

EAST PENN SCHOOL DISTRICT

2020-2021 BUDGET TIMELINE

October 03, 2019 The Business Office will distribute budget worksheets and budget allocations to central office and building leaders

October 11, 2019 Teachers and department chairs submit non-technology requisitions to the appropriate administrator. Principals submit building maintenance requests to the Facilities Director

October 21, 2019 Central office leader 2020-2021 budget proposal form review

Oct. 29 to 31, 2019 Central office budget review meetings with the Superintendent and Business Administrator

November 5, 2019 Building leader 2020-2021 budget proposal form review

Nov. 12 to 14, 2019 Building leader budget review meetings with the Superintendent and Business Administrator

*December 9, 2019 Presentation of a Proposed Preliminary Budget -or- adoption of an “opt out” resolution indicating the District will not raise the rate of any tax by more than its Act 1 index

January 7, 2020 Place the Proposed Preliminary Budget on display for public inspection ¹

January 17, 2020 Give public notice of intent to adopt the Preliminary Budget ¹

*January 27, 2020 Adoption of the Preliminary Budget ¹

February 3, 2020 Preliminary Budget must be submitted to PDE ¹

February 6, 2020 Deadline to publish notice of intent to file for Act 1 exceptions ¹

February 13, 2020 Deadline to seek PDE approval for Act 1 exceptions ¹

*April 27, 2020 Adoption of the Proposed Final Budget. It must then be made available for public inspection 20 days prior to final adoption and notice of intent must be made 10 days prior to final adoption

May 19, 2020 Place the Proposed Final Budget on display for public inspection

May 29, 2020 Give public notice of intent to adopt the Final Budget

*June 8, 2020 Adoption of the Final Budget

* School Board Meeting

¹ Task is not completed if a resolution is adopted on or before December 9, 2019.