

EAST PENN SCHOOL DISTRICT

FISCAL YEAR 2026-2027 BUDGET TIMELINE

Administrative Budget Planning and Preparation

November 5, 2025	The Business Office will distribute budget worksheets and budget allocations to central office and building leaders
November 13, 2025	Teachers and department chairs submit non-technology requisitions to the appropriate administrator. Principals submit building maintenance requests to the Facilities Director
November 25, 2025	Deadline for Building and CO leaders to submit budgets and priority requests.
December 11, 2025	Building leaders review priority requests during the All Leaders meeting.
December 8-19, 2025	Budget meetings with CO leaders.
December 8-19, 2025	CO leaders will meet to review, discuss, and rank all priority requests.
January 9, 2026	Deadline to determine top Budget Priorities that will be included in the preliminary budget.

Preliminary Budget Process

OPTION A:

If the Board adopts a resolution indicating that the District will not raise the rate of any tax by more than its Act 1 Index (4.1% for 2026-2027), the following action applies:

*January 12, 2026	Adoption of an "Opt-Out" Resolution pursuant to Act 1 § 311(d)(1). The resolution must be adopted no later than January 29, 2026. If adopted, no further preliminary-budget actions are required.
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OPTION B:

If the Board does not adopt an Opt-Out Resolution, the following statutory sequence applies:

*January 26, 2026	Place a proposed version of the Preliminary Budget on display for public inspection (Act 1 § 311(c)).
January 29, 2026	Give public notice of intent to adopt the Preliminary Budget (§ 311(c)).

*February 9, 2026	Adoption of the Preliminary Budget (§ 311(a)).
February 23, 2026	Deadline to submit Preliminary Budget to PDE in CFRS online portal (§ 333(e)).
February 26, 2026	Deadline to publish notice of intent to file for Act 1 exceptions (§ 333(j)(2)).
March 5, 2026	Deadline to seek PDE approval for Act 1 exceptions (§ 333(j)).
* <i>School Board Meeting</i>	

Final Budget Process

*April 27, 2026	Adoption of the Proposed Final Budget. Budget must be made available for public inspection at least 20 days prior to final adoption, and notice of intent to adopt must be published at least 10 days prior to final adoption (§ 312(c)).
May 19, 2026	Deadline to place Proposed Final Budget on public display for inspection (§ 312(c)).
May 29, 2026	Deadline to give public notice of intent to adopt the Final Budget (§ 312(c)).
*June 8, 2026	Adoption of the Final Budget for Fiscal Year 2026-2027.
July 15, 2026	Deadline to submit Final Budget to PDE in CFRS application (School Code § 687(b)).
* <i>School Board Meeting</i>	