

EAST PENN SCHOOL DISTRICT

2021-2022 BUDGET TIMELINE

October 03, 2020	The Business Office will distribute budget worksheets and budget allocations to central office and building leaders
October 11, 2020	Teachers and department chairs submit non-technology requisitions to the appropriate administrator. Principals submit building maintenance requests to the Facilities Director
October 21, 2020	Central office leader 2021-2022 budget proposal form review
Oct. 29 to 31, 2020	Central office budget review meetings with the Superintendent and Business Administrator
November 5, 2020	Building leader 2021-2022 budget proposal form review
Nov. 12 to 14, 2020	Building leader budget review meetings with the Superintendent and Business Administrator
*January 11, 2021	Presentation of a Proposed Preliminary Budget -or- adoption of an “opt out” resolution indicating the District will not raise the rate of any tax by more than its Act 1 index
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January 19, 2021	Place the Proposed Preliminary Budget on display for public inspection ¹
January 29, 2021	Give public notice of intent to adopt the Preliminary Budget ¹
*February 8, 2021	Adoption of the Preliminary Budget ¹
February 22, 2021	Preliminary Budget must be submitted to PDE ¹
February 25, 2021	Deadline to publish notice of intent to file for Act 1 exceptions ¹
March 4, 2021	Deadline to seek PDE approval for Act 1 exceptions ¹
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*May 10, 2021	Adoption of the Proposed Final Budget. It must then be made available for public inspection 20 days prior to final adoption and notice of intent must be made 10 days prior to final adoption
May 25, 2021	Place the Proposed Final Budget on display for public inspection
June 4, 2021	Give public notice of intent to adopt the Final Budget
*June 14, 2021	Adoption of the Final Budget

* School Board Meeting

¹ Task is not completed if a resolution is adopted on or before December 9, 2020.