

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

President Jeffrey W. DeHaan called the meeting of the East Penn Board of School Directors to order at 7:30 p.m. in the Board Room, followed by the Pledge of Allegiance.

Board Members Present: C. H. Ballard, J. W. DeHaan, A. Earnshaw, F. Fuller, S. Rhodes, T. Richwine, M. Robert, A. Thompson

Board Member Absent: E. Gannon

Board Solicitors: Marc Fisher, Esq., Robert Magee, Esq., Worth, Magee & Fisher Law Firm

Superintendent of Schools: Alrita L. Morgan, Ph.D.

Board Secretary: Cecilia R. Birdsell

Board Treasurer: Gary Reigal

Press Present: Peggy Hementz, East Penn Press Reporter  
Marisa Maldonado, Morning Call Reporter

2. Requests to Address the Board-None

3. Approval of Minutes

Motion by Rhodes, Seconded by Robert

RESOLVED, That the East Penn Board of School Directors approve the minutes for the July 8, 2002 meeting.

This resolution was unanimously adopted by voice vote.

4. Refunding of 1998 Bonds/Utilization of Additional Funds – Public Financial Management; Rhoads & Sinon

Motion by Ballard, Seconded by Thompson

RESOLVED, That the East Penn Board of School Directors adopt the attached resolution to refinance the District's 1998 General Obligation Bond Issue, and,

be it further

RESOLVED, That the additional state funding received under Act 88 be included as an additional district contribution, reducing the amount of outstanding debt.

Mr. Lou Verdelli from Public Financial Management presented the bid results and debt service schedules that are attached to the minutes. Twenty-one bids were received by seven underwriting firms. The successful bidder was Boenning & Scattergood for the competitive bond sale. East Penn received an A2 underlying rating which is very good for a Pennsylvania school district. The savings attributable to lower interest rates is \$348,148.97 and the savings attributable to state subsidy allocation is \$291,887.00. This resulted in a total local effort savings of \$640,035.97. Mr. Verdelli indicated that they were very pleased with the bid that also has a five year call feature. Frank Luber, Esq. from Rhoads and Sinon reviewed the attached resolution. He indicated that the bid had been advertised in accordance with the Debt Act. Mr. Reigal indicated that the Board would be receiving updated copies of the 2002-03 budget to reflect the changes.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, DeHaan, Earnshaw, Fuller, Rhodes, Richwine, Robert, Thompson-----8

Absent: Gannon-----1

5. Report of the Superintendent of Schools – Alrita L. Morgan, Ph.D.

1. Personnel

Motion by Ballard, Seconded by Robert

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

Debrah M. Suessmuth, Health/Wellness Teacher at Eyer MS, effective immediately (Exhibit 1)  
Beverly S. Phillips, Kindergarten Teacher at Macungie School, effective immediately (Exhibit 2)  
James Comerford, English Teacher at Lower Macungie MS, effective August 16, 2002 (Exhibit 3)  
Joanne Mancini, Food Services Department, effective immediately (Exhibit 4)  
Sally Ann Hennelly, Part-Time Food Service Department, effective immediately (Exhibit 5)  
Carrie L. Petrovich, Teacher Aide at Wescosville School, effective immediately (Exhibit 6)  
Kerri L. Vincent, Teacher Aide at Jefferson School, effective immediately (Exhibit 7)  
Lita Smallman, Teacher Aide at Macungie School, effective immediately (Exhibit 8)  
Mary Ellen Hepburn, Teacher Aide at Eyer MS, effective immediately (Exhibit 9)

Requests for Childrearing Leaves

Employee: Suzanne M. Rockovits  
Elementary Teacher  
Effective: 2002-03 School Term  
Employee: Valerie Singley  
Speech Teacher  
Effective: 2002-03 School Year

Appointment of Temporary Professional Employees

Name/Address: Frank J. DiLeo  
480 Celandine Drive, Allentown 18104  
Education Level: B. S. Degree (2002)  
Undergraduate School: Kutztown University  
Certification: Instructional I, Elementary  
Assignment: Grade 1, Wescosville School  
Vacancy created by G. Edelman retirement.  
Effective: September 1, 2002  
Experience: None  
Salary: \$37,400 (Step A, Year 1, Col. B)

Name/Address: David C. Brown  
45 Cold Springs Drive, Manchester, PA 17345  
Education Level: B. A. Degree (2002)  
Undergraduate School: York College  
Certification: Instructional I, Social Studies  
Assignment: Social Studies, EHS  
Vacancy created by G. Sawyer resignation.  
Effective: September 1, 2002  
Experience: None  
Salary: \$37,400 (Step A, Year 1, Col. B)

Name/Address: Marisa L. Kichline  
837 Bangor Road, Nazareth 18064

Education Level:	B. S. Degree (2002)
Undergraduate School:	Penn State University
Certification:	Instructional I, Social studies
Assignment:	Social Studies, Emmaus HS New position in budget.
Effective:	September 1, 2002
Experience:	None
Salary:	\$37,400 ( Step A, Year 1, Col. B)
Name/Address:	Carole L. Wilson 2307 Chablis Drive, Macungie 18062
Education Level:	B. S. Degree (1985)
Undergraduate School:	Drexel University Lehigh University (certification credits)
Certification:	Instructional I, Mathematics & Physics
Assignment:	Part-Time Physics, EHS New position in budget.
Effective:	September 1, 2002
Experience:	9/88-6/89: West Paducah, KY
Salary:	\$17,952 (Step A, Year 1, Col. B)
Name/Address:	Maureen A. Leitzel 2619 Fieldview Drive, Macungie 8062
Education Level:	B. A. Degree (1995)
Undergraduate School:	DeSales University
Certification:	Instructional I, English & Communications
Assignment:	Language Arts, .6 Position, Eyer MS New Position in Budget
Effective:	September 1, 2002
Experience:	9/96-6/97: Our Lady of Mt. Carmel 9/97-6/02: Cherry Hill, NJ
Salary:	\$23,940 (Step F, Year 6, Col. B)
Name/Address:	Erica G. Coverley 3022 Jordan Road, Orefield 18069
Education Level:	B. A. Degree (1994) M. S. Degree (1998)
Undergraduate School:	Muhlenberg College
Graduate School:	Long Island University
Certification:	Instructional I, Elementary
Assignment:	Kindergarten, Macungie School Vacancy created by B. Phillips resignation
Effective:	September 1, 2002
Experience:	9/99-6/02: Half Hollow Hills, NY 9/95-6/99: Huntington, NY
Salary:	\$47,975 (Step H, Year 8, Col. M +12)
Name/Address:	Mark A. Scisly 30 Monastery Road, Elysburg 17824
Education Level:	B. S. Degree (2001)
Undergraduate School:	Ursinus College
Certification:	Instructional I, Health/Physical Education
Assignment:	Health/Physical Education, Lower Macungie MS Vacancy created by D. Suessmuth resignation.
Effective:	September 1, 2002
Experience:	2/02-6/02: Methacton SD
Salary:	\$37,400 (Step A, Year 1, Col. B)

Name/Address: Jill Pattishall  
1521 Union Street, Allentown 18102  
Education Level: B. S. Degree (2000)  
Undergraduate School: Penn State University  
Certification: Instructional I, English & Communications  
Assignment: English, Lower Macungie MS  
Vacancy created by J. Comerford resignation.  
Effective: September 1, 2002  
Experience: 9/00-6/02: Allentown SD  
Salary: \$38,400 (Step C, Year 3, Col. B)

Appointment of Full-Time Substitute Teachers

Name/Address: Brian M. Parish  
4299 Clear Way, Allentown 18103  
Education Level: B. S. Degree (2002)  
Undergraduate School: Kutztown University  
Certification: Instructional I, Social Studies  
Assignment: Social Studies, Emmaus HS  
Opening created by A. Davis Leave.  
Effective: September 1, 2002  
Experience: None  
Salary: \$37,400 (Step A, Year 1, Col. B)

Name/Address: Kristin L. Helfrich  
4628 Shuler Street, Allentown 18103  
Education Level: B. S. Degree (2001)  
Undergraduate School: Shippensburg University  
Certification: Instructional I, Elementary  
Assignment: Grade 6, Eyer MS  
Opening created by H. Bealer leave.  
Effective: September 1, 2002  
Experience: 9/01-6/02: East Penn SD (per diem substitute)  
Salary: \$37,400 (Step A, Year 1, Col. B)

Name/Address: Lisa Evans  
519 Dalton Street, Emmaus 18049  
Education Level: B. A. Degree (2002)  
Undergraduate School: Cedar Crest College  
Certification: Instructional I, Elementary  
Assignment: Grade 1, Wescosville School  
Opening created by S. Rockovits leave.  
Effective: September 1, 2002  
Experience: None  
Salary: \$37,400 (Step A, year 1, Col. B)

Name/Address: Patricia M. Grubb  
777 Pine Street, Emmaus  
Education Level: B. A. Degree (1977)  
M. A. Degree (1996)  
Undergraduate School: La Salle University  
Graduate School: Kutztown University  
Certification: Instructional I, Secondary Guidance  
Assignment: Guidance Department, LMMS  
Opening created by M. Nycz Military Leave.  
Effective: September 1, 2002  
Experience: 3/02-6/02: East Penn SD  
9/97-1/98: East Penn SD

Salary: \$41,750 (Step B, Year 2, Col. M)

Name/Address: Amanda B. Theis  
7783 Cross Creek Circle, Breinigsville 18031

Education Level: B. S. Degree (1996)  
M. Ed. Degree (2001)

Undergraduate School: Kutztown University

Graduate School: Loyola College

Certification: Instructional I, Elementary

Assignment: Grade 2, Macungie School  
Opening created by J. Misanko leave.

Effective: September 1, 2002

Experience: 9/98-3/00: Allentown Montessori School  
11/97-6/98: Salisbury SD

Salary: \$37,400 (Step A, Year 1, Col. B)

Name/Address: Christine J. Karo  
3023 North Fourth Street, Whitehall 18052

Education Level: B. S. Degree (1998)

Undergraduate School: St. Joseph's College  
Kutztown University (Certification credits)

Certification: Instructional I, Elementary

Assignment: Grade 3, Shoemaker School  
Opening created by D. Brosky leave.

Effective: September 1, 2002

Experience: 3/02-6/02: East Penn, Parkland, Southern Lehigh  
(Per diem substitute)

#### Appointment of Remediation Assistants

Name/Address	Assignment	Salary
Lori Young 5169 Briarwood Drive Macungie	Eyer MS	\$11.00/hour, 17-25 hrs./wk.
Kerri Vincent 3674 Leah Drive Emmaus	Jefferson School	\$11.00/hour, 17-20 hrs./wk.

#### Appointment of Teacher Aides

Name/Address	Assignment	Salary
Gina Mihalick 4732 Welby Drive Schnecksville 18078	Wescosville School	\$9.95/hour, 12.5 hrs./wk.
Justine Bower 241 Flint Hill Road Alburtis 18011	Alburtis School	\$9.95/hour, 12.5 hrs./wk.

#### Food Service Department Appointments

Name/Address	Assignment	Salary
Barbara Phillips 7243 Heather Road	PT Food Service Assistant Alburtis School	2.25 hrs./day, 11.25 hrs./wk.

Macungie

Effective: August 26, 2002

Co-Curricular Advisors

See Exhibit 10

Bus Drivers – Macungie Branch 527 – 2002-03 School Year

See Exhibit 11

2002-03 List of Per Diem Substitutes

See Exhibit 12

Food Services Department: Lisa Stenroos

List of Instructors for Fall 2002 Community Education

See Exhibit 13

2002-03 Team Leaders – Eyer MS

Sue Bauer, Dorothy Windt, Douglas Hunsicker	Grade 6
Ann Marie Groth, John Gallagher	Grade 7
James Brown, Richard Weiss	Hgrade 8

2002-03 Team Leaders – Lower Macungie MS

Grade 6

Jeff Ebert  
Richard Frederick  
Lori Schaeffer  
Melanie Bosse

Grade 7

Patrick Hanlon  
Joanne Richards  
Glenn Schantz

Grade 8

Brian Legutko  
Bridget Bokansky  
Thad Smith

Head Teacher Appointments

Lois Clark	Alburtis School
Patrice Arnold	Lower Macungie Elementary School
Alona Pike	Wescosville School
Anthony Moyer	Jefferson School
Stephanie Leuthe	Kings Highway School
Mark Domyan	Grade 3, Shoemaker School
Cynthia Kemp	Grade 4, Shoemaker School
Kristin Campbell	Grade 5, Shoemaker School

Transfers

Employee: William Smith, Health/Physical Education  
From: LMMS  
To: Eyer MS

Change in Employment Status

<u>Employee</u>	<u>From</u>	<u>To</u>
Kay Hanchett	22.5 hrs./wk., EHS	27.5 hrs./wk., EHS
Susan Fretz	Instructional Support Assistant Kings Highway	Title I, Remediation Assistant Lower Macungie Elementary Macungie, Remediation Assistant
Karen Onusho	Instructional Support Assistant	Title I, Remediation Assistant
Mary Martorelli	12.5 hrs./wk. Jefferson	25 hrs./wk. Eyer MS
Laurie Oswald	12.5 hrs./wk. Wescosville	24 hrs./wk. Wescosville
Donna Grant	13.5 hrs./wk. Wescosville	25 hrs./wk. Wescosville
Amy Driscoll	12.5 hrs./wk. Wescosville	31.5 hrs./wk. Wescosville
Denise Edelman	32.5 hrs./wk., EHS	27.5 hrs./wk., EHS
Georgeanne Smith	16.25 hrs./wk., EHS	25 hrs./wk., EHS
Karen Fellin	18.5 hrs./wk., Shoemaker	25 hrs./wk., EHS
Pamela Blacker		

Resignations

Susan Coffey, Special education Teacher, Lower Macungie MS, effective immediately (Exhibit 9A)

Approval of a General Leave of Absence

That Mrs. Rebecca Beidelman, Social Studies Teacher at Emmaus HS, be granted a General Leave of Absence, effective August 23, 2002.

Appointment of Administrative Assistant at Emmaus HS

That Mrs. Rebecca Beidelman be appointed as Administrative Assistant to the Principal of Emmaus High School, effective August 26, 2002, and that she be compensated at her teacher salary plus \$200 per pay.

Temporary Professional Employee Appointment

Name/Address: Megan E. Bosso  
2145 W. Livingston Street, Allentown 18104  
Education Level: B. A. Degree  
Undergraduate School: Muhlenberg College (1997)  
Certification: Instructional I, English  
Assignment: English, Emmaus HS  
New position in the budget.  
Effective: September 1, 2002  
Experience: None  
Salary: \$37,400 (Step A, Year 1, Col. B)

Teacher Aide Appointment

Name/Address: Carla LaRusso  
5607 Fresh Meadow Drive, Macungie  
Effective: September 3, 2002  
Assignment: Emmaus H S  
Salary: \$9.95/hour, 16.25 hrs./week

Addition to the 2002-03 List of

Jane E. Markwich, Remedial Assistant

Educational Conferences

That the East Penn Board of School Directors approve the expenses for the individuals attending educational conferences as listed on Exhibit 14.

2002-03 Ticket Pricing for Sports

See Exhibit 15 – Prices are the same as last year. The season ticket is more because of the number of home games.

Dr. Morgan indicated that the district has the following openings: 1 Special Education Teacher; 1 Secondary Mathematics Teacher; 1 FTS Secondary Mathematics Teacher; 1 Spanish Teacher; and 1 FTS Social Studies Teacher. Dr. Morgan noted the appointment of Mrs. Rebecca Beidelman as an Administrative Assistant at Emmaus HS. Dr. Morgan said it is good to have someone who knows the school and the appointment has Mr. Murphy's recommendation.

These resolutions were duly adopted by the following roll call vote:  
Aye: Ballard, DeHaan, Earnshaw, Fuller, Rhodes, Richwine, Robert, Thompson-----8  
Absent: Gannon-----1

6. 2002-08 Strategic Plan Adoption Dr. James J. Vater

Motion by Robert, Seconded by Thompson  
RESOLVED, That the East Penn Board of School Directors approve the 2002-08 Strategic Plan and authorize the appropriate personnel to affix their signatures thereto.

Note: The 30 day public review period ended on July 24.

This resolution was duly adopted by the following roll call vote:  
Aye: Ballard, DeHaan, Earnshaw, Fuller, Rhodes, Richwine, Robert, Thompson-----8  
Absent: Gannon-----1

7. Facilities

1. Athletic Field Development Project – Exhibits 16 and 17

Motion by Rhodes, Seconded by Richwine  
RESOLVED, That the East Penn Board of School Directors authorize proceeding with the Athletic Field Development Project as follows:

Options I & II (Exhibit 16)	EHS Athletic Field Improvements	\$1,136,000
Option I (Exhibit 17)	LMMS Traffic Improvements and additions and renovations to athletic fields	\$ 321,100

Note: Master Plan 2002 Goal 4: The district will eventually develop district property such that most, if not all, curricular and co-curricular school district programs may be held on district property.

Dr. Morgan reported that the administration is making a recommendation for the first phase of the athletic field improvement project. Mr. Dennis Ramella, Athletic Director, explained that the Borough of Emmaus has asked the district to relocate soccer team off Borough property and on to district fields. The second issue involves safety. He talked about the difficulties experienced with the fields, particularly when it rains. He indicated the safety issues for visiting teams. Using a diagram of the athletic facilities at Emmaus High School, Mr. Ramella illustrated that the football practice field is in excellent shape and the only improvement would be the lighting standards. When the soccer field comes in, the band will not have a place to practice. However, the band will be able to practice on the practice football field in the evening which is what the Band Directors wants. The softball field will be removed and located where the baseball field is currently. Mr. Ramella emphasized the number one priority in the football stadium is the press box, noting that it is in an advanced stage of deterioration. He suggested that the press box have windows on both sides so there could be coverage of both football and soccer. The team rooms are also needed for safety reasons. Currently, the district is leasing tents for approximately \$15,000. These are temporary shelters but they are not an acceptable long term solution. Of the twelve schools in the Lehigh Valley Conference, Emmaus High School is the only facility that does not have a place for the players and the officials. If there is a player or spectator injured, there is no place to take them for medical attention. This area would also be used by other teams. The light standards are in front of the bleachers because of the wattage. The problem is that they interfere with television coverage. Mr. Ramella felt that if there was a new press box and new team rooms the local cable television station would be broadcasting games on a regular basis. He also noted that with these suggested improvements in the stadium there is always the potential for playoff games because of the close proximity to I-78 and Rt. 22. He noted that with the rental of the stadium the district could possibly see as much as \$10,000 for a playoff. Mr. Ramella indicated that if the Board does not do this project then it is only a matter of time before the Borough will want the soccer team to play elsewhere.

Referring to evening band practices, Mr. Earnshaw asked about keeping students late in the evening, cutting into their study time or creating a double commute. Mr. Ramella said the students are used to budgeting their time for after school activities. Mr. Ballard referred to an agreement that was reached with the Borough a number of years ago whereby there was an Agreement with the Borough turning over a stretch of property at the top of Fourth Street under the basis that the East Penn School District would be able to use the fields at community park. Solicitor Fisher clarified that the Agreement was still in effect. Dr. Morgan indicated that she had several conversations with Borough officials, including the stipulations of the Agreement. Mr. Ramella noted that the Girls Field Hockey Team uses the Fourth Street property. Mr. Ballard felt the district should be getting the property back if the Agreement is not being enforced. Mr. Ballard suggested that there may be complaints about the light standards from residential neighbors. Mr. Paul Szewczak from Liberty Engineering said they had been before the Planning Commission. He indicated there would be bleed-off glare from the lights, noting the lights would not be shining directly in the neighborhood. Mr. Ramella discussed the entrances where the ambulance would access the stadium in relation to the team rooms. In response to a question from Mr. Ballard, Mr. Ramella explained that all the eleven other schools have facilities within the stadiums or in close proximity to the stadiums (Bethlehem SD). In J. Birney Crum Stadium the team rooms are located on site. Mr. Robert questioned having the band and the football team using the same field. He said the size of the band has been decreasing and he thought it might have something to do with evening practices. Mr. Ramella disagreed about the time of practice and he indicated where the band could practice after school. Mr. Robert asked if the tennis courts would remain where they are. Mr. Ramella responded that there are no funds allocated to move them. Mr. Robert asked about the gate at the side of the Maintenance Garage as an access site. Mr. Ramella indicated there were no plans for that area. He said the school teams enter from the Pine Street side. Mr. Richwine pointed out that the lights from the stadium are in Emmaus but the homes across the street are in Upper Milford. Solicitor Fisher said the district would have to submit a copy or give a presentation to Upper Milford. If the poles are in the Borough of Emmaus then the district will be dealing with the Borough. Mr. Richwine asked what was included in the amenities. Mr. Ramella indicated the amenities include bleachers, scoreboard, goal post, fencing, etc. In response to Mr. Richwine's question about an artificial track, Mr. Ramella explained all the light standards would have to be moved. He indicated that the new turf is supposed to be slower than carpet but faster than grass. The artificial turf is a relatively new product and he would not be too quick to jump to artificial turf. He would not recommend carpet because of injuries. The Field Hockey team will remain at the Fourth Street

property until construction is completed at the high school and then they can come back. Mr. Ballard asked Mr. Ramella why the average taxpayer should feel this is a worthwhile investment. Mr. Ramella said this is a chance to give the best opportunities to the students. East Penn is one of the top schools in the area but the athletic facilities are among the worse. We are in a very competitive league and we will be putting fans and athletes at a disadvantage because of the facilities. Mr. Ramella said the athletes deserve the same opportunities that the other school districts' athletes have. He said that East Penn athletic facilities are far below par in every area. He said the district suffers from an image problem because of the facilities. There are constant jokes about the tents, about the size of the gym, about using public parks, etc. He felt East Penn's ability to attract the best coaches is harmed. He concluded that East Penn's athletes deserve at least what everybody else has. Mr. Earnshaw said he did not think that this was the time to do this project with the other facilities and felt this could wait until the end of the building program. In addition, he felt the program could be delivered without the team rooms. Mrs. Thompson remarked that she was in favor of the project since it was included in Master Plan 6 and this is the end of the building program. Mr. Ramella illustrated the scenario of having 60 football players in a tent, drinking water, using energy, with all the football gear and one potty available. He concluded that the team rooms are a necessity and would be safety for the athletes and the visitors. Mr. DeHaan indicated that spectators do have major facilities located in the maintenance garage. He agreed with Mrs. Thompson that the district is at the end of the first phase of the building program and the Board needs to address some of the concerns. He felt it was positive to move the two light standards. He shared his personal experience at home football games seated near the press box. Opposing teams bring their scouts who are talking into microphones. Without exception, Mr. DeHaan has heard them say that they hope they never have to come back to this stadium again. From the safety aspect, the referees have to walk across the soccer field in the dark to use the school facilities. He was not concerned about opening up the gate on the side of the maintenance garage. He concluded that the expenses are reasonable and justified. It will be used for district events and it will bring in money. Mr. DeHaan pointed out that it will also allow the district to have control of the quality of the field. He concluded that the plan was reasonable and that taxpayers would be getting more than their money's worth. Mr. Ballard indicated that he would approve the project in the interest of safety and maintaining the reputation of the East Penn School District but he would consider the cost estimates as not to exceed figures and there had better not be cost overruns. Ms. Fuller asked about if there would be cost savings doing the all-weather track and, if it should be considered now. Mr. Szczwak said that the all-weather track is almost a separate item and it was not priced out to be an option. Mr. Richwine asked if the issues in the motion should be acted on separately. Dr. Morgan said there is more that could have been brought forward. Also, the administration is more than aware that the Board is not giving a blank check. Other items that could have been considered are a new gym, a diving well, and an all-weather track. This would be an additional 14 million dollars.

Mr. Ramella described the Lower Macungie Middle School project, noting there are no plans to use the fields for high school at all. He thanked Mr. Carl and the maintenance staff for having the field hockey field in such excellent shape. The softball field is already in place. He indicated that if there is any kind of renovation work conducted at the Eyer Middle School the district will need a field for middle school. Also the storage area is much better than at Eyer. Mr. Ramella said it is much to the advantage to the district to have a practice football field. East Penn will also be able to be a member of the Lehigh Valley Conference in the middle school area for either girls or boys soccer, noting this would be inevitable over the next few years. He did not know when baseball will be added to the middle school roster. Mr. DeHaan asked if there was any movement by PIAA to add LaCrosse to the list of sports. Mr. Ramella indicated that in order for a sport such as LaCrosse to be added it must have three readings before PIAA. At present, there has only been one reading. The LaCrosse field is designated for the Wescosville site. Mr. DeHaan also pointed out that the LM Planning Commission would encourage a parking lot closer to the baseball field if used for competitive games. Mr. Ramella did not think a parking lot was necessary given the parking lot availability. Mr. DeHaan said that there may be safety issues if the baseball field is developed. Mr. Ballard expressed concern that the district may not be able to keep to the schedule of estimated costs because of the requirements of the municipality. He commented that curbing for a parking lot could cost \$100,000 and it might be that he would not be prepared to go forward. Mr. Szewczak indicated there is no reason to go before the Planning Commission would center around the baseball field. The trigger is centered around the construction of the field. Mr. Ballard asked if Mr. Szewczak had any indication that if the project is built as proposed that any of the requirements would be dropped. Mr. DeHaan said Mr. Ballard's point was well taken but what is before the Board is district expense for doing the field. However, it is one of the reasons why the consultants go before municipal bodies before the project is too far along. He concluded that those expenses are separate from the district's. Mr. DeHaan said the actual costs will again come before the Board after the bidding process. Mrs. Thompson said she was interested in the traffic piece because of the safety issues. She said the Board was told to do the fields at the same time the parking lot is done. Mr.

Szewczak, using the diagram of the LMMS parking lot, illustrated the changes suggested in the traffic pattern. He indicated that it gives more control along with working in the timing for the lights. In response to a question from Mrs. Thompson about the baseball field and the traffic improvements, Mr. Szewczak indicated that in the bidding process it could be separated. Dr. Morgan asked if there would be curbs to keep people from driving from the current parking lot out to the baseball field. It was noted that there is a drainage ditch. The bridges over the culverts could handle a car but they are not wide enough. If a Booster group wanted to get equipment out the fields, the district would use their own vehicles to transport items. There will also be more signage on the site. Mr. Robert asked about the cost for the traffic improvements. Mr. Ramella indicated that softball may be added very quickly; however, baseball at the middle level may not be for another eight to ten years. Mr. Robert indicated that the Lower Macungie Elementary School has a baseball field on it already and suggested developing it. Mr. Robert introduced the following motion:

Motion by Robert, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors authorize proceeding with the Athletic Field Development Project as follows:

Options I & II (Exhibit 16)	EHS Athletic Field Improvements	\$1,136,000
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and, be it further

RESOLVED, That the East Penn Board of School Directors amend the motion for the Athletic Field Development project in Option I, Exhibit 17, to remove the estimated cost of the baseball field and related amenities from cost estimates and approval for this project.

Option I (Exhibit 17)	LMMS Traffic Improvements and additions and renovations to athletic fields	\$ 321,100
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Following the bidding process, this project will come back to the Board for approval.

Note: Solicitor Fisher indicated that the amended motion should also include the Emmaus HS field improvements.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, DeHaan, Earnshaw, Fuller, Rhodes, Richwine, Robert, Thompson-----8

Absent: Gannon-----1

8. Business Operations

1. Approval of Bill List

Motion by Thompson, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

Designation of Additional 2002-03 Depositories

RESOLVED, That, in accordance with Section 621, PA Public School Code of 1949, the East Penn Board of School Directors designate the following additional depositories for the funds of the East Penn School District for the 2002-03 fiscal year; and that said depositories furnish a bond in the amount equal to 120% of the highest balance or comply with Act 72 of 1971 of the Pennsylvania Legislature, such bond amounts to include the amount provided by federal insurance:

First Star Bank

PNC Bank and Trust Company

Approval of PLANCON K Documents

RESOLVED, That the East Penn Board of School Directors approve the submission of PLANCON K documents for the refinancing issues of the Series of 2202 and Series A of 2002.

Rejection of Bid – Bituminous Paving

RESOLVED, That the East Penn Board of School Directors reject the Shoemaker play area and ramp blacktop from the bituminous paving bids received May 16, 2002.

Request Permission to Participate in the Chester County School Districts' Joint Purchasing Board (Exhibit 18)

RESOLVED, That the East Penn Board of School Directors approve the attached resolution requesting permission to participate in the Chester County School Districts' Joint Purchasing Board.

Mr. Reigal and Ms. Milliken indicated that this is for technology.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, DeHaan, Earnshaw, Fuller, Rhodes, Richwine, Robert, Thompson-----8

Absent: Gannon-----1

9. Announcements

Monday, August 12	6:30 p.m.-CLEAR Session, Dining Room(Personnel, Real Estate, Litigation) There was a brief CLEAR Session following this Board Meeting. (Real Estate)
	7:30p.m.-Board Meeting, Board Room
Thursday, August 22	New Teacher Induction Day
Monday, August 26	First Day for Teachers
	7:30 p.m.-Board Meeting, Board Room
Friday, August 29	EHS New Student & Grade 9 Orientation
Monday, September 2	Schools and Offices Closed
Tuesday, September 3	First Student Day; Kindergarten Orientation

10. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion, at 9:20 p.m.

Cecilia R. Birdsell, Board Secretary



ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

President Jeffrey W. DeHaan called the meeting of the East Penn Board of School Directors to order at 7:30 p.m., followed by the Pledge of Allegiance.

Board Members Present: J. W. DeHaan, A. Earnshaw, F. Fuller, E. Gannon, S. Rhodes, T. Richwine, M. Robert, A. Thompson

Board Member Absent: C. H. Ballard

Board Solicitor: Robert Magee, Esq., Worth, Magee & Fisher

Board Secretary: Cecilia R. Birdsell

Board Treasurer: Gary Reigal

Superintendent of Schools: Alrita L. Morgan, Ph.D.

Press Present: Marisa Maldanodo, Morning Call Reporter  
Peggy Heminitz, East Penn Press Reporter

2. Recognition:

Doug Delvernois, Director of Food Services, Nutrition, Inc.: Food Services Director of the Year

Mr. DeHaan and Dr. Morgan presented Mr. Delvernois with a Certificate of Excellence for being selected Food Services Director of the Year by Nutrition, Inc. Mr. Don Koloski, Sales Manager for Nutrition, indicated that Mr. Delvernois had been selected out of 85 districts serviced by Nutrition. He indicated that the company is very proud of Doug and the job he has done in East Penn. The audience applauded Mr. Delvernois. Dr. Morgan acknowledged Ms. Kathy Bednaric from Nutrition and Mrs. Delvernois in the audience.

James Carl, Maintenance Supervisor: Pennsylvania Registered School Business Official

Dr. Morgan presented Mr. Carl with the PASBO Registered School Business Official Certificate. The Board of Directors awards this for the PA Association of School Business Officials for individuals who make a professional commitment to keep current with their management and technical skills. Dr. Morgan indicated that Mr. Carl continues to participate in professional development programs. Mr. Carl received a round of applause. Mr. Carl thanked the Board and the community for its support.

3. Requests to Address the Board-None

4. Approval of Minutes

Motion by Robert, Seconded by Earnshaw

RESOLVED, That the East Penn Board of School Directors approve the minutes of the August 12, 2002 meeting.

This resolution was unanimously adopted by voice vote.

5. Report of the Superintendent of Schools – Alrita L. Morgan, Ph.D.

1. Personnel

Motion by Thompson, Seconded by Robert

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

Denise L. Calanese, Teacher Aide at Alburtis School, effective immediately (Exhibit 1)

Mark McClatchy, Technical Assistant, effective immediately (Exhibit 2)

Request for Childrearing Leave

Employee: Denise Brosky  
Grade 3, Shoemaker  
Effective: August 26, 2002

Temporary Professional Employee Appointments

Name/Address: Kimberly M. Kannenberg  
4899 Liberty Lane, Wescosville 18106  
Education Level: B. A. Degree (1999)  
Undergraduate School: Cedar Crest College  
Certification: Instructional I, Spanish  
Effective: September 1, 2002  
Assignment: Spanish Teacher, Lower Macungie MS  
Vacancy created by A. Williams retirement.  
Experience: 9/00-6/02: Palmerton SD  
Salary: \$37,400 (Step A, Year 1, Col. B)

Name/Address: Christopher A. Ritter  
709 Second Street, Catasauqua 18032  
Education Level: B. S. Degree (2001)  
Undergraduate School: Kutztown University (2001)  
Certification: Instructional I, Mathematics  
Effective: September 1, 2002  
Assignment: Mathematics Teacher, Emmaus HS  
Vacancy created by R. Long retirement and transfer.  
Experience: 1.02-6/02: East Penn SD (per diem substitute)  
Salary: \$37,400 (Step A, Year 1, Col. B)

Full Time Substitute Teacher Appointments

Name/Address: David R. King  
4609 Harriet Lane, Bethlehem 18017  
Education Level: B. S. Degree (2001)  
Undergraduate School: DeSales University  
Effective: September 1, 2002  
Certification: Instructional I, Social Studies  
Assignment: Social Studies, Emmaus HS  
Opening created by R. Beidelman Leave.  
Experience: 9/01-6/02: Central Bucks SD  
10/00-6/01: Palisades SD  
Salary: \$37,400 (Step A, Year 1, Col. B)

Name/Address: Ryan A. Folk  
67 Klingerman Road, Telford 18961  
Education Level: B. A. Degree (2000)  
Undergraduate School: Arizona State University  
Effective: September 1, 2002  
Certification: Special Education, Emergency Permit  
Opening created by B. Bunn compensated professional leave.  
Experience: 9/00-6/02: Deer Valley (AZ) Unified SD  
Salary: \$37,400 (Step A, Year 1, Col. B)

Head Teacher Recommendations

Beverly Kaercher	Lincoln School
Debra Kaplan	Macungie School
Sandra Burdick	Wescosville School (K-2)
Cheryl Wetzel	Wescosville School (Grades 3-5)

Additions to the 2002-03 List of Per Diem Substitutes

Joseph Verrenna, Elementary/Reading  
Joelle Dziedzic, School Nurse

Co-Curricular Advisors

Tony Toto	Snapshots, Media Club, LMMS	\$857, Club C
David Bosse	Faces, Media Club, LMMS	\$857, Club C

Teacher Aide/Instructional Assistant Appointments

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Bonnie M. Foltz 2430 Deerfield Way, Macungie	Title I, LMMS	\$11.00/hr., 17-25 hrs./wk.
Lara Holland 7201 Periwinkle Drive, Macungie	Title I, Shoemaker	\$11.00/hr., 21 hrs./wk.
Wendy Hoffman 5718 Greens Drive, Wescosville	Aide, Emmaus HS	\$9.95/hr., 17.5 hrs./wk.
Shaun Murray 46 Kratz Drive, Allentown 18104	Hall Monitor, Emmaus HS	\$9.95/hr., 30 hrs./wk.
Tiffany Reed 522 North Street, Emmaus	Aide, Emmaus HS	\$9.95/hr., 32.5 hrs./wk.
Denise L. Calanese 4535 Canterbury Drive, Emmaus	Instructional Support Kings Highway	\$11.00/hr., 25 hrs./wk.
Deborah Janney 4731 Sweetbriar Circle, Emmaus	Health Room Aide Shoemaker	\$9.95/hr., 16.5 hrs./wk.
Rebecca Arnold 1249 W. Broad Street, Emmaus	Aide, Jefferson	\$9.95/hr., 12.5 hrs./wk.
Sharon Shoemaker 624 E. Main Street, Macungie	Aide, Wescosville	\$9.95/hr., 12.5 hrs./wk.
Linda Heiser-Miller 1128 W. Jubilee Street, Emmaus	Aide, Wescosville	\$9.95/hr., 12.5 hrs./wk.
Barbara Graefe 4870 Wendi Drive, Zionsville 18092	Aide, Wescosville	\$9.95/hr., 7.5 hrs./wk.
Denise Christman 655 Franklin Street, Alburtis 18011	Aide, Jefferson	\$9.95/hr., 12.5 hrs./wk.

Effective Dates: September 3, 2002

Change in Employment Status

<u>Employee</u>	<u>From</u>	<u>To</u>
Michele Fonte	Full-Time Substitute	Temporary Professional Employee
Paula Weslowski	12.5 hr./wk. Aide	15.0 hrs./wk.
Barbara Polling	12.5 hr./wk. Aide	15.0 hrs./wk.
Donna Grant	12.5 hr./wk. Aide	24.0 hr./wk.
Amy Driscoll	12.5 hr./wk. Aide	25.0 hr./wk.
Denise Edleman	12.5 hr./wk. Aide	31.5 hr./wk.
Lori Bennicoff	18.5 hr./wk. Aide	31.5 hr./wk.
Patricia Bonikowski	PT-Food Serv. Assist. Eyer MS	FT-Food Serv. Assist. Lower Macungie MS
Marie Knauss	4.25	4.50 hrs., PT Food Serv. Assist., EHS
Roxann Frei	3.75	4.25 hrs., PT Food Serv. Assist., EHS

Educational Conferences

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences/seminars listed below:

Conference Title: PA K-12 Education Funding Symposium, Harrisburg  
Dates: September 5-6, 2002  
Attending: Jeffrey W. DeHaan, Board President  
Cost: \$300

Conference Title: 2002-03 Institute for Community Leadership in Education, Bethlehem  
Dates: October 17; November 7; December 12; January 9; January 30; February 20; March 13; April 3, May 1  
Attending: Francee Fuller, Board Member  
Cost: \$499

Resignations

Terri L. Hidebrand, Health Room Aide at Lincoln School, effective immediately (Exhibit 2A)

Brian S. Sigafoss, Technology Assistant, effective immediately (Exhibit 2B)

Custodial Appointment

Name/Address: Forrest Heckman  
329 Race Street, Catasauqua 18032  
Effective: September 3, 2002  
Assignment: Third Shift, Emmaus HS  
Salary: \$14.56/hour, 40 hrs./wk.

Teacher Aide Appointments

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Joanne Webster	Spec. Ed., Macungie	\$9.95/hr., 12.5 hrs./wk.

2097 Peppermint Drive, Macungie

Dolores A. Dellanoce                      Macungie                      \$9.95/hr., 18.5 hrs./wk.  
2769 Springhaven Place, Macungie

Lalita Shahani                              Emmaus HS, Aide                      \$9.95/hr., 16.25 hrs./wk.  
5746 Freshmeadow Drive, Macungie

Karen Schaefer                              Emmaus HS, Aide                      \$9.95/hr., 15 hrs./wk.  
5586 Kart Drive, Wescosville

Pauline Roy                                  Wescosville                      \$9.95/hr., 12.5 hrs./wk.  
2490 Lantern Court, Macungie

Help Desk Technician

Name/Address:                      Brian Sigafoss  
1330 W. Wyoming Street, Allentown 18103  
Effective:                              August 27, 2003  
Experience:                              1/01-8/02: East Penn School District  
6/99-12/00: Clarke Systems, Allentown  
9/97-4/99: CMS Gilbreth Packaging Systems  
3/94-9/97: Safeguard Business Systems  
Salary:                                  \$30,000

Lower Macungie MS – Addition to Team Leaders

6<sup>th</sup> Grade Team:                      Kathi Swanson  
Exploratory-Grades 6, 7, 8                      Karen Talboo

Head Teacher Appointment

James Brown                              Eyer MS

Co-Curricular Advisors

<u>Name</u>	<u>Activity</u>	<u>Stipend</u>
Jeremy Scott Miller	Percussion Coordinator	\$1508.76, Clubs B, C, & D
Tiffany Rae Souders	Jr. Varsity Cheerleading Coach	\$1828
Jamie Giaquinto	Assistant Boys Soccer Coach	\$2191.20

Carbon Lehigh Intermediate Unit – Teacher Reimbursement

That the East Penn Board of School Directors approve the following Carbon-Lehigh Intermediate Unit personnel for the purposes of reimbursement for after-school meetings, at contract rate of \$29.00 per hour:

Nora Deppen                              Diane Guesto                              Deborah Frey

Change in Employment Status

<u>Employee</u>	<u>From</u>	<u>To</u>
Sallie DeLong	Emmaus HS, Guidance Office	Secretary, Curriculum Office
Tara Bailey	32.5 hrs./wk., EHS Aide	32.5 hrs./wk. Eyer MS Aide

Dr. Vater indicated that all vacancies have been filled. Dr. Morgan reported on the New Teacher Induction Day that is held for those teachers new to the profession. She spoke about the diversity of the group, with a mix of new people out of school and veteran teachers from other districts. Today was the first day back for teachers. There were meetings with the principals in their assigned buildings. Tomorrow will be a district in-service day for all staff members. Dr. Morgan invited board members to the breakfast and opening remarks. She said there are workshops planned for the day. On Wednesday, there will be department meetings for the faculty. This is the third year that the district has opened for teachers prior to Labor Day. This could not be done in the past due to the amount of construction work for the building program. The students will return on Tuesday, September 3.

Dr. Morgan spoke about the plans for 9/11 and the events that occurred last year and how the staff rose to the occasion for the students. She said the day will be acknowledged and the staff will be in place for students. The district is planning age-appropriate activities and much thought has been given to the day. A letter will be sent home to parents describing information that is available.

These resolutions were duly adopted by the following roll call vote:  
 Aye: DeHaan, Earnshaw, Fuller, Gannon, Rhodes, Richwine, Robert, Thompson-----8  
 Absent: Ballard-----1

6. Facilities

1. Change Order – Worth & Company, Inc. – Emmaus High School Project

Motion by Earnshaw, Seconded by Richwine  
 RESOLVED, That the East Penn Board of School Directors approve the Change Order H-9 with Worth & Company for Emmaus HS Project deduct for additional services and work related to (9) York HVAC units in Area J and K sections. Total deduct from HVAC Contract is \$18,249.66.

This resolution was duly adopted by the following roll call vote:  
 Aye: DeHaan, Earnshaw, Fuller, Gannon, Rhodes, Richwine, Robert, Thompson-----8  
 Absent: Ballard-----1

2. Approval of PLANCON A & B, Shoemaker School (Exhibit 3)

Motion by Rhodes, Seconded by Thompson  
 RESOLVED, That the East Penn Board of School Directors approve PLANCON A & B, Shoemaker Elementary School for submission to the PA Department of Education.

Dr. Morgan indicated that this resolution as well as the following resolutions deal with the PLANCON process. Architect David Drake described the work that is planned for Shoemaker to extend the life of the school for another 30-40 years. One addition would be to enlarge the administration area that includes conference rooms, small group instructional activity area, a health suite, a guidance suite, and an elevator to serve three levels. There will also be an additional entrance for after-school activities. Shoemaker will also be upgraded to allow for the expansion of grades K-5 (currently houses Grades 3-5). He noted that the overall capacity for the district would remain at 3400 with both the changes at Shoemaker School and the new Alburtis School. Architect Kenneth Zimmerman described the conversion of the Shoemaker HVAC System from an all-electric building to a conventional fossil fuels boiler system. The advantages to this system include quieter classrooms, reduced maintenance, and a savings of \$20,000 for air conditioning and heating. He felt this system would last 30-40 years. Mr. DeHaan asked if any costs could be recovered. Mr. Zimmerman said it is a light grade commercial product and perhaps there could be some trade-in value. Mr. Zimmerman said there are no other buildings in the district that have this system. Mr. Richwine asked about the life of the current equipment. Mr. Zimmerman noted that the equipment was replaced approximately five years ago and has a life of 12-14 years. By the time the project is completed, the equipment would be halfway through its usable life. Looking at the heat pump vs. fossil fuel, Mr. Richwine asked if there was one superior to another. Mr. Zimmerman explained that heat pumps do not last long because they run year-round; they are noisy in classrooms; and the heat pump

running at full efficiency is about as good as a fossil fuel boiler. Ms. Gannon noted that in residential heating there has been a trend away from fossil fuels. Mr. Zimmerman said that a full boiler system in a big building is more durable and there would be dual fuel options available. The district would buy the fuel using the best pricing structure. He admitted that Shoemaker and Eyer are enjoying a good electrical rate, adding this had been factored into the formula. Ms. Gannon again questioned whether the trend in eastern Pennsylvania is toward fossil fuel boilers. Mr. Zimmerman said it was not a universal trend and that each condition had to be looked at. Mr. Robert asked about page A07 in the Shoemaker PLANCON document. He indicated that the information on Alburdis was incorrect. Mr. Drake indicated that there was a mistake and the pages would have to be amended. Mr. Robert pointed out that Alburdis is listed as a 775 student school. It was noted that the columns were misaligned. He further noted that Jefferson numbers were incomplete on both PLANCON documents. Mr. Robert noted that on page A20 there was also a mistake on the planned scheduled area for the total building. Mr. Drake indicated that they had noticed that discrepancy. Mr. Robert asked about the number of sections per grades and spare classrooms that did not fit into special education or regular classrooms. Dr. Morgan indicated that the classroom usage has been shared with the Board before but she did not believe there would be five classrooms not assigned. Mr. Drake said not all schools have the same number of grade levels. Mr. Robert continued to address the issue of the number of classrooms and their use. It was noted that some schools have IU classes along with regular classrooms. Dr. Ziolkowski thought there might be five special education classrooms at Wescosville School. Mr. Robert asked if the projections are wrong and the buildings are at maximum where would additional capacity be added. Mr. Drake answered that some capacity would be maintained at Lower Macungie Elementary School for the time being. At the present time, the district is not experiencing the growth that may be anticipated with the number of new homes. However, the answer would be to build another small elementary school either at Lower Macungie or Sauerkraut Lane. Dr. Morgan said all of the buildings that have been completed so far have shown where additional capacity would go, i.e. Jefferson, Wescosville, etc. She reiterated that the district has put in place that every six months the enrollments and housing starts are monitored. She concluded that the district is not showing the need for additional growth at the elementary level. As part of the PLANCON process, the Department of Education must approve the plans and the enrollment projections. Mr. Robert said another option would be to have Shoemaker and Alburdis only have two sections per grade level and then building another school that could accommodate the enrollment. Dr. Morgan pointed out that would be excess capacity. In response to a question raised by Mr. Robert, Dr. Morgan indicated that the administrative area houses other services such as guidance, a health suite, and other student services and is not just a principal's office. Mr. Drake said he did not think that Shoemaker would lend itself well to putting some of the student services in classrooms. Mr. Earnshaw questioned why outdated forms were used, noting that the forms expired on 6/30/02. Mr. Drake said that PDE directed them to use these forms until the new forms have been put online. Ms. Gannon asked about the cash flow information. Mr. Reigal indicated that he would be looking at some financing in January that would require a .5 mill levy for the next year's budget. The financing would include the beginning funds for the high school, Alburdis, and Shoemaker. It would not include the full cost since this is covered over three fiscal years from the beginning of the project until the end. Mr. DeHaan asked what would be the number before taxes would be increased. Mr. Reigal said there has been approval for some of the high school projects and the loan will have to be paid back. Mr. Richwine asked at what point does the Board finalize the projects. Mr. DeHaan indicated that the action this evening does not commit the Board to any dollars. Changes can be made through the bidding documents.

This resolution was duly adopted by the following roll call vote:

Aye: DeHaan, Earnshaw, Fuller, Gannon, Rhodes, Richwine, Robert, Thompson-----8  
 Absent: Ballard

Addressing the architects, Mr. DeHaan said that East Penn has a very engineering-oriented Board and the members tend to look at these documents very carefully. He commented that it should not be the board members at a meeting catching the mistakes on the documents. Mr. DeHaan stated that he was tempted to hold off on the documents until the next Board Meeting. If this happens in the future, he will have to ask the Board to hold off from approving the documents. For board members, he reiterated the request that when they notice something they should call it in so an errata sheet can be prepared. He concluded that the information could have been handled better from both sides.

3. Approval of PLANCON A & B, Alburdis School (Exhibit 4)

Motion by Thompson, Seconded by Gannon

RESOLVED, That the East Penn Board of School Directors approve PLANCON A & B, Alburdis Elementary School for submission to the PA Department of Education.

Mr. Drake indicated that the architects were recommending a new building to replace the existing building. The students will be transferred to Shoemaker School during the construction period. The building is being planned for three levels per grade. The building will include art and music rooms, a health room, multi-purpose room, and a small gym with a stage. It will be a fully developed elementary school and there will be a small serving kitchen and a separate cafeteria. Ms. Gannon asked if the visibility for student drop-off had been addressed. Mr. Drake replied that the new plan had views from the administrative area to the student drop-off area. Mr. Robert asked if getting the performers to the stage was addressed. Mr. Drake indicated that the storage area for chairs was portable and could be moved out. Mr. Robert still thought that three sections per grade level and increasing the enrollment from slightly over 100 to 525 would produce many problems and he would not support the motion.

This resolution was duly adopted by the following roll call vote:

Aye: DeHaan, Earnshaw, Fuller, Gannon, Rhodes, Richwine, Thompson-----7

Nay: Robert-----1

Absent: Ballard-----1

4. Eyer Middle School – Discussion

Dr. Morgan noted that previous comments about the Eyer project had been discussed and this is the revised project. Dr. Zinner presented the attached renovation analysis noting that Eyer was designed as a junior high school in 1974 and was transitioned into a middle school in 1999. He noted that some critical points were the team instruction and the need for flexible grouping and space and varied configurations. He highlighted the upgrade of school environment, space utilization, removal of all relocatables and providing equity across the district. Mr. DeHaan said that one of the big challenges was the issue of equity. The perception that the rooms were not as well defined as the rooms at Lower Macungie Middle School.

Architect David Drake reviewed the attached drawings for the renovations and additions. Using project boards, Mr. Drake illustrated the building modifications for the first and second floor plans. The first floor includes keyboarding classrooms, a new administration suite that will also house guidance, health services, IST, and the Student Assistance Program. Referring to the second floor plan, Mr. Drake indicated that there will be solid partitions separating rooms to facilitate team teaching. He highlighted the separate grade areas and the additional health rooms. Mr. Richwine asked if he could hear comments from the Eyer staff. Eyer Principal Mrs. Liz Drake indicated that a lot of time and energy has gone into this plan. She said they reviewed what was needed to meet the needs of a middle school level program. She said that given this space they looked at how they would retain the team spirit of the building and how to bring together a better method for separating rooms and opening up space. She talked about having a central space similar to Shoemaker and the benefits that are incurred. She said with this being a renovation there are certain constraints as to what is the best way to go. She felt that this plan was the best system to meet their middle school needs. Mr. Earnshaw relayed his experience of touring both middle schools and said he was distressed by the way the facility has been very overused. He said he knew this was an expensive project, but he thought the district needed to make changes in the facility to support the program and the faculty. He also commented on the fact that the building is very dark and does not have a lot of natural light. He also noted that Lower Macungie MS had grade levels isolated while this plan for Eyer would allow some interaction. He indicated his support and asked if the animal heads in the library would remain. Dr. Morgan said the heads would stay with the building. Ms. Gannon said she had children who attended both schools. She questioned the fact that the auditorium would be undersized and asked if it would be changed from the way it currently exists. Mr. Drake said it is going to stay the same as it is. It would be too difficult to enlarge it because of the structural design. It will not seat the entire student population at one time. There will be new rigging, new lighting, and a new sound system. Dr. Morgan said some seats will be lost due to ADA requirements. Ms. Gannon said the new document did not have significant changes from the June 24 booklet, adding it is essentially the same. Mr. Drake responded that the drawings have been modified to provide solid doors to allow separation of classrooms. Ms. Gannon noted that the capacity is only increasing by 78 students. She asked what is the life expectancy of the partitions. Mr. Drake said he would expect them to last 20-30 years. Ms. Gannon asked what would be the effect on the program if these partitions were solid walls. Dr. Morgan responded that this is a renovation and the district has to deal with what is available. She noted that the solid walls would take up too much corridor space and there would require more onsite building. The making of

classrooms is adequate for instruction and putting in movable walls helps them come together. The educational program is best served when it is possible to get the whole group together and, unless more is built on the site, the classrooms would have to be built smaller. If that occurs, then you cannot get the students into them for large group activity. Dr. Morgan reviewed the attached scale drawings and illustrated how students would be handled in separate classrooms and how the partitions are opened for larger group instruction. Dr. Morgan and Ms. Gannon discussed the various concepts of using solid walls and partitions. Mr. Robert Misko indicated that at Lower Macungie MS the classrooms basically accommodate 25 students. When they need to bring a whole team together they use the auditorium and move the walls around. Ms. Gannon expressed her concern about putting in movable partitions and spending 14 million dollars and not having increased capacity. She felt the design was outdated. Mr. Drake explained the 3 million dollar difference from the previous estimate, noting that they have done a full scope analysis of the building. Ms. Gannon summarized her objection to the flexible partitions and how they fit in with the other middle school and her concern about not building in more capacity and possibly facing the need to build another middle school. Ms. Fuller said her two sons had attended Eyer MS and she knew that team teaching was not something that happened occasionally at Eyer - it is a way of life. The experience of her sons to get the benefit of the teachers and to mingle in the classes was a good one. She said she would hate to see the teachers segregated and only come together in large group instruction areas. She pointed out that the plan was not developed independently and that the whole community had an opportunity to give input. She felt that they gave it a very good shot to make it workable. Mr. Robert asked about the design of the building for open concept and asked how the air circulation would work with solid walls. Mr. Zimmerman said a large amount of the ductwork would be changing below the roofline. He noted that almost all of the roof units will be retained and more zones created. There will be sufficient ductwork for each individual room. It was noted that the Eyer all-electric system should be replaced with a gas/oil boiler hot water heating system. Mr. Zimmerman said the Macungie School is served by the same electric service as Eyer. He suggested that the district may want to consider changing the Macungie system but it could be done at a later date. Mr. Robert asked about the plan having an outdoor courtyard and dining for students and the security issue. Dr. Morgan explained that it is in a controlled area similar to what is at Lower Macungie MS. It is not an area for movement from class to class. Dr. Morgan said they could look at this area again. Mr. Robert also expressed concern about not having more capacity built into an area where there is growth. Mrs. Thompson commented on her experience with her two children attending Eyer. She commented on information that was presented on December 4, 1997 that included a renovation for Eyer for 2 million dollars. She said many of these things were addressed in the new plans. She also expressed concern about capacity. She felt Eyer was being made a nicer space but she felt there was a need to look at future growth. She was in favor of renovations but would like to slow down the schedule for Eyer and move forward with Albutis, Shoemaker and the high school. She did not feel that it was absolutely necessary to do something at Eyer.

Dr. Morgan said she heard a number of issues raised. She said the administration might want to look at the renovation with an eye toward growth and think how the specialized areas would address this growth. She indicated she would be reporting on enrollments at the next board meeting and the cash flow chart will be modified.

## 7. Business Operations

### 1. Approval of Bill List

Motion by Earnshaw, Seconded by Rhodes

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

Treasurer's Report

RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

Construction Fund Payments – Exhibit 5

RESOLVED, That the East Penn Board of School Directors authorize the construction fund payments as indicated on Exhibit 5.

Mr. Robert expressed concern about paying \$300,000 to the architects out of the Capital Reserve Fund. He did not feel there was an accurate accounting for how the money will be used. He said that there should be a Five Year Capital Plan. He said he would vote this time but he would not vote again for spending money out of the Capital Reserve Fund.

This resolution was duly adopted by the following roll call vote:

Aye: DeHaan, Earnshaw, Fuller, Gannon, Rhodes, Richwine, Robert, Thompson-----8

Absent: Ballard-----1

8. Announcements

Monday, August 26	7:30 p.m.-Board Meeting, Board Room
Tuesday, August 27	Districtwide Staff Development Day
Friday, August 29	EHS New Student & Grade 9 Orientation
Monday, September 2	Schools and Offices Closed
Tuesday, September 3	First Student Day; Kindergarten Orientation
Monday, September 9	7:30 p.m.-Board Meeting, Board Room

Mr. DeHaan announced that Mrs. Thompson would not be able to attend the LCTI Joint Operating Committee Meeting on Wednesday and was looking for a replacement. Mr. DeHaan also announced that August 27 was the birthday of Board Secretary Cecilia R. Birdsell

9. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion, at 9:50 p.m.

Cecilia R. Birdsell  
Board Secretary