

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

Vice President Alan C. Earnshaw called the meeting of the East Penn Board of School Directors to order at 7:30 p.m. in the Board Room, followed by the Pledge of Allegiance. Mr. Earnshaw was presiding over the meeting due to the absence of President Ann Thompson.

Board Members Present:	C. Ballard, A. Earnshaw, E. Gannon, S. Kowalchuk, T. Richwine, M. Robert
Board Members Absent:	F. Fuller, V. Thomas, A. Thompson
Board Solicitor:	Bob Magee, (substituting for Marc Fisher, Esq.) Worth, Magee & Fisher
Board Secretary:	Cecilia R. Birdsell
Board Treasurer:	Gary Reigal
Press Present:	Loretta Fenstermacher, East Penn Press Reporter

2. Requests to Address the Board-None

3. Approval of Minutes

Motion by Ballard,, Seconded by Gannon

RESOLVED, That the East Penn Board of School Directors approve the minutes for the June 26, 2006 Board Meeting.

This resolution was unanimously adopted by voice vote.

4. Report of the Substitute Superintendent of Schools-Dr. George A. Ziolkowski

1. Personnel

Motion by Robert, Seconded by Gannon

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Appointment of Acting Principal – Shoemaker School – Exhibit 1

That the East Penn Board of School Directors appoint Mr. Robert Oberecker, Acting Principal of Shoemaker School, effective July 1, 2006 through September 1, 2006, as outlined in the attached Agreement (Exhibit 1).

Appointment of Temporary Professional Employees

Name/Address:	Todd Breiner 26 South Street, Tamaqua 18252
Education Level:	B. S. Degree (2006)
Undergraduate School:	East Stroudsburg University (2006)
Certification:	Instructional I, Health/Physical Education
Assignment:	Health/Physical Education, EHS (Budgeted new position)
Effective:	2006-07 school year
Experience:	None
Salary:	\$40,100 (Step A, Year 1, Col. B)
Name/Address:	Pamela Briody 2463 W. Rock Road, Allentown 18103
Education Level:	B. A. Degree (1992)
Undergraduate School:	Muhlenberg College
Graduate School:	DeSales University (certification credits)
Certification:	Instructional I, Elementary
Assignment:	Grade 1, Alburtis School Vacancy created by G. Krasley resignation.
Effective:	2006-07 school year
Experience:	8/05-Present: Quakertown SD 8/03-6/05: Allentown SD
Salary:	\$41,600 (Step D, Year 4, Col. B)

Name/Address: Lauren Enderes
1217 Knossos Drive, Whitehall 18052
Education Level: B. S. Degree (2001)
Undergraduate School: Kutztown University
Graduate Schools: East Stroudsburg University (graduate credits)
Lehigh University (graduate credits)
Certification: Intern, Special Education (Certification Pending)
Assignment: Special Education, Lower Macungie Elementary School (New budgeted position)
Effective: 2006-07 school year
Experience: 4/05-Present: Colonial Northampton Intermediate Unit
Salary: \$40,100 (Step A, Year 1, Col. B)

Name/Address: Joanne Lusignea
4609 Penn Hill Drive, Schnecksville 18078
Education Level: Bachelors of Industrial Engineering ((1991)
Master's Degree (2006)
Undergraduate School: Georgia Institute of Technology
Graduate School: Cedar Crest College
Certification: Instructional I, Mathematics 7-12
Assignment: Mathematics, Grade 8, Eyer MS
Vacancy created by retirement of R. Weiss
Effective: 2006-07 school year
Experience: 11/02-12/05: Carbon Lehigh Intermediate Unit
Salary: \$46,500 (Step A, Year 1, Col. M)

Name/Address: Jeanne Newoehner
2058 Huber Drive, Quakertown 18951
Education Level: B. A. Degree (1999)
Undergraduate School: Lafayette College
Graduate Schools: William Patterson University (education credits)
Cabrini College (graduate credits)
Certification: Instructional I, Biology, Special Education, Mid-Level
Mathematics (7-9)
Assignment: Special Education, LMMS
(Budgeted new position)
Effective: 2006-07 school year
Experience: 9/04-Present: Hilltop Preparatory School
1/01-8/02: Park Ridge SD, NJ
Salary: \$41,100 (Step C, Year 3, Col. B)

Appointment of Full-Time Substitute Teacher

Name/Address: Jason Hanlon
5470 Spring Drive, Center Valley 18034
Education Level: B. S. Degree (2006)
Undergraduate School: Kutztown University
Certification: Instructional I, Elementary
Assignment: Grade 3, Alburtis School
Opening created by leave of L. Goehler
Effective: 2006-07 school year
Experience: None
Salary: \$40,100 (Step A, Year 1, Col. B)

Appointment of School Physicians

See Exhibit 2

2006 Teacher Tenure List

In accordance with Section 1121 of the PA School Code, the following temporary professional employee based upon satisfactory service be awarded tenure, effective immediately:

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Cheryl Trujillo	Speech	Lincoln

Extended School Year Instructors

Amy McConlogue	30 hrs.
Regan Palazzo	41 hrs.
Paul Wood	41 hrs.

Additions to the Summer Maintenance List

Kevin McKeegan	Shawn Roberts
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Educational Conferences – Exhibit 3

That the East Penn Board of School Directors approve the expenses for the individuals attending educational conferences as listed on Exhibit 3.

Resignations

-Brian Hubbs, Grade 6 Teacher at Eyer MS, effective immediately (Exhibit 10)
-Gwen Marley, Grade 5 Teacher at Shoemaker School, effective immediately (Exhibit 11)

Mr. Richwine commented on the loss of Gwen Marley, who had been his daughter's Grade 2 teacher.

Professional Employee Appointment

Name/Address:	Janet Yeakel 424 Barn Swallow Lane, Allentown 18104
Education Level:	B. S. Degree (1998) M. Ed. Degree (2004)
Undergraduate School:	Kutztown University
Graduate School:	Lehigh University
Certification:	Instructional II, Elementary, Ment and/or Phys. Handicapped
Effective:	2006-07 School Year
Assignment:	Special Education-Alburtis School Vacancy created by D. Henry retirement and subsequent transfers
Experience:	8/00-6/04: Allentown SD
Salary:	\$48,500 (Step E, Year 5, Col. M)

Name/Address:	Justin McNicholas 900 Porter Street, Easton 18042
Education Level:	B. S. Degree (2001)
Undergraduate School:	Kutztown University
Certification:	Instructional I, Biology
Effective:	2006-07 School Year
Assignment:	Biology, Emmaus HS Vacancy created by resignation of S. Hauze
Experience:	8/02-Present: Pocono Mt. SD 8/01-6/02: Coral Springs, FL
Salary:	\$42,600 (Step F, Year 6, Col. B)

Temporary Professional Employee Appointment

Name/Address:	Crystal Miller 1398 Walnut Lane, Macungie
Education Level:	B. S. Degree (2003)
Undergraduate School:	Kutztown University
Certification:	Instructional I, Elementary, Special Education, N-12
Effective:	2006-07 School Year
Assignment:	Macungie, Special Education Vacancy created by transfer of J. Thomas (new budgeted position)
Experience:	8/05-Present: Fairfax County, VA 2/04-6/05: East Penn SD

Salary: \$41,100 (Step C, Year 3, Col. B)

Full-Time Substitute Teacher Appointment

Name/Address: Lesley Fisher
403 South Fourth Avenue, Royersford 19468
Education Level: B. S. Degree (2006)
Undergraduate School: Kutztown University
Certification: Instructional I, Elementary, Early Childhood
Effective: 2006-07 School Year
Assignment: Grade 1, Wescosville School
Opening created by P. Fehlinger leave.
Experience: None
Salary: \$40,100 (Step A, Year 1, Col. B)

Internal Transfers

Employee	From	To
Lisa Knabb Reed	Grade 3, Shoemaker	Grade 6, Eyer MS
Debra Kaplan	Special Ed, Alburtis	Special Ed, Shoemaker

Acceptance of Gifts, Grants, and Funds

RESOLVED, That, in accordance with Board Policy 702, Gifts, Grants, and Funds, the East Penn Board of School Directors accept a \$2,949.25 monetary gift from the Shoemaker Elementary School PTO for the purchase of classroom tables.

Mr. Ballard commended the Shoemaker PTO for its donation.

2006-07 Ticket Pricing for Sports – Exhibit 4

RESOLVED, That the East Penn Board of School Directors approve the 2006-07 Ticket Pricing for Sports as listed on Exhibit 4.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Gannon, Kowalchuk, Richwine, Robert,-----6
Absent: Fuller, Thomas, Thompson-----3

5. Education

1. Textbook Adoption – First Reading – Exhibit 5

This was removed since the textbooks were adopted last year.

6. Legislative

C. Ballard

Mr. Ballard reported that the General Assembly adopted a state spending plan for 2006-07 and it has been signed by the Governor. He noted that HB 185 amends the school code in the following areas: Background Checks; School Nutrition; Local Wellness Policy; Physical Education curriculum; Dual Enrollment Policy; Distinguished Educator Program; and Transportation for Charter School students. Mr. Ballard said that in 1972-73 the amount of reimbursement from the state for the basic education subsidy was 50.9%; however, in 2003-04, the state reimbursement was 32.73%. Finally, the deadlines included in Act 1 of 2006 do not apply for this year's budget.

-Voting Delegates for 2006 Legislative Policy Council Meeting – October 12, 2006

East Penn is entitled to 3 delegates. Voting delegates must be registered for the 2006 PSBA School Leadership Conference being held in Hershey from October 10-13, 2006. Board members who are interested in attending the conference and being considered a delegate for the Legislative Policy Council should contact the Board Secretary. Mr. Ballard indicated that he will be attending and Ms. Kowalchuk said she would check her schedule.

7. Board Operations

1. Approval of Bill List

Motion by Robert, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

Treasurer's Report

RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

Approval of Plancon H: Project Financing - GOB Series A of 2003; Series A of 2004, and Series AA of 2004 for the Eyer MS Project – Exhibit 6

RESOLVED, That the East Penn Board of School Directors approve Plancon H as described in Exhibit 6.

Construction Fund Payments – Exhibit 7

RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from the Capital Reserve Account and General Obligation Bond Series of 2003 for the items listed on Exhibit 7.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Gannon, Kowalchuk, Richwine, Robert-----6

Absent: Fuller, Thomas, Thompson-----3

2. Informational: Approval of Plancon F and G Construction Documents & Project Accounting Based on Bids (Exhibits 8 & 9)

8. Board Sharing

In answer to a question from Mr. Richwine about the number of positions to be filled, Mrs. Daniel, Director of Personnel, estimated that there are 40-45 positions to fill. Dr. Torma responded to a question from Ms. Kowalchuk regarding enrollments. The administration is monitoring enrollments on a weekly basis; however, the enrollments are not as high as last summer. Mr. Reigal reported that the district will receive an increase of \$246,000 in basic education subsidy based on the information contained in the Governor's budget. He also said that the increase is reflected in basic education subsidy, charter schools, special education and the Accountability Block Grant. Mr. Earnshaw noted that the increase to the Allentown School District was greater than the total state subsidy for East Penn. He felt this was a negative reflection for rapidly growing suburban school districts.

Dr. Torma indicated that board members could expect a survey and a 30-minute follow up interview from Dr. George Anderson who is the facilitator for the Goal Setting Workshop. Board Secretary Cecilia Birdsell indicated the workshop will be held at the LCCC Administration building on September 16.

9. Announcements:

Monday, July 10 7:30 p.m.-Board Meeting

August 14 7:30 p.m.-Board Meeting

10. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion, at 7:50 p.m.

Cecilia R. Birdsell, Board Secretary

Order of Business

1. Call to Order; Pledge of Allegiance

Vice President Alan Earnshaw called the regular meeting of the East Penn Board of School Directors to order at 7:30 p.m. , followed by the Pledge of Allegiance.

Board Members Present: C. H. Ballard, A. Earnshaw, F. Fuller, S. Kowalchuk, T. Richwine, M. Robert, V. Thomas
Board Members Absent: E. Gannon, A. Thompson
Solicitor: Marc S. Fisher, Esq., Worth, Magee, & Fisher
Board Secretary: Cecilia R. Birdsell
Substitute Superintendent of Schools: Dr. George A. Ziolkowski

Press Present: Randy Kraft, Morning Call Reporter
Loretta Fenstermacher, East Penn Press Reporter

2. Requests to Address the Board-None

3. Approval of Minutes

Motion by Thomas, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve the minutes of the July 10, 2006 meeting.

This resolution was unanimously adopted by voice vote.

4. Report of the Substitute Superintendent of Schools – Dr. George A. Ziolkowski

1. Personnel

Motion by Robert, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

- Robert Misko, Principal of Lower Macungie MS, effective June 29, 2007 (Exhibit 1)
- Sherry Holub, Social Studies Teacher at LMMS, effective immediately (Exhibit 2)
- Denise M. Dugan, Teacher Aide at EHS, effective August 14, 2006 (Exhibit 3)
- Susan Flamisch, Remedial Assistant, effective immediately (Exhibit 4)
- Bonnie Kirka, Teacher Aide at Shoemaker, effective immediately (Exhibit 5)
- Melissa Heckman, Hall Monitor at EHS, effective immediately (Exhibit 6)
- Teresa Attanese, Teacher Aide at LMMS, effective immediately (Exhibit 7)
- Kathleen Hallman, Teacher Aide at LMMS, effective immediately (Exhibit 8)
- Ryan Lehman, Remedial Assistant at LMMS, effective immediately (Exhibit 9)
- Pam Shealey, Teacher Aide at EHS, effective immediately (Exhibit 10)
- Stephanie Grant, Teacher Aide at EHS, effective immediately (Exhibit 11)
- Sarah Davis, Music Teacher at Eyer MS, effective immediately (Exhibit 12)
- Wendy Crossley, Teacher Aide at Macungie School, effective upon appointment as an Administrative Assistant at Macungie School (Exhibit 13)

Requests for Leaves as per Collective Bargaining Agreement

<u>Employee</u>	<u>Effective</u>
Jennifer Sosnovik Special Education Teacher, Jefferson	August 29, 2006
Melissa Sell Grade 5, Shoemaker School	August 29, 2006

Professional Employee Appointments

Name/Address:	Joseph Doyle 108 Kimberly Way, Hatfield 19440
Education Level:	B. S. Degree (1967)

Undergraduate School:	West Chester University
Certification:	Instructional II, Mathematics Master's Equivalency
Assignment:	Mathematics, Emmaus HS New Budgeted Position
Effective:	August 29, 2006
Experience:	9/69-3/78: Coatesville Area SD
Business Experience:	1978-1981: National Southwire Aluminum, Hawesville KY (systems analyst) 1981-1987: ADVANTA Corporations, Horsham, PA (various administrative positions) 1987-90: Delaware Valley HMO (VP, Operations Group) 1990-1994: Health Information Technologies, Princeton, NJ (VP, Operations Group) 1994-1999: MEDecision Inc., Berwyn (Director, Technology and Development) 1999-2005: AFTECH (VP, Development and Technology)
Salary:	\$55,300 (Step J, Year 10, M)
Name/Address:	Julie Hummell 7231 Myrtle Drive, Macungie 18062
Education Level:	B. S. Degree (2001) M. S. Degree (2005)
Undergraduate School:	Moravian College
Graduate School:	Wilkes University
Certification:	Instructional II, Mathematics
Assignment:	Mathematics, Eyer MS (Vacancy created by J. Hartzog retirement)
Effective:	August 29, 2006
Experience:	9/02-Present: Nazareth SD 0/01-6/02: Phillipsburg SD
Salary:	\$49,200 (Step F, Year 6, Col. M)
Name/Address:	Tammy Kita 815 Frank Drive, Emmaus
Education Level:	B. S. Degree (1986) M. Ed. Degree (1995)
Undergraduate School:	Kutztown University
Graduate School:	Kutztown University
Certification:	Instructional II, Elementary Reading Specialist, ESL Program Specialist
Assignment:	.5 Elementary ESL Teacher, Jefferson School (New Budgeted Position)
Effective:	August 29, 2006
Experience:	1991-95: Whitehall Coplay SD 1996-04: Northampton Community College 2004-05: Lehigh University 1989-1990: English Teacher, Japan
Salary:	\$24,950 (Step E, Year 5, Col. M +12)
Name/Address:	Kristina Wall 1439 Mohr Circle, Macungie
Education Level:	B. S. Degree (2001)
Undergraduate School:	Kutztown University
Certification:	Instructional II, Elementary K-6
Assignment:	Grade 3 Teacher, Shoemaker School Vacancy created by B. Hubbs resignation and subsequent transfers
Effective:	August 29, 2006
Experience:	2002-06: Northampton SD 9/01-6/02: Parkland SD
Salary:	\$46,900 (Step F, Year 6, Col. PC)
Name/Address:	Kimberly Wilson 420 W. Pennsylvania Avenue Pen Argyl 18072
Education Level:	B. S. Degree (1996)

Undergraduate School:	M. S. Degree (2005)
Graduate School:	Kutztown University
Certification:	Instructional II, Earth & Space Science, General Science
Assignment:	Earth & Space Science, EHS Vacancy created by C. Takacs retirement
Effective:	August 29, 2006
Experience:	2001-06: Pocono Mountain SD
Salary:	\$49,200 (Step F, Year 6, Col. M)
Name/Address:	Linda Pekarik 2316 Cross Creek Road, Macungie 18062
Education Level:	B. A. Degree M. Ed. Degree (2004)
Undergraduate School:	DeSales University
Graduate School:	Lehigh University
Certification:	Instructional II, Supvr. Special Education, Social Studies, Special Education
Assignment:	Supervisor of Special Education, Elementary Vacancy created by transfer of L. Brinckman & retirement of D. Murphy.
Effective:	To be Determined
Experience:	2001-2006: Brandywine Heights SD 1998-2001: Carbon Lehigh IU
Salary:	\$75,000 (Act 93)
Name/Address:	Katherine Kieres 1803 Renwick Street, Bethlehem 18017
Education Level:	B. A. Degree (1998) M. Ed. Degree (2001)
Undergraduate School:	Penn State University
Graduate School:	Lehigh University Gwynedd Mercy College (Prin. Certification)
Certification:	Instructional II, Principal, English
Assignment:	Assistant Principal, Emmaus HS (New budgeted position)
Effective:	August 15, 2006
Experience:	6/04-Present: Central Bucks SD 8/01-6/04: Central Bucks SD (English Teacher) 8/00-6/01: Easton Area SD
Salary:	\$70,000 (Act 93)
Name/Address:	Vicky Romagnoli 142 Peter Jacob Drive, Bangor 18013
Education Level:	B. S. Degree (1990) M. Ed. Degree (1999)
Undergraduate School:	West Chester University
Graduate School:	DeSales University Lehigh University
Certification:	Instructional II, Supv. C & I, Inst. Tech Specialist, Mathematics
Assignment:	Secondary Technology Integration Resource Teacher (Vacancy created by resignation of R. Ziegenfuss)
Effective:	To be Determined
Experience:	1998-06: Saucon Valley SD 1994-98: Northampton Area SD
Salary:	\$67,300 (Step M, Year 13, Col. M +36)
Name/Address:	Melanie Fried 1948 DeLancey Street, Hellertown 18055
Education Level:	B. S. Degree (2001)
Undergraduate School:	Kutztown University
Certification:	Instructional I, Elementary
Assignment:	Alburtis School, Grade 2 New budgeted position
Effective:	To be determined

Experience:	2001-06: Wilson School District
Salary:	\$42,600 (Step F, Year 6, Col. B)
Name/Address:	Brandi Blose 375 Pine Street, Emmaus
Education Level:	B. S. Degree (1999) M. Ed. Degree (2006)
Undergraduate School:	Kutztown University
Graduate School:	University of Turabo-Gurabo, PR Penn State University (ESL Certification)
Certification:	Instructional I, Elementary, Program Specialist
Assignment:	Kindergarten, Lower Macungie Elementary School (New budgeted position)
Effective:	August 29, 2006
Experience:	2001-06: Allentown SD 1999-00: Northwestern Lehigh SD
Salary:	\$42,100 (Step E, Year 5, Col. B)
Name/Address:	David Flannery 1435 Birth Street, Reading 19604
Education Level:	B. A. Degree (2000) M. S. Degree (2005)
Undergraduate School:	Albright College
Graduate School:	Wilkes University
Certification:	Instructional II, Elementary
Assignment:	Grade 5, Wescosville School Vacancy created by transfer of C. Wetzel
Effective:	To be determined
Experience:	9/01-Present: Reading SD
Salary:	\$49,200 (Step F, Year 6, Col. M)
Name/Address:	Jamie Reidy 5451 Doris Drive, Allentown 18106
Education Level:	B. S. Degree (2000) M. A. Degree (2002)
Undergraduate School:	Farleigh Dickinson
Graduate School:	Farleigh Dickinson
Certification:	Instructional I, Mathematics
Assignment:	Math Remediation, Eyer MS Vacancy created by A. Goldboro resignation
Effective:	To be determined
Experience:	1/01-Present: Allentown SD
Salary:	\$49,200 (Step F, Year 6, Col. M0)

Temporary Professional Appointments

Name/Address:	Edward Anthony 28 Seyfried Avenue, Nazareth 18064
Education Level:	B. S. Degree (1985)
Undergraduate School:	Penn State University
Certification:	Instructional I, Physics, Technology Education
Assignment:	Physics, Emmaus HS Vacancy created by B. Slough resignation
Effective:	August 29, 2006
Experience:	9/05-Present: Wilson Area SD 1990-03: Cooper Power (Engineer) 1987-90: General Dynamics (Engineer)
Salary:	\$40,600 (Step B, Year 2, Col. B)
Name/Address:	Douglas Barndt 2340 West Greenleaf Street, Allentown 18104
Education Level:	B. A. Degree (2003)
Undergraduate School:	Bloomsburg University
Certification:	Instructional I, Elementary K-6
Assignment:	Grade 5, Lincoln School Vacancy created by B. Kaercher retirement and subsequent transfers

Effective:	August 29, 2006
Experience:	None
Salary:	\$40,100 (Step A, Year 1, Col. B)
Name/Address:	Bonne Bosco 432 N. 29th Street, Allentown 18104
Education Level:	B. F. A. Degree (1996) M. L. S. Degree (2006)
Undergraduate School:	Tyler School of Art
Graduate School:	Kutztown University
Certification:	Instructional I, Library Science
Assignment:	.6 Librarian, Alburis School New Budgeted Position
Effective:	August 29, 2006
Experience:	None
Salary:	\$27,900 (Step A, Year 1, Col. M)
Name/Address:	Kristina Buchman 4899 Liberty Lane, Wescosville
Education Level:	B. S. Degree (2005)
Undergraduate School:	Millersville University
Certification:	Instructional I, Biology
Assignment:	Biology, Emmaus HS Vacancy created by P. Waller retirement
Effective:	August 29, 2006
Experience:	1/06-Present: East Penn & Parkland (per diem substitute)
Salary:	\$40,100 (Step A, Year 1, Col. B)
Name/Address:	Lyn Champlin 1045 N. 17th Street, Allentown 18104
Education Level:	B. A. Degree (2003) M. Ed. Degree (2006)
Undergraduate School:	Roberts Wesleyan (Rochester, NY)
Graduate School:	Cedar Crest College
Certification:	Instructional I, English
Assignment:	English, Eyer MS Vacancy created by G. Mack retirement
Effective:	August 29, 2006
Experience:	9/03-6/04: Chapel Field Christian School (NY)
Salary:	\$46,500 (Step A, Year 1, Col. M)
Name/Address:	Tara Cranmer 918 Nittany Court, Allentown 18104
Education Level:	B. A. Degree (1993) M. Ed. Degree (2006)
Undergraduate School:	Kutztown University
Graduate School:	Muhlenberg College
Certification:	Instructional I, Elementary School Counselor
Assignment:	.4 Elementary Guidance, Jefferson School New Budgeted Position
Effective:	August 29, 2006
Experience:	None
Salary:	\$18,600 (Step A, Year 1, Col. M)
Name/Address:	Jennifer Davenport 408 Calais Drive, Sellersville 18960
Education Level:	B. M. Degree (2006)
Undergraduate School:	Moravian College
Certification:	Instructional I, Music
Assignment:	Music Teacher, LMMS New Budgeted Position
Effective:	August 29, 2006
Experience:	None
Salary:	\$40,100 (Step A, Year 1, Col. B)

Name/Address: Ruth DeLong
637 Furnace Street, Emmaus
Education Level: B. S. Degree (2005)
Undergraduate School: Kutztown University (2005)
Certification: Instructional I, Elementary
Assignment: Kindergarten, Lower Macungie Elementary School (New Budgeted Position)
Effective: August 29, 2006
Experience: 1/06-6/06: East Penn SD (per diem substitute)
Salary: \$40,100 (Step A, Year 1, Col. B)

Name/Address: Erika Kissel
122 Willowbrook Drive, Jeffersonville, PA 19403
Education Level: B. A. Degree (2005)
Undergraduate School: DeSales University
Certification: Instructional I, Elementary, Special Education
Assignment: Macungie, Special Education
Vacancy created by J. Stephens retirement and subsequent transfers
Effective: August 29, 2006
Experience: 9/05-Present: Holy Family Villa, French Creek Learning Center
Salary: \$40,100 (Step A, Year 1, Col. B)

Name/Address: Jennifer Krizovensky
25 S. Allentown Road, Telford 18969
Education Level: B. S. Degree (2003)
Undergraduate School: Temple University
Certification: Instructional I, Elementary, Special education, Early Childhood
Assignment: Special Education, LMMS
Effective: August 29, 2006
Experience: 2003-06: School District of Philadelphia
Salary: \$41,600 (Step D, Year 4, Col. B)

Name/Address: Marissa Perez
212 W. Lehigh Street, Bethlehem 18018
Education Level: B. A. Degree (2006)
Undergraduate School: Moravian College
Certification: Instructional I, Social Studies
Assignment: Social Studies, LMMS
Vacancy created by S. Holub resignation
Effective: August 29, 2006
Experience: None
Salary: \$40,100 (Step A, Year 1, Col. B)

Name/Address: Christina Rice
6690 Hauser Road, Macungie 18062
Education Level: B. M. E. Degree (2005)
Undergraduate School: Central Michigan University
Certification: Temporary Teaching Permit, Music
Assignment: Music, Jefferson/Lincoln Schools
Vacancy created by retirement of P. Smith
Effective: August 29, 2006
Experience: 8/05-12/05: Lake Bluff SD (IL)
1/06-Present: East Penn SD (per diem substituted)
Salary: \$40,600 (Step B, Year 2, Col. B)

Name/Address: Robert Sawicki
3563 Knerr Drive, Macungie 18062
Education Level: B. S. Degree (2000)
Undergraduate School: East Stroudsburg University
Certification: Instructional II, Social Studies
Assignment: Social Studies, LMMS
Vacancy created by G. Schantz retirement
Effective: August 29, 2006
Experience: 8/03-Present: Bethlehem SD

	8/02-8/03: East Stroudsburg SD 7/01-5/02: Union County PS (NC) \$46,900 (Step F, Year 6, Col. PC)
Salary:	
Name/Address:	Lisa Schael 144 Village Walk Drive, Macungie 18062
Education Level:	B. S. Degree (1987)
Undergraduate School:	Penn State University
Certification:	Instructional I, Chemistry, General Science
Assignment:	Chemistry, EHS (New budgeted position)
Effective:	August 29, 2006
Experience:	8/03-Present: Northern Lehigh SD 3/03-6/03: East Penn SD (per diem substitute)
Salary:	\$41,600 (Step D, Year 4, Col. B)
Name/Address:	Sandra Teplitz 1445 Coventry Road, Allentown 18104
Education Level:	B. A. Degree (1969)
Undergraduate School:	Lehigh Carbon IU-Program Specialist (ESL)
Certification:	Temple University Instructional I, English/Reading Program Specialist, ESL
Assignment:	ESL, Lower Macungie Elementary & LMMS
Effective:	August 29, 2006
Experience:	2003-06: Roberto Clemente Charter School
Salary:	\$41,100 (Step C, Year 3, Col. B)
Name/Address:	Shannon Kosaber 1005 Felix Court, Muhlenberg 19605
Education Level:	B. A. Degree (2003) M. A. Degree (2006)
Undergraduate School:	Robert Morris University
Graduate School:	Indiana University of PA
Certification:	Instructional I, English
Assignment:	English, Emmaus HS Vacancy created by D. Bobeck retirement
Effective:	August 29, 2006
Experience:	8/04-6/05: Northern Bedford SD
Salary:	\$47,000 (Step B, Year 2, Col. M)
Name/Address:	Laurie Nissen-Mott 861 Palomino Drive, Catasauqua 18032
Education Level:	B. S. Degree (2000) M. S. Degree (2004)
Undergraduate School:	Kutztown University
Graduate School:	Wilkes University
Certification:	Instructional I, Elementary
Assignment:	Grade 1, Wescosville School Vacancy created by J. Oleksa retirement and subsequent transfers
Effective:	To be determined
Experience:	8/03-Present: Northern Lehigh SD
Salary:	\$48,000 (Step D, Year 4, Col. M)

Full-Time Substitute Teacher Appointments

Name/Address:	Heather Coakley 350 Weinstein Road, Bechtelsville 19505
Education Level:	B. S. Degree (2006)
Undergraduate School:	Kutztown University
Certification:	Instructional I, Elementary, Special Education
Assignment:	Special Education, Jefferson School Opening created by leave of J. Sosnovick
Effective:	August 29, 2006
Experience:	None
Salary:	\$40,100 (Step A, Year 1, Col. B)

Name/Address:	Allison Gartner 1192 Tee Court, Wescosville
Education Level:	B. A. Degree (2004)
Undergraduate School:	Moravian College
Certification:	Instructional I, Elementary
Assignment:	Kindergarten, Lower Macungie ES Opening created by leave of K. Yessen
Effective:	August 29, 2006
Experience:	9/05-Present: Bethlehem SD 9/04-6/05: Northwestern Lehigh SD
Salary:	\$40,100 (Step A, Year 1, Col. B)
Name/Address:	Cathleen Lawless 4024 S. Second Street, Emmaus
Education Level:	B. S. Degree (1994)
Undergraduate School:	Kutztown University
Certification:	Immaculata College (certification credits) Instructional I, Elementary, Early Childhood, Special Education
Assignment:	Special Education, LMMS Opening created by K. Hillegass leave
Effective:	August 29, 2006
Experience:	05/06: East Penn SD
Salary:	\$40,600 (Step B, Year 2, Col. B)
Name/Address:	Jane Shingler 7092 Sweetwood Drive, Macungie
Education Level:	B. S. Degree (1983) M. Ed. Degree (2006)
Undergraduate School:	Kutztown University
Graduate School:	Kutztown University
Certification:	Instructional I, Elementary, English
Assignment:	English, LMMS Opening created by P. Rehm leave
Effective:	August 29, 2006
Experience:	None
Salary:	\$40,100 (Step A, Year 1, Col. B)
Name/Address:	Jenna Strobl 2760 Covington Avenue, Bethlehem 18017
Education Level:	B. S. Degree (2005)
Undergraduate School:	Kutztown University
Certification:	Instructional I, Elementary
Assignment:	Grade 5, Shoemaker Opening created by M. Sell leave
Effective:	August 29, 2006
Experience:	None
Salary:	\$40,100 (Step A, Year 1, Col. B)
Name/Address:	Angeline Szoka 134 Kriebel Road, Barto 19504
Education Level:	B. A. Degree (2001)
Undergraduate School:	Fort Lewis College, Durango, CO
Certification:	Instructional I, Elementary
Assignment:	Grade 2, Macungie School Opening created by S. Brown leave and subsequent transfers
Effective:	August 29, 2006
Experience:	2005-06: Northwestern Lehigh SD
Salary:	\$40,100 (Step A, Year 1, Col. B)
Name/Address:	Jamie Kline 18 E. Spruce Street, Emmaus 18049
Education Level:	B. S. Degree (1978) M. Ed. Degree (1980) Ed. D. Degree (1993)
Undergraduate School:	Temple University

Graduate School:	Lehigh University
Certification:	Instructional I, Tech Ed., General Science, Inst. Tech Specialist, Radio-TV, Auto Mechanics, Vocational Inst., Business Comp-Info Tech
Assignment:	Tech Ed, LMMS Opening created by transfer of S. Ramson & M. Staack retirement
Effective:	August 29, 2006
Experience:	1/06-6/06: Parkland SD 9/05-1/06: Whitehall Coplay SD 9/02-6/04: Northampton SD 9/78-8/79: Lehigh Career & Technical Inst.
Salary:	\$40,100 (Step A, Year 1, Col. B)

Appointment of Administrative Assistants

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Wendy Crossley 98 Windsor Road, Alburtis	Macungie Office K. Wanish transfer	\$23,800
Effective: August 15, 2006		
Denise Dugan 224 Ridgeview Drive, Alburtis	Emmaus HS K. Prindible transfer	\$23,800
Effective: August 15, 2006		

Appointment of Remedial Assistants

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Laura Goldy 4558 Queens Lane, Zionsville	Lincoln J. Bedics retirement	\$12.15/hr., 25 hrs./wk.
Barbara Maake 979 Treeline Drive, Allentown	Eyer MS C. Foley resignation	\$12.15/hr., 25 hrs./wk.
April Peischl 6059 Palomino Drive Allentown 18106	Lincoln C. Borysowski resignation	\$12.15/hr., 25 hrs./wk.
Nancy A. Mombourquette 2415 River Rock Drive Macungie 18062	Alburtis S. Flamisch resignation	\$12.15/hr., 25 hrs./wk.

Appointment of Teacher Aides

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Sharon Squire 7196 Stack Road Macungie	Jefferson, Spec. Ed.	\$11.12/hr., 32 hrs./wk.
Effective: September 1, 2006		
Melody Arndt 164 Roberts Street, Alburtis	Wescosville, Autistic Sweitzer resignation	\$11.12/hr., 31.5 hrs./wk.
Effective: September 5, 2006		
Mary Newbegin 6191 Sauterne Drive, Macungie	Shoemaker, Spec. Ed. D. Schaeffer transfer to E. Support	\$11.12/hr., 16.25 hrs./wk.
Tina Coulomb	LMMS, Spec. Ed.	\$11.12/hr., 20 hrs./wk.

7194 Scenic View Drive, Macungie

A. Chika resignation

Effective: September 5, 2006

Diane Stuart Gibson
4036 Westview Drive
Allentown 18104

EHS, Spec. Ed.
1 to 1 aide, autistic support

\$11.12/hr., 32.5 hrs./wk.

Effective: September 5, 2006

Cynthia Turner
1447 Mohr Circle, Macungie

LME, Health Room Aide
New position

\$15.59/hr., 32 hrs./wk.

Effective: September 5, 2006

Appointment of Custodial/Maintenance Employees

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Zachary Fegley 246 North Street, Emmaus	Custodian New Budgeted Position, LME	\$16.94/hr., 40 hrs./wk.

Effective: on or about September 1, 2006

Dennis Rogers
428 Iron Street, Lehighton 18235

Custodian, LMMS
New Budgeted Position

\$16.94/hr., 40 hrs./wk.

Effective: on or about September 1, 2006

James McGinnis
310 Benner Road, Allentown 18104

Custodian, LMES

\$16.94/hr., 20 hrs./wk.

2006-07 List of Per Diem Substitutes

See Exhibit 14

Food Services Department: Sheri Snyder

2006-07 Fall Coaching Appointments

See Exhibit-15

List of Instructors for the Fall 2006 Community Education Instructors

See Exhibit 16

Head Teachers

Eyer MS
Jefferson
Lower Macungie Elementary
Shoemaker
Wescosville
Macungie
Alburtis
Lincoln

Cynthia Snow, Jason Palmer
Gail Cannon
Tara Desiderio
Patrice Arnold, Kathleen Bonner
Sondra MacEwan, Brian Miller
June Breen, Scott Williams
Lois Clark
Jonathan Chase

Teacher Aide Transfers & Hour Changes

See Exhibit 17

2006-07 Cafeteria Staff

See Exhibit 18

Resignations

-Kristin Thornburg, Special Education Teacher at LMMS, effective August 14, 2006 (Exhibit 13A)
 -Lorraine Yankovich, Teacher Aide at Eyer MS, effective September 22, 2006 (Exhibit 13B)
 -Valerie Moyer, Health Room Aide at Shoemaker School, effective immediately (Exhibit 13C)

Principal Appointments

Name/Address:	Lynn Brinckman 1022 Ziegler Road, East Greenville 18049
Education Level:	B. S. Degree (1984) M. Ed. Degree (2000)
Undergraduate School:	Kutztown University
Graduate School:	Penn State University
Certification:	Administrative I, Principal Level II, Special Education, Elementary Supv. II, Supvr. Special Education
Assignment:	Principal, Shoemaker School Vacancy created by retirement of D. Murphy
Effective:	August 14, 2006
Experience:	1/02-Present: East Penn SD 2/00-1/02: Pottstown SD 9/95-2/00: Brandywine SD
Salary:	\$94,202 (Act 93)
Name/Address:	Dr. Ronald Renaldi 2309 Sixth Street, Bethlehem 18020
Education Level:	B. S. Degree (1976) M. Ed. Degree (1982) D. Ed. Degree (1992)
Undergraduate School:	East Stroudsburg
Graduate School:	East Stroudsburg Penn State University
Assignment:	Principal, Jefferson School Vacancy created by M. Waddell retirement and subsequent transfer
Effective:	To be determined
Certification:	Administrative II, Elem. Principal
Experience:	1998-Present: Palisades SD (Elem. Principal) 1991-98: Central Bucks SD (Elem. Principal) 1988-91: NJ Depart. of Ed. 1977-88: Delaware and Hope, NJ
Salary:	\$105,000 (Act 93)

Professional Employee Appointments

Name/Address:	Alison Horner 2087 Stafford Drive, Macungie 18062
Education Level:	B. S. Degree (2001)
Undergraduate School:	Penn State University
Certification:	Instructional I: Ment and/or Phys. Handicapped
Assignment:	Special Education, EHS Vacancy created by S. Mann resignation
Effective:	August 29, 2006
Experience:	8/02-Present: Whitehall-Coplay SD
Salary:	\$42,100 (Step E, Year 5, Col. B)

Temporary Professional Appointment

Name/Address:	Justin Brehm 1917 Tremont Street, Allentown 18104
Education Level:	B. A. Degree (2005)
Undergraduate School:	Muhlenberg College
Certification:	Instructional I, Music
Assignment:	Music, Eyer MS Vacancy created by S. Davis resignation
Effective:	August 29, 2006

Experience: 9/05-Present: Salisbury SD
Salary: \$40,100 (Step A, Year 1, Col. B)

Name/Address: Ashleigh Hulmes
5307 Greenlawn Drive, Macungie 18062

Education Level: B. A. Degree (2000)
M. Ed. Degree (2001)

Undergraduate School: Rutgers University
Graduate School: Rutgers University
Certification: Instructional I, Elementary
Assignment: Alburtis, Grade 1 (New budgeted position)
Effective: August 29, 2006
Experience: 2003-06: Woodbury (NJ) Public Schools
2002-03: Guatemala
Salary: \$48,500 (Step E, Year 5, Col. M)

Full-Time Substitute Teacher Appointment

Name/Address: Sherrie Bonetz
240 Seventh Avenue, Bethlehem 18018

Education Level: B. S. Degree (2005)

Undergraduate School: Kutztown University

Certification: Instructional I, Elementary

Assignment: Grade 1, Wescosville School
Opening created by C. Callahan leave.

Effective: August 29, 2006

Experience: 11/05-Present: East Penn SD

Salary: \$40,100 (Step A, Year 1, Col. B)

Teacher Aide Appointment

Name/Address	Assignment	Salary
Heidi Brough 3805 Chestnut Road Alburtis, 18011	Alburtis, Spec. Ed.	\$11.12/hr., 19 hrs./wk.

Eyer Team Leaders

Grade 6	Heather Bealer, Cindy Snow, Susan Bauer
Grade 7	Mike Hubbs, Tracie O'Connor
Grade 8	Patti Novobilski, Joe DiRado
Related Arts	Carrie England

LMMS Team Leaders

Grade 6	Mike Barker, Jeff Ebert, Rich Frederic, Lori Schaeffer, Sharon Shankweiler
Grade 7	Patrick Hanlon, Joanne Richards, Bridget Bokansky,
Grade 8	Nicole Stanchock, Chris Kollar, Brent Landrum
Exploratory	Karen Talboo

Teacher Aide Hour Changes

See Exhibit 17A

Educational Conferences - Exhibit 19

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 19.

Informational

DeSales University has donated a RS/8 video controller with an estimated worth of \$890. This equipment will be used in the Emmaus High School TV Studio.

Mr. Earnshaw complimented the staff on the number of interviews that have taken place during the summer. Dr. Ziolkowski indicated there are a few positions that have to be filled but all positions will be covered by opening day. The current August enrollment is 7975 and the projected enrollment was 8099. Mrs. Lynn Brinckman, Dr. Ron Renaldi, and Mrs. Kate Kieres were introduced to the Board.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Kowalchuk, Richwine, Robert, Thomas-----7
Absent: Gannon, Thompson-----2

2. EHS Discipline Code - Exhibit 20

Motion by Robert, Seconded by

RESOLVED, That the East Penn Board of School Directors approve the changes to the EHS Discipline Code.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Kowalchuk, Richwine, Robert, Thomas-----7
Absent: Gannon, Thompson-----2

5. Legislative

C. Ballard

1. Appointment of Voting Delegates for the PSBA Legislative Policy Council

Motion by Robert, Seconded by Thomas

RESOLVED, That the East Penn Board of School Directors appoint the following board members to be delegates for the PSBA Legislative Policy Council on October 12, 2006 in Hershey:

Charles H. Ballard

Alan Earnshaw

Ann Thompson

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Kowalchuk, Richwine, Robert, Thomas-----7
Absent: Gannon, Thompson-----2

2. Local Tax Study Commission – Discussion

Time Line:

Act 1 of 2006 requires local school boards to appoint a Tax Study Commission that must be in place on or before September 14, 2006.

Sept/Oct/Nov/Dec 2006 Commission meetings/study/public hearings/recommendation.

December 13, 2006 – Deadline for Commission recommendation.

Mr. Ballard explained that the Local Tax Study Commission is to look at the tax structure in East Penn and the surrounding municipalities and make a recommendation to the Board of School Directors on the feasibility of increasing the current Earned Income Tax rate or enacting a Personal Income Tax and how much. The Board is not required to accept the recommendation but the Board is required to put on the ballot at least one resolution at the minimum level for voters to act on. Mr. Ballard said the purpose of tonight's discussion was to give direction on advertising for residents to be on the Tax Study Commission and the type of application. The Board may appoint 5, 7, or 9 members and at least one member may be a member of the Board. He emphasized that no district employees or relatives of district employees or board members may be on the Commission. Ms. Fuller clarified that the deadline for appointment is September 14. Mr. Ballard said the report must be forwarded to the Board within 90 days of appointment. Ms. Fuller said the personal information asked is required by law. She felt that a brief application would be more effective. Mr. Ballard suggested that the salary question could be handled by using the district's median salary and just have a high, low question. Mr. Ballard also noted that the Commission is supposed to represent the socio-economic cross-section of the district. Mr. Ballard, Ms. Kowalchuk and Mr. Robert concurred with comments that the application should be less intrusive. There was consensus to simplify the form, change the salary scale, be sure the exceptions for membership are noted as well as the relationships, and ask for the resident's municipality. As for time commitment, it was thought that there may be about three meetings, a public hearing, and then a final recommendation. Dr. Ziolkowski said that some districts are hiring consultants but Mr. Reigal felt that a fair amount of the information required would be available already. Our representatives at PFM have indicated that they would be more than happy to work with the district, if needed. Mr. Earnshaw asked that a list of expenses incurred by the district for this process be kept. The administration

will advertise and make the suggested changes on the application. All this information will be put on the district's web page as soon as possible.

6. Facilities

1. Change orders

Motion by Robert, Seconded by Thomas
RESOLVED, That the East Penn Board of School Directors approve the following change orders as follows:

Shoemaker School Project; GC – 24 E. P. Stuebner

✓ Cooler/Freezer Conversation	Add	\$ 4,971.00
✓ Kitchen Floor/Pot Washer Relocation	Add	\$ 1,094.47
✓ Food Services Storage Floor	Credit	\$ 1,094.47
Total Cost		\$ 4,971.00

Note: These items were included in change directive K-001 modifications previously approved by the Board on September 12, 2006.

Lower Macungie Elementary School, GC-1 A. P. Houser, Inc.

✓ Paint the exterior face of the existing lockers in 12 classrooms	Add	\$ 9,990.00
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Eyer Middle School Project, GC-1, Rizzetto Construction Management, Inc.

✓ Provide wooden walkway, ramps and stairs including concrete foundations as indicated on drawings SK01, SK02, and SK03 dated June 21, 2006.	o Add	\$48,300.00
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Note: The Board has previously approved this expenditure as part of the modular installation. However, we were able to do this work at less cost through the general contractor.

Eyer Middle School Project, GC-2, Rizzetto Construction Management, Inc.

✓ Provide temporary walkway to Shoemaker as per SK001 dated 6/29/06		\$13,772.00
✓ Add additional manhole per supplemental instruction G-002		\$ 5,484.00
Total		\$19,256.00

Eyer Middle School Asbestos Abatement Project - CO #1, Asbestos and Lead Abatement Service, Inc.

✓ Additional removal required for old faculty room floor tile and disposal of lead plumbing traps and countertops.		
	Add	\$ 3,000.00

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Kowalchuk, Richwine, Robert, Thomas-----7
Absent: Gannon, Thompson-----2

2. Right-of-Way Agreement – Exhibit 21

Motion by Robert, Seconded by Thomas
RESOLVED, That the East Penn Board of School Directors approve the Right-of-Way Agreement with the PPL at the Eyer MS for the pole relocation.

Note: This is required due to the probable classrooms.

Mr. Ballard indicated he had submitted a Conflict of Interest Abstention Memorandum because he is an employee of PPL Services Corp. A copy of the form is attached to the minutes of this meeting.

This resolution was duly adopted by the following roll call vote:
Aye: Earnshaw, Fuller, Kowalchuk, Richwine, Robert, Thomas-----6
Abstain: Ballard-----1
Absent: Gannon, Thompson-----2

3. Two Year Lease for Portable Classrooms-Alburtis Elementary School – Exhibit 22

Motion by Robert, Seconded by Thomas
RESOLVED, That the East Penn Board of School Directors approve the Two-Year Lease Agreement as submitted by Williams Scotsman, 2780 Route 100, Macungie, PA for two portable classrooms for Alburtis Elementary School.

Note: The above is contingent upon Borough of Alburtis approvals and solicitor's review. Also, decks, ramps, and stairs are not included at this time.

Wescosville Elementary Site – Exhibit 23

RESOLVED, That the East Penn Board of School Directors approve Liberty Engineering, Inc. for the site development engineering costs per letter's proposal of July 26, 2006 at a cost not to exceed \$23,300.

Approval of PLANCON K: Project Refinancing – Exhibit 24 & 25

RESOLVED, That the East Penn Board of School Directors approve Plancon K: Project Refinancing for the G. O. Bond Series of 2005 and G. O. Bond Series A of 2005.

Approval of PLANCON H: Project Financing – Exhibit 26

RESOLVED, That the East Penn Board of School Directors approve Plancon H: Project Financing for the Eyer MS.

These resolutions were duly adopted by the following roll call vote:
Aye: Ballard, Earnshaw, Fuller, Kowalchuk, Richwine, Robert, Thomas-----7
Absent: Gannon, Thompson-----2

7. Business Operations

1. Approval of Bill List

Motion by Robert, Seconded by Ballard
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

Special Funding Disbursements – Exhibit 27 & 28

RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from the Capital Reserve Account and General Obligation Bond Series of 2003 for the items listed on Exhibits 27 & 28.

These resolutions were duly adopted by the following roll call vote:
Aye: Ballard, Earnshaw, Fuller, Kowalchuk, Richwine, Robert, Thomas-----7
Absent: Gannon, Thompson-----2

8. Board Sharing

Mr. Ballard complimented the administrative staff and Jim Carl and the maintenance staff for the work that was done with Lower Macungie Elementary School to get it ready as a kindergarten center and under budget. The Board toured the facility prior to the meeting.

Mr. Richwine acknowledged the retirement letter of Bob Misko, Principal of Lower Macungie Middle School, adding that Mr. Misko certainly brought a lot to the district during his tenure. Mr. Misko was very involved in the middle school format from the junior high school configuration. He also lived daily with the situation when LMMS did not open in a timely fashion. Mr. Richwine expressed his appreciation for Mr. Misko's work. Mr. Earnshaw also thanked Mr. Misko for giving the district nine months to mourn his leaving.

Mr. Robert said he had asked Mr. Reigal to look into the freezing of taxes for land that is not turned over to developers. Southern Lehigh School District has approved some parcels. Mrs. Debra Surdoval, Assistant Director of Business & Fiscal Affairs, who was attending the meeting in Mr. Reigal's absence said she did not think that Mr. Reigal had a chance to review the implications for East Penn. Mr. Robert did not think there were that many parcels and again requested that it be pursued. Ms. Fuller presented information from the Lehigh Valley Planning Commission regarding housing starts. In the period from 2000 to 2005, there has been an increase of 3700 households in our five municipalities. While most of the growth is in Lower Macungie Township, Upper Milford Township contributed 213 households during that time. In answer to a question from Mr. Earnshaw, Mr. Robert said the development rights are sold for a specific period. The County is not allowed to re-sell the parcels.

9. Announcements

Monday, August 14	6:45 p.m.-Board Tour of Lower Macungie Elementary School
	7:30 p.m.-Board Meeting
August 15 and 16	LMES Tours (invitations only)
August 22-24	New Teacher Orientation
August 28	7:30 p.m.-Board Meeting

10. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion, at 8:25 p.m.

Cecilia R. Birdsell, Board Secretary

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

President Ann Thompson called the meeting of the East Penn Board of School Directors to order at 7:30 p.m. in the Board Room, followed by the Pledge of Allegiance.

Board Members Present: C. H. Ballard, F. Fuller, E. Gannon, S. Kowalchuk, T. Richwine, M. Robert, A. Thompson
Board Members Absent: A. Earnshaw, V. Thomas
Solicitor: Bob Magee, Esq., Worth, Magee & Fisher
Board Secretary: Cecilia R. Birdsell
Treasurer: Gary Reigal
Substitute Superintendent of Schools: Dr. George A. Ziolkowski
Press Present: Loretta Fenstermacher, East Penn Press Reporter

Mrs. Thompson acknowledged Boy Scout Jonathan Riska who was present as part of the requirements for his Communication badge.

2. Requests to Address the Board-None

3. Approval of Minutes

Motion by Ballard. Seconded by Robert

RESOLVED, That the East Penn Board of School Directors approve the minutes for the August 14, 2006 Board Meeting.

This resolution was unanimously adopted by voice vote.

4. Report of the Substitute Superintendent of Schools – Dr. George A. Ziolkowski

1. Personnel

Motion by Ballard, Seconded by Gannon

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

Cathleen Lawless, Special Education Full-Time Substitute Teacher, effective August 20, 2006 (Exhibit 1)

Lisa Olivieri, Emotional Support Teacher at LMMS, effective date to be determined (Exhibit 2)

Jenna M. Strobl, Grade 5 Full-Time Substitute Teacher, effective immediately (Exhibit 3)

Tracy Merrill, Special Education Teacher Aide at EHS, effective immediately (Exhibit 4)

Sally Romano, Teacher Aide at EHS, effective immediately (Exhibit 5)

Lisa Shollenberger, Teacher Aide at EHS, effective immediately (Exhibit 6)

Anna-marie Trzaska, Health Room Aide, effective immediately (Exhibit 7)

Debbie Prazenka, Food Services Assistant, effective immediately (Exhibit 8)

Paul Kirkland, Hall Monitor at EHS, effective immediately (Exhibit 9)

Leave As Per Collective Bargaining Agreement

Employee: Susan Keller, English Teacher, EHS
Effective: 2006-07 School Year

Temporary Professional Employee Appointments

Name/Address: Kimberly Faust
219 Timothy Avenue, Bethlehem
Education Level: B. A. Degree (2006)

Undergraduate School:	DeSales University
Initial Assignment:	Special Education, LMMS Vacancy created by K. Thornburg resignation
Certification:	Instructional I, Elementary, Special Education
Effective:	August 29, 2006
Experience:	None
Salary:	\$40,100 (Step A, Year 1, Col. B)
Name/Address:	Noelle Gecik 119 Sacramento Drive, Quakertown 18951
Education Level:	B. A. Degree (2003) M. Ed. Degree (2004)
Undergraduate School:	Lehigh University
Graduate School:	Lehigh University
Initial Assignment:	School Psychologist Vacancy created by D. Fisher resignation
Certification:	Education Specialist I, School Psychologist
Effective:	August 29, 2006
Experience:	8/05-06: Prince George County MD
Salary:	\$50,700 (Step A, Year 1, Col. M +36)
Name/Address:	Dineen McGlone 7143 Hearth Lane, Macungie 18062
Education Level:	B. S. Degree (1986) M. Degree (2002)
Undergraduate School:	Marywood University
Graduate School:	Virginia Commonwealth University
Initial Assignment:	Grade 5 Teacher, Shoemaker School Vacancy created by G. Marley resignation
Certification:	Instructional I, Elementary, Early Childhood
Effective:	August 29, 2006
Experience:	1995-01: Chesterfield County Public Schools, VA 1992-95: Petersburg Public Schools, VA 1988-92: Hampton City Schools, Va
Salary:	\$63,100 (Step M, Year 14, Col. M)

Approval of Full-Time Substitute Teachers

Name/Address:	Emily Bircher 40 S. 14th Street, Front, Allentown 18102
Education Level:	B. S. Degree (2006)
Undergraduate School:	Kutztown University
Initial Assignment:	Grade 5, Shoemaker School Opening created by M. Sell leave
Certification:	Instructional I, Elementary, K-6
Effective:	August 29, 2006
Experience:	None
Salary:	\$40,100 (Step A, Year 1, Col. B)
Name/Address:	Julie Stevens 954 Bridle Path Road, Allentown 18103
Education Level:	B.A. Degree (2003) M. A. Degree (2005)
Undergraduate School:	University of Massachusetts
Graduate School:	Lehigh University
Initial Assignment:	English, EHS Opening created by S. Keller leave
Certification:	Instructional I, English
Effective:	August 29, 2006
Experience:	2004-06: Notre Dame HS
Salary:	\$40,100 (Step A, Year 1, Col. B)
Name/Address:	Danielle Hillenbrand 1048 Fifth Street, Catasauqua 18032
Education Level:	B. S. Degree (2006)
Undergraduate School:	Cedar Crest College
Initial Assignment:	Special Education, LMMS

Certification:	Opening created by Hillegass leave and resignation of FTS C. Lawless
Effective:	Instructional I, Special Education, Elementary
Experience:	August 29, 2006
Salary:	None
	\$40,100 (Step A, Year 1, Col. B)

Teacher Aide Appointments

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Kerri Fowler 6690 Hauser Road, Macungie	Shoemaker/Learn. Support (new unbudgeted position)	\$11.12/hr., 31.5 hrs./wk.
Lisa Yeager 1851 Aster Road, Macungie	Alburtis Vacancy created by Hagy resignation	\$11.12/hr., 12.5 hrs./wk.
Marie Hagan-Pettijohn 64 Holyberry Road, Macungie	Special Education, Macungie Opening created by transfer of W. Crossley	\$11.12/hr., 31.5 hrs./wk.
Martina Peace 2853 Andrea Drive, Allentown 18103	Shoemaker Library	\$11.12/hr., 12.5 hrs./wk.
Elizabeth DeSantis 1063 Mosser Road Breinigsville 18031	Special Education, EHS Opening created by T. Merrill resignation.	\$11.12/hr., 16.25 hrs./wk.
Dana Evans 6690 Hauser Road, Macungie	Teacher Aide, EHS Opening created by D. Dugan transfer to AA	\$11.12/hr., 27 hrs./wk.
Michelle Magargal 1495 Riverbend Road Allentown 18103	Teacher Aide, EHS Opening created by Grant resignation and subsequent transfers	\$11.12/hr., 27 hrs./wk.

2006-07 List of Per Diem Substitutes

Please see Exhibit 10

Amy Nawoczinski, Social Studies

Luz Tirado, Food Services Department

2006-07 Bus Drivers

Please see Exhibit 11

Team Leader – Eyer MS

Lori King

Change in Salary/Change in Teacher Aide Hours

<u>Employee</u>	<u>From</u>	<u>To</u>
Brandi Blose	\$42,100 (Step E, Year 5, B)	\$48,500 Step E, Year 5, Masters)
Kathy Carmen	12.5 hrs./wk.	17.5 hrs./wk. (Math Monitor)
Maria Killeen	25 hrs./wk.	30 hrs./wk.
Lynn Baxter	26 hrs./wk.	25 hrs./wk.
Carla Reed	32.5 hrs./wk.	31 hrs./wk.
Deb Behie	16 hrs./wk.	23 hrs./wk.
Paul Magargal	27 hrs./wk.	32.5 hrs./wk.

Co-Curricular Advisors

Rachelle Chapkovich	Freshman Cheerleading Coach	\$1979.00
Tony Simons	LMMS Band Director	\$2971.00
Brian Winnie	LMMS Chorus Director	\$2122.00
Deidre Thorp	LMMS, Student Council, Co-Advisor	\$636.50
Kathy Thompson	LMMS Student Council, Co-Advisor	\$636.50
Nicole Stanchok	PJAS Advisor, LMMS	\$265.00, Club A
Joanne Richards	PJAS Advisor, LMMS	\$265.00, Club A
Brent Landburg	PJAS Advisor, LMMS	\$265.00, Club A
Patrick Hanlon	PJAS Advisor, LMMS	\$265.00, Club A
Tanya Jennings	LMMS Yearbook	\$1273.00
David Bosso	National History Day	\$265.00, Club A
Thad Smith	National History Day	\$265.00, Club A
Doreen Brill	Builders Club, LMMS	\$1008, Club C
Michelle Harned	Jr. Kid-to-Kid, LMMS	\$1273, Club D
Kim Kannenberg	Web Page Features Club	\$531, Club B
Brian Legutko	LMMS Web Design	\$849.00
	Greenhorn.net	\$531.00, Club B
Joanne Richards	Frequent Skier Club, LMMS	\$531.00, Club B
Gregory Scholl	Finance Club	\$531.00, Club B
Brad Trembler	Volunteer Football Coach	
Steve Hefe	Volunteer Football Coach	
Jamie Reidy	Eyer Girls Volleyball Assistant Coach, Volunteer	

School Psychologist Intern

Name/Address:	Kathryn Heffelfinger 3517 Country Club Road, Allentown 18103
Education Level:	B. A. Degree M. A. Degree
Undergraduate School:	Loyola College, Baltimore
Graduate School:	Northeastern University, Boston
Stipend:	\$3500 (1200 hrs.)

Salary & Hour Changes

Employee	From	To
Jeanne Newoehner	\$41,100 (Step C, Year 3, Col B)	\$47,500 (Col. M)
Rosemary Plarr	14 hrs./wk., Wescosville	32.5 hrs./wk., LMMS

Teacher Aide/Remedial Assistant Appointments

Name/Address	Assignment	Stipend
Joan Brosious 3652 Oakwood Trail Allentown 18103	Eyer, Teacher Aide	\$11.12/hr., 18.5 hrs./wk.
Carmen Brunelle 7170 Scenic View Drive Macungie 18062	Lincoln, Teacher Aide	\$11.12/hr., 29 hrs./wk.
Debra Stevens 5400 Celia Drive Wescosville 18106	Eyer, Remedial Assist.	\$12.15/hr., 25 hrs./wk.
Kimberly Gilbert 328 Broad Street Emmaus	PT Food Service Assist. LMMS	\$10.66/hr., 3.75 hrs./day
Pamela Henning 136 Main Street Emmaus	PT Food Service Assist. Emmaus HS	\$10.66/hr., 4.75 hrs./day

Co-Curricular Advisors

Robin Kotsch
Larry Moussa

Non-Paid, Assistant Equipment Manager
Volunteer Football Coach

Educational Conference

That the East Penn Board of School Directors approve the expenses for the individual listed below who will be attending an educational Conference:

Conference Title: DeVoc's Music: Music Notation I, Souderton
Date: August 23-25, 2006
Attending: Geraldine LaSalle, Music Teacher, Shoemaker/Macungie/Alburtis
Cost: \$356.07

Conference Title: PSBA Seminar: PA Property Tax Relief, Allentown
Date: September 7, 2006
Attending: Terry Richwine, Board Member
Ann Thompson, Board Member
Cost: \$89.00/person

Conference Title: The Information Week 500 Conference, Celebrating innovation,
Rancho Mirage, CA
Date: September 10-13, 2006
Attending: Debra Surdoval, Assistant Director of Business & Fiscal Affairs
Cost: No Cost

Director of Personnel Leslie Daniel updated the Board on the number of professional positions that were filled over the summer as well as the few remaining positions. As of this evening 73 new professional staff members have been hired. Teachers from East Penn who have accepted positions in other districts and teachers from other districts who accepted positions in East Penn may be held for 60 days by a school district until a replacement can be hired. Dr. Ziolkowski acknowledged that there will be a psychology intern working in the district this year.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thompson-----7

Absent: Earnshaw, Thomas-----2

5. Other Educational Entities

-Carbon Lehigh Intermediate Unit

T. Richwine

Mr. Richwine reported that there were about 10 pages of new hires. The Board discussed proposed IU goals for the year and will be discussed at future meetings. Among the goals listed were improving communications, quality education being accessible for all students, and the implementation of cost containment measures. He indicated that due to turnover there were positions in the curriculum area at the IU that need to be filled. In July, a revenue anticipation bond for 5 million dollars was approved. Work is continuing at the new IU building.

-Lehigh Career & Technical Institute

F. Fuller
A. Thompson
T. Richwine
V. Thomas

Ms. Fuller reported that the building program is just about complete. The substantial completion was August 20 and the Labor and Industry inspection has been completed. There is approximately \$500,000 left in the contingency fund. The enrollment is approximately 3,000 students and there are about 200 students in the full-day program Academic Center. The new Academic Center Principal is Philip Berlino. Jan Klevets who is in charge of adult education is doing some very interesting outreach programs with local companies such as Mack Trucks and Nestle Waters. Ms. Fuller indicated that the person at Mack is a former LCTI graduate and is working with the school so Mack could be part of an expansion that would provide training for mechanics, for students, and for distributors. Mrs. Thompson added that LCTI also receives a lot of grants and donations, noting the Skytracks donation of \$50,000.

6. Legislative

C. Ballard

Mr. Ballard reported on Representative Karen Beyer's activity with cyber school funding that would require the state to pay the tuition rather than school districts.

7. Local Tax Study Commission

Mrs. Thompson said that it is up to the Board to decide whether they want 5, 7, or 9 members of the Commission. Mr. Ballard said he was not advocating for any particular number, noting that 5 would allow the district to get the group together more readily and 9 would give the greatest representation. He did not know of anyone who went for 7 members. Ms. Kowalchuk said there has been a good response and she would advocate for 9 members. Mr. Ballard also commented that the Commission must have a quorum so you need to be sure people show up for the meetings. Mr. Robert said another consideration is the diversity of the group. Mr. Richwine asked if there were any guidelines other than the appointment. He suggested coming up with demographic categories – age, children in the district, municipality, and gender. Ms. Kowalchuk asked if the Board was looking for feedback and asked how the appointments would be handled. Mr. Ballard suggested grouping the applicants by category since the law requires diversity in socio-economic, age, and occupational diversity of the district to the extent possible. Ms. Gannon said she wanted to see some diversity by gender. She was supportive of having 9 members if there is diversity. Mrs. Thompson said there will be a spread sheet listing the categories. Mr. Ballard also suggested approving Operating Procedures for the Commission as suggested by PSBA. He also suggested that Mr. Richwine be nominated as the Chairman and Miss Birdsell as the Secretary for the Commission to assure that Sunshine Law and advertising requirements are met. If anyone has any further input regarding the Operating Procedures, they should contact Miss Birdsell before the next meeting.

8. Business Operations

1. Bill List Approval

Motion by Robert, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve the attached bill list including the addenda and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thompson-----7

Absent: Earnshaw, Thomas-----2

9. Board Sharing

Mr. Richwine commented on a negative article that appeared in the August 27 edition of Parade magazine and a recent 20-20 show taping and he observed how these stories and shows negatively impact the public's perception about public education. He felt that public education should do a better job to rebut these outrageous claims. A lot of people in the media do not want good news only bad news. When there is good news, it is buried in the newspaper. He was quite adamant about doing a better job of publicizing the good things and refuting the misinformation. Mrs. Thompson indicated that in Abington SD a one-page notice was placed in all the tax bills that outlined the good things happening in the school district.

Mr. Robert asked if Mr. Reigal had looked at the concept of freezing real estate taxes as an incentive for people to not sell their land to developers. Mr. Reigal contacted Lehigh County and talked to the farmland preservation specialist. Mr. Reigal will make a presentation at a future meeting. Mr. Robert asked that it be on the next agenda.

Ms. Gannon requested that she be added to the list of attendees for the September 7 PSBA Seminar and was assured that she had appeared on the August 14 agenda.

Mrs. Thompson said she received an email from Beth Harwick, a staff member for Karen Beyer, asking if Ms. Beyer could come to a board meeting and talk about recent legislation. Ms. Fuller suggested that Ms. Beyer come some time after the election. Mr. Ballard and Mr. Robert indicated that she could come and speak under public comment but that would limit her to 3 minutes. Mrs. Thompson assumed that she wanted to talk about her cyber school bill. Board Secretary Cecilia Birdsell indicated the agenda items that are already scheduled for the next few meetings that may require time. Mrs. Thompson suggested the November 13 meeting. Mr. Reigal interjected that he was planning to present information regarding the new budget process in November. Mr. Richwine suggested that Mrs. Thompson contact Ms. Beyer and find out her availability.

Mr. Ballard reported that the board's proposal to be considered by the PSBA Platform Committee was not included in the platform. He will be exercising the option to have it brought up at the full Legislative Policy Council Meeting in October.

Dr. Ziolkowski indicated that this is the first year in the history of East Penn that the enrollment exceeds 8,000 students. The current enrollment is 8-19 and the projection was for 8,099.

10. Announcements

Monday, August 28	7:00 p.m.-Executive Session, Superintendent's Conference Room (Personnel, contracts, real estate). There was a CLEAR Session following the meeting to discuss construction. 7:30 p.m.-Board Meeting, Board Room
Tuesday, August 30	8:00 a.m.-Employee Development Day-Welcome/Introductions/Recognitions
Monday, September 4	Labor Day – All Offices Closed
Tuesday, September 5	First Day of School – All Students

11. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion, at 8:20 p.m.

Cecilia R. Birdsell, Board Secretary

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

President Ann Thompson called the meeting of the East Penn Board of School Directors to order at 7:30 p.m. in the Board Room, followed by the Pledge of Allegiance.

Board Members Present: C. H. Ballard, A. Earnshaw, F. Fuller, E. Gannon, S. Kowalchuk, T. Richwine, V. Thomas, A. L. Thompson
Board Member Absent: Maury Robert
Board Solicitor: Marc S. Fisher, Esq., Worth, Magee & Fisher
Treasurer: Gary Reigal
Board Secretary: Cecilia R. Birdsell
Substitute Superintendent of Schools: Dr. George A. Ziolkowski
Press Present: Randy Kraft, Morning Call Reporter
Loretta Fenstermacher, East Penn Press Reporter

2. Requests to Address the Board-None

3. Approval of Minutes

Motion by Ballard, Seconded by Kowalchuk

RESOLVED, That the East Penn Board of School Directors approve the minutes for the August 28, 2006 meeting.

This resolution was unanimously adopted by voice vote.

4. Report of the Substitute Superintendent of Schools – Dr. George A. Ziolkowski

1. Update on Opening of School

Dr. Ziolkowski reported that there had been some minor transportation problems with the young students boarding buses at Lower Macungie Elementary School; however, those issues are being addressed. The staggered schedule will be continued at Eyer MS until Wednesday. The occupancy permits for the portables have been obtained and so far there have only been two parent inquiries. Dr. Ziolkowski was pleased with the tremendous support from the staff and the parents who have created a positive environment. Dr. Wells, Principal of Eyer MS, is having a ribbon-cutting ceremony on Wednesday. All students are being accommodated at the high school and with the removal of Kindergarten from several elementary schools, there is class space at the elementary level.

2. Personnel

Motion by Ballard, Seconded by Earnshaw

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirements/Resignations

Dennis Miller, Maintenance/Custodial Staff, effective September 11, 2006
(Exhibit 1)

Michelle Watson, Teacher Aide at Macungie School, effective September 1, 2006
(Exhibit 2)

Lisa Reynolds, Teacher Aide at EHS, effective immediately (Exhibit 3)

Full-Time Substitute Teacher Appointments

Name/Address:	Jennifer Fischl 1048 Catasauqua Road, Whitehall 18052
Education Level:	B. A. Degree (2006)
Undergraduate School:	Boston College
Effective:	August 29, 2006
Certification:	Temporary Teaching Permit: Elementary
Assignment:	Grade 5, Shoemaker School
	Opening created by G. Beky leave
Experience:	None

Salary: \$40,100 (Step A, Year 1, Col. B)

Name/Address: Amy Nawoczinski
685 Green Valley Road, Sinking Spring 19608

Education Level: B. S. Degree (2006)

Undergraduate School: Elizabethtown College

Effective: August 29, 2006

Certification: Instructional I, Citizenship

Assignment: Social Studies, Eyer MS

Experience: None

Salary: \$40,100 (Step A, Year 1, Col. B)

Teacher Aide Appointments

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Lisa Gehman 1509 Butternut Lane Macungie	Wescosville	\$11.12/hr., 12.5 hrs./wk.
Lori Peluso 231 N. Main Street Alburtis	EHS	\$11.12/hr., 16 hrs./wk.
Ken Wied 1047 Woodmere Drive Bethlehem 18017	EHS	\$11.12/hr., 30 hrs./wk.

Above positions are due to resignations and subsequent transfers.

Cara Troxell 3241 Muirfield Road Center Valley 18034	EHS (unbudgeted)	\$11.12/hr., 15 hrs./wk.
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Food Services Department

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Elizabeth Mastroianni 2361 S. Pewter Drive Macungie	PT-Food Serv. Assist. (Resig. & transfer)	\$10.66/hr./4.75 hrs./day

Co-Curricular Advisors

Walter Shakespeare	Non-Paid Boys Soccer Coach, Volunteer
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Leave as Per Collective Bargaining Agreement

Employee: C. Manfredi
Special Education, LMMS

Effective: August 29, 2006

2006-07 Additions to the Per Diem Substitute List

Chris Kennedy, Guest
Jennifer Bryant, Elementary
George Mack, English
Stephen Kell, Music
Allison McNabb, Health Room Aide
Kelliann Wait, English
Margaret Luchtman, Gues
Anna Traszka, Health Room Aide
Natalie Lahr, Guest
James Matlack, Guest
Robin Hagy, Teacher Aide

School Dentists for the 2006-07 School Year

Dr. Allen Crawford
530 E. Main Street, Macungie

Macungie, Shoemaker, Eyer MS

Dr. Donald Rother
3261 Route 100, Macungie

Wescosville, Alburtis, Shoemaker

Dr. John Schevets
324 Main Street, Emmaus

LMMS, Lincoln

Dr. Timothy Wright
242 Main Street, Emmaus

Jefferson, The Hillside School
St. Ann's Parochial School

Dr. Michael Conrad
770 Fethers Lane, Wescosville

Wescosville, LMES, Alburtis

Reimbursement: \$2.00/exam

Change in Employment Status

Employee	From	To
Lisa Schael	Temporary Professional	Professional
Laurie Nissen Mott	Temporary Professional	Professional
Robert Sawicki	Temporary Professional	Professional
Aaron Knepp	16 hrs./wk.	31.5 hrs./wk. Wescosville
Ann Matlack	20 hrs./wk.	16.25 hrs./wk. Shoemaker
Mary Newbegin	16.25 hrs./wk.	20 hrs./wk. Shoemaker

Educational Conferences – Exhibit 4

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 4.

Retirements/Resignations

Liz Drake, Principal of Emmaus HS, effective January 26, 2007 (Exhibit 1A)

Dr. Ziolkowski acknowledged Mrs. Drake's twelve years of service in the East Penn School District as an Assistant Principal at Shoemaker School, Principal of Eyer MS, and, finally, as Principal of Emmaus HS. He read a letter from a parent who wrote about the positive impact that Mrs. Drake had at the high school, concluding, "that you have taught, inspired, and made a difference." Ms. Kowalchuk said Mrs. Drake has been an excellent teacher, administrator, and leader and has had a positive impact on so many levels. Ms. Gannon indicated that Mrs. Drake was always willing to try new things. Mrs. Thompson also thanked Mrs. Drake for her service.

Dennis Rodgers, Custodian at LMMS, effective September 3, 2006 (Exhibit 1B)

Teacher Aide Appointments

Name/Address	Assignment	Salary
Carolyn Patriarco 3468 Sturbridge Place Allentown 18104	Lincoln School Vacancy created by J. Hamm resign.	\$15.59/hr., 19.5 hrs./wk.
Bridget Sullivan 6840 Sunflower Lane Macungie 18062	Eyer MS New Position, Unbudgeted	\$15.59/hr., 31.5 hrs./wk.
Deb Prazenka 995 Hillcrest Drive, S. Macungie 18062	Emmaus HS Resignation of P. Shealy and subsequent transfers	\$15.59/hr., 26 hrs./wk.
Sandy Colville	Emmaus HS	\$15.59/hr., 25 hrs./wk.

5420 Hanover Drive
Wescosville 18106

Vacancy created by L. Yankovich resign.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Thomas, Thompson—8

Absent: Robert-----1

3. Agreement with Lehigh Valley Drug and Alcohol Intake Unit-Exhibit 5

Motion by Earnshaw, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve the Agreement with the Lehigh Valley Drug and Alcohol Intake Unit as described in Exhibit 5.

2006-07 District Testing Program – Exhibit 6

RESOLVED, That the East Penn Board of School Directors give representational consent for the tests listed on Exhibit 6.

In response to questions from Ms. Kowalchuk and Mr. Richwine, Dr. Ziolkowski said there is no change from last year.

Affiliation Agreement with Kutztown University – Exhibit 7

RESOLVED, That the East Penn Board of School Directors approve the Affiliation Agreement with Kutztown University as outlined in Exhibit 7.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Thomas, Thompson-----8

Absent: Robert-----1

5. Local Tax Study Commission

1. Membership Composition (5, 7, 9)

Motion by Earnshaw, Seconded by Thomas

RESOLVED, That the East Penn Board of School Directors authorize nine members for the Local Tax Study Commission.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Thomas, Thompson-----8

Absent: Robert-----1

2. Appointment to the Local Tax Study Commission

Mrs. Thompson indicated that 37 residents had applied for the Commission. However, one candidate was disqualified because he was related to a board member. She felt that there should be membership from each of the municipalities. Mr. Richwine said that with the breakdown for each municipality and with the heavy volunteerism from Lower Macungie Township, he recommended having at-large candidates rather than voting by municipality. Mr. Ballard said the Board should be thriving for certain criteria such as the socio-economic make up of the school district (age, occupational diversity). Mr. Richwine asked what happens if the members selected do not meet those diversity requirements. Mrs. Thompson said she felt there should be one person from each municipality and they fit into the categories. Mr. Ballard clarified the PSBA position that the Board should select the Commission to reflect the socio-economic profile of the district to the extent possible. Ms. Kowalchuk felt that one of the critical things needed was economic diversity. Mrs. Thomas said there had been residents that were above and below and at the median range. It was clarified that no residents who are renters applied. Mrs. Thompson suggested voting by municipality and then filling out the groups. Mr. Ballard suggested considering the groupings. Mr. Earnshaw said he did not feel that there was a general consensus. He suggested a first pass ballot, calculate it, and if there are a clear eight people then that is the Commission. If there are three or four people who stand out, then vote on them again to narrow down the candidates. He did not want to go through all 37 candidates. Mr. Richwine concurred with Mr. Earnshaw. Ballots were distributed to the board members to select 8 candidates. The ballots were counted at the Board table by Gary Reigal, Director of Business and Fiscal Affairs, and Board Solicitor Marc Fisher. Mr. Richwine asked what would happen if someone declines to be on the Commission. Solicitor Fisher said the law is clear that the Board can only appoint 5, 7, or 9.

While the ballots were being counted, Mr. Ballard indicated that the official index for East Penn is 3.4% and that represents 1.3 million dollars. He commented on the PVAS system that contains all kinds of data collected by PDE for each school district. It will also come with professional development materials for the administrative team. Act 114 of 2006 has amended the law concerning criminal background checks. Effective April 1, 2007 under Pennsylvania Law,

state and FBI records for all prospective employees, student teachers, bus drivers, and contractors and their employees who have direct contact with children will be required. PDE has issued the annual AYP report that indicates 82.4% met AYP or were determined to be making progress. Another bill coming before the House Education Committee deals with reducing the distance students can walk from their house to the bus stop. It would reduce the mileage for elementary students from 1.5 miles to .75 and for secondary from 2 miles to 1.5 miles.

After the first ballot, Solicitor Fisher announced the following results, indicating that he and Mr. Reigal felt that the group does represent a cross-section of the community:

Cynthia Sheaffer	7
Wally Vinovskis	7
Charles Moniak	5
Sandy Rhodes	6
Seth Flanders	5
Jim Reitnour	3
Art Imdorf	3
Katherine Lichtenwalner	3
Robert Oberle	3

After the second ballot, Solicitor Fisher announced the following results:

Jim Reitnour	6
Katherine Lichtenwalner	6
Robert Oberle	6
Art Imdorf	5

Motion by Ballard, Seconded by Gannon
RESOLVED, That the East Penn Board of School Directors appoint the following individuals to the Local Tax Study Commission:

Terry Richwine, Board Representative
Cynthia Sheaffer, Alburtis
Charles Moniak, Emmaus
Wally Vinovskis, Macungie
Jim Reitnour, Upper Milford
Samuel Rhodes, III, Upper Milford
Seth Flanders, Lower Macungie
Katherine Lichtenwalner, Lower Macungie
Robert Oberle, Lower Macungie

This resolution was duly adopted by the following roll call vote:
Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Thomas, Thompson-----8
Absent: Robert-----1

3. Appointment of Officers of the Commission

Solicitor Fisher said the statute does not give the Board the authority to appoint the officers of the Commission. There are conflicting reports from PSBA itself. The Commission appoints the Chair and the Vice Chair. As far as the Secretary, the Board does have the authority to appoint a staff person to act as the Secretary. Mr. Richwine said he questioned whether the board member on the Commission should be the Chair. It may appear to the community that things will be done in such a way to conform to what the Board wants as opposed to the Commission. Mr. Richwine said the Commission should pick its own officers. The motion was amended as follows:

Motion by Ballard, Seconded by Kowalchuk
RESOLVED, That the East Penn Board of School Directors appoint Cecilia R. Birdsell, Secretary to the Local Tax Study Commission.

This resolution was duly adopted by the following roll call vote:
Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Thomas, Thompson-----8
Absent: Robert-----1

4. Operating Procedures – Exhibit 8

Mr. Earnshaw asked if the Board could approve operating procedures. Solicitor Fisher felt that they could be amended. Mr. Ballard said there must be some guidance somewhere for this Commission to operate. The law

is silent on how little purpose there is to the Commission. Mr. Ballard reviewed the mission. Mr. Fisher said the following sections are a restatement of the law: 2.01, 2.02, 2.03 (based on the previous motion would have to be amended), 3.01a should be adopted for the use of the room, 3.01b and c, 3.02, 3.03, 3.04, 3.05, 3.06, 3.07, 3.08a and b, 3.09, and 4.01. He found 4.02 to be questionable.

Motion by Ballard, Seconded by Earnshaw
RESOLVED, That the East Penn Board of School Directors adopt the Operating Procedures for the Local Tax Study Commission as listed on Exhibit 8 with the exception of 2.03a.

This resolution was duly adopted by the following roll call vote:
Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Thomas, Thompson-----8
Absent: Robert-----1

6. Lehigh Career & Technical Institute F. Fuller, T. Richwine
V. Thomas, A. Thompson

1. 2006-07 Budget Reopening

Motion by Richwine, Seconded by Gannon
RESOLVED, That the East Penn Board of School Directors approve the reopening of the 2006-07 General Fund Budget of Lehigh Career & Technical Institute in accordance with Section 609 of the School Code concerning the receipt of additional State and Federal Funds in the amount of \$248,713.

This resolution was duly adopted by the following roll call vote:
Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Thomas, Thompson-----8
Absent: Robert-----1

7. Business Operations

1. Approval of Bill List

Motion by Ballard, Seconded by Thomas
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

Special Funding Disbursements – Exhibit 9

RESOLVED, That the East Penn Board of School Directors authorize payment from the Capital Reserve Fund and the GOB 2003 Bond issue as outlined on Exhibit 9.

Record of Investments-Exhibit 10

RESOLVED, That the East Penn Board of School Directors approve the list of investments as outlined on Exhibit 10.

These resolutions were duly adopted by the following roll call vote:
Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Thomas, Thompson-----8
Absent: Robert-----1

8. Board Sharing

Ms. Fuller thanked Mr. Flanders for volunteering. She asked that a note be developed to thank everyone who had applied. Mr. Richwine asked if the people would be notified of the operating procedures. Board Secretary Cecilia Birdsell indicated that they would also be invited to attend the Web Conference to be held at 7:00 p.m. on Thursday, September 21.

Mrs. Thomas asked if there would be another board member who would be interested in attending the LCTI Joint Operating Committee meetings in her place. She has a difficult personal schedule that does not always allow her to attend these meetings.

Mrs. Thompson noted that LCCC is requesting a board member to serve on a new advisory committee. The board received information describing the purpose, meetings, and roles and responsibilities. No one has indicated that they are available.

Mrs. Thomas asked about a new software program in high schools where parents can find out what is going on with their students. Dr. Ziolkowski said it is one of the capabilities of the new eSchoolPLUS. Ms. Kowalchuk asked when that would be up and running. Dr. Ziolkowski said there has been one lengthy meeting where all the training dates have been scheduled and one of the first implementations will be scheduling. It will begin in September 2007.

9. Announcements

Monday, September 11	6:45-Clear Session, Superintendent's Conference Room (Real Estate and Personnel) 7:30 p.m. – Board Meeting, Board Room
2006-07 Calendar Correction:	Snow Make-up Days: June 15, 18, 19 January 15, February 19 <u>Not January 19 as stated in the calendar.</u>

There being no further business to come before the Board, the meeting was adjourned, upon motion, at 8:45 p.m.

Cecilia R. Birdsell, Board Secretary

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

President Ann Thompson called the meeting of the East Penn Board of School Directors to order at 7:30 p.m. in the Board Room, followed by the Pledge of Allegiance.

Board Members present: C. H. Ballard, A. Earnshaw, F. Fuller, E. Gannon, S. Kowalchuk, T. Richwine, M. Robert, V. Thomas, A. Thompson
Board Solicitor: Marc S. Fisher, Worth, Magee & Fisher (arrived at 7:45 p.m.)
Treasurer: Gary Reigal
Board Secretary: Cecilia Birdsell
Substitute Superintendent of Schools: Dr. George A. Ziolkowski
Press Present: Randy Kraft, Morning Call Report
Loretta Fenstermacher, East Penn Press Reporter

2. Requests to Address the Board-None

3. Approval of Minutes

Motion by Robert, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve the minutes for the September 11, 2006 meeting as presented.

This resolution was unanimously adopted by voice vote.

4. Report of the Substitute Superintendent of Schools – Dr. George A. Ziolkowski

1. Personnel

Motion by Ballard, Seconded by Earnshaw

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

Michele Sovia, Remedial Assistant, effective immediately (Exhibit 1)
Sherry Krimminger, Teacher Aide at LMMS, effective October 6, 2006 (Exhibit 2)

Leave as per Collective Bargaining Agreement

Employee: Jennifer Thomas
Macungie School, Special Education Teacher
Effective: October 16, 2006-November 17, 2006

Appointment of Temporary Professional Employee

Name/Address: Karl Ruch
636 Buchert Road, Gilbertsville 19525
Education Level: B. S. Degree (1988)
Undergraduate School: Temple University
Graduate School: Alvernia College (certification credits)
Certification: Instructional I, Special Education
Assignment: Special Education, Lower Macungie MS
Vacancy created by L. Olivier resignation.
Effective: October 18, 2006
Experience: 9/06-Present: East Penn SD
2004-06: Antietam & Boyertown SD (Guest Teacher)
Salary: \$40,100 (Step A, Year 1, Col. B)

Teacher Aide/Remedial Assistant/Hall Monitor Appointments

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Allison Noon-Fisher 430 S. 18th Street	LMMS S. Shollenberger resign.	\$11.12/hr., 32.5 hrs./wk.

Allentown 18104

Christine M. Boty 6034 Fairway Lane, Wescosville	Academic Support M. Sovia Resign.	\$12.15/hr., 25 hrs./wk.,
Christina Holsinger 3912 Wordsworth Street Allentown 18104	Macungie S. Watson Resign	\$11.12/hr., 25 hrs./wk.
Betty Nosek 2850 Sequoia Drive, Macungie	Eyer MS P. Haberstumpf resign.	\$11.12/hr., 12.5 hrs./wk.
Melissa Eby 402 Prospect Avenue Bethlehem 18018	Emmaus HS D. Gibson resign.	\$11.12/hr., 32.5 hrs./wk.
Donna Hunger 5145 Vera Cruz Road, Emmaus	Emmaus HS Unbudgeted (New Student)	\$11.12/hr., 32.5 hrs./wk.
Arlene Inman 105 Robert drive, Allentown 18104	Emmaus HS Unbudgeted (New Student)	\$11.12/hr., 32.5 hrs./wk.
Kakoli Kar 8370 Ridge Drive, Macungie 18062	EHS Unbudgeted (New Student)	\$11.12/hr., 12.5 hrs./wk.
Keith Varga 2111 Schoenersville Rd. Bethlehem 18018	EHS, Hall Monitor	\$11.12/hr., 30 hrs./wk.
Barbara McKenna 4721 Hoffman Drive Whitethall 18052	Alburtis/Jefferson School Health Room, L. Hare transfer	\$15.59/hr., 31 hrs./wk.

Additions to the 2006-07 List of Per Diem Substitutes

Sharon Collins, Elementary
Jonelle Uzzardi, Elementary
Brian Holsinger, Social Studies
Kyle Whary, Art
Jane Wallace, Elementary Counselor
Michele Harrison, Elementary
Kimberly Shoemaker, Elementary/Early Childhood
Joseph McAndrew, Social Studies/Reading Specialist

Co-Curricular Advisors

Todd Breiner	Volunteer Football Coach	
Justin McNicholas	Assist. Varsity Wrestling Coach	\$3693.00
Dennis Udicious	Non-Paid Volunteer	
David Bosse	Snapshots After-School Club	\$1008.00
	Faces After-School Club	\$1008.00
Kathy Thomas	Clay Club (After-School)	\$29.44/session
		8 sessions
Susan Highet	Art Club, Painting	\$29.44/session
		4 sessions
Kevin Bender	Web Master, Alburtis School	\$531.00

Change in Employee Hours-Part-Time Food Service Assistants

Employee	From	To
Frances Greason	3.5 hrs./day, Wescosville	4.0 hrs./day, Wescosville
Sandie Zettlemoyer	2.0 hrs./day, Wescosville	3.0 hrs./day, Wescosville
Dorothy Breinich	3.0 hrs./day, Jefferson	3.5 hrs./day, Jefferson
Darlene Rinker	4.5 hrs./day, Eyer/Macungie	4.75 hrs./day, Eyer/Macungie

Change in Employee Hours-Teacher Aides

Jackie Lukity	28.75 hrs./wk.-EHS Special Education	32.5 hrs./wk., EHS Special Education
Denise Edelman	20 hrs./wk.-LME	31.5 hrs./wk.-LME

Appointment of Health Room Aide –Macungie School

Name/Address: Donna Ruch
2603 Fieldview Drive, Macungie
Assignment: Macungie School
Opening created by A. Traska resignation
Salary: \$15.59/hr.

Educational Conferences – Exhibit 3

That the East Penn Board of School Directors approve the expenses for the individuals attending educational conferences as listed on Exhibit 3.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson-----9

2. Parent Transportation Contract

Motion by Robert, Seconded by Thomas

RESOLVED, That the East Penn Board of School Directors approve a Parent Transportation Contract between the East Penn School District and Lori Rutkiewicz, Macungie, PA for a cost of .445/mile (18 miles/day) to St. Michael the Archangel School, Limeport, PA from September 1, 2006 to June 30, 2007.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson-----9

3. Differentiated Supervision and Evaluation Model Approval-Exhibit 4

Motion by Robert, Seconded by Gannon

RESOLVED, That the East Penn Board of School Directors approve the Differentiated Supervision and Evaluation Model prepared in accordance with standards set forth in 22 PA Code Section 351.23 to 351.28 to be used as an alternative rating system for East Penn teaching staff.

In response to a question from Mr. Ballard, Dr. Ziolkowski indicated that the standard rating system has been incorporated into this system. He explained the clinical model used previously. Four or five years ago, the state adopted the Framework for Teaching based on the Charlotte Danielson model for all certified teachers. The district began reviewing and revising the supervision and evaluation model. Committees were formed that included administrators and teachers and the new system was piloted in 2004-05. All level II certificated staff must select one of three models for evaluation. Every three years you still have to participate in the traditional form and it must be based on the Framework for Teaching. Dr. Ziolkowski emphasized that there is a regulatory requirement by the state. Mr. Ballard questioned how this affects Collective Bargaining. Dr. Ziolkowski said the Framework for Teaching is a requirement; there were teachers that were part of the review and revision; and teachers have agreed to this particular model. Secondary Education Supervisor Linda DeIvernois reiterated that teachers were involved in the process and in the development of the language and it was a collaborative effort. Mr. Earnshaw questioned why the Board had not had a chance to review the model before it was presented to the faculty. Mr. Ballard felt the process had involved the teachers but still questioned how it relates to the collective bargaining process. Mrs. Thompson indicated that the Joint Operating Committee at LCTI had a presentation on this model.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson-----9

4. Acceptance of \$5,000 Grant

Motion by Robert, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors accept a \$5,000 grant from Air Products and Chemicals, Inc. for the funding of new playground equipment at the Lincoln Elementary School.

Note: The Lincoln PTO applied for this grant in May 2006.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson-----9

5. Other Educational Entities

-Carbon Lehigh Intermediate Unit

T. Richwine

1. Special Education Services Agreement – Exhibit 5

Motion by Robert, Seconded by Thomas

RESOLVED, That the East Penn Board of School Directors approve the Special Education Services Agreement as outlined on Exhibit 5.

This resolution was duly adopted by the Following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson-----9

6. Business Operations

1. Bill List Approval

Motion by, Seconded by

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

Treasurer's Report

RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

Special Funding Disbursements – Exhibit 6

RESOLVED, That the East Penn Board of School Directors authorize payment from the Capital Reserve Fund and the GOB 2003 Bond issue as outlined on Exhibit 6.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson---9

7. Board Sharing

Mrs. Thompson thanked Mr. Richwine for serving on the Local Tax Study Commission. She indicated that the members had attended the Web Conference sponsored by PSBA.

Mrs. Kowalchuk said there are two key positions to be filled over the next few months and suggested that the community be involved in the interview process to select a principal and a superintendent. She indicated that the facilitator who was involved in the superintendent selection process 14 years ago had these focus groups. Mrs. Thompson said she was part of the process and tabulated the community interest survey. Mrs. Thomas concurred that this would be a positive step and enhance community support. Mr. Richwine felt it would be better to have input as a focus group rather than in the selection process. Mr. Earnshaw said one of the key responsibilities of the Board is to hire a superintendent who should reflect the will of the Board. He would be opposed to having citizens on the search committee. The more people who are added to a committee the more unfocused the result seems to be. He felt the high school principal search should be left to the administration and the Board could provide input. He felt there was less of a case to engage the community. Mrs. Thomas and Ms. Kowalchuk felt it would be helpful to have additional input and different perspectives. Ms. Kowalchuk felt the principal is engaged in the community and one who sets the tone. Mr. Earnshaw said when you ask the community for input and then not act on it, you run the risk of alienating the community. Mrs. Thompson said this can be applied to the Local Tax Study Commission where you have community people who have volunteered to do a fair amount of studying but it is clear that the ultimate decision will be made by the Board. Mrs. Thompson also reminded the Board that a representative from PSBA will be meeting with the Board on October 23. Dr. Ziolkowski indicated that the administration is well on the way with the principal search process and if there is another layer to be added then he should receive direction from the Board. This is clearly a deviation from what has been done. He emphasized that he would need this information before October 23. Mr. Ballard indicated that he is not advocating additional input to the high school principal selection process. Ms. Gannon wanted to see more than just one candidate. Mr. Robert felt the existing process should be maintained. There did not appear to be consensus on changing the process for the high school principal selection at this time.

Mr. Ballard commented on the voluntary pre-kindergarten program and suggested the administration get cost estimates for some of these things.

Mr. Robert requested that the solicitor review the Farmland Conservancy resolution for action at the next board meeting. Ms. Kowalchuk supported the request. Mr. Ballard said he was supportive of the idea but wanted to know what would happen if a landowner subsequently sells the land.

8. Announcements

September 25	7:30 p.m.-Board Meeting (CLEAR Session following the Board meeting for personnel and real estate)
September 26	7:00 p.m.-12th Grade Guidance Information Night at EHS
September 28	7:00 p.m.-LMMS Meet the Teacher Night
Monday, October 2	All Schools and Offices are closed.
Monday, October 9	All Schools Closed –Employee Development Day
	7:30 p.m.-Board Meeting

9. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion, at 8:05 p.m.

Cecilia R. Birdsell, Board Secretary

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

President Ann L. Thompson called the meeting of the East Penn Board of School Directors to order at 7:30 p.m. in the Board Room located at 800 Pine Street, Emmaus, followed by the Pledge of Allegiance.

Board Members Present: C. H. Ballard, A. Earnshaw, F. Fuller, E. Gannon, S. Kowalchuk, T. Richwine,
M. Robert, V. Thomas, A. Thompson

Solicitor: Marc S. Fisher, Esq., Worth, Magee & Fisher

Treasurer: Gary Reigal

Board Secretary: Cecilia R. Birdsell

Substitute Superintendent of Schools: Dr. George Ziolkowski

Press Present: Randy Kraft, Morning Call Reporter
Loretta Fenstermacher, East Penn Press Reporter

2. Recognitions:

-James M. Carl, PA Registered School Business Official

Mrs. Thompson and Dr. Ziolkowski presented Mr. Carl with the PA Registered School Business Official certificate that is sponsored by the PA School Business Officials Association. Mr. Carl received a round of applause.

-EP Students Completing the PA Governor's Schools of Excellence

Mrs. Thompson and Dr. Ziolkowski presented certificates of recognition for the students who participated in the PA Governor's Schools of Excellence. They received a round of applause and had their picture taken. They will also be recognized next Monday by the Carbon Lehigh Intermediate Unit Board at a dinner scheduled at Parkland High School.

- ❖ Sarah Lee – Arts
- ❖ Joshua Matthias-Long – Arts
- ❖ Ariel Pechter – Arts
- ❖ Shuyun Tian – Global Entrepreneurship
- ❖ Timothy J. Lam – Health Care
- ❖ Bryan W. Ting – International Studies
- ❖ Michelle R. Burroughs – Sciences
- ❖ John J. Solomon – Sciences

-2007 Merit Scholarship Competition – Semi-Finalists

Mrs. Thompson and Dr. Ziolkowski presented certificates of recognition to the students listed below who were present. The students received a round of applause from the audience.

- ❖ Abigayle R. Assetto
- ❖ Allison L. Bishop
- ❖ Michelle R. Burroughs
- ❖ Michael H. Dong
- ❖ Dale Kohler
- ❖ Timothy J. Lam
- ❖ Jonathan P. Levine
- ❖ Emily H. Rosenkrantz
- ❖ Michael E. Sloan
- ❖ Sonya R. Snyder
- ❖ Shuyun Tian
- ❖ Kelly L. Trop
- ❖ Emily S. Whalen

-2007 Merit Scholarship Competition – Commended Stuentns

- ❖ Tyler S. Buck
- ❖ Curt D. Cenci
- ❖ Devin W. Daniels
- ❖ Jason L. Du
- ❖ Andrew M. Fine
- ❖ Carlos D. Gadea
- ❖ Elizabeth M. Luff

- ❖ Ajay S. Padaki
- ❖ Meredith Schuessler
- ❖ Adria R. Simon
- ❖ Kelly K. Smith
- ❖ Elizabeth A. Wolensky
- ❖ Srinath A. Yelamarty

3. Approval of Minutes

Motion by Robert, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve the minutes for the September 25, 2006 meeting as presented.

This resolution was unanimously adopted by voice vote.

4. Requests to Address the Board-None

5. Report of the Substitute Superintendent of Schools – Dr. George Ziolkowski

1. Personnel

Motion by Ballard, Seconded by Earnshaw

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

Nancy Fenstermaker, Teacher Aide at Emmaus HS, effective October 17, 2006
(Exhibit 1)

Tracey Frantz, Teacher Aide at Jefferson School, effective October 5, 2006
(Exhibit 2)

Appointment of Substitute Principal-Lincoln School

Employee: Tricia Gutman
Remediation Coordinator
Lincoln School
Salary: \$250/pay period, beginning with the November 2 pay

Dr. Ziolkowski introduced Ms. Gutman who will be the Substitute Principal at Lincoln School while Kristen Campbell is on leave.

Appointment of Professional Employee

Name/Address: Vicky Free
4976 Brenner Drive, Hamburg, NY 14075
Education Level: B. S. Degree (1971)
M. Ed. Degree (1974)
Undergraduate School: Indiana University of PA
Graduate School: Penn State University
Assignment: Art Teacher, Wescosville/Lincoln Schools
Vacancy created by S. Lutick retirement/transfer of D. Willett
Effective: August 29, 2006
Certification: Instructional II, Art
Experience: 2001-06: Lake Shore Central SD (NY)
1971-77 & 1989-01: Hollidaysburg Area SD
Salary: \$63,100 (Step M, Year 15, Col. M)

Full-Time Substitute Teacher Appointment

Name/Address: Jessie Clarke
849 Carsonia Avenue, Reading 19606
Education Level: B. A. Degree (2004)
Undergraduate School: University of Iowa
Graduate School: Drake University (graduate credits)
Assignment: Latin, Emmaus HS

Effective:	Opening created by V. Delph leave.
Certification:	August 29, 2006
Experience:	Emergency Permit, Latin
Salary:	8/05-6/06: Exeter Township SD
	\$40,100 (Step A, Year 1, Col. B)
Name/Address:	Barry Batdorf
	1800 Morgan Hill Road, Easton 18042
Education Level:	B. S. Degree (2006)
Undergraduate School:	Kutztown University
Assignment:	Grade 4, Wescosville School
	Opening created by R. Healy leave.
Effective:	October 16, 2006
Certification:	Instructional I, Elementary
Experience:	None
Salary:	\$40,100 (Step A, Year 1, Col. B)

Support Staff Appointments

Name/Address	Assignment	Salary
Marianne Vazquez 1981 Creamery Court, Alburtis	Health Room Aide Shoemaker	\$15.59/hr., 32 hrs./wk.
Mary Rose DiScipio 3039 Wonziegler Road Pennsburg 18073	Teacher Aide EHS	\$11.12/hr., 21.75 hrs./wk.

Co-Curricular Advisors

Bruce Denmead	EHS Band Director	\$5943.00
	Jazz Band Director	\$1008.00
Brody Carr	EHS Percussion Dir.	\$3078.00
Kristina Angstadt	Winter Color Guard Assist.	\$1061.00
Ashlee E. Everitt	Winter Color Guard Adv.	\$2971.00
	Color Guard Director	\$2733.00
John Adcock	Drill Director	\$2096.00
John Rutherford	Percussion Assist.	\$1061.00
	Drill Director, Design	\$2096.00
Jennifer Rossi	Music Marching Assist.	\$ 795.75
Carrie England	Assist. HS Band Director	\$2467.00
Jill Kuebler	Fall Play Director, EHS	\$1592.00
	Fall Play Costume, Des.	\$ 500.00
	Fall Play Tec. Director	\$1061.00
	Set/Light/Sound	
	Spring Play Director, EHS	\$2122.00
	Musical/Techn. Director	\$1273.00
Chris Kollar	Fall Play Assist. Dir., EHS	\$ 955.00
	Fall Set Des. Coordin.	\$ 500.00
	Spring Play Assist. Dir., EHS	\$1273.00
	Spring Set Design. Coordinator	\$ 500.00
Rita Cortez	Spring Play Assist. Dir., EHS	\$1273.00
	Dramatics	
	Spring Musical Vocal/Orch. Dir., EHS	\$1698.00
Eileen Clark	Spring Cost. Des. Coordinator	\$ 500.00
Dave Smith	EHS Music Marching Assist	\$1061.00
<u>Eyer MS</u>		
Steve Braglio	Co-Website Maintenance	\$ 424.50
Brent Haley	Co-Website Maintenance	\$ 424.50
Lynn Champlin	Literary Magazine	\$29.44/session, 8 Sess.
	News Magazine	\$29.44/session, 8 Sess.
Susan Carraher	Basketball Intramurals, Girls	\$26.00/session, 8 Sess.
Will Pike	Basketball Intramurals, Boys	\$26.00/session, 8 Sess.
Cathy Jones	Scrapbooking Club	\$29.44/session, 8 Sess.
Joseph DiRado	Science Club	\$29.44/session, 8 Sess.
	Photography Club	\$29.44/session, 8 Sess.

David Willett	Mural Drawing/Painting Club	\$29.44/session, 8 Sess.
	Backdrop Painting Club	\$29.44/session, 8 Sess.

LMMS

Michelle Harned	Ping Pong Club	\$1008.00, Club C
Danielle Hillenbrand	Fitness Club	\$29.44/session, 8 Sess.
Jenn Phillips	Fitness Club	\$29.44/session, 8 Sess.
Kimberly Faust	Fitness Club	\$29.44/session, 8 Sess.

Teresa Scholl	Volunteer MS Cheerleading Coach	Volunteer
John Flok	Assist. Boys Lacrosse Coach	Volunteer

Authorization to Act as Attendance Officers

In accordance with Modifications 5.29, the East Penn Board of School Directors authorizes the following individuals to act in the capacity of attendance officers to write truancy citations:

Emmaus HS

Elementary Principals

Liz Drake, Principal	Kristen Campbell, Lincoln
Dan Greisbaum, Assistant Principal	Cheryl Wetzel, Lower Macungie
Janine Mathesz, Assistant Principal	Donna Cortez, Alburtis
Joseph Cortese, Assistant Principal	Dr. Ronald Renaldi, Jefferson
Rebecca Beidelman, Assistant Principal	Anthony Moyer, Wescosville
Kate Keires, Assistant Principal	James Best, Macungie
James Brown, Assistant Principal	Lynn Brinckman, Shoemaker
	Tricia Gutman, Lincoln

Lower Macungie MS Eyer MS

Bob Misko, Principal	Dr. Doug Wells, Principal
Peter Schutzler, Assistant Principal	Michelle Wiley, Assistant Principal
Dave Silfies, Assistant Principal	

Additions to the 2006-07 List of Per Diem Substitutes

Claire Schweitzer, Elementary
Kimberly Kemp, Teacher Aide

Teacher Aide Appointments

Name/Address	Assignment	Salary
Lisa Jones 97 Wyndham Drive Allentown 18104	Wescosville Opening created by R. Plarr transfer	\$11.12/hr., 14 hrs./wk.
Mary Hughes 4867 Waterfall Drive Macungie	Shoemaker New unbudgeted position	\$11.12/hr., 12.5 hrs./wk.

Change in Assignment

Employee	From	To
Patricia Brooke	EHS, 26.25 hrs./wk. Building	LMMS, 32.5 hrs./wk., Special Ed.

Educational Conferences-Exhibit 3

That the East Penn Board of School Directors approve the expenses for the individuals attending the conferences listed on Exhibit 3.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson----9

6. Other Educational Entities

-Carbon Lehigh Intermediate Unit

T. Richwine

Mr. Richwine noted that East Penn had 8 students out of 28 who participated in the Governor's Schools of Excellence. The IU Board will recognize all the students at a dinner next Monday. East Penn is traditionally the top school district in the area for sending students to the Governor's Schools.

Reporting on the number of special needs students in Carbon and Lehigh Counties, Mr. Richwine noted that there are 9,845 and the IU serves 8,978. He provided statistics on the number of speech evaluations, psychological evaluations, home visits and mental health interventions. He extended an invitation to have IU representatives come for a board meeting and do a brief presentation on the services provided. Mrs. Thomas said she would find it helpful to have a presentation so she can learn specifically what programs are offered. Mr. Earnshaw indicated that the IU does have an Open House that board members are invited to attend every year.

Mr. Richwine reported that the IU offices were moved to their new location last Monday or Tuesday. Any plans for an open house are probably on hold. Mrs. Thompson asked Dr. Ziolkowski to invite the IU representatives for a meeting when there is not a full agenda.

-Lehigh Career & Technical Institute

F. Fuller
T. Richwine
V. Thomas
A. Thompson

Ms. Fuller reported that the Academic Center began the year with 190 students and has not increased to 215 students. Students are reaching out to other students and becoming advocates for the program. A partnership has been formed between LCTI and the Lehigh Valley Alliance on Aging that will be receiving media coverage. Every year the LCTI students build a home and this year they will be designing and building a home where people can age in place comfortably. There was a bond refinancing for the 2001 and 2003 series in the amount of 52 million dollars. LCTI will realize a saving of 1.3 million dollars that will be distributed to the sponsoring school districts.

It was also noted that representatives from the sponsoring school districts are appointed for a three-year term. Mrs. Thomas indicated she would not be able to attend the October 25 JOC meeting since her husband will be returning from Iraq and asked board members to check their schedules to see if someone could fill-in for her.

Mrs. Thompson commented on the new Fitness Center at LCTI. She indicated that students have been enthusiastic about the use of the facility. She also noted that the JOC had been the first to eat in the new restaurant.

7. Facilities

1. Declaration of Covenants & Easement for Maintenance of Stormwater Management Facilities – Lower Macungie Township – Exhibit 4

Motion by Ballard, Seconded by Robert

RESOLVED, That the East Penn Board of School Directors approve the attached Declaration of Covenants & Easement for Maintenance of Storm water Management Facilities with Lower Macungie Township as outlined in Exhibit 4.

In response to a question raised by Mr. Earnshaw, Solicitor Marc Fisher indicated that the 30 day time limit to cure a default is common to these agreements.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson-----9

8. Business Operations

1. Bill List Approval

Motion by Robert, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2006-07 Salary Roster

RESOLVED, That the East Penn Board of School Directors include the 2006-07 Salary Roster in the permanent minutes of this meeting.

Construction Funds – Exhibit 5

RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from the Capital Reserve Fund and the GOB 2003 Bond Issue as listed on Exhibit 5.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson---9

4. Farmland Conservation

Mr. Reigal said at the request of Mr. Robert they looked into the possibility of exempting farm property from future tax increases under Act 4. This would freeze the millage at whatever level the owners had been paying when the action was taken. Mr. Ballard said this also includes any open space property as well. He asked how long the property would be held in this open space condition. He also questioned what would happen if the property is subsequently sold. Mr. Fisher said the resolution submitted was a draft and he needs direction from the Board. He suggested that there be the following provisions: 1. The time period of this resolution would be ten years and would expire automatically unless extended by the Board; 2. If the property no longer qualifies under these provisions, except for condemnation, that the owner would pay roll back taxes plus interest. Lehigh County has adopted a similar resolution that also has a ten year cap that can be extended and they also require the owner to pay roll back taxes. If the Board would not extend the resolution, then at that time the millage would reflect the current millage rate. Mr. Fisher stated that this is what the County has done. Mr. Robert suggested that those two revisions be made. In response to a question from Ms. Gannon, Mr. Fisher explained that if the Board no longer wants this resolution then it can be repealed; however, anyone who has property in the original resolution would be entitled to it for the remainder of the 10 year period. No one new would be able to come under the resolution. Mr. Earnshaw asked what kind of hassles this would entail for the Business Office with having several properties at different millage levels. Mr. Reigal said there are a limited number of properties (only 17 certified). He did not think it would be a monumental task to complete these bills separately. Mr. Earnshaw said he understood the appeal but he questioned whether the Board was doing social engineering and he was concerned that it was not the role of the school district. Mr. Robert said by conserving the open space it is beneficial to the community and it relieves pressure for the school district for minor dollars. Mrs. Thompson questioned the wording in a paragraph and Mr. Fisher said it was verbatim language out of Act 4. Lehigh County and Southern Lehigh School District have passed a similar resolution. Mr. Robert felt that if the county and the school district passed the resolution there would be some type of motivation for the townships to follow. Mr. Fisher clarified that the resolution must be passed by the County, school district, and the local municipalities within the district. Ms. Fuller pointed out that the Boroughs have no open space and Mr. Fisher said the only municipalities with open space are Upper Milford and Lower Macungie Township. Mr. Fisher indicated that he will review the draft and submit a resolution for the next meeting.

9. Board Sharing-None

10. Announcements

Monday, October 9	6:30 p.m.-CLEAR Session, Superintendent's Conference Room (real estate, personnel, litigation). A CLEAR Session will follow the Board Meeting regarding personnel and real estate. 7:30 p.m.-Board Meeting, Board Room
Tuesday, October 10	7:00 p.m.-Local Tax Study Commission Meeting, Board Room
Wednesday, October 11	7:00-8:30 p.m.-Partners in Wellness, EHS Media Center
Tuesday, October 17	7:00 p.m.-Local Tax Study Commission Meeting, Board Room
Friday, October 20	EHS Homecoming
Week of October 23	Red Ribbon Week
Monday, October 23	7:30 p.m. Board Meeting

11. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion, at 8:15 p.m.

Cecilia R. Birdsell, Board Secretary

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

President Ann Thompson called the regular meeting of the East Penn Board of School Directors to order at 7:30 p.m., followed by the Pledge of Allegiance.

Board Members Present: C. H. Ballard, A. Earnshaw, F. Fuller, E. Gannon, S. Kowalchuk,
T. Richwine, V. Thomas, A. Thompson
Board Member Absent: M. Robert
Solicitor: Marc S. Fisher, Esq., Worth, Magee & Fisher
Board Secretary: Cecilia R. Birdsell
Treasurer: Gary Reigal
Substitute Superintendent of Schools: George A. Ziolkowski, Ph. D.
Press Present: Loretta Fenstermacher, East Penn Press Reporter

2. Requests to Address the Board-None

3. Approval of Minutes

Motion by Ballard, Seconded by Thomas

RESOLVED, That the East Penn Board of School Directors approve the minutes of the October 9, 2006 meeting.

This resolution was unanimously adopted by voice vote.

4. Report of the Substitute Superintendent of Schools – Dr. George Ziolkowski

1. Personnel

Motion by Earnshaw, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

-Christina Rice, Music Teacher at Lincoln/Jefferson Schools, effective December 15, 2006 (Exhibit 1)

-Angeline Szoka, FTS Grade 2 Teacher at Macungie School, effective November 4, 2006 (Exhibit 2)

-Frank Pino, Guidance Counselor at Emmaus HS, effective date to be determined (Exhibit 3)

-Sallie DeLong, Administrative Assistant to the Assistant Superintendent of Initiatives and Evaluation (Exhibit 4)

-Donna Brown, Teacher Aide at Lincoln School, effective October 28, 2006 (Exhibit 5)

-Zachary Fegley, Custodian, effective immediately (He was hired at the August 14, 2006 meeting and subsequently did not accept the position)

2006 Teacher Tenure List

That, in accordance with Section 1121 of the PA School Code, the following temporary professional employees based upon satisfactory service be awarded tenure:

<u>Employee</u>	<u>School/Assignment</u>
Constance Arnold	EHS/Eyer MS/LMMS, Music
Lori Babel	Emmaus HS, Mathematics
Genise Bishop	Lincoln, Guidance Counselor
Kevin Bisignani	Emmaus HS, German
Justine Boer	Emmaus HS, English
John Bradley	Emmaus HS, Science

Allyson Buss Smith
 Susan Carraher
 Janice Clymer
 Tara Desiderio
 Kelly Duffy
 Lisa Evans
 Christina Gogel
 Loribeth Gruber
 Chris Kollar,
 Rachel Kramer
 Nicole LaBarre
 Janis Landgraf
 Jennifer Lee
 Heather Marsteller
 Laura McKelvey
 Carrie Montella
 Heather Montero
 Nichole Oravic
 Lori Pressley
 Maria Russo
 Savina Stangil
 Gregory Scholl
 Lori Sheipe
 Amanda Theis
 Stephanie Yoder

Macungie, Grade 5
 Eyer MS, Health/Wellness
 Wescosville, ESL
 Lower Macungie Elementary, K
 Emmaus HS, Business
 Wescosville, Grade 1
 Shoemaker, Grade 3
 Shoemaker, Grade 3
 LMMS, Mathematics
 Emmaus HS, Science
 Macungie, Grade 1
 Emmaus HS, English
 Macungie, Grade 2
 Emmaus HS, Social Studies
 Emmaus HS, Science
 Macungie, Grade 4
 Emmaus HS, Social Studies
 Emmaus HS, English
 Jefferson/Lincoln/Wescosville, Music
 Emmaus HS, Mathematics
 Wescosville, Grade 5
 LMMS, Grade 6
 Emmaus HS, Health/Wellness
 Shoemaker, Grade 2
 Macungie, Grade 1

Leave as per Collective Bargaining Agreement

Employee: Nicole Allen
 Alburtis, Special Education
 Effective: November 13, 2006

Appointment of Full-Time Substitute Teacher

Name/Address: Tara Lancaster
 40 Davey Avenue, Pen Argyl 18072
 Education Level: B. S. Degree (2006)
 Undergraduate School: Kutztown University
 Effective: October 16, 2006
 Assignment: Alburtis, Special Education
 Opening created by N. Allen leave.
 Certification: Instructional I, Elementary/Special Education
 Experience: 9/06-Present: East Penn SD (per diem substitute)
 Salary: \$40,100 (Step A, Year 1, Col. B)

Appointment of Student Management System Coordinator

Name/Address: Sallie DeLong
 2322 Mountain Road, Slatington 18080
 Effective: To be determined
 Salary: \$31,000 (New budgeted position)

Appointment of Remedial Assistant

Name/Address: Jennifer Bryant
 234 Maple Court, Alburtis 18011
 Assignment: Alburtis School,
 Opening created by resignation of M. Sovia
 Effective: October 24, 2006
 Salary: \$12.15/hr., 25 hrs./wk.

2006-07 Addition to the Per Diem Substitute List

Heather Karlovits, Remedial Assistant

Teacher Aide Appointments

Name/Address: Margaret Stevenson
2558 Spring Street, Coplay 18037
Assignment: Attendance, EHS
Opening created by L. Baxter transfer
Effective: October 24, 2006
Salary: \$11.12/hr., 25 hrs./wk.

Name/Address: Diane Kehm
1341 Hickory Road, Macungie
Assignment: Shoemaker (New unbudgeted position)
Effective: October 24, 2006
Salary: \$11.12/hr., 12.5 hrs./wk.

Addition to the 2006-07 Mentor List

Mentor: Beverly Springer Teacher: Julie Stevens, English, EHS

Co-Curricular Advisors –See Exhibit 6

Mary Ellen Hepburn	Study Habits	\$531, Club B
Jonathan Lentz	Non Paid Boys Soccer	Volunteer
	Coach	

Change in Employment Status

Employee: Lynn Baxter, Teacher Aide, EHS
Replacing N. Fenstermaker
From: 25 hrs./wk.
To: 31.25 hrs./wk.

Educational Conferences-Exhibit 7

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences as listed on Exhibit 7.

Informational

-Administrative Reports (See Exhibit Section)

In response to the resignation of Mr. Pino, EHS Guidance Counselor, Dr. Ziolkowski said the search for a new guidance counselor would start immediately but there may be a gap until a permanent replacement can be made. The local districts were surveyed to see what the case load per counselor is and it was found that the case loads vary from one counselor to every 320 or 330 students. At Emmaus High School, there is approximately one counselor for every 309 students. If the replacement is not on staff, then the other counselors will absorb the case loads. Ms. Kowalchuk asked about the reference letters students will need for college applications. Dr. Ziolkowski assured board members that the case loads can be distributed among the other counselors until a replacement has been hired, noting that Mr. Pino will be on staff for at least 60 days.

Mrs. Thompson called attention to the Administrative Reports and the interesting information included. She mentioned that the Cadence Choir from LMMS will be performing at the PA Music Educators Conference. Ms. Fuller noted that EHS Tech Ed Teacher Scott Didra was being recognized by Philadelphia University as an Outstanding Educator. Ms. Fuller recalled that Mr. Didra goes above the call of duty for students.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Thomas, Thompson---8
Absent: Robert-----1

5. Business Operations

1. Approval of Bill List

Motion by Thomas, Seconded by Gannon

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

Treasurer's Report

RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

Special Funding Disbursements-Exhibit 8

RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from the Capital Reserve Fund and GOB 2003 as listed on Exhibit 8.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Thomas, Thompson-----8

Absent: Robert-----1

2. Resolution Exempting Certain Open Space Real Property from Further Millage Increases Imposed on Real Property – Exhibit 9

Motion by Thomas, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve the attached Resolution Exempting Certain Open Space Real Property from Further Millage Increases Imposed on Real Property as described in Exhibit 9.

Mr. Earnshaw commented that Lower Macungie Township does not have a real estate tax so they would not have to pass this resolution. Solicitor Fisher suggested that the Township should adopt the resolution in anticipation of some future action. Mr. Ballard said he would support the resolution because it does include language addressing a roll back tax and there are only 17 properties eligible for this exemption. He said it is also a way to get some green space and some non-developed property in the school district. Ms. Kowalchuk said that Upper Milford Township would also have to approve the resolution. Mr. Fisher clarified Section 6 deals with a maximum period of ten years and, at any point in time within that ten year period the Board could repeal the resolution but current existing properties would still be under the original provision. It was suggested that the resolution be submitted to the Townships.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Thomas, Thompson-----8

Absent: Robert-----1

3. Five-Year Budget Projection

Mr. Reigal said the administration and the Board have been looking at the budget for multiple years for a long time and this is critical when faced with Act 1. Mr. Reigal reviewed the attached list of major assumptions dealing with income and appropriations. He took a conservative approach to the interim real estate tax collections but did forecast future growth. He commented on the switch of the tax burden from real estate tax to either personal or earned income tax. This will be decided by voters in the May 2007 primary. He said the medical plan costs have been growing annually at 9%. Next year it is anticipated that the increase will be 1%. Assuming that the formulas remain in place for IU costs, especially special education, he felt that a 4% growth was realistic. He talked about the LCCC resolution from last year, adding that districts that did not vote will probably have to do so this year. The Board defeated the motion last year, but, if a majority of districts pass the resolution, then the rest would have to comply. If that happens, the first year of the proposal will cost East Penn approximately \$300,000. Analyzing the fuel and utility costs, Mr. Reigal said last year had been influenced by unexpected national and world events that increased fuel costs. He is estimating a 10% growth in this area. The 20 million dollars worth of debt that had been approved has not been incurred at this time. We will use about 5 million of that for the Eyer project leaving 15 million dollars for another project. The debt is programmed for next year and subsequent years. The last year of the four year period is probably when the district will have to borrow an additional 5 million dollars if the elementary school is built. Mr. Ballard talked about the status of the statewide medical plan, noting that it would raise rates in East Penn significantly. Mr. Ballard also asked that the Solicitor look at the LCCC resolution and how Act 1 is impacted. Mr. Reigal said the solicitor from LCCC had received a letter from PDE stating that this would not be an index problem because they would deduct whatever is currently paid to LCCC before they apply the index.

Mrs. Thompson questioned the debt limit and how it would affect buying land. Mr. Reigal explained that there is approximately 30 million dollars in borrowed money and this would be used to buy the land. In 2009-10 the district would have to borrow 10 or 15 million dollars instead of the projected 5 million dollars. In response to a question from Mr. Earnshaw, Mr. Reigal said he had factored in the projected PSERS increase.

Mr. Reigal reviewed the Act 1 Tax Increase/Fund Balance for the next five years. He talked about the restriction under Act 1 that a district the size of East Penn cannot have a fund balance in excess of 8% of the budget. The ending fund balance is well below the allowed amount. The millage could increase .43 mills next year even if it was not required. He briefly talked about the limited number of exceptions for which the district could apply, but he did not feel that the district would need to apply for an exception.

Mr. Reigal indicated that the Board would have to pass a resolution by January 25 indicating the budget would not be going above the 3.4% index. If that is done, then the district could operate within the time lines of the previous budget cycle. The interim taxes will be reported to the district by Lehigh County in November. He will report back to the Board and suggest building up to a resolution in January. Mr. Reigal said that as of Friday, the indication was that the interim real estate taxes were \$300,000-\$400,000 higher than last year. Mr. Reigal suggested having another presentation so the Board is comfortable with the choice. Mr. Earnshaw pointed out that the Board would be raising the tax rate even though the revenue is not needed now but for subsequent years. The Legislature is compelling the district to raise taxes prematurely.

4. Approval of Agreement with the Pennsylvania School Boards Association

Motion by Ballard, Seconded by Gannon

RESOLVED, That the East Penn Board of School Directors approve an Agreement with the Pennsylvania School Boards Association (PSBA) to provide consultation and clerical services in the selection of a new Superintendent of Schools.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Thomas, Thompson---8

Absent: Robert-----1

6. Legislative

C. Ballard

Mr. Ballard reported that the Senate has extended two days after the election for active voting days. He suggested board members contact legislators to give them input. SB 1322 amends the School Code to address several student health issues. Among other provisions, it removes the primary responsibility for schools districts to conduct medical or dental exams of students and instead requires districts to ensure evidence that the required exam be performed by a child's own private physician. If a parent fails to provide the results of the physical examination, then the school district must schedule the child to be examined by a qualified health professional. SB 19 revises provisions that extend property tax exemptions to disabled veterans. HB 377 was approved by the Senate Education Committee and sent to the Senate floor where it was amended to include language regarding bullying policies for schools. SB 71 would require all school districts to adopt a policy by June 30, 2007. The House amended and passed HB 2553 that would authorize school districts and other local taxing authorities to establish a local property tax and rent rebate program for senior citizens. If a program is already established, it could be grandfathered.

There are now regulations from the state on how to collect personal income tax; however, they have not been approved. Mr. Ballard asked that the information be shared with the members of the Local Tax Study Commission. There is some movement to have a school nurse ratio bill passed. This would require 1 nurse for every 1000 students. Currently the requirement is 1 nurse for every 1500 students. Mr. Ballard said it is taking a very scarce market in certified school nurses and increasing costs to the school districts.

The PSBA Fall Legislative Meeting is scheduled for Wednesday, November 1, at 7:00 p.m. The meeting will be held in the Parkland Administration Center.

7. Board Sharing

Mr. Earnshaw shared the positive experience he had with the Eyer Band marching in the Emmaus Halloween Parade. He complimented Miss Carrie England, Band Director, on her work with the students.

8. Announcements

Monday, October 23	6:00 p.m.-CLEAR Session (Personnel & Real Estate)
	7:30 p.m.-Board Meeting, Board Room
Tuesday, October 24	7:00 p.m.-Local Tax Study Commission Meeting, Board Room
Friday, October 27	11:00 a.m. -- Secondary Early Dismissal
Wednesday, November 1	7:00-8:30 p.m.-Partners in Wellness, EHS Media Center
Tuesday, November 7	Election Day
November 9	Annual Senior Residents Thanksgiving Dinner
November 9, 10, 11	8:00 p.m.-Senior Class Play: Anne Frank
November 10	9:30 a.m.-LMMS Veteran's Day Program
Week of November 13	Elementary Parent Teacher Conferences, Early Dismissal, Condensed Kindergarten Schedule
Monday, November 13	7:30 p.m.-Board Meeting, Board Room
Tuesday, November 14	7:00 p.m.-Local Tax Study Commission Public Hearing, Board Room

Mrs. Thompson recognized two Boy Scouts who were in the audience.

9. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion, at 8:25 p.m.

Cecilia R. Birdsell, Board Secretary

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

President Ann L. Thompson called the meeting of the East Penn Board of School Directors to order at 8:00 p.m., followed by the Pledge of Allegiance.

Board Members Present: C. H. Ballard, A. Earnshaw, F. Fuller, E. Gannon, S. Kowalchuk, T. Richwine, M. Robert, V. Thomas, A. Thompson

Solicitor: Marc S. Fisher, Esq., Worth, Magee & Fisher

Treasurer: Gary Reigal

Board Secretary: Cecilia R. Birdsell

Substitute Superintendent of Schools: Dr. George A. Ziolkowski

Press Present: Randy Kraft, Morning Call Reporter

Loretta Fenstermacher, East Penn Press Reporter

2. Requests to Address the Board

Mrs. Maureen Bryan, 2805 Golf Circle, Emmaus and President of the Lincoln PTO, complained about having voting at the Lincoln Elementary School. She felt that security was a factor since voters must pass students. She suggested that St. Margaret's Church and Bethel Bible Fellowship Church may be better places.

Mrs. Lynda Parrotta, 4981 5. Fifth Street, Emmaus expressed her concern about the bus stop for her children, claiming it was hazardous. She said she had not had a reply from the Board and submitted another copy of the letter. She requested a hazardous walking route study be done by PENNDOT. Mrs. Thompson acknowledged that the Board had received the letter and she had spoken to Ms. Leslie Daniel about the situation.

3. Approval of Minutes

Motion by Robert, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve the minutes of the October 23 meeting.

This resolution was unanimously approved by voice vote.

4. Report of the Substitute Superintendent of Schools — Dr. George A. Ziolkowski

1. Personnel

Motion by Robert, Seconded by Thomas

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

-Pam Cantone, Teacher Aide at Eyer MS, effective November 22, 2006 (Exhibit 1)

-Carol Coogan, Teacher Aide at LMMS, effective October 20, 2006 (Exhibit 2)

-Heidi Brough, Teacher Aide at Alburtis School, effective November 3, 2006 (Exhibit 3)

Full-Time Substitute Teacher Appointments

Name/Address: Nancy Cleff

3248 Sequoia Drive, Macungie 18062

Education Level: B. A. Degree (1980)

Undergraduate School: Cedar Crest College

Initial Assignment: Grade 3, Shoemaker School

Opening created by A. Hoffman leave.

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Effective: November 28, 2006

Certification: Instructional II, Elementary

Experience: 1/06-6/06: East Penn SD

8/04-1/05: East Penn SD

9/84-6/86: Allentown Diocese

9/80-6/81: Scranton Diocese

Salary: \$41,100 (Step C, Year 3, Col. B)

Name/Address: Amy Bishop

5453 Applebutter Hill Road, Coopersburg 18036

Education Level: B. S. Degree (2002)

M. A. Degree (2004)

Undergraduate School: Rosemont College

Graduate School: Rosemont College

Effective: November 6, 2006

Initial Assignment: Grade 2, Macungie School

Resignation of FTS A. Szoka

Certification: Instructional I, Elementary, Mid-Level English (7-9)

Experience: 9/06-Present: East Penn SD (Per diem substitute)

8/04-6/06: St. Michael the Archangel

Salary: \$40,100 (Step A, Year 1, Col. B)

Teacher Aide Appointments

Name/Address Assignment Salary

Susan Stuzman Jefferson School \$11.12/hr., 31 hrs.wk.

5599 Wedge Lane, Wescosville Vacancy created by resignation.

Eileen Haag Alburtis School \$11.12/hr., 12.5 hrs./wk.

3392 Watermill Drive, Macungie (New unbudgeted position)

Nancy Conner Lincoln School \$11.12/hr., 18.5 hrs./wk.

7344 Poppy Drive, Macungie Vacancy created by resignation
of D. Brown
Appointment of PT Food Service Assistant
Mary O'Brien EHS \$10.66/hr., 4.75 hrs./day
940 Paoli Street, Allentown 18103
Leaves as Per Collective Bargaining Agreement & Act 93 Agreement
Employee Assignment Effective
Kristen Campbell Principal, Lincoln 1/2/07-2/20/07
Robyn Healy Elementary Teacher 11/30/06
Wescosville
Linda Williams ESL Teacher 11/21/06-1/29/07
Addition to the 2006-07 List of Mentor Teachers
Christine Monfredi Special Education
Additions to the 2006-07 List of Per Diem Substitutes
Kirsten Benjamin, Elementary Kimberly Fizer, Food Services Department
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Suzanne Stinner, Guest
Jane Jones, Guest
Kimberly Godshall, Teacher Aide
Rachel Adams, Elementary
Susan Stutzman, Elementary
Erica Berkheimer, Elementary
Jacqueline Spain, Teacher Aide
Co-Curricular Advisors
Charles Kaylor Assist. Boys Swim Coach \$3184.00
Tracie O'Connor Assist. Girls Swim Coach \$3184.00
Kimberly Wilson Science Olympiad Advisor, EHS \$ 531.00
Amy Nawoczinski Assist. Coach, Eyer Girls BBall Volunteer
Lauren Santangelo Student Trainer Internship
Cathy Jones Memories Club \$29.44/session
8 Sessions
Lucy Mcleod Word Surfer Book Discussion Group \$29.44/session
8 Sessions
Joe DiRado PJAS Advisor \$265, Club A
Heidi Rauch PJAS Advisor \$265, Club A
Tracie O'Connor PJAS Advisor \$265, Club A
Mike Hubbs PJAS Advisor \$265, Club A
Brent Haley Ski Club \$265.50, Club B
Carrie England Ski Club \$265.50, Club B
Alene Kraus Jr. Kid-to-Kid \$1273, Club D
Tracie O'Connor NJHS \$504, Club C
Heidi Rauch NJHS \$504, Club C
Kathy Norton Band Front Director, Eyer MS \$531.00
Lisa Fisher Student Government \$636.50
Doug Hunsicker Student Government \$636.50
Julie Hummell Mathcounts \$531, Club B
Sue Carraher Builder's Club \$1273, Club D
Mike Hubbs Yearbook \$1273
Joe DiRado Making Interactive Memories \$1008, Club C
(CD Yearbook)
Justin Brehm Choral Director \$2122.00
Carrie England Band Director, Eyer MS \$2971.00
Philip Fisher Fitness Club, LMMS \$29.44/session, 8 sessions
Marissa Perez Dance Club, LMMS \$1008.00, Club C
Change in Employment Status-Teacher Aides
Employee/Reason From To
Noelle DeRienzo 16 hrs.-Wescosville 26.25 hrs.-EHS
(Resignation of P. Brooke)
Risa Roth 19 hrs.-Alburtis 29 hrs.-Alburtis
(Resignation of H. Brough)
Tina Coulomb 20 hrs.-LMMS 32.5 hrs.-Alburtis
(New unbudgeted position)
Lisa Gehman 12.5 hrs.-Wescosville 25 hrs.-Eyer MS
(Resignation of P. Cantone)
Educational Conferences — Exhibit 4
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November 13, 2006

That the East Penn Board of School Directors approve the expenses for the individuals who are attending the educational conferences listed on Exhibit 4.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson 9

5. Education

1. Presentation of School Improvement Plan and Approval — Emmaus High School

Mr. James Brown, Assistant Principal of Emmaus High School, presented the attached School Improvement Plan for Emmaus High School. He reviewed Goals 1, 2, and 3 and the objectives and results of each. He reviewed the results of the disaggregated groups that include the IEP categories, Economically Disadvantaged, Black, Asian, and Hispanic students. He discussed the measures that were taken to increase the scores for special education students, noting the results were not as expected. He presented the goals for the upcoming school year, indicating the increases that are expected to improve math proficiency, reading proficiency, and math and reading proficiency for special education students. Mr. Brown pointed that students who do not reach proficiency in reading and mathematics will be required to take the 12th Grade PSSA retest. A mandatory remediation course will be instituted for students who are not proficient in the PSSA. Beginning with the graduate class of 2008, students shall demonstrate proficiency in reading, writing, and mathematics on either the state assessments administered in Grades 11 or 12 or local assessments aligned with academic standards and state assessments at the proficiency level or better to graduate.

Mrs. Thomas asked what would be done with the students who do not reach proficiency and do not graduate. Mr. Brown said the first step would be to take the retest and if they do not pass, then teachers will work with them and then administer a local assessment. Mr. Roberts asked what else was being proposed besides remediation. Mr. Brown said the Jump Start Program has been added, a reading apprenticeship program is being instituted and it will be mandatory. Mr. Greisbaum commented on the professional development that will take place. Mr. Ballard asked what substantial changes in strategies and actions have taken place to remediate. Mr. Brown said part of the responsibility is being put on the student to pass this test since students are not taking this test as seriously as they should. Mr. Greisbaum said the PSSA standards have been aligned with IEP curriculum. The PSSA coaches are becoming more coordinated and professional development is being provided in the area of best practices. Mrs. Linda Delvernois, Supervisor of Secondary Education, responded that now the PSSA's in grades 5-8 and 11, the teachers are taking more ownership in preparing the students. In Grades 6-12, math teachers are incorporating PSSA-like language into their courses to cover where they saw a need. Mr. Ballard summarized that what has been done for five years has not worked and the district has not developed a cogent, clear prima facie evidence of effectiveness. He concluded he was disappointed in the lack of progress in this area. Mr. Earnshaw recalled a story about how a district handled students who did not reach proficiency. He felt the required remediation was a great step toward students taking the tests more seriously. He asked about the grade 12 retest and asked when the test was taken and when the results are known. Mr. Brown indicated that the retest has already been taken and results will be available by the winter break. Mr. Earnshaw asked about students with an IEP. Mr. Ron Delaco, Supervisor of Special Education at EHS, explained that IEP students accomplish certain goals but according to NCLB students must progress from one year to another. The math curriculum for IEP students is now aligned with the state standards. He explained some of the measures that have been taken with reworking schedules for IEP students who are also LCTI students and are here for a half day. Mr. Earnshaw asked that if a student has an IEP and is meeting the requirements of the IEP will they still graduate. Mr. Delaco responded that all IEP students must pass the goals set for the IEP and will receive an Emmaus High School Diploma. Mr. Earnshaw suggested that there be language to clearly state the graduation requirements for IEP students.

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Ms. Kowalchuk asked about the benchmarks set and questioned what number the students should be improving upon. Mr. Brown said they are expecting the same kind of performance and improvement between the grade 8 scores and the grade 11 scores. Mrs. Fuller questioned the difference in proficiency between reading and writing. She asked if all the scores exceeded the standards. Mr. Brown indicated that the scores have exceeded the state standards despite the decline. Ms. Fuller pointed out that the high school population is 2800 students and the disaggregate number is approximately 44 students.

Dr. Ziolkowski said how sophisticated the assessment process has become including an almost individualized assessment.

Motion by Earnshaw, Seconded by Kowalchuk

RESOLVED, That the East Penn Board of School Directors approve the School Improvement Plan for Emmaus High School for submission to the Carbon Lehigh Intermediate Unit and the PA Department of Education.

Note: Deadline for submission is November 30, 2006.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson 9

2. 2007-08 Emmaus High School Program of Studies

Mrs. Linda Delvernois, Supervisor of Secondary Education, highlighted the curriculum changes that have taken place since last year. The areas that are in revision this year include art, technology education, and the second year of English. She also noted that there are additional dual enrollment courses. Mrs. Delvernois called attention to the change in graduation requirements that states, "Beginning with the graduating class of 2008, students shall demonstrate proficiency in reading, writing and mathematics on either the State assessments administered in grade 11 or 12 or local assessment aligned with academic standards and State assessments at the proficient level or better to graduate." Two new art classes entitled AP Studio Art and Crafts III are being added. Under the English Department, the summer reading requirement has been added. The focus is aimed at developing a love of reading with high level text. She corrected the description for

730/731, Concert Choir, noting that this is a non-auditioned ensemble. Under Technology Education, there is an addition of a four-year Architectural and CAD Drafting course. Mrs. Delvernois pointed out the Dual Enrollment courses for AP French, German, and Spanish. New to the Program of Studies is Japanese I course that will be offered on-line through CAPE and Seton Hill University. Students will be charged for tuition (\$510 for course plus \$60 for text) for this after-school course. A Japanese II course will be offered for the next school year. Dr. Ziolkowski indicated they are looking at other languages (Chinese) and right now there are approximately 19-20 students interested in the Japanese course. Parkland and Northwestern Lehigh are already offering the Japanese course this year. Dr. Ziolkowski pointed out that with this change to link graduation with the PSSA, the administration may be looking at additional Math and English/Reading teachers at the high school. Mr. Earnshaw suggested that there needs to some kind of clause that students with IEP's are not affected by the graduation requirement. He hoped the dual enrollment courses would be highlighted for students and that parents be notified about the PSSA's and graduation. Mrs. Delvernois responded that Mrs. Drake would be taking care of the parent notification. Mr. Ballard said he hoped that there would be more notice in the Program of Studies about the PSSA graduation requirement so that parents are aware of the changes. Ms. Kowalchuk indicated her support for the summer reading requirement and will it be at the elementary level. Mrs. Shulman, Director of Curriculum and Instruction, indicated the requirement is for K-12. It was clarified that the cost for the Japanese course is for the entire year. In response to a question from Ms. Kowalchuk, Mrs. Delvernois indicated that if there is a student who cannot afford the tuition then the Angel Network will step forward. Ms. Gannon asked if it would be a problem scheduling the

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additional AP courses. Mrs. Beidelman responded that colleges that do not accept AP credit would be happy to accept the dual enrollment credit. Ms. Gannon said there was a slight change in the wording for exempting by exam. Mrs. Delvernois said the rationale that this was past practice but it was not in writing. Mr. Richwine asked if summer reading would be more interesting. Mrs. Delvernois said it will be high interest reading to promote reading. Mr. Richwine expressed his philosophical opposition for having PSSA5 a requirement for graduation.

Mrs. Thompson thanked the staff for their work on the Program of Studies.

Motion by Thomas, Seconded by Gannon

RESOLVED, That the East Penn Board of School Directors approve the 2006-07 Emmaus High School Program of Studies.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson 9

6. Facilities

1. Eyer Middle School — Change Directive

Motion by Earnshaw, Seconded by Robert

RESOLVED, That the East Penn Board of School Directors approve the following change directive:

Rizzetto Construction Management, Inc.

Suite 100, 4110 Independence Drive, Schnecksville 18078

G-001 General Contract — Complete the installation of additional 6" and 8" water lines per the meeting at the site on 11/03/06 with the Borough of Macungie officials. Extending the new water lines approximately 150 L.F. at a cost not to exceed \$20,748.00.

Note: All attempts are being made to lower the costs as the work proceeds. This item will come back to the Board after all work has been completed on this issue as a change order.

Award of Contracts for Alburdis Modular Classrooms

Motion by, Seconded by

RESOLVED, That the East Penn Board of School Directors award the contracts for the Alburdis Modular Classrooms (2 units/4

classrooms) to the following contractors:

General Construction

Will Beinhower Construction, Inc., Ephrata, PA

Low bid of \$77,215 for fire lane widening, ramps, stairs, walkways, and security fencing and gates.

Electrical Construction

Thomas L. Hoffman Company, Inc., Allentown, PA

Low bid of \$64,638.00 for electrical services from the building to include fire, data, phone, TV, and door access control systems.

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Note: The above approval is contingent upon the Borough of Alburdis approvals and the Solicitor's review.

Mr. Earnshaw asked about the meeting with the Macungie Borough officials regarding the general contract to complete the installation of water lines. Solicitor Fisher felt the matter had been resolved.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson 9

2. Bid Opening Report — Exhibit 5

Electrical Construction for Installation of Alburdis Modular Classrooms General Construction for Installation of Alburdis Modular Classrooms

3. Informational — PLANCON PART K: PROJECT REFINANCING-Exhibit 6

The PA Department of Education has approved PLANCON PART K: PROJECT REFINANCING for inclusion in the

minutes of this meeting.

3. Approval of Agreement of Sale with Jaindl Land Company

Mrs. Thompson read the motion.

Motion by Ballard, Seconded by Earnshaw

RESOLVED, That the East Penn Board of School Directors approve an Agreement of Sale with the Jaindl Land Company for a 93 plus acre tract of land located near Route 100 along Quarry Road in Lower Macungie Township.

Ms. Gannon felt that after quickly reviewing the agreement that it was a great deal for Mr. Jaindl but not as good for the district. She was glad the district would be getting the land but felt a better deal could have been negotiated for both the district and the taxpayer. She indicated she would be registering a protest vote. Ms. Kowalchuk said she had concerns about certain aspects of the agreement and would not be voting in favor of the motion. Mr. Ballard said the amount of money being paid for the land is consistent with the market value at present. He further stated that obtaining this large a parcel of land when there are few parcels available will allow for expansion and, finally, that it was a fair value. He would support the motion. Mr. Earnshaw commented that the Jaindl Land Company has dealt fairly with the district. This is a suitable parcel for the district's needs. He also indicated his support for the motion. Ms. Fuller said Mr. Ballard and Mr. Earnshaw had expressed her thoughts and she indicated her support. Mrs. Thompson said she was personally very pleased with the acquisition.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Richwine, Robert, Thomas, Thompson 7

Nay: Gannon, Kowalchuk 2

4. Sauerkraut Lane/Wescosvi I le/Li berty Lane Sites/Architect Agreement

Mrs. Thompson stated that now that the district has a large parcel of land did the Board want to reconsider the location of the proposed new elementary school. Mr. Robert indicated that the Board should reconsider locating the elementary school on a campus that already has 650 students. He cited the one road entryway, the possibility of a light on Liberty Lane and Brookside Road, and emergency access as other reasons to reconsider the location. He felt the Sauerkraut Lane is a better location. Ms. Gannon thought the elementary school was needed and she proposed continuing on in the direction already approved and she would not be in favor of revisiting the issue. Mrs. Thomas said she understood that making a change

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November 13, 2006

would cause a delay; however, if there is a choice, the Board could make a better decision by moving the school. Ms. Fuller said the delay in the architect agreement is based on the fact that it is for a specific site. She indicated that she was in favor of re-examining the site. Ms. Kowalchuk she would need to know what the additional cost would be to develop Sauerkraut Lane. She would support getting additional information if the site is moved. Mr. Earnshaw commented on having a second access for the Liberty Lane site. He felt that the Sauerkraut Lane site is a better and more centrally located to balance the student population. In considering Sauerkraut Lane, Mr. Earnshaw said there will probably be additional improvements needed, including a traffic light. He asked if the same footprint used for the Wescosville site could be used on Sauerkraut Lane. Dr. Ziolkowski responded that the district will be able to place the footprint designed for Liberty Lane without having any significant issues. Mr. Ballard said he is against the delay in the project and would like to see preliminary engineering studies for the Sauerkraut Lane site. He pointed out that there are other campuses where there are multiple students in one area. He also noted that Lower Macungie Township has been trying to get the land developed for a number of years associated with extracting from the district improvements that benefit Lower Macungie Township. Mr. Richwine said the site was selected because the district did not have site that could accommodate a middle school. Now that the district has acquired additional property, Mr. Richwine felt reworking the architect's contract would not take that long and he would support using Sauerkraut Lane instead of Liberty Lane. Following further discussion, Mr. Earnshaw said he would support information coming back to the Board at one of the December meetings. He also questioned the parliamentary procedure of reopening the decision. Mr. Robert asked that this issue be discussed at the December 4 Reorganization Meeting since he would not be available for the December 11 meeting. He also requested that there be two contracts to see the differences in the two sites. Mr. Robert said a sketch plan for the school is on the agenda for the LMT Planning Commission. Solicitor Fisher said they are prepared to continue with the process.

7. Business Operations

1. Bill List Approval

Motion by Robert, Seconded by Thomas

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addendum, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

Record of Investments — Exhibit 7

RESOLVED, That the East Penn Board of School Directors approve the list of investments as outlined in Exhibit 7.

Construction Fund Payments — Exhibit 8

RESOLVED, That the East Penn Board of School Directors authorize the disbursement of funds from the Capital Reserve Fund and the

GOB 2003 Bond Issue as described in Exhibit 8.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert,

Thomas, Thompson 9

8. Board Sharing

Mr. Ballard briefly reported on the legislative issue involving the student/nurse ratio legislation and the personnel implications. Mr. Richwine noted the complications involved with not having enough certified school nurses. Mr. Earnshaw requested an update on the Capital Reserve Fund and the status.

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9. Announcements

CLEAR Session — Real Estate

6:30 p.m.-CLEAR Session (Personnel, Real Estate)

CLEAR Session following Board Meeting (Negotiations, Personnel)

Elementary Parent-Teacher Conferences

Early Dismissal, Condensed K schedule

7:00 p.m.-Local Tax Study Commission Public

Hearing, Board Room

8:00 p.m.-Dis-Order in the Court, LMMS Auditorium

11:00 am-Early Dismissal for Middle Schools

Middle Schools Parent Teacher Conferences

Thanksgiving Holiday-All schools and offices are closed

7:30 p.m.-Board Reorganization and Presentation by

the Local Tax Study Commission to the Board

7:30 p.m.-EHS Winter Choral Concert

7:00 p.m.-Shoemaker Winter Choral Concert

7:00 p.m.-Wescosville Winter Concert at LMMS

7:30 p.m.-Lincoln 5th Grade Winter Concert

Friday, December 8 7:30 p.m.-Jefferson 5th Grade Winter Concert

Monday, December 11 7:30 p.m.-Board Meeting, Board Room

10. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion, at 9:28 p.m.

Cecilia R. Birdsell, Board Secretary

Tuesday, November 7 &

Thursday, November 9

Monday, November 13

Week of November 13

Tuesday, November 14

November 16, 17, 18

November 20, 21, 22

November 20, 21

November 23, 24, 27

Monday, December 4

Tuesday, December 5

Wednesday, December 6

Thursday, December 7

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November 13, 2006

ORDER OF BUSINESS

1. Call to Order, Pledge of Allegiance

Board Secretary Cecilia R. Birdsell called the Reorganization and General Business Purposes Meeting to order at 7:33 p.m. in the Board Room located at 800 Pine Street, Emmaus, PA followed by the Pledge of Allegiance.

Board Members Present: C. H. Ballard, A. Earnshaw, F. Fuller, E. Gannon, S. Kowalchuk,
T. Richwine, M. Robert, V. Thomas, A. Thompson
Board Solicitor: Marc S. Fisher, Worth, Magee & Fisher
Treasurer: Gary Reigal
Board Secretary: Cecilia R. Birdsell
Substitute Superintendent of Schools: Dr. George A. Ziolkowski

Press Present: Randy Kraft, The Morning Call Reporter

2. Requests to Address the Board-None

3. Election of President Pro Tempore

Miss Birdsell called for nominations for President Pro Tempore. The following motion was introduced:

Motion by Ballard, Seconded by Thompson
RESOLVED, That Mr. Terry Richwine be nominated as President Pro Tempore.

This resolution was unanimously adopted by voice vote.

4. Election of President

President Pro Tempore Terry Richwine asked for nominations for President.

Motion by Kowalchuk, Seconded Thomas
RESOLVED, That Mrs. Ann Thompson be elected President.

This resolution was unanimously adopted by voice vote.

5. Election of Vice President

President Pro Tempore Terry Richwine asked for nominations for Vice President.

Motion by Thompson, Seconded by Gannon
RESOLVED, That Mr. Alan Earnshaw be elected Vice President.

This resolution was unanimously adopted by voice vote.

6. Setting Time and Place of Board Meetings

Mrs. Thompson thanked the board members for their support and called for a motion to set the time and place for board meetings in 2007.

Motion by Robert, Seconded by Ballard
RESOLVED, That the East Penn Board of School Directors shall meet in regular session in the Board Room located in the Administrative Offices Building, 800 Pine Street, Emmaus, PA at 7:30 p.m. on the second and fourth Monday of each month in 2007, unless advertised otherwise:

January 8, 22
February 12, 26
March 12, 26
April 23
May 14
June 11, 25
July 9
August 13, 27
September 10, 24
October 8, 22
November 12

December 3 – Reorganization
December 10 – Regular Meeting

This resolution was unanimously adopted by voice vote.

7. Designation of Newspapers of General Circulation for Advertising Purposes

Motion by Robert, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors designate the following newspapers for advertising purposes during the 2007 calendar year:

Morning Call (Daily, General Circulation)
Express Times (Daily, General Circulation)
East Penn Press (Weekly, Secondary Circulation)

This resolution was unanimously adopted by voice vote.

8. Bond Refinancing

Mr. Scott Scherer of Public Financial Management reviewed the attached Bond Sale Document, noting that East Penn had again received an A1 enhanced and A2 underlying rating from Moody's Investors Service because of the satisfactory financial operations, manageable debt burden, and continued growth in the district's moderate residential tax base. The bond sale was conducted on Friday, December 1, and 50 total bids were received. The successful bidder was Commerce Capital Markets. The overall savings to the district is \$264,505.67.

Attorney Richard B. Wood of Rhoads and Sinon reviewed the attached resolution. The closing for this bond sale will be December 29. Even though districts are under Act 1, Mr. Wood explained that these bonds are still unlimited tax bonds. In answer to a question from Mr. Ballard about Act 1, Mr. Wood responded there had been forward bond issues that anticipated the district's future needs. If there is a bond issue after about five years, then it would be necessary to look closely at the issue. They have come up with some creative and innovative ways to finance construction but a lot more thought will be needed when pursuing funding in the future. Moody has issued a ruling that the bonds that are not unlimited tax bonds will have a lower rating. The bond issuers are still struggling with how to handle these bonds. To date, a lot of the bond issues being done are forward bond issues. The unlimited tax bonds have been more difficult. Mr. Wood concluded that Act 1 does not do a fiscally responsible school district any good and actually increases the interest rates that translates into more cost for the taxpayers.

Motion by Ballard, Seconded by Robert

RESOLVED, That the East Penn Board of School Directors approve the attached resolution for the East Penn School District to incur non-electoral debt by a series of general obligation bonds in the aggregate principal amount of nine million five hundred seventy-five dollars as outlined.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson-----9

9. Local Tax Study Commission – Presentation & Recommendation

Mrs. Thompson indicated that Mr. Richwine had attended all of the meetings of the Local Tax Study Commission and Ms. Fuller had also attended several meetings. Mrs. Thompson thanked the Commission for their work and acknowledged the members who were in the audience. Mr. Rhodes and Mr. Oberle who were also Commission members were not in attendance.

Cynthia Sheaffer, Chairperson
Jim Reithour, Member
Wally Vinovskis, Member

Seth Flanders, Vice Chairperson
Terry E. Richwine, Member
Charles Moniak, Member

Using the attached slide presentation, Mr. Seth Flanders reviewed the assignment for the Commission, the characteristics of each taxing method, and the various demographic considerations. It is the Commission's recommendation to increase the EIT (Earned Income Tax) percentage from 0.5% to 1.6%. Mr. Flanders indicated that the Commission took a great deal of time discussing earned income vs. personal income. The EIT was selected because it is already in existence. At the time of the discussion, personal income tax did not have an appropriate framework for collection. Mr. Flanders emphasized that this is a tax shift, not a reduction. Residents over 65 will have the greatest savings; renters will pay more. Residents with an income around \$60,000 who have applied and been approved for the homestead/farmstead exemption will pay less. Residents with an income of over \$60,000 and renters with earned income will pay more. The decision was not unanimous since PIT was strongly considered. There was general agreement that renters will be the hardest hit. The Commission recommended that, if it is possible, the Board investigate

tax relief for low income renters. When considering slots money, the Commission did not think this should be factored into the decision because the timing for receiving slot monies is uncertain.

Mr. Earnshaw thanked the Commission for the time and effort put into this recommendation. Mr. Earnshaw said if the school district accepts the recommendation and it is approved by the voters and given the median salary is in the \$69,000 range, more than half of the households in the district will pay more in earned income tax than they would save with property taxes. Renters get the hardest hit, noting that approximately 20% of the district's residents are renters. He said only about 35% of the district's residents will see a reduction in taxes. Residents who make a living investing will actually do very well under this system. Mr. Flanders mentioned that there was a strong feeling that the Commission recommend that nothing be done but under Act 1 there had to be some kind of recommendation so the Board could put it on the May ballot. Mr. Flanders also noted that the personal income from investments is highly volatile because of its dependence on the stock market and can fluctuate widely. Mr. Robert said another category of people who will pay more is the sole proprietorship and partnerships because their income is taxed and commercial property does not receive the homestead benefit. Mr. Ballard also thanked the members of the Commission for their work. He reflected on the items discussed, noting East Penn must put a question on the ballot. Mr. Flanders said several people were disillusioned about the Act 1 process. He reiterated that there was a lot of discussion about personal income tax. Mr. Moniak clarified the rebate program for married couples and the benefits. Mr. Richwine said that people will be confused about the question and the district will have to educate people on what they are voting. Mr. Ballard pointed out that Act 1 prohibits the district from using funds to advocate for the approval of any plan.

Mrs. Thompson indicated there will be a motion discharging the Commission at the December 11 meeting. She also thanked the staff members who attended the Commission meetings. Mr. Flanders indicated that Mr. Reigal was very helpful with providing the demographic and financial information.

10. Board Sharing

Mr. Earnshaw requested a summary of what it cost for advertising and other expenses for the district to comply with the Act 1 initiative.

Since he would not be attending the December 11 meeting, Mr. Robert wanted to register his vote to change the site of the proposed elementary school from Liberty Lane to Sauerkraut Lane. Ms. Gannon indicated that she, too, would not be attending the December 11 meeting and would like to register her vote that the elementary school being proposed remain on the Liberty Lane site.

10. Announcements

Monday, November 13	There was a CLEAR Session following the November 13 meeting to discuss negotiations and personnel.
Monday, December 4	6:30 p.m.-CLEAR Session (Negotiations, Personnel, Real Estate) 7:30 p.m.-Reorganization Meeting
Tuesday, December 5	7:30 p.m.-EHS Winter Choral Concert
Wednesday, December 6	7:00 p.m.-Shoemaker Winter Choral Concert
Thursday, December 7	7:00 p.m.-Wescosville Winter Concert, LMMS 7:30 p.m.-Lincoln 5th Grade Winter Concert
Friday, December 8	7:30 p.m.-Jefferson 5th Grade Winter Concert
Monday, December 11	7:30 p.m.-Board Meeting

11. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion, at 8:20 p.m.

Cecilia R. Birdsell, Board Secretary

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

President Ann Thompson called the regular meeting of the East Penn Board of School Directors to order at 7:30 p.m. in the Board Room located at 800 Pine Street, Emmaus, PA, followed by the Pledge of Allegiance.

Board Members Present: C. H. Ballard, A. Earnshaw, F. Fuller, S. Kowalchuk, T. Richwine,
V. Thomas, A. Thompson
Board Members Absent: E. Gannon, M. Robert
Board Solicitor: Marc S. Fisher, Esq., Worth, Magee & Fisher
Treasurer: Gary Reigal
Board Secretary: Cecilia R. Birdsell
Press Present: Randy Kraft, The Morning Call Reporter
Loretta Fenstermacher, East Penn Press Reporter

2. Requests to Address the Board

Mr. Seth Flanders, 3941 Lilac Road, Allentown stated that the Sauerkraut Lane location would be more appropriate for the proposed elementary school than the Liberty Lane site. He cited the traffic conditions, permits from PennDOT, and the number of students located on the Wescosville campus as being negative factors. The Sauerkraut Lane site is more desirable and he was glad the Board would be discussing the sites this evening.

3. Facilities

1. Site Selection for Elementary School

Motion by Earnshaw, Seconded by Thomas
RESOLVED, That the East Penn Board of School Directors change the site from Liberty Lane to Sauerkraut Lane for the new 80,000 sq. ft., K-5, 750 pupil elementary school site.

Mr. Ballard asked Mr. Paul Szewczak from Liberty Engineering how many weeks had been invested in preparing materials for a proposed elementary school on Liberty Lane. Mr. Szewczak said the Liberty Lane site had the advantage of having engineering work already completed for the athletic fields. As they proceeded with the footprint for an elementary school, there was probably a three week head start. They also recognized that the district was going to have traffic issues so work was completed prior to engaging an architectural firm. Mr. Szewczak said there was a detailed sketch plan submitted to Lower Macungie Township and a detailed traffic study was completed but not submitted to the Township. They had also met with PennDOT to discuss access. Mr. Szewczak estimated that there was probably three months of work completed. Mr. Ballard asked if that would translate into three weeks of work that would need to be completed for the Sauerkraut Lane site. Mr. Szewczak said the Sauerkraut Lane site is a slightly easier site to get approved. It will have fewer issues associated with it. The Wescosville site would require the vacation of Liberty Lane which is currently a Township road. The site is also three separate parcels that will need to be consolidated into one in order to create the lot area necessary for the school. There will also need to be a light installed at Liberty Lane and Brookside Road. The common aspect for both projects is the land development. Mr. Ballard said the vacation of Liberty Lane is not new and the district was pursuing it before the project was approved. Mr. Szewczak agreed, adding that the plans have been completed and are ready to be submitted to the Township as soon as the Board authorizes it. It is a process that needs to happen before the land development. Mr. Ballard said some form of traffic light would have to be installed at Sauerkraut Lane. Mr. Szewczak responded that to his knowledge a traffic study had

not been completed for that location; however, there was a discussion with Township officials that at some point in time a traffic light would be installed but not as a result of the land development. Building a school on Sauerkraut Lane does not trigger the need for a traffic light. Mr. Ballard talked about the Township discussion of locating a fire station adjacent to the light where there would be a combined road for both the school and the fire station. In response to another question from Mr. Ballard, Mr. Szewczak said the Wescosville site will require road improvements but it is not likely that Sauerkraut Lane will require extensive work. He further pointed out that the district will probably have to pay for the road improvements on Liberty Lane while Sauerkraut Lane there may be some fair share contribution. Mr. Ballard asked about the monetary difference. Mr. Szewczak said it would be several thousand dollars. Mr. Ballard asked what would be the better site. Mr. Szewczak said it was not his position to pick school sites but there are less engineering, Township, and traffic issues with Sauerkraut Lane vs. Liberty Lane. He further stated that both sites are compatible for an elementary school. The Sauerkraut Lane site has an easier time to go through the approval process because it has fewer issues. Mr. Ballard questioned the density issue in comparison with the Eyer/Shoemaker/ Macungie campus. Mr. Szewczak said it is more intensely developed than other sites, except for the high school. Mr. Szewczak explained that part of the head start with the Wescosville site was created because of the long approval process. He commented that the Township is more interested in the Sauerkraut Lane site because of the possibility of a fire station. Mr. Ballard asked if the school would be finished on the same date regardless of the site. Mr. Szewczak said that he felt it was more likely to get the same date with the Sauerkraut Lane site than the Liberty Lane site. The time line for the building process is 18-24 months. Mr. Ballard continued to debate the issue of timing and issues related to other schools built within the Township. Mr. Szewczak continued drawing the same comparisons by citing the approval process issues that are part of the Liberty Lane site.

Mr. Earnshaw asked about Willow Lane and Mr. Szewczak clarified that it is a PennDOT road. Mr. Earnshaw asked Dr. Ziolkowski which of the sites is better suited geographically. Dr. Ziolkowski said that it would be the Sauerkraut Lane site. Mr. Earnshaw pointed out that the Master Plan completed last year indicated the need for another elementary school. He felt it was likely that at some point the district would be moving ahead with another school. He asked if there were costs involved in pursuing a lot consolidation plan for Wescosville. Mr. Szewczak said there would be filing fees, adding the legal/administrative work has already been completed. Mr. Earnshaw felt the district should proceed with the lot consolidation. He also felt that the vacation of Liberty Lane could be to the Township's advantage (snow removal). In answer to a question from Mr. Earnshaw, Mr. Szewczak commented on the possibility of having two driveways on Sauerkraut Lane that would trigger PennDOT involvement. It has not been discussed yet; however, it should be a simpler process. Mr. Earnshaw said he was in favor of the Sauerkraut Lane site but felt the district should continue working on the Liberty Lane site as well.

Solicitor Marc Fisher said from a legal standpoint the Township must enact an ordinance to vacate Liberty Lane. There are some private properties that access Liberty Lane. Mr. Szewczak said these issues will not be resolved in a few weeks. Supervisor of Maintenance Jim Carl said that once the district receives Liberty Lane, it can build right up to the road. Ms. Kowalchuk asked about the athletic fields at the Wescosville site and how PennDOT would regard the access. Mr. Szewczak said there is less likelihood that a traffic light will be needed with just athletic fields. Ms. Kowalchuk asked about the proposed fire station on Sauerkraut Lane and the road costs. Mr. Szewczak said that from the discussions with Township officials it is very likely that a fire station will be built on that site. The first entity to develop the site will wind up building the road. The Township and the district will probably be there at the same time. Ms. Kowalchuk noted there is a \$300,000 difference between the two sites. Mr. Szewczak said the bulk of the difference is at the Liberty Lane-Brookside site. Mrs. Thompson asked if there would be any savings in terms of transportation if the school is built on Sauerkraut Lane. Ms. Daniel, Director of Personnel, responded that there may be redistricting but the same number of students would be transported.

Mrs. Thompson thanked Mr. Szewczak for his presentation.

This resolution was duly adopted by the following roll call vote:

Aye: Earnshaw, Fuller, Kowalchuk, Richwine, Thomas, Thompson-----6
Nay: Ballard-----1
Absent: Gannon, Robert-----2

2. Site Survey

Motion by Earnshaw, Seconded by Thomas

RESOLVED, That the East Penn Board of School Directors approve Liberty Engineering, Inc. to proceed with the Site Survey of Sauerkraut Lane site at a cost not to exceed \$6,000.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Kowalchuk, Richwine, Thomas, Thompson-7
Absent: Gannon, Robert-----2

3. Approval of Architect's Contract – Exhibit 5

Motion by Ballard, Seconded by Earnshaw

RESOLVED, That the East Penn Board of School Directors approve a contract with W2A Design Group, Wallace & Watson Associates, P.C., 609 Hamilton Street, Allentown, PA for a new K-5, 750 pupil elementary school of approximately 80,000 sq. ft. to be located at the Sauerkraut Lane site for a total construction cost of \$18,265,000; and,

Be it further

RESOLVED, That the solicitor be granted the authority to ratify the contract provided it contains an 18 month factor for the up scaling of fees.

Solicitor Fisher clarified that the total construction cost is \$18,265,000 that includes the construction cost plus contingencies. The construction cost is \$16,605,000 and does not include the architects' fees, etc. The architects' fee is 4.95% of the actual construction cost.

Mr. Ballard said the Board needs to see this come in at the budgeted cost because the district does not have a lot of slack. He questioned if this was a truly valid construction cost. Mr. Jim Carl said this is based on the RFP not to exceed 21 million dollars. Mr. Richwine said he was going to vote against this motion because the district is switching architects because of the 20% over budget of the Eyer project and he did not have a problem with that reason. However, the Board is now entertaining an architectural firm for which there is experience of being over budget on the average of 22%. He also pointed out that the Jefferson design was being used and the architectural firm that actually designed Jefferson came in about 1% under budget. When W2A used the same design for Alburtis, the project came in 18% over budget. He did not have confidence that this was a wise decision to go with this firm. Ms. Fuller indicated that she would be abstaining from the vote because she works for an engineering firm that has a professional relationship with W2A. Mr. Earnshaw asked what would be the likelihood that the architect would be receiving bids in one year. Mr. Carl indicated that it depends on the Plancon process and Township approvals. Mr. Earnshaw felt the district had to be very proactive in making sure that the bids are received in a timely fashion and have someone responsible for sheparding the process. Mr. Ballard said he would vote for this firm because the district has to get something going. He asked if the Board could add something to the resolution subject to the solicitor negotiating a different time line. Solicitor Fisher said this could jeopardize the contract because

one party is changing the terms. He indicated he would need specific authority or he could not bind the Board. Mr. Carl was asked if 18 months would be realistic. Mr. Carl clarified the changes that had taken place at the state level where the Township picked up some of the responsibilities and this added to the delay in the Eyer project. Mr. Ballard asked if the contract could be modified to 18 months and grant the solicitor the authority to negotiate.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Kowalchuk, Thomas, Thompson-----	5
Nay: Richwine-----	1
Abstention: Fuller-----	1
Absent: Gannon, Robert-----	2

A copy of the Conflict of Interest Form for Ms. Fuller is attached to the minutes of this meeting.

4. Approval of Minutes

Motion by Ballard, Seconded by Thomas

RESOLVED, That the East Penn Board of School Directors approve the minutes for the following meetings:

November 13, 2006, Regular Board Meeting

December 4, 2006, Reorganization & General Business Purposes Meeting

This resolution was unanimously adopted by voice vote.

5. Report of the Superintendent of Schools

1. Personnel

Motion by Earnshaw, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations/Retirements

-John Dvoracek, Maintenance Department, effective November 17, 2006 (Exhibit 1)

-Vincent J. Spade, Assistant Supervisor of Maintenance, effective March 2, 2007 (Exhibit 2)

-Melissa Eby, Teacher Aide, effective December 1, 2006 (Exhibit 3)

Appointment of Acting Principal – Emmaus High School

Name/Address:	Dr. Herman Corradetti 4912 Mill Road, Schnecksville 18078
Effective:	January 16-June 30, 2007
Salary:	\$420.00/per day, including holidays

Mrs. Thompson thanked Mrs. Liz Drake for her service to the district in all the buildings she served. Mrs. Drake is moving out of state because her husband has accepted another position. Mrs. Thompson also noted the return of former principal Dr. Corradetti.

Appointment of Temporary Professional Employee

Name/Address: Michael McInerney
7200 McKee Court, Macungie
Education Level: B. S. Degree (1998)
M. S. Degree (2000)
Undergraduate School: DeSales University
Graduate School: Chestnut Hill College
Immaculata University, certification credits
Assignment: Guidance Counselor, Emmaus HS
Vacancy created by F. Pino resignation
Effective: To be determined
Experience: 9/05-Present: Phillipsburg (NJ) SD
Salary: \$48,400 (Step B, Year 2, M +12)

Name/Address: Erin Camlin
707A Ramblewood Lane, Bethlehem 18017
Education Level: B. S. Degree (2003)
Undergraduate School: Penn State University
Assignment: Music, Jefferson/Lincoln
Vacancy created by C. Rise resignation
Effective: To be determined
Experience: 9/04-Present: Stroudsburg SD
Salary: \$41,100 (Step C, Year 3, Col. B)

Full-Time Substitute Teacher Appointments

Name/Address: Patricia Lisetski
440 Lisa Court, Allentown 18104
Education Level: B. S. Degree (1981)
Undergraduate School: Penn State University
Assignment: Grade 5, Macungie School
Opening created by C. Sebastian Leave
Effective: On or about December 21, 2006
Experience: 9/06-Present: Muhlenberg SD
9/05-6/06: East Penn SD
Salary: \$40,600 (Step B, Year 2, Col. B)

Name/Address: Anita Mateyak
4755 Hoffmansville Road
Orefield, PA 18069
Education Level: B. S. Degree (1989)
Undergraduate School: Northeastern University, Boston, MA
Assignment: Business Education, EHS
Opening created by J. Urabassik Leave
Effective: December 6, 2006
Experience: None
Salary: \$40,100 (Step A, Year 1, Col. B)

Leave as per Collective Bargaining Agreement

Employee: Amy Jo Mushrush
Grade 3, Macungie School
Effective: December 22, 2006-January 19, 2007

General Leaves

Employee: Joan Everett
LMMS Food Services Department
Effective: November 7, 2006-April 10, 2007

Employee: Deborah Mientas
Teacher Aide, Eyer MS
Effective: November 13, 2006-June 15, 2007

Employee: LyneDee DiPietro
Teacher Aide, Eyer MS
Effective: December 7, 2006-March 31, 2007

Employee: Dorothy Toth
Teacher Aide, EHS
Effective: November 9, 2006-February 28, 2007

Employee: Dorothy Grois
Teacher Aide, EHS
Effective: November 1, 2006-January 15, 2007

Awarding of Tenure

In accordance with Section 1121 of the PA School Code, the following temporary professional employee based upon satisfactory service:

Lisa Oliveri Special Education, Lower Macungie MS

Appointment of Custodian

Name/Address: William Moyer
126 Mountain Avenue, Hamburg 19526
Assignment: EHS-2nd Shift Custodian
Opening created by resignation & bidding
Effective: To be determined
Salary: \$16.94/hr., 40 hrs./wk.

Appointment of Teacher Aides

Name/Address	Assignment	Salary
Michael Schwab 709 Dixon Street, Allentown 18103	Wescosville School M. George transfer to LMMS	\$11.12/hr., 12.5 hrs./wk.
Dawn Kohler 110 S. 12 Street Emmaus	Wescosville School N. Treskoloski transfer	\$11.12/hr., 12.5 hrs./wk.
Theresa Lopez 7202 Scenic View Drive Macungie	Lower Macungie MS C. Coogan retirement	\$11.12/hr., 12.5 hrs./wk.

Change in Teacher Aide Hours

Name	From	To
Sandy Colville	25 hrs., EHS	32.5 hrs., EHS

Reason: New Unbudgeted Position

Mary A. Hughes	12.5 hrs., Shoemaker	31.5 hrs., Shoemaker
Reason: New Unbudgeted Position		Special Education

Michelle George	12.5 hrs., Wescosville	20 hrs., LMMS
Reason: Transfer of Coulomb		

Gloria Hinrichs	26.25 hrs., Shoemaker	12.5 hrs., Wescosville
Reason: Transfer of L. Gehman		

Nancy Treskolaski	12.5 hrs., Wescosville	16 hrs., Wescosville
Reason: Transfer of N. DiRienzo		

Co-Curricular Advisors

Lower Macungie MS

Patrick Campbell	Director, Fall Play	\$1114.00
Jennifer Campbell	Set & Crew Director	\$ 531.00
Jeffrey Williams	Girls Basketball Coach	
Daniel DeBellis	Boys Basketball Coach	Volunteer
Fran Folsom	Step Dance Club	\$1008.00
Tanya Jennings	Front of House/Tickets	\$265, Club A

Eyer MS

Lisa Fisher	History Day	\$265, Club A
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Emmaus HS

George Gibbs	Marine Fitness Club, Boys	\$ 988.00
	And Girls	\$1008.00
Claudia Risi	Spanish Club	\$1273.00
Jeannine Martini	Fashion Club	\$1273.00
Allison Moxey	Girls LaCrosse, Head Coach	Volunteer
Andrew Scott	Head Boys LaCross Coach	Volunteer
Shawn Osteen	Student Trainer, Internship	Volunteer
Carin Fenstermaker	Assist. Dance Team Instructor	Volunteer
Kevin Stephen	Wrestling Coach	Volunteer

Additions to the 2006-07 List of Per Diem Substitutes

George Kackos, Health, General Science, Ment and/or Phys Handicapped,
Environmental Education, Social Studies, English
Rachael Adams, Elementary
Caroline Corona, Elementary
Michael Jarczyński, Elementary
Josh Lambert, Elementary
Barbara DiLeo, Elementary, Special Education
Amanda Gery, Elementary
Leslie Bowen, Library
Sheryl Cherian, Mathematics
Melinda Bender, Library
Heather Wakefield, Teacher Aide
Pam Cantone, Teacher Aide

Steven Heineman, Teacher Aide
J. Meredith Reinhart, Teacher Aide

Educational Conferences – Exhibit 4

That the East Penn Board of School Directors approve the expenses for the individuals attending the Educational Conferences listed on Exhibit 4.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Kowalchuk, Richwine, Thomas,
Thompson-----7
Absent: Gannon, Robert-----2

6. Education

-Middle Schools – Student Achievement/Assessment Plan

Mr. Robert Misko, Principal, Lower Macungie Middle School and Dr. Doug Wells, Principal, Eyer Middle School reviewed the assessment reports for both schools.

Mr. Misko introduced Assistant Principals Peter Schutzler and Dave Silfies. He noted that each of them focus on a particular grade level. He then introduced various members of his faculty and central office and explained their roles in the middle school curriculum. He reviewed the attached end of year report that listed the goals and objectives in reading and mathematics and the proficiency levels. For 2007, the students in grades 6, 7, and 8 will be taking the PSSA. All of the special ed students across the three grades will be coming together in a group and there may be some challenge since the AYP is set for 54%; however, LMMS had a 28% proficiency rate. This will be a focus area for this year. The reading progress has been moving along very well.

Referring to the complications of the special education program, Mr. Misko said there are over 100 students in the Learning Support Program; 14 students in the Emotional Support Program; 3-6 students in the autism and hearing support. He noted that a requirement of NCLB is that when special education teachers are hired they must also have certification in subject areas. This past summer a teacher was hired who is also certified in middle level math and science. He reviewed the grade 8 mathematics scores and marked the improvement in the levels of proficiency. A goal is to raise the scores for the special education students in reading and mathematics. They are using strategies that have been successful in the past as well as adding new best practices across the curriculum. He noted that working with the Curriculum Department there is a lot of professional development going on in reading, writing and mathematics including the standards being addressed and the rubrics being used. Another strategy is to embed the PSSA rubric into the daily instruction so students are not confused when the PSSA test is given. They are also making reading, writing and mathematics across the curriculum a major initiative. It has been done over the past two years and is working very well. There are also professional development activities that bring the regular ed and special ed teachers together. The staff has also been assigning special ed teachers to specific grade levels and they have common planning time with the regular ed teachers. Also being used is the Emetric tool that allows the staff to look at individual students and see where remediation may be needed. The staff has been putting together literacy strategies into a flip chart form and each teacher will receive a copy. He illustrated how teachers may be using different terms at different grade levels for concepts. A desk reference listing all the terms that are tested in the PSSA will also be provided for teachers. Mr. Misko identified several other resources that will help teachers pinpoint specific areas for remediation. As part of the observation/evaluation process, teachers have to submit evidence that they are emphasizing literacy skills and math, reading, and writing across the curriculum. The staff will be focusing on special education students, economically disadvantaged students, and Hispanic students. Next year the AYP scores take a 10% jump so they looked at the

potential of not having students make AYP who are currently making modest progress. This spring the grade 8 students will be taking the science PSSA test. The science PSSA will not be part of the AYP.

Mr. Earnshaw talked about the potential of not meeting AYP in the special education area. Mr. Misko explained the base line information that is available and how it is tracked from last year. Mr. Earnshaw asked if PSSA information is available from transfer students. Mr. Misko said one of the biggest challenges in East Penn is the number of students who are moving in from out of the district and, in some cases, out of the state. One of the things they have started tracking is the students in the basic and below basic areas and trying to identify when they came into the system. They are finding there are students who have been in six or seven schools during their academic career. Mr. Earnshaw said that as more grades are tested this will be helpful. He commented on the additional staff that has been hired and the drain on the district's resources.

Mr. Misko said PDE has gotten the message that special ed students should not be taking the same PSSA test as the regular ed students. There is discussion about coming up with an alternative form of the PSSA. Ms. Kowalchuk asked about the Foresight Test. Mr. Jack Decker and Ellen Navitsky explained the program. Ms. Kowalchuk asked if this was changing the framework of how curriculum is being delivered in East Penn. Ms. Claudia Shulman explained teachers are looking at what students are learning and focusing on the individual earlier. Ms. Kowalchuk asked what you are putting in place to encourage students to attend remediation programs. Referring to the Jump Start Program, Mr. Misko said that philosophically it is a wonderful program for students leaving grade 5 and coming to grade 6. He talked about the interruptions to the program by erratic attendance, transportation issues, and family vacation plans. In answer to a question regarding promotion, Mr. Misko explained how they are trying to put emphasis on passing core subjects and summer school options.

Mr. Ballard questioned one of the graphs and the allegation of steady progress. Mr. Misko commented on how the groups and anchors change over the years with different students. However, with testing students from year to year, the staff will be able to track students. He felt that the over all trend is toward improvement. Mr. Ballard asked what is being done to emphasize the importance of the PSSA to students and parents. Mr. Misko responded that there is more communication with parents through newsletters and email; there is a district-wide moratorium on family trips during PSSA week; there is emphasis on students being well rested; there are communications to families about focusing on reading and writing activities; and there are suggested web sites for additional information. They also tell the grade 8 students that it is important that they take the test seriously because if they do not score in the proficient category they will be placed in a remediation program at the high school. Mr. Ballard asked if the IEP students were meeting their IDEA goals at a much higher rate than the PSSA goals. He talked about the complications that exist with students having certain accommodations under IDEA that are not allowed when taking the PSSA. Mr. Ballard said that as part of the Federal Relations Network with PSBA he will be meeting with U. S. Representative Charles Dent and it would be helpful to have examples of what the teachers have to deal with based on the dichotomy between PSSA and IDEA. Mr. Misko said in the middle schools they have been developing the instructional support classes where they basically have some degree of grouping ability levels because the disparity between groups is so large. He emphasized it is not tracking students as was done in the past. He talked about the changing needs of students and the different levels of students. There are literacy strategies for students who are not doing well in reading and math. Mr. Ballard questioned whether gearing approaches to a high value test are in the best interest of the education of the students.

Mr. Richwine reiterated his philosophical disagreement with the importance and emphasis put on the PSSA scores. Mr. Misko spoke about some of the challenges based on the changing population of the students and he emphasized that the school district has a responsibility to meet the needs of all students who make up the East Penn School District. Mr.

Richwine asked about the definition of proficiency. Dr. Torma explained the PSSA definition of proficiency. Mr. Richwine criticized the test, noting that the test was not approved by the federal government as being an acceptable test. He felt the test geared a district toward failure.

Dr. Wells reviewed the attached report on the Eyer student achievement results. He reviewed the goals, objectives, and corresponding results. Dr. Wells injected humor into his presentation by illustrating how the ongoing building project corresponds with the employee development initiatives. He reviewed the reading and mathematics scores. He said 84% of the grade 8 students from last year met proficiency. Dr. Wells said that many of the instructional strategies discussed by Mr. Misko for the middle level are also taking place at Eyer MS. He pointed out that each year there may be a different population of students. At Eyer, they tried to set reasonable goals at all grade levels in all subject areas. He concluded that they were relatively pleased with the results.

Mrs. Thompson thanked the principals for their presentations. Dr. Ziolkowski said the role of the principal is very varied and complimented the principals on showing what strong educational leadership involves and how they are striving for continuous improvement with all children. He thanked the principals and the staff members who were in attendance.

7. Ratification of the Collective Bargaining Agreement with the East Penn Education Association – July 1, 2007-June 30, 2009

Motion by Thompson, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve the tentative collective bargaining agreement with the East Penn Education Association as proposed with summary information per the attachment, subject to the execution of an agreement in a form acceptable to the solicitor, and authorize the appropriate personnel to affix their signatures thereto.

Mr. Ballard pointed out that this is a two-year agreement and the annual salary increases will average 4.35%. A summary of the contract proposal is attached to the minutes of this meeting. Mr. Earnshaw thanked the members of both committees for their work to bring about this contract. As a member of the team, Mrs. Thompson said she appreciated how well they all worked together.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Kowalchuk, Richwine, Thomas, Thompson-----7

Absent: Gannon, Robert-----2

8. Business Operations

1. Bill List Approval

Motion by Earnshaw, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

Treasurer's Report

RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

Budget Transfers – Exhibit 6

RESOLVED, That the East Penn Board of School Directors authorize the Budget Transfers as listed on Exhibit 6.

Resolution in Accordance with Act 40 of 2005 (Exhibit 7)

RESOLVED, That the East Penn Board of School Directors approve the attached resolution that authorizes the Department of Revenue to determine, collect and enforce the realty transfer tax and any interest in penalties as outlined on Exhibit 7.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Kowalchuk, Richwine, Thomas, Thompson-7

Absent: Gannon, Robert-----2

2. Local Tax Study Commission Discharge Resolution

Motion by Ballard, Seconded by Earnshaw

RESOLVED, That the East Penn Board of School Directors acknowledge receipt of the Local Tax Study Commission's nonbinding tax recommendation, publicly recognize the members for their diligent service, and discharge the Commission and its members from any further duties to the East Penn Board of School Directors.

Mr. Ballard and Mr. Earnshaw thanked the community members who had served on the Commission. Mr. Ballard indicated the Board would then have to consider wording for a ballot question.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Kowalchuk, Richwine, Thomas, Thompson-7

Absent: Gannon, Robert-----2

3. Special Funding Disbursements – Exhibit 8

Motion by Ballard, Seconded by Thomas

RESOLVED, That the East Penn Board of School Directors authorize disbursement of funds from the Capital Reserve Fund and GOB 2004-A Bond Issue as described in Exhibit 8.

Solicitor Rates

RESOLVED, That the East Penn Board of School Directors set the hourly rate for all legal services for Marc S. Fisher, Worth, Magee & Fisher Law Offices at \$105.00 per hour.

Note: The current per hour fee is \$90.00.

Mr. Earnshaw thanked Mr. Fisher for his service to the district.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Kowalchuk, Richwine, Thomas, Thompson-7

Absent: Gannon, Robert-----2

9. Board Sharing

-Mr. Earnshaw suggested that the Board take Mrs. Drake to dinner since she will not be in the area when the district retirement dinner is held. He offered to coordinate the dinner with Mrs. Drake. This would be at the board members' expense. Ms. Kowalchuk said she would be willing to help as well.

-Mr. Ballard reported on the contribution rate increase from 6.46% to 7.13% for PSERS. The Governor has signed Act 179 of 2006. This expands the reporting for child abuse cases.

-Mrs. Thompson announced the following appointments:

Terry Richwine – East Penn Representative to the Carbon Lehigh Intermediate Unit Board

LCTI Joint Operating Committee – 3 Year Term: F. Fuller, T. Richwine,
V. Thomas, A. Thompson

All board members may serve as alternates.

Mr. Ballard will continue as Legislative Chairperson.

-Mr. Ballard asked for input from the administration on IDEA/PSSA conflicts as mentioned earlier so he can have actual examples to discuss with Mr. Dent.

-Mr. Richwine commented on a Morning Call article dealing with the Nobel prizes in science being awarded to Americans. At a time when you hear how badly the public schools perform in math and science, this is an example of how public education works well.

10. Announcements

Monday, December 11	7:15 p.m.-CLEAR Session (Real Estate & Negotiations)
Tuesday, December 12	7:00 p.m.-Eyer Band & Choral Concert
Wednesday, December 13	7:30 p.m.-LMMS Winter Choral Concert
Thursday, December 14	7:00 p.m.-Macungie Winter Concert
	7:00 p.m.-Alburtis Winter Concert
	7:30 p.m.-LMMS Winter Choral Concert
Friday, December 15	7:00 p.m.-EHS Winter Orchestra Concert
Tuesday, December 19	7:30 p.m.-LMMS Winter Band Concert
Thursday, December 21	7:00 p.m.-Middle Schools Orchestra Winter Concert, LMMS Auditorium
Friday, December 22	11:00 a.m. – Secondary Schools Early Dismissal
December 25-January 2	Winter Holiday-All Schools & Offices Closed
Monday, January 8	7:30 p.m.-Board Meeting

10. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion, at 10:05 p.m.

Cecilia R. Birdsell, Board Secretary

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

President Ann L. Thompson called the regular meeting of the East Penn Board of School Directors to order at 7:30 p.m. in the Board Room located at 800 Pine Street, Emmaus, PA, followed by the Pledge of Allegiance.

Board Members Present: C. H. Ballard, A. Earnshaw, F. Fuller, E. Gannon, S. Kowalchuk, T. Richwine, M. Robert, V. Thomas, A. Thompson

Board Solicitor: Marc S. Fisher, Esq., Worth, Magee & Fisher
Treasurer: Gary Reigal
Board Secretary: Cecilia R. Birdsell
Substitute Superintendent of Schools: Dr. George A. Ziolkowski

Press Present: Randy Kraft, The Morning Call reporter
Loretta Fenstermacher, East Penn Press Reporter

2. Requests to Address the Board-None

3. Approval of Minutes

Motion by Ballard, Seconded by Thomas
RESOLVED, That the East Penn Board of School Directors approve the minutes of the December 11, 2006 meeting.

This resolution was unanimously adopted by voice vote.

4. Report of the Substitute Superintendent of Schools-Dr. George A. Ziolkowski

1. Personnel

Motion by Robert, Seconded by Thomas
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirement/Resignations

Susan Brown, Gifted Education Specialist at Wescosville School, effective December 12, 2006 – Exhibit 1

Angie Niland, Teacher Aide at Emmaus HS, effective December 15, 2006 – Exhibit 2

Full-Time Substitute Teacher Appointments

Name/Address:	Leslie Bowen 55 Guinea Road, Kempton 19529
Education Level:	B. A. Degree (1988) M. A. Degree (1995)
Undergraduate School:	Kutztown University
Graduate School:	Kutztown University
Certification:	Instructional I, Library Science
Effective:	January 2, 2007
Assignment:	Library, Shoemaker School Opening created by M. Mang leave.
Experience:	None
Salary:	\$40,100 (Step A, Year 1, Col. B)

Name/Address:	Allison Moxey 4766 Canterbury Drive, Emmaus
Education Level:	B. A. Degree (1986) M. Ed. Degree (1996)
Undergraduate School:	Franklin & Marshall College
Graduate School:	Lehigh University
Certification:	Educational Specialist I, Secondary

Effective: School Counselor
January 29, 2007
Assignment: Guidance Counselor, Lower Macungie MS
Opening created by A. Sloane leave
Experience: 9/00-6/02: East Penn SD (FTS)
9/04-Present: East Penn SD (per diem sub.)
Salary: \$47,500 (Step C, Year 3, Col. M)

Name/Address: Barbara DiLeo
480 Celadine Drive, Allentown 18104
Education Level: B. S. Degree (2006)
Undergraduate School: Kutztown University
Certification: Instructional I, Elementary/Special Education
Effective: January 9, 2007
Assignment: Special Education, Wescosville School
Opening created by L. Hendrick's leave
Experience: None
Salary: \$40,100 (Step A, Year 1, Col. B)

Administrative Assistant Appointment

Name/Address: Amy Andrews
286-107 Lower Nis Hollow Drive
Lehighon 18235
Effective: January 2, 2007
Assignment: Office of the Assistant Superintendent for Initiatives
& Evaluation (Vacancy created by S. DeLong
transfer)
Salary: \$23,800, 35 hrs./wk.

Teacher Aide Appointments

Name/Address	Assignment	Salary
Rhonda Butz 965 Vine Street, Macungie	Jefferson School New Unbudgeted Position	\$11.12/hr., 21 hrs./wk.
Jacqueline Spain 7324 Poppy Drive, Macungie	Shoemaker School Vacancy created by M. Hughes resignation	\$11.12/hr., 12.5 hrs./wk.

Custodial Staff Appointment

Name/Address	Assignment	Salary
Jean-Marie Giraud 604 Eagle Drive, Emmaus	LMMS, 2 nd Shift New budgeted position/ subsequent transfers	\$16.94/hr., 40 hrs./wk.
Holly Woomer 123 N. Fifth Street, Emmaus	EHS-3 rd Shift D. Miller retirement	\$16.94/hr., 40 hrs./wk.

Additions to the 2006-07 List of Per Diem Substitutes

RoseAnn Gabliardi, Food Services Department
Jonathan Kiechel, Custodial/Maintenance
Danny Stetzel, English
Jillian Kingsbauer, Elementary/Special Education
Donna Anthony, Elementary
Cheryl Borysowski, Elementary
Lorraine Majette, Teacher Aide
Christina Holsinger, Elementary

Leaves as per Collective Bargaining Agreement

Employee: Angie Hoffman
 Grade 3, Shoemaker School
 Effective: January 2, 2007

Employee: June Urabassik
 Business Education, EHS
 Effective: January 10, 2007

Employee: Chanin Deegan
 IST, Macungie School
 Effective: January 8-February 13, 2007

General Leave of Absence

Employee: Lisa Wetzel
 Teacher Aide
 Effective: December 18, 2006-February 12, 2007

Co-Curricular Appointment

Ann DeSandis Girls Lacrosse, Assistant Coach Volunteer

Change in Employment Status

Employee	From	To
Marion Kuhns	EHS, 14 hrs./Bldg.	EHS, 32.5 hrs./Spec. Ed.
Susan Cooperman	Alburtis, 25 hrs., Spec. Ed.	Shoemaker, 26.25 hrs./Spec. Ed.

Educational Conferences – Exhibit 3

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 3.

These resolutions were duly adopted by the following roll call vote:
 Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson-----9

5. Other Educational Entities

-Carbon Lehigh Intermediate Unit T. Richwine

Mr. Richwine reported that the IU Board was presented with the Operations and Special Education budgets for 2007-08. This was one of the first meetings at the IU's new location. The former location is being used by LCCC as a library.

-Lehigh Career & Technical Institute F. Fuller
 T. Richwine
 V. Thomas
 A. Thompson

Ms. Fuller reported that because of Act 1 of 2006 all school districts are on an accelerated budget schedule so the JOC received a presentation on the half-day program. The full day program is up and coming so there is no track record for comparison. It is a program that is growing but they do not understand what the full enrollment will be. The projected budget for 2007-08 is 19.845 million dollars. The districts' participation is based on the average calculation of students over a five-year period. The five-year average for East Penn is 267 pupils and the East Penn share is 11.12%. The program expansion share is \$18,621 based upon the market value of real estate for each school district. She pointed out that the market value for real estate in East Penn is higher than the Allentown School District. Parkland SD has the highest market value. The budget as proposed shows an increase of 6.4% for East Penn. Mr. Reigal indicated that the missing piece is for the full-day Academic Center. He felt East Penn's share could be about \$100,000. Ms. Fuller also noted that every year there is a rebate back to the districts of unspent funds.

Ms. Fuller announced that LCTI had received a letter of congratulations from the Department of Education for a very good audit. There were no findings and procedures are in accordance with the procedures established by PDE. Mrs. Thompson said LCTI has had a number of years of superior audits. She also pointed out that East Penn under the direction of Richard A. Miller and Gary Reigal has also experienced superior audits. Mrs. Thompson indicated that LCTI has also been fortunate to receive a number of grants and donations of equipment over the years.

Mr. Richwine announced that Ms. Francee Fuller had been elected Vice Chairperson of the JOC. He also reported that LCTI was going to review how the number of representatives for the JOC is calculated. While some districts have three or four representatives, Parkland has six board members serving on the JOC. The JOC will be looking at the Bylaws and any changes will have to be approved by the sponsoring districts. Mr. Richwine felt that there will probably be a cap put on the number of board members who can serve from one district.

6. Legislative

C. Ballard

Mr. Ballard reported that because of the November elections in Pennsylvania the Democrats had received a majority (102-101) in the House. He reviewed the events surrounding the House Speaker nomination and election. The Republicans hold a majority of seats in the Senate. The new Speaker of the House has been reported to be an advocate for disabled children. PDE has set the date for exceptions to be the 2005-06 budget year. As of January 5, 391 school districts had responded to a PSBA survey on what their Local Tax Study Commissions had recommended. By January 25, the Board must vote on a resolution that states the district will not exceed the index (3.4%) established by the Department of Education. By March 13, the Board must have the resolution that will appear on the May primary based on the recommendation of the Local Tax Study Commission. Mr. Ballard reported that at the PSBA Leadership Conference there will be an opportunity for board members to present testimony to the State Task Force on School Cost Reduction. There was consensus among the board members to have Mr. Ballard present testimony on the greatest impact on local tax increases. Mr. Ballard will work with Mr. Reigal and Dr. Ziolkowski on information that can be presented.

7. Facilities

1. Sale of Kings Highway School – Exhibit 4

Motion by Robert, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors authorize the Agreement of Sale for the Kings Highway School to Upper Milford Township in the amount of \$875,000 as outlined in the attached agreement; and, that the appropriate officers affix there signatures thereto.

Mrs. Thompson indicated that there were several interested parties. Upper Milford had indicated their interest and the building had been originally acquired from Upper Milford. Mr. Ballard said that there had been appraisals conducted by both parties and this was the lowest of the appraisals.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson-----9

2. Change Orders – Eyer School Project

Motion by Robert, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve the following change orders with Rizzetto Construction Management, Inc. for the Eyer MS Project:

G-3/General Construction

1. Provide approximately 150 lin. Ft. extension of 6" and 8" water lines as per G-1	\$20,748.00
2. Provide modifications in response to the Township Code revision	\$ 3,518.00
Total	\$24,266.00

G-4 General Construction

- | | |
|--|---------------|
| 1. Delete detention pond liner | (\$49,613.00) |
| 2. Delete approximately 100 lin. Ft. of 6" fire line | (\$ 1,754.00) |
| 3. Additional cost for prevailing wage rates applied for Modular classroom walkways, ramps, and steps. | \$15,125.00 |
| 4. Additional cost for modular classroom walkway foundations Per township code review | \$23,272.00 |

Total Credit	(\$12,970.00)
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This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson-----9

3. Plancon Part H: Project Financing and Plancon Part K: Project Refinancing (Exhibits 5 & 6)

The Plancon documents noted above have been approved by the PA Department of Education and must be made part of the permanent minutes of this meeting.

8. Business Operations

1. Bill List Approval

Motion by Ballard, Seconded by Earnshaw

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addendum, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

Record of Investments – Exhibit 7

RESOLVED, That the East Penn Board of School Directors approve the list of investments on Exhibit 7.

Special Fund Disbursements - Exhibit 8

RESOLVED, That the East Penn Board of School Directors authorize disbursement of funds from the Capital Reserve Fund and PLGIT Series AA of 2004 issue as described in Exhibit 8.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson-----9

4. 2007-08 Budget Projections/Assumptions/Changes

Mr. Gary Reigal, Director of Business and Fiscal Affairs, presented information regarding the revenue and major appropriations he had prepared. He said there are indicators that the housing starts, specifically in Lower Macungie Township, are down. He said that there is a decrease in the assessed value growth but it is still the second highest in past years. The Board will have to look at each year to determine whether the district can operate within the index. He felt the assessed value would be stable next year as well. The second thing for the Board to consider is the interim tax billing. This year was a record year for the interim real estate tax that will be added to the assessed value next year.

Referring to the attached Five-Year Budget Model, Mr. Reigal indicated that 3.4% is included in the projections so it would illustrate what the budget would look like. There is 1.2 million dollars for new staff and for next year \$600,000 is included in the personnel allocation to eliminate the Wednesday early dismissal. The Curriculum and Instruction Office has completed an extensive review to see what would be needed. He said that 2.5% has been the normal growth for basic and special education subsidy. On the expenditure side, the newly ratified Collective Bargaining Agreement has been added. Also, technology was not included in the bond issues for Eyer. The Board will now have to determine how to budget the technology that appears to be in the range of \$600,000. Additional debt service was put in this model for the new elementary school proposed for Sauerkraut Lane and the land purchase approved in November. In July 2007, the district will incur the debt (20 million dollars) that was approved before Act 1. He relayed that about 3 million will go towards the Eyer Project; 9.5 million will go towards the elementary school project; and the rest will go towards the land purchase. The district will have to go for another bond issue but it will be determined by the bids for the new elementary school. He talked about building

the fund balance and the ramifications as outlined by Act 1. He estimated utility costs at 12% while medical insurance increases after this next year will only go up 1%. The new contribution rates have been included for PSERS. He said just about everything else in the budget has been increased by the index of 3.4%. By the end of the five year projection, the fund balance will be growing and he suggested that the taxes not be increased above the index. In answer to a question about fund balance, Mr. Reigal explained that he had talked to the auditors and it was felt that if the fund balance is designated for a purpose then the district would be in compliance with the new regulations.

Mr. Reigal explained that the Board must take action at the January 22 meeting regarding the index and then must consider the wording for the ballot question. The Board must take action before March 13. This would be accepting or not accepting the Local Tax Study Commission recommendation to increase Earned Income Tax. Information to inform the public about the increase in EIT will be available on the web site before residents have to vote on May 15. Another item to be discussed will be the installment payment plan for real estate taxes. Mr. Ballard pointed out that if the Board does not vote to stay within the 3.4% index then the district would have to be on an accelerated schedule for the budget. Mr. Reigal said that the district does not need the exceptions so there is no point in pursuing that accelerated course. By passing the resolution, the district can follow the normal budget schedule. Mr. Earnshaw asked how people are supposed to account for the different rates. Mr. Reigal said the district will probably have to do that and there is some history. Mr. Ballard said there will be difficulty with the employers as well. Referring to the additional staff that would be needed to eliminate the Wednesday elementary early dismissal, Dr. Ziolkowski clarified that there are also additional high school positions in the \$600,000. There are other considerations such as the special education teachers planning time. Mr. Ballard said another consideration is whether or not to go up to the index to build up the general fund.

9. Board Sharing

Mr. Robert brought up the articles that have been in the newspaper about various institutions (Allentown Diocese and local municipalities) dealing with fraud. He said there was a request to have a policy on handling funds. Mr. Reigal said the district already has policies in place and they clearly indicate the acknowledgement of funds being received that are to be reported to the Board. There was one case where the policy was not followed. He said those people now know how to handle the situation. Mr. Robert asked if there were policies in place to handle the activity funds/clubs for individual schools. Mr. Reigal explained that the CPA firm does meet with the custodian of the accounts and goes over the accounts and how they should be handled. Dr. Ziolkowski and Mr. Reigal felt the district was following procedures and felt that maybe some kind of internal audit would be appropriate.

Mr. Richwine commented on the newspaper article about the Skateboard Club. He wanted to know how clubs are tracked and what procedures are established. Mr. Reigal said there is a guidebook that outlines how clubs may be established. Mr. Richwine requested the chart that the Board received ten years ago outlining the club, membership, and the budgeted amounts. Mr. Reigal indicated that the budgets are not overspent but they do escalate from year to year. Mr. Ballard asked if the solicitor could review the guidebook to be sure everything was up to date.

In response to a question from Mr. Richwine about No Child Left Behind, Mr. Ballard said from NSBA is sponsoring a bill of amendments for NCLB. Mr. Ballard will be attending the Federal Relations Network Conference the end of January. He will be meeting with Representative Charles Dent to discuss the conflict between NSBA and IDEA. Dr. Ziolkowski added that the state through the Bureau of Special Education usually solicits testimony. This year it was not an open forum. They pre-selected people to give testimony.

Ms. Fuller said she was happy to see the announcements for the parenting workshops that are being sponsored. She asked how it would be publicized. It was noted that it will appear on the web site; copies were sent home with the pupils; copies were forwarded to the district PAC members.

Ms. Gannon talked about the increased enrollments and asked when the district would be looking at the plan, specifically the high school. Dr. Ziolkowski said he had set up a meeting to discuss the old projections and look at the enrollments and make adjustments. Mrs. Thompson asked if it was a problem when there is an increase at one grade level. Dr. Ziolkowski said grades 9 and 10 will be large next year. In October, the district was very close to the projections; however, the growth in the middle of the year was not expected. Mr. Richwine said it is also important to see how classes change from one year to another.

Mrs. Thompson asked about the dinner for Mrs. Drake, Ms. Kowalchuk said she would talk to board members following the meeting. The dinner is scheduled for January 16 at 7:00 p.m. and there is a place.

Mrs. Thompson asked about the name for the new elementary school. She asked if there was going to be some kind of contest to name the school because she would not want to name it Sauerkraut Lane School. Mr. Carl said for the paper work it is being called East Penn elementary school. Mr. Earnshaw said he would like to engage the community but have some controls by the Board. Mr. Ballard said that having gone through this before, he did not want to see some elaborate process. He said the Board could open it for suggestions. Ms. Kowalchuk said it would nice to involve the students. Ms. Earnshaw said another district did that and the school was named after a school in the Simpsons. There was consensus that this did not need to be decided this evening.

10. Announcements

Monday, January 8	7:30 p.m. – Board Meeting
Monday, January 15	Martin Luther King, Jr. Holiday-All Schools & Offices Closed
Tuesday, January 16	7:00 p.m.-District PAC Meeting, Board Room
Wednesday, January 17	EHS Guidance Information Night for Incoming Freshmen
Monday, January 22	7:30 p.m.-Board Meeting

11. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion, at 8:35 p.m.

Cecilia R. Birdsell
Board Secretary

ORDER OF BUSINESS

1. Call or Order; Pledge of Allegiance

President Ann Thompson called the meeting of the East Penn Board of School Directors to order at 7:30 p.m. in the Board Room, followed by the Pledge of Allegiance.

Board Members Present: C. H. Ballard, A. Earnshaw, F. Fuller, E. Gannon, S. Kowalchuk, T. Richwine,
M. Robert, V. Thomas, A. Thompson

Solicitor: Marc S. Fisher, Esq., Worth, Magee & Fisher

Board Secretary: Cecilia R. Birdsell

Board Treasurer: Gary Reigal

Substitute Superintendent of Schools: Dr. George A. Ziolkowski

Press Present: Miss Suarez, The Morning Call Reporter
Loretta Fenstermacher, The East Penn Press

2. Requests to Address the Board -None

3. Approval of Minutes

Motion by Thomas, Seconded by Robert

RESOLVED, That the East Penn Board of School Directors approve the minutes for the January 8, 2007 meeting.

This resolution was unanimously adopted by voice vote.

4. SGA Report – Katie Smolinski

Miss Smolinski reported on the Snow Ball Dance that will be held on February 10 from 7-11 p.m. They are also working on a Valentine's Day date auction. They are also looking at a Rock For Your Rights evening that has not been scheduled.

5. Report of the Substitute Superintendent of Schools – Dr. George A. Ziolkowski

1. Personnel

Motion by Thomas, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignation

Kathleen Prindible, Administrative Assistant at Lower Macungie Elementary School, effective January 26, 2007 (Exhibit 1)

Leaves as per Collective Bargaining Agreement

Employee: Claire Sebastian
Grade 5 Teacher, Macungie
Effective: February 9, 2007

Employee: Megan Mang
Librarian, Shoemaker School
Effective: February 5, 2007

Employee: Chanin Deegan
IST Teacher, Macungie School
Effective: January 8-August 28, 2007 (amended)

Full-Time Substitute Teacher Appointment

Name/Address: Shannon Wernersbach
6757 Stone Croft Circle , Macungie
Education Level: B. A. Degree (1991)
M. A. Degree (1997)
Undergraduate School: Dickinson College
Graduate School: Cabrini College
Assignment: IST, Macungie School
Opening created by C. Deegan leave.
Effective: January 23, 2007
Certification: Instructional II, Elementary
Experience: 1997-2003: Perkiomen Valley SD
Salary: \$40,100 (Step A, Year 1, Col. B)

Teacher Aide Appointment

Name/Address: Tami Fenstermaker
1034 Pennsylvania Avenue, Emmaus
Effective: January 23, 2007
Assignment: EHS, Study Hall
Vacancy created by A. Niland's resignation
Salary: \$11.12/hr., 31 hrs./wk.

Food Services Department Appointment

Name/Address: Karen Haldeman
7451 Catalpa Drive, Macungie 18062
Assignment: PTFSA-Wescosville
Effective: January 23, 2007
Salary: \$10.66/hr., 15 hrs./wk.

Additions to the 2006-07 List of Per Diem Substitutes

Karen Purtell, Teacher Aide
Deborah McConnell, Teacher Aide
Bonnie Kirka, Teacher Aide
Maria Neumeyer, Teacher Aide
Melissa Miller, Teacher Aide
Kathleen Coyle, Elementary
Kimberly Wanninger, Elementary
Allison McNabb, Registered Nurse
Stephanie Beck, Health/PE
Daniel Butterweck, Elementary/Special Education
Briana Fluke, Elementary/Early Childhood
Nicole Vito, Elementary
Kelly Zimpfer, Elementary
Jason Gordon, Art
William Swan, Chemistry

Educational Conferences

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 2.

Administrative Reports – See Exhibit Section

These resolutions were unanimously adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas,
Thompson-----9

Motion by Thomas, Seconded by Robert

RESOLVED, That the East Penn Board of School Directors approve the following Co-Curricular Advisors:

Co-Curricular Advisors – Eyer Spring Musical

Mark Domyan	Director,	\$2122.00
Justin Brehm	Musical Director	\$1698.00
Steve Braglio	Accompanist	\$1061.00
William Weiant	50% Director-Tech Set	\$ 530.50
Dave Willett	50% Director-Tech Set	\$ 530.50
Faith Andrews	Costumes	\$ 500.00

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Gannon, Kowalchuk, Richwine, Robert, Thomas,
Thompson-----8

Abstain: Fuller-----1

Ms. Fuller indicated that she is related to Faith Andrews. A copy of her Conflict of Interest Abstention Memorandum is attached to the minutes

6. Education

-Student Achievement/Assessment Presentation – Elementary Schools

Mr. Greg Nolan, Assistant Superintendent for Supervision and Academic Planning, introduced Ms. Jan Hoffman, Supervisor of Elementary Education, who described the Differentiating Instruction by Assessment Anchor document that was developed and shared at the October 9 In-service Day. This document is used in all classrooms and by ESL, IST, and special education teachers. She explained how the document is used to indicate major assessment anchors and then looks into the specifics for each student. This instrument is used throughout the year with principals working with teachers.

The following elementary principals reviewed the results of the PSSA scores for their individual schools, the related goals that were set, and the objectives. All principals described the Professional Learning Communities that have been established, parent involvement, and the collaborative work among the staff members. This information is attached to the minutes of this meeting.

- Albutis School – Donna Cortez, Principal
- Jefferson School – Dr. Ron Renaldi, Principal
- Lincoln School – Kristen Campbell, Principal
- Macungie School – James Best, Principal
- Shoemaker School – Lynn Brinckman, Principal
- Wescosville School – Tony Moyer, Principal

Mr. Nolan thanked the principals and Special Education Supervisor Linda Pekarik for meeting with the staff to develop the strategies. He emphasized that the process for the standards, curriculum, and assessment should be taking place even without the PSSA tests. He said he was pleased with the work that has been done during the first semester. Mr. Earnshaw asked about the amount of staff involvement needed for the Differentiating Instruction by Assessment Anchor forms. Ms. Hoffman indicated that there could be over 100 items. Dr. Renaldi, Principal of Jefferson School, talked about the process used from a building level perspective. Mr. Earnshaw said that he was in favor of the concept but questioned the amount of work being expected of the teachers and principals. Mr. Nolan said the scope and sequence of the curriculum has a natural base with the standards. Since it is the first year, they will have to analyze what is and is not working and then refine the process. Mr. Earnshaw questioned why the Grade 3 students were performing at a higher level of proficiency than the Grade 5 students. Mr. Nolan said that at Grade 3 there is a limited amount of information and it is still early in the development of the test. The Grade 5 students are better indicators since there is more information for Grade 5 and the rigor is greater. He also noted that the proficiency rate is adjusted. Mr. Nolan pointed out that the students overall are scoring at or above the proficiency level.

In answer to a question from Mr. Earnshaw, Ms. Cortez indicated that the Study Island is a program being used during center time. It is also being supported and used by parents at home. Mr. Earnshaw questioned the amount of time being spent on the test for a few students who may not be scoring well. Ms. Cortez further explained flexible grouping that allows for more targeted work with some students so other students are able to progress. Mr. Earnshaw asked Dr. Renaldi about teaching to the test. Dr. Renaldi responded that they look at academic skills and do not teach to the test. He emphasized looking at the

eligible content and things students need to know. Mr. Earnshaw asked about the probes mentioned for Lincoln. Ms. Tricia Gutman, Substitute Principal, responded that the concept has caught on with the teachers and the students who are having difficulty with reading are now involved in this process on a monthly basis. The IST teacher is doing strategic monitoring. This concept is being piloted at Lincoln this year. Mr. Best, Principal of Macungie School, explained how teachers use time at the beginning of the day to use the tools for PSSA preparation and once a month there is a morning meeting. The teachers are looking at differentiated instruction and the needs and strengths of the students based on those meetings. Mr. Earnshaw questioned the wording of maintaining or exceeding the goals by 3%. Mrs. Brinckman said that at Shoemaker students did very well (98% in math) and they want to be sure they maintain the high proficiency and do not want to slip back. There are some special education goals that need to be increased so 3% is the goal. Mr. Earnshaw said he would like to see in the report what grades are being maintained. Mr. Earnshaw asked if there were any students at the elementary level in disaggregated sub groups. It was ascertained that there were not enough at any school to be considered a group.

Ms. Fuller said it would be beneficial to know the state targets. Mr. Nolan explained how the schools are exceeding the state levels. It was pointed out that the targets are being exceeded by 40-50 points. Ms. Fuller asked for a definition of a reading fluency probe. Ms. Hoffman said it means taking a paragraph and the number of words in a paragraph and seeing how many words a student can read correctly with fluency. The probe includes accuracy but it does include a comprehension check. A T-Chart is listing what the problem may be and then how it would be solved. It is a way of organizing thoughts. It was also mentioned that parents are engaged in the process in different ways based on the building. Mr. Moyer pointed out that there are PDE websites that parents can access and there are information sheets that outline what they can do to help. Ms. Fuller asked what kind of communication there is between grades 5 and 6. Mr. Nolan and Ms. Hoffman explained that they meet with the middle school staff and the information from elementary is passed on to the middle school and then the middle school information is passed on to the high school. Also eSchoolPlus provides tracking information. Mr. Nolan concluded that the format is just monitoring the interaction that takes place between the teachers and students each day.

Mr. Ballard asked how many students are encompassed in the percentages. Mr. Nolan said there were 12 new students in Grade 4 at Macungie School that illustrate the impact this can have on scores. Mr. Ballard suggested some ways that the variability could be tracked. He asked why the goals are not shooting for specific targets that are not based on the previous year and he also was concerned about the longitudinal data. He felt the district should be tracking every student and group by class for 12 years to provide better individualized information. Mr. Ballard also expressed concern about the goals and measuring and allocating resources to better address the problem areas. He felt the district needs to concentrate on answering this question, "Why should I as a member of the public or representative of the public be pleased with the results?" He suggested that the presentation also cover the many good things the district is doing and why we should be pleased with the performance.

Ms. Kowalchuk observed that the students are achieving better in math than in reading and asked how this was being addressed. Mr. Nolan said he will provide a list of strategies about what is being done in reading and math. Mr. Richwine suggested that the reading and math levels of proficiency may be different. Mr. Nolan clarified that the proficiency score for reading is 54 and for math is 45. Mr. Richwine asked if there are any mismatches in curriculum. Mr. Nolan was not aware of any mismatches but he was aware of some timing issues. A chapter in math may be taught after March and after the PSSA test has been given but the concept may be on the test. Ms. Hoffman explained how they are looking at the curriculum to try to address these issues. Mr. Richwine said one of the discussions had to do with teaching things that need to be taught and matching it up to the standards, noting East Penn is still well ahead. However, as we get closer to the expected 100% proficiency, we might be pushing in the direction of teaching to the test. Ms. Fuller said East Penn is a district that values education and we are operating under the expectation of 100% proficiency. The day may come that the reputation of the district hinges on the performance of 40 special education students and it is an unfair label. She would not want to put either the students or the teachers in that position. She suggested that now is the time to put amendments into NCLB to make it more realistic. Mrs. Thompson said she had a sense from the Board that there is a real concern about teaching to the test. She also commented on the longitudinal data issue as well. Ms. Hoffman indicated that with the PVAS system that the state is initiating it will allow for individual tracking. Mrs. Thompson felt that the district should be celebrating its successes. She felt it might be helpful to not only report the proficient but also the advanced and include the actual number of students in these categories. The Board needs to see the big picture not only the minutia all the time.

In closing, Dr. Ziolkowski thanked the Board for its questions as well as the time taken to review this information. He assured the Board that it is good, sound educational practices and the state has

pushed districts into being more accountable. Some of the things brought up, including the PVAS will provide a good map for an individual student's progress. He felt the presentations were very good and he is very proud of the group. More important, the Board is coming together with some of the ideas to make this picture.

7. Facilities

1. Macungie Campus Road Way Improvements – Exhibit 3

Motion by Ballard, Seconded by Robert

RESOLVED, That the East Penn Board of School Directors approve the submission of PDE Form 3074A for Macungie Campus Road Way Improvements as a non-reimbursable project.

Approval of Alburtis Zoning Decision and the Resolution Granting Conditional Preliminary Approval to the Land Development Plan (Exhibits 4 & 5)

RESOLVED, That the East Penn Board of School Directors approve the attached Alburtis Zoning Decision and the Resolution granting conditional preliminary/final plan approval to the land development plan application of East Penn School District for 222 West Third Street, and approving the waiver requests in connection with that plan as outlined in Exhibits 4 and 5.

Change Orders - /Alburtis School & Emmaus HS

RESOLVED, That the East Penn Board of School Directors approve the following change orders:

Alburtis Elementary School

Lyons Construction Services, Inc.
5237 East Trindle Road, Mechanicsburg

GC-4 Contract sum will be decreased by this change order in the amount of (\$376,133.05)

Attachment A: In accordance with AIA A201-1987 General Conditions of the Contract, Page 7, Section 2.4 "Owners Right to Carry Out the Work." For owner to carryout and complete work unfinished, incomplete, damaged or faulty to originally have been performed by Lyons Construction Services, Inc. General Contractor for the East Penn School District/Alburtis Elementary School.

Emmaus High School – Building L

Lyons Construction Services, Inc.
5237 East Trindle Road, Mechanicsburg

GC-3 Contract sum will be decreased by this change order in the amount of (\$57,069.50)

Attachment A: In accordance with AIA A201-1987 General Conditions of the Contract, Page 7, Section 2.4 "Owners Right to Carry Out the Work." For owner to carryout and complete work unfinished, incomplete, damaged or faulty to originally have been performed by Lyons Construction Services, Inc. General Contractor for the East Penn School District/Emmaus HS –Building L.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas,

Thompson-----9

4. Archaeological Investigation – Sauerkraut Lane Site

Motion by Robert, Seconded by Thomas

RESOLVED, That the East Penn Board of School Directors approve Richard Grubb & Associates, Inc., Allentown, PA to perform the Phase I Archaeological Investigation for the Sauerkraut Lane Site at a cost not to exceed \$10,787.

Note: The above work will be coordinated by Liberty Engineering, Allentown, PA.

Ms. Gannon questioned how this will affect the time line for the elementary schools. Mr. Carl explained the field needs to be plowed before it freezes to begin Phase I. The results will be available in 30 days and then we will know if we have to move to Phase II. Ms. Gannon asked if there were any issues at the Wescosville site. Mr. Carl replied that there were no such issues. Ms. Gannon indicated she would be voting against the motion because of the switch from Wescosville. Mr. Ballard indicated he would vote affirmatively because he did not want to impede the progress. He said he was holding the staff responsible for completing the school on time. Ms. Kowalchuk commented on the time line after receiving the Phase I results. Mr. Richwine asked if anything had been found at any of the sites that would lead the district to believe there is something. Mr. Carl said artifacts have been found along the creek. Mr. Robert explained that they are looking for evidence of villages that would be closer to the creek. Ms. Fuller said that while the archaeological study is going on the civil engineer can continue. It will not stop the planning process.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Kowalchuk, Richwine, Robert, Thomas, Thompson-----8

Nay: Gannon-----1

8. Business Operations

1. Approval of Bill List

Motion by, Seconded by

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

Treasurer's Report

RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

Budget Transfers – Exhibit 6

RESOLVED, That the East Penn Board of School Directors approve the budget transfers as listed on Exhibit 6.

Special Funding Disbursements – Exhibit 8

RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from the Capital Reserve Fund and the PLGIT Series AA of 2004 as outlined on Exhibit 8.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson-----9

2. Approval of Tax Index Resolution for 2007-08 Budget – Exhibit 7

Motion by Ballard, Seconded by Robert

RESOLVED, That the East Penn Board of School Directors approve the Resolution regarding the Tax Index established by the Department of Education as outlined in Exhibit 7.

Solicitor Marc Fisher amended the resolution that is reflected in Exhibit 7. Mr. Ballard explained the resolution is in accordance with Act 1 of 2006 and states that the district will not increase taxes above the 3.4% index that was established in August. In response to a question from Mr. Robert, Mr. Reigal indicated that the maximum millage increase is 1.36 mills or 3.4% over the current millage.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson-----9

9. Board Sharing

Mr. Ballard reported that he will be presenting information to Representative Dent regarding the disconnect between IDEA and NCLB as part of the Federal Relations Network in Washington. East Penn School District has been selected as a growing district by PSBA and Mr. Ballard will be presenting testimony to the Task Force on School Cost Reduction at the PSBA Legislative Leadership Conference on February 26 in Hershey. Representatives from Dallastown and East Stroudsburg will also be testifying. Governor Rendell was speaking today at Lehigh regarding the new state health care program. The State Board of Education conducted its first hearings on Chapters 14 and 16. The federal government is requiring that the state be in compliance with new special ed and gifted ed regulations by June 30, 2007. The State Board must have the revisions in place by that time.

Ms. Fuller reported on the Joint Meeting of the East Penn and Western Salisbury Business Council and thanked Dr. Ziolkowski for his presentation along with Dr. Donohue, Superintendent of Parkland School District. They spoke on the challenges of educating students in districts that are grown. It was well received by the 65 members who were present.

Ms. Fuller noted that Dr. Corradetti was in attendance this evening and welcomed him. She commented on the Winter Band Concert and the support of the public for the activity. Former EHS Principal Liz Drake also attended the band concert. She also noted that Dr. Corradetti shared his time between the concert and a basketball game.

Mr. Richwine acknowledged the report from Activities Director Dennis Ramella that indicates the clubs and athletic teams available in Emmaus High School as well as the number of students participating and the cost. He asked that the information be included in the budget book.

Ms. Kowalchuk commented on the principals' reports and called attention to the number of community service projects involving the students. She commended the principals and faculties for their leadership.

Mrs. Thompson also commented on the Administrative Reports and noted the significance of the EHS Guidance Department being selected as one of the top scoring sites in the area of guidance in the United States. This is based on the 2006 High Schools That Work Assessment that was completed by Emmaus HS seniors last year.

In response to a request by Mrs. Thompson, Ms. Kowalchuk agreed to attend the January 25 PSBA Seminar on Act 1 and the Community.

10. Announcements

Monday, January 22	7:30 p.m.-Board Meeting, Board Room
January 24 & 25	Mid Term Exams
January 25, 26, 27	District Orchestra
Friday, February 2	6:00 p.m.-Pasta Pi-Jazz Spaghetti Dinner, EHS Cafeteria
February 9	Kindergarten, Elementary & Secondary Report Cards
February 10	2:00 p.m. - Lehigh County Chorus Festival, Southern Lehigh HS
February 12	7:30 p.m.-Board Meeting, Board Room

11. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion, at 9:40 p.m.

Cecilia R. Birdsell, Board Secretary

Order of Meeting

1. Call to Order; Pledge of Allegiance

President Ann L. Thompson called the regular meeting of the East Penn Board of School Directors to order at 7:30 p.m. in the Board Room, followed by the Pledge of Allegiance.

Board Members Present: C. H. Ballard, A. Earnshaw, F. Fuller, E. Gannon, S. Kowalchuk,
T. Richwine, M. Robert, V. Thomas, A. Thompson
Solicitor: Marc S. Fisher, Esq., Worth, Magee & Fisher
Treasurer: Gary Reigal
Board Secretary: Cecilia R. Birdsell
Press: Randy Kraft, Morning Call Reporter
Loretta Fenstermacher, East Penn Press Reporter

2. Requests to Address the Board-None

3. Approval of Minutes

Motion by Robert, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve the minutes for the January 22, 2007 meeting.

This resolution was unanimously adopted by voice vote.

4. SGA Report -K. Smolinski

Miss Smolinski reported that the Snow Ball was held last evening and they sold approximately 700 tickets. The money raised was donated to the Grey/Kush Foundation. They will be electing more sophomores and juniors for the SGA.

5. Report of the Substitute Superintendent of Schools-Dr. George A. Ziolkowski

1. Personnel

Motion by Robert, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirements/Resignations

- Richard W. Saylor, Custodian, effective April 6, 2007 (Exhibit 1)
- Alison Evans, Speech Teacher, effective date to be determined (Exhibit 2)
- Christina Callahan, Elementary Teacher, effective January 17, 2007 (Exhibit 3)

Awarding Tenure

In accordance with Section 1121 of the PA School Code, the following temporary professional employees based upon satisfactory service be awarded tenure:

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Melissa Richard	Social Studies	Emmaus HS
Jessica Ortiz-Eicher	Special Education	Emmaus HS

2006-07 Additions to the List of Per Diem Substitutes

Ellen Snyder, Social Studies
Jason Schimmel, Mathematics
Pam Pike, Art
Stephen Flad, Health/PE
Tracy Gehman, Elementary/Special Education
Erin Dreher, Social Studies
Erin Bromfield, Mathematics
Sara Vasko, Elementary
James Maxson, Elementary/Middle Level Mathematics
Jaime Bertagna, Elementary

Co-Curricular Advisors

Diane DiDona	Quill & Scroll	\$ 531.00
Diane Sherwood	American Red Cross Club	\$1008.00
Derek Grabfelder	Invisible Children United	\$ 265.00
Doug Povilaitis	Badminton Club	\$ 504.00
Todd Breiner	Badminton Club	\$ 504.00
	Assist. Boys & Girls Track	\$1910.00
	Coach	
Jeffrey Williams	LMMS Girls Basketball	\$1050.50
	Coach	
Francis C. DeFusco, Jr.	Eyer MS Boys Volleyball	\$1528.00
	Coach	
Jonathan Lentz	Girls Soccer Coach	Non-Paid Volunteer
Michael Welsh	EHS Assist. Baseball Coach	\$2674.00
Edmund Giroux	Student Trainer	Volunteer
	College Internship	

Change in Aide Hours

<u>Employee</u>	<u>From</u>	<u>To</u>
Marion Kuhns Reason: Return to previous position	32.5, EHS, Spec. Ed.	14.0, EHS, Bldg.
Cathleen Courrier	30, LMMS, Spec. Ed. 10 Bldg., EHS	31, LMMS, Spec. Ed. 9 Bldg., EHS
Dawn McQuillen	12.5, Alburtis, Bldg.	25, Alburtis, Spec. Ed. Resignation of S. Cooperman

Educational Conferences – Exhibit 4

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 4.

2007-08 Student/Teacher Calendar – Exhibit 5

RESOLVED, That the East Penn Board of School Directors approve the 2007-08 Student/Teacher Calendar.

Dr. Ziolkowski said that there are no dramatic changes in the calendar. There was a change at the high school and middle school for Act 80 days to accommodate transportation issues that were experienced this year. Mr. Robert asked if the calendar was consistent with

other districts. Dr. Ziolkowski said there are slight differences but overall it is close to a uniform calendar within the IU. Mrs. Thompson complimented Dr. Torma on the color coded calendar. In response to a question by Mr. Richwine, no one was sure what the Invisible Children United Club is supporting. Dr. Ziolkowski said he would get an answer. He also commented that a local service club had asked how students were involved. Dr. Ziolkowski indicated that there are 3100 students from grades 6-12 involved in 71 clubs and 38 athletic teams.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas,
Thompson-----9

6. Other Educational Entities

1. Carbon Lehigh Intermediate Unit T. Richwine

-Approval of the 2007-08 Operational and Program Services Budget

Motion by Richwine, Seconded by Robert

RESOLVED, That the East Penn Board of School Directors approve the
2007-08 Operational and Program Services Budget for the
Carbon Lehigh Intermediate Unit.

Mr. Richwine reported that the General Operating Budget covers the administrative positions and offices. The special education budget is not part of this budget. East Penn's share is just under 15% or \$108,460.00, representing a 3.5% increase over last year. The overall budget increased by 10%. Dr. Ziolkowski added that the IU has tried to bring the budget in close to the state index for districts.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas,
Thompson-----9

Mr. Richwine noted that in the special education area the IU provided services for over 200 students in East Penn, adding that the largest area is occupational therapy. The largest service is in the emotional support class where there are 22 students and life skills support where there are 18 students. The number of IEP students that range from pre-school age to age 21 are as follows: 2005-8077 students; 2006-8484. East Penn ranged from 820 last year to 918 this year.

2. Lehigh Career & Technical Institute F. Fuller
T. Richwine
V. Thomas
A. Thompson

-Approval of the 2007-08 Lehigh Career & Technical Institute Budget

Motion by Ballard, Seconded by Gannon

RESOLVED, That the East Penn Board of School Directors approve the
2007-08 General Fund Budget for the Lehigh Career &
Technical Institute.

Mr. Richwine reported that East Penn's share of the budget is 2,127,588 million dollars. This is a combination of operating costs and a capital cost of \$100,000 each year that is distributed by the percentage of the real estate value. The debt service is proportionate to the real estate value. East Penn's share of the Operating Budget is 11.12% and the proposed Capital and Debt Service is 18.6%. The share is greater based on the real estate value rather than the number of students. The one area of the budget that does not have a history is the

full-day program that got off to a slow start because the building was still under construction. They are hoping that the enrollment will grow. Mrs. Thompson also noted that the staff at LCTI works very hard to qualify for grants and donations that help with the budget.

This resolution was duly adopted by the following roll call vote:
Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert,
Thomas, Thompson-----9

7. Act 1 Resolutions

1. Consideration of Local Tax Study Commission Recommendation

Motion by Robert Earnshaw, Seconded by Earnshaw

RESOLVED, That the East Penn Board of School Directors, by majority consent, reject the recommendation of the Local Tax Study Commission made at the Board's meeting of December 4, 2006 and, in the alternative, by majority consent, elect that a question be placed on the May 15, 2007 ballot for the approval of voters of a .8% earned income tax increase. The revenue generated from this tax shall be used primarily to fund homestead/farmstead exclusions for qualified homestead/farmstead property.

Mrs. Thompson explained the resolution, noting that the Board is not rejecting the work that has been done by the Local Tax Study Commission but because of the current financial numbers, the district does not have to raise the percentage as high as was stated in the recommendation. She emphasized that all the work is still intact. Mr. Ballard pointed out that this is .8% on top of .5% but the bill will be 1.8% because of the .5 collected by municipalities. Act 1 requires that this be put on the ballot to raise the Earned Income Tax to obtain money to lower the property taxes. Mr. Earnshaw pointed out that the exception does not change based on the market value of a house. The exception for East Penn is \$669. Mrs. Thompson noted that a worksheet is available for residents to complete. A copy of the worksheet is attached to the minutes of this meeting. It was noted that only those individuals who have approved homestead/farmstead exemptions are eligible for the exception. Mr. Earnshaw pointed out that the forms are sent out by Lehigh County but the district is charged, and he equated the process with an unfunded mandate. He indicated he would support this resolution but would not support the ballot question at the polls. Mr. Richwine asked for a cost figure from the administration to process all the Act 1 requirements. Mr. Reigal said the cost is more than originally anticipated because of the number of steps that the district must go through with the process. Ms. Kowalchuk noted the recent PSBA seminar that was conducted to give ideas on how the information should be presented to the public. She said it was emphasized that it is very important for the district to put out neutral information.

This resolution was duly adopted by the following roll call vote:
Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert,
Thomas, Thompson-----9

2. Resolution Authorizing Notice of Intent to Adopt Resolution Authorizing the May 15, 2007 Ballot Question, Notice of Intent to Adopt Resolution Authorizing the Assessing and Levying of the Act 1 Income Tax if approved by voters and Notice of Public Hearing (Exhibit 6-Ballot Question)

Motion by Robert, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve the following resolutions:

1. The Board Secretary is authorized and directed to advertise Notice of Intent to adopt a Resolution Authorizing the May 15, 2007 Referendum Question and the Levying and Assessing of the Act 1 Earned Income

and Net Profits Tax in substantially the form attached hereto. The Notice shall be advertised in a newspaper of general circulation and shall be posted conspicuously at the School District offices.

2. The School District shall make the Resolution authorizing the May 15, 2007 Referendum Question and the Act 1 Earned Income and Net Profits Tax Resolution available for public inspection by any resident at the School District Administrative Offices subsequent to their approval by the Board of School Directors.
3. The School Board will hold a public hearing concerning the Resolution Authorizing the May 15, 2007 Referendum Question. The hearing will be held in the Board Room of the East Penn School District located at 800 Pine Street, Emmaus, PA at 7:00 p.m. on February 26, 2007.

Mr. Ballard commented that the first year will not have a \$669 exception. Dr. Ziolkowski said the statement would have to be refined so it is not misleading. Mr. Ballard urged caution about expending public funds to promote either a position for or against the actual passage of any motion. Solicitor Fisher felt the resolution was appropriate as stated.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert,
Thomas, Thompson-----9

Ms. Kowalchuk suggested that there be a clear statement of facts and indicate how it would impact the voters. Mrs. Thompson noted that 20% of the residents in East Penn are renters and will not have the benefit of the exception for the property tax but would pay more in Earned Income Tax. Mr. Ballard suggested a "frequently asked questions" format be developed. Mrs. Thompson suggested that an information sheet be made available for the Tax Collectors' Offices. It was also suggested that board members and/or Dr. Ziolkowski and Mr. Reigal present programs on Act 1 for the local service clubs, homeowners' associations, PAC groups, and the East Penn Business Council. Board members suggested other possibilities such as the district's website, a slide presentation, and information in the public libraries. Mr. Richwine talked about how this would impact the senior citizen rebate program. It was noted that property owners will not receive a check in the amount of the exception. Ms. Kowalchuk asked if the fact sheet would be developed by the administration and if board members could suggest questions. Dr. Ziolkowski indicated that any questions the board members may want to suggest should be submitted as soon as possible.

Referring to installment payments, Mrs. Thompson asked when that information would be available. Mr. Reigal said the business administrators from other school districts in the area have met and it seems like the schools districts are looking at a three-payment format. He will have a recommendation at a later date.

8. Legislative

C. H. Ballard

Mr. Ballard reported on the Federal Relations Network Conference held in Washington, D. C. He and five other board members from the Lehigh Valley met with Representative Charles Dent and his staff aide and shared their material regarding the inconsistencies between IDEA and NCLB. Mr. Dent is sympathetic to the problem. Governor Rendell has presented the state's budget. It was noted that gambling has not presented property tax relief fast enough so there is a proposal to increase the sales tax. There are proposals for increases in education funding. School Districts would receive a 2% increase in subsidy; however, the state reimbursement is less than 21% of the budget. The remainder of funding must come from local tax revenue. He reported on a few bills that are in the Senate Education Committee such as an anti-bullying policy, amending the professional development plans in school districts that are in the warning/school improvement categories, and parent involvement policies. The PSBA Legislative Conference is scheduled for February 25-26 in Hershey. Mr. Ballard will be testifying at the public hearing for the Act 1 Task Force on School Cost Reduction. He also noted that the average cost/pupil for 2006-07 is \$11,677 but the

average property tax payment in East Penn is approximately \$2703. This does not cover the costs of educating a number of students in a family.

9. Facilities

1. Karst Hazard Investigation & Study – Sauerkraut Lane Site

Motion by Robert, Seconded by Thomas

RESOLVED, That the East Penn Board of School Directors approve Philip C. Kitlinski, P.E., 158 Briar Lane, Halifax, PA to perform a Karst Hazard Investigation and Study in accordance with the requirements of Section 794 of the Lower Macungie Township Zoning Ordinance at a cost not to exceed \$3,900.00 at the Sauerkraut Lane site.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert,
Thomas, Thompson-----9

10. Business Operations

1. Approval of the Bill List

Motion by Earnshaw, Seconded by Thomas

RESOLVED, That the East Penn Board of School Directors approve the bill list, including the addendum, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

Facility Rental Request

RESOLVED, That the East Penn Board of School Directors grant permission for Victory Dance Center to rent the Lower Macungie MS Auditorium and locker rooms for a dance rehearsal and recital on Friday, June 22, and Saturday, June 23. This is a Group V organization and will be charged the following rental fees:

\$105/hr., Rehearsal Fee
\$ 70/hr., Rental Fee for 2 classrooms
\$34.31/hr. custodial fee
\$22.00/hr., security fee

Capital Reserve Fund Transfer

RESOLVED, That the East Penn Board of School Directors authorize the transfer of \$264,505 into the Capital Reserve Fund. These funds are the general fund savings resulting from the bond refinancing of December 4, 2006.

Special Funding Disbursements – Exhibit 7

RESOLVED, That the East Penn Board of School Directors authorizes the payment of funds from the Capital Reserve Fund and the Series AA of 2004 as outlined on Exhibit 7.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert,
Thomas, Thompson-----9

Mr. Earnshaw asked for an update on the capital reserve fund. Mr. Reigal said this would be part of the budget process.

11. Board Sharing

Mrs. Thomas thanked the Board for sending flowers acknowledging a death in the family.

In response to a question from Ms. Fuller, Dr. Ziolkowski explained the process that was used to determine a two-hour delay during the extremely cold weather the previous week. He indicated that there are very young children who may be waiting at a bus stop and suffer frostbite. The hope was that the temperature would rise but that did not happen. The superintendents in the Lehigh Valley had consulted with each other so the decision would be consistent. The information was sent home and announced in the media on Monday afternoon. Someone had suggested that the buses that use diesel fuel would not start because of the zero temperatures but that was not a factor.

Mr. Richwine asked about the changing benchmarks for the PSSA test. He wanted to know if the benchmarks had not changed what would be the percentages. Dr. Ziolkowski said the test is changing as well as the benchmarks.

Dr. Ziolkowski announced that a document entitled, "2007 State of the District" will be on the web page tomorrow.

12. Announcements

-Monday, February 12	7:30 p.m.-Board Meeting, Board Room
-February 12 & 13	Middle School Conferences-11:00 a.m. Dismissal
-February 12, 13, 14, 15	PSSS Writing Tests, Grades 5, 8, 11
-February 16 & 19	Presidents' Holiday-All schools and offices closed
-February 20	7:00 p.m.-Eyer Incoming 7 th Grade Parent Meeting
-February 26	7:30 p.m.-Board Meeting, Board Room

Mrs. Thompson announced a CLEAR Session had been held on January 29. CLEAR Sessions will be held on February 15 and 19. All sessions deal with personnel.

13. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion, at 8:40 p.m.

Cecilia R. Birdsell
Board Secretary

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

President Ann Thompson called the meeting of the East Penn Board of School Directors to order at 7:30 p.m., followed by the Pledge of Allegiance.

Board Members Present: C. H. Ballard, A. Earnshaw, F. Fuller, E. Gannon, S. Kowalchuk,
T. Richwine, M. Robert, V. Thomas, A. Thompson

Solicitor: Marc S. Fisher, Esq., Worth, Magee & Fisher
Treasurer: Gary Reigal
Board Secretary: Cecilia R. Birdsell
Press Present: Randy Kraft, Morning Call Reporter
Loretta Fenstermacher, East Penn Press Reporter

2. Requests to Address the Board

Mr. Seth Flanders, 3941 Lilac Road, Allentown asked a series of questions regarding the elementary PSSA scores. He suggested making the test a positive experience and integrating it in to what is being done in the classroom. He raised questions about the intensity and focus of the curriculum. He asked if the information required by the PSSAs would be taught if not required and in what sequence, grade level, etc. He concluded by saying that the PSSA could make East Penn a leader if we do not look at it as just a test but as something that works of us.

3. SGA Report – Katie Smolinski

Miss Smolinski reported that SGA had donated funds to the pre-school play area. SGA will also donate the prize for the best motto for next year.

4. Approval of Minutes

Motion by Ballard, Seconded by Robert
RESOLVED, That the East Penn Board of School Directors approve the minutes of the February 12, 2007 Board Meeting.

This resolution was unanimously adopted by voice vote.

5. Report of the Substitute Superintendent of Schools-Dr. George A. Ziolkowski

1, Personnel

Motion by Earnshaw, Seconded by Gannon
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirement/Resignations

-Lorraine Carey, Health Teacher at LMMS, effective June 14, 2007 (Exhibit 1)
-Suzanne Smith, Guidance Counselor at EHS, effective June 30, 2007 (Exhibit 2)
-Janon Johnson, Teacher Aide at Shoemaker School, effective immediately

Dr. Ziolkowski noted the retirement of Lorraine Carey after 22 years in East Penn. He also noted that the resignation of Guidance Counselor Suzanne Smith would be a loss to the district.

Leave as Per Collective Bargaining Agreement

Employee: Lisa Hendricks, Special Education, Wescosville School
Effective: February 26, 2007

General Leaves of Absence

Employee: Janice Miller, Food Service Department, Alburtis School
Effective: 2/9/07-6/15/07

Employee: Janet Joy, Teacher Aide, Macungie School
Effective: 2/26/07-4/30/07

Temporary Professional Appointment

Name/Address: Jamie Kline
18 E. Spruce Street, Emmaus 18049

Education Level:	B. S. Degree (1978) M. Ed. Degree (1980) Ed. D. Degree (1993)
Undergraduate School:	Temple University
Graduate School:	Lehigh University
Certification:	Instructional I, Tech Ed., General Science, Inst. Tech Specialist, Radio-TV, Auto Mechanics, Vocational Inst., Business Comp-Info Tech
Assignment:	Tech Ed, LMMS Opening created by transfer of S. Ramson & M. Staack retirement
Effective:	January 29, 2007
Experience:	8/06-Present: East Penn SD 1/06-6/06: Parkland SD 9/05-1/06: Whitehall Coplay SD 9/02-6/04: Northampton SD 9/78-8/79: Lehigh Career & Technical Inst.
Salary:	\$54,100 (Step E, Year 5, Col. D)
Name/Address:	Jason Hanlon 5470 Spring Drive, Center Valley 18034
Education Level:	B. S. Degree (2006)
Undergraduate School:	Kutztown University
Certification:	Instructional I, Elementary
Assignment:	Grade 3, Alburts School Opening created by S. Brown resignation & subsequent transfers
Effective:	2006-07 school year
Experience:	9/06-Present: East Penn SD
Salary:	\$40,100 (Step A, Year 1, Col. B)

Summer School Faculty (Exhibit 3)

See Exhibit Section

Additions to the 2006-07 List of Per Diem Substitutes

Erin Keller, Elementary
Melissa Toban, Elementary
Jason Figueroa, Elementary
Catherine Reichenbach, Elementary/ML Math
Lori Matika, Teacher Aide
Roberta Flynn, Teacher Aide
Judy Noggle, Teacher Aide
Tara Cranmer, Guidance Counselor
Thomas Fancin, Biology

Co-Curricular Advisors

Joe Fatzinger	EHS Assistant Baseball Coach	\$2674.00
Christopher Lascelle	Student Trainer (Internship)	Volunteer
Jessica Dischley	Go Mahjong Club	\$265.00
Jamie Hudak	LMMS-Volleyball Intramurals, Gr. 6	\$26/Session
		7 Sessions
Michael Barker	LMMS-Volleyball Intramurals, Gr. 6	\$26/Session
		7 Sessions
Greg Scholl	LMMS-Volleyball Intramurals, Gr. 6	\$26/Session
		7 Sessions
Heidi Rauch	Board Games Club	\$29/Session
		4 Sessions

Educational Conferences (Exhibit 4)

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 4.

Informational:

Administrative Reports (See Exhibit Section)

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert,
Thompson-----9

Mr. Richwine and Mrs. Thompson called attention to the Administrative Reports, noting the many accomplishments of students at all levels and in all curricular areas (music, art, and athletics).

5. Facilities

1. Bid Opening Report –Asbestos Abatement, Eyer MS (Exhibit 5)
2. Eyer MS Asbestos Abatement

Motion by Thomas, Seconded by Gannon
RESOLVED, That the East Penn Board of School Directors approve PDG Environmental Inc., Drums, PA for the asbestos abatement project Phases I, II, and III for the Eyer MS project at a total cost of \$68,400.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thompson-----9

6. Business Operations

1. Bill List Approval

Motion by Robert, Seconded by Thomas
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addendum, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

Treasurer's Report

RESOLVED, That the Treasurer's Report be accepted.

Budget Transfers (Exhibit 6)

RESOLVED, That the East Penn Board of School Directors authorize the attached list of budget transfers.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thompson-----9

7. Board Sharing

Mr. Ballard reported on testifying at the Public Hearing for the Act 1 Task Force on School Cost Reduction in Hershey. He noted that from the 2005-06 to 2006-07 school years the student population increased by 620 students. The per pupil cost in East Penn is \$11,677 and the average property tax per household is \$2703. This illustrates that the cost to educate one child is four times the tax per household. He noted that administrative or capital costs are not rising or in excess of the personnel costs. He said with the influx of students the costs for teachers is driven up. Mr. Ballard further explained the small percentage of funds received from the federal government and pointed out the state funds that are not increasing. The state is only providing 21% of the revenue. Referring to prevailing wage, Mr. Ballard reported that projects have cost as much as 15% more because of prevailing wage. For example, the Eyer project cost an additional \$285,000 a year to the debt reduction cost. There are ten other projects that will have the prevailing wage numbers. In the area of health care, over the past five years the district has had to budget more for health care than for staff salary increases. Mr. Ballard thanked the Board for giving him the opportunity to represent East Penn at this hearing.

Mrs. Thomas asked if anyone would be available to attend the LCTI Joint Operating Committee meeting on Wednesday.

Mr. Richwine recommended the State of the School District link that is on the web page. It gives a good review of the many activities that are taking place in the district. He also called attention to a recent article in The Morning Call that described a local district voting to go with a more traditional math program. Parents were complaining that their children were not ready for college level math. The current math program was instrumental in raising the scores on the PSSA test. He thought it was interesting that a program that raised PSSA math scores did not prepare students for college.

Mrs. Thompson reported on the meeting that was held with Representative Dent and an Under Secretary of Education to gather information about No Child Left Behind (NCLB). The meeting was by invitation only and also included other members of the education community, including Mr. Ballard and Dr. Ziolkowski.

8. Announcements

Mrs. Thompson indicated that the February 15 CLEAR Session was not held because of the inclement weather. The CLEAR Session on February 19 was held and there will be another session on February 27. All sessions dealt with personnel.

-Monday, February 26	7:00 p.m.-Public Hearing, Act 1 Ballot Question, Board Room 7:30 p.m.-Board Meeting, Board Room
-Friday, March 2	11:00 a.m.-Early Dismissal, Secondary Schools
-Saturday, March 3	2:00 p.m.-Lehigh County Band Festival, Salisbury HS
-March 2, 3	Regional Orchestra
-March 5, 6, 8	7:00 p.m.-Board Room, Superintendent Candidates Public Meeting, Board Room (Tentative) Feedback forms will be available.
-Monday, March 12	7:30 p.m.-Board Meeting, Board Room

9. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion, at 7:55 p.m.

Cecilia R. Birdsell
Board Secretary

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

President Ann Thompson called the meeting of the East Penn Board of School Directors to order at 7:30 p.m. in the Board Room, followed by the Pledge of Allegiance.

Board Members: C. H. Ballard, A. Earnshaw, F. Fuller, S. Kowalchuk, T. Richwine,
M. Robert, V. Thomas, A. Thompson

Board Member Absent: E. Gannon

Solicitor: Marc S. Fisher, Esq., Worth, Magee & Fisher

Treasurer: Gary Reigal

Board Secretary: Cecilia R. Birdsell

Substitute Superintendent of Schools: Dr. George A. Ziolkowski

Press Present: Randy Kraft, Morning Call Reporter

Loretta Fenstermacher, East Penn Press Reporter

2. Student Recognition:

President Ann Thompson and Dr. Ziolkowski distributed Certificates of Recognition to the students who were present:

Regional Scholastic Art Awards

Gold Key Winners:

Drawing: Stephanie Liu, Jessica Ding, Brad Kramer, Bree Washburn, Kaitlyn Hay

Ceramics & Glass: Erin Leeds

Mixed Media: Alison Hartshorne, Christine Smits

Painting: Lillian Raab

Design Product: Nicki Jarrett, Michelle Ruppert, Rebecca Thompson

American Vision Award: Nicki Jarrett

Silver Key Winners:

Sculpture: Laura Navitsky, Sara Schaefer, Alice Sloan

Ceramic & Glass: Allison Gulsby

Design Jewelry: Emily Monteleone

Mixed Media: Peng Zaio

Painting: Nicki Jarrett

Design Product: Erin Sweeney, Erin Zaneski

The recipients were given a round of applause by the audience. Art teachers Regina Oster, Tracey Maley, and Lisa Caruso were also congratulated.

2005 EHS Graduate – Amanda Frick, Cedar Crest College Freshman Class Valedictorian

Mrs. Susan Ritter, representing the Alumni Association of Cedar Crest College, presented Miss Amanda Frick with the Valedictory Award for earning the highest academic average in her freshman year at Cedar Crest College. Mrs. Ritter presented a \$200 award for purchase of books for the EHS Library. The award is recognition of a student's success to make the transition from high school and continuing her high level academic work. Cedar Crest College also recognizes the high school that prepared the student for entrance into college. Mrs. Ritter congratulated the faculty, staff, and administration of Emmaus High School. Miss Frick extended her thanks to the Cedar Crest Alumni Association and East Penn for giving her a great start. She received a Certificate of Recognition from Dr. Herman Corradetti.

Motion by Ballard, Seconded by Robert

RESOLVED, That the East Penn Board of School Directors accept the \$200 from Cedar Crest College Alumni Association.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Kowalchuk, Richwine, Robert, Thomas, Thompson-----8

Absent: Gannon-----1

3. Requests to Address the Board-None

4. Approval of Minutes

Motion by Robert, Seconded by Thomas

RESOLVED, That the East Penn Board of School Directors approve the minutes for the February 26, 2007 meeting.

This resolution was unanimously adopted by voice vote.

5. SGA Report – Katie Smolinski

Miss Smolinski reported that on April 14 there will be a Powder Puff game for senior girls at Emmaus, Central Catholic, Bethlehem Catholic, and Parkland. The funds raised will be donated to a coaches' cancer foundation.

6. Report of the Substitute Superintendent of Schools – Dr. George A. Ziolkowski

1. Personnel

Motion by Robert, Seconded by Thomas
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignation

-Lynn Baxter, Teacher Aide at Emmaus HS, effective March 16, 2007 (Exhibit 1)

Appointment of Assistant Maintenance Supervisor

Name/Address: Mark Warden
3621 Country Club Road, Allentown 18103
Effective: On or about April 10, 2007
(Vacancy created by V. Spade retirement)
Salary: \$62,500 (Salary from April 2007-June 2008)

Appointment of Administrative Assistant-Lower Macungie Elementary School

Name/Address: Alison Moyer
704 E. Fifth Street, Boyertown 19512
Effective: On or before March 26, 2007
Assignment: Principal's Office-Lower Macungie Elementary School
(Vacancy created K. Prindible resignation)
Salary: \$23,800, 35 hours/week

Teacher Aide Appointments

Name/Address	Assignment	Salary
Leatrice Kelly 184 Lindfield Circle, Macungie (D. McQuillen transfer)	Alburtis	\$11.12/hr., 12.5 hrs./wk.
Bonnie Kirka 6680 Pioneer Drive, Macungie	Shoemaker	\$11.12/hr., 12.5 hrs./wk.
Surekha Vernekar 6679 Rutherford Drive Macungie	Emmaus HS (R. Horn resignation)	\$11.12/hr., 32.5 hrs./wk.

Co-Curricular Advisors

Danny Waelchli	Asst. Baseball Coach	Volunteer
Kim Wilson	Hiking Club	\$265.00
Ava Killingsworth	After School Academic Support	\$29.44/session, 8 Sessions
Stacey Meckes	After School Academic Support	\$29.44/session, 8 Sessions

Resignation

-Lenore Hare, LME Health Room Assistant, effective immediately (Exhibit 1A)

Leaves as per Collective Bargaining Agreement

Employee: Alison Horner
Special Education Teacher, EHS

Effective: March 19-April 9, 2007
Employee: Amanda Theiss
Grade 2, Shoemaker School
Effective: March 19 and until end of year

Appointment of Temporary Professional Employee

Name/Address: Monica Newman
3625 Country Club Road, Allentown 18103
Education Level: B. A. Degree (2003)
M. A. Degree (2005)
Undergraduate School: University of Delaware
Graduate School: Temple University
Effective: To be Determined
Assignment: Lower Macungie Elementary School
(Vacancy created by A. Evans resignation)
Certification: Instructional I-Speech, Language Impaired
Experience: 8/05-Present: Bethlehem Area SD
Salary: \$47,000 (Step B, Year 2, Col. M)

Additions to the 2006-07 Per Diem Substitute List

Victoria Rothbort, Food Services Department

Educational Conferences (Exhibit 2)

That this East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 2.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Kowalchuk, Richwine, Robert, Thomas,
Thompson-----8
Absent: Gannon-----1

7. Facilities

1. Approval of Plancon A & B (Exhibit 3) David Drake & Rich Bachl,
W2A Design Group

Motion by Thomas, Seconded by Robert

RESOLVED, That the East Penn Board of School Directors approve Plancon A, Project
Justification for the new East Penn Elementary School and Plancon B Schematic
Design for submission to the PA Department of Education.

Mr. Drake reviewed the various sections of the Feasibility Study binder that includes the overview of the educational program, analysis of projected enrollment and capacity, and each building's physical condition. It is a requirement of the PA Department of Education that a Feasibility Study be conducted within the past two years. Referring to Plancon A, Mr. Drake indicated that the building is designed for a capacity of 800 students and will be 85,000 sq. ft. and located on 25 acres. It is 39% larger than the Alburdis School. The building will have five classes for each grade level and 25 students per class. The original cost figures were developed last year and will be updated as part of Plancon D. The total project cost is 21 million dollars with a 3 million dollar plus construction contingency. He reviewed the floor plans designed for the three story building. There will be parking on three sides of the building that also includes a fire lane around the building. There will be an entrance off of Willow Lane and the secondary entrance will be off of Sauerkraut Lane. There is a driveway up Mill Creek Road. In answer to a question regarding the driveway from Mr. Earnshaw, Mr. Szewczak confirmed the driveway is about 500-600 ft. and it also involves construction of a detention pond. They decided to stay with access that the district controls. Mr. Szewczak said there should not be a problem with a driveway over the flood plains. Mr. Ballard questioned the number of parking spaces, noting it appears to be much bigger than any of the other elementary schools. Mr. Szewczak responded that there are approximately 120 parking spaces along with spaces that are designated for buses. The figures are based on the capacity for an assembly. This will help with the times that assembly programs are scheduled.

Mr. Drake again reported that the overall project cost is 21 million dollars. The building will be bid early next year. It is estimated that the building cost will be \$175.28/sq. ft. for a cost of about 15 million dollars. It is hoped that as the drawings are reviewed that more areas can be taken out of the building to make it more economical. There may also be an adjustment of the 3 million dollar contingency fund as well. If the Board needs more time, the Plancon documents could be approved at the March 26 Board meeting. He noted that there is a Plancon meeting at PDE scheduled for March 29. Mr. Ballard asked how the numbers could change and questioned why the project cost numbers are not being accurately portrayed in the Plancon documents. Mr. Ballard concluded that if the district does not have real numbers to submit then the approval should wait until the next meeting.

A question was asked about the capacity numbers for Kindergarten. Mr. Drake explained that the building has half-time Kindergarten that calculates into two classes of 25 students so each classroom has extra capacity as opposed to a full-time classroom. Mr. Robert asked about the junior high size of the gym. Mr. Drake said a regular gym is 10 ft. longer than a junior high size gym. A larger gym will fit into the building but will also drive up the cost by \$150,000. Mr. Robert commented that there is a shortage of gym space in the school district. Mr. Drake said it could be bid as an alternate. In response to a question about a Karst area assessment, Mr. Paul Szewczak responded that a geotechnical study will be done. Mr. Robert did not think there would be any issues with the parking lots and the 500 and 100 year flood plains. There was a brief discussion about the proposed fields. It was noted that a discussion should take place regarding the athletic fields district-wide. Ms. Kowalchuk asked about the estimate for the building going over the 16 million dollars. While the building and site costs may be more, Mr. Drake thought the 21 million dollars should be enough. They are actually projecting that the total project cost could be below 21 million dollars. Ms. Kowalchuk asked about the cafeteria. Mr. Drake indicated that this is a multi-purpose area just like the Alburtis School.

Ms. Fuller asked about the modular construction and asked what the cost differential would be between conventional and modular construction. Mr. Drake felt the cost differential is negligible, explaining that the cost would be approximately the same. What makes the difference is the time for delivery. However, there is also a consideration about the height between floors and transporting the modular unit from the factory to the site. The outside brickwork is completed in the field. The modular firm would use the drawings prepared by W2A and then have their own structural engineers develop prints for the modular units. Ms. Fuller asked when the decision needs to be made by the Board to choose between conventional or modular construction. Mr. Drake said the decision could take place when bids were received. Ms. Fuller asked what thoughts are being given for environmental friendliness. Mr. Drake said when Plancon D comes forth the Board will have to decide if they want to go for LEAD approval. The district could receive an additional 10% reimbursement from PDE.

Mr. Richwine asked how easy it would be to make future additions to the building. Mr. Drake felt that the site would be able to handle an L shape addition or could go straight out. On future drawings they will show the possibilities. Mr. Earnshaw said he agreed with Mr. Ballard that the Board should see the updated figures. He presented the following resolution:

Motion by Earnshaw, Seconded by Ballard
RESOLVED, That the East Penn Board of School Directors table the motion to approve Plancon A & B.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Kowalchuk, Richwine, Thomas, Thompson-----7
Nay: Robert-----1
Absent: Gannon-----1

Master Plan Discussion

Dr. Ziolkowski explained that the administration took the most immediate projections for 2007 and what they found is that there is growth at the elementary level and the high school level; however, the middle school shows little or no growth. The administration took a pragmatic approach and turned over the information to the architects. He concluded that this is a working document. Referring to the EHS options, Mr. Ballard asked for the number of classrooms that will be acquired based on the recommendations, specifically the classes of 16 or fewer. Dr. Ziolkowski indicated that 13 classes were run last year with 16 or fewer students. He did not feel that anything would be gained but the growth in classes would be contained. Dr. Ziolkowski pointed out that the administration is looking at converting current space. There was a brief discussion about the number of students/classes of less than 16. Mr. Ballard asked what the administration expected to gain with the changes. Dr. Ziolkowski responded that they expected to gain capacity for a minimum of 100 students. As for overcrowding, it has to do with access and egress in the hallways and in the cafeterias. Mr. Ballard questioned how the estimate for short term recommendations could be as low as \$116,000. Mr. Carl developed the estimates based on the work that needs to be done to accomplish the various conversions, including furniture. Mr. Reigal indicated the funds would come out of the capital reserve fund provided there is Board approval. In response to a question about personnel costs, Dr. Ziolkowski said that 1.8 million dollars has been budgeted. Mr. Ballard asked about the debt sealing matching up with the 106 million dollars. Mr. Reigal responded that based upon the growth experienced, the district would have just about 130 million dollars worth of debt. There is 21 million dollars that has been authorized but not issued and 12 million dollars yet to borrow. The debt will be phased in with the projects. Mr. Reigal emphasized that the 21 and 12 million dollars are definite; however, it is very difficult to project what the projects will be and what will happen by 2012. Mr. Robert asked about the construction of small additions. Dr. Ziolkowski explained that there are courtyard areas that can be converted and expanded; the conversion of an open area by the health rooms is an example.

Mr. Robert asked about the athletic fields plan in light of the newly acquired land. Dr. Ziolkowski said that the Umlauf and Wescosville properties have been discussed for several years so the district is moving forward. There are several ways of developing the fields depending on when land is acquired, coupled with previous plans. Mr. Szewczak talked about the previous plans and approvals, detailing the parking requirements, lighting, etc. It was agreed that there should be further discussion at a future meeting about the athletic fields plan.

Mr. Robert raised the question about full-time Kindergarten space. Dr. Ziolkowski said that full-time kindergarten has been discussed. After looking at all the buildings, he felt that the district would be able to handle a full-day program with maintaining the Kindergarten Center at Lower Macungie Elementary School. Mr. Robert recommended that there be a discussion about early learning centers at a future meeting. Dr. Ziolkowski said by discussing the Feasibility Plan with the Board tonight, the plan is being brought to the Board. Based on the enrollment projections for the new elementary school, one or two classes could be full-day for at-risk students. Mr. Earnshaw noted that personnel will also increase with a full-time program. Dr. Ziolkowski estimated that probably 50% of the districts in the state operate a full-day program. Mr. Earnshaw said he was comfortable with the numbers presented. He also suggested some editorial changes and raised the philosophical question of providing pre-kindergarten services that are currently offered by the IU.

Ms. Kowalchuk asked about the numbers for advanced placement courses and expressed concern about what courses would not be offered because of enrollments of less than 16 students. She expressed concern about this issue, noting that last year the classes would not be offered if there were less than 10 students. She was concerned about compromising the educational program. Dr. Ziolkowski said special education classes are determined by state standards. She asked for a report on the full-day kindergarten class and the early education centers. Dr. Ziolkowski said that the administration will present a report at a future meeting. Ms. Kowalchuk felt it would help in making a case to the community. She asked about distance learning, the LCTI option, dual enrollment, open campus, and looking at viable alternatives. She also brought up using administrative space, noting last year it was an option for 1.8 million dollars. Dr. Ziolkowski said that option was reviewed last year with the Board and the discussion revealed that it was not a popular option since space would then be needed for the administrative offices that could cost 3-4 million dollars. Mr. Ballard pointed out that if the district is looking at alternatives then split shifts and all year school should be reviewed. He talked about all day kindergarten and early childhood centers and suggested that some issues be put out for referendum. If it is approved by the voters, then the Board would not have to worry about Act 1 and then the community decides whether or not they want to fund the programs, citing the additional teachers needed.

Mrs. Thompson said that if the district has two high schools is there a need for two sets of fields. Dr. Ziolkowski said the configuration of the high school will determine whether there are two teams, etc. Mrs. Thompson shared her personal experience with dual enrollment. Mrs. Thompson reviewed some of the suggestions that includes presentations on athletic fields; Kindergarten Centers, pre-Kindergarten Centers, and Early Childhood Centers; classes under 16 and how we can provide a quality education. Mr. Robert commented on the 10% reimbursement for going green and the _ mill for full-day Kindergarten.

2. Professional Services Contract

Motion by Earnshaw, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve the contract for the following professional services listed below for the Eyer MS project, additions and renovations:

ABE Air Balancing Engineers, Inc., Berwick, PA for testing, adjusting, balancing and commissioning for the HVAC Systems at a cost not to exceed \$69,950.00.

Note: This part of the project will be coordinated and overseen by Snyder Hoffman Associates.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Kowalchuk, Richwine, Robert, Thomas, Thompson-----8
Absent: Gannon-----1

3. Right-of-Way Agreement (Exhibit 4)

Motion by Robert, Seconded by Earnshaw

RESOLVED, That the East Penn Board of School Directors approve the Right-of-Way Agreement with PPL Electric Utilities Corporation, Allentown, PA for electric service (overhead) to the EHS Football Stadium as per Exhibit 4.

This resolution was duly adopted by the following roll call vote:

Aye: Earnshaw, Fuller, Kowalchuk, Richwine, Robert, Thomas, Thompson----7
Abstain: Ballard-----1
Absent: Gannon-----1

Mr. Ballard has filed a Conflict of Interest form and it is attached to the permanent minutes of this meeting. Mr. Carl explained that the underground conduits had failed which allowed water to get into the lines going to the stadium. This action will give the district new overhead wires across the street.

4. Kings Highway Purchase Extension

Motion by Earnshaw, Seconded by Thomas

RESOLVED, That the East Penn Board of School Directors approve an extension of time with Upper Milford Township of 30 days to complete the purchase and sale of the Kings Highway School.

Aye: Ballard, Earnshaw, Fuller, Kowalchuk, Richwine, Robert, Thomas,
Thompson-----8
Absent: Gannon-----1

Aye: Ballard, Earnshaw, Fuller, Kowalchuk, Richwine, Robert, Thomas,
Thompson-----8

Absent: Gannon-----1

In answer to a question raised by Mr. Ballard, Solicitor Fisher will review the NonLegal Interpretive Statement. The language will be determined by the Bureau of Elections. It was noted the deadline for submitting the ballot question is March 16.

This resolution was duly adopted by the following roll call vote:
Aye: Ballard, Earnshaw, Fuller, Kowalchuk, Richwine, Robert, Thomas,
Thompson-----8
Absent: Gannon-----1

3. Approval of Bill List

Motion by Earnshaw, Seconded by Thomas
RESOVLED, That the East Penn Board of School Directors approve the attached bill list and
that the Treasurer be authorized to issue checks and vouchers in the amounts
indicated.

This resolution was duly adopted by the following roll call vote:
Aye: Ballard, Earnshaw, Fuller, Kowalchuk, Richwine, Robert, Thomas,
Thompson-----8
Absent: Gannon-----1

11. Board Sharing

Ms. Kowalchuk asked for an update on the Alternative Education Program. Dr. Ziolkowski indicated that the group meets on a monthly basis. There are approximately 50 students involved and, at this time, there are 15 students who will be graduating who may not have if this program was not in place.

12. Announcements

Monday, March 12	CLEAR Sessions (Real Estate, Personnel, and Litigation) There were CLEAR Sessions on March 5, 6, and 8 for personnel. 7:30 p.m.-Board Meeting
March 12-16	PSSA Reading & Math Tests, Grades 3-8, 11
Tuesday, March 20	7:00 p.m.-District PAC Meeting, Board Room
March 22, 23, 24	8:00 p.m.-EHS Spring Musical, "Aida" by Elton John & Tim Rice, Auditorium
Friday, March 23	Employee Development Day – No School For Students
Monday, March 26	7:30 p.m.-Board Meeting, Board Room

13. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion, at 9:50 p.m.

Cecilia R. Birdsell, Board Secretary

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance

President Ann Thompson called the meeting of the East Penn Board of School Directors to order at 7:30 p.m. in the Board Room located at 800 Pine Street, Emmaus, PA followed by the Pledge of Allegiance.

Board Members Present: C. H. Ballard, A. Earnshaw, F. Fuller, E. Gannon, S. Kowalchuk, T. Richwine, M. Robert, V. Thomas, A. Thompson

Board Solicitor: Marc S. Fisher, Esq., Worth, Magee & Fisher

Board Secretary: Cecilia R. Birdsell

Treasurer: Gary Reigal

Substitute Superintendent of Schools: Dr. George A. Ziolkowski

Press Present: Randy Kraft, Morning Call Reporter

Loretta Fenstermaker, East Penn Press Reporter

2. Student Recognition:

President Ann Thompson and Dr. George Ziolkowski presented Certificates of Recognition to the students who were present and the students received a round of applause. Dr. Herman Corradetti explained that this was the first time the EHS team had won this honor. They achieved it by beating Parkland High School. He noted that Ms. Jayne St. Mary is the advisor and was unable to attend this meeting.

Emmaus HS Debate Team – Winners – Lehigh Valley Interscholastic Conference

Tyler Buck, Captain

Robert Roy, Vice Captain

Collen Leahey, Sub-Captain

Chris Brent, Sub-Captain

Jake Moore

Ryan Folio

3. Requests to Address the Board

Ms. Karen Heckman, 325 Walnut Street, Alburtis expressed her opposition to the elimination of the early Wednesday dismissal in the elementary schools. She noted that there are a number of student activities such as Girl Scouts, Boy Scouts, CCD classes, Brownies, etc. that have been meeting on Wednesday afternoons. This would also eliminate tutoring time. Her biggest concern was changing the starting time for elementary to 9:15 a.m. since most working parents do not have that kind of flexibility and it will create additional expense for parents who have children in day care. She also commented on the district's expense to hire additional teachers. She concluded that changing the early dismissal should not cause additional expense for families and taxpayers or changes in the schedules.

4. Approval of Minutes

Motion by Robert Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve the minutes for the March 12, 2007 meeting.

This resolution was unanimously adopted by voice vote.

5. Report of the Substitute Superintendent of Schools – Dr. George A. Ziolkowski

1. Personnel

Motion by Robert, Seconded by Earnshaw

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations

-Mary O'Brien, PT Food Service Assistant at EHS, effective immediately (Exhibit 1)

-Martina Peace, Teacher Aide at Shoemaker School, effective March 23, 2007 (Exhibit 2)

Change in Employment Status

Employee: Jennifer Krizovenski
Special Education, LMMS

From: Temporary Professional Employee
To: Professional Employee (Tenure status has been verified
by the School District of Philadelphia.)

Teacher Aide – Hours Changed

Employee	From	To
Robin Molnar	EHS-30 hrs., Hall Monitor	EHS-31.25, Attendance Aide
Diane Gee	PTFSA, EHS-4.75 hrs./day	FTFSA, EHS 5.25 hrs./day

Co-Curricular Advisors

Williams Montepeque	Harry Potter	\$265, Club A
Mary Ellen Coyle	Game Club	\$29.94/session 8 Sessions

Additions to the 2006-07 List of Per diem Substitutes

Renee Parton, Teacher Aide	Patricia Clouse, Teacher Aide
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Educational Conferences – Exhibit 3

That the East Penn Board of School Directors approve the expenses for the individuals who are attending the educational conferences listed on Exhibit 3.

RESOLVED, That the East Penn Board of School Directors summarily dismiss a custodial employee, Ms. Holly Woomer, 123 North Fifth Street, Emmaus, as per provisions for probationary employees as stipulated in the Teamsters 773 Collective Bargaining Agreement.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson-----9

6. 2007-08 East Penn School District Budget – Gary Reigal, Director of Business & Fiscal Affairs & Board Treasurer

Mr. Reigal presented information regarding the major revenue and appropriation increases for 2007-08. He noted that the assessed value has grown about 5% which is down from the projected 6%. He included the 1.33 mill increase that represents the state index of 3.4% that cannot be exceeded since the Board passed a resolution indicating this position. All of the other districts did apply for exceptions and, according to the other Business Managers, they are going to have a difficult problem adopting a budget. He said state revenue according to the Governor's budget is growing by \$945,804; federal revenue is basically a flat line. Last year the state was subsidizing the district at about 21% and this year it will be less. He cautioned that the special education costs are increasing by 18.4%. However, following a meeting with Dr. Ziolkowski and Dr. Murphy to review these costs, it is now believed that the increase will be about 30%. Mr. Earnshaw asked if that was in personnel. Mr. Reigal responded that there are no personnel costs in this category and explained the IU costs increasing about 26% (citing past problems in the IU records), numbers are higher at the IU for a plethora of services; approved private schools and residential placements increased 68% (for 3 students). The Pupil Personnel Office's budget is increasing by \$97,000 (conferences, supplies, training). The special education student count has increased by 76 students. Mr. Reigal concluded that the increases are driven by the IEP's and the special needs of the students.

In the area of pupil transportation, the costs are increasing because of the increase in the number of students being transported. There is a Board Policy that requires the district to set aside 5% of the appropriations for the Budgetary Reserve. The debt service on the bond issues has been expected. He noted that the Charter/Cyber School tuition is going up \$217,805. This has been going up and the district is spending up to \$700,000 a year for charter schools. There are approximately 82 students who are enrolled. Mr. Ballard said the only item in the appropriations that is discretionary is the amount budgeted for budgetary reserve. He further commented that the district has no control over many of the items. Mr. Earnshaw said the good news is the small increase in health care costs. Mr. Reigal explained that in a recent meeting with the consortium the group was told that it did extremely well this year and have built up a rate stabilization fund of around 5 million dollars. The funds can be used next year to cover rate increases. The dental insurance is being self-insured. The new items in the budget include the Priority I personnel, debt service on the proposed bond issues, and the Wednesday afternoon staffing increases. Referring back to the bond issue, Mr. Reigal said the district anticipated doing this bond issue in July of this coming year that would give the \$800,000 debt service through next year. This is an exception that could be applied for next year. After consulting with representatives at Rhodes & Sinon and Public Financial Management, he decided to put the 20 million dollar bond issue off until July 2008.

and do the 12 million dollar bond issue in July 2007. This will reduce the budget by \$300,000. PFM also suggested wrapping this issue around the current debt that would reduce the budget by another \$100,000.

The expense for increasing staff to eliminate the Wednesday afternoon early dismissal is \$472,500. Currently, the elementary staff and parents are being surveyed about the proposal. The deadline to receive surveys is March 29. In order to accomplish this change, one music teacher, one librarian, and five literacy specialists will be hired. The Eyer technology purchases amount to \$600,000 and will be broken up into two payments of \$300,000. He is proposing a \$300,000 transfer into the Capital Reserve Fund.

Mr. Reigal said the total budget increase is 7% or \$6,586,189. The fund balance for the end of next year will be around 9 million dollars. As part of the four-year Capital Reserve Fund Budget, Mr. Reigal indicated the items that are on the agenda under Facilities for action this evening. He noted that the Fund Balance in the Capital Reserve Fund is consistently running at about 3 million dollars in the four-year model. In response to a question from Mr. Earnshaw, Mr. Reigal indicated that the 3 million dollar balance does not include the land acquisitions. At a future meeting, there will be a discussion about personnel.

Mr. Earnshaw asked about the carpet replacement at Lincoln. Mr. Carl and Mr. Reigal indicated that this has been a three year replacement program. Mr. Earnshaw also noted that the site improvements at Lincoln came in significantly lower. He asked for an explanation of the roof replacement at the Wescosville School. Mr. Carl clarified that that in the Long Range Plan for Roof Replacements we have the entire roof system coming up in three years so rather than just replace a small section now, the entire roof will be replaced.

7. Facilities

1. Approve Plancon A & B (Tabled at the March 12, 2007 Board Meeting)
(Exhibits 4 & 5)

Motion by Robert, Seconded by Gannon

RESOLVED, That the East Penn Board of School Directors remove Plancon A and B for the new East Penn Elementary School from the table.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson-----9

Mr. Drake responded to questions about the Plancon document corrections. The district has owned the property for over 30 years even though it is agricultural. In response to a question raised by Mr. Ballard, Mr. Drake was certain that the numbers could be presented as accurate to PDE. In response to a question from Mrs. Thompson, Mr. Drake noted that there was space picked up on the first floor in the guidance area and IST space. He clarified that the gym is still a junior high sized-gym. A larger gym may be bid as an alternate. Mr. Ballard noted that the cost for the new school is \$175/sq. ft. and Alburis was \$128/sq. ft. However, the total project cost for Alburis was actually \$187/sq. ft. Mr. Earnshaw asked about the Owners' Representative fee, noting in the past it had been underbudgeted. Mr. Drake indicated that \$1,980,000 has been budgeted. Mr. Carl had supplied this information to the architect. Mr. Robert asked about the larger gym, noting the shortage of gym space in the district. Mr. Ballard said he would rather see the project cost before committing to a larger gym. Mr. Richwine said he, too, would also like to see as many alternates as possible in the bidding process to see if the Board wants one thing or another. Mr. Earnshaw and Ms. Kowalchuk agreed that the gym should be an alternate.

Motion by Robert, Seconded by Gannon

RESOLVED, That the East Penn Board of School Directors approve Plancon A (Project Justification) and Plancon B (Schematic Design) for the new East Penn Elementary School for submission to the PA Department of Education.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson-----9

2. Bid Opening Report – (Exhibit 6)

-Shoemaker School Electrical Feeder Replacement
-EHS Athletic Field Ductbank Project
-Macungie School Lighting Replacement
-Metal Cast Stone Coping Covering for EHS
-Custodial Supplies

3. Approval of Mandate Waiver Program Application (Exhibit 7)

Motion by Ballard, Seconded by Robert

RESOLVED, That the East Penn Board of School Directors approve the attached Mandate Waiver Program Application per Exhibit 7 requesting waiver of the requirements for competitive bidding for the construction work in accordance with School Code Sec. 751 for the completion of the Alburdis Project.

Cast Stone Coping Covering

RESOLVED, That the East Penn Board of School Directors approve the bid for cast stone, coping covering for Emmaus High School and Lincoln Elementary School as follows:

Machemer Contracting Inc.	Base Bid:	\$ 63,998.00
1431 S. Fourth Street, Rear	Alt. #1 Addition-EHS	\$ 42,893.00
Allentown, PA 18103	Total Bid:	\$106,891.00

Note: This project is funded from the Capital Reserve Fund Budget.

Electrical Feeder Replacement – Shoemaker School

RESOLVED, That the East Penn Board of School Directors approve the bid for Shoemaker Elementary School electrical feeder replacement (lower level) to Wind Gap Electric Inc., 125 West Seventh street, Wind Gap, PA at the base bid price of \$40,249.00 and reject Alt. E-1.

Note: This project is funded from the Capital Reserve Fund Budget.

Emmaus HS Athletic Field Service Duct Bank Installation

RESOLVED, That the East Penn Board of School Directors approve the bid for the Emmaus High School Athletic Field Service Duct Bank installation to Wind Gap Electric, Inc., 125 West Seventh Street, Wind Gap, PA at the bid price of \$42,945.00.

Note: This project is funded from the Five-Year Capital Reserve Fund Budget.

Replacement of Fluorescent Lighting Fixtures – Macungie School

RESOLVED, That the East Penn Board of School Directors approve the bid for Macungie Elementary School replacement of fluorescent lighting fixtures to Orlando Diefenderfer Electric, 116 South Second Street, Allentown at the bid price of \$89,000.

Note: This project is funded from the Five-Year Capital Serve Fund Budget.

Mr. Carl reported that there is approximately 47% savings in energy costs and there is a five-year payback.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson-----9

4. Approval of a Tri-Party Agreement between Peter and Philip Romig and Julia Sayre; Jaindl Land Company; and the East Penn School District

Motion by Ballard, Seconded by Robert

RESOLVED, That the East Penn Board of School Directors approve a Tri-Party Agreement between Peter Oliver Romig, Philip C. Romig and Julia P. Sayre; Jaindl Land Company and the East Penn School District; and,

Be it further,

RESOLVED, That the East Penn Board of School Directors approve a Two-Party Agreement (Post Closing) Agreement between Jaindl Land Company and the East Penn School District; and,

Be it further,

RESOLVED, That the East Penn Board of School Directors approve an Exclusive Option Agreement between Jaindl Land Company and the East Penn School District; and,

Be it further

RESOLVED, That the East Penn Board of School Directors approve the Declaration of Covenants and Recordable Memorandum of Agreement between Jaindl Land Company and the East Penn School District; and,

Be it further,

RESOLVED, That the East Penn Board of School Directors approve Condemnation Resolution 2007-1 to acquire property known as 2500 Route 100, Lower Macungie Township and 7790 Quarry Road, Lower Macungie Township, and the Solicitor is authorized to execute any and all documents and prepare and file the necessary documentation on behalf of the East Penn School District in connection thereto.

Solicitor Marc Fisher reviewed the chronology of events that began in November 2006 to purchase 93 acres of 107 acres owned by the Romig family. The Agreement of Sale was based on Jaindl acquiring 107 acres from the Romig family then sub-dividing the property and then conveying 93 acres of that 107 acres. He reviewed the resolution and the various aspects of each section. He fully explained the condemnation clause, noting that this is done to avoid paying transfer taxes. Solicitor Fisher further stated that, as part of the Agreement with the parties, there will be no further comments or any public statements for a period of 30 days following the execution of the agreements and the settlement that is tentatively set for March 27.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Kowalchuk, Richwine, Robert, Thomas, Thompson-----8

Nay: Gannon-----1

8. Legislative

Charles H. Ballard

1. Approval of the NonLegal Interpretive Statement (Exhibit 8)

Mr. Ballard discussed using the Model Statement from the Department of Education and the political ramifications this statement represents. PSBA has taken a strong exception to the model statement but does not have a model for school districts to use. This statement is placed in polling locations to explain the question that voters will be voting on. County Boards of Election are also re-writing the ballot questions that have been submitted by school districts. Mr. Ballard presented his own statement. Solicitor Fisher said that either of the statements will be adequate for the purpose of the law. Solicitor Fisher emphasized that the County Board of Elections has the final Decision. The Model Statement was the one that PDE published and the County Bureau of Elections has said that if the boards adopt a statement in that form it will be approved and they will join with the district to defend the statement. He said the district also has to take action in case the contingencies mentioned by Mr. Fisher occur. Mr. Ballard asked the board to consider both statements. Mr. Ballard said he talked to the Chief Clerk and found out she was unaware that the district could not expend public funds to produce information for or against the referendum. She thought the districts would be providing something on this issue. Mr. Ballard said independent voters will be able to vote on the ballot question. There was further discussion about how voters could be educated and Mr. Fisher did not have the law available in front of them. There was further discussion about pursuing any litigation over the matter. Mr. Earnshaw said he was opposed to supporting any legal action for a statement that will not be widely read by residents and because of the short time frame the district should not put that burden on the courts. Mr. Richwine said he would not support any legal action or wasting funds trying to produce information that we could disseminate for free (website). Mrs. Thomas said she would not support pursuing any litigation over the wording and Ms. Kowalchuk said she would not support any legal action. Ms. Fuller indicated that Mr. Reigal and Mr. Vignone from Parkland spoke to the Emmaus/Western Salisbury Joint Business Councils and they did a fine job. If other opportunities arise, then the district should take advantage of these avenues. Ms. Fuller said she did understand that there may be a wider issue with the powers in the state trying to promote a position; however, East Penn is a leader in many ways but she did not think resources should be spent in a legal battle. Mr. Robert said he would also oppose any legal action. Ms. Gannon concurred with the statements that had been made in opposition. Mr. Ballard concluded the Board would have to see what happens with the statement and he felt there were times when people have to stand on principles.

Mr. Earnshaw presented the following motion:

Motion by Earnshaw, Seconded by Robert

RESOLVED, That the East Penn Board of School Directors approve the Special Session Act 1 of 2006 NonLegal Interpretive Statement Under Section 331.2(e)(2) as presented by Mr. Charles Ballard.

Deadline for Submission and Approval: April 13, 2007

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson-----9

Mr. Ballard reported on the proposed changes in the Accountability Block Grants. The governor is proposing increases in the appropriation by earmarking new dollars for creating or expanding full-day kindergarten and pre-kindergarten. School districts that may have used grant money to create other eligible programs will not get additional

dollars to help maintain or expand those programs. The Senate Education Committee has approved SB 207 that requires that an official certified in cardiopulmonary resuscitation is present while meals are served in the cafeteria. SB 159 increases the minimum state reimbursements for the School Breakfast and School Lunch Program. SB 112 would amend the School Code to require the Office of Safe Schools to develop a new school violence reporting form. He talked about what would happen if the referenda issue fails similar to Act 72.

9. Other Educational Entities

1. 2007-08 Lehigh Carbon Community College Budget

Motion by Robert, Seconded by Thomas

RESOLVED, That the East Penn Board of School Directors approve the LCCC Operating, Debt Service, and Capital Expenditures Budget for 2007-08.

East Penn Representative Joseph Lucadamo reviewed the budget and asked for the Board's support. Dr. Ziolkowski indicated that there was a lot of work between the different educational entities adding that this is a very fair budget. In answer to a question by Mr. Ballard, Mr. Lucadamo said the capital budget is driven by the assessed value of the district and combined with the operating budget the increase is around 8.1%. Mr. Ballard asked if the Board would be trying to maintain the budget below the percentage as defined in Act 1. Mr. Lucadamo responded that it is an active discussion. Mr. Earnshaw said the overall operating budget is 3.8% and the capital budget is 11.6% for a total increase of 6.4%. Mr. Lucadamo indicated the percents were 3.9% and 3.8%. Mrs. Thompson thanked Mr. Lucadamo for representing East Penn.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson----9

2. CLIU 2007-08 Facilities Plan Committee Report (Exhibit 9)

Motion by Robert, Seconded by Gannon

RESOLVED, That the East Penn Board of School Directors approve the 2007-08 Facilities Plan Committee Report.

Mr. Richwine said this is done every year and must be submitted to the state. There are specific classes for Carbon County; however, the classes for Lehigh County still need to be decided. Mr. Earnshaw expressed disappointment that the classes were not specified and asked when the IU would know the assignments. Mr. Richwine said the plan must be presented to the state before class determinations can be made based on facility openings and the rotation of classes so there is equal sharing among school districts. Mr. Richwine also explained that the IU cannot own classrooms. The IU went up by approximately 200 students over the past few months.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson----9

10. Business Operations

1. Approval of Bill List

Motion by Earnshaw, Seconded by Robert

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

Treasurer's Report

RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

Budget Transfers – Exhibit 10

RESOLVED, That the East Penn Board of School Directors approve the budget transfers as listed on Exhibit 10.

Approval of Plancon K: Project Refinancing (Exhibit 11)

RESOLVED, That the East Penn Board of School Directors approve Plancon K: Project Refinancing for the General Obligation Bonds, Series A of 2006.

Special Funding Disbursements (Exhibit 12)

RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from the Capital Reserve Fund and the PLGIT Series AA of 2004 bonds.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson----9

11. Board Sharing

Mr. Earnshaw complimented the cast and advisors for the excellent presentation of Aida. Mr. Ballard concurred, also noting that it was an outstanding performance of the highest quality. Mrs. Thompson was unable to attend but had heard the same favorable comments.

Mr. Richwine announced the Board Conference at the Days Inn sponsored by the IU with a reception sponsored by LCCC. The speaker is Michael Levine who is Chief Counsel for PSBA. There will be various individuals recognized for service. Mr. Maury Robert will be honored for seven years. Mr. Richwine noted that Matt Green will be recognized for 29 years of service as well as two board members from Jim Thorpe who each have 23 years of service.

Mrs. Thompson said she would not be able to attend the LCTI Joint Operating Committee Meeting on Wednesday and asked if anyone would be interested in attending in her place.

Mrs. Thompson asked if the Board wanted to schedule a separate CLEAR Session to receive the input from the Site Visitation Committee. After board members indicated their schedules, it was agreed that the Board would meet with the Site Visitation Committee on Friday, April 20, at 7:00 p.m.

Mr. Earnshaw said he would not be available for the April 23 Board Meeting.

12. Announcements

Monday, March 26	6:30 p.m.-CLEAR Session (Personnel & Real Estate)
	7:30 p.m.-Board Meeting
March 29 & 30	7:30 p.m.-LMMS Spring Musical, "Once on this Island"
	7:00 p.m.-Eyer Spring Musical, "Schoolhouse Rock Live! Jr.
March 31	2:00 p.m. & 7:30 p.m.-LMMS Spring Musical, "Once on this Island"
	2:00 p.m. & 7:00 p.m.-Eyer Spring Musical, "Schoolhouse Rock Live! Jr.
April 5-9	Spring Holiday-All Schools & Offices Closed
April 12 & 13	Kindergarten Conferences-Condensed K Schedule
April 16-20	
April 16-20	Elementary Parent Teacher Conferences, Early Dismissal
April 23	7:30 p.m.-Board Meeting, Board Room

13. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion, at 9:15 p.m.

Cecilia R. Birdsell, Board Secretary

Order of Business

1. Order of Business; Pledge of Allegiance

President Ann Thompson called the meeting of the East Penn Board of School Directors to order at 7:30 p.m. in the Board Room located at 800 Pine Street, Emmaus, PA, followed by the Pledge of Allegiance.

Board Members Present: C. H. Ballard, F. Fuller, E. Gannon, S. Kowalchuk, T. Richwine, M. Robert, V. Thomas, A. Thompson

Board Member Absent: A. Earnshaw

Board Solicitor: Marc S. Fisher, Esq., Worth, Magee & Fisher

Board Treasurer: Gary Reigal

Board Secretary: Cecilia R. Birdsell

Substitute Superintendent of Schools: Dr. George A. Ziolkowski

Press Present: Loretta Fenstermaker, East Penn Press Reporter
Randy Kraft, Morning Call Reporter

2. Student Recognition – Emmaus HS State Swim Team,

Dr. Ziolkowski and Mrs. Thompson presented Certificates of Recognition to the students who participated in the State Swim Meet and won both the Boys and Girls Championship. Coach Tim O'Connor indicated that the teams were in Harrisburg and had been recognized by Senator Wonderling and Representative Reichley.

Catherine Carr
Erin Fischer
Alena Kluge
Kristen McCandless
Lauren McCandless
Deidre Geroni
Mikelle Masciantonio
Morgan Oxley

David Gordon
Matt Wehrman
Ryan Smith
Jesse Martucci
Tim Dimond
Joe Lee
Ryan Roberts
Alex Kluge

Dan Anderson

3. Requests to Address the Board

Ms. Cindy Malone, 6374 Sauterne Drive, Macungie expressed her concern about the proposal to eliminate early dismissal on Wednesday afternoon. She said this would be a hardship for working parents and daycares would not be accommodating the new starting time.

Mrs. Karen Heckman, P. O. Box 66, Albutis spoke about her concern with eliminating the early dismissal on Wednesday afternoon and the change of the elementary starting schedule. She indicated that she is a Brownie leader and the group meets on Wednesday afternoon. She checked the websites of several local districts and reported that none of them have a 9:15 a.m. starting time.

4. Approval of Minutes

Motion by Kowalchuk, Seconded by Gannon

RESOLVED, That the /East Penn Board of School Directors approve the minutes of the March 26 Board Meeting.

This resolution was unanimously adopted by voice vote.

5. Report of the Substitute Superintendent of Schools-Dr. George A. Ziolkowski

1. Personnel

Motion by Gannon, Seconded by Thomas

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirements (Regular & Early) /Resignations

-Melanie Bosse, Grade 6 Teacher at Lower Macungie MS, effective immediately (Exhibit 1)

-Jennifer Eaton, French Teacher at EHS, effective June 15, 2007 (Exhibit 2)

-Jeffrey Ebert, Grade 6 Teacher at Lower Macungie MS, effective June 15, 2007

(Exhibit 3)
 -Anthony Kohl, English Teacher at EHS, effective June 15, 2007 (Exhibit 4)
 -Sharon Lintner, Grade 2 Teacher at Jefferson School, effective June 15, 2007 (Exhibit 5)
 -Sondra MacEwan, Grade 2 Teacher at Wescosville School, effective June 15, 2007 (Exhibit 6)
 -Joan Ruby, Grade 2 Teacher at Jefferson School, effective June 15, 2007 (Exhibit 7)
 -Deborah J. Stewart, Mathematics Teacher at EHS, effective June 15, 2007 (Exhibit 8)
 -Joan Lehmann, Administrative Assistant in the Business Office, effective July 6, 2007 (Exhibit 9)
 -Christine Holsinger, Teacher Aide at Macungie School, effective April 10, 2007 (Exhibit 10)

Dr. Ziolkowski commented on the number of retirements. He indicated that there is a new special education position for a class that was over represented. Mr. Richwine noted that the deadline to be considered for an early retirement is May 1.

Leaves as Per Collective Bargaining Agreement

Employee	Effective
Christina Finney Gifted Education-Wescosville/Shoemaker	May 1, 2007
Lisa Evans Grade 4, Wescosville	May 14-May 28, 2007
Rachel Kramer Science, Emmaus HS	May 9-May 28, 2007

General Leaves of Absence

Employee	Effective
Kerri Fowler Teacher Aide	April 30-May 28, 2007
Suzanne Buettel Teacher Aide	April 2-April 15, 2007

Appointment of Temporary Professional Employees

Name/Address: Heather Coakley
 350 Weinsteiger Road, Bechtelsville 19505
 Education Level: B. S. Degree (2006)
 Undergraduate School: Kutztown University
 Certification: Instructional I, Elementary/Special Education
 Assignment: New unbudgeted position for Macungie School
 Effective: April 24, 2007
 Experience: 9/06-Present: East Penn SD
 Salary: \$40,100, Step A, Year 1, Col. B

Name/Address: Jennifer Corona
 3202 Vermont Street, Easton 18045
 Education Level: B. S. Degree (2004)
 Undergraduate School: Kutztown University
 Certification: Instructional I, Elementary
 Assignment: Grade 6, LMMS
 Vacancy created by resignation of M. Bosse.
 Effective: April 24, 2007
 Experience: 2/15/05-Present: East Penn SD
 Salary: \$41,100 (Step C, Year 3, Col. B)

Appointment of Teacher Aides

Name/Address	Assignment	Salary
Lynn Koehler 673 Franklin Street,	Special Education Macungie (New unbudgeted position)	\$11.10/hr., 31.5 hrs./wk.

Alburtis 18011

Mary Lou Ely
7126 Heather Road
Macungie 18062

Teacher Aide
Shoemaker (transfer of
C. Limar to Library position)

\$11.10/hr., 12.5 hrs./wk.

Change in Employment Status

Employee	From	To
James McGinnis	.5 Custodian	1.0 Custodian, 3 rd Shift (EHS) Termination of H. Woomer

Effective: April 29, 2007

Nancy Luhman	12.5 Shoemaker	17.5 Shoemaker (Additional hrs. for breakfast Program.)
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2007 Summer Maintenance Program

See Exhibit 11

Co-Curricular Advisors

	<u>Lower Macungie Middle School</u>	
Patrick Campbell	Director, Spring Musical	\$2122.00
	Costume Design	\$ 500.00
Brian Winnie	Music Director, Spring Musical	\$1698.00
Tanya Jennings	Program/Tickets/Front of House	\$ 265.00, Club A
Jennifer Campbell	Set Director	\$ 531.00
Jen Davenport	Pit Orchestra	\$ 265.00, Club A
Frances Evers	Co-Advisor, Choreography	\$ 200.00
Danielle Sirinsky	Co-Advisor, Choreography	\$1061.00

	<u>Emmaus High School</u>	
Renee Lorenzetti-Graver	Choreography	\$1061.00
Jocelyn Helwig	Assist. Girls Soccer Coach	\$2611.00
Peter Car	Girls Soccer Coach	Volunteer
Marc Zimmerman	Assist. Boys & Girls Track Coach	\$1910.00
Nathan Gilbert	Assist. Track & Field Coach	Volunteer

	<u>Ever Middle School</u>	
Will Pike	Talent Show Coordinator	\$29.44/session, 7 sessions

Educational Conferences – Exhibit 12

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 12.

Informational-Administrative Reports (See Exhibit Section)

Additional Stipend

That Valerie Witkowski, Manager of Information Support, receive a \$500 per pay retroactive payment to compensate for serving as Acting Director of Information Technology.

Note: Retroactive to March 8, 2007 to on or about May 15, 2007.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson-----8
Absent: Earnshaw-----1

6 Education

1. Curriculum Revisions: Art, Technology Education

Mrs. Linda Delvernois, Director of Secondary Education, described the process for curriculum revision that involves the Steering Committee that sets the mission and goals and a Faculty Committee that does curriculum mapping

and the alignment of standards. Referring to the elementary art curriculum, Ms. Janice Hoffman indicated that students will learn the elements and principles of design, media and methods, art criticism, subject and themes, craftsmanship and art appreciation through cultural heritage and environment. The academic standards are based on the PA Academic Standards for the Arts and Humanities. The elementary curriculum is primarily exploratory and meets once a week for 40 minutes. Ms. Hoffman indicated one of the changes is the integration of technology by using the Proxima, DVDs, websites and virtual field trips. There will be a focus on specific artists and specific regions for each grade level. The teachers involved in the curriculum work were Carol Beightol, Vicki Free, Jeff Shreck, Anne Garton, and Heather Haas.

Mrs. Delvernois recognized Regina Oster and Vicky Romagnolli. Mrs. Delvernois indicated that the middle level had not changed drastically. The purpose of the program is to bridge the developmental transition from the introductions at the elementary level to a more intensive high school study. It also prepares students for advanced classes at the high school level and provides achievement of basic skills and knowledge in art appreciation. The revisions to the high school curriculum include increased emphasis on technology; reconfigured foundation and Level I courses, separated drawing and painting into individual tracks; separated 2-D and 3-D into individual tracks; and expanded the program by adding two Advanced Placement courses (Art History and Studio Art).

In the technology education area, curricular changes were made to align course content with the Pennsylvania Academic Standards for Science and Technology. The middle school level experienced the most changes. With the revised program, students at both middle schools will have the same experiences and equipment and the curriculum will be completely standards-based. The technology and science teachers worked together on these revisions. Referring to the high school curriculum, Mrs. Delvernois noted that, in the area of photography, the high school is moving away from using chemicals and dark rooms and making more use of digital media. She reviewed the changes in courses dealing with Engineering Technology, Drafting, Architecture and CADD. She noted that every year Mr. Didra's architecture class takes a field trip to the Frank Lloyd Wright home, Fallingwaters in Somerset County. Mr. Richwine asked if the courses for Grades 6, 7, 8 are taken by all students. Mrs. Delvernois indicated that all students take the courses. He asked if at the high school level what students take these courses. Mrs. Delvernois said the courses at the high school reach all levels for students who are not scheduled for LCTI. The courses are electives. Department Head Rich Ruben said the students who are going into engineering and architecture take these courses and many have other interests. He said these courses provide a creative outlet for students who are in a very rigorous academic curriculum in the high school. They have schedules that make it virtually impossible to take these courses at LCTI. Mr. Richwine suggested that in the course description they may want to indicate the type of student to take these courses. Ms. Kowalchuk asked with the change in the curriculum at the middle school level will the high school courses show increased enrollment. Mr. Ruben said it is difficult to predict since it is all new and they do not have any space for expansion, adding six classes a day are taught already. Ms. Kowalchuk asked if the Art History class would be a dual enrollment course. Ms. Delvernois indicated that they would have to wait and see if LCCC offered the same courses. Mrs. Thompson commented on the wonderful opportunities for students and thanked the staff.

2. First Reading: Textbooks for Art (Exhibit 13)

7. 2007-08 Budget

1. Wednesday Afternoon Early Dismissal

Motion by Robert, Seconded by Gannon

RESOLVED, That the East Penn Board of School Directors approve the elimination of the Wednesday Afternoon Early Dismissal beginning with the 2007-08 school year.

Dr. Ziolkowski indicated that the staff and parents had been surveyed and the information was shared with the Board. Teachers are not in favor because of the planning time. There was also concern about the 9:15 a.m. starting time that has been amended to 9:05 a.m. The middle school starting time plays into this decision and transportation has to be accommodated. There would be a five minute change in the middle school schedule. Mr. Ballard reviewed the current and proposed schedules. He asked what other accommodations could be made to make it similar to the current day. Dr. Ziolkowski said one of the problems would be that there would have to be a central location to drop off students so they are supervised and that is also difficult for young children. Additional personnel would also be needed to cover student arrivals in schools. Mr. Nolan said as they looked at 8:55 and as they compared the teacher planning time there would be ten minutes/day lost. He explained the intricacies of the changes with just five or ten minutes. Mr. Ballard pointed out that 15 minutes allows parents to drop off students and still have time to get to a job; however, the five minutes does not allow for that flexibility. Mr. Nolan explained the problems associated with the planning time and the contract provisions. Ms. Hoffman also explained the difficulty of holding students for 20 minutes and the supervision required. Mr. Ballard was trying to understand why there is no flexibility. Mr. Nolan said it does come down to planning time and matching the contractual obligation to what is provided to elementary teachers at this time. Mr. Ballard asked if the impact is limited to only the seven additional teaching positions and, if not, what are the other implications. Dr. Ziolkowski responded that at this time the seven teachers are being added at an estimated cost of \$472,500. In answer to a question raised by Mr. Robert, Mrs. Daniel responded that there is typically a 15 minute drop-off period for buses. Mr. Robert asked why the teacher day from 3:30 to 3:55 could not be treated as planning time. Mr. Nolan responded that it would be different from the interpretation and how that time is used now. Ms. Hoffman explained the after-school process, noting that there needs to be at least 50 minutes for the middle school buses to get around their routes and get back to the elementary schools. Ms. Hoffman said it is a matter of replacing 120 minutes of planning time. She also pointed out that it means getting an additional 45 minutes of instructional time. Mr. Robert asked where the contractual obligation is that we would not use that time. Mr. Robert said that he was not opposed entirely to the elimination of Wednesday afternoon but he

could not support the recommendation. Ms. Gannon asked what would be the cost to keep the starting time the same. She felt the proposal as stated does seem to create a problem. Ms. Kowalchuk said she would like to see planning time flexibility at the end of the day. She could not support the proposal as presented. Mrs. Thomas said she did not see a compelling reason for the elimination of the early dismissal given the amount of disruption and the cost. Mr. Robert asked what the cost would be for 43 minutes. Mr. Nolan estimated that would be an additional two to three staff members. Mr. Richwine felt that board members while in favor of the elimination of the early dismissal were not aware of the complications to implement the program. With everything going on in the district, it seems like a good time for teachers to get together to plan for special needs students. He would be in favor of re-visiting this in next year's budget when there is more time to reflect. He would not support doing it this year in its present form. Mr. Ballard agreed that there are so many constraints that perhaps the Board should step back from this issue. He talked about putting the program on the ballot as a special referenda item and have residents vote on the proposal. He indicated that he would not support the program in the current form. Ms. Gannon asked what it meant to add four days. Ms. Hoffman explained that by adding 45 minutes per week it is equivalent to four days of instructional time. Mrs. Thompson asked if it would be possible to extend the lunch period so students would have more time to eat and exercise. She said the Board appreciates the feed back that was received from the community and the staff.

This resolution was defeated by the following roll call vote:
 Nay: Ballard, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson----8
 Absent: Earnshaw-----1

Dr. Ziolkowski indicated that this has not been a wasted effort and there was a lot of work done by the various departments. There were some good ideas discussed this evening and probably the proposal will be coming back in another year.

2. Personnel – Priority I – Exhibit 14

Motion by Gannon, Seconded by Robert
 RESOLVED, That the East Penn Board of School Directors approve the list of Priority I personnel with the exception of the seven teachers to eliminate the Wednesday early dismissal, for the 2007-08 East Penn School District budget.

Ms. Gannon asked if it would be possible to re-visit the high school guidance counselor that is currently in the Priority II category. Mr. Ballard brought up the Capital Reserve Fund and suggested that a healthy amount should be put into that account before reviewing Priority II personnel. Ms. Kowalchuk and Mrs. Thomas agreed with Ms. Gannon about re-visiting the guidance counselor. Mr. Reigal pointed out that even after a tentative budget is adopted the Board can still make changes. He asked that the Board give as much guidance as they could tonight so he could prepare the preliminary budget for May 14. Mr. Robert asked for Dr. Ziolkowski's recommendation about the guidance counselor position. Dr. Ziolkowski and Acting Principal Dr. Herman Corradetti discussed the position and felt it was not needed at this time based on the efficiency of the Guidance Department and so it was rated a Priority II. Ms. Gannon said she would prefer to see the funds for the early Wednesday dismissal positions put in the fund balance and she did not think it was a good idea to put the funds into capital reserve. Mr. Richwine said he wanted to point out that the positions in Priorities I, II, and III are all worthy and did not want people to think that it was a wish list. Dr. Ziolkowski said every cyclical tool has merits and it is a difficult job. Mrs. Thompson said a position not in Priority I this year could turn up as a Priority I next year. Mrs. Thompson summarized that there appeared to be interest in moving the funds for the positions for the elimination of early dismissals to either Fund Balance or Capital Reserve. Mr. Reigal said it could be decided at the tentative adoption.

This resolution was duly adopted by the following roll call vote:
 Aye: Ballard, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson-----8
 Absent: Earnshaw-----1

3. Senior Citizens' Tax Rebate Program – Income Guidelines

Mr. Reigal said there has been a decrease in the number of residents who have applied and he felt that it was due to the income levels. The state has recently raised the levels for income; however, the district has not at this time. Mrs. Thompson asked if Mr. Reigal felt there were sufficient funds to continue the program and Mr. Reigal talked about the homestead exclusion coupled with the district rebate. Mr. Ballard suggested that the income levels should match the state levels but limit the amount rebated. Mr. Robert said he was always supportive of increasing the income rates and would be in favor of changing the rate but not to the state level of \$35,000. Mr. Reigal said he was fearful of adopting something when the district does not know the income levels. After a brief discussion on the limits, Mr. Reigal said he would try to get more information on the qualifying residents. The Board was in favor of continuing the program as ascertained by Mrs. Thompson.

4. Sale of Delinquent Tax Accounts – XSPAND

Mr. Reigal explained that the company would buy the account and charge 8% interest and then let the County collect the funds. He felt it was probably ideal when the district could not meet the state cap but, in effect, it is a loan. Mr. Robert pointed out that it is a one time event and why not keep it as an available option. Solicitor Fisher was not sure if the proposal was legal. Mrs. Thompson said that this could be considered a rainy day fund when it is needed. There was no interest in pursuing this item at this time.

8. Facilities

1. Update on Athletic Fields

Mr. Dennis Ramella, Activities Director, and Mr. Jim Carl, Supervisor of Maintenance, presented the attached power point discussion that indicated the current status of the original field projects and updated the Master Plan. As an aside, Mr. Ramella mentioned that there had been 26 senior athletes who signed national letters for Division 1 or 2 institutions, representing 2.25 million dollars in scholarship funds.

Mr. Ramella noted the improvements that had been made to the high school stadium that include replacing the press box, constructing a field house, renovating the exterior of snack stand, and relocating field lights in front of home bleachers. The items that have not been completed include relocating remaining field lights and installing an all-weather track. He described the work that took place with the turf stadium. The only item pending is the Memorial Wall. The turf field has been an outstanding plus for the district. He reviewed the Wescosville Baseball Complex and indicated by the attached site plan the layout of the field. Mr. Carl said the drawing does not show the additional land purchased and he reviewed the move of the elementary school project from Liberty Lane to Sauerkraut Lane. He said the Township would like the district to consolidate all the parcels that were purchased as part of the Liberty Lane site and the vacating of Liberty Lane. An elementary school could still be built on the Liberty Lane site, if needed, even with the fields. There are no lights proposed for this field site. All the improvements for the Eyer/Shoemaker site are on hold due to the archaeological studies required by the PA Historical & Museum Commission. Mr. Carl updated the site and how the Eyer project impacted this site. Mr. Ramella reviewed the areas that have been completed on the Lower Macungie Middle School site, noting the baseball field is non-funded and is on hold.

Mr. Ramella indicated that the second part of the Master Plan had been revised in 2004. He described the Wescosville Baseball/Softball site indicating that it achieves the district goal of returning athletic teams to school district property and eliminates concerns for approval of LMT fields. It also eliminates any Title IX violations with the fields. He briefly talked about the All-Weather Track, noting that the current facilities are below standard and the high school teams have been moved to other facilities to increase times and alleviate injuries. He noted there is no interest in the Lower Macungie MS baseball field by the Lehigh Valley Conference.

Mr. Ramella talked about the inadequacy of the current high school's gym. He felt expanded seating would prevent security issues and provide an opportunity for more students/adults to attend athletic events. It would also provide additional instructional space for Wellness/Fitness as well as floor space for youth organizations.

Mr. Ramella indicated that he had been directed to look into the future for facilities and presented short term, mid-term, and long term recommendations for Emmaus High School and/or a new high school and a new middle school. He emphasized that as much as possible there should be equal facilities for both high schools. The attached plan indicated a time line from September 2008 until 2012. Referring to funding, Mr. Ballard pointed out that funding is not in place until it is allocated by the Board. Mr. Ramella talked about adding turf fields to accommodate sports and band activities. Mrs. Thomas asked about the all-weather track in the mid-term recommendations, rather than September 2008. Mr. Ramella said the first priority is to get all the teams back on school property. Currently every team is back except baseball and softball and the situation is that if the communities curtail the sites currently being used then the teams will not have a place to play and practice. Mrs. Thomas asked if it was possible to obtain grants for an all-weather track tied into the health/wellness initiatives. Mr. Ramella said he would do whatever is necessary to get the facilities where they should be for a district of this reputation. Mr. Robert said that part of the Umlauf track is for reconfiguration of driveways for the Macungie School. Mr. Carl replied affirmatively. Mr. Robert noted there are improvements listed on the agenda for Macungie/Shoemaker and questioned how this all fits together. Mr. Carl replied the work being done is important to separate bus and student traffic. With the improvements already completed, it has relieved the pressures. Mr. Carl explained how this was impacted with the archaeological study as the district moves toward the Umlauf property. The item on the agenda deals with improvements at the Eyer project at Brookside Road and the widening of the road. Mr. Robert, referring to the Wescosville School, asked if there was a preferred orientation for baseball fields. Mr. Ramella said there is and the architects and engineers did align the fields on the site. Mr. Robert said the Board has not decided on the configuration of the high school and he did not understand why there was a proposal. Mr. Ramella said he was given that charge to go under the assumption that there was a new high school and what would be needed. There was a brief exchange about the gym at the current high school, turf fields, and an all-weather track. Mr. Ramella said Memorial Field is more than adequate to host a field hockey or soccer championship. It will accommodate at least 1800 people. He would not suggest moving these sports into the stadium. An all-weather track would be six lanes. Mr. Robert said a track could be put somewhere else and facilities could be shared. Mr. Ramella emphasized that two high schools would not be able to share facilities with a large number of students. Mr. Robert did not support the proposal.

Ms. Kowalchuk said that given the district's requirement to work under Act 1, there are fiscal constraints. She felt the district should be looking at more creative solutions for sharing athletic facilities and developing alternatives. Mrs. Thomas said there should be more of a connection of supporting all student athletes and there should be opportunities with grant funds. Ms. Gannon said that she appreciated all the work that was put into the proposal. She said she had a hard time looking at the high school and focusing on the athletics. She felt it was putting the cart before the horse. Mr. Ramella said he was presenting information that he understood was requested by the Board and it is meant to be information and is not meant to be construed as what Mr. Ramella wants. Mr. Robert said he could support the combination baseball/softball complex but would not support the rest of the recommendations. Mr. Ballard said before he supports anything he wants to see an analysis of what happens with the capital reserve fund with this budget. Mr. Reigal

explained that money was borrowed previously for some of these projects, specifically the baseball/softball complex. Mr. Robert said he would like to know the real numbers since funds have been transferred from designated projects that were not started to other projects and he also requested a total project cost for the vacating of Liberty Lane, the fields, etc. Mr. Richwine said he understood the Board needed to see how they would approach the athletic fields and expected more in the area of costs. He also wanted to know how often the facilities are used by non-school groups. Mrs. Thomas asked what is the next step. Mrs. Thompson said the next step is to get some cost figures on the Wescosville site in terms of softball/baseball. Dr. Ziolkowski reminded the Board that this update presentation was requested by the Board. He worked with Mr. Ramella and Mr. Carl and Mr. Ramella followed the outline of the Feasibility Study. The costs were not included because that was not the direction. It was a goal of the Board to bring all sports back on district property and this has not been accomplished with baseball or softball. He concluded that he felt responsible for some of the comments because he was the one that directed Mr. Ramella to provide this information.

2. Report on Bid Opening (Exhibit 15)

- Installation of Rubber Treads
- Installation of Floor Tile
- Eyer MS Auditorium Improvements
- Macungie Campus Road Improvements

3. Iron Run Pump Station & Force Main Easement Agreements (Exhibits 16 & 17)

Motion by Ballard, Seconded by Robert

RESOLVED, That the East Penn Board of School Directors approve the two easement agreements with Lehigh County Authority, Wescosville, PA in the total amount of \$6,800 as per Exhibits 16 & 17.

Note: The above Agreements have been reviewed with Liberty Engineering, Inc. and Solicitor Marc S. Fisher, Esq.

Ms. Fuller indicated she would be abstaining because the firm she works for provided professional services to Lehigh County Authority which is seeking the easements. A copy of the Conflict of Interest Abstention Memorandum is attached to the minutes of this meeting.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson-----7
 Abstain: Fuller-----1
 Absent: Earnshaw-----1

4. Installation of Floor Tile for Lincoln and Macungie Schools

Motion by Ballard Seconded by Gannon

RESOLVED, That the East Penn Board of School Directors award the bid for installation of floor tile for Lincoln and Macungie Schools for a total project cost of \$24,914.12 to Owen M. Bastian, Inc., Allentown, PA.

Note: Funding comes from Capital Reserve Budget. This now completes the Lincoln flooring and re-starts the Macungie School as noted in the Maintenance Plan.

Installation of Rubber Treads

RESOLVED, That the East Penn Board of School Directors award the base bid for the installation of the rubber treads at Lower Macungie Middle School stairwell #1 for a cost of \$13,035.06 to Owen M. Bastian, Inc., Allentown, PA; and,

Be it further,

RESOLVED, That the East Penn Board of School Directors reject the alternate bid for Stairwell #3.

Note: This stairwell will be delayed until the project funding for next year comes from the Capital Reserve budget.

Eyer Middle School Auditorium Improvements

RESOLVED, That the East Penn Board of School Directors award the base bid and all alternates E-1, E-2, E-3, and E-4 and E-5 at a total bid of \$174,026.39 to Entertainment Services Group, Inc., Cetronia Road, Allentown, PA.

Note: This bid has been reviewed by Snyder-Hoffman. Funding can come from the Eyer Contingency Fund (G-03 Line Contingency 1.4 million dollars) vs. Capital Reserve Fund.

Ms. Fuller pointed out that the district is getting an improved product for well below the base bid.

Macungie Campus Roadway Improvements

RESOLVED, That the East Penn Board of School Directors award the bid for the Macungie Campus Roadway Improvements to Imperial Excavating & Paving, LLC. Allentown, PA at a cost of \$137,520.00.

Note: This bid has been reviewed by The Architectural studio and was a Lower Macungie Township requirement. Funding for this work will come from the project contingency fund.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson-----8

Absent: Earnshaw-----1

9. Policy Revision

1. First Reading of Revision:
Board Policy 138, Acceptable Use of Technology Resources, Electronic Communications & Information Systems (Exhibit 18)

Mrs. Thompson requested that an Executive Summary be prepared because of the length of the policy.

10. Legislation Charles H. Ballard

Mr. Ballard Reported on SB 71 (providing for Office of Safe Schools and requiring the establishment of policies relating to bullying); HB 65 (providing for parental discretion in classroom placement of twins and higher order multiples); and HB 842 (providing for program of continuing professional development).

There was a brief recess from 10:20 p.m. to 10:25 p.m.

Mr. Ballard then showed a presentation entitled "Did You Know."

11. Business Operations

1. Approval of Bill List

Motion by Robert, Seconded by Gannon

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

Treasurer's Report

RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

Authorization – Public Financial Management

RESOLVED, That the East Penn Board of School Directors authorize the administration to work with Public Financial Management, as Financial Advisor, Rhoads & Sinon LLP, as Bond Counsel, to proceed with issuance of a General Obligation Note, Series of 2007, through the Emmaus Bond Pool Program in the approximate amount of \$12,000,000 for the purpose of providing funds for Eyer Middle School and other miscellaneous projects.

Special Funding Disbursements – Exhibit 19

RESOLVED, That the East Penn Board of School Directors authorize the expenditure of funds from the Capital Reserve Fund and the PLGIT Series AA of 2004 as listed on Exhibit 19.

Student Transportation Contract – Laidlaw Transit, Inc.

RESOLVED, That the East Penn Board of School Directors approve the student transportation contract with Laidlaw Transit, Inc. for the 2006-2007 school year at a daily rate of \$21,715.62.

Note: East Penn is currently in the third year of a multi-year contract that expires in June 2009. The above resolution reflects the actual number of vehicles now being used as well as the actual number of miles all vehicles are traveling each day. The rate also reflects the addition of four full-size buses and a decrease of one mini-bus. The full-size buses were needed for the re-opening of Lower Macungie Elementary School and there is an addition of two noon runs for kindergarten at Lower Macungie Elementary School.

The 2005-06 daily rate was \$19,865.92.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thomas, Thompson-----8
Absent: Earnshaw-----1

6. Bid Opening Report – Exhibit 20

- General School Supplies
- Art Supplies
- Athletic Supplies
- Computer Supplies

12. Board Sharing

Mr. Richwine asked what is the criteria for selecting the students who are acknowledged by the Board. Board Secretary Cecilia Birdsell said that over the years it has been the building principal who calls when a group or student has received a state or national award. It is not down for competitions at a local level because East Penn has so many students who do well and there is limited time at a board meeting.

Dr. Ziolkowski indicated there was an exit audit with the state auditors on March 23. Again, East Penn's staff was commended for its recordkeeping and cooperation. There is a minor exception but all records were in order.

13. Announcements

Friday, April 20	7:00 p.m.-CLEAR Session (Personnel)
Monday, April 23	7:00 p.m.-CLEAR Session (Personnel)
	7:30 p.m.-Board Meeting
April 23-27	Kindergarten Registration
April 24	5:00-8:00 p.m.-EHS Jazz Combo; Select Choir; Chamber Strings-Barnes & Noble at the Promenade Shops
	7:00 p.m.-Cyberbullying, Cyberthreats, & Internet Safety, LMMS Auditorium
April 26	7:00 p.m.-Elementary Band Spring Concert, Shoemaker School
	7:00-8:30 p.m.-Global Warming: What Can You Do?
	Speaker: Jonathan Dorn, Editor-in-Chief for <u>Backpacker</u> (Sponsored by EHS Envirothon Team, Earthwatch Club, & AP Environmental Science Class)
April 28	7 a.m.-4 p.m.-9 th Annual Emmaus Public Library Used Book Sale, Lower Macungie MS Cafeteria
	9 a.m.-2 p.m.-9 th Annual Nutrition, Health & Safety Fair, Lower Macungie MS
Tuesday, May 1	9:30 a.m.-Eyer Incoming 6 th Grade Students Tour
	7:00 p.m.-Middle Schools Orchestra Spring Concert
	7:00 p.m.-Eyer Meeting for Incoming 6 th Grade Parents
Wednesday, May 2	7:00 p.m.-Eyer Spring Band Concert
Thursday, May 3	7:00 p.m.-Shoemaker Spring Choral Concert
	7:00 p.m.-LMMS Parent Information Night for Incoming 6 th Graders, Auditorium
Friday, May 4	11:00 a.m.-Secondary Schools Early Dismissal
	7:30 p.m.-EHS Spring Orchestra Concert
	7:30 p.m.-Jefferson 5 th Grade Spring Concert
Wednesday, May 9	7:30 p.m.-LMMS Spring Choral Concert
Thursday, May 10	7:30 p.m.-Lincoln Spring Choral Concert
	7:30 p.m.-LMMS Spring Choral Concert
	7:00 p.m.-Eyer Choral Concert
Monday, May 14	7:30 p.m.-Board Meeting

14. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion at 10:40 p.m.

Cecilia R. Birdsell, Board Secretary

Order of Business

1. Call to Order; Pledge of Allegiance

President Ann Thompson called the regular meeting of the East Penn Board of School Directors to order at 7:30 p.m. in the Board Room located at 800 Pine Street, Emmaus, PA, followed by the Pledge of Allegiance.

Board Members present: C. H. Ballard, A. Earnshaw, F. Fuller, E. Gannon, S. Kowalchuk,
T. Richwine, M. Robert, A. Thompson

Board Member absent: V. Thomas

Solicitor: Marc S. Fisher, Esq., Worth, Magee & Fisher

Treasurer: Gary Reigal

Board Secretary: Cecilia R. Birdsell

Substitute Superintendent of Schools: Dr. George A. Ziolkowski

Press Present: Randy Kraft, Morning Call Reporter

Loretta Fenstermaker, East Penn Press Reporter

2. Student Recognition: Shirley Mao – First Place Winner – Arts Discovery

President Ann Thompson and Dr. Ziolkowski presented a certificate to Ms. Mao recognizing her accomplishment. Ms. Mao's picture will go to Washington, D.C. to hang in the halls of Congress for one year. This is the third Emmaus High School student who has won this honor. The audience gave her a round of applause.

Teacher Recognition: Denise Teles: Walmart Teacher of the Year Award

President Ann Thompson and Dr. Ziolkowski presented a certificate recognizing Ms. Teles being selected as the Walmart Teacher of the Year. The audience gave her a round of applause.

3. Requests to Address the Board-None

4. Approval of Minutes

Motion by Robert, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve the minutes of the April 23, 2007 meeting.

This resolution was unanimously adopted by voice vote.

5. Bond Financing

Mr. Glen Williard from Public Financial Management said the purpose of the loan is to finalize the funding for Eyer MS, provide funding for design fees on the new elementary school, and to finish other miscellaneous projects. The amount of the General Obligation Note, Series B of 2007 is \$12,721,150. Mr. Williard reviewed the attached Bond Sale Documents. Attorney Jens Damgaard of Rhodes and Sinon described the attached resolution.

Motion by Ballard, Seconded by Robert

RESOLVED, That the East Penn Board of School Directors authorize the incurrence of a \$12,400,000 principal amount General Obligation Note, Series A of 2007 for the purpose of finalizing the funding for Eyer MS, providing funding for design fees on the new elementary school, and finishing other miscellaneous projects, as described in the attached resolution.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thompson---8

Absent: Thomas-----1

6. 2007-08 East Penn School District Budget

1. Preliminary Adoption

Motion by Robert, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors adopt the tentative 2007-08 budget in the amount of \$106,709,335 with the following tax levies:

- 40.49 mills on the assessed valuation of real estate
- .% (.005) Act 511 Earned Income Tax
- 1% Act 511 Real Estate Transfer Tax

Be it further

RESOLVED, That the Senior Citizens Real Estate Tax Rebate Program be continued for the 2007-08 year with the income eligibility guidelines to be established at final budget adoption time.

Mr. Reigal said he had eliminated the funding for personnel for the Wednesday Afternoon Early Dismissal; added \$200,000 in the Capital Reserve Transfer Account; and added an additional \$30,000 to the senior citizen rebate program. Mr. Ballard asked if this budget would cover all of the current job vacancies. Dr. Ziolkowski said there would be sufficient funds; however, the administration has also taken into account a number of personnel changes. Mr. Earnshaw questioned if another \$250,000 should be put in the capital reserve fund considering the number of future projects. Mr. Ballard said he would agree, adding that with Act 1 he could see a need for a very robust Capital Reserve Fund. Ms. Gannon said she would prefer to keep it as presented. Ms. Gannon asked about the additional guidance counselor for the high school. Dr. Ziolkowski said he would not recommend increasing the guidance office by one. Both he and Dr. Corradetti feel very comfortable with the current arrangement. Mr. Reigal clarified that the budget contains \$500,000 in the Capital Reserve Account. The refinancing funds have been authorized for transfer to the Capital Reserve Fund.

The resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thompson-8

Absent: Thomas-----1

2. Authorization to Apply for Federal Funds

Motion by Robert, Seconded by Gannon

RESOLVED, That the East Penn Board of School Directors authorize the administration to apply for federal funds under Title I, Title II, Title III, and Title V.

Title I: Federally funded supplemental education program that provides financial assistance to local educational agencies to improve educational opportunities for educationally deprived children.

Title II: Federally funded supplemental education program that provides financial assistance to improve the skills of teachers and the quality of instruction in core academic subjects in public elementary and secondary schools.

Title III: Language Instruction for Limited English Proficient and Immigrant Students.

Title V: Federally funded supplemental education program that provides financial assistance to state and local educational agencies in the areas of educational reform and effective schools.

Accountability Block Grant

Mr. Ballard asked about the eligibility of the district for Title I funds. Dr. Ziolkowski indicated the district is eligible and the amount is approximately \$153,000. The funds would be utilized for at-risk students primarily at the elementary level. If we would not reach AYP at the high school again, we would have to do a plan and there would be no other sanctions forthcoming. Dr. Torma explained that, if the district does not make AYP at the high school again, in the same disaggregate group (special education/mathematics) the requirement would be the submission of another School Improvement Plan. She pointed out that Title I funds are not used in the high school. In response to a question from Mr. Ballard about the cost of creating this plan, Dr. Torma responded that it is time and effort with the teachers and administrators. Mr. Ballard said he was afraid that accepting the funds was blinding the district to all of the sanctions in NCLB. He indicated he would be voting against the motion. In response to a question from Ms. Kowalchuk, Dr. Torma said it depends on what group is not making AYP. It takes two years to get into the improvement stage and two years to get out and it is subject specific. Ms. Kowalchuk asked where the Title I funds would be used. Dr. Torma responded the funds would be used at Jefferson and Lincoln Elementary Schools. Mr. Earnshaw said it would be fair to say that even if the district is not accepting Title I funds the work load is not going to be different and the basic analysis is going to be the same. Ms. Kowalchuk asked about the Accountability Block Grant and the full-day Kindergarten. At this point in time, the Kindergarten is for at-risk students and there is a demonstrated need. Dr. Ziolkowski said this Kindergarten will be at Lower Macungie Elementary School and the class size will be 19-20 students. The Accountability Block Grant is in the amount of \$52,702. There are 300 eligible districts and all may not apply so the amount could be increased. Mr. Ballard cautioned the Board about counting on this funding since it could disappear in a year. Mrs. Thompson concluded that the district is recognizing the need for some extra help at a very early age and it sounds like something that should be done even without Title I funds.

This resolution was duly adopted by the following roll call vote:

Aye: Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thompson-----7

Nay: Ballard-----1

Absent: Thomas-----1

7. Report of the Substitute Superintendent of Schools – Dr. George A. Ziolkowski

1. Personnel

Motion by Robert, Seconded by Earnshaw

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirements/Resignations

- Barbara Valladares, Guidance Counselor, Emmaus HS (Exhibit 1)*
- Barbara Berk, Elementary Technology Support (Exhibit 2)*
- Carol Bradley, Special Education Teacher, Lincoln School (Exhibit 3)*
- Suzanne Seem, Music Teacher at Macungie School, (Exhibit 4)*
- Olive Haupt, Family & Consumer Science Teacher, Eyer MS (Exhibit 5)*
- Richard Metzger, English Teacher, Emmaus HS (Exhibit 6)*
- Louis Serensits, English Teacher, Emmaus HS (Exhibit 7)*

*Retirements effective June 16, 2007

- Christina Deal, Grade 2 Teacher, Macungie School, effective June 16, 2007 (Exhibit 8)
- Nicole Allen, Special Education Teacher, Alburtis School, effective immediately (Exhibit 9)
- Tara Cranmer, Guidance Counselor, Jefferson School, effective June 30, 2007 (Exhibit 10)

Mr. Earnshaw commented on the positive energy and enthusiasm that Mrs. Seem brought to the music program at Macungie School. Mrs. Thompson indicated that Mr. Serensits has influenced many students and fills a special place that only he can hold.

Appointment of Principal – Emmaus High School

Name/Address:	David Piperato 1134 Limestone Court, Bethlehem 18017
Education Level:	B. S. Degree (1984) M. Ed. Degree (1996) Doctoral Candidate in Educational Leadership
Undergraduate School:	Bloomsburg University
Graduate Schools:	DeSales University Penn State (Principal's Certification) Lehigh University (Doctoral Candidate)
Certification:	Administrative II-Secondary Principal Instructional II-Accounting, Typewriting, Secretarial Superintendent Letter of Eligibility
Effective:	On or about July 1, 2007
Experience:	8/03-Present: Lower Merion SD 7/97-8/03: Palisades SD 1/90-7/97: Bethlehem SD 10/86-6/88: Northampton & Northwestern Lehigh SD
Salary:	\$120,000, plus all benefits of the Act 93 Agreement

Appointment of Principal – Lower Macungie Middle School

Name/Address:	Suzanne M. Vincent 3093 Chestnut Hill Road, Center Valley 18034
Education Level:	B. S. Degree (1992) M. Ed. Degree (1997) (Educational Psychology) M. Ed. Degree (1999) (Educational Administration)
Undergraduate School:	Penn State University
Graduate Schools:	Temple University Gwynedd-Mercy College
Certification:	Administrative II-Secondary Principal Administrative I-Elementary Principal Instructional II-Social Studies
Effective:	July 1, 2007
Experience:	9/01-Present: Quakertown SD 9/93-8/01: Neshaminy SD
Salary:	\$114,500, plus all benefits of the Act 93 Agreement

Professional Employee Appointment

Name/Address: Laura Leiby
208 Oak Street, Kaska 17959
Education Level: B. S. Degree (1997)
M. Ed. Degree (1999)
Undergraduate School: Kutztown University
Graduate School: Kutztown University
Certification: Instructional II-Physics, Mathematics
Supervisory-Curriculum & Instruction
Assignment: Mathematics Teacher, Emmaus HS
Vacancy created by D. Stewart retirement.
Effective: August 28, 2007
Experience: 8/99-8/04: East Penn SD
8/05-Present: Lehigh Career & Technical
Institute
Salary: \$57,345 (Step H, Year 8, M +36)

Temporary Professional Employee Appointment

Name/Address: Erin Lichtenwalner
5037 Oakland Road, Coplay 18037
Education Level: B. A. Degree (2006)
Undergraduate School: Marywood University
Certification: Instructional I, Family & Consumer Science
Vacancy created by O. Haupt retirement
Effective: August 28, 2007
Experience: 9/06-Present: East Penn SD
1/06-6/06: Stroudsburg Area SD (FTS)
Salary: \$41,823 (Step B, Year 2, Col. B)

Maintenance Appointment

Name/Address: Thomas Hudak
346 Chestnut Street, Alburtis
Effective: May 29, 2007
Assignment: Second Shift, LMMS
Salary: \$16.94/hour, 40 hrs./wk.

PT Food Service Assistant Appointment

Name/Address: Ida Baliya
424 N. Fifth Street, Emmaus
Effective: May 15, 2007
Assignment: PT Food Service Assistant
Vacancy created by M. O'Brien resignation
Salary: \$10.66/hr., 4.75 hrs./day

General Leave of Absence

Employee: Suzanne Frost
Teacher Aide, LMMS
Effective: May 4-June 15, 2007

Leave as Per Collective Bargaining Agreement

Employee: Monical Parsell
Grade 3, Wescosville
Effective: May 16, 2007

Employee: Kyle Shellaway
Science, Emmaus H S
Effective: May 14-28, 2007

Co-Curricular Appointments

Philip Fisher	Running Club	8 sessions @\$29.44/session
Heidi Rauch	Environmental Club	8 sessions @\$29.44/session
Joe DiRado	Environmental Club	8 sessions @\$29.44/session

Additions to the 2007 List of Summer Maintenance Employees

Former Employee:	Eric Mushock	\$7.70/hr.
New Employees:	Carson Ramsdell	\$7.10/hr.
	Matthew Teller	\$7.10/hr.
	Jessica Mohr	\$7.10/hr.

Note: The total number of hires for 2007 will be determined on an as-needed basis.

2007 – Emmaus High School Graduates (Exhibit 11)

Mr. Ballard said the district should be proud to be graduating these students and thanked the staff.

Educational Conferences – Exhibit 12

That the East Penn Board of School Directors approve the expenses for the educational conferences listed on Exhibit 12.

Mr. Piperato and Ms. Vincent were introduced to the Board.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert,
Thompson-----8
Absent: Thomas-----1

8. Curriculum and Instruction

-Second Reading: Textbooks for Art (Exhibit 13)-A recommendation for adoption will be presented at the June 11, 2007 meeting

-First Reading: Kindergarten-Grade 8 Language Arts (Exhibit 14)
Grades 9-12 English, Emmaus HS (Exhibit 14)

9. Other Educational Entities:

-Carbon Lehigh Intermediate Unit T. Richwine

1. Ballots for Election of IU Board Members

Mr. Richwine asked that the ballots be returned to the Board Secretary and he explained the process for appointing board members from the sponsoring districts. He reported on the status of the fingerprinting that is required by the various changes to employment laws. He noted that the company that is being retained charges \$40.00 but the IU only gets \$10.00 for every case. There have been all kinds of problems involved with trying to implement this new requirement. He reported on the Global Classrooms' contract that facilitates the development of online courses for teachers and high school students to supplement courses already offered. Director of Curriculum & Instruction Claudia Shulman is familiar with the program. He noted that 51 students from East Penn received services from the IU. He noted that 264 East Penn students have been serviced by the IU as of April 1. Ms. Fuller called attention to the IU Open House that is scheduled for May 16.

-Lehigh Career & Technical Institute

F. Fuller
T. Richwine
V. Thomas
A. Thompson

Ms. Fuller reported on the Haas Technology Center Open House where she met a visiting dignitary from the western part of the state who commented on the excellent facility and the level of cooperation that is evident between LCTI and the sponsoring districts. She commented on the creation of the Joint Purchasing Board and explained how it works as a learning experience and an economical purchasing resource for school districts (i.e. trash can liners). By purchasing in bulk quantities, the Joint Purchasing Board has saved districts over \$190,000 in the purchase of trash can liners. Although the participation of the East Penn School District has been fairly strong over a three year period, it was very strong in the last year. Mrs. Thompson said East Penn has not always joined in the bids because the district did not use a particular product brand. She reported that UPS has given thousands of dollars to make a state-of-the-art warehouse at LCTI.

10. Legislative

C. Ballard

Mr. Ballard reported that there is still a movement by the House Tourism and Recreational Committee to put legislation in place regarding students starting back to school prior to Labor Day. PSBA has submitted testimony in opposition to the legislation. The Senate amended SB 467 that increases the penalty for a first violation of the Sunshine Act from \$100 to \$1000, plus the costs of prosecution. The State Board of Education has amended the teacher certification proposals, academic standards and assessments, and special education and gifted education.

-NCLB Resolution (Exhibit 15)

Mr. Ballard indicated that this resolution was promoted at the NSBA Conference and was introduced by a Senator from Alaska. Mrs. Thompson also noted that Representative Dent was very interested in changes to NCLB.

Motion by Ballard, Seconded by Robert

RESOLVED, That the East Penn Board of School Directors endorse the No Child Left Behind resolution presented by the National School Boards Association.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thompson-----8

Absent: Thomas-----1

This is a bill that is being sponsored by Representative Karen Beyer to change the funding formula for cyber/charter schools at a rate commensurate with the cost. Currently, it is a fixed amount based on the average daily expenditure per student. Mr. Ballard said he supported the bill because the mandate that allowed charter schools also established cyber schools and siphoned a lot of money out of school districts without any oversight. Dr. Ziolkowski indicated that the district's cost has increased 1000% over the past six years. The cost has risen from \$68,000 to \$658,000. He felt these programs should come under the same accountability as the public schools. To illustrate the extent of costs, Mrs. Thompson said the City of Philadelphia estimates it spends over one million dollars a month on cyber schools. Ms. Kowalchuk pointed out that these schools do not have transportation and facility costs. Mr. Richwine commented on an article in the Philadelphia Inquirer listing the pros and cons and a parent's personal experience. It was noted that Ms. Beyer is anxious to get this legislation moving. Mr. Reigal will provide the district expenditure figures.

Motion by Ballard, Seconded by Robert

RESOLVED, That the East Penn Board of School Directors support HB 446, an Act amending the act of March 10, 1949 (P.L. 30, No. 14), known as the Public School Code of 1949, amending, adding and deleting provisions relating to cyber charter schools.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thompson-----8

Absent: Thomas-----1

11. Facilities

1. Subsurface Investigation – East Penn Elementary School. Sauerkraut Lane

Motion by Ballard, Seconded by Robert

RESOLVED, That the East Penn Board of School Directors approve the professional services for the East Penn Elementary School, Sauerkraut Lane with Philip C. Kitlinski, Geotechnical Engineering, 158 Sweetbriar Lane, Halifax, PA at a cost not to exceed \$57,456.00.

Note: This work is required for development of design for the school.

In answer a question from Ms. Gannon about the timeline, it was noted that the school is still on track.

Eyer Middle School Project

RESOLVED, That the East Penn Board of School Directors approve Change Order G-5 with Rizzetto Construction Management, Inc. as follows:

1. Add Steel Beam at Roof #12	\$1,381.00
2. Add Steel Hoist Beam at Elevator, #17	1,000.00
3. Relocate Propane Tank, #8	324.00
4. Add Projection Screen in Cafeteria, #19	3,486.00
5. Add Carpet to Room A135 C.O.P. #10	1,906.00
6. Lower Existing Storm Line in Parking Area, #14	5,937.00
7. Add TV brackets, #21	876.00
8. Add 8 cu. Yds. Leon Concrete Part of #18	1,200.00

9. Add Misc. Steel at Bridge Connection to Existing building, #23	2,550.00
10. Add Room finishes E205, E206, E208, E231	3,834.00
11. Delete Scene Control 500 Winch Control, Add push button switches, #24	(\$19,305.00)

Total Change – Add \$3,189.00

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Richwine, Robert, Thompson---8

Absent: Thomas-----1

2. Informational:

The following documents have been approved by PDE and will be entered into the minutes of this meeting:

Plancon Part A: Project Justification (East Penn Elementary School)
(Exhibit 16)
Plancon Part B: Schematic Design (East Penn Elementary School)
(Exhibit 17)

12. Policy

Second Reading: Exhibit 18 – Board Policy 138, Acceptable Use of Technology Resources, Electronic Communications and Information Systems

Exhibit 19-Acceptable Use Policy Brief

Mr. Earnshaw said it was obvious that there was a lot of work put into this policy but he felt there was a lot of redundancy, a number of spelling and grammatical errors, and confusion on the chain of authority. Dr. Ziolkowski said the policy had been reviewed by the Technology Committee. He said the administration will take the input received this evening and rework the policy. Mr. Fisher had not reviewed the entire policy and expressed some concerns. Mr. Ballard questioned why the policy was being revised and pointed out some language that may be hard to define and the lack of specificity. Mr. Earnshaw suggested that the process remain in place and consider the next reading the final one. This would enable the district to have the policy in place for next year.

13. Business Operations

1. Bill List Approval

Motion by Earnshaw, Seconded by Gannon

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

Treasurer's Report

RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

Appointment of Auditor

RESOLVED, That the East Board of School Directors appoint the Audit firm of Gorman & Associates, P.C. to audit the records of the East Penn School District for the year ending June 30, 2007 at a fee of \$29,900 and a single audit fee of \$2,800 per letter of engagement dated March 21, 2007.

Appointment of Treasurer

RESOLVED, That the East Penn Board of School Directors appoint Gary E. Reigal as Treasurer for a term effective July 1, 2007 to June 30, 2008; and that he be directed to perform such duties as are appropriate for the position in accordance with the Public School Code of 1949, as amended, Section 436-443; that he shall implement federal, state and local policies and regulations at the direction of the Board of School Directors and the Superintendent of Schools; and, that the Treasurer's bond be set at \$2,000,000 (two million dollars) to be paid by the East Penn School District.

Mr. Earnshaw complimented Mr. Reigal for his service as Treasurer. In response to a suggestion from Mr. Robert, the bond was increased from \$500,000 to \$2,000,000.

Designation of 2007-2008 Depositories

RESOLVED, That, in accordance with Section 621, PA Public School Code of 1949, the East Penn Board of School Directors designate the following depositories for the funds of the East Penn School District for the 2007-2008 fiscal year; and that said depositories furnish a bond in an amount equal to 120% of the highest balance or comply with Act 72 of 1971 of the Pennsylvania Legislature, such bond amounts to include the amount provided by federal insurance:

M & T Bank
Lafayette/Ambassador Bank (Fulton Financial)
PA Treasury/Invest Trust
PA Local Government Investment Trust
East Penn Bank
Wachovia Bank
First Star Savings Bank
Citizens Bank
Sovereign Bank
US Bank Corporate Trust Services

Earned Income Tax Bonds

RESOLVED, That the East Penn School Board of Directors direct the East Penn School District Municipal Earned Income Tax Officers to provide fidelity bonds to the School District in the following sums:

Borough of Alburtis
Kerstin Paey, or Successor
Bond required: \$50,000

Borough of Emmaus

Berkheimer Associates
Bond required: In accordance with contract

Borough of Macungie
Rose Nonnemacher, or Successor
Bond required: \$120,000

Township of Lower Macungie
Cathleen O'Brien, or Successor
Bond required: \$1,000,000

Township of Upper Milford
William Weber, or Successor
Bond required: \$250,000

Special Funds Payments – Exhibit 20

RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from the Capital Reserve Fund and Construction Fund as listed in Exhibit 20.

Lehigh Schools Consortium Trust – Exhibit 21

RESOLVED, That the East Penn Board of School Directors approve the participation in the Lehigh Schools Consortium Trust that will provide a self insurance program for Dental Benefits. The East Penn School District Board of School Directors appoints Gary E. Reigal as the Trustee on behalf of the East Penn School District.

Bid Award Recommendations

RESOLVED, That the East Penn Board of School Directors approve the following contract awards as specified on the exhibits:

Computer Supplies (Exhibit 22)
Art Supplies (Exhibit 23)
General School Supplies (Exhibit 24)

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Richwine, Robert, Thompson-----8

Absent: Thomas-----1

14. Board Sharing

Mr. Ballard encouraged voters, including independents, to vote on Act 1 tomorrow. Mrs. Thompson said she appreciated the coverage that The Morning Call has been supplying for Act 1. There was consensus that Mrs. Thompson would write a letter to that effect to the editorial staff. Mr. Robert asked for more specific information regarding the athletic fields. Dr. Ziolkowski said that would be available at the June 11 Board Meeting. Ms. Kowalchuk thanked the administration for the report on the activities of the social worker. She felt it was important that the district was taking a proactive approach.

15. Announcements

Monday, April 30	CLEAR Session, Personnel
Monday, May 7	CLEAR Session, Personnel

Monday, May 14	7:00 p.m.-CLEAR Session (Personnel & Negotiations)
	7:30 p.m.-Board Meeting
Tuesday, May 15	7:00 p.m.-Lower Macungie Elementary School Open House
Wednesday, May 16	7:00 p.m.-Open House: Lincoln and Macungie Schools
Thursday, May 17	7:30 p.m.-EHS Spring Choral Concert
	7:00 p.m.-Wescosville Spring Concert
	7:00 p.m.-Alburtis Spring Concert
Friday, May 18	9:00 a.m.-Volunteer Brunch, LMMS Cafeteria
	5:00 p.m.-Alburtis Spring Festival
Tuesday, May 22	7:30 p.m.-LMMS Spring Band Concert
	7:00 p.m.-District PAC Meeting, Board Room
Wednesday, May 23	7:00 p.m.-Alburtis Open House
	7:00 p.m.-Jefferson Open House
	4:00-7:00 p.m.-Lincoln PTO Spring Festival
Thursday, May 24	7:00 p.m.-Shoemaker and Wescosville Open House
	7:00 p.m.-Freddy Award's at the State Theatre, Easton
	7:00 p.m.-Macungie Spring Concert
Monday, May 28	Memorial Day (All schools and offices will be closed)
Sunday, June 10	1:00 p.m.-EHS Graduation, Stabler Arena
Monday, June 11	7:30 p.m.-Board Meeting, Board Room

16. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion, at 9:05 p.m.

Cecilia R. Birdsell
Board Secretary

Order of Business

1. Call to Order; Pledge of Allegiance

President Ann Thompson called the meeting of the East Penn Board of School Directors to order at 7:30 p.m. in the Board Room located at 800 Pine Street, Emmaus, PA, followed by the Pledge of Allegiance.

Board Members Present: C. H. Ballard, A. Earnshaw, F. Fuller, T. Richwine, M. Robert,
V. Thomas, A. Thompson
Board Members Absent: E. Gannon, S. Kowalchuk
Board Solicitor: Marc S. Fisher, Esq., Worth, Magee & Fisher
Board Secretary: Cecilia R. Birdsell
Substitute Superintendent of Schools: Dr. George A. Ziolkowski
Assistant Director of Business & Fiscal Affairs: Debra Surdoval
Press Present: Randy Kraft, Morning Call Reporter

2. Student Recognition:

Dr. Ziolkowski and Mrs. Thompson presented certificates to the students who were present. Ms. Carlen Blackstone, Advisor, gave the background and history of the group, noting that she was keeping her promise that since the 2004 competition the team would not be all males. This year the team consisted of four females and one male. This is an international competition made up of private schools and academies, and magnet schools. The team from Croatia was the first place winner. In 2005, Emmaus High School hosted this competition.

ACSL: All – Star – Fifth Place Winners

Michelle Burroughs, Jason Du, Cathy Wu, Caroline Hsu, Emily Su

The students received a round of applause.

3. Requests to Address the Board-None

4. Approval of Minutes

Motion by Thomas, Seconded by Robert

RESOLVED, That the East Penn Board of School Directors approve the minutes of the May 14, 2007 meeting.

This resolution was unanimously adopted by voice vote.

5. Appointment of Superintendent of Schools

Motion by Earnshaw, Seconded by Robert

RESOLVED, That the East Penn Board of School Directors appoint Dr. Thomas Seidenberger, Substitute Superintendent of Schools effective August 13, 2007 through 12:00 p.m., August 14, 2007; and,

Be it further

RESOLVED, That the East Penn Board of School Directors approve a five year contract of employment with Dr. Seidenberger to serve as Superintendent of Schools for the East Penn School District effective 12:01 p.m. August 14, 2007 at the starting salary of \$156,000 per annum.

Mrs. Thompson said that Dr. Seidenberger is currently the Superintendent of Schools in Brick Township NJ with an enrollment of 11,000 pupils. She felt his background would be an asset when dealing with Act 1 provisions since New Jersey has a referendum based budget. She felt he has lots of experience and talent to bring to the district. Mr. Earnshaw recapped the process that began in November with the appointment of PSBA as the consulting firm that would conduct the search for a new Superintendent. The Board selected five candidates to interview. PSBA reviewed the references provided as well as interviewed other individuals with knowledge about the candidates. The Board selected five candidates and then selected three for an all-day visit and interviews in East Penn. The candidates were interviewed by a team of administrators and a team of teachers. In the evening, there was an open session where members of the community could ask the candidates questions, followed by another interview with the Board. The Board received written feedback from all the groups. After this process was completed, two candidates were selected for site visits by an East Penn Team of board members, administrators, and teachers. The team met with board members, administrators, and teachers in the candidate's home school visit. Mr. Earnshaw said the teams had concluded that Dr. Seidenberger had the educational background, leadership ability, educational vision, and the ability to inspire and to motivate and to bring excitement and enthusiasm to the district so Dr. Seidenberger was selected. Mr. Earnshaw said there had been an extensive negotiations period facilitated by Solicitor Fisher. Ms. Fuller indicated that it had been a pleasure to go on the site tour and to get a first hand knowledge of the workings in other districts and to hear the genuine comments and

affection that associates spoke of Dr. Seidenberger and that she was excited to have him. She said it also gave her a greater appreciation of what is here in East Penn. She said it was also interesting to hear the teachers who also came away with a greater appreciation of the district. Ms. Fuller said the Board is very glad to have Dr. Ziolkowski for another board meeting and expressed her appreciation about the way he moved East Penn forward.

Mr. Ballard clarified the motion by explaining that technically speaking Dr. Morgan is still the Superintendent until her August 14, 2007 retirement date. In order to start Dr. Seidenberger on a regular schedule, he will be the Substitute Superintendent for August 13 then will start his tenure with the district on August 14.

Mrs. Thompson concluded that Dr. Seidenberger has marvelous credentials and will do a good job. However, she indicated she would not support the motion because she felt the salary was not in line with similar salaries in Lehigh County. She emphasized that this was not a vote against the Superintendent but a vote against the salary.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Richwine, Robert, Thomas-----6
 Nay: Thompson-----1
 Absent: Gannon, Kowalchuk-----2

Dr. Seidenberger shook the hands of the individuals seated at the Board table.

6. Report of the Substitute Superintendent of Schools – Dr. George A. Ziolkowski

1. Personnel

Motion by Thomas, Seconded by Robert

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Resignations/Retirements

- James Brown, Assistant Principal at Emmaus HS, effective date to be determined (Exhibit 1)
- Barbara Baringer, Grade 2 Teacher at Lincoln School, effective June 15, 2007 (Exhibit 2)
- Shirley Peters, PSSA Remediation at Eyer MS, effective June 15 2007 (Exhibit 3)
- Lisa Goehler, Grade 2 Teacher at Macungie School, effective immediately (Exhibit 4)
- Kristen Yessen, Kindergarten Teacher at Lower Macungie Elementary School, effective immediately (Exhibit 5)
- Floyd Fritz, Custodian/Second Shift, Shoemaker School, effective July 5, 2007 (Exhibit 6)
- Terry Longmead, Teacher Aide at Emmaus HS, effective June 1, 2007 (Exhibit 7)
- Mary Discipio, Teacher Aide at Emmaus HS, effective May 31, 2007 (Exhibit 8)
- Surekha Vernekar, Teacher Aide at Emmaus HS, effective June 16, 2007 (Exhibit 9)
- Deborah Miller, Teacher Aide at Jefferson School, effective June 15, 2007 (Exhibit 10)
- Kenneth Weid, Hall Monitor at Emmaus HS, effective May 25, 2007 (Exhibit 11)

Professional Employee Appointment

Name/Address:	Suzanne Waldron 1283 Country Club Road, Wescosville
Education Level:	B. S. Degree (1992) M. S. Degree (1999)
Undergraduate School:	Florida International University
Graduate School:	Florida International University
Certification:	Instructional II, Elementary, Reading Specialist
Effective:	August 28, 2007
Assignment:	Grade 3, Jefferson School Vacancy created by retirement.
Experience:	8/03-Present: Allentown SD 11/95-6/03: Miami/Dade County Public Schools 8/94-6/95: Bethlehem SD
Salary:	\$57,002 (Step J, Year 10, Col. M)

Temporary Professional Employee Appointments

Name/Address:	Tara Lancaster 40 Davey Avenue, Pen Argyl 18072
Education Level:	B. S. Degree (2006)
Undergraduate School:	Kutztown University
Certification:	Instructional I, Elementary, Special Ed.
Effective:	August 28, 2007
Assignment:	Special Education, Alburtis School Vacancy created by retirement of N. Allen)
Experience:	10/06-Present: East Penn SD
Salary:	\$41,823 (Step B, Year 2, Col. B)
Name/Address:	Julie Stevens 954 Bridle Path Road, Allentown 18103
Education Level:	B. A./B.BA Degree (2003) M. A. Degree (2005)
Undergraduate School:	University of Massachusetts
Graduate School:	Lehigh University
Certification:	Instructional I, English
Effective:	August 28, 2007
Assignment:	English, Emmaus HS Vacancy created by retirement of T. Kohl
Experience:	9/06-Present: East Penn SD 8/04-6/06: Notre Dame HS
Salary:	\$49,628 (Step C, Year 3, Col. M)
Name/Address:	Jennifer Fischl 1048 Catasauqua Road, Whitehall 18052
Education Level:	B. A. Degree (2006)
Undergraduate School:	Boston College
Certification:	Instructional I, Elementary
Effective:	August 28, 2007
Assignment:	Elementary (Grade & School to be determined) Vacancy created by L. Goehler resignation
Experience:	9/06-Present: East Penn SD
Salary:	\$41,823 (Step B, Year 2, Col. B)
Name/Address:	Amy Bishop 5453 Applebutter Hill Road, Coopersburg 18036
Education Level:	B. S. Degree (2002) M. A. Degree (2004)
Undergraduate School:	Rosemont College
Graduate School:	Rosemont College
Certification:	Instructional I, Elementary, Mid-Level English
Effective:	August 28, 2007
Assignment:	Grade 2, Macungie School Vacancy created by resignation of C. Deal
Experience:	11/06-Present: East Penn SD 8/4-6/06: St. Michael the Archangel
Salary:	\$49,628 (Step C, Year 3, Col. M)
Name/Address:	Jennifer Carolla 604 North Krocks Road, Allentown 18106
Education Level:	B. A. Degree (2003) M. Ed. Degree (2006)
Undergraduate School:	St. Bonaventure University
Graduate School:	St. Bonaventure University
Certification:	Educational Specialist I, Elementary, Sec. Counselor
Effective:	August 28, 2007
Assignment:	Guidance, Emmaus HS Vacancy created by S. Smith resignation.
Experience:	8/06-Present: Palisades SD 1/06-6/06: Easton SD
Salary:	\$49,237 (Step B, Year 2, Col. M)
Name/Address:	Alice Boulrice 4951 South Mountain Drive, Emmaus
Education Level:	B. S. Degree (1998) M. Ed. Degree (2005)
Undergraduate School:	Virginia Polytechnic Institute

Graduate School:	East Stroudsburg University
Certification:	Instructional I, Elementary, Mid-Level Math
Effective:	August 28, 2007
Assignment:	Grade 6, LMMS
	Vacancy created by J. Ebert retirement
Experience:	1/05-Present: East Penn SD (per diem substitute)
Salary:	\$48,846 (Step A, Year 1, Col. M)
Name/Address:	Michele Federov
	1483 Shelburne Ct., Allentown 18104
Education Level:	B. A. Degree (1985)
Undergraduate School:	University of Rhode Island
Certification:	Instructional I, French
Effective:	August 28, 2007
Assignment:	.6 French, EHS
	Vacancy created by J. Eaton retirement
Experience:	8/05-Present: Allentown SD
Salary:	\$25,328 (Step C, Year 3, Col. B)
Name/Address:	Bridget Doklan
	51 East North Street, Bethlehem 18018
Education Level:	B. A. Degree (2007)
Undergraduate School:	Moravian College
Certification:	Instructional I, English
Effective:	August 28, 2007
Assignment:	English, Emmaus HS
	Vacancy created by L. Serensits retirement
Experience:	None
Salary:	\$41,432 (Step A, Year 1, Col. B)

Appointment of Custodian

Name/Address:	Matthew Snyder
	5739 Rte. 873, Neffs 18065
Assignment:	.5 LME, Second Shift
	Vacancy created by J. McGinnis transfer
Effective:	June 18, 2007
Salary:	\$16.94/hr., 20 hrs./wk.

2007-08 Transfer List – Exhibit 12

Information Technology – Summer Maintenance

William Burroughs, previous employee
 Alex Stashko, new
 Elizabeth Plowman, new

Extended School Year Program – Exhibit 13

2007-08 Secondary Department Chair Positions

Regina Oster	Art, Grades 6-12
Brent Haley	Computer & Business Applications, Grades 6-12
Diane DiDona	English, Grades 9-12
John Cari	English, Grades 6-8
Heather Day	Family Consumer Science, Grades 6-12
Diane Flisser	Guidance, Grades 6-12
Michael Seip	Health/PE/Driver Ed
Janet Spence	Library, Grades 6
Carol Collins	Mathematics, Grades 9-12
Stacey Meckes	Mathematics, Grades 6-8
Rita Cortez	Music, Grades 6-12
John Hnatow	Science, Grades 9-12
Tracie O'Connor	Science, Grades 6-8
Eric Kahler	Social Studies, Grades 9-12
Thad Smith	Social Studies, Grades 6-8
Mary Ellen Roberts	Special Education, Grades 6-12
Rich Ruben	Technology Education, Grades 6-12
Deborah Swann	World Languages, Grades 7-12

Summer Fitness Program

Doug Povilaitis
Todd Breiner
Justin Reiss
John A. Graham

Salary: \$32.00/hour

School Book Repair Program

Sharon Woodeshick

Ramona Romanik

Summer Data Entry-Medical-eSchoolPLUS

Salary: \$16.20/hour

Gemma Ruth
Donna Ruch
Lisa Wetzel
Karen Heffelfinger

Principal Orientation

Bob Misko July 2, 2007 and the times will be determined between Ms. Vincent and
Mr. Misko (total of 10 days at per diem rate)

Educational Conferences – Exhibit 14

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 14.

Mr. Richwine commented on the new certifications regulations that may make it more difficult to transfer teachers within the elementary level. He asked if there was anything that the Board through PSBA could do. Mrs. Thompson thanked him for his comments.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Richwine, Robert, Thomas, Thompson-----7

Absent: Gannon, Kowalchuk-----2

7. Curriculum & Instruction

1. Textbook Adoptions – Exhibit 15

Motion by Robert, Seconded by Thomas

RESOLVED, That the East Penn Board of School Directors authorize the adoption of art textbooks for use in the East Penn School District as listed on Exhibit 15.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Richwine, Robert, Thomas, Thompson-----7

Absent: Gannon, Kowalchuk-----2

2. Second Reading for Language Arts & English Textbooks – Exhibit 16

A recommendation for adoption will be presented at the June 25 Board Meeting.

3. Early Childhood Presentation – Mr. Greg Nolan, Assistant Superintendent for Supervision & Academic Planning; Ms. Jan Hoffman, Supervisor of Elementary Education

Mr. Nolan and Ms. Hoffman reviewed the history of the Kindergarten Program, noting that prior to September 2003 the district only offered a traditional half-day program. In September 2003, a full-day program was implemented at Lincoln School for at-risk students. Using the attached presentation, Mr. Nolan and Ms. Hoffman described the selection process for the full-time students. It was noted that 335 out of the 501 school districts have some type of a full-time program. Ms. Hoffman and Mr. Nolan described the objectives, benefits, and research used to establish the full-day program at Lincoln. Mr. Nolan said that some of the research on a full-day program shows that students consistently progress further academically. Full-day programs also have a stronger, longer-lasting benefit for children from low-income families or others with fewer educational resources. There is no current evidence that shows the academic achievement gains persist beyond first grade. At present, there are approximately 90 students who would benefit from a full-day program in the East Penn School District. It would require four classrooms to accommodate these students. Ms. Hoffman explained that Pre-Kindergarten Programs are receiving a lot of attention because of No Child Left Behind. She

reviewed the statistics for Pre-K both nationwide and within the Commonwealth, adding there are now Pre-K standards and regulations. She cited the following requirements: the program must be 2 _ hours; the academic standards that have been adopted must be followed and include related services such as health and guidance. East Penn did not qualify for the Pre-K Counts program because they were concentrating on districts with at least 30% of the population being low income. The services are for children between 3-5 years of age. Mr. Nolan indicated the purpose of this presentation was to inform the Board about early childhood programs at the local, state, and national level. Mr. Earnshaw asked about the research that indicates students who are in a full-day program do well in first grade but it does not seem to make a difference for the grades beyond. Dr. Ziolkowski said the research that has been done with East Penn's program shows that the students are doing better through each subsequent grade level. It has been a very positive experience. Mr. Earnshaw said there is no academic justification to implement full-day programs for all students. Mr. Nolan that when looking at Head Start programs there is evidence that by fourth grade the students are evening out. Dr. Ziolkowski cited the Ypsilanti Study shows very strong evidence that students who receive intervention have been successful. Referring to the Head Start Program, Dr. Ziolkowski questioned what would happen if the students had not received any services.

Dr. Ziolkowski indicated that currently there are 90-100 students who are considered at-risk and the district is only serving approximately 20 students. East Penn is using grant money to start another full-day Kindergarten program. Mr. Earnshaw said he would support ongoing treatment services for at risk students. Ms. Fuller commented on the Kindergarten Center and asked how it is working out. Mr. Nolan said it has been outstanding and Mrs. Wetzel has done an excellent job with the school. He talked about Grade 8 students at Lower Macungie MS working with the Kindergarten students. In turn, the Kindergarten students have gone to programs at Lower Macungie MS. Mr. Richwine and Mr. Earnshaw stated they would support full-day Kindergarten for at-risk students but would hesitate having the program for all students. Dr. Ziolkowski pointed out that full-day Kindergarten could be something that becomes mandated by the Governor at some point in the future. Parents do not have the option of choosing a full-day program since it is limited to students who have been identified as at-risk. Mr. Nolan and Ms. Hoffman are researching measures that can be put in place for students to qualify for all-day programs. Mr. Ballard asked if there were costs identified with the full-day program. There was a brief discussion about the number of students, the personnel costs, etc. Mr. Ballard said funding boosts the budget and these are new dollars. Mrs. Thompson commented that there is an exceptional teacher in the Lincoln program and that makes a difference. Dr. Ziolkowski and Mr. Nolan concurred that the teacher is very much a developmentally-oriented teacher. She also complimented the principal for Lower Macungie Elementary School. This presentation was to provide the Board with an understanding about early childhood programs and to start the dialogue.

8. Other Educational Entities

-Carbon Lehigh Intermediate Unit

T. Richwine

Mr. Richwine reported that the IU did not have a quorum for their Board Meeting. He spoke about the Open House noting the invited guests included Dr. Bartholomew, the original Executive Director, and Lori Stout, the wife of Dr. Jerry Stout who was Executive Director for many years. She read a statement composed by her son, Ryan. Mr. Richwine said he requested a copy since there were some positive statements about public education.

-Lehigh Career & Technical Institute

F. Fuller
T. Richwine
V. Thomas
A. Thompson

Ms. Fuller commented on the budget for the Academic Center for LCTI. A resolution to adopt the budget will be on the June 25 agenda. There will be 250 full-time students next year. This represents an increase of 69 students. Last year, East Penn had 14.29 students and the projected cost is \$3,639. This budget is in addition to the half-day budget for the 44 programs. This is a full-day option. She commented on the graduation speech from Michael Gundling who spoke very highly about the LCTI program. Mr. Richwine said Dr. Hornberger is trying to work with the sending schools, especially the guidance counselors to overcome the resistance to the full-day program. Dr. Hornberger would like to meet with Mr. Piperato, the new Emmaus HS principal to discuss the program and how LCTI hopes more students will be sent. Mrs. Thompson indicated that Dr. Hornberger will be contacting both Dr. Seidenberger and Mr. Piperato to set up a meeting and a tour of the LCTI facility.

9. Facilities

1. Change Order – Shoemaker School

Motion by Robert, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve Change Order #1 for the Shoemaker School (Electrical Feeder Replacement) in the amount of \$49,106.00 with Wind Gap Electric, Inc., Wind Gap, PA.

Note: This base bid was originally approved by the Board on March 26, 2007 and is a capital funded project.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Richwine, Robert, Thomas, Thompson-----7

Absent: Gannon, Kowalchuk-----2

2. Discussion of Athletic Fields – Wescosville School

Dr. Ziolkowski explained that the original scope of work was for a practice baseball field and one game baseball field, practice soccer and competition soccer field, and a parking lot for 45 cars. The original proposal did not include the relocation of existing utilities serving the Meadowyck Condominiums or emergency access drive to Rt. 222. Dr. Ziolkowski said they are now proposing a combination of regulation fields. Dr. Ziolkowski explained the arrangement with the municipalities and the urgency of having baseball and softball fields on district property. He said there are funds that have been approved in the past. The board has received information from Liberty Engineering as well as financial information from Mr. Reigal. Mr. Ballard said he took issue that the funds were authorized. He said they were included in a listing of capital projects but there has been no official action to authorize the expenditure of funds. Mr. Ballard said the total for the bond issue was 1.7 million dollars; however, the total of the options is 2.2 million dollars. He pointed out that it is almost a \$600,000 difference and there are not sufficient funds to carry out Option I. Mr. Dave Hausman, Liberty Engineering, responded to questions raised by Mr. Ballard concerning the number of parking spaces. He said with existing parking and utilizing the bus parking spaces the 67 parking spaces would cover what is needed for the fields. Mr. Ballard questioned whether there would be other things required by the Lower Macungie Township Planning Commission. A sketch plan was submitted in 2006 showing the new school. Mr. Carl clarified the parking lot question, including parking in the school lot to meet the required spaces. Mr. Ballard reiterated his concern about the available funds, especially if there are additional requirements imposed on the district through the planning process. Dr. Ziolkowski explained that there had been \$817,000 borrowed which was for the Eyer traffic improvements. Mr. Carl said those funds were never expended because of the archaeological study. Mr. Ballard said he was trying to get a mind set change because the district does not have the flexibility it once had because of Act 1 and urged a prioritization. Mr. Ballard urged caution in selecting projects and felt the district should concentrate on doing the important projects first.

Mrs. Thompson felt that the Board was giving mixed messages to the administration. They were asked to give an overview and that is what they did. They were asked to come back with the Wescosville Fields. Mr. Earnshaw said that apparently the softball and baseball fields are still needed. He said the soccer field seems to occupy a portion of the land where the elementary school was supposed to be built. He felt putting a soccer field in that area was a bad idea if another elementary school is built. Dr. Ziolkowski responded that the administration is only concentrating on the softball and baseball fields, not the soccer field. Mr. Earnshaw clarified that the administration is asking for funding approval for to build a baseball and a softball field on the Wescosville site. Dr. Ziolkowski agreed that was the direction that was needed. It was clarified that when the sketch plan was submitted to Lower Macungie Township and the notes reviewed there was no issue about parking. Mr. Earnshaw asked if there would be a problem going back to the Township with this plan that eliminates the school and parking lot. Mr. Carl responded that it could be a possibility. There continued to be discussion and debate about the amount of money that will be required over the next five years, the need for the fields, the possibility that the cost will escalate if additional requirements are issued, and the borrowing capacity of the district. Mr. Hausman talked about the access road and how it was suggested when an additional school was to be built on the site. It may not be required with just the fields. Mr. Hausman clarified the Township requirement would be 50 spaces per event. Mr. Ramella said that there would be two events scheduled at the same time. Mr. Richwine asked if there was anything in Option I that could be scaled back. There was discussion about scaling back such things as the concession stand, press boxes, restrooms and tractor storage. Mr. Richwine talked about creating partnerships with groups to fund some of the amenities. Mr. Ballard mentioned the long-standing Agreement with the Borough of Emmaus regarding the soccer fields and the use of municipal fields. Mr. Robert said he would support the additional emergency access. He noted the requirement for 100 spaces, adding the district is going in with 67 spaces and he suggested that the district submit a plan that meets the zoning requirement so it is not forced to put in more spaces. Mr. Hausman did not think a detention pond would be required if the district goes in with 100 spaces. Mr. Robert suggested putting in a smaller parking lot for each field. Mr. Richwine asked how long it would be before the fields would be ready for use. Mr. Carl estimated the fields would be ready for the spring of 2009. Mr. Carl noted that the Township has asked for site consolidation as well as the vacating of Liberty Lane. Ms. Fuller said that the longer these projects are put off the higher the price will go.

Mrs. Thompson said there did not seem to be any clear direction from the comments. Mr. Ballard felt there needed to be answers as to what is the impact on the capital projects and the funding source and evidence of pencil sharpening on the cost factors to match the funding. He felt it would get a fair consideration from the Board if those things happened. Dr. Ziolkowski felt the proposal could come back to the Board in July. Mr. Carl asked if they could continue with the approval process. Mr. Earnshaw asked what would be going to the Township. Mr. Carl said the plan would balance out the parking spaces but they would still show the emergency access and the walking path. The soccer field would be removed and there will be a request for zoning relief from curbing. Mr. Earnshaw questioned whether this plan would be going to the Township before the Board. Mr. Carl said the plan would be coming to the Board in July so it would probably go to the Township in July as well. Mr. Robert indicated the Township meeting is on July 10 (the day after the Board Meeting) and the plan must be submitted in advance. If the corrections can be made, the plan could be available on June 25.

3. Informational: Plancon Approval – Exhibit 17

The district has been notified that Plancon Part K: Project Refinancing has been approved and the document will be part of the permanent minutes of this meeting.

10. Policy

1. Board Policy 138, Acceptable Use of Technology Resources, Electronic Communications and Information Systems – Exhibit 18

The policy will be sent electronically and board members will be able to make comments and return the policy to the Board Secretary.

11. Legislative

C. Ballard

Mr. Ballard said there is little information coming forth from the budget process. He noted the changes being proposed on the Open Records Law that may change the definitions of what records must be made available and at what times. PSBA's Deputy Counsel testified in favor of the current definitions. He mentioned action being considered on the EMS Tax; changing the limits for Act 34; the Committee Report that would require School Boards to establish parent involvement policies, programs, and committees; Professional Development requirements; and minor work on the Prevailing Wage Act. The Board received a letter from NSBA for approving the NCLB resolution. The School Boards that have approved the resolution are listed by state on the NSBA website. Mrs. Thompson indicated that East Penn and Southern Lehigh are the only two districts listed for Lehigh County. The Board also submitted the resolution supporting Karen Beyer's legislation regarding the funding for cyber charter schools. The State Government Committee will be continuing hearings on moving the Primary Election date further in advance.

12. Business Operations

1. Bill List Approval

Motion by Robert. Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

Budget Transfers – Exhibit 19

RESOLVED, That the East Penn Board of School Directors authorize the budget transfers as listed on Exhibit 19.

Special Funding Disbursements – Exhibit 20

RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from the Capital Reserve Fund and 2003 General Obligation Bond as listed on Exhibit 20.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Richwine, Robert, Thomas, Thompson-----6

Absent: Gannon, Kowalchuk-----2

13. Board Sharing

Mrs. Thompson said that graduation was excellent and thanked Dr. Corradetti.

Mr. Richwine asked for an Executive Summary of the Disability Audit. Dr. Ziolkowski said the audits were truly exceptional. Dr. Murphy said the items happened simultaneously and he would rate the report between good and very good. The citations received were correct and the Pupil Personnel Services Department will be studying the information.

Mrs. Thomas asked how to proceed when individuals ask about alternative funding for such things as an all-weather track. She said there have been parents and corporations who have indicated they would like to support such activities. Solicitor Fisher said there is a policy on accepting donations but it would not answer this question. There was a brief discussion about how to proceed with these entities. Ms. Fuller said there is a district in Bucks County that has a partnership with a company to create turf fields. She felt it might be worthwhile to have a discussion. Mr. Ballard talked about an educational foundation. Miss Birdsell explained that this had been an initiative under the Strategic Plan. The Foundation requires an administrator, a separate board, and a number of legal requirements and tax forms. The district tried to form an Alumni Association but there was little interest expressed by former Emmaus HS students.

Ms. Fuller indicated she would not be attending the July 9 Board Meeting. Mrs. Thompson indicated that she, too, would be absent. Board members are to contact Miss Birdsell concerning their availability so there is a quorum.

Mr. Robert said he would like the process of looking for a new architect to begin as soon as possible.

14. Announcements:

Monday, June 11	7:00 p.m.-CLEAR Session (Negotiations; Personnel) 7:30 p.m.-Board Meeting
Friday, June 15	Last day for students and teachers

Monday, June 25

7:30 p.m.-Board Meeting

15. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion,
at 9:45 p.m.

Cecilia R. Birdsell, Board Secretary

Order of Business

1. Call to Order; Pledge of Allegiance

President Ann Thompson called the meeting of the East Penn Board of School Directors to order at 7:30 p.m., followed by the Pledge of Allegiance.

Board Members Present: C. H. Ballard, A. Earnshaw, F. Fuller, E. Gannon, S. Kowalchuk, T. Richwine, M. Robert, A. Thompson
Board Member Absent: V. Thomas
Solicitor: Marc S. Fisher, Esq., Worth, Magee & Fisher
Treasurer: Gary Reigal
Board Secretary: Cecilia R. Birdsell
Substitute Superintendent of Schools: Dr. George A. Ziolkowski
Press Present: Randy Kraft, Morning Call Reporter
Loretta Fenstermaker, East Penn Press Reporter

2. Requests to Address the Board

Mr. Shaun Whalen, 5301 Hanover Drive, Wescosville expressed his concern about the proposed athletic fields on the Wescosville Liberty Lane site. He cited parking problems, safety issues, traffic control, and lighting. He also talked about the pathway that is still in the plan. Ms. Liza Gantert, 5383 Hanover Drive, Wescosville expressed her concerns about the athletic fields and questioned the need for a walkway. Mr. Kurt Larson, 5241 Hanover Drive, Wescosville also had concerns about the fields that were expressed previously. He questioned spending 1.7 million dollars for an item that will only benefit a small percentage of the school population. Mr. Mark Lineberger, 1160 Joyce Circle, Allentown questioned why the district would spend 1.6 million dollars for fields with all the capital improvements (an additional school) that will be needed for the increasing population. Mrs. Thompson and Mr. Earnshaw indicated that many of the questions would be answered under the section regarding the athletic fields and invited the audience members who spoke to stay and hear that discussion.

3. Approval of Minutes

Motion by Robert, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors approve the minutes of the June 11, 2007 Board Meeting.

This resolution was unanimously adopted by voice vote.

4. 2007-08 East Penn School District Budget Adoption

Motion by Robert, Seconded by Ballard

RESOLVED, That the East Penn Board of School Directors adopt the 2007-08 Budget that was tentatively adopted on May 14, 2007, and revised, and;

Be it further

RESOLVED, That the East Penn Board of School Directors, Lehigh County, Commonwealth of Pennsylvania, hereby authorize expenditures totaling \$106,709,335 as set forth therein; and,

Be it further

RESOLVED, That the East Penn Board of School Directors levy a tax of 40.49 mills per dollar of assessed valuation on real estate, and the following taxes be levied under Act 511:

A one-half (.5%) earned income tax, and
A one (1.0%) real estate transfer tax

Be it further

RESOLVED, That the Senior Citizens Real Estate Tax Rebate Program be continued for the 2007-08 year with the following revised eligibility income guidelines:

<u>TOTAL INCOME</u>			<u>PERCENTAGE</u>	<u>NOT TO</u>
			<u>FACTOR</u>	<u>EXCEED</u>
\$0	TO	\$ 9,999	100%	\$650
\$10,000	TO	\$14,999	50%	\$500
\$15,000	TO	\$20,000	25%	\$250

Mr. Reigal explained that the state had changed the guidelines and this is a compromise for the East Penn Senior Rebate Program since it does not include the higher income limits approved by the state. Mr. Reigal included an extra \$50,000 for the rebate program by estimating an additional 100 senior citizens will qualify for the program. Based on the applications received last year, the same group would use an additional \$17,000 in rebates. Referring to the levels, Mr. Reigal said they can receive anywhere from 100% to 25% of their taxes in a rebate; however, the rebate cannot exceed the amount of the taxes. Before East Penn provides the rebate, the senior citizen will apply for the state rebate and that will be applied toward the total tax bill before applying East Penn's "not to exceed" limit. Ms. Gannon asked if this is an increase for senior citizens. Mr. Reigal responded that most of the senior citizens who qualify would be better off with this increase. Mr. Earnshaw said there had been some concern about changing the income formula beyond the state limits. Solicitor Fisher responded that he was comfortable with the proposal.

Mr. Earnshaw indicated that the 3.4% increase is necessary because of the cap on budgetary increases in future years. It is considered fiscally prudent to raise millage to the index determined by the state and it will mean that residents will be getting an increase every year. Mr. Earnshaw noted that this year the rate would not have been that much if it were not for Act 1. Mr. Ballard pointed out that more than 283 senior citizens were helped by the rebate program last year and it will be increasing this year with the new income limits. Mr. Ballard noted that the state passed a law that enables districts to have these programs but the law did not specify any guidelines. With Act 1, the index is a wage inflation percentage based on the statewide weekly wage and an educational cost number. Mr. Ballard stated that the exceptions granted under Act 1 are useless for East Penn, citing health care costs are only for contracts that were in effect when the law was signed. As districts renegotiate contracts, this exception will not be relevant. As for the building costs exception, a district would have to spend down the capital reserve account to zero to qualify. Mr. Ballard said he would reluctantly support the budget, adding he was glad the district could continue with the senior citizens' rebate program. Mr. Richwine wanted to clarify that the Priority I staff does not include the positions that would have been required for the Wednesday elementary early dismissal. Dr. Ziolkowski said the only position discussed was an additional guidance counselor at the high school and that was not recommended and was not added to Priority I.

This resolution was duly adopted by the following roll call vote:
Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thompson-----8
Absent: Thomas-----1

1. Real Estate Tax Installment Payment Authorization

Motion by Ballard, Seconded by Gannon
RESOLVED, That the East Penn Board of School Directors authorize the collection of school property taxes in installments in accordance with the resolution in Exhibit 1.

The three installment dates are August 10, October 10, and December 10. If the payment is late, there is a 10% penalty. If a resident chooses the installment payment procedure then the discount period is forfeited. Board members pointed out that this is another mandate that increases the cost for tax collectors and the school district. Mr. Richwine asked about the change in the tax form format. Mr. Reigal indicated the bill will be two pages with the second page having three coupons for the installment option. Mr. Reigal estimated that the total cost for this new format was approximately \$18,000-\$19,000. Ms. Kowalchuk asked how this would impact on investment income. Mr. Reigal said this is the first year for this process and he was not sure about the impact.

This resolution was duly adopted by the following roll call vote:
Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thompson-----8
Absent: Thomas-----1

2. 2007-08 School Lunch Price Approval

Motion by Robert, Seconded by Ballard
RESOLVED, That the East Penn Board of School Directors authorize increasing the price charged for school lunches by .15 for the 2007-08 year. This increase will bring the total price for school lunches to \$1.65 in elementary schools, and \$1.75 in secondary schools.

East Penn will still be \$.10 lower for lunch than the surrounding districts. Mrs. Thompson told the Nutrition representatives that they do a marvelous job.

Capital Reserve Fund Transfer

RESOLVED, That the East Penn Board of School Directors authorize the transfer of \$875,000 into the Capital Reserve Fund. This represents the proceeds from the sale of the Kings Highway Building.

This resolution was duly adopted by the following roll call vote:
Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thompson-----8
Absent: Thomas-----1

5. Report of the Substitute Superintendent of Schools-Dr. George A. Ziolkowski

1. Personnel

Motion by Gannon, Seconded by Earnshaw

RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirements/Resignations

-Joseph Cortese, Assistant Principal, Emmaus High School, effective July 30, 2007(Exhibit 2)
-Lisa Insinger, English Teacher, Lower Macungie MS, effective June 19, 2007(Exhibit 3)
-Michael Maley, Librarian at Emmaus HS, effective June 15, 2007 (Exhibit 4)
-Linda Hamilton, Full-Time Food Services Leader, effective June 13, 2007(Exhibit 5)
-Allison Fisher, Teacher Aide at Lower Macungie MS, effective June 15, 2007(Exhibit 6)
-Jennifer Norris, Teacher Aide at Macungie School, effective immediately (Exhibit 7)
-Susan Stutzman, Teacher Aide at Jefferson School, effective June 15, 2007 (Exhibit 8)
-Cindy Velasco, Teacher Aide in the Business Office, effective June 29, 2007 (Exhibit 9)
-Daniel Greisbaum, Assistant Principal at Emmaus HS, effective August 22, 2007 (Exhibit 9A)
-Violet M. Althouse, English Teacher at Emmaus HS, effective June 15, 2007 (Exhibit 9B)
-Joanne Richards, Science Teacher at LMMS, effective June 15, 2007 (Exhibit 9C)
-Esmir Becirovic, Tech Assistant at Emmaus HS, effective July 6, 2007 (Exhibit 9D)

Leaves as Per Collective Bargaining Agreement

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>
Jamie Reidy	Eyer, Math Remediation	8/28/07
Megan Behr	Jefferson, Grade 4	8/28/07
Christine Hamscher	IST Teacher	07-08 School Year

Approval of General Leave of Absence

Employee: Julio Torres, Spanish Teacher, Emmaus HS
Effective: 2007-08 School Year
Reference: Board Policy 439, General Leave

Change in Administrative Employment Status

Employee: Cheryl Wetzel,
From: .5 Principal, Lower Macungie Elementary School
To: .5 Status
Effective: Full-Time Principal, New .5 Budgeted Position
Salary: July 1, 2007
Act 93 Minimum of Elementary Principal Range, plus \$1500

Appointment of Professional Employees

Name/Address:	Stacey Fedorchak 147 Ridge Crest Drive, Mountaintop 18707
Education Level:	B. S. Degree (2002) M. Ed. Degree (2006)
Undergraduate School:	East Stroudsburg University
Graduate School:	East Stroudsburg University
Certification:	Instructional II: Elementary, Special Education, Bridge-English
Effective:	August 28, 2007
Assignment:	Special Education, Reading, EHS New Position
Experience:	2005-07: Stroudsburg MS 2002-05: Stoudsburg Jr. HS
Salary:	\$50,801 (Step F, Year 6, Col. M)
Name/Address:	Daniel Fox 200 N. Main Street, Nazareth 18064
Education Level:	B. S. Degree (1988)

Undergraduate School:	M. Ed. Degree (1996)
Graduate School:	East Stroudsburg University
Certification:	East Tennessee State Educational Specialist I, Elementary & Secondary Guidance Counselor Instructional II, Elementary
Effective:	August 28, 2007
Assignment:	Guidance Counselor, Jefferson/Lower Macungie Elementary School (Vacancy created by T. Cranmer Resignation -.4; New Budgeted Position-.6)
Experience:	1996-97: Derry Township SD 1990-98: East Stroudsburg Area SD 1998-2007: Northampton Area SD
Salary:	\$70,359 (Step N, Year 16, Col. M +24)
Name/Address:	Deborah Frey 9504 Foxfield Court, Fogelsville 18051
Education Level:	B. S. Degree (1995)
Undergraduate School:	East Stroudsburg University
Certification:	Instructional II, Special Education
Effective:	August 28, 2007
Assignment:	Emotional Support Teacher, Shoemaker School (Vacancy created by C. Bradley retirement & subsequent transfers)
Experience:	1995-2007: Carbon Lehigh Intermediate Unit
Salary:	\$60,768 (Step M, Year 13, \$60,768)
Name/Address:	Shannon Wernersbach 6757 Stone Croft Circle, Macungie 18062
Education Level:	B. A. Degree (1991) M. Ed. Degree (1997)
Undergraduate School:	Dickinson College
Graduate School:	Cabrini College
Certification:	Instructional II, Elementary (K-6)
Effective:	August 28, 2007
Assignment:	Grade 3 Teacher, Macungie School (Vacancy created by C. Callahan resignation & subsequent transfers)
Experience:	8/97-6/03: Perkiomen Valley SD 1/07-Present: East Penn SD
Salary:	\$54,003 (Step G, Year 7, Col. M +24)

Temporary Professional Employee Appointments

Name/Address:	Eric Bednar 310 Main Street, Emmaus
Education Level:	B. S. Degree (2006)
Undergraduate School:	East Stroudsburg University
Certification:	Instructional I, Health/Physical Ed.
Effective:	August 28, 2007
Assignment:	Health/Physical Ed., Lower Macungie MS (Vacancy created by L. Carey retirement.)
Experience:	9/06-Present: Quakertown SD
Salary:	\$41,432
Name/Address:	Melissa Cross 2522 N. Tracy Drive, Erie 16505
Education Level:	B. S. Degree (2007)
Undergraduate School:	Penn State University
Certification:	Instructional I, Elementary/Early Childhood
Effective:	August 28, 2007
Assignment:	Kindergarten, Lower Macungie Elementary School (Vacancy created by K. Yessen resignation.)
Experience:	None
Salary:	\$41,432 (Step A, Year 1, Col. B)
Name/Address:	Jena Gardner 24 Crystal Cave Road, Kutztown 19530
Education Level:	B. S. Degree (1998) M. A. Degree (1999)

Undergraduate School:	M. T. Degree (2004)
Graduate School:	Mary Washington College James Madison University University of Virginia
Certification:	Instructional I, Elementary, K-6, ML-English, 7-9; ML-Math, 7-9
Effective:	August 28, 2007
Assignment:	Grade 5, Alburtis School (Vacancy created by B. Baringer retirement & subsequent transfers.)
Experience:	8/2004-Present: Blue Mountain SD
Salary:	\$54,236 (Step D, Year 4, M +36)
Name/Address:	Erin Hamilton 257 Peel Road, Langhorne 19047
Education Level:	B. S. Degree (2006)
Undergraduate School:	Penn State University
Certification:	Instructional I, Elementary (K-6)
Effective:	August 28, 2007
Assignment:	Grade 3, Jefferson School (Vacancy created by S. Lintner retirement & subsequent transfer.)
Experience:	8/06-Present: Central Bucks SD
Salary:	\$41,823 (Step B, Year 2, Col. B)
Name/Address:	Drew Hinkel 108 Fernwood Road, Bangor 18013
Education Level:	B. A. Degree (2003)
Undergraduate School:	Moravian College
Certification:	Instructional I, Elementary, K-6
Effective:	August 28, 2007
Assignment:	Grade 3, Wescosville School (Opening)
Experience:	1/07-Present: Bangor SD
Salary:	\$41,432 (Step A, Year 1, Col. B)
Name/Address:	Stephanie Larkin 2995 Main Road East, Emmaus
Education Level:	B. A. Degree (2002)
Undergraduate School:	Temple University Kutztown University (certification credits)
Certification:	Instructional I, English, 7-12
Effective:	August 28, 2007
Assignment:	Instructional I, English, 7-12
Experience:	1/07-6/07: Allentown SD
Salary:	\$41,432 (Step A, Year 1, Col. B)
Name/Address:	Teresa Porzuczek 2830 Birchwood Circle, Emmaus 18049
Education Level:	B. S. Degree (1974) M. A. Degree (1977); Statistics M. A. Degree (1976); Mathematics
Undergraduate School:	SUNY of New York
Graduate School:	Michigan State University Albright College (certification credits)
Certification:	Instructional I, Mathematics, 7-12
Effective:	August 28, 2007
Assignment:	Mathematics, Emmaus HS New budgeted Position
Experience:	2005-07: Allentown SD
Salary:	\$53,845 (Step C, Year 3, Col. M +36)
Name/Address:	Sean Seveland 3162 Watermill Drive, Macungie 18062
Education Level:	B. A. Degree (1994) M. A. Degree (1997)
Undergraduate School:	Alma College Kutztown University (certification credits)
Graduate School:	University of Michigan
Certification:	Educational Specialist I, Sec. School Counseling

Effective: August 28, 2007
Assignment: Guidance Counselor, Emmaus HS
(Vacancy created by B. Valladares retirement.)
Experience: None
Salary: \$51,657 (Step A, Year 1, Col. M +24)

Name/Address: Jane Shingler
7092 Sweetwood Drive, Macungie 18062

Education Level: B. S. Degree (1983)
M. Ed. Degree (2006)

Undergraduate School: Kutztown University
Graduate School: Kutztown University
Certification: Instructional I, Elementary, ML English, 7-12
English, 7-12

Effective: August 28, 2007
Assignment: Grade 8, English, LMMS
(Vacancy created by L. Insinger resignation.)
Experience: 9/06-Present: East Penn SD
Salary: \$49,237 (Step B, Year 2, Col. M)

Name/Address: Kathryn Washer
2925 John Street, Easton 18045

Education Level: B. S. Degree (2006)

Undergraduate School: Moravian College
Certification: Instructional I, Physics, 7-12

Effective: August 28, 2007
Assignment: .5 Physics, Emmaus HS
Experience: None
Salary: \$20,716 (Step A, Year 1, Col. B)

Full-Time Substitute Teacher Appointments

Name/Address: Emily Vernon
40 S. 14th Street, Allentown 18102

Education Level: B. S. Degree (2006)

Undergraduate School: Kutztown University
Certification: Instructional I, Elementary, K-6

Effective: August 28, 2007
Assignment: Grade 2, Shoemaker School
(Opening created by A. Finnegan Leave.)
Experience: 9/06-Present: East Penn SD
Salary: \$41,823 (Step B, Year 2, Col. B)

Name/Address: Leslie Bowen
55 Guinea Road, Kempton 19529

Education Level: B. A. Degree (1988)
M. A. Degree (1995)

Undergraduate School: Kutztown University
Graduate School: Kutztown University
Certification: Instructional I, Library Science

Effective: August 28, 2007
Assignment: Library, Shoemaker School
(Opening created by M. Mang leave.)
Experience: 1/07-Present: East Penn SD
Salary: \$41,823 (Step B, Year 2, Col. B)

Name/Address: Lesley Fisher
403 S. Fourth Avenue, Royersford 19468

Education Level: B. S. Degree (2006)

Undergraduate School: Kutztown University
Certification: Instructional I, Elementary, Early Childhood

Effective: August 28, 2007
Assignment: Grade 1, Wescosville
(Opening created by C. Sebastian Leave.)
Experience: 9/06-Present: East Penn SD
Salary: \$41,823 (Step B, Year 2, Col. B)

Name/Address: Christina Weadon
215 Franklin Street, Alburtis 18011

Education Level: B. S. Degree

Undergraduate School: Penn State University
 Certification: Instructional I, English, 7-12, Communication, 7-12
 Effective: August 28, 2007
 Assignment: English, Emmaus HS
 (Opening created by S. Keller leave.)
 Experience: None
 Salary: \$41,432 (Step A, Year 1, Col. B)

Name/Address: Nancy Cleff
 3248 Sequoia Drive, Macungie 18062
 Education Level: B. A. Degree (1980)
 Undergraduate School: Cedar Crest College
 Certification: Instructional I, Elementary
 Effective: August 28, 2007
 Assignment: Grade 4, Shoemaker School
 (Opening created by S. Mills leave.)
 Experience: 11/06-6/07 & 1/06-6/06: East Penn SD (FTS)
 9/93-Present: East Penn SD (per diem substitute)
 9/84-6/86: Allentown Diocese
 9/80-6/81: Scranton Diocese
 Salary: \$42,605 (Step D, Year 4, Col. B)

Appointment of Chief School Physician

That Dr. Robert A. Barnes, 723 Chestnut Street, Emmaus be appointed as Chief School Physician from July 1, 2007 to and including June 30, 2008 and as outlined in Exhibit 10.

2007-08 Ticket Pricing – Exhibit 11

Additional to Emmaus HS Summer School List

Dr. Beth Kroa Chemistry

Change in Employment Status – Teachers

Employee	From	To
Kathleen Soska	.8 Special Ed. Lincoln	1.0 Special Ed. Lincoln
Tammy Kita	.5 ESL	1.0 ESL

New budgeted positions

List of Teachers, Academic Support, and Teachers' Aides 2006-07 Jump Start Summer Program

See Exhibit 12

2007-08 Teacher Transfer List

See Exhibit 13

Approval of Non-Bargaining Unit Salaries – Exhibit 14A

That the East Penn Board of School Directors approve the 2007-08 salaries and fringe benefits for the non-bargaining unit employees, effective July 1, 2007.

Appointment of Professional Employee

Name/Address: Beth Fair
 365 Hillview Drive, Nazareth 18064
 Education Level: B. S. Degree (1995)
 M. Ed. Degree (1999)
 Undergraduate School: University of Delaware
 Graduate School: George Mason University
 Certification: Instructional II, Instr. Tech Specialist,
 Mid Level Math; Elementary, Ment/Phys.
 Handicapped
 Effective: August 28, 2007

Assignment: Technology Integration Resource Teacher
Vacancy created by B. Berk retirement.
Experience: 8/2000-Present: Nazareth SD
8/95-6/00: Fairfax County (VA) Public Schools
Salary: \$68,895 (M, Year 13, Col. M +36)

Educational Conferences - Exhibit 14

That the East Penn Board of School Directors approve the expenses for the individuals attending the educational conferences listed on Exhibit 14.

Administrative Reports – See Exhibit Section

It was noted that out of 53 positions to be filled, the administration has only five positions to appoint, pending unforeseen circumstances. Dr. Ziolkowski cited the work that Dr. Barnes has done on behalf of the district as the Chief School Physician. Mr. Earnshaw complimented Mrs. Wetzel on the marvelous job she is doing at Lower Macungie Elementary School. Mr. Richwine asked about moving positions from one school to another. Mr. Nolan explained that based on enrollments the positions have been changed. Mr. Richwine asked about looping. Ms. Gannon thanked Dr. Corradetti for coming back to serve as principal of the high school. Mrs. Thompson also reiterated her thanks for Dr. Corradetti serving, adding that parents and students were also happy to have him back for the short time.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thompson-----8
Absent: Thomas-----1

6. Other Educational Entities

-Lehigh Career & Technical Institute

F. Fuller
T. Richwine
A. Thompson
V. Thomas

1. Approval of 2007-08 Academic Center Budget

Motion by Fuller, Seconded by Robert

RESOLVED, That the East Penn Board of School Directors authorize the expenditures of the Lehigh Career & Technical Institute for the Academic Center Budget in the amount of \$956,980 for the period of July 1, 2007 through June 30, 2008.

This is based on the number of students actually attending. It is not the budget for only East Penn but includes the other sponsoring school districts. Mrs. Thompson noted there are 52 students from Lower Macungie MS attending the ninth grade program.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thompson-----8
Absent: Thomas-----1

-Lehigh County Community College

1. Resignation of LCCC Trustee-Exhibit 15

Motion by Ballard, Seconded by Robert

RESOLVED, That the East Penn Board of School Directors accept the resignation of Mr. Joseph Lucadamo, East Penn representative on the LCCC Board of Trustees, effective June 8, 2007.

Note: Mr. Lucadamo's term expires on June 30, 2010. The term of the individual to be appointed by the East Penn Board of School Directors will be to the end of the unexpired term.

Mrs. Thompson asked if there is anyone seated on the Board who would like to be appointed to this position. The Board of Trustees meet the first Thursday of each month. Mr. Robert suggested acting on the motion but Mrs. Thompson said her intention was to try to make an appointment along with the motion. Mr. Ballard said Mr. Lucadamo has served the district well on the Board of Trustees as well as on the East Penn Board for several years.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thompson-----8
Absent: Thomas-----1

2. Replacement for Board of Trustees

Mrs. Thompson asked if anyone seated on the Board would be interested in serving this unexpired term. Mr. Ballard commented that in the past the district advertised for volunteers from the community. Mrs. Thompson pointed out she was leaving the Board in December but she has personal plans that may complicate an appointment. She indicated she would be interested. Ms. Gannon said she may be interested in the position in January. Mr. Earnshaw said he would support Mrs. Thompson. Mr. Ballard made the following motion:

Motion by Ballard, Seconded by Robert

RESOLVED, That Mrs. Ann Thompson be appointed to serve the unexpired term of Mr. Lucadamo, East Penn's representative on the LCCC Board of Trustees.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thompson-----8

Absent: Thomas-----1

7. Curriculum & Instruction

1. Textbook Adoptions (Language Arts & English Textbooks) – Exhibit 16

Motion by Robert, Seconded by Earnshaw

RESOLVED, That the East Penn Board of School Directors authorize the adoption of the Language Arts and English textbooks listed on Exhibit 14 for use in the East Penn School District.

Mr. Richwine asked what happens to old textbooks. Dr. Ziolkowski said it depends on the content and condition of the books. They may be sent to other agencies if the condition and content is not dated.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thompson-----8

Absent: Thomas-----1

8. Facilities

1. Athletic Fields, Wescosville School

Motion by Robert, Seconded by Richwine

RESOLVED, That the East Penn Board of School Directors approve the Athletic Field Project at Liberty Lane/Wescosville site, including the emergency access drive to Route 22, as presented June 11, 2007 and revised as of June 25, 2007. The budget for this project is not to exceed \$1,686,190 is funded by bond proceeds.

Be it Further

RESOLVED, That the East Penn Board of School Directors authorize Liberty Engineering, Inc. to proceed with the Vacating of Liberty Lane Plan" and the development of the site consolidation plan.

Dr. Ziolkowski recapped the background and history of this item that went back at least five years. He said that athletics are a big part of the district and at some point funds must be expended for the utilization of the activities. These fields could also be utilized by the community. Mr. Carl highlighted the differences between the last proposal and the current proposal. He reviewed the parking spaces and meeting the requirements of Lower Macungie Township, reduced lighting on parking lots, and for amenities. They will be building the infrastructure for many items so they can be added later. Dr. Ziolkowski emphasized that an elementary school could still be built on the lot and does not deter from future planning. There are approximately ten acres that would meet the state requirement. In answer to a question from Ms. Fuller, Mr. Carl said the district is not planning to light the fields. Ms. Fuller also asked about the walkway. Mr. Carl said it is a wooded area and the district would be thinning and cleaning out the undergrowth. Mr. Paul Szewczak from Liberty Engineering said the path could be 4-5 ft. wide and is approximately 250-300 ft. long.

Mr. Ballard reflected on the difficulty of spending these funds but then again it may be very difficult to do it in the future. He said the walkway would provide for better access in an emergency situation for students. He felt that overall it increased safety for the campus. He discussed the reasons from the residents and he felt the arguments put forth did not justify rejecting the motion. Mr. Ballard said he was struggling with the cost but he felt the district had adequately addressed many of those issues. Ms. Gannon said that while she appreciated the necessity for the fields there are other priorities. Referring to Act 1, she said that the Board is trying to build up revenue for future planning and she felt funds were needed for capital projects. Ms. Kowalchuk asked if there would be a restriction on how large a school could be built on the 10 acres. Mr. Carl responded that there are minimums for state requirements and referred to other schools that have been built in the district. Ms. Kowalchuk asked how far the pathway would be cleared. Mr. Szewczak said it would be mainly the underbrush and there would not be lights. Ms. Kowalchuk asked about the proposed alternates. Mr. Carl said seating for the fields has been reduced so an alternate would be increasing seating; there is an alternate for lighting

along pathways to the fields; press box; and scoreboards. The infrastructure will be done in case these items are added at a later date. It was estimated that there would be 250-300 people attending a game. Mr. Carl pointed out there are 66 parking spots in the bus area and 120 at the school itself. There would be fees charged for community use of the fields. Mr. Richwine asked what would happen if the Board decides not to do the work for these fields. Mr. Ramella responded by describing the background with the municipalities and the alternatives with Patriot Park and Church Lane field. Mr. Richwine said that if the district feels this is the time to improve the field situation then it should be done within the estimates. Mr. Richwine indicated his support for the project within the estimate. Mr. Earnshaw said it is very interesting that many of the questions deal with safety and that many of the safety issues brought up are misleading. He indicated that he would reluctantly support this project but he would not authorize additional funds from either the general fund or the capital reserve fund. He commented on the past estimates with the high school team rooms and how the estimates are usually higher. Mr. Ballard indicated his support for Mr. Earnshaw's comments.

Mr. Reigal said he did not want to mislead but when the district does a bond issue a plan of how the funds will be used is also developed. He explained that a bond issue from five years ago had a provision for 1.7 million dollars for the Umlauf property and the Wescosville Field projects. The funds are theoretically still available. Ms. Gannon said priorities have shifted with Act 1 and said she would not support the resolution. Mr. Richwine said when the land was originally purchased it had been targeted for about 100 townhouses. He said that if the district had not bought the property then there would be townhouses behind the resident's homes and there would be more traffic and lights. The schools and fields are probably a better alternative. He felt the district was being a good neighbor in its approach. Mrs. Thompson asked where the emergency exit will come out on Rt. 222. Mr. Szewczak said it will be by the gift store. The exit would be chained off and only used in an emergency situation. Ms. Kowlachuk asked about the estimate on alternates. Mr. Carl said they would be working on the alternates and the full list has not been established for the bid documents. Mrs. Thompson reiterated the situation, noting that with Act 1 the Board should act now rather than wait and not be able to work on it.

This resolution was duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Kowalchuk, Richwine, Robert, Thompson-----	7
Nay: Gannon-----	1
Absent: Thomas-----	1

Mrs. Thompson called for a recess at 9:05 p.m. and the Board reconvened at 9:10 p.m.

9. Policy

1. Board Policy 138, Acceptable Use of Technology Resources, Electronic Communications and Information Systems – Exhibit 17

Mr. Ballard and Mr. Earnshaw had submitted changes to this policy and those changes had been forwarded to the Board. The deadline for including this in handbooks has passed but it is the goal to have it in the hands of students and parents by the beginning of the school year. Mr. Earnshaw began to review the changes that he had submitted, item by item, and commented where he felt there were conflicts. There were questions raised about eSchoolPlus and whether it was a district technology resource, file space monitoring, implementation of EFS, the pros and cons of encryption and the amount of time and staff required and other related issues. Mr. Ballard suggested that they only review the items where he and Mr. Earnshaw disagreed. Mr. Robert said there should be one copy to follow. Mr. Ballard and Mr. Robert shared the information and procedures that both of their respective companies (Air Products and PPL) are establishing. Ms. Fuller suggested that Mr. Earnshaw, Mr. Ballard, and Mr. Robert get together on this policy. Dr. Ziolkowski indicated that Dr. Denise Torma, Assistant Superintendent, and Ms. Val Witkowski, Information Technology Department, should also be included. A mutual date will be established for this group to meet and the meeting will be advertised.

10. Business Operations

1. Bill List Approval

Motion by Ballard, Seconded by Gannon

RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

Treasurer's Report

RESOLVED, That the East Penn Board of School Directors approve the Treasurer's Report.

District Insurance Policies

PACKAGE POLICY

RESOLVED, That the East Penn Board of School Directors accept the recommendation of the Insurance Advisory Council and award the contract for the package policy including EDP coverage and boiler coverage, to ACE USA (PSBA Insurance

Trust Program) through USI (Flanigan, O'Hara, Gentry and Associates) at the quotation price of \$189,649.

Note: Last year this policy was awarded to ACE USA for a total premium of \$124,774, however we have added substantial new construction and property to the coverage inventory.

UMBRELLA COVERAGE

RESOLVED, That the East Penn Board of School Directors accept the Recommendation of the Insurance Advisory Council and award the contract for \$15 million umbrella coverage to Old Republic Insurance Company (PSBA Insurance Trust Program) at a quotation price of \$25,048 through USI (Flanigan, O'Hara, Gentry and Associates).

Note: Last year this policy was awarded to Old Republic Insurance Company for a total premium of \$24,800.

ERRORS & OMISSIONS POLICY

RESOLVED, That the East Penn Board of School Directors accept the recommendation of the Insurance Advisory Council and award the contract for School Leaders Errors & Omissions, including an enhanced employment liability endorsement, to The Pennsylvania School Boards Insurance Trust at a quotation rate of \$41,355 through the Miers Insurance Agency.

Note: Last year this policy was awarded to the Pennsylvania School Boards Insurance Trust for a total premium of \$41,648.

FLEET INSURANCE

RESOLVED, That the East Penn Board of School Directors accept the recommendation of Insurance Council and award the contract for fleet insurance to CIGNA Companies (PSBA Insurance Trust Program) at the quotation price of \$17,795 through USI (Flanigan, O'Hara, Gentry and Associates).

Note: Last year this policy was awarded to CIGNA for a premium of \$17,836.

WORKERS' COMPENSATION POLICY

RESOLVED, That the East Penn Board of School Directors accept the recommendation of the Insurance Advisory Council and award the contract for Workers' Compensation Insurance of Old Republic Insurance Company (PSBA Insurance Trust Program) at the quotation price of \$339,202 through USI (Flanigan, O'Hara, Gentry and Associates).

Note: Last year this policy was awarded to Old Republic for a total premium of \$327,449.

STUDENT/ACCIDENT INSURANCE

RESOLVED, That the East Penn Board of School Directors award the contract for Student/Accident Insurance to ACE American Insurance Company for the Interscholastic all-sports Package AAA, which includes junior and senior high school football, junior and senior high school interscholastic and intramural sports, gym classes, band, cheerleaders and majorettes, loss of use, and expanded sports/medicine rider and \$10,000,000 catastrophic accident medical benefit for the total annual premium of \$15,200 for primary excess over \$100.00 plan, as made available through Mid-Penn Insurance Associates, Inc.

And be it further

RESOLVED, That the East Penn Board of School Directors make available the voluntary enrollment primary excess over \$100 student insurance plan AA with a maximum benefit of \$500,000, which is offered to parents on a voluntary basis through Boston Mutual Life Insurance Company for \$30 for school-time coverage and \$116 for 24 hour coverage, through Mid-Penn Insurance Associates, Inc.

Note: Last year this policy was awarded to Boston Mutual Life Insurance Company at a total premium of \$14,943.

Authorization to participate in contracts issued by the Department of General Services for the 2007/08 year

WHEREAS, Act 57 of May 15, 1998 permits local public procurement units to participate in those contracts for supplies, services, or construction entered into by the Department of General Services (SGS) that are made available to local public procurement units . A "local public procurement unit" is defined as any political subdivision, public authority, education, health, or other institution; and to the extent provided by law, any other entity, including a council of governments or an area government; non profit fire, rescue, or ambulance company; and any nonprofit corporation operating a charitable hospital be it

RESOLVED, That the East Penn School District hereby requests authorization to participate in DGS's contracts for the procurement of supplies, services or construction, subject to the following conditions:

1. That the East Penn School District agrees to be bound by such contract terms and conditions DGS may prescribe.
2. That the East Penn School District agrees to be responsible for payment directly to the contractor under each contract for those supplies, services or construction ordered by the local public procurement unit.

Authorization to participate in joint purchasing for the 2007/08 year

WHEREAS, The General Assembly of the Commonwealth of Pennsylvania has enacted an act known as the "Cooperative Purchasing Act, Act 31 of July 1971, and;

WHEREAS, Act 31 of 1971 permits local governments to purchase materials, supplies, and equipment from purchase contracts of the Commonwealth of Pennsylvania; be it

RESOLVED, That the East Penn School District hereby requests authorization to participate in purchase contracts of the Carbon Lehigh Intermediate Unit, Lehigh Career & Technical Institute, PENNCON, and PE.

Special Funding Disbursements – Exhibit 18

RESOLVED, That the East Penn Board of School Directors authorize the payment of funds from the Capital Reserve Fund and the 2003 General Obligation Bond as listed on Exhibit 18.

These resolutions were duly adopted by the following roll call vote:

Aye: Ballard, Earnshaw, Fuller, Gannon, Kowalchuk, Richwine, Robert, Thompson-----8

Absent: Thomas-----1

11. Board Sharing

Mrs. Thompson referred to the letter from Lehigh County Commissioner-at-Large Andy Roman regarding a grant for tax relief for Lehigh County military service personnel who have been deployed to Iraq and Afghanistan. He was requesting to come to address the Board. This letter had been referred to Solicitor Fisher. Mr. Fisher said there are a couple of issues that have to be resolved since it is essentially a rebate; the County Tax year is a calendar year while the district follows a fiscal year; and there are a lot of items that are procedures for municipalities and there are a lot of open questions. There was consensus that it was too late for this year and perhaps it was something to look at for next year. Mr. Ballard pointed out that this does not fall under the regulations for a County. Mr. Earnshaw said that it should be conveyed to Mr. Roman that he is welcome to speak but the Board is not ready to entertain the issue at this time.

Mr. Ballard reported that the Governor is "caving" on the sales tax proposal and holding out for the mass transit proposal. At this time, the state budget has not been adopted.

Mrs. Thompson said she had received an evaluation form from the PSBA staff regarding the Superintendent Search Process.

Mrs. Thompson acknowledged the accomplishments of the district under Dr. Ziolkowski's tenure, noting the adoption of two budgets, reopening Lower Macungie Elementary School, student assessment, increased enrollment, Master Plan, sale of Kings Highway, purchase of the Romig/Jaindle property; and hiring a former high school principal and a new high school principal, several new principals, and a Superintendent. She presented him with a certificate that had been signed by all board members. Dr. Ziolkowski also received a slide show frame that included pictures of the Board at graduation, the schools in the district, and other memorable moments. Dr. Ziolkowski thanked the Board, adding that he had enjoyed the opportunity and said the administrative team is solid. He concluded that he was very proud to be part of this district.

12. Announcements

Monday, June 25	7:00 p.m.-CLEAR Session (Litigation & Personnel)
	7:30 p.m.-Board Meeting
Monday, July 9	7:30 p.m.-Board Meeting
Monday, August 6	Tentative Act 34 Hearing, East Penn Elementary School
Monday, August 13	7:30 p.m.-Board Meeting
Monday, August 27	7:30 p.m.-Board Meeting

13. Adjourn

There being no further business to come before the Board, the meeting was adjourned, upon motion at 10:00 p.m.

Cecilia R. Birdsell
Board Secretary