BANK-WIRE TRANSFER	EGA SERIES H-20; WIRED 9/3/13.....		9,271.23
*EGA/96VR	THE BANK OF NEW YORK	EGA-1996VRL; WIRED 9/3/13.....		5,215.58
*EGA;E-19	US BANK-WIRE TRANSFER	EGA SERIES E-19; WIRED 9/3/13.....		9,174.66
*GOBA0713	US BANK-WIRE TRANSFER	GOB A 07, A-13; WIRED 9/3/13.....		11,492.47
			35,153.94	
		10-GENERAL FUND		
		Grand Total Manual Checks :	35,153.94	
		Grand Total Regular Checks :	0.00	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	35,153.94	

\* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 08/27/2013 and 09/09/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00020905	3B SERVICES INC	REPAIRS AND MAINTENANCE SERVICES..	SUPPLIES.....	5,055.92
00020906	A & B LOCK & SAFE CO INC	SUPPLIES.....		60.75
00020907	ACCO BRANDS	SUPPLIES.....		55.98
00020908	ALLENTOWN SEWING MACHINE OUTLET	REPAIRS / MAINTENANCE SERVICES.....	REPAIRS.....	1,375.25
00020909	AMAZON	SUPPLIES.....		5,079.84
00020910	AMERICAN ASSO OF PHYSICS TEACH	DUES/FEES.....		588.00
00020911	AMERICAN CHEMICAL SOCIETY	BOOKS.....		216.00
00020912	AMERICAN CHEMICAL SOCIETY	BOOKS.....		65.00
00020913	APPERSON	SUPPLIES.....		6,260.50
00020914	APPLE INC	TECH SUPPLIES/FEES.....		290.00
00020915	ARBOR SCIENTIFIC	SUPPLIES.....		905.19
00020916	THE ART STORE INC	SUPPLIES.....		8,400.44
00020917	ASCD	DUES/FEES.....		178.00
00020918	AUTOZONE	SUPPLIES.....		10.79
00020919	BAILEY POTTERY EQUIP CORP	SUPPLIES.....		101.41
00020920	BAKER & TAYLOR	BOOKS AND PERIODICALS.....		71.23
00020921	BARNES & NOBLE	BOOKS.....		3,520.80
00020922	OWEN M BASTIAN INC	SUPPLIES.....		151.20
00020923	BDU CORP	SUPPLIES.....		182.00
00020924	BECKER'S SCHOOL SUPPLIES	SUPPLIES.....		85.38
00020925	BE PUBLISHING	SUPPLIES.....		56.85
00020926	BESTBLANKS	SUPPLIES.....		1,727.83
00020927	BLICK ART MATERIALS	SUPPLIES.....		3,783.92
00020928	THE BOOK CONNECTION	BOOKS AND PERIODICALS.....		602.60
00020929	BOYCE ASSOCIATES INC	SUPPLIES.....		966.00
00020930	BSN - SPORT SUPPLY GROUP	SUPPLIES.....		5,349.38
00020931	BUILDERS DOOR & HARDWARE, INC	SUPPLIES.....		96.00
00020932	CARDMEMBER SERVICE	SUPPLIES.....		455.34
00020933	CAROLINA BIOLOGICAL SUPPLY COM	SUPPLIES.....		4,842.78
00020934	CASCADE SCHOOL SUPPLIES, INC	SUPPLIES.....		1,080.75
00020935	CENGAGE LEARNING	BOOKS.....		4,801.50
00020936	CENTRAL SUSQUEHANNA IU	SUPPLIES.....		34,599.98
00020937	C.J. WAGNER BOWLING SUPPLIES	SUPPLIES.....		80.68
00020938	COMFORT INN AT THE PARK	TRAVEL.....		493.74

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

09/05/2013 09:34:15 AM

EAST PENN SCHOOL DISTRICT

Page 1



# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 08/27/2013 and 09/09/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00020939	CONSERVATION SPECIALTY	SUPPLIES.....		3,800.00
00020940	INSULATION LLC			
	CREATIVE EDUCATIONAL	TECH SUPPLIES/FEES.....		225.00
	SERVICES			
00020941	CURIO ELECTRICAL REPAIR SHOP	SUPPLIES.....		533.00
00020942	DEER COUNTRY FARM & LAWN INC	SUPPLIES.....		9.45
00020943	DEER PARK	SUPPLIES.....		186.40
00020944	DEGLER-WHITING INC	SUPPLIES.....		1,480.00
00020945	DEMCO INC	SUPPLIES.....		448.65
00020946	DIDAX	SUPPLIES.....		2,112.75
00020947	SCOTT DIDRA	COMMUNICATIONS.....		54.43
00020948	DRIES DO IT CENTER	SUPPLIES.....		1,716.12
00020949	DURAFLEX INTERNATIONAL	REPAIRS.....		2,404.00
00020950	EBSKO	BOOKS.....		74.90
00020951	EDUCATIONAL INNOVATIONS INC	SUPPLIES.....		55.70
00020952	EMC/PARADIGM PUBLISHING	BOOKS.....		1,364.83
00020953	EMMAUS JEWEL SHOP	SUPPLIES.....		35.00
00020954	EPLUS TECHNOLOGY, INC	NON-CAPITAL END USER EQUIP/ORIGINA	NON-CAPITAL END USER EQUIP/REPLACE	1,209.36
00020955	EPSD CAFETERIA FUND	STATE REIMB.....		2,424.40
00020956	INFOBASE PUBLISHING	TECH SUPPLIES/FEES.....		1,231.99
00020957	FERGUSON ENTERPRISES INC	SUPPLIES.....		9.75
00020958	FIRST GROUP AMERICA	STUDENT TRANSPORTATION SERVICES...		94,084.47
00020959	FITNESS CENTRAL	NON-CAPITAL EQUIP/ORIGINAL.....		1,318.00
00020960	FLINN SCIENTIFIC INC	SUPPLIES.....		7,479.46
00020961	FOLLETT EDUCATIONAL	BOOKS.....		26,372.56
	SERVICES,			
00020962	FOLLETT LIBRARY RESOURCES	BOOKS.....		30.68
00020963	GARDEN SPOT MAT CLUB	STUDENT FEES.....		250.00
00020964	GARY'S TREE & SHRUBBERY	REPAIRS.....	REPAIRS / MAINTENANCE SERVICES.....	7,500.00
	SERVICE INC			
00020965	GERMAN BOOK CENTER N.A. INC	BOOKS.....		389.93
00020966	GORMAN & ASSOCIATES P.C.	OTHER PROFESSIONAL SERVICES.....		20,800.00
00020967	GOVCONNECTION INC	SUPPLIES.....	TECH SUPPLIES/FEES.....	1,096.02
00020968	GRAINGER	SUPPLIES.....		144.33
00020969	GREG'S AUTO & TIRE SERVICE	REPAIRS.....		18.00
	INC			
00020970	GRIME FIGHTERS LLC	REPAIRS.....		3,482.00
00020971	GTS-WELCO-971	SUPPLIES.....		497.42

\* Denotes Non-Negotiable Transaction

P - Prenote

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# - Payables within Check

EAST PENN SCHOOL DISTRICT

Page 2

09/05/2013 09:34:15 AM

# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 08/27/2013 and 09/09/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00020972	GUYETTE COMMUNICATION INDUSTRIES CORP	TRANSPORT/TELECOMMUNICATIONS.....		2,341.00
00020973	HOGENTOGLER & CO INC	SUPPLIES.....		522.64
00020974	HAAN CRAFTS	SUPPLIES.....		171.00
00020975	HARBOR SALES CO INC	SUPPLIES.....		368.55
00020976	HAYDEN-MCNEIL PUBLISHING	BOOKS.....		192.28
00020977	HOUGHTON MIFFLIN CO.	BOOKS.....	BOOKS & PERIODICALS.....	2,020.10
00020978	H. T. LYONS CONTRACTORS & ENG	SUPPLIES.....	REPAIRS.....	2,755.50
00020979	HTSS, INC	CUSTODIAL SERVICES.....		736.00
00020980	INDIAN CREEK STORAGE	RENTAL OF LAND AND BUILDINGS.....		485.00
00020981	THE IRIS COMPANIES	SUPPLIES.....		61.79
00020982	JOHN WILEY & SONS INC	BOOKS.....		9,200.64
00020983	JUNIOR LIBRARY GUILD	BOOKS AND PERIODICALS.....		1,593.00
00020984	J.W. PEPPER & SON, INC.	SUPPLIES.....		209.98
00020985	KEYSTONE FIRE PROTECTION CO	OTHER PURCHASED PROF/TECH SERVICES		3,823.56
00020986	KUHNS & HELLER	SUPPLIES.....		650.00
00020987	KURTZ BROS	SUPPLIES.....		1,406.69
00020988	KUSTOM CONTROL SOLUTIONS CORP	REPAIRS.....	SUPPLIES.....	948.50
00020989	LAMOTTE COMPANY	SUPPLIES.....		626.61
00020990	LEHIGH COUNTY AUTHORITY	WATER/SEWAGE.....		5,000.00
00020991	LEHIGH CAREER & TECHNICAL INST	TUITION TO AREA VOCATIONAL /TECHNI		123,138.29
00020992	LEHIGH CARBON COMM COLLEGE	TUITION TO INST OF HIGHER ED AND T		48,061.84
00020993	LEHIGH VALLEY SHARPENING	REPAIRS / MAINTENANCE SERVICES....		105.39
00020994	LEHIGH VALLEY CHARTER HIGH SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		25,598.70
00020995	LIGHTING FIXTURE & SUPPLY CO	SUPPLIES.....		150.00
00020996	MASTERCRAFT	SUPPLIES.....		495.00
00020997	MEDCO SUPPLY COMPANY	SUPPLIES.....		630.32
00020998	MEDICAL ACADEMY CHARTER SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		740.19
00020999	MEDSUPPLIER.COM	NON-CAPITAL EQUIP/IOIGINAL.....		642.59
00021000	MENTORING MINDS	BOOKS.....		91.80
00021001	METCO SUPPLY INC	SUPPLIES.....		624.69
00021002	MODERN HANDLING EQUIPMENT COMP	REPAIRS / MAINTENANCE SERVICES....		195.00

# - Payables within Check      P - Prenote      \* Denotes Non-Negotiable Transaction      c - Credit Card Payment

09/05/2013 09:34:15 AM

EAST PENN SCHOOL DISTRICT

# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 08/27/2013 and 09/09/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021003	MONTERO VIOLINS	REPAIRS.....		611.65
00021004	THE MORNING CALL, INC	ADVERTISING.....		300.00
00021005	THE MORNING CALL	BOOKS.....		585.70
00021006	MOVIE LICENSING USA	ADMIN SOFTWARE, LICENSING FEES, SU		425.00
00021007	MUSIC IS ELEMENTARY	SUPPLIES.....		229.35
00021008	NASCO	SUPPLIES.....		598.00
00021009	NATIONAL COUNCIL OF TEACHERS	DUES.....		84.00
00021010	NATIONAL ASSN FOR COLLEGE	DUES/FEES.....		160.00
	ADM			
00021011	NATIONAL ART & SCHOOL	SUPPLIES.....		5,470.79
	SUPPLIES			
00021012	NATIONAL BALSA COMPANY	SUPPLIES.....		526.10
00021013	NATIONAL GEOGRAPHIC BEE	STUDENT FEES.....		100.00
00021014	NATIONAL GEOGRAPHIC EXPLORER	BOOKS AND PERIODICALS.....		287.10
00021015	NEWTEK, INC	REPAIRS.....		100.00
00021016	NORTHEAST CHEMICAL AND	SUPPLIES.....		453.46
	SUPPLY			
00021017	OAM SUPPLY COMPANY	SUPPLIES.....		142.03
00021018	OTIS ELEVATOR COMPANY	OTHER PURCHASED PROF/TECH SERVICES		1,892.28
00021019	THE OVERHEAD DOOR COMPANY OF	REPAIRS.....		144.00
	ALLENTOWN			
00021020	PAESSP	DUES/FEES.....		2,625.00
00021021	PASCO	DUES.....		65.00
00021022	PASCO SCIENTIFIC	SUPPLIES.....		306.52
00021023	PAXTON/PATTERSON LLC	SUPPLIES.....		408.96
00021024	PC MALL GOV	SUPPLIES.....		513.00
00021025	PEARSON EDUCATION, INC	BOOKS.....		13,777.23
00021026	PERKIOMEN VALLEY HIGH SCHOOL	STUDENT FEES.....		250.00
	WRESTLING			
00021027	PHI DELTA KAPPA	DUES/FEES.....		90.00
	INTERNATIONAL			
00021028	PHILLIPS SUPPLY COMPANY	SUPPLIES.....		265.25
00021029	PIONEER REVERE	SUPPLIES.....		813.00
00021030	PITNEY BOWES RESERVE ACCOUNT	COMMUNICATIONS.....		7,210.24
00021031	PITSCO EDUCATION	SUPPLIES.....		613.22
00021032	POCONO BALANCING	REPAIRS.....		80.00
00021033	POPULAR SCIENCE	BOOKS AND PERIODICALS.....		18.00
00021034	POSITIVE PROMOTIONS INC	SUPPLIES.....		741.12

\* Denotes Non-Negotiable Transaction

P - Prenote

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EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021035	POWERBOOK MEDIC.COM	EDUCATIONAL SOFTWARE.....		127.66
00021036	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		39,650.61
00021037	PREMIER AGENDAS	PRINTING AND BINDING.....		200.00
00021038	PROFESSIONAL POWER SOLUTIONS	TECH SUPPLIES/FEES.....		1,700.00
00021039	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....		22.19
00021040	PYRAMID SCHOOL PRODUCTS	SUPPLIES.....		424.73
00021041	QUEEN CITY ELEC. SUPPLY CO INC	SUPPLIES.....		1,674.16
00021042	REALLY GOOD STUFF INC	SUPPLIES.....		107.55
00021043	REINHART AWNING	REPAIRS.....		15.00
00021044	REINHART FOODSERVICE LLC	SUPPLIES.....		687.45
00021045	RENAISSANCE LEARNING INC	TECH SUPPLIES/FEES.....		7,954.00
00021046	RESILITE SPORTS PRODUCTS INC	REPAIRS.....		71.16
00021047	WILLIAM H SADLER INC	BOOKS.....		323.47
00021048	SAUCON VALLEY HS	STUDENT FEES.....		325.00
00021049	ANTHONY & CHRISTINE SCHMICK	SUPPLIES & FEES - TECHNOLOGY RELAT		9,946.24
00021050	SCHOOL CLAIMS SERVICE, LLC	MEDICAL INSURANCE.....		94.00
00021051	SCHOOL HEALTH CORPORATION	SUPPLIES.....		170.09
00021052	SCHOOL CLAIMS ASSURANT	LIFE INSURANCE.....	INCOME PROTECTION INSURANCE.....	7,960.28
00021053	SCHOOL SPECIALTY	SUPPLIES.....		4,657.95
00021054	SCHUTT RECONDITIONING	REPAIRS.....		3,303.40
00021055	SCOTT CARS, INC	RENTAL OF VEHICLES.....		720.00
00021056	SERVICE ELECTRIC CABLE TV INC	TRANSPORT/TELECOMMUNICATIONS.....		1,235.00
00021057	J. A. SEXAUER MFG. CO.	SUPPLIES.....		133.02
00021058	SHARP SIGNS & GRAPHICS	SUPPLIES.....		176.58
00021059	THE SHERWIN-WILLIAMS CO	SUPPLIES.....		1,604.86
00021060	SHIFFLER EQUIPMENT SALES, INC	SUPPLIES.....		88.68
00021061	SID HARVEY	SUPPLIES.....		54.14
00021062	SIMULATION CURRICULUM CORP	TECH SUPPLIES/FEES.....		225.00
00021063	SKY & TELESCOPE	BOOKS.....		34.95
00021064	SOUTHWEST STRINGS	SUPPLIES.....		247.83
00021065	BANK OF IRELAND GLOBAL MARKETS	ADMIN SOFTWARE, LICENSING FEES, SU		4,000.00
00021066	STANDARD STATIONERY SUPPLY CO.	SUPPLIES.....		4,161.41
00021067	STAPLES DIRECT	SUPPLIES.....		579.97

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021068	STAR DATA	SUPPLIES.....		7,024.00
00021069	STOTZ-FATZINGER OFFICE SUPPLY	NON-CAPITAL EQUIPMENT/ORIGINAL....	SUPPLIES.....	13,307.70
00021070	SUNGARD PUBLIC SECTOR INC	TECHNICAL SERVICES.....		10,431.82
00021071	DEBRA SURDOVAL	COMMUNICATIONS.....		163.39
00021072	SWEET, STEVENS, KATZ & WILLIAMS LLP	OTHER PROFESSIONAL SERVICES.....		225.00
00021073	TAPESTOCKONLINE	SUPPLIES.....		99.50
00021074	TEACHER DIRECT	SUPPLIES.....		945.49
00021075	TEACHER'S DISCOVERY	SUPPLIES.....		252.01
00021076	TEXTBOOK WAREHOUSE	BOOKS.....		2,133.30
00021077	TIMES NEWS INC	BOOKS.....		38.85
00021078	TRAVERS TOOL CO., INC	SUPPLIES.....		3.45
00021079	TRIARCO ARTS & CRAFTS	SUPPLIES.....		302.16
00021080	TSA CONSULTING GROUP INC	OTHER PROFESSIONAL SERVICES.....		422.00
00021081	UGI UTILITIES, INC	NATURAL GAS.....		3,031.46
00021082	UNITED CONCORDIA	DENTAL INSURANCE.....		345.80
00021083	US BANK	SERIAL BONDS - PRINCIPAL PAYMENTS.		4,223,235.01
00021084	US BANK	DUES/FEES.....		1,885.63
00021085	US CHINA EDUCATIONAL SERVICES	BOOKS.....		112.75
00021086	V & C ACCESSORIES INC	SUPPLIES.....		39.41
00021087	VALLEY LITHO SUPPLY CO	SUPPLIES.....		8,246.90
00021088	VERIZON WIRELESS	TRANSPORT/TELECOMMUNICATIONS.....		3,150.77
00021089	VERNIER SOFTWARE & TECHNOLOGY	SUPPLIES.....		401.06
00021090	VWR RECEIVABLES FUNDING LLC	SUPPLIES.....		342.53
00021091	WARD'S NATURAL SCIENCE ESTABL	SUPPLIES.....		854.85
00021092	WEINSTEIN SUPPLY CORP	SUPPLIES.....		89.73
00021093	WENTZ HARDWARE	SUPPLIES.....		339.27
00021094	WESTED PUBLICATIONS CENTER	BOOKS.....		548.90
00021095	WOODWIND & BRASSWIND	NON-CAPITAL EQUIP/ORIGINAL.....		1,324.95
00021096	XPEDX	SUPPLIES.....		2,505.07
00021097	YEAGER SUPPLY INC.	SUPPLIES.....		327.38
00021098	ZEINER & SONS INC	REPAIRS.....		360.00
00021099	EDWARD R ZELLNER	GASOLINE.....		51.00
00021100	ZEPHYR MAT CLUB	STUDENT FEES.....		275.00

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EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021101	ZESWITZ MUSIC	REPAIRS.....		90.00
*9/05 P/R	EAST PENN SCHOOL DISTRICT	PAYROLL.....	HOSPITALIZATION.....	3,008,941.52
*D0000214	EDWARD ANTHONY	TUITION REIMBURSEMENT.....		315.00 d
*D0000215	STEPHANIE M ARDITO	EYE CARE.....		75.00 d
*D0000216	SUSAN ARNOLD	EYE CARE.....		75.00 d
*D0000217	CAROLE BANKO	EYE CARE.....		75.00 d
*D0000218	BORYSOWSKI CHERYL	TUITION REIMBURSEMENT.....		2,725.20 d
*D0000219	MARK CACCAVO	MEDICAL REIMBURSEMENT.....		242.76 d
*D0000220	ELAINE CIVIC	CONFERENCE EXPENSE.....		61.30 d
*D0000221	ROSS COOPER	CONFERENCE EXPENSE.....		711.92 d
*D0000222	JENNIFER CURTIS	MEDICAL REIMBURSEMENT.....		807.65 d
*D0000223	RANDY CUTHBERT	MILEAGE.....		37.74 d
*D0000224	DIANE DIDONA	TUITION REIMBURSEMENT.....		1,260.00 d
*D0000225	BRIDGET M DOKLAN	TUITION REIMBURSEMENT.....		3,295.00 d
*D0000226	KIMBERLY EXAROS	TUITION REIMBURSEMENT.....		805.00 d
*D0000227	LORI L FIX	EYE CARE.....		75.00 d
*D0000228	DIANE E FLISSER	EYE CARE.....		75.00 d
*D0000229	MEREDITH FRANTZ	MILEAGE.....		27.46 d
*D0000230	MATTHEW GALE	TUITION REIMBURSEMENT.....	CONFERENCE ADVANCE.....	4,434.99 d
*D0000231	ROSALIE GALLAGHER	CONFERENCE ADVANCE.....		145.00 d
*D0000232	TRICIA E GUTMAN	SUPPLIES.....		7.00 d
*D0000233	MICHELLE HARNED	EYE CARE.....		75.00 d
*D0000234	RYAN C HARRINGTON	GASOLINE.....		38.60 d
*D0000235	HEATHER A HERMAN	TUITION REIMBURSEMENT.....		2,382.50 d
*D0000236	KATIE HUMMEL	CONFERENCE EXPENSE.....		57.14 d
*D0000237	MICHELE JAMES	CONFERENCE EXPENSE.....		544.97 d
*D0000238	ANGELA KUNTZ	EYE CARE.....		62.00 d
*D0000239	MATTHEW LAUB	TUITION REIMBURSEMENT.....		837.00 d
*D0000240	KELLY L LESKO	TUITION REIMBURSEMENT.....		1,209.00 d
*D0000241	HEATHER MARSTELLER	CONFERENCE EXPENSE.....		29.38 d
*D0000242	CHANDRA MARTIN	TUITION REIMBURSEMENT.....		3,863.40 d
*D0000243	JUSTIN MCNICHOLAS	TUITION REIMBURSEMENT.....		1,012.00 d
*D0000244	ABIGAIL MESSNER	TUITION REIMBURSEMENT.....		255.00 d
*D0000245	MICHAEL MTHALIK	STUDENT FEES.....	SUPPLIES.....	499.99 d
*D0000246	MELISSA MINEWEASER	MILEAGE.....		148.95 d
*D0000247	MELISSA MOXLEY	TUITION REIMBURSEMENT.....		315.00 d
*D0000248	ANTHONY N. MOYER	SUPPLIES.....		90.38 d
*D0000249	SUSAN NOACK	CONFERENCE ADVANCE.....		520.00 d
*D0000250	TRACIE O'CONNOR	SUPPLIES.....		124.41 d

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EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D00000251	LINDA PEKARIK	MEDICAL REIMBURSEMENT.....		459.88 d
*D00000252	TANYA PIASECKI	TUITION REIMBURSEMENT.....		1,295.40 d
*D00000253	KATRINA RAINFORD	TUITION REIMBURSEMENT.....		237.00 d
*D00000254	BRENDA S RINGER	CONFERENCE EXPENSE.....		242.76 d
*D00000255	LORI A ROSE	MILEAGE.....		4.46 d
*D00000256	PATRICIA SAUERWINE	TUITION REIMBURSEMENT.....		385.00 d
*D00000257	LORI A SCHAEFFER	GASOLINE.....		32.76 d
*D00000258	LISA SCHAEF	EYE CARE.....		75.00 d
*D00000259	ALEXIS SCHULTZ	TUITION REIMBURSEMENT.....		2,574.00 d
*D00000260	TIFFANY SNYDER	TUITION REIMBURSEMENT.....		4,792.80 d
*D00000261	HEATHER SPOTTS	TUITION REIMBURSEMENT.....		4,432.00 d
*D00000262	NICOLE STANCHOCK	SUPPLIES.....		24.73 d
*D00000263	LINDSAY SUPER	TUITION REIMBURSEMENT.....		2,949.00 d
*D00000264	MEGAN TUCKER	TUITION REIMBURSEMENT.....		1,295.40 d
*D00000265	JACQUELINE R VOGEL	CONFERENCE ADVANCE.....		145.00 d
*D00000266	RONALD J WETZEL	EYE CARE.....		75.00 d
10-GENERAL FUND				7,978,762.25
Grand Total Manual Checks :				3,008,941.52
Grand Total Regular Checks :				4,923,484.80
Grand Total Direct Deposits:				46,335.93
Grand Total Credit Card Payments:				0.00
Grand Total All Checks :				7,978,762.25

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***EAST PENN SCHOOL DISTRICT***  
***BOARD OF SCHOOL DIRECTORS***  
***REGULAR MEETING***

**AGENDA**

**Board Room  
800 Pine Street  
Emmaus, PA 18049**

**September 23, 2013  
7:30 p.m.**

**2013**

**January 14 & 28 (28<sup>th</sup> cancelled due to inclement weather)  
February 11 & 25  
March 11 & 25  
April 8 & 22  
May 13  
June 10 & 24  
July 8  
August 12 & 26  
September 9 & 23  
October 14 & 28  
November 11  
December 3 (Tuesday, due to Thanksgiving Holiday)  
December 9**

**Vision Statement:** The East Penn School District will empower students to maximize their individual potential and become lifelong learners and contributors to a global society.

**Mission Statement:** The East Penn School District will provide a learning environment in which students become problem solvers, collaborators and critical thinkers.

EAST PENN INFORMATION LINE: (610-966-8480)  
EAST PENN ANONYMOUS STUDENT TIP LINE (610) 966-8400  
EAST PENN WEB PAGE: [www.eastpennsd.org](http://www.eastpennsd.org)



## ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the minutes for the September 9, 2013 meeting.

### 4. Report of the Superintendent of Schools

1. District Update
2. Personnel

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

#### Resignations

- Jennifer Curtis, Special Education Supervisor, effective 9/17/13 – Exhibit 1
- Theresa Cole, Health Room Assistant, effective 9/20/13 – Exhibit 2
- Tiffany Chandler, Health Room Assistant, effective 9/25/13 – Exhibit 3

#### Change in Leave Status

Employee: Sharon Shankweiler  
Grade 6, LMMS  
From: Compensated Professional Development Leave  
To: Family & Medical Leave  
Effective: 8/26/13

#### General Leave of Absence – Board Policy 539, General Leave

Employee: Eugenia Thompson  
Instructional Assistant, Shoemaker School  
Effective: 10/21/13-11/8/13

#### Appointment of Instructional Assistants

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Chelsea Reed 5836 Tova Circle, Macungie	Emmaus HS B. Kovacs resignation	\$13.97/hr./29 hrs./wk.
Allison Moxey 4766 Canterbury Drive, Emmaus	Lower Macungie MS K. Mikitka resignation	\$13.97/hr., 29 hrs./wk.
Rocco Del Priore 3506 Stonegate Drive Center Valley 18034	Lower Macungie MS D. Geroni resignation	\$13.97/hr., 29 hrs./wk.
Karen Freeman 6109 Sauterne Drive, Macungie	Shoemaker School Cooperman resignation	\$13.97/hr. 26.5 hrs./wk.

Julie Pescinski  
1004 Lawrence Drive, Emmaus

Wescosville School  
New Position

\$13.97/hr., 29 hrs./wk.

Part-Time Food Service Assistant

Suzanne Reppert  
534 North Third Street, Emmaus

LMMS  
K. Soltysciak retirement

\$9.00/hr., 3.75 hrs./day

Effective: September 24, 2013

Change in Employment Status

Employee	From	To
Renee Holmes	PTFSA 4.75 hrs./day Emmaus HS	PTFSA 4.5 hrs./day Eyer MS
Darlene Rinker	Eyer Food Serv. Leader 5.95 hrs./day	Eyer Food Serv. Leader, 6.5 hrs./day
Effective: 9/16/13		
Leatrice Kelly Alburtis	Staff Assistant 12.5 hrs./wk.	Staff Assistant 17.5 hrs./wk.
Lisa Dunleavy Shoemaker	Instruct. Assistant 16.25 hrs./wk.	Instructional Assistant 17.25 hrs./wk.
Nancy Luhman Shoemaker	Staff Assistant 17.5 hrs./wk.	Staff Assistant 16.5 hrs./wk.

Co-Curricular Appointments

See Exhibit 4

Additions to the 2013-14 List of Per Diem Substitutes

Lauren Brosky, Special Ed.-PK-8, Elementary PK-4  
Shawn Mercer, Social Studies, English, ESL  
Caitlin Hinkle, Elementary PK-4  
Karrysa Schmidt, Art  
Anna Galante, Food Service  
Rosa Mercado, Food Service  
Kristen Hoben, Instructional/Staff Assistant  
James Harper, Guest Teacher

Educational Conferences – Exhibit 5

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 5.

3. Contract for Consultation Services (Exhibit 6)

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

RESOLVED, That the East Penn Board of School Directors approve the Contract for Consultation Services for Dr. Rebecca Woodland, University of Massachusetts, Amherst for services and activities as indicated in Exhibit 6 for a cost not to exceed \$55,440.00.

5. Legislative-C. Ballard

1. PSBA 2014 Slate of Candidates – Exhibit 7

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors vote for one candidate for each  
elected position.

*According to PSBA policy, the Leadership Development Committee drew lots to determine the order in  
which names appear on the official slate of candidates.*

- **President-Elect**
- - William S. LaCoff \*
- - Mark B. Miller
- **Vice President**
- - Larry B. Breech
- - Charles H. Ballard \*
- **Treasurer**
- - Norman G. Hasbrouck \*
- - Otto W. Voit III \*
- **At-Large Representative (East)**  
*Representing Regions 7, 8, 10, 11, 15*
- - Maura Buri
- - Robert M. Schwartz \*

**\* Endorsed** – *"The Leadership Development Committee may, by majority vote, choose to endorse the nomination(s) of one or more candidates for any elected position as a means of identifying those candidates that the Leadership Development Committee considers to be highly qualified." PSBA Bylaws, Article IV, Section 5.C.*

6. Policy

1. Board Policy 903, Public Participation in Board Meetings –Exhibit 8  
-Discussion

7. Business Operations

1. Approval of Bill List

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the attached bill list,  
including the addenda, and that the Treasurer be authorized to issue checks  
and vouchers in the amounts indicated.

2. Parent/Guardian Transportation Contract

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the following  
Parent/Guardian Transportation Contract:

Parent/Guardian: Robin & Jeffrey Urenko  
7204 Stack Road, Macungie  
Effective: 2013-14 School Year  
Reimbursement: 5 miles/ \$.565/mile

8. Announcements

Monday, September 23 6:45 p.m.-Executive Session  
7:30 p.m.-Board Meeting

Monday, October 14 No school for students  
7:30 p.m.-Board Meeting

9. Adjourn

# **EXHIBITS**

**September 23, 2013**

#1

Dr. Thomas Seidenberger, Superintendent

East Penn School District

800 Pine Street

Emmaus, PA 18049

Dear Dr. Seidenberger:

I wish to formally notify you that I am resigning from my position as elementary special education supervisor in the East Penn School District. I have accepted the position of supervisor of special education for the early intervention program in the Carbon Lehigh Intermediate Unit.

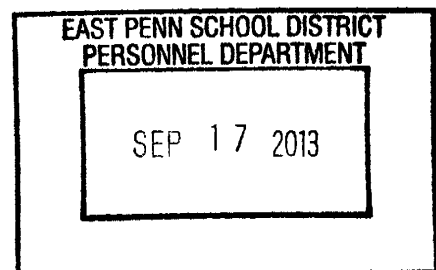
I have valued my experiences in the East Penn School District as an autistic support teacher, a behavior analyst, and an administrator. It has been an honor and a privilege to support the elementary special education teachers for nearly four years. The dedication, hard work, and knowledge of this group can be measured by the successes that our students achieve. In addition, I would like to thank the elementary principals for fostering environments that epitomize meaningful inclusion for students with special needs.

Thank you for giving me the opportunity to work for East Penn School District. I will greatly miss being a part of the elementary special education program.

Thank you,



Jennifer Curtis



#2

September 16, 2013

Theresa Cole  
1434 Butz Road, Apt #10  
Breinigsville, PA 18031

To Whom It May Concern:

I hereby tender my resignation effective the end of day Friday, September 20, 2013. Upon resignation, I wish to be added to the per diem substitute list.

Sincerely,

A handwritten signature in cursive script, appearing to read "Th Cole".

Theresa Cole

#3

Keeler, Noelle

---

From: Mirabella, Thomas  
Sent: Wednesday, September 11, 2013 9:37 AM  
To: Keeler, Noelle  
Cc: Johnson, Ann; Firth, Carol; Afflerbach, Jeanne  
Subject: FW: Resignation

FYI. Resignation notification below.

Carol,

Keep her on the sub list and offer her a sub job for September 26, 2013 at Shoemaker.

Tom

*Thomas P. Mirabella, Ed.D.*  
*Director of Student Services*  
*East Penn School District*  
*phone: 610-966-8372*  
*fax: 610-966-1628*

**Confidentiality Statement:**

**The contents of this electronic transmission contain information that is confidential and/or legally privileged. The information is intended only for the use of the individual or entity named on this e-mail. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or the taking of any action in reliance on the contents of this e-mail information is strictly prohibited. If you have received this in error, please notify us by telephone immediately. Thank you.**

**From:** Chandler, Tiffany  
**Sent:** Wednesday, September 11, 2013 9:33 AM  
**To:** Mirabella, Thomas  
**Subject:** Resignation

Dear Dr. Mirabella,

I regret to inform you that I will be resigning from my position as HRA at Shoemaker. My last day of work will be September 25. It was not an easy decision, as I very much enjoy my job. [REDACTED]

I will follow up with a formal letter of resignation. Also, may I ask you to please consider having me remain on as a substitute HRA for the district.

Thank you for the opportunities you have afforded me through this position, and I hope that our paths will cross again some day in the future.

Sincerely,

Tiffany Chandler



Schedule B for September 23, 2013 Board Agenda

School	Name	Position	Contract/Club	Amount	Notes
LMMS	Harm, Mike	PJAS Sponsor/Judge	Club A	\$302.00	
LMMS	Ziegler, Jillian	Yearbook co-advisor	Contract	\$724.00	1/2 of \$1,448 split w/ K. Schlier
LMMS	Schlier, Kathi	Yearbook co-advisor	Contract	\$724.00	1/2 of \$1,448 split w/ J. Ziegler
LMMS	Spence, Janet	National Jr. Honor Society	Club C	\$1,146.00	
LMMS	Weisko, Joanne	8th grade after school reading skills	Club C	\$1,146.00	
Eyer	Blackstone, Carlen	Creative Computing Club (C Cubed)	Club B	\$603.00	
LMMS	Cari, John	7th grade academic support reading	Club C	\$724.00	1/2 of \$1,448 split w/ P. Vogrin
LMMS	Vogrin, Pamela	7th grade academic support reading	Club C	\$724.00	1/2 of \$1,448 split w/ J. Cari
LMMS	Dzedzy, Jenn	6th grade academic support reading	Club C	\$1,146.00	
LMMS	Hanlon, Patrick	PJAS Advisor	Club A	\$302.00	
LMMS	Laub, Matthew	PJAS Advisor	Club A	\$302.00	
LMMS	Slatoff, Heather	8th grade academic support	Club C	\$1,146.00	
LMMS	Spence, Janet	Reading Olympics	Club C	\$1,146.00	
LMMS	Thomas, Kathy	Spring Crayon recycling club	Contract	\$33.56/session	Max 8 sessions
LMMS	Ziegler, Ashley	6th grade academic support reading	Club C	\$724.00	1/2 of \$1,448 split w/ J. Corona
LMMS	Corona, Jen	6th grade academic support reading	Club C	\$724.00	1/2 of \$1,448 split w/ A. Ziegler
LMMS	Haller, Nicole	Anime Club	Club B	\$603.00	
Eyer	Braglio, Steve	Digital Photography	Contract	\$33.56/session	Max 8 sessions
Eyer	Braglio, Steve	Graphic Design	Contract	\$33.56/session	Max 8 sessions
Eyer	Braglio, Steve	Photography Club	Contract	\$33.56/session	Max 8 sessions
Eyer	Braglio, Steve	Creative Photography Club	Contract	\$33.56/session	Max 8 sessions
Eyer	Braglio, Steve	Film Photography	Contract	\$33.56/session	Max 8 sessions
Eyer	Carraher, Sue	Intramural Basketball	Contract	\$33.56/session	Max 8 sessions
Eyer	Kukitz, Daniel	Martial Arts Club	Contract	\$33.56/session	Max 8 sessions
Eyer	Kukitz, Daniel	Kung Fu Club	Contract	\$33.56/session	Max 8 sessions
Eyer	Kukitz, Daniel	Self Defense Club	Contract	\$33.56/session	Max 8 sessions
Eyer	Najarian, Jennifer	Dance Club	Contract	\$33.56/session	Max 8 sessions
Eyer	Atkinson, Shannon	Hair & Nails Club	Contract	\$33.56/session	Max 8 sessions
Eyer	Patchcoski, Ali	Sewing Club	Contract	\$33.56/session	Max 8 sessions
Eyer	Krempasky, Matt	Guitar Club	Contract	\$33.56/session	Max 8 sessions
Eyer	Rauch, Heidi	NJHS Co-Advisor	Club C		
Eyer	Rauch, Heidi	PJAS Advisor	Club A	\$302.00	
Eyer	Krempasky, Matt	History Day Advisor	Club A	\$302.00	
Eyer	Najarian, Jennifer	Spring MS Choreographer	Contract	\$1,206.00	
Eyer	Najarian, Jennifer	Dramatic Spring Director MS	Contract	\$603.25	75/25 split w/ M. Magro
Eyer	Magro, Molly	Dramatic Spring Director MS	Contract	\$1,809.75	75/25 split w/ J. Najarian
Eyer	Braglio, Steve	Event Technical Director (Spring)	Contract	\$241.00	
Eyer	Braglio, Steve	Event Technical Director (Band/Orchestra 12/17/13)	Contract	\$241.00	
Eyer	Braglio, Steve	Event Technical Director (Choral 12/18/13)	Contract	\$241.00	
Eyer	Braglio, Steve	Event Technical Director (Band 4/30/14)	Contract	\$241.00	
Eyer	Braglio, Steve	Event Technical Director (Jazz Concert)	Contract	\$241.00	
Eyer	Braglio, Steve	Event Technical Director (Spring Chorus 5/13/14)	Contract	\$241.00	
Eyer	Braglio, Steve	Event Technical Director (Spring Orchestra 5/6/14)	Contract	241	
Eyer	Braglio, Steve	Set Design (spring musical)	Contract	\$568.00	
Eyer	Veseli, Jolanda	Basic Italian	Contract	\$33.56/session	Max 8 sessions

# 4

Schedule B for September 23, 2013 Board Agenda

<u>School</u>	<u>Name</u>	<u>Position</u>	<u>Contract/Club</u>	<u>Amount</u>	<u>Notes</u>
Eyer	Brosky, Denise	Gardening Club	Club B	\$603.00	
Eyer	Busteed, Mary Beth	After school academic support	Club B	\$603.00	
Eyer	Hepburn, Mary Ellen	Research Club	Club B	\$603.00	
Eyer	Stevens, Debra	After school academic support	Club B	\$603.00	
Eyer	Willett, David	Landscape Painting Club	Contract	\$33.56/session	Max 8 sessions
Eyer	Brosky, Denise	NJHS Co-Advisor	Club C	\$573.00	1/2 \$1,146 split w/ H. Rauch
Eyer	Rauch, Heidi	NJHS Co-Advisor	Club C	\$573.00	1/2 \$1,146 split w/ D. Brosky
Eyer	Domyan, Mark	Intro to Juggling	Contract	\$33.56/session	Max 8 sessions
Eyer	Domyan, Mark	Basic Juggling and more	Contract	\$33.56/session	Max 8 sessions
Eyer	Kannenberg, Kim	Global Citizens Club I	Contract	\$33.56/session	Max 8 sessions
Eyer	Kannenberg, Kim	Global Citizens Club II	Contract	\$33.56/session	Max 8 sessions
Eyer	DiRado, Diane	Word Games	Contract	\$33.56/session	Max 8 sessions
Eyer	DiRado, Joseph	Animation Club I	Contract	\$33.56/session	Max 8 sessions
Eyer	DiRado, Joseph	Animation Club II	Contract	\$33.56/session	Max 8 sessions
Eyer	DiRado, Joseph	Animation Club III	Contract	\$33.56/session	Max 8 sessions
Eyer	DiRado, Joseph	Animation Club IV	Contract	\$33.56/session	Max 8 sessions
Eyer	DiRado, Joseph	Biophilia club	Contract	\$33.56/session	Max 8 sessions
Eyer	O'Connor, Tracie	PJAS Advisor	Club A	\$302.00	
Eyer	Kannenberg, Kim	Jr. Kid-to-Kid	Club D	\$1,406.00	
Eyer	Blackstone, Carlen	Computer Club/ACSL	Club B	\$603.00	
Eyer	DiRado, Joseph	PJAS Coordinator	Club B	\$603.00	
Eyer	DiRado, Joseph	Interactive DVD Yearbook Memories	Club C	\$1,146.00	
Eyer	Kukitz, Anne	Clay Club: Adventures in Pottery	Contract	\$33.56/session	Max 8 sessions
Eyer	Kukitz, Anne	Making it look real: a drawing club	Contract	\$33.56/session	Max 8 sessions
Eyer	Kukitz, Anne	Sculpting Club	Contract	\$33.56/session	Max 8 sessions
Eyer	Witte, Beth	Archery II Club	Contract	\$33.56/session	Max 8 sessions
Eyer	Witte, Beth	Archery I Club	Contract	\$33.56/session	Max 8 sessions
Eyer	Witte, Beth	Cardio Club	Contract	\$33.56/session	Max 8 sessions
Eyer	Witte, Beth	Light Weight Lifting	Contract	\$33.56/session	Max 8 sessions
Eyer	Miller, Brian	Strategy Game Club I	Contract	\$33.56/session	Max 8 sessions
Eyer	Miller, Brian	Strategy Game Club II	Contract	\$33.56/session	Max 8 sessions
Eyer	Miller, Brian	Strategy Game Club III	Contract	\$33.56/session	Max 8 sessions
Eyer	Miller, Brian	Strategy Game Club IV	Contract	\$33.56/session	Max 8 sessions
Eyer	Miller, Brian	Strategy Game Club V	Contract	\$33.56/session	Max 8 sessions
Eyer	Willett, David	Clay Club	Contract	\$33.56/session	Max 8 sessions
Eyer	Willett, David	Art Club	Contract	\$33.56/session	Max 8 sessions
Eyer	Budinas, David	Student Government Co-Advisor	Club D	\$724.00	1/2 \$1,448 split w/ E. Knecht
Eyer	Knecht, Erin	Student Government Co-Advisor	Club D	\$724.00	1/2 \$1,448 split w/ D. Budinas
Eyer	Willett, David	Yearbook MS	Club D	\$1,448.00	
Eyer	Torpey, Kelsey	Builder's Club	Club D	\$1,448.00	
Eyer	Jones, Cathy	Memories Club I	Contract	\$33.56/session	Max 8 sessions
Eyer	Jones, Cathy	Memories Club II	Contract	\$33.56/session	Max 8 sessions
Eyer	Jones, Cathy	Memories Club III	Contract	\$33.56/session	Max 8 sessions
Eyer	Jones, Cathy	Scrapbooking Club I	Contract	\$33.56/session	Max 8 sessions
Eyer	Jones, Cathy	Scrapbooking Club II	Contract	\$33.56/session	Max 8 sessions

Schedule B for September 23, 2013 Board Agenda

<b>School</b>	<b>Name</b>	<b>Position</b>	<b>Contract/Club</b>	<b>Amount</b>	<b>Notes</b>
Eyer	Jones, Cathy	Scrapbooking Club III	Contract	\$33.56/session	Max 8 sessions
Eyer	DiRado, Joseph	PJAS Advisor	Club A	\$302.00	
Eyer	Hummell, Julie	Mathcounts	Club B	\$603.00	
Eyer	Hubbs, Mike	PJAS Advisor	Club A	\$302.00	
EHS	Kazmierski, Tim	Softball Coach Volunteer	n/a	volunteer	
EHS	Schaeffer, David	Softball Coach Volunteer	n/a	volunteer	
EHS	Augustin, Rebecca	Peers Assisting Learning Support	Club C	\$1,146.00	
EHS	Moxey, Andy	Yearbook (Tattler) Business Advertising (HS)	Contract	\$483.00	
EHS	Moxey, Andy	Yearbook (Tattler) Advisor (HS)	Contract	\$4,162.00	
EHS	Petrunka, Shannon	Winter Track Club Advisor	Club C	\$1,146.00	
EHS	Mihalik, Mike	Student Government Association co-advisor	Contract	\$1,085.50	1/2 \$2,171 split w/ K. Musselman
EHS	Musselman, Kelly	Student Government Association co-advisor	Contract	\$1,085.50	1/2 \$2,171 split w/ M. Mihalik
EHS	Reaman, Denise	Stinger Advisor	Contract	\$1,568.00	
EHS	Babbitt, Jessica	Spanish Club	Club D	\$1,448.00	
EHS	Bradley, John	Robotics Club	Club C	\$1,146.00	
EHS	Ohl, Brent	Physics Club	n/a	volunteer	
EHS	Hoffert, Margaret	Pennsylvania Math League	Club D	\$1,448.00	
EHS	Landrum, Brett	Pennsylvania Jr. Academy Science Advisor	Club B	\$603.00	
EHS	Mihalik, Mike	Golf Club	n/a	volunteer	
EHS	Larkin, Steph	No Place for Hate Advisor	Club D	\$1,448.00	
EHS	Mihalik, Mike	National Parks Club Advisor	Club C	\$1,146.00	
EHS	Babbitt, Jessica	EHS Mountains of Hope	Club B	\$603.00	
EHS	Snyder, Tiffany	Latin Club Advisor	Club D	\$1,448.00	
EHS	Kuebler, Jill	Kid-to-Kid	Club D	\$1,448.00	
EHS	Wells, Lisa	Key Club (co advisor)	Club D	\$724.00	1/2 \$1,448 split w/ D. Teles-Carl
EHS	Teles-Carl, Denise	Key Club (co advisor)	Club D	\$724.00	1/2 \$1,448 split w/ L. Wells
EHS	Zarnas, Jillian	Interact Club	Club D	\$1,448.00	
EHS	Ohl, Brent	Academic Team (Scholastic Scrimmage)	Club C	\$1,146.00	
EHS	Duffy, Kelly	Future Business Leaders of America Advisor	Club D	\$1,448.00	
EHS	Montero, Heather	Fashion Club	n/a	volunteer	
EHS	Kuebler, Jill	Drama Club	Club D	\$1,448.00	
EHS	Harrington, Ryan	Band Club	n/a	volunteer	
EHS	McConville, Andrew	Astronomy Club	Club C	\$1,146.00	
EHS	Smartschan, Nancy	Anime Club	Club B	\$603.00	
EHS	Blackstone, Carlen	American Computer Science League	Club C	\$1,146.00	
EHS	Hosford, Courtney	Cheerleading Assistant Coach	Contract	\$2,250.00	
Shoemaker	Super, Lindsay	Chorus Concert (Spring)	Contract	\$440.00	
Shoemaker	Super, Lindsay	Chorus Concert (Winter)	Contract	\$440.00	
LMMS	Shingler, Jane	Builder's Club	Club C	\$1,146.00	
LMMS	Harned, Michelle	PJAS Advisor	Club A	\$302.00	

## EDUCATIONAL CONFERENCES

SEPTEMBER 23, 2013

Conference Title:	Data Quality Engine: District Training, Harrisburg
Date(s):	September 5, 2013
Attending:	Michele Readinger, Student Management Systems Coordinator
Estimated Cost:	\$103.88
Conference Title:	High School Science Teachers Networking Group, Carbon Lehigh IU
Date(s):	October 8, 2013
Attending:	Kim Kneller, Science Teacher, Emmaus HS John Bradley, Science Teacher, Emmaus HS Rachel Kramer, Science Teacher, Emmaus HS Brent Ohl, Science Teacher, Emmaus HS
Estimated Cost:	\$34.43/person, plus per diem substitutes
Conference Title:	PATTAN: Special Education Plan Training, King of Prussia
Date(s):	November 12, 2013
Attending:	Dr. Linda Pekarik, Director of Special Education Meredith Frantz, Supervisor of Special Education
Estimated Cost:	\$68.76
Conference Title:	PATTAN: Helping Adolescents Better Manage School Language and Learning, Online
Date(s):	September 25, 2013 (5:00 p.m.-8:00 p.m.)
Attending:	Rebecca Beitler, Speech/Language Teacher, Shoemaker School
Estimated Cost:	No cost
Conference Title:	K-5 STEM Networking Group, Carbon Lehigh IU
Date(s):	October 31, 2013
Attending:	Erin Murphy, Elementary Science Chair
Estimated Cost:	\$20.00
Conference Title:	Special Education & Special Needs PA Regulations: Chapters 14, 15, 16, Lehigh University
Date(s):	September 25, 2013 (4:00 p.m.-7:00 p.m.)
Attending:	Kate Davenport, School Psychologist, Emmaus HS
Estimated Cost:	No cost
Conference Title:	NAESP: Leadership Immersion Institute, National Mentor Certification Programs, Savannah, GA
Date(s):	November 1-3, 2013
Attending:	Anthony Moyer, Principal, Willow Lane School
Estimated Cost:	\$2307.00
Conference Title:	Attendance; Child Accounting; Professional Association of PA Fall Meeting, Hershey
Date(s):	November 1, 2013
Attending:	Michele Readinger, Student Management Systems Coordinator Deborah Diefenderfer, Technology Assistant
Estimated Cost:	\$104.56/person
Conference Title:	Content Area Networking-Math Grades 7-12, Carbon Lehigh IU
Date(s):	October 1, 2013
Attending:	Susan Noack, Middle Schools Curriculum
Estimated Cost:	\$34.69 (Title II Funding)

Conference Title:	Content Networking-ELA Middle Level, Carbon Lehigh IU
Date(s):	October 3, 2013; November 5, 2013
Attending:	Susan Noack, Middle Schools Curriculum Tim O'Connor, English Teacher, Eyer MS
Estimated Cost:	\$34.69/session (Title II Funding)
Conference Title:	Building Common Assessments, Hunt Valley, MD
Date(s):	October 1-2, 2013
Attending:	Michele James, Elementary Schools Curriculum
Estimated Cost:	\$1229.90 (Title II Funding)
Conference Title:	Building Common Assessments, Hunt Valley, MD
Date(s):	October 1-2, 2013
Attending:	Dennine Leschinsky, IST Teacher, Wescosville School
Estimated Cost:	\$1149.80 (ABG Grant)
Conference Title:	PATTAN: Similarities & Variations in Stuttering Therapy for Elementary, Middle, and High School Students, Carbon Lehigh IU
Date(s):	November 1, 2013
Attending:	Rebecca Beitler, Speech/Language Teacher, Shoemaker School
Estimated Cost:	No cost
Conference Title:	STEM Networking Group, Carbon Lehigh IU
Date(s):	March 14, 2014
Attending:	Heather Slatoff, Science Teacher, LMMS
Estimated Cost:	\$28.19, plus per diem substitute
Conference Title:	Content Area Networking Group, Science, Carbon Lehigh IU
Date(s):	October 16, 2013; February 19, 2014
Attending:	Tracie O'Connor, Science Teacher, Eyer MS
Estimated Cost:	\$34.69/session, plus per diem substitute
Conference Title:	Content Area Networking Group-STEM, Carbon Lehigh IU
Date(s):	November 5, 2013; March 4, 2014
Attending:	Tracie O'Connor, Science Teacher, Eyer MS
Estimated Cost:	\$334.69, plus per diem substitute

## Consultation Services &amp; Activities

DESCRIPTION	WHEN	PLAN & DELIVERY TIME	COST
<b>1) Evaluate District Capacity for Instructional Improvement &amp; Innovation through Social Network Analysis</b> <ul style="list-style-type: none"> <li>Collect and analyze teacher teaming/network data from each school</li> <li>Generate school level socio-grams (maps) for analysis by DILT &amp; CCC &amp; SILTs</li> </ul>	Sept – Nov 2013	3 days	N/C
<b>2) EPSD Teacher Collaboration &amp; Instructional Improvement Survey</b> <ul style="list-style-type: none"> <li>Develop and administer EPSD Teacher Collaboration &amp; Instructional Improvement Survey</li> <li>Survey will measure and assess teacher perceptions of teaming quality and attributes, effects of teaming on quality of instructional practice, and effects of instructional practice on student learning</li> <li>Clean raw data to insure confidentiality.</li> <li>Generate district and school level reports for analysis by DILT &amp; CCC &amp; SILTs</li> </ul>	April - May 2014	4 days	\$11,520
<b>3) Assess Quality of CCC &amp; DILT cycles of inquiry (3x)</b> <ul style="list-style-type: none"> <li>Modify TCAR for EPSD CCC and Instructional Leadership Team use</li> <li>Administer survey - CCC and DILT members self-assess thru on-line survey</li> <li>Report findings to CCC and DILT planning teams.</li> </ul>	Sept/Oct 2013, Jan/Feb & May 2014	.5 day	\$1,440
<b>4) Direct Consultation – District Level</b> <ul style="list-style-type: none"> <li>One-on-one consultation with Dr. Torma, Dr. Seidenberg, and/or other DILT and CCC Planning Team Leaders</li> <li>3 hours/month (approximately 1.5 hours every other wk - 20 mtgs @1.5 hrs. each = 30 total hours); Held by conference call or Skype</li> </ul>	Sept 2013 thru June 2014	3.75 days	\$10,800
<b>5) School-level Teacher Collaboration &amp; Instructional Improvement Survey</b> <ul style="list-style-type: none"> <li>Develop and administer Teacher Collaboration &amp; Instructional Improvement Survey at focus school</li> <li>Clean raw data to insure confidentiality</li> <li>Generate school level report</li> </ul>	Sept – Oct 2013	1 day	\$2,880
<b>6) Provide On-Site School-Level Instructional Leadership (8 days on site)</b> Will include some combination of the following activities to be determined in collaboration/consultation with building principal and Drs. Seidenberger and Torma: <ul style="list-style-type: none"> <li>Observe/co-facilitate school and/or grade level instructional rounds</li> <li>Observe/co-facilitate full faculty meeting - PD/curriculum day</li> <li>Observe/co-facilitate SILT meeting</li> <li>Observe/co-facilitate teacher team(s)</li> <li>Observe teaching</li> <li>Conduct teacher interviews and/or teacher team interviews</li> <li>Work one-on-one with teams of teachers</li> <li>One-on-one consultation with Principal</li> </ul>	2 days Oct/Nov 2013, 3 days Jan/Feb 2013, 3 days Apr/May 2014	8 days	\$23,040
<b>7) Provide On-Site District-Level Instructional Leadership (2 days on site)</b> To take place in concurrently with focus school on-site consultation trips (see #6) Will include some combination of the following activities to be determined in collaboration/consultation with Drs. Seidenberger and Torma: <ul style="list-style-type: none"> <li>Observe/co-facilitate DILT meeting</li> <li>Observe/participate in CCC meeting</li> <li>Co-facilitate instructional rounds</li> </ul>	TBD, 1 day Jan/Feb 2013, 1 day April/May 2014	2 days	\$5,760
<b>Total Cost for Consultation Services</b>		<b>\$55,440.00</b>	

**Additional Expenses and Considerations**

The East Penn School District will reimburse Dr. Woodland for travel expenses that she incurs in carrying out the consultation activities outlined in this agreement including: airfare or driving mileage, ground transportation, lodging and food. Estimated cost for 1 day on-site trip is approximately \$548. (Mileage: 607 miles @ .558/mile=\$338.00) + \$160 hotel (Wingate Allentown) + \$50 per diem.

Both parties agree to remain flexible in order to accommodate changes that might need to be made to the date/time of delivery of on-site professional development and consultation activities in order to accommodate fluctuations or unseen events in the East Penn SD schedule or unavoidable scheduling conflicts that come up for Rebecca Woodland.

**Preferred Payment Schedule**

- September 2013 Invoice for 25% of Total Cost for Consultation Services (\$13,860.00) plus additional unreimbursed expenses, to be reimbursed by September 30, 2013
- February 2014 Invoice for 50% of total cost for consultation services (\$27,720.00) plus additional unreimbursed expenses to be paid by February 28, 2014
- June 2013 Invoice for 25% of total cost for consultation services (\$13,860.00) plus additional unreimbursed expenses to be paid by June 30, 2014

**Please make checks payable to:**

Dr. Rebecca Woodland  
67 Hulst Road  
Amherst, MA 01002  
SSN# 022-62-2376

**Terms of Agreement**

By signing below both parties agree to the terms of the consultation contract and to carry out the activities as described in this memorandum of understanding.

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Dr. Thomas L. Seidenberger, Superintendent of Schools

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Date

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Dr. Rebecca H. Woodland, Associate Professor

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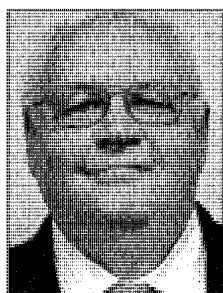
Date



# 2014 Slate of Candidates

For more detailed information, visit [www.psba.org/elections/index.asp](http://www.psba.org/elections/index.asp)

## President-elect



### William S. LaCoff \*

Colleagues,

I'm Bill LaCoff. I was first elected to the school board of Owen J. Roberts SD in 1995. Being retired, my service on the board and with PSBA as a Liaison and Federal Relations Network member is my current "job." Prior to retiring, I was employed in various aspects of the real estate industry; as a mortgage broker, an agent and a property manager. My involvement with the community is extended beyond schools. I am President of a non-profit, Historic Yellow Springs, that is focused on art, culture and the environment. Villanova University is my alma mater.

Anita is my wife. We have five grown children, six grandchildren and one great-grandson. All of these (except the baby!) are products of our system of public education. I, myself, attended the best schools public education has to offer. This experience, from my entrance into first grade, up to the latest experiences of my grandchildren, has instilled in me a deep appreciation for the value of our public schools. Public schools are no less than the foundation of our democracy. For our country to succeed, our children must succeed.

That is the "passion" part of why I am seeking the office of President-elect of PSBA. My experience makes me uniquely qualified to be a leader of our organization. I don't say that lightly or with hubris. I was President of the organization in 2007. So, in addition to my experience with FRN and as a liaison, I have had experience as a Region leader, President of the Insurance Trust, and a Trustee of the Pennsylvania School District Liquid Asset fund. My focus has always been on good governance; whether it be at PSBA, Owen J. Roberts or Historic Yellow Springs. In every setting, I have been on the Governance committee or its equivalent. Perhaps that is why school board members from various parts of the Commonwealth sought me out to once again lead the organization and I accepted the challenge.

Good governance is also my goal as a leader of PSBA. We are in a transition phase. We will have a new Executive Director to lead us forward. I offer institutional memory that is vital in a transition. The effect of good governance is to strengthen PSBA. I promise to be fair to all our members and to be respectful of their opinions and desires. I promise to be respectful of the staff that works hard on our behalf. I promise to represent the organization in public in the most professional way and to constantly advocate for public schools.

My goal for PSBA is to make it continually improve for school board members. We must show value to our members so we can help them be better board members. Better board members mean successful schools and successful schools mean successful students. That is why, with your support, I will bring passion to the leadership of PSBA.



### Mark B. Miller

I am Mark B Miller, 1st Vice President of Pennsylvania School Boards Association, School Director in Centennial School District, and Co-Chair of Keystone State Education Coalition. I also serve with Diane Ravitch on the Board of her Network for Public Education, a national organization supporting public education.

My goals as your President Elect are to refocus PSBA on our "Core Values" (Excellence, Leadership, Commitment, Integrity, Respect, Teamwork) and to complete implementation of PSBA's governance changes initiated in 2012. Rely that my team will include PSBA's Membership, plus important stakeholders like PASA, PASBO, PSEA, PAESP, PARSS and our General Assembly. Please see my website ([www.markbmiller.com](http://www.markbmiller.com)) for more objectives and several letters of Endorsement.

This year, I serve as Chairperson of PSBA's Legislative Platform Committee and PSBA's Career and Technical Education Task Force. I constantly "Stand up for Public Education" testifying at all levels (federal and state), advocating a properly funded system of free and appropriate public

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\*Endorsed – The Leadership Development Committee may, by majority vote, choose to endorse the nomination(s) of one or more candidates for any elected position as a means of identifying those candidates that the Leadership Development Committee considers to be highly qualified.

– PSBA Bylaws, Article IV, Section 5.C.



## President-elect

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(Miller continued)

education in the least restrictive, safe environment be available for all children. In addition to providing testimony to several House and Senate Committees, I've performed numerous speaking engagements across Pennsylvania, New Jersey and New York.

One highlight of my current PSBA term was being invited to participate in a nationally broadcasted conference call with First Lady Michelle Obama to promote health and wellness in schools.

My PSBA advocacy carries over to Keystone State Education Coalition. KeySEC is a grassroots organization reaching more than 2,500 Pennsylvania education policymakers – school directors, administrators, legislators, legislative and congressional staffers, parents, leading educators, media, several regulatory agencies, professional associations and education advocacy organizations each day.

At the national level, I am a delegate to NSBA's Federal Relations Network since 2009, visiting regularly with members of Congress and their staffs to share my insight as a member of NSBA's Teacher/Principal Effectiveness and Early Childhood Education Committees. I strive for increased funding of IDEA, reauthorization of ESEA and Child Nutrition Act. I am on NSBA's Nominating Committee and a charter member of NSBA's Corporate Partnership Council.

Professionally, I am a marketing consultant and artist manager/agent with a roster of prominent clients, including The Jacksons, four movie studios, Kellogg Company, Wyeth-Ayerst and Nestle. I attended/graduated from Philadelphia's Central High School, Pierce College, Philadelphia College of Textiles & Science and Temple University. I am managing partner of a small west coast publishing company (Journey Publications LLC), vice president of NIXLE, Past Master of my Masonic Lodge and PIAA sports official. I am most proud of being a single parent to three adult children, Jaciyn (a public school teacher), Brooke and Leland.

See my partial list of current PSBA service:

- Chair – PSBA Career & Technical Education Task Force
- Chair – PSBA Ad-Hoc Technology Review Committee
- Chair – PSBA Regional Action Plan Committee
- Member – PSBA Bylaws Committee
- Member – PSBA Charter School Services Committee
- Co-Chair – Keystone State Education Coalition
- Director – Network for Public Education
- Delegate – NSBA Federal Relations Network since 2009
- Charter Member – NSBA Corporate Partnership Council
- Member – NSBA Teacher/Principal Effectiveness Committee
- Member – NSBA Early Childhood Education Committee

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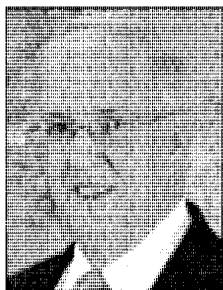
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– PSBA Bylaws, Article IV, Section 5.C.

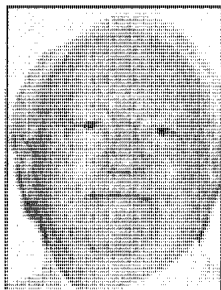
For more detailed information, visit [www.psba.org/elections/index.asp](http://www.psba.org/elections/index.asp)

## Vice President



### Larry B. Breech

Breech is a 14-year member of the Millville Area School Board (Columbia Co.) and the current president of the CSIU 16 Board of Directors, which he has been an active member of for more than 12 years, serving a past term as vice president and a multi-year tenure as treasurer. He also has served for eight years on the board for the Columbia-Montour AVTS, as a member of the Negotiations Committee and is now serving as alternate and is on the AVTS planning committee. During his tenure, he served five years as treasurer and a term as vice president and president. He has represented the boards as PSBA representative on the Act 1 and Act 50 Tax Study Commissions, being chairperson on the latter. Breech is currently PSBA liaison and serves on the Negotiations and Curriculum committees for MASD. He was instrumental in initiating two new courses into the curriculum; an elective dealing with advanced technology and networking, and a required class focusing on financial literacy. A retired farmer, Breech has been recognized for his 17 years of state and national grassroots advocacy on behalf of family farmers and rural communities, including a citation for "exemplary rural leadership" from the PA House of Representatives. He is currently serving as a guest teacher for several school districts. He earned his Bachelor of Science degree from Penn State and is a graduate of the Rural Leadership Program (RULE VI) hosted by Penn State.



### Charles H. Ballard \*

Chuck Ballard is a Registered Professional Engineer in California and Pennsylvania. He has a BS degree in Nuclear Engineering from the University of Michigan and an MS in Electrical Engineering and Computer Science from the University of California, Berkeley. He has been chairman (twice) of the Human Factors Division of the American Nuclear Society (ANS) and a member of the Board of Directors of ANS. He currently resides in Emmaus, Pennsylvania with his wife, a dog and a cat, and won't begin to tell you where he fits in that pecking order. His hobbies are reading (primarily science fiction), amateur radio, gardening and computers. He has been an elected School Director for the East Penn School District for nearly 18 years, currently is Board President and has been active as a member of the Pennsylvania School Boards Association and the National School Boards Association, including the Federal Relations Network. His family motto is "Non illegitimi carborundum". Like Diogenes, he is out seeking a leader, honestly.

#### Statement:

I believe PSBA has to change. If you don't want PSBA to change, don't vote for me.

Public education is facing unprecedented challenges that we have never faced before. We have private interests trying to take over schooling our children. We have legislators trying to keep their state-paid 'jobs' by doing everything by popularity poll. We have groups that want to separate their children from associating with the children in public schools. We have ideologues trying to label public schools as "government schools" with the implication that we are somehow 'brainwashing' students.

PSBA needs to change to counter these threats. We have been too passive in responding to these attacks on public education and we need to do more. For example, I believe PSBA should be producing public service announcements for radio and TV fighting back on these issues.

Simple messages like:

"We are NOT 'government schools'---We are PUBLIC schools -----YOUR schools. Help PSBA fight privatization of your schools. For more information go to [www.PSBA.org/YourSchools](http://www.PSBA.org/YourSchools). The Pennsylvania School Boards Association."

We need to do more for members who are not long-time school board members, who might have to face contested elections every 4 years and changing board majorities. Longevity is a good

**Turn page over**

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– PSBA Bylaws, Article IV, Section 5.C.

## Vice President

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(Ballard continued)

thing, but the majority of our members don't serve that many terms and need to be energized to become more active in the operation of PSBA, and get more benefit from that association.

In short, I am advocating reform of PSBA. I want to reexamine everything we are doing to see if it still makes sense in today's environment and direct more of our efforts into activities that will be more effective in countering the erosion of public confidence in education and our roles as elected officials to provide a thorough and efficient system of public education for Pennsylvania.

If that is what you want, I ask for the vote of your board for my candidacy for Vice-President of PSBA.

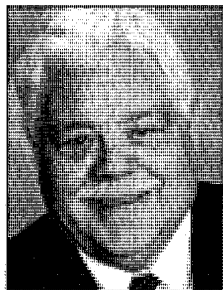
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## Treasurer



### **Norman G. Hasbrouck \***

160 Quarry Lane  
California, PA 15419

#### **PSBA Statement for Leadership Position:**

- My professional career (39 years - recently retired) has been devoted to education. Consequently, I am prepared to devote my time, energy, and experience to obtain critical funding and essential curriculum necessary for Pennsylvania students to succeed in today's competitive world.

#### **Personal:**

- Spouse – Ellen Kidd Hasbrouck – (33 years)
  - a) Public School Teacher and Author – (27 years)
- Three children – Christopher (31), Thomas (29), Tasha (26)
  - b) Public School & PA Public University Graduates

#### **Education:**

- Thiel College – B.A. Biology
- Slippery Rock State College - M.A. Guidance and Counseling
- Indiana University of PA – Doctoral Studies – ABD – Student Personnel Services
- Franklin Covey Institute – Instructor Certifications
  - a) Seven Habits of Highly Effective People
  - b) Principle Centered Leadership
  - c) The Speed of Trust

#### **Employment:**

- Thiel College – Admissions Counselor – (34% enroll. increase) - (1974-1976)
- LaRoche College – Admissions Director - (103% enroll. increase) - (1976-1980)
- California University of PA – Dean of Admissions – (1980-1984)
- California University of PA – Dean of Admissions & Academic Records - (1984-1989)
- California University of PA – Dean for Enrollment Management & Academic Services - (1989 - 2000) – (1980 to 2000 ... 91% enrollment increase)
- California University of PA – Special Assistant to President & Director, Office of Continuous Improvement – (2000 - 2013) – (Retired February 2013)
  - a) Responsibilities: institutional surveys/research; National, Commonwealth, and PASSHE reports; PASSHE performance funding indicators; affiliations with The Smithsonian Institution, National Gallery of Art, and National Children's Museum; SECA/United Way Chairperson; liaison with California Borough; and other projects.
- Committee member to develop initial Strategic Plan for Pennsylvania State System of Higher Education – “Leading the Way” – (2004 - 2013)
- University's consultant to PASSHE during the implementation of Admissions/Records SAP module – (2010)

#### **Activities:**

- Corry Area High School – athletics, chorus/plays, class officer – (1967 - 1970)
- Thiel College – sports, campus judicial board, fraternity officer – (1970 - 1974)
- Thiel College Alumni Board – (1975 -1977 and 2013-2016)
- President, Deans/Directors of Admission – PCHE (Pittsburgh Council on Higher Education) – (1977-1978)
- Chairperson, Pittsburgh National College Fair – (1978 - 1982)
- President, Deans/Directors of Admission – PUAA (Pennsylvania Universities Admissions Association) – (1982 and 1992)

**Turn page over**

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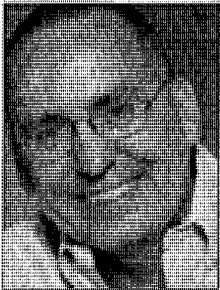
## Treasurer

(Hasbrouck continued)

- School Board - California Area School District (2006 - 2014)
  - a) Vice-President – (2010 and 2011)
  - b) President – hired new superintendent - (2012)
  - c) Chair, Education Committee – (2007 – 2011)
  - d) Chair, Budget and Finance Committee – (2013)
  - e) Chair, Athletic Committee – (2013)
  - f) Comprehensive Planning Committee – (2013)
  - g) Pennsylvania School Boards Association – (2006-2013)
  - h) Appointment, PSBA Platform Committee – (2013)
- Secretary, California Borough Planning Commission – (2010-2013)
- PAWest Soccer Association Executive Board – (2000-2013)
- United States Soccer Federation - Certified assessor, assignor, instructor, and referee - (23 years)
- PIAA Soccer Official – (23 years)
- Rotarian – (30 years)

### Organizations:

- Pennsylvania School Boards Association
- American Association College Registrars and Admissions Officers
- National Association College Admissions Counselors
- The College Board
- Council for the Advancement of Small Colleges
- Rotary International
- California First Presbyterian Church
- Outstanding Young Men of America (1980)
- Who's Who in the East (1992)
- Phi Delta Kappa Alumnus



### Otto W. Voit III \*

#### Please Vote Otto Voit for PSBA Treasurer

“Sometimes it is not enough to do our best; we must do what is required”

- Sir Winston Churchill (1874-1965)

I am passionate about public education and in the belief that they are critical institutions necessary to keep America great. Others do not agree – we read everyday about some politician or some billionaire or some think tank assailing public education for the ills of society.

PSBA is an advocate for public education. If elected I will stand with PSBA to make its voice even stronger and to stand against those who are misguided in their beliefs about what education is and just how hard it is to educate the youth of today.

I believe in and live by PSBA's 6 core values:

- Leadership – to inspire others to achieve extraordinary results. This requires vision, risk-taking and demonstrating excellence.
- Excellence – to strive to always give our best.
- Commitment – to demonstrate our belief in public education and the importance of local school governance
- Integrity – to be honest, responsible and ethical in everything that we do

Turn page over

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# Treasurer

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(Voit continued)

- Respect – to recognize the dignity and worth of everyone by treating them with courtesy and fairness
- Teamwork – Individually, we possess unique strengths and skills. Together, we achieve greater common goals through collaboration and communication.

To take our message forward we must have money and therefore we must be fiscally sound. I am running for PSBA Treasurer to insure that we have the resources necessary to support our mission of promoting public education.

Because most of our PSBA's staff are participants in PSERS, our greatest challenge is to plan for the PSERS retirement funding, which like our school districts, is grossly underfunded. To that end I have developed a comprehensive 10 year plan for our local board as well as a model to use for PSBA. A copy is available by writing to me at [ovoit@mac.com](mailto:ovoit@mac.com)

I have the strong business and financial acumen necessary to do this job well. I have served in progressive executive positions which include Chief Financial Officer, Executive Vice President, General Manager and President. I have been recognized for my critical thinking and analytical capabilities. I have been CFO of a \$100million dental and cosmetic company, an engineering software company and an INC500 educational materials company.

Some personal highlights are:

- Executive MBA, w/honors, St. Joseph's University
- B.S., Penn State University
- Member - Institute of Management Accountants
- Veteran of the Persian Gulf War
- Active in Cub Scouts and Little League Coaching
- Elected member of the Muhlenberg School Board in Berks County for 14 years and have served as President and Vice President.
- I reside in Muhlenberg with my wife of 25 years, Sheryl.
- Together we can advocate for public education. Public education is so critical to our country's future that doing our best is not enough; we must do what is required.

Please Vote **Otto Voit** for **PSBA Treasurer**

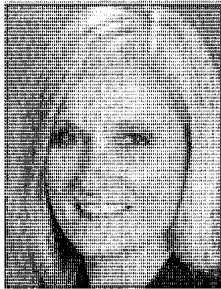
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For more detailed information, visit [www.psba.org/elections/index.asp](http://www.psba.org/elections/index.asp)

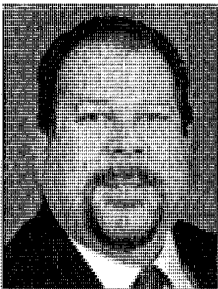
## **At-Large Representative (East) Representing Regions 7, 8, 10, 11, 15**



### **Maura Buri**

I am a mother of three children, all of whom are in public school. I run a Home Day Care Center and am a trainer in two gyms. I have been involved with numerous community service organizations and events: Valley Forge Optimist Club; King of Prussia Soccer Club; Big Brothers/Big Sisters; and Girl Scouts of Eastern Pennsylvania; and Upper Merion Fit Fest (founder and leader for six years running). Running for a Director position in the Upper Merion Area School District (my local District) seemed a logical next step for me. I believe in educating our children for their future and for the future of our communities. Whether the students leave high school to enter college, vocational training, the military, or the workforce, it is our job to make sure they are not only educated but well-rounded: fluent in the arts, sports, service clubs, and the many organizations that make our communities truly livable spaces.

This is my election year and I am running unopposed, so I am looking forward to my next four-year term. As soon as I knew I would be serving a new full-term, I began attending seminars and webinars that are offered by PSBA to further my knowledge about the organization and on the full range of issues with which it deals. I am interested in the position of At-Large Representative (East) with PSBA because I feel that my broad experience as a business owner, mother, and community worker gives me perspective that would allow me to give voice to the needs of many districts – perhaps, especially those that differ in size and wealth. I would relish the opportunity to interact with Directors in other Districts, encouraging them to take advantage of the enormous resources that PSBA provides and to help build the organization. I am extremely motivated and dedicated to educational success and look forward to helping shape the foundation for such success throughout the Eastern Region of Pennsylvania.



### **Robert M. Schwartz \***

Ladies and Gentleman;

My name is Robert M Schwartz and I am the endorsed candidate for the Eastern Region - Member at Large to the PSBA Board of Directors. I am a Financial Advisor with my own independent practice located in Hawley, PA near Lake Wallenpaupack in the Poconos. I am also 50 years old and have been married for 18 years with two stepchildren. One of my stepchildren (now in her early 30s) is a special needs woman with both physical and developmental challenges. My stepson (married and in his late-20s) graduated 4th in his high school class, cum laude at Lafayette College and with honors when receiving his master's degree at University of Delaware.

I have been on the school board of the Wallenpaupack Area School District for 7 years having been appointed to replace a member who resigned and twice re-elected to my position. For the past 2+ years I have been Wallenpaupack's representative to the NEIU 19 Board of Directors and I have just begun my tenure as president of that board. My other involvement includes more than 15 years as a member of the Rotary Club of Newfoundland, past board member of the United Way of Lackawanna and Wayne Counties, and 20 plus years of involvement and management of Challenger Little League which is a baseball league for children with disabilities.

My ability to thoroughly and objectively evaluate issues as they arise linked with my desire to get involved has made me an asset to just about any organization that I have been a part of. With 30 years of sales and consulting experience I have always been willing to both praise and honor accomplishments but I will not hesitate to vocalize my opinions when I feel that there is a better way than 'what we have always done'. Although some people are initially put off by my readiness to point out an opportunity for improvement, they tend to quickly rally to my side when they see that; 1) I don't point out a problem unless I am willing to help find a solution, 2) I am willing to point out challenges and issues of my own, and 3) I will always roll-up my sleeves to work towards whatever corrective action needs to be done.

**Turn page over**

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## **At-Large Representative (East) Representing Regions 7, 8, 10, 11, 15**

(Schwartz continued)

I may be candid but you will ALWAYS find that I am honest and fair in my criticisms AND my praises. As a board member and in anything else I am involved with – I am not there to add a line to my resume...I only get involved if I am going to be an active part of the team. My goal for the PSBA is to make it a true statewide advocate and educational tool for all the school boards across PA. I think it is imperative that in particular the smaller districts and the districts in the lesser densely parts of the state need a unified voice.

I look forward to your support.

**Turn page over**

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# EAST PENN SCHOOL DISTRICT

SECTION: COMMUNITY

TITLE: PUBLIC PARTICIPATION IN  
BOARD MEETINGS

ADOPTED: August 25, 1975

REVISED: April 27, 1992

	<p style="text-align: center;">903. PUBLIC PARTICIPATION IN BOARD MEETINGS</p>
1. Purpose	<p>The Board recognizes the value to school governance of public comment on educational issues and the importance of involving members of the public in Board meetings.</p>
2. Authority	<p>In order to permit fair and orderly expression of such comment, the Board will provide a period for public participation and will formulate rules to govern such public participation in Board meetings.</p>
3. Delegation of Responsibility  65 P.S. 271 et seq	<p>The presiding officer at each public Board meeting will follow the rules of the Board for conduct of public meetings in accordance with this policy and Policy 006.</p> <p>The presiding officer shall be guided by the following rules:</p> <ol style="list-style-type: none"> <li>1. Electronic recording devices and cameras other than those used as official recording devices will be permitted at meetings under rules provided by the Board and as provided in Policy 006.</li> <li>2. No placards or banners will be permitted within the meeting room.</li> </ol> <p>The Board recognizes its responsibility to conduct the business of the district in an orderly and efficient manner and will therefore require reasonable controls to regulate public presentations to the Board. A person wishing to address the Board should make his/her request known in writing before the meeting, indicating the subject. If no advance request is made, a person wishing to be heard by the Board shall first be recognized by the President. He/She shall then identify himself/herself and proceed with the comments as briefly as the subject permits.</p> <p>The President is responsible for the orderly conduct of the meeting and shall rule on such matters as the time to be allowed for public discussion, the appropriateness for the subject being presented and the suitability of the time for such a presentation. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings.</p>

903. PUBLIC PARTICIPATION IN BOARD MEETINGS - Pg. 2

<p>PA Statute 65 P.S. 271 et seq</p> <p>Board Policy 006</p>	<p>This replaces former policies BCBI and BCBJB</p>
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# Fund Accounting Check Summary

CAPITAL RESERVE - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 09/18/2013 and 09/18/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00001126	SHARP SIGNS & GRAPHICS	WILLOW PARKING LOT SIGNS.....		1,525.05
00001127	SOLAR TRAFFIC SYSTEMS	WILLOW TRAFFIC SIGNS.....		3,536.00
00001128	SPILLMAN FARMER ARCHITECTS	LINCOLN ROOF ENGINEERING.....		3,700.00
00001129	SHARP SIGNS & GRAPHICS	WILLOW PARKING LOT SIGNS.....		1,525.05
00001130	SOLAR TRAFFIC SYSTEMS	WILLOW TRAFFIC SIGNS.....		3,536.00
00001131	SPILLMAN FARMER ARCHITECTS	LINCOLN ROOF ENGINEERING.....		3,700.00
00001132	SHARP SIGNS & GRAPHICS	WILLOW PARKING LOT SIGNS.....		1,525.05
00001133	SOLAR TRAFFIC SYSTEMS	WILLOW TRAFFIC SIGNS.....		3,536.00
00001134	SPILLMAN FARMER ARCHITECTS	LINCOLN ROOF ENGINEERING.....		3,700.00
*01126-VD	SHARP SIGNS & GRAPHICS	VOID CHECK 1126-PRINTER JAM.....		-1,525.05
*01127-VD	SOLAR TRAFFIC SYSTEMS	VOID CHECK 1127-PRINTER JAM.....		-3,536.00
*01128-VD	SPILLMAN FARMER ARCHITECTS	VOID CHECK 278-PRINTER JAM.....		-3,700.00
*01129-VD	SHARP SIGNS & GRAPHICS	VOID CHECK 1129-PRINTER JAM.....		-1,525.05
*01130-VD	SOLAR TRAFFIC SYSTEMS	VOID CHECK 1130-PRINTER JAM.....		-3,536.00
*01131-VD	SPILLMAN FARMER ARCHITECTS	VOID CHECK 1131-PRINTER JAM.....		-3,700.00
32-CAPITAL RESERVE FUND				8,761.05
Grand Total Manual Checks :				-17,522.10
Grand Total Regular Checks :				26,283.15
Grand Total Direct Deposits:				0.00
Grand Total Credit Card Payments:				0.00
Grand Total All Checks :				8,761.05

# - Payables within Check      \* Denotes Non-Negotiable Transaction      c - Credit Card Payment

09/18/2013 12:08:45 PM

d - Direct Deposit

Page 1

EAST PENN SCHOOL DISTRICT

# Fund Accounting Check Summary

ATHLETIC FUND - From 09/11/2013 To 09/11/2013

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00003038	BARRY ATTICKS	JV/JRHI FB VS PENNRIDGE.....		93.00
00003039	BARRY SCHAFFER	V/JV FB SCRIMMAGE VS SOLEHI.....		72.00
00003040	BILL BERKHEIMER	JVBSC VS CCHS (1) OFFICIAL.....		84.00
00003041	CAROL HUDAK	LMMS GVB VS EASTON.....		52.00
00003042	DALE NESTER	GVB VS LIBERTY.....	LMMS GVB VS EYER.....	110.00
00003043	DAVID DAZA	V BSC VS ALLEN.....	VBS VS CCHS.....	136.00
00003044	DEBBIE ANTHONY	LMMS FH VS EASTON.....		70.00
00003045	DENISE HOLUB	LMMS FH VS EASTON.....		70.00
00003046	DENNIS REHRIG	V/JV FB SCRIMMAGE VS SOLEHI.....		72.00
00003047	GARY OCKENHOUSE	JV BSC VS ALLEN.....		56.00
00003048	GLENN MINNICK	VGS VS DIERUFF.....		68.00
00003049	GLENN RISSMILLER	MSFB SCRIMMAGE VS NITSCHMANN (FIRS		20.00
00003050	JAMES BRETZ	V BSC VS ALLEN.....	VGS VS DIERUFF.....	204.00
00003051	JEFF GRIEGER	VGS VS NESHAMINY.....		68.00
00003052	JOE BENDA	JRHI/JV FB VS PENNRIDGE.....		93.00
00003053	JOE MAGONSIN	EYER GVB VS OREFIELD.....		52.00
00003054	JOHN ENDY	VGS VS CRN.....	BSC vs CBE - Correct Vendor.....	124.00
00003055	JOHN FEHER	JV GSC VS CRN.....		56.00
00003056	JOSEPH LABELLA	V/JV FB SCRIMMAGE VS SOLEHI.....	MSFB VS CCHS.....	143.00
00003057	KAREN PAMMER	LMMS FH VS NORTHAMPTON.....		70.00
00003058	KEITH RAUENZAHN	JVGS VS NESHAMINY.....		56.00
00003059	LAWRENCE BREINER	VFB VS BECAHI.....	MSFB SCRIMMAGE VS NITSCHMANN (FIRS	93.00
00003060	MICHAEL DEL PRIORE	VGS VS NESHAMINY.....		68.00
00003061	MIKE KOCH	V/JV FB SCRIMMAGE VS SOLEHI.....		72.00
00003062	MIKE STEINER	JV GSC VS CRN.....		56.00
00003063	MIKE WASCURA	GVB VS LIBERTY.....		58.00
00003064	MILTHON MARTINEZ	VGS VS CRN.....		68.00
00003065	PAT LORENZO	V/JV GVB VS DIERUFF.....		85.00
00003066	PAT PETRONE	V/JV FB SCRIMMAGE VS SOLEHI.....		72.00
00003067	PETER KONEK	MSFB SCRIMMAGE VS NITSCHMANN (FIRS		20.00
00003068	ROBERT ANDREWS	VFB VS BECAHI.....		73.00
00003069	ROBIN RADER	EYER FH VS NORTHWESTERN (1) OFFICI		90.00
00003070	ROD STROBL	VFB VS BECAHI.....		73.00
00003071	SHAWN HOADLEY	MSFB VS CCHS.....		71.00
00003072	STANLEY MONTRON	JV BSC VS ALLEN.....		56.00
00003073	STEPHEN BARRON	MSFB VS CCHS.....		71.00
00003074	TIM PETERS	VFB VS BECAHI.....		73.00
00003075	TOM CAPEHART	VFB VS BECAHI.....		73.00
00003076	WESLEY LOCH	JV/JRHI FB VS PENNRIDGE.....		93.00
00003077	WILLIAM DANISH	JVGS VS NESHAMINY.....		56.00

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

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EAST PENN SCHOOL DISTRICT

Page 1

# Fund Accounting Check Summary

ATHLETIC FUND - From 09/11/2013 To 09/11/2013

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00003078	WILLIAM ENGLER	JV/JRHI FB VS PENNRIDGE.....		93.00
		10-GENERAL FUND		
		Grand Total Manual Checks :	3,183.00	
		Grand Total Regular Checks :	0.00	
		Grand Total Direct Deposits:	3,183.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	3,183.00	

# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 09/10/2013 and 09/23/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00018206	CAYLEIGH BUTZ	VOID CHECK 18206; CK OVER 90 DAYS.		-18.95
00021102	2XL CORPORATION	SUPPLIES.....		216.47
00021103	A & B LOCK & SAFE CO INC	SUPPLIES.....		10.70
00021104	A-B-E LABORATORY	REPAIRS.....		100.00
00021105	A/CAPA	DUES.....		120.00
00021106	ADVANCED DISPOSAL SERVICES	DISPOSAL SERVICES.....		7,325.25
00021107	AIRGAS EAST	SUPPLIES.....		131.90
00021108	ALBURTIS RECREATION CENTER	RENTAL OF LAND AND BUILDINGS.....		500.00
00021109	ALL ELECTRONICS CORP	SUPPLIES.....		140.65
00021110	ALLEN TOWN SEWING MACHINE OUTLET	REPAIRS & MAINTENANCE SERVICES....		783.75
00021111	ALTERNATIVE BENEFITS SYSTEM	OTHER PROFESSIONAL SERVICES.....		919.50
00021112	AMAZON	BOOKS.....		631.99
00021113	AMERICAN CHORAL DIRECTORS ASSN	DUES/FEES.....		95.00
00021114	ARTS ACADEMY CHARTER SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		21,733.38
00021115	THE ART STORE INC	SUPPLIES.....		28.92
00021116	ART STUDIO CLAY CO	SUPPLIES.....		586.18
00021117	ASCD	DUES.....		308.00
00021118	B & H PHOTO-VIDEO	SUPPLIES.....		1,413.95
00021119	BAKER & TAYLOR	BOOKS AND PERIODICALS.....		203.56
00021120	BARNES & NOBLE	BOOKS.....		866.40
00021121	BARNES & NOBLE	BOOKS.....		259.63
00021122	BDU CORP	SUPPLIES.....		31.50
00021123	BENCHMARK EDUCATION COMPANY	BOOKS.....		22,572.00
00021124	BETTERBOTS	NON-CAP END USER EQUIP, RELATED HA		224.04
00021125	BIRDBRAIN TECHNOLOGIES, LLC	NON-CAPITAL END USER EQUIP/ORIGINA		106.24
00021126	BLICK ART MATERIALS	SUPPLIES.....		1,144.37
00021127	BSN - SPORT SUPPLY GROUP	SUPPLIES.....		1,167.80
00021128	BUILDERS DOOR & HARDWARE, INC	SUPPLIES.....		89.00
00021129	JESSICA CANCEL	OTHER PROFESSIONAL SERVICES.....		75.00
00021130	CAPSTONE	BOOKS.....		544.34
00021131	CARDMEMBER SERVICE	SUPPLIES & FEES - TECHNOLOGY RELAT		269.31
00021132	CASCADE SCHOOL SUPPLIES, INC	SUPPLIES.....		184.05
00021133	CENGAGE LEARNING	BOOKS.....		962.50
00021134	CHINESE MALL.COM	BOOKS.....		154.90
00021135	COLLINS SPORTS MEDICINE	SUPPLIES.....		376.55

\* Denotes Non-Negotiable Transaction

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# Fund Accounting Check Summary

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Note: Output selection limited to transactions dated between 09/10/2013 and 09/23/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021136	CONNECTICUT VALLEY BIOLOGICAL	SUPPLIES.....		110.00
00021137	CURIO ELECTRICAL REPAIR SHOP	REPAIRS / MAINTENANCE SERVICES.....		258.00
00021138	CYNMAR CORPORATION	SUPPLIES.....		987.53
00021139	D & H DISTRIBUTING CO.	SUPPLIES.....		3,454.47
00021140	DANWEBER WEST TRUST	TAX REFUND.....		1,114.14
00021141	DEER PARK	SUPPLIES.....		341.09
00021142	DELPHI	SUPPLIES.....		1,242.96
00021143	DEMCO INC	BOOKS.....		258.88
00021144	SCOTT DIDRA	SUPPLIES.....		306.38
00021145	DON HERB PHOTOGRAPHY	SUPPLIES.....		373.50
00021146	DYNAVON MAYER-JOHNSON	SUPPLIES.....		180.00
00021147	EDUCATION WEEK	BOOKS.....		78.00
00021148	EMMAUS AMBULANCE CORPS	OTHER PROFESSIONAL SERVICES.....		540.00
00021149	BOROUGH OF EMMAUS	WATER/SEWAGE.....		7,889.03
00021150	EPLUS TECHNOLOGY, INC	NON-CAPITAL END USER EQUIP/ORIGINA	SUPPLIES.....	1,463.98
00021151	EPSD CAFETERIA FUND	STATE REIMB.....		5,588.46
00021152	ERIC ARMIN INC	SUPPLIES.....		19.95
00021153	EXPRESS BUSINESS CENTER	PRINTING AND BINDING.....		8,485.00
00021154	FABTECH WELDING & REPAIR CORP	SUPPLIES.....	REPAIRS.....	641.32
00021155	FEDEX	COMMUNICATIONS.....		221.57
00021156	FERGUSON ENTERPRISES INC	SUPPLIES.....	MAINT, REPAIR, UPGRADE INFORMATION S	121.20
00021157	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		203,723.51
00021158	FITNESS CENTRAL	REPAIRS / MAINTENANCE SERVICES....		550.00
00021159	FOLLETT EDUCATIONAL SERVICES,	BOOKS.....		10,097.90
00021160	FRONTIER	TRANSPORT/TELECOMMUNICATIONS.....		3,204.99
00021161	G & N PROPERTIES LLC	TAX REFUND.....		1,346.45
00021162	GAYLORD BROS INC	SUPPLIES.....		231.39
00021163	GC ELECTRIC CO INC	SUPPLIES.....		343.44
00021164	GILMAN GEAR	SUPPLIES.....		223.67
00021165	GOVCONNECTION INC	TECH SUPPLIES/FEES.....		481.21
00021166	GRAHAM SECURITY POLICE INC	SECURITY/SAFETY.....		512.00
00021167	GRAYBAR ELECTRIC COMPANY, INC	SUPPLIES & FEES - TECHNOLOGY RELAT		2,291.38
00021168	GROTH MUSIC	SUPPLIES.....		388.24
00021169	GTS-WELCO-971	SUPPLIES.....		295.49

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021170	GUYETTE COMMUNICATION INDUSTRIES CORP	TRANSPORT/TELECOMMUNICATIONS.....		2,436.81
00021171	HAAN CRAFTS	SUPPLIES.....		2,981.79
00021172	HARBOR FREIGHT TOOLS	SUPPLIES.....		49.44
00021173	HARNED DURHAM OIL COMPANY	GASOLINE.....		3,156.96
00021174	MICHAEL HARNED	TAX REFUND.....		3,696.42
00021175	HEALY AWARDS INC	SUPPLIES.....		547.66
00021176	HM CASUALTY INSURANCE COMPANY	WORKERS' COMPENSATION.....		42,582.00
00021177	HOME DEPOT CREDIT SERVICES	SUPPLIES.....		98.39
00021178	HOME SCIENCE TOOLS	SUPPLIES.....		40.20
00021179	HOUGHTON MIFFLIN CO.	BOOKS.....		127,071.66
00021180	H. T. LYONS CONTRACTORS & ENG	REPAIRS.....		19,179.78
00021181	DENNIS & KERRIANNE IANNOTTA	OTHER PROFESSIONAL SERVICES.....		2,740.00
00021182	INTEGRA ONE	NON-CAPITAL END USER EQUIP/ORIGINA		855.00
00021183	ISTE	DUES.....		210.00
00021184	FREDERICK J JAINDL	TAX REFUND.....		633.73
00021185	JOHN DEERE LANDSCAPES	SUPPLIES.....		524.36
00021186	JOHNSON CONTROLS, INC.	REPAIRS.....		1,100.83
00021187	J.W. PEPPER & SON, INC.	SUPPLIES.....		368.79
00021188	KAPCO ADHESIVE PRODUCTS	SUPPLIES.....		520.80
00021189	KEYSTONE FIRE PROTECTION CO	OTHER PURCHASED PROF/TECH SERVICES		160.00
00021190	KURTZ BROS	SUPPLIES.....		944.15
00021191	LAKESHORE LEARNING MATERIALS	SUPPLIES.....		343.85
00021192	LANCASTER-LEBANON IU 13	SUPPLIES.....		269.25
00021193	NAPA AUTO PARTS	SUPPLIES.....		34.59
00021194	LEHIGH CAREER & TECHNICAL INST	TUITION TO AREA VOCATIONAL /TECHNI		119,516.58
00021195	LYONS MUSIC	SUPPLIES.....		261.45
00021196	MACUNGIE AMBULANCE CORP INC	OTHER PROFESSIONAL SERVICES.....		210.00
00021197	MAKE MAGAZINE	BOOKS.....		29.95
00021198	THE MARKERBOARD PEOPLE	SUPPLIES.....		153.45
00021199	MASTER SUPPLY LINE	SUPPLIES.....		470.51
00021200	MATHCOUNTS REGISTRATION	STUDENT FEES.....		115.00
00021201	MCGRAW-HILL COMPANIES	BOOKS.....		8,100.45
00021202	MEDCO SUPPLY COMPANY	SUPPLIES.....		57.98
00021203	MEDICAL ACADEMY CHARTER	TUITION TO PENNSYLVANIA CHARTER SC		3,087.03

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021204	SCHOOL			
00021205	MEIER SUPPLY INC	SUPPLIES.....		205.19
00021206	MELMARK	TUITION TO API'S.....		5,756.76
00021207	MENCHEY MUSIC SERVICE INC	BOOKS.....		486.40
00021208	MIDLANTIC CLAY	SUPPLIES.....		468.73
00021209	MIDWEST TECHNOLOGY PRODUCTS	SUPPLIES.....		258.98
00021210	MICHAEL & DONNA MIKOLAJCZYK	OTHER PROFESSIONAL SERVICES.....		280.00
00021211	MODERNFOLD OF READING INC	SUPPLIES.....		3,200.00
00021212	MODERN HANDLING EQUIPMENT	SUPPLIES.....	REPAIRS / MAINTENANCE SERVICES.....	474.42
00021213	COMP			
00021214	MONTERO VIOLINS	NON-CAPITAL EQUIPMENT/ORIGINAL....		3,950.00
00021215	THE MORNING CALL	BOOKS.....		2,515.05
00021216	MUHLENBERG MEDICAL REPAIR	REPAIRS.....		382.02
00021217	MUSIC IN MOTION	SUPPLIES.....		225.21
00021218	NATIONAL ART & SCHOOL	SUPPLIES.....		2,731.91
00021219	SUPPLIES			
00021220	NATIONAL BUSINESS EDUCATION	DUES.....		80.00
00021221	ASSOCIATION			
00021222	NATIONAL GEOGRAPHIC EXPLORER	BOOKS AND PERIODICALS.....		71.78
00021223	ASSOC FOR MIDDLE LEVEL EDUC	DUES/FEES.....		220.00
00021224	NAVANCE INC	TRAVEL.....		242.60
00021225	NAZARETH MUSIC CENTER LTD	SUPPLIES.....	REPAIRS.....	206.00
00021226	NCS PEARSON INC	SUPPLIES.....		1,061.55
00021227	NEIU 19 - DISTRICT	PROF EDU SERVICES - IU'S.....		17,934.74
00021228	NEXTEL COMMUNICATIONS	TRANSPORT/TELECOMMUNICATIONS.....		591.36
00021229	NORTHEAST JANITORIAL SUPPLY	SUPPLIES.....		924.50
00021230	LLC			
00021231	NORTHEAST PA RIFLE LEAGUE	DUES.....		175.00
00021232	OFFICE DEPOT	SUPPLIES.....		59.99
00021233	OLDCASTLE LAWN & GARDEN	SUPPLIES.....		159.75
00021234	NORTH			
00021235	ORTHOPAEDIC ASSOCIATES OF	OTHER PROFESSIONAL SERVICES.....		8,267.00
00021236	ALLE			
00021237	OTICON INC	SUPPLIES.....		1,216.00
00021238	PAESSP	DUES/FEES.....		1,050.00
00021239	PASBO	PROFESSIONAL EDUCATIONAL SERVICES.....		75.00
00021240	PASCD	DUES.....		65.00
00021241	PEARSON EDUCATION, INC	BOOKS.....		420.88

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021235	JAMES PEER	OTHER PROFESSIONAL SERVICES.....		75.00
00021236	PHILIP ROSENAU CO INC	SUPPLIES.....		400.33
00021237	ROGER D & MARIE B PHILIPS	TAX REFUND.....		110.43
00021238	PHONAK HEARING SYSTEMS, INC.	SUPPLIES.....		118.39
00021239	PIONEER REVERE	SUPPLIES.....		44.40
00021240	PITNEY BOWES	RENTAL OF EQUIPMENT.....		934.00
00021241	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		16,982.26
00021242	PRECISION ROLLER	SUPPLIES & FEES - TECHNOLOGY RELAT		23.22
00021243	PREMIER AGENDAS	SUPPLIES.....		1,637.60
00021244	PRO-ED	SUPPLIES.....		146.30
00021245	PROASYS INC	REPAIRS.....	REPAIRS / MAINTENANCE SERVICES....	922.50
00021246	PRUFROCK PRESS INC	SUPPLIES.....		357.50
00021247	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....		718.64
00021248	PYRAMID SCHOOL PRODUCTS	SUPPLIES.....		1,159.10
00021249	QUIGLEY CHEVROLET	SUPPLIES.....		219.35
00021250	QUILL CORPORATION	TECH SUPPLIES/FEES.....	SUPPLIES.....	438.41
00021251	RADIO MAINTENANCE INC	SUPPLIES.....		663.00
00021252	RADIO SHACK ACCOUNTS	SUPPLIES.....		29.99
00021253	RECEIVABL			
00021253	REALLY GOOD STUFF INC	SUPPLIES.....		261.59
00021254	REIMER BROS INC	CONTRACTED CARRIERS.....		23,748.39
00021255	RIFTON EQUIPMENT	SUPPLIES.....		373.50
00021256	ROSEN PUBLISHING GROUP	BOOKS.....		285.45
00021257	SBH AWARDS LLC	SUPPLIES.....		694.60
00021258	SCHAF'S VIDEO PRODUCTIONS	SUPPLIES.....		720.00
00021259	SCHOLASTIC MAGAZINES	BOOKS AND PERIODICALS.....	BOOKS.....	12,305.17
00021260	SCHOOL REHABILITATION	PES - OTHER EDUCATIONAL AGENCIES..		1,513.00
00021261	SERVICES			
00021261	SCHOOLS IN	NON-CAPITAL EQUIP/ORIGINAL.....	SUPPLIES.....	1,432.55
00021262	SCHOOL SPECIALTY	SUPPLIES.....		646.79
00021263	SCOTT CARS, INC	RENTAL OF VEHICLES.....		360.00
00021264	SERVICE ELECTRIC CABLE TV	TRANSPORT/TELECOMMUNICATIONS.....		1,235.00
00021265	INC			
00021265	SEVEN GENERATIONS	TUITION TO PENNSYLVANIA CHARTER SC		132,213.21
00021266	J. A. SEXAUER MFG. CO.	SUPPLIES.....		171.06
00021267	MARK SHANTON	OTHER PROFESSIONAL SERVICES.....		75.00
00021268	SHARP SIGNS & GRAPHICS	SUPPLIES.....		318.99
00021269	THE SHERWIN-WILLIAMS CO	SUPPLIES.....		865.03

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021270	SHIFFLER EQUIPMENT SALES, INC	SUPPLIES.....		32.50
00021271	SHI INTERNATIONAL CORP	TECH SUPPLIES/FEES.....		2,100.00
00021272	JACQUELINE J SICONOLFI	TAX REFUND.....		581.56
00021273	SIDIUM SOLUTIONS INC	NON-CAPITAL END USER EQUIP/ORIGINA	SUPPLIES & FEES - TECHNOLOGY RELAT	12,465.24
00021274	STANDARD STATIONERY SUPPLY CO.	SUPPLIES.....		8.16
00021275	STERICYCLE INC	DISPOSAL SERVICES.....		740.65
00021276	STOTZ-FATZINGER OFFICE SUPPLY	SUPPLIES.....		960.60
00021277	STRATIX SYSTEMS, INC	REPAIRS.....		257.00
00021278	SUPERIOR BUSINESS SOLUTIONS	SUPPLIES.....		221.55
00021279	TAXATION SYSTEMS	ADMIN SOFTWARE, LICENSING FEES, SU		1,200.00
00021280	TEACHER DIRECT	SUPPLIES.....		205.94
00021281	JOSEPH TERFINKO JR	EYE CARE.....		75.00
00021282	TEXTBOOK WAREHOUSE	BOOKS.....		1,951.58
00021283	THE METROPOLITAN MUSEUM OF ART	STUDENT FEES.....		468.00
00021284	TIMES NEWS	BOOKS AND PERIODICALS.....	BOOKS.....	36.35
00021285	THERAPY BRIDGES LLC	OTHER PROFESSIONAL SERVICES.....		382.50
00021286	TOLEDO PHYS. EDU SUPPLY CO INC	SUPPLIES.....		9.89
00021287	TRACTOR SUPPLY COMPANY	SUPPLIES.....		36.97
00021288	TRANE US INC	SUPPLIES.....		292.98
00021289	TREMCO-WEATHERPROOFING TECH IN	REPAIRS.....	SUPPLIES.....	2,705.00
00021290	TREXLER-HAINES INC	SUPPLIES.....		949.58
00021291	UGI UTILITIES, INC	NATURAL GAS.....		357.33
00021292	ULTRA-SUN TECHNOLOGIES	SUPPLIES.....		128.95
00021293	UNITED CONCORDIA	DENTAL INSURANCE.....		382.20
00021294	US CHINA EDUCATIONAL SERVICES	BOOKS AND PERIODICALS.....		112.75
00021295	USI INSURANCE SERVICES, LLC	FIRE INSURANCE.....	GENERAL PROPERTY AND LIABILITY INS	972.00
00021296	V & C ACCESSORIES INC	SUPPLIES.....		43.19
00021297	VALLEY INDUSTRIAL RUBBER PRODU	SUPPLIES.....		22.79
00021298	VWR RECEIVABLES FUNDING LLC	SUPPLIES.....		63.63

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021299	WARD'S NATURAL SCIENCE	SUPPLIES.....		158.29
	ESTABL			
00021300	WAREHOUSE BATTERY OUTLET INC	SUPPLIES.....		681.40
00021301	WEIS MARKETS INC	SUPPLIES.....		489.01
00021302	WOODWIND & BRASSWIND	NON-CAPITAL EQUIP/ORIGINAL.....		1,740.00
00021303	WORTH, MAGEE & FISHER, P.C.	OTHER PROFESSIONAL SERVICES.....		4,340.40
00021304	XEROX CORPORATION	REPAIRS.....		74,605.38
00021305	YEAGER SUPPLY INC.	SUPPLIES.....		288.60
00021306	STEPHANIE YOTHERS	TRANSPORT / TELECOMMUNICATIONS.....		105.95
*15550-VD	SHANNON HALLERAN	VOID CHECK 15550; CK OVER 90 DAYS.		-22.00
*15556-VD	LACY WOOD	VOID CHECK 15556; CK OVER 90 DAYS.		-22.00
*18163-VD	MELISSA RODRIGUEZ	VOID CHECK 18163; CK OVER 90 DAYS.		-4.00
*18277-VD	BROOKE NEWHARD	VOID CHECK 18277; CK OVER 90 DAYS.		-9.99
*9/19 P/R	EAST PENN SCHOOL DISTRICT	PAYROLL.....		2,363,795.79
*AUG 2013	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....		2,020,280.23
*D0000267	DEBORAH M BARLUP	SUPPLIES.....		86.50 d
*D0000268	DEBRA BEITLER	MILEAGE.....		137.05 d
*D0000269	GENA BEKY	SUPPLIES.....		13.00 d
*D0000270	BLAKE BOYER	TUITION REIMBURSEMENT.....		740.00 d
*D0000271	ADAM BRAUCHLE	MILEAGE.....		18.08 d
*D0000272	PAMELA A BRIODY	SUPPLIES.....		36.90 d
*D0000273	KAREN BRION	SUPPLIES.....		47.10 d
*D0000274	FRANCINE CONFER	SUPPLIES.....		244.02 d
*D0000275	JENNIFER CURTIS	MEDICAL REIMBURSEMENT.....		120.06 d
*D0000276	HEATHER DAY	SUPPLIES.....		159.25 d
*D0000277	NATALIE DEACON	TUITION REIMBURSEMENT.....		2,574.00 d
*D0000278	JACK M DECKER	EYE CARE.....		75.00 d
*D0000279	JOSEPH DOYLE	EYE CARE.....		75.00 d
*D0000280	ANDREA EDMONDS	CONFERENCE EXPENSE.....		58.88 d
*D0000281	EMMAUS HIGH SCHOOL	SUPPLIES.....		45.00 d
*D0000282	BETH FAIR	CONFERENCE EXPENSE.....		528.17 d
*D0000283	LYNN A GLANCY	MILEAGE.....		92.77 d
*D0000284	TRICIA E GUTMAN	SUPPLIES.....		706.00 d
*D0000285	MICHELLE HARNED	TUITION REIMBURSEMENT.....		623.35 d
*D0000286	ALMA J HAZEL	SUPPLIES.....		292.59 d
*D0000287	ANJANETTE M HOFFMAN	SUPPLIES.....		68.67 d
*D0000288	MICHELE JAMES	MILEAGE.....		78.54 d
*D0000289	ASHLEY M LANDIS	EYE CARE.....		75.00 d
*D0000290	MARISSA LAUB	SUPPLIES.....		159.24 d

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0000291	DENNINE LESCHINSKY	CONFERENCE EXPENSE.....		70.18 d
*D0000292	ALLISON LEWIS	TUITION REIMBURSEMENT.....		4,434.30 d
*D0000293	TARA LINDSAY	TUITION REIMBURSEMENT.....		2,418.00 d
*D0000294	LOWER MACUNGIE MIDDLE SCHOOL	SUPPLIES.....		790.13 d
*D0000295	MICHAEL MIHALIK	SUPPLIES.....		514.40 d
*D0000296	MELISSA MINWEASER	MEDICAL REIMBURSEMENT.....		132.00 d
*D0000297	THOMAS P MIRABELLA	MILEAGE.....		102.89 d
*D0000298	NANCY MOMBOURQUETTE	MILEAGE.....		16.55 d
*D0000299	SUSAN NOACK	MEDICAL REIMBURSEMENT.....		157.57 d
*D0000300	SEAN NOLAN	EYE CARE.....		75.00 d
*D0000301	LAURIE OSWALD	TRANSPORT/TELECOMMUNICATIONS.....		68.99 d
*D0000302	MONICA PARSELL	TUITION REIMBURSEMENT.....		1,070.00 d
*D0000303	ALISON PATCHCOSKI	EYE CARE.....		164.82 d
*D0000304	TIMOTHY PATTERSON	EYE CARE.....		75.00 d
*D0000305	LINDA PEKARIK	CONFERENCE EXPENSE.....		96.51 d
*D0000306	BARBARA PHILIPS	TUITION REIMBURSEMENT.....		288.00 d
*D0000307	SARAH POMERHN	SUPPLIES.....		7.96 d
*D0000308	WILLIAM SCOTT RAMSON	SUPPLIES.....		306.75 d
*D0000309	PAUL REILLY	MILEAGE.....		31.08 d
*D0000310	DR RONALD RENALDI	COMMUNICATIONS.....		237.41 d
*D0000311	JAMIE SANCHEZ	TUITION REIMBURSEMENT.....		2,418.00 d
*D0000312	THOMAS SEIDENBERGER	MEDICAL REIMBURSEMENT.....		117.97 d
*D0000313	NANCY SMARTSCHAN	SUPPLIES.....		165.94 d
*D0000314	THAD J SMITH	TUITION REIMBURSEMENT.....		1,116.00 d
*D0000315	TIFFANY SNYDER	CONFERENCE EXPENSE.....		806.41 d
*D0000316	MARY ANNE STELLA	SUPPLIES.....		28.97 d
*D0000317	ROBERT SUPPLEE	EYE CARE.....		75.00 d
*D0000318	BRYAN D SVENCER	SUPPLIES.....		24.23 d
*D0000319	DEIRDRE THORP	SUPPLIES.....		379.98 d
*D0000320	DENISE M. TORMA	BOOKS AND PERIODICALS.....		633.67 d
*D0000321	LOUISE TORRES	SUPPLIES.....		48.00 d
*D0000322	JUNE URBASSIK	EYE CARE.....		70.00 d
*D0000323	SUZANNE VINCENT	SUPPLIES.....		126.00 d
*D0000324	SUZANNE WALDRON	TUITION REIMBURSEMENT.....		3,603.00 d
*D0000325	KATHLEEN M WHITE	SUPPLIES.....		15.00 d
*D0000326	SUSAN WIRTZ	EYE CARE.....		75.00 d
*D0000327	VALERIE WITKOWSKI	SUPPLIES & FEES - TECHNOLOGY RELAT		24.99 d
*D0000328	STEPHANIE YODER	TUITION REIMBURSEMENT.....		3,080.00 d
*D0000329	JILLIAN ZARNAS	TUITION REIMBURSEMENT.....		1,260.00 d

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Note: Output selection limited to transactions dated between 09/10/2013 and 09/23/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0000330	JILLIAN ZIEGLER	TUITION REIMBURSEMENT.....		1,209.00
		10-GENERAL FUND		
		Grand Total Manual Checks :	5,447,707.26	
		Grand Total Regular Checks :	4,383,999.08	
		Grand Total Direct Deposits:	1,030,319.31	
		Grand Total Credit Card Payments:	33,388.87	
		Grand Total All Checks :	0.00	
			5,447,707.26	

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

09/18/2013 02:54:17 PM

EAST PENN SCHOOL DISTRICT

Page 9

***EAST PENN SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
REGULAR MEETING***

**AGENDA**

**Board Room  
800 Pine Street  
Emmaus, PA 18049**

**October 14, 2013  
7:30 p.m.**

**2013**

**January 14 & 28 (28<sup>th</sup> cancelled due to inclement weather)  
February 11 & 25  
March 11 & 25  
April 8 & 22  
May 13  
June 10 & 24  
July 8  
August 12 & 26  
September 9 & 23  
October 14 & 28  
November 11  
December 3 (Tuesday, due to Thanksgiving Holiday)  
December 9**

**Vision Statement:** The East Penn School District will empower students to maximize their individual potential and become lifelong learners and contributors to a global society.

**Mission Statement:** The East Penn School District will provide a learning environment in which students become problem solvers, collaborators and critical thinkers.

EAST PENN INFORMATION LINE: (610-966-8480)  
EAST PENN ANONYMOUS STUDENT TIP LINE (610) 966-8400  
EAST PENN WEB PAGE: [www.eastpennsd.org](http://www.eastpennsd.org)

## ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the minutes of the September 23, 2013 meeting.

4. Report of the Superintendent of Schools – Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

### Resignations

-Lori Freyman, LMMS PTFSA, effective October 16, 2013 (Exhibit 1)  
-Melissa Freyman, Instructional Assistant, Shoemaker School, effective October 18, 2013 (Exhibit 2)

### Leaves as Per Collective Bargaining Agreement

<u>Employee</u>	<u>Assignment</u>	<u>Time Period</u>
Jennifer Thomas	Grade 4 Teacher, Macungie	1/22/14, extension
Kristen Bruckner	Grade 1 Teacher, Macungie	1/22/14, extension
Samanatha Moyer	Grade 3 Teacher, Wescosville	10/14/13-12/6/13
Jayne Espenshade	Business Ed Teacher, EHS	10/18/13-4/1/14
Karin Kao	Grade 3 Teacher, Jefferson	1/22/14, extension

### General Leaves of Absence-Board Policy 539

Jennifer Halcisak	Staff Assistant, Lincoln	10/1/13-9/30/14
Tiffany Reed	Food Services Dept.	11/8/13-11/7/14
Joanne Freeman	Library Aide, EHS	10/15/13-1/2/14

### Health Room Assistants/Instructional Assistant

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Sherri Voight 4907 Limeport Pike Zionsville 18092	Health Room, Eyer MS Vacancy created by T. Cole resignation	\$19.60/hr., 29 hrs./wk.



Laura Wieder                  Instructional Assistant                  \$13.97/hr., 29 hrs./wk.  
2365 Red Maple Dr.      Shoemaker School  
Coplay 18037              Vacancy created by E. McLaughlin resignation

5. Other Educational Entities

-Carbon Lehigh Intermediate Unit-F. Fuller

-Lehigh Career & Technical Institute-R. Heid, A. Earnshaw, F. Fuller, S. Rhodes, III

6. Legislative – C. Ballard

7. Business Operations

1. Approval of Bill List

Motion by\_\_\_\_\_, Seconded by\_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, if any, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer's Report

Motion by\_\_\_\_\_, Seconded by\_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

3. Investment of Funds

Motion by\_\_\_\_\_, Seconded by\_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the investment of funds as listed below:

<u>INVESTMENT</u> <u>VEHICLE</u>	<u>DATE</u> <u>PURCHASED</u>	<u>DATE OF</u> <u>MATURITY</u>	<u>TERM</u>	<u>RATE</u>	<u>AMOUNT</u>
ESSA Bank CD-Mem. Fund	09/29/13	10/28/13	30 days	.20%	\$122,060.16

4. Facility Rentals

Motion by\_\_\_\_\_, Seconded by\_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the following facility rentals for Group V organizations:

Coral's Academy of Dance - 1107 South Tenth Street, Emmaus  
Facility - Eyer MS, Auditorium  
Dates: December 14, 2013 & June 7, 2014  
Purpose: Dance Recital  
Rental Fees: \$47.04/hr. Custodial Fee  
\$16.00/hr. Security Fee  
\$47.04/hr. Equipment/Technicians  
\$125.00/hr. Rental Fee

**Rental Fees:** \$45.00/hr. Rental Fee, Café 2

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the post-audit transfers for June 30, 2013 as listed on Exhibit 5.

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors authorize the  
disbursement of funds from the 32-Capital Reserve Fund and  
the 33-2010 Series A GOB as listed on Exhibit 6.

Monday, October 28                      7:30 p.m.-Board Meeting

Page 4  
October 14, 2013

# **EXHIBITS**

**October 14, 2013**

# 1

Keeler, Noelle

---

From: Lori Freyman <lafalot3@ptd.net>  
Sent: Wednesday, October 02, 2013 7:57 AM  
To: Keeler, Noelle  
Cc: Sutton, Aneita; Vlasics, Paul  
Subject: Lori Freyman - Resignation

October 2, 2013

East Penn School District  
Nicole Keeler  
Personnel Department  
800 Pine Street  
Emmaus, PA 18049

Re: Lori Freyman  
Food Service - Part Time  
Lower Macungie Middle School

Ms. Keeler,

Effective today, October 2nd, 2013, will be the first day of my two week notice of my resignation from my current position. My final day of work will be October 16th, 2013.

I would like to thank you for the opportunity to have worked for East Penn for this duration. I have found a full-time position in my previous career field and I look forward to this new path.

Sincerely,

Lori Freyman

#2

Friday, October 4, 2013

Melissa Stewart  
1983 Autumn Ridge Road  
Macungie, PA 18062

Tiana Boyea  
East Penn School District  
Shoemaker Elementary  
4068 North Fairview Street  
Macungie, PA 18062

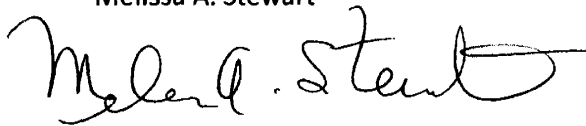
Dear Ms Boyea:


Please accept this letter as my formal resignation with 2 weeks notification. My last day of employment with East Penn School District Shoemaker Elementary will be on Friday, October 18, 2013.

I appreciate the opportunities I have been given here, and wish you much success in the future.

Sincerely,

Melissa A. Stewart



Rec'd 10/4/13  


Schedule B for October 14, 2013 Board Agenda

School	Name	Position	Contract/Club	Amount	Notes
LMMS	Cari, John	7th grade academic support reading	Club C	\$573.00	Correction - 1/2 of *\$1,146* split w/ P. Vogrin
LMMS	Vogrin, Pamela	7th grade academic support reading	Club C	\$573.00	Correction - 1/2 of *\$1,146* split w/ J. Cari
LMMS	Ziegler, Ashley	6th grade academic support reading	Club C	\$573.00	Correction - 1/2 of *\$1,146* split w/ J. Corona
LMMS	Corona, Jen	6th grade academic support reading	Club C	\$573.00	Correction - 1/2 of *\$1,146* split w/ A. Ziegler
LMMS	Gallahue-Thorp, Deirdre	Student Council Co-Advisor	Club D	\$724.00	1/2 \$1,448
Willow	Dry, Erin	Elementary Music Production - December 11	Contract	\$440.00	
Willow	Dry, Erin	Elementary Music Production - May 14	Contract	\$440.00	
Macungie	Becker, Julie	Elementary Music Production - December 12	Contract	\$440.00	
Macungie	Becker, Julie	Elementary Music Production - May 1	Contract	\$440.00	
EHS	Sherwood, Diane	American Red Cross Club	Club C	\$1,146.00	
EHS	Doklan, Bridget	Students Against Destructive Decision (split)	Club D	\$724.00	1/2 of \$1,448 split w/ J. Ott
EHS	Ott, Jamie	Students Against Destructive Decision (split)	Club D	\$724.00	1/2 of \$1,448 split w/ B. Doklan
EHS	Caruso, Lisa	Mud Club Advisor	Club B	\$603.00	
EHS	Gibbs, George	Marine Fitness Club - boys	Club D	\$1,448.00	
EHS	Gibbs, George	Marine Fitness Club - girls	Club D	\$1,448.00	
EHS	Corch, Andrew	Marine Fitness Club - boys & girls	n/a	volunteer	
EHS	Maguire, Eileen	Marine Fitness Club - boys & girls	n/a	volunteer	
EHS	Federov, Michelle	Hiking Club	Club D	\$1,448.00	
EHS	Wells, Lisa	Health and wellness/Fitness club	Club C	\$1,146.00	
EHS	Kita, Tammy	Global Citizens Club	Club B	\$603.00	
EHS	Swann, Deborah	French Club	Club D	\$1,448.00	
EHS	Becker, Jillian	Dance Team Advisor	Club C	\$1,146.00	
EHS	DiDonna, Diane	Collage	Club B	\$603.00	
EHS	Moye, Laura	Badminton Club	Contract	\$33.56/session	max 8 sessions
EHS	Oster, Regina	Art Club	Club C	\$1,146.00	
EHS	Warnke, Tom	Young Democrats Advisor	Club B	\$603.00	
EHS	Wack, Nicole	Science Olympiad Advisor	Club B	\$603.00	
EHS	Mihalik, Michael	Video Game Science Club Co-Advisor	Club C	\$573.00	1/2 \$1,146 split w/ B. Landrum
EHS	Landrum, Brent	Video Game Science Club Co-Advisor	Club C	\$573.00	1/2 \$1,146 split w/ M. Mihalik
EHS	Ramella, Dennis	Pediatric Cancer Club	n/a	volunteer	
EHS	Smith, Eric	Outdoor Activity Club	Club C	\$1,146.00	
EHS	Arnold, Connie	Orchestra Club	n/a	volunteer	
EHS	Arnold, Sue	National Honor Society	Club D	\$1,146.00	
EHS	Montero, Melissa	Model Congress	n/a	volunteer	
EHS	Russo, Maria	Breakdance Club Advisor	Club B	\$603.00	
EHS	Russo, Maria	Habitat for Humanity	Club C	\$1,146.00	
EHS	Bisignani, Kevin	German Club Co-Advisor	Club D	\$724.00	1/2 \$1,448 split w/ M. Pribicko
EHS	Pribicko, Megan	German Club Co-Advisor	Club D	\$724.00	1/2 \$1,448 split w/ K. Bisignani
EHS	Davenport, Kate	Gay Straight Alliance	n/a	volunteer	
EHS	Grim, Kristen	Gay Straight Alliance	n/a	volunteer	
EHS	Cortez, Rita	Fermatta Nowhere	Club C	\$1,146.00	

#3

Schedule B for October 14, 2013 Board Agenda

<u>School</u>	<u>Name</u>	<u>Position</u>	<u>Contract/Club</u>	<u>Amount</u>	<u>Notes</u>
EHS	Cortez, Rita	AccaBella	Club C	\$1,146.00	
EHS	Cortez, Rita	Tri-M Music Honor Society	Club D	\$1,448.00	
EHS	Susens, Kristen	Envirothon Club	Club C	\$1,146.00	
EHS	Kramer, Rachel	Earthwatch Co-Advisor	Club C	\$573.00	1/2 \$1,146 split w/ Z. LaBar
EHS	LaBar, Zachary	Earthwatch Co-Advisor	Club C	\$573.00	1/2 \$1,146 split w/ R. Kramer
EHS	Carville, Susan	Debate Team Advisor	Club C	\$1,146.00	
EHS	O'Connor, Tim	Competitive Swimming/Diving Club	n/a	volunteer	
EHS	Monteque, Will	Latino Leadership Advisor	n/a	volunteer	
Eyer	Boyle, Sean	ELP 8th Grade, 5/13-6/5/14	Contract	\$33.56/session	max 8 sessions
Eyer	Boyle, Sean	ELP 8th Grade, 4/8-5/8/14	Contract	\$33.56/session	max 8 sessions
Eyer	Boyle, Sean	ELP 8th Grade, 3/4-4/3/14	Contract	\$33.56/session	max 8 sessions
Eyer	Boyle, Sean	ELP 8th Grade, 1/28-2/27/14	Contract	\$33.56/session	max 8 sessions
Eyer	Boyle, Sean	ELP 8th Grade, 12/17/13-1/23/14	Contract	\$33.56/session	max 8 sessions
Eyer	Boyle, Sean	ELP 8th Grade, 11/12-12/12/13	Contract	\$33.56/session	max 8 sessions
Eyer	Boyle, Sean	ELP 8th Grade, 15/15-11/7/13	Contract	\$33.56/session	max 8 sessions
Eyer	Palmer, Jason	ELP 7th Grade, 12/17/13-1/23/14	Contract	\$33.56/session	max 8 sessions
Eyer	Palmer, Jason	ELP 7th Grade, 1/28-2/27/14	Contract	\$33.56/session	max 8 sessions
Eyer	Busteed, Mary Beth	ELP 7th Grade, 10/15-11/7/13	Contract	\$33.56/session	max 8 sessions
Eyer	Witte, Beth	ELP 7th Grade, 4/8-5/8/14	Contract	\$33.56/session	max 8 sessions
Eyer	Witte, Beth	ELP 7th Grade, 3/4-4/3/14	Contract	\$33.56/session	max 8 sessions
Eyer	Witte, Beth	ELP 7th Grade, 11/12-12/12/13	Contract	\$33.56/session	max 8 sessions
Eyer	Veseli, Jolanda	ELP 6th Grade, 12/17-1/23/14	Contract	\$33.56/session	max 8 sessions
Eyer	Domyan, Mark	ELP 6th Grade, 1/28-2/27/14	Contract	\$33.56/session	max 8 sessions
Eyer	Domyan, Mark	ELP 6th Grade, 5/13-6/5/14	Contract	\$33.56/session	max 8 sessions
Eyer	Knecht, Erin	ELP 6th Grade, 10/15-11/7/13	Contract	\$33.56/session	max 8 sessions
Eyer	Knecht, Erin	ELP 6th Grade, 4/8-5/8/14	Contract	\$33.56/session	max 8 sessions
Eyer	Knecht, Erin	ELP 6th Grade, 11/12-12/12/13	Contract	\$33.56/session	max 8 sessions
Eyer	Knecht, Erin	ELP 6th Grade, 3/4-4/3/14	Contract	\$33.56/session	max 8 sessions



## EDUCATIONAL CONFERENCES

OCTOBER 14, 2013

Conference Title:	2013 Gang Awareness for Educators, Northampton Community College
Date(s):	November 8, 2013
Attending:	Denine Williams, Mathematics Teacher, LMMS Anthony Toto, Social Studies Teacher, LMMS Greg Annoni, Assistant Principal, LMMS
Estimated Cost:	\$22.60, per diem substitutes required
Conference Title:	Think Energy with EPower, PPL, Allentown
Date(s):	November 11, 2013
Attending:	Bonne South, Librarian, Wescosville School
Estimated Cost:	No cost, per diem substitute required
Conference Title:	2013 NYSCATE (New York State Association for Computers and Technologies in Education) Conference, Rochester, NY
Date(s):	November 24-26, 2013
Attending:	Ross Cooper, Grade 4 Teacher, Willow Lane School Erin Murphy, Elementary Technology
Estimated Cost:	\$1693.85, plus per diem substitute
Conference Title:	Post-Concussion Syndrome, Bethlehem
Date(s):	December 4, 2013
Attending:	Ann Johnson, School Nurse, Lincoln/Jefferson Schools
Estimated Cost:	\$238.33
Conference Title:	Diabetes, Asthma & Allergies, Meeting the Needs of the Medically Challenged, Bethlehem
Date(s):	October 8, 2013
Attending:	Dr. Thomas Mirabella, Director of Students Services
Estimated Cost:	\$179.52
Conference Title:	Indicator 13 Training, Carbon Lehigh Intermediate Unit
Date(s):	December 5, 2013 & February 4, 2014
Attending:	Audra Krakoski, Special Education Teacher, Eyer MS
Estimated Cost:	\$29.38, plus per diem substitute
Conference Title:	School-Wide Positive Behavioral Interventions & Supports, Carbon Lehigh Intermediate Unit
Date(s):	October 2, 2013*; January 16, 2014; April 25, 2013
Attending:	Mark Neth, School Psychologist, Wescosville School Sherry Rose, Grade 2 Teacher, Wescosville School Savina Stangil, Grade 5 Teacher, Wescosville School Daniel Fox, Elementary Guidance Counselor Denine Leschinsky, IST Teacher, Wescosville School Tara Desiderio*, Principal, Wescosville School Alesha Maurer*, Learning Support Teacher, Wescosville School
Estimated Cost:	\$508.27, plus per diem substitutes for teachers

Conference Title:	PAESSP Conference: Lessons in Leadership-Assessing Instruction, Penn State Conference Center
Date(s):	October 27-29, 2013
Attending:	Dave Piperato, Principal, Emmaus HS
Estimated Cost:	\$1036.01
Conference Title:	Librarians Consortium Meeting, Carbon Lehigh Intermediate Unit
Date(s):	October 10, 2013
Attending:	Kelly Ann Bower, Librarian, Emmaus HS Molly Magro, Librarian, Eyer MS
Estimated Cost:	No cost, per diem substitute required
Conference Title:	PA Association of Health/Physical Education/Recreation/Dance State Convention, Valley Forge
Date(s):	November 22, 2013
Attending:	Katrina Rainford, Physical Education Teacher, LMMS
Estimated Cost:	\$128.85
Conference Title:	PA Sungard Student User Group, Bethlehem
Date(s):	October 4, 2013
Attending:	Deborah Diefenderfer, Technology Department Michele Readinger, Student Management Systems Coordinator
Estimated Cost:	\$74.95
Conference Title:	Assessment Now, Hunt Valley, MD
Date(s):	October 1-2, 2013
Attending:	Michele James, Elementary Curriculum Coordinator Denine Leschinsky, IST Teacher, Wescosville School
Estimated Cost:	\$2379.70
Conference Title:	PATTAN: Similarities & Variations in Stuttering for Elementary, Middle, and High School Students, Carbon Lehigh Intermediate Unit
Date(s):	November 1, 2013
Attending:	Rebecca Beitler, Speech/Language Teacher, Shoemaker School Monica Baumer, Speech/Language Teacher, Macungie School Deborah Mathieu, Speech/Language Teacher, LMMS
Estimated Cost:	\$30.97
Conference Title:	GIEP Writing Workshop, Bethlehem
Date(s):	October 11, 2013
Attending:	Justin Phillips, Gifted Education Teacher, Shoemaker School
Estimated Cost:	\$218.00
Conference Title:	Content Networking, Common Core & Keystones, Carbon Lehigh Intermediate Unit
Date(s):	October 3, 2013
Attending:	Jane Shingler, Language Arts Teacher, LMMS
Estimated Cost:	\$35.71, plus per diem substitute
Conference Title:	Math Content Networking Groups, Carbon Lehigh Intermediate Unit
Date(s):	October 1, 2013
Attending:	Sarah Kinzel, Mathematics Teacher, Emmaus HS Kimberly Adams, Mathematics Teacher, Emmaus HS

Estimated Cost:	Cindy Brashear, Mathematics Teacher, Emmaus HS Mark Caccavo, Assistant Principal, Emmaus HS \$31.30/per person, plus per diem substitute
Conference Title:	Social Studies Planning Meeting, Carbon Lehigh Intermediate Unit
Date(s):	October 22, 2013
Attending:	Mark Caccavo, Assistant Principal, Emmaus HS
Estimated Cost:	\$20.00
Conference Title:	16 <sup>th</sup> IIRP World Conference, Bethlehem
Date(s):	October 21-23, 2013
Attending:	Tammy Kita, ESL Teacher, Emmaus HS
Estimated Cost:	\$451.30, per diem substitute required
Conference Title:	PATTAN: Supporting Students with High Functioning Autism in General Education, King of Prussia
Date(s):	October 30, 2013
Attending:	Mike Mauro, Grade 3 Teacher, Wescosville School Laura Oswald, Special Education Teacher, Wescosville School
Estimated Cost:	\$56.50/person, plus per diem substitute
Conference Title:	Discovery Education: Dive Deep with Digital Academy, Miami, FL (Selected participants attend with all expenses paid.)
Date(s):	November 9-13, 2013
Attending:	Kelsey Torpey, Social Studies Teacher, Eyer MS
Estimated Cost:	No cost, per diem substitute required
Conference Title:	Content Area Networking Group: Social Studies, Carbon Lehigh Intermediate Univt
Date(s):	October 17, 2013
Attending:	Kelsey Torpey, Social Studies Teacher, Eyer MS
Estimated Cost:	\$26.98, plus per diem substitute required
Conference Title:	Making Connections and Building Bridges, Philadelphia
Date(s):	October 24, 2013
Attending:	Justin Phillips, Gifted Education Teacher, Shoemaker School Amy Slivka, Speech/Language Teacher, Eyer MS Adriane Ulicny, Learning Support Teacher, Shoemaker School
Estimated Cost:	\$677.68
Conference Title:	Eastern PA Association of School Personnel Administrators: FMLA, Montgomery County Intermediate Unit
Date(s):	October 11, 2013
Attending:	Noelle Keeler, Human Resources Specialist Amanda Lawler, Confidential Assistant
Estimated Cost:	\$51.98
Conference Title:	PA Department of Education, 2013 SAS Institute: Pathways to Student Achievement, Hershey
Date(s):	December 9-10, 2013
Attending:	Susan Noack, Middle Schools Curriculum Coordinator
Estimated Cost:	\$359.84

Conference Title: PA Family Support Alliance: Child Abuse Prevention, Bethlehem  
Date(s): November 14, 2013  
Attending: Karla Matamoras, Home & School Visitor  
Estimated Cost: \$35.88

**Budget Transfers Post-Audit for June 30, 2013**

#5

<u>ACCOUNT NUMBER</u>	<u>INCREASE</u>	
10-1231-121-000-20-532	\$120,000	Sp. Ed. Instr. Salaries
10-1233-121-890-20-532	(\$55,407)	Fed. Sp. Ed. Instr. Salaries
10-1233-211-000-10-219	(\$22,601)	Sp. Ed. Medical Insurance
10-1233-211-000-10-221	(\$15,814)	Sp. Ed. Medical Insurance
10-1233-567-007-30	(\$26,178)	Sp. Ed. Approved Private Sch. Tuition
10-1241-191-890-20-532	\$124,000	Fed. Sp. Ed. Instr. Asst. Salaries
10-1243-121-000-10	\$120,000	Sp. Ed. Gifted Instr. Salaries
10-1281-322-271-10	\$1,000	Sp. Ed. IU Services Spec. Funded
10-1290-322-007-10	(\$245,000)	Sp. Ed. IU Services
10-1360-121-000-20-532	\$55,000	Business Ed. Instr. Salaries
10-2140-123-000-10	\$30,000	Psych. Extra Duty Services
10-2271-324-421-00-000-000-000-1213	\$1,000	Fed. Instr. Staff Dev. Registrations
10-2320-525	\$1,000	Board Treasurer Services Bonding
10-2340-240	\$4,000	Staff Relations Serv. Tuition
10-2350-330-000-00-000-007	(\$26,000)	Legal Services
10-2450-121	\$6,000	Nonpublic Health Service Salaries
10-2600-183-000-00-221	(\$47,666)	Maint. Dept. Overtime Salaries
10-2600-211-000-00-531	(\$42,575)	Maint. Dept. Medical Insurance
10-2600-350-006	(\$22,267)	Maint. Dept. Security Services
10-2600-390-006	(\$75,321)	Maint. Dept. Purchased Services
10-2600-411-006	(\$48,171)	Maint. Dept. Disposal Services
10-2720-390	\$1,375	Public Student Transportation Purch. Serv
10-2720-513-000-00-000-044	\$98,625	Public Student Transportation Services
10-2750-513-000-00-000-044	\$50,000	Nonpublic Student Transportation Services
10-2818-141	\$15,000	System-Wide Tech. Salaries
10-3210-220	\$8,000	Student Activities Social Security
10-3250-131-000-00-005-000-700	(\$3,897)	School Athletics Salaries
10-3250-191-000-30-833-000-713	(\$5,103)	School Athletics Salaries
10-3300-192-411-00-000-000-000-1213	\$750	Fed. Community Services Remedial Asst. Sal.
10-3300-230-411-00-000-000-000-1213	<u>\$250</u>	Fed. Community Services Remedial Asst. Retirement
Total	\$0	

# Fund Accounting Check Summary

CAPITAL RESERVE - From 10/14/2013 To 10/14/2013

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00001135	COX ASPHALT MAINTENANCE	WILLOW PARKING LOT MODIFICATIONS..		3,896.00
00001136	SPILLMAN FARMER ARCHITECTS	LINCOLN ROOF ENGINEERING.....		925.00
00001137	SPOTTS BROTHERS, INC.	LINCOLN ROOF REPLACEMENT.....		150,000.00
		32-CAPITAL RESERVE FUND	154,821.00	
		Grand Total Manual Checks :	0.00	
		Grand Total Regular Checks :	154,821.00	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	154,821.00	

# Fund Accounting Check Summary

CF-2010 GOB SERIES A - From 10/14/2013 To 10/14/2013

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00000278	LOWER MACUNGIE TOWNSHIP	WILLOW LANE ENGINEERING.....		1,108.31
		33-2010 SERIES A.	1,108.31	
		Grand Total Manual Checks :	0.00	
		Grand Total Regular Checks :	1,108.31	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	1,108.31	

#6

# EAST PENN SCHOOL DISTRICT

## TREASURER'S REPORT

### for Month Ended June 30, 2013

#### General Fund

	<u>Beginning Book Balances</u>
First Niagara Checking	\$16,370,426.17
First Niagara Community Ed.	\$321.76
Athletic Checking & Petty Cash	\$143,432.03
First Niagara M.M. escrowed	\$106,817.26
Petty Cash	\$1,890.00
PLGIT Money Market	\$3,820,991.77
Restricted Cash - First Niagara LMES Security Deposit	\$5,001.08
ESSA Money Market	\$6,630,065.24
Investments	<u>\$992,000.00</u>
Total Beginning Balances	\$28,070,945.31

Receipts	\$3,297,308.85
Disbursements	\$10,819,097.04

	<u>Ending Book Balances</u>
First Niagara Checking	\$7,129,729.70
First Niagara Community Ed.	\$374.68
Athletic Checking & Petty Cash	\$144,328.50
First Niagara M.M. escrowed	\$106,832.81
Petty Cash	\$1,890.00
PLGIT Money Market	\$6,527,241.92
Restricted Cash - First Niagara LMES Security Deposit	\$5,001.33
ESSA Money Market	\$6,633,758.18
Investments	<u>\$0.00</u>
Total Ending Balances	\$20,549,157.12

<u>Other Fund Bank Accounts</u>	<u>Beginning Balances</u>	<u>Ending Balances</u>
Capital Reserve Fund	\$2,982,672.95	\$2,969,030.90
GOB 2010A	\$1,167,593.11	\$1,134,620.36
Cafeteria Fund	\$175,553.67	\$158,292.54
Payroll Fund	\$275,880.25	\$389,068.74
Memorial Fund	\$138,262.03	\$132,858.97

**ELEMENTARY ACTIVITY FUND  
FOR JUNE 2013**

	BEGINNING				ENDING
<u>ACCOUNT</u>	<u>BALANCE</u>	<u>TRANSFERS</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>BALANCE</u>
Alburtis	\$745.94	\$0.00	\$0.00	\$121.29	\$624.65
Jefferson	\$4,978.94	\$0.00	\$0.00	\$0.00	\$4,978.94
Lincoln	\$3,444.10	\$0.00	\$0.00	\$76.31	\$3,367.79
Macungie	\$4,703.40	\$0.00	\$0.00	\$0.00	\$4,703.40
Shoemaker	\$20,015.06	\$0.00	\$4,592.40	\$3,410.00	\$21,197.46
Wescosville	\$12,725.06	\$0.00	\$15.54	\$0.00	\$12,740.60
Willow	\$9,646.52	\$0.00	\$67.46	\$42.50	\$9,671.48
Miscellaneous	\$5.18	\$0.00	\$793.46	\$0.00	\$798.64
Interest	\$10.31	\$0.00	\$0.87	\$0.00	\$11.18
 TOTALS	 \$56,274.51	 \$0.00	 \$5,469.73	 \$3,650.10	 \$58,094.14



	A	B	C	D	E	F
1	Account	Beginning Balance	Transfers	Receipts	Disbursements	Ending Balance
2	Band	\$9,622.39			\$33.78	\$9,588.61
3	Band Front	\$46.22				\$46.22
4	Builders Club	\$989.17				\$989.17
5	Honor Society	\$0.00				\$0.00
6	In-Out	\$430.71	\$16.34	\$944.00	\$1,391.05	\$0.00
7	Interest	\$10.80				\$10.80
8	Jr. Kid to Kid	\$417.62				\$417.62
9	Library	-\$2,637.88		\$3,211.34		\$573.46
10	Chorus	\$144.15				\$144.15
11	Musical	\$7,097.55	-\$1,269.30	\$3,793.50	\$35.00	\$9,586.75
12	PAWS	\$19,783.76	-\$230.44		\$17,830.61	\$1,722.71
13	Project	\$11,985.60	\$1,322.69	\$1,882.54	\$3,098.05	\$12,092.78
14	School Store	\$591.09				\$591.09
15	Ski Club	\$1,201.02				\$1,201.02
16	Student Council	\$2,696.58	\$160.71	\$364.72	\$273.86	\$2,948.15
17	Yearbook	\$6,006.21		\$6,343.98	\$5,482.61	\$6,867.58
18	Orchestra	\$25.93		-\$0.13		\$25.80
19	Strength/Fitness	\$0.00				\$0.00
20	Global Citizens	\$173.78				\$173.78
21	Total	\$58,584.70	\$0.00	\$16,539.95	\$28,144.96	\$46,979.69
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**LOWER MACUNGIE MIDDLE SCHOOL**  
**ACTIVITY FUND REPORT**

June 1 - June 30, 2013

	<u>BEGINNING</u> <u>BALANCE</u>	<u>TRANSFERS</u>	<u>RECEIPTS</u>	<u>EXPENSES</u>	<u>ENDING</u> <u>BALANCE</u>
Band	\$ 2,173.61			\$ (120.00)	\$ 2,053.61
Band Front	\$ 43.81	(43.81)	-	-	\$ -
Builders Club	\$ 229.44		19.27	(0.05)	\$ 248.66
Buzz TV	\$ 6.95				\$ 6.95
Chorus	\$ 1,387.67		47.50	(165.85)	\$ 1,269.32
General	\$ 2,604.63	11.88	1,392.99	(1,243.91)	\$ 2,765.59
Greenhorn.net	\$ 16.96	(16.96)			\$ -
Interest	\$ 10.99	(11.88)	0.89		\$ -
LMMS Cares	\$ 1,756.01	(17.00)	287.40	(50.00)	\$ 1,976.41
Orchestra	\$ 50.43				\$ 50.43
Plays	\$ 4,744.01				\$ 4,744.01
School Store (Hive)	\$ 2,876.62		637.00		\$ 3,513.62
Ski Club	\$ 2,452.11				\$ 2,452.11
Student Council	\$ 7,408.67	60.77			\$ 7,469.44
Success Team	\$ 1,768.35			(108.38)	\$ 1,659.97
Yearbook *	\$ 7,513.49		1,272.00	(5,712.98)	\$ 3,072.51
6th Grade Clas	\$ 5,066.87		65.24	(886.50)	\$ 4,245.61
7th Grade Class	\$ 4,414.99	(1,500.00)	3,416.00	(3,931.31)	\$ 2,399.68
8th Grade Class *	\$ 12,478.23	1,517.00	2,005.00	(11,716.47)	\$ 4,283.76
<b>TOTALS</b>	\$ 57,003.84	\$ -	\$ 9,143.29	\$ (23,935.45)	\$ 42,211.68

**EHS Activity Account Fund Ledger Home Page**

**6/30/2013**

<b>Clubs</b>	<b>Beginning Balance</b>	<b>Receipts (D)</b>	<b>Expenses (W)</b>	<b>Ending Balance</b>
A.C.S.L.	\$2,507.75	3,240.00	3,170.07	\$2,577.68
Academic Team	\$2,879.48	0.00	542.25	\$2,337.23
Animal Rights	\$56.65	120.49	137.14	(\$0.00)
Anime	\$560.93	379.15	254.65	\$685.43
Art Club	\$354.42	7,358.05	7,066.34	\$646.13
Astronomy	\$2,746.23	0.00	0.00	\$2,746.23
Band	\$2,483.07	1,572.00	2,402.65	\$1,652.42
Class of 2012	\$1,818.84	55.00	1,873.84	\$0.00
Class of 2013	\$8,390.56	41,934.83	50,281.38	\$44.01
Class of 2014	\$5,107.01	17,538.89	14,301.77	\$8,344.13
Class of 2015	\$1,519.56	2,371.00	2,827.20	\$1,063.36
Class of 2016	\$0.00	3,661.65	2,361.10	\$1,300.55
Collage	\$2,488.35	273.00	366.36	\$2,394.99
Computer Club	\$736.20	0.00	0.00	\$736.20
Dance Team	\$790.03	83.63	842.67	\$30.99
Debate Team	\$80.05	0.00	0.00	\$80.05
Drama Dept	\$35,230.66	50,483.72	72,189.45	\$13,524.93
Earthwatch	\$1,155.10	166.82	71.72	\$1,250.20
Envirothon	\$1,043.53	909.00	1,163.37	\$789.16
FBLA	\$978.74	9,760.11	10,553.71	\$185.14
Fitness Team	\$6,164.64	19,332.50	18,596.42	\$6,900.72
French Club	\$1,050.36	4,092.00	4,335.99	\$806.37
German Club	\$1,087.52	1,011.00	874.41	\$1,224.11
Global Citizens	\$283.46	140.17	0.00	\$423.63
Golf	\$3,081.38	14,094.75	14,820.05	\$2,356.08
Habitat for Humanity	\$130.19	3,030.00	3,063.31	\$96.88
Health, Wellness & Fitness	\$3,585.97	4,063.05	3,805.73	\$3,843.29
Hiking	\$530.68	139.00	393.60	\$276.08
In & Out Account	\$6,788.66	80,652.41	73,787.08	\$13,653.99
Interact Club	\$3,031.46	2,868.63	2,416.01	\$3,484.08
Interest Account	\$805.42	88.50	468.16	\$425.76
Key Club	\$1,048.08	8,157.46	7,548.04	\$1,657.50
Kid to Kid	\$2,257.07	130.00	2,043.90	\$343.17
Latin Club	\$201.30	5,463.58	5,607.23	\$57.65
Mountains of Hope	\$572.56	655.00	546.98	\$680.58
Music (Fermata & AccaBella)	\$5,985.64	77,251.96	80,444.00	\$2,793.60
National Honor Society	\$1,421.00	2,336.05	2,276.00	\$1,481.05
National Parks	\$6,301.17	41,447.35	35,844.15	\$11,904.37
No Place For Hate	\$2,533.34	1,362.77	2,165.80	\$1,730.31
Orchestra	\$3,828.91	33,541.54	35,056.28	\$2,314.17
Peers Assisting Learning Support	\$152.05	92.85	62.63	\$182.27
Physics	\$1,400.96	57,184.52	57,631.55	\$953.93

<b>Red Cross</b>	\$783.55	945.00	1,310.35	\$418.20
<b>Robotics</b>	\$4,466.56	5,500.00	3,744.80	\$6,221.76
<b>School Store</b>	\$3,270.68	4,672.45	3,795.59	\$4,147.54
<b>Science Olympiad</b>	\$12.23	215.00	225.00	\$2.23
<b>Spanish</b>	\$1,087.64	2,867.00	3,063.85	\$890.79
<b>Stinger</b>	\$2,976.69	450.00	1,237.05	\$2,189.64
<b>Student Activity Fund</b>	\$8,978.73	20,491.78	27,290.11	\$2,180.40
<b>Student Government (SGA)</b>	\$7,757.80	32,865.05	22,279.74	\$18,343.11
<b>Swim &amp; Dive Club</b>	\$7,732.37	13,395.80	16,641.62	\$4,486.55
<b>Tattler-Yearbook</b>	\$578.03	1,362.50	1,300.00	\$640.53
<b>Tri-M</b>	\$217.00	410.50	100.00	\$527.50
<b>United Nations</b>	\$2,543.44	3,938.00	4,562.32	\$1,919.12
<b>Video</b>	\$63.77	0.00	0.00	\$63.77
<b>Young Democrats</b>	\$602.81	0.00	131.36	\$471.45
<b>TOTALS</b>	<b>\$164,240.28</b>	<b>584,155.51</b>	<b>607,874.79</b>	<b>\$140,481.00</b>

<b>EHS Senior Award Account</b>	<b>Beginning Balance</b>	<b>Receipts</b>	<b>Expenses</b>	<b>Ending Balance</b>
<b>6/30/2013</b>	<b>\$7,520.53</b>	<b>\$16,195.04</b>	<b>\$16,587.17</b>	<b>\$7,128.40</b>

**EAST PENN SCHOOL DISTRICT  
REVENUE BUDGET COMPARISON  
JULY TO JUNE**

	2008/2009	% COLL.	2009/2010	% COLL.	2010/2011	% COLL.	2011/2012	% BDG.	% COLL.	2012/2013	% BDG.
REAL ESTATE TAX	65,666,678	100.0	69,731,395	100.0	73,487,382	100.0	75,496,980	100.6	100.0	76,672,301	100.7
INTERIM REAL ESTATE TAX	1,555,790	100.0	964,623	100.0	779,619	100.0	305,375	32.1	100.0	350,866	36.9
PUBLIC UTILITY REALTY	96,017	100.0	106,331	100.0	111,987	100.0	113,473	103.2	100.0	116,103	101.8
PAYMENT IN LIEU OF TAX	10,509	100.0	10,510	100.0	11,705	100.0	10,733	91.7	100.0	9,769	83.3
EARNED INCOME TAX	7,804,630	100.0	7,167,516	100.0	7,514,663	100.0	7,957,175	115.0	100.0	7,759,725	108.6
REAL ESTATE TRANSFER	1,171,121	100.0	1,182,383	100.0	1,129,003	100.0	847,857	87.0	100.0	1,134,956	90.3
DELINQUENT R.E. TAX	1,891,454	100.0	1,796,188	100.0	1,731,195	100.0	1,798,141	112.4	100.0	1,737,852	100.3
DELINQUENT E.I.T.	0		205,770	100.0	225,409	100.0	128,240	102.6	100.0	397,482	135.2
EARNINGS ON INVESTMENTS	763,188	100.0	247,233	100.0	148,506	100.0	149,776	66.5	100.0	102,905	68.6
STATE/FED. PASSTHROUGH	1,014,144	100.0	2,077,048	100.0	1,598,523	100.0	1,203,338	110.4	100.0	1,163,124	95.6
TUITION	241,439	100.0	140,080	100.0	164,594	100.0	320,470	154.4	100.0	423,616	208.1
RENT, DONATIONS & MISC.	30,276	100.0	173,404	100.0	290,076	100.0	405,979	147.2	100.0	328,848	90.9
TOTAL LOCAL	80,245,246	100.0	83,802,481	100.0	87,192,662	100.0	88,737,537	101.4	100.0	90,197,547	100.7
BASIC INSTR. SUBSIDY	10,096,882	100.0	9,413,543	100.0	9,284,001	100.0	10,366,451	100.2	100.0	10,360,870	100.2
CHARTER SCHOOL REIMB.	310,898	100.0	343,891	100.0	555,208	100.0	0	0		0	
SECTION 1305 & 1306	116,653	100.0	90,830	100.0	4,531	100.0	142,865	109.9	100.0	112,728	225.5
HOMEBOUND INSTRUCTION	2,287	100.0	0		0		0	0		0	
VOCATIONAL EDUCATION	0		0		0		0	0		0	
ALTERNATIVE EDUCATION	28,652	100.0	20,820	100.0	0		0	0		0	
DRIVER EDUCATION	9,975	100.0	9,205	100.0	10,115	100.0	11,400	100.0		0	
MIGRATORY CHILDREN	120	100.0	0		0		0	0		0	
SPECIAL EDUCATION	3,099,746	100.0	3,137,552	100.0	3,118,944	100.0	3,119,219	103.7	100.0	3,118,998	103.7
TRANSPORTATION	1,726,666	100.0	1,479,581	100.0	1,596,320	100.0	1,763,206	110.1	100.0	1,713,290	90.0
RENTAL & SINKING FUND	1,385,746	100.0	1,756,706	100.0	1,442,644	100.0	2,743,578	156.8	100.0	1,452,611	83.1
HEALTH SERVICES	162,883	100.0	156,073	100.0	154,203	100.0	155,340	100.9	100.0	156,652	100.8
PROPERTY TAX RED. ALLOC.	1,791,709	100.0	1,792,689	100.0	1,793,925	100.0	1,794,357	100.0	100.0	1,795,989	100.0
EXTRA GRANTS	776,169	100.0	583,066	100.0	546,765	100.0	214,817	100.0	100.0	219,687	109.8
SOCIAL SECURITY - STATE'S	1,763,751	100.0	1,823,480	100.0	1,936,593	100.0	1,871,562	96.9	100.0	1,909,599	97.6
RETIREMENT - STATE'S SHARE	1,131,204	100.0	1,161,575	100.0	1,435,448	100.0	2,149,298	98.7	100.0	3,162,042	99.0
TOTAL STATE	22,403,341	100.0	21,769,011	100.0	21,878,697	100.0	24,332,093	105.3	100.0	24,002,466	98.6
FEDERAL REVENUE	852,958	100.0	2,206,956	100.0	3,096,291	100.0	972,803	112.6	100.0	1,281,589	118.6
OTHER FINANCING SOURCES	3,566	100.0	271	100.0	31,067	100.0	2,706	246.0	100.0	106,000	5047.6
TOTAL REVENUE	103,505,111	100.0	107,778,719	100.0	112,198,717	100.0	114,045,139	102.3	100.0	115,587,602	100.5

**East Penn School District**  
**Appropriations Budget Comparison**  
**July to June**

	2009/2010	% Exp.	2010/2011	% Exp.	2011/2012	% Exp.	% Bdg.	2012/2013	% Bdg.
<b>SALARIES</b>	49,749,705	100.0%	52,783,130	100.0%	50,969,568	100.0%	98.5%	52,219,926	99.0%
INSTRUCTION	35,825,108	100.0%	38,099,721	100.0%	36,523,469	100.0%	98.3%	37,554,838	99.0%
ADMINISTRATIVE	3,766,400	100.0%	3,892,352	100.0%	3,742,010	100.0%	99.8%	3,684,716	98.7%
CUSTODIAL	3,873,187	100.0%	4,104,719	100.0%	4,079,101	100.0%	96.1%	4,171,516	97.6%
SUPPORT	6,178,156	100.0%	6,579,873	100.0%	6,522,699	100.0%	100.3%	6,753,957	100.4%
TAX COLLECTORS	106,854	100.0%	106,465	100.0%	102,289	100.0%	91.0%	54,899	97.3%
<b>BENEFITS</b>	15,939,785	100.0%	18,295,467	100.0%	20,141,234	100.0%	98.0%	22,157,982	97.3%
HEALTH INSURANCE	8,610,292	100.0%	10,245,371	100.0%	10,926,834	100.0%	101.9%	10,747,696	98.2%
SOC. SEC./RETIRE./W.C.	6,459,044	100.0%	7,188,500	100.0%	8,467,059	100.0%	96.4%	10,648,568	98.0%
TUITION REIMB.	686,569	100.0%	660,883	100.0%	550,456	100.0%	70.8%	557,295	79.2%
OTHER	183,880	100.0%	200,713	100.0%	196,885	100.0%	76.5%	204,423	79.8%
<b>TOTAL SALARY &amp; BENEFITS</b>	65,689,490	100.0%	71,078,597	100.0%	71,110,802	100.0%	98.3%	74,377,908	98.5%
<b>OTHER</b>	41,793,268	100.0%	39,429,793	100.0%	39,700,613	100.0%	82.7%	41,371,330	83.6%
I.U. (ED. & THERAPY PORTION)	3,312,337	100.0%	3,530,346	100.0%	3,278,008	100.0%	88.4%	3,393,306	88.0%
OTHER PURCH. PROF./TECH. SERV.	1,441,628	100.0%	1,247,045	100.0%	1,140,666	100.0%	72.0%	1,252,489	74.2%
DISPOSAL/CUST. SERVICES	227,614	100.0%	159,070	100.0%	181,181	100.0%	99.5%	140,818	77.3%
FUEL & UTILITIES	2,143,235	100.0%	2,159,457	100.0%	1,853,406	100.0%	73.3%	2,119,807	88.7%
EQUIP. MNT./COPIES/LEASES	1,052,641	100.0%	1,053,031	100.0%	1,174,934	100.0%	106.9%	986,031	88.1%
STUDENT TRANSPORTATION	5,744,240	100.0%	6,079,546	100.0%	6,645,423	100.0%	103.1%	7,123,188	106.4%
INSURANCE	341,404	100.0%	346,500	100.0%	350,377	100.0%	91.9%	381,700	100.9%
COMMUNICATIONS/ADV./PRINTING	390,673	100.0%	401,247	100.0%	350,702	100.0%	87.5%	307,333	83.6%
CHARTER SCHOOLS	2,424,278	100.0%	2,779,404	100.0%	3,011,606	100.0%	98.7%	3,235,206	90.4%
CAREER & TECH. INST.	2,356,556	100.0%	2,339,595	100.0%	2,018,699	100.0%	98.9%	2,180,240	97.4%
COMMUNITY COLLEGE	885,180	100.0%	902,397	100.0%	946,135	100.0%	100.0%	965,135	100.0%
APS/PRRI(IN-STATE)/DET. CTR.	549,847	100.0%	396,944	100.0%	546,020	100.0%	81.1%	323,590	54.5%
OTHER SCHOOLS	141,071	100.0%	177,479	100.0%	428,365	100.0%	424.1%	422,589	126.1%
TRAVEL REIMBURSEMENT	114,812	100.0%	120,923	100.0%	105,104	100.0%	66.3%	120,575	82.9%
IU PURCH. NON-INSTR. SERV.	142,632	100.0%	138,673	100.0%	141,523	100.0%	98.8%	138,896	102.1%
OTHER PURCH. SERVICES	29,644	100.0%	20,197	100.0%	19,494	100.0%	92.6%	21,426	98.9%
SUPPLIES/BOOKS/SOFTWARE	3,262,748	100.0%	2,489,605	100.0%	2,436,562	100.0%	103.2%	2,720,852	114.9%
EQUIPMENT	1,353,602	100.0%	799,382	100.0%	453,934	100.0%	75.2%	527,055	85.7%
MISC.	187,604	100.0%	119,714	100.0%	321,197	100.0%	182.3%	127,814	71.3%
DEBT SERVICE	14,131,253	100.0%	14,069,238	100.0%	14,197,277	100.0%	91.1%	13,761,247	88.3%
CAPITAL RESERVE FUND TRANSFER	394,223	100.0%	100,000	100.0%	100,000	100.0%	100.0%	1,122,033	1122.0%
ATHLETIC FUND TRANSFER	1,166,048	100.0%	-	-	-	-	-	-	-
BUDGETARY RESERVE	-	-	-	-	-	-	0.0%	-	0.0%
<b>GRAND TOTAL</b>	<b>107,482,758</b>	<b>100.0%</b>	<b>110,508,390</b>	<b>100.0%</b>	<b>110,811,415</b>	<b>100.0%</b>	<b>92.1%</b>	<b>115,749,238</b>	<b>92.6%</b>

**COMPARISON OF REVENUE**

	2003-2004		2004-2005		2005-2006		2006-2007		2007/2008	
BUDGET	70,083,167.00	%	77,101,038.00	%	85,932,435.00	%	93,287,737.00	%	100,387,505.00	%
JULY	340,611.00	0.5	494,409.00	0.6	601,527.00	0.7	258,920.00	0.3	472,593.20	0.5
AUGUST	4,100,842.00	5.9	5,063,617.00	6.6	5,413,743.00	6.3	7,698,765.00	8.3	6,273,681.82	6.2
SEPTEMBER	32,613,474.00	46.5	24,675,970.00	32.0	44,533,672.66	51.8	50,714,344.00	54.4	21,898,260.33	21.8
OCTOBER	42,305,588.00	60.4	50,769,780.00	65.8	56,925,858.00	66.2	62,572,205.98	67.1	46,314,990.06	46.1
NOVEMBER	46,012,262.00	65.7	53,596,253.00	69.5	61,609,624.00	71.7	66,746,189.47	71.5	71,015,625.81	70.7
DECEMBER	53,031,666.00	75.7	58,366,025.00	75.7	66,378,702.00	77.2	72,442,868.66	77.7	74,673,446.85	74.4
JANUARY	55,643,356.00	79.4	61,688,849.00	80.0	69,696,081.00	81.1	76,140,417.00	81.6	81,206,843.33	80.9
FEBRUARY	57,603,650.00	82.2	63,828,031.00	82.8	72,175,542.00	84.0	78,995,426.39	84.7	83,900,377.52	83.6
MARCH	58,534,306.00	83.5	66,205,575.00	85.9	74,477,744.00	86.7	81,002,946.85	86.8	86,142,284.60	85.8
APRIL	62,200,237.00	88.8	68,922,917.00	89.4	77,538,350.00	90.2	84,259,329.45	90.3	89,174,441.38	88.8
MAY	63,892,587.00	91.2	70,635,528.00	91.6	79,312,498.23	92.3	86,015,304.81	92.2	95,218,335.89	94.9
JUNE	71,304,593.00	101.7	78,385,630.40	101.7	87,321,896.00	101.6	95,132,346.62	101.3	99,401,063.98	99.0

**COMPARISON OF APPROPRIATION EXPENDITURES**

	2003-2004		2004-2005		2005-2006		2006-2007		2007-2008	
BUDGET	77,493,621.00	%	83,378,808.00	%	91,495,586.00	%	99,872,119.00	%	106,709,335.00	%
JULY	1,969,028.00	2.5	2,286,229.00	2.7	2,287,389.00	2.5	2,999,106.00	3.0	3,413,900.32	3.2
AUGUST	5,318,326.00	6.9	6,839,898.00	8.2	7,045,158.00	7.7	8,864,095.00	8.9	8,735,352.45	8.2
SEPTEMBER	12,723,938.00	16.4	15,549,694.00	18.6	15,462,750.00	16.9	16,484,584.00	16.5	17,934,258.07	16.8
OCTOBER	19,772,461.00	25.5	20,827,174.00	25.0	20,790,672.00	22.7	22,697,143.17	22.7	24,524,690.54	23.0
NOVEMBER	27,416,153.00	35.4	28,447,836.00	34.1	29,857,598.00	32.6	35,189,566.91	35.2	37,732,913.26	35.4
DECEMBER	32,014,725.00	41.3	35,628,977.00	42.7	38,166,611.00	41.7	42,968,919.89	43.0	45,276,391.46	42.4
JANUARY	37,354,720.00	48.2	41,252,579.00	49.5	43,938,330.00	48.0	48,701,590.00	48.8	52,429,862.48	49.1
FEBRUARY	42,705,915.00	55.1	47,797,274.00	57.3	50,837,547.00	55.6	57,619,534.49	57.7	60,792,724.87	57.0
MARCH	48,028,647.00	62.0	52,805,184.00	63.3	56,626,042.00	61.9	63,634,465.90	63.7	67,005,062.94	62.8
APRIL	54,607,015.00	70.5	57,750,226.00	69.3	62,802,545.00	68.6	69,671,593.07	69.8	74,521,986.81	69.8
MAY	60,917,520.00	78.6	64,531,313.00	77.4	70,183,565.00	76.7	79,309,817.60	79.4	85,389,339.11	80.0
JUNE	71,838,271.00	92.7	79,293,380.95	95.1	86,328,195.00	94.4	94,191,092.22	94.3	99,638,660.85	93.4

# COMPARISON OF REVENUE

	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013
BUDGET	105,709,288.00	107,598,771.00	112,701,175.00	111,506,398.00	114,975,011.00
	%	%	%	%	%
JULY	1,006,969.00	-605,171.99	-735,588.90	-777,822.85	-177,300.29
AUGUST	9,369,162.00	7,163,850.47	10,151,219.77	8,960,642.00	10,756,674.04
SEPTEMBER	49,570,975.44	58,675,209.57	61,981,370.85	58,990,272.61	58,267,109.68
OCTOBER	69,502,196.37	73,553,913.21	76,556,144.00	78,583,926.99	79,258,020.67
NOVEMBER	74,937,400.00	79,082,460.65	81,591,392.71	82,980,895.30	84,599,937.10
DECEMBER	80,186,130.00	84,676,886.69	86,420,810.21	87,208,663.60	90,433,583.90
JANUARY	84,222,512.61	88,791,072.11	91,379,691.39	93,091,044.33	95,593,501.01
FEBRUARY	86,981,813.00	90,864,850.46	94,166,811.65	95,522,870.49	98,015,694.15
MARCH	89,059,375.00	94,187,459.39	96,790,668.42	99,111,411.00	101,580,897.71
APRIL	92,505,015.61	96,477,783.11	99,562,233.88	102,324,519.84	104,101,082.33
MAY	94,588,813.59	98,293,238.10	101,906,427.84	104,015,428.88	109,644,641.25
JUNE	103,505,111.19	107,778,719.46	112,198,716.96	114,045,138.84	115,587,601.93
	97.9	100.2	99.6	102.3	100.5

# COMPARISON OF APPROPRIATION EXPENDITURES

	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013
BUDGET	111,014,352.00	115,123,103.00	120,804,398.00	120,319,470.00	124,996,104.00
	%	%	%	%	%
JULY	3,503,976.05	3,421,389.97	3,671,645.78	3,415,787.19	3,472,862.08
AUGUST	8,422,731.55	9,310,557.42	11,311,505.46	11,548,255.22	11,435,519.80
SEPTEMBER	16,965,035.84	20,097,858.91	21,728,269.07	21,376,190.93	22,578,194.35
OCTOBER	27,528,541.71	27,158,608.29	32,702,014.44	32,555,456.26	33,791,055.91
NOVEMBER	39,612,273.00	39,509,252.06	41,236,215.59	41,116,786.30	44,148,024.93
DECEMBER	47,602,961.00	49,812,943.55	51,618,021.48	51,191,559.60	52,064,389.83
JANUARY	54,076,015.40	56,568,565.00	58,791,779.63	60,113,625.30	60,709,287.92
FEBRUARY	61,286,300.00	65,239,135.39	68,199,493.49	68,488,659.92	69,203,153.15
MARCH	69,148,139.00	73,059,149.85	76,667,400.95	77,325,170.00	78,040,998.19
APRIL	78,748,340.94	80,499,390.76	84,074,588.59	84,950,230.07	88,196,687.80
MAY	86,321,276.71	88,571,785.69	91,604,777.98	95,066,852.87	99,481,894.49
JUNE	101,597,700.65	107,482,757.55	110,508,390.16	110,811,414.84	115,749,238.41
	91.5	93.4	91.5	92.1	92.6



# EAST PENN SCHOOL DISTRICT

## TREASURER'S REPORT

### for Month Ended July 31, 2013

#### General Fund

	<u>Beginning Book Balances</u>
First Niagara Checking	\$7,129,729.70
First Niagara Community Ed.	\$374.68
Athletic Checking & Petty Cash	\$144,328.50
First Niagara M.M. escrowed	\$106,832.81
Petty Cash	\$1,890.00
PLGIT Money Market	\$6,527,241.92
Restricted Cash - First Niagara LMES Security Deposit	\$5,001.33
ESSA Money Market	\$6,633,758.18
Investments	<u>\$0.00</u>
Total Beginning Balances	\$20,549,157.12

Receipts	\$3,723,639.93
Disbursements	\$6,907,094.81

	<u>Ending Book Balances</u>
First Niagara Checking	\$5,803,051.44
First Niagara Community Ed.	\$374.68
Athletic Checking & Petty Cash	\$144,328.50
First Niagara M.M. escrowed	\$106,832.81
Petty Cash	\$1,890.00
PLGIT Money Market	\$4,422,465.30
Restricted Cash - First Niagara LMES Security Deposit	\$5,001.33
ESSA Money Market	\$6,633,758.18
Investments	<u>\$248,000.00</u>
Total Ending Balances	\$17,365,702.24

<u>Other Fund Bank Accounts</u>	<u>Beginning Balances</u>	<u>Ending Balances</u>
Capital Reserve Fund	\$2,969,030.90	\$2,969,433.58
GOB 2010A	\$1,134,620.36	\$1,129,485.67
Cafeteria Fund	\$158,292.54	\$251,736.81
Payroll Fund	\$389,068.74	\$138,863.20
Memorial Fund	\$132,858.97	\$132,879.63

**ELEMENTARY ACTIVITY FUND  
FOR JULY 2013**

	BEGINNING				ENDING
<u>ACCOUNT</u>	<u>BALANCE</u>	<u>TRANSFERS</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>BALANCE</u>
Alburtis	\$624.65	\$0.36	\$0.00	\$0.00	\$625.01
Jefferson	\$4,978.94	\$0.74	\$401.36	\$0.00	\$5,381.04
Lincoln	\$3,367.79	\$0.79	\$0.00	\$0.00	\$3,368.58
Macungie	\$4,703.40	\$0.99	\$15.67	\$0.00	\$4,720.06
Shoemaker	\$21,197.46	\$3.48	\$0.00	\$724.39	\$20,476.55
Wescosville	\$12,740.60	\$2.71	\$0.00	\$0.00	\$12,743.31
Willow	\$9,671.48	\$2.11	\$0.00	\$0.00	\$9,673.59
Miscellaneous	\$798.64	\$0.00	\$0.00	\$793.16	\$5.48
Interest	\$11.18	\$0.00	\$0.00	\$11.18	\$0.00
<b>TOTALS</b>	<b>\$58,094.14</b>	<b>\$11.18</b>	<b>\$417.03</b>	<b>\$1,528.73</b>	<b>\$56,993.62</b>

	A	B	C	D	E	F
1	Account	Beginning Balance	Transfers	Receipts	Disbursements	Ending Balance
2	Band	\$9,588.61		\$150.00		\$9,738.61
3	Band Front	\$46.22				\$46.22
4	Builders Club	\$989.17				\$989.17
5	Honor Society	\$0.00				\$0.00
6	In-Out	\$0.00				\$0.00
7	Interest	\$12.99	-\$12.99			\$0.00
8	Jr. Kid to Kid	\$417.62				\$417.62
9	Library	\$573.46		\$23.00		\$596.46
10	Chorus	\$144.15				\$144.15
11	Musical	\$9,586.75				\$9,586.75
12	PAWS	\$1,722.71				\$1,722.71
13	Project	\$12,092.78	\$12.99	\$102.33		\$12,208.10
14	School Store	\$591.09				\$591.09
15	Ski Club	\$1,201.02				\$1,201.02
16	Student Council	\$2,948.15				\$2,948.15
17	Yearbook	\$6,834.58				\$6,834.58
18	Orchestra	\$25.95				\$25.95
19	Strength/Fitness	\$0.00				\$0.00
20	Global Citizens	\$173.78				\$173.78
21	Total	\$46,949.03	\$0.00	\$275.33	\$0.00	\$47,224.36
22						
23						
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35						

**LOWER MACUNGIE MIDDLE SCHOOL**  
**ACTIVITY FUND REPORT**

July 1 - July 31, 2013

	<u>BEGINNING</u> <u>BALANCE</u>	<u>TRANSFERS</u>	<u>RECEIPTS</u>	<u>EXPENSES</u>	<u>ENDING</u> <u>BALANCE</u>
Band	\$ 2,053.61				\$ 2,053.61
Builders Club	\$ 248.66				\$ 248.66
Buzz TV	\$ 6.95				\$ 6.95
Chorus	\$ 1,269.32				\$ 1,269.32
General	\$ 2,765.59		1,216.31	(951.42)	\$ 3,030.48
Interest	\$ -		0.82		\$ 0.82
LMMS Cares	\$ 1,976.41				\$ 1,976.41
Orchestra	\$ 50.43				\$ 50.43
Plays	\$ 4,744.01			(700.00)	\$ 4,044.01
School Store (Hive)	\$ 3,513.62			(18.81)	\$ 3,494.81
Ski Club	\$ 2,452.11				\$ 2,452.11
Student Council	\$ 7,469.44				\$ 7,469.44
Success Team	\$ 1,659.97				\$ 1,659.97
Yearbook *	\$ 3,072.51		44.00	(792.41)	\$ 2,324.10
6th Grade Clas	\$ 4,245.61		1,531.24	(4,000.00)	\$ 1,776.85
7th Grade Class	\$ 2,399.68		1,800.00	(50.00)	\$ 4,149.68
8th Grade Class *	\$ 4,283.76				\$ 4,283.76
<b>TOTALS</b>	<b>\$ 42,211.68</b>	<b>\$ -</b>	<b>\$ 4,592.37</b>	<b>\$ (6,512.64)</b>	<b>\$ 40,291.41</b>

**EHS Activity Account Fund Ledger Home Page**

**7/31/2013**

<b>Clubs</b>	<b>Beginning Balance</b>	<b>Receipts (D)</b>	<b>Expenses (W)</b>	<b>Ending Balance</b>
A.C.S.L.	\$2,577.68	0.00	0.00	\$2,577.68
Academic Team	\$2,337.23	0.00	0.00	\$2,337.23
Anime	\$685.43	0.00	0.00	\$685.43
Art Club	\$646.13	0.00	0.00	\$646.13
Astronomy	\$2,746.23	0.00	0.00	\$2,746.23
Band	\$1,652.42	0.00	0.00	\$1,652.42
Class of 2013	\$44.01	0.00	0.00	\$44.01
Class of 2014	\$8,344.13	0.00	0.00	\$8,344.13
Class of 2015	\$1,063.36	0.00	0.00	\$1,063.36
Class of 2016	\$1,300.55	0.00	0.00	\$1,300.55
Class of 2017	\$0.00	0.00	0.00	\$0.00
Collage	\$2,394.99	0.00	0.00	\$2,394.99
Computer Club	\$736.20	0.00	0.00	\$736.20
Dance Team	\$30.99	0.00	0.00	\$30.99
Debate Team	\$80.05	0.00	0.00	\$80.05
Drama Dept	\$13,524.93	0.00	0.00	\$13,524.93
Earthwatch	\$1,250.20	0.00	0.00	\$1,250.20
Envirothon	\$789.16	0.00	0.00	\$789.16
FBLA	\$185.14	0.00	0.00	\$185.14
Fitness Team	\$6,900.72	0.00	0.00	\$6,900.72
French Club	\$806.37	0.00	0.00	\$806.37
German Club	\$1,224.11	0.00	0.00	\$1,224.11
Global Citizens	\$423.63	0.00	0.00	\$423.63
Golf	\$2,356.08	0.00	0.00	\$2,356.08
Habitat for Humanity	\$96.88	0.00	0.00	\$96.88
Health, Wellness & Fitness	\$3,843.29	0.00	500.00	\$3,343.29
Hiking	\$276.08	0.00	0.00	\$276.08
In & Out Account	\$13,653.99	0.00	158.07	\$13,495.92
Interact Club	\$3,484.08	0.00	0.00	\$3,484.08
Interest Account	\$425.76	6.07	0.00	\$431.83
Invisible Children	\$158.07	158.07	0.00	\$158.07
Key Club	\$1,657.50	0.00	0.00	\$1,657.50
Kid to Kid	\$343.17	0.00	0.00	\$343.17
Latin Club	\$57.65	0.00	0.00	\$57.65
Mountains of Hope	\$680.58	0.00	0.00	\$680.58
Music (Fermata & AccaBella)	\$2,793.60	0.00	0.00	\$2,793.60
National Honor Society	\$1,481.05	0.00	0.00	\$1,481.05
National Parks	\$11,904.37	3,043.30	12,938.73	\$2,008.94
No Place For Hate	\$1,730.31	0.00	170.00	\$1,560.31
Orchestra	\$2,314.17	0.00	0.00	\$2,314.17
Peers Assisting Learning Support	\$182.27	0.00	0.00	\$182.27
Physics	\$953.93	0.00	0.00	\$953.93

<b>Red Cross</b>	\$418.20	0.00	0.00	\$418.20
<b>Robotics</b>	\$6,221.76	0.00	0.00	\$6,221.76
<b>School Store</b>	\$4,147.54	0.00	0.00	\$4,147.54
<b>Science Olympiad</b>	\$2.23	0.00	0.00	\$2.23
<b>Spanish</b>	\$890.79	0.00	0.00	\$890.79
<b>Stinger</b>	\$2,189.64	0.00	0.00	\$2,189.64
<b>Student Activity Fund</b>	\$2,180.39	2,722.00	0.00	\$4,902.39
<b>Student Government (SGA)</b>	\$18,343.11	0.00	4,946.64	\$13,396.47
<b>Swim &amp; Dive Club</b>	\$4,486.55	0.00	453.98	\$4,032.57
<b>Tattler-Yearbook</b>	\$640.53	0.00	0.00	\$640.53
<b>Tri-M</b>	\$527.50	0.00	0.00	\$527.50
<b>United Nations</b>	\$1,919.12	0.00	0.00	\$1,919.12
<b>Video</b>	\$63.77	0.00	0.00	\$63.77
<b>Young Democrats</b>	\$471.45	0.00	0.00	\$471.45
<b>TOTALS</b>	<b>\$140,639.07</b>	<b>5,929.44</b>	<b>19,167.42</b>	<b>\$127,243.02</b>

<b>EHS Senior Award Account</b>	<b>Beginning Balance</b>	<b>Receipts</b>	<b>Expenses</b>	<b>Ending Balance</b>
<b>7/31/2013</b>				
	<b>\$7,128.40</b>	<b>\$1,262.25</b>	<b>\$0.00</b>	<b>\$8,390.65</b>

# EAST PENN SCHOOL DISTRICT

## TREASURER'S REPORT

### for Month Ended August 31, 2013

#### General Fund

	<u>Beginning Book Balances</u>
First Niagara Checking	\$5,803,051.44
First Niagara Community Ed.	\$374.68
Athletic Checking & Petty Cash	\$144,328.50
First Niagara M.M. escrowed	\$106,832.81
Petty Cash	\$1,890.00
PLGIT Money Market	\$4,422,465.30
Restricted Cash - First Niagara LMES Security Deposit	\$5,001.33
ESSA Money Market	\$6,633,758.18
Investments	<u>\$248,000.00</u>
Total Beginning Balances	\$17,365,702.24

Receipts	\$14,655,036.27
Disbursements	\$12,248,054.34

	<u>Ending Book Balances</u>
First Niagara Checking	\$8,749,841.93
First Niagara Community Ed.	\$374.68
Athletic Checking & Petty Cash	\$143,462.03
First Niagara M.M. escrowed	\$106,841.50
Petty Cash	\$1,890.00
PLGIT Money Market	\$2,145,415.34
Restricted Cash - First Niagara LMES Security Deposit	\$5,001.33
ESSA Money Market	\$6,635,857.36
Investments	<u>\$1,984,000.00</u>
Total Ending Balances	\$19,772,684.17

<u>Other Fund Bank Accounts</u>	<u>Beginning Balances</u>	<u>Ending Balances</u>
Capital Reserve Fund	\$2,969,433.58	\$2,704,236.22
GOB 2010A	\$1,129,485.67	\$1,121,587.15
Cafeteria Fund	\$251,736.81	\$335,773.16
Payroll Fund	\$138,863.20	\$173,325.16
Memorial Fund	\$132,879.63	\$133,900.13

**ELEMENTARY ACTIVITY FUND  
FOR AUGUST 2013**

	BEGINNING				ENDING
<u>ACCOUNT</u>	<u>BALANCE</u>	<u>TRANSFERS</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>BALANCE</u>
Alburtis	\$625.01	\$0.00	\$0.00	\$0.00	\$625.01
Jefferson	\$5,381.04	\$0.00	\$0.00	\$1,269.55	\$4,111.49
Lincoln	\$3,368.58	\$0.00	\$0.00	\$31.77	\$3,336.81
Macungie	\$4,720.06	\$0.00	\$1,000.00	\$0.00	\$5,720.06
Shoemaker	\$20,476.55	\$0.00	\$0.00	\$4,225.61	\$16,250.94
Wescosville	\$12,743.31	\$0.00	\$0.00	\$0.00	\$12,743.31
Willow	\$9,673.59	\$0.00	\$18.06	\$0.00	\$9,691.65
Miscellaneous	\$5.48	\$0.00	\$0.00	\$0.00	\$5.48
Interest	\$0.00	\$0.00	\$1.97	\$0.00	\$1.97
<b>TOTALS</b>	<b>\$56,993.62</b>	<b>\$0.00</b>	<b>\$1,020.03</b>	<b>\$5,526.93</b>	<b>\$52,486.72</b>



Howard A. Middle School  
Activities Account  
August 1-31, 2013

	A	B	C	D	E	F
	Account	Beginning Balance	Transfers	Receipts	Disbursements	Ending Balance
1	Band	\$9,738.61		\$1,150.00		\$10,888.61
2	Band Front	\$46.22				\$46.22
3	Builders Club	\$989.17				\$989.17
4	Honor Society	\$0.00				\$0.00
5	Interest	\$0.86		\$0.79		\$1.65
6	Jr. Kid to Kid	\$417.62				\$417.62
7	Library	\$596.46				\$596.46
8	Chorus	\$144.15				\$144.15
9	Musical	\$9,586.75	\$1,092.25	\$20.00		\$10,699.00
10	PAWS	\$1,722.71	\$230.44			\$1,953.15
11	Project	\$12,208.10	-\$1,322.69	\$16.54	\$119.00	\$10,782.95
12	School Store	\$591.09			\$34.80	\$556.29
13	Ski Club	\$1,201.02				\$1,201.02
14	Student Council	\$2,948.15			\$98.00	\$2,850.15
15	Yearbook	\$6,834.58		\$18.00		\$6,852.58
16	Orchestra	\$25.95				\$25.95
17	Strength/Fitness	\$0.00				\$0.00
18	Global Citizens	\$173.78				\$173.78
19	Total	\$47,225.22	\$0.00	\$1,205.33	\$251.80	\$48,178.75
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**LOWER MACUNGIE MIDDLE SCHOOL**  
**ACTIVITY FUND REPORT**

August 1 - August 31, 2013

	<u>BEGINNING</u> <u>BALANCE</u>	<u>TRANSFERS</u>	<u>RECEIPTS</u>	<u>EXPENSES</u>	<u>ENDING</u> <u>BALANCE</u>
Band	\$ 2,053.61				\$ 2,053.61
Builders Club	\$ 248.66				\$ 248.66
Buzz TV	\$ 6.95				\$ 6.95
Chorus	\$ 1,269.32				\$ 1,269.32
General	\$ 3,030.48			(335.99)	\$ 2,694.49
Interest	\$ 0.82		0.69		\$ 1.51
LMMS Cares	\$ 1,976.41			(336.99)	\$ 1,639.42
Orchestra	\$ 50.43			(194.81)	\$ (144.38)
Plays	\$ 4,044.01			(707.20)	\$ 3,336.81
School Store (Hive)	\$ 3,494.81				\$ 3,494.81
Ski Club	\$ 2,452.11				\$ 2,452.11
Student Council	\$ 7,469.44				\$ 7,469.44
Success Team	\$ 1,659.97				\$ 1,659.97
Yearbook *	\$ 2,324.10				\$ 2,324.10
6th Grade Clas	\$ 1,776.85				\$ 1,776.85
7th Grade Class	\$ 4,149.68				\$ 4,149.68
8th Grade Class *	\$ 4,283.76			(143.11)	\$ 4,140.65
<b>TOTALS</b>	<b>\$ 40,291.41</b>	<b>\$ -</b>	<b>\$ 0.69</b>	<b>\$ (1,718.10)</b>	<b>\$ 38,574.00</b>

**EHS Activity Account Fund Ledger Home Page**

**8/31/2013**

<b>Clubs</b>	<b>Beginning Balance</b>	<b>Receipts (D)</b>	<b>Expenses (W)</b>	<b>Ending Balance</b>
A.C.S.L.	\$2,577.68	0.00	0.00	\$2,577.68
Academic Team	\$2,337.23	0.00	0.00	\$2,337.23
Anime	\$685.43	0.00	0.00	\$685.43
Art Club	\$646.13	0.00	0.00	\$646.13
Astronomy	\$2,746.23	0.00	0.00	\$2,746.23
Band	\$1,652.42	0.00	36.13	\$1,616.29
Class of 2013	\$44.01	0.00	0.00	\$44.01
Class of 2014	\$8,344.13	0.00	0.00	\$8,344.13
Class of 2015	\$1,063.36	0.00	0.00	\$1,063.36
Class of 2016	\$1,300.55	0.00	0.00	\$1,300.55
Class of 2017	\$0.00	0.00	0.00	\$0.00
Collage	\$2,394.99	0.00	0.00	\$2,394.99
Computer Club	\$736.20	0.00	0.00	\$736.20
Dance Team	\$30.99	0.00	0.00	\$30.99
Debate Team	\$80.05	0.00	0.00	\$80.05
Drama Dept	\$13,524.93	0.00	0.00	\$13,524.93
Earthwatch	\$1,250.20	0.00	0.00	\$1,250.20
Envirothon	\$789.16	0.00	0.00	\$789.16
FBLA	\$185.14	0.00	0.00	\$185.14
Fitness Team	\$6,900.72	0.00	0.00	\$6,900.72
French Club	\$806.37	0.00	0.00	\$806.37
German Club	\$1,224.11	0.00	0.00	\$1,224.11
Global Citizens	\$423.63	0.00	0.00	\$423.63
Golf	\$2,356.08	0.00	2,327.32	\$28.76
Habitat for Humanity	\$96.88	0.00	0.00	\$96.88
Health, Wellness & Fitness	\$3,843.29	0.00	500.00	\$3,343.29
Hiking	\$276.08	0.00	0.00	\$276.08
In & Out Account	\$13,653.99	0.00	1,337.91	\$12,316.08
Interact Club	\$3,484.08	0.00	0.00	\$3,484.08
Interest Account	\$425.76	10.63	0.00	\$436.39
Invisible Children	\$158.07	158.07	0.00	\$158.07
Key Club	\$1,657.50	0.00	0.00	\$1,657.50
Kid to Kid	\$343.17	0.00	0.00	\$343.17
Latin Club	\$57.65	0.00	0.00	\$57.65
Mountains of Hope	\$680.58	0.00	0.00	\$680.58
Music (Fermata & AccaBella)	\$2,793.60	0.00	0.00	\$2,793.60
National Honor Society	\$1,481.05	0.00	0.00	\$1,481.05
National Parks	\$11,904.37	3,043.30	12,938.73	\$2,008.94
No Place For Hate	\$1,730.31	0.00	170.00	\$1,560.31
Orchestra	\$2,314.17	0.00	0.00	\$2,314.17
Peers Assisting Learning Support	\$182.27	0.00	0.00	\$182.27
Physics	\$953.93	0.00	0.00	\$953.93

<b>Red Cross</b>	\$418.20	0.00	0.00	\$418.20
<b>Robotics</b>	\$6,221.76	0.00	878.66	\$5,343.10
<b>School Store</b>	\$4,147.54	0.00	0.00	\$4,147.54
<b>Science Olympiad</b>	\$2.23	0.00	0.00	\$2.23
<b>Spanish</b>	\$890.79	0.00	0.00	\$890.79
<b>Stinger</b>	\$2,189.64	0.00	0.00	\$2,189.64
<b>Student Activity Fund</b>	\$2,180.39	2,722.00	800.00	\$4,102.39
<b>Student Government (SGA)</b>	\$18,343.11	0.00	5,612.41	\$12,730.70
<b>Swim &amp; Dive Club</b>	\$4,486.55	0.00	453.98	\$4,032.57
<b>Tattler-Yearbook</b>	\$640.53	0.00	0.00	\$640.53
<b>Tri-M</b>	\$527.50	0.00	0.00	\$527.50
<b>United Nations</b>	\$1,919.12	0.00	0.00	\$1,919.12
<b>Video</b>	\$63.77	0.00	0.00	\$63.77
<b>Young Democrats</b>	\$471.45	0.00	0.00	\$471.45
<b>TOTALS</b>	<b>\$140,639.07</b>	<b>5,934.00</b>	<b>25,055.14</b>	<b>\$121,359.86</b>

<b>EHS Awards Fund</b>	<b>Beginning Balance</b>	<b>Receipts</b>	<b>Expenses</b>	<b>Ending Balance</b>
<b>AUGUST</b>	<b>\$7,128.40</b>	<b>\$1,562.43</b>	<b>\$300.00</b>	<b>\$8,390.83</b>

# Fund Accounting Check Summary

facksmc

ATHLETIC FUND - From 07/01/2013 To 06/30/2014

Note: Output selection limited to transactions dated between 09/24/2013 and 10/14/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00003079	ALLISON HENGST	V GVB LINE JUDGE VS NAZARETH.....		29.00
00003080	ANN WENNINGER	EYER FH VS TREXLER.....		70.00
00003081	ANTHONY RICHTER	V GVB LINE JUDGE VS LIBERTY.....	V GVB LINE JUDGE VS DIERUFF.....	87.00
00003082	BARBARA MARRONGELLE	JV GSC VS NAZARETH.....		56.00
00003083	BETH RICE	LMMS FH VS BROUGHAL.....		70.00
00003084	BETSY WILSON	EYER FH VS WHITEHALL.....		70.00
00003085	BOB NUBERT	VFB VS FREEDOM.....		73.00
00003086	BOB SUTJAK	JV/JRHI FB VS CCHS.....		93.00
00003087	BRENDA MITTIFER	VFH VS CCHS.....	VFH VS PARKLAND.....	132.00
00003088	BRUCE HEWETT	JV GSC VS NAZARETH.....		56.00
00003089	CARLOS ROMERO	JVBSC VS LIBERTY.....	JV BSC VS WHITEHALL.....	112.00
00003090	CAROL HUDAK	GVB VS NAZARETH.....	LMMS GVB VS NORTHAMPTON.....	189.00
00003091	CHARLES HARRISON III	JV/JRHI FB VS CCHS.....		93.00
00003092	COLLIN STANTON	V GVB LINE JUDGE VS LIBERTY.....	V GVB LINE JUDGE VS DIERUFF.....	116.00
00003093	CURTIS ZERFASS	JVBSC VS PARKLAND.....		56.00
00003094	DAVID KERR	JVBSC VS PARKLAND.....		56.00
00003095	DAVID MAGGIPINTO	JV GSC VS EASTON.....		56.00
00003096	DAVID STEIDEL	VGSC VS WHITEHALL.....		68.00
00003097	DENNIS CRIM	JV/JRHI FB VS CCHS.....		93.00
00003098	DENNIS LOPEZ	GVB VS NAZARETH.....		85.00
00003099	DENNIS REHRIG	VFB VS FREEDOM.....		73.00
00003100	DIANE SCHANTZENBACH	EYER FH VS OREFIELD.....	EYER FH VS TREXLER.....	140.00
00003101	FRANCESCA METZGAR	LMMS GVB VS HARRISON MORTON.....		52.00
00003102	GLENN MINNICK	JV GSC VS EASTON.....		56.00
00003103	JAMES BRETZ	VGSC VS NAZARETH.....		68.00
00003104	JAROSLAW WEREI	VGSC VS EASTON.....		68.00
00003105	JEFF GRIEGER	VBSC VS LIBERTY.....		68.00
00003106	JOAN PACALA	GVB VS WHITEHALL.....		85.00
00003107	JOHN SCHAFFER	JRHI/JV FB VS CCHS.....		93.00
00003108	JON ADAMS	VGSC VS EASTON.....		68.00
00003109	JUSTIN EL-HAJJ	JV GSC VS WHITEHALL.....		56.00
00003110	KAREN PAMMER	LMMS FH VS NITSCHMANN.....		90.00
00003111	KERI DUPREE	EYER FH VS OREFIELD.....	EYER FH VS WHITEHALL.....	140.00
00003112	KRIS CHECK	VFH VS CCHS.....		66.00
00003113	LOU FANTASIA	MSFB VS NORTHEAST.....		71.00
00003114	MARTIN ROMERIL	JV FH VS EASTON.....		54.00
00003115	MICHAEL DEL PRIORE	VBSC VS PARKLAND.....	VBSC VS LIBERTY.....	136.00
00003116	MIKE EGGE	MSFB VS NORTHEAST.....		71.00
00003117	NANCY BILLGER	V/JV FH VS PARKLAND - ONLY ONE JV		127.00

\* Denotes Non-Negotiable Transaction

# - Payables within Check      P - Prenote      d - Direct Deposit      c - Credit Card Payment

10/10/2013 09:38:06 AM

EAST PENN SCHOOL DISTRICT

# Fund Accounting Check Summary

ATHLETIC FUND - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 09/24/2013 and 10/14/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00003118	NEAL KENNEDY	VGSC VS WHITEHALL.....		68.00
00003119	PETER CSONGRADI	VBSC VS PARKLAND.....		68.00
00003120	RAYMOND KERKUSZ	LMMS FH VS BROUGHAL.....		70.00
00003121	RICH VASVARI	VFB VS FREEDOM.....		73.00
00003122	RICHARD HOLDERMAN	JVBSC VS LIBERTY.....		56.00
00003123	ROD STROHL	VFB VS BECAHI.....		73.00
00003124	STEPHEN TRASK	MSFB VS NORTHEAST.....		71.00
00003125	TERRY HORN	VFB VS FREEDOM.....		73.00
00003126	THOMAS LESISKO	VFB VS FREEDOM.....		73.00
00003127	WILLIAM DANISH	VGS VS NAZARETH.....		68.00
00003128	WILLIAM SLAVOSKI	GVB VS WHITEHALL.....		85.00
00003129	ANN WENNINGER	LMMS FH VS EASTON (1 OFFICIAL)....	LMMS FH VS EYER.....	160.00
00003130	ANTHONY RICHTER	GVB VS EASTON.....	GVB LINE JUGE VS BECAHI.....	58.00
00003131	BARRY ATTICKS	MSFB VS BECAHI.....		71.00
00003132	BRENDA MITTIFER	V/JV FH VS LIBERTY.....	V/JV FH VS FREEDOM.....	200.00
00003133	BRIAN SCHNABLE	GVB VS BECAHI.....		85.00
00003134	CAROL HUDAK	EYER GVB VS SOUTH MOUNTAIN.....		52.00
00003135	COLLIN STANTON	GVB LINE JUDGE VS EASTON.....	GVB VS BECAHI LINE JUDGE.....	58.00
00003136	CRAIG MOSSER	VFB VS EASTON.....		73.00
00003137	CURTIS ZERFASS	VBS VS NORTHAMPTON.....		68.00
00003138	DALE KNEPP	GVB VS BECAHI.....		85.00
00003139	DAVID DAZA	JVBSC VS NORTHAMPTON.....		56.00
00003140	DEBBIE ANTHONY	LMMS FH VS EYER.....		70.00
00003141	DENISE HOLUB	EYER FH VS NORTHAMPTON.....		70.00
00003142	DREW DANGLE	VFB VS EASTON.....		73.00
00003143	ED CSONGRADI	JVGSC VS BECAHI.....		56.00
00003144	ELIO SERPICO	VGS VS ALLEN.....		68.00
00003145	FELICIA MULLEN	V/JV FH VS PENN MANOR.....	V/JV FH VS ALLEN.....	200.00
00003146	HAL GRAHN	VGS VS BECAHI.....		68.00
00003147	JAN MCKELLIN	V/JV FH VS LIBERTY.....	EYER FH VS EASTON.....	170.00
00003148	JAROSLAW WEREI	JVBSC VS NORTHAMPTON.....		56.00
00003149	JILL MACK	V/JV FH VS ALLEN.....		100.00
00003150	JOE MAGONSIN	LMMS GVB VS TREXLER.....		52.00
00003151	JOE TERESA VAGE	LMMS FH VS NORTHEAST.....		70.00
00003152	JOHN D'ALLESSANDRO	MSFB VS BROUGHAL.....		71.00
00003153	JOHN ENDY	VGS VS BECAHI.....		68.00
00003154	JOHN MITCHELL	MSFB VS BECAHI.....		71.00
00003155	JORDAIN PIAZZA	MSFB VS BROUGHAL.....		71.00
00003156	JOSEPH LABELLA	LMMS FH VS SOUTH MOUNTAIN (1 OFFIC		90.00

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

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EAST PENN SCHOOL DISTRICT

Page 2

# Fund Accounting Check Summary

ATHLETIC FUND - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 09/24/2013 and 10/14/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00003157	JOSH CESARE	VFB VS EASTON.....		73.00
00003158	JUDITH HAKAKAL	EYER GVB VS EAST HILLS.....		52.00
00003159	KEITH RAUENZAHN	VGS VS ALLEN.....		68.00
00003160	KENDA RILEY	V/JV FH VS NORTHAMPTON.....		100.00
00003161	KERI DUPREE	EYER FH VS NORTHAMPTON.....		70.00
00003162	KRISTINE HAHN	V/JV FH VS FREEDOM.....		100.00
00003163	LARRY ARNER	MSFB VS BROUGHAL.....		71.00
00003164	LLOYD OTTINGER	VBS VS NORTHAMPTON.....		68.00
00003165	MICHAEL GUZZETTA	VBS VS FREEDOM.....		68.00
00003166	MICHELLE CUVO	JVFH VS EASTON.....		54.00
00003167	MIKE LUKAC	VFB VS EASTON.....		73.00
00003168	MIKE STEINER	JVGSC VS BECAHI.....		56.00
00003169	MIKE WASCURA	GVB VS EASTON.....		85.00
00003170	PETER JULO	MSFB VS BROUGHAL.....		71.00
00003171	RICARDO CASTILLO ORELLANA	VBS VS FREEDOM.....		68.00
00003172	STEPHANIE FALZONE	V/JV FH VS NORTHAMPTON.....		100.00
00003173	TIM FREEMAN	EYER FH VS EASTON.....		70.00
00003174	TRACY POREMBA	LMMS FH VS NORTHEAST.....		70.00
00003175	TRISH WILSON.	V/JV FH VS PENN MANOR.....		100.00
00003176	WILLIAM ENGLER	VFB VS EASTON.....		73.00
00003177	WILLIAM SLAVOSKI	GVB VS EASTON.....		85.00
*3031 VOD	JODY R ENDY	3031 Void - Wrong Vendor.....		-56.00
*3070 VOI	ROD STROBL	3070 Void - Wrong Vendor.....		-73.00

## 10-GENERAL FUND

7,856.00

Grand Total Manual Checks : -129.00  
Grand Total Regular Checks : 7,985.00  
Grand Total Direct Deposits: 0.00  
Grand Total Credit Card Payments: 0.00  
Grand Total All Checks : 7,856.00

\* Denotes Non-Negotiable Transaction

P - Prenote

C - Credit Card Payment

d - Direct Deposit

# - Payables within Check

EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

PLGIT - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 09/24/2013 and 10/14/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*EGA/E-19	US BANK-WIRE TRANSFER	EGA SERIES E-19; WIRED 10/01/13...		7,865.48
*EGA/H-20	US BANK-WIRE TRANSFER	EGA SERIES H-20; WIRED 10/01/13...		7,948.27
*EGA;VRLP	THE BANK OF NEW YORK	EGA 1996 VRL; WIRED 10/01/13.....		5,051.72
*GOB;A;07	US BANK-WIRE TRANSFER	GOB SERIES A OF '07, SUB A13; WIRE		9,852.55
		10-GENERAL FUND	30,718.02	
		Grand Total Manual Checks :	30,718.02	
		Grand Total Regular Checks :	0.00	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	30,718.02	

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

10/10/2013 09:40:27 AM

EAST PENN SCHOOL DISTRICT

Page 1



# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - FROM 07/01/2013 TO 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 09/24/2013 and 10/14/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021307	AATG-AMERICAN ASSN-TEACHERS OF	DUES/FEES.....		80.00
00021308	ABDO PUBLISHING CO	BOOKS.....		265.50
00021309	WAYNESBORO SCHOOL DISTRICT	TUITION TO PRI'S AND DETENTION CEN		8,127.84
00021310	BOROUGH OF ALBURTIS	WATER/SEWAGE.....		693.99
00021311	ALTERNATIVE BENEFITS SYSTEM	OTHER PROFESSIONAL SERVICES.....		522.75
00021312	AMAZON	NON CAPITAL EQUIP/REPLACEMENT....	BOOKS.....	7,851.51
00021313	AMERICAN ASSN OF TEACHERS	SUPPLIES.....		70.00
00021314	AMERICAN RED CROSS	MISCELLANEOUS EXPENDITURES.....		843.00
00021315	ASSETWORKS INC	SUPPLIES.....		1,350.00
00021316	KALMBACH PUBLISHING CO	BOOKS.....		40.80
00021317	AUTOZONE	SUPPLIES.....		52.93
00021318	B & H PHOTO-VIDEO	SUPPLIES.....		858.78
00021319	BAKER & TAYLOR	BOOKS AND PERIODICALS.....		47.94
00021320	BARNES & NOBLE	BOOKS.....		95.80
00021321	BAYADA HOME HEALTH CARE INC	OTHER PROFESSIONAL SERVICES.....		337.50
00021322	BDU CORP	SUPPLIES.....		66.00
00021323	BECKER'S SCHOOL SUPPLIES	SUPPLIES.....		27.48
00021324	BEHAVIOR ANALYSTS INC	SUPPLIES.....		189.95
00021325	BENCHMARK EDUCATION COMPANY	BOOKS.....		14,833.50
00021326	BHA	TUITION TO PRRI & DETENTION CENTER		13,798.00
00021327	BLICK ART MATERIALS	SUPPLIES.....		603.26
00021328	BOATHOUSE	SUPPLIES.....		3,115.90
00021329	BOYCE ASSOCIATES INC	SUPPLIES.....		1,069.00
00021330	BRADFORD AREA SCHOOL DISTRICT	TUITION TO OTHER LEA'S WITHIN STAT		9,019.68
00021331	BRAINPOP	TECH SUPPLIES/FEES.....		6,060.00
00021332	BSN - SPORT SUPPLY GROUP	SUPPLIES.....		3,309.89
00021333	BUSINESS STATIONERS	SUPPLIES.....		227.62
00021334	CAMPBILL SPECIAL SCHOOLS, INC	TUITION TO APS.....		8,182.40
00021335	CANNS-BILCO DISTRIBUTORS INC	SUPPLIES.....		727.20
00021336	CARBON LEHIGH INTERMED UNIT	SUPPLIES & FEES - TECHNOLOGY RELAT		3,294.60
00021337	CARDMEMBER SERVICE	TRAVEL.....	ADMIN SOFTWARE, LICENSING FEES, SU	570.69
00021338	CASCADE SCHOOL SUPPLIES, INC	SUPPLIES.....		147.01
00021339	CATASAUQUA AREA SCHOOL DISTRICT	TUITION TO OTHER LEA'S WITHIN STAT		7,180.63

\* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

# - Payables within Check

10/10/2013 09:30:20 AM

EAST PENN SCHOOL DISTRICT

Page 1

# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 09/24/2013 and 10/14/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021340	CDW GOVERNMENT INC	TECH SUPPLIES/FEES.....		19.76
00021341	GALE	BOOKS.....		858.30
00021342	CENTER FOR EDUCATION & EMPLOYMENT LAW	BOOKS.....		154.95
00021343	CENTRAL POLY CORP	SUPPLIES.....		618.00
00021344	CERTIFIED CHEMICAL CO	SUPPLIES.....		159.84
00021345	CIRCLE OF SEASONS CHARTER SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		11,147.51
00021346	C.J. WAGNER BOWLING SUPPLIES	SUPPLIES.....		840.00
00021347	COLONIAL INTERMEDIATE UNIT 20	TUITION TO OTHER LEA'S WITHIN STAT		830.20
00021348	COMPASS ENERGY GAS SERVICES LL	NATURAL GAS.....		138.75
00021349	CNAL	SUPPLIES.....		62.50
00021350	COX ASPHALT MAINTENANCE	REPAIRS.....		5,297.00
00021351	DARRYL'S AUTO SERVICE CENTER	SUPPLIES.....		1,185.60
00021352	DEER COUNTRY FARM & LAWN INC	SUPPLIES.....		314.28
00021353	DEGLER-WHITING INC	SUPPLIES.....		2,750.00
00021354	DEMCO INC	SUPPLIES.....		288.19
00021355	DISCOVERY EDUCATION	OTHER PURCHASED PROF/TECH SERVICES.		7,500.00
00021356	DON HERB PHOTOGRAPHY	SUPPLIES.....		378.00
00021357	DRIES DO IT CENTER	SUPPLIES.....		571.16
00021358	DV WAREHOUSE INC	SUPPLIES.....		204.88
00021359	DYNAVOX MAYER-JOHNSON	SUPPLIES.....		615.99
00021360	EMERGENCY SYSTEMS SERVICE COMPANY	REPAIRS.....		385.50
00021361	EMMAUS AMBULANCE CORPS	OTHER PROFESSIONAL SERVICES.....		877.50
00021362	BOROUGH OF EMMAUS	WATER/SEWAGE.....		340.31
00021363	EPLUS TECHNOLOGY, INC	NON-CAPITAL END USER EQUIP/ORIGINA		484.20
00021364	EPD CAFETERIA FUND	STATE REIMB.....		6,966.17
00021365	EPD - STUDENT SERVICES OFFICE	STUDENT FEES.....		42.00
00021366	ERB & HENRY EQUIPMENT INC	SUPPLIES.....		202.16
00021367	ERIC ARMIN INC	TECH SUPPLIES/FEES.....		2,370.00
00021368	EXTRACTOR CORPORATION	SUPPLIES.....		674.00
00021369	FEDEX	COMMUNICATIONS.....		35.76
00021370	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		6,323.21
00021371	FISHER SCIENTIFIC	SUPPLIES.....		28.20

\* Denotes Non-Negotiable Transaction

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# Fund Accounting Check Summary

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021372	FITNESS EXCHANGE	NON-CAPITAL EQUIP/ORIGINAL.....		1,849.00
00021373	FLINN SCIENTIFIC INC	SUPPLIES.....		102.94
00021374	FOLLETT EDUCATIONAL SERVICES,	BOOKS.....		2,109.00
00021375	FOLLETT LIBRARY RESOURCES	BOOKS & PERIODICALS.....	BOOKS AND PERIODICALS.....	455.04
00021376	FOUNDATIONS BEHAVIORAL HEALTH	TUITION TO PRI' AND DETENTION CEN		900.00
00021377	FREEDOM TO LIBERTY RUN	STUDENT FEES FOR INSTRUCTION RELAT		240.00
00021378	GAYLORD BROS INC	SUPPLIES.....		258.79
00021379	GILMAN GEAR	SUPPLIES.....		26.87
00021380	GOVCONNECTION INC	NON-CAPITAL END USER EQUIP/ORIGINA	SUPPLIES.....	645.74
00021381	GRAHAM SECURITY POLICE INC	SECURITY/SAFETY.....		2,560.00
00021382	GREAT EDUCATORS	SUPPLIES & FEES - TECHNOLOGY RELAT	BOOKS.....	400.00
00021383	GREG'S AUTO & TIRE SERVICE INC	SUPPLIES.....		671.00
00021384	HAAN CRAFTS	SUPPLIES.....		51.54
00021385	HARBOR FREIGHT TOOLS	SUPPLIES.....		45.45
00021386	HARBOR SALES CO INC	SUPPLIES.....		190.12
00021387	HARNED DURHAM OIL COMPANY	GASOLINE.....		2,404.36
00021388	LESLIE HEFFRON	MILEAGE.....		23.28
00021389	HEINEMANN	BOOKS.....		25,087.50
00021390	HEINEMANN PROFESSIONAL DEVELOPMENT	PES-EMPLOYEE TRAIN/DEVELOPMENT....		12,000.00
00021391	SUSAN HIGHER	SUPPLIES.....		56.21
00021392	HM CASUALTY INSURANCE COMPANY	WORKERS' COMPENSATION.....		42,582.00
00021393	HOME DEPOT CREDIT SERVICES	SUPPLIES.....		79.88
00021394	HOUGHTON MIFFLIN CO.	BOOKS.....		7,337.10
00021395	H. T. LYONS CONTRACTORS & ENG	REPAIRS.....	SUPPLIES.....	44,442.86
00021396	IMPORTED BRANDS OF CANADA INC	NON-CAPITAL END USER EQUIP/ORIGINA		5,391.00
00021397	INDIAN CREEK STORAGE	RENTAL OF LAND AND BUILDINGS.....		485.00
00021398	INFOBASE PUBLISHING	TECH SUPPLIES/FEES.....		782.16
00021399	INSTRUMENTATION ASSOCIATES INC	REPAIRS / MAINTENANCE SERVICES....		299.00
00021400	INTERSTATE BATTERY OF A-TOWN	SUPPLIES.....		39.95

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Note: Output selection limited to transactions dated between 09/24/2013 and 10/14/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021401	INVESTINTECH.COM INC	TECH SUPPLIES/FEES.....		129.95
00021402	THE IRIS COMPANIES	SUPPLIES.....		57.80
00021403	JOHNSON CONTROLS, INC.	REPAIRS.....	SUPPLIES.....	4,464.00
00021404	JOHN WILEY & SONS INC	BOOKS.....		6,597.21
00021405	JUNIOR LIBRARY GUILD	BOOKS & PERIODICALS.....		5,013.00
00021406	J.W. PEPPER & SON, INC.	SUPPLIES.....		1,585.45
00021407	K & H CUSTOM WINDOW TREATMENTS	SUPPLIES.....		80.00
00021408	BOB KAHLE PIANO TECHNICIAN	SUPPLIES.....		230.00
00021409	JENNIFER KERN	OTHER PROFESSIONAL SERVICES.....		300.00
00021410	KEYSTONE FIRE PROTECTION CO	SUPPLIES.....	REPAIRS / MAINTENANCE SERVICES.....	2,355.31
00021411	KURTZ BROS	SUPPLIES.....		744.45
00021412	LANGUAGE LINE SERVICES INC	OTHER MISCELLANEOUS PURCHASED SERV		38.00
00021413	LEARNING A-Z	SUPPLIES.....		499.75
00021414	NAPA AUTO PARTS	SUPPLIES.....		114.49
00021415	LEHIGH CAREER & TECHNICAL INST	TUITION TO AREA VOCATIONAL /TECHNI		101,408.01
00021416	LEHIGH CARBON COMM COLLEGE	TUITION TO INST OF HIGHER ED AND T		48,061.84
00021417	LEHIGH VALLEY ACADEMY	TUITION TO PENNSYLVANIA CHARTER SC		10,203.49
00021418	LEHIGH VALLEY CHARTER HIGH SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		23,642.60
00021419	LEHIGH VALLEY PUBLIC TELECOMMU	OTHER MISCELLANEOUS PURCHASED SERV		13,844.25
00021420	GAIL S LICHTENWALNER	COMMUNICATIONS.....		29.60
00021421	LINCOLN LEADERSHIP ACADEMY CHARTER SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		12,221.85
00021422	LINCOLN LIBRARY PRESS INC	TECH SUPPLIES/FEES.....		99.00
00021423	LINGUI SYSTEMS INC	SUPPLIES.....		89.95
00021424	MATHEMATICAL ASSOCIATION OF AMERICA	STUDENT FEES.....		55.00
00021425	MCGRAW-HILL COMPANIES	BOOKS.....		3,296.89
00021426	MEIER SUPPLY INC	SUPPLIES.....		1,073.97
00021427	MENCHEY MUSIC SERVICE INC	BOOKS.....		596.50
00021428	M E SHARPE INC	BOOKS & PERIODICALS.....		219.00
00021429	MICRON CPG	TECH SUPPLIES/FEES.....		51.99
00021430	MICHAEL & DONNA MIKOLAJCZYK	OTHER PROFESSIONAL SERVICES.....		350.00
00021431	MILLCREEK TOWNSHIP SCHOOL DISTRICT	TUITION TO OTHER LEA'S WITHIN STAT		570.00

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021432	MONARCH COIN & SECURITY	SUPPLIES.....		250.30
00021433	MOORE MEDICAL CORPORATION	SUPPLIES.....		3,267.95
00021434	THE MORNING CALL, INC	ADVERTISING.....		830.90
00021435	MPS	BOOKS AND PERIODICALS.....		266.74
00021436	M S C INDUSTRIAL SUPPLY	SUPPLIES.....		23.03
00021437	MUHLBERG ATHLETIC OFFICE	STUDENT FEES.....		200.00
00021438	MUSIC IN MOTION	SUPPLIES.....		78.80
00021439	MUSIC IS ELEMENTARY	SUPPLIES.....		268.12
00021440	NASSP	DUES/FEES.....		525.00
00021441	NORTHAMPTON AREA WRESTLING CLUB	STUDENT FEES.....		250.00
00021442	NAZARETH MUSIC CENTER LTD	SUPPLIES.....		698.40
00021443	NCS PEARSON INC	SUPPLIES.....		139.40
00021444	NISCA	DUES.....		75.95
00021445	NOODLE TOOLS, INC.	TECH SUPPLIES/FEES.....		252.00
00021446	NORTHEAST CHEMICAL AND SUPPLY	SUPPLIES.....		4,075.19
00021447	NORTHEAST JANITORIAL SUPPLY LLC	SUPPLIES.....		310.70
00021448	NORTHEASTERN BVB BOOSTERS	STUDENT FEES.....		455.00
00021449	NORTHERN SPEECH SERVICES INC	SUPPLIES.....		206.58
00021450	OLDCASTLE LAWN & GARDEN NORTH	SUPPLIES.....		479.25
00021451	ORIENTAL TRADING CO., INC.	SUPPLIES.....		312.40
00021452	ORTHOPAEDIC ASSOCIATES OF ALLE	OTHER PROFESSIONAL SERVICES.....		8,267.00
00021453	OTIS ELEVATOR COMPANY	OTHER PURCHASED PROF/TECH SERVICES		1,892.28
00021454	PAESSP	DUES.....		525.00
00021455	PASA	DUES.....		1,682.45
00021456	PENNSYLVANIA PAPER & SUPPLY	SUPPLIES.....		203.25
00021457	PENNSYLVANIA SCHOOL FOR DEAF	TUITION TO APPROVED PRIVATE SCHOOL		8,440.00
00021458	PENTELEDATA	COMMUNICATIONS.....		728.00
00021459	PHI DELTA KAPPA INTERNATIONAL	DUES/FEES.....	DUES.....	194.00
00021460	PIONEER GLASS & MIRROR	SUPPLIES.....		337.00
00021461	PITNEY BOWES RESERVE ACCOUNT	COMMUNICATIONS.....		9,093.69
00021462	PLANK ROAD PUBLISHING	SUPPLIES.....		127.20
00021463	PORTA PHONE	TRANSPORT/TELECOMMUNICATIONS.....		293.95

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021464	POSITIVE PROMOTIONS INC	SUPPLIES.....		141.25
00021465	POWERBOOK MEDIC.COM	TECH SUPPLIES/FEES.....		365.38
00021466	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		67,424.76
00021467	PRAXAIR DISTRIBUTION - 971	SUPPLIES.....		635.93
00021468	PRECISION SOLUTIONS INC	REPAIRS.....		1,619.15
00021469	PROFESSIONAL POWER SOLUTIONS	TECH SUPPLIES/FEES.....		1,265.00
00021470	PSBA	BOOKS AND PERIODICALS.....	PROF EDUC SVCS - EMPLOYEE TRAINING	546.00
00021471	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....		949.79
00021472	PYRAMID SCHOOL PRODUCTS	SUPPLIES.....		196.35
00021473	QUAKERTOWN COMMUNITY SCHOOL DISTRICT	TUITION TO OTHER LEA'S WITHIN STAT		2,930.70
00021474	QUEEN CITY ELEC. SUPPLY CO INC	SUPPLIES.....		1,286.23
00021475	QUILL CORPORATION	SUPPLIES.....		93.64
00021476	RADIO SHACK ACCOUNTS RECEIVABL	SUPPLIES & FEES - TECHNOLOGY RELAT		14.41
00021477	REALLY GOOD STUFF INC	SUPPLIES.....		373.58
00021478	REDNER'S MARKETS	SUPPLIES.....		1,079.67
00021479	REHABMART, LLC	SUPPLIES.....		86.46
00021480	REIMER BROS INC	CONTRACTED CARRIERS.....		48,403.05
00021481	REINHART FOODSERVICE LLC	SUPPLIES.....		479.60
00021482	RENO TOURNAMENT OF CHAMPIONS	STUDENT FEES.....		600.00
00021483	RESILITE SPORTS PRODUCTS INC	REPAIRS.....		677.55
00021484	S & H MANUFACTURING CO	SUPPLIES.....		1,154.45
00021485	GREY HOUSE PUBLISHING	BOOKS & PERIODICALS.....		600.00
00021486	SALISBURY TOWNSHIP SCHOOL DIST	TUITION TO OTHER LEA'S WITHIN STAT		15,392.83
00021487	SANOFI PASTEUR INC	SUPPLIES.....		4,021.99
00021488	SCHAF'S VIDEO PRODUCTIONS	SUPPLIES.....		1,100.00
00021489	SCHOLASTIC MAGAZINES	BOOKS.....	BOOKS AND PERIODICALS.....	515.23
00021490	SCHOOL CHECK IN	SUPPLIES.....		607.50
00021491	SCHOOL CLAIMS SERVICE, LLC	MEDICAL INSURANCE.....		71.00
00021492	SCHOOL HEALTH CORPORATION	SUPPLIES.....		582.20
00021493	SCHOOL NURSE SUPPLY, INC.	NON-CAPITAL EQUIP/REPLACEMENT.....	SUPPLIES.....	1,730.48
00021494	SCHOOL CLAIMS ASSURANT	LIFE INSURANCE.....	INCOME PROTECTION INSURANCE.....	8,028.94
00021495	SCHOOL SPECIALTY	SUPPLIES.....		3,854.60
00021496	SCHOOL STORE OF THE CAROLINAS	SUPPLIES.....		39.45

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021497	SCHUTT RECONDITIONING	REPAIRS.....		1,551.40
00021498	SCOTT CARS, INC	RENTAL OF VEHICLES.....		360.00
00021499	SERVRIGHT	REPAIRS / MAINTENANCE SERVICES....		237.50
00021500	SEVEN GENERATIONS	TUITION TO PENNSYLVANIA CHARTER SC		137,501.45
00021501	J. A. SEXAUER MFG. CO.	SUPPLIES.....		341.87
00021502	SHAMOKIN AREA SCHOOL DISTRICT	TUITION TO OTHER LEA'S WITHIN STAT		3,319.56
00021503	SHAR PRODUCTS CO	SUPPLIES.....		995.64
00021504	THE SHERWIN-WILLIAMS CO	SUPPLIES.....		528.62
00021505	SHIFFLER EQUIPMENT SALES, INC	SUPPLIES.....		65.73
00021506	SHI INTERNATIONAL CORP	NON-CAPITAL END USER EQUIP/ORIGINA		12,856.20
00021507	SID HARVEY	SUPPLIES.....		29.10
00021508	SIMULATION CURRICULUM CORP	TECH SUPPLIES/FEES.....		632.90
00021509	SMART SOLUTION TECHNOLOGIES LP	TECH SUPPLIES/FEES.....		258.00
00021510	SOCIAL STUDIES SCHOOL SERVICE	BOOKS AND PERIODICALS.....		313.37
00021511	SOUTHERN DUCHESS NEWS	PRINTING/BINDING.....		560.00
00021512	SOUTHERN LEHIGH SCHOOL DISTRICT	TUITION TO OTHER LEA'S WITHIN STAT		11,010.33
00021513	SPIEGL MUSIC PUBLICATIONS	SUPPLIES.....		423.98
00021514	SPITZ INC	SUPPLIES.....		1,251.25
00021515	STANDARD STATIONERY SUPPLY CO.	SUPPLIES.....		20.40
00021516	STAPLES CREDIT PLAN	SUPPLIES.....		268.09
00021517	STOKKE, LLC	SUPPLIES.....		274.99
00021518	STOTZ-FATZINGER OFFICE SUPPLY	SUPPLIES.....		1,582.27
00021519	STRATIX SYSTEMS, INC	REPAIRS.....		583.00
00021520	SUNGARD PUBLIC SECTOR INC	ADMIN SOFTWARE, LICENSING FEES, SU		64,085.82
00021521	SUPERIOR BUSINESS SOLUTIONS	SUPPLIES.....		531.02
00021522	DEBRA SURDOVAL	SUPPLIES.....	COMMUNICATIONS.....	131.59
00021523	SURVEYMONKEY.COM LLC	ADMIN SOFTWARE, LICENSING FEES, SU		204.00
00021524	TEACHER DIRECT	SUPPLIES.....		286.80
00021525	TIMES NEWS	BOOKS.....		12.95
00021526	TRANE US INC	SUPPLIES.....		199.51
00021527	TSA CONSULTING GROUP INC	OTHER PROFESSIONAL SERVICES.....		424.00

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021528	UGI UTILITIES, INC	NATURAL GAS.....		3,047.03
00021529	US BANK	SERIAL BONDS - PRINCIPAL PAYMENTS.		3,500,800.00
00021530	V & C ACCESSORIES INC	SUPPLIES.....		170.12
00021531	VALLEY CLOSING SERVICES LLC	TAX REFUND.....		1,575.00
00021532	VALLEY LITHO SUPPLY CO	SUPPLIES.....		1,274.16
00021533	VELOCITY SPORTS PERFORMANCE	OTHER PROFESSIONAL SERVICES.....		1,050.00
00021534	VERIZON WIRELESS	TRANSPORT/TELECOMMUNICATIONS.....		3,024.17
00021535	VERNIER SOFTWARE & TECHNOLOGY	SUPPLIES.....		177.00
00021536	VISTA HIGHER LEARNING	BOOKS.....		680.06
00021537	VLN PARTNERS LLC	PED-OTHER EDUCATIONAL AGENCIES.....		85,000.00
00021538	VWR RECEIVABLES FUNDING LLC	SUPPLIES.....		67.07
00021539	WARD'S NATURAL SCIENCE ESTABL	SUPPLIES.....		173.64
00021540	WEBB MEDICAL SYSTEMS	REPAIRS.....		261.02
00021541	WEINSTEIN SUPPLY CORP	SUPPLIES.....		33.81
00021542	WEIS MARKETS INC	SUPPLIES.....		1,286.47
00021543	WENTZ HARDWARE	SUPPLIES.....		235.80
00021544	WORTH, MAGEE & FISHER, P.C.	OTHER PROFESSIONAL SERVICES.....		2,380.10
00021545	XEROX CORPORATION	REPAIRS.....	OTHER PURCHASED PROF/TECH SERVICES	36,640.35
00021546	YEAGER SUPPLY INC.	SUPPLIES.....		1,341.21
00021547	ZILKA & COMPANY	SUPPLIES.....		263.10
*10/3 P/R	EAST PENN SCHOOL DISTRICT	PAYROLL.....	SOCIAL SECURITY.....	2,340,170.92
*D0000331	GREGORY ANNONI	MILEAGE.....		39.59 d
*D0000332	SHANNON ATKINSON	EYE CARE.....		75.00 d
*D0000333	JESSICA BABBITT	SUPPLIES.....		26.95 d
*D0000334	JENNIFER BARR	EYE CARE.....		75.00 d
*D0000335	MONICA BAUMER	DUES.....		250.00 d
*D0000336	ALLAN BENNICOFF	EYE CARE.....		75.00 d
*D0000337	KENDRA BERGMAN	EYE CARE.....		75.00 d
*D0000338	NICOLE BLOISE	MEAL / REFRESHMENTS.....	SUPPLIES.....	97.97 d
*D0000339	SARAH BODNAR	TUITION REIMBURSEMENT.....		1,415.10 d
*D0000340	BRIDGET BOKANSKY	EYE CARE.....		75.00 d
*D0000341	STEVE BRAGLIO	SUPPLIES.....		153.47 d
*D0000342	MARY BETH BUSTEED	EYE CARE.....		75.00 d
*D0000343	MARK CACCARO	CONFERENCE ADVANCE.....		375.00 d
*D0000344	VIRGINIA E COLEMAN	TUITION REIMBURSEMENT.....		1,705.90 d
*D0000345	RITA CORTEZ	SUPPLIES.....		267.40 d
*D0000346	JENNIFER CUDZIL	SUPPLIES.....		73.47 d

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0000347	JENNIFER CURTIS	MILEAGE.....	MEDICAL REIMBURSEMENT.....	149.31 d
*D0000348	KATHYRN DAVENPORT	MILEAGE.....		13.56 d
*D0000349	HEATHER DAY	SUPPLIES.....		308.57 d
*D0000350	RUTH DELONG	TUITION REIMBURSEMENT.....		1,751.10 d
*D0000351	DEBORAH DIEFFENDERFER	CONFERENCE EXPENSE.....		85.88 d
*D0000352	ERIN DRY	EYE CARE.....		75.00 d
*D0000353	JAYNE A ERDMAN	MILEAGE.....		69.50 d
*D0000354	LISA EVANS	TUITION REIMBURSEMENT.....		3,151.10 d
*D0000355	BETH FAIR	MILEAGE.....		69.61 d
*D0000356	JAMES FRANK	CONFERENCE EXPENSE.....		575.79 d
*D0000357	MEREDITH FRANTZ	MILEAGE.....		64.18 d
*D0000358	DEBORAH L FREY	TUITION REIMBURSEMENT.....		1,150.00 d
*D0000359	MATTHEW GALE	MEDICAL REIMBURSEMENT.....		72.77 d
*D0000360	LYNN A GLANCY	MILEAGE.....		106.22 d
*D0000361	JENNIFER GLENDENMEYER	SUPPLIES.....		53.17 d
*D0000362	ERIN HADDIGAN	TUITION REIMBURSEMENT.....		722.50 d
*D0000363	SALLY ANN HANZLIK	MEDICAL REIMBURSEMENT.....		359.99 d
*D0000364	MICHELLE HARNED	FOOD.....		61.97 d
*D0000365	JESSICA HARRINGTON	CONFERENCE EXPENSE.....		50.00 d
*D0000366	ALISON HORNER	BOOKS AND PERIODICALS.....		247.28 d
*D0000367	MICHAEL HUBBS	SUPPLIES.....		15.55 d
*D0000368	ELIZABETH INMAN	MILES.....		17.91 d
*D0000369	MICHELE JAMES	CONFERENCE ADVANCE.....		629.00 d
*D0000370	ANN JOHNSON	CONFERENCE ADVANCE.....		199.99 d
*D0000371	KIMBERLY JOHNSON	MILEAGE.....		55.61 d
*D0000372	JOAN JOHNSTON	MILEAGE.....		56.16 d
*D0000373	TAMMY KITA	CONFERENCE ADVANCE.....		440.00 d
*D0000374	EILEEN KLANG	TUITION REIMBURSEMENT.....		1,593.60 d
*D0000375	JAMIE J KLINE	SUPPLIES.....		8.78 d
*D0000376	JULIA KLING	TUITION REIMBURSEMENT.....		8,738.80 d
*D0000377	ERIN KNECHT	TUITION REIMBURSEMENT.....		1,209.00 d
*D0000378	ANGELA KUNTZ	DUES.....		250.00 d
*D0000379	LISA LECHMANIK	SUPPLIES.....		29.09 d
*D0000380	LAURA LEIBY	EYE CARE.....		75.00 d
*D0000381	DENNINE LESCHINSKY	CONFERENCE ADVANCE.....		923.12 d
*D0000382	KARLA MATAMOROS	MILEAGE.....		86.00 d
*D0000383	ANDREW MCCONVILLE	TUITION REIMBURSEMENT.....		630.00 d
*D0000384	LAURA MCNICHOLAS	GASOLINE.....		41.74 d
*D0000385	AMANDA MILLER	BOOKS AND PERIODICALS.....		39.45 d

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0000386	PAMELA MILLER	EYE CARE.....		75.00 d
*D0000387	THOMAS P MIRABELLA	MEDICAL REIMBURSEMENT.....	CONFERENCE EXPENSE.....	1,054.14 d
*D0000388	MICHAEL MOHN	MILEAGE.....		104.19 d
*D0000389	CHRISTINE MONFREDI	TUITION REIMBURSEMENT.....		279.00 d
*D0000390	LAURIE MOTT	TUITION REIMBURSEMENT.....		255.00 d
*D0000391	ANTHONY N. MOYER	CONFERENCE ADVANCE.....		1,249.00 d
*D0000392	ERIN MURPHY	CONFERENCE ADVANCE.....		660.00 d
*D0000393	MARY KAY NAUNAS	MILEAGE.....		11.70 d
*D0000394	MARK NETH	BOOKS AND PERIODICALS.....		24.71 d
*D0000395	SUSAN NOACK	MILEAGE.....		61.92 d
*D0000396	LYNDA A OCONNOR	TUITION REIMBURSEMENT.....		630.00 d
*D0000397	REGINA OSTER	SUPPLIES.....	EYE CARE.....	278.35 d
*D0000398	MONICA PARSELL	TUITION REIMBURSEMENT.....		535.00 d
*D0000399	ALISON PATCHCOSKI	SUPPLIES.....		47.12 d
*D0000400	JUSTIN PHILLIPS	CONFERENCE ADVANCE.....		465.00 d
*D0000401	DAVID PIPERATO	CONFERENCE ADVANCE.....		716.00 d
*D0000402	HEATHER POTEMSKI	EYE CARE.....		75.00 d
*D0000403	MEGHAN PRIBICKO	TUITION REIMBURSEMENT.....		3,060.00 d
*D0000404	MICHELE READINGER	CONFERENCE EXPENSE.....		102.07 d
*D0000405	CHRISTOPHER RITTER	SUPPLIES.....		10.79 d
*D0000406	KATI RODRIGUES	TUITION REIMBURSEMENT.....		1,548.10 d
*D0000407	LORI A ROSE	MILEAGE.....		2.71 d
*D0000408	DEREK SANTIAGO	MILEAGE.....		155.49 d
*D0000409	KRYSTEL SCHELLER	SUPPLIES.....		99.84 d
*D0000410	ALEXIS SCHULTZ	SUPPLIES.....		47.16 d
*D0000411	THOMAS SEIDENBERGER	MILEAGE.....		205.60 d
*D0000412	KAREN SHADE	EYE CARE.....		30.00 d
*D0000413	DEBORAH A SIEGFRIED	MILEAGE.....		138.54 d
*D0000414	AMY SLIVKA	CONFERENCE ADVANCE.....		190.00 d
*D0000415	NANCY SMARTSCHAN	SUPPLIES.....		343.84 d
*D0000416	JEFFREY A SMITH	MILEAGE.....		160.40 d
*D0000417	NICOLE STANCHOK	SUPPLIES.....		19.49 d
*D0000418	NICOLE STRATCHKO	SUPPLIES.....		43.35 d
*D0000419	KRISTINA SVENCER	SUPPLIES.....		25.92 d
*D0000420	SANDRA TEPLITZ	CONFERENCE EXPENSE.....		124.30 d
*D0000421	DEIRDRE THORP	SUPPLIES.....		318.05 d
*D0000422	DIANE TINTLE	CONFERENCE EXPENSE.....		62.87 d
*D0000423	DENISE M. TORMA	MEALS / REFRESHMENTS.....	MILEAGE.....	252.50 d
*D0000424	ADRIANE ULICNY	CONFERENCE ADVANCE.....		190.00 d

\* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

C - Credit Card Payment

# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 09/24/2013 and 10/14/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0000425	SUZANNE VINCENT	MEDICAL REIMBURSEMENT.....		438.49 d
*D0000426	JACQUELINE R VOGEL	BOOKS AND PERIODICALS.....		39.38 d
*D0000427	ANDY J WASHBURN	SUPPLIES.....		12.71 d
*D0000428	DAN WESSNER	STUDENT FEES.....		300.00 d
*D0000429	DAVID N WILLETT	EYE CARE.....		75.00 d
*D0000430	CHARLES A ZELLNER JR	EYE CARE.....		75.00 d
		10-GENERAL FUND	7,011,597.16	
		Grand Total Manual Checks :	2,340,170.92	
		Grand Total Regular Checks :	4,627,802.36	
		Grand Total Direct Deposits:	43,623.88	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	7,011,597.16	

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

10/10/2013 09:30:20 AM

EAST PENN SCHOOL DISTRICT

Page 11

***EAST PENN SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
REGULAR MEETING***

**AGENDA**

**Board Room  
800 Pine Street  
Emmaus, PA 18049**

**October 28, 2013  
7:30 p.m.**

**2013**

**January 14 & 28 (28<sup>th</sup> cancelled due to inclement weather)  
February 11 & 25  
March 11 & 25  
April 8 & 22  
May 13  
June 10 & 24  
July 8  
August 12 & 26  
September 9 & 23  
October 14 & 28  
November 11  
December 3 (Tuesday, due to Thanksgiving Holiday)  
December 9**

**Vision Statement:** The East Penn School District will empower students to maximize their individual potential and become lifelong learners and contributors to a global society.

**Mission Statement:** The East Penn School District will provide a learning environment in which students become problem solvers, collaborators and critical thinkers.

EAST PENN INFORMATION LINE: (610-966-8480)  
EAST PENN ANONYMOUS STUDENT TIP LINE (610) 966-8400  
EAST PENN WEB PAGE: [www.eastpennsd.org](http://www.eastpennsd.org)

## ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Student Recognition: Merit Semi-Finalists

Alan Bebout  
Robert J. Bishop  
Katrina Guido  
Aife Ni Chochlain  
Anna C. Overholts

3. Requests to Address the Board
4. Emmaus HS SGA Report: Logan McHale, Vice President  
Catherine Garrity, Secretary

5. Approval of Minutes

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the minutes for the October 14, 2013 meeting.

6. Resignation of Board Member (Exhibit 1)

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors accept the resignation of Julian Stolz effective October 15, 2013.

7. Report of the Superintendent of Schools – Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

### Resignations

-Christina Kennedy, Instructional Assistant at Shoemaker School, effective October 25, 2013 (Exhibit 2)

### Leaves as Per Collective Bargaining Agreement

<u>Employee</u>	<u>Assignment</u>	<u>Time Period</u>
Shannon Petrunak	English, Emmaus HS	11/25/13-1/22/14
Christine McCorristin	Grade 2, Macungie	11/26/13-1/13/14

### Full-Time Substitute Teacher Appointment

Name/Address: Erin Yanus  
2312 Colfish Road, Perkiomenville 18074  
Education Level: B. S. Degree (2012)  
Undergraduate School: Temple University  
Certification: Instructional I, Business/Computer/Info. Tech.  
Mid-Level Mathematics  
Assignment: EHS-Computer and Business Applications  
Opening created by J. Espenshade leave  
Effective: October 29, 2013  
Experience: 3/2013-5/2013: Pennridge SD  
9/2012-3/2013: East Penn, Upper Perkiomen,  
Boyertown  
Salary: \$47,344, Year 1 Col. B

### Awarding of Tenure

That, in accordance with Section 1121 of the PA School Code, the following temporary professional employees based upon satisfactory service be awarded tenure:

<u>Temporary Professional Employee</u>	<u>Assignment</u>
Katie Anderson Mast	Lincoln, Grade 1
Danielle Cooper	Emmaus HS, Special Ed.
Erin Haddigan	Emmaus HS, Special Ed.
Kelly Harckom	Wescosville
Cynthia Hynes	Jefferson, Grade 4
Ashley Landis	Speech
James Meehl	Eyer MS, Wellness/Fitness
Amanda Miller	Lincoln
Holly Pethick	Lincoln, Grade 5
Katie Rodrigues	Jefferson, Grade 5
Katelyn Scharl	Eyer MS

### Request for General Leave – Board Policy 539

Employee: Suzanne Ferrel  
Assignment: Instructional Assistant, Shoemaker  
Time Period: 10/23/13-10/22/14

### Appointment of Staff Assistant

Name/Address: Gina Huczko  
2001 Strathmore Drive, Macungie 18062  
Assignment: Staff Assistant, Wescosville School  
New Position  
Effective: October 29, 2013  
Salary: \$13.97/hr., 12.5 hrs./wk.

### 2013-14 School Dentists

Dr. Michael Conrad  
770 Feters Lane  
Wescosville

Dr. Allen Crawford  
530 East Main Street  
Macungie

Dr. Jason Pellegrino  
5920 Hamilton Boulevard  
Suite 101  
Wescosville

Dr. Donald Rother  
3261 Route 100  
Macungie

Dr. Timothy Wright  
242 Main Street  
Emmaus

Dr. Robert Yoder  
5181 Gary Drive  
Emmaus

Reimbursement is \$2.50/exam.

### Addition to the 2013-14 List of Physicians

In agreement with Dr. Robert Barnes, Chief School Physician, the following physician practice, with associated physicians, be appointed:

East Penn Medical  
723 Chestnut Street, Emmaus

Reimbursement is \$65.00/hr. for school physicals

### Authorization of Attendance Officers

In accordance with Modifications 5.29, the East Penn Board of School Directors authorizes the following individuals to act in the capacity of attendance officers to write truancy citations:

#### Emmaus HS

David Piperato, Principal  
Mark Covelle, Assistant Principal  
Mark Caccavo, Assistant Principal  
Matthew Gale, Assistant Principal  
Sally Hanzlik, Assistant Principal  
Andrea Edmonds, Assistant Principal  
Todd Breiner, Assistant Principal

#### Elementary Principals

Dr. Jacqueline Attinello, Lincoln  
Tara Desiderio, Wescosville  
Dr. Ron Renaldi, Alburtis  
Cheryl Wetzel Scalzo, Jefferson  
Anthony Moyer, Willow Lane  
James Best, Macungie  
Lynn Brinckman, Shoemaker

#### Lower Macungie MS

Suzanne Vincent, Principal  
Greg Annoni, Assistant Principal  
Rodd Luckenbill, Assistant Principal

#### Eyer MS

Michael Kelly, Principal  
Travis Bloom, Assistant Principal

### Student Services

Dr. Thomas Mirabella

Dr. Linda Pekarik

Meredith Frantz

Co-Curricular Advisors

Please see Exhibit 3

Additions to the 2013-14 List of Per Diem Substitutes

Jennifer Ames, General Science    Ryan Gallagher, Elementary  
Sheri Wagner, Elementary        Suzanne Borovies, Elementary  
Laeqa Zahid, Elementary

Educational Conferences – Exhibit 4

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 4.

3. School Nurse/Staffing Services Agreements

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the following Agreements for substitute nursing personnel as listed below:

Delta Group Behavioral Health Referral Agency (Exhibit 5)  
950 Haverford Road, Bryn Mawr, PA 19010

Loving Care Agency (Exhibit 6)  
611 Route 46 West, Hasbrouck Heights, NJ 07604

Supplemental Health Care (Exhibit 7)  
321 Norristown Road, Ambler, PA 19002

Around the Clock Nursing (Exhibit 8)  
3136 Hamilton Boulevard, Allentown

Invo Health Care Associates (Exhibit 9)  
1780 Kendarbren Drive, Jamison, PA 18929

Note: All Agreements have been reviewed by the solicitor.

4. Performance PLUS Tracker Agreement – Exhibit 10

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the Performance PLUS Tracker Agreement effective October 1, 2013 to September 30, 2014 for a total cost of \$18,603.52.

8. Business Operations

1. Approval of Bill List



Motion by\_\_\_\_\_, Seconded by\_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, if any, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer's Report

Motion by\_\_\_\_\_, Seconded by\_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

3. Parent/Guardian Transportation Contract

Motion by\_\_\_\_\_, Seconded by\_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the following Parent/Guardian Transportation Contract:

Parent/Guardian: Tina Landis  
5828 Memorial Road, Trexlertown  
Effective: August 26, 2013-October 9, 2013  
Reimbursement: .565/mile, 16 miles/day

4. Disbursement of Funds – Exhibit 11

Motion by\_\_\_\_\_, Seconded by\_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from 33-2010 Series A, GOB, as described in Exhibit 11.

9. Announcements

Monday, October 28	6:45 p.m.-Executive Session 7:30 p.m.-Board Meeting
Monday, November 11	7:30 p.m.-Board Meeting
Thursday, November 14	Annual Thanksgiving Luncheon for Golden Age Card Holders

10. Adjourn

# **EXHIBITS**

**October 28, 2013**

# 1

# The Stolz Report

Strong is fighting! It's hard, and it's painful, and it's every day. It's what we have to do. Tact is just not saying true stuff. I'll pass.

Tuesday, October 15, 2013

## I'm Leaving It As I Found It. Take Over, It's Yours

For the last 6 years, I have fought to bring a taxpayer friendly majority to the East Penn School Board. Regardless of what happens in the election this November, I will have failed in that effort. In the past 20 years, East Penn residents have seen their community and way of life change dramatically. I do not believe it has been for the better. In another few years, long-time citizens of Emmaus will hardly recognize their home town.

Part of this change has come as a result of vehement and venomous elections for School Board and Borough Council during which those who claim to stand for community and justice play the dirtiest politics imaginable.

Since I was first elected to the School Board in 2007, a certain group of citizens have attempted to recall me (recall elections are not allowed in Pennsylvania), lied about my voting record, demanded my resignation, failed to defeat me in my 2011 re-election bid, and accused me of everything short of having sex with farm animals (for the record, I deny that too). I'm a big boy (all 6'1 and 240 lbs of me), I can take it. I can take the heat, slings, and arrows. As an elected official, I am fair game (for even those who play unfairly). That said, I am announcing my resignation as a member of the East Penn School Board of Directors, effective immediately.

It is one thing to attack me, it is quite another to attack those I love. Over the past few days, an online personality identifying herself only as "Anna Karina" has continued her cyber assault not only on me, but also on the woman who happens to be the love of my life.

When we first met five years ago, I made a calculated decision to pursue political goals rather than be with her, because she was a student at Emmaus High School at the time. Doing so was a mistake and it is not a mistake that I will repeat. Some day, I may regret not having those five years together.

Serving on the East Penn School Board has been everything from an honor to pure hell depending on the time. I enjoyed every minute of it.

In closing, let me just say...

### About Me



**Julian Stolz**

I do hateful things for which people love me, and lovable things for which they hate me. I am the friend of enemies, the enemy of friends. I am admired for my detestability.

[View my complete profile](#)

### Other Bloggers Worth Reading

**The Other McCain**  
Big Senate, Little House  
1 hour ago

**The Hedgehog Report**  
Christie Leads By 29% in NJ, Brown Leads MD Dems  
1 hour ago

**Broad And Pennsylvania**  
Stop Listening to the Ill-Informed  
3 hours ago

**molovinsky on allentown**  
Pawlowski's Halloween Tricks  
4 hours ago

**Lehigh Valley Ramblings**  
Bob Donchez Unable to Rest Easy  
9 hours ago

**PoliticsPA**  
Shutdown Ends: How the PA Delegation Voted  
10 hours ago

**Liberty Pulse**  
Rand Paul 'War on Christians' Speech an Act of Peace  
15 hours ago

**Ron Beitler for Lower Macungie**  
Lower Macungie Meeting Agenda 10/17  
19 hours ago

**The Lehigh Valley Political Blog**  
Upper Macungie Supervisor Ed Earley and his Write In campaign  
3 days ago

**Northern Lehigh Valley Logic**  
Of Whoppers and Obamacare.  
5 days ago

**Dustin Stockton Online**  
Setting the political lines  
3 weeks ago

Rec'd. 10/11/13  
#2

Ms. Tiana Boyea  
Emotional Support Teacher  
Shoemaker Elementary School  
4068 N. Fairview Street  
Macungie, PA 18062

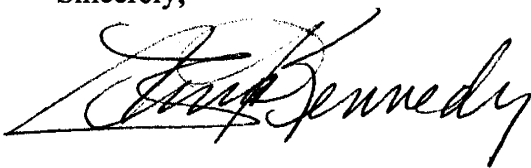
October 11, 2013

Dear Ms. Boyea,

I am writing to notify you that I am resigning from my position as Instructional Assistant with Shoemaker Elementary School in the East Penn School District. My last day of employment will be October 25, 2013.

I appreciate the opportunity that I was given to work with you, the faculty, the staff and the students of Shoemaker Elementary School.

Sincerely,

A handwritten signature in black ink, appearing to read "Christina M. Kennedy", written over a horizontal line.

Christina M. Kennedy

Schedule B for October 28, 2013 Board Agenda

School	Name	Position	Contract/Club	Amount	Notes
EHS	O'Connor, Patrick	Swimming Assistant Coach	Contract	\$3,619.00	
Eyer	Snow, Cindy	Ski Club Co-Advisor (split three ways)	Club B	\$201.00	1/3 of Club B, \$603
Eyer	England, Carrie	Ski Club Co-Advisor (split three ways)	Club B	\$201.00	1/3 of Club B, \$603
Eyer	Scharl, Katelyn	Ski Club Co-Advisor (split three ways)	Club B	\$201.00	1/3 of Club B, \$603
Eyer	Witte, Beth	Ski Club Coordinator	Club B	\$603.00	
LMMS	Blackstone, Carlen	Creative Computing Club (C Cubed)	Club B	\$603.00	
EHS	Scheitrum, Carl	Basketball Volunteer Assistant, Boys	n/a	volunteer	

#3

## EDUCATIONAL CONFERENCES

October 28, 2013

Conference Title: Elementary ELA Common Core Networking Group, Carbon  
Lehigh Intermediate Unit  
Date(s): October 29, 2013  
Attending: Brandi Blose, Grade 5 Teacher, Lincoln School  
Estimated Cost: \$32.43, plus per diem substitute

Conference Title: Indicator 13 Training, Carbon Lehigh Intermediate Unit  
Date(s): December 5, 2013; February 4, 2014  
Attending: Peter Jenkins, Special Education Teacher, Eyer MS  
Estimated Cost: \$38.42, plus per diem substitute

Conference Title: PATTAN: Data Discovery-Focus on Classrooms, King of Prussia  
Date(s): October 22, 2013  
Attending: Beth Fair, ESL Teacher, Alburtis/Willow Lane  
Diane Tintle, ESL Teacher, Jefferson School  
Janice Clymer, ESL Teacher, Wescosville School  
Estimated Cost: \$68.50/person (Title III Funds)

Conference Title: PASBO Transportation Conference, Hershey  
Date(s): October 10-11, 2013  
Attending: Lynn Glancy, Director of Operations  
Estimated Cost: \$510.97

Conference Title: Current Trends in Assessment of ELL's: Designing Formative  
Assessment, Webinar  
Date(s): October 22, 2013 (11:00 a.m.-12:00 p.m.)  
Attending: Diane Tintle, ESL Teacher, Jefferson School  
Estimated Cost: No cost

Conference Title: Transforming Teaching & Learning, East Stroudsburg Area  
School District  
Date(s): November 7, 2013  
Attending: Susan Noack, Middle School Curriculum Coordinator  
Estimated Cost: \$44.07

Conference Title: Guidance & Teacher Day to Encourage Women in Engineering,  
University of Pennsylvania  
Date(s): November 22, 2013  
Attending: Beth Stoudt, Math/Computer Science Teacher, Emmaus HS  
Cindy Brashear, Mathematics Teacher, Emmaus HS  
Estimated Cost: \$72.32/person, plus per diem substitutes

#5



East Penn School District  
800 Pine Street  
Emmaus, PA 18049

October 14, 2013

This Letter Agreement outlines the terms under which Delta-T Group, Inc. ("Delta-T") will refer interim professionals to East Penn School District ("Client"). This Agreement shall commence on the date first stated above and continue for an initial term of one (1) year or such shorter period in the event that the parties execute a more comprehensive agreement. This Agreement shall automatically renew for successive 1-year terms. This Agreement may be terminated without cause by either party upon thirty (30) days written notice to the other party.

The professionals referred to Client through Delta-T are Independent Contractors ("Contractor(s)"). Delta-T requires, as part of our arrangement with the Contractors, that each Contractor sign an operating agreement with Delta-T before they are contracted out to a facility such as yours.

Contractor, while retained by Client through Delta-T, is to perform services for Client exclusively through Delta-T. Client will not engage, hire or contract with Contractor independent of Delta-T, either directly or through another agency, without first notifying Delta-T. Delta-T's Temp to Perm Policy is that from the time Client notifies Delta-T of its intention to engage, hire or contract with a Contractor independent of Delta-T, the Contractor must work 750 hours through Delta-T at a Client facility before the Contractor may work or perform services for Client independent of Delta-T. This 750-hour requirement remains in effect for 6 months after the last date of a Contractor's referral with Client through Delta-T. Client may hire or contract with Contractor without meeting this 750-hour requirement by making payment to Delta-T the sum of \$7,500.00 or a sum equal to 1/3 of the total compensation package offered to Contractor, whichever sum is greater.

All invoices for services are due net thirty (30) days and will be forwarded to your attention. Client shall notify Delta-T of any disputed amounts within ten (10) business days of Client's receipt of invoice. Invoices or amounts not disputed within this time period shall be deemed accepted by Client. Client shall not withhold payment of any undisputed amounts. All outstanding balances are subject to statutory interest and a late charge. If payment is not made in accordance with these terms, Delta-T will cease referring Contractors to Client and Contractors will not be released for referral until payment is received in full. Delta-T shall be entitled to recover reasonable attorneys fees in the event legal action is necessary to enforce the terms of this Letter Agreement.

Thank you for choosing Delta-T. If these terms are acceptable, please sign and return this to our office.

Respectfully,

Scott R. McAndrews

Scott R. McAndrews, EVP

By: \_\_\_\_\_  
Signature of Client Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name and Title

**BEHAVIORAL HEALTH REFERRAL AGENCY**

DELTA-T GROUP, INC.

950 HAVERFORD ROAD • SUITE 200 • BRYN MAWR, PA 19010 • 800/251-8501 • FAX: 610/527-5884 • www.delta-tgroup.com

#6

## SCHOOL NURSE AGREEMENT

This Agreement ("Agreement") is effective as of the \_\_\_\_\_ day of \_\_\_\_\_, 2013 by and between **Loving Care Agency** (hereinafter referred to as "Agency"), located at 611 Route 46 West, Suite 200, Hasbrouck Heights, NJ 07604, and **East Penn School District** (hereinafter referred to as "School") located at \_\_\_\_\_.

WHEREAS, School requires substitute nursing personnel for its school nurse position; and

WHEREAS, Agency specializes in providing nursing services to children; and

WHEREAS, School wishes to retain Agency and Agency wishes to provide school nurse personnel to School under the terms of this Agreement.

NOW THEREFORE, the parties agree as follows:

### I. AGENCY RESPONSIBILITIES

- a. Services – Upon request of School, Agency will provide an RN or LPN ("Personnel"), to School to act in the capacity of the School's school nurse. All assignments are subject to the availability of qualified Personnel. Personnel will document care given to students (e.g., medications and/or treatments administered). Personnel will also communicate any changes in the student's health status to the School in a timely manner.
- b. Licensure – Agency will maintain a current, unrestricted valid license in the state, pursuant to applicable state law.
- c. Personnel – Agency will ensure that all Personnel provided meet Agency's conditions of employment including health clearance, criminal background check, references, and training and continuing in-service education in accordance with State and Federal guidelines and regulations. Results of the criminal background check will be provided to School upon request. Agency will also conduct verification of identity and work authority under the United States immigration laws. All Personnel will conduct themselves in a professional manner while at the School.
- d. Employer Obligations – Agency will maintain direct responsibility for payment of wages and other compensation and for any applicable mandatory withholdings and contributions such as federal, state and local income taxes, workers' compensation, and unemployment insurance. Agency and School agree that Personnel are not agents or employees of School. No Personnel will be deemed to be an employee of School, nor will School be held liable for the payment of any wage, salary, or compensation of any kind for the services provided by any Personnel. Further, no Personnel will be covered under School's workers' compensation, social security, or unemployment compensation programs.



- e. Insurance - Agency will maintain, at its sole expense, a valid policy of insurance that includes general and professional liability policies covering acts or omissions that may give rise to liability for services under this Agreement. Agency will also maintain workers' compensation coverage in accordance with state statutory requirements. A certificate of insurance will be provided to School upon request.

## **II. SCHOOL RESPONSIBILITIES**

- a. Orientation - School shall instruct Agency Personnel on the specifics of the Personnel's responsibilities.
- b. Personnel Issues – If School staff determines that Personnel provided by Agency has engaged in misconduct, has been negligent, or is conducting themselves in such a way as to be of harm to a student, School will immediately contact Agency. All other Personnel concerns observed by School staff will be documented and promptly discussed with Agency. Agency will not reassign such Personnel to School without the prior approval of appropriate School staff.
- c. Insurance – School will maintain, at its sole cost and expense, a valid policy of insurance, including General Liability, covering acts that may give rise to liability for services under this Agreement.
- d. Reimbursement - School shall pay, and Agency shall accept, the reimbursement rate for covered services as payment in full as set forth in Section IV.a., Compensation, of this Agreement. Payment will be made by School within thirty (30) days of receipt of invoice. Agency will look to School as the sole source of payment.
- e. Non-Solicitation - School agrees that during the term of this Agreement and for one (1) year after the last Personnel have completed working under any contractual relationship between the parties, School shall not, directly or indirectly, employ or solicit the employment of any person who is employed or has been employed within six (6) months prior thereto by Agency or any of its affiliated companies. School also agrees not to perform any act or anything to cause, bring about, or induce any interference with, disturbance to, or interruption of any existing relationships (whether or not said relationships have been reduced to writing in formal contracts) of any employees or consultants associated with Agency or its affiliates.

## **III. MUTUAL RESPONSIBILITIES**

- a. Confidentiality - School and Agency agree that all student medical records shall be treated as confidential so as to comply with all Federal and State laws and regulations regarding the confidentiality of patient records. The parties shall protect the privacy, confidentiality, and security of all medical records, proprietary information, and other confidential information relating to both parties and all students under this Agreement. The parties shall make no voluntary disclosure of any discussion, deliberation, student/patient care record or notes, or any other student/patient care activity, peer

activity, or risk management information, except where required by, or permitted by, law.

- b. Indemnification - Each party shall indemnify and hold harmless the other party, its directors, officers, agents, and employees against any and all loss, liability, damage, or expense, including any direct, indirect, or consequential loss, liability, damage, or expense, but not including attorney's fees unless awarded by a court of competent jurisdiction, for injury or death to persons, including employees of either party, and damage to property, including property of either party. However, neither party shall be indemnified hereunder for any loss, liability, damage, or expense resulting from its sole negligence or willful misconduct.
- c. Communication – The parties agree to maintain open communication to ensure the best possible care for students served.
- d. Provision of Services - The parties agree that all services provided under this Agreement are performed in a manner consistent with: 1) the terms and provisions hereof; 2) all applicable legal and regulatory standards; and 3) currently approved methods and standards of practice applicable generally with respect to such services.
- e. Authority - Each party to this Agreement warrants that it has full power and authority to enter into this Agreement, and the person signing this Agreement on behalf of either party warrants that he/she has been duly authorized and empowered to enter into this Agreement.
- f. Non-Discrimination - Neither party will discriminate on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program.

#### IV. COMPENSATION

- a. Rates – Agency shall provide Personnel under this Agreement at the following rates:

Registered Nurse	\$ 52.00 per hour
Licensed Practical Nurse	\$ NA per hour

School does not guarantee any minimum number of hours to Agency during the term of this Agreement.

- b. Invoices – Agency shall submit an itemized Agency invoice to School for hours worked by Personnel.
- c. Payment – All amounts due to Agency are due and payable within thirty (30) days of receipt of invoice. School will send all payments to the address printed on the Agency invoice.

**V. MISCELLANEOUS TERMS**

a. Term – This Agreement will be in effect for one (1) year and will be automatically renewed at the end of the first year and each subsequent year unless terminated. Either party may terminate this Agreement at any time, with or without cause, by providing at least thirty (30) days advance written notice of the termination date to the other party. Such termination will have no effect upon the rights and obligations resulting from any transactions occurring prior to the effective date of the termination. This Agreement may be amended or modified at any time by the mutual written consent of the parties.

b. Notices - All notices affecting this Agreement, other than billing correspondence/notices, will be delivered by certified mail, return receipt requested, or by recognized overnight carrier to the addresses listed below. Either party may change the address to which notices are sent by sending written notice of such change to the other party. Billing correspondence/notices shall be sent to Agency's remit to address as indicated on its invoice.

If to School:

If to Agency:

Loving Care Agency  
611 Route 46 W, Suite 200  
Hasbrouck Heights, NJ 07604

Attn:

Attn: Contracts Dept.

c. Assignment - Assignments of this Agreement or the rights or obligations hereunder shall be invalid without the specific written consent of the other party.

d. Waiver of Breach - No assent or waiver, express or implied, of any breach of any one or more of the covenants, conditions, or provisions within this Agreement shall be deemed or taken to be a waiver of any other covenant, condition, or provision or a waiver of any subsequent breach of the same covenant, condition, or provision. The failure of a party to insist upon strict adherence to any term of the Agreement on any occasion shall not be considered a waiver or deprive the party of the right thereafter to that term or any other term of this Agreement.

e. Entire Agreement - This Agreement constitutes the entire understanding and agreement between the parties, supersedes and replaces all prior written or oral agreements between the parties and may not be amended, modified, or supplemented in any respect except by a subsequent written agreement entered into by both parties. This Agreement may be executed in any number of counterparts, each of which will be deemed to be the original.

f. Severability - The provisions of this Agreement are severable, and, if any provision of this Agreement is to be held invalid, illegal, or otherwise unenforceable, in whole or in part, in any jurisdiction, that provision or part thereof shall be ineffective to the extent of the invalidity, illegality, or unenforceability in that jurisdiction, without affecting the

remaining portions of this Agreement in any way, or rendering any further portion or portions of this Agreement invalid, illegal, or otherwise unenforceable.

- g. Binding Agreement - This Agreement shall be binding upon the parties and their respective successors and assignees.
- h. Independent Contractors – The parties enter into this Agreement as independent contractors, and nothing contained in this Agreement will be construed to create a partnership, joint venture, agency or employment relationship between the parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, as indicated below.

(BOE Name)

(LCA Entity)

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**IN ORDER TO BE BINDING, ALL CONTRACTS MUST BE COUNTERSIGNED  
WITHIN SEVEN (7) DAYS OF SIGNATURE DATE OF AGENCY.**

# STUDENT AGREEMENT

This Agreement ("Agreement") is entered into as of the       day of       , 2013 by and between **Loving Care Agency** (hereinafter referred to as "Agency"), located at 611 Route 46 West, Suite 200, Hasbrouck Heights, NJ 07604, and **East Penn School District** (hereinafter referred to as "School") located at:

WHEREAS, School requires personnel for the provision of one-on-one medical care to a child with medical needs while attending School; and

WHEREAS, Agency specializes in providing services to children; and

WHEREAS, School wishes to retain Agency and Agency wishes to provide pediatric services to School under the terms of this Agreement.

NOW THEREFORE, the parties agree as follows:

## **I. STUDENT INFORMATION**

Student Name ("Student")	School Attending	ESY (Summer) Dates	ESY (Summer) Times	Fall Dates	Fall Times	Financial Responsibility (#hrs. incl. transportation)
				*		

\*or last day of school

## **II. AGENCY RESPONSIBILITIES**

- a. Services – Agency will provide RN's, LPN's and/or CHHA's ("Personnel"), subject to the availability of qualified Personnel, to School to provide one-on-one care for a Student with medical needs while attending School. Agency will provide School with a copy of the Physician's Plan of Care for the Student and will update the School with any changes to the Plan. Personnel will document care given to Student (e.g., medications and/or treatments administered during School hours) and will provide a copy of said documentation to School if requested. Personnel will also communicate any changes in the Student's health status to the School nurse in a timely manner. All communication with the School regarding Student's Plan of Care and health status will be done with the authorization of the Student's parent/legal guardian. Agency staff and Personnel are available to attend IEP meetings upon request of School.
- b. Licensure – Agency will maintain a current, unrestricted valid license, in the state pursuant to applicable state law.

- c. Personnel – Agency will ensure that all Personnel provided meet Agency's conditions of employment including health clearance, criminal background check, references, and training and continuing in-service education in accordance with State and Federal guidelines and regulations. Results of the criminal background check will be provided to School upon request. All Personnel will conduct themselves in a professional manner while at the School.
- d. Employer Obligations – Agency will maintain direct responsibility for payment of wages and other compensation and for any applicable mandatory withholdings and contributions such as federal, state and local income taxes, workers' compensation, and unemployment insurance. Agency and School agree that Personnel are not agents or employees of School. No Personnel will be deemed to be an employee of School, nor will School be held liable for the payment of any wage, salary, or compensation of any kind for the services provided by any Personnel. Further, no Personnel will be covered under School's workers' compensation, social security, or unemployment compensation programs.
- e. Insurance - Agency will maintain, at its sole expense, a valid policy of insurance that includes general and professional liability policies covering acts or omissions that may give rise to liability for services under this Agreement. Agency will also maintain workers' compensation coverage in accordance with state statutory requirements. A certificate of insurance will be provided to School upon request.

### **III. SCHOOL RESPONSIBILITIES**

- a. Orientation - School shall instruct Agency Personnel on the daily operations of School to ensure a smooth transition of Personnel into the classroom setting.
- b. Access – School shall, based upon the individual Student's medical needs, enable Agency Personnel to attend to Student as required by Student's Plan of Care.
- c. Replacement of Personnel – School may, in its discretion and for good cause, require Agency to replace a particular Personnel or refuse the services of a particular Personnel if School determines that such Personnel is conducting themselves in such a way as to be of harm to a Student. After conferencing with Agency and upon request of School, Agency shall make every effort to replace any terminated Personnel with other duly qualified Personnel to provide service for the next assigned block of hours of such terminated Personnel.
- d. Reimbursement - School shall pay, and Agency shall accept, the reimbursement rate for covered services as payment in full as set forth in Section V.a., Rates, of this Agreement. Payment will be made by School within thirty (30) days of receipt of invoice. Agency will look to School as the sole source of payment.

- e. Non-Solicitation - School agrees that during the term of this Agreement and for one (1) year after the last Personnel have completed working under any contractual relationship between the parties, School shall not, directly or indirectly, employ or solicit the employment of any person who is employed or has been employed within six (6) months prior thereto by Agency or any of its affiliated companies. School also agrees not to perform any act or anything to cause, bring about, or induce any interference with, disturbance to, or interruption of any existing relationships (whether or not said relationships have been reduced to writing in formal contracts) of any employees or consultants associated with Agency or its affiliates.

#### IV. MUTUAL RESPONSIBILITIES

- a. Confidentiality - School and Agency agree that all medical records shall be treated as confidential so as to comply with all Federal and State laws and regulations regarding the confidentiality of patient records. The parties shall protect the privacy, confidentiality, and security of all medical records, proprietary information, and other confidential information relating to both parties and the Students under this Agreement. The parties shall make no voluntary disclosure of any discussion, deliberation, patient care record or notes, or any other patient care activity, peer activity, or risk management information, except where required by, or permitted by, law.
- b. Indemnification - Each party shall indemnify and hold harmless the other party, its directors, officers, agents, and employees against any and all loss, liability, damage, or expense, including any direct, indirect, or consequential loss, liability, damage, or expense, but not including attorney's fees unless awarded by a court of competent jurisdiction, for injury or death to persons, including employees of either party, and damage to property, including property of either party. However, neither party shall be indemnified hereunder for any loss, liability, damage, or expense resulting from its sole negligence or willful misconduct.
- c. Communication - The parties agree to maintain open communication to ensure the best possible care for each Student served.
- d. Provision of Services - The parties agree that all services provided under this Agreement are performed in a manner consistent with: 1) the terms and provisions hereof; 2) all applicable legal and regulatory standards; and 3) currently approved methods and standards of practice applicable generally with respect to such services.
- e. Authority - Each party to this Agreement warrants that it has full power and authority to enter into this Agreement, and the person signing this Agreement on behalf of either party warrants that he/she has been duly authorized and empowered to enter into this Agreement.

- f. Non-Discrimination - Neither party will discriminate on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program.

## V. COMPENSATION

- a. Rates – Agency shall provide Personnel under this Agreement at the following rates:

Registered Nurse	\$ 52.00 per hour
Licensed Practical Nurse	\$ 52.00 per hour
Certified Home Health Aide	\$ NA per hour

The hourly rate will be billed for a minimum of a two (2) hour increment. The hourly rates will then be billed in fifteen (15) minute increments of service. School does not guarantee any minimum number of hours to Agency during the term of this Agreement but agrees not to cancel any covered shift by Agency unless for medical reasons or requested by Student's family.

- b. Transportation – Transportation between the Student's home and School will be included in the allowable billable hours of service. School recognizes that on occasion transportation time may take longer than normal due to inclement weather, accident delays, etc. and such additional time will be billed by Agency and paid by School.
- c. Invoices – Agency shall submit an itemized Agency invoice to School on a monthly basis, which details the Student name, dates of service, type of service rendered, and length of said service.
- d. Payment – All amounts due to Agency are due and payable within thirty (30) days of receipt of invoice. School will send all payments to the address printed on the Agency invoice.

## VI. MISCELLANEOUS TERMS

- a. Term and Termination – This Agreement shall be effective as of the date set forth at the beginning of this document and shall remain in effect until terminated by either party on at least thirty (30) days written notice. The school term for each individual Student is outlined in Section I. of this Agreement. Notwithstanding the foregoing, in the event Agency performs any act(s) or omission(s) that adversely impact a Student's care or safety in the reasonable opinion of School, School may terminate this Agreement immediately. All written notices affecting termination must be delivered in accordance with Section VI.b., Notices. This Agreement may be amended or modified at any time by the mutual written consent of the parties.



- b. Notices - All notices affecting this Agreement, other than billing correspondence/notices, will be delivered by certified mail, return receipt requested, or by recognized overnight carrier to the addresses listed below. Either party may change the address to which notices are sent by sending written notice of such change to the other party. Billing correspondence/notices shall be sent to Agency's remit to address as indicated on its invoice.

If to School:

East Penn School District

Attn:

If to Agency:

Loving Care Agency  
611 Route 46 W, Suite 200  
Hasbrouck Heights, NJ 07604

Attn: Jeanine Stawinski

- c. Assignment - Assignments of this Agreement or the rights or obligations hereunder shall be invalid without the specific written consent of the other party.
- d. Waiver of Breach - No assent or waiver, express or implied, of any breach of any one or more of the covenants, conditions, or provisions within this Agreement shall be deemed or taken to be a waiver of any other covenant, condition, or provision or a waiver of any subsequent breach of the same covenant, condition, or provision. The failure of a party to insist upon strict adherence to any term of the Agreement on any occasion shall not be considered a waiver or deprive the party of the right thereafter to that term or any other term of this Agreement.
- e. Entire Agreement - This Agreement constitutes the entire understanding and agreement between the parties, supersedes and replaces all prior written or oral agreements between the parties and may not be amended, modified, or supplemented in any respect except by a subsequent written agreement entered into by both parties. This Agreement may be executed in any number of counterparts, each of which will be deemed to be the original.
- f. Severability - The provisions of this Agreement are severable, and, if any provision of this Agreement is to be held invalid, illegal, or otherwise unenforceable, in whole or in part, in any jurisdiction, that provision or part thereof shall be ineffective to the extent of the invalidity, illegality, or unenforceability in that jurisdiction, without affecting the remaining portions of this Agreement in any way, or rendering any further portion or portions of this Agreement invalid, illegal, or otherwise unenforceable.
- g. Binding Agreement - This Agreement shall be binding upon the parties and their respective successors and assignees.
- h. Independent Contractors - The parties enter into this Agreement as independent contractors, and nothing contained in this Agreement will be

construed to create a partnership, joint venture, agency or employment relationship between the parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, as indicated below.

East Penn School District

Loving Care Agency. Inc.

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: George Herchenroether

Title: \_\_\_\_\_

Title: Senior Vice President, CIO

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**IN ORDER TO BE BINDING, ALL CONTRACTS MUST BE COUNTERSIGNED  
WITHIN NINETY (90) DAYS OF SIGNATURE DATE OF AGENCY. AGENCY  
MAY DISCONTINUE SERVICES IF SIGNED AGREEMENT IS NOT  
RECEIVED WITHIN SUCH PERIOD.**

## Staffing Services Agreement

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THIS AGREEMENT made and entered into this 14<sup>th</sup> day of October 2013 by and between SHC Services, Inc. d/b/a Supplemental Health Care, (hereinafter "SHC"), located at 321 Norristown Road Ambler PA 19002 and East Penn School District, (hereinafter "Client") located at 800 Pine Street, Emmaus PA 18049

### **RECITALS**

**WHEREAS**, SHC is a Delaware corporation in the business of providing access to labor pools of qualified health care professionals and supplemental staffing referral services;

**WHEREAS**, Client is a business or corporation providing hospital and/or medical services including in-patient care and treatment seeking access to SHC's pools of qualified health care professionals;

**WHEREAS**, Client desires to engage SHC to make available its pools of qualified health care professionals and to act as a referral agent of Nurses, Therapists, Technicians, and/or other ancillary medical personnel ("Health Care Personnel") to supplement its staff; and

**WHEREAS**, SHC is willing to use its best efforts to recruit licensed and qualified Health Care Personnel to work shifts as requested from time to time by Client and at locations specified by Client;

**NOW, THEREFORE**, in consideration of the mutual covenants hereinafter set forth, Client and SHC agree as follows:

### **1. SHC OBLIGATIONS:**

- a. SHC, upon request by Client, will use its best efforts to locate, recruit and assign Health Care Personnel to Client to supplement Client's existing staff.
- b. SHC shall only provide Health Care Personnel with the experience, education and training requested by Client.
- c. SHC shall maintain a Health Care Personnel file, containing the following:
  - i. A completed application, which includes skills, specialties, and preferences.
  - ii. Documentation of special education or training.
  - iii. A minimum of two references, which reflect satisfactory performance within the job category.
  - iv. Verification of identity, credentials, and authority to work.
  - v. Copy of current license, Basic Life Support/CPR, registration or certification as required by position.
  - vi. Evidence of health status, including evidence of a current physical (within one year), MMR, PPD, Hepatitis B, and any other immunizations required by Client;
  - vii. Dates of employment and performance evaluations.
  - viii. Confirmation that a criminal background investigation and pre-employment drug screen were completed.
  - ix. Office of Inspector General's List of Excluded Individuals/Entities Search.
- d. SHC shall provide SHC orientation for all new Health Care Personnel, which may include Client-specific information upon Client request.
- e. SHC Health Care Personnel, who are assigned to the client for the first time, shall report to the designated Client contact before beginning work at Client.
- f. SHC shall maintain general and professional liability insurance for SHC and SHC Health Care Personnel with a liability limit of not less than \$1 million per occurrence and \$3 million aggregate.
- g. SHC will use its best efforts to provide Health Care Personnel who will comply with policies adopted by the Client, and provided to SHC, to protect the health and welfare of the Client's patients.
- h. SHC will notify Client via written correspondence, fax, email or phone, of the initiation of any action, of which it is aware, commenced for the purpose of suspending, revoking or limiting of any Health Care Personnel's license that is providing services to Client under this Agreement. Written description of SHC Quality Assurance process available upon request.
- i. SHC will not discriminate in its employment or referral of Health Care Personnel on the basis of sex, age, race, color, national origin, religion, veteran status, sexual orientation, or handicap.
- j. SHC will comply with all applicable Health Insurance Portability and Accountability Act (HIPAA) Privacy laws and regulations regarding HIPAA and HIPAA training.

- k. If services provided under this Agreement have an aggregate value of cost of ten thousand dollars (\$10,000) or more, over a twelve (12) month period, SHC shall make its books, documents, records, etc. available to the Secretary of Health and Human Services and/or the United States Comptroller General for four (4) years after furnishing services to Client.
- l. SHC shall maintain continuous compliance with all applicable provisions of federal, state and local laws, rules and regulations. In addition, SHC complies with the guidelines of The Joint Commission and OSHA standards regarding the use of supplemental staff.
- m. All Health Care Personnel providing services pursuant to this agreement shall be considered employees of SHC, unless otherwise specified. Should the Client and SHC decide to use subcontractors or independent contractors to provide any of the health care personnel required under this agreement, SHC ensures that all services will be performed under the same terms as defined in this agreement.
- n. SHC shall assume sole and exclusive responsibility for the payment of wages to Health Care Personnel for services performed by them for Client. SHC shall be responsible for all withholdings of federal and state taxes, maintaining worker's compensation insurance coverage in an amount and under such terms as required by state law, and reimbursement of meals and lodging expenses as applicable where SHC and Client are entered into a reimbursement arrangement.

## **2. CLIENT OBLIGATIONS:**

- a. Client shall provide sufficient specific information (job order or job profile) to enable SHC to match the job requirements to the skills and experience of Health Care Personnel. Clinical competency will be determined by the appropriate client administrator or supervisor and may be communicated to the company via written correspondence, fax, email or communicated via phone. However, Client, in its sole discretion, shall determine the suitability of Health Care Personnel to provide services for Client.
- b. Client shall provide direction, control and supervision to SHC Health Care Personnel while providing professional services under this Agreement and to the extent Health Care Personnel provide health-related services to Client's patients, will ensure such services comply with all treatment plans and is consistent with Client's patients' best interests as determined by Client.
- c. Notwithstanding any other provision in this contract, Client is responsible for Health Care Personnel's compliance with Federal, State and local statutes, rules and regulations, including all HIPAA regulations, and professional standards of care while performing services under this Agreement.
- d. Client will not require Health Care Personnel to perform in a manner other than that which is reasonable and customary within the profession. Health Care Personnel shall not be called upon to perform services outside the general job description provided by Client or the education, licensing, certification, skills or clinical competence of the employee. Health Care Personnel must receive proper orientation to the policy, procedures and patient care area to which they are assigned, floated or reassigned, prior to providing patient care.
- e. Client acknowledges that SHC's ability to fill jobs or shifts is subject to the availability of qualified personnel. Client further acknowledges that the ability to attract and retain qualified Health Care Personnel to fill the positions required by Client is a competitive advantage belonging to SHC, that SHC's database of Health Care Professionals constitute an asset of SHC and is confidential, proprietary and not disclosable to Client, and Client will take all steps necessary to avoid interfering with SHC's ability to attract or retain qualified Health Care Personnel.
- f. Client shall provide information and its policies to SHC to orient Health Care Personnel, when requested.
- g. Client agrees not to employ, either directly or indirectly, any Health Care Personnel from another Agency that was first referred to Client by SHC, for one year after SHC makes referral.
- h. Client will immediately notify SHC via written correspondence, fax, email or phone, of the initiation of any licensing issues, clinical and patient care issues, unexpected incidents and errors, suspicious behaviors and any complaints regarding our health care personnel. These include, but are not limited to: risk management actions or concerns; occupational/safety hazards, events or injuries; events or sentinel events of which Client is aware regarding SHC Health Care Personnel. Written description of SHC Quality Assurance process available upon request. Client will make available appropriate panel for peer review as necessary.
- i. Client agrees that SHC Health Care Personnel who are traveling away from home will be retained for full time positions for periods of 13 weeks, unless otherwise agreed by the parties. Full time is a minimum of 36 hours per week.
- j. Client will not discriminate in its employment or referral of Health Care Personnel on the basis of sex, age, race, color, national origin, religion, veteran status, sexual orientation, or handicap.

- k. Client agrees not to solicit SHC employees for direct employment or for assignment through any other staffing or employment services provider with the Client without the express consent of SHC, or unless the terms of an employee conversion are fulfilled as stated on Schedule A.
- l. Client will maintain in clean and good working order its facilities, machines and equipment, and provide current and appropriately trained staff and supervisory personnel, and will provide an acceptable working environment. Client will not entrust SHC's Health Care Professionals with access to cash, credit cards or other negotiable instruments
- m. Client represents that it is not currently in the process of being investigated nor has been or is being indicted by any state or federal agency for violations of the Social Security Act, Medicare or Medicaid laws, or any other programs administered by, through or under any state or federal agency.
- n. Client may request that SHC terminate any Health Care Personnel providing services under this Agreement, who is insubordinate, lacks appropriate licensure, training and experience; or fails to follow Client's policies and procedures, or fails to engage in accepted standards of care. Client will pay for all services performed through the date of termination. Client will provide specific basis for the request for termination, in writing, which will be referred to the Health Care Personnel and reported as required to state professional licensing standards.
- o. Client will not give access to or entrust SHC's Health Care Personnel with confidential medical records in violation of HIPAA.
- p. Client acknowledges that SHC provides a valuable service to Client and that it will, pursuant to the terms of this Agreement and/or industry standards or practice, compensate SHC for those services.
- q. In the event any SHC Health Care Personnel are injured in the performance of their duties for Client, Client shall cooperate with SHC in SHC's investigation and response to such claim, including any need for light duty assignments.

### **3. COMPENSATION AND BILLING:**

- a. SHC will bill Client weekly for its services in accordance with the rate schedule attached as Schedule "A" (Rate Schedule). Rate Schedules may be modified from time to time through amendment of this Agreement.
- b. The Rate Schedule will remain in effect for the term of the Agreement unless SHC and Client agree in writing to a rate adjustment. SHC reserves the right to increase the stated rates, due to increased employment costs, upon thirty (30) days written notice to the client.
- c. Mileage costs will be invoiced by SHC and paid by Client unless stated in the Rate Schedule.
- d. Meals and Lodging costs for travel assignments, authorized by Client, will be arranged and paid by SHC and included in the rates on schedule "A" unless otherwise stated in the Rate Schedule. SHC's invoice to Client will show the aggregate gross billable amount and SHC will separately state the "Billable Reimbursement of Health Care Personnel meals and lodging" component using actual meals and lodging costs paid by SHC as SHC and Client are entered into a reimbursable arrangement.
- e. Invoices are due upon receipt. Each invoice, or portion thereof, which remains unpaid for thirty (30) days after the invoice date, will bear interest at the rate of 1.5% per month. Client agrees to pay all attorneys' fees and costs incurred by SHC in collecting past due invoices. If Client disputes an invoice for services provided by SHC, Client must notify SHC in writing within fourteen (14) days of the date of the disputed invoice. All invoices that are not disputed in writing within 14 days of receipt are conclusively presumed to be valid and accepted by Client.
- f. Client's obligation to timely pay SHC invoices is mutually exclusive of Client's collection from third party payors for professional services billed for Health Care Personnel's services rendered under this Agreement.

**4. TERM:** The term of this Agreement is twelve (12) months from the date first stated above, and will automatically renew annually on the anniversary date of the Agreement, unless sooner terminated by either party under this Section. The non-breaching or non-defaulting party may immediately terminate this Agreement in writing upon the occurrence of any of the following events: failure to timely pay invoices, voluntary or involuntary filing for bankruptcy protection, or any material breach of the Agreement.

**5. RELATIONSHIP OF PARTIES:** Neither party is the agent of the other. Neither party is authorized to bind the other to any responsibility or obligation, without the written consent of the other. SHC and Client are independent contracting entities and do not create a joint venture, partnership or association under federal or state law. Client agrees it will make no payments to SHC's Health Care Personnel, nor promise to discuss any such payments to or with SHC's Health Care Personnel, without SHC's express written consent.

**6. INDEMNIFICATION:** Each party to this Agreement agrees that they shall hold harmless, indemnify and defend the other party, its shareholders, directors, officers, agents and employees against any and all claims, causes of action,

injuries and damages including, but not limited to, personal injury and property damage, to the extent caused by any act or omission on the part of the other party, its agents, contractors or employees. This provision shall include all costs and disbursements, including with limitation court costs and reasonable attorneys' fees, and shall survive the termination of the Agreement. SHC agrees it will indemnify and defend Client against any claims by its Health Care Personnel for unpaid wages or for workers' compensation, subject to SHC's right of subrogation.

**7. MAINTENANCE OF BOOKS AND RECORDS:** SHC shall keep and maintain such records relating to its services rendered hereunder as may be required by Client or by any fiscal intermediary, federal, state, or local government agency, or other party to whom billings for SHC's services are submitted. SHC further agrees to retain such records for a period of time not less than five (5) years from dates of services. Upon reasonable notice to SHC, Client shall have the right to inspect SHC's records upon not less than fifteen (15) business days' written notice.

**8. COMPLIANCE:** Performance under the Agreement shall be: (a) in accordance with all applicable federal, state, and local laws, rules, ordinances and regulation; and (b) consistent with the policies and procedures of the Client. SHC shall do nothing that would jeopardize the licensure of the client or its participation in the Medicare and/or Medicaid programs.

**9. MISCELLANEOUS:**

- a. The laws of the State of Utah shall govern this Agreement to the exclusion of the law of any other forum, without regard to the jurisdiction in which any action or special proceeding maybe instituted.
- b. Neither party may assign this Agreement without the prior, written approval of the other.
- c. This Agreement shall constitute the entire Agreement of the parties. This Agreement also supersedes any and all other agreements or contracts, written or oral, between the parties with respect to the matters addressed herein. This Agreement may be modified at any time by mutual agreement of the parties, providing that such amendment is in writing and executed by both parties hereto.
- d. In the event that any clause in this Agreement is found to be invalid or unenforceable under the applicable laws, all other clauses are severable and will remain in full force and effect.
- e. This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which taken together shall constitute one and the same agreement. Furthermore, this Agreement may be executed and delivered by exchange of facsimile copies showing the signatures of the parties hereto, and those signatures of the parties will constitute originally signed copies of the same Agreement requiring no further execution by the parties.
- f. The parties agree that the terms and conditions of this Agreement are confidential. Neither party shall distribute this Agreement, or any part thereof, to other parties unless required by law or regulation.
- g. Waiver of a term or condition of this Agreement is not enforceable, unless in writing, signed by the party against whom waiver is advanced. Any waiver shall only constitute waiver of a specific condition and will not operate to waive any other term or condition of the Agreement, or as a continuing waiver of the same condition.
- h. The undersigned represent that he/she is duly authorized by the Client to enter into this Agreement and bind the principal to performing the terms and conditions of this Agreement.
- i. Notice provided under this Agreement shall be deemed to have been delivered, as required by this Agreement, in the event it is sent through US mail, postage pre-paid, certified, return receipt requested, five (5) days after mailing; or, by overnight mail, upon receipt, to the address of a party first stated above. The address for Notice may be changed in writing by providing the other party a new address for serving the Notice. In the event of a critical situation, service of a Notice by facsimile will accomplish delivery of a Notice in the event of obtaining proof of receipt of the facsimile.

***SHC Services, Inc.***

By: \_\_\_\_\_  
Name: Christine MacMahon  
Title: Market Manager  
Date: \_\_\_\_\_

***Client***

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_  
EIN: \_\_\_\_\_  
DUNS #: \_\_\_\_\_

## **SCHEDULE A**

### **Bill Rates:**

<b>Specialty</b>	<b>Reg Hours</b>
RN	\$55
LPN	\$44
PT/OT	\$70
SLP	\$73

**Billable Employment Conversion Costs:** Any SHC Health Care Personnel, whose application has been submitted to Client by SHC, may not be employed at Client either directly or through another Agency for one year following the termination of the assignment for any reason. However, any SHC Health Care Personnel may become an employee of the client with the payment of a placement fee and a 30 day written notice of direct hire at the Client facility. If the employee has worked less than 520 hours, Client agrees to pay a fee of \$5,000 (Five Thousand Dollars). If the employee has worked 520 – 1040 hours, Client agrees to pay a fee of \$2,500 (Two Thousand and Five Hundred Dollars). If the employee has worked over 1040 hours Client may hire SHC Health Care Personnel at no additional cost with a 30 day notice.

**Billable Shift or Assignment Cancellation Terms:** A 30 day notice is required for cancellation of all local long term assignments. Twenty-four (24) hour cancellation of PRN shifts is required; otherwise a four (4) hour minimum billing for PRN Shifts will be assessed.

### **Other Billable Costs or Terms:**

- Overtime rate – equal to time and one half on hours worked as required by the highest of federal or state law.
- Holiday rate – equal to time and one half on hours worked as required by the highest of federal or state law.

\*All rates include payroll costs, employee benefits, workers' compensation insurance, malpractice insurance, and travel expenses if required.

SHC reserves the right, upon thirty (30) days' written notice to Client, to increase the bill rates set forth above in the event the volume under this Agreement as represented by Client (if any) is not attained or there is any increase in SHC's burden costs as a result of any governmental mandate. SHC reserves the right to, upon thirty (30) days' written notice to Client, increase its bill rates at the beginning of each calendar year if there is an increase in the health care cost index.

**CONTRACT FOR "IN SCHOOL" NURSING SERVICES FOR EAST PENN  
SCHOOL DISTRICT**

This AGREEMENT is made and entered into this 4th day of October 2013 by **AROUND THE CLOCK NURSING, INC.** (hereinafter referred to as **AROUND THE CLOCK NURSING**) and **East Penn School District**, (hereinafter referred to as the **SCHOOL**).

**AROUND THE CLOCK NURSING** is a home health care agency, engaged in the business of providing professional nursing services and **SCHOOL** has identified a need for in-school nursing care of its students.

WHEREAS, it is the desire of both parties to make provision for on site, daily nursing care for, in accordance with the terms of this Agreement.

THEREFORE, in consideration for the mutual covenants expressed herein, **AROUND THE CLOCK NURSING** and **SCHOOL** agree to the terms and conditions outlined herein.

**I. RESPONSIBILITIES OF AROUND THE CLOCK NURSING**

- A. Qualifications of Personnel. The nurse supplied by **AROUND THE CLOCK NURSING** will be a Registered Nurse (RN) or Licensed Practical Nurse (LPN) who will hold a current license, registration or certification to practice in the State of Pennsylvania and will provide services pursuant to the applicable state laws.
- B. Personnel Records Inspection. **AROUND THE CLOCK NURSING** will make available for inspection, upon the request of **SCHOOL**, the personnel files of its nurses who are caring for specified clients. The contents of such file must include:
  - 1. Verification of current licensure or certification as applicable; and
  - 2. Completed application for employment or resume; and
  - 3. Verified references; and
  - 4. Evidence of annual performance evaluation;
  - 5. A criminal record check, conducted upon hire, if required by state law; and
  - 6. Evidence of at least one, annual in-service education or training in accordance with applicable state regulations.
- C. Service. **AROUND THE CLOCK NURSING** will provide an RN or LPN to care for each day that the student attends **SCHOOL**. Nursing services will be provided subject to the availability of a qualified nurse. The services encompass the transportation to and from the **SCHOOL**. Upon execution of this Agreement,



**SCHOOL** will provide **AROUND THE CLOCK NURSING** with a schedule of the **SCHOOL** calendar including all scheduled days off.

D. Place of Performance. **AROUND THE CLOCK NURSING** will provide services primarily in the East Penn School District or other specified location where the student will be during the **SCHOOL** day. **SCHOOL** acknowledges and understands that **AROUND THE CLOCK NURSING** cannot guarantee services. All services will be provided subject to the availability of a qualified nurse.

E. Insurance.

1. **AROUND THE CLOCK NURSING** will maintain general liability and professional liability coverage's for any negligent acts or omissions of **AROUND THE CLOCK NURSING** employees, which may give rise to liability under this Agreement.
2. **AROUND THE CLOCK NURSING** will maintain Worker's Compensation insurance for its employees providing services to the **STUDENTS**.

F. Indemnification. **AROUND THE CLOCK NURSING** agrees to indemnify and hold harmless **SCHOOL** from all bodily injury and/or property damage claims arising out of the sole negligence of **AROUND THE CLOCK NURSING**, acting through its directors, agents, and employees.

G. Payment of Personnel. **AROUND THE CLOCK NURSING**, as an employer, will remain responsible for the payment of wages and other compensation, reimbursement of expenses and compliance with Federal, State, and local tax withholdings, Worker's Compensation, Social Security, employment and other insurance requirements for its personnel.

## **II. RESPONSIBILITIES OF SCHOOL**

A. Payment of Services. **SCHOOL** will remain responsible to compensate **AROUND THE CLOCK NURSING** for services rendered pursuant to this Agreement. Section III hereunder will govern billing terms and compensation.

B. Insurance.

1. **SCHOOL** will maintain at its sole expense valid policies of general liability insurance, covering the negligent acts or omissions of **SCHOOL** acting thorough its directors, agents, employees or other personnel, which may give rise to liability under this Agreement.

2. **SCHOOL** will maintain, at its sole expense, Workers Compensation Insurance for its employees.
- C. Indemnification. **SCHOOL** agrees to indemnify and hold harmless **AROUND THE CLOCK NURSING** from all bodily injury and/or property damage claims arising from any act or omission of **SCHOOL**, acting through its directors, agents, employees or other personnel.
- D. Employment Status. **SCHOOL** understands and agrees that RN/LPN are employees of **AROUND THE CLOCK NURSING** and **SCHOOL** will not attempt to solicit the RN/LPN to work privately for the **SCHOOL** without written authorization from **AROUND THE CLOCK NURSING**, during the term of this Agreement for one (1) year following its termination or expiration. **SCHOOL** recognizes the recruiting, training and retention expenses that **AROUND THE CLOCK NURSING** encounters as an employer and acknowledges that **AROUND THE CLOCK NURSING** is not a placement or referral service. Should **SCHOOL** desire to hire one of **AROUND THE CLOCK NURSING's** employees, **SCHOOL** agrees to provide **AROUND THE CLOCK NURSING** with written notice and pay a liquidated damages fee equal to four (4) months of the specific employee's annual gross salary or \$5,000.00 whichever is greater. This fee will apply to any **AROUND THE CLOCK NURSING** employee **SCHOOL** wishes to hire.
- E. Compliance Program. **AROUND THE CLOCK NURSING** values honesty and confidentiality in all business interactions. In order to assure adherence to these values, **AROUND THE CLOCK NURSING** maintains a corporate compliance program, designed to detect and prevent illegal and unethical activities, including breaches of confidentiality. **SCHOOL** agrees to abide by this program, and understands its obligation to report questionable activities involving **AROUND THE CLOCK NURSING's** employees to the local Director of Nursing Eileen Drovich RN.

### **III. BILLING AND COMPENSATION**

- A. **SCHOOL** agrees to compensate **AROUND THE CLOCK NURSING** at a rate of \$55.00 for LPN's per hour and \$58.00 for RN's per hour. A visit rate (shift being 2 hours or less) will be a total of \$125.00. School will also agree to compensate mileage unless transported by the School District. This payment is for the transportation of **AROUND THE CLOCK NURSING** employees to travel to and from school location. **SCHOOL** will be responsible for services in the event the student is sick or not present at school and Around The Clock Nursing has not been given at least two hours notice.
- B. **AROUND THE CLOCK NURSING** will forward to **SCHOOL** an itemized bill on a weekly basis. Each weekly bill will itemize the name of the **AROUND THE**

**CLOCK NURSING** employee providing care, the date of service, the type and length of service provided.

- C. **SCHOOL** agrees to pay submitted bills within thirty (30) days of receipt. Any bill not paid within the thirty (30) day period will be considered delinquent. **AROUND THE CLOCK NURSING** may charge interest, at a rate of 1.25% each month (15% per year) on all delinquent accounts. **AROUND THE CLOCK NURSING** will also pursue collection remedies in an attempt to resolve a delinquent account. **SCHOOL** agrees to reimburse **AROUND THE CLOCK NURSING** for all collection costs, including attorney's fees and expenses.

#### IV. ADDITIONAL TERMS

- A. Term and Termination. This agreement will come into effect beginning on August 26, 2013 and will remain in effect through June 6, 2014 notwithstanding additional snow days.
- B. Governing Law. This Agreement will be construed and governed in all respects according to the laws of the State of Pennsylvania.
- C. Relationship to Parties. The parties enter into this Agreement as independent contractors. Nothing contained in this Agreement will be construed to create a partnership, joint venture, agency or employment relationship between the parties.
- D. Assignment. This Agreement may not be assigned by either party, in whole or in part.
- E. Modification of Terms. No amendments or modifications to the terms of this Agreement will be binding unless evidenced in writing and signed by an authorized representative of each party hereto.
- F. Notices. Any Notice given in connection with this Agreement will be given in writing and will be delivered by hand or by certified mail, return receipt requested, to the other party, at the party's address stated below. Any party may change its address as stated herein by giving Notice of the change of address in accordance with this paragraph.
- G. Entire Agreement. This writing evidences the entire Agreement between **AROUND THE CLOCK NURSING** and **School**, there are no prior written or oral promises or representations incorporated herein. This agreement may be executed in any number of Amendments or counterparts, each which will be given full effect under this Agreement.

DATE:

By:

Signing with Authority for  
Around The Clock Nurisng, Inc.  
3136 Hamilton Blvd. Suite 104  
Allentown, PA 18103

DATE: \_\_\_\_\_

By: \_\_\_\_\_

Signing with Authority for  
East Penn School District

## Agreement

THIS AGREEMENT is made on this 4th day of October, 2013 (the "***Effective Date***") by and between ***Invo HealthCare Associates***, 1780 Kendarbren Drive, Jamison, PA 18929 (hereinafter referred to as "***IHC***") and **East Penn School District, 800 Pine Street, Emmaus, PA 18049** (hereinafter referred to as "Agency").

THIS AGREEMENT contains the following:

- (A) Agency is an agency serving individuals with special needs.
- (B) Both parties wish to enter into an AGREEMENT in which ***IHC*** will contract with therapist (s) (hereinafter referred to as "therapist"), who will provide therapy services to the individuals of the Agency.

THE PARTIES agree to the following:

1. Services:

Both parties agree that the scope of ***IHC's*** responsibility, as set forth in the AGREEMENT, is limited to contracting with therapist(s) who will provide as on "as needed" basis hours per week of registered nurse services for the clients of the Agency located in the state of Pennsylvania.

2. Duties of Therapist:

- (a) The services provided by the therapist under this AGREEMENT will be consistent with the available facilities, the therapist's professional judgment and the standards established in the Agency's community.
- (b) The therapist shall maintain adequate and current records, in the manner required by the Agency, for individuals who are provided with service.
- (c) The therapist will furnish a professional liability insurance policy to cover herself/himself. This policy must be effective on or before the therapist's first day of work.
- (d) The Agency understands and agrees that ***IHC*** and the therapist are acting and performing as independent contractors at all times. The professional duties of the therapist will be directed by the Agency. The Agency and the therapist must fully comply with all applicable provisions of law and other rules and regulations of any and all governmental authorities relating to licensure and the regulation of the therapist and the Agency.
- (e) The therapist, under their contract, must comply with policies, rules, and regulations of the Agency.

3. Term:

This AGREEMENT shall be for a nine (9) month term beginning on or about October 7, 2013 and extending until June 30, 2014. However, if **IHC** does not present a qualified candidate for interview within thirty (30) days from the date on which this AGREEMENT is signed, then the Agency will have the option to terminate the AGREEMENT. Notice of termination will be delivered to **IHC** by Certified Mail with a return receipt.

4. Fees:

(a) **IHC** shall be compensated for services rendered.

(b) Since **IHC** incurs daily expenses, **IHC** will receive from the Agency a guaranteed income approved by the Agency of:

(b.1) forty-seven (\$47.00) dollars per hour for every hour of contracted registered nurse services.

In the event that therapist must travel between locations after arriving for work on a given date, billable hours will include transportation time from one location to another.

The Agency shall make payment within thirty (30) days of receipt of a properly prepared and submitted invoice. If the payment is not postmarked from the Agency within thirty (30) days of the receipt of the invoice, the Agency agrees to pay an additional 1.5% interest per month on amounts not paid, such interest being calculated beginning day thirty-one (31) from receipt of invoice. Interest should be calculated in accordance with standard accounting procedures. **IHC** shall bill the Agency for the interest.

Failure by the Agency to pay appropriately submitted invoice within sixty (60) days of receipt may be considered a breach of contract.

For each subsequent contract renewal, the compensation for therapist's services will be negotiated approximately one month prior to the initiation of the next contract period.

5. Duties of Agency:

(a) The Agency will provide the therapist with adequate work areas and equipment, as deemed necessary by the Agency, for the therapist to perform her/his job.

(b) Agency will provide support services as needed.

6. Service of Notices:

Notices served on the Agency will be served by Certified Mail with a return receipt, to the **East Penn School District, 800 Pine Street, Emmaus, PA 18049**. Notices served

on **IHC** will be served by Certified Mail with a return receipt, to **Invo HealthCare Associates**, 1780 Kendarbren Drive, Jamison, PA 18929.

7. Law of State to Govern:

The validity, enforceability and interpretation of any of the clauses of this AGREEMENT will be determined and governed by the substantive and procedural laws of the commonwealth of Pennsylvania.

8. Scope of AGREEMENT:

This AGREEMENT constitutes the final, complete and entire contract between the parties and supersedes all prior and contemporaneous agreements, understandings, negotiations and discussions of the parties, whether written or oral. There are no representations or other agreements included. No supplemental modification or waiver of this AGREEMENT will be binding unless executed in writing by the parties to be bound thereby.

9. Amendments:

This AGREEMENT may be amended at any time by mutual agreement of the parties. However, before any amendment will be operative or valid, it must be reduced to writing and signed by both the Agency and **IHC**.

10. Non-Interference, Non-Solicitation, and Restrictive Covenant:

Agency agrees that it may not during the term of this Agreement and for two (2) years after the expiration or termination of this agreement, directly or indirectly, either as agent, partner, owner, investor, adviser or consultant or in any other capacity, employ or otherwise contract for services with the following:

- a). any therapist that any **IHC's** staff introduces to Agency, arranges for interview with Agency, or who has provided Services to Agency by or through **IHC**;
- b). any business entity (*i.e.* corporation, company partnership, association) that wishes to use any of **IHC** staff that has been introduced to Agency, had an arranged interview with Agency, or who has provided Services to Agency by or through **IHC**; and/or
- c). any current or former therapist of **IHC** who has provided Services to Agency under the terms of this Agreement and who is associated with an independent business entity as an employee, officer, agent, partner, owner, investor, lender, director, adviser or consultant or in any other capacity.

11. Default:

The Agency will be in default if any of the following happens:

- (a) The Agency fails to make any payment when due.
- (b) The Agency breaks a promise it has made to **IHC**, or the Agency fails to perform promptly at the time and in the specified manner provided in this contract.
- (c) The Agency makes any representation or statement to **IHC** that is false or misleading in any material respect.

12. Confidential Information:

Both parties agree they will not at any time during or after termination of this AGREEMENT use or disclose any confidential information or methods to any person or entity for any purpose whatsoever without the prior written consent of the Agency and **IHC**.

13. Termination:

This AGREEMENT may be terminated (i) immediately upon written notice of breach of any party by the other party, or (ii) by either party upon sixty (60) days prior written notice. Notice will be delivered to the other party by Certified Mail with a return receipt.

The validity or unenforceability of any particular provision or part of this AGREEMENT will not affect any other provisions. If any provision of this contract is held to any extent invalid by any competent tribunal, that provision will be modified to make it enforceable.

THE PARTIES execute this AGREEMENT on the \_\_\_\_\_ day of \_\_\_\_\_, 2013.

**East Penn School District**

By: \_\_\_\_\_

Title: \_\_\_\_\_

***Invo HealthCare Associates***

By: \_\_\_\_\_

Mary A.J. McClain, CEO



## Letter of Intent

This letter serves as intent to enter into an Agreement with Invo HealthCare Associates to contract a School Nurse for a short term assignment at East Penn School District located at 800 Pine Street Emmaus PA 18049.

East Penn School District understands and agrees that any School Nurse that Invo HealthCare Associates provides may not be employed or otherwise contracted for service with East Penn School District.

These services will be reflected in the agreement between East Penn School District and Invo HealthCare Associates.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

## PROFORMA

Company	Order No.	Date	Page No
PE	57003	22/Oct/2013	1

To: EAST PENN SCHOOL DISTRICT  
Attn: MICHAEL MOHN - IT DIRECTOR 610-966-8380  
EAST PENN SCHOOL DISTRICT  
800 PINE STREET  
EMMAUS, PA 18049  
United States

Ship To: EAST PENN SCHOOL DISTRICT  
Attn: MICHAEL MOHN - IT DIRECTOR  
610-966-8380  
EAST PENN SCHOOL DISTRICT  
800 PINE STREET  
EMMAUS, PA 18049  
United States

Customer Grp/No.	Customer PO#	Payment Terms	Currency Code	Ship Via	Salesperson Cd
1 2274		Net 30	USD		

No.	Item/ Description/ Comments	Drop Ship	# Users	Quantity	U/M	Unit Price	Disc %	Total Cost
1	Renewal: PPPT PerformancePLUS PerformanceTRACKER Maintenance: Start: 10/01/2013, End: 09/30/2014; Term: 12 months	No	1	1	EA	18,603.52	.00	18,603.52

Total Amount For PERF PLUS ASP

\$18,603.52

Does not include any applicable taxes

Order Total: 18,603.52

We would like to continue on the current maintenance plan

- ☐ Our Purchase Order is enclosed
- ☐ Our Purchase Order is \_\_\_\_\_.
- ☐ Purchase Order is not required to be invoiced

AN INVOICE WILL BE SENT AFTER CONFIRMATION OF ORDER

# Fund Accounting Check Summary

CF-2010 GOB SERIES A - FROM 10/28/2013 To 10/28/2013

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00000279	BLUE MOUNTAIN EVERGREEN INC	WILLOW LANE LANDSCAPING.....		1,875.00
00000280	LOWER MACUNGIE TOWNSHIP	WILLOW LANE ENGINEERING.....		574.92
33-2010 SERIES A.				
		Grand Total Manual Checks :	2,449.92	
		Grand Total Regular Checks :	0.00	
		Grand Total Direct Deposits:	2,449.92	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	2,449.92	

# - Payables within Check      \* Denotes Non-Negotiable Transaction      c - Credit Card Payment  
 10/23/2013 10:59:12 AM      P - Prenote      d - Direct Deposit

EAST PENN SCHOOL DISTRICT

# 11

# EAST PENN SCHOOL DISTRICT

## TREASURER'S REPORT

### for Month Ended September 30, 2013

#### General Fund

	<u>Beginning Book Balances</u>
First Niagara Checking	\$8,749,841.93
First Niagara Community Ed.	\$374.68
Athletic Checking & Petty Cash	\$143,462.03
First Niagara M.M. escrowed	\$106,841.50
Petty Cash	\$1,890.00
PLGIT Money Market	\$2,145,415.34
Restricted Cash - First Niagara LMES Security Deposit	\$5,001.33
ESSA Money Market	\$6,635,857.36
Investments	<u>\$1,984,000.00</u>
Total Beginning Balances	\$19,772,684.17

Receipts	\$40,100,405.59
Disbursements	\$12,800,055.60

	<u>Ending Book Balances</u>
First Niagara Checking	\$34,005,835.01
First Niagara Community Ed.	\$374.68
Athletic Checking & Petty Cash	\$136,259.03
First Niagara M.M. escrowed	\$106,849.40
Petty Cash	\$1,890.00
PLGIT Money Market	\$4,195,058.15
Restricted Cash - First Niagara LMES Security Deposit	\$5,001.58
ESSA Money Market	\$6,637,766.31
Investments	<u>\$1,984,000.00</u>
Total Ending Balances	\$47,073,034.16

#### Other Fund Bank Accounts

	<u>Beginning Balances</u>	<u>Ending Balances</u>
Capital Reserve Fund	\$2,704,236.22	\$2,695,475.17
GOB 2010A	\$1,121,587.15	\$1,119,687.24
Cafeteria Fund	\$335,773.16	\$258,880.96
Payroll Fund	\$173,325.16	\$1,832,002.58
Memorial Fund	\$133,900.13	\$133,900.13

**ELEMENTARY ACTIVITY FUND  
FOR SEPTEMBER 2013**

	BEGINNING				ENDING
<u>ACCOUNT</u>	<u>BALANCE</u>	<u>TRANSFERS</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>BALANCE</u>
Alburtis	\$625.01	\$0.00	\$1,000.00	\$0.00	\$1,625.01
Jefferson	\$4,111.49	\$0.00	\$375.25	\$657.50	\$3,829.24
Lincoln	\$3,336.81	\$0.00	\$274.85	\$50.67	\$3,560.99
Macungie	\$5,720.06	\$0.00	\$279.38	\$0.00	\$5,999.44
Shoemaker	\$16,250.94	\$0.00	\$714.56	\$2,428.70	\$14,536.80
Wescosville	\$12,743.31	\$0.00	\$0.00	\$2,235.97	\$10,507.34
Willow	\$9,691.65	\$0.00	\$1,000.00	\$373.58	\$10,318.07
Miscellaneous	\$5.48	\$0.00	\$0.00	\$0.00	\$5.48
Interest	\$1.97	\$0.00	\$0.92	\$0.00	\$2.89
 TOTALS	 \$52,486.72	 \$0.00	 \$2,644.96	 \$5,746.42	 \$50,385.26

	A	B	C	D	E	F
1	Account	Beginning Balance	Transfers	Receipts	Disbursements	Ending Balance
2	Band	\$10,888.61			\$330.00	\$10,558.61
3	Band Front	\$46.22				\$46.22
4	Builders Club	\$989.17		\$844.00	\$467.00	\$1,366.17
5	Honor Society	\$0.00				\$0.00
6	Interest	\$1.65				\$1.65
7	Jr. Kid to Kid	\$417.62		\$50.00		\$467.62
8	Library	\$596.46		\$5.65		\$602.11
9	Chorus	\$144.15				\$144.15
10	Musical	\$10,699.00		\$35.00	\$635.00	\$10,099.00
11	PAWS	\$1,953.15		\$996.75		\$2,949.90
12	Student Activities	\$10,782.95		\$556.83	\$1,551.57	\$9,788.21
13	School Store	\$556.29				\$556.29
14	Ski Club	\$1,201.02				\$1,201.02
15	Student Council	\$2,850.15			\$900.13	\$4,524.60
16	Yearbook	\$6,852.58				\$6,852.58
17	Orchestra	\$25.95				\$25.95
18	Strength/Fitness	\$0.00				\$0.00
19	Global Citizens	\$173.78				\$173.78
20	Total	\$48,178.75		\$5,062.81	\$3,883.70	\$49,357.86
21						
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**LOWER MACUNGIE MIDDLE SCHOOL**  
**ACTIVITY FUND REPORT**  
September 1 - September 30, 2013

	<u>BEGINNING</u> <u>BALANCE</u>	<u>TRANSFERS</u>	<u>RECEIPTS</u>	<u>EXPENSES</u>	<u>ENDING</u> <u>BALANCE</u>
Band	\$ 2,053.61				\$ 2,053.61
Builders Club	\$ 248.66		83.46	(69.14)	\$ 262.98
Buzz TV	\$ 6.95				\$ 6.95
Chorus	\$ 1,269.32		6,750.00	(1,056.60)	\$ 6,962.72
General	\$ 2,694.49	(2,694.49)			\$ -
Interest	\$ 1.51		0.71		\$ 2.22
LMMS Cares	\$ 1,639.42	(1,639.42)			\$ -
Orchestra	\$ (144.38)	194.81			\$ 50.43
Plays	\$ 3,336.81	512.39			\$ 3,849.20
School Store (Hive)	\$ 3,494.81	(707.20)	485.07	(761.40)	\$ 2,511.28
Ski Club	\$ 2,452.11				\$ 2,452.11
Student Council	\$ 7,469.44			(95.00)	\$ 7,374.44
Success Team	\$ 1,659.97	4,333.91	4,029.72	(2,866.35)	\$ 7,157.25
Yearbook *	\$ 2,324.10				\$ 2,324.10
6th Grade Clas	\$ 1,776.85		1,775.00	(7.00)	\$ 3,544.85
7th Grade Class	\$ 4,149.68		2,337.45	(1,460.29)	\$ 5,026.84
8th Grade Class *	\$ 4,140.65		1,165.00	(235.01)	\$ 5,070.64
<b>TOTALS</b>	\$ 38,574.00	\$ -	\$ 16,626.41	\$ (6,550.79)	\$ 48,649.62

**EHS Activity Account Fund Ledger Home Page**

**9/30/2013**

<b>Clubs</b>	<b>Beginning Balance</b>	<b>Receipts (D)</b>	<b>Expenses (W)</b>	<b>Ending Balance</b>
A.C.S.L.	\$2,577.68	0.00	0.00	\$2,577.68
Academic Team	\$2,337.23	0.00	0.00	\$2,337.23
Anime	\$685.43	0.00	0.00	\$685.43
Art Club	\$646.13	3,875.00	4,507.91	\$13.22
Astronomy	\$2,746.23	100.00	0.00	\$2,846.23
Band	\$1,652.42	0.00	619.13	\$1,033.29
Class of 2013	\$44.01	0.00	0.00	\$44.01
Class of 2014	\$8,344.13	0.00	0.00	\$8,344.13
Class of 2015	\$1,063.36	57.94	0.00	\$1,121.30
Class of 2016	\$1,300.55	0.00	1,000.00	\$300.55
Class of 2017	\$0.00	0.00	0.00	\$0.00
Collage	\$2,394.99	0.00	0.00	\$2,394.99
Computer Club	\$736.20	0.00	0.00	\$736.20
Dance Team	\$30.99	0.00	0.00	\$30.99
Debate Team	\$80.05	0.00	0.00	\$80.05
Drama Dept	\$13,524.93	0.00	3,486.12	\$10,038.81
Earthwatch	\$1,250.20	17.09	63.40	\$1,203.89
Envirothon	\$789.16	0.00	0.00	\$789.16
FBLA	\$185.14	0.00	0.00	\$185.14
Fitness Team	\$6,900.72	0.00	0.00	\$6,900.72
French Club	\$806.37	0.00	0.00	\$806.37
German Club	\$1,224.11	0.00	0.00	\$1,224.11
Global Citizens	\$423.63	0.00	0.00	\$423.63
Golf	\$2,356.08	8,328.00	3,159.73	\$7,524.35
Habitat for Humanity	\$96.88	80.00	12.00	\$164.88
Health, Wellness & Fitness	\$3,843.29	309.00	500.00	\$3,652.29
Hiking	\$276.08	0.00	0.00	\$276.08
In & Out Account	\$13,653.99	6,589.65	8,148.91	\$12,094.73
Interact Club	\$3,484.08	0.00	0.00	\$3,484.08
Interest Account	\$425.76	10.86	0.00	\$436.62
Invisible Children	\$158.07	158.07	0.00	\$158.07
Key Club	\$1,657.50	0.00	0.00	\$1,657.50
Kid to Kid	\$343.17	399.00	0.00	\$742.17
Latin Club	\$57.65	0.00	0.00	\$57.65
Mountains of Hope	\$680.58	50.00	0.00	\$730.58
Music (Fermata & AccaBella)	\$2,793.60	66.00	1,025.00	\$1,834.60
National Honor Society	\$1,481.05	0.00	0.00	\$1,481.05
National Parks	\$11,904.37	3,043.30	12,938.73	\$2,008.94
No Place For Hate	\$1,730.31	10,590.00	6,908.51	\$5,411.80
Orchestra	\$2,314.17	3,650.00	3,325.00	\$2,639.17
Peers Assisting Learning Support	\$182.27	0.00	0.00	\$182.27
Physics	\$953.93	12,950.00	4,644.77	\$9,259.16



<b>Red Cross</b>	\$418.20	20.00	0.00	\$438.20
<b>Robotics</b>	\$6,221.76	4,500.00	1,701.69	\$9,020.07
<b>School Store</b>	\$4,147.54	1,301.00	1,562.00	\$3,886.54
<b>Science Olympiad</b>	\$2.23	0.00	0.00	\$2.23
<b>Spanish</b>	\$890.79	84.00	39.47	\$935.32
<b>Stinger</b>	\$2,189.64	200.00	167.14	\$2,222.50
<b>Student Activity Fund</b>	\$2,180.39	3,773.97	3,987.30	\$1,967.06
<b>Student Government (SGA)</b>	\$18,343.11	510.00	5,996.81	\$12,856.30
<b>Swim &amp; Dive Club</b>	\$4,486.55	0.00	658.27	\$3,828.28
<b>Tattler-Yearbook</b>	\$640.53	1,095.00	0.00	\$1,735.53
<b>Tri-M</b>	\$527.50	0.00	0.00	\$527.50
<b>United Nations</b>	\$1,919.12	0.00	0.00	\$1,919.12
<b>Video</b>	\$63.77	0.00	0.00	\$63.77
<b>Young Democrats</b>	\$471.45	0.00	0.00	\$471.45
<b>TOTALS</b>	<b>\$140,639.07</b>	<b>61,757.88</b>	<b>64,451.89</b>	<b>\$137,786.99</b>

<b>EHS Awards Fund</b>	<b>Beginning Balance</b>	<b>Receipts</b>	<b>Expenses</b>	<b>Ending Balance</b>
<b>September</b>	<b>\$7,128.40</b>	<b>\$2,337.43</b>	<b>\$800.00</b>	<b>\$8,665.83</b>

**EAST PENN SCHOOL DISTRICT  
REVENUE BUDGET COMPARISON  
JULY TO SEPTEMBER**

	2009/2010	COLL.	2010/2011	COLL.	2011/2012	COLL.	2012/2013	BDG.	COLL.	2013/2014	BDG.
		%		%		%		%			%
REAL ESTATE TAX	56,221,052	80.6	56,096,022	76.3	53,147,963	70.4	52,005,447	68.3	67.8	47,186,326	61.8
INTERIM REAL ESTATE TAX	53,328	5.5	51,203	6.6	19,785	6.5	17,954	1.9	5.1	1,587	0.1
PUBLIC UTILITY REALTY	0	0.0	0	0.0	0	0.0	0	0.0	0.0	0	0.0
PAYMENT IN LIEU OF TAX	0	0.0	0	0.0	0	0.0	0	0.0	0.0	0	0.0
EARNED INCOME TAX	1,275,789	17.8	1,241,930	16.5	1,540,012	19.4	1,211,493	17.0	15.6	2,061,253	25.2
REAL ESTATE TRANSFER	227,704	19.3	143,353	12.7	145,241	17.1	218,282	17.4	19.2	245,277	19.5
DELINQUENT R.E. TAX	269,545	15.0	457,229	26.4	434,384	24.2	416,618	24.1	24.0	179,494	10.3
DELINQUENT E.I.T.	0	0.0	37,589	16.7	25,791	20.1	255,789	87.0	64.4	20,254	12.3
EARNINGS ON INVESTMENTS	15,112	6.1	11,828	8.0	12,970	8.7	7,313	4.9	7.1	5,176	3.4
STATE/FED. PASSTHROUGH	172,242	8.3	0	0.0	0	0.0	0	0.0	0.0	0	0.0
TUITION	97,756	69.8	93,307	56.7	93,068	29.0	247,555	121.6	58.4	59,437	28.2
RENT, DONATIONS & MISC.	103,315	59.6	110,555	38.1	40,403	10.0	61,715	17.1	18.8	38,524	13.1
TOTAL LOCAL	58,435,843	69.7	58,243,016	66.8	55,459,617	62.5	54,442,166	60.8	60.4	49,797,328	54.8
BASIC INSTR. SUBSIDY	0	0.0	1,335,578	14.4	1,400,173	13.5	1,385,147	13.4	13.4	1,452,350	13.6
CHARTER SCHOOL REIMB.	0	0.0	83,361	15.0	0	0.0	0	0.0	0.0	0	0.0
SECTION 1305 & 1306	0	0.0	0	0.0	0	0.0	0	0.0	0.0	0	0.0
HOMEBOUND INSTRUCTION	0	0.0	0	0.0	0	0.0	0	0.0	0.0	0	0.0
VOCATIONAL EDUCATION	0	0.0	0	0.0	0	0.0	0	0.0	0.0	0	0.0
ALTERNATIVE EDUCATION	20,821	100.0	0	0.0	0	0.0	0	0.0	0.0	0	0.0
DRIVER EDUCATION	0	0.0	10,115	100.0	0	0.0	0	0.0	0.0	0	0.0
MIGRATORY CHILDREN	0	0.0	0	0.0	0	0.0	0	0.0	0.0	0	0.0
SPECIAL EDUCATION	0	0.0	890,684	28.6	890,684	28.6	890,700	29.6	28.6	890,700	28.7
TRANSPORTATION	-10,408	-0.7	110,575	6.9	125,172	7.1	137,310	7.2	8.0	144,827	8.3
RENTAL & SINKING FUND	-15,776	-0.9	27,657	1.9	27,743	1.0	3,370	0.2	0.2	25,162	1.5
HEALTH SERVICES	0	0.0	0	0.0	0	0.0	0	0.0	0.0	0	0.0
PROPERTY TAX RED. ALLOC.	896,344	50.0	896,962	50.0	897,178	50.0	897,995	50.0	50.0	896,701	50.0
EXTRA GRANTS	0	0.0	273,383	50.0	214,817	100.0	214,817	107.4	97.8	107,409	50.0
SOCIAL SECURITY - STATE'S	-273,397	-15.0	338,840	17.5	357,546	19.1	344,860	17.6	18.1	343,789	16.9
RETIREMENT - STATE'S SHARE	-426,948	-36.8	-61,384	-4.3	-91,780	-4.3	-143,214	-4.5	-4.5	-223,127	-4.8
TOTAL STATE	190,636	0.9	3,905,771	17.9	3,821,533	15.7	3,730,985	15.3	15.5	3,637,811	14.0
FEDERAL REVENUE	48,459	2.2	-167,881	-5.4	-292,230	-30.0	93,959	8.7	7.3	115,099	8.7
OTHER FINANCING SOURCES	272	100.4	465	1.5	1,353	50.0	0	0.0	0.0	0	0.0
TOTAL REVENUE	58,675,210	54.4	61,981,371	55.2	58,990,273	51.7	58,267,110	50.7	50.4	53,550,238	45.3

**EAST PENN SCHOOL DISTRICT**  
**Appropriations Budget Comparison**  
**July to September**

	2010/2011	% Exp.	2011/2012	% Exp.	2012/2013	% Exp.	% Bdg.	2013/2014	% Bdg.
<b>SALARIES</b>	5,793,865	11.0%	5,608,586	11.0%	5,778,986	11.1%	11.0%	5,946,285	10.8%
INSTRUCTION	3,125,737	8.2%	2,946,689	8.1%	3,050,155	8.1%	8.0%	3,163,227	8.0%
ADMINISTRATIVE	913,379	23.5%	926,410	24.8%	845,557	22.9%	22.6%	839,449	22.3%
CUSTODIAL	1,002,554	24.4%	1,018,689	25.0%	1,044,292	25.0%	24.4%	1,072,820	24.3%
SUPPORT	735,236	11.2%	699,994	10.7%	827,181	12.2%	12.3%	862,033	12.2%
TAX COLLECTORS	16,959	15.9%	16,804	16.4%	11,801	21.5%	20.9%	8,756	15.5%
<b>BENEFITS</b>	3,624,684	19.8%	3,922,223	19.5%	4,014,085	18.1%	17.6%	4,374,376	16.7%
HEALTH INSURANCE	2,592,742	25.3%	2,799,587	25.6%	2,694,221	25.1%	24.6%	2,739,848	23.9%
SOC. SEC./RETIRE./W.C.	804,621	11.2%	933,539	11.0%	1,166,160	11.0%	10.7%	1,475,659	10.6%
TUITION REIMB.	198,324	30.0%	155,124	28.2%	129,670	23.3%	18.4%	125,792	19.9%
OTHER	28,997	14.4%	33,973	17.3%	24,034	11.8%	9.4%	33,077	13.9%
<b>TOTAL SALARY &amp; BENEFITS</b>	9,418,549	13.3%	9,530,809	13.4%	9,793,071	13.2%	13.0%	10,320,661	12.7%
<b>OTHER</b>	12,309,720	31.2%	11,845,382	29.8%	12,785,123	30.9%	25.8%	11,960,612	24.5%
I.U. (ED. & THERAPY PORTION)	835,600	23.7%	874,000	26.7%	793,582	23.4%	20.6%	17,935	0.5%
OTHER PURCH. PROF./TECH. SERV	183,447	14.7%	165,958	14.5%	274,935	22.0%	16.3%	147,695	11.8%
DISPOSAL/CUST. SERVICES	44,853	28.2%	41,899	23.1%	40,184	28.5%	22.1%	32,671	18.3%
FUEL & UTILITIES	398,054	18.4%	273,193	14.7%	318,308	15.0%	13.3%	207,299	9.3%
EQUIP. MNT./COPIES/LEASES	491,243	46.7%	251,495	21.4%	192,977	19.6%	17.2%	201,091	16.3%
STUDENT TRANSPORTATION	545,946	9.0%	113,969	1.7%	164,038	2.3%	2.5%	24,612	0.3%
INSURANCE	331,930	95.8%	336,835	96.1%	367,241	96.2%	97.1%	376,006	95.2%
COMMUNICATIONS/ADV./PRINTING	186,602	46.5%	97,009	27.7%	67,090	21.8%	18.2%	74,117	19.2%
CHARTER SCHOOLS	434,327	15.6%	479,806	15.9%	766,832	23.7%	21.4%	692,069	19.2%
CAREER & TECH. INST.	984,571	42.1%	980,710	48.6%	936,615	43.0%	41.8%	1,050,142	47.3%
COMMUNITY COLLEGE	370,416	41.0%	334,134	35.3%	339,607	35.2%	35.2%	345,047	35.3%
APS/PRRI(IN-STATE)/DET. CTR.	12,144	3.1%	52,387	9.6%	44,523	13.8%	7.5%	46,190	8.5%
OTHER SCHOOLS	44,472	25.1%	34,836	8.1%	13,391	3.2%	4.0%	10,743	4.2%
TRAVEL REIMBURSEMENT	20,476	16.9%	13,058	12.4%	13,905	11.5%	9.6%	10,627	7.5%
IU PURCH. NON-INSTR. SERV.	-	0.0%	-	0.0%	-	0.0%	0.0%	-	0.0%
OTHER PURCH. SERVICES	12,702	62.9%	982	5.0%	13,772	64.3%	63.6%	2,500	11.3%
SUPPLIES/BOOKS/SOFTWARE	995,777	40.0%	908,364	37.3%	1,196,660	44.0%	50.5%	1,023,736	39.1%
EQUIPMENT	286,309	35.8%	93,960	20.7%	246,168	46.7%	40.0%	179,438	34.0%
MISC.	52,515	43.9%	50,051	15.6%	60,915	47.7%	34.0%	49,096	26.8%
DEBT SERVICE	5,978,336	42.5%	6,742,736	47.5%	6,934,380	50.4%	44.5%	7,469,598	50.1%
CAPITAL RESERVE FUND TRANSFER	100,000	100.0%	-	0.0%	-	0.0%	0.0%	-	-
ATHLETIC FUND TRANSFER	-	-	-	-	-	-	-	-	-
BUDGETARY RESERVE	-	-	-	-	-	-	0.0%	-	0.0%
<b>GRAND TOTAL</b>	<b>21,728,269</b>	<b>19.7%</b>	<b>21,376,191</b>	<b>19.3%</b>	<b>22,578,194</b>	<b>19.5%</b>	<b>18.1%</b>	<b>22,281,273</b>	<b>17.1%</b>

# COMPARISON OF REVENUE

	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014
BUDGET	107,598,771.00	112,701,175.00	111,506,398.00	114,975,011.00	118,250,068.00
	%	%	%	%	%
JULY	-605,171.99	-735,588.90	-777,822.85	-177,300.29	-459,032.76
AUGUST	7,163,850.47	10,151,219.77	8,960,642.00	10,756,674.04	11,916,474.22
SEPTEMBER	58,675,209.57	61,981,370.85	58,990,272.61	58,267,109.68	53,550,237.99
OCTOBER	73,553,913.21	76,556,144.00	78,583,926.99	79,258,020.67	-
NOVEMBER	79,082,460.65	81,591,392.71	82,980,895.30	84,599,937.10	-
DECEMBER	84,676,886.69	86,420,810.21	87,208,663.60	90,433,583.90	-
JANUARY	88,791,072.11	91,379,691.39	93,091,044.33	95,593,501.01	-
FEBRUARY	90,864,850.46	94,166,811.65	95,522,870.49	98,015,694.15	-
MARCH	94,187,459.39	96,790,668.42	99,111,411.00	101,580,897.71	-
APRIL	96,477,783.11	99,562,233.88	102,324,519.84	104,101,082.33	-
MAY	98,293,238.10	101,906,427.84	104,015,428.88	109,644,641.25	-
JUNE	107,778,719.46	112,198,716.96	114,045,138.84	115,587,601.93	-
	100.2	99.6	102.3	100.5	-

# COMPARISON OF APPROPRIATION EXPENDITURES

	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014
BUDGET	115,123,103.00	120,804,398.00	120,319,470.00	124,996,104.00	129,974,853.00
	%	%	%	%	%
JULY	3,421,389.97	3,671,645.78	3,415,787.19	3,472,862.08	3,083,082.40
AUGUST	9,310,557.42	11,311,505.46	11,548,255.22	11,435,519.80	11,916,474.22
SEPTEMBER	20,097,858.91	21,728,269.07	21,376,190.93	22,578,194.35	22,281,273.38
OCTOBER	27,158,608.29	32,702,014.44	32,555,456.26	33,791,055.91	-
NOVEMBER	39,509,252.06	41,236,215.59	41,116,786.30	44,148,024.93	-
DECEMBER	49,812,943.55	51,618,021.48	51,191,559.60	52,064,389.83	-
JANUARY	56,568,565.00	58,791,779.63	60,113,625.30	60,709,287.92	-
FEBRUARY	65,239,135.39	68,199,493.49	68,488,659.92	69,203,153.15	-
MARCH	73,059,149.85	76,667,400.95	77,325,170.00	78,040,998.19	-
APRIL	80,499,390.76	84,074,588.59	84,950,230.07	88,196,687.80	-
MAY	88,571,785.69	91,604,777.98	95,066,852.87	99,481,894.49	-
JUNE	107,482,757.55	110,508,390.16	110,811,414.84	115,749,238.41	-
	93.4	91.5	92.1	92.6	-

# COMPARISON OF REVENUE

	2004-2005		2005-2006		2006-2007		2007/2008		2008/2009	
BUDGET	77,101,038.00	%	85,932,435.00	%	93,287,737.00	%	100,387,505.00	%	105,709,288.00	%
JULY	494,409.00	0.6	601,527.00	0.7	258,920.00	0.3	472,593.20	0.5	1,006,969.00	1.0
AUGUST	5,063,617.00	6.6	5,413,743.00	6.3	7,698,765.00	8.3	6,273,681.82	6.2	9,369,162.00	8.9
SEPTEMBER	24,675,970.00	32.0	44,533,672.66	51.8	50,714,344.00	54.4	21,898,260.33	21.8	49,570,975.44	46.9
OCTOBER	50,769,780.00	65.8	56,925,858.00	66.2	62,572,205.98	67.1	46,314,990.06	46.1	69,502,196.37	65.7
NOVEMBER	53,596,253.00	69.5	61,609,624.00	71.7	66,746,189.47	71.5	71,015,625.81	70.7	74,937,400.00	70.9
DECEMBER	58,366,025.00	75.7	66,378,702.00	77.2	72,442,868.66	77.7	74,673,446.85	74.4	80,186,130.00	75.9
JANUARY	61,688,849.00	80.0	69,696,081.00	81.1	76,140,417.00	81.6	81,206,843.33	80.9	84,222,512.61	79.7
FEBRUARY	63,828,031.00	82.8	72,175,542.00	84.0	78,995,426.39	84.7	83,900,377.52	83.6	86,981,813.00	82.3
MARCH	66,205,575.00	85.9	74,477,744.00	86.7	81,002,946.85	86.8	86,142,284.60	85.8	89,059,375.00	84.2
APRIL	68,922,917.00	89.4	77,538,350.00	90.2	84,259,329.45	90.3	89,174,441.38	88.8	92,505,015.61	87.5
MAY	70,635,528.00	91.6	79,312,498.23	92.3	86,015,304.81	92.2	95,218,335.89	94.9	94,588,813.59	89.5
JUNE	78,385,630.40	101.7	87,321,896.00	101.6	95,132,346.62	101.3	99,401,063.98	99.0	103,505,111.19	97.9

# COMPARISON OF APPROPRIATION EXPENDITURES

	2004-2005		2005-2006		2006-2007		2007-2008		2008/2009	
BUDGET	83,378,808.00	%	91,495,586.00	%	99,872,119.00	%	106,709,335.00	%	111,014,352.00	%
JULY	2,286,229.00	2.7	2,287,389.00	2.5	2,999,106.00	3.0	3,413,900.32	3.2	3,503,976.05	3.2
AUGUST	6,839,898.00	8.2	7,045,158.00	7.7	8,864,095.00	8.9	8,735,352.45	8.2	8,422,731.55	7.6
SEPTEMBER	15,549,694.00	18.6	15,462,750.00	16.9	16,484,584.00	16.5	17,934,258.07	16.8	16,965,035.84	15.3
OCTOBER	20,827,174.00	25.0	20,790,672.00	22.7	22,697,143.17	22.7	24,524,690.54	23.0	27,528,541.71	24.8
NOVEMBER	28,447,836.00	34.1	29,857,598.00	32.6	35,189,566.91	35.2	37,732,913.26	35.4	39,612,273.00	35.7
DECEMBER	35,628,977.00	42.7	38,166,611.00	41.7	42,968,919.89	43.0	45,276,391.46	42.4	47,602,961.00	42.9
JANUARY	41,252,579.00	49.5	43,938,330.00	48.0	48,701,590.00	48.8	52,429,862.48	49.1	54,076,015.40	48.7
FEBRUARY	47,797,274.00	57.3	50,837,547.00	55.6	57,619,534.49	57.7	60,792,724.87	57.0	61,286,300.00	55.2
MARCH	52,805,184.00	63.3	56,626,042.00	61.9	63,634,465.90	63.7	67,005,062.94	62.8	69,148,139.00	62.3
APRIL	57,750,226.00	69.3	62,802,545.00	68.6	69,671,593.07	69.8	74,521,986.81	69.8	78,748,340.94	70.9
MAY	64,531,313.00	77.4	70,183,565.00	76.7	79,309,817.60	79.4	85,389,339.11	80.0	86,321,276.71	77.8
JUNE	79,293,380.95	95.1	86,328,195.00	94.4	94,191,092.22	94.3	99,638,660.85	93.4	101,597,700.65	91.5

# Fund Accounting Check Summary

ATHLETIC FUND - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 10/15/2013 and 10/28/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00003178	ANTHONY RICHTER	GVV LINE JUDGE VS ALLEN.....	GVV LINE JUDGE VS CCHS.....	0.00
00003179	BRIAN BANNON	JRHI FB VS NORTHAMPTON.....		0.00
00003180	BRIAN SCHNABLE	GVV VS ALLEN.....		0.00
00003181	CAROL HUDAK	LMMS GVB VS NITSCHMANN.....	LMMS GVB VS WHITEHALL.....	0.00
00003182	COLLIN STANTON	GVV LINE JUDGE VS ALLEN.....		0.00
00003183	CRAIG REDUZZI	VFB VS LIBERTY.....		0.00
00003184	DENISE HOLUB	LMMS FH VS EAST HILLS.....		0.00
00003185	ELIZABETH SANDT	EYER GVB VS LMMS.....		0.00
00003186	HAL GRAHN	VBS VS CR.....	VBS VS DIERUFF.....	0.00
00003187	JAMES BRETZ	VGS VS CCHS.....		0.00
00003188	JEFF BOGERT	VBS VS CR.....		0.00
00003189	JEFF GRIEGER	VBS VS DIERUFF.....		0.00
00003190	JIM SOLTIS	VFB VS LIBERTY.....		0.00
00003191	JOAN PACALA	GVV VS CCHS.....		0.00
00003192	JOE BENDA	JRHI FB VS NORTHAMPTON.....		0.00
00003193	JOHN SHIGO	JRHI FB VS NORTHAMPTON.....		0.00
00003194	JOSEPH LABELLA	VFH VS DIERUFF.....	JVFH VS DIERUFF.....	0.00
00003195	KEITH HEFFELFINGER	JRHI FB VS NORTHAMPTON.....		0.00
00003196	KRIS CHECK	VFH VS DIERUFF.....	JV FH VS DIERUFF.....	0.00
00003197	LEE WILLIAMS	VFB VS LIBERTY.....		0.00
00003198	PAT LORENZO	GVV VS ALLEN.....		0.00
00003199	PAT PETRONE	VFB VS LIBERTY.....		0.00
00003200	PAUL FEHER	JV GSC VS CCHS.....		0.00
00003201	PETER CSONGRADI	VGS VS CCHS.....		0.00
00003202	RAYMOND KERKUSZ	LMMS FH VS EAST HILLS.....		0.00
00003203	RICARDO CASTILLO ORELLANA	JVBSC VS CR.....		0.00
00003204	ROBIN RADER	FH VS UPPER PERK.....		0.00
00003205	RONALD MOSER	EYER GVB VS NORTHEAST.....		0.00
00003206	SHAUN MURRAY	ATHLETIC MEAL - PIAA GOLF - 10/21,		0.00
00003207	STANLEY MONTRON	JV GSC VS CCHS.....		0.00
00003208	SUE WALLACE	GVV VS CCHS.....		0.00
00003209	TIFFANI BIXLER	LMMS FH VS NORTHAMPTON.....		0.00
00003210	TOM HOCKIN	VFB VS LIBERTY.....		0.00
00003211	TRISH WILSON.	FH VS UPPER PERK.....		0.00
00003212	WILLIAM SLAVOSKI	GVV LINE JUDGE VS CCHS.....		0.00
00003213	ZACH ELLWOOD	JVBSC VS CR.....		0.00
00003224	ANTHONY RICHTER	GVV LINE JUDGE VS ALLEN.....	GVV LINE JUDGE VS CCHS.....	58.00
00003225	BRIAN BANNON	JRHI FB VS NORTHAMPTON.....		56.00
00003226	BRIAN SCHNABLE	GVV VS ALLEN.....		85.00

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

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EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

ATHLETIC FUND - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 10/15/2013 and 10/28/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00003227	CAROL HUDAK	LMMS GVB VS NITSCHMANN.....	LMMS GVB VS WHITEHALL.....	104.00
00003228	COLLIN STANTON	GVB LINE JUDGE VS ALLEN.....		29.00
00003229	CRAIG REDUZZI	VFB VS LIBERTY.....		73.00
00003230	DENISE HOLUB	LMMS FH VS EAST HILLS.....		70.00
00003231	ELIZABETH SANDT	EYER GVB VS LMMS.....		52.00
00003232	HAL GRAHN	VBS VS CR.....	VBS VS DIERUFF.....	136.00
00003233	JAMES BRETZ	VGS VS CCHS.....		108.00
00003234	JEFF BOGERT	VBS VS CR.....		68.00
00003235	JEFF GRIEGER	VBS VS DIERUFF.....		68.00
00003236	JIM SOLTIS	VFB VS LIBERTY.....		73.00
00003237	JOAN PACALA	GVB VS CCHS.....		85.00
00003238	JOE BENDA	JRHI FB VS NORTHAMPTON.....		56.00
00003239	JOHN SHIGO	JRHI FB VS NORTHAMPTON.....		56.00
00003240	JOSEPH LABELLA	VFH VS DIERUFF.....	JVFH VS DIERUFF.....	120.00
00003241	KEITH HEFFELFINGER	JRHI FB VS NORTHAMPTON.....		56.00
00003242	KRIS CHECK	VFH VS DIERUFF.....		120.00
00003243	LEE WILLIAMS	VFB VS LIBERTY.....		73.00
00003244	PAT LORENZO	GVB VS ALLEN.....		85.00
00003245	PAT PETRONE	VFB VS LIBERTY.....		73.00
00003246	PAUL FEHER	JV GSC VS CCHS.....		56.00
00003247	PETER CSONGRADI	VGS VS CCHS.....		68.00
00003248	RAYMOND KERKUSZ	LMMS FH VS EAST HILLS.....		70.00
00003249	RICARDO CASTILLO ORELLANA	JVBSC VS CR.....		56.00
00003250	ROBIN RADER	FH VS UPPER PERK.....		100.00
00003251	RONALD MOSER	EYER GVB VS NORTHEAST.....		52.00
00003252	SHAUN MURRAY	ATHLETIC MEAL - PIAA GOLF - 10/21,		51.00
00003253	STANLEY MONTRON	JV GSC VS CCHS.....		56.00
00003254	SUE WALLACE	GVB VS CCHS.....		85.00
00003255	TIFFANI BIXLER	LMMS FH VS NORTHAMPTON.....		70.00
00003256	TOM HOCKIN	VFB VS LIBERTY.....		73.00
00003257	TRISH WILSON.	FH VS UPPER PERK.....		100.00
00003258	WILLIAM SLAVOSKI	GVB LINE JUDGE VS CCHS.....		29.00
00003259	ZACH ELLWOOD	JVBSC VS CR.....		56.00

## 10-GENERAL FUND

2,626.00

Grand Total Manual Checks :

-2,626.00

Grand Total Regular Checks :

5,252.00

\* Denotes Non-Negotiable Transaction

P - Prenote

c - Credit Card Payment

d - Direct Deposit

# Fund Accounting Check Summary

facksmc

ATHLETIC FUND - From 07/01/2013 to 06/30/2014

Note: Output selection limited to transactions dated between 10/15/2013 and 10/28/2013

ck #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
		Grand Total Direct Deposits:		0.00
		Grand Total Credit Card Payments:		0.00
		Grand Total All Checks :		2,626.00

## Please Note:

Check #s 3214 through 3223 are missing. The check run should have included checks 3178-3213. Since those check numbers were not assigned, there is no way to void them, and since they were already printed on, we could not re-use them.



# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 10/15/2013 and 10/28/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021548	3M	REPAIRS / MAINTENANCE SERVICES.....		1,566.00
00021549	A-B-E LABORATORY	REPAIRS.....		125.00
00021550	A/CAPA	DUES.....		60.00
00021551	ACTION RENTAL	RENTAL OF EQUIPMENT.....		437.80
00021552	ADVANCED DISPOSAL SERVICES	DISPOSAL SERVICES.....		6,795.25
00021553	AIRGAS EAST	SUPPLIES.....		131.20
00021554	ALLEN SUPPLY	SUPPLIES.....		44.22
00021555	ALLENTOWN APPLIANCE	SUPPLIES.....		199.00
00021556	AMAZON	TECH SUPPLIES/FEES.....		4,657.57
00021557	ANGELO'S SOCCER CORNER	SUPPLIES.....		162.50
00021558	GREGORY ANNONI	MEDICAL REIMBURSEMENT.....		273.60 P
00021559	APPLE INC	NON-CAPITAL END USER EQUIP/ORIGINA		998.00
00021560	ARTS ACADEMY CHARTER SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		17,552.71
00021561	THE ART STORE INC	SUPPLIES.....		36.96
00021562	ASCD	BOOKS.....		129.20
00021563	ASSEMBLY TECHNOLOGIES	SUPPLIES.....		1,384.75
	INTERNATIONAL INC			
00021564	BAKER & TAYLOR	BOOKS & PERIODICALS.....	BOOKS AND PERIODICALS.....	460.04
00021565	BARNES & NOBLE	BOOKS.....		142.80
00021566	BAYADA HOME HEALTH CARE INC	OTHER PROFESSIONAL SERVICES.....		637.50
00021567	BELLES TREE SERVICE	LAWN CARE SERVICES.....		3,100.00
00021568	BHA	TUITION TO PRRI INSTATE AND DETENT		1,691.00
00021569	BLICK ART MATERIALS	SUPPLIES.....		25.61
00021570	BOOKSAVERS OF EPHRATA	BOOKS.....		57.00
00021571	BROOKSIDE COUNTRY CLUB	DUES.....		2,000.00
00021572	BSN - SPORT SUPPLY GROUP	SUPPLIES.....		5,355.03
00021573	C & R SCREEN PRINTING	SUPPLIES.....		123.00
00021574	C. E. ROTH FORMAL WEAR	SUPPLIES.....		600.00
00021575	CAMPBILL SPECIAL SCHOOLS INC	TUITION TO APS.....		8,941.25
00021576	CARBON LEHIGH INTERMED UNIT	SERVICES IN SUPPORT OF LEA'S TECHN		450.00
21				
00021577	CARDMEMBER SERVICE	ADMIN SOFTWARE, LICENSING FEES, SU	SUPPLIES AND FEES - TECHNOLOGY REL	213.05
00021578	CASCADE SCHOOL SUPPLIES, INC	SUPPLIES.....		508.90
00021579	CDI COMPUTER DEALERS INC	NON-CAPITAL END USER EQUIP/ORIGINA		7,148.00
00021580	CDW GOVERNMENT INC	NON-CAPITAL END USER EQUIP/ORIGINA		217.85
00021581	CHANNEY ELECTRONICS INC	SUPPLIES.....		506.15
00021582	CINTAS CORPORATION #101	OTHER EMPLOYEE BENEFITS.....		4,215.03
00021583	CIRCLE OF SEASONS CHARTER	TUITION TO PENNSYLVANIA CHARTER SC		8,350.12

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

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c - Credit Card Payment

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EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

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FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

Note: Output selection limited to transactions dated between 10/15/2013 and 10/28/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021584	SCHOOL	C.J. WAGNER BOWLING SUPPLIES	SUPPLIES.....	11.00
00021585	COUNCIL FOR ECONOMIC EDUCATION	BOOKS.....	BOOKS.....	122.85
00021586	DEER COUNTRY FARM & LAWN INC	REPAIRS / MAINTENANCE SERVICES.....	SUPPLIES.....	588.54
00021587	DEER PARK	SUPPLIES.....	SUPPLIES.....	454.35
00021588	DEMCO INC	SUPPLIES.....	SUPPLIES.....	292.79
00021589	DISCOUNT ELECTRONICS	NON-CAPITAL EQUIP/REPLACEMENT.....	TECH SUPPLIES/FEES.....	269.63
00021590	EAST PENN MANUFACTURING CO INC	SUPPLIES.....	SUPPLIES.....	856.59
00021591	EMMAUS AMBULANCE CORPS	OTHER PROFESSIONAL SERVICES.....	OTHER PROFESSIONAL SERVICES.....	180.00
00021592	EPSD CAFETERIA FUND	STATE REIMB.....	STATE REIMB.....	8,192.49
00021593	EPSD - STUDENT SERVICES OFFICE	STUDENT FEES.....	STUDENT FEES.....	27.00
00021594	EXPRESS BUSINESS CENTER	SUPPLIES.....	SUPPLIES.....	453.18
00021595	FABTECH WELDING & REPAIR CORP	REPAIRS.....	REPAIRS.....	180.00
00021596	FASTENAL COMPANY	SUPPLIES.....	SUPPLIES.....	139.50
00021597	FEDEX	COMMUNICATIONS.....	COMMUNICATIONS.....	143.98
00021598	REBECCA FEDIO	OTHER PROFESSIONAL SERVICES.....	OTHER PROFESSIONAL SERVICES.....	132.00
00021599	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....	CONTRACTED CARRIERS.....	518,124.55
00021600	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....	CONTRACTED CARRIERS.....	24,794.23
00021601	FOLLETT EDUCATIONAL SERVICES,	BOOKS.....	BOOKS.....	14,057.84
00021602	FRONTIER	TRANSPORT/TELECOMMUNICATIONS.....	TRANSPORT/TELECOMMUNICATIONS.....	3,200.43
00021603	GALE	BOOKS.....	BOOKS.....	50.00
00021604	GENERAL SUPPLY CO	SUPPLIES.....	SUPPLIES.....	86.40
00021605	GIA PUBLICATIONS INC	SUPPLIES.....	SUPPLIES.....	53.89
00021606	GLOBAL IMPORTS INC	SUPPLIES.....	SUPPLIES.....	206.90
00021607	GOVCONNECTION INC	NON CAPITAL END USER EQUIP/ORIGINA	TECH SUPPLIES/FEES.....	475.18
00021608	THE GRAPHIC EDGE	SUPPLIES.....	SUPPLIES.....	756.96
00021609	GREG'S AUTO & TIRE SERVICE INC	REPAIRS.....	SUPPLIES.....	512.12
00021610	GEORGE L GRIM	OTHER PURCHASED PROF/TECH SERVICES	OTHER PURCHASED PROF/TECH SERVICES	2,905.00
00021611	GUYETTE COMMUNICATION	TRANSPORT/TELECOMMUNICATIONS.....	TRANSPORT/TELECOMMUNICATIONS.....	4,322.54
00021612	INDUSTRIES CORP	SUPPLIES.....	SUPPLIES.....	203.00
00021613	HAMOJA	CONTRACTED CARRIERS.....	CONTRACTED CARRIERS.....	1,451.10
00021613	HARNED DURHAM OIL COMPANY			

\* Denotes Non-Negotiable Transaction

P - Prenote

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - FROM 07/01/2013 TO 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 10/15/2013 and 10/28/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021614	IMAGE MARKET	SUPPLIES.....		250.20
00021615	INFOBASE PUBLISHING	TECH SUPPLIES/FEES.....		709.80
00021616	INTERBORO PACKAGING CORP	SUPPLIES.....		608.50
00021617	INTERSTATE BATTERY OF ALLENTOWN	SUPPLIES.....		94.95
00021618	THE IRIS COMPANIES	SUPPLIES.....		201.60
00021619	JOHN DEERE LANDSCAPES	SUPPLIES.....		225.00
00021620	JOHNSON CONTROLS, INC.	REPAIRS.....		2,721.83
00021621	J.W. PEPPER & SON, INC.	SUPPLIES.....		598.62
00021622	K-LOG INC	SUPPLIES.....		4,161.52
00021623	BOB KAHLE PIANO TECHNICIAN	SUPPLIES.....		395.00
00021624	KEYSTONE FIRE PROTECTION CO	OTHER PURCHASED PROF/TECH SERVICES		2,965.06
00021625	KIDSPACE CORP	TUITION TO PRI'S& DETENTION CENTER		120.00
00021626	KURTZ BROS	NON CAPITAL EQUIP/ORIGINAL.....	SUPPLIES.....	688.52
00021627	KUSTOM CONTROL SOLUTIONS CORP	SUPPLIES.....		1,622.54
00021628	LEHIGH COUNTY AUTHORITY	WATER/SEWAGE.....		1,500.00
00021629	NAPA AUTO PARTS	SUPPLIES.....		87.41
00021630	LEHIGH LEARNING ACADEMY	TUITION TO PRI'S & DETENTION CENTE		10,400.00
00021631	LEHIGH UNIVERSITY	TRAVEL.....		2,748.00
00021632	LEVY SCHOOL BUS CO	CONTRACTED CARRIERS.....	STUDENT TRANSPORTATION FROM OTHER	1,825.45
00021633	LIBRARY VIDEO COMPANY	TECH SUPPLIES/FEES.....		31.90
00021634	LOSER'S MUSIC INC.	SUPPLIES.....		11.81
00021635	BOROUGH OF MACUNGIE	DUES/FEES.....		840.00
00021636	BOROUGH OF MACUNGIE	WATER/SEWAGE.....		3,003.47
00021637	MAKERBOT INDUSTRIES LLC	SUPPLIES.....		2,421.48
00021638	DANIEL MARSTELLER	EYE CARE.....		75.00
00021639	MCGRAW-HILL COMPANIES	BOOKS.....		481.61
00021640	MEDICAL ACADEMY CHARTER SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		1,522.47
00021641	MELMARK	TUITION TO API'S.....		9,594.60
00021642	MICRON CPG	NON-CAPITAL END USER EQUIP/ORIGINA		63.99
00021643	MODERNFOLD OF READING INC	REPAIRS.....		200.00
00021644	MODERN HANDLING EQUIPMENT COMP	REPAIRS / MAINTENANCE SERVICES....		144.50
00021645	MONARCH COIN & SECURITY	SUPPLIES.....		19.00
00021646	THE MORNING CALL, INC	ADVERTISING.....		1,580.04
00021647	MUSIC IN MOTION	SUPPLIES.....		304.43

\* Denotes Non-Negotiable Transaction

# - Payables within Check

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 10/15/2013 and 10/28/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021648	ROBERT C MUTCHLER JR & RUTHANN E MUTCHLER	TAX REFUND.....		357.17
00021649	NASCO	SUPPLIES.....		87.21
00021650	NATIONAL TIME & SIGNAL	REPAIRS.....		1,172.05
00021651	NATIONAL ASSOC OF SCHOOL PSYCH	BOOKS.....		433.00
00021652	NATIONAL ART & SCHOOL SUPPLIES	SUPPLIES.....		1,892.04
00021653	NAZARETH MUSIC CENTER LTD	NON-CAPITAL EQUIP/ORIGINAL.....	SUPPLIES.....	1,467.00
00021654	NCS PEARSON INC	SUPPLIES AND FEES - TECHNOLOGY REL		2,682.00
00021655	NEIU 19 - DISTRICT	PROF EDU SERVICES - IU'S.....		8,967.37
00021656	NEXTEL COMMUNICATIONS	TRANSPORT/TELECOMMUNICATIONS.....		591.36
00021657	NFHS	SUPPLIES.....		94.35
00021658	NORTHEAST CHEMICAL AND SUPPLY	SUPPLIES.....		1,231.13
00021659	NORTHEAST JANITORIAL SUPPLY LLC	SUPPLIES.....		279.95
00021660	NWCA	DUES.....		30.00
00021661	OFFICE DEPOT	SUPPLIES.....		521.24
00021662	OTIS ELEVATOR COMPANY	OTHER PURCHASED PROF/TECH SERVICES		1,892.28
00021663	PAESSP	DUES.....		525.00
00021664	PARTSPEOPLE	SUPPLIES.....	TECH SUPPLIES/FEES.....	69.89
00021665	PA UNEMPLOYMENT	UNEMPLOYMENT COMPENSATION.....		12,751.04
00021666	PEARSON EDUCATION, INC	BOOKS.....		1,074.28
00021667	PENTELEDATA	COMMUNICATIONS.....		728.00
00021668	PIONEER GLASS & MIRROR	SUPPLIES.....		275.00
00021669	PIONEER REVERE	SUPPLIES.....		2,012.50
00021670	PITNEY BOWES	RENTAL OF EQUIPMENT.....		934.00
00021671	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		38,620.95
00021672	PRAXAIR DISTRIBUTION - 971	SUPPLIES.....		505.58
00021673	PROASYS INC	REPAIRS.....	REPAIRS / MAINTENANCE SERVICES.....	922.50
00021674	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....		845.91
00021675	PYRAMID SCHOOL PRODUCTS	SUPPLIES.....		303.45
00021676	QUILL CORPORATION	SUPPLIES.....		189.84
00021677	RADIO MAINTENANCE INC	SUPPLIES.....		3,474.25
00021678	RADIO SHACK ACCOUNTS RECEIVABLE	SUPPLIES.....		65.96
00021679	KIMBERLY RAZANNO	OTHER PURCHASED PROFESSIONAL/TECHN		600.00

\* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

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# - Payables within Check

EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 10/15/2013 and 10/28/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021680	RESEARCH PRESS	BOOKS.....	SUPPLIES.....	89.75
00021681	SALISBURY TOWNSHIP SCHOOL DIST	TUITION TO OTHER LEA'S WITHIN STAT		2,471.28
00021682	SCHOLASTIC MAGAZINES	BOOKS.....		249.40
00021683	SCHOOL HEALTH CORPORATION	SUPPLIES.....		3,796.92
00021684	SCHOOL SPECIALTY	SUPPLIES.....		853.77
00021685	SCHUTT RECONDITIONING	REPAIRS.....		3,349.20
00021686	SEEDWAY LLC	TAX REFUND.....		1,834.77
00021687	SHARP SIGNS & GRAPHICS	SUPPLIES.....		76.00
00021688	SHI INTERNATIONAL CORP	TECH INFRASTRUCTURE.....	NON CAPITAL END USER EQUIP/ORIGINA	9,981.97
00021689	SIMPLEXGRINNELL	SUPPLIES.....		809.19
00021690	SPIN INC	TUITION TO NON PUBLIC SCHOOLS.....		10,004.40
00021691	STANDARD STATIONERY SUPPLY CO.	SUPPLIES.....		15.87
00021692	VICTORIA STENROOS	CONFERENCE EXPENSE.....		50.00
00021693	STERICYCLE INC	DISPOSAL SERVICES.....		1,320.90
00021694	STOTZ-FATZINGER OFFICE SUPPLY	SUPPLIES.....		982.35
00021695	SURVEYMONKEY.COM LLC	ADMIN SOFTWARE, LICENSING FEES, SU		200.53
00021696	TEACHER DIRECT	SUPPLIES.....		573.32
00021697	CASTLE PARK, LLC	SUPPLIES.....		37.86
00021698	TIMES NEWS	BOOKS AND PERIODICALS.....		10.45
00021699	THERAPY BRIDGES LLC	OTHER PROFESSIONAL SERVICES.....		1,102.50
00021700	TSA CONSULTING GROUP INC	OTHER PROFESSIONAL SERVICES.....		398.00
00021701	UGI UTILITIES, INC	NATURAL GAS.....		3,686.81
00021702	UNITED ART & EDUCATION SUPPLY	SUPPLIES.....		35.55
00021703	EVERYTHING MEDICAL LLC	SUPPLIES.....		4,351.49
00021704	V & C ACCESSORIES INC	SUPPLIES.....		46.08
00021705	VISTA HIGHER LEARNING	BOOKS.....		1,362.62
00021706	VLN PARTNERS LLC	PEI'S - OTHER EDUCATIONAL AGENCIES		17,000.00
00021707	WARNER STAINED GLASS	SUPPLIES.....		458.17
00021708	WCEPS	BOOKS AND PERIODICALS.....		212.00
00021709	WEBB MEDICAL SYSTEMS	REPAIRS.....		335.00
00021710	WEIS MARKETS INC	SUPPLIES.....		1,961.22
00021711	WENTZ HARDWARE	SUPPLIES.....		231.47
00021712	WOODCRAFT 567	SUPPLIES.....		268.46
00021713	WOODWIND & BRASSWIND	NON-CAPITAL EQUIP/ORIGINAL.....		1,049.00

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 10/15/2013 and 10/28/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021714	YEAGER SUPPLY INC.	SUPPLIES.....		25.40
00021715	EDWARD R ZELLNER	GASOLINE.....		32.00
00021716	ZESWITZ MUSIC	REPAIRS.....		60.00
*21542-VD	WEIS MARKETS INC	VOID CHECK 21542.....		-1,286.47
*D0000431	KIMBERLY ADAMS	BOOKS AND PERIODICALS.....	CONFERENCE EXPENSE.....	94.16 d
*D0000432	DEBORAH M BARLUP	SUPPLIES.....		25.75 d
*D0000433	JULIE A BECKER	EYE CARE.....		75.00 d
*D0000434	JENNIFER FISCHL CARABALLO	TUITION REIMBURSEMENT.....		315.00 d
*D0000435	KRISTA COLVILLE	EYE CARE.....		31.96 d
*D0000436	RITA CORTEZ	SUPPLIES.....		299.99 d
*D0000437	DIANE DIDONA	STUDENT TRANSPORTATION SERVICES...		200.00 d
*D0000438	DEBORAH DIEFENDERFER	CONFERENCE EXPENSE.....		26.44 d
*D0000439	ERIN DRY	TUITION REIMBURSEMENT.....		535.00 d
*D0000440	DEBORAH L FREY	EYE CARE.....		75.00 d
*D0000441	LAURA B GROH	EYE CARE.....		75.00 d
*D0000442	BRENT A HALEY	MILEAGE.....		22.15 d
*D0000443	SALLY ANN HANZLIK	MEDICAL REIMBURSEMENT.....		234.20 d
*D0000444	AMY HITCH	TUITION REIMBURSEMENT.....		1,418.40 d
*D0000445	PAMELA HUNTER	EYE CARE.....		75.00 d
*D0000446	MICHELE JAMES	MILEAGE.....		54.92 d
*D0000447	STACY LYN KNECHT	EYE CARE.....		75.00 d
*D0000448	AMANDA LAWLER	TUITION REIMBURSEMENT.....		1,418.40 d
*D0000449	DENNINE LESCHINSKY	CONFERENCE EXPENSE.....		196.11 d
*D0000450	MICHAEL D MAURO	SUPPLIES.....		72.52 d
*D0000451	THOMAS P MIRABELLA	CONFERENCE EXPENSE.....		31.58 d
*D0000452	ALISON M MOYER	SUPPLIES.....		552.20 d
*D0000453	ERIN MURPHY	MILEAGE.....		97.30 d
*D0000454	DEBRA MUTHARD	EYE CARE.....		75.00 d
*D0000455	MARK NETH	MILEAGE.....		47.23 d
*D0000456	SUSAN NOACK	CONFERENCE ADVANCE.....	CONFERENCE EXPENSE.....	169.38 d
*D0000457	LAURIE OSWALD	TRANSPORT/TELECOMMUNICATIONS.....		68.99 d
*D0000458	JAMIE OTT	EYE CARE.....		75.00 d
*D0000459	JASON PALMER	TUITION REIMBURSEMENT.....		1,185.00 d
*D0000460	LINDA PEKARIK	MILEAGE.....		35.03 d
*D0000461	WILLIAM SCOTT RAMSON	SUPPLIES.....		270.83 d
*D0000462	MICHELE READINGER	CONFERENCE EXPENSE.....		34.71 d
*D0000463	BONNIE L REINERT	EYE CARE.....		75.00 d
*D0000464	ROBERT RITTER	MEDICAL REIMBURSEMENT.....		999.33 d
*D0000465	SHERRY ROSE	EYE CARE.....		75.00 d

\* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

# - Payables within Check

EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 10/15/2013 and 10/28/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0000466	SHARON K SECHRIST	EYE CARE.....		75.00 d
*D0000467	NANCY SMARTSCHAN	SUPPLIES.....		149.07 d
*D0000468	JANET SPENCE	EYE CARE.....		75.00 d
*D0000469	NICOLE STANCHOCK	SUPPLIES.....		23.46 d
*D0000470	DEBRA SURDOVAL	MEDICAL REIMBURSEMENT.....		582.45 d
*D0000471	KIERA WERNER	BOOKS AND PERIODICALS.....		21.86 d
*D0000472	JULIE WILLIAMS	EYE CARE.....		75.00 d
*D0000473	NICOLE WUKITCH	EYE CARE.....		75.00 d
*P/R10/17	EAST PENN SCHOOL DISTRICT	PAYROLL.....	HOSPITALIZATION.....	3,375,789.46
		10-GENERAL FUND		4,254,369.84
		Grand Total Manual Checks :		3,374,502.99
		Grand Total Regular Checks :		869,678.43
		Grand Total Direct Deposits:		10,188.42
		Grand Total Credit Card Payments:		0.00
		Grand Total All Checks :		4,254,369.84

\* Denotes Non-Negotiable Transaction

c - Credit Card Payment

d - Direct Deposit

P - Prenote

# - Payables within Check

10/24/2013 08:21:21 AM

EAST PENN SCHOOL DISTRICT

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EAST PENN SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS

SPECIAL BOARD MEETING

NOVEMBER 11, 2013

AGENDA

1. Call to Order; Pledge of Allegiance

The purpose of this Special Board Meeting is to interview candidates to replace Mr. Julian Stolz who resigned.

2. Requests to Address the Board

3. Candidates to be interviewed:

- Paul Champagne
- Christopher Donatelli
- George Doughty
- Scott Forbes
- Anthony Guerrero
- Jamie Hughes
- Amy Miller
- John Reynard
- Terry Richwine
- Katherine Sarver
- Trevor Schneck
- Michael Siegel
- Ann Thompson
- Rev. Waldemar Vinovskis

4. Election of Replacement

5. Appointment to East Penn Board of School Directors

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors appoint  
\_\_\_\_\_ to the  
unexpired term of Mr. Julian Stolz.

6. Adjourn



***EAST PENN SCHOOL DISTRICT***  
***BOARD OF SCHOOL DIRECTORS***  
***REGULAR MEETING***

**AGENDA**

**Board Room  
800 Pine Street  
Emmaus, PA 18049**

**November 11, 2013  
7:30 p.m.**

**2013**

**January 14 & 28 (28<sup>th</sup> cancelled due to inclement weather)  
February 11 & 25  
March 11 & 25  
April 8 & 22  
May 13  
June 10 & 24  
July 8  
August 12 & 26  
September 9 & 23  
October 14 & 28  
November 11  
December 3 (Tuesday, due to Thanksgiving Holiday)  
December 9**

**Vision Statement:** The East Penn School District will empower students to maximize their individual potential and become lifelong learners and contributors to a global society.

**Mission Statement:** The East Penn School District will provide a learning environment in which students become problem solvers, collaborators and critical thinkers.

EAST PENN INFORMATION LINE: (610-966-8480)  
EAST PENN ANONYMOUS STUDENT TIP LINE (610) 966-8400  
EAST PENN WEB PAGE: [www.eastpennsd.org](http://www.eastpennsd.org)

## ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Administer Oath of Office
3. Requests to Address the Board
4. Report of the Superintendent of Schools – Dr. Thomas L. Seidenberger
  1. District Update
  2. Personnel

### Resignations/Retirement

-Karen Fairclough, Supervisor of Special Education, submitted 10/30/13 (Exhibit 1)

-Bruce Bieber, EHS custodian, effective January 2, 2014 (Exhibit 2)

-Louisa Sult, Wescosville Food Services Department, effective 10/29/13 (Exhibit 3)

-Kim Bosak, EHS Staff Assistant, effective November 13, 2013 (Exhibit 4)

### Leaves as per Collective Bargaining Agreement

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>
Caroline Campbell	Music, Lincoln/Jefferson Schools	11/22/13-1/21/14
Susan Bauer	Grade 6, Eyer MS	12/9/13-6/30/14

### Income Protection

Employee: Jennifer Hanssen, Grade 4 Teacher, Wescosville School  
Effective: 1/10/14-1/15/14

### Instructional Assistants

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Janice Sampson 2402 Henderson Pl. Bethlehem 18017	Shoemaker School M. Stewart resign.	\$13.97/hr., 29 hrs./wk.
Lucesita Rivera-Woolard 2061 Elbow Lane Allentown 18103	Shoemaker School C. Kennedy resign.	\$13.97/hr., 29 hrs./wk.

Effective: November 12, 2013

### Additions to the 2013-14 List of Per Diem Substitutes

Vincent Dabrowski, Math, Social Studies	Christopher McDonnell, Math
Michael Martrich, English	Rachel Carson, Elementary
Abby Ward, Art	Lisa Boland, IA/SA
Claudia Johnson, Food Service	Erin Ammory Special Education
April Harakal, Elementary	Taryn Bauer, Elementary
Harry Schwartz, Elementary	Nicholas Wynne, Math

### Co-Curricular Appointments

See Exhibit 5

Change in Employment Status

Employee	From	To
Angie Aleszczyk, Alburtis PT Food Service Assistant	3.75 hrs./day	4.25 hrs./day
Thelma Schaffer , Lincoln PT Food Service Assistant	2.25 hrs./day	2.5 hrs./day
Anita Wible, Macungie PT Food Service Assistant	4.5 hrs./day	4.75 hrs./day
Carlene Brumbach, Macungie PT Food Service Assistant	4.5 hrs./day	4.75 hrs./day

3. Approval of Act 93 Compensation/Non-Bargaining Unit Salaries - Exhibit 6

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the 2013-2014 Act 93 salaries; and, that the salaries and fringe benefits for the non-bargaining unit employees be approved, effective July 1, 2013.

5. Other Educational Entities

-Carbon Lehigh Intermediate Unit – F. Fuller  
-Lehigh Career & Technical Institute – R. Heid, A. Earnshaw, F. Fuller, S. Rhodes, III

6. Business Operations

1. Bill List Approval

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the attached bill list and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer's Report

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

3. Investment of Funds

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors authorize the following investment of funds:

Investment Vehicle: ESSA Bank CD-Memorial Fund  
Date Purchased: 10/31/13  
Date of Maturity: 10/31/14  
Term: 12 Months  
Rate: 0.30%  
Amount: \$110,000

4. Disbursement of Funds – Exhibit 7

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from 33-2010 Series A GOB and 32-Capital Reserve Fund as listed on Exhibit 7.

5. Budget Transfers – Exhibit 8

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the attached list of  
budget transfers.

7. Announcements

Monday, November 11                      5:30 p.m.-Executive Session  
    6:00 p.m.-Special Board Meeting for Interviewing Board Candidates  
    7:30 p.m.-Board Meeting

November 28, 29, December 2        Schools and Offices Closed for Thanksgiving Break

Tuesday, December 3                      7:30 p.m.-Board Organization Meeting, Board Room

Monday, December 9                      7:30 p.m.-Board Meeting, Board Room

8. Adjourn

# **EXHIBITS**

**November 11, 2013**

#1

October 30, 2013

Linda Pekarik  
Director of Special Education  
East Penn School District  
800 Pine Street  
Emmaus, PA 18103

Dear Dr. Pekarik,

As we have discussed, I am leaving East Penn School District to accept another position at the Norristown School District. Please accept this as my formal letter of resignation as the Middle School Supervisor of Special Education at the East Penn School District.

I very much appreciate the opportunity you've given me here at East Penn, and I'll always be grateful for the valuable experience and practical knowledge I gained while working here.

Sincerely,



Karen Fairclough

CC: Dr. Thomas Seidenberger  
Ms. Noelle Keeler

#2

November 1, 2013

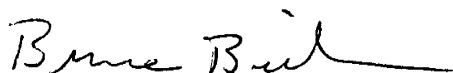
Noelle Keeler  
Personnel Dept.  
800 Pine Street  
Emmaus, PA 18049

Dear Ms Keeler:

Please accept this letter as the formal notification of my intent to retire as Custodian, effective January 2, 2014.

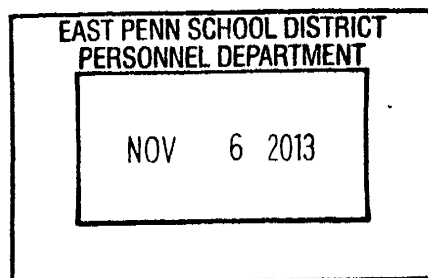
Due to vacation and personal days accrued, my last physical day of work will be Wednesday, December 4, 2013.

Sincerely



Bruce Bieber

xc: Robert Ritter, Facilities Manager  
Mark Warden, Assistant Supervisor of Maintenance



# 3

October 25, 2013

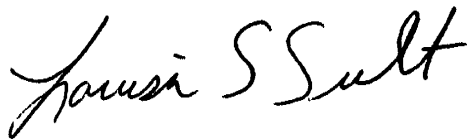
Louisa S Sult  
5684 Chestnut St  
Zionsville, PA 18092

To the East Penn Board of Directors:

I hereby request the Board's approval of my retirement. If approved I hereby tender my resignation for the purpose of retirement effective October 29, 2013.

I would like to take this opportunity to thank the district for all of the opportunities that I have experienced over the many years at Wescosville Elementary Cafeteria. I have genuinely enjoyed my employment as a food service employee and will miss my coworkers, I am ready to move on to other opportunities.

Sincerely,

A handwritten signature in cursive script that reads "Louisa S Sult".

Louisa S Sult



Kim Bosak  
4821 Wendi Drive East  
Zionsville, PA 18092

October 31, 2013

Mr. Todd Breiner  
Assistant Principal  
Emmaus High School  
500 Macungie Avenue  
Emmaus, PA 18049

Dear Mr. Breiner:

With this letter, I hereby submit my resignation from Emmaus High School, East Penn School District, and effective November 1, 2013, to pursue full-time employment. My last day will be Wednesday, November 13th, 2013.

I appreciate the opportunity you gave me to work at the High School. I really enjoyed my time here and getting to know the kids.

At your convenience, I will be glad to discuss the reassignment of my work to others.

Sincerely,

A handwritten signature in black ink that reads "Kim Bosak". The signature is written in a cursive, flowing style.

Kim Bosak  
Staff Assistant

Schedule B for November 11, 2013 Board Agenda

<u>School</u>	<u>Name</u>	<u>Position</u>	<u>Contract/Club</u>	<u>Amount</u>	<u>Notes</u>
EHS	Scheitrum, Carl	Basketball Volunteer Assistant, Girls	n/a	volunteer	
EHS	Pirrocco, Anthony	Swimming Assistant Volunteer	n/a	volunteer	
EHS	Luckenbill, Eric	International Justice Mission	n/a	volunteer	
EHS	Garner, Lisa	Basketball Co-Assistant Coach, Girls	Contract	\$2,388.50	1/2 \$4,777
EHS	Perez, Rafael	Basketball Assistant Coach, Boys	Contract	\$4,777.00	
Lincoln	Riccio, Kelly	Elementary Music Production - December 10, 2013	Contract	\$440.00	
Jefferson	Riccio, Kelly	Elementary Music Production - December 16, 2013	Contract	\$440.00	
LMMS	DePriore, Rocco	6th/7th Grade Academic Support Study Skills	Club C	\$1,146.00	

#5

## 2013-2014 Act 93 &amp; Non-Bargaining Employees

Thomas Seidenberger \$169,018 (retroactive to August 14, 2013)

The following salaries are retroactive to July 1, 2013

Denise Torma	\$153,000	Kristen Campbell	\$123,500
Linda Pekarik	\$104,306	Thomas Mirabella	\$103,354
Jennifer Curtis	\$ 79,003	Karen Fairclough	\$ 76,275
Meredith Frantz	\$ 87,919	Susan Noack	\$ 86,251
David Piperato	\$137,217	Andrea Edmonds	\$ 88,632
Sally Hanzlik	\$ 91,977	Mark Caccavo	\$ 96,396
Mark Covelle	\$ 92,500	Todd Breiner	\$ 80,000
Matthew Gale	\$82,200	Michelle James	\$ 88,000
Suzanne Vincent	\$129,464	Rodd Luckenbill	\$ 93,174
Greg Annoni	\$ 88,087	Jim Best	\$ 98,925
Jackie Attinello	\$123,242	Anthony Moyer	\$101,767
Tara Desiderio	\$ 93,471	Cheryl Scalzo	\$ 91,252
Ronald Renaldi	\$126,222	Lynn Brinckman	\$113,060
Lynn Glancy	\$148,673	Debra Surdoval	\$110,467
James Frank	\$ 70,230	Mark Warden	\$ 74,693
Michael Mohn	\$105,423	Dennis Ramella	\$102,612
Shaun Murray	\$ 60,422	Michael Kelly	\$108,000
Travis Bloom	\$80,000	Robert Ritter	\$ 93,228
Noelle Keeler	\$70,100	Nicole Bloise	\$ 54,000
Cecilia Birdsell	\$ 96,600	Amanda Lawler	\$ 38,317
Amy Hitch	\$ 33,919	Carol Firth	\$ 44,431
Deb Beitler	\$ 49,068	Karen Kemp	\$ 51,024

Melissa Mineweaser	\$ 35,496	Nina Skinner	\$ 31,320
Val Witkowski	\$ 81,761	Susan Leposa	\$ 34,779
Michelle Readinger	\$ 40,962	Paul Reilly	\$ 61,171
Derek Santiago	\$ 31,472	Deb Diefenderfer	\$ 32,237
Joshua Williams	\$ 31,472	Deborah Siegfried	\$ 34,755
Brian Sigafos	\$ 41,394	Jeffrey Smith	\$ 56,003
Orly Mariaga	\$ 46,000	David Trach	\$ 61,171

# Fund Accounting Check Summary

CF-2010 GOB SERIES A - From 11/11/2013 To 11/11/2013

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00000282	LIBERTY ENGINEERING INC.	WILLOW ENGINEERING.....		357.96
		33-2010 SERIES A.		
		Grand Total Manual Checks :		0.00
		Grand Total Regular Checks :		357.96
		Grand Total Direct Deposits:		0.00
		Grand Total Credit Card Payments:		0.00
		Grand Total All Checks :		357.96

# Fund Accounting Check Summary

CAPITAL RESERVE - From 11/11/2013 To 11/11/2013

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00001138	SPOTTS BROTHERS, INC.	LINCOLN ROOF REPLACEMENT.....		30,469.00
		32-CAPITAL RESERVE FUND		
		Grand Total Manual Checks :		0.00
		Grand Total Regular Checks :		30,469.00
		Grand Total Direct Deposits:		0.00
		Grand Total Credit Card Payments:		0.00
		Grand Total All Checks :		30,469.00

# 17

## Budget Transfers

#8

<u>ACCOUNT NUMBER</u>	<u>INCREASE</u>	
10-1100-568-029-30	(\$2,860)	Reg. Instr. Tuition to PRRI
10-1100-751-000-20-531	(\$1,444)	Instr. Equipment
10-1191-121-411-00-000-000-1213	(\$40,000)	Federal Reg. Instr. Salaries
10-1191-220-411-00-000-000-1213	(\$2,085)	Federal Reg. Social Security
10-1191-640-411-00-000-000-1213	\$64,000	Federal Instructional Books
10-1192-640-411-00-000-000-1213	\$10,000	Federal Instructional Books
10-1231-567-007-20	(\$25,000)	Sp. Ed. Tuition to Appr. Private Sch.
10-1233-330-890-20	\$35,800	Fed. Spec. Ed. Other Prof. Serv.
10-1233-567-007-30	\$114,200	Sp. Ed. Tuition to Appr. Private Sch.
10-1233-650-007-30	\$11,000	Sp. Ed. Educational Software
10-1233-894-007-30	\$69	Sp. Ed. Student Admission Fees
10-1241-430-007-10	\$1,600	Sp. Ed. Equipment Mnt./Repairs
10-1270-322-007-30	\$2,900	Sp. Ed. IU Education Services
10-1290-323-007-10	(\$105,369)	Sp. Ed. Prof. Other Ed. Agency
10-1290-563-890-30	(\$84,625)	Fed. Sp. Ed. Tuition to Non-Public
10-1290-640-890-10	\$1,000	Fed. Sp. Ed. Books/Periodicals
10-1360-640-000-30-833-003	(\$80)	Business Ed. Books/Periodicals
10-1360-810-000-30-833-003	\$80	Business Ed. Dues & Fees
10-1410-522-000-30-833-021	\$15	Drivers' Ed. Auto. Liability Insurance
10-1410-751-000-30-833-021	(\$15)	Drivers' Ed. Equipment
10-2110-430-029-30	\$660	Student Serv. Equip. Mnt./Repairs
10-2120-390-000-30-833	(\$3,632)	Guidance Other Purch. Services
10-2120-610-000-30-833	(\$799)	Guidance Supplies
10-2120-640-000-30-833	(\$1,000)	Guidance Books/Periodicals
10-2120-751-000-30-833	\$6,380	Guidance Equipment
10-2120-810-000-30-833	\$51	Guidance Memberships
10-2140-610-007-10	\$600	Psychologist Supplies
10-2220-182-000-10	\$1,800	Tech. Support Temp. Summer Help
10-2220-220-000-10	\$140	Tech. Support Temp. Soc. Sec.
10-2220-767-024-10	(\$49)	Tech. Support Software
10-2250-430-000-20-531	\$1,444	Library Equip. Repairs/Mnt.
10-2271-324-000-30-833	(\$500)	Instr. Staff Development Regis.
10-2271-390-026-10	\$40,000	Instr. Staff Dev. Other Purch. Service
10-2271-580-000-30-833	(\$500)	Instr. Staff Development Travel
10-2290-610-000-30	\$550	Other Instr. Staff Serv. Supplies
10-2320-525	\$625	Board Treasurer Bonding
10-2330-530-000-00-000-051	(\$3,500)	Tax Collection Postage
10-2330-767-000-00-000-049	\$3,500	Tax Collection Tech. Equipment Repl.
10-2340-390-004	\$45	Personnel Other Misc. Purch. Service
10-2340-442-004	(\$45)	Personnel Leased Equipment
10-2370-550-138	\$8,800	Community Rel. Printing Sp. Funded
10-2440-330-890-30	\$55,575	Fed. Nursing Other Prof. Services
10-2440-761-029	\$2,200	Nursing Equipment Replacement
10-2600-430-006	(\$5,600)	Maint. Dept. Repairs/Mnt.
10-2600-610-006-30	(\$1,850)	Maint. Dept. Supplies
10-2600-618-006	\$5,600	Maint. Dept. Admin. Software
10-2600-810-006	\$1,850	Maint. Dept. Dues/Fees/Memb.
10-2818-810-024	\$49	System-Wide Tech. Svs. Dues/Fees
10-3250-430-005-30-833-000-713	(\$5,000)	Athletics Equipment Repairs/Mnt.
10-3250-751-005-30-530-000-713	\$5,000	Athletics Equipment
10-3300-192-411-00-214-000-000-1314	\$5,632	Fed. Community Serv. Remed. Sal.
10-3300-230-411-00-214-000-000-1314	\$478	Fed. Community Serv. Retirement
10-3300-610-411-00-000-000-000-1213	\$300	Fed. Community Serv. Supplies
10-5110-830	(\$97,990)	Debt Service Interest
	\$0	

# EAST PENN SCHOOL DISTRICT

## TREASURER'S REPORT

### for Month Ended October 31, 2013

#### General Fund

	<u>Beginning Book Balances</u>
First Niagara Checking	\$34,005,835.01
First Niagara Community Ed.	\$374.68
Athletic Checking & Petty Cash	\$136,259.03
First Niagara M.M. escrowed	\$106,849.40
Petty Cash	\$1,890.00
PLGIT Money Market	\$4,195,058.15
Restricted Cash - First Niagara LMES Security Deposit	\$5,001.58
ESSA Money Market	\$6,637,766.31
Investments	<u>\$1,984,000.00</u>
Total Beginning Balances	\$47,073,034.16

Receipts	\$25,440,884.44
Disbursements	\$11,302,697.11

	<u>Ending Book Balances</u>
First Niagara Checking	\$45,269,830.85
First Niagara Community Ed.	\$374.68
Athletic Checking & Petty Cash	\$167,707.07
First Niagara M.M. escrowed	\$106,857.57
Petty Cash	\$1,890.00
PLGIT Money Market	\$7,035,820.29
Restricted Cash - First Niagara LMES Security Deposit	\$5,001.58
ESSA Money Market	\$6,639,739.45
Investments	<u>\$1,984,000.00</u>
Total Ending Balances	\$61,211,221.49

<u>Other Fund Bank Accounts</u>	<u>Beginning Balances</u>	<u>Ending Balances</u>
Capital Reserve Fund	\$2,695,475.17	\$2,540,654.17
GOB 2010A	\$1,119,687.24	\$1,093,484.85
Cafeteria Fund	\$258,880.96	\$20,836.95
Payroll Fund	\$1,832,002.58	\$214,058.51
Memorial Fund	\$133,900.13	\$133,900.13

**ELEMENTARY ACTIVITY FUND  
FOR OCTOBER 2013**

	BEGINNING				ENDING
<u>ACCOUNT</u>	<u>BALANCE</u>	<u>TRANSFERS</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>BALANCE</u>
Alburtis	\$1,625.01	\$0.00	\$0.00	\$0.00	\$1,625.01
Jefferson	\$3,829.24	\$0.00	\$0.00	\$311.92	\$3,517.32
Lincoln	\$3,560.99	\$0.00	\$1,959.53	\$0.00	\$5,520.52
Macungie	\$5,999.44	\$0.00	\$0.00	\$0.00	\$5,999.44
Shoemaker	\$14,536.80	\$0.00	\$2,656.11	\$272.69	\$16,920.22
Wescosville	\$10,507.34	\$0.00	\$2,346.29	\$0.00	\$12,853.63
Willow	\$10,318.07	\$0.00	\$1,679.43	\$42.50	\$11,955.00
Miscellaneous	\$5.48	\$0.00	\$61.65	\$61.65	\$5.48
Interest	\$2.89	\$0.00	\$0.00	\$0.00	\$2.89
 TOTALS	 \$50,385.26	 \$0.00	 \$8,703.01	 \$688.76	 \$58,399.51



**EHS Activity Account Fund Ledger Home Page**

**10/31/2013**

<b>Clubs</b>	<b>Beginning Balance</b>	<b>Receipts (D)</b>	<b>Expenses (W)</b>	<b>Ending Balance</b>
A.C.S.L.	\$2,577.68	0.00	0.00	\$2,577.68
Academic Team	\$2,337.23	0.00	435.00	\$1,902.23
Anime	\$685.43	69.75	8.49	\$746.69
Art Club	\$646.13	7,164.00	7,056.91	\$753.22
Astronomy	\$2,746.23	100.00	0.00	\$2,846.23
Band	\$1,652.42	1,755.00	702.41	\$2,705.01
Class of 2013	\$44.01	0.00	0.00	\$44.01
Class of 2014	\$8,344.13	0.00	0.00	\$8,344.13
Class of 2015	\$1,063.36	57.94	0.00	\$1,121.30
Class of 2016	\$1,300.55	0.00	1,000.00	\$300.55
Class of 2017	\$0.00	0.00	0.00	\$0.00
Collage	\$2,394.99	0.00	3,208.50	(\$813.51)
Computer Club	\$736.20	0.00	0.00	\$736.20
Dance Team	\$30.99	0.00	0.00	\$30.99
Debate Team	\$80.05	0.00	0.00	\$80.05
Drama Dept	\$13,524.93	8,316.00	5,114.75	\$16,726.18
Earthwatch	\$1,250.20	17.09	63.40	\$1,203.89
Envirothon	\$789.16	0.00	0.00	\$789.16
FBLA	\$185.14	1,540.00	924.00	\$801.14
Fitness Team	\$6,900.72	0.00	1,360.00	\$5,540.72
French Club	\$806.37	29.21	36.64	\$798.94
German Club	\$1,224.11	929.99	0.00	\$2,154.10
Global Citizens	\$423.63	0.00	0.00	\$423.63
Golf	\$2,356.08	12,268.00	9,098.64	\$5,525.44
Habitat for Humanity	\$96.88	482.00	12.00	\$566.88
Health, Wellness & Fitness	\$3,843.29	309.00	1,834.18	\$2,318.11
Hiking	\$276.08	241.00	160.00	\$357.08
In & Out Account	\$13,653.99	16,584.65	17,413.41	\$12,825.23
Interact Club	\$3,484.08	50.00	70.00	\$3,464.08
Interest Account	\$425.76	16.27	0.00	\$442.03
Invisible Children	\$158.07	158.07	0.00	\$158.07
Key Club	\$1,657.50	1,244.00	1,737.50	\$1,164.00
Kid to Kid	\$343.17	399.00	487.50	\$254.67
Latin Club	\$57.65	413.21	266.70	\$204.16
Mountains of Hope	\$680.58	50.00	0.00	\$730.58
Music (Fermata & AccaBella)	\$2,793.60	10,234.80	8,296.39	\$4,732.01
National Honor Society	\$1,481.05	0.00	0.00	\$1,481.05
National Parks	\$11,904.37	5,863.30	15,308.73	\$2,458.94
No Place For Hate	\$1,730.31	10,950.50	10,746.39	\$1,934.42
Orchestra	\$2,314.17	3,650.00	3,325.00	\$2,639.17
Peers Assisting Learning Support	\$182.27	0.00	0.00	\$182.27
Physics	\$953.93	13,710.00	7,189.77	\$7,474.16

<b>Red Cross</b>	\$418.20	20.00	284.23	\$153.97
<b>Robotics</b>	\$6,221.76	4,720.00	2,925.69	\$8,016.07
<b>School Store</b>	\$4,147.54	3,419.00	1,612.00	\$5,954.54
<b>Science Olympiad</b>	\$2.23	0.00	0.00	\$2.23
<b>Spanish</b>	\$890.79	836.90	568.42	\$1,159.27
<b>Stinger</b>	\$2,189.64	640.00	917.14	\$1,912.50
<b>Student Activity Fund</b>	\$2,180.39	7,610.57	4,087.30	\$5,703.66
<b>Student Government (SGA)</b>	\$18,343.11	12,215.00	11,150.75	\$19,407.36
<b>Swim &amp; Dive Club</b>	\$4,486.55	690.00	1,633.54	\$3,543.01
<b>Tattler-Yearbook</b>	\$640.53	1,490.00	2,000.00	\$130.53
<b>Tri-M</b>	\$527.50	0.00	0.00	\$527.50
<b>United Nations</b>	\$1,919.12	0.00	1,020.00	\$899.12
<b>Video</b>	\$63.77	0.00	0.00	\$63.77
<b>Young Democrats</b>	\$471.45	0.00	0.00	\$471.45
<b>TOTALS</b>	<b>\$140,639.07</b>	<b>128,244.25</b>	<b>122,055.38</b>	<b>\$146,669.87</b>

<b>EHS Awards Fund</b>	<b>Beginning Balance</b>	<b>Receipts</b>	<b>Expenses</b>	<b>Ending Balance</b>
<b>October</b>	<b>\$7,128.40</b>	<b>\$2,593.59</b>	<b>\$800.00</b>	<b>\$8,921.99</b>

	A	B	C	D	E	F
1	Account	Beginning Balance	Transfers	Receipts	Disbursements	Ending Balance
2	Band	\$10,558.61	-\$66.00	\$3,645.30	\$316.06	\$13,821.85
3	Band Front	\$46.22				\$46.22
4	Builders Club	\$1,366.17				\$1,366.17
5	Honor Society	\$0.00				\$0.00
6	Interest	\$2.50				\$2.50
7	Jr. Kid to Kid	\$467.62		\$72.00	\$395.61	\$144.01
8	Library	\$602.11				\$602.11
9	Chorus	\$144.15				\$144.15
10	Musical	\$10,099.00		\$66.00		\$10,165.00
11	PAWS	\$2,949.90				\$2,949.90
12	Student Activities	\$9,788.21		\$13,923.13	\$67.11	\$23,644.23
13	School Store	\$556.29				\$556.29
14	Ski Club	\$1,201.02		\$14,818.00	\$12,564.00	\$3,455.02
15	Student Council	\$4,524.60			\$239.92	\$4,284.68
16	Yearbook	\$6,852.58				\$6,852.58
17	Orchestra	\$25.95	\$66.00			\$91.95
18	Strength/Fitness	\$0.00				\$0.00
19	Global Citizens	\$173.78			\$147.60	\$26.18
20	Total	\$49,358.71	\$0.00	\$32,524.43	\$13,730.30	\$68,152.84
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**LOWER MACUNGIE MIDDLE SCHOOL**  
**ACTIVITY FUND REPORT**

October 1 - 31, 2013

	<u>BEGINNING</u> <u>BALANCE</u>	<u>TRANSFERS</u>	<u>RECEIPTS</u>	<u>EXPENSES</u>	<u>ENDING</u> <u>BALANCE</u>
Band	\$ 2,053.61			\$ (57.46)	\$ 1,996.15
Builders Club	\$ 262.98		16.22	(74.00)	\$ 205.20
Buzz TV	\$ 6.95				\$ 6.95
Chorus	\$ 6,962.72		1,368.00	(6,530.00)	\$ 1,800.72
General	\$ -				\$ -
Interest	\$ 2.22				\$ 2.22
LMMS Cares	\$ -				\$ -
Orchestra	\$ 50.43				\$ 50.43
Plays	\$ 3,849.20			(14.83)	\$ 3,834.37
School Store (Hive)	\$ 2,511.28		1,225.00	(61.65)	\$ 3,674.63
Ski Club	\$ 2,452.11				\$ 2,452.11
Student Council	\$ 7,374.44		490.56	(2,285.36)	\$ 5,579.64
Success Team	\$ 7,157.25		2,552.51	(1,414.92)	\$ 8,294.84
Yearbook *	\$ 2,324.10				\$ 2,324.10
6th Grade Clas	\$ 3,544.85		837.00	(2,701.78)	\$ 1,680.07
7th Grade Class	\$ 5,026.84		1,330.50	(884.40)	\$ 5,472.94
8th Grade Class *	\$ 5,070.64		2,283.14	(1,677.01)	\$ 5,676.77
<b>TOTALS</b>	\$ 48,649.62	\$ -	\$ 10,102.93	\$ (15,701.41)	\$ 43,051.14

# COMPARISON OF REVENUE

	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014
BUDGET	107,598,771.00	112,701,175.00	111,506,398.00	114,975,011.00	118,250,068.00
	%	%	%	%	%
JULY	-605,171.99	-735,588.90	-777,822.85	-177,300.29	-459,032.76
AUGUST	7,163,850.47	10,151,219.77	8,960,642.00	10,756,674.04	11,916,474.22
SEPTEMBER	58,675,209.57	61,981,370.85	58,990,272.61	58,267,109.68	53,550,237.99
OCTOBER	73,553,913.21	76,556,144.00	78,583,926.99	79,258,020.67	80,557,298.00
NOVEMBER	79,082,460.65	81,591,392.71	82,980,895.30	84,599,937.10	
DECEMBER	84,676,886.69	86,420,810.21	87,208,663.60	90,433,583.90	
JANUARY	88,791,072.11	91,379,691.39	93,091,044.33	95,593,501.01	
FEBRUARY	90,864,850.46	94,166,811.65	95,522,870.49	98,015,694.15	
MARCH	94,187,459.39	96,790,668.42	99,111,411.00	101,580,897.71	
APRIL	96,477,783.11	99,562,233.88	102,324,519.84	104,101,082.33	
MAY	98,293,238.10	101,906,427.84	104,015,428.88	109,644,641.25	
JUNE	107,778,719.46	112,198,716.96	114,045,138.84	115,587,601.93	
	100.2	99.6	102.3	100.5	

# COMPARISON OF APPROPRIATION EXPENDITURES

	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014
BUDGET	115,123,103.00	120,804,398.00	120,319,470.00	124,996,104.00	129,974,853.00
	%	%	%	%	%
JULY	3,421,389.97	3,671,645.78	3,415,787.19	3,472,862.08	3,083,082.40
AUGUST	9,310,557.42	11,311,505.46	11,548,255.22	11,435,519.80	11,916,474.22
SEPTEMBER	20,097,858.91	21,728,269.07	21,376,190.93	22,578,194.35	22,281,273.38
OCTOBER	27,158,608.29	32,702,014.44	32,555,456.26	33,791,055.91	36,967,557.32
NOVEMBER	39,509,252.06	41,236,215.59	41,116,786.30	44,148,024.93	
DECEMBER	49,812,943.55	51,618,021.48	51,191,559.60	52,064,389.83	
JANUARY	56,568,565.00	58,791,779.63	60,113,625.30	60,709,287.92	
FEBRUARY	65,239,135.39	68,199,493.49	68,488,659.92	69,203,153.15	
MARCH	73,059,149.85	76,667,400.95	77,325,170.00	78,040,998.19	
APRIL	80,499,390.76	84,074,588.59	84,950,230.07	88,196,687.80	
MAY	88,571,785.69	91,604,777.98	95,066,852.87	99,481,894.49	
JUNE	107,482,757.55	110,508,390.16	110,811,414.84	115,749,238.41	
	93.4	91.5	92.1	92.6	

# COMPARISON OF REVENUE

	2004-2005		2005-2006		2006-2007		2007/2008		2008/2009	
BUDGET	77,101,038.00	%	85,932,435.00	%	93,287,737.00	%	100,387,505.00	%	105,709,288.00	%
JULY	494,409.00	0.6	601,527.00	0.7	258,920.00	0.3	472,593.20	0.5	1,006,969.00	1.0
AUGUST	5,063,617.00	6.6	5,413,743.00	6.3	7,698,765.00	8.3	6,273,681.82	6.2	9,369,162.00	8.9
SEPTEMBER	24,675,970.00	32.0	44,533,672.66	51.8	50,714,344.00	54.4	21,898,260.33	21.8	49,570,975.44	46.9
OCTOBER	50,769,780.00	65.8	56,925,858.00	66.2	62,572,205.98	67.1	46,314,990.06	46.1	69,502,196.37	65.7
NOVEMBER	53,596,253.00	69.5	61,609,624.00	71.7	66,746,189.47	71.5	71,015,625.81	70.7	74,937,400.00	70.9
DECEMBER	58,366,025.00	75.7	66,378,702.00	77.2	72,442,868.66	77.7	74,673,446.85	74.4	80,186,130.00	75.9
JANUARY	61,688,849.00	80.0	69,696,081.00	81.1	76,140,417.00	81.6	81,206,843.33	80.9	84,222,512.61	79.7
FEBRUARY	63,828,031.00	82.8	72,175,542.00	84.0	78,995,426.39	84.7	83,900,377.52	83.6	86,981,813.00	82.3
MARCH	66,205,575.00	85.9	74,477,744.00	86.7	81,002,946.85	86.8	86,142,284.60	85.8	89,059,375.00	84.2
APRIL	68,922,917.00	89.4	77,538,350.00	90.2	84,259,329.45	90.3	89,174,441.38	88.8	92,505,015.61	87.5
MAY	70,635,528.00	91.6	79,312,498.23	92.3	86,015,304.81	92.2	95,218,335.89	94.9	94,588,813.59	89.5
JUNE	78,385,630.40	101.7	87,321,896.00	101.6	95,132,346.62	101.3	99,401,063.98	99.0	103,505,111.19	97.9

# COMPARISON OF APPROPRIATION EXPENDITURES

	2004-2005		2005-2006		2006-2007		2007-2008		2008/2009	
BUDGET	83,378,808.00	%	91,495,566.00	%	99,872,119.00	%	106,709,335.00	%	111,014,352.00	%
JULY	2,286,229.00	2.7	2,287,389.00	2.5	2,999,106.00	3.0	3,413,900.32	3.2	3,503,976.05	3.2
AUGUST	6,839,898.00	8.2	7,045,158.00	7.7	8,864,095.00	8.9	8,735,352.45	8.2	8,422,731.55	7.6
SEPTEMBER	15,549,694.00	18.6	15,462,750.00	16.9	16,484,584.00	16.5	17,934,258.07	16.8	16,965,035.84	15.3
OCTOBER	20,827,174.00	25.0	20,790,672.00	22.7	22,697,143.17	22.7	24,524,690.54	23.0	27,528,541.71	24.8
NOVEMBER	28,447,836.00	34.1	29,857,598.00	32.6	35,189,566.91	35.2	37,732,913.26	35.4	39,612,273.00	35.7
DECEMBER	35,628,977.00	42.7	38,166,611.00	41.7	42,968,919.89	43.0	45,276,391.46	42.4	47,602,961.00	42.9
JANUARY	41,252,579.00	49.5	43,938,330.00	48.0	48,701,590.00	48.8	52,429,862.48	49.1	54,076,015.40	48.7
FEBRUARY	47,797,274.00	57.3	50,837,547.00	55.6	57,619,534.49	57.7	60,792,724.87	57.0	61,286,300.00	55.2
MARCH	52,805,184.00	63.3	56,626,042.00	61.9	63,634,465.90	63.7	67,005,062.94	62.8	69,148,139.00	62.3
APRIL	57,750,226.00	69.3	62,802,545.00	68.6	69,671,593.07	69.8	74,521,986.81	69.8	78,748,340.94	70.9
MAY	64,531,313.00	77.4	70,183,565.00	76.7	79,309,817.60	79.4	85,389,339.11	80.0	86,321,276.71	77.8
JUNE	79,293,380.95	95.1	86,328,195.00	94.4	94,191,092.22	94.3	99,638,660.85	93.4	101,597,700.65	91.5

**East Penn School District**  
**Appropriations Budget Comparison**  
**July to October**

	2010/2011	% Exp.	2011/2012	% Exp.	2012/2013	% Exp.	% Bdg.	2013/2014	% Bdg.
<b>SALARIES</b>	9,855,686	18.7%	9,576,091	18.8%	9,841,409	18.8%	18.7%	12,343,730	22.5%
INSTRUCTION	6,018,332	15.8%	5,756,214	15.8%	5,928,653	15.8%	15.6%	7,706,686	19.4%
ADMINISTRATIVE	1,197,796	30.8%	1,209,885	32.3%	1,123,997	30.5%	30.1%	1,267,637	33.6%
CUSTODIAL	1,306,179	31.8%	1,318,408	32.3%	1,357,486	32.5%	31.7%	1,556,709	35.2%
SUPPORT	1,308,387	19.9%	1,266,503	19.4%	1,415,196	21.0%	21.0%	1,797,375	25.5%
TAX COLLECTORS	24,992	23.5%	25,081	24.5%	16,077	29.3%	28.5%	15,323	27.2%
<b>BENEFITS</b>	5,165,890	28.2%	5,550,847	27.6%	5,846,403	26.4%	25.7%	6,977,801	26.7%
HEALTH INSURANCE	3,488,253	34.0%	3,725,345	34.1%	3,608,401	33.6%	33.0%	3,682,914	32.2%
SOC. SEC./RETIRE./W.C.	1,370,518	19.1%	1,595,491	18.8%	1,997,913	18.8%	18.4%	3,072,002	22.1%
TUITION REIMB.	248,597	37.6%	170,944	31.1%	169,676	30.4%	24.1%	159,038	25.2%
OTHER	58,522	29.2%	59,067	30.0%	70,413	34.4%	27.5%	63,847	26.9%
<b>TOTAL SALARY &amp; BENEFITS</b>	15,021,576	21.1%	15,126,938	21.3%	15,687,812	21.1%	20.8%	19,321,531	23.8%
<b>OTHER</b>	17,680,438	44.8%	17,428,518	43.9%	18,103,244	43.8%	36.6%	17,646,026	36.1%
I.U. (ED. & THERAPY PORTION)	908,866	25.7%	903,264	27.6%	885,899	26.1%	23.0%	24,120	0.7%
OTHER PURCH. PROF./TECH. SERV	308,159	24.7%	326,278	28.6%	346,178	27.6%	20.5%	296,725	23.7%
DISPOSAL/CUST. SERVICES	55,631	35.0%	54,710	30.2%	50,655	36.0%	27.8%	43,887	24.6%
FUEL & UTILITIES	487,261	22.6%	374,682	20.2%	366,441	17.3%	15.3%	318,233	14.3%
EQUIP. MNT./COPIES/LEASES	593,577	56.4%	356,290	30.3%	285,947	29.0%	25.5%	295,455	24.0%
STUDENT TRANSPORTATION	564,858	9.3%	188,390	2.8%	186,370	2.6%	2.8%	625,142	8.7%
INSURANCE	331,930	95.8%	336,835	96.1%	367,241	96.2%	97.1%	376,006	95.2%
COMMUNICATIONS/ADV./PRINTING	200,065	49.9%	114,014	32.5%	87,625	28.5%	23.8%	95,895	24.8%
CHARTER SCHOOLS	904,133	32.5%	1,115,714	37.0%	1,175,489	36.3%	32.8%	1,156,267	32.1%
CAREER & TECH. INST.	984,571	42.1%	980,710	48.6%	1,152,033	52.8%	51.5%	1,151,550	51.9%
COMMUNITY COLLEGE	414,677	46.0%	380,445	40.2%	387,260	40.1%	40.1%	393,109	40.2%
APS/PRRI(IN-STATE)/DET. CTR.	20,065	5.1%	80,790	14.8%	52,526	16.2%	8.8%	117,379	21.7%
OTHER SCHOOLS	86,897	49.0%	71,778	16.8%	121,716	28.8%	36.3%	73,472	28.9%
TRAVEL REIMBURSEMENT	32,910	27.2%	18,403	17.5%	19,469	16.1%	13.4%	40,365	28.5%
IU PURCH. NON-INSTR. SERV.	-	0.0%	-	0.0%	-	0.0%	0.0%	-	0.0%
OTHER PURCH. SERVICES	12,866	63.7%	14,813	76.0%	13,782	64.3%	63.6%	16,382	74.3%
SUPPLIES/BOOKS/SOFTWARE	1,238,611	49.8%	1,147,685	47.1%	1,464,224	53.8%	61.8%	1,336,956	51.1%
EQUIPMENT	322,519	40.3%	137,146	30.2%	300,905	57.1%	48.9%	224,821	42.5%
MISC.	57,581	48.1%	54,294	16.9%	71,074	55.6%	39.6%	59,146	32.3%
DEBT SERVICE	10,055,261	71.5%	10,772,277	75.9%	10,768,410	78.3%	69.1%	11,001,116	73.7%
CAPITAL RESERVE FUND TRANSFE	100,000	100.0%	-	0.0%	-	0.0%	0.0%	-	-
ATHLETIC FUND TRANSFER	-	-	-	-	-	-	-	-	-
BUDGETARY RESERVE	-	-	-	-	-	-	0.0%	-	0.0%
<b>GRAND TOTAL</b>	<b>32,702,014</b>	<b>29.6%</b>	<b>32,555,456</b>	<b>29.4%</b>	<b>33,791,056</b>	<b>29.2%</b>	<b>27.0%</b>	<b>36,967,557</b>	<b>28.4%</b>

**EAST PENN SCHOOL DISTRICT  
REVENUE BUDGET COMPARISON  
JULY TO OCTOBER**

	% 2009/2010		% 2010/2011		% 2011/2012		% 2012/2013		% 2013/2014		% BDG.	
	COLL.	BDG.	COLL.	BDG.	COLL.	BDG.	COLL.	BDG.	COLL.	BDG.	COLL.	BDG.
REAL ESTATE TAX	62,859,524	90.1	66,818,002	90.9	68,401,668	90.6	69,280,443	91.0	70,080,514	91.8	90.4	91.8
INTERIM REAL ESTATE TAX	170,277	17.7	141,354	18.1	66,063	21.6	53,272	5.6	10,546	0.8	15.2	0.8
PUBLIC UTILITY REALTY	106,331	100.0	111,987	100.0	113,473	100.0	116,103	101.8	109,986	94.0	100.0	94.0
PAYMENT IN LIEU OF TAX	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0.0	0.0
EARNED INCOME TAX	1,537,446	21.5	1,541,801	20.5	1,874,296	23.6	1,610,034	22.5	2,600,921	31.8	20.7	31.8
REAL ESTATE TRANSFER	348,010	29.4	214,337	19.0	218,171	25.7	292,784	23.3	336,955	26.8	25.8	26.8
DELINQUENT R.E. TAX	669,475	37.3	556,404	32.1	523,945	29.1	561,623	32.4	329,358	18.8	32.3	18.8
DELINQUENT E.I.T.	0	0.0	83,687	37.1	19,894	15.5	271,619	92.4	25,072	15.2	68.3	15.2
EARNINGS ON INVESTMENTS	49,482	20.0	29,695	20.0	30,826	20.6	22,637	15.1	11,731	7.8	22.0	7.8
STATE/FED. PASSTHROUGH	198,550	9.6	0	0.0	0	0.0	98,148	8.1	0	0.0	8.4	0.0
TUITION	99,338	70.9	99,155	60.2	115,379	36.0	265,864	130.6	101,654	48.2	62.8	48.2
RENT, DONATIONS & MISC.	171,889	99.1	113,170	39.0	81,548	20.1	125,609	34.7	95,283	32.4	38.2	32.4
TOTAL LOCAL	66,210,322	79.0	69,709,592	79.9	71,445,263	80.5	72,698,136	81.2	73,702,020	81.1	80.6	81.1
BASIC INSTR. SUBSIDY	2,924,346	31.1	2,650,544	28.5	2,800,346	27.0	2,770,294	26.8	2,904,700	27.2	26.7	27.2
CHARTER SCHOOL REIMB.	104,604	30.4	165,138	29.7	0	0.0	0	0.0	0	0.0	0.0	0.0
SECTION 1305 & 1306	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0.0	0.0
HOMEBOUND INSTRUCTION	0	0	0	0	0	0	0	0	0	0	0	0
VOCATIONAL EDUCATION	0	0	0	0	0	0	0	0	0	0	0	0
ALTERNATIVE EDUCATION	20,821	100.0	0	0	0	0	0	0	0	0	0	0
DRIVER EDUCATION	0	0.0	10,115	100.0	0	0.0	0	0	0	0	0	0
MIGRATORY CHILDREN	0	0	0	0	0	0	0	0	0	0	0	0
SPECIAL EDUCATION	885,038	28.2	890,684	28.6	890,684	28.6	890,700	29.6	890,700	28.7	28.6	28.7
TRANSPORTATION	404,694	27.4	331,724	20.8	367,610	20.8	411,930	21.6	144,827	8.3	24.0	8.3
RENTAL & SINKING FUND	167,140	9.5	189,853	13.2	537,720	19.6	3,370	0.2	624,038	37.8	0.2	37.8
HEALTH SERVICES	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0.0	0.0
PROPERTY TAX RED. ALLOC.	1,792,689	100.0	1,793,925	100.0	1,794,357	100.0	1,795,989	100.0	1,793,402	100.0	100.0	100.0
EXTRA GRANTS	583,066	100.0	273,383	50.0	214,817	100.0	214,817	107.4	107,409	50.0	97.8	50.0
SOCIAL SECURITY - STATE'S	478,410	26.2	490,476	25.3	519,607	27.8	499,510	25.5	501,441	24.6	26.2	24.6
RETIREMENT - STATE'S SHARE	-67,561	-5.8	-64,394	-4.5	-94,137	-4.4	-150,734	-4.7	-232,272	-5.0	-4.8	-5.0
TOTAL STATE	7,293,247	33.5	6,731,448	30.8	7,031,004	28.9	6,435,876	26.4	6,734,245	25.8	26.8	25.8
FEDERAL REVENUE	50,072	2.3	115,104	3.7	104,954	10.8	124,009	11.5	121,033	9.2	9.7	9.2
OTHER FINANCING SOURCES	272	100.4	465	1.5	2,706	100.0	0	0.0	0	0.0	0.0	0.0
TOTAL REVENUE	73,553,913	68.2	76,556,609	68.2	78,583,927	68.9	79,258,021	68.9	80,557,298	68.1	68.6	68.1



# Fund Accounting Check Summary

ATHLETIC FUND - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 10/29/2013 and 11/11/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00003260	ALLISON HENGST	EYER GVB VS WHITEHALL.....		52.00
00003261	BOB SUTJAK	JRHI/JV FB VS WHITEHALL.....	VFB VS NAZARETH.....	166.00
00003262	CHRIS REDDING	VFB VS NAZARETH.....		73.00
00003263	CHRIS ROFF	MSFB VS NORTHAMPTON.....		71.00
00003264	DENNIS CAPOZZOLO	JRHI/JV FB VS WHITEHALL.....		93.00
00003265	GLENN RISSMILLER	VFB VS NAZARETH.....		73.00
00003266	HENRY BEDOYA	JRHI/JV FB VS WHITEHALL.....		93.00
00003267	JACOB MOONEY	MSFB VS NORTHAMPTON.....		71.00
00003268	JOE TERESAVAGE	EYER FH VS LMMS.....		70.00
00003269	KERI DUPREE	EYER FH VS LMMS.....		70.00
00003270	MIKE ANGLESTEIN	VFB VS NAZARETH.....		73.00
00003271	MIKE EBERWEIN	VFB VS NAZARETH.....		73.00
00003272	MIKE EGGE	MSFB VS NORTHAMPTON.....		71.00
00003273	PAT LORENZO	GVB VS DIERUFF - ADD HALF RATE FOR		42.50
00003274	SHAUN MURRAY	PIAA CROSS COUNTRY MEAL MONEY - GI		64.00
00003275	TIM PETERS	JRHI/JV FB VS WHITEHALL.....		93.00
00003276	EPSD ATHLETIC FUND - PETTY	13-14 FALL PLAYOFF GATE START UP C		3,000.00
	CASH			
00003277	SHAUN MURRAY	PIAA GIRLS XC MEAL MONEY #2 - CORR		56.00
		<b>10-GENERAL FUND</b>	<b>4,304.50</b>	
		<b>Grand Total Manual Checks :</b>	<b>0.00</b>	
		<b>Grand Total Regular Checks :</b>	<b>4,304.50</b>	
		<b>Grand Total Direct Deposits:</b>	<b>0.00</b>	
		<b>Grand Total Credit Card Payments:</b>	<b>0.00</b>	
		<b>Grand Total All Checks :</b>	<b>4,304.50</b>	

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

C - Credit Card Payment

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# Fund Accounting Check Summary

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PLGIT - From 07/01/2013 To 06/30/2014

Note: Output selection limited to transactions dated between 10/29/2013 and 11/11/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*EGA*96VR	THE BANK OF NEW YORK	EMMAUS GENERAL AUTHORITY 96 VRL; W		4,950.00
*EGA*E-19	US BANK-WIRE TRANSFER	EMMAUS GENERAL AUTHORITY E-19; WIR		8,693.15
*EGA*H-20	US BANK-WIRE TRANSFER	EMMAUS GENERAL AUTHORITY H-20; WIR		8,784.66
*GOB*AA13	US BANK-WIRE TRANSFER	GENERAL OBLIGATION NOTES A A-13; W		10,889.32
		10-GENERAL FUND	33,317.13	
		Grand Total Manual Checks :	33,317.13	
		Grand Total Regular Checks :	0.00	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	33,317.13	

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 10/29/2013 and 11/11/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021717	ACSL	STUDENT FEES.....		300.00
00021718	ADVANCED DISPOSAL SERVICES	DISPOSAL SERVICES.....		6,795.25
00021719	ALLENTOWN ART MUSEUM	PROF EDUC SVCS - EMPLOYEE TRAINING		200.00
00021720	ALPHA RESOURCE CENTER LLC	SUPPLIES.....		54.00
00021721	AMAZON	SUPPLIES.....		1,035.06
00021722	AMERICAN CERAMIC SOCIETY	BOOKS.....		84.95
00021723	ARBOR SCIENTIFIC	SUPPLIES.....		594.39
00021724	AUTO COLLISION SPECIALISTS	REPAIRS.....		44.95
00021725	BABLINGUA LTD	SUPPLIES & FEES - TECHNOLOGY RELAT		442.00
00021726	BAKER & TAYLOR	BOOKS.....	BOOKS AND PERIODICALS.....	380.47
00021727	CHARLES H BALLARD	CONFERENCE EXPENSE.....		90.40
00021728	BARNES & NOBLE	BOOKS.....		637.39
00021729	BAYADA HOME HEALTH CARE INC	OTHER PROFESSIONAL SERVICES.....		687.50
00021730	BDU CORP	SUPPLIES.....		80.50
00021731	BENCHMARK EDUCATION COMPANY	BOOKS.....		792.00
00021732	BETTERTIMES CORP	SUPPLIES.....		619.34
00021733	BLAIRE SPOONER-BLAUFARB	SUPPLIES.....		84.06
00021734	BLENDEDSCHOOLS.NET	TECH SUPPLIES/FEES.....		2,500.00
00021735	BLICK ART MATERIALS	SUPPLIES.....		59.72
00021736	BOUNTIFUL BOOKS SCHOOL AND LIBRARY SERVICE	BOOKS.....		498.89
00021737	BSN - SPORT SUPPLY GROUP	SUPPLIES.....		2,958.00
00021738	BUCKS COUNTY IU 22	TUITION TO OTHER LEA'S WITHIN STAT		14,368.16
00021739	CARBON LEHIGH INTERMED UNIT	TECH SUPPLIES/FEES.....		1,407.48
21				
00021740	CARDMEMBER SERVICE	TRAVEL.....	ADMIN SOFTWARE, LICENSING FEES, SU	1,293.76
00021741	CAROLINA BIOLOGICAL SUPPLY	SUPPLIES.....		659.52
COM				
00021742	CENTER FOR EDUCATION & EMPLOY	BOOKS AND PERIODICALS.....		164.95
00021743	C.J. WAGNER BOWLING SUPPLIES	SUPPLIES.....		870.00
00021744	COMMONWEALTH OF PENNSYLVANIA	DUES/FEES.....		35.00
00021745	COMPASS ENERGY GAS SERVICES	NATURAL GAS.....		10,286.69
LL				
00021746	THE CREATIVE COMPANY	BOOKS.....		288.17
00021747	CROWN TROPHY	SUPPLIES.....		140.00
00021748	DADD PIZZA.COM	FOOD.....		2,250.00
00021749	DEMCO INC	BOOKS.....	SUPPLIES.....	904.15

# - Payables within Check      P - Prenote      \* Denotes Non-Negotiable Transaction      c - Credit Card Payment

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - FROM 07/01/2013 TO 06/30/2014

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Note: Output selection limited to transactions dated between 10/29/2013 and 11/11/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021750	SCOTT DIDRA	SUPPLIES.....		31.84
00021751	DIFFERENT ROADS TO LEARNING	SUPPLIES.....		637.72
00021752	DISCOUNT ELECTRONICS	NON CAPITAL EQUIP/REPLACEMENT.....	TECH SUPPLIES/FEES.....	36.15
00021753	DISTRICT XI ATHLETIC DIRECTORS	DUES.....		30.00
00021754	DON HERB PHOTOGRAPHY	SUPPLIES.....		126.00
00021755	DORON PRECISION SYSTEMS INC	REPAIRS.....		4,445.00
00021756	DRIES DO IT CENTER	SUPPLIES.....		998.61
00021757	ALAN EARNSHAW	CONFERENCE EXPENSE.....		116.38
00021758	EAST PENN MEDICAL PRACTICE INC	OTHER PROFESSIONAL SERVICES.....		1,422.50
00021759	EDUCATIONAL INNOVATIONS INC	SUPPLIES.....		44.65
00021760	E-FILLIATE INC	SUPPLIES & FEES - TECHNOLOGY RELAT		37.68
00021761	EMMAUS AMBULANCE CORPS	OTHER PROFESSIONAL SERVICES.....		652.50
00021762	ENCHANTED LEARNING, LLC	SUPPLIES & FEES - TECHNOLOGY RELAT		125.00
00021763	ENTERTAINMENT SERVICES GROUP INC	REPAIRS / MAINTENANCE SERVICES....		150.00
00021764	EPSPD CAFETERIA FUND	STATE REIMB.....		6,763.02
00021765	EPSPD - STUDENT SERVICES OFFICE	STUDENT FEES.....	SUPPLIES.....	77.97
00021766	EXPRESS BUSINESS CENTER	PRINTING AND BINDING.....		395.00
00021767	FASTENAL COMPANY	SUPPLIES.....		326.07
00021768	FEDEX	BOOKS.....		138.51
00021769	FLAGHOUSE, INC.	SUPPLIES.....		699.00
00021770	FOLLETT EDUCATIONAL SERVICES,	BOOKS.....		1,001.50
00021771	FOLLETT LIBRARY RESOURCES	BOOKS.....		1,779.25
00021772	FORMAL FASHIONS, INC.	SUPPLIES.....		517.50
00021773	GALE	BOOKS.....		164.00
00021774	GOVCONNECTION INC	TECH SUPPLIES/FEES.....		249.76
00021775	GRAYBAR ELECTRIC COMPANY, INC	SUPPLIES & FEES - TECHNOLOGY RELAT		506.86
00021776	GREG'S AUTO & TIRE SERVICE	REPAIRS.....	SUPPLIES.....	1,004.25
00021777	HALDEMAN LINCOLN MERCURY INC	SUPPLIES.....		34.50
00021778	HARNED DURHAM OIL COMPANY	CONTRACTED CARRIERS.....		16,420.65
00021779	HARVARD EDUCATION PUBLISHING	BOOKS AND PERIODICALS.....		29.91

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Note: Output selection limited to transactions dated between 10/29/2013 and 11/11/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021780	GROUP HM CASUALTY INSURANCE COMPANY	WORKERS' COMPENSATION.....		42,582.00
00021781	HOME DEPOT CREDIT SERVICES	SUPPLIES.....		424.90
00021782	THE HORSHAM CLINIC	TUITION TO OTHER LEA'S IN STATE...		210.00
00021783	H. T. LYONS CONTRACTORS & ENG	REPAIRS.....		973.66
00021784	IF IT'S WATER INC	SUPPLIES.....		323.02
00021785	INDIAN CREEK STORAGE	RENTAL OF LAND AND BUILDINGS.....		485.00
00021786	INFOBASE PUBLISHING	BOOKS & PERIODICALS.....		421.95
00021787	DAVID M JAINDL	TAX REFUND.....		4,082.01
00021788	FREDERICK J JAINDL	TAX REFUND.....		53,922.73
00021789	J.W. PEPPER & SON, INC.	SUPPLIES.....		132.60
00021790	BOB KAHLE PIANO TECHNICIAN	REPAIRS / MAINTENANCE SERVICES.....		115.00
00021791	KEYSTONE FIRE PROTECTION CO	REPAIRS / MAINTENANCE SERVICES.....		1,200.00
00021792	KURTZ BROS	SUPPLIES.....		11.36
00021793	TINA LANDIS	CONTRACTED CARRIERS.....		280.24
00021794	LEARNING A-Z	SUPPLIES.....		1,281.05
00021795	LEARNING ZONE EXPRESS	TECH SUPPLIES/FEES.....		142.85
00021796	LEHIGH VALLEY ASBO	DUES/FEES.....		65.00
00021797	NAPA AUTO PARTS	SUPPLIES.....		305.94
00021798	LEHIGH CARBON COMM COLLEGE	TUITION TO INST OF HIGHER ED AND T		48,061.84
00021799	LEHIGH VALLEY ACADEMY	TUITION TO PENNSYLVANIA CHARTER SC		4,611.74
00021800	LEHIGH VALLEY CHARTER HIGH SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		24,403.84
00021801	LIBRARIANS BOOK EXPRESS	BOOKS.....		930.59
00021802	THE LIBRARY STORE INC	SUPPLIES.....		57.95
00021803	LINCOLN LEADERSHIP ACADEMY CHARTER SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		2,283.71
00021804	MATHEMATICS OLYMPIADS FOR ELEMENTARY SCHOOLS	BOOKS.....		115.00
00021805	MEIER SUPPLY INC	SUPPLIES.....		446.38
00021806	MICHAEL & DONNA MIKOLAJCZYK	OTHER PROFESSIONAL SERVICES.....		280.00
00021807	MULTI HEALTH SYSTEMS	SUPPLIES.....		770.40
00021808	NAEIR	SUPPLIES.....		259.81
00021809	NATIONAL LATIN HONOR SOCIETY	SUPPLIES.....		41.00
00021810	NAZARETH MUSIC CENTER LTD	SUPPLIES.....		153.00
00021811	NCS PEARSON INC	SUPPLIES.....		8,249.04

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 10/29/2013 and 11/11/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021812	NORTHEAST CHEMICAL AND SUPPLY	SUPPLIES.....		715.45
00021813	OLDE HOMESTEAD GOLF CLUB	SUPPLIES.....		1,090.20
00021814	OXFORD UNIVERSITY PRESS INC USA	TECH SUPPLIES/FEES.....		450.00
00021815	PATTERSON MEDICAL	SUPPLIES.....		52.35
00021816	PHILIP ROSENAU CO INC	SUPPLIES.....		722.77
00021817	VINCENT M PIAZZA & ARTHUR WRIGHT, JR	TAX REFUND.....		6,025.83
00021818	PITNEY BOWES RESERVE ACCOUNT	COMMUNICATIONS.....		4,786.02
00021819	PMA	BOOKS.....		415.12
00021820	POSTMASTER -EMMAUS	COMMUNICATIONS.....		1,707.89
00021821	POWERBOOK MEDIC.COM	TECH SUPPLIES/FEES.....		309.52
00021822	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		42,651.23
00021823	PRAXAIR DISTRIBUTION - 971	SUPPLIES.....		612.96
00021824	PSAT/NMSQT	SUPPLIES.....		4,732.00
00021825	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....		83.72
00021826	PWP ENTERPRISES INC	TAX REFUND.....		7,011.96
00021827	QUEEN CITY ELEC. SUPPLY CO INC	SUPPLIES.....		3,604.81
00021828	QUIGLEY CHEVROLET	SUPPLIES.....		944.35
00021829	RADIO MAINTENANCE INC	SUPPLIES.....	REPAIRS.....	1,982.15
00021830	REALLY GOOD STUFF INC	BOOKS.....	SUPPLIES.....	854.82
00021831	REIMER BROS INC	CONTRACTED CARRIERS.....		70,060.60
00021832	REINHART FOODSERVICE LLC	SUPPLIES.....		307.71
00021833	RELIABLE SIGN & STRIPING LLC	SUPPLIES.....		246.60
00021834	SALISBURY TOWNSHIP SCHOOL DIST	TUITION TO OTHER LEA'S IN STATE.....		1,588.68
00021835	SCHAF'S VIDEO PRODUCTIONS	SUPPLIES.....		1,055.00
00021836	SCHOOL CLAIMS SERVICE, LLC	MEDICAL INSURANCE.....		42.00
00021837	SCHOOL HEALTH ALERT	BOOKS AND PERIODICALS.....		340.00
00021838	SCHOOL HEALTH CORPORATION	SUPPLIES.....		2,540.12
00021839	SCHOOL SPECIALTY	SUPPLIES.....		747.50
00021840	SERVICE ELECTRIC CABLE TV INC	TRANSPORT/TELECOMMUNICATIONS.....		2,470.00
00021841	J. A. SEXAUER MFG. CO.	SUPPLIES.....		200.32
00021842	SHARP SIGNS & GRAPHICS	SUPPLIES.....		258.00
00021843	SHI INTERNATIONAL CORP	NON-CAPITAL END USER EQUIP/ORIGINA		17,750.00

\* Denotes Non-Negotiable Transaction

# - Payables within Check

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - FROM 07/01/2013 TO 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 10/29/2013 and 11/11/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021844	SIMPLEXGRINNELL	REPAIRS / MAINTENANCE SERVICES....	SUPPLIES.....	572.60
00021845	SMART SOLUTION TECHNOLOGIES LP	TECH SUPPLIES/FEES.....		2,500.00
00021846	SOCIAL STUDIES SCHOOL SERVICE	BOOKS.....		59.90
00021847	SOUTHERN DUCHESS NEWS	PRINTING/BINDING.....		864.00
00021848	STANDARD STATIONERY SUPPLY CO.	SUPPLIES.....		5.15
00021849	STOTZ-FATZINGER OFFICE SUPPLY	SUPPLIES.....	NON-CAPITAL EQUIP/REPLACEMENT.....	2,182.69
00021850	TEACHER DIRECT	SUPPLIES.....		104.40
00021851	TIMES NEWS	BOOKS AND PERIODICALS.....		12.95
00021852	THINK SOCIAL PUBLISHING	BOOKS.....		94.49
00021853	THIRD LITTLE PIG PLAYSYSTEMS CO., INC.	SUPPLIES.....		576.72
00021854	TREMCO-WEATHERPROOFING TECH IN	SUPPLIES.....	REPAIRS.....	3,375.00
00021855	TROXELL COMMUNICATIONS INC	SUPPLIES.....		571.20
00021856	U.S. CUTTER	SUPPLIES.....		616.96
00021857	UNITED CONCORDIA	DENTAL INSURANCE.....		436.80
00021858	UPSTART	SUPPLIES.....		64.50
00021859	JEFFREY & ROBIN URENKO	CONTRACTED CARRIERS.....		180.80
00021860	US BANK	SERIAL BONDS - PRINCIPAL PAYMENTS.	INTEREST.....	993,825.00
00021861	US GEOLOGICAL SURVEY CRGIO	SUPPLIES.....		230.00
00021862	V & C ACCESSORIES INC	SUPPLIES.....		27.12
00021863	VALLEY RIDGE PARTNERSHIP LLC	TAX REFUND.....		12,342.44
00021864	VANDERBILT UNIVERSITY	BOOKS AND PERIODICALS.....		40.00
00021865	VERIZON WIRELESS	TRANSPORT/TELECOMMUNICATIONS.....		3,177.09
00021866	VINART REALTY ASSOCIATES	TAX REFUND.....		4,703.08
00021867	VISUAL SOUND COMPANY	NON-CAPITAL END USER EQUIP/ORIGINA		1,976.00
00021868	THE WALL STREET JOURNAL	BOOKS.....		413.40
00021869	WEIS MARKETS INC	SUPPLIES.....		255.09
00021870	WENTZ HARDWARE	SUPPLIES.....		15.79
00021871	WINTER ENGINE-GENERATOR SERVIC	REPAIRS.....		1,430.00
00021872	XPEDX	SUPPLIES.....		56.86
00021873	YEAGER SUPPLY INC.	SUPPLIES.....		10.84
00021874	STEPHANIE YOTHERS	TRANSPORT / TELECOMMUNICATIONS....	COMMUNICATIONS.....	105.95

\* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 10/29/2013 and 11/11/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021875	ZILKA & COMPANY	SUPPLIES.....		111.50
*21698-VD	TIMES NEWS	VOID CK 21698; PURCHASE ORDER ISSU		-10.45
*D0000474	JACQUELINE ATTINELLO	SUPPLIES.....		21.28 d
*D0000475	NICOLE BLOISE	MEDICAL REIMBURSEMENT.....		160.00 d
*D0000476	LYNN BRINCKMAN	SUPPLIES.....		110.94 d
*D0000477	MARK CACCARO	MEDICAL REIMBURSEMENT.....		93.44 d
*D0000478	GAIL CANNON	MILEAGE.....		16.39 d
*D0000479	KRISTA COLVILLE	TUITION REIMBURSEMENT.....		1,412.10 d
*D0000480	DANIELLE COOPER	MILEAGE.....		15.14 d
*D0000481	ROSS COOPER	SUPPLIES.....		271.49 d
*D0000482	JENNIFER CORONA	SUPPLIES.....		7.30 d
*D0000483	JENNIFER CURTIS	MEDICAL REIMBURSEMENT.....		57.64 d
*D0000484	EMMAUS HIGH SCHOOL	STUDENT FEES.....		100.00 d
*D0000485	MICHELE FEDOROV	EYE CARE.....		75.00 d
*D0000486	RONALD GERHART	SUPPLIES.....		50.00 d
*D0000487	LYNN A GLANCY	CONFERENCE EXPENSE.....		518.09 d
*D0000488	MICHELLE HARNED	FOOD.....		69.48 d
*D0000489	LESLIE HEFFRON	SUPPLIES.....		10.80 d
*D0000490	AMANDA HUEBNER	TUITION REIMBURSEMENT.....		945.00 d
*D0000491	NOELLE KEELER	CONFERENCE EXPENSE.....		51.98 d
*D0000492	SARAH B KINZEL	CONFERENCE EXPENSE.....		31.30 d
*D0000493	LAUREN KRAUSE	EYE CARE.....		75.00 d
*D0000494	ASHLEY M LANDIS	TUITION REIMBURSEMENT.....		558.00 d
*D0000495	MATTHEW LAUB	TUITION REIMBURSEMENT.....		837.00 d
*D0000496	KELLY MCCARTNEY	SUPPLIES.....		93.28 d
*D0000497	MICHAEL MIHALIK	STUDENT FEES.....		436.28 d
*D0000498	THOMAS P MIRABELLA	MILEAGE.....		295.06 d
*D0000499	SUSAN NOACK	CONFERENCE EXPENSE.....		162.21 d
*D0000500	TIMOTHY M O'CONNOR	CONFERENCE EXPENSE.....		15.71 d
*D0000501	KRISTEN OFFER-GRIM	SUPPLIES.....		36.76 d
*D0000502	ALISON PATCHCOSKI	SUPPLIES.....		27.59 d
*D0000503	CHRISTOPHER RITTER	EYE CARE.....		75.00 d
*D0000504	SANDRA RUCH-MORRIN	MILEAGE.....		75.60 d
*D0000505	JENNIFER SARRO	TUITION REIMBURSEMENT.....		1,457.10 d
*D0000506	THOMAS SEIDENBERGER	CONFERENCE EXPENSE.....		465.00 d
*D0000507	JANE A SHINGLER	CONFERENCE EXPENSE.....		35.71 d
*D0000508	BRIAN SIGAFOOS	MILEAGE.....		123.06 d
*D0000509	NANCY SMARTSCHAN	SUPPLIES.....		256.51 d
*D0000510	JEFFREY A SMITH	SUPPLIES & FEES - TECHNOLOGY RELAT		29.69 d

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

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EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 10/29/2013 and 11/11/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0000511	MARLO SMURDA	TUITION REIMBURSEMENT.....		945.00 d
*D0000512	NICOLE STANCHOCK	EYE CARE.....	SUPPLIES.....	91.32 d
*D0000513	CHRISTOPHER STUCHKO	EYE CARE.....		75.00 d
*D0000514	DEBRA SURDOVAL	CONFERENCE ADVANCE.....		250.00 d
*D0000515	DEIRDRE THORP	SUPPLIES.....		9.96 d
*D0000516	KELSEY TORPEY	CONFERENCE EXPENSE.....		26.98 d
*D0000517	JACQUELINE R VOGEL	CONFERENCE EXPENSE.....		101.70 d
*D0000518	KIERA WERNER	EYE CARE.....		75.00 d
*D0000519	DAN WESSNER	GASOLINE.....		44.84 d
*D0000520	CHRISTINE WHITE	COMMUNICATIONS.....		690.00 d
*D0000521	NICOLE WUKITCH	CONFERENCE EXPENSE.....		24.78 d
*P/R10/31	EAST PENN SCHOOL DISTRICT	PAYROLL.....	SOCIAL SECURITY.....	2,338,416.51
		10-GENERAL FUND	3,845,302.71	
		Grand Total Manual Checks :	2,338,406.06	
		Grand Total Regular Checks :	1,495,490.14	
		Grand Total Direct Deposits:	11,406.51	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	3,845,302.71	

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

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EAST PENN SCHOOL DISTRICT

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EAST PENN SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
REORGANIZATION MEETING

December 3, 2013

7:30 p.m.

Board Room  
800 Pine Street, Emmaus, PA

Order of Business

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Election of President Pro Tempore
4. Oath of Office
  - Alan Earnshaw
  - Francee Fuller
  - Rebecca Heid
  - Ziad Munson
5. Election of Board President
6. Election of Board Vice President
7. Setting Time & Place of Board Meetings

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

RESOLVED, That the East Penn Board of School Directors shall meet in regular session in the Board Room located in the Administrative Offices Building, 800 Pine Street, Emmaus, PA at 7:30 p.m. on the second and fourth Monday of each month in 2014 unless advertised otherwise:

January 13, 27  
February 10, 24  
March 10, 24  
April 28  
May 12  
June 9, 23  
July 14  
August 11, 25  
September 8, 22  
October 13, 27  
November 10  
December 2 (Reorganization), 8

8. Designation of Newspapers of General Circulation for Advertising Purposes

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

RESOLVED, That the East Penn Board of School Directors designate the following newspapers for advertising purposes during the 2014 calendar year:

Morning Call (Daily, General Circulation)  
Express Times (Daily, General Circulation)  
East Penn Press (Weekly, Secondary Circulation)

9. Announcements

Monday, December 9                      7:30 p.m. – Board Meeting

10. Adjourn

***EAST PENN SCHOOL DISTRICT***  
***BOARD OF SCHOOL DIRECTORS***  
***REGULAR MEETING***

**AGENDA**

**Board Room  
800 Pine Street  
Emmaus, PA 18049**

**December 9, 2013  
7:30 p.m.**

**2014**

**January 13, 27  
February 10, 24  
March 10, 24  
April 28  
May 12  
June 9, 23  
July 14  
August 11, 25  
September 8, 22  
October 13, 27  
November 10  
December 2 (Reorganization), 8**

**Vision Statement:** The East Penn School District will empower students to maximize their individual potential and become lifelong learners and contributors to a global society.

**Mission Statement:** The East Penn School District will provide a learning environment in which students become problem solvers, collaborators and critical thinkers.

EAST PENN INFORMATION LINE: (610-966-8480)  
EAST PENN ANONYMOUS STUDENT TIP LINE (610) 966-8400  
EAST PENN WEB PAGE: [www.eastpennsd.org](http://www.eastpennsd.org)

**2014 East Penn Board of School Directors**

**Alan Earnshaw, President**  
**Ken Bacher, Vice President**

**Charles H. Ballard**  
**Lynn Donches**  
**Francee E. Fuller**  
**Rebecca Heid**  
**Ziad Munson**  
**Samuel Rhodes, III**  
**Rev. Waldemar Vinovskis**

**Marc S. Fisher, Esq., Worth, Magee & Fisher, P.C.**  
**Cecilia R. Birdsell, Board Secretary**  
**Lynn Glancy, Treasurer**

**Dr. Thomas L. Seidenberger**  
**Superintendent of Schools**

## ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the minutes for the following meetings:

November 11, 2013-Special Board Meeting  
November 11, 2013-Regular Board Meeting  
December 3, 2013-Reorganization Meeting

4. Public Financial Management – Refinancing Forecast – Scott Shearer, Managing Director
5. Report of the Superintendent of Schools – Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

### Resignations

-Shannon Seremula, Remedial Assistant at Wescosville School, effective December 3, 2013 (Exhibit 1)  
-Jeanne Kean, Instructional Assistant at Wescosville School, effective November 13, 2013 (Exhibit 2)  
-Margaret Ritter, Staff Assistant at Lincoln School, effective November 15, 2013 (Exhibit 3)  
-Alison Heffelfinger, Health Room Assistant, effective November 15, 2013 (Exhibit 4)

### Full-Time Substitute Teacher Appointment

Name/Address:	Meaghan Buck 657 Walker Drive, Northampton 18067
Education Level:	B. A. Degree (2003)
Undergraduate School:	Muhlenberg College
Graduate School:	Moravian College (teaching credits)
Certification:	Instructional I-Elementary, K-6; Mid-Level English 7-9; Family-Consumer Science K-12; Mid-Level Mathematics 7-9
Assignment:	Grade 6 Teacher-Eyer MS Opening created by S. Bauer Leave
Effective:	December 10, 2013
Experience:	1/2013-Present: Parkland; Northampton SD (per diem) 10/2009-6/2010: Allentown SD (FTS) 8/2010-1/2013: Parkland SD (FTS)
Salary:	\$47,344 (pro-rated), Year 1, Col. B

### Health Room Assistant & Staff Assistant

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Theresa Cole 1434 Butz Road Breinigsville 18031	Health Room Assistant (Float) LMMS (new position) Effective: 12/10/13	\$19.60/hr., 29 hrs./wk.
Douglas Young 755 Yorkshire Road Allentown 18103	Staff Assistant, Emmaus HS Vacancy created by K. Bosak resig. Effective: 12/10/13	\$13.97/hr., 20 hrs./wk.

Income Protection Leave

Employee: Robert Jones, Custodian  
Effective: January 3, 2014

Leaves as Per Collective Bargaining Agreement

Employee	Effective
Caroline Campbell Music, Lincoln/Jefferson Schools	April 1, 2014, extension
Ashley Benner Speech, Eyer/Wescosville Schools	June 30, 2014, extension

Co-Curricular Appointments

See Exhibit 5

Change in Assignment

Employee	From	To
Sherri Voght	Eyer Health Room Assist.	Lincoln Health Room Assist.
Nancy Connor Staff Assistant, Lincoln	21.5 hrs./wk.	26.5 hrs./wk.
Penny Palencar	PTFSA, Willow Lane 3.75 hrs./day	PTFSA, Alburtis 4.75 hrs./day
Tara Weider	PTFSA, Wescosville/Alburtis 3.75 & 1.0	Wescosville 5 hrs./day

Additions to the 2013-14 List of Per Diem Substitutes

See Exhibit 6

Spring 2014 Community Education Instructors

See Exhibit 7

Educational Conferences – Exhibit 8

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 8.

3. 2014-15 Emmaus HS Program of Studies – Exhibit 9

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the 2014-15 Emmaus HS Program of Studies.

6. Other Educational Entities

-Carbon Lehigh Intermediate Unit – F. Fuller  
-Lehigh Career & Technical Institute – R. Heid, A. Earnshaw, F. Fuller, S. Rhodes, III

7. Business Operations

1. Approval of Bill List

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the attached bill list and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Disbursement of Funds – Exhibit 10

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from the 32-Capital Reserve Fund and 33-2010 Series A as listed.

3. Contract for Professional Services-PA School Boards Association – Exhibit 11

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the Contract for Professional Services with the PA School Boards Association at a cost not to exceed \$6,000 and as described in Exhibit 11.

4. PA Economy League Proposal – Exhibit 12

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the PA Economy League Proposal to undertake a comprehensive analysis of demographics and community growth patterns and generate projections of public school enrollments in the East Penn School District at a cost not to exceed \$16,000 and as described in Exhibit 12.

8. Announcements

-Monday, December 9	7:00 p.m.-Executive Session 7:30 p.m.-Board Meeting
-December 13	11:00 a.m.-Dismissal of Middle Schools
-December 20	11:00 a.m.-Dismissal of Middle Schools & Emmaus HS
-December 23-January 2	Winter Break - Schools and Offices Closed
-January 13	7:30 p.m.-Board Meeting

9. Adjourn



# **EXHIBITS**

**December 9, 2013**

Shannon Seremula  
76 Covington Place  
Catasauqua, PA 18032

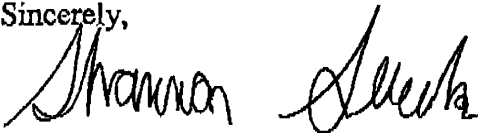
#1

November 26, 2013

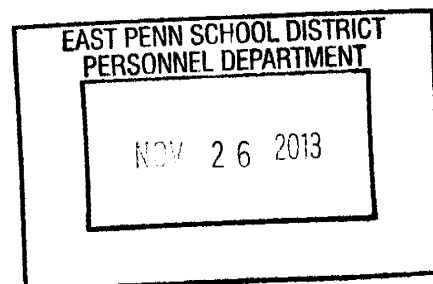
To Whom It May Concern:

I hereby am submitting my resignation from my position as an Academic Support Assistant at Wescosville Elementary, to the take the opportunity to fulfill a day to day substitute position at Wescosville Elementary. This will become effective on Tuesday, December 3, 2013.

Sincerely,



Shannon Seremula



#2

Keeler, Noelle

---

From: Kean, Jean  
Sent: Wednesday, November 13, 2013 1:29 PM  
To: Keeler, Noelle  
Cc: Desiderio, Tara

Dear Mrs. Keeler,

This is to inform you that effective 11/13/13 at 1:30 I terminate my employment with East Penn School District.

Thank you,

Jeanne Kean

#3

**Margaret Ritter  
6535 Sauterne Drive  
Macungie PA 18062**

November 15, 2013

East Penn School District  
800 Pine Street  
Emmaus, PA 18049  
Human Resources  
Attn: Noelle Keeler


Dear Ms. Keeler

Please accept this letter as my notification that I am resigning my position as Staff Assistant with the East Penn School district, effective immediately. I have thoroughly enjoyed working for the East Penn School district and am saddened I not able to maintain my present position.

However, I may still be available to substitute as a Staff Assistant in the future.

Thank you.

Sincerely,

  
Margaret Ritter

#4

Alison Heffelfinger  
253 Belfast Road  
Wind Gap, PA. 18091

To Whom It May Concern,

Due to my recent injury, I will be unable to work for up to 12 weeks. I regret that I am giving my two weeks notice. I feel that it is not fair to the school district to hold my position.

Thank You for the opportunity to work for East Penn School District. It was a pleasure and I was impressed with the organization of the health room and during the hiring process. I am deeply saddened that I can not continue my employment.

Two weeks notice as per arrival of letter.

Sincerely,

Alison Heffelfinger LPN

Schedule B for December 9, 2013 Board Agenda

<u>School</u>	<u>Name</u>	<u>Position</u>	<u>Contract/Club</u>	<u>Amount</u>	<u>Notes</u>
EHS	Wilson, Charles	Rifle Co-Head Coach	Contract	\$1,206.50	shared with R. Johnston
EHS	Johnston, Robert	Rifle Co-Head Coach	Contract	\$1,206.50	shared with C. Wilson
EHS	Brown, Jonathan	Wrestling Volunteer Assistant	n/a	volunteer	
EHS	Bilger, Brock	Basketball Volunteer Assistant Boys	n/a	volunteer	
EHS	Zarnas, Jillian	Interact Club	Club D	\$1,113.00	prorated, partial split w/ H. Spotts
EHS	Spotts, Heather	Interact Club	Club D	\$371.00	prorated, partial split w/ J. Zarnas
EHS	Doklan, Bridget	Young Republicans Advisor	Club B	\$603.00	
Eyer	Knecht, Erin	Spring Musical Costume Design	Contract	\$568.00	
EHS	Middleton, Stephen	Basketball Volunteer Assistant Girls	n/a	volunteer	

#5

#6

December 9, 2013

Please add the following names to the per diem substitute list for 2013/2014 school year:

Mary Dolan	Food Service
Jessica Harrington	CSN
Sherry Baublitz	Food Service
Sharon Miltenberger	Library Science
Rebecca Hoffman	Elementary
Kelsey Morrison	Special Ed., Elementary
Jennifer Smith	Special Education
Taylor Urban	English
Stephanie Goshert	SS Grades 4-8
Diana Wallbillich	Elementary, ML Citizenship
Ryan Poticher	Citizenship
Michael Metz	Social Studies

**Spring '14 Community Education Instructors**

Sue Shortell  
Carlen Blackstone  
Denise Mill  
Kay McLane  
Claudia Risi  
Matt Rumfield  
Phil Gehman  
Diane Sherwood  
Pat Waller  
Nina Skinner  
Alpha Resource Center  
Linda Gettings  
Linda Friscia-Oppe  
Jen Marcotte  
Jane Shingler  
Kathy Thomas  
Tesia Nicoli Campbell  
Melissa King  
Linda Shankweiler  
Lynn Kettenburg  
Mark Domyan  
Sue Edmonds  
Beth Stoudt  
Heather Deschenes  
Laurie Lagerman  
John Roncolato  
Lea Ann Buchman  
James Cramsey  
Kathy Butz  
Diane Fleming  
Gerson Ortiz  
Carol Ellis  
Donna Leibensperger



#8

Educational Conferences

December 9, 2013

Conference Title:	PA Association of School Business Officials Annual Conference, Hershey
Date(s):	March 12 & 13, 2014
Attending:	Debra Surdoval, Business Manager Jim Frank, Assistant Business Manager Lynn Glancy, Director of Operations
Estimated Cost:	\$1622.00
Conference Title:	PSBA New Board Member Training, Carbon Lehigh Intermediate Unit
Date(s):	January 9 & 10, 2014
Attending:	Dr. Ziad Munson, Board Member
Estimated Cost:	No cost for training; East Penn is a Value Pass member
Conference Title:	Manifestation Determinations, 504 & Special Education Discipline, Bethlehem
Date(s):	December 9, 2013
Attending:	Dr. Thomas Mirabella, Director of Student Services
Estimated Cost:	\$179.52
Conference Title:	Lehigh County SAP (Student Assistance Program) Consortium, Allentown
Date(s):	November 14, 2013
Attending:	Greg Annoni, Assistant Principal, LMMS Lisa Shirvinski, Guidance Counselor, LMMS
Estimated Cost:	\$61.71 (Title II Funds)
Conference Title:	Lehigh County SAP Consortium, Allentown
Date(s):	November 14, 2013
Attending:	Pam Hunter, Social Studies Teacher, Emmaus HS Justine Frantzen, English Teacher, Emmaus HS Stephanie Ardito, Spanish Teacher, Emmaus HS Danielle Walsh, Social Studies Teacher, Emmaus HS Julie Williams, English Teacher, Emmaus HS
Estimated Cost:	\$15.00/teacher, plus per diem substitutes (Title II Funds)
Conference Title:	PA Association of Educational Office Personnel Annual Conference, Harrisburg
Date(s):	April 30-May 2, 2014
Attending:	Maria McNabb, Administrative Assistant, Curriculum & Instruction Office Kim Wanish, Administrative Assistant, Curriculum & Instruction Office Cathy Jones, Administrative Assistant, Eyer Guidance Office Donna Chobot, Administrative Assistant, Willow Lane Office
Estimated Cost:	\$1770.00
Conference Title:	2014 National Council of Teachers of English Annual Meeting & Exposition, New Orleans
Date(s):	April 9-12, 2014
Attending:	Rachel Collier, Learning Support Teacher, Eyer MS
Estimated Cost:	No cost, per diem substitute required
Conference Title:	High School Science Teachers Networking Group, Carbon Lehigh Intermediate Unit
Date(s):	March 11, 2014
Attending:	Brent Ohi, Science Teacher, Emmaus HS John Bradley, Science Teacher, Emmaus HS Kim Kneller, Science Teacher, Emmaus HS Rachel Kramer, Science Teacher, Emmaus HS
Estimated Cost:	\$34.69/teacher, plus per diem substitutes
Conference Title:	PA Technology Expo & Conference, Hershey
Date(s):	February 10-12, 2014
Attending:	Todd Breiner, Assistant Principal, Emmaus HS Andrea Edmonds, Assistant Principal, Emmaus HS
Estimated Cost:	\$791.44/person (Title II Funds)

**Emmaus High School**

**Program of Studies**

**Proposed Revisions  
for the  
2014-2015 School Year**

**Mr. David F. Piperato, Principal**

**ART****A706 2-D DESIGN/COMPUTER ART 1:****Edited POS 2013-2014**

~~A706 2-D DESIGN/COMPUTER ART I~~ (Grades 10-12) Students will participate in learning approaches to solving problems using visual design principles. An emphasis will be placed on function, aesthetics and craftsmanship. Traditional media such as pencil, markers, inks, as well as computers will be utilized for this course to complete 2-dimensional designs.

Prerequisite: Completion of a 2-D AND a 3-D Foundations course (recommended 74% or better in both)

6 periods per cycle

Semester course .50 credits

**POS 2014-2015 proposed changes**

**A706 2-D DESIGN 1** (Grades 10-12) Students will participate in learning approaches to solving problems using visual design principles. An emphasis will be placed on function, aesthetics and craftsmanship. Traditional media such as pencil, markers, inks, as well as computers will be utilized for this course to complete 2-dimensional designs.

Prerequisite: Completion of a 2-D AND a 3-D Foundations course (recommended 74% or better in both)

6 periods per cycle

Semester course .50 credits

**A716 2-D DESIGN/COMPUTER ART 2:****Edited POS 2013-2014**

~~A716 2-D DESIGN/COMPUTER ART 2~~ (Grades 11-12) Students will explore an individual approach to solving visual arts problems. Refinement of technique with a variety of media will provide the student with design experiences emphasizing function of the product in the competitive design world.

Prerequisite: 2-D Design/Computer Art I (recommended 74% or better)

6 periods per cycle 1.0 credits

**POS 2014-2015 proposed changes**

**A716 2-D DESIGN 2** (Grades 11-12) Students will explore an individual approach to solving visual arts problems. Refinement of technique with a variety of media will provide the student with design experiences emphasizing function of the product in the competitive design world.

Prerequisite: 2-D Design/Computer Art I (recommended 74% or better)

6 periods per cycle 1.0 credits

**A726 2-D DESIGN/COMPUTER ART 3:****Edited POS 2013-2014**

~~A726 2-D DESIGN/COMPUTER ART 3~~ (Grade 12) Students will select and work independently in two areas of concentration (themes). They will work at a high level of effectiveness, creating a series of project(s) each quarter.

Prerequisite: 2-D Design/Computer Art II (recommended 84% or better)

6 periods per cycle 1.0 credits

**POS 2014-2015 proposed changes**

**A726 2-D DESIGN 3** (Grade 12) Students will select and work independently in two areas of concentration (themes). They will work at a high level of effectiveness, creating a series of project(s) each quarter.

Prerequisite: 2-D Design/Computer Art II (recommended 84% or better)

6 periods per cycle 1.0 credits

- All 2-D Design/Computer Art course titles are being changed to 2-D Design. Students thought they were taking a course that was all computer design and there is more art included in the course.

## **COMPUTER AND BUSINESS APPLICATION**

### **608/608D Personal Finance Management:**

#### **Edited POS 2013-2014**

**608/608D PERSONAL FINANCIAL MANAGEMENT** (Grades 9-10-12) In this course, students will gain practical life skills and knowledge necessary to maintain the finances of a household. Topics include paychecks, budgeting, income taxes, checking accounts, saving and investing, credit, buying a car or home, and insurance.

6 periods per cycle 1.0 credit

**608D** Students may take this course for undergraduate college credits through Lehigh Carbon Community College's Dual Enrollment program.

#### **POS 2014-2015 proposed changes**

**608/608D PERSONAL FINANCIAL MANAGEMENT** (Grades 10-12) In this course, students will gain practical life skills and knowledge necessary to maintain the finances of a household. Topics include paychecks, budgeting, income taxes, checking accounts, saving and investing, credit, buying a car or home, and insurance.

6 periods per cycle 1.0 credit

**608D** Students may take this course for undergraduate college credits through Lehigh Carbon Community College's Dual Enrollment program.

## **COMPUTER SCIENCE**

### **321 Computer Science Foundations:**

#### **Edited POS 2013-2014**

**321 COMPUTER SCIENCE FOUNDATIONS** (Grades 9-12) This course is designed to introduce students to computer science concepts and simple programming techniques in a hands-on environment. Projects incorporate the use of a drag-and-drop programming environment to create 2-D animations in Scratch and 3-D animations in Alice. The course will also include computer history, computer hardware and software, computer ethics, computer networking, and careers in computer science. Students who are interested in taking other computer science courses should take this course during their freshman year. Students with a strong math background, especially students wishing to take an honors course, should take Programming Foundations instead.

Prerequisite: Algebra-I

6 periods per cycle

Semester course .50 credit

#### **POS 2014-2015 proposed changes**

**321 COMPUTER SCIENCE FOUNDATIONS** (Grades 9-12) This course is designed to introduce students to computer science concepts and simple programming techniques in a hands-on environment. Projects incorporate the use of a drag-and-drop programming environment to create 2-D animations in Scratch and 3-D animations in Alice. The course will also include computer history, computer hardware and software, computer ethics, computer networking, and careers in computer science. Students who are interested in taking other computer science courses should take this course during their freshman year. Students with a strong math background, especially students wishing to take an honors course, should take Programming Foundations instead.

6 periods per cycle

Semester course .50 credit

- The prerequisite for this course is no longer necessary.

### **323 Programming Foundations:**

#### **Edited POS 2013-2014**

**323 PROGRAMMING FOUNDATIONS** (Grades 9-12) This course is designed to enable all students to develop better problem solving skills that will prepare them for many different fields of study and future computer science courses. By using the Visual BASIC programming language, students will learn to create a graphical user interface similar to a Windows-based environment. Students will learn how to write simple programs that include input, output, assignment, decisions, loops, strings, and possibly arrays. Programming assignments will relate to a variety of real-life applications.

Prerequisite: Computer Science Foundations (recommended 80% or better), ~~Honors Algebra I, or Geometry CP~~ or completion of an Algebra I Honors or CP

6 periods per cycle

Semester course .50 credit

#### **POS 2014-2015 proposed changes**

**323 PROGRAMMING FOUNDATIONS** (Grades 9-12) This course is designed to enable all students to develop better problem solving skills that will prepare them for many different fields of study and future computer science courses. By using the Visual BASIC programming language, students will learn to create a graphical user interface similar to a Windows-based environment. Students will learn how to write simple programs that include input, output, assignment, decisions, loops, strings, and possibly arrays. Programming assignments will relate to a variety of real-life applications.

Prerequisite: Computer Science Foundations (recommended 80% or better) OR completion of an Algebra I Honors or CP

6 periods per cycle

Semester course .50 credit

- The change in math sequence required a correction in the description.

### 369 Graphics Programming:

#### Edited POS 2013-2014

##### 369 Graphics Programming (Grades 9-12)

This course will introduce students to a variety of programming environments that incorporate graphics tools including Java, Python, and C++. Java is the language used for web-based applications, Python is a new scripting language, and C++ is still the development standard in many industries. Students will explore how to draw cool designs, create fractal-like images, and design interactive activities. ~~This course is especially targeted to those who are interested in art, design, and 2D/3D images, but all are welcome. It is also a stepping stone between the introductory courses and the more advanced courses.~~

Prerequisite: Computer Science Foundations (recommended 74% 84% or better) or Programming Foundations (recommended 84% or better)

6 periods per cycle

Semester course .50 credit

#### POS 2014-2015 proposed changes

##### 369 Graphics Programming (Grades 9-12)

This course will introduce students to a variety of programming environments that incorporate graphics tools including Java, Python, and C++. Java is the language used for web-based applications, Python is a new scripting language, and C++ is still the development standard in many industries. Students will explore how to draw cool designs, create fractal-like images, and design interactive activities.

Prerequisite: Computer Science Foundations (recommended 74% or better) or Programming Foundations (recommended 84% or better)

6 periods per cycle

Semester course .50 credit

- Corrections within the description will help students during the course selection process.

### 355 Advanced Computer Science Topics, Honors:

#### Edited POS 2013-2014

##### 355 ADVANCED COMPUTER SCIENCE TOPICS, HONORS (Grades 9-10-12)

This is a project-based course where students will use and extend their prior programming knowledge in a language(s) of their choice. Students will be exposed to the Python programming language as well as a variety of applications in the field of computer science.

Students will create and present projects that could include web-based applications, graphics and animation, 3-D game design, database processing, graph theory, GUI interfaces, artificial intelligence, simulations and learning new languages.

Prerequisite: Programming Foundations (recommended 84% or better)

6 periods per cycle

Semester course .50 credit

#### POS 2014-2015 proposed changes

##### 355 ADVANCED COMPUTER SCIENCE TOPICS, HONORS (Grades 10-12)

This is a project-based course where students will use and extend their prior programming knowledge in a language(s) of their choice. Students will be exposed to the Python programming language as well as a variety of applications in the field of computer science.

Students will create and present projects that could include web-based applications, graphics and animation, 3-D game design, database processing, graph theory, GUI interfaces, artificial intelligence, simulations and learning new languages.

Prerequisite: Programming Foundations (recommended 84% or better)

6 periods per cycle

Semester course .50 credit

- A change in grade level will accommodate for more students.

## **DRIVER EDUCATION**

### **Driver Education description:**

#### **Edited POS 2013-2014**

The Pennsylvania Department of Education and The Pennsylvania Department of Transportation require that students must attend a minimum of thirty hours of classroom instruction in Driver Education. A student must complete the minimum of 30 hours of instruction time, or they will ~~absent from class more than fifteen days, including minutes tardy,~~ shall be required to repeat the entire Driver Education course.

#### **POS 2014-2015 proposed changes**

The Pennsylvania Department of Education and The Pennsylvania Department of Transportation require that students must attend a minimum of thirty hours of classroom instruction in Driver Education. A student must complete the minimum of 30 hours of instruction time, or they will be required to repeat the entire Driver's Education course.

### **PA Driver's Examination description:**

#### **Edited POS 2013-2014**

Emmaus High School has been certified by the Pennsylvania Department of Transportation to administer the PA Driver's Examination. We are able to test our students and determine whether they meet the state standards for driver licensing. In order for a student to take the Driver's Examination, the following guidelines must be satisfied:

- Currently enrolled in Driver Training
- Attendance at simulation classes must be up-to-date
- Successfully completed Driver Education
- Registration fee for Driver Training has been paid
- Regular permit (not a temporary permit)
- Form 180C must be signed in the presence of an instructor or be notarized
- Recommended by the driving instructor
- Demonstrated the skills and maturity for a driver's license
- Currently enrolled as a high school student

- In order to meet the regulations for the PA Department of Transportation and PA Department of Education, the descriptions needed clarifications.

#### **POS 2014-2015 proposed changes**

Emmaus High School has been certified by the Pennsylvania Department of Transportation to administer the PA Driver's Examination. We are able to test our students and determine whether they meet the state standards for driver licensing. In order for a student to take the Driver's Examination, the following guidelines must be satisfied:

- Currently enrolled in Driver Training
- Attendance at simulation classes must be up-to-date
- Successfully completed Driver Education
- Registration fee for Driver Training has been paid
- Regular permit (not a temporary permit)
- Form 180C must be signed in the presence of an instructor or be notarized
- Recommended by the driving instructor
- Demonstrated the skills and maturity for a driver's license
- Currently enrolled as a high school student

## **ENGLISH**

- No changes

## **FAMILY AND CONSUMER SCIENCES**

### **810 Child Development 2:**

<b>Edited POS 2013-2014</b>	<b>POS 2014-2015 proposed changes</b>
<p><b>810 CHILD DEVELOPMENT 2</b> (Grades 10-12) Child Development II comprises a practical early childhood experience based in the Emmaus High School Preschool program. Students develop, plan, teach, and evaluate activities for 3-5 year old children and conduct observations to learn more about the cognitive, social, emotional, and physical development of young children. Prerequisites: Child Development I (recommended 74% or better) and <del>teacher recommendation</del> <b>application process is required</b> 6 periods per cycle Semester course .50 credit</p>	<p><b>810 CHILD DEVELOPMENT 2</b> (Grades 10-12) Child Development II comprises a practical early childhood experience based in the Emmaus High School Preschool program. Students develop, plan, teach, and evaluate activities for 3-5 year old children and conduct observations to learn more about the cognitive, social, emotional, and physical development of young children. Prerequisites: Child Development I (recommended 74% or better) and <b>application process is required</b> 6 periods per cycle Semester course .50 credit</p>

- Students often work with community members and with others children. An extra screening is suitable.

### **820 Child Development 3:**

<b>Edited POS 2013-2014</b>	<b>POS 2014-2015 proposed changes</b>
<p><b>820 CHILD DEVELOPMENT 3</b> (Grades 11-12) This course will expand on the knowledge and experience gained in Child Development II. Students will continue their interaction and participation in the on-site preschool for 3, 4 and 5 year old. Students will evaluate preschoolers' physical, intellectual, emotional and social development using NAEYC developmental norms. They will conduct a survey of the importance of reading and the development of language and literacy and will plan, teach and evaluate lessons in the preschool setting using State Guidelines and Developmentally Appropriate Practices (DAP's). Prerequisites: Child Development II (recommended 74% or better) and <del>teacher recommendation</del> <b>application process is required</b> 6 periods per cycle Semester course .50 credit</p>	<p><b>820 CHILD DEVELOPMENT 3</b> (Grades 11-12) This course will expand on the knowledge and experience gained in Child Development II. Students will continue their interaction and participation in the on-site preschool for 3, 4 and 5 year old. Students will evaluate preschoolers' physical, intellectual, emotional and social development using NAEYC developmental norms. They will conduct a survey of the importance of reading and the development of language and literacy and will plan, teach and evaluate lessons in the preschool setting using State Guidelines and Developmentally Appropriate Practices (DAP's). Prerequisites: Child Development II (recommended 74% or better) and <b>application process is required</b> 6 periods per cycle Semester course .50 credit</p>

- Students often work with community members and with others children. An extra screening is suitable.

## **GIFTED SUPPORT**

- No changes

## **MATHEMATICS**

### **Mathematics description:**

<b>Edited POS 2013-2014</b>	<b>POS 2014-2015 proposed changes</b>
<p>The mathematics department, as guided by the Keystone assessments as well as the Common Core, is committed to mathematical literacy for all students at various levels of content depth. Students are strongly encouraged to complete Algebra I, Geometry, and Algebra II Algebra II, and Geometry by the end of Grade 11. The concepts, college preparatory, and honors sequences of courses cover the breadth and depth of the Common Core Curriculum. Students should earn a 74% or higher in Algebra I before progressing to more advanced math courses. Calculators are permitted for use in most math classes. Scientific calculators are satisfactory for Algebra I, Algebra II and Geometry. Graphing calculators, including the TI-83, TI-83 Plus, TI-84, or TI-84 Plus, are used frequently in Algebra III/Trigonometry, Statistics and Calculus.</p> <ul style="list-style-type: none"> <li>▪ The change in course sequence for 2013-2014 school year required some editing in the description.</li> </ul>	<p>The mathematics department is committed to mathematical literacy for all students at various levels of content depth. Students are strongly encouraged to complete Algebra I, Algebra II, and Geometry by the end of Grade 11. Students should earn a 74% or higher in Algebra I before progressing to more advanced math courses. Calculators are permitted for use in most math classes. Scientific calculators are satisfactory for Algebra I, Algebra II and Geometry. Graphing calculators, including the TI-83, TI-83 Plus, TI-84, or TI-84 Plus, are used frequently in Algebra III/Trigonometry, Statistics and Calculus.</p>

### **304 Algebra 1:**

<b>Edited POS 2013-2014</b>	<b>POS 2014-2015 proposed changes</b>
<p><b>304 ALGEBRA I</b> (Grades 9-10) This course will further reinforce Algebra IA and/or Middle Level Algebra I topics as well as teach the remainder of Algebra I at a pace suitable to the enrolled students. Other course topics include solving inequalities, linear functions, systems of equations and inequalities, exponents, polynomials and factoring, quadratic functions and equations, radical expressions and equations, and rational expressions and functions. Additional emphasis will be placed on problem solving applications. Students will complete the Keystone Exam at the end of this course. Prerequisite: Algebra IA (recommended 65% or higher) or Middle Level Algebra 1 (recommended 65% or higher)</p> <p>6 periods per cycle 1.0 credit</p> <ul style="list-style-type: none"> <li>▪ There was a change in course name at the middle school level for the 2013-2014 school year.</li> </ul>	<p><b>304 ALGEBRA 1</b> (Grades 9-10) This course will further reinforce Algebra IA and/or Middle Level Algebra I topics as well as teach the remainder of Algebra I at a pace suitable to the enrolled students. Other course topics include solving inequalities, linear functions, systems of equations and inequalities, exponents, polynomials and factoring, quadratic functions and equations, radical expressions and equations, and rational expressions and functions. Additional emphasis will be placed on problem solving applications. Students will complete the Keystone Exam at the end of this course. Prerequisite: Algebra IA (recommended 65% or higher) or Middle Level Algebra 1 (recommended 65% or higher)</p> <p>6 periods per cycle 1.0 credit</p>



### 304 Algebra 1 LAB proposed addition (as supported by current staffing):

Edited POS 2013-2014	POS 2014-2015 proposed addition
No previous Algebra 1 LAB for the above course.	<p><b>304 Algebra 1 LAB (Grade 9-10)</b> This course provides students with additional support as they complete Algebra I. This lab enriches the curriculum with applications and activities to reinforce class topics. Students are encouraged to apply topics from Algebra I (304). The content includes solving inequalities, linear functions, systems of equations and inequalities, exponents, polynomials and factoring, quadratic functions and equations, radical expressions and equations, and rational expressions and functions. This course will also provide the student with extra preparation for the Algebra 1 Keystone exam. This course must be taken concurrently with Algebra I (304).  Prerequisite: Students will be placed in this course based on academic need and specific eligibility criteria, including but not limited to: counselor and/or teacher recommendation, previous course grades, and standardized test and benchmark scores that are below proficient.  3 periods per cycle 0.50 elective credit</p>

- This mathematics sequence was changed for 2013-2014 school year. Students that previously took 303 Algebra IA or Middle Level Algebra I and struggled could benefit from an additional lab during the second half of the algebra curriculum.

### 306 Algebra 1:

Edited POS 2013-2014	POS 2014-2015 proposed changes
<p><b>306 ALGEBRA 1, COLLEGE PREPARATORY</b> (Grade 9) This course is recommended as the first course for high school students and is a continuation of the topics that were started in Algebra IA Middle Level Algebra I. The content includes solving equations and inequalities, linear graphs and functions, systems of equations and inequalities, exponents, polynomials, radicals and an introduction to data analysis. Students will complete the Keystone Exam at the end of this course.  Prerequisite: Counselor placement or successful completion of Algebra IA (recommended 74% or C or better).  6 periods per cycle 1.0 credit</p> <p><b>*306 ALGEBRA I, COLLEGE PREPARATORY</b> (Grade 9) is also offered as a double period semester class and <b>MUST</b> be taken in conjunction with the semester 314 Algebra 2 CP. The course is designed for students wishing to accelerate in math in order to take Calculus their senior year.  Prerequisite: Middle Level Algebra 1 (recommended 92% or better or A) or teacher/counselor recommendation.  12 periods per cycle 1.0 credit</p>	<p><b>306 ALGEBRA 1, COLLEGE PREPARATORY</b> (Grade 9) This course is recommended as the first course for high school students and is a continuation of the topics that were started in Middle Level Algebra I. The content includes solving equations and inequalities, linear graphs and functions, systems of equations and inequalities, exponents, polynomials, radicals and an introduction to data analysis. Students will complete the Keystone Exam at the end of this course.  Prerequisite: Counselor placement or successful completion of Algebra IA (recommended 74% or C or better).  6 periods per cycle 1.0 credit</p> <p><b>*306 ALGEBRA I, COLLEGE PREPARATORY</b> (Grade 9) is also offered as a double period semester class and <b>MUST</b> be taken in conjunction with the semester 314 Algebra 2 CP. The course is designed for students wishing to accelerate in math in order to take Calculus their senior year.  Prerequisite: Middle Level Algebra 1 (recommended 92% or better or A) or teacher/counselor recommendation.  12 periods per cycle 1.0 credit</p>

- There was a change in course name at the middle school level for the 2013-2014 school year. The additional combined block course of Algebra 1 and 2 is noted. The plan is for more students to take the block course as freshman to reach Calculus by their senior year.

### 301 Algebra 2 Concepts:

Edited POS 2013-2014	POS 2014-2015 proposed changes
<p><b>301 ALGEBRA 2 CONCEPTS</b> (Grades 10-11) This course builds upon the skills learned in Algebra I. The course includes study of rational and irrational numbers, quadratic equations, polynomials, factoring, logarithmic and exponential functions, probability and statistics, systems of equations and inequalities, and rational and radical expressions and equations.</p> <p>Prerequisites: Algebra I (recommended 65% or higher <del>74% to 83%</del>) OR Algebra I CP (recommended 65% to 73%) <del>AND recommended completion of Geometry CP or Geometry Concepts.</del></p> <p>6 periods per cycle 1.0 credit</p>	<p><b>301 ALGEBRA 2 CONCEPTS</b> (Grades 10-11) This course builds upon the skills learned in Algebra I. The course includes study of rational and irrational numbers, quadratic equations, polynomials, factoring, logarithmic and exponential functions, probability and statistics, systems of equations and inequalities, and rational and radical expressions and equations.</p> <p>Prerequisite: Algebra I (recommended 65% or higher) OR Algebra I CP (recommended 65% to 73%)</p> <p>6 periods per cycle 1.0 credit</p>
<ul style="list-style-type: none"> <li>The change in the prerequisite will allow students to continue with the math sequence.</li> </ul>	

### 310 Geometry Concepts proposed changes:

Edited POS 2013-2014	POS 2014-2015 proposed changes
<p><b>310 GEOMETRY CONCEPTS</b> This course employs an interactive, workplace-centered approach to learning geometric concepts. It is ideal for contextual learners. Geometric concepts are introduced, practiced, and applied in the context of the workplace. Students are encouraged to become active learners as they interact with the text to discover how a concept works, while increasing their capacity for problem solving. This course does not include the rigor of the Geometry CP course, but covers many of the same concepts including points, lines, planes, angles, congruence, triangles, circles, area, volume, right angle relationships, and similarity.</p> <p>Prerequisites: Algebra 1 OR Algebra I CP (recommended 65% to 74%) and recommended completion of Algebra 2 Concepts</p> <p>6 periods per cycle 1.0 credit</p>	<p><b>310 GEOMETRY CONCEPTS</b> This course employs an interactive, workplace-centered approach to learning geometric concepts. It is ideal for contextual learners. Geometric concepts are introduced, practiced, and applied in the context of the workplace. Students are encouraged to become active learners as they interact with the text to discover how a concept works, while increasing their capacity for problem solving. This course does not include the rigor of the Geometry CP course, but covers many of the same concepts including points, lines, planes, angles, congruence, triangles, circles, area, volume, right angle relationships, and similarity.</p> <p>Prerequisites: Algebra 1 OR Algebra I CP (recommended 65% to 74%) and recommended completion of Algebra 2 Concepts</p> <p>6 periods per cycle 1.0 credit</p>
<ul style="list-style-type: none"> <li>The change in prerequisite will help students during the selection process and to increase level of success in the course after taking Algebra 2.</li> </ul>	

### 312 Geometry College Preparatory:

Edited POS 2013-2014	POS 2014-2015 proposed changes
<p><b>312 GEOMETRY, COLLEGE PREPARATORY</b> This course gives considerable attention to developing an understanding of the nature of deductive proof, the role of definitions and the meanings and uses of assumptions in writing proofs. Students are encouraged to think of geometry as a system requiring logic of thought as opposed to a less precise system based only upon observation and measurement. This course includes the study of both plane and solid figures. It is recommended that students take Algebra I, Algebra 2, and Geometry <del>Geometry, and Algebra II</del> in that order to ensure success on SAT's and upper level courses.</p> <p>Prerequisites: Algebra I CP (recommended 74% or better) OR Algebra I (recommended 84 % or better) OR Algebra I, Honors (recommended 74% or better) AND recommended completion of Algebra II CP (recommended 74% or better) or Algebra II Concepts (recommended 84% or better)</p> <p>6 periods per cycle 1.0 credit</p>	<p><b>312 GEOMETRY, COLLEGE PREPARATORY</b> This course gives considerable attention to developing an understanding of the nature of deductive proof, the role of definitions and the meanings and uses of assumptions in writing proofs. Students are encouraged to think of geometry as a system requiring logic of thought as opposed to a less precise system based only upon observation and measurement. This course includes the study of both plane and solid figures. It is recommended that students take Algebra 1, Algebra 2, and Geometry, in that order, to ensure success on SAT's and upper level courses.</p> <p>Prerequisites: Algebra I CP (recommended 74% or better) OR Algebra I (recommended 84 % or better) OR Algebra I, Honors (recommended 74% or better) AND recommended completion of Algebra II CP (recommended 74% or better) or Algebra II Concepts (recommended 84% or better)</p> <p>6 periods per cycle 1.0 credit</p>

- The mathematics course sequence changed for 2013-2014 school year.

### 314 Algebra 2 College Preparatory:

Edited POS 2013-2014	POS 2014-2015 proposed changes
<p><b>314 ALGEBRA 2, COLLEGE PREPARATORY</b> (Grade 10) This course builds upon the skills learned in Algebra I. The course includes study of real numbers and complex numbers, quadratic equations, polynomials, factoring, logarithmic and exponential functions, rational expressions and equations, and radical expressions and equations.</p> <p>Prerequisites: successful completion of Algebra I Honors OR Algebra I CP (recommended 74% or better) OR Algebra I (recommended 84% or better) Algebra II Concepts (recommended 65% to 74%) <del>AND recommended completion of Geometry CP (recommended 74% or better).</del> Note: This course is recommended for students who are entering Grade 11 in preparation for the Keystone Exam.</p> <p>6 periods per cycle 1.0 credit</p>	<p><b>314 ALGEBRA 2, COLLEGE PREPARATORY</b> (Grade 10) This course builds upon the skills learned in Algebra I. The course includes study of real numbers and complex numbers, quadratic equations, polynomials, factoring, logarithmic and exponential functions, rational expressions and equations, and radical expressions and equations.</p> <p>Prerequisites: successful completion of Algebra I Honors OR Algebra I CP (recommended 74% or better) OR Algebra I (recommended 84% or better) Algebra II Concepts (recommended 65% to 74%)</p> <p>Note: This course is recommended for students who are entering Grade 11 in preparation for the Keystone Exam.</p> <p>6 periods per cycle 1.0 credit</p>
<p><b>*314 ALGEBRA 2, COLLEGE PREPARATORY</b> (Grade 9) is also offered as a double period semester class and MUST be taken in conjunction with the semester Algebra 1 CP. The course is designed for students wishing to accelerate in math in order to take Calculus their senior year.</p> <p>Prerequisite: Middle Level Algebra 1 (recommended 92% or better or A) or teacher/counselor recommendation.</p> <p>12 periods per cycle 1.0 credit</p>	<p><b>*314 ALGEBRA 2, COLLEGE PREPARATORY</b> (Grade 9) is also offered as a double period semester class and MUST be taken in conjunction with the semester Algebra 1 CP. The course is designed for students wishing to accelerate in math in order to take Calculus their senior year.</p> <p>Prerequisite: Middle Level Algebra 1 (recommended 92% or better or A) or teacher/counselor recommendation.</p> <p>12 periods per cycle 1.0 credit</p>

- The mathematics course sequence changed for 2013-2014 school year. The additional combined block course of Algebra 1 and 2 is noted. The plan is for more students to take the block course as freshman to reach Calculus by their senior year.

## **MUSIC**

- No changes

## **SCIENCE**

### **400 Biology 1, Applied:**

#### **Edited POS 2013-2014**

**400 BIOLOGY 1, APPLIED** (Grade 9-11) This lab-based course is designed to acquaint students with the basic concepts of biology ~~as they apply to everyday life~~. The course content will focus on the study of the unity and diversity of organisms, the interdependence of living and non-living world, and the development of species. This course will include the topics of biotechnology, cells, genetics, and natural selection. Students will complete the Keystone Exam at the end of this course.  
7 periods per cycle 1.2 credits

#### **POS 2014-2015 proposed changes**

**400 BIOLOGY 1, APPLIED** (Grade 9-11) This lab-based course is designed to acquaint students with the basic concepts of biology. The course content will focus on the study of the unity and diversity of organisms, the interdependence of the living and non-living world, and the development of species. This course will include the topics of biotechnology, cells, genetics, and natural selection. Students will complete the Keystone Exam at the end of this course.  
7 periods per cycle 1.2 credits

### **401 Biology 1, College Preparatory:**

#### **Edited POS 2013-2014**

**401 BIOLOGY 1, COLLEGE PREPARATORY** (Grades 9-11) This lab-based course is designed for college preparatory students. Students will study the interrelationships between the living and non-living world. The topics will include cells (structure, function, reproduction, and interactions with environment) and ecology. The unity and diversity of organisms and development of species will be studied within the context of ~~classification, based on~~ heredity and molecular genetics. Students will complete the Keystone Exam at the end of this course.  
7 periods per cycle 1.2 credits

#### **POS 2014-2015 proposed changes**

**401 BIOLOGY 1, COLLEGE PREPARATORY** (Grades 9-11) This lab-based course is designed for college preparatory students. Students will study the interrelationships between the living and non-living world. The topics will include cells (structure, function, reproduction, and interactions with environment) and ecology. The unity and diversity of organisms and development of species will be studied within the context of heredity and molecular genetics. Students will complete the Keystone Exam at the end of this course.  
7 periods per cycle 1.2 credits

### **402 Biology 1 Honors:**

#### **Edited POS 2013-2014**

**402 BIOLOGY 1, HONORS** (Grades 9-12) This lab-based course is designed for students who have a strong interest in science and have demonstrated outstanding achievement in previous science courses. The students' understanding and appreciation for the living world will be enhanced through the study of the concepts involved in cell theory, classification, ecology, heredity, and molecular genetics. The development and applications of biotechnology will be discussed in the context of their impact on the living world. An in-depth research project is required. During the course, students are expected to develop the skills of an independent learner. Students will complete the Keystone Exam at the end of this course.  
7 periods per cycle 1.2 credits

#### **POS 2014-2015 proposed changes**

**402 BIOLOGY 1, HONORS** (Grades 9-12) This lab-based course is designed for students who have a strong interest in science and have demonstrated outstanding achievement in previous science courses. The students' understanding and appreciation for the living world will be enhanced through the study of the concepts involved in cell theory, classification, ecology, heredity, and molecular genetics. The development and applications of biotechnology will be discussed in the context of their impact on the living world. An in-depth research project is required. During the course, students are expected to develop the skills of an independent learner. Students will complete the Keystone Exam at the end of this course.  
7 periods per cycle 1.2 credits

- The lab science was added to all of the descriptions and some minor adjustments were made to descriptions for Keystone exam topics and curriculum changes.

#### 406 Physics 1, Applied:

##### Edited POS 2013-2014

**406 APPLIED PHYSICS 1** (Grades 11-12) This course is designed to introduce students to a qualitative and quantitative description of matter and energy. Topics include mechanics, rotation, torque, waves, sound, light, electricity. Conceptual discussions of these topics will be expanded to mathematical analyses of real-world applications. Hands-on experimentation and mathematical calculations will be incorporated throughout the course. Algebraic applications are prevalent throughout this course.

Prerequisites: 74% or better in Algebra 1 AND Algebra 2 concepts or by teacher approval  
6 periods per cycle 1.0 credit

Recommended 74% or better in Applied Algebra IA or Algebra I Seminar and Applied Geometry AND concurrent enrollment in Applied Algebra IB or Algebra II, CP or by petition  
6 periods per cycle 1.0 credit in Algebra 3/Trig, Math Analysis, or Trigonometry or by petition  
8 periods per cycle 1.4 credits

- The mathematics course sequence changed for 2013-2014 school year. Consequently, the changes required a correction in the prerequisite.

##### POS 2014-2015 proposed changes

**406 APPLIED PHYSICS 1** (Grades 11-12) This course is designed to introduce students to a qualitative and quantitative description of matter and energy. Topics include mechanics, rotation, torque, waves, sound, light, and electricity. Conceptual discussions of these topics will be expanded to mathematical analyses of real-world applications. Hands-on experimentation and mathematical calculations will be incorporated throughout the course. Algebraic applications are prevalent throughout this course.

Prerequisites: 74% or better in Algebra 1 AND Algebra 2 Concepts or by teacher approval  
6 periods per cycle 1.0 credit

#### 424 Physics 1, Applied:

##### Edited POS 2013-2014

**424 PHYSICS 1, COLLEGE PREPARATORY** (Grades 10-12) This course is an introductory course in physics for the college bound student. Since this is a preparatory course, a thorough understanding of the fundamentals of motion with graphical representation will be stressed. Topics include ~~motion, forces, momentum, energy, rotation, wave motion, optics, and electricity~~ linear motion, Newton's Laws, vectors, nonlinear motion, momentum, work, energy, waves, sound, and basic electrical circuits. Emphasis will be on mathematical concepts and their applications

Prerequisite: 84% or better in Algebra 2 CP AND concurrent enrollment in Geometry, CP  
Concurrent enrollment in Algebra 3/Trig, Math Analysis, or Trigonometry or by petition  
8 periods per cycle 1.4 credits

- Changes in College Board Advanced Placement exams and courses associated with the examinations created changes in the lower level courses.

##### POS 2014-2015 proposed changes

**424 PHYSICS 1, COLLEGE PREPARATORY** (Grades 10-12) This course is an introductory course in physics for college preparatory or technical school students. Since this is a preparatory course, a thorough understanding of the fundamentals of motion with graphical representation will be stressed. Topics include linear motion, Newton's Laws, vectors, nonlinear motion, momentum, work, energy, waves, sound, and basic electrical circuits. Emphasis will be on mathematical concepts and their applications.

Prerequisites: 84% or better in Algebra 2 CP AND concurrent enrollment in Geometry, CP  
8 periods per cycle 1.4 credits

## 426 Physics 2, College Preparatory:

### Edited POS 2013-2014

There is no Physics 2 course currently.

### POS 2014-2015 proposed changes

#### 426 PHYSICS 2, COLLEGE PREPARATORY

(Grades 10-12) This laboratory-based course will offer several topics that not only go into greater depth, but also introduce new concepts from CP Physics 1. This course will cover similar topics to the AP Physics 2: Algebra Based but not to the scope and depth. This course is intended for the student who has an interest in physics and who wishes to learn more about the subject. Topics will include electricity, optics, solids, fluids, heat, thermodynamics, and modern physics. Students will NOT be prepared to take the AP Physics 2: Algebra Based Exam.

Prerequisites: 84% or better in Physics 1 CP OR 80% or better in AP Physics 1: Algebra based course AND concurrent enrollment in Algebra 3/Trig CP or Honors

8 periods per cycle 1.4 credits

- Changes in College Board Advanced Placement exams and courses associated with the examinations created changes in this lower level course.

## 465 Advanced Placement Physics 1 proposed course change from 454 Honors Physics 1:

### Edited POS 2013-2014

**454 HONORS PHYSICS 1** (Grades 10-12) The content of this course is similar to that of CP Physics, but the scope and depth will be accelerated. This course is comparable to an algebra-trigonometric based, introductory college physics course.

Trigonometric applications are prevalent throughout this course. If taken successfully with AP Physics B, Honors, the student will be prepared for the Advanced Placement Examination Level B in Physics.

Prerequisites: 85% or better in Algebra 2 CP or Honors, Geometry CP or Honors AND concurrent enrollment in Algebra 3/Trigonometry CP or Honors  
Recommended 84% or better in CP/Honors Algebra II and Geometry. Concurrent enrollment in Alg. III/Trig, C.P. or Honors

8 periods per cycle 1.4 credits

- Changes in College Board Advanced Placement exams resulted in course title changes to reflect changes to College Board exams for the AP Physics 1: Algebra Based Exam. The course material is very similar.

### POS 2014-2015 proposed changes

#### 465 ADVANCED PLACEMENT PHYSICS 1 (Grade 10-12)

This course was formerly Honors Physics but changed to AP Physics 1 by the College Board. The course will remain similar mathematically to the former Honors Physics course. The content in this course is similar to that of CP Physics, but to a greater scope and depth. This course is comparable to an algebra-trigonometric based, introductory college physics course. Trigonometric applications are prevalent throughout the course. The student will be prepared to take the AP Physics 1: Algebra Based Exam.

Prerequisites: 85% or better in Algebra 2 CP or Honors, Geometry CP or Honors AND concurrent enrollment in Algebra 3/Trigonometry CP or Honors

8 periods per cycle 1.4 credits

## 467 Advanced Placement Physics 2:

### Edited POS 2013-2014

#### 468 PHYSICS ADVANCED PLACEMENT B

(Grades 11-12) This laboratory-based course will offer several topics that not only go into greater depth but also introduce new information. The course is intended for students who wish to major in medicine, engineering, and science. Electronics, Optics, Heat and Thermodynamics, Fluids, Solids, and Modern Physics are topics that will be included in the course. Students who have successfully completed Honors Physics I would be prepared to take the Level B (Algebra/Trig based) Advanced Placement Physics test. This course requires a summer assignment. Prerequisites: Recommended 84% or better in Algebra III/Trigonometry, CP or Honors and Recommended 84% or better in Honors Physics I. Students who were enrolled in CP Physics I and enroll in this course will be required to complete a summer assignment at the level that meets with the physics teacher approval.

8 periods per cycle 1.4 credits

- Changes in College Board Advanced Placement exams resulted in course title changes to reflect changes to College Board exams for the AP Physics 2: Algebra Based Exam. The course material is very similar to the previous AP Physics B.

### POS 2014-2015 proposed course change

**467 ADVANCED PLACEMENT PHYSICS 2** (Grade 11-12) This course was formerly the AP Physics B course but changed by the College Board. This laboratory-based course will offer several topics that not only go into greater depth, but also introduce new concepts from AP Physics 1. This course is intended for students who wish to major in medicine, engineering, and sciences. Electricity, optics, heat, thermodynamics, fluids, solids, and modern physics are topics that will be included. The student will be prepared to take the AP Physics 2: Algebra Based Exam.

Prerequisites: 85% or better in AP Physics 1: Algebra based course OR 90% or better in Physics 1 CP AND 85% or better in Algebra 3/Trig CP or Honors

8 periods per cycle 1.4 credits

## 469 Advanced Placement Physics C:

### Edited POS 2013-2014

#### 469 PHYSICS ADVANCED PLACEMENT C

(Grades 11-12) This course is for students who have a strong background in science and math. The topics are comparable to a first-year calculus based college physics course which includes mechanics and electricity/magnetism. This course will prepare the student for the Advanced Placement Level C Examination in Physics in both Mechanics and Electricity/Magnetism. This course includes a summer preparation in calculus to be completed by the start of school in September.

Prerequisites: Recommended 84% or better in CP/Honors Algebra III/Trigonometry with an Recommended 84% or better in CP/Honors Physics AND concurrent enrollment in Calculus CP. This course requires a summer assignment.

8 periods per cycle 1.4 credits

- This name and course will not change. College Board exam for this course is the AP Physics C: Electricity Mechanics and Electricity Magnetism Exam. Minor changes to the description and prerequisite are included to help students during the course selection process.

### POS 2014-2015 proposed changes

#### 469 PHYSICS ADVANCED PLACEMENT C

(Grades 11-12) This course is for students who have a strong background in science and math. The topics are comparable to a first year calculus-based college physics course which includes mechanics and electricity/magnetism. This course will prepare the students for the Advanced Placement Physics C exam in both mechanics and electricity/magnetism. This course includes a summer calculus assignment for the students who have not had calculus previously which will be due at the start of school.

Prerequisites: 85% or better in Algebra3/Trigonometry CP or Honors and 85% in AP Physics 1 CP OR a 90% or better in Physics 1 CP and concurrent enrollment in AP Calculus AB

8 periods per cycle 1.4 credits

#### 430 Genetics/Microbiology:

##### Edited POS 2013-2014

**430 Genetics/Microbiology (Grades 11-12)** This course studies the general principles of genetics. The cell structure and transport are investigated with emphasis on selected genetic disorders diseases. Mendelian principles of heredity are studied with emphasis on solving problems including monohybrid, dihybrid, intermediate codominance, probability, sex linked, epistasis and cross over inheritance. Other non-mendelian topics will include multiple alleles and polygenic inheritance as applies to blood typing problems. Students will also investigate human pedigrees, DNA, protein synthesis, and DNA biotechnology. Laboratory investigations include microscopic viewing of mitosis, Fast plant and Fruit Fly genetic studies and statistical analysis, biotechnology applications including gel-electrophoresis. The microbiology portion emphasizes microbes that affect the human body. ~~Topics of blood genetics, human pedigrees, DNA, protein synthesis and DNA technology are also included. In the laboratory students will use the microscope, grow Fast plants to study the concept of genetic variety, cross fruit flies and statistically analyze the results. CATLAB (simulated computer program) will be used to study inheritance in a vertebrate organism. The microbiology portion of the course emphasizes microbes that affect human biology.~~ Emphasis is given to the study of viruses and bacteria, metabolism, methods of bacterial control, the immune system and infectious diseases such as TB, AIDS, botulism, food poisoning, anthrax and others. Laboratory work includes staining, growth controls, and investigations, and identification of unknown bacteria.

Prerequisite: Recommended 80% 74% or better in Biology I CP, Chemistry I CP and Algebra 2

8 periods per cycle 1.4 credits

##### POS 2014-2015 proposed changes

**456 Genetics/Microbiology, Honors (Grades 11-12)** This course studies the general principles of genetics. Cell structures and transport are investigated with an emphasis on selected genetic disorders. Mendelian principles of heredity are studied with an emphasis on monohybrid, dihybrid, incomplete, codominance, sex-linked, epistasis, and crossing-over traits and probability statistics. Non-Mendelian topics will include multiple alleles and polygenic inheritance as applies to blood typing problems. Students will also investigate human pedigrees, DNA, protein synthesis, and DNA biotechnology. Laboratory investigations include microscopic viewing of mitosis, Fast plant and Fruit Fly genetic studies and statistical analysis, biotechnology applications including gel-electrophoresis. The microbiology portion emphasizes microbes that affect the human body. Emphasis is given to the study of viruses and bacteria, metabolism, methods of bacterial control, the immune system, and infectious diseases. Laboratory work includes staining, growth controls, and identification of bacterial unknowns. Prerequisites: 80% or better in Biology 1 CP, Chemistry 1 CP, and Algebra 2 CP or teacher approval

8 periods per cycle 1.4 credits

- The Genetics/Microbiology course previously had topics that were honors level material. The course description was changed to reflect the rigor of the honors level course.

#### SOCIAL STUDIES

##### Introduction proposed changes:

- Add to introduction: **Summer reading assignments are required for all Emmaus High School English courses. Parents are encouraged to review the selections with their children, and be aware of those titles with mature content. The summer reading assignment list can be found on the Emmaus High School website, along with book descriptions and the appropriate warnings.**



## **TECHNOLOGY EDUCATION**

### **910 DRAFTING AND DESIGN 2:**

<b>Edited POS 2013-2014</b>	<b>POS 2014-2015 proposed changes</b>
<b>910 DRAFTING AND DESIGN 2 (Grades 9 10-12)</b> This course expands the skills of Drafting and Design I, giving the student a basic understanding of orthographic projection, isometric development, machine drawing, and scale drawings. Process learning and problem solving are key points in this class. Students will be given the assignments on the drawing board and in CAD. Prerequisite: Drafting and Design 1 6 periods per cycle Semester course .50 credit	<b>910 DRAFTING AND DESIGN 2 (Grades 10-12)</b> This course expands the skills of Drafting and Design I, giving the student a basic understanding of orthographic projection, isometric development, machine drawing, and scale drawings. Process learning and problem solving are key points in this class. Students will be given the assignments on the drawing board and in CAD. Prerequisite: Drafting and Design 1 6 periods per cycle Semester course .50 credit

- Due to limited enrollment, upperclassmen will have a better opportunity to get the course. Freshman may still take Drafting 1 and then take Drafting 2 in their upperclassmen years.

## **WELLNESS/FITNESS**

- No changes

## **WORLD LANGUAGES**

- No changes

### **Note:**

- All Roman numerals will be replaced with Arabic numerals.
- All Dual enrollment courses will be edited to read "It may be possible for students to take this course for undergraduate college credits through Lehigh Carbon Community College's Dual Enrollment program." The change should be noted, as the teacher needs to hold the credentials for the dual enrollment option for students.

# Fund Accounting Check Summary

CAPITAL RESERVE - From 12/09/2013 To 12/09/2013

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00001139	H. T. LYONS CONTRACTORS & ENG	EPSP EQUIPMENT EVALUATION.....		2,020.00

## 32-CAPITAL RESERVE FUND

2,020.00

Grand Total Manual Checks : 0.00  
 Grand Total Regular Checks : 2,020.00  
 Grand Total Direct Deposits: 0.00  
 Grand Total Credit Card Payments: 0.00  
 Grand Total All Checks : 2,020.00

# Fund Accounting Check Summary

CF-2010 GOB SERIES A - From 11/14/2013 To 12/09/2013

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00000283	PEROTTO BUILDERS LTD.	WILLOW LANE GENERAL CONTRACT.....		475,000.00
00000284	LIBERTY ENGINEERING INC.	WILLOW LANE ENGINEERING.....		1,374.60
00000285	LOWER MACUNGIE TOWNSHIP	WILLOW LANE ENGINEERING.....		146.52

## 33-2010 SERIES A.

476,521.12

Grand Total Manual Checks : 0.00  
 Grand Total Regular Checks : 476,521.12  
 Grand Total Direct Deposits: 0.00  
 Grand Total Credit Card Payments: 0.00  
 Grand Total All Checks : 476,521.12

#10



## CONTRACT FOR PROFESSIONAL SERVICES

This Contract for Professional Services ("CONTRACT") sets forth YOUR and OUR respective responsibilities and obligations with regard to the PROFESSIONAL SERVICES to be provided by US to YOU. When "YOU" and "YOUR" are used in this CONTRACT, it means the SCHOOL ENTITY that is identified below. When "WE", "US", "PSBA" and "OUR" are used in this CONTRACT, it means the PENNSYLVANIA SCHOOL BOARDS ASSOCIATION, whose address is P.O. Box 2042, Mechanicsburg, PA 17055.

<b><u>Full Legal Name of School District (or other entity):</u></b>  East Penn School District	<b><u>Term of CONTRACT:</u></b>  As stated on "Appendix A" provided to and executed by PSBA and YOU.
<b><u>School District's (or other entity's) Physical Address:</u></b>  800 Pine St. Emmaus, PA 18049	<b><u>PROFESSIONAL SERVICES to be Provided by PSBA and dates for PROFESSIONAL SERVICES to be provided:</u></b>  As stated on "Appendix A" provided to and executed by PSBA and YOU.
<b><u>School District's (or other entity's) Mailing Address:</u></b> 800 Pine St. Emmaus, PA 18049	

## TERMS AND CONDITIONS

1. **CONTRACT.** This CONTRACT consists of the foregoing information, these TERMS AND CONDITIONS and Appendix A. These documents include all items necessary to describe the services and work to be provided by PSBA. The CONTRACT documents are complementary, and what is required by one shall be as binding as if required by all; performance by PSBA shall be required only to the extent consistent with the Contract Documents and reasonably inferable from them as being necessary to produce the indicated results. In the event that there is any alleged or real conflict between any term(s) contained in these TERMS AND CONDITIONS and any term(s) contained in the Appendix, these TERMS AND CONDITIONS shall control.

2. **PRICE.** As stated in Appendix "A."

3. **TIME OF PERFORMANCE.** As stated in Appendix "A."

4. **OWNERSHIP RIGHTS.** PSBA shall retain ownership rights over any submitted report, data, or material, and any software or modifications and any associated documentation that is

designed or developed and delivered to YOU as part of the performance of the CONTRACT. Except for distribution within the school entity or as set forth in Appendix A, no part of PSBA materials may be reproduced, or transmitted in any form or by any means, electronic or mechanical, including photocopying, recording, or otherwise, nor shared with other school entities, without the prior written consent of the PSBA. .

5. **TRADE SECRETS.** The products and professional services provided by PSBA to YOU constitute trade secrets and confidential propriety information consistent with 65 P.S. § 67.708(b)(11).

6. **COMMERCIAL INFORMATION.** The materials and services provided by the PSBA represent commercial information that is privileged and confidential. The disclosure of the materials, oral presentations, policy reviews, or analysis expressed would cause substantial harm to the competitive position of PSBA. The materials should not be forwarded, reproduced, disseminated or transmitted in any form or by any means beyond any school district personnel without the express written consent and approval of the PSBA. The written material includes information, compilations, methods techniques and processes that provide value to the PSBA. This includes but is not limited to any board self-assessments, superintendent evaluations, labor relation opinions, policy examples, teambuilding material, guides, topic outlines, goal setting descriptions, board self assessments, workshop handouts, workshop presentations, seminar handouts, seminar presentations, electronic presentations, electronic communication, written communication, salary schedule analysis, fiscal health evaluations, collective bargaining fact-finding communication, arbitration support, negotiations support, financial support, budgetary support, sample job descriptions, training packets, reference guides, sample contracts, sample agreements, PSBA contracts, study results, graphs, photographs, subscription descriptions, applications, permissible/non-permissible reference, interview facilitation guidelines/procedures, evaluation tool materials and or any other written or otherwise material provided by the PSBA. The material derives independent economic value from not being generally known to and not being readily ascertainable by proper means by other persons or entities who can obtain economic value from the disclosure or use of PSBA's materials. YOU should use all reasonable means under the circumstances to maintain the confidentiality of the materials. The material should not be forwarded, reproduced, disseminated or transmitted in any form or by any means to any person or entity without the express written consent of the PSBA.

7. **CONFIDENTIAL INFORMATION.** "Confidential Information" means all information, materials, data, processes, procedures, methods, documentation, records, drawings, designs, specifications, test results, evaluations, and know-how supplied by, or at the direction of, either party to the other party in any form and whether or not marked or labeled as being confidential or proprietary, including without limitation, the material provided as part of professional services by PSBA to YOU. Before disclosing any Confidential Information under court order or operation of law, YOU shall provide PSBA with such reasonable notice as is possible so as to allow the opportunity to object to or limit such disclosure. The parties also agree that a violation of the covenants described in this paragraph may cause irreparable and substantial damage and that no adequate remedy may be available at law or in equity. As the result, any such violation may be enjoined through injunctive proceedings in addition to any other rights and remedies available at law or in equity. A party will promptly notify the other party if it becomes aware of any unauthorized use or disclosure of Confidential Information of the other party and will take such action as may be reasonably necessary and legally permissible to terminate or remedy any unauthorized use or disclosure that results from any act or omission of the party or any of its employees, subcontractors or agents.

8. TERMINATION PROVISIONS. PSBA and YOU each have the right to terminate this CONTRACT at any time and with or without cause, effective upon written notice to the other party. PSBA shall be paid for SERVICES satisfactorily completed prior to the effective date of the termination.

9. FORCE MAJEURE. Neither party shall be liable for any delay or failure to perform its obligations under this Agreement (other than obligations of payment) if such delay or failure arises from any cause(s) beyond the reasonable control of such party, including but not limited to third party labor disputes, third party strikes, other third party labor or industrial disturbances, act of God, floods, lightning, earthquakes, shortages of materials, rationing, utility or communication failures, casualty, war, acts of public enemy, riots, insurrections, embargoes, blockages, actions, restrictions, new or changed regulations or orders of any governmental agency or subdivision thereof.

10. CHOICE OF LAW. This CONTRACT shall be governed by and interpreted and enforced in accordance with the laws of the Commonwealth of Pennsylvania (without regard to any conflict of laws provisions) and the decisions of the Pennsylvania courts.

11. INTEGRATION. The terms set forth in this CONTRACT constitute the entire agreement between the parties. No modifications, alterations, changes, or waiver to such terms shall be valid or binding unless accomplished by a written amendment signed by properly authorized representatives of both parties.

12. LIMITATION OF LIABILITY. PSBA's liability arising out of this agreement will be limited to refund of the price as stated in Appendix "A". In no event will PSBA be liable for any special, consequential, incidental or indirect damages (including without limitation loss of profit) whether or not PSBA has been advised of the possibility of such loss, however caused and on any theory of liability arising out of this CONTRACT. This exclusion applies to any liability that may arise out of third-party claims against YOU.

13. SURVIVAL OF DESIGNATED PROVISIONS BEYOND TERMINATION OF CONTRACT. Notwithstanding anything herein to the contrary, the following provisions of this CONTRACT shall survive termination of this CONTRACT:

- a. The Ownership Rights provisions in paragraph 4;
- b. The Trade Secrets provisions in paragraph 5;
- c. The Commercial Information provisions in paragraph 6;
- d. The Confidential Information provisions in paragraph 7;

14. AUTHORITY. All persons signing this CONTRACT on behalf of PSBA and YOU hereby personally covenant and warrant that they are authorized to enter into this CONTRACT by the governing body of PSBA and YOUR governing board.

15. CONTEXT. Reference in this CONTRACT to the singular shall be meant to include reference to the plural and vice versa. Reference in this CONTRACT to the masculine gender shall be meant to include the female and neuter and vice versa.

16. HEADINGS. The headings of any Section or Paragraph hereof are for reference purposes only and shall not in any way affect the meaning or interpretation thereof.

17. SEVERABILITY. All agreements and covenants herein contained are severable. In the event that any provision of this CONTRACT should be held to be unenforceable, the validity and enforceability of the remaining provisions hereof shall not be affected thereby. Any court construing this CONTRACT is expressly granted the authority to revise any invalid or unenforceable provision hereof in order to render same enforceable.

East Penn School District

Pennsylvania School Boards Association

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: School Board President

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: School Board Secretary

Date: \_\_\_\_\_

## **APPENDIX A. EXECUTIVE SEARCH**

PSBA agrees to provide professional consultation and clerical services to the **East Penn School District** in the selection of a new Superintendent of Schools and the Board Secretary & Executive Assistant to the Superintendent. This process will include six phases:

- Phase I:** Planning the Search
- Phase II:** Advertising, Candidate Recruitment and Paperwork Management
- Phase III:** Screening and Selection for Interviews
- Phase IV:** References

The details of each phase are outlined in the bid proposal submitted to the district. The Executive Search will follow a schedule developed by the consultant and the board of school directors, which is open to necessary adjustments, and will continue until a superintendent is appointed.

In return for the above services, the **East Penn School District** shall pay PSBA a fee as follows: \$6,000 (\$4,500, superintendent, \$1,500, Board Secretary & Executive Assistant to the Superintendent), with no additional charges or expenses, except in the case of “extreme mailings,” advertisements in regional or national publications.

This fee shall be divided into five stages of billing commencing with an initial billing of \$1,650 at the beginning of the search, two additional billings during the search of \$900, one at candidate appointment of \$900 and a final billing of \$1,650 at the conclusion of the search.

**A Proposal to  
Undertake a Comprehensive Analysis of  
Demographics and Community Growth  
Patterns and Generate Projections  
of Public School Enrollments in the  
East Penn School District**

Submitted for the Consideration of the  
Administration and School Board of the  
East Penn School District

Prepared by:

Pennsylvania Economy League, Central PA, LLC  
88 North Franklin Street, Suite 200  
Wilkes-Barre, PA 18701-1393

November 1, 2013



**A Proposal to  
Undertake a Comprehensive Analysis of  
Demographics and Community Growth  
Patterns and Generate Projections  
of Public School Enrollments in the  
East Penn School District**

**I. PURPOSE**

The purpose of this proposal is to define the study's objective and the scope of services to be provided by the Pennsylvania Economy League, Central PA, LLC, to the East Penn School District, and the terms and conditions under which they would be provided.

**II. OBJECTIVE**

The objective of the proposed study is to determine the future pattern of enrollments in the East Penn School District with a view to providing a base of reliable data for use by district administrators, board members, and the public in making decisions regarding the district's future classroom, program, and staffing needs.

**III. SCOPE OF SERVICES**

In order to accomplish the objective of the study, PEL will perform the following major items of work (which are enumerated in the attached outline):

- A. Review population trends, birth patterns, age composition of the child population, migration of families and children, the proportion of children attending nonpublic schools, and historical public school enrollment trends.
- B. Review community development activity including the annual number of building and/or occupancy permits issued for new and/or rehabilitated housing units during the recent past; new housing developments and related activity recently completed and underway or planned; turnover in existing housing; the relationship of children to housing units; the amount of undeveloped land available in the district; and other factors capable of influencing growth.
- C. To the extent possible organize data on planned dwelling unit construction by various attendance areas in order to give the district a clear indication of where planned new housing unit activity—by number and by type—will be concentrated over the next several years. Similarly, population and birth data will be presented for each of the district's municipalities.
- D. Provide aggregate districtwide enrollment projections by grade and current grade alignment for the next ten years. These projections will incorporate the recent

experience in the district with respect to pupil progression and will be strongly influenced by the various demographic and community growth data which will be analyzed as part of Work Items A. and B.

#### **IV. FINAL REPORT**

The final report presented to the Board of School Directors will include PEL's findings and conclusions with appropriate graphic and tabular presentation. PEL will provide the district with five copies of its written report upon completion of the study, as well as an Adobe PDF document on CDROM. Additional bound report copies will be provided at a charge of \$15 per copy to cover production and shipment costs. PEL will make itself available for a single public meeting/presentation on the substance of the draft or final report.

#### **V. DATA TO BE FURNISHED TO PEL**

All information, data, reports, records, and other documents necessary for carrying out the above items of work are to be furnished to PEL without charge by the district and/or its agent(s), and in the case of building permits and related information, the municipalities which form the district. Data to be provided by the district shall include, but not be limited to, consistent and compatible historical enrollment figures for school years 2003-04 through 2013-14 (by grade, by school) which were due at the Department of Education by October 15. PEL would also need consistent, compatible, and reliable aggregate figures by grade for district children enrolled in private/parochial schools, charter schools, cyber schools, home schools, full-time comprehensive area vocational-technical schools, full-time Intermediate Unit special education programs (even if educated in district classrooms assigned to the Intermediate Unit), other out-of-district special education programs, state-owned schools, full-time consortium-operated alternative schools, and juvenile correctional institutions—for school years 2003-04 through 2013-14. If essential information cannot be provided to PEL by the district within 30 days of the project initiation date, the timetable may have to be altered accordingly. Similarly, failure of the district, its agents, or its municipalities to provide all data requested may preclude PEL from completing all phases of this project as proposed. Any charges to PEL by third parties for services or materials deemed necessary for the successful completion of this examination will be passed through to the East Penn School District—provided PEL receives the prior written approval of the district.

## **VI. COOPERATION OF BOARD, STAFF, AND/OR AGENT(S)**

It is understood that the successful completion of the study in the time period proposed herein will require the full cooperation of the board, its staff, and/or its agent(s), and representatives of the district's member municipalities, and others whose data and judgments are needed, and that such cooperation will be provided to PEL. To help ensure this cooperation, the district agrees to send a letter of introduction to the district's member municipalities within 30 days of the initiation of the project and to provide PEL with the names, phone numbers, and addresses of appropriate individuals in order to facilitate personal or telephone interviews.

## **VII. TIME OF PERFORMANCE**

PEL is prepared to begin this study as early as January 6, 2014, and while we would issue a full draft report within three to four months of the project's initiation. Any inordinate delay in authorizing PEL to proceed with this project may jeopardize our ability to complete it within the time frame outlined, as would any delay caused by failure to receive necessary data in a timely manner or by any other circumstances that are beyond our control.

## **VIII. COMPENSATION**

All charges for this study will total \$16,000 unless PEL is charged by a third party for data needed to successfully complete its assignment in which case these costs would be passed on to the district as indicated in Section V of this proposal. Payments to PEL for services rendered will be made upon submission of statements at appropriate intervals in the course of the study.

## **IX. THE ORGANIZATION AND ITS STAFF**

The Pennsylvania Economy League has been in the business of assisting state and local government officials and the general public in Pennsylvania since 1936. PEL is an independent nonprofit corporation, organized to achieve more effective and economical state and local government in Pennsylvania. To accomplish its purpose, PEL conducts research and analyses and provides technical assistance involving government programs, organization, management, and financing, and makes the results available to both public officials and citizens to aid them in arriving at informed and intelligent public policy decisions.

PEL staff members, Susan M. Baker, and Charles W. Watters under the direction of Gerald E. Cross will be primarily involved in the project; their profiles are attached. Other Central Division staff will be utilized as required, and the entire PEL statewide professional staff would be available as needed.

**X. WITHDRAWAL OF PROPOSAL**

PEL reserves the right to withdraw this proposal if it is not favorably acted upon by the district within 60 days.

**XI. MODIFICATIONS**

This agreement can be modified only with the written approval of both parties.



\_\_\_\_\_ We Concur With This Proposal As Submitted

Signed for the East Penn School District: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

2013pf

**PENNSYLVANIA ECONOMY LEAGUE  
CENTRAL PA DIVISION**

**OUTLINE OF EAST PENN SCHOOL DISTRICT  
DEMOGRAPHIC AND COMMUNITY GROWTH ANALYSIS AND  
PUBLIC SCHOOL ENROLLMENT PROJECTION STUDY**

**I. General Characteristics and Community Development**

- A. Population Trends, Estimates, and Projections—1970 to 2010, by Municipality
- B. Trend in Housing Units—1970 to 2000, by Municipality
- C. New Housing Units Authorized—2000 to Most Recent, by Municipality
- D. Turnover in Existing Housing Stock—2000 to Most Recent, by Municipality
- E. Zoning Provisions, Available Land, and Infrastructure Considerations, by Municipality
- F. Ongoing and Proposed Subdivision Activity, by Municipality and Building Attendance Areas
- G. Relationship of Population, Housing Units, and Enrollments—1970 to Most Recent
- H. Relationship of Children to Housing Units—1970 to Most Recent
- I. Related Considerations

**II. Birth Patterns**

- A. District Birth Trends—1970 to Most Recent, by Municipality
- B. District Birth Trends in Relation to County Birth Trends—1970 to Most Recent
- C. Trends in Births Per 1,000 Population and 1,000 Housing Units—1970 to Most Recent
- D. Related Considerations

**III. Migration Patterns and Age Composition of the Child Population**

- A. Natural Change in Population—1970 to Most Recent
- B. Migration Patterns and Progression of School-age Population Based on:
  - 1. U.S. Census Figures—1970, 1980, 1990, 2000, and Most Recent Estimates
  - 2. Birth Patterns and U.S. Census Figures, By Age—1970 to Most Recent
  - 3. District Children Enrolled in Private/Parochial Schools, Home Schools, Charter Schools, Cyber Schools, Full-time Comprehensive Area Vocational Technical Schools, Full-time Intermediate Unit Special Education Programs (Even if Educated in District Classrooms Assigned to the Intermediate Unit), Other Full-time Out-of-District Special Education Programs, State-owned Schools, Full-time Consortium-operated Alternative Schools, and Juvenile Correctional Institutions—Past Ten Years
  - 4. Actual Enrollment Figures— Past Ten Years

- C. Relationship of Cumulative Births to Public School Enrollments—Past Ten Years
- D. Related Considerations

#### **IV. Enrollment Trends and Projections**

- A. Enrollment Trends by Grade Organization—Past Ten Years
- B. Trend in District Residents Attending Nonpublic Schools, Engaged in Home Schooling, or Enrolled in Full-time Voc-tech/Career and Technical Training Center Programs—Past Ten Years
- C. Kindergarten Enrollments in Relation to Births—Five Years Prior
- D. Relationship of Transitional Pupils (if any) to First Grade Enrollments—Past Ten Years
- E. Description of Projection Methodology
- F. Changes in Grade Progression Ratios, by Grade Organization—Past Five Years
- G. Aggregate Primary Enrollment Projections (Next Five Years), by Grade Organization
- H. Aggregate Extended Enrollment Projections (Subsequent Five Years), by Grade Organization
- I. Perspective on Accuracy

**PENNSYLVANIA ECONOMY LEAGUE  
CENTRAL PA DIVISION**

**SCHOOL-RELATED RESEARCH ACTIVITIES**

The Pennsylvania Economy League is a nonpartisan, nonprofit organization that for more than 75 years has been helping state and local government officials meet the increasingly complex demands placed upon them. PEL has a long tradition of involvement in matters relating to public school planning, management, and finance. In terms of the broad issues, PEL helped to develop Pennsylvania's first major school subsidy revision (by serving as the staff of the Lawrence Commission) and similarly assisted the Scranton Commission on School Finances in significantly modernizing the plan. Subsequently, PEL reviewed and analyzed various subsidy proposals at the request of the Governor, the Pennsylvania General Assembly, and/or the Department of Education. PEL has also been involved in tax reform efforts over the years; was very active in the movement to reorganize school districts during the 1960s and prior; and in 1981 was commissioned by the State Senate to assess the administrative, operating, and financial impact of 30 state and federal mandates on school districts. In 1996 PEL completed a similar analysis focusing on school districts in southeastern Pennsylvania.

In 2001 PEL developed the content for the Pennsylvania Department of Education's *School Finance 101* website. PEL's role was to produce a primer highlighting the key issues associated with the financial operations of public school districts in Pennsylvania with a view to identifying how districts generate their financial resources and the purposes for which they are used. The website was designed to help citizens and decision-makers better understand the key concepts of public school finance in the Commonwealth.

With respect to individual school districts, PEL has undertaken more than 150 comprehensive analyses of demographic, community growth, and enrollment patterns that produced long-range enrollment projections. PEL has also examined districts' building utilization patterns; assisted districts in reducing tax collection costs and in making tax collection efforts more effective; aided in personnel matters ranging from developing job classification and pay plans to helping districts prepare for fact finding involving organized employees; and reviewed school districts' operations and various aspects of their finances to provide blueprints for short- and long-term financial and operational decision-making.

The common theme of all of PEL's work is to provide facts and objective analyses to public officials and the general public so that sound public policy decisions can result. As a nonprofit organization, PEL has been widely recognized for its independence and as being free of partisan considerations, vested interests, profit motivation, or other factors that can often be perceived as clouding government decision-making.

**The following pages provide a partial listing of PEL's school-related research activities.**

**Enrollment Trends and Projections:**

Radnor Township School District – Underway  
Central York School District (Update) – Underway  
Tredyffrin-Easttown School District (Update) – Underway  
Abington School District – Underway  
York Suburban School District (Update) – Underway  
Eastern Lebanon County School District (Update) – September 2013  
Chambersburg Area School District – March 2013  
Norristown Area School District – February 2013  
Council Rock School District – February 2013  
Palmyra Area School District (Update) – December 2012  
Souderton Area School District (Update) – March 2012  
Middletown Area School District – March 2012  
Mechanicsburg Area School District (Update) – January 2012  
Pennridge School District (Update) – December 2011  
Eastern Lancaster County School District (Update) – December 2011  
Boyertown Area School District – October 2011  
Northeastern School District (Update) – May 2011  
Wissahickon School District – January 2011  
North Schuylkill School District – January 2011  
Quakertown Community School District – August 2010  
Avon Grove School District (Update) – April 2010  
West York Area School District – January 2010  
Pennridge School District (Update) – June 2009  
Bristol Township School District – February 2009  
Central Bucks School District – January 2009  
Upper Merion Area School District (Update) – July 2008  
Central York School District (Update) – July 2008  
Danville Area School District – June 2008  
Wellsboro Area School District – March 2008  
Crestwood School District – February 2008  
Wilson School District (Update) – February 2008  
Ephrata Area School District – December 2007  
Blue Mountain School District (Update) – November 2007  
Avon Grove School District (Update) – July 2007  
Palmyra Area School District (Update) – May 2007  
Northern Lehigh School District – May 2007  
Northwest Area School District – May 2007  
Central Dauphin School District (Update) – May 2007  
Eastern Lebanon County School District – April 2007  
Council Rock School District – March 2007  
Upper Merion Area School District – February 2007  
Gettysburg Area School District – January 2007  
Conewago Valley School District – January 2007  
Lebanon School District – November 2006  
Donegal School District – November 2006  
Tredyffrin-Easttown School District (Update) – May 2006  
Mechanicsburg Area School District – March 2006  
Central York School District (Update) – March 2006  
Eastern Lancaster County School District – January 2006  
Pennridge School District – January 2006



**Enrollment Trends and Projections (continued):**

Chambersburg Area School District – January 2006  
Brandywine Heights School District – December 2005  
South Western York School District – July 2005  
Coatesville Area School District – July 2005  
Manheim Township School District – June 2005  
Solanco School District – May 2005  
Stroudsburg Area School District (Update) – May 2005  
Tredyffrin-Easttown School District (Update) – April 2005  
Spring-Ford School District (Update) – April 2005  
Avon Grove School District (Update) – March 2005  
Wilson School District (Update) – March 2005  
Muhlenberg School District (Update) – March 2005  
Allentown School District – February 2005  
Cornwall-Lebanon School District - February 2005  
Great Valley School District (Update) – January 2005  
Northeastern York School District – December 2004  
Upper Perkiomen School District – November 2004  
York Suburban School District – November 2004  
South Middleton School District – June 2004  
Hamburg Area School District – June 2004  
Palmyra Area School District – April 2004  
Souderton Area School District (Update) – February 2004  
Dallastown Area School District (Update) – December 2003  
Great Valley School District (Update) – November 2003  
Keystone Central School District – September 2003  
Wyoming Area School District – April 2003  
Harrisburg School District – April 2003  
Kennett Consolidated School District – April 2003  
Abington School District – March 2003  
Red Lion Area School District – January 2003  
Spring-Ford Area School District (Update) – January 2003  
Avon Grove School District – June 2002  
Northampton Area School District (Update) – May 2002  
Upper Darby School District – March 2002  
Wilkes-Barre Area School District – March 2002  
Penn-Delco School District (Update) – February 2002  
Wilson School District (Update) – February 2002  
Central York School District (Update) – February 2002  
Neshaminy School District – May 2001  
Tredyffrin-Easttown School District (Update) – May 2001  
Interboro School District (Update) – May 2001  
Souderton Area School District (Update) – May 2001  
Blue Mountain School District (Update) – March 2001  
Colonial School District (Update) – March 2001  
Central Dauphin School District (Update) – February 2001  
Stroudsburg Area School District – December 2000  
Eastern Lancaster County School District (Update) – December 2000  
Greater Johnstown School District – December 2000  
Saucon Valley School District (Update) – December 2000  
Wissahickon School District – November 2000

**Enrollment Trends and Projections (continued):**

Bellefonte Area School District – February 2000  
Fleetwood Area School District (Update) – January 2000  
Dallastown Area School District (Update) – December 1999  
Whitehall-Coplay School District – December 1999  
Pequea Valley School District – November 1999  
Lancaster School District – September 1999  
Oley Valley School District – July 1999  
Penn Delco School District – July 1999  
Muhlenberg School District (Update) – June 1999  
Twin Valley School District (Update) – March 1999  
Halifax Area School District – December 1998  
Great Valley School District – December 1998  
Conestoga Valley School District (Update) – December 1998  
Loyalsock Township School District – December 1998  
Spring-Ford Area School District (Update) – August 1998  
Penn Cambria School District – August 1998  
Coatesville Area School District (Update) – August 1998  
Tredyffrin-Easttown School District (Update) – April 1998  
Cumberland Valley School District – April 1998  
Central York School District (Update) – February 1998  
Central Dauphin School District (Update) – December 1997  
Wilson School District (Update) – December 1997  
Bangor Area School District – November 1997  
Nazareth Area School District – July 1997  
Carlisle Area School District – July 1997  
Chester-Upland School District – June 1997  
Radnor Township School District – June 1997  
Souderton Area School District – April 1997  
Exeter Township School District – April 1997  
Interboro School District – March 1997  
South Middleton School District – February 1997  
Northampton Area School District (Update) – February 1997  
Lower Dauphin School District – January 1997  
Colonial School District – July 1996  
Southern Columbia Area School District – July 1996  
Conestoga Valley School District (Update) – January 1996  
Eastern Lebanon County School District – January 1996  
Derry Township School District – December 1995  
Dallastown Area School District – December 1995  
Fleetwood Area School District (Update) – February 1995  
Central Dauphin School District (Update) – January 1995  
Muhlenberg School District (Update) – November 1994  
Central York School District (Update) – July 1994  
Wilson School District (Update) – July 1994  
Wyoming Valley West School District – May 1994  
Antietam School District – November 1993  
Daniel Boone Area School District (Update) – July 1993

**School Facilities Utilization:**

Keystone Central School District – September 2003  
Montgomery Area School District – October 1997  
Nazareth Area School District – July 1997  
Colonial School District – July 1996  
Wyoming Valley West School District – May 1994  
Coatesville Area School District – December 1992  
Keystone Oaks School District – December 1992  
Crawford Central School District – April 1991  
Keystone Central School District – March 1991  
Beaver Area School District – October 1990  
Blairsville-Saltsburg School District – April 1990  
Brownsville Area School District – April 1990  
Greater Latrobe School District – April 1989  
Mars School District – March 1989  
Derry Area School District – January 1989  
Scranton School District – February 1989  
Saucon Valley School District – May 1989  
Reynolds School District – June 1988  
Steel Valley School District – December 1987  
Burrell School District – March 1987

**Fiscal and Operational Analyses:**

Penn Cambria School District – September 1998  
Keystone Central School District – March 1991  
Beaver Area School District – October 1990  
Philadelphia School District – October 1990  
Tyrone School District – June 1990  
Williamsport Area School District – December 1989  
Scranton School District – February 1989  
Norristown Area School District – June 1988  
Reynolds School District – June 1988  
Centennial School District – November 1987  
Chichester School District – October 1987  
Steel Valley School District – March 1987  
Lower Dauphin School District – December 1985  
Easton Area School District – October 1985

**Analysis of Tax Trends and Potential Yields:**

Sayre Area School District – November 1996  
Cheltenham Township School District – December 1992  
Radnor School District – December 1992  
Hatboro-Horsham School District – December 1992

**Examinations of Tax Collection Policies, Procedures, and Costs:**

Sayre Area School District – November 1996  
Yough School District – February 1987  
Beaver Area School District – December 1984  
Pleasant Valley School District – November 1991  
Wilksburg School District and Borough – October 1985  
Derry Township School District – November 1984 and November 1980

**Personnel Related Studies:**

Elizabethtown Area School District (Update) – May 2003  
Lampeter-Strasburg School District – October 1999  
Waynesboro Area School District – September 1999  
Conestoga Valley School District (Update) – June 1999  
Northern Lebanon School District – January 1999  
Conestoga Valley School District – April 1998  
Elizabethtown Area School District – December 1997  
West Shore School District – February 1996  
Palmyra Area School District – September 1994  
Comparative Analysis of Total Compensation of Public School Teachers  
and Comparable Private Sector Jobs in Delaware and Chester Counties – February 1993  
Comparative Analysis of Total Compensation of Public School Teachers  
and Comparable Private Sector Jobs in Lehigh County – June 1992  
Burgettstown School District – December 1991  
Comparative Analysis of Total Compensation of Public School Teachers  
and Comparable Private Sector Jobs in York County – February 1991  
West Shore School District – February 1990  
Philadelphia School District – March 1988  
Chichester School District – October 1987  
West Shore School District – May 1987

**Other Projects:**

Pennsylvania Department of Education: *School Finance 101* Website – August 2001  
Lehigh Valley School Districts and Intermediate Units: Opportunities for  
Sharing of Services – October 1999  
Troy Area School District: Analysis of Cost and Impact of Various Building  
Proposals – December 1997  
Williamsport Area School District: Analysis of Cost and Impact of Various  
Building Proposals – September 1996  
Fox Chapel and Riverview School Districts: Consolidation—Intercommunity  
Strategic Planning – June 1993  
Richland and Forest Hills School Districts—Intercommunity Strategic Planning –  
June 1993  
Center Area and Monaca School Districts—Merger Study – 1993  
Shenango Valley School District Cooperation – August 1992

## **PENNSYLVANIA ECONOMY LEAGUE STAFF PROFILE**

**Susan M. Baker**

**Research Associate**

**Central PA Division**

### **Education:**

B.A. (magna cum laude) - Government, King's College (1977)

M.P.A. - Pennsylvania State University, Capitol Campus (1982)

### **Experience with PEL:**

Joined PEL in 1983. Planned, organized, conducted, and/or participated in a variety of fiscal, management, and related studies involving counties, municipalities, and school districts. Specific projects have included:

Detailed analyses of community growth patterns and projections of enrollments for the Antietam, Avon Grove, Bangor Area, Bellefonte Area, Blue Mountain, Boyertown Area, Carlisle Area, Central Dauphin, Central York, Chester-Upland, Coatesville Area, Colonial, Conestoga Valley, Conrad Weiser Area, Crestwood, Cumberland Valley, Dallastown Area, Daniel Boone Area, Derry Township, East Lycoming, Eastern Lancaster County, Eastern Lebanon County, Exeter Township, Fleetwood Area, Governor Mifflin, Great Valley, Halifax Area, Interboro, Keystone Central, Johnstown Area, Lancaster, Lewisburg Area, Lower Dauphin, Loyalsock Township, Manheim Township, Montrose Area, Muhlenberg, Nazareth Area, Neshaminy, Northampton Area, Oley Valley, Penn Cambria, Penn-Delco, Pequea Valley, Radnor Township, Reading, Red Lion Area, Saucon Valley, Schuylkill Valley, Scranton City, Selinsgrove Area, Souderton Area, South Middleton, Southern Columbia Area, Spring-Ford Area, Spring Grove Area, Stroudsburg Area, Tredyffrin-Easttown, Twin Valley, Upper Darby, Valley View, West York Area, Whitehall-Coplay, Wilkes-Barre Area, Wilson, Wissahickon, and Wyoming Valley West school districts.

Comprehensive studies of the finances, enrollments, staffing, operations, management, and/or building utilization for the Easton Area, Keystone Central, Lower Dauphin, Montgomery Area, Nazareth Area, Pen Argyl Area, Scranton City, and Williamsport Area school districts.

Review of tax collection policies, procedures, and costs in the Sayre Area, Derry Township, and Pleasant Valley school districts and the Township of Derry.

Measuring the impact of the LERTA Program in Williamsport.

Preparation of data for arbitration involving police and fire fighters in the cities of Reading, Wilkes-Barre, and Lebanon; Tamaqua Borough's police department, and Monroe County's correction officers.

Survey of community attitudes in the Lehigh Valley regarding the need for local involvement in the health care facilities planning and review process.

### **Other Professional Experience:**

Cromer and Young Group, Inc., Harrisburg, PA – Research Department Coordinator.

## PENNSYLVANIA ECONOMY LEAGUE STAFF PROFILE

**Charles W. Watters**

**Senior Research Associate**

**Central PA Division**

### **Education:**

B.A. - Government, King's College (1968)

M.A. - Political Science, University of Tennessee (1971)

### **Experience with PEL:**

Joined PEL in 1969. Planned, organized, directed, conducted, reviewed, and/or presented a wide variety of research involving counties, municipalities, school districts, and authorities. These projects have involved budgeting; management and financial analysis; long-range financial and operational planning; productivity improvement; administrative procedures; service options; municipal merger and consolidation; government restructuring and charter drafting; rate structure analysis; personnel and labor relations; and school enrollment projections, among others.

Among the jurisdictions covered by specific projects are Clinton, Dauphin, Lackawanna, Lancaster, Lehigh, Luzerne, Lycoming, Monroe, Northampton, and Schuylkill counties; Bethlehem, Harrisburg, Lebanon, Reading, Scranton, Wilkes-Barre, Williamsport, and York cities; Bristol, Edwardsville, Kingston, Mount Penn, Nazareth, Schuylkill Haven, West Pittston, Wyomissing, and Wyomissing Hills boroughs; the Town of Bloomsburg; Derry, Hampden, Lancaster, Muhlenberg, Plains, Salisbury, Spring, Springettsbury, Susquehanna, and York townships; and the Antietam, Avon Grove, Bellefonte Area, Blue Mountain, Boyertown Area, Brandywine Heights Area, Carlisle Area, Central Dauphin, Central York, Chambersburg Area, Coatesville Area, Colonial, Conestoga Valley, Conewago Valley, Conrad Weiser Area, Council Rock, Crestwood, Cumberland Valley, Dallastown Area, Daniel Boone Area, Danville Area, Derry Township, Donegal, East Lycoming, Eastern Lancaster County, Eastern Lebanon County, Ephrata Area, Exeter Township, Fleetwood Area, Gettysburg Area, Governor Mifflin, Great Valley, Halifax Area, Interboro, Keystone Central, Lebanon, Lower Dauphin, Manheim Township, Mechanicsburg Area, Montgomery Area, Muhlenberg, Nazareth Area, Northampton Area, Northeastern York, Northern Lehigh, Northwest Area, Neshaminy, Oley Valley, Penn Delco, Pennridge, Pequea Valley, Radnor Township, Reading, Red Lion Area, Saucon Valley, Schuylkill Valley, Scranton City, Souderton Area, South Middleton, South Western, Spring-Ford, Spring Grove Area, Stroudsburg Area, Troy Area, Tredyffrin-Easttown, Twin Valley, Upper Darby, Upper Merion, Wellsboro Area, West York Area, Whitehall-Coplay, Wissahickon, Wilkes-Barre Area, Williamsport Area, Wilson, Wyoming Valley West, and York City school districts; and the Town of Bloomsburg Municipal Authority, Ephrata Area Joint Authority, and the East Cocalico Township Authority.

Examples of projects range from developing a recovery plan for a financially distressed municipality, to projecting public school enrollments, to assessing the feasibility of merging municipalities, to assessing a community's financial resources, to analyzing service delivery including water service and police and fire protection.

Provided technical assistance to several Act 62 Government Study Commissions including Clinton, Lancaster, Luzerne, and Schuylkill counties and the boroughs of Kingston, Freeland, and Towanda; served as a member of a city charter transition committee; and participated as expert witness in fact-finding and arbitration hearings under Pennsylvania's collective bargaining laws.

Served (concurrent with his PEL position) as Coordinator of Planning Task Force of the Committee for Economic Growth of the Greater Wilkes-Barre Partnership.

## **PENNSYLVANIA ECONOMY LEAGUE STAFF PROFILE**

**Gerald E. Cross**

**Executive Director**

**Central PA Division**

### **Education:**

B.A. - Government, King's College (1976)

M.P.A. - Pennsylvania State University, Capitol Campus (1977)

### **Experience with PEL:**

Joined PEL in 1988. Participates in a variety of fiscal, management, and related studies involving municipalities and school districts; developed and maintains the Central Division's website and intranet; and coordinates PEL's internal data base for real estate tax analyses, municipal and school district financial statistics, public school enrollment projections, education statistics, and special research activities. Specific projects have included:

Data preparation and developing the Structuring Health Community Research Series; developing Act 47 financial recovery plans for the cities of Scranton, Harrisburg, and Nanticoke; developing models for tax base sharing and revenue sharing in Lehigh Valley; analysis of the impact on cost and financing of services in host municipalities of the state system of higher education; financial and operational feasibility study of joint delivery of water services in the Ephrata Area Joint Authority and the East Cocalico Township Authority; assisting government study commissions in Luzerne, Clinton, and Lancaster counties; consulting for the Government Financial Officers Association (GFOA) in Adams and Blair counties; comparative analysis of compensation of public school teachers and comparable private sector positions in York County and Lehigh County; analyzing the feasibility of merging Temple Borough and Muhlenberg Township; Wyomissing and Wyomissing Hills boroughs, and Mount Penn Borough and Lower Alsace Township; analyzing fire and/or police services in multiple municipalities and in Council of Governments; analyzing financial trends in multiple cities, boroughs, and townships; preparing wage, benefit, demographic, and economic data for arbitration involving Lehigh, Tamaqua, and West Pittston boroughs and Monroe County; and detailed analyses of community growth patterns and projections of enrollments for more than 125 school districts.

### **Other Professional Experience:**

Served as Community Development Director for Forest City Borough, where he was responsible for program management, housing rehabilitation, small business development, industrial development, senior citizens housing, and infrastructure installations. During his tenure Forest City was selected as one of the 100 outstanding community development programs in the country.

Served as Local Government Specialist with the Pennsylvania Department of Community Affairs providing technical assistance to municipalities.

Served as Small Community Advisor for the Pennsylvania Department of Community Affairs and was assigned to the Borough of Forest City. He was responsible for a community-wide needs assessment and prepared surveys of citizen attitudes, organized citizens advisory committees, and coordinated federal, state, and local resource development.

Served as Assistant Manager for Lemoyne Borough, where he was responsible for assisting in zoning administration, codes enforcement, public works, budgeting, and personnel management.

Mr. Cross is a Board Member and Treasurer of both a municipal and a regional sewer authority.

# Fund Accounting Check Summary

PLGIT - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 11/22/2013 and 12/09/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*EGA^ VRL	THE BANK OF NEW YORK	EGA 1996 VRL; WIRED 12/2/13.....		4,746.58
*EGA^E-19	US BANK-WIRE TRANSFER	EGA SERIES E-19; WIRED 12/2/13....		8,607.26
*EGA^H-20	US BANK-WIRE TRANSFER	EGA SERIES H-20; WIRED 12/2/13....		8,697.86
*GOB*A07A	US BANK-WIRE TRANSFER	GOB SERIES A OF 2007, SUB A13; WIR		10,781.73
		10-GENERAL FUND	32,833.43	
		Grand Total Manual Checks :	32,833.43	
		Grand Total Regular Checks :	0.00	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	32,833.43	

\* Denotes Non-Negotiable Transaction

P - Prenote

C - Credit Card Payment

D - Direct Deposit

# - Payables within Check  
12/05/2013 09:07:10 AM

EAST PENN SCHOOL DISTRICT

Page 1



# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 11/22/2013 and 12/09/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022020	ADVANCED DISPOSAL SERVICES	DISPOSAL SERVICES.....		6,795.25
00022021	AMAZON	SUPPLIES.....		1,736.30
00022022	AMERICAN NURSES ASSOC INC	ADMIN SOFTWARE, LICENSING FEES, SU		29.95
00022023	APPLE INC	NON-CAPITAL END USER EQUIP/REPLACE		4,995.00
00022024	ASCD	BOOKS.....		389.23
00022025	B & H PHOTO-VIDEO	SUPPLIES.....		197.00
00022026	BAKER & TAYLOR	BOOKS AND PERIODICALS.....		96.39
00022027	BARNES & NOBLE	BOOKS.....		81.90
00022028	BAYADA HOME HEALTH CARE INC	OTHER PROFESSIONAL SERVICES.....		87.50
00022029	BDU CORP	SUPPLIES.....		366.00
00022030	BECKER'S SCHOOL SUPPLIES	SUPPLIES.....		89.95
00022031	BIZCHAIR	SUPPLIES.....		929.25
00022032	BLICK ART MATERIALS	SUPPLIES.....		194.07
00022033	BLUE MOUNTAIN ATHLETICS	STUDENT FEES.....		225.00
00022034	BSN - SPORT SUPPLY GROUP	SUPPLIES.....		3,805.60
00022035	BUILDERS DOOR & HARDWARE, INC	SUPPLIES.....		186.00
00022036	C. E. ROTH FORMAL WEAR	SUPPLIES.....		120.00
00022037	CARDMEMBER SERVICE	SUPPLIES.....		204.74
00022038	CAROLINA BIOLOGICAL SUPPLY	SUPPLIES.....		453.99
00022039	COM CD BOYS VOLLEYBALL BOOSTER CLUB	STUDENT FEES.....		100.00
00022040	CHAMPION'S CHOICE INC	SUPPLIES.....		613.25
00022041	C.J. WAGNER BOWLING SUPPLIES	SUPPLIES.....		525.00
00022042	COMPASS ENERGY GAS SERVICES	NATURAL GAS.....		18,880.19
00022043	CONNECTICUT VALLEY BIOLOGICAL	SUPPLIES.....		44.33
00022044	CONSTITUTION HS	STUDENT FEES.....		250.00
00022045	CURIO ELECTRICAL REPAIR SHOP	REPAIRS / MAINTENANCE SERVICES.....		748.00
00022046	DATAIMATION	TECH SUPPLIES/FEES.....		195.90
00022047	DEER COUNTRY FARM & LAWN INC	SUPPLIES.....		181.73
00022048	DEER PARK	SUPPLIES.....		358.82
00022049	DELPHI	SUPPLIES.....		133.65
00022050	DON HERB PHOTOGRAPHY	SUPPLIES.....		522.00
00022051	DRIES DO IT CENTER	SUPPLIES.....		1,741.61
00022052	ELLISON EDUCATIONAL	SUPPLIES.....		243.20

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

12/05/2013 09:02:44 AM

EAST PENN SCHOOL DISTRICT

Page 1

# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 11/22/2013 and 12/09/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022053	EQUIPMENT INC			
00022053	EMMAUS AMBULANCE CORPS	OTHER PROFESSIONAL SERVICES.....		607.50
00022054	EMMAUS POLICE DEPT	SECURITY/SAFETY.....		3,498.00
00022055	EPSD CAFETERIA FUND	STATE REIMB.....		7,145.53
00022056	EVERBIND/MARCO BOOK BINDERY	BOOKS.....		466.40
00022057	THE EXPRESS-TIMES	ADVERTISING.....		268.40
00022058	EXPRESS BUSINESS CENTER	PRINTING & BINDING.....		878.54
00022059	FASTENAL COMPANY	SUPPLIES.....	COMMUNICATIONS.....	84.14
00022060	FEDEX	COMMUNICATIONS.....		33.84
00022061	FIRE MOUNTAIN GEMS & BEADS	SUPPLIES.....		244.04
00022062	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		15,810.55
00022063	FISHER SCIENTIFIC	SUPPLIES.....		235.90
00022064	FLINN SCIENTIFIC INC	SUPPLIES.....		65.81
00022065	FOLLETT EDUCATIONAL	BOOKS.....		20,665.75
	SERVICES,			
00022066	FOLLETT LIBRARY RESOURCES	BOOKS AND PERIODICALS.....		1,226.02
00022067	GOVCONNECTION INC	SUPPLIES.....		1,026.21
00022068	GREG'S AUTO & TIRE SERVICE	REPAIRS.....		36.00
	INC			
00022069	GEORGE L GRIM	OTHER PURCHASED PROF/TECH SERVICES		1,750.00
00022070	GUYETTE COMMUNICATION	TRANSPORT/TELECOMMUNICATIONS.....		4,142.60
	INDUSTRIES CORP			
00022071	HARMONY PRESS INC	PRINTING/BINDING.....	SUPPLIES.....	4,118.25
00022072	HARNED DURHAM OIL COMPANY	GASOLINE.....		2,128.75
00022073	HOME DEPOT CREDIT SERVICES	SUPPLIES.....		119.70
00022074	H. T. LYONS CONTRACTORS &	REPAIRS.....		1,553.16
	ENG			
00022075	INTEGRA ONE	NON-CAPITAL END USER EQUIP/REPLACE		14,350.00
00022076	JOHN DEERE LANDSCAPES	SUPPLIES.....		707.68
00022077	JOHNSON CONTROLS, INC.	REPAIRS.....		3,324.00
00022078	J.W. PEPPER & SON, INC.	SUPPLIES.....		1,144.06
00022079	JAYME H KERR	MILEAGE.....		29.55
00022080	KEYSTONE FIRE PROTECTION CO	REPAIRS / MAINTENANCE SERVICES....		1,320.00
00022081	LANGUAGE LINE SERVICES INC	OTHER MISC PURCHASED SERVICES.....		52.00
00022082	NAPA AUTO PARTS	SUPPLIES.....		81.09
00022083	LEHIGH VALLEY ACADEMY	TUITION TO PENNSYLVANIA CHARTER SC		4,611.74
00022084	LINCOLN LEADERSHIP ACADEMY	TUITION TO PENNSYLVANIA CHARTER SC		4,567.41
	CHARTER SCHOOL			

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

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12/05/2013 09:02:44 AM

EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 11/22/2013 and 12/09/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022085	LOSER'S MUSIC INC.	SUPPLIES.....		343.30
00022086	LVSSAF	FOOD.....		150.00
00022087	MARIE H KATZENBACH SCHOOL	PES- OTHER EDUCATIONAL AGENCIES...		38,028.30
00022088	MASTER SUPPLY LINE	SUPPLIES.....		210.13
00022089	MEIER SUPPLY INC	SUPPLIES.....		411.73
00022090	MENCHEY MUSIC SERVICE INC	BOOKS.....		149.99
00022091	MENTORING MINDS	BOOKS.....		140.70
00022092	MODERNFOLD OF READING INC	REPAIRS.....		300.00
00022093	MODERN HANDLING EQUIPMENT	REPAIRS / MAINTENANCE SERVICES...		180.00
00022094	COMP			
00022094	THE MORNING CALL, INC	ADVERTISING.....		467.08
00022095	NATIONAL GEOGRAPHIC SCHOOL	BOOKS.....		1,081.08
00022096	PUB			
00022096	NAZARETH MUSIC CENTER LTD	SUPPLIES.....	REPAIRS.....	157.00
00022097	NORTHEAST JANITORIAL SUPPLY	SUPPLIES.....		505.70
00022098	LLC			
00022098	OFFICE DEPOT	SUPPLIES.....		29.73
00022099	ORTHOPAEDIC ASSOCIATES OF	OTHER PROFESSIONAL SERVICES.....		10,892.00
00022100	ALLE			
00022100	OTIS ELEVATOR COMPANY	OTHER PURCHASED PROF/TECH SERVICES		1,892.28
00022101	PARTSPEOPLE	TECH SUPPLIES/FEES.....		34.94
00022102	PENSPRA	DUES/FEES.....		95.00
00022103	PHILIP ROSENAU CO INC	SUPPLIES.....		92.85
00022104	PHOEBE FLORAL	SUPPLIES.....		75.90
00022105	PITTSBURGH WATER COOLER	SUPPLIES.....		41.90
00022106	SERVICE			
00022106	POSITIVE PROMOTIONS INC	SUPPLIES.....		171.45
00022107	POWERCO INC	REPAIRS.....		1,673.73
00022108	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		64,343.04
00022109	PRAXAIR DISTRIBUTION - 971	SUPPLIES.....		478.29
00022110	PROASYS INC	REPAIRS.....	REPAIRS / MAINTENANCE SERVICES....	922.50
00022111	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....		708.25
00022112	QUEEN CITY ELEC. SUPPLY CO	SUPPLIES.....		2,105.53
00022113	INC			
00022113	QUIGLEY CHEVROLET	REPAIRS.....		625.96
00022114	QUILL CORPORATION	SUPPLIES.....		33.96
00022115	RADIO MAINTENANCE INC	SUPPLIES.....		956.72
00022116	REIMER BROS INC	CONTRACTED CARRIERS.....		45,885.02

\* Denotes Non-Negotiable Transaction

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 11/22/2013 and 12/09/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022117	REINHART FOODSERVICE LLC	SUPPLIES.....		338.83
00022118	BENJAMIN RENTLER	PAYROLL CK REISSUED; ORIGINAL CK O		170.04
00022119	SALISBURY TOWNSHIP SCHOOL DIST	TUITION TO OTHER LEA'S WITHIN THE		3,883.44
00022120	JOSEPH J SCHMOYER	PAYROLL CK REISSUED; ORIGINAL CK O		1,185.36
00022121	SCHOLASTIC MAGAZINES	BOOKS.....		692.23
00022122	SCHOOL HEALTH CORPORATION	SUPPLIES.....		615.81
00022123	SCHOOL SPECIALTY	SUPPLIES.....		1,609.63
00022124	SERVICE ELECTRIC CABLE TV INC	TRANSPORT/TELECOMMUNICATIONS.....		1,235.00
00022125	J. A. SEXAUER MFG. CO.	SUPPLIES.....		209.66
00022126	SHARP SIGNS & GRAPHICS	SUPPLIES.....		60.00
00022127	SIMPLEXGRINNELL	REPAIRS.....	SUPPLIES.....	4,248.12
00022128	SMART SOLUTION TECHNOLOGIES LP	TECH SUPPLIES/FEEES.....		2,451.00
00022129	STAGE ACCENTS	SUPPLIES.....		277.00
00022130	STOTZ-FATZINGER OFFICE SUPPLY	SUPPLIES.....		1,273.67
00022131	SUPERIOR BUSINESS SOLUTIONS	SUPPLIES.....		612.86
00022132	SHC SERVICES INC	OTHER PURCHASED PROFESSIONAL / TEC		1,100.00
00022133	TEACHER DIRECT	SUPPLIES.....		496.08
00022134	TIMES NEWS	BOOKS AND PERIODICALS.....		12.95
00022135	TOLEDO PHYSICAL EDUCATION SUPP	SUPPLIES.....		255.68
00022136	TREMCO-WEATHERPROOFING TECH IN	REPAIRS.....		1,010.00
00022137	TRIUMPH LEARNING	BOOKS.....		2,735.84
00022138	UGI UTILITIES, INC	NATURAL GAS.....		5,090.40
00022139	V & C ACCESSORIES INC	SUPPLIES.....		121.41
00022140	VALLEY LITHO SUPPLY CO	SUPPLIES.....		559.85
00022141	VANDEBILT UNIVERSITY	SUPPLIES.....		140.00
00022142	VELOCITY SPORTS PERFORMANCE	OTHER PROFESSIONAL SERVICES.....		850.00
00022143	VLN PARTNERS LLC	PES - OTHER EDUCATIONAL AGENCIES..		12,752.00
00022144	WEIS MARKETS INC	SUPPLIES.....		949.26
00022145	WENTZ HARDWARE	SUPPLIES.....		503.98
00022146	CHARLES RICHARD WILSON	MILEAGE.....		91.98
00022147	DR REBECCA WOODLAND	OTHER PURCHASED PROF/TECH SERVICES		14,201.37
00022148	XEROX CORPORATION	REPAIRS.....	OTHER PURCHASED PROF/TECH SERVICES	36,640.35

\* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Note: Output selection limited to transactions dated between 11/22/2013 and 12/09/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022149	ZIMMERMAN SANITARY SUPPLY LLC	SUPPLIES.....		91.00
*11/27P/R	EAST PENN SCHOOL DISTRICT	11/27/13 PAYROLL.....		
*D0000580	GREGORY ANNONI	MEDICAL REIMBURSEMENT.....		2,561,699.25 d
*D0000581	JENNIFER FISCHL CARABALLO	TUITION REIMBURSEMENT.....		91.20 d
*D0000582	JONATHAN CHASE	TUITION REIMBURSEMENT.....		805.00 d
*D0000583	JOANNE CHRISTMAN	MILEAGE.....		945.00 d
*D0000584	RITA CORTEZ	STUDENT FEES.....		9.89 d
*D0000585	MEREDITH FRANTZ	MILEAGE.....		320.00 d
*D0000586	MATTHEW GALE	MEDICAL REIMBURSEMENT.....		127.69 d
*D0000587	MICHELLE HARNED	FOOD.....		205.64 d
*D0000588	RYAN C HARRINGTON	GASOLINE.....		63.97 d
*D0000589	NANCY HASSLER	EYE CARE.....		15.65 d
*D0000590	MARGARET HOFFERT	GASOLINE.....		75.00 d
*D0000591	MICHELE JAMES	CONFERENCE EXPENSE.....		46.89 d
*D0000592	NOELLE KEELER	MEDICAL REIMBURSEMENT.....		60.25 d
*D0000593	LISA LECHMANIK	SUPPLIES.....		196.00 d
*D0000594	DEBORAH MATHIEU	EYE CARE.....		12.99 d
*D0000595	MICHAEL MIHALIK	SUPPLIES.....		75.00 d
*D0000596	THOMAS P MIRABELLA	MILEAGE.....		48.96 d
*D0000597	MICHAEL MOHN	MEDICAL REIMBURSEMENT.....		349.47 d
*D0000598	LAURIE MOTT	TUITION REIMBURSEMENT.....		98.00 d
*D0000599	ANNE NERO	EYE CARE.....		255.00 d
*D0000600	MARK NETH	MILEAGE.....		75.00 d
*D0000601	SUSAN NOACK	CONFERENCE EXPENSE.....		30.91 d
*D0000602	LYNDA A OCONNOR	TUITION REIMBURSEMENT.....		122.83 d
*D0000603	TRACIE O'CONNOR	SUPPLIES.....		630.00 d
*D0000604	BRENT OHL	STUDENT FEES.....		130.00 d
*D0000605	LINDA PEKARIK	CONFERENCE EXPENSE.....		33.00 d
*D0000606	HEIDI RAUCH-HAMBRICK	SUPPLIES.....		65.52 d
*D0000607	CLAUDIA RISI	EYE CARE.....		66.95 d
*D0000608	KATI RODRIGUES	TUITION REIMBURSEMENT.....		49.00 d
*D0000609	LORI A ROSE	MILEAGE.....		1,548.10 d
*D0000610	JULIA SCHIERMEYER	EYE CARE.....		4.92 d
*D0000611	THOMAS SEIDENBERGER	MILEAGE.....		75.00 d
*D0000612	LISA SHIRVINSKI	EYE CARE.....		286.97 d
*D0000613	DEBORAH A SIEGFRIED	MILEAGE.....		40.00 d
*D0000614	JOSEPH J SIEKONIC JR	SUPPLIES.....		121.14 d
*D0000615	MEGAN SLY-SCHUECK	TUITION REIMBURSEMENT.....		159.99 d
				1,412.10 d

\* Denotes Non-Negotiable Transaction

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - FROM 07/01/2013 TO 06/30/2014

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Note: Output selection limited to transactions dated between 11/22/2013 and 12/09/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0000616	CHRISTOPHER STUCHKO	TUITION REIMBURSEMENT.....		2,574.00 d
*D0000617	SANDRA TEPLITZ	MILEAGE.....		144.08 d
*D0000618	EMILY VERNON	SUPPLIES.....		29.49 d
*D0000619	SUZANNE VINCENT	MEDICAL REIMBURSEMENT.....		134.00 d
*D0000620	JILLIAN ZIEGLER	TUITION REIMBURSEMENT.....		558.00 d
*D0000621	DEBORAH ZOSKY	BOOKS AND PERIODICALS.....		32.00 d
		10-GENERAL FUND	2,985,286.13	
		Grand Total Manual Checks :	2,561,699.25	
		Grand Total Regular Checks :	411,462.28	
		Grand Total Direct Deposits:	12,124.60	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	2,985,286.13	

\* Denotes Non-Negotiable Transaction

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# Fund Accounting Check Summary

ATHLETIC FUND - From 07/01/2013 To 06/30/2014

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Note: Output selection limited to transactions dated between 11/12/2013 and 11/21/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00003278	ANDREW FANTASIA	JRHI/JV FB VS PARKLAND.....		73.00
00003279	JOHN "JACK" FLEMING	JRHI/JV FB VS PARKLAND.....		73.00
00003280	JOSEPH LABELLA	JRHI/JV FB VS PARKLAND.....		73.00
00003281	ROBERT NEUBERT	JRHI/JV FB VS PARKLAND.....		73.00
00003282	ANDREW FANTASIA	Remaining JRHI/JV Pay Owed.....		20.00
00003283	JOHN "JACK" FLEMING	Remaining JRHI/JV Pay Owed.....		20.00
00003284	JOSEPH LABELLA	Remaining JRHI/JV Pay Owed.....		20.00
00003285	ROBERT NEUBERT	Remaining JRHI/JV Paid Owed.....		20.00
10-GENERAL FUND				372.00
Grand Total Manual Checks :				0.00
Grand Total Regular Checks :				372.00
Grand Total Direct Deposits:				0.00
Grand Total Credit Card Payments:				0.00
Grand Total All Checks :				372.00

\* Denotes Non-Negotiable Transaction

P - Prenote

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Note: Output selection limited to transactions dated between 11/12/2013 and 11/21/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021876	A-B-E LABORATORY	REPAIRS.....		100.00
00021877	ADVANCED DISPOSAL SERVICES	SUPPLIES.....		245.90
00021878	AIRGAS EAST	SUPPLIES.....		131.90
00021879	ALLENTOWN APPLIANCE	NON CAP EQUIPMENT - REPLACEMENT...		1,149.00
00021880	ALTERNATIVE BENEFITS SYSTEM	OTHER PROFESSIONAL SERVICES.....		527.00
00021881	AMAZON	SUPPLIES.....		1,879.92
00021882	APPLE INC	NON-CAPITAL END USER EQUIP, RELATE		299.00
00021883	ASCD	BOOKS.....		297.00
00021884	A TOTAL APPROACH	OTHER PROFESSIONAL SERVICES.....		3,190.00
00021885	B & H PHOTO-VIDEO	NON-CAPITAL END USER EQUIP/ORIGINA		3,919.20
00021886	BAKER & TAYLOR	BOOKS AND PERIODICALS.....		34.76
00021887	BAYADA HOME HEALTH CARE INC	OTHER PROFESSIONAL SERVICES.....		462.50
00021888	BDU CORP	SUPPLIES.....		51.00
00021889	BEST LINE EQUIPMENT	RENTAL OF EQUIPMENT.....		272.50
00021890	BLACKMON ENTERPRISES	SUPPLIES.....		3,651.25
00021891	BOUNTIFUL BOOKS SCHOOL AND	BOOKS.....		26.05
	LIBRARY SERVICE			
00021892	BRODART CO	SUPPLIES.....		45.68
00021893	BUCKS COUNTY IU 22	TUITION TO OTHER LEA'S WITHIN STAT		22,134.30
00021894	CAMPBILL SPECIAL SCHOOLS INC	TUITION TO APS.....		6,412.06
00021895	CARBON LEHIGH INTERMED UNIT	PROFESSIONAL EDUCATIONAL SERVICES		11,689.00
	21			
00021896	CARBON LEHIGH IU 21	PROFESSIONAL EDUCATIONAL SERVICES		884,758.40
00021897	CARDMEMBER SERVICE	SUPPLIES.....	ADMIN SOFTWARE, LICENSING FEES, SU	438.38
00021898	GALE	BOOKS.....		301.82
00021899	CENTER FOR HUMANISTIC CHANGE	PROF EDUC SVCS - EMPLOYEE TRAINING		30.00
00021900	CENTURY WIRE PRODUCTS	SUPPLIES.....		78.75
00021901	CIRCLE OF SEASONS CHARTER	TUITION TO PENNSYLVANIA CHARTER SC		9,179.13
	SCHOOL			
00021902	CURIO ELECTRICAL REPAIR SHOP	REPAIRS / MAINTENANCE SERVICES....		1,137.00
00021903	DEER PARK	SUPPLIES.....		181.74
00021904	DISCOUNT ELECTRONICS	TECH SUPPLIES/FEES.....		166.06
00021905	E-FILLIATE INC	SUPPLIES & FEES - TECHNOLOGY RELAT		259.40
00021906	EPLUS TECHNOLOGY, INC	TECH INFRASTRUCTURES.....		5,862.71
00021907	EPSD CAFETERIA FUND	STATE REIMB.....		6,786.70
00021908	EPSD - STUDENT SERVICES	STUDENT FEES.....		202.00
	OFFICE			
00021909	EVERYTHING MEDICAL LLC	SUPPLIES.....		52.14

\* Denotes Non-Negotiable Transaction

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Note: Output selection limited to transactions dated between 11/12/2013 and 11/21/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021910	FASTENAL COMPANY	SUPPLIES.....		256.64
00021911	FAUST HAULING, INC.	SUPPLIES.....		570.00
00021912	FEDEX	COMMUNICATIONS.....		51.49
00021913	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		518,124.55
00021914	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		4,716.53
00021915	FITNESS CENTRAL	REPAIRS.....		607.20
00021916	FOLLETT EDUCATIONAL SERVICES,	BOOKS.....		780.00
00021917	FRONTIER	TRANSPORT/TELECOMMUNICATIONS.....		3,199.50
00021918	GALE	SUPPLIES & FEES - TECHNOLOGY RELAT		13,059.17
00021919	GAYLORD BROS INC	SUPPLIES.....		147.47
00021920	GENERAL BINDING CORPORATION	REPAIRS.....		405.00
00021921	GOVCONNECTION INC	SUPPLIES.....		1,436.41
00021922	GRAHAM SECURITY POLICE INC	SECURITY/SAFETY.....		3,216.00
00021923	GREY HOUSE PUBLISHING	BOOKS AND PERIODICALS.....		149.50
00021924	GEORGE L GRIM	OTHER PURCHASED PROF/TECH SERVICES		2,240.00
00021925	GRP & ASSOCIATES	DISPOSAL SERVICES.....		1,687.20
00021926	HAAN CRAFTS	SUPPLIES.....		4,258.21
00021927	HAJOCA	SUPPLIES.....		70.00
00021928	HARMONY PRESS INC	SUPPLIES.....		354.00
00021929	HARVARD EDUCATION PUBLISHING	BOOKS AND PERIODICALS.....	BOOKS.....	182.65
00021930	GROUP H. T. LYONS CONTRACTORS & REPAIRS.....			20,011.71
00021931	INDIAN CREEK STORAGE	RENTAL OF LAND AND BUILDINGS.....		485.00
00021932	JOHNSON CONTROLS, INC.	REPAIRS.....		1,100.83
00021933	J.W. PEPPER & SON, INC.	SUPPLIES.....		317.28
00021934	KEYSTONE FIRE PROTECTION CO	REPAIRS / MAINTENANCE SERVICES....		3,019.56
00021935	KING, SPRY, HERMAN, FREUND & KURTZ BROS	OTHER PROFESSIONAL SERVICES.....		480.00
00021936	LEHIGH LEARNING ACADEMY	SUPPLIES.....		1,363.20
00021937	LOWER MACUNGIE	TUITION TO PRI'S & DETENTION CENTE	TUITION TO PRI'S & DETENTION CENTE	10,920.00
00021938	TOWNSHIP-SEWER	WATER/SEWAGE.....		8,644.41
00021939	LRP PUBLICATIONS	BOOKS.....		189.45
00021940	MCFARLAND CASCADE HOLDINGS	SUPPLIES.....		2,596.00
00021941	MCGRAW-HILL COMPANIES	BOOKS.....		214.42
00021942	MEDICAL ACADEMY CHARTER SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		5,328.65

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FIRST NIAGARA-GENFUN - FROM 07/01/2013 TO 06/30/2014

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Note: Output selection limited to transactions dated between 11/12/2013 and 11/21/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021943	MEIER SUPPLY INC	SUPPLIES.....		575.48
00021944	MELMARK	TUITION TO API'S.....		10,554.06
00021945	MICHAEL & DONNA MIKOLAJCZYK	OTHER PROFESSIONAL SERVICES.....		280.00
00021946	THE MORNING CALL, INC	ADVERTISING.....		506.80
00021947	THE MORNING CALL	BOOKS.....		179.76
00021948	CHRISTY MULLIGAN, PSY. D.	OTHER PROFESSIONAL SERVICES.....		1,950.00
00021949	NAEIR	DUES/FEES.....		595.00
00021950	NATIONAL ASSOCIATION FOR PUPIL TRANSPORTATION	BOOKS.....		55.30
00021951	NEXTEL COMMUNICATIONS	TRANSPORT/TELECOMMUNICATIONS.....		591.36
00021952	NORTHAMPTON COUNTY SEED COMPANY	SUPPLIES.....		1,300.00
00021953	NORTHEAST CHEMICAL AND SUPPLY	SUPPLIES.....		505.25
00021954	NORTHEAST JANITORIAL SUPPLY LLC	SUPPLIES.....		469.73
00021955	OFFICE BASICS, INC	SUPPLIES.....		191.55
00021956	OFFICE DEPOT	SUPPLIES.....		55.78
00021957	ORIENTAL TRADING CO., INC.	SUPPLIES.....		130.00
00021958	LAURA OSWALD	SUPPLIES.....		45.36
00021959	THE OVERHEAD DOOR COMPANY OF ALLENTOWN	REPAIRS.....		237.00
00021960	PA DEPT OF LABOR & INDUSTRY-E	DUES/FEES.....		36.00
00021961	PARTSPEOPLE	TECH SUPPLIES/FEES.....		94.89
00021962	PASBO	BOOKS.....		300.00
00021963	PENTELEDATA	TRANSPORT / TELECOMMUNICATION SERV		728.00
00021964	PHILIP ROSENAU CO INC	SUPPLIES.....		817.56
00021965	PIN-MART	SUPPLIES.....		311.10
00021966	PITNEY BOWES	RENTAL OF EQUIPMENT.....		934.00
00021967	POSITIVE PROMOTIONS INC	SUPPLIES.....		123.35
00021968	POWERCO INC	SUPPLIES.....	REPAIRS.....	3,988.49
00021969	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		16,047.26
00021970	PRAXAIR DISTRIBUTION - 971	SUPPLIES.....		252.79
00021971	PRECISION ROLLER	TECH SUPPLIES/FEES.....	SUPPLIES & FEES - TECHNOLOGY RELAT	77.93
00021972	PRECISION SOLUTIONS INC	REPAIRS.....		272.65
00021973	PRO-ED	SUPPLIES.....		440.00
00021974	PROASYS INC	SUPPLIES.....		1,294.00

\* Denotes Non-Negotiable Transaction

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# Fund Accounting Check Summary

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FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

Note: Output selection limited to transactions dated between 11/12/2013 and 11/21/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00021975	PROFESSIONAL POWER SOLUTIONS	TECH SUPPLIES/FEES.....		680.00
00021976	PSBA	DUES.....		1,472.00
00021977	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....	PROF EDUC SVCS - EMPL TRAINING / D	404.28
00021978	QUILL CORPORATION	SUPPLIES.....		632.04
00021979	RADIO SHACK ACCOUNTS	SUPPLIES.....		22.41
	RECEIVABL			
00021980	REDNER'S MARKETS	SUPPLIES.....		441.83
00021981	ROBERT BROOKE & ASSOCIATES	SUPPLIES.....		33.36
00021982	RODATA INC	OTHER PURCHASED PROF/TECH SERVICES		7,885.00
00021983	ANNE E ROSSANESE	RE-ISSUED TAX REBATE.....		500.00
00021984	RYAN'S STORY PRESENTATION LTD	OTHER MISC PURCHASED SERVICES.....		1,250.00
00021985	SCHUERMANN EXCAVATING INC	SUPPLIES.....		120.00
00021986	SCHOOL HEALTH CORPORATION	SUPPLIES.....		448.46
00021987	SCHOOL NURSE SUPPLY, INC.	NON-CAPITAL EQUIP/REPLACEMENT.....		1,100.00
00021988	SCHOOL CLAIMS ASSURANT	LIFE INSURANCE.....	INCOME PROTECTION INSURANCE.....	8,105.18
00021989	SCOTT CARS, INC	RENTAL OF VEHICLES.....		360.00
00021990	SEVEN GENERATIONS	TUITION TO PENNSYLVANIA CHARTER SC		135,020.52
00021991	SHARP SIGNS & GRAPHICS	REPAIRS.....		90.00
00021992	SHI INTERNATIONAL CORP	NON-CAPITAL END USER EQUIP/ORIGINA		3,925.63
00021993	DAVID SILFIES	DENTAL INSURANCE REFUND.....		27.05
00021994	SPIN INC	TUITION TO NON PUBLIC SCHOOLS.....		8,003.52
00021995	STAGE ACCENTS	SUPPLIES.....		629.16
00021996	STAPLES CREDIT PLAN	SUPPLIES.....		5,144.40
00021997	STERICYCLE INC	DISPOSAL SERVICES.....		1,030.78
00021998	STOTZ-FATZINGER OFFICE SUPPLY	SUPPLIES.....		1,486.60
00021999	SWEET, STEVENS, KATZ & WILLIAMS LLP	OTHER PROFESSIONAL SERVICES.....		318.90
00022000	THERAPY BRIDGES LLC	OTHER PROFESSIONAL SERVICES.....		765.00
00022001	THERAPY SHOPPE, INC	SUPPLIES.....		30.47
00022002	TRACTOR SUPPLY COMPANY	SUPPLIES.....		24.99
00022003	UGI UTILITIES, INC	NATURAL GAS.....		1,025.92
00022004	UNITED CONCORDIA	DENTAL INSURANCE.....		400.40
00022005	JEFFREY & ROBIN URENKO	CONTRACTED CARRIERS.....		113.00
00022006	US NETTING	SUPPLIES.....		1,949.57
00022007	V & C ACCESSORIES INC	REPAIRS.....		91.00
00022008	VALLEY LITHO SUPPLY CO	SUPPLIES.....		1,277.21

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# Fund Accounting Check Summary

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Note: Output selection limited to transactions dated between 11/12/2013 and 11/21/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022009	VWR RECEIVABLES FUNDING LLC	SUPPLIES.....		42.32
00022010	FAITH WAGNER	RETURNED LIBRARY BOOK.....		22.95
00022011	WALKER ENTERPRISES	SUPPLIES.....		122.50
00022012	WEBB MEDICAL SYSTEMS	REPAIRS.....		335.00
00022013	WEIS MARKETS INC	SUPPLIES.....		59.27
00022014	WESTED PUBLICATIONS CENTER	BOOKS AND PERIODICALS.....		441.99
00022015	WOODCRAFT 567	SUPPLIES.....		89.97
00022016	WORTH, MAGEE & FISHER, P.C.	OTHER PROFESSIONAL SERVICES.....		4,834.42
00022017	XEROX CORPORATION	REPAIRS.....	OTHER PURCHASED PROF/TECH SERVICES	36,640.35
00022018	STEPHANIE YOTHERS	NON-CAPITAL END USER EQUIP; HARD/S		299.29
00022019	ZILKA & COMPANY	SUPPLIES.....		83.00
*19891-VD	ANNE E ROSSANESE	VOID CK 19891 - CK OVER 90 DAYS...		-500.00
*D0000522	KIMBERLY ADAMS	MILEAGE.....		27.12 d
*D0000523	JESSICA BABBITT	EYE CARE.....		75.00 d
*D0000524	MONICA BAUMER	CONFERENCE EXPENSE.....		23.39 d
*D0000525	CARLEN BLACKSTONE	EYE CARE.....		75.00 d
*D0000526	BRANDI BLOSE	CONFERENCE EXPENSE.....		32.43 d
*D0000527	JOHN BRADLEY	CONFERENCE EXPENSE.....		34.69 d
*D0000528	JANICE CLYMER	CONFERENCE EXPENSE.....	SUPPLIES.....	85.64 d
*D0000529	JENNIFER CUDZIL	SUPPLIES.....		28.40 d
*D0000530	JENNIFER CURTIS	MILEAGE.....		93.56 d
*D0000531	DEBORAH DIERENDERFER	CONFERENCE EXPENSE.....	MILEAGE.....	123.77 d
*D0000532	KIMBERLY EXAROS	TUITION REIMBURSEMENT.....		4,740.00 d
*D0000533	BETH FAIR	CONFERENCE EXPENSE.....		6.55 d
*D0000534	MEREDITH FRANTZ	MILEAGE.....		118.25 d
*D0000535	MATTHEW GALE	CONFERENCE EXPENSE.....		96.05 d
*D0000536	ERIN GEIGER	SUPPLIES.....		245.39 d
*D0000537	TRICIA E GUTMAN	MILEAGE.....		74.46 d
*D0000538	KAREN HALDEMAN	SUPPLIES.....		15.00 d
*D0000539	LESLIE HEFFRON	MILEAGE.....		23.67 d
*D0000540	STEPHANIE HOUSTEN	TUITION REIMBURSEMENT.....		255.00 d
*D0000541	ASHLEIGH HULMES	EYE CARE.....		75.00 d
*D0000542	JOAN JOHNSTON	MILEAGE.....		30.28 d
*D0000543	CATHY JONES	CONFERENCE ADVANCE.....		265.00 d
*D0000544	CYNTHIA LYNN KEMP	EYE CARE.....		75.00 d
*D0000545	EILEEN KLANG	TUITION REIMBURSEMENT.....		2,140.40 d
*D0000546	KATHY KLINE	TUITION REIMBURSEMENT.....		630.00 d
*D0000547	KIMBERLY KNELLER	CONFERENCE EXPENSE.....		34.69 d
*D0000548	RACHEL KRAMER	CONFERENCE EXPENSE.....		34.69 d

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

11/21/2013 10:43:54 AM

EAST PENN SCHOOL DISTRICT

Page 5

# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - FROM 07/01/2013 TO 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 11/12/2013 and 11/21/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0000549	ZACHARY LABAR	MILEAGE.....		1.70 d
*D0000550	KARLA MATAMOROS	MILEAGE.....		215.72 d
*D0000551	DEBORAH MATHIEU	CONFERENCE EXPENSE.....		23.00 d
*D0000552	MARIA MCNABB	CONFERENCE ADVANCE.....		443.00 d
*D0000553	THOMAS P MIRABELLA	CONFERENCE ADVANCE.....		150.00 d
*D0000554	ANTHONY N. MOYER	MILEAGE.....		70.17 d
*D0000555	ERIN MURPHY	MILEAGE.....		82.49 d
*D0000556	SUSAN NOACK	MEDICAL REIMBURSEMENT.....		31.99 d
*D0000557	TRACIE O'CONNOR	CONFERENCE EXPENSE.....		69.38 d
*D0000558	BRENT OHL	CONFERENCE EXPENSE.....		34.69 d
*D0000559	REGINA OSTER	SUPPLIES.....		73.59 d
*D0000560	LAURIE OSWALD	TRANSPORT/TELECOMMUNICATIONS.....		68.99 d
*D0000561	ALISON PATCHCOSKI	SUPPLIES.....		46.00 d
*D0000562	JUSTIN PHILLIPS	CONFERENCE EXPENSE.....		53.68 d
*D0000563	DAVID PIPERATO	CONFERENCE EXPENSE.....		210.48 d
*D0000564	MICHELE READINGER	CONFERENCE EXPENSE.....		93.33 d
*D0000565	PAUL REILLY	MILEAGE.....		17.74 d
*D0000566	LORI A ROSE	MILEAGE.....		6.89 d
*D0000567	SANDRA RUCH-MORRIN	MILEAGE.....		62.60 d
*D0000568	CHERYL SCALZO	TUITION REIMBURSEMENT.....		4,950.00 d
*D0000569	ALEXIS SCHULTZ	SUPPLIES.....		66.25 d
*D0000570	DIANE E SHERWOOD	EYE CARE.....	MILEAGE.....	76.70 d
*D0000571	NANCY SMARTSCHAN	SUPPLIES.....		255.41 d
*D0000572	BRETT SNELLMAN	MILEAGE.....		15.14 d
*D0000573	LYNN SNYDER	EYE CARE.....		75.00 d
*D0000574	DENISE TELES-CARL	MILEAGE.....		18.08 d
*D0000575	DIANE TINTLE	CONFERENCE EXPENSE.....		8.94 d
*D0000576	EMILY VERNON	SUPPLIES.....		17.35 d
*D0000577	KIM WANISH	CONFERENCE ADVANCE.....		265.00 d
*D0000578	LISA WELLS	SUPPLIES.....		195.55 d
*D0000579	NICOLE WUKITCH	SUPPLIES.....		67.05 d

## 10-GENERAL FUND

1,864,578.81

Grand Total Manual Checks :

-500.00

Grand Total Regular Checks :

1,847,854.47

Grand Total Direct Deposits:

17,224.34

Grand Total Credit Card Payments:

0.00

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

C - Credit Card Payment

11/21/2013 10:43:54 AM

EAST PENN SCHOOL DISTRICT

# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 11/12/2013 and 11/21/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
Grand Total All Checks		:	1,864,578.81	

***EAST PENN SCHOOL DISTRICT***  
***BOARD OF SCHOOL DIRECTORS***  
***REGULAR MEETING***

**AGENDA**

**Board Room  
800 Pine Street  
Emmaus, PA 18049**

**January 13, 2014  
7:30 p.m.**

**2014**

**January 13, 27  
February 10, 24  
March 10, 24  
April 28  
May 12  
June 9, 23  
July 14  
August 11, 25  
September 8, 22  
October 13, 27  
November 10  
December 2 (Reorganization), 8**

**Vision Statement:** The East Penn School District will empower students to maximize their individual potential and become lifelong learners and contributors to a global society.

**Mission Statement:** The East Penn School District will provide a learning environment in which students become problem solvers, collaborators and critical thinkers.

EAST PENN INFORMATION LINE: (610-966-8480)  
EAST PENN ANONYMOUS STUDENT TIP LINE (610) 966-8400  
EAST PENN WEB PAGE: [www.eastpennsd.org](http://www.eastpennsd.org)

## ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the minutes for the December 9, 2013 Board Meeting.

4. Public Financial Management – Scott Shearer, Managing Director
  1. Resolution: Authorizing General Obligation Bonds for Refunding Purposes; Confirming the Appointment of the Financial Advisor and Bond Counsel; and Authorizing Related Actions (Exhibit 1)
5. Update on DILT (District Instructional Leadership Team)
  - Dr. Denise Torma, Assistant Superintendent
  - Mrs. Kristen Campbell, Assistant Superintendent
6. Report of the Superintendent of Schools – Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

### Retirements/Resignations

- Dr. Thomas L. Seidenberger, Superintendent of Schools, effective July 1, 2014 (Exhibit 2)
- Cecilia R. Birdsell, Board Secretary/Executive Assistant to the Superintendent, effective June 30, 2014 (Exhibit 3)
- Carol Firth, Confidential Assistant in Personnel, effective March 10, 2014 (Exhibit 4)
- Ann Miller, Administrative Assistant, Jefferson School, effective March 10, 2014 (Exhibit 5)
- Tamah Biello, Instructional Assistant, Wescosville School, effective December 20, 2013 (Exhibit 6)
- Anita Wible, Food Services Department, effective January 20, 2014 (Exhibit 7)
- Grace Hochella, Health Room Assistant, effective January 30, 2014 (Exhibit 8)

### Appointment of Full-Time Substitute Teacher

Name/Address:	Kelly Riccio 710 Emerald Road, Gilbertsville 19525
Education Level:	B. S. Degree (2009)
Undergraduate School:	Kutztown University
Certification:	Instructional I, Music
Assignment:	Music, Lincoln & Jefferson Schools Opening created by C. Campbell Leave
Effective:	January 14, 2014
Experience:	10/2013-Present: East Penn SD 9/2009-6/2011: Allentown SD
Salary:	\$47,344, Year 1, Col. B

### Leaves as Per Collective Bargaining Agreement

<u>Employee</u>	<u>Effective</u>
Marybeth Long Special Education, Macungie	6/30/14, Extension
Alison Horner Special Education, Emmaus HS	1/14/14-3/4/14
Loribeth Knauss Grade 5, Lincoln	6/30/14, Extension
Jennifer Thomas	6/30/14, Extension



Grade 4, Macungie

Kristin Bruckner 4/1/14, Extension  
Grade 1, Macungie

Christine McCorristin 1/22/14, Extension  
Grade 2, Macungie

General Leave of Absence – Board Policy 539, General Leave

<u>Employee</u>	<u>Effective</u>
Dorothy Grois Staff Assistant, Emmaus HS	3/24/14-4/9/14

Mentors for New Teacher Induction Program

David Flannery Allison Shimon

Additional Stipend-Supervisor of Special Education

Meredith Frantz \$250.00/pay, effective December 16, 2013

Appointment of Part-Time Food Service Assistants

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Jessica Celone 5244 Spring Ridge E, Macungie	PT Food Serv. Assist. Willow Lane (Vacancy created by L. Freyman resign.)	\$9.00/hr., 18.75 hrs./wk.
Rosa Mercado 6690 Hauser Road, Macungie	PT Food Serv. Assist. Wescosville (Vacancy created by L. Sult resign.)	\$9.00/hr., 18.75 hrs./wk.

Co-Curricular Advisors

See Exhibit 9

Additions to the 2013-14 List of Per Diem Substitutes

Courtney Atkinson, Food Service Sean Fisher, English

Educational Conferences – Exhibit 10

That the East Penn Board of School Directors approve the estimated expenses for individuals attending educational conferences as listed on Exhibit 10.

3. Informational

The following dates are make-up days for the weather-related absences that occurred recently:

February 14 (January 2) April 17 (January 7)

All additional days will be added to the end of the school year (June 10, 11, 12).

7. Other Educational Entities

-Carbon Lehigh Intermediate Unit – F. Fuller

-Lehigh Career & Technical Institute – R. Heid, A. Earnshaw, F. Fuller, S. Rhoades, IIII

8. Facilities

1. Required Site Modifications for Willow Lane School – Exhibit 11

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors authorize the Civil/Site Engineering Proposal for Willow Lane Elementary School with Liberty Engineering, Inc., 7535 Windsor Drive, Allentown as outlined in Exhibit 11.

9. Business Operations

1. Bill List Approval

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, if any, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer's Report

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

3. Disbursement of Funds – Exhibit 12

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from the 33-2010 Series A GOB as outlined on Exhibit 12.

4. Budget Transfers – Exhibit 13

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the list of budget transfers as outlined on Exhibit 13.

5. 2013-14 Salary Roster

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors include the 2013-14 Salary Roster in the permanent minutes of this meeting.

6. Facility Rental Request

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors grant permission for Anita's School of Dance 3315 Mauch Chunk Road, Coplay to rent the Lower Macungie MS auditorium, locker room, and classroom for a dance recital rehearsal and show on June 4 and June 7, 2014. This is a Group V organization and will be charged the following rental fees:

\$120.00/hr. Rehearsal Fee  
\$125.00/hr. Recital Fee  
\$18.00/hr. Classroom/Locker Room Fee  
\$41.49/hr. Stage Manager Fee  
\$16.00/hr. Security Fee  
\$41.49/hr. Custodial Fee

10. Announcements

Monday, January 6 The Board met in Executive Session regarding personnel.

Monday, January 13 6:30 p.m.-Executive Session  
7:30 p.m.-Board Meeting, Board Room

Monday, January 20 Martin Luther King, Jr. Day (Schools & Offices Closed)

Monday, January 27 7:30 p.m. – Board Meeting, Board Room

11. Adjourn

# **EXHIBITS**

**January 13, 2014**

**EAST PENN SCHOOL DISTRICT,  
Lehigh County, Pennsylvania**

**RESOLUTION**

**OF THE BOARD OF SCHOOL DIRECTORS OF EAST  
PENN SCHOOL DISTRICT AUTHORIZING GENERAL  
OBLIGATION BONDS FOR REFUNDING PURPOSES;  
CONFIRMING THE APPOINTMENT OF THE FINANCIAL  
ADVISOR AND BOND COUNSEL; AND AUTHORIZING  
RELATED ACTIONS.**

**WHEREAS**, The Board of School Directors (the "Board") wishes to take initial actions necessary to issue a series of general obligation bonds (the "Bonds"), to advance refund all or a portion of the School District's outstanding General Obligation Bonds, Series of 2009, if a minimum level of debt service savings can be achieved.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board, as follows:

**Section 1.** The Board hereby confirms the appointment of Public Financial Management Inc. (the "Financial Advisor") as financial advisor, and Rhoads & Sinon LLP ("Bond Counsel") as bond counsel, to the School District in connection with the Bonds.

**Section 2.** The School District administration shall assist the Financial Advisor in the preparation and distribution of a Preliminary Official Statement for the Bonds.

**Section 3.** The Financial Advisor is authorized to apply for a credit rating for the Bonds, and seek competitive bids for the Bonds at such time as the present value debt service savings to the School District, net of costs of issuance and any reduction in applicable state reimbursement, will be in an amount not less than \$ 200,000.

**Section 4.** The officers of the Board, the School District administration, Solicitor, Financial Advisor and Bond Counsel shall take other necessary actions on behalf of the School District to implement the intent and purposes of this Resolution.

**DULY ADOPTED**, by the Board of School Directors of the School District in lawful session duly assembled, this 13<sup>th</sup> day of January, 2014.

**EAST PENN SCHOOL DISTRICT,  
Lehigh County, Pennsylvania**

ATTEST:

\_\_\_\_\_  
(Assistant) Secretary

By: \_\_\_\_\_  
(Vice) President of the Board of  
School Directors

(SEAL)

# East Penn School District

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January 13, 2014

Administrative Offices  
800 Pine Street  
Emmaus, PA 18049  
610-966-8300

Mr. Alan Earnshaw, President  
East Penn Board of School Directors  
800 Pine Street  
Emmaus, PA 18049

Dear Mr. Earnshaw:

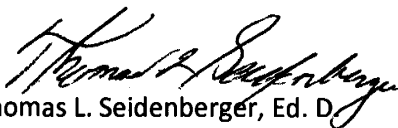
As you are aware, I have decided to retire at the conclusion of the 2013-2014 school year. My effective retirement date will be July 1, 2014 with June 30, 2014 being my last working day.

I will be ending my career with 43 years of service in public education. I have loved every moment of my service in East Penn and I wish to thank the Board for providing me with the opportunity to serve in such a wonderful school district. I have been blessed with being able to work with so many outstanding administrators, teachers, professional staff members, and support staff members. These past seven years will forever remain as a special period of my life.

I wish to thank the Board for their support over these past seven years. I believe that we have worked well as a team and that our efforts have benefitted the students, parents, and community members that we serve. My time here has proven to be challenging in terms of economics, but I am so happy that we together have maintained and improved the overall learning experiences for the youth of the community. I also want to thank you for letting me lead. Ultimately that has been the most satisfying part of the job in East Penn and you have no idea of how gratifying it has been to work with Board members who understand how the superintendent/board roles and responsibilities connect and can work in harmony.

In June I will leave the district with many fond memories and friends. I will miss the daily pleasures of seeing so many students and staff members succeed beyond our expectations. I am so humbled by being a part of such an outstanding school district and I hope that I will have left the district in good shape and ready to move forward to meet the challenge of keeping East Penn as a top notch school district.

Sincerely,



Thomas L. Seidenberger, Ed. D.  
Superintendent of Schools

#3

# East Penn School District

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Administrative Offices

800 Pine Street

Emmaus, PA 18049

610-966-8300

January 13, 2014

Mr. Alan Earnshaw, President  
East Penn Board of School Directors  
800 Pine Street  
Emmaus, PA 18049

Dear Mr. Earnshaw:

After a year of intense reflection, I have decided to retire from the East Penn School District, effective June 30, 2014. This has been a very difficult decision but one that is right for me at this time in my life. I have put other interests on hold that I would now like to pursue.

I have enjoyed success at the state level as President of the PSBA Board Secretaries Department, Board Secretary of the Year, and as a member of the PSBA Executive Board. Locally, I am involved in the community as a member of the Emmaus Rotary Club, the Friends of the Emmaus Public Library, and St. Ann's Parish.

Over the past 40 years, I have been blessed to work directly with five very different and extremely talented superintendents and hundreds of equally diverse and interesting board members. I have also worked with many outstanding administrators, teachers, and support staff who have encouraged and supported both my professional and personal growth in the education community. It has not always been easy – the position is a demanding one.

I will always be committed to the district. East Penn has earned the reputation of being a very sophisticated, forward thinking school district, and I have been very proud to be a part of it. Educating the youth of this community is our business and should be the major focus of what we do at every level of this organization. There is no time for distractions from this mission. Education is what can make a difference in a student's life.

East Penn has been a wonderful experience for me. I wish the Board and the staff every success in the future.

Very truly yours,



Cecilia R. Birdsell  
Board Secretary/Executive Assistant to the Superintendent

January 2, 2014

Dr. Thomas Seidenberger, Superintendent

Dear Dr. Seidenberger,

Please accept this letter as my notification that I am retiring as a Confidential Assistant on March 10, 2014. My last day working in the Personnel Office will be Friday, March 7, 2014.

It has been a pleasure to work in the district starting out at Eyer and now in the Personnel Office, but after 27 years and 15 different administrators it's time for me to relax and enjoy my grandchildren.

Thank you for allowing me the time to attend many conferences and other professional development classes to enrich my job as administrative assistant over the years. I hope the district will continue to allow others to attend as we all know the administrative assistant is a valuable asset to the district.



Carol Firth

cc: Mrs. Noelle Keeler  
Dr. Denise Torma

H5

Keeler, Noelle

---

From: Miller, Ann  
Sent: Wednesday, January 08, 2014 2:14 PM  
To: Keeler, Noelle  
Cc: Scalzo, Cheryl  
Subject: FW: Retirement

Mrs. Keeler,

I hereby request that you approve this email as my notification to retire from my position of administrative assistant at Jefferson Elementary. My last working day would be the end of the day Friday, March 7, 2014 (180 days). My retirement would start on Monday March 10, 2014.

I would like to thank you for giving me the opportunity and privilege to work with such wonderful employees both at Jefferson and throughout the district.

I will also be sending a hard copy of this email with my signature via inter-district mail.

Thank you.

Ann Miller



#6

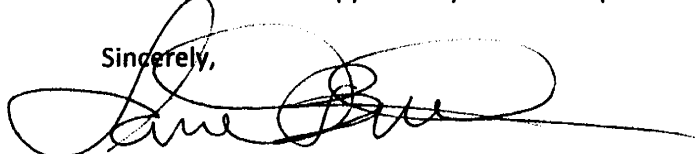
December 8, 2013

Dear Mrs. Desiderio,

I am resigning from my position as an Instructional Assistant in Autistic Support at Wescosville Elementary to pursue other opportunities. My last day will be Friday, December 20, 2013.

Thank you for the opportunity to work as part of the team at your school.

Sincerely,



Tamah Biello

EAST PENN SCHOOL DISTRICT  
PERSONNEL DEPARTMENT

DEC 13 2013

# 17

December 3, 2013

I Anita Wible intend to retire from my position in the food service starting January 20, 2014.

Anita Wible  
535 South 2<sup>nd</sup> st.  
Emmaus, PA 18049

January 7, 2014

Dr. Thomas Mirabella  
800 Pine Street  
Emmaus, PA 18049

Dear Dr. Mirabella,

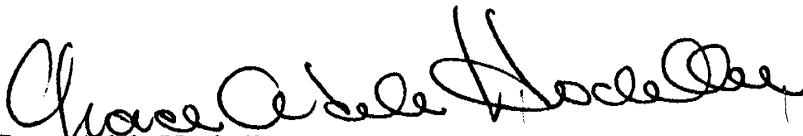
I would like to inform you that I am resigning my position as a 1:1 Health Room Assistant with the East Penn School District, effective January 30, 2014 as my last day of employment.

Thank you ever so much for the opportunities afforded to me while working in the district. I have so enjoyed working the student I was assigned to and I was able to create lasting friendships with many of the staff here at Jefferson Elementary School. Thank you for your support and guidance.

I absolutely loved my position with East Penn. It was an ideal fit and I enjoyed the academic environment, the teachers, the students and of course my student [REDACTED]. My leaving will be bittersweet and I will miss all those I have been able to work with and spend time with. I have accepted a full-time position with benefits here in the Lehigh Valley. Although I am sad to leave, I am looking forward to new opportunities and challenges as a nurse.

If I can be of any help during this transition, kindly let me know.

Sincerely,

  
Grace Adele Hochella, LPN  
1:1 Health Room Assistant

Schedule B for January 13, 2014 Board Meeting

#9

School	Name	Position	Contract/Club	Amount	Notes
LMMS	Monfredi, Christine	8th Grade Academic Support Study Skills	Club C	\$1,146.00	Replaces L. Shirvinski
Eyer	Spirk, Kristin	ELP 7th Grade Session 4, 2/3/14 - 2/27/14	Contract	\$33.56/session	
Eyer	Spirk, Kristin	ELP 7th Grade Session 3, 1/7/14 - 1/31/14	Contract	\$33.56/session	Replaces Jason Palmer
Eyer	Atkinson, Shannon	Celebrity Styles Club	Contract	\$33.56/session	
EHS	Montero, Heather	Fashion Club	Club C	\$1,146.00	
EHS	Davenport, Kate	Gay Straight Alliance	Club B	\$301.50	shared with K. Opfer-Grim
EHS	Opfer-Grim, Kristen	Gay Straight Alliance	Club B	\$301.50	
EHS	Luckenbill, Eric	International Justice Mission	Club A	\$302.00	
EHS	Monteque, Will	Lation Leadership Advisor	Club B	\$603.00	
EHS	Montero, Melissa	Model Congress	Club A	\$302.00	
EHS	Fisher, Philip	Track and Field Volunteer Coach	n/a	volunteer	
EHS	Luckenbill, Eric	International Justice Mission	Club A	\$151.00	shared with A. Schultz
EHS	Schultz, Alexis	International Justice Mission	Club A	\$151.00	shared with E. Luckenbill
EHS	Rhein, Jennifer	Winter Color Guard Director (Design/Instruction)	Contract	\$3,378.00	Replaces Robinson

## EDUCATIONAL CONFERENCES

JANUARY 13, 2014

Conference Title:	An Interactive Transportation Workshop, Bethlehem
Date(s):	January 15, 2014
Attending:	Dr. Thomas Mirabella, Director of Student Services
Estimated Cost:	\$179.52
Conference Title:	Annual PASPA Conference, Harrisburg
Date(s):	February 26-28, 2014
Attending:	Noelle Keeler, Human Resources Specialist
Estimated Cost:	\$689.62
Conference Title:	PA Educational Technology Expo & Conference, Hershey
Date(s):	February 9-12, 2014
Attending:	Ross Cooper, Grade 4 Teacher, Willow Lane Scott Didra, Technology Ed Teacher, Emmaus HS
Estimated Cost:	\$1413.86, plus per diem substitutes (Title II Funds)
Conference Title:	Developmental Individual Relationship Based Training-Autistic Support, Glen Mills, PA
Date(s):	February 13, 2014
Attending:	Dr. Linda Pekarik, Director of Special Education
Estimated Cost:	\$72.15
Conference Title:	PA Music Educators Association – 2014 Annual In-Service Conference, Hershey
Date(s):	March 26-28, 2014
Attending:	Allison Lewis, Music Teacher, Wescosville
Estimated Cost:	\$600.74, plus per diem substitute (Title II Funds)
Conference Title:	Pesticide Training & Consulting, Allentown
Date(s):	February 4, 2014
Attending:	Joseph Siekonik, Jr., Groundskeeper, Maintenance Department
Estimated Cost:	\$140.00
Conference Title:	PSBA New Board Member Training, Carbon Lehigh Intermediate Unit
Date(s):	January 9 & 10, 2014
Attending:	Rev. Wally Vinovskis, Board Member
Estimated Cost:	No cost, Value Pass Member
Conference Title:	PA State Athletic Directors Association 47 <sup>th</sup> Annual Conference, Hershey
Date(s):	March 18-21, 2014
Attending:	Dennis Ramella, Activities Director
Estimated Cost:	\$225.00
Conference Title:	Delaware Valley Green Building Council Your School Workshop, Muhlenberg College
Date(s):	January 9, 2014
Attending:	Dr. Anthony Moyer, Principal, Willow Lane Joe Bigley, Grade 5 Teacher, Willow Lane
Estimated Cost:	No cost, per diem substitute required for teacher
Conference Title:	PATTAN: Intensive Skill Training in Applied Behavior Analysis for Teams Supporting Students with Autism, King of Prussia
Date(s):	January 28-30, 2014
Attending:	Heather Potemski, Learning Support Teacher, Macungie
Estimated Cost:	\$206.17, per diem substitute required


**LIBERTY ENGINEERING, INC.**

CIVIL • STRUCTURAL • MECHANICAL • ELECTRICAL • PLUMBING

December 9, 2013

Mr. Lynn Glancy, Director of Operations  
 East Penn School District  
 800 Pine Street  
 Emmaus, PA 18049

**RE: Required Site Modifications  
 Willow Lane Elementary School  
 Lower Macungie Township, Lehigh County  
 Civil/Site Engineering Proposal**

Dear Lynn:

LIBERTY ENGINEERING, INC. (LEI) is pleased to submit this proposal for professional engineering services on the above-referenced project.

### **OVERALL PROJECT DESCRIPTION**

The last remaining construction issues with the school site are to stabilize the basin side slopes and to repair/replace the stormwater sprinkler system to closeout the NPDES permit. LEI will prepare a new design for the sprinkler system as well as prepare the paperwork for the permit closeout.

### **Scope of Services**

This Proposal is limited exclusively to the work described in this Scope of Services section. Items not expressly described shall be considered excluded from the work. LEI proposes to perform the work, which is described as follows:

### **CIVIL/SITE ENGINEERING**

- ◆ Engage a Geotechnical Engineer to provide options for the pond slope stabilization.
- ◆ Provide design of a new sprinkler system, pipes from pond, and new pumps.
- ◆ Modify existing drawings showing new design and details.
- ◆ Make submission to DEP for permit compliance.

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7535 Windsor Drive, Suite B-203, Allentown, PA 18195 (484)223-1761 Fax (484)223-1768 [www.libertyengr.com](http://www.libertyengr.com)

Page 1 of 3

*Celebrating Our 25<sup>th</sup> Anniversary 1988-2013*

- ◆ Prepare bid documents to complete the necessary work.
- ◆ Complete a final inspection when work is complete.

Services specifically NOT included with this proposal:

- ◇ Payment of any application, review, and/or recording fees.
- ◇ Construction stakeout.
- ◇ Construction inspections.
- ◇ As-built surveys (after construction).
- ◇ Miscellaneous environmental studies.
- ◇ Traffic studies.
- ◇ Stormwater infiltration testing.
- ◇ Off-site road improvements.
- ◇ Wetlands survey.
- ◇ Title search.
- ◇ Zoning appeals.
- ◇ PennDOT permits.

**Fees and Payments**

LEI's lump sum fee for the work listed in the Scope of Services herein is **TWENTY-ONE THOUSAND FIVE HUNDRED DOLLARS (\$21,500.)**, plus Reimbursable Expenses at the costs when they are incurred (Current Fee Schedule attached).

If work is terminated or abandoned during design, LEI shall be compensated for services performed prior to termination, together with reimbursable expenses for all work executed up to that point. Compensation shall be based on the Current Fee Schedule for hours worked.

**Terms and Conditions**

LEI shall submit an invoice each month for our services. Reimbursable expenses will be invoiced according to our fee schedule that is current at the time services are provided. All fees and expenses are due and payable within thirty (30) days of the date of invoice.

**Additional Services**

Should work extend beyond the Scope of Services defined herein we will inform you of such situations and we will prepare an Additional Services proposal for you to act upon. We will implement these Additional Services upon written acceptance from your office.

Fees and payments for Additional Services shall be in addition to any fees and payments for the work described in the Scope of Services section.

**General Provisions**

The attached General Provisions are incorporated herein by reference and made part of this Agreement. Please sign the Acceptance and return a copy to our office. Your verbal authorization for LEI to proceed with the work acknowledges your acceptance of the terms of this Agreement, including the General Provisions attached hereto.

This proposal shall remain open for acceptance for a period of sixty (60) days from the date thereof, after which time LEI reserves the right to review, revise or withdraw its proposal.

We thank you for the opportunity to submit this Proposal and look forward to working with you on this project. If you have any questions, please contact me at (484) 223-1761.

Very truly yours,

LIBERTY ENGINEERING, INC.



Paul A. Szewczak  
Principal

PAS/scc

Attachments

Accepted by: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
Printed Name & Title

Date: \_\_\_\_\_



**LIBERTY ENGINEERING, INC.**

CIVIL • STRUCTURAL • MECHANICAL • ELECTRICAL • PLUMBING

**CURRENT FEE SCHEDULE****10/28/2013****PERSONNEL:**

PRINCIPAL .....	\$130-\$170/hr.
(CIVIL/STRUCTURAL)	
SENIOR PROFESSIONAL ENGINEER .....	\$125/hr.
PROFESSIONAL ENGINEER .....	\$ 95/hr.
PROJECT COORDINATOR .....	\$ 85/hr.
ENGINEER/DESIGNER .....	\$ 75/hr.
SENIOR DESIGNER/CAD OPERATOR .....	\$ 75/hr.
DESIGNER/CAD OPERATOR .....	\$ 60/hr.
(MECHANICAL/ELECTRICAL)	
SENIOR PROFESSIONAL ENGINEER .....	\$125/hr.
PROFESSIONAL ENGINEER .....	\$100/hr.
SENIOR DESIGNER .....	\$ 95/hr.
ENGINEER/DESIGNER .....	\$ 75/hr.
DESIGNER/CAD OPERATOR .....	\$ 65/hr.
PROJECT ADMINISTRATOR .....	\$ 60/hr.
ADMINISTRATIVE SUPPORT .....	\$ 40/hr.

**REIMBURSABLE EXPENSES:**

MILEAGE	\$0.55/mile
PRINTS	24" x 36" - \$2.00/print
	30" x 42" - \$2.50/print
	36" x 48" - \$3.00/print
MYLARS	\$20.00 each
PHOTOCOPIES	\$0.15 each
GLOSSY COLOR PLOTS	24" x 36" - \$20.00/print
	30" x 42" - \$30.00/print
POSTAGE/UPS	Actual costs per mailing
MEALS AND TRAVEL EXPENSES	Actual costs
TOLLS	Actual costs
CONSULTANTS	10% markup

# LIBERTY ENGINEERING, INC.

## GENERAL PROVISIONS

### 1. SCOPE OF SERVICES

LIBERTY ENGINEERING, INC. (LEI) shall perform the services defined in the Proposal or other document setting forth the agreement between the parties (the "Agreement") attached hereto and shall invoice Client at those rates shown in the Agreement. Any estimate of cost in the Agreement shall not be considered as a fixed price, but only an estimate unless otherwise specifically stated in the Agreement. Any service not included in the Agreement is an Additional Service. LEI will provide Additional Services under this Agreement as requested by Client and will invoice Client at those rates shown in the Additional Services Proposal. The technical and pricing information contained in any document submitted by LEI to Client is confidential and proprietary, and shall not be released or otherwise made available to any third party without LEI's express written consent.

### 2. CHANGED/HIDDEN CONDITIONS

LEI has established the Scope of Services based on known conditions and risks. If in LEI's sole opinion these conditions change in light of occurrences or discoveries that were not originally contemplated by or known to LEI at the time of Agreement, LEI may request that the terms of the Agreement be renegotiated. A condition is hidden if concealed by existing finishes or is not capable of investigation by reasonable visual observation. If LEI has reason to believe that such a condition may exist, Client shall authorize and pay for all costs associated with the investigation of such a condition and, if necessary, all costs necessary to correct said condition. If Client fails to authorize such investigation or correction after due notification, Client shall be responsible for all risks associated with this condition, and LEI shall not be responsible for the existing condition nor any resulting damages to persons or property.

### 3. CLIENT RESPONSIBILITIES

Client, for its own benefit may, from time to time, on its own retain others to perform certain tests, inspections and analyses or other information and materials for use by LEI ("client data"). LEI may need such client data without the need for independent evaluation and/or verification. Client agrees to indemnify, defend and hold LEI harmless from any and all losses, damages and claims of any nature which may in any way arise out of or in connection with the use by LEI of the client data and other information issued and/or prepared by Client or others and furnished to LEI in connection with this project. In the event Client or Client's personnel, contractors, or subcontractors become aware that a suspected error or omission by LEI has been discovered, or that a change in the conditions reported by LEI is suspected, LEI shall receive prompt written notice of such suspected error, omission, or change in order that LEI may have the opportunity to take prompt, effective measures which in LEI's opinion will minimize the consequences of a defect in service. Failure to provide prompt notice or to provide LEI the opportunity to remedy the situation shall relieve LEI of any further liability.

### 4. VALUE ENGINEERING

Should the Client/Construction Manager retain the services of a Value Engineer or Contractor to review LEI's Construction Documents, it shall be at the Client/Construction Manager's sole expense and shall be performed in a timely manner so as not to delay the project schedule. The Client/Construction Manager shall promptly notify LEI and define their scope of services and responsibilities. All recommendations of the Value Engineer/Contractor shall be forwarded to LEI for review.

If LEI objects to any recommendations made by the Value Engineer/Contractor, LEI shall so notify in writing the Client/Construction Manager, stating the reasons for objecting. LEI shall be compensated as Additional Services for all time spent to prepare for, review and respond to the recommendations of the Value Engineer/Contractor. LEI's compensation shall be at the rate stated on our current Fee Schedule (attached). In addition, LEI shall be compensated for services necessary to incorporate recommended value engineering changes into reports, drawings, specifications, bidding or other documents.

### 5. SPECIAL TERMS AND CONDITIONS

In the event the Client consents to, allows, authorizes or approves of substantial changes to any plans, specifications, or other construction documents, and these changes are not approved in writing by LEI, the Client recognizes that such changes and the results thereof are not the responsibility of LEI. Therefore, the Client agrees to release LEI from any liability arising from the construction, use or result of such changes. In addition, the Client agrees, to the fullest extent permitted by law, to indemnify and hold LEI harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) arising from such changes, except only those damages, liabilities and costs arising from the sole negligence or willful misconduct of LEI.

### 6. STANDARD OF CARE

LEI will strive to perform services under this Agreement in accordance with generally accepted principles of engineering practices and in a manner consistent with that level of care and skill ordinarily exercised by members of their profession, practicing under similar circumstances in the same or similar locality, in the same period of time. This representation is in lieu of all other representations, either expressed or implied.

### 7. OWNERSHIP OF DOCUMENTS

The documents prepared by LEI for this Project are Instruments of Service for use solely with respect to this Project and LEI is deemed the author of these documents and shall retain all common law, statutory and other reserved rights, including the copyright. Client will be permitted to retain copies, including reproducible copies, of the documents solely for Client's information, reference and use in connection with the Project as long as Client is not in default under this Agreement. Any termination of this Agreement prior to completion of the Project shall terminate this license. Use and reproduction of any Instrument of Service without the express written consent of LEI is unauthorized and such use is at the sole risk of the user, and Client agrees to indemnify, defend, and hold LEI harmless from all claims, damages and expenses, including attorney's fees, arising out of such unauthorized use. Client agrees that all reports and other work furnished to Client or its agents, which are not paid for, will be returned upon demand and will not be used by Client for any purpose whatsoever.

### 8. ELECTRONIC MEDIA

LEI, at Client's request and upon proper remuneration, will furnish copies of Drawings and Specifications to Client on Electronic Media. Since LEI has no control over the stability of such Electronic Media or compatibility with other system hardware or software, any use or reuse by Client or other parties authorized by Client, shall be at Client's sole risk. Client agrees to hold harmless, indemnify and defend LEI against all damages, claims and losses, including defense costs, arising out of any use of the Electronic media. Client's sole remedy upon discovery of errors or omissions, within thirty (30) days of receipt of Electronic Media, whether discovered in Electronic Media or printed copies derived from such media, shall be the reissue by LEI of updated Electronic Media.

## **9. PAYMENTS**

Invoices will be submitted by LEI on a monthly basis as work proceeds. Invoices will be due and payable in full upon receipt of an Invoice by Client without retainage. In the event that Client objects to all or any portion of any Invoice, Client shall notify LEI of the reasons for the objection within fifteen (15) days from date of the invoice, and pay that portion of the Invoice not in dispute. If fees are not paid in full within thirty (30) days of the date of the Invoice, LEI reserves the right to suspend or terminate services and the right to pursue all appropriate remedies, including but not limited to, withdrawing certifications, stopping work on three (3) days prior written notice, and retaining all documents without recourse. In the event of such suspension or termination of services, LEI shall have no liability to Client for delay or damages caused by such suspension or termination. If at any time, an invoice remains unpaid for a period in excess of thirty (30) days, a service charge of one and one-half percent (1.5%) per month from the date of the Invoice will be charged.

Application of the percentage rate indicated above as a consequence of Client's late payments does not constitute any willingness on LEI's part to finance Client's operation, and no such willingness should be inferred. In the event LEI employs the services of any attorney or agency to collect any sums due hereunder or to enforce any terms contained herein Client agrees to pay all litigation costs, reasonable attorney's fees and court costs incurred by LEI.

When payment to LEI for services rendered is contingent upon receipt of funds by Client from a Third Party, and upon advanced notice by Client and agreement by LEI: 1) such payment will be due in full within seven (7) days of receipt of funds by Client or ninety (90) days from date of LEI's billing, whichever occurs first; after this date interest will be charged at the rate of 1 ½% per month, and 2) Client's contract with Third Party shall incorporate the requirement of notification by Third Party directly to LEI when payment is made to Client.

## **10. CONTRACT DOCUMENTS/SHOP DRAWINGS**

When included in the written scope of services, LEI shall review and take appropriate action on shop drawings, product data, samples, and other submittals required by the Contract Documents. Such review shall be only for general conformance with the design concept and general compliance with the information given in the Contract Documents. It shall not include review of quantities, dimensions, weights or gauges, fabrication processes, construction methods, coordination with the work of other trades, or construction safety precautions, all of which are the sole responsibility of the Contractor. LEI's review shall be conducted with reasonable promptness consistent with sound professional practice. LEI shall not be required to review and shall not be responsible for any deviations from the Contract Documents not clearly noted by the Contractor, nor shall LEI be required to review partial submissions or those for which submissions for correlated items have not been received.

## **11. CONSTRUCTION PHASE RESPONSIBILITIES**

When included in the written scope of services, LEI shall make visits to the site at intervals appropriate to the various stages of construction as LEI deems necessary in order to observe, as an experienced and qualified design professional, the progress of Contractor's work. Such visits and observations by LEI are not to be considered inspections and are not intended to be exhaustive or to extend to every aspect of the work in progress, but rather are limited to spot checking or similar methods of general observation. Based on information obtained during such visits and observations, LEI shall endeavor to determine, in general, if work is proceeding in accordance with the Contract Documents. LEI shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct or have control over Contractor's work nor shall LEI have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor(s), for safety precautions and programs incident to the work of Contractor(s) or for any failure of Contractor(s) to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor(s) furnishing and performing their work. Accordingly, LEI will neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s) failure to furnish and perform their work in accordance with the Contract Documents.

## **12. REJECTION OF WORK**

LEI may recommend to Client rejection of contractor's work which, in LEI's professional opinion, does not conform to design, specifications or LEI's recommendations. Client agrees to indemnify, defend and hold LEI harmless from any and all losses, damages and claims of any nature, which may in any way arise out of LEI's rendering of good faith advice to Client on this topic.

## **13. DISPUTE RESOLUTION**

In addition to and as a condition precedent to litigation, the parties shall endeavor to settle disputes, other than payment disputes, by non-binding mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association then in effect unless the parties mutually agree otherwise. In no event shall the demand for mediation be made after the date when such claim, disputes or other matters in question would be barred by the applicable statute of limitations. If mediation fails to resolve the claims or disputes, then all claims, disputes or other matters in question arising out of this Agreement shall be determined by a state or federal court located in Pennsylvania. Both parties consent to personal jurisdiction and venue in the Commonwealth of Pennsylvania. Any and all claims and/or causes of action between the parties arising out of or relating to this Agreement shall be brought by either party within two (2) years of substantial completion of the services rendered pursuant to this Agreement or termination of this Agreement whichever is sooner.

## **14. CERTIFICATE OF MERIT**

Client shall make no claim, either directly or in a third party claim, against LEI unless Client has first provided LEI with a written certification executed by an Independent professional currently practicing in the discipline of the alleged defect or error and licensed in the state where the Project is located. This certification shall: a) contain the name and license number of the certifier; b) specify each and every act or omission that the certifier contends is a violation of the standard of care in this Agreement; and c) state in complete detail the basis for the certifier's opinion that each such act or omission constitutes such a violation.

## **15. GOVERNING LAW**

This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania. Should any provision of this Agreement be or become legally invalid, the validity of the remainder of this Agreement shall not be affected.

## **16. LIMITATION OF LIABILITY**

LEI's liability for damages arising out of any theory of liability, including torts, such as negligence, strict or statutory liability and breach of contract shall be limited to an amount not to exceed the lesser of LEI's total fee for services rendered or \$25,000. Client agrees to limit LEI's liability to the Client, Owner and to all Contractors and Subcontractors on the project. LEI will not be liable for consequential damages including, without limitation, loss of use or loss of profits, regardless of whether such damages are caused by breach of contract, willful misconduct, negligent act or omission. No principal, director, officer, employee or agent of LEI shall have any individual liability to Client.

## **17. ASSIGNMENT**

Neither Client nor LEI shall assign or transfer its interest or claim arising under or related to this Agreement, including interest in and claims for any moneys due or to become due, without the written consent of the other party.

## **18. TERMINATION**

This Agreement may be terminated by either party by seven (7) days written notice in the event of substantial failure to perform in accordance with the terms of the Agreement by the other party through no fault of the terminating party. If this Agreement is terminated, it is agreed that LEI shall be paid for its total charges for services performed to the termination date, plus reimbursable charges and termination expenses.

## **19. ENTIRE AGREEMENT**

These General Provisions along with the Agreement represent the entire and integrated agreement between the parties and supersede all prior negotiations, representations or agreements, either written or oral and may be amended only by written instrument signed by all of the parties.

# Fund Accounting Check Summary

CF-2010 GOB SERIES A - From 01/13/2014 To 01/13/2014

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00000286	LOWER MACUNGIE TOWNSHIP	WILLOW LANE ENGINEERING.....		63.26
		33-2010 SERIES A.		63.26
		Grand Total Manual Checks :		0.00
		Grand Total Regular Checks :		63.26
		Grand Total Direct Deposits:		0.00
		Grand Total Credit Card Payments:		0.00
		Grand Total All Checks :		63.26

# 12

**Budget Transfers**

<u>ACCOUNT NUMBER</u>	<u>INCREASE</u>
10-1191-610-471-00-000-000-1314	(\$1,300) Fed. Funded Reading Supplies
10-1194-640-471-00-000-000-1213	\$1,300 Fed. Funded Title III Books
10-1225-330-890-10	(\$6,000) Fed. Funded Sp. Ed. Other Prof. Services
10-1225-610-890-10	\$6,000 Fed. Funded Sp. Ed. Supplies
10-1233-610-007-10	(\$500) Sp. Ed. Supplies
10-1233-894-007-30	\$500 Sp. Ed. Student Admission Fees
10-1281-322-510-10	(\$400) Fed. Funded IU Costs
10-1290-640-890-10	\$400 Fed. Funded Sp. Ed. Books
10-1691-550-003	\$3,850 Community Ed. Printing
10-2370-530-003	\$700 Community Relations Postage
10-2370-610-003	(\$4,550) Community Relations Supplies
10-2440-430-029	(\$10,400) Nursing Services Repairs & Mnt.
10-2440-610-029	\$8,000 Nursing Services Supplies
10-2440-751-029	\$2,400 Nursing Services Equipment
10-2220-767-024-10	(\$52,400) Tech. Support Services Non-Cap. Software
10-2818-324-024	\$4,400 System-Wide Tech. Prof. Ed. Train./Dev.
10-2818-618-024	\$36,000 System-Wide End User Software Licenses
10-2840-538-024	\$12,000 Data Processing Computer Equipment
10-2370-240	(\$900) Community Relations Tuition Reimb.
10-2900-595	<u>\$900</u> IU Payment by Withholding
	\$0

# EAST PENN SCHOOL DISTRICT

## TREASURER'S REPORT

### for Month Ended November 30, 2013

#### General Fund

	<u>Beginning Book Balances</u>
First Niagara Checking	\$45,269,830.85
First Niagara Community Ed.	\$374.68
Athletic Checking & Petty Cash	\$167,707.07
First Niagara M.M. escrowed	\$106,857.57
Petty Cash	\$1,890.00
PLGIT Money Market	\$7,035,820.29
Restricted Cash - First Niagara LMES Security Deposit	\$5,001.58
ESSA Money Market	\$6,639,739.45
Investments	<u>\$1,984,000.00</u>
Total Beginning Balances	\$61,211,221.49

Receipts	\$5,383,149.16
Disbursements	\$9,329,502.77

	<u>Ending Book Balances</u>
First Niagara Checking	\$46,481,718.03
First Niagara Community Ed.	\$374.68
Athletic Checking & Petty Cash	\$189,158.42
First Niagara M.M. escrowed	\$106,865.74
Petty Cash	\$1,890.00
PLGIT Money Market	\$1,854,146.25
Restricted Cash - First Niagara LMES Security Deposit	\$5,001.58
ESSA Money Market	\$6,641,713.18
Investments	<u>\$1,984,000.00</u>
Total Ending Balances	\$57,264,867.88

<u>Other Fund Bank Accounts</u>	<u>Beginning Balances</u>	<u>Ending Balances</u>
Capital Reserve Fund	\$2,540,654.17	\$2,510,185.17
GOB 2010A	\$1,093,484.85	\$618,126.89
Cafeteria Fund	\$20,836.95	\$130,092.39
Payroll Fund	\$214,058.51	\$274,382.66
Memorial Fund	\$133,900.13	\$133,900.13

**ELEMENTARY ACTIVITY FUND  
FOR NOVEMBER 2013**

	BEGINNING				ENDING
<u>ACCOUNT</u>	<u>BALANCE</u>	<u>TRANSFERS</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>BALANCE</u>
Alburtis	\$1,625.01	\$0.00	\$3,343.88	\$884.00	\$4,084.89
Jefferson	\$3,517.32	\$0.00	\$1,000.00	\$0.00	\$4,517.32
Lincoln	\$5,520.52	\$0.00	\$0.00	\$0.00	\$5,520.52
Macungie	\$5,999.44	\$0.00	\$1,214.04	\$499.99	\$6,713.49
Shoemaker	\$16,920.22	\$0.00	\$6,748.36	\$7,579.07	\$16,089.51
Wescosville	\$12,853.63	\$0.00	\$3,650.94	\$0.00	\$16,504.57
Willow	\$11,955.00	\$0.00	\$77.26	\$402.00	\$11,630.26
Miscellaneous	\$5.48	\$0.00	\$0.00	\$0.00	\$5.48
Interest	\$2.89	\$0.00	\$0.92	\$0.00	\$3.81
 TOTALS	 \$58,399.51	 \$0.00	 \$16,035.40	 \$9,365.06	 \$65,069.85

	A	B	C	D	E	F
1	Account	Beginning Balance	Transfers	Receipts	Disbursements	Ending Balance
2	Band	\$13,821.85	\$1,917.40	\$623.50	\$3,654.61	\$12,708.14
3	Band Front	\$46.22				\$46.22
4	Builders Club	\$1,366.17	\$4.00	\$802.09	\$540.00	\$1,632.26
5	Honor Society	\$0.00				\$0.00
6	Interest	\$2.50				\$2.50
7	Jr. Kid to Kid	\$144.01		\$1,827.00	\$43.37	\$1,927.64
8	Library	\$602.11		\$18.99		\$621.10
9	Chorus	\$144.15				\$144.15
10	Musical	\$10,165.00	-\$4.00	\$20.00		\$10,181.00
11	PAWS	\$2,949.90			\$276.29	\$2,673.61
12	Student Activities	\$23,644.23		\$6,924.89	\$6,592.73	\$23,976.39
13	School Store	\$556.29				\$556.29
14	Ski Club	\$3,455.02				\$3,455.02
15	Student Council	\$4,284.68		\$255.00	\$31.58	\$4,508.10
16	Yearbook	\$6,852.58		\$73.00		\$6,925.58
17	Orchestra	\$91.95	-\$1,917.40	\$2,479.00		\$653.55
18	Strength/Fitness	\$0.00				\$0.00
19	Global Citizens	\$26.18		\$1,361.00		\$1,387.18
20	Total	\$68,152.84	\$0.00	\$14,384.47	\$11,138.58	\$71,398.73
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**LOWER MACUNGIE MIDDLE SCHOOL**  
**ACTIVITY FUND REPORT**

November 1 -30, 2013

	<u>BEGINNING</u> <u>BALANCE</u>	<u>TRANSFERS</u>	<u>RECEIPTS</u>	<u>EXPENSES</u>	<u>ENDING</u> <u>BALANCE</u>
Band	\$ 1,996.15				\$ 1,996.15
Builders Club	\$ 205.20		322.60	(232.50)	\$ 295.30
Buzz TV	\$ 6.95				\$ 6.95
Chorus	\$ 1,800.72		5,933.50	(4,310.00)	\$ 3,424.22
General	\$ -				\$ -
Interest	\$ 2.22		1.77		\$ 3.99
LMMS Cares	\$ -				\$ -
Orchestra	\$ 50.43	51.00	145.00		\$ 246.43
Plays	\$ 3,834.37		790.00	(1,326.52)	\$ 3,297.85
School Store (Hive)	\$ 3,674.63	(51.00)	3.00	(224.00)	\$ 3,402.63
Ski Club	\$ 2,452.11		11,310.00	(6,857.00)	\$ 6,905.11
Student Council	\$ 5,579.64		45.00	(108.04)	\$ 5,516.60
Success Team	\$ 8,294.84		3,125.20	(2,096.34)	\$ 9,323.70
Yearbook *	\$ 2,324.10			(213.37)	\$ 2,110.73
6th Grade Clas	\$ 1,680.07		164.15	(143.15)	\$ 1,701.07
7th Grade Class	\$ 5,472.94		14,066.83	(672.72)	\$ 18,867.05
8th Grade Class *	\$ 5,676.77		2,018.23	(1,644.24)	\$ 6,050.76
<b>TOTALS</b>	<b>\$ 43,051.14</b>	<b>\$ -</b>	<b>\$ 37,925.28</b>	<b>\$ (17,827.88)</b>	<b>\$ 63,148.54</b>

**EHS Activity Account Fund Ledger Home Page**

**11/30/2013**

<b>Clubs</b>	<b>Beginning Balance</b>	<b>Receipts (D)</b>	<b>Expenses (W)</b>	<b>Ending Balance</b>
A.C.S.L.	\$2,577.68	460.00	173.66	\$2,864.02
Academic Team	\$2,337.23	0.00	435.00	\$1,902.23
Anime	\$685.43	69.75	196.50	\$558.68
Art Club	\$646.13	10,339.00	8,105.91	\$2,879.22
Astronomy	\$2,746.23	100.00	0.00	\$2,846.23
Band	\$1,652.42	1,765.00	702.41	\$2,715.01
Class of 2013	\$44.01	0.00	0.00	\$44.01
Class of 2014	\$8,344.13	4,788.80	696.00	\$12,436.93
Class of 2015	\$1,063.36	404.76	0.00	\$1,468.12
Class of 2016	\$1,300.55	7,107.82	1,000.00	\$7,408.37
Class of 2017	\$0.00	0.00	0.00	\$0.00
Collage	\$2,394.99	3,332.00	3,208.50	\$2,518.49
Computer Club	\$736.20	0.00	0.00	\$736.20
Dance Team	\$30.99	0.00	0.00	\$30.99
Debate Team	\$80.05	0.00	0.00	\$80.05
Drama Dept	\$13,524.93	14,634.00	18,076.71	\$10,082.22
Earthwatch	\$1,250.20	17.09	63.40	\$1,203.89
Envirothon	\$789.16	0.00	0.00	\$789.16
FBLA	\$185.14	1,742.00	1,180.00	\$747.14
Fitness Team	\$6,900.72	1,360.00	1,360.00	\$6,900.72
French Club	\$806.37	29.21	419.14	\$416.44
German Club	\$1,224.11	929.99	1,054.00	\$1,100.10
Global Citizens	\$423.63	0.00	0.00	\$423.63
Golf	\$2,356.08	16,268.00	17,647.30	\$976.78
Habitat for Humanity	\$96.88	2,795.00	97.20	\$2,794.68
Health, Wellness & Fitness	\$3,843.29	309.00	3,194.18	\$958.11
Hiking	\$276.08	241.00	160.00	\$357.08
In & Out Account	\$13,653.99	27,937.65	23,542.70	\$18,048.94
Interact Club	\$3,484.08	584.00	349.87	\$3,718.21
Interest Account	\$425.76	27.82	373.93	\$79.65
Invisible Children	\$158.07	158.07	0.00	\$158.07
Key Club	\$1,657.50	4,260.75	2,597.91	\$3,320.34
Kid to Kid	\$343.17	439.00	487.50	\$294.67
Latin Club	\$57.65	475.21	266.70	\$266.16
Mountains of Hope	\$680.58	50.00	0.00	\$730.58
Music (Fermata & AccaBella)	\$2,793.60	12,709.20	11,268.39	\$4,234.41
National Honor Society	\$1,481.05	0.00	0.00	\$1,481.05
National Parks	\$11,904.37	7,393.30	17,235.78	\$2,061.89
No Place For Hate	\$1,730.31	11,376.29	10,746.39	\$2,360.21
Orchestra	\$2,314.17	9,660.00	7,423.13	\$4,551.04
Peers Assisting Learning Support	\$182.27	0.00	0.00	\$182.27
Physics	\$953.93	14,610.00	16,613.77	(\$1,049.84)

<b>Red Cross</b>	\$418.20	140.00	284.23	\$273.97
<b>Robotics</b>	\$6,221.76	4,760.00	3,866.87	\$7,114.89
<b>School Store</b>	\$4,147.54	3,747.50	1,612.00	\$6,283.04
<b>Science Olympiad</b>	\$2.23	165.00	0.00	\$167.23
<b>Spanish</b>	\$890.79	1,001.90	901.73	\$990.96
<b>Stinger</b>	\$2,189.64	1,090.00	1,070.19	\$2,209.45
<b>Student Activity Fund</b>	\$2,180.39	8,179.47	6,157.30	\$4,202.56
<b>Student Government (SGA)</b>	\$18,343.11	12,215.00	12,243.94	\$18,314.17
<b>Swim &amp; Dive Club</b>	\$4,486.55	1,670.00	3,593.54	\$2,563.01
<b>Tattler-Yearbook</b>	\$640.53	1,490.00	2,000.00	\$130.53
<b>Tri-M</b>	\$527.50	0.00	0.00	\$527.50
<b>United Nations</b>	\$1,919.12	3,940.00	3,866.00	\$1,993.12
<b>Video</b>	\$63.77	0.00	0.00	\$63.77
<b>Young Democrats</b>	\$471.45	0.00	0.00	\$471.45
<b>TOTALS</b>	<b>\$140,639.07</b>	<b>194,772.58</b>	<b>184,271.78</b>	<b>\$150,981.80</b>

<b>EHS Awards Fund</b>	<b>Beginning Balance</b>	<b>Receipts</b>	<b>Expenses</b>	<b>Ending Balance</b>
<b>November</b>	<b>\$7,128.40</b>	<b>\$2,643.90</b>	<b>\$800.00</b>	<b>\$8,972.30</b>

### COMPARISON OF REVENUE

	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014
BUDGET	107,598,771.00	112,701,175.00	111,506,398.00	114,975,011.00	118,250,068.00
	%	%	%	%	%
JULY	-605,171.99	-735,588.90	-777,822.85	-177,300.29	-459,032.76
AUGUST	7,163,850.47	10,151,219.77	8,960,642.00	10,756,674.04	11,916,474.22
SEPTEMBER	58,675,209.57	61,981,370.85	58,990,272.61	58,267,109.68	53,550,237.99
OCTOBER	73,553,913.21	76,556,144.00	78,583,926.99	79,258,020.67	80,557,298.00
NOVEMBER	79,082,460.65	81,591,392.71	82,980,895.30	84,599,937.10	85,902,419.91
DECEMBER	84,676,886.69	86,420,810.21	87,208,663.60	90,433,583.90	
JANUARY	88,791,072.11	91,379,691.39	93,091,044.33	95,593,501.01	
FEBRUARY	90,864,850.46	94,166,811.65	95,522,870.49	98,015,694.15	
MARCH	94,187,459.39	96,790,668.42	99,111,411.00	101,580,897.71	
APRIL	96,477,783.11	99,562,233.88	102,324,519.84	104,101,082.33	
MAY	98,293,238.10	101,906,427.84	104,015,428.88	109,644,641.25	
JUNE	107,778,719.46	112,198,716.96	114,045,138.84	115,587,601.93	
	(0.6)	(0.7)	(0.7)	(0.7)	(0.2)
	6.7	9.0	8.0	9.4	9.4
	54.5	55.0	52.9	50.7	50.7
	68.4	67.9	70.5	68.9	68.9
	73.5	72.4	74.4	73.6	73.6
	78.7	76.7	78.2	78.7	78.7
	82.5	81.1	83.5	83.1	83.1
	84.4	83.6	85.7	85.2	85.2
	87.5	85.9	88.9	88.4	88.4
	89.7	88.3	91.8	90.5	90.5
	91.4	90.4	93.3	95.4	95.4
	100.2	99.6	102.3	100.5	100.5

### COMPARISON OF APPROPRIATION EXPENDITURES

	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014
BUDGET	115,123,103.00	120,804,398.00	120,319,470.00	124,996,104.00	129,974,853.00
	%	%	%	%	%
JULY	3,421,389.97	3,671,645.78	3,415,787.19	3,472,862.08	3,083,082.40
AUGUST	9,310,557.42	11,311,505.46	11,548,255.22	11,435,519.80	11,916,474.22
SEPTEMBER	20,097,858.91	21,728,269.07	21,376,190.93	22,578,194.35	22,281,273.38
OCTOBER	27,158,608.29	32,702,014.44	32,555,456.26	33,791,055.91	36,967,557.32
NOVEMBER	39,509,252.06	41,236,215.59	41,116,786.30	44,148,024.93	46,863,056.02
DECEMBER	49,812,943.55	51,618,021.48	51,191,559.60	52,064,389.83	
JANUARY	56,568,565.00	58,791,779.63	60,113,625.30	60,709,287.92	
FEBRUARY	65,239,135.39	68,199,493.49	68,488,659.92	69,203,153.15	
MARCH	73,059,149.85	76,667,400.95	77,325,170.00	78,040,998.19	
APRIL	80,499,390.76	84,074,588.59	84,950,230.07	88,196,687.80	
MAY	88,571,785.69	91,604,777.98	95,066,852.87	99,481,894.49	
JUNE	107,482,757.55	110,508,390.16	110,811,414.84	115,749,238.41	
	3.0	3.0	2.8	2.8	2.8
	8.1	9.4	9.6	9.1	9.2
	17.5	18.0	17.8	18.1	17.1
	23.6	27.1	27.1	27.0	28.4
	34.3	34.1	34.2	35.3	36.1
	43.3	42.7	42.5	41.7	-
	49.1	48.7	50.0	48.6	-
	56.7	56.5	56.9	55.4	-
	63.5	63.5	64.3	62.4	-
	69.9	69.6	70.6	70.6	-
	76.9	75.8	79.0	79.6	-
	93.4	91.5	92.1	92.6	-

# COMPARISON OF REVENUE

	2004-2005	2005-2006	2006-2007	2007/2008	2008/2009					
BUDGET	77,101,038.00	% 85,932,435.00	% 93,287,737.00	% 100,387,505.00	% 105,709,288.00					
JULY	494,409.00	0.6	601,527.00	0.7	258,920.00	0.3	472,593.20	0.5	1,006,969.00	1.0
AUGUST	5,063,617.00	6.6	5,413,743.00	6.3	7,698,765.00	8.3	6,273,681.82	6.2	9,369,162.00	8.9
SEPTEMBER	24,675,970.00	32.0	44,533,672.66	51.8	50,714,344.00	54.4	21,898,260.33	21.8	49,570,975.44	46.9
OCTOBER	50,769,780.00	65.8	56,925,858.00	66.2	62,572,205.98	67.1	46,314,990.06	46.1	69,502,196.37	65.7
NOVEMBER	53,596,253.00	69.5	61,609,624.00	71.7	66,746,189.47	71.5	71,015,625.81	70.7	74,937,400.00	70.9
DECEMBER	58,366,025.00	75.7	66,378,702.00	77.2	72,442,868.66	77.7	74,673,446.85	74.4	80,186,130.00	75.9
JANUARY	61,688,849.00	80.0	69,696,081.00	81.1	76,140,417.00	81.6	81,206,843.33	80.9	84,222,512.61	79.7
FEBRUARY	63,828,031.00	82.8	72,175,542.00	84.0	78,995,426.39	84.7	83,900,377.52	83.6	86,981,813.00	82.3
MARCH	66,205,575.00	85.9	74,477,744.00	86.7	81,002,946.85	86.8	86,142,284.60	85.8	89,059,375.00	84.2
APRIL	68,922,917.00	89.4	77,538,350.00	90.2	84,259,329.45	90.3	89,174,441.38	88.8	92,505,015.61	87.5
MAY	70,635,528.00	91.6	79,312,498.23	92.3	86,015,304.81	92.2	95,218,335.89	94.9	94,588,813.59	89.5
JUNE	78,385,630.40	101.7	87,321,896.00	101.6	95,132,346.62	101.3	99,401,063.98	99.0	103,505,111.19	97.9

# COMPARISON OF APPROPRIATION EXPENDITURES

	2004-2005	2005-2006	2006-2007	2007-2008	2008/2009					
BUDGET	83,378,808.00	%	91,495,586.00	%	99,872,119.00	%	106,709,335.00	%	111,014,352.00	%
JULY	2,286,229.00	2.7	2,287,389.00	2.5	2,999,106.00	3.0	3,413,900.32	3.2	3,503,976.05	3.2
AUGUST	6,839,898.00	8.2	7,045,158.00	7.7	8,864,095.00	8.9	8,735,352.45	8.2	8,422,731.55	7.6
SEPTEMBER	15,549,694.00	18.6	15,462,750.00	16.9	16,484,584.00	16.5	17,934,258.07	16.8	16,965,035.84	15.3
OCTOBER	20,827,174.00	25.0	20,790,672.00	22.7	22,697,143.17	22.7	24,524,690.54	23.0	27,528,541.71	24.8
NOVEMBER	28,447,836.00	34.1	29,857,598.00	32.6	35,189,566.91	35.2	37,732,913.26	35.4	39,612,273.00	35.7
DECEMBER	35,628,977.00	42.7	38,166,611.00	41.7	42,968,919.89	43.0	45,276,391.46	42.4	47,602,961.00	42.9
JANUARY	41,252,579.00	49.5	43,938,330.00	48.0	48,701,590.00	48.8	52,429,862.48	49.1	54,076,015.40	48.7
FEBRUARY	47,797,274.00	57.3	50,837,547.00	55.6	57,619,534.49	57.7	60,792,724.87	57.0	61,286,300.00	55.2
MARCH	52,805,184.00	63.3	56,626,042.00	61.9	63,634,465.90	63.7	67,005,062.94	62.8	69,148,139.00	62.3
APRIL	57,750,226.00	69.3	62,802,545.00	68.6	69,671,593.07	69.8	74,521,986.81	69.8	78,748,340.94	70.9
MAY	64,531,313.00	77.4	70,183,565.00	76.7	79,309,817.60	79.4	85,389,339.11	80.0	86,321,276.71	77.8
JUNE	79,293,380.95	95.1	86,328,195.00	94.4	94,191,092.22	94.3	99,638,660.85	93.4	101,597,700.65	91.5

**EAST PENN SCHOOL DISTRICT  
REVENUE BUDGET COMPARISON  
JULY TO NOVEMBER**

	2009/2010	% COLL.	2010/2011	% COLL.	2011/2012	% COLL.	2012/2013	% BDG.	% COLL.	2013/2014	% BDG.
REAL ESTATE TAX	66,539,312	95.4	69,988,841	95.2	71,201,088	94.3	71,942,078	94.5	93.8	73,354,315	96.0
INTERIM REAL ESTATE TAX	457,158	47.4	198,394	25.4	94,789	31.0	65,174	6.9	18.6	73,053	5.8
PUBLIC UTILITY REALTY	106,331	100.0	111,987	100.0	113,473	100.0	116,103	101.8	100.0	109,986	94.0
PAYMENT IN LIEU OF TAX	0	0.0	0	0.0	0	0.0	0	0.0	0.0	0	0.0
EARNED INCOME TAX	1,971,156	27.5	1,944,635	25.9	2,611,665	32.8	2,497,411	34.9	32.2	3,324,083	40.7
REAL ESTATE TRANSFER	445,893	37.7	299,882	26.6	321,133	37.9	448,149	35.7	39.5	436,008	34.7
DELINQUENT R.E. TAX	669,432	37.3	1,003,453	58.0	643,413	35.8	693,073	40.0	39.9	513,193	29.3
DELINQUENT E.I.T.	0	0.0	83,687	37.1	38,438	30.0	285,468	97.1	71.8	25,072	15.2
EARNINGS ON INVESTMENTS	86,209	34.9	48,606	32.7	52,720	35.2	38,069	25.4	37.0	19,126	12.7
STATE/FED. PASSTHROUGH	198,549	9.6	94,709	5.9	0	0.0	98,148	8.1	8.4	0	0.0
TUITION	99,842	71.3	101,055	61.4	120,502	37.6	304,089	149.4	71.8	108,599	51.5
RENT, DONATIONS & MISC.	175,705	101.3	187,368	64.6	116,445	28.7	149,948	41.5	34.5	143,253	48.7
TOTAL LOCAL	70,749,587	84.4	74,062,417	84.9	75,313,666	84.9	76,637,710	85.6	84.9	78,106,688	86.0
BASIC INSTR. SUBSIDY	2,924,346	31.1	2,650,544	28.5	2,800,346	27.0	2,770,294	26.8	26.7	2,904,700	27.2
CHARTER SCHOOL REIMB.	104,604	30.4	165,138	29.7	0	0.0	0	0.0	0.0	0	0.0
SECTION 1305 & 1306	0	0.0	0	0.0	0	0.0	0	0.0	0.0	0	0.0
HOMEBOUND INSTRUCTION	0	0.0	0	0.0	0	0.0	0	0.0	0.0	0	0.0
VOCATIONAL EDUCATION	0	0.0	0	0.0	0	0.0	0	0.0	0.0	0	0.0
ALTERNATIVE EDUCATION	20,821	100.0	0	0.0	0	0.0	0	0.0	0.0	0	0.0
DRIVER EDUCATION	0	0.0	10,115	100.0	0	0.0	0	0.0	0.0	0	0.0
MIGRATORY CHILDREN	0	0.0	0	0.0	0	0.0	0	0.0	0.0	0	0.0
SPECIAL EDUCATION	1,327,557	42.3	1,336,026	42.8	1,336,026	42.8	1,336,050	44.4	42.8	1,336,050	43.0
TRANSPORTATION	404,694	27.4	331,724	20.8	367,610	20.8	411,930	21.6	24.0	412,526	23.6
RENTAL & SINKING FUND	396,904	22.6	189,853	13.2	537,720	19.6	662,205	37.9	45.6	714,462	43.2
HEALTH SERVICES	0	0.0	0	0.0	0	0.0	0	0.0	0.0	0	0.0
PROPERTY TAX RED. ALLOC.	1,792,689	100.0	1,793,925	100.0	1,794,357	100.0	1,795,989	100.0	100.0	1,793,402	100.0
EXTRA GRANTS	583,066	100.0	273,383	50.0	214,817	100.0	214,817	107.4	97.8	214,817	100.0
SOCIAL SECURITY - STATE'S	623,456	34.2	642,320	33.2	520,279	27.8	655,264	33.5	34.3	531,141	26.0
RETIREMENT - STATE'S SHARE	-70,782	-6.1	-67,250	-4.7	-100,923	-4.7	-156,488	-4.9	-4.9	-241,128	-5.2
TOTAL STATE	8,107,355	37.2	7,325,778	33.5	7,470,232	30.7	7,690,061	31.6	32.0	7,665,970	29.4
FEDERAL REVENUE	225,247	10.2	193,796	6.3	194,291	20.0	272,166	25.2	21.2	129,762	9.9
OTHER FINANCING SOURCES	272.0	100.4	9,402	30.3	2,706	100.0	0	0.0	0.0	0	0.0
TOTAL REVENUE	79,082,461	73.4	81,591,393	72.7	82,980,895	72.8	84,599,937	73.6	73.2	85,902,420	72.6

**East Penn School District**  
**Appropriations Budget Comparison**  
**July to November**

	2010/2011	% Exp.	2011/2012	% Exp.	2012/2013	% Exp.	% Bdg.	2013/2014	% Bdg.
<b>SALARIES</b>	14,007,776	26.5%	13,639,802	26.8%	15,935,346	30.5%	30.2%	16,826,549	30.6%
INSTRUCTION	8,940,285	23.5%	8,586,951	23.5%	10,252,769	27.3%	27.0%	10,784,867	27.2%
ADMINISTRATIVE	1,480,154	38.0%	1,492,580	39.9%	1,538,390	41.8%	41.2%	1,604,278	42.6%
CUSTODIAL	1,612,807	39.3%	1,626,079	39.9%	1,825,500	43.8%	42.7%	1,879,103	42.5%
SUPPORT	1,940,755	29.5%	1,900,334	29.1%	2,296,197	34.0%	34.1%	2,538,600	36.0%
TAX COLLECTORS	33,775	31.7%	33,858	33.1%	22,490	41.0%	39.9%	19,701	34.9%
<b>BENEFITS</b>	6,678,536	36.5%	7,076,097	35.1%	8,030,296	36.2%	35.3%	9,060,184	34.6%
HEALTH INSURANCE	4,379,269	42.7%	4,545,300	41.6%	4,514,670	42.0%	41.3%	4,627,100	40.4%
SOC. SEC./RETIRE./W.C.	1,946,772	27.1%	2,269,918	26.8%	3,239,494	30.4%	29.8%	4,181,737	30.2%
TUITION REIMB.	277,239	41.9%	189,910	34.5%	193,275	34.7%	27.5%	177,908	28.2%
OTHER	75,256	37.5%	70,969	36.0%	82,857	40.5%	32.4%	73,439	31.0%
<b>TOTAL SALARY &amp; BENEFITS</b>	20,686,312	29.1%	20,715,899	29.1%	23,965,642	32.2%	31.7%	25,886,733	31.9%
<b>OTHER</b>	20,549,904	52.1%	20,400,887	51.4%	20,182,383	48.8%	40.8%	20,976,323	42.9%
I.U. (ED. & THERAPY PORTION)	1,763,900	50.0%	1,754,636	53.5%	894,177	26.4%	23.2%	920,567	24.9%
OTHER PURCH. PROF./TECH. SERV	400,551	32.1%	405,875	35.6%	409,997	32.7%	24.3%	327,256	26.1%
DISPOSAL/CUST. SERVICES	66,997	42.1%	66,489	36.7%	60,343	42.9%	33.1%	53,401	29.9%
FUEL & UTILITIES	612,616	28.4%	589,024	31.8%	635,492	30.0%	26.6%	399,483	17.9%
EQUIP. MNT./COPIES/LEASES	612,662	58.2%	464,425	39.5%	369,940	37.5%	33.0%	375,032	30.5%
STUDENT TRANSPORTATION	628,365	10.3%	262,016	3.9%	353,532	5.0%	5.3%	1,232,476	17.2%
INSURANCE	331,930	95.8%	337,044	96.2%	367,241	96.2%	97.1%	376,006	95.2%
COMMUNICATIONS/ADV./PRINTING	227,770	56.8%	142,334	40.6%	126,105	41.0%	34.3%	115,375	29.8%
CHARTER SCHOOLS	1,040,321	37.4%	1,259,824	41.8%	1,352,415	41.8%	37.8%	1,438,723	40.0%
CAREER & TECH. INST.	1,216,318	52.0%	980,710	48.6%	1,152,033	52.8%	51.5%	1,151,550	51.9%
COMMUNITY COLLEGE	458,938	50.9%	473,068	50.0%	434,914	45.1%	45.1%	441,171	45.1%
APS/PRR(IN-STATE)/DET. CTR.	60,341	15.2%	107,050	19.6%	69,881	21.6%	11.8%	144,660	26.7%
OTHER SCHOOLS	89,505	50.4%	105,585	24.6%	168,918	40.0%	50.4%	119,777	47.2%
TRAVEL REIMBURSEMENT	43,049	35.6%	30,341	28.9%	22,160	18.4%	15.2%	46,222	32.6%
IU PURCH. NON-INSTR. SERV.	-	0.0%	-	0.0%	-	0.0%	0.0%	-	0.0%
OTHER PURCH. SERVICES	14,198	70.3%	14,876	76.3%	13,965	65.2%	64.5%	17,632	80.0%
SUPPLIES/BOOKS/SOFTWARE	1,346,498	54.1%	1,407,705	57.8%	1,559,866	57.3%	65.8%	1,465,569	56.0%
EQUIPMENT	382,878	47.9%	171,316	37.7%	330,797	62.8%	53.8%	261,782	49.5%
MISC.	67,271	56.2%	63,357	19.7%	76,481	59.8%	42.7%	61,383	33.5%
DEBT SERVICE	11,085,796	78.8%	11,765,212	82.9%	11,784,126	85.6%	75.6%	12,028,258	80.6%
CAPITAL RESERVE FUND TRANSFE	100,000	100.0%	-	0.0%	-	0.0%	0.0%	-	-
ATHLETIC FUND TRANSFER	-	-	-	-	-	-	-	-	-
BUDGETARY RESERVE	-	-	-	-	-	-	0.0%	-	0.0%
<b>GRAND TOTAL</b>	<b>41,236,216</b>	<b>37.3%</b>	<b>41,116,786</b>	<b>37.1%</b>	<b>44,148,025</b>	<b>38.1%</b>	<b>35.3%</b>	<b>46,863,056</b>	<b>36.1%</b>

# Fund Accounting Check Summary

ATHLETIC FUND - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 12/10/2013 and 12/19/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00003286	BILL BENZ	EYER BBB LMMS.....	JRHI BBB SCRIMMAGE VS SALISBURY....	117.00
00003287	BOB BANZHOFF	VGB VS QUAKERTOWN.....		72.00
00003288	BOB STOUT	LMMS GBB EAMS.....		62.00
00003289	DELAWARE VALLEY HIGH SCHOOL AT	EASTERN CONFERENCE FB AWAY TEAM PO		997.40
00003290	DOUG GUIGNET	JRHI B/G BB VS LIBERTY.....		92.00
00003291	EASTERN FOOTBALL CONFERENCE	EASTERN CONFERENCE FB TREASURY POR		500.00
00003292	FRED SNYDER	LMMS GBB EYER.....		62.00
00003293	GEORGE OSLEY	JV B/G BB VS LIBERTY.....		92.00
00003294	JAMES KNERR	VGB VS QUAKERTOWN.....	EYER BBB LMMS.....	134.00
00003295	JEFFREY MOORE	VGB VS QUAKERTOWN.....		72.00
00003296	JOE LEAYMAN	JRHI BBB SCRIMMAGE VS SALISBURY....		55.00
00003297	JOSEPH SEREMULA	JRHI B/G BB VS LIBERTY.....		92.00
00003298	KARL MUELLER	LMMS GBB EYER.....	EYER BB HM.....	124.00
00003299	NORRIS BULLOCK	VGB VS QUAKERTOWN.....		72.00
00003300	RON KAVE	EYER BB HM.....		62.00
00003301	RON REX	LMMS GBB EAMS.....		62.00
00003302	TIM MELNICK	JV B/G BB VS LIBERTY.....	JRHI BBB SCRIMMAGE VS SALISBURY....	147.00
00003303	ANTHONY SANTIAGO	EYER BBB VS OREFIELD.....		62.00
00003304	BRIAN GOLAS	EYER BBB VS OREFIELD.....		62.00
00003305	CHRIS PINCIN	V BBB VS STROUDSBURG.....		72.00
00003306	DAVID SELL	JV/JRHI GBB VS ALLEN.....		92.00
00003307	EUGENE MCKEON	LMMS BBB VS EAST HILLS.....		62.00
00003308	GARY DEGEROLAMO	VGBB VS ALLEN.....		72.00
00003309	GARY HENRY	LMMS GBB VS HM.....		62.00
00003310	JAMES SANDS	JV/JRHI BBB VS STROUDSBURG.....		92.00
00003311	JEFF ZOLTACK	VGBB VS ALLEN.....		72.00
00003312	KARL MUELLER	JV/JRHI GBB VS ALLEN.....		92.00
00003313	KEITH BESZ	EYER GBB VS EAST HILLS.....		62.00
00003314	LINCOLN HOLLEY, SR.	JV/JRHI BBB VS STROUDSBURG.....		92.00
00003315	MICHAEL CARBONARO	EYER GBB VS EAST HILLS.....		62.00
00003316	ROBERT BOSAK	V BBB VS STROUDSBURG.....		72.00
00003317	RON WILSKER	LMMS BBB VS EAST HILLS.....		62.00
00003318	RYAN SPIRKO	LMMS GBB VS HM.....		62.00

10-GENERAL FUND

3,966.40

Grand Total Manual Checks :

0.00

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

C - Credit Card Payment

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# Fund Accounting Check Summary

ATHLETIC FUND - From 07/01/2013 To 06/30/2014

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Note: Output selection limited to transactions dated between 12/10/2013 and 12/19/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
		Grand Total Regular Checks :		3,966.40
		Grand Total Direct Deposits:		0.00
		Grand Total Credit Card Payments:		0.00
		Grand Total All Checks :		3,966.40

\* Denotes Non-Negotiable Transaction

# - Payables within Check

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# Fund Accounting Check Summary

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facksmc

Note: Output selection limited to transactions dated between 12/10/2013 and 12/19/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022150	A & H SPORTING GOODS	SUPPLIES.....		300.00
00022151	A-B-E LABORATORY	REPAIRS.....		100.00
00022152	AIRGAS EAST	SUPPLIES.....		131.20
00022153	AMAZON	SUPPLIES.....		2,142.86
00022154	AMERICAN RED CROSS	SUPPLIES.....		466.00
00022155	ARTS ACADEMY CHARTER SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		19,836.42
00022156	A TOTAL APPROACH	OTHER PROFESSIONAL SERVICES.....		3,190.00
00022157	B & C MICRO-SERVICE	REPAIRS.....		2,962.50
00022158	B & H PHOTO-VIDEO	SUPPLIES.....		839.60
00022159	BAKER & TAYLOR	BOOKS AND PERIODICALS.....		260.69
00022160	BAR CHARTS PUBLISHING	BOOKS AND PERIODICALS.....		116.02
00022161	OWEN M BASTIAN INC	SUPPLIES.....		15.99
00022162	BAYADA HOME HEALTH CARE INC	OTHER PROFESSIONAL SERVICES.....		262.50
00022163	BDU CORP	SUPPLIES.....		131.05
00022164	BHA	TUITION TO APS & PA CHARTERED SCHO		61.00
00022165	BLICK ART MATERIALS	SUPPLIES.....		22.98
00022166	BOUNTIFUL BOOKS SCHOOL AND LIBRARY SERVICE	BOOKS.....		21.50
00022167	BOYCE ASSOCIATES INC	SUPPLIES.....		43.92
00022168	BOYS AND GIRLS CLUB	FOOD.....		650.00
00022169	BETHLEHEM			
00022169	BSN - SPORT SUPPLY GROUP	SUPPLIES.....		5,474.04
00022170	CAMPBELL SPECIAL SCHOOLS INC	TUITION TO APS.....		5,802.15
00022171	CARBON LEHIGH INTERMED UNIT	TECH SUPPLIES/FEES.....	SUPPLIES.....	500.00
21				
00022172	CARBON LEHIGH IU 21	PROFESSIONAL EDUCATIONAL SERVICES		798,165.00
00022173	CARDMEMBER SERVICE	ADMIN SOFTWARE, LICENSING FEES, SU	REPAIRS.....	609.76
00022174	CARDMEMBER SERVICE	SUPPLIES.....	TRAVEL.....	4,699.62
00022175	CAREER CRUISING	SUPPLIES & FEES - TECHNOLOGY RELAT		100.00
00022176	CAROLINA BIOLOGICAL SUPPLY	SUPPLIES.....		84.87
COM				
00022177	C.J. WAGNER BOWLING SUPPLIES	SUPPLIES.....		66.00
00022178	THE COLLEGE BOARD	DUES/FEES.....		325.00
	HEADQUARTERS			
00022179	COLORADO TIME SYSTEMS	NON-CAPITAL EQUIP/ORIGINAL.....		1,970.00
00022180	COMMONWEALTH OF PA	DUES/FEES.....		82.50
00022181	CONTINENTAL MATHEMATICS	BOOKS AND PERIODICALS.....		60.00
	LEAGUE			

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Note: Output selection limited to transactions dated between 12/10/2013 and 12/19/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022182	COX ASPHALT MAINTENANCE	REPAIRS.....		962.00
00022183	CROWN TROPHY	SUPPLIES.....		20.00
00022184	CURIO ELECTRICAL REPAIR SHOP	REPAIRS / MAINTENANCE SERVICES....		1,517.00
00022185	DAVID'S ELECTRIC	REPAIRS.....		895.00
00022186	DA VINCI DISCOVERY CENTER	PES - OTHER.....		3,204.30
00022187	DEER PARK	SUPPLIES.....		428.72
00022188	SCOTT DIDRA	SUPPLIES.....		368.29
00022189	MARC A DOBBS	MILEAGE.....		70.12
00022190	DON HERB PHOTOGRAPHY	SUPPLIES.....		1,121.50
00022191	DRIES DO IT CENTER	SUPPLIES.....		50.76
00022192	EDMENTUM INC	TECH SUPPLIES/FEES.....		23,391.60
00022193	ELENCO	SUPPLIES.....		891.25
00022194	E M KUTZ INC	SUPPLIES.....		96.80
00022195	BOROUGH OF EMMAUS	WATER/SEWAGE.....		8,109.66
00022196	EPLUS TECHNOLOGY, INC	TECH INFRASTRUCTURES.....		1,218.00
00022197	EPSD CAFETERIA FUND	STATE REIMB.....		10,599.86
00022198	EXPRESS BUSINESS CENTER	PRINTING/BINDING.....	PRINTING & BINDING.....	4,198.48
00022199	FABTECH WELDING & REPAIR CORP	REPAIRS.....		345.00
00022200	FEDEX	COMMUNICATIONS.....		29.91
00022201	REBECCA FEDIO	OTHER PROFESSIONAL SERVICES.....		198.00
00022202	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		518,124.55
00022203	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		7,759.98
00022204	FOLLETT LIBRARY RESOURCES	BOOKS.....	TECH SUPPLIES/FEES.....	248.55
00022205	FRONTIER	TRANSPORT/TELECOMMUNICATIONS.....		3,199.11
00022206	GARY'S TREE & SHRUBBERY SERVICE INC	REPAIRS / MAINTENANCE SERVICES.....		270.00
00022207	GLOBAL EQUIPMENT COMPANY	SUPPLIES.....		207.86
00022208	GORMAN & ASSOCIATES P.C.	OTHER PROFESSIONAL SERVICES.....		3,155.00
00022209	GOVCONNECTION INC	NON-CAPITAL LEND-USER EQUIP/REPLAC	NON-CAPITAL END USER EQUIP/REPLACE	505.76
00022210	GRAHAM SECURITY POLICE INC	SECURITY/SAFETY.....		4,096.00
00022211	GRAINGER	SUPPLIES.....		474.16
00022212	GRAYBAR ELECTRIC COMPANY, INC	SUPPLIES.....		54.06
00022213	GRP & ASSOCIATES	DISPOSAL SERVICES.....		641.70
00022214	HAAN CRAFTS	SUPPLIES.....		412.91
00022215	ERIC HANSEN	TRANSPORT/TELECOMMUNICATIONS.....	COMMUNICATIONS.....	198.38
00022216	HARBOR SALES CO INC	SUPPLIES.....		100.75

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# Fund Accounting Check Summary

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Note: Output selection limited to transactions dated between 12/10/2013 and 12/19/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022217	HARMONY PRESS INC	SUPPLIES.....		131.00
00022218	HARNED DURHAM OIL COMPANY	CONTRACTED CARRIERS.....		6,652.30
00022219	HM CASUALTY INSURANCE COMPANY	WORKERS' COMPENSATION.....		42,582.00
00022220	HOME DEPOT CREDIT SERVICES	SUPPLIES.....		96.20
00022221	HOUGHTON MIFFLIN CO.	BOOKS.....		3,358.53
00022222	HOWARD REFRIGERATION & AIR CON	REPAIRS / MAINTENANCE SERVICES....		182.00
00022223	H. T. LYONS CONTRACTORS & ENG	REPAIRS.....		16,210.00
00022224	IEEE REG 1-6	DUES/FEES.....		224.00
00022225	IMPACT APPLICATIONS INC	SUPPLIES.....		250.00
00022226	INTERSTATE BATTERY OF ALLENTOWN	SUPPLIES.....		193.90
00022227	JD LANDSCAPING	SUPPLIES.....		75.00
00022228	JMSI ENVIRONMENTAL CORP	REPAIRS.....		950.00
00022229	JOHNSON CONTROLS, INC.	REPAIRS.....		1,908.83
00022230	JW PEPPER & SON INC	SUPPLIES.....		63.75
00022231	BOB KAHLE PIANO TECHNICIAN	REPAIRS / MAINTENANCE SERVICES....		230.00
00022232	KEYSTONE COLLECTIONS GROUP	REFUND OF EIT.....		16,334.34
00022233	KEYSTONE FIRE PROTECTION CO	REPAIRS / MAINTENANCE SERVICES....		2,859.56
00022234	KIDSPACE CORP	TUITION TO PRI'S& DETENTION CENTER		2,000.00
00022235	KURTZ BROS	SUPPLIES.....		279.50
00022236	LANCASTER-LEBANON IU 13	SUPPLIES.....	ADMIN SOFTWARE, LICENSING FEES, SU	1,313.55
00022237	LANGUAGE LINE SERVICES INC	OTHER MISC PURCHASED SERVICES.....		524.05
00022238	NAPA AUTO PARTS	SUPPLIES.....		263.13
00022239	LEHIGH CAREER & TECHNICAL INST	TUITION TO AREA VOCATIONAL /TECHNI		197,697.36
00022240	LEHIGH LEARNING ACADEMY	TUITION TO PRI'S & DETENTION CENTE		9,880.00
00022241	LEHIGH VALLEY CHARTER HIGH SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		24,403.83
00022242	LEVY SCHOOL BUS CO	CONTRACTED CARRIERS.....		4,498.85
00022243	LIBRARY VIDEO COMPANY	TECH SUPPLIES/FEES.....		26.90
00022244	LRP PUBLICATIONS	BOOKS.....		184.45
00022245	LVCNFF	FOOD.....		90.00
00022246	MARIE H KATZENBACH SCHOOL	PES- OTHER EDUCATIONAL AGENCIES...		12,676.10
00022247	MASTER SUPPLY LINE	SUPPLIES.....		153.93
00022248	MEIER SUPPLY INC	SUPPLIES.....		392.29

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - FROM 07/01/2013 TO 06/30/2014

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Note: Output selection limited to transactions dated between 12/10/2013 and 12/19/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022249	MONTERO VIOLINS	REPAIRS.....	SUPPLIES.....	344.95
00022250	MOORE MEDICAL CORPORATION	SUPPLIES.....		100.86
00022251	THE MORNING CALL, INC	ADVERTISING.....		465.02
00022252	THE MORNING CALL	BOOKS.....		90.00
00022253	CHRISTY MULLIGAN, PSY. D.	OTHER PROFESSIONAL SERVICES.....		150.00
00022254	N2Y	SUPPLIES.....		429.00
00022255	NAZARETH MUSIC CENTER LTD	SUPPLIES.....	REPAIRS & MAINTENANCE SERVICES.....	403.00
00022256	NCTE	DUES.....		75.00
00022257	NEXTEL COMMUNICATIONS	TRANSPORT/TELECOMMUNICATIONS.....		591.36
00022258	NORTHEAST JANITORIAL SUPPLY LLC	SUPPLIES.....		75.14
00022259	NSAN INC	ADMIN SOFTWARE, LICENSING FEES, SU		999.00
00022260	OFFICE DEPOT	SUPPLIES.....		20.98
00022261	OLDCASTLE LAWN & GARDEN	SUPPLIES.....		159.75
00022262	NORTH			
00022262	ORTHOPAEDIC ASSOCIATES OF ALLE	OTHER PROFESSIONAL SERVICES.....		12,192.00
00022263	THE OVERHEAD DOOR COMPANY OF ALLENTOWN			
00022264	PCN	SUPPLIES.....		20.00
00022265	PENNSYLVANIA MUNICIPAL LEAGUE	DUES/FEES.....		65.00
00022266	PENSPRA	SUPPLIES.....		90.00
00022267	PHI DELTA KAPPA INTERNATIONAL	DUES.....		90.00
00022268	PHILIP ROSENAU CO INC	SUPPLIES.....		680.45
00022269	PHOEBE FLORAL	SUPPLIES.....		62.44
00022270	PSS WORLD MEDICAL INC	SUPPLIES.....		25.49
00022271	PIAA FOUNDATION	STUDENT FEES.....		145.00
00022272	PITNEY BOWES RESERVE ACCOUNT	COMMUNICATIONS.....		3,156.55
00022273	PLAQUES AND SUCH	SUPPLIES.....		153.45
00022274	POSTMASTER -EMMAUS	COMMUNICATIONS.....		200.00
00022275	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		15,451.91
00022276	PRAXAIR DISTRIBUTION - 971	SUPPLIES.....		508.10
00022277	PRECISION SOLUTIONS INC	REPAIRS / MAINTENANCE SERVICES.....		272.65
00022278	PREMIER AGENDAS	PRINTING/BINDING.....		6,990.00
00022279	THE PRINTER WORKS	TECH SUPPLIES/FEES.....		205.30
00022280	PROASYS INC	REPAIRS.....	REPAIRS / MAINTENANCE SERVICES.....	922.50

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Note: Output selection limited to transactions dated between 12/10/2013 and 12/19/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022281	PROQUEST LLC	ADMIN SOFTWARE, LICENSING FEES, SU		1,720.00
00022282	PSFCA	DUES.....		40.00
00022283	QUIGLEY CHEVROLET	SUPPLIES.....		219.35
00022284	RADIO MAINTENANCE INC	SUPPLIES.....		2,210.00
00022285	ROY R & CHERIE B RAUB	TAX REFUND.....		92.45
00022286	REALLY GOOD STUFF INC	SUPPLIES.....		67.93
00022287	REDNER'S MARKETS	SUPPLIES.....		333.44
00022288	REINHART FOODSERVICE LLC	SUPPLIES.....		467.23
00022289	SCHAF'S VIDEO PRODUCTIONS	SUPPLIES.....		400.00
00022290	SCHOOL CLAIMS SERVICE, LLC	MEDICAL INSURANCE.....		72.00
00022291	SCHOOL CLAIMS ASSURANT	LIFE INSURANCE.....	INCOME PROTECTION INSURANCE.....	8,132.67
00022292	SCHOOL SPECIALTY	SUPPLIES.....		114.75
00022293	SCHUTT RECONDITIONING	REPAIRS / MAINTENANCE SERVICES...	REPAIRS.....	5,437.85
00022294	SCOTT CARS, INC	RENTAL OF VEHICLES.....		360.00
00022295	MERCEDES RIOS SCOTT	FOUND LIBRARY BOOK REFUND.....		10.00
00022296	SEVEN GENERATIONS	TUITION TO PENNSYLVANIA CHARTER SC		139,742.05
00022297	J. A. SEXAUER MFG. CO.	SUPPLIES.....		2,893.34
00022298	THE SHERWIN-WILLIAMS CO	SUPPLIES.....		98.34
00022299	SHRED ONE SECURITY CORP	SECURITY/SAFETY.....		414.54
00022300	SIMPLEXGRINNELL	SUPPLIES.....		1,232.04
00022301	STAPLES CREDIT PLAN	SUPPLIES.....		179.85
00022302	STOTZ-FATZINGER OFFICE	SUPPLIES.....		238.22
	SUPPLY			
00022303	SUNGARD PUBLIC SECTOR INC	SERVICES IN SUPPORT OF LEA'S TECHN	ADMIN SOFTWARE, LICENSING FEES, SU	130,697.85
00022304	SHC SERVICES INC	OTHER PURCHASED PROFESSIONAL / TEC		2,290.00
00022305	TIMES NEWS	BOOKS.....		12.95
00022306	THERAPY BRIDGES LLC	OTHER PROFESSIONAL SERVICES.....		405.00
00022307	THOMSON WEST	BOOKS AND PERIODICALS.....		146.00
00022308	TOLEDO PHYSICAL EDUCATION	SUPPLIES.....		618.50
	SUPP			
00022309	TRACTOR SUPPLY COMPANY	SUPPLIES.....		19.99
00022310	TRANE US INC	SUPPLIES.....		191.28
00022311	TREMCO-WEATHERPROOFING TECH	REPAIRS.....		975.00
	IN			
00022312	TREXLER-HAINES INC	SUPPLIES.....		1,036.10
00022313	TRIUMPH LEARNING	BOOKS.....		749.50
00022314	TSA CONSULTING GROUP INC	OTHER PROFESSIONAL SERVICES.....		812.00
00022315	UGI UTILITIES, INC	NATURAL GAS.....		3,097.09

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Note: Output selection limited to transactions dated between 12/10/2013 and 12/19/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022316	UNITED CONCORDIA	DENTAL INSURANCE.....		400.40
00022317	V & C ACCESSORIES INC	SUPPLIES.....		99.90
00022318	VALLEY LITHO SUPPLY CO	SUPPLIES.....		168.97
00022319	VERIZON WIRELESS	TRANSPORT/TELECOMMUNICATIONS.....		3,034.85
00022320	WARNER STAINED GLASS	SUPPLIES.....		59.23
00022321	WEAVERS HARDWARE	SUPPLIES.....		799.52
00022322	WEBB MEDICAL SYSTEMS	REPAIRS.....		85.00
00022323	WEIS MARKETS INC	SUPPLIES.....		699.86
00022324	JEFFREY A & DIANE K WENNER	TAX REFUND.....		403.15
00022325	WENTZ HARDWARE	SUPPLIES.....		771.27
00022326	WHITEHALL HS ATHLETIC DEPART	STUDENT FEES.....		270.00
00022327	WOODCRAFT 567	SUPPLIES.....		89.99
00022328	WORTH, MAGEE & FISHER, P.C.	OTHER PROFESSIONAL SERVICES.....		2,325.38
*12/20P/R	EAST PENN SCHOOL DISTRICT	PAYROLL.....	SOCIAL SECURITY.....	2,294,615.10
*16523CLD	NISCA	CK 16523 CLEARED BANK AFTER VOID..		145.95
*D0000622	ELENI ASSISE	EYE CARE.....		75.00 d
*D0000623	JESSICA BABBITT	TUITION REIMBURSEMENT.....		3,781.80 d
*D0000624	CAROLE BANKO	ADULT ED REIMBURSEMENT.....		30.00 d
*D0000625	GENA BEKY	SUPPLIES.....		43.33 d
*D0000626	NICOLE BLOISE	MEDICAL REIMBURSEMENT.....	MILEAGE.....	434.29 d
*D0000627	ADAM BRAUCHLE	MILEAGE.....		18.08 d
*D0000628	TODD BREINER	CONFERENCE ADVANCE.....		596.04 d
*D0000629	DOREEN A BRILL	EYE CARE.....		75.00 d
*D0000630	DENISE BROSKY	SUPPLIES.....		38.63 d
*D0000631	FRANCINE CONFER	SUPPLIES.....		314.06 d
*D0000632	DANIELLE COOPER	EYE CARE.....		75.00 d
*D0000633	JENNIFER CORONA	EYE CARE.....	ADULT ED REIMBURSEMENT.....	107.50 d
*D0000634	RITA CORTEZ	SUPPLIES.....		371.10 d
*D0000635	TRACY DREHER	SUPPLIES.....		20.45 d
*D0000636	ERIN DRY	SUPPLIES.....		152.66 d
*D0000637	KELLY DUFFY	EYE CARE.....		75.00 d
*D0000638	ANDREA EDMONDS	CONFERENCE ADVANCE.....		596.04 d
*D0000639	CARRIE ENGLAND	SUPPLIES.....		79.98 d
*D0000640	BETH FAIR	MILEAGE.....		52.09 d
*D0000641	JAMES FRANK	CONFERENCE ADVANCE.....		237.50 d
*D0000642	LAURIE A FURRY	EYE CARE.....		75.00 d
*D0000643	ERIN GEIGER	SUPPLIES.....		445.49 d
*D0000644	RONALD GERHART	MILEAGE.....		9.04 d
*D0000645	TRICIA E GUTMAN	MILEAGE.....		27.06 d

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

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EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 12/10/2013 and 12/19/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0000646	LESLIE HEFFRON	MILEAGE.....		14.13 d
*D0000647	AMY HITCH	TUITION REIMBURSEMENT.....		2,836.80 d
*D0000648	MICHAEL HUBBS	SUPPLIES.....		14.82 d
*D0000649	MICHELE JAMES	MILEAGE.....		50.06 d
*D0000650	ANN JOHNSON	CONFERENCE EXPENSE.....		10.34 d
*D0000651	JOAN JOHNSTON	MILEAGE.....		36.28 d
*D0000652	CHRISTOPHER J KOLLAR	SUPPLIES.....		92.26 d
*D0000653	AMANDA LAWLER	TUITION REIMBURSEMENT.....		1,418.40 d
*D0000654	KELLY L LESKO	TUITION REIMBURSEMENT.....		870.00 d
*D0000655	ALLISON LEWIS	CONFERENCE ADVANCE.....		420.00 d
*D0000656	ERIC LUCKENBILL	TUITION REIMBURSEMENT.....		315.00 d
*D0000657	HEATHER MARSTELLER	MILEAGE.....		25.76 d
*D0000658	ELLEN MARTIN	MILEAGE.....		105.26 d
*D0000659	JUSTIN MCNICHOLAS	SUPPLIES.....		106.80 d
*D0000660	THOMAS P MIRABELLA	MEDICAL REIMBURSEMENT.....		71.55 d
*D0000661	MELISSA MOXLEY	EYE CARE.....	CONFERENCE EXPENSE.....	75.00 d
*D0000662	ANTHONY N. MOYER	SUPPLIES.....		16.99 d
*D0000663	SHAUN J MURRAY	MILEAGE.....		592.47 d
*D0000664	SUSAN NOACK	MILEAGE.....	MEDICAL REIMBURSEMENT.....	92.72 d
*D0000665	MICHAEL NYTZ	CONFERENCE ADVANCE.....		250.00 d
*D0000666	TRACIE O'CONNOR	SUPPLIES.....		36.26 d
*D0000667	REGINA OSTER	SUPPLIES.....		149.09 d
*D0000668	LAURIE OSWALD	TRANSPORT/TELECOMMUNICATIONS.....		68.99 d
*D0000669	ALISON PATCHCOSKI	SUPPLIES.....		57.34 d
*D0000670	LINDA PEKARIK	MILEAGE.....		140.69 d
*D0000671	KATRINA RAINFORD	CONFERENCE EXPENSE.....		110.85 d
*D0000672	DENNIS J RAMELLIA	MILEAGE.....	CONFERENCE ADVANCE.....	541.41 d
*D0000673	PAUL REILLY	MILEAGE.....		24.18 d
*D0000674	THOMAS SEIDENBERGER	MEDICAL REIMBURSEMENT.....		744.59 d
*D0000675	JOSEPH J SIEKONIC JR	CONFERENCE ADVANCE.....		140.00 d
*D0000676	BRIAN SIGAFOOS	MILEAGE.....		230.58 d
*D0000677	ANTHONY R SIMONS	EYE CARE.....		75.00 d
*D0000678	NANCY SMARTSCHAN	SUPPLIES.....		270.27 d
*D0000679	TIFFANY SNYDER	STUDENT FEES.....		145.00 d
*D0000680	JENNIFER STUETZ	SUPPLIES.....		86.59 d
*D0000681	MARTHA F TEED	SUPPLIES.....		245.08 d
*D0000682	DEIRDRE THORP	SUPPLIES.....		316.00 d
*D0000683	DENISE M. TORMA	MILEAGE.....	MEALS / REFRESHMENTS.....	218.98 d
*D0000684	TARA WENNER	MILEAGE.....		22.15 d

\* Denotes Non-Negotiable Transaction

# - Payables within Check

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EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 12/10/2013 and 12/19/2013

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0000685	DENINE M WILLIAMS	EYE CARE.....		75.00 <sup>d</sup>
*NOV 2013	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....		1,428,452.72
		10-GENERAL FUND	5,895,919.87	
		Grand Total Manual Checks :	3,723,213.77	
		Grand Total Regular Checks :	2,153,863.27	
		Grand Total Direct Deposits:	18,842.83	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	5,895,919.87	

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

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EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

ATHLETIC FUND - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 12/20/2013 and 01/13/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00003319	ALLISON FRANTZ	SWIM VS DIERUFF.....		64.00
00003320	AMY LINK	SWIM VS DIERUFF.....		64.00
00003321	ANTHONY SANTIAGO	LMMS GBB VS OREFIELD.....		62.00
00003322	BILL HARTENSTINE	SWIM VS DIERUFF.....		64.00
00003323	CONNIE CHECK	V SWIM VS PARKLAND.....	SWIM VS WINTER INVITE.....	128.00
00003324	DARYL WOODRING	V GBB VS CCHS.....		72.00
00003325	DAVE GRIEBLE	SWIM VS PARKLAND.....		64.00
00003326	DAVID KUBICH	JV GBB VS CCHS.....		56.00
00003327	JAMES SANDS	JRHI/JV GBB VS ESS.....		92.00
00003328	JEFFREY MOORE	JRHI/JV GBB VS ESS.....		72.00
00003329	JOHN BACHERT	LMMS GBB VS OREFIELD.....		62.00
00003330	JOHN J MILLER	SWIM VS PARKLAND.....		64.00
00003331	KELSEY ITTERLY	EYER GBB VS NITSCHMANN.....	JV GBB VS CCHS.....	118.00
00003332	LINDA BEDNAR	SWIM WINTER INVITE.....		64.00
00003333	MARLENE BAER	SWIM VS DIERUFF.....		64.00
00003334	MATTHEW BEITLER	SWIM WINTER INVITE.....		64.00
00003335	MICHAEL DEEB	JRHI/JV GBB VS ESS.....		72.00
00003336	MIKE SNYDER	JRHI/JV GBB VS ESS.....		92.00
00003337	NORRIS BULLOCK	V GBB VS CCHS.....		72.00
00003338	PAUL FRISCH	SWIM VS PARKLAND.....		64.00
00003339	TOM HARSHMAN	SWIM VS PARKLAND.....		64.00
00003340	TOM LEASWITCH	EYER GBB VS NITSCHMANN.....		62.00

## 10-GENERAL FUND

1,600.00

Grand Total Manual Checks : 0.00  
Grand Total Regular Checks : 1,600.00  
Grand Total Direct Deposits: 0.00  
Grand Total Credit Card Payments: 0.00  
Grand Total All Checks : 1,600.00

# Fund Accounting Check Summary

PLGIT - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 12/20/2013 and 01/13/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*EGA96*VR	THE BANK OF NEW YORK	EGA-1996 VRL; WIRED 1/2/14.....		4,904.80
*EGA E-19	US BANK-WIRE TRANSFER	EGA SERIES E-19; WIRED 1/2/14.....		8,563.01
*EGA H-20	US BANK-WIRE TRANSFER	EGA SERIES H-20; WIRED 1/2/14.....		8,653.15
*GOBA*A13	US BANK-WIRE TRANSFER	GOB A SERIES A OF 07; WIRED 1/2/14		10,726.30
		10-GENERAL FUND		32,847.26
		Grand Total Manual Checks :		32,847.26
		Grand Total Regular Checks :		0.00
		Grand Total Direct Deposits:		0.00
		Grand Total Credit Card Payments:		0.00
		Grand Total All Checks :		32,847.26

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

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EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 12/20/2013 and 01/13/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022329	AMAZON	BOOKS.....	SUPPLIES.....	685.58
00022330	AUTOZONE	SUPPLIES.....		7.59
00022331	BDU CORP	SUPPLIES.....		56.60
00022332	ROGER C BEAN	TAX REFUND.....		275.75
00022333	BELNICK INC	SUPPLIES.....		1,239.00
00022334	BRADLEY-SCIOCCETTI, INC	REPAIRS.....		8,255.00
00022335	BRAINPOP	TECH SUPPLIES/FEES.....		1,195.00
00022336	CARBON LEHIGH IU 21	PROFESSIONAL EDUCATIONAL SERVICES		10,324.00
00022337	CARDMEMBER SERVICE	ADMIN SOFTWARE, LICENSING FEES, SU		5.52
00022338	COMPASS ENERGY GAS SERVICES	NATURAL GAS.....		27,953.54
	LL			
00022339	DIDAX	BOOKS.....		38.45
00022340	DRIES DO IT CENTER	SUPPLIES.....		263.04
00022341	BOROUGH OF EMMAUS	WATER/SEWAGE.....		659.51
00022342	EPSD - STUDENT SERVICES	FOOD.....		35.00
	OFFICE			
00022343	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		2,903.88
00022344	GUYETTE COMMUNICATION	TRANSPORT/TELECOMMUNICATIONS.....	REPAIRS.....	8,027.01
	INDUSTRIES CORP			
00022345	HOME DEPOT CREDIT SERVICES	SUPPLIES.....		307.20
00022346	HOWARD REFRIGERATION & AIR	REPAIRS.....		137.40
	CON			
00022347	H. T. LYONS CONTRACTORS &	REPAIRS.....		3,152.84
	ENG			
00022348	INDIAN CREEK STORAGE	RENTAL OF LAND & BUILDINGS.....		505.00
00022349	NAPA AUTO PARTS	SUPPLIES.....		40.03
00022350	LEHIGH CAREER & TECHNICAL	TUITION TO AREA VOCATIONAL /TECHNI		333,968.52
	INST			
00022351	LEHIGH CARBON COMM COLLEGE	TUITION TO INST OF HIGHER ED AND T		248,923.34
00022352	LEHIGH VALLEY ACADEMY	TUITION TO PENNSYLVANIA CHARTER SC		4,611.74
00022353	LEHIGH VALLEY CHARTER HIGH	TUITION TO PENNSYLVANIA CHARTER SC		24,403.83
	SCHOOL			
00022354	LUOLIN REALTY OF ALLENTOWN	TAX REFUND.....		418.79
	LLC			
00022355	MELMARK	TUITION TO API'S.....		8,635.14
00022356	TODD MERTZ	EYE CARE.....		75.00
00022357	OTIS ELEVATOR COMPANY	OTHER PURCHASED PROF/TECH SERVICES		1,892.28

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

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EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 12/20/2013 and 01/13/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022358	EARL A PETERS III	TAX REFUND.....		94.20
00022359	GEORGE P PETERS	TAX REFUND.....		215.98
00022360	PSS WORLD MEDICAL INC	SUPPLIES.....		7,496.30
00022361	PITNEY BOWES RESERVE ACCOUNT	COMMUNICATIONS.....		2,533.28
00022362	POWERBOOK MEDIC.COM	SUPPLIES & FEES - TECHNOLOGY RELAT		158.65
00022363	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		56,343.90
00022364	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....		1,452.61
00022365	QUEEN CITY ELEC. SUPPLY CO INC	SUPPLIES.....		2,320.09
00022366	REIMER BROS INC	CONTRACTED CARRIERS.....		49,296.64
00022367	SALISBURY TOWNSHIP SCHOOL DIST	TUITION TO OTHER LEA'S WITHIN STAT		1,059.12
00022368	MICHAEL SCHEIRY	DUES.....		75.00
00022369	SCHOOL HEALTH CORPORATION	SUPPLIES.....		252.50
00022370	SEARS COMMERCIAL ONE	SUPPLIES.....		54.95
00022371	SPIN INC	TUITION TO NON PUBLIC SCHOOLS.....		8,003.52
00022372	SHC SERVICES INC	OTHER PURCHASED PROFESSIONAL / TEC		880.00
00022373	UGI UTILITIES, INC	NATURAL GAS.....		6,689.80
00022374	US BANK	DUES/FEES.....		538.75
00022375	V & C ACCESSORIES INC	SUPPLIES.....		300.91
00022376	VERIZON WIRELESS	TRANSPORT/TELECOMMUNICATIONS.....		3,035.07
00022377	DANIELLE WALSH	CONFERENCE EXPENSE.....		15.00
00022378	WARD'S SCIENCE	SUPPLIES.....		206.49
00022379	STEPHANIE YOTHERS	TRANSPORT / TELECOMMUNICATIONS.....		165.90
*22156-VD	A TOTAL APPROACH	VOID CK 22156; DUPLICATE PAYMENT..		-3,190.00
*D0000686	GREGORY ANNONI	MEDICAL REIMBURSEMENT.....		91.20
*D0000687	EDWARD ANTHONY	MILEAGE.....		16.72
*D0000688	STEPHANIE M ARDITO	CONFERENCE EXPENSE.....		15.00
*D0000689	REBECCA BEITLER	DUES.....		250.00
*D0000690	RICHARD BERNECKER	EYE CARE.....		75.00
*D0000691	NICOLE BLOISE	MEDICAL REIMBURSEMENT.....		430.00
*D0000692	ALICE BOULRICE	TUITION REIMBURSEMENT.....		1,233.00
*D0000693	DAVID C BROWN	EYE CARE.....		75.00
*D0000694	KRISTA COLVILLE	TUITION REIMBURSEMENT.....		3,699.00
*D0000695	ROSS COOPER	CONFERENCE EXPENSE.....		1,021.74
*D0000696	RITA CORTEZ	TRAVEL.....		609.87
*D0000697	NATALIE DEACON	TUITION REIMBURSEMENT.....		2,652.00
*D0000698	EMMAUS HIGH SCHOOL	STUDENT FEES.....		4,857.30
*D0000699	JUSTINE FRANTZEN	CONFERENCE EXPENSE.....		15.00
		MEALS / REFRESHMENTS.....		
		COMMUNICATIONS.....		
		TRAVEL.....		

\* Denotes Non-Negotiable Transaction

P - Prenote

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# - Payables within Check

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EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 12/20/2013 and 01/13/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0000700	MATTHEW GALE	TUITION REIMBURSEMENT.....		4,470.00 d
*D0000701	MICHAEL HUBBS	TUITION REIMBURSEMENT.....		1,507.75 d
*D0000702	PAMELA HUNTER	CONFERENCE EXPENSE.....		15.00 d
*D0000703	BETH IOBST	EYE CARE.....		75.00 d
*D0000704	KAREN KEMP	MEDICAL REIMBURSEMENT.....		132.00 d
*D0000705	JAYME H KERR	MILEAGE.....		21.87 d
*D0000706	CHRISTOPHER J KOLLAR	EYE CARE.....		75.00 d
*D0000707	LAUREN KRAUSE	TUITION REIMBURSEMENT.....		1,995.00 d
*D0000708	TARA LINDSAY	TUITION REIMBURSEMENT.....		1,610.00 d
*D0000709	KARLA MATAMOROS	MILEAGE.....		146.19 d
*D0000710	CHERYL MCCARTHY	ADULT ED REIMBURSEMENT.....		35.00 d
*D0000711	MICHAEL MIHALIK	TUITION REIMBURSEMENT.....		4,910.00 d
*D0000712	MELISSA MINWEASER	MEDICAL REIMBURSEMENT.....		760.00 d
*D0000713	MICHAEL MOHN	MEDICAL REIMBURSEMENT.....		140.00 d
*D0000714	MARY KAY NAUNAS	MILEAGE.....		18.53 d
*D0000715	WILLIAM SCOTT RAMSON	SUPPLIES.....		1,107.52 d
*D0000716	KATI RODRIGUES	TUITION REIMBURSEMENT.....		1,548.10 d
*D0000717	JAMIE SANCHEZ	TUITION REIMBURSEMENT.....		2,466.00 d
*D0000718	KATELYN SCHARL	TUITION REIMBURSEMENT.....		1,326.00 d
*D0000719	KENDY SCHIFFERT	TUITION REIMBURSEMENT.....		1,033.10 d
*D0000720	CHRISTINA SIMPKINS	TUITION REIMBURSEMENT.....		1,521.30 d
*D0000721	AMY SLIVKA	DUES.....		250.00 d
*D0000722	NANCY SMARTSCHAN	EYE CARE.....		75.00 d
*D0000723	MARLO SMURDA	TUITION REIMBURSEMENT.....		945.00 d
*D0000724	HEATHER SPOTTS	TUITION REIMBURSEMENT.....		2,466.00 d
*D0000725	CHRISTOPHER STUCHKO	TUITION REIMBURSEMENT.....		2,652.00 d
*D0000726	DEBRA SURDOVAL	MILEAGE.....		139.39 d
*D0000727	GREGORY TREXLER	TUITION REIMBURSEMENT.....		1,150.00 d
*D0000728	PAMELA VOGGIN	EYE CARE.....		75.00 d
*D0000729	ANDY J WASHBURN	EYE CARE.....		75.00 d
*D0000730	JULIE WILLIAMS	CONFERENCE EXPENSE.....		15.00 d
*D0000731	JILLIAN ZIEGLER	TUITION REIMBURSEMENT.....		558.00 d
*P/R 1/09	EAST PENN SCHOOL DISTRICT	PAYROLL.....	HOSPITALIZATION.....	3,078,697.20

## 10-GENERAL FUND

3,954,046.02

Grand Total Manual Checks :

3,075,507.20

Grand Total Regular Checks :

830,184.24

\* Denotes Non-Negotiable Transaction

# - Payables within Check

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EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 12/20/2013 and 01/13/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
		Grand Total Direct Deposits:	48,354.58	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	3,954,046.02	

\* Denotes Non-Negotiable Transaction

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EAST PENN SCHOOL DISTRICT

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***EAST PENN SCHOOL DISTRICT***  
***BOARD OF SCHOOL DIRECTORS***  
***REGULAR MEETING***

**AGENDA**

**Board Room  
800 Pine Street  
Emmaus, PA 18049**

**January 27, 2014  
7:30 p.m.**

**2014**

**January 13, 27  
February 10, 24  
March 10, 24  
April 28  
May 12  
June 9, 23  
July 14  
August 11, 25  
September 8, 22  
October 13, 27  
November 10  
December 2 (Reorganization), 8**

**Vision Statement:** The East Penn School District will empower students to maximize their individual potential and become lifelong learners and contributors to a global society.

**Mission Statement:** The East Penn School District will provide a learning environment in which students become problem solvers, collaborators and critical thinkers.

**EAST PENN INFORMATION LINE:** (610-966-8480)  
**EAST PENN ANONYMOUS STUDENT TIP LINE** (610) 966-8400  
**EAST PENN WEB PAGE:** [www.eastpennsd.org](http://www.eastpennsd.org)



Order of Business

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the minutes for the January 13, 2014 meeting.

4. Office of Curriculum & Instruction Presentation

-Susan Noack, Middle Level Coordinator  
-Michele James, Elementary Level Coordinator  
-Mark Caccavo, Assistant Principal for Curriculum & Instruction, Emmaus HS

5. Report of the Superintendent of Schools-Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

-Constance Ash, Health Room Assistant for Shoemaker School, effective 1/13/14  
(Exhibit 1)

Appointment of Instructional Assistants

Name/Address:	Assignment	Salary
Tyler Smith 1065 Hertford Drive Hatfield 19440	Wescosville, Instructional Assist. (Vac. created by T. Biello resign.)	\$13.97/hr., 29 hrs./wk.
Ann Popule 1573 Promise Lane Wescosville 18106	Wescosville, Instructional Assist. ((Vac. created by J. Kean resign.)	\$13.97/hr., 29 hrs./wk.

Effective: January 28, 2014

Addition to the 2013-14 List of Per Diem Substitutes

Nicholas Pirrosscco, Health/Phys. Ed.

Educational Conferences -- Exhibit 2

That the East Penn Board of School Directors approve the estimated costs for the individuals attending the educational conferences listed on Exhibit 2.

6. Business Operations

1. 2014-15 Budget -- Debra Surdoval, Business Manager
2. Approval of Bill List

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda if any, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

3. Treasurer's Report

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

4. Disbursement of Funds – Exhibit 3

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from 33-2010 Series A and 32-Capital Reserve Fund in the amounts indicated on Exhibit 3.

7. Announcements

Monday, January 27      6:30 p.m.-Executive Session  
                                     7:30 p.m.-Board Meeting

February 10              7:30 p.m.-Board Meeting

**February 14      SNOW MAKE UP DAY**

**All schools and offices are open!**

# **EXHIBITS**

**January 27, 2014**

#1

Mrs. Noelle Keeler

Director, Human Resources

East Penn School District

800 Pine Street

Emmaus, PA 18049

Dear Noelle,

Per the meeting with you, Dr. Mirabella and me, this is a formal resignation letter for my assignment as HRA for Shoemaker Elementary for reasons we discussed, effective Monday, January 13, 2014.

Per our telephone conversation of this morning, I would be very interested in staying on as a nurse substitute, either in your other schools' health rooms or for field trips. I would even be happy to take 1:1 assignments should that need arise.

Thank you, Noelle, for meeting with me the other day and for keeping me in mind for future sub assignments.

Regards,

Constance S. Ash

Constance S. Ash

## EDUCATIONAL CONFERENCES

January 27, 2014

Conference Title: Coach of the Year Clinic, Atlantic City  
Dates: February 6-8, 2014  
Attending: Randy Cuthbert, Football Coach/Mathematics Teacher, Emmaus HS  
Pete Verile, Assistant Football Coach/Grade 5 Teacher, Lincoln School  
Estimated Cost: \$1284, plus per diem substitutes

Conference Title: PA Technology Expo & Conference, Hershey  
Dates: February 10-12, 2014  
Attending: Mark Caccavo, Assistant Principal, Emmaus HS  
Estimated Cost: \$374.60

Conference Title: Attendance/Child Accounting Spring Conference, Hershey  
Dates: March 19-21, 2014  
Attending: Deb Diefenderfer, Technology Assistant  
Estimated Cost: \$905.98

Conference Title: STEM Design Challenge Orientation, Carbon Lehigh IU  
Dates: January 23, 2014  
Attending: Robyn Healy, Grade 4 Teacher, Wescosville School  
Estimated Cost: \$5.60

#3

# Fund Accounting Check Summary

CF-2010 GOB SERIES A - From 01/27/2014 To 01/27/2014

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00000287	LOWER MACUNGIE TOWNSHIP	WILLOW LANE ENGINEERING.....		63.26
		33-2010 SERIES A.		
		Grand Total Manual Checks :		0.00
		Grand Total Regular Checks :		63.26
		Grand Total Direct Deposits:		0.00
		Grand Total Credit Card Payments:		0.00
		Grand Total All Checks :		63.26

# Fund Accounting Check Summary

CAPITAL RESERVE - From 01/27/2014 To 01/27/2014

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00001140	SPOTTS BROTHERS, INC.	LINCOLN ROOF REPLACEMENT.....		49,320.00
		32-CAPITAL RESERVE FUND		
		Grand Total Manual Checks :		0.00
		Grand Total Regular Checks :		49,320.00
		Grand Total Direct Deposits:		0.00
		Grand Total Credit Card Payments:		0.00
		Grand Total All Checks :		49,320.00

# EAST PENN SCHOOL DISTRICT

## TREASURER'S REPORT

### for Month Ended December 31, 2013

#### General Fund

	<u>Beginning Book Balances</u>
First Niagara Checking	\$46,481,718.03
First Niagara Community Ed.	\$374.68
Athletic Checking & Petty Cash	\$189,158.42
First Niagara M.M. escrowed	\$106,865.74
Petty Cash	\$1,890.00
PLGIT Money Market	\$1,854,146.25
Restricted Cash - First Niagara LMES Security Deposit	\$5,001.58
ESSA Money Market	\$6,641,713.18
Investments	<u>\$1,984,000.00</u>
Total Beginning Balances	\$57,264,867.88

Receipts	\$5,789,004.58
Disbursements	\$9,683,799.45

	<u>Ending Book Balances</u>
First Niagara Checking	\$39,689,109.93
First Niagara Community Ed.	\$374.68
Athletic Checking & Petty Cash	\$191,847.53
First Niagara M.M. escrowed	\$106,873.38
Petty Cash	\$1,890.00
PLGIT Money Market	\$4,747,415.63
Restricted Cash - First Niagara LMES Security Deposit	\$5,001.74
ESSA Money Market	\$6,643,560.12
Investments	<u>\$1,984,000.00</u>
Total Ending Balances	\$53,370,073.01

<u>Other Fund Bank Accounts</u>	<u>Beginning Balances</u>	<u>Ending Balances</u>
Capital Reserve Fund	\$2,510,185.17	\$2,509,146.63
GOB 2010A	\$618,126.89	\$616,641.97
Cafeteria Fund	\$130,092.39	\$218,153.65
Payroll Fund	\$274,382.66	\$329,106.79
Memorial Fund	\$133,900.13	\$133,900.13

<u>GEN. FUND INVESTMENTS</u> <u>(included above)</u>	<u>DATE</u> <u>PURCHASED</u>	<u>DATE OF</u> <u>MATURITY</u>	<u>TERM</u>	<u>RATE</u>	<u>AMOUNT</u>
PLGIT CD-Program-Gen. Fund	7/2/2013	6/13/2014	346 days	0.53%	\$248,000.00
PLGIT CD-Program-Gen. Fund	7/31/2013	1/31/2014	184 days	0.34%	\$992,000.00
PLGIT CD-Program-Gen. Fund	8/28/2013	5/27/2014	272 days	0.37%	\$744,000.00

**ELEMENTARY ACTIVITY FUND  
FOR DECEMBER 2013**

	BEGINNING				ENDING
<u>ACCOUNT</u>	<u>BALANCE</u>	<u>TRANSFERS</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>BALANCE</u>
Alburtis	\$4,084.89	\$0.00	\$0.00	\$3,525.59	\$559.30
Jefferson	\$4,517.32	\$0.00	\$0.00	\$0.00	\$4,517.32
Lincoln	\$5,520.52	\$0.00	\$0.00	\$45.85	\$5,474.67
Macungie	\$6,713.49	\$0.00	\$0.00	\$0.00	\$6,713.49
Shoemaker	\$16,089.51	\$0.00	\$0.00	\$0.00	\$16,089.51
Wescosville	\$16,504.57	\$0.00	\$0.00	\$0.00	\$16,504.57
Willow	\$11,630.26	\$0.00	\$5,533.50	\$3,352.44	\$13,811.32
Miscellaneous	\$5.48	\$0.00	\$0.00	\$0.00	\$5.48
Interest	\$3.81	\$0.00	\$0.97	\$0.00	\$4.78
<b>TOTALS</b>	<b>\$65,069.85</b>	<b>\$0.00</b>	<b>\$5,534.47</b>	<b>\$6,923.88</b>	<b>\$63,680.44</b>



	A	B	C	D	E	F
	Account	Beginning Balance	Transfers	Receipts	Disbursements	Ending Balance
1	Band	\$12,708.14			\$6,560.84	\$6,147.30
2	Band Front	\$46.22				\$46.22
3	Builders Club	\$1,632.26				\$1,632.26
4	Honor Society	\$0.00				\$0.00
5	Interest	\$3.01				\$3.01
6	Jr. Kid to Kid	\$1,927.64			\$1,177.91	\$749.73
7	Library	\$621.10		\$3,536.36	\$3,521.36	\$636.10
8	Chorus	\$144.15				\$144.15
9	Musical	\$10,181.00		\$20.00		\$10,201.00
10	PAWS	\$2,673.61				\$2,673.61
11	Student Activities	\$23,976.39		\$8,121.45	\$7,555.50	\$24,542.34
12	School Store	\$556.29				\$556.29
13	Ski Club	\$3,455.02			\$844.72	\$2,610.30
14	Student Council	\$4,508.10			\$230.64	\$4,277.46
15	Yearbook	\$6,925.58			\$199.97	\$6,725.61
16	Orchestra	\$653.55				\$653.55
17	Strength/Fitness	\$0.00				\$0.00
18	Global Citizens	\$1,387.18		\$382.25	\$981.00	\$788.43
19	Total	\$71,399.24		\$12,060.06	\$21,071.94	\$62,387.36
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**LOWER MACUNGIE MIDDLE SCHOOL**  
**ACTIVITY FUND REPORT**

December 1-31, 2013

	<u>BEGINNING</u> <u>BALANCE</u>	<u>TRANSFERS</u>	<u>RECEIPTS</u>	<u>EXPENSES</u>	<u>ENDING</u> <u>BALANCE</u>
Band	\$ 1,996.15				\$ 1,996.15
Builders Club	\$ 295.30		820.00	(430.00)	\$ 685.30
Buzz TV	\$ 6.95				\$ 6.95
Chorus	\$ 3,424.22		295.00		\$ 3,719.22
General	\$ -				\$ -
Interest	\$ 3.99			1.14	\$ 5.13
LMMS Cares	\$ -				\$ -
Orchestra	\$ 246.43		335.00		\$ 581.43
Plays	\$ 3,297.85		1,848.80	(210.20)	\$ 4,936.45
School Store (Hive)	\$ 3,402.63		890.00	(1,001.24)	\$ 3,291.39
Ski Club	\$ 6,905.11			(3,750.00)	\$ 3,155.11
Student Council	\$ 5,516.60			(28.40)	\$ 5,488.20
Success Team	\$ 9,323.70		4,235.85	(3,084.84)	\$ 10,474.71
Yearbook *	\$ 2,110.73				\$ 2,110.73
6th Grade Clas	\$ 1,701.07		2,009.50	(43.60)	\$ 3,666.97
7th Grade Class	\$ 18,867.05		30.00	(9,918.31)	\$ 8,978.74
8th Grade Class *	\$ 6,050.76		821.00	(350.77)	\$ 6,520.99
<b>TOTALS</b>	\$ 63,148.54	\$ -	\$ 11,285.15	\$ (18,816.22)	\$ 55,617.47

**EHS Activity Account Fund Ledger Home Page**

**12/31/2013**

<b>Clubs</b>	<b>Beginning Balance</b>	<b>Receipts (D)</b>	<b>Expenses (W)</b>	<b>Ending Balance</b>
A.C.S.L.	\$2,577.68	460.00	173.66	\$2,864.02
Academic Team	\$2,337.23	0.00	435.00	\$1,902.23
Anime	\$685.43	69.75	196.50	\$558.68
Art Club	\$646.13	10,479.00	8,264.91	\$2,860.22
Astronomy	\$2,746.23	100.00	0.00	\$2,846.23
Band	\$1,652.42	1,765.00	702.41	\$2,715.01
Class of 2013	\$44.01	0.00	0.00	\$44.01
Class of 2014	\$8,344.13	4,788.80	2,562.64	\$10,570.29
Class of 2015	\$1,063.36	2,912.58	0.00	\$3,975.94
Class of 2016	\$1,300.55	7,107.82	5,386.80	\$3,021.57
Class of 2017	\$0.00	3,415.00	2,041.23	\$1,373.77
Collage	\$2,394.99	3,332.00	3,208.50	\$2,518.49
Computer Club	\$736.20	0.00	0.00	\$736.20
Dance Team	\$30.99	0.00	0.00	\$30.99
Debate Team	\$80.05	0.00	0.00	\$80.05
Drama Dept	\$13,524.93	21,455.00	23,681.57	\$11,298.36
Earthwatch	\$1,250.20	38.93	63.40	\$1,225.73
Envirothon	\$789.16	0.00	0.00	\$789.16
FBLA	\$185.14	1,742.00	1,180.00	\$747.14
Fitness Team	\$6,900.72	1,360.00	1,360.00	\$6,900.72
French Club	\$806.37	29.21	419.14	\$416.44
German Club	\$1,224.11	4,700.24	2,955.41	\$2,968.94
Global Citizens	\$423.63	0.00	0.00	\$423.63
Golf	\$2,356.08	16,268.00	17,647.30	\$976.78
Habitat for Humanity	\$96.88	2,795.00	226.01	\$2,665.87
Health, Wellness & Fitness	\$3,843.29	309.00	3,194.18	\$958.11
Hiking	\$276.08	241.00	160.00	\$357.08
In & Out Account	\$13,653.99	33,435.11	35,480.71	\$11,608.39
Interact Club	\$3,484.08	1,929.00	628.87	\$4,784.21
Interest Account	\$425.76	28.23	373.93	\$80.06
Invisible Children	\$158.07	158.07	0.00	\$158.07
Key Club	\$1,657.50	4,646.06	4,257.79	\$2,045.77
Kid to Kid	\$343.17	699.00	773.86	\$268.31
Latin Club	\$57.65	620.21	411.70	\$266.16
Mountains of Hope	\$680.58	50.00	0.00	\$730.58
Music (Fermata & AccaBella)	\$2,793.60	13,278.20	11,268.39	\$4,803.41
National Honor Society	\$1,481.05	0.00	0.00	\$1,481.05
National Parks	\$11,904.37	7,393.30	17,235.78	\$2,061.89
No Place For Hate	\$1,730.31	11,376.29	10,746.39	\$2,360.21
Orchestra	\$2,314.17	10,985.00	10,744.13	\$2,555.04
Peers Assisting Learning Support	\$182.27	0.00	0.00	\$182.27
Physics	\$953.93	52,288.00	51,511.57	\$1,730.36

<b>Red Cross</b>	\$418.20	140.00	534.23	\$23.97
<b>Robotics</b>	\$6,221.76	4,760.00	4,031.62	\$6,950.14
<b>School Store</b>	\$4,147.54	3,977.85	1,632.38	\$6,493.01
<b>Science Olympiad</b>	\$2.23	235.00	225.00	\$12.23
<b>Spanish</b>	\$890.79	1,001.90	901.73	\$990.96
<b>Stinger</b>	\$2,189.64	1,090.00	1,215.75	\$2,063.89
<b>Student Activity Fund</b>	\$2,180.39	9,679.47	6,157.30	\$5,702.56
<b>Student Government (SGA)</b>	\$18,343.11	12,455.00	13,136.94	\$17,661.17
<b>Swim &amp; Dive Club</b>	\$4,486.55	6,044.00	3,771.71	\$6,758.84
<b>Tattler-Yearbook</b>	\$640.53	1,490.00	2,000.00	\$130.53
<b>Tri-M</b>	\$527.50	0.00	0.00	\$527.50
<b>United Nations</b>	\$1,919.12	3,990.00	3,866.00	\$2,043.12
<b>Video</b>	\$63.77	0.00	0.00	\$63.77
<b>Young Democrats</b>	\$471.45	0.00	0.00	\$471.45
<b>TOTALS</b>	<b>\$140,639.07</b>	<b>265,118.02</b>	<b>254,764.44</b>	<b>\$150,834.58</b>

<b>EHS Awards Fund</b>	<b>Beginning Balance</b>	<b>Receipts</b>	<b>Expenses</b>	<b>Ending Balance</b>
<b>DECEMBER</b>	<b>\$7,128.40</b>	<b>\$2,643.90</b>	<b>\$800.00</b>	<b>\$8,972.30</b>

# COMPARISON OF REVENUE

	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014
BUDGET	107,598,771.00	112,701,175.00	111,506,398.00	114,975,011.00	118,250,068.00
	%	%	%	%	%
JULY	-605,171.99	-735,588.90	-777,822.85	-177,300.29	-459,032.76
AUGUST	7,163,850.47	10,151,219.77	8,960,642.00	10,756,674.04	11,916,474.22
SEPTEMBER	58,675,209.57	61,981,370.85	58,990,272.61	58,267,109.68	53,550,237.99
OCTOBER	73,553,913.21	76,556,144.00	78,583,926.99	79,258,020.67	80,557,298.00
NOVEMBER	79,082,460.65	81,591,392.71	82,980,895.30	84,599,937.10	85,902,419.91
DECEMBER	84,676,886.69	86,420,810.21	87,208,663.60	90,433,583.90	91,334,455.88
JANUARY	88,791,072.11	91,379,691.39	93,091,044.33	95,593,501.01	98,015,694.15
FEBRUARY	90,864,850.46	94,166,811.65	95,522,870.49	98,015,694.15	101,580,897.71
MARCH	94,187,459.39	96,790,668.42	99,111,411.00	101,580,897.71	104,101,082.33
APRIL	96,477,783.11	99,562,233.88	102,324,519.84	104,101,082.33	109,644,641.25
MAY	98,293,238.10	101,906,427.84	104,015,428.88	109,644,641.25	115,587,601.93
JUNE	107,778,719.46	112,198,716.96	114,045,138.84	115,587,601.93	129,974,853.00
	100.2	99.6	102.3	100.5	92.6

# COMPARISON OF APPROPRIATION EXPENDITURES

	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014
BUDGET	115,123,103.00	120,804,398.00	120,319,470.00	124,996,104.00	129,974,853.00
	%	%	%	%	%
JULY	3,421,389.97	3,671,645.78	3,415,787.19	3,472,862.08	3,083,082.40
AUGUST	9,310,557.42	11,311,505.46	11,548,255.22	11,435,519.80	11,916,474.22
SEPTEMBER	20,097,858.91	21,728,269.07	21,376,190.93	22,578,194.35	22,281,273.38
OCTOBER	27,158,608.29	32,702,014.44	32,555,456.26	33,791,055.91	36,967,557.32
NOVEMBER	39,509,252.06	41,236,215.59	41,116,786.30	44,148,024.93	46,863,056.02
DECEMBER	49,812,943.55	51,618,021.48	51,191,559.60	52,064,389.83	55,888,328.71
JANUARY	56,568,565.00	58,791,779.63	60,113,625.30	60,709,287.92	62,400,000.00
FEBRUARY	65,239,135.39	68,199,493.49	68,488,659.92	69,203,153.15	70,600,000.00
MARCH	73,059,149.85	76,667,400.95	77,325,170.00	78,040,998.19	80,000,000.00
APRIL	80,499,390.76	84,074,588.59	84,950,230.07	88,196,687.80	90,000,000.00
MAY	88,571,785.69	91,604,777.98	95,066,852.87	99,481,894.49	100,000,000.00
JUNE	107,482,757.55	110,508,390.16	110,811,414.84	115,749,238.41	120,000,000.00
	93.4	91.5	92.1	92.6	92.6

# **COMPARISON OF REVENUE**

	2004-2005	2005-2006	2006-2007	2007/2008	2008/2009					
BUDGET	77,101,038.00	% 85,932,435.00	% 93,287,737.00	% 100,387,505.00	% 105,709,288.00					
JULY	494,409.00	0.6	601,527.00	0.7	258,920.00	0.3	472,593.20	0.5	1,006,969.00	1.0
AUGUST	5,063,617.00	6.6	5,413,743.00	6.3	7,698,765.00	8.3	6,273,681.82	6.2	9,369,162.00	8.9
SEPTEMBER	24,675,970.00	32.0	44,533,672.66	51.8	50,714,344.00	54.4	21,898,260.33	21.8	49,570,975.44	46.9
OCTOBER	50,769,780.00	65.8	56,925,858.00	66.2	62,572,205.98	67.1	46,314,990.06	46.1	69,502,196.37	65.7
NOVEMBER	53,596,253.00	69.5	61,609,624.00	71.7	66,746,189.47	71.5	71,015,625.81	70.7	74,937,400.00	70.9
DECEMBER	58,366,025.00	75.7	66,378,702.00	77.2	72,442,868.66	77.7	74,673,446.85	74.4	80,186,130.00	75.9
JANUARY	61,688,849.00	80.0	69,696,081.00	81.1	76,140,417.00	81.6	81,206,843.33	80.9	84,222,512.61	79.7
FEBRUARY	63,828,031.00	82.8	72,175,542.00	84.0	78,995,426.39	84.7	83,900,377.52	83.6	86,981,813.00	82.3
MARCH	66,205,575.00	85.9	74,477,744.00	86.7	81,002,946.85	86.8	86,142,284.60	85.8	89,059,375.00	84.2
APRIL	68,922,917.00	89.4	77,538,350.00	90.2	84,259,329.45	90.3	89,174,441.38	88.8	92,505,015.61	87.5
MAY	70,635,528.00	91.6	79,312,498.23	92.3	86,015,304.81	92.2	95,218,335.89	94.9	94,588,813.59	89.5
JUNE	78,385,630.40	101.7	87,321,896.00	101.6	95,132,346.62	101.3	99,401,063.98	99.0	103,505,111.19	97.9

# **COMPARISON OF APPROPRIATION EXPENDITURES**

	2004-2005	2005-2006	2006-2007	2007-2008	2008/2009					
BUDGET	83,378,808.00	%	91,495,586.00	%	99,872,119.00	%	106,709,335.00	%	111,014,352.00	%
JULY	2,286,229.00	2.7	2,287,389.00	2.5	2,999,106.00	3.0	3,413,900.32	3.2	3,503,976.05	3.2
AUGUST	6,839,898.00	8.2	7,045,158.00	7.7	8,864,095.00	8.9	8,735,352.45	8.2	8,422,731.55	7.6
SEPTEMBER	15,549,694.00	18.6	15,462,750.00	16.9	16,484,584.00	16.5	17,934,258.07	16.8	16,965,035.84	15.3
OCTOBER	20,827,174.00	25.0	20,790,672.00	22.7	22,697,143.17	22.7	24,524,690.54	23.0	27,528,541.71	24.8
NOVEMBER	28,447,836.00	34.1	29,857,598.00	32.6	35,189,566.91	35.2	37,732,913.26	35.4	39,612,273.00	35.7
DECEMBER	35,628,977.00	42.7	38,166,611.00	41.7	42,968,919.89	43.0	45,276,391.46	42.4	47,602,961.00	42.9
JANUARY	41,252,579.00	49.5	43,938,330.00	48.0	48,701,590.00	48.8	52,429,862.48	49.1	54,076,015.40	48.7
FEBRUARY	47,797,274.00	57.3	50,837,547.00	55.6	57,619,534.49	57.7	60,792,724.87	57.0	61,286,300.00	55.2
MARCH	52,805,184.00	63.3	56,626,042.00	61.9	63,634,465.90	63.7	67,005,062.94	62.8	69,148,139.00	62.3
APRIL	57,750,226.00	69.3	62,802,545.00	68.6	69,671,593.07	69.8	74,521,986.81	69.8	78,748,340.94	70.9
MAY	64,531,313.00	77.4	70,183,565.00	76.7	79,309,817.60	79.4	85,389,339.11	80.0	86,321,276.71	77.8
JUNE	79,293,380.95	95.1	86,328,195.00	94.4	94,191,092.22	94.3	99,638,660.85	93.4	101,597,700.65	91.5

**EAST PENN SCHOOL DISTRICT  
REVENUE BUDGET COMPARISON  
JULY TO DECEMBER**

	2009/2010	COLL.	%	2010/2011	COLL.	%	2011/2012	COLL.	%	2012/2013	BDG.	%	2013/2014	BDG.	%
REAL ESTATE TAX	67,854,330	97.3		71,435,836	97.2		71,847,738	95.2		74,240,492	97.6		74,504,198	97.6	
INTERIM REAL ESTATE TAX	524,450	54.4		248,052	31.8		111,419	36.5		225,419	23.7		76,240	6.1	
PUBLIC UTILITY REALTY	106,331	100.0		111,987	100.0		113,473	100.0		116,103	101.8		109,986	94.0	
PAYMENT IN LIEU OF TAX	0	0.0		0	0.0		0	0.0		9,769	83.3		0	0.0	
EARNED INCOME TAX	2,965,719	41.4		2,566,410	34.2		3,274,218	41.1		3,249,891	45.5		4,030,193	49.3	
REAL ESTATE TRANSFER	555,561	47.0		378,020	33.5		407,466	48.1		515,386	41.0		692,068	55.1	
DELINQUENT R.E. TAX	850,954	47.4		1,003,453	58.0		644,759	35.9		799,954	46.2		629,351	36.0	
DELINQUENT E.I.T.	0.0	0.0		97,769	43.4		60,099	46.9		276,435	94.0		8,738	5.3	
EARNINGS ON INVESTMENTS	115,976	46.9		67,031	45.1		73,728	49.2		51,541	34.3		25,947	17.3	
STATE/FED. PASSTHROUGH	327,731	15.8		94,709	5.9		0	0.0		291,489	24.0		0	0.0	
TUITION	101,478	72.4		103,304	62.8		121,048	37.8		311,386	152.9		108,799	51.6	
RENT, DONATIONS & MISC.	181,840	104.9		201,625	69.5		227,227	56.0		171,308	47.4		156,506	53.2	
TOTAL LOCAL	73,584,370	87.8		76,308,196	87.5		76,881,175	86.6		80,259,173	89.6		80,342,026	88.4	
BASIC INSTR. SUBSIDY	4,196,171	44.6		3,965,510	42.7		4,200,519	40.5		4,155,441	40.2		4,357,050	40.8	
CHARTER SCHOOL REIMB.	156,906	45.6		246,915	44.5		0	0.0		0	0.0		0	0.0	
SECTION 1305 & 1306	0	0.0		0	0.0		0	0.0		0	0.0		0	0.0	
HOMEBOUND INSTRUCTION	0	0.0		0	0.0		0	0.0		0	0.0		0	0.0	
VOCATIONAL EDUCATION	0	0.0		0	0.0		0	0.0		0	0.0		0	0.0	
ALTERNATIVE EDUCATION	20,821	100.0		0	0.0		0	0.0		0	0.0		0	0.0	
DRIVER EDUCATION	0	0.0		10,115	100.0		0	0.0		0	0.0		0	0.0	
MIGRATORY CHILDREN	0	0.0		0	0.0		0	0.0		0	0.0		0	0.0	
SPECIAL EDUCATION	1,328,063	42.3		1,336,026	42.8		1,336,026	42.8		1,336,050	44.4		1,336,050	43.0	
TRANSPORTATION	928,857	62.8		802,201	50.3		863,736	49.0		411,930	21.6		928,870	53.1	
RENTAL & SINKING FUND	907,272	51.6		617,276	42.8		775,220	28.3		1,052,812	60.2		1,077,376	65.2	
HEALTH SERVICES	0	0.0		0	0.0		0	0.0		0	0.0		0	0.0	
PROPERTY TAX RED. ALLOC.	1,792,689	100.0		1,793,925	100.0		1,794,357	100.0		1,795,989	100.0		1,793,402	100.0	
EXTRA GRANTS	583,066	100.0		273,383	50.0		214,817	100.0		214,817	107.4		214,817	100.0	
SOCIAL SECURITY - STATE'S	766,075	42.0		667,031	34.4		1,011,307	54.0		674,119	34.5		688,982	33.8	
RETIREMENT - STATE'S SHARE	143,824	12.4		157,062	10.9		-104,960	-4.9		94,895	3.0		466,121	10.1	
TOTAL STATE	10,823,744	49.7		9,869,444	45.1		10,091,022	41.5		9,736,053	40.0		10,862,668	41.7	
FEDERAL REVENUE	268,501	12.2		233,768	7.5		233,761	24.0		338,358	31.3		129,762	9.9	
OTHER FINANCING SOURCES	272	100.4		9,402	30.3		2,706	100.0		100,000	4761.9		0	0.0	
TOTAL REVENUE	84,676,887	78.6		86,420,810	77.0		87,208,664	76.5		90,433,584	78.7		91,334,456	77.2	

**East Penn School District**  
**Appropriations Budget Comparison**  
**July to December**

	2010/2011	% Exp.	2011/2012	% Exp.	2012/2013	% Exp.	% Bdg.	2013/2014	% Bdg.
<b>SALARIES</b>	20,167,538	38.2%	19,655,331	38.6%	20,048,886	38.4%	38.0%	21,056,941	38.3%
INSTRUCTION	13,279,602	34.9%	12,854,059	35.2%	13,153,253	35.0%	34.7%	13,797,778	34.8%
ADMINISTRATIVE	1,920,526	49.3%	1,902,478	50.8%	1,810,317	49.1%	48.5%	1,895,955	50.3%
CUSTODIAL	2,079,211	50.7%	2,083,326	51.1%	2,146,406	51.5%	50.2%	2,200,409	49.8%
SUPPORT	2,843,499	43.2%	2,770,695	42.5%	2,912,145	43.1%	43.3%	3,123,979	44.4%
TAX COLLECTORS	44,700	42.0%	44,773	43.8%	26,765	48.8%	47.5%	38,820	68.8%
<b>BENEFITS</b>	8,467,460	46.3%	8,098,991	40.2%	9,795,972	44.2%	43.0%	11,074,299	42.3%
HEALTH INSURANCE	5,278,724	51.5%	4,545,344	41.6%	5,419,105	50.4%	49.5%	5,564,829	48.6%
SOC. SEC./RETIRE./W.C.	2,799,773	38.9%	3,267,052	38.6%	4,071,365	38.2%	37.5%	5,228,954	37.7%
TUITION REIMB.	299,413	45.3%	212,800	38.7%	211,242	37.9%	30.0%	195,857	31.0%
OTHER	89,550	44.6%	73,795	37.5%	94,260	46.1%	36.8%	84,659	35.7%
<b>TOTAL SALARY &amp; BENEFITS</b>	28,634,998	40.3%	27,754,322	39.0%	29,844,858	40.1%	39.5%	32,131,240	39.6%
<b>OTHER</b>	22,983,023	58.3%	23,437,238	59.0%	22,219,532	53.7%	44.9%	23,757,089	48.6%
I.U. (ED. & THERAPY PORTION)	1,766,412	50.0%	1,763,846	53.8%	1,681,576	49.6%	43.6%	1,718,732	46.6%
OTHER PURCH. PROF./TECH. SERV	621,675	49.9%	461,766	40.5%	528,808	42.2%	31.3%	544,651	43.4%
DISPOSAL/CUST. SERVICES	78,951	49.6%	78,149	43.1%	69,260	49.2%	38.0%	60,838	34.1%
FUEL & UTILITIES	815,890	37.8%	664,672	35.9%	724,265	34.2%	30.3%	506,646	22.7%
EQUIP. MNT./COPIES/LEASES	667,257	63.4%	553,917	47.1%	412,170	41.8%	36.8%	465,237	37.8%
STUDENT TRANSPORTATION	1,154,815	19.0%	1,681,463	25.3%	414,230	5.8%	6.2%	1,827,704	25.5%
INSURANCE	331,930	95.8%	337,044	96.2%	367,241	96.2%	97.1%	376,006	95.2%
COMMUNICATIONS/ADV./PRINTING	251,956	62.8%	159,683	45.5%	130,582	42.5%	35.5%	130,458	33.7%
CHARTER SCHOOLS	1,440,699	51.8%	1,594,308	52.9%	1,674,927	51.8%	46.8%	1,782,255	49.5%
CAREER & TECH. INST.	1,319,833	56.4%	1,156,422	57.3%	1,321,926	60.6%	59.1%	1,349,247	60.8%
COMMUNITY COLLEGE	696,571	77.2%	519,379	54.9%	482,567	50.0%	50.0%	441,171	45.1%
APS/PRRI(IN-STATE)/DET. CTR.	82,777	20.9%	145,976	26.7%	103,825	32.1%	17.5%	162,403	30.0%
OTHER SCHOOLS	90,061	50.7%	136,820	31.9%	208,561	49.4%	62.3%	123,661	48.7%
TRAVEL REIMBURSEMENT	52,097	43.1%	42,530	40.5%	32,017	26.6%	22.0%	67,508	47.7%
IU PURCH. NON-INSTR. SERV.	138,275	99.7%	135,896	96.0%	136,918	98.6%	100.6%	136,693	100.3%
OTHER PURCH. SERVICES	15,247	75.5%	15,249	78.2%	14,307	66.8%	66.1%	18,208	82.6%
SUPPLIES/BOOKS/SOFTWARE	1,574,144	63.2%	1,532,148	62.9%	1,661,533	61.1%	70.1%	1,635,634	62.5%
EQUIPMENT	398,410	49.8%	198,024	43.6%	346,163	65.7%	56.3%	284,972	53.9%
MISC.	72,818	60.8%	227,930	71.0%	84,365	66.0%	47.1%	63,974	34.9%
DEBT SERVICE	11,313,205	80.4%	12,032,016	84.7%	11,824,291	85.9%	75.9%	12,061,091	80.8%
CAPITAL RESERVE FUND TRANSFE	100,000	100.0%	-	0.0%	-	0.0%	0.0%	-	
ATHLETIC FUND TRANSFER	-		-		-			-	
BUDGETARY RESERVE	-		-		-		0.0%	-	0.0%
<b>GRAND TOTAL</b>	<b>51,618,021</b>	<b>46.7%</b>	<b>51,191,560</b>	<b>46.2%</b>	<b>52,064,390</b>	<b>45.0%</b>	<b>41.7%</b>	<b>55,888,329</b>	<b>43.0%</b>



# Fund Accounting Check Summary

facksmc

ATHLETIC FUND - From 07/01/2013 To 06/30/2014

Note: Output selection limited to transactions dated between 01/14/2014 and 01/27/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00003341	ANTHONY SANTIAGO	LMMS GBB VS SOUTH MOUNTAIN.....	EYER BBB VS WHITEHALL.....	124.00
00003342	ANTONIO PHILLIPS	V WRESTLING VS NORTHAMPTON.....		72.00
00003343	BILL BENZ	EYER BBB VS WHITEHALL.....		62.00
00003344	BOB BACHMAN	V BBB NAZARETH.....		72.00
00003345	BOB HUFFSTUTLER	V BBB VS WHITEHALL.....		72.00
00003346	BOB NUNO	V GBB VS DIERUFF.....		72.00
00003347	BOB STOUT	JV/JRHI BBB VS WHITEHALL.....		92.00
00003348	BRAD HAHN	JRHI WRESTLING VS POCONO MTN.....		56.00
00003349	BRENT BRUGLER	JRHI GBB VS SV.....		55.00
00003350	BRIAN GOLAS	LMMS BBB VS NORTHAMPTON.....		62.00
00003351	BRIAN ONUSHCO	EYER GBB VS NORTHAMPTON.....		62.00
00003352	COLLEEN BAKER	JRHI/JV GBB VS NORTHWESTERN.....	EYER GBB VS NORTHAMPTON.....	154.00
00003353	CONNIE CHECK	SWIM VS WWL.....		64.00
00003354	DAN HARGROVE	VGBB VS NORTHWESTERN.....		72.00
00003355	DARYL WOODRING	VGBB VS NORTHAMPTON.....		72.00
00003356	DAVID SELL	JV/JRHI BBB VS WHITEHALL.....		92.00
00003357	DAVID STEINER	LMMS BBB VS NORTHAMPTON.....		62.00
00003358	DOUG GUINET	JV/JRHI BBB NAZARETH.....		92.00
00003359	FRAN FELCHOCK	V BBB VS DIERUFF.....		72.00
00003360	FRED SNYDER	LMMS GBB SOUTH MOUNTAIN.....		62.00
00003361	GARY DEGEROLAMO	LMMS BOYS VS NITSCHMANN.....		62.00
00003362	GENE GONZALES	V GBB DIERUFF.....		72.00
00003363	GREG TASILLO	JV/JRHI GBB VS NORTHAMPTON.....		92.00
00003364	JACK SCHULTE	EYER GBB VS NAZARETH.....		62.00
00003365	JAMES KNERR	EYER BBB VS SOUTH MOUNTAIN.....		62.00
00003366	JAMES LACEY	JV/JRHI VS NAZARETH.....		92.00
00003367	JANE SCULLEY	SWIM VS ALLEN.....		64.00
00003368	JEFFREY MOORE	VGBB VS NORTHWESTERN.....	LMMS GBB VS WHITEHALL.....	134.00
00003369	JIM BARKER	V BBB VS DIERUFF.....		72.00
00003370	JOE CELIN	LMMS BBB VS NITSCHMANN.....		62.00
00003371	JOE LEAYMAN	JV/JRHI GBB NORTHAMPTON.....		92.00
00003372	JOHN BACHERT	JV GBB VS DIERUFF.....		56.00
00003373	JOHN FIDELIBUS	V WRESTLING VS CCHS.....		72.00
00003374	JOHN J MILLER	SWIM VS WWL.....		64.00
00003375	JONATHAN MACK	VGBB VS PARKLAND.....		72.00
00003376	JOSEPH LABELLA	LMMS GBB VS WHITEHALL.....		62.00
00003377	KEVIN HOFFMAN	JV WRESTLING VS NORTHAMPTON.....		56.00
00003378	KIM BELLETTI	SWIM VS ALLEN.....		64.00
00003379	MARLENE BAER	SWIM VS WWL.....		64.00

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

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# Fund Accounting Check Summary

ATHLETIC FUND - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 01/14/2014 and 01/27/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00003380	MATT BEAL	JVJRHI GBB VS PARKLAND.....	EYER GBB VS NAZARETH.....	154.00
00003381	MICHAEL REISS	JRHI WRESTLING VS NORTHAMPTON.....		56.00
00003382	MIKE HORVATH	JV BBB VS DIERUFF.....		56.00
00003383	NIGEL GRANT	JRHI GBB VS SV.....		55.00
00003384	PERRY NARDELLA	V BBB VS EASTON.....		72.00
00003385	RANDY BLOCH	JV GBB VS DIERUFF.....		56.00
00003386	RICK LEAMON	V BBB VS NAZARETH.....		72.00
00003387	ROBERT BOSAK	VBBB VS EASTON.....		72.00
00003388	ROBERT SOMOGYI	V WRESTLING VS POCONO MTN.....	JRHI WRESTLING VS CCHS.....	128.00
00003389	RON REX	JV/JRHI BBB VS EASTON.....	EYER BBB VS SM.....	154.00
00003390	RON WILSKER	JV BBB DIERUFF.....		56.00
00003391	RYAN SPIRKO	JV/JRHI GBB VS PARKLAND.....		92.00
00003392	SHAUN MURRAY	PIAA STATE TOURNAMENT COMP STUDENT		225.00
00003393	STEVE LONG	SWIM VS WWL.....		64.00
00003394	SUE WALLACE	VGBB VS NORTHAMPTON.....		72.00
00003395	TIM MILLER	V BBB VS WHITEHALL.....		72.00
00003396	TOM CRAMER	VGBB VS PARKLAND.....		72.00
00003397	WALTER JOHNSON	SWIM VS ALLEN.....		64.00
00003398	WILLIAM KORHAMMER	SWIM VS ALLEN.....		64.00
10-GENERAL FUND				4,575.00
Grand Total Manual Checks :				0.00
Grand Total Regular Checks :				4,575.00
Grand Total Direct Deposits:				0.00
Grand Total Credit Card Payments:				0.00
Grand Total All Checks :				4,575.00

\* Denotes Non-Negotiable Transaction

# - Payables within Check

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 01/14/2014 and 01/27/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022380	3B SERVICES INC	REPAIRS.....		5,553.00
00022381	A-B-E LABORATORY	REPAIRS.....		125.00
00022382	ADVANCED DISPOSAL SERVICES	DISPOSAL SERVICES.....		6,795.25
00022383	AIRGAS EAST	SUPPLIES.....		131.90
00022384	BOROUGH OF ALBURTIS	WATER/SEWAGE.....		715.59
00022385	ALLENTOWN ART MUSEUM	OTHER MISCELLANEOUS PURCHASED SERV		900.00
00022386	ALLENTOWN SEWING MACHINE	REPAIRS / MAINTENANCE SERVICES....		40.00
	OUTLET			
00022387	AMAZON	SUPPLIES.....	SUPPLIES & FEES - TECHNOLOGY RELAT	3,286.88
00022388	AMERICAN ART & CLAY CO	SUPPLIES.....		127.53
00022389	AMERICAN MATHEMATICS	STUDENT FEES.....		227.00
	COMPETITIONS			
00022390	APPERSON	SUPPLIES.....		4,878.23
00022391	ASSA ABLOY ENTRANCE SYSTEMS	REPAIRS.....		1,344.99
00022392	A TOTAL APPROACH	OTHER PROFESSIONAL SERVICES.....		4,235.00
00022393	AUTOZONE	SUPPLIES.....		23.71
00022394	B & H PHOTO-VIDEO	SUPPLIES.....		6,291.70
00022395	BAKER & TAYLOR	BOOKS & PERIODICALS.....	BOOKS.....	729.10
00022396	BARNES & NOBLE	BOOKS.....		1,152.00
00022397	BAYADA HOME HEALTH CARE INC	OTHER PROFESSIONAL SERVICES.....		175.00
00022398	BDU CORP	SUPPLIES.....		75.30
00022399	BRADLEY-SCIOCCHETTI, INC	REPAIRS.....		7,153.00
00022400	CAMPBILL SPECIAL SCHOOLS INC	TUITION TO APS.....		7,780.82
00022401	CARBON LEHIGH INTERMED UNIT	ADMIN SOFTWARE, LICENSING FEES, SU		250.00
	21			
00022402	CARBON LEHIGH IU 21	PROFESSIONAL EDUCATIONAL SERVICES		4,559.50
00022403	CARDMEMBER SERVICE	SVCS IN SUPPORT OF LEA'S TECHNOLOG		199.00
00022404	CARDMEMBER SERVICE	RENTAL OF EQUIPMENT.....	SUPPLIES.....	533.73
00022405	CAREER CRUISING	TECH SUPPLIES/FEES.....		545.00
00022406	CAROLINA BIOLOGICAL SUPPLY	SUPPLIES.....		69.56
	COM			
00022407	CDW GOVERNMENT INC	SUPPLIES.....		526.00
00022408	CENTRAL YORK HIGH SCHOOL	STUDENT FEES.....		455.00
00022409	CERTIFIED CHEMICAL CO	SUPPLIES.....		319.68
00022410	CERTIPOINT	SUPPLIES.....		749.39
00022411	CIRCLE OF SEASONS CHARTER	TUITION TO PENNSYLVANIA CHARTER SC		19,119.50
	SCHOOL			
00022412	CONNECTICUT VALLEY	SUPPLIES.....		96.29

\* Denotes Non-Negotiable Transaction

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Note: Output selection limited to transactions dated between 01/14/2014 and 01/27/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
	BIOLOGICAL			
00022413	CREATION ENGINE INC	TECH SUPPLIES/FEES.....		510.00
00022414	DA VINCI DISCOVERY CENTER	PES - OTHER.....		186.90
00022415	DEER COUNTRY FARM & LAWN INC	SUPPLIES.....		1,488.88
00022416	DEER PARK	SUPPLIES.....		114.17
00022417	DIFFERENT ROADS TO LEARNING	SUPPLIES.....		727.17
00022418	DUGGAN & MARCON INC.	SUPPLIES.....		756.00
00022419	DYNAVOX MAYER-JOHNSON	REPAIRS.....	REPAIRS / MAINTENANCE SERVICES....	2,417.74
00022420	BOROUGH OF EMMAUS	DUES/FEES.....		100.00
00022421	EPSD CAFETERIA FUND	MEALS / REFRESHMENTS.....	STATE REIMB.....	8,464.44
00022422	FABTECH WELDING & REPAIR CORP	REPAIRS.....	SUPPLIES.....	320.10
00022423	FEDEX	COMMUNICATIONS.....		49.45
00022424	REBECCA FEDIO	OTHER PROFESSIONAL SERVICES.....		132.00
00022425	FERGUSON ENTERPRISES INC	SUPPLIES.....		34.44
00022426	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....	STUDENT TRANSPORTATION FROM OTHER	2,233.96
00022427	FOLLETT LIBRARY RESOURCES	BOOKS AND PERIODICALS.....	BOOKS.....	277.71
00022428	FRONTIER	TRANSPORT/TELECOMMUNICATIONS.....		3,200.66
00022429	GOPHER	SUPPLIES.....		2,456.41
00022430	GORMAN & ASSOCIATES P.C.	OTHER PROFESSIONAL SERVICES.....		5,007.00
00022431	GOVCONNECTION INC	NON-CAPITAL END USER EQUIP/REPLACE	TECH SUPPLIES/FEES.....	195.93
00022432	GOVERNMENT FINANCE OFFICERS AS	DUES/FEES.....		500.00
00022433	GRAHAM SECURITY POLICE INC	SECURITY/SAFETY.....		3,632.00
00022434	GREG'S AUTO & TIRE SERVICE INC	SUPPLIES.....		10.00
00022435	GEORGE L GRIM	OTHER PURCHASED PROF/TECH SERVICES		700.00
00022436	GUYETTE COMMUNICATION	TRANSPORT/TELECOMMUNICATIONS.....		2,607.29
00022437	INDUSTRIES CORP	SUPPLIES.....		190.00
00022438	HAJOCA CORP	SUPPLIES.....		53.31
00022439	SHANNON HALLERAN	CONTRACTED CARRIERS.....	GASOLINE.....	7,394.99
00022440	HARNED DURHAM OIL COMPANY	WORKERS' COMPENSATION.....		42,582.00
00022440	HM CASUALTY INSURANCE			
00022441	COMPANY			
00022441	THE HORSHAM CLINIC	TUITION TO OTHER LEA'S WITHIN STAT		60.00
00022442	H. T. LYONS CONTRACTORS & ENG	REPAIRS.....		18,438.66
00022443	IFIXIT.COM	TECH SUPPLIES/FEES.....		131.15

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 01/14/2014 and 01/27/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022444	INTEGRA ONE	NON CAPITAL END USER EQUIP/REPLACE		16,650.00
00022445	JOHNSON CONTROLS, INC.	REPAIRS.....		5,484.83
00022446	JW PEPPER & SON INC	SUPPLIES.....		2,992.97
00022447	ALI KALINOWSKI	SUPPLIES.....		3.99
00022448	KELVIN LP	SUPPLIES.....		520.74
00022449	KEYSTONE FIRE PROTECTION CO	REPAIRS / MAINTENANCE SERVICES.....		2,859.56
00022450	KING, SPRY, HERMAN, FREUND &	PROF EDUC SVCS - EMPLOYEE TRAINING		200.00
00022451	KURTZ BROS	SUPPLIES.....		486.84
00022452	MARY ROSE AND KONSTANDINOS	RETURNED LIBRARY BOOK.....		10.00
	KYRIAKIDES			
00022453	LAERDAL MEDICAL CORP	NON-CAPITAL EQUIP/ORIGINAL.....		2,356.43
00022454	LASERED PICS	SUPPLIES.....		27.87
00022455	NAPA AUTO PARTS	SUPPLIES.....		44.58
00022456	LEHIGH LEARNING ACADEMY	TUITION TO PRRI IN-STATE AND DETEN		6,540.00
00022457	LEHIGH STREET PROPERTIES LLC	TAX REFUND.....		2,533.28
00022458	LEVY SCHOOL BUS CO	STUDENT TRANSPORTATION FROM OTHER		1,715.25
00022459	GAIL S LICHTENWALNER	NON-CAP END USER EQUIP / RELATED H		275.00
00022460	LINCOLN LEADERSHIP ACADEMY	TUITION TO PENNSYLVANIA CHARTER SC		2,283.70
	CHARTER SCHOOL			
00022461	MALMARK INC	REPAIRS / MAINTENANCE SERVICES....		64.79
00022462	MARIE H KATZENBACH SCHOOL	PES- OTHER EDUCATIONAL AGENCIES...		12,676.10
00022463	MARZANO RESEARCH LABORATORY	BOOKS AND PERIODICALS.....		35.95
00022464	MEIER SUPPLY INC	SUPPLIES.....		1,246.78
00022465	MICHAEL & DONNA MIKOLAJCZYK	OTHER PROFESSIONAL SERVICES.....		630.00
00022466	MODERNFOLD OF READING INC	SUPPLIES.....	REPAIRS / MAINTENANCE SERVICES.....	5,990.00
00022467	THE MORNING CALL, INC	ADVERTISING.....		234.20
00022468	THE MORNING CALL	BOOKS AND PERIODICALS.....		123.00
00022469	NAEIR	SUPPLIES.....		148.68
00022470	NATIONAL TIME & SIGNAL	REPAIRS.....		549.39
00022471	ASSOC FOR MIDDLE LEVEL EDUC	BOOKS.....		229.97
00022472	NEIU 19 - DISTRICT	PROF EDU SERVICES - IU'S.....		6,725.53
00022473	NEWSBANK INC	TECH SUPPLIES/FEES.....		1,603.00
00022474	NEXTEL COMMUNICATIONS	TRANSPORT/TELECOMMUNICATIONS.....		591.36
00022475	NORTHEAST CHEMICAL AND	SUPPLIES.....		4,119.42
	SUPPLY			
00022476	NORTHEAST JANITORIAL SUPPLY	SUPPLIES.....		110.00
	LLC			
00022477	NSPRA	SUPPLIES.....		45.00

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Note: Output selection limited to transactions dated between 01/14/2014 and 01/27/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022478	PA DEPT OF LABOR & INDUSTRY-E	DUES/FEES.....		36.00
00022479	PA UNEMPLOYMENT	UNEMPLOYMENT COMPENSATION.....		4,958.00
00022480	PENNSYLVANIA SCHOOL FOR DEAF	TUITION TO APPROVED PRIVATE SCHOOL		10,944.00
00022481	PENTELEDATA	TRANSPORT / TELECOMMUNICATION SERV		728.00
00022482	PERKIOMEN PERFORMANCE INC	REPAIRS.....		1,203.20
00022483	PHILIP ROSENAU CO INC	SUPPLIES.....		75.60
00022484	PIONEER REVERE	SUPPLIES.....		194.10
00022485	POWERBOOK MEDIC.COM	SUPPLIES & FEES - TECHNOLOGY RELAT		247.39
00022486	POWERCO INC	SUPPLIES.....		11.16
00022487	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		48,073.16
00022488	PRAXAIR DISTRIBUTION - 971	SUPPLIES.....		724.54
00022489	PRO-ED	SUPPLIES.....		1,075.80
00022490	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....		271.93
00022491	RADIO SHACK ACCOUNTS RECEIVABL	SUPPLIES.....		56.91
00022492	REDNER'S MARKETS	SUPPLIES.....		147.17
00022493	SAFEGUARD BUSINESS SYSTEMS INC	PRINTING/BINDING.....		2,558.50
00022494	SCHOOL CLAIMS SERVICE, LLC	MEDICAL INSURANCE.....		57.00
00022495	SCHOOL SPECIALTY	SUPPLIES.....		628.38
00022496	SCOTT CARS, INC	RENTAL OF VEHICLES.....		360.00
00022497	SERVICE ELECTRIC CABLE TV INC	TRANSPORT/TELECOMMUNICATIONS.....		1,235.00
00022498	SEVEN GENERATIONS	TUITION TO PENNSYLVANIA CHARTER SC		139,742.05
00022499	J. A. SEXAUER MFG. CO.	SUPPLIES.....		54.14
00022500	SHAMOKIN AREA SCHOOL DISTRICT	TUITION TO OTHER LEA'S WITHIN STAT		1,162.92
00022501	YVONNE SHAW	EYE CARE.....		75.00
00022502	THE SHERWIN-WILLIAMS CO	SUPPLIES.....		64.32
00022503	SHIFFLER EQUIPMENT SALES, INC	SUPPLIES.....		36.50
00022504	SIMPLEXGRINNELL	REPAIRS / MAINTENANCE SERVICES....		981.50
00022505	JANEIL SINCLAIR	SUPPLIES.....		16.29
00022506	MICHAEL R. SKRIP	SNOW PLOWING SERVICES.....		2,340.00
00022507	SOUTHERN DUCHESS NEWS	PRINTING/BINDING.....		781.00
00022508	SOUTHWEST STRINGS	SUPPLIES.....		54.99
00022509	STAGE ACCENTS	SUPPLIES.....		154.08

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# Fund Accounting Check Summary

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Note: Output selection limited to transactions dated between 01/14/2014 and 01/27/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022510	STAPLES CREDIT PLAN	SUPPLIES.....		199.99
00022511	STOTZ-FATZINGER OFFICE SUPPLY	SUPPLIES.....		498.44
00022512	SUNGARD PUBLIC SECTOR INC	PROF EDUC SVCS - EMPLOYEE TRAINING		2,560.00
00022513	SUPER DUPER INC	SUPPLIES.....		149.85
00022514	SHC SERVICES INC	OTHER PURCHASED PROFESSIONAL / TEC		934.00
00022515	SWEET, STEVENS, KATZ & WILLIAMS LLP	OTHER PROFESSIONAL SERVICES.....		129.50
00022516	T. F. CORAN CO INC	SUPPLIES.....		390.00
00022517	TIMES NEWS	BOOKS AND PERIODICALS.....		38.85
00022518	THERAPY BRIDGES LLC	OTHER PROFESSIONAL SERVICES.....		360.00
00022519	TIGERDIRECT INC	SUPPLIES & FEES - TECHNOLOGY RELAT		2,390.00
00022520	TREXLER-HAINES INC	SUPPLIES.....		1,306.34
00022521	TRI DIM FILTER CORPORATION	SUPPLIES.....		5,191.26
00022522	TSA TEAMS	STUDENT FEES.....		100.00
00022523	UGI UTILITIES, INC	NATURAL GAS.....		3,324.00
00022524	UNITED CONCORDIA	DENTAL INSURANCE.....		400.40
00022525	UPPER MILFORD TOWNSHIP	SUPPLIES.....		633.69
00022526	VALLEY FORGE	TUITION TO APPROVED PRIVATE SCHOOL		23,500.00
00022527	W.B. MASON CO INC	SUPPLIES.....		137.32
00022528	WEIS MARKETS INC	SUPPLIES.....		1,089.62
00022529	WENTZ HARDWARE	SUPPLIES.....		103.60
00022530	WHITEHALL HS ATHLETIC DEPART	STUDENT FEES.....		250.00
00022531	WILSON HIGH SCHOOL AQUATIC CLUB	STUDENT FEES.....		282.00
00022532	WON-DOOR CORPORATION	REPAIRS.....		390.00
00022533	WORTH, MAGEE & FISHER, P.C.	OTHER PROFESSIONAL SERVICES.....		1,863.03
00022534	YEAGER SUPPLY INC.	SUPPLIES.....		1,137.81
00022535	ZEINER & SONS INC	REPAIRS.....	REPAIRS & MAINTENANCE SERVICES.....	822.00
00022536	GABBY ZUKOWSKI	SUPPLIES.....		7.88
*1/23 P/R	EAST PENN SCHOOL DISTRICT	PAYROLL.....	SOCIAL SECURITY.....	2,192,047.75
*D0000732	KIMBERLY ADAMS	MILEAGE.....		23.73 d
*D0000733	TAYLOR ANGEL	EYE CARE.....		75.00 d
*D0000734	CONSTANCE ARNOLD	MILEAGE.....		162.72 d
*D0000735	KIMBERLY A BARNES	DUES.....		250.00 d
*D0000736	JULIE A BECKER	TUITION REIMBURSEMENT.....		630.00 d
*D0000737	RACHEL BERRIGAN	MILEAGE.....		17.41 d
*D0000738	DARLENE M BISHOP	MILEAGE.....		10.40 d

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# Fund Accounting Check Summary

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facksmc

Note: Output selection limited to transactions dated between 01/14/2014 and 01/27/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D00000739	NANCY BITTO	MILEAGE.....		5.77 d
*D00000740	BARBARA BORGIONI	MILEAGE.....		18.20 d
*D00000741	CYNTHIA M BRASHEAR	CONFERENCE EXPENSE.....		72.32 d
*D00000742	MARK CACCARO	MEDICAL REIMBURSEMENT.....	MILEAGE.....	606.71 d
*D00000743	PATRICK CAMPBELL	STUDENT FEES.....		120.00 d
*D00000744	PAMELA CANTONE	MILEAGE.....		19.72 d
*D00000745	JENNIFER FISCHL CARABALLO	TUITION REIMBURSEMENT.....		575.00 d
*D00000746	RITA CORTEZ	SUPPLIES.....		2,386.98 d
*D00000747	MARK COVELLE	TUITION REIMBURSEMENT.....		6,510.00 d
*D00000748	HEATHER DAY	SUPPLIES.....		581.27 d
*D00000749	BRIDGET M DOKLAN	TUITION REIMBURSEMENT.....		805.00 d
*D00000750	PAULA FEHLINGER	TUITION REIMBURSEMENT.....		3,699.00 d
*D00000751	MEREDITH FRANTZ	MILEAGE.....		93.79 d
*D00000752	SHANNON FRASER	MILEAGE.....		152.44 d
*D00000753	MARIANNE FREY	MILEAGE.....		16.62 d
*D00000754	MATTHEW GALE	MEDICAL REIMBURSEMENT.....		67.31 d
*D00000755	LYNN A GLANCY	MILEAGE.....		53.59 d
*D00000756	TRICIA E GUTMAN	MILEAGE.....		48.71 d
*D00000757	ERIN HADDIGAN	SUPPLIES.....		101.97 d
*D00000758	ANDREA G HAJDUCKO	TUITION REIMBURSEMENT.....		4,014.45 d
*D00000759	BRENT A HALEY	MILEAGE.....		18.20 d
*D00000760	SALLY ANN HANZLIK	TUITION REIMBURSEMENT.....		1,695.00 d
*D00000761	MICHELLE HARNED	FOOD.....		63.97 d
*D00000762	LESLIE HEFFRON	MILEAGE.....		18.93 d
*D00000763	MARY ELLEN HEPBURN	MILEAGE.....		9.38 d
*D00000764	KATIE HUMMEL	TUITION REIMBURSEMENT.....		3,966.20 d
*D00000765	MICHELE JAMES	MILEAGE.....		45.54 d
*D00000766	DEBRA A KEELER	EYE CARE.....		75.00 d
*D00000767	NOELLE KEELER	CONFERENCE ADVANCE.....		375.00 d
*D00000768	ERIN KNECHT	TUITION REIMBURSEMENT.....		2,466.00 d
*D00000769	AUDRA KRASKOSKI	EYE CARE.....		75.00 d
*D00000770	CORINNA KRAMER-HINKS	EYE CARE.....		75.00 d
*D00000771	MATTHEW KREMPASKY	TUITION REIMBURSEMENT.....		1,326.00 d
*D00000772	ANGELA KUNTZ	MILEAGE.....		15.65 d
*D00000773	LISA LECHMANIK	SUPPLIES.....		128.83 d
*D00000774	ALLISON LIND	MILEAGE.....		18.99 d
*D00000775	KATHLEEN LYSEK	MILEAGE.....		15.88 d
*D00000776	BARBARA MAAKE	MILEAGE.....		7.01 d
*D00000777	KRISTIN K MARKS	MILEAGE.....		5.65 d

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# Fund Accounting Check Summary

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Note: Output selection limited to transactions dated between 01/14/2014 and 01/27/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0000778	HEATHER MARSTELLER	MILEAGE.....		12.89 d
*D0000779	ELLEN MARTIN	MILEAGE.....		18.31 d
*D0000780	MARY V MARTORELLI	MILEAGE.....		5.77 d
*D0000781	DEBORAH MATHIEU	DUES.....	MILEAGE.....	283.62 d
*D0000782	STACEY MECKES	ADULT ED REIMBURSEMENT.....		42.50 d
*D0000783	ANN L MILLER	EYE CARE.....		75.00 d
*D0000784	MELISSA MINWEASER	MILEAGE.....		16.84 d
*D0000785	THOMAS P MIRABELLA	MILEAGE.....		101.93 d
*D0000786	MICHAEL MOHN	TUITION REIMBURSEMENT.....		2,052.00 d
*D0000787	BRIAN MOLL	EYE CARE.....		75.00 d
*D0000788	NANCY MOMBOURQUETTE	MILEAGE.....		20.57 d
*D0000789	ANNE MOWAD	MILEAGE.....		16.62 d
*D0000790	MARY KAY NAUNAS	MILEAGE.....		4.75 d
*D0000791	SUSAN NOACK	TUITION REIMBURSEMENT.....	CONFERENCE EXPENSE.....	1,809.02 d
*D0000792	MICHAEL NYTZ	TUITION REIMBURSEMENT.....		1,341.40 d
*D0000793	LAURIE OSWALD	TRANSPORT/TELECOMMUNICATIONS.....		68.99 d
*D0000794	BARBARA PHILLIPS	TUITION REIMBURSEMENT.....	MILEAGE.....	4,546.13 d
*D0000795	JUSTIN PHILLIPS	MILEAGE.....		72.44 d
*D0000796	TANYA PIASECKI	TUITION REIMBURSEMENT.....		1,329.50 d
*D0000797	BARBRA POLING	MILEAGE.....		32.83 d
*D0000798	HEATHER POTEMSKI	SUPPLIES.....		16.00 d
*D0000799	MEGHAN PRIBICKO	TUITION REIMBURSEMENT.....		1,020.00 d
*D0000800	HEIDI RAUCH-HAMBRICK	SUPPLIES.....		42.19 d
*D0000801	CHELSEA REED	TUITION REIMBURSEMENT.....		4,436.64 d
*D0000802	PAUL REILLY	MILEAGE.....		11.30 d
*D0000803	SERENA F ROLAND	MILEAGE.....		21.36 d
*D0000804	JENNIFER ROSA	MILEAGE.....		16.62 d
*D0000805	KENDY SCHIFFERT	EYE CARE.....		75.00 d
*D0000806	SCHOENLY LORA	EYE CARE.....		75.00 d
*D0000807	SCOTT R SCHOENLY	EYE CARE.....		75.00 d
*D0000808	JAYANNE A SCHWENK	MILEAGE.....		20.12 d
*D0000809	NANCY SMARTSCHAN	SUPPLIES.....		184.26 d
*D0000810	JEFFREY A SMITH	MILEAGE.....		57.40 d
*D0000811	TIFFANY SNYDER	TUITION REIMBURSEMENT.....		4,752.90 d
*D0000812	MICHELE SOVIA	MILEAGE.....		32.72 d
*D0000813	NICOLE STANCHOCK	SUPPLIES AND FEES - TECHNOLOGY REL	SUPPLIES.....	90.44 d
*D0000814	DEBRA STEVENS	MILEAGE.....		9.38 d
*D0000815	NICOLE STRATCHKO	TUITION REIMBURSEMENT.....		1,326.00 d
*D0000816	SUSAN STRONG	MILEAGE.....		21.14 d

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0000817	LINDSAY SUPER	EYE CARE.....		75.00 d
*D0000818	JACQUELINE R VOGEL	SUPPLIES.....		10.99 d
*D0000819	SUZANNE WALDRON	TUITION REIMBURSEMENT.....		1,233.00 d
*D0000820	JONATHAN WENNER	TUITION REIMBURSEMENT.....		1,233.00 d
*D0000821	ROBIN WIEDER	ADULT ED REIMBURSEMENT.....		70.00 d
*D0000822	DENINE M WILLIAMS	SUPPLIES.....		28.73 d
*D0000823	SUZANNE WILT	MILEAGE.....		10.40 d
*D0000824	VALERIE WITKOWSKI	PROF EDUC SVCS - EMPLOYEE TRAINING		364.06 d
*D0000825	ASHLEY ZIEGLER	TUITION REIMBURSEMENT.....		237.00 d
		10-GENERAL FUND	2,782,521.28	
		Grand Total Manual Checks :	2,192,047.75	
		Grand Total Regular Checks :	531,482.43	
		Grand Total Direct Deposits:	58,991.10	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	2,782,521.28	

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EAST PENN SCHOOL DISTRICT

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***EAST PENN SCHOOL DISTRICT***  
***BOARD OF SCHOOL DIRECTORS***  
***REGULAR MEETING***

**AGENDA**

**Board Room  
800 Pine Street  
Emmaus, PA 18049**

**February 10, 2014  
7:30 p.m.**

**2014**

**January 13, 27  
February 10, 24  
March 10, 24  
April 28  
May 12  
June 9, 23  
July 14  
August 11, 25  
September 8, 22  
October 13, 27  
November 10  
December 2 (Reorganization), 8**

**Vision Statement:** The East Penn School District will empower students to maximize their individual potential and become lifelong learners and contributors to a global society.

**Mission Statement:** The East Penn School District will provide a learning environment in which students become problem solvers, collaborators and critical thinkers.

EAST PENN INFORMATION LINE: (610-966-8480)  
EAST PENN ANONYMOUS STUDENT TIP LINE (610) 966-8400  
EAST PENN WEB PAGE: [www.eastpennsd.org](http://www.eastpennsd.org)

## ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the minutes for the January 27, 2014 meeting.

4. Technology Update – Michael Mohn, Director of Technology
5. Superintendent of Schools – Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

### Resignations/Retirements

-Beata Ogradnik, Instructional Assistant at Lincoln School, effective 2/12/14  
(Exhibit 1)

-Erin Yanus, Business Ed FTS Teacher at Emmaus HS, effective 2/1/14  
(Exhibit 2)

-Kathy Weitner, Administrative Assistant in the Business Office, effective 2/7/14 (Exhibit 3)

### Appointment of Special Education Supervisor – Middle Level

Name/Address:	Kristin Holst 1216 Cleveland Avenue, Wyomissing 19610
Education Level:	B. S. Degree (1996) M. Ed. Degree (1998)
Undergraduate School:	University of Pittsburgh
Graduate Schools:	Lehigh University College of William & Mary (Principal Certification)
Certification:	Instructional I, Ment and/or Phys Handicapped Administrative II, Principal K-12
Assignment:	Special Education Supervisor-Middle Level Vacancy created by K. Fairclough resignation
Effective:	To be determined
Experience:	7/2008-Present: Ephrata Area SD (Assistant Principal) 7/2004-7/2008: VA Department of Education 7/2001-2/2004: York County (VA) School Division
Salary:	\$86,000 (Act 93 Agreement Benefits)

### Appointment of Staff Assistant

Name/Address:	Jennifer Elston 446 North Third Street, Emmaus 18049
Assignment:	Staff Assistant, Lincoln School
Effective:	2/11/14
Salary:	\$13.97/hr., 12.5 hrs./wk.

### Leave as per Collective Bargaining Agreement

Employee:	Amanda Schneck Elementary Teacher, Shoemaker School
-----------	--

Effective: 2/27/14-4/9/14

Co-Curricular Appointments

Please see Exhibit 4

Change in Employment Status

Employee	From	To
Charles Zellner	EHS, 2nd shift Custodian	Tue-Sat EHS 2 <sup>nd</sup> Shift Custodian
Jonathan Peters	Willow Lane, PT Custodian	EHS 2 <sup>nd</sup> Shift, Tue-Sat
Mary Ellen Hoffman	Health Room Assistant	Health Room Assistant
	Wescosville School	Alburtis School
Elizabeth Inman	Health Room Assistant	Health Room Assistant
	Alburtis School	Wescosville School

Additions to the 2013-14 List of Per Diem Substitutes

Marion Dolan, Food Service  
Donna Smith, Food Service  
Cory Kocher, Social Studies

Educational Conferences – Exhibit 5

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 5.

6. Other Educational Entities

-Carbon Lehigh Intermediate Unit – F. Fuller  
-Lehigh Career & Technical Institute-R. Heid, A. Earnshaw, F. Fuller, S. Rhodes, III

7. Legislative – C. Ballard

8. Business Operations

1. Bill List Approval

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the attached bill list and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Disbursement of Funds – Exhibit 6

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from the 32 Capital Reserve Fund as listed on Exhibit 6.

3. Adoption of the Preliminary 2014-15 Budget

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors adopt the preliminary 2014-2015 budget in the amount of \$133,761,466 with the following tax levies:

16.8633 mills on the assessed valuation of real estate  
0.5% (.005) Act 511 Earned Income Tax  
1.0% Act 511 Real Estate Transfer Tax (0.5% is District's share)

And be it further resolved that the District be authorized to apply for exceptions.

9. Other

Resolution presented by Lynn Donches at the January 27, 2013 Board Meeting concerning previous action by the Board regarding the Hamilton Crossings Project.

1. **Original Motion and Vote for Hamilton Crossings Project (TIF) – Adopted May 13, 2013**

A Resolution of the East Penn Board of School Directors Providing for the Participation by the East Penn School District in a Tax Increment District for Hamilton Crossings, and For the Taking of all Related Actions

Motion by Bacher, Seconded by Policano

**WHEREAS**, the Tax Increment Financing Act, 53 P.S. §6930.1 et seq., ("TIF Act"), grants powers to industrial and commercial development authorities and redevelopment authorities to address conditions of blight and inadequate planning and development of urban communities; and

**WHEREAS**, the TIF Act also provides authority for local taxing bodies to cooperate in providing financing for redevelopment of areas in their jurisdictions which will generate new development and improve the tax base; and

**WHEREAS**, pursuant to the TIF Act, the Lehigh County Industrial Development Authority ("LCIDA") has prepared and presented a plan for the creation of a tax increment district in Lower Macungie Township, within the East Penn School District ("School District"), for the area known as Hamilton Crossings, more particularly described in Exhibit "A" attached hereto ("Hamilton Crossings TIF District"); and

**WHEREAS**, in accordance with the TIF Act, the Board of Directors of the School District designated Dr. Thomas Seidenberger and Dr. Kenneth Bacher as the representatives for the School District ("School District Representatives") to meet with LCIDA to discuss the Hamilton Crossings TIF District and the plans for the redevelopment thereof and the tax increment financing therefore; and

**WHEREAS**, as required by the TIF Act, the LCIDA and the School District representatives have met and discussed the creation of the Hamilton Crossings TIF District, the boundaries, the plan for redevelopment and financing thereof, and other matters set forth in Section 5 of the TIF Act, 53 P.S. §6903.5; and

**WHEREAS**, after such discussions, and after formal presentation on May 13, 2013, the Board of Directors of the School District have determined to participate in the Hamilton Crossings TIF District and to allocate 50% of the positive tax increment of the School District to the financing of the redevelopment of the Hamilton Crossings TIF District; and

**WHEREAS**, the School District desires, by this Resolution, to participate in the Hamilton Crossings TIF District as hereinabove set forth and to authorize such actions as are necessary and appropriate to effectuate the purposes thereof.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the East Penn School District as follows:

1. The aforementioned recitals are incorporated herein as full as though the same were set forth at length.
2. The School District agrees to participate in the Hamilton Crossings TIF District and to allocate 50% of the School District's tax increment as defined in the TIF Act, to finance the redevelopment thereof.
3. Notwithstanding anything contained herein to the contrary, the School District's election to participate in the Hamilton Crossings TIF District shall not, in any way, be deemed a pledge of the credit or taxing power of the School District, nor shall such participation obligate or make the School District liable for the payment of principal of, or interest on, any bonds issued by the LCIDA in connection with the tax increment financing.
4. The proper School District officials are authorized on behalf of the School District to take such actions and to execute and deliver such documents as may be necessary or appropriate for the implementation of the Hamilton Crossing TIF District consistent with this Resolution, including, but not by way of limitation, a Cooperation Agreement among the LCIDA, Lehigh County, Lower Macungie Township, and the School District, in form and substance consistent herewith and satisfactory to the School District Representatives with the advice of counsel.

5. The Secretary of the Board of Directors of the East Penn School District is hereby authorized and directed to cause a copy of this Resolution to be delivered to the Board of Commissioners of Lower Macungie Township promptly after adoption hereof, but in no event later than the date on which said Board of Commissioners holds the public hearing on the Hamilton Crossings TIF District as required by the TIF Act.
6. All resolutions or parts thereof inconsistent herewith are hereby repealed to the extent of any such inconsistency.
7. This Resolution shall become effective immediately upon adoption this 13<sup>th</sup> day of May, 2013.

**PROJECT BOUNDARY – TAX INCREMENT DISTRICT-Exhibit A**

The Hamilton Crossings Tax Incremental Tax Financing Project area is located in its entirety within Lower Macungie Township, Lehigh County, Pennsylvania. The project area consists of approximately 63.21 acres. The Hamilton Crossings Tax Incremental Financing Project area is generally bounded as follows:

Consists of five (5) tax parcels located in Lower Macungie Township, Lehigh County, Pennsylvania. The TIF District is generally located to the east and west of Krocks Road, between Hamilton Boulevard and the Route 222 Bypass. Containing approximately 63.21 acres.

The original motion was approved by the following roll call vote:

Aye: Bacher, Ballard, Earnshaw, Fuller, Heid, Rhodes-----	6
Nay: Donches, Stolz-----	2
Abstention: Policano-----	1

**Motion proposed by Lynn Donches at the January 27, 2014 Board Meeting:**

RESOLVED, That the East Penn School District Board of Directors rescind the May 13, 2013 vote to support the Tax Increment Financing (TIF) for Hamilton Crossings.

**Motion proposed by Solicitor Marc Fisher after review.**

RESOLVED, That the East Penn Board of School Directors rescind its motion of May 13, 2013 providing for the participation by the East Penn School District in a Tax Increment District for Hamilton Crossings and for the taking of all related action.

**Second motion proposed by Lynn Donches at the January 27, 2014 Board Meeting**

**Payroll Payment Procedures**

RESOLVED, That the East Penn School Board of Directors, in negotiations between the East Penn School District and any employee bargaining units (including meet and discuss units) shall remove the East Penn School District as the dues collection agent for any third-party membership organizations.

This motion shall be effective for all contracts not yet being negotiated as of January 27, 2014.

10. Announcements

Monday, February 10      6:45 p.m.-Executive Session  
                                      7:30 p.m.-Board Meeting

Wednesday, February 12      7:00 p.m.-Community Meeting to Meet Superintendent Candidate, Board Room  
 Attendees will have the opportunity to complete comment sheets for the Board of School Directors to review.

Friday, February 14      Snow Make Up Day – All schools and offices are open

Monday, February 17      Presidents' Holiday – All schools and offices are closed.

Thursday, February 20 7:00 p.m.-Community Meeting to Meet Superintendent Candidate, Board Room  
Attendees will have the opportunity to complete comment sheets for the Board  
of School Directors to review.

Monday, February 24 7:30 p.m.-Board Meeting

11. Adjourn



# **EXHIBITS**

**February 10, 2014**

#1

Beata Ogrodnik  
1852 South 2<sup>nd</sup> St.  
Allentown, PA 18103

January 29, 2014

Personnel Office  
EastPenn School District  
800 Pine Street  
Emmaus, PA 18049

To Whom It May Concern:

I would like to inform you that I am resigning from my position as a one on one instructional assistant at Lincoln Elementary. This was not an easy decision but after careful consideration I have decided to relocate to New Jersey, my last day of employment will be February 12, 2014.

Thank you for the personal and professional opportunities I was provided with during my employment. I have truly enjoyed my time with the EastPenn School district and am grateful for all the great experiences and skills I learned here.

If I may be of any assistance during this transition, please let me know.

Sincerely,



Beata Ogrodnik

#2

Erin M. Yanus  
62 Victoria Drive  
Barto, PA 19504

January 23, 2014

East Penn School District  
800 Pine Street  
Emmaus, PA 18049

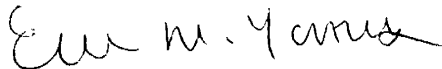
To Whom It May Concern-

After careful thought and consideration, I have decided to resign from my position as Full-Time Substitute with East Penn School District effective February 1, 2014.

I'd like to thank you for providing me with an opportunity to develop my skill set while gaining a new work experience.

Please accept this letter as my letter of resignation.

Sincerely,

A handwritten signature in cursive script that reads "Erin M. Yanus".

Erin M. Yanus

#3

January 24, 2014

Debbie Surdoval  
Business Manager  
East Penn School District

Dear Debbie,

Please accept my letter of retirement from my position of Administrative Assistant in the Business Office. My last day of work will be February 7, 2014.

I have truly enjoyed working at East Penn School District and wish you all the best.

Sincerely,

A handwritten signature in black ink, appearing to read "Kathy Weitner", with a stylized flourish at the end.

Kathy Weitner

Schedule B for February 10, 2014 Board Meeting

<u>School</u>	<u>Name</u>	<u>Position</u>	<u>Contract/Club</u>	<u>Amount</u>	<u>Notes</u>
EHS	Moxey, Andy	Baseball Volunteer Assistant	n/a	volunteer	
LMMS	Smith, Thad	Running Club	Club A	\$302.00	
EHS	Yates, Maurice	Winter Guard Assistant	Contract	\$1,206.00	Replaces N. Youn
EHS	Dunkle, Kenneth	Volleyball Assistant Coach, Boys	Contract	\$1,737.00	

# 4

## EDUCATIONAL CONFERENCES

FEBRUARY 10, 2014

Conference Title:	College Board AP Calculus Exam Reader, Kansas City, MO
Date(s):	June 10-18, 2014
Attending:	Beth Stoudt, Mathematics Teacher, Emmaus HS
Cost:	No cost, per diem substitute may be required
Conference Title:	Running the Student Scheduler, Webinar
Date(s):	February 27, 2014 (1:00-4:00 p.m.)
Attending:	Jessica Wiener, eSchoolPLUS/Emmaus HS Andrea Edmonds, Assistant Principal, Emmaus HS
Cost:	\$262.50 for first person; \$75.00 for each additional person (Title II Funds)
Conference Title:	Entering and Evaluating Course Requests, Webinar
Date(s):	February 6, 2014
Attending:	Jessica Wiener, eSchoolPLUS/Emmaus HS Andrea Edmonds, Assistant Principal, Emmaus HS
Cost:	\$262.50 for first person; \$75.00 for each additional person (Title II Funds)
Conference Title:	Entering and Evaluating a Master Schedule, Webinar
Date(s):	February 11, 2014
Attending:	Jessica Wiener, eSchoolPLUS/Emmaus HS Andrea Edmonds, Assistant Principal, Emmaus HS
Cost:	\$262.50 for first person; \$75.00 for each additional person (Title II Funds)
Conference Title:	Keystone Assessment Networking Group, Carbon Lehigh Intermediate Unit
Date(s):	February 10, 2014
Attending:	Zachary LaBar, Biology Teacher, Emmaus HS Rachel Kramer, Biology Teacher, Emmaus HS
Cost:	\$34.56/person
Conference Title:	Elementary ELA Content Networking Group, Carbon Lehigh Intermediate Unit
Date(s):	January 28, 2014
Attending:	Brandi Blose, Grade 5 Teacher, Lincoln School
Cost:	\$32.32, plus per diem substitute
Conference Title:	PATTAN: Integrating Mobile Technology Tools into Evidence-Based Practices for Speech-Language Pathologists, Carbon Lehigh IU
Date(s):	February 26, 2014
Attending:	Monica Baumer, Speech Teacher, Macungie School
Cost:	\$26.63 (Title II Funds)
Conference Title:	PATTAN: Managing Cluttering in the School-Age Child from Diagnosis to Carryover, Carbon Lehigh IU
Date(s):	April 10, 2014
Attending:	Monica Baumer, Speech Teacher, Macungie School
Cost:	\$26.63, (ABG Grant)

# Fund Accounting Check Summary

CAPITAL RESERVE - From 02/10/2014 To 02/10/2014

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00001141	LIBERTY ENGINEERING INC.	SCHOOL SITE EVALUATION.....		4,500.00
00001142	SPILLMAN FARMER ARCHITECTS	DISTRICT BUILDING STUDY.....		1,969.80
		32-CAPITAL RESERVE FUND	6,469.80	
		Grand Total Manual Checks :	0.00	
		Grand Total Regular Checks :	6,469.80	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	6,469.80	

\* Denotes Non-Negotiable Transaction  
 p - Prenote  
 d - Direct Deposit  
 c - Credit Card Payment

#6

# Fund Accounting Check Summary

facksmc

ATHLETIC FUND - From 07/01/2013 To 06/30/2014

Note: Output selection limited to transactions dated between 01/28/2014 and 02/10/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00003399	ALLISON FRANTZ	V SWIM VS CCHS.....		64.00
00003400	AMY LINK	SWIM VS NORTHAMPTON.....		64.00
00003401	BARRY STAHR	SWIM VS CCHS.....		64.00
00003402	BOB STOUT	LMMS GBB VS RAUB.....		62.00
00003403	CHRIS PINCIN	VBB VS ALLEN.....		72.00
00003404	COLLEEN BAKER	EYER GBB VS BROUGHAL.....		62.00
00003405	DAVID STEINER	LMMS GBB VS SPRINGHOUSE.....		62.00
00003406	DOUG GUIGNET	JRHI/JV BBB VS BECAHI.....		92.00
00003407	FRANK MOLCHAN	VGBB VS FREEDOM.....	LMMS BBB VS NAZARETH.....	134.00
00003408	FRED SNYDER	LMMS GBB VS SPRINGHOUSE.....	EYER GBB VS BROUGHAL.....	124.00
00003409	JACK KEITER	VBBB VS BECAHI.....		72.00
00003410	JAMES ADAM	JRHI/JV BBB VS EASTON.....		92.00
00003411	JANE SCULLEY	SWIM VS NORTHAMPTON.....		64.00
00003412	JEFF ZOLTACK	VGBB VS ALLEN - CHECK 3311 LOST...		72.00
00003413	JEFFREY MOORE	LMMS BBB VS BROUGHAL.....		62.00
00003414	JIM BARKER	VBB VS ALLEN.....		72.00
00003415	JIM NEMETH	LMMS GBB VS RAUB.....		62.00
00003416	JOHN BACHERT	JV/JRHI VS ALLEN.....		92.00
00003417	JON PORRETTA	VWR VS PARKLAND.....		72.00
00003418	KURT SHOWALTER	JRHI/JV GBB VS NOLEHI.....		92.00
00003419	LARRY HAYSPELL	JV WRESTLING VS PARKLAND.....		56.00
00003420	LINCOLN HOLLEY, SR.	JV/JRHI BBB VS ALLEN.....		92.00
00003421	LORI VERNON	V SWIM VS CCHS.....		64.00
00003422	MARYANN SEAGREAVES	V SWIM VS NORTHAMPTON.....		64.00
00003423	MATT BILLY	JRHI WR VS PARKLAND.....		56.00
00003424	MATTHEW HEMERLY	JV/JRHI BBB VS BECAHI.....		92.00
00003425	MICHAEL VINCOVITCH	JRHI/JV GBB VS FREEDOM.....		92.00
00003426	MIKE SNYDER	EYER GBB VS NORTHEAST.....		62.00
00003427	NORRIS BULLOCK	V GBB VS FREEDOM.....		72.00
00003428	PAUL FRISCH	V SWIM VS NORTHAMPTON.....	V SWIM VS CCHS.....	128.00
00003429	PAUL OSWALD	LMMS BBB VS BROUGHAL.....		62.00
00003430	RANDY BLOCH	EYER GBB VS NORTHEAST.....		62.00
00003431	ROBERT RUGGERI	EYER BBB VS SPRINGHOUSE.....		62.00
00003432	RON REX	JRHI/JV GBB VS FREEDOM.....		92.00
00003433	RON WILSKER	LMMS BBB VS NAZARETH.....		62.00
00003434	SHAWN FAVINO	JRHI CVC TOURNAMENT.....		90.00
00003435	TIM MILLER	VBB VS BECAHI.....		72.00
00003436	TIM MORAN	EYER BBB VS SPRINGHOUSE.....		62.00

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

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EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

facksmc

ATHLETIC FUND - From 07/01/2013 To 06/30/2014

Note: Output selection limited to transactions dated between 01/28/2014 and 02/10/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
		10-GENERAL FUND		2,894.00
		Grand Total Manual Checks :		0.00
		Grand Total Regular Checks :		2,894.00
		Grand Total Direct Deposits:		0.00
		Grand Total Credit Card Payments:		0.00
		Grand Total All Checks :		2,894.00

\* Denotes Non-Negotiable Transaction

P - Prenote

C - Credit Card Payment

D - Direct Deposit

# - Payables within Check  
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EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

facksmc

PLGIT - From 07/01/2013 To 06/30/2014

Note: Output selection limited to transactions dated between 01/28/2014 and 02/10/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*EGAVRL96	THE BANK OF NEW YORK	EGA 1996 VRL; WIRED 2/3/14.....		625,742.79
*EGA E-19	US BANK-WIRE TRANSFER	EGA SERIES E-19; WIRED 2/3/14.....		8,690.56
*EGA H-20	US BANK-WIRE TRANSFER	EGA SERIES H-20; WIRED 2/3/14.....		8,782.03
*GOB_A07A	US BANK-WIRE TRANSFER	GOB SERIES A OF 2007; WIRED 2/3/14		10,886.06
		10-GENERAL FUND	654,101.44	
		Grand Total Manual Checks :	654,101.44	
		Grand Total Regular Checks :	0.00	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	654,101.44	

\* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

# - Payables within Check

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EAST PENN SCHOOL DISTRICT

Page 1

# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - FROM 07/01/2013 TO 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 01/28/2014 and 02/10/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022537	3B SERVICES INC	REPAIRS.....		872.52
00022538	ACOUSTICAL SPRAY INSULATORS INC	REPAIRS.....		1,225.61
00022539	ALTERNATIVE BENEFITS SYSTEM	OTHER PROFESSIONAL SERVICES.....		1,049.75
00022540	AMAZON	SUPPLIES.....	NON CAPITAL END USER EQUIP/ORIGINA	2,003.97
00022541	APPLE INC	NON-CAPITAL END USER EQUIP/REPLACE		6,031.80
00022542	ASCD	DUES.....		89.00
00022543	BAKER & TAYLOR	BOOKS AND PERIODICALS.....		69.22
00022544	BAYADA HOME HEALTH CARE INC	OTHER PROFESSIONAL SERVICES.....		87.50
00022545	BHA	TUITION TO PRI'S AND DETENTION CEN		396.00
00022546	BLAST IU #17	TUITION TO OTHER LEA'S WITHIN STAT		151.85
00022547	BRAINPOP	SUPPLIES & FEES - TECHNOLOGY RELAT		1,195.00
00022548	BSN - SPORT SUPPLY GROUP	SUPPLIES.....		9,406.06
00022549	CALLOWAY HOUSE INC	SUPPLIES.....		27.94
00022550	CANNIS-BILCO DISTRIBUTORS INC	SUPPLIES.....		382.30
00022551	CARBON LEHIGH IU 21	PROFESSIONAL EDUCATIONAL SERVICES		2,760.00
00022552	CDW GOVERNMENT INC	TECH SUPPLIES/FEES.....	NON CAPITAL END USER EQUIP/ORIGINA	1,159.71
00022553	CHRISMAR FLAGS & BANNERS	SUPPLIES.....		517.61
00022554	PETER CHROMIAK	BOTTLED GAS.....		50.97
00022555	C.J. WAGNER BOWLING SUPPLIES	SUPPLIES.....		1,853.71
00022556	COLLINS SPORTS MEDICINE	SUPPLIES.....		170.74
00022557	COLORADO TIME SYSTEMS	NON-CAPITAL EQUIP/ORIGINAL.....		1,034.00
00022558	COMPASS ENERGY GAS SERVICES	NATURAL GAS.....		50,302.98
00022559	LI			
00022559	CURIO ELECTRICAL REPAIR SHOP	REPAIRS.....		309.00
00022560	DEER COUNTRY FARM & LAWN INC	SUPPLIES.....		781.01
00022561	DEGLER-WHITING INC	SUPPLIES.....		150.00
00022562	SCOTT DIDRA	SUPPLIES.....		74.37
00022563	WILLIAM DUNN	GASOLINE.....	TRAVEL.....	299.52
00022564	DV WAREHOUSE INC	SUPPLIES.....		282.27
00022565	EPSD CAFETERIA FUND	STATE REIMB.....		3,639.44
00022566	EPSD - STUDENT SERVICES	STUDENT FEES.....		84.00
00022567	OFFICE			
00022567	EXPRESS BUSINESS CENTER	SUPPLIES.....		50.00
00022568	FABTECH WELDING & REPAIR	SUPPLIES.....		20.00
00022569	CORP			
00022569	FASTENAL COMPANY	SUPPLIES.....		25.26
00022570	FEDEX	COMMUNICATIONS.....		147.02

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

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EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

Note: Output selection limited to transactions dated between 01/28/2014 and 02/10/2014

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022571	FERGUSON ENTERPRISES INC	SUPPLIES.....		85.47
00022572	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		20,349.06
00022573	FOLLETT LIBRARY RESOURCES	BOOKS.....		1,469.89
00022574	GALE	TECH SUPPLIES/FEES.....		4,289.00
00022575	GAYLORD BROS INC	SUPPLIES.....		111.58
00022576	GOVCONNECTION INC	TECH SUPPLIES/FEES.....		131.08
00022577	GRP & ASSOCIATES	DISPOSAL SERVICES.....		427.80
00022578	HARLAND TECHNOLOGY SERVICES CORP	REPAIRS.....		579.00
00022579	HEINEMANN	BOOKS.....		3,061.80
00022580	HEWLETT-PACKARD CPMANY	NON CAPITAL END USER EQUIP/REPLACE		297.50
00022581	INDIAN CREEK STORAGE	RENTAL OF LAND & BUILDINGS.....		505.00
00022582	INTEGRA ONE	NON-CAPITAL END USER EQUIP/REPLACE		16,950.00
00022583	INTERSTATE BATTERY OF ALLENTOWN	SUPPLIES.....		246.85
00022584	JH PLASTICS	SUPPLIES.....		478.50
00022585	JOHNSON CONTROLS, INC.	REPAIRS.....		2,129.00
00022586	JW PEPPER & SON INC	SUPPLIES.....		220.16
00022587	KING, SPRY, HERMAN, FREUND &	OTHER PROFESSIONAL SERVICES.....		240.00
00022588	LCTI-DISTRIBUTION CENTER	SUPPLIES.....		155.40
00022589	LEHIGH COUNTY AUTHORITY	WATER/SEWAGE.....		4,500.00
00022590	NAPA AUTO PARTS	SUPPLIES.....		36.32
00022591	LEHIGH CAREER & TECHNICAL INST	TUITION TO AREA VOCATIONAL /TECHNI		210,404.69
00022592	LEHIGH CARBON COMM COLLEGE	TUITION TO INST OF HIGHER ED AND T		48,061.84
00022593	LEHIGH VALLEY CHARTER HIGH SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		24,403.83
00022594	THE LIBRARY STORE INC	SUPPLIES.....		40.19
00022595	LINCOLN LEADERSHIP ACADEMY CHARTER SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		7,922.54
00022596	LINGUI SYSTEMS INC	SUPPLIES.....		125.85
00022597	BOROUGH OF MACUNGIE	WATER/SEWAGE.....		4,457.23
00022598	MELMARK	TUITION TO API'S.....		7,195.95
00022599	MENCHEY MUSIC SERVICE INC	SUPPLIES.....		179.48
00022600	MOBILE MINI INC	RENTAL OF EQUIPMENT.....		225.54
00022601	THE MORNING CALL, INC	ADVERTISING.....		1,478.86
00022602	NATIONAL GEOGRAPHIC EXPLORER	SUPPLIES.....		32.94
00022603	ORIENTAL TRADING CO., INC.	SUPPLIES.....		280.78

\* Denotes Non-Negotiable Transaction

P - Prenote

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# - Payables within Check

02/07/2014 09:10:01 AM

EAST PENN SCHOOL DISTRICT

Page 2

# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - FROM 07/01/2013 TO 06/30/2014

Note: Output selection limited to transactions dated between 01/28/2014 and 02/10/2014

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022604	ORTHOPAEDIC ASSOCIATES OF ALLE	OTHER PROFESSIONAL SERVICES.....		8,267.00
00022605	OTIS ELEVATOR COMPANY	OTHER PURCHASED PROF/TECH SERVICES		1,892.28
00022606	PENTELEDATA	TRANSPORT / TELECOMMUNICATION SERV		728.00
00022607	PHI DELTA KAPPA INTERNATIONAL	DUES.....		95.00
00022608	PHILIP ROSENAU CO INC	SUPPLIES.....		67.06
00022609	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		93,461.14
00022610	PRAXAIR DISTRIBUTION - 971	SUPPLIES.....		431.76
00022611	THE PRINTER WORKS	TECH SUPPLIES/FEES.....		595.43
00022612	PROASYS INC	REPAIRS.....	REPAIRS / MAINTENANCE SERVICES....	922.50
00022613	PSBA	OTHER PROFESSIONAL SERVICES.....		1,650.00
00022614	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....		392.22
00022615	QUEEN CITY ELEC. SUPPLY CO INC	SUPPLIES.....		2,214.93
00022616	REIMER BROS INC	OIL.....		95,986.54
00022617	SALEM PRESS	BOOKS & PERIODICALS.....	BOOKS.....	1,096.50
00022618	SCHAF'S VIDEO PRODUCTIONS	SUPPLIES.....		1,210.00
00022619	SCHOOL CLAIMS SERVICE, LLC	MEDICAL INSURANCE.....		125.00
00022620	SCHOOL HEALTH CORPORATION	SUPPLIES.....		4,917.04
00022621	SCHOOL CLAIMS ASSURANT	LIFE INSURANCE.....	INCOME PROTECTION INSURANCE.....	8,067.23
00022622	SCHOOL SPECIALTY	SUPPLIES.....		1,774.06
00022623	SHI INTERNATIONAL CORP	SUPPLIES.....		52.64
00022624	SID HARVEY	SUPPLIES.....		36.06
00022625	SOUTHPAW ENTERPRISES INC	SUPPLIES.....		205.20
00022626	STOTZ-FATZINGER OFFICE SUPPLY	SUPPLIES.....		382.14
00022627	DEBRA SURDOVAL	SUPPLIES.....	MEALS / REFRESHMENTS.....	56.99
00022628	NATHAN S SWAVELY	EYE CARE.....		75.00
00022629	TIMES NEWS	BOOKS.....	BOOKS AND PERIODICALS.....	25.90
00022630	TRANE US INC	SUPPLIES.....		1,205.96
00022631	SAMANTHA TREXLER, TAX COLLECTOR	NON-CAPITAL END USER EQUIP/ORIGINA		315.00
00022632	TSA CONSULTING GROUP INC	OTHER PROFESSIONAL SERVICES.....		402.00
00022633	UGI UTILITIES, INC	NATURAL GAS.....		7,854.82
00022634	UNITED CONCORDIA	DENTAL INSURANCE.....		400.40
00022635	UPPER MILFORD TOWNSHIP	SUPPLIES.....		1,488.59
00022636	US BANK	INTEREST.....		118,125.63

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

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02/07/2014 09:10:02 AM

EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - FROM 07/01/2013 TO 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 01/28/2014 and 02/10/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022637	US BANK	DUES/FEES.....		1,077.50
00022638	VELOCITY SPORTS PERFORMANCE	OTHER PROFESSIONAL SERVICES.....		450.00
00022639	VLN PARTNERS LLP	PES-OTHER EDUCATIONAL AGENCIES....		12,752.00
00022640	WAVELINE DIRECT LLC	SUPPLIES.....		245.00
00022641	WEAVERS HARDWARE	SUPPLIES.....		289.16
00022642	WEIS MARKETS INC	SUPPLIES.....		44.19
00022643	WENTZ HARDWARE	SUPPLIES.....		137.10
00022644	WILLIAM V MACGILL & CO	SUPPLIES.....		48.40
00022645	XEROX CORPORATION	REPAIRS.....	OTHER PURCHASED PROF/TECH SERVICES	41,319.65
00022646	YEAGER SUPPLY INC.	SUPPLIES.....		128.50
*D0000826	GREGORY ANNONI	MEDICAL REIMBURSEMENT.....		91.20 d
*D0000827	SHANNON ATKINSON	TUITION REIMBURSEMENT.....		1,745.00 d
*D0000828	JULIE A BECKER	TUITION REIMBURSEMENT.....		630.00 d
*D0000829	SARAH BODNAR	TUITION REIMBURSEMENT.....		1,426.80 d
*D0000830	KAREN BRION	TUITION REIMBURSEMENT.....		1,326.00 d
*D0000831	BARBARA B BUNN	YE CARE.....		75.00 d
*D0000832	MARK CACCAVO	CONFERENCE ADVANCE.....		195.00 d
*D0000833	MICHELLE CAPEHART	EYE CARE.....		75.00 d
*D0000834	LORI COOKE	MILEAGE.....		102.27 d
*D0000835	RANDY CUTHBERT	SUPPLIES.....		91.96 d
*D0000836	RUTH DELONG	EYE CARE.....		75.00 d
*D0000837	DEBORAH DIERENDERFER	CONFERENCE ADVANCE.....		494.00 d
*D0000838	JAYNE A ERDMAN	MILEAGE.....		70.06 d
*D0000839	LISA EVANS	TUITION REIMBURSEMENT.....		3,560.60 d
*D0000840	JULIE FRAZIER	EYE CARE.....		75.00 d
*D0000841	SALLY ANN HANZLIK	MEDICAL REIMBURSEMENT.....		153.80 d
*D0000842	MICHELLE HARNED	FOOD.....		63.97 d
*D0000843	HEATHER A HERMAN	TUITION REIMBURSEMENT.....		2,410.30 d
*D0000844	JULIE HUMMELL	TUITION REIMBURSEMENT.....		1,635.00 d
*D0000845	MATTHEW LAUB	TUITION REIMBURSEMENT.....		837.00 d
*D0000846	KATIE L MAST	TUITION REIMBURSEMENT.....		1,260.00 d
*D0000847	LAURA MCNICHOLAS	GASOLINE.....		29.19 d
*D0000848	CHARLES R MESSICK	EYE CARE.....		75.00 d
*D0000849	MICHAEL MOHN	MEDICAL REIMBURSEMENT.....		98.00 d
*D0000850	HEATHER MONTERO	MILEAGE.....		26.40 d
*D0000851	PATRICIA NOVOBILSKI	EYE CARE.....		75.00 d
*D0000852	TRACIE O'CONNOR	SUPPLIES.....		80.73 d
*D0000853	WAYNE PALMER	SUPPLIES.....		50.00 d
*D0000854	LINDA PEKARIK	MILEAGE.....		84.30 d

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

02/07/2014 09:10:02 AM

EAST PENN SCHOOL DISTRICT

# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - FROM 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 01/28/2014 and 02/10/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D00000855	DAVID PIPERATO	MEDICAL REIMBURSEMENT.....		122.36 d
*D00000856	CLAUDIA RISI	MILEAGE.....		38.53 d
*D00000857	MARY ELLEN ROBERTS	EYE CARE.....		75.00 d
*D00000858	LORI A ROSE	EYE CARE.....		75.00 d
*D00000859	MARIA RUSSO	MILEAGE.....		36.08 d
*D00000860	JAMIE SANCHEZ	EYE CARE.....		75.00 d
*D00000861	CHERYL SCALZO	MEDICAL REIMBURSEMENT.....		448.07 d
*D00000862	ALLISON BROOKS SHIMON	TUITION REIMBURSEMENT.....		510.00 d
*D00000863	JANE A SHINGLER	EYE CARE.....		75.00 d
*D00000864	REBEKAH SHRECK	TUITION REIMBURSEMENT.....		630.00 d
*D00000865	DENISE M. TORMA	MEDICAL REIMBURSEMENT.....		290.00 d
*D00000866	STEPHEN TOTH	TUITION REIMBURSEMENT.....		2,466.00 d
*D00000867	MARK WARDEN	MEDICAL REIMBURSEMENT.....		1,000.00 d
*D00000868	DAVID P WHITE	GASOLINE.....	TRAVEL.....	49.55 d
*D00000869	STEVE YODER	SUPPLIES.....		18.47 d
*D00000870	JILLIAN ZIEGLER	EYE CARE.....		75.00 d
*P/R 2/06	EAST PENN SCHOOL DISTRICT	PAYROLL.....	HOSPITALIZATION.....	3,242,726.58
			10-GENERAL FUND	4,124,407.00
			Grand Total Manual Checks :	3,242,726.58
			Grand Total Regular Checks :	858,784.78
			Grand Total Direct Deposits:	22,895.64
			Grand Total Credit Card Payments:	0.00
			Grand Total All Checks :	4,124,407.00

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

02/07/2014 09:10:02 AM

EAST PENN SCHOOL DISTRICT

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***EAST PENN SCHOOL DISTRICT***  
***BOARD OF SCHOOL DIRECTORS***  
***REGULAR MEETING***

**AGENDA**

**Board Room  
800 Pine Street  
Emmaus, PA 18049**

**February 24, 2014  
7:30 p.m.**

**2014**

**January 13, 27  
February 10, 24  
March 10, 24  
April 28  
May 12  
June 9, 23  
July 14  
August 11, 25  
September 8, 22  
October 13, 27  
November 10  
December 2 (Reorganization), 8**

**Vision Statement:** The East Penn School District will empower students to maximize their individual potential and become lifelong learners and contributors to a global society.

**Mission Statement:** The East Penn School District will provide a learning environment in which students become problem solvers, collaborators and critical thinkers.

EAST PENN INFORMATION LINE: (610-966-8480)  
EAST PENN ANONYMOUS STUDENT TIP LINE (610) 966-8400  
EAST PENN WEB PAGE: [www.eastpennsd.org](http://www.eastpennsd.org)



## ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Bond Refinancing – Scott Shearer, Public Financial Management & Jens Damgaard, Esq., Rhoads & Sinon
  1. Resolutions for Bond Refinancing & Post-Issuance Compliance Procedures Resolution (Exhibits 1 & 2)
4. Approval of Minutes

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the minutes for the February 10, 2014 Board Meeting.

5. Emmaus HS SGA Representatives - Logan McHale, Vice President; Catherine Garrity, Secretary
6. Report of the Superintendent of Schools – Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

### Request for General Leave of Absence – Board Policy 539

Employee: Ellen Peters  
Staff Assistant, Macungie School  
Effective: March 4, 2014-March 3, 2015

### Income Protection Leaves

Employee: Andrew Krause, Custodian, Third Shift, Emmaus HS  
Effective: March 12, 2014

Employee: Warren Buss, Head Custodian, LMMS  
Effective: March 24, 2014

### Appointment of Health Room Assistant

Name/Address: Tina Shelton  
5245 Dartmouth Drive, Macungie 18062  
Assignment: Jefferson School, Health Room Assistant  
Vacancy created by G. Hochella resignation  
Effective: February 25, 2014  
Salary: \$19.60/hr., 29 hrs./wk.

### Co-Curricular Appointments

See Exhibit 3

### Additions to the 2013-14 List of Per Diem Substitutes

Mabel Rodriguez-Marte, Food Service  
Kayla Bringenberg, Social Studies, ML Math  
Jennifer Lamar, Art  
Elizabeth Pruitt, Art  
Kelly Nichols, English  
Samantha Solomon, Elementary, PK-4

Educational Conferences – Exhibit 4

That the East Penn Board of School Directors approve the estimated expenses for the educational conferences listed on Exhibit 4.

3. Change in 2013-14 School Calendar

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors amend the 2013-14 Calendar to include the following:

Monday, April 21 Instructional Day – All schools & offices will be open.

7. Legislative

1. Prevailing Wage Reform Resolution – Submitted by L. Donches – Exhibit 5

8. Business Operations

1. Approval of Bill List

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, if any, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer's Report

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

9. Announcements

Monday, February 24 6:00 p.m.-Executive Session  
7:30 p.m.-Board Meeting

Monday, March 10 7:30 p.m.- Board Meeting

10. Adjourn

# **EXHIBITS**

**February 24, 2014**

**EAST PENN SCHOOL DISTRICT,  
Lehigh County, Pennsylvania**

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**RESOLUTION**

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**OF THE BOARD OF SCHOOL DIRECTORS OF EAST PENN SCHOOL DISTRICT INCURRING NONELECTORAL DEBT TO BE EVIDENCED BY ITS GENERAL OBLIGATION BONDS, SERIES OF 2014 IN THE AGGREGATE PRINCIPAL AMOUNT OF \$8,685,000 TO ADVANCE REFUND THIS SCHOOL DISTRICT'S OUTSTANDING GENERAL OBLIGATION BONDS, SERIES OF 2009, AND PAY RELATED EXPENSES; ACCEPTING AN UNDERWRITING BID TO PURCHASE THE BONDS; SETTING FORTH THE TERMS AND SUBSTANTIAL FORM OF THE BONDS; PLEDGING THE FULL FAITH, CREDIT AND TAXING POWER OF THIS SCHOOL DISTRICT TO SECURE THE BONDS; APPOINTING A PAYING AGENT AND A SINKING FUND DEPOSITORY FOR THE BONDS; AUTHORIZING THE REDEMPTION OF THE REFUNDED BONDS; AND AUTHORIZING RELATED ACTIONS AND DOCUMENTS".**

**WHEREAS**, East Penn School District (the "School District"), located in Lehigh County, Pennsylvania, is a school district of the Commonwealth of Pennsylvania (the "Commonwealth") and is governed by its Board of School Directors (the "Board"); and

**WHEREAS**, The Board, by its (parameters) resolution adopted on April 28, 2006 (the "2009 Bonds Resolution"), authorized and secured the subsequent issuance of the School District's General Obligation Bonds, Series of 2009, in the aggregate principal amount of \$9,615,000 (the "2009 Bonds"), to finance capital projects described in the 2009 Bonds Resolution; and

**WHEREAS**, The Department of Community and Economic Development of the Commonwealth (the "Department") approved the proceedings of this School District related to the issuance of the 2009 Bonds, which approval was evidenced by Certificate of Approval No. GOB-16435; and

**WHEREAS**, The Board has determined to advance refund and retire all of the outstanding principal balance of the 2009 Bonds, in accordance with the refunding report for this

School District (the "Refunding Report") prepared by Public Financial Management Inc. (the "Financial Advisor"), as financial advisor to the School District; and

**WHEREAS**, The Board contemplates authorizing, selling, issuing and securing a series of general obligation bonds, in the aggregate principal amount of Eight Million Six Hundred Eighty-five Thousand Dollars (\$8,685,000), to be designated as the School District's "General Obligation Bonds, Series of 2014" (the "Bonds"), to refund the 2009 Bonds and pay the costs of issuing the Bonds (the "Refunding Project"), all in accordance with the Local Government Unit Debt Act, 53 Pa.C.S. Chs. 80-82 (the "Debt Act"), of the Commonwealth; and

**WHEREAS**, The Board has considered the possible manners of selling the Bonds under the Debt Act, in a public sale or a private sale by negotiation or upon invited bidding; and

**WHEREAS**, The Board has determined that the Bonds shall be offered in a private sale upon invited bidding at a price of not less than 98.80% of the aggregate principal amount of the Bonds issued, together with accrued interest, if any, from the date thereof to the date of delivery thereof; and

**WHEREAS**, A bid to purchase the Bonds, dated February 24, 2014 (the "Proposal"), in response to an Invitation to Bid prepared by the Financial Advisor, has been received this date from the \_\_\_\_\_ (the "Purchaser"), as purchaser; and

**WHEREAS**, The Board desires to accept the Proposal of the Purchaser, to award and sell the Bonds to the Purchaser in accordance with the Proposal, to incur nonelectoral debt represented by the Bonds, and to take other appropriate action, all in connection with the Refunding Project, and in accordance with the Debt Act; and

**WHEREAS**, The Board has determined to appoint U.S. Bank National Association (the "Paying Agent"), having an office in Philadelphia, Pennsylvania, as paying agent and sinking fund depository for the Bonds.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of this School District, as follows:

**SECTION 1.** The Board does hereby authorize and secure the issuance of the Bonds, pursuant to this Resolution and in accordance with the Debt Act, to undertake the Refunding Project. The first stated maturity date of the Bonds shall be not more than two years from the date of issuance thereof.

**SECTION 2.** The Board expresses its finding that it is in the best financial interests of this School District to sell the Bonds in a private sale upon invited bidding, and determines that the debt to be incurred pursuant to this Resolution shall be nonelectoral debt.

**SECTION 3.** The Refunding Project is authorized by 53 Pa.C.S. §8241(b)(1) (reducing total debt service over the life of such series). The capital project or projects originally financed or refinanced by the 2009 Bonds have remaining useful lives of at least 15 years, which is not less than the final maturity date of the Bonds.

**SECTION 4.** The Board hereby accepts the Proposal of the Purchaser to purchase the Bonds at a price of \$\_\_\_\_\_ (\_\_\_\_% of principal amount), plus (less) net original issue premium (discount) of \$\_\_\_\_\_, plus accrued interest, if any, from the date thereof to the date of delivery thereof. The bid security, if any, accompanying the Proposal shall be held and shall be applied as provided by the Debt Act; provided, however, that no allowance for interest shall be made by this School District with respect to such bid security, except as provided by the Debt Act.

**SECTION 5.** The Bonds, when issued, will be general obligation bonds of this School District.

**SECTION 6.** The Bonds shall be issuable as fully registered Bonds, without coupons, in denominations of \$5,000 principal amount or any integral multiple thereof, and shall be dated as of the date the Bonds are issued and delivered to or at the direction of the Purchaser (the "Delivery Date").

Each of the Bonds shall bear interest from the interest payment date next preceding the date of registration and authentication of such Bond, unless: (a) such Bond is registered and authenticated as of an interest payment date, in which event such Bond shall bear interest from said interest payment date; or (b) such Bond is registered and authenticated after a Record Date (hereinafter defined) and before the next succeeding interest payment date, in which event such Bond shall bear interest from such interest payment date; or (c) such Bond is registered and authenticated on or prior to the Record Date next preceding May 15, 2014, in which event such Bond shall bear interest from the Delivery Date; or (d) as shown by the records of the Paying Agent, interest on such Bond shall be in default, in which event such Bond shall bear interest from the date to which interest was last paid on such Bond. Interest on each of the Bonds shall be payable initially on May 15, 2014, and thereafter semiannually on May 15 and November 15 of each year, until the principal sum thereof is paid. Except as to distinguishing numbers, denominations, interest rates and maturity dates, the Bonds and the Paying Agent's certificates of authentication shall be substantially in the forms and shall be of the tenor and purport hereinafter set forth, with insertions and variations (including CUSIP numbers) approved by the Paying Agent, as may be appropriate for different series, denominations and maturity dates.

Principal, premium, if any, and interest with respect to the Bonds shall be payable in lawful money of the United States of America.

The principal of and premium, if any, on the Bonds shall be payable to the registered owners thereof or their transferees, upon presentation and surrender of the Bonds at the place or places set forth in the Bonds. Payment of interest on the Bonds shall be made by check

mailed to the registered owners thereof whose names and addresses appear at the close of business on the fifteenth (15th) day next preceding each interest payment date (the "Record Date") on the registration books maintained by the Paying Agent on behalf of this School District, irrespective of any transfer or exchange of any Bonds subsequent to the Record Date and prior to such interest payment date, unless this School District shall be in default in payment of interest due on such interest payment date. In the event of any such default, such defaulted interest shall be payable to the persons in whose names the Bonds are registered at the close of business on a special record date for the payment of such defaulted interest established by notice mailed by the Paying Agent on behalf of this School District to the registered owners of the Bonds not less than fifteen (15) days preceding such special record date. Such notice shall be mailed to the persons in whose names the Bonds are registered at the close of business on the fifth (5th) day preceding the date of mailing.

If the date for payment of the principal of or interest on any Bonds shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the Commonwealth are authorized or required by law or executive order to close, then the date for payment of such principal or interest shall be the next succeeding day that is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized or required to close, and payment on such date shall have the same force and effect as if made on the nominal date established for such payment.

**SECTION 7.** Registration of the transfer of ownership of Bonds shall be made upon surrender of any of the Bonds to the Paying Agent, accompanied by a written instrument or instruments in form, with instructions, and with guaranty of signature satisfactory to the Paying Agent, duly executed by the registered owner thereof or his attorney-in-fact or legal representative. The Paying Agent shall enter any transfer of ownership of any of the Bonds in the registration books and shall authenticate and deliver, at the earliest practicable time, in the name of the transferee or transferees, a new fully registered Bond or Bonds of authorized denominations of the same series, maturity and interest rate for the aggregate principal amount that the registered owner is entitled to receive. Bonds may be exchanged for a like aggregate principal amount of Bonds of other authorized denominations, of the same maturity and interest rate.

**SECTION 8.** This School District and the Paying Agent shall not be required to register the transfer of or exchange any of the Bonds then considered for redemption during the period beginning at the close of business on the fifteenth (15th) day next preceding any date of selection of such Bonds to be redeemed and ending at the close of business on the day of mailing of the notice of redemption, as hereinafter provided, or to register the transfer of or exchange any portion of any of the Bonds selected for redemption in whole or in part until after the redemption date.

**SECTION 9.** This School District and the Paying Agent may deem and treat the persons in whose names the Bonds shall be registered as the absolute owners thereof for all purposes, whether such Bonds shall be overdue or not, and payment of the principal of, premium, if any, and interest on the Bonds shall be made only to or upon the order of the registered owners

thereof or their legal representatives, but registration of a transfer of ownership may be made as herein provided. All such payments shall be valid and effectual to satisfy and discharge the liability upon Bonds, to the extent of the sum or sums so paid, and neither this School District nor the Paying Agent shall be affected by any notice to the contrary.

**SECTION 10.** This School District shall cause to be kept, and the Paying Agent shall keep, books for the registration, exchange and transfer of Bonds in the manner provided herein and therein so long as Bonds shall remain outstanding. Such registrations, exchanges and transfers shall be made without charge to bondholders, except for actual costs, including postage, insurance and any taxes or other governmental charges required to be paid with respect to the same.

**SECTION 11.** The Bonds shall be numbered consecutively, as issued, without regard to denomination or maturity, and shall bear interest at the rates and result in yields to maturity, per annum, and shall mature on the dates and in the amounts as set forth in Exhibit A, which is attached hereto and made part hereof.

**SECTION 12.** The Bonds stated to mature on or after November 15, 2019, shall be subject to redemption prior to maturity, at the option of this School District, as a whole, on May 15, 2019, or on any date thereafter, upon payment of the principal amount thereof, together with accrued interest to the date fixed for redemption.

The Bonds stated to mature on or after November 15, 2019, shall be subject to redemption prior to maturity, at the option of this School District, from time to time, in part, in any order of maturities selected by the School District, on May 15, 2019, or on any date thereafter. If less than all Bonds of any particular maturity are to be redeemed, the Bonds of such maturity to be redeemed shall be drawn by lot by the Paying Agent. Any such redemption shall be upon payment of the principal amount to be redeemed, together with accrued interest thereon to the date fixed for redemption.

The Bonds stated to mature on November 15, \_\_\_\_\_ (the "Term Bonds"), are subject to mandatory redemption prior to stated maturity, on November 15 of the year and in the principal amount as set forth in the following schedule, as drawn by lot by the Paying Agent:

<u>Year</u>	<u>Amount</u>
	\$
	\$
	\$ .

Any such redemption shall be upon application of money available for the purpose in the Mandatory Sinking Fund established in Section 18 and shall be upon payment of the principal amount to be redeemed, together with accrued interest thereon to the date fixed for redemption. In lieu of such mandatory redemption, the Paying Agent, in behalf of this School District, may purchase from money in the Sinking Fund, at a price not to exceed the principal amount plus



accrued interest, or this School District may tender to the Paying Agent, all or part of the Term Bonds of the appropriate maturity subject to being drawn for redemption on any such date.

In the case of any partial redemption of Bonds of any maturity that is subject to mandatory sinking fund redemption, this School District shall be entitled to designate whether the amount to be redeemed shall be credited against the principal amount of such Bonds due at maturity or credited against the principal amount of such Bonds scheduled to be called for mandatory sinking fund redemption on any particular date or dates, in each case in an integral multiple of \$5,000 principal amount.

If any of the Bonds is of a denomination larger than \$5,000, a portion of such bond may be redeemed, but such bond shall be redeemed only in \$5,000 principal amount or any integral multiple thereof. For the purpose of selecting any of the Bonds for redemption, each of the Bonds subject to redemption shall be treated as representing the number of Bonds that is equal to the principal amount thereof divided by \$5,000, each \$5,000 portion thereof being subject to redemption. In the case of partial redemption of any of the Bonds, payment of the redemption price will be made only upon surrender of such bond in exchange for Bonds of authorized denominations of the same series, maturity and interest rate and in aggregate principal amount equal to the unredeemed portion of the principal amount thereof.

Notice of redemption shall be deposited in first class mail not less than thirty (30) days prior to the date fixed for redemption and shall be addressed to the registered owners of the Bonds to be redeemed at their addresses shown on the registration books kept by the Paying Agent as of the day such Bonds are selected for redemption. Such notice shall specify: (1) the series, maturity and numbers of the Bonds or portions thereof so called for redemption; (2) the date fixed for redemption; (3) the redemption price or prices applicable to the Bonds or portions thereof to be redeemed; and (4) that on the date fixed for redemption the principal amount to be redeemed will be payable at the principal corporate trust office or other designated office of the Paying Agent and that after such date interest thereon shall cease to accrue. Failure to mail any such notice or any defect therein or in the mailing thereof shall not affect the validity of any proceeding for redemption of other Bonds so called for redemption as to which proper notice has been given.

On the date designated for redemption, notice having been provided as aforesaid, and money for payment of the principal, premium, if any, and accrued interest being held by the Paying Agent, interest on the Bonds or portions thereof so called for redemption shall cease to accrue and such Bonds or portions thereof so called for redemption shall cease to be entitled to any benefit or security under this Resolution, and registered owners of such Bonds or portions thereof so called for redemption shall have no rights with respect thereto, except to receive payment of the principal to be redeemed and accrued interest thereon to the date fixed for redemption, together with the redemption premium, if any.

If at the time of mailing of a notice of redemption the School District shall not have deposited with the Paying Agent, as sinking fund depository, money sufficient to redeem all Bonds called for redemption, the notice of redemption shall state that it is conditional, i.e., that it is subject

to the deposit of sufficient redemption money with the Paying Agent not later than the opening of business on the redemption date, and such notice shall be of no effect unless such money is so deposited. If the Bonds to be called for redemption shall have been refunded, money sufficient to redeem such Bonds shall be deemed to be on deposit with the Paying Agent for the purposes of this Section, and the notice of redemption need not state that it is conditional, if the redemption money has been deposited irrevocably with another bank or bank and trust company which shall have been given irrevocable instructions to transfer the same to the Paying Agent not later than the opening of business on the redemption date.

If the redemption date for any Bonds shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the Commonwealth are authorized or required by law or executive order to close, then the date for payment of the principal, premium, if any, and interest upon such redemption shall be the next succeeding day that is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized or required to close, and payment on such date shall have the same force and effect as if made on the nominal date of redemption.

**SECTION 13.** This School District appoints the Paying Agent as the paying agent with respect to the Bonds and directs that the principal of, premium, if any, and interest on the Bonds shall be payable at the designated corporate trust office of the Paying Agent, in lawful money of the United States of America.

**SECTION 14.** The form of the Bonds, including the form of Assignment and the form of the Paying Agent's Certificate, shall be substantially as set forth in **Exhibit B**, which is attached hereto and made part hereof, with appropriate insertions, omissions and variations.

**SECTION 15.** The Bonds shall be executed in the name of and on behalf of this School District by the manual or facsimile signature of the President or Vice President of the Board, and the official seal or a facsimile of the official seal of this School District shall be impressed thereon or affixed thereto and the manual or facsimile signature of the Secretary or Assistant Secretary of the Board shall be affixed thereto in attestation thereof; and said officers are authorized to execute and to attest the Bonds.

**SECTION 16.** No Bond shall be entitled to any benefit under this Resolution nor shall it be valid, obligatory or enforceable for any purpose until such Bond shall have been registered and authenticated by the Certificate of Authentication endorsed thereon duly signed by the Paying Agent; and the Paying Agent is authorized to register and authenticate the Bonds in accordance with the provisions hereof.

**SECTION 17.** This School District covenants to and with registered owners, from time to time, of the Bonds that shall be outstanding, from time to time, pursuant to this Resolution, that this School District: (i) shall include the amount of the debt service on the Bonds, for each fiscal year of this School District in which such sums are payable, in its budget for that year, (ii) shall appropriate such amounts from its general revenues for the payment of such debt service, and (iii) shall duly and punctually pay or cause to be paid from the Sinking Fund

(hereinafter identified) or any other of its revenues or funds the principal of and interest on each of the Bonds at the dates and place and in the manner stated therein, according to the true intent and meaning thereof; and, for such budgeting, appropriation and payment, this School District shall and does pledge, irrevocably, its full faith, credit and taxing power. As provided in the Debt Act, the foregoing covenant of this School District shall be specifically enforceable.

**SECTION 18.** A. There is created, pursuant to the requirements of the Debt Act, a sinking fund for the Bonds, to be known as “Sinking Fund - General Obligation Bonds, Series of 2014” (the “Sinking Fund”), which Sinking Fund shall be administered in accordance with applicable provisions of the Debt Act.

B. There is created, within and as a part of the Sinking Fund, a separate fund or account, designated as the “Mandatory Sinking Fund”, which shall consist of deposits made therein by the Paying Agent, as the sinking fund depository, from the Sinking Fund, as provided in the next succeeding paragraph of this Section, for application to the payment upon stated maturity of the Term Bonds that shall be outstanding, if any, on their stated maturity dates, and to mandatory redemption prior to stated maturity of the Term Bonds as provided in this Section.

The Paying Agent, as the sinking fund depository, shall deposit into the Mandatory Sinking Fund, for the benefit of the Term Bonds, from money deposited in the Sinking Fund by this School District, the following amounts at the following times:

<u>Amount</u>	<u>Time of Deposit</u> <u>(On or Before November 15)</u>
\$	
\$	
\$	;

or such lesser amount as on the appropriate date shall be equal to the principal amount of all Term Bonds of such maturity then outstanding.

This School District and the Paying Agent covenant that the Paying Agent, on October 1, \_\_\_\_\_, or as soon thereafter as shall suit the convenience of the Paying Agent and shall allow sufficient time for mailing of the requisite notice of redemption, as provided for in Section 12, shall select or draw, by lot, in a fair and equitable manner, for redemption on the following November 15, a principal amount of Term Bonds equal to the amount then required to be deposited into the Mandatory Sinking Fund for such maturity as set forth in this Section. The Paying Agent shall, upon selection of Term Bonds of the appropriate maturity so to be called for redemption prior to maturity, mail the requisite notice of redemption in behalf of this School District. This School District covenants to assume and to pay all costs and expenses related to the mandatory redemption of Term Bonds.

The amount required to be deposited in the Mandatory Sinking Fund hereunder, on any given date, shall be reduced by the principal amount of any Term Bonds of the appropriate

maturity that shall have been purchased or tendered in lieu of mandatory redemption in the immediately preceding period, as provided in Section 12 hereof.

The principal amount of Term Bonds to be retired from money available in the Mandatory Sinking Fund shall be paid by the Paying Agent, as the sinking fund depository, in the usual and customary manner, from such money available in the Mandatory Sinking Fund.

**SECTION 19.** This School District appoints the Paying Agent as the sinking fund depository with respect to the Sinking Fund.

**SECTION 20.** This School District covenants to make payments out of the Sinking Fund, or out of any other of its revenues or funds, at such times and in such annual amounts, as shall be sufficient for prompt and full payment of all obligations of the Bonds when due.

**SECTION 21.** The President or Vice President and the Secretary or Assistant Secretary, respectively, of the Board are authorized and directed, as required, necessary and/or appropriate: (a) to prepare, to certify and to file with the Department the debt statement required by the Debt Act; (b) to prepare and to file with the Department any statements required by the Debt Act that are necessary to qualify all or any portion of the debt of this School District that is subject to exclusion as self-liquidating or subsidized debt for exclusion from the appropriate debt limit of this School District as self-liquidating or subsidized debt; (c) to prepare and to file the application with the Department, together with a complete and accurate transcript of the proceedings for the required approval relating to the debt, of which debt the Bonds, upon issue, will be evidence, as required by the Debt Act; (d) to pay or to cause to be paid to the Department all proper filing fees required in connection with the foregoing; and (e) to take other required, necessary and/or appropriate action.

The Board authorizes and directs that an appropriate borrowing base certificate be prepared for filing with the Department as required by the Debt Act. The President or Vice President and the Secretary or Assistant Secretary of the Board are hereby authorized to prepare and to execute, or to authorize the auditors of this School District to prepare and to execute, such borrowing base certificate.

**SECTION 22.** If applicable, as determined from the Proposal, the Board authorizes and directs the purchase of municipal bond guaranty insurance with respect to the Bonds. Proper officers of this School District are authorized and directed to take all required, necessary and/or appropriate action with respect to such insurance, as contemplated in the Proposal, including the payment of the premium for such insurance.

**SECTION 23.** The President or Vice President and the Secretary or Assistant Secretary, respectively, of the Board are authorized and directed to contract with the Paying Agent for its services as paying agent with respect to the Bonds and as sinking fund depository in connection with the Sinking Fund.

**SECTION 24.** It is declared that the debt to be incurred hereby, together with any other indebtedness of this School District, is not in excess of any limitation imposed by the Debt Act upon the incurring of debt by this School District.

**SECTION 25.** Officers and agents of this School District are authorized and directed to deliver the Bonds and to authorize payment of all costs and expenses associated with issuance of the Bonds as provided for in the Proposal, but only after the Department has certified its approval pursuant to the Debt Act or at such time when the filing authorized to be submitted to the Department pursuant to the Debt Act shall be deemed to have been approved pursuant to the Debt Act.

**SECTION 26.** This School District covenants to and with purchasers of the Bonds that it will make no use of the proceeds of the Bonds, or of any other obligations deemed to be part of the same "issue" as the Bonds under applicable federal tax regulations, that will cause the Bonds to be or become "arbitrage bonds" within the meaning of Section 103(b)(2) and Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"), and the regulations implementing said Sections that duly have been published in the Federal Register or any other regulations implementing said Sections, and this School District further covenants to comply with all other requirements of the Code if and to the extent applicable to maintain continuously the Federal income tax exemption of interest on the Bonds.

This School District further covenants to and with purchasers of the Bonds that it will make no use of the proceeds of the Bonds, of the proceeds of any other obligations deemed to be part of the same "issue" as the Bonds under applicable federal tax regulations, or of any property or facilities financed with the proceeds of the Bonds or of any such other obligations deemed to be part of the same "issue" as the Bonds, that will cause the Bonds to be or become "private activity bonds" within the meaning of Section 141 of the Code and the regulations implementing said Sections that duly have been published in the Federal Register, and this School District further covenants to comply with all other requirements of the Code if and to the extent applicable to maintain continuously the Federal income tax exemption of interest on the Bonds.

This School District determines that it does not reasonably expect to issue tax-exempt obligations that, together with all tax-exempt obligations reasonably expected to be issued by all entities that issue Bonds on behalf of the School District and all "subordinate entities" (within the meaning of Section 265(b)(3)(E) of the Code) of the School District, in the aggregate, will exceed Ten Million Dollars (\$10,000,000) during the 2014 calendar year (excluding obligations issued to refund (other than to advance refund) any obligation to the extent that the amount of the refunding obligation does not exceed the outstanding amount of the refunded obligation) and, accordingly, hereby designates the Bonds (to the extent they are not "deemed designated" under Section 265(b)(3)(D)(ii) of the Code) as "qualified tax-exempt obligations," as defined in Section 265(b)(3)(B) of the Code, for the purposes and effect contemplated by Section 265 of the Code.

**SECTION 27.** This School District does elect to redeem, as a whole, all outstanding 2009 Bonds, on November 15, 2014 (the "Redemption Date") in accordance with the Refunding Report and the rights reserved to this School District in the 2009 Bonds and in the 2000 Bonds Enabling Resolution.

Upon issuance and delivery of the Bonds, the Secretary or Assistant Secretary of the Board is hereby authorized and directed to instruct U.S. Bank National Association (the "Escrow Agent"), as escrow agent and paying agent for the 2009 Bonds, to issue a proper notice of redemption to effect the redemption of the 2009 Bonds on the Redemption Date. Such instructions may be embodied in a Bond Retirement Agreement hereinafter mentioned.

**SECTION 28.** This School District, simultaneously with its delivery of the Bonds to the Purchaser, shall enter into a bond retirement agreement or an escrow agreement (the "Bond Retirement Agreement") with the Escrow Agent. The Bond Retirement Agreement shall provide for a deposit of Bond proceeds into an escrow account with the Escrow Agent sufficient to pay the debt service due on such 2009 Bonds through the Redemption Date. The President or Vice President and the Secretary or Assistant Secretary, respectively, of the School Board are authorized and directed to execute, to attest, and to seal, as appropriate, and to deliver such Bond Retirement Agreement simultaneously with such delivery of the Bonds. The School District approves the Bond Retirement Agreement in form satisfactory to the Solicitor and Bond Counsel for this School District and as shall be approved by the officers of the School Board executing the same. Such approval of such officers shall be conclusively presumed to have been given by their execution of the Bond Retirement Agreement.

The officers and agents of this School District are hereby authorized and directed to take all such actions as may be necessary and appropriate to accomplish the redemption and retirement of the 2009 Bonds.

**SECTION 29.** The President, Vice President or Treasurer of the School Board, or the Superintendent or Business Manager, respectively, of this School District is each hereby authorized and directed to execute and deliver agreements, orders or subscriptions for purchase of United States Treasury Certificates of Indebtedness, Notes or Bonds, State and Local Government Series ("SLGS"), other securities of the United States of America, collateralized certificates of deposit or other investments satisfying the requirements of 53 Pa.C.S. §8250, as described in the Refunding Report, from proceeds of the Bonds and, if applicable, other funds to be deposited under the Bond Retirement Agreement, and to do, to take and to authorize such other acts as shall be necessary or appropriate to provide for retirement of the payment of principal and interest on the 2009 Bonds, as described in the Refunding Report and this Resolution.

**SECTION 30.** The Secretary of the Board is hereby authorized and directed to execute and to submit to the Pennsylvania Department of Education, promptly following settlement for the Bonds, the appropriate application and other documents and information necessary to obtain state reimbursement with respect to the debt service on the Bonds (including applicable PLANCON submissions).

**SECTION 31.** This School District shall enter into, and hereby authorizes and directs the President or Vice President of the Board to execute, a Continuing Disclosure Certificate (the "Certificate") on behalf of this School District on or before the date of issuance and delivery of the Bonds. Such Certificate shall be executed and delivered to satisfy the terms and conditions of the accepted proposal for sale of the Bonds and Securities and Exchange Commission Rule 15c2-12.

This School District hereby covenants and agrees that it will comply with and carry out all of the provisions of the Certificate. Notwithstanding any other provision of this Resolution, failure of this School District to comply with the Certificate shall not be considered an event of default with respect to the Bonds; however, any registered owner of the Bonds may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause this School District to comply with its obligations under this Section and such Certificate.

**SECTION 32.** The Board, acting on behalf of this School District, hereby approves the Preliminary Official Statement for the Bonds substantially in the form presented at this meeting; deems the same to have been final as of its date, except for the omission of information whose omission therefrom is permitted by SEC Rule 15c2-12; and authorizes the President or the Vice President of the Board to approve an Official Statement with respect to the Bonds, dated as of the date of adoption of this Resolution and substantially in the form and with the content of such Preliminary Official Statement, but with such insertions and amendments as shall be necessary or appropriate to reflect the final terms and provisions of the Bonds and the accepted Proposal(s). Such authorized officer of this Board shall evidence his or her approval of the Official Statement by affixing his or her signature thereto as such officer, and such execution of the Official Statement by such officer shall constitute conclusive evidence of the approval of the Official Statement by such officer on behalf of the Board.

**SECTION 33.** The Bonds shall be made available for purchase under a book-entry only system available through The Depository Trust Company, a New York corporation ("DTC"). If applicable, at or prior to settlement for the Bonds, this School District and the Paying Agent shall execute or signify their approval of a Letter of Representations in substantially the form on file with the Secretary of the School District (the "Representation Letter"). The appropriate officers of this School District and the Paying Agent shall take such action as may be necessary from time to time to comply with the terms and provisions of the Representation Letter, and any successor paying agent for the Bonds, in its written acceptance of its duties under this Resolution, shall agree to take any actions necessary from time to time to comply with the requirements of the Representation Letter.

**SECTION 34.** Notwithstanding the foregoing provisions of this Resolution, the Bonds shall initially be issued in the form of one fully-registered Bond for the aggregate principal amount of the Bonds of each maturity, and the following provisions shall apply with respect to the registration, transfer and payment of the Bonds:

(a) Except as provided in subparagraph (g) below, all of the Bonds shall be registered in the name of Cede & Co., as nominee of DTC; provided that if DTC shall request that the Bonds be registered in the name of a different nominee, the Paying Agent shall exchange all or any portion of the Bonds for an equal aggregate principal amount of Bonds of the same series, interest rate and maturity registered in the name of such nominee or nominees of DTC.

(b) No person other than DTC or its nominee shall be entitled to receive from this School District or the Paying Agent either a Bond or any other evidence of ownership of the Bonds, or any right to receive any payment in respect thereof, unless DTC or its nominee shall transfer record ownership of all or any portion of the Bonds on the registration books (the "Register") maintained by the Paying Agent in connection with discontinuing the book-entry system as provided in subparagraph (g) below or otherwise.

(c) So long as any Bonds are registered in the name of DTC or any nominee thereof, all payments of the principal or redemption price of or interest on such Bonds shall be made to DTC or its nominee in accordance with the Representation Letter on the dates provided for such payments under this Resolution. Each such payment to DTC or its nominee shall be valid and effective to fully discharge all liability of this School District or the Paying Agent with respect to the principal or redemption price of or interest on the Bonds to the extent of the sum or sums so paid. In the event of the redemption of less than all of the Bonds outstanding of any maturity of either series, the Paying Agent shall not require surrender by DTC or its nominee of the Bonds so redeemed, but DTC (or its nominee) may retain such Bonds and make an appropriate notation on the Bond certificate as to the amount of such partial redemption; provided that DTC shall deliver to the Paying Agent, upon request, a written confirmation of such partial redemption and thereafter the records maintained by the Paying Agent shall be conclusive as to the amount of the Bonds of such maturity and series which have been redeemed.

(d) This School District and the Paying Agent may treat DTC (or its nominee) as the sole and exclusive owner of the Bonds registered in its name for the purposes of payment of the principal or redemption price of or interest on the Bonds, selecting the Bonds or portions thereof to be redeemed, giving any notice permitted or required to be given to holders of Bonds under this Resolution, registering the transfer of Bonds, obtaining any consent or other action to be taken by holders of Bonds and for all other purposes whatsoever; and neither this School District nor the Paying Agent shall be affected by any notice to the contrary. Neither this School District nor the Paying Agent shall have any responsibility or obligation to any participant in DTC, any person claiming a beneficial ownership interest in the Bonds under or through DTC or any such participant, or any other



person which is not shown on the Register as being a registered owner of Bonds, with respect to (1) the Bonds, (2) the accuracy of any records maintained by DTC or any such participant, (3) the payment by DTC or any such participant of any amount in respect of the principal or redemption price of or interest on the Bonds, (4) any notice which is permitted or required to be given to holders of the Bonds under this Resolution, (5) the selection by DTC or any such participant of any person to receive payment in the event of a partial redemption of the Bonds, and (6) any consent given or other action taken by DTC as holder of the Bonds.

(e) So long as the Bonds or any portion thereof are registered in the name of DTC or any nominee thereof, all notices required or permitted to be given to the holders of such Bonds under this Resolution shall be given to DTC as provided in the Representation Letter.

(f) In connection with any notice or other communication to be provided to holders of Bonds pursuant to this Resolution by this School District or the Paying Agent with respect to any consent or other action to be taken by holders of Bonds, DTC shall consider the date of receipt of notice requesting such consent or other action as the record date for such consent or other action, provided that this School District or the Paying Agent may establish a special record date for such consent or other action. This School District or the Paying Agent shall give DTC notice of such special record date not less than 15 calendar days in advance of such special record date to the extent possible.

(g) The book-entry system for registration of the ownership of the Bonds may be discontinued at any time if either (1) after notice to this School District and the Paying Agent, DTC determines to resign as securities depository for the Bonds, or (2) after notice to DTC and the Paying Agent, this School District determines that continuation of the system of book-entry transfers through DTC (or through a successor securities depository) is not in the best interests of this School District. In either of such events (unless in the case described in clause (2) above, this School District appoints a successor securities depository), the Bonds shall be delivered in registered certificate form to such persons, and in such maturities and principal amounts, as may be designated by DTC, but without any liability on the part of this School District or the Paying Agent for the accuracy of such designation. Whenever DTC requests this School District and the Paying Agent to do so, this School District and the Paying Agent shall cooperate with DTC in taking appropriate action after reasonable notice to arrange for another securities depository to maintain custody of certificates evidencing the Bonds.

**SECTION 35.** The President or Vice President and the Secretary or Assistant Secretary, respectively, of the Board are authorized and directed to perform such acts as may be necessary to facilitate the settlement for the Bonds.

**SECTION 36.** Any reference in this Resolution to an officer or member of the Board shall be deemed to refer to his or her duly qualified successor in office, if applicable.

**SECTION 37.** This Resolution shall be effective in accordance with the Debt Act.

**SECTION 38.** In the event any provision, section, sentence, clause or part of this Resolution shall be held to be invalid, such invalidity shall not affect or impair any remaining provision, section, sentence, clause or part of this Resolution, it being the intent of this School District that such remainder shall be and shall remain in full force and effect.

**SECTION 38.** All resolutions or parts of resolutions, insofar as the same shall be inconsistent herewith, shall be and the same expressly are repealed.

**DULY ADOPTED**, by the Board, in lawful session duly assembled, this 24<sup>th</sup> day of February, 2014.

**EAST PENN SCHOOL DISTRICT,**  
Lehigh County, Pennsylvania

By: \_\_\_\_\_  
(Vice) President of the Board

ATTEST:

\_\_\_\_\_  
(Assistant) Secretary of the Board

(SEAL)

**EXHIBIT A**

**EAST PENN SCHOOL DISTRICT,  
Lehigh County, Pennsylvania  
\$8,685,000 Aggregate Principal Amount  
General Obligation Bonds, Series of 2014**

<b><u>Maturity Date</u></b>	<b><u>Aggregate Principal Amount</u></b>	<b><u>Interest Rate Per Annum</u></b>	<b><u>Yield to Maturity</u></b>
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**EXHIBIT B**

**(FORM OF BOND)**

[The following Legend is to be printed on any Bonds registered in the name of The Depository Trust Company or Cede & Co., its nominee: "Unless this certificate is presented by an authorized representative of The Depository Trust Company, a New York corporation ("DTC"), to the Issuer or its agent for registration of transfer, exchange or payment, and any certificate issued is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE, OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL in as much as the registered owner hereof, Cede & Co., has an interest herein."]

Number

\$ \_\_\_\_\_

UNITED STATES OF AMERICA  
COMMONWEALTH OF PENNSYLVANIA  
COUNTY OF LEHIGH  
EAST PENN SCHOOL DISTRICT  
GENERAL OBLIGATION BOND, SERIES OF 2014

INTEREST  
RATE  
%

MATURITY  
DATE

DATE OF  
THE SERIES

CUSIP

REGISTERED OWNER: CEDE & CO.

PRINCIPAL SUM: \_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_)

EAST PENN SCHOOL DISTRICT, Lehigh County, Pennsylvania (the "Issuer"), a school district existing under laws of the Commonwealth of Pennsylvania (the "Commonwealth"), for value received, promises to pay to the order of the registered owner named hereon, or registered assigns, on the maturity date stated hereon, upon presentation and surrender hereof, the principal sum stated hereon, unless this General Obligation Bond, Series of 2014 (the "Bond"), shall be redeemable and duly shall have been called for earlier redemption

and payment of the redemption price shall have been made or provided for, and to pay initially on May 15, 2014, and thereafter semiannually on May 15 and November 15 of each year, to the registered owner hereof, interest on said principal sum, at the rate per annum stated hereon, until said principal sum has been paid or provision for payment thereof duly has been made. Interest on this Bond shall be payable from the interest payment date next preceding the date of registration and authentication of this Bond, unless: (a) this Bond is registered and authenticated as of an interest payment date, in which event this Bond shall bear interest from such interest payment date; or (b) this Bond is registered and authenticated after a Record Date (hereinafter defined) and before the next succeeding interest payment date, in which event this Bond shall bear interest from such interest payment date; or (c) this Bond is registered and authenticated on or prior to the Record Date next preceding May 15, 2014, in which event this Bond shall bear interest from "Date of the Series" set forth above; or (d) as shown by the records of the Paying Agent (hereinafter defined), interest on this Bond shall be in default, in which event this Bond shall bear interest from the date to which interest was last paid on this Bond. The interest on this Bond is payable by check drawn on U.S. Bank National Association (the "Paying Agent"), or its successor. The principal of and premium, if any, on this Bond, when due, are payable upon surrender hereof at the designated corporate trust office of the Paying Agent. Payment of the interest hereon shall be made to the registered owner hereof whose name and address shall appear, at the close of business on the fifteenth (15th) day next preceding each interest payment date (the "Record Date"), on the registration books maintained by the Paying Agent, irrespective of any transfer or exchange of this Bond subsequent to such Record Date and prior to such interest payment date, unless the Issuer shall be in default in payment of interest due on such interest payment date. In the event of any such default, such defaulted interest shall be payable to the person in whose name this Bond is registered at the close of business on a special record date for the payment of such defaulted interest established by notice mailed by the Paying Agent to the registered owner of this Bond not less than fifteen (15) days preceding such special record date. Such notice shall be mailed to the person in whose name this Bond is registered at the close of business on the fifth (5th) day preceding the date of mailing. Principal, premium, if any, and interest with respect to this Bond are payable in lawful money of the United States of America.

This Bond is one of a series of Bonds of the Issuer, known generally as the "General Obligation Bonds, Series of 2014" (the "Bonds"), all of like date and tenor, except as to numbers, denominations, dates of maturity, rates of interest, and provisions for redemption, in the aggregate principal amount of Eight Million Six Hundred Eighty-five Thousand Dollars (\$8,685,000).

The Bonds have been authorized for issuance in accordance with provisions of the Local Government Unit Debt Act, 53 Pa.C.S. Chs. 80-82 (the "Debt Act"), of the Commonwealth, and by virtue of a duly adopted resolution (the "Resolution") of the Issuer. The Debt Act, as such

shall have been in effect when the Bonds were authorized, and the Resolution shall constitute a contract between the Issuer and registered owners, from time to time, of the Bonds.

The Issuer has covenanted, in the Resolution, to and with registered owners, from time to time, of the Bonds that shall be outstanding, from time to time, pursuant to the Resolution, that the Issuer shall: (i) include the amount of the debt service for the Bonds, for each fiscal year of the Issuer in which such sums are payable, in its budget for that year, (ii) appropriate such amounts from its general revenues for the payment of such debt service, and (iii) duly and punctually pay or cause to be paid, from the sinking fund established under the Resolution or any other of its revenues or funds, the principal of and interest on each of the Bonds at the dates and place and in the manner stated therein, according to the true intent and meaning thereof; and, for such budgeting, appropriation and payment, the Issuer has pledged and does pledge, irrevocably, its full faith, credit and taxing power.

This Bond shall not be entitled to any benefit under the Resolution, nor shall it be valid, obligatory or enforceable for any purpose, until this Bond shall have been authenticated by the Paying Agent.

The Bonds are issuable only in the form of registered Bonds, without coupons, in the denominations of \$5,000 principal amount or any integral multiple thereof. Bonds may be exchanged for a like aggregate principal amount of Bonds of other authorized denominations of the same series, maturity and interest rate upon surrender of such Bonds to the Paying Agent, with written instructions satisfactory to the Paying Agent.

The Issuer and the Paying Agent may deem and treat the registered owner hereof as the absolute owner hereof (whether or not this Bond shall be overdue) for the purpose of receiving payment of or on account of principal hereof, premium, if any, and interest due hereon and for all other purposes, and the Issuer and the Paying Agent shall not be affected by any notice to the contrary.

This Bond may be transferred by the registered owner hereof upon surrender of this Bond to the Paying Agent, accompanied by a written instrument or instruments in form, with instructions, and with guaranty of signature satisfactory to the Paying Agent, duly executed by the registered owner of this Bond or his attorney-in-fact or legal representative. The Paying Agent shall enter any transfer of ownership of this Bond in the registration books and shall authenticate and deliver at the earliest practicable time in the name of the transferee or transferees a new fully registered Bond or Bonds of authorized denominations of the same series, maturity and interest rate for the aggregate principal amount which the registered owner is entitled to receive.

The Issuer and the Paying Agent shall not be required to issue or to register the transfer of or exchange any Bonds then considered for redemption during a period beginning at the close of business on the fifteenth (15th) day next preceding any date of selection of Bonds to be redeemed and ending at the close of business on the day of mailing of the applicable notice of redemption, as hereinafter provided, or to register the transfer of or exchange any portion of any Bond selected for redemption until after the redemption date.

The Bonds stated to mature on or after November 15, 2019, are subject to redemption prior to maturity, at the option of the Issuer, as a whole, on May 15, 2019, or on any date thereafter, upon payment of the principal amount thereof, together with accrued interest to the date fixed for redemption.

The Bonds stated to mature on or after November 15, 2019, are subject to redemption prior to maturity, at the option of the Issuer, from time to time, in part, in any order of maturity selected by the Issuer, on May 15, 2019, or on any date thereafter. If less than all Bonds of any particular maturity are to be redeemed, the Bonds of such maturity to be redeemed shall be drawn by lot by the Paying Agent. Any such redemption shall be upon payment of the principal amount to be redeemed, together with accrued interest thereon to the date fixed for redemption.

The Bonds stated to mature on November 15, \_\_\_\_\_, are subject to mandatory redemption prior to maturity, in the amount and on November 15 of the year(s) set forth in the following schedule as drawn by lot by the Paying Agent in behalf of the Issuer:

Year	Amount
	\$
	\$
	\$ .

Any such redemption shall be upon application of money available for the purpose in the Mandatory Sinking Fund established under the Resolution and shall be upon payment of the principal amount to be redeemed, together with accrued interest thereon to the date fixed for redemption. In lieu of such mandatory redemption, the Paying Agent, as sinking fund depository, in behalf of the Issuer, may purchase, from money available for the purpose in the Sinking Fund established under the Resolution, at a price not to exceed the principal amount plus accrued interest, or the Issuer may tender to the Paying Agent, all or part of the Bonds subject to being drawn for redemption in any such year.

In the case of any partial redemption of Bonds of any maturity that is subject to mandatory sinking fund redemption, the Issuer shall be entitled to designate whether the amount to be redeemed shall be credited against the principal amount of such Bonds due at maturity or



credited against the principal amount of such Bonds scheduled to be called for mandatory sinking fund redemption on any particular date or dates in each case in an integral multiple of \$5,000 principal amount.

If this Bond is of a denomination larger than \$5,000, a portion of this Bond may be redeemed. For the purposes of redemption, this Bond shall be treated as representing the number of Bonds that is equal to the principal amount hereof divided by \$5,000, each \$5,000 portion of this Bond being subject to redemption. In the case of partial redemption of this Bond, payment of the redemption price shall be made only upon surrender of this Bond in exchange for Bonds of authorized denominations of the same maturity and interest rate and in aggregate principal amount equal to the unredeemed portion of the principal amount hereof; Provided, however, that should this Bond be registered in the name of The Depository Trust Company ("DTC") or Cede & Co., as nominee for DTC, or any other nominee of DTC, or any other successor securities depository or its nominee, this Bond need not be surrendered for payment and exchange in the event of a partial redemption hereof and the records of the Paying Agent shall be conclusive as to the amount of this Bond which shall have been redeemed.

Notice of redemption shall be deposited in first class mail not less than 30 days prior to the date fixed for redemption and shall be addressed to the registered owners of the Bonds to be redeemed at their addresses shown on the registration books kept by the Paying Agent as of the day such Bonds are selected for redemption. Failure to mail any notice of redemption or any defect therein or in the mailing thereof shall not affect the validity of any proceeding for redemption of other Bonds so called for redemption as to which proper notice has been given.

On the date designated for redemption, notice having been provided as aforesaid, and money for payment of the principal, premium, if any, and accrued interest being held by the Paying Agent, interest on the Bonds or portions thereof so called for redemption shall cease to accrue and such Bonds or portions thereof so called for redemption shall cease to be entitled to any benefit or security under the Resolution, and registered owners of such Bonds or portions thereof so called for redemption shall have no rights with respect thereto, except to receive payment of the principal to be redeemed and accrued interest thereon to the date fixed for redemption, together with the redemption premium, if any.

The Issuer, in the Resolution, has established a sinking fund with the Paying Agent, as the sinking fund depository, into which funds for the payment of the principal of and the interest on the Bonds shall be deposited not later than the date fixed for the disbursement thereof. The Issuer has covenanted, in the Resolution, to make payments from such sinking fund or from any other of its revenues or funds, at such times and in such annual amounts, as shall be sufficient for prompt and full payment of all obligations of this Bond.

It hereby is certified that: (i) all acts, conditions and things required to be done, to happen or to be performed as conditions precedent to and in issuance of this Bond or in creation of the debt of which this Bond is evidence have been done, have happened or have been performed in due and regular form and manner, as required by law; and (ii) the debt represented by this Bond, together with any other indebtedness of the Issuer, is not in excess of any limitation imposed by the Debt Act upon the incurring of debt by the Issuer.

*This Bond has been designated by the Issuer as a “qualified tax-exempt obligations”, as defined in Section 265(b)(3)(B) of the Internal Revenue Code of 1986, as amended (the “Code”), for purposes and effect contemplated by Section 265 of the Code (relating to expenses and interest relating to tax-exempt income of certain financial institutions).*

IN WITNESS WHEREOF, the Issuer has caused this Bond to be executed in its name by the manual or facsimile signature of the President of the Board of School Directors, and its official seal or facsimile seal to be affixed hereto and the manual or facsimile signature of the Secretary of the Board of School Directors to be affixed hereto in attestation thereof, all as of the Dated Date of the Series.

EAST PENN SCHOOL DISTRICT,  
Lehigh County, Pennsylvania

By: \_\_\_\_\_  
President of the Board  
of School Directors

ATTEST:

\_\_\_\_\_  
Secretary of the Board of  
School Directors

(SEAL)

\_\_\_\_\_

(FORM OF PAYING AGENT'S CERTIFICATE)

CERTIFICATE OF AUTHENTICATION; AND CERTIFICATE AS TO OPINION

It is certified that:

(i) This Bond is one of the Bonds described in the within-mentioned Resolution; and

(ii) An original Opinion issued by Rhoads & Sinon LLP, dated and delivered on the date of the original delivery of, and payment for, such Bonds is on file at our designated corporate trust office, where the same may be inspected.

U.S. BANK NATIONAL ASSOCIATION,  
as Paying Agent

By: \_\_\_\_\_  
Authorized Representative

Date of Registration and Authentication:

\_\_\_\_\_

(FORM OF ASSIGNMENT)

ASSIGNMENT

FOR VALUE RECEIVED, \_\_\_\_\_, the undersigned, hereby sells, assigns and transfers unto

\_\_\_\_\_ (the "Transferee")  
(Name)

\_\_\_\_\_  
(Address)

Social Security or Federal Employer Identification No. \_\_\_\_\_

the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints \_\_\_\_\_, as attorney, to transfer the within Bond on the books kept for registration thereof with full power of substitution in the premises.

Date: \_\_\_\_\_

Signature(s) Guaranteed:

NOTICE: Signature(s) must be guaranteed by an institution that is a participant in a signature guarantee program recognized by the Securities Transfer Association.

NOTICE: No transfer will be made in the name of the Transferee unless the signature(s) to this assignment correspond(s) with the name(s) appearing upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever and the Social Security or Federal Employer Identification Number of the Transferee is supplied. If the Transferee is a trust, the names and Social Security or Federal Employer Identification Numbers of the settlor and beneficiaries of the trust, the Federal Employer Identification Number and date of the trust and the name of the trustee must be supplied.

## CERTIFICATE

I, the undersigned, (Assistant) Secretary of the Board of EAST PENN SCHOOL DISTRICT, Lehigh County, Pennsylvania (the "School District"), certify that: the foregoing is a true and correct copy of a Resolution that duly was adopted by affirmative vote of a majority of all members of the Board of the School District at a meeting duly held on February 24, 2014; said Resolution duly has been recorded in the minute book of the Board of the School District; a notice with respect to the intent to adopt said Resolution has been published as required by law; said Resolution was available for inspection by any interested citizen requesting the same in accordance with the requirements of the Local Government Unit Debt Act of the Commonwealth of Pennsylvania and such notice; and said Resolution has not been amended, altered, modified or repealed as of the date of this Certificate.

I further certify that the Board of the School District met the advance notice and public comment requirements of the Sunshine Act, as amended, 65 Pa. C.S. Ch. 7, by advertising the time and place of said meeting, by posting prominently a notice of said meeting at the principal office of the School District or at the public building in which said meeting was held, and by providing a reasonable opportunity for public comment at such meeting, all as required by such Act.

I further certify that: the total number of members of the Board of the School District is nine (9); the vote of members of the Board of the School District upon said Resolution was called and duly was recorded upon the minutes of said meeting; and members of the Board of the School District voted upon said Resolution in the following manner:

Alan C. Earnshaw	-
Kenneth Bacher	-
Charles H. Ballard	-
Lynn Donches	-
Francee Fuller	-
Rebecca Heid	-
Rev. Waldemar Vinovskis	-
Samuel F. Rhodes, III	-
Ziad Munson	-

IN WITNESS WHEREOF, I set my hand and affix the official seal of the School District, this 24<sup>th</sup> day of February, 2014.

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(Assistant) Secretary of the Board

(SEAL)

**EAST PENN SCHOOL DISTRICT,  
Lehigh County, Pennsylvania**

**RESOLUTION**

**WHEREAS**, this School District has issued tax-exempt notes and bonds and/or entered into tax-exempt leases to finance or refinance certain capital projects (such notes, bonds and lease agreements being herein referred to as "Obligations"), and may issue tax-exempt notes or bonds and enter into tax-exempt leases in the future, from time to time; and

**WHEREAS**, this School District has issued and/or may issue taxable or tax-exempt notes or bonds in a public offering, and in connection therewith has entered into or from time to time may enter into written undertakings to provide ongoing disclosure of material information in accordance with Rule 15c2-12 of the Securities and Exchange Commission ("Continuing Disclosure Undertakings"); and

**WHEREAS**, to ensure that interest on the Obligations remains tax-exempt and to ensure compliance with its Continuing Disclosure Undertakings, this School District has determined to adopt post-issuance compliance procedures in the form attached hereto (the "Post-Issuance Compliance Procedures").

**NOW, THEREFORE, BE IT RESOLVED**, as follows:

**SECTION 1.** The Post-Issuance Compliance Procedures are approved and adopted.

**SECTION 2.** The Business Manager of this School District is hereby charged with the duties and implementation of the Post-Issuance Compliance Procedures, and is granted the necessary authority to do so.

**SECTION 3.** The Business Manager shall report annually to the Board, not later than (i) January 15 regarding continuing disclosure due 180 days after the fiscal year end, and (ii) April 15 regarding continuing disclosure due 270 days after the fiscal year end plus any IRS compliance matters, that the Post-Issuance Compliance Procedures were properly and timely performed for the preceding completed fiscal year.

**DULY ADOPTED**, by the Board of School Directors of this School District, in lawful session duly assembled, this 24<sup>th</sup> day of February, 2014.

ATTEST:

**EAST PENN SCHOOL DISTRICT,  
Lehigh County, Pennsylvania**

\_\_\_\_\_  
(Assistant) Secretary

By: \_\_\_\_\_  
(Vice) President of the Board of School Directors

(SEAL)

**POST-ISSUANCE COMPLIANCE PROCEDURES**  
**of**  
**EAST PENN SCHOOL DISTRICT,**  
**Lehigh County, Pennsylvania (the “Issuer”)**

**Adopted February 24, 2014**

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***Statement of Purpose***

The Issuer recognizes that it assumes post-issuance compliance responsibilities under federal tax law whenever it issues tax-exempt bonds, notes or other obligations or enters into a tax-exempt lease (all of which are referred to herein as “Tax-Exempt Obligations”), whether those Tax-Exempt Obligations are issued publicly or placed privately, as in a bank loan transaction.

The Issuer also recognizes that it assumes, in a written undertaking signed on its behalf at the time of issuance of notes, bonds or other obligations (whether tax-exempt or taxable) sold in a public offering (“Publicly Offered Securities”), a post-issuance responsibility to provide ongoing disclosure of material information in accordance with certain requirements of SEC Rule 15c2-12.

To assure compliance with its obligations under federal tax law with respect to its Tax-Exempt Obligations and, as applicable, its continuing disclosure undertakings with respect to Publicly Offered Securities, the Issuer has adopted these Procedures.

***Responsible Official:***

***The responsibility for compliance with these Procedures ultimately rests with the Business Manager of the Issuer (hereinafter referred to as the “Compliance Officer”).*** The Compliance Officer may identify additional officials or employees of the Issuer to assist him/her in implementing these Procedures. The Compliance Officer is also responsible for ensuring an adequate succession plan for transferring post-issuance compliance responsibility when changes in staffing occur.



**POST-ISSUANCE TAX-LAW COMPLIANCE PROCEDURES**  
(For Tax-Exempt Obligations)

***Compliance Officer's Responsibilities:***

When Tax-Exempt Obligations are issued, the Compliance Officer is responsible for the following:

1. **Closing Documents.** Obtaining and storing a closing book, binder, CD, or electronic copy of the closing documents for the Tax-Exempt Obligations.
2. **Information Return.** Confirming that the Issuer, or Bond Counsel<sup>1</sup> or another party acting on behalf of the Issuer, has filed the applicable federal tax information return with respect to the Tax-Exempt Obligations (such as US Treasury Form 8038, 8038-G, 8039-GC, or 8038-CP) on a timely basis,<sup>2</sup> and filing a copy of US Treasury Notice CP-152 (confirming the filing of the tax information return) with the closing documents, as and when such Notice is received by the Issuer.
3. **Record Retention.** Maintaining (1) the closing documents, (2) all records relating to the investment and use of the proceeds of the Tax-Exempt Obligations, and (3) all records related to compliance with arbitrage yield restrictions and arbitrage rebate calculations and payments, for six (6) years beyond the final maturity date of the original Tax-Exempt Obligations or of any Tax-Exempt Obligations issued to refund, directly or in a series of refundings, the original Tax-Exempt Obligations.
4. **Use and Investment of Proceeds Compliance**
  - a. Consulting with Bond Counsel and/or the Issuer's financial advisor to gain an understanding of the arbitrage yield restrictions which apply or may apply to the Tax-Exempt Obligations.
  - b. Assuring that the proceeds of the Tax-Exempt Obligations, including any investment earnings on such proceeds, are used as indicated in the original debt (borrowing) resolution or ordinance and closing documents or, with the advice of Bond Counsel, as may be otherwise permitted by law and the terms of the financing documents.

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<sup>1</sup> References to "Bond Counsel" in these Procedures shall mean nationally recognized bond counsel which may be, but need not be, the attorney or firm of attorneys which issued or is issuing an approving legal opinion as to the tax-exempt status of interest on the Tax-Exempt Obligations to which consideration is being given.

<sup>2</sup> As of the date of adoption of these procedures, an information return is required to be filed by the 15<sup>th</sup> day of the second calendar month after the close of the calendar quarter in which the Tax-Exempt Obligation is issued, may not be filed before the issue date and must be completed based on the facts as of the issue date.

- c. Coordinating the receipt and retention of relevant receipts, statements, books and records with respect to the investment and expenditure of proceeds of the Tax-Exempt Obligations. Such documentation shall include the assets or types of facilities financed with the proceeds of the Tax-Exempt Obligations.

## **5. Arbitrage Yield Limitation Compliance.**

- a. Consulting with Bond Counsel and/or the Issuer's financial advisor to gain an understanding of the arbitrage yield restrictions which apply or may apply to money constituting proceeds of the Tax-Exempt Obligations.
- b. Maintaining appropriate record of any and all investment of proceeds of the Tax-Exempt Obligations.
- c. Assuring that any and all investment of such proceeds is made at fair market value, and establishing and maintaining records with respect to each purchase and sale of an investment, including, if applicable, the "trade date," "settlement date", purchase or sale price and, if applicable, copies of any investment bid specifications and bids received.
- d. Monitoring the investment of proceeds of the Tax-Exempt Obligations to assure compliance with applicable arbitrage yield restrictions and engaging, when appropriate and subject to approval by the governing board of the Issuer, an independent accountant, municipal financial advisor or arbitrage rebate consultant to assist the Issuer in complying with the arbitrage yield restriction.

## **6. Arbitrage Rebate Compliance**

- a. Engaging, when appropriate and subject to approval by the governing board of the Issuer, an independent accountant, municipal financial advisor or arbitrage rebate consultant to assist the Issuer in complying with the arbitrage rebate requirements and to provide the Issuer with periodic reports of any arbitrage rebate liability with respect to the Tax-Exempt Obligations. Preferably such reports shall be annual, but such reports shall be not less frequent than once every 5 years, unless the Tax-Exempt Obligations have been determined to be exempt from the arbitrage rebate requirement.
- b. Determining, in consultation with the retained professional and/or Bond Counsel, whether the Tax-Exempt Obligations are eligible for any exemption from the arbitrage rebate requirement contained in the Internal Revenue Code or applicable Treasury Regulations, such as the "small issuer" exemption or any of 6-month expenditure, 18-month expenditure or 2-year construction expenditure exemptions.
- c. Assuring that any arbitrage rebate liability is properly accounted for in the Issuer's books and records and annual financial statements.

- d. Assuring that any arbitrage rebate liability is calculated in compliance with federal tax rules and regulations, which presently provide that (1) the first installment of arbitrage rebate is due within 60 days following the fifth (5<sup>th</sup>) anniversary of the date of issuance of the Tax-Exempt Obligations (or any earlier arbitrage rebate calculation date elected by the Issuer), and (2) succeeding installments of arbitrage rebate are to be calculated every five (5) years thereafter and upon final redemption of the Tax-Exempt Obligations.
- e. Assuring that any arbitrage rebate payment is made no later than 60 days after the requisite rebate calculation date and is accompanied by the appropriate form, properly completed.<sup>3</sup>
- f. Assuring that a final calculation of arbitrage rebate is made and, if necessary, a final arbitrage rebate payment is made no later than 60 days after the last of the Tax-Exempt Obligations are paid, whether upon stated maturity or upon prior redemption or prepayment.

#### **7. Restricted Private Business Use Compliance.**

- a. Consulting with Bond Counsel to gain an understanding of the “private business use” restrictions that may apply to the assets financed or refinanced by the Tax-Exempt Obligations.
- b. Assuring that the Issuer consults with Bond Counsel before entering into any arrangement for the use of facilities financed or refinanced in whole or in part with Tax-Exempt Obligations which could be construed as “private business use.” Examples of possible private use are:
  - Sale of financed facilities
  - Lease of financed facilities
  - Nonqualified management or service contracts for the use of financed facilities
  - Contracts granting “special legal entitlements” (such as naming rights or exclusive provider arrangements) with respect to financed facilities

#### **8. *Changes in Use***

- a. Consulting with Bond Counsel regarding any proposed or actual change in use or ownership of the assets or facilities financed in whole or in part with proceeds of the Tax-Exempt Obligations to determine whether such change in use will affect, or has affected, adversely, the tax-exempt status of the Tax-Exempt Obligations

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<sup>3</sup> As of the date of adoption of these procedures, arbitrage rebate payments are to be accompanied by a completed Treasury Form 8038-T.

## ***9. Compliance with “Bank-Qualified” Bond Limitations***

- a. Monitoring, and consulting with Bond Counsel regarding, the issuance or expected issuance of any other tax-exempt obligations (whether in the form of notes, bonds, other obligations or leases) in the same calendar year of issuance as the Tax-Exempt Obligations, to assure that (1) that the Issuer may, if desired, designate the Tax-Exempt Obligations as “bank-qualified” obligations under Section 265 of the Internal Revenue Code, and (2) if the Tax-Exempt Obligations have been so designated, the issuance of any other tax-exempt obligations during the same calendar year does not adversely affect the “bank-qualified” status of the Tax-Exempt Obligations.

## ***Procedures in the Event of Non-Compliance; Remedial Actions***

If at any time it is determined that the Issuer has failed to comply, or appears to have failed to comply, with the federal tax laws and regulations applicable to the Tax-Exempt Obligations, the Issuer shall promptly implement the following procedures:

- b. Engage Bond Counsel or another independent professional person, firm or corporation to examine the facts and circumstances to determine whether there has, in fact, been a failure to comply and, if so, to provide advice and counsel as to what actions can be taken to remedy the noncompliance
- c. If applicable, take appropriate and timely remedial action with respect to all nonqualified bonds according to Treasury Regulation Section 1.141-12 (relating to remedial actions if bonds become “private activity bonds” in whole or in part)
- d. If applicable, utilize the Internal Revenue Service’s voluntary closing agreement program (VCAP) in order to reach a settlement which preserves the tax-exempt status of interest on the Tax-Exempt Obligations

## ***Continuing Education and Training***

The Compliance Officer shall determine if Business Office employees responsible for implementation of any of the above procedures should seek training to perform the duties above.

It shall be the policy of the Issuer that the Compliance Officer and any other Business Office employees responsible for implementing these procedures shall periodically attend conferences, seminars, or webinars discussing compliance with the rules of the Internal Revenue Code applicable to tax-exempt obligations.

**POST-ISSUANCE CONTINUING DISCLOSURE COMPLIANCE PROCEDURES**  
(For Publicly Offered Securities)

***Continuing Disclosure***

The Issuer will provide ongoing financial disclosures in accordance with SEC Rule 15c2-12 (the “Rule”) and the continuing disclosure undertaking (whether in the form of a continuing disclosure certificate or agreement or a covenant contained within the financing documents themselves) for each publicly-offered issue of bonds or notes which remains outstanding (collectively, the “Continuing Disclosure Undertakings”). In furtherance thereof, the following procedures will be followed:

1. The Compliance Officer shall review each Continuing Disclosure Undertaking to become familiar with its provisions and the responsibilities of the Issuer thereunder, including
  - i. What information is required to be filed on a recurring basis (annually or more frequently) and when such filings are due.
  - ii. What events are required to be publicly disclosed and when notice of any such event are required to be filed.
  - iii. The obligation of the Issuer to file a notice of failure to make a timely filing, when such a failure has occurred
  - iv. Where and how filings are to be made.
2. The Compliance Officer shall maintain copies of each Continuing Disclosure Undertaking as part of the closing documents for the bond or note issue or in a separate file.
3. The Compliance Officer will establish and maintain a calendar setting forth the “due dates” with respect to recurring (annual, or if applicable, more frequent) financial disclosures required by the Continuing Disclosure Undertakings and schedule timely reminders (*e.g.*, by entering “task” reminders on the Compliance Officer’s electronic calendar).
4. The Compliance Officer shall schedule email reminders on the EMMA website ([www.emma.msrb.org](http://www.emma.msrb.org)) (or other available third-party website or service) to help ensure timely filing of such recurring financial disclosures as may be required, including annual financial information, audited financial information and annual budgets, in compliance with each Continuing Disclosure Undertaking.
5. The Compliance Officer shall consult with the Issuer’s solicitor, bond counsel or financial advisor regarding any questions of interpretation or implementation of a Continuing Disclosure Undertaking.

Schedule B for February 24, 2014 Board Meeting

School	Name	Position	Contract/Club	Amount	Notes
EHS	Bentz, Rozann	Lacrosse Volunteer Assistant	n/a	volunteer	
LMMS	Arnold, Connie	Orchestra Concert - Fall (12-5-13)	Contract	\$440.00	
LMMS	Arnold, Connie	Orchestra Concert - Spring (5-13-14)	Contract	\$440.00	
LMMS	McCartney, Kelly	Choral Director	Contract	\$2,413.00	
LMMS	Simmons, Anthony	Band Director	Contract	\$3,378.00	
LMMS	Brehm, Justin	Spring Musical Vocal/Orchestra Director	Contract	\$1,931.00	
LMMS	Brehm, Justin	Choral Director	Contract	\$2,413.00	

#3

## EDUCATIONAL CONFERENCES

FEBRUARY 24, 2014

Conference Title:	Strategies to Help Your ELL Students Meet the PA Core Standards for Literacy, Bethlehem
Date(s):	April 1, 2014
Attending:	Diane Tintle, ELL Teacher, Lincoln/Jefferson Schools Linda Williams, ELL Teacher, Shoemaker School Janice Clymer, ELL Teacher, Wescosville School Beth Fair, ELL Teacher, Alburtis/Willow Lane
Estimated Cost:	\$771.00
Conference Title:	Helping Students Meet or Exceed the PA Core Standards in Mathematics, Bethlehem
Date(s):	March 24, 2014
Attending:	Kelly Lesko, Mathematics Teacher, Emmaus HS Lori Babel, Mathematics Teacher, Emmaus HS
Estimated Cost:	\$229.00/teacher, plus per diem substitute
Conference Title:	Keystone Assessments Networking Groups: Algebra I, Carbon Lehigh Intermediate Unit
Date(s):	March 17, 2014
Attending:	Kim Adams, Mathematics Teacher, Emmaus HS Laura Leiby, Mathematics Teacher, Emmaus HS Kelly Lesko, Mathematics Teacher, Emmaus HS Sarah Kinzel, Mathematics Teacher, Emmaus HS Stacey Meckes, Mathematics Teacher, LMMS
Estimated Cost:	\$20.00/teacher, per diem substitutes required (Title II Funding)
Conference Title:	Integrating Mobile Technology Tools into Evidence-Based Practices for Speech/Language, Carbon Lehigh Intermediate Unit
Date(s):	February 26, 2014
Attending:	Deborah Mathieu, Speech/Language K-8, LMMS
Estimated Cost:	\$22.96 (Title II Funding)
Conference Title:	PA Music Educators Association Annual All State Inservice Conference, Hershey
Date(s):	March 27-29, 2014
Attending:	Lori Cooke, Grades 4-5 Orchestra/Band, Shoemaker/Alburtis/Jefferson/Macungie
Estimated Cost:	\$327.10, plus per diem substitute (Title II Funding)
Conference Title:	6-12 Math Networking Meeting, Carbon Lehigh Intermediate Unit
Date(s):	February 4, 2014
Attending:	Kim Adams, Mathematics Teacher, Emmaus HS Sarah Kinzel, Mathematics Teacher, Emmaus HS
Estimated Cost:	\$20.00/teacher, plus per diem substitutes (Title II Funding)
Conference Title:	Annual Spring Electrical Code Workshop, Schnecksville
Date(s):	March 22, 2014
Attending:	Andy Washburn, District Electrician
Estimated Cost:	\$60.00
Conference Title:	International Training Tour: Rome, Italy
Date(s):	February 14-17, 2014
Attending:	Tiffany Snyder, Latin Teacher, EHS
Estimated Cost:	No cost

**RESOLUTION SUPPORTING PREVAILING WAGE REFORM  
BY THE BOARD OF DIRECTORS  
OF THE EAST PENN SCHOOL DISTRICT**

**WHEREAS**, in these challenging economic times, the Prevailing Wage Act places a costly mandate on our school districts and diverts valuable resources from our classrooms; and

**WHEREAS**, school districts must pay state-mandated prevailing wage rates for workers on every construction or renovation project in which estimates exceed \$100,000; and

**WHEREAS**, these prevailing wage rates are not reflective of the actual wage rates in the local community, and have actually been shown, in numerous studies, to inflate the cost of construction projects by at least 10%, siphoning millions of taxpayer dollars from the classroom each year; and

**WHEREAS**, as our school districts are facing reductions in education funding, declining local revenues, and increasing pension and special education costs, costly mandates such as prevailing wage limit a district's ability to direct these limited resources to our classrooms where they are needed most; and

**WHEREAS**, to ensure that we are giving our students the education they deserve, school districts and local taxpayers need relief from these mandates that provide no educational value to students and do nothing to promote increases in student achievement; and

**WHEREAS**, House Bill 1538 and Senate Bill 499, provide the option for a school district to exclude itself from the coverage of the Prevailing Wage Act;

**NOW, THEREFORE, BE IT RESOLVED** that the East Penn School District directs its board of directors to urge their legislators to support prevailing wage reform, such as House Bill 1538 and Senate Bill 599, which will alleviate the burden of the Prevailing Wage Act on the district and give the district flexibility in determining how best to spend its limited resources; and

**BE IT FURTHER RESOLVED** that the East Penn School District will encourage its board of directors, and others, including parents, students and district taxpayers, to urge the Pennsylvania General Assembly to continue to take measures to further alleviate the burden the Prevailing Wage Act has on school districts.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

Signed,

Attest:

\_\_\_\_\_  
School Board President

\_\_\_\_\_  
Board Secretary

(seal)



# EAST PENN SCHOOL DISTRICT

## TREASURER'S REPORT

### for Month Ended January 31, 2014

#### General Fund

	<u>Beginning Book Balances</u>
First Niagara Checking	\$39,689,109.93
First Niagara Community Ed.	\$374.68
Athletic Checking & Petty Cash	\$191,847.53
First Niagara M.M. escrowed	\$106,873.38
Petty Cash	\$1,890.00
PLGIT Money Market	\$4,747,415.63
Restricted Cash - First Niagara LMES Security Deposit	\$5,001.74
ESSA Money Market	\$6,643,560.12
Investments	\$1,984,000.00
Total Beginning Balances	\$53,370,073.01

Receipts	\$4,159,237.98
Disbursements	\$6,773,151.67

	<u>Ending Book Balances</u>
First Niagara Checking	\$36,329,416.82
First Niagara Community Ed.	\$374.68
Athletic Checking & Petty Cash	\$185,672.53
First Niagara M.M. escrowed	\$106,881.81
Petty Cash	\$1,890.00
PLGIT Money Market	\$6,489,323.05
Restricted Cash - First Niagara LMES Security Deposit	\$5,001.74
ESSA Money Market	\$6,645,598.69
Investments	\$992,000.00
Total Ending Balances	\$50,756,159.32

<u>Other Fund Bank Accounts</u>	<u>Beginning Balances</u>	<u>Ending Balances</u>
Capital Reserve Fund	\$2,509,146.63	\$2,460,156.89
GOB 2010A	\$616,641.97	\$616,975.76
Cafeteria Fund	\$218,153.65	\$253,978.89
Payroll Fund	\$329,106.79	\$183,204.53
Memorial Fund	\$133,900.13	\$132,187.13

<u>GEN. FUND INVESTMENTS</u> <u>(included above)</u>	<u>DATE</u> <u>PURCHASED</u>	<u>DATE OF</u> <u>MATURITY</u>	<u>TERM</u>	<u>RATE</u>	<u>AMOUNT</u>
PLGIT CD-Program	7/2/2013	6/13/2014	346 days	0.53%	\$248,000.00
PLGIT CD-Program	8/28/2013	5/27/2014	272 days	0.37%	\$744,000.00

	A	B	C	D	E	F
	Account	Beginning Balance	Transfers	Receipts	Disbursements	Ending Balance
1	Band	\$6,147.30			\$200.00	\$5,947.30
2	Band Front	\$46.22				\$46.22
3	Builders Club	\$1,632.26			\$168.27	\$23,055.84
4	Honor Society	\$0.00		\$21,591.85		\$0.00
5	Interest	\$5.85				\$5.85
6	Jr. Kid to Kid	\$749.73				\$749.73
7	Library	\$636.00			\$132.80	\$503.20
8	Chorus	\$144.15				\$144.15
9	Musical	\$10,201.00		\$10.00	\$262.82	\$9,948.18
10	PAWS	\$3,049.87			\$500.00	\$2,549.87
11	*Student Body	\$24,482.14		\$3,509.03	\$995.37	\$26,995.80
12	School Store	\$556.29				\$556.29
13	Ski Club	\$2,610.30			\$240.00	\$2,370.30
14	Student Council	\$4,277.46			\$325.00	\$3,952.46
15	Yearbook	\$6,725.61				\$6,725.61
16	Orchestra	\$653.55				\$653.55
17	Strength/Fitness	\$0.00				\$0.00
18	Global Citizens	\$788.43		\$18.00		\$806.43
19	Total	\$62,706.16		\$25,128.88	\$2,824.26	\$85,010.78
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35						

\*Formerly referred to as Student Activity

**LOWER MACUNGIE MIDDLE SCHOOL**  
**ACTIVITY FUND REPORT**  
January 1-31, 2014

	<u>BEGINNING</u> <u>BALANCE</u>	<u>TRANSFERS</u>	<u>RECEIPTS</u>	<u>EXPENSES</u>	<u>ENDING</u> <u>BALANCE</u>
Band	\$ 1,996.15				\$ 1,996.15
Builders Club	\$ 685.30		20.25	(50.00)	\$ 655.55
Buzz TV	\$ 6.95				\$ 6.95
Chorus	\$ 3,719.22		2,120.00	(1,209.87)	\$ 4,629.35
General	\$ -				\$ -
Interest	\$ 5.13		0.97		\$ 6.10
LMMS Cares	\$ -				\$ -
Orchestra	\$ 581.43				\$ 581.43
Plays	\$ 4,936.45		225.00		\$ 5,161.45
School Store (Hive)	\$ 3,291.39	(610.00)		(61.83)	\$ 2,619.56
Ski Club	\$ 3,155.11		185.00	(230.00)	\$ 3,110.11
Student Council	\$ 5,488.20		2,615.72	(150.00)	\$ 7,953.92
Success Team	\$ 10,474.71	240.00	510.00	(832.81)	\$ 10,391.90
Yearbook *	\$ 2,110.73			783.00	\$ 2,893.73
6th Grade Clas	\$ 3,666.97		1,094.30	(8.08)	\$ 4,753.19
7th Grade Class	\$ 8,978.74	370.00	2,516.24	(203.98)	\$ 11,661.00
8th Grade Class *	\$ 6,520.99		115.26	(985.20)	\$ 5,651.05
<b>TOTALS</b>	\$ 55,617.47	\$ -	\$ 9,402.74	\$ (2,948.77)	\$ 62,071.44

**EHS Activity Account Fund Ledger Home Page**

**1/31/2014**

<b>Clubs</b>	<b>Beginning Balance</b>	<b>Receipts (D)</b>	<b>Expenses (W)</b>	<b>Ending Balance</b>
A.C.S.L.	\$2,577.68	460.00	173.66	\$2,864.02
Academic Team	\$2,337.23	0.00	450.30	\$1,886.93
Anime	\$685.43	69.75	196.50	\$558.68
Art Club	\$646.13	10,749.00	8,534.91	\$2,860.22
Astronomy	\$2,746.23	100.00	0.00	\$2,846.23
Band	\$1,652.42	1,765.00	702.41	\$2,715.01
Class of 2013	\$44.01	0.00	0.00	\$44.01
Class of 2014	\$8,344.13	4,788.80	3,062.64	\$10,070.29
Class of 2015	\$1,063.36	2,974.93	0.00	\$4,038.29
Class of 2016	\$1,300.55	7,107.82	5,886.80	\$2,521.57
Class of 2017	\$0.00	3,415.00	2,160.93	\$1,254.07
Collage	\$2,394.99	3,332.00	3,208.50	\$2,518.49
Computer Club	\$736.20	0.00	0.00	\$736.20
Dance Team	\$30.99	0.00	0.00	\$30.99
Debate Team	\$80.05	0.00	0.00	\$80.05
Drama Dept	\$13,524.93	32,874.00	24,574.07	\$21,824.86
Earthwatch	\$1,250.20	38.93	63.40	\$1,225.73
Envirothon	\$789.16	0.00	0.00	\$789.16
FBLA	\$185.14	10,904.00	10,452.00	\$637.14
Fitness Team	\$6,900.72	1,360.00	1,360.00	\$6,900.72
French Club	\$806.37	29.21	458.29	\$377.29
German Club	\$1,224.11	4,700.24	2,955.41	\$2,968.94
Global Citizens	\$423.63	0.00	0.00	\$423.63
Golf	\$2,356.08	16,668.00	17,647.30	\$1,376.78
Habitat for Humanity	\$96.88	2,800.00	226.01	\$2,670.87
Health, Wellness & Fitness	\$3,843.29	309.00	3,194.18	\$958.11
Hiking	\$276.08	241.00	160.00	\$357.08
In & Out Account	\$13,653.99	38,673.66	49,331.88	\$2,995.77
Interact Club	\$3,484.08	2,143.00	1,528.87	\$4,098.21
Interest Account	\$425.76	41.09	373.93	\$92.92
Invisible Children	\$158.07	158.07	0.00	\$158.07
Key Club	\$1,657.50	4,646.06	4,257.79	\$2,045.77
Kid to Kid	\$343.17	699.00	773.86	\$268.31
Latin Club	\$57.65	620.21	411.70	\$266.16
Mountains of Hope	\$680.58	50.00	0.00	\$730.58
Music (Fermata & AccaBella)	\$2,793.60	13,498.20	11,901.39	\$4,390.41
National Honor Society	\$1,481.05	690.00	0.00	\$2,171.05
National Parks	\$11,904.37	11,773.30	22,135.78	\$1,541.89
No Place For Hate	\$1,730.31	11,376.29	10,894.09	\$2,212.51
Orchestra	\$2,314.17	10,985.00	11,160.33	\$2,138.84
Peers Assisting Learning Support	\$182.27	0.00	0.00	\$182.27
Physics	\$953.93	52,488.00	53,211.57	\$230.36

<b>Red Cross</b>	\$418.20	140.00	534.23	\$23.97
<b>Robotics</b>	\$6,221.76	4,760.00	4,389.21	\$6,592.55
<b>School Store</b>	\$4,147.54	4,037.05	1,907.38	\$6,277.21
<b>Science Olympiad</b>	\$2.23	235.00	225.00	\$12.23
<b>Spanish</b>	\$890.79	1,001.90	901.73	\$990.96
<b>Stinger</b>	\$2,189.64	1,090.00	1,544.75	\$1,734.89
<b>Student Activity Fund</b>	\$2,180.39	14,936.77	13,382.30	\$3,734.86
<b>Student Government (SGA)</b>	\$18,343.11	14,280.00	13,795.67	\$18,827.44
<b>Swim &amp; Dive Club</b>	\$4,486.55	10,069.50	10,874.96	\$3,681.09
<b>Tattler-Yearbook</b>	\$640.53	1,490.00	2,000.00	\$130.53
<b>Tri-M</b>	\$527.50	0.00	0.00	\$527.50
<b>United Nations</b>	\$1,919.12	3,990.00	4,342.00	\$1,567.12
<b>Video</b>	\$63.77	0.00	0.00	\$63.77
<b>Young Democrats</b>	\$471.45	0.00	0.00	\$471.45
<b>TOTALS</b>	<b>\$140,639.07</b>	<b>308,558.78</b>	<b>305,345.73</b>	<b>\$143,694.05</b>

<b>EHS Awards Fund</b>	<b>Beginning Balance</b>	<b>Receipts</b>	<b>Expenses</b>	<b>Ending Balance</b>
<b>JANUARY</b>	<b>\$7,128.40</b>	<b>\$2,644.22</b>	<b>\$800.00</b>	<b>\$8,972.62</b>

**East Penn School District**  
**Appropriations Budget Comparison**  
**July to January**

	2010/2011	% Exp.	2011/2012	% Exp.	2012/2013	% Exp.	% Bdg.	2013/2014	% Bdg.
<b>SALARIES</b>	24,067,512	45.6%	23,503,749	46.1%	23,986,945	45.9%	45.5%	25,043,255	45.6%
INSTRUCTION	16,135,853	42.4%	15,641,942	42.8%	16,039,693	42.7%	42.3%	16,766,788	42.3%
ADMINISTRATIVE	2,207,248	56.7%	2,173,583	58.1%	2,088,878	56.7%	55.9%	2,186,460	58.0%
CUSTODIAL	2,386,513	58.1%	2,387,845	58.5%	2,455,429	58.9%	57.4%	2,538,505	57.4%
SUPPORT	3,285,165	49.9%	3,247,579	49.8%	3,371,904	49.9%	50.1%	3,509,289	49.8%
TAX COLLECTORS	52,733	49.5%	52,800	51.6%	31,041	56.5%	55.0%	42,213	74.8%
<b>BENEFITS</b>	10,022,641	54.8%	10,698,731	53.1%	11,643,833	52.5%	51.2%	13,109,737	50.1%
HEALTH INSURANCE	6,167,403	60.2%	6,366,630	58.3%	6,326,018	58.9%	57.8%	6,494,528	56.8%
SOC. SEC./RETIRE./W.C.	3,346,958	46.6%	3,913,661	46.2%	4,878,882	45.8%	44.9%	6,229,630	44.9%
TUITION REIMB.	393,151	59.5%	307,930	55.9%	316,887	56.9%	45.0%	284,464	45.0%
OTHER	115,129	57.4%	110,510	56.1%	122,046	59.7%	47.7%	101,115	42.6%
<b>TOTAL SALARY &amp; BENEFITS</b>	34,090,153	48.0%	34,202,480	48.1%	35,630,778	47.9%	47.2%	38,152,992	47.0%
<b>OTHER</b>	24,701,627	62.6%	25,911,145	65.3%	25,078,510	60.6%	50.7%	25,208,534	51.6%
I.U. (ED. & THERAPY PORTION)	1,776,360	50.3%	1,780,617	54.3%	1,709,757	50.4%	44.3%	1,740,342	47.2%
OTHER PURCH. PROF./TECH. SERV.	722,106	57.9%	702,017	61.5%	638,364	51.0%	37.8%	581,042	46.3%
DISPOSAL/CUST. SERVICES	91,151	57.3%	94,050	51.9%	86,557	61.5%	47.5%	69,973	39.2%
FUEL & UTILITIES	1,018,885	47.2%	809,540	43.7%	906,128	42.7%	37.9%	648,265	29.0%
EQUIP. MNT./COPIES/LEASES	773,158	73.4%	670,098	57.0%	499,332	50.6%	44.6%	528,786	43.0%
STUDENT TRANSPORTATION	1,211,917	19.9%	2,404,322	36.2%	1,934,493	27.2%	28.9%	1,887,323	26.4%
INSURANCE	345,170	99.6%	350,377	100.0%	380,664	99.7%	100.6%	376,006	95.2%
COMMUNICATIONS/ADV./PRINTING	265,727	66.2%	186,274	53.1%	155,999	50.8%	42.4%	155,405	40.2%
CHARTER SCHOOLS	1,567,710	56.4%	1,749,780	58.1%	1,848,560	57.1%	51.6%	2,074,140	57.7%
CAREER & TECH. INST.	1,603,687	68.5%	1,503,382	74.5%	1,592,447	73.0%	71.1%	1,683,215	75.9%
COMMUNITY COLLEGE	740,832	82.1%	760,890	80.4%	530,221	54.9%	54.9%	690,094	70.5%
APS/PRRI(IN-STATE)/DET. CTR.	110,513	27.8%	185,174	33.9%	129,879	40.1%	21.9%	219,803	40.6%
OTHER SCHOOLS	104,035	58.6%	193,070	45.1%	228,526	54.1%	68.2%	133,946	52.7%
TRAVEL REIMBURSEMENT	59,119	48.9%	53,257	50.7%	40,332	33.4%	27.7%	76,147	53.8%
IU PURCH. NON-INSTR. SERV.	138,275	99.7%	135,896	96.0%	136,918	98.6%	100.6%	136,693	100.3%
OTHER PURCH. SERVICES	15,485	76.7%	15,396	79.0%	15,007	70.0%	69.3%	19,108	86.7%
SUPPLIES/BOOKS/SOFTWARE	1,712,157	68.8%	1,645,210	67.5%	1,791,090	65.8%	75.6%	1,717,485	65.6%
EQUIPMENT	460,377	57.6%	228,413	50.3%	401,604	76.2%	65.3%	305,924	57.9%
MISC.	85,037	71.0%	264,538	82.4%	92,445	72.3%	51.6%	70,897	38.7%
DEBT SERVICE	11,799,926	83.9%	12,078,844	85.1%	11,860,187	86.2%	76.1%	12,093,940	81.0%
CAPITAL RESERVE FUND TRANSFER	100,000	100.0%	100,000	100.0%	100,000	8.9%	100.0%	-	
ATHLETIC FUND TRANSFER	-		-		-			-	
BUDGETARY RESERVE	-		-		-		0.0%	-	0.0%
<b>GRAND TOTAL</b>	<b>58,791,780</b>	<b>53.2%</b>	<b>60,113,625</b>	<b>54.2%</b>	<b>60,709,288</b>	<b>52.4%</b>	<b>48.6%</b>	<b>63,361,526</b>	<b>48.7%</b>

**COMPARISON OF REVENUE**

	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014
<b>BUDGET</b>	107,598,771.00	112,701,175.00	111,506,398.00	114,975,011.00	118,250,068.00
	%	%	%	%	%
<b>JULY</b>	-605,171.99	-735,588.90	-777,822.85	-177,300.29	-459,032.76
<b>AUGUST</b>	7,163,850.47	10,151,219.77	8,960,642.00	10,756,674.04	11,916,474.22
<b>SEPTEMBER</b>	58,675,209.57	61,981,370.85	58,990,272.61	58,267,109.68	53,550,237.99
<b>OCTOBER</b>	73,553,913.21	76,556,144.00	78,583,926.99	79,258,020.67	80,557,298.00
<b>NOVEMBER</b>	79,082,460.65	81,591,392.71	82,980,895.30	84,599,937.10	85,902,419.91
<b>DECEMBER</b>	84,676,886.69	86,420,810.21	87,208,663.60	90,433,583.90	91,334,455.88
<b>JANUARY</b>	88,791,072.11	91,379,691.39	93,091,044.33	95,593,501.01	95,809,719.20
<b>FEBRUARY</b>	90,864,850.46	94,166,811.65	95,522,870.49	98,015,694.15	
<b>MARCH</b>	94,187,459.39	96,790,668.42	99,111,411.00	101,580,897.71	
<b>APRIL</b>	96,477,783.11	99,562,233.88	102,324,519.84	104,101,082.33	
<b>MAY</b>	98,293,238.10	101,906,427.84	104,015,428.88	109,644,641.25	
<b>JUNE</b>	107,778,719.46	112,198,716.96	114,045,138.84	115,587,601.93	

**COMPARISON OF APPROPRIATION EXPENDITURES**

	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014
<b>BUDGET</b>	115,123,103.00	120,804,398.00	120,319,470.00	124,996,104.00	129,974,853.00
	%	%	%	%	%
<b>JULY</b>	3,421,389.97	3,671,645.78	3,415,787.19	3,472,862.08	3,083,082.40
<b>AUGUST</b>	9,310,557.42	11,311,505.46	11,548,255.22	11,435,519.80	11,916,474.22
<b>SEPTEMBER</b>	20,097,858.91	21,728,269.07	21,376,190.93	22,578,194.35	22,281,273.38
<b>OCTOBER</b>	27,158,608.29	32,702,014.44	32,555,456.26	33,791,055.91	36,967,557.32
<b>NOVEMBER</b>	39,509,252.06	41,236,215.59	41,116,786.30	44,148,024.93	46,863,056.02
<b>DECEMBER</b>	49,812,943.55	51,618,021.48	51,191,559.60	52,064,389.83	55,888,328.71
<b>JANUARY</b>	56,568,565.00	58,791,779.63	60,113,625.30	60,709,287.92	63,361,525.59
<b>FEBRUARY</b>	65,239,135.39	68,199,493.49	68,488,659.92	69,203,153.15	
<b>MARCH</b>	73,059,149.85	76,667,400.95	77,325,170.00	78,040,998.19	
<b>APRIL</b>	80,499,390.76	84,074,588.59	84,950,230.07	88,196,687.80	
<b>MAY</b>	88,571,785.69	91,604,777.98	95,066,852.87	99,481,894.49	
<b>JUNE</b>	107,482,757.55	110,508,390.16	110,811,414.84	115,749,238.41	

# COMPARISON OF REVENUE

	2004-2005	2005-2006	2006-2007	2007/2008	2008/2009					
BUDGET	77,101,038.00	% 85,932,435.00	% 93,287,737.00	% 100,387,505.00	% 105,709,288.00					
JULY	494,409.00	0.6	601,527.00	0.7	258,920.00	0.3	472,593.20	0.5	1,006,969.00	1.0
AUGUST	5,063,617.00	6.6	5,413,743.00	6.3	7,698,765.00	8.3	6,273,681.82	6.2	9,369,162.00	8.9
SEPTEMBER	24,675,970.00	32.0	44,533,672.66	51.8	50,714,344.00	54.4	21,898,260.33	21.8	49,570,975.44	46.9
OCTOBER	50,769,780.00	65.8	56,925,858.00	66.2	62,572,205.98	67.1	46,314,990.06	46.1	69,502,196.37	65.7
NOVEMBER	53,596,253.00	69.5	61,609,624.00	71.7	66,746,189.47	71.5	71,015,625.81	70.7	74,937,400.00	70.9
DECEMBER	58,366,025.00	75.7	66,378,702.00	77.2	72,442,868.66	77.7	74,673,446.85	74.4	80,186,130.00	75.9
JANUARY	61,688,849.00	80.0	69,696,081.00	81.1	76,140,417.00	81.6	81,206,843.33	80.9	84,222,512.61	79.7
FEBRUARY	63,828,031.00	82.8	72,175,542.00	84.0	78,995,426.39	84.7	83,900,377.52	83.6	86,981,813.00	82.3
MARCH	66,205,575.00	85.9	74,477,744.00	86.7	81,002,946.85	86.8	86,142,284.60	85.8	89,059,375.00	84.2
APRIL	68,922,917.00	89.4	77,538,350.00	90.2	84,259,329.45	90.3	89,174,441.38	88.8	92,505,015.61	87.5
MAY	70,635,528.00	91.6	79,312,498.23	92.3	86,015,304.81	92.2	95,218,335.89	94.9	94,588,813.59	89.5
JUNE	78,385,630.40	101.7	87,321,896.00	101.6	95,132,346.62	101.3	99,401,063.98	99.0	103,505,111.19	97.9

# COMPARISON OF APPROPRIATION EXPENDITURES

	2004-2005	2005-2006	2006-2007	2007-2008	2008/2009					
BUDGET	83,378,808.00	% 91,495,586.00	% 99,872,119.00	% 106,709,335.00	% 111,014,352.00					
JULY	2,286,229.00	2.7	2,287,389.00	2.5	2,999,106.00	3.0	3,413,900.32	3.2	3,503,976.05	3.22
AUGUST	6,839,898.00	8.2	7,045,158.00	7.7	8,864,095.00	8.9	8,735,352.45	8.2	8,422,731.55	7.66
SEPTEMBER	15,549,694.00	18.6	15,462,750.00	16.9	16,484,584.00	16.5	17,934,258.07	16.8	16,965,035.84	15.33
OCTOBER	20,827,174.00	25.0	20,790,672.00	22.7	22,697,143.17	22.7	24,524,690.54	23.0	27,528,541.71	24.88
NOVEMBER	28,447,836.00	34.1	29,857,598.00	32.6	35,189,566.91	35.2	37,732,913.26	35.4	39,612,273.00	35.77
DECEMBER	35,628,977.00	42.7	38,166,611.00	41.7	42,968,919.89	43.0	45,276,391.46	42.4	47,602,961.00	42.99
JANUARY	41,252,579.00	49.5	43,938,330.00	48.0	48,701,590.00	48.8	52,429,862.48	49.1	54,076,015.40	48.77
FEBRUARY	47,797,274.00	57.3	50,837,547.00	55.6	57,619,534.49	57.7	60,792,724.87	57.0	61,286,300.00	55.22
MARCH	52,805,184.00	63.3	56,626,042.00	61.9	63,634,465.90	63.7	67,005,062.94	62.8	69,148,139.00	62.33
APRIL	57,750,226.00	69.3	62,802,545.00	68.6	69,671,593.07	69.8	74,521,986.81	69.8	78,748,340.94	70.99
MAY	64,531,313.00	77.4	70,183,565.00	76.7	79,309,817.60	79.4	85,389,339.11	80.0	86,321,276.71	77.88
JUNE	79,293,380.95	95.1	86,328,195.00	94.4	94,191,092.22	94.3	99,638,660.85	93.4	101,597,700.65	91.55



**EAST PENN SCHOOL DISTRICT  
REVENUE BUDGET COMPARISON  
JULY TO JANUARY**

	2009/2010	COLL.	%	2010/2011	COLL.	%	2011/2012	COLL.	%	2012/2013	BDG.	%	2013/2014	BDG.	%
REAL ESTATE TAX	70,070,808	100.5		73,730,642	100.3		75,672,488	100.2		76,940,821	101.1		77,374,370	101.3	
INTERIM REAL ESTATE TAX	619,426	64.2		294,375	37.8		174,820	57.2		240,973	25.4		106,997	8.6	
PUBLIC UTILITY REALTY	106,331	100.0		111,987	100.0		113,473	100.0		116,103	101.8		109,986	94.0	
PAYMENT IN LIEU OF TAX	10,510	100.0		0	0.0		0	0.0		9,769	83.3		11,086	103.3	
EARNED INCOME TAX	3,474,235	48.5		3,487,665	46.4		3,587,433	45.1		4,188,681	58.6		4,557,585	55.8	
REAL ESTATE TRANSFER	671,101	56.8		495,536	43.9		495,320	58.4		602,200	47.9		756,275	60.2	
DELINQUENT R.E. TAX	975,833	54.3		1,059,717	61.2		872,522	48.5		834,913	48.2		686,646	39.2	
DELINQUENT E.I.T.	0	0.0		123,620	54.8		130,041	101.4		302,855	103.0		17,185	10.4	
EARNINGS ON INVESTMENTS	142,909	57.8		82,602	55.6		90,525	60.4		62,158	41.4		35,583	23.7	
STATE/FED. PASSTHROUGH	593,154	28.6		189,419	11.8		246,274	20.5		291,489	24.0		0	0.0	
TUITION	103,724	74.0		126,231	76.7		127,048	39.6		347,593	170.7		123,256	58.4	
RENT, DONATIONS & MISC.	185,933	107.2		218,929	75.5		284,641	65.2		176,380	48.8		163,696	55.7	
TOTAL LOCAL	76,953,964	91.8		79,920,723	91.7		81,774,585	92.2		84,113,935	93.9		83,942,665	92.4	
BASIC INSTR. SUBSIDY	4,196,171	44.6		3,965,510	42.7		4,200,519	40.5		4,155,441	40.2		4,357,050	40.8	
CHARTER SCHOOL REIMB.	156,906	45.6		246,915	44.5		0	0.0		0	0.0		0	0.0	
SECTION 1305 & 1306	0	0.0		0	0.0		0	0.0		0	0.0		0	0.0	
HOMEBOUND INSTRUCTION	0	0.0		0	0.0		0	0.0		0	0.0		0	0.0	
VOCATIONAL EDUCATION	0	0.0		0	0.0		0	0.0		0	0.0		0	0.0	
ALTERNATIVE EDUCATION	20,821	100.0		0	0.0		0	0.0		0	0.0		0	0.0	
DRIVER EDUCATION	0	0.0		10,115	100.0		11,400	100.0		0	0.0		0	0.0	
MIGRATORY CHILDREN	0	0.0		0	0.0		0	0.0		0	0.0		0	0.0	
SPECIAL EDUCATION	1,770,582	56.4		1,781,368	57.1		1,781,368	57.1		1,781,400	59.2		1,781,400	57.4	
TRANSPORTATION	928,857	62.8		802,201	50.3		863,736	49.0		948,090	49.8		928,871	53.1	
RENTAL & SINKING FUND	1,016,648	57.9		617,276	42.8		1,110,698	40.5		1,143,463	65.4		1,077,376	65.2	
HEALTH SERVICES	0	0.0		0	0.0		0	0.0		0	0.0		157,116	100.7	
PROPERTY TAX RED. ALLOC.	1,792,689	100.0		1,793,925	100.0		1,794,357	100.0		1,795,989	100.0		1,793,402	100.0	
EXTRA GRANTS	583,066	100.0		546,765	100.0		214,817	100.0		214,817	107.4		214,817	100.0	
SOCIAL SECURITY - STATE'S	913,706	50.1		822,077	42.4		841,158	44.9		834,138	42.6		851,315	41.7	
RETIREMENT - STATE'S SHARE	141,827	12.2		155,185	10.8		222,469	10.4		91,480	2.9		464,376	10.1	
TOTAL STATE	11,521,273	52.9		10,741,337	49.1		11,040,522	45.4		10,964,818	45.0		11,625,723	44.6	
FEDERAL REVENUE	315,563	14.3		708,229	22.9		273,231	28.1		408,748	37.8		241,331	18.3	
OTHER FINANCING SOURCES	272	100.4		9,402	30.3		2,706	100.0		106,000	5047.6		0	0.0	
TOTAL REVENUE	88,791,072	82.4		91,379,691	81.4		93,091,044	81.6		95,593,501	83.1		95,809,719	81.0	

# Fund Accounting Check Summary

ATHLETIC FUND - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 02/11/2014 and 02/24/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00003437	BILL BENZ	EYER BB VS RAUB.	JVBB VS CCHS.	118.00
00003438	BOB BANZHOFF	VGB VS LIBERTY.	LMMS BBB VS EYER.	134.00
00003439	BRIAN GOLAS	JRHI BB VS CCHS.		55.00
00003440	BRIAN ONUSHCO	EYER GBB VS LMMS.		62.00
00003441	COLLEEN BAKER	LMMS GBB VS TREXLER.		62.00
00003442	CONNIE CHECK	SWIM VS NPENN.		64.00
00003443	ELAINE GALLAGHER	LMMS BB VS NORTHEAST.		62.00
00003444	FRANK D'ANGELO	VBB VS CCHS.		72.00
00003445	GEORGE OSLEY	JRHI GBB VS DIERUFF.	JRHI BBB VS DIERUFF.	110.00
00003446	GREG TASILLO	LMMS BBB VS EYER.		62.00
00003447	JAMES LACEY	JV/JRHI GBB VS LIBERTY.		92.00
00003448	JOHN BACHERT	EYER BBB VS EASTON.		62.00
00003449	JOHN MARVIN	VBB VS CCHS.		72.00
00003450	JOHN SOKOL	JRHI GBB VS DIERUFF.	JRHI BBB VS DIERUFF.	110.00
00003451	JOHN VERNON	SWIM VS NPENN.		64.00
00003452	KARL MUELLER	JV/JRHI GBB VS LIBERTY.		92.00
00003453	KEITH BESZ	LMMS GBB VS TREXLER.	LMMS BBB VS NORTHEAST.	124.00
00003454	KENNETH MARTIN	SWIM VS NPENN.		64.00
00003455	KRIS CHECK	EYER GBB VS LMMS.		62.00
00003456	KURT SHOWALTER	JV BBB VS CCHS.		56.00
00003457	MARLENE BAER	SWIM VS NPENN.		64.00
00003458	MIKE SNYDER	EYER BBB VS EASTON.		62.00
00003459	MIKE STEINER	VGB VS LIBERTY.		72.00
00003460	RON KAVE	EYER BB VS RAUB.		62.00
00003461	STEVE SCHMIDT	JRHI BB VS CCHS.		55.00
*3311VOID	JEFF ZOLTACK	CHECK 3311:LOST IN MAIL.		-72.00

## 10-GENERAL FUND

1,842.00

Grand Total Manual Checks :

-72.00

Grand Total Regular Checks :

1,914.00

Grand Total Direct Deposits:

0.00

Grand Total Credit Card Payments:

0.00

Grand Total All Checks :

1,842.00

\* Denotes Non-Negotiable Transaction

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# Fund Accounting Check Summary

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Note: Output selection limited to transactions dated between 02/11/2014 and 02/24/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022647	A-B-E LABORATORY	REPAIRS.....		100.00
00022648	ADVANCED DISPOSAL SERVICES	DISPOSAL SERVICES.....		6,795.25
00022649	AMAZON	SUPPLIES.....		161.26
00022650	AMERICAN PHOTO MAGAZINE	BOOKS.....		10.00
00022651	GAYLE D AQUINO M.ED	OTHER PROFESSIONAL SERVICES.....		4,152.50
00022652	ARBOR SCIENTIFIC	SUPPLIES.....		39.10
00022653	ARTS ACADEMY CHARTER SCHOOL	TUITION TO PA CHARTER SCHOOLS.....		45,001.48
00022654	A TOTAL APPROACH	OTHER PROFESSIONAL SERVICES.....		1,660.00
00022655	AUTOZONE	SUPPLIES.....		5.69
00022656	BAKER & TAYLOR	BOOKS.....		246.01
00022657	HOPE BAKER	SUPPLIES.....		14.71
00022658	OWEN M BASTIAN INC	SUPPLIES.....		1,730.90
00022659	BAYADA HOME HEALTH CARE INC	OTHER PROFESSIONAL SERVICES.....		175.00
00022660	JULIE BENCO	SUPPLIES.....		22.00
00022661	BESTBLANKS	NON-CAPITAL EQUIP/ORIGINAL.....		1,745.00
00022662	BLICK ART MATERIALS	SUPPLIES.....		120.28
00022663	BLUE CHIP SOUND	NON-CAPITAL EQUIP/REPLACEMENT.....		9,464.55
00022664	AMBER BLUNT	SUPPLIES.....		12.88
00022665	BUILDERS DOOR & HARDWARE, INC	SUPPLIES.....		98.00
00022666	CAMPBILL SPECIAL SCHOOLS INC	TUITION TO APS.....		7,706.35
00022667	CARBON LEHIGH IU 21	PROFESSIONAL EDUCATIONAL SERVICES		1,268,226.25
00022668	CAROLINA BIOLOGICAL SUPPLY COM	SUPPLIES.....		428.56
00022669	CENTER FOR EDUCATION & EMPLOY	BOOKS.....		134.95
00022670	CENTRAL POLY CORP	SUPPLIES.....		3,615.60
00022671	CHAMPION'S CHOICE INC	SUPPLIES.....		599.00
00022672	CHARACTER DEVELOPMENT GROUP	SUPPLIES.....		320.15
00022673	PETER CHROMIAK	GASOLINE.....		11.80
00022674	DAVID'S ELECTRIC	REPAIRS.....		130.00
00022675	DEER PARK	SUPPLIES.....		619.68
00022676	DRIES DO IT CENTER	SUPPLIES.....		246.99
00022677	EAST PENN MANUFACTURING CO INC	SUPPLIES.....		856.59
00022678	ELLISON EDUCATIONAL EQUIPMENT INC	SUPPLIES.....		2,122.05
00022679	EMMAUS POLICE DEPT	SECURITY/SAFETY.....		1,314.00

\* Denotes Non-Negotiable Transaction

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FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

Note: Output selection limited to transactions dated between 02/11/2014 and 02/24/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022680	EPLUS TECHNOLOGY, INC	TECHNOLOGY INFRASTRUCTURE.....	NON-CAPITAL END USER EQUIP/ORIGINA	5,020.58
00022681	EPSD CAFETERIA FUND	STATE REIMB.....		10,380.92
00022682	EPSD - STUDENT SERVICES OFFICE	FOOD.....		28.00
00022683	THE EXPRESS-TIMES	ADVERTISING.....		75.20
00022684	EXPRESS BUSINESS CENTER	PRINTING & BINDING.....		918.15
00022685	FABTECH WELDING & REPAIR CORP	REPAIRS.....		727.00
00022686	FASTENAL COMPANY	SUPPLIES.....		374.00
00022687	FEDEX	COMMUNICATIONS.....		72.35
00022688	REBECCA FEDIO	OTHER PROFESSIONAL SERVICES.....		66.00
00022689	FERGUSON ENTERPRISES INC	SUPPLIES.....		20.18
00022690	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		989,557.65
00022691	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		2,899.06
00022692	FOLLETT EDUCATIONAL SERVICES,	BOOKS.....	BOOKS AND PERIODICALS.....	4,719.20
00022693	FOLLETT LIBRARY RESOURCES	BOOKS.....		894.47
00022694	FOUR WINDS CONCRETE INC	SUPPLIES.....		320.00
00022695	FRONTIER	TRANSPORT/TELECOMMUNICATIONS.....		3,203.44
00022696	DENNIS W GOULDY	NON-CAPITAL END USER EQUIP/REPLACE		358.52
00022697	GOVCONNECTION INC	SUPPLIES.....		465.98
00022698	GRAHAM SECURITY POLICE INC	SECURITY/SAFETY.....		5,200.00
00022699	COURTNEY GREEN	SUPPLIES.....		20.70
00022700	GRP & ASSOCIATES	DISPOSAL SERVICES.....		427.80
00022701	HAAN CRAFTS	SUPPLIES.....		2,830.85
00022702	HARBOR SALES CO INC	SUPPLIES.....		120.28
00022703	HARCOURT OUTLINES INC	SUPPLIES.....		761.20
00022704	HARNED DURHAM OIL COMPANY	GASOLINE.....		3,573.51
00022705	HERITAGE GUILD	SUPPLIES.....		2,723.00
00022706	DONNA HERTZOG	EYE CARE.....		75.00
00022707	HM CASUALTY INSURANCE COMPANY	WORKERS' COMPENSATION.....		42,580.00
00022708	H. T. LYONS CONTRACTORS & ENG	REPAIRS.....		22,429.00
00022709	HUMMINGBIRD NETWORKS	SUPPLIES.....		581.00
00022710	JOHNSON CONTROLS, INC.	REPAIRS.....		2,563.83
00022711	CORINNE JUSTUS	SUPPLIES.....		43.46
00022712	JW PEPPER & SON INC	SUPPLIES.....		30.79

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# Fund Accounting Check Summary

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Note: Output selection limited to transactions dated between 02/11/2014 and 02/24/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022713	JENNIFER KERN	OTHER PROFESSIONAL SERVICES.....		500.00
00022714	KEYSTONE COLLECTIONS GROUP	REFUND OF EIT.....		1,908.98
00022715	KEYSTONE FIRE PROTECTION CO	REPAIRS / MAINTENANCE SERVICES....		2,859.56
00022716	KENNA KITA	SUPPLIES.....		22.00
00022717	KURTZ BROS	SUPPLIES.....		50.00
00022718	LAKESHORE LEARNING MATERIALS	BOOKS.....		1,138.50
00022719	NAPA AUTO PARTS	SUPPLIES.....		47.05
00022720	LEHIGH CAREER & TECHNICAL INST	TUITION TO AREA VOCATIONAL /TECHNI		123,138.29
00022721	LEHIGH LEARNING ACADEMY	TUITION TO PRRI IN-STATE AND DETEN		8,840.00
00022722	LEHIGH VALLEY ACADEMY	TUITION TO PA CHARTER SCHOOL.....		4,611.74
00022723	LEVY SCHOOL BUS CO	CONTRACTED CARRIERS.....		922.25
00022724	LINCOLN LIBRARY PRESS INC	TECH SUPPLIES/FEES.....		198.00
00022725	LOWER MACUNGIE	WATER/SEWAGE.....		8,511.79
00022726	TOWNSHIP-SEWER			
00022726	MADISON MACIK	SUPPLIES.....		22.00
00022727	MARIE H KATZENBACH SCHOOL	PES- OTHER EDUCATIONAL AGENCIES...		12,676.10
00022728	MEIER SUPPLY INC	SUPPLIES.....		1,069.99
00022729	THE MORNING CALL, INC	ADVERTISING.....		109.56
00022730	MULTI HEALTH SYSTEMS	SUPPLIES.....		995.10
00022731	NAZARETH MUSIC CENTER LTD	REPAIRS & MAINTENANCE SERVICES....		77.00
00022732	NCS PEARSON INC	SUPPLIES.....		1,409.10
00022733	LAUREN NEWHARD	SUPPLIES.....		13.60
00022734	NEXTEL COMMUNICATIONS	TRANSPORT/TELECOMMUNICATIONS.....		591.36
00022735	NORTHEAST CHEMICAL AND SUPPLY	SUPPLIES.....		1,573.81
00022736	NORTHEAST JANITORIAL SUPPLY LLC	SUPPLIES.....		55.00
00022737	ORIENTAL TRADING CO., INC.	SUPPLIES.....		1,391.23
00022738	PENNSYLVANIA SCHOOL FOR DEAF	TUITION TO APPROVED PRIVATE SCHOOL		2,880.00
00022739	PHILIP ROSENAU CO INC	SUPPLIES.....		214.04
00022740	PITNEY BOWES RESERVE ACCOUNT	COMMUNICATIONS.....		3,453.51
00022741	NICOLE POPOLE	SUPPLIES.....		12.57
00022742	POSTMASTER -EMMAUS	COMMUNICATIONS.....		49.00
00022743	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		16,440.73
00022744	PRAXAIR DISTRIBUTION - 971	SUPPLIES.....		505.58
00022745	PROQUEST LLC	TECH SUPPLIES/FEES.....		9,565.00
00022746	PRUFROCK PRESS INC	SUPPLIES.....		385.00

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Note: Output selection limited to transactions dated between 02/11/2014 and 02/24/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022747	RADIO MAINTENANCE INC	REPAIRS.....		141.88
00022748	REALLY GOOD STUFF INC	SUPPLIES.....		33.38
00022749	REDNER'S MARKETS	SUPPLIES.....		301.08
00022750	REIMER BROS INC	OIL.....	HEATING OIL.....	34,413.92
00022751	RESTORATIVE PRACTICES	OTHER PROFESSIONAL SERVICES.....		175.00
00022752	ROCHESTER 100 INC	SUPPLIES.....		517.50
00022753	SALEM PRESS	BOOKS.....		153.00
00022754	MINA SAMPSON	SUPPLIES.....		12.48
00022755	SCHOLASTIC MAGAZINES	BOOKS.....		220.00
00022756	SCHOOL HEALTH CORPORATION	SUPPLIES.....		411.57
00022757	SCHOOL OUTFITTERS	SUPPLIES.....		299.03
00022758	SCHOOL CLAIMS ASSURANT	LIFE INSURANCE.....	INCOME PROTECTION INSURANCE.....	8,061.79
00022759	SCHOOL SPECIALTY	SUPPLIES.....		859.38
00022760	SCIENTIFIC AMERICAN	BOOKS.....		34.97
00022761	SCOTT CARS, INC	RENTAL OF VEHICLES.....		360.00
00022762	SERVICE ELECTRIC CABLE TV INC	TRANSPORT/TELECOMMUNICATIONS.....		1,235.00
00022763	SEVEN GENERATIONS	TUITION TO PA CHARTER SCHOOL.....		139,742.05
00022764	SHARP SIGNS & GRAPHICS	SUPPLIES.....		78.00
00022765	SHIFFLER EQUIPMENT SALES, INC	SUPPLIES.....		23.40
00022766	SHI INTERNATIONAL CORP	NON-CAPITAL END USER EQUIP/ORIGINA		19,656.00
00022767	MICHAEL R. SKRIP	SNOW PLOWING SERVICES.....		1,755.00
00022768	SPIN INC	TUITION TO NON PUBLIC SCHOOLS.....		5,335.68
00022769	STOTZ-FATZINGER OFFICE SUPPLY	SUPPLIES.....		597.62
00022770	STRATIX SYSTEMS, INC	SUPPLIES.....		275.00
00022771	TREMCO-WEATHERPROOFING TECH IN	REPAIRS.....		5,655.00
00022772	TSA CONSULTING GROUP INC	OTHER PROFESSIONAL SERVICES.....		410.00
00022773	UGI UTILITIES, INC	NATURAL GAS.....		4,164.54
00022774	ULTIMATE OFFICE INC	SUPPLIES.....		87.81
00022775	UPPER MILFORD TOWNSHIP	SUPPLIES.....		81.87
00022776	ROBIN & JEFFREY URENKO	CONTRACTED CARRIERS.....		242.95
00022777	VALLEY LITHO SUPPLY CO	SUPPLIES.....		952.88
00022778	VANDERBILT UNIVERSITY	BOOKS.....		655.00
00022779	PAT VASSILAROS	TRANSPORT/TELECOMMUNICATIONS.....		59.95
00022780	VERIZON WIRELESS	TRANSPORT/TELECOMMUNICATIONS.....		3,159.58

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Note: Output selection limited to transactions dated between 02/11/2014 and 02/24/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022781	VWR RECEIVABLES FUNDING LLC	SUPPLIES.....		129.87
00022782	WAITZ CORPORATION	SUPPLIES.....		454.24
00022783	WARD'S SCIENCE	SUPPLIES.....		104.99
00022784	SHAELYN WEIDA	SUPPLIES.....		22.00
00022785	WEIS MARKETS INC	SUPPLIES.....		518.93
00022786	STEPHEN J WIMBLE	SUPPLIES.....		22.00
00022787	WORTH, MAGEE & FISHER, P.C.	OTHER PROFESSIONAL SERVICES.....		3,906.86
00022788	XEROX CORPORATION	REPAIRS.....	OTHER PURCHASED PROF/TECH SERVICES	36,640.35
00022789	YEAGER SUPPLY INC.	SUPPLIES.....		430.19
00022790	YOUTHLIGHT INC	SUPPLIES.....		320.92
00022791	LEHIGH VALLEY ACADEMY	TUITION TO PENNSYLVANIA CHARTER SC		4,611.74
00022792	LEVY SCHOOL BUS CO	CONTRACTED CARRIERS.....		922.25
00022793	LINCOLN LIBRARY PRESS INC	SUPPLIES & FEES - TECHNOLOGY RELAT		198.00
00022794	LOWER MACUNGIE	WATER / SEWAGE.....		8,511.79
	TOWNSHIP-SEWER			
00022795	MADISON MACIK	SUPPLIES.....		22.00
00022796	MARIE H KATZENBACH SCHOOL	PROF EDUC SVCS - OTHER EDUCATIONAL		12,676.10
00022797	MEIER SUPPLY INC	SUPPLIES.....		1,069.99
00022798	THE MORNING CALL, INC	ADVERTISING.....		109.56
00022799	MULTI HEALTH SYSTEMS	SUPPLIES.....		995.10
00022800	NAZARETH MUSIC CENTER LTD	REPAIRS / MAINTENANCE SERVICES....		77.00
00022801	NCS PEARSON INC	SUPPLIES.....		1,409.10
00022802	LAUREN NEWHARD	SUPPLIES.....		13.60
00022803	NEXTEL COMMUNICATIONS	TRANSPORT / TELECOMMUNICATION SERV		591.36
00022804	NORTHEAST CHEMICAL AND SUPPLY	SUPPLIES.....		1,573.81
00022805	NORTHEAST JANITORIAL SUPPLY LLC	SUPPLIES.....		55.00
00022806	ORIENTAL TRADING CO., INC.	SUPPLIES.....		1,391.23
00022807	PENNSYLVANIA SCHOOL FOR DEAF	TUITION TO APS & PA CHARTER SCHOL		2,880.00
00022808	PHILIP ROSENAU CO INC	SUPPLIES.....		214.04
00022809	PITNEY BOWES RESERVE ACCOUNT	COMMUNICATIONS.....		3,453.51
00022810	NICOLE POPOLE	SUPPLIES.....		12.57
00022811	POSTMASTER -EMMAUS	COMMUNICATIONS.....		49.00
00022812	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		16,440.73
00022813	PRAXAIR DISTRIBUTION - 971	SUPPLIES.....		505.58
00022814	PROQUEST LLC	SUPPLIES & FEES - TECHNOLOGY RELAT		9,565.00
00022815	PRUFROCK PRESS INC	SUPPLIES.....		385.00

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Note: Output selection limited to transactions dated between 02/11/2014 and 02/24/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*22722-VD	LEHIGH VALLEY ACADEMY	VOID CHECK 22722, PRINTER	JAM.....	-4,611.74
*22723-VD	LEVY SCHOOL BUS CO	VOID CHECK 22723, PRINTER	JAM.....	-922.25
*22724-VD	LINCOLN LIBRARY PRESS INC	VOID CHECK 22724, PRINTER	JAM.....	-198.00
*22725-VD	LOWER MACUNGIE TOWNSHIP-SEWER	VOID CHECK 22725, PRINTER	JAM.....	-8,511.79
*22726-VD	MADISON MACIK	VOID CHECK 22726, PRINTER	JAM.....	-22.00
*22727-VD	MARIE H KATZENBACH SCHOOL	VOID CHECK 22727, PRINTER	JAM.....	-12,676.10
*22728-VD	MEIER SUPPLY INC	VOID CHECK 22728, PRINTER	JAM.....	-1,069.99
*22729-VD	THE MORNING CALL	VOID CHECK 22729, PRINTER	JAM.....	-109.56
*22730-VD	MULTI HEALTH SYSTEMS	VOID CHECK 22730, PRINTER	JAM.....	-995.10
*22731-VD	NAZARETH MUSIC CENTER LTD	VOID CHECK 22731, PRINTER	JAM.....	-77.00
*22732-VD	NCS PEARSON INC	VOID CHECK 22732, PRINTER	JAM.....	-1,409.10
*22733-VD	LAUREN NEWHARD	VOID CHECK 22733, PRINTER	JAM.....	-13.60
*22734-VD	NEXTEL COMMUNICATIONS	VOID CHECK 22734, PRINTER	JAM.....	-591.36
*22735-VD	NORTHEAST CHEMICAL AND SUPPLY	VOID CHECK 22735, PRINTER	JAM.....	-1,573.81
*22736-VD	NORTHEAST JANITORIAL SUPPLY LLC	VOID CHECK 22736, PRINTER	JAM.....	-55.00
*22737-VD	ORIENTAL TRADING CO., INC.	VOID CHECK 22737, PRINTER	JAM.....	-1,391.23
*22738-VD	PENNSYLVANIA SCHOOL FOR DEAF	VOID CHECK 22738, PRINTER	JAM.....	-2,880.00
*22739-VD	PHILIP ROSENAU CO INC	VOID CHECK 22739, PRINTER	JAM.....	-214.04
*22740-VD	PITNEY BOWES RESERVE ACCOUNT	VOID CHECK 22740, PRINTER	JAM.....	-3,453.51
*22741-VD	NICOLE POPOLE	VOID CHECK 22741, PRINTER	JAM.....	-12.57
*22742-VD	POSTMASTER -EMMAUS	VOID CHECK 22742, PRINTER	JAM.....	-49.00
*22743-VD	PPL ELECTRIC UTILITIES CORP	VOID CHECK 22743, PRINTER	JAM.....	-16,440.73
*22744-VD	PRAXAIR DISTRIBUTION - 971	VOID CHECK 22744, PRINTER	JAM.....	-505.58
*22745-VD	PROQUEST LLC	VOID CHECK 22745, PRINTER	JAM.....	-9,565.00
*22746-VD	PROFROCK PRESS INC	VOID CHECK 22746, PRINTER	JAM.....	-385.00
*D0000871	KIMBERLY ADAMS	EYE CARE.....	.....	75.00 d
*D0000872	NICOLE BLOISE	MEDICAL REIMBURSEMENT.....	.....	65.00 d
*D0000873	JOHN R CARI JR	EYE CARE.....	.....	75.00 d
*D0000874	JENNIFER CORONA	SUPPLIES.....	.....	21.26 d
*D0000875	RITA CORTEZ	SUPPLIES.....	.....	366.90 d
*D0000876	RANDY CUTHBERT	CONFERENCE ADVANCE.....	.....	100.00 d
*D0000877	ANDREA EDMONDS	MEDICAL REIMBURSEMENT.....	.....	716.31 d
*D0000878	EMMAUS HIGH SCHOOL	STUDENT FEES.....	.....	5,725.00 d
*D0000879	BETH FAIR	MILEAGE.....	.....	58.88 d
*D0000880	JUSTINE FRANTZEN	MILEAGE.....	.....	10.08 d
		CONFERENCE ADVANCE.....	.....	
		TRAVEL.....	.....	

\* Denotes Non-Negotiable Transaction

P - Prenote

# - Payables within Check

C - Credit Card Payment

02/20/2014 11:19:25 AM

EAST PENN SCHOOL DISTRICT

Page 6



# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 02/11/2014 and 02/24/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0000881	MEREDITH FRANTZ	MILEAGE.....		129.20 d
*D0000882	MATTHEW GALE	MEDICAL REIMBURSEMENT.....		156.67 d
*D0000883	ERIN GEIGER	SUPPLIES.....		16.38 d
*D0000884	RYAN C HARRINGTON	GASOLINE.....		25.00 d
*D0000885	LESLIE HEFFRON	MILEAGE.....		18.09 d
*D0000886	JANELLE L. HESS	EYE CARE.....		75.00 d
*D0000887	JOAN JOHNSTON	MILEAGE.....		109.20 d
*D0000888	RONALD KEMP	EYE CARE.....		35.00 d
*D0000889	JAYME H KERR	MILEAGE.....		40.83 d
*D0000890	HEATHER MARSTELLER	EYE CARE.....		75.00 d
*D0000891	KARLA MATAMOROS	MILEAGE.....		49.73 d
*D0000892	DEBORAH MATHIEU	MILEAGE.....		8.62 d
*D0000893	JENNIFER MAURER	SUPPLIES.....		36.25 d
*D0000894	LAURA MCNICHOLAS	GASOLINE.....		123.29 d
*D0000895	THOMAS P MIRABELLA	MILEAGE.....		92.85 d
*D0000896	ANTHONY N. MOYER	CONFERENCE EXPENSE.....		1,212.18 d
*D0000897	ERIN MURPHY	MILEAGE.....		93.24 d
*D0000898	TIMOTHY M O'CONNOR	CONFERENCE EXPENSE.....		20.00 d
*D0000899	REGINA OSTER	STUDENT FEES.....	SUPPLIES.....	479.62 d
*D0000900	LINDA PEKARIK	MILEAGE.....		113.74 d
*D0000901	JUSTIN PHILLIPS	MILEAGE.....		14.12 d
*D0000902	WILLIAM SCOTT RAMSON	SUPPLIES.....		474.89 d
*D0000903	MICHELE READINGER	MILEAGE.....		77.35 d
*D0000904	PAUL REILLY	MILEAGE.....		11.48 d
*D0000905	CLAUDIA RISI	MILEAGE.....		29.24 d
*D0000906	LORI A ROSE	MILEAGE.....		9.41 d
*D0000907	DEREK SANTIAGO	MILEAGE.....		123.74 d
*D0000908	MELISSA A SAYLOR	EYE CARE.....		75.00 d
*D0000909	LORI SHEIPE-MILLER	EYE CARE.....		50.00 d
*D0000910	DEBORAH A SIEGFRIED	MILEAGE.....		62.58 d
*D0000911	BRIAN SIGAFOOS	MILEAGE.....		152.90 d
*D0000912	NANCY SMARTSCHAN	SUPPLIES.....		252.12 d
*D0000913	NICOLE STANCHOCK	SUPPLIES.....		20.50 d
*D0000914	SANDRA TEPLITZ	MILEAGE.....		27.80 d
*D0000915	DEIRDRE THORP	SUPPLIES.....		14.60 d
*D0000916	DENISE M. TORMA	MEALS/REFRESHMENTS.....		124.89 d
*D0000917	CHERYL TRUJILLO	DUES.....		250.00 d
*D0000918	JESSICA WIENER	CONFERENCE ADVANCE.....		787.50 d
*D0000919	JOSHUA A WILLIAMS	MILEAGE.....		433.82 d

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

02/20/2014 11:19:25 AM

EAST PENN SCHOOL DISTRICT

Page 7

# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - FROM 07/01/2013 TO 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 02/11/2014 and 02/24/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0000920	HEATHER WILSON	DUES.....		250.00 d
*D0000921	STEVE YODER	EYE CARE.....		75.00 d
*D0000922	ASHLEY ZIEGLER	MILEAGE.....		22.85 d
*P/R 2/20	EAST PENN SCHOOL DISTRICT	PAYROLL.....	SOCIAL SECURITY.....	2,341,676.99
		10-GENERAL FUND	5,296,037.90	
		Grand Total Manual Checks :	2,273,943.93	
		Grand Total Regular Checks :	3,008,630.86	
		Grand Total Direct Deposits:	13,463.11	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	5,296,037.90	

\* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

# - Payables within Check

02/20/2014 11:19:25 AM

EAST PENN SCHOOL DISTRICT

Page 8

***EAST PENN SCHOOL DISTRICT***  
***BOARD OF SCHOOL DIRECTORS***  
***REGULAR MEETING***

**AGENDA**

**Board Room  
800 Pine Street  
Emmaus, PA 18049**

**March 10, 2014  
7:30 p.m.**

**2014**

**January 13, 27  
February 10, 24  
March 10, 24  
April 28  
May 12  
June 9, 23  
July 14  
August 11, 25  
September 8, 22  
October 13, 27  
November 10  
December 2 (Reorganization), 8**

**Vision Statement:** The East Penn School District will empower students to maximize their individual potential and become lifelong learners and contributors to a global society.

**Mission Statement:** The East Penn School District will provide a learning environment in which students become problem solvers, collaborators and critical thinkers.

EAST PENN INFORMATION LINE: (610-966-8480)  
EAST PENN ANONYMOUS STUDENT TIP LINE (610) 966-8400  
EAST PENN WEB PAGE: [www.eastpennsd.org](http://www.eastpennsd.org)

Order of Business

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

RESOLVED, That the East Penn Board of School Directors approve the minutes for the February 24, 2014 meeting.

4. Review Transportation RFP's – Mr. Lynn Glancy, Director of Operations
5. Report of the Superintendent of Schools – Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirements/Resignations

-Martha Teed, Family Consumer Science Teacher, at LMMS, effective June 17, 2014  
(Exhibit 1)

-Melissa King, Staff Assistant at Emmaus HS, effective March 11, 2014 (Exhibit 2)

-Phyllis Hersh, Food Service Coordinator at Emmaus HS, effective July 1, 2014  
(Exhibit 3)

Requests for General Leaves of Absence – Board Policy 539

<u>Employee</u>	<u>Effective</u>
Pam McCarthy, Staff Assist., Willow Lane	3/3/14-3/2/15
Ardith Yorgey, Instruct. Assist., Jefferson	2/23/14-2/22/15

Income Protection Leave

Sharon Shankweiler                      Effective: March 25, 2014  
Grade 6 Teacher, LMMS

Leave as Per Collective Bargaining Agreement

Kristin Bruckner                      Grade 1, Macungie School      Extension to June 30, 2014

Instructional Assistant Appointments

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Meghan Rau 1167 Wabasso Avenue Danielsville 18038	Instruct. Assist., Alburtis School New Position	\$13.97/hr., up to 29 hrs./wk.
Alana Lynch	Instruct. Assist., Alburtis School	\$13.97/hr.,

4881 S. Hedgerow Drive  
Allentown 18103

New Position

25 hrs./wk.

Effective: March 11, 2014

Additions to the 2013-14 List of Per Diem Substitutes

Monica Henrich, Food Service

Change in Assignments

Employee	From	To
Cindy Bogert	Lincoln IA/SA, 29 hrs./wk.	Lincoln IA, 29hr./wk.
Douglas Young	EHS Staff Assist. 20 hrs./wk.	Wescosville IA 29 hrs./wk.

Custodians – Effective March 10, 2014

Scott Schoenly	2 <sup>nd</sup> Shift Cust., Shoemaker	LMMS Maintenance B 12-8:30
Charles Zellner	LMMS Day Café	Shoemaker, 2 <sup>nd</sup> Shift
Andrew Marsteller	LMMS 2 <sup>nd</sup> Shift	Shoemaker, 2 <sup>nd</sup> Shift
Danny Bachert	Maintenance B, 12-8:30 p.m.	LMMS Day Café
	LMMS	
Richard Bernecker	EHS 2 <sup>nd</sup> Shift, Tues-Sat.	EHS 2 <sup>nd</sup> Shift

Co-Curricular Advisors

See Exhibit 4

Educational Conferences – Exhibit 5

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 5.

3. 2014-15 East Penn School District Calendar – Exhibit 6

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

RESOLVED, That the East Penn Board of School Directors approve the 2014-15 East Penn School District Calendar.

4. Approval of Contract with the Northeastern Educational Intermediate Unit (Exhibit 7)

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

RESOLVED, That the East Penn Board of School Directors approve the attached contract with NEIU, 1200 Line Street, Archibald, PA for provision of special education programs and services as specified therein are hereby approved for the 2014-15 school year and thereafter until expiration in accordance with the terms thereof.

5. Gift in Accordance with Board Policy 702 – Exhibit 8

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

RESOLVED, That the East Penn Board of School Directors accept the attached list of equipment and accessories for media equipment from Mr. Scott Stoneback, The Media People, Inc., in accordance with Board Policy 702, Gifts, Grants, Funds.

6. Other Educational Entities

-Carbon Lehigh Intermediate Unit – F. Fuller

1. 2014-15 General Operating Budget

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

RESOLVED, That the East Penn Board of School Directors approve the 2014-15 General Operating Budget for the fiscal year July 1, 2014 to June 30, 2015.

-Lehigh Career & Technical Institute – R. Heid, A. Earnshaw, F. Fuller, S. Rhodes

1. 2014-15 General Fund Budget & Academic Center Budget

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

RESOLVED, That the East Penn Board of School Directors hereby authorize the expenditures of the Lehigh Career & Technical Institute for the General Fund Budget in the amount of \$24,298,100 and for the Academic Center Budget in the amount of \$1,454,800 for the period of July 1, 2014 through June 30, 2015.

-Lehigh Carbon Community College

1. Nomination of Candidate At-Large Seat on the Board of Trustees

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

RESOLVED, That the East Penn Board of School Directors nominate Terry Richwine, 1463 Country Club Road, Wescosville as a candidate for an At-Large Seat on the Board of Trustees of Lehigh Carbon Community College from July 1, 2014 to June 30, 2020.

7. Legislative – C. Ballard

1. Resolution for New Funding Formula for Basic Education – PSBA

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

WHEREAS, Pennsylvania's more than 1.8 million public school students deserve the highest quality education; and,

WHEREAS, the state's contribution in funding public education as a percentage of basic instructional expenses has declined from over 50% during the mid 1970's, to less than 35% today; and, on average, other states contribute 44% of total education funding; and Pennsylvania ranks 47<sup>th</sup> among the 50 states in the amount of state subsidies allocated to support elementary and secondary education, and ranks 8<sup>th</sup> in reliance on local taxes; and,

WHEREAS, as the state's share of K-12 education funding decreases while the number of state and federal mandates for public schools steadily increases each year, additional burden is placed on local taxpayers to make up the difference to ensure that our students' education is not jeopardized; and,

WHEREAS, in recent years, basic education funding has been distributed without the benefit of a funding formula, with the lack of a reliable, fair and transparent funding formula resulting in great disparities in how state education funds are distributed to school districts; and,

WHEREAS, these inequities effectively harm the ability of school districts to adequately and fairly provide the resources for the different needs of their students, especially those in poverty, those with disabilities, English language learners and other students; and,

WHEREAS, the East Penn School District supports the development of a system of public school financing that addresses the needs of school districts and students, and establishes a school funding formula that is equitable, adequate, comprehensive and consistent.

NOW, THEREFORE, BE IT RESOLVED that the East Penn School District urges the General Assembly to reinvest its interest in the support of public schools by taking legislative action to establish a formula that is predictable and addresses adequacy and equity for all school districts; and

BE IT FURTHER RESOLVED that the East Penn School District will encourage others, including parents, students and district taxpayers, to contact the Pennsylvania General Assembly to convey the importance of establishing a fair and equitable public school funding formula; and

BE IT FURTHER RESOLVED that a copy of this resolution be submitted to the elected senators and representatives of the East Penn School District in the General Assembly, and to the Governor of Pennsylvania.

2. Paycheck Protection Resolution – Submitted by Lynn Donches

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

WHEREAS, public sector employee unions engage in and spend money on political and partisan activity, including direct campaign contributions to candidates for local, state and national office, get out the vote efforts, issue advocacy, contributions to third-party political and partisan organizations, endorsements of candidates, as well as fundraising for campaign contributions to union political action committees (PAC), and,

WHEREAS, public sector employee unions—and only public sector employee unions—are permitted to collectively bargain to use taxpayer-funded payroll services to automatically deduct union fees, dues and campaign contributions from employees' paychecks, and,

WHEREAS, taxpayer resources are spent when union fees, dues and campaign contributions are automatically withheld from employees' paychecks, bundled together, and remitted to public sector employee unions, and,

WHEREAS, the automatic deduction of union dues violates the accountability between an organization and its members by eliminating the ability of members to withhold dues, and,

WHEREAS, it is not an undue burden on public sector employee unions to collect their own union fees, dues and campaign contributions directly from members without taxpayer subsidies, and,

WHEREAS, this Board of Directors believes it is a conflict of interest for school board members to permit the use public resources to collect any monies that are used for political or partisan purposes, and,

WHEREAS, eliminating the use of public resources for political and partisan purposes, without exception, promotes a consistent position of government neutrality by giving favor for no one, and,

WHEREAS, ending the taxpayer-funded collection, bundling and remittance of union fees, dues and campaign contributions will not otherwise alter or hinder the relationship between public employees and their unions or the abilities and rights of unions to participate in political and partisan activities, and,

WHEREAS, House Bill 1507 and Senate Bill 1034 support Public Workers Paycheck Protection,

NOW THEREFORE, BE IT RESOLVED AND IT IS HEREBY RESOLVED, the Board of Directors of the East Penn School District in Emmaus, Pennsylvania encourages the Governor and General Assembly of the Commonwealth of Pennsylvania to support House Bill 1507 and SB 1034 or any other legislation to prohibit the collection of public sector employee union fees, membership dues and campaign contributions by government as a matter for collective bargaining with public sector employee unions.

BE IT FURTHER RESOLVED, that a copy of this resolution be posted on the school district's website and submitted to the elected state senators and representatives of the school district in the General Assembly, to the Governor of Pennsylvania, and to the Pennsylvania School Boards Association.

Duly adopted at a regular meeting of the Board of Directors of the East Penn School District held on this 10th day of March, 2014.

8. Business Operations

1. Bill List Approval

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

RESOLVED, That the East Penn Board of School Directors approve the bill list, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Disbursement of Funds – Exhibit 9

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from the 32-Capital Reserve Funds and the 33-2010 Series A GOB as outlined in Exhibit 9.

3. Facility Rental Request

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

RESOLVED, That the East Penn Board of School Directors grant permission for the Kaplan Test Prep to rent a classroom in Emmaus High School on March 15, 17, 24, 29, 31; April 7, 12, 14, 26, 28, 2014 for SAT preparation classes. This is a Group V organization and will be charged the following rental fee: \$18.00 per hour, rental fee.

9. Announcements

- Monday, March 10 6:30 p.m.-Executive Session  
7:30 p.m.-Board Meeting
- March 19-22 EHS Drama Department – “Beauty and the Beast” – EHS Auditorium  
Tickets are still available for the Wed., March 19, and Thurs., March 20, performances.
- March 24 7:30 p.m.-Board Meeting

10. Adjourn



# **EXHIBITS**

**March 10, 2014**

#1

February 26, 2014

Martha F. Teed  
7678 Aster Circle  
Macungie, PA 18062

To the East Penn Board of School Directors:

I hereby request the Board's approval of my retirement. If approved, I hereby tender my resignation for the purpose of retirement effective the day after the last day of school in June.

It has been a great pleasure to end my teaching career in the East Penn Schools. I enjoyed my years at Emmaus Junior High, Emmaus High School, and Lower Macungie Middle School.

Sincerely,

*Martha F. Teed*

Martha F. Teed

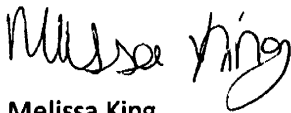
February 28, 2014

Dear Mrs. Keeler:

This letter comes with regret that I must resign from my staff assistant position at Emmaus High School. My last day will be Monday, March 10, 2014. I have had an exceptional experience at East Penn School District. However, I graduated from college in December and have been offered a full-time salaried position utilizing the degree I in which I graduated.

I am concerned with leaving as I truly enjoyed my position and the experiences and friendships I have gained while working here. Once again, thank you for the opportunity and knowledge I have attained during this experience.

Sincerely,

A handwritten signature in black ink that reads "Melissa King". The signature is written in a cursive, flowing style.

Melissa King

#3

February 28, 2014

Dear East Penn School Board,

Please accept this letter as a formal notification of retirement as of July 1<sup>st</sup> 2014.

After 15 years of employment with East Penn Cafeteria Staff, I have come to a major decision of retirement at the end of this school year.

I have met wonderful people and have also worked with many. I am hoping the next phase of my life will also be as memorable.

I appreciate East Penn for giving me the opportunity of working within the district.

Sincerely;

Phyllis A. Herod

Schedule B for March 10, 2014 Board Meeting

School	Name	Position	Contract/Club	Amount	Notes
EHS	Rotherham, Ben	Marine Fitness Club - boys & girls	n/a	volunteer	
EHS	Shubzda, Jennifer	Marine Fitness Club - boys & girls	n/a	volunteer	
EHS	McGaheeran, Brendan	Baseball Volunteer Assistant	n/a	volunteer	
EHS	Scheller, Krystel	Softball Coach Volunteer	n/a	volunteer	
Eyer	Hassler, Nancy	Walking Club - get out and get active	Contract	\$33.56/session	max 8 sessions

# 4

EDUCATIONAL CONFERENCES

MARCH 10, 2014

Educational Conferences:	AP College Board: Grading AP Calculus, Kansas City, MO
Date(s):	June 10-18, 2014
Attending:	Todd Burkhardt, Mathematics Teacher, Emmaus HS
Estimated Cost:	No cost, per diem substitute may be required
Educational Conferences:	Penn State Cooperative Extension: 2014 Winter Turf & Ornamental Turf, Grantville
Date(s):	January 27, 2014
Attending:	Todd Mertz, Custodian, Wescosville School
Estimated Cost:	\$126.00
Educational Conferences:	Caring for the Whole Person; Ethical Policy Practice in the Era of Health Reform, Kutztown University
Date(s):	March 14, 2014
Attending:	Karla Matamoros, Home & School Visitor
Estimated Cost:	\$18.12
Educational Conferences:	Attendance/Child Accounting Professional Association Spring Conference, Hershey
Date(s):	March 20, 2014
Attending:	Michele Readinger, Student Management Information Coordinator
Estimated Cost:	\$101.10
Educational Conferences:	PA Music Educators Association Elementary All-Star Festival, Northampton SD
Date(s):	April 11, 2014
Attending:	Jennifer Sarro, Elementary Band, Lincoln/Wescosville/Willow Lane Ryan Williams, Elementary Orchestra, Shoemaker/Lincoln/Macungie/Wescosville/Willow Lane
Estimated Cost:	No cost, per diem substitutes required
Educational Conferences:	SRA Reading Mastery, Carbon Lehigh Intermediate Unit
Date(s):	May 22, 2014
Attending:	Laura Campbell Oswald, Autistic Support, Wescosville School
Estimated Cost:	No Cost
Educational Conferences:	Harford County (MD) County Orchestra Adjudication Festival, Bel Air, MD
Date(s):	March 12, 2014
Attending:	Ryan Williams, Elementary Orchestra, Shoemaker/Lincoln/Macungie/Wescosville, Willow Lane
Estimated Cost:	No cost, per diem substitute required
Educational Conferences:	STEM Design Challenge, Carbon Lehigh Intermediate Unit
Date(s):	Wescosville School will be presenting a team at the STEM Design Challenge April 11, 2014
Attending:	Robyn Healy, Grade 4 Teacher, Wescosville School
Estimated Cost:	No cost, per diem substitute required

# DRAFT EAST PENN SCHOOL DISTRICT Student/Teacher Calendar - 2014-2015 School Year

**AUGUST**

S	M	T	W	TH	F	S
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**SEPTEMBER**

S	M	T	W	TH	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

14, 15, 18 New Teacher Induction  
19-20 PD Day  
26 First Student Day  
29 No School Students and Teachers, Offices Open

**JANUARY**

S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

1 & 2 School Closed  
19 School Closed  
20 End of 2nd MP (46)

**OCTOBER**

S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1 School Closed  
13 PD Day  
13 No School Students  
31 EHS & Middle 11 AM dismissal  
End of 1st MP (46)

**FEBRUARY**

S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

10-11 Middle PT Conf  
10-11 Middle 11AM dismissal  
12 EHS 11 AM dismissal  
12 Middle 11AM dismissal  
13-16 School Closed

**NOVEMBER**

S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

24-25 Middle PT Conf  
24-28 Middle 11AM dismissal  
27-28 School Closed

**MARCH**

S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

6 PD Day  
6 No School Students  
16-20 Kdg Reg  
30 End of 3rd MP (46)

**DECEMBER**

S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

1 School Closed  
19 EHS & Middle 11 AM dismissal  
24 thru 31 School Closed

**APRIL**

S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

2 thru 6 School Closed  
13-17 PSSA English/LA, Gr. 3-8  
20-24 PSSA Math, Gr. 3-8  
27-30 PSSA Science, Gr. 4 & 8

**MAY**

S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

1 PSSA Science, Gr. 4 & 8  
1 EHS 11 AM dismissal  
1 Middle 11 AM dismissal  
25 School Closed

**JUNE**

S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

7 TENTATIVE Graduation  
8 End of 4th MP (46 days)  
8 Students' Last Day  
9-11 Possible Snow Make-up Days

	Teacher Days	Student Days
August	6	4
September	21	21
October	23	22
November	18	18
December	16	16
January	19	19
February	18	18
March	22	21
April	19	19
May	20	20
June	6	6
	188	184

- NOTES:**
- Student Days - 184  
Teacher Days - 188
  - Tentative Snow Make-Up Dates: 02/13/15, 04/02/15, 04/06/15, 06/09/15, 06/10/15, 06/11/15  
Order of make-up days is at the discretion of the Superintendent.  
All additional days added to end of school year.  
There are TWO snow days in the calendar.

**Color Key**

- PSSA Testing
- Elementary Conferences
- Middle Conferences
- End of Quarter
- Modified School Schedule
- Kindergarten Registration
- School Closed
- School Closed Students and Teachers
- Possible Snow Make-up Day
- Revision

Calendar subject to change

**NORTHEASTERN EDUCATIONAL INTERMEDIATE UNIT  
RESOLUTION**

**WHEREAS**, pursuant to 22 PA Code Section 14, school districts may expend said funds and provide said programs and services either by direct service or through arrangements with other agencies; and,

**WHEREAS**, pursuant to 22 PA Code Section 14, the *East Penn School District* is required to specify which, if any, services will be provided by contract with intermediate units or other agencies; and,

**WHEREAS**, the District has concluded and determined that the programs and services below listed can be more efficiently or economically operated by contracting with the *Northeastern Educational Intermediate Unit (NEIU)* for provision of same;

**BE IT THEREFORE RESOLVED** that the attached contract(s) with *NEIU* for provision of special education programs and services as specified therein are hereby approved for the 2014-2015 school year and thereafter until expiration in accordance with the terms thereof.

**EAST PENN SCHOOL DISTRICT**

By: \_\_\_\_\_  
*Board President*

ATTEST:

\_\_\_\_\_

By: \_\_\_\_\_  
*Board Secretary*

Date: \_\_\_\_\_



## C O N T R A C T

**THIS AGREEMENT** is made this \_\_\_\_ day of \_\_\_\_\_, in the year 2014 between *EAST PENN SCHOOL DISTRICT* of Emmaus, Pennsylvania ("District") and *NORTHEASTERN EDUCATIONAL INTERMEDIATE UNIT* of 1200 Line Street, Archbald, Pennsylvania ("Intermediate Unit"). In consideration of the promises and covenants contained in this Agreement, and intending to be legally bound, the parties agree as follows:

### **Responsibility of the Intermediate Unit**

1. During the 2014/2015 school year, as determined by the school calendar adopted by the Board of Directors of the District, the Intermediate Unit shall provide and operate the Programs and Services enumerated in "Schedule A" attached hereto. For purposes of this Agreement, the phrase "Programs and Services" shall mean the following:
  - a. Professional or paraprofessional staff in such numbers and with such certification, licensure, or training as is required to implement this Agreement in accordance with all applicable provisions of state and federal law in effect throughout the term of this Agreement and any renewal thereof;
  - b. Supervision, administration, classroom management, and evaluation of all Intermediate Unit professional and paraprofessional staff used to implement this Agreement;
  - c. Provision of such supplies, equipment, and material, including furniture and assistive technology, as is necessary to implement this Agreement and for which the Intermediate Unit incurs or has incurred actual costs, including rental costs, provided, however, that supplies, equipment, and materials that are used exclusively by one student and are not essential to the general operation of the Programs and Services shall remain the responsibility of the district in which the student resides;
  - d. Curriculum development and provision of such in-service programs, training, and mentor programs to Intermediate Unit staff as the Intermediate Unit deems necessary to implement this Agreement in accordance with state and federal law and the terms of any applicable labor Agreements to which the Intermediate Unit is party;
  - e. Administrative and clerical support services from departments or programs within the Intermediate Unit other than the special education department, when required in the judgment of the Intermediate Unit for the effective and efficient implementation of

this Agreement, provided, however, that any portion of the unit cost for any Programs and Services attributable to such administrative or clerical support services shall be equal to the applicable indirect cost rate, if any, established by state or federal law in effect during the term of this Agreement or any renewal thereof;

- f. Such classroom space and other facilities as are required to implement this Agreement in accordance with state and federal law in effect during the term of this Agreement or any renewal thereof, to the extent that the Programs and Services are provided or operated in a location that is not owned or leased by the District;
- g. Provision of criminal background information on all individuals for whom such information is required by Section 111 of the Public School Code of 1949, 24 PS §1-111 and by Sections 6354, 6355 and 6356 of the Child Protective Services Act, 23 Pa.C.S. § § 6354, 6355, 6356.

- 2. The Intermediate Unit shall ensure that the Programs and Services provided in accordance with paragraph 1 comply with all requirements of state and federal law in effect throughout the term of the Agreement or any renewal thereof, to the extent that such compliance does not depend on the performance or actions of the District, the Commonwealth or federal governments, or any other individual or entity beyond the control of the Intermediate Unit. When compliance with the requirements of the state or federal law, including the provision of a free appropriate public education ("FAPE"), depends upon the performance, actions, or cooperation of the District, the Intermediate Unit shall make every effort to advise the District accordingly.
- 3. On or before April 1, the Intermediate Unit shall establish and shall notify the District in writing of the unit cost of each program or service enumerated in or added to Schedule A for the following school year. The Intermediate Unit shall base the unit cost for Programs and Services on the actual cost that the Intermediate Unit estimates it will incur to provide the Programs and Services in accordance with paragraph 1 during the following school year. These estimated unit costs shall be incorporated into Schedule A and shall thereby be incorporated into this Agreement. For purposes of this Agreement, the term "unit cost" shall mean one of the following, as the parties agree, for each program or service:
  - a. The average cost for a classroom teacher and assistant (where applicable) multiplied by the number of classes required by the District.
  - b. The actual average daily membership (ADM) cost multiplied by the number of ADMs reported by the Districts.

- c. The total, actual hourly cost incurred by the Intermediate Unit for the year in question for the program or service multiplied by the number of hours of service required by the District.
4. On or before February 15 of the contract year, the Intermediate Unit may increase or decrease the unit cost for each program or service enumerated in Schedule A to reflect those material or significant changes in the actual costs incurred by the Intermediate Unit to date. The Intermediate Unit shall furnish the District with written notification of this adjustment in the form of a modified Schedule A, which shall become part of this Agreement.
5. Intermediate Unit shall charge the District a total equal to the sum of the individual amounts obtained by multiplying the unit cost for each program or service enumerated in Schedule A by the number of units requested by the District. The number of units requested shall be reflected in Schedule A. The Intermediate Unit shall issue to the District billing statements for the following percentages of this total to be paid as follows:

<i>August 15 in each renewal year thereafter</i>	-	<i>20 percent</i>
<i>September 15</i>	-	<i>20 percent</i>
<i>November 15</i>	-	<i>20 percent</i>
<i>January 15</i>	-	<i>15 percent</i>
<i>March 15</i>	-	<i>15 percent</i>
<i>June 1</i>	-	<i>10 percent</i>

The unit cost used by the Intermediate Unit for the purpose of billing shall reflect the most recent adjustment in accordance with paragraph 4.

6. Upon the close of the term of this Agreement or any renewal year, the Intermediate Unit shall calculate the total, actual cost that it incurred in the implementation of this Agreement, excluding those costs for which the Intermediate Unit received state or federal funding. Upon completion of its final audit, the Intermediate Unit shall issue a statement containing the total thus calculated and the total payments received from the District in accordance with this Agreement during the prior school year. If the amount expended is greater than the amounts received from the District, the statement shall include a bill for the difference. If the amount is less than the amounts received from the District, the statement shall so indicate, and the Intermediate Unit shall reimburse the difference to the District or shall credit the difference to amounts due for Programs and Services in the then-current school year.

7. For those Programs and Services provided or operated in school facilities, the Intermediate Unit shall follow the calendar and schedule adopted by the Board of Directors of the district in which the Programs and Services are located.

### **Responsibilities of the District**

8. On or before May 1, the District shall identify those Programs and Services that the Intermediate Unit will operate in accordance with this Agreement or any renewal thereof ("Program Commitment"). This Program Commitment shall be reflected in Schedule A and shall become part of this Agreement.
9. The District shall pay the Intermediate Unit the amounts specified on the billing statements issued in accordance with paragraph 5. For payments not received by the Intermediate Unit within 10 days of the scheduled date specified in paragraph 5, the District shall pay an additional amount equal to two percent of the total due for seven day period beyond the tenth day.
10. In addition to the payments required by paragraph 9, the District shall provide the following for Programs and Services located in facilities owned or leased by the District:
  - a. Classroom and other space comparable in size and condition to classrooms within the District to which non-exceptional students are typically assigned and which is located in reasonable proximity to the regular ebb and flow of building activities;
  - b. Compliance with all applicable provisions of the Asbestos Hazard Emergency Response Act of 1986 and its implementing regulations, including preparation and maintenance of a management plan covering the building;
  - c. Compliance with accessibility and other applicable building standards under any state or federal law in effect throughout the term of this Agreement and any renewal thereof, including but not limited to Section 504 of the Rehabilitation Act of 1973 and its implementing regulations, the Americans with Disabilities Act and its implementing regulations, the Pennsylvania Human Relations Act and its implementing regulations, and Act 166 of 1988.
  - d. Assistance, cooperation, and participation of District staff in the development and implementation of adaptations and support services necessary to enable students assigned to the Programs and Services to participate to the maximum extent possible in mainstream or integrated educational or extracurricular activities;

- e. Regular education support and ancillary services including but not limited to such nursing, counseling, library, physical education, food, custodial, and maintenance services and such mainstream instruction as is necessary to meet the needs of the students assigned to the Programs and Services;
  - f. Application of building or district discipline and student conduct policies in a manner consistent with state and federal laws applicable to exceptional students in effect throughout the term of this Agreement and any renewal thereof;
11. Also, in addition to the payments required by paragraph 9, the District shall provide the following:
- a. Such action or cooperation as is required to ensure that the District residents who participate in or are assigned to Program and Services provided or operated in accordance with this Agreement receive a FAPE in accordance with all state and federal laws in effect throughout the term of this Agreement and any renewal thereof;
  - b. Participation in, and commitment of classroom space consistent with, an Intermediate Unit-administered fair share plan in accordance with Section 342.46(c) of the regulations of the Pennsylvania Department of Education, 22 Pa.Code §342.46(c);
  - c. Such programs or services as are required to implement the recommendations of an IEP team or the order of a hearing officer, appeals panel, or court, to the extent that the program or service is beyond the scope of Programs and Services enumerated in Schedule A.
17. The obligation of the District to make payments in accordance with paragraph 9 is not contingent upon the receipt of funding from the Commonwealth, the federal government, or any other source. The Intermediate Unit shall, however, take all reasonable steps to assist the District to obtain funding.

### **Free Appropriate Public Education**

13. The District shall be the Local Education Agency ("LEA") for all special education purposes. As such, the District maintains the sole and exclusive obligation to provide a FAPE in the least restrictive environment to each and every student who resides within the District's boundaries. The Intermediate Unit shall not be the LEA for the provision of FAPE in any manner.

## **MDE and IEP Responsibilities**

34. The District, in cooperation with the Intermediate Unit, shall remain responsible for conducting all Child Find activities, including, but not limited to, annual notices, instructional support, utilization of RTI, if applicable, and all evaluations and formal assessments of all District students receiving Programs and Services in accordance with this Agreement. The availability of psychological and other diagnostic staff provided by the Intermediate Unit in accordance with Schedule A shall be determined by a work schedule established by the District and the Intermediate Unit which complies with the applicable legal timelines for completion of evaluation reports.
35. Appropriate Intermediate Unit staff i.e., special education teacher, regular education teacher and/or other individuals who have knowledge or special expertise regarding the student, including related services personnel, etc., shall be members of the MDE and/or IEP team and shall attend all MDE and IEP team meetings that concern the student, unless excused by the District in writing. Nothing in this paragraph, however, shall require the Intermediate Unit to make available any staff member not directly involved in the provision of Programs and Services in accordance with this Agreement. The District shall provide notice to the Intermediate Unit at least ten (10) days before the date of any meeting. The District and the Intermediate Unit shall mutually decide the location of the meeting. In the event the District and the Intermediate Unit cannot agree, the meeting shall take place at the location at which the student receives Programs and Services.
36. The District is responsible for preparation and issuance of all special education documents, including but not limited to, Procedural Safeguards, IEP, Invitation to Participate, Notice of Recommended Educational Placement ("NOREP"), Permission to Evaluate or Re-evaluate ("PTE"), and Initial Evaluation and Re-evaluation Reports.
37. The District and the Intermediate Unit shall consult to determine the feasibility of implementation of the IEP. The District and the Intermediate Unit shall adhere to all recommendations of the IEP team to the extent that implementation of those recommendations is within the scope of the Programs and Services enumerated in Schedule A. In the event the recommendations of the IEP team require the provision of programs, services, accommodations,

or support not within the scope of the Programs and Services enumerated in Schedule A, but are available through the Intermediate Unit, Schedule A will be revised to include such provisions.

### **Implementation of Special Education Programming**

18. The Intermediate Unit shall implement, in accordance with state and federal law, the individualized education program ("IEP") of a District student receiving Programs and Services in accordance with this Agreement.

### **Exchange of Education Records**

19. To the extent permitted by law, the District and the Intermediate Unit shall exchange with each other all education records maintained by them concerning a District student receiving Programs or Services in accordance with this Agreement and shall continue to do so as long as the student receives said Programs or Services. To facilitate the exchange of information without prior parental consent, the District shall include within its annual notifications that the District has a policy of disclosing educational records to the Intermediate Unit for the legitimate educational purpose of providing Programs and Services to District students as part of its student records policy in accordance with law.

### **Cooperation**

20. The District and the Intermediate Unit shall fully cooperate with each other in both, the administration of this Agreement and in the event of claims by third parties. In the event a claim is made against the District in an administrative, state or federal proceeding, and, to the extent a student who resides within the boundaries of the District participated in Programs and Services in accordance with this Agreement, the Intermediate Unit shall fully cooperate in the preparation and defense of that lawsuit. Upon request by the District, Intermediate Unit staff shall provide all requested documentation and participate in all of the following, including, but not limited to: information gathering sessions, witness preparation and/or document review sessions; telephone conferences; mediation; motions and/or hearings; due process hearings; and, state or federal court proceedings. The District shall provide timely notice and cooperate with the Intermediate Unit to

hold and/or conduct any aforementioned activity at mutually acceptable times, dates and locations, when possible.

21. All costs directly caused by, or associated with any activity referenced in paragraph 20, shall be the sole and exclusive responsibility of the Intermediate Unit, including, but not limited to, travel expenses, salary, overtime, and coverage or substitution costs. The District shall be responsible for the costs of copying any documents requested from the Intermediate Unit, but the Intermediate Unit shall not withhold provision of those documents for payment.

#### **Duration, Renewal, and Termination of Agreement**

22. This Agreement shall take effect on July 1, 2014, and shall remain in full force and effect, subject to adjustments in accordance with paragraph 4, through June 30, 2015.
23. This Agreement shall renew automatically for one school year commencing July 1, 2014 and from school year to school year thereafter, unless the Intermediate Unit receives written notice of nonrenewal on or before May 1 immediately proceeding the renewal year from the District. If the District fails to provide timely notice of nonrenewal in accordance with this paragraph, this Agreement shall renew, at the option of the Intermediate Unit, for the next school year beginning July 1 and terminating effective June 30 of the next year.
24. If the termination or nonrenewal of this Agreement necessitates the suspension of professional employees employed by the Intermediate Unit, and the District continues to operate the Programs or Services affected by the termination or nonrenewal, the rights of the suspended professional shall be governed by the provisions of Section 1113 of the Public School Code of 1949, 24 PS §11-1113.

#### **Liability/Indemnification**

25. The District shall indemnify, defend and hold harmless the Intermediate Unit and any director, officer, agent or employee of the Intermediate Unit against any causes of action, actual damage, loss, or cost, including, but not limited to reasonable attorney's fees, prevailing party fees, as per federal and state law, costs, and compensatory education that result from:



(a) any actionable breach of the promises and representations made by the District to the Intermediate Unit in this Agreement;

(b) the failure of the District to perform any responsibilities under or agreed to be performed under this Agreement;

(c) the negligent or intentional misconduct of an employee of the District;

(d) the failure to develop the appropriate programming that is required for the provision of FAPE to a student who resides within the District's boundaries; and/or,

(e) the failure to provide appropriate maintenance on and/or the failure to properly operate any equipment or vehicle owned and/or operated by the District.

The District shall reimburse the Intermediate Unit on demand for any such damage, loss, or cost.

26. The Intermediate Unit shall indemnify, defend and hold harmless the District and any director, officer, agent or employee of the District against any causes of action, actual damage, loss, or cost, including, but not limited to reasonable attorney's fees, prevailing party fees, as per federal and state law, costs, and compensatory education that result from:

(a) any actionable breach of the promises and representations made by the Intermediate Unit to the District in this Agreement;

(b) the failure of the Intermediate Unit to perform any responsibilities and/or obligations agreed to be performed under this Agreement;

(c) the failure of the Intermediate Unit to implement, in accordance with state or federal law, the IEP of a District student receiving Programs or Services in accordance with this Agreement;

(d) the negligent or intentional misconduct of an employee of the Intermediate Unit;

(e) the failure to promptly notify the District of any change of circumstances that may necessitate a change of Programs or Services or placement for a student of the District; and/or,

(f) the failure to provide appropriate maintenance on and/or the failure to properly operate any equipment or vehicle owned and/or operated by the District.

The Intermediate Unit shall reimburse the District on demand for any such damage, loss, or cost.

27. Nothing in this Agreement shall be construed to alter or limit the obligation of the District to afford students who reside within its boundaries a FAPE in the in the least restrictive environment in accordance with state and federal law.

28. Nothing in the Indemnification section of this Agreement shall be construed to waive the immunities or expand the limitations on liability granted to the District and/or the Intermediate Unit under the Political Subdivision Torts Claims Act.

### **Insurance**

29. The District and the Intermediate Unit shall each obtain and maintain sufficient liability insurance for purposes of indemnification in the amount not less than \$1,000,000 per incident or occurrence and shall provide the other party to this Agreement with evidence of this coverage on demand.

### **Miscellaneous**

30. None of the administrative, professional, paraprofessional, or support staff provided by the Intermediate Unit under the terms of this Agreement shall be considered employees or agents of the District for any purpose, and none of the administrative, professional, paraprofessional, or support staff of the District shall be considered employees or agents of the Intermediate Unit for any purpose.
31. This Agreement is intended to and shall be construed as consistent with all applicable state and federal laws in effect throughout the term of the Agreement or any renewal thereof, including the Individuals with Disabilities Education Improvement Act and its implementing regulations, the Rehabilitation Act of 1973 and its implementing regulations, Titles VI and IX of the Civil Rights Act of 1964 and their implementing regulations, the Family Education Rights and Privacy Act and its implementing regulations, the Pennsylvania Public School Code of 1949, and Chapter 14 of the regulations of the State Board of Education. To the extent that any law is construed as inconsistent with the language of this Agreement, the law shall supersede the language as the contractual expression of the parties' intent and may be enforced as such.
32. If any term, condition, clause or provision of this Agreement shall be determined or declared to be void or invalid in law or otherwise, then only that term, condition, clause or provision shall be stricken from this Agreement, and in all other respects, this Agreement shall be valid and continue in full force, effect and operation.

33. In the event any dispute arises between the District and the Intermediate Unit with regard to the interpretation of any term of this Agreement, the parties agree that the drafting of this Agreement, or any instrument referred to herein, shall not be deemed the act of any party or its agent and that any rule of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be applicable.
34. The District and the Intermediate Unit agree that any disputes that arise among or between the District and the Intermediate Unit may be submitted to binding arbitration according to such terms and/or conditions agreed upon by the disputing parties at the time of arbitration.
35. Modifications to or adjustments in Schedule A as permitted or required by this Agreement shall in all cases be made in writing executed by a representative of the parties and shall become part of this Agreement regardless of whether a modified or adjusted Schedule A is affixed hereto.
36. This Agreement constitutes the entire Agreement and understanding between the Intermediate Unit and the District concerning the Programs and Services to which it applies. It supersedes and repeals all prior or contemporaneous agreements and understandings, written or oral, on this subject. Any modification to this Agreement shall be in writing executed by the legal representatives of the parties.

***NORTHEASTERN EDUCATIONAL INTERMEDIATE UNIT***

ATTEST: \_\_\_\_\_

BY: \_\_\_\_\_  
*NEIU Executive Director*

***EAST PENN SCHOOL DISTRICT***

ATTEST: \_\_\_\_\_

BY: \_\_\_\_\_

	Charged	#	#				
Exceptionality	Per;	Elementar	Secondary	Cost	Elementary	Secondary	Total Costs
Life Skills	ADM			\$26,260.93	\$0.00	\$0.00	\$0.00
Center Based	ADM			\$2,528.91	\$0.00	\$0.00	\$0.00
Hearing Support	ADM			\$0.00	\$0.00	\$0.00	\$0.00
Itinerant	%			\$1,330.12	\$0.00	\$0.00	\$0.00
Vision Support	%		1.2000	\$1,713.82	\$0.00	\$2,056.58	\$2,056.58
Speech/Language	CLASS			\$0.00	\$0.00	\$0.00	\$0.00
Spec Ed	ADM		0.0090	\$83,219.34	\$0.00	\$748.97	\$748.97
Emotional Support	ADM			\$36,129.02	\$0.00	\$0.00	\$0.00
Itinerant	%			\$1,823.27	\$0.00	\$0.00	\$0.00
Center Based	ADM			\$2,528.91	\$0.00	\$0.00	\$0.00
Autistic Support	ADM			\$37,101.33	\$0.00	\$0.00	\$0.00
Center Based	ADM			\$2,528.91	\$0.00	\$0.00	\$0.00
Learning Support	CLASS			\$133,829.00	\$0.00	\$0.00	\$0.00
With Teacher Asst	CLASS			\$0.00	\$0.00	\$0.00	\$0.00
Out of Dist./Teach	ADM			\$34,588.78	\$0.00	\$0.00	\$0.00
Out of Dist./Assist	ADM			\$0.00	\$0.00	\$0.00	\$0.00
One-on-One Assist	ADM			\$37,289.67	\$0.00	\$0.00	\$0.00
Multihandicapped	ADM		1.0000	\$36,973.30	\$0.00	\$36,973.30	\$36,973.30
Center Based	ADM		1.0000	\$2,528.91	\$0.00	\$2,528.91	\$2,528.91
Physical Therapy	Hourly		2.8300	\$85.69	\$0.00	\$242.51	\$242.51
Occ. Therapy	Hourly		8.8300	\$85.69	\$0.00	\$756.66	\$756.66
Grand Total					\$0.00	\$43,306.93	\$43,306.93

# 8

**Sony Pro Betacam SP Camcorder – Today's Value - \$2,000.00**  
**Model UVW-100** "New Price = \$24,000.00"  
**Serial – 11805 (All equipment in working order.)**

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**Cannon BCTV Zoom Lens**  
**YH17X7, 7-119mm, F 1.4 (17 to 1)**  
**Serial – 53161**  
**82mm**

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**Accessories:**

1. Sony Shotgun Electret Condenser Microphone 1-542-233-
2. VCT-U14 Camera Mounting Plate
3. Sony BCT-5CLN Head Cleaning Tape
4. Anton Bauer Ultralight 2 with filters & spare bulb
5. Camera Shoulder Strap
6. Sony LC-421 Carrying Case
7. Sony VTR Playback Adaptor, VA-300, Serial 10382, With cable
8. Sony AC Adaptor, CMA-8, Serial 10292
9. Century Precision Wide Angle Adapter, C2776
10. Century Precision Wide Super Angle, C2879
11. Anton Bauer Magnum Quad Fast Charger, Serial 3745
12. Anton Bauer, Logic Series, Digital PRO PAC 14, Serial 54520L029
13. Anton Bauer, Logic Series, Digital PROPAC 14, Serial 69687P01S
14. Anton Bauer, PROPAC14, Logic Series, Serial 000155202S12S
15. Anton Bauer, PROPAC14, Logic Series, Serial 000155203S12S
16. Panasonic Model ABC800 Supercam Lifesaver Charger (Anton Bauer),  
Serial 1373
- 17.2 - Panasonic Digital Trimpac Batteries 14
18. Sony AC Adaptor, AC-500, Serial 26261

**The Broadcast Store – Price 1/23/14 – For just Camcorder.**



**USED Sony UVW-100**

**SKU# EQ501073U**

*Scott Stornback*

# Fund Accounting Check Summary

CAPITAL RESERVE - From 03/10/2014 To 03/10/2014

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00001143	LIBERTY ENGINEERING INC.	SCHOOL SITE EVALUATION REPORT.....		3,000.00
		32-CAPITAL RESERVE FUND		
		Grand Total Manual Checks :		0.00
		Grand Total Regular Checks :		3,000.00
		Grand Total Direct Deposits:		0.00
		Grand Total Credit Card Payments:		0.00
		Grand Total All Checks :		3,000.00

# Fund Accounting Check Summary

CF-2010 GOB SERIES A - From 03/10/2014 To 03/10/2014

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00000288	LIBERTY ENGINEERING INC.	WILLOW ENGINEERING.....		876.63
00000289	LOWER MACUNGIE TOWNSHIP	WILLOW LANE ENGINEERING.....		215.01
		33-2010 SERIES A.		
		Grand Total Manual Checks :		0.00
		Grand Total Regular Checks :		1,091.64
		Grand Total Direct Deposits:		0.00
		Grand Total Credit Card Payments:		0.00
		Grand Total All Checks :		1,091.64

# 9

# Fund Accounting Check Summary

facksmc

ATHLETIC FUND - From 07/01/2013 To 06/30/2014  
 Note: Output selection limited to transactions dated between 02/25/2014 and 03/10/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00003462	SHAUN MURRAY	13-14 Regional Wrestling Tournamen		168.00
		10-GENERAL FUND		
		Grand Total Manual Checks :	0.00	
		Grand Total Regular Checks :	168.00	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	168.00	

# Fund Accounting Check Summary

PLGIT - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 02/25/2014 and 03/10/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*EGA-1996	THE BANK OF NEW YORK	EGA-VRLP; WIRED 3/3/14.....		3,529.00
*EGA-SA13	US BANK-WIRE TRANSFER	EGA-SUBSERIESA-13;WIRED3/3/14.....		9,562.38
*EGA-SE19	US BANK-WIRE TRANSFER	EGA-SERIES E-19;WIRED3/3/14.....		7,633.84
*EGA-SH20	US BANK-WIRE TRANSFER	EGA-SERIES H-20;WIRED 3/3/14.....		7,714.19
*EGA-VRLP	US BANK-WIRE TRANSFER	EGA-1996 VARIABLE RATE LOAN PROGRA		3,529.00
*EGAVVOID	US BANK-WIRE TRANSFER	VOID EGA-VRLP; WRONG VENDOR.....		-3,529.00
			28,439.41	
		10-GENERAL FUND		
		Grand Total Manual Checks :	28,439.41	
		Grand Total Regular Checks :	0.00	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	28,439.41	

\* Denotes Non-Negotiable Transaction

P - Prenote

C - Credit Card Payment

# - Payables within Check

03/06/2014 09:39:06 AM

EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

Note: Output selection limited to transactions dated between 02/25/2014 and 03/10/2014

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022816	AIRGAS EAST	SUPPLIES.....		131.90
00022817	ALLENTOWN SEWING MACHINE OUTLET	REPAIRS & MAINTENANCE SERVICES....		111.55
00022818	AMAZON	SUPPLIES.....		4,925.47
00022819	AMERICAN ASSN OF TEACHERS	DUES/FEES.....		55.00
00022820	AMY MCGINNIS BEHAVIORIAL	OTHER PROFESSIONAL SERVICES.....		2,432.50
	CONSULTING INC			
00022821	GRACE V ARCE	TAX REBATE.....		250.00
00022822	ARTS ACADEMY CHARTER SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		20,597.67
00022823	B & F PETROLEUM	REPAIRS.....		632.00
	INSTALLATIONS INC			
00022824	B & H PHOTO-VIDEO	SUPPLIES.....		1,268.74
00022825	BAKER & TAYLOR	BOOKS AND PERIODICALS.....	BOOKS.....	104.89
00022826	BAYADA HOME HEALTH CARE INC	OTHER PROFESSIONAL SERVICES.....		437.50
00022827	BDU CORP	SUPPLIES.....		87.25
00022828	FRANCES V BERKENSTOCK	TAX REBATE.....		500.00
00022829	BLICK ART MATERIALS	SUPPLIES.....		276.88
00022830	BMI SUPPLY	SUPPLIES.....		435.82
00022831	KAREN BORTZ	GASOLINE.....	TRAVEL / TOLLS.....	40.04
00022832	HARRY BUCHIN TAX COLLECTOR	COMMUNICATIONS.....		75.00
00022833	BUZZ BURGER INC	SUPPLIES.....		1,270.00
00022834	CANNS-BILCO DISTRIBUTORS INC	SUPPLIES.....		56.45
00022835	CARBON LEHIGH INTERMED UNIT	TRANSPORT / TELECOMMUNICATION SERV		11,670.88
21				
00022836	CARBON LEHIGH IU 21	PES - IU'S.....	PROFESSIONAL EDUCATIONAL SVCS - IU	18,098.00
00022837	CARDMEMBER SERVICE	SUPPLIES.....		43.44
00022838	CARDMEMBER SERVICE	TRAVEL.....	RENTAL OF EQUIPMENT.....	902.79
00022839	CIRCLE OF SEASONS CHARTER SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		9,940.37
00022840	COLT PLUMBING SPECIALTIES	SUPPLIES.....		717.40
00022841	COMPASS ENERGY GAS SERVICES LL	NATURAL GAS.....		61,539.71
00022842	ALTHEA J COOK	TAX REBATE.....		250.00
00022843	E DORINE COPE	TAX REBATE.....		250.00
00022844	COUNCIL ROCK ACTIVITIES FUND	STUDENT FEES.....		50.00
	- TENNIS			
00022845	FRANK J D'ANGELO	TAX REBATE.....		250.00
00022846	DEER COUNTRY FARM & LAWN INC	SUPPLIES.....		1,279.95

\* Denotes Non-Negotiable Transaction

P - Prenote

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EAST PENN SCHOOL DISTRICT

Page 1

# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 02/25/2014 and 03/10/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022847	DEER PARK	SUPPLIES.....		9.32
00022848	JUNE C DELABAR	TAX REBATE.....		650.00
00022849	RONALD V DEMAIO	TAX REBATE.....		250.00
00022850	DEMCO INC	SUPPLIES.....		858.73
00022851	SCOTT DIDRA	CONFERENCE EXPENSE.....		653.46
00022852	DISTRICT XI WRESTLING COACHES	STUDENT FEES.....		575.00
00022853	DRIES DO IT CENTER	SUPPLIES.....		295.59
00022854	ERNEST DRIES	TAX REBATE.....		650.00
00022855	HAROLD R EISENHARD	TAX REBATE.....		500.00
00022856	EMMAUS POLICE DEPT	SECURITY/SAFETY.....		72.00
00022857	EPSD CAFETERIA FUND	STATE REIMB.....		5,328.20
00022858	THE EXPRESS-TIMES	ADVERTISING.....		211.30
00022859	FABTECH WELDING & REPAIR CORP	REPAIRS.....		862.50
00022860	GRETA FEATHER	TAX REBATE.....		500.00
00022861	FEDEX	COMMUNICATIONS.....		21.60
00022862	FERGUSON ENTERPRISES INC	SUPPLIES.....		25.38
00022863	FIRST GROUP AMERICA	STUDENT TRANSPORTATION SERVICES...	STUDENT TRANSPORTATION FROM OTHER	2,026.46
00022864	FOLLETT LIBRARY RESOURCES	BOOKS.....		233.36
00022865	GAYLORD BROS INC	SUPPLIES.....		59.87
00022866	DAVID J GOODALL	TAX REBATE.....		500.00
00022867	GOVCONNECTION INC	NON-CAPITAL END USER EQUIP/ORIGINA	SUPPLIES.....	462.32
00022868	GREG'S AUTO & TIRE SERVICE INC	REPAIRS.....		1,444.15
00022869	GUYETTE COMMUNICATION INDUSTRIES CORP	TRANSPORT/TELECOMMUNICATIONS.....		1,921.50
00022870	HAAN CRAFTS	SUPPLIES.....		12.75
00022871	VIRGINIA HALLMAN	TAX REBATE.....		250.00
00022872	HARBOR FREIGHT TOOLS	SUPPLIES.....		128.95
00022873	HARLAND TECHNOLOGY SERVICES	REPAIRS.....		579.00
00022874	CATHERINE M HILLEGAS	TAX REBATE.....		650.00
00022875	SHARON HOLMES	TAX REBATE.....		650.00
00022876	H. T. LYONS CONTRACTORS & ENG	REPAIRS.....		846.43
00022877	EDWIN E HUNSBERGER	TAX REBATE.....		650.00
00022878	INDIAN CREEK STORAGE	RENTAL OF LAND & BUILDINGS.....		505.00
00022879	INSECT LORE	SUPPLIES.....		67.91

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EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 02/25/2014 and 03/10/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022880	DORIS J JACOBY	TAX REBATE.....		500.00
00022881	ALLAN R JAMES SR	TAX REBATE.....		250.00
00022882	J.M. STEWART CORPORATION	CAPITAL EQUIPMENT REPLACEMENT.....		8,661.00
00022883	JOHNSON CONTROLS, INC.	REPAIRS.....		1,226.00
00022884	JW PEPPER & SON INC	SUPPLIES.....		293.96
00022885	KEYSTONE FIRE PROTECTION CO	REPAIRS / MAINTENANCE SERVICES.....		37.00
00022886	KIDSPACE CORP	TUITION TO PRI'S& DETENTION CENTER		760.00
00022887	MARILYN A KLINEFELTER	TAX REBATE.....		250.00
00022888	K'NEX.COM	SUPPLIES.....		644.00
00022889	KUTZTOWN UNIVERSITY OF PA	TRAVEL.....		290.00
00022890	NAPA AUTO PARTS	SUPPLIES.....		38.84
00022891	LEHIGH CARBON COMM COLLEGE	TUITION TO INST OF HIGHER ED AND T		48,061.84
00022892	LEHIGH UNIVERSITY	RENTAL OF EQUIPMENT.....		10,160.00
00022893	LEHIGH VALLEY ACADEMY	TUITION TO PENNSYLVANIA CHARTER SC		4,611.74
00022894	LEHIGH VALLEY CHARTER HIGH	TUITION TO PENNSYLVANIA CHARTER SC		22,120.13
00022895	SCHOOL			
00022895	LEVY SCHOOL BUS CO	CONTRACTED CARRIERS.....		1,007.57
00022896	LINCOLN LEADERSHIP ACADEMY	TUITION TO PENNSYLVANIA CHARTER SC		3,089.25
00022897	CHARTER SCHOOL			
00022897	L.J.C. DISTRIBUTORS	SUPPLIES.....		84.00
00022898	SALVATORE LOSAPIO	TAX REBATE.....		250.00
00022899	JEAN MAKEM	TAX REBATE.....		650.00
00022900	MARIE H KATZENBACH SCHOOL	PES- OTHER EDUCATIONAL AGENCIES...		12,676.10
00022901	MASTER SUPPLY LINE	SUPPLIES.....		721.80
00022902	MEIER SUPPLY INC	SUPPLIES.....		816.89
00022903	MICRON CPG	NON-CAPITAL END USER EQUIP/ORIGINA		111.98
00022904	MICHAEL & DONNA MIKOLAJCZYK	OTHER PROFESSIONAL SERVICES.....		280.00
00022905	BRENDA L MILLER	TAX REBATE.....		500.00
00022906	MODERN HANDLING EQUIPMENT	SUPPLIES.....		349.00
00022907	COMP			
00022907	THE MORNING CALL, INC	ADVERTISING.....		485.76
00022908	HALLERINE MOYER	TAX REBATE.....		250.00
00022909	RICHARD AND ANDREA MULLER	FOUND LIBRARY BOOK.....		8.00
00022910	JANICE MUTH	TAX REBATE.....		250.00
00022911	NASSP	SUPPLIES.....		904.85
00022912	NATIONAL TIME & SIGNAL	REPAIRS.....		537.39
00022913	NAHS BAND ACTIVITY ACCOUNT	STUDENT FEES.....		713.00
00022914	NORTHEAST CHEMICAL AND	SUPPLIES.....		507.25

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022915	SUPPLY	NORTHEAST JANITORIAL SUPPLY	SUPPLIES.....	117.00
	LLC			
00022916	OFFICE DEPOT		SUPPLIES.....	446.96
00022917	OTIS ELEVATOR COMPANY		OTHER PURCHASED PROF/TECH SERVICES	1,892.28
00022918	PA DEP		DUES/FEES.....	50.00
00022919	PAESSP		DUES.....	525.00
00022920	PENNSYLVANIA SCHOOL FOR DEAF		TUITION TO APPROVED PRIVATE SCHOOL	3,648.00
00022921	PENTELEDATA		TRANSPORT / TELECOMMUNICATION SERV	728.00
00022922	PHILIP ROSENAU CO INC		SUPPLIES.....	189.31
00022923	PSS WORLD MEDICAL INC		SUPPLIES.....	2,350.60
00022924	PITNEY BOWES		RENTAL OF EQUIPMENT.....	631.11
00022925	PITNEY BOWES RESERVE ACCOUNT		COMMUNICATIONS.....	3,373.85
00022926	POWERCO INC		SUPPLIES.....	322.22
00022927	PPL ELECTRIC UTILITIES CORP		ELECTRICITY.....	66,642.63
00022928	PRAXAIR DISTRIBUTION - 971		SUPPLIES.....	663.03
00022929	PROASYS INC		REPAIRS.....	922.50
00022930	PUBLIC SCHOOL EMPLOYEE'S		RETIREMENT CONTRIBUTIONS.....	214.07
00022931	PVHS		STUDENT FEES.....	230.00
00022932	QUEEN CITY ELEC. SUPPLY CO		SUPPLIES.....	2,046.37
	INC			
00022933	RADIO MAINTENANCE INC		REPAIRS.....	40.00
00022934	RADIO SHACK ACCOUNTS		SUPPLIES.....	17.98
	RECEIVABL			
00022935	RAYMOND F RIGGS INC		OTHER PROFESSIONAL SERVICES.....	450.00
00022936	REIMER BROS INC		CONTRACTED CARRIERS.....	52,684.72
00022937	REINHART FOODSERVICE LLC		SUPPLIES.....	585.98
00022938	RELIABLE SIGN & STRIPING LLC		SUPPLIES.....	182.40
00022939	JENNIFER RHEIN		GASOLINE.....	49.76
00022940	ANDREW ROKOSNY		TAX REBATE.....	500.00
00022941	BLANCHE E ROTH		TAX REBATE.....	650.00
00022942	SALEM PRESS		BOOKS.....	663.00
00022943	ROBERTA M SCHANTZENBACH		TAX REBATE.....	500.00
00022944	BLAIR T SCHNYDER		TAX REBATE.....	544.92
00022945	SCHOLASTIC MAGAZINES		BOOKS.....	144.00
00022946	SCHOOL CLAIMS SERVICE, LLC		MEDICAL INSURANCE.....	94.00
00022947	SCHOOL CLAIMS ASSURANT		LIFE INSURANCE.....	8,024.05
00022948	SCOTT CARS, INC		REPAIRS.....	44.61

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EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Note: Output selection limited to transactions dated between 02/25/2014 and 03/10/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022949	ANN MARIE D SEDLER	TAX REBATE.....		650.00
00022950	SHARP SIGNS & GRAPHICS	SUPPLIES.....		38.00
00022951	SHIFFLER EQUIPMENT SALES, INC	SUPPLIES.....		127.82
00022952	SID HARVEY	SUPPLIES.....		102.61
00022953	MICHAEL R. SKRIP	SNOW REMOVAL.....		7,920.00
00022954	SMART SOLUTION TECHNOLOGIES LP	NON-CAPITAL END USER EQUIP/ORIGINA	NON CAPITAL END USER EQUIP/ORIGINA	2,390.00
00022955	LUCILLE M SMITH	TAX REBATE.....		650.00
00022956	SOUTHPAW ENTERPRISES INC	SUPPLIES.....		532.32
00022957	SPIN INC	TUITION TO NON PUBLIC SCHOOLS.....		6,669.60
00022958	STAPLES CREDIT PLAN	SUPPLIES.....		263.89
00022959	STOTZ-FATZINGER OFFICE SUPPLY	SUPPLIES.....		570.71
00022960	SUNGARD PUBLIC SECTOR INC	ADMIN SOFTWARE, LICENSING FEES, SU	OTHER PURCHASED PROF / TECHNICAL S	1,542.50
00022961	SWEET, STEVENS, KATZ & WILLIAMS LLP	OTHER PROFESSIONAL SERVICES.....		167.70
00022962	THERAPY BRIDGES LLC	OTHER PROFESSIONAL SERVICES.....		517.50
00022963	THOMSON WEST	BOOKS AND PERIODICALS.....		862.00
00022964	TREXLER-HAINES INC	SUPPLIES.....		1,416.40
00022965	KRISTINE TUROCY	TAX REBATE.....		250.00
00022966	UGI UTILITIES, INC	NATURAL GAS.....		7,796.95
00022967	UNIPAK CORP	SUPLIES.....	SUPPLIES.....	5,693.73
00022968	UPPER MILFORD TOWNSHIP	SUPPLIES.....		466.12
00022969	UPSTART	SUPPLIES.....		48.00
00022970	US BANK	SUPPLIES.....		147,685.01
00022971	US BANK	INTEREST.....		60,100.00
00022972	USI INSURANCE SERVICES, LLC	INTEREST.....		15,283.00
00022973	V & C ACCESSORIES INC	BONDING INSURANCE.....		316.77
00022974	VALLEY LITHO SUPPLY CO	SUPPLIES.....		872.67
00022975	PAT VASSILAROS	COMMUNICATIONS.....	TRANSPORT/TELECOMMUNICATIONS.....	271.22
00022976	VLN PARTNERS LLP	PES-OTHER EDUCATIONAL AGENCIES.....		10,000.00
00022977	WARNER STAINED GLASS	SUPPLIES.....		331.96
00022978	W.B. MASON CO INC	SUPPLIES.....		38,404.80
00022979	WEINSTEIN SUPPLY CORP	SUPPLIES.....		170.13
00022980	WEIS MARKETS INC	SUPPLIES.....		674.83
00022981	WENTZ HARDWARE	SUPPLIES.....		334.45
00022982	ARTHUR F WERST	TAX REBATE.....		250.00

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EAST PENN SCHOOL DISTRICT

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022983	PAUL WETZEL	TAX REBATE.....		650.00
00022984	WILLIAM ALLEN ATHLETIC DEPARTM	STUDENT FEES.....		275.00
00022985	DR REBECCA WOODLAND	OTHER PURCHASED PROF/TECH SERVICES		28,060.90
00022986	RONALD J WOMAN	TAX REBATE.....		250.00
00022987	DR TIMOTHY WRIGHT	OTHER PROFESSIONAL SERVICES.....		87.50
*3/06 P/R	EAST PENN SCHOOL DISTRICT	PAYROLL.....	HOSPITALIZATION.....	3,188,430.36
*D0000923	KIMBERLY ADAMS	MILEAGE.....	CONFERENCE EXPENSE.....	58.08 d
*D0000924	TAYLOR ANGEL	TUITION REIMBURSEMENT.....		2,661.20 d
*D0000925	GREGORY ANNONI	MEDICAL REIMBURSEMENT.....		91.20 d
*D0000926	CARLEN BLACKSTONE	GASOLINE.....	TRAVEL / TOLLS.....	67.98 d
*D0000927	BORYSOWSKI CHERYL	TUITION REIMBURSEMENT.....		1,418.40 d
*D0000928	CYNTHIA M BRASHEAR	TUITION REIMBURSEMENT.....		1,607.40 d
*D0000929	MARK CACCAVO	MEDICAL REIMBURSEMENT.....	CONFERENCE EXPENSE.....	422.63 d
*D0000930	LORI COOKE	CONFERENCE ADVANCE.....		140.00 d
*D0000931	ROSS COOPER	TUITION REIMBURSEMENT.....		2,568.50 d
*D0000932	RANDY CUTHBERT	CONFERENCE EXPENSE.....		170.55 d
*D0000933	EMMAUS HIGH SCHOOL	STUDENT FEES.....		820.00 d
*D0000934	LISA EVANS	EYE CARE.....		75.00 d
*D0000935	KIMBERLY EXAROS	TUITION REIMBURSEMENT.....		1,233.00 d
*D0000936	CAROL FIRTH	MEDICAL REIMBURSEMENT.....		343.00 d
*D0000937	MEREDITH FRANTZ	MILEAGE.....		82.71 d
*D0000938	ERIN GEIGER	SUPPLIES.....		254.45 d
*D0000939	DENNIS L GLASE	EYE CARE.....		75.00 d
*D0000940	HEATHER S GREENE	TUITION REIMBURSEMENT.....		603.00 d
*D0000941	BRENT A HALEY	MILEAGE.....		17.53 d
*D0000942	KELLY HARKCOM	MILEAGE.....		23.52 d
*D0000943	MICHELLE HARNED	FOOD.....		63.97 d
*D0000944	MARGARET HOFFERT	GASOLINE.....	TRAVEL / TOLLS.....	70.04 d
*D0000945	MICHELLE A HOFFMAN	EYE CARE.....		75.00 d
*D0000946	ALISON HORNER	EYE CARE.....		75.00 d
*D0000947	CYNTHIA HYNES	TUITION REIMBURSEMENT.....		2,466.00 d
*D0000948	MICHELE JAMES	MILEAGE.....		24.25 d
*D0000949	JOAN KEIPER	EYE CARE.....		75.00 d
*D0000950	COLLEEN KINGSBURY	SUPPLIES.....		113.97 d
*D0000951	SARAH B KINZEL	CONFERENCE EXPENSE.....		31.20 d
*D0000952	ANNE KUKITZ	TUITION REIMBURSEMENT.....		374.00 d
*D0000953	DAWN LAUENER	EYE CARE.....		75.00 d
*D0000954	AMANDA LAWLER	MEDICAL REIMBURSEMENT.....		280.00 d

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EAST PENN SCHOOL DISTRICT

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0000955	LOWER MACUNGIE MIDDLE SCHOOL	STUDENT FEES		161.00 d
*D0000956	RODD LUCKENBILL	MEDICAL REIMBURSEMENT		161.46 d
*D0000957	HEATHER MARSTELLER	MILEAGE		12.77 d
*D0000958	DEBORAH MATHIEU	MILEAGE		3.98 d
*D0000959	THOMAS P MIRABELLA	MILEAGE		91.17 d
*D0000960	MICHAEL MOHN	MEDICAL REIMBURSEMENT	MILEAGE	267.60 d
*D0000961	LAURA MOYE	EYE CARE		68.00 d
*D0000962	ERIN MURPHY	CONFERENCE EXPENSE		42.70 d
*D0000963	MARY KAY NAUNAS	MILEAGE		25.93 d
*D0000964	MARK NETH	SUPPLIES	MILEAGE	139.22 d
*D0000965	TRACIE O'CONNOR	SUPPLIES		36.76 d
*D0000966	LAURA OSWALD	CONFERENCE EXPENSE		53.11 d
*D0000967	HOLLY PETHICK	TUITION REIMBURSEMENT		1,233.00 d
*D0000968	JUSTIN PHILLIPS	MILEAGE		13.89 d
*D0000969	HEATHER POTEMSKI	CONFERENCE EXPENSE		179.34 d
*D0000970	MEGHAN PRIBICKO	TUITION REIMBURSEMENT		1,020.00 d
*D0000971	KEVIN F REMALY	TUITION REIMBURSEMENT		1,326.00 d
*D0000972	KATI RODRIGUES	TUITION REIMBURSEMENT		1,408.10 d
*D0000973	SANDRA RUCH-MORRIN	MILEAGE		133.48 d
*D0000974	THOMAS SEIDENBERGER	MILEAGE		62.54 d
*D0000975	DIANE E SHERWOOD	MILEAGE		38.22 d
*D0000976	JEFFREY SHRECK JR	TUITION REIMBURSEMENT		575.00 d
*D0000977	NANCY SMARTSCHAN	SUPPLIES		130.84 d
*D0000978	MARLO SMURDA	EYE CARE		75.00 d
*D0000979	CHRISTOPHER STUCHKO	MILEAGE		38.42 d
*D0000980	MEGAN TUCKER	TUITION REIMBURSEMENT		1,326.00 d
*D0000981	PETER VERILE	CONFERENCE EXPENSE		347.09 d
*D0000982	NICOLE WACK	GASOLINE		18.24 d
*D0000983	ERIKA WAGNER	TUITION REIMBURSEMENT		1,020.00 d
*D0000984	LINDA S WILLIAMS	EYE CARE		75.00 d
*D0000985	LILLIAN WUNDERLY	EYE CARE		75.00 d
*D0000986	JANET YEAKEL	TUITION REIMBURSEMENT		1,326.00 d
*D0000987	ASHLEY ZIEGLER	MILEAGE		18.48 d

10-GENERAL FUND

3,992,482.05

Grand Total Manual Checks :

3,188,430.36

Grand Total Regular Checks :

776,091.77

\* Denotes Non-Negotiable Transaction

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
		Grand Total Direct Deposits:	27,959.92	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	3,992,482.05	

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EAST PENN SCHOOL DISTRICT



***EAST PENN SCHOOL DISTRICT***  
***BOARD OF SCHOOL DIRECTORS***  
***REGULAR MEETING***

**AGENDA**

**Board Room  
800 Pine Street  
Emmaus, PA 18049**

**March 24, 2014  
7:30 p.m.**

**2014**

**January 13, 27  
February 10, 24  
March 10, 24  
April 28  
May 12  
June 9, 23  
July 14  
August 11, 25  
September 8, 22  
October 13, 27  
November 10  
December 2 (Reorganization), 8**

**Vision Statement:** The East Penn School District will empower students to maximize their individual potential and become lifelong learners and contributors to a global society.

**Mission Statement:** The East Penn School District will provide a learning environment in which students become problem solvers, collaborators and critical thinkers.

EAST PENN INFORMATION LINE: (610-966-8480)  
EAST PENN ANONYMOUS STUDENT TIP LINE (610) 966-8400  
EAST PENN WEB PAGE: [www.eastpennsd.org](http://www.eastpennsd.org)

## ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Staff Recognition: Susan Bauer-Presidential Award of Excellence for Science & Mathematics
3. Requests to Address the Board
4. Approval of Minutes

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the minutes for the March 10, 2014 meeting.

5. Appointment of Superintendent of Schools-Exhibit 1

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve a contract for employment with Dr. J. Michael Schilder.

6. Lehigh Carbon Community College Budget

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the 2014-15 Operating, Debt Service, and Capital Budgets for Lehigh Carbon Community College.

7. Report of the Superintendent of Schools – Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

### Resignation

-Santiago Baraciarte, Instructional Assistant at Emmaus HS, effective 3/21/14 (Exhibit 2)

### Approval of General Leaves of Absence – Board Policy 539

Employee: Audrey Stevens  
Tech Ed Teacher, LMMS  
Effective: 7/1/14-6/30/15

Employee: Michele Sovia  
Remedial Assistant

Effective: 3/17/14-3/16/15

Income Protection

Employee: Jamie Horn  
Grade 3 Teacher, Alburtis School  
Effective: April 10, 2014

Leave as Per Collective Bargaining Agreement

Employee: Erin Dry  
Music Teacher, Willow Lane School  
Effective: 4/ 10-5/21/14

Administrative Assistant Appointment & Health Room Assistant Appointment

Name/Address: Nancy Roberts  
478 Chestnut Circle W., Alburtis 18011  
Assignment: Administrative Assistant, Jefferson School  
Vacancy created by A. Miller retirement  
Effective: March 25, 2014  
Salary: \$25,400, 35 hrs./wk.

Name/Address: Jenna Chromiak  
3468 Franklin Street, Slatington 18080  
Effective: March 25, 2014  
Assignment: Shoemaker School  
Vacancy created by resignation.  
Salary: \$19.60/hr., 29 hrs./wk.

Co-Curricular Appointment

Ryan Harrington EHS Drama, Spring Assistant Director \$1,448

Additions to the 2013-14 List of Per Diem Substitutes

See Exhibit 3

Change in Employment Status – Effective March 17, 2014

<u>Employee</u>	<u>From</u>	<u>To</u>
Robert Haberstump	EHS 3 <sup>rd</sup> Shift, Night Foreman	EHS 2 <sup>nd</sup> Shift, Tues-Sat. Custodian
Jonathan Peters	EHS 2 <sup>nd</sup> Shift, Tues-Sat Custodian	LMMS 2 <sup>nd</sup> Shift Custodian

Educational Conferences – Exhibit 4

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 4.

3. Approval of Head Start Collaborative Agreement – Exhibit 5

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the Head Start Collaborative Agreement as outlined in Exhibit 5.

Note: Agreement has been reviewed by solicitor.

7. Presentation – Student Services

-Dr. Linda Pekarik-Director of Special Education  
-Dr. Thomas Mirabella-Director of Student Services

8. Policy

-First Reading: Board Policy 618: Special Purpose Funds (Exhibit 6)

9. Business Operations

1. Bill List Approval

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the attached bill list and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Treasurer's Report

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

3. Transportation Contract

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors accept the proposal of STA of Pennsylvania, Inc. to provide transportation services from July 1, 2014 to June 30, 2019 contingent upon the execution of a contract and other appropriate documentation satisfactory to the Solicitor.

10. Announcements

- Monday, March 24 6:45 p.m.-Executive Session; Following the Board Meeting there will be an Executive Session (Personnel).  
7:30 p.m.-Board Meeting
- April 3, 4, 5 7:00 p.m.-Shrek the Musical, LMMS Auditorium  
April 5 2:00 p.m.-Matinee

11. Adjourn

# **EXHIBITS**

**March 24, 2014**

**CONTRACT FOR EMPLOYMENT OF SUPERINTENDENT**

THIS CONTRACT, made this \_\_\_\_\_ day of \_\_\_\_\_, 2014, by and between the Board of School Directors of the East Penn School District with offices located in Emmaus, Pennsylvania (hereinafter referred to as "Board") and Dr. J. Michael Schilder, an individual currently residing at 161 Spring Road, Milford, New Jersey (hereinafter referred to as "Superintendent" or "Dr. Schilder") is as follows:

1. Term. The Board, in consideration of the promises herein contained, hereby employs Dr. J. Michael Schilder, and Dr. J. Michael Schilder hereby accepts employment as Superintendent of Schools for the East Penn School District for a term commencing July 1, 2014 and ending no later than June 30, 2018.

2. Authority of Board/School District and Superintendent. The Board, on its own behalf and on behalf of the electors of the School District, and Dr. Schilder hereby retain and reserve all power, rights, authority, duties and responsibilities conferred upon and invested in it and in him respectively by the laws of the Constitution of the Commonwealth of Pennsylvania save for any power or rights limited by the express terms of this Agreement.

3. Professional Certification. As a condition precedent to this contract, Dr. Schilder shall possess the necessary credentials to serve as Superintendent, including a valid, active Superintendent's Certificate issued by the Department of Education, Commonwealth of Pennsylvania. Notwithstanding the foregoing, the parties recognize that Dr. Schilder currently holds an inactive Superintendent's Certificate and must undertake certain steps to reactivate that Certificate, and until such time as it is reactivated, he shall serve in the capacity as Acting Superintendent. Dr. Schilder shall

make every effort to expeditiously reactivate that Certificate and shall keep the Board apprised of those efforts. Dr. Schilder agrees to obtain a valid, active Superintendent's Certificate no later than the end of the 2014/2015 school year, and his failure to do so by that date may, at the sole option of the Board, result in an immediate automatic termination from his employment, without any of the rights otherwise afforded to him under Section 7 of this Contract, or as may otherwise be provided by law.

4. Duties and Full-Time Employment.

A. In performing his duties, Dr. Schilder shall be charged with the administration of the schools under the direction of the Board. He shall be the Chief Executive Officer of the School District and, as such, shall be responsible for:

- Serving as the Chief Executive Officer of the School District under the direction and authority of the Board.
- Planning and initiating programs and policies concerning the organizational, operational and educational function of the School District as directed by the Board with ultimate responsibility for the execution of these programs and policies.
- Assisting the Board in developing short-range and long-range goals and methods for the Board to evaluate the operational effectiveness of the School District.
- Keeping the Board informed by written and oral reports as to the operational needs of the School District.
- Taking discretionary action in any matters not covered by Board policy and reporting such actions to the Board with recommendations for policy as necessary in order to provide guidance in the future.
- Directing the daily operation of the School District schools by organizing, supervising and coordinating the School District staff.
- Arranging for the systematic evaluation of staff by responsible administrators.



- Recommending the employing of, assigning and supervising the work of all employees, and recommending promotion, salary changes, demotion or discharge of any employee rendering unsatisfactory service.
- Establishing internal administrative operational procedures, rules, and regulations relating to personnel, collective bargaining, financial disbursements and accounting requirements, equipment/facilities operation and use, food service and staffing requirements.
- Developing effective staff development programs that are linked to the strategic plan and the Board's goals for the School District.
- Communicating directly, or through delegation, all personnel actions by the Board to all employees and receiving employee communications to be made to the Board.
- Ensuring that School District students have equal access to appropriate educational programs, including pupil personnel, extracurricular activities and other supplemental programs deemed necessary.
- Overseeing a timely review of all curricular areas required by law as well as other subjects the Board may require and make recommendations to the Board for the improvement of curriculum.
- Recommending to the Board any changes in texts and time schedules to be used in the schools.
- Providing for appropriate methods of teaching, supervision and administration in the schools as he deems necessary and reporting to the Board any insufficiencies that are found.
- Directing the development of, and making recommendations for, the yearly operational budget on a timely basis that reflects the needs of the School District and the use of School District assets and resources.
- Establishing and maintaining efficient procedures and effective controls for all expenditures of school funds in accordance with the adopted budget.
- Making recommendations regarding the need for instructional and non-instructional materials and equipment and recommending

plans for improvements, alterations or other changes in the building or surrounding grounds.

- Serving as the official spokesperson for the School District in providing information to the Board, School District employees, the community and other outside groups/agencies on matters affecting the operation of the School District.
- Maintaining directly, or through delegation, adequate records for the schools, including a system of financial accounts, business and property records, personnel, school population and scholastic records which are required by law and Board policy.
- Interpreting and/or supervising the implementation of all Federal and State laws relevant to education.
- Performing other duties as deemed necessary and appropriate under the direction of the Board.

B. Dr. Schilder shall have a seat on the Board and have the right to speak on all issues before the Board but shall not have the right to vote. Dr. Schilder or his designee shall have the right to attend all regular and special meetings of the Board and all committee meetings thereof, excepting those relating to his own employment for which he may be lawfully excluded, and shall serve as advisor to the Board and its committees in all matters affecting the School District. The Board and its members, individually, shall promptly refer all criticisms, complaints and suggestions called to its attention to Dr. Schilder for study, disposition, or recommendation as is appropriate.

C. Dr. Schilder shall be responsible for the total day-to-day administration of the School District subject to officially adopted policies of the Board. All official contacts between Board members and the staff of the School District shall be through the Superintendent exclusively. Nothing in this section shall preclude the right of Board members to exercise their responsibilities as individuals in the areas of

monitoring School District operations, conducting oversight activities, or visiting schools, as set forth in Board policy or directed by the Board.

D. Dr. Schilder agrees to devote his full time, attention, energies, skills and labor to his employment as School District Superintendent during the term of this Agreement provided, however, that he may undertake consultative work, speaking engagements, writing, lecturing, adjunct teaching as permitted by law or other professional services provided the Board is informed of such activities.

E. The duties of the Superintendent require his participation in professional associations and presence at numerous meetings, conventions, and conferences in order to maintain awareness of current issues, programs and information. In addition, the Superintendent's attendance at seminars, workshops, in-service programs, school activities, and graduate education programs is necessary to maintain the knowledge and skills required in his position. The School District considers the expenses involved in all of the foregoing activities to be directly related to the Superintendent's duties and appropriate for reimbursement and agrees to reimburse the Superintendent up to \$2,000.00 per year towards the dues of such professional associations, to allow the Superintendent to serve up to five (5) days per year on governing boards without Board approval, and additional time to serve on such boards with prior Board approval. Expense reimbursement for such activities are hereby approved and shall be provided in accordance with procedures of School District policy.

F. The School District agrees to reimburse Dr. Schilder for the cost of state mandated training, specifically including the Pennsylvania Inspired Leadership ("PIL") Program.

5. Compensation and Benefits.

A. In recognition of the complexity of the position of Superintendent, and the Board's desire to compensate Dr. Schilder fairly, the Board agrees to compensate him while he serves as Acting Superintendent in the amount of \$165,000.00 per annum, prorated over the period. Once he obtains a valid, active Superintendent's certificate, his compensation shall be automatically adjusted to the amount of \$168,500.00 per annum through June 30, 2016, prorated over that period. Thereafter, compensation shall be provided based on the evaluation of the Superintendent as provided for in Section 6 of this Contract.

B. Dr. Schilder shall be entitled to all collateral benefits provided to Act 93 members of the School District as more particularly described in Exhibit "A", attached hereto, as may be amended; except as modified and supplemented as follows:

1. Dr. Schilder will be compensated for any unused, earned vacation days at his per diem rate upon retirement, termination or departure from the School District.
2. Dr. Schilder will be compensated for up to five (5) personal or emergency days per contract year.
3. The only insurances to be provided to Dr. Schilder are group term life insurance, dental, and disability insurance.

6. Assessment of Performance.

A. The Board shall evaluate in writing the performance of Dr. Schilder at least once a year during the term of this Contract, no later than June 30th of each year, unless the parties mutually agree in writing on another date of the annual

evaluation. The annual performance assessment shall be conducted in an executive session limited to members of the Board and Dr. Schilder. The parties agree to use the attached evaluation instrument to review the performance of Dr. Schilder, a copy of which is attached hereto, made a part hereof, and marked as Exhibit "B", which they may mutually agree to modify thereafter.

B. A copy of the written evaluation shall be delivered to Dr. Schilder. Dr. Schilder shall have the right to make a written response to the evaluation. The Board's evaluation and Dr. Schilder's response(s) shall be totally private and in no manner become public knowledge or conversation, except as otherwise expressly required by state or federal law. Dr. Schilder's performance shall be deemed satisfactory and the Superintendent shall not be subject to discipline, discharge or termination on the basis of neglect or incompetency in any year when a formal performance assessment is not completed in accordance with this Contract.

C. The performance assessment shall be used for the following purposes:

1. To strengthen the working relationship among the Board and Dr. Schilder and to clarify for Dr. Schilder and the Board, the responsibilities the School District relies on Dr. Schilder to fulfill;
2. To discuss and establish goals and/ or objective performance standards for the ensuing year; and
3. To establish the basis for possible incremental adjustments in the annual salary rate for Dr. Schilder.

D. The performance of Dr. Schilder shall be assessed, in part, against the objective performance standards that have been mutually agreed upon by the Board and Dr. Schilder. The Board shall post the mutually agreed upon objective performance standards on the School District website and shall also annually post the date of Dr. Schilder's annual performance assessment and whether or not Dr. Schilder met the agreed to objective performance standards. No other information regarding Dr. Schilder's performance assessment shall be posted on the School District website or in any manner disclosed by the Board unless expressly required by state or federal law. The Board and Dr. Schilder hereby agree to the objective performance standards which are attached hereto, made a part hereof, and marked as Exhibit "C", which are to be reviewed, revised and modified if necessary, and mutually agreed upon by July 31, 2014, and which will be reviewed and updated as necessary on or before July 1 of each year of this Contract unless another date is mutually agreed upon by the Board and Dr. Schilder.

7. Discharge or Termination.

Throughout the term of his contract, Dr. Schilder shall be subject to discharge for valid and just cause for the reasons specified in Section 1080 of the Public School Code of the Commonwealth of Pennsylvania. The Board shall not arbitrarily or capriciously call for his dismissal, and Dr. Schilder shall in such event have the right to written charges, notice of hearing, a fair and impartial hearing, all elements of due process, and the right to appeal to a court of competent jurisdiction. At any such hearing, before the Board, Dr. Schilder shall have the right to be present and to be heard, to be represented by counsel, and to present witnesses and testimony relevant

to the issue. Dr. Schilder may resign at any time provided he gives the Board at least 90 days' notice prior to the effective date of resignation.

8. Professional Liability.

The Board agrees that it will defend, hold harmless and indemnify Dr. Schilder from any and all demands, claims, suits, actions and legal proceedings brought against him in his individual capacity or in his official capacity as agent and employee of the Board, provided the incident arose while Dr. Schilder was acting within the course and scope of his employment and provided that such liability coverage is within the authority of the Board to provide under state law.

9. Reappointment.

The Board shall provide Dr. Schilder with periodic opportunity to discuss Superintendent-Board relationships and shall notify him at least annually of any inadequacies perceived by the Board. The Board shall follow the procedures set forth in Section 1073 of the Public School Code of the Commonwealth of Pennsylvania relative to his reappointment to another term.

10. Modification.

Notwithstanding any term or provision herein or elsewhere, oral or in writing, this Agreement shall not be modified except in writing signed by Dr. Schilder and approved of by the Board and executed by an authorized officer of said Board.

11. Savings.

If during the term of his contract it is found that a specific clause of the contract is illegal under Federal or State Law, the remainder of the contract not affected by such ruling shall remain in force. This Agreement contains the entire agreement

between the parties and may not be changed or altered except in writing with the signatures of all parties concerned.

12. Obligations.

This Agreement shall be binding upon and shall inure to the benefit of the parties, their successors and assigns.

13. Statutory Reference.

All references to the Public School Code contained herein shall also refer to and incorporate any amendment or recodification of such Code.

14. Applicable Law.

This Agreement shall be construed in accordance with the laws of the Commonwealth of Pennsylvania.

IN WITNESS WHEREOF and intending to be legally bound hereby, the parties have caused this Agreement to be duly executed the day and year first above written.

ATTEST:

EAST PENN SCHOOL DISTRICT

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Alan Earnshaw  
President, Board of School Directors

\_\_\_\_\_  
WITNESS:

\_\_\_\_\_  
Dr. J. Michael Schilder  
Superintendent



## APPENDIX C COLLATERAL BENEFITS

### Vacation

Fifteen days after one year of service. One additional day for each year of service, to a maximum of twenty days. If requested in writing, ten (10) vacation days may be carried over into the next year with the provision that at least five (5) days of those carried over must be used by September 1.

### Insurances

1. Group term life insurance at thrice annual salary, rounded to highest \$1000.
2. Hospitalization, dental, prescription drug (\$10.00 deductible), major medical (\$250/\$500 deductible) to \$1,000,000 for dependents, including students to age 25, mail order prescription drugs, and Managed Care/Pre-certification programs.
3. Medical insurance premium cost sharing.
4. Disability insurance at 2/3 salary to age 65.

### Leave Days

1. Twelve sick days annually and cumulative: ten at 50% pay.
2. Personal and emergency days as approved by the Superintendent.
3. Maximum of two religious holidays annually.
4. Bereavement leave: five days for immediate family; one day for near relative or friend.
5. Jury duty as per teacher contract.

### Retention Incentive Program

1. All administrators employed by the district for at least five (5) years who qualify for retirement under provisions of the Public Employees Retirement System (PERS) are eligible for the Retention Incentive Program (Policy 350.1). Upon receipt of a letter of resignation and application to PERS for benefits at least ninety (90) days prior to the date of retirement, the administrator will be eligible for the following:
  - a) individual medical/hospitalization benefits until age 65 or upon becoming eligible for government sponsored hospitalization.
  - b) payment of 1% of final year salary for all years of service prior to age 50, 2% of final year salary for all years of service between age 50 and 54 and 3% of final year salary for all years of service beyond age 55.
  - c) the ability to purchase health care benefits for dependents.
2. All administrators who meet the requirements listed are eligible to participate in the Retention Incentive Program (Policy 350.1).

### Other

1. An annual pool of funds for memberships and publications will be established equal to \$350 per Act 93 member. This pool will be distributed among the members on an as-needed basis subject to review by the Superintendent.
2. Uncovered medical related expenses at \$1000.00 annually for the employee and his/her immediate family that are included on district medical insurance. Receipts and Explanation of Benefits (EOB) must be submitted with reimbursement request.
3. Tuition reimbursement at 100% for coursework which is pre-approved and in the field of education. Whenever an employee has received tuition reimbursement for coursework, the employee will have an obligation to repay to the School District fifty percent (50%) of the reimbursement that was paid if the employee terminates their employment with the School District within one (1) calendar year from the date of completion of the course(s) or repay twenty-five (25%) of the reimbursement that was paid if terminating employment within two (2) calendar years from the date of completion of the coursework. For purposes of this provision, termination date shall be the last day of employment with the school district. Employees terminating their employment with the school district for the following reasons shall be exempt from the preceding reimbursement requirements: Retirement through PSERS, dismissal or furlough by the School District, non return to employment following childrearing or general leave of absence, and/or medical disability. The Superintendent may consider the suspension of this section in cases involving extenuating circumstances. The Superintendent's decision is final and binding upon all parties and is not precedent setting or subject to the grievance procedure.
4. Daily meal allowance maximum for approved conferences at \$60.
5. An optional payment of \$1800 included within the Section 125 Plan for non-inclusion in healthcare benefits if proof is provided of health care coverage by another entity.
6. Voluntary Section 125 benefits will be available for medical savings and childcare savings plans.
7. The district reserves the right to implement additional components of a voluntary Section 125 plan in the future.

EAST PENN SCHOOL DISTRICT

ASSISTANT SUPERINTENDENT'S EVALUATION

Date: \_\_\_\_\_

Key: +      Assistant Superintendent performs well  
      ✓      Assistant Superintendent performs satisfactory  
      -      Assistant Superintendent needs to improve

Underline either +, ✓, or -

Standard 1      *(Shared Vision) An education leader promotes personalized student success by thinking and planning strategically to create and sustain an organizational vision of learning that is shared and supported by the school community.*

- + ✓ -    Insures that the district curriculum is aligned with the PDE Standards.
- + ✓ -    In collaboration with others, uses appropriate data to establish rigorous, concrete goals in the context of student achievement and instructional programs.
- + ✓ -    Uses research and/or best practices in improving the educational program.
- + ✓ -    Aligns and implements the educational program, plans, actions and resources with The district's vision, goals, and Strategic Plan.
- + ✓ -    Provides leadership for major initiatives and change efforts.
- + ✓ -    Communicates effectively to major stakeholders regarding progress with school Improvement plan goals.
- + ✓ -    Constructively handles dissent and disagreement within the organization.

Strengths:

Suggestions for Improvement:

Suggestions for Future Consideration:

**Standard 2 (Culture of Learning )***An education leader promotes personalized student success by advocating, nurturing, and sustaining a school culture and instructional program conducive to student learning.*

- + ✓ - Monitors and evaluates the effectiveness of curriculum, instruction, and assessment.
- + ✓ - Articulates the desired school/system culture and shows evidence about how it is reinforced.
- + ✓ - Systematically and fairly recognizes and celebrates accomplishments of staff and students.
- + ✓ - Creates a system that prioritizes the needs of the staff in terms of professional development.
- + ✓ - Oversees the evaluation of staff and ongoing coaching for improvement.
- + ✓ - Monitors and evaluates the effectiveness of curriculum, instruction, and assessment.
- + ✓ - Is highly visible and engaged in the classrooms, schools, and student activities.
- + ✓ - Delegates appropriately to encourage the empowerment of staff.

**Strengths:**

**Suggestions for Improvement:**

**Suggestions for Future Consideration**

**Standard 3 (Decision Making) *An education leader promotes personalized student success by accessing and using appropriate data to inform decision making at all levels in the organization.***

- + ✓ - Decisions are made after acquiring the best information possible.
- + ✓ - Decisions are consistently made in a timely manner appropriate to the situation.
- + ✓ - Decisions are consistently made based upon the needs of the students.
- + ✓ - Feedback and input from staff at all levels is accepted, respected, and considered.

**Strengths:**

**Suggestions for Improvement:**

**Suggestions for Future Consideration**

Standard 4 (Management) An education leader promotes personalized student success by ensuring management of the resources for a safe, efficient and effective learning environment.

- + ✓ - Complies with state and federal mandates and local board policies.
- + ✓ - Has a system in place to recruit, select, induct and retain staff to support quality instruction.
- + ✓ - Addresses current and potential issues in a timely manner.
- + ✓ - Manages fiscal and physical resources responsibly, efficiently and effectively.
- + ✓ - Maximizes instructional time by effectively designing and managing operational procedures.
- + ✓ - Communicates effectively with both internal and external audiences about the operation of the system.
- + ✓ - Has systems in place to monitor the budget.

Strengths:

Suggestions for Improvement:

Suggestions for Future Consideration:

**Standard 5 (Family and Community)** *An educational leader promotes personalized student success by collaborating, communicating, engaging and empowering others inside and outside of the organization to pursue excellence in learning.*

- + ✓ - Engages in family and community by promoting shared responsibility for student learning and support of the education system.
- + ✓ - Facilitates the connections of students and families to the health and social services that support a focus on learning.
- + ✓ - Mobilizes community resources to support individual student success.
- + ✓ - Collaboratively establishes a culture that welcomes and honors families and seeks ways to engage them in student learning.
- + ✓ - Promotes collaboration with all stakeholders.
- + ✓ - Is accessible to and approachable to all stakeholders.

**Strengths:**

**Suggestions for Improvement:**

**Suggestions for Future Consideration:**

**Standard 6 (Ethics) *An education leader promotes the personalized student success by operating in a fair and equitable manner with personal and professional integrity.***

- + ✓ - Models values and beliefs and attitudes that inspire others to higher levels of performance.
- + ✓ - Fosters and maintains supportive professional relationships with the staff.
- + ✓ - Demonstrates appreciation for and sensitivity to diversity within the school community.
- + ✓ - Is respectful of divergent opinions and of different points of view within the boundaries of the values and mission of the organization.
- + ✓ - Acts in accordance with the letter and the spirit of the law.
- + ✓ - Meets commitments, verbal, written, and implied.

Strengths:

Suggestions for Improvement:

Suggestions for Future Consideration:



**Standard 7 (Advocacy)** *An education leader promotes personalized student success by advocating for children and public education in the larger political, social, economic, legal and cultural context.*

- + ✓ - Collaborates with community agencies and other decision makers to improve students' well being.
- + ✓ - Advocates for policies and practices to improve the welfare of students.
- + ✓ - Communicates with all constituencies to advance the mission and goals of the district.
- + ✓ - Communicates with all constituencies to advance the mission of public education.

**Strengths:**

**Suggestions for Improvement:**

**Suggestions for Future Consideration:**

**Standard 8 (Personal and Professional Growth)** *An education leader promotes the personalized student success by supporting professional growth of self and others through practice and inquiry.*

- + ✓ - Engages in periodic quality reflection and self-evaluation.
- + ✓ - Seeks feedback from others internal and external to the school community.
- + ✓ - Sets personal and professional job-related goals that are connected to the system's, Mission, values and goals.
- + ✓ - Participates in professional development opportunities to extend and expand upon one's knowledge, skills, and competencies, including performance coaching if appropriate.
- + ✓ - Arranges for the personal and professional development of others within the system, including the board of education.
- + ✓ - Reads professionally and seeks to stay abreast of current education and leadership research and theory.
- + ✓ - Engages in activities to promote personal good health.
- + ✓ - Uses current research and theory about effective schools and leadership to develop and revise his professional growth plan.

**Strengths:**

**Suggestions for Improvement:**

**Suggestions for Future Consideration:**

## **Appendix C – Performance Standards for July 1, 2014 through June 30, 2015**

### **Performance Objective 1**

**By October 31, 2014, the Control Office Team will have developed a comprehensive facilities plan to address the needs of the organization.**

*Connection to PIL Standard 3: An educational leader promotes personalized student success by accessing and using appropriate data to inform decision making at all levels in the organization.*

### **Performance Objective 2**

**By December 31, 2014, the Central Office Team will have developed and implemented strategies to improve the overall communications of the District with parents and the community in general.**

*Connection to PIL Standard 5: An educational leader promotes personalized student success by collaborating, communication, engaging and empowering others inside and outside of the organization to pursue excellence in learning.*

### **Performance Objective 3**

**By June 30, 2015, the Central Office Team in conjunction with each building principal will increase student achievement relative to guidelines as established in the School Performance Profile.**

*Connection to PIL Standard 3: An educational leader promotes personalized student success by accessing and using appropriate data to inform decision making at all levels in the organization.*

#2

March 10, 2014

Dear Ms. Keeler

I am writing to notify you that I am providing my two weeks notice and will be resigning from my position as Instructional Assistant with East Penn School District. My last day of employment will be March 21, 2014.

Please let me know if I can provide any assistance with the transition. I would be glad to provide whatever support I can during my remaining time with the district.

Thank you for the support and the opportunities that you have provided me during my tenure with the school.

Best regards,

A handwritten signature in black ink, appearing to read 'Santiago Baraciarte', with a stylized flourish at the end.

Santiago Baraciarte  
4845383579  
[sbaraciarte@me.com](mailto:sbaraciarte@me.com)

#3

<b>Per Diem Substitute List for 3/24/14</b>	
Balogh, Andrea	IA/SA
Baranovich, Alyssa	Elementary K-6
Boudignon, Siobhan	IA/SA
Gibbons, Jill	IA/SA
Glynn, Amy Jo	IA/SA
Henrich, Monica	IA/SA
Jarosz, Jennifer	IA/SA
Lewis, Carla	IA/SA
Lucchesi-Wood, Lisa	IA/SA
Panebianco, Gabriella	IA/SA
Riley, Amy	IA/SA
Romano, Victoria	IA/SA
Vollman, Jacqueline	IA/SA
Weaver, Tracy	IA/SA
Wright, Andrea	IA/SA

## EDUCATIONAL CONFERENCES

March 24, 2014

Educational Conference:	CLIU Librarians Consortium Meeting, Carbon Lehigh Intermediate Unit
Date(s):	May 8, 2014
Attending:	Kelly Ann Bower, Librarian, Emmaus HS
Estimated Cost:	No cost, per diem substitute required
Educational Conference:	PA Music Educators Association District 10 Elementary Band & Orchestra Festival, Northampton HS
Date(s):	April 11, 2014
Attending:	Lori Cooke, Elementary Band and Strings, Shoemaker, Macungie, Jefferson, Alburtis Schools
Estimated Cost:	No cost, per diem substitute required
Educational Conference:	42 <sup>nd</sup> Special Education Law Conference, Lehigh University
Date(s):	May 9, 2014
Attending:	Dr. Linda Pekarik, Director of Special Education Mrs. Meredith Frantz, Supervisor of Special Education
Estimated Cost:	\$201.13/person (Title II Funding)
Educational Conference:	American Health Institute-Advances in School Nursing: School Nurses and the Law, Philadelphia
Date(s):	July 8, 2014
Attending:	Ann Johnson, School Nurse, Lincoln/Jefferson Schools
Estimated Cost:	\$287.00
Educational Conference:	College Board AP Annual Conference, Philadelphia
Date(s):	July 11-12, 2014
Attending:	Diane DiDona, AP English Teacher, Emmaus HS Tracy Maley, AP Art, Emmaus HS Laurie Furry, AP History, Emmaus HS Tom Warnke, AP Economics, Emmaus HS
Estimated Cost:	1984.96
Educational Conference:	PAFPC Annual Conference, Seven Springs, PA
Date(s):	April 27-30, 2014
Attending:	Tricia Gutman, Title I Coordinator
Estimated Cost:	\$1465.60 (Title I Funds)
Educational Conference:	PATTAN: Managing Cluttering in the School-Age Child-From Diagnosis to Carryover, Carbon Lehigh Intermediate Unit
Date(s):	April 10, 2014
Attending:	Deborah Mathieu, Speech/Language Teacher, LMMS/Willow Lane School Blair Spooner-Blaufarb, Speech/Language Teacher, Eyer MS
Estimated Cost:	\$22.96/person (ABG Grant)
Educational Conference:	Institute for Brain Potential-The Habits of Happy People, Bethlehem
Date(s):	April 29, 2014
Attending:	Jenny Barr, Elementary Counselor, Willow Lane School
Estimated Cost:	\$79.00
Educational Conference:	PA School Librarians Association-PSLA 41 <sup>st</sup> Annual Conference, Hershey
Date(s):	May 1-2, 2014
Attending:	Molly Magro, Librarian, Eyer MS
Estimated Cost:	\$409.00

**COMMUNITY SERVICES FOR CHILDREN, INC.**

# 5

**COLLABORATIVE AGREEMENT/CONTRACT FOR SERVICES**

**Between**

**COMMUNITY SERVICES FOR CHILDREN, INC.**

**HEAD START OF THE LEHIGH VALLEY**

**And**

**EAST PENN SCHOOL DISTRICT**

**2014-2015**

Recognizing mutual goals of: 1) developing and implementing a high quality early education model of collaboration that maximizes the use of available resources; 2) ensuring that all eligible children are ready for school and families are positioned for success; and 3) ensuring smooth and supportive transitions for children and their families, the above-named parties hereby agree to collaborate in the delivery of Early childhood Education services to 20 children and their families who are enrolled in the East Penn School District / Head Start Collaboration for the period beginning 8/1/2014 – 8/31/2015.

**Under this agreement, both parties agree:**

1. To engage in joint planning around educational goals, aligned with EPSD objectives, and Head Start National Performance Standards.
2. To cooperate and coordinate, wherever possible and appropriate, staff training experiences and staff development opportunities, including topics such as instructional methods, curricula, and social-emotional development.
3. To jointly disseminate information about the EPSD/ Head Start program to ensure access of programming to the most at-risk population and full funded enrollment.
4. To jointly engage in parent communications, parent engagement in the school, and planning for successful transition to kindergarten.
5. To provide services to children and their families that meet or exceed all applicable standards; to include those established by the Pennsylvania Department of Child Development and Early Learning (OCDEL), the Pennsylvania Early Learning Standards, Head Start National Performance Standards, and the standards and mission as set forth by East Penn School District.

**Under this agreement, East Penn School District agrees to the following:**

1. Provide and maintain one classroom with a minimum of 740 square feet, use of outdoor and indoor play area, cost, designed to serve 20 students, meeting all state, local and federal regulations at the Jefferson Elementary School at no cost to Head Start.
2. Provide child and adult meals in accordance with the School Lunch Program at no cost to Head Start.
3. Support Head Start in outreach and recruitment activities to ensure full enrollment for the classroom by the first day of programming and throughout the program year by referring families to HS, distributing flyers, etc.
4. Provide daily transportation to and from the school for those eligible children per EPSD criteria that meet all Child Safety requirements.
5. Provide use of adult meeting space for two hours per month.
6. Retain and preserve documentation and records related to the provision of this agreement for a period of 4 years from the date of the expiration of this agreement.

7. Participate quarterly and/ or as needed in administrative collaboration meetings to support ongoing planning, monitoring, and evaluation of the program.
8. Provide evidence of a comprehensive emergency response plan and a procedure for implementation, as needed.

**Under this agreement, Community Services for Children Head Start of the Lehigh Valley, agrees to provide the following at no cost to East Penn School District.**

1. Provide a comprehensive nationally recognized Head Start early childhood and family development program that encompasses high quality, developmentally appropriate early childhood education, child health and disability services, and family engagement services.
2. Provide a demonstration model, early childhood education classroom that meets all Head Start National Performance Standards, Middle States and NAEYC Accreditation Standards including all furnishings, educational materials, and technology.
3. Provide professional education staff (one lead teacher and one assistant teacher) that meets required educational qualifications of a minimum BA in ECE /certification (LT), CDA /experience with young children (AT).
4. Operate the classroom for a minimum of 160 days, 4.5 a day, beginning/ending at agreed date of start of school year.
5. Comply with general operating regulations of East Penn School District, and Head Start of the Lehigh Valley.
6. Conduct Outreach, recruitment, selection, and enrollment services including the completion of all necessary paperwork to maintain full enrollment and select those children and families that are of greatest need.
7. Monitor all program performance indicators and outcomes for children and families.
8. Provide mid-year and end year child and family progress reports.
9. Share child health, family contact information with signed consent of parents with EPSD.
10. Adhere to and implement all East Penn School District procedures and policies as it relates at a minimum to school safety, security and professional behavior.
11. Provide supportive documentation to EPSD to assure kindergarten registration and a seamless transition of children and families to school.

**In addition:**

1. The collaboration agreement outlined in the body of the contract are contingent upon CSC/Head Start receiving continued funding for services from the Department of Health and Human Services, OHS. These funds are secured for the period of 2014 – 2019 and based on continued demonstrable need in the community for services.
2. At such times as determined by Community Services for Children and/or East Penn School District, this service agreement may be amended or modified to comply with regulations, guidelines, and reporting requirements.
3. East Penn School District enters into this contract as an independent entity, and its employees and students in no way may be considered as employees of the Federal government or as employees of Community Services for Children, Inc/ Head Start.



4. As required by law, East Penn School District is responsible for general liability/student related insurance for its facilities. CSC/ Head Start are responsible for general liability, Head Start student and employer related for its program and participants and materials.
5. The contract may be canceled without advance notice for non-performance, inadequate performance, or breach of any material terms and conditions.

Responsibility for and coordination of this collaborative agreement rests with those who signed below. This agreement will be reviewed annually.

\_\_\_\_\_  
Jane Ervin, CEO/President  
Community Services for Children, Inc.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dr. Thomas L. Seidenberger Superintendent  
East Penn School District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Paula Margraf, Executive VP/HS Director  
Community Services for Children, Inc.

\_\_\_\_\_  
Date

REVISÉ:

# EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

facksmc

ATHLETIC FUND - From 07/01/2013 To 06/30/2014

Note: Output selection limited to transactions dated between 03/07/2014 and 03/24/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00003463	PIAA FOUNDATION	PIAA AAAA BOYS BB ROUND 1 PRESALE.		84.00
		10-GENERAL FUND		
		Grand Total Manual Checks :		0.00
		Grand Total Regular Checks :		84.00
		Grand Total Direct Deposits:		0.00
		Grand Total Credit Card Payments:		0.00
		Grand Total All Checks :		84.00

\* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 03/11/2014 and 03/24/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00022988	3B SERVICES INC	REPAIRS.....		400.00
00022989	A-B-E LABORATORY	REPAIRS.....		100.00
00022990	A/CAPA	PES-EMPLOYEE TRAINING & DEVELOPMEN		225.00
00022991	ADVANCED DISPOSAL SERVICES	DISPOSAL SERVICES.....		6,810.88
00022992	JEANNE AFFLERBACH	SUPPLIES.....		31.44
00022993	AIRGAS EAST	SUPPLIES.....		129.80
00022994	ALTERNATIVE BENEFITS SYSTEM	OTHER PROFESSIONAL SERVICES.....		522.75
00022995	AMAZON	SUPPLIES.....		92.48
00022996	A TOTAL APPROACH	OTHER PROFESSIONAL SERVICES.....		2,460.00
00022997	AUTOZONE	SUPPLIES.....		5.69
00022998	BAKER & TAYLOR	BOOKS AND PERIODICALS.....		474.04
00022999	BARNES & NOBLE	BOOKS.....		269.26
00023000	MAZZANTE - BATTERIES PLUS	TECH SUPPLIES/FEES.....		659.75
	BULBS			
00023001	BAYADA HOME HEALTH CARE INC	OTHER PROFESSIONAL SERVICES.....		87.50
00023002	BDU CORP	SUPPLIES.....		74.15
00023003	BLICK ART MATERIALS	SUPPLIES.....		27.03
00023004	KAREN BORTZ	GASOLINE.....	TRAVEL / TOLLS.....	41.62
00023005	JACKSON BRENSINGER	TAX REBATE.....		250.00
00023006	BSN - SPORT SUPPLY GROUP	SUPPLIES.....		11,524.10
00023007	BUILDING SPECIALTIES	SUPPLIES.....		72.19
00023008	CAMPBILL SPECIAL SCHOOLS INC	TUITION TO APS.....		5,936.01
00023009	CANNS-BILCO DISTRIBUTORS INC	SUPPLIES.....		85.65
00023010	MARLENE M CAPWELL	TAX REBATE.....		650.00
00023011	CARBON LEHIGH INTERMED UNIT	PROF EDUC SVCS - EMPL TRAINING / D		20.00
	21			
00023012	CARBON LEHIGH IU 21	PROFESSIONAL EDUCATIONAL SERVICES		8,869.50
00023013	CARDMEMBER SERVICE	SUPPLIES.....	SVCS IN SUPPORT OF LEA'S TECHNOLOG	297.99
00023014	CDW GOVERNMENT INC	NON-CAPITAL END USER EQUIP/ORIGINA		785.50
00023015	TERESA F CHEN	TAX REBATE.....		650.00
00023016	PETER CHROMIAK	MILEAGE.....	BOTTLED GAS.....	164.58
00023017	CROWN TROPHY	SUPPLIES.....		1,136.45
00023018	CURIO ELECTRICAL REPAIR SHOP	REPAIRS.....		469.00
00023019	DEER PARK	SUPPLIES.....		272.61
00023020	SCOTT DIDRA	SUPPLIES.....		15.96
00023021	JOAN M DIEHL	TAX REBATE.....		650.00
00023022	DISCOUNT ELECTRONICS	REPAIRS.....		37.12
00023023	DON HERB PHOTOGRAPHY	SUPPLIES.....		1,180.00
00023024	LINDA J DREISBACH	TAX REBATE.....		250.00

\* Denotes Non-Negotiable Transaction

P - Prenote

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# - Payables within Check

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EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 03/11/2014 and 03/24/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00023025	DRIES DO IT CENTER	SUPPLIES.....		1,355.03
00023026	DUGGAN & MARCON INC.	SUPPLIES.....		1,086.80
00023027	EAST PENN MEDICAL PRACTICE INC	OTHER PROFESSIONAL SERVICES.....		1,773.00
00023028	KATHRYN A ECK	TAX REBATE.....		650.00
00023029	EMMAUS POLICE DEPT	SECURITY/SAFETY.....		3,750.00
00023030	BOROUGH OF EMMAUS	WATER/SEWAGE.....		4,908.74
00023031	EPLUS TECHNOLOGY, INC	OTHER PURCHASED PROFESSIONAL / TEC		14,911.60
00023032	EPSD CAFETERIA FUND	STATE REIMB.....		7,797.75
00023033	E THOMAS BRETT BUSINESS MACHINES	SUPPLIES.....		129.84
00023034	VERNA M FAIR	TAX REBATE.....		500.00
00023035	FASTENAL COMPANY	SUPPLIES.....		781.94
00023036	ROSE M FATZINGER	TAX REBATE.....		295.21
00023037	FEDEX	COMMUNICATIONS.....		67.36
00023038	REBECCA FEDIO	OTHER PROFESSIONAL SERVICES.....		66.00
00023039	FERGUSON ENTERPRISES INC	SUPPLIES.....		35.31
00023040	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		484,420.86
00023041	FIRST GROUP AMERICA	STUDENT TRANSPORTATION SVCS.....		6,344.27
00023042	M MINERVA FRIES	TAX REBATE.....		500.00
00023043	FRONTIER	TRANSPORT/TELECOMMUNICATIONS.....		3,206.60
00023044	JOHN GALLAGHER	TUITION REIMBURSEMENT.....		1,965.40
00023045	GAYLORD BROS INC	SUPPLIES.....		493.00
00023046	PAULINE E GETZ	TAX REBATE.....		577.88
00023047	GOVCONNECTION INC	NON-CAAPITAL END USER EQUIP/ORIGIN		165.25
00023048	GRAHAM SECURITY POLICE INC	SECURITY/SAFETY.....		4,312.00
00023049	GREG'S AUTO & TIRE SERVICE INC	REPAIRS.....		55.00
00023050	TODD & LISA GRIESEMER	OTHER PROFESSIONAL SERVICES.....		571.59
00023051	ANDREW GUY	TAX REBATE.....		500.00
00023052	HAPEMAN SOFTWARE SOLUTIONS	SUPPLIES.....		2,075.00
00023053	HARNED DURHAM OIL COMPANY	GASOLINE.....		13,088.18
00023054	MARY P HEIMBACH	TAX REBATE.....		250.00
00023055	HOUGHTON MIFFLIN CO.	BOOKS.....		5,171.40
00023056	H. T. LYONS CONTRACTORS & ENG	REPAIRS.....		17,214.00
00023057	INTEGRA ONE	NON-CAPITAL END USER EQUIP/ORIGINA		279.00
00023058	INTERNATIONAL READING ASSOC	DUES/FEES.....		69.00

\* Denotes Non-Negotiable Transaction

P - Prenote

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# - Payables within Check

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - FROM 07/01/2013 TO 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 03/11/2014 and 03/24/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00023059	JOHNSON CONTROLS, INC.	REPAIRS.....		1,100.83
00023060	WALTER A GRUDI / JOSTENS	SUPPLIES.....		117.90
00023061	JW PEPPER & SON INC	SUPPLIES.....		1,290.89
00023062	KEYSTONE COLLECTIONS GROUP	REFUND OF EIT.....		4,259.78
00023063	KEYSTONE FIRE PROTECTION CO	REPAIRS / MAINTENANCE SERVICES.....		2,859.56
00023064	KIDSPACE CORP	TUITION TO PRI'S& DETENTION CENTER		640.00
00023065	KIEFER & ASSOCIATES	SUPPLIES.....		116.85
00023066	BEVIN KING	FOUND LIBRARY BOOK.....		25.00
00023067	GREGORY M KOLLAR	TAX REBATE.....		500.00
00023068	ROBERT E. KOVALCHICK	MILEAGE.....	DUES / FEES.....	138.35
00023069	JEANETTE D LACKNER	TAX REBATE.....		650.00
00023070	DOROTHY M LANDIS	TAX REBATE.....		500.00
00023071	NAPA AUTO PARTS	SUPPLIES.....		101.62
00023072	LEHIGH COUNTY 4-H	SUPPLIES.....		480.00
00023073	LEHIGH LEARNING ACADEMY	TUITION TO PRRI IN-STATE AND DETEN		5,880.00
00023074	LAWRENCE LEIBENSPERGER	TAX REBATE.....		250.00
00023075	LIBRARIANS BOOK EXPRESS	BOOKS.....		163.98
00023076	PAUL G MILLER	TAX REBATE.....		250.00
00023077	MOBILE MINI INC	RENTAL OF EQUIPMENT.....		112.77
00023078	MARGARET T MORRIS	TAX REBATE.....		500.00
00023079	MARIE A MOYER	TAX REBATE.....		650.00
00023080	NATIONAL ASSN OF EDUCATIONAL	DUES.....		50.00
00023081	NATIONAL TIME & SIGNAL	REPAIRS.....		547.39
00023082	NAZARETH MUSIC CENTER LTD	REPAIRS.....		205.00
00023083	NEVCO, INC.	REPAIRS.....		167.02
00023084	NEXTEL COMMUNICATIONS	TRANSPORT/TELECOMMUNICATIONS.....		591.36
00023085	NAHS BAND ACTIVITY ACCOUNT	STUDENT FEES.....		31.00
00023086	NORTHEAST CHEMICAL AND	SUPPLIES.....		457.42
	SUPPLY			
00023087	NORTHEAST JANITORIAL SUPPLY	SUPPLIES.....		789.60
	LIC			
00023088	ORTHOPAEDIC ASSOCIATES OF	OTHER PROFESSIONAL SERVICES.....		3,030.00
	ALLE			
00023089	THE OVERHEAD DOOR COMPANY OF	REPAIRS.....		645.00
	ALLETOWN			
00023090	PA ECONOMY LEAGUE	OTHER PROFESSIONAL SERVICES.....		8,000.00
00023091	PASQUALE PANTANO	TAX REBATE.....		250.00
00023092	PARKLAND BOYS VOLLEYBALL	STUDENT FEES.....		175.00

\* Denotes Non-Negotiable Transaction

# - Payables within Check

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Note: Output selection limited to transactions dated between 03/11/2014 and 03/24/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00023093	BOOSTER CLUB			
00023093	JASON PELLEGRINO	OTHER PROFESSIONAL SERVICES.....		80.00
00023094	PENNSYLVANIA SCHOOL FOR DEAF	TUITION TO APPROVED PRIVATE SCHOOL		2,688.00
00023095	PERKIOMEN PERFORMANCE INC	SUPPLIES.....		365.00
00023096	PHILIP ROSENAU CO INC	REPAIRS.....	REPAIRS / MAINTENANCE SERVICES.....	1,322.62
00023097	PITNEY BOWES	RENTAL OF EQUIPMENT.....		631.11
00023098	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		13,944.37
00023099	PRECISION ROLLER	TECH SUPPLIES/FEES.....		32.29
00023100	PSADA	DUES.....		120.00
00023101	PSBA	OTHER PROFESSIONAL SERVICES.....		900.00
00023102	PSBA INSURANCE TRUST	OTHER PROFESSIONAL SERVICES.....		4,064.70
00023103	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....		2,031.45
00023104	REDNER'S MARKETS	SUPPLIES.....		163.34
00023105	KATHLEEN A REHM-KADINGO	TAX REBATE.....		650.00
00023106	REIMER BROS INC	OIL.....		26,904.00
00023107	REINHART FOODSERVICE LLC	SUPPLIES.....		57.96
00023108	THEODORE H REITZ	TAX REBATE.....		250.00
00023109	JENNIFER RHEIN	GASOLINE.....	TRAVEL / TOLLS.....	47.82
00023110	GLORIA V ROTH	TAX REBATE.....		500.00
00023111	BERNICE H RUPPERT	TAX REBATE.....		250.00
00023112	RUTH E SADROVITZ	TAX REBATE.....		500.00
00023113	SALEM PRESS	BOOKS.....		85.00
00023114	HELEN E SCHAEFFER	TAX REBATE.....		250.00
00023115	SCHAF'S VIDEO PRODUCTIONS	SUPPLIES.....		3,020.00
00023116	RUTH R SCHANTZ	TAX REBATE.....		650.00
00023117	SCHEDULE STAR LLC	ADMIN SOFTWARE, LICENSING FEES, SU		400.00
00023118	FRANCES SCHLANER	TAX REBATE.....		500.00
00023119	EVELYN ANN SCHOEDLER	TAX REBATE.....		250.00
00023120	SCHOOL HEALTH CORPORATION	SUPPLIES.....		426.69
00023121	SCHUTT RECONDITIONING	REPAIRS.....		9,180.05
00023122	SCOTT CARS, INC	RENTAL OF VEHICLES.....		360.00
00023123	SERVICE ELECTRIC CABLE TV	TRANSPORT/TELECOMMUNICATIONS.....		1,235.00
	INC			
00023124	SEVEN GENERATIONS	TUITION TO PA CHARTER SCHOOLS.....		141,308.84
00023125	SHARP SIGNS & GRAPHICS	SUPPLIES.....		10.00
00023126	SHIFFLER EQUIPMENT SALES,	SUPPLIES.....		27.11
	INC			
00023127	SHI INTERNATIONAL CORP	NON CAP END USER EQUIP, RELATED HA		11,588.39
00023128	ARLENE SHOLLENBERGER	TAX REBATE.....		650.00

# - Payables within Check      P - Prenote      \* Denotes Non-Negotiable Transaction      c - Credit Card Payment

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EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

facksmc

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

Note: Output selection limited to transactions dated between 03/11/2014 and 03/24/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00023129	HATTIE SMITH	TAX REBATE.....		650.00
00023130	SOUTHERN DUCHESS NEWS	PRINTING/BINDING.....		726.00
00023131	DORIS E STAUFFER	TAX REBATE.....		500.00
00023132	JULIA STERNER	TAX REBATE.....		500.00
00023133	STOTZ-FATZINGER OFFICE SUPPLY	SUPPLIES.....		629.18
00023134	BETTY L STUMP	TAX REBATE.....		500.00
00023135	THERAPY BRIDGES LLC	OTHER PROFESSIONAL SERVICES.....		867.50
00023136	DOLORES C TREXLER	TAX REBATE.....		500.00
00023137	TREXLER-HAINES INC	SUPPLIES.....		1,467.27
00023138	TSA CONSULTING GROUP INC	OTHER PROFESSIONAL SERVICES.....		416.00
00023139	UGI UTILITIES, INC	NATURAL GAS.....		3,641.64
00023140	UNITED CONCORDIA	DENTAL INSURANCE.....		400.40
00023141	JAMES URBANOWICZ	EYE CARE.....		75.00
00023142	JEFFREY & ROBIN URENKO	TECH SUPPLIES/FEES.....		1,460.68
00023143	VALLEY LITHO SUPPLY CO	SUPPLIES.....		162.24
00023144	PAT VASSILAROS	TRANSPORT/TELECOMMUNICATIONS.....		59.95
00023145	VELOCITY SPORTS PERFORMANCE	OTHER PROFESSIONAL SERVICES.....		1,650.00
00023146	VERIZON WIRELESS	TRANSPORT/TELECOMMUNICATIONS.....	STUDENT FEES.....	3,103.25
00023147	WARNER STAINED GLASS	SUPPLIES.....		86.95
00023148	WEAVERS HARDWARE	SUPPLIES.....		179.90
00023149	WEINSTEIN SUPPLY CORP	SUPPLIES.....		44.80
00023150	WEIS MARKETS INC	SUPPLIES.....		239.31
00023151	WENTZ HARDWARE	SUPPLIES.....		45.18
00023152	WORLD DRYER CORP	SUPPLIES.....		478.13
00023153	WORTH, MAGEE & FISHER, P.C.	OTHER PROFESSIONAL SERVICES.....		4,094.80
00023154	DR TIMOTHY WRIGHT	OTHER PROFESSIONAL SERVICES.....		32.50
00023155	YEAGER SUPPLY INC.	SUPPLIES.....		477.49
*D0000988	EDWARD ANTHONY	MILEAGE.....		29.01 d
*D0000989	DEBRA BARTHOLD	STUDENT FEES.....		80.00 d
*D0000990	MONICA BAUMER	CONFERENCE EXPENSE.....		23.63 d
*D0000991	TRAVIS BLOOM	MEDICAL REIMBURSEMENT.....		401.43 d
*D0000992	BRANDI BLOSE	CONFERENCE EXPENSE.....		32.32 d
*D0000993	TODD BREINER	CONFERENCE EXPENSE.....		42.32 d
*D0000994	SUSAN D CARRAHER	MILEAGE.....		43.25 d
*D0000995	ROSS COOPER	CONFERENCE EXPENSE.....		695.18 d
*D0000996	JENNIFER CORONA	MILEAGE.....		28.56 d
*D0000997	RANDY CUTHBERT	PROF EDUC SVCS - EMPLOYEE TRAINING		450.00 d
*D0000998	JOHN DIETRICK	GASOLINE.....		14.07 d

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

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EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

Note: Output selection limited to transactions dated between 03/11/2014 and 03/24/2014

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0000999	ANDREA EDMONDS	CONFERENCE EXPENSE.....		78.21 d
*D0001000	MEREDITH FRANTZ	CONFERENCE ADVANCE.....		185.00 d
*D0001001	BARBARA FREIWALD	EYE CARE.....		75.00 d
*D0001002	DEBORAH L FREY	TUITION REIMBURSEMENT.....		575.00 d
*D0001003	LYNN A GLANCY	MILEAGE.....		124.83 d
*D0001004	TRICIA E GUTMAN	CONFERENCE ADVANCE.....		1,103.00 d
*D0001005	SALLY ANN HANZLIK	MEDICAL REIMBURSEMENT.....		252.01 d
*D0001006	LESLIE HEFFRON	MILEAGE.....		3.92 d
*D0001007	HEATHER A HERMAN	EYE CARE.....		75.00 d
*D0001008	DREW S HINKEL	TUITION REIMBURSEMENT.....		1,130.00 d
*D0001009	AMY HITCH	TUITION REIMBURSEMENT.....		1,418.40 d
*D0001010	MARGARET HOFFERT	EYE CARE.....	GASOLINE.....	112.53 d
*D0001011	MARY ELLEN HOFFMAN	MILEAGE.....		8.96 d
*D0001012	ABIGAIL HOOSIER	TUITION REIMBURSEMENT.....	EYE CARE.....	330.00 d
*D0001013	JULIE HUMMELL	EYE CARE.....		75.00 d
*D0001014	MICHELE JAMES	MILEAGE.....		31.98 d
*D0001015	ANN JOHNSON	CONFERENCE ADVANCE.....		229.00 d
*D0001016	AMY N KAUNITZ	EYE CARE.....		75.00 d
*D0001017	COLLEEN KINGSBURY	SUPPLIES.....		43.46 d
*D0001018	EILEEN KLANG	TUITION REIMBURSEMENT.....		1,605.30 d
*D0001019	AMANDA LAWLER	TUITION REIMBURSEMENT.....		2,836.80 d
*D0001020	TARA LINDSAY	TUITION REIMBURSEMENT.....		575.00 d
*D0001021	HEATHER MARSTELLER	MILEAGE.....		17.92 d
*D0001022	KARLA MATAMOROS	MILEAGE.....		87.84 d
*D0001023	DEBORAH MATHIEU	CONFERENCE EXPENSE.....		22.96 d
*D0001024	LAURA MCNICHOLAS	GASOLINE.....		28.70 d
*D0001025	TODD MERTZ	CONFERENCE EXPENSE.....		126.00 d
*D0001026	MELISSA MINWEASER	MEDICAL REIMBURSEMENT.....		108.00 d
*D0001027	MARK NETH	MILEAGE.....		18.59 d
*D0001028	REBECCA OLVER	TUITION REIMBURSEMENT.....		575.00 d
*D0001029	REGINA OSTER	SUPPLIES.....		46.34 d
*D0001030	ROBERT PASTERNAK	MILEAGE.....		54.04 d
*D0001031	ALISON PATCHCOSKI	SUPPLIES.....		68.84 d
*D0001032	LINDA PEKARIK	CONFERENCE ADVANCE.....		185.00 d
*D0001033	SHANNON PETRUNAK	MILEAGE.....		13.44 d
*D0001034	KATRINA RAINFORD	TUITION REIMBURSEMENT.....		474.00 d
*D0001035	DEREK SANTIAGO	MILEAGE.....		106.23 d
*D0001036	JULIA SCHIERMEYER	MILEAGE REIMBURSEMENT.....		27.83 d
*D0001037	HEATHER L SCHRACK	EYE CARE.....		75.00 d

\* Denotes Non-Negotiable Transaction

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - FROM 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 03/11/2014 and 03/24/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0001038	MICHAEL J SEIP	SUPPLIES.....		101.38 d
*D0001039	LISA SHIRVINSKI	CONFERENCE EXPENSE.....		37.45 d
*D0001040	NANCY SMARTSCHAN	MILEAGE REIMBURSEMENT.....		15.01 d
*D0001041	DEIRDRE THORP	SUPPLIES.....		255.34 d
*D0001042	LISA WELLS	TUITION REIMBURSEMENT.....		1,326.00 d
*D0001043	JESSICA WIENER	TUITION REIMBURSEMENT.....		654.00 d
*D0001044	JEFFREY WILLIAMS	MILEAGE.....		122.30 d
*D0001045	VALERIE WITKOWSKI	SUPPLIES & FEES - TECHNOLOGY RELAT		29.00 d
*D0001046	STEVE YODER	GASOLINE.....		13.13 d
*FEB 2014	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....		2,555,634.68
*P/R 3/20	EAST PENN SCHOOL DISTRICT	PAYROLL.....	SOCIAL SECURITY.....	2,415,899.04
10-GENERAL FUND				5,897,959.52
Grand Total Manual Checks :				4,971,533.72
Grand Total Regular Checks :				909,053.29
Grand Total Direct Deposits:				17,372.51
Grand Total Credit Card Payments:				0.00
Grand Total All Checks :				5,897,959.52

\* Denotes Non-Negotiable Transaction

## ORDER OF BUSINESS

### 1. Call to Order; Pledge of Allegiance

President Alan Earnshaw called the regular meeting of the East Penn Board of School Directors to order at 7:30 p.m., followed by the Pledge of Allegiance.

Board Members Present: K. Bacher, C. Ballard, L. Donches, A. Earnshaw, F. Fuller, R. Heid, Z. Munson, S. Rhodes, III, W. Vinovskis

Solicitor: Marc S. Fisher, Esq. Worth, Magee & Fisher

Treasurer: Debra Surdoval

Board Secretary: Cecilia R. Birdsell

Press Present: Peter McConnell, East Penn Press Reporter  
Patrick Lester, Morning Call Reporter  
Precious Petty, Express Times Reporter  
Megan Patrick, WFMZ Reporter

### 2. Emmaus HS SGA Report

Logan McHale, Vice President, and Catherine Garrity, Secretary reported on the following activities taking place in Emmaus High School:

- The PA Newspaper Association named several students for Excellence in Journalism and The Stinger won more awards than any other high school in the state.
- All four Semi-Finalists for the National Merit Scholarship have moved to the Finalist category.
- The EHS Art Department won three silver and one gold national medalist in Scholastic Art and Writing Awards. The gold medalist will advance to the national competition.
- On February 18, the Marching Band performed for about 20,000 at the Magic Kingdom Electric Light Parade in Disney World. They will be marching in the Emmaus Memorial Day Parade on May 26.
- The French, German, Latin, and Spanish Clubs had a food drive for the Angel Network in March. The language class that brought in the highest number of donated good was given a party.
- The Mountains of Hope Club donated \$300 to the school in Ecuador.
- The SGA recognized the Administrative Assistants, Instructional Assistants, Hall Monitors, teachers and administrators with flowers and candy to show how much the students appreciate them.

### 3. Motion regarding Citizen Input

Previously, Ms. Donches had called for a Point of Order to make the following motion:

Motion by Donches, Seconded by Bacher

RESOLVED, That the Board suspend the rules pertaining to request to address the Board to allow all citizens who wish to address the Board on the subject of the TIF resolution to address the Board after Mr. Shearer's presentation and before the Board votes on the topic pursuant to the Sunshine Law.

This resolution was defeated by the following roll call vote:

Aye: Bacher, Donches-----2

Nay: Ballard, Earnshaw, Fuller, Heid, Munson, Rhodes, Vinovskis-----7

### 4. Requests to Address the Board

Giovanni Landi, 869 Frank Drive, Emmaus indicated his support for the TIF resolution that had been submitted by Board Vice President Ken Bacher. He said the mall most likely will be built and wanted to see the Board rescind the TIF and not give away 11 million dollars in education funding.

Jack Tibbets, 2610 Riverbend Road, Allentown spoke against the TIF for a private developer. He asked who provide police, fire and snow removal. He concluded that the project should not be done with taxpayers' money.

Tom Muller, 2600 Gracie Lane, Macungie spoke in support of the TIF. He said he had never met or met with the developers prior to his election as Lehigh County Executive. He said he had heard nothing but support for the project when he was running for election. He pointed out the district would not be giving away money but gaining money that it does not have now with this land. The remediation is in excess of 20 million dollars before it

will generate taxes. He emphasized that the County needs more jobs for a segment of the community (construction, retail, non-college graduates or soon to be graduates).

Bob Oberle, 2374 Bordeaux Drive, Macungie spoke in support of the resolution to rescind the TIF. (Statement is attached to the minutes of this meeting.)

Thomas Bzik, 5613 Tavern Circle, Macungie spoke in support of the TIF and asked the Board to vote against Dr. Bacher's motion to rescind. He indicated that even though the County Commissioners did not support the TIF, the figures show that it will not adversely affect the school district's costs. He said that Attorney Hugg's (Cedar Reality) figures are misleading. He concluded that the TIF was an appropriate tool, noting that this project has been in the making for years and did not spring out of nowhere. He pointed out there is no foreseeable project for this land. He again asked the Board to vote against rescinding the TIF.

Arlene Dabrow, 7515 Spring Creek Road, Macungie spoke against the continuing overdevelopment in the area. She claimed that she did not hear anyone asking for another development. She claimed that there was a 4.5% increase in the budget proposed. She talked about senior citizens not being able to afford the increases in taxes. She asked that the Board not increase the taxes and respect the wishes of residents.

5. Approval of Minutes

Motion by Vinovskis, Seconded by Bacher

RESOLVED, That the East Penn Board of School Directors approve the minutes for the March 24, 2014 meeting.

This resolution was unanimously adopted by voice vote.

6. Public Financial Management-Update on TIF Funding

Using the attached handout, Scott Shearer, Managing Director for PFM, updated the Board on the Hamilton Crossings Tax Increment Financing (TIF) changes that have occurred over the past year. He noted that Lehigh County has elected to not participate in the TIF District. He pointed out that "the assessed value (per the county assessor) of the project has increased to \$77.1 million dollars which is up from \$74 million dollars. Because of this increase, the total expected tax revenues from the increment retained by the District is now estimated at \$11.7 million over the 20 years and has increased from \$11.2 million." Currently, the land is only generating \$47,000 in taxes but will produce an extra annual \$1.2 million dollars in property taxes. Because of the delays, the project has now been scheduled to be completed for Spring 2016.

Referring to the project funding, he noted that two low-interest bearing loans have been assumed. The Business in Our Sites Loan (\$3,662,308-2% interest rate) has been approved and the Pennsylvania Infrastructure Bank Loan (PIB) (\$3,225,000 – 1.625% interest rate with a 10 year amortization) is pending. The expected tax revenue surplus is projected to be larger starting in 2025 due to lower cost and shorter term financing. This surplus can be remitted to the District and Township or used to retire the debt earlier than scheduled. Based on the new financing structure, the District will realize additional new revenues exceeding \$4 million over the next 20 year term. It was noted that any shortfall in funding will not impact the District or the Township. Net project funding amount from prior presentations ranged from \$6 million to \$7 million depending on financing assumptions. The new estimates of net proceeds after Developer contributions is approximately \$6.1 million. Again, Mr. Shearer emphasized that any shortfall in funding will not impact the District, only the Developer. Using the attachment, Mr. Shearer illustrated the Base Case Scenario and the Hypothetical Scenario. Following the analysis of the district's share of both the base case and the hypothetical scenarios, the difference is \$578,785; however, the present value of the difference is \$326,380 and will be absorbed by the Developer at settlement. In answer to a question from Mr. Ballard regarding the worst case scenarios, Mr. Shearer indicated that since last year the revenues that the district will realize is substantially more. Mr. Ballard also clarified that the net worth of the property would go from \$2.8 million to \$77.1 million because of the amount of infrastructure needed and the amount of the buildings to produce the shopping center. He pointed out that this brings the investment of the developer to approximately \$140 million dollars. Without the County's participation, the developer has stayed within the cap that was in the original agreement without exceeding \$7 million. Dr. Munson asked how the estimates for the amount of tax revenue are generated. Mr. Shearer explained that the assessments come from the County Assessor's office. They will not happen the first year of the project but will occur after the project is close to the full build out. Mr. Shearer estimated that a large portion of the \$70 million will be available in 2016 and the balance will be on the tax rolls in 2017. There is also language in the TIF plan that the developer will not file any tax appeals. Dr. Bacher asked about the developer being willing to make the district whole. Solicitor Fisher called Mr. Harrison, the developer, forward and Mr. Harrison said he could not confirm the developer is prepared tonight to provide the \$326,380 but they would sign any document that would provide confirmation in writing at the closing. Dr. Munson said that most of the numbers are predicated on this second PIB loan and asked what would happen if that falls through or it comes in at a higher interest rate. Mr. Shearer responded that it would result in lower proceeds available for the project and would mitigate the school district from receiving the

additional \$4 million. The \$11.7 million will be going to the district. Mr. Shearer felt that Mr. Harrison was confident that the loan would be approved and allocated at the interest rate. Dr. Munson asked who would be in control of the decision to pay off the debt earlier or return funds to the district and the township. Mr. Shearer indicated that would be between the Lehigh Valley Industrial Development Authority and the school district. It would then be a decision to put the funds into the General Fund or pay down the debt earlier. Dr. Munson again asked who would be the governing authority. LVIDA attorney, John Lushis clarified that IDA has no interest in keeping money. Basically, the TIF is seen as collaborative in nature between the IDA, Township and the school district. The decision should be worked into the agreement. Mr. Ballard had it clarified that the \$4 million surplus only occurs with a shorter amortization time and lower interest rate; however, the \$7 million cap in the original agreement has not changed.

7. TIF (Tax Increment Financing) Resolution – Submitted by Dr. Ken Bacher

Dr. Bacher said he was concerned about the net contribution and making the district whole; however, he was not aware of the new financing which has much improved the situation. He felt this new plan is as good as or even better than the original and he would not support this motion.

Mr. Ballard reminded the Board that in talking with taxpayers over the years he told them that the only way that taxes can be ameliorated would be to get commercial development in this district that does not deliver additional students and pays property taxes thereby reducing the amount of taxes for other taxpayers. There have been other plans for commercial buildings but he wanted someone to explain to him what replacement revenue source there will be to replace the half-million dollars for the next 20 years. There is nothing he has seen on the horizon to supply the alternative source of revenue to keep taxes down.

Dr. Munson said his understanding was that the developers introduced this TIF and asked for support and that it would require the participation of all three authorities to be viable. Ms. Donches responded to Mr. Ballard's question about where the replacement revenue was coming from. She stated that the Board is not in the business of economic development. She said the Board takes the money to educate the district's children. She said looking at Lower Macungie "so what whether there is \$47,000 because the Board would live with that." She felt the Board should not be getting into economic development. She continued that there is going to be growth and plenty of money coming into Lower Macungie Township. She knows this because she has sat through hours of Planning Commission Meetings and sees how the developer is working to make this development happen. She contended that the project would happen whether or not the district participates. She concluded that the district is giving away \$11 million dollars. Rev. Vinovskis said he was not on the Board when the original resolution was approved and he remained quiet because he trusted the wisdom of the Board. He is not against the Hamilton Crossings Project and felt that it has many attractive features and should be built. His understanding was that it was presented that all three groups had to participate. A year ago he supported the motion and he felt the Board acted in good faith and that the County would also participate. He was somewhat dismayed about the stories that have surrounded it. He agreed with Ms. Donches that it was presented as the ideal property. He believes that the project will be built whether or not the district is part of the TIF. Ms. Heid commented that she, too, was under the impression that all three entities had to approve the TIF. She has been telling people that the project is dead. She said she has heard from people in the community and she did not think this was the right vehicle. Dr. Bacher said his reasoning for the motion was that he did not want to see the school district at a disadvantage because the Lehigh County Commissioners are not supporting the TIF and he wanted a review of the finances as a result of a letter from LCIDA. He did discuss the motion with Solicitor Fisher.

Mr. Ballard addressed the concept that there are many developments in progress in Lower Macungie Township but he is also aware of the fact that the property taxes do not pay for the education of the students. He noted the influx of over 400 students in 2005. Mr. Ballard said that one or two students probably don't make a difference but a large number has building implications. He commented on the idea that there is some other project in the wings as misleading. The Hamilton Crossings project has been in the works for several years. Another project would take at least another three or four years. He emphasized that this Hamilton Crossings project is a significant investment. He did not believe that there was actually any developers waiting in the wings. Mr. Ballard was against the motion for many reasons. He pointed out that this was not the only way the Board could have discussed this issue.

Upon clarification from Mrs. Surdoval, Mr. Earnshaw commented that the average homeowner's property tax in the district is \$3,537. He, too, noted that the property tax for a single household with multiple students attending the schools does not pay for the cost of educating students (approximately \$12,000/student). The exception is the 55 & over community or some type of commercial venture. He said he has always appreciated this project because it brings in revenue but does not add students. He noted that he also appreciated this project because of the jobs it will bring for those individuals who are not engineers, etc. It is not the role of the district to consider the impact on Lower Macungie Township as it is not their role to consider the impact of students on the school district when they approve these developments. He was concerned about the County not participating but those issues were addressed this evening. Mr. Earnshaw said he was comfortable with moving forward on this project.

Dr. Bacher said when the district first heard about this project there was another aspect in that this is not a pristine site but one that has significant issues. He noted that the landowner is not going to give away the land just because a developer will require more work on the land and when the County discovered the mine wash the developer was given concessions. He said many of the infrastructure improvements will benefit the developer; however, some of the improvements benefit the surrounding area as well. Traffic will also be improved and that is a valid use of public funds. I do not consider this subsidy to the developer because the net cost of the improvements outside the development are larger than the amount of money being received by the developer. He agreed with Mr. Ballard that another smaller project would not generate these funds. The district is better off to have this project move forward. Finally, this is not the development team that originated this project. The developer is not making a lot of money on this project. He concluded that this is not an easy property to develop.

Ms. Donches read from the May 13, 2013 minutes regarding the fact that all three governing bodies would have to participate. She did not understand why the Board was not protected when that occurred. She said she did not see the developers walking away from the project after the years it has taken and the investment in the project. They are so close. She said a lot of the infrastructure has been brought on because of the size of the project. She said in 2009 the project was not that big. She talked about the park land being taken to expand the retention pond. She reiterated that she has been against this project from the beginning. She continued to be adamant about using public money for private developers, questioning "how much do you need." She continued to talk about other aspects of the project that President Earnshaw reminded her were not part of the discussion or motion. She claimed that the TIF is not needed. Again, Ms. Donches contended that she was against using "public money for private development and using education dollars for private development." She claimed that the district was giving away \$12 million. She asserted that the district would receive additional money from the commercial developments that are going to take place on Rt. 100 and Hamilton Blvd. She reiterated that the district did not have to give away its education funding. The problem with the project was that it was not complete before it came before anybody. She alleged that the Board voted on something totally different. She strongly encouraged the Board to make a tough decision to support this resolution.

Dr. Munson said he was not opposed to TIF Financing. He felt the issue is whether or not public assistance is needed in order to develop. What has changed for him is that before he was convinced it was a good bet but now he is less convinced. He said he did not share the certainty that this will be developed no matter what. He said he is in favor of the motion.

Motion by Ballard, Seconded by Heid  
RESOLVED, That the question be called.

This motion was defeated by the following roll call vote:

Nay: Bacher, Earnshaw, Munson, Rhodes, Vinovskis-----5  
Aye: Ballard, Donches, Fuller, Heid-----4

Dr. Bacher said he agreed with Dr. Munson that this is a bet and that even if this land is developed it will not be immediately. It may take 8 or 9 years to develop so the district is better off having the money now. With the new financing the payoff time is significantly shorter. If the project is killed now then he did not see it being readily developed. The taxpayers will be better off if the project happens now rather than betting on the future. Ms. Fuller agreed it is a betting proposition. She would rather have \$600,000 each year than to wait to see if something else materializes. The \$600,000 would have a positive impact

Mr. Earnshaw pointed out that the Board operated on the time lines that were given the district. He pointed out that Lehigh County kept postponing which affected the time line when Lower Macungie could have its hearing. He commented on the statements that the developers will move forward no matter what is done by the Board tonight. Mr. Earnshaw thought it was interesting that outside people are speaking for the developers and he did not know how that information was attained. If indeed, the finances are at such a point that it would be negative, then the developers would not build the project without the TIF. He said other comments are being made on speculation, not information. Any additional project proposed would involve a lengthy process. All the approvals would have to be started from scratch. He talked about the various variables with another project and emphasizing that we have no way of knowing. It is up to the Board to apply its collective wisdom.

Ms. Donches talked about the 2 warehouses being built. She continued to talk about the property value of \$47,000 debating that the district would have to live within those means. Again, Ms. Donches asserted that the district should not be in the business of economic development. The district is in the business of educating kids. She continued to claim that if the project was viable it would be built. Ms. Donches delivered a soliloquy on the use of these various plans to enable developers to reach into the taxpayers' pocket for money. She read the projects that the Goldenberg group had developed and the many programs that have been enacted to attract developers. Mr. Earnshaw interrupted and told her it was not relevant to the motion and not a single one of the programs were enacted by the school district. Ms. Donches concluded that as a public entity she did not want to

use public monies to support this developer's private development. Dr. Bacher said if this project does not happen we are giving away education dollars.

Motion by Donches, Seconded by Vinovskis

**WHEREAS**, the East Penn Board of School Directors ("Board") approved a Resolution on May 13, 2013 to participate in a Tax Increment District, (commonly referred to as the Hamilton Crossings TIF), with a Project Plan which proposed (Section V.B.2.(d), page 24) "that the East Penn School District and Lehigh County (and Lower Macungie Township, if it adopts a property tax ordinance during the TIF District term) each agree to apply 50% of their net Tax Increments to repayment of the TIF Debt," and

**WHEREAS**, on or about April 7, 2014, the Board received a communication from the Lehigh County Industrial Development Authority that it will no longer pursue participation in the Hamilton Crossings TIF by Lehigh County; and

**WHEREAS**, the non-participation by Lehigh County in the Hamilton Crossings TIF will necessitate that the East Penn School District's total net contributions of incremental tax revenues will be greater than would be the case if Lehigh County were participating in the TIF at the level prescribed in the Project Plan; and

**WHEREAS**, the Board does not desire to participate in a Tax Increment District for Hamilton Crossings which does not include participation, by all three governing bodies—Lehigh County, the East Penn School District, and Lower Macungie Township--allocating 50% of their positive tax increments to the financing of the redevelopment of the Hamilton Crossings TIF District.

**NOW, THEREFORE BE IT RESOLVED** That the East Penn Board of School Directors rescinds its Resolution of May 13, 2013 providing for the participation by the East Penn School District in a Tax Increment District for Hamilton Crossings and for the taking of all related action.

**BE IT FURTHER RESOLVED** That the East Penn Board of School Directors agree not to participate in the Tax Increment District for Hamilton Crossings, and direct that a copy of this Resolution be delivered to the Board of Commissioners of Lower Macungie Township on or before May 1, 2014.

This resolution was duly adopted by the following roll call vote:

Nay: Ballard, Bacher, Earnshaw, Fuller, Rhodes-----5

Aye: Donches, Heid, Munson, Vinovskis-----4

## 8. Report of the Superintendent of Schools

### 1. District and Budget Update

Dr. Seidenberger commented on meeting with the leadership of Seven Generations Charter School. He said this was a follow up to the approval two years ago where a series of actions were generated to help the school. He said they are much more organized now and appear to be making progress. We will continue to work with them and have some of our teachers review the EIC units.

Dr. Seidenberger urged board members to contact legislators.

He noted the following items:

- The PA Economy League's first draft of the demographics study was received today. The report will be reviewed by the staff. The PEL staff will be contacted for a date to review it in public.
- Karen Gennaro and Susan Bauer were inducted into the DaVinci Center's Hall of Fame.
- Dr. Seidenberger congratulated the high school students who have achieved many honors this year.
- Wednesday night, EHS will be sponsoring a College Fair and they are expecting 115 institutions of higher learning.
- Discovery Education was at the high school doing a live stream that featured EHS teacher Scott Didra and Emmaus High students. The students were well spoken and hard working.
- NCA will no longer accept college course work from Agora Cyber Charter School.
- Mrs. Kristen Campbell and Mrs. Michele James have worked very hard on looking at the early dismissal on Wednesday afternoons. They have come up with some models and, at this time, they will be coming back with a recommendation regarding the issue. The proposal will not include any additional staff. He will be working with Dr. Pekarik on special education students. They will also be working with STA. The model addresses the contractual requirements for prep time. There is the possibility that the proposal will allow for 31 more instructional hours. They are also considering four early release days for elementary.



## Budget

The administration is still working on the budget. Dr. Seidenberger indicated that there is \$2.4 million in the Capital Reserve Fund. There is approximately \$616,000 in bond proceeds. Dr. Seidenberger talked about when the Eyer Renovation project was completed there was a commitment to Lower Macungie Township for a contribution to the improvements being made. The District's contribution is \$157,000 and the bill will be paid with bond money. Referring to the Willow Lane project, there are two remaining projects – an alternative solution for irrigation; and finalizing the detention pond. The projects that are being recommended are for the EHS auxiliary gym roof, replacing siding around the Shoemaker Library, and exterior/interior cameras for Wescosville, Jefferson, and Macungie. The cameras will bring these schools in line with the other buildings. Ms. Heid asked if there were adjustments considering some of the leak issues last winter. Dr. Seidenberger indicated those repairs took place at that time. Dr. Seidenberger noted that the district has received approval from PDE for \$1,878,582 in exceptions. This would allow the district to move from the 2.1% index to 4.4%. The basic administrative requests have been reduced \$1.7 million and some revenues have been adjusted. Over the last four or five years, discretionary spending has been trimmed. Recently, Dr. Seidenberger sent a memo asking the various departments to take a 5% reduction, except the Special Education Department. At the state level, there are reports that money is going to be coming because it is an election year. As of this date, the district has not received any information concerning the Governor's budget. Referring to the optimism about development, Dr. Seidenberger said the problem is it will not affect the 2014-15 budget and it is unknown how fast the development will take place. There will be some major land transfer and some warehouses will be built. The total interim taxes may not be as significant as some people believe. The administration is looking at reducing three teaching positions. The Kindergarten numbers are surprisingly low and there are lower numbers in grade 1. Wednesday afternoons have nothing to do with it. If Lower Macungie Township approves the TIF, it will mean that the district can add \$232,000 to the revenue for next year. They will continue to monitor the revenue numbers. The administration has not made their rounds to the principals who may be losing a staff members. No one with a contract will be losing their job but they may have to move to another building if their certification is valid for the assignment. The 2.5 positions would represent \$164,000 savings. They will be looking at the special education budget, charter school enrollments, and the Ready to Learn Grant. There is a lot going on about pension double dipping with charter schools. This is getting a lot of play and is a significant number. Dr. Seidenberger discussed the special education formula and he sensed the numbers will be good. This may adversely affect charter schools. He said the 4.48% will not be the final percentage. The will bring a budget in around 3% but more information will not be available until next week. Mr. Ballard asked how soon Dr. Seidenberger would need input about cuts from board members for staff to go over. Dr. Seidenberger responded that if someone has an idea then they should let him know as soon as possible. Dr. Munson asked what the impact of the 5% cut to budgets would do to programming. Business Manager Debra Surdoval responded that the 5% was for Central Office Departments, not the building principals. Dr. Seidenberger said this represents less time for staff development and curriculum development. Mr. Earnshaw reiterated that suggestions should be forwarded to the staff. The proposed tentative budget will be on the May 12 agenda.

## 2. Personnel

Motion by Vinovskis, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

### Retirements/Resignations

- Lynn A. Glancy, Director of Operations, effective September 19, 2014 (Exhibit 1)
- Mary Ellen Roberts, EHS Special Education Teacher, effective June 18, 2014 (Exhibit 2)
- Virginia Coleman, EHS Art Teacher, effective June 18, 2014 (Exhibit 3)
- Ava Killingsworth, English Teacher at LMMS, effective June 18, 2014 (Exhibit 4)
- Richard Frederick, Grade 6 Teacher at LMMS, effective June 17, 2014 (Exhibit 5)
- Warren Buss, Head Custodian at LMMS, effective July 8, 2014 (Exhibit 6)
- Jesse Shaw, 2<sup>nd</sup> Shift Custodian at Eyer MS, effective May 2, 2014 (Exhibit 7)
- Jenise Sampson, Instructional Assistant at Shoemaker School, effective April 8, 2014 (Exhibit 8)

Mr. Earnshaw commented on the retirements, noting that some of the people have spent their whole careers in East Penn. In some cases, it represents decades of service.

### Leave as per Collective Bargaining Agreement

Employee: Loribeth Knauss  
Grade 5 Teacher, Lincoln School



Effective: Extension to June 30, 2015

Requests for General Leaves of Absence-Board Policy 539

<u>Employees</u>	<u>Assignment</u>	<u>Effective</u>
Catherine Courier	Instruct. Assist., Eyer MS	3/30/14-3/27/15
Sharon Woodeshick	Staff Assist., Macungie	3/18/14-3/17/15
Karen Hustedt	Instruct. Assist., Alburtis	4/21/14-4/20/15

Awarding of Tenure

That, in accordance with Section 1121 of the PA School Code, the following temporary professional employees based upon satisfactory service be awarded tenure:

<u>Temporary Professional Employee</u>	<u>Assignment</u>
Laura Oswald	Special Education, Wescosville
Rachel Collier	Special Education, Eyer MS

Summer Maintenance Employment-See Exhibit 9  
Administrative Assistant Appointments

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Lisa Boland 4775 Somerset Lane Macungie 18062	Business Office Vacancy created K. Weitner, resign.	\$25,400, 35 hrs./wk.
Maria Molchan 332 W. Second Street Alburtis 18062	Emmaus HS Vacancy created by transfer of C. White	\$25,400, 35 hrs./wk.

Effective: April 29, 2014

Custodial Appointment

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Nathan Yoder 6909 Tollgate Road Zionsville 18092	PT Custodian, Willow Lane Vacancy created by B. Bieber retirement	\$19.58/hrs./wk., 20 hrs./wk.

Effective: April 29, 2014

Instructional/Staff Assistant Appointments

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Denisha Bolden 2555 North Court Bethlehem 18017	Emmaus HS Vacancy created by B. Santiago resign.	\$13.97/hr./29 hrs./wk.
Ruth Pepe 6062 Timberknoll Drive Macungie 18062	Lincoln School Vacancy created by C. Bogert re-assignment	\$13.97/hr./10 hrs./wk.

Effective: April 29, 2014

Food Services Department

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Marion Dolan 717 Liberty Street Emmaus 18049	PT/FS Assistant Vacancy created by A. Pierog resign.	\$9.00/hr., 4.75 hrs./wk.

Co-Curricular Appointments – See Exhibit 10

Additions to the 2013-14 List of Per Diem Substitutes – Exhibit 11

Change in Assignments

Employee	From	To
Cindy Bogert	IA/SA Lincoln School 29 hrs./wk.	IA/Lincoln School 29 hrs./wk.
Amy Bower	3.75 hrs./day PTFSA, Shoemaker	4.25 hrs./day PTFSA, Shoemaker
Nicole Fegley	3.75 hrs./day PTFSA, Shoemaker	4.25 hrs./day PTFSA, Shoemaker
Lori Krasnansky	3.75 hr./day PTFSA, Shoemaker	4.25 hrs./day PTFSA, Shoemaker
Darla Masters	Shoemaker/Macungie PTFSA	Macungie, 5.5 hrs./day PTFSA
Carol Wieder	4.75 hrs./day PTFSA, Emmaus HS	3 hrs./day PTFSA, Macungie

Educational Conferences – Exhibit 12

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 12.

Retirements

- Linda Maxon, Grade 6 Teacher at Eyer MS, effective June 18, 2014 (Exhibit 8A)
- Mary Racek, Grade 1 Teacher at Lincoln School, effective June 18, 2014 (Exhibit 8 B)

Appointment of Instructional/Staff Assistants

Name/Address	Assignment	Salary
Alan Dolan 3362 South Second St. Whitehall 18052	Wescosville, Instruct. Assist. New Position	\$13.97/hr., 29 hrs./wk.
Carla Lewis 5258 Dartmouth Drive Macungie 18062	Emmaus HS, Staff Assist. Vacancy created by M. King resign.	\$13.97/hr., 29 hrs./wk.
Lisa Luchesi-Wood 7476 Cedar Road Macungie 18062	Emmaus HS, Staff Assist. Vacancy created by M. Molchan resign./Subsequent transfers	\$13.97/hr., 20 hrs./wk.

Effective: April 29, 2014

Additions to the 2013-14 List of Per Diem Substitutes

Sylvia Brennan, Food Services	Bonnie Dommel, Food Services
Elizabeth Garner, Food Services	Denise Mullin, Food Services

Change in Employment Status

Employee: Douglas Young  
From: EHS Staff Assistant, 20 hrs./wk.  
To: EHS Staff Assistant, 29 hrs./wk.  
Effective: April 29, 2014

Educational Conferences

Conference Title: Using Formative Assessment to Meet the Demands of the PA Core Standards, Philadelphia

Date(s): April 30, 2014  
Attending: Dennine Leschinsky, IST Teacher, Wescosville School  
Estimated Cost: \$340.68

Conference Title: PATTAN: Exploring Technology Supports for Students with High Functioning Autism, Carbon Lehigh Intermediate Unit

Date(s): April 29, 2014  
Attending: Jennifer Cudzil, Autistic Support, Wescosville School  
Estimated Cost: No cost

These resolutions were duly adopted by the following roll call vote:

Aye: Bacher, Ballard, Donches, Earnshaw, Fuller, Heid, Munson, Rhodes, Vinovskis-----9

3. Special Education Plan – (The full plan is available on the District web site.)

Motion by Ballard, Seconded by Vinovskis

RESOLVED, That the East Penn Board of School Directors approve the East Penn School District Special Education Plan Report: 7/1/2014-6/30/2017.

This resolution was duly adopted by the following roll call vote:

Aye: Bacher, Ballard, Donches, Earnshaw, Fuller, Heid, Munson, Rhodes, Vinovskis-----9

4. Act 93 Administrative Compensation Plan – Exhibit 13

Motion by Vinovskis, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve the Act 93 Administrative Compensation Plan for 2013-14 and 2014-15.

Ms. Donches suggested that the \$15,000 for a pay for performance program for two years be eliminated to help with the budget. Mr. Earnshaw pointed out that the Board does not negotiate over the Board meeting and any changes to be made must be done with the Act 93 group unilateral changes cannot be made.

This resolution was duly adopted by the following roll call vote:

Aye: Bacher, Ballard, Earnshaw, Fuller, Heid, Munson, Rhodes, Vinovskis-----8

Nay: Donches-----1

9. Curriculum

-First Reading for Textbook Adoption - The following textbooks are available for review in the Curriculum Library from April 28-June 9, 2014. A resolution for adoption will be presented at the June 9, 2014 Board Meeting.

Course Title: College Prep Geometry  
School(s)/Grades: Grades 9-12, Emmaus HS  
Textbook Title: Geometry Common Core Edition  
Publisher: McGraw Hill  
Estimated Cost: \$26,379 (\$87.93/textbook)

Course Title: College Prep/Honors Algebra 2  
School(s)/Grades: Grades 9-12, Emmaus HS  
Textbook Title: Algebra 2 Common Core Edition  
Publisher: McGraw Hill  
Estimated Cost: \$35,976 (\$89.94)

Note: Current textbooks are over 10 years old and were published before the implementation of the PA Core Standards. These textbooks are necessary for total alignment.

Ms. Donches wanted to keep a tally of the costs for the Common Core Standards. Dr. Seidenberger corrected her by saying these are for the PA Core Standards. This is a state mandate.

10. Policy

1. Second Reading: Board Policy 618-Special Purpose Funds (Exhibit 14)  
The Board will be voting on this policy at the next meeting.

11. Other Educational Entities

-Carbon Lehigh Intermediate Unit – F. Fuller

1. 2014-15 Facilities Plan Committee Report – Exhibit 15

Motion by Fuller, Seconded by Heid

RESOLVED, That the East Penn Board of School Directors approve the 2014-15 Facilities Plan Committee Report that was adopted by the CLIU Facilities Plan Committee on February 25, 2014. In addition, the Board affirms its commitment to the original construct of the Facilities Planning, approved November 1, 1989, which consists of a series of prioritized inquiries to be considered in determining future locations of the CLIU and school district special education classes.

Ms. Fuller reviewed the part of the report that indicated the changes for East Penn.

This resolution was duly adopted by the following roll call vote:

Aye: Bacher, Ballard, Donches, Earnshaw, Fuller, Heid, Munson, Rhodes, Vinovskis-----9

-Lehigh Career & Technical Institute – R. Heid, A. Earnshaw, F. Fuller, S. Rhodes, III

Ms. Heid reported that the JOC recognized the outstanding Co-op students and rotational Internship Students. Benjamin Uhl from Emmaus was in the Electronics, Technology/Nano Lab and worked at Lutron Electronics Company, Inc. as a co-op student. Referring to the Rotational Internship students, Ms. Heid named Mark Bamert from Emmaus HS who was in the Electro-Mechanical/Mechatronics Technology Labs. His employers were Atlas International, Inc., B. Braun Medical Inc., Dynalene, Inc., and Nestle Waters North America. She said the program was well received and employers indicated they would participate again. Timothy Freeman came in third in the state level Electronic Skills USA competition. Camp LCTI will begin the first session June 24-27 and the second session from June 30-July 3. This camp is for Grades 6-9. Mr. Earnshaw said from his children's involvement he would support the experience.

12. Legislative – C. Ballard

Mr. Ballard reported that Pennsylvania's revenue outlook is down by 76%. He expressed concern about the projected increase in Basic Education Funding. He urged board members to contact Senator Brown about the special education formula bill. The increase is only on the new money that they add to the funds that were flat funded for six years. Mr. Ballard asked the board members to contact local legislators regarding SB 76 that would eliminate property taxes. A close examination reveals that revenue from personal income and sales taxes would not cover the elimination of property tax. It is a tax shift. The Independent Fiscal Office shows it will not cover the loss of property taxes. It impacts non-business taxpayers and eliminates property taxes for businesses so they get a big tax benefit. Also, the taxes would be collected by the state and then be remitted back to the district. It also removes the safety valves for exceptions. Mr. Ballard summarized that this is a bad bill. Mr. Ballard talked about the PSBA Advocacy Days in Harrisburg on May 5-6. The Governor has signed a number of child protection bills. There is a bill for education trips to be added for excused absences. He briefly mentioned several other bills that have come up dealing with athletic reporting and Title IX issues and House Bill 2013 that allows a school board vacancy to be filled when any board member is called to active duty in the military or naval forces. In response to a question from Ms. Donches, Mr. Ballard said the Senate hearings for SB 76 are scheduled for Wednesday.

13. Facilities

1. Approval of PLANCON Part K: General Obligation Bonds Series of 2014 – Exhibit 16

Motion by Ballard, Seconded by Munson

RESOLVED, That the East Penn Board of School Directors approve PLANCON Part K: General Obligation Bonds Series of 2014 for submission to the PA Department of Education.

This resolution was duly adopted by the following roll call vote:

Aye: Bacher, Ballard, Donches, Earnshaw, Fuller, Heid, Munson, Rhodes, Vinovskis-----9

2. Informational-Exhibits 17 & 18

The East Penn School District has been notified that PLANCON: Part H: Project Financing – Revision and PLANCON Part J: Project Accounting Based on Final Costs for the Willow Lane Elementary School have been reviewed and approved by the PA Department of Education. These documents and appended materials are to be entered into the minutes of this meeting.

14. Business Operations

1. Bid Opening Report – Exhibit 19(Informational)

2. Bill List Approval

Motion by Ballard, Seconded by Fuller

RESOLVED, That the East Penn Board of School Directors approve the attached bill list and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

This resolution was duly adopted by the following roll call vote:

Aye: Bacher, Ballard, Earnshaw, Fuller, Heid, Munson, Rhodes, Vinovskis-----8

Abstention: Donches-----1

3. Appointment of ActingTreasurer/Treasurer

Motion by Vinovskis, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors appoint Debra A. Surdoval as Acting Treasurer effective April 29, 2014 to September 18, 2014 ; and then Treasurer effective September 19, 2014 to June 30, 2015; and that she be directed to perform such duties as are appropriate for the position in accordance with the Public School Code of 1949, as amended, Section 436-443; that she shall implement federal, state and local policies and regulations at the direction of the Board of School Directors and the Superintendent of Schools; and, that the Treasurer's bond be set at \$500,000.

Mr. Earnshaw congratulated Mrs. Surdoval on her expanded role.

This resolution was duly adopted by the following roll call vote:

Aye: Bacher, Ballard, Donches, Earnshaw, Fuller, Heid, Munson, Rhodes, Vinovskis-----9

4. Treasurer's Report

Motion by Rhodes, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

This resolution was duly adopted by the following roll call vote:

Aye: Bacher, Ballard, Donches, Earnshaw, Fuller, Heid, Munson, Rhodes, Vinovskis-----9

5. Appointment of Auditor – Exhibit 20

Motion by Ballard, Seconded by Rhodes

RESOLVED, That the East Board of School Directors appoint the Audit firm of Gorman & Associates, P.C. to audit the records of the East Penn School District for the year ending June 30, 2014 at a fee of \$34,300 and a single audit fee of \$3,155 per letter of engagement dated March 18, 2014.

(Note: This is the same rate as the previous year.)

Ms. Donches requested that the resolution be tabled and a Request for Proposal be sent out for a new auditor. She read from PSBA information that indicated the auditing firm is a professional service that does not have to be bid and suggested this be done periodically. She claimed Lehigh County saved money by doing this and did re-hire the same auditor who reduced the rate from what he was paid previously. She claimed "fresh eyes" are important even though she was not suggesting any dissatisfaction with Gorman & Associates. She thought it was a good idea to limit the consecutive length of time for the same auditor.

She then moved to table the vote. Lacking a second the motion failed.

This resolution was duly adopted by the following roll call vote:

Aye: Bacher, Ballard, Earnshaw, Fuller, Heid, Munson, Rhodes, Vinovskis-----8

Nay: Donches-----1

6. Budget Transfers – Exhibit 21

Motion by Vinvoskis, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors authorize the budget transfers listed on Exhibit 21.

LMMS Activity Account

RESOLVED, That the East Penn Board of School Directors terminate the General Account in the Lower Macungie Middle School Activity Fund and authorize the creation of the Student Body Account.

NOTE: LMMS has transferred the Funds from the General Account to the Success Team Account.

Pel Industries, Inc. Proposed Licensing Agreement – Exhibit 22

RESOLVED, That the attached Licensing Agreement between the East Penn School District and Pel Industries, Inc., 2001 Town West Drive, Rogers, Arkansas be approved as presented in Exhibit 22.

Facility Rental Agreement – Group V

RESOLVED, That the East Penn Board of School Directors grant permission for Anita's School of Dance, Coplay, PA to rent the LMMS Auditorium and classroom/locker rooms for a dance rehearsal and recital on June 3 & 7, 2014. This is a Group V organization and will be charged the following rental fees:

\$120/hr. Auditorium (Rehearsal)  
\$125/hr. Auditorium (Recital)  
\$18/hr. Classroom/Locker Rooms  
\$41.49/hr. Stage Manager Fee  
\$16/hr. Security Fee  
\$41.49/hr. Custodian Fee

Renewal Agreement with Nutrition, Inc. – Exhibit 23

RESOLVED, That the East Penn Board of School Directors approve The Nutrition Group's food service management renewal agreement and contract package as described in Exhibit 23.

Mr. Earnshaw thanked the representatives of Nutrition, Inc. for their services.

Disbursement of Funds – Exhibit 24

RESOLVED, That the East Penn Board of School Directors authorize payment of funds from the 33-2010 Series A GOB as presented on Exhibit 24.

Parent/Guardian Transportation Contract

RESOLVED, That the East Penn Board of School Directors approve the following Parent/Guardian Transportation Contract:

Parent/Guardian: Jacqueline Gring  
1335 N. 14<sup>th</sup> Street, Whitehall 18052

Effective: February 24, 2014-June 18, 2014  
Reimbursement: \$.56/mile-22.24 miles/day

These resolutions were duly adopted by the following roll call vote:

Aye: Bacher, Ballard, Donches, Earnshaw, Fuller, Heid, Munson, Rhodes, Vinovskis-----9

Ms. Donches said that in the PSBA Board Basics it is suggested that the Board adopt a policy on the willingness or lack of willingness to enter into a TIF Agreement or Tax Abatement Agreement including the amount of review time needed. The policy should be submitted to all the municipalities involved. Mr. Earnshaw suggested that she put her language in writing and submit it to the Board Secretary for inclusion on an agenda.

16.	Monday, April 28	6:30 p.m.-Executive Session (Personnel, Confidential, Attorney Matters, Negotiations) 7:30 p.m.-Board Meeting
	Wednesday, April 30	6:00-8:00 p.m.-EHS College Fair, EHS Gym
	Monday, May 12	7:30 p.m.-Board Meeting
	Monday, May 26	Memorial Day-All Schools & Offices are closed.

Cecilia R. Birdsell  
Board Secretary

***EAST PENN SCHOOL DISTRICT***  
***BOARD OF SCHOOL DIRECTORS***  
***REGULAR MEETING***

**AGENDA**

**Board Room  
800 Pine Street  
Emmaus, PA 18049**

**May 12, 2014  
7:30 p.m.**

**2014**

**January 13, 27  
February 10, 24  
March 10, 24  
April 28  
May 12  
June 9, 23  
July 14  
August 11, 25  
September 8, 22  
October 13, 27  
November 10  
December 2 (Reorganization), 8**

**Vision Statement:** The East Penn School District will empower students to maximize their individual potential and become lifelong learners and contributors to a global society.

**Mission Statement:** The East Penn School District will provide a learning environment in which students become problem solvers, collaborators and critical thinkers.

**EAST PENN INFORMATION LINE: (610-966-8480)  
EAST PENN ANONYMOUS STUDENT TIP LINE (610) 966-8400  
EAST PENN WEB PAGE: [www.eastpennsd.org](http://www.eastpennsd.org)**



## ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance.

2. Student Recognition:

National Gold Medalist – Heather Koehler  
National Silver Medalist – Nick Capri  
National Silver Medalist-Shannonn Mc Gowan  
National Silver Medalist-Mara Ruzicka-Butz

3. Requests to Address the Board

4. Approval of Minutes

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the minutes of the  
April 28, 2014 meeting.

5. 2014-15 Proposed Final Budget Adoption for East Penn School District/Senior Citizens Real Estate Tax Rebate Program

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors adopt the proposed final 2014-15  
budget in the amount of \$136,867,713 with the following tax levies:

16.7479 mills on the assessed valuation of real estate  
0.5% (.005) Act 511 Earned Income Tax  
1.0% Act 511 Real Estate Transfer Tax

be it further

RESOLVED, That the East Penn Board of School Directors continue the Senior Citizens Real Estate Tax Rebate Program for the 2014-15 year with the income eligibility guidelines to be established at final budget adoption.

6. Report of the Superintendent of Schools – Dr. Thomas L. Seidenberger

-District Update

- Wednesday Afternoon Dismissal - Presentation

-Personnel

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the following personnel  
items:

### Voluntary Demotion (Exhibit 1)

That the East Penn Board of School Directors approve the request of Mark F. Caccavo to be voluntarily demoted from the position of Assistant Principal at Emmaus High School to teacher, effective August 19, 2014.

### Retirement/Resignations

- Deborah Lichtenwalner, Grade 6 Teacher, Lower Macungie MS, effective June 18, 2014 (Exhibit 2)
- Denise Solonoski, Business/Consumer Science Teacher, Eyer MS, effective June 18, 2014 (Exhibit 3)
- Joan Keiper, English Teacher, Lower Macungie MS, effective June 18, 2014 (Exhibit 4)
- Ashley Benner, Speech Teacher, Eyer MS, effective June 18, 2014 (Exhibit 5)
- Pam Cantone, Remedial Assistant, effective May 23, 2014 (Exhibit 6)
- Felicity deHoll, Staff Assistant, Eyer MS, effective June 6, 2014 (Exhibit 7)
- Josephine Bauer, Staff Assistant, Macungie School, effective June 18, 2014 (Exhibit 8)

### Leaves as Per Collective Bargaining Agreement

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>
Rebecca Beitler	Speech Teacher, Shoemaker	6/3/14-6/30/14
Stacy Confer-Resch	Kindergarten, Jefferson	6/10/14-6/30/14

### Appointment of Board Secretary/Executive Assistant to the Superintendent

Name/Address: Janine L. Allen  
854 E. Juniata Street, Allentown 18103  
Effective: July 1, 2014 (Pending Clearances)  
Salary: \$54,000, plus Act 93 Agreement Benefits

Be it further

RESOLVED, That Janine L. Allen be appointed as Board Secretary effective July 1, 2014 to June 30, 2017 (the unexpired term of Cecilia R. Birdsell) and she be directed to perform such duties, as are appropriate for the position in accordance with the Public School Code of 1949 as amended and implement relevant local regulations at the direction of the Board of School Directors and the Superintendent of Schools; and, that the Board Secretary's bond be set at \$20,000.

### Appointment of Instructional Assistant

Name/Address: Jeffrey White  
423 River Drive, Allentown 18109  
Assignment: Shoemaker School  
Effective: May 13, 2014  
Salary: \$13.97/hr., 29 hrs./wk.

### Summer Maintenance Technology Program Employees

See Exhibit 9

### Extended School Year Appointments

See Exhibit 10

### Additions to the 2013-14 List of Per Diem Substitutes

Rebecca Frank, Instructional/Staff Assistant

Mary Raymond, English, ESL K-12

Change in Employment Status

Employee: Angie Aleszczyk  
PTFSA addition of 1 hr./day Albutis breakfast

Educational Conferences – Exhibit 11

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 10.

7. 2014 List of Emmaus HS Graduates (Exhibit 12)

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the 2014 list of Emmaus High School graduates.

Note: This is a complete list of seniors and only those who meet the graduation requirements will be graduated.

8. Curriculum

Second Reading for Textbook Adoption - The following textbooks are available for review in the Curriculum Library from April 28-June 9, 2014. A resolution for adoption will be presented at the June 9, 2014 Board Meeting.

Course Title: College Prep Geometry  
School(s)/Grades: Grades 9-12, Emmaus HS  
Textbook Title: Geometry Common Core Edition  
Publisher: McGraw Hill  
Estimated Cost: \$26,379 (\$87.93/textbook)

Course Title: College Prep/Honors Algebra 2  
School(s)/Grades: Grades 9-12, Emmaus HS  
Textbook Title: Algebra 2 Common Core Edition  
Publisher: McGraw Hill  
Estimated Cost: \$35,976 (\$89.94)

Note: Current textbooks are over 10 years old and were published before the implementation of the PA Core Standards. These textbooks are necessary for total alignment.

9. Policy

1. Board Policy 618-Special Purpose Funds (Exhibit 13)

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors adopt Board Policy 618, Special Purpose Funds for inclusion in the Board Policy Manual.

10. Business Operations

1. Bill List Approval

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the attached bill list and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Tax Collection Committee (TCC) Representatives

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, by the governing body of the East Penn School District, that the following individuals are appointed as TCC delegates for the East Penn School District:

Primary voting delegate: Debra Surdoval, Business Manager  
First alternate voting delegate: James Frank, Assistant Business Manager  
Second alternate voting delegate: Charles Ballard, Board Member

If the primary voting delegate cannot be present for a TCC meeting, the first alternate voting delegate shall be the representative at the TCC meeting. If both the primary voting delegate and the first alternate voting delegate cannot be present for a TCC meeting, the second alternate voting delegate shall be the representative at the TCC meeting.

These appointments are effective immediately and shall continue until successors are appointed. Delegates shall be appointed each year in November or December or as soon thereafter as possible. All delegates shall serve at the pleasure of this governing body and may be removed at any time.

3. Designation of 2014-15 Depositories

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That, in accordance with Section 621, PA Public School Code of 1949, the East Penn Board of School Directors designate the following depositories for the funds of the East Penn School District for the 2014-2015 fiscal year; and that said depositories furnish a bond in an amount equal to 120% of the highest balance or comply with Act 72 of 1971 of the Pennsylvania Legislature, such bond amounts to include the amount provided by federal insurance:

Citizens Bank  
Embassy Bank  
First Niagara Financial Group  
ESSA Bank & Trust  
Lafayette Ambassador Bank  
M & T Bank  
National Penn Bank  
PA Treasury/Invest Trust  
PA Local Government Investment Trust  
Quakertown National Bank  
Santander Bank  
Susquehanna Bank  
TD Bank  
US Bank Corporate Trust Services  
Wells Fargo Bank

4. Authorization to participate in contracts issued by the Department of General Services for the 2014-15 year

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

WHEREAS, Act 57 of May 15, 1998 permits local public procurement units to participate in those contracts for supplies, services, or construction entered into by the Department of General Services (SGS) that are made available to local public procurement units . A "local public procurement unit" is defined as any political subdivision, public authority, education, health, or other institution; and to the extent provided by law, any other entity, including a council of governments or an area government; non-profit fire, rescue, or ambulance company; and any nonprofit corporation operating a charitable hospital;

be it

RESOLVED, That the East Penn School District hereby requests authorization to participate in DGS's contracts for the procurement of supplies, services or construction, subject to the following conditions:

1. That the East Penn School District agrees to be bound by such contract terms and conditions DGS may prescribe.
2. That the East Penn School District agrees to be responsible for payment directly to the contractor under each contract for those supplies, services or construction ordered by the local public procurement unit.
5. Authorization to participate in joint purchasing for the 2014-15 year

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

WHEREAS, The General Assembly of the Commonwealth of Pennsylvania has enacted an act known as the "Cooperative Purchasing Act, Act 31 of July 1971, and;

WHEREAS, Act 31 of 1971 permits local governments to purchase materials, supplies, and equipment from purchase contracts of the Commonwealth of Pennsylvania; be it

RESOLVED, That the East Penn Scholl District hereby requests authorization to participate in purchase contracts of the Carbon Lehigh Intermediate Unit, Lehigh Career & Technical Institute, U.S. Communities, Keystone Purchasing Network, NJPA, Pennsylvania Education Joint Purchasing Council, National Joint Powers Alliance (NJPA), National BuyBoard, PENNCON, and PEPPM.

6. Disbursement of Funds (Exhibit 14)

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from 32-Capital Reserve Fund and 33-2010 Series A GOB issue as outlined in Exhibit 14.

11. Announcements

May 1 & May 5	Executive Sessions (Personnel)
Monday, May 8	7:00 p.m.-Executive Session 7:30 p.m.-Board Meeting
Monday, May 26	Memorial Day-All Schools & Offices are closed.

Sunday, June 8            1:00 p.m.-Commencement, Stabler Arena

Monday, June 9           7:30 p.m.-Board Meeting, Board Room

12.    Adjourn

# **EXHIBITS**

**May 12, 2014**

#1

VOLUNTARY DEMOTION CONSENT FORM

I, Mark F. Caccavo, a professional employee of the East Penn School District, hereby voluntarily request, consent, and agree to be demoted from the position of a full-time employee (Assistant Principal) to a full-time professional employee (Teacher), effective on the first day of the 2014-2015 school term.

I execute this consent form with full knowledge of the consequences of a demotion and that the Public School Code of 1949, as amended, provides that a demoted professional employee has the right to a hearing before the School Board. I hereby waive my right to such a hearing.

Mark Caccavo

Mark F. Caccavo

May 7, 2014

Date

The undersigned, on the 7<sup>th</sup> day of May, 2014 witnessed the foregoing subscribed and acknowledge the same to his act and deed.

Thomas A. [Signature]  
Witness



#2

04-25-2014

The East Penn School District, Board of Directors

Mr. Alan Earnshaw, President

800 Pine St.

Emmaus, PA

To whom it may concern,

I am writing to inform you that I will be resigning my position as sixth grade teacher at the end of this school year on June 18, 2014.

As an employee of the East Penn School District for the last twenty years, it has been my pleasure to work with many wonderful educators who have always had students and student success as their focus. I thank the school board for providing me with the opportunity to work with so many talented and caring individuals.

It has been my privilege to be a part of the East Penn community, and I will always be grateful for the experiences and wonderful memories made over these past twenty years.

Sincerely,

*Deborah G. Lichtenwalner*

Deborah G. Lichtenwalner

#3

111 Aspen Drive  
Allentown, PA 18104  
April 29, 2014

Dr. Thomas Seidenberger  
Superintendent of Schools  
East Penn School District  
800 Pine Street  
Emmaus, PA 18042

Dear Dr. Seidenberger:

This letter is to inform you that I will be retiring from teaching on the last day of this school year, June, 2014.

It has been my pleasure to have taught at Emmaus High School, and well as Eyer Junior High and Eyer Middle Schools, for 27 of my 31 years of teaching. I appreciate the support given to me by the administration, fellow teachers, and building support staff.

Please also know that I would like my name to be put on the substitute teacher list for the district.

Thank you for giving me the opportunity to teach in the East Penn School District. I look forward to spending more time with my family members, and enjoying many new and exciting opportunities. May you enjoy the same in your retirement.

Sincerely,

A handwritten signature in cursive script, reading "Denise A. Solonoski".

Denise A. Solonoski

#4 COPY

April 28, 2014

Joan M. Keiper

114 Aspen Drive

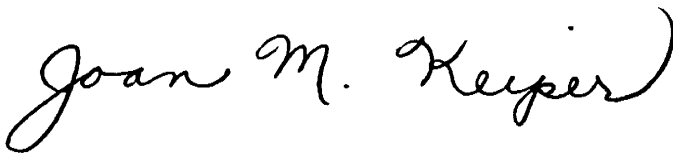
Allentown, PA 18104

East Penn Board of School Directors:

I hereby request the Board's approval of my retirement. If approved, I hereby tender my resignation for the purpose of retirement effective June 18, 2014.

I have enjoyed and appreciated the opportunity of employment with the East Penn School District. Many things have changed since my first year in 1976, but the pleasure of working with exceptional students and colleagues has remained unabated. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Joan M. Keiper". The signature is written in dark ink and is positioned above the printed name.

Joan M. Keiper

#5

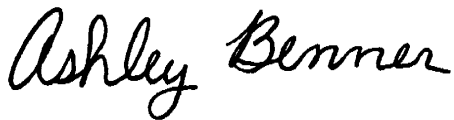
April 21, 2014

Meredith Frantz  
East Penn School District  
800 Pine Street  
Emmaus, PA 18049

Dear Mrs. Meredith Frantz:

I regret to inform you that I am leaving the East Penn School District. I have enjoyed working with everyone and have learned a great deal. I never thought I would be blessed with amazing twin girls that would lead me to be a stay at home mother, but at this time, this is the best decision for my family. Thank you for the wonderful opportunity of working in the East Penn School District as a Speech-Language Pathologist. Please inform of my release date as soon as possible. I wish you all the best going forward.

Sincerely,

A handwritten signature in cursive script that reads "Ashley Benner".

Ashley Benner

cc: Linda Pekarik, Noelle Keeler and Human Resources

#6

East Penn School District

May 1, 2014

800 Pine Street

Emmaus, Pa 18049

Dear Dr. Tricia Gutman,

I wish to formally notify you that I am resigning from my position as an Academic Support Assistant with the East Penn School District. My last day of employment will be at the end of the school year on May 23, 2014.

I am grateful for the opportunities I have been given to develop my professional skills and personally grow at the Wescosville Elementary School. This has been a difficult decision, but I hope to realize my professional and personal goals as a substitute within the East Penn School District.

I would like to thank you for having me as part of your Academic Support team.

Sincerely,

A handwritten signature in black ink that reads "Pam Cantone". The signature is fluid and cursive, with the first name "Pam" being more prominent and the last name "Cantone" following in a similar style.

Pam Cantone

# East Penn School District

---

#17

Emmaus High School  
500 Macungie Avenue  
Emmaus, PA 18049-2296  
(610) 965-1650

Mr. David Piperato  
Mr. Matthew Gale

May 1, 2014

Dear Mr. Gale and Mr. Piperato,

Please accept this letter as formal notification that I am leaving my position with Emmaus High School. My last day will be on June 6, 2014.

I have enjoyed working with you and the EHS Science department over the last 7 years. Thank you for the opportunities provided to me during my time here.

Sincerely,



Felicity deHoll  
Staff Assistant  
EHS Science Department

# 8

May 5, 2014

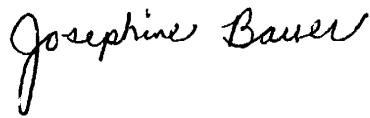
Mrs. Noelle Keeler  
Personnel Department  
East Penn School District  
800 Pine Street  
Emmaus, PA. 18049

Mrs. Keeler:

Please accept this letter as a formal notification of my retirement as Staff Assistant at the Macungie Elementary School within the East Penn School District effective June 18, 2014.

For almost 24 years, it has been my pleasure to work with the Administration, faculty, support staff, and students of Macungie Elementary School.

Sincerely,

A handwritten signature in cursive script that reads "Josephine Bauer". The signature is written in dark ink and is positioned above the printed name.

Josephine Bauer

RESOLVED, that as needed, the Board of Directors approve the **possible** employment of the following qualified applicants on a temporary basis in the Summer Technology Maintenance Program during the summer months at the rate of pay set for their assigned classifications as of May 12, 2014.

Former Employees - \$8.30/hour

Devon Reinert  
Gavin Warren  
Adam Hersh  
Patrick Hughes  
Tyler Brown  
Elliot Laubach  
Andrew Grippon

New Employees – \$7.55/hour

Zachary Tolson  
Eric Junker  
Nicholas Kochanek  
Alexander Sostarecz  
Shannon Phillips  
Jaime Demjanick  
Jason Klick  
Brendan Lilly  
Kyle Lievre  
Terence Cawley  
Zachary Kochanek

Note: The total number of hires for 2014 will be determined on an as-needed basis.



**ESY STAFFING 2014****WESCOSVILLE AUTISTIC SUPPORT TEACHERS (4)**

Jennifer Cudzil  
Taylor Angel  
Lauren Fritzingier  
Jennifer Halucha

**WESCOSVILLE INSTRUCTIONAL ASSISTANTS**

Shelly Christman-Scharer  
Nicole Fenstermaker  
Carolyn Landis  
Linda Heiser-Miller  
Alan Dolan  
Dana Davies  
Julie Pescinski  
Deborah Dahms  
Stephanie Jacobs  
Susan Strong

**MACUNGIE LEARNING SUPPORT TEACHERS (6)**

Anne Marie Reichelderfer  
Emily Gaugler  
Lynn Koehler  
Heather Potemski  
Barbara DeAngelo  
Luceista Rivera-Woolard

**MACUNGIE INSTRUCTIONAL ASSISTANTS**

Mary Allison Hughes  
Jennifer Rosa  
Sharon Ewing  
Cindy Bogert  
Rosemarie Manley  
Laurie Lagerman  
Rachel Berrigan  
Kathy Norton  
Mary Lou Ely  
Barb Maake  
Cindy Moyer  
Jessica Stach  
Amy Brown  
Collette Koch  
Lisa Wilmer

**MACUNGIE 1:1 (2)**

Olimpia Pellegrino

Lisa Kammerer

**LEARNING SUPPORT TEACHERS**

Eileen Crompton

Lori King

**ELEMENTARY SUBSTITUTE TEACHERS**

Kathy Soska

Tara Lindsay

Krista Colville

Laura Oswald

Patrick O'Connor

**SPEECH THERAPISTS**

Cheryl Trujillo

Kim Barnes

**SUBSTITUTE INSTRUCTIONAL ASSISTANTS**

Mary Bloodnick

Karen Keim

Adele French

**HEALTH ROOM ASSISTANTS (to be assigned Elementary, Middle, or High)**

Tosheiva Duffy

Theresa Cole

Melanie Miller

Connie Ash

**CLIU PROGRAM –One HRA (July 1-31 M, T, W, Th)**

Karen L. Schaffer

**HS One (1) Autistic Support Teachers**

Erin Cheripka

**HS Seven (6) Learning Support Teachers**

Amy McConlogue

Danielle Cooper

Chris Stuchko

Brett Snellman

Darlene Kale

Stacey Yapsuga

**HS Substitute Teachers**

Stacy Knecht  
Alison Horner  
Jamie Sanchez

**HS/MS Speech Therapist**

Andrea Hajducko  
Blair Blaufarb (including Aug 4, 5, 6, 7)

**MS Autistic Support Three (3) Teachers**

Krystal Scheller  
Mike Behr  
Tracy Buttillo

**1:1 In-Home Instruction – Autistic Support**

Stacy Knecht

**MS Three (3) Autistic Support Instructional Assistant**

Michelle Knecht  
Maria Mesko  
Michele K. George

**MS Three (3) 1:1 Autistic Support IA**

Lisa Yeager  
Ellen Werley  
Maria Matsuba

**MS Three (3) Learning Support Teachers**

Ashley Zeigler  
Tracy Merrill  
Andrea Quintana

**MS Three (3) Learning Support IA**

Melody Arndt  
Kristen Esser  
Amber Neetz

**MS Substitute Teachers**

Stacy Schrettner

**HS Two (2) Autistic Support Instructional Assistants**

Lori Matika  
Diane Kick

**HS Five (4) Learning Support Instructional Assistants**

Susan Pierog

Lisa DeLong

Deborah McConnell

Sharon Collins

**HS Four (3) Learning Support One-on-One Instructional Assistants**

Marjorie Mengel

Michaelene Ryan

Wendy Frye

**HS/MS Three (3) Instructional Assistant Substitutes**

Chelsea Reed

Cheryl LaBar

Deborah Sheldon

## EDUCATIONAL CONFERENCES

May 12, 2014

Conference Title:	Special Education Procedures, Bethlehem
Date(s):	May 22, 2014
Attending:	Meredith Frantz, Supervisor of Special Education Kristin Holst, Supervisor of Special Education Dr. Linda Pekarik, Director of Special Education
Estimated Expenses:	\$459.00 person (Title II Funding)
Conference Title:	Action Research Network of the Americas: CARN Study Day, Moravian College
Date(s):	May 22-24, 2014
Attending:	Bridget Doklan, English Teacher, Emmaus HS
Estimated Expenses:	\$129.00, plus per diem substitute (ABG Grant)
Conference Title:	Teaching Your Students to Ask Their Own Questions, Boston, MA
Date(s):	July 14-15, 2014
Attending:	Erin Murphy, Technology Department Dennine Leschinsky, IST Teacher, Wescosville School
Estimated Expenses:	\$2,523.92 (Title III Funding, ABG Grant)
Conference Title:	PA Institute of CPA's, Malvern
Date(s):	June 5, 2014
Attending:	James Frank, Assistant Business Manager
Estimated Expenses:	\$313.16
Conference Title:	PSSA Mathematics Item Review, Harrisburg
Date(s):	June 16-19, 2014
Attending:	Stacey Meckes, Mathematics, Lower Macungie MS
Estimated Expenses:	No cost, per diem substitute required
Conference Title:	ASCD: Formative Assessment Institute, Philadelphia
Date(s):	April 30, 2014
Attending:	Susan Noack, Middle School Curriculum Coordinator Dennine Leschinsky, IST Teacher, Wescosville School
Estimated Expenses:	\$713.08
Conference Title:	PATTAN: Exploring Technology Supports for Students with High Functioning Autism, Carbon Lehigh Intermediate Unit
Date(s):	April 29, 2014
Attending:	Jennifer Cudzil, Autistic Support, Wescosville School
Estimated Expenses:	No cost, per diem substitute required

**Emmaus High School Class of 2014**

Samantha L. Abel  
 Samantha Rae Abert  
 Noorhaan Abouomar  
 Alexandra Otilia Achim  
 Zobaku M. Acholonu  
 Carmela Deanna Adamo  
 Luke P. Allmandinger  
 Alexander Wayne Althouse  
 Tristan J. Amant  
 Richa Ardeshtna  
 Yeniffer Arguello  
 Randal L. Artman  
 Wesley Ashley  
 Veronica Marie Aten  
 Veronica L. Augello  
 Abigail Christine Bachert  
 David Scott Bailey  
 Shanna Bailey  
 Shaun McDonald Baillie  
 Thomas W. Baker, III  
 Joseph Alec Bales  
 Michael Steven Balestracci  
 Nikos Balkit  
 Shauna Lynn Barno  
 Emily M. Barron  
 Garrett B. Bartels  
 Brianna Bast  
 Antonia Lane Battaglini  
 Gage Baughman  
 Alan D. Bebout  
 Matthew G. Beck  
 Mickey A. Bednar  
 Adam Beers  
 Danica B. Benson  
 Haleigh Michelle Berg  
 Zachary W. Bernhard  
 Noah D. Bertram  
 Ryan Alexander Beuttel  
 Aaron Michael Biery  
 Daisy Bischoff  
 Lea Christine Bishop  
 Robert J. Bishop  
 Thomas Joseph Bisko, III  
 Amber Renee Blunt

Matthew Stephen Boccella  
 Brandie M. Boger  
 Andrew J. Bond  
 Michael P. Bonenberger  
 Patrick T. Boos  
 Chanel V. Boothman  
 Kyle Alexander Borinsky  
 Allison M. Bortz  
 Courtney Hannah Bortz  
 Brett Bosco  
 Thomas J. Boty  
 Grace Marie Bova  
 Nicholas John Boyd  
 Jeremy Boyle  
 Shane Damian Brandes  
 Elena Ruth Brandis  
 Nicole C. Brazell  
 Mackenzie J. Brezak  
 Kurt Allen Brinckman  
 Christian Brodowski  
 Hanna Noel Brosky  
 Hannah Christine Brough  
 Joseph Lee-Michael Brown  
 Rachel Lori Brown  
 James Brus  
 Robin Amber Bryfogle  
 David Stephen Bucha  
 Alexis Mari Buckalew  
 Mason Lee Burgess  
 Joseph Lemieux Burke  
 Nicholas John Burke  
 William L. Bushek  
 Hirra Dastgir Butt  
 Austin Allan Butz  
 Cayleigh Lane Butz  
 Thalina Caicedo  
 Michele Victoria Calogero  
 Taj Abraham Campbell  
 Imani Alexandria Canedy-Rash  
 Nicholas John Capizzi  
 Hanna E. Cappellini  
 Nicholas L. Capri  
 Noelle Christine Carden  
 Kathryn Laura Carney

Shanna L. Carwell  
 Kevin Michael Casey  
 Sean J. Casey  
 Paul A. Caskie  
 Patrick Hall Champagne  
 Victoria L. Chan  
 Olivia Leah Chehour  
 Andrew Chen  
 Cynthia H. Cheng  
 Timothy Chien  
 Douglas J. Chrin  
 Kelsey A. Cicchetti  
 Ricardo Cintado  
 Zachary A. Clinchy  
 Colin Dashe Coates  
 Alivia Lorraine Cobb  
 Hannah Elizabeth Cobb  
 Olivia Cobb  
 Craig W. Cobbs, Jr.  
 Gregory L. Cocco  
 Elijah L. Cole  
 Devin Jessica Colomb  
 Matthew Joseph Congdon  
 Peter Edward Conway  
 Alvy A. Corniel, Jr.  
 Samuel Cruz  
 Tiffani Amber Cruzado  
 Eric Menghua Dai  
 Nicole Marie D'Amico  
 Kian Malik Dangleben  
 Aliya N. Danner  
 Matthew Nicholas Danner  
 Kaylee R. Davies  
 Jordan Gary Dawson  
 Michael Joseph DeCaprio, III  
 Carter N. Dech  
 Melissa J. DeFrain  
 Anastasia Delices  
 Dakota John DeLong  
 Abril Diaz Villegas  
 Cory Michael DiBucci  
 Warren E. Diehl  
 Emmett Ding  
 Nancy Lee Dordal

Aaron D. Dorsey  
Jailyn Epiphany Downey  
Samantha M. Doyle  
Zachary David Doyle  
Ignatios Odiseas Draklellis  
Eamon Noah Knoll Dreisbach  
Alexandra Duddy  
Joseph Edgar Duffy  
Emily S. Dugan  
Kennymac Durante  
Jared Michael Earnshaw  
Kyle John Eck  
Peter James Ehrig  
Ashley M. Eisenhard  
Casey A. Eisenhard  
Isabella G. Ellis  
Justin Engleman  
Brianna Michele Ezrow  
Marissa Nicole Ezrow  
Kayla Morgan Fadler  
Benjamin James Farabaugh  
Jason K. Fatzinger  
Justis David Faulkner  
Amy Faust  
Trisha Lynn Faust  
Bridget Feeney  
Drew O. Fehlinger  
Nathan Alan Feiertag  
Joshua Brian Fey  
Nicholas Thomas Fillman  
Daniel Thomas Findlay  
Katherine Ann Fisher  
Tina N. Flexer  
Bradley Michael Foltz  
Ivy C. Forstater  
Jessica Kathryn Fosburg  
Kevin Foster  
Riley Foster  
Gabrielle Fotta  
Matthew D. Franco  
Jordan Daniel Frank  
Seth Franklin  
Gregory A. Frederick, Jr.  
Devaughn Ezel Freiler  
Brian David Frisch, Jr.  
Carlos Robert Fullerton

Daniel Salvatore Gagliardi  
Gabriella Christina Galante  
Caitlin Anne Gallagher  
Anthony Ronald Gallucci  
Harry Fan Gao  
Catherine Meredith Garrity  
Joseph Dakota Gaugler  
Curtis Michael Geiger  
Allison Nicole Geisler  
Kevin R. Gigler  
Kiera Elysse Godusky  
Elsie Gonzalez  
James A. Gonzalez, Jr.  
Amber Lyn Grace  
Anthony Joseph Granato  
Alexis Christine Grant  
Courtney Luise Green  
Justin H. Griesel  
Joseph Grispo  
Kaitlyn J. Grovatt  
Allan Dale Grubbs  
Austin D. Grube  
Steven Joseph Gudonis, Jr.  
Katrina M. Guido  
Jordan Ashley Gulliver  
Victoria Antoinnette Gurrieri  
Kaylyn Gustafson  
Alyssa Nicole Guthrie  
Angelo Guzman  
Amanda Elizabeth Haag  
Kurt William Haas  
Jordyn P. Haberstumpf  
Lucas Hahn  
Zachary Aaron Hahn  
Bryce David Haines  
Shannon Nicole Halleran  
Natalie A. Hamscher  
Kathryn Taylor Hanna  
Devyn Ray Hannis  
Ethan John Harbison, Jr.  
Claire Madison Harris  
Samantha Chase Harris  
Danielle Elizabeth Hartman  
Kyle A. Hausman  
Joanna Mackenzie Hawkins  
Connor Erik Healy

Matthew Anthony Heffelfinger  
Tyler Heffelfinger  
Brett W. Heimbach  
Dave Heiney  
Peter E. Heinmets  
Allison Nicole Heller  
Kaila Heller  
Madeline G. Henderson  
Ray Richard Henry  
Chloe M. Hensel  
William J. Hensel, III  
Aaron J. Hersh  
Mark Hewertson  
Rowan Patrick Hobson  
Jeremy Paul Hoffer  
Barry A. Hoffman, Jr.  
Emma Rae Hoffman  
Emily Sarah Hofstetter  
Kimberly Jeannette Hoogenboom  
Kelly Horos  
Conor Patrick Houghton  
Victoria Hovan  
Noah Ashmar Howells  
Bryan Michael Hummel  
Steven Bryant Hurlbutt  
John Alexander Phillip Hyland  
Jonah D. Jastrzemski  
Charles Edward Jerry  
Megan Catherine Jibilian  
Teresa Justinne Jimenez  
Nathan Jobst  
Christopher R. Johns  
Brandon E. Johnson  
Hannah Rose Johnson  
Jaylah Rose Johnson-Pringley  
Shadyra Johnson  
Derrick Jones  
Jacob Stephen Jones  
Taylor Jones  
Eric Junker  
Corrine W. Justus  
Maria C. Justus  
John P. Kachelries  
Daniel Kaczor  
Alexandra Rae Kalinowski  
Lauren Nicole Kane

Melanie Nicole Kaplan  
G. Michael R. Kashuba  
Justin Ke  
Alyssa Diane Kehm  
Emily Paige Kehm  
Chelsea Amber Keller  
Patrick Kelly  
Shawn D. Kemeter  
Kevin Joseph Kender  
Anna Rose Kennedy  
Sarah Kerestes  
Sabrina Marie Kester  
Kayla M. Kleckner  
Matthew Brien Kline  
Holly A. Klotz  
Dylan Knappenberger  
Nicholas Adam Kochanek  
Heather S. Koehler  
Matthew Kohls  
John Michael Kotch  
Nathan Bryan Kraemer  
Emily A. Kramer  
Alexander Samuel Krause  
Brendan Tyler Kropf  
Johan S. Kruger  
Justin M. Kryneck  
Matthew Kugler  
Hunter B. Kushy  
Austin Jordan LaBar  
Jarrett Bryan Lagler  
Meghan E. Lamack  
Jessica Land  
Geoffrey Larimer  
Elliot Randall Laubach  
Lexis Laubach  
Noellie Laube  
Alexis A. LaVana  
Mackenzie Joseph Lawrence  
Megan Lawrence  
Hong J. Lee  
Siera Leffler  
Seth B. Leinbach  
Joshua Robert LeMaster  
Allison M. Lenhart  
Michael Vincent Lessel  
Mason Ashby Levis

Austin Tucker Lewis  
Avery Scott Lewis  
Jonathan M. Lewis  
Sheyenne Dana Lewis  
James Lindenmuth  
Katherine G. Lingold  
Zachary G. Lippi  
Zachary T. Llewellyn  
Sawyer M. Long  
Allison D. Lubczanski  
Marcus Andrew Luciano  
Tyler Lutz  
Alexander Lynch  
Margaret Kathryn Lynn  
Makenzie Lysek  
Lisa Rebecca MacDonald  
Makheila MacDonald  
Kayla Marie Mack  
Marina V. Madain  
Jessica Q. Makhoul  
Marisa Anna Malewicz  
Eric Malone  
Andrew Mantone  
Olivia Isabelle Marcks  
Djordje Maricic  
Katie Marks  
Chelsea Marie Marsh  
Matthew Eric Marsh  
Adam Marsteller  
Nico Martel  
William Martinez  
Jason Michael Masino  
Carly Maskiell  
Jennifer Lynn Mastroianni  
Vinay Mathew  
Cassie Marie McCabe  
Sean P. McCafferty  
Amanda Susan McCarthy  
Brennan Nicholas McCarthy  
Levi McCord  
Jasmine McDermott  
Chelsea McDonnell  
Brendan McGeary  
Shannon McGee  
Keenan M. McGinnis  
Shannon Claire McGowan

Logan David McHale  
Miranda Nichole McIntosh  
Sarah Nicole McLean  
Samuel C. McMillan  
Jacob W. McNellis  
Sierra Ashley Meder  
Cassandra Medlin  
Alyiah Dawn Melin  
Jack T. Melnick  
Brianna Justine Mendez  
Jessica M. Mendoza  
Omar Menzel  
Quantre Menzel  
Alejandro Mercedes  
Kristen Ann Mikelson  
Christopher Andrew Mikus  
Shayna Arielle Milberg  
Brianna Milker  
Andrew Blake Miller  
Austin Michael Miller  
Connor David Miller  
Jared Miller  
Nicholas K. Miller  
Ryan Frederick Miller  
Sarah E. Molder  
Jay Mondovich  
Kayla Marie Mondschein  
Taisya Montes  
Michael David Montgomery  
Edward John Moore  
Kristi L. Morello  
Kane Morrison  
Kyle Stephen Mould  
Ashley Shaifer Moxey  
Kaitlyn Mulvihill  
Steve Muniz Feliciano  
Nicholas John Mutchler  
Bailey Grayson Myers  
Emily Myers  
Alexandra M. Nader  
Destiny Samantha Nagle  
Madeline Grace Nebel  
Nikita Neogi  
Brooke Alison Newhard  
Bao Minh Nguyen  
Kelly Nguyen



Aífe Ní Chochlain  
Joseph Anthony Nicolini  
Thomas R. Ninesling  
Valerianne Nuno  
Allison Diana O'Connor  
Morgan Faith O'Donald  
Justin R O'Neill  
Daniel Omernik  
Madeleine Grace Ordiway  
Francis Ortiz Camilo  
Zacharie Ott  
Anna Camille Overholts  
Jakob Rey Pacheco  
Miryah Palko  
Matthew Robert Palmer  
Niko Panagopoulos  
Sheev Patel  
Thomas Vincent Pellegrino  
Emily Allison Pepe  
Elizabeth Perez  
Marco Aurelio Perez  
Victor Perez  
Nicholas Alexander Peterson  
Don Minh Phan  
Emily Reed Phelan  
John James Philbin III  
Amber Lyn Phillips  
David Henry Pickett  
Amy Elizabeth Plocinik  
Mary E. Pogash  
Hunter Ray Polack  
Cassandra Joann Pollits  
Alexander Posipanko  
Kaitlyn Powell  
Savannah Lee Pukanecz  
Jacob Mason Purnell  
Jacob Quier  
Jessica L. Rabenold  
Philip E. Ramirez  
Morgan Taylor Ransom  
Joshua Rausch  
Cole J. Reece  
Katherine L. Reed  
Channing Marie Reinhard  
Corey Reitenauer  
Courtney Reith

Kyle Trexler Reverie  
Erik Reyes  
Jacob S. Reynolds  
Benjamin Tyler Rhodes  
Marcus Ray Alexander Ricketts  
Maxwell J. Rieder  
Gabrielle Joy Rieser  
Michael Vincent Ritts  
Kevin Rodgers  
Brandon Rodriguez  
Zoilaly Rodriguez  
Cecilia L. Rogers  
Antonina Marie Rohan  
Nina Elizabeth Romero  
Fallon Sierra Roos  
Robert Rosita III  
Jake Ross  
Kellyann Ross  
Aaron Ruch  
Jocelyn Ruff  
Patrick Ryan Russell  
Cody Tyler Rusz  
Brandon Phillip Ruzicka-Butz  
Mara Gabrielle Ruzicka-Butz  
Monica Salas  
Brandon Salter  
Xavier Samuel  
Julia Dorothy Samuels  
Shammai Sanabria  
Aldana Melisa Sanchez Arias  
Frances Sarai Santiago Nazario  
Marcial Santiago  
Madison Lilly Satow  
Brianna Leigh Scalzo  
Olivia Scarnulis  
Jessica Schaeffer  
Natalie Ann Schaeffer  
Taylor David Schaf  
Storm Randall Schichtl  
Christopher T. Schiermeyer  
Colby Jared Schmeltzle  
Tyler Drew Schmeltzle  
Justin Ryan Schmick  
Loren JoEllalicia Schneider  
Kayla Ashley Schnellman  
Jacob A. Schrettner

Amanda M. Schultz  
Grant Schumaker  
Gillian Victoria Schwartz  
Shane T. Schwindenhammer  
Brooke Lauren Scrak  
Luke Sebastian  
Alissa Seislove  
Benjamin Seitz  
Reed Sekella  
Olivia Sellers  
Collin Charles Sentner  
Joanna Meghan Shapiro  
Hasan Sharif  
Jane G. Sharkey  
Sahil Sharma  
Anthony Jon Sharp  
Emma Catherine Shubzda  
Savanna Siegfried  
Alexis Skitzki  
Stephanie Elizabeth Smilgis  
Brandon S. Smith  
Jacob Michael Smith  
Jennifer Smith  
Rachel Elizabeth Sokolsky  
Emily Ann Sowers  
Kylie Spain  
Austin Grey Stahley  
Brian Christopher Stelz, Jr.  
Taylor Ann Stenroos  
Elyse Casey Stephens  
Callie Rose Sterkenburg  
Hannah Stern  
Rachel Paige Stevens  
Katelyn M. Stewart  
John Stilo  
Tyler R. Stone  
Coby Andrew Stout  
Moya J. Strobe  
Nathalie Ellen Swann  
Tyler Scott Sweeney  
Drew Scott Switzer  
Oksana Jean Szankovics  
James Then  
Danielle Marie Thomas  
Jacob Andrew Thompson  
Angel Mario Tirado

Jiovanni Tirado  
Gregory Scott Todd II  
Megnot Z. Toggia  
Nicholas M. Tonno  
Alexis Traupman  
Alexandra Delaney Traynor  
Nicholas Joseph Tremmel  
Tatum Trexler  
Kyle T. Trotter  
Katherine Isabelle Truhe  
Kristen Beth Turner  
Benjamin Uhl  
Isha D. Vaishnani  
Elaine S. Vallejos  
Brooke Elizabeth Vanim  
Nicholas VanValkenburgh  
Angelos Alexandros Vardaxis  
Brian K. Vargo, Jr.  
Desiree A. Vega  
Alyssa Velas  
Devin Velez  
Kile Vierling  
Devina Ashley Villafane  
Tyler Wakefield  
Dakota Kelsey Walck  
Devon Walck  
Lucas Albert Walters  
Victoria Wan  
Emma Caroline Wang  
Robert Wang  
Richard T. Ward  
Haley M. Warner  
William Warner  
Kevin Robert Waterman  
Andrea Watkins  
Ferguson B. Watkins  
Kevin George Weber  
Paige Kayleigh Weber  
Maneesha Weerakkody  
Emily Rose Weihbrecht  
Loren Christopher Weiss  
Jordan Casey Weller  
Annae Eden Wetherhold  
Niall Scannell Whalen  
Kyzir Rasim White  
Jesse Ray Wieand

Devon D. Wieder  
Jesse Lee Wieser  
Kevin Andrew Wilcox  
Brett Allen Williams  
Dashawn D. Wilson  
Sidney Elisabeth Wilson  
Stephen Josiah Wimble  
Cody Wimmer  
Mei Wimmer  
Stephanie A. Wiscourt  
Elizabeth Ann Wiseley  
Emily Womack  
Courtney C G Wood  
Eric John Woods  
Sara Woods  
Shanna Rose Yarush  
Renee Yeakel  
Shelbby K. Yoachim  
Viola Yu  
Ivan Zarkov  
Dustin Zipp

\*This list includes names of all seniors.

It does not necessarily indicate graduation in June 2014.

REVISÉD:

# EAST PENN SCHOOL DISTRICT

<p>1. Purpose</p> <p>PA Statute 24 P.S. Sec. 440.1, 511</p>	<p style="text-align: center;">618. SPECIAL PURPOSE FUNDS</p> <p>It is the purpose of this policy to establish financial supervision and controls for the administration of the various activities that involve Special Purpose Funds.</p> <p><u>Student Activities Fund Management</u></p> <p>The Board authorizes the establishment and maintenance of a Student Activities Fund for each of the secondary schools and one Student Activities Fund for all of the elementary schools. <del>The Board also authorizes the establishment and maintenance of an Athletic Fund for the senior and junior high school.</del> An administrator shall be responsible for the proper management of each Student Activities Fund <del>and the Athletic Fund</del> in accordance with the provisions of state law and sound accounting practices and procedures. All monies collected shall be deposited in an appropriate account in a depository approved by the School Board. All payments made from the accounts shall have the approval of the administrator(s) responsible for them <b><u>after invoices are approved and signed by the faculty advisor and student treasurer.</u></b> Funds in excess of those anticipated for operational needs in the immediate future shall, until needed, be placed in interest-earning accounts of the types approved in the School Code for temporary investment of funds.</p> <p>The administrator responsible for each fund shall provide a monthly financial report to the <del>Director of Business and Fiscal Affairs</del> <b><u>Business Office</u></b> for inclusion on the monthly Treasurer's Report. The annual school district audit shall include an audit of student organization funds. Payment for the audit shall be made from district funds.</p> <p>Monies raised by student organizations must be expended for the benefit of the students.</p> <p><del>This replaces former policy DK, JHB</del></p>
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#14

# Fund Accounting Check Summary

facksmc

CAPITAL RESERVE - From 05/12/2014 To 05/12/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00001144	SPELLMAN FARMER ARCHITECTS	DISTRICT BUILDING STUDY.....		10,318.94
		32-CAPITAL RESERVE FUND	10,318.94	
		Grand Total Manual Checks :	0.00	
		Grand Total Regular Checks :	10,318.94	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	10,318.94	

# Fund Accounting Check Summary

facksmc

CF-2010 GOB SERIES A - From 05/12/2014 To 05/12/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00000291	LOWER MACUNGIE TOWNSHIP	EYER ROADWAY WIDENING.....		157,085.94
00000292	LOWER MACUNGIE TOWNSHIP	EYER ENGINEERING.....	WILLOW LANE ENGINEERING.....	608.39
		33-2010 SERIES A.	157,694.33	
		Grand Total Manual Checks :	0.00	
		Grand Total Regular Checks :	157,694.33	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	157,694.33	

# Fund Accounting Check Summary

facksmc

ATHLETIC FUND - From 07/01/2013 To 06/30/2014

Note: Output selection limited to transactions dated between 04/29/2014 and 05/12/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00003607	AMANDA REINHART	EYER SB VS BROUGHAL.....	JVSB VS ALLEN.....	186.00
00003608	ANN WENNINGER	GLAX VS CR.....		108.00
00003609	BONNIE TAMASITIS	GLAX VS EASTON.....		108.00
00003610	BRIAN BANNON	JV BASEBALL VS CCHS.....		56.00
00003611	BRYAN DRAKE	V BASEBALL VS SCRANTON PREP.....		68.00
00003612	BRYON REYNOLDS	V/JV BASEBALL VS EPHRATA.....		104.00
00003613	CARMEN CONTRINO	JV BASEBALL VS BECAHI.....		56.00
00003614	CARMEN MARTUCCI	LMMS SB VS ALLEN.....		53.00
00003615	CHINTAN PATEL	LINE JUDGE VS DIERUFF BVB.....		29.00
00003616	CHRIS COBB	VBLAX VS SV.....		69.00
00003617	CHRIS MCFADDEN	VBLAX VS JERICHO.....		69.00
00003618	CHUCK MALITSCH	V BASEBALL VS SCRANTON PREP.....		68.00
00003619	DALE CULTON	LMMS SB VS NORTHWEST.....	JVSB VS BECAHI.....	133.00
00003620	DANIEL FARRELL	TRACK VS CCHS.....		70.00
00003621	DAVID MOORE	JV BASEBALL VS ALLEN.....		56.00
00003622	DEBBIE ANTHONY	EYER BVB VS EASTON.....		52.00
00003623	DENNIS CRIM	JVBLAX VS OJR.....	JVBLAX VS SV.....	112.00
00003624	DENNIS LOPEZ	BVB VS PARKLAND.....		85.00
00003625	DON VINCIGUERRA	EYER SB VS OREFIELD.....		53.00
00003626	DOUGLAS FAY	JV SB VS BECAHI.....		56.00
00003627	ED HAUCK	V BASEBALL VS NORTHAMPTON.....		68.00
00003628	ELIZABETH SANDT	BVB VS PARKLAND.....		85.00
00003629	FRANK KEGLOVITZ	EYER VOLLEYBALL VS SOUTH MOUNTAIN.....		52.00
00003630	FRED SNYDER	JVSB VS CBS.....		56.00
00003631	GEORGE GAISER	VBLAX VS NAZARETH.....	VBLAX VS OJR.....	276.00
00003632	GERALD DIETER	VBASEBALL VS FREEDOM.....		68.00
00003633	HERMAN WOHLBACH	VS VS POTTSVILLE.....		68.00
00003634	JAMES KLASS	VS VS LIBERTY.....		68.00
00003635	JAMES SELLMAN	VBLAX VS JERICHO.....		69.00
00003636	JASON COSTELLO	VBLAX VS OJR.....		69.00
00003637	JASON KRUK	JVSB VS CBS.....		56.00
00003638	JEFF BOGERT	VBLAX VS BECAHI.....		81.00
00003639	JEFFREY JACKSON	BVB VS LIBERTY.....		85.00
00003640	JEREMY SCHLOSSER	LINE JUDGE - LIBERTY.....	LINE JUDGE VS FREEDOM BVB.....	58.00
00003641	JIM NEMETH	BVB VS DIERUFF.....		85.00
00003642	JIM TOOMEY	LMMS SB VS EAST HILLS.....		53.00
00003643	JOAN PACALA	BVB VS DIERUFF.....		85.00
00003644	JOE GERCHAK	V BASEBALL VS NORTHAMPTON.....		68.00
00003645	JOHN DELONG	LMMS SB VS BROUGHAL.....		53.00

\* Denotes Non-Negotiable Transaction

p - Prenote

d - Direct Deposit

c - Credit Card Payment

# Fund Accounting Check Summary

facksmc

ATHLETIC FUND - From 07/01/2013 To 06/30/2014

Note: Output selection limited to transactions dated between 04/29/2014 and 05/12/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00003646	JOHN DELUCIA	VSF VS PARKLAND.....	VSF VS LIBERTY.....	204.00
00003647	JOHN J SCHADLER	VBLAX VS OJR.....	VBLAX VS CUMBERLAND VALLEY.....	138.00
00003648	JOHN SCHAFFER	JVBLAX VS SAUCON VALLEY.....		56.00
00003649	JOHN WESTLAKE	V BASEBALL VS LIBERTY.....	VBASEBALL VS FREEDOM.....	136.00
00003650	JOSE MORALES	LINE JUDGE - LIBERTY.....	LINE JUDGE VS FREEDOM BVB.....	87.00
00003651	JOSEPH DERKITS	VBLAX VS NAZARETH.....	JVBLAX VS OJR.....	181.00
00003652	KAREN BLAINE	GLAX VS WYOMING SEM.....		108.00
00003653	KEVIN HOFFMAN	VSF VS FREEDOM.....		68.00
00003654	LARRY MARHEFKA	LMMS SB VS OREFIELD.....		53.00
00003655	LARRY PARRY	VSF VS FREEDOM.....		68.00
00003656	LUTHER KEMMERER	LMMS BVB VS WHITEHALL.....		52.00
00003657	MARK MCCARTER	VBLAX VS NAZARETH.....		69.00
00003658	MELISSA VISCO	VGLAX VS WYOMING SEM.....		81.00
00003659	MICHAEL LITZENBERGER	V/JV BASEBALL VS EPHRATA.....		104.00
00003660	MICHAEL PAVOLKO	JB BOYS BASEBALL VS CCHS.....		56.00
00003661	MIKE CARNEY	LMMS SB VS EAST HILLS.....	LMMS SB VS BROUGHAL.....	106.00
00003662	MIKE CUDZIL	JV SB VS ALLEN.....		56.00
00003663	MIKE FREDERICKS	JV BASEBALL VS EASTON.....		56.00
00003664	MIKE STEINER	JVSB VS EASTON.....		56.00
00003665	MIKE WASCURA	BVB VS LIBERTY.....		85.00
00003666	NANCY BILGER NASCIMENTO	GLAX VS EASTON.....		108.00
00003667	NEAL KENNEDY	VBLAX VS CUMBERLAND VALLEY.....		69.00
00003668	OLIVER RESH	EYER SB VS CCHS.....		53.00
00003669	PATRICIA HUGHES	GLAX VS CR.....		108.00
00003670	PHIL LOCK	VBLAX VS JERICHO.....	VBLAX VS SV.....	138.00
00003671	RANDY SELTZER	V BASEBALL VS LIBERTY.....		68.00
00003672	RAY WRIGHT	VBLAX VS BECAHI.....		81.00
00003673	RAYMOND KERKUSZ	LMMS SB VS OREFIELD.....		53.00
00003674	ROBERT HOUK	VBLAX VS NAZRETH.....		69.00
00003675	ROBERT KNOPF	LMMS SB VS EYER.....	JV SB VS EASTON.....	186.00
00003676	ROBERT ROBINSON	VSF VS CENTRAL BUCKS SOUTH.....		68.00
00003677	ROBERT SOMOGYI	JVBLAX VS CV.....		56.00
00003678	RONALD DEBIAS	VSF VS POTTSVILLE.....		68.00
00003679	RONALD MOSER	LMMS BVB VS HARRISON MORTON.....		52.00
00003680	STAN LUCKENBILL	VSF VS PARKLAND.....		68.00
00003681	STEPHEN POST	EYER SB VS CCHS.....		53.00
00003682	TIM FREEMAN	JVGLAX VS WYOMING SEMINARY.....		56.00
00003683	TOM LEASWITCH	JV BASEBALL VS EASTON.....		56.00
00003684	WALTER MILINICHIK	JV BASEBALL VS BECAHI.....	JV BASEBALL VS ALLEN.....	112.00

\* Denotes Non-Negotiable Transaction

p - Prenote

d - Direct Deposit

c - Credit Card Payment

# - Payables within Check

EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

facksmc

ATHLETIC FUND - From 07/01/2013 To 06/30/2014  
 Note: Output selection limited to transactions dated between 04/29/2014 and 05/12/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
		10-GENERAL FUND		6,436.00
		Grand Total Manual Checks :		0.00
		Grand Total Regular Checks :		6,436.00
		Grand Total Direct Deposits:		0.00
		Grand Total Credit Card Payments:		0.00
		Grand Total All Checks :		6,436.00

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

C - Credit Card Payment

D - Direct Deposit

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EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

PLGIT - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 04/29/2014 and 05/12/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*EGA:E-19	US BANK-WIRE TRANSFER	EGA, SERIES E-19; WIRED 5/1/14....		8,620.27
*EGA:H-20	US BANK-WIRE TRANSFER	EGA, SERIES H-20; WIRED 5/1/14....		8,711.01
*EGA:VRLP	THE BANK OF NEW YORK	EGA, 1996 VRLP; WIRED 5/1/14.....		3,746.98
*GOB:A-07	US BANK-WIRE TRANSFER	GOB, SERIES A OF ;07, SUB A-13; WI		10,798.03
		10-GENERAL FUND	31,876.29	
		Grand Total Manual Checks :	31,876.29	
		Grand Total Regular Checks :	0.00	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	31,876.29	

\* Denotes Non-Negotiable Transaction

p - Prenote

c - Credit Card Payment

d - Direct Deposit



# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 04/29/2014 and 05/12/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00023603	A-B-E LABORATORY	REPAIRS.....		125.00
00023604	A/CAPA	PES - TRAINING & DEVELOPMENT.....		180.00
00023605	AATSP	DUES/FEES.....		65.00
00023606	ADVANCED DISPOSAL SERVICES	DISPOSAL SERVICES.....		6,810.88
00023607	ALL AMERICAN POLY	SUPPLIES.....		1,163.40
00023608	ALLSTATE SIGN & PLAQUE CORP	PRINTING/BINDING.....		690.04
00023609	ALTERNATIVE BENEFITS SYSTEM	OTHER PROFESSIONAL SERVICES.....		535.50
00023610	AMAZON	SUPPLIES.....		565.22
00023611	ARTS ACADEMY CHARTER SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		20,602.21
00023612	MARY ANN ATEN	TAX REBATE.....		250.00
00023613	MARGUERTIE BACHMAN	TAX REBATE.....		250.00
00023614	BDU CORP	SUPPLIES.....		51.25
00023615	PEARL N BECK	TAX REBATE.....		500.00
00023616	MARY E BEISHLINE	TAX REBATE.....		500.00
00023617	KAREN BORTZ	GASOLINE.....		29.67
00023618	BSN - SPORT SUPPLY GROUP	SUPPLIES.....		317.00
00023619	GEORGE E BUCHECKER	TAX REBATE.....		250.00
00023620	BUCKS COUNTY IU 22	TUITION TO OTHER LEA'S WITHIN STAT		2,153.60
00023621	NADENIA BUTKO	TAX REBATE.....		250.00
00023622	JANETTE M CALLAHAN	TAX REBATE.....		650.00
00023623	CARDMEMBER SERVICE	ADMIN SOFTWARE, LICENSING FEES, SU		290.93
00023624	CAROLINA BIOLOGICAL SUPPLY	SUPPLIES.....		221.15
	COM			
00023625	BONITA CASSEL-BECKWITH	TAX REBATE.....		650.00
00023626	CDW GOVERNMENT INC	TECH SUPPLIES/FEES.....	NON-CAPITAL EQUIP/REPLACEMENT.....	715.66
00023627	CERTIPORT	SUPPLIES.....		436.92
00023628	COLT PLUMBING SPECIALTIES	SUPPLIES.....		591.04
00023629	CONFIDENT CONTROLS	SUPPLIES.....		548.00
00023630	CPI INSTITUTES	SUPPLIES.....	DUES.....	1,942.75
00023631	ALLEN R CRAWFORD DMD	OTHER PROFESSIONAL SERVICES.....		62.50
00023632	LINDA CROSARA	TAX REBATE.....		650.00
00023633	CURIO ELECTRICAL REPAIR SHOP	REPAIRS.....		1,097.00
00023634	ELEANORE M DACQUISTO	TAX REBATE.....		250.00
00023635	HAROLD DANKEL	TAX REBATE.....		250.00
00023636	DAVID'S ELECTRIC	NON-CAPITAL EQUIPMENT/REPLACEMENT.		1,157.00
00023637	DA VINCI DISCOVERY CENTER	MEALS/REFRESHMENTS.....		41.00
00023638	DEER COUNTRY FARM & LAWN INC	SUPPLIES.....		93.45
00023639	SCOTT DIDRA	SUPPLIES.....		95.00
00023640	ELAINE G DIEHL	TAX REBATE.....		650.00

\* Denotes Non-Negotiable Transaction

# - Payables within Check

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 04/29/2014 and 05/12/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00023641	DRIES DO IT CENTER	SUPPLIES.....		465.11
00023642	DV WAREHOUSE INC	SUPPLIES & FEES - TECHNOLOGY RELAT	TECH SUPPLIES/FEES.....	698.47
00023643	EARTH'S BIRTHDAY PROJECT	SUPPLIES.....		85.25
00023644	EAST PENN MEDICAL PRACTICE INC	OTHER PROFESSIONAL SERVICES		195.00
00023645	EMC/PARADIGM PUBLISHING	BOOKS.....		84.75
00023646	EMMAUS POLICE DEPT	SECURITY / SAFETY SERVICES		1,524.00
00023647	EMPIRE FITNESS SERVICES INC	REPAIRS.....		1,154.00
00023648	ENERGY EQUIPMENT AND CONTROL,	SUPPLIES.....		202.68
00023649	ERB & HENRY EQUIPMENT INC	SUPPLIES.....		4.62
00023650	FAUST HAULING, INC.	SUPPLIES.....		270.00
00023651	VIVIAN B FAYAD	TAX REBATE.....		250.00
00023652	FERGUSON ENTERPRISES INC	SUPPLIES.....		67.66
00023653	LARRY & ANTHONY FERRARO	PRINTING/BINDING.....		3,818.88
00023654	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		10,903.24
00023655	PATSY A FLEXER	TAX REBATE.....		500.00
00023656	FLINN SCIENTIFIC INC	SUPPLIES.....		580.14
00023657	FOLLETT SCHOOL SOLUTIONS INC	BOOKS.....		706.17
00023658	FRIED BROTHERS INC	SUPPLIES.....		60.25
00023659	MARILYN A GABLE	TAX REBATE.....		380.43
00023660	GALE	TECH SUPPLIES/FEES.....		223.00
00023661	FLORENCE H GALEONE	TAX REBATE.....		500.00
00023662	ANTHONY GALLINA	TAX REBATE.....		500.00
00023663	GAYLORD BROS INC	SUPPLIES.....		99.83
00023664	NATALIE K GIBISER	TAX REBATE.....		468.94
00023665	KENNETH GODUSKY	TAX REBATE.....		500.00
00023666	GOVCONNECTION INC	NON-CAPITAL END USER EQUIP/ORIGINA		76.85
00023667	GRAINGER	SUPPLIES.....		19.77
00023668	GUYETTE COMMUNICATION	TRANSPORT/TELECOMMUNICATIONS.....		1,796.20
00023669	INDUSTRIES CORP			
00023670	HAAN CRAFTS	SUPPLIES.....		2,110.38
00023671	KATHLEEN A HAINES	TAX REBATE.....		650.00
00023672	HARNED DURHAM OIL COMPANY	GASOLINE.....	CONTRACTED CARRIERS.....	3,083.39
00023673	LOUISE C HEIST	TAX REBATE.....		500.00
00023674	KATHRYN H HELFFRICH	TAX REBATE.....		250.00
00023675	HOME DEPOT CREDIT SERVICES	SUPPLIES.....		90.62
00023676	MARY S HOWARD	TAX REBATE.....		500.00

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p - Prenote

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EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 04/29/2014 and 05/12/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00023676	H. T. LYONS CONTRACTORS & ENG	REPAIRS.....		19,244.17
00023677	WARREN J HUNSBERGER	TAX REBATE.....		250.00
00023678	EMMA HUNSICKER	TAX REBATE.....		650.00
00023679	PAULINE M HUNSICKER	TAX REBATE.....		250.00
00023680	INTERNATIONAL ASSOC OF ELECTRICAL INSPECTORS	DUES.....		102.00
00023681	INDIAN CREEK STORAGE	RENTAL OF LAND & BUILDINGS.....		505.00
00023682	INFOBASE PUBLISHING	BOOKS.....		895.00
00023683	INTERSTATE CHEMICAL COMPANY	SUPPLIES.....		393.75
00023684	JULIUS JACOBS	OTHER MISCELLANEOUS PURCHASED SERV		200.00
00023685	JOHN DEERE LANDSCAPES	SUPPLIES.....		1,216.40
00023686	JOHNSON CONTROLS, INC.	REPAIRS.....		1,672.00
00023687	REBECCA A JONES	GASOLINE.....		96.50
00023688	K & H CUSTOM WINDOW TREATMENTS	REPAIRS.....	TRAVEL / TOLLS.....	125.00
00023689	ELONA L. KAUFFMAN	TAX REBATE.....		650.00
00023690	RUTH M KEMMERER	TAX REBATE.....		650.00
00023691	KEYSTONE FIRE PROTECTION CO	REPAIRS / MAINTENANCE SERVICES....		3,019.56
00023692	KING, SPRY, HERMAN, FREUND & CAROLYN M. LAJEUNESSE	OTHER PROFESSIONAL SERVICES.....		38.00
00023693	NAPA AUTO PARTS	TAX REBATE.....		500.00
00023694	LEHIGH CARBON COMM COLLEGE	SUPPLIES.....		59.57
00023695	LEHIGH LEARNING ACADEMY	TUITION TO INST OF HIGHER ED AND T		48,061.84
00023696	LEHIGH VALLEY DUAL LANGUAGE	TUITION TO PRRI IN-STATE AND DETEN		10,520.00
00023697	LEHIGH VALLEY CHARTER HIGH SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		3,802.11
00023698	LEHIGH VALLEY CHARTER HIGH SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		23,643.89
00023699	LOWER MACUNGIE TOWNSHIP	SECURITY/SAFETY.....	SUPPLIES.....	14,691.05
00023700	LEHIGH VALLEY HEALTH NETWORK	RENTAL OVERPAYMENT.....		70.41
00023701	LVIAC	SUPPLIES.....		56.74
00023702	ANNE E MANN	TAX REBATE.....		500.00
00023703	MASTER SUPPLY LINE	SUPPLIES.....		109.99
00023704	NANCY A MCANDREW	TAX REBATE.....		500.00
00023705	MEIER SUPPLY INC	SUPPLIES.....		320.61
00023706	GRACE K MILLER	TAX REBATE.....		250.00
00023707	MITCHELL FURNITURE SYSTEMS	SUPPLIES.....		413.60
00023708	M J EARL INC	SUPPLIES.....		548.80
00023709	MODERNFOLD OF READING INC	REPAIRS.....		5,000.00

\* Denotes Non-Negotiable Transaction

# - Payables within Check

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c - Credit Card Payment

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EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Note: Output selection limited to transactions dated between 04/29/2014 and 05/12/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00023710	NAZARETH MUSIC CENTER LTD	REPAIRS.....	SUPPLIES.....	85.00
00023711	NORTHEAST CHEMICAL AND SUPPLY	SUPPLIES.....		733.25
00023712	PENNRIDGE SCHOOL DISTRICT	TUITION TO OTHER LEA'S WITHIN STAT		1,447.95
00023713	PITNEY BOWES RESERVE ACCOUNT	COMMUNICATIONS.....		5,292.75
00023714	PITSCO EDUCATION	SUPPLIES.....		63.00
00023715	CYNTHIA M PORTER	TAX REBATE.....		122.13
00023716	POWERBOOK MEDIC.COM	TECH SUPPLIES/FEES.....		57.33
00023717	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		146,045.57
00023718	PRAXAIR DISTRIBUTION - 971	SUPPLIES.....		477.56
00023719	PRECISION ROLLER	TECH SUPPLIES/FEES.....		35.42
00023720	PRESTIGE TILE STONE	SUPPLIES.....		795.06
00023721	THE PRINTER WORKS	TECH SUPPLIES/FEES.....		210.56
00023722	PRO-ED	SUPPLIES.....		47.25
00023723	PUBLIC SCHOOL EMPLOYEE'S	RETIREMENT CONTRIBUTIONS.....		498.31
00023724	CYNTHIA PULCINI	FOUND LIBRARY BOOK.....		15.00
00023725	QUEEN CITY ELEC. SUPPLY CO INC	SUPPLIES.....		2,141.51
00023726	QUIGLEY CHEVROLET	REPAIRS.....		146.00
00023727	RADIO MAINTENANCE INC	SUPPLIES.....		487.00
00023728	JOYCE A REICHELDERFER	TAX REBATE.....		500.00
00023729	REILLY SWEEPING INC	REPAIRS.....		2,178.00
00023730	REIMER BROS INC	CONTRACTED CARRIERS.....		72,410.52
00023731	REINHART FOODSERVICE LLC	SUPPLIES.....		310.00
00023732	HOWARD T REX JR	TAX REBATE.....		500.00
00023733	MARILYN R RIPPON	TAX REBATE.....		500.00
00023734	DONALD A RITTER	TAX REBATE.....		250.00
00023735	JOYCE M ROMIG	TAX REBATE.....		500.00
00023736	DR. DONALD ROTHER	OTHER PROFESSIONAL SERVICES.....		37.50
00023737	JOSEPHINE C ROTH	TAX REBATE.....		500.00
00023738	SCASD	STUDENT FEES FOR INSTRUCTION RELAT		250.00
00023739	SCHAF'S VIDEO PRODUCTIONS	SUPPLIES.....		2,235.00
00023740	MICHAEL SCHEIRY	SUPPLIES.....		95.45
00023741	DEB SCHLOSSER	TRAVEL.....	GASOLINE.....	1,997.82
00023742	ROBERT SCHMELTZLE	TAX REBATE.....		500.00
00023743	SCHOOL NURSE SUPPLY, INC.	SUPPLIES.....		147.55
00023744	SCHOOL CLAIMS ASSURANT	LIFE INSURANCE.....	INCOME PROTECTION INSURANCE.....	8,027.35
00023745	SCHUTT RECONDITIONING	REPAIRS.....		8,011.35
00023746	SERVICE ELECTRIC CABLE TV	TRANSPORT/TELECOMMUNICATIONS.....		1,235.00

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

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EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 04/29/2014 and 05/12/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00023747	INC			
00023747	SERVICE TIRE TRUCK CENTER	REPAIRS.....		726.26
00023748	SERVRIGHT	REPAIRS.....		206.25
00023749	J. A. SEXAUER MFG. CO.	SUPPLIES.....		190.32
00023750	ALTHEA SHANKWEILER	TAX REBATE.....		650.00
00023751	SHIPPENSBURG UNIVERSITY	STUDENT FEES.....		80.00
00023752	JOYCE SIDMAN	OTHER MISC PURCHASED SERVICES.....		450.00
00023753	EMMA L SILVERS	TAX REBATE.....		500.00
00023754	SMART SOLUTION TECHNOLOGIES LP	NON-CAPITAL END USER EQUIP/REPLACE		1,264.00
00023755	SOUTHERN DUCHESS NEWS	PRINTING/BINDING.....		781.00
00023756	BRENDA J STAUFFER	TAX REBATE.....		500.00
00023757	STENHOUSE PUBLISHERS	SUPPLIES & FEES - TECHNOLOGY RELAT		234.00
00023758	STOTZ-FATZINGER OFFICE	SUPPLIES.....		618.94
00023759	SUNGLARD PUBLIC SECTOR INC	SERVICES IN SUPPORT OF LEA'S TECHN	PROF EDUC SVCS - EMPLOYEE TRAINING	5,140.00
00023760	SWEET, STEVENS, KATZ & WILLIAMS LLP	OTHER PROFESSIONAL SERVICES.....		148.00
00023761	LLOYD SWEIGART JR	TAX REBATE.....		250.00
00023762	TIME FOR KIDS	BOOKS / PERIODICALS.....		133.80
00023763	TRACTOR SUPPLY COMPANY	SUPPLIES.....		84.84
00023764	TREXLER-HAINES INC	SUPPLIES.....		390.23
00023765	TROXELL COMMUNICATIONS INC	SUPPLIES.....		952.00
00023766	UGI UTILITIES, INC	NATURAL GAS.....		4,023.89
00023767	BETTY J URFFER	TAX REBATE.....		650.00
00023768	US BANK	INTEREST.....		225,075.00
00023769	USI INSURANCE SERVICES, LLC	BONDING INSURANCE.....		1,578.00
00023770	V & C ACCESSORIES INC	SUPPLIES.....		245.91
00023771	VALLEY LITHO SUPPLY CO	SUPPLIES.....		211.03
00023772	PAT VASSILAROS	TRANSPORT/TELECOMMUNICATIONS.....		59.95
00023773	VELOCITY SPORTS PERFORMANCE	OTHER PROFESSIONAL SERVICES.....		1,300.00
00023774	VERIZON WIRELESS	TRANSPORT/TELECOMMUNICATIONS.....		2,893.28
00023775	ALEXIS WALCavage	TAX REBATE.....		500.00
00023776	WAYNESBORO AREA SCHOOL DISTRICT	TUITION TO OTHER LEA'S WITHIN STAT		745.29
00023777	ANNA M WEAVER	TAX REBATE.....		500.00
00023778	KELLY WEAVER	OTHER MISCELLANEOUS PURCHASED SERV		26.97
00023779	WEINSTEIN SUPPLY CORP	SUPPLIES.....		460.00

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

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EAST PENN SCHOOL DISTRICT

Page 5

# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 04/29/2014 and 05/12/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00023780	WEIS MARKETS INC	SUPPLIES.....		857.57
00023781	WENTZ HARDWARE	SUPPLIES.....		269.68
00023782	BONNIE K WILSON	TAX REBATE.....		500.00
00023783	WINTER ENGINE-GENERATOR SERVICE	REPAIRS.....		696.99
00023784	WORTH, MAGEE & FISHER, P.C.	OTHER PROFESSIONAL SERVICES.....		5,417.92
00023785	XEROX CORPORATION	REPAIRS.....		73,280.70
*D0001165	GREGORY ANNONI	MEDICAL REIMBURSEMENT.....	CONFERENCE EXPENSE.....	100.46 d
*D0001166	EDWARD ANTHONY	MILEAGE.....		8.29 d
*D0001167	JACQUELINE ATTINELLO	SUPPLIES.....		100.97 d
*D0001168	DEBRA BARTHOLD	MILEAGE.....		15.46 d
*D0001169	MONICA BAUMER	EYE CARE.....		98.63 d
*D0001170	BLAIRE BLAUFARB	CONFERENCE EXPENSE.....		23.92 d
*D0001171	JOHN BRADLEY	SUPPLIES.....		97.25 d
*D0001172	DAVID BUDINAS	EYE CARE.....	CONFERENCE EXPENSE.....	178.94 d
*D0001173	PATRICK CAMPBELL	STUDENT FEES FOR INSTRUCTION RELAT		165.00 d
*D0001174	JENNIFER CORONA	ADULT ED REIMBURSEMENT.....		27.50 d
*D0001175	LISA J DECKER	TUITION REIMBURSEMENT.....		390.00 d
*D0001176	BRIDGET M DOKLAN	TUITION REIMBURSEMENT.....		1,610.00 d
*D0001177	EMMAUS HIGH SCHOOL	STUDENT FEES.....		2,990.00 d
*D0001178	EPSD CAFETERIA FUND	STATE REIMB.....		7,078.32 d
*D0001179	JAMES FRANK	MILEAGE.....		140.76 d
*D0001180	MEREDITH FRANTZ	MEDICAL REIMBURSEMENT.....		273.50 d
*D0001181	RICHARD FREDERICK	SUPPLIES.....		18.25 d
*D0001182	ERIN GEIGER	SUPPLIES.....		217.40 d
*D0001183	TRICIA E GUTMAN	MILEAGE.....		65.02 d
*D0001184	LESLIE HEFFRON	EYE CARE.....		75.00 d
*D0001185	MARY ELLEN HOFFMAN	ADULT ED REIMBURSEMENT.....		32.50 d
*D0001186	JAMIE C HORN	EYE CARE.....		75.00 d
*D0001187	MICHELE JAMES	MILEAGE.....		54.21 d
*D0001188	ROBERT JOHNSTON	GASOLINE.....		40.55 d
*D0001189	ROBERT JONES	EYE CARE.....		70.00 d
*D0001190	JOAN KEIPER	MILEAGE.....		90.72 d
*D0001191	JAYME H KERR	MILEAGE.....		36.12 d
*D0001192	SARAH B KINZEL	CONFERENCE EXPENSE.....		31.20 d
*D0001193	JAMIE J KLINE	SUPPLIES.....		45.87 d
*D0001194	JULIA KLING	TUITION REIMBURSEMENT.....		3,991.80 d
*D0001195	AMANDA LAWLER	TUITION REIMBURSEMENT.....	MEDICAL REIMBURSEMENT.....	1,898.40 d
*D0001196	ALLISON LEWIS	CONFERENCE EXPENSE.....	EYE CARE.....	248.55 d

\* Denotes Non-Negotiable Transaction

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EAST PENN SCHOOL DISTRICT

Page 6

# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 04/29/2014 and 05/12/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0001197	HEATHER MARSTELLER	MILEAGE.....		50.74 d
*D0001198	DEBORAH MATHIEU	CONFERENCE EXPENSE.....	MILEAGE.....	30.75 d
*D0001199	STACEY MECKES	CONFERENCE EXPENSE.....		100.00 d
*D0001200	MELISSA MINWEASER	MILEAGE.....		28.50 d
*D0001201	THOMAS P MIRABELLA	MILEAGE.....		192.00 d
*D0001202	ANTHONY N MOYER	MILEAGE.....		67.22 d
*D0001203	KELLY MUSSELMAN	TUITION REIMBURSEMENT.....		630.00 d
*D0001204	SUSAN NOACK	TUITION REIMBURSEMENT.....		565.00 d
*D0001205	REGINA OSTER	SUPPLIES.....		210.43 d
*D0001206	ALISON PATCHCOSKI	SUPPLIES.....		104.27 d
*D0001207	BARBARA PHILLIPS	TUITION REIMBURSEMENT.....		4,532.40 d
*D0001208	JUSTIN PHILLIPS	MILEAGE.....		40.67 d
*D0001209	JOSEPH F PIRRO	EYE CARE.....		75.00 d
*D0001210	BRENDA S RINGER	DUES.....		150.00 d
*D0001211	PATRICIA SAUERWINE	TUITION REIMBURSEMENT.....		390.00 d
*D0001212	LISA SCHAEF	SUPPLIES.....		167.22 d
*D0001213	KATHI SCHLIER	OTHER MISCELLANEOUS PURCHASED SERV		14.64 d
*D0001214	SCOTT R SCHOENLY	SUPPLIES.....		6.01 d
*D0001215	DONNA SMITH	ADULT ED REIMBURSEMENT.....		23.50 d
*D0001216	CHARLES A SONON	EYE CARE.....		75.00 d
*D0001217	NICOLE STANCHOCK	MILEAGE.....		40.32 d
*D0001218	DEIRDRE THORP	SUPPLIES.....		284.14 d
*D0001219	JILLIAN ZIEGLER	CONFERENCE EXPENSE.....		103.94 d
*D0001220	BONNIE ZOBEL	GASOLINE.....		82.11 d
10-GENERAL FUND				837,738.25
Grand Total Manual Checks :				0.00
Grand Total Regular Checks :				809,484.80
Grand Total Direct Deposits:				28,253.45
Grand Total Credit Card Payments:				0.00
Grand Total All Checks :				837,738.25
*5/01-P/R	EAST PENN SCHOOL DISTRICT	PAYROLL.....	HOSPITALIZATION.....	3,244,365.31

\* Denotes Non-Negotiable Transaction

P - Prenote

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EAST PENN SCHOOL DISTRICT

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***EAST PENN SCHOOL DISTRICT***  
***BOARD OF SCHOOL DIRECTORS***  
***REGULAR MEETING***

**AGENDA**

**Board Room  
800 Pine Street  
Emmaus, PA 18049**

**June 9, 2014  
7:30 p.m.**

**2014**

**January 13, 27  
February 10, 24  
March 10, 24  
April 28  
May 12  
June 9, 23  
July 14  
August 11, 25  
September 8, 22  
October 13, 27  
November 10  
December 2 (Reorganization), 8**

**Vision Statement:** The East Penn School District will empower students to maximize their individual potential and become lifelong learners and contributors to a global society.

**Mission Statement:** The East Penn School District will provide a learning environment in which students become problem solvers, collaborators and critical thinkers.

EAST PENN INFORMATION LINE: (610-966-8480)  
EAST PENN ANONYMOUS STUDENT TIP LINE (610) 966-8400  
EAST PENN WEB PAGE: [www.eastpennsd.org](http://www.eastpennsd.org)



## ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Presentation: 2012-13 Governor's Award for Excellence in Academics

-Mr. David Piperato, Principal, Emmaus HS  
-Mrs. Lynn Brinckman, Principal, Shoemaker School

3. Requests to Address the Board
4. Approval of Minutes

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the minutes for the May 12, 2014 meeting.

5. Report of the Superintendent of Schools – Dr. Thomas L. Seidenberger

1. District Update
2. Personnel

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

### Retirement/Resignations

-Mary Wieder, Staff Assistant at Alburtis School, effective June 17, 2014 (Exhibit 1)  
-Ronald Gerhart, Head Custodian at Willow Lane School, effective September 8, 2014 (Exhibit 2)  
-Barbra Poling, Remedial Assistant, effective May 23, 2014 (Exhibit 3)  
-Randy Atiyeh, Health/Wellness Teacher at Emmaus HS, effective June 17, 2014 (Exhibit 4)

### Full-Time Substitute Teacher Appointment

Name/Address:	Katie L. Roberts 208 Holiday House Road, Sellersville 18960
Education Level:	B. S. Degree (2003 & 2008)
Undergraduate School:	Lock Haven University West Chester University
Certification:	Instructional I, Health & Physical Education
Assignment:	Health/Wellness Fitness Teacher, Lower Macungie MS
Effective:	August 19, 2014
Experience:	8/2013-6/2014: East Penn SD (FTS) 5/2013-6/2013: East Penn SD (per diem) 9/2011-11/20/11: East Penn SD (per diem) 1/2010-6/2010: East Penn SD (FTS) 8.2008-1/2009: North Penn SD (FTS)
Salary:	\$51,338 (pro-rated), Year 3, Col. B

### General Leaves of Absence – Board Policy 539

<u>Employee</u>	<u>Effective</u>
Kelly Weaver English Teacher, LMMS	7/1/14-6/30/15

Jayanne Schwenk 7/1/14-6/30/15  
Remedial Assistant

Diane DiRado 6/2/14-6/1/15  
Instructional Assistant, Eyer MS

Tina Coulomb 5/20/14-5/19/15  
Instructional Assistant, Wescosville

Leaves as Per Collective Bargaining Agreement

Maureen Webb 1/21/15, extension  
Health/Phys. Education/Wellness, LMMS

Susan Bauer 6/30/15, extension  
Grade 6, Eyer MS

Carlene Paukovits 6/10/14-6/30/14  
Mathematics, Eyer MS

Katie Mast 6/18/14-10/31/14  
Grade 1 Teacher, Lincoln

Income Protection Leave

Nathan Swavely 6/18/14  
Night Foreman, Macungie School

Katie Mast 6/16/14-6/17/14  
Grade 1 Teacher, Lincoln School

Rebecca Beitler 6/2/14  
Speech Teacher, Shoemaker School

Summer Learning Academy - See Exhibit 5

Co-Curricular Advisors –See Exhibit 6

Appointment of Chief School Physician – Exhibit 7

That Dr. Robert Barnes, D. O., 723 Chestnut Street, Emmaus be retained as Chief School Physician effective July 1, 2014-June 30, 2015 for a retainer of \$6,000 in accordance with the attached Agreement.

Additions to the 2013-14 List of Per Diem Substitutes

Erin Cheripka – Elementary K-6; Special Education N-12; English, Reading Specialist  
James Luchansky, - Elementary K-6; Special Education N-12

Extended School Year Appointments

David Iobst, Learning Support Teacher, Emmaus HS  
James Luchansky, Learning Support Teacher, Macungie School  
Qua'Neisha Grant, Instructional Assistant, Emmaus HS  
Robin Dotter, Instructional Assistant, Emmaus HS

Summer Book Repair Program - \$8.55/hr.

Noelle DeRienzo

Helen Lippi

Donna George

Cheryl LaBar

### Change of Employment Status

Employee	From	To
John Kropf Effective: 5/13/14	3 <sup>rd</sup> Shift Custodian, EHS	3 <sup>rd</sup> Shift Night Foreman, EHS
Scott Lewis Effective: 5/13/14	2 <sup>nd</sup> Shift Custodian, Eyer MS	2 <sup>nd</sup> Shift Custodian, Tues-Sat., Eyer MS
Gwen Benner Effective: 6/2/2014	3 <sup>rd</sup> Shift Custodian, EHS	2 <sup>nd</sup> Shift Custodian, Tues-Sat., Eyer MS
Joe Terfinko Effective: 7/8/2014	Day Custodian, EHS	Head Custodian, LMMS
Harry Brown Effective 7/8/2014	Café Custodian, EHS	Day Custodian, EHS

### Summer Maintenance Program

Please see Exhibit 8

### Educational Conferences – Exhibit 9

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 9.

### 3. Change in Elementary Schedule

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

RESOLVED, That the East Penn Board of School Directors approve the revised elementary schedule that includes a student day as follows:

9:00 a.m. – 3:20 p.m. (Monday-Friday)

Note: The middle level day will be adjusted by 10 minutes with the same amount of instructional time for students and the same work day for teachers.

### 6. Curriculum

#### 1. Textbook Adoption

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

RESOLVED, That the East Penn Board of School Directors approve the following textbooks:

Course Title: College Prep Geometry  
School(s)/Grades: Grades 9-12, Emmaus HS  
Textbook Title: Geometry Common Core Edition  
Publisher: McGraw Hill  
Estimated Cost: \$26,379 (\$87.93/textbook)

Course Title: College Prep/Honors Algebra 2  
School(s)/Grades: Grades 9-12, Emmaus HS  
Textbook Title: Algebra 2 Common Core Edition  
Publisher: McGraw Hill  
Estimated Cost: \$35,976 (\$89.94)

7. Other Educational Entities

-Carbon Lehigh Intermediate Unit – F. Fuller  
-Lehigh Career & Technical Institute – R. Heid, A. Earnshaw, F. Fuller, S. Rhodes, III

8. Legislative – C. Ballard

9. Facilities – Exhibit 10

-PLANCON PART K: Project Refinancing-Informational

This document and the appended materials should be entered into the minutes of this meeting.

10. Business Operations

1. Bid Opening Reports-Exhibit 11 (Informational)

-Roof Repair on Selected Section of Emmaus High School  
-#2 Fuel Oil

2. Bill List Approval

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the attached bill list and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

3. Treasurer's Report

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

4. Approval of District Insurance Policies

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the following insurance policies:

PACKAGE POLICY

RESOLVED, That the East Penn Board of School Directors accept the recommendation of the Insurance Advisory Council and award the contract for the package policy including EDP coverage, TRIA coverage, boiler coverage and automobile, to ACE USA (PSBA Insurance Trust Program) through USI Insurance Services at the quotation price of \$275,047.

Note: Last year this policy was awarded to ACE USA for a total premium of \$262,265.

UMBRELLA COVERAGE

RESOLVED, That the East Penn Board of School Directors accept the recommendation of the Insurance Advisory Council and award the contract for \$15 million umbrella coverage, including above TRIA, to Old Republic Insurance Company (PSBA Insurance Trust Program) at a quotation price of \$26,175.16 through USI Insurance Services.

Note: Last year this policy was awarded to Old Republic Insurance Company for a total premium of \$25,916.

ERRORS & OMISSIONS POLICY

RESOLVED, That the East Penn Board of School Directors accept the recommendation of the Insurance Advisory Council and award the contract for School Leaders Errors & Omissions, to The Pennsylvania School Boards Insurance Trust and Old Republic Insurance Company at a quotation rate of \$48,911 through the Miers Insurance Agency.

Note: Last year this policy was awarded to the Pennsylvania School Boards Insurance Trust and Old Republic Insurance Company for a total premium of \$47,036.

5. Bid Award Recommendations – Exhibits 12

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors award the bid for Computer Supplies and General School Supplies as outlined on Exhibits 12.

6. Bid Award Recommendation for Roof Repair on Selected Section of Emmaus High School

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors award the contract for Roof Repairs on Selection Sections of Emmaus High School to the following low bidder:

Whelan Roofing Services  
139 Common Court, Chadds Ford

Amount of Bid: \$340,000.00

7. Bid Award Recommendation for #2 Fuel Oil

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors award the contract for No. 2 Fuel Oil to the following low bidder:

Lehigh Fuels, LLC  
2825 Lehigh Street, Whitehall

Amount of Bid: Price per gallon, based on weekly Oil Price Information Service  
OPIS)average rack price, plus Delivery/Transportation Charge:  
\$0.0398.

8. Parent/Guardian Transportation Contract

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the following  
Guardian/Transportation Contract:

Parent/Guardian: Sabino Basso  
1661 Pinewind Drive, Alburtis  
Effective: 9/23/13-6/17/14  
Reimbursement: \$.56/mile, 8 miles/day

9. Facility Rental Request

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors grant permission for Armetta's Grand Jete Study of Dance, 17 E. Main Street, Macungie to use the Emmaus High School Auditorium for a dance rehearsal and dance recital on June 17, 18, 19, 20, 21, 2014. This is a Group V organization and will be charged the following rental fees:

\$120/hr., Auditorium Rental Fee (Rehearsal)  
\$125/hr., Auditorium Rental Fee (Recitals)  
\$ 18/hr., Band Room Rental Fee  
\$18/hr., Chorus Room Rental Fee  
\$24/hr., Security Fee  
\$47.04/hr., Custodial Fee  
\$20/hr., Lighting Fee  
\$20/hr., Sound Fee

10. Cancellation of July 14, 2014 Board Meeting

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors cancel the July 14, 2014 Board Meeting.

11. Other

-Policy Suggestion – Exhibit 13

Ms. Lynn Donches submitted the attached information for the Consideration of Requests for Financial Subsidies, Incentives, or Tax Relief.

12. Announcements

Monday, June 9                      7:00 p.m.-Executive Session  
   7:30 p.m.-Board Room

Monday, June 23                    7:30 p.m.-Board Room

13. Adjourn

# **EXHIBITS**

**June 9, 2014**

#1

May 12, 2014

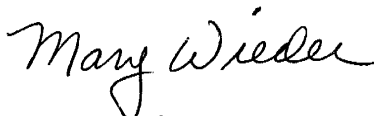
Mary P. Wieder  
4460 Sheep Rock Road  
Macungie, PA 18062

To The East Penn School Board of Directors:

Please accept this letter as notification that I am retiring as Staff Assistant at Alburtis Elementary School effective the last day of school June 17, 2014.

It has been a privilege to work for the district in both Kings Highway and Alburtis Elementary schools for many years. I have been blessed to work with so many wonderful people.

Sincerely,



Mary Wieder

Cc: Noelle Keeler

1





#2

June 3, 2014

Noelle Keeler  
Personnel Dept.  
800 Pine Street  
Emmaus, PA 18049

Dear Ms Keeler:

Please accept this letter as the formal notification of my intent to retire as  
Head Custodian, effective September 8, 2014.

Due to vacation and personal days accrued, my last physical day of work will  
be Friday, August 1, 2014.

Sincerely



Ronald Gerhart

xc: Robert Kovalchick, Interim Facilities Manager  
Mark Warden, Assistant Supervisor of Maintenance

#3  
COPY

May 22, 2014

Dr. Tricia Gutman  
East Penn School District  
800 Pine Street  
Emmaus, PA 18049

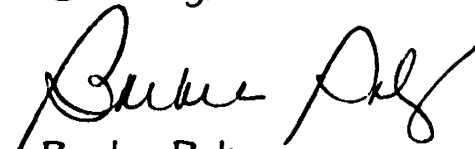
Dear Dr. Gutman:

As per our conversation, this letter is to inform you that I am resigning from my position as an Academic Support Assistant effective Friday, May 23, 2014.

I am grateful for the opportunities that East Penn has afforded me over the past 12 years. I will miss the children, as well as my co-workers, tremendously. I would like to be placed on the Remedial substitute list immediately so I can sub at the beginning of the school year.

Again, I thank you for the opportunity to work with all of you over the past years and look forward to seeing you all as a sub.

Sincerely,



Barbra Poling

1473 Dayspring Drive  
Wescosville, PA 18106

June 4<sup>th</sup>, 2014

#4

Randy Atiyeh  
1274 Midway Circle  
Whitehall, Pa 18052

Dear Dr. Thomas Seidenberger and East Penn School District Board of Directors:

I am submitting my official letter of resignation for the position of Wellness/Fitness Teacher at Emmaus High School, effective on June 17<sup>th</sup>, 2014. I truly appreciate the opportunity that was given to me here at East Penn. I'm grateful for the chance to teach so many bright and talented students, but also for the moments I learned from teaching them as well. I have only benefited in my time here at East Penn. I would like to thank my department, the Wellness/Fitness Department. It truly is a department that shines bright here at East Penn. I was blessed to work with some of the best people I know in my field of education. I would also like to thank Principal Dave Piperato for his support, open communication and willingness to help throughout my time here. As I start a new chapter and pursue new opportunities in my teaching profession I will always cherish my time here at East Penn. I would once again like to thank the East Penn School District for the opportunity to be a part of your district and support moving forward.

Sincerely,



Randy Atiyeh  
Wellness Fitness  
Emmaus High School

#5

**Summer Learning Academy 2014**

<b>Name</b>	<b>Position</b>
Aquatics	Beth Witte
Business	Ashley Rutchauskas
Drivers Education	Natalie Deacon
Drivers Education	Laura Moyer
English	Aaron Gavin
English	Derek Grabfelder
English	Stephanie Larkin
English	Diane Sherwood
English Sub	Susan Carville
FCS	Heather Day
FCS Sub	Alexis Schultz
H/PE	Natalie Deacon
H/PE	Jeannine Martini
H/PE	Lori Sheipe-Miller
Math	Tiffany Snyder
Social Studies	Deborah Zosky
Social Studies Sub	David Flannery
Social Studies Sub	Amber Neetz
Special Education	Ara Hoderewski
Special Ed Sub	David Iobst

Schedule B for June 9, 2014 Board Meeting

<u>School</u>	<u>Name</u>	<u>Position</u>	<u>Contract/Club</u>	<u>Amount</u>	<u>Notes</u>
EHS	Deacon, Natalie	Field Hockey Assistant Coach	Contract	\$1,677.50	1/2 \$3,355, split w/ K. Arnold
Wescosville	Lewis, Allison	Elementary Musical Spring - May 7, 2014	Contract	\$440.00	
Alburtis	Lewis, Allison	Elementary Musical Spring - April 29, 2014	Contract	\$440.00	
Alburtis	Lewis, Allison	Elementary Musical Winter - December 19, 2013	Contract	\$440.00	
LMMS	Weaver, Kelly	7th grade academic support	Club C	\$1,146.00	

# 6

## AGREEMENT

THIS AGREEMENT, made this First day of July 2014, by and between THE EAST PENN SCHOOL DISTRICT, 800 Pine Street, Emmaus, Pennsylvania ("District"), and ROBERT A. BARNES, D.O., 723 Chestnut Street, Emmaus, Pennsylvania ("Physician") provides:

WHEREAS, the District, in fulfilling its responsibilities for the health, welfare and safety of its staff and students has need for a certified and qualified chief school physician; and

WHEREAS, the physician has graduated from an approved medical school, demonstrated satisfactory medical experience, including dealing in childhood medical problems, and is licensed to practice medicine in the Commonwealth of Pennsylvania; and

WHEREAS, said physician has demonstrated a positive philosophy and commitment to the physical and emotional well-being of students and staff; personal integrity, good character, physical stamina and emotional stability; an ability to assess performance and to recommend specific means for improvement; competency in effective communications, both oral and written, with children, staff and the public; a working knowledge of state mandated medical regulations; and an ability to inspire staff, students and community toward a cooperative endeavor in the continuous improvement of the District's program; and

WHEREAS, the District and Robert A. Barnes, D.O., are willing to enter into this Agreement with respect to the retaining of Robert A. Barnes, D.C., as Chief School Physician for the District, upon the terms and conditions hereinafter set forth.

NOW, THEREFORE, in consideration of the promises and mutual agreements and promises hereinafter set forth, the parties hereto agreed to be legally bound as follows:

1. EMPLOYMENT: The District agrees to retain Robert A. Barnes, D.O., as Chief School Physician, and Robert A. Barnes, D.O., agrees to serve the District as Chief School Physician upon the terms and conditions hereinafter set forth.

2. TERM: This is an at-will contract from July 1, 2014 to and including June 30, 2015. During its term, a retainer of \$6,000.00 shall be paid effective July 1, 2014.

## AGREEMENT

### Page 2

3. **DUTIES:** During the period of the retainer, Robert A. Barnes, D.O., shall serve the District and its staff and students as Chief School Physician, and shall perform any and all duties imposed by the Public School Code of 1949, as amended, and this Agreement. In particular, the Physician shall assist District Administration in the appointment of school physicians; assist District Administration in developing policies and procedures regarding the administration of mandated school physical examinations; provide, when requested, in-service education for School District Nurses; plan and underwrite standing orders for emergency first-aid procedures; recommend plans and procedures for mass-immunization and assist staff in implementation of the same; authorize appropriate staff members to perform limited medical procedures; review and certify to the Superintendent, upon request, the condition of employees applying for, and returning from, medical leaves; administer, upon request, special medical examinations for employees and students to be compensated at normal office rates; oversee the administration of physicals for athletes; respond to, and coordinate, medical services in the event of extreme emergencies; and perform other duties as may be assigned by the Superintendent of Schools for the District.

4. **COMPENSATION:** The District shall pay to Robert A. Barnes, D.O., as fees for services as Chief School Physician the total sums specified in section 2 above. It is understood that, as an independent contractor for the District, Robert A. Barnes, D.O., is to receive no District Employee Benefits such as worker's compensation, hospitalization, medical insurance, or any other employee benefits granted to regularly qualifying District employees.

5. **RELATIONSHIPS BETWEEN PARTIES:** The Chief School Physician is retained and employed by the District only for the purposes and to the extent set forth in this Agreement. The relationship to the District shall, during the period of employment and services hereunder, be that of an independent contractor. The Physician shall not be considered under the provisions of this Agreement or otherwise as having an employee status, or as being entitled to participate in any plans, benefits or arrangements by the District pertaining to or in connection with any pension, or similar benefits provided for its regular employees.

**AGREEMENT**

**Page 3**

**The Chief School Physician is directly responsible to the Superintendent, as well as the Director of Student Services, and shall function as a resource person for all medical staff members, and work in a supportive manner with the total management staff.**

**ATTEST:**

**EAST PENN SCHOOL DISTRICT**

\_\_\_\_\_  
**Witness**

\_\_\_\_\_  
**President**  
**BOARD OF SCHOOL DIRECTORS**

\_\_\_\_\_  
**ROBERT A. BARNES, D.O.**  
**CHIEF SCHOOL PHYSICIAN**



RESOLVED, that, as needed, the Board of Directors approve the **possible** employment of the following qualified applicants on a temporary basis in the Maintenance Program during the summer months at the rate of pay set for their assigned classifications as of **June 9, 2014.**

Former Employees - \$8.30/hour:

Jones, Charles

New Employees/Possible Alternates - \$7.55/hour:

Schmidt, Derek  
Sabol, Remy  
Weber, Kevin  
Reppert, Jaeden  
Browne, Rober  
Lang, John  
Findlay, Jessica

Note: The total number of hires for 2014 will be determined on an as-needed basis.

## EDUCATIONAL CONFERENCES

June 9, 2014

Educational Conference: Lehigh County School Nurse Advisory Board: Voices of School Health V, LCTI  
Date: August 5 & 6, 2014  
Attending: Ann Johnson, School Nurse, Lincoln/Jefferson Schools  
Estimated Cost: \$79.12

Educational Conference: Online Listening Software for Listening Comprehension; Applications for Vocabulary Assessment and Intervention, Online Courses  
Date: May 30, 2014  
Attending: Heather Wilson, Speech Teacher, Wescosville School  
Estimated Cost: No cost

Educational Conference: Milton Hershey School Tour, Hershey  
Date: July 1, 2014  
Attending: Daniel Fox, Guidance Counselor, Wescosville School  
Estimated Cost: No cost



May 13, 2014

Ms. Cecilia R. Birdsell  
Board Secretary  
East Penn School District  
800 Pine Street  
Emmaus, PA 18049

**RE: PLANCON PART K: PROJECT REFINANCING**

Lease Number:	143352
Amount Financed:	\$8,535,000
Reimbursable Percent:	3.48% (Permanent)
Refinancing Type:	Issuance of General Obligation Bonds, Series of 2014 to Advance Refund General Obligation Bonds, Series of 2009 (Lease Number 093352)

Dear Ms. Birdsell:

This letter acknowledges receipt of the PlanCon Part K, "Project Refinancing," for the above-referenced bond issue. The material is in a form acceptable to the department and is hereby approved. This approval is based on a limited review of the documents submitted. If information reviewed subsequent to this approval violates law, policy or procedure, the department reserves the right to rescind any and all approvals materially affected.

The Commonwealth will share in the excess proceeds realized from these transactions by reducing the May 15, 2014 debt service payment on the Series of 2014 bonds by \$2,252.91 (see the attached settlement sheet for detailed information).

Any funds returned to the school district after all refunded bonds have been retired must be used to reduce the reimbursable amortization on the refunding bond issue. The school district is directed to report the unexpended funds related to the escrow to the Comptroller's Office after November 15, 2014. The Commonwealth will share in any funds returned to the school district by reducing the next scheduled debt service payment on the refunding bond issue. Unadjusted overpayments will be cited in future Auditor General audit findings.

A condition of this approval is that, unless otherwise approved by the department, all available funds in the bond issues being refunded are to be used to reduce the principal amount of the new bond issue. Any funds remaining at closing which are not earmarked for capital projects and any excess proceeds from the refunding bond issue must be transferred to the debt service fund established for the new bond issue. These funds are not subject to reimbursement by the Commonwealth.

Ms. Birdsell  
Page 2  
May 13, 2014

The school district must file form PDE-2071, "Application For Reimbursement For School Construction Project," to the Comptroller's Office to receive the reimbursement on this financing. The lease number and reimbursable percent referenced above must be included on form PDE-2071.

This document and appended materials should be entered into the minutes of the next board meeting. If you have any questions, please contact James Grant at 717.787.5993.

Sincerely,

A handwritten signature in black ink that reads "Jeannine J. Weiser". The signature is written in a cursive, flowing style.

Jeannine J. Weiser, Chief  
Division of Budget and School Facilities

JJW/elj

Attachments

cc: Public Financial Management, Inc.  
School Finance  
Refunding  
Budget

REIMBURSABLE PERCENT -  
REFINANCING WITH NO NEW MONEY

SD/AVTS: East Penn

LEASE #: 143352

Lease #	Outstanding Debt Service	Available Funds	Net Outstanding Debt	Reim %	T or P	Eligible Debt
093352	11,201,080	0	11,201,080	0.0348	(P)	389,798
0	0	0	0	0.0000	(P)	0
0	0	0	0	0.0000	(P)	0
0	0	0	0	0.0000	(P)	0
0	0	0	0	0.0000	(P)	0
TOTAL:	11,201,080	0	11,201,080			389,798
A. Total Eligible Debt - Refinancing						389,798
B. Total Net Outstanding Debt						11,201,080
C. Total New Debt Service						10,543,618
D. Reimbursable Pct (Temporary or Permanent)						0.0348 (P)
(Total Eligible Debt divided by the greater of Line B or Line C)						

SUMMARY OF SOURCES AND USES OF FUNDS		
District/CTC: East Penn School District	Financing Name: General Obligation Bonds, Series of 2014	Closing Date: 03/25/2014
REPORT TO THE PENNY - DO NOT ROUND		
	SERIES 2014	SERIES _____
<b>SOURCES:</b>		
Bond Issue (Par)	✓\$8,535,000.00	
Original Issue Discount/Premium	156,720.60	
Accrued Interest		
Cash Contribution by District		
Unallocated Funds from Bond		
Issues Being Refunded		
Other Sources of Funds (Specify)		
1. _____		
2. _____		
3. _____		
4. _____		
TOTAL - Sources of Available Funds	✓\$8,691,720.60	
<b>USES:</b>		
Purchase of Investments/Escrow	✓\$8,542,002.11	
Cash for Current Refunding		
Issuance Costs:		
1. Underwriter Fees	46,345.05	
2. Bond Insurance		
3. Bond Counsel	27,625.43	
4. School Solicitor	14,000.00	
5. Financial Advisor	28,625.10	
5. Paying Agent/Trustee Fees and Expenses	1,700.00	
7. Printing	9,893.00	
8. Rating Fee	11,050.00	
9. Verification Report	2,500.00	
10. Computer Fees		
11. CUSIP	477.00	
12. Internet Auction Fee	2,750.00	
13. Escrow Agent	2,500.00	
14. _____		
15. _____		
Total - Issuance Costs	✓\$147,465.58	
Accrued Interest		
Capitalized Interest		
Surplus Monies or Cash to School District		
Other Uses of Funds (Specify)		
1. Sinking Fund Deposit	✓2,252.91	Deduct from 2nd payment
2. _____		
TOTAL - USES OF AVAILABLE FUNDS	✓\$8,691,720.60	

143352

District/AVTS East Penn School District					PDE LEASE # (PDE Use Only)	
Financing General Obligation Bonds, Series of 2014					Total Bond Issue:	8,535,000
Name:					Original Issue	
Dated Date: 03/25/2014					Premium:	156,720.60
Settlement Date: 03/25/2014						
PAYMENT DATE	PRINCIPAL OUTSTANDING	PRINCIPAL	RATE	INTEREST	PERIOD TOTAL	STATE FISCAL YR TOTAL (7/1 - 6/30)
	8,535,000.00					
5/15/2014	8,535,000.00			✓ 30,575.17	30,575.17	30,575.17
11/15/2014	8,435,000.00	100,000.00	0.250	110,070.63	210,070.63	
5/15/2015	8,435,000.00			109,945.63	109,945.63	320,016.26
11/15/2015	8,090,000.00	345,000.00	3.000	109,945.63	454,945.63	
5/15/2016	8,090,000.00			104,770.63	104,770.63	559,716.26
11/15/2016	7,595,000.00	495,000.00	3.000	104,770.63	599,770.63	
5/15/2017	7,595,000.00			97,345.63	97,345.63	697,116.26
11/15/2017	7,080,000.00	515,000.00	3.000	97,345.63	612,345.63	
5/15/2018	7,080,000.00			89,620.63	89,620.63	701,966.26
11/15/2018	6,540,000.00	540,000.00	2.000	89,620.63	629,620.63	
5/15/2019	6,540,000.00			84,220.63	84,220.63	713,841.26
11/15/2019	5,990,000.00	550,000.00	2.000	84,220.63	634,220.63	
5/15/2020	5,990,000.00			78,720.63	78,720.63	712,941.26
11/15/2020	5,415,000.00	575,000.00	2.000	78,720.63	653,720.63	
5/15/2021	5,415,000.00			72,970.63	72,970.63	726,691.26
11/15/2021	4,815,000.00	600,000.00	2.000	72,970.63	672,970.63	
5/15/2022	4,815,000.00			66,970.63	66,970.63	739,941.26
11/15/2022	4,200,000.00	615,000.00	2.125	66,970.63	681,970.63	
5/15/2023	4,200,000.00			60,436.25	60,436.25	742,406.88
11/15/2023	3,555,000.00	645,000.00	2.450	60,436.25	705,436.25	
5/15/2024	3,555,000.00			52,535.00	52,535.00	757,971.25
11/15/2024	2,895,000.00	660,000.00	2.450	52,535.00	712,535.00	
5/15/2025	2,895,000.00			44,450.00	44,450.00	756,985.00
11/15/2025	2,210,000.00	685,000.00	2.750	44,450.00	729,450.00	
5/15/2026	2,210,000.00			35,031.25	35,031.25	764,481.25
11/15/2026	1,505,000.00	705,000.00	3.000	35,031.25	740,031.25	
5/15/2027	1,505,000.00			24,456.25	24,456.25	764,487.50
11/15/2027	770,000.00	735,000.00	3.250	24,456.25	759,456.25	
5/15/2028	770,000.00			12,512.50	12,512.50	771,968.75
11/15/2028	0.00	770,000.00	3.250	12,512.50	782,512.50	
5/15/2029	0.00			0.00	0.00	782,512.50
TOTAL		✓ 8,535,000.00		✓ 2,008,618.38	10,543,618.38	10,543,618.38 ✓

# 11

## **BID OPENING REPORT**

The following bids were opened at 2:45 p.m. in Conference Room A of the East Penn School District Administrative Offices on June 2, 2014. Bidder Representatives Present: Rob Reilly of United States Roofing, Damien Roman of Whelan Roofing Services, and David Brannan of Lehigh Fuels. Manufacturer's Representative Present: A. P. Behnke of Tremco. Staff Present: Mark Warden and Debra Surdoval.

### **Roof Repair on Selected Section of Emmaus High School**

Dunmore Roofing & Supply Co., Inc., Dunmore, PA

United States Roofing Corporation, Norristown, PA

Whelan Roofing Services, Chadds Ford, PA

### **#2 Fuel Oil**

Lehigh Fuels, Whitehall, PA

Reimer Bros., Bangor, PA



BID AWARD RECOMMENDATION FOR COMPUTER SUPPLIES (2014-2015)

Office Basics, Inc.	Items: 20-21	\$	735.00
Polir Inkjet & Toner	Items: 38-40, 64	\$	534.00
Quill Corporation	Items: 1, 18, 23, 25-26	\$	269.46
Standard Stationery	Items: 3, 9, 16, 22	\$	515.37
Star Data	Items: 5, 13, 27, 44, 65	\$	5,470.20
Stotz-Fatzinger Office Supply	Items: 10, 19, 28-36, 41, 43, 45-63	\$	10,951.00
Tree House Inc.	Items: 37, 42	\$	732.00
Valiant IMC	Items: 2, 4, 6-8, 11-12, 14-15, 17, 24	\$	1,415.23
TOTAL		\$	20,622.26

These items are being awarded based on low bid meeting specifications, prior experience, and sample testing.

#12

BID AWARD RECOMMENDATION FOR GENERAL SUPPLIES (2014-2015)

AFP Industries, Inc.	Items: 15, 47, 70-77, 116-117, 125	\$	1,655.98
The Art Store, Inc.	Items: 2, 8, 27, 35, 48, 103, 105, 128	\$	3,530.44
Contract Paper Group	Items: 132-136	\$	1,897.60
Kurtz Bros.	Items: 3-7, 12, 17, 33, 39, 41-42, 52, 54-55, 59, 92-94, 96-98, 102, 106-109, 129-131	\$	8,402.59
Lindenmeyr Munroe	Items: 110-115	\$	2,888.44
National Art & School Supplies	Items: 84-87, 89	\$	3,487.95
Office Basics, Inc.	Items: 1, 21, 40, 44-46	\$	2,574.99
Phillips Supply Company	Items: 13, 56-57, 99-100	\$	203.36
Pyramid School Products	Items: 20, 26, 28, 51, 90, 120	\$	479.86
Quill Corporation	Items: 10-11, 18, 53, 60, 65-67, 69, 118	\$	4,835.01
School Specialty Inc.	Items: 16, 19, 25, 34, 43, 58, 91, 95	\$	1,582.06
Standard Stationery Supply Co.	Items: 9, 22-24, 29-32, 36-37, 49, 61-64, 78-83, 88, 119, 121, 126-127	\$	5,266.30
W.B. Mason Co. Inc.	Items: 38, 50, 68, 104, 122-124	\$	3,824.06
No Bids Received	Items: 14, 101		

TOTAL	\$	<u>40,628.64</u>
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These items are being awarded based on low bid meeting specifications, prior experience, and sample testing.

## Policy for the Consideration of Requests for Financial Subsidies, Incentives, or Tax Relief

The School Board recognizes that on occasion it may receive a request or proposal to participate in a special financial arrangement involving the grant of a financial subsidy, incentive, or tax relief or inducement. Programs may include Tax Increment Financing ("TIF"), LERTA, KOZ, CRIZ, NIZ, and programs yet to be determined or created in the future. Because such programs involve the diversion of tax revenue that the School District would otherwise receive, it shall be the policy of the School Board to allow sufficient time to review and evaluate proposals for participation and to provide ample time for public comment, as follows:

1. The applicant shall file its written proposal with the office of the Superintendent. The Superintendent shall within 5 business days distribute the proposal to the School Board. The Superintendent shall place the proposal on the agenda for the next School Board meeting.
2. At the next School Board meeting, the applicant shall make an initial presentation of its proposal to the School Board. After the presentation, there shall be an opportunity for public comment.
3. After at least 30 business days from the date of the initial presentation to the School Board, a resolution adopting the proposal shall be put on the School Board agenda for a first reading. After the reading, there shall be an opportunity for public comment.
4. After at least 30 business days from the date of the first reading, the resolution adopting the proposal shall be put on the School Board agenda for a second reading. After the reading, there shall be an opportunity for public comment.
5. After at least 30 business days from the second reading, and after an opportunity for public comment, a final vote on the resolution shall occur.

All meetings pertaining to the proposal shall be open to the public.

If a committee is formed that includes representatives from multiple government entities, including the School Board, the School Board member elected to serve on the committee shall be a voting member of the School Board and elected by a two-thirds vote.

All applicants must fully disclose their financial condition to the School Board, in the form of publicly disclosed or accountant approved financial statements at a public meeting to demonstrate the reason the funds are allegedly required. If the Board approves the proposal, then the applicant must report to the Board on a semi-annual basis the progress and demonstrate compliance with the proposal.

# EAST PENN SCHOOL DISTRICT

## TREASURER'S REPORT

### for Month Ended April 30, 2014

#### General Fund

	<u>Beginning Book Balances</u>
First Niagara Checking	\$16,441,986.68
Embassy Bank Savings	\$4,834,427.08
First Niagara Community Ed.	\$374.68
Athletic Checking & Petty Cash	\$201,275.50
First Niagara M.M. escrowed	\$106,897.36
Petty Cash	\$1,890.00
PLGIT Money Market	\$4,802,957.55
Restricted Cash - First Niagara LMES Security Deposit	\$5,001.99
ESSA Money Market	\$6,649,195.08
Investments	<u>\$992,000.00</u>
Total Beginning Balances	\$34,036,005.92

Receipts	\$2,933,645.16
Disbursements	\$7,907,109.10

	<u>Ending Book Balances</u>
First Niagara Checking	\$9,737,383.44
Embassy Bank Savings	\$4,836,270.94
First Niagara Community Ed.	\$374.68
Athletic Checking & Petty Cash	\$190,313.32
First Niagara M.M. escrowed	\$106,905.53
Petty Cash	\$1,890.00
PLGIT Money Market	\$6,541,512.82
Restricted Cash - First Niagara LMES Security Deposit	\$5,001.99
ESSA Money Market	\$6,650,889.26
Investments	<u>\$992,000.00</u>
Total Ending Balances	\$29,062,541.98

<u>Other Fund Bank Accounts</u>	<u>Beginning Balances</u>	<u>Ending Balances</u>
Capital Reserve Fund	\$2,451,292.17	\$2,451,292.17
GOB 2010A	\$615,894.98	\$615,795.09
Cafeteria Fund	\$258,242.29	\$393,673.40
Payroll Fund	\$3,484,791.77	\$1,698,343.97
Memorial Fund	\$132,188.13	\$132,188.13

<u>GEN. FUND INVESTMENTS</u> <u>(included above)</u>	<u>DATE</u> <u>PURCHASED</u>	<u>DATE OF</u> <u>MATURITY</u>	<u>TERM</u>	<u>RATE</u>	<u>AMOUNT</u>
PLGIT CD-Program	7/2/2013	6/13/2014	346 days	0.53%	\$248,000.00
PLGIT CD-Program	8/28/2013	5/27/2014	272 days	0.37%	\$744,000.00

**ELEMENTARY ACTIVITY FUND  
FOR APRIL 2014**

	BEGINNING				ENDING
<u>ACCOUNT</u>	<u>BALANCE</u>	<u>TRANSFERS</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>BALANCE</u>
Alburtis	\$626.66	\$0.00	\$3,076.29	\$3,198.66	\$504.29
Jefferson	\$4,049.87	\$0.00	\$0.00	\$66.50	\$3,983.37
Lincoln	\$4,486.16	\$0.00	\$0.00	\$0.00	\$4,486.16
Macungie	\$6,343.17	\$0.00	\$0.00	\$495.00	\$5,848.17
Shoemaker	\$22,551.90	\$0.00	\$7,398.83	\$12,045.88	\$17,904.85
Wescosville	\$12,871.53	\$0.00	\$3,134.87	\$0.00	\$16,006.40
Willow Lane	\$12,633.00	\$0.00	\$6,920.02	\$214.88	\$19,338.14
Miscellaneous	\$5.48	\$0.00	\$0.00	\$0.00	\$5.48
Interest	\$7.92	\$0.00	\$1.07	\$0.00	\$8.99
 TOTALS	 \$63,575.69	 \$0.00	 \$20,531.08	 \$16,020.92	 \$68,085.85

**EHS Activity Account Fund Ledger Home Page**

**4/30/2014**

<b>Clubs</b>	<b>Beginning Balance</b>	<b>Receipts (D)</b>	<b>Expenses (W)</b>	<b>Ending Balance</b>
A.C.S.L.	\$2,577.68	3,560.00	173.66	\$5,964.02
Academic Team	\$2,337.23	0.00	550.30	\$1,786.93
Anime	\$685.43	137.58	196.50	\$626.51
Art Club	\$646.13	11,706.78	10,034.91	\$2,318.00
Astronomy	\$2,746.23	100.00	0.00	\$2,846.23
Band	\$1,652.42	9,164.00	5,842.29	\$4,974.13
Class of 2013	\$44.01	0.00	0.00	\$44.01
Class of 2014	\$8,344.13	4,788.80	6,516.93	\$6,616.00
Class of 2015	\$1,063.36	6,744.93	800.00	\$7,008.29
Class of 2016	\$1,300.55	7,107.82	6,362.66	\$2,045.71
Class of 2017	\$0.00	3,585.00	2,676.18	\$908.82
Collage	\$2,394.99	3,332.00	3,258.50	\$2,468.49
Computer Club	\$736.20	0.00	0.00	\$736.20
Dance Team	\$30.99	673.20	673.20	\$30.99
Debate Team	\$80.05	0.00	0.00	\$80.05
Drama Dept	\$13,524.93	71,827.40	73,825.06	\$11,527.27
Earthwatch	\$1,250.20	57.92	63.40	\$1,244.72
Envirothon	\$789.16	710.00	33.40	\$1,465.76
FBLA	\$185.14	10,904.00	10,493.62	\$595.52
Fitness Team	\$6,900.72	10,396.50	13,686.90	\$3,610.32
French Club	\$806.37	3,320.21	3,508.26	\$618.32
German Club	\$1,224.11	5,490.24	4,344.91	\$2,369.44
Global Citizens	\$423.63	0.00	0.00	\$423.63
Golf	\$2,356.08	16,668.00	17,647.30	\$1,376.78
Habitat for Humanity	\$96.88	2,800.00	226.01	\$2,670.87
Health, Wellness & Fitness	\$3,843.29	881.00	3,194.18	\$1,530.11
Hiking	\$276.08	250.00	288.00	\$238.08
In & Out Account	\$13,653.99	77,539.32	78,864.69	\$12,328.62
Interact Club	\$3,484.08	2,308.00	1,528.87	\$4,263.21
Interest Account	\$425.76	51.03	373.93	\$102.86
Invisible Children	\$158.07	158.07	0.00	\$158.07
Key Club	\$1,657.50	7,140.06	7,078.17	\$1,719.39
Kid to Kid	\$343.17	699.00	773.86	\$268.31
Latin Club	\$57.65	620.21	556.70	\$121.16
Mountains of Hope	\$680.58	841.00	649.96	\$871.62
Music (Fermata & AccaBella)	\$2,793.60	20,266.20	16,506.39	\$6,553.41
National Honor Society	\$1,481.05	690.00	0.00	\$2,171.05
National Parks	\$11,904.37	38,229.30	42,575.58	\$7,558.09
No Place For Hate	\$1,730.31	12,070.55	12,494.09	\$1,306.77
Orchestra	\$2,314.17	15,589.04	13,192.48	\$4,710.73
Peers Assisting Learning Support	\$182.27	0.00	0.00	\$182.27
Physics	\$953.93	65,062.00	65,244.20	\$771.73

Red Cross	\$418.20	875.00	1,174.23	\$118.97
Robotics	\$6,221.76	5,774.72	7,097.72	\$4,898.76
School Store	\$4,147.54	4,565.27	2,183.38	\$6,529.43
Science Olympiad	\$2.23	516.44	286.45	\$232.22
Spanish	\$890.79	2,723.90	3,106.06	\$508.63
Stinger	\$2,189.64	1,090.00	1,795.14	\$1,484.50
Student Activity Fund	\$2,180.39	24,451.77	24,835.58	\$1,796.58
Student Government (SGA)	\$18,343.11	19,574.00	24,926.61	\$12,990.50
Swim & Dive Club	\$4,486.55	15,715.10	12,973.49	\$7,228.16
Tattler-Yearbook	\$640.53	4,457.36	2,100.00	\$2,997.89
Tri-M	\$527.50	770.00	700.00	\$597.50
United Nations	\$1,919.12	5,131.00	5,819.54	\$1,230.58
Video	\$63.77	0.00	0.00	\$63.77
Young Democrats	\$471.45	0.00	0.00	\$471.45
<b>TOTALS</b>	<b>\$140,639.07</b>	<b>501,113.72</b>	<b>491,233.29</b>	<b>\$150,361.43</b>

<b>EHS Awards Fund</b>	<b>Beginning Balance</b>	<b>Receipts</b>	<b>Expenses</b>	<b>Ending Balance</b>
<b>April</b>	<b>\$7,128.40</b>	<b>\$10,014.63</b>	<b>\$1,550.00</b>	<b>\$15,593.03</b>

	A	B	C	D	E	F	G
1	Account	Beginning Balance	Transfers	Receipts	Disbursements	Ending Balance	
2	Band	\$2,691.68	\$46.22	\$4,997.80	\$1,737.30	\$5,998.40	
3	Band Front	\$46.22	-\$46.22			\$0.00	
4	Builders Club	\$1,432.01		\$1,104.00	\$1,335.00	\$1,201.01	
5	Honor Society	\$0.00				\$0.00	
6	Interest	\$10.06				\$10.06	
7	Jr. Kid to Kid	\$649.33			\$239.13	\$410.20	
8	Library	\$313.20		\$137.00		\$450.20	
9	Chorus	\$144.15				\$144.15	
10	Musical	\$15,091.07			\$33.50	\$15,057.57	
11	PAWS	\$2,630.10		\$421.14	\$88.00	\$2,963.24	
12	*Student Body	\$33,866.10		\$19,992.09	\$29,334.59	\$24,523.60	
13	School Store	\$506.29			\$159.80	\$346.49	
14	Ski Club	\$2,917.32				\$2,917.32	
15	Student Council	\$3,048.13		\$760.00	\$984.00	\$2,824.13	
16	Yearbook	\$6,725.61				\$6,725.61	
17	Orchestra	\$867.80		\$2,870.14	\$2,501.85	\$1,236.09	
18	Strength/Fitness	\$0.00				\$0.00	
19	Global Citizens	\$806.43		\$500.00	\$530.27	\$776.16	
20	Total	\$71,745.50	\$0.00	\$30,782.17	\$36,943.44	\$65,584.23	
21							
22							
23	*Formerly referred to as Student Activity						
24							
25							
26							
27							
28							
29							
30							
31							
32							
33							
34							
35							



**LOWER MACUNGIE MIDDLE SCHOOL**  
**ACTIVITY FUND REPORT**  
 April 1-30, 2014

	<u>BEGINNING</u> <u>BALANCE</u>	<u>TRANSFERS</u>	<u>RECEIPTS</u>	<u>EXPENSES</u>	<u>ENDING</u> <u>BALANCE</u>
Band	\$ 2,585.15		\$ 6,244.75	\$ (4,447.57)	\$ 4,382.33
Builders Club	\$ 615.55			(213.74)	\$ 401.81
Buzz TV	\$ 6.95		238.50		\$ 245.45
Chorus	\$ 3,424.94		4,282.00	(4,074.35)	\$ 3,632.59
General	\$ -				\$ -
Interest	\$ 8.45		1.46		\$ 9.91
Orchestra	\$ 635.03		8,713.93	(7,237.61)	\$ 2,111.35
Plays	\$ 6,124.52		7,734.84	(6,424.89)	\$ 7,434.47
School Store (Hive)	\$ 2,831.56				\$ 2,831.56
Ski Club	\$ 2,018.11				\$ 2,018.11
Student Council	\$ 6,581.92		1,625.00	(671.28)	\$ 7,535.64
Success Team	\$ 10,485.98		9,769.62	(12,399.71)	\$ 7,855.89
Yearbook	\$ 4,747.51	(18.00)	5,752.00	(3,862.00)	\$ 6,619.51
6th Grade Class*	\$ 13,355.56		15,135.97	(21,504.33)	\$ 6,987.20
7th Grade Class	\$ 5,642.41	18.00	220.67	(335.30)	\$ 5,545.78
8th Grade Class *	\$ 5,649.08		3,691.66	(162.97)	\$ 9,177.77
<b>TOTALS</b>	\$ 64,712.72	\$ -	\$ 63,410.40	\$ (61,333.75)	\$ 66,789.37

**EAST PENN SCHOOL DISTRICT  
REVENUE BUDGET COMPARISON  
JULY TO APRIL**

	2009/2010	% COLL.	2010/2011	% COLL.	2011/2012	% COLL.	2012/2013	% COLL.	2013/2014	% COLL.	2013/2014	% COLL.	BDG.	% COLL.	BDG.
REAL ESTATE TAX	69,809,952	100.1	73,599,856	100.2	75,560,537	100.1	76,823,541	100.9	77,273,703	100.2	77,273,703	100.2	101.2		
INTERIM REAL ESTATE TAX	858,535	89.0	374,233	48.0	247,030	80.9	311,405	32.8	262,838	88.8	262,838	88.8	21.0		
PUBLIC UTILITY REALTY	106,331	100.0	111,987	100.0	113,473	100.0	116,103	101.8	109,986	100.0	109,986	100.0	94.0		
PAYMENT IN LIEU OF TAX	10,510	100.0	0	0.0	0	0.0	9,769	83.3	11,086	100.0	11,086	100.0	103.3		
EARNED INCOME TAX	5,157,399	72.0	5,130,672	68.3	5,705,170	71.7	6,359,470	89.0	6,939,342	82.0	6,939,342	82.0	84.9		
REAL ESTATE TRANSFER	835,164	70.6	689,082	61.0	627,954	74.1	753,528	59.9	920,717	66.4	920,717	66.4	73.2		
DELINQUENT R.E. TAX	1,312,633	73.1	1,203,392	69.5	1,068,864	59.4	990,538	57.2	846,446	57.0	846,446	57.0	48.4		
DELINQUENT E.I.T.	60,795	29.5	166,909	74.0	143,702	112.1	383,357	130.4	14,454	96.4	14,454	96.4	8.8		
EARNINGS ON INVESTMENTS	188,325	76.2	117,311	79.0	126,381	84.4	86,661	57.7	53,006	84.2	53,006	84.2	35.3		
STATE/FED. PASSTHROUGH	1,012,758	48.8	845,651	52.9	502,997	41.8	605,178	49.8	389,262	52.0	389,262	52.0	34.9		
TUITION	136,670	97.6	158,625	96.4	163,682	51.1	383,755	188.5	147,313	90.6	147,313	90.6	69.8		
RENT, DONATIONS & MISC.	143,030	82.5	251,682	86.8	320,579	79.0	271,483	75.1	284,553	62.4	284,553	62.4	96.8		
TOTAL LOCAL	79,632,102	95.0	82,649,400	94.8	84,580,369	95.3	87,094,788	97.3	87,252,706	96.4	87,252,706	96.4	96.0		
BASIC INSTR. SUBSIDY	6,359,125	67.6	6,595,442	71.0	7,000,865	67.5	6,925,735	67.0	7,261,750	66.8	7,261,750	66.8	68.0		
CHARTER SCHOOL REIMB.	261,510	76.0	410,469	73.9	0	0.0	0	0.0	0	0.0	0	0.0	0.0		
SECTION 1305 & 1306	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0.0		
HOMEBOUND INSTRUCTION	0	0	0	0	0	0	0	0	0	0	0	0	0		
VOCATIONAL EDUCATION	0	0	0	0	0	0	0	0	0	0	0	0	0		
ALTERNATIVE EDUCATION	20,821	100.0	0	0	0	0	0	0	0	0	0	0	0		
DRIVER EDUCATION	9,205	100.0	10,115	100.0	11,400	100.0	0	0	0	0	0	0	0		
MIGRATORY CHILDREN	0	0	0	0	0	0	0	0	0	0	0	0	0		
SPECIAL EDUCATION	2,213,101	70.5	2,226,710	71.4	2,226,710	71.4	2,226,750	74.0	2,226,750	71.4	2,226,750	71.4	71.7		
TRANSPORTATION	1,266,103	85.6	1,078,637	67.6	1,166,785	66.2	1,291,363	67.9	1,263,496	75.4	1,263,496	75.4	72.2		
RENTAL & SINKING FUND	1,463,914	83.3	1,128,172	78.2	2,636,487	96.1	1,363,279	78.0	1,309,661	93.9	1,309,661	93.9	79.3		
HEALTH SERVICES	0	0.0	0	0.0	155,340	100.0	156,652	100.8	157,116	100.0	157,116	100.0	100.7		
PROPERTY TAX RED. ALLOC.	1,792,689	100.0	1,793,925	100.0	1,794,357	100.0	1,795,989	100.0	1,793,402	100.0	1,793,402	100.0	100.0		
EXTRA GRANTS	583,066	100.0	546,765	100.0	214,817	100.0	214,817	107.4	214,817	97.8	214,817	97.8	100.0		
SOCIAL SECURITY - STATE'S	1,288,053	70.6	1,354,835	70.0	1,319,232	70.5	1,353,844	69.2	1,410,808	70.9	1,410,808	70.9	69.2		
RETIREMENT - STATE'S SHARE	460,999	39.7	551,632	38.4	816,233	38.0	956,855	30.0	1,717,206	30.3	1,717,206	30.3	37.3		
TOTAL STATE	15,718,586	72.2	15,696,702	71.7	17,342,226	71.3	16,285,284	66.9	17,355,006	67.8	17,355,006	67.8	66.6		
FEDERAL REVENUE	1,126,823	51.1	1,206,730	39.0	399,219	41.0	615,010	56.9	403,566	48.0	403,566	48.0	30.7		
OTHER FINANCING SOURCES	272	100.4	9,402	30.3	2,706	100.0	106,000	5047.6	0	0	0	0	0.0		
TOTAL REVENUE	96,477,783	89.5	99,562,234	88.7	102,324,520	89.7	104,101,082	90.5	105,011,278	90.1	105,011,278	90.1	88.8		

**East Penn School District**  
**Appropriations Budget Comparison**  
**July to April**

	2010/2011	% Exp.	2011/2012	% Exp.	2012/2013	% Exp.	% Bdg.	2013/2014	% Bdg.
<b>SALARIES</b>	36,311,566	68.8%	35,480,864	69.6%	36,299,638	69.5%	68.8%	37,794,992	68.8%
INSTRUCTION	24,834,071	65.2%	24,067,680	65.9%	24,776,571	66.0%	65.3%	25,863,335	65.2%
ADMINISTRATIVE	3,070,138	78.9%	3,046,649	81.4%	2,925,685	79.4%	78.4%	3,051,851	81.0%
CUSTODIAL	3,316,156	80.8%	3,292,382	80.7%	3,384,212	81.1%	79.1%	3,493,721	79.1%
SUPPORT	5,013,369	76.2%	4,996,022	76.6%	5,169,303	76.5%	76.9%	5,338,235	75.8%
TAX COLLECTORS	77,832	73.1%	78,131	76.4%	43,867	79.9%	77.8%	47,850	84.8%
<b>BENEFITS</b>	14,528,879	79.4%	15,544,115	77.2%	16,949,608	76.5%	74.5%	19,213,651	73.4%
HEALTH INSURANCE	8,828,680	86.2%	9,109,189	83.4%	8,993,432	83.7%	82.2%	9,283,276	81.1%
SOC. SEC./RETIRE./W.C.	5,050,693	70.3%	5,917,246	69.9%	7,397,391	69.5%	68.1%	9,410,542	67.9%
TUITION REIMB.	487,597	73.8%	375,177	68.2%	390,604	70.1%	55.5%	373,692	59.1%
OTHER	161,909	80.7%	142,503	72.4%	168,181	82.3%	65.7%	146,141	61.6%
<b>TOTAL SALARY &amp; BENEFITS</b>	50,840,445	71.5%	51,024,979	71.8%	53,249,246	71.6%	70.5%	57,008,643	70.3%
<b>OTHER</b>	33,234,144	84.3%	33,925,251	85.5%	34,947,442	84.5%	70.6%	33,616,494	68.8%
I.U. (ED. & THERAPY PORTION)	2,878,458	81.5%	2,811,544	85.8%	2,796,286	82.4%	72.5%	3,056,697	82.8%
OTHER PURCH. PROF./TECH. SERV.	972,693	78.0%	942,860	82.7%	997,870	79.7%	59.1%	869,860	69.3%
DISPOSAL/CUST. SERVICES	132,769	83.5%	138,969	76.7%	112,434	79.8%	61.7%	101,990	57.1%
FUEL & UTILITIES	1,599,973	74.1%	1,413,870	76.3%	1,521,462	71.8%	63.6%	1,390,502	62.3%
EQUIP. MNT./COPIES/LEASES	891,510	84.7%	910,286	77.5%	803,563	81.5%	71.8%	788,775	64.1%
STUDENT TRANSPORTATION	3,612,976	59.4%	4,110,032	61.8%	4,296,027	60.3%	64.2%	4,066,722	56.8%
INSURANCE	345,427	99.7%	350,377	100.0%	380,664	99.7%	100.6%	391,289	99.0%
COMMUNICATIONS/ADV./PRINTING	333,595	83.1%	258,205	73.6%	227,714	74.1%	61.9%	232,142	60.0%
CHARTER SCHOOLS	2,386,359	85.9%	2,615,469	86.8%	2,692,440	83.2%	75.2%	3,045,101	84.7%
CAREER & TECH. INST.	2,185,251	93.4%	2,018,699	100.0%	2,180,240	100.0%	97.4%	2,183,263	98.4%
COMMUNITY COLLEGE	873,616	96.8%	899,824	95.1%	917,481	95.1%	95.1%	834,280	85.3%
APS/PRRI(IN-STATE)/DET. CTR.	213,908	53.9%	301,845	55.3%	180,799	55.9%	30.4%	331,335	61.2%
OTHER SCHOOLS	138,424	78.0%	337,258	78.7%	301,782	71.4%	90.1%	158,550	62.4%
TRAVEL REIMBURSEMENT	92,967	76.9%	79,757	75.9%	79,589	66.0%	54.7%	100,219	70.8%
IU PURCH. NON-INSTR. SERV.	138,673	100.0%	135,896	96.0%	136,918	98.6%	100.6%	136,693	100.3%
OTHER PURCH. SERVICES	18,467	91.4%	18,645	95.6%	21,011	98.1%	97.0%	25,258	114.5%
SUPPLIES/BOOKS/SOFTWARE	2,078,765	83.5%	1,961,125	80.5%	2,205,804	81.1%	93.1%	1,955,748	74.7%
EQUIPMENT	646,562	80.9%	400,046	88.1%	450,230	85.4%	73.2%	401,641	76.0%
MISC.	107,913	90.1%	305,143	95.0%	116,075	90.8%	64.7%	86,268	47.1%
DEBT SERVICE	13,485,838	95.9%	13,815,401	97.3%	13,407,020	97.4%	86.0%	13,460,161	90.2%
CAPITAL RESERVE FUND TRANSFER	100,000	100.0%	100,000	100.0%	1,122,033	100.0%		-	
ATHLETIC FUND TRANSFER	-		-		-			-	
BUDGETARY RESERVE	-		-				0.0%	-	0.0%
<b>GRAND TOTAL</b>	<b>84,074,589</b>	<b>76.1%</b>	<b>84,950,230</b>	<b>76.7%</b>	<b>88,196,688</b>	<b>76.2%</b>	<b>70.6%</b>	<b>90,625,137</b>	<b>69.7%</b>

### COMPARISON OF REVENUE

	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014
<b>BUDGET</b>	107,598,771.00	112,701,175.00	111,506,398.00	114,975,011.00	118,250,068.00
	%	%	%	%	%
<b>JULY</b>	-605,171.99	-735,588.90	-777,822.85	-177,300.29	-459,032.76
<b>AUGUST</b>	7,163,850.47	10,151,219.77	8,960,642.00	10,756,674.04	11,916,474.22
<b>SEPTEMBER</b>	58,675,209.57	61,981,370.85	58,990,272.61	58,267,109.68	53,550,237.99
<b>OCTOBER</b>	73,553,913.21	76,556,144.00	78,583,926.99	79,258,020.67	80,557,298.00
<b>NOVEMBER</b>	79,082,460.65	81,591,392.71	82,980,895.30	84,599,937.10	85,902,419.91
<b>DECEMBER</b>	84,676,886.69	86,420,810.21	87,208,663.60	90,433,583.90	91,334,455.88
<b>JANUARY</b>	88,791,072.11	91,379,691.39	93,091,044.33	95,593,501.01	95,809,719.20
<b>FEBRUARY</b>	90,864,850.46	94,166,811.65	95,522,870.49	98,015,694.15	99,065,049.54
<b>MARCH</b>	94,187,459.39	96,790,668.42	99,111,411.00	101,580,897.71	102,233,928.18
<b>APRIL</b>	96,477,783.11	99,562,233.88	102,324,519.84	104,101,082.33	105,011,278.41
<b>MAY</b>	98,293,238.10	101,906,427.84	104,015,428.88	109,644,641.25	109,011,278.41
<b>JUNE</b>	107,778,719.46	112,198,716.96	114,045,138.84	115,587,601.93	118,250,068.00
	100.2	99.6	102.3	100.5	100.5
	(0.6)	(0.7)	(0.7)	(0.2)	(0.2)
	6.7	9.0	8.0	9.4	9.4
	54.5	55.0	52.9	50.7	50.7
	68.4	67.9	70.5	68.9	68.9
	73.5	72.4	74.4	73.6	73.6
	78.7	76.7	78.2	78.7	78.7
	82.5	81.1	83.5	83.1	83.1
	84.4	83.6	85.7	85.2	85.2
	87.5	85.9	88.9	88.4	88.4
	89.7	88.3	91.8	90.5	90.5
	91.4	90.4	93.3	95.4	95.4
	100.2	99.6	102.3	100.5	100.5

### COMPARISON OF APPROPRIATION EXPENDITURES

	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014
<b>BUDGET</b>	115,123,103.00	120,804,398.00	120,319,470.00	124,996,104.00	129,974,853.00
	%	%	%	%	%
<b>JULY</b>	3,421,389.97	3,671,645.78	3,415,787.19	3,472,862.08	3,083,082.40
<b>AUGUST</b>	9,310,557.42	11,311,505.46	11,548,255.22	11,435,519.80	11,916,474.22
<b>SEPTEMBER</b>	20,097,858.91	21,728,269.07	21,376,190.93	22,578,194.35	22,281,273.38
<b>OCTOBER</b>	27,158,608.29	32,702,014.44	32,555,456.26	33,791,055.91	36,967,557.32
<b>NOVEMBER</b>	39,509,252.06	41,236,215.59	41,116,786.30	44,148,024.93	46,863,056.02
<b>DECEMBER</b>	49,812,943.55	51,618,021.48	51,191,559.60	52,064,389.83	55,888,328.71
<b>JANUARY</b>	56,568,565.00	58,791,779.63	60,113,625.30	60,709,287.92	63,361,525.59
<b>FEBRUARY</b>	65,239,135.39	68,199,493.49	68,488,659.92	69,203,153.15	74,036,937.39
<b>MARCH</b>	73,059,149.85	76,667,400.95	77,325,170.00	78,040,998.19	82,011,746.38
<b>APRIL</b>	80,499,390.76	84,074,588.59	84,950,230.07	88,196,687.80	90,625,136.62
<b>MAY</b>	88,571,785.69	91,604,777.98	95,066,852.87	99,481,894.49	99,481,894.49
<b>JUNE</b>	107,482,757.55	110,508,390.16	110,811,414.84	115,749,238.41	115,749,238.41
	93.4	91.5	92.1	92.6	92.6
	3.0	3.0	2.8	2.8	2.8
	8.1	9.4	9.6	9.1	9.1
	17.5	18.0	17.8	18.1	18.1
	23.6	27.1	27.1	27.0	27.0
	34.3	34.1	34.2	35.3	36.1
	43.3	42.7	42.5	41.7	43.0
	49.1	48.7	50.0	48.6	48.7
	56.7	56.5	56.9	55.4	57.0
	63.5	63.5	64.3	62.4	63.1
	69.9	69.6	70.6	70.6	69.7
	76.9	75.8	79.0	79.6	-
	93.4	91.5	92.1	92.6	-

# COMPARISON OF REVENUE

	2004-2005		2005-2006		2006-2007		2007/2008		2008/2009	
BUDGET	77,101,038.00	%	85,932,435.00	%	93,287,737.00	%	100,387,505.00	%	105,709,288.00	%
JULY	494,409.00	0.6	601,527.00	0.7	258,920.00	0.3	472,593.20	0.5	1,006,969.00	1.0
AUGUST	5,063,617.00	6.6	5,413,743.00	6.3	7,698,765.00	8.3	6,273,681.82	6.2	9,369,162.00	8.9
SEPTEMBER	24,675,970.00	32.0	44,533,672.66	51.8	50,714,344.00	54.4	21,898,260.33	21.8	49,570,975.44	46.9
OCTOBER	50,769,780.00	65.8	56,925,858.00	66.2	62,572,205.98	67.1	46,314,990.06	46.1	69,502,196.37	65.7
NOVEMBER	53,596,253.00	69.5	61,609,624.00	71.7	66,746,189.47	71.5	71,015,625.81	70.7	74,937,400.00	70.9
DECEMBER	58,366,025.00	75.7	66,378,702.00	77.2	72,442,868.66	77.7	74,673,446.85	74.4	80,186,130.00	75.9
JANUARY	61,688,849.00	80.0	69,696,081.00	81.1	76,140,417.00	81.6	81,206,843.33	80.9	84,222,512.61	79.7
FEBRUARY	63,828,031.00	82.8	72,175,542.00	84.0	78,995,426.39	84.7	83,900,377.52	83.6	86,981,813.00	82.3
MARCH	66,205,575.00	85.9	74,477,744.00	86.7	81,002,946.85	86.8	86,142,284.60	85.8	89,059,375.00	84.2
APRIL	68,922,917.00	89.4	77,538,350.00	90.2	84,259,329.45	90.3	89,174,441.38	88.8	92,505,015.61	87.5
MAY	70,635,528.00	91.6	79,312,498.23	92.3	86,015,304.81	92.2	95,218,335.89	94.9	94,588,813.59	89.5
JUNE	78,385,630.40	101.7	87,321,896.00	101.6	95,132,346.62	101.3	99,401,063.98	99.0	103,505,111.19	97.9

# COMPARISON OF APPROPRIATION EXPENDITURES

	2004-2005		2005-2006		2006-2007		2007-2008		2008/2009	
BUDGET	83,378,808.00	%	91,495,586.00	%	99,872,119.00	%	106,709,335.00	%	111,014,352.00	%
JULY	2,286,229.00	2.7	2,287,389.00	2.5	2,999,106.00	3.0	3,413,900.32	3.2	3,503,976.05	3.2
AUGUST	6,839,898.00	8.2	7,045,158.00	7.7	8,864,095.00	8.9	8,735,352.45	8.2	8,422,731.55	7.6
SEPTEMBER	15,549,694.00	18.6	15,462,750.00	16.9	16,484,584.00	16.5	17,934,258.07	16.8	16,965,035.84	15.3
OCTOBER	20,827,174.00	25.0	20,790,672.00	22.7	22,697,143.17	22.7	24,524,690.54	23.0	27,528,541.71	24.8
NOVEMBER	28,447,836.00	34.1	29,857,598.00	32.6	35,189,566.91	35.2	37,732,913.26	35.4	39,612,273.00	35.7
DECEMBER	35,628,977.00	42.7	38,166,611.00	41.7	42,968,919.89	43.0	45,276,391.46	42.4	47,602,961.00	42.9
JANUARY	41,252,579.00	49.5	43,938,330.00	48.0	48,701,590.00	48.8	52,429,862.48	49.1	54,076,015.40	48.7
FEBRUARY	47,797,274.00	57.3	50,837,547.00	55.6	57,619,534.49	57.7	60,792,724.87	57.0	61,286,300.00	55.2
MARCH	52,805,184.00	63.3	56,626,042.00	61.9	63,634,465.90	63.7	67,005,062.94	62.8	69,148,139.00	62.3
APRIL	57,750,226.00	69.3	62,802,545.00	68.6	69,671,593.07	69.8	74,521,986.81	69.8	78,748,340.94	70.9
MAY	64,531,313.00	77.4	70,183,565.00	76.7	79,309,817.60	79.4	85,389,339.11	80.0	86,321,276.71	77.8
JUNE	79,293,380.95	95.1	86,328,195.00	94.4	94,191,092.22	94.3	99,638,660.85	93.4	101,597,700.65	91.5

Keeler, Noelle

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From: Frantz, Meredith  
Sent: Monday, June 02, 2014 8:04 AM  
To: Keeler, Noelle; Hitch, Amy  
Subject: Additions to ESY Staffing for Board Agenda on 6/9

Hi Noelle and Amy.

I hope you both had wonderful weekends!

Can I please add the following to the board agenda for the meeting on 6/9 for ESY staffing?:

Dave Iobst                      ESY Learning Support Teacher EHS

Qua'Neisha Grant            ESY IA EHS

New addition to Sub List so that he can teach ESY at Macungie

James Luchansky            Not a current employed, but all of his information has been submitted. Needs to be added to sub list and then to ESY staffing as an ESY Learning Support Teacher at Macungie.

Thanks!

Meredith

**Meredith L. Frantz**

Supervisor of Special Education

610-966-8455

[mfrantz@eastpennsd.org](mailto:mfrantz@eastpennsd.org)

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# East Penn School District

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Mrs. Noelle DeRienzo  
316 Ridgeview Drive  
Alburtis, PA 18011

Administrative Offices  
800 Pine Street  
Emmaus, PA 18049  
(610) 966-8300

May 9, 2014

Dear Mrs. DeRienzo,

Congratulations on being one of the winning bidders for the Summer Book Repair positions. Only those willing to commit for the entire assignment are eligible for recommendation to the board. By signing this document, you are committing to the schedule as outlined below and are available to work the entire assignment. The details of this position are as follows:

Hourly rate: \$8.85/hr  
Schedule: 8:00AM – 12:00PM  
Monday through Friday  
Weeks of 7/7/13, 7/14/13 & 7/21/13  
Location: Emmaus High School Café 2  
Please enter through the Main Office daily

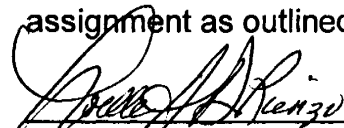

You must sign and return this document **no later than May 16, 2014** or your position will be offered to another bidder. Thank you.

Regards,



Noelle Keeler  
HR Specialist

My signature below indicates that I am committing to the entire Summer Book Repair assignment as outlined in this document.

  
\_\_\_\_\_  
Signature  
\_\_\_\_\_  
Date  
\_\_\_\_\_  
Print Name

# East Penn School District

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Mrs. Helen Lippi  
1299 Mohr Circle  
Macungie, PA 18062

Administrative Offices  
800 Pine Street  
Emmaus, PA 18049  
(610) 966-8300

May 9, 2014

Dear Mrs. Lippi,

Congratulations on being one of the winning bidders for the Summer Book Repair positions. Only those willing to commit for the entire assignment are eligible for recommendation to the board. By signing this document, you are committing to the schedule as outlined below and are available to work the entire assignment. The details of this position are as follows:

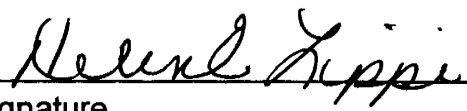
Hourly rate: \$8.85/hr  
Schedule: 8:00AM – 12:00PM  
Monday through Friday  
Weeks of 7/7/13, 7/14/13 & 7/21/13  
Location: Emmaus High School Café 2  
Please enter through the Main Office daily

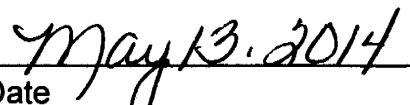
You must sign and return this document **no later than May 16, 2014** or your position will be offered to another bidder. Thank you.

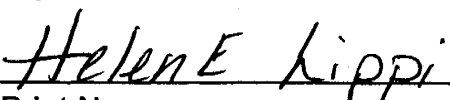
Regards,

  
Noelle Keeler  
HR Specialist

My signature below indicates that I am committing to the entire Summer Book Repair assignment as outlined in this document.

  
Signature

  
Date

  
Print Name



# East Penn School District

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Mrs. Cheryl Labar  
5322 Princeton Road  
Macungie, PA 18062

Administrative Offices  
800 Pine Street  
Emmaus, PA 18049  
(610) 966-8300

May 28, 2014

Dear Mrs. Labar,

Congratulations on being one of the winning bidders for the Summer Book Repair positions. Only those willing to commit for the entire assignment are eligible for recommendation to the board. By signing this document, you are committing to the schedule as outlined below and are available to work the entire assignment. The details of this position are as follows:

Hourly rate: \$8.85/hr  
Schedule: 8:00AM – 12:00PM  
Monday through Friday  
Weeks of 7/7/13, 7/14/13 & 7/21/13  
Location: Emmaus High School Café 2  
Please enter through the Main Office daily


You must sign and return this document **no later than June 3, 2014** or your position will be offered to another bidder. Thank you.

Regards,  
  
Noelle Keeler  
HR Specialist

My signature below indicates that I am committing to the entire Summer Book Repair assignment as outlined in this document.

  
\_\_\_\_\_  
Signature

5/28/14  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Print Name



# Fund Accounting Check Summary

facksmc

ATHLETIC FUND - From 07/01/2013 To 06/30/2014

Note: Output selection limited to transactions dated between 05/13/2014 and 05/22/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00003685	CHUCK MALITSCH	Varsity Baseball vs Parkland.....		68.00
00003686	DAVID SELL	Eyer BVB vs LMMS.....		52.00
00003687	Don Hinkle	JV Boys Baseball vs Liberty.....		56.00
00003688	GARY METZGER	JV Baseball vs Liberty.....		56.00
00003689	KERI DUPREE	LMMS SB vs Becahi.....		53.00
00003690	KIM SNYDER	BVB vs Freedom.....		85.00
00003691	MIKE CARNEY	LMMS SB vs Becahi.....		53.00
00003692	RAMIA ATIYEH FERKH	LMMS BVB vs Easton.....		52.00
00003693	RONALD MOSER	BVB vs Freedom.....		85.00
00003694	STEPHAN PANCZER	Varsity Baseball vs Parkland.....		68.00
00003695	SHAUN MURRAY	13-14 PIAA Champs Meal Money.....	13-14 PIAA TRACK CHAMPS MEAL MONEY	225.00
*03567-VD	DAVID HEMERLY	VOID CHECK 3567 Liberty Paid Offic		-68.00
*03591-VD	MICHAEL LITZENBERGER	VOID CHECK 3591 Liberty Paid Offic		-68.00
10-GENERAL FUND				717.00
Grand Total Manual Checks :				-136.00
Grand Total Regular Checks :				853.00
Grand Total Direct Deposits:				0.00
Grand Total Credit Card Payments:				0.00
Grand Total All Checks :				717.00

\* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - FROM 07/01/2013 TO 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 05/13/2014 and 05/22/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00023786	ACCO BRANDS DIRECT	SUPPLIES.....		150.66
00023787	ACT	ADMIN SOFTWARE, LICENSING FEES, SU		250.00
00023788	AIRGAS EAST	SUPPLIES.....		131.20
00023789	ALLENTOWN APPLIANCE	SUPPLIES.....		439.00
00023790	ALLENTOWN SEWING MACHINE OUTLET	REPAIRS / MAINTENANCE SERVICES....		68.75
00023791	AMAZON	TECH SUPPLIES/FEES.....		774.27
00023792	AMERICAN RED CROSS	MISCELLANEOUS EXPENDITURES.....		297.00
00023793	APPLE INC	TECH SUPPLIES/FEES.....		110.00
00023794	ARBOR SCIENTIFIC	SUPPLIES.....		362.68
00023795	MARGIE L AREHART	TAX REBATE.....		250.00
00023796	JOHN M ARIETANO	SUPPLIES.....		1,200.00
00023797	EVELYN ARNDT	TAX REBATE.....		500.00
00023798	ASIAN PARENT.COM	BOOKS.....		250.00
00023799	A TOTAL APPROACH	OTHER PROFESSIONAL SERVICES.....		3,140.00
00023800	BAKER & TAYLOR	BOOKS.....		65.40
00023801	DOROTHY S BANKS	TAX REBATE.....		500.00
00023802	BARNES & NOBLE	BOOKS.....		229.83
00023803	BAYADA HOME HEALTH CARE INC	OTHER PROFESSIONAL SERVICES.....		350.00
00023804	BDU CORP	SUPPLIES.....		97.25
00023805	BHA	TUITION TO PRRI'S IN STATE.....	TUITION TO PRRI'S AND DETENTION CT	4,405.00
00023806	LILLIAN M BILGER	TAX REBATE.....		500.00
00023807	BLICK ART MATERIALS	SUPPLIES.....		361.40
00023808	KAREN BORTZ	GASOLINE.....	TRAVEL / TOLLS.....	111.66
00023809	BSN - SPORT SUPPLY GROUP	SUPPLIES.....		468.15
00023810	BUCKS COUNTY IU 22	TUITION TO OTHER LEA'S WITHIN STAT		2,261.28
00023811	EVAN H BURIAN	TAX REBATE.....		250.00
00023812	JOSE O CACHIGUANGO	TAX REBATE.....		650.00
00023813	CAMPBILL SPECIAL SCHOOLS INC	TUITION TO APS.....		8,524.59
00023814	CARBON LEHIGH INTERMED UNIT	TRANSPORT / TELECOMMUNICATION SVCS		11,148.85
21				
00023815	CARBON LEHIGH IU 21	PROFESSIONAL EDUCATIONAL SERVICES		6,540.00
00023816	CERTIFIED CHEMICAL CO	SUPPLIES.....		2,717.28
00023817	CIRCLE OF SEASONS CHARTER SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		12,166.74
00023818	C.J. WAGNER BOWLING SUPPLIES	SUPPLIES.....		742.32
00023819	BARBARA J COLE	TAX REBATE.....		650.00
00023820	THE COLLEGE BOARD SAT	ADMIN SOFTWARE, LICENSING FEES, SU		300.00

# - Payables within Check      P - Prenote      \* Denotes Non-Negotiable Transaction      c - Credit Card Payment

d - Direct Deposit

EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

Note: Output selection limited to transactions dated between 05/13/2014 and 05/22/2014

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00023821	PROGRAM COMPASS ENERGY GAS SERVICES	NATURAL GAS.....		41,762.18
00023822	LL CURIO ELECTRICAL REPAIR SHOP	SUPPLIES.....		1,941.00
00023823	DADE PAPER & BAG CO	SUPPLIES.....		5,743.21
00023824	DEER COUNTRY FARM & LAWN INC	SUPPLIES.....		153.28
00023825	DEER PARK	SUPPLIES.....		789.87
00023826	MARY DENIG	TAX REBATE.....		157.61
00023827	PHOEBE M DERR	TAX REBATE.....		250.00
00023828	SCOTT DIDRA	GASOLINE.....	SUPPLIES.....	61.09
00023829	DISTRICT XI TENNIS SCHOLAR	FOOD.....		156.00
	ATH			
00023830	DON HERB PHOTOGRAPHY	SUPPLIES.....		148.50
00023831	DON JOHNSTON INC	TECH SUPPLIES/FEES.....		298.70
00023832	DRIES DO IT CENTER	SUPPLIES.....		795.30
00023833	EAST PENN MEDICAL PRACTICE	OTHER PROFESSIONAL SERVICES.....		300.00
	INC			
00023834	EAST PENN MEDICAL PRACTICE	OTHER PROFESSIONAL SERVICES.....		97.50
	INC			
00023835	PAUL E EBERWEIN	TAX REBATE.....		250.00
00023836	PAUL E EDELMAN	TAX REBATE.....		177.84
00023837	EMMAUS POLICE DEPT	SECURITY/SAFETY.....		684.00
00023838	EXPRESS BUSINESS CENTER	COMMUNICATIONS.....	PRINTING & BINDING.....	8,900.14
00023839	FABTECH WELDING & REPAIR	REPAIRS.....		480.00
	CORP			
00023840	FASTENAL COMPANY	SUPPLIES.....		123.84
00023841	FEDEX	COMMUNICATIONS.....		24.35
00023842	REBECCA FEDIO	OTHER PROFESSIONAL SERVICES.....		132.00
00023843	PHYLLIS FENSTERMACHER	TAX REBATE.....		250.00
00023844	LARRY & ANTHONY FERRARO	PRINTING/BINDING.....		2,569.41
00023845	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		500,664.46
00023846	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		6,238.84
00023847	FITNESS CENTRAL CORP	REPAIRS.....		156.94
00023848	MARIE A FLOCCO	TAX REBATE.....		250.00
00023849	LINDA FOSBURG	TAX REBATE.....		400.02
00023850	FROMM ELECTRIC SUPPLY CORP	SUPPLIES.....		75.00
00023851	FRONTIER	TRANSPORT/TELECOMMUNICATIONS.....		3,213.44
00023852	GAYLORD BROS INC	SUPPLIES.....		12.20

\* Denotes Non-Negotiable Transaction

# - Payables within Check

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05/21/2014 03:46:48 PM

EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 05/13/2014 and 05/22/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00023853	FLOWERS BY GEORGE'S GREENHOUSE	SUPPLIES.....		54.00
00023854	GOVCONNECTION INC	SUPPLIES.....	TECH SUPPLIES/FEES.....	366.27
00023855	GRAHAM SECURITY POLICE INC	SECURITY/SAFETY.....		3,104.00
00023856	GREATER LEHIGH VALLEY CHAMBER	TRAVEL.....		20.00
00023857	GEORGE L GRIM	OTHER PURCHASED PROF/TECH SERVICES		2,520.00
00023858	JACQUELINE GRING	CONTRACTED CARRIER.....		87.18
00023859	GRP & ASSOCIATES	DISPOSAL SERVICES.....		641.70
00023860	HARBOR SALES CO INC	SUPPLIES.....		20.19
00023861	HARMONY PRESS INC	SUPPLIES.....		194.00
00023862	HASSINGER & COMPANY INC	SUPPLIES.....		4,772.35
00023863	JEAN D HAUSER	TAX REBATE.....		250.00
00023864	LEE H HILDEBEITEL	TAX REBATE.....		500.00
00023865	MARLENE J HOHE	TAX REBATE.....		250.00
00023866	IMPACT PRINTING	SUPPLIES.....		395.00
00023867	INDIAN CREEK STORAGE	RENTAL OF LAND & BUILDINGS.....		505.00 P
00023868	INTEGRA ONE	NON-CAP END USER EQUIP,RELATED HAR	NON-CAP END USER EQUIP; RELATED HA	1,710.00
00023869	INTERSTELLAR INC	STUDENT FEES.....		123.75
00023870	JOHN DEERE LANDSCAPES	SUPPLIES.....		966.80
00023871	JOHNSON CONTROLS, INC.	REPAIRS.....		1,100.83
00023872	JW PEPPER & SON INC	SUPPLIES.....		7.98
00023873	BOB KAHLE PIANO TECHNICIAN	REPAIRS / MAINTENANCE SERVICES.....		355.00
00023874	RONALD L KELLER	TAX REBATE.....		500.00
00023875	LUCILLE A KELLY	TAX REBATE.....		500.00
00023876	ANN M KEM	TAX REBATE.....		500.00
00023877	JENNIFER KERN	OTHER PROFESSIONAL SERVICES.....		300.00
00023878	KEYSTONE FIRE PROTECTION CO	REPAIRS.....		105.50 P
00023879	KIDSPACE CORP	TUITION TO PRI'S& DETENTION CENTER		920.00
00023880	SANDRA A KLECKNER	TAX REBATE.....		500.00
00023881	MARK A KNAPPENBERGER	TAX REBATE.....		500.00
00023882	STEECIA E KOFSKY	TAX REBATE.....		650.00
00023883	JOHN L KRATZER	TAX REBATE.....		650.00
00023884	LANGUAGE LINE SERVICES INC	OTHER MISC PURCHASED SERVICES.....		302.90
00023885	LEHIGH CARBON COMM COLLEGE	TUITION TO INST OF HIGHER ED AND T		48,061.84
00023886	DORIS A LOWELL	TAX REBATE.....		500.00
00023887	LOWER MACUNGIE TOWNSHIP-SEWER	WATER/SEWAGE.....		8,401.68

\* Denotes Non-Negotiable Transaction

# - Payables within Check

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05/21/2014 03:46:48 PM

EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 05/13/2014 and 05/22/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00023888	LEHIGH VALLEY STUMP REMOVAL	REPAIRS.....		360.00
00023889	LEHIGH VALLEY TREE SERVICE	REPAIRS.....		793.00
00023890	MEIER SUPPLY INC	SUPPLIES.....		477.69
00023891	LORETTA MEITZLER	TAX REBATE.....		500.00
00023892	MELMARK	TUITION TO API'S.....		9,114.87
00023893	MERION PUMP & EQUIPMENT CO	SUPPLIES.....		499.43
00023894	ANNIE P MERTZ	TAX REBATE.....		500.00
00023895	BEULAH MILLER	TAX REBATE.....		500.00
00023896	RAYMOND M MILLER	TAX REBATE.....		250.00
00023897	M J EARL INC	SUPPLIES.....		5,789.84
00023898	MONTERO VIOLINS	REPAIRS.....		213.00
00023899	SANDRA J MORIARTY	TAX REBATE.....		650.00
00023900	THE MORNING CALL, INC	ADVERTISING.....		626.81
00023901	NASSP	SUPPLIES.....		480.00
00023902	NAZARETH MUSIC CENTER LTD	SUPPLIES.....		12.00
00023903	NEIU 19 - DISTRICT	PROF EDU SERVICES - IU'S.....		4,483.69
00023904	NEXTEL COMMUNICATIONS	TRANSPORT/TELECOMMUNICATIONS.....		591.36
00023905	LOIS M NONNEMAKER	TAX REBATE.....		500.00
00023906	WILLIAM H NONNEMAKER	TAX REBATE.....		650.00
00023907	NORTHEAST JANITORIAL SUPPLY LLC	SUPPLIES.....		416.40
00023908	OVERDRIVE INC	BOOKS.....		231.69
00023909	PASBO	DUES/FEES.....		840.62
00023910	PENNRIDGE SCHOOL DISTRICT	TUITION TO OTHER LEA'S WITHIN STAT		275.80
00023911	PENNSYLVANIA SCHOOL FOR DEAF	TUITION TO APPROVED PRIVATE SCHOOL		3,648.00
00023912	PENTELEDATA	TRANSPORT / TELECOMMUNICATION SERV		728.00
00023913	PHILIP ROSENAU CO INC	SUPPLIES.....		59.33
00023914	PITNEY BOWES	RENTAL OF EQUIPMENT.....		631.11
00023915	POWERBOOK MEDIC.COM	SUPPLIES & FEES - TECHNOLOGY RELAT		260.58
00023916	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		15,471.00
00023917	PRAXAIR DISTRIBUTION - 971	SUPPLIES.....		453.62
00023918	THE PRINTER WORKS	TECH SUPPLIES/FEES.....		47.59
00023919	PROASYS INC	REPAIRS.....	REPAIRS / MAINTENANCE SERVICES....	922.50
00023920	PYRAMID SCHOOL PRODUCTS	SUPPLIES.....		2,406.20
00023921	QUAKERTOWN COMMUNITY SCHOOL DISTRICT	TUITION TO OTHER LEA'S WITHIN STAT		832.56
00023922	QUILL CORPORATION	SUPPLIES.....		472.85
00023923	RADIO MAINTENANCE INC	NON-CAPITAL EQUIPMENT - ORIGINAL &		1,105.00
00023924	RADIO SHACK ACCOUNTS	SUPPLIES.....		25.47

\* Denotes Non-Negotiable Transaction

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 05/13/2014 and 05/22/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00023925	RECEIVABL			
00023925	REALLY GOOD STUFF INC			127.66
00023926	REDNER'S MARKETS	SUPPLIES.....		206.29
00023927	KAREN REINHART	TAX REBATE.....		500.00
00023928	HILDA JEAN RUBIN	TAX REBATE.....		500.00
00023929	SAFELITE	REPAIRS.....		256.90
00023930	SALISBURY TOWNSHIP SCHOOL DIST	TUITION TO OTHER LEAS WITHIN STATE		3,530.40
00023931	LOURDES SANCHEZ PHD			
00023932	MARGARET M SCHAFER	OTHER MISCELLANEOUS PURCHASED SERV		450.00
00023933	MICHAEL SCHEIRY	TAX REBATE.....		250.00
00023934	OTTO P SCHNELLMAN	EYE CARE.....		75.00
00023935	SCHOOL CLAIMS SERVICE, LLC	TAX REBATE.....		650.00
00023936	SCHOOL HEALTH CORPORATION	MEDICAL INSURANCE.....		110.00
00023937	SCHOOLMART	SUPPLIES.....		908.42
00023938	SCHOOL SPECIALTY	SUPPLIES.....		7,649.57
00023939	SCOTT CARS, INC	SUPPLIES.....		616.59
00023940	JANET L SELL	RENTAL OF VEHICLES		360.00
00023941	PENNY L SELL	TAX REBATE.....		250.00
00023942	SHAMOKIN AREA SCHOOL DISTRICT	TAX REBATE.....		500.00
00023943	FREDA SIDORA	TUITION TO OTHER LEA'S WITHIN STAT		232.76
00023944	LUCILLE K SMITH	TAX REBATE.....		250.00
00023945	SHIRLEY SNYDER	TAX REBATE.....		500.00
00023946	SOLUTION TREE	TAX REBATE.....		232.02
00023947	SPIN INC	PROFESSIONAL EDUCATIONAL SERVICES		3,500.00
00023948	MARLENE STEFKO	TUITION TO NON PUBLIC SCHOOLS.....		8,670.48
00023949	STOTZ-FATZINGER OFFICE SUPPLY	TAX REBATE.....		190.79
00023950	ROBERT STROUSE	SUPPLIES.....		1,346.97 P
00023951	SUNGARD PUBLIC SECTOR INC	TAX REBATE.....		500.00
00023952	THERAPY BRIDGES LLC	PROFESSIONAL EDUCATIONAL SERVICES		1,805.00
00023953	TSA CONSULTING GROUP INC	OTHER PROFESSIONAL SERVICES.....		3,982.50
00023954	UGI UTILITIES, INC	OTHER PROFESSIONAL SERVICES		422.00
00023955	ULINE	NATURAL GAS.....		1,553.87
00023956	UNITED CONCORDIA	SUPPLIES.....		2,006.32
00023957	JEFFREY & ROBIN URENKO	DENTAL INSURANCE.....		400.40
00023958	V & C ACCESSORIES INC	CONTRACTED CARRIERS.....		296.80
		SUPPLIES.....		59.20 P

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - FROM 07/01/2013 TO 06/30/2014

facksmc

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00023959	VALLEY LITHO SUPPLY CO	SUPPLIES.....		95.93
00023960	PAT VASSILAROS	TRANSPORT/TELECOMMUNICATIONS.....		59.95
00023961	WARD'S SCIENCE	SUPPLIES.....		622.80
00023962	WEIS MARKETS INC	SUPPLIES.....		742.79
00023963	DALE F WETHERHOLD	TAX REBATE.....		250.00
00023964	GLADYS WETZEL	TAX REBATE.....		500.00
00023965	YEAGER SUPPLY INC.	SUPPLIES.....		59.02
00023966	ELLAINIE J ZULLI	TAX REBATE.....		650.00
*D0001221	JESSICA BABBITT	TUITION REIMBURSEMENT.....		1,890.90 d
*D0001222	KIMBERLY A BARNES	TUITION REIMBURSEMENT.....		1,412.10 d
*D0001223	JENNIFER BARR	CONFERENCE EXPENSE.....		79.00 d
*D0001224	ALICE BOULRICE	TUITION REIMBURSEMENT.....		2,090.40 d
*D0001225	STEVE BRAGLIO	TUITION REIMBURSEMENT.....		369.00 d
*D0001226	ADAM BRAUCHLE	MILEAGE.....		17.92 d
*D0001227	DONNA CHOBOT	CONFERENCE EXPENSE.....		366.91 d
*D0001228	SHAYLON CLAYPOOLE	TUITION REIMBURSEMENT.....		1,233.00 d
*D0001229	RITA CORTEZ	SUPPLIES.....		526.06 d
*D0001230	KATHYRN DAVENPORT	SUPPLIES.....		67.65 d
*D0001231	COLLEEN DEMCHAK	SUPPLIES.....		73.85 d
*D0001232	EMMAUS HIGH SCHOOL	STUDENT TRANSPORTATION SERVICES...	DUES / FEES.....	2,170.00 d
*D0001233	EPSD CAFETERIA FUND	STATE REIMB.....		7,415.03 d
*D0001234	KIMBERLY FAUST	EYE CARE.....		75.00 d
*D0001235	JAMES FRANK	CONFERENCE EXPENSE.....	CONFERENCE ADVANCE.....	572.86 d
*D0001236	MEREDITH FRANTZ	CONFERENCE ADVANCE.....	MILEAGE.....	322.47 d
*D0001237	MATTHEW GALE	TUITION REIMBURSEMENT.....		6,705.00 d
*D0001238	ERIN GEIGER	SUPPLIES.....		19.50 d
*D0001239	TRICIA E GUTMAN	CONFERENCE EXPENSE.....		268.46 d
*D0001240	BRENT A HALEY	MILEAGE.....		24.58 d
*D0001241	SALLY ANN HANZLIK	TUITION REIMBURSEMENT.....		1,695.00 d
*D0001242	LESLIE HEFFRON	MILEAGE.....		24.86 d
*D0001243	AMY HITCH	TUITION REIMBURSEMENT.....	MEALS / REFRESHMENTS.....	2,997.07 d
*D0001244	KRISTIN HOLST	CONFERENCE ADVANCE.....	MILEAGE.....	346.22 d
*D0001245	JOAN JOHNSTON	MILEAGE.....		53.15 d
*D0001246	CATHY JONES	CONFERENCE EXPENSE.....		256.83 d
*D0001247	AMY N KAUNITZ	MILEAGE.....		6.12 d
*D0001248	NOELLE KEELER	MEDICAL REIMBURSEMENT.....		160.50 d
*D0001249	COLLEEN KINGSBURY	SUPPLIES.....		222.62 d
*D0001250	EILEEN KLANG	TUITION REIMBURSEMENT.....		1,605.30 d
*D0001251	KATHY KLINE	SUPPLIES.....		38.94 d

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0001252	LAURA KLINE	EYE CARE.....		75.00 d
*D0001253	STACY L. KLINGER	EYE CARE.....		75.00 d
*D0001254	MATTHEW KREMPASKY	GASOLINE.....		43.51 d
*D0001255	DAWN LAUBNER	GASOLINE.....	TRAVEL / TOLLS.....	50.19 d
*D0001256	LISA LECHMANIK	SUPPLIES.....		192.98 d
*D0001257	DENNINE LESCHINSKY	CONFERENCE ADVANCE.....		1,387.76 d
*D0001258	JOANNE LUSIGNEA	TUITION REIMBURSEMENT.....		1,020.00 d
*D0001259	DEBORAH MATHIEU	SUPPLIES.....		30.99 d
*D0001260	MARIA MCNABB	CONFERENCE EXPENSE.....		82.58 d
*D0001261	MICHAEL MIHALIK	SUPPLIES.....		369.43 d
*D0001262	MICHAEL MOHN	TUITION REIMBURSEMENT.....		2,052.00 d
*D0001263	MELISSA MONTERO	GASOLINE.....		45.50 d
*D0001264	ERIN MURPHY	CONFERENCE ADVANCE.....		360.00 d
*D0001265	SHAUN J MURRAY	GASOLINE.....		50.87 d
*D0001266	MARY KAY NAUNAS	MILEAGE.....		44.24 d
*D0001267	SUSAN NOACK	CONFERENCE EXPENSE.....		369.04 d
*D0001268	MICHAEL NYTZ	TUITION REIMBURSEMENT.....		1,341.96 d
*D0001269	REGINA OSTER	SUPPLIES.....		257.00 d
*D0001270	REGAN PALAZZO	TUITION REIMBURSEMENT.....		919.01 d
*D0001271	LINDA PEKARIK	CONFERENCE ADVANCE.....	CONFERENCE EXPENSE.....	216.13 d
*D0001272	BARBARA PHILIPS	SUPPLIES.....		50.00 d
*D0001273	CHELSEA REED	TUITION REIMBURSEMENT.....		1,478.88 d
*D0001274	JAMIE SANCHEZ	CONFERENCE EXPENSE.....		103.94 d
*D0001275	KAREN SCHAFFER	MILEAGE.....		10.86 d
*D0001276	KRYSTEL SCHELLER	CONFERENCE EXPENSE.....		78.76 d
*D0001277	MICHAEL J SEIP	MISCELLANEOUS EXPENDITURES.....		54.00 d
*D0001278	SEVEN GENERATIONS	TUITION TO PENNSYLVANIA CHARTER SC		141,901.80 d
*D0001279	DEBORAH A SIEGFRIED	MILEAGE.....		107.74 d
*D0001280	BRIAN SIGAFOOS	MILEAGE.....		89.21 d
*D0001281	MONICA SLUTSKY	MILEAGE.....		15.37 d
*D0001282	NANCY SMARTSCHAN	SUPPLIES.....		450.14 d
*D0001283	ERIC SMITH	GASOLINE.....	TRAVEL / TOLLS.....	123.12 d
*D0001284	MARLO SMURDA	MILEAGE.....		44.80 d
*D0001285	DOUGLAS SPADT	TUITION REIMBURSEMENT.....		330.00 d
*D0001286	HEATHER SPOTTS	TUITION REIMBURSEMENT.....		1,233.00 d
*D0001287	NICOLE STANCHOCK	SUPPLIES.....		4.99 d
*D0001288	KELLY STELLATO	SUPPLIES.....		72.24 d
*D0001289	SANDRA TEPLITZ	MILEAGE.....		293.66 d
*D0001290	DIANE TINTLE	CONFERENCE EXPENSE.....		233.44 d

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Note: Output selection limited to transactions dated between 05/13/2014 and 05/22/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0001291	DENISE M. TORMA	CONFERENCE EXPENSE.....	MEDICAL REIMBURSEMENT.....	699.35 d
*D0001292	MEGAN TUCKER	TUITION REIMBURSEMENT.....		255.00 d
*D0001293	KIM WANISH	CONFERENCE EXPENSE.....		162.75 d
*D0001294	CHRISTINE WHITE	MEDICAL REIMBURSEMENT.....		502.60 d
*D0001295	JANET YEAKEL	TUITION REIMBURSEMENT.....		1,412.10 d
		10-GENERAL FUND	1,012,043.68	
		Grand Total Manual Checks :	0.00	
		Grand Total Regular Checks :	820,246.44	
		Grand Total Direct Deposits:	191,797.24	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	1,012,043.68	

\*P/R 5/14 EAST PENN SCHOOL DISTRICT PAYROLL..... SOCIAL SECURITY..... 2,402,168.21

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ATHLETIC FUND - From 07/01/2013 To 06/30/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00003696	BARRY LEONARD	V/JV BASEBALL VS EPHRAATA.....		104.00
*03659-VD	MICHAEL LITZENBERGER	VOID CHECK 3659 - PAID WRONG OFFIC		-104.00
		10-GENERAL FUND		0.00
		Grand Total Manual Checks :	-104.00	
		Grand Total Regular Checks :	104.00	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	0.00	

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# Fund Accounting Check Summary

PLGIT - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 05/23/2014 and 06/09/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*EGA-96VR	THE BANK OF NEW YORK	EGA 1996VRLP; WIRED 6/2/14.....		3,811.32
*EGA/E.19	US BANK-WIRE TRANSFER	EGA SERIES E-19; WIRED 6/2/14.....		9,130.41
*EGA/H-20	US BANK-WIRE TRANSFER	EGA SERIES H-20; WIRED 6/2/14.....		9,226.52
*GOB/A/07	US BANK-WIRE TRANSFER	GOB SERIES A OF '07, SUB A-13; WIR		11,437.04
		10-GENERAL FUND		33,605.29
		Grand Total Manual Checks :		33,605.29
		Grand Total Regular Checks :		0.00
		Grand Total Direct Deposits:		0.00
		Grand Total Credit Card Payments:		0.00
		Grand Total All Checks :		33,605.29

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Note: Output selection limited to transactions dated between 05/23/2014 and 06/09/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00023967	ACCO BRANDS DIRECT	REPAIRS.....		677.60
00023968	AIRGAS EAST	SUPPLIES.....		236.29
00023969	ALLETOWN SEWING MACHINE OUTLET	REPAIRS / MAINTENANCE SERVICES....		30.00
00023970	ALTERNATIVE BENEFITS SYSTEM	OTHER PROFESSIONAL SERVICES.....		531.25
00023971	NORMA I ALVAREZ	TAX REBATE.....		500.00
00023972	AMAZON	BOOKS/PERIOICALS.....	SUPPLIES.....	935.09
00023973	SUSAN J ANDERSON	TAX REBATE.....		650.00
00023974	AP PROGRAM	SUPPLIES.....		32,632.00
00023975	ARTS ACADEMY CHARTER SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		20,602.20
00023976	ASCD	BOOKS AND PERIODICALS.....		698.01
00023977	ASSA ABLOY ENTRANCE SYSTEMS	REPAIRS.....		239.90
00023978	BAKER & TAYLOR	BOOKS.....		472.42
00023979	THOMAS BANYAS ESTATE	TAX REBATE.....		650.00
00023980	BARNES & NOBLE	BOOKS AND PERIODICALS.....		2,043.73
00023981	BAYADA HOME HEALTH CARE INC	OTHER PROFESSIONAL SERVICES.....		175.00
00023982	BDU CORP	SUPPLIES.....		69.30
00023983	BELLES TREE SERVICE	REPAIRS.....		900.00
00023984	BERKS COUNTY INTERMEDIATE UNIT	PES - EMPLOYEE TRAINING & DEVELOPM	PES - EMPLOYEE TRAINING/DEVELOPMEN	80.00
00023985	BARRY L OR DIANE M BINDER	TAX REBATE.....		250.00
00023986	BLICK ART MATERIALS	SUPPLIES.....		25.43
00023987	RUTH D BOEHM	TAX REBATE.....		250.00
00023988	HELEN M BOWER	TAX REBATE.....		483.76
00023989	BOYKO'S PETROLEUM SERVICE INC	SUPPLIES.....		52.00
00023990	JESS BREZAK	SUPPLIES.....		228.00
00023991	JACQUELINE N BROWN	TAX REBATE.....		650.00
00023992	CHARLES BRUNO	TAX REBATE.....		250.00
00023993	CARBON LEHIGH IU 21	PROFESSIONAL EDUCATIONAL SERVICES		336,664.00
00023994	JOHN H CARL	TAX REBATE.....		500.00
00023995	CAROLINA BIOLOGICAL SUPPLY COM	SUPPLIES.....		323.30
00023996	LISA CARTER	FOUND LIBRARY BOOK REFUND.....		13.00
00023997	CERTIPORT	SUPPLIES.....		86.25
00023998	CHANNING BETE COMPANY INC	SUPPLIES.....		180.01
00023999	KEUMSOOK CHOI	SUPPLIES.....		64.00
00024000	DONNA CONGDON	SUPPLIES.....		64.00

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00024001	DA VINCI DISCOVERY CENTER	PES - OTHER.....		669.90
00024002	DECKER EQUIPMENT	SUPPLIES.....		1,082.86
00024003	BARBARA DELLA SALA	TAX REBATE.....		250.00
00024004	DON HERB PHOTOGRAPHY	SUPPLIES.....		1,200.00
00024005	DRIES DO IT CENTER	SUPPLIES.....		35.60
00024006	EAST PENN MEDICAL PRACTICE INC	OTHER PROFESSIONAL SERVICES.....		300.00
00024007	ENTERTAINMENT SERVICES GROUP INC	SUPPLIES.....		179.85
00024008	EPLUS TECHNOLOGY, INC	NON-CAPITAL END USER EQUIP/ORIGINA		1,956.00
00024009	THE EXPRESS-TIMES	ADVERTISING.....		449.85
00024010	DEIDRE M FABRY	TAX REBATE.....		500.00
00024011	FEDEX	COMMUNICATIONS.....		26.22
00024012	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		25,015.49
00024013	FLINN SCIENTIFIC INC	SUPPLIES.....		152.40
00024014	ELEANOR FOSBURG	SUPPLIES.....		57.00
00024015	BETTY FRITZ	TAX REBATE.....		650.00
00024016	VIRGINIA T GANNON	TAX REBATE.....		500.00
00024017	GILLESPIE PRINTING	PRINTING/BINDING.....		1,706.50
00024018	JOSEPH F GILLEY III	TAX REBATE.....		500.00
00024019	GOVCONNECTION INC	SUPPLIES.....		54.74
00024020	GREG'S AUTO & TIRE SERVICE INC	REPAIRS.....		22.59
00024021	GRP & ASSOCIATES	DISPOSAL SERVICES.....		641.70
00024022	GUYETTE COMMUNICATION	TRANSPORT/TELECOMMUNICATIONS.....		3,225.44
00024023	INDUSTRIES CORP			
00024024	HOGENTOGLER & CO INC	SUPPLIES.....		58.27
00024025	PAMELA HALL	SUPPLIES.....		89.00
00024026	BRIAN & DENISE HASTINGS	OTHER PROFESSIONAL SERVICES.....		3,500.00
00024027	BETTY H HESNAN	TAX REBATE.....		516.38
00024028	RUSSELL HEWERTSON	SUPPLIES.....		64.00
00024029	HOME DEPOT CREDIT SERVICES	SUPPLIES.....		38.98
00024030	THE HORSHAM CLINIC	TUITION TO OTHER LEA'S WITHIN STAT		150.00
00024031	H. T. LYONS CONTRACTORS & ENG	REPAIRS.....		253.00
00024032	JOHN DEERE LANDSCAPES	SUPPLIES.....		659.88
00024033	MARILYN L JONES	TAX REBATE.....		650.00
00024034	SHWUMEEI JOU	SUPPLIES.....		64.00

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FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00024034	KAMAN INDUSTRIAL TECHNOLOGIES	SUPPLIES.....		392.29
00024035	BETTY KLINE ESTATE	TAX REBATE.....		500.00
00024036	TIMOTHY KNECHT	TAX REBATE.....		500.00
00024037	JOHN KOTCH	SUPPLIES.....		89.00
00024038	NAPA AUTO PARTS	SUPPLIES.....		61.68
00024039	LEHIGH CARBON COMM COLLEGE	TUITION TO INST OF HIGHER ED AND T		48,061.76
00024040	LEHIGH LEARNING ACADEMY	TUITION TO PRRI IN-STATE AND DETEN		8,820.00
00024041	LEHIGH UNIVERSITY	PROF EDUC SVCS; EMPL TRAINING / DE		390.00
00024042	CARSON D MARKLE	TAX REBATE.....		650.00
00024043	DOROTHY E MARTIN	TAX REBATE.....		309.45
00024044	MEIER SUPPLY INC	SUPPLIES.....		1,260.06
00024045	MIERS INSURANCE AGENCY	BONDING INSURANCE.....		606.00
00024046	MICHAEL & DONNA MIKOLAJCZYK	OTHER PROFESSIONAL SERVICES.....		280.00
00024047	PATRICIA A MILCETICH	TAX REBATE.....		250.00
00024048	LORRAINE C MINER	TAX REBATE.....		500.00
00024049	MODERNFOLD OF READING INC	REPAIRS.....		3,400.00
00024050	MODERN HANDLING EQUIPMENT COMP	SUPPLIES.....		512.36
00024051	THE MORNING CALL, INC	ADVERTISING.....		187.91
00024052	NANCY NADEAU	TAX REBATE.....		250.00
00024053	NAZARETH MUSIC CENTER LTD	REPAIRS & MAINTENANCE SERVICES....		45.00
00024054	DEBASHIS NEOGI	SUPPLIES.....		64.00
00024055	CHRISTINE I NONNEMACHER	TAX REBATE.....		650.00
00024056	NORTHEAST JANITORIAL SUPPLY LLC	SUPPLIES.....		62,039.12
00024057	OFFICE DEPOT	SUPPLIES.....		46.49
00024058	MARY ELIZABETH OGDEN	TAX REBATE.....		500.00
00024059	JOAN A ORCHARD	TAX REBATE.....		29.74
00024060	OTIS ELEVATOR COMPANY	OTHER PURCHASED PROF/TECH SERVICES		1,892.28
00024061	PASBO	PROFESSIONAL EDUCATIONAL SERVICES.		180.00
00024062	P.E.M. CO.	NON-CAPITAL EQUIP/REPLACEMENT.....		7,294.00
00024063	PENNSYLVANIA PAPER & SUPPLY CO	SUPPLIES.....		7,854.08
00024064	PITNEY BOWES RESERVE ACCOUNT	COMMUNICATIONS.....		3,314.83
00024065	YOLANDA POLI	TAX REBATE.....		650.00
00024066	POSITIVE PROMOTIONS INC	SUPPLIES.....		359.92
00024067	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		167,671.09

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00024068	PRAXAIR DISTRIBUTION - 971	SUPPLIES.....		405.19
00024069	PRECISION ROLLER	TECH SUPPLIES/FEES.....		39.97
00024070	QUAKERTOWN COMMUNITY SCHOOL DISTRICT	TUITION TO OTHER LEA'S WITHIN STAT		54.53
00024071	QUEEN CITY ELECTRICAL SUPPLY CO INC	SUPPLIES.....		1,815.02 P
00024072	OLIVER REESE	TAX REBATE.....		500.00
00024073	REIMER BROS INC	CONTRACTED CARRIERS.....		24,034.24
00024074	KAREN ROMAN	SUPPLIES.....		89.00
00024075	DONALD R ROSENBERGER	TAX REBATE.....		250.00
00024076	ANTOINETTE C ROSTO	TAX REBATE.....		250.00
00024077	JOSEPH L SADROVITZ	TAX REBATE.....		250.00
00024078	SALEM PRESS	BOOKS.....		76.50
00024079	SCHOOL CLAIMS SERVICE, LLC	MEDICAL INSURANCE.....		73.00
00024080	SCHOOL HEALTH CORPORATION	SUPPLIES.....		909.50
00024081	SCHOOL CLAIMS ASSURANT	LIFE INSURANCE.....		8,013.75
00024082	TODD B SHAFER	TAX REBATE.....		650.00
00024083	SHIPPENSBURG UNIVERSITY FOUNDATION	TRAVEL.....		2,280.00
00024084	LUCILLE SICHER	TAX REBATE.....		650.00
00024085	SIMPLEXGRINNELL	REPAIRS.....		1,549.00
00024086	BARBARA A SMITH	TAX REBATE.....		250.00
00024087	SOUTHPAW ENTERPRISES INC	SUPPLIES.....		222.30
00024088	SUNGARD PUBLIC SECTOR INC	PROF EDUC SVCS - EMPL TRAINING / D		640.00
00024089	MARY KATHRYN SURDOVAL	TAX REBATE.....		250.00
00024090	THE NEVIN GALLERY	SUPPLIES.....		839.00
00024091	PIT DJI THEN	SUPPLIES.....		178.00
00024092	TIMES NEWS	BOOKS AND PERIODICALS.....		12.95
00024093	LISA THOMAS	SUPPLIES.....		64.00
00024094	THOMSON WEST	BOOKS AND PERIODICALS.....		164.00
00024095	TREMCO-WEATHERPROOFING TECH IN	REPAIRS.....		3,523.82
00024096	PATSY TYSON	TAX REBATE.....		500.00
00024097	UGI UTILITIES, INC	NATURAL GAS.....		4,564.09
00024098	ULTIMATE OFFICE INC	SUPPLIES.....		137.85
00024099	NANCY WATKINS	SUPPLIES.....		64.00
00024100	WAYNESBORO AREA SCHOOL DISTRICT	TUITION TO OTHER LEA'S WITHIN STAT		212.94

\* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment



# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 05/23/2014 and 06/09/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00024101	JEERANI WEERAKKODY	SUPPLIES.....		64.00
00024102	WEINSTEIN SUPPLY CORP	SUPPLIES.....		154.22
00024103	WEIS MARKETS INC	SUPPLIES.....		287.11
00024104	JOSEPH A WENZEL SR	TAX REBATE		250.00
00024105	XEROX CORPORATION	REPAIRS.....	OTHER PURCHASED PROF/TECH SERVICES	36,640.35
00024106	YEAGER SUPPLY INC.	SUPPLIES.....		33.01
00024107	ZEINER & SONS INC	REPAIRS.....		240.00
*D0001296	GREGORY ANNONI	MEDICAL REIMBURSEMENT.....	MILEAGE.....	180.13 d
*D0001297	STEPHANIE M ARDITO	SUPPLIES.....		415.00 d
*D0001298	GENEVIEVE G BAILLIE	MILEAGE.....		14.00 d
*D0001299	DEBRA BATHOLD	MILEAGE.....		59.74 d
*D0001300	DEBRA BEITLER	MEDICAL REIMBURSEMENT.....		330.69 d
*D0001301	GENA BEKY	TUITION REIMBURSEMENT.....		1,715.00 d
*D0001302	KENDRA BERGMAN	TUITION REIMBURSEMENT.....		1,190.00 d
*D0001303	RACHEL BERRIGAN	MILEAGE.....		12.88 d
*D0001304	BARBARA BORGIONI	MILEAGE.....		9.80 d
*D0001305	AMANDA BOWER	EYE CARE.....		75.00 d
*D0001306	PAMELA CANTONE	MILEAGE.....		26.54 d
*D0001307	KRISTEN R CARTER	MILEAGE.....		8.62 d
*D0001308	LISA CARUSO-CUCCHIARA	SUPPLIES.....		67.19 d
*D0001309	JANICE CLYMER	TUITION REIMBURSEMENT.....		390.00 d
*D0001310	ROSS COOPER	TUITION REIMBURSEMENT.....		1,056.20 d
*D0001311	NATALIE DEACON	TUITION REIMBURSEMENT.....		2,652.00 d
*D0001312	DEBORAH DIEFENDERFER	EYE CARE.....	MILEAGE.....	104.12 d
*D0001313	JOANN DUGAN	CONFERENCE EXPENSE.....		64.96 d
*D0001314	EPSD CAFETERIA FUND	STATE REIMB.....		6,903.27 d
*D0001315	PAULA FEHLINGER	TUITION REIMBURSEMENT.....		3,699.00 d
*D0001316	JAMES FRANK	MEDICAL REIMBURSEMENT.....	BOOKS AND PERIODICALS.....	909.33 d
*D0001317	MEREDITH FRANTZ	MILEAGE.....	CONFERENCE EXPENSE.....	245.84 d
*D0001318	MARIANNE FREY	MILEAGE.....		18.03 d
*D0001319	MATTHEW GALE	MILEAGE.....		120.06 d
*D0001320	ROSALIE GALLAGHER	TUITION REIMBURSEMENT.....		1,326.00 d
*D0001321	AARON GAVIN	TUITION REIMBURSEMENT.....		2,652.00 d
*D0001322	PATRICK HANLON	SUPPLIES.....		86.20 d
*D0001323	HEATHER A HERMAN	TUITION REIMBURSEMENT.....		2,410.30 d
*D0001324	LAURIE HILLANBRAND	TUITION REIMBURSEMENT.....		645.00 d
*D0001325	DREW S HINKEL	EYE CARE.....		75.00 d
*D0001326	KAREN KEMP	MILEAGE.....		14.39 d
*D0001327	JAYME H KERR	MILEAGE.....		48.27 d

\* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

# - Payables within Check

06/04/2014 03:03:41 PM

EAST PENN SCHOOL DISTRICT

Page 5

# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 05/23/2014 and 06/09/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0001328	KEYSTONE FIRE PROTECTION CO	REPAIRS / MAINTENANCE SERVICES....		4,407.53 d
*D0001329	COLLEEN KINGSBURY	TUITION REIMBURSEMENT.....	SUPPLIES.....	1,388.20 d
*D0001330	CARLA KOHLER	MILEAGE.....		21.73 d
*D0001331	MATTHEW KREMPASKY	TUITION REIMBURSEMENT.....		1,326.00 d
*D0001332	NIKOL KUSHMA	CONFERENCE EXPENSE.....		103.94 d
*D0001333	KELLY L LESKO	TUITION REIMBURSEMENT.....		1,233.00 d
*D0001334	ALLISON LIND	MILEAGE.....		11.76 d
*D0001335	TARA LINDSAY	TUITION REIMBURSEMENT.....		575.00 d
*D0001336	KATHLEEN LYSEK	MILEAGE.....		11.20 d
*D0001337	BARBARA MAAKE	MILEAGE.....		9.41 d
*D0001338	KRISTIN K MARKS	MILEAGE.....		16.24 d
*D0001339	HEATHER MARSTELLER	TUITION REIMBURSEMENT.....	MILEAGE.....	1,047.04 d
*D0001340	KARLA MATAMOROS	MILEAGE.....		106.57 d
*D0001341	JUSTIN MCNICHOLAS	SUPPLIES.....		37.22 d
*D0001342	MICHAEL MOHN	MEDICAL REIMBURSEMENT.....		103.00 d
*D0001343	NANCY MOMBOURQUETTE	MILEAGE.....		18.03 d
*D0001344	HEATHER MONTERO	MILEAGE.....		18.75 d
*D0001345	ANNE MOWAD	MILEAGE.....		21.17 d
*D0001346	ANTHONY N MOYER	SUPPLIES.....		83.65 d
*D0001347	ERIN MURPHY	MILEAGE.....		46.76 d
*D0001348	MARK NETH	MILEAGE.....		67.65 d
*D0001349	BRIAN M PARISH	TUITION REIMBURSEMENT.....		3,699.00 d
*D0001350	BARBRA POLING	MILEAGE.....		34.66 d
*D0001351	MEGHAN PRIBICKO	GASOLINE.....	TRAVEL / TOLLS.....	61.06 d
*D0001352	RADIO MAINTENANCE INC	REPAIRS.....		23.63 d
*D0001353	MICHELE READINGER	CONFERENCE EXPENSE.....		64.96 d
*D0001354	DR RONALD RENALDI	SUPPLIES.....		101.81 d
*D0001355	SERENA F ROLAND	MILEAGE.....		8.23 d
*D0001356	JENNIFER ROSA	MILEAGE.....		14.11 d
*D0001357	LORI A ROSE	MILEAGE.....		47.12 d
*D0001358	MARIA RUSSO	MILEAGE.....		26.88 d
*D0001359	JAMIE SANCHEZ	TUITION REIMBURSEMENT.....		2,466.00 d
*D0001360	DEREK SANTIAGO	MILEAGE.....		112.39 d
*D0001361	LORI A SCHAEFFER	SUPPLIES.....		24.84 d
*D0001362	JAYANNE A SCHWENK	MILEAGE.....		18.98 d
*D0001363	CHRISTINA SIMPKINS	TUITION REIMBURSEMENT.....		1,521.30 d
*D0001364	NINA SKINNER	TUITION REIMBURSEMENT.....		255.00 d
*D0001365	DOUGLAS SPADT	EYE CARE.....		75.00 d
*D0001366	KRISTIN SPIRK	TUITION REIMBURSEMENT.....		1,740.00 d

\* Denotes Non-Negotiable Transaction

p - Prenote

d - Direct Deposit

c - Credit Card Payment

# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 05/23/2014 and 06/09/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0001367	NICOLE STANCHOCK	SUPPLIES.....		31.36 d
*D0001368	STOTZ-FATZINGER OFFICE SUPPLY	SUPPLIES.....		357.60 d
*D0001369	NICOLE STRATCHKO	TUITION REIMBURSEMENT.....		1,217.20 d
*D0001370	SUSAN STRONG	MILEAGE.....		18.82 d
*D0001371	V & C ACCESSORIES INC	SUPPLIES.....		73.61 d
*D0001372	SUZANNE VINCENT	MEDICAL REIMBURSEMENT.....		162.68 d
*D0001373	CHRISTINE WHITE	MILEAGE.....	DUES.....	437.70 d
*D0001374	ROBIN WIEDER	ADULT ED REIMBURSEMENT.....		35.00 d
*P/R 5/29	EAST PENN SCHOOL DISTRICT	PAYROLL.....	SOCIAL SECURITY.....	2,471,896.53
10-GENERAL FUND				3,380,922.47
Grand Total Manual Checks :				2,471,896.53
Grand Total Regular Checks :				858,218.59
Grand Total Direct Deposits:				50,807.35
Grand Total Credit Card Payments:				0.00
Grand Total All Checks :				3,380,922.47

***EAST PENN SCHOOL DISTRICT***  
***BOARD OF SCHOOL DIRECTORS***  
***REGULAR MEETING***

**AGENDA**

**Board Room  
800 Pine Street  
Emmaus, PA 18049**

**June 23, 2014  
7:30 p.m.**

**2014**

**January 13, 27  
February 10, 24  
March 10, 24  
April 28  
May 12  
June 9, 23  
July 14  
August 11, 25  
September 8, 22  
October 13, 27  
November 10  
December 2 (Reorganization), 8**

**Vision Statement:** The East Penn School District will empower students to maximize their individual potential and become lifelong learners and contributors to a global society.

**Mission Statement:** The East Penn School District will provide a learning environment in which students become problem solvers, collaborators and critical thinkers.

EAST PENN INFORMATION LINE: (610-966-8480)  
EAST PENN ANONYMOUS STUDENT TIP LINE (610) 966-8400  
EAST PENN WEB PAGE: [www.eastpennsd.org](http://www.eastpennsd.org)

## Order of Business

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the minutes for the June 9, 2014 meeting.

### 4. 2014-15 East Penn School District Budget

#### 1. 2014 Homestead and Farmstead Resolution

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
**RESOLVED**, by the Board of School Directors of East Penn School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2014, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

1. Aggregate amount available for homestead and farmstead real estate tax reduction. The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2014:

a. Gambling tax funds. The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$1,756,243.26.

b. Philadelphia tax credit reimbursement funds. PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.324(3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of \$36,241.35.

c. Aggregate amount available. Adding these amounts, the aggregate amount available during the school year for real estate tax reduction is \$1,792,484.61.

2. Homestead/farmstead numbers. Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:

a. Homestead property number. The number of approved homesteads within the School District is 15,975.

b. Farmstead property number. The number of approved farmsteads within the School District is 25.

c. Homestead/farmstead combined number. Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 16,000.

3. Real estate tax reduction calculation. The school board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the aggregate amount available during the school year for real estate tax reduction of \$1,792,484.61 by the aggregate number of approved homesteads and approved farmsteads of 16,000, the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$112.03.

4. Homestead exclusion calculation. Dividing the paragraph 3 maximum real estate tax reduction amount of \$112.03 by the School District real estate tax rate of 16.6649 mills (.0166649), the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is \$6,723.00, and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is \$6,723.00.

5. Homestead/farmstead exclusion authorization – July 1 tax bills. The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$6,723.00. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$6,723.00. For purposes of this Resolution, “approved homestead” and “approved farmstead” shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. §6926.341(g)(3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 5 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

6. Homestead/farmstead exclusion authorization – interim real estate tax bills. No homestead or farmstead exclusion will apply to any interim tax bill except an interim tax bill applicable to a property that includes an approved homestead or approved farmstead listed in the report received by the School District from the County Assessment Office on or before May 1, but not included in the tax assessment reflected in the July 1 tax bill for the property. In most cases, the assessment of approved homesteads and approved farmsteads will be reflected in July 1 tax bills. However, in any case when there is an approved homestead or an approved farmstead that is not included in the assessment reflected in the July 1 tax bill, and when an interim real estate tax notice is issued later based on an interim assessment including the approved homestead or approved farmstead, the interim tax notice shall reflect a homestead or farmstead exclusion real estate assessed value reduction calculated under paragraph 5, except that the paragraph 4 maximum real estate assessed value reduction will be prorated in the same

manner as the real estate tax is pro rated. Assuming the interim tax notice reflects taxation as of July 1, as will occur in most such cases, the full amount of the paragraph 4 maximum real estate assessed value reduction will apply. In the extraordinary case where the new interim tax assessment is effective after July 1, the paragraph 4 maximum real estate assessed value reduction will be pro rated in the same manner as the real estate tax reflected in the interim tax bill is pro rated.

2. 2014-15 Budget - Final Adoption

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

RESOLVED, That the East Penn Board of School Directors adopt the 2014-15 budget that was tentatively adopted on May 12, 2014, and revised; and,

Be it further

RESOLVED, That the East Penn Board of School Directors, Lehigh County, Commonwealth of PA, hereby authorize expenditures totaling \$137,021,902 as set forth therein; and,

Be it further

RESOLVED, That the East Penn Board of School Directors levy a tax of 16.6649 mills per dollar of assessed valuation on real estate, and the following taxes be levied under Act 511:

A one-half percent (.5%) earned income tax, and,  
A one percent (1%) real estate transfer tax (District only receives .5%)

Be it further

RESOLVED, That the Senior Citizen Real Estate Tax Rebate Program be continued for the 2014-15 year with the same eligibility income guidelines as the previous year's program.

5. Report of the Superintendent of Schools – Dr. Thomas L. Seidenberger

1. District Update

2. Personnel

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirement/Resignations

-Tiana Boyea, Special Education Teacher, Shoemaker School, effective 6/17/14  
(Exhibit 1)

-Linda Lopano, Remedial Assistant, retirement effective 8/30/14 (Exhibit 2)

- Barbara Phillips, Administrative Assistant, resignation effective 6/27/14 (Exhibit 3)
- Dianne Kehs, Staff Assistant at Wescosville School, retirement effective 6/16/14 (Exhibit 4)
- Jackie Lukity, Instructional Assistant at Emmaus HS, retirement effective 6/18/14 (Exhibit 5)
- Leslie Heffron, School Nurse at Alburtis School, retirement effective 8/15/14 (Exhibit 6)
- Lynn Glancy, revised retirement date, effective 10/8/14 (Exhibit 7)
- Julie Pescinski, Instructional Assistant at Wescosville, resignation effective 7/31/14 (Exhibit 8)
- Stephanie Fisher, Remedial Assistant, resignation effective 6/16/14 (Exhibit 9)

Requests for General Leaves of Absence – Board Policy 534

<u>Employee</u>	<u>Time Period</u>
Jane Kressley Instructional Assistant, Willow Lane	7/1/14-6/30/15
Megan Dolan Instructional Assistant, Willow Lane	7/1/14-6/30/15
Stephanie Mills Grade 1 Teacher, Shoemaker School	7/1/14-6/30/15

Leaves as Per Collective Bargaining Agreement

Kelly Faisetty Grade 2 Teacher, Shoemaker School	6/18/14-10/22/14
Julieanne Ream French/Spanish Teacher, LMMS	6/18/14-1/21/15

Compensated Professional Development Leave

Tracy Dreher Biology Teacher, Emmaus HS Purpose: Pursue Graduate Studies	1/21/15-6/30/15
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Approval of Act 93 Compensation/Non-Bargaining Unit Salaries - Exhibit 10

RESOLVED, That the East Penn Board of School Directors approve the 2014-15 Act 93 salaries; and, that the salaries and fringe benefits for the non-bargaining unit employees be approved, effective July 1, 2014.

ESY Drivers & 2014-15 Partial List of STA Bus Drivers – See Exhibit 11

Summer Learning Academy



Stuart Speicher, Substitute Teacher  
Julia Witmer, Science Teacher  
Samantha Ward, Science Teacher  
Vincent D'Agostino, Substitute Teacher  
Michael Rudy, Mathematics Teacher  
John Barr, Mathematics Teacher  
Susan Robiloto, Substitute Teacher  
Eric Bednar, Substitute Teacher

#### ESY Program

Bonnie Dommel, Instructional Assistant                      Alexandra Kish, Substitute Teacher  
Denise Miller, Instructional Assistant, Substitute  
Tina Shelton, HRN, Substitute  
Mary Gudonis, Instructional Assistant, Substitute

#### Appointment of Temporary Professional Employee

Name/Address:	Matthew Weimann 3215 West Union Street, Allentown 18104
Education Level:	B. S. Degree (1996) M. Ed. Degree (2013) Certification Credits (2010)
Undergraduate School:	Valley Forge Christian Academy
Graduate School:	DeSales University
Assignment:	Grade 3, Willow Lane A. Killingsworth retirement & subsequent transfers
Effective:	August 19, 2014
Certification:	Instructional I, Elementary K-6
Experience:	11/11-6/2014: East Penn SD
Salary:	\$60,456 (Year 4, Col. M)

#### Appointment of Full-Time Substitute Teacher

Name/Address:	John Hazel 14 Arrowhead Avenue, Boyertown 19512
Education Level:	B. S. Degree (2012)
Undergraduate School:	Kutztown University
Assignment:	Grade 3, Shoemaker School Opening created by L. Knauss leave
Effective:	August 19, 2014
Certification:	Instructional I, Elementary K-6
Experience:	8/2013-6/2014
Salary:	\$50,929 (Year 2, Col. B)

#### Appointment of Facilities Director

Name/Address:	Steven Onushco
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Effective: 2218 Red Maple Drive, Coplay 18037  
On or about August 4, 2014  
Opening created by R. Ritter resignation.  
Salary: \$105,000 pro-rated, Act 93 Compensation Benefits

Change in Job Title

Employee: Mark Warden  
From: Assistant Maintenance Supervisor  
To: Assistant Facilities Director

Extra Compensation

Employee: Mark Warden, Acting Facilities Director  
Compensation: July 1-August 4, 2014  
\$250/pay

Appointment of Staff Accountant

Name/Address: Ellen Price  
963 Juniper Road, Hellertown 18055  
Effective: July 1, 2014  
Opening created by L. Glancy retirement & subsequent adjustments  
Salary: \$50,000 annualized

Appointment of Staff Assistant

Name/Address: Jennifer Bannon  
4427 Elm Drive, Allentown 18103  
Effective: August 25, 2014  
Assignment: Staff Assistant, Alburtis School  
Vacancy created by M. Wieder retirement  
Salary: \$14.22/hr., 29 hrs./wk.

Stipend for Chapter Coordinator and Remedial Coordinator- 2013-14

Dr. Tricia Gutman Chapter Coordinator - \$2,000  
Remedial Coordinator \$1,500

Teacher Transfer Assignments – See Exhibit 12

2014-15 Annual Sub Rates – See Exhibit 13

2014-15 Annual Academic Positions – See Exhibit 14

Change in Employment Status

<u>Employee</u>	<u>From</u>	<u>To</u>
Angie Alesczyk Effective: 8/1/14	PTFSA Alburtis, 5.25 hrs./day	EHS, 5.25 hrs./day
Victoria Rothbort Effective: 8/1/14	PTFSA EHS 5.95 hrs./day	EHS Coordinator, 7.75 hrs./day
Diann Hammel Effective: 8/1/14	FTFSA Willow Lane 5.95 hrs./day	Willow Lane Leader 6.5 hrs./day
Karen Haldeman Effective: 8/1/14	FTFSA Willow Lane 5.95 hrs./day	Willow Lane Leader 6.5 hrs./day
Jonathan Peters Effective: 6/18/14	LMMS Custodian, 2 <sup>nd</sup> Shift	EHS Custodian, 2 <sup>nd</sup> Shift

Educational Conferences – Exhibit 15

That the East Penn Board of School Directors approve the estimated expenses for the individuals attending the educational conferences listed on Exhibit 15.

3. Amended 2014-15 Student/Teacher Calendar – Exhibit 16

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

RESOLVED, That the East Penn Board of School Directors approve the Amended 2014-15 Student/Teacher Calendar.

Note: This calendar includes four elementary early dismissal days.

4. Acceptance of Funds

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

RESOLVED, That, in accordance with Board Policy 702, Gifts, Grants, and Funds, the Board accept a \$3,000 donation from an anonymous donor.

5. 2014-15 Ticket Pricing for Sports – Exhibit 17

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

RESOLVED, That the East Penn Board of School Directors approve the 2014-2015 Ticket Pricing for Sports as outlined on Exhibit 17.

6. Curriculum - Textbook Adoption

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

RESOLVED, That the East Penn Board of School Directors approve the following textbooks for use in the district:

Course Title:	AP United States History
School(s) Grades:	Emmaus HS; Grades 10-12
Textbook Title:	America's History, for the AP Course
Publisher:	Bedford/St. Martin
Estimated Cost:	\$3,360.00 (Class set 32 copies)
Course Title:	AP Physics 1 and 2
School(s) Grades:	Emmaus HS; Grades 11-12
Textbook Title:	Physics
Publisher:	Wiley & Sons
Estimated Cost:	\$12,155.00 (\$121.55)
Course Title:	AP Physics C
School(s) Grades:	Emmaus HS; Grades 11-12
Textbook Title:	Physics for Scientists and Engineers with online access
Publisher:	Cengage Learning
Estimated Cost:	\$5,068.75 (\$202.75)
Course Title:	Applied Physics
School(s) Grades:	Emmaus HS; Grades 10-12
Textbook Title:	Active Physics
Publisher:	It's About Time Publishing
Estimated Cost:	\$5,657.13 (\$100.89)
Course Title:	College Prep Physics I
School(s) Grades:	Emmaus HS; Grades 10-12
Textbook Title:	Holt McDougal Physics
Publisher:	Houghton Mifflin Harcourt Publishing Company
Estimated Cost:	\$13,252.50 (\$88.35)
Course Title:	CP & Honors Biology
School(s) Grades:	Emmaus HS; Grades 9-11
Textbook Title:	Biology with 6 year online
Publisher:	Pearson
Estimated Cost:	\$50,383.20 (\$89.97)
Course Title:	Applied Biology
School(s) Grades:	Emmaus HS; Grades 9-11
Textbook Title:	Biology: Pearson Foundations Edition with 6 year Online
Publisher:	Pearson
Estimated Cost:	\$11,696.10 (\$89.97)

## 7. Policy

1. New Board Policy First Reading – Graduation Requirements, Board Policy 217 (Exhibit 18)

8. Legislative – C. Ballard

9. Business Operations

1. Requests for Proposals Opening Report – Exhibit 19

Liquid Propane Gas Commodity, Storage & Delivery Services

2. Approval of Bill List

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the attached bill list and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

3. Treasurer's Report

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

4. Cambridge Day School Rent Schedule

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the modified Rent Schedule for the Cambridge Day School as listed below:

<u>YEAR</u>	<u>ANNUAL RENT for 6,713 sq. ft.</u>	<u>MONTHLY RENT</u>
July 1, 2014	June 30, 2015 \$44,010.43	\$3,667.54
July 1, 2015	June 30, 2016 \$45,330.74	\$3,777.53

5. Parent/Guardian Transportation Contract

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors approve the following Guardian/Transportation Contract:

Parent/Guardian: Lisa Lee Druckenmiller  
1617 Seidersville Road, Bethlehem  
Effective: 8/26/13-4/10/14  
Reimbursement: \$.56/mile, 24.74 miles/day

6. Disbursement of Funds – Exhibit 20

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_  
RESOLVED, That the East Penn Board of School Directors authorize the payment of

funds from the 33-2010 Series A GOB as outlined on Exhibit 20.

7. RFP Award for Liquid Propane Gas (LPG) Commodity, Storage & Delivery Services

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

RESOLVED, That the East Penn School District award the contract for Liquid Propane Gas (LPG) Commodity, Storage & Delivery Services to the following vendor:

Sharp Energy, 7205 Kernsville Road, Orefield, PA 18069

Amount of Bid: \$1.485/gallon fixed for 2014-2015 and 2015-2016. Fixed pricing for propane in 2016-17 will be determined as the propane futures price for Q4/Q1 at Mont Belvieu, TX for 2016/2017 plus transportation from Mont Belvieu, TX to Sharp's storage facility in Orefield, PA, plus Sharp's differential, which will not exceed \$0.20 per gallon.

8. Workers Compensation & Student Accident Insurance

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

RESOLVED, That the East Penn Board of School Directors accept the recommendation of the Insurance Advisory Council and award the contract for Workers' Compensation Insurance to Highmark Insurance at the quotation price of \$452,814 through USI Insurance Services.

Note: Last year this policy was awarded to Highmark Insurance for a total premium of \$436,974.

STUDENT/ACCIDENT INSURANCE

RESOLVED, That the East Penn Board of School Directors award the contract for Student/Accident Insurance to American Management Advisors for the Interscholastic all-sports Package AAA, which includes junior and senior high school football, junior and senior high school interscholastic and intramural sports, gym classes, band, cheerleaders and majorettes, loss of use, and expanded sports/medicine, and school trip and activities rider and \$1,000,000 catastrophic accident medical benefit for the total annual premium of \$60,436 for primary excess over \$100.00 plan, as made available through First National Insurance Agency, LLC.

And be it further

RESOLVED, That the East Penn Board of School Directors make available the voluntary enrollment primary excess over \$100 student insurance plan AA with a maximum benefit of \$1,000,000, which is offered to parents on a voluntary basis through American Management Advisors for \$30 for school-time coverage and \$116 for 24 hour coverage, through First National Insurance Agency, LLC.

Note: Last year this policy was awarded to ACE American Insurance Company at a total premium of \$40,530.

10. Announcements

Monday, June 23

7:00 p.m.-Executive Session

7:30 p.m.-Board Meeting

11. Adjourn

# **EXHIBITS**

**June 23, 2014**



#1

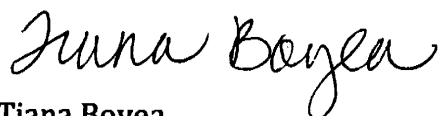
June 9, 2014

Noelle Keeler  
Human Resources  
East Penn School District

Mrs. Keeler,

It is with great sadness that I submit my letter of resignation. My fiancée accepted a job in Texas, so we're moving back home. I'm appreciative of the opportunity to work in this outstanding district.

Sincerely,

A handwritten signature in cursive script that reads "Tiana Boyea".

Tiana Boyea

#2

4619 Hillview Drive

Nazareth, PA 18064

June 10, 2014

Dr. Tricia Gutman

Academic Support Coordinator

East Penn School District

800 Pine Street

Emmaus, PA 18049

Dear Dr. Gutman,

This letter is to inform you that I am retiring from my position as an Academic Support Assistant effective June 30, 2014.

It has been a pleasure working with the students and staff at Kings Highway, Wescosville, and Jefferson Elementary Schools for the past twenty-one years.

Sincerely,



Linda C. Lopano

Cc: Noelle Keeler, HR Specialist

#3

June 11, 2014

East Penn Board of School Directors  
800 Pine St.  
Emmaus, PA 18049

Dear Mr. Alan Earnshaw,

Please accept this letter of my resignation, effective June 27, 2014.

Sincerely,

A handwritten signature in cursive script, appearing to read "Barbara Philips", written over a horizontal line.

Barbara Philips

#4

Wednesday, June 11, 2014

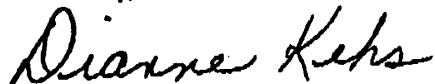
East Penn School District  
Personnel Office  
800 Pine Street  
Emmaus, PA 18049

To Whom It May Concern:

This letter serves as written notification of my retirement effective at the end of my day on Monday, June 16<sup>th</sup>, 2014.

I have truly enjoyed my time with the district and wish to thank everyone at Wescosville Elementary School for a wonderful experience!

Sincerely,

A handwritten signature in cursive script that reads "Dianne Kehs".

Dianne Kehs  
Staff Assistant  
W.E.S. Café

cc: Tara Desiderio, Principal

#5

June 12, 2014

Jackie Lukity  
7105 Kings Hwy South  
Zionsville, PA 18092

To the East Penn Board of School Directors:

I hereby request the Board's approval of my retirement. If approved, I hereby tender my resignation for the purpose of retirement effective June 18, 2014.

I have been an Instructional Assistant at Emmaus High School for the past 27 years. A lot has changed at EHS in all those years. I have helped a lot of students in those years. Sometimes I run into a student that I had worked with and it is so nice to see what they have done with their lives. This has been a very rewarding job, and I appreciate that I have been able to stay this long. I have two small grand children that I want to spend more time with and my husband and I want to travel more.

Sincerely,

A handwritten signature in cursive script that reads "Jackie Lukity". The signature is written in dark ink and is positioned below the word "Sincerely,".

Jackie Lukity

#6

7049 Queenscourt Lane  
Macungie, PA 18062  
June 17, 2014

Dr. Thomas Seidenberger, Superintendent  
East Penn School District  
800 Pine Street  
Emmaus, PA 18049

Dear Dr. Seidenberger,

Effective August 15, 2014 I will be retiring from the East Penn School District. I greatly appreciate the opportunity to have served the district for the past eighteen years as a school nurse.

I will particularly miss everyone at Alburdis Elementary School where I have worked the past ten years. May I add that the faculty and staff at Alburdis are the most dedicated professionals with whom I have ever had the pleasure to work.

To you, Dr. Seidenberger, may I wish you the very best in your retirement.

Very truly yours,

A handwritten signature in cursive script that reads "Leslie Heffron". The signature is fluid and extends to the right.

Leslie Heffron

# East Penn School District

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#7

**Administrative Offices**  
**800 Pine Street**  
**Emmaus, PA 18049**  
**(610) 966-8300**

Dr. Thomas Seidenberger

April 17, 2014

Dr. Seidenberger,

This letter is to inform you that I plan to retire from the East Penn School District on October 8, 2014.

I have enjoyed working with you, the Administration, staff members and the School Board over the last 5 years.

East Penn School District truly is "The District of Choice".

Sincerely,



Lynn A. Glancy

Director of Operations

East Penn School District

#8

June 16, 2014

To Whom It May Concern,

After the completion of the Extended School Year Program on July 31, 2014 I will be resigning from my position as an Instructional Assistant at East Penn School District.

I would like to be added to the 2014-2015 substitute list at East Penn School District. I currently hold my teaching certification for grades k-6. If you have any questions or concerns please contact me at 484-226-0529 or [Julie.Pescinski@gmail.com](mailto:Julie.Pescinski@gmail.com).

Thank you,

A handwritten signature in cursive script that reads "Julie Pescinski".

Julie Pescinski



June 16, 2014  
Tricia Gutman, Ed.D.  
Academic Support Coordinator  
East Penn School District

Dear Tricia,

I am writing to notify you that I am resigning from my position as Academic Support Assistant with the East Penn School District. I have valued and appreciated my years with the district. While I look forward to my new position, I will miss those I've had the privilege to work with here at East Penn SD. The administration, faculty, staff, and students have been exemplary.

Thank you for all your support, encouragement, and professional development over the years as you provide the most excellent level of services for the students of East Penn SD. It has been an honor to work with you and your staff! It is with respect that I submit this letter to you.

Sincerely yours,

*Stephanie Fisher*

Stephanie Fisher

2014-15 Salary List

<u>NAME</u>	<u>SALARY</u>
Dr. Denise Torma	\$156,213
Kristen Campbell	\$129,675
Debra Surdoval	\$122,000
James Frank	\$ 78,230
Dr. Linda Pekarik	\$110,000
Dr. Thomas Mirabella	\$108,500
Dr. Susan Noack	\$ 87,981
Michele James	\$ 89,860
Meredith Frantz	\$ 89,965
Kristin Holst	\$ 86,000
Noelle Keeler	\$ 71,800
Nicole Bloise	\$ 57,000
Michael Mohn	\$107,831
Valerie Witkowski	\$ 84,314
Michelle Readinger	\$ 41,986
Derek Santiago	\$ 32,259
Joshua Williams	\$ 32,259
Brian Sigafoos	\$ 42,429
Orly Mariaga	\$ 47,150
Nina Skinner	\$ 32,103
Susan Leposa	\$ 35,649
Paul Reilly	\$ 63,000
Deb Diefenderfer	\$ 32,237
Debra Siegfried	\$ 35,624
Jeffrey Smith	\$ 57,403
David Trach	\$ 63,000
Mark Warden	\$ 78,193
Dennis Ramella	\$105,064
Shaun Murray	\$ 62,522
Janine Allen	\$ 54,000
Amanda Lawler	\$ 39,275
Christine White	\$ 30,750
Karen Kemp	\$ 53,000
Amy Hitch	\$ 34,767
Deb Beitler	\$ 50,395
Melissa Mineweaser	\$ 36,383

NAME	SALARY
David Piperato	\$139,718
Sally Hanzlik	\$ 93,641
Mark Covelle	\$ 94,450
Matthew Gale	\$ 83,556
Andrea Edmonds	\$ 90,239
Todd Breiner	\$ 81,560
Suzanne Vincent	\$132,089
Greg Annoni	\$ 89,640
Rodd Luckenbill	\$ 95,091
Michael Kelly	\$110,368
Travis Bloom	\$ 81,700
James Best	\$100,787
Tara Desiderio	\$ 95,540
Dr. Jackie Attinello	\$125,807
Dr. Ron Renaldi	\$128,631
Dr. Anthony Moyer	\$103,901
Lynn Brinckman	\$115,760
Cheryl Scalzo	\$ 93,012

Abdalla, Christina	DRIVER
Abrea, Stephanie	DRIVER
Ackerman, Renee	DRIVER
Amig, Jeffery	DRIVER
Antunez, Ana	DRIVER
Atti, Kathleen	DRIVER
Baksa, Shawn	DRIVER
Balascak, Donna	DRIVER
Banes, Brandon	DRIVER
Banus, Alicia	DRIVER
Bartholomew, Lawrence	DRIVER
Beehler, Scott	DRIVER
Beers, Robert	DRIVER
Beltz, Carl	DRIVER
Betancurt, Claudia	DRIVER
Bolduc, Lisa	MONITOR
Bretnich, Gerald	MONITOR
Brey, Scott	DRIVER
Brown, Lynn	DRIVER
Calse, Dawn	DRIVER
Cameron, April	DRIVER
Caskie, Melanie	DRIVER
Cawley, Nancy	DRIVER
Conner, Jennifer	DRIVER
Cope, Russell	DRIVER
Cramsey, Diane	DRIVER
Curry, Vivian	DRIVER
Davies, Carol	MONITOR
Deppe, Erin	MONITOR
Deyoner, Julie	DRIVER
Earley, Mary	DRIVER
Edwards, Robin	DRIVER
Eisenhard, Kenneth	MONITOR
Eisenhard, Marjorie	MONITOR
Eisenhard, Richard	DRIVER
Essington, Cindy	DRIVER
Fenstermaker, Jewel	DRIVER
Frederick, Judith	DRIVER
Furlong, Robert	DRIVER
George, Christine	DRIVER
Godfroy, Jerry	MONITOR
Godfroy, Paulette	DRIVER
Grames, Bryan	DRIVER

Gruver, Georgette	DRIVER
Hamilton, David	DRIVER
Haring, Jill	DRIVER
Harris, Raymond	DRIVER
Hatfield, Steve	DRIVER
Hausman, Edgar	DRIVER
Henning, Pamela	DRIVER
Herbert, Laurance	DRIVER
Herbert, Marilyn	MONITOR
Herscap, Marlene	DRIVER
Hicks, Renee	MONITOR
Holveck, Jean	MONITOR
Holveck, John	MONITOR
Hornick, Margaret	DRIVER
Huynh, Hoai	DRIVER
Isamoyer, Brenda	DRIVER
Johnsen, William	DRIVER
Jongenson, Dennis	DRIVER
Killino, Michelle	DRIVER
Kleinsmith, Earl	DRIVER
Knappenberger, Gloria	DRIVER
Kunkle, Barbara	DRIVER
Kunkle, Gerald	DRIVER
Kutish, Daniel	MONITOR
Kutish, Mary	DRIVER
Kutz, Sherry	DRIVER
Lam, Toai	MONITOR
Laughlin, Phillip	DRIVER
Lichtenwainer, Gerald	DRIVER
Marsteller, Cynthia	DRIVER
Martin, Liza	DRIVER
Masemore, Blaine	DRIVER
McDonald, Suzette	DRIVER
McGhee, Kathleen	DRIVER
McNabb, Terry	DRIVER
Mercedes, Angelica	MONITOR
Miller, Maryjo	DRIVER
Moss, Thomas	DRIVER
Moyer, Tammy	DRIVER
Murgitroyde, Thomas	DRIVER
Natysyn, TerryAnn	DRIVER
Orbe, Susan	DRIVER
Patterson, Susan	DRIVER
Peters, James	DRIVER

Phy, David	DRIVER
Powell, Kitty	DRIVER
Rader, Stacy	DRIVER
Reimer, Frederick	DRIVER
Ritter, Joan	DRIVER
Ritter, Karen	DRIVER
Ritter, Robin	DRIVER
Romero, Carlos	DRIVER
Romero, Ilse	MONITOR
Rosko, Jane	DRIVER
Samer, Frank	DRIVER
Samolot, Cedrick	DRIVER
Samolot, Nancy	MONITOR
Savidge, Eileen	DRIVER
Schmeltzle, Maureen	DRIVER
Schuler, Deborah	DRIVER
Schwartz, Nancy	DRIVER
Seidel, Viola	MONITOR
Shimer, Brenda	DRIVER
Shimp, Janet	DRIVER
Simmons, Rebecca	DRIVER
Smith, Sandra	DRIVER
Sponheimer, Carra	MONITOR
Spraut, Janet	DRIVER
Stair, Robert	DRIVER
Steigerwalt, Joy	DRIVER
Stenroos, Lisa	DRIVER
Sult, Louisa	DRIVER
Thanh, Ngo	MONITOR
Treat, Danielle	DRIVER
Trimble, James	DRIVER
Trumber, Sharon	DRIVER
Truong, Tai Tan	MONITOR
Turchi, Joseph	DRIVER
Vellon, Yanitzia	DRIVER
Vinsky, Andrea	DRIVER
Walbert, Shirley	DRIVER
Waick, Jessica	DRIVER
Wartzenluft, Rayann	DRIVER
Weiant, Debra	DRIVER
Weida, Donald	DRIVER
Williams, Nancy	DRIVER

# 11

# 11

**TRANSFER ASSIGNMENTS**

<b>Name</b>	<b>2013-14 Position</b>	<b>2014-15 Position</b>
Bednar, Eric	LMMS H/PE	EHS H/PE
Cooper, Ross	Willow Lane Gr. 4	LMMS Communications
Harkcom, Kelly	Wescosville Gr. K	Wescosville / Macungie Gr. K
Kollar, Chris	LMMS Math Gr. 7	LMMS Tech Ed
Krause, Lauren	Shoemaker Gr. 1	LMMS Gr. 6
Krempasky, Matthew	Eyer Social Studies Gr. 8	Eyer Social Studies Gr. 6
Lindsay, Tara	Shoemaker/Macungie Gr. K	Shoemaker Gr. K
Long, Mary Beth	Macungie Sp Ed	Wescosville Sp Ed
Martin, Ellen	Wescosville/Willow Lane Gr. K	Willow Lane Gr. 4
Mott, Laurie	Willow Lane Gr. 4	LMMS Gr. 6
Oswald, Laura	Wescosville Sp Ed	EHS Sp Ed
Raub, Bonnie	EHS English	LMMS English Gr. 8
Schlier, Kathy	LMMS Communications	LMMS English Gr. 7
Smurda, Marlo	EHS Social Studies	Eyer Social Studies Gr. 8
Wikert, Amy	Shoemaker/Macungie H/PE	LMMS H/PE

**2014-15 Annual Rates**

# 13

Category	2014-15 Rate
Remedial Assistant (1st Year)	\$14.25
Remedial Assistant	\$17.25
Remedial Assistant Sub (up to 20 days)	\$11.69
Remedial Assistant Sub ( 21+ days)	\$12.20
Teacher Sub (up to 50 days)	\$107.92
Teacher Sub (51-75 days)	\$123.87
Teacher Sub (76+ days)	\$156.49
Teacher Sub (21+ days in same assignment)	\$197.52
Instructional/Staff Assistant Sub (up to 20 days)	\$8.46
Instructional/Staff Assistant Sub (21+ days)	\$10.79
Health Room Assistant Sub (up to 20 days)	\$16.00
Health Room Assistant Sub (21+ days)	\$18.00
Administrative Assistant Sub (up to 20 days)	\$11.50
Administrative Assistant Sub (21+ days)	\$12.50
Food Service Sub (up to 20 days)	\$8.32
Food Service Sub ( 21+ days)	\$8.88
EHS Security	\$14.75

## 2014-15 Annual Academic Position Appointments

Name	Position	Name	Position
Regina Oster	Art 6-12 Department Chair	Denise Brosky	Eyer Team Leader - Pod 3
Brent Haley	Business 6-12 Department Chair	Shannon Atkinson	Eyer Team Leader - Pod 4
Diane DiDona	English 9-12 Department Chair	Amy Kaunitz	Eyer Team Leader - Pod 5
Tim O'Connor	English 6-8 Department Chair	Lynn Champlin	Eyer Team Leader - Pod 6
Heather Day	FCS 6-12 Department Chair	Joe DiRado	Eyer Team Leader - Pod 7
Diane Flisser	Guidance 6-12 Department Chair	Lori King	Eyer Team Leader - Pod 8
Janet Spence	Library 6-12 Department Chair	Carrie England	Eyer Exploratory Team Leader
Kimberly Adams	Math 9-12 Department Chair	Jamie Hudak	LMMS Team Leader - Grade 6
Jamie Toth	Math 6-8 Department Chair	Lori Schaeffer	LMMS Team Leader - Grade 6
Rita Cortez	Music 6-12 Department Chair	Sarah Pomerhn	LMMS Team Leader - Grade 6
Ann Johnson	Nurse K-12 Department Chair	Denine Williams	LMMS Team Leader - Grade 7
Brent Ohl	Science 9-12 Department Chair	Ashley Landis	LMMS Team Leader - Grade 7
Tracie O'Connor	Science 6-8 Department Chair	Patrick Hanlon	LMMS Team Leader - Grade 7
Thomas Warnke	Social Studies 9-12 Department Chair	Michelle Harned	LMMS Team Leader - Grade 8
Thad Smith	Social Studies 6-8 Department Chair	Heather Slatoff	LMMS Team Leader - Grade 8
Kevin Remaly	Special Ed 6-12 Department Chair		LMMS Team Leader - Grade 8
Steven Braglio	Technology 6-12 Department Chair	Melissa Aquila	LMMS Exploratory Team Leader
Lisa Wells	Wellness/Fitness/Drivers Ed Department Chair	Derek Grabfelder	Graduation Project Coordinator
Deborah Swann	World Languages 8-12 Department Chair	Paul Wood	Graduation Project Coordinator
Jackie Vogel	Alburtis Head teacher		
Gail Cannon	Jefferson Head Teacher		
Jonathan Chase	Lincoln Head Teacher		
Amy Bishop	Macungie Head Teacher		
Scott Williams	Macungie Head Teacher		
Patrice Arnold	Shoemaker Head Teacher		
Sarah McDonald	Shoemaker Head Teacher		
Drew Hinkel	Wescosville Head Teacher		
Dennine Leschinsky	Wescosville Head Teacher		
Emily Vernon	Willow Lane Head Teacher		
Janet Yeakel	Willow Lane Head Teacher		
Jason Palmer	Eyer Co-Head Teacher		
Sean Boyle	Eyer Co-Head Teacher		
Brandi Blose	Elementary Reading/Language Arts Leader		
Drew Hinkel	Elementary Math Leader		
Michael Mauro	Elementary Social Studies Leader		
Erin Murphy	Elementary Science Leader		
Nicole Stratchko	Kindergarten Team Leader		
Patrice Arnold	Grade 1 Team Leader		
Jonathan Chase	Grade 2 Team Leader		
Sallie Yenko	Grade 3 Team Leader		
Kendy Schiffert	Grade 4 Team Leader		
David Flannery	Grade 5 team Leader		
Cindy Snow	Eyer Team Leader - Pod 1		
Heather Bealer	Eyer Team Leader - Pod 2		

EDUCATIONAL CONFERENCESJUNE 23, 2014

Educational Conference:	PATTAN: Intensive Skill Training in Applied Behavior Analysis for Teams, Harrisburg
Date(s):	July 8-10, 2014
Attending:	Kristin Holst, Supervisor of Special Education Dr. Linda Pekarik, Director of Special Education Mark Neth, School Psychologist, Wescosville School
Estimated Cost:	\$662.57
Educational Conference:	NAESP Annual Conference, Nashville, TN
Date(s):	July 10-12, 2014
Attending:	Dr. Tony Moyer, Principal, Willow Lane School
Estimated Cost:	\$975.00
Educational Conference:	The Arts and Passion-Driven Learning Institute, Cambridge, MA Harvard University Graduate School of Education
Date(s):	August 4-6, 2014
Attending:	Dr. Denise Torma, Assistant Superintendent
Estimated Cost:	\$2,331.24
Educational Conference:	AP Biology: Introduction to AP Biology, College Board Online
Date(s):	July 1-August 18, 2014
Attending:	Bonnie Zobel, AP Biology Teacher, Emmaus HS
Estimated Cost:	\$150.00
Educational Conference:	PATTAN: Intermediate and Advanced Programs for Students with Autism, King of Prussia
Date(s):	July 28-29, 2014
Attending:	Dr. Linda Pekarik, Director of Special Education Kristin Holst, Supervisor of Special Education
Estimated Cost:	\$205.77
Educational Conference:	Lehigh County School Nurses Advisory Board: Voices of School Health V, LCTI
Date(s):	August 5-6, 2014
Attending:	Elaine Civic, School Nurse, Macungie School
Estimated Cost:	\$72.40



#16

as of 6/5/14

Adopted March 10, 2014 **EAST PENN SCHOOL DISTRICT**  
Student/Teacher Calendar - 2014-2015 School Year

AUGUST						
S	M	T	W	TH	F	S
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		30
31						

14,15,18 New Teacher induction  
19-20 PD Day  
25 First Student Day  
29 No School Students and Teachers, Offices Open

JANUARY						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		31

1 & 2 School Closed  
19 School Closed  
20 End of 2nd MP (46)  
30 Elem 1 PM dismissal

FEBRUARY						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9			12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

1 School Closed  
26 Elem 1 PM dismissal  
10-11 Middle PT Conf  
10-11 Middle 11 AM dismissal  
12 EHS & Middle 11 AM dismissal  
13-16 School Closed

MARCH						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26		28
29		31				

6 PD Day  
6 No School Students  
16-20 Kdg Reg  
27 Elem 1 PM dismissal  
30 End of 3rd MP (46)

APRIL						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12						18
19						25
26						

2 thru 6 School Closed  
13-17 PSSA English/LA, Gr. 3-8  
20-24 PSSA Math, Gr. 3-8  
27-30 PSSA Science, Gr. 4 & 8  
20-24 Elem P-T Conf, 1 PM dismissal  
20-28 Elem P-T Kdg Conf

MAY						
S	M	T	W	TH	F	S
						2
3	4	5	6	7		9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1 PSSA Science, Gr. 4 & 8  
8 EHS, Middle, Elem, 1 PM dismissal  
25 School Closed

JUNE						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7					12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

7 TENTATIVE Graduation  
8 End of 4th MP (46 days)  
8 Students' Last Day  
9-11 Possible Snow Make-up Days

SEPTEMBER						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25		27
28	29	30				

OCTOBER						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29		31	

13 PD Day  
13 No School Students  
30 End of 1st MP (46)  
31 EHS & Middle 11 AM dismissal

NOVEMBER						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23				27	28	29
30						

24-25 Middle PT Conf  
24-26 Middle 11 AM dismissal  
27-28 School Closed  
17-21 Elem P-T Conf, 1 PM dismissal  
17-25 Elem P-T Kdg Conf

DECEMBER						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

1 School Closed  
19 EHS & Middle 11 AM dismissal  
24 thru 31 School Closed

Teacher Days	Student Days
August	6
September	21
October	23
November	18
December	16
January	19
February	18
March	21
April	19
May	20
June	6
<b>188</b>	<b>184</b>

## NOTES:

- 1 - Student Days - 184  
Teacher Days - 188
- 2 - Tentative Snow Make-Up Dates:  
02/13/15  
04/02/15  
04/06/15  
06/09/15  
06/10/15  
06/11/15
- Order of make-up days is at the discretion of the Superintendent.
- All additional days added to end of school year.  
There are TWO snow days in the calendar.

Color Key	
	PSSA Testing
	Elementary Conferences
	Middle Conferences
	End of Quarter
	Modified School Schedule
	Kindergarten Registration
	School Closed
	School Closed Students and Teachers
	Possible Snow Make-up Day
	Revision
	Elem 1 PM Dismissal
Calendar subject to change	

#17

**EAST PENN SCHOOL DISTRICT  
EMMAUS HIGH SCHOOL ATHLETIC DEPARTMENT  
Dennis J. Ramella, CMAA  
610 - 965 - 1671**

TO: Ceil Birdsell  
Administrative Secretary  
Superintendents Office

FROM: Dennis J. Ramella  
Athletic Director

DATE: June 13, 2014

RE: **2014-2015 TICKET PRICING FOR SPORTS**

The following is a list of revenue generating sports and their respective admission fees for the 2014-2015 athletic season. Please process for board approval.

	GENERAL ADMISSION		GENERAL ADMISSION SEASON TICKETS	
	<u>ADULT</u>	<u>STUDENT</u>	<u>ADULT</u>	<u>STUDENT</u>
Varsity Football	\$5.00	\$3.00	\$20.00	\$12.00
Basketball-Boys Varsity & J.V.	\$5.00	\$3.00	\$40.00	\$20.00
Basketball-Girls Varsity & J.V.	\$5.00	\$3.00	\$40.00	\$20.00
Wrestling Varsity & J.V.	\$5.00	\$3.00	N/A	N/A

Senior citizens with an East Penn Gold Card will be admitted free.

**SENIOR CITIZENS WHO DO NOT HAVE AN EAST PENN GOLD CARD WILL BE ADMITTED AT A STUDENT PRICE FOR ALL EPSD HOME EVENTS.**

All East Penn School District employees are eligible for a free admission to all sporting events **with the exception of tournaments and playoff games** if they show their employee badge.

DJR/SJM

Ticket Pricing Request to Board

# 18

# EAST PENN SCHOOL DISTRICT

SECTION: PUPILS

TITLE: GRADUATION

ADOPTED:

REVISED:

	<p style="text-align: center;"><b>217. GRADUATION REQUIREMENTS</b></p>
1. Purpose	<p>The Board shall establish graduation requirements and acknowledge each student's successful completion of the instructional program by awarding diplomas and certificates at graduation ceremonies.</p>
2. Authority	<p>The Board shall adopt the graduation requirements students must achieve in accordance with state regulations.</p> <p>The Board requires graduation requirements to be published and distributed to students and parents/guardians, and made available in each school building or on the district's website. All changes to graduation requirements shall be published and distributed to students and parents/guardians, and made available in each school building or on the district's website immediately following approval by the Board.</p> <p><u>Diplomas</u></p> <p>The Board shall award a high school diploma to every student enrolled in this district who meets the requirements for graduation established by this Board.</p> <p>A student who has completed the requirements for graduation shall not be denied a diploma as a disciplinary measure, but the student may be denied participation in the graduation ceremony when personal conduct so warrants. Such exclusion shall be regarded as a school suspension.</p> <p><u>Students With Disabilities –</u></p> <p>The board shall allow a student with a disability, whose IEP prescribes continued special education programs beyond the fourth year of high school, to participate in commencement ceremonies with the student's graduating class and receive a certificate of attendance, provided that the student has attended four years of high school regardless of whether the student has completed the IEP. A diploma will be dated and awarded when the student with disabilities actually graduates.</p>

<p>Title 22 Sec. 11.4, 11.8</p>	<p>Full-Time Postsecondary Students –</p> <p>The fourth year of high school shall not be required for graduation if a student has completed all requirements for graduation and attends a postsecondary institution as a full-time student.</p>
<p>SC 1611</p>	<p>Eligible Veterans –</p> <p>In order to honor and recognize honorably discharged eligible veterans who left high school prior to graduation to serve in World War II, the Korean War or the Vietnam War, the Board shall grant a diploma to a veteran who meets the applicable requirements of law and completes the required application.</p> <p>Upon proper application, the Board may award a diploma posthumously to a veteran who meets the stated requirements.</p> <p>The Superintendent shall submit to the Board for its approval the names of veterans of World War II, the Korean War, and the Vietnam War who are eligible for a high school diploma.</p>
<p>3. Delegation of Responsibility</p>	<p>The Superintendent or designee shall be responsible for ensuring the following:</p> <ol style="list-style-type: none"> <li>1. Publication and distribution of graduation requirements to students and parents/guardians.</li> <li>2. Counseling of students regarding expectations of graduation requirements.</li> <li>3. Assessment of individual student attainment of academic standards to ensure the student's progress toward achievement of graduation requirements.</li> <li>4. Accurate recording and reporting of each student's progress and accumulation of graduation requirements.</li> <li>5. Provision of assistance to those students having difficulty attaining the academic standards.</li> <li>6. Development of a list of individuals who qualify for the award of a diploma.</li> <li>7. Planning and executing graduation ceremonies that appropriately recognize this important achievement.</li> </ol>

	<p>References:</p> <p>State Board of Education Regulations – 22 PA Code Sec. 4.12, 4.24, 4.51, 4.52, 11.4, 11.5, 11.8, 11.27</p> <p>Individuals With Disabilities Education Act, Title 34, Code of Federal Regulations – 34 CFR Part 300</p> <p>Pennsylvania Public School Code of 1949, as amended (24 P.S. 16-1614)</p>
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#19

## **REQUEST FOR PROPOSALS OPENING REPORT**

The following RFP'S were opened at 1:30 p.m. in the Business Office of the East Penn School District Administrative Offices on June 9, 2014. Vendor Representative Present: David O'Connell of Wilson Oil & Propane. Staff Present: Thomas Mirabella and Debra Surdoval.

### **Liquid Propane Gas (LPG) Commodity, Storage & Delivery Services**

AmeriGas Propane, Allentown, PA

Ferrellgas LP, Overland Park, KS

Liberty Propane, Ottsville, PA

Sharp Energy, Orefield, PA

Wilson Oil & Propane, Wallingford, PA

# Fund Accounting Check Summary

CF-2010 GOB SERIES A - From 06/23/2014 To 06/23/2014

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00000293	LOWER MACUNGIE TOWNSHIP	EYER ENGINEERING.....		251.13
		33-2010 SERIES A.	251.13	
		Grand Total Manual Checks :	0.00	
		Grand Total Regular Checks :	251.13	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	251.13	

# 2 D

# - Payables within Check  
06/16/2014 04.10.28 PM

\* Denotes Non-Negotiable Transaction  
P - Prenote  
d - Direct Deposit  
c - Credit Card Payment

PLANNED BY THE COUNTY OF MONTGOMERY

# EAST PENN SCHOOL DISTRICT

## TREASURER'S REPORT

### for Month Ended May 31, 2014

#### General Fund

	<u>Beginning Book Balances</u>
First Niagara Checking	\$9,737,383.44
Embassy Bank Savings	\$4,836,270.94
First Niagara Community Ed.	\$374.68
Athletic Checking & Petty Cash	\$190,313.32
First Niagara M.M. escrowed	\$106,905.53
Petty Cash	\$1,890.00
PLGIT Money Market	\$6,541,512.82
Restricted Cash - First Niagara LMES Security Deposit	\$5,001.99
ESSA Money Market	\$6,650,889.26
Investments	\$992,000.00
Total Beginning Balances	\$29,062,541.98

Receipts	\$4,971,089.38
Disbursements	\$6,760,011.40

	<u>Ending Book Balances</u>
First Niagara Checking	\$10,061,717.78
Embassy Bank Savings	\$4,838,056.00
First Niagara Community Ed.	\$374.68
Athletic Checking & Petty Cash	\$191,578.02
First Niagara M.M. escrowed	\$106,913.44
Petty Cash	\$1,890.00
PLGIT Money Market	\$5,167,558.84
Restricted Cash - First Niagara LMES Security Deposit	\$5,001.99
ESSA Money Market	\$6,652,529.21
Investments	\$248,000.00
Total Ending Balances	\$27,273,619.96

<u>Other Fund Bank Accounts</u>	<u>Beginning Balances</u>	<u>Ending Balances</u>
Capital Reserve Fund	\$2,451,292.17	\$2,441,389.81
GOB 2010A	\$615,795.09	\$458,112.24
Cafeteria Fund	\$393,673.40	\$349,146.05
Payroll Fund	\$1,698,343.97	\$288,428.56
Memorial Fund	\$132,188.13	\$133,072.29

<u>GEN. FUND INVESTMENTS</u> <u>(included above)</u>	<u>DATE</u> <u>PURCHASED</u>	<u>DATE OF</u> <u>MATURITY</u>	<u>TERM</u>	<u>RATE</u>	<u>AMOUNT</u>
PLGIT CD-Program	7/2/2013	6/13/2014	346 days	0.53%	\$248,000.00



**ELEMENTARY ACTIVITY FUND  
FOR MAY 2014**

	BEGINNING				ENDING
<u>ACCOUNT</u>	<u>BALANCE</u>	<u>TRANSFERS</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>BALANCE</u>
Alburtis	\$504.29	\$0.00	\$0.00	\$6.18	\$498.11
Jefferson	\$3,983.37	\$0.00	\$0.00	\$0.00	\$3,983.37
Lincoln	\$4,486.16	\$0.00	\$0.00	\$452.79	\$4,033.37
Macungie	\$5,848.17	\$0.00	\$16.55	\$58.12	\$5,806.60
Shoemaker	\$17,904.85	\$0.00	\$188.00	\$144.01	\$17,948.84
Wescosville	\$16,006.40	\$0.00	\$210.40	\$3,304.17	\$12,912.63
Willow	\$19,338.14	\$0.00	\$17.48	\$5,533.56	\$13,822.06
Miscellaneous	\$5.48	\$0.00	\$0.00	\$0.00	\$5.48
Interest	\$8.99	\$0.00	\$26.20	\$0.00	\$35.19
 TOTALS	 \$68,085.85	 \$0.00	 \$458.63	 \$9,498.83	 \$59,045.65

	A	B	C	D	E	F	G
	<u>Account</u>	<u>Beginning Balance</u>	<u>Transfers</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Balance</u>	
1	Band	\$5,998.40		\$1,338.00	\$2,040.00	\$5,296.40	
2	Band Front	\$0.00				\$0.00	
3	Builders Club	\$1,786.01		\$1,425.00	\$2,012.00	\$1,199.01	
4	Honor Society	\$0.00				\$0.00	
5	Interest	\$11.44				\$11.44	
6	Jr. Kid to Kid	\$410.20				\$410.20	
7	Library	\$466.20		\$44.14	\$250.00	\$260.34	
8	Chorus	\$0.00				\$0.00	
9	Musical	\$15,057.57		\$2,810.00	\$8,746.60	\$9,120.97	
10	PAWS	\$2,542.10		\$581.14	\$720.00	\$2,403.24	
11	*Student Body	\$24,523.60		\$501.63	\$14,304.89	\$10,720.34	
12	School Store	\$346.49				\$346.49	
13	Ski Club	\$2,917.32				\$2,917.32	
14	Student Council	\$2,824.13			\$638.00	\$2,186.13	
15	Yearbook	\$6,725.61		\$48.00		\$6,773.61	
16	Orchestra	\$1,236.09		\$190.75	\$1,425.00	\$1.84	
17	Strength/Fitness	\$0.00				\$0.00	
18	Global Citizens	\$776.16				\$776.16	
19	Total	\$65,621.32		\$6,938.66	\$30,136.49	\$42,423.49	
20							
21							
22							
23	*Formerly referred to as Student Activity						
24							
25							
26							
27							
28							
29							
30							
31							
32							
33							
34							
35							

**LOWER MACUNGIE MIDDLE SCHOOL**  
**ACTIVITY FUND REPORT**  
**May 1 - May 31, 2014**

	<u>BEGINNING</u> <u>BALANCE</u>	<u>TRANSFERS</u>	<u>RECEIPTS</u>	<u>EXPENSES</u>	<u>ENDING</u> <u>BALANCE</u>
Band	\$ 4,382.33	(585.00)		\$ (500.00)	\$ 3,297.33
Builders Club	\$ 401.81	(260.00)	282.80		\$ 424.61
Buzz TV	\$ 245.45		296.00	(520.00)	\$ 21.45
Chorus	\$ 3,632.59	1,482.00	1,980.20	(6,758.63)	\$ 336.16
Interest	\$ 9.91		1.14		\$ 11.05
Orchestra	\$ 2,111.35	(860.00)	610.25	(500.00)	\$ 1,361.60
Plays	\$ 7,434.47			(56.93)	\$ 7,377.54
School Store (Hive)	\$ 2,831.56		606.18	(178.20)	\$ 3,259.54
Ski Club	\$ 2,018.11			(13.40)	\$ 2,004.71
Student Body Acct	\$ -	2,083.27	3,214.79	(4,216.08)	\$ 1,081.98
Student Council	\$ 7,535.64			(310.00)	\$ 7,225.64
Success Team	\$ 7,855.89	(2,010.27)		(369.77)	\$ 5,475.85
Yearbook	\$ 6,619.51		111.00		\$ 6,730.51
6th Grade Class*	\$ 6,987.20		160.80	(2,487.63)	\$ 4,660.37
7th Grade Class	\$ 5,545.78		116.10	(2,140.00)	\$ 3,521.88
8th Grade Class *	\$ 9,177.77	150.00	12,681.10	(7,977.51)	\$ 14,031.36
<b>TOTALS</b>	<b>\$ 66,789.37</b>	<b>\$ -</b>	<b>\$20,060.36</b>	<b>\$ (26,028.15)</b>	<b>\$ 60,821.58</b>

**EHS Activity Account Fund Ledger Home Page**

**5/31/2014**

<b>Clubs</b>	<b>Beginning Balance</b>	<b>Receipts (D)</b>	<b>Expenses (W)</b>	<b>Ending Balance</b>
A.C.S.L.	\$2,577.68	3,950.00	1,335.83	\$5,191.85
Academic Team	\$2,337.23	100.00	759.08	\$1,678.15
Anime	\$685.43	137.58	196.50	\$626.51
Art Club	\$646.13	12,830.78	11,338.41	\$2,138.50
Astronomy	\$2,746.23	100.00	0.00	\$2,846.23
Band	\$1,652.42	9,204.00	5,842.29	\$5,014.13
Class of 2013	\$44.01	0.00	0.00	\$44.01
Class of 2014	\$8,344.13	28,642.80	34,624.66	\$2,362.27
Class of 2015	\$1,063.36	13,969.93	15,061.64	(\$28.35)
Class of 2016	\$1,300.55	7,982.82	6,362.66	\$2,920.71
Class of 2017	\$0.00	3,605.00	2,676.18	\$928.82
Collage	\$2,394.99	3,332.00	3,258.50	\$2,468.49
Computer Club	\$736.20	0.00	0.00	\$736.20
Dance Team	\$30.99	673.20	673.20	\$30.99
Debate Team	\$80.05	0.00	0.00	\$80.05
Drama Dept	\$13,524.93	73,492.40	75,797.80	\$11,219.53
Earthwatch	\$1,250.20	57.92	135.12	\$1,173.00
Envirothon	\$789.16	710.00	92.14	\$1,407.02
FBLA	\$185.14	10,904.00	10,592.10	\$497.04
Fitness Team	\$6,900.72	11,410.00	15,286.90	\$3,023.82
French Club	\$806.37	3,728.21	4,065.50	\$469.08
German Club	\$1,224.11	5,882.24	4,444.91	\$2,661.44
Global Citizens	\$423.63	0.00	0.00	\$423.63
Golf	\$2,356.08	16,668.00	17,647.30	\$1,376.78
Habitat for Humanity	\$96.88	2,810.00	2,726.01	\$180.87
Health, Wellness & Fitness	\$3,843.29	1,471.05	4,077.68	\$1,236.66
Hiking	\$276.08	250.00	288.00	\$238.08
In & Out Account	\$13,653.99	82,356.62	88,167.53	\$7,843.08
Interact Club	\$3,484.08	2,509.25	1,753.87	\$4,239.46
Interest Account	\$425.76	56.71	373.93	\$108.54
Invisible Children	\$158.07	158.07	0.00	\$158.07
Key Club	\$1,657.50	7,982.31	7,154.13	\$2,485.68
Kid to Kid	\$343.17	699.00	873.86	\$168.31
Latin Club	\$57.65	620.21	556.70	\$121.16
Mountains of Hope	\$680.58	841.00	699.96	\$821.62
Music (Fermata & AccaBella)	\$2,793.60	22,662.20	20,942.39	\$4,513.41
National Honor Society	\$1,481.05	2,474.20	905.00	\$3,050.25
National Parks	\$11,904.37	43,832.30	47,491.28	\$8,245.39
No Place For Hate	\$1,730.31	12,070.55	12,494.09	\$1,306.77
Orchestra	\$2,314.17	16,720.04	13,967.48	\$5,066.73
Peers Assisting Learning Support	\$182.27	0.00	0.00	\$182.27
Physics	\$953.93	65,062.00	65,544.20	\$471.73

<b>Red Cross</b>	\$418.20	875.00	1,239.22	\$53.98
<b>Robotics</b>	\$6,221.76	5,774.72	7,097.72	\$4,898.76
<b>School Store</b>	\$4,147.54	4,565.27	2,583.38	\$6,129.43
<b>Science Olympiad</b>	\$2.23	516.44	286.45	\$232.22
<b>Spanish</b>	\$890.79	2,903.90	3,401.46	\$393.23
<b>Stinger</b>	\$2,189.64	1,090.00	2,273.13	\$1,006.51
<b>Student Activity Fund</b>	\$2,180.39	31,778.79	25,384.81	\$8,574.37
<b>Student Government (SGA)</b>	\$18,343.11	19,732.00	26,698.81	\$11,376.30
<b>Swim &amp; Dive Club</b>	\$4,486.55	15,715.10	16,443.49	\$3,758.16
<b>Tattler-Yearbook</b>	\$640.53	5,242.92	2,100.00	\$3,783.45
<b>Tri-M</b>	\$527.50	770.00	800.00	\$497.50
<b>United Nations</b>	\$1,919.12	5,131.00	5,819.54	\$1,230.58
<b>Video</b>	\$63.77	0.00	0.00	\$63.77
<b>Young Democrats</b>	\$471.45	0.00	0.00	\$471.45
<b>TOTALS</b>	<b>\$140,639.07</b>	<b>564,051.53</b>	<b>572,334.84</b>	<b>\$132,197.69</b>

<b>EHS Awards Fund</b>	<b>Beginning Balance</b>	<b>Receipts</b>	<b>Expenses</b>	<b>Ending Balance</b>
<b>May</b>	<b>\$7,128.40</b>	<b>\$18,165.22</b>	<b>\$21,036.33</b>	<b>\$4,257.29</b>

**East Penn School District**  
**Appropriations Budget Comparison**  
**July to May**

	2010/2011	% Exp.	2011/2012	% Exp.	2012/2013	% Exp.	% Bdg.	2013/2014	% Bdg.
<b>SALARIES</b>	40,376,579	76.5%	41,538,761	81.5%	42,528,517	81.4%	80.6%	44,276,579	80.6%
INSTRUCTION	27,733,720	72.8%	28,331,907	77.6%	29,141,719	77.6%	76.8%	30,473,883	76.8%
ADMINISTRATIVE	3,357,119	86.2%	3,458,424	92.4%	3,343,901	90.8%	89.6%	3,485,369	92.5%
CUSTODIAL	3,623,135	88.3%	3,749,200	91.9%	3,853,184	92.4%	90.1%	3,965,116	89.7%
SUPPORT	5,572,990	84.7%	5,905,683	90.5%	6,139,432	90.9%	91.3%	6,301,542	89.5%
TAX COLLECTORS	89,615	84.2%	93,547	91.5%	50,281	91.6%	89.2%	50,669	89.8%
<b>BENEFITS</b>	16,038,574	87.7%	17,546,137	87.1%	19,195,904	86.6%	84.3%	21,811,903	83.3%
HEALTH INSURANCE	9,715,236	94.8%	10,015,839	91.7%	9,880,398	91.9%	90.3%	10,213,043	89.3%
SOC. SEC./RETIRE./W.C.	5,614,438	78.1%	6,928,668	81.8%	8,673,142	81.4%	79.8%	11,025,065	79.5%
TUITION REIMB.	529,953	80.2%	436,938	79.4%	462,484	83.0%	65.7%	417,075	66.0%
OTHER	178,947	89.2%	164,692	83.6%	179,880	88.0%	70.3%	156,720	66.1%
<b>TOTAL SALARY &amp; BENEFITS</b>	56,415,153	79.4%	59,084,898	83.1%	61,724,421	83.0%	81.8%	66,088,482	81.5%
<b>OTHER</b>	35,189,625	89.2%	35,981,955	90.6%	37,757,473	91.3%	76.3%	36,313,736	74.3%
I.U. (ED. & THERAPY PORTION)	3,141,047	89.0%	3,057,590	93.3%	3,079,160	90.7%	79.8%	3,067,721	83.1%
OTHER PURCH. PROF./TECH. SERV.	1,108,149	88.9%	1,030,070	90.3%	1,053,562	84.1%	62.4%	926,599	73.9%
DISPOSAL/CUST. SERVICES	146,231	91.9%	162,733	89.8%	125,043	88.8%	68.7%	109,443	61.3%
FUEL & UTILITIES	1,828,975	84.7%	1,613,649	87.1%	1,694,272	79.9%	70.9%	1,605,517	71.9%
EQUIP. MNT./COPIES/LEASES	922,645	87.6%	1,045,517	89.0%	828,273	84.0%	74.0%	908,830	73.9%
STUDENT TRANSPORTATION	4,122,076	67.8%	4,689,814	70.6%	5,664,581	79.5%	84.6%	5,372,006	75.1%
INSURANCE	345,426	99.7%	350,377	100.0%	380,754	99.8%	100.6%	392,867	99.4%
COMMUNICATIONS/ADV./PRINTING	361,460	90.1%	289,233	82.5%	251,074	81.7%	68.3%	276,590	71.5%
CHARTER SCHOOLS	2,485,334	89.4%	2,764,960	91.8%	2,959,944	91.5%	82.7%	3,346,446	93.0%
CAREER & TECH. INST.	2,339,595	100.0%	2,018,699	100.0%	2,180,240	100.0%	97.4%	2,183,263	98.4%
COMMUNITY COLLEGE	873,616	96.8%	946,135	100.0%	917,481	95.1%	95.1%	930,403	95.1%
APS/PRRI(IN-STATE)/DET. CTR.	258,823	65.2%	356,008	65.2%	282,128	87.2%	47.5%	483,671	89.4%
OTHER SCHOOLS	150,533	84.8%	358,850	83.8%	307,630	72.8%	91.8%	178,700	70.4%
TRAVEL REIMBURSEMENT	101,964	84.3%	90,933	86.5%	92,139	76.4%	63.3%	110,894	78.3%
IU PURCH. NON-INSTR. SERV.	138,673	100.0%	135,896	96.0%	138,896	100.0%	102.1%	136,693	100.3%
OTHER PURCH. SERVICES	19,368	95.9%	18,795	96.4%	21,380	99.8%	98.7%	26,703	121.1%
SUPPLIES/BOOKS/SOFTWARE	2,171,670	87.2%	2,106,677	86.5%	2,343,265	86.1%	98.9%	2,042,135	78.0%
EQUIPMENT	656,437	82.1%	419,198	92.3%	503,230	95.5%	81.8%	407,136	77.0%
MISC.	116,154	97.0%	310,371	96.6%	124,244	97.2%	69.3%	91,006	49.7%
DEBT SERVICE	13,801,449	98.1%	14,116,450	99.4%	13,688,144	99.5%	87.8%	13,717,113	91.9%
CAPITAL RESERVE FUND TRANSFER	100,000	100.0%	100,000	100.0%	1,122,033	100.0%		-	
ATHLETIC FUND TRANSFER	-		-		-			-	
BUDGETARY RESERVE			-		-		0.0%	-	0.0%
<b>GRAND TOTAL</b>	<b>91,604,778</b>	<b>82.9%</b>	<b>95,066,853</b>	<b>85.8%</b>	<b>99,481,894</b>	<b>85.9%</b>	<b>79.6%</b>	<b>102,402,218</b>	<b>78.8%</b>

**COMPARISON OF REVENUE**

	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014
BUDGET	107,598,771.00	112,701,175.00	111,506,398.00	114,975,011.00	118,250,068.00
	%	%	%	%	%
JULY	-605,171.99	-735,588.90	-777,822.85	-177,300.29	-459,032.76
AUGUST	7,163,850.47	10,151,219.77	8,960,642.00	10,756,674.04	11,916,474.22
SEPTEMBER	58,675,209.57	61,981,370.85	58,990,272.61	58,267,109.68	53,550,237.99
OCTOBER	73,553,913.21	76,556,144.00	78,583,926.99	79,258,020.67	80,557,298.00
NOVEMBER	79,082,460.65	81,591,392.71	82,980,895.30	84,599,937.10	85,902,419.91
DECEMBER	84,676,886.69	86,420,810.21	87,208,663.60	90,433,583.90	91,334,455.88
JANUARY	88,791,072.11	91,379,691.39	93,091,044.33	95,593,501.01	95,809,719.20
FEBRUARY	90,864,850.46	94,166,811.65	95,522,870.49	98,015,694.15	99,065,049.54
MARCH	94,187,459.39	96,790,668.42	99,111,411.00	101,580,897.71	102,233,928.18
APRIL	96,477,783.11	99,562,233.88	102,324,519.84	104,101,082.33	105,011,278.41
MAY	98,293,238.10	101,906,427.84	104,015,428.88	109,644,641.25	110,604,430.69
JUNE	107,778,719.46	112,198,716.96	114,045,138.84	115,587,601.93	-
	100.2	99.6	102.3	100.5	

**COMPARISON OF APPROPRIATION EXPENDITURES**

	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014
BUDGET	115,123,103.00	120,804,398.00	120,319,470.00	124,996,104.00	129,974,853.00
	%	%	%	%	%
JULY	3,421,389.97	3,671,645.78	3,415,787.19	3,472,862.08	3,083,082.40
AUGUST	9,310,557.42	11,311,505.46	11,548,255.22	11,435,519.80	11,916,474.22
SEPTEMBER	20,097,858.91	21,728,269.07	21,376,190.93	22,578,194.35	22,281,273.38
OCTOBER	27,158,608.29	32,702,014.44	32,555,456.26	33,791,055.91	36,967,557.32
NOVEMBER	39,509,252.06	41,236,215.59	41,116,786.30	44,148,024.93	46,863,056.02
DECEMBER	49,812,943.55	51,618,021.48	51,191,559.60	52,064,389.83	55,888,328.71
JANUARY	56,568,565.00	58,791,779.63	60,113,625.30	60,709,287.92	63,361,525.59
FEBRUARY	65,239,135.39	68,199,493.49	68,488,659.92	69,203,153.15	74,036,937.39
MARCH	73,059,149.85	76,667,400.95	77,325,170.00	78,040,998.19	82,011,746.38
APRIL	80,499,390.76	84,074,588.59	84,950,230.07	88,196,687.80	90,625,136.62
MAY	88,571,785.69	91,604,777.98	95,066,852.87	99,481,894.49	102,402,217.65
JUNE	107,482,757.55	110,508,390.16	110,811,414.84	115,749,238.41	-
	93.4	91.5	92.1	92.6	

**COMPARISON OF REVENUE**

	2004-2005	2005-2006	2006-2007	2007/2008	2008/2009
<b>BUDGET</b>	77,101,038.00	% 85,932,435.00	% 93,287,737.00	% 100,387,505.00	% 105,709,288.00
<b>JULY</b>	494,409.00	601,527.00	258,920.00	472,593.20	1,006,969.00
<b>AUGUST</b>	5,063,617.00	5,413,743.00	7,698,765.00	6,273,681.82	9,369,162.00
<b>SEPTEMBER</b>	24,675,970.00	44,533,672.66	50,714,344.00	21,898,260.33	49,570,975.44
<b>OCTOBER</b>	50,769,780.00	56,925,858.00	62,572,205.98	46,314,990.06	69,502,196.37
<b>NOVEMBER</b>	53,596,253.00	61,609,624.00	66,746,189.47	71,015,625.81	74,937,400.00
<b>DECEMBER</b>	58,366,025.00	66,378,702.00	72,442,868.66	74,673,446.85	80,186,130.00
<b>JANUARY</b>	61,688,849.00	69,696,081.00	76,140,417.00	81,206,843.33	84,222,512.61
<b>FEBRUARY</b>	63,828,031.00	72,175,542.00	78,995,426.39	83,900,377.52	86,981,813.00
<b>MARCH</b>	66,205,575.00	74,477,744.00	81,002,946.85	86,142,284.60	89,059,375.00
<b>APRIL</b>	68,922,917.00	77,538,350.00	84,259,329.45	89,174,441.38	92,505,015.61
<b>MAY</b>	70,635,528.00	79,312,498.23	86,015,304.81	95,218,335.89	94,588,813.59
<b>JUNE</b>	78,385,630.40	87,321,896.00	95,132,346.62	99,401,063.98	103,505,111.19

**COMPARISON OF APPROPRIATION EXPENDITURES**

	2004-2005	2005-2006	2006-2007	2007-2008	2008/2009
<b>BUDGET</b>	83,378,808.00	% 91,495,586.00	% 99,872,119.00	% 106,709,335.00	% 111,014,352.00
<b>JULY</b>	2,286,229.00	2,287,389.00	2,999,106.00	3,413,900.32	3,503,976.05
<b>AUGUST</b>	6,839,898.00	7,045,158.00	8,864,095.00	8,735,352.45	8,422,731.55
<b>SEPTEMBER</b>	15,549,694.00	15,462,750.00	16,484,584.00	17,934,258.07	16,965,035.84
<b>OCTOBER</b>	20,827,174.00	20,790,672.00	22,697,143.17	24,524,690.54	27,528,541.71
<b>NOVEMBER</b>	28,447,836.00	29,857,598.00	35,189,566.91	37,732,913.26	39,612,273.00
<b>DECEMBER</b>	35,628,977.00	38,166,611.00	42,968,919.89	45,276,391.46	47,602,961.00
<b>JANUARY</b>	41,252,579.00	43,938,330.00	48,701,590.00	52,429,862.48	54,076,015.40
<b>FEBRUARY</b>	47,797,274.00	50,837,547.00	57,619,534.49	60,792,724.87	61,286,300.00
<b>MARCH</b>	52,805,184.00	56,626,042.00	63,634,465.90	67,005,062.94	69,148,139.00
<b>APRIL</b>	57,750,226.00	62,802,545.00	69,671,593.07	74,521,986.81	78,748,340.94
<b>MAY</b>	64,531,313.00	70,183,565.00	79,309,817.60	85,389,339.11	86,321,276.71
<b>JUNE</b>	79,293,380.95	86,328,195.00	94,191,092.22	99,638,660.85	101,597,700.65



# EAST PENN SCHOOL DISTRICT REVENUE BUDGET COMPARISON JULY TO MAY

	2009/2010	% COLL.	2010/2011	% COLL.	2011/2012	% COLL.	2012/2013	% BDG.	% COLL.	2013/2014	% BDG.
REAL ESTATE TAX	69,761,041	100.0	73,506,591	100.0	75,511,767	100.0	76,781,285	100.9	100.1	77,232,373	101.1
INTERIM REAL ESTATE TAX	860,949	89.3	734,759	94.2	265,533	87.0	328,143	34.5	93.5	283,329	22.7
PUBLIC UTILITY REALTY	106,331	100.0	111,987	100.0	113,473	100.0	116,103	101.8	100.0	109,986	94.0
PAYMENT IN LIEU OF TAX	10,510	100.0	0	0.0	10,733	100.0	9,769	83.3	100.0	11,086	103.3
EARNED INCOME TAX	5,857,670	81.7	5,909,779	78.6	6,613,285	83.1	6,867,043	96.1	88.5	7,421,437	90.8
REAL ESTATE TRANSFER	934,511	79.0	734,907	65.1	679,532	80.1	828,158	65.9	73.0	998,817	79.5
DELINQUENT R.E. TAX	1,314,372	73.2	1,352,815	78.1	1,183,669	65.8	1,196,176	69.1	68.8	1,007,226	57.6
DELINQUENT E.I.T.	60,795	29.5	167,984	74.5	142,633	111.2	374,758	127.5	94.3	18,249	11.1
EARNINGS ON INVESTMENTS	198,111	80.1	128,203	86.3	136,304	91.0	92,539	61.7	89.9	60,209	40.1
STATE/FED. PASSTHROUGH	1,278,181	61.5	940,360	58.8	656,682	54.6	699,764	57.5	60.2	389,262	34.9
TUITION	138,290	98.7	161,716	98.3	167,458	52.3	423,564	208.0	100.0	161,629	76.6
RENT, DONATIONS & MISC.	148,362	85.6	270,863	93.4	359,150	88.5	300,730	83.2	69.2	328,239	111.7
TOTAL LOCAL	80,669,123	96.3	84,019,964	96.4	85,840,219	96.7	88,018,032	98.3	97.5	88,021,842	96.9
BASIC INSTR. SUBSIDY	6,359,125	67.6	6,595,442	71.0	7,000,865	67.5	10,360,871	100.2	100.0	10,705,520	100.2
CHARTER SCHOOL REIMB.	261,510	76.0	410,469	73.9	0	0.0	0	0.0	0.0	0	0.0
SECTION 1305 & 1306	0	0.0	0	0.0	0	0.0	0	0.0	0.0	0	0.0
HOMEBOUND INSTRUCTION	0	0	0	0	0	0.0	0	0	0	0	0
VOCATIONAL EDUCATION	0	0	0	0	0	0.0	0	0	0	0	0
ALTERNATIVE EDUCATION	20,821	100.0	0	0	0	0.0	0	0	0	0	0
DRIVER EDUCATION	9,205	100.0	10,115	100.0	11,400	100.0	0	0	0	0	0
MIGRATORY CHILDREN	0	0	0	0	0	0.0	0	0	0	0	0
SPECIAL EDUCATION	2,362,904	75.3	2,376,710	76.2	2,376,710	76.2	3,118,998	103.7	100.0	3,118,998	100.5
TRANSPORTATION	1,266,103	85.6	1,078,637	67.6	1,166,785	66.2	1,291,363	67.9	75.4	1,263,496	72.2
RENTAL & SINKING FUND	1,476,032	84.0	1,128,172	78.2	2,662,380	97.0	1,414,118	80.9	97.4	1,395,049	84.4
HEALTH SERVICES	0	0.0	0	0.0	155,340	100.0	156,652	100.8	100.0	157,116	100.7
PROPERTY TAX RED. ALLOC.	1,792,689	100.0	1,793,925	100.0	1,794,357	100.0	1,795,989	100.0	100.0	1,793,402	100.0
EXTRA GRANTS	583,066	100.0	546,765	100.0	214,817	100.0	214,817	107.4	97.8	214,817	100.0
SOCIAL SECURITY - STATE'S	1,410,558	77.4	1,485,157	76.7	1,498,961	80.1	1,482,815	75.8	77.7	1,541,070	75.5
RETIREMENT - STATE'S SHARE	458,231	39.4	549,076	38.3	811,697	37.8	949,603	29.7	30.0	1,708,530	37.1
TOTAL STATE	16,000,244	73.5	15,974,468	73.0	17,693,312	72.7	20,785,226	85.4	86.6	21,897,998	84.0
FEDERAL REVENUE	1,623,599	73.6	1,831,997	59.2	479,192	49.3	735,383	68.0	57.4	684,591	52.0
OTHER FINANCING SOURCES	272	100.4	79,999	257.5	2,706	100.0	106,000	5047.6	0	0	0.0
TOTAL REVENUE	98,293,238	91.2	101,906,428	90.8	104,015,429	91.2	109,644,641	95.4	94.9	110,604,431	93.5

Note- State subsidy normally received June 1, came May 31 in 2012/13 and May 30 in 2013/14.

# Fund Accounting Check Summary

facksmc

ATHLETIC FUND - From 07/01/2013 To 06/30/2014  
 Note: Output selection limited to transactions dated between 06/10/2014 and 06/23/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00003697	CARDMEMBER SERVICE	ALSIDE PRESS BOX SUPPLIES.....		626.08
		10-GENERAL FUND		
		Grand Total Manual Checks :		0.00
		Grand Total Regular Checks :		626.08
		Grand Total Direct Deposits:		0.00
		Grand Total Credit Card Payments:		0.00
		Grand Total All Checks :		626.08

# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

facksmc

Note: Output selection limited to transactions dated between 06/10/2014 and 06/23/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00024108	3B SERVICES INC	REPAIRS.....		700.00
00024109	A-B-E LABORATORY	REPAIRS.....		100.00
00024110	ADVANCED DISPOSAL SERVICES	DISPOSAL SERVICES.....		6,810.88
00024111	AIRGAS EAST	SUPPLIES.....		228.56
00024112	ALLENTOWN PATRIOTS	RENTAL OF LAND AND BUILDINGS.....		1,190.00
00024113	ALTERNATIVE BENEFITS SYSTEM	OTHER PROFESSIONAL SERVICES.....		535.50
00024114	AMAZON	SUPPLIES.....		337.66
00024115	AMERICAN RED CROSS	MISCELLANEOUS EXPENDITURES.....		459.00
00024116	BAKER & TAYLOR	BOOKS.....		589.10
00024117	BARNES & NOBLE	BOOKS AND PERIODICALS.....		367.80
00024118	SABINO L BASSO JR	CONTRACTED CARRIERS.....		628.32
00024119	BATTERIES PLUS BULBS 954	TECH SUPPLIES/FEES.....		722.70
00024120	BEAR CREEK MOUNTAIN RESORT	MEALS / REFRESHMENTS.....		1,779.89
00024121	BHA	TUITION TO PRRI'S AND DETENTION CT		1,905.00
00024122	BLICK ART MATERIALS	SUPPLIES.....		23.17
00024123	BSN - SPORT SUPPLY GROUP	SUPPLIES.....		49.50
00024124	HARRY BUCHIN TAX COLLECTOR	NON-CAPITAL END USER EQUIP/REPLACE		123.66
00024125	BUCKS COUNTY IU 22	TUITION TO OTHER LEA'S WITHIN STAT		2,261.28
00024126	BUILDERS DOOR & HARDWARE, INC	SUPPLIES.....		936.00
00024127	CANNIS-BILCO DISTRIBUTORS INC	SUPPLIES.....		373.99
00024128	CARDMEMBER SERVICE	SUPPLIES & FEES - TECHNOLOGY RELAT		6.74
00024129	CAROLINA BIOLOGICAL SUPPLY	SUPPLIES.....		529.23
00024130	COM			
00024130	CENTRAL SUSQUEHANNA IU	TUITION TO OTHER LEA'S WITHIN STAT		270.00
00024131	CERTIPORT	SUPPLIES.....		1,113.49
00024132	CIRCLE OF SEASONS CHARTER SCHOOL	TUITION TO PENNSYLVANIA CHARTER SC		12,166.75
00024133	C.J. WAGNER BOWLING SUPPLIES	SUPPLIES.....		4,559.64
00024134	CURIO ELECTRICAL REPAIR SHOP	SUPPLIES.....		3,524.00
00024135	ARLENE DABROW	TAX REBATE.....		500.00
00024136	DADE PAPER & BAG CO	SUPPLIES.....		11,833.60
00024137	DEER COUNTRY FARM & LAWN INC	SUPPLIES.....		308.89
00024138	DEER PARK	SUPPLIES.....		379.79
00024139	SCOTT DIDRA	SUPPLIES.....		27.77
00024140	JOSEPH T DIRADO	MILEAGE.....		114.24
00024141	JAN DOBROWOLSKI	TAX REBATE.....		500.00
00024142	DRIES DO IT CENTER	SUPPLIES.....		750.88

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

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EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

Note: Output selection limited to transactions dated between 06/10/2014 and 06/23/2014

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00024143	LISA DRUCKENMILLER	CONTRACTED CARRIERS.....		1,842.63
00024144	EDUCATION INC	TUITION TO PRRI IN-STATE AND DETEN	TUITION TO OTHER LEAS WITHIN STATE	340.00
00024145	EMMAUS POLICE DEPT	SECURITY/SAFETY.....		3,828.00
00024146	BOROUGH OF EMMAUS	WATER/SEWAGE.....		7,503.27
00024147	THE EXPRESS-TIMES	ADVERTISING.....		178.70
00024148	FABTECH WELDING & REPAIR CORP	REPAIRS.....		282.00
00024149	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		500,664.46
00024150	FIRST GROUP AMERICA	CONTRACTED CARRIERS.....		18,847.33
00024151	FOLLETT SCHOOL SOLUTIONS INC	BOOKS.....	STUDENT TRANSPORTATION SERVICES...	149.93
00024152	LORI M FRITZ	SUPPLIES.....		31.76
00024153	FRONTIER	TRANSPORT/TELECOMMUNICATIONS.....		3,212.61
00024154	GENERAL AIRE SYSTEMS INC	SUPPLIES.....		9,498.25
00024155	GOVCONNECTION INC	SUPPLIES.....		74.98
00024156	GRAHAM SECURITY POLICE INC	SECURITY/SAFETY.....		3,300.00
00024157	GREG'S AUTO & TIRE SERVICE INC	SUPPLIES.....		956.27
00024158	HAJOCA CORP	SUPPLIES.....		47.00
00024159	HARNED DURHAM OIL COMPANY	CONTRACTED CARRIERS.....	GASOLINE.....	9,804.52
00024160	HEINEMANN	BOOKS/PERIODICALS.....		297.00
00024161	H. T. LYONS CONTRACTORS & ENG	REPAIRS.....		16,210.00 P
00024162	IPEVO INC	NON-CAPITAL END USER EQUIP/ORIGINA		262.20
00024163	JH PLASTICS	SUPPLIES.....		575.00
00024164	JOHN DEERE LANDSCAPES	SUPPLIES.....		279.80
00024165	JOHNSON CONTROLS, INC.	REPAIRS.....		1,100.83
00024166	JW PEPPER & SON INC	SUPPLIES.....		423.54
00024167	KATS ENTERPRISES LLC	SUPPLIES.....		52.78
00024168	KIDSPEACE CORP	TUITION TO PRI'S& DETENTION CENTER		400.00
00024169	LANCASTER-LEBANON INTERMEDIATE	SUPPLIES.....		9,119.10
00024170	LANGUAGE LINE SERVICES INC	OTHER MISC PURCHASED SERVICES.....		34.00
00024171	NAPA AUTO PARTS	SUPPLIES.....		29.55
00024172	LEHIGH CAREER & TECHNICAL INST	PRINTING AND BINDING.....		952.34
00024173	LEHIGH UNIVERSITY	DUES.....		1,250.00
00024174	LEHIGH VALLEY ACADEMY	TUITION TO PENNSYLVANIA CHARTER SC		2,281.26
00024175	LEHIGH VALLEY EXPO INC	RENTAL OF EQUIPMENT.....		2,319.70

\* Denotes Non-Negotiable Transaction

# - Payables within Check

P - Prenote

c - Credit Card Payment

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EAST PENN SCHOOL DISTRICT

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Note: Output selection limited to transactions dated between 06/10/2014 and 06/23/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00024176	LEHIGH VALLEY BUSINESS	DUES/FEES.....		1,698.00
00024177	CHRISTINE LISIECKI	TAX REBATE.....		250.00
00024178	LEHIGH VALLEY HOSPITAL	OTHER PROFESSIONAL SERVICES.....		33,068.00
00024179	MENTORING MINDS	BOOKS.....		460.08
00024180	FLORENCE METZEL	TAX REBATE.....		250.00
00024181	MIERS INSURANCE AGENCY	BONDING INSURANCE.....		2,132.00
00024182	MODERNFOLD OF READING INC	REPAIRS.....		800.00
00024183	MONTERO VIOLINS	SUPPLIES.....		133.50
00024184	CHERYL A MORITZ	TAX REBATE.....		500.00
00024185	THE MORNING CALL, INC	ADVERTISING.....		1,264.63
00024186	NAEIR	SUPPLIES.....		143.87
00024187	NAZARETH MUSIC CENTER LTD	SUPPLIES.....	REPAIRS.....	376.00
00024188	NEXTEL COMMUNICATIONS	TRANSPORT/TELECOMMUNICATIONS.....		591.36
00024189	NORTHEAST CHEMICAL AND SUPPLY	SUPPLIES.....		995.25
00024190	NORTHEAST JANITORIAL SUPPLY LLC	SUPPLIES.....		6,739.52
00024191	PENN VALLEY CHEMICAL CO.	SUPPLIES.....		3,480.76
00024192	PHILIP ROSENAU CO INC	SUPPLIES.....		3,450.28
00024193	PITNEY BOWES	RENTAL OF EQUIPMENT.....		631.11
00024194	PPL ELECTRIC UTILITIES CORP	ELECTRICITY.....		3,509.94
00024195	PRAXAIR DISTRIBUTION - 971	SUPPLIES.....		200.83
00024196	PRECISION ROLLER	TECH SUPPLIES/FEES.....		26.92
00024197	PRO-ED	BOOKS.....		198.00
00024198	PUBLIC SCHOOL EMPLOYEE'S RETIREMENT SYSTEM	RETIREMENT CONTRIBUTIONS.....		937.41
00024199	R.J. CARON FOUNDATION	OTHE MISC PURCHASED SERVICES.....		1,250.00
00024200	REIMER BROS INC	CONTRACTED CARRIERS.....		23,748.65
00024201	SCHAF'S VIDEO PRODUCTIONS	SUPPLIES.....		600.00
00024202	SCHOOL CHECK IN	SUPPLIES.....		187.00
00024203	SCHOOL HEALTH CORPORATION	SUPPLIES.....		130.22
00024204	SCHUTT RECONDITIONING	REPAIRS/MAINTENANCE.....		3,248.35
00024205	SCOTT CARS, INC	RENTAL OF VEHICLES.....		360.00
00024206	SERVICE ELECTRIC CABLE TV INC	TRANSPORT/TELECOMMUNICATIONS.....		1,235.00
00024207	SIMPLEXGRINNELL	REPAIRS.....		5,000.00
00024208	SOUTHERN DUCHESS NEWS	PRINTING/BINDING.....		493.00
00024209	RUTH C STOUDT ESTATE	TAX REBATE.....		500.00

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# Fund Accounting Check Summary

FIRST NIAGARA-GENFUN - From 07/01/2013 To 06/30/2014

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Note: Output selection limited to transactions dated between 06/10/2014 and 06/23/2014

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00024210	SUNGARD PUBLIC SECTOR INC	PROF EDUC SVCS - EMPLOYEE TRAINING		640.00
00024211	TEACHER TREASURES	BOOKS/PERIDICALS.....		1,826.00
00024212	TREMCO-WEATHERPROOFING TECH IN	REPAIRS.....		1,268.52
00024213	TSA CONSULTING GROUP INC	OTHER PROFESSIONAL SERVICES.....		426.00
00024214	VALLEY LITHO SUPPLY CO	SUPPLIES.....		44.62
00024215	VELOCITY SPORTS PERFORMANCE	OTHER PROFESSIONAL SERVICES.....		1,300.00
00024216	VERIZON WIRELESS	TRANSPORT/TELECOMMUNICATIONS.....		2,907.91
00024217	WEIS MARKETS INC	SUPPLIES.....		845.73
00024218	WENTZ HARDWARE	SUPPLIES.....		19.17
00024219	WOOD NATURALLY INC.	NON-CAPITAL EQUIP/ORIGINAL.....		1,086.75
00024220	WORLD DRYER CORP	SUPPLIES.....		448.18
00024221	WORTH, MAGEE & FISHER, P.C.	OTHER PROFESSIONAL SERVICES.....		2,467.15
00024222	XPEDX	SUPPLIES.....		275.00
00024223	YEAGER SUPPLY INC.	SUPPLIES.....		426.67
*D0001375	KIMBERLY ADAMS	MILEAGE.....		87.36 d
*D0001376	MICHELE ARCHER	MILEAGE.....		20.16 d
*D0001377	CONSTANCE ARNOLD	EYE CARE.....		283.21 d
*D0001378	SUSAN ARNOLD	MILEAGE.....	MILEAGE.....	72.24 d
*D0001379	JESSICA BABBITT	MILEAGE.....		10.98 d
*D0001380	DEBRA BARTHOLD	TUITION REIMBURSEMENT.....		315.00 d
*D0001381	KENDRA BERGMAN	TUITION REIMBURSEMENT.....		1,190.00 d
*D0001382	KEVIN M BISIGNANI	MILEAGE.....		36.96 d
*D0001383	TRAVIS BLOOM	CONFERENCE EXPENSE.....		63.28 d
*D0001384	SARAH BODNAR	TUITION REIMBURSEMENT.....		1,426.80 d
*D0001385	LISA BOLAND	EYE CARE.....		75.00 d
*D0001386	SEAN BOYLE	MILEAGE.....		109.20 d
*D0001387	JOHN BRADLEY	SUPPLIES.....		157.11 d
*D0001388	CYNTHIA M BRASHEAR	TUITION REIMBURSEMENT.....		1,607.40 d
*D0001389	ADAM BRAUCHLE	MILEAGE.....		17.92 d
*D0001390	KAREN BRION	TUITION REIMBURSEMENT.....		2,652.00 d
*D0001391	WARREN G BUSS	EYE CARE.....		75.00 d
*D0001392	MARK CACCARO	MILEAGE.....		100.46 d
*D0001393	LYNN CHAMPLIN	MILEAGE.....		100.80 d
*D0001394	JOANNE CHRISTMAN	EYE CARE.....		75.00 d
*D0001395	SCOTT CLEVER	SUPPLIES.....		102.23 d
*D0001396	KRISTA COLVILLE	TUITION REIMBURSEMENT.....		1,233.00 d
*D0001397	ROSS COOPER	SUPPLIES.....		365.24 d
*D0001398	RITA CORTEZ	GASOLINE.....		20.99 d

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0001399	WENDY CROSSLEY	EYE CARE.....		75.00 d
*D0001400	DEBORAH DIERENDERFER	CONFERENCE EXPENSE.....		67.20 d
*D0001401	MARC A DOBBS	MILEAGE.....		106.36 d
*D0001402	BRIDGET M DOKLAN	CONFERENCE EXPENSE.....		104.99 d
*D0001403	HALEY ELLIS	EYE CARE.....		75.00 d
*D0001404	EPSD CAFETERIA FUND	STATE REIMB.....		7,312.23 d
*D0001405	JAYNE A ERDMAN	MILEAGE.....	EYE CARE.....	195.96 d
*D0001406	EYER MIDDLE SCHOOL	STUDENT TRANSPORTATION SERVICES...	DUES / FEES.....	3,510.00 d
*D0001407	BETH FAIR	CONFERENCE EXPENSE.....		234.56 d
*D0001408	DANIEL FOX	CONFERENCE EXPENSE.....		17.43 d
*D0001409	JUSTINE FRANTZEN	EYE CARE.....		75.00 d
*D0001410	MEREDITH FRANTZ	CONFERENCE EXPENSE.....		20.50 d
*D0001411	SHANNON FRASER	MILEAGE.....		67.20 d
*D0001412	MATTHEW GALE	MEDICAL REIMBURSEMENT.....		155.10 d
*D0001413	ERIN GEIGER	SUPPLIES.....		12.37 d
*D0001414	DEREK R GRABFELDER	MILEAGE.....		6.72 d
*D0001415	ERIN HADDIGAN	STUDENT FEES.....		55.00 d
*D0001416	MICHELLE HARNED	SUPPLIES.....		32.94 d
*D0001417	LESLIE HEFFRON	TUITION REIMBURSEMENT.....	MILEAGE.....	285.35 d
*D0001418	DREW S HINKEL	TUITION REIMBURSEMENT.....		1,130.00 d
*D0001419	AMY HITCH	MEDICAL REIMBURSEMENT.....		60.00 d
*D0001420	MARGARET HOFFERT	MILEAGE.....		30.24 d
*D0001421	KRISTIN HOLST	CONFERENCE EXPENSE.....		16.13 d
*D0001422	ABIGAIL HOOSIER	TUITION REIMBURSEMENT.....		510.00 d
*D0001423	MICHAEL HUBBS	TUITION REIMBURSEMENT.....		1,019.00 d
*D0001424	PAMELA HUNTER	MILEAGE.....		13.44 d
*D0001425	BETH IOBST	DUES.....	PROF EDUC SVCS - EMPL TRAINING / D	178.50 d
*D0001426	KEYSTONE FIRE PROTECTION CO	REPAIRS.....		307.50 d
*D0001427	LORI KING	MILEAGE.....		641.55 d
*D0001428	COLLEEN KINGSBURY	SUPPLIES.....		77.29 d
*D0001429	SARAH B KINZEL	MILEAGE.....		39.18 d
*D0001430	JACQUELINE M KLEIS	SUPPLIES.....		65.90 d
*D0001431	STACY LYN KNECHT	MILEAGE.....		303.04 d
*D0001432	ANGELA KUNTZ	MILEAGE.....		40.49 d
*D0001433	STEVEN KUTZ	MILEAGE.....		17.02 d
*D0001434	BRENT LANDRUM	MILEAGE.....		32.26 d
*D0001435	DENNINE LESCHINSKY	CONFERENCE EXPENSE.....		365.87 d
*D0001436	LOWER MACUNGIE MIDDLE SCHOOL	STUDENT TRANSPORTATION SERVICES...	DUES / FEES.....	2,830.00 d
*D0001437	ERIC LUCKENBILL	MILEAGE.....		36.96 d

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0001438	JOANNE LUSIGNEA	MILEAGE.....		92.40 d
*D0001439	MEGAN MANG	EYE CARE.....		75.00 d
*D0001440	HEATHER MARSTELLER	MILEAGE.....		21.73 d
*D0001441	ELLEN MARTIN	MILEAGE.....		168.39 d
*D0001442	KARLA MATAMOROS	MILEAGE.....		301.37 d
*D0001443	DEBORAH MATHIEU	MILEAGE.....		27.94 d
*D0001444	ALESHEA MAURER	CONFERENCE EXPENSE.....		26.48 d
*D0001445	MICHAEL D MAURO	TUITION REIMBURSEMENT.....		1,584.30 d
*D0001446	JUSTIN MCNICHOLAS	MILEAGE.....		186.88 d
*D0001447	MICHAEL MIHALIK	MILEAGE.....		8.29 d
*D0001448	LIANE C MIKSITS	EYE CARE.....		75.00 d
*D0001449	THOMAS P MIRABELLA	MILEAGE.....		184.50 d
*D0001450	MICHAEL MOHN	MILEAGE.....		57.12 d
*D0001451	CHRISTINE MONFREDI	MILEAGE.....		123.20 d
*D0001452	HEATHER MOSER	CONFERENCE EXPENSE.....		328.00 d
*D0001453	SHAUN J MURRAY	MILEAGE.....		570.63 d
*D0001454	KELLY MUSSELMAN	TUITION REIMBURSEMENT.....		645.00 d
*D0001455	MARK NETH	DUES.....		100.00 d
*D0001456	MICHAEL NYTZ	MILEAGE.....		49.57 d
*D0001457	ALISON PATCHCOSKI	SUPPLIES.....		5.10 d
*D0001458	LINDA PEKARIK	CONFERENCE EXPENSE.....		20.50 d
*D0001459	SHANNON PETRUNAK	GASOLINE.....		141.83 d
*D0001460	BARBARA PHILIPS	TUITION REIMBURSEMENT.....		1,510.80 d
*D0001461	DENNIS J RAMELLA	MILEAGE.....		686.56 d
*D0001462	CLAUDIA RISI	MILEAGE.....		100.57 d
*D0001463	MARIA RUSSO	MILEAGE.....		34.83 d
*D0001464	KATELYN SCHARL	TUITION REIMBURSEMENT.....		1,326.00 d
*D0001465	KRYSTEL SCHELLER	MILEAGE.....		21.51 d
*D0001466	JOHN SCHREINER	MILEAGE.....		562.45 d
*D0001467	THOMAS SEIDENBERGER	MILEAGE.....		177.07 d
*D0001468	SEVEN GENERATIONS	TUITION TO PENNSYLVANIA CHARTER SC		139,620.51 d
*D0001469	DIANE E SHERWOOD	MILEAGE.....		280.42 d
*D0001470	JOSEPH J SIEKONIC JR	SUPPLIES.....		89.99 d
*D0001471	BRIAN SIGAFOOS	MILEAGE.....		112.17 d
*D0001472	NANCY SMARTSCHAN	SUPPLIES.....		409.88 d
*D0001473	JEFFREY A SMITH	MILEAGE.....		136.92 d
*D0001474	BRETT SNELIMAN	EYE CARE.....		75.00 d
*D0001475	TIFFANY SNYDER	MILEAGE.....		3.58 d
*D0001476	DOUGLAS SPADT	TUITION REIMBURSEMENT.....		330.00 d

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*D0001477	NICOLE STANCHOCK	MILEAGE.....		123.20 d
*D0001478	SAVINA STANGIL	CONFERENCE EXPENSE.....		59.87 d
*D0001479	STOTZ-FATZINGER OFFICE SUPPLY	SUPPLIES.....		2,016.64 d
*D0001480	DEBRA SURDOVAL	MEDICAL REIMBURSEMENT.....	MILEAGE.....	399.87 d
*D0001481	KRISTIN SUSENS	MILEAGE.....		66.08 d
*D0001482	DEIRDRE THORP	SUPPLIES.....		23.50 d
*D0001483	MEGAN TUCKER	TUITION REIMBURSEMENT.....		1,326.00 d
*D0001484	V & C ACCESSORIES INC	SUPPLIES.....		35.54 d
*D0001485	JACQUELINE R VOGEL	EYE CARE.....		65.00 d
*D0001486	SUZANNE WALDRON	TUITION REIMBURSEMENT.....		870.00 d
*D0001487	HEATHER WEST	SUPPLIES.....		31.96 d
*D0001488	VALERIE WITKOWSKI	SUPPLIES.....		26.82 d
*D0001489	JULIA O WITMER	MILEAGE.....		17.92 d
*D0001490	ASHLEY ZIEGLER	TUITION REIMBURSEMENT.....		237.00 d
*MAY 2014	PUBLIC SCHOOL EMPLOYEE'S RETIREMENT SYSTEM	RETIREMENT CONTRIBUTIONS.....		2,092,328.37
*P/R 6/12	EAST PENN SCHOOL DISTRICT	PAYROLL.....	HOSPITALIZATION.....	3,320,761.06
10-GENERAL FUND				6,364,408.16
Grand Total Manual Checks :				5,413,089.43
Grand Total Regular Checks :				765,427.22
Grand Total Direct Deposits:				185,891.51
Grand Total Credit Card Payments:				0.00
Grand Total All Checks :				6,364,408.16

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