



SCHOOL MESSENGER

*Activating and Setting Preferences  
for Your SchoolMessenger Account*

Student name

Navigation

- Grades and Attendance
- Grade History
- Attendance History
- Email Notification
- Teacher Comments
- School Bulletin
- Class Registration
- My Schedule
- School Information
- Account Preferences
- SchoolMessenger**

District Code: LKSP

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### Grades and Attendance: Student Lastname, Student Firstname

Grades and Attendance

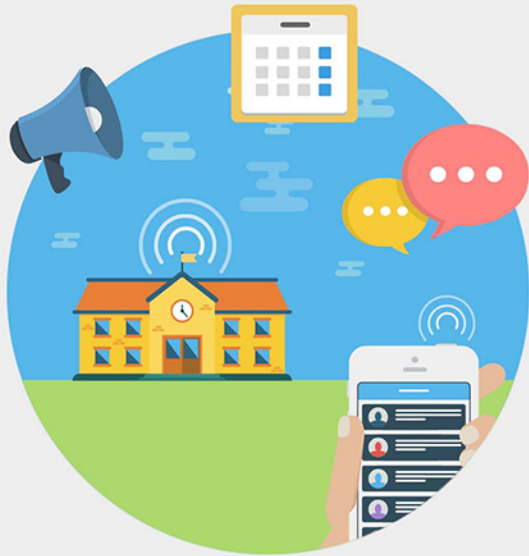
Exp	Attendance By Class																				Absences	Tardies
	Last Week					This Week					Course	M1	T1	M2	T2	M3	M4	T3	Y1			
	M	T	W	H	F	M	T	W	H	F												
HR(A)											First Grade Homeroom Email McGinnis, Terry - Rm: 108		[i]		[i]				[i]	[i]	0	0
P1(A)											First Grade English Language Arts Email McGinnis, Terry - Rm: 108		[i]		[i]				[i]	[i]	0	0
P2(A)											First Grade Math Email McGinnis, Terry - Rm: 108		[i]		[i]				[i]	[i]	0	0
P3(A)											First Grade Science Email McGinnis, Terry - Rm: 108		[i]		[i]				[i]	[i]	0	0
P4(A)											First Grade Social Emotional Feedback Email McGinnis, Terry - Rm: 108		[i]		[i]				[i]	[i]	0	0
P4(A)											First Grade Behavior Email McGinnis, Terry - Rm: 108		[i]		[i]				[i]	[i]	0	0
P5(A)											First Grade Lunch Email McGinnis, Terry - Rm: 108		[i]		[i]				[i]	[i]	0	0
P6(A)											First Grade Library Email McGinnis, Terry - Rm: 108		[i]		[i]				[i]	[i]	0	0
P7(A)											First Grade Art Email McGinnis, Terry - Rm: 108		[i]		[i]				[i]	[i]	0	0
P8(A)											First Grade Music Email McGinnis, Terry - Rm: 108		[i]		[i]				[i]	[i]	0	0
P9(A)											First Grade HWF Email McGinnis, Terry - Rm: 108		[i]		[i]				[i]	[i]	0	0
<b>Attendance Totals</b>																			<b>0</b>	<b>0</b>		

Show dropped classes also

Attendance By Day

- 1 Login into PowerSchool.
- 2 Click on the “SchoolMessenger” link at the bottom of the sidebar.

*A powerful new way to stay connected to your student's school or district*



**Welcome to SchoolMessenger!**

Please verify your account by following instructions we sent to

**youremail@gmail.com**



This is the email address your school has on record. If you wish to use a different one, please contact your school and ask them to update your email address.

Email verification is not required in order to use SchoolMessenger. However, you may see incomplete [Messages](#) and [Contacts](#) views.

- 3** In the “**Welcome to SchoolMessenger**” page you will be asked to verify your account by following the instructions sent to the email displayed.

## Account Activation ▶ Inbox x



**support@accounts.schoolmessenger.com** [Unsubscribe](#)  
to me ▾

11:20 AM (0 minutes ago)



Welcome!

You are receiving this email because this email address was used to log into the SchoolMessenger app directly from PowerSchool.

To confirm that activity and validate your email address, simply click the link below (or copy and paste the link into your browser):

<https://portal.schoolmessenger.com/portalauth/confirmssso?token=XB2fDVgWQ-SmITwQq8AsEw>

Please know that this link will expire on Sep 3 (3:20 PM) PDT.

You will only need to perform this verification once. Until this account is verified, you will receive a similar email each time you attempt to login using an expired token.

If you did not want to verify this email address for the SchoolMessenger app, no further action is required.

DO NOT REPLY: This is an automatically-generated email. Please do not send a reply message.

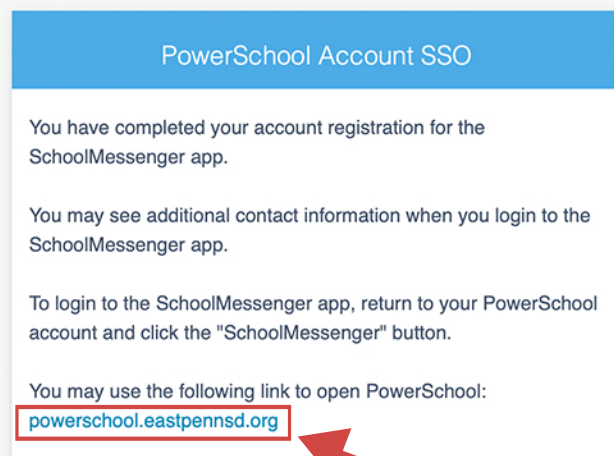
Thank you!

[www.schoolmessenger.com](http://www.schoolmessenger.com)

◀ Reply

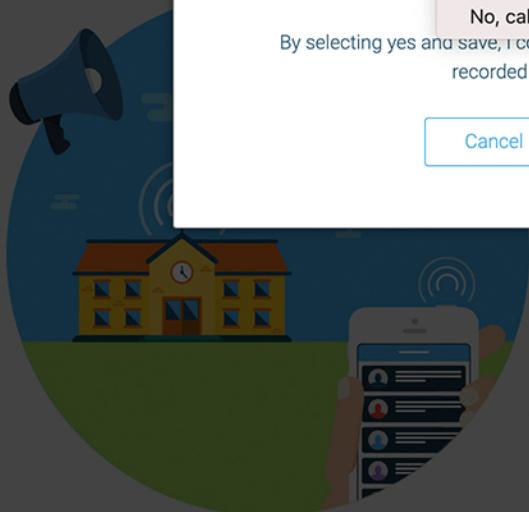
▶ Forward

- 4 You will receive an email called “**Account Activation**”.
- 5 Click on the link in the email to activate and validate your SchoolMessenger account.



- 6 You will be redirected to a confirmation page.
- 7 Click on the link at the bottom of the message.

A power  
student's



**Do we have permission to call you?**

Please select which phone number(s) your school or school district may contact you at for non-emergency purposes.

(610) 966-8300  Is it ok to call this phone number?

- Yes, it's ok to call me at this number
- No, call me for emergencies only

By selecting yes and save, I consent to receive calls containing pre-recorded voice messages.

address.

On your next login, you will be taken directly to Messages.

Interested in using our mobile application?  
[Create login password](#)

- 8 You will be prompted to select your contact preference for the numbers listed on your account.



Harriet Hornet  
youremail@gmail.com

Messages 9

**Preferences**

Contacts

Join Groups

Log out

Language

English

Download Mobile App

Apple iTunes

Google Play

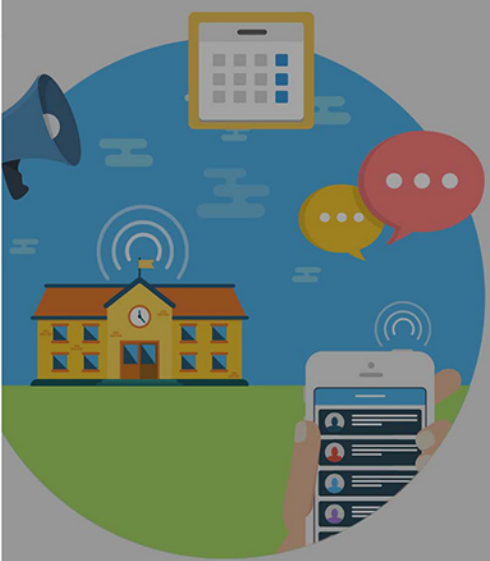
Help

Terms of Service

Privacy Policy

Intrado

*powerful new way to stay connected to your student's school or district*



Welcome back to SchoolMessenger!

Thank you for confirming your email address.

On your next login, you will be taken directly to [Messages](#).

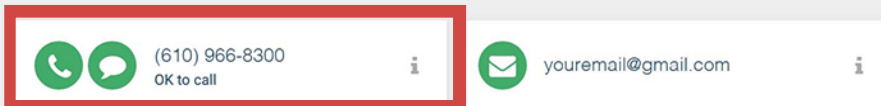
Interested in using our mobile application?  
[Create login password](#)

- 9 Click on the button on the upper right to access the sidebar menu.
- 10 Click on **“Preferences”**.

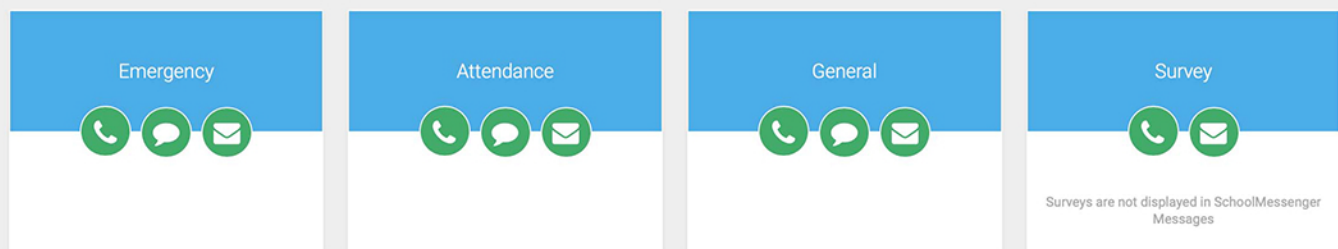
School / District

East Penn School District

My contact information



My message preferences



- 11 Click on any contact number or email in the **“My contact information”** section to change your SchoolMessenger contact permissions.



School / District

East Penn School District

My contact information

(610) 966-8300  
OK to call

youremail@gmail.com

My message preferences

The 'My message preferences' section contains four categories, each with a blue header and a white body containing icons for phone, chat, and email:

- Emergency:** Highlighted with a red box. Includes icons for phone, chat, and email.
- Attendance:** Includes icons for phone, chat, and email.
- General:** Includes icons for phone, chat, and email.
- Survey:** Includes icons for phone and email. A note below states: "Surveys are not displayed in SchoolMessenger Messages".

**12** Click on any category in the “My message preferences”

School / District

East Penn School District

My contact information

(610) 966-8300  
OK to call

My message preferences

Emergency



Attendance



General



Survey



Surveys are not displayed in SchoolMessenger Messages

## Emergency

Emergency notifications sent during school hours



Phone call

✔ (610) 966-8300 OK to call



Text message

 (610) 966-8300

Email

✔ youremail@gmail.com

Cancel

Save

- 13 Click on the check box to choose your desired methods of contact for each category and click **Save**.